



AMENDED AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, April 26, 2023 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmhLVFEFb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,206751# US

Call to Order - Roll Call

Approve Minutes

[March Meeting Minutes](#)

Discussion Items

1. Elect Chair and Vice Chair
2. Airport Update
3. [Street Closure: 100 Block of E. Council](#)
4. [Driveway Permit: 240 Alyssa](#)
5. [Resolution for Standard Airport Lease](#)
6. Project Updates
7. Payment of Monthly Water & Sewer Bills
8. Departmental Reports
9. Director's Report

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, March 29, 2023 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

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Approve Minutes

February Minutes were amended as follows:

½ Ton for Water Dept.

- a) Two estimates received. 1) Gross Motors, Chevy 2024, 2.7, \$38,343. 2) Sleepy Hollow, Chevy 2023, 5.3, \$41,950.
- b) Motion made by DP, seconded by JG to approve the purchase from Gross Motor for the ~~2023~~ 2024 Chevy with the 2.7 motor. All ayes. Motion approved.

1st by DP, 2nd by MM. All ayes. Motion passed.

Call to Order - Roll Call

John Glynn (A), Dean Peterson (P) arrival at 5:38pm, Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (P), Mayor Mike Murray (P), Adam Gigous (P). Quorum Present. Also present, Director Kirk Arity and Brandy Leis.

Discussion Items

- 1) Airport Update
 - a) Everything looks good. May have to change vendors for fuel. Blacktop was put around city owned hanger. The last hanger has been rented out. Cleared out by approach. The City is hoping to purchase a brush cutter in the future. Would like to have a displaced threshold on the east end.
- 2) Street closure approval E. Council: Superior Ave to Kilbourn Ave
 - a) Motion made by AG, 2nd by DP to postpone the approval until more information is provided on why the closure is needed. All ayes. Motion passed.
- 3) Approval of placement of autistic signage at 618 Superior Ave
 - a) Motion by DP, 2nd by AG to purchase one sign and put on existing pole. All ayes. Motion passed.
- 4) Approval of Snow & Ice Control Policy
 - a) Motion made by AG, 2nd by DP to adopt the policy as written. All ayes. Motion passed.
- 5) Equipment bid approval.
 - a) Motion made by DP, 2nd by AG to approve the purchase of a Jeta Drive Head, Drive Tube & Impeller @ \$60,000. All ayes. Motion passed.
- 6) Approval of equipment purchases for an air compressor, snow blower, and brush cutter.
 - a) Motion made by MM, 2nd by DP to purchase compressor, snow blower and brush cutter all under budget and purchasing at the lowest bid. All ayes. Motion passed.

Minutes will be approved at April PWC meeting.

- 7) Approval of 2023 contract extension for City of Tomah sidewalk/curb & gutter
 - a) Motion by DP, 2nd by AG to approve 2023 pricing for contract with Wolf Concrete & Construction LLC. All ayes. Motion passed.
 - 8) Project Updates
 - a) Motion by MM, 2nd by DP to approve pay request to Gerke Excavating. All ayes. Motion passed.
 - b) HWY 12 & ET is on track to start roughly in June. The next section is from car wash to food pantry projected for 2024. Glendale Ave may be redone in 2026. Winnebago Park's blacktop will be fixed this year.
 - 9) Building Code/Violation Report
 - a) Reviewed by committee.
 - 10) Payment of Monthly Water & Sewer Bills
 - a) Sewer- 1st by AG, 2nd by DP to approve water bills as presented. All ayes. Motion approved.
 - b) Water-1st by AG, 2nd by DP to approve water bills as presented. All ayes. Motion approved.
 - 11) Departmental Reports
 - a) Sewer- The gas detector in the fermentation tank needed a pump replaced. 1.3 million gallons a day.
 - b) Water- Average daily pumping is 830,000 gallons. Florescent lights were replaced with energy saving bulbs. No leaks or main breaks.
 - c) Public Works- Painting stop and go lights, black. Patching potholes. New street signs are being put up. Helping Parks & Rec with rodeo grounds. Ordered salt-400 tons.
- Mayor Murray left at 6:36 P.M.*
- 12) Director Report
 - a) Working on a five-year plan. Discussing the need for a new Public Works shop in the future. Seal coating on Mclean, Washington to Council.

Adjourn 1st by DP, 2nd by AG at 6:45 PM. All ayes. Motion approved.

April 26th new Vice Chairman and Chairman will be voted on.

Submitted by: Kim Lambert

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Street Closure: 100 Block of E. Council

Summary and background information: (Appropriate documents attached)

Mr. Rick Eagan has added some information with regard to the closure. The purpose of the closure is partially safety with the patrons use of the public restrooms and additional parking for food trucks.

Fiscal Note:


<\$500

Recommendation:

Recommendation to follow from discussion



Director of Public Works
Kirk Arity



Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Driveway Permit Application: 240 Alyssa St

Summary and background information: (Appropriate documents attached)

Nathan Waage has requested a driveway of 37 feet in width.

Fiscal Note:

N/A

Recommendation:

I recommend the PW&C approve the permit application for a 37 foot driveway.



Director of Public Works
Kirk Arity



Date

Phone title for PWC May meeting

Submission information

Form: [Driveway Permit Application](#) [1]
Submitted by Visitor (not verified)
Mon, 04/24/2023 - 8:45am
107.127.39.8

Date: Mon, 04/24/2023

Property Owner Name:

Nathan Waege

Phone Number:

608-343-0657

Email:

wagz189@yahoo.com

Address of Driveway Location:

240 Alyssa St

Contractor Name:

Shane Adler - Adlers Decorative Concrete LLC

Contractor Number:

608-387-4385

Email:

adlersdecorative@gmail.com

Attach a Complete Plan:

[ef40ec22-4f19-4a97-939d-7040809eeecb.jpeg](#) [2]

Signature of Applicant (typed is ok)

Nathan Waege

Approval of the Public Works Director

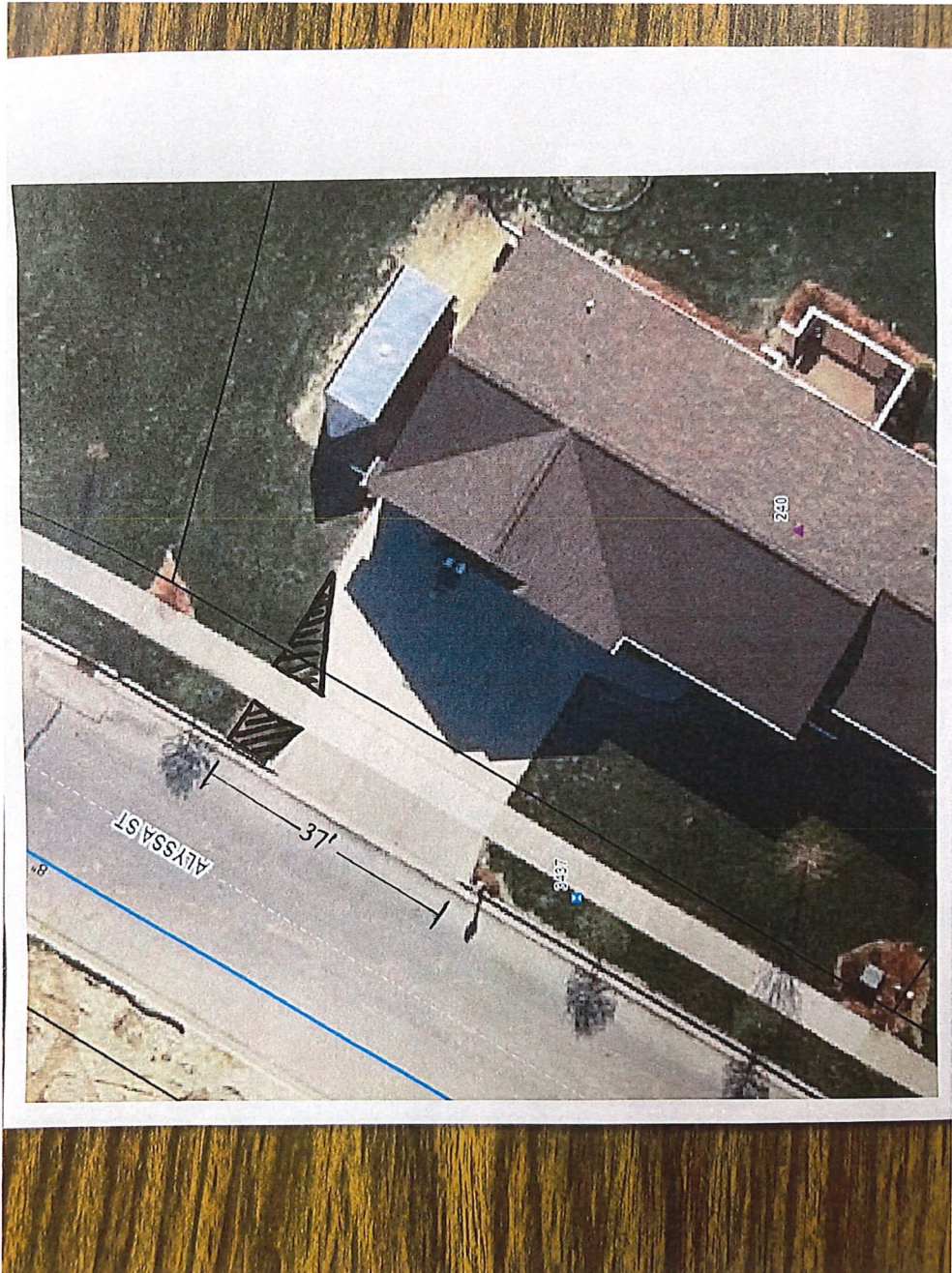
Signature

Date Permit Granted

Source URL: <https://www.tomahwi.gov/node/3984/submission/379>

Links

[1] <https://www.tomahwi.gov/publicworks/webform/driveway-permit-application> [2] <https://www.tomahwi.gov/system/files/webform/ef40ec22-4f19-4a97-939d-7040809eeecb.jpeg>



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Resolution for Standard Airport Lease

**Summary and background information:
(Appropriate documents attached)**

The proposed resolution would expedite airport hanger leases.

Fiscal Note:

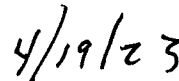
N/A

Recommendation:

I recommend the PW&C forward to the Committee of the Whole and City Council the resolution as presented for approval



Director of Public Works
Kirk Arity



Date

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ENTRY OF STANDARD AIRPORT LEASES
BY MAYOR AND CITY CLERK WITHOUT COUNCIL APPROVAL

WHEREAS, the City of Tomah owns and operates an airport known as the Bloyer Field and, in part, leases out existing hangers as well as land on which individuals build and maintain their own hangers;

WHEREAS, there are two (2) standard airport lease agreements, one for a hanger and the other for land, which are modified from time to time as to rental rate or other terms after review and approval by City Council; and

WHEREAS, under current procedure when there is a new tenant, the proposed tenancy must be put on hold until the next council meeting for approval of the standard lease agreement with the insert of the new tenant's name; and

WHEREAS, as a matter of efficiency, there is a desire to permit the Mayor and City Clerk to execute the already approved standard lease agreement(s) when the only change is the name of a new tenant.

NOW THEREFORE BE IT RESOLVED, the Mayor and City Clerk shall be authorized to enter into the standard airport lease agreements without further council approval when the only change is the name of a new tenant.

Dated this _____ day of April, 2023.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk