

**NOTICE OF CAPITAL IMPROVEMENTS ADVISORY COMMITTEE  
CITY OF TOMBALL, TEXAS**



**Monday, December 14, 2020  
5:30 PM**

**Notice is hereby given of a meeting of the Capital Improvements Advisory Committee, to be held on Monday, December 14, 2020 at 5:30 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Capital Improvements Advisory Committee reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.**

- A. Call to Order
- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- C. Reports and Announcements
- D. Approval of Minutes
  - 1. Consideration to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of June 8, 2020.
- E. New Business
  - 2. Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council
  - 3. Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code
- F. Adjournment

## CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 10th day of December 2020 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

**Kimberly Chandler**  
*Community Development Coordinator*

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1002 or FAX (281) 351-6256 for further information.

AGENDAS MAY BE VIEWED ONLINE AT [www.ci.tomball.tx.us](http://www.ci.tomball.tx.us).

**MINUTES OF REGULAR  
CAPITAL IMPROVEMENT PLAN  
ADVISORY COMMITTEE MEETING  
CITY OF TOMBALL, TEXAS**

**MONDAY, JUNE 8, 2020**



**5:30 P.M.**

1.0 The meeting was called to Order at 5:33 p.m. by Chairman Tague. Other members present were:

Commissioner Richard Anderson  
Commissioner Michael Chambers  
Commissioner Dane Dunagin  
Commissioner Darrell Roquemore  
Commissioner Tana Ross

Others present:

Community Development Director – Craig Meyers  
Assistant City Manager – David Esquivel  
City Planner – Amelia Lindley  
City Attorney – Loren Smith  
City Engineer – Wesley Stolz

Draft

2.0 No Public Comments were received.

3.0 Motion was made by Commissioner Dunagin, second by Commissioner Chambers, to approve the Minutes of the Capital Improvements Plan Advisory Committee Meeting of December 9, 2019.

Motion carried unanimously.

Discussion/Action of the Following Items:

4.0 New Business:

4.1 Discussion and possible action on the status of Impact Fees and action regarding filing a semi-annual report with respect to the Capital Improvements Plan and report to City Council.

- Recommendation that no update of Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.
- David Esquivel (Assistant City Manager) and Craig Meyers (Community Development Director) presented the Status of Impact Fees and Capital Improvements Plan and Report.

Motion was made by Commissioner Roquemore, second by Commissioner Anderson to recommend no update of Land Use Assumptions, Capital Improvement Plan, and/or Impact Fees.

Roll call vote was called by Commission Secretary Wesley Stolz. Vote was as follows:

|                        |            |
|------------------------|------------|
| Chair Tague            | <u>Aye</u> |
| Commissioner Anderson  | <u>Aye</u> |
| Commissioner Chambers  | <u>Aye</u> |
| Commissioner Dunagin   | <u>Aye</u> |
| Commissioner Roquemore | <u>Aye</u> |
| Commissioner Ross      | <u>Aye</u> |

Motion carried unanimously.

- 4.2

Discussion and Action Regarding establishing the next meeting of the Capital Improvement Plan Advisory Committee to file a semi-annual report with respect to the progress of the Capital Improvement Plan as required by Section 395.058 of the Texas Local Government Code on December 14, 2020 at 5:30 pm.

Motion was made by Commissioner Dunagin, second by Commissioner Anderson to set the next meeting on December 14, 2020 at 5:30 p.m.

Roll call vote was called by Commission Secretary Wesley Stolz. Vote was as follows:

|                        |            |
|------------------------|------------|
| Chair Tague            | <u>Aye</u> |
| Commissioner Anderson  | <u>Aye</u> |
| Commissioner Chambers  | <u>Aye</u> |
| Commissioner Dunagin   | <u>Aye</u> |
| Commissioner Roquemore | <u>Aye</u> |
| Commissioner Ross      | <u>Aye</u> |

Motion carried unanimously.

- 5.0

Motion was made by Commissioner Anderson, second by Commissioner Chambers, to adjourn.

Motion carried unanimously.

Meeting was adjourned at 5:50 p.m.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Wesley Stolz  
City Engineer/Board Secretary

\_\_\_\_\_  
Barbara Tague  
Commission Chair



# Capital Improvement Projects Advisory Committee Impact Fee Update

December 14, 2020

# Current Impact Fees

Item 2.

**IMPACT FEES**  
**PER CITY OF TOMBALL ORDINANCE NO. 2019-24**  
**Effective November 5, 2020 – September 30, 2021**

| <b><u>LUE'S</u></b> | <b><u>WATER<br/>METER SIZE</u></b> | <b><u>WATER</u></b> | <b><u>SEWER</u></b> | <b><u>TOTAL</u></b> |
|---------------------|------------------------------------|---------------------|---------------------|---------------------|
| 1.0                 | 3/4"                               | \$3,023.75          | \$2,521.00          | \$5,554.75          |
| 2.5                 | 1"                                 | \$5,049.66          | \$4,210.07          | \$9,259.73          |
| 5.0                 | 1 1/2"                             | \$10,069.09         | \$8,394.93          | \$18,464.02         |
| 8.0                 | 2"                                 | \$16,116.59         | \$13,436.93         | \$29,553.52         |
| 16.0                | 3"                                 | \$35,287.16         | \$29,420.07         | \$64,707.23         |
| 25.0                | 4"                                 | \$60,475.00         | \$50,420.00         | \$110,895.00        |
| 50.0                | 6"                                 | \$136,068.75        | \$113,445.00        | \$249,513.75        |
| 80.0                | 8"                                 | \$161,256.59        | \$134,444.93        | \$295,701.52        |

Drainage effective August 18, 2014:

|                |            |
|----------------|------------|
| M118 per acre  | \$5,757.81 |
| M121E per acre | \$7,886.69 |
| M121W per acre | \$6,692.00 |
| M125 per acre  | \$ 436.88  |

# Impact Fees Collected

Item 2.

- Fiscal Year 2019
  - \$362K for water
  - \$361K for sanitary sewer
  - \$192K for drainage
- Fiscal Year 2020
  - \$726K for water
  - \$658K for sanitary sewer
  - \$358K for drainage

# Impact Fee Fund Balances

- Fund Balances (as of December 7, 2020)
  - \$2.69M for water
  - \$2.04M for sanitary sewer
  - \$0 for drainage
    - Expended on Mulberry Street drainage project