

**MINUTES OF REGULAR CITY COUNCIL  
CITY OF TOMBALL, TEXAS**



**Monday, March 03, 2025  
6:00 PM**

- A. Mayor L. Klein Quinn called the meeting of the City of Tomball Council to order at 6:02 P.M.

**PRESENT**

Council 1 John Ford  
Council 2 Paul Garcia  
Council 3 Dane Dunagin  
Council 4 Lisa Covington  
Council 5 Randy Parr

**OTHERS PRESENT**

City Manager - David Esquivel  
Assistant City Manager - Jessica Rogers  
City Secretary - Tracylynn Garcia  
City Attorney – Loren Smith  
Director of Community Development - Craig Meyers  
Human Resources Director - Kristie Lewis  
Fire Chief - Joe Sykora  
Police Captain – Brandon Patin  
Finance Director - Bragg Farmer  
Public Works Director - Drew Huffman  
IT Director - Tom Wilson  
Director of Marketing & Tourism - Chrislord Templonuevo  
Director of Special Projects - Luisa Taylor  
Project Manager - Meagan Mageo

- B. Invocation - Led by Pastor Richard Jennings, River of Praise.
- C. Pledges to U.S. and Texas Flags
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

Council Member Parr informed the Council of the passing of former City employee Eric Huffman and shared the funeral arrangements.

E. Presentations

1. Mayor Klein Quinn presented flowers to City Secretary Tracy Garcia in recognition of her final Council meeting with the city.
2. Proclamation – EMS Week
3. Assistant Court Clerk Margaret Reyna of the Tomball Municipal Court in Tomball TX has completed all the requirements for Level 1 of the Texas Court Clerk Certification Program Awarded on January 21, 2025.

F. Reports and Announcements

1. Announcements

**I.**

**Upcoming Events:**

- March 5, 2025 – Coffee with a Cop from 8:30-10 a.m. at Chick-Fil-A (14314 FM 2920)
- March 8, 2025 – 2<sup>nd</sup> Saturday at the Depot from 5-9 p.m. at Tomball Depot Plaza
- March 13, 2025 – Kaffeeklatsch from 8:30-10 a.m. at Tomball Community Center
- March 20, 2025 – Let’s Talk! – Drug Prevention from 6-7 p.m. at Tomball Community Center
- March 22, 2025 – Choo-Choo Chow Down from 11 a.m. to 5 p.m. at Tomball Depot Plaza
- March 28-30, 2025 – Tomball German Heritage Festival from 6-10 p.m. (Friday), 10 a.m. to 10 p.m. (Saturday), and 10 a.m. to 6 p.m. (Sunday) at 100-400 blocks of Market St.

G. Old Business

1. Adopt, on First Reading, Ordinance No. 2025-07, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2025 Annual

Service and Assessment Plan (SAP) Update for the Raburn Reserve Public Improvement District Number 10 (PID 10).

Motion made by Council 5 Parr, Seconded by Council 4 Covington to approve Old Business.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

H. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve Minutes of February 17, 2025, Special and Regular City Council meetings.
2. Approve Resolution No. 2025-07, a Resolution of the City of Tomball, Texas, Canceling the Regular City Officer's Election Scheduled to be Held on the 3rd Day of May, 2025, in Accordance with Section 2.053(A) of the Texas Election Code; Directing the Giving of Notice of Such Cancellation of Election; and Providing Details Relating to the Cancellation of Such Election.

*Aprobar la Resolución Nro. 2025-07 Cancelando la Elección Regular de Funcionarios Municipales programada para celebrarse el día 3 de mayo de 2025 de acuerdo con la Sección 2.053(a) del Código Electoral de Texas; instruyendo que se de aviso de tal cancelación de elección; y provyendo detalles relativos a la cancelación de tal elección.*

Chấp thuận Nghị Quyết số 2025-07, Hủy Bỏ Cuộc Bầu Cử Viên Chức Thành Phố Thường Kỳ Dự Kiến sẽ được tổ chức vào ngày 3 tháng Năm, 2025, Chiếu theo Mục 2.053(a) của Bộ Luật Tuyển Cử Texas; Chỉ thị việc đưa ra Thông Báo về Hủy Bỏ Cuộc Bầu Cử đó; và Cung Cấp Thông Tin Chi Tiết Liên quan đến việc Hủy Bỏ Cuộc Bầu Cử đó.

通過決議案2025-07，取消一般市府官員應於2025年5月3日的選舉計畫，其是根據德克薩斯州選舉法2.053(a)節；茲此通知該選舉取消；以及提供關於取消該選舉的詳情。

3. Approve a purchase with Axon Enterprise, Inc., as a sole source vendor, for the purchase of replacement tasers for the Police Department for a total contract amount of \$225,653.44 for a total of five years beginning May 1, 2025 and expiring April 3, 2029, for an annual not-to-exceed payment amount of \$47,663.36,

authorize the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the expenditure. This amount was included in the FY 2024-2025 budget to be paid from grant funds received.

4. Approve the expenditure with Tyler Technologies for expenses related to the implementation of the computer aided dispatch (CAD) system for \$58,000, increasing the total not-to-exceed amount to \$421,952 (increasing the total annual vendor spend to \$620,703.26), authorize the expenditure of funds thereof, and authorize the City Manager to execute any and all documents related to the purchase.
5. Approve the expenditure with Waukesha-Pearce Industries Inc. for equipment attachments, repairs, parts and materials through the BuyBoard Cooperative Purchasing (Contract #685-22) for \$7,700 (increasing the total annual vendor spend to \$130,000), authorize the expenditure of funds therefor and authorize the City Manager any and all documents related to the expenditure. This amount is included in the FY 2024-2025 budget.
6. Approve an agreement with Thirkettle Corporation (Aqua-Metric Company) for the meter replacement program, stock materials and parts, and software support, as an exclusive authorized distributor of Sensus water meter products, for a not-to-exceed amount of \$980,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures are included in the Fiscal Year 2024-2025 Budget.
7. Approve a services agreement renewal with Water Utility Services, Inc. for water sampling and laboratory services for a total not-to-exceed amount of \$175,000, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the Fiscal Year 2024-2025 Budget.
8. Approve a professional services agreement with Raba Kistner for annual gas monitoring for the closed landfill for a not-to-exceed amount of \$20,695, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchases are included in the FY 2024-2025 Budget.
9. Approve a professional services agreement with Raba Kistner for annual groundwater monitoring for the closed landfill for a not-to-exceed amount of \$40,895, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. The purchases are included in the FY 2024-2025 Budget.

10. Approve an agreement extension with Tomball Little League for the maintenance and operation of the baseball fields and facilities located at Wayne Stovall Sports Complex.
11. Adopt, on First Reading, Ordinance No. 2025-09, an Ordinance Repealing Chapter 46, Article IV – Water, Wastewater, and Drainage Capital Recovery Fees, in its Entirety and Adopting Chapter 46, Article IV – Water, Wastewater, and Drainage Impact Fees; Providing for a Penalty of an Amount Not To Exceed \$2,000 for Each Day of Violation of Any Provision Hereof; Making Findings of Fact; and Providing for Other Related Matters; and Providing an Effective Date.

Motion made by Council 1 Ford, Seconded by Council 3 Dunagin to approve New Business Consent Agenda. Items 1-3, 5-9 & 11.

Voting Yea: Council 1 Ford, Council 2 Garica, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

4. Approve the expenditure with Tyler Technologies for expenses related to the implementation of the computer aided dispatch (CAD) system for \$58,000, increasing the total not-to-exceed amount to \$421,952 (increasing the total annual vendor spend to \$620,703.26), authorize the expenditure of funds thereof, and authorize the City Manager to execute any and all documents related to the purchase.

Motion made by Council 3 Dunagin, Seconded by Council 1 Ford to approve New Business Consent Agenda Item 4.

Voting Yea: Council 1 Ford, Council 2 Garica, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

10. Approve an agreement extension with Tomball Little League for the maintenance and operation of the baseball fields and facilities located at Wayne Stovall Sports Complex

Motion made by Council 1 Ford, Seconded by Council 3 Dunagin to approve New Business Consent Agenda Item 10.

Voting Yea: Council 1 Ford, Council 2 Garica, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

I. New Business

1. Adopt on First Reading Ordinance 2025-12, An ordinance amending the Code of Ordinances of the City of Tomball, Texas, by adopting the International Fire Code, 2021 edition; by amending section 20-28 of article II, Fire Code; providing for penalty in an amount not to exceed \$2,000.00 per day for violation of any provision hereof, with each day constituting a separate offense; providing a repealer; providing for severability; and making other findings related thereto.

Motion made by Council 3 Dunagin, Seconded by Council 5 Parr to approve New Business.

Voting Yea: Council 1 Ford, Council 2 Garica, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

2. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session

Sec. 551.072 – Deliberations regarding Real Property

Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee- City Manager

- Executive Session Started: 6:36 P.M.
- Executive Session Ended: 8:45 P.M.

3. Presentation, discussion and possible action to ratify the contract to purchase the property located at 827 Village Square Drive.

Motion made by Council 4 Covington, Seconded by Council 1 Ford to ratify the contract to purchase the property located at 827 Village Square Drive.

Voting Yea: Council 1 Ford, Council 2 Garica, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

J. Adjournment

PASSED AND APPROVED this 17<sup>th</sup> day of March 2025.

*Shannon Bennett*

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Shannon Bennett, TRMC  
Assistant City Secretary

*Lori Klein Quinn*

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Lori Klein Quinn  
Mayor