



AGENDA FOR PUBLIC WORKS & UTILITIES - AMENDED

A Public Works & Utilities - Amended meeting will be held on **Wednesday, November 19, 2025**
at 5:30 PM
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,*,206751# US

Call to Order - Roll Call

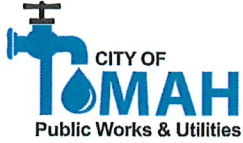
Approve Minutes

Discussion Items

1. Airport Update
2. [Approval: Sewer Rate Increase](#)
3. [Approval: Additional Stop Signs on Clark St. at W Monroe St. & Oak Ave at W Monroe St.](#)
4. Project Updates
5. [Approval: Pay Request - 2025 Lake Tomah Forebay Cleaning](#)
6. Payment of Monthly Water & Sewer Bills
7. Departmental Reports
8. Director's Report
9. Set Next Meeting Date - December 17, 2025

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval: Sewer Rate Increase

Summary and background information: (Appropriate documents attached)

Sewer rates have not increased in over 7 years, remaining at \$7.00 per 100 cu. ft. Due to rising costs and inflation, it is necessary to increase the sewer rate.

Fiscal Note:

Recommendation:

Recommendation to increase the sewer rate by 3% in 2026.

A handwritten signature in black ink, appearing to read "Brandy Leis".

Director of Public Works & Utilities
Brandy Leis

A handwritten date "11/12/25" in black ink.

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval: Additional Stop Signs on Clark St at W Monroe St. & Oak Ave at W Monroe St.

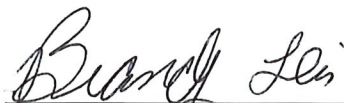
Summary and background information: (Appropriate documents attached)

Due to the cut in crossing guards, the School District is asking for the city to place stop signs at the two intersections on Clark St at W Monroe St. and Oak Ave at W Monroe St. If approved, they would impact east and westbound traffic, as there are currently stop signs on Oak Ave and Clark St. This would create a 4 way stop to slow traffic and allow pedestrians to cross the street safely.

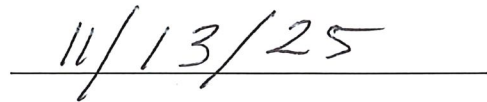
Fiscal Note:

Recommendation:

Recommendation is to approve the additional stop signs.

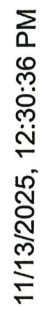


Director of Public Works & Utilities
Brandy Leis



Date

Item 3.



Contractor's Application for Payment

Owner: City of Tomah
Engineer: Town & Country Engineering, Inc.
Contractor: Gerke Excavating, Inc.
Project: _____

Owner's Project No.: _____
Engineer's Project No.: TO 149
Contractor's Project No.: _____

Application No.: 2 **Application Date:** 11/11/2025
Application Period: From 10/14/2025 to 11/11/2025

1. Original Contract Price	\$ 356,443.00
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 356,443.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 258,056.00
5. Retainage	
a. <u>2.5%</u> X <u>\$ 258,056.00</u> Work Completed	\$ 6,451.40
b. <u>5.0%</u> X _____ Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 6,451.40
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 251,604.60
7. Less previous payments (Line 6 from prior application)	\$ 200,758.75
8. Amount due this application	\$ 50,845.85
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 104,838.40

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

Contractor: Gerke Excavating Inc
Signature: [Signature] **Date:** 11/11/25

Recommended by Engineer

By: Nicholas Derrane [Signature]
Title: Project Engineer
Date: 11-11-2025

Approved by Owner

By: _____
Title: _____
Date: _____

Approved by Funding Agency

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Tomah
 Engineer: Town & Country Engineering, Inc.
 Contractor: Gerke Excavating, Inc.
 Project: 2025 Lake Tomah Forebay Cleaning

Owner's Project No.
 Engineer's Project No. TO 149
 Contractor's Project No.

Application No.: 2

From 10/14/2025 to 11/11/2025

Application Date: 11/11/2025

A	B	C	D	E	F			G	H	J	K	L
Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (H) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
Original Contract												
0												
BASE BID												
1	Excavation and Disposal of Lake Tomah Forebay Sediment	1	lump sum	\$ 271,565.00	\$ 271,565.00	0.10	\$ 27,156.50	0.75	\$ 203,673.75	\$ 203,673.75	75%	\$ 67,891.25
2	Clearing and Grubbing	1	lump sum	\$ 6,580.00	\$ 6,580.00		\$ -	1.00	\$ 6,580.00	\$ 6,580.00	100%	\$ -
3	Site Restoration	1	lump sum	\$ 40,661.00	\$ 40,661.00	0.25	\$ 10,165.25	0.25	\$ 10,165.25	\$ 10,165.25	25%	\$ 30,495.75
4	Erosion Control	1	lump sum	\$ 37,637.00	\$ 37,637.00	0.25	\$ 9,409.25	1.00	\$ 37,637.00	\$ 37,637.00	100%	\$ -
	Original Contract Totals			\$ 356,443.00	\$ 356,443.00		\$ 46,731.00		\$ 258,056.00	\$ 258,056.00	72%	\$ 98,387.00
Change Orders												
		-	-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
		-	-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
		-	-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
	Change Order Totals			\$ -	\$ -		\$ -		\$ -	\$ -		\$ -
Original Contract and Change Orders												
	Project Totals			\$ 356,443.00	\$ 356,443.00		\$ 46,731.00		\$ 258,056.00	\$ 258,056.00	72%	\$ 98,387.00