



## AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, August 27, 2025 at 5:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

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### Call to Order - Roll Call

### Approve Minutes

[Minutes - July 23, 2025](#)

### Discussion Items

1. Airport Update
2. [Approval of Proposed Fee For Mattress Removal](#)
3. Discussion: Multi-Use Trail Connection
4. Discussion: UTV Traffic Control Sign
5. Project Updates
6. Payment of Monthly Water & Sewer Bills
7. Departmental Reports
8. Director's Report

### Adjourn

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

# MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, July 23, 2025 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

**Meeting was called to order at 5:30 PM by Dean Peterson**

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## Call to Order - Roll Call

Quorum Present (YES)

John Glynn (A), Dean Peterson (Y), Patrick Devine (A), Brian Rice, (Y), Kerwin Greeno (Y), Mayor Paul Dwyer (A), Mitch Koel (Y – via Zoom)

Also preset, Interim Director Brandy Leis, Joe Kube, Jeff Marten, Nick Morales, Nik Dorava, and Brian Berquist.

## Approve Minutes

Motion by Greeno, seconded by Rice to approve July minutes as presented. All ayes. Motion carried.

## Discussion Items

### 1. Airport Update

Fuel has been brought in; cost per gallon went down from \$5.70 to \$5.42. Mowing is in progress with all the rain we have had. Crack/seal coating on the tarmac will need to be reviewed.

### 2. Approval of Alley Closure

Motion by Greeno, seconded by Rice to approve the alley closure for a special event held in the alley between Kelsey's and the Elbow Room on August 9, 2025. All ayes. Motion carried.

### 3. Approval No Parking Area on Straw St

Motion by Koel and seconded by Rice to approve the No Parking area on Straw St. and the installation of the Parent Drop Off sign. All ayes. Motion carried.

### 4. Approval of Memorial Bench Sidewalk Installment - Tomah Area Historical Museum

Discussion on installing/permanently fixating a Memorial Bench on the sidewalk at the Tomah Area Historical Museum. All discussions on placement, liability, and maintenance were considered.

Motion by Rice and seconded by Greeno to deny the Memorial Bench installation/permanently fixated to the sidewalk. All ayes. Motion carried.

### 5. Discussion: Procedure and Criteria for Vacating Public Right of Way

This item was discussed at the Planning Commission meeting and is being brought to Public Works Commission meeting as a discussion item. Vacating public right of way could result in legal implications.

### 6. Project Updates

Minutes will be approved at PWC meeting.

Nik from Town & Country presented project updates. Preconstruction meeting with Gerke's on Lake Forebay, Kilbourn, King and Foster. Helped Parks & Rec get a \$362,000 grant to add onto the walking Trail.

**7. Payment of Monthly Water & Sewer Bills**

Motion by Rice and seconded by Greeno to approve the sewer bills as presented. All ayes. Motion carried.

Motion by Rice and seconded by Greeno to approve the water bill as presented. All ayes. Motion carried.

**8. Departmental Reports**

Sewer – New Ferm tank scum trough has been installed. The Jet Vac is complete and has been brought back. The truck from Marshfield has been brought back and will be selling box off of it. August flow is 1.67. Wet testing is being done this week.

Water- pumping an average of 1.4 gallons per day. VA has communicated that they are hoping to have their 3 private wells fired up in August. CTW pulled the pump on Well 14. They televised it on July 8, and are waiting for the results. Met with the landowner and the farmer on the possibility of either selling the land or farming hay instead of corn/beans. Exercising valves and testing large meters. No main breaks or leaks.

Public Works – Sold garbage truck on Wisconsin Surplus for \$119,000. Completed 100 block of W Council. Started 300 block of E Nott St. Fahrner is sealcoating this week on various streets in town. Continuing mowing operations, street painting and work at the Fairgrounds in preparation for the Monroe County Fair.

**9. Director's Report**

Working on budget numbers and projections. The library has some water damage that we are looking further into. The generator at City Hall may need a new heater. Buchner has been working on figuring out the issue of heating/cooling on the Water/Sewer side of City Hall.

**10 The next meeting will be held on August 27, 2025, at 5:30 PM**

**Adjourn**

Motion by Rice and seconded by Greeno to adjourn the meeting at 6:18 PM. All ayes. Motion carried.



## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Proposed fee of mattress removal after being tagged and cited.

### Summary and background information: (Appropriate documents attached)

In January of 2025 at the PWU Commission meeting, it was approved to stop taking mattresses for removal due to fees incurred from the Monroe County Landfill. Since this adoption, Public Works has tagged mattresses as a non-collectable item and is the sole responsibility of the property owner to remove the mattress. These mattresses have been known to sit out for lengthy periods of time with no removal from the property owner.

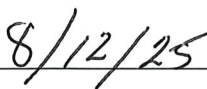
Ordinance section 38-146 states; "The obstructions and encroachments brought to the city's attention shall be removed within 24hrs. after receipt of a warning letter from the department of public works to the property owner. If the obstruction or encroachment is not removed within 24hrs. of the warning letter, a citation shall be issued. The city may then immediately cause the obstruction or encroachment to be removed and report the cost in writing to the clerk. The charge shall be entered in the tax roll as a special tax to be collected in the same manner as other taxes." The current citation fee is \$98.80.

### Fiscal Note:

### Recommendation:

To keep our City clean of waste and that of a reputable appearance, we recommend a proposed fee of \$200 to the property owner for any mattress that would need to be removed by the City. This would be in addition to the citation fee.

  
\_\_\_\_\_  
Interim Director of Public Works  
Brandy Leis

  
\_\_\_\_\_  
Date

## **NOTICE**

DATE: \_\_\_\_\_

The following violation(s) of the City of Tomah ordinance governing the collection of garbage/recycling as noted here have been reported to the Director of Public Works, Building Inspector or Code Enforcement Officer. If not corrected within 24 hours, proper action pursuant to violation will be initiated.

### **GARBAGE OR RECYCLING TOTE because:**

- ☐ Vehicle parked in front of tote
- ☐ Too close to mailbox/fixture, etc. (need 3 feet clearance on all sides)
- ☐ Garbage mixed with recycling
- ☐ Garbage/recycling tote is not City issued tote
- ☐ Improper placement. Wheels towards house.
- ☐ Excess garbage outside of tote/non-collection material

### **LARGE ITEMS:**

- ☐ Must be placed on curb first full week of the month before garbage day
- ☐ Only 2 large items per household per month
- ☒ Non-Collectable materials
- ☐ Yard waste in tote (this can be taken to the compost site by Bloyer Field)

### **OTHER:**

\_\_\_\_\_  
**\*\*ALL ITEMS SHOULD BE PLACED AT THE CURB BY 7AM\*\***

Please call the Public Works Department at 608-374-7430 with any questions. Calendars and information can be found online at [tomahwi.gov](http://tomahwi.gov)

