



MEETING NOTICE: AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Tuesday, March 15, 2022 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

AGENDA:

CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

Anyone Desiring to Appear Before the City Council

REPORTS

Mayor

Senior Executive Team

- [1.](#) SET Report

Library

Public Safety

- [2.](#) Public Safety Department Report

Tomah Public Housing & Community Development Block Grant

- [3.](#) TPHA & CDBG Staff Report March 2022

Senior & Disabled Services

- [4.](#) Senior & Disabled Services Department Monthly Report

Planning & Building Inspection

- [5.](#) February Building Permit & Code Enforcement Reports

Chamber/Convention & Visitors Bureau

Common Council – March 15, 2022

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- [A.](#) Approval of Minutes from February 15, 2022
- [B.](#) Approval of Minutes from March 1, 2022
- [C.](#) Special Beer & Wine Permit Application for Monroe County Support Services for Monroe County Fair July 27-31, 2022
- [D.](#) Special Beer & Wine Permit Application for Monroe County Support Services for Budweiser Dairyland Super Nat'l Truck & Tractor Pull June 22-25, 2022
- [E.](#) February 2022 Cash and Investments Report

COMMITTEES:

Committee of the Whole

- [6.](#) Update of Permit Fee Schedule--Addition of listed fee for Fire Alarm & Fire Suppression systems.
- [7.](#) Designation of Fire Department Fees associated to Fire Suppression/Alarm permits
- [8.](#) Ordinance Amending Section 28-80 Regarding Discharge of Firearms
- [9.](#) Morgan Stanley Lease Renewal
- [10.](#) Resolution Authorizing Payment of Monthly Bills
- [11.](#) Request for ARPA Funds Allocation for LED Crosswalk Signs

Planning Commission

- [12.](#) Ordinance amendment regulating parking in the front yard
- [13.](#) Ordinance Rezoning Property Parcel #286-00037-0000 on Glendale Ave
- [14.](#) Plan Commission recommendation for contracting of Planning Consultants
- [15.](#) Ordinance amendment designating the Plan Commission as sole authority over review of Conditional Use Permits.

Ambulance Commission

- [16.](#) Tomah Area Ambulance Service, purchase a take home vehicle for the full-time Deputy EMS Chief

Community Development Block Grant (CDBG)

- [17.](#) Review & action(s) to be taken in consideration of discontinuing/closing City of Tomah - Community Development Block Grant (CDBG) Housing State Revolving Loan Fund (SRLF)

ADJOURN



**819 Superior Ave.
Tomah, WI 54660**

SET Report

Some of the highlights are as follows:

1. Filed the management plan for the superfund site at Recreational Park. This was an action item required from our previous 5-year review. Follow up with completed revisions on 3/7.
2. Staff has meet with 3RT and discussed expectations from both organizations. We have established a Friday phone call from 3RT to each point of contact for the various departments.
3. Becki and I attended the Chamber Banquet on 2/28.
4. The RFP has been sent out regarding the assessor and we have had one response to date with an interview scheduled for 3/10.
5. We interviewed two firms for our planning services.
6. We continue to update and revise our personnel policy handbook along with any other documents related to the recent changes associated with the implementation of the SET.

Kirk Anity

Chairperson Senior Executive Team

CITY OF TOMAH PUBLIC SAFETY

MONTHLY REPORT February 2022



Public Safety Director / Fire Chief Tim Adler

TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR February 2022

FIRE CALLS:

1. **STRUCTURE:** 0
2. **VEHICLE FIRES:** 1
3. **GRASS:** 0
4. **FALSE ALARMS:** 0
5. **INJURIES:** 0
6. **GOOD INTENT CALLS:** 2
7. **HAZMAT:** 4
8. **OTHER:** 2
9. **MOTOR VEHICLE ACCIDENT/RESCUE:** 9

FIRE INSPECTION HOURS: 0

FIRE SAFETY EDUCATION HOURS: 0

CALLS FOR SERVICE: 0

The Tomah Fire Department has 37 members on the roster. I continue to spend most of my time working with Kelly Inc. getting the Emergency Service Building project ready for Bid on March 3rd. I have been working with the ISO office updating all of the Tomah Fire Department information, we should have the results within several months. I advised the ISO manager that we are in the process of getting a new emergency service building/Fire station built, after explaining the new building which included a training tower he advised that we should perform another audit after the building is completed as this will impact the score for our rating.

Yours in Safety

Public Safety Director / Fire Chief

Tim Adler



Tomah Fire Department Staff



Fire Chief
*Tim Adler (32 Years)

Deputy Chief
*Jeremy Likely (15 Years)

Assistant Fire Chiefs
Dale Trowbridge (31 Years)
*Joe Kube (27 Years)
Joe Amberg (31 Years)

Safety Officer
Dave Baggott (23 Years)

Training Officer
*Bob Walker (21 Years)

Fire Fighters
Tim Larkin (46 Years)
Jody Pierce (27 Years)
Roy Gigous (27 Years)
Jerry Steele (20 Years)
*Brad Retzlaff (19 Years)
Scott Woodworth (19 Years)
*Steve Walheim (19 Years)
Cory Lenz (17 Years)
Ron Schneider (16 Years)
*Dave Meyer (16 Years)
Tim Cram (15 Years)
*Chris Semann (10 Years)
*Rob Moake (6 Years)
*Chad Gunder (7 Years)
*Steve Miller (4 Years)
*Megan Mickelson (3 Years)
*Phil Gigous (3 Years)
Joe Lenz (3 Years)
*Bret Noltner (3 Years)
Chris Neal (1 Year)
Brandon Mauricio (1 Year)
Mitchell Larkin (New)
Taylor McMullen (New)
Brandon Sibert (New)

Captain
Rob Larkin (24 Years)
Charles Muller (19 Years)

Lieutenant
*Jared Tessman (10 Years)
*Tim Ehlers (10 Years)

Rescue Technicians
Kerwin Greeno (25 Years)
Pat Doyle (25 Years)

*=Rescue Techs



Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report

February 2022

City of Sparta Total: 6

City of Tomah Total: 167

Town of Adrian Total: 1

Town of Byron Total: 7

Town of Grant Total: 2

Town of Greenfield Total: 2

Town of LaFayette Total: 1

Town of La Grange Total: 8

Town of Lincoln Total: 7

Town of Oakdale Total: 2

Town of Tomah Total: 2

Village of Kendall Total: 1

Village of Oakdale Total: 3

Village of Warrens Total: 3

Village of Wyeville Total: 1

Total: 7

Total Records 221



City of Tomah City Council Meeting – March 15th 2022

Public Safety director's Report For: **February**

1. **STAFFING:** I am pleased to say that we are currently at full staff with five full-time members on each of the three shifts and we currently have thirteen part-time members.
2. **BUILDING UPDATE:** I continued to work with Keller Inc. getting the Emergency Service Building ready to open up the start of the Bid process on March 3rd. I continue to work on customer supplied equipment that will be needed for the building.
3. **VEHICLES:** The 2022 GMC ½ Ton pickup that we purchased to replace the fly car is built and should be shipped to us within the next couple of weeks. We were told that the new 2022 Ambulance that we purchased hit the assembly line on the first week of March, we should receive this unit sometime this summer.
4. **OTHER:** We assisted the boys and girls club with purchasing an (AED) Auto external Defibrillator and a cabinet to house the unit. We purchased it through the ambulance Service for a discount and they are reimbursing us for the cost. We also performed CPR Training for the members of the Tomah Fire Department.

Yours in Safety
Public Safety Director / Fire Chief
Tim Adler

Transfer Statistics break down

February 2022 Statistics

Year to Date Calls for Service – 495

- **Calls with multiple ambulances – 18**

Year to Date Reports Written – 489

Calls for Service in January – 221

- **Calls with multiple ambulances – 7**

Reports Written in January – 216

Year to Date All Transfers – 180 Requested. Accepted 136, Declined 44 – 75.56%

- Tomah Health ER– Requested 109, Accepted 103. 94.50% Accepted.
- Tomah Health OB & Acute Care – Requested 8, Accepted 7. 87.50% Accepted.
- Tomah VA – Requested 20, Accepted 16. 80.00% Accepted.
- Critical Care Transfers – Requested 14, Accepted 14. 100.00% Accepted.
- In July 2021, we started documenting transfer request from Tri-State Dispatch (MedCom). In 2022, we have received 33 transfer requests either from Gundersen Hospitals (Vernon, Moundview, Hillsboro, Gundersen, or Mayo Lax) or through Tri-State Dispatch. Of these 33 requests, we have accepted 2.

February Transfers – 96 Requested. Accepted 69, Declined 27.

- **Critical Care Transfers - 7**
 - Accepted – 7
- **Reasons for Turn Down in December**
 - **On Transfers or 911s / Would Not Wait – 11**
 - **Staffing – 8**
 - **Weather – 4**
 - **Viroqua to Eau Claire**
 - **Black River Falls to Eau Claire**
 - **Delayed a transfer from Tomah Health to Rochester at 2300 due to weather/roads. Took the transfer at 0230.**
 - **Mauston to Madison**
 - **Sparta to La Crosse (both crews took transfers from Tomah to La Crosse just prior to this call on bad roads.)**
 - **Pending Tomah Health Critical Care Transfer – 1**
 - **Unknown – 3**

Mutual Aid

- **Assisted – 6**
 - Sparta Ambulance – 3
 - **Mutual Aid** – Motor Vehicle Accident – MCI – Cancelled
 - **Mutual Aid** – Medical Alarm – Cancelled – Change of Quarters
 - **Mutual Aid** – Altered Mental Status
 - Camp Douglas Rescue – 2
 - **Mutual Aid** – Ice Rescue – Multiple Ambulances
 - **Change of Quarters** – All Juneau County ambulances were busy on calls.
 - Wilton Ambulance – 1
 - **Intercept** – Cardiac Issues - Cancelled
- **Requested – 4**
 - Fort McCoy – 4
 - **Mutual Aid** – Syncope – One ambulance on a transfer, the other on a 911 call.
 - **Mutual Aid** – Lift Assist – One ambulance on a transfer, the other on a 911 call.
 - **Change of Quarters** – Three on-duty ambulances, one on a transfer, two crews for MVA and direct trauma transport to La Crosse.
 - **Change of Quarters** – Two on-duty ambulances on 911 calls

Legal Blood Draws

- **February – 3 (Year to Date – 5)**

TAAS Monthly Statistical Report February 2022

Calls For Service	Cancelled/No Transport	Facility Transfers	Denied Transfers	Salary Stipend
216	50	64	27	\$0.00
1 Year Ago: 212	1 Year Ago: 51	1 Year Ago: 62	1 Year Ago: 21	Yr to Date: \$0.00
Total Miles Driven	Mutual Aid Requests	Incoming Payments	Billed To Patients	Total Bad Debt Collected In 2021
3630.5	Draw	\$188,469.52	\$588,878.10	\$17,829.08
1 Year Ago: 3371.2	1 Year Ago: 8	Yr to Date: \$400,768	Yr to Date: \$963,732	
Billed Medicare	Collected Medicare	Uncollectable-Medicare (30% Retrivable)		
\$96,975.50/JUST NGS	\$38,105.28/JUST NGS	\$108,034.99/JUST NGS		
Yr to Date: \$263,033	Yr to Date: \$75,300	Yr to Date: \$212,952.86		
Billed Medicaid	Collected Medicaid	Medicaid Write-Off		
\$78,225.20/JUST EDS	\$4,524.09/JUST EDS	\$26,632.70/JUST EDS		
Yr to Date: \$148,195	Yr to Date: \$11,608	Yr to Date: \$62,203		
Billed Insurance	Collected Insurance	Write-Off Per Insurance	Collections	Collected Patient
\$351,984.70/also other ngs&eds	\$27,052.41	\$12,071.62	\$33,227.35	\$36,919.10
Yr to Date: \$398,064	Yr to Date: \$59,494	Yr to Date: \$18,898	Yr to Date: \$62,158	Yr to Date: \$61,460
Billed V.A.	Collected V.A.	Outstanding V.A.		
\$61,692.70	\$81,868.64	2020 & Prior	2021	2022 As of 02/28
Yr to Date: \$164,440	Yr to Date: \$192,906	\$5,153.04	\$11,719.20	\$67,443.60

NOTES:

CURRENT ROSTER EMPLOYEE ROSTER

Number / Job Status	Licensure	Name	Status		Number / Job Status	Licensure	Name	Status
Full-Time Staff					Part-Time Staff			
1	FT Director	Chief Tim Adler			19	PT	Paramedic/CC Lisa Hart	
2	FT Bookkeeping	Christi Anderson			20	PT	Paramedic/CC	
3	FT Paramedic/CC	Dep Chief Adam Robarge			21	PT	Paramedic/CC	
4	FT Paramedic/CC	C.L. Brandon Sibert	A-Shift		22	PT	Paramedic	Laura Scharlau
5	FT Paramedic/CC	Jeremy Schaller	A-Shift		23	PT	Paramedic	Isabell Miles
6	FT Paramedic	C.L. Chris Brigson	B-Shift		24	PT	Paramedic	
7	FT Paramedic/CC	C.L. Jeremy Becker	C-Shift		25	PT	Paramedic	
8	FT Paramedic/CC	Morgan Scharlau	B-Shift		26	PT	AEMT	Chris Prindiville
9	FT Paramedic/CC	Mitch Larkin	C-Shift		27	PT	AEMT	Nathan Bronstad
10	FT Paramedic	Andrew Rinehart	B-Shift		28	PT	AEMT	Tim Ehlers
11	FT Paramedic	Michael Forlines	B-Shift		29	PT	AEMT	
12	FT AEMT	Stacy Frost	C-Shift		30	PT	EMT	Pete Huneck
13	FT AEMT	Stacey Zellmer	A-Shift		31	PT	EMT	Tom Bailey
14	FT Paramedic	Bryce Bischel	C-Shift		32	PT	EMT	Phillip Gigous
15	FT EMT	Dawson Dean	B-Shift		33	PT	EMT	Rostislav Yerokhin
16	PT Paramedic	Gus Stephenson	A-Shift		34	PT	EMT	Kelsey McGarry
17	PT AEMT	Sara Moore	A-Shift		35	PT	EMT	Brandon Maurico
18	PT		C-Shift		36	PT	EMT	Katie Karper
					37	PT	EMT	Hayley Kuester
					38	PT	EMT	
					39	PT	EMT	

Monthly Invoices December 2021

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
2230	2/1/2022	Lynxx Networks		\$349.27
3400	2/4/2022	Emergency Lighting & Electronics , LLC		\$36.15
3400	2/3/2022	Safe Ship, return screen to Everest	X	\$11.88
3400	2/2/2022	Mississippi Welders - #459690		\$84.77
3400	1/27/2022	EPM Inv. 2314939		\$368.40
3400	1/26/2022	EPM Inv. 2314676		\$4,269.69
3400	1/26/2022	EPM Inv. 2314677		\$110.04
3400	1/26/2022	Bound Tree Inv # 84380329		\$301.43
3400	1/26/2022	Bound Tree Inv # 84380330		\$403.93
3350	2/4/2022	Bryce Bischel CCP Text Books		\$718.22
3500	1/31/2022	Larkins GMC Inv. # 80063,80111,80125		\$932.41
2220	2/4/2022	City W&S		\$128.13
3400	2/7/2022	Schmitz Janitorial Supply Inv. 8654		\$112.70
3400	1/28/2022	Bound Tree Inv # 84383945		\$3.69
3400	1/26/2022	Teleflex inv. # 9505009137		\$1,345.50
3400	1/28/2022	Medline.com Inv. # 1985078678		\$1,079.43
2210	2/1/2022	Alliant Energy		\$391.30
2900	12/16/2021	Tri State Business Machines Inv. # 534012		\$83.91
2900	12/20/2021	Tri State Business Machines Inv. # 534276		\$22.80
2230	1/23/2022	First Net		\$426.13
2900	12/28/2021	Guthrie Security - #5314621		\$36.00
2900	1/27/2022	Guthrie Security - #5334848		\$36.00
3400	1/31/2022	Kwik Trip (fuel)		\$4,520.71
3500	2/2/2022	Everest Inv. PO5954		\$201.78
3350	1/28/2022	Western Technical College INV. 11378		\$24.00
2200	2/7/2022	WE Energies		\$331.23
3400	2/3/2022	EPM Inv. 2316683		\$150.54
3400	2/3/2022	Bound Tree Inv # 84391629		\$173.00
3400	2/9/2022	Mississippi Welders - #459714		\$58.09
3350	2/12/2022	Lexipol (EMS Learning Platform)		\$1,650.00
3400	2/2/2022	EPM Inv. 2316170		\$330.02
3400	2/8/2022	Baycom	X	\$1.80

3400	2/8/2022	Bound Tree Inv # 84397092	\$620.00
3400	2/3/2022	Teleflex inv. # 9505045953	\$308.50
3400	2/16/2022	Mississippi Welders - #459740	\$93.67
3400	2/15/2022	Emergency Lighting & Electronics , LLC	\$54.82
2900	2/15/2022	Tri State Business Machines Inv. # 538649	\$200.00
3400	2/15/2022	EPM Inv. 2319144	\$1,189.26
3400	2/14/2022	Bound Tree Inv # 84397092	\$777.73

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
3400	2/14/2022	EPM Inv. 2318727		\$97.60
3400	2/11/2022	EPM Inv. 2318622		\$245.63
3400	2/22/2022	Avante Health Solutions - Ref # SO0131635	X	\$424.94
3400	2/15/2022	Medline.com Inv. # 1987621851		\$203.82
3500	2/12/2022	Kimpton Truck Services		\$49.50
3400	2/14/2022	EPM Inv. 2320146		\$95.96
2900	2/25/2022	DAS Health - Inv. #2036956	X	\$144.71
3400	2/23/2022	Mississippi Welders - #459761		\$93.94
3400	2/25/2022	Lund International unit 264 misc.	X	\$448.35
3400	2/18/2022	EPM Inv. 2320240		\$459.00
2230	2/21/2022	CenturyLink		\$76.33
2900	2/1/2022	DAS Health - Inv. #2034487	X	\$303.00
3400	2/28/2022	Mississippi Welders - #1438080		\$7.48
2900	2/15/2022	Tri State Business Machines Inv. # 538673		\$78.00
		Total		\$24,665.19

**Tomah Public Housing Authority & Community Development Block Grant
Report to City of Tomah Common Council
March 2022**

Item 3.

Points of Interest:

Tomah Public Housing Authority (TPHA)

1. 2021 Year-end Housing Program report/Recap Stats – See attached pages 2-4
2. Collins & Associates CPA's completed FYE12/31/2021 on-site audit on 02/16/22 & report is to be provided by 04/30/22
3. Lakeside Apartments –
 - a. Capital Improvements Projects recap of cost & status of work progress to date Interior Apt Rehabs report attached pages 5-6

Monthly Housing Program Stats:

Housing Program	Number of Occupied Units	Number of Vacant Units	Comments
Tomah Manor	40	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied Pending: 0 Notice to Vacate; 0 Lease Termination
Maple Grove – Duplex	2	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied
504 Waterman Av	3	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied; 0 intent to vacate by NA
Lakeside Apartments	25	3	3 Vacant unit(s): 3 vacant units to be occupied by 04/01/2022 89% Occupied Pending: 0 Notice to Vacate; 1 transfer to larger Apt
Housing Vouchers	16	NA	16 Vouchers max. with lease-up based on funds available 0 Client(s) Issued Vouchers & Looking for housing 16 Client(s) Housed & Receiving Housing Assistance
Veterans Supportive Housing Vouchers	65	NA	100 Max Vouchers Available; 493 Client(s) Referred to date by Tomah VA 1 Client(s) with verification pending 426 Client(s) files closed, ineligible or no longer interested 2 Client(s) Issued Vouchers & Looking for housing 65 Client(s) Housed & Receiving Housing Assistance

Community Development Block Grant (CDBG):

1. Consideration of discontinuing/closing City of Tomah - Community Development Block Grant (CDBG) Housing State Revolving Loan Fund (SRLF)

Program Stats for 2022:

CDBG Program	No. of Contacts or Inquiries	No. of Pending Applications	No. of Open/Work In Progress	YTD No. of Loans Closed	Comments
Home Rehabilitation	2	0	0	0	

Prepared By:

Rachel Muehlenkamp 3/8/2022
Rachel Muehlenkamp, Director Date

Tomah Public Housing Authority
02/02/2022

Item 3.

Agenda Item:

Lakeside: 2021 Year-end Report

Manor, 905-907 Maple Grove Duplex & 504 Waterman Tri-plex: 2021 Year-end Report

Section 8 Housing Voucher: 2021 Year-end Report

Summary and background information:

Operating Reserve Fund Balances	2021	2020	2019	2018	2017	2016	2015
Lakeside Apartments	75,801	54,713	214,881	252,735	219,691	218,274	199,806
Tomah Manor Apartments	275,843	233,385	190,087	170,821	150,035	231,368	203,834
Maple Grove Duplex	1,239	935	214	(7)	1,465	1,490	(154)
504 Waterman Av – Tri-plex	9,488	6,906	1,110	NA	NA	NA	NA
Housing Voucher Rental Assistance Program	67,472	67,954	46,980	44,514	46,180	50,419	44,783

NOTES:

Lakeside Apts.: 2020 \$160,168 and 2015-2019 Total of \$108,516 drawn from reserve fund to cover Interior Apt Rehab costs

Lakeside Apts.: 2014, 2013 & 2012 Total of \$79,787 drawn from reserve fund to cover siding replacement costs

Tomah Manor Apts.: 2018 Hall LED Lighting \$18,672; 2017 Elevator upgrade \$137,699; 2016-2017 Hall Carpet \$10,748

Maple Grove Duplex: 2018 Interior Rehab 1 unit \$2,294; 2015 Roof Replacement \$6,150

Housing Voucher Program: 2020 CARES-COVID funding \$25,219

Payments in Lieu Taxes - PILOT	2021	2020	2019	2018	2017	2016	2015
Lakeside Apartments	11,262	9,514	9,747	10,973	10,867	9,233	8,268
Tomah Manor Apartments	18,115	17,372	16,339	15,861	15,513	14,971	14,829
Maple Grove Duplex	1,179	1,144	1,050	1,008	1,021	986	996
504 Waterman Av – Tri-plex	2,067	2,086	1,195	NA	NA	NA	NA
Total PILOT paid to City of Tomah	32,623	30,116	28,331	27,842	27,401	25,190	24,093

Below is YE report for TPHA owned rental properties, which for 2021 had an overall Occupancy Rate of 97.0%; an Average Number of Days a Unit was Vacant of 52.47 days on the 15 units reoccupied (Note 1 Apt. Interior Rehabs completed).

Lakeside Apartments	2021	2020	2019	2018	2017	2016	2015	2014
Total Units	28	28	28	28	28	28	28	28
Total Move outs	8	15	13	6	7	7	10	10
Total Units Reoccupied	8	13	9	5	7	8	9	10
Total Units Vacant @ YE	2	2	4	1	0	0	1	0
Max Occupancy Days	10,220	10,220	10,220	10,220	10,220	10,220	10,220	10,220
Total Days Occupied	9,528	9,354	9,762	10,056	9848	9,812	10,003	10,089
Total Days Vacant	692	866	458	164	372	408	217	131
Total Unit Turnover Days	302	93	46	84	109	45	100	131
Total Unit Turnover Days Due to Major Rehab	390	773	412	80	263	363	117	131
Average Days Vacant	69.2	66.62	50.89	32.80	53.10	51.00	21.66	13.1
Average Unit Turnover Days reduced by Major Rehab Days	30.2	7.15	5.11	16.80	15.6	6.63	13.0	13.1
Occupancy Percentage	93.2%	91.53%	95.5%	98.4%	96.4%	96.0%	97.8%	98.7%
Vacancy Percentage	6.8%	8.47%	4.5%	1.6%	3.6%	4.0%	2.1%	1.3%
Tenant Accounts Receivable	2,605	894	825	1,015	1,423	621	220	1,139
Current Tenant Accts Rec.	270	32	152	244	0	251	220	0
Vacated Tenant Accts Rec.	2,335	862	673	771	1423	370	0	1,139
No. of Current Accts Delinquent	1	1	1	1	0	1	1	0
No. of Vacated Accts Delinquent	7	4	1	2	3	1	0	1
WI TRIP/ Debt Collection	301	0	0	498	1409	456	2,118	76

Manor	2021	2020	2019	2018	2017	2016	2015	2014	Item 3.
Total Units	40	40	40	40	40	40	40		
Total Move outs	4	7	11	10	2	11	6	12	
Total Units Reoccupied	5	6	11	10	2	11	6	12	
Total Units Vacant @ YE	0	1	0	0	0	0	0	0	
Max Occupancy Days	14,600	14,600	14,600	14,600	14,600	14,600	14,600	14,600	
Total Days Occupied	14,505	14,512	14,457	14,496	14,539	14,493	14,560	14,461	
Total Days Vacant	95	88	143	104	61	107	40	139	
Total Unit Turnover Days	95	88	143	104	61	107	40	139	
Total Unit Turnover Days Due to Major Rehab	0	0	0	0	61	107	40	139	
Average Days Vacant	19	14.67	13	11.6	30.5	9.7	6.66	11.58	
Average Unit Turnover Days reduced by Major Rehab Days	19	14.67	13	11.6	30.5	9.7	6.66	11.58	
Occupancy Percentage	99.3%	99.4%	99%	99.3%	99.6%	99.3%	99.7%	99.0%	
Vacancy Percentage	.7%	.6%	1%	.7%	.4%	.7%	.3%	1.0%	
Tenant Accounts Receivable	129	1	119	593	758	496	370	511	
Current Tenant Accts Rec.	129	1	119	87	252	0	370	0	
Vacated Tenant Accts Rec.	0	0	0	506	506	496	0	511	
No. of Current Accts Delinquent	1	1	1	3	2	0	1	0	
No. of Vacated Accts Delinquent	0	0	0	3	3	2	0	1	
Debt Collection/ WI TRIP	0	0	0	0	0	0	511	0	

Note: 2008 & 2009 Apt. rehab conversions were completed to create 2 handicapped accessible units

Maple Grove Duplex	2021	2020	2019	2018	2017	2016	2015	2014
Total Units	2	2	2	2	2	2	2	2
Total Move outs	0	0	3	1	0	0	0	0
Total Units Reoccupied	0	0	3	1	0	0	0	0
Total Units Vacant @ YE	0	0	0	0	0	0	0	0
Max Occupancy Days	730	730	730	730	730	730	730	730
Total Days Occupied	730	730	696	699	730	730	730	730
Total Days Vacant	0	0	34	31	0	0	0	0
Total Unit Turnover Days	0	0	34	31	0	0	0	0
Total Unit Turnover Days Adjusted for Major Rehab Days	0	0	0	0	0	0	0	0
Average Unit Turnover Days	0	0	10.3	31	0	0	0	0
Average Unit Turnover Days Adjusted for Major Rehab Days	0	0	10.3	31	0	0	0	0
Occupancy Percentage	100%	100%	95.3%	95.8%	100%	100%	100%	100%
Vacancy Percentage	0%	0%	4.7%	4.2%	0%	0%	0%	0%
Tenant Accounts Receivable	0	0	0	0	0	0	0	0
Current Tenant Accts Rec.	0	0	0	0	0	0	0	0
Vacated Tenant Accts Rec.	0	0	0	0	0	0	0	0
No. of Current Accts Delinquent	0	0	0	0	0	0	0	0
No. of Vacated Accts Delinquent	0	0	0	0	0	0	0	0
WI TRIP Debt Collection	0	0	0	0	0	0	0	0

Note: Property was purchased in 12/2008

504 Waterman - Triplex	2021	2020	2019					
Total Units	3	3	3					Item 3.
Total Move outs	0	2	0					
Total Units Reoccupied	0	2	3					
Total Units Vacant @ YE	0	0	0					
Max Occupancy Days	1095	1095	642 Partial Yr					
Total Days Occupied	1095	1095	642					
Total Days Vacant	0	0	0					
Total Unit Turnover Days	0	0	0					
Total Unit Turnover Days Adjusted for Major Rehab Days	0	0	0					
Average Unit Turnover Days	0	0	3					
Average Unit Turnover Days Adjusted for Major Rehab Days	0	0	0					
Occupancy Percentage	100%	100%	100%					
Vacancy Percentage	0%	0%	0%					
Tenant Accounts Receivable	34	27	0					
Current Tenant Accts Rec.	7	0	0					
Vacated Tenant Accts Rec.	27	27	0					
No. of Current Accts Delinquent	1	0	0					
No. of Vacated Accts Delinquent	1	1	0					
WI TRIP Debt Collection	0	0	0					

Note: Property was purchased in 06/2019

Housing Voucher Program	2021	2020	2019	2018	2017	2016
Total Maximum No. Vouchers	116	116	116	116	116	86
VASH Maximum No. Vouchers	100	100	100	100	100	70
Regular Maximum No. Vouchers	16	16	16	16	16	16
Participants Housed @ YE	79	101	108	106	104	85
Vouchers open or looking @ YE	1	15	8	10	12	1
End Participations/Closed during Yr	38	41	35	31	18	15
Max Voucher Lease/housed	1392	1392	1392	1392	1392	1032
Actual Voucher Lease/housed	1174	1244	1260	1271	1122	928
Total Utilization Rate/Percentage	84.34%	89.37%	90.52%	91.31%	80.60%	94.50%
VASH Utilization Rate/Percentage	81.83%	87.92%	89.08%	90.00%	77.50%	93.67%
Regular Utilization Rate/Percentage	100%	98.44%	99.48%	99.48%	100.00%	97.92%
100% Administrative Fee	67,698	69,415	69,237	67,973	59,308	47,634
Prorated Admin Fee Earned/Received	57,391	55,532	56,151	54,796	46,253	39,944
WI TRIP Debt Collection	269	398	256	0	0	0

No. of Bedroom	Apt Number	Description	Total Cost To Date	Appliances	Dumpester	Heating & Electrical	Plumbing & tub,sink etc	Painting	Drywall	Flooring	Cabinets & Materials	Per hr 37.50			Completion Date
												L Folstad	DE RTH	Total Labor	
2	1	Actual Cost to Date	25633.82	1388.55	316.21	935.66	2931.00	875.00	4360.00	2617.95	7651.02	3098.18	1460.25	4558.43	05/17/16
2	2	Actual Cost to Date	30946.01	1224.00	437.27	1692.00	3173.59	1110.54	3800.00	3047.00	7819.98	0.00	3429.13	8641.63	06/29/20
4	3	Actual Cost to Date	27557.12	1239.86	245.11	0.00	3109.00	625.00	4580.00	4235.00	7627.97	0.00	1888.01	5955.18	12/22/16
4	4	Actual Cost to Date	34065.19	1224.00	460.59	0.00	4507.50	675.00	4700.00	4783.00	10567.21	3693.75	3454.14	7147.89	06/09/20
2 HC	5	Actual Cost to Date	34076.18	0.00	0.00	1672.04	4130.24	400.00	4100.00	5215.15	8541.55	0.00	10017.20	10017.20	02/22/22
2	7	Actual Cost to Date	33863.80	609.00	147.40	1596.36	4314.37	475.00	4100.00	3937.00	8306.51	10378.16	0.00	10378.16	06/11/21
2	8	Actual Cost to Date	26445.44	1490.11	267.98	934.15	2800.00	950.00	2500.00	3630.00	7398.87	3752.95	2721.38	6474.33	12/17/15
2	9	Actual Cost to Date	25953.15	1849.97	305.47	1276.75	2183.28	550.00	3075.00	2787.00	6900.05	5287.50	1738.13	7025.63	12/06/19
3	10														
3	11														
3 HC	12														
2	13	Actual Cost to Date	5524.41	278.86	81.71	0.00	1787.66	100.00	650.00	1445.90	219.42	606.86	354.00	960.86	12/09/16
2	14														
4 HC	15	Actual Cost to Date	39821.49	557.72	0.00	2065.00	7437.52	812.50	4268.00	4837.00	10198.68	6754.06	2891.01	9645.07	09/01/17
4	16	Actual Cost to Date	41222.09	1224.00	248.44	0.00	4199.03	737.50	4700.00	4166.00	12322.25	7518.75	6196.12	13714.87	08/31/20
3	17	Actual Cost to Date	21637.85	835.83	336.58	0.00	2877.54	725.00	4590.00	3285.00	3001.23	4187.16	1799.51	5986.67	02/07/19
3	18	Actual Cost to Date	24590.67	1490.11	292.63	0.00	3107.75	775.00	2800.00	3915.00	7163.44	4663.24	383.50	5046.74	03/04/16
3	19	Actual Cost to Date	25794.42	499.00	0.00	0.00	3623.00	650.00	4366.00	2933.00	7265.69	4259.98	2197.75	6457.73	12/22/17
2	20	Actual Cost to Date	30939.53	1126.54	303.19	1413.50	3471.99	675.00	4488.00	4111.00	6996.70	6089.48	2264.13	8353.61	05/09/19
3	21	Actual Cost to Date	33859.09	609.00	147.40	296.20	5106.87	600.00	4500.00	4202.00	9041.36	9356.26	0.00	9356.26	05/14/21
3	22	Actual Cost to Date	24420.19	552.00	299.78	0.00	3623.00	700.00	3774.00	3284.00	7275.36	3732.04	1180.01	4912.05	10/12/17
4	23	Actual Cost to Date	33460.22	1323.12	406.37	0.00	3881.38	675.00	4700.00	5040.00	8206.60	5100.00	4127.75	9227.75	02/27/20
4	24	Actual Cost to Date	31073.11	336.39	406.36	0.00	3118.69	675.00	4700.00	5196.00	8789.66	4293.75	3557.26	7851.01	03/12/20
2	25	Actual Cost to Date	29660.91	1440.39	439.93	1288.05	3898.16	500.00	3800.00	3462.00	6808.00	4125.00	3899.38	8024.38	03/27/20
2	26	Actual Cost to Date	29452.05	835.83	327.57	1995.75	3800.00	400.00	4380.00	3071.00	7151.66	5270.36	2219.88	7490.24	11/16/18
3	27	Actual Cost to Date	30829.47	1104.00	439.91	0.00	4646.66	575.00	4400.00	3932.00	7768.14	2700.00	5263.76	7963.76	04/27/20
3	28	Actual Cost to Date	25320.30	675.00	0.00	0.00	3095.19	650.00	4210.00	3320.00	7966.22	4303.13	1100.76	5403.89	10/25/19
Pending Start		Actual Cost to Date	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Com Bldg		Project Cost	666146.51	21913.28	5909.90	15165.46	84823.42	14910.54	91541.00	86452.00	174897.57	118407.48	52125.86	170533.34	666146.51

Apt fire Insurat

Funding Sources:									
12/31/2014	Operating Reserves Balance								155,729.00
2015	Capital Funds Awarded								37,865.00
12/31/2015	Net YE Increase/Decrease to Operating Reserve								44,077.00
2016	Capital Funds Awarded								38,422.00
12/31/2016	Net YE Increase/Decrease to Operating Reserve								33,464.46
2017	Capital Funds Awarded								18,468.00
7/12/2017	Net YE Increase/Decrease to Operating Reserve								39,891.00
12/31/2017	Net YE Increase/Decrease to Operating Reserve								50,145.10
2018	Capital Funds Awarded								1,417.00
7/23/2018	Net YE Increase/Decrease to Operating Reserve								57,181.00
12/31/2018	Net YE Increase/Decrease to Operating Reserve								13,044.00
4/19/2019	Operating Reserves Balance								63,495.00
2019	Capital Funds Awarded								2,491.00
12/31/2019	Net YE Increase/Decrease to Operating Reserve								62,868.00
2020	Capital Funds Awarded								578.00
12/31/2020	Net YE Increase/Decrease to Operating Reserve								71,087.00
5/3/2021	Operating Reserves Balance								9,356.00
12/31/2021	Net YE Increase/Decrease to Operating Reserve								TBD
2022	Capital Funds Awarded								
YE12/31/22	Less: Set Aside Operating Reserve Funds sufficient to cover 6 months operating expenses								NA
Total Available Funding Sources									
No. of	Apt	Costs	Initial	Inc/Dec	Total	Unspent	Available		
Bedroom	Number	To Date	Allocation	Allocation	Allocation	Obligated	Unobligated		
2	8	26,445.44	21,000.00	5,445.44	26,445.44	0.00	0.00		
3	18	24,590.67	24,500.00	90.67	24,590.67	0.00	0.00		
4	1	25,633.82	30,000.00	-4,366.18	25,633.82	0.00	0.00		
4	3	27,557.12	25,000.00	2,557.12	27,557.12	0.00	0.00		
4	13	5,524.41	6,000.00	-475.59	5,524.41	0.00	0.00		
4	15	39,821.49	38,000.00	1,821.49	39,821.49	0.00	0.00		
3	22	24,420.19	25,000.00	-579.81	24,420.19	0.00	0.00		
3	19	25,794.42	25,000.00	794.42	25,794.42	0.00	0.00		
2	26	29,432.05	30,000.00	-567.95	29,432.05	0.00	0.00		
3	17	21,637.85	21,500.00	137.85	21,637.85	0.00	0.00		
2	20	30,939.53	30,250.00	689.53	30,939.53	0.00	0.00		
3	28	25,320.30	26,500.00	-1,179.70	25,320.30	0.00	0.00		
2	9	25,953.15	31,100.00	-5,146.85	25,953.15	0.00	0.00		
4	23	33,460.22	35,400.00	-1,939.78	33,460.22	0.00	0.00		
4	24	31,073.11	35,400.00	-4,326.89	31,073.11	0.00	0.00		
2	25	29,660.91	28,800.00	860.91	29,660.91	0.00	0.00		
3	27	30,829.47	28,800.00	2,029.47	30,829.47	0.00	0.00		
4	16	41,222.09	36,200.00	5,022.09	41,222.09	0.00	0.00		
4	4	34,065.19	36,200.00	-2,134.81	34,065.19	0.00	0.00		
2	2	30,946.01	32,000.00	-1,053.99	30,946.01	0.00	0.00		
3	21	33,859.09	32,000.00	1,859.09	33,859.09	0.00	0.00		
2	7	33,863.80	32,000.00	1,863.80	33,863.80	0.00	0.00		
2	5	34,076.18	35,900.00	-1,823.82	34,076.18	0.00	0.00		
Pending Start		0.00	0.00	0.00	0.00	0.00	0.00		
Total									
		666,146.51	666,550.00	-403.49	666,146.51	0.00	33,432.05		
Funding Sources to Date									
Capital Funds	Available	Expended	Net						
Operating Income	370,809.00	370,809.00	0.00						
Operating Reserves	96,034.56	96,034.56	0.00						
Total	232,735.00	199,202.95	33,432.05						
	666,146.51	666,146.51	33,432.05	0.00	33,432.05				

Lakeside Apartments	12/31/2021	12/31/2020	12/31/2019	12/31/2018	12/31/2017	12/31/2016	12/31/2015	12/31/2014
Operating Reserve Balance	75,801	54,714	214,881	252,735	219,691	218,274	199,806	155,729
Annual Operating Expenses	151,229	159,430	177,190	160,660	150,310	152,840	145,220	145,220
Set Aside Op Res for 6 mos Exp	75,615	86,595	80,330	76,420	75,155	76,475	72,610	72,610
Net Op Reserve Available	187	-24,501	126,286	172,405	143,119	123,331	83,119	

CFP Fund expended thru 12/31/21		370,809.00
CFP2022-501 recap expended/draws		
1st draw J		
2nd draw		
3rd draw		
4th draw		
Total CFP501-22 draws	0.00	
Initial Award/Grant	0.00	
Net CFP funds available	0.00	

Note: As of 02/28/2022
 Estimated funding available for 0 addtl units
 Units Completed = 23
 Unit rehabs in progress = 0
 Units scheduled in next 8 mos = 0 (Based on estimated funds on hand)
 Units -unscheduled = 5 (Condition 2 units -Poor; 3 units - fair to good)

Note: Increase #16 front entrance, storage unit & patio door replacements & floor rprs

Note #17 total corrected from \$21781.32 to \$21637.85 net chg (143.67) on 1/22/2020

Note: Net Available Funds Over/Short
 Funds set aside Operating Reserve Funds sufficient to cover 6 months operating expenses

Funds available for addtl rehabs if TPHA elects to convert/remove Lakeside from Public Housing
 Deduct: Reserve Funds to cover operating exp & costs related to Lakeside conversion PH to Hsg Vchrs
 33,432.05
 -20,000.00
 13,432.05

SENIOR & DISABLED SERVICES REPORT

MARCH- 2022 - Hello from Pam

Today is a new day! Begin again. You can start fresh, wipe the slate clean. Embrace kindness. Practice compassion. Stand up for Justice. Talk to strangers. Ask for help. Listen with your whole heart. Offer hope. Work for the common good. Love well. Be the change you wish to see in the world. ~© Marla Rae		"The purpose of activities is not to kill time, but to make time live. Not too keep a person occupied, but to keep him/her refreshed. Not to offer an escape from life, but to provide a discovery for life". ~ Author Unknown
Do battle against prejudice and discrimination whenever you find it."	"Laugh Often ~ Live Well ~ Love Much"	'Happiness is not a destination. It is a method of life' ~Burton Hills

It's March and I am starting to feel spring weather should be just around the corner. I'm ready for winter to be done. Mardi Gras/Shrove or Fat Tuesday is March 1st this year.



Daylight Savings Time begins on March 13th.



March 17th is St. Patrick's Day - always a celebration just before spring.



The first day of Spring is March 20th.

The first part of the year, is cold and flu season, as well as COVID still being around (year three). I THANK everyone who, when not feeling well, have stayed away until they feel better. They have helped keep the spread of diseases out of the senior center, at this time. Like every other place, we have had some people who have gotten or been exposed to COVID. THANK YOU to the people who have given us a "heads up" when they know they have COVID or been exposed. This allows our staff and clients to know if they, in turn, have been exposed and for them to take the appropriate actions.

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE

GOAL: To maintain and grow programs, services and community events at the Senior Center.

- ACTIVITIES/EVENTS/MUSIC:** Are in our monthly newsletter on the Calendar and in the Senior Center Program section of this month's newsletter. Calendar is posted on the 'Tomah Senior Center' Facebook page. The activities are also on our "daily" board in the main room of the senior center.
- NEW GROUP:** We added a **TATTING** GROUP on Wednesday, March 23, 2022 at 1:00pm. Come learn how to Tat, or come and share your experience with us. Anyone with an interest in it is welcome to attend. Volunteer Shawn Zabinski will be teaching us.
- We had a **SUPPER POTLUCK** on Freeze Fest Friday. Good Food & Good company. Thanks! Our next POTLUCK is lunch on Good Friday – Friday April 15th at 11:15am. The Senior Center will be closed at 12:30 on Good Friday.

SENIOR & DISABLED SERVICES REPORT, continued from page 01

02 EDUCATIONAL & HEALTH PROGRAMS

GOAL: To maintain and grow programs/guest speakers at the Senior Center on educational, health and assistance programs/services.

- BETTER HEARING** with Tom Vierling continues on 3rd Thursdays 9:00-11:00.
- LINE DANCING** Now that one of instructors has moved to Duluth, we are practicing what we learned so far & will share this with others. In April, our other instructor will return from snow-birding. Come & join us.
- WELLNESS EXERCISE** continues on Monday & Wednesday mornings at 9:30am to 10:30am, and Friday mornings at 9:15am to 10:15am. We work on flexibility, endurance, strength, and balance. Drop on by and join us.
- NEW GROUP: PALS (Physical Activity for Lifelong Success)** We are going to start a new PALS course in March. Contact Pam to get signed up. Limit of 12.
- 2021 TAX ASSIST.** On Thursdays in February & March. By appointment only. Contact Pam to make appointment. See page 33 in newsletter for more details.
- NEW: iPADS** are available (thanks to Andres Charitable Trust grant). If you wish to learn how to use iPads, let Pam know and she will get someone lined up to help you learn.
- EDUCATION PROGRAM:** Nutrition Month with ADRC Dietician was on Wed.03/09 at 11am
- INTERVIEWS by WTC Students.** Help students get experience in learning how to interview people. 15 Students have an assignment to interview a person, we need 15 people to sign up with Pam to be interviewed by a student..

03 DISABLED/SPECIAL NEEDS SERVICES

GOALS: -MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet service.

-GENERAL NEEDS: To continue the Giving Closet service.

-SPECIAL NEEDS: To maintain & grow services for special needs population & their caregivers.

-DEMENTIA NEEDS: To continue to be involved in Monroe County's Dementia Friendly Coalition.

- Ongoing: Keep **Loan Closet and Giving Closet** clean and organized, a major feat in-of-itself.
- Ongoing: **Lions Club Program for EYEGLASSES/HEARING AIDES:** Buckets to donate old eyeglasses/hearing aids are by the front door & in the Giving Closet by back door.
- Ongoing: **MAGNIFIER MACHINE** for people with impaired eyesight is available for reading.
- Ongoing: **DEMENTIA FRIENDLY COALITION of MONROE COUNTY** zoom meetings and projects as scheduled.
- Ongoing: **SPECIAL NEEDS AD HOC COMMITTEE** continues to plan Sunday Funday events. Next one is March 30 from 2:00pm to 4:00pm. Guest Speakers: **Ana Cook**, Vernon Area Rehabilitation Center (VARC) Division Supervisor in Monroe county; & **Katy Kurandt**, Client Services Manager of Monroe County community On Transition (CCOT).
- Ongoing: **L.I.F.E. After School Program** at 3:30 on Mondays, Wednesdays, & Thursdays.

City of Tomah's Senior & Disabled Services SPECIAL NEEDS AD HOC COMMITTEE

They Volunteer their time for us. Committee formed in last quarter of 2018.

Meets 1st Wednesday 5:15pm (Open to public) at Senior Center every other month, beginning in January 2022.

Patty Ambort, Parent/Caregiver	Mayor Mike Murray, Tomah's Mayor
Pam Buchda, Tomah's Senior & Disabled Services Director	Lauri Shumway, Parent/Caregiver,
Francis (Trey) Hewuse, Special Needs Group Home/ Former	John Van Gundy, Special Education Teacher
THS Special Education Teacher	Mary Watkins, Parent/Caregiver, Retired Special Education Teacher

REPORT ON 2021 USAGE NUMBERS: Usage or participant numbers for the senior center were...

Month	# usage/ participants	Number Days Open & includes	Month	# usage/ participants	Number Days Open & includes
January	856+	24 -1 Sun., 1 evening, & 2 Sat. Meal site closed 4 days/ weather	July		
February	1039+	19 -0 Sun., 2 evening, & 0 Sat. Sr.Ctr & Meal Site closed 1 day	August		
March			September		
April			October		
May			November		
June			December		

TOTAL

SENIOR & DISABLED SERVICES REPORT, continued from page 02

04 VOLUNTEER PROGRAM:

GOAL: To maintain and build the volunteer program according to the needs of the department.

-Some **VOLUNTEER OPPORTUNITIES** at the senior center are listed in newsletter.

-**Volunteerism** at the senior center continues to be an integral part of our life here. Every month this year, we have counted each time a person volunteered that we are aware of.

Month	# times Vol.	Comments	Month	# times Vol.	Comments
January	93	Meal site closed 4 days - weather	July		
February	111	Sr.Ctr & Meal Site closed 1 day	August		Includes Crazy Daze fundraiser
March			September		
April			October		Includes Halloween Party
May			November		Includes Arts & Craft Fair
June			December		

TOTAL

-**VOLUNTEER APPRECIATION SOCIAL** is planned for Thursday, April 21, at about 3:30 after bingo is done. Everyone is welcome to join us in appreciating our volunteers.

"Volunteers make the world go round at the senior center." They are very much needed and appreciated. **We are grateful to all our volunteers. Thank You!!!**

City of Tomah's SENIOR & DISABLED SERVICES BOARD (SDSB)

They Volunteer their time for us. Committee formed in July 2000. Shall consist of Mayor, 2 Alderpersons, & 5 citizens. Term shall be 2 years & aldermanic members shall be coextensive with their term of office.

Meets 1st Wednesday at 6:15pm (Open to public) every other month, beginning in January 2022.

2023 TERM	2022 TERM
Susan Greeno, Citizen	Mike Murray, Mayor
Evelyn Noyes, Citizen	Jenna Moser, Citizen
Mary Watkins, Citizen (Secretary)	Lauri Shumway, Citizen (Vice-President)
	Richard Yarrington, Alderperson (President)
	Shawn Zabinski, Alderperson

06 BUILDING/ MAINTENANCE

GOAL: -To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs.

-To manage the senior center rental buildings/spaces.

-Ongoing: Continue work on making the senior center feel "homey", with an **inviting & comfortable atmosphere**, including seasonal decorating & keeping place clean.

-Ongoing: Small **Maintenance Projects/Repairs**. Seems there is always something that needs doing at the senior center.

Update on Senior Center's Rentals:

-Management responsibilities of the senior center rental properties.

-**Apartment** above Housing office-109 E. Milwaukee Street, Tomah: Is rented.

-**Housing/CDBG Office** 107 E. Milwaukee St., Tomah: Rental continues with no changes.

-**Morgan Stanley** 1000 Superior Ave.: Rental continues with no changes.

-**'Building next door'** 1004 Superior Ave.: Looking to rent it. Approximately 3000 sq. feet for rent for \$1,750 monthly with possibly some room for negotiation. 2 tours & 2 other calls.

-**Senior Center** 1002 superior Ave.: In February, replaced leaking water heater.

-**ADRC Meal Site Kitchen Rental** in senior center: Rental continues with no changes.

-**VAMC AFGE Local 0007 Union 4 offices** on 2nd floor of senior center: Rental continues.

SENIOR & DISABLED SERVICES REPORT, continued from page 03

05	<u>PUBLIC RELATIONS/COMMUNITY INVOLVEMENT</u>
	<p><i>GOAL: -To continue to work on raising community awareness of the City's Senior & Disabled Services Department and the Kupper Ratsch Senior Center and what is offered.</i></p> <p><i>-To continue to build/maintain community partnerships.</i></p>
	<ul style="list-style-type: none"> -Ongoing: Give tours, explain programs, hand out newsletters, listen and visiting. -Ongoing: Many Calls for assist with finding/contacting resources for various needs. -Ongoing: Worked on communication tool- monthly Senior & Disabled Services Newsletter. -Ongoing: Posting information on the Tomah Senior Center facebook page. -Ongoing: Maintained existing and building new relationships, contacts, involvements and partnerships with community organizations and businesses. -Ongoing: Partnership with Goodwill and Tomah Area School District for the L.I.F.E. After School Program. -FREEZE FEST: We were again involved with Freeze Fest. We hosted Bingo & Euchre for community to join in. See pages in newsletter for more information & photos. -TASD School Board & committee meetings as scheduled.
07	<u>INCOME/BUDGET/DONATIONS</u>
	<p><i>GOAL: To operate the Senior Center within the budget, and procure funds, as needed and available, for maintaining and/or expanding services.</i></p>
	<ul style="list-style-type: none"> -Ongoing: Worked on monthly bills/invoices and keeping track of the budgets. -Ongoing: Search for sources of appropriate grants/donations. -Ongoing: In-House Fundraiser Projects: Greeting cards, framed puzzles, & showcase items. -Ongoing: Fundraising for Specific Programs/Projects goes on throughout the year. (I.E.: Music Sponsorships, Community Halloween Party, etc.). -Ongoing: Planning and coordinating Fundraising Events that go on throughout the year. Looked into joining A.C.T. & Murrays On Main for 'Spring Fling' Art & Craft Fair, but recreation park is booked every year the first weekend of april. -Ongoing: Donation of Items for our monthly Bingo Bash (2nd Mondays) are welcome & help our budget by decreasing expenses we may have incurred without the donations. -Ongoing: Donators for the month & year are listed in the monthly newsletter. -Business, Groups, & Individuals who donated - we are very grateful. You make a difference. Thank You !
08	<u>MEAL SITE</u>
	<p><i>GOAL: -To continue to provide a meal program at the Senior Center.</i></p> <p><i>-To continue to partner with Monroe County to provide meals at the Senior Center.</i></p>
	<ul style="list-style-type: none"> -Ongoing: Worked together in day to day operations/collaborations with Tomah's Meal Site Manager and other meal site employees. -Come on down and join us – become part of the "Lunch Bunch". -Reminder, in winter months, if meal site is closed due to weather, the Senior Center is still usually open for activities. Call if you have questions. -In February, meal site & senior center was closed 1 day due to icy weather (Tuesday 22nd).

SENIOR & DISABLED SERVICES REPORT, continued from page 04

09 SENIOR & DISABLED SERVICES DEPARTMENT EMPLOYEES

GOAL: To maintain an effective, positive employee team for the City's Senior & Disabled Services Dept.

Besides the Activities/Events, Programs and regular everyday things at the Senior Center and what has been reported in the other sections of this report...

- City **Staff Meetings for Department Heads** 2nd & 4th Tuesdays at 8:30am-11:00am &/or as scheduled.
- Special Needs Ad Hoc Committee** meetings (1st Wednesday at 5:15pm every other month starting in January. No quorum in January. Met March 2nd).
- Senior & Disabled Services Board** meetings 1st Wednesday at 6:15pm every other month starting in January. No quorum in January. Met March 2nd).
- Monthly Report at **City Council** on 3rd Tuesday evening at City Hall.
- Wisconsin Association of Senior Centers** (WASC) on-line meetings as scheduled.
- Education Opportunities** as they present themselves, are appropriate and are within budget (most are still on-line due to COVID).
- Instructor Training for Course 'Stand Up & Move More'** is planned for March 22 & 23 by Wisconsin Institute for Healthy Aging (WIHA). On-line training.

NAME	City of Tomah's SENIOR & DISABLED SERVICES EMPLOYEES
Pam Buchda	Senior & Disabled Services Director (SDSD) -Budgeted for 40 hours weekly.
Paulette Bolton	Senior & Disabled Services Aide (SDSA) -Budgeted for 20 hours weekly.

☺

There is always so much I want to communicate. Besides running out of room, I am sure I forgot some of it.

Respectfully submitted by *Pam Buchda*, Senior & Disabled Services Director



SENIOR & DISABLED SERVICES REPORT, continued from page 05




PRECAUTIONS

You are Welcome at Your Own Risk!

MASKS ARE RECOMMENDED for everyone!

If you have NOT had your vaccine shots, please wear your masks to protect others and yourself.

It is on "your honor system" starting on Thursday, July 1, 2021.

  	<h3><u>COMMON SENSE PRECAUTIONS</u></h3> <p><u>For the safety of our staff & clients, for any time... for colds, flu, coronaviruses, COVID & other illnesses.</u></p> <ol style="list-style-type: none"> 1. WASH HANDS OFTEN. Use HAND SANITIZERS if cannot wash hands. 2. Keep your HANDS AWAY FROM your FACE. 3. COUGH/SNEEZE INTO your INNER ELBOW. 4. Wear a MASK if you choose. 5. Wear GLOVES if you choose. 6. Practice PHYSICAL DISTANCING if you choose. 3 to 6 feet is recommended. 7. STAY AT HOME IF YOU ARE SICK! 8. COME BACK when you are better. 	<p><i>We also need to be aware of that some of us have "underlying conditions", so we may cough and sneeze because of allergies, asthma, and/or heart/lung conditions and not a "catching" sickness. Please continue to be kind and understanding.</i></p>
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IF YOU GET COVID AND/OR TEST POSITIVE FOR COVID:

The Monroe County Health Department says after you get the positive COVID test results back, you quarantine for the next five (5) days. If you have no symptoms, you may come back to the senior center on day six (6) wearing a mask. You wear a mask to protect others for the next five (5) days, as long as you have no symptoms. If you have symptoms, please stay home until better and repeat the process.

If things change with COVID-19, these Precautions may change.

NOTES: March 17, 2020 to June 14 Closed due to COVID. June 15, 2020 Reopened. June 15, 2020 to June 30, 2021 Masks required. July 1, 2021 to September 6, 2021 Masks optional. September 7, 2021 Masks are Recommended. January 2022 Masks are Highly Recommended with the increase of COVID cases. March 7, 2022 Masks are Recommended with some decrease in cases.

Gateway to Cranberry Country

The City of Tomah

Where The I Divides

February Permit Report

02/01/2022 - 02/28/2022

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
6114	2/15/2022	Electrical	Electrical for residential remodel kitchen(modify wall into peninsula), add pantry, remodel sunroom into primary bedroom w/bathroom	800 EAST AVENUE	\$35.00	750.00
6113	2/15/2022	Alter/Addition One or Two Family	Remodel kitchen(modify wall into peninsula), add pantry, remodel sunroom into primary bedroom w/bathroom	800 EAST AVENUE	\$180.00	18,000.00
6112	2/17/2022	Street Privilege Permit	Dumpster parked on street	1718 GRUMANN DRIVE		0.00
6111	2/14/2022	Building- New Commercial	New 20,000 sq ft Commercial building for Dwyer Transport	802 W VETERANS STREET	\$4,650.00	1,700,000.00
6110	2/23/2022	Alter/Addition One or Two Family	Basement remodel--egress window for bedroom	322 ANN STREET	\$40.00	4,000.00
6109	2/24/2022	Electrical	Electrical for commercial accessory building	1730 REZIN ROAD	\$155.00	3,000.00

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
6108	2/24/2022	Electrical	Service upgrade (200 amp) New branch circuits in portions of home	418 W FOSTER STREET	\$126.00	24,129.00
6107	2/9/2022	Building- New Commercial	New 85 room Hotel(Holiday Inn Express)	215 Buan St.	\$12,085.16	5,866,126.00
Totals					\$17,271.16	7,616,005.00

Total Records: 8

3/8/2022

Code Enforcement Violation Report

FEBRUARY 2022

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type
2/14/2022	2022014	1124 HOLLISTER AVENUE	18-19 Nuisances Generally - Prohibited	A letter was sent to owner and tenants as this is the 3rd month in a row that this property has violated the large item ordinance with having more than 2 items at the curb. They also had loose garbage bags at the curb.	Nuisance - Junk Accumulation
2/4/2022	2022012	519 GLENDALE AVENUE	38-30 - Snow and Ice Removal		Snow and Ice Removal
2/1/2022	2022007	611 EAST AVENUE	18-19 Nuisances Generally - Prohibited	Property has accumulated junk at the curb of the property.	Nuisance - Junk Accumulation
2/1/2022	2022009	103 CLARK STREET	38-30 - Snow and Ice Removal		Snow and Ice Removal
2/1/2022	2022010	1000 GLENDALE AVENUE	38-30 - Snow and Ice Removal		Snow and Ice Removal
2/1/2022	2022011	1503 STOUGHTON AVENUE	38-30 - Snow and Ice Removal		Snow and Ice Removal
	12132063				

Total Records: 6

3/4/2022

MINUTES FOR COMMON COUNCIL 02/15/2022

A Common Council meeting was held on **Tuesday, February 15, 2022 at 6:00 p.m.** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. All motions were unanimous unless otherwise noted. Members of the public were able to attend the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

AGENDA:

Call To Order – Pledge of Allegiance – Roll Call

Mayor Mike Murray called the meeting to order at 6:00 p.m. After the Pledge of Allegiance, Clerk Weyer took roll call. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchell Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: none. Others present: City Treasurer Molly Powell, Senior & Disabled Center Coordinator Pam Buchda, Public Safety Director/Fire Chief Tim Adler, Public Works/Interim City Administrator Kirk Arity, Library Director Irma Keller, Chamber Director Tina Thompson, City Attorney Penny Precour, and City Clerk Becki Weyer. Greg Hagen videotaped the meeting.

Adjourn to Closed Session

Motion by Koel, second by Gigous, to adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion carried.

Adjourned to closed session at 6:01 p.m.

Resumed open session at 7:03 p.m. after a short recess.

Anyone Desiring to Appear Before the City Council

No one desired to appear before the City Council.

REPORTS

Mayor

Thank you to Joe Protz for his efforts during Freeze Fest. The Council sends its regards to Wayne Kling on a quick recovery.

City Administrator

Arity provided a written Interim City Administrators Report and covered the highlights with the Council.

Public Safety

Public Safety Director/Fire Chief Adler provided a written January Monthly Report.

Fire: Fully staffed, business as usual. Continue to stay busy with the building project. The timeline for bids has been pushed back to March 3rd as there are challenges with supply chain issues. The bidding will be open for an additional week as well. The bid opening will be on April 7, 2022. The bid recommendation will be brought to the Council on April 19th. Participated in a civil engineering meeting. Adler showed a short video showing a concept video of the Public Safety building. By adding the new model siren, it will immensely change the decibels of the siren for the city. Adler asked the Council to begin thinking of what will be done with the current properties for the Fire and EMS after the building is built.

EMS: Continue to look for one full-time paramedic, may fill with an aEMT. Some of the everyday materials/drugs are hard to obtain with the current supply chain issues. Working with the City Treasurer on the upcoming financial audit. Purchased a training outfit for EMS for the full time staff.

City Clerk

Weyer provided a monthly City Clerk Monthly Report and covered the highlights with the Council. The new website is in progress, and the application for the .com domain is underway with the federal government. The next election will be on April 5, 2022. Due to supply chain issues, the Badger Books will not be delivered in time for the April election.

Treasurer

Powell presented the Preliminary - December 31, 2021 Revenues with Comparison to Budget report. Powell is still making year-end entries. The financial audit will begin March 21, 2022. Invoice Cloud will be streamlining the city's payment processes and will be instituted with the new website. Next year, credit card fees will be charged to the user when paying for city services. For property tax: 67% have been paid through February compared to 65% last year. There are 142 delinquent parcels in the amount of \$325,000. Notices have been sent. Will be reaching out to local banks for initial financing portions of the Public Safety Building. Working with Ehlers on finance plans for the next 5-7 years.

Library

Keller provided the approximate numbers for check outs over the past month. The children's department got a \$1000 anonymous donation. 1000 books before Kindergarten logbooks were purchased with the donation and residents can sign up online or at the library. For adults, Hot Books for Cold Nights ends March 19, 2022. Keller covered the new books at the library.

Tomah Public Housing & Community Development Block Grant

No report was submitted.

Senior & Disabled Services

Dir. Buchda provided a monthly Senior & Disabled Services Department Report and covered the highlights with the Council. There is a new tatting group starting on March 23, 2022 and running twice per month. Buchda covered the entertainment events coming up next month. PALS training will be starting in March.

Planning & Building Inspection

Rolf provided a written January Building Permit and Code Enforcement Report. Sidewalk clearing notices were not on the report but will be added for next month.

Chamber/Convention & Visitors Bureau

Tina Thompson passed around a copy of the new Tomah Community Map. Thompson was able to attend a roundtable on public art that discussed the impacts of public art and its effect on tourism. They are working at finalizing the talent that will be playing at DTN.

CONSENT AGENDA:

Motion by Zabinski, second by Pater, to approve the following consent agenda:

- A. Approval of Minutes from January 18, 2022
- B. Special Event Outdoor Cabaret License for the Greater Tomah Area Chamber of Commerce
- C. Special Beer Permit Application for Tomah Lions Club
- D. January 31, 2022 Cash and Investments Report

Motion carried with one abstain. (Gigous)

Appointments: Get FROM VIDEO.

Committee of the Whole

Public Transit Lease Agreement between City of Tomah and Running Inc.

M. Powell presented an updated agreement between the City of Tomah and Running Inc. for the leased vehicles the city owns. The current contract has expired. There were no significant changes to the contract. Motion by Gigous, second by Zabinski, to approve the contract between the City of Tomah and Running Inc. Motion carried.

Ordinance Amendment - Sec 38-122 Regarding Special Assessments

Our current ordinance limits the city's ability to collect the maximum special assessment allowable by WI State Statute section 66.0703. The proposed changes remove that limitation. Residents would have the capability of payment plans if needed.

Motion by Zabinski, second by Peterson, to waive the first verbatim reading of the ordinance amending Chapter 38, Section 38-122 of the City of Tomah Municipal Code regarding Construction costs. Motion carried with 1 negative votes. (Koel)

Motion by Zabinski, second by Glynn, to waive the second verbatim reading of the ordinance amending Chapter 38, Section 38-122 of the City of Tomah Municipal Code regarding Construction costs. Motion carried with 1 negative votes. (Koel)

Motion by Kiefer, second by Peterson, to adopt the ordinance amending Chapter 38, Section 38-122 of the City of Tomah Municipal Code regarding Construction costs. Motion carried with 2 negative votes. (Koel and Yarrington)

ORDINANCE NO.

Ordinance Amending Chapter 38, Section 38-122 of the City of Tomah
Municipal Code regarding Construction Costs

The Common Council of the City of Tomah do ordain as follows:

Section One: 38-122 – Construction Costs are hereby amended to read as follows

- a) Owner responsibility. The property owner shall be responsible for the payment of new sidewalk construction, curb, and gutter and paving and shall pay the costs in accordance with the terms and policies of the council.
- b) Site work by city; cost estimates. All site work by city employees for installation of curb and gutter for existing structures shall be billed at the city rate and paid by the owner. Upon written request, the director of public works and utilities shall provide the owner with an estimate of the cost.

Michael Murray, Mayor

ATTEST: Rebecca Weyer, City Clerk

Read: 02/15/2022

Passed: 02/15/2022

Published: 02/21/2022

ARPA Funds Approval for City Hall Remodel

Staff has identified a need for remodel of the 1st floor of the Treasurer's/Clerk's window area. Public Works staff will be performing those upgrades from a security and aesthetics standpoint. Cardinal Glass has donated the hurricane glass for these upgrades. Motion by Gigous, second by Zabinski, to approve the use of ARPA funds in the amount of \$15,000 for the upgrades. Motion carried.

Flare Ave. ballfield and park site plan

Motion by Peterson, second by Pater, to approve the starting work on the Parks and Rec Commission’s recommended site plan for the Flare Ave. ballfields and park project. Motion carried.

Resolution for Payment of Monthly Bills

Motion by Zabinski, second by Glynn, to approve the Resolution for the payment of monthly bills in the amount of \$789,292.43. Motion carried

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2022	\$83,300.39	Check #'s:	139669 -	139748
2. Payroll:		\$270,399.04	Dir Dep #'s:	9294775-	9295011
3. Wire/ACH Transfers:		\$394,171.07			
4. Invoices:		\$41,421.93			
Total:		<u>\$789,292.43</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

February 8, 2022

Ordinance Repealing Division 3, Article VII, Convention and Visitors Bureau based upon recent Tourism Entity Agreement with Greater Tomah Area Chamber of Commerce

Motion by Kiefer, second by Glynn, to adopt the Ordinance Repealing Division 3, Article VII, Convention and Visitors Bureau. Motion carried.

Ordinance No.

ORDINANCE REPEALING DIVISION 3 OF ARTICLE VII OF THE MUNICIPAL CODE
OF THE CITY OF TOMAH

The Common Council of the City of Tomah, based upon the recent entry of the Tourism Entity Agreement with the Greater Tomah Area Chamber of Commerce, do ordain as follows:

SECTION ONE: Division 3 of Article VII, Convention and Visitors Bureau, of the Municipal Code is hereby repealed.

SECTION TWO: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:
PASSED:
PUBLISHED:

Comprehensive Plan amendment specific to Future Land Use Map

The Planning Commission has recommended the Council approve an amendment to the city of Tomah Comprehensive Plan specific to the future land map for City owned property located on North Glendale Ave to accommodate the development of the City of Tomah EMS building. Motion by Yarrington, second by Pater, to approve the Planning Commission recommended amendment to the Future Land Use Map for City owned property on North Glendale Ave from Park and Open Space to Public and Institutional. Motion carried.

Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the City of Tomah Code of Ordinances Effectuating Implementation of the Senior Executive Team in lieu of City Administrator

Motion by Zabinski, second by Glynn, to waive the first verbatim reading of the Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the City of Tomah Code of Ordinances Effectuating Implementation of the Senior Executive Team in lieu of City Administrator. Motion carried.

Motion by Zabinski, second by Pater, to waive the second verbatim reading of the Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the City of Tomah Code of Ordinances Effectuating Implementation of the Senior Executive Team In lieu of City Administrator. Motion carried.

Motion by Zabinski, second by Pater, to adopt the Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the City of Tomah Code of Ordinances Effectuating Implementation of the Senior Executive Team in lieu of City Administrator. Motion carried.

ORDINANCE NO. _____

Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the
City of Tomah Code of Ordinances Effectuating Implementation of the
Senior Executive Team in lieu of City Administrator

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:
SECTION ONE: Paragraph 13 of Section 2-33. – Powers and duties of the committee is hereby amended to read the following:

(13) To develop and implement a process of effectively evaluating the performance of all city employees, in cooperation with the Senior Executive Team, in a manner that is not inconsistent with state law, this Code, and the ordinances of the City.

SECTION TWO: Section 2-64. – City attorney is hereby amended to read as follows:
Section 2-64. – City Attorney.

(1) Appointment. The city attorney shall be appointed by the city council and shall serve a one-year term commencing on the third Tuesday in April in the year of election. He/She shall

serve until his/her successor is appointed and qualified.

(2) Defense of city officers or employees. The city attorney's office and/or its designee shall be authorized to defend actions brought against any officer or employee of the City of Tomah, or of any board, committee or commission of the city, which grew out of any acts done in the course of employment, or out of any alleged breach of duty as an officer or employee. This authorization shall neither apply to any such actions which are brought to determine the right of such officer or employee to hold or retain that person's office or position, nor to actions brought by the city against any such officer or employee. Any such representation commenced pursuant to this authorization shall first be approved by the mayor and/or Senior Executive Team.

SECTION THREE: Section 2-65. –City Administrator is hereby amended to read as follows:
2-65 Senior Executive Team.

(a) Team established; purpose. To provide the city with a more efficient, effective and responsible government under a government system of a parttime mayor and council, there is hereby created the Senior Executive Team.

(b) Composition. The Senior Executive Team shall be comprised of the Public Works Director, City Clerk, City Treasurer, and the Zoning Administrator/Building Inspector. The Senior Executive Team shall appoint a chairperson to a two-year term beginning on January 1, 2023. Until January 1, 2023, the Public Works Director shall serve as chairperson.

(c) Powers and duties. The powers and duties of the Senior Executive Team shall include, but not be limited to, the following:

2

(1) Recommend to the mayor and council to appoint, suspend, remove or discipline all department heads in a manner that is not inconsistent with state law, this Code, and the ordinances of the city;

(2) Carry out directives of the city council involving administrative implementation or direction and coordination of the various city departments;

(3) Direct, coordinate and expedite the activities of all city departments, except for the authority vested by the state law in certain boards and commissions;

(4) Administer all day-to-day operations and services provided by the city, including the supervision of all departments in the monitoring and enforcement of all city ordinances, resolutions, state statutes and council directives;

(5) Establish and implement administrative procedures to increase the effectiveness and efficiency of city government operations that are fully consistent with approved policies established by the city council;

(6) Represent the city in matters involving legislative and inter-governmental affairs as required;

(7) Submit, as deemed necessary, recommendations or suggestions for improving the health, safety or welfare of the city, its employees and its citizens;

(8) Promote economic well-being and growth of the city through public and private sector cooperation;

(9) Keep the mayor and council informed about activities of city departments through oral and written reports;

(10) Oversee city personnel issues, which shall include the development, implementation, interpretation and enforcement of all city personnel rules and regulations as approved by the council, including recommending revision of the personnel policy when necessary, recommending salary and wage scales for all city employees not covered by collective bargaining agreements, and directing and overseeing the process whereby personnel problems and grievances are promptly resolved;

(11) Participate in the negotiation of all collective bargaining agreements with cityrecognized bargaining units in conjunction with the city attorney;

(12) Coordinate and supervise all negotiations with developers seeking annexation or rezoning;

(13) Develop and implement a process of effectively evaluating the performance of all city employees in a manner that is not inconsistent with state law, this Code, and the ordinances of the city

(14) Attend council meetings and other committee and commission meetings as directed by the mayor or council and as may be designated/assigned by the Senior Executive Team to ensure the efficient provision and exchange of information necessary to effectuate city administration and policy implementation;

(15) Direct and coordinate the preparation and administration of the annual city budget;

3

(16) Direct and oversee the city's purchasing policy;

(17) Work closely with department heads to assure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills and to act as the approving authority for requests by employees to attend conferences, meetings, training schools, and similar events, provided funds have been budgeted for these activities; and

(18) In coordination with the mayor and the clerk, cause to be prepared the agenda for all meetings of the council, together with the supporting material as may be required with nothing herein being so construed as to give the Senior Executive Team authority to limit or in any way prevent matters from being considered by the city council.

(19) Oversee and administer the Tax Incremental Finance (TIF) District within the City budget.

(20) Oversee the rental and upkeep of the Senior Center building complex in conjunction with the Senior Services Director.

(21) Oversee the City of Tomah Super Fund sites in conjunction with the City Attorney.

(22) The Senior Executive Team shall, individually and collectively, be responsible to oversee and hold the other Senior Executive Team members accountable for his/her job performance in the capacity of his/her regular employment position as well as a team member. Nothing herein shall be construed as to give the Senior Executive Team authority to limit or in any way prevent performance issues from being considered and/or acted upon by the city council.

SECTION FOUR: Section 2-68. Director of Public Works and Utilities is hereby amended to read as follows:

Section 2-68. Director of Public Works and Utilities.

The director of public works and utilities shall be selected by a panel consisting of the mayor, city council, Senior Executive Team member and chairperson of the committee of jurisdiction with appointment being at the discretion of the city council for an indefinite term.

SECTION FIVE: Section 2-457. –Meetings and quorum is hereby amended to read as follows:
Section 2-457. Meetings and quorum.

Meetings shall be held at the direction of the public works and utilities director, Senior

Executive Team, or common council. Four members shall constitute a quorum and all actions shall require an affirmative approval of a majority of all of the members.

4

SECTION SIX: Section 2-515. –Composition is hereby amended to read as follows:

Sec. 2-515. Composition.

The joint city/school planning committee shall consist of two members of the common council, two members of the school board, chairperson of the Senior Executive Team, police chief, school superintendent and one school administrator.

SECTION SEVEN: Section 2-543. –Composition is hereby amended to read as follows:

Sec. 2-543. Composition.

The emergency management committee shall consist of the mayor, chairperson of the Senior Executive Team, chief of police, fire chief, director of public works and utilities, ambulance director, safety director for the VA Medical Center, safety director for Tomah Memorial Hospital, county civil defense director and the city attorney.

SECTION EIGHT: Sec. 2-770. Alternative procedure is hereby amended to read as follows:

Sec. 2-770. Alternative procedure.

Should it be deemed necessary that payments be made from the city treasury other than designated in section 2-769, the council may authorize that those payments may be made weekly only after the Senior Executive Team audits and approves each claim as a proper charge against the treasury and endorses its approval on the claim after having determined:

(1) That funds are available pursuant to the budget approved by the governing body.

(2) That the item or service covered by the claim has been duly authorized by the proper official, department head, board or commission.

(3) That the item or service has been actually supplied or rendered in conformity with the authorization.

(4) That the claim is just and valid pursuant to law. The Senior Executive Team may require the submission of the proof and evidence to support the foregoing as in that officer's discretion may be deemed necessary.

SECTION NINE: Sec. 2-772. Monthly list of claims is hereby amended to read as follows:

Sec. 2-772. Monthly list of claims.

A monthly list of all claims that are paid pursuant to this article shall be provided to the committee of the whole for approval. Said list shall show the date paid, name of claimant, purpose and amount. The monthly resolution submitted to the city council for approval that authorizes payment of bills shall include the total of payments made during that month that were authorized by the Senior Executive Team under this section.

5

SECTION TEN: Sec. 2-800. Departmental estimates is hereby amended to read as follows:

Sec. 2-800. Departmental estimates.

On or before October 1 of each year, each officer, department or board shall file with the Senior Executive Team an itemized statement of disbursements made to carry out the powers and duties of the officer or department during the preceding fiscal year, a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the officer or department during the year and of the condition and management of the fund, and also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statement shall be presented in the form prescribed by the Senior Executive Team, shall be designated by the term "departmental estimates," and shall be as nearly uniform as possible for the main divisions of all departments.

SECTION ELEVEN: Sec. 2-801. Consideration and recommendation is hereby amended to read as follows:

Sec. 2-801. Consideration and recommendation.

The committee of the whole shall consider the departmental estimates in consultation with the Senior Executive Team and shall then determine the total amount to be recommended in the budget for the department or activity.

SECTION TWELVE: Sec. 2-802. Proposed budget is hereby amended to read as follows:

Sec. 2-802. Proposed budget.

If possible, on or before October 28 each year, the committee of the whole shall prepare and submit to the city council a proposed budget presenting a financial plan for conducting the affairs of the city for the ensuing calendar year. In lieu of a committee of the whole proposed budget, an executive budget prepared by the Senior Executive Team shall be presented to the council. The council shall provide a reasonable number of copies of the prepared budget for distribution to citizens.

SECTION THIRTEEN: Sec. 10-40. Records is hereby amended to read as follows:

Sec. 10-40. - Records.

The building inspector shall keep a record of all permits, fees and inspections and make an annual report thereon to the City Council.

6

SECTION FOURTEEN: Paragraph c of Sec. 42-2 is hereby amended to read as follows:

(c) Approval by Senior Executive Team. Upon verification by the city treasurer that the payment has not been returned for insufficient funds, but not later than five business days after depositing, the Senior Executive Team shall approve the vouchers as a proper charge against the city treasury and endorse his approval on the vouchers after having determined that the following conditions have been complied with:

(1) The funds are available to pay the claim, assuming the tax payment has cleared and has not been returned as is evidenced by the treasurer's notice.

(2) The common council has authorized the refund of excess tax payment as established by the adoption of this article.

(3) The refund is a valid claim and due in the amount noticed by the city treasurer as an excess payment of the tax bill.

(4) The bookkeeper will credit an account payable for the excess received and debit the account payable when the refund is paid back to the taxpayer.

SECTION FIFTEEN: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SIXTEEN: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ: 02/15/2022

PASSED: 02/15/2022

PUBLISHED: 02/21/2022

Approval of Revision of Public Works and Utilities Director Job Description

Motion by Zabinski, second by Glynn, to approve the proposed job description changes for the Public Works director as a result of the changes to the position with the creation of the Senior Executive Team provided that if the Public Works Director is no longer on the Senior Executive Team, the job description would revert to its previous version along with the pay commensurate to the steps that would have been attained during such time. Motion carried.

Approval of Revision of Building Inspector Job Description

Motion by Zabinski, second by Pater, to approve the proposed job description changes for the Building Inspector as a result of the changes to the position with the creation of the Senior Executive Team provided that if the Building Inspector is no longer on the Senior Executive Team, the job description would revert to its previous version along with the pay commensurate to the steps that would have been attained during such time. Motion carried.

Approval of Revision of City Clerk Job Description

Motion by Zabinski, second by Pater, to approve the proposed job description changes for the City Clerk as a result of the changes to the position with the creation of the Senior Executive Team provided that if the City Clerk is no longer on the Senior Executive Team, the job description would revert to its previous version along with the pay commensurate to the steps that would have been attained during such time. Motion carried.

Approval of Revision to the City Treasurer Job Description

Motion by Zabinski, second by Pater, to approve the proposed job description changes for the City Treasurer as a result of the changes to the position with the creation of the Senior Executive Team provided that if the City Treasurer is no longer on the Senior Executive Team, the job description would revert to its previous version along with the pay commensurate to the steps that would have been attained during such time. Motion carried.

Motion by Glynn, second by Kiefer to approve the proposed Senior Executive Team and Public Works Administrative assistant compensation changes as effective retroactive to January 1, 2022, provided that if no longer a member of the Senior Executive team, the compensation would revert to the pay and grade prior to membership, including those steps that would have been attained during such time. Motion carried.

Final Assessment Report: 2021 Street and Utility Improvements

Motion by Gigous, second by Zabinski to approve the 2021 Street and Utility Improvements 2021 Final Assessment Report. Motion carried.

ADJOURN

Motion by Kiefer, second by Gigous to adjourn. Meeting adjourned at 8:13 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

To be approved on 03/15/2022

MINUTES FOR COMMON COUNCIL 03/01/2022

A Common Council meeting was held on **Tuesday, March 1, 2022 at 6:00 p.m.** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. All motions were unanimous unless otherwise noted. Members of the public were able to attend the meeting remotely at the following link:
<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

AGENDA:

The meeting was called to order by Council President Adam Gigous at 6:00 p.m. After the Pledge of Allegiance, roll call was taken. Present: Adam Gigous, Richard Yarrington, Shawn Zabinski (remote), John Glynn, Lamont Kiefer (remote), Nellie Pater, and Dean Peterson. Absent: Michael Murray and Mitchell Koel.

Temporary Class "B" Beer and Wine License, Tomah Baseball Club

Motion by Peterson, second by Yarrington to approve the temporary Class B Beer and Wine License for the Tomah Baseball club for their “Opening Night” event on March 5, 2022 at Recreation Park. Motion carried.

ADJOURN

Motion by Peterson, second by Glynn to adjourn. Meeting adjourned at 6:02 p.m.

Adam Gigous, Council Vice President

Attest: Rebecca Weyer, City Clerk

To be approved on 03/15/2022

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Beer & Wine Permit Application for Monroe County Support Services for Monroe County Fair on July 27 – 31, 2022

Summary and Background Information:

(Appropriate Documentation Attached)

Monroe County Support Services has applied for a Temporary Class “B” Fermented Malt Beverage License and a Temporary “Class B” Wine License to sell fermented malt beverages and wine at the “Monroe County Fair” event being held at Recreation Park, 1625 Butts Avenue, on July 27 – 31, 2022. They are requesting to sell/consume beer and wine at all the buildings and grounds contained within Recreation Park.

Fiscal Note:

The revenue generated to the City of Tomah by issuance of this license is \$10.00.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Special Beer and Wine License for the Monroe County Support Services for their event on July 27 – 31, 2022 at Recreation Park.

Respectfully submitted by:

Nicole Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: March 14 & 15, 2022

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 RECEIPT # 4000762 Application Date: 3-3-2022
☐ Town ☐ Village ☒ City of Tomah County of Monroe

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/27 and ending 7/31 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☒ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Monroe County Support Services

(b) Address PO Box 9088 Tomah WI
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 7/2009

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President John Shuck - 1208 Lakewood Dr. - Tomah WI
 Vice President Nic Jacobs - 411 McLean Ave. - Tomah WI
 Secretary Lou Roberts - 28284 City Hwy. CA - Tomah WI
 Treasurer _____

(g) Name and address of manager or person in charge of affair:

Chris Schreier - 50054 Dogwood Ave. Tomah WI
 Phone # 608-790-2921 Email maile@tomahtractorpull.com

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1625 Butts Avenue

(b) Lot Recreation Park Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

(e) Approximate number of attendees _____

3. Name of Event

(a) List name of the event Monroe County Fair

(b) Dates of event July 27-31, 2022

4. SITE PLAN MUST BE ATTACHED TO THIS APPLICATION

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer John J. Schreier
 (Signature / Date)

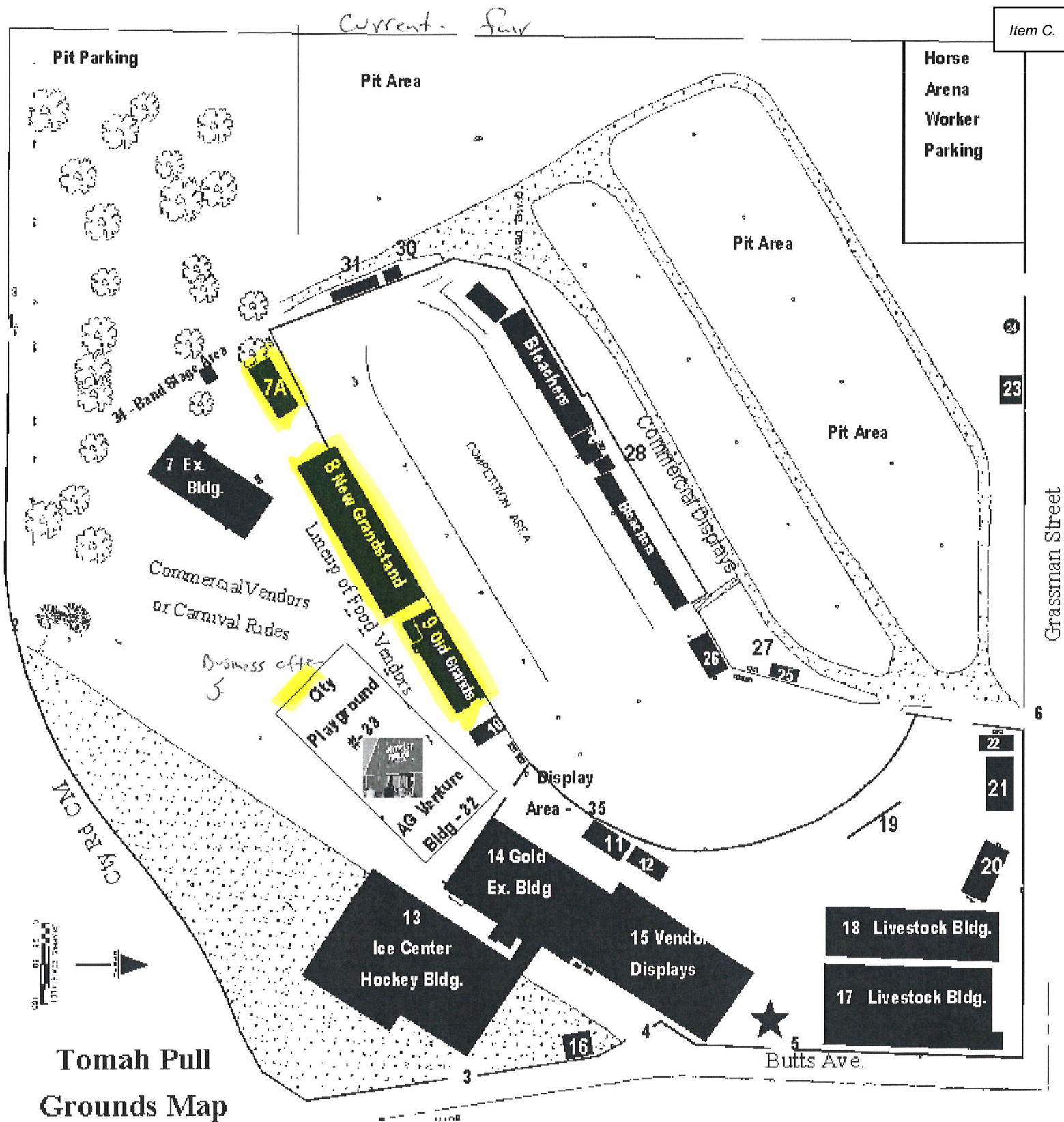
Monroe County Support Services
 (Name of Organization)

Date Filed with Clerk 3-3-2022

Date Reported to Council or Board _____

Date Granted by Council _____

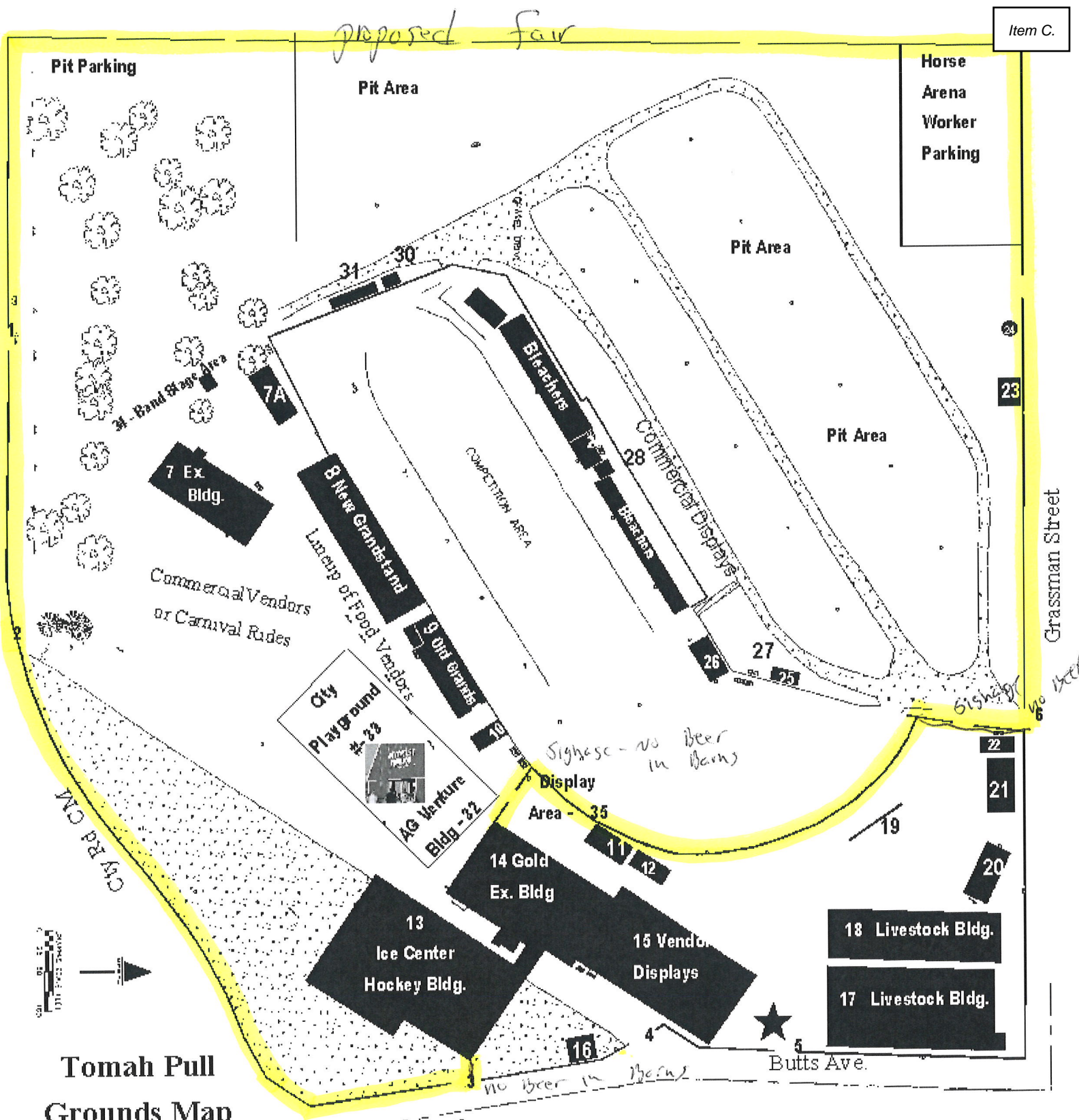
License No. _____



1	Campground Gate	10	Gloria Dei Food Stand	20	Wash Rack	29	Sponsor Seating
2	Exterior Gate	11	Office/Restrooms/Vill Call	21	Storage Sheds	30	Laser Stand
3	Handicap Parking Gate	12	4-H Ice Cream Stand	22	Storage Garage	31	VIP Viewing Stand
4	Walk In Gate	13	Ice Center Hockey Bldg.	23	Restrooms/Showers	32	AG Venture Building
5	Main Gate	14	Gold Exhibit Bldg.	24	Sanitary Dump Station	33	City Playground
6	Pit Gate	15	Vendor Displays	25	Registration Booth	34	Band Stage Area
7	Exhibit. Bldg./Storm Shelter	16	Log Building	26	Puller Hospitality	35	Vehicle Display Area next to office
7A	Beer Garden	17	Livestock Building	27	Sponsor Hospitality		
8	New Grandstand	18	Livestock Building	27	Kids Klub		
9	Old Grandstand	19	Loading Dock	28	Announcers Stand		



Main Ticket Booth



1	Campground Gate	10	Gloria Dei Food Stand	20	Wash Rack	29	Sponsor Seating
2	Exterior Gate	11	Office/Restrooms/Will Call	21	Storage Sheds	30	Laser Stand
3	Handicap Parking Gate	12	4H Ice Cream Stand	22	Storage Garage	31	VIP Viewing Stand
4	Walk In Gate	13	Ice Center Hockey Bldg.	23	Restrooms/Shower	32	AG Venture Building
5	Main Gate	14	Gold Exhibit Bldg.	24	Sanitary Dump Station	33	City Playground
6	Pit Gate	15	Vendor Displays	25	Registration Booth	34	Band Stage Area
7	Exhibit. Bldg./Storm Shelter	16	Log Building	26	Puller Hospitality	35	Vehicle Display Area next to office
7A	Beer Garden	17	Livestock Building	27	Sponsor Hospitality		
8	New Grandstand	18	Livestock Building	27	Kids Klub	★	Main Ticket Booth
9	Old Grandstand	19	Loading Dock	28	Announcers Stand		

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Beer & Wine Permit Application for Monroe County Support Services for Budweiser Dairyland Super Nat'l Truck & Tractor Pull on June 22 – 25, 2022

Summary and Background Information:

(Appropriate Documentation Attached)

Monroe County Support Services has applied for a Temporary Class “B” Fermented Malt Beverage License and a Temporary “Class B” Wine License to sell fermented malt beverages and wine at the “Budweiser Dairyland Super Nat'l Truck & Tractor Pull” event being held at Recreation Park, 1625 Butts Avenue, on June 22 – 25, 2022. They are requesting to sell/consume beer and wine at all the buildings and grounds contained within Recreation Park.

Fiscal Note:

The revenue generated to the City of Tomah by issuance of this license is \$10.00.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Special Beer and Wine License for the Monroe County Support Services for their event on June 22 – 25, 2022 at Recreation Park.

Respectfully submitted by:

Nicole Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: March 14 & 15, 2022

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 RECEIPT # 4600762 Application Date: 3-3-2022
☐ Town ☐ Village ☒ City of Tomah County of Monroe

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 6/22 and ending 6/25 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☒ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Monroe County Support Services
 (b) Address PO Box 9080 Tomah WI 54660
 (Street) ☐ Town ☐ Village ☒ City

(c) Date organized 7/2009

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President John Shuck - 1208 Lakeview Dr. - Tomah WI
 Vice President Nic Jacobs - 411 Mead Ave. - Tomah WI
 Secretary Lori Roberts - 28284 City Hwy CA - Tomah WI
 Treasurer _____

(g) Name and address of manager or person in charge of affair:

Chris Schreier - 56054 Dogwood Ave. Tomah WI
 Phone # 608-790-2921 Email mailetomahtractorpull.com

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1625 Butts Ave.
 (b) Lot Recreation Park Block _____
 (c) Do premises occupy all or part of building? ALL
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____
 (e) Approximate number of attendees 60,000

3. Name of Event

(a) List name of the event Budweiser Dairyland Super National Truck & Tractor Pull
 (b) Dates of event 6/22/22 - 6/25/22

4. SITE PLAN MUST BE ATTACHED TO THIS APPLICATION

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature]
 (Signature / Date)

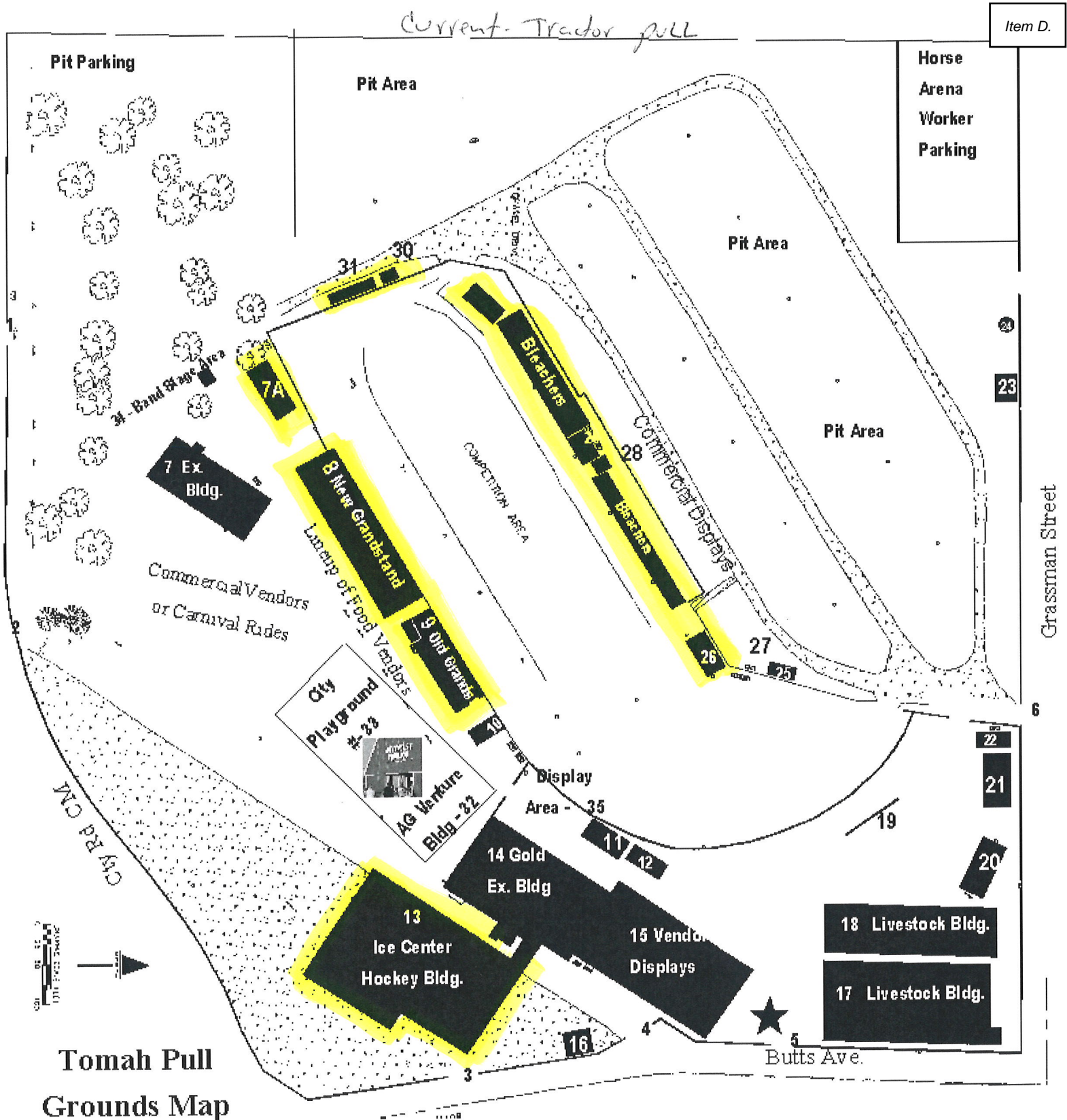
Monroe County Support Services
 (Name of Organization)

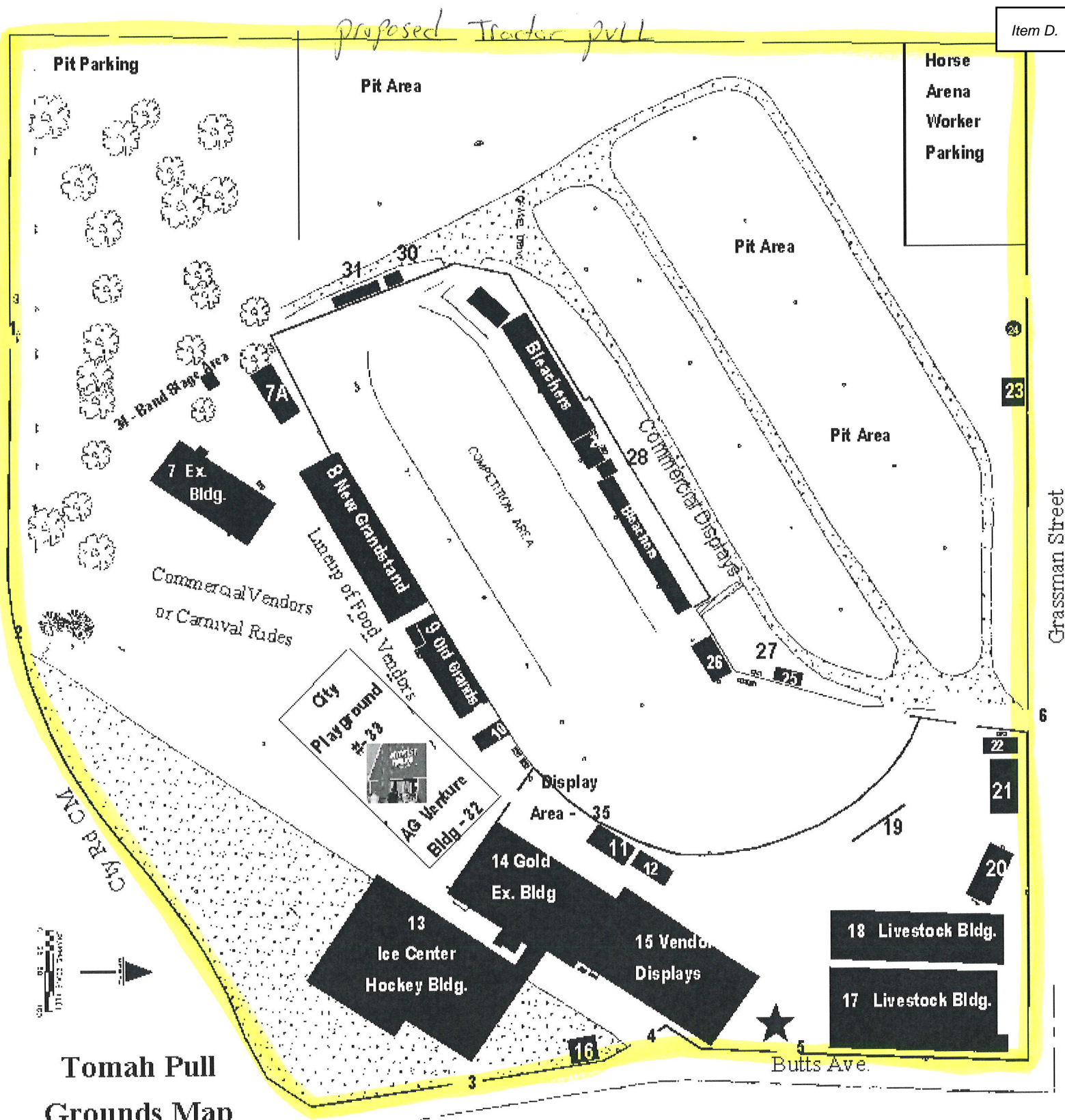
Date Filed with Clerk 3-3-2022

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____





- | | | | | | | | |
|----|------------------------------|----|----------------------------|----|-----------------------|----|-------------------------------------|
| 1 | Campground Gate | 10 | Gloria Dei Food Stand | 20 | Wash Rack | 29 | Sponsor Seating |
| 2 | Exterior Gate | 11 | Office/Restrooms/Will Call | 21 | Storage Sheds | 30 | Laser Stand |
| 3 | Handicap Parking Gate | 12 | 4H Ice Cream Stand | 22 | Storage Garage | 31 | VIP Viewing Stand |
| 4 | Walk In Gate | 13 | Ice Center Hockey Bldg. | 23 | Restrooms/Showers | 32 | AG Venture Building |
| 5 | Main Gate | 14 | Gold Exhibit Bldg. | 24 | Sanitary Dump Station | 33 | City Playground |
| 6 | Pit Gate | 15 | Vendor Displays | 25 | Registration Booth | 34 | Band Stage Area |
| 7 | Exhibit. Bldg./Storm Shelter | 16 | Log Building | 26 | Puller Hospitality | 35 | Vehicle Display Area next to office |
| 7A | Beer Garden | 17 | Livestock Building | 27 | Sponsor Hospitality | | |
| 8 | New Grandstand | 18 | Livestock Building | 27 | Kids Klub | ★ | Main Ticket Booth |
| 9 | Old Grandstand | 19 | Loading Dock | 28 | Announcers Stand | | |

**City of Tomah
Cash and Investments
February 28, 2022**

Fund 01 - General Fund						
	Investment Description	Investment Type	C/D Rate	Due	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
MBS	Wells Fargo Bk West LV	C/D	1.80	12/13/22	100,000.00	100,000.00
MBS	Wells Fargo Bk West LV	C/D	1.90	01/17/23	100,000.00	100,000.00
MBS	Texas Exchange Bk	C/D	0.85	09/10/20	200,000.00	200,000.00
MBS	Sallie Mae Bk Salt Lake	C/D	1.95	08/22/22	100,000.00	100,000.00
MBS	MM Fund	MM			102,849.41	104,291.05
RBC	Morgan Stanley Pvt Bank	C/D	0.75	01/27/28	70,000.00	70,000.00
RBC	Bridgewater Bk	C/D	0.25	09/20/27	60,000.00	60,000.00
RBC	Live Oak Bk	C/D	0.60	10/08/26	100,000.00	100,000.00
RBC	Comenity Cap Bk Utah	C/D	2.85	02/15/22	80,000.00	0.00
RBC	Capital One Bk USA Natl Assn	C/D	2.35	06/20/22	30,000.00	30,000.00
RBC	Merric Bk South Jordan UT	C/D	1.80	08/22/22	130,000.00	130,000.00
RBC	BMW Bk North Amer Salt Lake	C/D	1.85	10/11/22	100,000.00	100,000.00
RBC	Synchrony	C/D	1.05	03/27/23	100,000.00	100,000.00
RBC	State Bank of India NY	C/D	1.05	06/10/25	245,000.00	245,000.00
RBC	Texas Exchange Bk Crowley	C/D	1.00	06/19/25	155,000.00	155,000.00
RBC	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	100,000.00	100,000.00
RBC	Frazer Bk Okla	C/D	1.10	06/26/28	50,000.00	50,000.00
RBC	Federal Farm Credit	C/D	1.54	11/30/26	0.00	300,000.00
RBC	US Govt MM Fund	MM			362,331.08	145,116.64
FMB	x706	C/D	0.40	01/15/22	118,547.03	118,547.03
LGIP	01	TF			5,933.72	5,934.12
Bank First	x8095	C/D	0.80	06/19/22	175,540.85	175,540.85
Bank First	x3439	C/D	2.25	05/22/21	170,216.47	170,216.47
Bank First	X6465	M/M			735,273.16	735,301.37
Bank First	Tax Account	M/M			4,360.18	4,360.18
Bank First	ED X1194	M/M			111,132.77	113,373.20
CCF	ICS SWEEP ACCOUNT	M/M			714,541.12	714,705.55
CCF	X768	M/M			21,461.31	21,462.96
TOTAL					4,242,187.10	4,248,849.42

**City of Tomah
Cash and Investments
February 28, 2022**

Fund 07 - Debt				
Investment Description		Investment Type	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
LGIP	06	T/F	7,479.35	7,479.85
Bank First	X6465	M/M	349,201.10	349,214.49
TOTAL			356,680.45	356,694.34

Fund 08 - Capital				
Investment Description		Investment Type	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
LGIP	02	T/F	83,220.53	83,226.10
Bank First	X6465	M/M	80,636.82	80,639.91
CCF	X768	M/M	25,524.70	25,526.65
TOTAL			189,382.05	189,392.66

Fund 02 - Lake						
Investment Description		Investment Type	C/D Rate	C/D Due	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
RIA	4337420053	C/D	1.85	03/03/21	14,888.24	14,893.75
LGIP	03	TF			27,203.62	27,205.44
RIA	44374202	M/M			202,686.65	202,764.39
TOTAL					244,778.51	244,863.58

Fund 04 - CDBG				
Investment Description		Investment Type	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
TACU		CK	836.06	836.06
TACU		SAVINGS	82,754.59	88,083.19
Bank First		CK	873.55	873.55
Bank First	X0822	SAVINGS	234,050.20	234,923.75
TOTAL			318,514.40	324,716.55

**City of Tomah
Cash and Investments
February 28, 2022**

Sewer Department						
	Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
RBC	First Natl Bk Amer East	C/D	0.75	04/30/26	115,000.00	115,000.00
RBC	Sallie Mae Bk	C/D	2.75	03/21/22	65,000.00	65,000.00
RBC	Cap One VA	C/D	2.35	06/20/22	178,667.00	178,667.00
RBC	Morgan Stanley Bk N A Utah	C/D	1.90	08/22/22	175,000.00	175,000.00
RBC	Capital One Bk USA Nat	C/D	1.90	08/22/22	45,000.00	45,000.00
RBC	Merrick Bk South Jordan UT	C/D	1.80	08/22/22	15,000.00	15,000.00
RBC	Sallie Mae Murray UTAH	C/D	0.90	06/30/26	180,000.00	180,000.00
RBC	US Govt MM Fund	M/M			203,449.42	205,651.06
Bank First	43411	C/D	2.25	05/17/21	130,567.85	130,567.85
Bank First	28089	C/D	0.80	06/19/22	134,642.31	134,642.31
LGIP	04	T/F			541,275.11	541,311.33
CCF	XX8352	M/M			403,688.55	403,719.52
CCF	ICS Sweep	M/M			261,801.39	261,861.64
Bank First	X6341	M/M			51,781.17	551,787.95
Bank First	CLEARING ACCT	M/M			746,623.95	521,883.29
TOTAL					3,247,496.75	3,525,091.95

Water Department						
	Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 1/31/2022	Ending Balance 2/28/2022
RBC	Texas Exchange	C/D	0.60	12/18/25	90,000.00	90,000.00
RBC	Citibank National Association	C/D	2.75	02/28/22	55,000.00	0.00
RBC	Comenity Cap Bk Utah	C/D	2.80	02/28/22	75,000.00	0.00
RBC	Wells Fargo Bank	C/D	2.60	04/12/22	93,000.00	93,000.00
RBC	Cap One VA	C/D	2.35	06/20/22	36,333.00	36,333.00
RBC	TIAA Jacksonville	C/D	2.10	07/29/22	211,000.00	211,000.00
RBC	Lakeland Bk NFLD NJ	C/D	1.15	03/30/23	245,000.00	245,000.00
RBC	BMW BK North Am Salt Lake	C/D	1.85	10/11/22	35,000.00	35,000.00
RBC	Flagstar Bk Troy Mich.	C/D	0.45	08/14/24	245,000.00	245,000.00
RBC	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	145,000.00	145,000.00
RBC	BMW BK North Am Salt Lake	C/D	1.65	02/28/23	110,000.00	110,000.00
RBC	United Roosevelt Svgs	C/D	0.55	03/12/26	245,000.00	245,000.00
RBC	First Natl Bk Amer East	C/D	0.75	04/30/26	40,000.00	40,000.00
RBC	Sunwest Bk Irvine	C/D	0.70	04/30/26	45,000.00	45,000.00
RBC	US Bank Salt Lake City	C/D	0.95	09/22/26	100,000.00	100,000.00
RBC	US Govt MM Fund	M/M			260,693.55	393,610.30
LGIP	05	TF			10,164.94	10,165.62
CCF	x659	M/M			100,615.22	450,629.24
CCF	ISC SWEEP ACCOUNT 659	M/M			1,085,594.31	1,085,844.12
Bank First	CLEARING ACCT	M/M			936,995.94	682,189.14
TOTAL					4,164,396.96	4,262,771.42

**City of Tomah
Cash and Investments
February 28, 2022**

TOTAL BY INSTITUTION		
	1/31/2022	2/28/2022
Bank First	3,861,896.32	3,885,514.31
Multi-Bank Securities, Inc.	602,849.41	604,291.05
CCF	2,613,226.60	2,963,749.68
Farmers & Merchants Bank Kendall	118,547.03	118,547.03
Local Government Investment Pool	675,277.27	675,322.46
RIA Federal Credit Union	217,574.89	217,658.14
RBC Wealth Management	4,590,474.05	4,598,378.00
Tomah Area Credit Union	83,590.65	88,919.25
TOTAL	12,763,436.22	13,152,379.92

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

City of Tomah Permit Fee Schedule

**Summary and background information:
(Appropriate documents attached)**

City of Tomah Permit Fee Schedule was updated to include fire alarm systems and fire sprinkler suppression systems under the commercial construction section.

Fiscal Note:

N/A

Recommendation:

I recommend approval of the updated permit fee schedule.

Building Inspector
Shane Rolff

Date

Effective 1/1/2022

CITY OF TOMAH PERMIT FEE SCHEDULE

1) **RESIDENTIAL:** (One and Two Family)

- | | |
|--|---|
| A. New One- and Two-Family Dwellings
(Finished areas including attached garages)
+ Wis. Permit Seal \$35.00 & Impact Fee | \$0.30/square foot |
| B. Additions: | \$0.30/square foot |
| C. Alterations: | \$10.00/\$1,000.00 Project Valuation
***Where sq. footage cannot be calculated |
| D. Accessory Buildings > 150 square feet | \$0.12/square foot |

2) **COMMERCIAL CONSTRUCTION:** New Construction, Additions & Alterations

- | | |
|--|--|
| A. Commercial Plan Review (Including Additions) | \$100.00 |
| • Commercial/Mechanical HVAC (if submitted separately) | \$50.00 |
| • Alterations to Commercial Buildings | \$50.00 |
| • Plan Revisions to Previously Submitted Plan | \$50.00 |
| B. Manufacturing or Industrial | \$0.20/square foot |
| C. Local Business, Office Buildings, or Addition Thereto | \$0.22/square foot |
| D. Multi-Family Buildings (3 or more units) | \$0.24/square foot
+ Impact Fee** |
| E. Footing and Foundation Only | \$125.00 |
| F. Occupancy Permit | \$25.00 |
| G. Alterations: | \$10.00/\$1,000 Project Valuation
***Where sq. footage cannot be calculated |

H. Installation/Modification/Replacement of Fire Alarm System

- | | |
|--|----------------|
| • First 10 Smoke/Heat Detectors | \$100.00 |
| • Each additional Smoke/Heat Detectors | _____ X \$4.00 |
| • Acceptance Test Fee (choose one) | |
| <input type="checkbox"/> 1-10 Detectors | \$125.00 |
| <input type="checkbox"/> 11-49 Detectors | \$225.00 |
| <input type="checkbox"/> 60-99 Detectors | \$335.00 |
| <input type="checkbox"/> 100 or more Detectors | \$425.00 |
| <input type="checkbox"/> Alarm Panel Only | \$150.00 |

I. Installation/Modification/Replacement of Fire Sprinkler Suppression System

- | | |
|--|------------------|
| • First 20 heads | \$150.00 |
| • Each additional 50 heads or fraction thereof | _____ X \$150.00 |
| • Acceptance test fee – First 20 heads | \$125.00 |
| • For each additional 50 heads or fraction thereof | _____ X \$50.00 |
| • Acceptance test fee – Fire pump | \$200.00 |

***FEES WILL BE DOUBLED FOR WORK COMMENCED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT BY THE INSPECTION DEPARTMENT.**

CITY OF TOMAH PERMIT FEE SCHEDULE – Cont.

NOTE: Gross square foot calculations are based on the dimensions of the building from the exterior faces of the exterior walls, of each finished floor level and the garage. Unfinished basements, in one- and two-family dwelling or portions thereof are not included in this calculation.

NOTE: All fees in fractions of a dollar shall be rounded to the next full dollar.

*\$300.00 Impact Fee for Single Family Dwelling - \$500.00 for Two Family Dwellings

**\$200.00 Impact Fee for each unit in Multi-Family Dwellings ≥ 3 units

The following permit fees shall be based upon the physical value of the work to be done, on the basis of current costs, as determined by this Department.

3) ELECTRICAL, PLUMBING, & MECHANICAL (HVAC)

<u>COST</u>	<u>FEE</u>
Up to \$1,000.00	\$35.00
\$1,001.00 - \$2,500.00	\$50.00
\$2,501.00 - \$4,000.00	\$55.00
\$4,001.00 - \$6,000.00	\$60.00
\$6,001.00 - \$8,000.00	\$65.00
\$8,001.00 - \$10,000.00	\$70.00
Over \$10,000.00	\$70.00 + \$4.00 per thousand in excess of \$10,000.00
	**Commercial Electric (Additional \$100 service fee)

4) MISCELLANEOUS FEE

A. Re-inspections	\$25.00
B. Sign Permit	\$40.00
C. Demolition Permit	\$30.00
D. Building Moving Permit	\$50.00
E. Fence Permit	\$20.00
F. Deck Permit	\$35.00
G. Shed Permit < 150 sq. feet	\$15.00
H. Wisconsin Uniform Building Permit Seal	\$35.00
I. Board of Appeals – 17.80(5)(d)	\$125.00
J. Conditional Use Permit – 17.30	\$125.00
K. Minimum Fee for all Permits Based Upon Value of Project and/or square footage	\$30.00
L. Township of LaGrange and Township of Tomah	\$25.00
(Administrative and Inspection Fee added to Building Permit Fee for New One- & Two-Family Dwellings)	

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Asking for Approval for the Fire Department to retain the fees associated to all Fire Suppression/Alarm permits into a designated account.


Summary and Background Information:

The City has collected Fire Department fees in the past for these types of permits. Recently the permit fee process has been revisited and the fee structure has been updated. I would like the fees to go back to the Fire Department to help offset any future training and software upgrades in the inspection department.


Recommendation:

It is requested that the Tomah City Council approve the Fire Suppression/Alarm permits fees to go into a designated account for the fire department.


Public Safety Director / Fire Chief / EMD Tim Adler


Date


Kirk Arity, Interim City Administrator


Date

Committee: Common Council

Meeting Date: March 15th , 2022

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Section 28-80, amendment

**Summary and background information:
(Appropriate documents attached)**

NASA leases City owned land near the TPD range and the WWTF. NASA has requested to use shotgun for turkey hunting on their leased land. The Public Works and Utilities Commission is recommending this use as requested.

Fiscal Note:

None

Recommendation:

The Public Works and utilities Commission is recommending this ordinance amendment to facilitate NASA turkey hunting as attached.



Director of Public Works & Utilities
Kirk Arity



Date

Sec. 28-80. - Discharge of firearms.

No person, except a law enforcement officer, shall fire or discharge any cannon, gun, pistol, air or spring gun or any firearms of any description.

As described in subsection 28-53(b), waterfowl hunting, the discharge of firearms while lawfully waterfowl hunting on Lake Tomah is allowed.

(Code 1993, § 9.02(1); Ord. No. 2016-01-03-D, § 2, 1-12-16)

Sec. 28-81. - Bow hunting.

Bow hunting, either by bow and arrow or crossbow, within the City of Tomah shall be allowed with the following restrictions:

- (1) All persons bow hunting shall comply with all rules and regulations established by the state department of natural resources for hunting with a bow.
- (2) Bow hunting shall only be permitted during seasons as established by the department of natural resources.
- (3) It shall be unlawful for a person to discharge a bow and arrow or crossbow within a distance of 100 yards from a building located on another person's land. This restriction shall not apply if the person who owns the land on which the building is located allows and gives written permission to the person to use or discharge an arrow or crossbow within the specified distance of the building.
- (4) Except at the followings location bow and arrows or crossbows may not be discharged on or across any portion of land owned or occupied by the City of Tomah unless specifically authorized by the city chief of police or the chief of police's designee.
 - a. Bow hunting for deer shall be permitted on that land owned by the city and located at Bloyer Field that is east of the north-south runway and north of the east-west runway extended to the railroad tracks and south of the railroad tracks, subject to the following restrictions:
 - (i) No person shall hunt, stand, walk or drive any vehicle within 200 feet of the paved runway.
 - (ii) Notwithstanding the foregoing, all other regulations involving the airport are hereby affirmed.
 - b. Bow hunting for deer shall be permitted on that land owned by the city and located on a parcel of land so noted as Parcel ID 286-02716-0000 within the Monroe County GIS internet based system. Due to the Tomah Police Departments firearms range, bow hunting on this parcel shall be restricted to the following location within this parcel:
 - (i) Using the western most boarder line, running north and south, of Parcel ID 286-02716-0300 (440 Cardinal Avenue), and extending the same line south through Parcel ID 286-02716-0000, bow hunting is allowed to the west of this line.
 - c. Bow hunting for deer shall be permitted on that land owned by the city and located on a parcel of land so noted as Parcel ID 286-02716-4700 within the Monroe County GIS internet based system. Due to the city's waste water facility being located on this parcel of land, bow hunting on this parcel shall be restricted to the following location within this parcel:
 - (i) Bow hunting shall not be allowed within the confines of the waste water facility or within 200 yards of the confines of the facility.
 - d. Bow hunting for deer shall be permitted on that land owned by the city and located on a parcel of land so noted as Parcel ID 286-02674-000 within the Monroe County GIS internet based

system. Bow hunting is not allowed within the confines of the fenced in area.

- (5) While bow hunting for deer on property that is owned by the city temporary tree stands or blinds are allowed so long as they are removed at day's end and trees are not damaged while being installed.
- (6) Hunting may not occur across or within any public right-of-way or within 50 feet of the center of a right of way and never closer than 30 feet of the nearest border of a right-of-way.
- (7) A bow and arrow or crossbow must be discharged toward the ground.
- (8) Bow hunting must meet all of the following public health, safety and welfare conditions:
 - a. Arrows or other projectiles shall not enter, occupy, or traverse land owned or occupied by another without the owner's prior written consent even if otherwise used in conformance with this section.
 - b. Bow hunters must follow state hunting laws, Wisconsin DNR hunting regulations, and safe hunting practices such as ensuring no people or property are in the vicinity of the target and the area beyond the target before discharge of an arrow or bolt.
 - c. Bow hunters must use best efforts to promptly dispatch an animal on the permitted property with a safe and effective shot. If a wounded animal is not recovered on the hunter or co-applicant's property, then entry on to another's property is permitted only with the prior permission of the landowner.
 - d. Bow hunters shall take all reasonable steps to immediately and properly dispose of any portion of an animal killed or injured during a bow hunt including immediately field dressing any animal killed or injured at the site of the bow hunt, and promptly processing the meat and disposing of the by-products from the hunt.
- (9) Bow fishing is allowed as per subsection 28-53(b) of this Code of Ordinances.

(Code 1993, § 9.02(3); Ord. No. 2016-11-04-D, § 1, 1-12-2016; Ord. No. 2021-05-07-D, 5-18-2021)

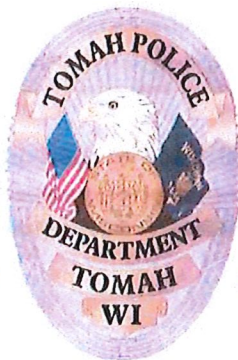
Sec. 28-53. - Restrictions regarding Lake Tomah.

- (a) *Bow fishing.* All persons bow fishing on Lake Tomah shall comply with all rules and regulations established by the State Department of Natural Resources, for bow fishing. Bow fishing shall only be permitted during the time periods as established by the Department of Natural Resources.
- (b) *Waterfowl hunting.* All persons waterfowl hunting on Lake Tomah shall comply with all rules and regulations established by the State Department of Natural Resources for waterfowl hunting. Waterfowl hunting shall only be permitted during the time periods as established by the Department of Natural Resources.

(Code 1993, §§ 9.02(2), 9.04(3); Ord. No. 2016-01-03-D, § 1, 1-12-2016)

Tomah Police Department

805 Superior Avenue
Tomah, WI 54660



Scott R. Holum

Police Chief

TO: Police Chief Scott Holum

FROM: Asst. Police Chief Eric M. Pedersen

DATE: March 1, 2022

REF: North American Squirrel Association

The following information is related to the North American Squirrel Association's request to hunt on City owned property.

Attached is a detailed map of the area in question (the wooded area adjacent to the TPD range property and behind the Waste Water Treatment Facility).

There are two areas adjacent to the authorized hunting area that are of importance, the Waste Water Treatment Facility and the back of MECA Sportswear. The back of MECA Sportswear is close to a small portion of the hunting area. State law requires hunters to be at least 100 yards away from an occupied structure. With respect to the waste water treatment facility, the ordinance currently states, "Bow hunting shall not be allowed within the confines of the waste water facility or within 200 yards of the confines of the facility." As long as N.A.S.A. abides by State law and our ordinance, I don't foresee any safety concerns.

Turkey hunting is primarily conducted from a position on the ground. Most people sit against a tree, build a makeshift blind from sticks and debris, or use a hunting blind. You can hunt from a tree stand but very few do.

Monroe County is located within Turkey Management Zone 1.

General Hunting Guidelines:

1. Hunters must use a shotgun, muzzleloader, crossbow, or a bow and arrow. (WI DNR 2022 Hunting Guidelines)
2. It is illegal to shoot a firearm within 100 yards of a building devoted to human occupancy while on lands the hunter does not own, including public lands and public

Phone: (608) 374-7400

Fax: (608) 374-7413

E-mail: tomahpd@tomahpolice.com

waters, without the permission of the owner or occupant of the building. (WI DNR 2022 Hunting Guidelines)

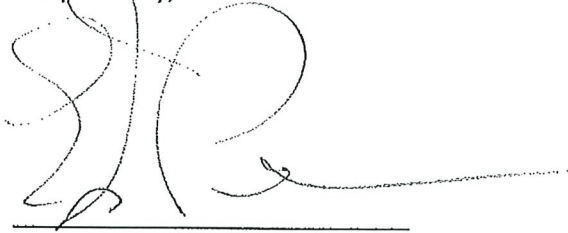
Ballistics:

- Turkey hunting is most commonly accomplished with the use of a 12 or 20 gauge shotgun, although muzzle-loading shotguns, crossbows and bow and arrow are used.
- Most turkey loads (shotgun shells) are 3" – 3.5". This permits more pellets to be fired with the odds of striking the intended area of the turkey being higher.
- Turkey hunters most often use "Full" or "Super-full" chokes which constrict pellet loads into tighter patterns.
- Turkey chokes allow the hunter to effectively shoot (Terminal ballistics) a turkey at ranges from 0 yards to well past 40 yards (Some articles suggest 60-80 yards is possible for turkey hunting – with the right load, choke and firearm). Most hunting engagements are preferred in the 20 – 40 yard range, although turkeys are unpredictable. Terminal ballistics will likely be the same for humans as it is for turkeys (0-80 yards).
- Turkey hunting is almost exclusively conducted from a position on the ground. The turkey is also on the ground making the angle of fired projectiles limited (Projectiles are likely to impact trees, debris and the ground before traveling any distance in the air).
- According to internet based research on the distance shot can travel, there are many variables such as shot size, propellant (Powder), wind, etc. that have an effect on the distance. With that said, average distance most shot, especially loads used for turkey hunting, can be expected to travel 250 – 300 yards. With that said, the shot at those distances carry very little energy and would likely cause limited damage.
- Generally, turkey loads come in three different sizes: No. 4, No. 5 or No. 6. There are some off brands that are No. 7 or a mixture of two sizes. (Winchester. Com / <https://winchester.com/Blog/2017/03/is-there-a-best-shot-size-for-turkey>)

The **North American Squirrel Association (n.a.s.a.)** is a non-profit organization that grew out of a desire to provide physically challenged and elderly members of our community with outdoor opportunities such as hunting and fishing (N.A.S.A. Website).

Based on the aforementioned information, known layout and forest density of this area, I have no objection to N.A.S.A.'s use of this property for the purposes of hunting turkeys.

Respectfully,

A handwritten signature in black ink, appearing to be 'E. Pedersen', written over a horizontal line.

Asst. Police Chief Eric M. Pedersen

Enclosure: Map of the area in question
Map – Turkey Management Zone
Tomah Ordinance 28-81

ORDINANCE NO. _____**Ordinance Amending Section 28-80 of the City of Tomah
Municipal Code Regarding Discharge of Firearms**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 28-80. – Discharge of Firearms is hereby amended to read the following:

Section 28-80. Discharge of Firearms.

No person shall fire or discharge any cannon, gun, pistol (air or spring gun), or any firearm of any description within the city limits with the following exceptions:

- (1). A law enforcement officer.
- (2). A person lawfully hunting waterfowl on Lake Tomah as described in subsection 28-53(b) of the City of Tomah Municipal Code.
- (3). A disabled or elderly participant who is accompanied by his/her North American Squirrel Association (NASA) mentor representative, and the NASA mentor representative while acting in said mentor capacity, lawfully turkey hunting on land leased by said organization.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Morgan Stanley Lease Renewal

**Summary and background information:
(Appropriate documents attached)**

Morgan Stanley has asked for a 9-month lease renewal ending April 30, 2023.

Fiscal Note:

$\$1,177 \times 9 \text{ months} = \$10,593$

Recommendation:

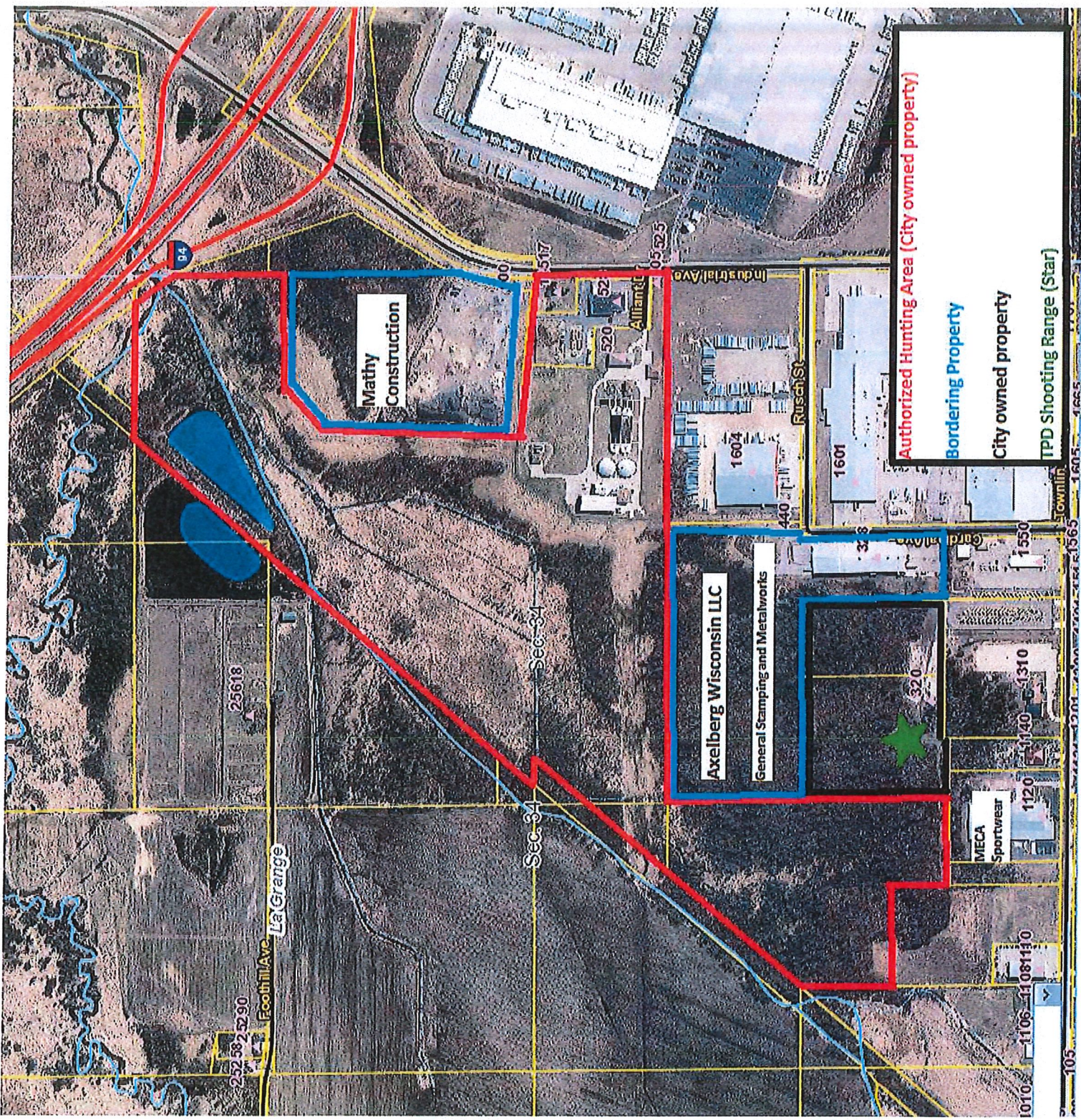
The SET recommends the renewal of the Morgan Stanley lease for a 9-month term ending April 30, 2023 at a rate of \$1,177 per month



Director of Public Works & Utilities
Kirk Arity



Date





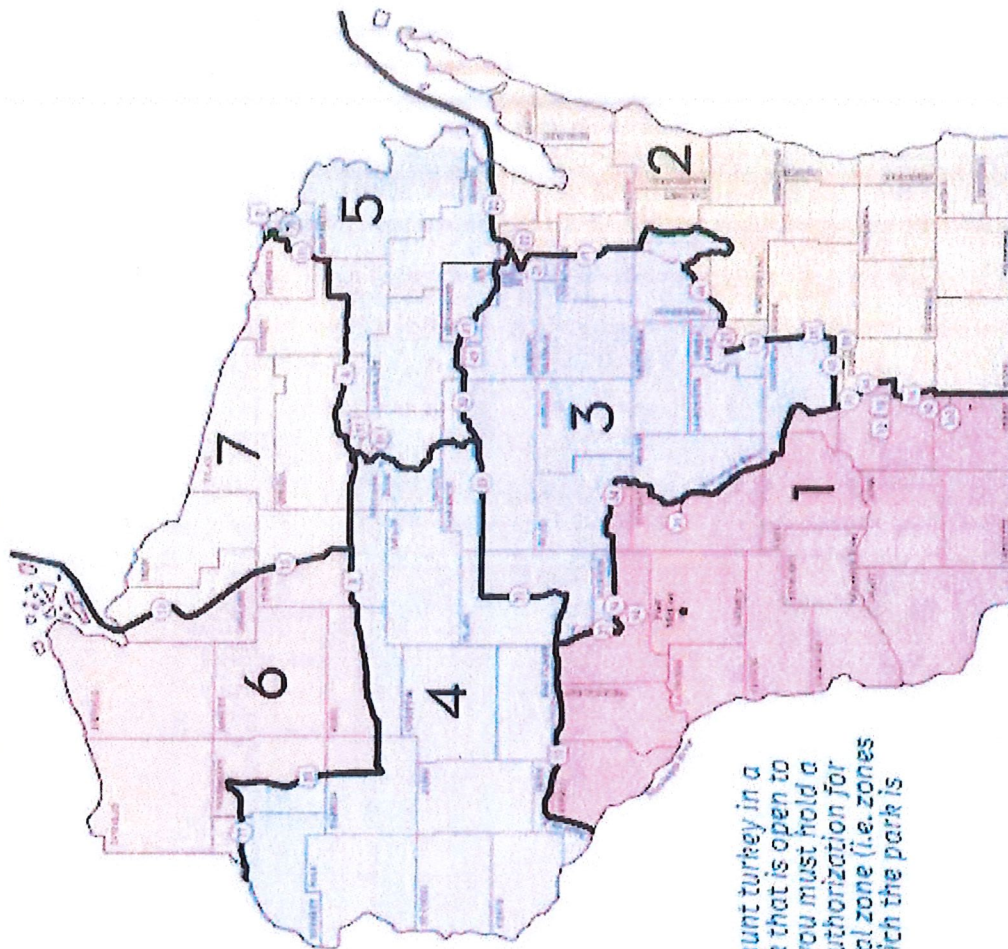
2021 TURKEY STAMP WINNER: CALEB METRICH
OF LAKE TOMAHAWK

■ TURKEY REGISTRATION IS MANDATORY

All harvested turkeys must be registered either online gamereg.wi.gov or by phone at 844-426-3734 (844-GAME-REG) by 5 p.m. on the day after recovery.

- Hunters will need to use their authorization number to register a turkey.
- No in-person registration stations are available.
- Hunters will be given a harvest registration confirmation number for their records when registration is complete.

TURKEY MANAGEMENT ZONES



Note: To hunt turkey in a state park that is open to hunting, you must hold a harvest authorization for the general zone (i.e. zones 1-7) in which the park is located.

ORDINANCE NO. _____Ordinance Amending Section 28-80 of the City of Tomah
Municipal Code Regarding Discharge of Firearms

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SECTION ONE: Section 28-80. – Discharge of Firearms is hereby amended to read the following:

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SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

TENTH LEASE EXTENSION AGREEMENT

This Agreement is entered into on July 28, ²⁰²¹~~2019~~ between **CITY OF TOMAH**, a Municipal Corporation, 819 Superior Avenue, City of Tomah, State of Wisconsin, referred to as "Lessor" and **MORGAN STANLEY SMITH BARNEY FINANCING LLC**, successor by assignment to Morgan Stanley & Co. Incorporated, successor-in-interest to Morgan Stanley DW Inc., referred to as "Lessee".

RECITALS

The parties recite and declare:

- A. The parties to this Agreement have entered into a Lease Agreement dated January 30, 2006, as amended by certain letter agreements (the "letter Agreements") between the parties dated January 26, 2007, April 2, 2007, April 7, 2008, July 20, 2009 and August 16, 2010 and by that certain Fifth Lease Extension Agreement dated July 12, 2011, that certain Sixth Lease Extension Agreement dated August 1, 2013, that certain Seventh Lease Extension Agreement dated August 1, 2015, that certain Eighth Lease Extension Agreement dated August 1, 2017 and that certain Ninth Lease Extension Agreement dated October 9, 2019, (collectively the Lease, as amended, shall be referred to as the "Lease"), affecting property described as follows:

The premises located at 1000 Superior Avenue in the City of Tomah, Wisconsin, to wit: The first floor, consisting of approximately 1,100 square feet, more or less, as presently laid out and occupied, of the building located at 1000 Superior Avenue, Tomah, Monroe County, Wisconsin, being a part of the North Half (N½) of Lot One (1), Block Thirty-three (33), Original Plat, City of Tomah, Monroe County, Wisconsin; said premises being formerly known and operated as Harris Jewelers (the "Premises").

- B. The parties desire to enter into a new agreement modifying or supplementing the provisions of the Lease.

In consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

1. All capitalized terms used but not otherwise defined herein shall have the same meaning ascribed to them in the Lease.
2. The term of the Lease is hereby extended for an twelve (12) month term commencing on August 1, 2021 and ending on July 31, 2022 (the "Extended Term") under the same terms and conditions contained in the Lease, except that, the monthly Rental during the Extended Term shall be \$1,100.00 (\$13,200.00 per annum).
3. Lessee shall have one (1) renewal option, of one (1) years duration, under the same

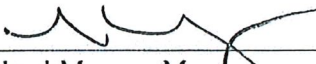
terms and conditions hereunder, except that Rental for the renewal term will be the Fair Market Rental. "Fair Market Rental" shall mean the annual base rental income that the Premises would most probably command on the open market as indicated by current rentals paid for comparable office space in the general area in which the Premises is located as of the end of the Extended Term, taking into account all relevant factors. Lessee shall exercise its options by giving Lessor not less than six (6) months' written notice prior to the expiration date of the Extended Term. In the event Lessor and Lessee cannot agree on the Fair Market Rental of the Premises, each party shall select a qualified MAI appraiser, with at least ten (10) years' experience in determining fair market rental values of similar commercial properties in the metropolitan area where the Premises is located. The two appraisers shall give their opinion of the fair market rental within thirty (30) days of their retention. In the event the opinions of the two appraisers differ, the appraisers shall appoint a third appraiser with the qualifications specified above. This appraiser shall render an opinion of the fair market rent within twenty (20) days of his appointment. The opinion of this appraiser must consist of the fair market rent of one of the parties' appraisers and shall be final and conclusive. Each party shall pay its own costs for its real estate appraiser. The parties shall equally share the costs of the third appraiser. In the event that Lessor and Lessee cannot agree on a Fair Market Rental by the time this Lease expires, Lessee shall continue to pay the same Rental during the renewal term as it was paying on the last month of the previous lease term until the new Rental is determined.

4. Access Persons. Lessor shall cause any and all of its employees, managers, representatives, contractors, vendors and agents who have access cards, key fobs, keys or other means of access to Lessee's Premises and are not expected to be accompanied by Lessee or an employee or representative of Lessee during such period of access to the Premises (any of the foregoing, an "Access Person"), to comply with all of Lessee's reasonable security, supervision, and other access control procedures adopted by Lessee from time to time during the Term of the Lease. Lessee's security protocols may include, without limitation, background checks and execution of Lessee's standard onboarding documentation (if applicable), and such security procedures shall be administered by Lessee at Lessee's expense.
5. Except as otherwise amended hereby, all of the terms and conditions of the Lease as amended hereby shall remain in full force and effect, and Lessor and Lessee hereby ratify and confirm the Lease as amended hereby.

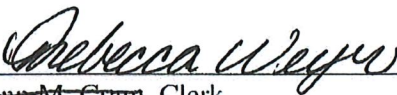
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LESSOR:
CITY OF TOMAH:

DATED: 07/28/2021

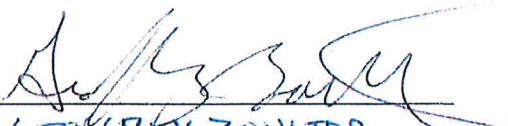
By: 
Michael Murray, Mayor

DATED: 07/28/2021

By: 
~~Je Ann M. Cram, Clerk~~
Rebecca Weyer

LESSEE:
MORGAN STANLEY SMITH BARNEY
FINANCING LLC:

DATED: 28 JULY 2021

By: 
Name: GEOFFREY BOULTER
Title: AUTHORIZED SIGNATORY

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 1

Report dates: 2/16/2022-3/18/2022

Mar 08, 2022 04:11PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
3RT NETWORKS							
2131	3RT NETWORKS	23070	PROJECT MANAGEMENT	02/28/2022	01-51450-2900 COMPUTER SERV CO	6,570.00	
2131	3RT NETWORKS	CW30830	HARDWARE INSTALLATION	02/28/2022	01-51450-2900 COMPUTER SERV CO	1,906.00	
Total 3RT NETWORKS:						8,476.00	
ACE HARDWARE							
11	ACE HARDWARE	03162022ACE	PUB 062852	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	57.78	
11	ACE HARDWARE	03162022ACE	PUB 602773	03/16/2022	01-51600-3400 GENERAL BLDGS OPE	43.97	
11	ACE HARDWARE	03162022ACE	PUB 602772	03/16/2022	01-53311-3408 HWY/ST MAINT OP SU	32.99	
11	ACE HARDWARE	03162022ACE	PUB 603211	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	4.74	
11	ACE HARDWARE	03162022ACE	PUB 603247	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	19.99	
11	ACE HARDWARE	03162022ACE	PUB 603309	03/16/2022	01-51600-3400 GENERAL BLDGS OPE	31.57	
11	ACE HARDWARE	03162022ACE	PUB 603085	03/16/2022	01-51600-3500 GENERAL BLDGS REP	19.99	
11	ACE HARDWARE	03162022ACE	PUB 603104	03/16/2022	01-51600-3500 GENERAL BLDGS REP	8.69	
11	ACE HARDWARE	03162022ACE	PUB 603102	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	46.18	
11	ACE HARDWARE	03162022ACE	PUB 602996	03/16/2022	01-53311-3502 HWY/ST MAINT REP/M	12.16	
11	ACE HARDWARE	03162022ACE	PUB 602897	03/16/2022	01-51600-3500 GENERAL BLDGS REP	27.99	
11	ACE HARDWARE	03162022ACE	PUB 602958	03/16/2022	01-51600-3500 GENERAL BLDGS REP	8.48	
11	ACE HARDWARE	03162022ACE	PUB 602937	03/16/2022	01-53311-3508 HWY/ST MAINT REP/M	7.95	
11	ACE HARDWARE	03162022ACE	PUB 602927	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	14.94	
11	ACE HARDWARE	03162022ACE	PUB 602884	03/16/2022	01-51600-3500 GENERAL BLDGS REP	131.91	
11	ACE HARDWARE	03162022ACE	PUB 602890	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	35.18	
11	ACE HARDWARE	600506	shELF MELATEX	03/16/2022	03-52300-3400 AMBULANCE OPERATI	48.95	
11	ACE HARDWARE	602186PARKS	PARK SUPPLES	03/16/2022	01-55401-3400 RECREATION PARK O	11.18	
11	ACE HARDWARE	602272	sNOW SHOVEL BUSTR	03/16/2022	10-55110-3100 LIBRARY OFFICE SUP	44.99	
11	ACE HARDWARE	602664 PARKS	PARK SUPPLES	03/16/2022	01-55200-3400 OTHER PARKS OPERA	44.15	
11	ACE HARDWARE	602732 PARKS	PARK SUPPLES	03/16/2022	01-55200-3400 OTHER PARKS OPERA	59.96	
11	ACE HARDWARE	602749 PARKS	PARK SUPPLES	03/16/2022	01-55200-3400 OTHER PARKS OPERA	139.11	
11	ACE HARDWARE	602925	LED A19 E26	03/16/2022	10-55110-3100 LIBRARY OFFICE SUP	13.98	
11	ACE HARDWARE	602943	602943 FIRE	03/16/2022	01-52200-3400 FIRE PROTECTION OP	24.99	
11	ACE HARDWARE	602964 FIRE	602964 FIRE	03/16/2022	01-52200-3400 FIRE PROTECTION OP	15.98	
11	ACE HARDWARE	603030 SENIO	FILTER AIR	03/16/2022	12-55500-3500 SR & DISAB REPAIR &	36.97	
11	ACE HARDWARE	603057 FIRE	603057 FIRE	03/16/2022	01-52200-3400 FIRE PROTECTION OP	24.99	
11	ACE HARDWARE	603074	PARK SUPPLIES	03/18/2022	01-55200-3400 OTHER PARKS OPERA	17.99	
11	ACE HARDWARE	603080	REC PARK SUPPLIES	03/18/2022	01-55401-3400 RECREATION PARK O	35.98	
11	ACE HARDWARE	603082	REC PARK SUPPLES	03/18/2022	01-55401-3400 RECREATION PARK O	8.00-	
11	ACE HARDWARE	603115 PARKS	PARK SUPPLES	03/18/2022	01-55200-3400 OTHER PARKS OPERA	30.98	
11	ACE HARDWARE	603295	PARK SUPPLIES	03/18/2022	01-55200-3400 OTHER PARKS OPERA	151.96	
11	ACE HARDWARE	603318 PARKS	PARK SUPPLES	03/18/2022	01-55200-3400 OTHER PARKS OPERA	19.99	

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 2

Report dates: 2/16/2022-3/18/2022

Mar 08, 2022 04:11PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
11	ACE HARDWARE	ARPA0316202	ARPA - CITY HALL REMODEL	03/16/2022	19-57140-8200 ARPA - BLDGS. OUTLA	151.05	
Total ACE HARDWARE:						1,369.71	
AUTO VALUE TOMAH							
61	AUTO VALUE TOMAH	522000610302	522199636 city department	03/02/2022	01-52100-3500 LAW ENFORCE REPAI	237.99	
61	AUTO VALUE TOMAH	522000610302	522199638 city department	03/02/2022	01-52100-3500 LAW ENFORCE REPAI	18.00-	
61	AUTO VALUE TOMAH	522000610302	522198653 city department	03/02/2022	01-52100-3500 LAW ENFORCE REPAI	369.99	
Total AUTO VALUE TOMAH:						589.98	
BAUMGART, EMIL							
218	BAUMGART, EMIL	3113	INSPECTION PROF SERVICES	03/16/2022	01-52400-2100 INSPECTION PROF SE	500.00	
218	BAUMGART, EMIL	3113	Monthley permits march 2022	03/16/2022	01-23031 COMMERCIAL ELECTRICAL	890.00	
Total BAUMGART, EMIL:						1,390.00	
COMPLETE OFFICE OF WISCONSIN INC							
157	COMPLETE OFFICE OF WISCO	295904	envelopes	03/02/2022	01-51420-3100 CITY CLERK OFFICE S	28.40	
Total COMPLETE OFFICE OF WISCONSIN INC:						28.40	
FASTENAL COMPANY							
242	FASTENAL COMPANY	WITOM201831	TYPE 1AAF GPLATFORM4	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	152.61	
Total FASTENAL COMPANY:						152.61	
GREATER TOMAH AREA CHAMBER							
634	GREATER TOMAH AREA CHAM	9273	CHAMBER BANQUET TICKETS	03/04/2022	06-56700-3400 ED OPERATING SUPP	180.00	
Total GREATER TOMAH AREA CHAMBER:						180.00	
HAGEN SPORTS NETWORK							
299	HAGEN SPORTS NETWORK	03162022	FEB 2022 TAPPING	03/16/2022	01-51100-3200 LEGISLATIVE PUB & S	375.00	
Total HAGEN SPORTS NETWORK:						375.00	
LEXISNEXIS RISK DATA MANAGEMENT INC							
1557	LEXISNEXIS RISK DATA MANAG	1679640-2022	FEBRUARY 2021	03/03/2022	01-51520-2900 TREASURER'S SERVIC	71.03	
1557	LEXISNEXIS RISK DATA MANAG	1679640-2022	FEBRUARY 2021	03/03/2022	03-52300-2900 AMBULANCE SERV CO	71.03	

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 3

Report dates: 2/16/2022-3/18/2022

Mar 08, 2022 04:11PM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total LEXISNEXIS RISK DATA MANAGEMENT INC:						142.06	
MARC							
1987	MARC	0754794-IN	HEAVY DUTY INDUSTRIAL SOLV	03/16/2022	01-53311-3402 HWY/ST MAINT OP SU	1,004.50	
1987	MARC	0754795-IN	CIRTUS CONCRETE CLEANER	03/16/2022	01-53311-3408 HWY/ST MAINT OP SU	923.64	
Total MARC:						1,928.14	
MILDE APPRAISAL SERVICE LLC							
437	MILDE APPRAISAL SERVICE LL	3113	ASSESSOR PROF MONTHLY SERVICE	03/16/2022	01-51530-2100 ASSESSOR PROF SER	3,400.00	
Total MILDE APPRAISAL SERVICE LLC:						3,400.00	
MINUTEMAN PRESS OF TOMAH							
441	MINUTEMAN PRESS OF TOMAH	29118	budget book	03/02/2022	01-51420-3100 CITY CLERK OFFICE S	798.21	
Total MINUTEMAN PRESS OF TOMAH:						798.21	
PENNY J. PRECOUR ATTORNEY AT LAW S.C.							
469	PENNY J. PRECOUR ATTORNE	3113	Legal services	03/16/2022	01-51300-2100 LEGAL PROF SERVICE	2,700.00	
Total PENNY J. PRECOUR ATTORNEY AT LAW S.C.:						2,700.00	
PITNEY BOWES GLOBAL FINANCIAL SERVICE							
524	PITNEY BOWES GLOBAL FINAN	331524585603	LEASED EQUIPMENT	03/02/2022	01-51420-2900 CITY CLERK SERV CO	213.30	
Total PITNEY BOWES GLOBAL FINANCIAL SERVICE:						213.30	
TOMAH LUMBER INC							
646	TOMAH LUMBER INC	03162022 ARP	ARPA - CITY HALL REMODEL	03/16/2022	19-57140-8200 ARPA - BLDGS. OUTLA	1,829.90	
Total TOMAH LUMBER INC:						1,829.90	
TRI-STATE BUSINESS MACHINES INC							
672	TRI-STATE BUSINESS MACHINE	539347	contract	03/02/2022	01-51200-2900 JUDICIAL SERV CONT	19.44	
Total TRI-STATE BUSINESS MACHINES INC:						19.44	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Grand Totals:						23,592.75	

Dated: _____

Mayor: _____

Murray, Mike

City Council: _____

Glynn, John

Pater, Nellie

Peterson, Dean

Kiefer, Lamont

Gigous, Adam

Koel, Mitchell

Yarrington, Richard

Zabinski, Shawn

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills
and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2022	\$3,672,642.75	Check #'s:	139749 -	139922
2. Payroll:		\$395,909.33	Dir Dep #'s:	9295012 -	9295251
3. Wire/ACH Transfers:		\$243,631.81			
4. Invoices:		\$23,592.75			
Total:		<u>\$4,335,776.64</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

March 9, 2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 1

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
3RT NETWORKS							
2131	3RT NETWORKS	23043	NETWORK INFRASTRUCTURE	02/17/2022	01-51450-2900 COMPUTER SERV CO	3,043.74	02/18/2022
2131	3RT NETWORKS	23060	PD MICROSOFT 365 EXCHANGE	02/16/2022	01-51450-3100 COMPUTER OFFICE S	884.75	02/25/2022
Total 3RT NETWORKS:						3,928.49	
ACE HARDWARE							
11	ACE HARDWARE	23306022022	602678public	02/11/2022	01-53311-3508 HWY/ST MAINT REP/M	9.99	02/11/2022
11	ACE HARDWARE	23306022022	602400public	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	16.99	02/11/2022
11	ACE HARDWARE	23306022022	602714public	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	44.57	02/11/2022
11	ACE HARDWARE	23306022022	602227public	02/11/2022	01-53311-3508 HWY/ST MAINT REP/M	44.99	02/11/2022
11	ACE HARDWARE	23306022022	602395public	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	55.95	02/11/2022
11	ACE HARDWARE	23306022022	602188public	02/11/2022	01-53311-3508 HWY/ST MAINT REP/M	59.95	02/11/2022
11	ACE HARDWARE	23306022022	602231public	02/11/2022	01-53420-2900 STREET LIGHTING SE	82.73	02/11/2022
11	ACE HARDWARE	23306022022	602706public	02/11/2022	01-53311-3508 HWY/ST MAINT REP/M	93.96	02/11/2022
11	ACE HARDWARE	23306022022	602517public	02/11/2022	01-53311-3408 HWY/ST MAINT OP SU	99.98	02/11/2022
11	ACE HARDWARE	23306022022	602406public	02/11/2022	01-51600-3400 GENERAL BLDGS OPE	100.75	02/11/2022
11	ACE HARDWARE	23306022022	602630public	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	109.90	02/11/2022
11	ACE HARDWARE	23306022022	602675public	02/11/2022	01-51600-3400 GENERAL BLDGS OPE	109.21	02/11/2022
11	ACE HARDWARE	602359	showerhd 3 set rnd	02/17/2022	01-52100-3550 LAW ENFORCE BUILDI	16.38	02/18/2022
11	ACE HARDWARE	89376022022	602536fire	02/11/2022	01-52200-3400 FIRE PROTECTION OP	7.18	02/11/2022
11	ACE HARDWARE	89376022022	602334fire	02/11/2022	01-52200-3400 FIRE PROTECTION OP	8.99	02/11/2022
11	ACE HARDWARE	89376022022	602570fire	02/11/2022	01-52200-3400 FIRE PROTECTION OP	17.99	02/11/2022
11	ACE HARDWARE	89376022022	602690fire	02/11/2022	01-52200-3400 FIRE PROTECTION OP	17.99	02/11/2022
11	ACE HARDWARE	89376022022	602558fire	02/11/2022	01-52200-3400 FIRE PROTECTION OP	11.36	02/11/2022
Total ACE HARDWARE:						908.86	
ADVERTISING CONCEPT LLC							
19	ADVERTISING CONCEPT LLC	92873	ADULT SPORTS PROGRAM	02/11/2022	01-55300-3400 REC PROGRAMS OPE	331.50	02/11/2022
Total ADVERTISING CONCEPT LLC:						331.50	
AIRGAS USA LLC							
24	AIRGAS USA LLC	9985593101	rrcylilg AC	02/25/2022	01-53311-3402 HWY/ST MAINT OP SU	106.04	02/25/2022
Total AIRGAS USA LLC:						106.04	
ALEX BRUEGGEMAN							
2268	ALEX BRUEGGEMAN	03042022	FTO SCHOOL	03/04/2022	01-52100-3350 LAW ENFORCE TRAINI	38.61	03/04/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 2

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total ALEX BRUEGGEMAN:						38.61	
ALL AMERICAN DO-IT CENTER							
27	ALL AMERICAN DO-IT CENTER	23529/3	Pvc sch40 slip cap	02/17/2022	01-53311-3508 HWY/ST MAINT REP/M	3.76	02/18/2022
Total ALL AMERICAN DO-IT CENTER:						3.76	
ALLIANT ENERGY/WPL							
30	ALLIANT ENERGY/WPL	02172022	470006515 POOL	02/14/2022	01-55402-2210 AQUATIC CENTER UTI	66.88	02/18/2022
30	ALLIANT ENERGY/WPL	02172022	923807797 BATH HOUSE	02/14/2022	01-55402-2210 AQUATIC CENTER UTI	41.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720221	923795478 GLENDALE AVE REC DEPT	02/17/2022	01-55300-2210 REC PROGRAMS UTIL	16.89	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	717285418 FAIRGROUNDS	02/14/2022	01-55401-2210 RECREATION PARK U	1,397.69	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796515 LOC 06	02/14/2022	01-55401-2210 RECREATION PARK U	18.63	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470007284 LOC 05	02/14/2022	01-55401-2210 RECREATION PARK U	33.59	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796105 FAIRGROUNDS LIGHTS	02/14/2022	01-55401-2210 RECREATION PARK U	11.25	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796103	02/14/2022	01-55401-2210 RECREATION PARK U	18.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470007258 LOC 04	02/14/2022	01-55401-2210 RECREATION PARK U	27.89	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796407 LOC 13	02/14/2022	01-55401-2210 RECREATION PARK U	18.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	927379048 PLUG INS	02/14/2022	01-55401-2210 RECREATION PARK U	18.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	718323030 HKY RIND	02/14/2022	01-55401-2210 RECREATION PARK U	844.35	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796516 LOC 16	02/14/2022	01-55401-2210 RECREATION PARK U	35.75	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796514 LOC 01	02/14/2022	01-55401-2210 RECREATION PARK U	33.61	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	490000061 LOC 10	02/14/2022	01-55401-2210 RECREATION PARK U	27.18	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470007257 LOC 9	02/14/2022	01-55401-2210 RECREATION PARK U	27.89	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923659081 LOC 17	02/14/2022	01-55401-2210 RECREATION PARK U	18.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796104 LOC 14	02/14/2022	01-55401-2210 RECREATION PARK U	18.60	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470007255 LOC 07	02/14/2022	01-55401-2210 RECREATION PARK U	241.75	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923659079 LOC 11	02/14/2022	01-55401-2210 RECREATION PARK U	108.37	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470012913 LOC 03	02/14/2022	01-55401-2210 RECREATION PARK U	30.11	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	923796409 LOC 08	02/14/2022	01-55401-2210 RECREATION PARK U	27.18	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	470007256 LOC 09A	02/14/2022	01-55401-2210 RECREATION PARK U	27.89	02/18/2022
30	ALLIANT ENERGY/WPL	021720222	490065036 LOC 15	02/14/2022	01-55401-2210 RECREATION PARK U	19.17	02/18/2022
30	ALLIANT ENERGY/WPL	142424000002	717904307	02/11/2022	10-55110-2210 LIBRARY UTIL-ELECTR	227.28	02/11/2022
30	ALLIANT ENERGY/WPL	2210 022022	923811338 GLEN DALE AVE	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	18.44	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	713424917 PARKS DP	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	193.09	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923806955 CAROL	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	17.75	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	932746111 SKATEPARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	16.89	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923796546 GILLETTE PARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	22.31	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923800891 1220 SUPERIOR AVE	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	533.71	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 3

Report dates: 2/9/2022-3/9/2022

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
30	ALLIANT ENERGY/WPL	2210 022022	923796102 BRANDON AVE WI	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	17.57	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923812734 BRANDON AVE RESTROO	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	16.89	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	490126396 COUNCIL ST SCT CABIN	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	20.62	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923806497	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	102.88	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	470005849 PARKVIEW DR LAKE PARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	29.12	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923806954 CAROL AVE SHELTER	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	16.89	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	924012075 LAKESIDE DR PARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	62.63	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	933173660 LAKESIDE DR PARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	18.31	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923806957 BROWNELL ST FEMENS P	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	69.44	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923796512 HARRISON RESTROOM	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	197.07	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	924010965 GLENDALE AVE PARK	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	36.33	02/18/2022
30	ALLIANT ENERGY/WPL	2210 022022	923796100 PLUG INS	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	49.13	02/18/2022
30	ALLIANT ENERGY/WPL	470002665002	police station	02/17/2022	01-52100-2210 LAW ENFORCE UTIL E	1,710.00	02/18/2022
30	ALLIANT ENERGY/WPL	470008612 SE	Feb billing	02/17/2022	12-55500-2210 SR & DISAB UTIL-ELE	680.18	02/18/2022
30	ALLIANT ENERGY/WPL	470012854220	phillips pharmacy	02/17/2022	12-55500-2210 SR & DISAB UTIL-ELE	83.90	02/18/2022
30	ALLIANT ENERGY/WPL	470128630220	FIRE	02/17/2022	01-52200-2210 FIRE PROTECTION UT	236.87	02/18/2022
30	ALLIANT ENERGY/WPL	717488440022	CITY HALL	02/17/2022	01-51600-2210 GENERAL BLDGS UTIL	1,187.34	02/18/2022
30	ALLIANT ENERGY/WPL	922205080 SH	Jan billing	02/17/2022	01-55200-2210 OTHER PARKS UTIL-E	16.89	02/18/2022
30	ALLIANT ENERGY/WPL	923801314022	siren	02/17/2022	01-52900-2210 OTHER PUBLIC SA UTI	18.74	02/18/2022
30	ALLIANT ENERGY/WPL	923809275 SR	FEB BILLING	02/17/2022	12-55500-2210 SR & DISAB UTIL-ELE	238.63	02/18/2022
30	ALLIANT ENERGY/WPL	923809278 HO	FEB BILLING	02/17/2022	12-55500-2210 SR & DISAB UTIL-ELE	53.22	02/18/2022
30	ALLIANT ENERGY/WPL	928948588022	BUTTS AVE MONOWAU	02/17/2022	01-52100-2210 LAW ENFORCE UTIL E	17.46	02/18/2022
Total ALLIANT ENERGY/WPL:						9,040.25	
ALLSTATE PETERBILT OF TOMAH							
34	ALLSTATE PETERBILT OF TOM	5204175814	Strap door check	02/17/2022	01-53311-3502 HWY/ST MAINT REP/M	150.40	02/18/2022
34	ALLSTATE PETERBILT OF TOM	5204175936	Strap door check	02/17/2022	01-53311-3512 HWY/ST MAINT REP/M	150.40	02/18/2022
Total ALLSTATE PETERBILT OF TOMAH:						300.80	
AMAZON BUSINESS							
2142	AMAZON BUSINESS	01-516003500	DROP IN DEAL TRAY	02/17/2022	01-51600-3500 GENERAL BLDGS REP	399.88	02/18/2022
2142	AMAZON BUSINESS	112-6493787-7	CALCULATOR RIBBON	02/17/2022	01-51520-3100 TREASURER OFFICE	13.95	02/18/2022
Total AMAZON BUSINESS:						413.83	
AT&T MOBILITY							
1960	AT&T MOBILITY	287299452785	POLICE JAN 2022	02/11/2022	01-52100-2230 LAW ENFORCE UTIL T	419.76	02/11/2022
1960	AT&T MOBILITY	287303055526	FIRE JAN 2022	02/11/2022	01-52200-2230 FIRE PROTECTION UT	220.98	02/11/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 4

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-15610 DUE FROM WATER	541.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-15620 DUE FROM SEWER	129.47	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-51600-2230 GENERAL BLDGS UTIL	40.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-53311-2230 HWY/ST MAINT UTIL-T	40.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-53311-2230 HWY/ST MAINT UTIL-T	36.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-52200-2230 FIRE PROTECTION UT	38.99	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-53100-2230 ADMN-HWY/STREET U	27.35	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-53100-2230 ADMN-HWY/STREET U	13.51	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-51415-2230 ADMINISTRATOR UTIL-	45.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-52400-2230 INSPECTION UTIL-TEL	40.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-52400-2230 INSPECTION UTIL-TEL	36.53	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-52400-2230 INSPECTION UTIL-TEL	40.52	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-55200-2230 OTHER PARKS UTIL-T	36.48	02/11/2022
1960	AT&T MOBILITY	287303055944	JAN 2022	02/11/2022	01-55200-2230 OTHER PARKS UTIL-T	36.48	02/11/2022
1960	AT&T MOBILITY	287303615675	FIRE JAN 2022	02/11/2022	03-52300-2230 AMBULANCE UTIL-TEL	426.13	02/11/2022
Total AT&T MOBILITY:						2,171.38	

AUTO VALUE TOMAH

61	AUTO VALUE TOMAH	522000610220	522195084 city	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	47.88	02/11/2022
61	AUTO VALUE TOMAH	522000610220	522195793city	02/11/2022	01-52100-3500 LAW ENFORCE REPAI	114.99	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196707street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	23.98	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522194741street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	4.99	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196123street	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	19.95	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522194742street	02/11/2022	01-53311-3512 HWY/ST MAINT REP/M	24.95	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196509street	02/11/2022	01-53311-3401 HWY/ST MAINT OP SU	25.97	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522195536street	02/11/2022	01-53311-3512 HWY/ST MAINT REP/M	32.71	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196535street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	56.27	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196177street	02/11/2022	01-53311-3401 HWY/ST MAINT OP SU	71.94	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522195999street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	106.99	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196545street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	120.99	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522195529street	02/11/2022	01-53311-3512 HWY/ST MAINT REP/M	129.90	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522195048street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	196.37	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522196353street	02/11/2022	01-53311-3402 HWY/ST MAINT OP SU	246.33	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522195958street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	295.96	02/11/2022
61	AUTO VALUE TOMAH	522000620220	522194547street	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	12.98	02/11/2022
61	AUTO VALUE TOMAH	522195179	CREDIT	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	49.38-	02/11/2022
61	AUTO VALUE TOMAH	522196272	SMALL FILTER WRENCH	02/17/2022	01-55200-3500 OTHER PARKS REPAI	11.99	02/18/2022
61	AUTO VALUE TOMAH	522196274	CLASSICAL SECTION	02/17/2022	01-55200-3500 OTHER PARKS REPAI	29.99	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 5

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total AUTO VALUE TOMAH:						1,525.75	
BAKER & TAYLOR LLC							
69	BAKER & TAYLOR LLC	2036447219	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	57.24	02/18/2022
69	BAKER & TAYLOR LLC	2036447219	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	31.94	02/18/2022
69	BAKER & TAYLOR LLC	2036455118	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	48.96	02/18/2022
69	BAKER & TAYLOR LLC	2036455118	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	11.19	02/18/2022
69	BAKER & TAYLOR LLC	2036455488	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	34.68	02/18/2022
69	BAKER & TAYLOR LLC	2036458212	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	181.45	02/18/2022
69	BAKER & TAYLOR LLC	2036468130	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	362.75	02/18/2022
69	BAKER & TAYLOR LLC	2036468130	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	18.25	02/18/2022
69	BAKER & TAYLOR LLC	2036480095	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	134.54	02/18/2022
69	BAKER & TAYLOR LLC	2036480095	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	29.85	02/18/2022
69	BAKER & TAYLOR LLC	2036500201	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	343.75	02/18/2022
69	BAKER & TAYLOR LLC	2036500201	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	34.65	02/18/2022
69	BAKER & TAYLOR LLC	2036509530	BOOKS	02/17/2022	10-55110-3460 LIBRARY CHILDRENS	44.19	02/18/2022
69	BAKER & TAYLOR LLC	2036509530	BOOKS	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	186.31	02/18/2022
69	BAKER & TAYLOR LLC	2036520419	BOOKS	03/04/2022	10-55110-3420 LIBRARY ADULT DEPT	74.55	03/04/2022
69	BAKER & TAYLOR LLC	2036520419	BOOKS	03/04/2022	10-55110-3460 LIBRARY CHILDRENS	71.37	03/04/2022
69	BAKER & TAYLOR LLC	2036522632	BOOKS	03/04/2022	10-55110-3420 LIBRARY ADULT DEPT	48.14	03/04/2022
69	BAKER & TAYLOR LLC	2036545495	BOOKS	03/04/2022	10-55110-3420 LIBRARY ADULT DEPT	114.19	03/04/2022
69	BAKER & TAYLOR LLC	2036545495	BOOKS	03/04/2022	10-55110-3460 LIBRARY CHILDRENS	77.34	03/04/2022
Total BAKER & TAYLOR LLC:						1,905.34	
BERNIE BUCHNER INC							
81	BERNIE BUCHNER INC	872185	FINAl billing for #5 for time and materials	02/25/2022	01-51600-3500 GENERAL BLDGS REP	4,050.00	02/25/2022
81	BERNIE BUCHNER INC	872208	MATERIAL REHEAT VALVE	02/11/2022	01-52100-3550 LAW ENFORCE BUILDI	89.00	02/11/2022
81	BERNIE BUCHNER INC	872383	HOT WATER RECIRCULATION	03/04/2022	01-52100-3550 LAW ENFORCE BUILDI	133.50	03/04/2022
Total BERNIE BUCHNER INC:						4,272.50	
BEST KEPT PORTABLES LLC							
84	BEST KEPT PORTABLES LLC	5560	TOILET RENTAL	02/17/2022	01-55200-3400 OTHER PARKS OPERA	245.56	02/18/2022
Total BEST KEPT PORTABLES LLC:						245.56	
BOUND TREE MEDICAL LLC							
96	BOUND TREE MEDICAL LLC	70316062	Credit return item	02/17/2022	03-52300-3400 AMBULANCE OPERATI	165.60	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 6

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
96	BOUND TREE MEDICAL LLC	84391629	iv catheter	02/17/2022	03-52300-3400 AMBULANCE OPERATI	173.00	02/18/2022
96	BOUND TREE MEDICAL LLC	84397092	MEDIC ANTI STICK	02/17/2022	03-52300-3400 AMBULANCE OPERATI	620.00	02/18/2022
Total BOUND TREE MEDICAL LLC:						627.40	
BPA							
2164	BPA	6411	FLEXIBLE SPENDING ACCOUNT ADMI	02/25/2022	01-51980-3400 OTHER GEN. GOV. OP	137.75	02/25/2022
Total BPA:						137.75	
BSN SPORTS LLC							
107	BSN SPORTS LLC	1363633	PICKLE BALL	02/11/2022	01-55300-3400 REC PROGRAMS OPE	1,104.41	02/11/2022
Total BSN SPORTS LLC:						1,104.41	
CAPAULS FLOOR COVERING INC							
117	CAPAULS FLOOR COVERING IN	CA012373	CAPRPET CHIEFS OFFICE	02/11/2022	01-52100-3550 LAW ENFORCE BUILDI	826.00	02/11/2022
Total CAPAULS FLOOR COVERING INC:						826.00	
CAPITAL ONE							
2159	CAPITAL ONE	378745776	WM SUPERCENTER #965 965 TOMAH	01/24/2022	10-55110-3420 LIBRARY ADULT DEPT	65.88	03/03/2022
2159	CAPITAL ONE	382377128	WM SUPERCENTER #965 965 TOMAH	01/31/2022	10-55110-3420 LIBRARY ADULT DEPT	22.96	03/03/2022
2159	CAPITAL ONE	383565690	WM SUPERCENTER #965 965 TOMAH	02/02/2022	10-55110-3100 LIBRARY OFFICE SUP	4.98	03/03/2022
2159	CAPITAL ONE	383565690	WM SUPERCENTER #965 965 TOMAH	02/02/2022	10-55110-3420 LIBRARY ADULT DEPT	22.96	03/03/2022
2159	CAPITAL ONE	383565690	WM SUPERCENTER #965 965 TOMAH	02/02/2022	10-55110-3460 LIBRARY CHILDRENS	17.96	03/03/2022
2159	CAPITAL ONE	383612797	WM SUPERCENTER #965 965 TOMAH	02/02/2022	01-52100-3400 LAW ENFORCE OPER	94.00	03/03/2022
2159	CAPITAL ONE	386185396	WM SUPERCENTER #965 965 TOMAH	02/08/2022	10-55110-3460 LIBRARY CHILDRENS	24.96	03/03/2022
2159	CAPITAL ONE	391252235	WM SUPERCENTER #965 965 TOMAH	02/17/2022	01-55402-3400 AQUATIC CENTER OP	85.00	03/03/2022
2159	CAPITAL ONE	391829916	WM SUPERCENTER #965 965 TOMAH	02/18/2022	01-52100-3500 LAW ENFORCE REPAI	19.62	03/03/2022
Total CAPITAL ONE:						358.32	
CARMICHAEL, JAY							
2259	CARMICHAEL, JAY	2254022022	PROPERTY TAX OVER PAY	02/11/2022	01-24412 TAX REFUND OVER PAY	600.00	02/11/2022
Total CARMICHAEL, JAY:						600.00	
CBS SQUARED INC							
1666	CBS SQUARED INC	9373	GRANT APPLICATION	02/17/2022	01-51415-2100 ADMINISTRATOR PRO	862.25	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 7

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total CBS SQUARED INC:						862.25	
CENTURYLINK							
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-52100-2230 LAW ENFORCE UTIL T	648.21	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51200-2230 JUDICIAL UTIL-TELEP	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51520-2230 TREASURER UTIL-TEL	74.08	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51415-2230 ADMINISTRATOR UTIL-	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51420-2230 CITY CLERK UTIL-TEL	37.05	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51100-2230 LEGISLATIVE UTIL-TEL	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51530-2230 ASSESSOR UTIL-TELE	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-51410-2230 MAYOR UTIL-TELEPH	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-52400-2230 INSPECTION UTIL-TEL	18.52	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-53100-2230 ADMN-HWY/STREET U	61.73	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-15610 DUE FROM WATER	24.69	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-15620 DUE FROM SEWER	24.69	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-55200-2230 OTHER PARKS UTIL-T	37.03	02/11/2022
1837	CENTURYLINK	276692172	JAN 2022	02/11/2022	01-52200-2230 FIRE PROTECTION UT	18.52	02/11/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-51200-2230 JUDICIAL UTIL-TELEP	.14	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-51415-2230 ADMINISTRATOR UTIL-	.07	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-51420-2230 CITY CLERK UTIL-TEL	3.02	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-51520-2230 TREASURER UTIL-TEL	.07	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-51600-2230 GENERAL BLDGS UTIL	.07	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-52100-2230 LAW ENFORCE UTIL T	56.42	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-53311-2230 HWY/ST MAINT UTIL-T	.54	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	03-52300-2230 AMBULANCE UTIL-TEL	3.80	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	04-56600-2230 CDBG-ADMIN UTIL-TE	9.20	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	12-55500-2230 SR & DISAB UTIL-TELE	.11	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-15620 DUE FROM SEWER	.43	02/18/2022
1837	CENTURYLINK	280661266	Feb bill	02/17/2022	01-15610 DUE FROM WATER	.86	02/18/2022
1837	CENTURYLINK	281012620	POLICE	03/04/2022	01-52100-2230 LAW ENFORCE UTIL T	648.20	03/04/2022
1837	CENTURYLINK	281012620	COURT	03/04/2022	01-51200-2230 JUDICIAL UTIL-TELEP	18.52	03/04/2022
1837	CENTURYLINK	281012620	TREASURER	03/04/2022	01-51520-2230 TREASURER UTIL-TEL	74.08	03/04/2022
1837	CENTURYLINK	281012620	ADMINISTRATIVE	03/04/2022	01-51415-2230 ADMINISTRATOR UTIL-	18.52	03/04/2022
1837	CENTURYLINK	281012620	CLERK	03/04/2022	01-51420-2230 CITY CLERK UTIL-TEL	37.05	03/04/2022
1837	CENTURYLINK	281012620	COUNCIL	03/04/2022	01-51530-2230 ASSESSOR UTIL-TELE	18.52	03/04/2022
1837	CENTURYLINK	281012620	ASSESSOR	03/04/2022	01-51530-2230 ASSESSOR UTIL-TELE	18.52	03/04/2022
1837	CENTURYLINK	281012620	MAYOR	03/04/2022	01-51410-2230 MAYOR UTIL-TELEPH	18.52	03/04/2022
1837	CENTURYLINK	281012620	BLDG INSP	03/04/2022	01-52400-2230 INSPECTION UTIL-TEL	18.52	03/04/2022
1837	CENTURYLINK	281012620	PUBLIC WORKS	03/04/2022	01-53100-2230 ADMN-HWY/STREET U	61.73	03/04/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 8

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
1837	CENTURYLINK	281012620	SEWER	03/04/2022	01-15620 DUE FROM SEWER	24.69	03/04/2022
1837	CENTURYLINK	281012620	PARK AND REC	03/04/2022	01-55200-2230 OTHER PARKS UTIL-T	37.04	03/04/2022
1837	CENTURYLINK	281012620	FIRE DEPT	03/04/2022	01-52200-2230 FIRE PROTECTION UT	18.52	03/04/2022
128	CENTURYLINK	281012620	WATER MARCH BILL	03/04/2022	01-15610 DUE FROM WATER	24.69	03/04/2022
128	CENTURYLINK	301310967030	CRIME STOPPERS 03042022	03/04/2022	01-52100-2230 LAW ENFORCE UTIL T	26.00	03/04/2022
Total CENTURYLINK:						2,174.97	
CHARTER COMMUNICATIONS							
129	CHARTER COMMUNICATIONS	003910502182	MARCH BILLING	03/04/2022	12-55500-2200 SR & DISAB UTIL-GAS	180.99	03/04/2022
Total CHARTER COMMUNICATIONS:						180.99	
COMPLETE OFFICE OF WISCONSIN INC							
157	COMPLETE OFFICE OF WISCO	288465	hang n stor file	02/17/2022	01-51520-3100 TREASURER OFFICE	44.84	02/18/2022
157	COMPLETE OFFICE OF WISCO	288465	file hanging	02/17/2022	01-51420-3100 CITY CLERK OFFICE S	15.20	02/18/2022
157	COMPLETE OFFICE OF WISCO	292693	IHEALTH RAPID	02/17/2022	01-51980-3400 OTHER GEN. GOV. OP	732.25	02/18/2022
157	COMPLETE OFFICE OF WISCO	408893	file ltr	02/17/2022	01-51520-3100 TREASURER OFFICE	46.76	02/18/2022
Total COMPLETE OFFICE OF WISCONSIN INC:						839.05	
CONSOLIDATED ENERGY COMPANY							
436	CONSOLIDATED ENERGY COM	119 02172022	119 jan fuel	02/17/2022	01-55200-3400 OTHER PARKS OPERA	500.93	02/18/2022
436	CONSOLIDATED ENERGY COM	121 02252022	121 Jan fuel	02/25/2022	01-53311-3401 HWY/ST MAINT OP SU	4,487.25	02/25/2022
436	CONSOLIDATED ENERGY COM	121 02252022	121 Jan fuel	02/25/2022	01-53620-3400 REFUSE & GARB OPE	1,343.39	02/25/2022
436	CONSOLIDATED ENERGY COM	121 02252022	121 Jan fuel	02/25/2022	01-53635-3400 RECYCLING OPERATI	884.36	02/25/2022
436	CONSOLIDATED ENERGY COM	416 02172022	416 Fire fuel	02/17/2022	01-52200-3400 FIRE PROTECTION OP	295.54	02/18/2022
Total CONSOLIDATED ENERGY COMPANY:						7,511.47	
CULLIGAN							
29	CULLIGAN	588-09755810-	BOTTLE WATER	02/17/2022	01-55200-3400 OTHER PARKS OPERA	14.50	02/18/2022
29	CULLIGAN	588100147697	WATER DISPENSER	02/17/2022	01-51600-3400 GENERAL BLDGS OPE	34.90	02/18/2022
29	CULLIGAN	588-10018091-	BOTTLE WATER	02/17/2022	01-55402-3400 AQUATIC CENTER OP	19.59	02/18/2022
Total CULLIGAN:						68.99	
DASH MEDICAL GLOVES							
186	DASH MEDICAL GLOVES	INV1255762	NITRILE EXAM GLOVES	02/11/2022	01-52100-3400 LAW ENFORCE OPER	845.40	02/11/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 9

Report dates: 2/9/2022-3/9/2022

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total DASH MEDICAL GLOVES:						845.40	
DELTA DENTAL							
1777	DELTA DENTAL	02172022	DENTAL INSURANCE PREMIUM FEB 2	02/17/2022	01-21597 EE DEDUCTIONS-DENTAL	963.10	02/18/2022
Total DELTA DENTAL:						963.10	
DIRECTV							
1280	DIRECTV	013901916X22	park and rec monthly fees	02/17/2022	01-55401-3400 RECREATION PARK O	167.24	02/18/2022
Total DIRECTV:						167.24	
DYNAMIC LIFECYCLE INNOVATIONS							
2123	DYNAMIC LIFECYCLE INNOVATI	INV 220209007	projection	02/25/2022	01-53635-2900 RECYCLING SERV CO	1,233.76	02/25/2022
Total DYNAMIC LIFECYCLE INNOVATIONS:						1,233.76	
EMERGENCY LIGHTING & ELECTRONICS							
2113	EMERGENCY LIGHTING & ELEC	210506	CONTRACT LIGHING AND SIRENS	02/17/2022	03-52300-3400 AMBULANCE OPERATI	54.82	02/18/2022
Total EMERGENCY LIGHTING & ELECTRONICS:						54.82	
EMERGENCY MEDICAL PRODUCTS INC							
216	EMERGENCY MEDICAL PRODU	2316170	curaplex	02/17/2022	03-52300-3400 AMBULANCE OPERATI	330.02	02/18/2022
216	EMERGENCY MEDICAL PRODU	2316683	curaplex nasal cannula	02/17/2022	03-52300-3400 AMBULANCE OPERATI	150.54	02/18/2022
216	EMERGENCY MEDICAL PRODU	2318622	AED WALL CABINET SURFACE MOUN	03/04/2022	03-52300-3400 AMBULANCE OPERATI	245.63	03/04/2022
216	EMERGENCY MEDICAL PRODU	2318727	EPINEPHRINE INJ	03/04/2022	03-52300-3400 AMBULANCE OPERATI	97.60	03/04/2022
216	EMERGENCY MEDICAL PRODU	2319144	TEGADERM	03/04/2022	03-52300-3400 AMBULANCE OPERATI	1,189.26	03/04/2022
Total EMERGENCY MEDICAL PRODUCTS INC:						2,013.05	
EO JOHNSON CO							
220	EO JOHNSON CO	0INV1091906	TONERS AND DRUMS	02/17/2022	10-55110-2900 LIBRARY SERV CONTR	57.31	02/18/2022
220	EO JOHNSON CO	INV1095128	TONERS AND DRUM INCLUDED	03/04/2022	01-53311-2900 HWY/ST MAINT SERV	106.00	03/04/2022
220	EO JOHNSON CO	INV1097287	TONERS AND DRUM INCLUDED	03/04/2022	01-52100-2900 LAW ENFORCE SERV	125.48	03/04/2022
Total EO JOHNSON CO:						288.79	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 10

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
EVEREST EMERGENCY VEHICLES INC							
226	EVEREST EMERGENCY VEHICL	P05954	FRT ENDLNK	02/11/2022	03-52300-3500 AMBULANCE REPAIR	201.78	02/11/2022
Total EVEREST EMERGENCY VEHICLES INC:						201.78	
FABICK CAT							
1882	FABICK CAT	PIMS0162591	OUTBOUND FREIGHT	02/11/2022	01-53311-3502 HWY/ST MAINT REP/M	257.00	02/11/2022
Total FABICK CAT:						257.00	
FASTENAL COMPANY							
242	FASTENAL COMPANY	WITOM201184	CASE OF WATER	02/25/2022	01-53311-3409 HWY/ST MAINT OP SU	52.60	02/25/2022
242	FASTENAL COMPANY	WITOM201715	HEX bush	02/17/2022	01-53311-3502 HWY/ST MAINT REP/M	9.90	02/18/2022
Total FASTENAL COMPANY:						62.50	
FIRST SUPPLY LLC-LA CROSSE							
255	FIRST SUPPLY LLC-LA CROSSE	20722-99	REC PARK BATHROOM	02/11/2022	01-55401-3500 RECREATION PARK R	5.00	02/11/2022
255	FIRST SUPPLY LLC-LA CROSSE	3242264	REC PARK BATHROOM	02/11/2022	01-55401-3500 RECREATION PARK R	189.98	02/11/2022
Total FIRST SUPPLY LLC-LA CROSSE:						194.98	
GERKE EXCAVATING INC							
274	GERKE EXCAVATING INC	46836	COMMON EXCAVATION	03/04/2022	01-53645-2900 CHIPPER SERV CONT	3,286.25	03/04/2022
Total GERKE EXCAVATING INC:						3,286.25	
GHD SERVICES INC							
275	GHD SERVICES INC	340-0019849	SOLIC WASTE DISP PRO SERVICE TH	02/25/2022	01-53630-2100 SOLID WSTE DISP PR	1,852.20	02/25/2022
Total GHD SERVICES INC:						1,852.20	
GREATER TOMAH AREA CHAMBER							
634	GREATER TOMAH AREA CHAM	02042022	ROOM TAX JULY	02/11/2022	16-21101 DUE TO CHAMBER OF COM	20,235.59	02/11/2022
Total GREATER TOMAH AREA CHAMBER:						20,235.59	
GRISWOLD, TYRELL M							
2260	GRISWOLD, TYRELL M	20112022	TRIP REFUND	02/11/2022	03-13900 ALLOWANCE FOR DOUBTF	583.00	02/11/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 11

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total GRISWOLD, TYRELL M:						583.00	
GUNDERSEN HEALTH SYSTEM							
292	GUNDERSEN HEALTH SYSTEM	02172022	2022 ANNUAL DRUG/ALCOHOL MEMB	02/17/2022	01-53311-2900 HWY/ST MAINT SERV	100.00	02/18/2022
Total GUNDERSEN HEALTH SYSTEM:						100.00	
GUTHRIE FIRE & SECURITY LLC							
296	GUTHRIE FIRE & SECURITY LL	720907278022	TOMAH AMBULANCE SERV	02/11/2022	03-52300-2900 AMBULANCE SERV CO	72.00	02/11/2022
296	GUTHRIE FIRE & SECURITY LL	720907278022	ALARM MONITORING JAN 2022	02/11/2022	03-52300-2900 AMBULANCE SERV CO	72.00	02/11/2022
Total GUTHRIE FIRE & SECURITY LLC:						144.00	
HORST DISTRIBUTING INC							
1401	HORST DISTRIBUTING INC	94705-000	REPAIR ENTERED WRONG DATE	01/07/2022	01-55200-3500 OTHER PARKS REPAI	286.77-	02/11/2022
1401	HORST DISTRIBUTING INC	94705-000	REPAIR FIX ENTRY	01/07/2022	01-55200-3500 OTHER PARKS REPAI	286.77	02/11/2022
1401	HORST DISTRIBUTING INC	94705-000	REPAIR FIX ENTRY	01/07/2022	01-55200-3500 OTHER PARKS REPAI	286.77	02/11/2022
1401	HORST DISTRIBUTING INC	94926-001	PLASTIC CHUTE LINER	02/17/2022	01-55200-3500 OTHER PARKS REPAI	35.98	02/18/2022
Total HORST DISTRIBUTING INC:						322.75	
KAPCO							
363	KAPCO	1441929	REPOSITIONABLE LAMINATE	02/17/2022	01-55110-3100 LIBRARY OFFICE SUP	194.05	02/18/2022
Total KAPCO:						194.05	
KCTCS							
2258	KCTCS	053725409022	MISSING411 HUNTERS	02/11/2022	10-55110-3420 LIBRARY ADULT DEPT	35.00	02/11/2022
Total KCTCS:						35.00	
KEENE, BOB							
2262	KEENE, BOB	116747	REPLACE MAIL BOX	02/11/2022	01-53311-3405 HWY/ST MAINT OP SU	50.00	02/11/2022
Total KEENE, BOB:						50.00	
KELLER INC							
366	KELLER INC	44734	DRAW ON EMS BUILDING	03/03/2022	08-57220-8200 FIRE PROTECTION BU	200,000.00	03/04/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 12

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total KELLER INC:						200,000.00	
KIMPTON TRUCK SERVICE INC							
370	KIMPTON TRUCK SERVICE INC	E55075	LABOR HOURS	03/04/2022	03-52300-3500 AMBULANCE REPAIR	49.50	03/04/2022
Total KIMPTON TRUCK SERVICE INC:						49.50	
KWIK TRIP CREDIT DEPT							
375	KWIK TRIP CREDIT DEPT	349111	PARKS AND REC FUEL jan	02/17/2022	01-55200-3400 OTHER PARKS OPERA	292.28	02/18/2022
375	KWIK TRIP CREDIT DEPT	410435022022	PUBLIC WORKS FUEL	02/11/2022	01-53311-3401 HWY/ST MAINT OP SU	736.73	02/11/2022
375	KWIK TRIP CREDIT DEPT	421945	Ambulance FUEL	02/11/2022	03-52300-3400 AMBULANCE OPERATI	4,520.71	02/11/2022
Total KWIK TRIP CREDIT DEPT:						5,549.72	
LARKIN'S GMC INC							
387	LARKIN'S GMC INC	32382	19259019RELAY	02/11/2022	01-52200-3500 FIRE PROTECTION RE	24.94	02/11/2022
Total LARKIN'S GMC INC:						24.94	
LEMONWEIR VALLEY TELEPHONE							
395	LEMONWEIR VALLEY TELEPHO	631700030420	BLOYER FIELD FEB 2022	03/04/2022	01-53510-2240 AIRPORT UTIL-CBL/INT	100.55	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	6905000322	MAR BILL	03/04/2022	01-52100-2230 LAW ENFORCE UTIL T	175.00	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	6905000322	MAR BILL	03/04/2022	01-51450-2900 COMPUTER SERV CO	175.00	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	6922000322	FIRE MARCH BILL	03/04/2022	01-52200-2230 FIRE PROTECTION UT	120.93	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	721400030220	PARKS AND REC FEB 2022	03/04/2022	01-55200-2230 OTHER PARKS UTIL-T	191.15	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	8023000322	AMBULANCE MARCH BILL	03/04/2022	03-52300-2230 AMBULANCE UTIL-TEL	587.46	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	809500030420	PUBLIC WORKS FEB 2022	03/04/2022	01-53311-2230 HWY/ST MAINT UTIL-T	100.61	03/04/2022
395	LEMONWEIR VALLEY TELEPHO	842100022022	JAN 2022 BILLING LIBRARY	02/11/2022	10-55110-2230 LIBRARY UTIL-TELEPH	4.34	02/11/2022
395	LEMONWEIR VALLEY TELEPHO	842100022022	JAN 2022 BILLING LIBRARY	02/11/2022	10-55110-2230 LIBRARY UTIL-TELEPH	102.65	02/11/2022
395	LEMONWEIR VALLEY TELEPHO	842100022022	JAN 2022 BILLING LIBRARY	02/11/2022	10-55110-2900 LIBRARY SERV CONTR	79.95	02/11/2022
Total LEMONWEIR VALLEY TELEPHONE:						1,637.64	
LEXIPOL LLC							
28	LEXIPOL LLC	INVPRA9139	ems learning platform with services	02/17/2022	03-52300-3350 AMBULANCE TRAININ	1,650.00	02/18/2022
Total LEXIPOL LLC:						1,650.00	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 13

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
LEXISNEXIS RISK DATA MANAGEMENT INC							
1557	LEXISNEXIS RISK DATA MANAG	1378284-2022	2 real time phone search	02/25/2022	01-52100-2900 LAW ENFORCE SERV	34.00	02/25/2022
Total LEXISNEXIS RISK DATA MANAGEMENT INC:						34.00	
LOFFLER COMPANIES							
1391	LOFFLER COMPANIES	3952840	METER GROUP	02/17/2022	01-51520-2900 TREASURER'S SERVIC	73.53	02/18/2022
Total LOFFLER COMPANIES:						73.53	
MACQUEEN EQUIPMENT LLC							
1757	MACQUEEN EQUIPMENT LLC	P22528	ay tow bar	02/17/2022	01-53311-3502 HWY/ST MAINT REP/M	1,115.84	02/18/2022
1757	MACQUEEN EQUIPMENT LLC	P22528	Credit memo p20934	02/17/2022	01-53311-3502 HWY/ST MAINT REP/M	217.14-	02/18/2022
1757	MACQUEEN EQUIPMENT LLC	P22627	filter cartridg	02/17/2022	01-53311-3402 HWY/ST MAINT OP SU	386.17	02/18/2022
1757	MACQUEEN EQUIPMENT LLC	P22721	pl side shoe	02/25/2022	01-53311-3502 HWY/ST MAINT REP/M	202.95	02/25/2022
Total MACQUEEN EQUIPMENT LLC:						1,487.82	
MAITREJEAN CARPENTRY							
2264	MAITREJEAN CARPENTRY	2275022022	OVERPAYMENT TAX PAYMENT	02/17/2022	01-24412 TAX REFUND OVER PAY	4.94	02/18/2022
Total MAITREJEAN CARPENTRY:						4.94	
MANITOWOC PUBLIC LIBRARY							
2266	MANITOWOC PUBLIC LIBRARY	331280044339	LOST FEE	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	6.95	02/18/2022
Total MANITOWOC PUBLIC LIBRARY:						6.95	
MATTHEW GREENWELL							
2270	MATTHEW GREENWELL	03042022	OVERPAYMENT THROUGHT TRIP	03/04/2022	01-23301 COURT DEPOSIT-FINE-TRE	500.00	03/04/2022
Total MATTHEW GREENWELL:						500.00	
MIDWEST POOL SUPPLY							
2267	MIDWEST POOL SUPPLY	02172022	REGISTRATION FEE	02/17/2022	01-55402-3400 AQUATIC CENTER OP	350.00	02/18/2022
Total MIDWEST POOL SUPPLY:						350.00	
MISSISSIPPI WELDERS SUPPLY COMPANY INC							
442	MISSISSIPPI WELDERS SUPPL	1438080	medical oxygen	03/04/2022	03-52300-3400 AMBULANCE OPERATI	7.48	03/04/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 14

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
442	MISSISSIPPI WELDERS SUPPL	2096309	SERVICE CH	02/11/2022	03-52300-3400 AMBULANCE OPERATI	2.00	02/11/2022
442	MISSISSIPPI WELDERS SUPPL	459714	Cf oxygen	02/17/2022	03-52300-3400 AMBULANCE OPERATI	58.09	02/18/2022
442	MISSISSIPPI WELDERS SUPPL	459740	OXYGEN COMPRESSED MEDICAL	02/17/2022	03-52300-3400 AMBULANCE OPERATI	93.67	02/18/2022
442	MISSISSIPPI WELDERS SUPPL	459761	OXYGEN	03/04/2022	03-52300-3400 AMBULANCE OPERATI	93.94	03/04/2022
Total MISSISSIPPI WELDERS SUPPLY COMPANY INC:						255.18	
MODERN DISPOSAL SYSTEMS LLC							
444	MODERN DISPOSAL SYSTEMS	500131202	TOMAH RECYCLING	03/04/2022	01-53635-2900 RECYCLING SERV CO	523.65	03/04/2022
Total MODERN DISPOSAL SYSTEMS LLC:						523.65	
MONROE CO CLERK OF COURTS							
447	MONROE CO CLERK OF COUR	02172022	WARRANT - WILLIAMS	02/17/2022	01-23301 COURT DEPOSIT-FINE-TRE	500.00	02/18/2022
447	MONROE CO CLERK OF COUR	02172022	WARRANT - ZINSMEISTER	02/17/2022	01-23301 COURT DEPOSIT-FINE-TRE	100.00	02/18/2022
Total MONROE CO CLERK OF COURTS:						600.00	
MONROE CO SOLID WASTE							
461	MONROE CO SOLID WASTE	002-0122	jan 2022 SOLID WASTE DISP	02/25/2022	01-53630-5300 SOLID WSTE DISP RE	11,911.00	02/25/2022
Total MONROE CO SOLID WASTE:						11,911.00	
MONROE CO TREASURER							
454	MONROE CO TREASURER	02112022	JANUARY SETTLEMENT 2021 TYAXES	02/11/2022	01-24400 DUE TO OTHER TAXING UNI	1,169,591.29	02/11/2022
454	MONROE CO TREASURER	021120221	JAN 2022 MUNICIPAL COURT MONTHL	02/11/2022	01-24300 COUNTY JAIL ASSESSMENT	808.13	02/11/2022
Total MONROE CO TREASURER:						1,170,399.42	
MONROE TRUCK EQUIPMENT INC							
462	MONROE TRUCK EQUIPMENT I	426005	shoe kit skid plow	02/17/2022	01-53311-3502 HWY/ST MAINT REP/M	982.84	02/18/2022
Total MONROE TRUCK EQUIPMENT INC:						982.84	
MSA PROFESSIONAL SERVICES INC							
467	MSA PROFESSIONAL SERVICE	R00067007.0-4	TID project phase 100	02/17/2022	14-56700-2100 TID 8 EC DEV PROF S	1,162.25	02/18/2022
467	MSA PROFESSIONAL SERVICE	R00067007.0-4	TID project phase 100	02/17/2022	20-56700-2100 TID 11 PROF SERVICE	1,573.49	02/18/2022
467	MSA PROFESSIONAL SERVICE	R00067007.0-4	TID project phase 100	02/17/2022	06-56700-2100 ECONOMIC DEVEL PR	272.50	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 15

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total MSA PROFESSIONAL SERVICES INC:						3,008.24	
OAKDALE ELECTRIC COOPERATIVE							
499	OAKDALE ELECTRIC COOPERA	301980010220	STREET LIGHTS 11-2021	02/11/2022	01-53420-2900 STREET LIGHTING SE	333.00	02/11/2022
499	OAKDALE ELECTRIC COOPERA	301980020220	STREET LIGHTS 11-2021	02/11/2022	01-53420-2900 STREET LIGHTING SE	35.26	02/11/2022
Total OAKDALE ELECTRIC COOPERATIVE:						368.26	
REINDERS INC							
550	REINDERS INC	6002916-00	EQUIP MT720	02/17/2022	01-55200-3500 OTHER PARKS REPAI	920.20	02/18/2022
Total REINDERS INC:						920.20	
RICK'S CERTIFIED AUTO OF TOMAH LLC							
555	RICK'S CERTIFIED AUTO OF TO	72754	5 year lease	02/25/2022	01-53311-2900 HWY/ST MAINT SERV	920.00	02/25/2022
Total RICK'S CERTIFIED AUTO OF TOMAH LLC:						920.00	
ROBERTS KATHLEEN							
2168	ROBERTS KATHLEEN	02252022	1 HOUR MUSIC	02/25/2022	12-55500-3410 SR & DISAB OP SUP-	150.00	02/25/2022
Total ROBERTS KATHLEEN:						150.00	
SCALLON, BRENNON							
1509	SCALLON, BRENNON	02252022	REIMB. MEALS	02/25/2022	01-52100-3350 LAW ENFORCE TRAINI	10.96	02/25/2022
Total SCALLON, BRENNON:						10.96	
SCOTT WILCOX							
1708	SCOTT WILCOX	02252022	1 HOUR MUSIC PROGRAM	02/25/2022	12-55500-3410 SR & DISAB OP SUP-	100.00	02/25/2022
Total SCOTT WILCOX:						100.00	
SCRANTON MANUFACTURING CO INC							
576	SCRANTON MANUFACTURING	233509	joystick switches only	02/25/2022	01-53620-3500 REFUSE & GARB REP	747.41	02/25/2022
Total SCRANTON MANUFACTURING CO INC:						747.41	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 16

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
SECURIAN FINANCIAL GROUP INC							
577	SECURIAN FINANCIAL GROUP I	02172022	MARCH 2022 LIFE INS PREMIUM	02/17/2022	01-21530 LIFE INSURANCE PAYABLE	2,504.95	02/18/2022
Total SECURIAN FINANCIAL GROUP INC:						2,504.95	
SINGIN "N" SWINGIN BAND							
2151	SINGIN "N" SWINGIN BAND	02252022	1 HOUR MUSIC PROGRAM	02/25/2022	12-55500-3410 SR & DISAB OP SUP-	150.00	02/25/2022
Total SINGIN "N" SWINGIN BAND:						150.00	
SOLCHENBERGER, BRUCE							
1621	SOLCHENBERGER, BRUCE	02172022	OVERPAYMENT-TAX	02/17/2022	01-24412 TAX REFUND OVER PAY	270.46	02/18/2022
Total SOLCHENBERGER, BRUCE:						270.46	
SPECTRUM							
2139	SPECTRUM	5916020122	JAN BILL	02/11/2022	01-52100-2230 LAW ENFORCE UTIL T	115.46	02/11/2022
Total SPECTRUM:						115.46	
STAPLES							
2111	STAPLES	3497058209	JMB PPR	02/25/2020	01-52100-3100 LAW ENFORCE OFFIC	1,393.34	02/25/2022
2111	STAPLES	3497058209	CREDIT 3499789803	02/25/2020	01-52100-3100 LAW ENFORCE OFFIC	763.30-	02/25/2022
2111	STAPLES	3497058209	CREDIT 3498281774	02/25/2020	01-52100-3100 LAW ENFORCE OFFIC	231.19-	02/25/2022
2111	STAPLES	3497327721	staples stickies	02/25/2022	01-52100-3100 LAW ENFORCE OFFIC	762.48	02/25/2022
2111	STAPLES	3497327721	CREDIT FROM 02-25-2022	02/25/2022	01-52100-3100 LAW ENFORCE OFFIC	209.95-	02/25/2022
2111	STAPLES	3497327721	CREDIT 3499170560	02/25/2022	01-52100-3100 LAW ENFORCE OFFIC	136.65-	02/25/2022
Total STAPLES:						814.73	
STATE OF WISCONSIN-COURT							
599	STATE OF WISCONSIN-COURT	02112022	JAN 2022 MUNICIPAL COURT FINANCI	02/11/2022	01-24240 COURT SURCHARGE DUE S	2,412.15	02/11/2022
Total STATE OF WISCONSIN-COURT:						2,412.15	
SUN PRINT MANAGEMENT LLC							
2269	SUN PRINT MANAGEMENT LLC	233203042022	OVERPAYMENT TAX	03/04/2022	01-24412 TAX REFUND OVER PAY	24.94	03/04/2022
Total SUN PRINT MANAGEMENT LLC:						24.94	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 17

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
SUPERIOR AUTOMOTIVE							
1597	SUPERIOR AUTOMOTIVE	28448	WASHER FLUID	02/17/2022	01-52100-3500 LAW ENFORCE REPAI	44.75	02/18/2022
1597	SUPERIOR AUTOMOTIVE	28484	ENGINE OIL AND FILTER WASHER FL	02/25/2022	01-52100-3500 LAW ENFORCE REPAI	145.36	02/25/2022
1597	SUPERIOR AUTOMOTIVE	28498	ENGINE OIL AND FILER	02/25/2022	01-52100-3500 LAW ENFORCE REPAI	42.95	02/25/2022
Total SUPERIOR AUTOMOTIVE:						233.06	
TELEFLEX LLC							
1732	TELEFLEX LLC	9505045953	POWER DRIVER	02/17/2022	03-52300-3400 AMBULANCE OPERATI	308.50	02/18/2022
Total TELEFLEX LLC:						308.50	
THE TROPHY PLACE INC							
623	THE TROPHY PLACE INC	03042022	MAYORS AWARD PLAQUE 02/13/2020	03/04/2022	01-51410-3400 MAYOR OPERATING S	20.00	03/04/2022
Total THE TROPHY PLACE INC:						20.00	
THERN INC							
2261	THERN INC	02112022	4 DRAWER FILE CABINETS	02/11/2022	01-51420-3100 CITY CLERK OFFICE S	250.00	02/11/2022
Total THERN INC:						250.00	
TOMAH AREA SCHOOL DISTRICT							
637	TOMAH AREA SCHOOL DISTRICT	02112022	February settlement 2021 taxes	02/11/2022	01-24600 DUE TO SCHOOL DISTRICT	1,689,209.91	02/11/2022
637	TOMAH AREA SCHOOL DISTRICT	02172022	MOBILE HOME PARKING PERMIT FEE	02/17/2022	01-24600 DUE TO SCHOOL DISTRICT	1,730.73	02/18/2022
Total TOMAH AREA SCHOOL DISTRICT:						1,690,940.64	
TOMAH SEWER UTILITY							
653	TOMAH SEWER UTILITY	02112022	JAN AND FEB DELINQUENT SEWER	02/11/2022	09-12100 TAXES RECEIVABLE (CUR.	2,895.74	02/11/2022
Total TOMAH SEWER UTILITY:						2,895.74	
TOMAH WATER & SEWER UTILITY							
658	TOMAH WATER & SEWER UTILI	021120224	MULTI PURPOSE BLDG 3255	02/17/2022	01-55401-2220 RECREATION PARK U	555.12	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	MULTI PURPOSE BLDG 3439	02/17/2022	01-55401-2220 RECREATION PARK U	210.76	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC BUILDING	02/17/2022	01-55401-2220 RECREATION PARK U	460.86	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK SHOWER	02/17/2022	01-55401-2220 RECREATION PARK U	41.61	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK HYDRANT	02/17/2022	01-55401-2220 RECREATION PARK U	7.87	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK GRANDSTAND	02/17/2022	01-55401-2220 RECREATION PARK U	23.77	02/18/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 18

Report dates: 2/9/2022-3/9/2022

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK DUMP STATION WEST	02/17/2022	01-55401-2220 RECREATION PARK U	23.77	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK OFFICE 2064	02/17/2022	01-55401-2220 RECREATION PARK U	118.65	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	RE PARK GRIDIRON CLUB	02/17/2022	01-55401-2220 RECREATION PARK U	23.77	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	EXHIBIT BLDG	02/17/2022	01-55401-2220 RECREATION PARK U	129.02	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK DUMP STATION EAST 2631	02/17/2022	01-55401-2220 RECREATION PARK U	23.77	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC PARK TRAILER HOOKUP	02/17/2022	01-55401-2220 RECREATION PARK U	25.36	02/18/2022
658	TOMAH WATER & SEWER UTILI	021120224	REC DEPT SHOP	02/17/2022	01-55401-2220 RECREATION PARK U	62.35	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720221	POOL 3304	02/17/2022	01-55402-2220 AQUATIC CENTER UTI	310.32	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720221	POOL 3521	02/17/2022	01-55402-2220 AQUATIC CENTER UTI	64.15	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720222	BASEBALL PARK 1867	02/17/2022	01-55300-2220 REC PROGRAMS UTIL	43.11	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720222	CONCESSION STD 2373	02/17/2022	01-55300-2220 REC PROGRAMS UTIL	78.24	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	WINNEBAGO PARK	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	53.48	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	PARKWAYS 854	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	84.05	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	WINNEBAGO PARK	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	25.27	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	FIREMAN'S PARK RESTROOM	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	43.11	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	KIOSK	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	117.76	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	SPRINKLERS 3353	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	25.27	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	VETERANS PARK 3114	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	25.27	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	VETERANS MEMORIAL PARK 2547	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	25.27	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	KING AVE FIREMENS PARK 2289	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	78.24	02/18/2022
658	TOMAH WATER & SEWER UTILI	021720223	PARKVIEW DR LAKE PARK	02/17/2022	01-55200-2220 OTHER PARKS UTIL-W	43.11	02/18/2022
658	TOMAH WATER & SEWER UTILI	2189 LIBRARY	2189 LIBRARY	03/04/2022	10-55110-2220 LIBRARY UTIL-W&S	143.26	03/04/2022
Total TOMAH WATER & SEWER UTILITY:						2,866.59	
TOMAH WATER UTILITY							
659	TOMAH WATER UTILITY	02112022	JAN AND FEB 2022 SETTLEMENT	02/11/2022	09-12100 TAXES RECEIVABLE (CUR.	3,789.18	02/11/2022
Total TOMAH WATER UTILITY:						3,789.18	
TOWN SQUARE PUBLICATIONS							
2263	TOWN SQUARE PUBLICATIONS	208223	AD ISSUE	02/17/2022	19-57190-1140 ARPA GEN GOVT OUTL	5,000.00	02/18/2022
Total TOWN SQUARE PUBLICATIONS:						5,000.00	
TRI-STATE BUSINESS MACHINES INC							
672	TRI-STATE BUSINESS MACHINE	538649	power filter	02/17/2022	03-52300-3400 AMBULANCE OPERATI	200.00	02/18/2022
Total TRI-STATE BUSINESS MACHINES INC:						200.00	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 19

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
VERIZON							
699	VERIZON	9898379394	CAMERAS	03/04/2022	01-55200-3400 OTHER PARKS OPERA	15.73	03/04/2022
Total VERIZON:						15.73	
VISA							
1431	VISA	240113420260	Sewing Needlework Fabric & Piece Goo	01/27/2022	10-55110-3420 LIBRARY ADULT DEPT	50.58	02/25/2022
1431	VISA	240113420260	Telecomm Service Inc. Local & Long Dis	01/27/2022	01-51100-3200 LEGISLATIVE PUB & S	29.98	02/25/2022
1431	VISA	240133920200	Eating Places Restaurants	01/21/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	240372420199	Florists	01/20/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	240731420029	Medical Services Not Elsewhere Classif	01/03/2022	03-52300-2900 AMBULANCE SERV CO	303.00	02/25/2022
1431	VISA	240731420119	Schools & Educational Services Not Els	01/12/2022	01-52100-3250 LAW ENFORCE ASSN	110.00	02/25/2022
1431	VISA	240731420189	Medical Services Not Elsewhere Classif	01/19/2022	03-52300-2900 AMBULANCE SERV CO	93.39	02/25/2022
1431	VISA	241164120200	Miscellaneous & Specialty Retail Store	01/20/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	241195220199	Eating Places Restaurants	01/20/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	241374620183	Eating Places Restaurants	01/19/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	242042920170	unassigned	01/17/2022	01-52200-2900 FIRE PROTECTION SE	105.49	02/25/2022
1431	VISA	242753920250	Public Warehousing-Farm Products Refr	01/26/2022	10-55110-2900 LIBRARY SERV CONTR	95.00	02/25/2022
1431	VISA	242753920279	Miscellaneous & Specialty Retail Store	01/28/2022	05-52110-3400 COMM SERVICE OP S	109.95	02/25/2022
1431	VISA	244310620040	Book Stores	01/05/2022	10-55110-3420 LIBRARY ADULT DEPT	19.54	02/25/2022
1431	VISA	244310620070	Book Stores	01/07/2022	10-55110-3420 LIBRARY ADULT DEPT	6.84	02/25/2022
1431	VISA	244310620070	Book Stores	01/07/2022	10-55110-3420 LIBRARY ADULT DEPT	20.29	02/25/2022
1431	VISA	244310620070	Book Stores	01/07/2022	10-55110-3460 LIBRARY CHILDRENS	18.98	02/25/2022
1431	VISA	244310620090	Book Stores	01/10/2022	10-55110-3420 LIBRARY ADULT DEPT	18.34	02/25/2022
1431	VISA	244310620100	Book Stores	01/10/2022	10-55110-3460 LIBRARY CHILDRENS	8.99	02/25/2022
1431	VISA	244310620100	Book Stores	01/11/2022	10-55110-3460 LIBRARY CHILDRENS	8.99	02/25/2022
1431	VISA	244310620210	Book Stores	01/23/2022	10-55110-3100 LIBRARY OFFICE SUP	39.96	02/25/2022
1431	VISA	244450020014	Grocery Stores Supermarkets	01/02/2022	01-52100-3500 LAW ENFORCE REPAI	9.16	02/25/2022
1431	VISA	244921520038	Schools & Educational Services Not Els	01/04/2022	01-51420-3250 CITY CLERK ASSN DU	65.00	02/25/2022
1431	VISA	244921520048	Electronics Sales	01/05/2022	01-52100-3400 LAW ENFORCE OPER	168.96	02/25/2022
1431	VISA	244921520078	Schools & Educational Services Not Els	01/09/2022	01-51420-3250 CITY CLERK ASSN DU	65.00	02/25/2022
1431	VISA	244921520078	Schools & Educational Services Not Els	01/09/2022	01-51420-3250 CITY CLERK ASSN DU	50.00	02/25/2022
1431	VISA	244921520117	Business Services Not Elsewhere Classi	01/12/2022	01-52100-3350 LAW ENFORCE TRAINI	200.00	02/25/2022
1431	VISA	244921520127	Stationery Office Supp Prntng And Wr	01/13/2022	01-51200-3100 JUDICIAL OFFICE SUP	52.60	02/25/2022
1431	VISA	244921520176	Miscellaneous General Merchandise	01/18/2022	10-55110-3100 LIBRARY OFFICE SUP	71.13	02/25/2022
1431	VISA	244921520267	Industrial Supplies Not Elsewhere Clas	01/27/2022	01-52100-3400 LAW ENFORCE OPER	116.09	02/25/2022
1431	VISA	244921520268	Electronics Sales	01/27/2022	01-52100-3400 LAW ENFORCE OPER	63.60	02/25/2022
1431	VISA	244921520276	Membership Organizations Not Elsewher	01/28/2022	01-52400-3350 INSPECTION TRAININ	360.00	02/25/2022
1431	VISA	244939820192	Eating Places Restaurants	01/19/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	246326920251	Lab/Medical/Dental/Ophthalmic/Hosp Equi	01/26/2022	03-52300-3400 AMBULANCE OPERATI	425.00	02/25/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 20

Report dates: 2/9/2022-3/9/2022

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
1431	VISA	246921620011	Book Stores	01/02/2022	10-55110-3420 LIBRARY ADULT DEPT	15.29	02/25/2022
1431	VISA	246921620031	Book Stores	01/03/2022	10-55110-3100 LIBRARY OFFICE SUP	54.93	02/25/2022
1431	VISA	246921620041	Book Stores	01/05/2022	10-55110-3420 LIBRARY ADULT DEPT	18.56	02/25/2022
1431	VISA	246921620061	Book Stores	01/06/2022	10-55110-3100 LIBRARY OFFICE SUP	17.49	02/25/2022
1431	VISA	246921620071	Book Stores	01/09/2022	10-55110-3420 LIBRARY ADULT DEPT	20.80	02/25/2022
1431	VISA	246921620081	Book Stores	01/09/2022	10-55110-3420 LIBRARY ADULT DEPT	13.89	02/25/2022
1431	VISA	246921620081	Book Stores	01/09/2022	10-55110-3420 LIBRARY ADULT DEPT	52.98	02/25/2022
1431	VISA	246921620081	Book Stores	01/09/2022	10-55110-3420 LIBRARY ADULT DEPT	14.46	02/25/2022
1431	VISA	246921620091	Book Stores	01/10/2022	10-55110-3420 LIBRARY ADULT DEPT	24.37	02/25/2022
1431	VISA	246921620091	Book Stores	01/10/2022	10-55110-3420 LIBRARY ADULT DEPT	17.04	02/25/2022
1431	VISA	246921620111	Book Stores	01/12/2022	10-55110-3420 LIBRARY ADULT DEPT	20.00	02/25/2022
1431	VISA	246921620121	Book Stores	01/13/2022	10-55110-3420 LIBRARY ADULT DEPT	20.25	02/25/2022
1431	VISA	246921620131	Book Stores	01/14/2022	10-55110-3420 LIBRARY ADULT DEPT	16.80	02/25/2022
1431	VISA	246921620181	Book Stores	01/19/2022	10-55110-3100 LIBRARY OFFICE SUP	39.99	02/25/2022
1431	VISA	246921620191	Book Stores	01/20/2022	10-55110-3420 LIBRARY ADULT DEPT	57.38	02/25/2022
1431	VISA	246921620191	Book Stores	01/20/2022	10-55110-3420 LIBRARY ADULT DEPT	16.35	02/25/2022
1431	VISA	246921620201	Book Stores	01/21/2022	10-55110-3420 LIBRARY ADULT DEPT	11.29	02/25/2022
1431	VISA	246921620201	Eating Places Restaurants	01/21/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	246921620201	Book Stores	01/21/2022	10-55110-3420 LIBRARY ADULT DEPT	18.55	02/25/2022
1431	VISA	246921620211	Book Stores	01/23/2022	10-55110-3420 LIBRARY ADULT DEPT	21.99	02/25/2022
1431	VISA	246921620241	Book Stores	01/25/2022	10-55110-3420 LIBRARY ADULT DEPT	26.89	02/25/2022
1431	VISA	246921620261	Continuity/Subscription Merchants	01/27/2022	03-52300-2900 AMBULANCE SERV CO	192.00	02/25/2022
1431	VISA	247170520291	College Universities Professional Sc	01/30/2022	01-51420-3350 CITY CLERK TRAINING	499.00	02/25/2022
1431	VISA	247554220191	Eating Places Restaurants	01/19/2022	10-55111-3100 LIB TRUST OFFICE SU	10.00	02/25/2022
1431	VISA	249430020132	Catalog Merchants > 85% Mail/Phone	01/13/2022	01-52100-1390 LAW ENFORCE OTHE	17.70	02/25/2022
1431	VISA	249430020207	Hotels Motels Resorts - Lodging	01/21/2022	01-52100-3350 LAW ENFORCE TRAINI	101.70	02/25/2022
1431	VISA	249430020297	Hyatt Hotels	01/30/2022	01-52100-3350 LAW ENFORCE TRAINI	82.00	02/25/2022
Total VISA:						4,157.56	
VISION SERVICE PLAN							
1590	VISION SERVICE PLAN	814215295	FEB 2022 VISION INS PREMIUM	02/25/2022	01-21596 EE DEDUCTIONS-VSP VISIO	532.67	02/25/2022
Total VISION SERVICE PLAN:						532.67	
WAUKESHA COUNTY AREA TECHNICAL COLLEGE							
712	WAUKESHA COUNTY AREA TE	24022022	BRUEGGEMAN ALEX	03/04/2022	01-52100-3350 LAW ENFORCE TRAINI	350.00	03/04/2022
Total WAUKESHA COUNTY AREA TECHNICAL COLLEGE:						350.00	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 21

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
WAUPACA AREA PUBLIC LIBRARY							
2265	WAUPACA AREA PUBLIC LIBRA	313890205390	REPLACEMENT FEE	02/17/2022	10-55110-3420 LIBRARY ADULT DEPT	15.00	02/18/2022
Total WAUPACA AREA PUBLIC LIBRARY:						15.00	
WE ENERGIES							
721	WE ENERGIES	052130222202	city hall	02/17/2022	01-51600-2200 GENERAL BLDGS UTIL	1,851.56	02/18/2022
721	WE ENERGIES	071765944300	owg2141040 march bill	03/04/2022	12-55500-2200 SR & DISAB UTIL-GAS	731.60	03/04/2022
721	WE ENERGIES	0717659443-0	housing office	02/25/2022	12-55500-2200 SR & DISAB UTIL-GAS	96.68	02/25/2022
721	WE ENERGIES	IWG18510350	unit ofg	02/17/2022	01-55401-2200 RECREATION PARK U	129.83	02/18/2022
721	WE ENERGIES	OWG10072550	winnebago park	02/17/2022	01-55200-2200 OTHER PARKS UTIL-G	332.66	02/18/2022
721	WE ENERGIES	OWG11951890	bath house	02/17/2022	01-55402-2200 AQUATIC CENTER UTI	9.90	02/18/2022
721	WE ENERGIES	OWG13681910	kiosk	02/17/2022	01-55200-2200 OTHER PARKS UTIL-G	9.57	02/18/2022
721	WE ENERGIES	OWG16708932	bldg exhb	02/17/2022	01-55401-2200 RECREATION PARK U	853.04	02/18/2022
721	WE ENERGIES	OWG1697160	pOLICE STATION	02/17/2022	01-52100-2200 LAW ENFORCE UTIL G	1,132.12	02/18/2022
721	WE ENERGIES	OWG18588190	fire STATION	02/17/2022	01-52200-2200 FIRE PROTECTION UT	745.65	02/18/2022
721	WE ENERGIES	OWG20293990	unit rink	02/17/2022	01-55401-2200 RECREATION PARK U	1,721.01	02/18/2022
721	WE ENERGIES	OWG2141793	city shop	02/17/2022	01-53311-2200 HWY/ST MAINT UTIL-G	1,726.32	02/18/2022
721	WE ENERGIES	OWG21417982	LIBRARY	02/17/2022	10-55110-2200 LIBRARY UTIL-GAS	781.76	02/18/2022
721	WE ENERGIES	OWG23548860	public works	02/17/2022	01-53311-2200 HWY/ST MAINT UTIL-G	448.41	02/18/2022
721	WE ENERGIES	OWG24064140	youth hockey	02/17/2022	01-55401-2200 RECREATION PARK U	1,679.10	02/18/2022
721	WE ENERGIES	OWG2573698	ambulance	02/17/2022	03-52300-2200 AMBULANCE UTIL-GA	331.23	02/18/2022
721	WE ENERGIES	OWG26079840	fireman park	02/17/2022	01-55200-2200 OTHER PARKS UTIL-G	385.55	02/18/2022
721	WE ENERGIES	OWG26080790	park and rec	02/17/2022	01-55200-2200 OTHER PARKS UTIL-G	709.99	02/18/2022
721	WE ENERGIES	OWG2608790	bldg ofc	02/17/2022	01-53510-2200 AIRPORT UTIL-GAS	62.09	02/18/2022
721	WE ENERGIES	OWG26288710	phublic works	02/17/2022	01-53311-2200 HWY/ST MAINT UTIL-G	1,515.15	02/18/2022
Total WE ENERGIES:						15,253.22	
WESTERN TECHNICAL COLLEGE							
728	WESTERN TECHNICAL COLLEG	02112022	February settlement 2021 taxes	02/11/2022	01-24600 DUE TO SCHOOL DISTRICT	312,558.88	02/11/2022
728	WESTERN TECHNICAL COLLEG	IN11378	HEALTHCARE PROVIDER CARDS	02/11/2022	03-52300-3350 AMBULANCE TRAININ	24.00	02/11/2022
Total WESTERN TECHNICAL COLLEGE:						312,582.88	
WI SCTF							
749	WI SCTF	02112022	CHILD SUPPORT WITHHOLDINGS 021	02/11/2022	01-21590 OTHER EMPLOYEE DEDUC	848.08	02/11/2022
749	WI SCTF	02252022	CHILD SUPPORT WITHHOLDINGS 022	02/25/2022	01-21590 OTHER EMPLOYEE DEDUC	848.08	02/25/2022

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 2/9/2022-3/9/2022

Page: 22

Mar 09, 2022 11:00AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total WI SCTF:						1,696.16	
WYCOM SYSTEMS INC							
777	WYCOM SYSTEMS INC	44248	CM-5000 ENTERPRISE	02/17/2022	01-51420-2900 CITY CLERK SERV CO	524.25	02/18/2022
Total WYCOM SYSTEMS INC:						524.25	
Grand Totals:						3,523,759.60	

Dated: _____

Mayor: _____ Murray, Mike

City Council: _____ Glynn, John

Pater, Nellie

Peterson, Dean

Kiefer, Lamont

Gigous, Adam

Koel, Mitchell

Yarrington, Richard

Zabinski, Shawn

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Touchless LED Crosswalk Signals (ARPA Funds)

Summary and Background Information: The City of Tomah experiences heavy vehicle and pedestrian traffic each day throughout the community. The Tomah Police Department has identified 4 areas of concern where pedestrians frequently cross busy streets. Specifically, the locations are as follows:

- STH 16 (W. Clifton Street) at Hollister Avenue
- US 12 (Superior Avenue) at Holton Street
- US 12 (Superior Avenue) at Foster Street
- US 12 (N. Superior Avenue) at Recreational Trail

In an effort to enhance the safety of pedestrians at those locations, we are proposing installing Rectangular Rapid-Flashing Beacons (RRFB) signs at each intersection listed above. RRFB's have crosswalk signage coupled with yellow flashing LED lights that warn drivers that there is somebody at, near or in the crosswalk. Each solar-powered RRFB will have a touchless activation device that allows for a pedestrian to start the warning system by waving his or her hand near the switch.

I received a quote from TAPCO for four (4) RRFB signs for the crosswalk locations listed above in the amount of \$44,498.85. DPW Director Arity indicated that his staff would be able to install each RRFB. I am requesting a total of \$50,000 to be allocated for this project to cover incidental items that DPW may need to complete this project.

Recommendation:

It is my recommendation to approve \$50,000 to complete the RRFB project to enhance pedestrian safety at 4 locations. The TAPCO quote and RRFB spec sheet are attached.



Department Head



Date

Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

Customer Copy

Number	Q22001648
Date	1/31/2022
Page	1

Sell To Cust. C85197	Tomah Police Department Chief Holum 805 Superior Ave TOMAH, WI 54660 USA			Ship To Cust.	Tomah Police Department Chief Holum 805 Superior Ave TOMAH, WI 54660 USA	
Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB'S		3/2/2022	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
	- Four Location Quote -				
	Location One: Superior and Foster				
	Solar, 1/2/1 RRFB Setup, 20W, W11-2, iDX 2"				
	Square Post				
	Includes:				
500605	Controller, 12V, 136921, Radio, Polara APS, 44 Ah, No Pushbutton	3	EA	1,800.00	\$5,400.00
138089	RRFB, Dimmable, Assembly with Universal Mounting Kit	4	EA	500.00	\$2,000.00
146030	Push Button, iDX, Touchless, Braille, Yellow,Bi-directional Arrow,9X12TouchlessFaceplate	1	EA	895.00	\$895.00
146024	Push Button, iDX, Touchless,Braille, Yellow, Single Arrow,9X12 Touchless Faceplate	2	EA	895.00	\$1,790.00
146153-50	Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	1	EA	85.00	\$85.00
373-05075	W11-2,30"x30"x.080 DG3 FYG,Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow-Green Sign	4	EA	75.00	\$300.00
373-01757	W16-7PR,24"x12"x.080 DG3 FYG,Down Diagonal Right Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
373-01759	W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
114401K	Pole Package, 12', 2" Square, 12 Gauge, Raw	3	EA	148.95	\$446.85
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	2	EA	20.00	\$40.00
2438-00001	Sign Mounting Kit, Square/U-Channel, Anti-Vandal For Mounting One Blinker Sign to 2" Sq & U-Channel	4	EA	16.95	\$67.80

[illegible]

Shipment within _____
Acceptance By _____
Date _____
By _____

Merchandise	Freight	Tax	Total
\$44,498.85	\$0.00	\$0.00	\$44,498.85

For terms and conditions, please visit: <https://www.tapconet.com/terms-conditions>



Safe travels:

Traffic and Parking Control Co., Inc.
 5100 West Brown Deer Road
 Brown Deer, Wisconsin 53223
 Phone (800) 236-0112 • TAPCOnet.com • Fax (800) 444-0331

SALES QUOTE

Customer Copy

Number	Q22001648
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Page	2

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Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB'S		3/2/2022	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
	Location Two: Superior and Holton				
	Solar, 1/2/1 RRFB Setup, 20W, W11-2, iDX 2" Square Post				
	Includes:				
500605	Controller, 12V, 136921, Radio, Polara APS, 44 Ah, No Pushbutton	3	EA	1,800.00	\$5,400.00
138089	RRFB, Dimmable, Assembly with Universal Mounting Kit	4	EA	500.00	\$2,000.00
146030	Push Button, iDX, Touchless, Braille, Yellow, Bi-directional Arrow, 9X12 Touchless Faceplate	1	EA	895.00	\$895.00
146024	Push Button, iDX, Touchless, Braille, Yellow, Single Arrow, 9X12 Touchless Faceplate	2	EA	895.00	\$1,790.00
146153-50	Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	1	EA	85.00	\$85.00
373-05075	W11-2, 30"x30"x.080 DG3 FYG, Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow-Green Sign	4	EA	75.00	\$300.00
373-01757	W16-7PR, 24"x12"x.080 DG3 FYG, Down Diagonal Right Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
373-01759	W16-7PL, 24"x12"x.080 DG3 FYG, Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
114401K	Pole Package, 12', 2" Square, 12 Gauge, Raw	3	EA	145.00	\$435.00
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	2	EA	20.00	\$40.00
2438-00001	Sign Mounting Kit, Square/U-Channel, Anti-Vandal For Mounting One Blinker Sign to 2" Sq & U-Channel	4	EA	16.95	\$67.80

Location Three: Superior and Memorial Park

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$44,498.85	\$0.00	\$0.00	\$44,498.85

All prices are listed in **US Dollars (USD)**
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Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB'S		3/2/2022	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>UM</u>	<u>Price</u>	<u>Extension</u>
	Solar, 1/1/1/1 RRFB Setup, 20W, W11-2, IDX 2" Square Post Includes:				
500605	Controller, 12V, 136921, Radio, Polara APS, 44 Ah, No Pushbutton	4	EA	1,800.00	\$7,200.00
138089	RRFB, Dimmable, Assembly with Universal Mounting Kit	4	EA	500.00	\$2,000.00
146030	Push Button, IDX, Touchless, Braille, Yellow,Bi-directional Arrow,9X12TouchlessFaceplate	2	EA	895.00	\$1,790.00
146024	Push Button, IDX, Touchless,Braille, Yellow, Single Arrow,9X12 Touchless Faceplate	2	EA	895.00	\$1,790.00
146153-50	Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	1	EA	85.00	\$85.00
373-05075	W11-2,30"x30"x.080 DG3 FYG,Pedestrian Crossing (Symbol) Fed Spec - Fluorescent Yellow-Green Sign	4	EA	75.00	\$300.00
373-01757	W16-7PR,24"x12"x.080 DG3 FYG,Down Diagonal Right Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
373-01759	W16-7PL,24"x12"x.080 DG3 FYG,Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
114401K	Pole Package, 12', 2" Square, 12 Gauge, Raw	4	EA	148.95	\$595.80
2438-00001	Sign Mounting Kit, Square/U-Channel, Anti-Vandal For Mounting One Blinker Sign to 2" Sq & U-Channel	8	EA	16.95	\$135.60

[illegible]

Location Four: Clifton and Hollister
Solar, B2B RRFB, 20W, W11-2, iDX 2" Square
Post
Includes:

Shipment within _____
Acceptance By _____
Date _____
By _____

Merchandise	Freight	Tax	Total
\$44,498.85	\$0.00	\$0.00	\$44,498.85

All prices are listed in **US Dollars (USD)**
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Customer PO #		Expires	Slsp	Terms	Freight	Ship Via
RRFB'S		3/2/2022	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
500605	Controller, 12V, 136921, Radio, Polara APS, 44 Ah, No Pushbutton	2	EA	1,800.00	\$3,600.00
138089	RRFB, Dimmable, Assembly with Universal Mounting Kit	4	EA	500.00	\$2,000.00
146024	Push Button, IDX, Touchless, Braille, Yellow, Single Arrow, 9X12 Touchless Faceplate	2	EA	895.00	\$1,790.00
146153-50	Cable, Bulk, 6C 18AWG, Outdoor/Burial Rated, ICEA E2 Color, 50 foot pre-cut length	1	EA	85.00	\$85.00
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373-01759	W16-7PL, 24"x12"x.080 DG3 FYG, Down Diagonal Left Arrow (Fed Spec) Sign	2	EA	25.00	\$50.00
114401K	Pole Package, 12', 2" Square, 12 Gauge, Raw	2	EA	145.00	\$290.00
142398	Sign Mounting Kit, Back to Back Static Signs For Mounting To Square Posts	4	EA	25.00	\$100.00

Furnish only quote. Installation is not included.
 Solar powered equipment requires no shading or obstructions

TAPCO will make every effort to ship all systems in normal process; however, as a result of global supply chain constraints some components might be impacted by extended lead times.

Thank you- Aaron Guilbault

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$44,498.85	\$0.00	\$0.00	\$44,498.85

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RRFB'S		3/2/2022	Aaron Guilbault	Net 30 DAYS	PREPAID	BEST RATE

Item	Description	Quantity	UM	Price	Extension
------	-------------	----------	----	-------	-----------

#920-728-1792

aaron@tapconet.com

#888-806-8885

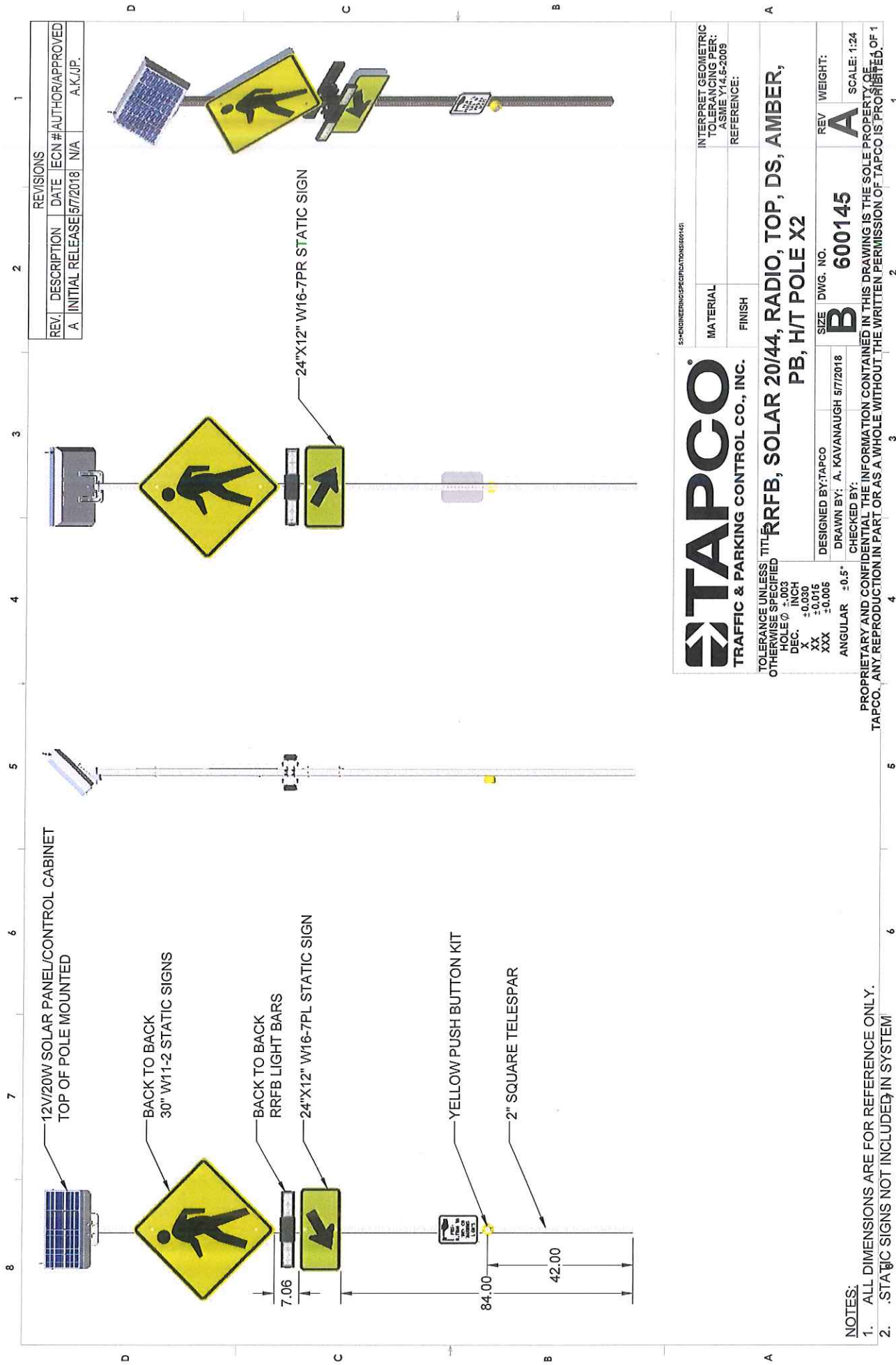
Pricing Includes Freight

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$44,498.85	\$0.00	\$0.00	\$44,498.85

All prices are listed in **US Dollars (USD)**

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CITY OF TOMAH
STAFF COMMITTEE PREPARATION REPORT
March 15th, 2022

Agenda Item: Review and recommendation on proposed amendments to the City of Tomah ordinance regulating parking in the front yard.

Summary and background information: Recommendation on proposed amendment to the City of Tomah ordinances regulating parking in front yards. Our current ordinance is ambiguous and the amended language provides clear and concise definitions for clarity.

Recommendation: The Plan Commission and Public Works Commission recommend approval of the proposed amendments as proposed.

Shane Rolff

Zoning Administrator

3/7/22

Date

MINUTES FOR PLANNING COMMISSION

A Planning Commission meeting was held on **Thursday, February 24, 2022 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. Motion made by John Glynn, second by Remy Gomez to appoint Adam Gigous as Chairman for this meeting. All Ayes. Motion passed. Adam Gigous called the meeting to order at 5:30 PM. Present: Tina Thompson, Bryan Meyer (remote), Remy Gomez, Adam Gigous, and John Glynn. Also present: Building Inspector Shane Rolff. Absent: Brian Rice, and Mike Murray. Members of the public were in attendance and present via zoom at the following zoom link:

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmJLVFEFeb1dzVDNwdi91UHFYQT09>

APPROVAL OF MEETING MINUTES

Motion made by Thompson, second by Glynn to approve the Minutes from January 31, 2022. All ayes. Motion carried.

PUBLIC HEARING REZONING N. GLENDALE

- A.** Public hearing, per Section 52-256(e), to consider rezoning of City owned property located on North Glendale Ave from C1-Conservancy to I-Institutional was opened at 532PM. Members of the public were present and wish to speak.
- John Rusch stated that he is against the rezoning and that cities should never get rid of parks.
- Kari Johnson stated that he father build the ball park and was against the rezoning.
- Pete Thorson stated he is against the rezoning.
- Bill Owen stated he is against the rezoning.
- Dan Beach had questions about how it may affect his property on Harrison St.
- Shirley Butt questioned the need to rezone and wants to keep the parks.
- Ann Nelson-Koch stated she's not in favor of the rezone and wants to keep the parks.
- Kathy Beach asked why it needs to be rezoned.

The planning commission reminded the audience that this public hearing is solely for rezoning the property and not about what will be built on the land. Also stated that the ball field that is on the railroad property will remain and a new ball park will be built at a new location. Public hearing closed at 555PM.

- B.** Discussion and recommendation related to the rezoning of City owned property located on North Glendale Ave.

Gomez stated that he uses the ball parks on N. Glendale and reminded the audience that this meeting is only about rezoning the property. Rolff noted the Fire/EMS building has been discussed in Council for months and Council has vetted the property. Harrison St will continue to have access to the property.

Motion made by Gomez, second by Glynn to approve the rezoning of N. Glendale Ave. All Ayes. Motion carried.

PUBLIC HEARING CONDITIONAL USE ORDINANCE CHANGE

- A.** Public hearing, Chapter 52, Conditional Use Permits ordinance amendment was opened at 650PM.

No questions from the audience.

Public hearing was closed 654PM.

- B.** Discussion and recommendation on ordinance change for Chapter 52, Conditional Use Permit. Thompson reiterated that these changes will help future conditional use permits get approved faster and it will be less time the applicant needs to wait for approvals.

Motion made by Gomez, second by Thompson to approve the changes to conditional use permits. All ayes. Motion carried.

PUBLIC HEARING PARKING REGULATIONS ORDINANCE CHANGE

- A. Public hearing on proposed amendments to the City of Tomah ordinance regulating parking was opened at 658PM. Public hearing was only on ordinance changes 52-14 and 52-206 definitions and front yard parking. 52-116 parking requirements is put on hold.

Pete Thorson had questions on B1 district.

Public hearing was closed at 706PM.

- B. Discussion and recommendation related to the proposed amendments to the City of Tomah ordinance regulating parking. Motion by Glynn, second by Thompson to approve ordinance changes for 52-14 and 52-206. All ayes. Motion carried.

CERTIFIED SURVEY MAP

- A. Motion by Meyer, second by Thompson to approve Certified Survey Map (CSM) for Robert Joyce, Description: A parcel of land located in lots 1, 2 and 3, Block 7, Nuzum's Addition, being part of the NE1/4-SE1/4, Section 5, T17N-R1W, City of Tomah, Monroe County, Wisconsin. All ayes. Motion carried.
- B. Motion by Thompson, second by Gomez to approve Certified Survey Map (CSM) for Alissa and William Scheerer. Description: A parcel of land containing 0.44 acres (19,079 sq. ft.). Lot 25 of Sunny Hills West. Located in the NE1/4-SE1/4, of section 31, T18N, R1W, City of Tomah, Monroe County, Wisconsin. All ayes. Motion carried.

DISCUSSION ITEMS

- A. Discussion on fence height restriction in street side yard for reverse corner lots was postponed.
- B. Discussion on allowing Butcher Shops as wither a permitted use or conditional use in Business Districts was postponed.
- C. Discussion on planning consultant(s). Motion by Glynn, seconded by Thompson to contract with Vandewalle & Associates.

ADJOURN

Adjourn at 720PM.

Submitted by:

Casey Skowronski

Casey Skowronski
Public Works and Utilities Bookkeeper

03/02/2022

Date

Meeting minutes to be approved on: March 31, 2022

ORDINANCE NO. _____

**Ordinance Amending Sections 52-14, 52-116 and 52-206 of the City of Tomah
Municipal Code Regarding Definitions, Parking requirements and Front yard parking**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 52-14. – Definitions is hereby amended to add the following additional definitions:

Drive Apron means the connection between a driveway and the traveled portion of a street in the public right of way, including any sidewalk area abutting thereon.

Driveway means an improved surface maintained for motor vehicle access and parking. Such surfaces include those located from street entrance to garage or parking area, and those used specifically for circular turnaround or circular through traffic.

Front yard as it specifically relates to sec. 52-206 means any area between the street and main building line.

Improved Surface means a surface of hot mix/recycled asphalt, poured/precast concrete or other material that is dust-free. Grass, crushed rock, or gravel are prohibited. An improved surface shall provide a hard driving surface, resist rutting, provides for sufficient water runoff and is graded and surfaced. Alternative surfaces may be approved by the Zoning Administrator or Public Works Director.

Motor vehicle means any self-propelled land vehicle which can be used for towing or transporting people or materials, including but not limited to automobiles, trucks, buses, motorized campers, motorcycles, motor scooters, and tractors.

Parking Pad means an improved surface which is not a driveway or drive apron, connected to a driveway upon which vehicles are parked.

Recreational Vehicle means a vehicle primarily used for leisure activities, including but not limited to all-terrain vehicles, boats, with or without trailers, camping trailers, jet skis, motor home, utility trailers, snow mobiles, and like motorized & non-motorized vehicles.

SECTION TWO: Section 52-206. Parking in front yards is hereby amended to read as follows:

52-206. Parking in front yards.

- (a) Definition. For purposes of this ordinance, front yard is defined as any area between the street and main building line.
- (b) It shall be prohibited for any person owning or having control of a motor vehicle or recreational vehicle to park or allow to be parked at any time in the front yard and interior side yard other than on a driveway or parking pad that extends the full length and width of the vehicle. Parking pad and driveways areas shall be maintained in a safe and sanitary condition and shall not contribute to soil erosion. The parking pad and driveway area shall be installed so as to avoid creating standing water conditions. A person shall not park any motor vehicle or recreational vehicle on a corner side yard. The enforcement of this section shall be the responsibility of the building inspector, or any other code enforcement officer.

SECTION THREE: All ordinances in conflict with the foregoing are hereby repealed.

SECTION FOUR: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor
ATTEST:

Rebecca Weyer, Clerk

READ:
PASSED:
PUBLISHED:

Sec. 52-14. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Accessory structure means a subordinate building or portion of the main building, the use of which is purely incidental to that of the main building. Accessory structures are permitted in any district, but not until their principal structure is present or under construction. Residential accessory buildings include one-stall, two-stall or three-stall automobile garages commonly found on a residential lot, garden tool storage buildings, summer shelters, arbor, private swimming pools and private emergency shelters. Accessory structures are subject to size and clearance standards described in section 52-10(2).

Accessory use means a use subordinate in nature, extent or purpose to the principal use of the building or lot. A subordinate use shall not begin until the principal use has begun or the structure in which to do it is under construction.

Advertising sign, outdoor means a structural poster, panel or a painted sign, either freestanding or attached to the outside of a building, for the purpose of conveying information, knowledge or ideas to the public unrelated to the premises upon which it is located. Signs advertising business or industry located on the same site shall be subject to the provisions of article V of this chapter.

Advertising structure, outdoor means any constructed or erected structure, either freestanding or attached to the outside of a building, for the purpose of conveying information, knowledge or ideas to the public about a subject either related or unrelated to the premises upon which located.

Alley means a special public right-of-way which affords only a secondary means of access to abutting property and which is not more than 24 feet wide.

Animation. The use of movement or some element thereof, to depict action or create a special effect or scene.

Apartment means a portion of a residential or commercial building used as a separate housing unit.

Apartment house means the same as *Dwelling, multiple*.

Arterial street means a public street or highway used or intended to be used primarily for fast or heavy through traffic.

Awning means a movable device attached to a building, intended to provide shade or shelter and a device to permit ready removal or movement to a position on or close to the building. (See also *Canopy* or *marquee*.)

Basement means as defined in the state building code.

Boardinghouse means a building other than a hotel or restaurant where meals or lodging are regularly furnished by prearrangement for compensation for not more than six persons not members of a family.

Buffer yards means horizontal separations along lot lines that are intended to increase the physical separation between incompatible uses. The width of the required buffer yard shall be determined by the plan commission. The minimum width shall be ten feet.

Building means a structure having a roof and intended for the shelter, housing or enclosure of persons, animals, equipment, machinery or materials.

Building, alterations of, means any change or rearrangement of the supporting members, such as bearing walls, beams, columns or girders, of a building, or an addition to or movement of a building from one location to another.

Building area means the total living or commercial area bounded by the exterior walls of a building at the floor levels, not including basements, unheated porches and breezeways.

Building, front line of, means a line parallel to the street intersecting the foremost point of the building, excluding uncovered steps.

Building, height of, means the vertical distance from the mean elevation of the finished grade along the front of the building to the highest point of a flat roof or to the mean height between eaves and ridge for gable, hip or gambrel roofs.

Building, principal means a building in which is conducted the main use of the lot on which it is located.

Canopy or marquee means a permanent, roof-like device attached to or connected with a building, intended to provide shade or shelter. (See also *Awnings*.)

Carport. See *Garage, private*.

Clinic means a building used by a group of doctors for the medical or dental examination or treatment of persons on an out-patient or nonboarding basis only.

Club means a building owned, leased or hired by a nonprofit association of persons who are bona fide members paying dues, the use of which is restricted to members and their guests.

Conditional uses means uses of special nature, such as to make impractical their predetermination as a principal use in a district.

Conforming use means any lawful use of a building or lot which complies with the provisions of this chapter.

Court means an open, unoccupied space, other than a yard, on the same lot with a building and which is bounded on at least two sides by the building.

Curb break means any interruption or break in the line of a street curb in order to connect a driveway to a street or otherwise to provide vehicular access to abutting property.

Curb level means the level of the established curb in the front of the building, measured at the center of such front. Where no curb has been established, the city engineer shall authorize and approve the establishment of such curb or its equivalent for the purposes of this chapter.

Drive Apron means the connection between a driveway and the traveled portion of a street in the public right of way, including any sidewalk area abutting thereon.

Driveway means an improved surface maintained for motor vehicle access and parking. Such surfaces include those located from street entrance to garage or parking area, and those used specifically for circular turnaround or circular through traffic.

Dwelling, group means a group of two or more multifamily dwellings occupying a lot in one ownership, with any two or more dwellings having a yard or court in common.

Dwelling, multiple, (multifamily dwelling) means a building or portion thereof used or designated as a residence for three or more families as separate housekeeping units, including apartments, apartment hotels, group houses, adult foster homes and boardinghouses.

Dwelling, one-family means a detached building designed, arranged or used for and exclusively by one-family.

Dwelling, two-family (duplex) means a building designed, arranged or used for and occupied exclusively by two families living independently of each other.

Dwelling unit means a building or portion thereof used exclusively for human habitation, including single-family, two-family and multifamily dwellings, but not including hotels, motels or lodging houses.

Electronic message center. An on-premises sign capable of displaying words, symbols, figures or images that can be electronically or mechanically changed by remote or automatic means.

Emergency shelter means a public or private enclosure designed to protect people from aerial, radiological, biological or chemical warfare; fire; flood; windstorm; riots or invasions.

Family means any number of persons related by blood, adoption or marriage or not to exceed four persons not so related living together in one dwelling as a single housekeeping entity.

Farm means land consisting of two acres or more on which produce, crops, livestock or flowers are grown primarily for off-premises consumption or use.

Flashing. A pattern of changing light illumination where the sign illumination alternates suddenly between fully illuminated and fully non-illuminated for the purpose of drawing attention to the sign.

Floor area means the sum of the gross horizontal areas of the several floors of a dwelling unit, exclusive of porches, balconies, garages, basements and cellars, measured from the exterior faces of the exterior walls or from the centerlines of walls or partitions separating dwelling units. For uses other than residential, the floor area shall be measured from the exterior faces of the exterior walls or from the centerline of walls or partitions separating such uses and shall include all floors, lofts, balconies, mezzanines, cellars, basements and similar areas devoted to such uses.

Frame effect. A visual effect on an electronic message center applied to a single frame to transition from one message to the next.

Frontage means all of the property abutting on one side of a street between two intersecting streets measured along the street line.

Garage, private means an accessory building or portion of the principal building used for vehicular storage only and having a capacity of not more than six automobiles or not more than three automobiles per family, housed in the building to which such garage is accessory, whichever is the greater, and in which space may be used for not more than three vehicles of others not occupants of the building to which such garage is accessory. The term also includes carport and, when related to the context, shall relate to the storage of one or more vehicles.

Garage, public means a building, other than a private or storage garage, used for the care, repair or storage of self-propelled vehicles or where such vehicles are left for enumeration, hire or sale. This includes premises commonly known as gasoline stations or service stations.

Garage, storage means a building or portion thereof, other than a private garage, used exclusively for parking or temporary storage of self-propelled vehicles.

Gasoline station means any area of land, including structures thereon, that is used for the sale of gasoline or other motor vehicle fuel and oil and other lubrication substances, and sale of motor vehicle accessories and which may include facilities used or designed to be used for polishing, greasing, washing, spraying, dry cleaning or otherwise cleaning or servicing such vehicles.

Group houses means a group of detached or semi-detached dwellings, as defined in the state building code.

Home occupation means a business, occupation or trade that is conducted by a fulltime occupant of a dwelling unit as an accessory use to the principle use of such dwelling unit for dwelling purpose and where the public comes to purchase or sell items or deliveries are made by private companies and the address is used for advertising the business.

Hotel means a building occupied as the more or less temporary abiding place of individuals who are lodged with or without meals and in which there are more than six sleeping rooms, usually occupied singly, and no provisions made for cooking in the individual apartments.

Household occupation means any occupation for gain or support which is customarily incidental to the principal use of the premises and for which no stock in trade is kept or sold, except that made on the premises or except that which is incidental to the use of which the conditional use is granted.

Improved Surface means a surface of hot mix/recycled asphalt, poured/precast concrete or other material that is dust-free. Grass, crushed rock, or gravel are prohibited. An improved surface shall provide a hard driving surface, resist rutting, provides for sufficient water runoff and is graded and surfaced. Alternative surfaces may be approved by the Zoning Administrator or Public Works Director.

Junkyard means an open space where waste, used or secondhand materials are bought, sold, exchanged, stored, baled, packed, disassembled or handled including, but not limited to, scrap iron and other metals, paper, rags, rubber, tires and bottles. The term "junkyard" also includes an auto wrecking yard, but does not include uses established entirely within enclosed buildings.

Loading areas means a completely off-street space or berth on the same lot for the loading or unloading of freight carriers having adequate ingress and egress to a public street or alley.

Lot means a parcel of land having frontage on a public street, occupied or intended to be occupied by a principal structure or use and sufficient in size to meet the lot width, lot frontage, lot area, yard, parking area and other open space provisions of this chapter.

Lot lines and area means the peripheral boundaries of a parcel of land and the total area lying within such boundaries.

Lot, reversed corner means a corner lot, the street side lot line of which is substantially a continuation of the front lot line of the first lot to its rear.

Lot, through means a lot having a pair of opposite lot lines along two more or less parallel public streets and which is not a corner lot. On a through lot both street lines shall be deemed front lot lines.

Lot width means the width of a parcel of land measured at the front building setback line.

Lot, zoning means a single tract of land located within a single block which, at the time of filing for a building permit, is designated by its owner or developer as a tract to be used, developed or built upon as a unit under single ownership or control.

Manufactured dwelling means a structure or component thereof which is intended for use as a dwelling and:

- (1) Is of closed construction and fabricated or assembled on site or off site in manufacturing facilities for installation, connection or assembly and installation at the building site; or
- (2) Is a building of open construction that is made or assembled in manufacturing facilities away from the building site and for which certification is sought by the manufacturer.

The term "manufactured dwelling" does not include a building of open construction which is not subject to subsection (1) of this definition. A single-width or double-width manufactured (mobile) home is not considered a manufactured dwelling and is not subject to the Uniform Dwelling Code. (Definition pursuant to Wis. Admin. Code § Comm 20.07.)

Manufactured home is a structure, transportable in one or more sections, that in the traveling mode, is eight body feet or more in width or 40 body feet or more in length, or, when erected on site, is 320 or more square feet, and that is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities, and includes the plumbing, heating, air-conditioning and electrical systems contained therein. This term includes all structures that meet the above requirements, except the size requirements, and for which the manufacturer voluntarily files a certification pursuant to 24 CFR 3282.13 and complies with the standards set forth in 24 CFR 3280. (Definition pursuant to Wis. Admin. Code § Comm 27.30(3).)

Mobile home means a manufactured unit which is or was as originally constructed designed to be transported by a motor vehicle upon a public highway on its own wheels, and is designed, equipped and used primarily for permanent, longterm sleeping, eating and living quarters or is intended to be so used, and includes all additions, attachments, annexes, foundations and appurtenances, and arrives at the site complete and ready for occupancy, except for minor and incidental unpacking and assembly operations or connection to external water and sewer services. This definition is not intended to include those vehicles less than eight feet by 35 feet intended primarily for nonpermanent, recreational use as camper trailers or pickup campers.

Motel means a series of attached, semi-attached or detached sleeping units for the accommodation of transient guests.

Motor freight terminal means a building or area in which freight brought by motor truck is assembled or stored or both for routing in intrastate and interstate shipment by motor truck.

Motor homes, camper trailers, pickup campers, recreational vehicles means and includes the following:

- (1) A vehicular, portable unit built on a chassis, designed as a temporary living unit for travel, recreation and vacation, having a body width not exceeding eight feet and body length not exceeding 35 feet.
- (2) A living unit designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreation and vacation.
- (3) A portable, temporary living unit to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle.
- (4) A canvas folding unit mounted on wheels and designed for travel, recreation and vacation use.

Nit means the term used to describe a metric unit of luminance. It is defined as candela per square meter (cd/m²). The unit is based on the candela, the modern metric unit of luminous intensity; and the square meter.

Nonconforming building or structure means any building or structure which:

- (1) Does not comply with all of the regulations of this chapter or of any amendment governing bulk for the zoning district in which such building or structure is located; or
- (2) Is designed or intended for a nonconforming use.

Nonconforming use means any use of land, buildings or structures which does not comply with all of the regulations of this chapter or of any amendment governing use for the zoning district in which such use is located.

Nursery means any building, lot or portion thereof used for the cultivation or growing of plants and including all accessory buildings.

Nursery school means any building used routinely for the daytime care and education of preschool-age children and including all accessory buildings and play areas, other than the child's own home or the homes of relatives or guardians.

Parking area, semi-public means an open area, other than a street, alley or place, used for temporary parking of more than four self-propelled vehicles and available for public use, whether free, for compensation or as an accommodation for clients or customers.

Parking Pad means an improved surface which is not a driveway or drive apron, connected to a driveway upon which vehicles are parked.

Parking space means an off-street space available for the parking of a motor vehicle and which in this chapter is held to be an area nine feet wide and 20 feet long, exclusive of passageways and driveways appurtenant thereto and giving access thereto.

Place means an open, unoccupied space other than a street or alley, permanently reserved as the principal means of access to abutting property.

Planned development means a tract of land which contains or will contain two or more principal buildings developed under single ownership or control, the development of which is unique and of a substantially different character than that of the surrounding areas.

Planned unit development means a tract of land developed under single ownership or unified control, which includes one or more principal buildings or uses and is processed under the planned unit development provisions of this zoning code.

Professional home office means residences of doctors of medicine, practitioners, dentists, clergymen, architects, landscape architects, professional engineers, registered land surveyors, lawyers, artists, teachers, authors, musicians or other recognized professionals used to conduct their professions where the office does not exceed one-half of the area on only one floor of the residence and only one nonresident person is employed.

Property lines means the lines bounding a zoning lot.

Property survey. Property lines that have been determined and defined by a Wisconsin professional land surveyor, marked on the ground by monuments at the property corners and delineated on a signed and sealed map using minimum standards as defined by AE-7 of the Wisconsin Administrative Code.

Public way means any sidewalk, street, alley, highway or other public thoroughfare.

Railroad right-of-way means a strip of land with tracks and auxiliary facilities for track operation, but not including freight depots or stations, loading platforms, train sheds, warehouses, car or locomotive shops or car yards.

Recreational Vehicle means a vehicle primarily used for leisure activities, including but not limited to all-terrain vehicles, boats, with or without trailers, camping trailers, jet skis, motor home, utility trailers, snow mobiles, and like motorized & non-motorized vehicles.

Residential work quarters means one or more rooms constituting all or part of a dwelling which are used exclusively as living quarters for business owners actually engaged in the principal uses of a commercial property. Such users are clearly subordinate to the principle use of the property and may contain a kitchen, dining area, bathroom, living area, sleeping area, and laundry facilities.

School, commercial means a school limited to special instruction, such as business, art, music, trades, handicrafts, dancing or riding.

School, private means an elementary or intermediate school, other than a parochial school, giving regular instruction capable of meeting the requirement of state compulsory education laws and approved as such and operating at least five days a week for a normal school year, supported by other than public funds, but not including:

- (1) A school for the mentally handicapped.
- (2) A college or other institution of higher learning.

Screens means barriers located in a limited space (ten feet or less) intended to perform a buffering effect, particularly for noise reduction or visual screening. Screens may consist of existing or planted vegetation, fences, walls, earth berms or similar techniques. Plant screens shall be sufficient to provide a yearround screen within three years of installation. Walls or earth berms shall be required where noise reduction is necessary. Screen plantings shall be permanently maintained by the owner of the property upon which the screen is located, and any plant materials which die shall be replaced within six months of the date of death.

Signs means any words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names or trademarks by which anything is made known and which are used to advertise or promote an individual, firm, association, corporation, profession, business, commodity or product and which is visible from any public street or highway.

demand than the parking standard requirements, or where an exception from the requirements would result in a site plan and development that would benefit the City and be consistent with the intent of this section. An applicant requesting an exception to the parking requirements shall be required to demonstrate and document the projected parking demand based on an analysis of similar or comparable uses;

b. The Planning Commission may require additional parking stalls where it is determined that the proposed use is likely to generate a demand for more parking stalls than this chapter would require;

c. The Planning Commission may also require less parking where it is determined that the number of stalls required by this section will exceed the demand;

d. In granting exceptions to the parking standards, the Planning Commission may grant conditional exceptions, subject to future review and reconsideration.

(Code 1993, § 17.42; Ord. No. 2007-09-08-C, § 8, 9-10-2007; Ord. No. 2017-09-14-D, § 1, 9-12-2017)

Sec. 52-206. Parking in front yards.

~~No front yard of a lot in any residential or business district upon which a dwelling unit is located shall be used for parking of motor vehicles or recreational vehicles nor shall motor vehicles or any recreational vehicle parked on any other front yard be permitted within five feet of the right-of-way line of a street. Motor vehicle and recreation vehicles as enumerated and defined in section 18-53.~~ For the purpose of this ordinance, front yard is defined as any area between the street and main building line. It shall be prohibited for any person owning or having control of a motor vehicle or recreational vehicle to park or allow to be parked at any time in the front yard and interior side yard other than on a driveway or parking pad that extends the full length and width of the vehicle. Parking pad and driveways areas shall be maintained in a safe and sanitary condition and shall not contribute to soil erosion. The parking pad and driveway area shall be installed so as to avoid creating standing water conditions. A person shall not park any motor vehicle or recreational vehicle on a corner side yard. The enforcement of this section shall be the responsibility of the building inspector, or any other code enforcement officer.

(Code 1993, § 17.70(9); Ord. No. 2013-11-11-D, § 2, 11-12-2013; Ord. No. 2018-12-11-D, § 1, 12-11-2018)

Sec. 52-278. Penalties.

Any person violating any provision of this chapter, including those provisions of the Wisconsin Statutes, Wisconsin Administrative Code or other materials that are incorporated by reference, shall, upon conviction thereof, forfeit not less than \$20.00 nor more than \$500.00 and the costs of prosecution, together with the penalty assessment imposed by Wis. Stats. § 165.87, where applicable, and in default of payment of such forfeiture and the costs of prosecution, shall be imprisoned in the county jail until payment of such forfeiture and the costs of prosecution, but not exceeding 90 days for each violation.

(Code 1993, § 17.90)

CITY OF TOMAH
STAFF COMMITTEE PREPARATION REPORT
March 15th, 2022

Agenda Item: Plan Commission recommendation to rezone City owned property located on North Glendale Ave. to accommodate the development of the City of Tomah EMS building.

Summary and background information: Plan Commission recommendation on proposed amendment rezoning of City owned property located on North Glendale Ave. to accommodate the development of the City of Tomah EMS building. The proposed location of the new City of Tomah EMS building is on City owned property currently occupied by Parks & Recreation baseball/softball field and several accessory structures. The current property's zoning is C1-Conservancy, therefore, the subject parcel is proposed to rezone from C-Conservancy to I-Institutional.

Sec. 52-39. - I institutional district.

(a) *Created.* The institutional district is created to acknowledge that certain areas of the city are unique.

(b) *Principal uses.* Hospital, health care, cultural schools, city-owned nonrecreation properties, county, state and federally owned properties, churches. Necessary shops, garages, etc., to provide essential maintenance to buildings, grounds and equipment.

Sec. 52-256. - Changes and amendments.

(f) *City council's action.* Following such hearing and after careful consideration of the plan commission's recommendations, the city council shall vote on the passage of the proposed change or amendment. **The plan commission's recommendations may be overruled only by three-fourths of the full membership of the city council.**

Recommendation: The Plan Commission recommends amending the City of Tomah zoning map from C1-Conservancy to I-Institutional District.

Shane Rolff

Zoning Administrator

3/7/22

Date

Ordinance No. _____

**ORDINANCE RE-ZONING PROPERTY
PARCEL #286-00037-0000**

The Common Council of the City of Tomah, do ordain as follows:

SECTION ONE:

After Petition, Notice and Public Hearing in accordance with the Wisconsin Statutes and City of Tomah Ordinance, the Common Council of the City of Tomah hereby re-zone the following described real estate from C1-Conservancy to I-Institutional.

PART OF OL 42, 43, 47 & 48, ASSESSOR'S PLAT; A LEASE FOR NEW CINGULAR WIRELESS PCS LLC IN #666026

SECTION TWO:

All Ordinances or part thereof in conflict with the foregoing are hereby repealed.

SECTION THREE:

This Ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:
PASSED:
PUBLISHED:

CITY OF TOMAH
STAFF COMMITTEE PREPARATION REPORT
March 15th, 2022

Agenda Item: Recommendation on contracted services for Planning Consultants.

Summary and background information: The Plan Commission and Senior Executive Team recommend contracting with Vandewalle & Associates for Planning Services. The city has a previous relationship and Vandewalle and the Senior Executive Team feels they can best meet our expectations going forward for Planning Services.

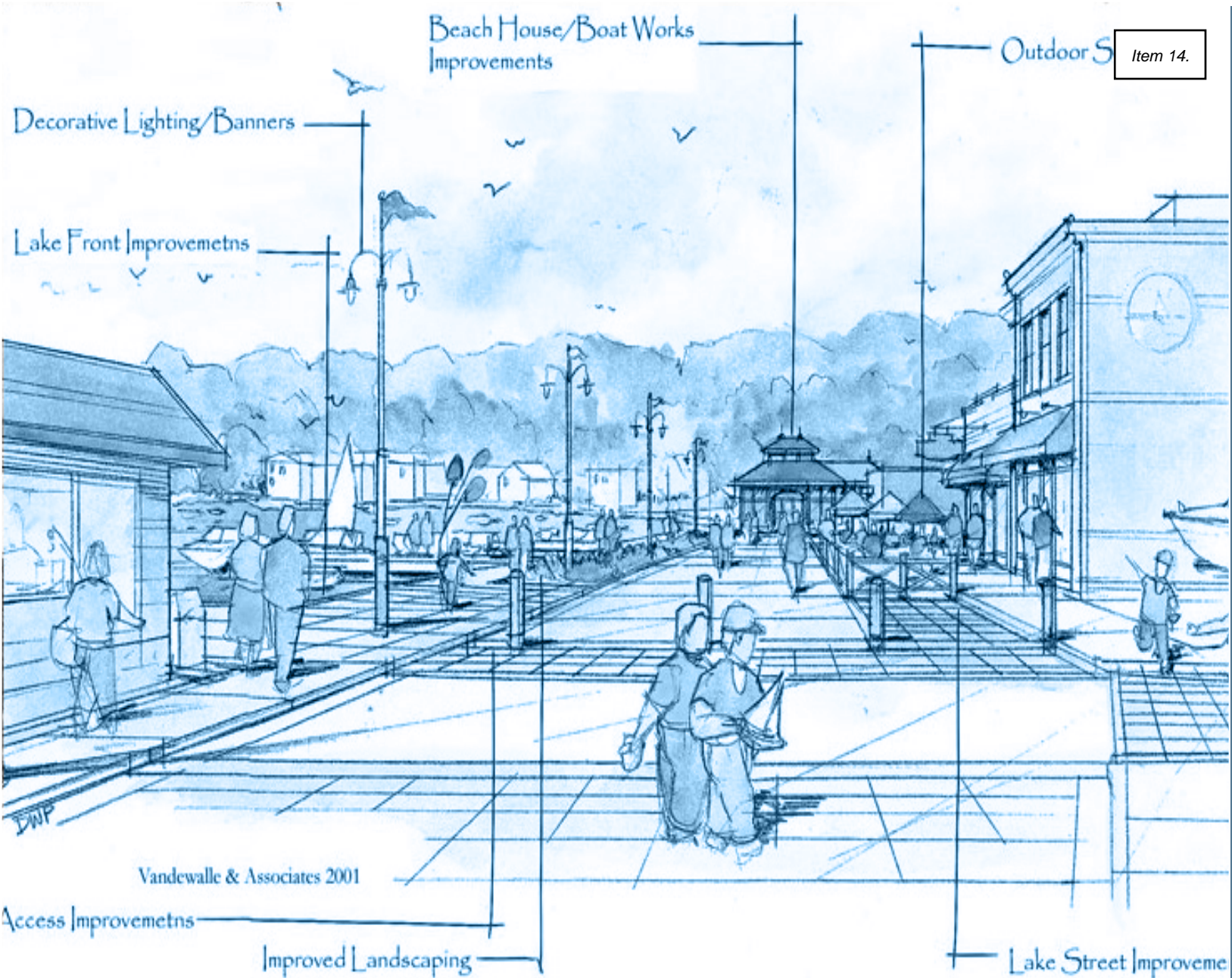
Recommendation: The Plan Commission and Senior Executive Team recommend the City Council approve contracting with Vandewalle & Associates for Planning Services.

Shane Rolff

Zoning Administrator

3/7/22

Date



Statement of Qualifications
CITY OF TOMAH
CURRENT PLANNING SERVICES

February 7, 2022



VANDEWALLE & ASSOCIATES, INC.
www.vandewalle.com

Madison: 120 East Lakeside Street | Madison, WI 53715
 Milwaukee: Global Water Center | 247 Freshwater Way, Suite 530 | Milwaukee, WI 53204
 Primary Contact: Ben Rohr, AICP | C. (608) 449-4912 | E.brohr@vandewalle.com

LETTER OF INTEREST



City of Tomah Senior Executive Team
819 Superior Avenue
Tomah, WI 54660

RE: Consultant Planning Services

Dear Senior Executive Team:

We wanted to start by saying thank you for your interest in working with the Vandewalle & Associates team and taking the time to meet with us to discuss your needs. As a multi-disciplinary firm, we pride ourselves on providing high-quality services that best fit the community, project needs, and expertise required.

Our recommended approach for providing the services you've described includes Ben Rohr, Associate Planner, serving as your primary contact person and project manager for Vandewalle & Associates, with oversight, guidance, and technical expertise provided by Scott Harrington, Principal Planner. As discussed, we also will draw on the wide range of expertise and talents of our entire staff of 20 professional planners, economic developers, grant writers, designers, and real estate experts to ensure all of the City's needs are met.

On the following pages, you will find our billing rate schedule and resumes for Ben and Scott. Ben's hourly billing rate is \$120, and Scott's is \$200. As discussed, dependent on the project and task requested, costs can be reimbursed to the City by private entities and/or be TID eligible as to not place an undue financial burden on the City's limited resources. Using our model approach, we can provide general planning and economic development services through a broad and wide-ranging current planning contract, with the ability to customize project-specific Work Orders with defined tasks, roles, and budgets on a case-by-case basis (i.e. TIF Amendment, Comprehensive Plan Update, etc.).

Vandewalle & Associates appreciates the opportunity to work with the City of Tomah, and we believe that a well-communicated and collaborative approach will provide the expertise and work products desired by the City. We look forward to discussing this opportunity further with you following your internal discussions and producing a more robust proposal for City Council review, when needed.

Sincerely,

Ben Rohr, AICP
Associate Planner

FIRM PROFILE

VANDEWALLE & ASSOCIATES: WHO WE ARE

Transforming places, shaping communities, building economies, and adding impact

Vandewalle & Associates is a collection of passionate professionals with expertise in disciplines that converge to best impact change and make places work better for people:

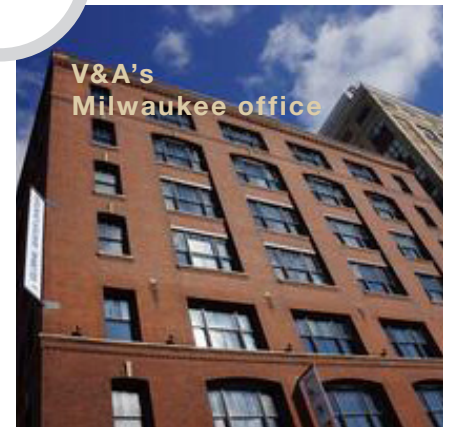
- **Community planning and zoning**
- **Land use planning**
- **Grant procurement**
- **Public engagement**
- **Multi-layered asset analysis**
- **Park and open space facility planning**
- **Intergovernmental relations**
- **Economic strategy**
- **Market analysis**
- **Neighborhood design**
- **Redevelopment**
- **Design and architecture**
- **Marketing**
- **Real estate**
- **Public-private partnerships**

Established in 1976, V&A has been a Midwest leader in community planning, zoning, public participation, place-based analysis, economic strategies, visioning, and implementation for more than 45 years. We work in partnership with our clients to identify core, place-based opportunities and translate them into strategic plans, innovative projects, and custom regulations.

Please visit our website for more information on our firm: www.vandewalle.com.



2 offices
40+ years



Ben Rohr is an Associate Planner at Vandewalle & Associates and works on a variety of Growth Management projects. In this role he provides planning services to municipalities in the form of comprehensive planning, park and open space planning, development review, zoning and sign ordinance rewrites and amendments, corridor revitalization and redevelopment planning, TIF creation and implementation, bicycle and pedestrian planning, GIS mapping, grant writing, urban service area amendments, covenant writing, land use expert testimony, and many others. He was also accredited by the American Planning Association with his AICP credentials in 2019.

Since joining V&A in 2018, Ben has been the project manager for 20+ projects including full zoning and sign ordinance rewrites, minor zoning ordinance amendments, Comprehensive Plan amendments, full Comprehensive Plan updates, full Park and Open Space Plan updates, Housing Affordability Reports, Urban Service Area Amendments, TIF District plans and amendments, and interactive online mapping, among others.

Beyond just project management, Ben is also a firm leader in innovative virtual and in person participatory strategies, techniques, and integration that leverage available resources to maximize public input and involvement in various planning processes.

Prior to joining V&A, Ben worked as a Land Use Planner for Region 1 Planning Council in Rockford, IL where he focused on both short- and long-range land use planning projects including a full rewrite of the Boone County Comprehensive Plan, the City of Loves Park Comprehensive Plan, and the Rockford Regional Bicycle and Pedestrian Study. Ben also worked as a Planner/GIS Specialist for Southwestern Wisconsin Regional Planning Commission in Platteville, WI, and held multiple planning internships during undergraduate and graduate school at the City of West Allis, Southwestern Wisconsin Regional Planning Commission, and the City of Janesville.

Throughout his career, Ben has worked to actively foster public engagement, more efficiently integrate government systems, and establish links between planning, public health, sustainability, and equity. He is passionate about utilizing planning to make smarter decisions, effectively leverage available assets, and better the community as-a-whole.



Madison office:
120 East Lakeside Street
Madison, WI 53715
C: 608.449.4912
E: brohr@vandewalle.com

EDUCATION

- M.U.P. Urban Planning
University of Wisconsin - Milwaukee
Milwaukee, Wisconsin
- B.S. Geography
Minor in Urban and Area Development
University of Wisconsin - Whitewater
Whitewater, Wisconsin

PROFESSIONAL LICENSES & MEMBERSHIPS

- American Planning Association AICP Accreditation
- Member, American Planning Association,
State and National Chapters

AWARDS AND RECOGNITION

- Award Winner: 2020 APA-WI Excellence in Planning Award, "City of Wausau Zoning Code and Zoning Map"

SCOTT HARRINGTON, AICP

Principal Planner

Scott Harrington is a Principal Planner and leads the tax increment finance practice at Vandewalle & Associates. He is a seasoned project manager and contributes special expertise in the creation and implementation of urban redevelopment initiatives. Since 1986, Scott has worked on the front lines in a number of cities in the Midwest, Southern and Western U.S. He is well-versed in the complex processes of management, community participation, financing and negotiations required to craft and implement long-range planning and large-scale revitalization efforts. His ease among elected bodies, plan commissions, the public, and government finance is second to none.

Given his diverse background, Scott leads and assists with a wide variety of projects at Vandewalle & Associates including everything from regional economic positioning initiatives, to municipal comprehensive plans and zoning regulations, to redevelopment strategies for downtowns, corridors and sites. Recently, Scott has served as the principal in charge of several projects focused on revitalizing urban corridors and neighborhoods. These include "The Current", a \$45-million riverfront redevelopment in Monona; the visioning and master planning for the Alliant Energy Center and surrounding "Destination District" in Madison; the East Washington Capital Gateway Corridor in Madison; Northwest Gateway in Downtown Fayetteville, North Carolina; Downtown and North Division Street Corridor in Stevens Point; Janesville Town Square; Downtown Mount Horeb; and Downtown Slinger. His projects have included a wide range of interactive methods and forums for engaging the public – including pop-up events, keypad polling, online surveys, charrettes, and visual preference surveys – as well as engaging historically under-represented communities through bi-lingual staff and by partnering with community organizations.



Madison office:
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EDUCATION

- M.U.P. Urban Planning
University of Michigan - Ann Arbor, Michigan
- B.S. Natural Resources
University of Michigan - Ann Arbor, Michigan

PROFESSIONAL MEMBERSHIPS & PRESENTATIONS

- Member, American Institute of Certified Planners
- Member, American Planning Association, Nation, Wisconsin, and Illinois Chapters
- Presenter, "Market-Ready Redevelopment" American Planning Association Upper Midwest Conference (2015)
- Presenter, "Using Charrettes as a Planning Tool" WCCMA & WAMCAM Annual Conference (2010)
- Presenter, "Content Sensitive Design & Corridor Planning" Innovations in Transportation Conference (2008)
- Presenter, "Preserving Neighborhood Character" American Planning Association National Conference (1996 and 2002)

- Former Board Member, Colorado Chapter of the American Planning Association
- Former Member, Technical Advisory Committee to Legislature on Intergovernmental Coordination, Florida Department of Community Affairs
- Co-author, "Innovative Water Conservation Ratemaking," Florida Water Resources Journal (August 1995)

PROJECT AWARDS

- Outstanding Urban Design from the Wisconsin Chapter of the American Planning Association in 2010 – for the City of Madison East Washington Avenue Capitol Gateway Corridor Plan
- Award of Merit from the American Society of Landscape Architects for Urban Planning and Design – for the Gulf Stream, Florida Design Manual

VANDEWALLE & ASSOCIATES FEE SCHEDULE

2022 Billing Rates			
Principal	\$190 to \$300	Other Charges: Invoice charges to the client consist of (1) Professional fees rendered at current billing rates (2) Reimbursable expenses billed at cost multiplied by 1.1 (3) Technology/Software expenses billed at \$50/month	
Associate	\$110 to \$150		
Assistant	\$85 to \$100		
GIS Technician/Specialist	\$95 to \$110	Expense	Cost
Communications Specialist	\$65 to \$150	Mileage	IRS Rate
Project Assistant	\$50 to \$80	Printing and Postage	Cost plus 10%

STAFF COMMITTEE PREPARATION REPORT

March 15th, 2022

Agenda Item: Recommendation on amendment to allow sole discretion and decision authority to the Plan Commission for Conditional Use Permits.

Summary and background information: Recommendation on amendment to allow sole discretion and decision authority to the Plan Commission for Conditional Use Permits. Appeals to Plan Commission decisions on Conditional Use Permits could still Board of Appeals if necessary. The Plan Commission has the background an expertise in hearing Conditional Use Permits. The public hearings are held at the Plan Commission and the Plan Commission is responsible for meeting the requirements of review. Conditional Use Permit reviews are considered quasi-judicial, therefore members of the Plan Commission that are also Council members are prohibited from acting on the recommendation at the Council as they would no longer considered to be impartial.

Recommendation: The Plan Commission recommends approval of the proposed ordinance amendment.

Shane Rolff

Zoning Administrator

3/7/22

Date

MINUTES FOR PLANNING COMMISSION

A Planning Commission meeting was held on **Thursday, February 24, 2022 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. Motion made by John Glynn, second by Remy Gomez to appoint Adam Gigous as Chairman for this meeting. All Ayes. Motion passed. Adam Gigous called the meeting to order at 5:30 PM. Present: Tina Thompson, Bryan Meyer (remote), Remy Gomez, Adam Gigous, and John Glynn. Also present: Building Inspector Shane Rolff. Absent: Brian Rice, and Mike Murray. Members of the public were in attendance and present via zoom at the following zoom link:

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmJLVFEFeb1dzVDNwdi91UHFYQT09>

APPROVAL OF MEETING MINUTES

Motion made by Thompson, second by Glynn to approve the Minutes from January 31, 2022. All ayes. Motion carried.

PUBLIC HEARING REZONING N. GLENDALE

- A.** Public hearing, per Section 52-256(e), to consider rezoning of City owned property located on North Glendale Ave from C1-Conservancy to I-Institutional was opened at 532PM. Members of the public were present and wish to speak.
- John Rusch stated that he is against the rezoning and that cities should never get rid of parks.
- Kari Johnson stated that he father build the ball park and was against the rezoning.
- Pete Thorson stated he is against the rezoning.
- Bill Owen stated he is against the rezoning.
- Dan Beach had questions about how it may affect his property on Harrison St.
- Shirley Butt questioned the need to rezone and wants to keep the parks.
- Ann Nelson-Koch stated she's not in favor of the rezone and wants to keep the parks.
- Kathy Beach asked why it needs to be rezoned.

The planning commission reminded the audience that this public hearing is solely for rezoning the property and not about what will be built on the land. Also stated that the ball field that is on the railroad property will remain and a new ball park will be built at a new location. Public hearing closed at 555PM.

- B.** Discussion and recommendation related to the rezoning of City owned property located on North Glendale Ave.

Gomez stated that he uses the ball parks on N. Glendale and reminded the audience that this meeting is only about rezoning the property. Rolff noted the Fire/EMS building has been discussed in Council for months and Council has vetted the property. Harrison St will continue to have access to the property.

Motion made by Gomez, second by Glynn to approve the rezoning of N. Glendale Ave. All Ayes. Motion carried.

PUBLIC HEARING CONDITIONAL USE ORDINANCE CHANGE

- A.** Public hearing, Chapter 52, Conditional Use Permits ordinance amendment was opened at 650PM.

No questions from the audience.

Public hearing was closed 654PM.

- B.** Discussion and recommendation on ordinance change for Chapter 52, Conditional Use Permit. Thompson reiterated that these changes will help future conditional use permits get approved faster and it will be less time the applicant needs to wait for approvals.

Motion made by Gomez, second by Thompson to approve the changes to conditional use permits. All ayes. Motion carried.

PUBLIC HEARING PARKING REGULATIONS ORDINANCE CHANGE

- A. Public hearing on proposed amendments to the City of Tomah ordinance regulating parking was opened at 658PM. Public hearing was only on ordinance changes 52-14 and 52-206 definitions and front yard parking. 52-116 parking requirements is put on hold.

Pete Thorson had questions on B1 district.

Public hearing was closed at 706PM.

- B. Discussion and recommendation related to the proposed amendments to the City of Tomah ordinance regulating parking. Motion by Glynn, second by Thompson to approve ordinance changes for 52-14 and 52-206. All ayes. Motion carried.

CERTIFIED SURVEY MAP

- A. Motion by Meyer, second by Thompson to approve Certified Survey Map (CSM) for Robert Joyce, Description: A parcel of land located in lots 1, 2 and 3, Block 7, Nuzum's Addition, being part of the NE1/4-SE1/4, Section 5, T17N-R1W, City of Tomah, Monroe County, Wisconsin. All ayes. Motion carried.
- B. Motion by Thompson, second by Gomez to approve Certified Survey Map (CSM) for Alissa and William Scheerer. Description: A parcel of land containing 0.44 acres (19,079 sq. ft.). Lot 25 of Sunny Hills West. Located in the NE1/4-SE1/4, of section 31, T18N, R1W, City of Tomah, Monroe County, Wisconsin. All ayes. Motion carried.

DISCUSSION ITEMS

- A. Discussion on fence height restriction in street side yard for reverse corner lots was postponed.
- B. Discussion on allowing Butcher Shops as wither a permitted use or conditional use in Business Districts was postponed.
- C. Discussion on planning consultant(s). Motion by Glynn, seconded by Thompson to contract with Vandewalle & Associates.

ADJOURN

Adjourn at 720PM.

Submitted by:

Casey Skowronski

Casey Skowronski
Public Works and Utilities Bookkeeper

03/02/2022

Date

Meeting minutes to be approved on: March 31, 2022

relationships, and your participation or vote on the matter at hand. If you are unsure, you should discuss the matter with legal counsel.

If, as a plan commission member, you do not feel you can be and appear impartial in a given decision, the best approach is to recuse yourself. To recuse yourself, do not vote *and* do not have any discussion or involvement in the matter in question. We recommend that you physically remove yourself from the table where the plan commission is seated while the matter is discussed to make it clear you are not serving as a member of the commission. The

meeting minutes should reflect that you have recused yourself. If you have recused yourself on the matter, you may offer testimony as a member of the public.

Recuse – to disqualify oneself from *all* official participation in a matter, usually because of a conflict of interest or prejudice. If you recuse yourself:

- Do not vote AND
- Do not discuss the topic as a member of the plan commission.

What rules apply when faced with the rezoning of an individual property?

Rezoning is a grey area of the law. In some states they are treated as quasi-judicial, but in Wisconsin they are viewed as legislative. The League of Wisconsin Municipalities recommends a conservative approach is to treat rezonings—particularly those that apply to individual properties—as quasi-judicial decisions.²⁹ This means that the rules of procedural due process apply, including the need for an impartial decision-maker.

In deciding whether to participate in a rezoning decision, the Local Government Center suggests analyzing whether an individual decision-maker would be affected by the rezoning to a greater extent than others in the community. If, for example, your next door neighbor is asking for the rezoning, you should abstain from any official involvement. If, however, the rezoning is for a major project that affects the entire area where you live and you are not affected more than others, it seems legitimate for you to take part in the decision.³⁰

May a person vote on an issue twice when serving on both the plan commission and governing body?

A governing body member who serves on the plan commission is disqualified from participating in a quasi-judicial decision that comes before the governing body if the member voted on the matter when it was before the plan commission. A governing body member in the same circumstances would not be precluded from voting on a legislative matter, such as a rezoning, since the requirement of an impartial decision-maker does not apply to legislative decisions.³¹

²⁹ Witynski, Curtis. "Impartiality in Zoning Decisions." *The Municipality*, May 2000. League of Wisconsin Municipalities.

³⁰ *Ethics & Conflicts of Interest—FAQs*, James H. Schneider, J.D. April 2008. Local Government Center. The Wisconsin Ethics Board (now GAB Ethics Division) has noted in recent opinions that common law principles may disqualify a member of a body from voting on a matter where the member has a direct pecuniary interest not shared by others similarly situated. See, e.g., *Wis Eth Bd* opinions 200309 and 200317 (citing *Board of Supervisors of Oconto County v. Hall*, 47 Wis. 208 (1879) and 36 *Op. Att'y Gen.* 45, 46 (1947)).

³¹ League of Wisconsin Municipalities. Legal Caption 445. 3/31/00.

OVERVIEW OF LAWS THAT APPLY TO THE PLAN COMMISSION

Plan commission members are considered public officials. As officials, they are subject to Wisconsin's open meetings law, public records law, code of ethics and conflicts of interest law.¹ Additional decision-making and procedural standards are determined by the type of decision the plan commission makes.

Types of Decisions

Plan commissioners must distinguish between the roles they play in order to determine the rules that apply to their decisions. Local land use decisions can be separated into three general categories:

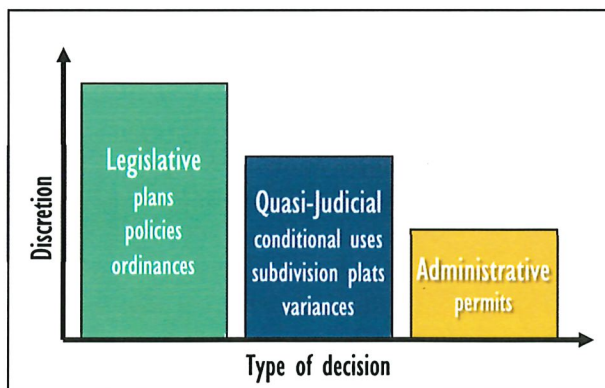
1. Legislative
2. Quasi-judicial
3. Administrative

Legislative actions are those which result in policy-making. They affect the community as a whole rather than a small area or a few individuals. The adoption or amendment of plans and ordinances are legislative actions reserved by state law for the elected governing body. When the plan commission makes a recommendation to adopt or amend a plan or ordinance, it also acts in a legislative capacity. Legislative decision-makers are afforded a great deal of discretion. They are limited only by procedural and constitutional concerns. In most cases, they are required or encouraged to involve the public in helping to shape their decisions.

Quasi-judicial decisions involve the application of rules and policies to the facts of a particular development proposal. The plan commission acts in a quasi-judicial manner when it

considers conditional use permits, subdivision plats, variances to a subdivision ordinance, and other similar decisions. Quasi-judicial decisions involve the exercise of some discretion. For example, when deciding whether to grant a conditional use permit, the plan commission has the power to investigate facts, hold hearings, weigh evidence, draw conclusions, and use that information as a basis for their official decision.² Discretion of quasi-judicial decision-makers is strictly limited by local ordinance and related state laws. Quasi-judicial decision-makers must apply the law as written and may not substitute their judgment for that of the governing body.

Administrative or ministerial decisions involve the routine application of adopted rules and standards. Examples include the issuance of zoning permits (permitted uses), building permits and sign permits. Discretion associated with these types of decisions is very limited. In smaller communities, a commission member may actually perform the duties of a zoning administrator or building inspector by accepting petitions and applications, issuing permits and making inspections. This practice reflects the reality of limited personnel and financial resources in smaller communities.

Discretion Associated with Local Land Use Decisions

¹ See Wis. Stat. §§ 19.81-98 (open meetings), 19.21-39 (public records), 19.59 (code of ethics for local officials), 946.12 (misconduct in public office), and 946.13 (private interest in public contracts). Available: <https://docs.legis.wisconsin.gov/statutes/prefaces/toc>.

² *Universal Glossary of Land Use Terms and Phrases*. 1998. Land Use Law Center, Pace University School of Law.

ORDINANCE NO. _____

**Ordinance Amending Sections 52-70 (a), 52-72, 52-73, 52-74, and
52-256 (e) of the City of Tomah Municipal Code**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section (a) of 52-70 Conditions and guarantees is hereby amended to read as follows:

- (a) The plan commission may stipulate such conditions and restrictions upon the establishment, maintenance, and operation of the conditional uses as it may find necessary to promote the public health, safety, and general welfare of the community and to secure compliance with the standards specified in section 52-71.

SECTION TWO: Section 52-72. Permit is hereby amended to read as follows:

Section 52-72. Permit.

The plan commission shall authorize the building inspector to issue a conditional use permit specified in this chapter after review and a public hearing, provided such uses are in accordance with the purpose and intent of this chapter.

SECTION THREE: Section 52-73 Denial is hereby amended to read as follows:

Section 52-73 Denial and Appeal.

- (a) No applications for a conditional use which has been denied wholly or in part by the plan commission shall be resubmitted for a period of one year from the date of denial, except on the grounds that substantial new evidence or proof of change to compliance with the applicable conditions is included in the resubmitted application.
- (b) An appeal from the decision of the plan commission regarding an application for a conditional use permit may be taken to the Board of Appeals by any person aggrieved by the decision of the plan commission and must be filed in the office of the city clerk within ten days of the decision of the plan commission. Such appeal must specify the grounds therefor. The Board of Appeals shall fix a reasonable time for the hearing of the appeal and give notice thereof as well as due notice to the parties in interest, and decide the same within a reasonable time. The decision of the plan commission shall be upheld unless the Board of Appeals by a favorable vote of two-thirds of the members of the Board of Appeals reverses or modifies the action of the plan commission.

SECTION FOUR: Section 52-74. Validity is hereby amended to read as follows:

Section 52-74. Validity.

Permits issued hereunder are valid only as to approved use and are not transferable without the approval of the plan commission.

SECTION FIVE: Section (e) of 52-256 Changes and amendments is hereby amended to read as follows:

(e) *Hearings.* The plan commission shall hold a public hearing on the proposed zoning change. Notice shall be provided as a Class 2 notice, under ch. 985 of Wis. Stats., published twice, once each week consecutively, with the last at least one week (seven days) before the hearing. The plan commission shall also give at least ten days prior written notice to the clerk of any municipality within 1,000 feet of any land to be affected by the proposed change or amendment.

SECTION SIX: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SEVEN: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

ARTICLE III. - CONDITIONAL USES

Sec. 52-67. - Permit.

Application for conditional use permits shall be submitted to the zoning administrator on forms provided by the administrator and shall be accompanied by a plan showing the location, size and shape of the lots involved and any proposed structures, and the existing and proposed use of each structure and lot. The cost of conditional use permits shall be established by the city council.

(Code 1993, § 17.30)

Sec. 52-68. - Application and procedure.

In all cases of proposed establishment of a conditional use specified in this chapter, the plan commission shall review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation drainage, sewerage and water systems and other aspects of the proposed use. The hearing on the application shall be held at the next regular meeting of the plan commission after complying with notice requirements. Notice of the proposed establishment of the conditional use and the public hearing shall be given by ordinary mail to the owners of the land immediately adjacent to the area to be considered for the new use extending 200 feet therefrom and to owners of lands extending 200 feet from the street frontage of opposite lands and also by a class I publication in the official newspaper.

(Code 1993, § 17.31)

Sec. 52-69. - Standards.

No permit for a conditional use shall be granted, unless the plan commission finds that the following conditions are present:

- (1) That the establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.
- (2) That the uses, values and enjoyment of other property in the neighborhood used for purposes already permitted shall not be substantially impaired or diminished by the establishment, maintenance or operation of the conditional use.
- (3) That the establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.
- (4) That adequate utilities, access roads, drainage and other necessary site improvements have been made or are being provided.
- (5) That adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion and traffic hazards in the public streets.

(Code 1993, § 17.31(1))

Sec. 52-70. - Conditions and guarantees.

- (a) ~~Prior to recommending to the city council the granting of a permit for a conditional use,~~ The plan commission may stipulate such conditions and restrictions upon the establishment, maintenance and operation of the conditional uses as it may find necessary to promote the public health, safety and general welfare of the community and to secure compliance with the standards specified in section 52-71.

- (b) Establishment, maintenance and operation shall be construed to include, but not be limited to, such factors as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, operations control, hours of operation, traffic circulation, deed restrictions, access restrictions, yard and parking requirements, insofar as the plan commission shall find that conditions applying to these factors are necessary to fulfill the purpose and intent of this chapter. In all cases in which a permit for conditional use is granted, the plan commission shall require such evidence and guarantees as it may deem necessary as proof that the conditions therewith are being and will be complied with.

(Code 1993, § 17.31(2))

Sec. 52-71. - Conditional uses.

Conditional uses shall comply with all other provisions of this chapter, such as lot width and area, yards, height, parking and loading.

(Code 1993, § 17.31(3))

Sec. 52-72. - Permit.

The ~~city council~~ plan commission shall authorize the building inspector to issue a conditional use permit specified in this chapter after review and a public hearing, provided such uses are in accordance with the purpose and intent of this chapter.

(Code 1993, § 17.31(4))

Sec. 52-73. – Denial ~~and Appeal~~.

- (a) No applications for a conditional use which has been denied wholly or in part by the ~~city council~~ plan commission shall be resubmitted for a period of one year from the date of denial, except on the grounds that substantial new evidence or proof of change to compliance with the applicable conditions is included in the resubmitted application.
- (b) ~~An appeal from the decision of the plan commission regarding an application for a conditional use permit may be taken to the B.O.A by any person aggrieved by the decision of the plan commission and must be filed in the office of the city clerk within ten days of the decision of the plan commission. Such appeal must specify the grounds therefor. The B.O.A shall fix a reasonable time for the hearing of the appeal, and give notice thereof as well as due notice to the parties in interest, and decide the same within a reasonable time. The decision of the plan commission shall be upheld unless the B.O.A, by a favorable vote of two-thirds of the members of the B.O.A, reverses or modifies the action of the plan commission.~~

(Code 1993, § 17.31(5))

Sec. 52-74. - Validity.

Permits issued hereunder are valid only as to approved use and are not transferable without the approval of the plan commission. ~~and city council~~.

(Code 1993, § 17.31(6))



STAFF PREPARATION REPORT

Agenda Item: Purchase a take home vehicle for the full-time Deputy EMS Chief

Background: It is the intent of the Ambulance Department to put an emergency take home vehicle into service for the full-time Deputy EMS Chief. This quick response vehicle is an SUV, driven by the Deputy EMS Chief/ Paramedic that will respond to life-threatening situations when an ambulance may be delayed, or extra help may be needed during normal shift hours or at night/weekends after normal shift times. This response vehicle and Deputy EMS Chief/Paramedic will arrive on scene, assess the incident severity, request additional resources if needed, start assessments and treatments, and be able to stabilize the patient until the ambulance arrives. This vehicle will allow TAAS to better use our resources more efficiently and, in many cases improve our response times.

Fiscal Notes: The Ambulance Department is a self-funding enterprise; this purchase will not affect the tax levy. The revenue fund is strong and is currently at \$2.5 million.

Recommendation: Tomah Area Ambulance Service Commission has reviewed the need and voted unanimously to make a recommendation that the Council approve the request to purchase a Ford Explorer SUV from the Monroe County Sheriff's Office not to exceed \$9000.00.

Respectfully Submitted,

3-7-2022

Public Safety Director/Fire Chief, Tim Adler

Date

Approved By:

Senior Executive Committee Chairman, Kirk Arity

3/7/22

Date

COMMON COUNCIL RECOMMENDATION
Community Development – Block Grant
03/15/2022

Item 17.

Agenda Item:

Review & action(s) to be taken in consideration of discontinuing/closing City of Tomah - Community Development Block Grant (CDBG) Housing State Revolving Loan Fund (SRLF)

Summary and background information:

At 03/03/2022 meeting CDBG Committee reviewed State of Wisconsin-DOA procedure for discontinuing/Close-out of Community Development Block Grant (CDBG) Housing Revolving Loan Fund (SRLF):

General discussion & consideration was given to:

1. Administrative fees earned and available are insufficient to cover costs of operating program,
2. Limited number of home rehabs can be funded by funds on hand
3. By discontinuing/closing City program funds would transferred via the State to Coulee Cap the designated regional administrator of CDBG Housing program for Monroe County

See attached 03/03/2022 CDBG Agenda Items #6a and #3

Community Development Block Grant - State Housing Rehab Loan Fund Program				
Bank Accounts Recap as of:		1/31/2022		
Account Type	Bank	Int Rate	YTD Int	Current Balance
State Rehab	Tomah Area CU	0.05%	3.60	88,919.25
	Total Funds on Hand		3.60	88,919.25
Outstanding Loan Recap as of:		1/31/2022		
		Current Loan Count & Totals		
State Rehab	Loans with monthly payment	2	17,117.00	
State Rehab	Deferred Payment Loans	30	492,730.70	
	Total State Rehab Loans	32	509,847.70	
City - SRLF Administrative Fee Fund Balance		12/31/2021		
12/31/20	12/31/21	12/31/21	12/31/21	Net YTD
Fund Balance	Fees Earned	Expenses	Fund Balance	Inc/Dec
-3,417.58	4,950.58	-4,633.92	-3,100.92	316.66

Recommendation

Item 17.

Following 03/03/2022 CDBG Committee review and discussion of discontinuing/closing City of Tomah - Community Development Block Grant (CDBG) Housing State Revolving Loan Fund (SRLF), Remy Gomez moved seconded by Rick Murray to recommend to City Council that:

1. City of Tomah – CDBG SRLF fund be discontinued with the submission of formal request to State of WI – DOA by 03/31/2022 to include the following per State of Wisconsin-DOA procedures:
 - a. On official grantee letterhead, a letter expressing the grantee's desire to discontinue its participation in the program, signed by the grantee's chief elected official or their designated representative.
 - b. Minutes from a formal municipal or committee meeting expressing the approval of the grantee's termination of its participation in the program.
 - c. Enclosed with the request must be a fully updated and accurate, a) RLF Account Transactions Journal, b) current account bank statement, c) Project Loan Tracking Report / Loan Portfolio.
- and
2. Upon State of WI approval of City of Tomah request to discontinue CDBG Housing SRLF program shall proceed/implement following State of Wisconsin-DOA procedures
 - a. Account Closure
 - i. A check for the entire balance of CDBG-Housing funds, accompanied by the latest checking account statement. Check must be made out to Wisconsin Department of Administration and mailed to 101 East Wilson Street, PO Box 7970, Madison, WI 53707. As of 4/1/2020 wire transfers are preferred.
 - ii. Proof of CDBG-Housing RLF account closure.
 - b. File Management
 - i. Administrative and individual project files must be maintained by the grantee.
 - ii. Grantees will maintain ownership of mortgages currently held in their name.
 - iii. Grantees must continue to accurately maintain their loan receivables/portfolios.
 - iv. When a grantee receives client payments or payoffs, they will deposit these funds into their general account. Grantees may retain up to 17% of these payments and payoffs for actual administrative expenses of the CDBG Housing RLF program. The remaining balance of these payments and payoffs must be submitted to DEHCR at least monthly or as agreed upon by DEHCR.
 - v. Grantees will be responsible for satisfactions and subordination requests. Administration funds can be used to cover the cost of this work.
 - vi. Grantees will provide a current mortgage receivable list to DEHCR when a payoff is received.
 - vii. Grantees will provide a current mortgage receivable list to DEHCR annually, no later than January 31.

Prepared By:

 3/7/2022
Rachel Muehlenkamp, Director Date

Procedures for Discontinuing Grantee CDBG-Housing RLF Programs

Prepare By: Rachel Muchnik
2/23/2022

The grantee will submit the following to the CDBG-Housing Revolving Loan Fund program manager for approval.

Formal Request

1. On official grantee letterhead, a letter expressing the grantee's desire to discontinue its participation in the program, signed by the grantee's chief elected official or their designated representative.
2. Minutes from a formal municipal or committee meeting expressing the approval of the grantee's termination of its participation in the program.
3. Enclosed with the request must be a fully updated and accurate, a) RLF Account Transactions Journal, b) current account bank statement, c) Project Loan Tracking Report / Loan Portfolio.

Upon approval by DOA/DEHCR personnel, the grantee will submit to the CDBG-Housing Revolving Loan Fund program manager.

Account Closure

1. A check for the entire balance of CDBG-Housing funds, accompanied by the latest checking account statement. Check must be made out to Wisconsin Department of Administration and mailed to 101 East Wilson Street, PO Box 7970, Madison, WI 53707. As of 4/1/2020 wire transfers are preferred.
2. Proof of CDBG-Housing RLF account closure.

File Management

1. Administrative and individual project files must be maintained by the grantee.
2. Grantees will maintain ownership of mortgages currently held in their name.
3. Grantees must continue to accurately maintain their loan receivables/portfolios.
4. When a grantee receives client payments or payoffs, they will deposit these funds into their general account. Grantees may retain up to 17% of these payments and payoffs for actual administrative expenses of the CDBG Housing RLF program. The remaining balance of these payments and payoffs must be submitted to DEHCR at least monthly or as agreed upon by DEHCR.
5. Grantees will be responsible for satisfactions and subordination requests. Administration funds can be used to cover the cost of this work.
6. Grantees will provide a current mortgage receivable list to DEHCR when a payoff is received.
7. Grantees will provide a current mortgage receivable list to DEHCR annually, no later than January 31.

City of Tomah - CDBG SRLF
Outstanding Loan Balance as of 1/31/2022 \$ 509,847.70
X 17%
\$ 86,674.11

Rachel Muehlenkamp

From: Rachel Muehlenkamp
Sent: Friday, February 11, 2022 9:09 AM
To: Lamont Kiefer (District6@tomahonline.com); Mayor; Pete Peterson; Richard Yarrington; Rick Murray; Robert Keene; remyhgoomez22@gmail.com; Kirk Arity
Cc: Becki Weyer; Molly Powell
Subject: Info to review in consideration of City of Tomah State RLF discontinue/close-out into Regional State RLF
Attachments: Procedures for Discontinuing Grantee CDBG 02112022.pdf
Follow Up Flag: Follow up
Due By: Sunday, February 20, 2022 4:00 PM
Flag Status: Flagged

Tracking:	Recipient	Delivery
	Lamont Kiefer (District6@tomahonline.com)	Delivered: 2/11/2022 9:09 AM
	Mayor	Delivered: 2/11/2022 9:09 AM
	Pete Peterson	
	Richard Yarrington	
	Rick Murray	
	Robert Keene	
	remyhgoomez22@gmail.com	
	Kirk Arity	Delivered: 2/11/2022 9:09 AM
	Becki Weyer	Delivered: 2/11/2022 9:09 AM
	Molly Powell	Delivered: 2/11/2022 9:09 AM

Good Morning,

As consideration of City of Tomah State RLF being discontinued/close-out into Regional State RLF is be on 3/3/2022 for discussion, the attached is being provided now to allow you all time to review and if you have questions or addtl questions please let me asap so answers/addtl info is ready for 3/3/22 meeting.

Attached are the instructions to discontinue the local housing RLF program were received today from

Tamra Fabian | Section Chief
 Department of Administration
 Division of Energy, Housing, and Community Resources
Tamra.Fabian@wisconsin.gov
 Main: (608) 266-7531 | Direct: (608) 261-7747
 Cellular: (608) 516-6322 Preferred

Thanks and have a good day!

Rachel Muehlenkamp
 City of Tomah Housing & CDBG
 Phone: 608-374-7455
 Fax: 608-374-7458
tomahpha@tomahonline.com

Rachel Muehlenkamp

From: Fabian, Tamra - DOA <tamra.fabian@wisconsin.gov>
Sent: Friday, February 11, 2022 11:19 AM
To: Rachel Muehlenkamp
Cc: Rick Murray
Subject: RE: City of Tomah RLF considering close-out into Regional RLF

Hi Rachel,

We do not have a template for the desire to discontinue. I usually receive a letter signed by the CEO that states the following: At the January 15, 2022 (date of your meeting) Common Council meeting the City of Tomah voted to discontinue its local CDBG RLF Housing program and return the RLF balance to the State.

If you discontinue after 3/31/22 and depending on how far after 3/31/22, I will have you submit an updated annual report and/or have you send me your beneficiary journal indicating if any new transactions occurred after the 3/31/22 date.

I hope this information helps. Please let me know if I can be of further assistance.



Tamra Fabian | Section Chief
Department of Administration
Division of Energy, Housing, and Community Resources
Tamra.Fabian@wisconsin.gov
Main: (608) 266-7531 | Direct: (608) 261-7747
Cellular: (608) 516-6322 Preferred



From: Rachel Muehlenkamp <tomahpha@tomahonline.com>
Sent: Friday, February 11, 2022 9:24 AM
To: Fabian, Tamra - DOA <tamra.fabian@wisconsin.gov>
Cc: Rick Murray <murnnoth@charter.net>
Subject: RE: City of Tomah RLF considering close-out into Regional RLF

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Tamra,

Thanks for the quick response.

Is there standard wording for the "Official Grantee letter" or a sample of the letter available?

Also, If City discontinues RLF after 03/31/22 annual reporting for 04/01/2021 to 03/31/2022 was completed, would there be a final report due?

Rachel Muehlenkamp

From: Rachel Muehlenkamp
Sent: Friday, February 11, 2022 12:57 PM
To: remberto gomez
Cc: Lamont Kiefer (District6@tomahonline.com); Mayor; Pete Peterson; Richard Yarrington; Rick Murray; Robert Keene; Kirk Arity; Molly Powell; Becki Weyer
Subject: RE: Info to review in consideration of City of Tomah State RLF discontinue/close-out into Regional State RLF

Follow Up Flag: Follow up
Due By: Sunday, February 20, 2022 4:00 PM
Flag Status: Flagged

Remi,

This is the history/knowledge I have to share:

The State RLF program was funded separately from the original Federal funds. And all State RLF funds must still be accounted for in annual reporting to State and comply with State CDBG policies & procedures.

The Federal funds were received I think for programs in the 1980's and at some point (date unknown) these Federal funds/programs were considered closed and there are no reporting requirements for the Federal funds to either the Dept of HUD or to the State. At the start of my employment 2003 I was instructed by Tim Riggs who was City Planning Director that these funds were no longer tied to any HUD or State program and the City had sole discretion on spending. He indicated that at that time the Federal funds remained designated for housing improvement program needs in the City.

Note: No records from the 1980's are available; unless possible CDBG Board meeting minutes that would provide the written documentation of Federal fund history.

Also, as the State has regionalized Administrators of CDBG funds (which in our area is Coulee Cap): The City of Tomah is no longer eligible to apply for these funds as Coulee Cap receives the funds for our region.

Hope this provide some clarification and have a good weekend!

Rachel Muehlenkamp
City of Tomah Housing & CDBG
Phone: 608-374-7455
Fax: 608-374-7458
tomahpha@tomahonline.com

From: remberto gomez <remyhgomez22@gmail.com>
Sent: Friday, February 11, 2022 11:48 AM
To: Rachel Muehlenkamp <tomahpha@tomahonline.com>
Subject: Re: Info to review in consideration of City of Tomah State RLF discontinue/close-out into Regional State RLF

Is there any statues that would prevent us or hurt us if we leave the state program and keep the federal?

On Fri, Feb 11, 2022 at 9:09 AM Rachel Muehlenkamp <tomahpha@tomahonline.com> wrote:

Community Development Block Grant

Bank Accounts Recap as of :

1/31/2022

Account Type	Bank	Int Rate	YTD Int	Current Balance	Last Mo Balance	Net Inc/Dec
Federal Rehab	Bank First	0.10%	0.00	234,923.75	237,695.31	-2,771.56
State Rehab	Tomah Area CU	0.05%	3.60	88,919.25	83,590.65	5,328.60
	Total of All Funds on Hand		3.60	323,843.00	321,285.96	2,557.04

Administrative Fees Fund Recap as of :

1/31/2022

		2022 Budgeted	01/01/22	Current YTD	Last Month	Net Month	Net YTD
		YE Balance	Fund Balance	Fund Balance	Fund Balance	Inc/Dec	Inc/Dec
City Fund C - Administrative Fee Fund Balance		22,488	34,827.65	33,619.87	34,827.65	-1,207.78	-1,207.78

Note: Balance includes unspent fees earned from Federal & State housing programs and from Business from program closed in 2019

Outstanding Loan Recap as of:

1/31/2022

Outstanding Loan Recap as of:				1/31/2022		Last Mo Loan Count & Totals		MTD	YTD Write-Off
				Current Mo Loan Count	Current Mo Loan Totals			Net Inc/Dec	Adjustments
Federal Rehab	Loans with monthly payment			4	265,185.43		4	267,281.49	
Federal Rehab	Deferred Payment Loans			10	87,079.41		10	87,079.41	0.00
	Total Federal Rehab Loans			14	352,264.84		14	354,360.90	-2,096.06
State Rehab	Loans with monthly payment			2	17,117.00		1	5,950.00	
State Rehab	Deferred Payment Loans			30	492,730.70		30	492,730.70	0.00
	Total State Rehab Loans			32	509,847.70		31	498,680.70	11,167.00
	Grand Total Rehab Loans			46	862,112.54		45	853,041.60	9,070.94

Note: 5/31/19 ED RLF closed & part City General Fund

Notation added
to C/c 3/15/2022
Agenda copy
Razp

Agenda Item #3

Prepared by
Rachel Muchlenburg
2/10/2022

Item 17.