

## NOTICE OF REGULAR CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



**Monday, January 15, 2024  
6:00 PM**

Notice is hereby given of a Regular meeting of the Tomball City Council, to be held on Monday, January 15, 2024 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 890 9328 2287 Passcode: 566545. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

- A. Call to Order
- B. Invocation - Led by Pastor Craig Gilbert, Rose Hill Methodist Church.
- C. Pledges to U.S. and Texas Flags
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*

E. Presentations

**1. Presentations:**

Employees of the Year – Chris Burns and Jared Smith

Salt Grass Chapter Municipal Clerk of The Year 2023 – Tracylynn Garcia

F. Reports and Announcements

1. Announcements

**I. Upcoming Events:**

January 17, 2024 – First day to apply for place on ballot for the May 4, 2024, General Election

January 27, 2024 – HCSO Jr Posse 9:00 am – 10:30 am @ Depot

February 16, 2024 - Last day to apply for place on ballot for the May 4, 2024 General Election

February 20, 2024 – Tomball Trail Ride (SHTR) 12:00 pm – 2:00 pm @ Depot

G. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve the Minutes of the January 2, 2024, Regular City Council meeting.
2. Approve Resoluton No. 2024-02, a Resolution and Order of the City Council of the City of Tomball, Texas, Ordering a Regular City Officer's Election, to be Held in the City of Tomball on Saturday, May 4, 2024; Designating the Polling Places and Appointing Election Officials for Such Election; Directing the Giving of Notice of Such Election; Designating the Date for a Runoff Election if Needed; and Providing Details Relating to the Holding of Such Election

Aprobar la Resolución Nro. 2024-02, una Resolución y Orden del Consejo Municipal de la Ciudad de Tomball Texas, Ordenando una Elección Regular de Funcionarios Municipales a Celebrarse el sábado 4 de mayo de 2024; Designando los Lugares de Votación y Nombrando a los Oficiales Electorales de tal Elección; Instruyendo que se Notifique Sobre esta Elección; Designando la Fecha de una Elección de Desempate de ser Necesaria; y Proporcionando Detalles Referentes a la Celebración de Tal Elección.

批准決議案編號2024-02，為一德克薩斯州 Tomball市市議會決議及指示  
特指示一市府官員普選 其將於2024年5月4日，星期六在Tomball市召開；並已為此選舉指定  
投票所地點以及指派選舉官員；指導發出本選舉之選舉通知；如需要 將指定決選日期；以及提  
供所有與召開本選舉相關的細節

Chấp thuận Nghị Quyết số 2024-02, một Nghị Quyết và Sắc Lệnh của Hội Đồng  
Thành Phố Tomball, Texas, Yêu Cầu một Cuộc Bầu Cử Viên Chức Thường Lệ sẽ  
được tổ chức tại Thành Phố Tomball vào Thứ Bảy, ngày 4 tháng Năm, 2024; Chỉ  
định các Địa Điểm Bỏ Phiếu và Chỉ Định các Viên Chức Bầu Cử cho Cuộc Bầu  
Cử đó; Hướng Dẫn việc Đưa Ra Thông Báo của Cuộc Bầu Cử đó; Chỉ Định Ngày  
Bầu Cử Chung Cuộc nếu cần; và Đưa Ra các Chi Tiết có Liên Quan đến việc Tổ  
Chức Cuộc Bầu Cử đó

3. Approve the expenditure of \$52,421.60 for CrowdStrike Falcon Complete annual subscription from CyberOne (DIR-4321) and authorize the City Manager to execute any and all documents related to the expenditure. This amount is included in the FY 2023-2024 budget.
4. Approve a Professional Services Agreement with Oller Engineering, Inc. for the design of a sidewalk along Baker Drive from FM 2920 to Hicks Street, Project Number 2024-10003, for a not-to-exceed amount of \$69,740, authorize the expenditure of funds therefor, and authorize the City Manager to execute the agreement. This amount is included in the fiscal year 2023-2024 budget as a Capital Improvement Project.
5. Approve the City Manager to execute the necessary documents for a grant application from Firehouse Subs, in an amount not to exceed \$12,000, for the purchase of a Fire Prevention and Education Smokehouse.
6. Approve a purchase from K2 Controls, as a sole source provider, for an odorant injection system for the Grand Parkway Natural Gas Gate for a not-to-exceed amount of \$53,820, approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchase. This expenditure is included in the FY 2023-2024 Capital Improvement Budget.

#### H. New Business

1. Consideration, discussion, and provide staff direction on the recommended Charter Amendments.

2. Consider abandonment of a City of Tomball unimproved right-of-way and adopt, on First Reading, Ordinance No. 2024-01, an Ordinance of the City of Tomball, Texas, finding and determining that public convenience and necessity no longer require the continued existence of an unimproved right-of-way between Barbara Street and Alma Street, all situated in the Northwest Houston Heart Center Plat as recorded in Volume 621, Page 269 of the Map Records of Harris County, Texas; vacating, abandoning, and closing said portion of such unimproved right-of-way; authorizing the City Manager to execute and the City Secretary to attest a quitclaim deed quitclaiming the City's interest in said unimproved right-of-way; and containing other provisions relating to the subject.
3. Approve an agreement with Evolve Power Generation for the replacement of the generator at Firehouse 2 through the Choice Partners Contract numbers 21/031KN-22, for a not-to-exceed amount of \$58,996.22, authorize the expenditure of funds therefor, and authorize the City Manager to execute all documents related to the expenditure. \$50,000 of this amount is included in the FY 2023-2024 budget.
4. Conduct a Public Hearing of the City Council of the City of Tomball to consider the advisability of the creation of Public Improvement District to make certain improvements over certain property located within the City (PID 15, Graylou Grove).
5. Consideration to approve a Professional Services Agreement for expenses incurred relating to the Graylou Grove Public Improvement District (PID 15) and authorize the City Manager to execute.
6. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):  
  
Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney's duty requires to be discussed in closed session.  
  
Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee–Information Technology Director
7. Approve the Appointment, by the City Manager, of the Information Technology Director.

I. Adjournment

**C E R T I F I C A T I O N**

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 11 day of January 2024 by 5:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

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Tracylynn Garcia, TRMC, CMC, CPM  
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 for further information.