

**MINUTES OF WORKSHOP 5:00 P.M./REGULAR COUNCIL AGENDA 6:00 P.M.
CITY OF TOMBALL, TEXAS**



**Monday, December 15, 2025
5:00 P.M.**

The City Council of the City of Tomball, Texas, conducted the meeting scheduled for December 15, 2025, 5:00 P.M., at 401 Market Street, Tomball, Texas 77375.

A. Mayor L. Klein Quinn called the meeting to order at 5:02 P.M.

PRESENT:

Mayor Lori Klein Quinn
Council 1 John Ford
Council 2 Paul Garcia
Council 3 Dane Dunagin
Council 4 Lisa A. Covington
Council 5 Randy Parr

CITY STAFF PRESENT:

City Manager - David Esquivel
Assistant City Manager – Sakura Moten
City Attorney – Loren Smith
City Secretary – Thomas Harris III
Assistant City Secretary – Shannon Bennett
Community Development Director – Craig Meyers
Fire Chief – Joe Sykora
Assistant Fire Chief- Jeff Cook
Police Chief – Jeff Bert
Police Captain – Brandon Patin
Human Resources Director - Kristie Lewis
Finance Director - Bragg Farmer
Public Works Director - Drew Huffman
Director of Marketing & Tourism - Chrislord Templonuevo
Director of I.T. – Ben Lato
Project Manager - Meagan Mageo
Police Officer – Juan Rodriguez

Council 4 Lisa Covington left the meeting at 5:04 p.m. and returned at 5:22 p.m.

- B. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]* - There were no comments received.

C. General Discussion

1. Presentation of updated graphic concepts for Gateway Monument designs from Westwood.

Patrick Owens of Westwood presented three video options for the gateway monuments.

2. Discussion on two appointments to the Tomball Regional Health Foundation (TRHF) Board of Directors for three-year terms beginning January 1, 2026.

Mayor Klein Quinn led a discussion on revisions to the ordinance establishing the Tomball Regional Health Foundation to reflect current operational practices.

Robert Spurck, Attorney with Reed, Claymon, Meeker, Krienke & Spurck, PLLC provided legal guidance related to the ordinance through zoom.

City Secretary Thomas Harris presented the agenda item pertaining to the two appointments to the Tomball Regional Health Foundation Board of Directors for three-year terms beginning January 1, 2026.

3. Discussion and direction on possible Charter Amendments for a 2026 Special Election.

City Secretary Thomas Harris discussed proposed Charter Amendments for a 2026 Special Election. (Exhibit A)

- D. Proposed Future Agenda Items *[The following items are provided for informational purposes for City Council and public review. Any item may be pulled for separate discussion at Council's request.]*

1. No discussion was held – Approve a Professional Services Agreement with Oller Engineering, Inc. for the design of the relocation of utilities along FM 2920, Project Number 2014-10031, for a not-to-exceed amount of \$765,541, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This project is included in the adopted FY 2026-2030 Capital

Improvement Plan, and the contract costs will be reimbursed by the TEDC as approved in Resolution No. 2025-14.

E. Recess/Reconvene at 6:00 p.m.

Mayor Klein Quinn recessed the meeting at 6:08 p.m. and reconvened it at 6:21 p.m.

F. Invocation led by Pastor Alonso Blanchet, Real Life Ministries

G. Pledges to U.S. and Texas Flags led by Council 3 Dane Dunagin

H. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

- Tammy, 525 School St., spoke on concerns of the stop signs at Tyson and Johnson St. and the duck population.
- Brittany Johnson, owner of Jaden Lane Boutique, 309 Market Street B & C, expressed her concerns of the Center Point power outage.

I. Presentations

1. Proclamation – “International WeLoveU Foundation Day”

J. Reports and Announcements

1. Announcements

I. Upcoming events:

- January 6, 2026 – Blood Drive from 10:00 a.m. – 2:15 p.m. at Fire Station #1 (1200 Rudel St.)
- January 8, 2026 – Kaffeeklatsch from 8:30 – 10:00 a.m. at Tomball Community Center

Mayor Klein Quinn returned to the workshop meeting to discuss the Charter Amendments item C.3.

2. Reports by City staff and members of council about items of community interest on which no action will be taken:

Mayor Klein Quinn thanked the HR Department for the Employee Christmas party.

Council 2 Paul Garcia attended the Harris County Mayors and Councils Association meeting and learned the City of Tomball is known as the new heights.

K. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve, on Second Reading, Resolution No. 2026-03-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Maria Jordan MD PA to make direct incentives to, or expenditures for, assistance with infrastructure costs to be required or suitable for the promotion of new or expanded business enterprise related to the development and construction of a medical office building to be located at 0 Alma Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$8,577.00.
2. Approve, on Second Reading, Resolution No. 2026-04-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Tara Builders, LLC to make direct incentives to, or expenditures for, assistance with infrastructure costs required or suitable for the promotion of new or expanded business enterprise related to the construction and development of a multibuilding office/warehouse park to be located at 1711, 1721 and 1801 South Persimmon Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$61,336.00.
3. Approve, on Second Reading, Resolution No. 2026-05-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and CKM Property Management, to make direct incentives to, or expenditures for, rental assistance for new or expanded business enterprise to be located at 14011 Park Drive, Suite 112, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$7,299.00.
4. Approve, on Second Reading, Resolution No. 2026-06-TEDC, a Resolution of the City Council of the City of Tomball, Texas, authorizing and approving the Tomball

Economic Development Corporation's Project to Expend Funds in accordance with an Economic Development Performance Agreement by and between the Corporation and Murchison Spice Company, to make direct incentives to, or expenditures for, rental assistance for new or expanded business enterprise to be located at 1710 S. Cherry Street, Tomball, Texas 77375. The estimated amount of expenditures for such Project is an amount not to exceed \$10,000.00.

Motion made by Council 4 Covington, Seconded by Council 5 Parr to approve Old Business Consent Agenda items.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

L. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve Minutes of December 1, 2025, Regular City Council meeting.
2. Approve request from Tidy Up Tomball for City Support and In-Kind Services for Tidy Up Tomball event in downtown Tomball and nearby areas, on Saturday, April 11, 2026, from 8:00 – 11:30 a.m.
3. Consideration of and action on revising Tourism Advisory Committee (TAC) Board meetings to as needed.
4. Approve the City Manager and Fire Chief to execute the necessary documents for a Memorandum of Understanding with the Texas Department of Emergency Management for the City of Tomball to provide resources for Emergency Management Assistance Programs.
5. Approve the purchase of a vehicle from Silsbee Ford through TIPS Cooperative Purchasing Network (Contract #240901) for a not-to-exceed amount of \$136,010.05, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. This item was not included in the FY 2025-2026 budget as they are both related to an insurance claim.

Motion made by Council 1 Ford, Seconded by Council 2 Garcia to approve New Business Consent Agenda items 1, 2, and 4 except items 3 and 5

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

3. Consideration of and action on revising Tourism Advisory Committee (TAC) Board meetings to as needed.

Motion made by Council 4 Covington, Seconded by Council 2 Garcia to approve New Business Consent Agenda item 3.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

5. Approve the purchase of a vehicle from Silsbee Ford through TIPS Cooperative Purchasing Network (Contract #240901) for a not-to-exceed amount of \$136,010.05, approve the expenditure of funds therefore, and authorize the City Manager to execute any and all documents related to the purchase. This item was not included in the FY 2025-2026 budget as they are both related to an insurance claim.

Motion made by Council Parr 5, Seconded by Council 4 Covington to approve New Business Consent Agenda item 5.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

M. New Business

1. Approve the expenditure of greater than \$100,000 with Olson & Olson L.L.P, for legal services, the total not-to-exceed amount to \$150,000.00 approve the expenditure of funds thereof and authorize the City Manager to execute any and all documents related to the expenditure. This expenditure is included in the FY 2025-2026 budget. Action was taken after the Executive Session.
2. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

- Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney's duty requires to be discussed in closed session.
 - Sec. 551.072 – Deliberations regarding Real Property; A governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
 - Executive Session Started: 7:30 P.M.
 - Executive Session Ended: 8:20 P.M.
1. Approve the expenditure of greater than \$100,000 with Olson & Olson L.L.P, for legal services, the total not-to-exceed amount of \$150,000.00 approve the expenditure of funds thereof and authorize the City Manager to execute any and all documents related to the expenditure. This expenditure is included in the FY 2025-2026 budget.

Motion made by Council Dunagin 3, Seconded by Council 4 Covington to approve the expenditure of greater than \$100,000 with Olson & Olson L.L.P, for legal services, the total not-to-exceed amount of \$150,000.00 and authorize the City Manager to execute any and all documents related to the expenditure.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.
 3. Consideration of and action on Resolution No. 2025-57, a Resolution of the City Council of the City of Tomball, Texas, determining that a fee simple title is needed to be acquired from Joseph A. and Gloria A. Foltin for the construction, operation, and maintenance of municipal facilities as a part of the Tomball Master Facilities Project for the city of Tomball, Texas; and authorizing the institution of eminent domain proceedings.

Motion made by Council Parr 5, Seconded by Council 4 Covington to approve the resolution authorizing the use of the power of eminent domain to acquire the property described in the resolution for the purpose of the construction and use of public municipal facilities.

Voting Yea: Council 1 Ford, Council 2 Garcia, Council 3 Dunagin, Council 4 Covington, Council 5 Parr

Motion carried unanimously.

N. Mayor Lori Klein Quinn adjourned the meeting at 8:24 P.M.

PASSED AND APPROVED this 5th day of January 2026

Thomas Harris III

Thomas Harris III, TRMC
City Secretary

Lori Klein Quinn

Lori Klein Quinn
Mayor