



## MEETING NOTICE

### AGENDA FOR LONG RANGE PLANNING COMMITTEE

A Long Range Planning Committee meeting will be held on  
**Tuesday, April 22, 2025 at 5:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

---

#### 1. AGENDA:

---

- A. Call to Order
- B. Roll Call
- C. [Anyone Desiring to Appear Before the Long Range Planning Committee](#)
- D. Election of Chairperson
- E. Election of Vice Chairperson
- F. Election of Secretary
- G. [Approval of 25 March 2025 Long Range Planning Committee Meeting Minutes](#)
- H. Operation Phoenix: Downtown Business Owners Forum
- I. Discussion: Development of Downtown Outdoor Dining Ordinance
- J. Discussion: Development of Amendment to Municipal Code Sec. 8-61: Housing of farm and exotic animals prohibited.
- K. Discussion: Downtown Master Plan Revision (Signs)
- L. Director's Report
- M. Economic Development Fund Update
- N. Discussion: Potential future agenda items
- O. Discussion: Strategic Zoning Rewrites
- P. Discussion: Audit of Available Land in Tomah

#### 2. NEXT MEETING DATE: 27 MAY 2025 AT 5:30PM

#### 3. ADJOURNMENT

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's office at 608-374-7420 x7420.



**RESOLUTION NO. 2007-11-13-33**

**RESOLUTION ESTABLISHING CITY OF TOMAH  
PUBLIC APPEARANCE POLICY**

**WHEREAS**, the Common Council of the City of Tomah has requested that a formal public appearance policy be established as follows:

For AGENDA items, citizens/taxpayers will only be allowed to speak when the item appears on the agenda. Council discussion will follow. Each regular Council agenda has a section which allows citizens to comment on NON-AGENDA items. No action can be taken on non-agenda items, and;

City residents and City taxpayers may address the Common Council. Non-City residents may address the Common Council upon majority vote of the Council members in attendance (or prior administrative permission granted by the Mayor, City Administrator or City Clerk).

Speakers are strongly encouraged to limit remarks to City of Tomah city government issues. (Failure to follow the Public Appearance Policy may result in a speaker forfeiting their right to speak and/or asked to leave the meeting.)

After the Mayor (or presiding officer) has recognized the speaker and asked him/her to go to the public podium, the following shall apply:

- The speaker must state his/her name, address and issue that will be addressed.
- Comments shall then be presented - decorum shall always be maintained using appropriate language, dignified behavior & non-abusive criticizing. Use of inappropriate, vulgar or abusive language is not permitted.
- Speakers shall remain at the public podium and shall not approach the Council members.
- Written information or visual exhibits intended for the Council shall be provided to the City Clerk for distribution upon approval of the Mayor (or presiding officer).
- The Council will not debate with the speaker, but may ask questions for clarification only. The Council can request that the issue be directed to

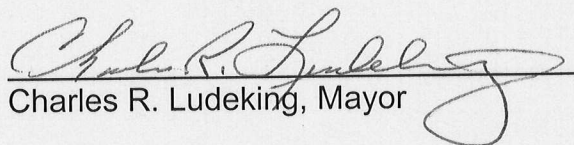


the appropriate staff or committee (done by City Administrator) for further review.

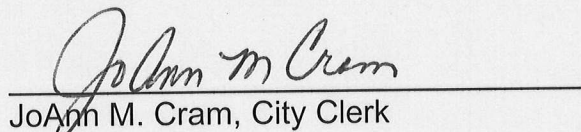
- Comments must not include personal attacks directed at any individual or group.
- Comments should be directed to the Council as a body—not to individual Council members, staff members or viewing audience.
- The Council may make exceptions to any of these guidelines by a majority vote of its members in attendance.

**NOW THEREFORE BE IT RESOLVED** that the Common Council of the City of Tomah hereby approves this public appearance policy effective immediately.

Dated this 13<sup>th</sup> day of November, 2007.

  
Charles R. Ludeking, Mayor

ATTEST:

  
JoAnn M. Cram, City Clerk

# LONG RANGE PLANNING COMMITTEE MINUTES MARCH 25<sup>TH</sup>, 2025

## AGENDA:

---

### **Call to Order - Roll Call**

A meeting of the Long-Range Planning Committee was held on 03/25/2025. The meeting was called to order by Eric Prise at 6:30 p.m. Roll call was taken. Present: Eric Prise, Paul Dwyer, Tina Thompson, and Travis Scholze. Absent: Jeffrey Holthaus, Pete Reichardt, and Shawn Zabinski. Quorum Reached. The meeting was held in the City Council Chambers at 819 Superior Ave. and was also held via Zoom and recorded. All motions are unanimously approved unless otherwise noted.

### **Approval of February 25, 2025 Long Range Planning Committee Meeting Minutes**

Motion by Scholze, second by Thompson, to approve the minutes of the February 25<sup>th</sup>, 2025 Long Range Planning Committee. Motion carried.

### **Discuss and Review Authorizing Ordinance and Authority of LRPC (Municipal Code 2-556 to 2-559)**

Director Morales brought up the City of Tomah's local ordinance to review the goals and purpose of the Long-Range Planning Committee. Prise stated that in the past, the LRPC would take its direction from the previous Building and Zoning Administrator. Morales encouraged members to focus on the supervision of the implementation of the City of Tomah Comprehensive Plan. He will be addressing action items in the Comprehensive Plan and Downtown Master Plan amendments and bringing them to the LRPC in future meetings.

### **Discussion of possible annexation of 23961 State Highway 16**

No annexation paperwork has been submitted to the city yet, but there has been an inquiry to staff about possible annexation of 23961 State Hwy 16 which currently resides in the Town of Tomah.

### **EDZ Monthly Update**

Morales gave the Committee an update on the current ongoing Economic Development projects. Operation Welcome Home focuses on housing in the city, Operation Phoenix focuses on downtown revitalization, and Operation Clean Tomah focuses on code enforcement.

### **Downtown Master Plan status update**

Vandewalle and Associates has built a Downtown Master Plan tracker and is working with staff to identify which items of the plan have been accomplished and which items are next for completion. Director Morales will be providing the updated tracker to the Long-Range Planning Committee monthly.

### **Discussion of potential future agenda items**

Scholze suggested that the LRPC review the article in the Municipality magazine this month regarding TID affordable housing extension. He opined the city's potential plan for TID closure could change with more information.

### **NEXT MEETING DATE: Tuesday, April 22, 2025 at 5:30 p.m.**

The next LRPC meeting will be on Tuesday, April 22, 2025 at 5:30 p.m.

## **ADJOURNMENT**

**Long Range Planning Committee – March 25, 2025**

Motion by Dwyer, second by Thompson, to adjourn. The meeting adjourned at 6:21 p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk

To be approved April 22, 2025