

NOTICE OF REGULAR CITY COUNCIL MEETING CITY OF TOMBALL, TEXAS



**Monday, July 01, 2024
6:00 PM**

Notice is hereby given of a Regular meeting of the Tomball City Council, to be held on Monday, July 01, 2024 at 6:00 PM, City Hall, 401 Market Street, Tomball, Texas 77375, for the purpose of considering the following agenda items. All agenda items are subject to action. The Tomball City Council reserves the right to meet in a closed session for consultation with attorney on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

The public toll-free dial-in numbers to participate in the telephonic meeting are any one of the following (dial by your location): +1 312 626 6799 US (Chicago); +1 646 876 9923 US (New York); +1 301 715 8592 US; +1 346 248 7799 US (Houston); +1 408 638 0968 US (San Jose); +1 669 900 6833 US (San Jose); or +1 253 215 8782 US (Tahoma) - Meeting ID: 814 8802 8883 Passcode: 184526. The public will be permitted to offer public comments telephonically, as provided by the agenda and as permitted by the presiding officer during the meeting.

- A. Call to Order
- B. Invocation - Led by Chaplin Earl Detwiler with Colonial Bible Chapel
- C. Pledges to U.S. and Texas Flags
- D. Public Comments and Receipt of Petitions; *[At this time, anyone will be allowed to speak on any matter other than personnel matters or matters under litigation, for length of time not to exceed three minutes. No Council/Board discussion or action may take place on a matter until such matter has been placed on an agenda and posted in accordance with law - GC, 551.042.]*
- E. Presentations
 - 1. Presentation by Texas Municipal Clerks Association Board of Trustee Member-Roxanne Benitez of the Municipal Clerk's Office Achievement of Excellence Award to the office of the City Secretary

Presentation of time capsule – Tomball Museum Center
- F. Reports and Announcements

1. Announcements

I. Upcoming Events:

July 4, 2024 – July 4th Celebration & Street Fest 4 p.m. to 9 p.m. @
Business 249

July 11, 2024 – Mayors Kaffeeklatsch 8:30 a.m. – 10 a.m. @ Community
Center

July 11, 2024 – Louie’s Together Playground Groundbreaking Ceremony
10:30 a.m. @ Juergens Park

July 23, 2024 – Comprehensive Plan Focus Group Meeting #4 @ City
Hall

2024 Swim Season (Jerry Matheson Park Pool)

**REGULAR SEASON HOURS (Tuesday, May 28 to Sunday, August
11)**

Monday – Closed

Tuesday through Friday – 10 a.m. to 6 p.m.

Saturday and Sunday – Noon to 8 p.m.

END OF SEASON HOURS (Weekends only)

August 17 and 18 – Noon to 8 p.m.

August 24 and 25 – Noon to 8 p.m.

August 31 and September 1 – Noon to 8 p.m.

September 2 – 10 a.m. to 6 p.m.

- G. Old Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*
1. Adopt, on Second Reading, Ordinance No. 2024-13, an Ordinance of the City of Tomball, Texas, amending Chapter 50 – Article III (*District Regulations*) by adding Section 50-70.1 – Single-Family Residential District SF-7.5 (SF-7.5) zoning classification and subsequent district standards. Modifying Section 50-82 (*Use regulations (charts)*). Modifying Section 50-112 (*Off street parking and loading requirements*) adding parking regulations within the Single-Family Residential – 7.5 District; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.
 2. Adopt, on Second Reading, Ordinance No. 2024-14, an Ordinance of the City of Tomball, Texas, Amending Chapter 50 (Zoning) of the Tomball Code of Ordinances by amending Sections 50-2 (*Definitions*) and Section 50-82 (*Use regulations (charts)*) of the Tomball Code of Ordinances by adding standards pertaining to “Boarding Home Facility”; providing for penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.
 3. Adopt, on Second Reading, Ordinance No. 2024-16, an Ordinance of the City of Tomball, Texas, amending chapter 50 (zoning) of the Tomball Code of Ordinances by changing the zoning district classification of approximately 5.552 acres of land legally described as tracts 12b & 12c of the William Hurd Survey, Abstract 378 from the Agricultural (AG) district to Office (O) District. the property is located within the 1300 block (north side) of Medical Complex Drive, within the City of Tomball, Harris County, Texas; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.
 4. Adopt, on Second Reading, Ordinance Number 2024-18, an Ordinance of the City Council of Tomball, Texas, Approving a Service and Assessment Plan and Assessment Roll for Improvement Area #2 Projects for the Wood Leaf Reserve Public Improvement District (the “District”); Making a Finding of Special Benefit to Certain Property in the District; Levying Assessments against Certain Property within the District and Establishing a Lien on Such Property; Providing for Payment of the Assessment in Accordance with Chapter 372, Texas Local Government Code, as Amended; Providing for the Method of Assessment and the Payment of the Assessments; Providing Penalties and Interest on Delinquent Assessments; Providing for Severability and Providing an Effective Date.

H. Old Business

1. Adopt, on Second Reading, Ordinance No. 2024-15, an Ordinance of the City of Tomball, Texas, amending Chapter 50 – Article III (*District Regulations*) by amending Chapter 50 (Zoning) of the Tomball Code of Ordinances, by amending Planned Development District – 15 which governs 33.386 acres of land legally described as being Winfrey Estates to reduce the required building setback in the rear yard from 14-feet to 9-feet. The property is generally located on the west side of FM 2978 at Winfrey Lane, within the City of Tomball, Harris County, Texas; providing for severability; providing for a penalty of an amount not to exceed \$2,000 for each day of violation of any provision hereof, making findings of fact; and providing for other related matters.

I. New Business Consent Agenda: *[All matters listed under Consent Agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item in question will be removed from the Consent Agenda and will be considered separately. Information concerning Consent Agenda items is available for public review.]*

1. Approve Minutes of the June 13, 2024, Special City Council meeting, June 17, 2024, Regular City Council meeting, and the June 19 and 20, 2024, Special City Council Meetings.
2. Approve request from Tomball High School for City Support and In-Kind Services for the annual Tomball High School Homecoming Parade in downtown Tomball, on Wednesday, September 25, 2024, from 6:30 to 9:30 p.m.
3. Approve the expenditure with Tanches Global Management for a not-to-exceed amount of \$110,000.00, for consulting and software services. The purchases are included in the FY 2023-2024 Budget.
4. Adopt, **on First and Only Reading**, Ordinance Number 2024-19, an Ordinance of the City Council of Tomball, Texas, Approving and Authorizing the Issuance and Sale of the City of Tomball, Texas Special Assessment Revenue Bonds, Series 2024 (Wood Leaf Reserve Public Improvement District Improvement Area #2 Project); Approving and Authorizing an Indenture of Trest and Other Agreements and Documents in Connection Therewith; Making Findings with Respect to the Issuance of Such Bonds; and Providing an Effective Date.
5. Adopt, on First Reading, Ordinance No. 2024-20, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2024 Annual Service and Assessment Plan (SAP) Update for Raburn Reserve Public Improvement District Number 10 (PID 10).

6. Adopt, on First Reading, Ordinance No. 2024-21, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2024 Annual Service and Assessment Plan (SAP) Update for Seven Oaks Public Improvement District Number 14 (PID 14).
7. Adopt, on First Reading, Ordinance No. 2024-22, an Ordinance of the City of Tomball, Texas Authorizing and Approving the Calendar Year 2024 Annual Service and Assessment Plan (SAP) Update for Winfrey Estates Public Improvement District Number 14 (PID 12).

J. New Business

1. Discussion and possible action to schedule City Council Orientation.
2. Consider an application for an Indoor Special Events Fireworks Display by Roar Over Texas to occur on July 14th 2024 at Boxwood Manor located at 945 E Hufsmith Road.
3. Approve a service agreement renewal with Cypress Holiday Decorating Concepts for holiday lighting services for Fiscal Year 2025, for a not-to-exceed amount of \$54,431.47 (RFP 2023-11), approve the expenditure of funds therefor, and authorize the City Manager to execute any and all documents related to the purchases. These expenditures will need to be included in the Fiscal Year 2024-2025 Budget.
4. Executive Session: The City Council will meet in Executive Session as Authorized by Title 5, Chapter 551, Government Code, the Texas Open Meetings Act, for the Following Purpose(s):

Sec. 551.071 – Consultation with the City Attorney regarding a matter which the Attorney’s duty requires to be discussed in closed session

Sec. 551.074 – Personnel Matters; Deliberation of the Appointment, Employment, and Duties of a Public Officer or Employee – Finance Director

K. Adjournment

CERTIFICATION

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Tomball, Texas, a place readily accessible to the general public at all times, on the 27th day of June 2024 by 6:00 PM, and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Tracylynn Garcia, TRMC, CMC, CPM
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodation or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at (281) 290-1019 for further information.