

**NOTICE OF TOMBALL LEGACY FUND ANNUAL MEETING  
CITY OF TOMBALL, TEXAS**



**Monday, May 2, 2022  
5:30 PM**

Notice is hereby given of a meeting of the Tomball Legacy Fund Board of Directors, to be held on Monday, May 2, 2022 at 5:30 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball Legacy Fund Board of Directors reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**THE TOMBALL LEGACY FUND BOARD OF THE CITY OF TOMBALL, TEXAS,  
WILL CONDUCT THE MEETING SCHEDULED FOR DATE, 2022, 6:00 PM, AT 401  
MARKET STREET, TOMBALL, TEXAS, 77375. THIS MEETING AGENDA AND THE  
AGENDA PACKET ARE POSTED ONLINE AT:**

**[HTTPS://TOMBALLTX.GOV/ARCHIVE.ASPX?AMID=38](https://tomballtx.gov/archive.aspx?amid=38)**

**A RECORDING OF THE MEETING WILL BE MADE AND WILL BE AVAILABLE  
TO THE PUBLIC IN ACCORDANCE WITH THE OPEN MEETINGS ACT UPON  
WRITTEN REQUEST.**

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 812 9259 2401, Passcode: 820077. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

- A. Call to Order
- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

- C. Approval of Minutes
  - 1. Approve the Minutes of the May 3, 2021 Regular Tomball Legacy Fund Meeting
- D. New Business
  - 1. Elect Officers for the 2022 Tomball Legacy Fund, Inc. Board of Directors as Required under Sec. 4.02, Bylaws
  - 2. Receive and Approve the Financial Report (Unaudited)
- E. Adjournment

### **C E R T I F I C A T I O N**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 28th day of April 2022 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Doris Speer, City Secretary, TRMC, MMC

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT [www.ci.tomball.tx.us](http://www.ci.tomball.tx.us).

# **Tomball Legacy Fund Meeting Agenda Item Data Sheet**

**Meeting Date:** May 2, 2022

**Topic:**

Approve the Minutes of the May 3, 2021 Regular Tomball Legacy Fund Meeting

**Background:**

**Origination:** City Secretary

**Recommendation:**

Approve

**Party(ies) responsible for placing this item on agenda:** Doris Speer, City Secretary

**FUNDING (IF APPLICABLE)**

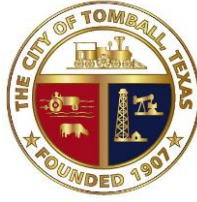
Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	Doris Speer	4-26-2022	Approved by		
	Staff Member	Date		City Manager	Date

**MINUTES OF REGULAR  
TOMBALL LEGACY FUND, INC. CORPORATION MEETING  
CITY OF TOMBALL, TEXAS**



**MONDAY, MAY 3, 2021  
5:30 P.M.**

- A. The Tomball Legacy Fund meeting was called to order at 5:31 p.m. by President Fagan. Other members present:

Vice President – Mark Stoll  
Secretary – Derek Townsend  
Director – Lori Klein Quinn  
Director – John Ford  
Director – Vacant

Members absent:

Treasurer – Chad Degges  
Director – Position Vacant

Others present:

Interim City Manager – David Esquivel  
Interim Assistant City Manager/Police Chief – Jeff Bert  
City Secretary – Doris Speer  
City Attorney – Loren Smith  
Finance Director – Glenn Windsor  
Marketing Director – Mike Baxter  
Assistant City Secretary – Tracy Garcia  
Director of Public Works – Beth Jones  
Assistant Fire Chief/Fire Marshal – Joe Sykora  
CSO Administrative Assistant – Johnita Robinson

- B. No public comments were received.

- C. Approval of Minutes

1. Motion was made by Vice President Stoll, second by Secretary Townsend, to approve the Minutes of the May 4, 2020 Regular Tomball Legacy Fund, Inc. Corporation Meeting.

Motion carried unanimously.

D. New Business:

1. Motion was made by Vice President Stoll, second by Secretary Townsend, to elect the following slate of officers to serve as the 2021 Officers for the Tomball Legacy Fund, Inc. Board of Directors as Required under Sec. 4.02, Bylaws, leaving a vacancy in a Director position:

President – Gretchen Fagan  
Vice President – John Ford  
Treasurer – Chad Degges  
Secretary – Derek Townsend  
Director – Lori Klein Quinn  
Director – Mark Stoll  
Director – Vacant

Assistant Secretary – Doris Speer  
Assistant Treasurer – Glenn Windsor

Motion carried unanimously.

2. Glenn Windsor presented the Financial Report (Unaudited). Motion was made by Director Stoll, second by Vice President Ford, to accept the financial report as presented.

Motion carried unanimously.

E. Motion was made by Director Stoll, second by Secretary Townsend, to adjourn.

Motion carried unanimously.

Meeting adjourned at 5:41 p.m.

PASSED AND APPROVED this the \_\_\_\_\_ day of May 2022.

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Doris Speer, TRMC, MMC  
Assistant Secretary-TLF, Inc.

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Gretchen Fagan  
President-TLF, Inc.

# **Tomball Legacy Fund Meeting**

## **Agenda Item**

### **Data Sheet**

**Meeting Date:** May 2, 2022

**Topic:**

Elect Officers for the 2022 Tomball Legacy Fund, Inc. Board of Directors as Required under Sec. 4.02, Bylaws

**Background:**

On May 3, 2021, the following officers were elected, with a vacancy remaining in a Director position:

President – Gretchen Fagan  
Vice President – John Ford  
Treasurer – Chad Degges  
Secretary – Derek Townsend  
Director – Lori Klein Quinn  
Director – Mark Stoll  
Director – Vacant (Position 7)

Assistant Secretary – Doris Speer  
Assistant Treasurer – Glenn Windsor

Council, as the Board of Directors, is asked to elect members for the 2022 TLF Board. Depending on the results of the May 7, 2022 Election, members may be nominated/elected with the designation of “elect”, pending the canvass of the election at the May 7, 2022 Council meeting.

Position 7, currently vacant, shall be filled by one (1) member who shall be appointed by City Council. The Director for Position 7 is not required to reside within the City and his/her term of office shall coincide with the term of the Mayor. We have received no applications to serve on the Tomball Legacy Fund Board of Directors.

**Origination:** City Secretary

**Recommendation:**

Elect Officers

**Party(ies) responsible for placing this item on agenda:** Doris Speer, City Secretary

Signed	Doris Speer	4-26-2022	Approved by	
	Staff Member	Date		
			City Manager	Date

**BYLAWS**  
**OF THE**  
**TOMBALL LEGACY FOUNDATION**

These Bylaws govern the affairs of the TOMBALL LEGACY FOUNDATION (the "Corporation"), a Texas nonprofit corporation created pursuant to the Texas Non-profit Corporation Act (the "Act"), and other applicable laws.

**ARTICLE I**

**PURPOSE**  
**Public Purpose**

- 1.01. The Corporation is incorporated as a nonprofit corporation for the purposes set forth in the Articles of Incorporation. The Corporation is a nonprofit corporation as defined by the Internal Revenue Code of 1986, as amended, and the applicable rulings of the Internal Revenue Service of the United States prescribed and promulgated thereunder.

**Powers**

- 1.02. In the fulfillment of its corporate purpose, the Corporation shall be governed by the Texas Nonprofit Corporation Act, and shall have all of the powers set forth and conferred in its Articles of Incorporation, in the Act, and in other applicable law, subject to the limitations prescribed herein.

**ARTICLE II**

**OFFICES**  
**Principal Office**

- 2.01. The Corporation's principal office in Texas is located at 401 Market Street, Tomball, Texas, 77375.

**Registered Office and Agent**

- 2.02. The Corporation shall maintain a registered office and registered agent in Texas. The registered office may, but need not, be identical with the Corporation's

principal office in Texas. The Board of Directors may change the registered office and the registered agent as permitted by law.

### **ARTICLE III**

#### **BOARD OF DIRECTORS Management of the Corporation**

- 3.01. The affairs of the Corporation shall be managed by the Board of Directors.

#### **Number, Qualifications and Service of Directors**

- 3.02. The business of the Corporation and all corporate powers shall be executed by or under authority of the Board of Directors (the "Board") subject to the limitations imposed by the Texas Nonprofit Corporation Act, the Texas Business Corporation Act, the Articles of Incorporation, and these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization. The Board of Directors shall consist of the Mayor and City Council of the City of Tomball, Texas for terms concurrent with the respective terms of each member of the City Council.

#### **Annual Meeting**

- 3.03. The annual meeting of the Board of Directors shall be held during the month of May of each year. The Board shall designate the time and location of the annual meeting which shall be held in the principal offices of the corporation or at such other location as the Board may designate.

#### **Regular Meetings**

- 3.04. The Board of Directors may provide for regular meetings by resolution stating the time and place of such meetings. The meeting shall be held within the City of Tomball, Texas, and, to the extent practical, at the principal offices of the Corporation or at such other location as the Board may designate.

#### **Special Meetings**

- 3.05. Special meetings of the Board of Directors may be called at the request of the president or any two Directors. The person(s) calling the meeting shall fix the time and location of the meeting, which meeting shall be conducted within the City of Tomball, Texas, as provided above for regular meetings. The person(s) calling a



special meeting shall notify the secretary of the Corporation of the information required to be included in the notice of the meeting. In addition to the posting of a meeting notice in accordance with these Bylaws, a copy of each such meeting notice shall be delivered to each Director not less than seventy two (72) hours before the time of the meeting. A meeting notice shall be deemed delivered to any Director when delivered to the Director in person or deposited in the United States mail addressed to the Director at his or her address as it appears on the records of the Corporation. Such additional notice may be waived in writing by a Director at any time either before or after the time of the meeting and such additional notice shall be deemed waived by attendance.

### **Notice of Meetings; Open Meetings**

- 3.06. Meetings of the Board of Directors are subject to the open meetings law, Chapter 551, Government Code.

### **Quorum**

- 3.07. Four (4) Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The presence of a Director may not be established by proxy. No business shall be conducted, nor shall any action be taken by the Board, in the absence of a quorum.

### **Duties of Directors**

- 3.08. Directors shall exercise ordinary business judgment in managing the affairs of the Corporation. In acting in their official capacity as Directors of the Corporation, Directors shall act in good faith and take actions they reasonably believe to be in the best interests of the Corporation or which would be lawful and shall refrain from actions not in the best interest of the Corporation or which would be unlawful. A Director shall not be liable if, in the exercise of ordinary care, the Director acts in good faith relying on written financial and legal statements provided by an accountant or attorney retained by the Corporation.

### **Actions of Board of Directors: Proxy Voting Prohibited**

- 3.09. The vote of a majority of Directors present at a meeting at which a quorum is present shall be sufficient to constitute the act of the Board of Directors. The president shall be entitled to vote on all matters before the Board. A director may not vote by proxy.

### **Minutes**

- 3.10. The Board of Directors will keep minutes of its meetings, which minutes will constitute the record of such meetings.

### **Committees of Directors**

- 3.11. The Board of Directors may by resolution establish one or more special or standing committees of its members. Such committees shall have the powers, duties and responsibilities established by the Board. The committees shall keep regular minutes of their meetings and report the same to the Board when required. The action of such a committee shall not constitute action by the Board.

### **Compensation**

- 3.12. The duly appointed members of the Board shall serve without compensation, but may be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law and the rules of the Board.

## **ARTICLE IV**

### **OFFICERS**

#### **Officer Positions**

- 4.01. The officers of the Corporation shall be a president, a vice president, a secretary, and a treasurer. The Board of Directors may create additional officer positions, define the authorities and duties of such additional positions and appoint persons to fill such positions. No person may hold more than one such office.

#### **Election and Terms of Officers**

- 4.02. The officers of the Corporation shall be elected annually by the Board of the Directors at the regular annual meeting.

#### **Removal of Officers**

- 4.03. Any officer may be removed by the Board of Directors at any time, with or without cause. The removal of an officer by the Board does not result in the removal of such person as a Director of the Corporation.

#### **Vacancies**

- 4.04. A vacancy in any office may be filled by the Board of Directors for the unexpired portion of the officer's term.

### **President**

- 4.05. The president shall be the chief executive officer of the Corporation. The president shall supervise and control all of the business and affairs of the Corporation. The president shall preside at all meetings of Board of Directors. When the execution of any contract or installment shall have been authorized by the Board, then the president shall execute same except where such power is expressly delegated to another officer of the Corporation. The president shall perform other duties prescribed by the Board and all duties incident to the office of president.

### **Vice President**

- 4.06. When the president is absent, is unable to act, or refuses to act, the vice president shall perform the duties of the president. When acting in place of the president, the vice president shall have all the powers and duties as the president and be subject to all of the limitations and restrictions placed upon the president.

### **Secretary**

- 4.07. The secretary shall oversee that the Corporation staff perform the following duties:
- (a) Give all notices as provided in the Bylaws or as required by law.
  - (b) Take minutes of the meetings of the Board of Directors and keep the minutes as part of the corporate records.
  - (c) Maintain custody of the corporate records, authenticate corporate documents and affix the seal of the Corporation as required.
  - (d) Keep a register of the mailing address of each Director and officer of the Corporation.
  - (e) Perform duties as assigned by the president or Board of Directors.
  - (f) Perform all duties incident to the office of secretary.

### **Treasurer**

- 4.08. The treasurer shall oversee that the Corporation staff perform the following duties:
- (a) Have charge and custody of and be responsible for all funds and securities of the Corporation.
  - (b) Receive and give receipts for moneys due and payable to the Corporation from any source.
  - (c) Deposit all moneys in the name of the Corporation in banks, trust companies, or other depositories as provided by these Bylaws.
  - (d) Write checks and disburse funds to discharge obligations of the Corporation.

- (e) Maintain the financial books and records of the corporation.
- (f) Prepare financial reports at least annually.
- (g) Perform other duties as assigned by the Board of Directors.
- (h) Perform all duties incident to the office of treasurer.

#### **Assistant Officers**

- 4.09. The following assistant officers are created to assist the Board of Directors in the conduct of the affairs of the Corporation. They are the Assistant Treasurer and the Assistant Secretary, who shall assist those officers in their respective duties. The assistant officers are not required to be residents of the City.

### **ARTICLE V**

#### **TRANSACTIONS OF THE CORPORATION**

##### **Contracts**

- 5.01. The Board of Directors may by formal action or resolution authorize an officer or agent of the Corporation to enter into a contract or execute and deliver any instrument in the name of or on behalf of the Corporation. This authority may be limited to a specific contract or instrument or it may extend to any number and type of contracts and instruments.

##### **Depository**

- 5.02. The Board of Directors of the Corporation shall designate a depository bank. All funds of the Corporation shall be deposited with the depository bank.

##### **Potential Conflicts of Interest; Code of Ethics**

- 5.03. The members of the Board of Directors shall be governed by the Code of Ethics of the City of Tomball, Texas. If a Director has a substantial interest in a business entity or real property which is the subject of deliberation by the Board, the Director shall file an affidavit with the secretary of the corporation stating the nature and extent of the interest. Such affidavit shall be filed prior to any vote of decision upon the matter by the Board, and the interested Director shall abstain from any vote or decision upon the matter.

## **Transactions of the Corporation**

### **Staff Support**

- 5.04. The Corporation may contract with the City to provide legal, financial and other services for the Corporation upon terms, conditions and compensation as mutually agreeable.

### **Gifts**

- 5.05. The Board of Directors may accept on behalf of the Corporation any gift or bequest provided for the general purposes of or for any special purpose of the Corporation. Special funds shall include all funds from government contracts and gifts designated by a donor for special purposes. All other funds shall be general funds.

### **Prohibited Acts**

- 5.06. As long as the Corporation is in existence, no director, officer or committee member of the Corporation shall:
- (a) Do any act in violation of the Bylaws or bidding obligations of the Corporation.
  - (b) Do any act with the intention of harming the Corporation or any of its operations.
  - (c) Do any act that would make it impossible or unnecessarily difficult to carry on the intended or ordinary business of the Corporation.
  - (d) Receive an improper personal or business benefit from the operation of the Corporation.
  - (e) Use the assets of the Corporation, directly or indirectly, for any purpose other than carrying on the business of the Corporation.
  - (f) Wrongfully transfer or dispose of Corporation property, including intangible property such as goodwill.
  - (g) Use the name of the Corporation (or any substantially similar) or any trademark or trade name adopted by the Corporation, except on behalf of the Corporation in the ordinary course of the Corporation's business.
  - (h) Disclose any of the Corporation business practices, trade secrets or any other information not generally known to the business community to any person not authorized to receive it.
  - (i) Commit Corporation funds without the prior approval of the Board of Directors.

## **ARTICLE VI**

### **BOOKS AND RECORDS** **Required Books and Records**

- 6.01. The Corporation shall cause to be kept correct and complete books and records of account. All books and records of the Corporation may be inspected by Directors of the Corporation at any reasonable time. The Corporation's books and records shall include:
- (a) A file endorsed copy of all documents filed with the Texas Secretary of State relating to the Corporation, including, but not limited to, the articles of incorporation, any articles of amendment, restated articles, and statement of change of registered office or agent.
  - (b) A copy of the Bylaws, and any amended versions or amendments to the Bylaws.
  - (c) Minutes of the proceedings of the Board of Directors.
  - (d) A list of names and addresses of the Directors and officers of the Corporation.
  - (e) A financial statement showing the assets, liabilities, and net worth of the Corporation.
  - (f) A financial statement showing the income and expenses of the Corporation.
  - (g) All rulings, letters, and other documents relating to the Corporation's federal, state and local tax status.
  - (h) The Corporation's federal, state and local information or income tax returns for each of the Corporation's tax years.

### **Public Information**

- 6.02. The Board of Directors is subject to the public information law, Chapter 552, Government Code.

### **Audits**

- 6.03. The Board of Directors shall provide for an independent annual audit of the Corporation's books; provided, further, that an annual audit by the City Council of the Corporation's books and records in conjunction with the annual audit of the City's books and records shall be sufficient.

## **ARTICLE VII**

### **FISCAL YEAR**

The fiscal year of the corporation shall begin on the first day of October and end on the last day of September.

## **ARTICLE VIII**

### **AMENDMENTS TO BYLAWS**

The Bylaws may be altered, amended, or repealed by the Board of Directors with the consent of the City Council of the City of Tomball, Texas, as evidenced by a resolution of the City Council with the Bylaws attached.

## **ARTICLE IX**

### **MISCELLANEOUS PROVISIONS**

#### **Legal Authorities Governing Construction of Bylaws**

- 9.01. To the greatest extent possible, these Bylaws shall be construed to conform to all legal requirements for obtaining and maintaining all tax exemptions that may be available to nonprofit corporations. Further, the Bylaws shall be constructed in accordance with the laws of the State of Texas. All references in the Bylaws to statutes, regulations, or other sources of legal authority shall refer to the authorities cited, or their successors, as they may be amended from time to time. It is expressly provided that the provisions of the Development Corporation Act applicable to corporations governed under Chapter 505 of the Texas Local Government Code, are incorporated within these Bylaws by reference. In the event of any conflict between the applicable provisions of the Development Corporation Act and these Bylaws, then the applicable provisions of such Act shall control.

#### **Legal Construction**

- 9.02. If any Bylaw provision is held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality or unenforceability shall not affect any other provision and the Bylaws shall be construed as if the invalid, illegal, or unenforceable provision had not been included in the Bylaws.

### **Headings**

- 9.03. The headings used in the Bylaws are used for convenience and shall not be considered in constructing the terms of the Bylaws.

### **Seal**

- 9.04. The Board of Directors may provide for a corporate seal. Such seal would contain the words "Tomball Legacy Foundation".

### **Parties Bound**

- 9.05. The Bylaws shall be binding upon and inure to the benefit of the Directors, officers and agents of the Corporation and their respective heirs, executors, administrators, legal representatives, successors and assigns except as otherwise provided in the Bylaws.

### **Effective Date**

- 9.06. These Bylaws, and any subsequent amendments, hereto, shall be effective of and from the date upon which approval has been given both by the Board of Directors and the City Council of the City of Tomball, Texas.

### **Miscellaneous Provisions**

- 9.07. The Corporation shall indemnify any Director or officer or former Director or officer of the Corporation for the expenses and costs, including attorney fees, actually and necessarily incurred by said officer or director in connection with any claim asserted against said officer or director by action in court or otherwise by reason of such person being or having been a director or officer, except in relation to matters as to which said person shall have been guilty of negligence or misconduct in respect of the matter in which indemnity is sought.

### **Corporation May Provide Insurance**

- 9.08. The Corporation may purchase and maintain insurance on behalf of any person who is or was a Director, officer, employee or agent of the Corporation to insure such person against any liability asserted against said person by reason of such person being or having been a director, officer, employee or agent of the Corporation. The premiums for such insurance shall be paid for by the Corporation.



### **Dissolution of the Corporation**

- 9.09. The Corporation is a nonprofit corporation. Upon dissolution, all of the Corporation's assets shall be distributed to the City of Tomball.

Signed this 6th day of October, 2014.

/s/ Brett Tynes  
SECRETARY OF THE CORPORATION

**ORDINANCE NO. 2013-08**

**AN ORDINANCE OF THE CITY OF TOMBALL, TEXAS, ESTABLISHING THE TOMBALL LEGACY FUND, INC. FOR THE PURPOSE OF RECEIVING PRIVATE AND/OR CORPORATE GRANT FUNDS; SAID FUNDS TO BE USED ON BEHALF OF THE CITY OF TOMBALL, TEXAS FOR PROJECTS SERVING THE TOMBALL COMMUNITY; PROVIDING FOR THE SELECTION OF SEVEN (7) MEMBERS TO COMPRISE THE TOMBALL LEGACY FUND, INC. BOARD OF DIRECTORS AND FOR THE MANNER OF SELECTION AND PERIOD OF SERVICE OF SUCH MEMBERS; PROVIDING FOR DUTIES AND PROCEDURES FOR THE TOMBALL LEGACY FUND, INC. BOARD OF DIRECTORS; CONTAINING RECITATIONS; FINDING THAT THE MEETINGS AT WHICH THIS ORDINANCE IS CONSIDERED ARE OPEN TO THE PUBLIC; PROVIDING FOR SEVERABILITY AND THE REPEAL OF CONFLICTING ORDINANCES; AND PROVIDING OTHER DETAILS RELATING TO THE PASSAGE OF THIS ORDINANCE.**

\* \* \* \* \*

**WHEREAS**, the City Council finds it is appropriate to establish a 501(c)(3) organization, a nonprofit corporation created pursuant to the Nonprofit Corporation Act (the “Act”), for the purpose of receiving private and/or corporate grant funds, to be known as the Tomball Legacy Fund, Inc. to supplement the City of Tomball’s ability to fund various programs, projects, events and other expenditures benefitting the Tomball community; **now, therefore,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TOMBALL, TEXAS:**

**Section 1.0 Recitations.** Recitations stated above are hereby found to be true and correct.

**Section 2.0. Members.** The Tomball Legacy Fund Board, Inc. shall be composed of seven (7) individuals. Positions 1 through 6 shall be filled by six (6) members who shall be the members of the City Council of the City of Tomball; Position 7 shall be filled by one (1) member who shall be appointed by City Council.

**Section 3.0. Selection and Term.** The Mayor and City Council members shall serve in such capacity for a period coinciding with their respective terms of office with the City. Directors in Positions 1 through 6 must reside within the City and if such residence ceases, it shall be deemed as a resignation. The Director for Position 7 is not required to reside within the City and his/her term of office shall coincide with the term of the Mayor. Directors are removable by the governing body of the City at any time without cause. The Directors shall serve without compensation, unless compensation is proposed and approved by the City’s governing body, said compensation in no event to exceed the compensation of the elected officers of the City’s governing body, except that such Directors shall be reimbursed for their actual expenses incurred in the performance of their duties. Any vacancy occurring on the Board of Directors through death, resignation, or otherwise shall be filled by appointment by the governing body of the City, said appointee to hold office until the

expiration of the relinquished term.

**3.1** The periods of service of the members shall, for purpose of this Ordinance commence on August 5, 2013 and expire as noted above.

**Section 4. Publication; Effective Date; Open Meetings.** The City Secretary of the City of Tomball, Texas is hereby directed to publish this Ordinance in the official newspaper of the City of Tomball, Texas, in compliance with the provisions of Section 6.14(A) of the City Charter, which publication shall be sufficient if it contains the caption of this Ordinance. The Ordinance shall be effective after the publication requirement of the City Charter is satisfied.

It is found and determined that the meetings at which this Ordinance was considered were open to the public, as required by the Texas Open Meetings Act and that advance public notice of the time, place, and purpose of the meetings was given.

**Section 5. Severability.** In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Tomball, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

**Section 6. Repealer.** All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are to the extent of such inconsistency or conflict repealed.

FIRST READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 15TH DAY OF JULY 2013.

COUNCILMAN HUDGENS	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN BROWN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN DODSON	<u>AYE</u>

SECOND READING:

READ, PASSED AND APPROVED AS SET OUT BELOW AT THE MEETING OF  
THE CITY COUNCIL OF THE CITY OF TOMBALL HELD ON THE 5TH DAY OF AUGUST  
2013.

COUNCILMAN HUDGENS	<u>AYE</u>
COUNCILMAN STOLL	<u>AYE</u>
COUNCILMAN BROWN	<u>AYE</u>
COUNCILMAN TOWNSEND	<u>AYE</u>
COUNCILMAN DODSON	<u>AYE</u>

Gretchen Fagan  
GRETCHEN FAGAN  
Mayor

ATTEST:

Doris Speer  
DORIS SPEER  
City Secretary

# **Tomball Legacy Fund Meeting Agenda Item Data Sheet**

**Meeting Date:** May 2, 2022

**Topic:**

Receive and Approve the Financial Report (Unaudited)

**Background:**

Presentation will be made by Katherine DuBose, serving as TLF Interim Assistant Treasurer.

**Origination:** City Secretary

**Recommendation:**

Approve

**Party(ies) responsible for placing this item on agenda:** Doris Speer, City Secretary

**FUNDING (IF APPLICABLE)**

Are funds specifically designated in the current budget for the full amount required for this purpose?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, specify Account Number: # \_\_\_\_\_

If no, funds will be transferred from account # \_\_\_\_\_ To account # \_\_\_\_\_

Signed	<u>Doris Speer</u>	<u>4-26-2022</u>	Approved by	_____
	Staff Member	Date		City Manager
				Date

City of Tomball, Texas  
Tomball Legacy Fund  
Combining Balance Sheet  
March 31, 2022

**ASSETS**

Cash and Cash Equivalents   \$   66,049

**TOTAL ASSETS**   \$   66,049

**LIABILITIES**

Liabilities   \$           -

**TOTAL LIABILITIES**   \$           -

**FUND BALANCE**

Restricted for Legacy Fund\*   \$   66,049

**TOTAL FUND BALANCE**   \$   66,049

**TOTAL LIABILITIES AND FUND BALANCE**   \$   66,049

**\* Restricted Detail:**

Baker Hughes, Broussard Park	\$   20,000
Kid's Club	12,150
Paces for Pink	-
Dr. Graham	(476)
Pat Bailey	549
Matheson Park	30,000
TPD Drone	3,500
Interest	25
Other	301
<b>Total Restricted</b>	<u>\$   66,049</u>

**City of Tomball, Texas**  
**Tomball Legacy Fund**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balance**  
**March 31, 2022**

<b>REVENUES</b>	
Revenues	\$ -
<b>TOTAL REVENUES</b>	<b>\$ -</b>
<b>EXPENDITURES</b>	
Administrative	\$ 18,591
<b>TOTAL EXPENDITURES</b>	<b>\$ 18,591</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>\$ (18,591)</b>
NET CHANGE IN FUND BALANCE	\$ (18,591)
FUND BALANCE, SEPTEMBER 30, 2021	\$ 84,639
<b>FUND BALANCE, MARCH 31, 2022</b>	<b>\$ 66,049</b>