

**MINUTES OF SPECIAL CITY COUNCIL MEETING  
CITY OF TOMBALL, TEXAS**



**Monday, November 18, 2024  
5:00 PM**

- A. Mayor L. Klein-Quinn called the meeting of the City of Tomball Council to order at 5:00 P.M.

**PRESENT**

Council 1 John Ford  
Council 2 Paul Garcia  
Council 3 Dane Dunagin  
Council 4 Lisa A. Covington  
Council 5 Randy Parr

**OTHERS PRESENT**

City Manager - David Esquivel  
Assistant City Manager - Jessica Rogers  
City Secretary - Tracylynn Garcia  
City Attorney - Loren Smith  
Director of Community Development - Craig Meyers  
Human Resources Director - Kristie Lewis  
Fire Chief - Joe Sykora  
Finance Director - Bragg Farmer  
Public Works Director - Drew Huffman  
IT Director - Tom Wilson  
Director of Marketing & Tourism - Chrislord Templonuevo  
Director of Special Projects - Luisa Taylor  
Assistant City Secretary – Sasha Luna  
Project Manager - Meagan Mageo  
Police Chief - Jeff Bert

- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

Christina Breaux – in favor of item C2  
1155 E. Hufsmith  
Tomball

C. General Discussion

1. Discussion regarding the Tree Preservation Ordinance.
2. Discussion regarding hours of operation at gas stations or convenience stores (with or without gasoline sales)
3. Discuss amendments to Council reimbursement policy.

D. Proposed Agenda Items

1. Approve a two-year Service Agreement with InfoSend, Inc. for Utility Billing Printing and Mailing Services (RFP 2024-12) for a total contract amount of \$110,000 (\$55,000 per year), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the fiscal year 2024-2025 adopted budget.
2. Approve a two-year Service Agreement with RGS for consumer debt collection services for utility accounts (RFP 2024-09R), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the fiscal year 2024-2025 adopted budget.
3. Authorize the City Manager to Execute an Interlocal Agreement between the City of Tomball and Harris County, by and through Harris County Public Health (HCPH), for a partnership in a wastewater-based epidemiology (WBE) program.

E. Discussion Future Workshop Topics

F. Meeting adjourned at 5:51 P.M.

PASSED AND APPROVED this 2<sup>nd</sup> day of December 2024.

*Tracylynn Garcia*

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Tracylynn Garcia  
City Secretary, TRMC, MMC, CPM

*Lori Klein Quinn*

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Lori Klein Quinn  
Mayor