



MEETING NOTICE: AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Tuesday, February 15, 2022 at 6:00 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

*****PLEASE NOTE THAT THE COMMON COUNCIL WILL GO INTO CLOSED SESSION AT 6:00 P.M. IF NECESSARY, THE COUNCIL WILL RECONVENE TO CLOSED SESSION IMMEDIATELY FOLLOWING THE REGULAR SESSION. *****

Join Zoom Meeting:

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

AGENDA:

CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

Adjourn to Closed Session Pursuant to State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved; and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Anyone Desiring to Appear Before the City Council

- . Confer with Legal Council Regarding Potential Litigation
- . Deliberating or Negotiating the Purchasing of Public Properties
- . Discussion of Proposed Senior Executive Team Compensation Changes

REPORTS

Mayor

City Administrator

- [1.](#) Interim City Administrators Report

Public Safety

- [2.](#) January Monthly Report

City Clerk

- [3.](#) City Clerk Monthly Report

Treasurer

- [4.](#) Preliminary - December 31, 2021 Revenues With Comparison to Budget

Library

Tomah Public Housing & Community Development Block Grant

Senior & Disabled Services

- [5.](#) Senior & Disabled Services Department Report

Planning & Building Inspection

- [6.](#) January Building Permit and Code Enforcement Report

Chamber/Convention & Visitors Bureau

Common Council – February 15, 2022

CONSENT AGENDA:

- [A.](#) Approval of Minutes from January 18, 2022
- [B.](#) Special Event Outdoor Cabaret License for the Greater Tomah Area Chamber of Commerce
- [C.](#) Special Beer Permit Application for Tomah Lions Club
- [D.](#) January 31, 2022 Cash and Investments Report

(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).

APPOINTMENTS:

- [1.](#) Appointment of 2022-2023 Election Officials
- [2.](#) Park and Recreation Commission Appointment for Josephine Piper to fulfill the term of Jared Tessman ending April 2023

COMMITTEES:

Committee of the Whole

- [3.](#) Public Transit Lease Agreement between City of Tomah and Running Inc
- [4.](#) Ordinance Amendment - Sec 38-122 Regarding Special Assessments
- [5.](#) ARPA Funds Approval for City Hall Remodel
- [6.](#) Flare Ave. ballfield and park site plan
- [7.](#) Resolution for Payment of Monthly Bills
- [8.](#) Ordinance Repealing Division 3, Article VII, Convention and Visitors Bureau based upon recent Tourism Entity Agreement with Greater Tomah Area Chamber of Commerce
- [9.](#) Comprehensive Plan amendment specific to Future Land Use Map
- [10.](#) Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the City of Tomah Code of Ordinances Effectuating Implementation of the Senior Executive Team in lieu of City Administrator
- [11.](#) Approval of Revision of Public Works and Utilities Director Job Description
- [12.](#) Approval of Revision of Building Inspector Job Description
- [13.](#) Approval of Revision of City Clerk Job Description
- [14.](#) Approval of Revision to the City Treasurer Job Description
- [15.](#) Final Assessment Report: 2021 Street and Utility Improvements

ADJOURN

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



**819 Superior Ave.
Tomah, WI 54660**

Interim City Administrators Report

Some of the highlights are as follows:

1. Filed the management plan for the superfund site at Recreational Park. This was an action item required from our previous 5-year review.
2. Attended LRPC and offered suggestions on the role of this committee. Shane started the conversation for this group by asking to define the committee's mission moving forward. This group reaffirmed, by consensus, the mission related to the long-range economic development for the City of Tomah. It was also recommended to have LRPC update the comprehensive plan as well.
3. I was able to attend the Chamber of Commerce/Convention and Visitor Bureau annual meeting.
4. Molly and I have scheduled training with Ehlers related to levy limit strategies, rating methodologies and other related topics. This is a workshop offered to other communities as well.
5. We unfortunately were not awarded any funding associated with the Tourism Grant application.
6. Attended the Diggers Hotline Safety Seminar via Zoom at Recreational Park long with Public Works, Water and Sewer Utilities and Parks and Recreation.

Kirk Arity

CITY OF TOMAH PUBLIC SAFETY

MONTHLY REPORT January 2022



Public Safety Director / Fire Chief Tim Adler

TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR January 2022

FIRE CALLS:

1. **STRUCTURE:** 0
2. **VEHICLE FIRES:** 0
3. **GRASS:** 0
4. **FALSE ALARMS:** 1
5. **INJURIES:** 0
6. **GOOD INTENT CALLS:** 1
7. **HAZMAT:** 6
8. **OTHER:** 4
9. **MOTOR VEHICLE ACCIDENT/RESCUE:** 13

FIRE INSPECTION HOURS: 0

FIRE SAFETY EDUCATION HOURS: 0

CALLS FOR SERVICE: 0

The Tomah Fire Department has 37 members on the roster. I continue to spend most of my time working with Kelly Inc. getting the Emergency Service Building project ready for Bid on February 17th. I was notified recently that the fire department will be going through an ISO Audit, I have been gathering information to get ready for this process. I was hoping this wouldn't take place until after the building project due to many of the changes that will be taking place. Once the building is done I will pursue a self-induced audit in order to make gains in our rating.

Yours in Safety

Public Safety Director / Fire Chief

Tim Adler



Tomah Fire Department Staff

Fire Chief
*Tim Adler (32 Years)

Deputy Chief
*Jeremy Likely (15 Years)

Assistant Fire Chiefs
Dale Trowbridge (31 Years)
*Joe Kube (27 Years)
Joe Amberg (31 Years)

Safety Officer
Dave Baggott (23 Years)

Training Officer
*Bob Walker (21 Years)

Captain
Rob Larkin (24 Years)
Charles Muller (19 Years)

Lieutenant
*Jared Tessman (10 Years)
*Tim Ehlers (10 Years)

Rescue Technicians
Kerwin Greeno (25 Years)
Pat Doyle (25 Years)

*=Rescue Techs



Fire Fighters
Tim Larkin (46 Years)
Jody Pierce (27 Years)
Roy Gigous (27 Years)
Jerry Steele (20 Years)
*Brad Retzlaff (19 Years)
Scott Woodworth (19 Years)
*Steve Walheim (19 Years)
Cory Lenz (17 Years)
Ron Schneider (16 Years)
*Dave Meyer (16 Years)
Tim Cram (15 Years)
*Chris Semann (10 Years)
*Rob Moake (6 Years)
*Chad Gunder (7 Years)
*Steve Miller (4 Years)
*Megan Mickelson (3 Years)
*Phil Gigous (3 Years)
Joe Lenz (3 Years)
*Bret Noltner (3 Years)
Chris Neal (1 Year)
Brandon Mauricio (1 Year)
Mitchell Larkin (New)
Taylor McMullen (New)
Brandon Sibert (New)



Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report

January 2022

City of Sparta Total: 4

City of Tomah Total: 209

Town of Adrian Total: 3

Town of Byron Total: 5

Town of Grant Total: 3

Town of Greenfield Total: 4

Town of LaFayette Total: 2

Town of La Grange Total: 7

Town of Lincoln Total: 6

Town of Oakdale Total: 3

Town of Tomah Total: 15

Town of Wilton Total: 1

Village of Kendall Total: 1

Village of Oakdale Total: 5

Village of Warrens Total: 2

Village of Wyeville Total: 1

Total: 3

Total Records 274



City of Tomah City Council Meeting – February 15th 2022

Public Safety director's Report For: **January**

1. **STAFFING:** Two of the three shifts are currently at full staff and the third shift has one full-time opening, we have been advertising all over for the past two month and have not received many applications. This continues to be a battle all over the State. We also have 1 part-time paramedic, 2 part-time critical care paramedics and 11 part-time EMT's. January was a rough month, we got hit hard with Covid having multiple members out at the same time along with one workman's comp injury, we had an employee broke a bone in her hand while working on the job. She will return to work in early February.
2. **BUILDING UPDATE:** The majority of my time is being spent on working with Keller Inc. on the electrical, plumbing, HVAC, interior design and fixtures that are associated with the project. I am having building conversation meetings with both the EMS and Fire crews reviewing each component of the building, I am meeting with my two Deputy Chiefs going over each area of the building to ensure we have everything covered.
3. **VEHICLES:** We purchased a 2022 GMC ½ Ton pickup which we will utilize as our fly vehicle for the Paramedic Supervisors response vehicle. This is replacing the fly car that got damaged a year ago due to a deer strike. It should be here any day now. We will have a couple of weeks getting it ready before it starts responding to calls once we get it here.
4. **OTHER:** We have currently have two more paramedics enrolled in the critical care Paramedic class which will take us to ten total in the service.

Yours in Safety
Public Safety Director / Fire Chief
Tim Adler

Transfer Statistics break down

TAAS Monthly Statistical Report January 2022

Year to Date Calls for Service – 274

- Calls with multiple ambulances – 11

Year to Date Reports Written – 273

Calls for Service in January – 274

- Calls with multiple ambulances – 11

Reports Written in January – 273

Year to Date All Transfers – 84 Requested. Accepted 67, Declined 17 - 79.76%

- Tomah Health ER– Requested 53, Accepted 51. 93.23% Accepted.
- Tomah Health OB & Acute Care – Requested 2, Accepted 2. 100.00% Accepted.
- Tomah VA – Requested 11, Accepted 10. 90.91% Accepted.
- In July 2021, we started documenting transfer request from Tri-State Dispatch (MedCom). In 2022, we have received 18 transfer requests either from Gundersen Hospitals (Vernon, Moundview, Hillsboro, Gundersen, or Mayo Lax) or through Tri-State Dispatch. Of these 18 requests, we have accepted 1.

January Transfers – 84 Requested. Accepted 67, Declined 17.

- Estimated Lost Revenue for December – $17 \times \$1,500 = \$25,500$
- Critical Care Transfers - 7
 - Accepted – 7
- Reasons for Turn Down in December
 - Staffing – 10
 - On Transfers or 911s / Would Not Wait – 1
 - Medical Necessity – 3
 - Weather/Road Conditions – 1 (Viroqua to Madison)
 - Unknown – 2

Mutual Aid

- Assisted – 6
 - Black River Falls EMS – 2
 - Mutual Aid – Weakness – Two patients on scene, we were the second ambulance.
 - Mutual Aid – Motor Vehicle Accident – Triple fatality accident, requested as additional ambulance. Cancelled en route.
 - Camp Douglas Rescue – 2

- **Change of Quarters** – All Juneau County ambulances were busy on calls.
 - **Mutual Aid** – Bleeding
- Wilton Ambulance – 1
 - **Mutual Aid** – Syncope
- Fort McCoy Fire Department – 1
 - **Paramedic Intercept** – Abnormal EKG
- **Requested – 7**
 - Fort McCoy – 7
 - **Change of Quarters** – Two on-duty ambulances on an overdose call, one off-duty ambulance on a transfer to Minneapolis.
 - **Change of Quarters** – Two on-duty ambulances on 911 calls
 - **Mutual Aid** – Catheter Problems – Two on-duty ambulances working a cardiac arrest.
 - **Mutual Aid** – Abdominal Pain – Two on-duty ambulances on 911 calls. Deputy Chief responded off-duty. Signed refusal. Cancelled Fort McCoy.
 - **Mutual Aid** – Dizziness – Two on-duty ambulances on 911 calls.
 - **Mutual Aid** – Weakness – One on-duty ambulance on transfer, one on-duty ambulance on 911 call. Fort McCoy requested a paramedic intercept from the ambulance that returned from the transfer for an abnormal EKG.

Legal Blood Draws

- **January – 2 (Year to Date – 2)**

TAAS Monthly Statistical Report January 2022

| | | | | |
|---|---|---|--|--|
| Calls For Service 273 1 Year Ago: 239 | Cancelled/No Transport 74 1 Year Ago: 58 | Facility Transfers 64 1 Year Ago: 74 | Denied Transfers 17 1 Year Ago: 11 | Estimated Lost Revenue/Trnsfr \$25,500.00 Yr to Date: \$25,500.00 |
| Total Miles Driven 4458.7 1 Year Ago: 3945.5 | Mutual Aid Requests Draw 1 Year Ago: 3 | Incoming Payments \$212,298.00 Yr to Date: \$212,298 | Billed To Patients \$374,854.10 Yr to Date: \$374,854 | Total Bad Debt Collected In 2021 \$5,651.81 |
| Billed Medicare \$156,057.50/JUST NGS Yr to Date: \$156,058 | Collected Medicare \$37,194.75/JUST NGS Yr to Date: \$37,195 | Uncollectable-Medicare (30% Retrivable) \$104,917.87/JUST NGS Yr to Date: \$104,917.87 | | |
| Billed Medicaid \$69,969.30/JUST EDS Yr to Date: \$69,969 | Collected Medicaid \$7,084.05/JUST EDS Yr to Date: \$7,084 | Medicaid Write-Off \$35,570.25/JUST EDS Yr to Date: \$35,570 | Salary Stipend \$0.00 Yr to Date: \$0.00 | |
| Billed Insurance \$46,079.60/also other ngs&eds Yr to Date: \$46,080 | Collected Insurance \$32,441.16 Yr to Date: \$32,441 | Write-Off Per Insurance \$6,825.95 Yr to Date: \$6,826 | Collections \$28,930.45 Yr to Date: \$28,930 | Collected Patient \$24,541.04 Yr to Date: \$24,541 |
| Billed V.A. \$102,747.70 Yr to Date: \$102,748 | Collected V.A. \$111,037.00 Yr to Date: \$111,037 | Outstanding V.A. 2020 & Prior: \$5,153.04 2021: \$18,643.20 2022 As of 01/31: \$76,129.60 | | |

NOTES:

CURRENT ROSTER EMPLOYEE ROSTER

| Number / Job | Licensure | Name | Status | Number/ Job Status | Licensure | Name | Status |
|-----------------|-----------------|------------------------|---------|--------------------|-----------------|--------------------|--------|
| Full-Time Staff | | | | Part-Time Staff | | | |
| 1 | FT Director | Chief Tim Adler | | 19 | PT Paramedic/CC | Lisa Hart | |
| 2 | FT Bookkeeping | Christi Anderson | | 20 | PT Paramedic/CC | Isabell Miles | |
| 3 | FT Paramedic/CC | Dep Chief Adam Robarge | | 21 | PT Paramedic/CC | | |
| 4 | FT Paramedic/CC | C.L. Brandon Sibert | A-Shift | 22 | PT Paramedic | Laura Scharlau | |
| 5 | FT Paramedic/CC | Jeremy Schaller | A-Shift | 23 | PT Paramedic | | |
| 6 | FT Paramedic | C.L. Chris Brigson | B-Shift | 24 | PT Paramedic | | |
| 7 | FT Paramedic/CC | C.L. Jeremy Becker | C-Shift | 25 | PT Paramedic | | |
| 8 | FT Paramedic/CC | Morgan Scharlau | B-Shift | 26 | PT AEMT | Chris Prindiville | |
| 9 | FT Paramedic/CC | Mitch Larkin | C-Shift | 27 | PT AEMT | Nathan Bronstad | |
| 10 | FT Paramedic | Andrew Rinehart | B-Shift | 28 | PT AEMT | Tim Ehlers | |
| 11 | FT Paramedic | Michael Forlines | B-Shift | 29 | PT AEMT | | |
| 12 | FT AEMT | Stacy Frost | C-Shift | 30 | PT EMT | Pete Huneck | |
| 13 | FT AEMT | Stacey Zellmer | A-Shift | 31 | PT EMT | Tom Bailey | |
| 14 | FT Paramedic | Bryce Bischel | C-Shift | 32 | PT EMT | Phillip Gigous | |
| 15 | FT EMT | Dawson Dean | B-Shift | 33 | PT EMT | Rostislav Yerokhin | |
| 16 | PT Paramedic | Gus Stephenson | A-Shift | 34 | PT EMT | Kelsey McGarry | |
| 17 | PT AEMT | Sara Moore | A-Shift | 35 | PT EMT | Brandon Maurico | |
| 18 | PT | | C-Shift | 36 | PT EMT | Katie Karper | |
| | | | | 37 | PT EMT | Hayley Kuester | |
| | | | | 38 | PT EMT | | |
| | | | | 39 | PT EMT | | |

Monthly Invoices December 2021

| ACCT # | DATE | DESCRIPTION & INVOICE # | CREDIT CARD YES | AMOUNT |
|--------|------------|--|-----------------------|------------|
| 2900 | 12/31/2022 | DAS Health - Inv. #2033969 | X | \$93.39 |
| 2900 | 1/1/2022 | DAS Health - Inv. #2032734 | X | \$303.00 |
| 3400 | 12/29/2021 | Medline.com Inv. # 1980170024 | | \$1,024.13 |
| 3400 | 12/29/2021 | Medline.com Inv. # 1980170027 | | \$188.36 |
| 3400 | 12/28/2021 | EPM Inv. 2307382 | | \$659.80 |
| 2230 | 1/1/2022 | Lynxx Networks | | \$684.84 |
| 3200 | 1/1/2021 | Monroe County Herald (Newspaper) | | \$54.00 |
| 2210 | 1/4/2021 | Alliant Energy | | \$424.95 |
| 3400 | 1/3/2022 | EPM Inv. 2308615 | | \$790.99 |
| 3400 | 12/30/2021 | EPM Inv. 2308143 | | \$998.95 |
| 3400 | 12/31/2021 | Mississippi Welders - #1414658 | | \$12.92 |
| 3400 | 1/5/2022 | Mississippi Welders - #459588 | | \$63.42 |
| 3500 | 12/8/2021 | Larkins unit 265 | | \$72.38 |
| 3500 | 12/29/2021 | Larkins unit 269 (Front tires) | | \$463.31 |
| 3500 | 12/27/2021 | Larkins unit 269 (oil Change) | | \$72.38 |
| 3400 | 1/4/2022 | EPM Inv. 2306949 | | \$42.95 |
| 3400 | 1/4/2022 | EPM Inv. 2308976 | | \$64.79 |
| 3400 | 12/31/2021 | Kwik Trip (fuel) | | \$4,746.73 |
| 2200 | 1/7/2022 | WE Energies | | \$249.28 |
| 3400 | 1/12/2022 | Mississippi Welders - #459615 | | \$90.10 |
| 3350 | 1/10/2022 | UW Health (Pals e-cards) | | \$8.00 |
| 3100 | 12/22/2021 | Minuteman Press | | \$114.26 |
| 3400 | 1/19/2022 | Mississippi Welders - #459637 | | \$135.82 |
| 3500 | 1/12/2022 | Everest Inv. PO5925 | | \$428.99 |
| 3400 | 1/10/2022 | EPM Inv. 2310218 | | \$218.73 |
| 3400 | 1/13/2022 | EPM Inv. 2311548 | | \$89.10 |
| 3400 | 1/13/2022 | EPM Inv. 2311549 | | \$165.98 |
| 3400 | 1/13/2022 | EPM Inv. 2311582 | | \$197.07 |
| 3400 | 1/24/2022 | Avante Health Solutions - Ref # SO0126647 | X | \$425.00 |
| 3350 | 1/21/2022 | Western Technical College Augustus Stephenson | | \$1,100.15 |
| 2900 | 1/26/2022 | Log Me in (Go to meeting account) | X | \$192.00 |
| 3400 | 1/26/2022 | Mississippi Welders - #456661 | | \$54.15 |

| | | | |
|------|------------|---|------------|
| 3400 | 1/18/2022 | Zoll Inv. # 3436162 | \$4,218.75 |
| 3400 | 1/18/2022 | Zoll Inv. # 3435507 | \$268.64 |
| 3300 | 1/25/2022 | Adam Robarge Mileage | \$211.46 |
| 2900 | 1/27/2022 | Crams Computer Center Service Call, printer | \$92.00 |
| 3200 | 11/23/2021 | Wisconsin EMS Association | \$148.00 |
| 3400 | 1/18/2022 | Zoll Inv. # 348610 | \$974.58 |

| ACCT # | DATE | DESCRIPTION & INVOICE # | CREDIT CARD YES | AMOUNT |
|--------|-----------|--------------------------------|-----------------------|--------------------|
| 3350 | 1/29/2022 | Jeremy Becker NREMT | | \$32.00 |
| 3400 | 1/24/2022 | Bound Tree Inv # 84375990 | | \$183.98 |
| 2230 | 1/21/2022 | CenturyLink | | \$76.33 |
| 3400 | 1/31/2022 | Mississippi Welders - #1426181 | | \$10.54 |
| 3400 | 1/20/2022 | Quill Inv. # 22461736 | | \$107.97 |
| 3100 | 1/20/2022 | Quill Inv. # 22483080 | | \$22.98 |
| 3400 | 1/20/2022 | Quill Inv. # 22483506 | | \$275.17 |
| | | Total | | \$20,852.32 |

CITY CLERK – MONTHLY REPORT FEBRUARY 2022

Election Update

The April election will be held on April 5, 2022. We are still awaiting the delivery of the electronic poll books (Badger Books), so it is unknown if we will have them in time for the spring election. We will be scheduling training in mid-March and are hoping to have them by that time. Cameras have been installed on the front entrance where we intended to place an official absentee ballot drop box, but there has been a court ruling that is contested regarding municipalities' use of drop boxes. We will be watching for the outcome of the court rulings to determine if the drop box will be placed or not.

RFP for Assessment Services

An RFP for Assessment Services was sent out to four different assessors, posted to the city's website, and posted with the League of Municipalities. Interested parties will have until April 30th, 2022 to submit a completed proposal to the City. The contract will run from 2023-2025.

Upcoming

The Clerk's office will be working on the reorganizational meeting for April, annual reconciliation for the city's income continuation insurance, preparing for the April election, filing the Fire Dues 2% report in conjunction with the Fire Chief, and continuing to update sections of the employee handbook.

Becki Weyer

February 3, 2022

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|--------------|--------------|---------------|-------|
| <u>TAXES</u> | | | | | |
| 01-41110 GENERAL PROPERTY TAXES | .00 | 3,908,481.03 | 3,892,812.00 | (15,669.03) | 100.4 |
| 01-41130 OMITTED TAXES | .00 | 1,135.47 | 196.00 | (939.47) | 579.3 |
| 01-41140 MOBILE HOME FEES | (17,305.60) | 91,244.64 | 72,000.00 | (19,244.64) | 126.7 |
| 01-41220 SALES TAX DISCOUNT | .00 | 13.79 | 120.00 | 106.21 | 11.5 |
| 01-41225 VEHICLE REGISTRATION REVENUE | 651.50 | 14,029.00 | 16,000.00 | 1,971.00 | 87.7 |
| 01-41310 LIEU OF TAXES-MUNICIPAL OWED U | .00 | .00 | 380,000.00 | 380,000.00 | .0 |
| 01-41320 LIEU TAX-TAX EXEMPT ENTITIES | .00 | 37,778.61 | 35,000.00 | (2,778.61) | 107.9 |
| 01-41800 INTEREST ON DELINQUENT PP TAX | .00 | 374.04 | 600.00 | 225.96 | 62.3 |
| 01-41810 INTEREST ON DELINQUENT RE TAX | .00 | 39,885.40 | 20,000.00 | (19,885.40) | 199.4 |
| TOTAL TAXES | (16,654.10) | 4,092,941.98 | 4,416,728.00 | 323,786.02 | 92.7 |
| <u>SPECIAL ASSESSMENTS</u> | | | | | |
| 01-42400 CURB & GUTTER SPEC ASMT | (2,546.25) | 4,528.33 | .00 | (4,528.33) | .0 |
| 01-42500 SIDEWALK-SPECIAL ASSESSMENT | (3,565.00) | 16,572.17 | 4,446.00 | (12,126.17) | 372.7 |
| TOTAL SPECIAL ASSESSMENTS | (6,111.25) | 21,100.50 | 4,446.00 | (16,654.50) | 474.6 |
| <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 01-43213 FEDERAL GRANTS-LAW ENF OTHER | .00 | 1,786.00 | 1,400.00 | (386.00) | 127.6 |
| 01-43410 STATE SHARED REVENUE | 1,362,422.24 | 2,015,567.97 | 1,898,099.00 | (117,468.97) | 106.2 |
| 01-43420 STATE FIRE INSURANCE REVENUE | .00 | 34,605.70 | 30,000.00 | (4,605.70) | 115.4 |
| 01-43521 STATE GRANTS-LAW ENFORCE IMPRO | 8,203.00 | 2,880.00 | 3,040.00 | 160.00 | 94.7 |
| 01-43523 GENERAL GRANT-OTHER LAW ENFORC | .00 | 8,590.97 | 4,000.00 | (4,590.97) | 214.8 |
| 01-43531 STATE GRANT-LOCAL TRANSPORTATI | .00 | 649,905.50 | 699,985.00 | 50,079.50 | 92.9 |
| 01-43610 STATE PAYMENT MUNICIPAL SERVIC | .00 | 5,686.38 | 6,000.00 | 313.62 | 94.8 |
| 01-43620 LIEU OF TAXES-STATE CONSERVATI | .00 | 272.99 | 300.00 | 27.01 | 91.0 |
| TOTAL FEDERAL & STATE GRANTS | 1,370,625.24 | 2,719,295.51 | 2,642,824.00 | (76,471.51) | 102.9 |
| <u>LICENSES & PERMITS</u> | | | | | |
| 01-44100 BUSINESS & OCCUPATIONAL LICENS | 52.50 | 32,593.81 | 40,000.00 | 7,406.19 | 81.5 |
| 01-44200 NONBUSINESS LICENSES | 92.00 | 1,864.61 | 2,000.00 | 135.39 | 93.2 |
| 01-44300 BUILDING PERMITS & INSPECTION | 12,685.00 | 85,210.16 | 65,000.00 | (20,210.16) | 131.1 |
| 01-44400 ZONING PERMITS & FEE | .00 | 825.00 | 750.00 | (75.00) | 110.0 |
| 01-44900 OTHER REGULATORY PERMITS & FEE | 80.00 | 440.00 | 300.00 | (140.00) | 146.7 |
| TOTAL LICENSES & PERMITS | 12,909.50 | 120,933.58 | 108,050.00 | (12,883.58) | 111.9 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|------------|------------|-------------|---------|
| <u>FINES</u> | | | | | |
| 01-45100 LAW & ORDINANCE VIOLATIONS | 6,367.28 | 122,175.20 | 175,000.00 | 52,824.80 | 69.8 |
| 01-45221 GENERAL JUDGEMENT-LAW ENF EQUI | .00 | 99.13 | .00 | (99.13) | .0 |
| 01-45223 JUDGEMENT-OTHER EQUIP & PROP | .00 | 10.15 | .00 | (10.15) | .0 |
| TOTAL FINES | 6,367.28 | 122,284.48 | 175,000.00 | 52,715.52 | 69.9 |
| <u>PUBLIC CHARGES</u> | | | | | |
| 01-46100 GEN GOV'T PUBLIC CHARGE | .00 | 9,457.55 | 8,000.00 | (1,457.55) | 118.2 |
| 01-46210 LAW ENFORCEMENT FEES | 196.00 | 3,805.96 | 5,500.00 | 1,694.04 | 69.2 |
| 01-46220 FIRE DEPARTMENT FEES | .00 | 7,158.02 | 2,000.00 | (5,158.02) | 357.9 |
| 01-46240 WEIGHTS & MEASURES FEES | 3,470.67 | 5,242.81 | 6,500.00 | 1,257.19 | 80.7 |
| 01-46340 AIRPORT CHARGES | 768.28 | 19,706.42 | 16,000.00 | (3,706.42) | 123.2 |
| 01-46430 REFUSE & GARB REVENUE | 163.85 | 652.70 | .00 | (652.70) | .0 |
| 01-46435 RECYCLING REVENUE | 70.00 | 565.00 | 400.00 | (165.00) | 141.3 |
| 01-46440 WEED & NUISANCE CONTROL | (2,090.50) | (310.50) | 2,000.00 | 2,310.50 | (15.5) |
| 01-46720 PARKS | 227.47 | 14,310.09 | 12,000.00 | (2,310.09) | 119.3 |
| 01-46721 RECREATION PARK | 8,775.51 | 54,922.41 | 70,000.00 | 15,077.59 | 78.5 |
| 01-46722 AQUATIC CENTER | .00 | 52,795.30 | 55,000.00 | 2,204.70 | 96.0 |
| 01-46723 RECREATION PROGRAMS | 1,440.77 | 39,630.20 | 55,000.00 | 15,369.80 | 72.1 |
| 01-46729 PARK SPACE FEES | .00 | .00 | 33,000.00 | 33,000.00 | .0 |
| TOTAL PUBLIC CHARGES | 13,022.05 | 207,935.96 | 265,400.00 | 57,464.04 | 78.4 |
| <u>OTHER GOVERNMENT CHARGES</u> | | | | | |
| 01-47310 GENERAL GOVERNMENT CHARGES | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-47320 PUBLIC SAFETY CHARGE-MEG | 746.22 | 1,273.50 | 1,200.00 | (73.50) | 106.1 |
| 01-47321 PUBILC SAFETY CHARGE-SCHOOL RE | .00 | 66,396.27 | 77,520.00 | 11,123.73 | 85.7 |
| TOTAL OTHER GOVERNMENT CHARGES | 746.22 | 67,669.77 | 79,220.00 | 11,550.23 | 85.4 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|---|---------------|--------------|--------------|---------------|--------|
| <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 01-48110 INTEREST INCOME | 3,691.93 | (2,669.27) | 30,000.00 | 32,669.27 | (8.9) |
| 01-48130 INT-SPEC ASSESS & SPEC CHARGES | .00 | 876.65 | 855.00 | (21.65) | 102.5 |
| 01-48200 GENERAL RENT | .00 | 12,034.34 | 12,000.00 | (34.34) | 100.3 |
| 01-48301 SALE-LAW ENFORCE EQUIPMENT | .00 | 7,797.25 | 8,000.00 | 202.75 | 97.5 |
| 01-48303 SALE-HIGHWAY EQUIP/PROPERTY | .00 | 59,013.90 | .00 | (59,013.90) | .0 |
| 01-48420 GENERAL INS. RECOVERIES-LAW EN | .00 | 748.43 | .00 | (748.43) | .0 |
| 01-48440 INSURANCE RECOVERIS-OTHER EQUI | .00 | 118,375.15 | .00 | (118,375.15) | .0 |
| 01-48500 GENERAL DONATIONS | .00 | 1,000.00 | .00 | (1,000.00) | .0 |
| 01-48502 DONATIONS-GRANTS ANDRES/EARLE | .00 | 4,000.00 | .00 | (4,000.00) | .0 |
| 01-48522 DONATIONS-FIREFIGHTER'S FUND | .00 | .00 | 70,000.00 | 70,000.00 | .0 |
| 01-48900 OTHER MISCELLANEOUS | 150.56 | 41,368.14 | 32,000.00 | (9,368.14) | 129.3 |
| 01-48901 ED REVENUE | 1,539.83 | 22,568.70 | 32,602.00 | 10,033.30 | 69.2 |
| 01-48903 ED LOAN INT REPAYMENT | 342.43 | 4,316.46 | 11,384.00 | 7,067.54 | 37.9 |
| TOTAL INTEREST & MISCELLANEOUS REVEN | 5,724.75 | 269,429.75 | 196,841.00 | (72,588.75) | 136.9 |
| <u>TRANSFERS IN</u> | | | | | |
| 01-49200 TRANSFER FROM OTHER FUNDS | .00 | .00 | 12,768.00 | 12,768.00 | .0 |
| TOTAL TRANSFERS IN | .00 | .00 | 12,768.00 | 12,768.00 | .0 |
| TOTAL FUND REVENUE | 1,386,629.69 | 7,621,591.53 | 7,901,277.00 | 279,685.47 | 96.5 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-----------------------------|--------------------------------|---------------|------------|-----------|--------------|-------|
| <u>LEGISLATIVE EXPENSES</u> | | | | | | |
| 01-51100-1100 | LEGISLATIVE SAL-MANAGERIAL | 4,000.00 | 25,625.00 | 24,000.00 | (1,625.00) | 106.8 |
| 01-51100-1320 | LEGISLATIVE SOCIAL SECURITY | 153.04 | 1,807.76 | 1,836.00 | 28.24 | 98.5 |
| 01-51100-2230 | LEGISLATIVE UTIL-TELEPHONE | 37.04 | 222.24 | 225.00 | 2.76 | 98.8 |
| 01-51100-3100 | LEGISLATIVE OFFICE SUPPLIES | .00 | 106.16 | 175.00 | 68.84 | 60.7 |
| 01-51100-3200 | LEGISLATIVE PUB & SUBSCRIPTION | 1,016.91 | 4,571.44 | 6,100.00 | 1,528.56 | 74.9 |
| 01-51100-3250 | LEGISLATIVE ASOC DUES | 3,114.08 | 12,114.08 | 6,785.00 | (5,329.08) | 178.5 |
| 01-51100-3300 | LEGISLATIVE TRAVEL | .00 | 396.00 | 250.00 | (146.00) | 158.4 |
| 01-51100-3350 | LEGISLATIVE TRAINING | .00 | 640.00 | 300.00 | (340.00) | 213.3 |
| 01-51100-3400 | LEGISLATIVE OPERATING SUPPLIES | 63.31 | 1,624.22 | 750.00 | (874.22) | 216.6 |
| TOTAL LEGISLATIVE EXPENSES | | 8,384.38 | 47,106.90 | 40,421.00 | (6,685.90) | 116.5 |
| <u>JUDICIAL EXPENSES</u> | | | | | | |
| 01-51200-1100 | JUDICIAL SAL-MANAGERIAL | 2,166.76 | 14,083.94 | 12,667.00 | (1,416.94) | 111.2 |
| 01-51200-1120 | JUDICIAL SAL-SUPPORT | 7,763.17 | 52,577.28 | 49,588.00 | (2,989.28) | 106.0 |
| 01-51200-1250 | JUDICIAL LONGEVITY | 130.00 | 835.00 | 715.00 | (120.00) | 116.8 |
| 01-51200-1290 | JUDICIAL NON ELECT/COMP | .00 | 500.00 | 1,200.00 | 700.00 | 41.7 |
| 01-51200-1310 | JUDICIAL WIS. RETIRE | 397.45 | 3,455.43 | 3,395.00 | (60.43) | 101.8 |
| 01-51200-1320 | JUDICIAL SOCIAL SECU | 510.36 | 4,791.38 | 4,909.00 | 117.62 | 97.6 |
| 01-51200-1330 | JUDICIAL LIFE INSUR | 13.73 | 160.81 | 155.00 | (5.81) | 103.8 |
| 01-51200-1340 | JUDICIAL HEALTH INSUR | 2,013.56 | 14,756.50 | .00 | (14,756.50) | .0 |
| 01-51200-2100 | JUDICIAL PROF SERVIC | .00 | 170.76 | 1,000.00 | 829.24 | 17.1 |
| 01-51200-2110 | JUDICIAL WITNESS FEE | .00 | .00 | 150.00 | 150.00 | .0 |
| 01-51200-2230 | JUDICIAL UTIL-TELEPH | 69.61 | 569.36 | 550.00 | (19.36) | 103.5 |
| 01-51200-2900 | JUDICIAL SERV CONTRA | 5,334.65 | 12,157.46 | 6,750.00 | (5,407.46) | 180.1 |
| 01-51200-3100 | JUDICIAL OFFICE SUPP | 102.19 | 1,114.32 | 2,250.00 | 1,135.68 | 49.5 |
| 01-51200-3250 | JUDICIAL ASSN DUES | .00 | 820.00 | 845.00 | 25.00 | 97.0 |
| 01-51200-3300 | JUDICIAL TRAVEL | .00 | 237.23 | 850.00 | 612.77 | 27.9 |
| 01-51200-3350 | JUDICIAL TRAINING | .00 | 134.40 | 250.00 | 115.60 | 53.8 |
| TOTAL JUDICIAL EXPENSES | | 18,501.48 | 106,363.87 | 85,274.00 | (21,089.87) | 124.7 |
| <u>LEGAL EXPENSES</u> | | | | | | |
| 01-51300-2100 | LEGAL PROF SERVICES | 8,627.50 | 50,348.91 | 55,000.00 | 4,651.09 | 91.5 |
| TOTAL LEGAL EXPENSES | | 8,627.50 | 50,348.91 | 55,000.00 | 4,651.09 | 91.5 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-------------------------------------|------------------|-------------------|-------------------|-----------------|-------------|
| | <u>MAYOR EXPENSES</u> | | | | | |
| 01-51410-1100 | MAYOR SAL-MANAGERIAL | 2,200.00 | 14,300.00 | 13,200.00 | (1,100.00) | 108.3 |
| 01-51410-1320 | MAYOR SOCIAL SECURITY | 84.15 | 1,009.80 | 1,010.00 | .20 | 100.0 |
| 01-51410-2230 | MAYOR UTIL-TELEPHONE | 37.04 | 222.24 | 225.00 | 2.76 | 98.8 |
| 01-51410-3100 | MAYOR OFFICE SUPPLIES | .00 | .00 | 150.00 | 150.00 | .0 |
| 01-51410-3200 | MAYOR PUB & SUBSCRIP | 375.00 | 1,375.00 | 2,500.00 | 1,125.00 | 55.0 |
| 01-51410-3300 | MAYOR TRAVEL | .00 | .00 | 250.00 | 250.00 | .0 |
| 01-51410-3350 | MAYOR TRAINING | .00 | .00 | 200.00 | 200.00 | .0 |
| 01-51410-3400 | MAYOR OPERATING SUP | .00 | .00 | 200.00 | 200.00 | .0 |
| | TOTAL MAYOR EXPENSES | 2,696.19 | 16,907.04 | 17,735.00 | 827.96 | 95.3 |
| | <u>ADMINISTRATOR EXPENSES</u> | | | | | |
| 01-51415-1100 | ADMINISTRATOR SAL-MANAGER | 16,438.40 | 109,713.21 | 105,996.00 | (3,717.21) | 103.5 |
| 01-51415-1310 | ADMINISTRATOR WIS. R | 832.20 | 7,239.25 | 7,155.00 | (84.25) | 101.2 |
| 01-51415-1320 | ADMINISTRATOR SOCIAL | 947.74 | 7,930.55 | 8,109.00 | 178.45 | 97.8 |
| 01-51415-1330 | ADMINISTRATOR LIFE INS | .00 | 307.78 | 300.00 | (7.78) | 102.6 |
| 01-51415-1340 | ADMINISTRATOR MED HE | .00 | 8,152.98 | 21,845.00 | 13,692.02 | 37.3 |
| 01-51415-2230 | ADMINISTRATOR UTIL-TEL | 82.67 | 529.68 | 600.00 | 70.32 | 88.3 |
| 01-51415-3100 | ADMINISTRATOR OFFICE | 448.55 | 1,381.87 | 350.00 | (1,031.87) | 394.8 |
| 01-51415-3200 | ADMINISTRATOR PUB & SUBSCRI | .00 | 43.99 | 200.00 | 156.01 | 22.0 |
| 01-51415-3250 | ADMINISTRATOR ASSN DUES | .00 | 1,312.00 | 1,000.00 | (312.00) | 131.2 |
| 01-51415-3300 | ADMINISTRATOR TRAVEL | 337.12 | 760.80 | 1,000.00 | 239.20 | 76.1 |
| 01-51415-3350 | ADMINISTRATOR TRAINING | 18.00 | 977.00 | 1,000.00 | 23.00 | 97.7 |
| 01-51415-3400 | ADMINISTRATOR OPERAT | 3,972.13 | 4,398.05 | .00 | (4,398.05) | .0 |
| | TOTAL ADMINISTRATOR EXPENSES | 23,076.81 | 142,747.16 | 147,555.00 | 4,807.84 | 96.7 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|----------------------------------|------------------|-------------------|-------------------|---------------------|--------------|
| | <u>CITY CLERK EXPENSES</u> | | | | | |
| 01-51420-1100 | CITY CLERK SAL-MANAG | 8,036.80 | 67,393.81 | 66,739.00 | (654.81) | 101.0 |
| 01-51420-1120 | CITY CLERK SAL-SUPPO | 7,096.48 | 67,570.24 | 67,266.00 | (304.24) | 100.5 |
| 01-51420-1140 | CITY CLERK OVERTIME | 73.46 | 1,724.02 | 400.00 | (1,324.02) | 431.0 |
| 01-51420-1250 | CITY CLERK LONGEVITY | .00 | 400.00 | 275.00 | (125.00) | 145.5 |
| 01-51420-1290 | CLERK NON ELECTION | .00 | 2,600.00 | 3,000.00 | 400.00 | 86.7 |
| 01-51420-1310 | CITY CLERK WIS. RETI | 722.38 | 8,216.29 | 9,091.00 | 874.71 | 90.4 |
| 01-51420-1320 | CITY CLERK SOCIAL SE | 1,054.25 | 10,714.68 | 10,533.00 | (181.68) | 101.7 |
| 01-51420-1330 | CITY CLERK LIFE INSU | 6.62 | 115.08 | 40.00 | (75.08) | 287.7 |
| 01-51420-1340 | CITY CLERK MED HEALT | 2,013.56 | 22,038.18 | 21,845.00 | (193.18) | 100.9 |
| 01-51420-2100 | CITY CLERK PROF SERV | .00 | 3,726.61 | 2,800.00 | (926.61) | 133.1 |
| 01-51420-2230 | CITY CLERK UTIL-TELE | 82.86 | 597.37 | 900.00 | 302.63 | 66.4 |
| 01-51420-2900 | CITY CLERK SERV CONT | 391.59 | 3,845.96 | 3,000.00 | (845.96) | 128.2 |
| 01-51420-3100 | CITY CLERK OFFICE SU | 474.65 | 4,773.55 | 6,000.00 | 1,226.45 | 79.6 |
| 01-51420-3200 | CITY CLERK PUB & SUB | 197.99 | 2,699.52 | 2,600.00 | (99.52) | 103.8 |
| 01-51420-3250 | CITY CLERK ASSN DUES | .00 | 699.48 | 400.00 | (299.48) | 174.9 |
| 01-51420-3300 | CITY CLERK TRAVEL | 22.96 | 828.04 | 1,000.00 | 171.96 | 82.8 |
| 01-51420-3350 | CITY CLERK TRAINING | 35.00 | 450.00 | 1,000.00 | 550.00 | 45.0 |
| 01-51420-3400 | CITY CLERK OPERATING | .00 | .00 | 275.00 | 275.00 | .0 |
| | TOTAL CITY CLERK EXPENSES | 20,208.60 | 198,392.83 | 197,164.00 | (1,228.83) | 100.6 |
| | <u>ELECTIONS EXPENSES</u> | | | | | |
| 01-51440-1130 | ELECTIONS SAL-OPERAT | .00 | 4,704.91 | 4,200.00 | (504.91) | 112.0 |
| 01-51440-1140 | ELECTIONS OVERTIME | .00 | 600.00 | 600.00 | .00 | 100.0 |
| 01-51440-1310 | ELECTIONS WIS. RETIR | .00 | 40.00 | 40.00 | .00 | 100.0 |
| 01-51440-1320 | ELECTIONS SOCIAL SEC | .00 | 46.00 | 46.00 | .00 | 100.0 |
| 01-51440-2900 | ELECTIONS SERV CONTR | .00 | 1,900.00 | .00 | (1,900.00) | .0 |
| 01-51440-3100 | ELECTIONS OFFICE SUP | .00 | 2,678.87 | 3,500.00 | 821.13 | 76.5 |
| 01-51440-3200 | ELECTIONS PUB & SUBS | 51.68 | 94.58 | 600.00 | 505.42 | 15.8 |
| 01-51440-3300 | ELECTIONS TRAVEL | .00 | 42.10 | 200.00 | 157.90 | 21.1 |
| 01-51440-3350 | ELECTIONS TRAINING | .00 | .00 | 200.00 | 200.00 | .0 |
| 01-51440-3400 | ELECTIONS OPERATING | .00 | 351.74 | 200.00 | (151.74) | 175.9 |
| | TOTAL ELECTIONS EXPENSES | 51.68 | 10,458.20 | 9,586.00 | (872.20) | 109.1 |
| | <u>COMPUTER EXPENSES</u> | | | | | |
| 01-51450-2900 | COMPUTER SERV CONTRA | 9,337.37 | 97,866.88 | 74,000.00 | (23,866.88) | 132.3 |
| 01-51450-3100 | COMPUTER OFFICE SUPP | .00 | 899.60 | 2,000.00 | 1,100.40 | 45.0 |
| 01-51450-3500 | COMPUTER REPAIR & MA | .00 | 16.87 | 1,500.00 | 1,483.13 | 1.1 |
| | TOTAL COMPUTER EXPENSES | 9,337.37 | 98,783.35 | 77,500.00 | (21,283.35) | 127.5 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------|-------------------------------|---------------|------------|------------|--------------|--------|
| <u>TREASURER EXPENSES</u> | | | | | | |
| 01-51520-1100 | TREASURER SAL-MANAGE | 2,575.47 | 62,602.91 | 68,273.00 | 5,670.09 | 91.7 |
| 01-51520-1120 | TREASURER SAL-SUPPOR | (7,678.02) | 67,647.94 | 68,883.00 | 1,235.06 | 98.2 |
| 01-51520-1140 | TREASURER SAL-OVERTIME | 765.31 | 11,152.13 | 1,000.00 | (10,152.13) | 1115.2 |
| 01-51520-1250 | TREASURER LONGEVITY | 62.50 | 732.50 | 1,475.00 | 742.50 | 49.7 |
| 01-51520-1290 | TREASURER NON EL | .00 | 600.00 | 1,200.00 | 600.00 | 50.0 |
| 01-51520-1310 | TREASURER WIS. RETIR | 1,243.50 | 10,368.95 | 10,336.00 | (32.95) | 100.3 |
| 01-51520-1320 | TREASURER SOCIAL SEC | 1,365.02 | 11,500.34 | 11,806.00 | 305.66 | 97.4 |
| 01-51520-1330 | TREASURER LIFE INSUR | 44.46 | 500.03 | 720.00 | 219.97 | 69.5 |
| 01-51520-1340 | TREASURER MED HEALTH | 4,993.34 | 44,735.17 | 43,690.00 | (1,045.17) | 102.4 |
| 01-51520-1350 | TREASURER INCOME CON | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-51520-2230 | TREASURER UTIL-TELEP | 148.22 | 927.90 | 900.00 | (27.90) | 103.1 |
| 01-51520-2900 | TREASURER'S SERVICE CONTRACTS | 90.94 | 1,803.29 | 1,500.00 | (303.29) | 120.2 |
| 01-51520-3100 | TREASURER OFFICE SUP | 2,047.64 | 14,155.96 | 16,000.00 | 1,844.04 | 88.5 |
| 01-51520-3200 | TREASURER PUB & SUBS | .00 | 913.83 | 625.00 | (288.83) | 146.2 |
| 01-51520-3250 | TREASURER ASSN DUES | .00 | 140.00 | 200.00 | 60.00 | 70.0 |
| 01-51520-3300 | TREASURER TRAVEL | .00 | 574.56 | 1,500.00 | 925.44 | 38.3 |
| 01-51520-3350 | TREASURER TRAINING | .00 | 686.94 | 1,500.00 | 813.06 | 45.8 |
| 01-51520-3400 | TREASURER OPERATING SUPPLIES | .00 | 968.83 | .00 | (968.83) | .0 |
| TOTAL TREASURER EXPENSES | | 5,658.38 | 230,011.28 | 230,108.00 | 96.72 | 100.0 |
| <u>ASSESSOR EXPENSES</u> | | | | | | |
| 01-51530-2100 | ASSESSOR PROF SERVIC | 3,400.00 | 47,253.33 | 45,300.00 | (1,953.33) | 104.3 |
| 01-51530-2230 | ASSESSOR UTIL-TELE | 37.04 | 222.24 | 250.00 | 27.76 | 88.9 |
| 01-51530-2900 | ASSESSOR SERVICE CONTRACTS | .00 | 2,196.26 | 2,000.00 | (196.26) | 109.8 |
| 01-51530-3100 | ASSESSOR OFFICE SUPP | 13.78 | 3,840.18 | 1,000.00 | (2,840.18) | 384.0 |
| TOTAL ASSESSOR EXPENSES | | 3,450.82 | 53,512.01 | 48,550.00 | (4,962.01) | 110.2 |
| <u>ACCOUNTING EXPENSES</u> | | | | | | |
| 01-51540-2100 | SPEC ACCOUNTING PROF | 4,202.15 | 27,864.85 | 30,000.00 | 2,135.15 | 92.9 |
| TOTAL ACCOUNTING EXPENSES | | 4,202.15 | 27,864.85 | 30,000.00 | 2,135.15 | 92.9 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-----------------------------------|---------------|------------|------------|-------------|-------|
| | <u>BUILDINGS EXPENSES</u> | | | | | |
| 01-51600-1130 | GENERAL BLDGS SAL-OP | 7,424.14 | 50,107.86 | 47,860.00 | (2,247.86) | 104.7 |
| 01-51600-1140 | GENERAL BLDGS OVERTI | .00 | 73.83 | 1,000.00 | 926.17 | 7.4 |
| 01-51600-1250 | GENERAL BLDGS LONGEV | 130.00 | 815.00 | 750.00 | (65.00) | 108.7 |
| 01-51600-1290 | GENERAL BLDGS NON EL | 500.00 | 3,250.00 | 3,000.00 | (250.00) | 108.3 |
| 01-51600-1310 | GENERAL BLDGS WIS. R | 383.01 | 3,219.42 | 3,349.00 | 129.58 | 96.1 |
| 01-51600-1320 | GENERAL BLDGS SOCIAL | 453.97 | 3,962.91 | 4,025.00 | 62.09 | 98.5 |
| 01-51600-1330 | GENERAL BLDGS LIFE I | 23.69 | 283.23 | 270.00 | (13.23) | 104.9 |
| 01-51600-2200 | GENERAL BLDGS UTIL-G | 1,091.83 | 6,271.98 | 10,000.00 | 3,728.02 | 62.7 |
| 01-51600-2210 | GENERAL BLDGS UTIL-E | 2,239.92 | 13,268.48 | 19,000.00 | 5,731.52 | 69.8 |
| 01-51600-2220 | GENERAL BLDGS UTIL-W | 254.00 | 2,388.29 | 3,000.00 | 611.71 | 79.6 |
| 01-51600-2230 | GENERAL BLDGS UTIL-T | 111.50 | 1,253.67 | 1,000.00 | (253.67) | 125.4 |
| 01-51600-2900 | GENERAL BLDGS SERV C | 158.82 | 6,152.48 | 7,000.00 | 847.52 | 87.9 |
| 01-51600-3350 | GENERAL BLDGS TRAINI | .00 | .00 | 100.00 | 100.00 | .0 |
| 01-51600-3400 | GENERAL BLDGS OPERAT | 78.91 | 2,416.55 | 6,000.00 | 3,583.45 | 40.3 |
| 01-51600-3500 | GENERAL BLDGS REPAIR | 842.97 | 8,601.98 | 20,000.00 | 11,398.02 | 43.0 |
| | TOTAL BUILDINGS EXPENSES | 13,692.76 | 102,065.68 | 126,354.00 | 24,288.32 | 80.8 |
| | <u>ILLEGAL TAXES EXPENSES</u> | | | | | |
| 01-51910-3400 | ILLEGAL TAXES, OPERA | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| | TOTAL ILLEGAL TAXES EXPENSES | .00 | .00 | 7,000.00 | 7,000.00 | .0 |
| | <u>LAW ENFORCMENT EXPENSES</u> | | | | | |
| 01-51931-5100 | LAW ENFORCE INS LIAB | .00 | 9,272.95 | 10,000.00 | 727.05 | 92.7 |
| 01-51931-5110 | LAW ENFORCE INS PROP | .00 | 7,840.33 | 7,000.00 | (840.33) | 112.0 |
| 01-51931-5120 | LAW ENFORCE INS WORK | .00 | 31,553.77 | 35,000.00 | 3,446.23 | 90.2 |
| 01-51931-5140 | LAW ENFORCE INS AUTO | .00 | 8,512.59 | 7,500.00 | (1,012.59) | 113.5 |
| 01-51931-5150 | LAW ENFORCE INS BOND | .00 | .00 | 125.00 | 125.00 | .0 |
| 01-51931-5160 | LAW ENFORCE INS UNEM | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| | TOTAL LAW ENFORCMENT EXPENSES | .00 | 57,179.64 | 62,625.00 | 5,445.36 | 91.3 |
| | <u>HIGHWAY INSURANCE EXPENSES</u> | | | | | |
| 01-51932-5100 | HIGHWAY INS LIABILIT | .00 | 5,553.67 | 6,000.00 | 446.33 | 92.6 |
| 01-51932-5110 | HIGHWAY INS PROPERTY | .00 | 9,436.33 | 9,000.00 | (436.33) | 104.9 |
| 01-51932-5120 | HIGHWAY INS WORKER C | .00 | 17,599.89 | 20,000.00 | 2,400.11 | 88.0 |
| 01-51932-5140 | HIGHWAY INS AUTO INS | .00 | 20,960.62 | 16,500.00 | (4,460.62) | 127.0 |
| | TOTAL HIGHWAY INSURANCE EXPENSES | .00 | 53,550.51 | 51,500.00 | (2,050.51) | 104.0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--|---------------|------------------|-------------------|--------------------|--------------|
| | <u>OTHER INSURANCE EXPENSES</u> | | | | | |
| 01-51938-5100 | OTHER INSURANCE LIAB | .00 | 28,043.94 | 21,000.00 | (7,043.94) | 133.5 |
| 01-51938-5110 | OTHER INSURANCE PROP | .00 | 32,973.34 | 29,000.00 | (3,973.34) | 113.7 |
| 01-51938-5120 | OTHER INSURANCE WORK | .00 | 13,254.56 | 16,000.00 | 2,745.44 | 82.8 |
| 01-51938-5140 | OTHER INSURANCE AUTO | .00 | 9,539.16 | 10,000.00 | 460.84 | 95.4 |
| 01-51938-5150 | OTHER INSURANCE BOND | .00 | 628.00 | 650.00 | 22.00 | 96.6 |
| 01-51938-5160 | OTHER INSURANCE UNEM | .00 | 212.16 | 600.00 | 387.84 | 35.4 |
| | TOTAL OTHER INSURANCE EXPENSES | .00 | 84,651.16 | 77,250.00 | (7,401.16) | 109.6 |
| | <u>OTHER GOVERNMENTAL EXPENSES</u> | | | | | |
| 01-51980-2270 | OTHER GEN. GOV. RES- | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 01-51980-2280 | OTHER GEN. GOV. RES- | .00 | 80,756.29 | 106,271.00 | 25,514.71 | 76.0 |
| 01-51980-3400 | OTHER GEN. GOV. OPER | 142.50 | 3,478.07 | 4,000.00 | 521.93 | 87.0 |
| | TOTAL OTHER GOVERNMENTAL EXPENSES | 142.50 | 84,234.36 | 150,271.00 | 66,036.64 | 56.1 |

CITY OF TOMAH
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GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|-------------------|---------------------|---------------------|--------------------|---------------|
| | <u>LAW ENFORCEMENT EXPENSES</u> | | | | | |
| 01-52100-1100 | LAW ENFORCE SAL- MANAGE | 22,315.74 | 149,667.31 | 178,797.00 | 29,129.69 | 83.7 |
| 01-52100-1110 | LAW ENFORCE SAL- SUPER | 70,922.60 | 414,615.55 | 384,874.00 | (29,741.55) | 107.7 |
| 01-52100-1120 | LAW ENFORCE SAL- SUPPORT | 22,256.98 | 145,009.28 | 149,343.00 | 4,333.72 | 97.1 |
| 01-52100-1130 | LAW ENFORCE SAL- SUPPORT | 114,861.98 | 780,802.86 | 798,150.00 | 17,347.14 | 97.8 |
| 01-52100-1140 | LAW ENFORCE OT | 21,374.48 | 178,690.56 | 170,000.00 | (8,690.56) | 105.1 |
| 01-52100-1250 | LAW ENFORCE LONGEVITY | 1,560.00 | 11,480.00 | 12,280.00 | 800.00 | 93.5 |
| 01-52100-1270 | LAW ENFORCE NIGHT DIF | 845.45 | 5,460.11 | 5,500.00 | 39.89 | 99.3 |
| 01-52100-1280 | LAW ENFORCE HOLIDAY | 18,647.83 | 60,643.67 | 48,000.00 | (12,643.67) | 126.3 |
| 01-52100-1290 | LAW ENFORCE NON ELECT | .00 | 3,000.00 | .00 | (3,000.00) | .0 |
| 01-52100-1310 | LAW ENFORCE WRS | 26,280.68 | 226,273.44 | 234,268.00 | 7,994.56 | 96.6 |
| 01-52100-1320 | LAW ENFORCE SOCIAL SEC | 15,392.17 | 124,937.36 | 133,641.00 | 8,703.64 | 93.5 |
| 01-52100-1330 | LAW ENFORCE LIFE INS | 173.49 | 2,057.51 | 2,130.00 | 72.49 | 96.6 |
| 01-52100-1340 | LAW ENFORCE MED INS | 32,598.83 | 375,699.83 | 428,788.00 | 53,088.17 | 87.6 |
| 01-52100-1350 | LAW ENFORCE INCOME CON | .00 | .00 | 3,200.00 | 3,200.00 | .0 |
| 01-52100-1390 | LAW ENFORCE OTHER | 76.50 | 29,957.96 | 18,900.00 | (11,057.96) | 158.5 |
| 01-52100-2100 | LAW ENFORCE PROF SERV | 498.35 | 12,421.49 | 12,000.00 | (421.49) | 103.5 |
| 01-52100-2200 | LAW ENFORCE UTIL GAS | 1,981.06 | 7,026.95 | 7,900.00 | 873.05 | 89.0 |
| 01-52100-2210 | LAW ENFORCE UTIL ELECT | 1,346.89 | 15,941.69 | 25,000.00 | 9,058.31 | 63.8 |
| 01-52100-2220 | LAW ENFORCE UTIL W&S | 207.87 | 2,312.30 | 2,700.00 | 387.70 | 85.6 |
| 01-52100-2230 | LAW ENFORCE UTIL TEL | 3,321.12 | 27,518.40 | 27,100.00 | (418.40) | 101.5 |
| 01-52100-2900 | LAW ENFORCE SERV CONT | 217.81 | 62,630.27 | 73,200.00 | 10,569.73 | 85.6 |
| 01-52100-3100 | LAW ENFORCE OFFICE SUPP | 299.96 | 7,271.37 | 9,000.00 | 1,728.63 | 80.8 |
| 01-52100-3200 | LAW ENFORCE PUBLICATIONS | .00 | 49.00 | 300.00 | 251.00 | 16.3 |
| 01-52100-3250 | LAW ENFORCE ASSN DUES | .00 | 760.00 | 720.00 | (40.00) | 105.6 |
| 01-52100-3350 | LAW ENFORCE TRAINING | 233.14 | 13,597.77 | 15,000.00 | 1,402.23 | 90.7 |
| 01-52100-3360 | LAW ENFORCE EDUCATION | .00 | 2,935.00 | 3,000.00 | 65.00 | 97.8 |
| 01-52100-3400 | LAW ENFORCE OPER SUPPLIES | 6,200.37 | 47,544.28 | 58,000.00 | 10,455.72 | 82.0 |
| 01-52100-3500 | LAW ENFORCE REPAIR & MAINT | 2,706.89 | 17,886.44 | 18,000.00 | 113.56 | 99.4 |
| 01-52100-3550 | LAW ENFORCE BUILDING MAINT | 317.85 | 10,851.24 | 14,000.00 | 3,148.76 | 77.5 |
| | TOTAL LAW ENFORCEMENT EXPENSES | 364,638.04 | 2,737,041.64 | 2,833,791.00 | 96,749.36 | 96.6 |
| | <u>COMM SERVICE EXPENSES</u> | | | | | |
| 01-52110-3400 | COMM SERVICE OPERATING SUP | .00 | 100.00 | .00 | (100.00) | .0 |
| | TOTAL COMM SERVICE EXPENSES | .00 | 100.00 | .00 | (100.00) | .0 |
| | <u>CANINE EXPENSES</u> | | | | | |
| 01-52140-3400 | CANINE PROGRAM OPERATING SU | 121.92 | 5,870.84 | 500.00 | (5,370.84) | 1174.2 |
| | TOTAL CANINE EXPENSES | 121.92 | 5,870.84 | 500.00 | (5,370.84) | 1174.2 |

CITY OF TOMAH
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GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|------------------|-------------------|-------------------|--------------------|--------------|
| | <u>FIRE PROTECTION EXPENSES</u> | | | | | |
| 01-52200-1100 | FIRE PROTECTION SAL- | 5,815.20 | 66,775.83 | 49,535.00 | (17,240.83) | 134.8 |
| 01-52200-1110 | FIRE PROTECTION SAL- | 8,653.80 | 51,106.82 | 87,632.00 | 36,525.18 | 58.3 |
| 01-52200-1120 | FIRE PROTECTION SAL- | 879.17 | 15,987.04 | 27,100.00 | 11,112.96 | 59.0 |
| 01-52200-1130 | FIRE PROTECTION SAL- | 884.00 | 16,582.00 | 20,000.00 | 3,418.00 | 82.9 |
| 01-52200-1310 | FIRE PROTECTION WIS. | 1,894.77 | 15,565.82 | 15,223.00 | (342.82) | 102.3 |
| 01-52200-1320 | FIRE PROTECTION SOCI | 849.83 | 8,212.76 | 11,025.00 | 2,812.24 | 74.5 |
| 01-52200-1330 | FIRE PROTECTION LIFE | 15.29 | 411.61 | 551.00 | 139.39 | 74.7 |
| 01-52200-1340 | FIRE PROTECTION HEALTH INS | 2,422.50 | 21,169.66 | 26,292.00 | 5,122.34 | 80.5 |
| 01-52200-1360 | FIRE PROTECTION ACC/ | .00 | .00 | 1,750.00 | 1,750.00 | .0 |
| 01-52200-2100 | FIRE PROTECTION PROF | 2,723.00 | 20,412.44 | 9,000.00 | (11,412.44) | 226.8 |
| 01-52200-2200 | FIRE PROTECTION UTIL | 399.44 | 2,511.24 | 4,000.00 | 1,488.76 | 62.8 |
| 01-52200-2210 | FIRE PROTECTION UTIL | 170.90 | 2,081.58 | 2,500.00 | 418.42 | 83.3 |
| 01-52200-2220 | FIRE PROTECTION UTIL | .00 | 314.60 | 500.00 | 185.40 | 62.9 |
| 01-52200-2230 | FIRE PROTECTION UTIL | 385.09 | 4,472.22 | 3,740.00 | (732.22) | 119.6 |
| 01-52200-2900 | FIRE PROTECTION SERV | .00 | 2,913.97 | 3,500.00 | 586.03 | 83.3 |
| 01-52200-3100 | FIRE PROTECTION OFFI | .00 | 229.23 | 1,000.00 | 770.77 | 22.9 |
| 01-52200-3200 | FIRE PROTECTION PUBL & SUBS | (13.04) | 1,259.26 | 250.00 | (1,009.26) | 503.7 |
| 01-52200-3250 | FIRE PROTECTION ASSN | .00 | 1,535.97 | 1,535.00 | (.97) | 100.1 |
| 01-52200-3350 | FIRE PROTECTION TRAI | 80.00 | 4,404.32 | 5,000.00 | 595.68 | 88.1 |
| 01-52200-3400 | FIRE PROTECTION OPER | 640.02 | 10,150.87 | 8,500.00 | (1,650.87) | 119.4 |
| 01-52200-3500 | FIRE PROTECTION REPA | 904.24 | 8,493.80 | 8,000.00 | (493.80) | 106.2 |
| | <u>TOTAL FIRE PROTECTION EXPENSES</u> | <u>26,704.21</u> | <u>254,591.04</u> | <u>286,633.00</u> | <u>32,041.96</u> | <u>88.8</u> |
| | <u>AMBULANCE EXPENSES</u> | | | | | |
| 01-52300-2900 | AMBULANCE SERV CONTR | .00 | 121,107.84 | 117,312.00 | (3,795.84) | 103.2 |
| | <u>TOTAL AMBULANCE EXPENSES</u> | <u>.00</u> | <u>121,107.84</u> | <u>117,312.00</u> | <u>(3,795.84)</u> | <u>103.2</u> |

CITY OF TOMAH
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GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------------------------------|--------------------------|---------------|------------|------------|-------------|-------|
| <u>INSPECTIONS EXPENSES</u> | | | | | | |
| 01-52400-1100 | INSPECTION SAL-MANAG | 11,520.00 | 76,050.00 | 74,027.00 | (2,023.00) | 102.7 |
| 01-52400-1120 | INSPECTION SAL-SUPPORT | 2,289.58 | 3,815.98 | 11,232.00 | 7,416.02 | 34.0 |
| 01-52400-1140 | INSPECTION SAL - O/T | 28.62 | 28.62 | .00 | (28.62) | .0 |
| 01-52400-1250 | INSPECTION LONGEVITY | 150.00 | 960.00 | 880.00 | (80.00) | 109.1 |
| 01-52400-1310 | INSPECTION WIS. RETI | 744.72 | 5,333.17 | 5,814.00 | 480.83 | 91.7 |
| 01-52400-1320 | INSPECTION SOCIAL SE | 793.38 | 5,481.38 | 6,590.00 | 1,108.62 | 83.2 |
| 01-52400-1330 | INSPECTION LIFE INSU | 12.62 | 129.48 | 121.00 | (8.48) | 107.0 |
| 01-52400-1340 | INSPECTION MED HEALT | 3,020.32 | 23,955.15 | 21,845.00 | (2,110.15) | 109.7 |
| 01-52400-2100 | INSPECTION PROF SERV | 500.00 | 12,300.00 | 12,800.00 | 500.00 | 96.1 |
| 01-52400-2230 | INSPECTION UTIL-TELE | 154.84 | 2,243.18 | 1,650.00 | (593.18) | 136.0 |
| 01-52400-2900 | INSPECTION SERV CONT | 3,648.00 | 4,611.83 | 4,526.00 | (85.83) | 101.9 |
| 01-52400-3100 | INSPECTION OFFICE SU | 28.33 | 243.45 | 450.00 | 206.55 | 54.1 |
| 01-52400-3200 | INSPECTION PUB & SUB | .00 | 225.00 | 200.00 | (25.00) | 112.5 |
| 01-52400-3250 | INSPECTION ASSN DUES | .00 | .00 | 350.00 | 350.00 | .0 |
| 01-52400-3300 | INSPECTION TRAVEL | .00 | .00 | 300.00 | 300.00 | .0 |
| 01-52400-3350 | INSPECTION TRAINING | .00 | 557.70 | 900.00 | 342.30 | 62.0 |
| 01-52400-3400 | INSPECTION OPERATING | 136.49 | 1,702.39 | 2,000.00 | 297.61 | 85.1 |
| 01-52400-3500 | INSPECTION REPAIR & | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| TOTAL INSPECTIONS EXPENSES | | 23,026.90 | 137,637.33 | 146,185.00 | 8,547.67 | 94.2 |
| <u>OTHER PUBLIC EXPENSES</u> | | | | | | |
| 01-52900-2210 | OTHER PUBLIC SA UTIL | 18.23 | 600.69 | 660.00 | 59.31 | 91.0 |
| 01-52900-2900 | OTHER PUBLIC SA SERV | .00 | 3,123.00 | 3,450.00 | 327.00 | 90.5 |
| TOTAL OTHER PUBLIC EXPENSES | | 18.23 | 3,723.69 | 4,110.00 | 386.31 | 90.6 |
| <u>HWY/STREET ADMIN EXPENSES</u> | | | | | | |
| 01-53100-1100 | ADMN-HWY/STREET SAL- | 3,654.36 | 31,660.65 | 32,008.00 | 347.35 | 98.9 |
| 01-53100-1120 | ADMN-HWY/STREET SAL- | 1,824.40 | 16,583.53 | 15,411.00 | (1,172.53) | 107.6 |
| 01-53100-1140 | ADMN-HWY/STREET OVERTIME | 31.85 | 725.57 | .00 | (725.57) | .0 |
| 01-53100-1250 | ADMN-HWY/STREET LONG | 20.00 | 233.30 | 300.00 | 66.70 | 77.8 |
| 01-53100-1290 | ADMN-HWY/STREET NON | 83.34 | 1,000.08 | 1,000.00 | (.08) | 100.0 |
| 01-53100-1310 | ADMN-HWY/STREET WIS. | 371.13 | 3,327.83 | 3,289.00 | (38.83) | 101.2 |
| 01-53100-1320 | ADMN-HWY/STREET SOCI | 424.67 | 3,765.47 | 3,727.00 | (38.47) | 101.0 |
| 01-53100-1330 | ADMN-HWY/STREET LIFE | 9.69 | 111.25 | 104.00 | (7.25) | 107.0 |
| 01-53100-1340 | ADMN-HWY/STREET MED | 671.34 | 7,044.13 | 7,281.00 | 236.87 | 96.8 |
| 01-53100-1350 | ADMN-HWY/STREET INCO | .00 | .00 | 100.00 | 100.00 | .0 |
| 01-53100-2100 | ADMN-HWY/STREET PROF | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-53100-2230 | ADMN-HWY/STREET UTIL | 164.59 | 1,044.64 | 1,500.00 | 455.36 | 69.6 |
| 01-53100-3100 | ADMN-HWY/STREET OFFI | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-53100-3400 | ADMN-HWY/STREET OPER | .00 | 366.93 | 200.00 | (166.93) | 183.5 |
| 01-53100-3500 | ADMN-HWY/STREET REPA | .00 | .00 | 500.00 | 500.00 | .0 |
| TOTAL HWY/STREET ADMIN EXPENSES | | 7,255.37 | 65,863.38 | 67,420.00 | 1,556.62 | 97.7 |

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| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|-------------------|---------------------|---------------------|---------------------|--------------|
| <u>HWY/STREET EXPENSES</u> | | | | | |
| 01-53311-1110 HWY/ST MAINT SAL-SUP | 8,193.60 | 69,918.72 | 70,158.00 | 239.28 | 99.7 |
| 01-53311-1120 HWY/ST MAINT SAL-SUP | 2,548.79 | 19,625.68 | 17,475.00 | (2,150.68) | 112.3 |
| 01-53311-1130 HWY/ST MAINT SAL-OPE | 62,753.61 | 485,462.42 | 356,225.00 | (129,237.42) | 136.3 |
| 01-53311-1140 HWY/ST MAINT OVERTIM | 4,471.86 | 20,450.57 | 32,000.00 | 11,549.43 | 63.9 |
| 01-53311-1250 HWY/ST MAINT LONGEVI | 520.00 | 6,576.00 | 7,120.00 | 544.00 | 92.4 |
| 01-53311-1290 HWY/ST MAINT NON-ELECT COMP | 250.00 | 3,000.00 | 3,000.00 | .00 | 100.0 |
| 01-53311-1310 HWY/ST MAINT WIS. RE | 4,077.57 | 35,661.66 | 32,804.00 | (2,857.66) | 108.7 |
| 01-53311-1320 HWY/ST MAINT SOCIAL | 4,430.68 | 38,056.34 | 31,581.00 | (6,475.34) | 120.5 |
| 01-53311-1330 HWY/ST MAINT LIFE IN | 178.83 | 2,103.88 | 2,015.00 | (88.88) | 104.4 |
| 01-53311-1340 HWY/ST MAINT MED HEA | 20,404.52 | 205,767.01 | 185,878.00 | (19,889.01) | 110.7 |
| 01-53311-2200 HWY/ST MAINT UTIL-GA | 1,503.74 | 10,651.18 | 15,000.00 | 4,348.82 | 71.0 |
| 01-53311-2210 HWY/ST MAINT UTIL-EL | 354.59 | 4,274.84 | 7,000.00 | 2,725.16 | 61.1 |
| 01-53311-2220 HWY/ST MAINT UTIL-W& | 332.79 | 2,868.13 | 3,400.00 | 531.87 | 84.4 |
| 01-53311-2230 HWY/ST MAINT UTIL-TE | 372.60 | 4,254.31 | 4,500.00 | 245.69 | 94.5 |
| 01-53311-2900 HWY/ST MAINT SERV CO | 1,047.87 | 8,101.72 | 5,500.00 | (2,601.72) | 147.3 |
| 01-53311-3100 HWY/ST MAINT OFFICE | .00 | 609.55 | 250.00 | (359.55) | 243.8 |
| 01-53311-3200 HWY/ST MAINT PUB & S | .00 | 53.08 | 500.00 | 446.92 | 10.6 |
| 01-53311-3300 HWY/ST MAINT TRAVEL | .00 | .00 | 350.00 | 350.00 | .0 |
| 01-53311-3350 HWY/ST MAINT TRAININ | 37.12 | 1,337.12 | 5,000.00 | 3,662.88 | 26.7 |
| 01-53311-3401 HWY/ST MAINT OP SUP- | 1,894.54 | 49,749.78 | 50,000.00 | 250.22 | 99.5 |
| 01-53311-3402 HWY/ST MAINT OP SUP- | 4,405.50 | 64,193.14 | 67,000.00 | 2,806.86 | 95.8 |
| 01-53311-3403 HWY/ST MAINT OP SUP-SALT | 193.92 | 33,637.73 | 40,000.00 | 6,362.27 | 84.1 |
| 01-53311-3404 HWY/ST MAINT OP SUP- | 25,841.20 | 56,027.41 | 100,000.00 | 43,972.59 | 56.0 |
| 01-53311-3405 HWY/ST MAINT OP SUP-ST.MAIN | 9,196.99 | 74,573.37 | 51,500.00 | (23,073.37) | 144.8 |
| 01-53311-3406 HWY/ST MAINT OP SUP-C&G MNT | .00 | 5,087.65 | 25,000.00 | 19,912.35 | 20.4 |
| 01-53311-3407 HWY/ST MAINT OP SUP-ROCK/RI | .00 | 1,003.95 | 35,000.00 | 33,996.05 | 2.9 |
| 01-53311-3408 HWY/ST MAINT OP SUP- | 138.79 | 10,291.42 | 5,000.00 | (5,291.42) | 205.8 |
| 01-53311-3409 HWY/ST MAINT OP SUP- | 597.31 | 9,513.91 | 10,000.00 | 486.09 | 95.1 |
| 01-53311-3500 GENERAL HWY/ST MAINT REPAIR & | .00 | 60.13 | .00 | (60.13) | .0 |
| 01-53311-3501 HWY/ST MAINT REP/MAI | 2,752.81 | 12,424.33 | 15,000.00 | 2,575.67 | 82.8 |
| 01-53311-3502 HWY/ST MAINT REP/MAI | 41,023.38 | 73,239.88 | 60,000.00 | (13,239.88) | 122.1 |
| 01-53311-3508 HWY/ST MAINT REP/MAI | 14,556.22 | 22,052.96 | 20,000.00 | (2,052.96) | 110.3 |
| 01-53311-3512 HWY/ST MAINT REP/MAI | 702.83 | 21,074.49 | 20,000.00 | (1,074.49) | 105.4 |
| TOTAL HWY/STREET EXPENSES | 212,781.66 | 1,351,702.36 | 1,278,256.00 | (73,446.36) | 105.8 |
| <u>STREET LIGHTING EXPENSES</u> | | | | | |
| 01-53420-2900 STREET LIGHTING SERV | 11,427.19 | 108,768.62 | 153,000.00 | 44,231.38 | 71.1 |
| TOTAL STREET LIGHTING EXPENSES | 11,427.19 | 108,768.62 | 153,000.00 | 44,231.38 | 71.1 |

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| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-----------------------------------|------------------|-------------------|-------------------|---------------------|--------------|
| | <u>SIDEWALK EXPENSES</u> | | | | | |
| 01-53432-1130 | SIDEWALK MAINT SAL-OPERATIO | .00 | 1,771.92 | .00 | (1,771.92) | .0 |
| 01-53432-2900 | SIDEWALK MAINT SERV | .00 | 11,568.50 | 35,000.00 | 23,431.50 | 33.1 |
| 01-53432-3400 | SIDEWALK MAINT OPERA | 177.50 | 177.50 | 500.00 | 322.50 | 35.5 |
| | <u>TOTAL SIDEWALK EXPENSES</u> | <u>177.50</u> | <u>13,517.92</u> | <u>35,500.00</u> | <u>21,982.08</u> | <u>38.1</u> |
| | <u>STORM SEWER EXPENSES</u> | | | | | |
| 01-53441-1130 | STRM SEWR MAINT SAL- | 339.84 | 2,148.32 | .00 | (2,148.32) | .0 |
| 01-53441-1310 | STRM SEWR MAINT WIS. | 22.94 | 22.94 | .00 | (22.94) | .0 |
| 01-53441-1320 | STRM SEWR MAINT SOCI | 26.00 | 26.00 | .00 | (26.00) | .0 |
| 01-53441-3400 | STRM SEWR MAINT OPER | 30.00 | 16,288.54 | 22,000.00 | 5,711.46 | 74.0 |
| | <u>TOTAL STORM SEWER EXPENSES</u> | <u>418.78</u> | <u>18,485.80</u> | <u>22,000.00</u> | <u>3,514.20</u> | <u>84.0</u> |
| | <u>AIRPORT EXPENSES</u> | | | | | |
| 01-53510-1130 | AIRPORT SAL-OPERATIO | .00 | 9,859.85 | .00 | (9,859.85) | .0 |
| 01-53510-2200 | AIRPORT UTIL-GAS | 33.59 | 285.22 | 500.00 | 214.78 | 57.0 |
| 01-53510-2210 | AIRPORT UTIL-ELECTRI | 233.46 | 1,932.59 | 3,500.00 | 1,567.41 | 55.2 |
| 01-53510-2220 | AIRPORT UTIL-W&S | 23.77 | 248.07 | 400.00 | 151.93 | 62.0 |
| 01-53510-2230 | AIRPORT UTIL-TELEPHO | 32.81 | 513.01 | 750.00 | 236.99 | 68.4 |
| 01-53510-2240 | AIRPORT UTIL-CBL/INT | 100.55 | 1,058.95 | 1,200.00 | 141.05 | 88.3 |
| 01-53510-2900 | AIRPORT SERV CONTRAC | .00 | 2,058.26 | 2,000.00 | (58.26) | 102.9 |
| 01-53510-3400 | AIRPORT OPERATING SU | .00 | 1,675.65 | 1,500.00 | (175.65) | 111.7 |
| 01-53510-3430 | AIRPORT FUEL | 13.25 | 27,305.55 | 15,000.00 | (12,305.55) | 182.0 |
| 01-53510-3500 | AIRPORT REPAIR & MAI | 70.00 | 17,704.66 | 27,500.00 | 9,795.34 | 64.4 |
| | <u>TOTAL AIRPORT EXPENSES</u> | <u>507.43</u> | <u>62,641.81</u> | <u>52,350.00</u> | <u>(10,291.81)</u> | <u>119.7</u> |
| | <u>REFUSE EXPENSES</u> | | | | | |
| 01-53620-1130 | REFUSE & GARB SAL-OP | 4,046.30 | 70,926.38 | 124,258.00 | 53,331.62 | 57.1 |
| 01-53620-1250 | REFUSE & GARB LONGEV | 20.00 | 200.00 | 145.00 | (55.00) | 137.9 |
| 01-53620-1310 | REFUSE & GARB WIS. R | 2,879.81 | 20,346.76 | 7,520.00 | (12,826.76) | 270.6 |
| 01-53620-1320 | REFUSE & GARB SOCIAL | 544.23 | 6,451.30 | 9,517.00 | 3,065.70 | 67.8 |
| 01-53620-1330 | REFUSE & GARB LIFE I | 3.00 | 91.48 | 89.00 | (2.48) | 102.8 |
| 01-53620-1340 | REFUSE & GARB MED HE | 939.37 | 32,252.67 | 65,535.00 | 33,282.33 | 49.2 |
| 01-53620-3200 | REFUSE & GARB PUB & | .00 | 1,128.93 | 500.00 | (628.93) | 225.8 |
| 01-53620-3400 | REFUSE & GARB OPERAT | 1,666.14 | 14,702.97 | 15,000.00 | 297.03 | 98.0 |
| 01-53620-3500 | REFUSE & GARB REPAIR | 2,193.94 | 14,557.60 | 10,000.00 | (4,557.60) | 145.6 |
| | <u>TOTAL REFUSE EXPENSES</u> | <u>12,292.79</u> | <u>160,658.09</u> | <u>232,564.00</u> | <u>71,905.91</u> | <u>69.1</u> |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--|------------------|-------------------|-------------------|------------------|-------------|
| | <u>SOLID WASTE EXPENSES</u> | | | | | |
| 01-53630-2100 | SOLID WSTE DISP PROF SERV | 3,811.83 | 34,893.89 | 50,000.00 | 15,106.11 | 69.8 |
| 01-53630-5300 | SOLID WSTE DISP RENT | 14,199.00 | 140,798.29 | 166,000.00 | 25,201.71 | 84.8 |
| | TOTAL SOLID WASTE EXPENSES | 18,010.83 | 175,692.18 | 216,000.00 | 40,307.82 | 81.3 |
| | <u>RECYCLING EXPENSES</u> | | | | | |
| 01-53635-1130 | RECYCLING SAL-OPERAT | 5,623.22 | 27,279.94 | 22,775.00 | (4,504.94) | 119.8 |
| 01-53635-1310 | RECYCLING WIS. RETIR | 284.38 | 1,576.41 | 1,537.00 | (39.41) | 102.6 |
| 01-53635-1320 | RECYCLING SOCIAL SEC | 298.58 | 1,641.70 | 1,710.00 | 68.30 | 96.0 |
| 01-53635-1330 | RECYCLING LIFE INSUR | 4.60 | 26.05 | .00 | (26.05) | .0 |
| 01-53635-1340 | RECYCLING MED HEALTH | 2,068.21 | 12,070.80 | 4,447.00 | (7,623.80) | 271.4 |
| 01-53635-2900 | RECYCLING SERV CONTR | 2,874.80 | 20,973.28 | 50,000.00 | 29,026.72 | 42.0 |
| 01-53635-3200 | RECYCLING PUB & SUBSCRIPT | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-53635-3400 | RECYCLING OPERATING | 1,005.92 | 5,922.49 | 15,000.00 | 9,077.51 | 39.5 |
| 01-53635-3500 | RECYCLING REPAIR & MAINT | .00 | 4,686.90 | 5,000.00 | 313.10 | 93.7 |
| | TOTAL RECYCLING EXPENSES | 12,159.71 | 74,177.57 | 100,969.00 | 26,791.43 | 73.5 |
| | <u>NUISANCE CONTROL EXPENSES</u> | | | | | |
| 01-53640-2900 | NUISANCE SERV CONTRA | 300.00 | 1,780.00 | 5,000.00 | 3,220.00 | 35.6 |
| 01-53640-3200 | NUISANCE PUB & SUBSC | .00 | .00 | 500.00 | 500.00 | .0 |
| | TOTAL NUISANCE CONTROL EXPENSES | 300.00 | 1,780.00 | 5,500.00 | 3,720.00 | 32.4 |
| | <u>CHIPPER EXPENSES</u> | | | | | |
| 01-53645-1130 | CHIPPER SAL-OPERATIO | .00 | 2,513.32 | 11,388.00 | 8,874.68 | 22.1 |
| 01-53645-1140 | GENERAL CHIPPER OVERTIME | .00 | 218.46 | .00 | (218.46) | .0 |
| 01-53645-1310 | CHIPPER WIS. RETIREM | .00 | .00 | 769.00 | 769.00 | .0 |
| 01-53645-1320 | CHIPPER SOCIAL SECUR | .00 | .00 | 871.00 | 871.00 | .0 |
| 01-53645-1340 | CHIPPER MED INS | .00 | .00 | 2,224.00 | 2,224.00 | .0 |
| 01-53645-2900 | CHIPPER SERV CONTRAC | .00 | 233.75 | 10,000.00 | 9,766.25 | 2.3 |
| 01-53645-3200 | CHIPPER PUB & SUBSCR | .00 | .00 | 500.00 | 500.00 | .0 |
| 01-53645-3400 | CHIPPER OPERATING SU | 2,136.71 | 3,283.16 | 2,500.00 | (783.16) | 131.3 |
| 01-53645-3500 | CHIPPER REPAIR & MAI | .00 | .00 | 2,000.00 | 2,000.00 | .0 |
| | TOTAL CHIPPER EXPENSES | 2,136.71 | 6,248.69 | 30,252.00 | 24,003.31 | 20.7 |
| | <u>LIBRARY EXPENSES</u> | | | | | |
| 01-55110-3100 | LIBRARY OFFICE SUPPLIES | 17.92 | 28.87 | .00 | (28.87) | .0 |
| 01-55110-3420 | LIBRARY ADULT DEPT BOOK | (9.01) | (65.77) | .00 | 65.77 | .0 |
| | TOTAL LIBRARY EXPENSES | 8.91 | (36.90) | .00 | 36.90 | .0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|------------------------------------|---------------|------------|------------|-------------|-------|
| | <u>LIBRARY TRUST EXPENSES</u> | | | | | |
| 01-55111-3100 | LIBRARY TRUST OFFICE SUPPLI | .00 | 152.00 | .00 | (152.00) | .0 |
| | TOTAL LIBRARY TRUST EXPENSES | .00 | 152.00 | .00 | (152.00) | .0 |
| | <u>OTHER PARKS EXPENSES</u> | | | | | |
| 01-55200-1100 | OTHER PARKS SAL-MANA | 2,687.05 | 23,308.63 | 23,032.00 | (276.63) | 101.2 |
| 01-55200-1110 | OTHER PARKS SAL-SUPE | 6,268.80 | 53,493.76 | 53,477.00 | (16.76) | 100.0 |
| 01-55200-1130 | OTHER PARKS SAL-OPER | 5,688.00 | 98,060.15 | 113,527.00 | 15,466.85 | 86.4 |
| 01-55200-1140 | OTHER PARKS OVERTIME | .00 | .00 | 150.00 | 150.00 | .0 |
| 01-55200-1250 | OTHER PARKS LONGEVIT | 116.50 | 2,088.00 | 2,370.00 | 282.00 | 88.1 |
| 01-55200-1310 | OTHER PARKS WIS. RET | 996.33 | 10,961.11 | 11,874.00 | 912.89 | 92.3 |
| 01-55200-1320 | OTHER PARKS SOCIAL S | 1,100.75 | 12,788.28 | 14,730.00 | 1,941.72 | 86.8 |
| 01-55200-1330 | OTHER PARKS LIFE INS | 17.67 | 444.72 | 590.00 | 145.28 | 75.4 |
| 01-55200-1340 | OTHER PARKS MED HEAL | 3,165.12 | 49,013.77 | 59,138.00 | 10,124.23 | 82.9 |
| 01-55200-2200 | OTHER PARKS UTIL-GAS | 727.24 | 3,525.95 | 5,000.00 | 1,474.05 | 70.5 |
| 01-55200-2210 | OTHER PARKS UTIL-ELE | 1,139.40 | 10,407.51 | 14,500.00 | 4,092.49 | 71.8 |
| 01-55200-2220 | OTHER PARKS UTIL-W&S | 495.03 | 9,902.68 | 11,000.00 | 1,097.32 | 90.0 |
| 01-55200-2230 | OTHER PARKS UTIL-TEL | 1,033.69 | 3,464.47 | 1,000.00 | (2,464.47) | 346.5 |
| 01-55200-2240 | OTHER PARKS UTIL-CBL | 116.71 | 932.11 | 1,200.00 | 267.89 | 77.7 |
| 01-55200-3100 | OTHER PARKS OFFICE SUPPLIES | .00 | 126.30 | .00 | (126.30) | .0 |
| 01-55200-3250 | OTHER PARKS ASSOC DUES | .00 | 90.60 | 150.00 | 59.40 | 60.4 |
| 01-55200-3350 | OTHER PARKS TRAINING | .00 | .00 | 200.00 | 200.00 | .0 |
| 01-55200-3400 | OTHER PARKS OPERATIN | 2,632.03 | 28,897.72 | 32,000.00 | 3,102.28 | 90.3 |
| 01-55200-3500 | OTHER PARKS REPAIR & | 2,071.69 | 24,378.63 | 23,000.00 | (1,378.63) | 106.0 |
| | TOTAL OTHER PARKS EXPENSES | 28,256.01 | 331,884.39 | 366,938.00 | 35,053.61 | 90.5 |
| | <u>RECREATION PROGRAM EXPENSES</u> | | | | | |
| 01-55300-1100 | REC PROGRAMS SAL-MAN | 4,030.55 | 39,191.49 | 34,548.00 | (4,643.49) | 113.4 |
| 01-55300-1130 | REC PROGRAMS SAL-OPE | 634.52 | 16,952.37 | 42,000.00 | 25,047.63 | 40.4 |
| 01-55300-1250 | REC PROGRAMS LONGEVI | 24.75 | 297.00 | 315.00 | 18.00 | 94.3 |
| 01-55300-1310 | REC PROGRAMS WIS. RE | 273.74 | 2,376.67 | 5,188.00 | 2,811.33 | 45.8 |
| 01-55300-1320 | REC PROGRAMS SOCIAL | 350.54 | 4,089.16 | 5,880.00 | 1,790.84 | 69.5 |
| 01-55300-1330 | REC PROGRAMS LIFE IN | 3.41 | 39.43 | 69.00 | 29.57 | 57.1 |
| 01-55300-1340 | REC PROGRAMS MED HEA | 906.10 | 10,206.62 | 9,830.00 | (376.62) | 103.8 |
| 01-55300-2100 | REC PROGRAMS PROF SE | 1,000.00 | 10,000.00 | 10,000.00 | .00 | 100.0 |
| 01-55300-2210 | REC PROGRAMS UTIL-EL | .00 | 343.03 | 750.00 | 406.97 | 45.7 |
| 01-55300-2220 | REC PROGRAMS UTIL-W& | 127.93 | 1,282.69 | 2,200.00 | 917.31 | 58.3 |
| 01-55300-2230 | REC PROGRAMS UTIL-TE | 94.47 | 1,019.34 | 1,800.00 | 780.66 | 56.6 |
| 01-55300-3100 | REC PROGRAMS OFFICE | 1.59 | 601.83 | 150.00 | (451.83) | 401.2 |
| 01-55300-3250 | REC PROGRAMS ASSN DU | .00 | .00 | 160.00 | 160.00 | .0 |
| 01-55300-3400 | REC PROGRAMS OPERATI | 16.63 | 7,049.49 | 9,000.00 | 1,950.51 | 78.3 |
| | TOTAL RECREATION PROGRAM EXPENSES | 7,464.23 | 93,449.12 | 121,890.00 | 28,440.88 | 76.7 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|--------------------------------|---------------|------------|------------|--------------|-------|
| <u>RECREATION PARK EXPENSES</u> | | | | | | |
| 01-55401-1100 | RECREATION PARK SAL- | 1,343.50 | 11,464.65 | 11,516.00 | 51.35 | 99.6 |
| 01-55401-1130 | RECREATION PARK SAL- | 5,227.20 | 44,605.44 | 44,450.00 | (155.44) | 100.4 |
| 01-55401-1140 | RECREATION PARK SAL-OT | .00 | .00 | 600.00 | 600.00 | .0 |
| 01-55401-1250 | RECREATION PARK LONG | 28.25 | 339.00 | 385.00 | 46.00 | 88.1 |
| 01-55401-1310 | RECREATION PARK WIS. | 445.43 | 3,864.27 | 3,844.00 | (20.27) | 100.5 |
| 01-55401-1320 | RECREATION PARK SOCI | 447.92 | 3,702.72 | 4,357.00 | 654.28 | 85.0 |
| 01-55401-1330 | RECREATION PARK LIFE | 22.67 | 264.48 | 254.00 | (10.48) | 104.1 |
| 01-55401-1340 | RECREATION PARK MED | 2,315.59 | 25,343.87 | 25,122.00 | (221.87) | 100.9 |
| 01-55401-2200 | RECREATION PARK UTIL | 2,634.52 | 13,597.16 | 18,000.00 | 4,402.84 | 75.5 |
| 01-55401-2210 | RECREATION PARK UTIL | 1,973.39 | 20,642.01 | 30,000.00 | 9,357.99 | 68.8 |
| 01-55401-2220 | RECREATION PARK UTIL | 1,343.73 | 15,474.54 | 19,000.00 | 3,525.46 | 81.4 |
| 01-55401-2230 | GENERAL RECREATION PARK UTIL-T | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 01-55401-3400 | RECREATION PARK OPER | 405.54 | 8,648.96 | 9,000.00 | 351.04 | 96.1 |
| 01-55401-3500 | RECREATION PARK REPA | 379.96 | 6,794.89 | 10,000.00 | 3,205.11 | 68.0 |
| TOTAL RECREATION PARK EXPENSES | | 16,567.70 | 154,741.99 | 177,528.00 | 22,786.01 | 87.2 |
| <u>AQUATIC CENTER EXPENSES</u> | | | | | | |
| 01-55402-1100 | AQUATIC CENTER SAL-M | 895.70 | 7,908.69 | 7,677.00 | (231.69) | 103.0 |
| 01-55402-1130 | AQUATIC CENTER SAL-O | .00 | 40,586.94 | 65,000.00 | 24,413.06 | 62.4 |
| 01-55402-1140 | AQUATIC CENTER OVERTIME | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 01-55402-1250 | AQUATIC CENTER LONGE | 5.50 | 66.00 | 70.00 | 4.00 | 94.3 |
| 01-55402-1310 | AQUATIC CENTER WIS. | 60.82 | 528.05 | 523.00 | (5.05) | 101.0 |
| 01-55402-1320 | AQUATIC CENTER SOCIA | 67.09 | 3,664.93 | 5,680.00 | 2,015.07 | 64.5 |
| 01-55402-1330 | AQUATIC CENTER LIFE | .76 | 8.71 | 8.00 | (.71) | 108.9 |
| 01-55402-1340 | AQUATIC CENTER MED H | 201.37 | 2,203.91 | 2,185.00 | (18.91) | 100.9 |
| 01-55402-2200 | AQUATIC CENTER UTIL- | 10.56 | 3,168.08 | 2,500.00 | (668.08) | 126.7 |
| 01-55402-2210 | AQUATIC CENTER UTIL- | 100.14 | 8,153.31 | 12,000.00 | 3,846.69 | 67.9 |
| 01-55402-2220 | AQUATIC CENTER UTIL- | 1,207.18 | 32,676.99 | 20,000.00 | (12,676.99) | 163.4 |
| 01-55402-2230 | AQUATIC CENTER UTIL- | 94.35 | 1,019.52 | 1,500.00 | 480.48 | 68.0 |
| 01-55402-3400 | AQUATIC CENTER OPERA | 19.59 | 21,763.04 | 22,500.00 | 736.96 | 96.7 |
| 01-55402-3500 | AQUATIC CENTER REPAI | 723.25 | 9,099.49 | 8,000.00 | (1,099.49) | 113.7 |
| TOTAL AQUATIC CENTER EXPENSES | | 3,386.31 | 130,847.66 | 149,143.00 | 18,295.34 | 87.7 |
| <u>CDBG EXPENSES</u> | | | | | | |
| 01-56600-1100 | CDBG-ADMIN SAL-MANAG | 1,669.12 | 1,669.12 | .00 | (1,669.12) | .0 |
| 01-56600-1250 | CDBG-ADMIN LONGEVITY | 60.00 | 60.00 | .00 | (60.00) | .0 |
| 01-56600-1320 | CDBG-ADMIN SOCIAL SE | .00 | 5.47 | .00 | (5.47) | .0 |
| 01-56600-1340 | CDBG-ADMIN MED HEALT | .00 | (296.45) | .00 | 296.45 | .0 |
| TOTAL CDBG EXPENSES | | 1,729.12 | 1,438.14 | .00 | (1,438.14) | .0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GENERAL FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---|-------------------|---------------------|---------------------|----------------------|--------------|
| | <u>CONSERVATION & DEVELOPMENT EXP</u> | | | | | |
| 01-56900-1100 | OTH CONSV & DEV SAL- | .00 | 1,952.75 | 1,941.00 | (11.75) | 100.6 |
| 01-56900-1140 | OTH CONSV & DEV OT | .00 | .00 | 50.00 | 50.00 | .0 |
| 01-56900-1250 | OTH CONSV & DEV LONG | .00 | 1.50 | 3.00 | 1.50 | 50.0 |
| 01-56900-1310 | OTH CONSV & DEV WIS. | .00 | 45.29 | 134.00 | 88.71 | 33.8 |
| 01-56900-1320 | OTH CONSV & DEV SOCI | .00 | 49.90 | 153.00 | 103.10 | 32.6 |
| 01-56900-1330 | OTH CONSV & DEV LIFE | .00 | .76 | 2.00 | 1.24 | 38.0 |
| 01-56900-1340 | OTH CONSV & DEV MED | .00 | 133.95 | 510.00 | 376.05 | 26.3 |
| 01-56900-2100 | OTH CONSV & DEV PROF | .00 | 4,842.00 | 7,500.00 | 2,658.00 | 64.6 |
| 01-56900-3100 | OTH CONSV & DEV OFFI | 14.99 | 180.84 | 200.00 | 19.16 | 90.4 |
| 01-56900-3200 | OTH CONSV & DEV PUB | .00 | 319.27 | 400.00 | 80.73 | 79.8 |
| | <u>TOTAL CONSERVATION & DEVELOPMENT EXP</u> | <u>14.99</u> | <u>7,526.26</u> | <u>10,893.00</u> | <u>3,366.74</u> | <u>69.1</u> |
| | <u>GENERAL OUTLAY EXPENSES</u> | | | | | |
| 01-57190-8300 | GEN GOVT OUTLAY EQUI | 12,131.00 | 12,131.00 | 15,000.00 | 2,869.00 | 80.9 |
| | <u>TOTAL GENERAL OUTLAY EXPENSES</u> | <u>12,131.00</u> | <u>12,131.00</u> | <u>15,000.00</u> | <u>2,869.00</u> | <u>80.9</u> |
| | <u>LAW ENFORCEMENT OUTLAY EXPENSE</u> | | | | | |
| 01-57210-8300 | LAW ENFORCE EQUIP | 8,331.38 | 41,195.61 | 44,650.00 | 3,454.39 | 92.3 |
| 01-57210-8400 | GENERAL LAW ENFORCE OUT VEHICL | .00 | 3,987.56 | .00 | (3,987.56) | .0 |
| | <u>TOTAL LAW ENFORCEMENT OUTLAY EXPENSE</u> | <u>8,331.38</u> | <u>45,183.17</u> | <u>44,650.00</u> | <u>(533.17)</u> | <u>101.2</u> |
| | <u>FIRE EQUIPMENT EXPENSES</u> | | | | | |
| 01-57220-8300 | FIRE OUTLAY EQUIPMEN | 685.76 | 7,975.42 | 19,000.00 | 11,024.58 | 42.0 |
| | <u>TOTAL FIRE EQUIPMENT EXPENSES</u> | <u>685.76</u> | <u>7,975.42</u> | <u>19,000.00</u> | <u>11,024.58</u> | <u>42.0</u> |
| | <u>TOTAL FUND EXPENDITURES</u> | <u>888,583.30</u> | <u>7,449,078.80</u> | <u>7,901,277.00</u> | <u>452,198.20</u> | <u>94.3</u> |
| | <u>NET REVENUE OVER EXPENDITURES</u> | <u>498,046.39</u> | <u>172,512.73</u> | <u>.00</u> | <u>(172,512.73)</u> | <u>.0</u> |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

LAKE DISTRICT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|---------------|------------------|------------------|------------------|--------------|
| | <u>TAXES</u> | | | | | |
| 02-41110 | GENERAL PROPERTY TAX | .00 | 63,685.00 | 63,685.00 | .00 | 100.0 |
| 02-41320 | LIEU TAX-OTHER TAX EXEMPT | .00 | 3.06 | 5.00 | 1.94 | 61.2 |
| | <u>TOTAL TAXES</u> | <u>.00</u> | <u>63,688.06</u> | <u>63,690.00</u> | <u>1.94</u> | <u>100.0</u> |
| | <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 02-43410 | STATE SHARED REVENUE | .00 | 821.74 | 850.00 | 28.26 | 96.7 |
| | <u>TOTAL FEDERAL & STATE GRANTS</u> | <u>.00</u> | <u>821.74</u> | <u>850.00</u> | <u>28.26</u> | <u>96.7</u> |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 02-48110 | INTEREST INCOME | 93.07 | 1,143.74 | 900.00 | (243.74) | 127.1 |
| 02-48500 | DONATIONS | .00 | 750.00 | .00 | (750.00) | .0 |
| | <u>TOTAL INTEREST & MISCELLANEOUS REVEN</u> | <u>93.07</u> | <u>1,893.74</u> | <u>900.00</u> | <u>(993.74)</u> | <u>210.4</u> |
| | <u>TOTAL FUND REVENUE</u> | <u>93.07</u> | <u>66,403.54</u> | <u>65,440.00</u> | <u>(963.54)</u> | <u>101.5</u> |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

LAKE DISTRICT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-------------------------------|---------------|--------------|-----------|--------------|-------|
| | <u>ILLEGAL TAXES EXPENSES</u> | | | | | |
| 02-51910-3400 | ILLEGAL TAXES, OPERA | .00 | .00 | 25.00 | 25.00 | .0 |
| | TOTAL ILLEGAL TAXES EXPENSES | .00 | .00 | 25.00 | 25.00 | .0 |
| | <u>LAKE DISTRICT EXPENSES</u> | | | | | |
| 02-56910-1130 | LAKE SAL-OPERATIONS | .00 | 1,962.13 | 5,000.00 | 3,037.87 | 39.2 |
| 02-56910-1140 | LAKE OVERTIME | 73.83 | 1,499.72 | 5,000.00 | 3,500.28 | 30.0 |
| 02-56910-1310 | LAKE WIS. RETIREMENT | .00 | .00 | 650.00 | 650.00 | .0 |
| 02-56910-1320 | LAKE SOCIAL SECURITY | .00 | .00 | 765.00 | 765.00 | .0 |
| 02-56910-1340 | LAKE WIS. HEALTH INSURANCE | .00 | 955.45 | .00 | (955.45) | .0 |
| 02-56910-2100 | LAKE PROF SERVICES | .00 | 4,950.00 | 5,000.00 | 50.00 | 99.0 |
| 02-56910-2210 | LAKE UTIL-ELECTRIC | 292.10 | 2,784.96 | 3,200.00 | 415.04 | 87.0 |
| 02-56910-2230 | LAKE UTIL-TELEPHONE | 65.50 | 724.97 | 1,000.00 | 275.03 | 72.5 |
| 02-56910-3200 | LAKE PUB & SUBSCRIP | .00 | .00 | 200.00 | 200.00 | .0 |
| 02-56910-3250 | LAKE ASSN DUES | .00 | 750.00 | 750.00 | .00 | 100.0 |
| 02-56910-3300 | LAKE TRAVEL | .00 | .00 | 500.00 | 500.00 | .0 |
| 02-56910-3350 | LAKE TRAINING | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 02-56910-3400 | LAKE OPERATING SUP | .00 | 12.99 | 500.00 | 487.01 | 2.6 |
| 02-56910-3500 | LAKE REPAIR & MAINT | 10,560.00 | 66,772.66 | 40,000.00 | (26,772.66) | 166.9 |
| 02-56910-5100 | LAKE LIABILITY INS | .00 | 189.86 | 600.00 | 410.14 | 31.6 |
| 02-56910-5110 | LAKE PROPERTY INS | .00 | 989.00 | 900.00 | (89.00) | 109.9 |
| 02-56910-5120 | LAKE WORKER COMP INS | .00 | 281.13 | 350.00 | 68.87 | 80.3 |
| | TOTAL LAKE DISTRICT EXPENSES | 10,991.43 | 81,872.87 | 65,415.00 | (16,457.87) | 125.2 |
| | TOTAL FUND EXPENDITURES | 10,991.43 | 81,872.87 | 65,440.00 | (16,432.87) | 125.1 |
| | NET REVENUE OVER EXPENDITURES | (10,898.36) | (15,469.33) | .00 | 15,469.33 | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

AMBULANCE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|-----------------|-------|
| <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 03-43550 STATE GRANT AMBULANCE | .00 | 6,291.79 | 6,500.00 | 208.21 | 96.8 |
| TOTAL FEDERAL & STATE GRANTS | .00 | 6,291.79 | 6,500.00 | 208.21 | 96.8 |
| <u>PUBLIC CHARGES</u> | | | | | |
| 03-46100 GEN GOVERN PUBLIC CHARGES | 37.50 | 424.78 | 100.00 | (324.78) | 424.8 |
| 03-46230 AMBULANCE FEES | 403,712.40 | 4,544,617.52 | 3,383,769.00 | (1,160,848.52) | 134.3 |
| TOTAL PUBLIC CHARGES | 403,749.90 | 4,545,042.30 | 3,383,869.00 | (1,161,173.30) | 134.3 |
| <u>OTHER GOVERNMENT CHARGES</u> | | | | | |
| 03-47324 AMBULANCE SERVICES | .00 | 240,748.50 | 251,225.00 | 10,476.50 | 95.8 |
| TOTAL OTHER GOVERNMENT CHARGES | .00 | 240,748.50 | 251,225.00 | 10,476.50 | 95.8 |
| <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 03-48110 INTEREST INCOME | .50 | 188.67 | 5,000.00 | 4,811.33 | 3.8 |
| 03-48302 SALE OF AMBULANCE EQUIP & PROP | .00 | 3,071.43 | 5,000.00 | 1,928.57 | 61.4 |
| 03-48440 INS. RECOV.-OTHER EQ | .00 | 14,947.90 | .00 | (14,947.90) | .0 |
| 03-48500 DONATIONS | 50.00 | 338.98 | 4,332.99 | 3,994.01 | 7.8 |
| 03-48502 DONATIONS ANDRES/EARLE | .00 | 1,000.00 | 3,000.00 | 2,000.00 | 33.3 |
| 03-48900 OTHER MISCELLANEOUS | 2.00 | 1,051.56 | 1,000.00 | (51.56) | 105.2 |
| TOTAL INTEREST & MISCELLANEOUS REVEN | 52.50 | 20,598.54 | 18,332.99 | (2,265.55) | 112.4 |
| TOTAL FUND REVENUE | 403,802.40 | 4,812,681.13 | 3,659,926.99 | (1,152,754.14) | 131.5 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

AMBULANCE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|---------------|-------|
| <u>LEGAL SERVICES EXPENSES</u> | | | | | |
| 03-51300-2100 AMBULANCE LEGAL PROF SERVICES | 32.50 | 32.50 | .00 | (32.50) | .0 |
| TOTAL LEGAL SERVICES EXPENSES | 32.50 | 32.50 | .00 | (32.50) | .0 |
| <u>AMBULANCE EXPENSES</u> | | | | | |
| 03-52300-1100 AMBULANCE SAL-MANAGE | 11,819.00 | 72,077.54 | 49,535.00 | (22,542.54) | 145.5 |
| 03-52300-1110 AMBULANCE SAL-SUPER | 9,990.40 | 64,578.57 | 60,924.00 | (3,654.57) | 106.0 |
| 03-52300-1120 AMBULANCE SAL-SUPPOR | 23,481.87 | 75,728.65 | 54,704.00 | (21,024.65) | 138.4 |
| 03-52300-1130 AMBULANCE SAL-OPERAT | 78,885.01 | 561,513.90 | 567,898.00 | 6,384.10 | 98.9 |
| 03-52300-1140 AMBULANCE OVERTIME | 46,274.47 | 318,366.41 | 246,234.00 | (72,132.41) | 129.3 |
| 03-52300-1250 AMBULANCE LONGEVITY | 205.00 | 1,535.00 | 2,560.00 | 1,025.00 | 60.0 |
| 03-52300-1280 AMBULANCE PA | 8,917.30 | 34,984.79 | 27,100.00 | (7,884.79) | 129.1 |
| 03-52300-1290 AMBULANCE NON-ELECT COMP | 800.00 | 4,650.00 | 5,400.00 | 750.00 | 86.1 |
| 03-52300-1310 AMBULANCE WIS. RETIR | 14,932.95 | 117,757.44 | 114,611.00 | (3,146.44) | 102.8 |
| 03-52300-1320 AMBULANCE SOCIAL SEC | 9,763.65 | 75,285.96 | 74,527.00 | (758.96) | 101.0 |
| 03-52300-1330 AMBULANCE LIFE INSUR | 103.71 | 1,142.86 | 992.00 | (150.86) | 115.2 |
| 03-52300-1340 AMBULANCE MED HEALTH | 17,857.55 | 220,057.22 | 225,409.00 | 5,351.78 | 97.6 |
| 03-52300-1360 AMBULANCE ACC/SICK INS | .00 | 2,878.00 | 1,500.00 | (1,378.00) | 191.9 |
| 03-52300-1390 AMBULANCE OTH EMP BENEFITS | 250.00 | 7,965.70 | 17,000.00 | 9,034.30 | 46.9 |
| 03-52300-2100 AMBULANCE PROF SERVI | 211.09 | 5,503.02 | 5,000.00 | (503.02) | 110.1 |
| 03-52300-2200 AMBULANCE UTIL-GAS | 94.50 | 787.42 | 1,800.00 | 1,012.58 | 43.8 |
| 03-52300-2210 AMBULANCE UTIL-ELECT | 354.27 | 3,380.07 | 4,600.00 | 1,219.93 | 73.5 |
| 03-52300-2220 AMBULANCE UTIL-W&S | .00 | 1,141.87 | 1,500.00 | 358.13 | 76.1 |
| 03-52300-2230 AMBULANCE UTIL-TELEP | 1,081.23 | 9,366.14 | 9,500.00 | 133.86 | 98.6 |
| 03-52300-2900 AMBULANCE SERV CONTR | 358.10 | 21,263.20 | 22,000.00 | 736.80 | 96.7 |
| 03-52300-3100 AMBULANCE OFFICE SUP | 358.15 | 6,016.87 | 9,000.00 | 2,983.13 | 66.9 |
| 03-52300-3200 AMBULANCE PUB & SUBS | 99.00 | 697.00 | 500.00 | (197.00) | 139.4 |
| 03-52300-3250 AMBULANCE ASSN DUES | .00 | .00 | 500.00 | 500.00 | .0 |
| 03-52300-3300 AMBULANCE TRAVEL | 241.08 | 1,119.54 | 5,000.00 | 3,880.46 | 22.4 |
| 03-52300-3350 AMBULANCE TRAINING | 1,125.99 | 7,799.60 | 21,332.99 | 13,533.39 | 36.6 |
| 03-52300-3400 AMBULANCE OPERATING | 14,051.12 | 137,528.46 | 120,000.00 | (17,528.46) | 114.6 |
| 03-52300-3500 AMBULANCE REPAIR & M | 3,623.51 | 18,054.63 | 10,000.00 | (8,054.63) | 180.6 |
| 03-52300-3930 AMBULANCE BAD DEBT | .00 | .00 | 400,000.00 | 400,000.00 | .0 |
| 03-52300-3940 AMBULANCE CHARGEBACKS | .00 | 3,538.81 | .00 | (3,538.81) | .0 |
| 03-52300-3950 AMBULANCE DISALLOWED | 142,304.12 | 1,693,173.73 | 1,500,000.00 | (193,173.73) | 112.9 |
| 03-52300-5100 AMBULANCE LIABILITY INS | .00 | 6,644.74 | 10,500.00 | 3,855.26 | 63.3 |
| 03-52300-5110 AMBULANCE PROPERTY INS | .00 | 686.00 | 2,500.00 | 1,814.00 | 27.4 |
| 03-52300-5120 AMBULANCE WORKER COMP | .00 | 28,539.51 | 35,000.00 | 6,460.49 | 81.5 |
| 03-52300-5140 AMBULANCE AUTO INS | .00 | 4,343.19 | 4,500.00 | 156.81 | 96.5 |
| 03-52300-5160 AMBULANCE UNEMPLOYMENT | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| TOTAL AMBULANCE EXPENSES | 387,183.07 | 3,508,105.84 | 3,614,626.99 | 106,521.15 | 97.1 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

AMBULANCE FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|---------------|--------------|--------------|-----------------|-------|
| | <u>AMBULANCE OUT BUILDINGS EXPENS</u> | | | | | |
| 03-57230-8200 | AMBULANCE AMBULANCE OUT BUILDI | .00 | 90,000.00 | .00 | (90,000.00) | .0 |
| 03-57230-8300 | AMBULANCE OUTLAY EQUIPMENT | .00 | 1,001.29 | 45,300.00 | 44,298.71 | 2.2 |
| | TOTAL AMBULANCE OUT BUILDINGS EXPENS | .00 | 91,001.29 | 45,300.00 | (45,701.29) | 200.9 |
| | TOTAL FUND EXPENDITURES | 387,215.57 | 3,599,139.63 | 3,659,926.99 | 60,787.36 | 98.3 |
| | NET REVENUE OVER EXPENDITURES | 16,586.83 | 1,213,541.50 | .00 | (1,213,541.50) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CDBG FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|-----------|---------------|-------|
| <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 04-48110 INTEREST INCOME | 62.69 | 223.03 | 200.00 | (23.03) | 111.5 |
| 04-48201 MISC ADMIN FEES | .00 | 12,358.39 | 14,000.00 | 1,641.61 | 88.3 |
| 04-48902 REVOLVING REHAB | 1,600.23 | 195,838.40 | 30,000.00 | (165,838.40) | 652.8 |
| 04-48903 LOAN INTEREST REPAYMENT | 459.70 | 5,950.97 | 6,000.00 | 49.03 | 99.2 |
| TOTAL INTEREST & MISCELLANEOUS REVEN | 2,122.62 | 214,370.79 | 50,200.00 | (164,170.79) | 427.0 |
| TOTAL FUND REVENUE | 2,122.62 | 214,370.79 | 50,200.00 | (164,170.79) | 427.0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CDBG FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--------------------------------|---------------|------------|-----------|---------------|-------|
| | <u>ADMINISTRATION EXPENSES</u> | | | | | |
| 04-56600-1100 | CDBG-ADMIN SAL-MANAG | 1,669.12 | 12,034.34 | 10,849.00 | (1,185.34) | 110.9 |
| 04-56600-1250 | CDBG-ADMIN LONGEVITY | 30.00 | 195.00 | 300.00 | 105.00 | 65.0 |
| 04-56600-1310 | CDBG-ADMIN WIS. RETI | 85.52 | 744.52 | 753.00 | 8.48 | 98.9 |
| 04-56600-1320 | CDBG-ADMIN SOCIAL SE | 95.86 | 856.97 | 853.00 | (3.97) | 100.5 |
| 04-56600-1330 | CDBG-ADMIN LIFE INSU | 6.82 | 89.26 | 79.00 | (10.26) | 113.0 |
| 04-56600-1340 | CDBG-ADMIN MED HEALT | 163.58 | 1,890.73 | 1,779.00 | (111.73) | 106.3 |
| 04-56600-2100 | CDBG-ADMIN PROF SERV | .00 | 1,222.65 | 2,000.00 | 777.35 | 61.1 |
| 04-56600-2230 | CDBG-ADMIN UTIL-TELE | 56.23 | 613.44 | 760.00 | 146.56 | 80.7 |
| 04-56600-3100 | CDBG-ADMIN OFFICE SU | .00 | .00 | 700.00 | 700.00 | .0 |
| 04-56600-3200 | CDBG-ADMIN PUB & SUB | .00 | 270.00 | 800.00 | 530.00 | 33.8 |
| 04-56600-3350 | CDBG-ADMIN TRAINING | .00 | .00 | 50.00 | 50.00 | .0 |
| 04-56600-5120 | CDBG-ADMIN WORKER CO | .00 | 15.72 | 50.00 | 34.28 | 31.4 |
| 04-56600-5300 | CDBG-ADMIN RENT | .00 | 2,520.00 | 2,520.00 | .00 | 100.0 |
| | TOTAL ADMINISTRATION EXPENSES | 2,107.13 | 20,452.63 | 21,493.00 | 1,040.37 | 95.2 |
| | <u>LOANS EXPENSES</u> | | | | | |
| 04-56601-5700 | CDBG-PROGRAM NEW LOAN | 10,167.00 | 14,517.00 | 10,000.00 | (4,517.00) | 145.2 |
| | TOTAL LOANS EXPENSES | 10,167.00 | 14,517.00 | 10,000.00 | (4,517.00) | 145.2 |
| | TOTAL FUND EXPENDITURES | 12,274.13 | 34,969.63 | 31,493.00 | (3,476.63) | 111.0 |
| | NET REVENUE OVER EXPENDITURES | (10,151.51) | 179,401.16 | 18,707.00 | (160,694.16) | 959.0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GRANTS & DONATIONS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|---------------|------------|----------|---------------|--------|
| | <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 05-43521 | GRANTS & DONATI GRANT-LAW ENFO | .00 | 8,203.00 | .00 | (8,203.00) | .0 |
| | TOTAL FEDERAL & STATE GRANTS | .00 | 8,203.00 | .00 | (8,203.00) | .0 |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 05-48500 | DONATIONS | 322.00 | 31,522.07 | .00 | (31,522.07) | .0 |
| 05-48501 | DONATIONS REVOLVING FUND PD | 80.00 | 230.00 | .00 | (230.00) | .0 |
| 05-48502 | GRANTS-ANDRES/EARLE | .00 | 7,500.00 | 3,000.00 | (4,500.00) | 250.0 |
| 05-48503 | DONATIONS-K9 | .00 | 27,212.00 | 1,000.00 | (26,212.00) | 2721.2 |
| 05-48504 | DONATIONS WINNEBAGO PROJECT | 32,500.00 | 32,500.00 | .00 | (32,500.00) | .0 |
| 05-48506 | DONATIONS - BIKE RODEO | .00 | 7,360.00 | 4,500.00 | (2,860.00) | 163.6 |
| 05-48508 | DONATION SCOUT CABIN | .00 | 6,885.76 | .00 | (6,885.76) | .0 |
| 05-48509 | DONATION - VETERAN MEM | .00 | (245.70) | .00 | 245.70 | .0 |
| | TOTAL INTEREST & MISCELLANEOUS REVEN | 32,902.00 | 112,964.13 | 8,500.00 | (104,464.13) | 1329.0 |
| | TOTAL FUND REVENUE | 32,902.00 | 121,167.13 | 8,500.00 | (112,667.13) | 1425.5 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GRANTS & DONATIONS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|---------------|------------|----------|-------------|-------|
| | <u>LAW ENFORCMENT EXPENSES</u> | | | | | |
| 05-52100-2900 | LAW ENF SERVICE CONT | .00 | 1,811.00 | .00 | (1,811.00) | .0 |
| 05-52100-3400 | GRANTS & DONATI LAW ENFORCEMEN | 625.00 | 1,443.77 | .00 | (1,443.77) | .0 |
| 05-52100-3401 | PD REVOLVING FUND SIGNS | .00 | 500.00 | .00 | (500.00) | .0 |
| | TOTAL LAW ENFORCMENT EXPENSES | 625.00 | 3,754.77 | .00 | (3,754.77) | .0 |
| | <u>COMM SERVICE EXPENSES</u> | | | | | |
| 05-52110-3400 | COMM SERVICE OP SUP | 746.67 | 7,641.21 | 7,500.00 | (141.21) | 101.9 |
| | TOTAL COMM SERVICE EXPENSES | 746.67 | 7,641.21 | 7,500.00 | (141.21) | 101.9 |
| | <u>CANINE EXPENSES</u> | | | | | |
| 05-52140-3400 | GRANTS & DONATIONS K9 OP SUP | .00 | 441.76 | .00 | (441.76) | .0 |
| 05-52140-8300 | GRANTS & DONATI CANINE PROGRAM | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| | TOTAL CANINE EXPENSES | .00 | 441.76 | 1,000.00 | 558.24 | 44.2 |
| | <u>HWY/STREETS EXPENSES</u> | | | | | |
| 05-53311-3405 | HWY/ST MAINT OP SUP-ST.MAIN | .00 | 1,606.49 | .00 | (1,606.49) | .0 |
| | TOTAL HWY/STREETS EXPENSES | .00 | 1,606.49 | .00 | (1,606.49) | .0 |
| | <u>BUILDING OUTLAY EXPENSES</u> | | | | | |
| 05-57140-8300 | BLDGS. OUTLAY EQUIP | .00 | 500.00 | .00 | (500.00) | .0 |
| | TOTAL BUILDING OUTLAY EXPENSES | .00 | 500.00 | .00 | (500.00) | .0 |
| | <u>LAW ENFORCEMENT OUTLAY EXPENSE</u> | | | | | |
| 05-57210-8300 | LAW ENFORCE OUT EQUIP | 1,500.00 | 9,699.00 | .00 | (9,699.00) | .0 |
| | TOTAL LAW ENFORCEMENT OUTLAY EXPENSE | 1,500.00 | 9,699.00 | .00 | (9,699.00) | .0 |
| | <u>MUSEUM OUTLAY EXPENSES</u> | | | | | |
| 05-57612-8300 | MUSEUM OUTLAY EQUIP | .00 | 400.00 | .00 | (400.00) | .0 |
| | TOTAL MUSEUM OUTLAY EXPENSES | .00 | 400.00 | .00 | (400.00) | .0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

GRANTS & DONATIONS FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|----------|--------------|-------|
| TOTAL FUND EXPENDITURES | 2,871.67 | 24,043.23 | 8,500.00 | (15,543.23) | 282.9 |
| NET REVENUE OVER EXPENDITURES | 30,030.33 | 97,123.90 | .00 | (97,123.90) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

INDUSTRIAL DEVELOPMENT FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|------------|----------|------------|-------|
| <u>TAXES</u> | | | | | |
| 06-41110 IND DEVELOPMENT GENERAL PROPER | .00 | 5,700.00 | 5,700.00 | .00 | 100.0 |
| TOTAL TAXES | .00 | 5,700.00 | 5,700.00 | .00 | 100.0 |
| TOTAL FUND REVENUE | .00 | 5,700.00 | 5,700.00 | .00 | 100.0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

INDUSTRIAL DEVELOPMENT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--------------------------------------|--------------------|--------------------|-----------------|--------------------|--------------|
| | <u>ECONOMIC DEVELOPMENT EXPENSES</u> | | | | | |
| 06-56700-2100 | ECONOMIC DEVEL PROF SERVICE | 2,092.50 | 14,644.76 | 5,500.00 | (9,144.76) | 266.3 |
| 06-56700-3250 | ECON DEV ASOC DUES | .00 | 100.00 | 200.00 | 100.00 | 50.0 |
| | TOTAL ECONOMIC DEVELOPMENT EXPENSES | <u>2,092.50</u> | <u>14,744.76</u> | <u>5,700.00</u> | <u>(9,044.76)</u> | <u>258.7</u> |
| | TOTAL FUND EXPENDITURES | <u>2,092.50</u> | <u>14,744.76</u> | <u>5,700.00</u> | <u>(9,044.76)</u> | <u>258.7</u> |
| | NET REVENUE OVER EXPENDITURES | <u>(2,092.50)</u> | <u>(9,044.76)</u> | <u>.00</u> | <u>9,044.76</u> | <u>.0</u> |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

DEBT SERVICE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|-------------|-------|
| <u>TAXES</u> | | | | | |
| 07-41110 GENERAL PROPERTY TAX | .00 | 1,349,832.00 | 1,349,833.00 | 1.00 | 100.0 |
| TOTAL TAXES | .00 | 1,349,832.00 | 1,349,833.00 | 1.00 | 100.0 |
| <u>SPECIAL ASSESSMENTS</u> | | | | | |
| 07-42300 STREETS SPEC ASMT | .00 | 493.28 | 493.00 | (.28) | 100.1 |
| 07-42400 CURB & GUTTER-SPEC ASMT | .00 | 207.43 | 207.00 | (.43) | 100.2 |
| 07-42500 SIDEWALK-SPEC ASSESS | .00 | 1,494.21 | 1,494.00 | (.21) | 100.0 |
| TOTAL SPECIAL ASSESSMENTS | .00 | 2,194.92 | 2,194.00 | (.92) | 100.0 |
| <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 07-48110 INTEREST INCOME | 15.97 | 224.93 | 1,000.00 | 775.07 | 22.5 |
| 07-48130 INT-SPEC ASSESS & SPEC CHARGES | .00 | 250.34 | 250.00 | (.34) | 100.1 |
| 07-48600 WATER ADV INT & FISC CH | .00 | 36,299.00 | 141,014.00 | 104,715.00 | 25.7 |
| 07-48601 TID ADVANCE INTEREST | 168,239.95 | 207,322.45 | 162,219.00 | (45,103.45) | 127.8 |
| TOTAL INTEREST & MISCELLANEOUS REVEN | 168,255.92 | 244,096.72 | 304,483.00 | 60,386.28 | 80.2 |
| <u>TRANSFERS IN</u> | | | | | |
| 07-49100 DEBT SERVICE PROCEEDS FROM LON | .00 | 5,436.46 | .00 | (5,436.46) | .0 |
| 07-49200 TRANSFER FR OTHER FUNDS | 325,000.00 | 325,000.00 | 510,769.00 | 185,769.00 | 63.6 |
| 07-49210 TRANSFER FROM WATER | .00 | 404,927.00 | 404,927.00 | .00 | 100.0 |
| 07-49300 FUND BALANCE APPLIED | .00 | .00 | 85,869.00 | 85,869.00 | .0 |
| TOTAL TRANSFERS IN | 325,000.00 | 735,363.46 | 1,001,565.00 | 266,201.54 | 73.4 |
| TOTAL FUND REVENUE | 493,255.92 | 2,331,487.10 | 2,658,075.00 | 326,587.90 | 87.7 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

DEBT SERVICE FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------|--------------------------------|---------------|--------------|--------------|---------------|-------|
| <u>PRINCIPAL EXPENSES</u> | | | | | | |
| 07-58100-6320 | PRINCIPAL SUPERFUND | .00 | 52,631.58 | 52,632.00 | .42 | 100.0 |
| 07-58100-6390 | PRIN PYMT 2013A | .00 | 145,000.00 | 145,000.00 | .00 | 100.0 |
| 07-58100-6400 | PRIN PYMT 2014016 | .00 | 70,152.64 | 70,153.00 | .36 | 100.0 |
| 07-58100-6410 | PRIN PYMT 2014015 | .00 | 44,960.68 | 44,961.00 | .32 | 100.0 |
| 07-58100-6420 | PRIN PYMT 2014039 | .00 | 40,162.53 | 40,163.00 | .47 | 100.0 |
| 07-58100-6430 | PRIN PYMT 2014A | .00 | 630,000.00 | 630,000.00 | .00 | 100.0 |
| 07-58100-6450 | PRIN PYMT 2016A | .00 | 51,741.80 | 51,738.00 | (3.80) | 100.0 |
| 07-58100-6470 | PRIN PYMT 2017A | .00 | 280,000.00 | 280,000.00 | .00 | 100.0 |
| 07-58100-6480 | G.O. NOTE TID 8 2017 | .00 | 488,304.38 | 62,773.00 | (425,531.38) | 777.9 |
| 07-58100-6490 | G.O. NOTE 2018A | .00 | 61,936.26 | 61,936.00 | (.26) | 100.0 |
| 07-58100-6530 | G.O NOTE PRINCIPAL 2019 BCLP-4 | .00 | 203,388.28 | 47,719.00 | (155,669.28) | 426.2 |
| 07-58100-6560 | DEBT SERVICE PRINCIPAL 2020A | .00 | 545,000.00 | 545,000.00 | .00 | 100.0 |
| 07-58100-6561 | DEBT SERVICE PRINCIPAL 2020B | .00 | 90,000.00 | 90,000.00 | .00 | 100.0 |
| TOTAL PRINCIPAL EXPENSES | | .00 | 2,703,278.15 | 2,122,075.00 | (581,203.15) | 127.4 |
| <u>INTEREST EXPENSES</u> | | | | | | |
| 07-58200-6390 | INT PYMT 2013A | .00 | 7,632.04 | 7,636.00 | 3.96 | 100.0 |
| 07-58200-6400 | INT PYMT 2014016 | .00 | 5,948.39 | 5,948.00 | (.39) | 100.0 |
| 07-58200-6410 | INT PYMT 2014015 | .00 | 3,812.31 | 3,812.00 | (.31) | 100.0 |
| 07-58200-6420 | INT PYMT 2014039 | .00 | 4,044.64 | 4,045.00 | .36 | 100.0 |
| 07-58200-6430 | INT PYMT 2014A | .00 | 15,763.72 | 215,949.00 | 200,185.28 | 7.3 |
| 07-58200-6450 | INT PYMT 2016A | .00 | 1,293.55 | 1,294.00 | .45 | 100.0 |
| 07-58200-6470 | INT PYMT 2017A | .00 | 161,655.00 | 161,655.00 | .00 | 100.0 |
| 07-58200-6480 | G.O. NOTE TID 8 2017 | .00 | 19,008.46 | 17,091.00 | (1,917.46) | 111.2 |
| 07-58200-6490 | G.O. NOTE 2018A | .00 | 2,477.45 | 2,477.00 | (.45) | 100.0 |
| 07-58200-6530 | G.O. NOTE INT 2019 BCLP-4 | .00 | 9,495.91 | 8,644.00 | (851.91) | 109.9 |
| 07-58200-6560 | DEBT SERVICE INTEREST 2020A | .00 | 74,859.73 | 74,860.00 | .27 | 100.0 |
| 07-58200-6561 | DEBT SERVICE INTEREST 2020B | .00 | 27,162.50 | 27,163.00 | .50 | 100.0 |
| 07-58200-6562 | DEBT SERVICE INTEREST 2021A | .00 | 20,356.78 | .00 | (20,356.78) | .0 |
| TOTAL INTEREST EXPENSES | | .00 | 353,510.48 | 530,574.00 | 177,063.52 | 66.6 |
| <u>FISCAL CHARGES EXPENSES</u> | | | | | | |
| 07-58290-6320 | FIS CHG SUPERFUND | .00 | 526.32 | 526.00 | (.32) | 100.1 |
| 07-58290-6430 | FIS CHG 2014A | .00 | 400.00 | 400.00 | .00 | 100.0 |
| 07-58290-6470 | FIS CHG 2017A | .00 | 400.00 | 400.00 | .00 | 100.0 |
| 07-58290-6560 | FIS CHG 2020A | .00 | 400.00 | 400.00 | .00 | 100.0 |
| 07-58290-6561 | FIS CHG 2020B | .00 | 400.00 | 400.00 | .00 | 100.0 |
| 07-58290-6562 | FIS CHG 2021A | .00 | 1,069.00 | .00 | (1,069.00) | .0 |
| 07-58290-6563 | FIS CHG 2021B | .00 | 1,069.00 | .00 | (1,069.00) | .0 |
| 07-58290-6564 | FIS CHG 2021C | .00 | 1,069.00 | .00 | (1,069.00) | .0 |
| TOTAL FISCAL CHARGES EXPENSES | | .00 | 5,333.32 | 2,126.00 | (3,207.32) | 250.9 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

DEBT SERVICE FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------------------------|---------------|---------------|--------------|---------------|-------|
| <u>ISSUANCE COSTS EXPENSES</u> | | | | | |
| 07-59800-6000 BOND ISS COSTS DS | .00 | .00 | 3,300.00 | 3,300.00 | .0 |
| TOTAL ISSUANCE COSTS EXPENSES | .00 | .00 | 3,300.00 | 3,300.00 | .0 |
| TOTAL FUND EXPENDITURES | .00 | 3,062,121.95 | 2,658,075.00 | (404,046.95) | 115.2 |
| NET REVENUE OVER EXPENDITURES | 493,255.92 | (730,634.85) | .00 | 730,634.85 | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CAPITAL PROJECTS FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---|---------------|--------------|--------------|--------------|------|
| <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 08-48110 INTEREST INCOME | 10.01 | 123.66 | 2,500.00 | 2,376.34 | 5.0 |
| 08-48500 CAPITAL PROJECT DONATIONS | .00 | .00 | 25,000.00 | 25,000.00 | .0 |
| 08-48900 OTHER MISC REVENUE | .00 | 8,238.42 | .00 | (8,238.42) | .0 |
| TOTAL INTEREST & MISCELLANEOUS REVEN | 10.01 | 8,362.08 | 27,500.00 | 19,137.92 | 30.4 |
| <u>TRANSFERS IN</u> | | | | | |
| 08-49100 PROCEEDS FROM LT DEBT | .00 | 3,190,000.00 | 8,149,254.00 | 4,959,254.00 | 39.1 |
| 08-49200 TRANSFER FR OTHER FUNDS | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 08-49300 FUND BALANCE APPLIED | .00 | .00 | 33,000.00 | 33,000.00 | .0 |
| TOTAL TRANSFERS IN | .00 | 3,190,000.00 | 8,222,254.00 | 5,032,254.00 | 38.8 |
| TOTAL FUND REVENUE | 10.01 | 3,198,362.08 | 8,249,754.00 | 5,051,391.92 | 38.8 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CAPITAL PROJECTS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|---------------------------------------|---------------|--------------|--------------|--------------|-------|
| | <u>GENERAL OUTLAY EXPENSES</u> | | | | | |
| 08-57190-8300 | GEN GOVT OUTLAY EQUI | .00 | 172,217.17 | 225,000.00 | 52,782.83 | 76.5 |
| | TOTAL GENERAL OUTLAY EXPENSES | .00 | 172,217.17 | 225,000.00 | 52,782.83 | 76.5 |
| | <u>LAW ENFORCEMENT OUTLAY EXPENSE</u> | | | | | |
| 08-57210-8200 | LAW ENF BUILDINGS | 15,173.65 | 88,799.01 | 94,054.00 | 5,254.99 | 94.4 |
| 08-57210-8400 | LAW ENF OUT VEHICLE | 475.00 | 82,680.84 | 86,700.00 | 4,019.16 | 95.4 |
| | TOTAL LAW ENFORCEMENT OUTLAY EXPENSE | 15,648.65 | 171,479.85 | 180,754.00 | 9,274.15 | 94.9 |
| | <u>FIRE PROTECTION OUTLAY EXPENSE</u> | | | | | |
| 08-57220-8200 | FIRE PROTECTION BUILDINGS | 156,800.00 | 156,800.00 | 5,250,000.00 | 5,093,200.00 | 3.0 |
| | TOTAL FIRE PROTECTION OUTLAY EXPENSE | 156,800.00 | 156,800.00 | 5,250,000.00 | 5,093,200.00 | 3.0 |
| | <u>HWY EQUIPMENT OUTLAY EXPENSES</u> | | | | | |
| 08-57324-8300 | CAPITAL PROJECT HWY EQUIP OUT | .00 | 499,303.50 | 470,000.00 | (29,303.50) | 106.2 |
| | TOTAL HWY EQUIPMENT OUTLAY EXPENSES | .00 | 499,303.50 | 470,000.00 | (29,303.50) | 106.2 |
| | <u>HWY/STREET OUTLAY EXPENSES</u> | | | | | |
| 08-57331-8500 | CAPITAL PROJECT HWY/STREET OUT | 555,136.10 | 1,151,733.56 | 1,290,000.00 | 138,266.44 | 89.3 |
| | TOTAL HWY/STREET OUTLAY EXPENSES | 555,136.10 | 1,151,733.56 | 1,290,000.00 | 138,266.44 | 89.3 |
| | <u>AIRPORT OUTLAY EXPENSES</u> | | | | | |
| 08-57351-8100 | CAPITAL PROJECT AIRPORT OUTLAY | 2,213.36 | 6,347.81 | 10,000.00 | 3,652.19 | 63.5 |
| | TOTAL AIRPORT OUTLAY EXPENSES | 2,213.36 | 6,347.81 | 10,000.00 | 3,652.19 | 63.5 |
| | <u>DEPARTMENT 420</u> | | | | | |
| 08-57420-8300 | REFUSE VEHICLES OUTLAY | .00 | .00 | 150,000.00 | 150,000.00 | .0 |
| | TOTAL DEPARTMENT 420 | .00 | .00 | 150,000.00 | 150,000.00 | .0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

CAPITAL PROJECTS FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|----------------------------------|---------------|-----------------|--------------|-----------------|-------|
| | <u>RECYCLING OUTLAY EXPENSES</u> | | | | | |
| 08-57435-8300 | RECYCLING OUTLY EQUIPMENT | .00 | 154,125.00 | .00 | (154,125.00) | .0 |
| | TOTAL RECYCLING OUTLAY EXPENSES | .00 | 154,125.00 | .00 | (154,125.00) | .0 |
| | <u>PARKS OUTLAY EXPENSES</u> | | | | | |
| 08-57620-8100 | CAPITAL PROJECT PARKS OUTLAY L | .00 | 41,289.22 | 634,000.00 | 592,710.78 | 6.5 |
| | TOTAL PARKS OUTLAY EXPENSES | .00 | 41,289.22 | 634,000.00 | 592,710.78 | 6.5 |
| | <u>REC PARK OUTLAY EXPENSES</u> | | | | | |
| 08-57621-8100 | REC PARK OUTLAY LAND | .00 | 12,911.87 | .00 | (12,911.87) | .0 |
| 08-57621-8200 | REC PARK OUTLAY BLDG | .00 | 248,196.44 | 40,000.00 | (208,196.44) | 620.5 |
| | TOTAL REC PARK OUTLAY EXPENSES | .00 | 261,108.31 | 40,000.00 | (221,108.31) | 652.8 |
| 08-59200-7330 | TRANSFER TO DEBT SERVICE | .00 | 3,206,892.83 | .00 | (3,206,892.83) | .0 |
| | TOTAL DEPARTMENT 200 | .00 | 3,206,892.83 | .00 | (3,206,892.83) | .0 |
| | <u>ISSUANCE COSTS EXPENSES</u> | | | | | |
| 08-59800-2100 | CAPITAL PROJECT BOND ISS COSTS | .00 | 60,434.58 | .00 | (60,434.58) | .0 |
| | TOTAL ISSUANCE COSTS EXPENSES | .00 | 60,434.58 | .00 | (60,434.58) | .0 |
| | TOTAL FUND EXPENDITURES | 729,798.11 | 5,881,731.83 | 8,249,754.00 | 2,368,022.17 | 71.3 |
| | NET REVENUE OVER EXPENDITURES | (729,788.10) | (2,683,369.75) | .00 | 2,683,369.75 | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

LIBRARY TRUST

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|---------------|------------|------------|--------------|-------|
| | <u>TAXES</u> | | | | | |
| 10-41110 | GENERAL PROPERTY TAX | .00 | 294,645.00 | 294,645.00 | .00 | 100.0 |
| | TOTAL TAXES | .00 | 294,645.00 | 294,645.00 | .00 | 100.0 |
| | <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 10-43790 | COUNTY AID FOR LIBRARY | .00 | 146,720.00 | 137,000.00 | (9,720.00) | 107.1 |
| | TOTAL FEDERAL & STATE GRANTS | .00 | 146,720.00 | 137,000.00 | (9,720.00) | 107.1 |
| | <u>FINES</u> | | | | | |
| 10-45223 | JUDGEMENT-OTHER EQUIP | .00 | 84.99 | 100.00 | 15.01 | 85.0 |
| | TOTAL FINES | .00 | 84.99 | 100.00 | 15.01 | 85.0 |
| | <u>PUBLIC CHARGES</u> | | | | | |
| 10-46710 | LIBRARY REVENUE | 329.64 | 10,450.21 | .00 | (10,450.21) | .0 |
| | TOTAL PUBLIC CHARGES | 329.64 | 10,450.21 | .00 | (10,450.21) | .0 |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 10-48110 | INTEREST INCOME | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| 10-48500 | DONATIONS | .00 | 1,500.00 | 5,000.00 | 3,500.00 | 30.0 |
| 10-48502 | LIBRARY TRUST DONATIONS - GRAN | 1,338.74 | 2,838.74 | 1,000.00 | (1,838.74) | 283.9 |
| 10-48504 | DONATIONS - FOUNTAIN | .00 | 194.59 | 100.00 | (94.59) | 194.6 |
| 10-48507 | DONATIONS-KRUKAR INT | .00 | 29,240.35 | 30,000.00 | 759.65 | 97.5 |
| 10-48900 | MISC REVENUE | .00 | 236.35 | .00 | (236.35) | .0 |
| | TOTAL INTEREST & MISCELLANEOUS REVEN | 1,338.74 | 34,010.03 | 41,100.00 | 7,089.97 | 82.8 |
| | <u>TRANSFERS IN</u> | | | | | |
| 10-49300 | FUND BALANCE APPLIED | .00 | .00 | 99,313.00 | 99,313.00 | .0 |
| | TOTAL TRANSFERS IN | .00 | .00 | 99,313.00 | 99,313.00 | .0 |
| | TOTAL FUND REVENUE | 1,668.38 | 485,910.23 | 572,158.00 | 86,247.77 | 84.9 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

LIBRARY TRUST

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--------------------------------------|-----------------------------|---------------|-------------|------------|--------------|---------|
| <u>LIBRARY EXPENSES</u> | | | | | | |
| 10-55110-1100 | LIBRARY SAL-MANAGERI | 11,345.00 | 75,825.21 | 72,176.00 | (3,649.21) | 105.1 |
| 10-55110-1120 | LIBRARY SAL-SUPPORT | 128.81 | (1,987.82) | 1,200.00 | 3,187.82 | (165.7) |
| 10-55110-1130 | LIBRARY SAL-OPERATIO | 31,057.60 | 211,264.02 | 198,285.00 | (12,979.02) | 106.6 |
| 10-55110-1140 | LIBRARY OVERTIME | 99.42 | 436.59 | .00 | (436.59) | .0 |
| 10-55110-1250 | LIBRARY LONGEVITY | 450.00 | 2,915.00 | 1,785.00 | (1,130.00) | 163.3 |
| 10-55110-1310 | LIBRARY WIS. RETIREM | 1,979.37 | 17,421.00 | 18,458.00 | 1,037.00 | 94.4 |
| 10-55110-1320 | LIBRARY SOCIAL SECUR | 2,371.82 | 19,785.45 | 20,919.00 | 1,133.55 | 94.6 |
| 10-55110-1330 | LIBRARY LIFE INSURAN | 65.94 | 753.07 | 698.00 | (55.07) | 107.9 |
| 10-55110-1340 | LIBRARY MED HEALTH I | 6,414.32 | 70,191.66 | 69,576.00 | (615.66) | 100.9 |
| 10-55110-2200 | LIBRARY UTIL-GAS | 590.69 | 2,554.94 | 5,000.00 | 2,445.06 | 51.1 |
| 10-55110-2210 | LIBRARY UTIL-ELECTRIC | 1,030.43 | 7,631.33 | 12,000.00 | 4,368.67 | 63.6 |
| 10-55110-2220 | LIBRARY UTIL-W&S | .00 | 1,281.51 | 1,900.00 | 618.49 | 67.5 |
| 10-55110-2230 | LIBRARY UTIL-TELEPHONE | 15.64 | 1,824.77 | 2,000.00 | 175.23 | 91.2 |
| 10-55110-2900 | LIBRARY SERV CONTRACTS | 356.23 | 3,781.28 | 15,000.00 | 11,218.72 | 25.2 |
| 10-55110-3100 | LIBRARY OFFICE SUPPLIES | 766.19 | 9,088.72 | 14,000.00 | 4,911.28 | 64.9 |
| 10-55110-3250 | LIBRARY ASOC DUES | .00 | .00 | 100.00 | 100.00 | .0 |
| 10-55110-3300 | LIBRARY TRAVEL | .00 | .00 | 500.00 | 500.00 | .0 |
| 10-55110-3350 | LIBRARY TRAINING | .00 | 995.00 | 500.00 | (495.00) | 199.0 |
| 10-55110-3400 | LIBRARY OPERATING SUP | 166.16 | 345.73 | .00 | (345.73) | .0 |
| 10-55110-3420 | LIBRARY ADULT DEPT BOOKS | 2,053.59 | 25,933.38 | 26,000.00 | 66.62 | 99.7 |
| 10-55110-3440 | LIBRARY E-BOOKS | .00 | 4,244.00 | 4,086.00 | (158.00) | 103.9 |
| 10-55110-3460 | LIBRARY CHILDRENS BOOKS | 1,206.69 | 7,251.87 | 12,000.00 | 4,748.13 | 60.4 |
| 10-55110-3500 | LIBRARY REPAIR & MAINT | .00 | 1,832.97 | 8,000.00 | 6,167.03 | 22.9 |
| 10-55110-5100 | LIBRARY LIABILITY INS | .00 | 951.18 | 1,400.00 | 448.82 | 67.9 |
| 10-55110-5110 | LIBRARY PROPERTY INS | .00 | 4,440.00 | 4,300.00 | (140.00) | 103.3 |
| 10-55110-5120 | LIBRARY WORKER COMP | .00 | 386.42 | 675.00 | 288.58 | 57.3 |
| TOTAL LIBRARY EXPENSES | | 60,097.90 | 469,147.28 | 490,558.00 | 21,410.72 | 95.6 |
| <u>LIBRARY TRUST EXPENSES</u> | | | | | | |
| 10-55111-3100 | LIB TRUST OFFICE SUPPLIES | 225.41 | 651.91 | .00 | (651.91) | .0 |
| 10-55111-3460 | LIBRARY TRUST CHILDRENS BOO | 154.52 | 1,680.20 | .00 | (1,680.20) | .0 |
| TOTAL LIBRARY TRUST EXPENSES | | 379.93 | 2,332.11 | .00 | (2,332.11) | .0 |
| <u>LIBRARY TRUST OUTLAY EXPENSES</u> | | | | | | |
| 10-57610-8200 | LIBRARY OUTLAY BUILDINGS | .00 | .00 | 65,000.00 | 65,000.00 | .0 |
| 10-57610-8300 | LIB OUTLAY EQUIPMENT | .00 | 62.91 | .00 | (62.91) | .0 |
| 10-57610-8350 | LIB OUTLAY COMPUTER | (1.83) | 2,122.93 | 10,000.00 | 7,877.07 | 21.2 |
| 10-57610-8360 | LIB OUTLAY COMP REPAIR | .00 | 3,390.00 | 5,000.00 | 1,610.00 | 67.8 |
| 10-57610-8370 | LIB OUTLAY COMP SERV CONT | .00 | 623.94 | 1,600.00 | 976.06 | 39.0 |
| TOTAL LIBRARY TRUST OUTLAY EXPENSES | | (1.83) | 6,199.78 | 81,600.00 | 75,400.22 | 7.6 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

LIBRARY TRUST

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|---------------|------------|------------|-------------|------|
| TOTAL FUND EXPENDITURES | 60,476.00 | 477,679.17 | 572,158.00 | 94,478.83 | 83.5 |
| NET REVENUE OVER EXPENDITURES | (58,807.62) | 8,231.06 | .00 | (8,231.06) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

MASS TRANSIT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|-----------------------------------|---------------|------------|------------|------------|-------|
| | <u>TAXES</u> | | | | | |
| 11-41110 | GENERAL PROPERTY TAXES | .00 | 45,000.00 | 45,000.00 | .00 | 100.0 |
| | TOTAL TAXES | .00 | 45,000.00 | 45,000.00 | .00 | 100.0 |
| | <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 11-43537 | OTHER TRANSPORTATION | 130,706.39 | 269,999.47 | 334,864.00 | 64,864.53 | 80.6 |
| | TOTAL FEDERAL & STATE GRANTS | 130,706.39 | 269,999.47 | 334,864.00 | 64,864.53 | 80.6 |
| | <u>PUBLIC CHARGES</u> | | | | | |
| 11-46350 | MASS TRANSIT FARES | .00 | 235,434.25 | 252,756.00 | 17,321.75 | 93.2 |
| | TOTAL PUBLIC CHARGES | .00 | 235,434.25 | 252,756.00 | 17,321.75 | 93.2 |
| | TOTAL FUND REVENUE | 130,706.39 | 550,433.72 | 632,620.00 | 82,186.28 | 87.0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

MASS TRANSIT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--|-----------------------|------------------------|-----------------------|----------------------|-----------------|
| | <u>SHARED RIDE EXPENSES</u> | | | | | |
| 11-53520-1100 | MASS TRANSIT SAL-MANAGERIAL | 2,461.33 | 2,571.94 | 2,500.00 | (71.94) | 102.9 |
| 11-53520-1310 | MASS TRANSIT WI RETIREMENT | .00 | 7.47 | 169.00 | 161.53 | 4.4 |
| 11-53520-1320 | MASS TRANSIT SOCIAL SECURITY | .00 | 7.81 | 191.00 | 183.19 | 4.1 |
| 11-53520-1330 | MASS TRANSIT LIFE INSURANCE | .00 | 1.24 | 10.00 | 8.76 | 12.4 |
| 11-53520-1340 | MASS TRANSIT MED HEALTH | .00 | 33.29 | 250.00 | 216.71 | 13.3 |
| 11-53520-2100 | SHARED RIDE PROF SERVICES | .00 | 7,500.00 | 7,500.00 | .00 | 100.0 |
| 11-53520-3400 | SHARED RIDE OPERATING SUP | .00 | 543,289.57 | 583,500.00 | 40,210.43 | 93.1 |
| 11-53520-7300 | MASS TRANSIT TO GENERAL FUND | .00 | .00 | 38,500.00 | 38,500.00 | .0 |
| | <u>TOTAL SHARED RIDE EXPENSES</u> | <u>2,461.33</u> | <u>553,411.32</u> | <u>632,620.00</u> | <u>79,208.68</u> | <u>87.5</u> |
| | <u>TOTAL FUND EXPENDITURES</u> | <u>2,461.33</u> | <u>553,411.32</u> | <u>632,620.00</u> | <u>79,208.68</u> | <u>87.5</u> |
| | <u>NET REVENUE OVER EXPENDITURES</u> | <u>128,245.06</u> | <u>(2,977.60)</u> | <u>.00</u> | <u>2,977.60</u> | <u>.0</u> |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

SENIOR & DISABLED SERVICES FUN

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|---------------|------------|------------|--------------|--------|
| | <u>TAXES</u> | | | | | |
| 12-41110 | GENERAL PROPERTY TAX | .00 | 71,372.00 | 71,372.00 | .00 | 100.0 |
| | TOTAL TAXES | .00 | 71,372.00 | 71,372.00 | .00 | 100.0 |
| | <u>PUBLIC CHARGES</u> | | | | | |
| 12-46750 | PROGRAM FEES | 706.87 | 3,973.12 | 1,500.00 | (2,473.12) | 264.9 |
| | TOTAL PUBLIC CHARGES | 706.87 | 3,973.12 | 1,500.00 | (2,473.12) | 264.9 |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 12-48110 | INTEREST INCOME | .00 | .00 | 300.00 | 300.00 | .0 |
| 12-48200 | RENT | 4,428.57 | 55,448.12 | 54,295.00 | (1,153.12) | 102.1 |
| 12-48500 | DONATIONS | 10,220.00 | 14,789.63 | 500.00 | (14,289.63) | 2957.9 |
| 12-48502 | GRANTS ANDRES/EARLE | .00 | 5,894.73 | .00 | (5,894.73) | .0 |
| 12-48503 | DONATIONS MUSIC PROGRAM | .00 | 65.00 | 1,500.00 | 1,435.00 | 4.3 |
| 12-48900 | OTHER MISCELLANEOUS | .00 | 50.00 | .00 | (50.00) | .0 |
| | TOTAL INTEREST & MISCELLANEOUS REVEN | 14,648.57 | 76,247.48 | 56,595.00 | (19,652.48) | 134.7 |
| | <u>TRANSFERS IN</u> | | | | | |
| 12-49300 | FUND BALANCE APPLIED | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| | TOTAL TRANSFERS IN | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| | TOTAL FUND REVENUE | 15,355.44 | 151,592.60 | 134,467.00 | (17,125.60) | 112.7 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

SENIOR & DISABLED SERVICES FUN

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------------|------------------------------|---------------|------------|------------|--------------|-------|
| <u>SR & DISABILITY EXPENSES</u> | | | | | | |
| 12-55500-1100 | SR & DISAB SAL-MANAGER | 6,807.42 | 46,092.28 | 43,326.00 | (2,766.28) | 106.4 |
| 12-55500-1120 | SR & DISAB SAL-SUP SERV | 2,222.69 | 10,429.59 | 13,573.00 | 3,143.41 | 76.8 |
| 12-55500-1140 | SR & DISAB OVERTIME | 286.74 | 740.75 | .00 | (740.75) | .0 |
| 12-55500-1250 | SR & DISAB LONGEVITY | 20.00 | 130.00 | 145.00 | 15.00 | 89.7 |
| 12-55500-1310 | SR & DISAB WI RETIREMENT | 356.74 | 3,099.64 | 2,934.00 | (165.64) | 105.7 |
| 12-55500-1320 | SR & DISAB SOCIAL SECURITY | 555.34 | 4,089.05 | 4,364.00 | 274.95 | 93.7 |
| 12-55500-1330 | SR. & DISAB. LIFE INS | 30.36 | 351.99 | 336.00 | (15.99) | 104.8 |
| 12-55500-1340 | SR & DISAB MED HEALTH | 817.86 | 8,970.84 | 8,894.00 | (76.84) | 100.9 |
| 12-55500-2200 | SR & DISAB UTIL-GAS | 753.61 | 4,464.29 | 3,500.00 | (964.29) | 127.6 |
| 12-55500-2210 | SR & DISAB UTIL-ELECTRIC | 738.21 | 9,328.76 | 11,000.00 | 1,671.24 | 84.8 |
| 12-55500-2220 | SR & DISAB UTIL-W&S | 109.76 | 1,014.64 | 1,500.00 | 485.36 | 67.6 |
| 12-55500-2230 | SR & DISAB UTIL-TELEPHONE | 75.17 | 909.64 | 950.00 | 40.36 | 95.8 |
| 12-55500-2240 | SR & DISAB UTIL-CABLE | .00 | .00 | 1,920.00 | 1,920.00 | .0 |
| 12-55500-2900 | SR & DISAB SERV CONTRACT | .00 | 855.11 | 1,500.00 | 644.89 | 57.0 |
| 12-55500-3100 | SR & DISAB OFFICE SUPPLIES | 57.00 | 980.86 | 2,000.00 | 1,019.14 | 49.0 |
| 12-55500-3200 | SR & DISAB PUB & SUBSCRIPT | .00 | 849.33 | 1,500.00 | 650.67 | 56.6 |
| 12-55500-3250 | SENIOR & DISABLED ASSOC DUES | .00 | 65.00 | 75.00 | 10.00 | 86.7 |
| 12-55500-3300 | SENIOR & DISABLED TRAVEL | .00 | .00 | 750.00 | 750.00 | .0 |
| 12-55500-3350 | SENIOR & DISABLED TRAINING | .00 | 449.00 | 500.00 | 51.00 | 89.8 |
| 12-55500-3400 | SR & DISAB OPERATING SUP | 403.65 | 3,660.03 | 6,000.00 | 2,339.97 | 61.0 |
| 12-55500-3410 | SR & DISAB OP SUP- MUSIC | 600.00 | 3,555.00 | 3,000.00 | (555.00) | 118.5 |
| 12-55500-3500 | SR & DISAB REPAIR & MAINT | 346.25 | 2,129.53 | 9,000.00 | 6,870.47 | 23.7 |
| 12-55500-5100 | SR & DISAB LIABILITY INS | .00 | 297.29 | 500.00 | 202.71 | 59.5 |
| 12-55500-5110 | SR & DISAB PROPERTY INS | .00 | 4,271.00 | 4,000.00 | (271.00) | 106.8 |
| 12-55500-5120 | SR & DISAB WORKERS COMP | .00 | 80.61 | 200.00 | 119.39 | 40.3 |
| TOTAL SR & DISABILITY EXPENSES | | 14,180.80 | 106,814.23 | 121,467.00 | 14,652.77 | 87.9 |
| <u>SR & DIS OUTLAY EXPENSES</u> | | | | | | |
| 12-57650-8200 | SR & DIS OUTLAY BUILDINGS | .00 | .00 | 13,000.00 | 13,000.00 | .0 |
| TOTAL SR & DIS OUTLAY EXPENSES | | .00 | .00 | 13,000.00 | 13,000.00 | .0 |
| TOTAL FUND EXPENDITURES | | 14,180.80 | 106,814.23 | 134,467.00 | 27,652.77 | 79.4 |
| NET REVENUE OVER EXPENDITURES | | 1,174.64 | 44,778.37 | .00 | (44,778.37) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #8 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|-----------------|--------------|--------------|-----------------|-------|
| | <u>TAXES</u> | | | | | |
| 14-41120 | PROPERTY TAXES INCREMENT | .00 | 451,261.39 | 465,416.00 | 14,154.61 | 97.0 |
| | TOTAL TAXES | .00 | 451,261.39 | 465,416.00 | 14,154.61 | 97.0 |
| | <u>FEDERAL & STATE GRANTS</u> | | | | | |
| 14-43410 | STATE SHARED REVENUE TID | (1,362,422.24) | 33,690.62 | 22,000.00 | (11,690.62) | 153.1 |
| | TOTAL FEDERAL & STATE GRANTS | (1,362,422.24) | 33,690.62 | 22,000.00 | (11,690.62) | 153.1 |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 14-48200 | RENT | .00 | 700.00 | 700.00 | .00 | 100.0 |
| 14-48901 | TID 8 LOAN REVENUE | 777.18 | 10,458.60 | 13,873.00 | 3,414.40 | 75.4 |
| 14-48903 | TID 8 LOAN INTEREST REVENUE | 622.92 | 7,689.63 | 8,388.00 | 698.37 | 91.7 |
| | TOTAL INTEREST & MISCELLANEOUS REVEN | 1,400.10 | 18,848.23 | 22,961.00 | 4,112.77 | 82.1 |
| | <u>TRANSFERS IN</u> | | | | | |
| 14-49100 | PROCEEDS FROM LONG TERM DEBT | .00 | 1,178,970.12 | .00 | (1,178,970.12) | .0 |
| 14-49200 | TRANSFER FROM OTHER FUNDS | 514,910.00 | 514,910.00 | 514,910.00 | .00 | 100.0 |
| | TOTAL TRANSFERS IN | 514,910.00 | 1,693,880.12 | 514,910.00 | (1,178,970.12) | 329.0 |
| | TOTAL FUND REVENUE | (846,112.14) | 2,197,680.36 | 1,025,287.00 | (1,172,393.36) | 214.4 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #8 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|--------------------------------------|---------------|--------------|------------|---------------|-------|
| | <u>LEGAL SERVICES EXPENSES</u> | | | | | |
| 14-51300-2100 | TID 8 ED LEGAL PROF SERVICES | .00 | 5,033.24 | .00 | (5,033.24) | .0 |
| | TOTAL LEGAL SERVICES EXPENSES | .00 | 5,033.24 | .00 | (5,033.24) | .0 |
| | <u>ECONOMIC DEVELOPMENT EXPENSES</u> | | | | | |
| 14-56700-2100 | TID 8 EC DEV PROF SERVICES | 773.75 | 13,988.85 | 9,600.00 | (4,388.85) | 145.7 |
| 14-56700-3100 | TID 8 EC DEV OFFICE SUPPLIES | .00 | .00 | 100.00 | 100.00 | .0 |
| | TOTAL ECONOMIC DEVELOPMENT EXPENSES | 773.75 | 13,988.85 | 9,700.00 | (4,288.85) | 144.2 |
| | <u>DEPARTMENT 210</u> | | | | | |
| 14-57210-8300 | TID POLICE EQUIP OUTLAY | .00 | 100,934.83 | .00 | (100,934.83) | .0 |
| | TOTAL DEPARTMENT 210 | .00 | 100,934.83 | .00 | (100,934.83) | .0 |
| | <u>DEPARTMENT 331</u> | | | | | |
| 14-57331-1130 | TID 8 HWY/ST OUTLAY SALARY | .00 | 26,190.59 | 100,000.00 | 73,809.41 | 26.2 |
| 14-57331-8500 | TID 8 STORM SEWER | .00 | 104,756.28 | 53,500.00 | (51,256.28) | 195.8 |
| | TOTAL DEPARTMENT 331 | .00 | 130,946.87 | 153,500.00 | 22,553.13 | 85.3 |
| | <u>OUTLAY EXPENSES</u> | | | | | |
| 14-57620-8200 | TID 8 PARKS OUTLAY BUILDING | .00 | 24,223.29 | .00 | (24,223.29) | .0 |
| | TOTAL OUTLAY EXPENSES | .00 | 24,223.29 | .00 | (24,223.29) | .0 |
| | <u>DEPARTMENT 725</u> | | | | | |
| 14-57725-2100 | TIF INDUSTRIAL DEVELOPMENT | .00 | 2,250.00 | .00 | (2,250.00) | .0 |
| | TOTAL DEPARTMENT 725 | .00 | 2,250.00 | .00 | (2,250.00) | .0 |
| | <u>ISSUANCE COSTS EXPENSES</u> | | | | | |
| 14-59800-2100 | SOUTH SIDE EXP BOND ISS COSTS | .00 | 11,029.88 | .00 | (11,029.88) | .0 |
| 14-59800-7330 | TRANSFER TO DEBT SERVICE | 377,271.89 | 1,000,324.51 | 430,906.00 | (569,418.51) | 232.1 |
| 14-59800-7380 | TRANSFER TO W/S FOR ADVANCE | .00 | 431,181.00 | 431,181.00 | .00 | 100.0 |
| | TOTAL ISSUANCE COSTS EXPENSES | 377,271.89 | 1,442,535.39 | 862,087.00 | (580,448.39) | 167.3 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #8 PROJECT FUND

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|-----------------|--------------|--------------|---------------|-------|
| TOTAL FUND EXPENDITURES | 378,045.64 | 1,719,912.47 | 1,025,287.00 | (694,625.47) | 167.8 |
| NET REVENUE OVER EXPENDITURES | (1,224,157.78) | 477,767.89 | .00 | (477,767.89) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TOURISM FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|---|---------------|------------|------------|--------------|-------|
| | <u>TAXES</u> | | | | | |
| 16-41210 | PUBLIC ACCOMMODATION | 46,194.83 | 569,010.73 | 480,000.00 | (89,010.73) | 118.5 |
| | TOTAL TAXES | 46,194.83 | 569,010.73 | 480,000.00 | (89,010.73) | 118.5 |
| | <u>INTEREST & MISCELLANEOUS REVEN</u> | | | | | |
| 16-48110 | INTEREST INCOME | .00 | 138.52 | 600.00 | 461.48 | 23.1 |
| | TOTAL INTEREST & MISCELLANEOUS REVEN | .00 | 138.52 | 600.00 | 461.48 | 23.1 |
| | TOTAL FUND REVENUE | 46,194.83 | 569,149.25 | 480,600.00 | (88,549.25) | 118.4 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TOURISM FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|-----------------------------|---------------|------------|------------|---------------|--------|
| <u>TOURISM EXPENSES</u> | | | | | | |
| 16-56720-1100 | TOURISM-CVB SAL-MANA | .00 | 15,963.00 | 33,479.00 | 17,516.00 | 47.7 |
| 16-56720-1120 | TOURISM-CVB SAL-SUPP | .00 | 21,403.36 | 49,000.00 | 27,596.64 | 43.7 |
| 16-56720-1310 | TOURISM-CVB WIS. RET | .00 | 1,684.75 | 4,800.00 | 3,115.25 | 35.1 |
| 16-56720-1320 | TOURISM-CVB SOCIAL S | .00 | 2,858.53 | 6,018.00 | 3,159.47 | 47.5 |
| 16-56720-1340 | TOURISM MED HEALTH | .00 | .00 | 3,000.00 | 3,000.00 | .0 |
| 16-56720-2100 | TOURISM-CVB PROF SER | .00 | 6,251.17 | 13,000.00 | 6,748.83 | 48.1 |
| 16-56720-2200 | TOURISM UTIL-GAS | .00 | .00 | 400.00 | 400.00 | .0 |
| 16-56720-2210 | TOURISM-CVB ELECTRIC | .00 | 133.50 | 1,800.00 | 1,666.50 | 7.4 |
| 16-56720-2220 | TOURISM UTIL-W&S | .00 | .00 | 250.00 | 250.00 | .0 |
| 16-56720-2230 | TOURISM-CVB UTIL-TEL | .00 | 1,621.84 | 3,500.00 | 1,878.16 | 46.3 |
| 16-56720-2500 | TOURISM-CVB ELECTRONIC DISP | .00 | .00 | 1,000.00 | 1,000.00 | .0 |
| 16-56720-2900 | TOURISM-CVB SERV CONTRACTS | .00 | 1,365.55 | 1,900.00 | 534.45 | 71.9 |
| 16-56720-3100 | TOURISM-CVB OFFICE S | .00 | 422.72 | 1,000.00 | 577.28 | 42.3 |
| 16-56720-3200 | TOURISM-CVB PUB & SUBSCRIP | .00 | 3,024.50 | 300.00 | (2,724.50) | 1008.2 |
| 16-56720-3210 | TOURISM-CVB ADVERTIS | .00 | 45,904.07 | 62,452.00 | 16,547.93 | 73.5 |
| 16-56720-3220 | TOURISM-CVB MARKETIN | .00 | 9,288.15 | 29,750.00 | 20,461.85 | 31.2 |
| 16-56720-3250 | TOURISM-CVB ASSN DUE | .00 | 1,265.00 | 1,500.00 | 235.00 | 84.3 |
| 16-56720-3300 | TOURISM-CVB TRAVEL | .00 | 93.60 | .00 | (93.60) | .0 |
| 16-56720-3310 | TOURISM-CVB MILEAGE | .00 | .00 | 1,500.00 | 1,500.00 | .0 |
| 16-56720-3350 | TOURISM-CVB TRAINING | .00 | 180.00 | 4,500.00 | 4,320.00 | 4.0 |
| 16-56720-3400 | TOURISM-CVB OPERATIN | 44.63 | 1,928.43 | 2,200.00 | 271.57 | 87.7 |
| 16-56720-3410 | TOURISM-CVB POSTAGE | .00 | 1,038.42 | 3,500.00 | 2,461.58 | 29.7 |
| 16-56720-3450 | TOURISM-CVB OFFICE E | .00 | .00 | 2,500.00 | 2,500.00 | .0 |
| 16-56720-3500 | TOURISM-CVB REPAIR & | .00 | 1,193.60 | 3,800.00 | 2,606.40 | 31.4 |
| 16-56720-5100 | TOURISM-CVB LIAB INS | .00 | 1,297.50 | 2,500.00 | 1,202.50 | 51.9 |
| 16-56720-5110 | TOUR OTHER PROP INS | .00 | 1,415.00 | 1,000.00 | (415.00) | 141.5 |
| 16-56720-5120 | TOURISM-CVB WORKER COMP INS | .00 | .00 | 200.00 | 200.00 | .0 |
| 16-56720-5160 | TOURISM-CVB UNEMPLOYMENT | .00 | 129.69 | 150.00 | 20.31 | 86.5 |
| 16-56720-5300 | TOURISM-CVB RENT | .00 | 420.00 | 1.00 | (419.00) | 42000. |
| 16-56720-8200 | TOURISM-CVB BUILDING | .00 | .00 | 5,600.00 | 5,600.00 | .0 |
| TOTAL TOURISM EXPENSES | | 44.63 | 118,882.38 | 240,600.00 | 121,717.62 | 49.4 |
| <u>TRANSFER OUT EXPENSES</u> | | | | | | |
| 16-59200-7320 | TRANSFER-FUNDS CAP PROJ | .00 | .00 | 40,000.00 | 40,000.00 | .0 |
| 16-59200-7330 | TRANSFER-FUNDS DEBT SERV | .00 | .00 | 200,000.00 | 200,000.00 | .0 |
| TOTAL TRANSFER OUT EXPENSES | | .00 | .00 | 240,000.00 | 240,000.00 | .0 |
| TOTAL FUND EXPENDITURES | | 44.63 | 118,882.38 | 480,600.00 | 361,717.62 | 24.7 |
| NET REVENUE OVER EXPENDITURES | | 46,150.20 | 450,266.87 | .00 | (450,266.87) | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #9 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|--------------------------|---------------|------------|------------|------------|------|
| | <u>SOURCE 41</u> | | | | | |
| 17-41120 | PROPERTY TAXES INCREMENT | .00 | 169,692.05 | 175,015.00 | 5,322.95 | 97.0 |
| | TOTAL SOURCE 41 | .00 | 169,692.05 | 175,015.00 | 5,322.95 | 97.0 |
| | TOTAL FUND REVENUE | .00 | 169,692.05 | 175,015.00 | 5,322.95 | 97.0 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #9 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-------------------------------|---------------|--------------|------------|--------------|-------|
| 17-56700-2100 | TID 9 EC DEV PROF SERVICES | 26.25 | 6,000.15 | 9,705.00 | 3,704.85 | 61.8 |
| 17-56700-3100 | TID 9 EC DEV OFFICE SUPPLIES | .00 | .00 | 150.00 | 150.00 | .0 |
| | TOTAL DEPARTMENT 700 | 26.25 | 6,000.15 | 9,855.00 | 3,854.85 | 60.9 |
| <hr/> | | | | | | |
| 17-57331-8200 | TID 9 LAND AND BLDGS | .00 | 59,693.66 | .00 | (59,693.66) | .0 |
| | TOTAL DEPARTMENT 331 | .00 | 59,693.66 | .00 | (59,693.66) | .0 |
| <hr/> | | | | | | |
| 17-59800-7330 | TRANSFER TO DEBT SERVICE | 38,901.39 | 38,901.39 | 38,901.00 | (.39) | 100.0 |
| 17-59800-7360 | TRANSFER TO TIF 8 | 126,259.00 | 126,259.00 | 126,259.00 | .00 | 100.0 |
| | TOTAL DEPARTMENT 800 | 165,160.39 | 165,160.39 | 165,160.00 | (.39) | 100.0 |
| | TOTAL FUND EXPENDITURES | 165,186.64 | 230,854.20 | 175,015.00 | (55,839.20) | 131.9 |
| | NET REVENUE OVER EXPENDITURES | (165,186.64) | (61,162.15) | .00 | 61,162.15 | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #10 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|----------|--------------------------|---------------|------------|------------|------------|------|
| | <u>SOURCE 41</u> | | | | | |
| 18-41120 | PROPERTY TAXES INCREMENT | .00 | 449,147.54 | 463,236.00 | 14,088.46 | 97.0 |
| | TOTAL SOURCE 41 | .00 | 449,147.54 | 463,236.00 | 14,088.46 | 97.0 |
| | <u>SOURCE 43</u> | | | | | |
| 18-43410 | STATE SHARED REVENUE TID | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| | TOTAL SOURCE 43 | .00 | .00 | 5,000.00 | 5,000.00 | .0 |
| | <u>SOURCE 48</u> | | | | | |
| 18-48110 | INTEREST INCOME | .00 | .00 | 79.00 | 79.00 | .0 |
| | TOTAL SOURCE 48 | .00 | .00 | 79.00 | 79.00 | .0 |
| | TOTAL FUND REVENUE | .00 | 449,147.54 | 468,315.00 | 19,167.46 | 95.9 |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

TIF #10 PROJECT FUND

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|---------------|-------------------------------|---------------|--------------|------------|--------------|-------|
| 18-56700-2100 | TID 10 EC DEV PROF SERVICES | .00 | 13,275.34 | 2,097.00 | (11,178.34) | 633.1 |
| 18-56700-3100 | TID 10 OFFICE SUPPLIES | .00 | .00 | 500.00 | 500.00 | .0 |
| | TOTAL DEPARTMENT 700 | .00 | 13,275.34 | 2,597.00 | (10,678.34) | 511.2 |
| <hr/> | | | | | | |
| 18-59800-7330 | TRANSFER TO DEBT SERVICE | 77,066.67 | 77,066.67 | 77,067.00 | .33 | 100.0 |
| 18-59800-7360 | TRANSFER TO TIF 8 | 388,651.00 | 388,651.00 | 388,651.00 | .00 | 100.0 |
| | TOTAL DEPARTMENT 800 | 465,717.67 | 465,717.67 | 465,718.00 | .33 | 100.0 |
| <hr/> | | | | | | |
| | TOTAL FUND EXPENDITURES | 465,717.67 | 478,993.01 | 468,315.00 | (10,678.01) | 102.3 |
| <hr/> | | | | | | |
| | NET REVENUE OVER EXPENDITURES | (465,717.67) | (29,845.47) | .00 | 29,845.47 | .0 |

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

| | | FUND 19 | | | | |
|----------|-------------------------------|---------------|------------|--------|---------------|-------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| <hr/> | | | | | | |
| 19-43300 | ARPA - FEDERAL GRANTS - OTHER | .00 | 491,785.20 | .00 | (491,785.20) | .0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | TOTAL SOURCE 43 | .00 | 491,785.20 | .00 | (491,785.20) | .0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | TOTAL FUND REVENUE | .00 | 491,785.20 | .00 | (491,785.20) | .0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | NET REVENUE OVER EXPENDITURES | .00 | 491,785.20 | .00 | (491,785.20) | .0 |
| | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

| | | FUND 20 | | | | |
|---------------|-------------------------------|---------------|-------------|--------|-------------|------|
| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
| 20-56700-2100 | TID 11 PROF SERVICES | .00 | 3,917.00 | .00 | (3,917.00) | .0 |
| | TOTAL DEPARTMENT 700 | .00 | 3,917.00 | .00 | (3,917.00) | .0 |
| | TOTAL FUND EXPENDITURES | .00 | 3,917.00 | .00 | (3,917.00) | .0 |
| | NET REVENUE OVER EXPENDITURES | .00 | (3,917.00) | .00 | 3,917.00 | .0 |

PRECAUTIONS Effective September 07, 2021

You are Welcome at Your Own Risk!

MASKS ARE RECOMMENDED for everyone!

If you have NOT had your vaccine shots, please wear your masks to protect others and yourself. It is on "your honor system" starting on Thursday, July 1, 2021.



**Stay
safe
AND
healthy**



COMMON SENSE PRECAUTIONS

for any time... for colds, flu, coronaviruses, COVID & other illnesses.

1. **WASH HANDS OFTEN.**
Use HAND SANITIZERS if cannot wash hands.
2. **Keep your HANDS AWAY FROM your FACE.**
3. **COUGH/SNEEZE INTO your INNER ELBOW.**
4. **Wear a MASK is recommended.**
5. **Wear GLOVES if you choose.**
6. **Practice PHYSICAL DISTANCING if you choose.**
3 to 6 feet is recommended.
7. **STAY AT HOME IF YOU ARE SICK!**
8. **COME BACK when you are better.**

We also need to be aware of that some of us have "under-laying conditions", so we may cough and sneeze because of allergies, asthma, and/or heart/lung conditions and not a "catching" sickness. Please continue to be kind and understanding.

If things change with COVID-19, these Precautions may change.

NOTES: March 17, 2020 to June 14 Closed due to COVID. June 15, 2020 reopened. June 15, 2020 to June 30, 2021 Masks required. July 1, 2021 to September 6, 2021 Masks optional. September 7, 2021 Masks are Recommended.

SENIOR & DISABLED SERVICES MONTHLY UPDATE

FEBRUARY 2022 - Hello from Pam

Today is a new day! Begin again. You can start fresh, wipe the slate clean. Embrace kindness. Practice compassion. Stand up for Justice. Talk to strangers. Ask for help. Listen with your whole heart. Offer hope. Work for the common good. Love well. Be the change you wish to see in the world.
~© Marla Rae



"The purpose of activities is not to kill time, but to make time live. Not too keep a person occupied, but to keep him/her refreshed. Not to offer an escape from life, but to provide a discovery for life".
~ Author Unknown

Do battle against prejudice and discrimination whenever you find it."

"Laugh Often ~ Live Well ~ Love Much"

"Happiness is not a destination. It is a method of life" ~Burton Hills

The first part of the year, is cold and flu weather, as well as COVID still being around. I THANK everyone who, when not feeling well, have stayed away until they feel better. They have helped keep the spread of diseases out of the senior center, at this time.

Like every place else, we have had some people who have gotten COVID. THANK YOU to the people who have given us a "heads up" when they know they have COVID. This allows our staff and clients to know if they have also been exposed.

IF YOU GET COVID AND/OR TEST POSITIVE FOR COVID:

The Monroe County Health Department says after you get the positive COVID test results back, you quarantine for the next five (5) days. If you have no symptoms, you may come back to the senior center on day six (6) wearing a mask. You wear a mask to protect others for the next five (5) days, as long as you have no symptoms. If you have symptoms, please stay home until better and repeat the process.

Since most of us are seniors and the majority of us have "underlying conditions", this is pretty important to us. The other clients THANK YOU for thinking of their health and I THANK YOU from keeping the spread away from the senior center's staff and clients.

SENIOR & DISABLED SERVICES UPDATE, continued from page 01

| | |
|-----------|--|
| 01 | <u>RECREATION & LEISURE ACTIVITIES/GATHERING PLACE</u> <i>GOAL: To maintain and grow programs, services and community events at the Senior Center.</i> |
| | <p>-ACTIVITIES/EVENTS: Are listed in our monthly newsletter on the Calendar and in the Senior Center Program section of this month's newsletter. Calendar is also posted on the 'Tomah Senior Center' Facebook page. The activities are also on our "daily" board in the main room of the senior center.</p> <p>-MUSIC: We have a variety of music programs with awesome music & performers. Come and enjoy the music on Fridays from 10:15am to 11:15am, free admission.</p> <p>-NEW GROUP: We are adding a TATTING GROUP on Wednesday, March 23, 2022 at 1:00pm. Come learn how to do it, or come and share your experience with us. Anyone with an interest in it is welcome to attend. Shawn Zabinski will be teaching us.</p> |
| 02 | <u>EDUCATIONAL & HEALTH PROGRAMS</u> <i>GOAL: To maintain and grow programs/guest speakers at the Senior Center on educational, health and assistance programs/services.</i> |
| | <p>-PRECAUTIONS for the safety & health of our staff and clients continue.</p> <p>-BETTER HEARING with Tom Vierling continues on 3rd Thursdays 9:00-11:00.</p> <p>-LINE DANCING Resumed in January 2022 on Tuesday & Thursday mornings at 9:30am to 10:30am. Now that one of instructors is moving, we are practicing what we learned so far & will share this with others. In April, our other instructor will return. Come & join us.</p> <p>-WELLNESS EXERCISE continues on Monday & Wednesday mornings at 9:30am to 10:30am, and Friday mornings at 9:15am to 10:15am. We work on flexibility, endurance, strength, and balance. Drop on by and join us.</p> <p>-NEW GROUP: PALS (Physical Activity for Lifelong Success) We are going to start a new PALS course in March. Contact Pam to get signed up. Limit of 12.</p> |
| 03 | <u>DISABLED/SPECIAL NEEDS SERVICES</u> <i>GOALS: -MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet service.</i> <i>-GENERAL NEEDS: To continue the Giving Closet service.</i> <i>-SPECIAL NEEDS: To maintain & grow services for special needs population & their caregivers.</i> <i>-DEMENTIA NEEDS: To continue to be involved in Monroe County's Dementia Friendly Coalition.</i> |
| | <p>-Ongoing: Keep Loan Closet and Giving Closet clean and organized, a major feat in-of-itself.</p> <p>-Ongoing: Lions Club Program for EYEGLASSES/HEARING AIDES: Buckets to donate old eyeglasses/hearing aids are by the front door & in the Giving Closet by back door.</p> <p>-Ongoing: MAGNIFIER MACHINE for people with impaired eyesight is available for reading.</p> <p>-Ongoing: DEMENTIA FRIENDLY COALITION of MONROE COUNTY zoom meetings and projects as scheduled.</p> <p>-SPECIAL NEEDS AD HOC COMMITTEE continues to plan Sunday Funday events.</p> <p>-L.I.F.E. After School Program is ongoing. It is on Mondays, Wednesdays, & Thursdays.</p> |

City of Tomah's Senior & Disabled Services SPECIAL NEEDS AD HOC COMMITTEE

They Volunteer their time for us. Committee formed in last quarter of 2018.

Meets 1st Wednesday 5:15pm (Open to public) at Senior Center every other month, beginning in January 2022.

| | |
|---|---|
| Patty Ambort, Parent/Caregiver | Mayor Mike Murray, Tomah's Mayor |
| Pam Buchda, Tomah's Senior & Disabled Services Director | Lauri Shumway, Parent/Caregiver, |
| Francis (Trey) Hewuse, Special Needs Group Home/ Former | John Van Gundy, Special Education Teacher |
| THS Special Education Teacher | Mary Watkins, Parent/Caregiver, Retired Special Education Teacher |

SENIOR & DISABLED SERVICES UPDATE, continued from page 02

REPORT ON USAGE NUMBERS: Usage or participant numbers for the senior center are...

| Month | # usage/ participants | Number Days Open & includes | Month | # usage/ participants | Number Days Open & includes |
|----------|--------------------------|--|-----------|--------------------------|--------------------------------|
| January | 856+ | 24 -1 Sun., 1 evening, & 2 Sat. <i>Meal site closed 4 days/ weather</i> | July | | |
| February | | 20 -0 Sun., 2 evening, & 0 Sat. | August | | |
| March | | | September | | |
| April | | | October | | |
| May | | | November | | |
| June | | | December | | |
| | | | | | |

04 VOLUNTEER PROGRAM:

GOAL: To maintain and build the volunteer program according to the needs of the department.

- Some **VOLUNTEER OPPORTUNITIES** at the senior center are listed in newsletter.
- Volunteerism** at the senior center continues to be an integral part of our life here. Every month this year, we have counted each time a person volunteered that we are aware of.

| Month | # times volunteer | Comments | Month | # times volunteer | Comments |
|----------|----------------------|-------------------------|-----------|----------------------|---------------------------------------|
| January | 93 | Meal site closed 4 days | July* | | . |
| February | | | August | | <i>Includes Crazy Daze fundraiser</i> |
| March | | | September | | |
| April | | | October | | <i>Includes Halloween</i> |
| May | | | November | | <i>Includes Arts & Craft Fair</i> |
| June | | | December | | |

"Volunteers make the world go round at the senior center." They are very much needed and appreciated. **We are grateful to all our volunteers. Thank You!!!**

City of Tomah's SENIOR & DISABLED SERVICES BOARD (SDSB)

They **Volunteer** their time for us. Committee formed in July 2000. Shall consist of Mayor, 2 Alderpersons, & 5 citizens.

Term shall be 2 years & aldermanic members shall be coextensive with their term of office.

Meets 1st Wednesday at 6:15pm (Open to public) every other month, beginning in January 2022.

| 2023 TERM | 2022 TERM |
|-----------------------------------|---|
| Susan Greeno, Citizen | Mike Murray, Mayor |
| Evelyn Noyes, Citizen | Jenna Moser, Citizen |
| Mary Watkins, Citizen (Secretary) | Lauri Shumway, Citizen (Vice-President) |
| | Richard Yarrington, Alderperson (President) |
| | Shawn Zabinski, Alderperson |

05 PUBLIC RELATIONS/COMMUNITY INVOLVEMENT

GOAL: -To continue to work on raising community awareness of the City's Senior & Disabled Services Department and the Kupper Ratsch Senior Center and what is offered.

-To continue to build/maintain community partnerships.

- Ongoing: Give **tours, explain programs**, hand out newsletters, listen and visiting.
- Ongoing: Many **Calls for assist with finding/contacting resources** for various needs.
- Ongoing: Worked on communication tool- monthly **Senior & Disabled Services Newsletter**.
- Ongoing: Posting information on the **Tomah Senior Center facebook** page.
- Ongoing: **Maintained existing and building new relationships, contacts, involvements and partnerships** with community organizations and businesses.
- Ongoing: **Partnership** with Goodwill and Tomah Area School District for the L.I.F.E. After School Program.
- Ongoing: **Tomah's Great Holiday Shopping Hunt (TGHSH)** works together to market shopping in Tomah at the Art & Crafts Fairs on possible Spring Art & Craft Fair.
- FREEZE FEST**: We are again involved with Freeze Fest. On Fri., Feb.4, at 1:00pm, we will be hosting Bingo & Euchre for community to join in. Grand prize for each is \$50.
- Wisconsin Association of Senior Centers (WASC)** member zoom meetings as scheduled.
- National Institute of Senior Centers (NISC)** zoom meetings as scheduled.
- National Council on Aging (NCOA)** updates/zoom meetings as scheduled.
- TASD School Board & committee meetings** as scheduled.

SENIOR & DISABLED SERVICES UPDATE, continued from page 03

| 08 | <u>MEAL SITE</u> GOAL: -To continue to provide a meal program at the Senior Center. -To continue to partner with Monroe County to provide meals at the Senior Center. | | | | | | |
|-----------------|---|------|--|------------|--|-----------------|--|
| | -Come on down and join us – become part of the “Lunch Bunch” . -Reminder, in winter months, if meal site is closed due to weather, the Senior Center is still usually open for activities. Call if you have questions. -In January, meal site was closed 4 days due to weather (05, 20, 25 & 26). | | | | | | |
| 06 | <u>BUILDING/ MAINTENANCE</u> GOAL: To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs. | | | | | | |
| | -Ongoing: Continue work on making the senior center feel “homey”, with an inviting & comfortable atmosphere , including seasonal decorating & keeping place clean. -Ongoing: Small Maintenance Projects/Repairs . Seems there is always something that needs doing at the senior center. <u>Update on Senior Center’s Rentals:</u> -Management responsibilities of the senior center rental properties. - ADRC Meal Site Kitchen Rental in senior center: Rental continues with no changes. - Apartment above Housing office-109 E. Milwaukee Street, Tomah: Is rented. - Housing/CDBG Office 107 E. Milwaukee St., Tomah: Rental continues with no changes. - Morgan Stanley 1000 Superior Ave.: Rental continues with no changes. - ‘Building next door’ 1004 Superior Ave.: Looking to rent it. - VAMC AFGE Local 0007 Union 4 offices on 2 nd floor of senior center: Rental continues. | | | | | | |
| 07 | <u>INCOME/BUDGET/DONATIONS</u> GOAL: To operate the Senior Center within the budget, and procure funds, as needed and available, for maintaining and/or expanding services. | | | | | | |
| | -Ongoing: Worked on monthly bills/invoices and keeping track of the budgets. -Ongoing: Search for sources of appropriate grants/donations . -Ongoing: In-House Fundraiser Projects : Greeting cards, framed puzzles, & showcase items. -Ongoing: Donation of Items for our monthly Bingo Bash (2 nd Mondays) are welcome & help our budget by decreasing expenses we may have incurred without the donations. -Ongoing: Planning and coordinating Fundraising Events that go on throughout the year. -Ongoing: Donators for the month & year are listed in the monthly newsletter. -Business, Groups, & Individuals who donated - we are so blessed to have you all. Thanks! | | | | | | |
| 09 | <u>SENIOR & DISABLED SERVICES DEPARTMENT EMPLOYEES</u> GOAL: To maintain an effective, positive employee team for the City’s Senior & Disabled Services Dept. | | | | | | |
| | Besides the activities/events, programs and regular everyday things at the Senior Center and what has been reported in the other sections of this report... - City Department Head Meetings 2 nd & 4 th Tuesdays at 8:30am-11am &/or as scheduled. -Monthly report at City Council on 3 rd Tuesdays at 6:30pm at City Hall. - Special Needs Ad Hoc Committee on 1 st Wednesdays (every other month starting in January) at 5:15pm at Senior Center. - Senior & Disabled Service Board on 1 st Wednesdays (every other month starting in January) at 6:15pm at Senior Center. - Education Opportunities as they present themselves, are appropriate and are within budget (most are still virtual/zoom due to COVID). | | | | | | |
| | <table border="1"> <thead> <tr> <th data-bbox="186 1795 430 1816">NAME</th><th data-bbox="430 1795 1518 1816">City of Tomah’s SENIOR & DISABLED SERVICES EMPLOYEES</th></tr> </thead> <tbody> <tr> <td data-bbox="186 1816 430 1837">Pam Buchda</td><td data-bbox="430 1816 1518 1837">Senior & Disabled Services Director (SDSD) – Budgeted for 40 hours weekly.</td></tr> <tr> <td data-bbox="186 1837 430 1858">Paulette Bolton</td><td data-bbox="430 1837 1518 1858">Senior & Disabled Services Aide (SDSA) – Budgeted for 20 hours weekly.</td></tr> </tbody> </table> | NAME | City of Tomah’s SENIOR & DISABLED SERVICES EMPLOYEES | Pam Buchda | Senior & Disabled Services Director (SDSD) – Budgeted for 40 hours weekly. | Paulette Bolton | Senior & Disabled Services Aide (SDSA) – Budgeted for 20 hours weekly. |
| NAME | City of Tomah’s SENIOR & DISABLED SERVICES EMPLOYEES | | | | | | |
| Pam Buchda | Senior & Disabled Services Director (SDSD) – Budgeted for 40 hours weekly. | | | | | | |
| Paulette Bolton | Senior & Disabled Services Aide (SDSA) – Budgeted for 20 hours weekly. | | | | | | |

There is always so much I want to communicate. Besides running out of room, I am sure I forgot some of it.

Respectfully submitted by *Pam Buchda*, Senior & Disabled Services Director

Gateway to Cranberry Country

The City of Tomah

Where The I Divides

January Permit Report

01/01/2022 - 01/31/2022

| Permit # | Permit Date | Permit Type | Project Description | Parcel Address | Total Fees | Construction Value |
|----------|-------------|-------------|---|--------------------------|------------|--------------------|
| 6106 | 1/25/2022 | Electrical | Rewire of fire damaged home | 402 W COUNCIL STREET | \$65.00 | 7,500.00 |
| 6105 | 1/12/2022 | Electrical | Replacement of coils and lights in deli cooler and freezer | 222 W MC COY BOULEVARD | \$160.00 | 5,965.00 |
| 6104 | 1/31/2022 | Electrical | Electrical for new commercial building (Dwyer Transfer) | 802 W VETERANS STREET | \$730.00 | 150,000.00 |
| 6103 | 1/31/2022 | Sign Permit | Upgrading existing electronic message center on ground sign | 124 W MC COY BOULEVARD | \$40.00 | 0.00 |
| 6102 | 1/31/2022 | Sign Permit | New wall signage (Advantage Realty) | 201 HELEN WALTON DRIVE | \$40.00 | 0.00 |
| 6101 | 1/27/2022 | Electrical | Electrical for new radio transmission tower building | 701 W Clifton St. | \$150.00 | 2,499.00 |
| 6100 | 1/24/2022 | Electrical | Electrical for duplex (part of 4 unit building) | 435 W Veterans Units 1-4 | \$78.00 | 12,762.00 |
| 6097 | 1/11/2022 | Electrical | Electrical for duplex (part of 4 unit building) | 435 W Veterans Units 1-4 | \$78.00 | 12,762.00 |

| Permit # | Permit Date | Permit Type | Project Description | Parcel Address | Total Fees | Construction Value |
|----------|-------------|-------------|--------------------------------------|-----------------------|-------------------|--------------------|
| 6095 | 1/10/2022 | Electrical | Electrical for complete home remodel | 461 N GLENDALE AVENUE | \$60.00 | 6,000.00 |
| Totals | | | | | \$1,401.00 | 197,488.00 |

Total Records: 9

2/9/2022

Code Enforcement Violation Report

JANUARY 2022

1/1/2022 - 1/20/2022

| Case Date | Case # | Parcel Address | Violation Name | Violation Notes | Due Date | Completion Date |
|-----------|----------|-----------------------|--|---|-----------|-----------------|
| 1/17/2022 | 2022006 | 327 N GLENDALE AVENUE | 18-19 Nuisances Generally - Prohibited | Upon inspection of the property, there is numerous junk on the boulevard. Couple couches, numerous garbage bags, other misc items | 1/21/2022 | |
| 1/17/2022 | 2022006 | 327 N GLENDALE AVENUE | 18-52- Public Nuisance | Residence has junk stored in the front yard of the property adjacent to the road. | 1/21/2022 | |
| 1/14/2022 | 2022004 | 1124 HOLLISTER | 18-52- Public Nuisance | | 1/18/2022 | |
| 1/3/2022 | 2022001 | 209 N Glendale | 18-52- Public Nuisance | By the shed there are multiple motorized wheel chairs, and misc junk in the field. Between the garage and the shed there is multiple AC units, strollers, metal frames, and various misc items. Southside of the garage there is a metal post and other misc junk. In front of the garage there's multiple lawn mowers, multiple vehicle benches, multiple tires/rims, a freezer chest, building materials, and misc junk. | | |
| 1/3/2022 | 2022001 | 209 N Glendale | 18-54 - Storage of Vehicles Restricted | Black motorcycle has been parked between the house and the garage. Looks to be inoperable due to the fact it hasn't moved. Cannot verify if it is registered as the back of the motorcycle is tucked into a corner. The Ford pickup truck WI plate SD2079 has junk in the bed of the truck, | | |
| | 10110018 | | | | | |

Total Records: 5

1/20/2022

MINUTES FOR COMMON COUNCIL 01/18/2022

A Common Council meeting was held on **Tuesday, January 18, 2022 at 6:30 p.m.** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. All motions were unanimous unless otherwise noted. Members of the public were able to attend the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFlwMzdSZz09>

AGENDA:

Call To Order – Pledge of Allegiance – Roll Call

Mayor Mike Murray called the meeting to order at 6:30 p.m. After the Pledge of Allegiance, Clerk Weyer took roll call. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchel Koel, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: none. Others present: Public Safety Director Tim Adler, Senior & Disabled Center Coordinator Pam Buchda, Public Safety Director Tim Adler, Public Works/Interim City Administrator Kirk Arity, Library Director Irma Keller, Chamber Director Tina Thompson, (remote), City Attorney Penny Precour, and City Clerk Becki Weyer. Greg Hagen videotaped the meeting.

Operator License Appeal - David R. Gervais

David Gervais appeared remotely to appeal to the Council to reverse the denial of his bartender's license. The license is a requirement to keep his supervisory position at his current employer, Aldi's. The Council had a lengthy discussion regarding Gervais's criminal history which was significantly related to alcohol. Motion by Zabinski, second by Glynn to deny the appeal. Motion carried with 3 negative votes (Gigous, Yarrington, and Peterson)

REPORTS

Mayor

The City is running well with the Executive Team. Murray cautioned all to be careful with the pending weather.

City Administrator

Arity provided an Interim City Administrator Report. CBS squared attended a department head meeting in order to involve the Department heads on potential grant opportunities. The City will not pursue the train station depot relocation or the building replacement grant for the Senior Center. There have been conversations with individuals looking for sites, nothing concrete, they will be shared with Council as they transpire. There was a meeting with Keller to go over the EMS building, ensuring staff has been taking care of support issues during the design phase. The Senior Executive Team is currently operating as intended and functioning well. If Alderpersons are interested in attending the Chamber Banquet on 02/28 they should contact Dir. Arity. The parameters of the ARPA funds are changing, the city management staff will be revising the list and bringing it back to the Council in a subsequent meeting.

Public Safety

Chief Adler provided a monthly Public Safety report.

Fire: Fully staffed and 283 calls in 2021, a new record for the year. Adler commended Deputies Robarge and Likely for their contributions to their respective departments.

Ambulance: There have been absences due to COVID and other issues. There has been one full time position available for the last 5 weeks, despite advertising.

The bid opening date is February 17th for the remainder of the construction on the EMS building. The department is looking at putting a backup county dispatch panel inside of the radio room in the new EMS building. In the event of the county dispatch system going down, the City of Tomah could assist with the backup system. This is a minimal addition to the building for the value the addition would have to Monroe County. Alder showed a short virtual video on what the EMS building will look like when complete.

Alderperson Zabinski gave a quick update on training she attended at the county.

City Clerk

Weyer provided a monthly written report and covered the highlights with the Council. The April election will be on April 5, 2022 and there will be no primary in February.

Treasurer

Powell provided written November 2021 Financial Statements.

Library

Dir. Keller covered the number of checkouts at the library over the last month. The Children's department has story time, patrons can call the library for details. Keller covered Hot Reads for Cold Nights which runs until March 19, 2022. Every time you check something out, drawing for gift cards for local merchants. The Friends of the Library provided the gift cards. They are looking for members. She also covered new books available at the library.

Tomah Public Housing & Community Development Block Grant

Common Council – January 18, 2022

No report was submitted.

Senior & Disabled Services

Dir. Buchda provided a monthly written report. There was not enough people signed up to start the PALS class, she is still looking for members. Wellness exercises are available three times per week for those interested. Buchda covered the events at the Sr. Center of the last month. Life after school program will be continuing and is working well. There will be volunteers coming in to assist with tax preparation at the Sr. Center. Freeze Fest will be the 1st weekend in February, and the Sr. Center will be hosting bingo, euchre, and a potluck supper. A Freeze Fest button will be required to participate. Special needs Ad hoc committee and the Sr. services board will meet every other month starting in January of 2022. Buchda covered the highlights of her annual report with the Council. There have been several interested parties in the available rental next door to the Sr. Center.

Planning & Building Inspection

Building Inspector Rolff presented a written December Permit & Code Enforcement Report and an annual Permit Total Report, and was available to answer questions from the Council. Council members will get an email whenever a code violation has been enforced in their districts.

Chamber and Visitors Center

Dir. Thompson appeared virtually. The Chamber is working on the first round of map revisions for the area maps. The department heads have been given copies for review and comment. They are on the final steps of completing the area guide. The Chamber is accepting reservations for the annual Chamber banquet. There will be a joint Board meeting held next Wednesday, 01/26/2021 with the Chamber/CVB. Monroe County has put out a survey on recreational interests of residents. The Chamber will be posting this survey on their Facebook page and are encouraging citizens to share/take the survey.

CONSENT AGENDA

Motion by Yarrington, second by Koel, to approve the following consent agenda:

- A. Approval of Minutes from December 21, 2021
- B. Special Beer & Wine Permit Application for Tomah Warrens Sportsman's Alliance
- C. Special Beer & Wine Permit Application for North American Squirrel Association
- D. December 31, 2021 Cash and Investments Report
- E. Central Wisconsin Ice Racing Lake Tomah Races
- F. Special Beer & Wine Permit Application for Tomah Rotary Club
- G. Warrens WIKCR Northeast Club Lake Tomah Ice Races

Motion carried.

Committee of the Whole

Large Item Ordinance Change - Sec. 36-18

Motion by Gigous, second by Pater, to waive the first verbatim reading of the Large Item Ordinance Amendment. Motion carried.

Motion by Zabinski, second by Kiefer, to waive the second verbatim reading of the Large Item Ordinance Amendment. Motion carried.

Motion by Zabinski, second by Koel, to adopt the Large Item Ordinance Amendment. Motion carried.

Common Council – January 18, 2022

ORDINANCE NO. 2022-01-01-D

Ordinance Amending Chapter 36, Sections 36-18 of the City of Tomah
Municipal Code Regarding Large Items.

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 36-18. -Large Items are hereby amended to read as follows:

All large items, such as appliances and furniture, shall be placed at designated locations at times designated by city. Maximum of two (2) items a month.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ: 01/18/2022
PASSED: 01/18/2022
PUBLISHED: 01/31/2022

Goose Management Approach

Motion by Gigous, second by Zabinski, to approve the application for a Canada Goose Nest and Egg Depredation permit. Motion carried.

Fire Department Fees associated to Fire Suppression/Alarm permits

Motion by Gigous, second by Peterson, to postpone this agenda item until the February meeting. Motion carried.

Amendment of Assessment Services Contract

Motion by Zabinski, second by Pater, to approve the amendment of the assessment services contract to end at the end of 2022 vs. 2023, and have the Senior Executive Team research alternatives for the current assessor’s replacement. Motion carried.

Sex Offender Residency ordinance is adopted on January 18, 2022 after the first and second reading.

Motion by Zabinski, second by Koel, to waive the first verbatim reading of the Sex Offender Residency Ordinance. Motion carried.

Motion by Zabinski, second by Pater, to waive the 2nd verbatim reading of the Sex Offender Residency Ordinance. Motion carried.

Motion by Koel, second by Glynn, to adopt the Sex Offender Registry Ordinance. Motion carried with one negative vote. (Yarrington)

Approval of Adoption of CDC Guidelines for Covid-19 response

Motion by Gigous, second by Pater, to approve the City’s adoption of CDC guidelines for Covid-19 response. Motion carried.

Senior Executive Team Discussion

The proposed compensation was sent to the Council members prior to the meeting. The Council discussed some of the details of the proposal, but not all Council members were able to review it prior to the meeting. A narrative of the compensation proposal, and will be sent to the council for review prior to the February council meeting, where a decision may be made at that time.

Resolution Authorizing Payment of Monthly Bills

Motion by Yarrington, second by Pater, to approve the Resolution authorizing the payment of monthly bills in the amount of \$1,409,855.02. Motion carried.

Common Council – January 18, 2022

RESOLUTION NO : _____2022-01-18-01_____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

| | | | | | |
|------------------------|------|-----------------------|--------------|---------------|---------|
| 1. Pre-Paid Checks: | 2022 | \$495,728.82 | Check #'s: | 131304 - | 131415 |
| 2. Payroll: | | \$385,966.21 | Dir Dep #'s: | 9294445 - | 9294774 |
| 3. Wire/ACH Transfers: | | \$422,036.89 | | | |
| 4. Invoices: | | \$106,123.10 | | 139635-139668 | |
| Total: | | <u>\$1,409,855.02</u> | | | |

Mayor

Clerk

Requested by: Finance Department
Submitted by: Committee of the Whole
January 11, 2022

APPOINTMENTS:

Election Worker Appointments
Motion by Zabinski, second by Glynn, to approve the election worker appointments for the 2022-2023 election cycle as submitted. Motion carried.

ADJOURN

Motion by Kiefer. Second by Koel to adjourn. Meeting adjourned at 8:04 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

To be approved on 02/15/2022

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Event Outdoor Cabaret License for the Greater Tomah Area Chamber of Commerce for the 800 and 900 blocks of Superior Avenue for six “Downtown Thursday Nights” concert events in June, July and August of 2022.

Summary and Background Information:

(Appropriate Documentation Attached)

The Chamber of Commerce is applying for six Special Event Outdoor Cabaret Licenses for the 800 and 900 blocks of Superior Avenue (from Monroe Street to Milwaukee Street) for a series of six “Downtown Thursday Nights” concerts to be held on June 30, July 7, 14, 21, and August 4 and 11, 2022. Various live entertainment acts will be hired to perform during these events. Vendors will be selling food and drinks, local organizations will be providing activities and games to provide a family-friendly neighborhood street concert. The application, a diagram and certificate of insurance are attached for review.

Fiscal Note:

The City receives \$55 for each Special Event Outdoor Cabaret License. The revenue generated to the City of Tomah by issuance of these licenses is \$330.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the six Special Event Cabaret Licenses for the Greater Tomah Area Chamber of Commerce for their events held on June 30, July 7, 14, 21, and August 4 and 11, 2022 in downtown Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 & 15, 2022

License Fee: \$55.00 / Event

Date Received: 1/20/2022

Receipt #: 4.000 748

Item B.

4.000 749

CITY OF TOMAH

APPLICATION FOR SPECIAL EVENT OUTDOOR CABARET LICENSE

(MUST HAVE LICENSE POSTED ON PREMISE BEFORE BEGINNING EVENT)

Legal/Real Name: Greater Tomah Area Chamber of Commerce

Address of above: 310 N Superior Ave, P.O. Box 625, Tomah WI 54660

Trade name of business: _____

Address of premises to be licensed: 800-900 Block of Superior Avenue (diagram attached)

Business phone number: 608-372-2166

Date of Event: 6/30, 7/7, 7/14, 7/21, 8/4, 8/11 2022 Time of Event: 4pm-10pm

Description (Location) of Event Area: See attached diagram

Number of People Attending the Event: 1500-3500

Premises are owned by: City of Tomah

Address of owner: 819 Superior Ave

Name of manager (First, Middle & Last): Christina M. Thompson

Home address of manager: 119 Alyssa St, Tomah WI 54660

Phone number: Daytime 608-343-4956

Home N/A

Date of Birth: 04/09/1977

Other business to be conducted upon the premises: Concert, Food and Beverage Sales, Games

Nature of entertainment: Live Music

The above hereby makes application for a license to operate a Special Event Outdoor Cabaret at the above address within the City of Tomah pursuant to provisions of Chapter 6 of the Code of Ordinances for the City of Tomah.

ATTACH DETAILED DESCRIPTION OF EVENT AREA AND ATTACH A DIMENSIONAL DRAWING. Detailed description and dimensional drawing **MUST** include dimensions of area, where the fencing will be placed, where entrance(s) and exit(s) will be and size of each, dimensions of tent (if a tent is used), and placement of port-a-potties.

(Signature of applicant)

(Date)

INSURANCE REQUIRED ... MUST BE SUBMITTED WITH THE APPLICATION

Prior to the issuance of the Special Event Outdoor Cabaret License, the applicant shall furnish evidence of a liability insurance policy in amounts of not less than \$1,000,000 aggregate coverage, and shall be in force and effect at the time such event is to take place. Said policy shall be endorsed naming the City of Tomah as additional insured in connection with said event. If an entity is self-insured, it must provide evidence of alternative proof of coverage, in a form acceptable to the City Clerk. **Note: The certificate of insurance must describe the event and the additional insured endorsement must accompany the certificate.**

OFFICE USE ONLY: cc: Inspection Dept., Police Chief & Fire Chief Upon Receipt of Application

Inspection Dept. Initials

Police Dept. Initials

Fire Chief Initials

Attach list of all property owners within 200 feet of the proposed licensed premises.

Granted: _____ License #: _____

PERSONAL DATA SHEET

(PLEASE PRINT ALL INFORMATION)

Each Officer **AND** Manager/Person in Charge must complete all the information and must indicate if they have been convicted of any of the following within the last ten (10) years: a felony, a misdemeanor, a statutory violation punishable by forfeiture or a county or municipal ordinance violation. If none, write "none".

Name of Manager/Person in Charge: Thompson, Christina Marie
(LAST, FIRST & FULL MIDDLE NAME)

Home Address: 119 Alyssa Street, Tomah, WI 54660
(STREET ADDRESS, CITY, STATE & ZIP)

Date of Birth: 04/09/1977 Home Phone: 608-343-4956 Daytime Phone: N/A

Violations: -None-

Name of Officer: Keene, Christopher
(LAST, FIRST & FULL MIDDLE NAME)

Home Address: 15272 Headquarters Rd, Tomah, WI 54660
(STREET ADDRESS, CITY, STATE & ZIP)

Date of Birth: 06/30/1976 Home Phone: 608-343-5336 Daytime Phone: _____

Violations: -None-

Name of Officer: Konsitzke, Amanda Sue
(LAST, FIRST & FULL MIDDLE NAME)

Home Address: 819 Farmer Ave, Tomah, WI 54660
(STREET ADDRESS, CITY, STATE & ZIP)

Date of Birth: 03/23/1978 Home Phone: 608-343-3133 Daytime Phone: _____

Violations: -None-

Name of Officer: Downs, Roberta Ann
(LAST, FIRST & FULL MIDDLE NAME)

Home Address: 22073 Flatiron Ave, Tomah, WI 54660
(STREET ADDRESS, CITY, STATE & ZIP)

Date of Birth: 02/04/1987 Home Phone: 608-343-5598 Daytime Phone: _____

Violations: -None-

Name of Officer: Divyak, Megan Rachelle
(LAST, FIRST & FULL MIDDLE NAME)

Home Address: 510 E Brownell St, Tomah, WI 54660
(STREET ADDRESS, CITY, STATE & ZIP)

Date of Birth: 05/26/1982 Home Phone: 757-613-6020 Daytime Phone: _____

Violations: -None-



CERTIFICATE OF LIABILITY INSURANCE

Item B.

DATE (MM/DD/YYYY)

1/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|---|--|------------------------------------|
| PRODUCER TRICOR, Inc. 909 Superior Ave Tomah WI 54660 | CONTACT NAME: Heather Wendland | |
| | PHONE (A/C, No, Ext): 608-374-5149 | FAX (A/C, No): 608-723-6440 |
| | E-MAIL ADDRESS: hwendland@tricorinsurance.com | |
| | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | INSURER A : West Bend Mutual Ins Co | 15350 |
| | INSURER B : | |
| | INSURER C : | |
| | INSURER D : | |
| | INSURER E : | |
| | INSURER F : | |

INSURED
Greater Tomah Area Chamber of Commerce & Conventio
PO Box 625
Tomah WI 54660

GREATOM-01

COVERAGES**CERTIFICATE NUMBER:** 354514516**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|---|----------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | A590328 | 2/22/2021 | 2/22/2022 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| A | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS | | | A590328 | 2/22/2021 | 2/22/2022 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| | UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | <input type="checkbox"/> Y <input type="checkbox"/> N | N/A | | | | PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

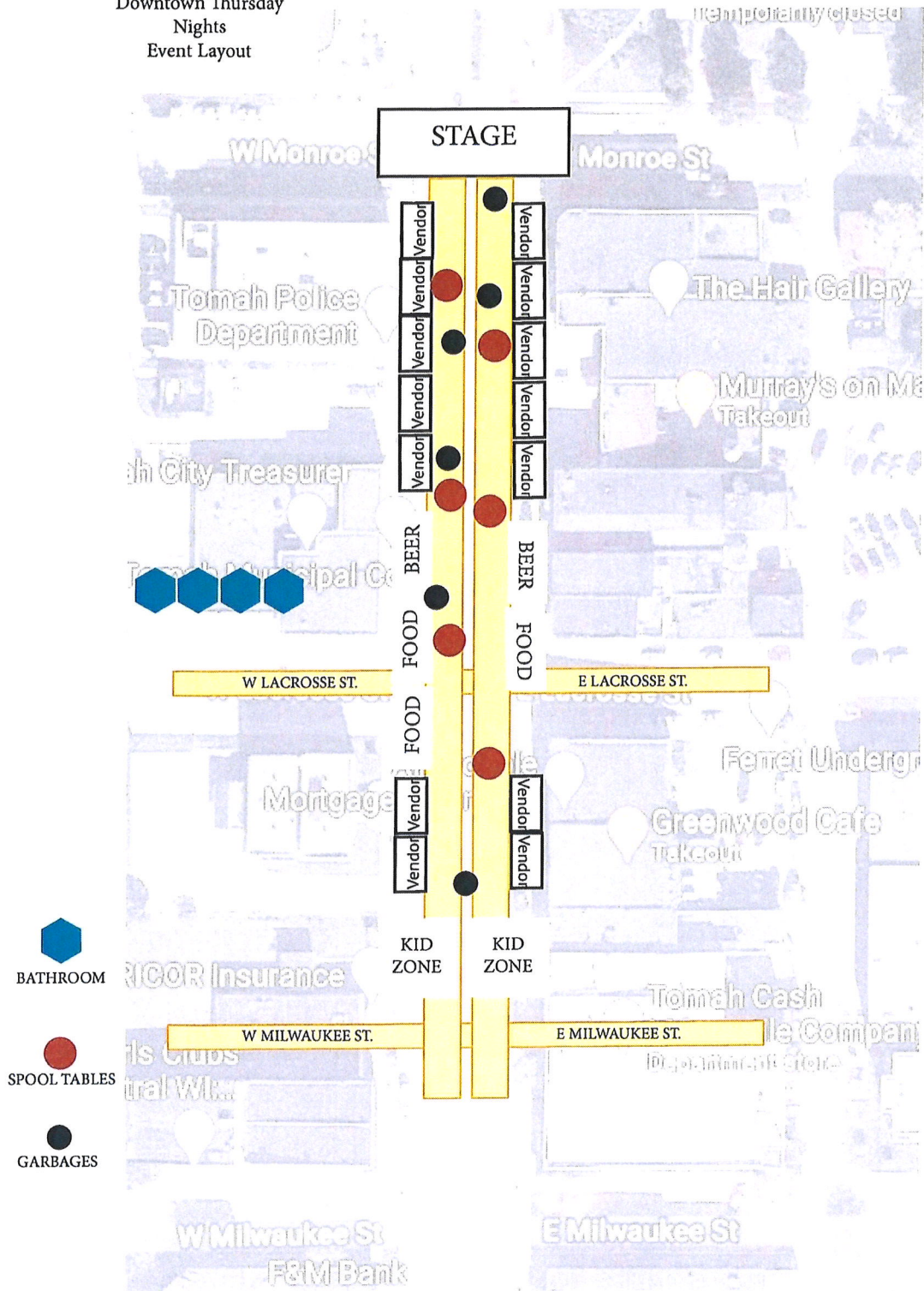
Coverage applies only to the extent provided by the policy and subject to all of the policy terms, conditions, exclusions, endorsements and all applicable laws. City of Tomah is included as additional insured.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|--|
| City of Tomah 819 Superior Ave Tomah WI 54660 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

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Downtown Thursday Nights Event Layout



Tax Parcels

| Parcel Label | Owner | CoOwner | Property Address | Acres | Year |
|------------------|------------------------------------|-------------------------------------|-------------------|-------|------|
| 286-00738-0000 | (LIBRARY) CITY OF TOMAH | | 716 SUPERIOR AVE | 0.69 | 2021 |
| 286-01139-0000 | LAREDO PROPERTIES, LLC | | 721 SUPERIOR AVE | 0.25 | 2021 |
| 286-01140-0000 | TRAVIS MCGRECK | | 107 W MONROE ST | 0.09 | 2021 |
| 286-01141-0000 | WENDY L PERRY | | 715 SUPERIOR AVE | 0.18 | 2021 |
| 286-01145-0000 | RIVERWOOD 710 LLC | | 710 MCLEAN AVE | 0.35 | 2021 |
| 286-01146-0000 | ANTHONY P PATER | NELLIE PATER | 123 W MONROE ST | 0.17 | 2021 |
| 286-01147-0000 | DAVID KNIGHT | | 113 W MONROE ST | 0.17 | 2021 |
| 286-02116-0000 | TROY R. LENNING | HEATHER A. LENNING | 114 W MONROE ST | 0.08 | 2021 |
| 286-02117-0000 | STEVEN H. WESTPFAHL | | 116 W MONROE ST | 0.05 | 2021 |
| 286-02118-0000 | ALBERT J. ERICKSON REVOCABLE TRUST | ROSELLA A. ERICKSON REVOCABLE TRUST | 802 MCLEAN AVE | 0.13 | 2021 |
| 286-02119-0000 | JAY LARSEN | | 806 MCLEAN AVE | 0.1 | 2021 |
| 286-02120-0000 | CITY OF TOMAH | | 810 MCLEAN AVE | 0.16 | 2021 |
| 286-02121-0000 | CONGREGATIONAL CHURCH | | 115 W LACROSSE ST | 0.35 | 2021 |
| 286-02122-0000 | CITY OF TOMAH | | 819 SUPERIOR AVE | 0.52 | 2021 |
| 286-02124-0000 | CITY OF TOMAH | | | 0.23 | 2021 |
| 286-02125-0000 | CITY OF TOMAH | | | 0.12 | 2021 |
| 286-02126-0000 | JONSON & FAULKNER RENTALS LLC | | 800 SUPERIOR AVE | 0.17 | 2021 |
| 286-02127-0000 | 3RD GEN LLC | | 804 SUPERIOR AVE | 0.7 | 2021 |
| 18 Total Records | | | | | |

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Beer Permit Application for the Tomah Lions Club for Downtown Thursday Nights in June, July and August of 2022.

Summary and Background Information:

(Appropriate Documentation Attached)

Tomah Lions Club has applied for a Temporary Class “B” License to sell fermented malt beverages at the annual Downtown Thursday Nights concert events being held on the 800 and 900 blocks of Superior Ave (from Monroe Street to Milwaukee Street) in downtown Tomah on June 30, July 7, 14, 21, and August 4 and 11, 2022. They are requesting to sell/consume beer for a series of six “Downtown Thursday Nights” concerts.

Fiscal Note:

The City receives \$10 for each Special Beer Permit. The revenue generated to the City of Tomah by issuance of these licenses is \$60.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the six Special Beer Permits for the Tomah Lions Club for their events held on June 30, July 7, 14, 21, and August 4 and 11, 2022 in downtown Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 & 15, 2022

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 1-7-21

☐ Town ☐ Village ☒ City of Tomah

County of Monroe

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4:00 pm and ending 10:00 PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☒ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Tomah Lions Club

(b) Address P.O. Box 363 Tomah WI 54660
 (Street) ☐ Town ☐ Village ☐ City

(c) Date organized 5-21-86

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Jim Weinatzl

Vice President Don Nelson

Secretary Brooke Schlotke

Treasurer Jeff Cram

(g) Name and address of manager or person in charge of affair: _____

Tina Thompson, 310 N Superior Ave, Tomah WI

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 800+900 Block of Superior Ave, Tomah

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Downtown Thursday Nights

(b) Dates of event June 30, July 7, 14, 21 + Aug 4 + 11, 2022

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature]

(Signature/date)

Officer [Signature]

(Signature/date)

Date Filed with Clerk 1-20-2022

Date Granted by Council _____

Tomah Lions Club
 (Name of Organization)

Officer [Signature]

(Signature/date)

Officer [Signature]

(Signature/date)

Date Reported to Council or Board FEB 14th 2022

License No. _____

TOTAL \$60

(PAID \$10)

OWES \$50

PAID IN FULL

1-20-22

**City of Tomah
Cash and Investments
January 31, 2022**

| Fund 01 - General Fund | | | | | | |
|-------------------------------|-----------------------------------|----------------------------|---------------------|------------|---|-------------------------------------|
| | Investment Description | Investment Type | C/D Rate | Due | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| MBS | Wells Fargo Bk West LV | C/D | 1.80 | 12/13/22 | 100,000.00 | 100,000.00 |
| MBS | Wells Fargo Bk West LV | C/D | 1.90 | 01/17/23 | 100,000.00 | 100,000.00 |
| MBS | Texas Exchange Bk | C/D | 0.85 | 09/10/20 | 200,000.00 | 200,000.00 |
| MBS | Sallie Mae Bk Salt Lake | C/D | 1.95 | 08/22/22 | 100,000.00 | 100,000.00 |
| MBS | MM Fund | MM | | | 102,390.78 | 102,849.41 |
| RBC | Morgan Stanley Pvt Bank | C/D | 0.75 | 01/27/28 | 70,000.00 | 70,000.00 |
| RBC | Bridgewater Bk | C/D | 0.25 | 09/20/27 | 60,000.00 | 60,000.00 |
| RBC | Live Oak Bk | C/D | 0.60 | 10/08/26 | 100,000.00 | 100,000.00 |
| RBC | Comenity Cap Bk Utah | C/D | 2.85 | 02/15/22 | 80,000.00 | 80,000.00 |
| RBC | Capital One Bk USA Natl Assn | C/D | 2.35 | 06/20/22 | 30,000.00 | 30,000.00 |
| RBC | Merric Bk South Jordan UT | C/D | 1.80 | 08/22/22 | 130,000.00 | 130,000.00 |
| RBC | BMW Bk North Amer Salt Lake | C/D | 1.85 | 10/11/22 | 100,000.00 | 100,000.00 |
| RBC | Synchrony | C/D | 1.05 | 03/27/23 | 100,000.00 | 100,000.00 |
| RBC | State Bank of India NY | C/D | 1.05 | 06/10/25 | 245,000.00 | 245,000.00 |
| RBC | Texas Exchange Bk Crowley | C/D | 1.00 | 06/19/25 | 155,000.00 | 155,000.00 |
| RBC | Toyota Fin Svgs Bank | C/D | 0.90 | 11/30/27 | 100,000.00 | 100,000.00 |
| RBC | Frazer Bk Okla | C/D | 1.10 | 06/26/28 | 50,000.00 | 50,000.00 |
| RBC | US Govt MM Fund | MM | | | 361,549.00 | 362,331.08 |
| FMB | x706 | C/D | 0.40 | 01/15/22 | 118,308.47 | 118,308.47 |
| LGIP | 01 | TF | | | 5,933.38 | 5,933.72 |
| Bank First | x8095 | C/D | 0.80 | 06/19/22 | 175,540.85 | 175,540.85 |
| Bank First | x3439 | C/D | 2.25 | 05/22/21 | 170,216.47 | 170,216.47 |
| Bank First | X6465 | M/M | | | 735,241.93 | 735,273.16 |
| Bank First | Tax Account | M/M | | | 4,086.02 | 4,360.18 |
| Bank First | ED X1194 | M/M | | | 108,892.34 | 111,132.77 |
| CCF | ICS SWEEP ACCOUNT | M/M | | | 714,359.10 | 714,541.12 |
| CCF | X768 | M/M | | | 21,459.49 | 21,461.31 |
| TOTAL | | | | | 4,237,977.83 | 4,241,948.54 |

**City of Tomah
Cash and Investments
January 31, 2022**

| Fund 07 - Debt | | | | |
|------------------------|-------|-----------------|---------------------------------|-----------------------------|
| Investment Description | | Investment Type | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| LGIP | 06 | T/F | 7,478.92 | 7,478.92 |
| Bank First | X6465 | M/M | 349,186.27 | 349,201.10 |
| TOTAL | | | 356,665.19 | 356,680.02 |

| Fund 08 - Capital | | | | |
|------------------------|-------|-----------------|---------------------------------|-----------------------------|
| Investment Description | | Investment Type | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| LGIP | 02 | T/F | 83,215.75 | 83,220.53 |
| Bank First | X6465 | M/M | 80,633.40 | 80,636.82 |
| CCF | X768 | M/M | 25,522.53 | 25,524.70 |
| TOTAL | | | 189,371.68 | 189,382.05 |

| Fund 02 - Lake | | | | | | |
|------------------------|------------|-----------------|----------|----------|---------------------------------|-----------------------------|
| Investment Description | | Investment Type | C/D Rate | C/D Due | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| RIA | 4337420053 | C/D | 1.85 | 03/03/21 | 14,882.55 | 14,888.24 |
| LGIP | 03 | TF | | | 27,202.06 | 27,203.62 |
| RIA | 44374202 | M/M | | | 202,600.61 | 202,686.65 |
| TOTAL | | | | | 244,685.22 | 244,778.51 |

| Fund 04 - CDBG | | | | |
|------------------------|-------|-----------------|---------------------------------|-----------------------------|
| Investment Description | | Investment Type | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| TACU | | CK | 1,433.48 | 836.06 |
| TACU | | SAVINGS | 92,586.24 | 82,754.59 |
| Bank First | | CK | 873.55 | 873.55 |
| Bank First | X0822 | SAVINGS | 236,821.76 | 234,050.20 |
| TOTAL | | | 331,715.03 | 318,514.40 |

**City of Tomah
Cash and Investments
January 31, 2022**

| Sewer Department | | | | | | |
|-------------------------|-----------------------------------|----------------------------|---------------------|--------------------|---|-------------------------------------|
| | Investment Description | Investment Type | C/D Rate | C/D Due | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| RBC | First Natl Bk Amer East | C/D | 0.75 | 04/30/26 | 115,000.00 | 115,000.00 |
| RBC | Third Fed Svgs & LN Assn OCD | C/D | 2.50 | 01/31/22 | 102,000.00 | 0.00 |
| RBC | Sallie Mae Bk | C/D | 2.75 | 03/21/22 | 65,000.00 | 65,000.00 |
| RBC | Cap One VA | C/D | 2.35 | 06/20/22 | 178,667.00 | 178,667.00 |
| RBC | Morgan Stanley Bk N A Utah | C/D | 1.90 | 08/22/22 | 175,000.00 | 175,000.00 |
| RBC | Capital One Bk USA Nat | C/D | 1.90 | 08/22/22 | 45,000.00 | 45,000.00 |
| RBC | Merrick Bk South Jordan UT | C/D | 1.80 | 08/22/22 | 15,000.00 | 15,000.00 |
| RBC | Sallie Mae Murray UTAH | C/D | 0.90 | 06/30/26 | 180,000.00 | 180,000.00 |
| RBC | US Govt MM Fund | M/M | | | 100,057.42 | 203,449.42 |
| Bank First | 43411 | C/D | 2.25 | 05/17/21 | 130,567.85 | 130,567.85 |
| Bank First | 28089 | C/D | 0.80 | 06/19/22 | 134,642.31 | 134,642.31 |
| LGIP | 04 | T/F | | | 541,244.00 | 541,275.11 |
| CCF | XX8352 | M/M | | | 403,654.27 | 403,688.55 |
| CCF | ICS Sweep | M/M | | | 261,734.72 | 261,801.39 |
| Bank First | X6341 | M/M | | | 51,778.97 | 51,781.17 |
| Bank First | CLEARING ACCT | M/M | | | 519,538.62 | 548,384.13 |
| TOTAL | | | | | 3,018,885.16 | 3,049,256.93 |

| Water Department | | | | | | |
|-------------------------|-----------------------------------|----------------------------|---------------------|--------------------|---|-------------------------------------|
| | Investment Description | Investment Type | C/D Rate | C/D Due | Beginning Balance 12/31/2021 | Ending Balance 1/31/2022 |
| RBC | Texas Exchange | C/D | 0.60 | 12/18/25 | 90,000.00 | 90,000.00 |
| RBC | Citibank National Association | C/D | 2.75 | 02/28/22 | 55,000.00 | 55,000.00 |
| RBC | Comenity Cap Bk Utah | C/D | 2.80 | 02/28/22 | 75,000.00 | 75,000.00 |
| RBC | Wells Fargo Bank | C/D | 2.60 | 04/12/22 | 93,000.00 | 93,000.00 |
| RBC | Cap One VA | C/D | 2.35 | 06/20/22 | 36,333.00 | 36,333.00 |
| RBC | TIAA Jacksonville | C/D | 2.10 | 07/29/22 | 211,000.00 | 211,000.00 |
| RBC | Lakeland Bk NFLD NJ | C/D | 1.15 | 03/30/23 | 245,000.00 | 245,000.00 |
| RBC | BMW BK North Am Salt Lake | C/D | 1.85 | 10/11/22 | 35,000.00 | 35,000.00 |
| RBC | Flagstar Bk Troy Mich. | C/D | 0.45 | 08/14/24 | 245,000.00 | 245,000.00 |
| RBC | Toyota Fin Svgs Bank | C/D | 0.90 | 11/30/27 | 145,000.00 | 145,000.00 |
| RBC | BMW BK North Am Salt Lake | C/D | 1.65 | 02/28/23 | 110,000.00 | 110,000.00 |
| RBC | United Roosevelt Svgs | C/D | 0.55 | 03/12/26 | 245,000.00 | 245,000.00 |
| RBC | First Natl Bk Amer East | C/D | 0.75 | 04/30/26 | 40,000.00 | 40,000.00 |
| RBC | Sunwest Bk Irvine | C/D | 0.70 | 04/30/26 | 45,000.00 | 45,000.00 |
| RBC | US Bank Salt Lake City | C/D | 0.95 | 09/22/26 | 100,000.00 | 100,000.00 |
| RBC | US Govt MM Fund | M/M | | | 257,778.65 | 260,693.55 |
| LGIP | 05 | TF | | | 10,164.36 | 10,164.94 |
| CCF | x659 | M/M | | | 101,306.67 | 100,615.22 |
| CCF | ISC SWEEP ACCOUNT 659 | M/M | | | 1,085,317.80 | 1,085,594.31 |
| Bank First | CLEARING ACCT | M/M | | | 1,075,521.31 | 1,135,235.76 |
| TOTAL | | | | | 4,300,421.79 | 4,362,636.78 |

**City of Tomah
Cash and Investments
January 31, 2022**

| TOTAL BY INSTITUTION | | |
|----------------------------------|----------------------|----------------------|
| | 12/31/2021 | 1/31/2022 |
| Bank First | 3,773,541.65 | 3,861,896.32 |
| Multi-Bank Securities, Inc. | 602,390.78 | 602,849.41 |
| CCF | 2,613,354.58 | 2,613,226.60 |
| Farmers & Merchants Bank Kendall | 118,308.47 | 118,308.47 |
| Local Government Investment Pool | 675,238.47 | 675,276.84 |
| RIA Federal Credit Union | 217,483.16 | 217,574.89 |
| RBC Wealth Management | 4,585,385.07 | 4,590,474.05 |
| Tomah Area Credit Union | 94,019.72 | 83,590.65 |
| TOTAL | 12,679,721.90 | 12,763,197.23 |

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Appointment of 2022-2023 Election Officials

Summary and Background Information:

(Appropriate Documentation Attached)

Per State Statute 7.30(4)(a), election officials must be nominated to the governing body by the Mayor. Terms commence on even numbered years and end on December 31 of odd-numbered years. Please see the attached list of recommendations for Regular Election Officials (Inspectors) and Chief Inspection Election Officials and Election Official (Inspector) Alternates. A list of special registration and special voting deputy appointments is also attached.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Common Council appoint the election officials for 2022-2023 as indicated on the attached report.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 & 15, 2022

Page 2 Appointment of 2022-2023 Election Officials

Recommendation to appoint the **Regular Election Officials/Inspectors** for the City of Tomah for the 2022/2023 term as follows:

Mary Jacobs

Joanne Klinker

William Liebhart

Recommendation to appoint the **Special Voting Deputies** for the City of Tomah for the 2022/2023 term as follows:

Mary Jacobs

PUBLIC TRANSIT LEASE AGREEMENT

Between
City of Tomah
and
Running Inc

This Agreement specifies terms under which City of Tomah hereinafter referred to as Lessor, leases one or more vehicles to Running Inc, hereinafter referred to as Lessee. This lease is effected by virtue of Lessor's public transit service operating contract with Lessee.

"Department" herein means the Wisconsin Department of Transportation. "Leased vehicle" herein means a vehicle covered by this lease.

SECTION 1. TERM

Lessor hereby leases the following vehicle(s) to Lessee starting on January 1, 2022, and ending exactly one year later, or on the end date of the Lessor's current public transit service contract with the Lessee, whichever comes first.

SECTION 2. VEHICLE INFORMATION

| Vehicle Identification Number (VIN) | Model Year | Vehicle/Chassis Make and Model | Body Make and Model (cutaways and ADA minivans only) | Vehicle Type (e.g., minivan, medium bus) | Primary Funding Source |
|-------------------------------------|------------|--------------------------------|--|--|------------------------|
| 2C4RDGBG9LR184881 | 2020 | Dodge Grand Caravan | Braun ADA | Minivan | 5339 |
| 2C4RDGBG0LR184882 | 2020 | Dodge Grand Caravan | Braun ADA | Minivan | 5339 |
| 2C4RDGBG8KR704499 | 2019 | Dodge Grand Caravan | Braun ADA | Minivan | 5311 |
| 2C7WDGBG5HR648584 | 2017 | Dodge Grand Caravan | Braun ADA | Minivan | 5311 |
| 2C7WDGBG9GR386602 | 2016 | Dodge Grand Caravan | Braun ADA | Minivan | 5311 |

SECTION 3. EXECUTION OF LEASE

IN WITNESS WHEREOF this Agreement shall become effective upon its complete execution by Lessor and Lessee.

For City of Tomah

For Running Inc

Signature

Signature

Michael Murray
Mayor
February 16, 2022

Amanda Running
Administration
February 16, 2022

SECTION 4. CONDITIONS

This Agreement is one of leasing only, and the Lessee shall not acquire any right, title or interest to vehicle(s) leased other than that of Lessee. The Lessee acknowledges that the Lessor owns (subject to any Department liens) the vehicle(s) subject to this Agreement. Nothing herein shall affect Lessor's absolute ownership of any title or interest to said vehicle(s).

The Lessee shall lease and operate the vehicle(s) in accordance with the service characteristics described in the Lessor's operating assistance grant agreement with the Department.

Department approval is required for incidental use of the leased vehicle(s), and any such use must be compatible with the original purposes of the grant. The incidental use must not in any way interfere with the Lessor's continuing control over the use of the vehicle(s) or the Lessee's continued ability to carry out the service described in its shared ride taxi operating contract with Lessor.

The Lessee will comply with the terms, conditions and obligations included in the grant agreement executed between the Lessor and the Department so as not to impair the Lessor's relationship with the Department, nor cause Lessor to be in default of any agreement with the Department. Any breach of this Agreement shall be considered a default by the Lessee.

The Lessee agrees that it will not use or permit the use of the leased vehicle(s) in any negligent or improper manner, or in violation of any statute, law or ordinance, or so as to void any insurance or warranty covering the vehicle(s), or permit any vehicle(s) to become subject to any lien, charge or encumbrance which may affect the Lessor's title to the vehicle(s).

The Lessee shall not mortgage, pledge, sell, or otherwise encumber or dispose of the vehicle(s) provided under the terms and conditions of this Agreement.

Both parties agree to abide by the relevant rules and regulations provided by the Federal Transit Administration (FTA), specifically the most current FTA Master Agreement. The most recent version of the FTA Master Agreement is found at the FTA's website (<http://fta.dot.gov>).

Lessee agrees to review and comply with the annual FTA Certification and Assurances signed by the Lessor, the most recent version of which can be found at FTA's website (<http://fta.dot.gov>).

Both parties agree to abide by the relevant rules and regulations provided by the Department, (including those of the Division of Motor Vehicles), and regulating authorities in any State or County in which the vehicle(s) are operated under the terms and conditions of this Agreement.

SECTION 5. REPRESENTATION AND WARRANTIES

In consideration of the Lessor entering into this Agreement, the Lessee represents and warrants:

- A. The Lessee is in good standing under the laws of the State of Wisconsin and has the power and authority to carry on its business as now conducted; to own, lease and operate its property and assets; and to execute this Agreement and any other agreements and instruments referred to in this Agreement.
- B. The Lessee has and will continue to have during the term of this Agreement, all necessary licenses, certifications, or other documents required by any federal, state or local governmental

agency, which authorize or empower the services to be performed by the Lessee.

SECTION 6. REGISTRATION

The leased vehicle(s) shall bear the proper license plate(s) in accordance with the governing grant. The title to such vehicle(s) is to be registered in the name of the Lessor, subject to the lien rights of the Department. All annual registration, license fees, and safety inspection costs shall be paid by the Lessor.

The Lessor will maintain ownership of the vehicle(s) obtained through the grant program. The Lessor shall have full authority to exercise its responsibilities as owner of the vehicle(s) provided under the terms and conditions of this lease.

SECTION 7. INSURANCE

Insurance levels, categories and premium payments for all leased vehicles shall be the responsibility of the Lessee.

Insurance shall include such coverage as required by the grant agreement between the Lessor and the Department, and shall meet the requirements of applicable local, state and federal laws. The Lessor must be named as the payee for all payments relating to vehicle damage or loss.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall at minimum afford the following coverage:

- | | |
|--|-------------|
| A. Bodily injury liability, each person: | \$100,000 |
| B. Bodily injury liability, each accident: | \$1,000,000 |
| C. Property damage liability, each accident: | \$100,000 |
| D. General liability, bodily injury and property damage: | \$1,000,000 |

The Lessee shall bear all risks of damage or loss of the leased vehicle(s), or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitutions of leased vehicle parts or equipment shall be at the cost and expense of the Lessee and shall be accessions to the vehicle(s).

SECTION 8. VEHICLE MAINTENANCE

The Lessee shall, at all times and at Lessee's expense, maintain the leased vehicle(s) in working order and at a high level of cleanliness, safety, and mechanical soundness. The Lessee shall take all reasonable efforts to insure against theft and vandalism. The Lessee agrees to return each leased vehicle in the condition in which it was received, except for reasonable wear and tear.

The Lessee agrees to adhere to all provisions of the Lessor's vehicle maintenance plan on file with the Department, and to any changes or addendums made to the plan.

The Lessee shall be responsible for scheduling, completing and documenting all preventative maintenance. All such maintenance shall be consistent with manufacturer specifications, the Lessor's vehicle maintenance plan, and Department guidelines. The Lessee shall be responsible for ensuring the completion of, and payment for, all necessary repairs.

SECTION 9. VEHICLE OPERATION

The Lessee shall ensure that only properly trained and licensed drivers operate the leased vehicle(s). The Lessee shall provide the Lessor with the names of all individuals whom it authorizes to operate the vehicle(s), and shall provide the name of each before said individual may operate the vehicle(s).

The leased vehicle(s) shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations. The Lessee shall not use any leased vehicle, nor allow any such vehicle to be used, for any unlawful purpose or for the transportation of any property or material deemed hazardous. Respirators, concentrators, or portable oxygen used by individuals are not considered hazardous materials.

The Lessee shall operate the leased vehicle(s) only on designated roads, and shall not subject the vehicle(s) to use under such road conditions as may result in damage to the vehicle(s).

SECTION 10. CIVIL RIGHTS

The Lessee shall comply with all federal statutes relating to nondiscrimination that apply, including, but not limited to:

- A. The prohibitions against discrimination on the basis of race, color, or national origin, as provided in Title VI of the Civil Rights Act, 42 U.S.C. 2000d;
- B. The prohibitions against discrimination on the basis of sex, as provided in: (a) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 – 1683, and 1685 – 1687, and (b) U.S. DOT regulations, “Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,” 49 CFR part 25;
- C. The prohibitions against discrimination on the basis of age in federally funded programs, as provided in the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 – 6107;
- D. The prohibitions against discrimination on the basis of disability in federally funded programs, as provided in section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; and
- E. The prohibitions against discrimination on the basis of disability, as provided in the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*

The Lessee agrees to comply with all terms of the Lessor’s approved Title VI Plan and of any changes or addenda thereupon. The Lessee is responsible for proper posting of a valid Title VI public notice in each leased vehicle at all times.

SECTION 11. ADDITIONAL FEES

The Lessee shall pay any and all storage charges, parking fees, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees.

The Lessee shall pay any fees (including vehicle registration and inspection fees) and/or taxes which may be imposed with respect to the leased vehicle(s) by any duly constituted governmental authority as the result of Lessee’s use or intended use of the vehicle(s).

SECTION 12. AUDITS, INSPECTIONS, AND REPORTING

The Lessee shall be responsible for providing any and all data pertaining to services provided using the leased vehicle(s) as requested upon reasonable notice by the Lessor. The data required may include, but is not limited to, vehicle maintenance records, trip logs, and ridership data.

The Lessee agrees to complete all reports and documents required by the Lessor and/or the Department in a timely fashion. Such reports will be sent to the Lessee on or before specified deadlines.

The Lessor, Department or FTA, or any designee thereof, may at any time audit and/or inspect the leased vehicle(s) and attendant records for compliance with the provisions of this Agreement. The Lessee agrees to comply with all requests to make equipment available as requested by the aforementioned parties for completion of audits.

The Lessee agrees to preserve for a period of five (5) years after the termination of the Agreement, all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of the Agreement.

The Lessee is responsible to arrange for and obtain inspections of motor buses and human service vehicles leased under this Agreement as required by federal and state law. In all such cases, Lessee shall send a copy of the inspection report to the Lessor.

SECTION 13. LIABILITY

The Lessee agrees to hold harmless the Lessor and the State of Wisconsin from any and all claims, losses, causes of action, and expense, for whatever reason, including legal expenses and reasonable attorney fees, arising from the use, maintenance, and operations of the vehicle(s) leased under this Agreement.

SECTION 14. LEASE MANAGEMENT

The overall supervision and monitoring of compliance with lease specifications shall be the responsibility of the Lessee. The Lessee will address and resolve concerns or questions regarding this Agreement or operation of the leased vehicles with the Lessor.

This Agreement or any part thereof may be renegotiated in circumstances where changes are required by federal law or regulations, state law or regulations, court orders or actions, or when the parties agree that a new lease would better meet their needs than existing terms and conditions of this lease.

Any revisions to this lease must be agreed to by both parties, as evidenced by an addendum signed by the authorized representative of each party and approved by the Department.

SECTION 15. TERMINATION

If so directed by the Department or other state agency, the Lessee must return the leased vehicle(s) within five (5) days of notice to the Lessor, and at such time, lease provisions are terminated. Otherwise, the Lessor may terminate this Agreement by giving thirty (30) days written notice, at which time the Agreement is terminated.

Immediately upon termination, the Lessee agrees to turn over all maintenance records and histories to the Lessor at no additional cost to the Lessor.

Failure to comply with any provisions of this Agreement by any party shall be considered due cause for termination of the lease.

SECTION 16. SUBLEASE RESTRICTIONS

Subleasing or renting the leased vehicle(s) is prohibited.

SECTION 17. ADDITIONAL CONDITIONS

No smoking is allowed in City owned vehicles.

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Ordinance Amendment – Sec 38-122

**Summary and background information:
(Appropriate documents attached)**

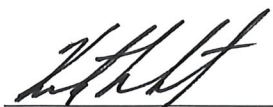
Our current ordinance limits our ability to collect the maximum special assessment allowable by WI State statute, section 66.0703

Fiscal Note:

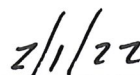
\$320,000 revenue potential

Recommendation:

The Public Works and Utilities Commission recommends the proposed ordinance amendment



Director of Public Works & Utilities
Kirk Arity



Date

ORDINANCE NO. _____

Ordinance Amending Chapter 38, Section 38-122 of the City of Tomah Municipal Code regarding Constriction Costs

The Common Council of the City of Tomah do ordain as follows:

Section One: 38-122 – Construction Costs are here by amended to read as follows

- a) *Owner responsibility.* The property owner shall be responsible for the payment of new sidewalk construction, curb, and gutter and paving and shall pay the costs in accordance with the terms and policies of the council.
- b) *Site work by city; cost estimates.* All site work by city employees for installation of curb and gutter for existing structures shall be billed at the city rate and paid by the owner. Upon written request, the director of public works and utilities shall provide the owner with an estimate of the cost.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

Read:

Passed:

Published:

Sec. 38-122. Construction costs.

- (a) *Owner responsibility.* The property owner shall be responsible for the payment of new sidewalk construction, curb, and gutter and paving and shall pay the costs in accordance with the terms and policies of the council. ~~Except as otherwise provided in this section.~~
- (b) ~~*City responsibility.* The city shall pay 50 percent of the cost of new sidewalk, curb and gutter construction and paving on the long side of a corner lot for up to a maximum of 75 feet.~~
- (b)(e) *Site work by city; cost estimates.* All site work by city employees for installation of curb and gutter for existing structures shall be billed at the city rate and paid by the owner. Upon written request, the director of public works and utilities shall provide the owner with an estimate of the cost. ~~The city shall be responsible for a portion of the cost for corner lots as provided in subsection (b) of this section.~~
- (d) ~~*Exceptions.* Notwithstanding the above provisions, the owner of property zoned M-1, M-2, or M-3 shall be responsible for paying 75 percent of the cost of curb, gutter and street paving at the time of completion, and the city shall pay the balance. Payments may be made in installments established by the council.~~

(Code 1993, § 8.07(1), (2), (5), (7))

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

ARPA Funds Approval

**Summary and background information:
(Appropriate documents attached)**

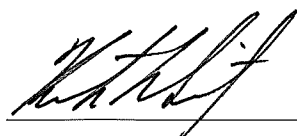
Staff has identified a need for remodeling the 1st floor Treasurers/Clerks window area. Public Works staff will be performing those upgrades both from a security and aesthetics standpoint. Cardinal Glass has donated the hurricane glass for these upgrades.

Fiscal Note:

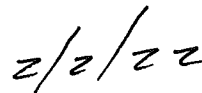
\$15,000 - estimated

Recommendation:

I recommend the Common Council approve ARPA funding for this project.



Director of Public Works & Utilities
Kirk Arity



Date

STAFF REPORT

Agenda Item:

Flare Ave. Site Plan

Summary and Background Information:

(appropriate documentation attached) -

The Parks and Recreation Commission has reviewed a site plan for the Flare Ave. ballfields and park project. The commission has recommended to move forward with the attached plan.

Fiscal Note: Approximately \$1.8 million dollars has been allocated for the development of this project through time and material donations and Capital Projects.

Recommendation: Request to move forward to begin grading and site prep and to prepare and gather bids for the project. Pending budget some areas may not be completed.

Joe Protz
Joe Protz, Director

2-8-2022
Date

SITE DEVELOPMENT DATA:

SITE ADDRESS: EGGLESON ST, TOMAH, WI
PARCEL ID: 286-02759-0000
DEVELOPMENT AREA: 37.25 AC±

PROPOSED LAYOUT: OPTION A
TOMAH SPORT FIELDS

- (2) 60/90 SOFTBALL FIELD
(1) 60/90 BASEBALL FIELD
(4) 44'X20' PICKLEBALL COURT
(3) 29'X59' SAND VOLLEYBALL COURT
(3) 85'X45' BASKETBALL COURT
(2) 100'X100' PLAYGROUND
(1) PARK PAVILION OR SHADE STRUCTURE
(1) 60'X35' CONCESSIONS & PUBLIC BATHROOMS
(1) SOCCER FIELD

PROVIDED PARKING STALLS: = 200 STALLS
INCLUDING 9 ADA

NOTES:

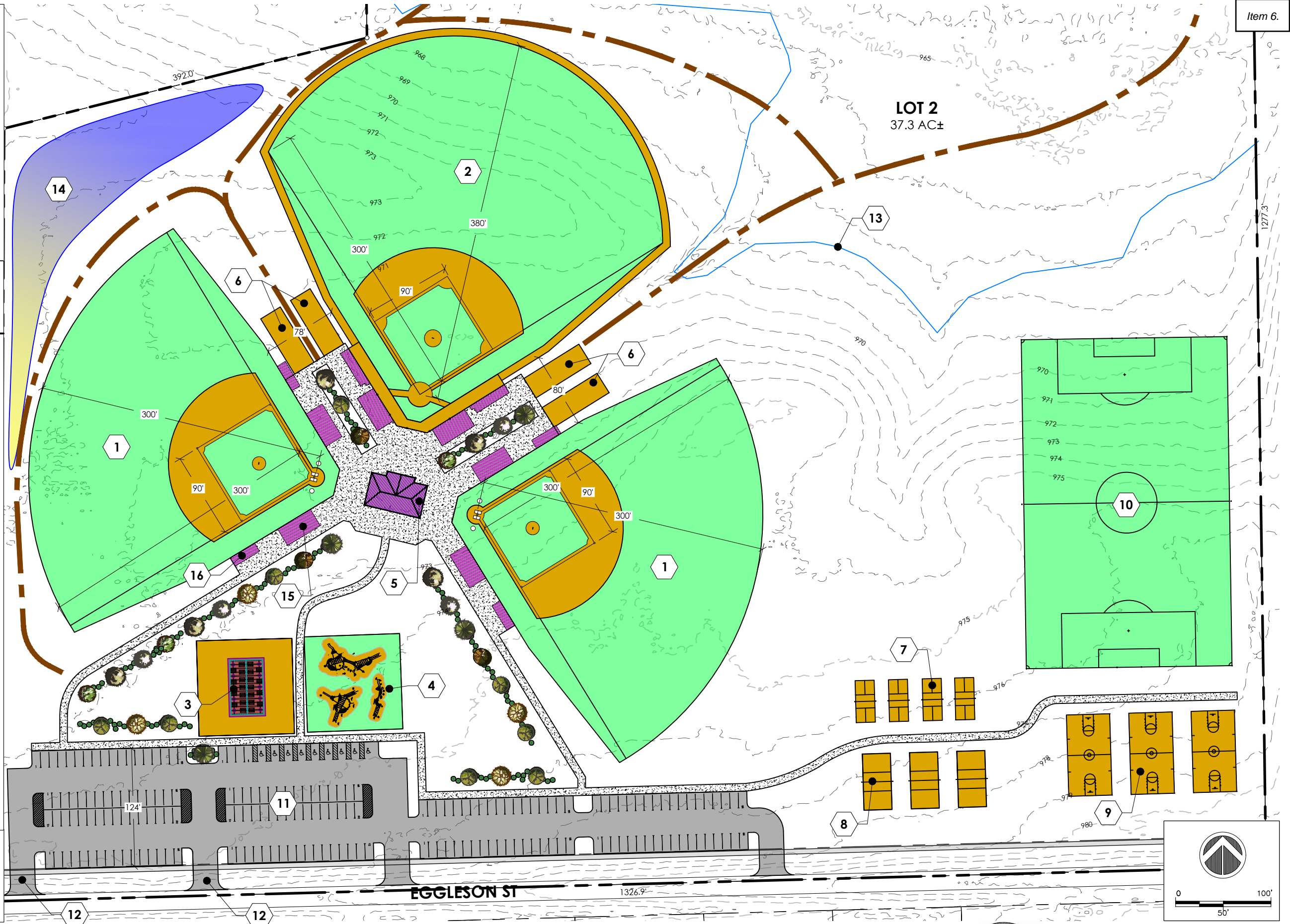
1. ALL EXISTING UNDERGROUND UTILITY LOCATIONS
ARE APPROXIMATE AND SHOULD BE FIELD VERIFIED
PRIOR TO CONSTRUCTION.

PLAN KEY

- 1 60/90 BASEBALL FIELD
2 60/90 SOFTBALL FIELD
3 PARK PAVILION OR SHADE STRUCTURE
4 PLAYGROUND AREA
5 CONCESSIONS & PUBLIC BATHROOMS BLDG
6 BASEBALL BATting CAGES
7 PICKLEBALL COURTS
8 SAND VOLLEYBALL COURT
9 BASKETBALL COURT
10 SOCCER FIELD 115 YD X 74 YD
11 SPORT FIELDS PARKING
12 PARKING ACCESS
13 FIELD DELINEATED WETLANDS
14 STORM WATER POND
15 BLEACHERS 8-ROWS (40'X20')
16 BASEBALL & SOFTBALL DUGOUTS

PAVEMENT KEY

- ASPHALT PAVEMENT
CONCRETE PAVEMENT



PROJECT:

TOMAH SPORT FIELDS
CITY OF TOMAH

ADDRESS:

FLARE AVE, TOMAH

SHEET NAME:

SPORT FIELDS LAYOUT - OPT. F

REVISION:

REVISIONS NO. BY DATE

PROJECT NO:

21246



CENTRAL STATE
CONSTRUCTION, LLC

SHEET

C21

108

15341 STATE HWY 131 - Tomah, WI 54660
608-372-4203 (Office) - www.centralstateconstructionllc.com
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either in whole or in part except as specifically authorized by Central States Construction LLC.

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

| | | | | | |
|------------------------|------|---------------------|--------------|----------|---------|
| 1. Pre-Paid Checks: | 2022 | \$83,300.39 | Check #'s: | 139669 - | 139748 |
| 2. Payroll: | | \$270,399.04 | Dir Dep #'s: | 9294775- | 9295011 |
| 3. Wire/ACH Transfers: | | \$394,171.07 | | | |
| 4. Invoices: | | \$41,421.93 | | | |
| Total: | | <u>\$789,292.43</u> | | | |

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

February 8, 2022

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 1

Report dates: 1/19/2022-2/8/2022

Feb 08, 2022 12:59PM

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|-------------------------------------|----------------------------|----------------|--------------------------------|--------------|-----------------------------------|--------------------|-----------|
| ADLER, MARK | | | | | | | |
| 1651 | ADLER, MARK | 50313 | Inducer motor | 02/17/2022 | 01-55401-3500 RECREATION PARK R | 478.00 | |
| 1651 | ADLER, MARK | 50314 | Cleanded and serviced rooftop | 02/17/2022 | 01-55401-3500 RECREATION PARK R | 95.00 | |
| Total ADLER, MARK: | | | | | | 573.00 | |
| BAUMGART, EMIL | | | | | | | |
| 218 | BAUMGART, EMIL | 21120222 | INSPECTION PROF SERVICES | 02/17/2022 | 01-23031 COMMERCIAL ELECTRICAL | 300.00 | |
| 218 | BAUMGART, EMIL | 21120222 | INSPECTION PROF SERVICES | 02/17/2022 | 01-52400-2100 INSPECTION PROF SE | 500.00 | |
| Total BAUMGART, EMIL: | | | | | | 800.00 | |
| BOUND TREE MEDICAL LLC | | | | | | | |
| 96 | BOUND TREE MEDICAL LLC | 84375990 | SPLINT TRACTION OPTIMUM | 02/17/2022 | 03-52300-3400 AMBULANCE OPERATI | 183.98 | |
| Total BOUND TREE MEDICAL LLC: | | | | | | 183.98 | |
| DISTRICT 2 INC | | | | | | | |
| 201 | DISTRICT 2 INC | 34656 | KUSSMAUL AUTO EJECT | 02/17/2022 | 01-52200-3500 FIRE PROTECTION RE | 280.21 | |
| Total DISTRICT 2 INC: | | | | | | 280.21 | |
| ESO SOLUTIONS INC | | | | | | | |
| 249 | ESO SOLUTIONS INC | ESO-71979 | CLOUD HOSTED SOLUTION FOR FIRE | 02/17/2022 | 01-52200-2900 FIRE PROTECTION SE | 2,226.83 | |
| Total ESO SOLUTIONS INC: | | | | | | 2,226.83 | |
| EVANS PRINT + MEDIA GROUP | | | | | | | |
| 225 | EVANS PRINT + MEDIA GROUP | 76719 | PUBLICATIONS | 02/17/2022 | 01-56900-3200 OTH CONSV & DEV PU | 140.14 | |
| 225 | EVANS PRINT + MEDIA GROUP | 76720 | PUBLICATIONS | 02/17/2022 | 01-51100-3200 LEGISLATIVE PUB & S | 591.30 | |
| Total EVANS PRINT + MEDIA GROUP: | | | | | | 731.44 | |
| FOLLETT SCHOOL SOLUTIONS INC | | | | | | | |
| 261 | FOLLETT SCHOOL SOLUTIONS | 1462176 | ONLINE SERVICE/SUPPORT RENEWA | 02/17/2022 | 10-57610-8350 LIB OUTLAY COMPUTE | 753.49 | |
| Total FOLLETT SCHOOL SOLUTIONS INC: | | | | | | 753.49 | |
| MILDE APPRAISAL SERVICE LLC | | | | | | | |
| 437 | MILDE APPRAISAL SERVICE LL | 2112022022 | ASSESSOR PROF MONTHLY SERVICE | 02/17/2022 | 01-51530-2100 ASSESSOR PROF SER | 3,400.00 | |

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 2

Report dates: 1/19/2022-2/8/2022

Feb 08, 2022 12:59PM

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|---|--------------------------|----------------|-------------------------------|--------------|--|-----------------------|-----------|
| Total MILDE APPRAISAL SERVICE LLC: | | | | | | 3,400.00 | |
| MINUTEMAN PRESS OF TOMAH | | | | | | | |
| 441 | MINUTEMAN PRESS OF TOMAH | 29010 | WINDOW EVELOPES | 02/17/2022 | 01-51530-2100 ASSESSOR PROF SER | 250.20 | |
| Total MINUTEMAN PRESS OF TOMAH: | | | | | | 250.20 | |
| MLJ LAWN MOWING & SNOW REMOVAL LLC | | | | | | | |
| 443 | MLJ LAWN MOWING & SNOW R | 1598 | SNOW REMMOVAL 428 JUNEAU | 02/17/2022 | 01-53640-2900 NUISANCE SERV CON | 90.00 | |
| 443 | MLJ LAWN MOWING & SNOW R | 1634 | SNOW REMOVAL 919 BUTTS AVE | 02/17/2022 | 01-53640-2900 NUISANCE SERV CON | 90.00 | |
| 443 | MLJ LAWN MOWING & SNOW R | 1772 | SNOW REMMOVAL HWY 21 OVERPAS | 02/17/2022 | 01-53432-2900 SIDEWALK MAINT SER | 300.00 | |
| 443 | MLJ LAWN MOWING & SNOW R | 1786 | SNOW REMOVAL 428 JUNEAU | 02/17/2022 | 01-53640-2900 NUISANCE SERV CON | 90.00 | |
| Total MLJ LAWN MOWING & SNOW REMOVAL LLC: | | | | | | 570.00 | |
| MONROE TRUCK EQUIPMENT INC | | | | | | | |
| 462 | MONROE TRUCK EQUIPMENT I | 55370 | SNOW BULLY | 02/17/2022 | 01-53311-3402 HWY/ST MAINT OP SU | 7,496.00 | |
| Total MONROE TRUCK EQUIPMENT INC: | | | | | | 7,496.00 | |
| MORRIES TOMAH C F, LLC | | | | | | | |
| 2078 | MORRIES TOMAH C F, LLC | 45579 | VEHICLE INSPECTION | 02/17/2022 | 01-52100-3500 LAW ENFORCE REPAI | 217.98 | |
| Total MORRIES TOMAH C F, LLC: | | | | | | 217.98 | |
| MUNICODE | | | | | | | |
| 2186 | MUNICODE | 00369229 | MUNICODE MEETING SUBSCRIPTION | 02/17/2022 | 19-43300 ARPA - Federal Grants - Other | 5,350.00 | |
| 2186 | MUNICODE | 00369229 | MUNICODE MEETING SUBSCRIPTION | 02/17/2022 | 01-51450-2900 COMPUTER SERV CO | 3,800.00 | |
| Total MUNICODE: | | | | | | 9,150.00 | |
| PENNY J. PRECOUR ATTORNEY AT LAW S.C. | | | | | | | |
| 469 | PENNY J. PRECOUR ATTORNE | 21120222 | MONTHLY LEGAL SERVICES | 02/17/2022 | 01-51300-2100 LEGAL PROF SERVICE | 2,700.00 | |
| Total PENNY J. PRECOUR ATTORNEY AT LAW S.C.: | | | | | | 2,700.00 | |
| SUPERIOR AUTOMOTIVE | | | | | | | |
| 1597 | SUPERIOR AUTOMOTIVE | 235229 | ENGINE OIL AND FILER | 02/17/2022 | 01-52100-3500 LAW ENFORCE REPAI | 41.54 | |
| 1597 | SUPERIOR AUTOMOTIVE | 28278 | ENGINE OIL AND FILER | 02/17/2022 | 01-52100-3500 LAW ENFORCE REPAI | 94.71 | |

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|--------------------------------------|----------------------------|----------------|--------------------------|--------------|----------------------------------|-----------------------|-----------|
| Total SUPERIOR AUTOMOTIVE: | | | | | | 136.25 | |
| THE TROPHY PLACE INC | | | | | | | |
| 623 | THE TROPHY PLACE INC | 3255 | RESIN GLASS | 02/17/2022 | 01-52200-3400 FIRE PROTECTION OP | 134.00 | |
| Total THE TROPHY PLACE INC: | | | | | | 134.00 | |
| TOMAH CASH STORE | | | | | | | |
| 639 | TOMAH CASH STORE | 69837 | SAFETY TO BOOTS RED WING | 02/17/2022 | 01-53311-3409 HWY/ST MAINT OP SU | 166.99 | |
| 639 | TOMAH CASH STORE | 69838 | SAFETY TO BOOTS RED WING | 02/17/2022 | 01-53311-3409 HWY/ST MAINT OP SU | 200.00 | |
| Total TOMAH CASH STORE: | | | | | | 366.99 | |
| WESTERN TECHNICAL COLLEGE | | | | | | | |
| 728 | WESTERN TECHNICAL COLLEG | IN11343 | BOOKS AND TUITION | 02/17/2022 | 03-52300-3350 AMBULANCE TRAININ | 1,100.15 | |
| Total WESTERN TECHNICAL COLLEGE: | | | | | | 1,100.15 | |
| WINDING RIVERS LIBRARY SYSTEM | | | | | | | |
| 757 | WINDING RIVERS LIBRARY SYS | 318 | EBOOK BUING POOL | 02/17/2022 | 10-55110-3440 LIBRARY E-BOOKS | 4,638.00 | |
| 757 | WINDING RIVERS LIBRARY SYS | 4208 | MOVIE LICENSING | 02/17/2022 | 10-55110-3100 LIBRARY OFFICE SUP | 251.44 | |
| Total WINDING RIVERS LIBRARY SYSTEM: | | | | | | 4,889.44 | |
| ZOLL MEDICAL CORPORATION | | | | | | | |
| 783 | ZOLL MEDICAL CORPORATION | 3435507 | CABLE V LEAD ECG | 02/17/2022 | 03-52300-3400 AMBULANCE OPERATI | 268.64 | |
| 783 | ZOLL MEDICAL CORPORATION | 3436162 | UPGRADE IBP TEMP SER | 02/17/2022 | 03-52300-3400 AMBULANCE OPERATI | 4,218.75 | |
| 783 | ZOLL MEDICAL CORPORATION | 3438610 | SUPPLIES | 02/17/2022 | 03-52300-3400 AMBULANCE OPERATI | 974.58 | |
| Total ZOLL MEDICAL CORPORATION: | | | | | | 5,461.97 | |
| Grand Totals: | | | | | | 41,421.93 | |

| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|--------|-------------|----------------|-------------|--------------|----------------------|-----------------------|-----------|
|--------|-------------|----------------|-------------|--------------|----------------------|-----------------------|-----------|

Dated: _____

Mayor: _____ Murray, Mike

City Council: _____ Glynn, John

Pater, Nellie

Peterson, Dean

Kiefer, Lamont

Gigous, Adam

Koel, Mitchell

Yarrington, Richard

Zabinski, Shawn

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|--|-----------------------------|----------------|-------------------------------|--------------|-----------------------------------|--------------------|------------|
| 5 ALARM FIRE & SAFETY EQUIPMENT | | | | | | | |
| 4 | 5 ALARM FIRE & SAFETY EQUIP | PO1533 | STREAMLIGHT VANTAGE | 01/21/2022 | 01-57220-8300 FIRE OUTLAY EQUIPM | 94.43 | 01/26/2022 |
| Total 5 ALARM FIRE & SAFETY EQUIPMENT: | | | | | | 94.43 | |
| ADVANCE AUTO PARTS | | | | | | | |
| 14 | ADVANCE AUTO PARTS | 662320194437 | conduct title | 01/21/2022 | 01-52200-3400 FIRE PROTECTION OP | 26.92 | 01/26/2022 |
| Total ADVANCE AUTO PARTS: | | | | | | 26.92 | |
| AIRGAS USA LLC | | | | | | | |
| 24 | AIRGAS USA LLC | 9984874032 | RENT CYL | 01/21/2022 | 01-53311-3402 HWY/ST MAINT OP SU | 106.04 | 01/26/2022 |
| Total AIRGAS USA LLC: | | | | | | 106.04 | |
| ALL AMERICAN DO-IT CENTER | | | | | | | |
| 27 | ALL AMERICAN DO-IT CENTER | 22024/3 | exterior post frame hanger | 01/21/2022 | 01-53311-3508 HWY/ST MAINT REP/M | 139.42 | 01/26/2022 |
| 27 | ALL AMERICAN DO-IT CENTER | 22050/3 | wd screw | 01/21/2022 | 01-53311-3508 HWY/ST MAINT REP/M | 107.25 | 01/26/2022 |
| 27 | ALL AMERICAN DO-IT CENTER | 22312/3 | black bushing | 01/21/2022 | 01-53420-2900 STREET LIGHTING SE | 5.68 | 01/26/2022 |
| 27 | ALL AMERICAN DO-IT CENTER | 22363/3 | Plywood pt cdx | 01/21/2022 | 02-56910-3500 LAKE REPAIR & MAINT | 51.19 | 01/26/2022 |
| Total ALL AMERICAN DO-IT CENTER: | | | | | | 303.54 | |
| ALLIANT ENERGY/WPL | | | | | | | |
| 30 | ALLIANT ENERGY/WPL | 569102210JAN | past due amount | 01/13/2022 | 02-56910-2210 LAKE UTIL-ELECTRIC | 292.10 | 01/26/2022 |
| 30 | ALLIANT ENERGY/WPL | 696054000012 | tag 6897 | 01/21/2022 | 01-53311-2210 HWY/ST MAINT UTIL-E | 36.57 | 01/26/2022 |
| 30 | ALLIANT ENERGY/WPL | 729677192512 | public wors 1004 superior ave | 01/21/2022 | 01-53311-2210 HWY/ST MAINT UTIL-E | 108.00 | 01/26/2022 |
| 30 | ALLIANT ENERGY/WPL | BRANDON AV | invoice entered twice | 01/14/2022 | 01-55200-2210 OTHER PARKS UTIL-E | 86.88- | |
| Total ALLIANT ENERGY/WPL: | | | | | | 349.79 | |
| ASCAP | | | | | | | |
| 1052 | ASCAP | 500726647012 | REC PARK MUSIC LICENSE FEE | 01/21/2022 | 01-55401-3400 RECREATION PARK O | 390.00 | 01/26/2022 |
| Total ASCAP: | | | | | | 390.00 | |
| BAYCOM INC | | | | | | | |
| 76 | BAYCOM INC | 15135-010122 | BAYCOM MAINTENANCE AGREEMEN | 01/21/2022 | 01-52100-2900 LAW ENFORCE SERV | 9,200.00 | 01/26/2022 |

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| Total BAYCOM INC: | | | | | | 9,200.00 | |
| BECKER, JEREMY | | | | | | | |
| 1752 | BECKER, JEREMY | 02072022 | NREMT REIMBURSEMENT | 02/07/2022 | 03-52300-3350 AMBULANCE TRAININ | 32.00 | 02/07/2022 |
| Total BECKER, JEREMY: | | | | | | 32.00 | |
| BELCO VEHICLE SOLUTIONS LLC | | | | | | | |
| 1210 | BELCO VEHICLE SOLUTIONS L | 6776 | FIXED SEAT COVER | 01/21/2022 | 01-52100-3500 LAW ENFORCE REPAI | 157.57 | 01/26/2022 |
| Total BELCO VEHICLE SOLUTIONS LLC: | | | | | | 157.57 | |
| BERNIE BUCHNER INC | | | | | | | |
| 81 | BERNIE BUCHNER INC | 871974 | NEW INDIRECT WATER HEATER | 02/07/2022 | 08-57210-8200 LAW ENF BUILDINGS | 15,109.59 | 02/07/2022 |
| 81 | BERNIE BUCHNER INC | 871975 | BOILER REPLACEMENT | 02/07/2022 | 08-57210-8200 LAW ENF BUILDINGS | 4,535.40 | 02/07/2022 |
| 81 | BERNIE BUCHNER INC | 872045 | TRANSDUCER IN BOILER | 02/07/2022 | 01-52100-3550 LAW ENFORCE BUILDI | 568.50 | 02/07/2022 |
| Total BERNIE BUCHNER INC: | | | | | | 20,213.49 | |
| BEST KEPT PORTABLES LLC | | | | | | | |
| 84 | BEST KEPT PORTABLES LLC | 5325 | TOILET RENTAL | 02/07/2022 | 01-55200-3400 OTHER PARKS OPERA | 330.00 | 02/07/2022 |
| Total BEST KEPT PORTABLES LLC: | | | | | | 330.00 | |
| BPA | | | | | | | |
| 2164 | BPA | 6283 | FLEXIBLE SPENDING ACCOUNT ADMI | 02/07/2022 | 01-51980-3400 OTHER GEN. GOV. OP | 267.50 | 02/07/2022 |
| Total BPA: | | | | | | 267.50 | |
| COMPLETE OFFICE OF WISCONSIN INC | | | | | | | |
| 157 | COMPLETE OFFICE OF WISCO | 268894 | PAPER BRITE WHT | 01/21/2022 | 01-51420-3100 CITY CLERK OFFICE S | 78.72 | 01/26/2022 |
| Total COMPLETE OFFICE OF WISCONSIN INC: | | | | | | 78.72 | |
| CONSOLIDATED ENERGY COMPANY | | | | | | | |
| 436 | CONSOLIDATED ENERGY COM | 416 00121202 | 416 DEC FUEL | 01/21/2022 | 01-52200-3400 FIRE PROTECTION OP | 332.03 | 01/26/2022 |
| Total CONSOLIDATED ENERGY COMPANY: | | | | | | 332.03 | |

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| CONWAY SHIELD | | | | | | | |
| 862 | CONWAY SHIELD | 0485991 | GLOBE MAGNUM STRUCTURAL | 01/21/2022 | 01-57220-8300 FIRE OUTLAY EQUIPM | 912.02 | 01/26/2022 |
| Total CONWAY SHIELD: | | | | | | 912.02 | |
| CULLIGAN | | | | | | | |
| 29 | CULLIGAN | 588-09755810- | BOTTLE WATER | 01/21/2022 | 01-51600-3400 GENERAL BLDGS OPE | 117.15 | 01/26/2022 |
| 29 | CULLIGAN | 588100147697 | WATER DISPENSER | 02/07/2022 | 01-51600-3400 GENERAL BLDGS OPE | 43.82 | 02/07/2022 |
| 29 | CULLIGAN | 588-10018091- | BOTTLE WATER | 01/21/2022 | 01-55200-3400 OTHER PARKS OPERA | 19.59 | 01/26/2022 |
| Total CULLIGAN: | | | | | | 180.56 | |
| DELTA DENTAL | | | | | | | |
| 1777 | DELTA DENTAL | 01-215970122 | DENTAL INSURANCE PREMIUM JAN 2 | 01/21/2022 | 01-21597 EE DEDUCTIONS-DENTAL | 942.12 | 01/26/2022 |
| Total DELTA DENTAL: | | | | | | 942.12 | |
| DEMCO INC | | | | | | | |
| 191 | DEMCO INC | 7065241 | LABELS STELL BOOK | 02/07/2022 | 10-55110-3100 LIBRARY OFFICE SUP | 63.09 | 02/07/2022 |
| Total DEMCO INC: | | | | | | 63.09 | |
| DEROUSSEAU HEATING & COOLING INC | | | | | | | |
| 1336 | DEROUSSEAU HEATING & COO | 24355 | BULK FILTER ROLL | 02/07/2022 | 10-55110-3500 LIBRARY REPAIR & MA | 494.50 | 02/07/2022 |
| 1336 | DEROUSSEAU HEATING & COO | 24369 | GAS VALVE CABLES | 02/07/2022 | 01-51600-3500 GENERAL BLDGS REP | 446.00 | 02/07/2022 |
| Total DEROUSSEAU HEATING & COOLING INC: | | | | | | 940.50 | |
| DIEMER, CONNOR | | | | | | | |
| 2246 | DIEMER, CONNOR | 15440207 | PROPERTY TAX OVER PAYMENT' | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 3,745.12 | 02/07/2022 |
| Total DIEMER, CONNOR: | | | | | | 3,745.12 | |
| DIRECTV | | | | | | | |
| 1280 | DIRECTV | 013901916X22 | rsn fee | 01/21/2022 | 01-55401-3400 RECREATION PARK O | 160.99 | 01/26/2022 |
| Total DIRECTV: | | | | | | 160.99 | |
| ECHTERNACH, ROBERT | | | | | | | |
| 802 | ECHTERNACH, ROBERT | 1947207 | PROPERTY TAX OVER PAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 120.48 | 02/07/2022 |

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| Total ECHTERNACH, ROBERT: | | | | | | 120.48 | |
| EO JOHNSON CO | | | | | | | |
| 220 | EO JOHNSON CO | INV1076934 | TONERS AND DRUMS | 02/07/2022 | 01-53311-2900 HWY/ST MAINT SERV | 106.00 | 02/07/2022 |
| 220 | EO JOHNSON CO | INV1079823 | TONERS AND DRUMS | 02/07/2022 | 01-52100-2900 LAW ENFORCE SERV | 143.81 | 02/07/2022 |
| Total EO JOHNSON CO: | | | | | | 249.81 | |
| EVEREST EMERGENCY VEHICLES INC | | | | | | | |
| 226 | EVEREST EMERGENCY VEHICL | PO5925 | SUPER BW | 01/21/2022 | 03-52300-3500 AMBULANCE REPAIR | 428.99 | 01/26/2022 |
| Total EVEREST EMERGENCY VEHICLES INC: | | | | | | 428.99 | |
| FABICK CAT | | | | | | | |
| 1882 | FABICK CAT | PILC0043934 | COUPLING | 02/07/2022 | 01-53311-3502 HWY/ST MAINT REP/M | 143.06 | 02/07/2022 |
| Total FABICK CAT: | | | | | | 143.06 | |
| GIRAUD, KAYLA | | | | | | | |
| 1080 | GIRAUD, KAYLA | 14740207 | OVERPAYMENT OF PROPERTY TAX | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 10.98 | 02/07/2022 |
| Total GIRAUD, KAYLA: | | | | | | 10.98 | |
| GUNDERSEN HEALTH SYSTEM | | | | | | | |
| 293 | GUNDERSEN HEALTH SYSTEM | 283112 | EMPLOYEE ASSISTANCE PROGRAM | 01/21/2022 | 01-51980-3400 OTHER GEN. GOV. OP | 1,365.00 | 01/26/2022 |
| Total GUNDERSEN HEALTH SYSTEM: | | | | | | 1,365.00 | |
| HOLIDAY WHOLESALE | | | | | | | |
| 317 | HOLIDAY WHOLESALE | 9980999 | TISSUe and towel | 01/21/2022 | 01-51600-3400 GENERAL BLDGS OPE | 169.35 | 01/26/2022 |
| Total HOLIDAY WHOLESALE: | | | | | | 169.35 | |
| IACP | | | | | | | |
| 331 | IACP | 0212015 | 2022 MEMBERSHIP DUES | 02/07/2022 | 01-52100-3250 LAW ENFORCE ASSN | 210.00 | 02/07/2022 |
| Total IACP: | | | | | | 210.00 | |

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| IDLAND, MICHAEL | | | | | | | |
| 2247 | IDLAND, MICHAEL | 16840207 | PROPERTY TAX OVERPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 158.91 | 02/07/2022 |
| Total IDLAND, MICHAEL: | | | | | | 158.91 | |
| JACKSON COUNTY CLERK OF COURTS | | | | | | | |
| 345 | JACKSON COUNTY CLERK OF | 02072022 | WARRANT #16TR1471 SHANAE NICKS | 02/07/2022 | 01-23301 COURT DEPOSIT-FINE-TRE | 250.50 | 02/07/2022 |
| Total JACKSON COUNTY CLERK OF COURTS: | | | | | | 250.50 | |
| KWIK TRIP CREDIT DEPT | | | | | | | |
| 375 | KWIK TRIP CREDIT DEPT | 349111122 | PARKS AND REC FUEL | 01/21/2022 | 01-55200-3400 OTHER PARKS OPERA | 10.35 | 01/26/2022 |
| 375 | KWIK TRIP CREDIT DEPT | 421945122 | Ambulance FUEL | 01/21/2022 | 03-52300-3400 AMBULANCE OPERATI | 4,746.73 | 01/26/2022 |
| Total KWIK TRIP CREDIT DEPT: | | | | | | 4,757.08 | |
| LARSON, AARON | | | | | | | |
| 841 | LARSON, AARON | 20211231 | PUBLIC COMPUTER UPDATES | 01/21/2022 | 10-57610-8360 LIB OUTLAY COMP RE | 2,040.00 | 01/26/2022 |
| Total LARSON, AARON: | | | | | | 2,040.00 | |
| LEMONWEIR VALLEY TELEPHONE | | | | | | | |
| 395 | LEMONWEIR VALLEY TELEPHO | 6317000207 | FEB2022 BILL BLOYER FIELD | 02/07/2022 | 01-53510-2240 AIRPORT UTIL-CBL/INT | 100.55 | 02/07/2022 |
| 395 | LEMONWEIR VALLEY TELEPHO | 6905000207 | FEB 2022 POLICE | 02/07/2022 | 01-52100-2230 LAW ENFORCE UTIL T | 350.00 | 02/07/2022 |
| 395 | LEMONWEIR VALLEY TELEPHO | 6922000207FI | FEB2022 BILL FIRE | 02/07/2022 | 01-52200-2230 FIRE PROTECTION UT | 120.93 | 02/07/2022 |
| 395 | LEMONWEIR VALLEY TELEPHO | 7214000207 | FEB 2022 PARK AND REC | 02/07/2022 | 01-55200-2230 OTHER PARKS UTIL-T | 191.15 | 02/07/2022 |
| 395 | LEMONWEIR VALLEY TELEPHO | 8023000207 | FEB 2022 AMBULANCE | 02/07/2022 | 03-52300-2230 AMBULANCE UTIL-TEL | 349.27 | 02/07/2022 |
| 395 | LEMONWEIR VALLEY TELEPHO | 8095000207 | FEB 2022 PUBLIC WORKS U | 02/07/2022 | 01-53311-2210 HWY/ST MAINT UTIL-E | 100.65 | 02/07/2022 |
| Total LEMONWEIR VALLEY TELEPHONE: | | | | | | 1,212.55 | |
| LOFFLER COMPANIES | | | | | | | |
| 1391 | LOFFLER COMPANIES | 3924947 | METER GROUP | 01/21/2022 | 01-51520-2900 TREASURER'S SERVIC | 41.59 | 01/26/2022 |
| 1391 | LOFFLER COMPANIES | 3929671 | CANON C7565iii | 01/21/2022 | 01-51420-2900 CITY CLERK SERV CO | 246.70 | 01/26/2022 |
| Total LOFFLER COMPANIES: | | | | | | 288.29 | |
| MATTSON, KEVIN | | | | | | | |
| 2149 | MATTSON, KEVIN | 02072022 | MUSIC | 02/07/2022 | 12-55500-3410 SR & DISAB OP SUP- | 100.00 | 02/07/2022 |

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| Total MATTSON, KEVIN: | | | | | | 100.00 | |
| MEDLINE INDUSTRIES, INC. | | | | | | | |
| 2124 | MEDLINE INDUSTRIES, INC. | 03523003400 | MASK FLOWSAFE | 01/21/2022 | 03-52300-3400 AMBULANCE OPERATI | 1,024.13 | 01/26/2022 |
| 2124 | MEDLINE INDUSTRIES, INC. | 1980170027 | MASK FACE | 01/21/2022 | 03-52300-3400 AMBULANCE OPERATI | 188.36 | 01/26/2022 |
| Total MEDLINE INDUSTRIES, INC.: | | | | | | 1,212.49 | |
| MINUTEMAN PRESS OF TOMAH | | | | | | | |
| 441 | MINUTEMAN PRESS OF TOMAH | 28911 | ENVELOPES WITH WINDOW | 01/21/2022 | 03-52300-3100 AMBULANCE OFFICE | 114.26 | 01/26/2022 |
| Total MINUTEMAN PRESS OF TOMAH: | | | | | | 114.26 | |
| MISSISSIPPI WELDERS SUPPLY COMPANY INC | | | | | | | |
| 442 | MISSISSIPPI WELDERS SUPPL | 459615 | OXYGEN | 01/21/2022 | 03-52300-3400 AMBULANCE OPERATI | 90.10 | 01/26/2022 |
| 442 | MISSISSIPPI WELDERS SUPPL | 459637 | OXYGEN | 01/21/2022 | 03-52300-3400 AMBULANCE OPERATI | 135.82 | 01/26/2022 |
| Total MISSISSIPPI WELDERS SUPPLY COMPANY INC: | | | | | | 225.92 | |
| MLJ LAWN MOWING & SNOW REMOVAL LLC | | | | | | | |
| 443 | MLJ LAWN MOWING & SNOW R | 1561 | HWY 21 OVERPASS SNOW REMOVAL | 01/21/2022 | 01-53311-2900 HWY/ST MAINT SERV | 100.00 | 01/26/2022 |
| Total MLJ LAWN MOWING & SNOW REMOVAL LLC: | | | | | | 100.00 | |
| MONROE CO CLERK OF COURTS | | | | | | | |
| 447 | MONROE CO CLERK OF COUR | 02072022 | WARRANT- D. MILLER | 02/07/2022 | 01-23301 COURT DEPOSIT-FINE-TRE | 200.00 | 02/07/2022 |
| 447 | MONROE CO CLERK OF COUR | 020720221 | WARRANT C. ROUSE | 02/07/2022 | 01-23301 COURT DEPOSIT-FINE-TRE | 400.00 | 02/07/2022 |
| Total MONROE CO CLERK OF COURTS: | | | | | | 600.00 | |
| MONROE CO TAVERN LEAGUE | | | | | | | |
| 1102 | MONROE CO TAVERN LEAGUE | 02072022 | POOL TOURNY | 02/07/2022 | 01-23010 RECREATION PARK DEPOSI | 250.00 | 02/07/2022 |
| Total MONROE CO TAVERN LEAGUE: | | | | | | 250.00 | |
| MONROE CO TREASURER | | | | | | | |
| 454 | MONROE CO TREASURER | 13380122 | OVER PAYMENT OWED ON 2019 DELI | 01/21/2022 | 01-24412 TAX REFUND OVER PAY | 500.02 | 01/26/2022 |
| 454 | MONROE CO TREASURER | 15930207 | PROPERY TAX OVEPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 33.00 | 02/07/2022 |

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| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|--|-----------------------------|----------------|-------------------------------|--------------|-----------------------------------|-----------------------|------------|
| Total MONROE CO TREASURER: | | | | | | 533.02 | |
| MUELLER, MARK | | | | | | | |
| 2248 | MUELLER, MARK | 18100207 | PROPERTY TAX OVERPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 5,281.14 | 02/07/2022 |
| Total MUELLER, MARK: | | | | | | 5,281.14 | |
| PAYEE SERVICES | | | | | | | |
| 2245 | PAYEE SERVICES | 1-27-22 | REIMBURSEMENT - CARRIE JOHNSO | 01/28/2022 | 01-23301 COURT DEPOSIT-FINE-TRE | 187.00 | 01/28/2022 |
| Total PAYEE SERVICES: | | | | | | 187.00 | |
| REZIN, ROBERT FAMILY TRUST | | | | | | | |
| 2249 | REZIN, ROBERT FAMILY TRUST | 21520207 | PROPERTY TAX OVERPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 1.91 | 02/07/2022 |
| Total REZIN, ROBERT FAMILY TRUST: | | | | | | 1.91 | |
| RICK'S CERTIFIED AUTO OF TOMAH LLC | | | | | | | |
| 555 | RICK'S CERTIFIED AUTO OF TO | 72869 | nitrogen indutrial 40 | 01/21/2022 | 01-53311-3402 HWY/ST MAINT OP SU | 108.76 | 01/26/2022 |
| Total RICK'S CERTIFIED AUTO OF TOMAH LLC: | | | | | | 108.76 | |
| ROBARGE, ADAM | | | | | | | |
| 1009 | ROBARGE, ADAM | 02072022 | INSTRUCTOR RECERT | 02/07/2022 | 03-52300-3300 AMBULANCE TRAVEL | 211.46 | 02/07/2022 |
| Total ROBARGE, ADAM: | | | | | | 211.46 | |
| SARAZIN, SHARI | | | | | | | |
| 2250 | SARAZIN, SHARI | 02072022 | HOUR MUSIC | 02/07/2022 | 12-55500-3410 SR & DISAB OP SUP- | 150.00 | 02/07/2022 |
| Total SARAZIN, SHARI: | | | | | | 150.00 | |
| SEARCH AND RECOVERY ENGINEERING LLC | | | | | | | |
| 2244 | SEARCH AND RECOVERY ENGI | SRE3113 | ICE AWIS WIHT WRIST MOUNT | 01/21/2022 | 01-57220-8300 FIRE OUTLAY EQUIPM | 281.38 | 01/26/2022 |
| Total SEARCH AND RECOVERY ENGINEERING LLC: | | | | | | 281.38 | |
| SPECTRUM | | | | | | | |
| 2139 | SPECTRUM | 39105011822 | CENIOR CTR FEB 2022 | 02/07/2022 | 12-55500-2200 SR & DISAB UTIL-GAS | 169.44 | 02/07/2022 |

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| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|------------------------------------|---------------------------|----------------|---------------------------------|--------------|----------------------------------|-----------------------|------------|
| Total SPECTRUM: | | | | | | 169.44 | |
| SUPERIOR AUTOMOTIVE | | | | | | | |
| 1597 | SUPERIOR AUTOMOTIVE | 28206 | ENGINE OIL AND FILTER WASHER FL | 01/21/2022 | 01-52100-3500 LAW ENFORCE REPAI | 80.08 | 01/26/2022 |
| Total SUPERIOR AUTOMOTIVE: | | | | | | 80.08 | |
| THORSON, PETE | | | | | | | |
| 1035 | THORSON, PETE | REFUND | ANNEXATION OVERPAYMENT | 01/28/2022 | 01-44400 ZONING PERMITS & FEE | 6.36 | 01/28/2022 |
| Total THORSON, PETE: | | | | | | 6.36 | |
| TITAN MACHINERY | | | | | | | |
| 632 | TITAN MACHINERY | 16522270 | EDGE KIT | 01/21/2022 | 01-53311-3402 HWY/ST MAINT OP SU | 1,559.91 | 01/26/2022 |
| Total TITAN MACHINERY: | | | | | | 1,559.91 | |
| TKK ELECTRONICS LLC | | | | | | | |
| 633 | TKK ELECTRONICS LLC | 7954122 | GETAC | 01/21/2022 | 01-57210-8300 LAW ENFORCE EQUIP | 3,114.17 | 01/26/2022 |
| Total TKK ELECTRONICS LLC: | | | | | | 3,114.17 | |
| TOMAH AREA SCHOOL DISTRICT | | | | | | | |
| 637 | TOMAH AREA SCHOOL DISTRIC | DEC122 | MOBILE HOME PARKING PERMIT FEE | 01/21/2022 | 01-24600 DUE TO SCHOOL DISTRICT | 2,693.66 | 01/26/2022 |
| Total TOMAH AREA SCHOOL DISTRICT: | | | | | | 2,693.66 | |
| TOMAH CASH STORE | | | | | | | |
| 639 | TOMAH CASH STORE | 69860 | RED WINGS DAVID MCGARRY | 01/21/2022 | 01-53311-3409 HWY/ST MAINT OP SU | 200.00 | 01/26/2022 |
| Total TOMAH CASH STORE: | | | | | | 200.00 | |
| TOMAH HEALTH | | | | | | | |
| 1744 | TOMAH HEALTH | 20034230207 | BLOOD DRAW-TOMAH PD | 02/07/2022 | 01-52100-3400 LAW ENFORCE OPER | 71.50 | 02/07/2022 |
| Total TOMAH HEALTH: | | | | | | 71.50 | |
| TOMAH LUMBER APARTMENTS LLC | | | | | | | |
| 2251 | TOMAH LUMBER APARTMENTS | 21310207 | PROPERTY TAX OVERPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 172.59 | 02/07/2022 |

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|--|---------------------------|----------------|--------------------------------|--------------|-----------------------------------|-----------------------|------------|
| Total TOMAH LUMBER APARTMENTS LLC: | | | | | | 172.59 | |
| TOMAH WATER & SEWER UTILITY | | | | | | | |
| 658 | TOMAH WATER & SEWER UTILI | 20490122 | 2049 | 01/21/2022 | 01-52200-2220 FIRE PROTECTION UT | 34.14 | 01/26/2022 |
| 658 | TOMAH WATER & SEWER UTILI | 21890122 | 2189 | 01/21/2022 | 10-55110-2220 LIBRARY UTIL-W&S | 129.02 | 01/26/2022 |
| 658 | TOMAH WATER & SEWER UTILI | 29430122 | 2943 | 01/21/2022 | 03-52300-2220 AMBULANCE UTIL-W& | 114.20 | 01/26/2022 |
| 658 | TOMAH WATER & SEWER UTILI | 5403.010122 | 5403.01 | 01/21/2022 | 12-55500-2220 SR & DISAB UTIL-W&S | 75.62 | 01/26/2022 |
| 658 | TOMAH WATER & SEWER UTILI | 671.010122 | 671.01 | 01/21/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 23.77 | 01/26/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PARKS012120 | entered twice | 01/12/2022 | 01-55401-2220 RECREATION PARK U | 169.28- | |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 2263.01 | 01/19/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 83.09 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 967.01 | 01/19/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 23.77 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 22.60 | 01/19/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 22.60 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 2050.00 | 01/19/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 321.60 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 2541.00 | 01/19/2022 | 01-53311-2220 HWY/ST MAINT UTIL-W | 22.60 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 2067.00 | 01/19/2022 | 01-51600-2220 GENERAL BLDGS UTIL | 219.86 | 01/19/2022 |
| 658 | TOMAH WATER & SEWER UTILI | PUBLICWORK | 2901.02 | 01/19/2022 | 01-53510-2220 AIRPORT UTIL-W&S | 23.77 | 01/19/2022 |
| Total TOMAH WATER & SEWER UTILITY: | | | | | | 924.76 | |
| TOWN OF LAGRANGE | | | | | | | |
| 1493 | TOWN OF LAGRANGE | ANNEXATION | ANNEXATION TAXES DUE TO TOWN O | 01/28/2022 | 01-44400 ZONING PERMITS & FEE | 1,413.40 | 01/28/2022 |
| Total TOWN OF LAGRANGE: | | | | | | 1,413.40 | |
| UW HEALTH | | | | | | | |
| 2128 | UW HEALTH | 859003 | PALS CARD | 01/21/2022 | 03-52300-3350 AMBULANCE TRAININ | 8.00 | 01/26/2022 |
| Total UW HEALTH: | | | | | | 8.00 | |
| VERIZON | | | | | | | |
| 699 | VERIZON | 9896140209 | CAMERAS | 01/21/2022 | 01-55200-3400 OTHER PARKS OPERA | 214.87 | 01/26/2022 |
| Total VERIZON: | | | | | | 214.87 | |
| VISION SERVICE PLAN | | | | | | | |
| 1590 | VISION SERVICE PLAN | 300894240012 | FEB 2022 VISION INS PREMIUM | 01/21/2022 | 01-21596 EE DEDUCTIONS-VSP VISIO | 532.67 | 01/26/2022 |
| Total VISION SERVICE PLAN: | | | | | | 532.67 | |

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| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|--|-------------------------|----------------|--------------------------------|--------------|-----------------------------------|-----------------------|------------|
| WAUKESHA COUNTY TECHNICAL COLLEGE | | | | | | | |
| 2252 | WAUKESHA COUNTY TECHNIC | 52330207 | MANAGING CRISIS COMMUNICATION | 02/07/2022 | 01-52100-3350 LAW ENFORCE TRAINI | 400.00 | 02/07/2022 |
| Total WAUKESHA COUNTY TECHNICAL COLLEGE: | | | | | | 400.00 | |
| WE ENERGIES | | | | | | | |
| 721 | WE ENERGIES | 070120356201 | bldg ogc | 01/21/2022 | 01-53510-2200 AIRPORT UTIL-GAS | 57.20 | 01/26/2022 |
| 721 | WE ENERGIES | 070140417601 | public works | 01/21/2022 | 01-53311-2200 HWY/ST MAINT UTIL-G | 1,258.13 | 01/26/2022 |
| 721 | WE ENERGIES | 070140417612 | publice works | 01/21/2022 | 01-53311-2200 HWY/ST MAINT UTIL-G | 423.54 | 01/26/2022 |
| 721 | WE ENERGIES | 070734994101 | FIRE STATION | 01/21/2022 | 01-52200-2200 FIRE PROTECTION UT | 660.74 | 01/26/2022 |
| 721 | WE ENERGIES | 071412359401 | CITY HALL | 01/21/2022 | 01-51600-2200 GENERAL BLDGS UTIL | 1,652.83 | 01/26/2022 |
| 721 | WE ENERGIES | 071422961601 | romah rec dept | 01/21/2022 | 01-55402-2200 AQUATIC CENTER UTI | 11.00 | 01/26/2022 |
| 721 | WE ENERGIES | 071580720201 | AMBULANCE | 01/21/2022 | 03-52300-2200 AMBULANCE UTIL-GA | 249.28 | 01/26/2022 |
| 721 | WE ENERGIES | 071812812601 | city shop | 01/21/2022 | 01-53311-2200 HWY/ST MAINT UTIL-G | 1,236.55 | 01/26/2022 |
| 721 | WE ENERGIES | 107065152420 | kiosk | 01/21/2022 | 01-55200-2200 OTHER PARKS UTIL-G | 11.00 | 01/26/2022 |
| 721 | WE ENERGIES | 708538032012 | public LIBRARY | 01/21/2022 | 10-55110-2200 LIBRARY UTIL-GAS | 500.34 | 01/26/2022 |
| Total WE ENERGIES: | | | | | | 6,060.61 | |
| WI DEPT OF JUSTICE-TIME | | | | | | | |
| 739 | WI DEPT OF JUSTICE-TIME | 455TIME-0000 | TIME ACCESS COURT | 02/07/2022 | 01-51200-2900 JUDICIAL SERV CONT | 375.00 | 02/07/2022 |
| 739 | WI DEPT OF JUSTICE-TIME | 455TIME-0000 | TIME ACCESS OFFICER SUPPORT | 02/07/2022 | 01-52100-2900 LAW ENFORCE SERV | 447.75 | 02/07/2022 |
| Total WI DEPT OF JUSTICE-TIME: | | | | | | 822.75 | |
| WI SCTF | | | | | | | |
| 749 | WI SCTF | 01.28.2022 | CHILD SUPPORT WITHHOLDINGS 012 | 01/28/2022 | 01-21590 OTHER EMPLOYEE DEDUC | 848.08 | 01/28/2022 |
| Total WI SCTF: | | | | | | 848.08 | |
| WI SCTF-R&D FEE | | | | | | | |
| 1205 | WI SCTF-R&D FEE | 552001 | CHILD SUPPORT 20221 | 01/21/2022 | 01-21590 OTHER EMPLOYEE DEDUC | 848.08 | 01/26/2022 |
| Total WI SCTF-R&D FEE: | | | | | | 848.08 | |
| WINTER EQUIPMENT COMPANY | | | | | | | |
| 1800 | WINTER EQUIPMENT COMPAN | IV50404 | JOMA PERFORMANCE PACK 11 FT | 02/07/2022 | 01-53311-3402 HWY/ST MAINT OP SU | 3,419.00 | 02/07/2022 |
| Total WINTER EQUIPMENT COMPANY: | | | | | | 3,419.00 | |

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| Vendor | Vendor Name | Invoice Number | Description | Invoice Date | GL Account and Title | Net Invoice Amount | Date Paid |
|---------------------------|--------------------|----------------|--------------------------|--------------|------------------------------|-----------------------|------------|
| ZIMMERMAN, ZACHARY | | | | | | | |
| 2253 | ZIMMERMAN, ZACHARY | 18520207 | PROPERTY TAX OVERPAYMENT | 02/07/2022 | 01-24412 TAX REFUND OVER PAY | 151.69 | 02/07/2022 |
| Total ZIMMERMAN, ZACHARY: | | | | | | 151.69 | |
| Grand Totals: | | | | | | 83,300.39 | |

Dated: _____

Mayor: _____ Murray, Mike

City Council: _____ Glynn, John

Pater, Nellie

Peterson, Dean

Kiefer, Lamont

Gigous, Adam

Koel, Mitchell

Yarrington, Richard

Zabinski, Shawn

Ordinance No.

ORDINANCE REPEALING DIVISION 3 OF ARTICLE VII OF THE MUNICIPAL CODE
OF THE CITY OF TOMAH

The Common Council of the City of Tomah, based upon the recent entry of the Tourism Entity Agreement with the Greater Tomah Area Chamber of Commerce, do ordain as follows:

SECTION ONE: Division 3 of Article VII, Convention and Visitors Bureau, of the Municipal Code is hereby repealed.

SECTION TWO: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

**CITY OF TOMAH PLAN COMMISSION
STAFF COMMITTEE PREPARATION REPORT
February 14th, 2022**

Agenda Item: Plan Commission recommendation for proposed amendment of the City of Tomah Comprehensive Plan specific to the Future Land Use Map for City owned property located on North Glendale Ave. to accommodate the development of the City of Tomah EMS building.

Summary and background information: Amendment of the City of Tomah Comprehensive Plan specific to the Future Land Use Map for City owned property located on North Glendale Ave. to accommodate the development of the City of Tomah EMS building. The proposed location of the new City of Tomah EMS building is on City owned property currently occupied by Parks & Recreation baseball/softball field and several accessory structures. The current property's zoning is C1-Conservancy, and identified as Park & Open Space on the Future Land Use Map. Therefore, to be consistent with the City of Tomah Comprehensive Plan the Plan Commission recommends amending the Future Land Use Map to identify the subject parcel as Public & Institutional to accommodate a zoning amendment to I-Institutional.

Comprehensive Plan Future Land Use Categories:

Public & Institutional

Public & Institutional (PBI) areas are intended for churches, schools, cemeteries, art and cultural facilities, local government facilities and other parcels that are owned by a public or quasi-public entity. Park and recreational uses are sometimes a secondary use on these sites.

Suitable Zoning Districts:

Areas identified as Public and Institutional are regulated by the City of Tomah Zoning Code. These uses are permitted in most all zoning districts as a conditional use. Generally acceptable zoning districts within PBI areas also includes the Institutional (I) District.

Recommendation: The Plan Commission recommend amending the City of Tomah Future Land Use Map from "Park & Open Space" to Public & Institutional.

Shane Rolff

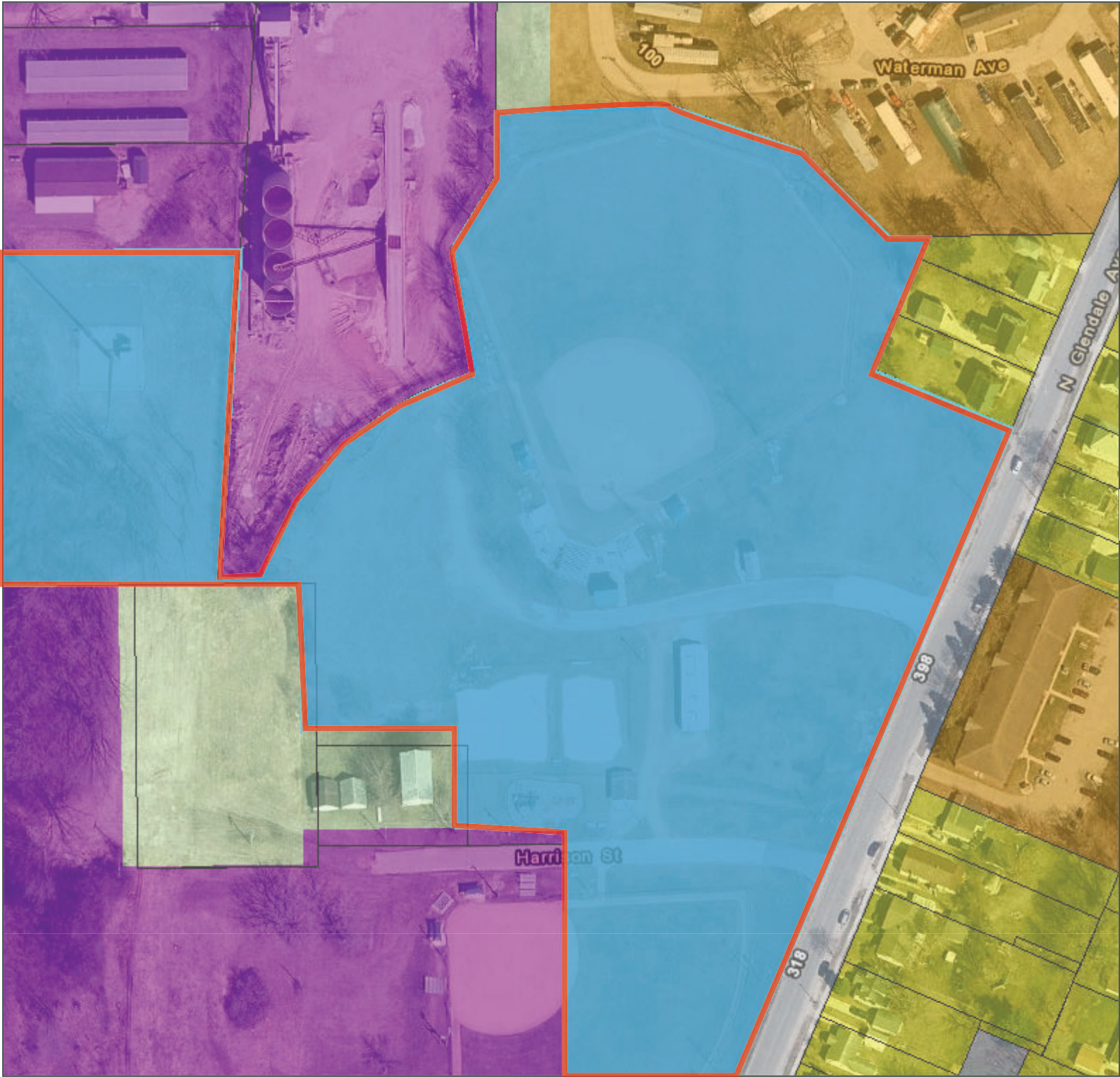
Zoning Administrator

2/1/2022

Date







Proposed FLU Amendment

Tomah, WI



 Parcel Boundaries

Future Land Use

-  Medium Density Residential
-  High Density Residential
-  Industrial
-  Park and Open Space
-  Transportation
-  Public and Institutional






Data Sources:
Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS,
USDA, USGS, AeroGRID, IGN, and the GIS User Community
Esri, HERE, Garmin, (c) OpenStreetMap contributors

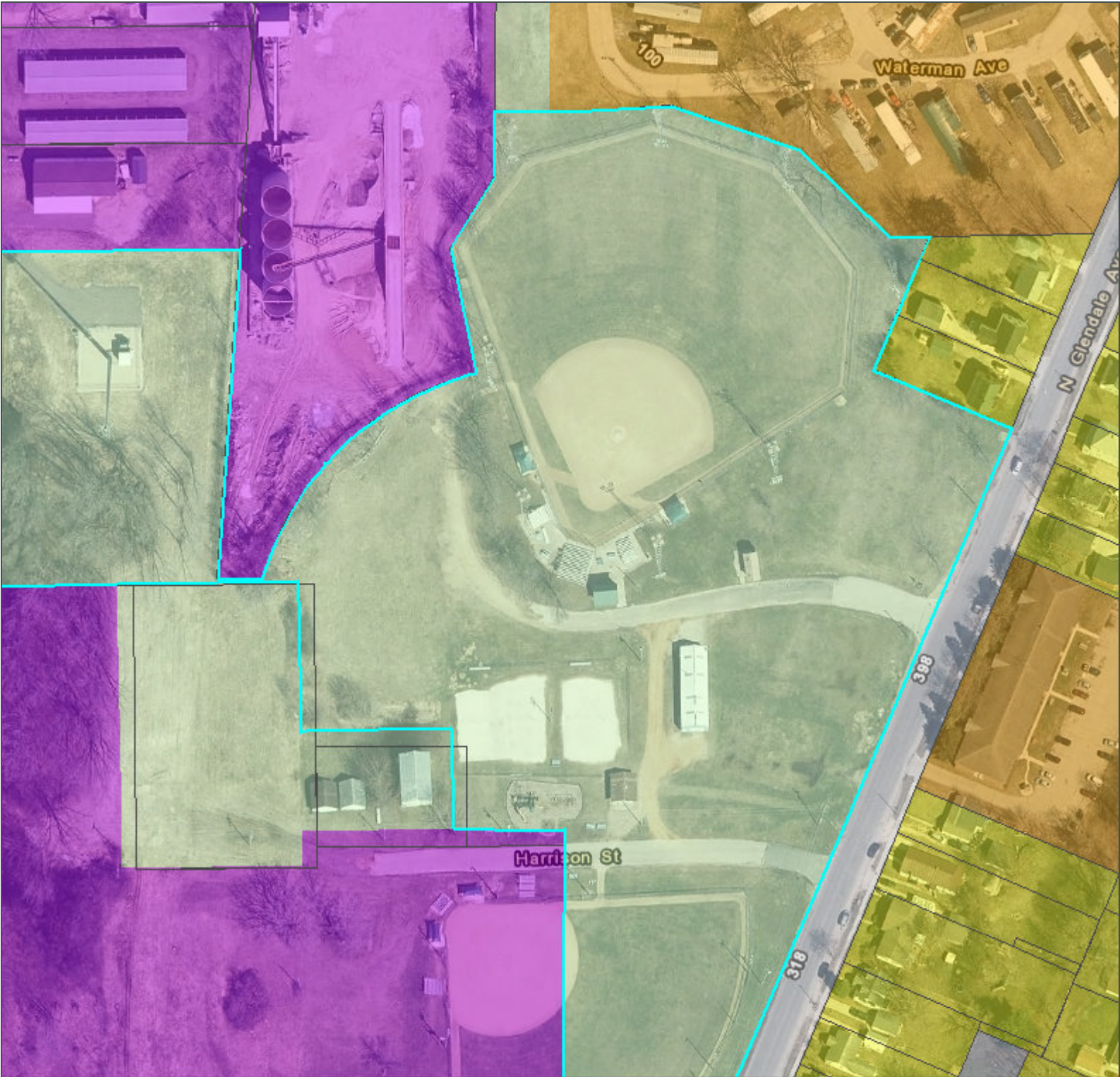
Existing Map

Tomah, WI

 Parcel Boundaries

Future Land Use

-  Medium Density Residential
-  High Density Residential
-  Industrial
-  Park and Open Space
-  Transportation



Data Sources:
 Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS,
 USDA, USGS, AeroGRID, IGN, and the GIS User Community
 Esri, HERE, Garmin, (c) OpenStreetMap contributors

ORDINANCE NO. _____

Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the
City of Tomah Code of Ordinances Effectuating Implementation of the
Senior Executive Team in lieu of City Administrator

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Paragraph 13 of Section 2-33. – Powers and duties of the committee is hereby amended to read the following:

(13) To develop and implement a process of effectively evaluating the performance of all city employees, in cooperation with the Senior Executive Team, in a manner that is not inconsistent with state law, this Code, and the ordinances of the City.

SECTION TWO: Section 2-64. – City attorney is hereby amended to read as follows:

Section 2-64. – City Attorney.

- (1) *Appointment.* The city attorney shall be appointed by the city council and shall serve a one-year term commencing on the third Tuesday in April in the year of election. He/She shall serve until his/her successor is appointed and qualified.
- (2) *Defense of city officers or employees.* The city attorney's office and/or its designee shall be authorized to defend actions brought against any officer or employee of the City of Tomah, or of any board, committee or commission of the city, which grew out of any acts done in the course of employment, or out of any alleged breach of duty as an officer or employee. This authorization shall neither apply to any such actions which are brought to determine the right of such officer or employee to hold or retain that person's office or position, nor to actions brought by the city against any such officer or employee. Any such representation commenced pursuant to this authorization shall first be approved by the mayor and/or Senior Executive Team.

SECTION THREE: Section 2-65. –City Administrator is hereby amended to read as follows:

2-65 Senior Executive Team.

(a) Team established; purpose. To provide the city with a more efficient, effective and responsible government under a government system of a parttime mayor and council, there is hereby created the Senior Executive Team.

(b) Composition. The Senior Executive Team shall be comprised of the Public Works Director, City Clerk, City Treasurer, and the Zoning Administrator/Building Inspector. The Senior Executive Team shall appoint a chairperson to a two-year term beginning on January 1, 2023. Until January 1, 2023, the Public Works Director shall serve as chairperson.

(c) Powers and duties. The powers and duties of the Senior Executive Team shall include, but not be limited to, the following:

(1) Recommend to the mayor and council to appoint, suspend, remove or discipline all department heads in a manner that is not inconsistent with state law, this Code, and the ordinances of the city;

(2) Carry out directives of the city council involving administrative implementation or direction and coordination of the various city departments;

(3) Direct, coordinate and expedite the activities of all city departments, except for the authority vested by the state law in certain boards and commissions;

(4) Administer all day-to-day operations and services provided by the city, including the supervision of all departments in the monitoring and enforcement of all city ordinances, resolutions, state statutes and council directives;

(5) Establish and implement administrative procedures to increase the effectiveness and efficiency of city government operations that are fully consistent with approved policies established by the city council;

(6) Represent the city in matters involving legislative and inter-governmental affairs as required;

(7) Submit, as deemed necessary, recommendations or suggestions for improving the health, safety or welfare of the city, its employees and its citizens;

(8) Promote economic well-being and growth of the city through public and private sector cooperation;

(9) Keep the mayor and council informed about activities of city departments through oral and written reports;

(10) Oversee city personnel issues, which shall include the development, implementation, interpretation and enforcement of all city personnel rules and regulations as approved by the council, including recommending revision of the personnel policy when necessary, recommending salary and wage scales for all city employees not covered by collective bargaining agreements, and directing and overseeing the process whereby personnel problems and grievances are promptly resolved;

(11) Participate in the negotiation of all collective bargaining agreements with city-recognized bargaining units in conjunction with the city attorney;

(12) Coordinate and supervise all negotiations with developers seeking annexation or rezoning;

(13) Develop and implement a process of effectively evaluating the performance of all city employees in a manner that is not inconsistent with state law, this Code, and the ordinances of the city

(14) Attend council meetings and other committee and commission meetings as directed by the mayor or council and as may be designated/assigned by the Senior Executive Team to ensure the efficient provision and exchange of information necessary to effectuate city administration and policy implementation;

(15) Direct and coordinate the preparation and administration of the annual city budget;

(16) Direct and oversee the city's purchasing policy;

(17) Work closely with department heads to assure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills and to act as the approving authority for requests by employees to attend conferences, meetings, training schools, and similar events, provided funds have been budgeted for these activities; and

(18) In coordination with the mayor and the clerk, cause to be prepared the agenda for all meetings of the council, together with the supporting material as may be required with nothing herein being so construed as to give the Senior Executive Team authority to limit or in any way prevent matters from being considered by the city council.

(19) Oversee and administer the Tax Incremental Finance (TIF) District within the City budget.

(20) Oversee the rental and upkeep of the Senior Center building complex in conjunction with the Senior Services Director.

(21) Oversee the City of Tomah Super Fund sites in conjunction with the City Attorney.

(22) The Senior Executive Team shall, individually and collectively, be responsible to oversee and hold the other Senior Executive Team members accountable for his/her job performance in the capacity of his/her regular employment position as well as a team member. Nothing herein shall be construed as to give the Senior Executive Team authority to limit or in any way prevent performance issues from being considered and/or acted upon by the city council.

SECTION FOUR: Section 2-68. Director of Public Works and Utilities is hereby amended to read as follows:

Section 2-68. Director of Public Works and Utilities.

The director of public works and utilities shall be selected by a panel consisting of the mayor, city council, Senior Executive Team member and chairperson of the committee of jurisdiction with appointment being at the discretion of the city council for an indefinite term.

SECTION FIVE: Section 2-457. –Meetings and quorum is hereby amended to read as follows:

Section 2-457. Meetings and quorum.

Meetings shall be held at the direction of the public works and utilities director, Senior Executive Team, or common council. Four members shall constitute a quorum and all actions shall require an affirmative approval of a majority of all of the members.

SECTION SIX: Section 2-515. –Composition is hereby amended to read as follows:

Sec. 2-515. Composition.

The joint city/school planning committee shall consist of two members of the common council, two members of the school board, chairperson of the Senior Executive Team, police chief, school superintendent and one school administrator.

SECTION SEVEN: Section 2-543. –Composition is hereby amended to read as follows:

Sec. 2-543. Composition.

The emergency management committee shall consist of the mayor, chairperson of the Senior Executive Team, chief of police, fire chief, director of public works and utilities, ambulance director, safety director for the VA Medical Center, safety director for Tomah Memorial Hospital, county civil defense director and the city attorney.

SECTION EIGHT: Sec. 2-770. Alternative procedure is hereby amended to read as follows:

Sec. 2-770. Alternative procedure.

Should it be deemed necessary that payments be made from the city treasury other than designated in section 2-769, the council may authorize that those payments may be made weekly only after the Senior Executive Team audits and approves each claim as a proper charge against the treasury and endorses its approval on the claim after having determined:

- (1) That funds are available pursuant to the budget approved by the governing body.
- (2) That the item or service covered by the claim has been duly authorized by the proper official, department head, board or commission.
- (3) That the item or service has been actually supplied or rendered in conformity with the authorization.
- (4) That the claim is just and valid pursuant to law. The Senior Executive Team may require the submission of the proof and evidence to support the foregoing as in that officer's discretion may be deemed necessary.

SECTION NINE: Sec. 2-772. Monthly list of claims is hereby amended to read as follows:

Sec. 2-772. Monthly list of claims.

A monthly list of all claims that are paid pursuant to this article shall be provided to the committee of the whole for approval. Said list shall show the date paid, name of claimant, purpose and amount. The monthly resolution submitted to the city council for approval that authorizes payment of bills shall include the total of payments made during that month that were authorized by the Senior Executive Team under this section.

SECTION TEN: Sec. 2-800. Departmental estimates is hereby amended to read as follows:

Sec. 2-800. Departmental estimates.

On or before October 1 of each year, each officer, department or board shall file with the Senior Executive Team an itemized statement of disbursements made to carry out the powers and duties of the officer or department during the preceding fiscal year, a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the officer or department during the year and of the condition and management of the fund, and also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statement shall be presented in the form prescribed by the Senior Executive Team, shall be designated by the term "departmental estimates," and shall be as nearly uniform as possible for the main divisions of all departments.

SECTION ELEVEN: Sec. 2-801. Consideration and recommendation is hereby amended to read as follows:

Sec. 2-801. Consideration and recommendation.

The committee of the whole shall consider the departmental estimates in consultation with the Senior Executive Team and shall then determine the total amount to be recommended in the budget for the department or activity.

SECTION TWELVE: Sec. 2-802. Proposed budget is hereby amended to read as follows:

Sec. 2-802. Proposed budget.

If possible, on or before October 28 each year, the committee of the whole shall prepare and submit to the city council a proposed budget presenting a financial plan for conducting the affairs of the city for the ensuing calendar year. In lieu of a committee of the whole proposed budget, an executive budget prepared by the Senior Executive Team shall be presented to the council. The council shall provide a reasonable number of copies of the prepared budget for distribution to citizens.

SECTION THIRTEEN: Sec. 10-40. Records is hereby amended to read as follows:

Sec. 10-40. - Records.

The building inspector shall keep a record of all permits, fees and inspections and make an annual report thereon to the City Council.

SECTION FOURTEEN: Paragraph c of Sec. 42-2 is hereby amended to read as follows:

(c) *Approval by Senior Executive Team.* Upon verification by the city treasurer that the payment has not been returned for insufficient funds, but not later than five business days after depositing, the Senior Executive Team shall approve the vouchers as a proper charge against the city treasury and endorse his approval on the vouchers after having determined that the following conditions have been complied with:

(1) The funds are available to pay the claim, assuming the tax payment has cleared and has not been returned as is evidenced by the treasurer's notice.

(2) The common council has authorized the refund of excess tax payment as established by the adoption of this article.

(3) The refund is a valid claim and due in the amount noticed by the city treasurer as an excess payment of the tax bill.

(4) The bookkeeper will credit an account payable for the excess received and debit the account payable when the refund is paid back to the taxpayer.

SECTION FIFTEEN: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SIXTEEN: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

ORDINANCE NO. _____

Ordinance Amending Various Sections of Chapter 2, Chapter 10, and Chapter 42 of the
City of Tomah Code of Ordinances Effectuating Implementation of the
Senior Executive Team in lieu of City Administrator

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Paragraph 13 of Section 2-33. – Powers and duties of the committee is hereby amended to read the following:

(13) To ~~complete the evaluations of the department heads, including the chiefs of the police and fire departments,~~ develop and implement a process of effectively evaluating the performance of all city employees, ~~develop and implement a process of effectively evaluating the performance of all city employees,~~ in cooperation with the ~~city administrator~~ Senior Executive Team, in a manner that is not inconsistent with state law, this Code, and the ordinances of the City.

SECTION TWO: Section 2-64. – City attorney is hereby amended to read as follows:

Section 2-64. – City Attorney.

- (1) *Appointment.* The city attorney shall be appointed by the city council and shall serve a one-year term commencing on the third Tuesday in April in the year of election. He/She shall serve until his/her successor is appointed and qualified.
- (2) *Defense of city officers or employees.* The city attorney's office and/or its designee shall be authorized to defend actions brought against any officer or employee of the City of Tomah, or of any board, committee or commission of the city, which grew out of any acts done in the course of employment, or out of any alleged breach of duty as an officer or employee. This authorization shall neither apply to any such actions which are brought to determine the right of such officer or employee to hold or retain that person's office or position, nor to actions brought by the city against any such officer or employee. Any such representation commenced pursuant to this authorization shall first be approved by the mayor and/or ~~City Administrator~~ Senior Executive Team.

SECTION THREE: Section 2-65. –City Administrator is hereby amended to read as follows:

2-65 Senior Executive Team.

(a) ~~Office-Team~~ established; purpose. To provide the city with a more efficient, effective and responsible government under a government system of a parttime mayor and council, there is hereby created the ~~office of city administrator~~ Senior Executive Team.

(b) ~~Appointment; term~~ Composition. ~~The city council shall appoint the city administrator who shall hold office for an indefinite term, subject to suspension or removal for cause by the council. The Senior Executive Team shall be comprised of the Public Works Director, City Clerk, City Treasurer, and the Zoning Administrator/Building Inspector. The Senior Executive~~

Team shall appoint a chairperson to a two-year term beginning on January 1, 2023. Until January 1, 2023, the Public Works Director shall serve as chairperson.

(c) Powers and duties. The ~~city administrator shall have the authority and duty formerly exercised by the city comptroller, which office has been abolished. Specifically, the~~ powers and duties of the ~~city administrator~~Senior Executive Team shall include, but not be limited to, the following. ~~The city administrator shall:~~

(1) Recommend to the mayor and council to appoint, suspend, remove or discipline all department heads in a manner that is not inconsistent with state law, this Code, and the ordinances of the city;

(2) Carry out directives of the city council involving administrative implementation or direction and coordination of the various city departments;

(3) Direct, coordinate and expedite the activities of all city departments, except for the authority vested by the state law in certain boards and commissions;

(4) ~~Have responsibility for the administration of~~Administer all day-to-day operations and services provided by the city, including the supervision of all departments in the monitoring and enforcement of all city ordinances, resolutions, state statutes and council directives;

(5) ~~Have responsibility for establishing and implementing~~Establish and implement administrative procedures to increase the effectiveness and efficiency of city government operations that are fully consistent with approved policies established by the city council;

(6) Represent the city in matters involving legislative and inter-governmental affairs as required;

(7) Submit, as deemed necessary, recommendations or suggestions for improving the health, safety or welfare of the city, its employees and its citizens;

(8) Promote economic well-being and growth of the city through public and private sector cooperation;

(9) Keep the mayor and council informed about activities of city departments through oral and written reports;

(10) ~~Serve as~~Oversee city personnel ~~officer~~issues, which shall include the development, implementation, interpretation and enforcement of all city personnel rules and regulations as approved by the council, including recommending revision of the personnel policy when necessary, recommending salary and wage scales for all city employees not covered by collective bargaining agreements, and directing and overseeing the process whereby personnel problems and grievances are promptly resolved;

(11) ~~Be a member of the city management negotiation team that is responsible for the~~Participate in the negotiation of all collective bargaining agreements with city-recognized bargaining units in conjunction with the city attorney;

(12) Coordinate and supervise all negotiations with developers seeking annexation or rezoning;

(13) ~~Be an ex-officio member of the planning commission;~~ Develop and implement a process of effectively evaluating the performance of all city employees in a manner that is not inconsistent with state law, this Code, and the ordinances of the city

(14) Attend ~~all~~ council meetings and ~~all~~ other committee and commission meetings as directed by the mayor or council and as may be designated/assigned by the Senior Executive Team to ensure the efficient provision and exchange of information necessary to effectuate city administration and policy implementation;

(15) Direct and coordinate the preparation and administration of the annual city budget ~~and administer same;~~

(16) Direct and oversee the city's purchasing policy;

(17) Work closely with department heads to assure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills and to act as the approving authority for requests by employees to attend conferences, meetings, training schools, and similar events, provided funds have been budgeted for these activities; and

(18) In coordination with the mayor and the clerk, cause to be prepared the agenda for all meetings of the council, together with the supporting material as may be required with nothing herein being so construed as to give the ~~administrator~~ Senior Executive Team authority to limit or in any way prevent matters from being considered by the city council.

(19) Oversee and administer the Tax Incremental Finance (TIF) District within the City budget.

(20) Oversee the rental and upkeep of the Senior Center building complex in conjunction with the Senior Services Director.

(21) Oversee the City of Tomah Super Fund sites in conjunction with the City Attorney.

(22) The Senior Executive Team shall, individually and collectively, be responsible to oversee and hold the other Senior Executive Team members accountable for his/her job performance in the capacity of his/her regular employment position as well as a team member. Nothing herein shall be construed as to give the Senior Executive Team authority to limit or in any way prevent performance issues from being considered and/or acted upon by the city council.

SECTION FOUR: Section 2-68. –Director of Public Works and Utilities is hereby amended to read as follows:

Section 2-68. –Director of Public Works and Utilities.

The director of public works and utilities shall be selected by a panel consisting of the mayor, city council, ~~city administrator~~Senior Executive Team member and chairperson of the committee of jurisdiction with appointment being at the discretion of the city council for an indefinite term.

SECTION FIVE: Section 2-457. –Meetings and quorum is hereby amended to read as follows:

Section 2-457. –Meetings and quorum.

Meetings shall be held at the direction of the public works and utilities director, ~~city administrator~~Senior Executive Team, or common council. Four members shall constitute a quorum and all actions shall require an affirmative approval of a majority of all of the members.

SECTION SIX: Section 2-515. –Composition is hereby amended to read as follows:

Sec. 2-515. - Composition.

The joint city/school planning committee shall consist of two members of the common council, two members of the school board, ~~city administrator~~chairperson of the Senior Executive Team, police chief, school superintendent and one school administrator.

SECTION SEVEN: Section 2-543. –Composition is hereby amended to read as follows:

Sec. 2-543. - Composition.

The emergency management committee shall consist of the mayor, ~~city administrator~~chairperson of the Senior Executive Team, chief of police, fire chief, director of public works and utilities, ambulance director, safety director for the VA Medical Center, safety director for Tomah Memorial Hospital, county civil defense director and the city attorney.

SECTION EIGHT: Sec. 2-770. Alternative procedure is hereby amended to read as follows:

Sec. 2-770. Alternative procedure.

Should it be deemed necessary that payments be made from the city treasury other than designated in section 2-769, the council may authorize that those payments may be made weekly only after the ~~city administrator~~ **Senior Executive Team** audits and approves each claim as a proper charge against the treasury and endorses ~~his~~ its approval on the claim after having determined:

- (1) That funds are available pursuant to the budget approved by the governing body.

- (2) That the item or service covered by the claim has been duly authorized by the proper official, department head, board or commission.
- (3) That the item or service has been actually supplied or rendered in conformity with the authorization.
- (4) That the claim is just and valid pursuant to law. The ~~city administrator~~ **Senior Executive Team** may require the submission of the proof and evidence to support the foregoing as in that officer's discretion may be deemed necessary.

SECTION NINE: Sec. 2-772. Monthly list of claims is hereby amended to read as follows:

Sec. 2-772. Monthly list of claims.

A monthly list of all claims that are paid pursuant to this article shall be provided to the committee of the whole for approval. Said list shall show the date paid, name of claimant, purpose and amount. The monthly resolution submitted to the city council for approval that authorizes payment of bills shall include the total of payments made during that month that were authorized by the ~~city administrator~~ **Senior Executive Team** under this section.

SECTION TEN: Sec. 2-800. Departmental estimates is hereby amended to read as follows:

Sec. 2-800. Departmental estimates.

On or before October 1 of each year, each officer, department or board shall file with the ~~city administrator~~ **Senior Executive Team** an itemized statement of disbursements made to carry out the powers and duties of the officer or department during the preceding fiscal year, a detailed statement of the receipts and disbursements on account of any special fund under the supervision of the officer or department during the year and of the condition and management of the fund, and also detailed estimates of the same matters for the current fiscal year and for the ensuing fiscal year. Such statement shall be presented in the form prescribed by the ~~city administrator~~ **Senior Executive Team**, shall be designated by the term "departmental estimates," and shall be as nearly uniform as possible for the main divisions of all departments.

SECTION ELEVEN: Sec. 2-801. Consideration and recommendation is hereby amended to read as follows:

Sec. 2-801. Consideration and recommendation.

The committee of the whole shall consider the departmental estimates in consultation with the ~~city administrator~~ **Senior Executive Team** and shall then determine the total amount to be recommended in the budget for the department or activity.

SECTION TWELVE: Sec. 2-802. Proposed budget is hereby amended to read as follows:

Sec. 2-802. Proposed budget.

If possible, on or before October 28 each year, the committee of the whole shall prepare and submit to the city council a proposed budget presenting a financial plan for conducting the affairs of the city for the ensuing calendar year. In lieu of a committee of the whole proposed budget, an executive budget prepared by the ~~city administrator~~ **Senior Executive Team** shall be presented to the council. The council shall provide a reasonable number of copies of the prepared budget for distribution to citizens.

SECTION THIRTEEN: Sec. 10-40. Records is hereby amended to read as follows:

Sec. 10-40. - Records.

The building inspector shall keep a record of all permits, fees and inspections and make an annual report thereon to the ~~city administrator~~ **City Council**.

SECTION FOURTEEN: Paragraph c of Sec. 42-2 is hereby amended to read as follows:

(c) *Approval by* ~~city administrator~~ **Senior Executive Team**. Upon verification by the city treasurer that the payment has not been returned for insufficient funds, but not later than five business days after depositing, the ~~city administrator~~ **Senior Executive Team** shall approve the vouchers as a proper charge against the city treasury and endorse his approval on the vouchers after having determined that the following conditions have been complied with:

(1) The funds are available to pay the claim, assuming the tax payment has cleared and has not been returned as is evidenced by the treasurer's notice.

(2) The common council has authorized the refund of excess tax payment as established by the adoption of this article.

(3) The refund is a valid claim and due in the amount noticed by the city treasurer as an excess payment of the tax bill.

(4) The bookkeeper will credit an account payable for the excess received and debit the account payable when the refund is paid back to the taxpayer.

SECTION FIFTEEN: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SIXTEEN: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Revision of Public Works Director Job Description

Summary and Background Information:

(Appropriate Documentation Attached)

With the implementation of the Senior Executive Team, the Public Works Director job description needs to be updated to include adding the position being a member of the Senior Executive Team and changing the supervisor to Mayor and Council.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Committee of the Whole and Common Council approve the recommended changes to the Public Works Director job description.

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 and February 15, 2022

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: Director of Public Works & Utilities **GRADE:** ~~SR~~
SUPERVISOR: ~~City Administrator~~ Mayor and Council **DEPARTMENT:** Public Works & Utilities
Exempt **PAGE:** 1 of 3 **CLASSIFICATION:** Salaried-
Represented **Non**

PREPARED: ~~March 2019~~ February 2, 2022
COUNCIL APPROVED: ~~June 11, 2019~~ February 15, 2022

GENERAL DESCRIPTION OF DUTIES:

Under the direction of the ~~City Administrator~~ Mayor and Council, an employee of this position oversees a multi-function department that includes engineering activities as well as the street and utility departments while performing some environmental job duties as needed. Work is performed according to the established guidelines and verbal and/or written instructions. Work is performed in an office setting or in the field as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Assume primary responsibility for all finance and financial planning of Public Works and Utilities including annual audit procedures for water, sewer and street projects and the annual Public Service Commission report for the water utility.
2. Assume primary responsibility for the operation and maintenance of the City of Tomah water utility, including the wells, water treatment facilities, water storage facilities and water distribution facilities.
3. Assume primary responsibility for the operation and maintenance of the City of Tomah wastewater collection and treatment system.
4. Assume primary responsibility of construction and maintenance of street and related public facilities and oversee sanitation operations.
5. Direct all extensions and additions to the water and sewer system.
6. Prepare annual budgets for the water and sewer departments and public works operations; submit those budgets to the Public Works and Utilities Commission for approval; and monitor the compliance of those departments with the approved budgets. Supervise water meter readings, the issuance of bills to customers and the collections of those bills. Enforce Public Service Commission rules with regards to billing, collections and disconnections for non-payment of water and sewer bills.
7. Oversee the payment of all expenses for the water and sewer departments and the ordering of all necessary supplies and equipment for those departments. Supervise all personnel in the Water and Sewer Departments, Public Works Operations, and the Public Works and Utilities office.
8. Oversee the preparation of all necessary records and reports and the submittal of all reports required by State and Federal agencies in connection with the water and sewer departments and Public Works operations.
9. Receive and resolve all complaints from the public with regard to the municipal water supply and distribution system, and with regard to wastewater collection, streets, and other public facilities.
10. Review and approve or disapprove all sanitary sewer and water main connection permits.
11. Negotiate contracts with consulting engineering firms for design and services when necessary and monitor the performance of such consultants.
12. Establish and maintain good communications with area businesses and industries, the general public, other City departments, the Public Works and Utilities Commission, and the City Council.
13. Inform property developers and other interested parties of the City's policies regarding charges and responsibilities for extension of sanitary sewers and water mains to previously unserved properties.
14. In charge of the City Hall building, North Side Fire Station building and all buildings in connection with the Public Works and Utilities Departments.
15. Reviews and approves or disapproves change orders that require immediate attention for projects for which the Director is responsible.

POSITION: Director of PW & Utilities
PAGE: 2 of 3

DEPARTMENT: Public Works & Utilities

16. Required to attend all meetings of Public Works and Utilities Commission, all City Council meetings, all Planning Commission meetings and any other meetings such as required.
17. Due to the nature of this position, additional work time may be necessary to prepare for meetings, to deal with the public, and to schedule and supervise emergency facility operation and maintenance.
18. Monitor Dam operations, review Dam inspection reports and coordinate activities to comply with DNR requirements
19. Oversees Lake District Budget, Lake Committee meetings, and facilitates Lake Committee recommendations to the City Council.
20. Oversee implementation for monitoring of Superfund Landfill Site, coordinates activities with DNR, EPA, International Paper and legal entities for the implementation of Institutional controls.
21. Provides OSHA and Safety training to departmental employees.
22. Provides Material Safety Data Training and information and Public Works staff.
23. Supervises the Airport operation. Develop Statement of Project Intentions, contract administration and procurement, budget preparation and administration of Bloyer Field Airport operations.
24. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcements of said safety rules and regulations.

24-25. Performs required duties as a member of the Senior Executive Team

EDUCATION AND EXPERIENCE REQUIRED:

1. Bachelor's Degree in Engineering or
2. At least six years of experience in the municipal water and wastewater utility field; five years of that water and wastewater experience should be in a supervisory capacity, with exposure to budgetary and record keeping processes.
3. Related Public Works experience is also required.
4. Must be a Wisconsin DNR licensed water and sewer operator.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of well construction and operation; operation and maintenance of pressure sand filters for iron removal and radium removal for potable water supplies; municipal water storage and distribution system operation and maintenance; operation and maintenance of activated sludge wastewater treatment systems; and municipal wastewater collection system operation and maintenance.
2. Knowledge of street construction and maintenance and related Public Works operations including solid waste collection, and lake and dam operation.
3. Knowledge of the Wisconsin Administrative Code requirements of the Public Service Commission and the Department of Natural Resources as they pertain to the operation and maintenance of municipal water supply, storage and distribution systems and municipal wastewater collection and a Grade 4 advanced treatment system.
4. Knowledge of basic accounting systems.
5. Valid Wisconsin Drivers License.
6. Knowledge of OSHA Standards.

PHYSICAL REQUIREMENTS:

1. Frequent twisting
2. Carries various weights
3. 50% of work day will be spent sitting
4. 30% of work day will be spent walking
5. 20% of work day will be spent standing

6. Percentages of time sitting, standing and walking may vary depending on tasks performed and the time of year.

POSITION: Director of PW & Utilities
PAGE: 3 of 3

DEPARTMENT: Public Works & Utilities

PHYSICAL REQUIREMENTS (CONTINUED):

7. Reaching above and below shoulder height frequently.
 8. Occasional bending and stooping.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

 Employee Signature

 Date

 Employer Signature

 Date

CITY OF TOMAH JOB DESCRIPTION

| | | | |
|------------------------|---|------------------------|--|
| POSITION TITLE: | Director of Public Works & Utilities | GRADE: | S |
| SUPERVISOR: | Mayor and Council | DEPARTMENT: | Public Works & Utilities |
| PAGE: | 1 of 3 | CLASSIFICATION: | Salaried-Exempt Non Represented |

PREPARED: February 2, 2022
COUNCIL APPROVED: February 15, 2022

GENERAL DESCRIPTION OF DUTIES:

Under the direction of the Mayor and Council, an employee of this position oversees a multi-function department that includes engineering activities as well as the street and utility departments while performing some environmental job duties as needed. Work is performed according to the established guidelines and verbal and/or written instructions. Work is performed in an office setting or in the field as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Assume primary responsibility for all finance and financial planning of Public Works and Utilities including annual audit procedures for water, sewer and street projects and the annual Public Service Commission report for the water utility.
2. Assume primary responsibility for the operation and maintenance of the City of Tomah water utility, including the wells, water treatment facilities, water storage facilities and water distribution facilities.
3. Assume primary responsibility for the operation and maintenance of the City of Tomah wastewater collection and treatment system.
4. Assume primary responsibility of construction and maintenance of street and related public facilities and oversee sanitation operations.
5. Direct all extensions and additions to the water and sewer system.
6. Prepare annual budgets for the water and sewer departments and public works operations; submit those budgets to the Public Works and Utilities Commission for approval; and monitor the compliance of those departments with the approved budgets. Supervise water meter readings, the issuance of bills to customers and the collections of those bills. Enforce Public Service Commission rules with regards to billing, collections and disconnections for non-payment of water and sewer bills.
7. Oversee the payment of all expenses for the water and sewer departments and the ordering of all necessary supplies and equipment for those departments. Supervise all personnel in the Water and Sewer Departments, Public Works Operations, and the Public Works and Utilities office.
8. Oversee the preparation of all necessary records and reports and the submittal of all reports required by State and Federal agencies in connection with the water and sewer departments and Public Works operations.
9. Receive and resolve all complaints from the public with regard to the municipal water supply and distribution system, and with regard to wastewater collection, streets, and other public facilities.
10. Review and approve or disapprove all sanitary sewer and water main connection permits.
11. Negotiate contracts with consulting engineering firms for design and services when necessary and monitor the performance of such consultants.
12. Establish and maintain good communications with area businesses and industries, the general public, other City departments, the Public Works and Utilities Commission, and the City Council.
13. Inform property developers and other interested parties of the City's policies regarding charges and responsibilities for extension of sanitary sewers and water mains to previously unserved properties.
14. In charge of the City Hall building, North Side Fire Station building and all buildings in connection with the Public Works and Utilities Departments.
15. Reviews and approves or disapproves change orders that require immediate attention for projects for which the Director is responsible.

POSITION: Director of PW & Utilities
PAGE: 2 of 3

DEPARTMENT: Public Works & Utilities

16. Required to attend all meetings of Public Works and Utilities Commission, all City Council meetings, all Planning Commission meetings and any other meetings such as required.
17. Due to the nature of this position, additional work time may be necessary to prepare for meetings, to deal with the public, and to schedule and supervise emergency facility operation and maintenance.
18. Monitor Dam operations, review Dam inspection reports and coordinate activities to comply with DNR requirements
19. Oversees Lake District Budget, Lake Committee meetings, and facilitates Lake Committee recommendations to the City Council.
20. Oversee implementation for monitoring of Superfund Landfill Site, coordinates activities with DNR, EPA, International Paper and legal entities for the implementation of Institutional controls.
21. Provides OSHA and Safety training to departmental employees.
22. Provides Material Safety Data Training and information and Public Works staff.
23. Supervises the Airport operation. Develop Statement of Project Intentions, contract administration and procurement, budget preparation and administration of Bloyer Field Airport operations.
24. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcements of said safety rules and regulations.
25. Performs required duties as a member of the Senior Executive Team

EDUCATION AND EXPERIENCE REQUIRED:

1. Bachelor's Degree in Engineering or
2. At least six years of experience in the municipal water and wastewater utility field; five years of that water and wastewater experience should be in a supervisory capacity, with exposure to budgetary and record keeping processes.
3. Related Public Works experience is also required.
4. Must be a Wisconsin DNR licensed water and sewer operator.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of well construction and operation; operation and maintenance of pressure sand filters for iron removal and radium removal for potable water supplies; municipal water storage and distribution system operation and maintenance; operation and maintenance of activated sludge wastewater treatment systems; and municipal wastewater collection system operation and maintenance.
2. Knowledge of street construction and maintenance and related Public Works operations including solid waste collection, and lake and dam operation.
3. Knowledge of the Wisconsin Administrative Code requirements of the Public Service Commission and the Department of Natural Resources as they pertain to the operation and maintenance of municipal water supply, storage and distribution systems and municipal wastewater collection and a Grade 4 advanced treatment system.
4. Knowledge of basic accounting systems.
5. Valid Wisconsin Drivers License.
6. Knowledge of OSHA Standards.

PHYSICAL REQUIREMENTS:

1. Frequent twisting
2. Carries various weights
3. 50% of work day will be spent sitting
4. 30% of work day will be spent walking
5. 20% of work day will be spent standing
6. Percentages of time sitting, standing and walking may vary depending on tasks performed and the time of year.

POSITION: Director of PW & Utilities
PAGE: 3 of 3

DEPARTMENT: Public Works & Utilities

PHYSICAL REQUIREMENTS (CONTINUED):

7. Reaching above and below shoulder height frequently.
8. Occasional bending and stooping.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Revision of Building Inspector Job Description

Summary and Background Information:

(Appropriate Documentation Attached)

With the implementation of the Senior Executive Team, the Building Inspector job description needs to be updated to include adding the position being a member of the Senior Executive Team and changing the supervisor to Mayor and Council. Pay Grade was also updated.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Committee of the Whole and Common Council approve the recommended changes to the Building Inspector job description.

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 and February 15, 2022

CITY OF TOMAH JOB DESCRIPTION

GRADE: **NP**
POSITION: Zoning Administrator/Building Inspector Supervisor
DEPARTMENT: Administration **SUPERVISOR:** Mayor and Council
CLASSIFICATION: Salaried- Non Represented
PAGE: 1 of 3
Prepared: ~~April 2019~~ February 2, 2022
Council Approved: ~~June 11, 2019~~ February 15, 2022

GENERAL DESCRIPTION OF DUTIES:

Under direction of the ~~City Administrator~~ Mayor and Council, this position is responsible for coordinating planning efforts and enforcement of municipal codes relative to the land use, zoning, and inspections. This position also oversees and evaluates community development to ensure that it occurs in a manner consistent with the City's Plan, and provides recommendations and assistance in long range planning of the City. Work involves the performance of both field and office work in carrying out municipal building inspection programs and effecting compliance with legally established specifications and requirements.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Assists in reviewing site plans, certified survey maps, planned unit developments, re-zonings, conditional use permits, annexations, and recommends conditions as required.
2. Interprets and enforces all conditions of a development approval, zoning and subdivision codes.
3. Investigates complaints from the general public and coordinates meetings to resolve the issues.
4. Collects and distributes plats, CSM, meets and bounds survey maps, and other related development plans to proper department heads, committees and Council.
5. Responsible for preparing agendas, agenda item recaps with supporting documentation, meeting minutes, Staff/Department reports for City Planning Commission.
6. Distributes information about development plans and all of the necessary information to the proper department heads.
7. Performs daily project inspections.
8. Maintains records of all permits issued, inspections made, work approved, and other official actions. Records the lowest floor elevation of all structures erected, moved, altered, or improved in the flood land districts.
9. Establish that all necessary permits that are required for flood land uses by State and Federal law have been served.
10. Inspects all structures, lands and waters as often as necessary to assure compliance with the zoning code.

POSITION: Zoning Administrator/Building Inspector Supervisor

DEPARTMENT: Administration

Page 2 of 3

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

11. Assist the Fire Chief in the review and approval of plans for construction, installation and operation of equipment and structures to ensure that they meet the fire safety requirements for state and local ordinances.
12. Investigates all complaints made related to the location of structures and the use of structures, lands and waters, give a notice of all violations of the zoning code to the owner, resident, agents or occupants of the premise .
13. Prohibits the use or erection of any structure, land or water, until the site has been inspected and approved.
14. Requests assistance and cooperation of the Police Department and City Attorney if necessary.
15. Develops departmental policies and objectives.
16. Interprets applicable codes for compliance.
17. Participates in the annual budget process.
18. Inspects building construction and alterations for conformity with building codes and approved plans for specification requirements; checks soil conditions for footing, size of excavations, setbacks, foundation walls, vents, structural columns, and beams; checks structural steel sections, wood trusses, and roof braces, partitions, and fire places.
19. Develops and maintains an effective system of records and reports of inspections, and other activities as required by the State of Wisconsin and the Department.
20. Supervises and reviews tasks of the Code Enforcement Officer.
21. Performs other work as required.
22. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

23. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

1. Graduation from an accredited high school.
2. Associate or Bachelors Degree in related fields would be preferred, or a minimum of two to four years experience in Municipal Inspections, Zoning and Planning.
3. Proficient in Microsoft programs such as Word, Excel, and the like.
4. Excellent oral and written communication skills.
5. Knowledge of building construction, including plumbing and electrical requirements.
6. The ability to prepare and maintain necessary records and reports related to City development.
7. Considerable knowledge of State, National, and Local codes and regulations related to building construction and to electrical and allied installations.

8. The ability to work from plans, blueprints, and diagrams.

POSITION: Zoning Administrator/Building Inspector Supervisor
DEPARTMENT: Administration ~~City Administrator~~ Page 3 of 3

EDUCATION AND EXPERIENCE REQUIRED (CONTINUED):

9. The ability to work with city officials and the general public in a professional manner.
10. Certification with the State of Wisconsin in residential Construction, Electrical, Plumbing, HVAC, and Commercial Building.
11. Commercial electrical and plumbing building certifications are desirable but not mandatory.
12. Possession of a valid Wisconsin motor vehicle operator's license.

PHYSICAL REQUIREMENTS:

1. Frequently works outdoors with exposure to weather and elements.
2. Lifts and carries objects of different shapes and weights frequently.
3. Frequently bends and twists.
4. 30% of workday is spent sitting;
5. 30% of workday is spent standing;
6. 30% of the workday is spent walking;
7. 10% of the workday is spent driving.
8. All percentages above may vary depending upon the duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

 Signature of Employee

 Date

Signature of Employer

Date

CITY OF TOMAH JOB DESCRIPTION

GRADE: P

POSITION: Zoning Administrator/Building Inspector Supervisor
DEPARTMENT: Administration **SUPERVISOR:** Mayor and Council
CLASSIFICATION: Salaried- Non Represented
PAGE: 1 of 3
Prepared: February 2, 2022
Council Approved: February 15, 2022

GENERAL DESCRIPTION OF DUTIES:

Under direction of the Mayor and Council, this position is responsible for coordinating planning efforts and enforcement of municipal codes relative to the land use, zoning, and inspections. This position also oversees and evaluates community development to ensure that it occurs in a manner consistent with the City's Plan, and provides recommendations and assistance in long range planning of the City. Work involves the performance of both field and office work in carrying out municipal building inspection programs and effecting compliance with legally established specifications and requirements.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Assists in reviewing site plans, certified survey maps, planned unit developments, re-zonings, conditional use permits, annexations, and recommends conditions as required.
2. Interprets and enforces all conditions of a development approval, zoning and subdivision codes.
3. Investigates complaints from the general public and coordinates meetings to resolve the issues.
4. Collects and distributes plats, CSM, meets and bounds survey maps, and other related development plans to proper department heads, committees and Council.
5. Responsible for preparing agendas, agenda item recaps with supporting documentation, meeting minutes, Staff/Department reports for City Planning Commission.
6. Distributes information about development plans and all of the necessary information to the proper department heads.
7. Performs daily project inspections.
8. Maintains records of all permits issued, inspections made, work approved, and other official actions. Records the lowest floor elevation of all structures erected, moved, altered, or improved in the flood land districts.
9. Establish that all necessary permits that are required for flood land uses by State and Federal law have been served.
10. Inspects all structures, lands and waters as often as necessary to assure compliance with the zoning code.

POSITION: Zoning Administrator/Building Inspector Supervisor

DEPARTMENT: Administration

Page 2 of 3

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

11. Assist the Fire Chief in the review and approval of plans for construction, installation and operation of equipment and structures to ensure that they meet the fire safety requirements for state and local ordinances.
12. Investigates all complaints made related to the location of structures and the use of structures, lands and waters, give a notice of all violations of the zoning code to the owner, resident, agents or occupants of the premise .
13. Prohibits the use or erection of any structure, land or water, until the site has been inspected and approved.
14. Requests assistance and cooperation of the Police Department and City Attorney if necessary.
15. Develops departmental policies and objectives.
16. Interprets applicable codes for compliance.
17. Participates in the annual budget process.
18. Inspects building construction and alterations for conformity with building codes and approved plans for specification requirements; checks soil conditions for footing, size of excavations, setbacks, foundation walls, vents, structural columns, and beams; checks structural steel sections, wood trusses, and roof braces, partitions, and fire places.
19. Develops and maintains an effective system of records and reports of inspections, and other activities as required by the State of Wisconsin and the Department.
20. Supervises and reviews tasks of the Code Enforcement Officer.
21. Performs other work as required.
22. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.
23. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

1. Graduation from an accredited high school.
2. Associate or Bachelors Degree in related fields would be preferred, or a minimum of two to four years experience in Municipal Inspections, Zoning and Planning.
3. Proficient in Microsoft programs such as Word, Excel, and the like.
4. Excellent oral and written communication skills.
5. Knowledge of building construction, including plumbing and electrical requirements.
6. The ability to prepare and maintain necessary records and reports related to City development.
7. Considerable knowledge of State, National, and Local codes and regulations related to building construction and to electrical and allied installations.

8. The ability to work from plans, blueprints, and diagrams.

POSITION: **Zoning Administrator/Building Inspector Supervisor**
DEPARTMENT: **Administration** **Page 3 of 3**

EDUCATION AND EXPERIENCE REQUIRED (CONTINUED):

9. The ability to work with city officials and the general public in a professional manner.
10. Certification with the State of Wisconsin in residential Construction, Electrical, Plumbing, HVAC, and Commercial Building.
11. Commercial electrical and plumbing building certifications are desirable but not mandatory.
12. Possession of a valid Wisconsin motor vehicle operator's license.

PHYSICAL REQUIREMENTS:

1. Frequently works outdoors with exposure to weather and elements.
2. Lifts and carries objects of different shapes and weights frequently.
3. Frequently bends and twists.
4. 30% of workday is spent sitting;
5. 30% of workday is spent standing;
6. 30% of the workday is spent walking;
7. 10% of the workday is spent driving.
8. All percentages above may vary depending upon the duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Revision of City Clerk Job Description

Summary and Background Information:

(Appropriate Documentation Attached)

With the implementation of the Senior Executive Team, the City Clerk job description needs to be updated to include adding the position being a member of the Senior Executive Team and changing the supervisor to Mayor and Council. Other small changes were updated due to job duty changes.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Committee of the Whole and Common Council approve the recommended changes to the City Clerk job description.

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 and February 15, 2022

CITY OF TOMAH JOB DESCRIPTION

GRADE: PO

POSITION TITLE: City Clerk DEPARTMENT: City Clerk

SUPERVISOR: City Administrator Mayor and Council

CLASSIFICATION: Salaried - Exempt

PAGE: 1 of 3

Non-Represented

Revised: February 2022

Council Approved: 02/15/2022

GENERAL DESCRIPTION OF DUTIES:

Under administrative direction of the ~~City Administrator, Mayor and Council~~, carries out the responsibilities and duties set forth by state statutes and city ordinances. This position performs a variety of responsible supervisory and administrative duties in maintaining official records, issuing licenses, conducting and overseeing all city, state, and federal elections (primary and general), and assists in directing the overall operation of the City Clerk's office. The City Clerk is required to attend the meetings of the Common Council, Committee as a Whole, Board of Review, Long Range Planning Committee, and other meetings as assigned. This position is responsible for the maintenance of official records of proceedings, other official city records and the City seal.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Supervises and evaluates department staff.
2. Supervises elections and registration of voters. Recruits, trains and supervises part-time election staff and directs duties. Maintains electronic election equipment. Responsible for preparing election registration notices, ballots, and publications. Responsible for publishing and posting all notices as required by state statutes. Must be certified in state WisVote system.
3. Directs and supervises the coordination and distribution of all City agendas and minutes.
4. Responsible for minutes of the Common Council, Committee as a Whole, Board of Review, Lake Protection and Rehabilitation District, Long Range Planning Committee and other committees as requested.
5. Prepares City legal notices for publication.
6. Prepares and maintains City Ordinances (up-date, Code Book, proper publications, readings and notices).
7. Custodian of the Corporate Seal and Official Records Custodian for the City and responds to records requests.
8. Responsible for filing T.I.F. reports to the Department of Revenue and assists with creation and closing out of same.
9. Records legal documentation with the Register of Deeds when necessary and files required annexation/boundary reports to the State.
10. Acts as liaison between the public and government officials.
11. Administers oath of office to the City elected and appointed officials.
12. Serves as clerk of the Board of Review.
13. Oversees the application process for licenses issued by the City Clerk's office including mailing the renewal notifications, publishing of notices and preparation of the renewal licenses and keeps a record of all such licenses issued.

14. Prepares and maintains City Clerk Budgets and approves expenditures; assists with the preparation and compilation of annual City Budget.

POSITION TITLE: City Clerk
PAGE: 2 of 3

DEPARTMENT: City Clerk

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

15. Prepares all tasks and duties required by State Statutes and City Code.
16. Works with financial advisors in processing loan application paperwork. Resolutions, public hearings, public appropriate notices, etc. Monitors and maintains required records related to bond issues.
17. Provides necessary financial data for the collective bargaining process and compensation packages. Serves as part of negotiation team for all contract negotiations.
18. Administration of employee benefit programs, including health insurance, life insurance, disability insurance, vision insurance, Section 125 Cafeteria plan, deferred compensation, sick leave, holidays, vacations, worker's compensation, and maintains an up-to-date personnel record on all employees who work for the City. Submits ~~and reconciles~~ monthly insurance premium payments.
19. Serves as Agent for Wisconsin Retirement System. Responsibilities include: Insure requirements of the statutes and rules are complied with; provide information to employees regarding their retirement plan; file monthly and annual reports and transmit contributions monthly; and file other required forms.
20. Evaluates the cost and maintains the city's insurance policies, including but not limited to health, workers compensation, liability, automobile, accident and sickness, property, etc. Makes recommendation for change and maintains all related records. Files claims in connection with insurance losses. Maintains an inventory of all property in the City.
- ~~21. Responsible for filing the required quarterly and annual reports for federal and state income tax reports relating to payroll.~~
- ~~22.~~ 21. Responsible for filing the required State Sales Tax Report on a ~~monthly~~ quarterly basis with the Department of Revenue.
- ~~23.~~ 22. Responsible for calculating and processing the Mobile home fees payable to the Tomah Area School District on a monthly basis and annual reconciliation.
- ~~24.~~ 23. Responsible for completing Census documentation.
- ~~25.~~ 24. Responsible for filing various reports with the Department of Revenue.
- ~~26.~~ 25. Administers discipline and grievance process within the Clerk's Department.
- ~~27.~~ 26. Assists ~~City Administrator and the~~ Mayor as required and performs other duties as assigned.
27. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.
28. Performs required duties as a member of the Senior Executive Team

EDUCATION AND EXPERIENCE REQUIRED:

1. High school diploma or equivalent required.
2. Bachelor's degree in Business Public Administration, Records Management, Human Resources, or related field; or equivalent experience is required. Three to five years of municipal government experience is preferred.
3. Certification as Wisconsin Certified and/or Professional Municipal Clerk or attain within a reasonable amount of time upon hire.
4. Supervisory experience or experience directing and coordinating the work of others.
5. Experience working in an office environment.

POSITION TITLE: City Clerk
PAGE: 3 of 3

DEPARTMENT: City Clerk

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of state statutes and municipal codes, and how they relate to the Clerk's role in City government.
2. Knowledge of election laws and procedures.
3. Excellent oral and written communication skills.
4. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
5. Excellent computer skills, including Microsoft Word and Excel, Publisher and Power Point and ability to operate a variety of office machines including printers, typewriter, phone, calculator, fax machine, copier, and a multitude of software programs.
6. Ability to undertake and complete tasks and excellent multi-tasking skills.
7. Excellent customer/public service skills.
8. Ability to establish and maintain effective working relationships with the general public and City employees.
9. Be bondable according to the State Statutes and must maintain bondable status.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches above and below shoulder height.
4. Occasional bending.
5. Lifts and carries up to sixty (60) pounds.
6. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
7. Forty-five (45) percent of work day spent sitting.
8. Thirty (30) percent of workday spent standing.
9. Twenty-five (25) percent of workday spent walking.
10. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

 Signature of Employee

 Date

Signature of Employer

Date

CITY OF TOMAH JOB DESCRIPTION

GRADE: P

| | | | |
|--------------------------|----------------------------------|------------------------|------------------------|
| POSITION TITLE: | City Clerk | DEPARTMENT: | City Clerk |
| SUPERVISOR: | Mayor and Committee of the Whole | CLASSIFICATION: | Salaried - |
| Exempt | | | |
| PAGE: | 1 of 3 | | Non-Represented |
| Revised: | February 2022 | | |
| Council Approved: | 02/15/2022 | | |

GENERAL DESCRIPTION OF DUTIES:

Under administrative direction of the Mayor and Committee of the Whole, carries out the responsibilities and duties set forth by state statutes and city ordinances. This position performs a variety of responsible supervisory and administrative duties in maintaining official records, issuing licenses, conducting and overseeing all city, state, and federal elections (primary and general), and assists in directing the overall operation of the City Clerk's office. The City Clerk is required to attend the meetings of the Common Council, Committee as a Whole, Board of Review, Long Range Planning Committee, and other meetings as assigned. This position is responsible for the maintenance of official records of proceedings, other official city records and the City seal.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Supervises and evaluates department staff.
2. Supervises elections and registration of voters. Recruits, trains and supervises part-time election staff and directs duties. Maintains electronic election equipment. Responsible for preparing election registration notices, ballots, and publications. Responsible for publishing and posting all notices as required by state statutes. Must be certified in state WisVote system.
3. Directs and supervises the coordination and distribution of all City agendas and minutes.
4. Responsible for minutes of the Common Council, Committee as a Whole, Board of Review, Lake Protection and Rehabilitation District, Long Range Planning Committee and other committees as requested.
5. Prepares City legal notices for publication.
6. Prepares and maintains City Ordinances (up-date, Code Book, proper publications, readings and notices).
7. Custodian of the Corporate Seal and Official Records Custodian for the City and responds to records requests.
8. Responsible for filing T.I.F. reports to the Department of Revenue and assists with creation and closing out of same.
9. Records legal documentation with the Register of Deeds when necessary and files required annexation/boundary reports to the State.
10. Acts as liaison between the public and government officials.
11. Administers oath of office to the City elected and appointed officials.
12. Serves as clerk of the Board of Review.
13. Oversees the application process for licenses issued by the City Clerk's office including mailing the renewal notifications, publishing of notices and preparation of the renewal licenses and keeps a record of all such licenses issued.
14. Prepares and maintains City Clerk Budgets and approves expenditures; assists with the preparation and compilation of annual City Budget.

POSITION TITLE: City Clerk
PAGE: 2 of 3

DEPARTMENT: City Clerk

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

15. Prepares all tasks and duties required by State Statutes and City Code.
16. Works with financial advisors in processing loan application paperwork. Resolutions, public hearings, public appropriate notices, etc. Monitors and maintains required records related to bond issues.
17. Provides necessary financial data for the collective bargaining process and compensation packages. Serves as part of negotiation team for all contract negotiations.
18. Administration of employee benefit programs, including health insurance, life insurance, disability insurance, vision insurance, Section 125 Cafeteria plan, deferred compensation, sick leave, holidays, vacations, worker's compensation, and maintains an up-to-date personnel record on all employees who work for the City. Submits monthly insurance premium payments.
19. Serves as Agent for Wisconsin Retirement System. Responsibilities include: Insure requirements of the statutes and rules are complied with; provide information to employees regarding their retirement plan; file monthly and annual reports and transmit contributions monthly; and file other required forms.
20. Evaluates the cost and maintains the city's insurance policies, including but not limited to health, workers compensation, liability, automobile, accident and sickness, property, etc. Makes recommendation for change and maintains all related records. Files claims in connection with insurance losses. Maintains an inventory of all property in the City.
21. Responsible for filing the required State Sales Tax Report on a quarterly basis with the Department of Revenue.
22. Responsible for calculating and processing the Mobile home fees payable to the Tomah Area School District on a monthly basis and annual reconciliation.
23. Responsible for completing Census documentation.
24. Responsible for filing various reports with the Department of Revenue.
25. Administers discipline and grievance process within the Clerk's Department.
26. Assists the Mayor as required and performs other duties as assigned.
27. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.
28. Performs required duties as a member of the Senior Executive Team

EDUCATION AND EXPERIENCE REQUIRED:

1. High school diploma or equivalent required.
2. Bachelor's degree in Business Public Administration, Records Management, Human Resources, or related field; or equivalent experience is required. Three to five years of municipal government experience is preferred.
3. Certification as Wisconsin Certified and/or Professional Municipal Clerk or attain within a reasonable amount of time upon hire.
4. Supervisory experience or experience directing and coordinating the work of others.
5. Experience working in an office environment.

POSITION TITLE: City Clerk

DEPARTMENT: City Clerk

PAGE: 3 of 3

KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of state statutes and municipal codes, and how they relate to the Clerk's role in City government.
2. Knowledge of election laws and procedures.
3. Excellent oral and written communication skills.
4. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
5. Excellent computer skills, including Microsoft Word and Excel, Publisher and Power Point and ability to operate a variety of office machines including printers, typewriter, phone, calculator, fax machine, copier, and a multitude of software programs.
6. Ability to undertake and complete tasks and excellent multi-tasking skills.
7. Excellent customer/public service skills.
8. Ability to establish and maintain effective working relationships with the general public and City employees.
9. Be bondable according to the State Statutes and must maintain bondable status.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches above and below shoulder height.
4. Occasional bending.
5. Lifts and carries up to sixty (60) pounds.
6. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
7. Forty-five (45) percent of work day spent sitting.
8. Thirty (30) percent of workday spent standing.
9. Twenty-five (25) percent of workday spent walking.
10. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Revision of City Treasurer Job Description

Summary and Background Information:

(Appropriate Documentation Attached)

With the implementation of the Senior Executive Team, City Treasurer job description needs to be updated to include adding the position being a member of the Senior Executive Team and changing the supervisor to Mayor and Council.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Committee of the Whole and Common Council approve the recommended changes to the City Treasurer job description.

Committee: Committee of the Whole & Common Council

Meeting Date: February 14 and February 15, 2022

CITY OF TOMAH

GRADE: **PO**

POSITION: City Treasurer DEPARTMENT: Treasurer's Dept.
 SUPERVISOR: **City Administrator** Mayor and Council CLASSIFICATION:
 Salaried - Exempt
 PAGE: 1 of 3 Non-Represented

Revised: March 2019
 Council Approved: June 11, 2019

GENERAL DESCRIPTION OF DUTIES:

Under general supervision of the **City Administrator** Mayor and Council, the **T**reasurer is responsible for the preparation and maintenance of the City Budget, investment of city funds, bond issues, related state and federal reports, purchasing, city computer programs, related policy and procedures, claims against the City and the bid specification and process. This position also monitors insurance policies, workers compensation and liability claims and assists the department heads in writing and administering the grant applications. The treasurer performs the responsibilities of the office of the City Treasurer as set forth in Wisconsin Sections 62.09(9).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Responsible for the preparation, planning, and implementation of the annual City Budget. Coordinates these efforts with all city departments.
2. Establishes and maintains a central accounting system for city government and departments in a manner consistent with the accepted municipal accounting principles and practices.
3. Collects all real estate, personal property and mobile home taxes and reconcile, file and pay said taxes to appropriate taxing authorities.
4. Administer room tax reporting and collecting.
5. Administer the collections through the TRIP program and through Credit Management Control.
6. Assist the public in requests regarding property valuations and tax related questions. Assists with the day to day operations of the assessor's office in their absence.
7. Billing and maintenance of special assessment records including tax roll transfers.
8. Collects funds for ambulance payments, police department, library, court, building inspections, water and sewer, licensing, and parks and recreation programs and events.
9. Reconciliation of accounts receivables.
10. Prepares monthly and year to date financial statements for distribution to all city departments and public officials.
11. Supervises the city payroll. Responsible for all state and federal requirements and compliance issues in reporting earnings from information for the City.

12. Manages and invests the city's funds (on regulation of the State Statutes).

POSITION: City Treasurer **DEPARTMENT:** Treasurer's Dept.
PAGE: 2 of 3

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

13. Prepares, monitors, and maintains all financial reports including, but not limited to, the City's budget, payroll and investments.
14. Serves as backup for payroll processing.
15. Evaluates and makes recommendations regarding the City water and sewer rates.
16. Assists other departments in submission of grant applications, grant reporting and grant closures.
17. Maintains the city's computer systems. Acts as a liaison to contracted service firm. Assists department heads in evaluating programs and hardware. Makes recommendation for changes.
18. Attends the Committee as a Whole meeting and the Common Council meetings monthly. Attends other meetings as required.
19. Reporting and reconciliation into the City's General Ledger for the CDBG Programs
20. Maintains policies for collection and reimbursement of city funds.
21. Deposits all funds of the City in public depositories designated by the City.
22. Administers the Tomah Shared Ride Program for all state and federal grant reporting guidelines and compliance.
23. Maintains all related financial records, documents, and compliance issues for the Tomah Ice Arena.
24. Administers disciplinary grievance processes within the treasurer's department.
25. Performs other duties as needed or assigned.
26. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

26-27. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

1. Bachelor's Degree in Public Accounting or Public Administration with three years of municipal accounting experience. Also, five or more years of municipal accounting experience required.
2. Experience in customer service.
3. Experience handling cash and conducting business transactions required.
4. Experience in network administration preferred. Experience with Microsoft, Excel, E-mail, internet and computerized accounting software required.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Ability to analyze financial data, balance accounts, compile reports, and make recommendations required.

POSITION: City Treasurer **DEPARTMENT:** Treasurer's Dept.
PAGE: 3 of 3

KNOWLEDGE, SKILLS AND ABILITIES (CONTINUED):

2. Knowledge of GAP and GASB systems. Along with excellent math and balancing skills required.
3. Knowledge of applicable state and federal laws concerning municipal borrowing and investments.
4. The ability to maintain a professional demeanor, calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace, concentrate for extended periods of time, and be flexible.
5. The ability to establish and maintain effective work relationships with the general public as well as with city employees.
6. Ability to operate a variety of office machines including computers, printers, typewriter, phone, calculator, fax machine, copier, credit card machines and remote deposit scanner.
7. Ability to undertake and complete tasks and excellent multi-tasking skills.
8. Valid Wisconsin driver's license.
9. Be bondable according to the State Statutes and must maintain bondable status.

PHYSICAL REQUIREMENTS:

1. Frequent twisting and bending.
2. Reaching above and below shoulder height.
3. Ability to lift fifty (50) plus pounds occasionally.
4. Ability to push and pull office equipment.
5. Ability to sit at a keyboard frequently.
6. Sitting tasks occupy approximately 70 percent of the day.
7. Fifteen (15) percent of workday spent walking.
8. Fifteen (15) percent of workday spent standing.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

 Signature of Employee

 Date

Signature of Employer

Date

CITY OF TOMAH

GRADE: P

POSITION: City Treasurer DEPARTMENT: Treasurer's Dept.
 SUPERVISOR: Mayor and Council CLASSIFICATION: Salaried - Exempt
 PAGE: 1 of 3 Non-Represented

Revised: March 2019
 Council Approved: June 11, 2019

GENERAL DESCRIPTION OF DUTIES:

Under general supervision of the Mayor and Council, the Treasurer is responsible for the preparation and maintenance of the City Budget, investment of city funds, bond issues, related state and federal reports, purchasing, city computer programs, related policy and procedures, claims against the City and the bid specification and process. This position also monitors insurance policies, workers compensation and liability claims and assists the department heads in writing and administering the grant applications. The treasurer performs the responsibilities of the office of the City Treasurer as set forth in Wisconsin Sections 62.09(9).

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Responsible for the preparation, planning, and implementation of the annual City Budget. Coordinates these efforts with all city departments.
2. Establishes and maintains a central accounting system for city government and departments in a manner consistent with the accepted municipal accounting principles and practices.
3. Collects all real estate, personal property and mobile home taxes and reconcile, file and pay said taxes to appropriate taxing authorities.
4. Administer room tax reporting and collecting.
5. Administer the collections through the TRIP program and through Credit Management Control.
6. Assist the public in requests regarding property valuations and tax related questions. Assists with the day to day operations of the assessor's office in their absence.
7. Billing and maintenance of special assessment records including tax roll transfers.
8. Collects funds for ambulance payments, police department, library, court, building inspections, water and sewer, licensing, and parks and recreation programs and events.
9. Reconciliation of accounts receivables.
10. Prepares monthly and year to date financial statements for distribution to all city departments and public officials.
11. Supervises the city payroll. Responsible for all state and federal requirements and compliance issues in reporting earnings from information for the City.
12. Manages and invests the city's funds (on regulation of the State Statutes).

POSITION: City Treasurer **DEPARTMENT:** Treasurer's Dept.
PAGE: 2 of 3

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

13. Prepares, monitors, and maintains all financial reports including, but not limited to, the City's budget, payroll and investments.
14. Serves as backup for payroll processing.
15. Evaluates and makes recommendations regarding the City water and sewer rates.
16. Assists other departments in submission of grant applications, grant reporting and grant closures.
17. Maintains the city's computer systems. Acts as a liaison to contracted service firm. Assists department heads in evaluating programs and hardware. Makes recommendation for changes.
18. Attends the Committee as a Whole meeting and the Common Council meetings monthly. Attends other meetings as required.
19. Reporting and reconciliation into the City's General Ledger for the CDBG Programs
20. Maintains policies for collection and reimbursement of city funds.
21. Deposits all funds of the City in public depositories designated by the City.
22. Administers the Tomah Shared Ride Program for all state and federal grant reporting guidelines and compliance.
23. Maintains all related financial records, documents, and compliance issues for the Tomah Ice Arena.
24. Administers disciplinary grievance processes within the treasurer's department.
25. Performs other duties as needed or assigned.
26. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.
27. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

1. Bachelor's Degree in Public Accounting or Public Administration with three years of municipal accounting experience. Also, five or more years of municipal accounting experience required.
2. Experience in customer service.
3. Experience handling cash and conducting business transactions required.
4. Experience in network administration preferred. Experience with Microsoft, Excel, E-mail, internet and computerized accounting software required.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Ability to analyze financial data, balance accounts, compile reports, and make recommendations required.

POSITION: City Treasurer **DEPARTMENT:** Treasurer's Dept.
PAGE: 3 of 3

KNOWLEDGE, SKILLS AND ABILITIES (CONTINUED):

2. Knowledge of GAP and GASB systems. Along with excellent math and balancing skills required.
3. Knowledge of applicable state and federal laws concerning municipal borrowing and investments.
4. The ability to maintain a professional demeanor, calmly approach and solve problems under stressful circumstances, maintain and promote harmony in the workplace, concentrate for extended periods of time, and be flexible.
5. The ability to establish and maintain effective work relationships with the general public as well as with city employees.
6. Ability to operate a variety of office machines including computers, printers, typewriter, phone, calculator, fax machine, copier, credit card machines and remote deposit scanner.
7. Ability to undertake and complete tasks and excellent multi-tasking skills.
8. Valid Wisconsin driver's license.
9. Be bondable according to the State Statutes and must maintain bondable status.

PHYSICAL REQUIREMENTS:

1. Frequent twisting and bending.
2. Reaching above and below shoulder height.
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PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

 Signature of Employee

 Date

Signature of Employer

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Final Assessment Report: 2021 Street and Utility Improvements

**Summary and background information:
(Appropriate documents attached)**

A public hearing for the preliminary assessments for the 2021 Street and Utility Improvements was held on May 19, 2021. The final assessment report has been completed and revised with the construction quantities and past practice with corner lots calculations.

Fiscal Note:

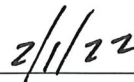
As presented

Recommendation:

I recommend the Common Council approve the Final Assessment report as presented.



Director of Public Works & Utilities
Kirk Arity



Date

FINAL ASSESSMENT REPORT

2021 STREET AND UTILITY IMPROVEMENTS

E. Monowau Street

King Avenue

E. Brownell Street

E. Monroe Street

(Plans and Specifications under separate cover are available at the
Office of the City Clerk and are a part of this report)

City of Tomah, Wisconsin

January 12, 2022

TOWN & COUNTRY ENGINEERING, INC.

Madison ♦ Rhinelander ♦ Kenosha

6264 Nesbitt Road • Madison, WI 53719 • (608) 273-3350 • tce@tcengineers.net

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SECTION I

SUMMARY OF THE PROJECT

BASIS FOR ASSESSMENTS

SUMMARY OF THE PROJECT

The work covered by this assessment report is located along the following streets:

| <u>Street</u> | <u>From</u> | <u>To</u> | <u>Side</u> |
|--------------------|-------------------|--------------------|-------------|
| E. Monowau Street | Wisconsin Avenue | King Avenue | Both |
| King Avenue | E. Monowau Street | E. Brownell Street | Both |
| E. Brownell Street | East Avenue | King Avenue | Both |
| E. Monroe Street | King Avenue | dead end | Both |

The work includes 4" and 6" concrete sidewalk, concrete curb & gutter construction, and new hot-mix asphalt pavement construction on all streets listed. Sidewalk, curb & gutter, hot-mix asphalt pavement, and new sewer/water laterals will be assessed to the property owners at no more than 100% of the actual unit cost for construction of those items. The work items necessary to blend new sidewalk and curb & gutter to the existing yards and driveways will not be assessed to the property owners. The plans, specifications and bidding documents which cover this work are under separate cover and are available at City Hall.

The benefited properties are shown on the following pages.

BASIS FOR ASSESSMENTS

CURB & GUTTER

Curb & gutter is a direct benefit to adjacent properties because it provides for efficient drainage of runoff onto street right-of-way, without ditches which are troublesome to mow, particularly during wet periods. It avoids "rutting" of wheel paths from vehicles which may park on the street frontages during wet soil conditions and the ponding areas which result from such wheel ruts. It provides a clean, visually pleasing line of demarcation between the traveled portion of the street and adjacent vegetated areas. Assessments are made on a lineal front foot basis for curb & gutter, that is, the unit cost of the actual lineal footage of curb & gutter installed adjacent to a property is assessed to that property. A lineal front foot basis for curb & gutter assessments is a commonly recognized method for determining curb & gutter benefits to adjacent properties, such benefits being drainage, appearance and longevity of adjacent surfaces.

The City of Tomah assessment policy is that 100% of the will be charged to the property owners abutting the improvements on the basis of lineal front footage for new curb. No assessments are made for replacing curb. Special consideration is given to corner lots for curb & gutter assessments. The City pays for one half of the long side of a corner lot for up to 150 feet of total frontage (City pays for up to 75 feet, with property owner paying the same amount), with 100% of costs assessed beyond 150 total feet of frontage. For property zoned M-1, M-2, or M-3, costs will be assessed for 75% of the unit cost of assessable curb & gutter.

Storm sewer and drainage swales and appurtenances are not assessed. Curb radii at intersections are not assessed.

SIDEWALK

Assessments for sidewalk are made for 100% of the cost for new concrete sidewalk on the basis of lineal front footage. When new sidewalk is installed on a lot at the location of an existing asphalt or concrete driveway, the width of the driveway is credited. Sidewalk ramps at intersections are not assessed. While all properties are assessed for new sidewalk, assessments for sidewalk replacement are made for commercial properties only. For property zoned M-1, M-2, or M-3, costs will be assessed for 75% of the unit cost of assessable sidewalk.

Special consideration is given to corner lots for sidewalk assessments. The City pays for one half of the long side of a corner lot for up to 150 feet of total frontage (City pays for up to 75 feet, with property owner paying the same amount), with 100% of costs assessed beyond 150 total feet of frontage. Any applicable driveway credit on the long side of a corner lot is applied in full, after the 50% reduction.

HOT MIX ASPHALT PAVEMENT

City policy is also to assess for costs of hot-mix asphalt pavement when no previous hot-mix asphalt pavement existed. On this project, only the street on King Avenue was previously not hot-mix.

This is a one-time assessment – no assessments are made for replacing hot-mix asphalt pavement. Assessments for hot-mix asphalt pavement are made for 100% of the cost for new hot-mix asphalt pavement on the basis of lineal front footage. Intersection areas are not assessed. For property zoned M-1, M-2, or M-3, costs will be assessed for 75% of the unit cost of assessable hot-mix asphalt pavement.

The City pays for one half of the long side of a corner lot for up to 150 feet of total frontage (City pays for up to 75 feet, with property owner paying the same amount), with 100% of costs assessed beyond 150 total feet of frontage.

SEWER AND WATER LATERALS

City practice is to assess for costs of constructing new sewer and water laterals to vacant lots on street and utility projects.

This is a one-time assessment – no assessments are made for replacing utility laterals. Assessments for sewer and water laterals are made for 100% of the cost for new laterals based on actual costs. No allowance is made for lots that are on the opposite side of the streets as the sewer or water main.

In some areas residents may choose to also replace additional sidewalk and driveways. These areas will only be reconstructed at the homeowner's request and 100% of the associated costs will be assessed to that particular property owner.

These improvements will be completed in 2021 and the quantities shown are estimated quantities that are projected to be installed. Quantities and costs for the final assessments will be based on actual quantities constructed. The purpose of this preliminary assessment report is to provide compliance with the procedural assessment process as required by Wisconsin State Statutes, Section 66.0703.

SECTION II

PROJECT COSTS AND FINAL ASSESSMENTS

Contractor's Application for Payment No. 7

| | | |
|--|--|---|
| Application Period: through 12/16/21 | | Application Date: December 20, 2021 |
| To (Owner): City of Tomah 319 Superior Avenue Tomah, WI 54660 | From (Contractor): Gerke Excavating, Inc. 15341 State Highway 131 Tomah, WI 54660 | Via (Engineer): Town & Country Engineering, Inc. 6264 Nesbitt Road Madison, WI 53719 |
| Project: 2021 Street and Utility Improvements - East Monowau Street, King Avenue, East Brownell Street and Lake Tomah Sidewalk | | |
| Owner's Contract No.: | Contractor's Project No.: | Engineer's Project No.: TO 121 |

Application For Payment Change Order Summary

| Approved Change Orders | Number | Additions | Deductions |
|--|--------|-----------------|-----------------|
| 1. ORIGINAL CONTRACT PRICE..... | | | \$ 2,025,426.49 |
| 2. Net change by Change Orders..... | | | \$ - |
| 3. Current Contract Price (Line 1 ± 2)..... | | | \$ 2,025,426.49 |
| 4. TOTAL COMPLETED AND STORED TO DATE | | | \$ 1,981,815.97 |
| 5. RETAINAGE: | | | |
| a. 2.5% X | | \$ 2,025,426.49 | Contract Value |
| b. 5.0% X | | \$ 0.00 | Stored Material |
| c. Total Retainage (Line 5.a + Line 5.b)..... | | | \$ 50,635.66 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | | | \$ 1,931,180.31 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | | | \$ 1,577,333.76 |
| 8. AMOUNT DUE THIS APPLICATION..... | | | \$ 353,846.55 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- 1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for payment;
- 2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances; and
- 3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

by: *[Signature]* Date: 12/20/2021

Payment of: \$

353,846.55

(Line 8 or other - attach explanation of the other amount)

is recommended by:

(Engineer)

12/20/2021
(Date)

Payment of: \$

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

(Date)

APPLICATION FOR PAYMENT NO. 7

PAGE 1 OF 4

To:

City of Tomah, 819 Superior Avenue, Tomah, WI 54660

From:

(OWNER)

Gerke Excavating, Inc., 15341 State Highway 131, Tomah, WI 54660

Project:

(CONTRACTOR)

2021 Street and Utility Improvements - East Monowau Street, King Avenue, East Brownell Street and Lake Tomah Sidewalk

Engineer's Project Number:

TO 121

For work accomplished through: 12/16/2021

Payment Request date: 12/16/2021

| ITEM NO. | DESCRIPTION OF WORK | CONTRACTOR'S SCHEDULE OF VALUES | | | | PREVIOUS REQUESTS | | THIS PERIOD | | TOTAL COMPLETED | |
|-------------------|---|---------------------------------|------------|-------------|---------------|-------------------|---------------|-------------|---------------|-----------------|---------------|
| | | QUANT. | UNITS | UNIT PRICE | AMOUNT | QUANT. | AMOUNT | QUANT. | AMOUNT | QUANT. | AMOUNT |
| BASE BID - PART I | | | | | | | | | | | |
| 1. | 15" SDR 35 PVC Sanitary Sewer | 2,785 | lineal ft. | \$ 75.08 | \$ 209,097.80 | 2600 | \$ 195,208.00 | 217 | \$ 16,292.36 | 2817 | \$ 211,500.36 |
| 2. | 12" SDR 35 PVC Sanitary Sewer | 37 | lineal ft. | \$ 183.85 | \$ 6,802.45 | 0 | - | 34 | \$ 6,250.90 | 34 | \$ 6,250.90 |
| 3. | 8" SDR 35 PVC Sanitary Sewer | 573 | lineal ft. | \$ 38.89 | \$ 22,283.97 | 350 | \$ 13,611.50 | 233 | \$ 9,061.37 | 583 | \$ 22,672.87 |
| 4. | 48" Standard Sanitary Manhole Masonry | 94 | vert. ft. | \$ 390.13 | \$ 36,672.22 | 86 | \$ 33,551.18 | 17.39 | \$ 6,784.36 | 103.39 | \$ 40,335.54 |
| 5. | Excavate and Remove Existing Sanitary Sewer | 1,547 | lineal ft. | \$ 2.69 | \$ 4,161.43 | 1300 | \$ 3,497.00 | 403 | \$ 1,084.07 | 1703 | \$ 4,581.07 |
| 6. | Sanitary Manhole Castings | 13 | each | \$ 706.41 | \$ 9,183.33 | 0 | - | 13 | \$ 9,183.33 | 13 | \$ 9,183.33 |
| 7. | 15"x6" Sanitary Sewer Wyes | 39 | each | \$ 541.12 | \$ 21,103.68 | 33 | \$ 17,856.96 | 6 | \$ 3,246.72 | 39 | \$ 21,103.68 |
| 8. | 8"x6" Sanitary Sewer Wyes | 1 | each | \$ 271.18 | \$ 271.18 | 0 | - | 3 | \$ 813.54 | 3 | \$ 813.54 |
| 9. | 6" Sanitary Sewer Laterals | 1,525 | lineal ft. | \$ 21.92 | \$ 33,428.00 | 1300 | \$ 28,496.00 | -83 | \$ (1,819.36) | 1217 | \$ 26,676.64 |
| 10. | 6" x 4" PVC Reducers | 40 | each | \$ 128.56 | \$ 5,142.40 | 0 | - | 37 | \$ 4,756.72 | 37 | \$ 4,756.72 |
| 11. | Sanitary Service Lateral Reconections | 40 | each | \$ 110.88 | \$ 4,435.20 | 33 | \$ 3,659.04 | 5 | \$ 554.40 | 38 | \$ 4,213.44 |
| 12. | Sewer Lining Setup | 1 | each | \$ - | \$ - | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 13. | Preparatory Sewer Cleaning and Pre-Lining Televising -15" | 80 | lineal ft. | \$ - | \$ - | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 14. | Sewer Joint Grouting | 43 | each | \$ - | \$ - | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 15. | Lining and Post Lining Televising -15" | 80 | lineal ft. | \$ 2.10 | \$ 168.00 | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 16. | 10" D.I. Water Main | 2,591 | lineal ft. | \$ 68.93 | \$ 178,597.63 | 2200 | \$ 151,646.00 | 330 | \$ 22,746.90 | 2530 | \$ 174,392.90 |
| 17. | 8" D.I. Water Main | 1,075 | lineal ft. | \$ 56.22 | \$ 60,436.50 | 700 | \$ 39,354.00 | 331.5 | \$ 18,636.93 | 1031.5 | \$ 57,990.93 |
| 18. | 6" D.I. Hydrant Leads | 116 | lineal ft. | \$ 66.65 | \$ 7,731.40 | 75 | \$ 4,998.75 | 34.5 | \$ 2,299.43 | 109.5 | \$ 7,298.18 |
| 19. | 12" Directionally Drilled HDPE Water Main | 163 | lineal ft. | \$ 83.70 | \$ 13,643.10 | 303 | \$ 25,361.10 | -62 | \$ (5,189.40) | 241 | \$ 20,171.70 |
| 20. | 10" Directionally Drilled HDPE Water Main | 115 | lineal ft. | \$ 73.33 | \$ 8,432.95 | 215 | \$ 15,765.95 | -63 | \$ (4,619.79) | 152 | \$ 11,146.16 |
| 21. | 4" Styrofoam Insulation | 10 | each | \$ 115.43 | \$ 1,154.30 | 0 | \$ - | 8 | \$ 923.44 | 8 | \$ 923.44 |
| 22. | 10" Gate Valves and Boxes | 8 | each | \$ 2,531.11 | \$ 20,248.88 | 6 | \$ 15,186.66 | 2 | \$ 5,062.22 | 8 | \$ 20,248.88 |
| 23. | 8" Gate Valves and Boxes | 4 | each | \$ 1,812.85 | \$ 7,251.40 | 2 | \$ 3,625.70 | 2 | \$ 3,625.70 | 4 | \$ 7,251.40 |
| 24. | 6" Gate Valves and Boxes | 7 | each | \$ 1,262.58 | \$ 8,838.06 | 6 | \$ 7,575.48 | 2 | \$ 2,525.16 | 8 | \$ 10,100.64 |
| 25. | Hydrants | 7 | each | \$ 4,456.40 | \$ 31,194.80 | 6 | \$ 26,738.40 | 2 | \$ 8,912.80 | 8 | \$ 35,651.20 |
| 26. | 2" Corporation Stops | 1 | each | \$ 1,206.75 | \$ 1,206.75 | 0 | \$ - | 3 | \$ 3,620.25 | 3 | \$ 3,620.25 |
| 27. | 1" Corporation Stops | 41 | each | \$ 209.96 | \$ 8,608.36 | 53 | \$ 11,127.88 | -11 | \$ (2,309.56) | 42 | \$ 8,818.32 |
| 28. | 2" Curb Stops | 1 | each | \$ 1,286.86 | \$ 1,286.86 | 0 | \$ - | 3 | \$ 3,860.58 | 3 | \$ 3,860.58 |
| 29. | 1" Curb Stops | 41 | each | \$ 318.25 | \$ 13,048.25 | 53 | \$ 16,867.25 | -15 | \$ (4,773.75) | 38 | \$ 12,093.50 |
| 30. | 2" HDPE Water Service Laterals | 302 | lineal ft. | \$ 22.06 | \$ 6,662.12 | 0 | \$ - | 345 | \$ 7,610.70 | 345 | \$ 7,610.70 |

APPLICATION FOR PAYMENT NO. 7

Project:

2021 Street and Utility Improvements - East Monowau Street, King Avenue, East Brownell Street and Lake Tomah Sidewalk

Engineer's Project Number:

For work accomplished through: 12/16/2021

Payment Request date: 12/16/2021

| ITEM NO. | DESCRIPTION OF WORK | CONTRACTOR'S SCHEDULE OF VALUES | | | PREVIOUS REQUESTS | | THIS PERIOD | | TOTAL COMPLETED | | |
|----------|--|---------------------------------|------------|--------------|-------------------|---------|---------------|--------|-----------------|---------|---------------|
| | | QUANT. | UNITS | UNIT PRICE | AMOUNT | QUANT. | AMOUNT | QUANT. | AMOUNT | | |
| 31. | 1" Copper-Water Service Laterals | 1,600 | lineal ft. | \$ 24.13 | \$ 38,608.00 | 1300 | \$ 31,369.00 | -90.5 | \$ (2,183.77) | 1209.5 | \$ 29,185.24 |
| 32. | Water Service Lateral Reconnections | 42 | each | \$ 125.78 | \$ 5,282.76 | 53 | \$ 6,666.34 | -14 | \$ (1,760.92) | 39 | \$ 4,905.42 |
| 33. | Existing Main Reconnections | 5 | each | \$ 1,026.28 | \$ 5,131.40 | 7 | \$ 7,183.96 | -2 | \$ (2,052.56) | 5 | \$ 5,131.40 |
| 34. | 12" HP Storm Sewer | 917 | lineal ft. | \$ 26.15 | \$ 23,979.55 | 700 | \$ 18,305.00 | 213.5 | \$ 5,583.03 | 913.5 | \$ 23,888.03 |
| 35. | 15" HP Storm Sewer | 98 | lineal ft. | \$ 30.39 | \$ 2,978.22 | 50 | \$ 1,519.50 | 178 | \$ 5,409.42 | 228 | \$ 6,928.92 |
| 36. | 18" HP Storm Sewer | 44 | lineal ft. | \$ 37.11 | \$ 1,632.84 | 25 | \$ 927.75 | -25 | \$ (927.75) | 0 | \$ - |
| 37. | 21" HP Storm Sewer | 76 | lineal ft. | \$ 50.81 | \$ 3,861.56 | 35 | \$ 1,778.35 | 39 | \$ 1,981.59 | 74 | \$ 3,759.94 |
| 38. | 6" Sump Drain | 2,850 | lineal ft. | \$ 14.66 | \$ 41,781.00 | 2000 | \$ 29,320.00 | 1155 | \$ 16,932.30 | 3155 | \$ 46,252.30 |
| 39. | 6" PVC Tees or Elbows for Sump Pump Drains | 37 | each | \$ 96.55 | \$ 3,572.35 | 25 | \$ 2,413.75 | 48 | \$ 4,634.40 | 73 | \$ 7,048.15 |
| 40. | Saddle Inlet | 1 | each | \$ 3,678.29 | \$ 3,678.29 | 0 | \$ - | | \$ - | 0 | \$ - |
| 41. | Area Inlet | 3 | each | \$ 1,721.96 | \$ 5,165.88 | 2 | \$ 3,443.92 | 1 | \$ 1,721.96 | 3 | \$ 5,165.88 |
| 42. | 12" HP Apron Endwall | 2 | each | \$ 436.76 | \$ 873.52 | 1 | \$ 436.76 | | \$ - | 1 | \$ 436.76 |
| 43. | Rectangular Curb Inlet with Casting | 21 | each | \$ 2,511.62 | \$ 52,744.02 | 19 | \$ 47,720.78 | 6 | \$ 15,069.72 | 25 | \$ 62,790.50 |
| 44. | 48" Storm Manholes, Including | 2 | each | \$ 2,048.82 | \$ 4,097.64 | 1 | \$ 2,048.82 | 3 | \$ 6,146.46 | 4 | \$ 8,195.28 |
| 45. | Replace Manhole Castings | 6 | each | \$ 698.49 | \$ 4,190.94 | 0 | \$ - | 5 | \$ 3,492.45 | 5 | \$ 3,492.45 |
| 46. | Excavation/Fill to Subgrade | 1 | lump sum | \$ 77,421.06 | \$ 77,421.06 | 1 | \$ 77,421.06 | | \$ - | 1 | \$ 77,421.06 |
| 47. | Excavation and Disposal of Bad Subbase Below Subgrade | 1,800 | cu. yd. | \$ 9.84 | \$ 17,712.00 | 0 | \$ - | 919 | \$ 9,042.96 | 919 | \$ 9,042.96 |
| 48. | 3" Breaker Run Base Course & Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade | 9,900 | tons | \$ 12.22 | \$ 120,978.00 | 6500 | \$ 79,430.00 | 1454 | \$ 17,767.88 | 7954 | \$ 97,197.88 |
| 49. | 3/4" Crushed Aggregate Base Course | 10,400 | tons | \$ 12.31 | \$ 128,024.00 | 8500 | \$ 104,635.00 | 5309 | \$ 65,353.79 | 13809 | \$ 169,988.79 |
| 50. | Sawcutting Existing Concrete and Asphalt Pavements | 760 | lineal ft. | \$ 3.19 | \$ 2,424.40 | 500 | \$ 1,595.00 | 311 | \$ 992.09 | 811 | \$ 2,587.09 |
| 51. | Topsoil Restoration, Seeding, Fertilizing & Mulching | 12,750 | sq. yds. | \$ 2.86 | \$ 36,465.00 | 6000 | \$ 17,160.00 | 6750 | \$ 19,305.00 | 12750 | \$ 36,465.00 |
| 52. | 1 3/4" Hot Mix Asphalt Lower Course, Type 4 LT | 1,825 | tons | \$ 94.47 | \$ 172,407.75 | 1580.07 | \$ 149,269.21 | | \$ - | 1580.07 | \$ 149,269.21 |
| 53. | Clean & Tack | 16,590 | sq. yds. | \$ 0.33 | \$ 5,474.70 | 16590 | \$ 5,474.70 | | \$ - | 16590 | \$ 5,474.70 |
| 54. | 1 1/2" Hot Mix Asphalt Surface Course, Type 5 LT | 1,575 | tons | \$ 93.78 | \$ 147,703.50 | 1611.52 | \$ 151,128.35 | | \$ - | 1611.52 | \$ 151,128.35 |
| 55. | 2" Hot-Mix Asphalt Driveways and Multi-Use Paths | 150 | sq. yds. | \$ 27.17 | \$ 4,075.50 | 136 | \$ 3,695.12 | | \$ - | 136 | \$ 3,695.12 |
| 56. | 24" Concrete Curb & Gutter | 7,060 | lineal ft. | \$ 12.23 | \$ 86,343.80 | 6700 | \$ 81,941.00 | 796 | \$ 9,735.08 | 7496 | \$ 91,676.08 |

APPLICATION FOR PAYMENT NO. 7

Project:

2021 Street and Utility Improvements - East Monowau Street, King Avenue, East Brownell Street
and Lake Tomah Sidewalk

Engineer's Project Number:

TO 121

For work accomplished through: 12/16/2021

Payment Request date: 12/16/2021

| ITEM NO. | DESCRIPTION OF WORK | QUANT. | UNITS | UNIT PRICE | AMOUNT | PREVIOUS REQUESTS QUANT. | AMOUNT | THIS PERIOD QUANT. | AMOUNT | TOTAL COMPLETED QUANT. | AMOUNT |
|--|--|--------|------------|--------------|---------------|--------------------------|--------------|--------------------|---------------|------------------------|---------------|
| 57. | 4" Thick Concrete Sidewalk | 28,800 | sq. ft. | \$ 3.53 | \$ 101,664.00 | 24500 | \$ 86,485.00 | 8266.26 | \$ 29,179.90 | 32766.3 | \$ 115,664.90 |
| 58. | 6" Thick Concrete Sidewalk and Driveway Approaches | 18,600 | sq. ft. | \$ 4.75 | \$ 88,350.00 | 15200 | \$ 72,200.00 | -1828 | \$ (8,683.00) | 13372 | \$ 63,517.00 |
| 59. | Remove, Relocate and Reinstall Mailboxes and Signs | 1 | lump sum | \$ 3,929.67 | \$ 3,929.67 | 0.9 | \$ 3,536.70 | | \$ - | 0.9 | \$ 3,536.70 |
| 60. | Erosion Control | 1 | lump sum | \$ 6,925.39 | \$ 6,925.39 | 0.9 | \$ 6,232.85 | | \$ - | 0.9 | \$ 6,232.85 |
| 61. | Traffic Control | 1 | lump sum | \$ 10,998.75 | \$ 10,998.75 | 0.9 | \$ 9,898.88 | | \$ - | 0.9 | \$ 9,898.88 |
| BASE BID - PART II - Lake Tomah Sidewalk Improvements | | | | | | | | | | | |
| 62. | 4" Thick Concrete Sidewalk | 870 | sq. ft. | \$ 5.61 | \$ 4,880.70 | 0 | \$ - | | \$ - | 0 | \$ - |
| 63. | Topsoil Restoration, Seeding, Fertilizing & Mulching | 2,100 | sq. yds. | \$ 3.99 | \$ 8,379.00 | 0 | \$ - | | \$ - | 0 | \$ - |
| 64. | 3/4" Crushed Aggregate Base Course | 115 | tons | \$ 18.07 | \$ 2,078.05 | 0 | \$ - | | \$ - | 0 | \$ - |
| 65. | Traffic Bond Crushed Limestone Chips | 35 | tons | \$ 29.24 | \$ 1,023.40 | 0 | \$ - | | \$ - | 0 | \$ - |
| 66. | Excavation/Fill to Subgrade | 1 | lump sum | \$ 917.41 | \$ 917.41 | 0 | \$ - | | \$ - | 0 | \$ - |
| 67. | Erosion Control | 1 | lump sum | \$ 560.59 | \$ 560.59 | 0 | \$ - | | \$ - | 0 | \$ - |
| 68. | Traffic Control | 1 | lump sum | \$ 472.50 | \$ 472.50 | 0 | \$ - | | \$ - | 0 | \$ - |
| BASE BID - PART III - Sump Pump Extensions | | | | | | | | | | | |
| 69a. | 6" Sump Drain | 1,730 | linear ft. | \$ 17.06 | \$ 29,513.80 | 464 | \$ 7,915.84 | 853 | \$ 14,552.18 | 1317 | \$ 22,468.02 |
| 69b. | 12" HP Storm Sewer | 72 | linear ft. | \$ 33.59 | \$ 2,418.48 | 30 | \$ 1,007.70 | 0 | \$ - | 30 | \$ 1,007.70 |
| 70. | 6" PVC Tees or Elbows for Sump Pump Drains | 33 | each | \$ 83.97 | \$ 2,771.01 | 9 | \$ 755.73 | 41 | \$ 3,442.77 | 50 | \$ 4,198.50 |
| 71. | Saddle Inlet | 2 | each | \$ 3,063.79 | \$ 6,127.58 | 0 | \$ - | 1 | \$ 3,063.79 | 1 | \$ 3,063.79 |
| 72. | 24" Concrete Curb & Gutter | 30 | linear ft. | \$ 28.57 | \$ 857.10 | 0 | \$ - | 21 | \$ 599.97 | 21 | \$ 599.97 |
| 73. | 3/4" Crushed Aggregate Base Course | 86 | tons | \$ 44.51 | \$ 3,827.86 | 0 | \$ - | 86 | \$ 3,827.86 | 86 | \$ 3,827.86 |
| 74. | Sawcutting Existing Concrete and Asphalt Pavements | 204 | linear ft. | \$ 5.45 | \$ 1,111.80 | 170 | \$ 926.50 | 34 | \$ 185.30 | 204 | \$ 1,111.80 |
| 75. | Topsoil Restoration, Seeding, Fertilizing & Mulching | 650 | sq. yds. | \$ 4.00 | \$ 2,600.00 | 0 | \$ - | 650 | \$ 2,600.00 | 650 | \$ 2,600.00 |
| 76. | 2" Hot-Mix Asphalt Driveways | 25 | sq. yds. | \$ 27.17 | \$ 679.25 | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 77. | 3.25" Hot-Mix Street Patching | 78 | sq. yds. | \$ 73.64 | \$ 5,743.92 | 0 | \$ - | 0 | \$ - | 0 | \$ - |
| 78. | 4" Thick Concrete Sidewalk | 443 | sq. ft. | \$ 7.05 | \$ 3,123.15 | 0 | \$ - | 515 | \$ 3,630.75 | 515 | \$ 3,630.75 |
| 79. | 6" Thick Concrete Sidewalk and Driveway Approaches | 770 | sq. ft. | \$ 4.98 | \$ 3,834.60 | 0 | \$ - | 807 | \$ 4,018.86 | 807 | \$ 4,018.86 |
| 80. | Remove, Relocate and Reinstall Mailboxes and Signs | 1 | lump sum | \$ 339.59 | \$ 339.59 | 0 | \$ - | 0.75 | \$ 254.69 | 0.75 | \$ 254.69 |
| 81. | Erosion Control | 1 | lump sum | \$ 339.59 | \$ 339.59 | 0 | \$ - | 0.75 | \$ 254.69 | 0.75 | \$ 254.69 |
| 82. | Traffic Control | 1 | lump sum | \$ 2,047.50 | \$ 2,047.50 | 0 | \$ - | 0.75 | \$ 1,535.63 | 0.75 | \$ 1,535.63 |

APPLICATION FOR PAYMENT NO. 7

Project:

2021 Street and Utility Improvements - East Monowau Street, King Avenue, East Brownell Street and Lake Tomah Sidewalk

Engineer's Project Number:

TO 121 For work accomplished through: 12/16/2021

Payment Request date: 12/16/2021

| ITEM NO. | DESCRIPTION OF WORK | QUANT. | UNITS | UNIT PRICE | AMOUNT | PREVIOUS REQUESTS QUANT. | AMOUNT | THIS PERIOD QUANT. | AMOUNT | TOTAL COMPLETED QUANT. | AMOUNT |
|-------------------------------|---|--------|------------------------|------------|-----------------|--------------------------|--------|--------------------|--------|------------------------|--------|
| SUPPLEMENTAL BID ITEMS | | | | | | | | | | | |
| S1 | Existing Property Corner Replacement | 10 | each | 175.50 | \$ 1,755.00 | | | | | | |
| S2 | Removal and Replacement of Unsuitable Trench Backfill | 1,250 | cu. yds. in the trench | 8.83 | \$ 11,037.50 | 0 | \$ - | | \$ - | 0 | \$ - |
| SUBTOTAL WORK ITEMS | | | | | \$ 2,025,426.49 | \$ 1,627,969.42 | | \$ 353,846.54 | | \$ 1,981,815.97 | |

CHANGE ORDERS

| | | | | | | | | | | | |
|---|--|--|--|--|-----------------|-----------------|------|---------------|------|-----------------|------|
| CO 1 | | | | | \$ - | 0 | \$ - | | \$ - | | \$ - |
| TOTAL WORK ITEMS AND CHANGE ORDERS | | | | | \$ 2,025,426.49 | \$ 1,627,969.42 | | \$ 353,846.54 | | \$ 1,981,815.97 | |

Final Assessments
2021 STREET AND UTILITY IMPROVEMENTS - E. Monowau Street, King Avenue, E. Brownell Street, E. Monroe Street

I, the undersigned, do hereby state that it is my judgment that the properties listed below, will benefit from, and will not be damaged by, curb & gutter, sidewalk, hot-mix asphalt, and utility lateral construction in the City of Tomah, Wisconsin

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|--|---|-----------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|-------------|
| East Brownell Street - North Side JAMES A MOSER 506 E BROWNELL ST TOMAH WI 54660 D'S DWELLINGS LLC 23711 EMERALD AVE TOMAH WI 54660 (for 510 E Brownell St) CITY OF TOMAH 819 SUPERIOR AVE TOMAH WI 54660 MONROE CNTY HOUSING AUTHORITY PO BOX 392 SPARTA WI 54656 (for 612 E Brownell St) WILLIAM J SPIERS LAVONNE M SPIERS 706 E BROWNELL ST TOMAH WI 54660 ROBERT E BROWN % ALICE M BROWN - LE 714 E BROWNELL ST TOMAH WI 54660 | 286-00168-0000 | 80 | | N | | | 65 CONC. DRIVE | \$1,147.25 | | | | \$1,147.25 |
| | 286-00167-0000 | 116 | | | | | 104 CONC. DRIVE | \$1,835.60 | | | -\$1,835.60 | \$0.00 |
| | 286-00666-0000 (north side property) | 242.9 | | | | | 269.45 | \$4,755.79 | | | | \$4,755.79 |
| | 286-00660-0000 | 270 | | Y | | | 195 ASPH. DRIVE | \$3,441.75 | | | | \$3,441.75 |
| | 286-00659-0000 | 135 | | Y | | | 58.5 CONC. DRIVE | \$1,032.53 | | | | \$1,032.53 |
| | 286-00654-0000 | 135 | | Y | | | 67.5 D/W ON KING | \$1,191.38 | | | | \$1,191.38 |
| East Brownell Street - South Side CITY OF TOMAH 819 SUPERIOR AVE TOMAH WI 54660 DONALD A HARTSHORN 3000 S RANDOLPH ST APT 448 ARLINGTON VA 22206-2256 (for 705 E Brownell St) | 286-00666-0000 (south side property) | 598.8 | 400.5 | | | \$ 4,898.12 | 488.7 | \$8,625.56 | | | | \$13,523.67 |
| | 286-00679-0000 | 135 | | Y | | | 59.15 CONC. DRIVE | \$1,044.00 | | | | \$1,044.00 |

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|---|----------------|----------------------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|-------------|
| East Monowau Street - North Side CRAM FAMILY REVOCABLE TRUST 713 E BROWNELL ST TOMAH WI 54660 | 286-00678-0000 | 135 | | Y | | | 67.5 D/W ON KING | \$1,191.38 | | | | \$1,191.38 |
| | 286-00980-0000 | 170 | | Y | Y | | 71.25 | \$1,257.56 | | | | \$1,257.56 |
| | 286-00205-0000 | 30 | | | | | | \$0.00 | | | | \$0.00 |
| | 286-00206-0000 | 566.8 | 454.5 | | | \$ 5,558.54 | 549.3 | \$9,695.15 | | | | \$15,253.68 |
| | 286-00204-0002 | 135 FRONTAGE ON KING | 67.5 | Y | | \$ 825.53 | 67.5 | \$1,191.38 | | | | \$1,016.90 |
| East Monowau Street - South Side CITY OF TOMAH 819 SUPERIOR AVE TOMAH WI 54660 (for City Public Works Garage) | 286-00205-0000 | 704 | | Y | Y | | 497.0 | \$8,110.62 | | | | \$8,110.62 |
| | 286-00678-0000 | 120 | | N | | | 96.8 CONC. DRIVE | \$1,708.52 | \$3,855.60 | | | \$5,564.12 |
| King Avenue - West Side CRAM FAMILY REVOCABLE TRUST 713 E BROWNELL ST TOMAH WI 54660 | 286-00677-0000 | 105 | | | | | 68.7 CONC. DRIVE | \$1,212.56 | \$3,373.65 | | | \$4,586.21 |
| | 286-00676-0000 | 105 | | | | | 87 CONC. DRIVE | \$1,535.55 | \$3,373.65 | | | \$4,909.20 |

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|--|----------------|-----------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|------------|
| MARK A. TRALMER 1125 LAKESIDE DR TOMAH WI 54660 (for 703 King Ave) | 286-00675-0000 | 105 | | | | | 88.8 CONC. DRIVE | \$1,567.32 | \$3,373.55 | | | \$4,940.97 |
| BONNIE J. PARLOW 709 KING AVE TOMAH WI 54660 | 286-00674-0000 | 105 | | | | | 87 CONC. DRIVE | \$1,535.55 | \$3,373.65 | | | \$4,909.20 |
| DANIEL RAUL ANDRADE ROXANNA ANDRADE 717 KING AVE TOMAH WI 54660 | 286-00673-0000 | 118.37 | | N | | | 118.37 D/W ON MONROE ST | \$2,089.23 | \$3,803.23 | | | \$5,892.46 |
| TESSA J PRISEL 809 KING AVE TOMAH WI 54660 | 286-00703-0000 | 91 | 91 | N | | \$ 1,112.93 | 91 D/W ON MONROE ST | \$1,606.15 | \$2,923.83 | | | \$5,642.91 |
| WILLIAM B ADDISON ANGELA S ADDISON 811 KING AVE TOMAH WI 54660 | 286-00702-0000 | 91 | 91 | | | \$ 1,112.93 | 69.8 CONC. DRIVE | \$1,231.97 | \$2,923.83 | | | \$5,268.73 |
| DORDEL FAMILY IRREVOCABLE TRUST 24146 HIGH AVE TOMAH WI 54660 (no address) | 286-00701-0000 | 91 | 91 | | | \$ 1,112.93 | 91 NO DRIVE | \$1,606.15 | \$2,923.83 | | | \$5,642.91 |
| DORDEL FAMILY IRREVOCABLE TRUST 24146 HIGH AVE TOMAH WI 54660 (for 821 King Ave) | 286-00700-0000 | 91 | | | | | 69.8 CONC. DRIVE | \$1,231.97 | \$2,923.83 | \$2,319.04 | | \$6,474.84 |
| HO-CHUNK NATION % REGISTER OF DEEDS PO BOX 310 BLACK RIVER FALLS WI 54615 (for 905 King Ave) | 286-00699-0000 | 91 | | | | | 69.8 CONC. DRIVE | \$1,231.97 | \$2,923.83 | | | \$4,155.80 |

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|--|----------------|-----------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|------------|
| ALLEN R AUSTIN REVOCABLE TRUST GINGER L AUSIN REVOCABLE TRUST 519 BROWNELL ST TOMAH WI 54660 (for 909 King Ave) | 286-00698-0000 | 91 | | | | | 71 CONC. DRIVE | \$1,253.15 | \$2,923.83 | | | \$4,176.98 |
| BENJAMIN S KORTBEIN 413 MCLEAN AVE TOMAH WI 54660 (for 919 King Ave) | 286-00697-0000 | 91 | | | | | 70.6 CONC. DRIVE | \$1,246.09 | \$2,923.83 | | | \$4,169.92 |
| BENJAMIN S KORTBEIN 413 MCLEAN AVE TOMAH WI 54660 (for 1003 King Ave) | 286-00696-0000 | 94.96 | | | | | 77.56 CONC. DRIVE | \$1,368.93 | \$3,051.06 | | | \$4,420.00 |
| SELECT ASSOCIATES LLC 1612 LAKEVIEW DR TOMAH WI 54660 (no address) | 286-00204-0001 | 98.11 | 86.31 | | | \$ 1,055.57 | 97.64 NO DRIVE | \$1,723.35 | \$3,152.27 | \$2,319.04 | | \$8,250.23 |
| COLLIN S RICE 113 E ANDRES ST TOMAH WI 54660 (no address) | 286-00204-0002 | 98.11 | 98.11 | N | | \$ 1,199.89 | 97.64 NO DRIVE | \$1,723.35 | \$3,152.27 | \$2,319.04 | | \$8,394.55 |
| King Avenue - East Side JENNIFER R DEUSTER % FREEDOM MORTGAGE CORPORATION 307 PLEASANT VALLEY AVE MOUNT LAUREL NJ 08054 (for 801 E Brownell St) | 286-00667-0000 | 120 | | N | | | 29.3 D/W ON BROWNELL | \$517.15 | \$3,855.60 | | | \$4,372.75 |
| LYNSEY HANSEN 510 KING AVE TOMAH WI 54660 | 286-00668-0000 | 105 | | | | | 85.1 CONC. DRIVE | \$1,502.02 | \$3,373.65 | | | \$4,875.67 |
| CAMERON E. KIRK PAMELA S. KIRK 516 KING AVE TOMAH WI 54660 | 286-00669-0000 | 105 | | | | | 88.9 CONC. DRIVE | \$1,569.09 | \$3,373.65 | | | \$4,942.74 |

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|--|----------------|-----------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|------------|
| WESLEY C BURKE 702 KING AVE TOMAH WI 54660 | 286-00670-0000 | 105 | | | | | 88.1 CONC. DRIVE | \$1,554.97 | \$3,373.65 | | | \$4,928.62 |
| DAVID J LINCOLN REVOCABLE TRUST KATHRYN A LINCOLN REVOCABLE TRUST 708 KING AVE TOMAH WI 54660 | 286-00671-0000 | 105 | | | | | 92.9 CONC. DRIVE | \$1,639.69 | \$3,373.65 | | | \$5,013.34 |
| PATRICK E KUCERA REVOCABLE TRUST 1910 CROOKED AVE HOMEN WI 54636 (for 714 King Ave) | 286-00672-0000 | 118.23 | | N | | | 96.43 CONC. DRIVE | \$1,701.99 | \$3,798.73 | | | \$5,500.72 |
| DANIAL SAUTER LOREN SAUTER 802 KING ST TOMAH WI 54660 | 286-00687-0000 | 103 | | N | | | 83.9 CONC. DRIVE | \$1,480.84 | \$3,309.39 | | | \$4,790.23 |
| EDDIE G. MIZE JUDY L. MIZE 812 KING AVE TOMAH WI 54660 | 286-00688-0000 | 103 | | | | | 89.7 CONC. DRIVE | \$1,583.21 | \$3,309.39 | | | \$4,892.60 |
| SARA J WALTERMATH 818 KING AVE TOMAH WI 54660 | 286-00689-0000 | 103 | | | | | 69.1 CONC. DRIVE | \$1,219.62 | \$3,309.39 | | | \$4,529.01 |
| KARLA I. KUEHL 902 KING AVE TOMAH WI 54660 | 286-00690-0000 | 103 | | | | | 84.6 CONC. DRIVE | \$1,493.19 | \$3,309.39 | | | \$4,802.58 |
| DRAEGER SPECIAL TRUST % LEONA B. DRAEGER 910 KING AVE TOMAH WI 54660 | 286-00691-0000 | 103 | | | | | 78.5 CONC. DRIVE | \$1,385.53 | \$3,309.39 | | | \$4,694.92 |
| MATTHEW R MARKIN 916 KING AVE TOMAH WI 54660 | 286-00692-0000 | 103 | | | | | 85.2 CONC. DRIVE | \$1,503.78 | \$3,309.39 | | | \$4,813.17 |

| Owner | Tax Parcel | Parcel Frontage | Curb & Gutter Assessable Length (ft.) | Long Side? | M-1, M-2, M-3 zoning? | Curb & Gutter Cost (\$12.23/L.F.) | Sidewalk Assessable Length (ft.) | Sidewalk Cost (\$17.65/L.F.) | Hot-Mix Asph. Cost (\$32.13/ front foot | Sewer /Water Lateral Cost (\$2319.04) /lot | Assessment Adjustment (for storm water easement) | Total |
|---|----------------|-----------------|---------------------------------------|------------|-----------------------|-----------------------------------|----------------------------------|------------------------------|---|--|--|--------------|
| LARRY BARBEAU FAMILY TRUST 1203 MCLEAN AVE TOMAH WI 54660 (for 1002 King Ave) | 286-00693-0000 | 103 | | | | | 85.1 CONC. DRIVE | \$1,502.02 | \$3,309.39 | | | \$4,811.41 |
| WADE CZARNIK ERICA CZARNIK 1008 KING AVE TOMAH WI 54660 | 286-00694-0000 | 103 | | | | | 84.9 CONC. DRIVE | \$1,498.49 | \$3,309.39 | | | \$4,807.88 |
| PAUL C STEELE RACHEL M STEELE 924 ALDERMAN ST TOMAH WI 54660 (for 802 E Monowau St) | 286-00695-0000 | 103.53 | | N | | | 103.53 ASPH. DRIVE | \$1,827.30 | \$3,326.42 | | | \$5,153.72 |
| E. Monroe Street (North side) DANIEL PAUL AND ROXANNA ANDRADE 717 KING AVENUE TOMAH WI 54660 | 286-00673-0000 | 140 | | Y | | | 58 CONC. DRIVE | \$1,023.70 | | | | \$1,023.70 |
| E. Monroe Street (South side) TESSA J. PRIESEL 809 KING AVENUE TOMAH WI 54660 | 286-00703-0000 | 140 | 70 | Y | | \$ 856.10 | 70 GRAV. DRIVE | \$1,235.50 | | | | \$2,091.60 |
| TOTALS | | | 1,379.92 | | | \$16,876.42 | | \$90,370.56 | \$101,926.32 | \$6,957.12 | | \$214,294.82 |

Brian R. Berquist, City Engineer