



## AGENDA FOR AMBULANCE COMMISSION

A Ambulance Commission meeting will be held on **Thursday, April 24, 2025 at 5:00 PM**  
in the **Public Safety Building 400 N. Glendale Ave., Tomah, WI.**

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### AGENDA

1. Call to Order
2. Discussion and handout of Parliamentary Training
- [3.](#) Approve Minutes of February 27, 2025 meeting
4. Persons desiring to be heard before the Commission
5. Director's Report
  - A. Staffing
  - B. Building and Grounds
  - C. Vehicle Update
  - D. Monthly Statistics and Invoices
6. Election of Vice Chair to replace the remaining term of Jerry Steele
7. Annual discussion and approval of service rates

### ADJOURNMENT

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



**Fire Chief Tim Adler**  
**Public Safety Director**

**Adam Robarge, CCTP**  
**Deputy EMS Chief**

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## **Ambulance Commission**

### **Meeting Minutes: February 27, 2025**

Date/Location of Meeting: February 27, 2025, Public Safety Building

Members in Attendance: Kerwin Greeno, Richard Yarrington, Joyce Stenklyft, Rick Murray, Brede Sorenson, Sandra Vierck, and Jeff Cram

Members Absent: None.

Others Present: Public Safety Director Tim Adler, Deputy EMS Chief Adam Robarge, and Public Safety Administrative Assistant Christi Anderson

Meeting called to order at 5:01 PM

- **Approve Minutes:** Motion made by Richard Yarrington, second by Joyce Stenklyft to approve the **October 30, 2024**, meeting minutes. Motion carried.
- **Persons Desiring to be Heard:** None.
- **Director's Report:**
  - Staffing
    - We are fully staffed.
    - We are holding interviews, looking to hire 3 full-time staff members and 3 or 4 part-time staff members.
    - With the addition of the new staff members, we will be able to staff 4 trucks.
  - Building Update
    - Project update was given.
    - We have a few final building fixes, nothing major.
  - Vehicle Update
    - Unit 267 went to the remount center on Tuesday February 25, 2025.
    - Everest's turn around time is approximately 3 to 4 months.
    - 2024 total mileage for all trucks was 140,775 up 6,000 miles from the year before, due to substantial increase in call volume.
  - Monthly statistics and invoices presented for September 2024.
    - **See Attached Director's Report.**
    - We continue to watch the utility bills as we have not had normal winters / summers.



- The city informed us on January 29, 2025, that there was an error found on our meter rates. We were being charged for 5/8” meter and should have been being billed for a 2” meter. This is going to cause a significant increase in our water and sewer bill.
  
- Motion made by Brede Sorenson, second by Jeff Cram to approve the Director’s Report. Motion carried.
  
- **Adjournment:**  
Motion made Richard Yarrington, second by Brede Sorenson to adjourn the meeting.

Meeting adjourned at 5:56 PM

Minutes Taken By: Public Safety Administrative Assistant Christi Anderson  
Minutes Typed By: Public Safety Administrative Assistant Christi Anderson  
Respectfully Submitted  
Public Safety Director Tim Adler