

AGENDA FOR COMMITTEE OF THE WHOLE (AMENDED)

A Committee of the Whole (Amended) meeting will be held on **Monday, December 08, 2025 at**6:30 PM

in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Join Zoom Meeting:

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

CALL TO ORDER:

- 1. Pledge of Allegiance
- 2. Roll Call

APPROVAL OF THE MINUTES:

3. Approval of Minutes from November 10, 2025

ACCEPTANCE OF REPORTS:

- 4. City Administrator Monthly Report
- 5. City Clerk Monthly Report
- 6. City Treasurer Monthly Report
- 7. Expenditures with Comparison to Budget
- 8. Cash and Investments Schedule
- 9. Parks and Recreation Monthly Report
- 10. Police Department Monthly Report
- 11. Public Safety Monthly Report
- 12. Public Works & Utilities Monthly Report
- 13. Senior & Disabled Services Department Monthly Report
- 14. Tomah Public Library Monthly Report
- <u>15.</u> Zoning Department Monthly Report
- 16. Greater Tomah Area Chamber of Commerce Monthly Report
- 17. Tomah Public Housing Authority Monthly Report

GENERAL:

- 18. Approval: Secondhand Article Dealer License Application for ecoATM, LLC
- 19. Approval: Resolution for the Payment of Monthly Bills

Committee of the Whole (Amended) - December 08, 2025

- <u>20.</u> Approval: 2025 Exercise of Options Public Transit Third Year Between City of Tomah and Abby Vans, Inc.
- 21. Approval: 2026 City of Tomah Organizational Chart and Command Relationships
- 22. Approval: 2026 City of Tomah Official Employee Position Count
- 23. Approval: Job Description for Captain in the Tomah Area Ambulance Service
- 24. Approval: Job Description for Lieutenant in the Tomah Area Ambulance Service
- 25. Approval: Ordinance Fee Schedule

ADJOURN

- 26. (1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:
- (b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held:
- -Allegations of the misuse of funds by a city employee requiring an administrative investigation and possible disciplinary action.
- -Considering the discipline of a public employee for neglect of duty.
- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:
- -Continued consideration the purchase of Property A, Property B, and/or Property C.

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR NOVEMBER 10, 2025, COMMITTEE OF THE WHOLE MEETING

Call to Order:

The meeting was called to order by Council President John Glynn at 6:30 p.m. Following the Pledge of Allegiance, roll call of committee members was taken. Present: J. Glynn, Paul Dwyer, Nellie Pater, Shawn Zabinski, Patrick Devine, Richard Yarrington, Travis Scholze, Dean Peterson, and Mitchell Koel. Absent: None. Also present: Nicole Jacobs, Nick Morales, Joe Protz, Brandy Leis, Penny Precour, Pam Buchda, Tim Adler, Justin Derhammer, and Eric Pederson. All motions are unanimously approved unless otherwise noted. The meeting was available via Zoom and recorded by Hagen Sports Network.

Approval of Minutes from October 13, 2025:

Motion by M. Koel, second by S. Zabinski, to approve the meeting minutes from October 13, 2025. Motion carried.

Acceptance of Monthly Reports:

Motion by S. Zabinski, second by T. Scholze, to accept the following reports:

City Administrator Monthly Report

City Clerk Monthly Report

City Treasurer Monthly Report

Expenditures with Comparison to Budget

Cash and Investments Schedule

Parks and Recreation Monthly Report

Police Department Monthly Report

Public Safety Monthly Report

Public Works & Utilities Monthly Report

Senior & Disabled Services Department Monthly Report

Tomah Public Library Monthly Report

Zoning Department Monthly Report

Greater Tomah Area Chamber of Commerce Monthly Report

Tomah Public Housing Authority Monthly Report

S. Zabinski made a comment that she would like to see all the department heads attend the meetings in person as opposed to attending via Zoom. Morales asked for clarification and added there weren't any unauthorized absences. R. Yarrington had additional questions for Treasurer Derhammer regarding his budget to comparison report, particularly about revenues to date. T. Scholze made a comment about training for elected officials, indicating it is something he felt this body and city has needed. N. Morales explained that staff is developing an annual plan for 2026 regarding a deliberate training event, which will occur after the April election for new committee members as well as annual refresh training for any sitting members. M. Koel said he felt Public Works did an excellent job on the project on Kilbourn. Motion carried.

General:

Approval: Resolution for Payment of Monthly Bills

Motion by R. Yarrington, second by S. Zabinski, to recommend the Council approve the Resolution for Payment of Monthly Bills in the amount of \$1,703,026.64. Motion carried.

Approval: Application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License Renewal for Elmer W. Grassman Post No 201 DBA Tomah American Legion Post 201 at 800 Wisconsin Ave., Tomah, WI

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Motion by P. Dwyer, second by T. Scholze, to recommend the Council approve the Application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License Renewal for Elmer W. Grassman Post No 201 DBA Tomah American Legion Post 201 at 800 Wisconsin Ave., Tomah, WI. Motion carried.

Approval: Application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License for FushCo, LLC DBA Brick Sip Haus at 800 Superior Ave., Tomah, WI

Motion by M. Koel, second by N. Pater, to recommend the Council approve the Application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License for FushCo, LLC DBA Brick Sip Haus at 800 Superior Ave., Tomah, WI. Motion carried.

Approval: Application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License Transfer for Cancun Bay LTD from 1422 Superior Ave to 701 E Clifton St Suite #2.

Motion by P. Dwyer, second by S. Zabinski, to recommend the Council approve the application of Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License Transfer for Cancun Bay LTD from 1422 Superior Ave to 701 E Clifton St Suite #2. Motion carried.

Approval: Application of Reserve Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License for Panchos LLC at 1422 Superior Ave., Tomah, WI.

Motion by S. Zabinski, second by N. Pater, to recommend the Council approve the application of Reserve Class "B" Beer Fermented Malt Beverage License and "Class B" Liquor License for Panchos LLC at 1422 Superior Ave., Tomah, WI. Motion carried.

Approval: Secondhand Article & Jewelry Dealer Licenses application for Antique Mall of Tomah

Motion by R. Yarrington, second by S. Zabinski, to recommend the Council approve the secondhand article & jewelry dealer licenses application for Antique Mall of Tomah. Motion carried.

Adjourn:

Adjourn to Closed session Pursuant to Wis Stat § 19.85(1):

Motion by P. Dwyer, second by N. Pater, to adjourn to closed session under Wis Stat § 19.85(1) as listed on the agenda. Motion carried. Meeting adjourned to closed session at 6:46 p.m.

- (1) Any meeting of a governmental body, upon motion duly made and carried, may be convened in closed session under one or more of the exemptions provided in this section. The motion shall be carried by a majority vote in such manner that the vote of each member is ascertained and recorded in the minutes. No motion to convene in closed session may be adopted unless the chief presiding officer announces to those present at the meeting at which such motion is made, the nature of the business to be considered at such closed session, and the specific exemption or exemptions under this subsection by which such closed session is claimed to be authorized. Such announcement shall become part of the record of the meeting. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session. A closed session may be held for any of the following purposes:
- (b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held:

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- -Allegations of the misuse of funds by a city employee requiring the initiation of an administrative investigation and possible discipline at a future date.
- (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:
- -Considering the purchase of Property A, Property B, and/or Property C.
- (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
- -Suspected room tax evasion by a corporation.
- (3) Nothing in this subchapter shall be construed to authorize a governmental body to consider at a meeting in closed session the final ratification or approval of a collective bargaining agreement under subch. I, IV, or V of ch. 111 which has been negotiated by such body or on its behalf:
- -Deliberation regarding the proposed Collective Bargaining Agreement for the Ambulance Employee Union 2026-2027 contract

Reconvene to Open Session and Approval of Ambulance Union Contract for 2026-2027

Motion by T. Scholze, second by M. Koel, to reconvene to open session at 8:12 p.m. Motion carried.

Motion by M. Koel, second by S. Zabinski, to table any decision regarding the approval of the Ambulance Union contract for 2026-2027 until the November City Council meeting. Motion carried.

Adjourn:

Motion by P. Dwyer, second by D. Peterson, to adjourn the meeting at 8:13 p.m. Motion carried

Respectfully submitted,

Nicole Jacobs, City Clerk

Item 4.

City Administrator

City Budget and Finances:

- 2026 Budget Planning Plan-To-Plan
 - 15 Dec Lake District amendment
 - 15 Dec Capital Improvement Plan amendment with reimbursement resolution
 - 15 Dec Enter budget into Caselle
 - 15 Dec Department heads submit Mission and Goals sheets for budget book
 - 16 Dec Tax bills prepped
 - 17 Dec Tax bills mailed
 - 18 Dec Budget books printed and compiled
 - 22 Dec FY26 payroll update (step increases, longevity adjustments, other stipends, etc.)
 - 30 Dec End of year reconciliations

City Administration:

- Local 127 Collective Bargaining Agreement
- 2026 Organizational Chart and Command Relationships
- 2026 Position Count
- City Fee Schedule Amendments
- Develop Annual Training Plan (elected officials, dept heads, all employees)
- Job Description Review and Amendments
- Employee Morale Events Planning

City Operations (Past Month):

- 4 Nov Police budget review, business recruitment meeting, ambulance budget review, Senior and Disabled Services Board meeting
- 5 Nov Amtrak ribbon cutting ceremony
- 6 Nov Joint Review Board preparation meeting, Senior and Disabled Service budget review, Planning Commission
- 10 Nov Budget review
- 12 Nov Assessor
- 13 Nov Monroe County EDT Committee
- 14 Nov Habitat For Humanity
- 17 Nov Private property owner meeting

City Operations (Past Month):

- 18 Nov Joint Review Board
- 19 Nov 5-Year Capital Improvement Plan
- 20 Nov WCMA Region 4 meeting
- 21 Nov Budget resolution review
- 24 Nov Budget resolution review
- 25 Nov Ethics training, property owner meeting



CITY CLERK – MONTHLY REPORT DECEMBER 2025

ELECTIONS

- In November, the Clerk's office published a Type A notice of Spring Election for municipal offices.
- The list of election workers is being presented to the Council this month for approval. This year, the clerk's office sent out 86 interest letters and applications to individuals. We have 35 individuals wanting to serve as election workers, nine who were no longer interested in serving, and 42 that did not respond.
- Pursuant to Wis. Stat 7.30, the clerk's office received a list from the Republican Party of Monroe County for the purposes of nominating Republican Election Inspectors. No list was received from the Democratic Party of Monroe County. The deadline for the parties to submit their lists was November 30.
- Municipal clerks are required by state law to take and report a minimum of six hours of election training
 every two years to the Wisconsin Elections Commission. Clerk Jacobs has completed her required hours
 to become recertified.
- December 1 was the first day for candidates to begin circulating nomination papers for the 2026 Spring Election. The deadline to file candidacy papers is January 6, 2026. The deadline for any incumbents not seeking reelection to file Notification of Noncandidacy is December 26, 2025.

CLERK'S OFFICE UPDATES

- License renewals for second-hand dealer licenses, taxi drivers' licenses, and taxicab licenses all expire at the end of this month. The clerk's office has been working through these renewals.
- This past month, the clerk's office assisted with the Joint Review Board annual meeting, the Lake Protection and Rehabilitation District annual meeting, the Budget Workshop, and the Common Council Annual Budget Hearing.
- Recruitment to refill the vacant Deputy Clerk position has been completed. There was a total of 39 applicants and HR conducted phone interviews with nearly 10 candidates. In-person interviews of four candidates were then conducted by HR and Clerk Jacobs. The new Deputy Clerk, Michelle Sorenson, began late last week with the City of Tomah.

Submitted by: Nicole Jacobs, City Clerk

December 3, 2025



Treasurer's Report

December 2025

Budget

The current activities happening this month is the production of the budget books & Preparing the budget into the accounting system. Administration and Treasurer's Office are working together to get these completed.

Economic Development

Nothing at this time.

Financial Planning

Treasurer's Office is working with departments that need to get the final items in for their capital projects for 2025. Treasurer is working with Public Works & Utilities to finalize applications for 5311 Grant Funding for Mass Transit.

Justin Derhammer

December 8, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	TAXES					
01-41110	GENERAL PROPERTY TAXES	.00	.00	3,740,752.00	3,740,752.00	.0
01-41140	MOBILE HOME FEES	102,085.22	102,085.22	110,000.00	7,914.78	92.8
01-41220	SALES TAX DISCOUNT	.00	.00	100.00	100.00	.0
01-41225	VEHICLE REGISTRATION REVENUE	5,941.25	5,941.25	6,000.00	58.75	99.0
01-41310	LIEU TAX-MUNICIPAL OWED UTIL	114.00	114.00	350,000.00	349,886.00	.0
01-41320	LIEU TAX-TAX EXEMPT ENTITIES	38,334.15	38,334.15	40,000.00	1,665.85	95.8
01-41810	INTEREST ON DELINQUENT RE TAX	11,925.05	11,925.05	25,000.00	13,074.95	47.7
	TOTAL TAXES	158,399.67	158,399.67	4,271,852.00	4,113,452.33	3.7
	SPECIAL ASSESSMENTS					
01-42300	STREETS SPEC ASMT	108,156.80	108,156.80	.00	(108,156.80)	.0
01-42400	CURB & GUTTER SPEC ASMT	95,834.97	95,834.97	.00	(95,834.97)	.0
01-42500	SIDEWALK-SPEC ASMT	150,474.95	150,474.95	.00	(150,474.95)	.0
	TOTAL SPECIAL ASSESSMENTS	354,466.72	354,466.72	.00	(354,466.72)	.0
	FEDERAL & STATE GRANTS					
01-43213	FEDERAL GRANTS-LAW ENF OTHER	17,246.77	17,246.77	1,800.00	(15,446.77)	958.2
01-43410	STATE SHARED REVENUE	679,365.91	679,365.91	2,452,706.24	1,773,340.33	27.7
01-43420	STATE FIRE INSURANCE REVENUE	.00	.00	46,500.00	46,500.00	.0
01-43521	STATE GRANTS-LAW ENF IMPROV	2,136.00	2,136.00	.00	(2,136.00)	.0
01-43523	GEN GRANT-OTHER LAW ENFORC	341.04	341.04	5,000.00	4,658.96	6.8
01-43531	STATE GRNT-LOCAL TRANSPORT AID	979,420.77	979,420.77	798,308.00	(181,112.77)	122.7
01-43610	STATE PMT MUNICIPAL SERVICES	.00	.00	15,000.00	15,000.00	.0
01-43620	LIEU TAX-STATE CONSERV LANDS	.00	.00	250.00	250.00	.0
	TOTAL FEDERAL & STATE GRANTS	1,678,510.49	1,678,510.49	3,319,564.24	1,641,053.75	50.6
	LICENSES & PERMITS					
01-44100	BUSINESS & OCCUP LICENSES	46,780.43	46,780.43	40,000.00	(6,780.43)	117.0
01-44200	NON-BUSINESS LICENSES	1,545.00	1,545.00	2,000.00	455.00	77.3
01-44300	BUILDING PERMITS & INSPECTION	79,527.21	79,527.21	100,000.00	20,472.79	79.5
01-44400	ZONING PERMITS & FEE	1,375.00	1,375.00	450.00	(925.00)	305.6
01-44500	FIRE PERMIT FEES	.00	.00	1,500.00	1,500.00	.0
01-44900	OTHER REG PERMITS & FEES	200.00	200.00	200.00	.00	100.0
	TOTAL LICENSES & PERMITS	129,427.64	129,427.64	144,150.00	14,722.36	89.8

FINES 01-45100 LAW & ORDINANCE VIOLATIONS 01-45221 GEN JUDGEMENT-LAW ENF EQUIP&P 60.00 60.00 100.00 40.00 60.00 01-45223 JUDGEMENT-LAW ENF EQUIP&P 60.00 60.00 100.00 40.00 60.00 01-45223 JUDGEMENT-OTHER EQUIP & PROP 462.44 462.44 50.00 (412.44) 924.9 TOTAL FINES 96.552.00 96.552.00 160.150.00 63.598.00 60.3 PUBLIC CHARGES 01-46100 GEN GOVT PUBLIC CHARGE 8.117.76 8.117.76 5.000.00 (3.117.76) 162.4 01-46210 LAW ENFORCEMENT FEES 6.621.34 6.621.34 4.000.00 (2.621.34) 165.5 01-46220 FIRE DEPARTMENT FEES 5.700.00 5.700.00 5.000.00 (700.00) 114.01 01-46210 WEIGHTS & MEASURES FEES 50.00 50.00 3.000.00 (700.00) 14.01 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3.000.00 (700.00) 1.01 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3.000.00 (1.957.15) 90.2 01-46340 AIRPORT CHARGES 18.042.85 18.042.85 18.042.85 20.000.00 (1.957.15) 90.2 01-46340 AIRPORT CHARGES 18.042.85 18.042.85 20.000.00 (1.957.15) 90.2 01-46430 REFUSE & GARR REVENUE 4.217.70 4.217.70 4.000.00 (2.17.70) 105.4 01-46315 RECYCLING REVENUE 70.00 70.00 70.00 630.00 10.0 01-464721 RECREATION PARK 101.710.90 101.710.90 77.000 (2.105.84) 108.4 01-46729 PARK SPACE FEES 9.39.34.60 39.534.60 55.000.00 15.000.00 10.46712 RECREATION PARK 101.710.90 101.710.90 77.000 5.000.00 10.00 11.46712 PARK SPACE FEES 9.00 0.000.00 0.00 0.00 0.00 0.00 0.00			PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
O1-45221 GEN JUDGEMENT-LAW ENF EQUIP& PROP 462.44 462.44 50.00 410.00 60		FINES					
TOTAL FINES 96,552.00 96,552.00 160,150.00 412.44 924.9	01-45100	LAW & ORDINANCE VIOLATIONS	96,029.56	96,029.56	160,000.00	63,970.4	4 60.0
PUBLIC CHARGES 01-46100 GEN GOVT PUBLIC CHARGE 8,117.76 8,117.76 5,000.00 (3,117.76) 162.4 01-46210 LAW ENFORCEMENT FEES 6,621.34 6,621.34 4,000.00 (2,621.34) 165.5 01-46220 FIRE DEPARTMENT FEES 5,700.00 5,000.00 (700.00) 114.0 01-46230 AMBULANCE FEES 5,000.00 5,000.00 (700.00) 10.0 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3,500.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES 0.0 0.0 0.0 5,000.00 (700.00) 10.0 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3,000.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES 0.0 0.0 0.0 5,000.00 5,000.00 50.00 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3,000.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES 18,042.85 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46430 REFUSE & GARB REVENUE 70.00 70.00 700.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 0.0 (260.00) 0.0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PARK 101,710.90 101,710.90 87,500.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.83 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 .00 5,000.00 5,000.00 0.0 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) 0.0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 77,000.00 7,562.13 90.2	01-45221	GEN JUDGEMENT-LAW ENF EQUIP&P	60.00	60.00	100.00	40.0	0 60.0
PUBLIC CHARGES 01-46100 GEN GOVT PUBLIC CHARGE	01-45223	JUDGEMENT-OTHER EQUIP & PROP	462.44	462.44	50.00	(412.4	4) 924.9
01-46100 GEN GOVT PUBLIC CHARGE 8,117.76 8,117.76 5,000.00 (3,117.76) 162.4 01-46210 LAW ENFORCEMENT FEES 6,621.34 6,621.34 4,000.00 (2,621.34) 165.5 01-46220 FIRE DEPARTMENT FEES 5,700.00 5,700.00 5,000.00 (700.00) 114.0 01-46230 AMBULANCE FEES 5,000 50.00 50.00 .00 (50.00) .0 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 50.00 3,500.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES .0.0 0.0 50,000.00 50,000.00 50,000.00 .0 01-46240 AIRPORT CHARGES 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,000.00 (217.70) 105.4 01-46430 REFUSE & GARB REVENUE 70.00 70.00 70.00 630.00 10.0 01-46440 WEIGH REVENUE 70.00 70.00 70.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 15,465.40 71.9 01-46729 PARK SPACE FEES .0.0 .0.0 .0.0 5,000.00 5,000.00 .0 01-46720 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46720 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46721 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46722 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46723 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46729 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46729 PARK SPACE FEES .0.0 .0.0 5,000.00 5,000.00 5,000.00 .0 01-46720 PARK SPACE FEES .0.0 5,000.00 5,0		TOTAL FINES	96,552.00	96,552.00	160,150.00	63,598.0	0 60.3
01-46210		PUBLIC CHARGES					
01-46220 FIRE DEPARTMENT FEES 5,700.00 5,700.00 5,000.00 (700.00) 114.0	01-46100	GEN GOV'T PUBLIC CHARGE	8,117.76	8,117.76	5,000.00	(3,117.7	6) 162.4
01-46230 AMBULANCE FEES 50.00 50.00 .00 (50.00) .0 01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3,500.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES .00 .00 50,000.00 50,000.00 .0 01-46340 AIRPORT CHARGES 18,042.85 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46435 RECYCLING REVENUE 70.00 70.00 70.00 70.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 50,000.0 5,0	01-46210	LAW ENFORCEMENT FEES	6,621.34	6,621.34	4,000.00	(2,621.3	4) 165.5
01-46240 WEIGHTS & MEASURES FEES 50.00 50.00 3,500.00 3,450.00 1.4 01-46310 STREETS MAINTENANCE CHARGES .00 .00 50,000.00 50,000.00 .0 01-46340 AIRPORT CHARGES 18,042.85 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46435 RECYCLING REVENUE 70.00 70.00 700.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 14,210.90 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 50,000.00 5,000.00	01-46220	FIRE DEPARTMENT FEES	5,700.00	5,700.00	5,000.00	(700.0	0) 114.0
01-46310 STREETS MAINTENANCE CHARGES .00 .00 50,000.00 50,000.00 .0 01-46340 AIRPORT CHARGES 18,042.85 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46435 RECYCLING REVENUE 70.00 70.00 70.00 70.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 .00 260.00) .0 (260.00) .0 (260.00) .0 .0 260.00) .0 .0 260.00) .0 .0 .2,105.84) 10.84 .0 .0 .0 .2,105.84) 10.84 .0	01-46230	AMBULANCE FEES	50.00	50.00	.00	(50.0	.0
01-46340 AIRPORT CHARGES 18,042.85 18,042.85 20,000.00 1,957.15 90.2 01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46435 RECYCLING REVENUE 70.00 70.00 70.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46729 PARK SPACE FEES .00 .00 5,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 50,000.00 50,000.00 50,000.00 50,000.00 63,378.03 82.5 OTHER GOVERNMENT CHARGES 573.12 573.12	01-46240	WEIGHTS & MEASURES FEES	50.00	50.00	3,500.00	3,450.0	0 1.4
01-46430 REFUSE & GARB REVENUE 4,217.70 4,217.70 4,000.00 (217.70) 105.4 01-46435 RECYCLING REVENUE 70.00 70.00 70.00 700.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46729 PARK SPACE FEES .00 .00 5,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 O1-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,43	01-46310	STREETS MAINTENANCE CHARGES	.00	.00	50,000.00	50,000.0	0. 0
01-46435 RECYCLING REVENUE 70.00 70.00 700.00 630.00 10.0 01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 <	01-46340	AIRPORT CHARGES	18,042.85	18,042.85	20,000.00	1,957.1	5 90.2
01-46440 WEED & NUISANCE CONTROL 260.00 260.00 .00 (260.00) .0 01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 5 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46430	REFUSE & GARB REVENUE	4,217.70	4,217.70	4,000.00	(217.7	0) 105.4
01-46720 PARKS 27,105.84 27,105.84 25,000.00 (2,105.84) 108.4 01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46435	RECYCLING REVENUE	70.00	70.00	700.00	630.0	0 10.0
01-46721 RECREATION PARK 101,710.90 101,710.90 87,500.00 (14,210.90) 116.2 01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 573.12 .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46440	WEED & NUISANCE CONTROL	260.00	260.00	.00	(260.0	.0
01-46722 AQUATIC CENTER 39,534.60 39,534.60 55,000.00 15,465.40 71.9 01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46720	PARKS	27,105.84	27,105.84	25,000.00	(2,105.8	4) 108.4
01-46723 RECREATION PROGRAMS 39,840.98 39,840.98 40,000.00 159.02 99.6 01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 .0 OTHER GOVERNMENT CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46721	RECREATION PARK	101,710.90	101,710.90	87,500.00	(14,210.9	0) 116.2
01-46729 PARK SPACE FEES .00 .00 5,000.00 5,000.00 .0 TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46722	AQUATIC CENTER	39,534.60	39,534.60	55,000.00	15,465.4	0 71.9
TOTAL PUBLIC CHARGES 251,321.97 251,321.97 304,700.00 53,378.03 82.5 OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 573.12 00 (573.12) 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2	01-46723	RECREATION PROGRAMS	39,840.98	39,840.98	40,000.00	159.0	2 99.6
OTHER GOVERNMENT CHARGES 01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 77,000.00 7,562.13 90.2	01-46729	PARK SPACE FEES	.00	.00	5,000.00	5,000.0	0. 0
01-47320 PUBLIC SAFETY CHARGE-MEG 573.12 573.12 .00 (573.12) .0 01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 77,000.00 7,562.13 90.2		TOTAL PUBLIC CHARGES	251,321.97	251,321.97	304,700.00	53,378.0	3 82.5
01-47321 PUBLIC SAFETY CHARGE-SCHL RES 69,437.87 69,437.87 77,000.00 7,562.13 90.2		OTHER GOVERNMENT CHARGES					
	01-47320	PUBLIC SAFETY CHARGE-MEG	573.12	573.12	.00	(573.1	2) .0
TOTAL OTHER COVERNMENT CHARGES 70 010 90 70 010 90 77 000 00 6 989 01 90 9	01-47321	PUBLIC SAFETY CHARGE-SCHL RES	69,437.87	69,437.87	77,000.00	7,562.1	3 90.2
1017A 0111EN 00VENTIVIENT GHANGEO 10,00.00 0,000.00 0,000.01 30.0		TOTAL OTHER GOVERNMENT CHARGES	70,010.99	70,010.99	77,000.00	6,989.0	1 90.9

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTEREST & MISCELLANEOUS REVEN					
01-48110	INTEREST INCOME	.00	.00	175,000.00	175,000.00	.0
01-48130	INT-SPEC ASSESS & SPEC CHARGES	10.00	10.00	1,000.00	990.00	1.0
01-48200	GENERAL RENT	12,765.32	12,765.32	16,000.00	3,234.68	79.8
01-48301	SALE-LAW ENFORCE EQUIPMENT	12,000.66	12,000.66	10,000.00	(2,000.66)	120.0
01-48309	GEN SALE-OTHER EQUIP/PROP	119,750.00	119,750.00	.00	(119,750.00)	.0
01-48420	GEN INS RECOVERIES-LAW ENF	2,500.00	2,500.00	.00	(2,500.00)	.0
01-48430	GEN INS RECOVERIES-HWY EQUIP	2,500.00	2,500.00	.00	(2,500.00)	.0
01-48440	INS RECOVERIS-OTHER EQUIP&PROP	4,408.14	4,408.14	.00	(4,408.14)	.0
01-48502	DONATIONS-GRANTS ANDRES/EARLE	6,000.00	6,000.00	.00	(6,000.00)	.0
01-48900	OTHER MISCELLANEOUS	28,217.55	28,217.55	20,000.00	(8,217.55)	141.1
01-48901	ED REVENUE	.00	.00	24,126.82	24,126.82	.0
01-48903	ED LOAN INT REPAYMENT	.00	.00	2,440.00	2,440.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	188,151.67	188,151.67	248,566.82	60,415.15	75.7
	TRANSFERS IN					
01-49200	TRANSFER FROM OTHER FUNDS	.00	.00	144,000.00	144,000.00	.0
01-49300	FUND BALANCE APPLIED	.00	.00	29,475.00	29,475.00	.0
	TOTAL TRANSFERS IN	.00	.00	173,475.00	173,475.00	.0
	TOTAL FUND REVENUE	2,926,841.15	2,926,841.15	8,699,458.06	5,772,616.91	33.6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEGISLATIVE EXPENSES					
01-51100-1100	LEGISLATIVE SAL-MANAGERIAL	26,400.0	26,400.00	32,000.00	5,600.00	82.5
01-51100-1320	LEGISLATIVE SOCIAL SECURITY	2,020.0	2,020.00	2,448.00	428.00	82.5
01-51100-2230	LEGISLATIVE UTIL-TELEPHONE	127.0	7 127.07	225.00	97.93	56.5
01-51100-3100	LEGISLATIVE OFFICE SUPPLIES	176.9	4 176.94	150.00	(26.94)	118.0
01-51100-3200	LEGISLATIVE PUB & SUBSCRIPTION	5,689.2	5,689.20	6,300.00	610.80	90.3
01-51100-3250	LEGISLATIVE ASOC DUES	(15,669.00) (15,669.00)	7,250.00	22,919.00	(216.1)
01-51100-3300	LEGISLATIVE TRAVEL	.0	.00	250.00	250.00	.0
01-51100-3350	LEGISLATIVE TRAINING	24.0	0 24.00	300.00	276.00	8.0
01-51100-3400	LEGISLATIVE OPERATING SUPPLIES	347.7	1 347.71	750.00	402.29	46.4
	TOTAL LEGISLATIVE EXPENSES	19,115.9	2 19,115.92	49,673.00	30,557.08	38.5
	JUDICIAL EXPENSES					
01-51200-1100	JUDICIAL SALE-MANAGERIAL	12,893.4	9 12,893.49	15,000.00	2,106.51	86.0
01-51200-1120	JUDICIAL SAL-SUPPORT	50,840.6	7 50,840.67	60,550.46	9,709.79	84.0
01-51200-1250	JUDICIAL LONGEVITY	750.0	0 750.00	900.00	150.00	83.3
01-51200-1310	JUDICIAL WIS RETIRE	3,612.8	3,612.80	4,270.81	658.01	84.6
01-51200-1320	JUDICIAL SOCIAL SECURITY	4,469.8	3 4,469.83	5,848.46	1,378.63	76.4
01-51200-1330	JUDICIAL LIFE INSURANCE	273.8	0 273.80	300.00	26.20	91.3
01-51200-1340	JUDICIAL HEALTH INSURANCE	21,548.7	6 21,548.76	25,814.76	4,266.00	83.5
01-51200-2100	JUDICIAL PROF SERVICE	469.8	0 469.80	500.00	30.20	94.0
01-51200-2110	JUDICIAL WITNESS FEE	.0	00.00	100.00	100.00	.0
01-51200-2230	JUDICIAL UTIL-TELEPHONE	195.1	2 195.12	700.00	504.88	27.9
01-51200-2900	JUDICIAL SERVICE CONTRACT	1,428.0	,	5,350.00	3,922.00	26.7
01-51200-3100	JUDICIAL OFFICE SUPPLIES	81.2		2,000.00	1,918.72	4.1
01-51200-3250	JUDICIAL ASSN DUES	205.0		845.00	640.00	24.3
01-51200-3300	JUDICIAL TRAVEL	368.3	8 368.38	500.00	131.62	73.7
01-51200-3350	JUDICIAL TRAINING	40.0	0 40.00	250.00	210.00	16.0
	TOTAL JUDICIAL EXPENSES	97,176.9	97,176.93	122,929.49	25,752.56	79.1
	LEGAL EXPENSES					
01-51300-2100	LEGAL PROF SERVICES	49,382.0	9 49,382.00	65,000.00	15,618.00	76.0
	TOTAL LEGAL EXPENSES	49,382.0	0 49,382.00	65,000.00	15,618.00	76.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	MAYOR EXPENSES					
01-51410-1100	MAYOR SAL-MANAGERIAL	12,666.70	12,666.70	.00	(12,666.70)	.0
01-51410-1320	MAYOR SOCIAL SECURITY	969.00	969.00	1,147.50	178.50	84.4
01-51410-2230	MAYOR UTIL-TELEPHONE	255.10	255.10	300.00	44.90	85.0
01-51410-3100	MAYOR OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
01-51410-3300	MAYOR TRAVEL	.00	.00	250.00	250.00	.0
01-51410-3350	MAYOR TRAINING	.00	.00	200.00	200.00	.0
01-51410-3400	MAYOR OPERATING SUPPLIES	.00	.00	100.00	100.00	.0
	TOTAL MAYOR EXPENSES	13,890.80	13,890.80	2,147.50	(11,743.30)	646.8
	ADMINISTRATOR EXPENSES					
01-51415-2230	ADMINISTRATOR UTIL-TELEPHONE	671.98	671.98	.00	(671.98)	.0
01-51415-3400	ADMINISTRATOR OPERATION	578.53	578.53	.00	(578.53)	.0
	TOTAL ADMINISTRATOR EXPENSES	1,250.51	1,250.51	.00	(1,250.51)	.0
	CITY CLERK EXPENSES					
	CIT CLERK EXPENSES					
01-51420-1100	CITY CLERK SAL-MANAGERIAL	36,609.20	36,609.20	87,677.77	51,068.57	41.8
01-51420-1120	CITY CLERK SAL-SUPPORT	70,497.01	70,497.01	82,047.58	11,550.57	85.9
01-51420-1140	CITY CLERK OVERTIME	.00	.00	500.00	500.00	.0
01-51420-1250	CITY CLERK LONGEVITY	250.00	250.00	420.00	170.00	59.5
01-51420-1310	CITY CLERK WIS RETIRE	6,602.71	6,602.71	11,830.66	5,227.95	55.8
01-51420-1320	CITY CLERK SOCIAL SECURITY	7,776.42	7,776.42	13,022.24	5,245.82	59.7
01-51420-1330	CITY CLERK LIFE INSURANCE	103.60	103.60	175.00	71.40	59.2
01-51420-1340	CITY CLERK MED HEALTH	29,342.22	29,342.22	48,402.68	19,060.46	60.6
01-51420-2100	CITY CLERK PROF SERVICE	481.77	481.77	.00	(481.77)	.0
01-51420-2230	CITY CLERK UTIL-TELEPHONE	632.13	632.13	750.00	117.87	84.3
01-51420-2900	CITY CLERK SERVICE CONTRACT	7,809.65	7,809.65	3,500.00	(4,309.65)	223.1
01-51420-3100	CITY CLERK OFFICE SUPPLIES	2,099.73	2,099.73	5,000.00	2,900.27	42.0
01-51420-3200	CITY CLERK PUB & SUBSCRIPTION	895.98	895.98	3,000.00	2,104.02	29.9
01-51420-3250	CITY CLERK ASSN DUES	394.00	394.00	400.00	6.00	98.5
01-51420-3300	CITY CLERK TRAVEL	278.50	278.50	600.00	321.50	46.4
01-51420-3350	CITY CLERK TRAINING	1,254.20	1,254.20	950.00	(304.20)	132.0
01-51420-3400	CITY CLERK OPERATING	712.84	712.84	300.00	(412.84)	237.6
	TOTAL CITY CLERK EXPENSES	165,739.96	165,739.96	258,575.93	92,835.97	64.1

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ELECTIONS EXPENSES					
01-51440-1130	ELECTIONS SAL-OPERATION	7,150.68	7,150.68	5,500.00	(1,650.68)	130.0
01-51440-1320	ELECTIONS SOCIAL SECURITY	.00	.00	420.75	420.75	.0
01-51440-2900	ELECTIONS SERVICE CONTRACT	483.78	483.78	1,300.00	816.22	37.2
01-51440-3100	ELECTIONS OFFICE SUPPLIES	2,218.93	2,218.93	4,500.00	2,281.07	49.3
01-51440-3200	ELECTIONS PUB & SUBS	1,307.57	1,307.57	1,750.00	442.43	74.7
01-51440-3350	ELECTIONS TRAINING	480.26	480.26	.00	(480.26)	.0
01-51440-3400	ELECTIONS OPERATING	1,309.33	1,309.33	1,500.00	190.67	87.3
	TOTAL ELECTIONS EXPENSES	12,950.55	12,950.55	14,970.75	2,020.20	86.5
	COMPUTER EXPENSES					
01-51450-2900	COMPUTER SERVICE CONTRACT	118,493.38	118,493.38	150,500.00	32,006.62	78.7
01-51450-3100	COMPUTER OFFICE SUPPLIES	410.00	410.00	1,500.00	1,090.00	27.3
01-51450-3500	COMPUTER REPAIR & MAINTENANCE	.00	.00	1,200.00	1,200.00	.0
	TOTAL COMPUTER EXPENSES	118,903.38	118,903.38	153,200.00	34,296.62	77.6
	TREASURER EXPENSES					
04 54500 4400	TREACURER CAL MANAGERIAL	70 705 00	70 705 00	70.000.00	(220.40)	400.5
01-51520-1100	TREASURER SAL-MANAGERIAL	70,725.60	70,725.60	70,386.20	(339.40)	100.5
01-51520-1120 01-51520-1140	TREASURER SAL-SUPPORT TREASURER SAL-OVERTIME	101,261.96 518.94	101,261.96 518.94	125,082.55 500.00	23,820.59	81.0 103.8
01-51520-1140	TREASURER LONGEVITY	515.00	515.00	650.00	(18.94) 135.00	79.2
01-51520-1310	TREASURER WIS RETIREMENT	11,903.47	11,903.47	13,619.83	1,716.36	87.4
01-51520-1320	TREASURER SOCIAL SECURITY	12,580.08	12,580.08	14,991.61	2,411.53	83.9
01-51520-1330	TREASURER LIFE INSURANCE	559.60	559.60	575.00	15.40	97.3
01-51520-1340	TREASURER MED HEALTH	69,561.59	69,561.59	56,104.75	(13,456.84)	124.0
01-51520-2230	TREASURER UTIL-TELEPHONE	572.97	572.97	750.00	177.03	76.4
01-51520-2900	TREASURER'S SERVICE CONTRACTS	1,928.97	1,928.97	1,700.00	(228.97)	113.5
01-51520-3100	TREASURER OFFICE SUPPLIES	606.68	606.68	9,000.00	8,393.32	6.7
01-51520-3200	TREASURER PUB & SUBS	77.75	77.75	500.00	422.25	15.6
01-51520-3250	TREASURER ASSN DUES	.00	.00	265.00	265.00	.0
01-51520-3300	TREASURER TRAVEL	108.50	108.50	1,000.00	891.50	10.9
01-51520-3350	TREASURER TRAINING	784.00	784.00	1,000.00	216.00	78.4
01-51520-3400	TREASURER OPERATING SUPPLIES	2,144.89	2,144.89	1,000.00	(1,144.89)	214.5
	TOTAL TREASURER EXPENSES	273,850.00	273,850.00	297,124.94	23,274.94	92.2
	ASSESSOR EXPENSES					
01-51530-2100	ASSESSOR PROF SERVICE	54,710.55	54,710.55	55,000.00	289.45	99.5
01-51530-2230	ASSESSOR UTIL-TELEPHONE	26.44	26.44	.00	(26.44)	.0
01-51530-2900	ASSESSOR SERVICE CONTRACTS	.00	.00	4,000.00	4,000.00	.0
	TOTAL ASSESSOR EXPENSES	54,736.99	54,736.99	59,000.00	4,263.01	92.8

FOR ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ACCOUNTING EXPENSES					
01-51540-2100	SPEC ACCOUNTING PROF SERVICE	19,480.55	19,480.55	30,000.00	10,519.45	64.9
	TOTAL ACCOUNTING EXPENSES	19,480.55	19,480.55	30,000.00	10,519.45	64.9
	BUILDINGS EXPENSES					
01-51600-1130	GENERAL BLDGS SAL-OPERATIONS	49,662.74	49,662.74	59,890.38	10,227.64	82.9
01-51600-1140	GENERAL BLDGS OVERTIME	237.52	237.52	500.00	262.48	47.5
01-51600-1250	GENERAL BLDGS LONGEVITY	750.00	750.00	900.00	150.00	83.3
01-51600-1290	GENERAL BLDGS NON-ELECT	2,500.00	2,500.00	3,000.00	500.00	83.3
01-51600-1310	GENERAL BLDGS WIS RETIREMENT	3,520.20	3,520.20	4,433.43	913.23	79.4
01-51600-1320	GENERAL BLDGS SOCIAL SECURITY	4,066.08	4,066.08	4,879.96	813.88	83.3
01-51600-1330	GENERAL BLDGS LIFE INSURANCE	331.90	331.90	375.00	43.10	88.5
01-51600-2200	GENERAL BLDGS UTIL-GAS	7,990.98	7,990.98	13,000.00	5,009.02	61.5
01-51600-2210	GENERAL BLDGS UTIL-ELECT	19,704.29	19,704.29	15,000.00	(4,704.29)	131.4
01-51600-2220	GENERAL BLDGS UTIL-W&S	2,811.76	2,811.76	3,000.00	188.24	93.7
01-51600-2230	GENERAL BLDGS UTIL-TELEPHONE	1,005.50	1,005.50	500.00	(505.50)	201.1
01-51600-2900	GENERAL BLDGS SERVICE CONTRACT	11,230.05	11,230.05	7,500.00	(3,730.05)	149.7
01-51600-3400	GENERAL BLDGS OPERATION	562.48	562.48	3,500.00	2,937.52	16.1
01-51600-3500	GENERAL BLDGS REPAIR	7,728.68	7,728.68	12,500.00	4,771.32	61.8
	TOTAL BUILDINGS EXPENSES	112,102.18	112,102.18	128,978.77	16,876.59	86.9
	ILLEGAL TAXES EXPENSES					
01-51910-3400	ILLEGAL TAXES OPERATION	1,189.00	1,189.00	5,000.00	3,811.00	23.8
	TOTAL ILLEGAL TAXES EXPENSES	1,189.00	1,189.00	5,000.00	3,811.00	23.8
	LAW ENFORCMENT EXPENSES					
01-51931-5100	LAW ENFORCE INS LIABILITY	17,424.00	17,424.00	11,269.71	(6,154.29)	154.6
01-51931-5110	LAW ENFORCE INS PROPERTY	7,771.69	7,771.69	6,291.75	(1,479.94)	123.5
01-51931-5120	LAW ENFORCE INS WORK	20,796.40	20,796.40	19,588.96	(1,207.44)	106.2
01-51931-5140	LAW ENFORCE INS AUTO	7,686.19	7,686.19	7,081.41	(604.78)	108.5
01-51931-5150	LAW ENFORCE INS BOND	.00	.00	13.25	13.25	.0
	TOTAL LAW ENFORCMENT EXPENSES	53,678.28	53,678.28	44,245.08	(9,433.20)	121.3

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HIGHWAY INSURANCE EXPENSES					
01-51932-5100	HIGHWAY INS LIABILITY	4,507.00	4,507.00	5,563.67	1,056.67	81.0
01-51932-5110	HIGHWAY INS PROPERTY	10,181.75	10,181.75	5,366.65	(4,815.10)	189.7
01-51932-5120	HIGHWAY INS WORKER COMP	13,036.44	13,036.44	12,281.28	(755.16)	106.2
01-51932-5140	HIGHWAY INS AUTO INSURANCE	19,581.44	19,581.44	19,827.71	246.27	98.8
	TOTAL HIGHWAY INSURANCE EXPENSES	47,306.63	47,306.63	43,039.31	(4,267.32)	109.9
	OTHER INSURANCE EXPENSES					
01-51938-5100	OTHER INSURANCE LIABILITY	18,477.50	18,477.50	24,068.78	5,591.28	76.8
01-51938-5110	OTHER INSURANCE PROPERTY	38,428.28	38,428.28	35,286.13	(3,142.15)	108.9
01-51938-5120	OTHER INSURANCE WORK	12,056.34	12,056.34	9,459.31	(2,597.03)	127.5
01-51938-5140	OTHER INSURANCE AUTO	20,465.74	20,465.74	20,066.48	(399.26)	102.0
01-51938-5150	OTHER INSURANCE BOND	.00	.00	1,053.38	1,053.38	.0
01-51938-5160	OTHER INSURANCE UNEM	.00	.00	600.00	600.00	.0
	TOTAL OTHER INSURANCE EXPENSES	89,427.86	89,427.86	90,534.08	1,106.22	98.8
	OTHER GOVERNMENTAL EXPENSES					
01-51980-2280	OTHER GEN. GOV. RES-	.00	.00	30,000.00	30,000.00	.0
	TOTAL OTHER GOVERNMENTAL EXPENSES	.00	.00	30,000.00	30,000.00	.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAW ENFORCMENT EXPENSES					
01-52100-1100	LAW ENFORCE SAL-MANAGERIAL	368,057.61	368,057.61	410,995.03	42,937.42	89.6
01-52100-1110	LAW ENFORCE SAL- SUPER	330,256.24	330,256.24	429,422.45	99,166.21	76.9
01-52100-1120	LAW ENFORCE SAL- SUPPORT	150,710.62	150,710.62	181,138.92	30,428.30	83.2
01-52100-1130	LAW ENFORCE SAL- SUPPORT	771,173.18	771,173.18	875,764.76	104,591.58	88.1
01-52100-1140	LAW ENFORCE OT	176,192.45	176,192.45	170,000.00	(6,192.45)	103.6
01-52100-1250	LAW ENFORCE LONGEVITY	9,670.00	9,670.00	10,920.00	1,250.00	88.6
01-52100-1270	LAW ENFORCE NIGHT DIF	4,401.10	4,401.10	6,500.00	2,098.90	67.7
01-52100-1280	LAW ENFORCE HOLIDAY PAY	61,148.39	61,148.39	60,781.88	(366.51)	100.6
01-52100-1290	LAW ENFORCE NON-ELECT	5,650.00	5,650.00	4,200.00	(1,450.00)	134.5
01-52100-1310	LAW ENFORCE WRS	290,532.47	290,532.47	300,854.71	10,322.24	96.6
01-52100-1320	LAW ENFORCE SOCIAL SECURITY	134,338.88	134,338.88	164,453.81	30,114.93	81.7
01-52100-1330	LAW ENFORCE LIFE INSURANCE	1,995.92	1,995.92	2,500.00	504.08	79.8
01-52100-1340	LAW ENFORCE MED INSURANCE	391,879.45	391,879.45	480,868.68	88,989.23	81.5
01-52100-1390	LAW ENFORCE OTHER	22,907.17	22,907.17	20,000.00	(2,907.17)	114.5
01-52100-2100	LAW ENFORCE PROF SERVICE	3,661.15	3,661.15	9,000.00	5,338.85	40.7
01-52100-2200	LAW ENFORCE UTIL-GAS	7,548.73	7,548.73	9,000.00	1,451.27	83.9
01-52100-2210	LAW ENFORCE UTIL-ELECT	25,227.45	25,227.45	20,000.00	(5,227.45)	126.1
01-52100-2220	LAW ENFORCE UTIL-W&S	2,293.28	2,293.28	3,000.00	706.72	76.4
01-52100-2230	LAW ENFORCE UTIL-TELEPHONE	18,639.54	18,639.54	23,500.00	4,860.46	79.3
01-52100-2900	LAW ENFORCE SERVICE CONTRACT	61,919.44	61,919.44	72,880.00	10,960.56	85.0
01-52100-3100	LAW ENFORCE OFFICE SUPPLIES	3,479.93	3,479.93	7,000.00	3,520.07	49.7
01-52100-3200	LAW ENFORCE PUBLICATIONS	.00	.00	250.00	250.00	.0
01-52100-3250	LAW ENFORCE ASSN DUES	1,735.00	1,735.00	925.00	(810.00)	187.6
01-52100-3350	LAW ENFORCE TRAINING	9,592.20	9,592.20	15,000.00	5,407.80	64.0
01-52100-3360	LAW ENFORCE EDUCATION	1,224.67	1,224.67	3,000.00	1,775.33	40.8
01-52100-3400	LAW ENFORCE OPER SUPPLIES	47,103.63	47,103.63	60,000.00	12,896.37	78.5
01-52100-3500	LAW ENFORCE REPAIR & MAINT	13,087.74	13,087.74	18,000.00	4,912.26	72.7
01-52100-3550	LAW ENFORCE BUILDING MAINT	8,566.01	8,566.01	14,000.00	5,433.99	61.2
	TOTAL LAW ENFORCMENT EXPENSES	2,922,992.25	2,922,992.25	3,373,955.24	450,962.99	86.6

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FIDE DEGLECTION EVENUES					
	FIRE PROTECTION EXPENSES					
01-52200-1100	FIRE PROTECTION SAL-MANAGERIAL	126,021.60	126,021.60	143,463.12	17,441.52	87.8
01-52200-1110	FIRE PROTECTION SAL-SUPER	20,668.93	20,668.93	33,000.00	12,331.07	62.6
01-52200-1120	FIRE PROTECTION SAL-SUPPORT	15,854.20	15,854.20	20,000.00	4,145.80	79.3
01-52200-1130	FIRE PROTECTION SAL-SUPPORT	26,487.00	26,487.00	30,000.00	3,513.00	88.3
01-52200-1250	FIRE PROTECTION LONGEVITY	275.00	275.00	390.00	115.00	70.5
01-52200-1310	FIRE PROTECTION WIS RETIREMENT	21,960.67	21,960.67	25,000.00	3,039.33	87.8
01-52200-1320	FIRE PROTECTION SS	10,669.89	10,669.89	17,354.26	6,684.37	61.5
01-52200-1330	FIRE PROTECTION LIFE	537.09	537.09	575.00	37.91	93.4
01-52200-1340	FIRE PROTECTION HEALTH INS	27,074.82	27,074.82	31,066.98	3,992.16	87.2
01-52200-2100	FIRE PROTECTION PROF SERVICE	10,171.98	10,171.98	12,000.00	1,828.02	84.8
01-52200-2200	FIRE PROTECTION UTIL - GAS	2,716.78	2,716.78	6,500.00	3,783.22	41.8
01-52200-2210	FIRE PROTECTION UTIL - ELEC	9,795.18	9,795.18	9,500.00	(295.18)	103.1
01-52200-2220	FIRE PROTECTION UTIL - W&S	664.47	664.47	500.00	(164.47)	132.9
01-52200-2230	FIRE PROTECTION UTIL - TELE	2,876.39	2,876.39	3,100.00	223.61	92.8
01-52200-2900	FIRE PROTECTION SERV CONTRACT	660.00	660.00	1,500.00	840.00	44.0
01-52200-3100	FIRE PROTECTION OFFICE SUPPLY	369.68	369.68	750.00	380.32	49.3
01-52200-3200	FIRE PROTECTION PUB & SUB	14.00	14.00	300.00	286.00	4.7
01-52200-3250	FIRE PROTECTION ASSN DUES	1,403.68	1,403.68	1,500.00	96.32	93.6
01-52200-3350	FIRE PROTECTION TRAINING	3,546.63	3,546.63	5,000.00	1,453.37	70.9
01-52200-3400	FIRE PROTECTION OPER SUPPLIES	12,716.34	12,716.34	12,000.00	(716.34)	106.0
01-52200-3500	FIRE PROTECTION REPAIR	13,910.88	13,910.88	12,000.00	(1,910.88)	115.9
	TOTAL FIRE PROTECTION EXPENSES	308,395.21	308,395.21	365,499.36	57,104.15	84.4
	AMBULANCE EXPENSES					
01-52300-2900	AMBULANCE SERVICE CONTRACT	.00	.00	191,400.00	191,400.00	.0
	TOTAL AMBULANCE EXPENSES	.00	.00	191,400.00	191,400.00	.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INSPECTIONS EXPENSES					
01-52400-1100	INSPECTION SAL-MANAGERIAL	47,242.86	47,242.86	43,991.38	(3,251.48)	107.4
01-52400-1120	INSPECTION SAL-SUPPORT	27,160.53	27,160.53	53,824.99	26,664.46	50.5
01-52400-1250	INSPECTION LONGEVITY	30.00	30.00	180.00	150.00	16.7
01-52400-1290	INSPECTION NON-ELECT	1,125.00	1,125.00	.00	(1,125.00)	.0
01-52400-1310	INSPECTION WIS RETIREMENT	4,935.88	4,935.88	6,810.75	1,874.87	72.5
01-52400-1320	INSPECTION SOCIAL SECURITY	5,412.67	5,412.67	7,496.72	2,084.05	72.2
01-52400-1330	INSPECTION LIFE INSURANCE	52.11	52.11	175.00	122.89	29.8
01-52400-1340	INSPECTION MED HEALTH	4,332.44	4,332.44	38,722.14	34,389.70	11.2
01-52400-2100	INSPECTION PROF SERVICE	74,207.02	74,207.02	87,000.00	12,792.98	85.3
01-52400-2230	INSPECTION UTIL-TELEPHONE	2,126.05	2,126.05	2,000.00	(126.05)	106.3
01-52400-2900	INSPECTION SERVICE CONTRACTS	7,778.00	7,778.00	8,400.00	622.00	92.6
01-52400-3100	INSPECTION OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
01-52400-3200	INSPECTION PUB & SUBSCRIPTION	91.71	91.71	250.00	158.29	36.7
01-52400-3250	INSPECTION ASSN DUES	250.00	250.00	250.00	.00	100.0
01-52400-3300	INSPECTION TRAVEL	.00	.00	300.00	300.00	.0
01-52400-3350	INSPECTION TRAINING	353.00	353.00	750.00	397.00	47.1
01-52400-3400	INSPECTION OPERATING	37.00	37.00	2,000.00	1,963.00	1.9
	TOTAL INSPECTIONS EXPENSES	175,134.27	175,134.27	252,400.98	77,266.71	69.4
	OTHER PUBLIC EXPENSES					
01-52900-2210	OTHER PUBLIC SA UTILITY	242.29	242.29	650.00	407.71	37.3
01-52900-2900	OTHER PUBLIC SA SERVICE	4,063.75	4,063.75	4,200.00	136.25	96.8
	TOTAL OTHER PUBLIC EXPENSES	4,306.04	4,306.04	4,850.00	543.96	88.8
	HWY/STREET ADMIN EXPENSES					
01-53100-1100	ADMN-HWY/STREET SAL-MANAGERIAL	8,867.50	8,867.50	35,248.26	26,380.76	25.2
01-53100-1120	ADMN-HWY/STREET SAL-SUPPORT	.00	.00	9,722.23	9,722.23	.0
01-53100-1140	ADMN-HWY/STREET OVERTIME	.00	.00	200.00	200.00	.0
01-53100-1250	ADMN-HWY/STREET LONGEVITY	.00	.00	290.00	290.00	.0
01-53100-1310	ADMN-HWY/STREET WIS RETIREMENT	.00	.00	3,159.50	3,159.50	.0
01-53100-1320	ADMN-HWY/STREET SS	.00	.00	3,477.73	3,477.73	.0
01-53100-1330	ADMN-HWY/STREET LIFE INSURANCE	.00	.00	150.00	150.00	.0
01-53100-1340	ADMN-HWY/STREET MED HEALTH	246.56	246.56	7,023.55	6,776.99	3.5
01-53100-2230	ADMN-HWY/STREET UTIL	878.05	878.05	1,500.00	621.95	58.5
01-53100-3100	ADMN-HWY/STREET OFFICE SUPPLY	.00	.00	500.00	500.00	.0
01-53100-3400	ADMN-HWY/STREET OPER SUPPLIES	.00	.00	250.00	250.00	.0
	TOTAL HWY/STREET ADMIN EXPENSES	9,992.11	9,992.11	61,521.27	51,529.16	16.2

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	HWY/STREET EXPENSES					
01-53311-1110	HWY/ST MAINT SAL-SUP	63,110.16	63,110.16	65,986.43	2,876.27	95.6
01-53311-1130	HWY/ST MAINT SAL-OPERATION	505,468.21	505,468.21	516,781.73	11,313.52	97.8
01-53311-1140	HWY/ST MAINT OVERTIME	14,767.42	14,767.42	17,500.00	2,732.58	84.4
01-53311-1250	HWY/ST MAINT LONGEVITY	4,046.23	4,046.23	4,000.00	(46.23)	101.2
01-53311-1290	HWY/ST MAINT NON-ELECT COMP	5,225.00	5,225.00	4,200.00	(1,025.00)	124.4
01-53311-1310	HWY/ST MAINT WIS RETIREMENT	38,995.05	38,995.05	42,288.54	3,293.49	92.2
01-53311-1320	HWY/ST MAINT SOCIAL SECURITY	38,070.37	38,070.37	46,547.81	8,477.44	81.8
01-53311-1330	HWY/ST MAINT LIFE INSURANCE	1,367.46	1,367.46	2,150.00	782.54	63.6
01-53311-1340	HWY/ST MAINT MED HEALTH	155,549.32	155,549.32	205,727.24	50,177.92	75.6
01-53311-2200	HWY/ST MAINT UTIL-GAS	9,825.34	9,825.34	18,000.00	8,174.66	54.6
01-53311-2210	HWY/ST MAINT UTIL-ELECT	7,763.88	7,763.88	7,500.00	(263.88)	103.5
01-53311-2220	HWY/ST MAINT UTIL-W&S	2,629.77	2,629.77	3,500.00	870.23	75.1
01-53311-2230	HWY/ST MAINT UTIL-TELEPHONE	3,831.25	3,831.25	4,500.00	668.75	85.1
01-53311-2900	HWY/ST MAINT SERVICE CONTRACT	13,888.09	13,888.09	16,000.00	2,111.91	86.8
01-53311-3100	HWY/ST MAINT OFFICE SUPPLIES	.00	.00	600.00	600.00	.0
01-53311-3350	HWY/ST MAINT TRAINING	1,400.00	1,400.00	1,000.00	(400.00)	140.0
01-53311-3401	HWY/ST MAINT OP SUP-FUEL	49,576.75	49,576.75	82,000.00	32,423.25	60.5
01-53311-3402	HWY/ST MAINT OP SUP-EQUIP	20,291.23	20,291.23	38,000.00	17,708.77	53.4
01-53311-3403	HWY/ST MAINT OP SUP-SALT	36,048.36	36,048.36	42,500.00	6,451.64	84.8
01-53311-3405	HWY/ST MAINT OP SUP-ST.MAIN	73,615.44	73,615.44	70,000.00	(3,615.44)	105.2
01-53311-3406	HWY/ST MAINT OP SUP-C&G MNT	19,580.50	19,580.50	20,000.00	419.50	97.9
01-53311-3407	HWY/ST MAINT OP SUP-ROCK/RI	1,900.25	1,900.25	10,000.00	8,099.75	19.0
01-53311-3408	HWY/ST MAINT OP SUP-BLDGS	6,547.41	6,547.41	12,000.00	5,452.59	54.6
01-53311-3409	HWY/ST MAINT OP SUP-SAFETY	4,064.69	4,064.69	10,000.00	5,935.31	40.7
01-53311-3500	GENERAL HWY/ST REPAIR & MAINT	58.08	58.08	500.00	441.92	11.6
01-53311-3501	HWY/ST MAINT R&M - TIRES	23,539.00	23,539.00	12,000.00	(11,539.00)	196.2
01-53311-3502	HWY/ST MAINT R&M - EQUIP	8,380.94	8,380.94	35,000.00	26,619.06	24.0
01-53311-3508	HWY/ST MAINT R&M - BLDGS	39,878.68	39,878.68	35,000.00	(4,878.68)	113.9
01-53311-3512	HWY/ST MAINT R&M - TRUCKS	22,330.34	22,330.34	25,000.00	2,669.66	89.3
	TOTAL HWY/STREET EXPENSES	1,171,749.22	1,171,749.22	1,348,281.75	176,532.53	86.9
	STREET LIGHTING EXPENSES					
01-53420-2900	STREET LIGHTING SERV CONTRACT	130,574.32	130,574.32	135,000.00	4,425.68	96.7
	TOTAL STREET LIGHTING EXPENSES	130,574.32	130,574.32	135,000.00	4,425.68	96.7
	SIDEWALK EXPENSES					
01-53432-2900	SIDEWALK MAINT SERV CONTRACT	200.00	200.00	.00	(200.00)	.0
	TOTAL SIDEWALK EXPENSES	200.00	200.00	.00	(200.00)	.0
						

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	AIDDODT EXPENSES					
	AIRPORT EXPENSES					
01-53510-1130	AIRPORT SAL-OPERATION	7,094.74	7,094.74	7,331.83	237.09	96.8
01-53510-1310	AIRPORT WIS RETIREMENT	471.38	471.38	509.56	38.18	92.5
01-53510-1320	AIRPORT SOCIAL SECURITY	478.09	478.09	560.88	82.79	85.2
01-53510-1330	AIRPORT LIFE INS	35.55	35.55	.00	(35.55)	.0
01-53510-1340	AIRPORT HEALTH INS	2,076.75	2,076.75	2,581.48	504.73	80.5
01-53510-2200	AIRPORT UTIL-GAS	279.82	279.82	550.00	270.18	50.9
01-53510-2210	AIRPORT UTIL-ELECTRIC	2,967.07	2,967.07	3,100.00	132.93	95.7
01-53510-2220	AIRPORT UTIL-W&S	331.19	331.19	315.00	(16.19)	105.1
01-53510-2230 01-53510-2240	AIRPORT UTIL-TELEPHONE AIRPORT UTIL-CBL/INT	272.08 1,105.61	272.08 1,105.61	400.00 1,250.00	127.92 144.39	68.0 88.5
01-53510-2240	AIRPORT SERVICE CONTRACT	3,859.83	3,859.83	2,100.00	(1,759.83)	183.8
01-53510-2900	AIRPORT OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
01-53510-3430	AIRPORT FUEL	13,410.62	13,410.62	30,000.00	16,589.38	44.7
01-53510-3500	AIRPORT REPAIR & MAINTENANCE	19,601.10	19,601.10	5,000.00	(14,601.10)	392.0
	TOTAL AIRPORT EXPENSES	51,983.83	51,983.83	54,198.75	2,214.92	95.9
	REFUSE EXPENSES					
01-53620-1130	REFUSE & GARB SAL-OPERATION	55,471.76	55,471.76	85,690.72	30,218.96	64.7
01-53620-1140	REFUSE & GARB OVERTIME	543.53	543.53	.00	(543.53)	.0
01-53620-1250	REFUSE & GARB LONGEVITY	5.10	5.10	480.00	474.90	1.1
01-53620-1290	REFUSE & GARBAGE NON-ELECT	25.00	25.00	.00	(25.00)	.0
01-53620-1310	REFUSE & GARB WIS RETIREMENT	7,061.58	7,061.58	5,988.86	(1,072.72)	117.9
01-53620-1320	REFUSE & GARB SOCIAL SECURITY	3,815.75	3,815.75	6,592.06	2,776.31	57.9
01-53620-1330	REFUSE & GARB LIFE INSURANCE	145.67	145.67	100.00	(45.67)	145.7
01-53620-1340	REFUSE & GARB MED HEALTH	25,208.16	25,208.16	36,167.77	10,959.61	69.7
01-53620-3200	REFUSE & GARB PUB & SUB	1,714.02	1,714.02	2,000.00	285.98	85.7
01-53620-3400 01-53620-3500	REFUSE & GARB OPER SUPPLIES REFUSE & GARB REPAIR	1,838.24 14,828.29	1,838.24 14,828.29	3,000.00 15,000.00	1,161.76 171.71	61.3 98.9
01-53620-3500	GEN REFUSE & GARB REP/MAINT	7,033.10	7,033.10	1,000.00	(6,033.10)	703.3
01-00020-0002	CENTRE GOE & CARD RELATION		7,000.10	1,000.00	(0,000.10)	
	TOTAL REFUSE EXPENSES	117,690.20	117,690.20	156,019.41	38,329.21	75.4
	COLID WASTE EXPENSES					
	SOLID WASTE EXPENSES					
01-53630-2100	SOLID WSTE DISP PROF SERVICE	68,827.50	68,827.50	50,000.00	(18,827.50)	137.7
01-53630-5300	SOLID WSTE DISP RENT	156,143.00	156,143.00	190,000.00	33,857.00	82.2
	TOTAL SOLID WASTE EXPENSES	224,970.50	224,970.50	240,000.00	15,029.50	93.7

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	RECYCLING EXPENSES					
01-53635-1130	RECYCLING SAL-OPERATION	27,076.61	27,076.61	27,097.25	20.64	99.9
01-53635-1250	RECYCLING SAL-LONGEVITY	1.25	1.25	.00	(1.25)	.0
01-53635-1310	RECYCLING WIS RETIREMENT	1,801.58	1,801.58	1,883.26	81.68	95.7
01-53635-1320	RECYCLING SOCIAL SECURITY	1,838.68	1,838.68	2,072.94	234.26	88.7
01-53635-1330	RECYCLING LIFE INSURANCE	80.26	80.26	50.00	(30.26)	160.5
01-53635-1340	RECYCLING MED HEALTH	12,591.36	12,591.36	17,046.35	4,454.99	73.9
01-53635-2900	RECYCLING SERVICE CONTRACT	60,366.95	60,366.95	73,000.00	12,633.05	82.7
01-53635-3400	RECYCLING OPERATING	281.98	281.98	10,000.00	9,718.02	2.8
01-53635-3500	RECYCLING REPAIR & MAINTENANCE	11,071.95	11,071.95	5,000.00	(6,071.95)	221.4
	TOTAL RECYCLING EXPENSES	115,110.62	115,110.62	136,149.80	21,039.18	84.6
	NUISANCE CONTROL EXPENSES					
01-53640-2900	NUISANCE SERVICE CONTRACT	.00	.00	2,500.00	2,500.00	.0
	TOTAL NUISANCE CONTROL EXPENSES	.00	.00	2,500.00	2,500.00	.0
	CHIPPER EXPENSES					
01-53645-2900	CHIPPER SERVICE CONTRACT	9,860.00	9,860.00	15,000.00	5,140.00	65.7
01-53645-3400	CHIPPER OPERATING SUPPLIES	2,615.50	2,615.50	3,500.00	884.50	74.7
	TOTAL CHIPPER EXPENSES	12,475.50	12,475.50	18,500.00	6,024.50	67.4
	OTHER PARKS EXPENSES					
01-55200-1100	OTHER PARKS SAL-MANAGERIAL	25,329.98	25,329.98	28,709.78	3,379.80	88.2
01-55200-1110	OTHER PARKS SAL-SUPERVISORY	58,383.20	58,383.20	66,012.52	7,629.32	88.4
01-55200-1130	OTHER PARKS SAL-OPERATION	123,571.68	123,571.68	115,452.21	(8,119.47)	107.0
01-55200-1250	OTHER PARKS LONGEVITY	1,717.50	1,717.50	1,800.00	82.50	95.4
01-55200-1310	OTHER PARKS WIS RETIREMENT	9,199.85	9,199.85	14,732.23	5,532.38	62.5
01-55200-1320	OTHER PARKS SOCIAL SECURITY	14,431.15	14,431.15	16,216.05	1,784.90	89.0
01-55200-1330	OTHER PARKS LIFE INSURANCE	346.90	346.90	395.00	48.10	87.8
01-55200-1340	OTHER PARKS MED HEALTH	36,779.40	36,779.40	44,063.63	7,284.23	83.5
01-55200-2200	OTHER PARKS UTIL-GAS	8,765.88	8,765.88	12,000.00	3,234.12	73.1
01-55200-2210	OTHER PARKS UTIL-ELECTRIC	37,700.71	37,700.71	23,000.00	(14,700.71)	163.9
01-55200-2220	OTHER PARKS UTIL-W&S	15,931.56	15,931.56	12,000.00	(3,931.56)	132.8
01-55200-2230	OTHER PARKS UTIL-TELEPHONE	2,964.25	2,964.25	4,000.00	1,035.75	74.1
01-55200-3100	OTHER PARKS OFFICE SUPPLIES	235.83	235.83	50.00	(185.83)	471.7
01-55200-3350	OTHER PARKS TRAINING	.00	.00	200.00	200.00	.0
01-55200-3400	OTHER PARKS OPER SUPPLIES	27,473.01	27,473.01	30,000.00	2,526.99	91.6
01-55200-3500	OTHER PARKS REPAIR & MAINT	17,160.32	17,160.32	23,000.00	5,839.68	74.6
	TOTAL OTHER PARKS EXPENSES	379,991.22	379,991.22	391,631.42	11,640.20	97.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	DEODE ATION DECORAN EVERYORS					
	RECREATION PROGRAM EXPENSES					
01-55300-1100	REC PROGRAMS SAL-MANAGERIAL	38,104.56	38,104.56	43,064.67	4,960.11	88.5
01-55300-1130	REC PROGRAMS SAL-OPERATION	49,380.35	49,380.35	61,524.16	12,143.81	80.3
01-55300-1250	REC PROGRAMS LONGEVITY	371.25	371.25	420.00	48.75	88.4
01-55300-1310	REC PROGRAMS WIS RETIREMENT	2,600.38	2,600.38	4,275.93	1,675.55	60.8
01-55300-1320	REC PROGRAMS SOCIAL SECURITY	6,164.40	6,164.40	8,033.18	1,868.78	76.7
01-55300-1330	REC PROGRAMS LIFE INSURANCE	63.09	63.09	75.00	11.91	84.1
01-55300-1340	REC PROGRAMS MED HEALTH	9,680.40	9,680.40	11,616.64	1,936.24	83.3
01-55300-2100	REC PROGRAMS PROF SERVICE	12,300.00	12,300.00	12,500.00	200.00	98.4
01-55300-2200	REC PROGRAMS UTIL - GAS	(34.34)	(34.34)	.00	34.34	.0
01-55300-2210	REC PROGRAMS UTIL-ELECTRIC	203.72	203.72	2,000.00	1,796.28	10.2
01-55300-2220	REC PROGRAMS UTIL-W&S	546.54	546.54	2,000.00	1,453.46	27.3
01-55300-2230	REC PROGRAMS UTIL-TELEPHONE	596.60	596.60	1,200.00	603.40	49.7
01-55300-3100	REC PROGRAMS OFFICE SUPPLIES	173.45	173.45	120.00	(53.45)	144.5
01-55300-3400	REC PROGRAMS OPER SUPPLIES	5,758.59	5,758.59	7,500.00	1,741.41	76.8
	TOTAL RECREATION PROGRAM EXPENSES	125,908.99	125,908.99	154,329.58	28,420.59	81.6
	RECERATION PARK EXPENSES					
01-55401-1100	RECREATION PARK SAL-MANAGERIAL	12,701.52	12,701.52	14,354.89	1,653.37	88.5
01-55401-1130	RECREATION PARK SAL- OPERATION	52,973.60	52,973.60	59,890.38	6,916.78	88.5
01-55401-1140	RECREATION PARK SAL-OT	2,072.88	2,072.88	.00	(2,072.88)	.0
01-55401-1250	RECREATION PARK LONGEVITY	838.75	838.75	840.00	1.25	99.9
01-55401-1310	RECREATION PARK WIS RETIREMENT	4,532.96	4,532.96	5,218.43	685.47	86.9
01-55401-1320	RECREATION PARK SS	4,729.15	4,729.15	5,744.02	1,014.87	82.3
01-55401-1330	RECREATION PARK LIFE INSURANCE	98.45	98.45	200.00	101.55	49.2
01-55401-1340	RECREATION PARK MED HEALTH	24,739.00	24,739.00	29,686.97	4,947.97	83.3
01-55401-2200	RECREATION PARK UTIL - GAS	19,333.14	19,333.14	24,000.00	4,666.86	80.6
01-55401-2210	RECREATION PARK UTIL - ELEC	17,638.69	17,638.69	30,000.00	12,361.31	58.8
01-55401-2220	RECREATION PARK UTIL - W&S	14,990.70	14,990.70	16,500.00	1,509.30	90.9
01-55401-2230	GEN RECREATION PARK UTIL-TELE	1,086.21	1,086.21	.00	(1,086.21)	.0
01-55401-3400	RECREATION PARK OPER SUPPLIES	10,411.45	10,411.45	10,000.00	(411.45)	104.1
01-55401-3500	RECREATION PARK REPAIR/MAINT	9,287.79	9,287.79	9,000.00	(287.79)	103.2
	TOTAL RECERATION PARK EXPENSES	175,434.29	175,434.29	205,434.69	30,000.40	85.4

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	AQUATIC CENTER EXPENSES					
01-55402-1100	AQUATIC CENTER SAL-MANAGERIAL	8,467.68	8,467.68	9,569.93	1,102.25	88.5
01-55402-1130	AQUATIC CENTER SAL-OPERATION	62,176.12	62,176.12	65,000.00	2,823.88	95.7
01-55402-1250	AQUATIC CENTER LONGEVITY	82.50	82.50	95.00	12.50	86.8
01-55402-1310	AQUATIC CENTER WIS RETIREMENT	568.18	568.18	671.71	103.53	84.6
01-55402-1320	AQUATIC CENTER SOCIAL SECURITY	4,285.79	4,285.79	5,711.87	1,426.08	75.0
01-55402-1330	AQUATIC CENTER LIFE INSURANCE	10.90	10.90	10.00	(.90)	109.0
01-55402-1340	AQUATIC CENTER MED HEALTH	2,151.40	2,151.40	2,581.48	430.08	83.3
01-55402-2200	AQUATIC CENTER UTIL- GAS	2,964.75	2,964.75	5,000.00	2,035.25	59.3
01-55402-2210	AQUATIC CENTER UTIL- ELEC	10,526.11	10,526.11	13,000.00	2,473.89	81.0
01-55402-2220	AQUATIC CENTER UTIL - W & S	16,183.70	16,183.70	20,000.00	3,816.30	80.9
01-55402-2230	AQUATIC CENTER UTIL- TELEPHONE	1,456.64	1,456.64	1,300.00	(156.64)	112.1
01-55402-3400	AQUATIC CENTER OPER SUPPLIES	23,142.67	23,142.67	23,000.00	(142.67)	100.6
01-55402-3500	AQUATIC CENTER REPAIR/MAINT	12,291.87	12,291.87	10,000.00	(2,291.87)	122.9
	TOTAL AQUATIC CENTER EXPENSES	144,308.31	144,308.31	155,939.99	11,631.68	92.5
	CONSERVATION & DEVELOPMENT EXP					
01-56900-2100	OTH CONSV & DEV PROF SERVICE	.00	.00	10,000.00	10,000.00	.0
01-56900-3100	OTH CONSV & DEV OFFICE SUPPLY	.00	.00	100.00	100.00	.0
01-56900-3200	OTH CONSV & DEV PUB & SUB	(17.03)	(17.03)	400.00	417.03	(4.3)
	TOTAL CONSERVATION & DEVELOPMENT EXP	(17.03)	(17.03)	10,500.00	10,517.03	(.2)
	LAW ENFORCEMENT OUTLAY EXPENSE					
01-57210-8300	LAW ENFORCEMENT EQUIPMENT	12,168.86	12,168.86	11,800.00	(368.86)	103.1
	TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	12,168.86	12,168.86	11,800.00	(368.86)	103.1
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	FIRE EQUIPMENT EXPENSES					
01-57220-8300	FIRE OUTLAY EQUIPMENT	14,175.37	14,175.37	20,000.00	5,824.63	70.9
	TOTAL FIRE EQUIPMENT EXPENSES	14,175.37	14,175.37	20,000.00	5,824.63	70.9
	TOTAL FUND EXPENDITURES	7,227,725.62	7,227,725.62	8,684,331.09	1,456,605.47	83.2
	NET REVENUE OVER EXPENDITURES	(4,300,884.47)	(4,300,884.47)	15,126.97	4,316,011.44	(28431

LAKE DISTRICT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
02-41110	GENERAL PROPERTY TAX	.00	.00	150,000.00	150,000.00	.0
02-41320	LIEU TAX-OTHER TAX EXEMPT	.00	.00	10.00	10.00	.0
	TOTAL TAXES	.00	.00	150,010.00	150,010.00	.0
	FEDERAL & STATE GRANTS					
02-43410	STATE SHARED REVENUE	1,848.10	1,848.10	1,848.00	(.10)	100.0
	TOTAL FEDERAL & STATE GRANTS	1,848.10	1,848.10	1,848.00	(.10)	100.0
	INTEREST & MISCELLANEOUS REVEN					
02-48110	INTEREST INCOME	.00	.00	1,000.00	1,000.00	.0
02-48900	LAKE DISTRICT OTHER MISCELLANE	500.00	500.00	.00	(500.00)	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	500.00	500.00	1,000.00	500.00	50.0
	TRANSFERS IN					
02-49300	FUND BALANCE APPLIED	.00	.00	300,000.00	300,000.00	.0
	TOTAL TRANSFERS IN	.00	.00	300,000.00	300,000.00	.0
	TOTAL FUND REVENUE	2,348.10	2,348.10	452,858.00	450,509.90	.5

LAKE DISTRICT FUND

		PERIOD ACTUAL YTE	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAKE DISTRICT EXPENSES					
02-56910-1130	LAKE SAL-OPERATIONS	1,216.57	1,216.57	20,934.89	19,718.32	5.8
02-56910-1140	LAKE OVERTIME	266.31	266.31	.00	(266.31)	.0
02-56910-1250	LAKE LONGEVITY	4.92	4.92	.00	(4.92)	.0
02-56910-1310	LAKE WIS RETIREMENT	.00	.00	1,454.97	1,454.97	.0
02-56910-1320	LAKE SOCIAL SECURITY	.00	.00	1,601.52	1,601.52	.0
02-56910-1340	LAKE WIS HEALTH INSURANCE	.00	.00	4,083.68	4,083.68	.0
02-56910-2100	LAKE PROF SERVICES	31,867.54	31,867.54	20,000.00	(11,867.54)	159.3
02-56910-2210	LAKE UTIL-ELECTRIC	2,911.34	2,911.34	3,500.00	588.66	83.2
02-56910-2230	LAKE UTIL-TELEPHONE	827.70	827.70	800.00	(27.70)	103.5
02-56910-3250	LAKE ASSN DUES	750.00	750.00	750.00	.00	100.0
02-56910-3300	LAKE TRAVEL	.00	.00	500.00	500.00	.0
02-56910-3350	LAKE TRAINING	.00	.00	500.00	500.00	.0
02-56910-3400	LAKE OPERATING SUP	.00	.00	500.00	500.00	.0
02-56910-3500	LAKE REPAIR & MAINTENANCE	6,219.54	6,219.54	365,000.00	358,780.46	1.7
02-56910-5100	LAKE LIABILITY INSURANCE	550.00	550.00	800.00	250.00	68.8
02-56910-5110	LAKE PROPERTY INSURANCE	832.99	832.99	948.34	115.35	87.8
02-56910-5120	LAKE WORKER COMP INSURANCE	301.66	301.66	283.68	(17.98)	106.3
	TOTAL LAKE DISTRICT EXPENSES	45,748.57	45,748.57	421,657.08	375,908.51	10.9
	TOTAL FUND EXPENDITURES	45,748.57	45,748.57	421,657.08	375,908.51	10.9
	NET REVENUE OVER EXPENDITURES	(43,400.47)	(43,400.47)	31,200.92	74,601.39	(139.1)

AMBULANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	FEDERAL & STATE GRANTS					
03-43550	STATE GRANT AMBULANCE	70,649.70	70,649.70	.00	(70,649.	70) .0
	TOTAL FEDERAL & STATE GRANTS	70,649.70	70,649.70	.00	(70,649.	70) .0
	PUBLIC CHARGES					
03-46100 03-46230	GEN GOVERNMENT PUBLIC CHARGES AMBULANCE FEES	51.28 4,661,496.15	51.28 4,661,496.15	.00	(51. 638,503	,
	TOTAL PUBLIC CHARGES	4,661,547.43	4,661,547.43	5,300,000.00	638,452	57 88.0
	OTHER GOVERNMENT CHARGES					
03-47324	AMBULANCE SERVICES	10,524.34	10,524.34	377,220.00	366,695	66 2.8
	TOTAL OTHER GOVERNMENT CHARGES	10,524.34	10,524.34	377,220.00	366,695	66 2.8
	INTEREST & MISCELLANEOUS REVEN					
03-48110	INTEREST INCOME	739.04	739.04	5,000.00	4,260	.96 14.8
03-48440	INS RECOV-OTHER EQ	2,855.51	2,855.51	.00	(2,855.	51) .0
03-48500	DONATIONS	500.00	500.00	.00	(500.	.0 (00
03-48502	DONATIONS ANDRES/EARLE	3,200.00	3,200.00	4,500.00	1,300	.00 71.1
03-48900	OTHER MISCELLANEOUS	.00	.00	1,000.00	1,000	.0 00.
	TOTAL INTEREST & MISCELLANEOUS REVEN	7,294.55	7,294.55	10,500.00	3,205	45 69.5
	TOTAL FUND REVENUE	4,750,016.02	4,750,016.02	5,687,720.00	937,703	98 83.5

AMBULANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LEGAL SERVICES EXPENSES					
03-51300-2100	AMBULANCE LEGAL PROF SERVICES	2,756.25	2,756.25	.00	(2,756.25) .0
	TOTAL LEGAL SERVICES EXPENSES	2,756.25	2,756.25	.00	(2,756.25	.0
	AMBULANCE EXPENSES					
03-52300-1100	AMBULANCE SAL-MANAGERIAL	54,114.40	54,114.40	61,168.65	7,054.25	88.5
03-52300-1110	AMBULANCE SAL-SUPER	72,808.80	72,808.80	82,294.48	9,485.68	88.5
03-52300-1120	AMBULANCE SAL-SUPPOR	118,468.29	118,468.29	148,234.36	29,766.07	7 79.9
03-52300-1130	AMBULANCE SAL-OPERATION	737,535.19	737,535.19	891,042.30	153,507.1	82.8
03-52300-1140	AMBULANCE OVERTIME	430,627.81	430,627.81	472,455.36	41,827.5	91.2
03-52300-1250	AMBULANCE LONGEVITY	4,015.00	4,015.00	4,680.00	665.00	85.8
03-52300-1280	AMBULANCE HOLIDAY	54,618.89	54,618.89	40,000.00	(14,618.89) 136.6
03-52300-1290	AMBULANCE NON-ELECT COMP	2,500.00	2,500.00	4,200.00	1,700.00	59.5
03-52300-1310	AMBULANCE WIS RETIREMENT	190,070.93	190,070.93	210,960.32	20,889.39	90.1
03-52300-1320	AMBULANCE SOCIAL SECURITY	100,213.50	100,213.50	130,040.45	29,826.9	
03-52300-1330	AMBULANCE LIFE INSURANCE	2,170.00	2,170.00	1,100.00	(1,070.00	-
03-52300-1340	AMBULANCE MED HEALTH	320,497.97	320,497.97	400,272.75	79,774.78	
03-52300-1390	AMBULANCE OTHER EMP BENEFITS	10,200.00	10,200.00	10,800.00	600.00	
03-52300-2100	AMBULANCE PROF SERVICE	1,707.04	1,707.04	8,000.00	6,292.96	
03-52300-2200	AMBULANCE UTIL-GAS	8,230.28	8,230.28	15,000.00	6,769.72	
03-52300-2210	AMBULANCE UTIL-ELECT	22,855.44	22,855.44	20,000.00	(2,855.44	•
03-52300-2220	AMBULANCE UTIL-W&S	2,429.68	2,429.68	2,500.00	70.3	
03-52300-2230	AMBULANCE UTIL-TELEPHONE	12,566.66	12,566.66	12,500.00	(66.66	•
03-52300-2900	AMBULANCE SERVICE CONTRACT	34,983.86	34,983.86	43,000.00	8,016.14	
03-52300-3100	AMBULANCE OFFICE SUPPLIES	2,215.94	2,215.94	13,000.00	10,784.06	
03-52300-3200	AMBULANCE PUB & SUBSCRIPITON	.00	.00	750.00	750.00	
03-52300-3250	AMBULANCE ASSN DUES	640.00	640.00	640.00	.0	
03-52300-3300	AMBULANCE TRAVEL	247.41	247.41	1,500.00	1,252.59	
03-52300-3350	AMBULANCE TRAINING	8,456.53	8,456.53	10,000.00	1,543.4	
03-52300-3400	AMBULANCE OPERATING	14,570.42	14,570.42	15,000.00	429.5	
03-52300-3401	AMBULANCE OPER - FUEL	45,901.54	45,901.54	60,000.00	14,098.46	
03-52300-3402	AMBULANCE OPER - MED SUPPLIES	77,583.27	77,583.27	75,000.00	(2,583.27	•
03-52300-3500	AMBULANCE REPAIR & MAINTENANCE	30,570.95	30,570.95	20,000.00	(10,570.95	•
03-52300-3930	AMBULANCE BAD DEBT	.00	.00	250,000.00	250,000.00	
03-52300-3950	AMBULANCE DISALLOWED	1,843,635.80	1,843,635.80	1,900,000.00	56,364.20	
03-52300-5100	AMBULANCE LIABILITY INSURANCE	13,806.00	13,806.00	13,484.31	(321.69	-
03-52300-5110	AMBULANCE PROPERTY INSURANCE	14,451.55	14,451.55	10,971.03	(3,480.52	-
03-52300-5120	AMBULANCE WORKER COMP	29,968.31	29,968.31	28,227.65	(1,740.66	-
03-52300-5140	AMBULANCE AUTO INSURANCE	9,413.34	9,413.34	8,824.91	(588.43	106.7
	TOTAL AMBULANCE EXPENSES	4,272,074.80	4,272,074.80	4,965,646.57	693,571.77	86.0

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CITY OF TOMAH EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

AMBULANCE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
03-57230-8300 03-57230-8400	AMBULANCE OUT BUILDINGS EXPENS AMBULANCE OUTLAY EQUIPMENT AMB AMBULANCE OUT VEHICLES	17,813.00 115,250.00	17,813.00 115,250.00	20,000.00 290,000.00	2,187.00 174,750.00	89.1 39.7
	TOTAL AMBULANCE OUT BUILDINGS EXPENS	133,063.00	133,063.00	310,000.00	176,937.00	42.9
03-59200-7380	AMB TRANSFERS TO OTHER FUNDS		.00	569,275.00	569,275.00	0
	TOTAL DEPARTMENT 200	.00	.00	569,275.00	569,275.00	.0
	TOTAL FUND EXPENDITURES	4,407,894.05	4,407,894.05	5,844,921.57	1,437,027.52	75.4
	NET REVENUE OVER EXPENDITURES	342,121.97	342,121.97	(157,201.57)	(499,323.54)	217.6

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CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CDBG FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTEREST & MISCELLANEOUS REVEN					
04-48110	INTEREST INCOME	.00	.00	200.00	200.00	.0
04-48201	MISC ADMIN FEES	.00	.00	2,500.00	2,500.00	.0
04-48902	REVOLVING REHAB	.00	.00	13,500.00	13,500.00	.0
04-48903	LOAN INTEREST REPAYMENT	.00	.00	3,800.00	3,800.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	.00	.00	20,000.00	20,000.00	.0
	TOTAL FUND REVENUE	.00	.00	20,000.00	20,000.00	.0

CDBG FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ADMINISTRATION EXPENSES					
04-56600-1100	CDBG-ADMIN SAL-MANAGERIAL	3,722.40	3,722.40	4,399.14	676.74	84.6
04-56600-1310	CDBG-ADMIN WIS RETIREMENT	258.72	258.72	305.74	47.02	84.6
04-56600-1320	CDBG-ADMIN SOCIAL SECURITY	273.18	273.18	336.53	63.35	81.2
04-56600-1330	CDBG-ADMIN LIFE INSURANCE	3.20	3.20	.00	(3.20)	.0
04-56600-1340	CDBG-ADMIN MED HEALTH	1,075.60	1,075.60	1,097.13	21.53	98.0
04-56600-2100	CDBG-ADMIN PROF SERVICE	.00	.00	1,000.00	1,000.00	.0
04-56600-3100	CDBG-ADMIN OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
04-56600-3200	CDBG-ADMIN PUB & SUBSCRIPTION	.00	.00	500.00	500.00	.0
	TOTAL ADMINISTRATION EXPENSES	5,333.10	5,333.10	8,038.54	2,705.44	66.3
	TOTAL FUND EXPENDITURES	5,333.10	5,333.10	8,038.54	2,705.44	66.3
	NET REVENUE OVER EXPENDITURES	(5,333.10)	(5,333.10)	11,961.46	17,294.56	(44.6)

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CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GRANTS & DONATIONS FUND

		PERI	OD ACTUAL	Y	TD ACTUAL	BUDGET		UN	NEXPENDED	PCNT
	INTEREST & MISCELLANEOUS REVEN									
05-48500	DONATIONS		64,335.01		64,335.01	25,000.00)	(39,335.01)	257.3
05-48501	DONATIONS-REVOLVING FUND PD		2,910.00		2,910.00	.0	C	(2,910.00)	.0
05-48502	GRANTS-ANDRES/EARLE		6,800.00		6,800.00	.0	0	(6,800.00)	.0
05-48503	DONATIONS-K9		29,912.72		29,912.72	25,000.00)	(4,912.72)	119.7
05-48506	DONATIONS-BIKE RODEO		3,235.00		3,235.00	4,000.00)		765.00	80.9
05-48508	DONATIONS-SCOUT CABIN	(911.09)	(911.09)	.0	O .		911.09	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN		106,281.64		106,281.64	54,000.00)	(52,281.64)	196.8
	TOTAL FUND REVENUE		106,281.64		106,281.64	54,000.00)	(52,281.64)	196.8

GRANTS & DONATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAW ENFORCMENT EXPENSES					
05-52100-3400	GRANTS & DONATI LAW ENFORCEMEN	2,536.75	2,536.75	.00	(2,536.75)	.0
	TOTAL LAW ENFORCMENT EXPENSES	2,536.75	2,536.75	.00	(2,536.75)	.0
	COMM SERVICE EXPENSES					
05-52110-3400	COMM SERVICE OPER SUPPLIES	8,940.73	8,940.73	3,000.00	(5,940.73)	298.0
	TOTAL COMM SERVICE EXPENSES	8,940.73	8,940.73	3,000.00	(5,940.73)	298.0
	DEPARTMENT 120					
05-52120-3400	BIKE RODEO OPERATING SUPPLIES	1,358.51	1,358.51	.00	(1,358.51)	.0
	TOTAL DEPARTMENT 120	1,358.51	1,358.51	.00	(1,358.51)	.0
	CANINE EXPENSES					
05-52140-3400 05-52140-8300	GRANT & DON K9 OPER SUPPLIES GRANTS & DONATI CANINE PROGRAM	34,245.76 .00	34,245.76 .00	15,000.00 5,000.00	(19,245.76) 5,000.00	228.3
	TOTAL CANINE EXPENSES	34,245.76	34,245.76	20,000.00	(14,245.76)	171.2
	OTHER PARKS EXPENSES					
05-55200-3400	OTHER PARKS OPERATING SUPPLIES	5,387.79	5,387.79	.00	(5,387.79)	.0
	TOTAL OTHER PARKS EXPENSES	5,387.79	5,387.79	.00	(5,387.79)	.0
	REC PROGRAM EXPENSES					
05-55300-3400	REC PROGRAMS OPER SUPPLIES	6,575.80	6,575.80	.00	(6,575.80)	.0
	TOTAL REC PROGRAM EXPENSES	6,575.80	6,575.80	.00	(6,575.80)	.0
	RECREATION PARKS EXPENSES					
05-55401-3400	GRANT & DON REC PARK OPER SUPP	(303.34)	(303.34)	.00	303.34	.0
	TOTAL RECREATION PARKS EXPENSES	(303.34)	(303.34)	.00	303.34	.0

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CITY OF TOMAH EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GRANTS & DONATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LAW ENFORCEMENT OUTLAY EXPENSE					
05-57210-8300	LAW ENFORCE OUT EQUIPMENT	3,800.24	3,800.24	10,000.00	6,199.76	38.0
	TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	3,800.24	3,800.24	10,000.00	6,199.76	38.0
	TOTAL FUND EXPENDITURES	62,542.24	62,542.24	33,000.00	(29,542.24)	189.5
	NET REVENUE OVER EXPENDITURES	43,739.40	43,739.40	21,000.00	(22,739.40)	208.3

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CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

ECONOMIC DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TRANSFERS IN					
06-49300	FUND BALANCE APPLIED	.00	.00	54,248.00	54,248.00	.0
	TOTAL TRANSFERS IN	.00	.00	54,248.00	54,248.00	.0
	TOTAL FUND REVENUE	.00	.00	54,248.00	54,248.00	.0

ECONOMIC DEVELOPMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ECONOMIC DEVELOPMENT EXPENSES					
06-56700-1100	ED SAL - MANAGERIAL	26,469.86	26,469.86	26,394.83	(75.03)	100.3
06-56700-1290	ED NON ELECT/COMP	675.00	675.00	.00	(675.00)	.0
06-56700-1310	ED WIS RETIREMENT	1,839.68	1,839.68	1,834.44	(5.24)	100.3
06-56700-1320	ED SOCIAL SECURITY	2,076.67	2,076.67	2,019.20	(57.47)	102.9
06-56700-1330	ED LIFE INSURANCE	22.76	22.76	.00	(22.76)	.0
06-56700-2100	ECONOMIC DEVEL PROF SERVICE	27,753.96	27,753.96	67,500.00	39,746.04	41.1
06-56700-3100	ECON DEV OFFICE SUPPLIES	56.86	56.86	1,500.00	1,443.14	3.8
06-56700-3300	ECON DEV TRAVEL	.00	.00	500.00	500.00	.0
06-56700-3350	ECON DEV TRAINING	.00	.00	2,500.00	2,500.00	.0
06-56700-3400	ED OPERATING SUPPLIES	400.00	400.00	12,000.00	11,600.00	3.3
	TOTAL ECONOMIC DEVELOPMENT EXPENSES	59,294.79	59,294.79	114,248.47	54,953.68	51.9
	TOTAL FUND EXPENDITURES	59,294.79	59,294.79	114,248.47	54,953.68	51.9
	NET REVENUE OVER EXPENDITURES	(59,294.79)	(59,294.79)	(60,000.47)	(705.68)	(98.8)

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
07-41110	GENERAL PROPERTY TAX	.00	.00	2,062,140.33	2,062,140.33	.0
	TOTAL TAXES	.00	.00	2,062,140.33	2,062,140.33	.0
	INTEREST & MISCELLANEOUS REVEN					
07-48110	INTEREST INCOME	.00	.00	5,000.00	5,000.00	.0
07-48600	WATER ADV INT & FISC CH	.00	.00	48,927.50	48,927.50	.0
07-48601	TID ADVANCE INTEREST	.00	.00	97,407.00	97,407.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	.00	.00	151,334.50	151,334.50	.0
	TRANSFERS IN					
07-49200	TRANSFER FROM OTHER FUNDS	.00	.00	1,220,008.00	1,220,008.00	.0
07-49210	TRANSFER FROM WATER	16,810.83	16,810.83	350,000.00	333,189.17	4.8
	TOTAL TRANSFERS IN	16,810.83	16,810.83	1,570,008.00	1,553,197.17	1.1
	TOTAL FUND REVENUE	16,810.83	16,810.83	3,783,482.83	3,766,672.00	.4

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	PRINCIPAL EXPENSES					
07-58100-6470	PRIN PYMT 2017A	.00	.00	350,000.00	350,000.00	.0
07-58100-6560	DEBT SERVICE PRINCIPAL 2020A	.00	.00	(170,000.00)		.0
07-58100-6561	DEBT SERVICE PRINCIPAL 2020B	.00	.00	105,000.00	105,000.00	.0
07-58100-6562	DEBT SERVICE PRINCIPAL 2021A	.00	.00	480,000.00	480,000.00	.0
07-58100-6563	DEBT SERVICE 2021B	.00	.00	145,000.00	145,000.00	.0
07-58100-6564	DEBT SERVICE PRINCIPAL 2021C	.00	.00	95,000.00	95,000.00	.0
07-58100-6570	DEBT SERVICE PRINCIPAL 2022A	.00	.00	1,020,000.00	1,020,000.00	.0
07-58100-6580	DEBT SERVICE PRINCIPAL 2023A	.00	.00	110,000.00	110,000.00	.0
07-58100-6590	DEBT SERVICE PRINCIPAL 2024A	.00	.00	170,000.00	170,000.00	.0
	TOTAL PRINCIPAL EXPENSES	.00	.00	2,305,000.00	2,305,000.00	.0
	INTEREST EXPENSES					
07-58200-6470	INT PYMT 2017A	(21,945.00)	(21,945.00)	122,955.00	144,900.00	(17.9)
07-58200-6560	DEBT SERVICE INTEREST 2020A	.00	.00	15,150.00	15,150.00	.0
07-58200-6561	DEBT SERVICE INTEREST 2020B	.00	.00	18,603.75	18,603.75	.0
07-58200-6562	DEBT SERVICE INTEREST 2021A	.00	.00	30,317.50	30,317.50	.0
07-58200-6563	DEBT SERVICE INTEREST 2021B	.00	.00	14,937.50	14,937.50	.0
07-58200-6564	DEBT SERVICE INTEREST 2021C	.00	.00	9,600.00	9,600.00	.0
07-58200-6570	DEBT SERVICE INTEREST 2022A	.00	.00	653,925.00	653,925.00	.0
07-58200-6580	DEBT SERVICE INTEREST 2023A	.00	.00	136,007.00	136,007.00	.0
07-58200-6590	DEBT SERVICE INTEREST 2024A	.00	.00	131,191.66	131,191.66	.0
	TOTAL INTEREST EXPENSES	(21,945.00)	(21,945.00)	1,132,687.41	1,154,632.41	(1.9)
	FISCAL CHARGES EXPENSES					
07-58290-6470	FIS CHG 2017A	.00	.00	400.00	400.00	.0
07-58290-6560	FIS CHG 2020A	400.00	400.00	400.00	.00	100.0
07-58290-6561	FIS CHG 2020B	400.00	400.00	400.00	.00	100.0
07-58290-6562	FIS CHG 2021A	.00	.00	400.00	400.00	.0
07-58290-6563	FIS CHG 2021B	.00	.00	400.00	400.00	.0
07-58290-6564	FIS CHG 2021C	.00	.00	400.00	400.00	.0
07-58290-6570	FIS CHG 2022A	400.00	400.00	400.00	.00	100.0
07-58290-6580	FIS CHG 2023A	400.00	400.00	.00	(400.00)	.0
07-58290-6590	FIS CHG 2024A	400.00	400.00	.00	(400.00)	.0
	TOTAL FISCAL CHARGES EXPENSES	2,000.00	2,000.00	2,800.00	800.00	71.4
	ISSUANCE COSTS EXPENSES					
07.50000.000	POND 100 COSTO DO			2 222	2 222	•
07-59800-6000	BOND ISS COSTS DS	.00	.00	3,800.00	3,800.00	.0
	TOTAL ISSUANCE COSTS EXPENSES	.00	.00	3,800.00	3,800.00	.0

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CITY OF TOMAH EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

DEBT SERVICE FUND

	PERIOD ACTUAL		Υ	TD ACTUAL	BUDGET	UNEXPENDED	PCNT	
TOTAL FUND EXPENDITURES	(19,945.00)	(19,945.00)	3,444,287.41	3,464,232.41	(.6)	
NET REVENUE OVER EXPENDITURES		36,755.83		36,755.83	339,195.42	302,439.59	10.8	

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CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	INTEREST & MISCELLANEOUS REVEN				50.000.00	
08-48110	INTEREST INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	.00	.00	50,000.00	50,000.00	.0
	TRANSFERS IN					
08-49100	PROCEEDS FROM LT DEBT	.00	.00	2,418,000.00	2,418,000.00	.0
08-49200	TRANSFER FR OTHER FUNDS	.00	.00	100,000.00	100,000.00	.0
	TOTAL TRANSFERS IN	.00	.00	2,518,000.00	2,518,000.00	.0
	TOTAL FUND REVENUE	.00	.00	2,568,000.00	2,568,000.00	.0

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	GENERAL OUTLAY EXPENSES					
08-57190-8300	GEN GOVT OUTLAY EQUIPMENT	.00	.00	25,000.00	25,000.00	.0
	TOTAL GENERAL OUTLAY EXPENSES	.00	.00	25,000.00	25,000.00	.0
	LAW ENFORCEMENT OUTLAY EXPENSE					
08-57210-8400	LAW ENF OUT VEHICLE	121,512.42	121,512.42	123,000.00	1,487.58	98.8
	TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	121,512.42	121,512.42	123,000.00	1,487.58	98.8
	FIRE PROTECTION OUTLAY EXPENSE					
08-57220-8200	FIRE PROTECTION BUILDINGS	1,789.53	1,789.53	.00	(1,789.53)	.0
08-57220-8300	FIRE OUTLAY EQUIPMENT	316,676.54	316,676.54	1,030,000.00	713,323.46	30.8
08-57220-8400	CAP PROJ FIRE OUTLAY VEHICLE	.00	.00	75,000.00	75,000.00	.0
	TOTAL FIRE PROTECTION OUTLAY EXPENSE	318,466.07	318,466.07	1,105,000.00	786,533.93	28.8
	HWY EQUIPMENT OUTLAY EXPENSES					
08-57324-8300	CAPITAL PROJECT HWY EQUIP OUT	231,940.50	231,940.50	350,000.00	118,059.50	66.3
	TOTAL HWY EQUIPMENT OUTLAY EXPENSES	231,940.50	231,940.50	350,000.00	118,059.50	66.3
	HWY/STREET OUTLAY EXPENSES					
08-57331-8500	CAPITAL PROJECT HWY/STREET OUT	227,656.36	227,656.36	250,000.00	22,343.64	91.1
	TOTAL HWY/STREET OUTLAY EXPENSES	227,656.36	227,656.36	250,000.00	22,343.64	91.1
	PARKS OUTLAY EXPENSES					
08-57620-8100	CAP PROJ PARKS OUTLAY LAND	248,271.71	248,271.71	325,000.00	76,728.29	76.4
08-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	162,510.79	162,510.79	40,000.00	(122,510.79)	406.3
08-57620-8300	PARKS OUTLAY EQUIPMENT	801.00	801.00	.00	(801.00)	.0
	TOTAL PARKS OUTLAY EXPENSES	411,583.50	411,583.50	365,000.00	(46,583.50)	112.8
	REC PARK OUTLAY EXPENSES					
00 57604 0400	DEC DARK OUTLAND AND	140 442 00	119,113.92	200 000 00	00.006.00	E0 6
08-57621-8100 08-57621-8300	REC PARK OUTLAY LAND REC PARK OUTLAY EQUIPMENT	119,113.92 70,991.18	70,991.18	200,000.00 100,000.00	80,886.08 29,008.82	59.6 71.0
	TOTAL REC PARK OUTLAY EXPENSES	190,105.10	190,105.10	300,000.00	109,894.90	63.4

FOR ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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Item 7.

CITY OF TOMAH EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL PROJECTS FUND

	PERIOD ACTUAL		Υ	TD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES		1,501,263.95		1,501,263.95	2,518,000.00	1,016,736.05	59.6
NET REVENUE OVER EXPENDITURES	(1,501,263.95)	(1,501,263.95)	50,000.0	1,551,263.95	(3002.

LIBRARY TRUST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
10-41110	GENERAL PROPERTY TAX	.00	.00	297,427.00	297,427.00	.0
	TOTAL TAYES					
	TOTAL TAXES	.00		297,427.00	297,427.00	
	FEDERAL & STATE GRANTS					
10-43790	COUNTY AID FOR LIBRARY	17,340.00	17,340.00	199,352.00	182,012.00	8.7
	TOTAL FEDERAL & STATE GRANTS	17,340.00	17,340.00	199,352.00	182,012.00	8.7
	FINES					
10-45223	JUDGEMENT-OTHER EQUIPMENT	.00	.00	50.00	50.00	.0
	TOTAL FINES	.00	.00	50.00	50.00	.0
	PUBLIC CHARGES					
10-46710	LIBRARY REVENUE	5,300.24	5,300.24	5,000.00	(300.24)	106.0
	TOTAL PUBLIC CHARGES	5,300.24	5,300.24	5,000.00	(300.24)	106.0
	INTEREST & MISCELLANEOUS REVEN					
10-48110	INTEREST INCOME	.00	.00	50,000.00	50,000.00	.0
10-48500	DONATIONS	5,212.03	5,212.03	5,000.00	(212.03)	104.2
10-48504	DONATIONS-FOUNTAIN	.00	.00	100.00	100.00	.0
10-48507	DONATIONS-KRUKAR INT	9,296.17	9,296.17	30,000.00	20,703.83	31.0
10-48900	MISC REVENUE	.00		1,500.00	1,500.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	14,508.20	14,508.20	86,600.00	72,091.80	16.8
	TOTAL FUND REVENUE	37,148.44	37,148.44	588,429.00	551,280.56	6.3

LIBRARY TRUST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEX	PENDED	PCNT
	LIBRARY EXPENSES						
10-55110-1100	LIBRARY SAL-MANAGERIAL	76,190.40	76,190.40	90,040.70		13,850.30	84.6
10-55110-1120	LIBRARY SAL-SUPPORT	446.26	446.26	.00	(446.26)	.0
10-55110-1130	LIBRARY SAL-OPERATION	192,446.52	192,446.52	253,119.34	,	60,672.82	76.0
10-55110-1140	LIBRARY OVERTIME	151.15	151.15	.00	(151.15)	.0
10-55110-1250	LIBRARY LONGEVITY	2,170.00	2,170.00	2,280.00	•	110.00	95.2
10-55110-1290	LIBRARY - NON-ELECT/COMP	2,500.00	2,500.00	.00	(2,500.00)	.0
10-55110-1310	LIBRARY WIS RETIREMENT	17,944.39	17,944.39	22,950.48	•	5,006.09	78.2
10-55110-1320	LIBRARY SOCIAL SECURITY	20,262.62	20,262.62	25,619.52		5,356.90	79.1
10-55110-1330	LIBRARY LIFE INSURANCE	874.13	874.13	850.00	(24.13)	102.8
10-55110-1340	LIBRARY MED HEALTH INSURANCE	47,164.74	47,164.74	56,464.32	•	9,299.58	83.5
10-55110-2200	LIBRARY UTIL-GAS	3,394.79	3,394.79	4,000.00		605.21	84.9
10-55110-2210	LIBRARY UTIL-ELECTRIC	14,910.50	14,910.50	10,000.00	(4,910.50)	149.1
10-55110-2220	LIBRARY UTIL-W&S	1,503.42	1,503.42	2,000.00	`	496.58	75.2
10-55110-2230	LIBRARY UTIL-TELEPHONE	1,087.53	1,087.53	2,000.00		912.47	54.4
10-55110-2900	LIBRARY SERVICE CONTRACTS	12,885.21	12,885.21	15,500.00		2,614.79	83.1
10-55110-3100	LIBRARY OFFICE SUPPLIES	8,321.29	8,321.29	15,000.00		6,678.71	55.5
10-55110-3250	LIBRARY ASOC DUES	.00	.00	100.00		100.00	.0
10-55110-3300	LIBRARY TRAVEL	.00	.00	500.00		500.00	.0
10-55110-3350	LIBRARY TRAINING	749.50	749.50	1,000.00		250.50	75.0
10-55110-3420	LIBRARY ADULT DEPT BOOKS	15,066.93	15,066.93	26,000.00		10,933.07	58.0
10-55110-3440	LIBRARY E-BOOKS	.00	.00	5,000.00		5,000.00	.0
10-55110-3460	LIBRARY CHILDRENS BOOKS	8,218.79	8,218.79	12,000.00		3,781.21	68.5
10-55110-3500	LIBRARY REPAIR & MAINTENANCE	10,465.82	10,465.82	6,000.00	(4,465.82)	174.4
10-55110-5100	LIBRARY LIABILITY INSURANCE	585.00	585.00	1,261.40	`	676.40	46.4
10-55110-5110	LIBRARY PROPERTY INSURANCE	4,382.05	4,382.05	4,123.27	(258.78)	106.3
10-55110-5120	LIBRARY WORKER COMP	501.53	501.53	472.79	(28.74)	106.1
10 00110 0120	EISTORY WORKER COM						
	TOTAL LIBRARY EXPENSES	442,222.57	442,222.57	556,281.82		114,059.25	79.5
	LIBRARY TRUST EXPENSES						
10-55111-2900	LIB TRUST SERVICE CONTRACTS	10,271.25	10,271.25	.00	(10,271.25)	.0
10-55111-3100	LIB TRUST OFFICE SUPPLIES	7,432.58	7,432.58	.00	Ì	7,432.58)	.0
10-55111-8200	LIBRARY TRUST BUILDINGS	4,661.25	4,661.25	.00	(4,661.25)	.0
10-55111-8350	LIBRARY TRUST LIBRARY TRUST EQ	13,245.65	13,245.65	.00	(13,245.65)	.0
	TOTAL LIBRARY TRUST EXPENSES	35,610.73	35,610.73	.00		35,610.73)	.0
	LIBRARY TRUST OUTLAY EXPENSES						
10-57610-8350	LIB OUTLAY COMPUTER	8,850.19	8,850.19	3,500.00	(5,350.19)	252.9
10-57610-8360	LIB OUTLAY COMP REPAIR	.00	.00	3,000.00	`	3,000.00	.0
10-57610-8370	LIB OUTLAY COMP SERV CONT	1,627.26	1,627.26	22,000.00		20,372.74	7.4
	TOTAL LIBRARY TRUST OUTLAY EXPENSES	10,477.45	10,477.45	28,500.00		18,022.55	36.8

Item 7.

CITY OF TOMAH EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

LIBRARY TRUST

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	LIBRARY TRUST OUTLAY EXPENSES					
10-57611-3100	LIB TRUST LIB-TRUST OUTLAY OFF	18.89	18.89	.00	(18.89)	.0
	TOTAL LIBRARY TRUST OUTLAY EXPENSES	18.89	18.89	.00	(18.89)	.0
	TOTAL FUND EXPENDITURES	488,329.64	488,329.64	584,781.82	96,452.18	83.5
	NET REVENUE OVER EXPENDITURES	(451,181.20)	(451,181.20)	3,647.18	454,828.38	(12370

MASS TRANSIT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
11-41110	GENERAL PROPERTY TAXES	.00	.00	45,000.00	45,000.00	.0
	TOTAL TAXES	.00	.00	45,000.00	45,000.00	.0
	FEDERAL & STATE GRANTS					
11-43537	OTHER TRANSPORTATION	246,701.21	246,701.21	645,000.00	398,298.79	38.3
	TOTAL FEDERAL & STATE GRANTS	246,701.21	246,701.21	645,000.00	398,298.79	38.3
	PUBLIC CHARGES					
11-46350	MASS TRANSIT FARES	223,085.50	223,085.50	220,000.00	(3,085.50)	101.4
	TOTAL PUBLIC CHARGES	223,085.50	223,085.50	220,000.00	(3,085.50)	101.4
	TOTAL FUND REVENUE	469,786.71	469,786.71	910,000.00	440,213.29	51.6

MASS TRANSIT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SHARED RIDE EXPENSES					
11-53520-1100	MASS TRANSIT SAL-MANAGERIAL	.00	.00	4,399.14	4,399.14	.0
11-53520-1310	MASS TRANSIT WIS RETIREMENT	.00	.00	305.74	305.74	.0
11-53520-1320	MASS TRANSIT SOCIAL SECURITY	.00	.00	336.53	336.53	.0
11-53520-2100	SHARED RIDE PROF SERVICES	7,500.00	7,500.00	7,500.00	.00	100.0
11-53520-3400	SHARED RIDE OPERATING SUPPLIES	1,028,578.64	1,028,578.64	1,148,940.00	120,361.36	89.5
	TOTAL SHARED RIDE EXPENSES	1,036,078.64	1,036,078.64	1,161,481.41	125,402.77	89.2
	OTHER TRANSPORT EXPENSES					
11-57350-8400	OTHER TRANSPORT VEHICLES	(2.05)	(2.05)	.00	2.05	.0
	TOTAL OTHER TRANSPORT EXPENSES	(2.05)	(2.05)	.00	2.05	.0
	DEPRECIATION EXPENSES					
11-59100-5400	DEPRECIATION DEPR & AMORTIZE	.00	.00	35,000.00	35,000.00	.0
	TOTAL DEPRECIATION EXPENSES	.00	.00	35,000.00	35,000.00	.0
	TOTAL FUND EXPENDITURES	1,036,076.59	1,036,076.59	1,196,481.41	160,404.82	86.6
	NET REVENUE OVER EXPENDITURES	(566,289.88)	(566,289.88)	(286,481.41)	279,808.47	(197.7)

SENIOR & DISABLED SERVICES FUN

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UN	NEXPENDED	PCNT
	PUBLIC CHARGES						
12-46750	PROGRAM FEES	2,302.22	2,302.22	1,500.00	(802.22)	153.5
	TOTAL PUBLIC CHARGES	2,302.22	2,302.22	1,500.00	(802.22)	153.5
	INTEREST & MISCELLANEOUS REVEN						
12-48110	INTEREST INCOME	.00	.00	500.00		500.00	.0
12-48200	RENT	54,829.00	54,829.00	56,000.00	,	1,171.00	97.9
12-48500	DONATIONS	227,987.62	227,987.62	4,500.00	(223,487.62)	5066.4
12-48502	GRANTS ANDRES/EARLE	2,500.00	2,500.00	2,500.00		.00	100.0
12-48503 12-48900	DONATIONS MUSIC PROGRAM	308.00	308.00	500.00	,	192.00	61.6
12-46900	OTHER MISCELLANEOUS	354.48	354.48	.00		354.48)	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	285,979.10	285,979.10	64,000.00		221,979.10)	446.8
	TRANSFERS IN						
12-49300	FUND BALANCE APPLIED	.00	.00	74,000.00		74,000.00	.0
	TOTAL TRANSFERS IN	.00	.00	74,000.00		74,000.00	.0
	TOTAL FUND REVENUE	288,281.32	288,281.32	139,500.00	(148,781.32)	206.7

SENIOR & DISABLED SERVICES FUN

		PER	IOD ACTUAL	YT	D ACTUAL	BU	DGET	UN	IEXPENDED	PCNT
	SR & DISABILITY EXPENSES									
12-55500-1100	SR & DISAB SAL-MANAGERIAL		55,625.25		55,625.25		65,625.07		9,999.82	84.8
12-55500-1120	SR & DISAB SAL-SUP SERV		26,470.42		26,470.42		29,569.27		3,098.85	89.5
12-55500-1140	SR & DISAB OVERTIME		43.19		43.19		.00	(43.19)	.0
12-55500-1250	SR & DISAB LONGEVITY		250.00		250.00		300.00		50.00	83.3
12-55500-1310	SR & DISAB WIS RETIREMENT		3,915.65		3,915.65		4,560.94		645.29	85.9
12-55500-1320	SR & DISAB SOCIAL SECURITY		6,053.90		6,053.90		7,305.32		1,251.42	82.9
12-55500-1330	SR & DISAB LIFE INSURANCE		399.67		399.67		475.00		75.33	84.1
12-55500-1340	SR & DISAB MED HEALTH		8,805.13		8,805.13		10,504.44		1,699.31	83.8
12-55500-2200	SR & DISAB UTIL-GAS		2,853.66		2,853.66		6,000.00		3,146.34	47.6
12-55500-2210	SR & DISAB UTIL-ELECTRIC		11,157.27		11,157.27		12,500.00		1,342.73	89.3
12-55500-2220	SR & DISAB UTIL-W&S		1,128.68		1,128.68		2,100.00		971.32	53.8
12-55500-2230	SR & DISAB UTIL-TELEPHONE		1,490.40		1,490.40		1,300.00	(190.40)	114.7
12-55500-2240	SR & DISAB UTIL-CABLE		2,458.08		2,458.08		2,400.00	(58.08)	102.4
12-55500-2900	SR & DISAB SERVICE CONTRACT		7,900.63		7,900.63		2,000.00	(5,900.63)	395.0
12-55500-3100	SR & DISAB OFFICE SUPPLIES		672.15		672.15		2,500.00	-	1,827.85	26.9
12-55500-3200	SR & DISAB PUB & SUBSCRIPTION		1,674.33		1,674.33		1,500.00	(174.33)	111.6
12-55500-3250	SENIOR & DISABLED ASSOC DUES		65.00		65.00		75.00	-	10.00	86.7
12-55500-3300	SENIOR & DISABLED TRAVEL	(196.00)	(196.00)		1,000.00		1,196.00	(19.6)
12-55500-3350	SENIOR & DISABLED TRAINING	(129.82)	(129.82)		1,000.00		1,129.82	(13.0)
12-55500-3400	SR & DISAB OPERATING SUPPLIES	•	8,879.27	•	8,879.27		7,000.00	(1,879.27)	126.9
12-55500-3410	SR & DISAB OP SUP- MUSIC		5,150.00		5,150.00		5,000.00	(150.00)	103.0
12-55500-3430	SR & DIS OP SUP - HALLOWEEN		1,057.55		1,057.55		.00	(1,057.55)	.0
12-55500-3500	SR & DISAB REPAIR & MAINT		12,529.67		12,529.67		7,500.00	(5,029.67)	167.1
12-55500-5100	SR & DISAB LIABILITY INSURANCE		536.00		536.00		636.00	-	100.00	84.3
12-55500-5110	SR & DISAB PROPERTY INSURANCE		2,756.44		2,756.44		3,915.09		1,158.65	70.4
12-55500-5120	SR & DISAB WORKERS COMP		301.66		301.66		283.68	(17.98)	106.3
	TOTAL SR & DISABILITY EXPENSES		161,848.18		161,848.18		175,049.81		13,201.63	92.5
	TOTAL FUND EXPENDITURES		161,848.18		161,848.18		175,049.81		13,201.63	92.5
	NET REVENUE OVER EXPENDITURES		126,433.14		126,433.14	(35,549.81)	(161,982.95)	355.7

TIF #8 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
14-41120	PROPERTY TAXES INCREMENT	.00	.00	1,291,956.00	1,291,956.00	.0
	TOTAL TAXES	.00	.00	1,291,956.00	1,291,956.00	.0
	FEDERAL & STATE GRANTS					
14-43410	STATE SHARED REVENUE TID	10,540.73	10,540.73	46,867.94	36,327.21	22.5
	TOTAL FEDERAL & STATE GRANTS	10,540.73	10,540.73	46,867.94	36,327.21	22.5
	INTEREST & MISCELLANEOUS REVEN					
14-48901 14-48903	TID 8 LOAN REVENUE TID 8 LOAN INTEREST REVENUE	.00 5,429.56	.00 5,429.56	15,000.00 7,500.00	15,000.00 2,070.44	.0 72.4
	TOTAL INTEREST & MISCELLANEOUS REVEN	5,429.56	5,429.56	22,500.00	17,070.44	24.1
	TRANSFERS IN					
14-49200	TRANSFER FROM OTHER FUNDS	.00	.00	332,134.00	332,134.00	.0
	TOTAL TRANSFERS IN	.00	.00	332,134.00	332,134.00	.0
	TOTAL FUND REVENUE	15,970.29	15,970.29	1,693,457.94	1,677,487.65	.9

TIF #8 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	ECONOMIC DEVELOPMENT EXPENSES					
14-56700-1100	ED ADMIN WAGES	4,411.64	4,411.64	4,643.12	231.48	95.0
14-56700-1290	TID 8 ADMIN NON ELECT/COMP	112.50	112.50	.00	(112.50)	.0
14-56700-1310	ED ADMIN RETIREMENT	306.56	306.56	322.70	16.14	95.0
14-56700-1320	ED ADMIN SOCIAL SECURITY	346.07	346.07	355.20	9.13	97.4
14-56700-1330	TID 8 ADMIN LIFE INS	3.81	3.81	.00	(3.81)	.0
14-56700-2100	TID 8 EC DEV PROF SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL ECONOMIC DEVELOPMENT EXPENSES	5,180.58	5,180.58	15,321.02	10,140.44	33.8
	DEPARTMENT 331					
14-57331-8553	TID 8 HWY/STREET OUTLAY	71,081.40	71,081.40	.00	(71,081.40)	.0
	TOTAL DEPARTMENT 331	71,081.40	71,081.40	.00	(71,081.40)	.0
	DEPARTMENT 725					
14-57725-2100	TIF INDUSTRIAL DEVELOPMENT	41,998.93	41,998.93	.00	(41,998.93)	.0
	TOTAL DEPARTMENT 725	41,998.93	41,998.93	.00	(41,998.93)	.0
	ISSUANCE COSTS EXPENSES					
14-59800-7330	TRANSFER TO DEBT SERVICE	.00	.00	402,553.00	402,553.00	.0
14-59800-7380	TRANSFER TO W/S FOR ADVANCE	.00	.00	32,151.00	32,151.00	.0
	TOTAL ISSUANCE COSTS EXPENSES	.00	.00	434,704.00	434,704.00	.0
	TOTAL FUND EXPENDITURES	118,260.91	118,260.91	450,025.02	331,764.11	26.3
	NET REVENUE OVER EXPENDITURES	(102,290.62)	(102,290.62)	1,243,432.92	1,345,723.54	(8.2)

Item 7.

CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

TOURISM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TAXES					
16-41210	PUBLIC ACCOMMODATION	657,424.12	657,424.12	725,000.00	67,575.88	90.7
	TOTAL TAXES	657,424.12	657,424.12	725,000.00	67,575.88	90.7
	INTEREST & MISCELLANEOUS REVEN					
16-48110	INTEREST INCOME	.00	.00	2,400.00	2,400.00	.0
	TOTAL INTEREST & MISCELLANEOUS REVEN	.00	.00	2,400.00	2,400.00	.0
	TOTAL FUND REVENUE	657,424.12	657,424.12	727,400.00	69,975.88	90.4

TOURISM FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	TOURISM EXPENSES					
16-56720-1100	TOURISM-CVB SAL-MANAGERIAL	.00	.00	50,000.00	50,000.00	.0
16-56720-1120	TOURISM-CVB SAL-SUPP	.00	.00	84,500.00	84,500.00	.0
16-56720-1310	TOURISM-CVB WIS RETIREMENT	.00	.00	5,000.00	5,000.00	.0
16-56720-1320	TOURISM-CVB SOCIAL SECURITY	.00	.00	10,289.25	10,289.25	.0
16-56720-1340	TOURISM MED HEALTH	.00	.00	5,000.00	5,000.00	.0
16-56720-2100	TOURISM-CVB PROF SERVICE	.00	.00	42,000.00	42,000.00	.0
16-56720-2210	TOURISM-CVB ELECTRIC	.00	.00	2,000.00	2,000.00	.0
16-56720-2220	TOURISM UTIL-W&S	.00	.00	650.00	650.00	.0
16-56720-2230	TOURISM-CVB UTIL-TELEPHONE	.00	.00	4,000.00	4,000.00	.0
16-56720-2900	TOURISM-CVB SERV CONTRACTS	.00	.00	5,400.00	5,400.00	.0
16-56720-3100	TOURISM-CVB OFFICE SUPPLIES	.00	.00	1,855.00	1,855.00	.0
16-56720-3200	TOURISM-CVB PUB & SUBSCRIPTION	.00	.00	300.00	300.00	.0
16-56720-3210	TOURISM-CVB ADVERTISEMENT	.00	.00	50,000.00	50,000.00	.0
16-56720-3220	TOURISM-CVB MARKETING	.00	.00	73,000.00	73,000.00	.0
16-56720-3250	TOURISM-CVB ASSN DUE	.00	.00	3,000.00	3,000.00	.0
16-56720-3310	TOURISM-CVB MILEAGE	.00	.00	1,500.00	1,500.00	.0
16-56720-3350	TOURISM-CVB TRAINING	.00	.00	6,000.00	6,000.00	.0
16-56720-3400	TOURISM-CVB OPERATING	.00	.00	2,500.00	2,500.00	.0
16-56720-3410	TOURISM-CVB POSTAGE	.00	.00	2,000.00	2,000.00	.0
16-56720-3450	TOURISM-CVB OFFICE E	.00	.00	3,900.00	3,900.00	.0
16-56720-3500	TOURISM-CVB REPAIR & MAINT	.00	.00	4,200.00	4,200.00	.0
16-56720-5100	TOURISM-CVB LIAB INSURANCE	3,500.00	3,500.00	3,500.00	.00	100.0
16-56720-5110	TOUR OTHER PROP INSURANCE	1,791.33	1,791.33	5,000.00	3,208.67	35.8
16-56720-5120	TOURISM-CVB WORKER COMP INS	.00	.00	200.00	200.00	.0
16-56720-5160	TOURISM-CVB UNEMPLOYMENT	.00	.00	7,900.00	7,900.00	.0
16-56720-5300	TOURISM-CVB RENT	.00	.00	1.05	1.05	.0
	TOTAL TOURISM EXPENSES	5,291.33	5,291.33	373,695.30	368,403.97	1.4
	TRANSFER OUT EXPENSES					
16-59200-7320	TRANSFER-FUNDS CAP PROJ	.00	.00	90,625.00	90,625.00	.0
16-59200-7330	TRANSFER-FUNDS DEBT SERVICE	.00	.00	271,875.00	271,875.00	.0
	TOTAL TRANSFER OUT EXPENSES	.00.	.00	362,500.00	362,500.00	.0
	TOTAL FUND EXPENDITURES	5,291.33	5,291.33	736,195.30	730,903.97	7
	NET REVENUE OVER EXPENDITURES	652,132.79	652,132.79	(8,795.30)	(660,928.09)	7414.6

TIF #9 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOURCE 41					
17-41120	PROPERTY TAXES INCREMENT	.00	.00	489,735.00	489,735.00	.0
	TOTAL SOURCE 41	.00	.00	489,735.00	489,735.00	.0
	SOURCE 43					
17-43410	TID 9 SHARED REVENUE	65,887.05	65,887.05	179,969.00	114,081.95	36.6
	TOTAL SOURCE 43	65,887.05	65,887.05	179,969.00	114,081.95	36.6
	SOURCE 49					
17-49100	PROCEEDS FROM LONG TERM DEBT	.00	.00	405,000.00	405,000.00	.0
	TOTAL SOURCE 49	.00	.00	405,000.00	405,000.00	.0
	TOTAL FUND REVENUE	65,887.05	65,887.05	1,074,704.00	1,008,816.95	6.1

TIF #9 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
17-56700-1100	TID 9 ADMIN WAGES	4,411.64	4,411.64	4,643.12	231.48	95.0
17-56700-1290	TID 9 ADMIN NON ELECT/COMP	112.50	112.50	.00	(112.50)	.0
17-56700-1310	TID 9 ADMIN RETIREMENT	306.56	306.56	322.70	16.14	95.0
17-56700-1320	TID 9 ADMIN SOCIAL SECURITY	346.07	346.07	355.20	9.13	97.4
17-56700-1330	TID 9 ADMIN LIFE INS	3.81	3.81	.00	(3.81)	.0
17-56700-2100	TID 9 EC DEV PROF SERVICES	.00	.00	9,000.00	9,000.00	.0
	TOTAL DEPARTMENT 700	5,180.58	5,180.58	14,321.02	9,140.44	36.2
17-57331-1130	TID 9 STREET SALARY	.00	.00	14,500.00	14,500.00	.0
17-57331-8553	TID 9 HWY/STREET OUTLAY	51,700.00	51,700.00	41,250.00	(10,450.00)	125.3
		<u> </u>	<u> </u>	<u> </u>		
	TOTAL DEPARTMENT 331	51,700.00	51,700.00	55,750.00	4,050.00	92.7
	DEPARTMENT 725					
17-57725-2100	TID 9 INDUSTRIAL DEVELOPMENT	.00	.00	75,000.00	75,000.00	.0
	TOTAL DEPARTMENT 725	.00	.00	75,000.00	75,000.00	.0
17-59800-7330	TRANSFER TO DEBT SERVICE	.00	.00	41,103.75	41,103.75	.0
17-59800-7360	TRANSFER TO TIF 8	.00	.00	332,134.00	332,134.00	.0
	TOTAL DEPARTMENT 800	.00	.00	373,237.75	373,237.75	.0
	TOTAL FUND EXPENDITURES	56,880.58	56,880.58	518,308.77	461,428.19	11.0
	NET REVENUE OVER EXPENDITURES	9,006.47	9,006.47	556,395.23	547,388.76	1.6

Item 7.

CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

TIF #10 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOURCE 41					
18-41120	PROPERTY TAXES INCREMENT	.00	.00	504,423.48	504,423.48	.0
	TOTAL SOURCE 41	.00	.00	504,423.48	504,423.48	.0
	SOURCE 43					
18-43410	STATE SHARED REVENUE TID	62,235.61	62,235.61	21,248.71	(40,986.90)	292.9
	TOTAL SOURCE 43	62,235.61	62,235.61	21,248.71	(40,986.90)	292.9
	TOTAL FUND REVENUE	62,235.61	62,235.61	525,672.19	463,436.58	11.8

TIF #10 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
18-56700-1100	TID 10 ADMIN WAGES	4,411.64	4,411.64	4,643.12	231.48	95.0
18-56700-1290	TID 10 ADMIN NON ELECT/COMP	112.50	112.50	.00	(112.50)	.0
18-56700-1310	TID 10 ADMIN RETIREMENT	306.56	306.56	322.70	16.14	95.0
18-56700-1320	TID 10 ADMIN SOCIAL SECURITY	346.07	346.07	355.20	9.13	97.4
18-56700-1330	TID 10 ADMIN LIFE INS	3.81	3.81	.00	(3.81)	.0
18-56700-2100	TID 10 EC DEV PROF SERVICES	.00	.00	10,000.00	10,000.00	.0
	TOTAL DEPARTMENT 700	5,180.58	5,180.58	15,321.02	10,140.44	33.8
18-59800-7330	TRANSFER TO DEBT SERVICE	.00	.00	73,750.00	73,750.00	.0
	TOTAL DEPARTMENT 800		.00	73,750.00	73,750.00	.0
	TOTAL FUND EXPENDITURES	5,180.58	5,180.58	89,071.02	83,890.44	5.8
	NET REVENUE OVER EXPENDITURES	57,055.03	57,055.03	436,601.17	379,546.14	13.1

Item 7.

CITY OF TOMAH REVENUES WITH COMPARISON TO BUDGET FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
19-43300	ARPA-FEDERAL GRANTS-OTHERS	.00	.00	488,775.00	488,775.00	.0
	TOTAL SOURCE 43	.00	.00	488,775.00	488,775.00	.0
	TOTAL FUND REVENUE	.00	.00	488,775.00	488,775.00	.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
19-57140-8200	ARPA FUNDS BLDGS OUTLAY	.00	.00.	1,820.00	1,820.00	.0
	TOTAL DEPARTMENT 140	.00	.00	1,820.00	1,820.00	.0
	ARPA -GENERAL OUTLAY EXPENSES					
19-57190-1140	ARPA GEN GOVT OUTLAY	.00	.00	63,305.00	63,305.00	.0
	TOTAL ARPA -GENERAL OUTLAY EXPENSES	.00	.00	63,305.00	63,305.00	.0
	REC PARK OUTLAY EXPENSES					
19-57621-8200	REC PARK OUTLAY BUILDING	.00	.00	227,650.00	227,650.00	.0
	TOTAL REC PARK OUTLAY EXPENSES	.00	.00	227,650.00	227,650.00	.0
19-59800-7300	TRANSFER TO GENERAL FUND	.00	.00	196,000.00	196,000.00	.0
	TOTAL DEPARTMENT 800	.00	.00	196,000.00	196,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	488,775.00	488,775.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	SOURCE 41					
20-41120	PROPERTY TAXES INCREMENT	.00	.00	254,976.71	254,976.71	.0
	TOTAL SOURCE 41	.00	.00	254,976.71	254,976.71	.0
	SOURCE 43					
20-43410	TID 11 SHARED REVENUE	22,948.85	22,948.85	.00	(22,948.85)	.0
	TOTAL SOURCE 43	22,948.85	22,948.85	.00	(22,948.85)	.0
	TOTAL FUND REVENUE	22,948.85	22,948.85	254,976.71	232,027.86	9.0

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-56700-1100	TID 11 ADMIN WAGES	4,411.64	4,411.64	4,643.12	231.48	95.0
20-56700-1290	TID 11 ADMIN NON ELECT COMP	112.50	112.50	.00	(112.50)	.0
20-56700-1310	TID 11 ADMIN RETIREMENT	306.63	306.63	322.70	16.07	95.0
20-56700-1320	TID 11 ADMIN SOCIAL SECURITY	345.98	345.98	355.20	9.22	97.4
20-56700-1330	TID 11 ADMIN LIFE INS	3.71	3.71	.00	(3.71)	.0
20-56700-2100	TID 11 PROF SERVICES	.00	.00	10,000.00	10,000.00	.0
				_		
	TOTAL DEPARTMENT 700	5,180.46	5,180.46	15,321.02	10,140.56	33.8
	TOTAL FUND EXPENDITURES	5,180.46	5,180.46	15,321.02	10,140.56	33.8
	NET REVENUE OVER EXPENDITURES	17,768.39	17,768.39	239,655.69	221,887.30	7.4

City of Tomah Cash and Investments November 30, 2025

	Fun	d 01 - General Fund				
	Investment	Investment	C/D		Beginning Balance	Ending Balance
	Description	Туре	Rate	Due	10/31/2025	11/30/2025
Pershing	ALLIANT CR UN CHICAGO ILL SH CTF	C/D	5.00	1/30/2026	103,299.73	103,208.06
Pershing	STEARNS BK NA ST CLOUD MINN CTF	C/D	4.25	04/10/26	200,376.00	200,242.00
Pershing	LIVE OAK BKG CO WILMINGTON N C CTF	C/D	0.60	10/08/26	97,179.00	97,315.00
Pershing	MORGAN STANLEY PRIVATE BK NATL ASSN PUR N Y CTF	C/D	4.15	03/12/27	119,754.46	119,586.67
Pershing	ROLLSTONE BK & TR FITCHBURG MASS CTF	C/D	3.55	08/23/27	164,597.40	164,452.20
Pershing	BRIDGEWATER BK ST LOUIS PK MINN CTF	C/D	0.80	09/20/27	57,216.60	57,281.40
Pershing	TOYOTA FINL SVGS BK HENDERSON NV CTF	C/D	0.90	11/30/27	94,469.00	94,588.00
Pershing	MORGAN STANLEY PRIVATE BK NATL ASSN INSTL CTF	C/D	0.75	01/27/28	66,055.50	66,140.90
Pershing	FRAZER BK ALTUS OKLA CTF	C/D	1.10	06/26/28	46,727.00	46,779.50
Pershing	UNIVERSITY ILL MNTY CR UN CHAMPAIGN ILL SH CTF	C/D	4.25	07/03/26	200,650.00	200,452.00
Pershing	UNITED STATES TREAS BILLS	C/D		08/12/25	305,507.34	305,833.40
Pershing	FEDERAL FARM CR BKS CONS SYSTEMWIDE BDS	C/D	1.54	11/30/26	292,995.00	293,772.00
Pershing	FEDERAL FARM CR BKS CONS SYSTEMWIDE BDS	C/D	2.45	02/23/28	141,054.55	141,512.75
Pershing	MICHIGAN ST HSG DEV AUTH SINGLE FAMILY MTG REV TAXABLE BDS	Muni Bonds	4.98	12/01/28	239,032.60	239,194.75
Pershing	Mutual Funds	Open End			15,056.87	15,109.17
Pershing	US Govt MM Fund	MM			197,026.76	198,802.99
Ergo Bank	x706	C/D	4.30		123,631.72	123,631.72
LGIP	01	TF	4.02		6,923.97	6,946.87
Bank First	X6465	M/M	4.45		70,908.08	71,591.65
Bank First	ED X1194	M/M	0.20		212,749.35	214,989.78
CCF	ICS MM ACCOUNT	M/M			265,993.16	267,568.61
CCF	X768	M/M	0.10		29,232.25	29,452.26
			TOTAL	-	3,050,436.34	3,058,451.68

	Fund 02 - Lake						
		Investment	Investment	C/D	C/D	Beginning Balance	Ending Balance
		Description	Туре	Rate	Due	10/31/2025	11/30/2025
RIA	X0053		C/D	4.00	03/02/26	16,386.72	16,440.59
LGIP	03		TF	4.02		31,743.53	31,848.52
RIA	X4202		M/M	1.20		210,630.51	210,838.25
TOTAL 258,760.76 259,12				259,127.36			

		Fund 04 - CDBG		
	Investment	Investment	Beginning Balance	Ending Balance
	Description	Туре	10/31/2025	11/30/2025
TACU		CK	2,873.44	2,873.33
TACU		SAVINGS	1,975.13	1,975.13
Bank First X3067		CK	873.55	873.55
Bank First X0822		SAVINGS	296,476.58	296,476.58
		TOTAL	302,198.70	302,198.59

City of Tomah Cash and Investments November 30, 2025

			Fund 07 - Debt			
		Investment	Investment		Beginning Balance	Ending Balance
		Description	Туре		10/31/2025	11/30/2025
LGIP	06		T/F	4.02	8,727.54	8,756.41
Bank First	X6465		M/M	4.45	26,442.01	26,375.87
				TOTAL	35,169.55	35,132.28

		Fund 08 - Capital			
	Investment	Investment		Beginning Balance	Ending Balance
	Description	Туре		10/31/2025	11/30/2025
LGIP	02	T/F	4.02	97,108.92	97,430.12
Pershing	2022A	M/M		1,272,175.43	1,275,647.78
Pershing	2023A	M/M		52,272.05	52,268.25
Pershing	2023A - US TREASURY BILLS	C/D		1,392,303.35	1,396,741.70
Pershing	2024A - US TREASURY BILLS	C/D		1,915,034.70	1,921,139.40
Pershing	2024A	M/M		11,722.77	11,553.30
Pershing	2025A	M/M		1,306,544.32	16,042.97
Pershing	2025A - US Treasury BILLS	C/D		-	1,294,238.50
Bank First	X6465	M/M	4.45	27,841.34	27,631.87
CCF	X768	M/M	0.10	27,298.30	27,186.70
	·	·	TOTAL	6,102,301.18	6,119,880.59

		Fund 10 - Library			
	Investment	Investment		Beginning Balance	Ending Balance
	Description	Туре		10/31/2025	11/30/2025
TrustPoint		MM		1,201,466.07	1,611,028.29
			TOTAL	1,201,466.07	1,611,028.29

		Sewer Department				
	Investment	Investment	C/D	C/D	Beginning Balance	Ending Balance
	Description	Туре	Rate	Due	10/31/2025	11/30/2025
Pershing	UNITED ROOSEVELT SVGS BK CARTERET NJ CTF	C/D	0.55	03/12/26	242,023.25	242,611.25
Pershing	FIRST NATL BK AMER EAST LANSING MICH CTF	C/D	0.75	04/30/26	152,712.20	153,005.15
Pershing	SALLIE MAE BK SALT LAKE CITY UT CTF	C/D	0.90	06/30/26	176,684.40	176,974.20
Pershing	US Treasury Bonds	C/D		01/22/26	234,029.40	489,220.38
Pershing	Pershing MM	M/M			259,736.52	5,996.62
LGIP	04	T/F	4.02		631,606.76	633,695.86
CCF	XX8352	M/M			431,776.93	432,605.00
CCF	ICS Sweep	M/M			280,685.01	281,267.89
Bank First	X6341	M/M			327,054.45	328,120.20
			TOTAL		2,736,308.92	2,743,496.55

City of Tomah Cash and Investments November 30, 2025

		14046111061 30, 2023				
		Water Department				
	Investment	Investment	C/D	C/D	Beginning Balance	Ending Balance
	Description	Туре	Rate	Due	10/31/2025	11/30/2025
Pershing	US Treasury Bonds	C/D	-	11/04/25	934,897.15	937,262.85
Pershing	TEXAS EXCHANGE BK CROWLEY CTF	C/D	0.60	12/18/25	89,600.40	89,838.90
Pershing	SUNWEST BK IRVINE CALIF CTF	C/D	0.70	04/30/26	44,325.00	44,411.40
Pershing	UBS BK USA SALT LAKE CITY UT CTF	C/D	0.95	09/22/26	97,607.00	97,724.00
Pershing	TOYOTA FINL SVGS BK HENDERSON NV CTF	C/D	0.90	11/30/27	136,980.05	137,152.60
Pershing	US Treasury Bonds	C/D			480,023.80	481,474.62
Pershing	Mutual Funds	Open End			472,002.41	473,641.86
Pershing	Pershing MM	M/M			2,659.95	2,983.77
LGIP	05	TF	4.02		11,861.29	11,900.52
CCF	x659	M/M			127,621.64	332,792.74
CCF	ISC SWEEP ACCOUNT 659	M/M			426,153.07	427,029.56
		·	TOTAL		2,823,731.76	3,036,212.82

	TOTAL BY INSTITUTION		
		10/31/2025	11/30/2025
Bank First		962,345.37	966,059.50
Pershing		11,614,331.96	11,644,200.29
Trust Point		1,201,466.07	1,611,028.29
CCF		1,588,760.36	1,797,902.76
Ergo Bank		123,631.72	123,631.72
Local Government Investment Pool		787,972.01	790,578.30
RIA Federal Credit Union		227,017.23	227,278.84
USB Financial Services			
	TOTAL	16,510,373.29	17,165,528.16

Item 9.

Tomah Parks and Recreation PROGRAM REPORT for December 2025

Other Parks

- Cleaning Parks Shelters for rentals
- Holiday Lights at Winnebago Park and Gillett Park
- Park Bathrooms Winterized
- Snow removal of City sidewalks and trail system

RECREATION PROGRAMS

- Sign up continues for Adult Basketball and Women's Volleyball
- 1st-4th grade basketball began on Saturday December 6th with 106 participants
- Winter Special Events at Recreation Station
- 10 rentals for November at Recreation Station and currently 7 for December
- Working on schedule for 2026 Freeze Fest

AQUATIC CENTER

Closed for Winter

RECREATION PARK

- November 6-8th Glen Miller Auction, November 15th Cowboy Christmas, November 22nd Senior Center Craft Fair, November 29th Special Rec Christmas.
- December 5-6th Glen Miller Auction, Dec.13 LARP, Dec 27 Cat Show.
- January 2-3rd Glen Miller Auction, Jan. 9-11 Tavern League Pool Tournament, Jan 17 Packerland Rabbit Show,
- February 6.7 Freeze Fest, Feb. 13-14 Glen Miller Auction, Feb. 27-28 Dungeon Days,
- General upkeep, snow removal and maintenance on buildings
- Tomah Ice Center continues with activities

Joe	
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Joe Protz

Director Tomah Parks and Recreation

TOMAH POLICE DEPARTMENT



NOVEMBER 2025 REPORT

EMPLOYEE LISTING BY DATE OF HIRE

November 30, 2025

Admin. Asst. Rhonda Culpitt	12/12/1994
Officer Melanie Marshall	05/28/2000
Lieutenant Paul Sloan	05/13/2001
Chief Eric Pedersen	07/09/2005
Officer Steven Keller	08/14/2005
Assistant Chief Jarrod Furlano	01/13/2008
Lieutenant Adam Perkins	09/04/2011
Sergeant Brandon Kuhn	10/12/2015
Sergeant Wilbert Steinborn	08/19/2018
Sergeant Cody Paulson	09/24/2018
Police Clerk Ashley Bankhead	03/11/2019
Police Clerk DeAnn Batten	06/17/2019
Sergeant Alexander Brueggeman	12/08/2019
Detective Lindsey Stoughtenger	01/24/2021
Officer Jayden Olson	07/11/2021
Evidence Tech Mark Nicholson	08/08/2021
Officer Justice Blackhawk	10/10/2021
Sergeant Audra Gomez	06/01/2022
Officer John Reigel	06/12/2022
Officer Ethan Pedersen	01/01/2023
Officer Brandon Bellacero	01/01/2024
Officer Bradley Hoffman	06/03/2024
Officer Kaden Kaufman	01/06/2025
Officer Nick Nething	06/08/2025

NOVEMBER CASE HIGHLIGHTS

Warrant X2 / Out of State Warrant

Tomah Officers were conducting extra patrol at a hotel and noticed an odor of Marijuana coming from a room. Officers obtained information about the occupants of the room and found the two occupants had warrants for their arrest. Contact was made with one occupant and he was arrested. The second occupant was inside and was refusing to exit. After more information was gathered, entry was made to the room and the second male was taken into custody without incident. The second male's warrant was from out state and stemmed from a case where he dragged a Police Officer from his vehicle after fleeing from a traffic stop. Both men were transported to Jail.

Disorderly Conduct X2 / Battery X2 / Criminal Damage to Property / Strangulation and Suffocation / Probation Hold

Tomah officers were dispatched to a residence for a disturbance involving two males. An argument occurred and a physical altercation ensued. The first male reported being slapped numerous times, being thrown to the floor and getting his glasses broken. The second male reported being strangled and getting his finger bit. The second male was taken into custody and also had a no contact rule with the first male through his probation. He was medically cleared and transported to jail. The caller was referred to the District Attorney's Office.

Second Degree Recklessly Endangering Safety / Disorderly Conduct X2

Tomah officers were dispatched to a residence for a report of a disturbance involving a male attempting to run over the caller with a vehicle. Officers arrived on scene and found the male had left the residence in the vehicle. The caller reported an argument that occurred with her husband, and he backed out of the driveway aggressively, nearly running over the caller. The caller reported the vehicle pushed her backwards. The caller yelled at the male and jumped on the hood to try and get the male to stop. The caller was on the phone with dispatch at the time and the dispatcher told the caller to get off of the vehicle. The male later called and requested to speak with officers. Officers met the male, interviewed him, and ultimately placed him under arrest. The male was then transported to jail. The caller was referred to the District Attorney's Office.

Agency Assist

Tomah officers received a request from the Juneau County Sheriff's Office for assistance in locating a male who was in possession of a stolen vehicle. The male was known to officers and a check of the area where his brother resided resulted in locating the stolen vehicle. The brother who resided there was contacted and denied his brother (suspect) was inside. The resident was on probation and ultimately allowed officers to enter his residence. The door was opened, and verbal contact was made with the suspect. The suspect was taken into custody without incident and transported to jail. The vehicle was later returned to the owner.

Flee or Elude an Officer / Operate Without Valid DL / Possess Marijuana / Possess Open Intoxicants / Speeding / Stop Sign

A Tomah officer was on routine patrol and observed a vehicle quickly accelerating in front of them. A traffic stop was attempted and the driver pulled into a driveway. The driver then quickly reversed and nearly struck the patrol car. The vehicle then fled. A pursuit was initiated and lasted several blocks at speeds above 50 mph on residential streets. The vehicle left the roadway and drove into a marshy area. A perimeter was established, and the area was searched by the on-duty Monroe County Sheriff's Office K9's and a drone from the Tomah Area Fire Department. The driver was ultimately not located. A search of the vehicle yielded open intoxicants and marijuana. Information was later obtained on the identity and possible location of the suspect. Officers responded to the residence and were given consent to enter to search for the suspect. The suspect was located hiding in a closet. The male was taken into custody without further incident. Additional information was obtained from the Wisconsin State Patrol about the same male and vehicle fleeing from a Trooper and causing a crash. That crash is under investigation.

Disorderly Conduct / Criminal Damage to Property / Resisting

Tomah officers were dispatched to a medical clinic for a report of a female patient refusing to leave. The female patient was receiving medical attention and was upset about not receiving the care or services she was requesting. The female became disruptive and refused to leave when she was requested to. Officers arrived and located the female seated behind a bed. The female refused to listen to commands to stand up and leave. The officers stood the female up and the female resisted. The female was taken into custody and was escorted outside to a patrol car. The female was then transported to the jail.

Battery X2 / Disorderly Conduct X2 / OWI 1st / Operating After Suspension

Tomah officers were dispatched to a residence for an unknown issue. The caller could be heard on the phone screaming for help prior to the line disconnecting. Officers arrived and made contact with the female caller, who was hysterical. The female stated she had an altercation with her boyfriend, who had left the residence in a vehicle. The female stated they were arguing about relationship issues when it turned physical. The male punched the female and threw her to the ground. The female also punched the male and dumped alcohol on him. The male was later located parked in a restaurant parking lot. The male was contacted and admitted to his involvement in the disturbance. The male was intoxicated and was transported to the Tomah Police Department for Standardized Field Sobriety Tests. The male was ultimately arrested for OWI and submitted to a preliminary breath test which was nearly double the legal limit. The male initially consented to a legal blood draw but later revoked his decision. A search warrant was applied for and granted by a Monroe County Circuit Court Judge. Thereafter a legal blood draw was completed. The male was then transported to jail.

Tomah **Police** Department

Novemb 2025



CALLS FOR SERVICE: 1,114



TRAFFIC STOPS: 170



OWI ARRESTS: 1



ARRESTS/CITATIONS: 143



ACCIDENTS: 28



Tomah Police Department www.tomahwi.gov/police 608-374-7400 Chief Eric Pedersen



TOPD Monthly Report

Printed on December 1, 2025

: Total: 1

911: 911 CHECK Total: 17

911HANG: 911 ABANDONED Total: 13

9110PEN: 911 OPEN LINE Total: 16

ABDUCTION: ABDUCTION OR KIDNAPPING Total: 1

ACC PD: ACCIDENT WITH PROPERTY DAMAGE Total: 25

ACC PI: ACCIDENT WITH INJURIES Total: 2

ACC UNK: ACCIDENT UNKNOWN INJURIES Total: 1

ALARM: ALARM - HOLDUP OR BURGLARY Total: 5

AMBULANCE: AMBULANCE CALL Total: 61

ANIMAL: ANIMAL COMPLAINT/NOT A BITE Total: 27

ASSIST: ASSIST OTHER AGENCY Total: 7

ATL: ATTEMPT TO LOCATE Total: 9

BATTERY: BATTERY/ASSAULT Total: 2

BIKE: ABANDONED/FOUND BICYCLE Total: 4

BITE: ANIMAL BITE Total: 3

BOND: BOND CONDITIONS Total: 1

BUILD CHK: BUILDING CHECK Total: 1

CIT ASST: CITIZEN ASSIST Total: 49

COMMITMENT: INVOLUNTARY COMMITMENT/CHAPTER Total: 2

COMMUNITY RELATIONS: COMMUNITY RELATIONS Total: 15

COURT ORDER: VIOLATION OF COURT ORDER Total: 6

CUSTODY: CHILD CUSTODY ISSUE Total: 6

DAMAGE: DAMAGE TO PROPERTY Total: 2

DEATH: DECEASED SUBJECT Total: 1

DISTURB: DISTURBANCE Total: 8

DOMESTIC: DOMESTIC DISTURBANCE Total: 2

DRUG: DRUG INFO/COMPLAINTS Total: 8

ENTRY: ENTRY TO VEH OR DWELLING Total: 6

ESCORT: ESCORT Total: 1

EXTRA: EXTRA PATROL Total: 91

FIGHT: FIGHT Total: 2

FIRE ALARM: FIRE ALARM Total: 11

FIRE: FIRE Total: 4

FOLLOWUP: FOLLOWUP/INTERVIEW TO PREVIOUS INCIDENT Total: 64

FRAUD: FRAUD Total: 8

HARASS: HARASSMENT Total: 14

INFO: GENERAL INFORMATION CALL Total: 7

LITTERING: LITTERING OR UNLAWFUL DUMPING Total: 2

MISSING: MISSING PERSON Total: 3

MOTOR ASSIST: MOTORIST ASSIST Total: 20

NOISE: NOISE OR LOUD PARTY COMPLAINT Total: 7

ODOR: NATURAL GAS OR OTHER ODOR Total: 1

OPEN: OPEN DOOR OR WINDOW Total: 1

ORD VIO: ORDINANCE VIOLATION Total: 1

OWP: OUT WITH PARTY Total: 44

PAPER: PAPER SERVICE Total: 8

PARKING: PARKING COMPLAINT Total: 23

PHONE CALL: MAKE/RECEIVE PHONE CALL Total: 37

PROPERTY: FOUND/LOST/RECOVERED PROPERTY Total: 19

RUNAWAY: JUVENILE RUNAWAY Total: 3

SEX OFFENSE: SEX OFFENSE Total: 2

SUSPICIOUS: SUSPICIOUS ACTIVITY Total: 58

THEFT: THEFT Total: 21

THREATS: THREATS COMPLAINT Total: 8

TRAFFIC CNTL: BLOCKING/DIRECTING TRAFFIC Total: 1

TRAFFIC COMP: TRAFFIC/DRIVING COMPLAINT Total: 27

TRAFFIC HZRD: TRAFFIC HAZARD Total: 2

TRAFFIC STOP: TRAFFIC STOP Total: 170

TRESPASS: TRESPASSING Total: 16

TRUANCY: TRUANCY COMPLAINT Total: 22

TWJ: TROUBLE WITH JUVENILE Total: 7

TWP: TROUBLE WITH PARTY Total: 42

UNDERAGE: UNDERAGE PARTY/DRINK/TOBACCO Total: 5

WARRANT: WARRANT Total: 1

WEAPON: WEAPONS VIOLATION Total: 1

WELFARE: WELFARE CHECK Total: 59

Total Records: 1114

CITY OF TOMAH PUBLICSAFETY

MONTHLY REPORT November 2025





Public Safety Director / Fire Chief Tim Adler

TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR November 2025

FIR	E CALLS:
1.	STRUCTURE: 1 (803 Birch Lane) minimal damage

- 2. VEHICLE FIRES:0
- 3. **GRASS**: 1
- 4. FALSE ALARMS:6
- 5. **INJURIES**: 0
- 6. GOOD INTENT CALLS: 2
- 7. **HAZMAT**: 0
- 8. **OTHER**: 9
- 9. MOTOR VEHICLE CRASH/RESCUE: 9
- 10. CALLS FOR SERVICE: 1

FIRE INSPECTION HOURS: 89.5

FIRE SAFETY EDUCATION HOURS: 0



City of Tomah Committee of the Whole - December 8th, 2025

Public Safety Director/Fire Chief report for: November

1. STAFFING

Full-Time

- Fire Chief
- Deputy Fire Chief

POC (paid on call)

- Assistant Chiefs x 2
- Captains x 2
- Fire Fighters x 30
- 2. **VEHICLES**: All apparatus are in service and are functioning in good working order. Our annual pump testing was performed on November 25th, and all pumps passed the required National Fire Protection Association certifications.
- 3. **GENERAL:** The department responded to 803 Birch Lane for a report of a structure fire there was minimal damage, the fire started due to a lap top charger. The department responded to 29 calls in November. The fire inspectors are working to complete the second round of inspections which are required by the Department of Safety and Professional Services. The new platform truck is now in service; we have implemented this apparatus into our monthly training drills. We have had three fire fighters recently retire from the department, Tim Cram, Brad Retzlaff and Chirs Neal; we thank them for the service they provided to our community.
- 4. **OTHER:** We are working on the designs for both the new brush truck and the pumper/tender. We will have three vehicles/apparatus for sale in the late spring as these projects get completed which includes our oldest pumper, our oldest brush truck and the inspectors/supervisor's vehicle.

Yours in Safety Public Safety Director / Fire Chief Tim Adler



Tomah Fire Department Staff

Fire Chief

*Tim Adler (36 Years)

Deputy Chief

*Jeremy Likely (20 Years)

Assistant Fire Chiefs

*Joe Kube (31 Years)
Joe Amberg (35 Years)

Captains

*Rob Larkin (28 Years) Charles Muller (23 Years)

Safety Officer

Dave Baggot (27 Years)

Lieutenants

Rescue Technicians

Kerwin Greeno (29 Years)

* = Rescue Techs



Fire Fighters

Tim Larkin (50 Years) Jody Pierce (31 Years) *Bob Walker (25 Years) *Steve Walheim (23 Years) *Cory Lenz (21 Years) Ron Schneider (20 Years) *Chris Semann (14 Years) *Chad Gunder (11 Years) *Steve Miller (8 Years) Megan Mickelson (8 Years) *Phil Gigous (8 Years) Joe Lenz (8 Years) Mitchell Larkin (4 Years) Brandon Sibert (4 Year) *Justin Dettinger (2 Year) Michael Linehan (2 Year) *Chris Johnson (2 Year) *Jeff Vierck (1 Year) *Jared Vanderloop (1 Year) *Ryan Fisk (1 Year) *Daniel Amberg (1 Year) Michael Forlines (1 Year) *Nick Amberg (1 Year) Andy Wallace (New) Diana Johnson (New) Morgan Scharlau (New) Steven Beining (New) Tyler Stertman (New)



Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report

November 2025

City of Sparta Total: 2

City of Tomah Total: 222

Town of Adrian Total: 1

Town of Byron Total: 7

Town of Clifton Total: 1

Town of Grant Total: 10

Town of Greenfield Total: 1

Town of La Grange Total: 8

Town of Lincoln Total: 5

Town of Oakdale Total: 5

Town of Sheldon Total: 1

Town of Tomah Total: 1

Village of Oakdale Total: 4

Village of Warrens Total: 3

Village of Wilton Total: 1

Village of Wyeville Total: 1

Total: 15

Total Records: 288



City of Tomah Committee of the Whole - December 8th, 2025

Public Safety director's Report for: November

1. STAFFING:

Admin

- Public Safety Director
- Deputy EMS Chief
- Public Safety Administrative Assistant
- Billing Clerk

Full-Time

- Critical Care Paramedics 9
- Paramedics 6
- AEMTs − 3

Part-Time

- Critical Care Paramedics 0
- Paramedics 6
- AEMTs − 1
- EMT-Basic 5
- 2. VEHICLES: All apparatus are in service and are in good working condition. Unit 267, our newest remount has been put into service and is being used as our first out truck. We will do this for the next couple of months to ensure there are no issues with this truck and then it will be pushed to the back of the order. We should be hearing from Everest Emergency Vehicle soon as unit 266 will be going in for the next remount in January or February.
- **3. GENERAL:** The department responded to 288 calls for service in November, putting us at 3332 calls for the year. We have been busy working on the 2026 budget along with the City Administrator and the City Treasurer.
- **4. OTHER**: Deputy Chief Robarge and Administrative Assistant Anderson have completed the work on the 2024 voluntary, supplemental Medicaid reimbursement cost report for publicly owned EMS providers, we should see payment coming to us in the next couple of months.

Yours in Safety Public Safety Director / Fire Chief Tim Adler

Transfer Statistics break down

November 2025 Statistics

Year to Date Calls for Service - 3,332

• Calls with multiple ambulances – 76

Year to Date Reports Written - 3,328

Calls for Service in November - 288

• Calls with multiple ambulances – 7

Reports Written in November - 286

Salaried Employee Stipends in November – 0 Year to Date Salaried Employee Stipends – 0

Year to Date – All Transfers – 1088 Requested. Accepted 913, Declined 175 – 83.92%

- Tomah Health ER- Requested 865, Accepted 745. 86.13% Accepted.
 - o Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait 60
 - Multiple Transfers at the Same Time 22
 - Medical Necessity 14
 - Crew Safety 10
 - Staffing 8
 - No Call/Not Logged 3
 - Weather 2
 - Pending Critical Care Transfer 1
- Tomah Health OB & Acute Care Requested 80, Accepted 72. 90.00% Accepted.
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait 5
 - Canceled by Tomah Health 1
 - Medical Necessity 1
 - Weather 1
- Tomah VA Requested 78, Accepted 70. **89.74% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait 4
 - Multiple Transfers at the Same Time 2
 - Medical Necessity 1
 - Staffing 1 (Round Trip)
- Critical Care Transfers Requested 34, Accepted 29. 85.29% Accepted.
 - o January Tomah Health La Crosse On 911 Call, Would Not Wait
 - o March Tomah Health La Crosse On Transfer, Would Not Wait
 - o March Tomah Health La Crosse On 911 Call, Would Not Wait

- August Mauston Madison Staffing
- o October Tomah La Crosse On Transfer, Would not Wait

November Transfers - 105 Requested. Accepted 87, Declined 18

- Critical Care Transfers 3
 - o Accepted 3
- Reasons for Turn Down in November
 - On Transfers or 911s/Would Not Wait 6 (Tomah Health-6, Outlying-0)
 - Multiple Transfers at the Same Time 5 (Tomah Health-5)
 - Staffing 4 (Outlying-4)
 - o Crew Safety 3 (Tomah Health-3)
- **November 9th** Seven transfer requests from Tomah Health in six hours with two ambulances on duty.
 - o 1935 Tomah Health to Tomah VA Accepted
 - o 2120 Tomah Health to La Crosse Accepted
 - o 2147 Tomah Health to La Crosse Gundersen Health Systems Ambulance
 - o 2241 Tomah Health to La Crosse Accepted
 - o 2310 Tomah Health to Mayo La Crosse Sparta Ambulance
 - o 2310 Tomah Health to Gundersen Gundersen Health Systems Ambulance
 - 0120 Tomah Health to Gundersen Accepted
- Five of the 18 transfers that were declined this month were because of requests for multiple transfers at the same time. Three above, one on 11/23/2025 and one on 11/26/2025.

Mutual Aid

- Assisted 3
 - Wilton Ambulance 2
 - **Intercept** Chest Pain Transported to Tomah Health.
 - Intercept Pain Management Transported to Tomah Health
 - Black River Falls EMS 1
 - Mutual Aid Motor Vehicle Accident Canceled en route.
- Requested 5
 - o Fort McCoy − 5
 - Change of Quarters Two Ambulances on duty, one on a transfer, one on a 911 call, Deputy Chief called in to fill third for 911 call.
 - Change of Quarters Two Ambulances on duty, one on a transfer, one on a Cardiac Arrest call.
 - Mutual Aid Foot Injury / Pain. Transported to Tomah Health. Two Ambulances on duty, one on transfer, one on two 911 calls.
 - Change of Quarters Two Ambulances on duty, one on a transfer, one on a 911 call
 - Change of Quarters Two Ambulances on duty, one on a transfer, one on a 911 call.

Legal Blood Draws

• November – 1 (Year to Date – 26

TAAS Monthly Statistical Report November 2025

Calls For	Service	Cancelled/N	lo Transport	Facility T	ransfers	Denied T	ransfers	Sa	lary Stiper	nd
28	8	7	'1	105		18	8		\$0.00	
1 Year Ago	281	1 Year Ago:	55	1 Year Ago:	84	1 Year Ago:	24	Yr to Date:		
Total Mile	es Driven	Mutual Ai	d Requests	Incoming I	Payments	Billed To	Patients	Total Bad [Debt Collect	ed In 2025
489	7.2	3 Asst / 5 Req	/ 1Blood Draw	\$202,9	02.89	\$429,1	76.00	Ş	119,915.63	
1 Year Ago	4105.4	1 Year Ago:	19	Yr to Date:	\$2,806,901	Yr to Date:	\$5,090,672	2025	As of 11-06	-2025
Bill	ed Medic	are	Colle	cted Medi	care	Uncollecta	ble-Medica	re (30% Re	trivable)	
\$:	154,599.20)		\$50,480.05		\$1115	59.76/JUST	NGS		
Yr to Date:	\$1,395	5,380	Yr to Date:	\$566,6	73.81	Yr to Date:	\$	1,179,147.44		
Bill	ed Medic	aid	Colle	ected Medi	caid	Medi	icaid Write	-Off		
\$	115,897.10)	\$215	77.38/JUST	EDS	Ç	554,373.57			
Yr to Date:	\$978,6	05.30	Yr to Date:	\$195,	836	Yr to Date:	\$552	,601		
Bill	ed Insurar	nce	Collected	Insurance	Write-Off I	Per Insurance	Collec	tions	Collected	d Patient
\$49853.90)/also othe	r ngs&eds	\$28,1	64.58	\$9,7	75.37	\$22,70	02.78	\$22,8	17.73
Yr to Date:	\$938,	247	Yr to Date:	\$364,205.5	Yr to Date:	\$174,689.25	Yr to Date:	\$370,604.0	Yr to Date:	\$646,151
	Billed V.A.		Co	ollected V.	۹.		Outs	tanding V.	Α.	
E	Billed V.A. 108,825.80			ollected V., \$79,863.15	Α.	2025 As of		tanding V.	Α.	

NOTES:

CURRENT ROSTER EMPLOYEE ROSTER

Number / Job Status	Licensure	Name	Status	1	Num Job St	•	Licensure	Na	me	Status
	Fu	II-Time Staff					Pa	art-Time Sta	aff	
1 1	T Director	Chief Tim Adler			23	PT	Paramedic/0	CC		
2 I	FT Admin. Asst.	Christi Anderson			24	PT	Paramedic/0	CC		
3 I	FT Bookkeeping	Candi Maas			25	PT	Paramedic	Allen Shest	on	
4 1	T Paramedic/C0	Dep Chief Adam Roba	rge		26	PT	Paramedic	Tyler Hoerr	es	
5 I	FT Paramedic/C0	C.L. Brandon Sibert	A-Shift		27	PT	Paramedic	Jon Ghinaz	zi	
6 I	T Paramedic/C0	C.L. Chris Brigson	B-Shift		28	PT	Paramedic	Emily Bertr	am	
7 I	T Paramedic/C0	C.L. Jeremy Becker	C-Shift		29	PT	Paramedic	Genevieve	Janczak	
8 I	T Paramedic/C0	Mitch Larkin	C-Shift		30	PT	Paramedic	Laura Scha	rlau	
9 1	T Paramedic/C0	Michael Forlines	A-Shift		31	PT	Paramedic			
10	F1 Paramedic/cc	Morgan Scharlau	B-Shift		32	PT	AEMT	Chris Princ	liville	
11	FT AEMT	Stacy Larkin	C-Shift		33	PT	AEMT			
12	FT AEMT	Stacey Zellmer	A-Shift		34	PT	AEMT			
13	F1 Paramedic	Dawson Dean	B-Shift		35	PT	EMT	Rostislav Y	erokhin	
14	FT Paramedic/C0	Lisa Hart	A-Shift		36	PT	EMT	Kerry Ely		
15	F1 Paramedic	Jenna Quackenbush	C-Shift		37	PT	EMT	Shana Ada	ms	
16	F1 Paramedic	Brandon Maurico	C-Shift		38	PT	EMT	Hannah Be	nson	
17	F1 Paramedic	David Smith	B-Shift		39	PT	EMT	Lydea Cook		
18	F1 Paramedic	Katie Anderson	B-Shift		40	PT	EMT			
19	F1 Paramedic	Mara Goede	A-Shift		41	PT	EMT			
20 F	T Paramedic/C0	James Barloon	C-Shift		42	PT	EMT			
21 F	T Paramedic/C0	Jeffrey Cain	A-Shift		43	PT	EMT			
22 F	T EMT	Kahla Jorgensen	B-Shift		44	PT	EMT			

Monthly Invoices November 2025

			CREDIT	
ACCT#	DATE	DESCRIPTION & INVOICE #	CARD YES	AMOUNT
2900	11/1/2025	DAS Health Inv. 130095 (ACH payment)		\$420.24
3402	10/22/2025	Bound Tree Inv. 85967242		\$30.29
3400	10/29/2025	Mississippi Welders Inv. 532286		\$125.24
2230	11/1/2025	Lynxx Networks		\$698.15
2900	10/25/2025	Zoll Medical Inv. 91001644		\$4,857.00
3400	10/31/2025	Mississippi Welders Inv. 1972470		\$13.02
3401	11/4/2025	Kwik Trip		\$3,410.91
2220	11/5/2025	City W&S		\$228.09
2210	11/4/2025	Alliant Energy		\$1,987.62
2900	11/5/2025	Nsure Inv. 09771 (ACH payment)		\$741.57
3500	10/29/2025	Larkin's Inv. 91323		\$100.65
3500	10/20/2025	Larkin's Inv. 91227		\$55.90
3500	10/1/2025	Larkin's Inv. 91067		\$1,854.33
2230	10/23/2025	First Net Inv. 287303615675X11012025		\$382.55
2900	10/14/2025	Tri-State Business Machines Inv. 638968		\$104.00
3400	11/5/2025	Mississippi Welders Inv. 532315		\$111.16
2100	11/12/2025	Cram's Computer Center Inv. 6544		\$285.00
3400	10/8/2025	Rudig Jensen Inv. 47438		\$153.50
2900	11/14/2025	Tri-State Business Machines Inv. 641264		\$163.80
3500	10/30/2025	Everest Inv. P08227		\$81.62
3400	11/17/2025	Morgan Scharlau (Job shirt replacement)		\$89.67
3402	11/11/2025	Bound Tree Inv. 85990560		\$69.58
3402	11/10/2025	Bound Tree Inv. 85988901		\$2,785.55
3402	11/10/2025	Bound Tree Inv. 85988902		\$57.74
2900	11/20/2025	Canon Financial Services Inv. 42218386		\$89.27
2900	11/20/2025	Confidential Records Inv. 0012899		\$55.22
3400	11/12/2025	Mississippi Welders Inv. 532341		\$66.43
2200	10/6/2025	WE Energies Sept billing		\$241.76
2200	11/3/2026	WE Energies Oct billing		\$381.38
3500	11/14/2025	Auto Glass of Sparta Inv. 10007380		\$50.00
				\$19,691.24

Director of Public Works and Utilities Report

December 2025

1) Street Department

Concrete lifting for sidewalks has been completed for the year. The leafvac is out and running well with no issues. Getting equipment ready for the winter. Helped with the library office remodel, spray foaming the interior walls. Installation of the dam motor on the roller gate has begun. Assisted the water dept with a hot mix patch on Lakeside. Volk Field is setting up props at the airport for simulated air strikes. A company called Today's Tree Service will chip, load and haul wood chips to Lacrosse at no cost to the city. This is approximately \$10,000 savings.

2) Sewer Department

We had an average flow of 1.1 MGD. With the help from the street department, we hauled 40 loads of sludge to the farmers. We will try to haul one more time before the ground freezes to get our storage shed empty before winter. Completed out sewer cleaning for the year. Received three quotes for replacing our polymer system and hope to get one picked out and ordered so we can replace it this winter. We have quotes for a new 20HP electric motor for our RAS pump.

3) Water Department

November's average daily pumping was 750,000 gallons per day. Waiting for a response from the DNR for Well #14. DNR had us check the media in Well #6. The filter looks good and was rehabbed in 2019. Hydrant maintenance is completed. New employee started in November and going through training. There was a service leak on Lakeside where there was a hole in the copper.

4) Lake Committee

Next meeting is January 15, 2026, at 5 PM

Respectfully Submitted

Brandy Leis
Director of Public Works and Utilities

SENIOR & DISABLED SERVICES DEPARTMENT

608-374-7476 Fax: 608-374-7462 pbuchda@tomahwi.gov



Kupper-Ratsch Senior Center A Community Gathering Place 1002 Superior Ave. Tomah, WI. 54660

Facebook page – **Tomah Senior Center**

DEPARTMENT ADMINISTRATION



WELCOME TO THE KUPPER-RATSCH SENIOR CENTER

Are you looking for a place to meet people and/or for you and/or your friends/family to get together to play cards and/or other games?

We have a nice place with friendly people, and it is warm in the winter cold and cool in the summer heat. **Come in and join us!**

I encourage people to stop down and visit with us, check us out and take a tour of the senior center.

The Kupper Ratsch Senior Center is **open Monday thru Friday from 8:30am to 4:30pm**, except on holidays (& occasional set-up times for special events-check monthly calendar).

WHEN THE SENIOR CENTER IS CLOSED DUE TO WEATHER



When the meal site is closed due to bad weather, most of the time, the Senior Center is still open.

If in doubt, call staff at the senior center 608-374-7476 after opening time (8:30am), say around 8:45am (for the 9am activity) or after 9:00am for later activities.

During bad weather days, we are usually only closed if it is real icy, or when Pam cannot get out of her house or driveway.

If closed, we do call the radio stations: **Tomah** (Magnum- 96.1, 94.5, 1460) at 608-372-9600, & **Sparta** (COW- 97.1) at 608-269-3100, along with informing **city** hall 608-374-7420.

Check the city website.

NEWSLETTERS AVAILABLE



1) Due to budget constraints, we are no longer printing a newsletter.

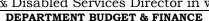
However, if you would like one by email, we can do that. You just need to send an email with your request and contact information - to pbuchda@tomahwi.gov

POLICY - PHOTOS/VIDEOS/ETC.



The City of Tomah's Senior & Disabled Services
Department (including the Kupper Ratsch Senior Center)
reserves the right to utilize photos/videos/etc. of
participants for publicity purposes.

Participants not wanting their photo/video/etc. used must notify the Senior & Disabled Services Director in writing.



POLICY - RENTAL USE OF SENIOR CENTER

Are You having a family gathering? A class reunion? Need a place to meet?

There are some opportunities to... RENT A
SPACE for events/meetings at the Senior Center.
APPLICATIONS ARE SUBJECT TO APPROVAL by
City of Tomah's Senior & Disabled Services Director.

The City of Tomah and/or The City of Tomah's Senior & Disabled Services Department retains the ability to deny use of building based on availability of staff, activities/events scheduled, other bookings, history of usage/how facility was treated before, etc.

RENT (and License Fees, if applicable) ARE DUE AND PAYABLE AT TIME OF APPLICATION.

PRIVATE APPLICANT

Client, city resident \$80.

Client, non-resident \$96.

PRIVATE APPLICANT

Non-Client, city resident \$110. Non-Client, non-resident \$126. PUBLIC/NON-PROFIT APPLICANT

Public applicant, city resident \$10. Public applicant, Non-resident \$50

Private groups that are ongoing, regularly scheduled (ie: 2-4 times monthly, 4-12 times yearly, etc.) are half the above rents each time here.

CLIENT: Regularly comes to the senior center.
RESIDENT: Lives in the City of Tomah

NON-CLIENT: Does not regularly come to senior center.
NON-RESIDENT: Does not live in the City of Tomah

PRIVATE: Refers to farm organizations, industry, private

PUBLIC/NON-PROFIT: Refers to clubs/service organizations that deal with service and civic involvement for the community, such as scholarships, good deed projects, etc.

PRIVATE: Refers to farm organizations, industry, private parties or any other gatherings with the objective to make money not used for civic improvement.

②Page 04

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SENIOR & DISABLED SERVICES DEPARTMENT

608-374-7476 Fax: 608-374-7462 pbuchda@tomahwi.gov



Kupper-Ratsch Senior Center A Community Gathering Place

1002 Superior Ave. Tomah, WI. 54660 Facebook page – **Tomah Senior Center**

DECEMBER2025 CALENDAR







MISSION STATEMENT

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of recreation & leisure activities, and in

educational & health programs)
and senior meals on a regular basis in a safe place for Tomah's
citizens

(especially our senior and disabled people).

Tomah Timberwolves ____ Cred

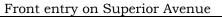
by Del Goetz

Respect the elders. Teach the young. Cooperate with the pack. Play when you can. Hunt when you must. Rest in between.

Share your affections. Voice your feelings. Leave your mark.

Kupper-Ratsch Senior Center







Back (main) entry across alley from WWTC parking lot.

A Community Gathering Place 1002 Superior Ave. Tomah, WI. 54660

"Come on down and join us!"

Pam Buchda, City of Tomah's Senior & Disabled Services Director











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(a)



DECEMBER 2025

KUPPER-RATSCH SENIOR CENTER

A Community Gathering Place

ACTIVITY/EVENT CALENDAR

NEW YEAR'S EVE - Holiday

4th Day Christmas & Kwanzaa

Universal Hour of Peace

SENIOR CENTER CLOSED &

Nat'l Champagne Day

MEAL SITE Open 11am - 12:30pm

31

1002 Superior Ave. Tomah, WI. 54660

Facebook: Tomah Senior Center

New Year Day 2026 - Holiday

02: Scott Wilcox

16: Barbara Schramer

7th Day of Christmas/Kwanzaa

SENIOR CENTER CLOSED

& MEAL SITE CLOSED

01

SENIOR & DISABLED SERVICES DEPARTMENT

E-mail: pbuchda@tomahwi.gov

DEPARTMENT OPERATIONS

11/28-12/31: Tomah's Holiday Lights

October 13: 9-11am Oakdale Credit Union volunteers

Calendar subject to change

Saturday

ST. NICHOLAS DAY

Mitten Tree Day

8-11 Scandinavian Bake Sale at

Kniahts of Columbus-202 E.Juneau

7:15 Woodsmen @ West Bend Power

5:00 Spaghetti Supper & 7:00 Bingo

Gloria Dei Church

Page	03

Page 02 **COFFEE & VISITING:** SENIOR CENTER HOURS: Monday through Friday (except holidays) from 8:30am to 4:30pm (& other times & days as booked) 9:00am Monday through Friday LUNCH: (ADRC of Monroe County Meal Site in Tomah) is Monday through Friday at 11:30am, except Holidays Sunday Monday Friday Tuesdav Wednesday Thursday Cyber Monday Let's Hug Day MOON – FULL ST. NICHOLAS EVE Giving Tuesday **DECEMBER** 02 1933: 21st Amendment Ends Rosa Parks Day Make a Gift Day Int'l Volunteer Day Walt Disney Day Holiday Lights Nov 28-Dec 31 off 1st-10th MuzzleLoader Deer Hunt Santa's List Dav Prohibition /// 1948: Scrabble 9:00 WELLNESS EXERCISE BIRTHSTONE: Turquoise, Blue Topaz, 9:00 LINE DANCING World Wildlife Conservation Day 9:00 WELLNESS EXERCISE 'nput monthly Department Report 10:15 MUSIC: SKIP JONES Zircon, Ruby, Onyx 9:00 BEGINNER LINE DANCE 9:00 CHAIR YOGA 9:00 LINE DANCING & CHAIR YOGA 9:00 WELLNESS EXERCISE FLOWERS: Holly, Narcissus, Sponsor:s: 10 Cram & Andres 2024 Grant 12:15 GAMES OF CHOICE 10:30-3:30 OUILTING GROUP 10:15 ASL STUDY GROUP 10:05 Nutrition Health Support Grp. COLORS: Indigo & Green 10:30 SPECIAL NEEDS OPEN GYM **1:00 BINGO** (50 cents/card) **12:30 EUCHRE** (\$2:10cent bump) **1:00 BINGO** (50 cents/card) MEANING: Prosperity, Wisdom, 11 Hansen IGA Ribbon Ceremony 3--4:30 2nd Harvest Food at Rec.Park 12:30 ADRC SW Mta. w/client 2-3:15 Hall of Heros Induction at VA 12:30 PINOCHLE Wealth, Fidelity, Contented Mind, 1:00 BINGO & 1:00 The GAMERS 3-7 Library Silent Auction Fundraiser 3:30 L.I.F.E. After School 3:00. Healthy Brain Coalition of MC ZODIAC: Sagittarius11/23-12/21 3-5 Grinch at TACU 4:30-5:30 Free Community Meal 3:30 L.I.F.E. After School 3:30 L.I.F.E. After School Capricorn 12/22 -01/19 5-7pm or gone: Am. Legion Fish Fry 6:00 School Board Academy Meeting 5:30 Special Needs Committee 5:30 Rotary Black Party Committee 5-8 Gingerbread Contest Fundraiser 7:15 . Woodsmen vs West Bend Power 6:30 Senior& Disabled Service Brd at Brick Sip Haus – come vote w/\$ Worldwide Candle Lighting Day Christmas Card Day MOON - LAST QUARTER Int'l Universal Health Coverage 1941: Pearl Harbor Human Rights Day 08 10 1946: UNICEF Nat'l Poinsettia Day 1972: Earth Photo-'Blue Marble' Int'l Genocide Prevention Day Nobel Prize Day World Choral Day Int'l Civil Aviation Day Constitution Day 9:00 LINE DANCING 9:00 WELLNESS EXERCISE 9:00 LINE DANCING Gingerbread House Day Feast of Our Lady of Guadalupe Nat'l Letter Writing Day Christian: Feast of Immaculate 9:00 CHAIR YOGA 10:30-3:30 SEWING DIVAS GROUP 9:00 CHAIR YOGA Tree Dressing Day Conception 9:00 WELLNESS EXERCISE 10-12 Wl. State Aaina Advisoru Council 11:30/12-1:30 Rotaru Meetino Christian: 2nd Sunday of Advent 9:00 WELLNESS EXERCISE 12:15 GAMES OF CHOICE 12:30 PINOCHLE 10:15 ASL STUDY GROUP 10:15 MUSIC: SHARI SARAZIN 9:00 BEGINNER LINE DANCE **12:30 EUCHRE** (\$2:10cent bump) 11-1 Coffee &/or Memory Screening with Emily Sponsor:s: Sandí Bloom, Pam Buchda, 10:05 Nutrition Health Support Grp. 1:00 BRIDGE Tomah's Semi-auincentennial 1:00 BINGO (50 cents/card) Dan Burton, Jo Cram, Ken & Debbie 1:00 City Dept. Head meeting .at City Hall 12:00 PACKERS vs Chicago Bears Organization Meeting 3:30 L.I.F.E. After School 3pm Giving Tree Deadline at Tomah Morales, Dorothy Wilson & United (TV-FOX) 1:00 VA Caregiver Support Group 5:30 Tomah Housing Auth. Mtg. Police Dept. Methodíst Church. 6:00 TREE LIGHTING CEREMONY 1:00 BINGO BASH (free-play 1) 6:00 Líon's Membership Meeting 3:30 L.I.F.E. After School 1:30 CHRISTMAS PARTY at Murray's On Main by Tomah 3:30 L.I.F.E. After School 5:30-6 Holiday Train at train depot **Everyone Invited!** Health Hospice & Palliative Care 4:30-5:30 Free Community Meal 5:30 Read Between the Lines Book Club Sponsored by Rotary Club 6:30 Committee of Whole at city hall 14-1/5: Audubon125th Christmas 1791: Bill of Rights Day Boston Tea Party Anniversary 1903: Wright Brothers Day In'l Migrants Day 1902 Teddy Bear Day 14 15 17 16 18 Int'l Tea Day / Cat Herders Day Nat'l Twin Day Bird Count Week 1944: Battle of the Bulge -WWII Nat'l Heroes & Heroines Day 9:00 WELLNESS EXERCISE Int'l Monkey Day Nat'l Wear Your Pearls Day Nat'l Underdog Day Bake Cookies Day Nat'l Hard Candy Day 10:30-3:30 SEWING DIVAS GROUP Jewish: Hanukkah Christian: 16-24: Las Posadas Nat'l Re-Gifting Day Nat'l Wreaths Across America 9:00 LINE DANCING 9-1:30 BETTER HEARING-Tom Vierling Christian: 3rd Sunday of Advent 9:00 WELLNESS EXERCISE 9:00 LINE DANCING 9:00 CHAIR YOGA Look for Evergreen Day 11-1 Coffee w/Tomah Health Staff Jewish: Hanukkah -begin sunset 9:00 BEGINNER LINE DANCE 9:00 CHAIR YOGA 10:15 ASL STUDY GROUP 9:00 WELLNESS EXERCISE Hospice & Palliative Care 10:05 Nutrition Health Support Grp. 11:30/12-1:30 Rotary Meeting 11-1 Coffee w/Janessa P. St. Croix Hospice 10:15 Music: KEVIN MATTSON 12:30 PINOCHLE 12:30 MEN'S SHED - Program: 12:15 GAMES OF CHOICE 10:30-3:30 BASKET WEAVING Sponsor:s: Anna Mae Rudolph Audubon **1:00 BINGO** (50 cents/card) **12:30 EUCHRE** (\$2;10cent bump) Invasive Species by Kim Mello 10:30 SPECIAL NEEDS OPEN GYM 6:00 Montessori Governance Board Mtg. 3:30 L.I.F.E. After School 2:00 Social Connection mta **1:00 BINGO** (50 cents/card) 1:00 BINGO 4:30-5:30 Free Community Meal 3:30 L.I.F.E. After School 3:30 L.I.F.E. After School 1:00 The GAMERS 7:15 PACKERS @ Denver Broncos 6:30 City Council Meeting - city hall BA5 at Jacs 7:15 Woodsmen vs Wausau Cyclones (TV-CBS) 7:00 School Board Meeting at RKLC 6:00 Neighbor For Neighbor Board meeting CHRISTMAS DAY - HOLIDAY **CHRISTMAS EVE - HOLIDAY** WINTER SOLSTICE /Yule / - 1st Nat'l Cookie Exchange Day Nat'l Christmas Movie 1st Day Christmas & Kwanzaa 22 23 24 25 26 Nat'l Thank You Note Day Day of Winter / Shortest Day Thank A Soldier Week Marathan Day Nat'l Egg Nog Day Nat'l Pumpkin Pie Day Christian: St. Stephen's Day Nat'l Crossword Puzzle Day Mathematics Day The Feast of Seven Fishes Nat'l Roots Day SENIOR CENTER CLOSED Ribbon Candy Day Jewish: Hanukkah ends sunset TASD-Winter Break 24th-01/02nd & MEAL SITE CLOSED Look on the Bright Side Day 9:00 WELLNESS EXERCISE 9:00 LINE DANCING SENIOR CENTER CLOSED SENIOR CENTER CLOSED & Christian: Advent Ends 9:00 BEGINNER LINE DANCE 9:00 CHAIR YOGA & MEAL SITE CLOSED MEAL SITE Open 11am - 12:30pm 10:05 Nutrition Health Support Grp. 12:15 GAMES OF CHOICE (HOUAH) **12:30 EUCHRE** (\$2;10cent bump) 1:00 City Dept. Head meeting at City Hall 3:30 L.I.F.E. After School 1:00 VA Caregiver Support Group 5:30 7 Rivers Figure Skating Holiday 1:00 BINGO (50 cents/card) 4:30 AAUW Board Show "Spirals & Snowflakes" at Tomah 5:30 AAUW Meeting 3:30 L.I.F.E. After School

5th Day Christmas & Kwanzaa

Nat'l Resolution Planning Day

1951: Roy Rogers Show

Jewish: Asarah B'Tevet

9:00 LINE DANCING

12:15 GAMES OF CHOICE

12:30 EUCHRE (\$2:10cent bump)

9:00 CHAIR YOGA

BD: National Guard 13 Nat'l Violin Day Nat'l Horse Day Nat'l Cocoa Day St. Lucia (Lucy) Day 8-11 BREAKFAST with SANTA & TOYS FOR TOTS Sponsored by Lion's Club 9am-2pm Cookie/Candy Walk & Craft Sale at Methodist Church MOON - NEW 1946: 'It's A Wonderful Life' Sacagawea Day Nat'l Ugly Sweater Day Nat'l Underdog Day Go Caroling Day /// Games Day 3:30 PACKERS @ Chicago Bears (TV-FOX) 4:30 AM VETS meeting 7:15 Woodsmen vs Wausau Cyclones MOON -FIRST QUARTER 2rd Day Christmas & Kwanzaa Nat'l Fruitcake Day **BIRTHDAYS BIRTHDAYS** 02: Ruth Klug & Stephen Shumway 18: Chris Sullivan: 19: Corey Williams 03: Diane Behrens & Melinda Walters 20:Beverly Thorp 24: Gavin Dutton 05: Lucy Varney & Lisa Grassman 30: Sandy Callaway & Gale Sutherland 08: Pat Nendze & 11: Pat Loendorf NOTE: If I have missed anyone's 13:Marty Neas &14:Rosemary Holthaus birthday, please let me know.

NOTES: January 2nd SENIOR CENTER CLOSED & MEAL SITE OPEN 11am - 12:30pm.

(TV-?)

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4:30-5:30 Free Community Meal

1862: Bowling Ball

Int'l Cello Dav

9:00 WELLNESS EXERCISE

1:00 BINGO (50 cents/card)

9:00 BEGINNER LINE DANCE

4:30-5:30 Free Community Meal

10:05 Nutrition Health Support Grp.

4th Day Christmas & Kwanzaa

1890: Wounded Knee Massacre

Ice Center

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3rd Day Christmas & Kwanzaa

1945: Pledge of Allegiance Day

1973: Endangered Species Act

Christian: Holy Innocent Day

Call a Friend Day

Card Playing Day

TBD PACKERS vs Ravens



LIFE INSTRUCTION

"Do all the good you can,
By all the means you can,
In all the ways you can,
In all the places you can,
At all the times you can,
To all the people you can,
As long as you ever can.

"John Wesley"

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT

This report is a communication tool to keep you all updated.

2025



"Hello" from Pam

Everyday...

What are 3 things you are grateful for? ~*Anonymous*

'Happiness is not a destination. It is a method of life." ~Burton Hills



THE FOUR-WAY TEST Of all the things we think, say, or do...

- 1. Is it the **TRUTH**?
- 2. Is it **FAIR** to all concerned?
- 3. Will it build **GOOD WILL & BETTER FRIENDSHIPS**?
- 4. Will it be **BENEFICIAL** to all concerned? *Rotary International*

"Do battle against prejudice and discrimination whenever you find it." ~Author Unknown

"The **purpose of activities** is not to kill time, but to make time live. Not to keep a person occupied, but to keep him/her refreshed. Not to offer an escape from life, but to provide a discovery for life".

~Author Unknown

"Here at the Senior Center, we are all about making friends, being friends, keeping friends, and spending time with friends."

~Pam Buchda

The **purpose of life** is to live it, to taste experience to the utmost, to reach out eagerly and without fear for newer and richer experience.

~Eleanor Roosevelt

"Laugh Often~ Live Well~ Love Much"

HAPPY HOLIDAYS TO ALL OF YOU!!!

Merry Christmas & Happy New Year!



The Senior Center will be **CLOSED on Wednesday, December 24, Thursday, December 25,** & **Friday, December 26,** 2025 for
HOLIDAY TIME OFF and Vacation

The Meal site will be open Friday, December 26 from 11am to 12:30pm. The senior center will be open again on Monday, December 29th.

The Senior Center will be **CLOSED on Wednesday, December 31, 2025, Thursday, January 1, 2026 & Friday, January 2, 2026** for the NEW YEAR DAY HOLIDAY TIME OFF and Vacation. The Meal Site will be open Wednesday, December 31, 2025 and

Friday, January 02, 2026 from 11am to 12:30pm. The senior center will be open again on Monday, January 5, 2026.



The structural engineer was here looking at the senior center buildings on Monday, November 24, 2025. Although we have not received the official written report as of the time, I am typing this, I am very happy to report that the preliminary verbal conversation is that our buildings are structurally good!!!

I have been given the go ahead that we can rent out first floor of building 1004 Superior Avenue, and 107 E. Milwaukee Street.

INVITATION FOR ALL THAT COME TO THE SENIOR CENTER TO OUR ANNUAL CHRISTMAS PARTY



DATE: Friday, December 12, 2025

TIME: 1:30pm **COST:** Free

PLACE: Kupper-Ratsch Senior Center **SPONSORED BY:** Rotary Club of Tomah **RUMORED APPEARANCES:** Santa Claus, the

Grinch, and the Cranfest Royality Court

RUMORED ENTERTAINMENT: St. Paul School Singers, and others yet to be named at the time

of this newsletter.



I apologize that we did not have a newsletter in November to email out. Just a note to say you were not skipped over or forgotten – just did not have the time to get it finished and out. ~ Pam © Page 01





KUPPER-RATSCH SENIOR CENTER ATTENDANCE

NOTES: Did Not Take Daily Attendance Before COVID. Senior Center closed due to COVID from March 17, 2020 to June 15, 2020 (3 months). Masks required thru June 2021. Meal Site closed due to COVID from March 17, 2020 to July 26, 2021 (1 1/3 years) Masks optional. They did do in-home meal deliveries & pick-up meals during closed meal site.

Month	#TTa====		closed meal site.	Man44	#IIac ==	Wal a	Down/Error in an Onen
Month January	#Usage	Vol.s	Days/Evenings Open	Month July	#Usage	Vol.s	Days/Evenings Open
January 2025	1,795+	202+	24-01 Sun.,14 Eve.& 01 Sat.	2025	1,974+	219+	24-01 Sun.,16 Eve.& 01 Sat.
2023	1,487+	206+	25-01 Sun.,04 Eve.& 01 Sat.	2023	1,620+	175+	20-01 Sun.,08 Eve.& 01 Sat.
2023	1,387+	187+	23-01 Sun.,04 Eve.& 01 Sat.	2023	1,741+	203+	24–03 Sun.,01 Eve.& 01 Sat.
2022	856+	93+	24-01 Sun.,01 Eve.& 02 Sat.	2022	1,215+	161+	21–01 Sun.,05 Eve.& 00 Sat.
2021	407	21+	20–00 Sun.,02 Eve.& 01 Sat.	2021	1.078+	71+	21–01 Sun.,05 Eve.& 01 Sat.
2021	407	21'	Masks Required	07-26-21	MealSite	Reopen	Masks Optional
2020			25-01 Sun.,02 Eve.& 01 Sat.	2020	586+	69+	24-01 Sun.,02 Eve.& 01 Sat.
2020	Did not	take	attendance before COVID	2020	3001	051	Open with Precautions
February	Did not	takt	attendance before COVID	August			Open with recautions
2025	1,688+	214+	24-02 Sun.,14 Eve.& 02 Sat.	2025	1,905+	205+	23-01 Sun.,02 Eve.& 01 Sat.
2025	1,847+	271+	27-04 Sun.,10 Eve.& 02 Sat.	2025	1,738+	190+	26-02 Sun.,09 Eve.& 02 Sat.
2024	1,626+	207+	21-04 Sun.,10 Eve.& 02 Sat.	2024	2,201+	239+	28–03 Sun.,02 Eve.& 02 Sat.
			19-00 Sun.,02 Eve.& 01 Sat.				
2022	1,039+	111+	l '	2022	1,486+	202+	25-01 Sun.,04 Eve.& 01 Sat.
2021	383+	20+	20-00 Sun.,01 Eve.& 01 Sat.	2021	1,253+	139+	24-01 Sun.,04 Eve.& 01 Sat.
0000			Masks Required	2020	620+	74+	24–01 Sun.,02 Eve.& 02 Sat.
2020	D:4	4 - 1	22-01 Sun.,01 Eve.& 01 Sat.				Open with Precautions
7.	Did not	take	Attendance before COVID				
March	1.076	000	00.00.0 11.5 0.01.6	September	0.000	000	02.010
2025	1,976+	208+	22-02 Sun.,11 Eve.& 01 Sat.	2025	2,002+	203+	23-01Sun., 08 Eve.& 01 Sat.
2024	1,902+	241+	25–02 Sun.,14 Eve.& 02 Sat.	2024	1,524+	166+	22–01 Sun.,05 Eve.& 01 Sat.
2023	2,349+	263+	26-01 Sun.,06 Eve.& 02 Sat.	2023	1,927+	208+	24-03 Sun.,06 Eve.& 01 Sat.
2022	1,390+	138+	24-01 Sun.,05 Eve.& 00 Sat.	2022	1,332+	170+	22-01 Sun.,06 Eve.& 01 Sat.
2021	617+	37+	23-00 Sun. 01 Eve.& 01 Sat.	2021	1,134+	112+	23-01 Sun.,08 Eve.& 01 Sat.
			Masks Required	2020	595+	59+	23-01 Sun.,03 Eve.& 01 Sat.
2020			16-00 Sun.,00 Eve.& 00 Sat.				Open with Precautions
			17th Closed d/t COVID				
April				October			
2025	2,137+	231+	24-01 Sun.,14 Eve.& 01 Sat.	2025	2,406+	312+	29-15 Sun.,15 Eve.& 01 Sat.
2024	1,872+	255+	26-03 Sun.,08 Eve.& 01 Sat.	2024	2,670+	270+	27–3 Sun,12-23 Eve.& 1 Sat.
2023	1,870+	232+	26-01 Sun.,06 Eve.& 02 Sat.	includes	Hallowe	enParty	Start include LIFE in evening.
2022	1,340+	138+	21½-1 Sun,09 Eve.& 00 Sat.	2023	2,370+	282+	26-03 Sun,11 Eve.& 01 Sat.
2021	689+	43+	21–00 Sun.,01 Eve.& 01 Sat.	2022	1,736+	244+	21- 1 Sun.,07 Eve.& 01 Sat.
			Masks Required	2021	1,410+	142+	24 -2 Sun.,08 Eve.& 01 Sat.
2020			00-00 Sun., 00 Eve.& 00	2020	602+	71+	25 –1 Sun.,03 Eve.& 02 Sat.
*******			Sat.Closed d/t COVID				Open with Precautions
				November			
``May	2,031+	225+	22-01 Sun.,07 Eve.& 01 Sat.	2025	1,749+	218+	20-00 Sun.,13 Eve.& 02 Sat
2025	1,758+	246+	24-01 Sun.,03 Eve.& 01 Sat.	2024	1,785+	226+	24-03 Sun.,13 Eve.& 02 Sat.
2024	1,898+	247+	24-01 Sun.,04 Eve.& 01 Sat.	2023	1,862+	236+	25-03 Sun.,07 Eve.& 02 Sat.
2023	1,426+	128+	22-01 Sun.,07 Eve.& 00 Sat.	2022	1,322+	228+	21-01 Sun.,05 Eve.& 01 Sat.
2022	657+	37+	20-00 Sun.,03 Eve.& 01 Sat.	2021	1,101+	122+	20-01 sun.,05 Eve.& 01 Sat.
2021			Masks Required	2020	510+	76+	20-00 Sun.,01 Eve.& 01 Sat.
			00-00 Sun.,00 Eve.& 00 Sat.				Open with Precautions
2020			Closed d/t COVID				
June				December			
2025	1,902+	206+	22-01 Sun.,04 Eve.& 01 Sat.	2025	+	+	xx-xx Sun., xx Eve.& xx Sat.
2024	1,588+	212+	23-01 Sun.,04 Eve.& 02 Sat.	2024	1,574+	230+	21-00 Sun.,10 Eve.& 01 Sat.
2023	1,795+	224+	25-01 Sun.,01 Eve.& 02 Sat.	2023	1,644+	242+	21–01 Sun.,03 Eve.& 01 Sat.
2022	1,461+	162+	23-01 Sun.,06 Eve.& 00 Sat.	2022	1,230+	219+	21-00 Sun.,06 Eve.& 01 Sat.
2021	965+	44+	22-01 Sun.,06 Eve.& 01 Sat.	2021	1,006+	88+	22–01 Sun.,05 Eve.& 01 Sat.
			Masks Required	2020	452+	48+	22-00 Sun.,01 Eve.& 01 Sat.
2020	270+	26+	14-01 Sun.,02 Eve.& 00 Sat.				Open with Precautions
			15 th Reopen w/Precautions				
				TOTAL			
			Newsletter is done before end	2025	+	+	
			of month.	2024	21,365+	2,688+	
				2023	22,670+	2,770+	
				2022	15,833+	1,994+	
				2021	10,700+	876+	Jun15 thru December 31
				2020	3,635+	423+	

NOTE: We do not always see/know how many people are in some evening &/or weekend activities or coming to the Traveling Office Hours, using the Giving Closet or the Library, or the Reading Table, Etc. We can tell, later, that these services have been used, but not by how many people. So, we use the + sign to denote that, above the numbers recorded, additional people have used our services.

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



DEPARTMENT OPERATIONS

Listed are the City of Tomah's Senior & Disabled Services
Department's **categories for goals and the main long-range goal(s) for each category**, as well as a monthly update in each category.

Throughout the year, the Senior & Disabled Services Director has "mini"/short-term goals for each of the categories to help reach the main goals. As short-term goals are met and as new opportunities and information arise throughout the year, new "mini" goals are developed.

DEPARTMENT OPERATIONS

01

RECREATION & LEISURE ACTIVITIES/GATHERING PLACE

GOAL(S): To maintain & grow programs, services, & community events for the senior center

ACTIVITIES/ EVENTS

-Activities & events are listed in our monthly newsletter, on the big "daily" board in senior center, and on the 'Tomah Senior Center' Facebook page.

-If you have suggestions or a particular interest you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476.

COFFEE TIME & VISITING



DATE: Monday through Friday, except holidays **TIME:** 9:00am (coffee on pretty much all day) **COST:** Free (coffee & coffee cart donations accepted)

Come and join us for coffee and visiting. Good People–Good Place

PUZZLE TABLE



We accept donations of puzzles

We have a table with a community jigsaw puzzle being put together. Everyone is welcome to work on it. We have puzzles that can be borrowed and returned.



We frame some of the puzzles and use them as a fundraiser.



OUTDOOR 'Courtyard' AREA

In the spring, summer & autumn, we have a green picnic table outside by the back door with a shade umbrella with it. People are welcome to sit outside & visit or play games.



Thank you Frank G. Andres Charitable Trust for the grant.

READING TABLE



We have a "reading table" with articles, newspapers, and magazines.

Newspapers stay here to read, and magazines may be taken home.

Please feel free to use the magnifier machine for reading that is on the reading table.

"A book is a Dream that you hold in your hand." ~ Neil Gaiman

LIBRARY



We have a nice, small library here. We loan books out free of charge. Just return the books when you are done, so someone else can read them. We accept donations of books. "The more that you read, the more things you will know. The more you learn, the more places you'll go." ~Dr. Seuss

iPADS & WiFi

We have iPads people can use here.



We have **WiFi** here at the senior center.

DAYS: When open. **TIME**: When open.

PLACE: Kupper-Ratsch Senior Center

COST: Free to use.

If you wish to learn how to use iPads, let Pam know and she will work on getting a volunteer lined up to help you learn.



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



DEPARTMENT OPERATIONS

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RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued...

GAMES:





DATE: Mondays, Thursdays & Fridays **TIME:** 1:00pm (set-up at 12:30) **PLACE:** Kupper-Ratsch Senior Center

COST: 50 cents a card

SPONSOR(S): People who are playing

VOLUNTEER CALLERS:

June Abbott, Mary Boettcher, Dan Burton; Becky Fitzpatrick, Richard Gegenfurtner, Marvin Henricks, & Siegrun Horst.

BINGO BASH



DATE: 2nd Monday

TIME: 1:00pm (set-up at 12:30) **PLACE:** Kupper-Ratsch Senior Center

COST. Eng. (vil. 1 - v.1)

COST: Free (play 1 card)

SPONSOR(S): People who donated items. **VOLUNTEERS:** Same

as regular bingo

BRIDGE



DATE: 2nd Tuesday **TIME:** 1:00pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE

VOLUNTEER(S):

People from the group

EUCHRE



DATE: Tuesdays

TIME: 1:00pm (set-up at 12:30)

PLACE: Kupper-Ratsch Senior Center

COST: \$2

(10 cents a bump, & 25 cents bump if go alone & don't win)

SPONSOR(S): People who

are playing. **VOLUNTEERS:**

People from the group

GAMES OF CHOICE



DATE: Tuesdays **TIME:** 12:15pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE

VOLUNTEERS: People from the group

Group chooses games, could be... Phase 10, Checkers, Uno, Dominos, Scrabble, Sequence, Skip Bo, Wizard, Yahtzee, Etc.

PINOCHLE



DATE: Wednesdays **TIME:** 12:30pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE

VOLUNTEERS:

People from the group

THE GAMERS



DATE: Fridays **TIME:** 1:00pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE

VOLUNTEERS:

People from the group



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

MEN'S SHED CLUB

What do men need to be active, engaged, sharing skills, having fun, and making contributions? What opportunities would you like to see in your community?



DATE: 3rd Thursday (starting Dec. 2025) **TIME:** 12:30-1:15 Bring your own lunch. **TIME:** 1:30pm-3:00 Program & Discussion **PLACE:** Kupper-Ratsch Senior Center

TOPIC & SPEAKER(S) INVASIVE SPECIES by Kim Mello

If you have questions, call Brad Hillestad 608-605-1560

CREATIVE GROUPS

BASKET WEAVING CLASS

Limit of 16 to a class.



gg82070917 GoGraph.com

DATE: 3rd Monday

TIME: 10:30am to 3:30pm

PLACE: Kupper-Ratsch Senior Center

COST: For supplies \$

Cost for supplies will vary from class to class depending on the basket style being done.

VOLUNTEER INSTRUCTOR: Rose Berry See newsletter 'photo insert' for picture of basket(s) being done this month.

SIGN-UP: To Sign-up, & to cancel, contact staff in person at senior center or at pbuchda@tomahwi.gov or 608-374-7476.

If cancelling after 4:30pm on Friday or the weekend before Basketing Weaving Class on Monday, contact Rose 608-374-2120 so she does not prepare

supplies for you.

Our volunteer instructor purchases the basket supplies and on the weekend before Monday class, cuts the supplies for the baskets being made. If someone that is signed up for class does not show up for class, the instructor is out that money for those supplies. Volunteering her time to you for the Basket Weaving Class should not cost her. Consequently we have this **POLICY**: If you are signed up and did not cancel ahead of time and did not attend the class... YOU ARE RESPONSIBLE TO PAY FOR THE BASKET **SUPPLIES for that missed class.** You will not be able to take another Basket Class until your supplies are paid for. Please pay the senior center director the amount owed.

QUILTING GROUP



People who sew & quilt are welcome.

DATE: 1st & 3rd Wednesdays **TIME:** 10:30am to 3:30pm

Bring your own lunch or sign up ahead of time for the county's nutrition site meal.

PLACE: Kupper-Ratsch Senior Center **COST:** Free. Bring your sewing machine & projects, enjoy fellowship & exchange of ideas.



People who crochet. embroider & knit are also welcome.

SEWING DIVAS QUILTING GROUP



People who sew & quilt are welcome.

DATE: 2nd & 4th Wednesdays **TIME:** 10:30am to 3:30pm

Bring your own lunch or sign up ahead of time for the county's nutrition site meal.

PLACE: Kupper-Ratsch Senior Center

COST: Free. Bring your sewing machine & projects, enjoy fellowship & exchange of ideas.



People who crochet. embroider, knit paint, etc., are also welcome.

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued MUSIC PROGRAMS:



Do you know of any musicians? Would you recommend them? If so, please share with me their names & contact information. I will investigate booking them here. Thanks, from Pam.

LIVE MUSIC AT THE SENIOR CENTER



SKIP JONES & GARY FELBER

DATE: Friday, December 05, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center SPONSORS: Andres Grant 2024 & Jo Cram **COST:** Free



"Local Harmonica musician"

COST: Free



"Wisconsin Harper & Singer with themed programs"

SHARI SARAZIN

DATE: Friday, December 12, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center SPONSORS: Sandi Bloon, Pam Buchda, Dan Burton, Jo Cram Ken & Debbie Morales, Dorothy

Wilson, & United Methodist Church



LOOKING AHEAD...

KEVIN MATTSON

DATE: Friday, December 19, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Anna Mae Rudolph



"Singer/Songwriter with songs from the 20's thru the 70's"

Senior Center Closed Friday, December 26, 2025 Senior Center Closed Friday, January 02, 2026





"Singer/Songwriter -Ballads, Folk, & Maritime music"

TOM KASTLE

DATE: Friday, January 09, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: United Health Donation 2025





KEVIN MATTSON

DATE: Friday, January 16, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: United Health Donation 2025







"Local Singer/ Songwriter"

SCOTT WILCOX

DATE: Friday, January 23, 2025 **TIME:** 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center **SPONSORS:** United Health Donation 2025





SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued GROUP MEETINGS:

TOMAH'S GREAT HOLIDAY SHOPPING HUNT (TGHSH)



DATE: 1st Tuesday Planning meetings

(March, May, July, Sept., Nov.)

TIME: 4:30pm

PLACE: Kupper-Ratsch Senior Center

CONTACT: Pam Buchda

608-374-7476 pbuchda@tomahwi.gov



SPECIAL NEEDS ADVISORY GROUP

MISSION STATEMENT: To provide an opportunity for the special needs community to have a fun time together/social opportunities, and their caregivers' opportunities for support, education, and networking.



DATE: 1st Tuesday Planning meetings (January, March, May, July, Sept., Nov.)

TIME: 5:30pm

PLACE: Kupper-Ratsch Senior Center

CONTACT: Pam Buchda 608-374-7476 pbuchda@tomahwi.gov

TOMAH PUBLIC HOUSING AUTHORITY



DATE: 2nd Wednesday

TIME: 5:30pm

PLACE: Kupper-Ratsch Senior Center **CONTACT:** Housing Director 608-374-7455 Office:

107 E. Milwaukee St. Tomah, WI. 54660

AM VETS



DATE: 3rd Saturday

TIME: 4:30pm

PLACE: Kupper-Ratsch Senior Center **VOLUNTEERS:** People from the group **CONTACT**: amvets2180@gmail.com

-Don Vander Molen, VAVS Representative: 262-391-9505 -Glenn Gallagher, Deputy

Representative: 608-344-1679

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN



DATE: 4th Tuesday, except Dec. & March Does not meet in June-July-August.

TIME: 5:30pm to 8:00pm

PLACE: Kupper-Ratsch Senior Center **CONTACT**: Pam Buchda, President

608-374-7476 pbuchda@tomahwi.gov

AAUWTomah@gmail.com

BOARD MEETINGS:

DATE: 4th Tuesday **TIME**: 4:30pm-5:30pm PLACE: Senior Center

TOMAH CONCERT ASSOCIATION



DATE: As scheduled **TIME:** As scheduled

PLACE: Kupper-Ratsch Senior Center

or Tomah High School Band room

CONTACT:

Audrey 608-372-0859

Or

Bonnie 608-823-7133

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



02

EDUCATIONAL & HEALTH PROGRAMS

GOAL(S):

To maintain and grow programs/guest speakers at the Senior Center on educational, health, and assistance programs/services.



COMMUNITY RESOURCE CONTACT INFORMATION BOOKLETS

See Pam for the booklet and/or information in booklet.

Please share info you have with us...

If you know of "handyman", or people who do lawn care, snow removal, and/or personal care, house cleaning, etc., please share with Pam their names & contact information.

We will add them to the Resource Contacts Information Booklet.







EDUCATIONAL PROGRAMS:

iPADS & WiFi

We have iPads people can use here.



We have **WiFi** here at the senior center.

DAYS: When open. **TIME**: When open.

PLACE: Kupper-Ratsch Senior Center

COST: Free

If you wish to learn how to use iPads, let Pam know and she will get a volunteer lined up to help you learn.

AMERICAN SIGN LANGUAGE (ASL) STUDY GROUP



DATE: Thursdays

TIME: 10:15am – 11:15am

COST: Free

PLACE: Kupper-Ratsch Senior Center **VOLUNTEER FACILITATOR:** John Berry

This is for beginners, as well as those who know ASL and want to keep up

their skills.

SUPPORT PROGRAMS:

NUTRITION HEALTH SUPPORT GROUP





DAYS: Mondays **TIME**: 10:05am

PLACE: Kupper-Ratsch Senior Center

COST: Free

Often when we try to lose weight and/or to eat healthy, we need someone to be accountable to – that's what this group is to assist with.

VETS CAREGIVER SUPPORT GROUP



DATE: Second & Fourth Mondays

TIME: 1:00pm - 2:30pm

PLACE: Kupper-Ratsch Senior Center

COST: Free

SPONSOR(S): VA Medical Center

CONTACT:

Barbara Iwanowicz Barbara.Iwanowicz

@va.gov

or 608-372-3971 x64441





SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT





EDUCATIONAL & HEALTH PROGRAMS, continued...

'Every accomplishment starts with a decision to try.' ~ Unknown

EXERCISE / HEALTH PROGRAMS:

WEIGH-IN



DAYS: Mondays thru Fridays

TIME: 8:30am to 4:30pm (just come in, or call Pam & set up a day & time)

PLACE: Kupper-Ratsch Senior Center

COST: Free

Often when we try to lose weight, we need someone to be accountable to.

Pam is willing to be your person to weigh you weekly at

the senior center.

WELLNESS EXERCISE



DATE: Mondays, Wednesdays, & Fridays

TIME: 9:00am to 10:00am

PLACE: Kupper-Ratsch Senior Center

COST: Free

VOLUNTEER FACILITATOR(S):

Sandi Bloom & people in group

We have cardo-drumming equipment, weights, balls, stretch bands, & steps to use.



LINE DANCING



DATE: Tuesdays & Thursdays **TIME:** 9:00am to 10:00am

PLACE: Kupper-Ratsch Senior Center

COST: Free

VOLUNTEER FACILITATOR:

Siegrun Horst & people in group

BEGINNER LINE DANCE

DATE: Mondays

TIME: 9:00am-10:00am

COST: Free

PLACE: Senior Center

CHAIR YOGA



DATE: Tuesdays & Thursdays **TIME:** 9:00am to 10:00am

PLACE: Kupper-Ratsch Senior Center

COST: Free

VOLUNTEERS: Trudi B. & Enid M. &

People in group

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



02 | **EDUCATIONAL & HEALTH PROGRAMS,** continued...

VISITING OFFICE HOURS - Please stop by & say hi when you see us at the senior center during our "office hours" there.

COFFEE TIME &/or MEMORY SCREENING WITH ADRC DEMENTIA CARE SPECIALIST-TRAVELING OFFICE HOURS



DATE: 2nd Thursday **TIME:** 11:00am-1:00pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE visit during these visiting office hours

CONTACT: Emily Reitz 608-387-9250

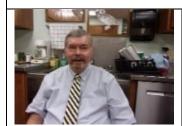
emily.reitz@co.monroe.wi.us

My role is to provide education and information on what dementia is and what it looks like.



BETTER HEARING

TRAVELING OFFICE HOURS



DATE: 3rd WEDNESDAY

TIME: 9am-1:30am & 2pm-3:30pm

&/or make an appointment

PLACE: Kupper-Ratsch Senior Center **COST**: Set by/with Better Hearing

CONTACT: Tom Vierling at 608-781-6881 or

1-800-526-3298



COFFEE TIME WITH ST. CROIX HOSPICE Care Transition Coordinator-TRAVELING OFFICE HOURS



DATE: 3rd Thursday **TIME:** 11:00am-1:00pm

PLACE: Kupper-Ratsch Senior Center

COST: FREE visit during these visiting office hours

CONTACT: Janessa Peterson

608-461-8093 ipeterson@stcroixhospice.com

There when you need us the most.

My role is to provide education and information on what hospice and palliative care is and what it looks like.

COFFEE TIME WITH Tomah Health HOSPICE & PALLIATIVE CARE TRAVELING OFFICE HOURS



DATE: 4th Thursday **TIME:** 11:00am-1:00pm

COST: FREE visit during these visiting office hours

PLACE: Kupper-Ratsch Senior Center

CONTACT: 608-374-0250

SWilliams@tomahhealth.org

Bruce & Shane Our role is to provide education and information on what hospice and palliative care is and what it looks like.



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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



03

DISABLED/SPECIAL NEEDS SERVICES

GOAL(S):

- A. MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet free service.
- B. GENERAL NEEDS: To continue Giving Closet free service.
- C. SPECIAL NEEDS: To maintain and grow services for special needs population and their caregivers.
- D. DEMENTIA NEEDS: To continue to be involved in the Healthy Brain Coalition of Monroe County.

LOAN CLOSET

Keeping it clean and organized is a major feat in-of-itself.



The senior center (depending on donations of items) has medical equipment we loan out free. What we have changes pretty much daily with in-going and out-going equipment.

Take care of the items while you use them. Clean them and return items when you are done with them so others may use them.

We accept donations of medical equipment, so we have them for people to borrow.



Stats

LOAN CLOSET USAGE

XX Days of XX Open Days Loan Closet Used & () Ins/Outs Per Month

2010/000000 X 000000 X 000000 X 000000 X 000000		,	-,
Jan.:19 of 24 days (44)	Apr.: 20 of 24 days (56)	July: 20 of 24 days (51)	Oct.: 19 of 29 days (55)
Feb.:19 of 24 days (44)	May: 20 of 22 days (68)	Aug.: 21 of 23 days (58)	Nov.: 16 of 20 days (51)
Mar.:19 of 22 days (65)	Jun.: 21 of 22 days(55)	Sept.: 21 of 23 days (61)	Dec.: xx of xx days ()

GIVING CLOSET

Keeping it clean and organized is a major feat in-of-itself.



The senior center (depending on donations of items) has items we give away free of charge.

Items may include incontinent products, miscellaneous personal care items (diabetes care, guaze, etc.) and some clothing.

We accept donations for the Giving Closet (no needles or prescription items).

LIONS CLUB EYEGLASS & HEARING AID PROGRAM



The Lions Club of Tomah has a bucket, by the front door under the newsletter magazine wall rack next to the Vet's photo board, at the senior center for people to donate old eyeglasses and hearing aids.

At the senior center, we have a basket with donated hearing aid batteries free to take.



READING MAGNIFIER FOR VISUALLY IMPAIRED

HELP	WITH
REA	DING

The magnifier machine for reading is set up for use on the reading table

You are invited to come in and use it.



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



03 DISABLED/SPECIAL NEEDS SERVICES, continued...

SPECIAL NEEDS ADVISORY GROUP



Initial committee formed in last quarter of 2018. Committee shall consist of people with a passion for serving our community's special needs population. Terms are fluid and shall be as long as able and willing to serve. They **Voluntee**r their time for us.

DATE: Meets 1st Tuesday every other month (Jan.-Mar.-May-July-Sept.-Nov.) **TIME:** 5:30pm **PLACE:** Kupper-Ratsch Senior Center.

MISSION STATEMENT: To provide an opportunity for the special needs community to have a fun time together/social opportunities, and their caregivers' opportunities for support, education, and networking.

ALWAYS LOOKING FOR PEOPLE INTERESTED IN OUR MISSION TO JOIN US.

CURRENT ACTIVE MEMBERS

Patty Ambort, Parent/Caregiver

Amy Betcher, Sparta Recreation Special Needs Staff

Liz Brown, Volunteer

Ashley Gerke, Handishop Industries Program Manager, CHAIRPERSON.

Lauri Shumway, Parent/Caregiver, SECRETARY

Stephanie Squires, Handishop Industries Director of Programming. VICE-CHAIR.

Renee Stroh, Parent/Caregiver/Retired Educator.

SPECIAL NEEDS OPEN GYM

Limit of 12 people taking the class.



DATE: FRIDAYS **TIME:** 10:30am-11:30pm

PLACE: Kupper Ratsch Senior Center **FACILITATOR:** Volunteers & Parents/Caregivers

SIGN UP FOR EACH CLASS: Contact Pam at 608-374-7475

or pbuchda@tomahwi.gov or stop by the senior

center.

COST: FREE Special needs exercise class.



PROM DRESSES FOR SPECIAL NEEDS PROM



Will take donations of prom dresses. The organization and care of dresses is ongoing. (Found a home at the senior center in 2021).

Will loan out prom dresses for regular prom also.

L.I.F.E. After School & L.I.F.E. In Summer

School: 3:30 on Mondays, Tuesdays. & Thursdays (Sept thru May) at the Senior Center. **Summer:** 3:00 on Tuesdays, Wednesdays & Thursdays (June & July).



DATE: See above. TIME: See above

PLACE: Kupper-Ratsch Senior Center

SPONSOR(S): A partnership with Goodwill.

High school age students with special needs learn basic living skills such as interacting with others, community involvement, recreation, shopping, cooking, cleaning, volunteer, etc. Started here 11-29-2021

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT





VOLUNTEER PROGRAM

GOAL: To maintain and build the volunteer program according to the needs of the department.

Volunteerism is one of the most selfless acts that we can become involved in!!!

Service Organizations and Nonprofits in the Tomah area (includes the senior center) and around the world need more volunteers to carry out their missions and make the biggest difference possible.



VOLUNTEER OPPORTUNITIES

If interested in volunteer opportunities, **CONTACT** Pam at 608-374-7476 or pbuchda@tomahwi.gov or stop on down to the senior center. **You are needed!**



"One of the things I keep learning is that the secret to being happy is doing things for other people."

~Dick Gregory

BINGO VOLUNTEERS WANTED in Volunteer Caller Rotation

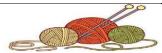


DATE: Mondays, Thursdays and/or Fridays

TIME: 12:30 set-up /1:00 Bingo **PLACE:** Kupper-Ratsch Senior Center

Bingo Callers will teach you how we do bingo at the senior center.

KNITTING &/or CROCHET GROUP Volunteer Instructor



DATE: ?

TIME: mornings or afternoons? **PLACE:** Kupper-Ratsch Senior Center

COST: Free, however you provide your own supplies

"Kindness is the chain by which society is bound together."

~ Johann Wolfgang Von Goethe, German author/scientist/philosopher

TATTING GROUP Volunteer Instructor



DATE: 2

TIME: mornings or afternoons? **PLACE:** Kupper-Ratsch Senior Center

COST: Free, however, you provide your own supplies

T-CHAI and/or MEDITATION VOLUNTEER(S) INSTRUCTORS WANTED



We are looking for volunteer instructor(s) for Meditation and/or T-Chai.

CONTACT: Pam 608-374-7476 or pbuchda@tomahwi.gov

GROUP TRIP VOLUNTEER COORDINATOR



Looking for a volunteer to be our **Group Trip Coordinator.**

Please see Pam if you are interested.



CONTACT Pam at 608-374-7476 or pbuchda@tomahwi.gov

FACILITATE A NEW GROUP OF INTEREST

WHAT INTEREST: ???

DATE: ???

.IME: 555

PLACE: Kupper Ratsch Senior Center

"Remember that the happiest people are not those getting more, but those giving more."

~H. Jackson Brown Jr

-Volunteers assist with daily/monthly activities and at special events and fundraisers.

-We are grateful to all our volunteers. Volunteers are very much needed and appreciated!

-When volunteering, please sign in/out in the Volunteer Book on table by Vet's Photo Board.

"To be of use in this world is the only way to be happy."

~Hans Christian Anderson, Danish writer/artist

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DEPARTMENT OPERATIONS



SENIOR & DISABLED SERVICES DEPARTMENT

MONTHLY REPORT





VOLUNTEER PROGRAM, continued...



VOLUNTEERS continue to be an integral part of our life here.





VOLUNTEERS since last newsletter (was put together):

June Abbott; John & Rose & Libby Berry; Karen Birkeness; Pat Block; Duane & Paulette Bolton; Liz Brown; Pam Buchda; John Dostal; Becky Sue Fitzpatrick; Sue Gottbeheat; Monica Haun, Carol Myers; Gary Moe; Leta Nofsinger; Marvin Parker; Nancy Phillips; Anna Mae Rudolph; Cathy Scherreiks; Stephen & Lauri Shumway, & Barb Stoda.

<u>SENIOR & DISABLED BOARD</u>: Sandi Bloom; Sue Greeno; Jenna Moser; Evelyn Noyes; Lauri Shumway; Shawn Zabinski; Mayor Paul Dwyer.

<u>SPECIAL NEEDS ADVISORY GROUP</u>: Patty Ambort; Amy Betcher; Liz Brown; Ashley Gerke; Lauri Shumway; Stephanie Squires; Renee Stroh.

<u>BINGO CALLERS</u>: June Abbott; Mary Boettcher; Dan Burton; Richard Gegenfurtner; Marvin Henricks;

<u>GROUP FACILITATORS</u>: John & Rose Berry; Sandi Bloom; Trudi Brohmer; Siegrun Horst; Doris Kelley; Enid Mistele; Sue O'Neil; Al Pasch; Lauri Shumway.

<u>MUSIC VOLUNTEERS</u>: Gary Felber; Blaine Hackett; Blaine Meyer; Michael Slater.

<u>SUNDAY-FUNDAY VOLUNTEERS</u>: Patty Ambort; Rose Berry; Liz Brown; Ashley Gerke; Lauri Shumway; Stephanie Squires; Renee Stroh.

HALLOWEEN VOLUNTEERS: Randy Ball; Duane & Paulette Bolton; Liz Brown; Dan & Patty Burton; Aubrey Chambers; Michelle Clark; Abigail Connelly; Bart & Jen Dana; Pat Devine; John Dostal; Alison Fogo; Arin Gowan; Jeanette Ewing; Autumn Garrels; Richard Gegenfurtner; Alyson Hefner; Marvin Henricks; Siegrun Horst; Chris King; Darold & Monica Kukowski; Chai Lee; Mary Lovald; Ellie Meyers; Anthony Mirr; Carol Myers; Tom & Sue Noth; Marvin Parker; Matthew Parker; Susan Paulis; James & Nancy Phillips; Carol Raush; Carol Rusnak; Alyssa Thiel; George & Toni Wilson.

ART & CRAFT FAIR FUNDRAISER VOLUNTEERS: Randy Ball; Diane Behrens; John, Rose, & Libby Berry; Duane & Paulette Bolton; Gabby & husband; Renee Fletcher; Richard Gegenfurtner; Deb Gilles; Susan Greeno; Alyson Hefner; Marvin Henricks; Sandy Hopkins; Carol Myers; Sue Noth; Matthew Parker; Marvin Parker; Matt Pursdee; Richard Yarrington; Mike & Amy Zebro.

<u>CULVERS TIP NIGHT FUNDRAISER VOLUNTEERS</u>: Jenna Moser; Susan Greeno; Lauri & Andrew Shumway.

<u>GINGERBREAD HOUSE PROJECT FUNDRAISER VOLUNTEERS</u>: Siegrun Horst; Cindy Engstrom & daughter; Chris King; Sue O'Neil; George Wilson. <u>L.I.F.E. Program=SENIOR CENTER VOLUNTEERS</u>: Staff: Karen Olson; Joey Davis; Peggy Meiners; Jill Montgomery; Pat Reis; and students.





THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF YOU TIME & SERVICES. YOU MAKE A DIFFERNCE! YOU ARE APPRECIATED!

NOTE: If I have misspelled anyone's name, or missed someone on the list, I am so sorry. Please let me know. ~Paw Buchda, Senior & Disabled Services Director

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SENIOR & DISABLED

SERVICES DEPARTMENT MONTHLY REPORT



05

COMMUNITY INVOLVEMENT/PUBLIC RELATIONS GOAL(S):

- A. To continue to work on raising community awareness of the city's Senior & Disabled Services Department and the Kupper-Ratsch Senior Center.
- B. To continue to build/maintain community partnerships.

PUBLIC RELATIONS

- -Ongoing: Give tours, explain programs, hand out newsletters, listen and visit.
- -Ongoing: Many requests for assistance with finding/contacting resources for various needs.
- -Ongoing: Work on communication tool monthly Senior & Disabled Services Dept. Newsletter.

In 2024, a volunteer started delivering 50 newsletters to churches, clinics, hair salons, hotels and businesses. Currently it is up to 65-75 newsletters. We have seen an increase in awareness in the community of the senior center. We have also seen an increase in people coming to check the senior center out. The newsletter is our main PR tool. We have been disbursing paper copies. In 2025 due to budget constraints, we transitioned to email/online distribution. One of the things I am liking about the email version of the newsletters – we can share more information for you without increasing printing and paper costs. For example, that means we could put the policies and procedures back in for information at your fingertips each month.

- -Ongoing: Work on communication tool information on Facebook-Tomah Senior Center/City.
- -Ongoing: Work on communication tool information on City of Tomah's website.
- -Ongoing: Work on communication with Tomah Chamber of Commerce.

NEWSLETTERS AVAILABLE



- 1) Due to budget constraints, we do not print a newsletter anymore. The printing costs are too high. However, if you would like one by email, we can do that every month. You just need to send an email with your request and contact information to Pam at pbuchda@tomahwi.gov
- 2) The goal is to have the calendars available by the last Thursday or Friday of the month for the next month.



3) If you have something you would like to put in the next newsletter, please submit, in writing or e-mail to pbuchda@tomahwi.gov by the 15th of this month for future newsletter(s).

COMMUNITY INVOLVEMENT

- -Ongoing: Maintain existing and building new relationships, contacts, involvements and partnerships with community organizations and businesses.
- Yearly: Senior Center involvement in community events such as Freeze Fest.
- -Yearly: We have a senior center booth at the Healthy Aging Expo in Tomah.
- Yearly: Organizing the free Tomah Area Annual Community Halloween Party (1990).
- -Ongoing: Director is a member of Rotary Club of Tomah (1990).
- -Ongoing: Director is serving on Tomah Health Hospice Touch & Palliative Care Advisory Board (2016or17)
- -Ongoing: Director is a member of Lioness & then Lions Club of Tomah (2016).
- -Ongoing: Director is an individual member of the Chamber of Commerce (2020).
- -Ongoing: Director is a member of American Association of University Women [AAUW] (2021).

 Serving as 2024-2026 Tomah Branch President and served on 2025 AAUW State Convention Committee.
- -Ongoing: Director is serving on Neighbor For Neighbor Food Pantry Board (March 2022).
- -Ongoing: Director is serving on Noah's Ark Christian Learning Center Community Leadership Team (August 2022).

- -Ongoing: Director is serving on TAMS (Montessori School) Governance Board (May 2023).
- -Ongoing: Director is serving on Tomah Concert Association Board (March 2024).
- -08-27-2025: Guest Speaker at Lions Club on Kupper-Ratsch Senior Center and its services.

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DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



06

BUILDINGS/MAINTENANCE

GOAL(S):

- A. To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs.
- B. To manage the senior center rental buildings/spaces (which help fund senior center budget).
- C. To entertain possibilities and work with the Senior Executive Team and City Council toward the future plans of the second floor of the senior center buildings.
- -Ongoing: Continue to work to make the senior center feel "homey", with an **inviting, friendly** & comfortable atmosphere, including seasonal decorating & keeping the place clean.
- -Ongoing: Maintenance Projects/Repairs. Seems there is always something that needs doing. Thank You Scott Donovan, City Maintenance/Public Works Department.

Kupper-Ratsch Senior Center A Community Gathering Place





Back entry across alley from WWTC parking lot.

1000	\sim	•	A
1 / 1/ 1/ /	C'111	namar	Avenue
1 () () /	'JII	061101	Avenue

Senior Center Outside

OUTSIDE in Front:

- -2020 added bench donated by Rotary Club of Tomah.
- -2020 added 2 flower planters both sides of front bench.

OUTSIDE in Back ('Courtyard' area):

- -2018 new metal cigarette receptacle.
- -2019 Garbage corral built.
- -2020 1st Bench from Rotary moved from front to back when new one in Front-2020.
- -08-2020 shed built.
- -2020 picnic Table with umbrella.
- -08-2024 seven raised garden beds.

107 E. Milwaukee Street

Looking for new renters.

Tomah Housing Authority Office Rental ending December 2025 – moving to their own property at Lakeside Apartments 2019 new furnace.

109 E. Milwaukee Street

Apartment above Housing office *Rental Nov. 4, 2021 to present.*

2021 deep clean & repainted. 2025 repair wall area. 2025 repair bathtub water leak.

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DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



06 BUILDINGS/MAINTENANCE, continued...

1000 Superior Avenue	Jensen Tax & Accounting Rental June 15, 2023 to present.	2024 added another exit light in back hall & removed wooden structure partially blocking back door. 2024-2025 project to replace back doorcompleted 10-09-2025
1004 Superior Avenue Looking for new renters.	If we did not need the rent, we would love for this first-floor space to be part of the senior center.	07-2024 new locks front & back. 07-2024 new air conditioner/furnace. 2024 roof repaired. 07-2025 front lock repaired. JNC Latin Grocery Store Sept. 20, 2023, to Nov. 14, 2025 rental ended.
1002 Superior Avenue	ADRC Meal Site-Kitchen/Prep area Rental continues to present.	2024-2025 new blind on dish window.
1002 Superior Avenue	VAMC AFGE Local 0007 Union	2019 locks added to the 4 office doors and for safety to the door of the old hand-crank elevator.

	4 Offices on 2 nd floor Rented Oct. 1, 2019 to present.	
1002 Superior Avenue	Senior Center – General items The elevator shaft for the old hand-crank elevator goes from basement to 2 nd floor – it was legally discontinued many years ago.	07-2018 changed locks front & back doors. 2025 Smoke/CO2 Detectors installed on 1 st & 2 nd floors.

1002 Superior Avenue

Senior Center 2nd Floor Accessible by stairs.

11-2024 thermostat replaced in upstairs center heating zone.

12-2024 to 03-2025 Volunteers painted walls in main rooms on 2^{nd} floor.

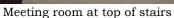
- -Conference room at top of stairs:
- -"Break-out" room:
- -Big Front Room: (could see as future TV/Movie room). 04-2024 Line dancing. 11-2024 Venter motor replaced in dance room heating zone.
- -Storage closet: (for building supplies).
- -Storage room: for dept. & access to roof.

-Room: for Family Promise storage.

- -2 rooms Special Needs Prom Dresses: 2021 dresses moved here - added hanging brackets & rods.
- -Room for Loan Closet: storage.
- -Corner Big Front room: Currently used as loan closet over-flow storage. (Could see as a future game room pool table & dart game).
- -2 **Bathrooms:** 2022 toilets replaced.

UPSTAIRS MEETING ROOMS & SITTING ROOM at the senior center







'Break-out meeting room



Line dance room above the office

We have a meeting room, a 'break-out meeting room', and a 'dance' room upstairs. However, the upstairs is only accessible by the stairs, so that limits the use of the rooms.

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DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



06 BUILDINGS/MAINTENANCE, continued...

1002 Superior Avenue

Senior Center 1st Floor Handicap accessible.

03-20-2024 automatic door mechanisms fixed

Main/Dining room: (in use most of the time). 2019 coat hooks. 2029 new chairs with 3-inch padding. 2023 8 bookshelves. 03-27-2024 WiFi Booster.

- **-Activity room:** (in use most of the time). 2018 chair rack.
- -Kitchenette: 2020 down to stude renovation.
- **-Library**/hall/food assembly area:
- **-Loan Closet:** 7-2018 moved from basement to 1st floor. 2019 renovation.
- -Giving Closet: 2019 started.
- -Storage/Laundry room- 2018 project & 2020 renovation.
- **-Workroom**/storage/loan closet overflow: 2019 Loan Closet renovation opened blocked door. 02-2024 new locking screen door.
- -2 **Bathrooms:** 2023 toilets replaced.

FIRST FLOOR ACTIVITY ROOMS at the senior center







Activity room – looking from back

Activity room - looking in from door

1002 Superior Avenue Senior Center – Basement Accessible by stairs.

2018-2019 cleaned out storage and loan closet equipment.
Replaced 1 of water heaters.

HISTORY:

The planning and work for the city department – Senior & Disabled Services (which included the senior center) was the brainchild of Mayor Ed Thompson and planning was started in 1999. In 1999 the senior center program was started in the basement of city hall.

The buildings for the senior center (107 Milwaukee Street with 109 Milwaukee St. second floor apartment, 1000/1002/1004 (not second floor) Superior Ave. were purchased in 2002 (from Mr. Carmichael & Mr. Holmes) after the city received a gift of money for the senior center from the Kupper-Ratsch family.

At 8/23/2022 City Council meeting, the council approved the donation to the city (senior center) of 2nd floor of 1004 Superior Ave. building (the old radio station) by the Dickie family.

Fun facts: When Mr. Holmes had these buildings for Westland Insurance and the bank building kitty-corner across the street ½ block away, the buildings were connected by computer cable under the road. Before the senior center was Westland, it was Neitzel's Furniture Store and Mortuary.

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DEPARTMENT BUDGET & FINANCE

City of Tomah's Dept. of SENIOR & DISABLED SERVICES

608-374-7476 Fax: 608-374-7462 pbuchda@tomahwi.gov

Kupper-Ratsch Senior Center A Community Gathering Place

1002 Superior Ave. Tomah, WI. 54660 Facebook page – **Tomah Senior Center**

POLICY – RENTAL USE OF SENIOR CENTER

Are You having a family gathering? A class reunion? Need a place to meet? Check out the senior center.

There are some opportunities to...
RENT A SPACE for events/meetings at the Senior Center.

APPLICATIONS ARE SUBJECT TO APPROVAL by City of Tomah's Senior & Disabled Services Director.

The City of Tomah and/or The City of Tomah's Senior & Disabled Services Department retains the ability to deny use of building based on availability of staff, activities/events scheduled, other bookings, history of usage/how facility was treated before, etc.





Main room



Activity room



Kitchenette

Area for food set up

RENT (and License Fees, if applicable) ARE DUE AND PAYABLE AT TIME OF APPLICATION.

PRIVATE APPLICANT

Client, city resident \$80. Client, non-resident \$96.

PRIVATE APPLICANT

Non-Client, city resident \$110. Non-Client, non-resident \$126.

PUBLIC/NON-PROFIT APPLICANT

Public applicant, city resident \$10 Public applicant, Non-resident \$50

Private groups that are ongoing, regularly scheduled (ie: 2-4 times monthly, 4-12 times yearly, etc.) are half the above rents each time here.

CLIENT: Regularly comes to the senior center. **RESIDENT**: Lives in the City of Tomah

PUBLIC/NON-PROFIT: Refers to clubs/service organizations that deal with service and civic involvement for the community, such as scholarships, good deed projects, etc.

NON-CLIENT: Does not regularly come to senior center. **NON-RESIDENT:** Does not live in the City of Tomah

PRIVATE: Refers to farm organizations, industry, private parties or any other gatherings with the objective to make money not used for civic improvement.

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DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



07

INCOME/BUDGET/DONATIONS

GOAL(S): To operate within budget, and procure funds, as needed and available, for maintaining and/or expanding services.

- -Ongoing: Worked on monthly bills/invoices & keeping track of income/expenses & the budgets.
- -Ongoing: Planning/working on next year's budget & possible future capital budget projects.
- -Ongoing: Staff organizing/preparing donations of Bingo Bash Items for senior center (these donations save money on operating expenses and are very appreciated).

GINGERBREAD HOUSE CONTEST

The Peace Lutheran Church is organizing a fun community activity for Friday, December 5, 2025 at 5pm to 8pm at the Brick Sip Haus.

FUNDRAISER



They are providing Gingerbread Kits to teams – The senior center is one of those teams. We have received the kit and a group of us from the senior center are working on ASSEMBLING THE GINGERBREAD

We will take our project to the event and people will judge/vote on the different team's assembly efforts by putting money in containers by each team's entry. This is a fundraiser for each team.

There will also be a sing-along and cookies. Besides needing people to put the gingerbread house together, we will need people to be at Brick Sip Haus with our entry and others to come and vote for our Gingerbread

Let me know if you are interested in any phase of this fun project.

-If you have an idea for fundraising for the senior center and are willing to make it happen, please see Pam.



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT

DONATION WISH LISTS						
REGULAR ONGOING NEEDS	WISHING FOR	WISH UPON A DREAM				
-Snacks (for 2pm daily snack time) -Coffee: regular & decaf -Creamers -Sugar & sugar sub packets -Hot chocolate packets -Bingo Bash items for prizes (Shelf food, treats, TP, paper towels, cleaners, personal items, jewelry, knick-knacks, gently used treasures, etc.)	-Popcorn Machine Stand (\$1,700.00 specific brand and measurements) -Table Top 3 Panel Portable Display Board & white board with carrying case. (\$300.00) -Bike Rack for outside the senior center. (\$500.00)	-Building: Point tuck outside (bricks/cement blocks that need it) -Building: Painting outside (over the "baby-pooh" yellow)Building: New 1stfloor flooring -Building: Elevator all 3 floors -Van(handicapped-like n.a.s.a. van.				

-n.a.s.a. has adopted this project: Trishaw E-bike (last I heard it is being ordered directly from out of country manufacturer). The Trishaw e-bike & accessories will cost about \$17,000. We have a volunteer willing to start this community program & take people on rides.

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DEPARTMENT BUDGET & FINANCE

DONATORS IN YEAR 2025

2025: BUSINESSES, ORGANIZATIONS & PEOPLE WHO DONATED-THANK YOU!

American Association of University Women (AAUW)of Tomah June Abbott

Patty Abbott Rhonda Abbott **ACE Hardware** Sherry Achterkirch Barb Ackers

Dr. Richard Ahn Gene Alderman Terry Amundson Matt Anderson Sharon Anderson Aidan Andres

Frank G. Andres

Culvers of Tomah Mary Davis

Dean's Refrigeration & Heating

Ross Deming Diana Dombrowski John Dostal Dawn Drinkwaine Carol Drysch

Thomas Earl Charitable Trust

Betsy Edevold Casimir Eichenseer Gale Ewing Jeanette Ewing Gale Feil

Diane Johns Doris J. Johnson

Beneficiary Trust Gail Johnson

Pat Johnson Tom Johnson Kevin & Barb Jones Dorothy Jonietz Terry Juracich Chad Kastenschmidt Doris Keister

Doris Kelley **Kindness Community** -Scott Nicol

Ed & Kirstin Kelly Keene's Transfer

Gary Moe Rebecca Modlin Amy Modlom

Monroe County Health Department

Jill Montgomery Ken & Deb Morales Mary Morrow Jenna Moser Sara Moseley Barbara Mueller Carol Myers Diane Myer Vern Naumann **Neighbor For Neighbor**

Food Pantry

Fred Savage **SAVVY Sisters** Diana Schermerharn

Cathy Scherreiks Bob Schilke Lyle & Betsy Schindler Bob Schultz Debbie Schumann Beverly Schwab

Wendy Scott Kayla Seitz, Heart Line Counseling

Bruce Senn Joe Shaker Wanda Sheldon

Tracy Scott

Charitable Trust

Anonymous Art & Craft Fair Vendors Eric Austin

Helen Bailey Sandy Bass

David Batten Gene Baumgarten Katrina Becker

Diane Behrens Steve & Brittany Berndt

John & Rose Berry Melissa Biddeman Donna Birnum Pat Block

Lisa Blanchart Sandi Bloom Jean Boak Mary Boettcher

Duane& Paulette Bolton Scott & Sheila Brand

Jean Brasic Marvin Braud Peggy Brenneke Marian Brei Christie Broadhurst

Trudi Brohmer Liz Brown

Tara Brueggeman Pam Buchda Tim & Jeanie Buchda

Ashley Burkhalter

Burnstad Family Foundation

Dan Burton Sandy Calloway Danielle Calvin Cardinal IG

Colleen Carl Cares Just For You

Colleen Carl Pat Christensen Vicki Church Mark Clapper Leon & Pauline Clark Nancy Close Dorothy Coenen Joe Coleman Marlene Cox

Joann & Jim Cram

Paul Fev Robert & Gail Fessender Tom Feldkamp Kathy Fischer

First United Methodist Church

Becky Sue Fitzpatrick Renee Fletcher Laura Flock Tom Flock James Fountain Zeta Fredrickson Sandy Frei Virginia Frei Rebecca Frost Jack Garber John Gasper Richard Gegenfurtner

Gerri Gerke Amy Gernetzke Sarah Gigous Jack Graber Susan Greeno Steve Guthrie

Donaji & Gina Guzman Ila Haeflinger Leo Hagner Mary Jo Handy Ray Hays Alyson Hefner Grace Heim

Colleen Helmkamp Marvin Henricks Penelope Herr Stephanie Hofer Deborah Hojnacki Siegrun Horst Family of 2-D Hubert Melinda Hysel Candy Infalt Peter & Patricia Infalt

Ignite Dispensary & Cigar, Derek & Kimmie Hilgendorf Eugene Jakobi Jim & Terry Jefferson William Jefferson Lance&Barbara Jensen

Peter & Pat Jensen

Ann Kerr Jeff Kett Chris King Lisa Kirschbaum Bob Kliebenstein Joanne Kirkwood Ruth Klug

Pastor Kay Knight Gloria Dei Luth.Church

Bette Knutson Karen & Terry Kopenhafer Jan Koranda Patrick Koranda Diane Kortbein Duane & Marilyn Kortbein Madonna Kuderer Mona Kifalk Darold & Monica Kukowski

L & P Services

LaGrange Tunnel-lites4-H

Larkin's GMC Mary Larkin Becky Larson Tammy Leach Ruth Lehman Betty Leverenz Liberty Village Patty Liddane

L.I.F.E. After School Ruth Linenberg

Shirley Linenberg Karlene Linehan

Lion's Club of Tomah Mary Lovold

Lorraine Lowry Alicia MacGraw Natalie Macitz

Matthew Markin of

Microtel

Linda Mauley Linda McCauley Russel McKenna Richard McNeal Peggy Meiners Meulenkamp Blaine Meyer Lynn Miller Amanda Mills

Enid Mistele

Cathy Neumann Mary Neve Gloria Niceswanger Loretta Noet Cathy Noble Eara & Leta Nofsinger Sue Noth Kacy Nuehring

Oakdale Credit Union Oakdale Electric

Cooperative Ken & Sue Olson

Sharon Organ Bonnie Owen Katy Parker Marvin Parker Al Pasch Nellie Pater Marilyn Peak Elva Pearson

Sue O'Neil

Pete Peterson Nancy & James Phillips

Pizza Hut Rhonda Pierce June Potter Prochaska Family

Penny Precour, Attorney at Law

The Prochaska Family Faye Quinlan Karla Quist Marilyn Ratliff Kim Reikes Patricia Reis Lynn Reinert Dan Rezin Joanne Rezin Diana Retzlaff Michelle Rice Paul & Terri Rice Bob Rickert Karl Rhinehart Dale & Judy Roberts Betty Roscovius Lorna Rosenow

Vickie Ross **Rotary Club of Tomah** Anna Mae Rudolph Tess Saunders

Sue Sherman Lauri Shumway Mary Siber Donna Simonsen Cassie Skogan Joyce Skogan Stephanie Small Tammy Snyder

Sonnenburg Family **Funeral Home**

Chervl Stees Gloria Stelter Audrey Stein LeAnn Steinbrink Al Stevens Clint Strauss Kathleen Stouffer Mary Sullivan Frank Stump **Bob Sutton** Jackie Syens Tapper Family Peggy Taylor Renee Thompson Jessica Tiarks

Tomah Historical

Museum

United Healthcare /Jerry Tiffany

VA of Tomah Lucy Varney Ashley Waege Marianne Waege Dave Wagner

Bob Walker Anne Wallus Wal-Mart Wal-Mart DC Ron & Deb Watson

Cheryl Weber William Westerman Terri Wheratt Jennifer Whipple Dorothy Wilson George Wilson Doris Wisenhouse Adeline Woodard Richard Yarrington Shawn Zabinski

THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF MONEY, GOODS, &/or SERVICES. YOU MAKE A DIFFERNCE! YOU ARE APPRECIATED!

~ Pam Buchda, Senior & Disabled Services Director

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City of

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



An Act of kindness may take only a moment of our time,

but when captured in the heart the memory lives forever." ~Molly Friedenfeld



continued...



SENIOR CENTER **FUNDRAISING**

DONATIONS since last newsletter:



Anonymous; Barb Ackers; Gene Alderman; Diane Behrens; John & Rose Berry; Pat Block; Duane & Paulette Bolton; Jean Brasic; Marian Brie; Pam Buchda; Ashley Burkhalter of Tomah Housing; Danielle Calvin; Leon & Pauline Clark; Nancy Close; Mary Davis; John Dostal; Kathy Fischer; Tom Flock; Zeta Fredrickson; John Gasper; Richard Gegenfurtner; Steve Guthrie; Donaji & Gina Guzman; Colleen Helmkamp; Terry Juracich; Doris Kelley; Lisa Kirschbaum; Bette Knutson; Mary Larkin; Patty Liddane; Matthew Markin of Microtel; Linda Mauley; Richard McNeil; Jill Montgomery; Barb Mueller; Carol Myers; Eara & Lena Nofsinger; Sue Noth; Bonnie Owen; Nancy Phillips; Rhona Pierce; Diana Retzlaff; Karl Rhinehart; Tess Saunders; Fred Savage; Savvy Sisters; Diana Schermerharn; Cathy Scherrickes; Bob Schilke; Joe Shaker; Sue Sherman; Donna Simonsen; Frank Stump; Bob Sutton; Lucy Varney; Doris Wisenhouse;

Throughout the year, we receive sponsorships and donations from individuals, organizations, and businesses. We are very Grateful!!! It all makes a difference. Thank You!!!

DONATIONS RECEIVED Each MONTH ()

XX Days of XX Open Days Donations Given & () Donations Per Month

Jan.: 22 of 24 days ((81)	Apr.: 20 of 24 days (86)	July: 19 of 24 days (59)	Oct.: 21 of 29 days (82)
Feb.: 16 of 24 days (4	(43)	May: 20 of 22 days (69)	Aug.: 21 of 23 days (78)	Nov.: 17 of 20 days (58)
Mar.: 19 of 22 days (5	57)	Jun.: 21 of 22 days(59)	Sept.: 21 of 23 days (69)	Dec.: xx of xx days ()

Ongoing: In-House Fundraiser Projects:

BEVERAGES

We have bottles of water and/or cans of soda-pop available for donation of \$1.00 each.

SHOWCASE ITEMS



We have items in the large showcase by the piano in our main room. Donation amounts are on tags. IE: craft items, jewelry, glasses, etc.

Shop for yourself or for a

We accept donations of items for showcase.

GREETING CARDS



We have a have a greeting card tree rack with greeting cards for donation of 25 cents each.

Christmas cards 10 cents or 12 for \$1

We accept donations of greeting cards to supply this fundraiser.

PUZZLES



We have framed puzzles at the Senior Center. Donation amounts are They make nice gifts and/or decorations for home or business.

We accept donations of puzzles for people to put together here or at home.

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DEPARTMENT BUDGET & FINANCE





07. INCOME/BUDGET/DONATIONS,

continued...



SENIOR CENTER FUNDRAISING

-Ongoing: Fundraising for Specific Programs/Projects: Work goes on throughout the year. (I.E: Music Sponsorships, Halloween Party, etc.). The Music Program and the Community Halloween Party are both funded by Sponsorships, Donations and, if fortunate, Grants.

2025 MUSIC SPONSORSHIPS

\$500 & up

-Frank G. Andres Charitable Trust 2024 for 2025 Music \$250-\$499

-Pam Buchda

\$100-\$249

-Jo Cram -Kayla Seitz, Heartline Counseling & Consulting **Up to \$99**

-Dan Burton -Ken & Deb Morales -Dorothy Wilson

Sponsorship

Opportunities

MUSICIANS THAT SPONSOR THEMSELVES BY VOLUNTEERING are Gary Felber; Blaine Hackett; Shannon Hogie; Blaine Meyer; & Michale Slater. THANK YOU!!!

Music is good for the soul. It touches us and fills us. It reminds us of past memories and creates new memories.

It brings us together. It is a celebration of life.



According to researchers singing uses both sides of the brain and takes people's minds off their worries, so it is a stress reducer. Singing also boosts oxygen and blood flow to the brain and body. ~Creative Forecasting, March2021



MUSIC SPONSORSHIPS NEEDED

We believe in the benefits of music for all of us. As a result, we have a music program here at the senior center with the idea of free admission to weekly live music entertainment.

DATE: Fridays TIME: 10:15am-11:15am

COST: FREE Admission

PLACE: Kupper-Ratsch Senior Center SPONSORS: Could this be you?!!!

The music program is our most expensive ongoing program and is soley funded by sponsorships, donations, grants and, if fortunate, volunteers sharing their time and musical talents.

The weekly music costs for the senior center are anywhere between volunteering-for-free to \$175 an hour for a music performance.

Please be a sponsor of music! Donations of any size appreciated! Please make check to: City of Tomah's Senior & Disabled Services Dept.-Music

Tomah Area Community HALLOWEEN PARTY October 31

Funded by Sponsorships, Donations and, if fortunate, Grants.



SUPERHERO: \$500 & up -City of Tomah (Rec. Park

- & staff hours)
- -Kindness Community Inc.
- -Thomas Earle 2025 Grant
- GENIE: \$250-\$499
- -Pam Buchda -Cardinal IG
- -Culvers of Tomah
- -Lion's Club of Tomah
- -Pizza Hut (in kind)
- -Rotary Club of Tomah
- -Wal-Mart
- -WalMart DC

MAGICIAN: \$100-\$249

- -Duane & Paulette Bolton
- -James & JoAnn Cram
- -Dean's Refrigeration & Heating
- -Larkin's GMC, Inc.
- -Oakdale Electric Cooperative
- -Marvin Parker
- -Penny Precour, Attorney at Law
- -Sonnenburg Family Funeral Home

GREAT PUMPKIN: Up to\$99

- -ACE Hardware
- -Steve & Brittany Berndt Family
- -Scott & Sheila Brand
- -Colleen Carl -Jeanette Ewing
- -Keene's Transfer
- -Sue Noth
- -Sue O'Neil
- -James & Nancy Phillips
- -Patricia Reis
- -Wanda Sheldon
- -Sue Sherman

-Ongoing: In Memory Donations.



2025 MEMORIALS



- -IN MEMORY of Dr. Helen Ahn by Dr. Richard Ahn
- -IN MEMORY of Gerrie Gerke by Pam Buchda
- -IN MEMORY of Elda '2-D' Hubert by Pam Buchda
- -IN MEMORY of Pat Koca by Pam Buchda

- -IN MEMORY of Mary Etta Pierce by Pam Buchda
- -IN MEMORY of Frances 'Fran' Pollard by Pam Buchda
- -IN MEMORY of Doris Yates by Pam Buchda

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DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



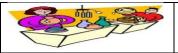
07. INCOME/BUDGET/DONATIONS,

continued...



SENIOR CENTER **FUNDRAISING**

-Ongoing: Fundraising Events: Planning and coordinating that go on throughout the year (I.E: Art & Craft Fair, Etc.).



2025 ART & CRAFT FAIR Fundraiser for Senior Center - Nov. 22, 2025

-Rhonda Abbott

-Diane Behrens

-Sandi Bloom

-Liz Brown -Sandy Calloway

-Leon & Pauline Clark

-Nancy Close

-Lena Nofsinger -Kathy Fischer -Carol Myers

-Sue Noth -Nancy Phillips -Lorna Rosenow

-Sue Sherman -Vendors

Ongoing: Other Donations/Sponsors.

2025 MONETARY GIFTS



\$1,000 & Up

-Dr. Richard Ahn -Burnstad Family Foundation

-Doris J. Johnson Estate

-Mary Larkin -Loretta Noet \$500 to \$999

-Kindness Community-Scott Nicol

-United Healthcare -Jerry Tiffany

\$250-\$499

-Pam Buchda -Culvers

\$100-\$249

-Anonymous -Sandi Bloom

-Joann Cram -1st United Methodist Church

-Peter & Pat Infalt -Kayla Seitz, Heart

Line Counseling -Bonnie Owen

-Anna Mae Rudolph -Fred Savage

-Tapper Family

-Peggy Taylor

\$50 to \$99

-Christie Broadhurst -Paul Fev

-Ed & Kirstin Kelly

-Ken Morales -Sue O'Neil

-Nellie Pater

-The Prochaska

Family -Betty Roscovius

-Fred Savage

-Anne Wallus

-Wal-Mart

\$Up to \$49

-Anonymous

-Sharon Anderson

-Gene Baumgarten

-Trudi Brohmer

-Pam Buchda

-Vicki Church

-Mary Jo Handy

-Candy Infalt

-Eugene Jakobi

-Jim & Terry

Jefferson

-Lance & Barbara Jensen

-Chad Kastenschmidt

-Enid Mistele

-Barb Mueller

-Carol Myers

-Gloria Niceswanger

-Sue Noth

-Marilyn Peak

-Pete Peterson

-Nancy Phillips

-Karla Quist

-Dale & Judy Roberts

-Wanda Sheldon

-Sue Sherman

-Mary Siber

-Cheryl Weber

Ongoing: Looking for and applying for available and appropriate Grants.

2025 GRANTS

-Frank Andres Trust: \$2,500 for Special Needs Programs

-Thomas Earle Trust: \$1,000 for Halloween Project-Haunted Walking Trail

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SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



DEPARTMENT OPERATIONS

MEAL SITE 08

GOAL(S): A. To continue to provide a meal program at the senior center.

B. To continue to partner with Monroe County ADRC to provide meals at the senior center.

-Ongoing: Worked together in day-to-day operations/collaborations with Tomah's Meal Site

Manager and other meal site employees.

TOMAH MEAL SITE

Join us at the Kupper Ratsch Senior Center. Good People-Good Place!

The City of Tomah (Senior & Disabled Services Department) has a contract with Aging & Disability Resource Center (ADRC) of Monroe County for the Tomah meal site to be at the Kupper-Ratsch Senior Center.



DATE: Monday through Fridays, except holidays **TIME:** Arrive 11:15 or earlier for Lunch at 11:30am

PLACE: Kupper Ratsch Senior Center

COST: Meal donation to ADRC is \$4-\$7 for 60 & older, younger is \$14.07

SIGN-UP: Sign up by NOON one (1) day before to reserve your meal.

CONTACT: ADRC Tomah Meal Site Manager, Cathy Neumann at

608-372-7291 or come to Senior Center to see her; or the ADRC of Monroe County Office at 608-269-8690.

NOTE: Besides in-house meals, the Tomah meal site has some pick-up meals, and three delivery routes for home-bound people. For food safety, each route can serve about 20 places. There is usually a waiting list to get home delivery.

DEPARTMENT ADMINISTRATION



SENIOR & DISABLED SERVICES DEPARTMENT STAFF

GOAL(S): A. To maintain an effective, positive employee team for the city's Senior & Disabled Services Department.

Besides the activities/events, programs, and regular everyday things at the Senior Center and what has been reported in the other sections of this report...

PROFESSIONAL ORGANIZATION INVOLVEMENT

- -Wisconsin Association of Senior Centers (WASC) member since January 2019, meetings/education as scheduled. Served on 2024 WASC State Conference Committee.
- -Wisconsin State Aging Advisory Council (SAAC) serving 3-year term since Sept. 2022, meetings 2nd Thurs.10am-12.
- -National Council on Aging (NCOA) online meetings/education as scheduled.
- -National Institute of Senior Centers (NISC) omline meetings/education as scheduled.
- -Healthy Brain Coalition of Monroe County meetings on 1st Thursday 3:00pm.
- -Wisconsin Coalition for Social Connection meeting 3rd Tuesday (Feb, Apr, June, Aug, Oct, Dec) 2:00pm.

MEETINGS:

- -Ongoing: Tomah's Great Holiday Shopping Hunt (TGHSH) meetings:
 - 1st Tuesday at 4:30pm every other month (starting in March) at the senior center.
- -Ongoing: Special Needs Committee meetings:
 - 1st Tuesday at 5:30pm every other month (starting in January) at the senior center.
- -Ongoing: Senior & Disabled Services Board meetings:
 - 1st Tuesday at 6:30pm every other month (starting in January) at the senior center.
- -Ongoing: Staff Meetings for City Department Heads:
 - 2^{nd} & 4^{th} Mondays at 1:00pm &/or as scheduled, usually at city hall.
- -Ongoing: Committee of the Whole Meeting, depending on what is on the agenda. 2nd Monday at 6:30pm at city hall.
- -Ongoing: City Council Meeting to answer any questions about department.
 - 3rd Monday at 6:30pm at city hall. (Written report due in Municode agenda on 1st Wednesday).
- -As Needed: Other city meetings, depending on if the senior center has a subject on the agenda.
 - (IE: Budget meetings; Trainings; Long Range Planning Committee; Community Forums, Etc.) as scheduled.

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DEPARTMENT ADMINISTRATION

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



09 SENIOR & DISABLED SERVICES DEPARTMENT STAFF, continued...

EDUCATIONAL OPPORTUNITIES:

As opportunities present themselves, and are appropriate, and are within budget.

- -Excel and power point learning in Feb. & March (ongoing), taught by Nick Morales.
- -State of Wi. State Aging Advisory Council Meeting of 04-10-2025:
 - Program: Reframing Aging & Disability by Helen Sampson, Public Policy Strategist, Bureau of Aging and Disability Resources.
- -<u>City Training</u> in March, April & May on city budget and computer systems for the financial processes of the city in to be in place by June 30, 2025.
- -AAUW State Conference 4-25 & 26-2025:

AAUW National & State Public Policy; Position & District meetings; Uncovering the Lost Histories of Women by author Lynda Drews; Everybody's Got something..." by Matt Glowski (to better understand & learn to have empathy & better support someone with disabilities); "My Journey in Holocaust Education' by Darryle Clott; Welcome to the Struggle by Amanda Florence Garcia Goodenough on justice, equity, decolonization, & interconnectedness [JEDI], hate/bias prevention & response, systems-change work, bystander intervention, generative conflict, social identity development, power & positivity, leadership, & healing centered engagement.

-Wisconsin Association of Senior Centers (WASC) Annual Conference 10/01-10/03/2025. Sessions: Program Share & Networking; Managing Conflict, Difficult Situations & Conversations; Active Shooters & Center Safety; Social Isolation & Loneliness; You Can't Do That In The Senior Center; Why Older People Are Awesome; and Effectively Engaging Volunteers; as well as Vendor (Resources) Spotlight Presentations.

City of Tomah's SENIOR & DISABLED SERVICES BOARD

MISSION STATEMENT:

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of recreation & leisure activities, and in educational & health programs) and senior meals on a regular basis in a safe place for Tomah's citizens (especially our senior and disabled people).

The Board shall consist of Mayor, 2 Alderpersons, & 5 citizens.

Terms shall be 2 years & aldermanic members shall be coextensive with their term of office.

They **Volunteer** their time for us.

DATE: Meets 1st Tuesday every other month (Jan.-Mar.-May-July-Sept.-Nov.)

TIME: 6:30pm PLACE: Kupper-Ratsch Senior Center. Open Meeting –Public Welcome.

2025-2027 TERM	2024-2026 TERM
Sandi Bloom, Citizen	Paul Dwyer, Mayor
Susan Greeno, Citizen, SECRETARY	Jenna Moser, Citizen
Mitch Koel, Alderperson District 5	Lauri Shumway, Citizen, VICE-CHAIRPERSON
Evelyn Noyes, Citizen	Shawn Zabinski, Alderperson District 4, CHAIRPERSON

NAME	City of Tomah's SENIOR & DISABLED SER	RVICES EMPLOYEES	
Pam Buchda		FT: Salary 40 hours week	
Paulette Bolton	Senior & Disabled Services Aide (SDSA)	PT: Budget 20 hours week	
John Berry	Senior & Disabled Services Aide (SDSA)	PT: Budget 10 hours week	01-13-2025

STAFF HISTORY:

Senior & Disabled Services Directors: Maretta Budde 1999-2000. Delia Duncan 5-01-2000 to 05-31-2018.

Senior & Disabled Services Aides: Junior Noyes 02-10-2009 to 05-31-2018. Diane Behrens 10-02-2018 to 03-05-2021.

INTERN HISTORY:

Sistina Barr 08-16-2023 to 11-06-2021 APTIV Program. Thomas Hollis 10-25-2022 to 01-05-2023 APTIV Program. Brittany Phillips 12-09-2024 to 03-09-2025 APTIV Program.

If you have any questions, please feel free to contact me.

Sincerely, Pam Buchda, Tomah's Senior & Disabled Services Director

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DEPARTMENT ADMINISTRATION

SENIOR & DISABLED SERVICES DEPARTMENT



MISSION STATEMENT

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of

recreation & leisure activities, and in educational & health programs) and senior meals on a regular basis in a safe place for Tomah's citizens (especially our senior and disabled people).



City Ordinance

DIVISON 5. -. SENIOR & DISABLED SERVICES BOARD Sec. 2-211. – Senior and disabled services board.

Composition; residency; compensation.

The senior and disabled services board shall consist of the mayor, two members of the common council, and five citizens and one nonvoting member who is the senior and disabled services director.

One of the citizen members may reside outside the city limits, provided he resides in the county. The aldermanic and citizen members shall be appointed by the mayor subject to confirmation by the common council.

No compensation shall be paid for serving on the senior and disabled services board. (b)

Terms of office.

The term of citizen members shall be two years each. The term of the aldermanic members shall be coextensive with his term as council person. Each member shall serve until his successor shall be appointed. (c)

Meetings; rules and regulations.

The members of the senior and disabled services board shall elect the officers, hold the meetings and establish the rules and regulations as it shall deem necessary and proper for carrying on its functions (d)

Duties and goals.

The work of the senior and disabled services board shall be advisory to the mayor and the common council to assist them in addressing the needs of the aged and disabled of the city through the use of citizen resources.

The senior and disabled services board shall work toward the goals of developing revenues through grants and other resources and assessing and addressing the needs of the aged and disabled. (e)

Budget.

The senior and disabled services board shall submit to the common council an estimate of the expenditures required for the subsequent calendar year in order to carry out the duties and goals set forth in this division. The final operating budget of the board shall be approved by the common council. (f)

Senior Center.

The common council shall provide and dedicate a building to be used as the Tomah Area Senior Center.

The senior and disabled services board shall be responsible for management of the Tomah Area Senior Center subject to the control and supervision of the common council.

The operating budget of the senior and disabled services board shall include a separate provision for all necessary maintenance, repairs, improvements and operational expenditures related to the Tomah Area Senior Center.

The common council shall control the size and space of any building to be used as the Tomah Area Senior Center, and the common council shall also control any use, lease or rental of any space not utilized by the Tomah Area Senior Center.

All lease or rental proceeds from the Tomah Area Senior Center shall be segregated from general city revenues and shall be deposited into one of the segregated funds established for the benefit of the Tomah Area Senior Center as set forth below.

The name of the Tomah Area Senior Center shall be established by resolution. (g)

Operational fund.

There is hereby created a fund to be known as the Tomah Senior and Disabled Services Operational Fund that shall be used for the purpose of financing and exercising the operational duties and goals provided in this section. Such fund shall consist of the sums of money as may be hereby appropriated and provided for by the common council, and of all grant money, donations or monies from other resources specifically provided to fund the duties and goals set forth herein. Monies donated to the fund for a specific purpose shall only be used for the designated purpose.

The fund shall be held and processed by the city treasurer and audited on an annual basis in the same manner as the other public funds. (h)

Building fund.

There is hereby created a fund to be known as the Tomah Senior and Disabled Services Building Fund that shall be used for the purposes of making repairs and improvements to the Tomah Area Senior Center. Such fund shall consist of the sums of money as may be hereafter appropriated and provided for by the common council, and of all grant money, donations or monies from other resources specifically provided to fund the center. Monies donated to the fund for a specific purpose shall only be used for the designed purpose.

The fund shall be held and processed by the city treasurer and audited on an annual basis in the same manner as the other public funds.

(Code 1993, § 1.30)

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DEPARTMENT ADMINISTRATION SENIOR & DISABLED SERVICES DEPARTMENT INFORMATION



MISSION STATEMENT

The City of Tomah's Senior & Disabled Services
Department's mission is to offer ongoing programs and

services (in the areas of recreation & leisure activities, and in educational & health programs)

Tomah Timberwolves



by Del Goetz

Respect the elders. Teach the young.
Cooperate with the pack.
Play when you can. Hunt when you must.

and senior meals on a regular basis in a safe place for

Tomah's citizens (especially our senior and disabled people).

Rest in between.
Share your affections. Voice your feelings.
Leave your mark.

HOURS of Kupper-Ratsch SENIOR CENTER



The Kupper Ratsch Senior Center is open Monday thru Friday from 8:30am to 4:30pm, except on holidays (& occasional set-up times for special events-check monthly calendar).

We may be able to book groups some evenings and/or some weekends. Must discuss with Senior & Disabled Services Director to see what is possible.

POLICY - NO AGE REQUIREMENT



Meeting

People of any age may participate in our senior center activities and events. That being said...the Senior Center encourages senior, disabled, and people with special needs of all ages to participate in our programs/events.

At the 11-04-2025 SDS Board Meeting senior age for the senior center was defined as beginning at 50 years.

NOTE: There are age and/or residency requirements for Aging & Disability Resource Center (ADRC) of Monroe County services including senior dining & meal delivery, and for some WIHA courses (IE: PALS).

POLICY - NO MEMBERSHIP FEES (may change for 2026 11-04-2025 Board Meeting)



There are NO membership fees, age, or residency requirements to participate in most programs and services* offered at the City of Tomah's Senior Center.

Note: * There are age and/or residency requirements for Aging & Disability Resource Center (ADRC) of Monroe County services including senior dining & meal delivery.



POLICY - PHOTOS/VIDEOS/ETC.



The City of Tomah's Senior & Disabled Services Department (including the Kupper Ratsch Senior Center) reserves the right to utilize photos/videos/etc. of participants for publicity purposes.

Participants not wanting their photo/video/etc. used must notify the Senior & Disabled Services Director in writing.



POLICY - NO WEAPONS



As defined by Wisconsin State Statute 941.235 – Carrying Firearm in Public Building: 'Any person (other than those listed in statue) who goes armed with a firearm (941.23 Concealed Weapon) in any building owned or leased by the state or any political subdivision of the state is guilty of a Class A misdemeanor.'

NO FIREARMS OR WEAPONS ALLOWED ON THIS PROPERTY.



SENIOR & DISABLED
SERVICES DEPARTMENT
INFORMATION



SEVERE WEATHER PRECAUTIONS



If there is a Tornado Warning or Tornado

Watch people are asked to move to the main room of the senior center on the side away from the doors. There are no windows in that room, except for the glass doors.



FOR SAFETY

COAT HOOKS for OUTER WEAR



COATS, JACKETS, SWEATSHIRTS,

SWEATERS must be hung up on the coat hooks on the wall or a coat rack.

Hanging clothing, purses, and items on the back of chairs, on the floor and/or doorknobs present a safety hazard. To prevent those situations, we have provided coat hooks to hang those clothing items up and out of the way.



FOR SAFETY – FALLS PREVENTION

Procedures

REVIEW on FALLS and/or ACCIDENTS

What is the protocol – the expectations of your actions:

Occasionally someone falls or has an accident at the senior center. What do you do? When a person has fallen...

- 1. **DO NOT HELP THEM UP** even if they ask you to. Leave them exactly as they have fallen. Do not crowd around the person one person is enough to reassure & keep them calm. For any accident and/or fall...
 - 2. **GET STAFF RIGHT AWAY** Pam and/or Paulette.
 - 3. **Staff will ASSESS THE SITUATION**. And then move forward with appropriate actions.

COMMON SENSE HEALTH PRECAUTIONS FOR ANY TIME...

for "summer" & "winter" colds and flu, coronaviruses/COVID, and other illnesses.



Procedures

1. WASH HANDS OFTEN.

Use HAND SANITIZERS if cannot wash hands.

- Keep your HANDS AWAY FROM your FACE.
 COUGH/SNEEZE INTO your INNER ELBOW.
- 4. Wear a MASK if you choose.
- 5. Wear GLOVES if you choose.
- **6. Practice PHYSICAL DISTANCING if you choose.** 3 to 6 feet is recommended.
- 7. STAY AT HOME IF YOU ARE SICK!
- 8. COME BACK when you are better.

We also need to be aware of that some of us have "underlaying conditions", so we may cough and sneeze because of allergies, asthma, and/or heart/lung conditions and not a "catching" sickness. Please continue to be kind and understanding.

YOUR CONTACT INFORMATION



Please share with staff YOUR CONTACT INFORMATION ... please type or write (so we can read it) your name, email, phone number, address, & birthdate (may, but do not have to share year).

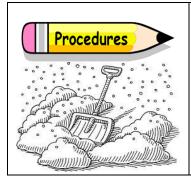


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SENIOR & DISABLED
SERVICES DEPARTMENT
INFORMATION





When the meal site is closed due to bad weather, most of the time, the Senior Center is still open.

If in doubt, call staff at the senior center 608-374-7476 after opening time (8:30am), say around 8:45am (for the 9am activity) or after 9:00am for later activities.

During bad weather days, we are usually only closed if it is real icy, or when Pam cannot get out of her house or driveway.

If closed, we do call the radio stations: **Tomah** (Magnum– 96.1, 94.5, 1460) at 608-372-9600, & **Sparta** (COW- 97.1) at 608-269-3100, along with informing **city hall** 608-374-7420. Check the city website.



PARKING AREAS

You may park your cars in the parking lots behind the senior center building or in street parking stalls.

The area outside the back door(s) of 1002 Superior Ave. (senior center) & 1004 Superior Ave. (JNC Latin Grocery Store) is for deliveries of food, people drop-off & pick-up, and for our 'courtyard' area – it is NOT FOR PARKING.

The first two parking lanes behind us (senior center) off Milwaukee Street belong to the Western Technical College (WTC). We are fortunate and thankful they allow us at the senior center to park in their parking lot.

The rest of the parking lanes further over behind us are a city parking lots for us to use.

Procedures

DONATION OF ITEMS ONLY DURING OPEN HOURS

DONATIONS
ACCEPTED
DURING OPEN
HOURS ONLY

Donations are welcome and should be brought to us during open hours – Monday through Friday 8:30am to 4:30pm, except holiday times.

The names of people who have donated and items they donated should be reported to staff.

Please DO NOT DROP OFF ITEMS &/or DONATIONS OUTSIDE THE DOOR(S) of the senior center.

VOLUNTEERING to TREAT for AFTERNOON SNACK



Please contact staff – Pam or Paulette – if you are planning to bring a treat to share – we have a calendar in the kitchenette that we will reserve the date for you.

Not only does your "treating" bring happiness to you for sharing, but it also helps the senior center budget. Plus, people just plain like treats.

The tradition at the senior center is for those that wish to... on or around their birthday... to provide the afternoon snack or to treat everyone to a bingo card or such. All of this is optional and NOT a requirement.



MILITARY SERVICE PHOTO BOARD



We have a Military Service Board with pictures of people past and present who have served in the military.

You are welcome to bring pictures of people who have served to add to the board.

Please give picture and printed name to staff to type name and to put on board.

Some of the pictures have no name on them. If you know who some of them are, please tell staff who they are and the correct spelling of the names, so we can label them.

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SENIOR & DISABLED

SERVICES DEPARTMENT INFORMATION

CODE OF CONDUCT



Policy

MISSION STATEMENT

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of recreation & leisure activities, and in educational & health programs) and senior meals on a regular basis in a safe place for



and senior meals on a regular basis in a safe place for Tomah's citizens (especially our senior and disabled people).

The purpose of this code of conduct is to establish a standard of behavior, which will ensure the safety and wellbeing of all involved at the senior center and its events.

Participation at the senior center is a privilege, not a right. All are expected to abide by this code of conduct.

All are expected to behave in a manner consistent with core social values of mutual respect, courteous/positive attitude towards others, friendly, trustworthy, responsible, accountable, engaged here in teamwork, and protective of other's property.

The Senior & Disabled Services Department staff has the authority to make immediate decisions regarding inappropriate behavior and consequences. Not all situations or circumstances are addressed in these guidelines. Staff will address each situation on a case-by-case basis. Offenses may result in immediate removal from the senior center and/or its events. Some offenses may result in involving our police department.

BEHAVIORS that are EXPECTED while participating at the senior center and its events:

- -I will act in ways that bring respect to me and to others.
- -I will help make the senior center an inviting, friendly and safe place to be by welcoming and respecting others and ensuring an environment free of discrimination and harassment.
- -I will exhibit a positive attitude toward others, contribute to a harmonious environment, and not use bad language, swear at, insult and/or fight with others.
- -I will learn and follow the senior center guidelines and rules of the activities I participate in.
- -I will be part of the team by pitching in and helping (to the best of my abilities) to set up before, assist during, and clean up after activities I participate in.
- -I will ask staff questions and/or appropriate leader volunteers when I do not understand.
- -I will exhibit good sportsmanship in the activities I participate in.
- -I will respect others and not make inappropriate or unwanted verbal, visual, physical and/or sexual advances/behaviors toward others.
- -I will be accountable and not take things that are not mine unless offered to me by staff or staff designee.
- -I will help make the senior center a safe place to be and follow safety guidelines and rules.
- -I will uphold the mission, philosophy, principles, and policies of the City of Tomah and its Senior & Disabled Services Department.

BEHAVIORS that are UNACCEPTABLE while participating at the senior center & its events:

- -Taking things that do not belong to you & have not been offered to you by staff or staff designee.
- -Exhibition of poor sportsmanship.
- -Conduct which disrupts or impedes the participation of others.
- -Conduct that is unfriendly, discriminating, offensive, intimidating, hostile and/or alienating in visual, verbal and/or behavioral ways.
- -Any unwelcome verbal and/or visual conduct, such as profanity, abusive language and/or gestures, intimidation, threat of violence, and/or unwelcome sexual overtures.
- -Any unwelcome physical contact, including physical sexual overtures, violent or disruptive behavior and/or physical abuse.
- -Illegal and/or socially unacceptable behavior.
- -Use of alcohol, illegal drugs and/or possession of harmful weapons at the senior center and events.

Tomah Public Library

NOVEMBER 2025 checkouts: Physical checkouts: 4372: E-books: 2228 TOTAL = 6600

Adult Department Events

November 29 Holiday decorations swap

Children/ Young Adult Department Events

November 12 "Music with Mimi" 8:15 am- 8:45am (music themed storytime)

November 29 "Dungeons and Dragons" (for all ages)

Tuesdays in October Legos at the Library 5 pm - 7 pm

Storytimes: Mondays @ 6:30 pm: Tuesdays @ 10 am or 11:15 am: Wednesdays (Babytime) @ 10am

Director's notes:

-We continue the process of joining the Winding Rivers Library System (WRLS). While most of the physical work has been completed we are anticipating a learning curve in onboarding the new system. Side note: We were very grateful to have had the help of numerous volunteers to complete the scanning project (56,000 items that needed new barcodes).

-Library building issues: we were informed by Siebers Engineering that "... (there) is no deterioration or damage of immediate structural significance " We are now able to proceed with insulating and repairing the water damage in the Director's office.

Respectfully submitted,

Irma Keller, Director, Tomah Public Library



Permit Report 11/01/2025 - 12/01/2025

Permit #	Permit Date	Permit Type
7052	11/3/2025	Alter/Addition One or Two Family
7053	11/5/2025	Fence
7054	11/11/2025	Fence
7055	11/12/2025	Fence
7056	11/17/2025	Fence
7057	11/18/2025	Shed Permit<150 square feet
7058	11/18/2025	Shed Permit<150 square feet
7059	11/19/2025	Sign Permit

total records: 8

Project Description	Parcel Address
HVAC Install	
	415 W MONOWAU STREET
Fence around cement pad for garbage/recycle bins	1130 CHARLES DRIVE
fence for substation	902 N Superior Ave.
Replace and add on to current fencing	
the shed will be 120 square feet. and 9 feet high at its tallest point.	1009/1011 King Ave.
120 square foot shed	1005/1007 King Ave.
2 wall signs one on street and one on east side	215 SUPERIOR AVENUE

12/01/2025

Total Fees	Construction Value
\$0.00	12,982.00
\$20.00	0.00
\$0.00	3,000.00
\$0.00	867,000.00
\$20.00	0.00
\$0.00	3,000.00
\$0.00	3,000.00
\$40.00	0.00
\$80.00	888,982.00

Permit Number	Municipality	Date	Property Owner	Property Address	Parcel #	Est Cost	Census Code
25-0139-41-286	Tomah (city)	11/26/25	Bradley Schaack	312 Superior St	286023300000	\$5,175.00	649 - Demolition And Razir Other Buildings & Structure
25-0138-41-286	Tomah (city)	11/24/25	Deborah Caudle	502 E Saratoga St	286-00175-0000	\$2,850.00	434 - Residential Additions Alterations
25-0137-41-286	Tomah (city)	11/24/25	Mitch Abts	831 E Clifton	286-02650-0000	\$129,500.00	328 - Other Non-residentia
25-0136-41-286	Tomah (city)	11/24/25	Tom Johnson	908 Maple Grove St	286014000000	\$5,376.00	131 - Electrical Only
25-0135-41-286	Tomah (city)	11/20/25	Robert Dippen	321 Butts Ave	286026202000	\$25,390.00	130 - Plumbing Only
25-0134-41-286	Tomah (city)	11/17/25	Chase Wagner	415 Elm St	286-01855-0000	\$14,193.00	131 - Electrical Only
25-0133-41-286	Tomah (city)	11/11/25	Andy Path	800 Superior Ave	286-02126-0000	\$8,050.00	131 - Electrical Only
25-0132-41-286	Tomah (city)	11/10/25	Tomah Lumber Inc.	Circle St.	286-00998-0000	\$515,000.00	101 - Single Family Houses Exclude Mobile Homes
25-0131-41-286	Tomah (city)	11/10/25	Tim Lasko (manager) Morrie's Auto	1200 N. Superior Ave.	286026551500	\$3,000.00	131 - Electrical Only
25-0130-41-286	Tomah (city)	11/05/25	Jesus Gonzalez	701 E Clifton St	286-00352-0000	\$2,000.00	130 - Plumbing Only
25-0129-41-286	Tomah (city)	11/05/25	Colin Meltesen	1011 Wisconsin Ave	286-00982 -5500	\$27,844.00	131 - Electrical Only
25-0128-41-286	Tomah (city)	11/04/25	Connie & Bob Sistrunk	205 Nicholas St	286026738072	\$4,000.00	120 - Decks And Porches

Zoning Monthly Report

November 2025

From Charlie Handy, Zoning Administrator

- Code Enforcement Officer Pruess completed onboarding, introduction to staff
- Preuss received access to and training on various software and City of Tomah applications along with other various training activities
- Completed Plan Commission meeting, monthly reports, department budget, etc.
- Reviewed ordinance updates, worked with staff and consultants to make updates
- Worked with applicants to prepare the December Plan Commission agenda
- Met with developers regarding potential short and long-term development projects
- Begin preparing the 2026 Zoning dept. work plan
- Performed various enforcement tours
- Assisted the Chamber in initiating a Downtown Signage program
- Received Access to Badger TraCS

Tomah Public Housing Authority Office- 107 E Milwaukee St, Tomah WI 54660 Mailing Address: PO BOX 204, Tomah, WI 54660

(608) 374-7455, Fax (608) 374-7458, e-mail tomahpha@tomahpha.onmicrosoft.com

TPHA-Monthly Report
December Committee of the Whole 2025

Properties:

Lakeside currently has 3 vacancies. One unit has been treated for mold and is now waiting on new flooring and drywall repair. One unit needs to be cleaned and fixed up due to extensive damage. One unit was recently vacated with all items left behind and will need to be deep cleaned.

Lakeside has a waitlist of 42.

Tomah Manor currently has 3 vacancies. One unit has water damage that we are working on fixing the water leak and damage. One unit is waiting on new flooring. The last unit is ready to move in. The new tenant had to give notice and will be moving in soon!

Tomah Manor has a waitlist of 51.

Section 8 waitlist is 3, however, the Federal Government has put a hold on Section 8 Vouchers.

Currently serving-16 regular Vouchers and 49 VASH (Veterans) Vouchers.

Other Info:

Our new office building is almost complete. We will be moved in by the end of December 2025.

Submitted by: Sandra Vierck, Executive Director

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Secondhand Article Dealer License Application for ecoATM, LLC

Summary and Background Information:

(Appropriate Documentation Attached)

Hunter B'Jorkman with ecoATM has applied for a Secondhand Article Dealer License renewal for the kiosk inside Walmart located at 222 W McCoy Blvd, Tomah, WI 54660, for the licensing period of January 1, 2026 through December 31, 2026.

Fiscal Note:

The City receives \$27.50 for the Secondhand Article Dealer License.

Recommendation:

The application has been completed and reviewed. It is requested that the Committee of the Whole recommend the Common Council approve the Secondhand Article Dealer license as requested.

Respectfully submitted by:

Nicole Jacobs, City Clerk

Committee: Committee of the Whole & Common Council

Meeting Date: December 8 & 15, 2025

RESOLUTION NO :

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2025	\$85,289.86	Check #'s:	148126	148127
2. Payroll:		\$310,145.14	Dir Dep #'s:	9308296	9308628
3. Wire/ACH Transfers:		\$369,182.93			
4. Invoices:		\$14,538.02			
Total:	<u> </u>	\$779,155.95			
			Mayor		
			Clerk		

Requested by: Finance Department

Submitted by: Committee of the Whole

December 8, 2025

Item 19.

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval Check Issue Dates: 12/4/2020 - 12/15/2025

Page: T

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
148126										
11/25	11/19/2025	148126	2131	3RT NETWORKS	CW38257	1	01-51450-2900	.00	3,390.00	3,390.00
11/25	11/19/2025	148126	2131	3RT NETWORKS	CW38258	1	01-51450-2900	.00	4,719.75	4,719.75
To	otal 148126:						-	.00	-	8,109.75
148127										
11/25	11/19/2025	148127	2602	ABBY VANS INC.	23133	1	11-53520-3400	.00	97,416.86	97,416.86
11/25	11/19/2025	148127	2602	ABBY VANS INC.	23133	2	11-46350	.00	20,236.75-	20,236.75-
To	otal 148127:						-	.00	-	77,180.11
G	rand Totals:							.00		85,289.86

Dated:	
Mayor:	 Dwyer, Paul
City Council:	 Glynn, John
	 Pater, Nellie
	 Peterson, Dean
	 Devine, Patrick
	 Scholze, Travis
	 Koel, Mitch
	 Yarrington, Richard
	Zabinski, Shawn

Item 19.

Payment Approval Report - For Council Approval Report dates: 5/13/2020-12/16/2025

Dec 04, 2025 11:40AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL A	ccount and Title	Net Invoice Amount	Date Paid
	CO SOLID WASTE	306	NOV 2025 LANDFILL	11/30/2025	01-53630-5300	SOLID WSTE DISP RE	14,223.43	
	al MONROE CO SOLID WASTE:						14,223.43	
TOMAH V	VATER UTILITY							
659	FOMAH WATER UTILITY	2263.01 Nov 2	2263.01 NOV 2025	12/03/2025	01-53311-2220	HWY/ST MAINT UTIL-W	121.70	
659	FOMAH WATER UTILITY	854.01 Nov 20	854.01 NOV 2025	12/04/2025	01-53311-2220	HWY/ST MAINT UTIL-W	22.60	
659	FOMAH WATER UTILITY	Nov 2025 Bloy	NOV WARER 2025 BLOYER	12/04/2025	01-53510-2220	AIRPORT UTIL-W&S	25.28	
659	FOMAH WATER UTILITY	Nov 2025 E Mil	NOV 2025 E MILWUAKEE BRICK BUIL	12/04/2025	01-53311-2220	HWY/ST MAINT UTIL-W	25.28	
659	FOMAH WATER UTILITY	Nov 2025 Main	NOV 2025 WATER BILL MAIN SHOP	12/04/2025	01-53311-2220	HWY/ST MAINT UTIL-W	97.13	
659	FOMAH WATER UTILITY	Water Bill Nov	WATER BILL NOV 2025 MILWAUKEE F	12/04/2025	01-53311-2220	HWY/ST MAINT UTIL-W	22.60	
Tota	al TOMAH WATER UTILITY:						314.59	
Gra	and Totals:						14,538.02	

CITY OF TOMAH

Item 19.

Payment Approval Report - For Council Approval

CITY OF TOMAH			Payment Approval Report - For Council Approval Report dates: 5/13/2020-12/16/2025				Pa ge: 2 Dec 04, 2025 11:40AM	
Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid	
Mayor: _			Dwyer, Paul					
City Council:			Glynn, John					
-			Pater, Nellie					
-			Peterson, Dean					
-			Devine, Patrick					
-			Scholze, Travis					
-			Koel. Mitch					
-			Yarrington, Richard					
-			Zabinski, Shawn					

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of 2025 Exercise of Options Public Transit Third Year between City of Tomah and Abby Vans Inc.

Summary and Background Information:

The City of Tomah Leases five vans to Tomah Transit in order to keep our public transit operational. This agenda item requests approval of the exercise of options to continue for a year past the contract. The contract ends 12/31/2025.

Recommendation:

It is recommended that the Council approve the exercise of options at the December meeting, so that the transit service can remain operational for our citizens in 2026.

Department Head/Director

15-3-5052

Date

Committee:

Committee of the Whole and/or Common Council

Meeting Date(s):

December 8 & 15, 2025

EXERCISE OF OPTIONS FOR SHARED-RIDE TAXI (SRT) SERVICES

Instructions: Transit Systems must complete all blue sections of this form. The federal clauses (attached below this form) must also be signed by the supplier and submitted to **Joe Turchi**.

Please note: Transit systems that have a 2-year base contract and do not require an exercise of options <u>do not</u> need to complete and submit this form.

Transit Name	Sł	Готаh	
Contract Number	N/A	In what year was the solicitation of this contract completed?	2026

Shared-Ride Taxi (SRT) contracts include options to ensure the future availability of services, so long as the Transit System is able to justify those options as needed for its public transportation or project purposes. An option is a unilateral right in a contract by which, for a specified time, a recipient may acquire additional equipment, supplies, or services than originally procured.

As required by Federal Transit Administration's (FTA) <u>Circular 4220.1G</u>, Transit Systems must complete a price analysis for every mutually agreed upon Shared Ride Taxi contract option.

Exercise of Options

Transit system must notate a check next to the appropriate cell:

	CY2026 will be the second year of the contract and it needs an exercise of options.
\boxtimes	CY2026 will be the third year of the contract and it needs an exercise of options.
	CY2026 will be the fourth year of the contract and it needs an exercise of options.
	CY2026 will be the fifth year of the contract and it needs an exercise of options.

Updated Vendor's Hourly Rate

To calculate your vendor's updated hourly rate for the next year, add the annual inflation rate percentage points (from August 2025) to the vendor's current rate.

The Consumer Price Index for all items as published on the Bureau of Labor Statistics web site can be found here.

The current rate (CPI-U) for all items used for this calculation is 2.9% based on the annual rate from August 2025 in the Transit System's RFP.

Shared Ride Taxi Service for the City of Tomah current rate per hour (A)	Current Rate of Inflation (To reflect the increase this rate is presented as "1+percent") (B)	Rate that will be paid in 2026 (Sum of Cell A multiplied by Cell B)
\$49.10	1.02	\$ <mark>50.08</mark>

Transit System must compare the 2026 rate with the spreadsheet of Shared-Ride Taxi service costs for systems statewide (taking into account similar percentage increases for inflation as calculated above).

Contract Max Amount

The maximum amount of funding for this contract extension shall be \$_1,171,872.00_\ based on 23,400 hours of service at the rate of \$_50.08_\ per hour.

Fair and Reasonable Justification

Transit System must provide a written justification, with **specific information**, why the Vendor's 2026 hourly rate is <u>fair</u> <u>and reasonable</u> (Stating "per contract" is <u>not</u> an adequate response to comply with FTA requirements).

The Vendor's rate is fair and reasonable because: The hourly rate increase is less than the established current rate of inflation of 2.9%

By signing this form, Shared Ride Taxi for the City of Tomah agrees to a one-year extension of shared ride taxi service contract with Abby Vans Inc. that is in accordance with the original contract, Request for Proposal solicitation, all attachments, addenda and revisions, the contractor's proposal, and all applicable federal certifications and clauses. This extension is valid for January 1st, 2026 to December 31st, 2026.

Please have this document signed by the supplier and a transit system signatory authority, email the signed document to **Joe Turchi** josepho.turchi@dot.wi.gov 608-267-3568

The federal clauses (attached below) must also be signed by the supplier and submitted to Joe Turchi.

Abby Vans Inc. 10/23/25

Vendor/Provider Name and Signature Date

Shared Ride Taxi for the City of Tomah

Transit System/ Municipality Name & Signature

Date

Federal Clauses

for

Federal Contracts



Prepared by the Wisconsin Department of Transportation Bureau of Transit, Local Roads, Railroads and Harbors

Date: September 24, 2025

Table of Contents

Overview: All Federal Clauses in this document apply to this solicitation and subsequent award, in addition to the *Terms and Conditions* specified in this solicitation. By submitting a response to this solicitation, the Bidder is agreeing to all Federal Clauses included in this document.

<u>Instructions</u>: Review all the Federal Clauses and sign the Federal Clauses that require a "Bidder Signature". Bidders must attach this Federal Clauses document to the bid submission, along with the required signatures specified in the table below.

No.	TITLE	BIDDER SIGNATURE REQUIRED
1	SPECIAL NOTIFICATION REQUIREMENTS FOR STATES	-
2	LOBBYING	YES
3	GOVERNMENT-WIDE DEBARMENT AND SUSPENSION	YES
4	TAX LIABILITY CERTIFICATION	YES
5	PROHIBITION ON PROVIDING OR USING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT	YES
6	NOTIFICATION TO FEDERAL TRANSIT ADMINISTRATION (FTA)	-
7	DISADVANTAGED BUSINESS ENTERPRISE (DBE)	-
8	FLY AMERICA REQUIREMENTS	-
9	CHARTER BUS REQUIREMENTS	-
10	SCHOOL BUS REQUIREMENTS	-
11	CARGO PREFERENCE REQUIREMENTS	-
12	SEISMIC SAFETY REQUIREMENTS	-
13	ENERGY CONSERVATION REQUIREMENTS	-
14	CLEAN WATER REQUIREMENTS	-
15	ACCESS TO RECORDS AND REPORTS	-
16	FEDERAL CHANGES	-
17	BONDING REQUIREMENTS	-
18	CLEAN AIR	-
19	RECYCLED PRODUCTS	-
20	DAVIS-BACON AND COPELAND ANTI-KICKBACK ACTS	-
21	CONTRACT WORK HOURS AND SAFETY STANDARDS ACT	-
22	EQUAL EMPLOYMENT OPPORTUNITY	-
23	NO GOVERNMENT OBLIGATION TO THIRD PARTIES	-
24	PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS	-
25	TERMINATION	-
26	PRIVACY ACT	-
27	CIVIL RIGHTS REQUIREMENTS	-
28	BREACHES AND DISPUTE RESOLUTION	-
29	PATENT AND RIGHTS IN DATA	-
30	TRANSIT EMPLOYEE PROTECTIVE ARRANGEMENTS	-

Item 20.

31	INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS	-
32	DRUG AND ALCOHOL TESTING	-
33	SAFE OPERATION OF MOTOR VEHICLES	-
34	ADA ACCESS	-
35	VETERANS EMPLOYMENT	-
36	FEDERAL GOVERNMENT OBLIGATION TO THIRD PARTIES	-
37	TRAFFICKING IN PERSONS	-
38	SOLID WASTES (RECOVERED MATERIALS)	-

1. SPECIAL NOTIFICATION REQUIREMENTS FOR STATES

FTA Master Agreement

Federal grant monies (\$221,258) fund this contract, in whole or in part (Section 5311-CFDA 20.395). As such, agencies receiving such funds and contractors awarded contracts that use such funds must comply with certain Federal certifications and clause requirements. This includes, for purchases of rolling stock over \$150,000, compliance with Buy America Act requirements, including pre-award and post-delivery audit requirements and certifications, as well as requirements and certifications applicable under the Federal Motor Vehicle Safety Standard (FMVSS). It is the contractor's responsibility to be aware of the pertinent certifications and contract clauses, as identified by the Issuing Agency for the instant procurement and ensure compliance with such requirements prior to award and throughout the term of any resultant contract. The full text of these clauses is available at the National Rural Transit Assistance Program (RTAP) website under "ProcurementPro." The website address is: http://www.nationalrtap.org/.

2. LOBBYING

31 U.S.C. 1352 49 CFR Part 19 49 CFR Part 20

<u>Applicability to Contracts</u>: The Lobbying requirements apply to Construction/Architectural and Engineering/Acquisition of Rolling Stock/Professional Service Contract/Operational Service Contract/Turnkey contracts over \$100,000.

Flow Down Requirement: The Lobbying requirements mandate the maximum flow down, pursuant to Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352(b)(5) and 49 C.F.R. Part 19, Appendix A, Section 7.

Mandatory Clause/Language: Clause and specific language therein are mandated by 49 CFR Part 19, Appendix A. Modifications have been made to the Clause pursuant to Section 10 of the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.]

Lobbying Certification and Disclosure of Lobbying Activities for Third Party contractors are mandated by 31 U.S.C. 1352(b)(5), as amended by Section 10 of the Lobbying Disclosure Act of 1995, and DOT implementing regulation, "New Restrictions on Lobbying," at 49 CFR § 20.110(d)

Language in Lobbying Certification is mandated by 49 CFR Part 19, Appendix A, Section 7, which provides that contractors file the certification required by 49 CFR Part 20, Appendix A.

Use of "Disclosure of Lobbying Activities," Standard Form-LLL set forth in Appendix B of 49 CFR Part 20, as amended by "Government wide Guidance For New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96) is mandated by 49 CFR Part 20, Appendix A.

Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352, as amended by the Lobbying Disclosure Act of 1995, P.L. 104-65 [to be codified at 2 U.S.C. § 1601, et seq.] - Contractors who apply or bid for an award of \$50,000 or more shall file the certification required by 49 CFR part 20, "New Restrictions on Lobbying." Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31

U.S.C. 1352. Each tier shall also disclose the name of any registrant under the Lobbying Disclosure Act of 1995 who has made lobbying contacts on its behalf with non-Federal funds with respect to that Federal contract, grant or award covered by 31 U.S.C. 1352. Such disclosures are forwarded from tier to tier up to the recipient.

APPENDIX A, 49 CFR PART 20--CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

(To be submitted with each bid or offer exceeding \$100,000)

The undersigned [Contractor] certifies, to the best of his or her knowledge and belief, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq .)]
- C. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

[Note: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.]

The Contractor,	Abby Vans Inc.	certifies or affirms the truthfulness		
and accuracy of each	statement of its certification and disclosure, if any	In addition, the Contractor		
understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and				
disclosure, if any				

Date	10/23/25
Name of Contractor's Authorized Official	Mark R. Jones
Signature of Contractor's Authorized Official	The Reforms
Title of Contractor's Authorized Official	President
Company Name	Abby Vans Inc.

3. GOVERNMENT-WIDE DEBARMENT AND SUSPENSION

CFR part 180 CFR part 1200 CFR § 200.213

CFR part 200 Appendix II (I) Executive Order 12549 Executive Order 12689

Background and Applicability

A contract award (of any tier) in an amount expected to equal or exceed \$25,000 or a contract award at any tier for a federally required audit (irrespective of the contract amount) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. part 180. The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

Recipients, contractors, and subcontractors (at any level) that enter into covered transactions are required to verify that the entity (as well as its principals and affiliates) with which they propose to contract or subcontract is not excluded or disqualified. This is done by: (a) checking the SAM exclusions; (b) collecting a certification from that person; or (c) adding a clause or condition to the contract or subcontract.

Flow Down

Recipients, contractors, and subcontractors who enter into covered transactions with a participant at the next lower level, must require that participant to: (a) comply with subpart C of 2 C.F.R. part 180, as supplemented by 2 C.F.R. part 1200; and (b) pass the requirement to comply with subpart C of 2 C.F.R. part 180 to each person with whom the participant enters into a covered transaction at the next lower tier.

Debarment, Suspension, Ineligibility and Voluntary Exclusion

The Contractor shall comply and facilitate compliance with U.S. DOT regulations, "Nonprocurement Suspension and Debarment," 2 C.F.R. part 1200, which adopts and supplements the U.S. Office of Management and Budget (U.S. OMB) "Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement)," 2 C.F.R. part 180.

These provisions apply to each contract at any tier of \$25,000 or more, and to each contract at any tier for a federally required audit (irrespective of the contract amount), and to each contract at any tier that must be approved by an FTA official irrespective of the contract amount. As such, the Contractor shall verify that its principals, affiliates, and subcontractors are eligible to participate in this federally funded contract and are not presently declared by any Federal department or agency to be:

- A. Debarred from participation in any federally assisted Award;
- B. Suspended from participation in any federally assisted Award;
- C. Proposed for debarment from participation in any federally assisted Award;
- D. Declared ineligible to participate in any federally assisted Award;
- E. Voluntarily excluded from participation in any federally assisted Award; or
- F. Disqualified from participation in ay federally assisted Award.

By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the Recipient. If it is later determined

by the Recipient that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the Recipient, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. part 180, subpart C, as supplemented by 2 C.F.R. part 1200, while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

Date	10/23/25
Name of Contractor's Authorized Official	Mark R. Jones
Signature of Contractor's Authorized Official	The Rojons
Title of Contractor's Authorized Official	President
Company Name	Abby Vans Inc.

4. TAX LIABILITY CERTIFICATION

This certificate applies to all contracts. Offers that do not include this completed certification will be rejected as nonresponsive.

The Proposer certifies that:

- 1. It has no unpaid federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability;
- 2. It has not been convicted of a felony criminal violation under any federal law within the preceding 24 months; and
- 3. It shall require that the language of this certification be included in the award documents for all subcontractors and material suppliers at all tiers, and that all subcontractors and material suppliers shall certify and disclose accordingly.

The Proposer certifies or affirms the truthfulness and accuracy of the contents of the statements submitted on or with this certification. In addition, the Proposer understands and agrees that the provisions of 31 U.S.C. §§ 3801 et al. are applicable to this certification.

Date	10/23/25
Name of Contractor's Authorized Official	Mark R. Jones
Signature of Contractor's Authorized Official	The Reforms
Title of Contractor's Authorized Official	President
Company Name	Abby Vans Inc.

5. PROHIBITION ON PROVIDING OR USING CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT Section 889

Consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018), CONTRACTOR must not:

- (a) provide "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as part of its performance under this Contract, if such equipment or services will be used as a substantial or essential component of any system or as critical technology as part of any system; or
- (b) use such covered telecommunication equipment or services as a substantial or essential component of any system or as critical technology as part of any system, regardless of whether that use is in connection with performance of work under this Contract, subject only to the exception that covered telecommunications equipment or services may be provided or used if the equipment or services cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

Date	10/23/25
Name of Contractor's Authorized Official	Mark R. Jones
Signature of Contractor's Authorized Official	The Rojons
Title of Contractor's Authorized Official	President
Company Name	Abby Vans Inc.

6. NOTIFICATION TO FEDERAL TRANSIT ADMINISTRATION (FTA)

If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel and FTA Regional Counsel for the Region in which the Recipient is located. The Recipient must include a similar notification requirement in its Third-Party Agreements and must require each Third Party Participant to include an equivalent provision in its subagreements at every tier, for any agreement that is a "covered transaction" according to 2 C.F.R. §§180.220 and 1200.220.

- 4) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.
- 5) Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and requirements.
- 6) The Recipient must promptly notify the U.S. DOT Inspector General in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located, if the Recipient has knowledge of potential fraud, waste, or abuse occurring on a Project receiving assistance from FTA.

The notification provision applies if a person has or may have submitted a false claim under the False Claims Act, 31 U.S.C. § 3729 et seq., or has or may have committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bribery, gratuity, or similar misconduct. This responsibility occurs whether the Project is subject to this 18

Agreement or another agreement between the Recipient and FTA, or an agreement involving a principal, officer, employee, agent, or Third Party Participant of the Recipient. It also applies to subcontractors at any tier. Knowledge, as used in this paragraph, includes, but is not limited to, knowledge of a criminal or civil investigation by a Federal, state, or local law enforcement or other investigative agency, a criminal indictment or civil complaint, or probable cause that could support a criminal indictment, or any other credible information in the possession of the Recipient.

7. <u>DISADVANTAGED BUSINESS ENTERPRISE (DBE)</u>

49 CFR Part 26

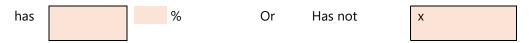
Applicability to Contracts: The Disadvantaged Business Enterprise (DBE) program provides guidance to grantees on the use of overall and contract goals, requirement to include DBE provisions in subcontracts, evaluating DBE participation where specific contract goals have been set, reporting requirements, and replacement of DBE subcontractors. Additionally, the DBE program dictates payment terms and conditions (including limitations on retainage) applicable to all subcontractors regardless of whether they are DBE firms or not.

The DBE program applies to all U.S. DOT- assisted contracting activities. A formal clause such as that below **must** be included in all contracts <u>and</u> subcontracts above the micro-purchase level (\$10,000 except for construction contracts over \$2,000).

Clause Language

Each contract the **Recipient** signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following Federal Clause language:

a.	This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, Participation by
	Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs The
	national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%. WisDOT's DBE transit goal
	for FFY 2026-28 is 2.21%. For this procurement, a separate contract specific goal (check one)



- b. The **RECIPIENT**, contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this U.S. DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the **RECIPIENT** deems appropriate, which may include, but is not limited to:
 - i. Withholding monthly progress payments
 - ii. Assessing sanctions
 - iii. Liquidated damages, and/or
 - iv. Disqualifying the contractor from future bidding as non-responsible.

- c. The contractor shall utilize the specific DBEs listed to perform the work and supply the materials for which each is listed unless the contractor obtains written consent from the **RECIPIENT**.
- d. The contractor shall not be entitled to any payment for work or material unless it is performed or supplied by the DBEs as listed in its written documentation of its commitment to the **RECIPIENT**.
- e. The contractor is required to pay subcontractors for satisfactory performance of their contracts no later than 10 calendar days from receipt of each payment the **RECIPIENT** makes to the contractor.

The contractor may withhold payment to a subcontractor if, within 10 calendar days of receipt of that progress payment, the contractor provides written notification to the subcontractor and the **RECIPIENT** documenting "just cause" for withholding payment. The contractor is not allowed to withhold retainage from payments due subcontractors.

- f. The contractor will be required to report its DBE participation obtained throughout the period of performance.
- g. The contractor shall not terminate a DBE subcontractor listed in its written documentation of its commitment to the **RECIPIENT** to use a DBE subcontractor (or an approved substitute DBE firm) without the **RECIPIENT's** prior written consent per 49 CFR Part 26.53(f). This includes, but is not limited to, instances in which a prime contractor seeks to perform work originally designated for a DBE subcontractor with its own forces or those of an affiliate, a non-DBE firm, or with another DBE firm.
- h. The contractor must promptly notify the **RECIPIENT** whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work. The contractor must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work under contract as the DBE that was terminated, to the extent needed to meet the contract goal established for the procurement. The good faith efforts shall be documented by the contractor.
- i. The contractor may provide written consent only if the **RECIPIENT** agrees, for reasons stated in the concurrence document, that it has good cause to terminate the DBE Firm. For purposes of this paragraph, good cause includes the following circumstances:
 - I. The listed DBE subcontractor fails or refuses to execute a written contract.
 - II. The listed DBE subcontractor fails or refuses to perform the work of its subcontract in a way consistent with normal industry standards. Provided, however, that good cause does not exist if the failure or refusal of the DBE subcontractor to perform its work on the subcontract results from the bad faith or discriminatory action of the prime contractor.
 - III. The listed DBE subcontractor fails or refuses to meet the prime contractor's reasonable, nondiscriminatory bond requirements.
 - IV. The listed DBE subcontractor becomes bankrupt, insolvent, or exhibits credit unworthiness;
 - V. The listed DBE subcontractor is ineligible to work on public works projects because of suspension and debarment proceedings pursuant 2 CFR Parts 180, 215 and 1,200 or applicable state law;
 - VI. **RECIPIENT** determined that the listed DBE subcontractor is not a responsible contractor;
 - VII. The listed DBE subcontractor voluntarily withdraws from the project and provides to you written notice of its withdrawal;
 - VIII. The listed DBE is ineligible to receive DBE credit for the type of work required;
 - IX. A DBE owner dies or becomes disabled with the result that the listed DBE contractor is unable to complete its work on the contract;
 - X. Other documented good cause that compels the termination of the DBE subcontractor. Provided, that good cause does not exist if the prime contractor seeks to terminate a DBE it relied upon to obtain the contract so that the prime contractor can self-perform the work for which the DBE contractor was engaged or so that the prime contractor can substitute another DBE or non-DBE

contractor after contract award.

j. Before transmitting to the **RECIPIENT** its request to terminate and/or substitute a DBE subcontractor, the prime contractor must give notice in writing to the DBE subcontractor, with a copy to the **RECIPIENT**, of its intent to request to terminate and/or substitute, and the reason for the request.

Commercially Useful Function Monitoring

Per 49 CFR 26.55 A DBE performs a commercially useful function (CUF) when the DBE is responsible for execution of their work under the contract and the DBE is carrying out its responsibilities by actually performing, managing, and supervising their work. A DBE firm does not perform a CUF if the DBE role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of DBE participation.

On federal aid contracts, the signature of the Project Manager on the DT1582 Completion Certificate serves as certification that the Project Engineer and/or project staff effectually monitored the DBE work performance and contract records to verify that the DBE firms were responsible for the execution of their work under the contract having performed a CUF.

8. FLY AMERICA REQUIREMENTS

49 U.S.C. §40118 41 CFR Part 301-10

Applicability to Contracts

The Fly America requirements apply to the transportation of persons or property, by air, between a place in the U.S. and a place outside the U.S., or between places outside the U.S., when the FTA will participate in the costs of such air transportation. Transportation on a foreign air carrier is permissible when provided by a foreign air carrier under a code share agreement when the ticket identifies the U.S. air carrier's designator code and flight number. Transportation by a foreign air carrier is also permissible if there is a bilateral or multilateral air transportation agreement to which the U.S. Government and a foreign government are parties and which the Federal DOT has determined meets the requirements of the Fly America Act.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under 10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirements</u>: The Fly America requirements flow down from FTA recipients and subrecipients to first tier contractors, who are responsible for ensuring that lower tier contractors and subcontractors are in compliance.

<u>Model Clause/Language</u>: The relevant statutes and regulations do not mandate any specified clause or language. FTA proposes the following language.

<u>Fly America Requirements</u> - The Contractor agrees to comply with 49 U.S.C. 40118 (the "Fly America" Act) in accordance with the General Services Administration's regulations at 41 CFR Part 301-10, which provide that recipients and subrecipients of Federal funds and their contractors are required to use U.S. Flag air carriers for U.S Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act.

The Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. flag air carrier was not available or why it was necessary to use a foreign air carrier

and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section in all subcontracts that may involve international air transportation.

9. CHARTER BUS REQUIREMENTS

49 U.S.C. 5323(d) 49 CFR Part 604

Applicability to Contracts

The Charter Bus requirements apply to the following type of contract: Operational Service Contracts. Applicability to

Micro-Purchases: Micro-purchases are defined as those purchases under \$10,000.

These requirements do not apply to micro-purchases.

<u>Flow Down Requirements</u>: The Charter Bus requirements flow down from FTA recipients and subrecipients to first tier service contractors.

<u>Model Clause/Language</u>: The relevant statutes and regulations do not mandate any specific clause or language. The following clause has been developed by FTA.

Charter Service Operations - The contractor agrees to comply with 49 U.S.C. 5323(d) and 49 CFR Part 604, which provides that recipients and subrecipients of FTA assistance are prohibited from providing charter service using federally funded equipment or facilities if there is at least one private charter operator willing and able to provide the service, except under one of the exceptions at 49 CFR 604.9.

Any charter service provided under one of the exceptions must be "incidental," i.e., it must not interfere with or detract from the provision of mass transportation.

10. SCHOOL BUS REQUIREMENTS

49 U.S.C. 5323(F) 49 CFR Part 605

<u>Applicability to Contracts</u>: The School Bus requirements apply to the following type of contract: Operational Service Contracts.

<u>Flow Down Requirements</u>: The School Bus requirements flow down from FTA recipients and subrecipients to first tier service contractors.

<u>Model Clause/Language</u>: The relevant statutes and regulations do not mandate any specific clause or language. The following clause has been developed by FTA.

School Bus Operations - Pursuant to 69 U.S.C. 5323(f) and 49 CFR Part 605, recipients and subrecipients of FTA assistance may not engage in school bus operations exclusively for the transportation of students and school personnel in competition with private school bus operators unless qualified under specified exemptions. When operating exclusive school bus service under an allowable exemption, recipients and subrecipients may not use federally funded equipment, vehicles, or facilities.

11. CARGO PREFERENCE REQUIREMENTS

46 U.S.C. 1241 46 CFR Part 381

<u>Applicability to Contracts</u>: The Cargo Preference requirements apply to all contracts involving equipment, materials, or commodities which may be transported by ocean vessels.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirements</u>: The Cargo Preference requirements apply to all subcontracts when the subcontract may be involved with the transport of equipment, material, or commodities by ocean vessel.

<u>Model Clause/Language</u>: The MARAD regulations at 46 CFR 381.7 contain suggested contract clauses. The following language is proffered by FTA.

Cargo Preference - Use of United States-Flag Vessels - The contractor agrees:

- A. to use privately owned United States-Flag commercial vessels to ship at least 50 percent of the gross tonnage (computed separately for dry bulk carriers, dry cargo liners, and tankers) involved, whenever shipping any equipment, material, or commodities pursuant to the underlying contract to the extent such vessels are available at fair and reasonable rates for United States-Flag commercial vessels;
- B. <u>to furnish within</u> 20 working days following the date of loading for shipments originating within the United States or within 30 working days following the date of leading for shipments originating outside the United States, a legible copy of a rated, "on-board" commercial ocean bill-of -lading in English for each shipment of cargo <u>described in the preceding paragraph</u> to the Division of National Cargo, Office of Market Development, Maritime Administration, Washington, DC 20590 and to the FTA recipient (<u>through the contractor in the case of a subcontractor's bill-of-lading.</u>)
- C. <u>to include these</u> requirements in <u>all subcontracts issued pursuant to this contract when the subcontract may involve the transport of equipment, material, or commodities by ocean vessel.</u>

12. SEISMIC SAFETY REQUIREMENTS

42 U.S.C. 7701 et seq. 49 CFR Part 41

<u>Applicability to Contracts</u>: The Seismic Safety requirements apply only to contracts for the construction of new buildings or additions to existing buildings.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirements</u>: The Seismic Safety requirements flow down from FTA recipients and subrecipients to first tier contractors to assure compliance, with the applicable building standards for Seismic Safety, including the work performed by all subcontractors.

<u>Model Clauses/Language</u>: The regulations do not provide suggested language for third-party contract clauses. The following language has been developed by FTA.

Seismic Safety - The contractor agrees that any new building or addition to an existing building will be designed and constructed in accordance with the standards for Seismic Safety required in Department of Transportation Seismic Safety Regulations 49 CFR Part 41 and will certify to compliance to the extent required by the regulation.

The contractor also agrees to ensure that all work performed under this contract including work performed by a subcontractor is in compliance with the standards required by the Seismic Safety Regulations and the certification of compliance issued on the project.

13. ENERGY CONSERVATION REQUIREMENTS

42 U.S.C. 6321 et seq. 2 CFR Part 1201

Applicability to Contracts: The Energy Conservation requirements are applicable to all contracts.

Applicability to Micro-Purchases: Micro-purchases are defined as those purchases under \$10,000. These

requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirements</u>: The Energy Conservation requirements extend to all Third-Party contractors and their contracts at every tier and subrecipients and their subagreements at every tier.

<u>Model Clause/Language</u>: No specific clause is recommended in the regulations because the Energy Conservation requirements are so dependent on the state energy conservation plan. The following language has been developed by FTA.

Energy Conservation - The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

14. CLEAN WATER REQUIREMENTS

33 U.S.C. 1251

<u>Applicability to Contracts</u>: The Clean Water requirements apply to each contract and subcontract which exceeds \$150,000.

Flow Down Requirements: The Clean Water requirements flow down to FTA recipients and subrecipients at every tier.

<u>Model Clause/Language</u>: While no mandatory clause is contained in the Federal Water Pollution Control Act, as amended, the following language developed by FTA contains all the mandatory requirements.

Clean Water -

- A. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.
- B. The Contractor also agrees to include these requirements in each subcontract exceeding \$50,000 financed in whole or in part with Federal assistance provided by FTA.

15. ACCESS TO RECORDS AND REPORTS

49 U.S.C. 5325 18 CFR 18.36 (i) 49 CFR 633.17

Applicability to Contracts: Reference Chart "Requirements for Access to Records and Reports by Type of Contracts"

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

Flow Down Requirement: FTA does not require the inclusion of these requirements in subcontracts.

<u>Model Clause/Language</u>: The specified language is not mandated by the statutes or regulations referenced, but the language provided paraphrases the statutory or regulatory language.

Access to Records - The following access to records requirements apply to this Contract:

A. Where the Purchaser is not a State but a local government and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 18 C. F. R. 18.36(i), the Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49 C. F. R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major

- capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.
- B. Where the Purchaser is a State and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 633.17, Contractor agrees to provide the Purchaser, the FTA Administrator or his authorized representatives, including any PMO Contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311. By definition, a major capital project excludes contracts of less than the simplified acquisition threshold currently set at \$250,000.
- C. Where the Purchaser enters into a negotiated contract for other than a small purchase or under the simplified acquisition threshold and is an institution of higher education, a hospital or other non-profit organization and is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 C.F.R. 19.48, Contractor agrees to provide the Purchaser, FTA Administrator, the Comptroller General of the United States or any of their duly authorized representatives with access to any books, documents, papers and record of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.
- D. Where any Purchaser which is the FTA Recipient or a subgrantee of the FTA Recipient in accordance with 49 U.S.C. 5325(a) enters into a contract for a capital project or improvement (defined at 49 U.S.C. 5302(a)1) through other than competitive bidding, the Contractor shall make available records related to the contract to the Purchaser, the Secretary of Transportation and the Comptroller General or any authorized officer or employee of any of them for the purposes of conducting an audit and inspection.
- E. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- F. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 18 CFR 18.39(i)(11).
- G. FTA does not require the inclusion of these requirements in subcontracts.

REQUIREMENTS FOR ACCESS TO RECORDS AND REPORTS BY TYPES OF CONTRACT

	Operational Service Contract	Turnkey Contract	Construction Contract	Arch. or Engineering Contract	Rolling Stock Contract	Professional Service Contract
State Grantees						
Contracts below Simplified Acquisition Threshold (Small Purchase) (\$250,000)	None	Those imposed on state pass thru to Contractor	None	None	None	None
Contracts above \$100,000/Capital Projects	None unless ¹ non-competitive award	Those imposed on state pass thru to contractor	Yes, if non- competitive award or if funded thru ² 5307, 5309, 5311	None unless non- competitive award	None unless non- competitive award	None unless non- competitive award
Non-State Grantees						
Contracts below Simplified Acquisition Threshold (Small Purchase) (\$250,000)	Yes	Those imposed on non-state Grantee pass thru to Contractor	Yes	Yes	Yes	Yes
Contracts above \$100,000/Capital Projects	Yes	Those imposed on non-state Grantee pass thru to Contractor	Yes	Yes	Yes	Yes

Sources of Authority:49 USC 5325 (a), 49 CFR 633.17, 18 CFR 18.36 (i)

16. FEDERAL CHANGES

2 CFR Part 1201

Applicability to Contracts: The Federal Changes requirement applies to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: The Federal Changes requirement flows down appropriately to each applicable changed requirement.

Model Clause/Language: No specific language is mandated. The following language has been developed by FTA.

Federal Changes - Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the <u>Master Agreement</u> between Purchaser and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

17. BONDING REQUIREMENTS

<u>Applicability to Contracts</u>: For those construction or facility improvement contracts or subcontracts exceeding \$250,000, FTA may accept the bonding policy and requirements of the recipient, provided that they meet the minimum requirements for construction contracts as follows:

- A. A bid guarantee from each bidder equivalent to five (5) percent of the bid price. The "bid guarantees" shall consist of a firm commitment such as a bid bond, certifies check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of his bid, execute such contractual documents as may be required within the time specified.
- B. A performance bond on the part to the Contractor for 100 percent of the contract price. A "performance bond" is one executed in connection with a contract to secure fulfillment of all the contractor's obligations under such contract.
- C. A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment, as required by law, of all persons supplying labor and material in the execution of the work provided for in the contract. Payment bond amounts required from Contractors are as follows:
 - 1) 50% of the contract price if the contract price is not more than \$1 million;
 - 2) 40% of the contract price if the contract price is more than \$1 million but not more than \$5 million; or
 - 3) \$2.5 million if the contract price is more than \$5 million.
- D. A cash deposit, certified check or other negotiable instrument may be accepted by a grantee in lieu of performance and payment bonds, provided the grantee has established a procedure to assure that the interest of FTA is adequately protected. An irrevocable letter of credit would also satisfy the requirement for a bond.

Flow Down Requirement: Bonding requirements flow down to the first tier contractors.

<u>Model Clauses/Language</u>: FTA does not prescribe specific wording to be included in Third Party contracts. FTA has prepared sample clauses as follows:

Bid Bond Requirements (Construction)

A. Bid Security - A Bid Bond must be issued by a fully qualified surety company acceptable to (Recipient) and

- listed as a company currently authorized under 31 CFR, Part 223 as possessing a Certificate of Authority as described thereunder.
- B. Rights Reserved In submitting this Bid, it is understood and agreed by bidder that the right is reserved by (Recipient) to reject any and all bids, or part of any bid, and it is agreed that the Bid may not be withdrawn for a period of [ninety (90)] days subsequent to the opening of bids, without the written consent of (Recipient).

It is also understood and agreed that if the undersigned bidder should withdraw any part or all of his bid within [ninety (90)] days after the bid opening without the written consent of (Recipient), shall refuse or be unable to enter into this Contract, as provided above, or refuse or be unable to furnish adequate and acceptable Performance Bonds and Labor and Material Payments Bonds, as provided above, or refuse or be unable to furnish adequate and acceptable insurance, as provided above, he shall forfeit his bid security to the extent of (Recipient's) damages occasioned by such withdrawal, or refusal, or inability to enter into an agreement, or provide adequate security therefor.

It is further understood and agreed that to the extent the defaulting bidder's Bid Bond, Certified Check, Cashier's Check, Treasurer's Check, and/or Official Bank Check (excluding any income generated thereby which has been retained by (**Recipient**) as provided in [Item x "Bid Security" of the Instructions to Bidders]) shall prove inadequate to fully recompense (Recipient) for the damages occasioned by default, then the undersigned bidder agrees to indemnify (Recipient) and pay over to (Recipient) the difference between the bid security and (**Recipient's**) total damages, so as to make (**Recipient**) whole.

The undersigned understands that any material alteration of any of the above or any of the material contained on this form, other than that requested, will render the bid unresponsive.

Performance and Payment Bonding Requirements (Construction)

The Contractor shall be required to obtain performance and payment bonds as follows:

- A. Performance bonds
 - 1) The penal amount of performance bonds shall be 100 percent of the original contract price, unless the **(Recipient)** determines that a lesser amount would be adequate for the protection of the (Recipient).
 - 2) The **(Recipient)** may require additional performance bond protection when a contract price is increased. The increase in protection shall generally equal 100 percent of the increase in contract price. The (Recipient) may secure additional protection by directing the Contractor to increase the penal amount of the existing bond or to obtain an additional bond.
- B. Payment bonds
 - 1) The penal amount of the payment bonds shall equal:
 - i. Fifty percent of the contract price if the contract price is not more than \$1 million.
 - ii. Forty percent of the contract price if the contract price is more than \$1 million but not more than \$5 million; or
 - iii. Two and one half million if the contract price is more than \$5 million.
 - 2) If the original contract price is \$5 million or less, the **(Recipient)** may require additional protection as required by subparagraph 1 if the contract price is increased.

Performance and Payment Bonding Requirements (Non-Construction)

The Contractor may be required to obtain performance and payment bonds when necessary to protect the **(Recipient's)** interest.

A. The following situations may warrant a performance bond:

- 1) **(Recipient)** property or funds are to be provided to the contractor for use in performing the contract or as partial compensation (as in retention of salvaged material).
- 2) A contractor sells assets to or merges with another concern, and the (Recipient), after recognizing the latter concern as the successor in interest, desires assurance that it is financially capable.
- Substantial progress payments are made before delivery of end items starts.
- 4) Contracts are for dismantling, demolition, or removal of improvements.
- B. When it is determined that a performance bond is required, the Contractor shall be required to obtain performance bonds as follows:
 - 1) The penal amount of performance bonds shall be 100 percent of the original contract price, unless the (Recipient) determines that a lesser amount would be adequate for the protection of the (Recipient).
 - 2) The (Recipient) may require additional performance bond protection when a contract price is increased. The increase in protection shall generally equal 100 percent of the increase in contract price. The (Recipient) may secure additional protection by directing the Contractor to increase the penal amount of the existing bond or to obtain an additional bond.
- C. A payment bond is required only when a performance bond is required, and if the use of payment bond is in the (Recipient's) interest.
- D. When it is determined that a payment bond is required, the Contractor shall be required to obtain payment bonds as follows:
 - 1) The penal amount of payment bonds shall equal:
 - i. Fifty percent of the contract price if the contract price is not more than \$1 million;
 - ii. Forty percent of the contract price if the contract price is more than \$1 million but not more than \$5 million; or
 - iii. Two and one half million if the contract price is increased.

Advance Payment Bonding Requirements

The Contractor may be required to obtain an advance payment bond if the contract contains an advance payment provision and a performance bond is not furnished. The (Recipient) shall determine the amount of the advance payment bond necessary to protect the (Recipient).

Patent Infringement Bonding Requirements (Patent Indemnity)

The Contractor may be required to obtain a patent indemnity bond if a performance bond is not furnished and the financial responsibility of the Contractor is unknown or doubtful. The (Recipient) shall determine the amount of the patent indemnity to protect the (Recipient).

Warranty of the Work and Maintenance Bonds

- A. The Contractor warrants to (Recipient), the Architect and/or Engineer that all materials and equipment furnished under this Contract will be of highest quality and new unless otherwise specified by (Recipient), free from faults and defects and in conformance with the Contract Documents.
 - All work not so conforming to these standards shall be considered defective. If required by the **[Project Manager]**, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.
- B. The Work furnished must be of first quality and the workmanship must be the best obtainable in the various trades. The Work must be of safe, substantial and durable construction in all respects. The Contractor hereby guarantees the Work against defective materials or faulty workmanship for a minimum period of one (1) year after Final Payment by (Recipient) and shall replace or repair any defective materials or equipment or faulty

workmanship during the period of the guarantee at no cost to **(Recipient)**. As additional security for these guarantees, the Contractor shall, prior to the release of Final Payment **[as provided in Item X below]**, furnish separate Maintenance (or Guarantee) Bonds in form acceptable to **(Recipient)** written by the same corporate surety that provides the Performance Bond and Labor and Material Payment Bond for this Contract.

These bonds shall secure the Contractor's obligation to replace or repair defective materials and faulty workmanship for a minimum period of one (1) year after Final Payment and shall be written in an amount equal to ONE HUNDRED PERCENT (100%) of the CONTRACT SUM, as adjusted (if at all).

18. CLEAN AIR

42 U.S.C. 7401 et seq 40 CFR 15.61 2 CFR Part 1201

<u>Applicability to Contracts</u>: The Clean Air requirements apply to all contracts exceeding \$150,000, including indefinite quantities where the amount is expected to exceed \$150,000 in any year.

<u>Flow Down Requirement</u>: The Clean Air requirements flow down to all subcontracts which exceed \$150,000.

Model Clauses/Language: No specific language is required. FTA has proposed the following language.

- A. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. §§ 7401 et seq. The Contractor agrees to report each violation to the Purchaser and understands and agrees that the Purchaser will, in turn, report each violation as required to assure notification to FTA and the appropriate EPA Regional Office.
- B. The Contractor also agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FTA.

19. RECYCLED PRODUCTS

42 U.S.C. 6962 40 CFR Part 247 Executive Order 12873

Applicability to Contracts: The Recycled Products requirements apply to all contracts for items designated by the EPA, when the purchaser or contractor procures \$10,000 or more of one of these items during the fiscal year, or has procured \$10,000 or more of such items in the previous fiscal year, using Federal funds. New requirements for "recovered materials" will become effective May 1, 1996. These new regulations apply to all procurement actions involving items designated by the EPA, where the procuring agency purchases \$10,000 or more of one of these items in a fiscal year, or when the cost of such items purchased during the previous fiscal year was \$10,000.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases.

Flow Down Requirement: These requirements flow down to all to all contractor and subcontractor tiers.

Model Clause/Language: No specific clause is mandated, but FTA has developed the following language.

Recovered Materials - The contractor agrees to comply with all the requirements of Section 6002 of the Resource Conservation and Recovery Act (RCRA), as amended (42 U.S.C. 6962), including but not limited to the regulatory provisions of 40 CFR Part 247, and Executive Order 12873, as they apply to the procurement of the items designated in Subpart B of 40 CFR Part 247.

20. DAVIS-BACON AND COPELAND ANTI-KICKBACK ACTS

Background and Application

The Davis-Bacon and Copeland Acts are codified at 40 USC 3141, et seq. and 18 USC 874. The Acts apply to grantee construction contracts and subcontracts that "at least partly are financed by a loan or grant from the Federal Government." 40 USC 3145(a), 29 CFR 5.2(h), 18 CFR 18.36(i)(5). The Acts apply to any construction contract over \$2,000. 40 USC 3142(a), 29 CFR 5.5(a). 'Construction,' for purposes of the Acts, includes "actual construction, alteration and/or repair, including painting and decorating." 29 CFR 5.5(a). The requirements of both Acts are incorporated into a single clause (see 29 CFR 3.11) enumerated at 29 CFR 5.5(a) and reproduced below.

The clause language is drawn directly from 29 CFR 5.5(a) and any deviation from the model clause below should be coordinated with counsel to ensure the Acts' requirements are satisfied.

Clause Language - Davis-Bacon and Copeland Anti-Kickback Acts

(1) Minimum wages

(i) All laborers and mechanics employed or working upon the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR Part 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classifications and wage rates conformed under paragraph (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)

- (A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination, and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:
 - (1) Except with respect to helpers as defined as 29 CFR 5.2(n)(4), the work to be performed by the classification requested is not performed by a classification in the wage determination; and

- (2) The classification is utilized in the area by the construction industry; and
- (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination; and
- (4) With respect to helpers as defined in 29 CFR 5.2(n)(4), such a classification prevails in the area in which the work is performed.
- (B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.
- (C) In the event the contractor, the laborers, or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.
- (D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.
- (iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.
- (iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(v)

- (A) The contracting officer shall require that any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:
 - (1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and
 - (2) The classification is utilized in the area by the construction industry; and

- (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.
- (B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.
- (C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination with 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.
- (D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(v) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(2) Withholding

The Recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract.

In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work (or under the United States Housing Act of 1937 or under the Housing Act of 1949 in the construction or development of the project), all or part of the wages required by the contract, the Recipient may, after Written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(3) Payrolls and basic records

(i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work (or under the United States Housing Act of 1937, or under the Housing Act of 1949, in the construction or development of the project).

Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis- Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid.

Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)

- (A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the Recipient for transmission to the Federal Transit Administration. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under section 5.5(a)(3)(i) of Regulations, 29 CFR part 5. This information may be submitted in any form desired. Optional Form WH-347 is available for this purpose and may be purchased from the Superintendent of Documents (Federal Stock Number 029-005-00014-1), U.S. Government Printing Office, Washington, DC 20402. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors.
- (B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:
 - (1) That the payroll for the payroll period contains the information required to be maintained under section 5.5(a)(3)(i) of Regulations, 29 CFR part 5 and that such information is correct and complete;
 - (2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;
 - (3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.
 - (C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph C (a)(3)(ii)(B) of this section.
 - (D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.
- (iii) The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the Federal Transit Administration or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records

available may be grounds for debarment action pursuant to 29 CFR 5.12.

(4) Apprentices and trainees

(i) Apprentices - Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Bureau of Apprenticeship and Training, or with a State Apprenticeship Agency recognized by the Bureau, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Bureau of Apprenticeship and Training or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice.

The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination.

Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification.

If the Administrator of the Wage and Hour Division of the U.S. Department of Labor determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Bureau of Apprenticeship and Training, or a State Apprenticeship Agency recognized by the Bureau, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) <u>Trainees</u> - Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination.

Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices.

Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (iii) <u>Equal employment opportunity</u> The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.
 - **(5) Compliance with Copeland Act requirements** The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.
 - (6) **Subcontracts** The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the Federal Transit Administration may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.
 - (7) Contract termination: debarment A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.
 - (8) Compliance with Davis-Bacon and Related Act requirements All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.
 - **(9) Disputes concerning labor standards** Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and
 - Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

(10) Certification of eligibility

- (i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

21. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT

Background and Application

The Contract Work Hours and Safety Standards Act is codified at 40 USC 3701, et seq. The Act applies to grantee contracts and subcontracts "financed at least in part by loans or grants from ... the [Federal] Government." 40 USC

3701(b)(1)(B)(iii) and (b)(2), 29 CFR 5.2(h), 18 CFR 18.36(i)(6). Although the original Act required its application in any construction contract over \$2,000 or non-construction contract to which the Act applied over \$2,500 (and language to that effect is still found in 18 CFR 18.36(i)(6)), the Act no longer applies to any "contract in an amount that is not greater than \$100,000." 40 USC 3701(b)(3)(A)(iii).

The Act applies to construction contracts and, in very limited circumstances, non-construction projects that employ "laborers or mechanics on a public work." These non-construction applications do not generally apply to transit procurements because transit procurements (to include rail cars and buses) are deemed "commercial items." 40 USC 3707, 41 USC 403 (12). A grantee that contemplates entering into a contract to procure a developmental or unique item should consult counsel to determine if the Act applies to that procurement and that additional language required by 29 CFR 5.5(c) must be added to the basic clause below.

The clause language is drawn directly from 29 CFR 5.5(b) and any deviation from the model clause below should be coordinated with counsel to ensure the Act's requirements are satisfied.

Clause Language - Contract Work Hours and Safety Standards

- (1) Overtime requirements No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- (2) Violation; liability for unpaid wages; liquidated damages In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- (3) Withholding for unpaid wages and liquidated damages The (write in the name of the grantee) shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
- (4) **Subcontracts** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

22. EQUAL EMPLOYMENT OPPORTUNITY 41 CFR §60-1.4

Applicability to Contracts: Applicable to all contracts except micro-purchases (except for construction contracts over

\$2,000.

<u>Applicability to Micro-Purchases:</u> Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases.

<u>Flow Down Requirement:</u> Not required by statute or regulation for either primary contractors or subcontractors, this concept should flow down to all levels to clarify, to all parties to the contract, that the Federal Government does not have contractual liability to third parties, absent specific written consent.

Model Clause/Language:

Federal Requirements and Guidance. The Recipient agrees to prohibit, and assures that each Third Party Participant will prohibit, discrimination on the basis of race, color, religion, sex, or national origin, and:

- A. Comply with Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e et seq.,
- B. Facilitate compliance with Executive Order 11246, "Equal Employment Opportunity," as amended by Executive Order 11375, "Amending Executive Order 11246, Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note, and as further amended by Executive Order 13672, "Further Amendments to Executive Order 11478, Equal Employment Opportunity in the Federal Government, and Executive Order 11246, Equal Employment Opportunity," July 21, 2014,
- C. Comply with Federal transit law, specifically 49 U.S.C. § 5332, as provided in section 13.a of this Master Agreement, and
- D. Follow Federal guidance pertaining to Equal Employment Opportunity laws and regulations, and prohibitions against discrimination on the basis of disability,

Specifics. The Recipient agrees:

- A. Prohibited Discrimination. As provided by Executive Order 11246, as amended, and as specified by U.S. Department of Labor regulations, to ensure that applicants for employment are employed and employees are treated during employment without discrimination on the basis of their:
 - 1. Race,
 - 2. Color,
 - 3. Religion,
 - 4. National origin,
 - 5. Disability,
 - 6. Age,
 - 7. Sexual origin,
 - 8. Gender identity, or
 - 9. Status as a parent, and
- B. Affirmative Action. Take affirmative action that includes, but is not limited to:
 - 1. Recruitment advertising, recruitment, and employment,
 - 2. Rates of pay and other forms of compensation,
 - 3. Selection for training, including apprenticeship, and upgrading, and
 - 4. Transfers, demotions, layoffs, and terminations, but
- C. Indian Tribe. Title VII of the Civil Rights Act of 1964, as amended, exempts Indian Tribes under the definition of "Employer," and **Equal Employment Opportunity Requirements for Construction Activities.**

In addition to the foregoing, when undertaking "construction" as recognized by the U.S. Department of Labor (U.S. DOL), the Recipient agrees to comply, and assures that each Third-Party Participant will comply, with:

A. U.S. DOL regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity,

- Department of Labor," 41 C.F.R. chapter 60, and
- B. Executive Order 11246, "Equal Employment Opportunity," as amended by Executive Order 11375, "Amending Executive Order 11246, Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note.

23. NO GOVERNMENT OBLIGATION TO THIRD PARTIES

Applicability to Contracts: Applicable to all contracts

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: Not required by statute or regulation for either primary contractors or subcontractors, this concept should flow down to all levels to clarify, to all parties to the contract, that the Federal Government does not have contractual liability to third parties, absent specific written consent.

Model Clause/Language: While no specific language is required, FTA has developed the following language.

No Obligation by the Federal Government.

- A. The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.
- B. The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

24. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS AND RELATED ACTS

31 U.S.C. 3801 et seq. 49 CFR Part 31 18 U.S.C. 1001

49 U.S.C. 5307

<u>Applicability to Contracts</u>: These requirements are applicable to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: These requirements flow down to contractors and subcontractors who make, present, or submit covered claims and statements.

<u>Model Clause/Language</u>: These requirements have no specified language, so FTA proffers the following language.

Program Fraud and False or Fraudulent Statements or Related Acts.

- A. The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. § § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable,
 - the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal

Government deems appropriate.

- B. The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.
- C. The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

25. TERMINATION

2 CFR Part 1201 2 CFR 200

FTA Circular 4220.1F

Applicability to Contracts: All contracts (with the exception of contracts with nonprofit organizations and institutions of higher education,) in excess of \$10,000 shall contain suitable provisions for termination by the grantee including the manner by which it will be affected and the basis for settlement. (For contracts with nonprofit organizations and institutions of higher education the threshold is \$250,000.) In addition, such contracts shall describe conditions under which the contract may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.

<u>Flow Down Requirement</u>: The termination requirements flow down to all contracts in excess of \$10,000, with the exception of contracts with nonprofit organizations and institutions of higher learning.

<u>Model Clause/Language</u>: FTA does not prescribe the form or content of such clauses. The following are suggestions of clauses to be used in different types of contracts:

- A. Termination for Convenience (General Provision) The **(Recipient)** may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to **(Recipient)** to be paid the Contractor. If the Contractor has any property in its possession belonging to the **(Recipient)**, the Contractor will account for the same, and dispose of it in the manner the (Recipient) directs.
- B. Termination for Default [Breach or Cause] (General Provision) If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the (**Recipient**) may terminate this contract for default. Termination shall be affected by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract.
 - If it is later determined by the **(Recipient)** that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the (Recipient), after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.
- C. Opportunity to Cure (General Provision) The **(Recipient)** in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions.
 - If Contractor fails to remedy to (Recipient)'s satisfaction the breach or default of any of the terms, covenants, or

conditions of this Contract within **[ten (10) days**] after receipt by Contractor of written notice from (**Recipient**) setting forth the nature of said breach or default, (Recipient) shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude (Recipient) from also pursuing all available remedies against Contractor and its sureties for said breach or default.

- D. Waiver of Remedies for any Breach In the event that **(Recipient)** elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by **(Recipient)** shall not limit **(Recipient)'s** remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.
- E. Termination for Convenience (Professional or Transit Service Contracts) The **(Recipient)**, by written notice, may terminate this contract, in whole or in part, when it is in the Government's interest. If this contract is terminated, the Recipient shall be liable only for payment under the payment provisions of this contract for services rendered before the effective date of termination.
- F. Termination for Default (Supplies and Service) If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the **(Recipient)** may terminate this contract for default. The **(Recipient)** shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.
 - If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.
- G. Termination for Default (Transportation Services) If the Contractor fails to pick up the commodities or to perform the services, including delivery services, within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the **(Recipient)** may terminate this contract for default. The **(Recipient)** shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of default. The Contractor will only be paid the contract price for services performed in accordance with the manner of performance set forth in this contract.
 - If this contract is terminated while the Contractor has possession of Recipient goods, the Contractor shall, upon direction of the **(Recipient)**, protect and preserve the goods until surrendered to the Recipient or its agent. The Contractor and **(Recipient)** shall agree on payment for the preservation and protection of goods. Failure to agree on an amount will be resolved under the Dispute clause.
 - If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the **(Recipient).**
- H. Termination for Default (Construction) If the Contractor refuses or fails to prosecute the work or any separable part, with the diligence that will insure its completion within the time specified in this contract or any extension or fails to complete the work within this time, or if the Contractor fails to comply with any other provisions of this contract, the (Recipient) may terminate this contract for default. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. In this event, the Recipient may take over the work and compete it by contract or otherwise, and may take possession of and use any materials, appliances, and plant on the work site necessary for completing the work. The Contractor and its sureties shall be liable for any damage to the Recipient resulting from the Contractor's refusal or failure to complete the work within specified time, whether or not the Contractor's right to proceed with the work is terminated. This liability includes any increased costs incurred by the Recipient in completing the work.

The Contractor's right to proceed shall not be terminated nor the Contractor charged with damages under this clause if-

1. The delay in completing the work arises from unforeseeable causes beyond the control and without the

- fault or negligence of the Contractor. Examples of such causes include: acts of God, acts of the Recipient, acts of another Contractor in the performance of a contract with the Recipient, epidemics, quarantine restrictions, strikes, freight embargoes; and
- 2. The contractor, within [10] days from the beginning of any delay, notifies the (Recipient) in writing of the causes of delay. If in the judgment of the (Recipient), the delay is excusable, the time for completing the work shall be extended. The judgment of the (Recipient) shall be final and conclusive on the parties, but subject to appeal under the Disputes clauses.
 - If, after termination of the Contractor's right to proceed, it is determined that the Contractor was not in default, or that the delay was excusable, the rights and obligations of the parties will be the same as if the termination had been issued for the convenience of the Recipient.
- I. Termination for Convenience or Default (Architect and Engineering) The (Recipient) may terminate this contract in whole or in part, for the Recipient's convenience or because of the failure of the Contractor to fulfill the contract obligations. The (Recipient) shall terminate by delivering to the Contractor a Notice of Termination specifying the nature, extent, and effective date of the termination. Upon receipt of the notice, the Contractor shall (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Contracting Officer all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated in performing this contract, whether completed or in process.
 - If the termination is for the convenience of the Recipient, the Contracting Officer shall make an equitable adjustment in the contract price but shall allow no anticipated profit on unperformed services.
 - If the termination is for failure of the Contractor to fulfill the contract obligations, the Recipient may complete the work by contact or otherwise and the Contractor shall be liable for any additional cost incurred by the Recipient.
 - If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Recipient.
- J. Termination for Convenience of Default (Cost-Type Contracts) The (Recipient) may terminate this contract, or any portion of it, by serving a notice or termination on the Contractor. The notice shall state whether the termination is for convenience of the (Recipient) or for the default of the Contractor. If the termination is for default, the notice shall state the manner in which the contractor has failed to perform the requirements of the contract. The Contractor shall account for any property in its possession paid for from funds received from the (Recipient), or property supplied to the Contractor by the (Recipient). If the termination is for default, the (Recipient) may fix the fee, if the contract provides for a fee, to be paid the contractor in proportion to the value, if any, of work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the (Recipient) and the parties shall negotiate the termination settlement to be paid the Contractor.

If the termination is for the convenience of the (Recipient), the Contractor shall be paid its contract close-out costs, and a fee, if the contract provided for payment of a fee, in proportion to the work performed up to the time of termination.

If, after serving a notice of termination for default, the (Recipient) determines that the Contractor has an excusable reason for not performing, such as strike, fire, flood, events which are not the fault of and are beyond the control of the contractor, the (Recipient), after setting up a new work schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

26. PRIVACY ACT

5 U.S.C. 552

<u>Applicability to Contracts</u>: When a grantee maintains files on drug and alcohol enforcement activities for FTA, and those files are organized so that information could be retrieved by personal identifier, the Privacy Act requirements apply to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: The Federal Privacy Act requirements flow down to each Third Party contractor and their contracts at every tier.

<u>Model Clause/Language</u>: The text of the following clause has not been mandated by statute or specific regulation, but has been developed by FTA.

Contracts Involving Federal Privacy Act Requirements - The following requirements apply to the Contractor and its employees that administer any system of records on behalf of the Federal Government under any contract:

- A. The Contractor agrees to comply with, and assures the compliance of its employees with, the information restrictions and other applicable requirements of the Privacy Act of 1974, 5 U.S.C. § 552a. Among other things, the Contractor agrees to obtain the express consent of the Federal Government before the Contractor or its employees operate a system of records on behalf of the Federal Government. The Contractor understands that the requirements of the Privacy Act, including the civil and criminal penalties for violation of that Act, apply to those individuals involved, and that failure to comply with the terms of the Privacy Act may result in termination of the underlying contract.
- B. The Contractor also agrees to include these requirements in each subcontract to administer any system of records on behalf of the Federal Government financed in whole or in part with Federal assistance provided by FTA.

27. CIVIL RIGHTS REQUIREMENTS

29 U.S.C. § 623, 42 U.S.C. § 2000 42 U.S.C. § 6102, 42 U.S.C. § 12112 42 U.S.C. § 12132, 49 U.S.C. § 5332 29 CFR Part 1630, 41 CFR Parts 60 et seq.

Applicability to Contracts: The Civil Rights Requirements apply to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: The Civil Rights requirements flow down to all third-party contractors and their contracts at every tier.

<u>Model Clause/Language</u>: The following clause was predicated on language contained at 49 CFR Part 19, Appendix A, but FTA has shortened the lengthy text.

Civil Rights - The following requirements apply to the underlying contract:

The following requirements apply to the underlying contract:

- A. Nondiscrimination In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.
- B. <u>Equal Employment Opportunity</u> The following equal employment opportunity requirements apply to the underlying contract:
 - 1) Race, Color, Creed, National Origin, Sex In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all

applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age.

Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

- 2) Age In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
- Disabilities In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. § 12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.
- C. The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

28. BREACHES AND DISPUTE RESOLUTION

2 CFR Part 1201 FTA Circular 4220.1F

<u>Applicability to Contracts</u>: All contracts in excess of \$250,000 shall contain provisions or conditions which will allow for administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate. This may include provisions for bonding, penalties for late or inadequate performance, retained earnings, liquidated damages or other appropriate measures.

Flow Down: The Breaches and Dispute Resolutions requirements flow down to all tiers.

<u>Model Clauses/Language</u>: FTA does not prescribe the form or content of such provisions. What provisions are developed will depend on the circumstances and the type of contract. Recipients should consult legal counsel in developing appropriate clauses. The following clauses are examples of provisions from various FTA Third Party contracts.

- A. **Disputes** Disputes arising in the performance of this Contract which are not resolved by agreement of the parties shall be decided in writing by the authorized representative of the Recipient. This decision shall be final and conclusive unless within **[ten (10)]** days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to the Recipient.
 - In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the Recipient shall be binding upon the Contractor and the Contractor shall abide be the decision.
- B. **Performance During Dispute** Unless otherwise directed by **(Recipient)**, Contractor shall continue performance under this Contract while matters in dispute are being resolved.

- C. **Claims for Damages** Should either party to the Contract suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefor shall be made in writing to such other party within a reasonable time after the first observance of such injury of damage.
- D. **Remedies** Unless this contract provides otherwise, all claims, counterclaims, disputes and other matters in question between the (Recipient) and the Contractor arising out of or relating to this agreement or its breach will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the State in which the (Recipient) is located.
- E. **Rights and Remedies** The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law. No action or failure to act by the (Recipient), (Architect) or Contractor shall constitute a waiver of any right or duty afforded any of them under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach thereunder, except as may be specifically agreed in writing.

29. PATENT AND RIGHTS IN DATA

2 CFR Part 1201

37 CFR Part 401 49 CFR Part 19

<u>Applicability to Contracts</u>: Patent and rights in data requirements for federally assisted projects ONLY apply to research projects in which FTA finances the purpose of the grant is to finance the development of a product or information. These patent and data rights requirements do not apply to capital projects or operating projects, even though a small portion of the sales price may cover the cost of product development or writing the user's manual.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

<u>Flow Down Requirement</u>: The Patent and Rights in Data requirements apply to all contractors and their contracts at every tier.

Model Clause/Language: The FTA patent clause is substantially similar to the text of 49 C.F.R. Part 19, Appendix A, Section 5, but the rights in data clause reflects FTA objectives. For patent rights, FTA is governed by Federal law and regulation. For data rights, the text on copyrights is insufficient to meet FTA's purposes for awarding research grants. This model clause, with larger rights as a standard, is proposed with the understanding that this standard could be modified to FTA's needs.

CONTRACTS INVOLVING EXPERIMENTAL, DEVELOPMENTAL, OR RESEARCH WORK.

- **A. Rights in Data** This following requirements apply to each contract involving experimental, developmental or research work:
 - 1) The term "subject data" used in this clause means recorded information, whether or not copyrighted, that is delivered or specified to be delivered under the contract. The term includes graphic or pictorial delineation in media such as drawings or photographs; text in specifications or related performance or design-type documents; machine forms such as punched cards, magnetic tape, or computer memory printouts; and information retained in computer memory. Examples include, but are not limited to: computer software, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information. The term "subject data" does not include financial reports, cost analyses, and similar information incidental to contract administration.
 - 2) The following restrictions apply to all subject data first produced in the performance of the contract to which this Attachment has been added:

- (a) Except for its own internal use, the Purchaser or Contractor may not publish or reproduce subject data in whole or in part, or in any manner or form, nor may the Purchaser or Contractor authorize others to do so, without the written consent of the Federal Government, until such time as the Federal Government may have either released or approved the release of such data to the public; this restriction on publication, however, does not apply to any contract with an academic institution.
- (b) In accordance with 49 C.F.R. § 18.34 and 49 C.F.R. § 19.36, the Federal Government reserves a royalty-free, non-exclusive and irrevocable license to reproduce, publish, or otherwise use, and to authorize others to use, for "Federal Government purposes," any subject data or copyright described in subsections (2)(b)1 and (2)(b)2 of this clause below. As used in the previous sentence, "for Federal Government purposes," means use only for the direct purposes of the Federal Government. Without the copyright owner's consent, the Federal Government may not extend its federal license to any other party.
 - (1) Any subject data developed under that contract, whether or not a copyright has been obtained; and
 - (2) Any rights of copyright purchased by the Purchaser or Contractor using Federal assistance in whole or in part provided by FTA.
- (c) When FTA awards Federal assistance for experimental, developmental, or research work, it is FTA's general intention to increase transportation knowledge available to the public, rather than to restrict the benefits resulting from the work to participants in that work. Therefore, unless FTA determines otherwise, the Purchaser and the Contractor performing experimental, developmental, or research work required by the underlying contract to which this Attachment is added agrees to permit FTA to make available to the public, either FTA's license in the copyright to any subject data developed in the course of that contract, or a copy of the subject data first produced under the contract for which a copyright has not been obtained.
 - If the experimental, developmental, or research work, which is the subject of the underlying contract, is not completed for any reason whatsoever, all data developed under that contract shall become subject data as defined in subsection (a) of this clause and shall be delivered as the Federal Government may direct. This subsection (c), however, does not apply to adaptations of automatic data processing equipment or programs for the Purchaser or Contractor's use whose costs are financed in whole or in part with Federal assistance provided by FTA for transportation capital projects.
- (d) Unless prohibited by state law, upon request by the Federal Government, the Purchaser and the Contractor agree to indemnify, save, and hold harmless the Federal Government, its officers, agents, and employees acting within the scope of their official duties against any liability, including costs and expenses, resulting from any willful or intentional violation by the Purchaser or Contractor of proprietary rights, copyrights, or right of privacy, arising out of the publication, translation, reproduction, delivery, use, or disposition of any data furnished under that contract. Neither the Purchaser nor the Contractor shall be required to indemnify the Federal Government for any such liability arising out of the wrongful act of any employee, official, or agents of the Federal Government.
- (e) Nothing contained in this clause on rights in data shall imply a license to the Federal Government under any patent or be construed as affecting the scope of any license or other right otherwise granted to the Federal Government under any patent.
- (f) Data developed by the Purchaser or Contractor and financed entirely without using Federal assistance provided by the Federal Government that has been incorporated into work required by the underlying contract to which this Attachment has been added is exempt from the requirements of subsections (b), (c), and (d) of this clause, provided that the Purchaser or Contractor identifies that data in writing at the time of delivery of the contract work.

- (g) Unless FTA determines otherwise, the Contractor agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.
- 1) Unless the Federal Government later makes a contrary determination in writing, irrespective of the Contractor's status (i.e., a large business, small business, state government or state instrumentality, local government, nonprofit organization, institution of higher education, individual, etc.), the Purchaser and the Contractor agree to take the necessary actions to provide, through FTA, those rights in that invention due the Federal Government as described in U.S. Department of Commerce regulations, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 C.F.R. Part 401.
- 2) The Contractor also agrees to include these requirements in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.
- **B. Patent Rights** This following requirements apply to each contract involving experimental, developmental, or research work:
- 1) General If any invention, improvement, or discovery is conceived or first actually reduced to practice in the course of or under the contract to which this Attachment has been added, and that invention, improvement, or discovery is patentable under the laws of the United States of America or any foreign country, the Purchaser and Contractor agree to take actions necessary to provide immediate notice and a detailed report to the party at a higher tier until FTA is ultimately notified.
- 2) Unless the Federal Government later makes a contrary determination in writing, irrespective of the Contractor's status (a large business, small business, state government or state instrumentality, local government, nonprofit organization, institution of higher education, individual), the Purchaser and the Contractor agree to take the necessary actions to provide, through FTA, those rights in that invention due the Federal Government as described in U.S. Department of Commerce regulations, "Rights to
 - Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," 37 C.F.R. Part 401.
- 3) The Contractor also agrees to include the requirements of this clause in each subcontract for experimental, developmental, or research work financed in whole or in part with Federal assistance provided by FTA.

30. TRANSIT EMPLOYEE PROTECTIVE ARRANGEMENTS

49 U.S.C. § 5310, § 5311, and § 5333 29 CFR Part 215

<u>Applicability to Contracts</u>: The Transit Employee Protective Provisions apply to each contract for transit operations performed by employees of a Contractor recognized by FTA to be a transit operator. (Because transit operations involve many activities apart from directly driving or operating transit vehicles, FTA determines which activities constitute transit "operations" for purposes of this clause.)

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases, except for construction contracts over \$2,000.

Flow Down Requirement: These provisions are applicable to all contracts and subcontracts at every tier.

<u>Model Clause/Language</u>: Since no mandatory language is specified, FTA had developed the following language. Transit Employee Protective Provisions. (1) The Contractor agrees to comply with applicable transit employee protective requirements as follows:

(a) <u>General Transit Employee Protective Requirements</u> - To the extent that FTA determines that transit operations are involved, the Contractor agrees to carry out the transit operations work on the underlying contract in compliance with terms and conditions determined by the U.S. Secretary of Labor to be fair and

equitable to protect the interests of employees employed under this contract and to meet the employee protective requirements of 49 U.S.C. A 5333(b), and U.S. DOL guidelines at 29 C.F.R. Part 215, and any amendments thereto. These terms and conditions are identified in the letter of certification from the U.S. DOL to FTA applicable to the FTA Recipient's project from which Federal assistance is provided to support work on the underlying contract. The Contractor agrees to carry out that work in compliance with the conditions stated in that U.S. DOL letter. The requirements of this subsection

- (1) however, do not apply to any contract financed with Federal assistance provided by FTA either for projects for elderly individuals and individuals with disabilities authorized by 49 U.S.C. § 5310(a) or
- (2) for projects for nonurbanized areas authorized by 49 U.S.C. § 5311. Alternate provisions for those projects are set forth in subsections (b) and (c) of this clause.
- (b) Transit Employee Protective Requirements for Projects Authorized by 49 U.S.C. § 5310(a)(2) for Elderly Individuals and Individuals with Disabilities If the contract involves transit operations financed in whole or in part with Federal assistance authorized by 49 U.S.C. § 5310(a)(2), and if the U.S. Secretary of Transportation has determined or determines in the future that the employee protective requirements of 49 U.S.C. § 5333(b) are necessary or appropriate for the state and the public body subrecipient for which work is performed on the underlying contract, the Contractor agrees to carry out the Project in compliance with the terms and conditions determined by the U.S. Secretary of Labor to meet the requirements of 49 U.S.C. § 5333(b), U.S. DOL guidelines at 29 C.F.R. Part 215, and any amendments thereto. These terms and conditions are identified in the U.S. DOL's letter of certification to FTA, the date of which is set forth Grant Agreement or Cooperative Agreement with the state. The Contractor agrees to perform transit operations in connection with the underlying contract in compliance with the conditions stated in that U.S. DOL letter.
- (c) <u>Transit Employee Protective Requirements for Projects Authorized by 49 U.S.C.</u>§ 5311 in Nonurbanized <u>Areas</u> If the contract involves transit operations financed in whole or in part with Federal assistance authorized by 49 U.S.C. § 5311, the Contractor agrees to comply with the terms and conditions of the Special Warranty for the Nonurbanized Area Program agreed to by the U.S. Secretaries of Transportation and Labor, dated May 31, 1979, and the procedures implemented by U.S. DOL or any revision thereto.

The Contractor also agrees to include any applicable requirements in each subcontract involving transit operations financed in whole or in part with Federal assistance provided by FTA.

31. INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS FTA Circular 4220.1F

Applicability to Contracts: The incorporation of FTA terms applies to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

Flow Down Requirement: The incorporation of FTA terms has unlimited flow down.

Model Clause/Language: FTA has developed the following incorporation of terms language:

Incorporation of Federal Transit Administration (FTA) Terms - The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions.

All contractual provisions required by DOT, as set forth in <u>FTA Circular 4220.1F</u> are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any (name of grantee) requests which would cause (name of grantee) to be in violation of the FTA terms and conditions.

32. DRUG AND ALCOHOL TESTING

49 U.S.C. §5331 49 CFR Part 655

Applicability to Contracts: The Drug and Alcohol testing provisions apply to Operational Service Contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases, except for construction contracts over \$2,000.

Flow Down Requirements: Anyone who performs a safety-sensitive function for the recipient or subrecipient is required to comply with FTA regulation 49 CFR 655 "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations" and DOT regulation, 49 CFR Part 40 "Procedures for Transportation Workplace Drug and Alcohol testing Programs".

Explanation of Model Clause/Language

Federal regulations 49 CFR 655 includes the following elements.

- A. First, they require recipients to ensure that any entity performing a safety-sensitive function on the recipient's behalf (usually subrecipients and/or contractors) implement a complex drug and alcohol testing program that complies with 49 CFR Part 655.
- B. Second, the rules condition the receipt of certain kinds of FTA funding on the recipient's compliance with the rules; thus, the recipient is not in compliance with the rules unless every entity that performs a safety-sensitive function on the recipient's behalf is in compliance with the rules.
- C. Third, the rules do not specify how a recipient ensures that its subrecipients and/or contractors comply with them

Explanation of Model Contract Clauses - Drug and Alcohol Testing

The contractor agrees to:

- A. Establish and implement a drug and alcohol testing program that complies with Federal Transit Administration (FTA) regulation, 49 CFR Part 655 "Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations" and US DOT regulation, 49 CFR Part 40 "Procedures for Transportation Workplace Drug and Alcohol Testing Program".
- B. Participate in the Drug and Alcohol Testing Consortium administered by WisDOT's approved Third Party Administrator that complies with 49 CFR Part 655.
- C. Provide documentation and reports necessary to establish its compliance with Part 655, as amended, and permit any authorized representative of the United States Department of Transportation or its operating administrations and/or the State of Wisconsin, Department of Transportation or its authorized agents, to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR Part 655 as amended and review the testing process.

33. SAFE OPERATION OF MOTOR VEHICLES

23 U.S.C. part 402
Executive Order No. 13043 Executive Order No. 13513
U.S. DOT Order No. 3902.10

Applicability to Contracts

The Safe Operation of Motor Vehicles requirements apply to all federally funded Third Party contracts. In compliance with Federal Executive Order No. 13043, "Increasing Seat Belt Use in the United States," April 16, 1997, 23 U.S.C. Section 402 note, FTA encourages each Third Party contractor to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company owned, rented, or personally operated vehicles, and to include this provision in each Third Party subcontract involving the project. Additionally, recipients are required by FTA to include a Distracted Driving clause that addresses distracted driving, including text messaging in each of its Third Party agreements supported with Federal assistance.

<u>Flow Down Requirements:</u> The Safe Operation of Motor Vehicles requirements flow down to all Third Party contractors at every tier.

<u>Model Clause/Language</u>: There is no required language for the Safe Operation of Motor Vehicles clause. Recipients can draw on the following language for inclusion in their federally funded procurements.

Safe Operation of Motor Vehicles Requirements -

<u>Seat Belt Use</u>: The Contractor is encouraged to adopt and promote on-the-job seat belt use policies and programs for its employees and other personnel that operate company-owned vehicles, company A-60 rented vehicles, or personally operated vehicles. The terms "company-owned" and "company-leased" refer to vehicles owned or leased either by the Contractor or AGENCY.

<u>Distracted Driving</u>: The Contractor agrees to adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers, including policies to ban text messaging while using an electronic device supplied by an employer, and driving a vehicle the driver owns or rents, a vehicle Contactor owns, leases, or rents, or a privately-owned vehicle when on official business in connection with the work performed under this agreement.

34. <u>ADA ACCESS</u> 49 USC 531 (d)

Applicability to Contracts: The ADA Access Requirements apply to all contracts.

<u>Applicability to Micro-Purchases</u>: Micro-purchases are defined as those purchases under \$10,000. These requirements do not apply to micro-purchases; except for construction contracts over \$2,000.

Flow Down Requirement: The ADA Access Requirements flow down to all Third Party

contractors and their contracts at every tier.

<u>Model Clause/Language:</u> ADA Access. The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination and ensures equal opportunity and access for persons with disabilities.

35. Access Requirements for Persons with Disabilities

Contractor shall comply with 49 USC 5301(d), stating Federal policy that the elderly and persons with disabilities have the same rights as other persons to use mass transportation services and facilities and that special efforts shall be made in planning and designing those services and facilities to implement that policy. Contractor shall also comply with all applicable requirements of Sec. 504 of the Rehabilitation Act (1973), as amended, 29 USC 794, which prohibits discrimination on the basis of handicaps, and the Americans with Disabilities Act of 1990 (ADA), as amended, 42 USC 12101 et seq., which requires that accessible facilities and services be made available to persons with disabilities, including any subsequent amendments thereto.

36. VETERANS EMPLOYMENT

FTA Circular 4220.1F (Chapter IV) 49 USC §5325(K)

<u>Applicability to Contracts</u>: The Veterans Employment provisions apply to all construction contracts.

<u>Veterans Employment</u>. Recipients and subrecipients of Federal financial assistance under this chapter shall ensure that contractors working on a capital project funded using such assistance give a hiring preference, to the extent practicable, to veterans (as defined in section 2108 of title 5) who have the requisite skills and abilities to perform the construction work required under the contract.

This subsection shall not be understood, construed or enforced in any manner that would require an employer to give preference to any veteran over any equally qualified applicant who is a member of any racial or ethnic minority, female, an individual with a disability, or former employee.

37. NO FEDERAL GOVERNMENT OBLIGATION TO THIRD PARTIES

The **AGENCY** and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation of this Contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this Contract and shall not be subject to any obligations or liabilities to the **AGENCY**, Contractor or any other party (whether or not a party to that Contract) pertaining to any matter resulting from the Contract.

Contractor shall include the above clause in each subcontract financed in whole or in part

with Federal assistance provided by the FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

38. TRAFFICKING IN PERSONS

Contractor and its subcontractors or their employees shall not:

- A. Engage in severe forms of trafficking in persons during the Contract Term;
- B. Procure a commercial sex act during the Contract Term; or
- C. Use forced labor in the performance of the Contract. Contractor shall inform AGENCY immediately of any information Contractor receives from any source alleging a violation of a prohibition in this section. AGENCY may terminate this Contract for any violation of this section; such right of termination is in addition to all other remedies for noncompliance that are available to the AGENCY

39. SOLID WASTES (RECOVERED MATERIALS)

A Recipient that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines

2026 City of Tomah Organizational Chart and Command Relationships

General

FT City **Employee**

Legend

Elected

PT City **Employee**

Electoral Authority (ELECT)

Commissio n

Dart-Time Contract

Committee

On Call

OI

Operational Control (OPCON)

Board

Voluntee

Direct Liaison Authority (DIRLAUTH)

Command Authority (COMMAND)

Administrative Control (ADCON)

Seasonal Employee Oversight Authority (OVERSIGHT)

Unpaid Intern

Definitions

• Electoral Authority (ELECT):

Electoral authority is the power of the people to vote into power elected officials that exercise designated authority over the legislative, judicial, and executive branches of the city government. Also called ELECT.

Definitions

• Command Authority (COMMAND):

The exercise of authority and direction by a properly designated official over assigned and attached personnel in the accomplishment of an organization's mission. Command functions are performed through an arrangement of personnel, equipment, communications, facilities, and procedures employed by an official in planning, directing, coordinating, and controlling personnel and operations in the accomplishment of organization's mission. Administrative control and operational control are inherent in command authority. Also called COMMAND.

• Administrative Control (ADCON):

The direction or exercise of authority over subordinate or other organizations in respect to administration and support, including staff organization, control of resources and equipment, personnel management, logistics, individual and organization training, discipline, and other matters not included in the operational missions of the subordinate or other organizations. Administrative control is inherent in command authority. Also called

• Operational Control (OPCON):

Operational control is inherent in command authority and may be delegated within the organization. Operational control is the authority to perform those functions of command over subordinate elements involving organizing and employing elements, assigning tasks, designating objectives, and qiving authoritative direction necessary to accomplish the mission. Operational control includes authoritative direction necessary to accomplish the mission. Operational control includes authoritative direction over all aspects of operations and training necessary to accomplish missions assigned to the organization. Operational control should be exercised through those officials with command authority of subordinate organizations. Operational control provides full authority to task organize elements to employ as the official with operational control considers necessary to accomplish assigned missions; it does not, in and of itself, include authoritative direction for logistics or matters of administration, discipline, internal organization, or unit

• Direct Liaison Authority (DIRLAUTH):

Direct liaison authority is granted between employees or elements to ensure effective coordination and communication when normal circumstances would require that coordination and communication to occur with an official higher in the chain of command. Direct liaison authority is a tool senior officials may use to delegate and increase efficiency across departmental and interagency lines of authority. This authority may only be granted to an employee or element by an official with command authority over them. Also called DIRLAUTH.

• Oversight Authority (OVERSIGHT):

Oversight authority is exercised by governmental bodies such as commissions, committees, boards, bureaus, and authorities over designated departments and/or functions of city government. The exact amount of authority that any one body exercises is dependent on the state statutes and local ordinances that established the governmental body. Most governmental bodies exercise limited authority that is clearly focused on specific functions within a

Organizational Hierarchy of All City Elements

Item 21.

Chief
Executive Officer
(Senior Official of the City/
Part-time)

Chief
Administrative Officer
(Senior Non-Elected Official of the Full-time)

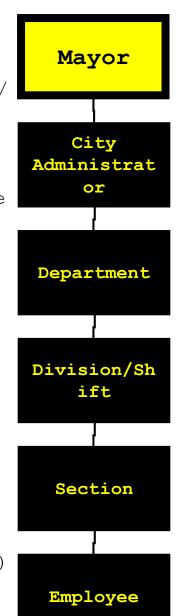
Senior
Executive
(Chiefs/C-Suite)

Middle

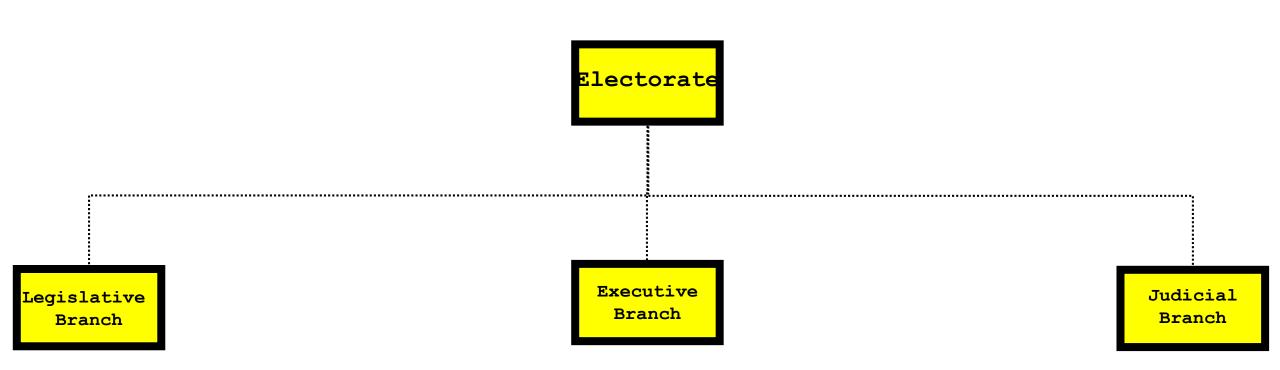
Management
(Lieutenants/Captains)

Lower Management (Sergeants)

Master/Technical Expert (III)
Journeyman (II)
Apprentice (I)
Entry Level (Trainee)

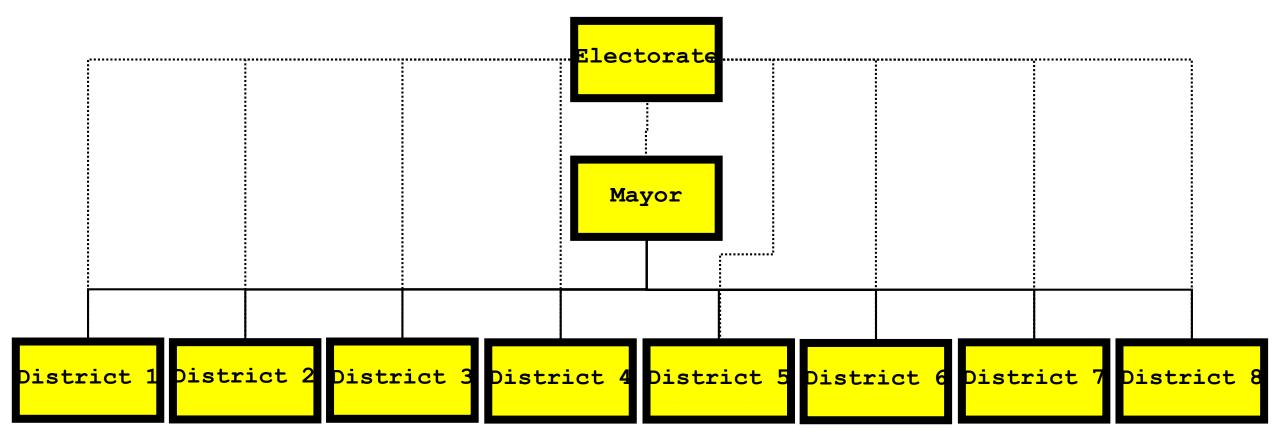


City Government: Three Branches



Legislative Branch

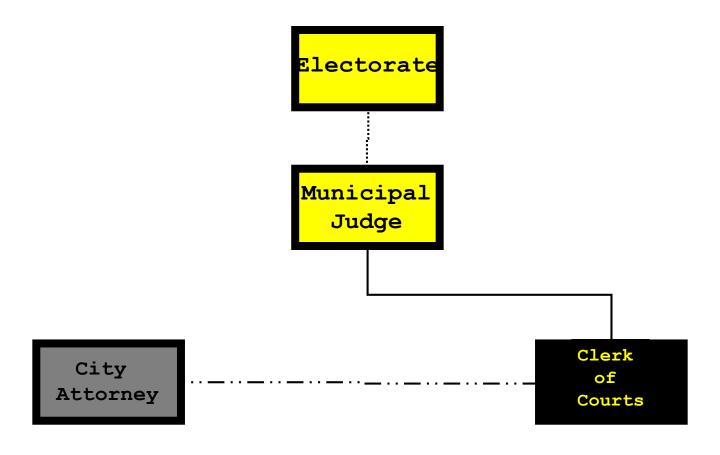
Legislative Branch: City Council

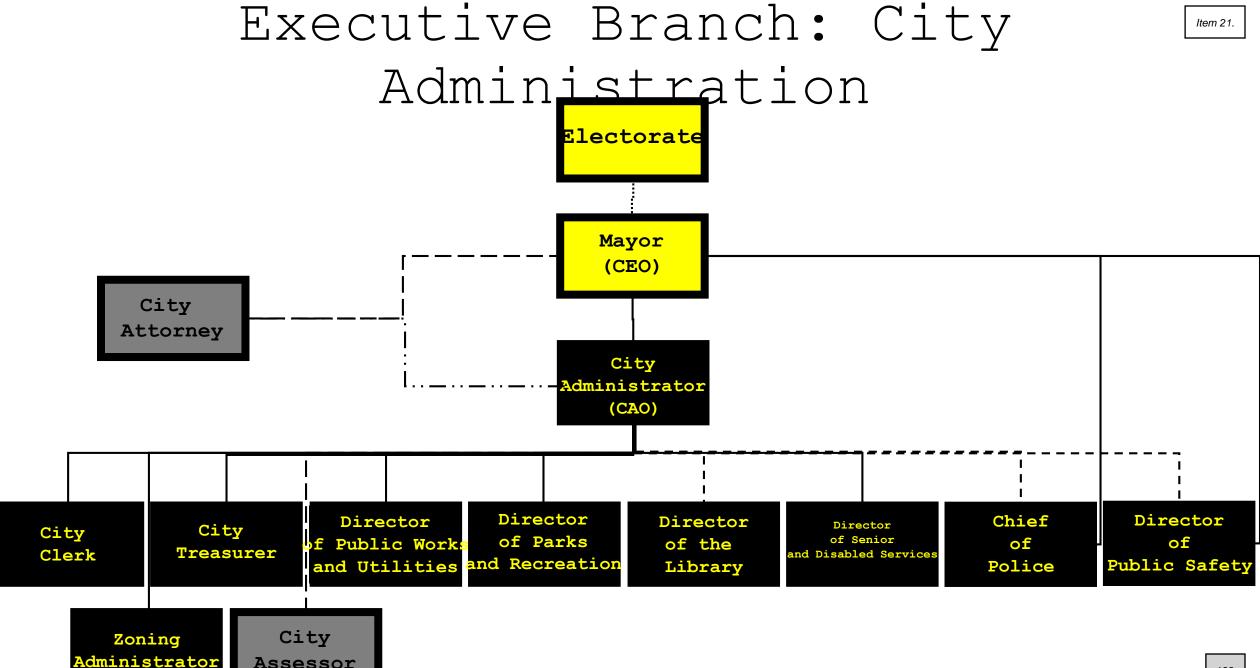


- Presiding Officer: The mayor shall preserve order and conduct the proceedings of the meeting. If the mayor is absent at any meeting, the president of the council shall call the meeting to order and preside thereafter. (City of Tomah Municipal Code 2-26)
- The mayor and alderpersons shall be the common council. The mayor shall not be counted in determining whether a quorum is present at a meeting, but may vote in case of a tie. When the mayor does vote in case of a tie the mayor's vote shall be counted in determining whether a sufficient number of the council has voted favorably or unfavorably on any

Judicial Branch

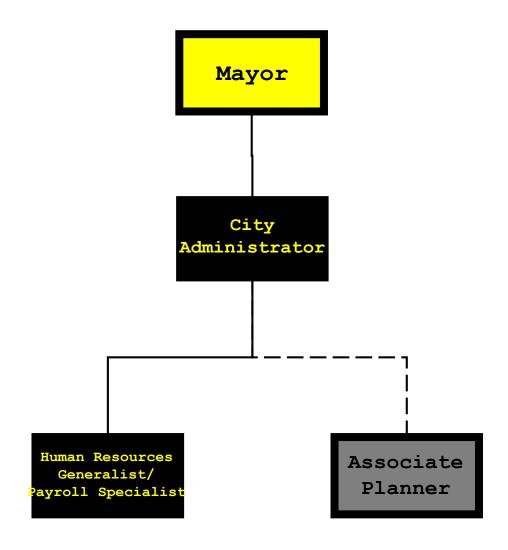
Judicial Branch: Municipal Court





Assessor

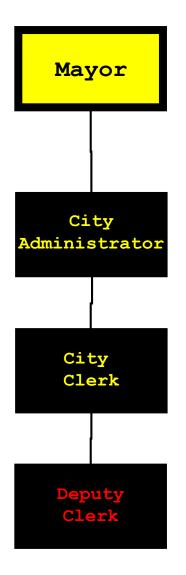
Executive Branch: Department of Administration



Executive Branch: Assessor's Department



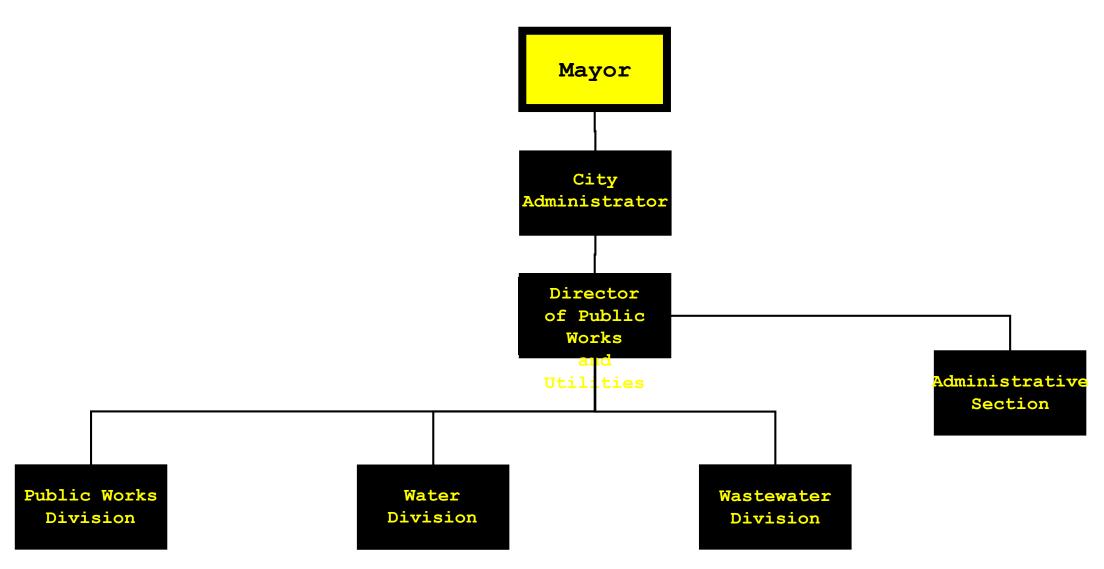
Executive Branch: Clerk's Department



Executive Branch: Department of Public

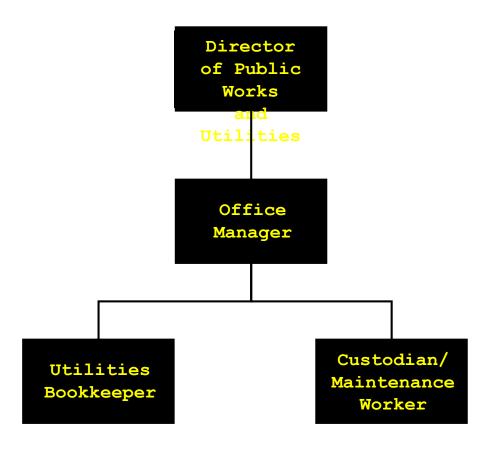
Item 21.

Works and Utilities



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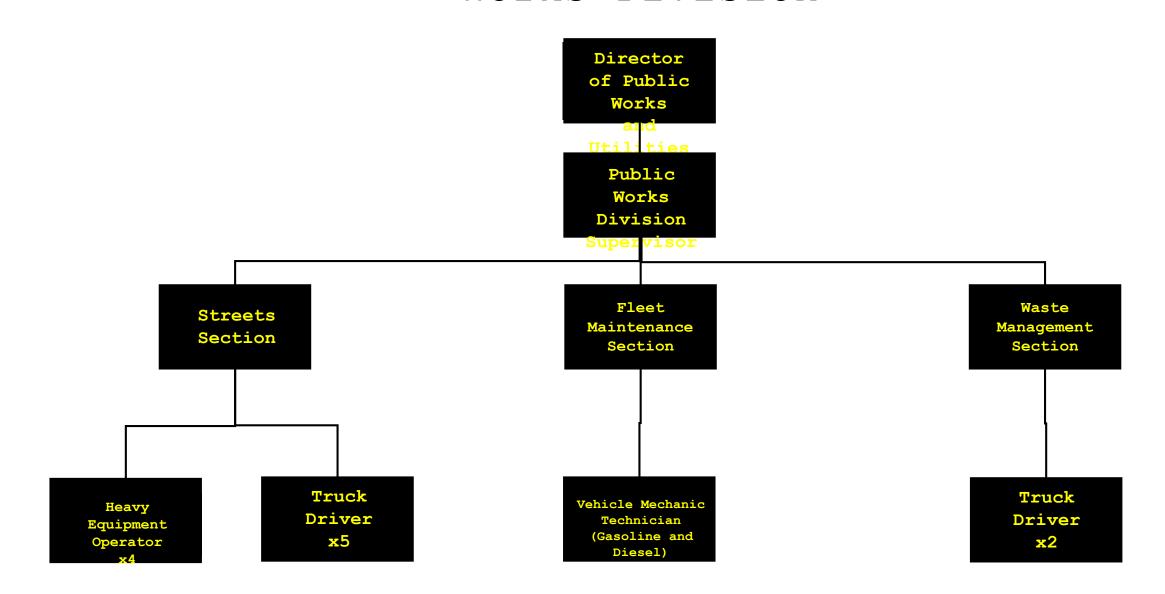
Department of Public Works and Utilities - Administrative Section



Item 21.

DACCULTVE DIAIRCII.

Department of Public Works and Utilities - Public Works Division



DACCULTVE DIAIICII.

Department of Public Works and Utilities - Wat

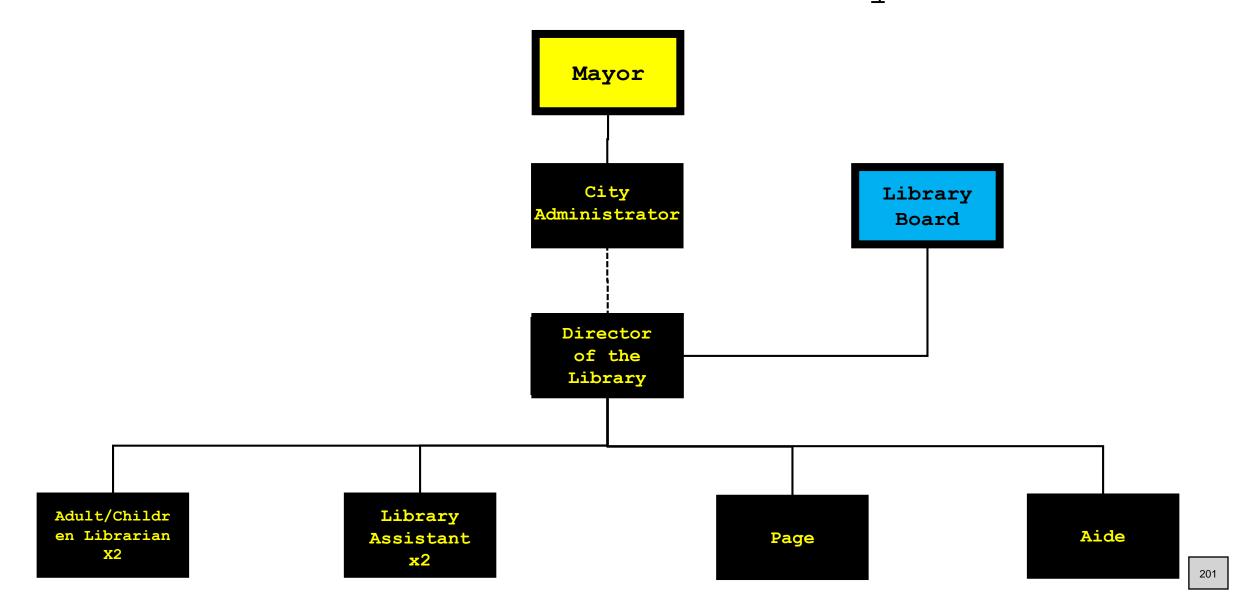


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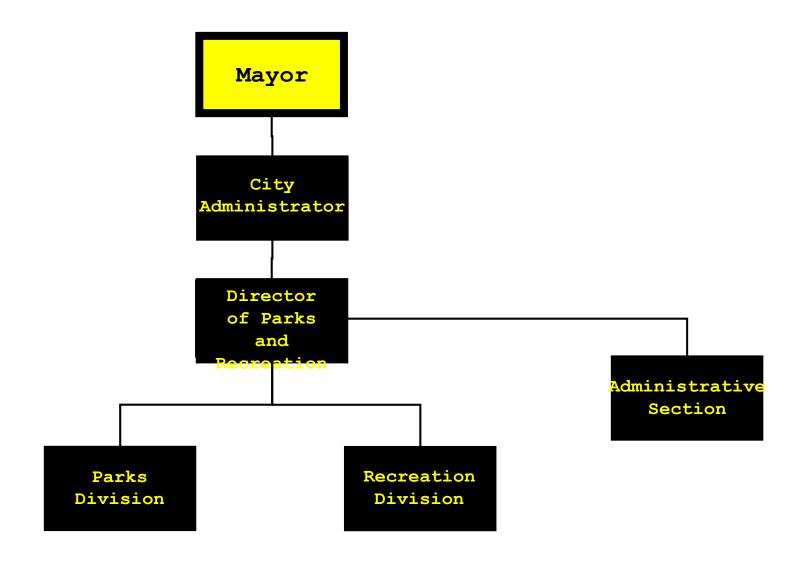
Department of Public Works and Utilities - Mastewater Division



Executive Branch: Tomah Public Library



Department of Parks and Recreation



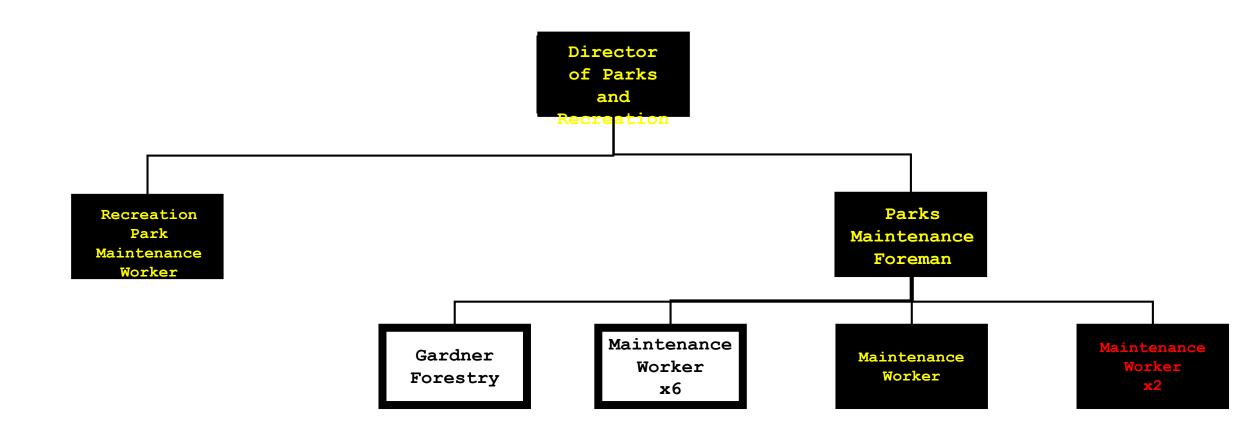
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Department of Parks and Recreation-Administrative Section



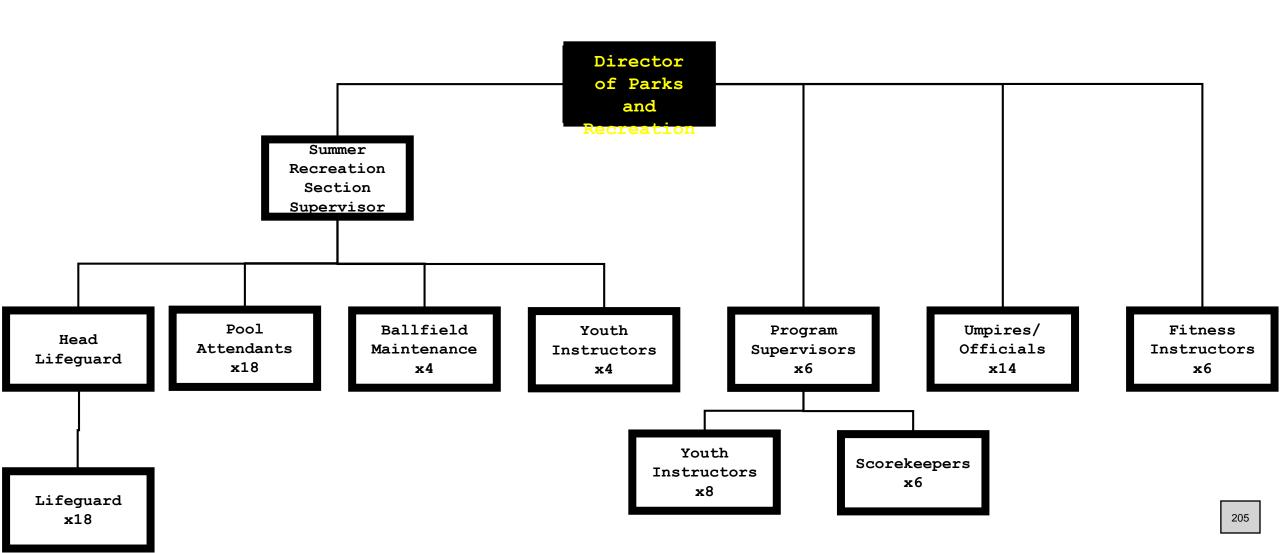
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Department of Parks and Recreation - Parks | tem 21. Division

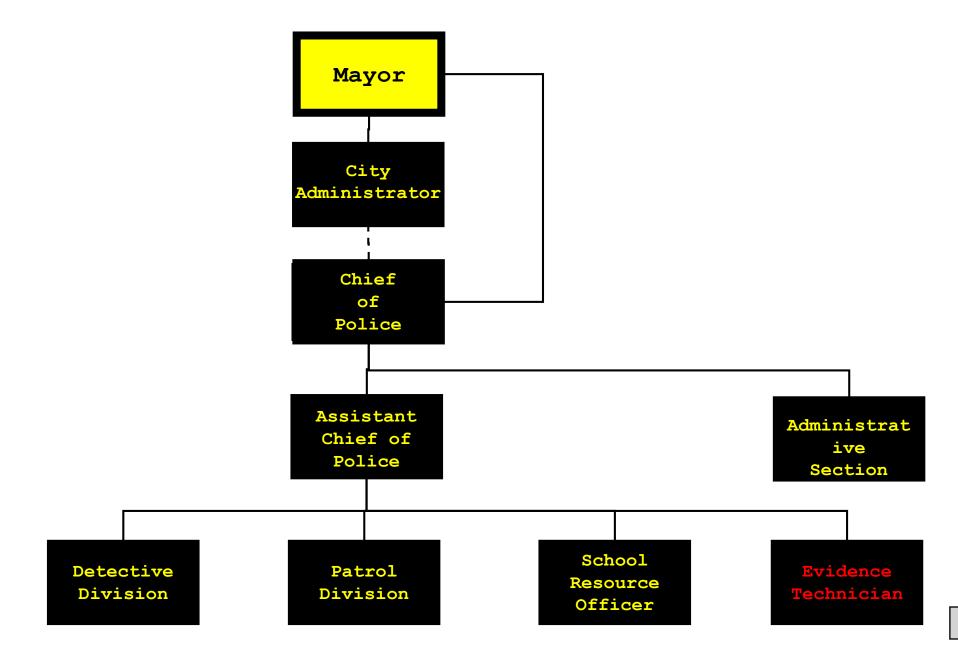


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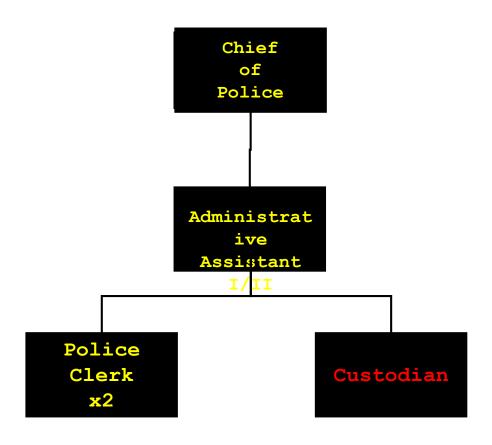
Department of Parks and Recreation - Recreation Division



Executive Branch: Police Department



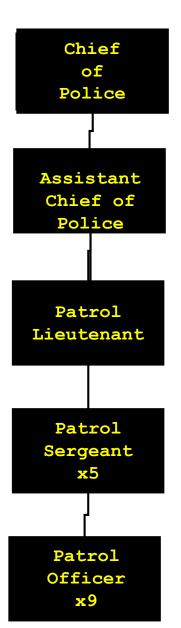
Police Department - Administrative Section

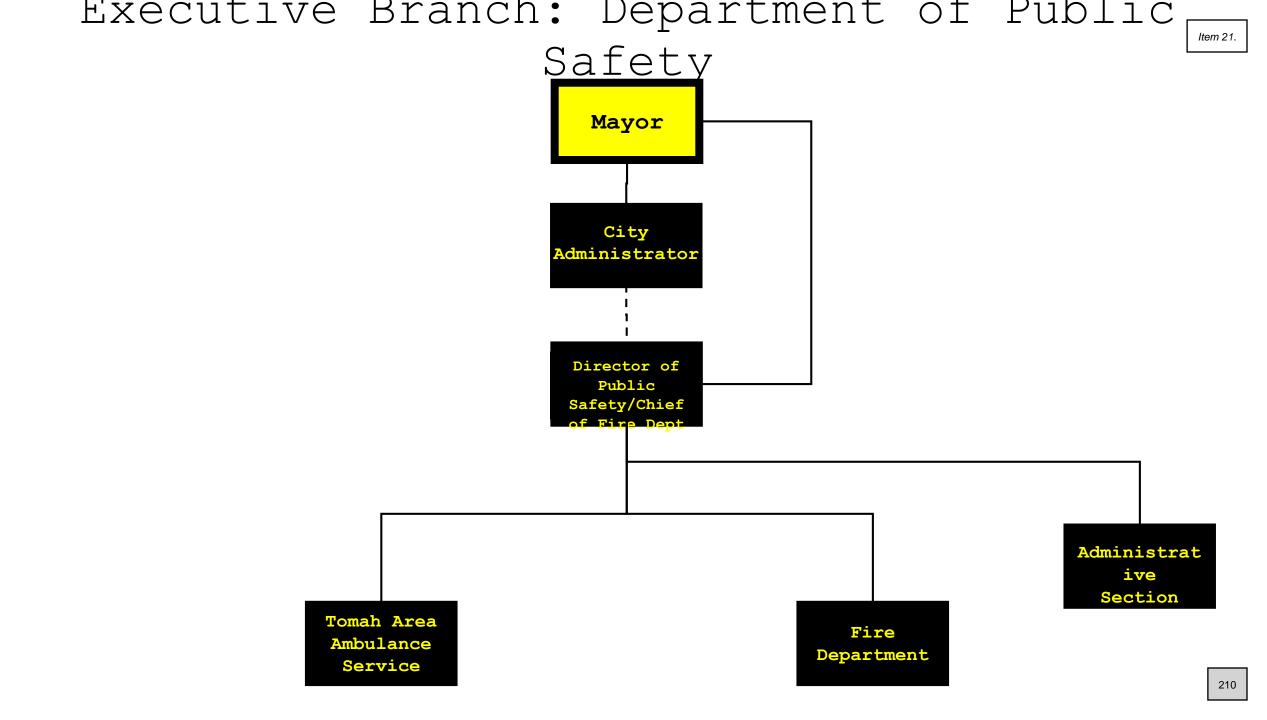


Police Department - Detective Division



Police Department - Patrol Division

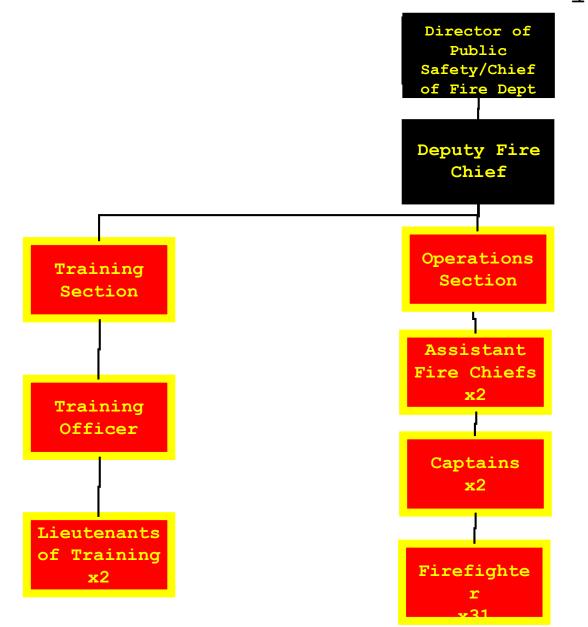




Department of Public Safety - Administrative Section



Department of Public Safety - Fire Department



Notes:

- 1. Position count reflects 2x Rescrictans, these positions are and duties filled by 2x Firefighters or organizational chart.
- 2. Several different members of the department serve as City Fire Inspeas an auxiliary duty.
- 3. Position count reflects 1x Safethis position is assigned to a fire Operations Section as an auxiliary
- 4. The Deputy Fire Chief will assign of the Training Section members to Operations Section as needed during service.

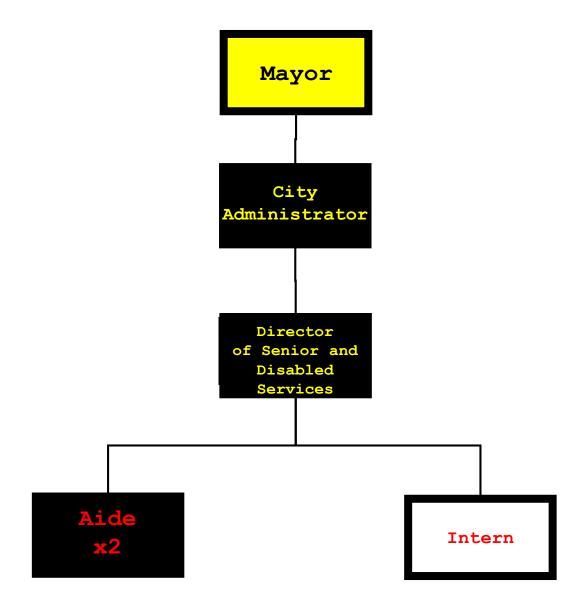
Executive Branch: Department of Public Safety - Tomah Area Ambulance Service Public Safety/Chief of Fire Dept Deputy Bookkeeper Ambulance Chief Shift A Shift B Shift C Captain Captain Captain Lieutenant Lieutenant Lieutenant Critical Care Critical Care Critical Care Paramedic/ Paramedic/ Paramedic/ Paramedic/ Paramedic/ Paramedic/ AEMT/BEMT AEMT/BEMT AEMT/BEMT

 $\times 4$

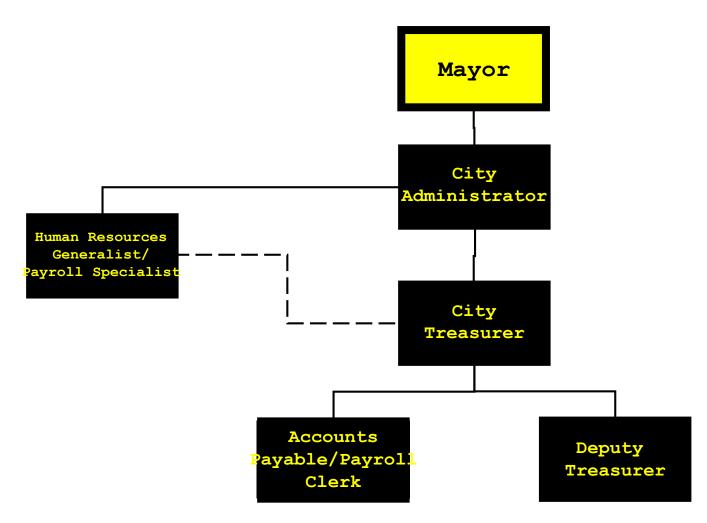
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x4

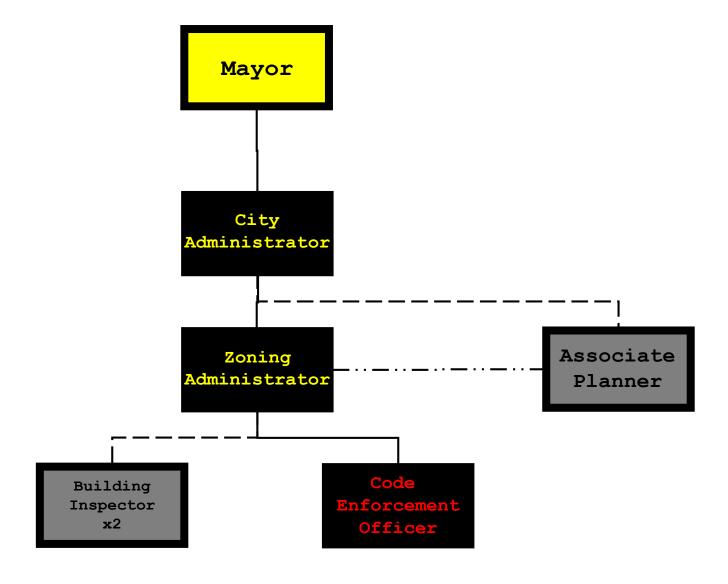
Department of Senior and Disabled Services



Executive Branch: Treasury Department

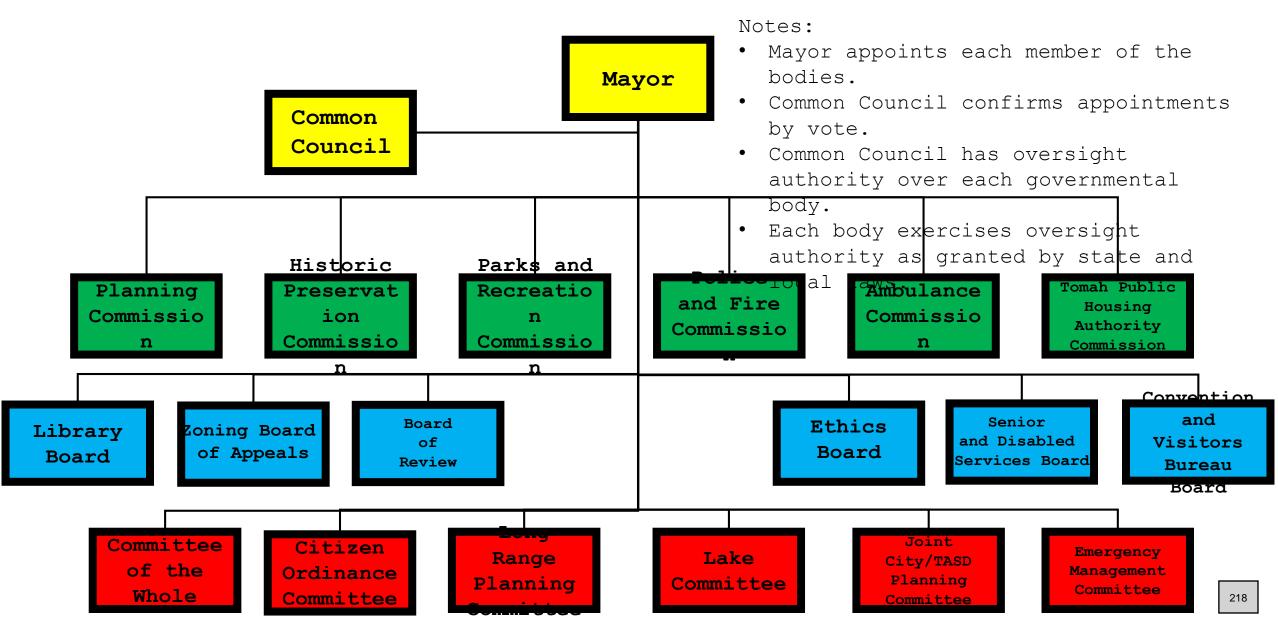


Executive Branch: Zoning Department



Other Governmental Bodies

Other Governmental Bodies



2026 CITY OF TOMAH POSITION COUNT											
DEPARTMENT	ELECTED PT	CLASSIFIED FT	CLASSIFIED PT	UNCLASSIFIED (SEASONAL)							
ADMINISTRATION:											
City Administrator	0	1	0	0							
Human Resources Generalist/ Payroll Specialist	0	1	0	0							
CLERK:											
City Clerk	0	1	0	0							
Deputy City Clerk	0	0	1	0							
CITY COUNCIL:											
Mayor	1	0	0	0							
Alderperson	8	0	0	0							
LIBRARY:											
Library Director	0	1	0	0							
Adult/Children Librarian	0	2	0	0							
Library Assistant	0	2	0	0							
Library Aide	0	0	1	0							
Library Page	0	0	1	0							
MUNICIPAL COURT:											
ludge	1	0	0	0							
Clerk of Courts	0	1	0	0							
PARKS AND RECREATION:											
Director	0	1	0	0							
Parks Maintenance Foremen	0	1	0	0							
Maintenance Workers	0	1	2	6							
Recreation Park Maintenance	0	1	0	0							
Recreation Aide	0	0	1	0							
Gardener Forestry	0	0	0	1							
Head Lifeguard	0	0	0	1							
Lifeguards	0	0	0	18							
Pool Attendants	0	0	0	18							
Umpires/Officials	0	0	0	14							
Scorekeepers	0	0	0	6							
Summer Recreation Supervisor	0	0	0	1							
Ball Field Maintenance	0	0	0	4							
Program Supervisors	0	0	0	6							
Youth Instructors	0	0	0	4							
Fitness Instructors	0	0	0	6							
POLICE DEPARTMENT:		-	,	-							
Police Chief	0	1	0	0							
Assistant Police Chief	0	1	0	0							
ieutenant	0	2	0	0							
Sergeant	0	5	0	0							
Detective	0	2	0	0							
School Resource Officer	0	1	0	0							
Police Officer	0	9	0	0							
Administrative Assistant	0	1	0	0							

Police Clerk	0	2	0	0
Custodian	0	0	1	0
Evidence Technician (PT)	0	0	1	0
PUBLIC SAFETY:				
Public Safety Director/Fire Chief	0	1	0	0
Administrative Assistant	0	1	0	0
PUBLIC SAFETY - TOMAH AREA AMBULANCE SERVICE:	•			
Deputy Ambulance Chief	0	1	0	0
Captain	0	3	0	0
Lieutenant	0	3	0	0
Critical Care Paramedic/Paramedic/AEMT/EMT	0	12	20	0
Bookkeeper	0	1	0	0
PUBLIC SAFETY - FIRE DEPARTMENT:		_		
Deputy Fire Chief	0	1	0	0
Assistant Chief	0	0	2	0
Captain	0	0	2	0
Training Officer	0	0	1	0
Lieutenant of Training	0	0	2	0
		0		0
Firefighters PUBLIC WORKS & UTILITIES:	0	0	31	U
	1 0	1 1		
Director	0	1	0	0
Office Manager	0	1	0	0
Bookkeeper	0	1	0	0
Custodian/ Maintenance Worker	0	1	0	0
PUBLIC WORKS & UTILITIES - PUBLIC WORKS DIVISION:		ı		
Supervisor	0	1	0	0
Mechanic	0	1	0	0
Equipment Operator	0	4	0	0
Truck Driver	0	7	0	0
PUBLIC WORKS & UTILITIES - WASTEWATER DIVISION:	T	ı		
Supervisor	0	1	0	0
Licensed/Non-Licensed Operator	0	5	0	0
PUBLIC WORKS & UTILITIES - WATER DIVISION:				
Water Utility Supervisor	0	1	0	0
Licensed/Non-Licensed Operator	0	4	0	0
SENIOR AND DISABLED SERVICES:				
Director	0	1	0	0
Aide	0	0	2	0
TREASURY:				
City Treasurer	0	1	0	0
Deputy Treasurer	0	1	0	0
Accounts Payable/Payroll Clerk	0	1	0	0
ZONING:				
Zoning Administrator	0	1	0	0
Code Enforcement Officer	0	0	1	0
	U	U	1	U

CITY OF TOMAH JOB DESCRIPTION

POSITION: Ambulance Captain DEPARTMENT: Ambulance

SUPERVISOR: Public Safety Director/ Fire Chief / Deputy EMS Chief CLASSIFICATION: Non-Exempt / Hourly / Full-Time Represented

Created: November 2025

Council Approved:

GENERAL DESCRIPTION OF DUTIES:

This is a supervisory position responsible for administering and supervising day-to-day ambulance service operations. The work involves responsibility for assisting in the administration and coordination of departmental operations and for the general direction of, participation in, Emergency Medical Services (EMS) activities of the department during a tour of duty. Work also involves general administrative responsibilities related to EMS activities and logistical support. The administrative responsibilities for these areas include planning, in-service training programs, records and report systems, and other important coordinating and management functions as directed. Supervision is exercised over subordinate EMS personnel. Work is performed with considerable independence, under the general direction of the Public Safety Director and/or Deputy EMS Chief.

ESSENTIAL DUTEIS AND RESPONSIBILITIES:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 1. Supervise activities of EMS department staff on assigned shifts.
- 2. Supervise daily shift and adjusts manpower to staff on-duty ambulances.
- 3. Responds to EMS calls for service and as needed, directs subordinate EMS personnel in EMS operations on the scene and acts as safety officer.
- 4. Inspects EMS personnel, station, and equipment for proper condition and appearance.
- 5. Provides general supervision and guidance to EMS personnel in the maintenance tasks relating to the station, equipment, and grounds.
- 6. Ensures compliance with all policies, Standard Operating Guidelines (SOGs), and union contract by all personnel and recommends disciplinary action for violations of the same.
- 7. Assisted the Deputy EMS Chief in planning, implementing, and directing department programs and activities.
- 8. Completes reports on incidents, personnel, and activities as required by the Deputy EMS Chief.
- 9. Recommends changes to policy and SOGs.
- 10. Develops and ensures delivery of training to department personnel in assigned administrative area maintaining stated mandated certification and licensing levels.
- 11. Reviews incident reports for content, accuracy, and completion as well as continuous quality improvement of services provided.
- 12. Perform other responsibilities as required by the Deputy EMS Chief.

KNOWLEDGE, SKILLS AND ABILITIES:

- 1. State of Wisconsin Paramedic certification with Critical Care Transport Paramedic Endorsement.
- 2. At least five (5) years of experience in Emergency Medical Services at the Paramedic licensure level preferred.
- 3. At least two (2) years of experience with Critical Care Transport Paramedic Endorsement preferred.
- 4. Ability to establish and maintain effective working relations with the EMS personnel, community officials, and the public.
- 5. Thorough knowledge of ambulance department administration, medical protocols, training, and the medical principles involved in emergency medical services.
- 6. Ability to plan, assign, direct and supervise EMS personnel under emergency conditions.
- 7. Ability to manage a multi-casualty scene, recognize danger, use sound judgment, and react calmly under emergency conditions.
- 8. Extensive knowledge of the geography of the community, the location of streets, the nature and location of hazardous premises, principal buildings, and EMS communications equipment.
- 9. Ability to express ideas clearly, concisely, orally and in writing to groups and individuals.
- 10. Thorough knowledge of the use of medical equipment & tools and an ability to demonstrate their use to others.

EDUCATION AND EXPERIENCE REQUIRED:

- 1. High School graduate or equivalent.
- 2. Possession of Wisconsin Paramedic Licensure with Critical Care Transport Paramedic endorsement.
- 3. Possession of a valid driver's license.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

- 1. Frequently work outdoors with exposure to heat, and inclement weather.
- 2. Exposure to frequent patient pathogens requires the use of personal protective equipment such as gloves, mask, and goggles as dictated by the nature of call.
- 3. Lifts and carries patients and equipment. Lift 150 pounds with assistance.
- 4. Maintain a professional image and wear an approved department uniform.
- 5. Frequent twisting and bending.
- 6. Reaches above and below shoulder height.
- 7. Be able to stand for extended periods of time.
- 8. Pushes and pull patients and equipment frequently. Possibility of sitting for long periods of time during patient transport.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public with the highest level of service, fair treatment, and ethical behavior. Employees shall

actively employ diligent care of department/ofurther a personal commitment to maintain the hareflecting skill and enthusiasm physically and must provide the public with trust in the department.	ighest level of professional appe mentally in all assignments and	arance and actions duties. Employees
Signature of Employee	Date	
Signature of Employer	Date	

CITY OF TOMAH JOB DESCRIPTION

POSITION: Ambulance Lieutenant DEPARTMENT: Ambulance

(Field Training Officer)

SUPERVISOR: Public Safety Director/ Fire Chief / Deputy EMS Chief CLASSIFICATION: Non-Exempt / Hourly / Full-Time Represented

Created: November 2025

Council Approved:

LEGAL REQUIREMENTS:

DHS 110.51 legally defines the roll of preceptors for field training of students. All Field Training Officers (FTOs) for Tomah Area Ambulance Service shall meet the legal requirements as set forth in DHS 110.51.

DHS 110.51 Preceptors.

- (1) The service medical director shall designate those individuals who may serve as preceptors based on the director's determination that the individuals are qualified to act as preceptors for supervised field training. Only individuals who are designated by the service medical director may serve as preceptors for supervised field training. The service medical director shall withdraw an individual's designation if the director determines that the individual is no longer qualified or at the request of the department, the training center, or the individual.
- (2) In order to serve as a preceptor for field training, an individual shall have all of the following qualifications:
 - (a) The individual shall be licensed as an emergency medical services practitioner at or above the skill level of the training provided and shall have the knowledge and experience in using the skills, equipment and medications that are required by the scope of practice for the certification or licensure for which training is provided. A physician, registered nurse or physician assistant with training and experience in the pre-hospital emergency care of patients is deemed trained to the paramedic level.
 - (b) A preceptor shall have a minimum of two (2) years pre-hospital patient care experience as a licensed, practicing emergency medical services practitioner at or above the level of the training provided, or as a physician, registered nurse, or physician assistant.
 - (c) A preceptor shall oversee and mentor students during supervised field training and shall complete the records required to document the field training.
 - (d) The ambulance service provider shall keep résumés and other documentation of the qualifications of those individuals designated as preceptors on file and shall make this documentation immediately available for review by the certified training center or the department.

GENERAL DESCRIPTION OF DUTIES:

This is a non-supervisory position responsible for administering and overseeing day-to-day Emergency Medical Services (EMS) field training activities with current or new employees of Tomah Area Ambulance Service and students performing clinical rotations at Tomah Area Ambulance Service. Work involves general administrative responsibilities related to EMS Field training activities and logistical support. The administrative responsibilities for these areas include planning, in-service training programs, records and report systems, and other important coordinating and management functions as directed. Work is performed with considerable independence, under the general direction of the Public Safety Director, Deputy EMS Chief, and/or Department Training Officer

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- 1. Respond to EMS calls for service.
- 2. Supervise day-to-day field training activities.
- 3. Be familiar with Tomah Area Ambulance Service Standard Operating Guidelines (SOGs), the State of Wisconsin EMS Scope of Practice, as well as being familiar with a variety of disease processes and the appropriate care for a patient with such a disease.
- 4. Be able to observe trainee's or student's interactions with their patient and is responsible to ensure that the trainee or student makes an appropriate patient care decision.
- 5. Be proficient with patient assessment.
- 6. Inspect trainees or students for proper appearance.
- 7. Provides general supervision and guidance to trainees or students in the maintenance tasks relating to the station, equipment, and grounds.
- 8. Ensures compliance with all policies, Standard Operating Guidelines (SOGs), and union contract by trainees or students.
- 9. Completes reports on incidents, personnel, and activities as required by the Department Training Officer.
- 10. Recommends changes to Field Training Program and in-house training programs.
- 11. Develops and ensures delivery of Field Training Program and in-house training to department personnel maintaining stated mandated certification and licensing levels.
- 12. Reviews incident reports for content, accuracy, and completion as well as continuous quality improvement of services provided.
- 13. Assumes temporary responsibilities of the Ambulance Captain administering and supervising day-to-day ambulance service operations in their absence.
- 14. Perform other responsibilities as required by the Deputy EMS Chief.

KNOWLEDGE, SKILLS AND ABILITIES:

- 1. State of Wisconsin Paramedic Certification
- 2. Must obtain Critical Care Transport Paramedic Endorsement within 2 years.
- 3. At least two (2) years of experience in Emergency Medical Services at the Paramedic licensure level preferred.
- 4. AHA instruct in one or more categories: CPR, ACLS, and PALS are desirable.
- 5. Ability to establish and maintain effective working relations with the EMS personnel.
- 6. Thorough knowledge of ambulance department medical protocols, training, and the medical principles involved in emergency medical services.
- 7. Ability to express ideas clearly, concisely, orally and in writing to groups and individuals.
- 8. Technically proficient, patient, motivated, mature, and respectful.
- 9. Thorough knowledge of the use of medical equipment & tools and an ability to demonstrate their use to others.

EDUCATION AND EXPERIENCE REQUIRED:

- 1. High School graduate or equivalent.
- 2. Possession of Wisconsin Paramedic Licensure
- 3. Maintain or obtain Critical Care Transport Paramedic Endorsement within 2 years.
- 4. Possession of a valid driver's license.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS:

- 1. Frequently works outdoors with exposure to heat, and inclement weather.
- 2. Exposure to frequent patient pathogens requires the use of personal protective equipment such as gloves, mask, and goggles as dictated by the nature of call.
- 3. Lifts and carries patients and equipment. Lift 150 pounds with assistance.
- 4. Maintain a professional image and wear an approved department uniform.
- 5. Frequent twisting and bending.
- 6. Reaches above and below shoulder height.
- 7. Be able to stand for extended periods of time.
- 8. Pushes and pull patients and equipment frequently. Possibility of sitting for long periods of time during patient transport.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to maintain the highest level of professional appearance and actions reflecting skill and enthusiasm physically and mentally in all assignments and duties. Employees must provide the public a trust in the department by always being honest, fair, diligent, and courteous.

Item	24.

Signature of Employee	Date	
Signature of Employer	Date	

Мапааеогу Арреагапсе Глад									z			
Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
Tree Value				N330					N360			
Sort Order	10	20	30	40	50	09	70	80	06	100	110	120
WIBRS Offense Code												
Statute Key												
TUCKESSE Smitte	\$ 628	\$43d	\$250	155.50	250,00	929	05:39	439.	73450	750	750	533.50
Scheduled Fine	\$439.00	\$313.00	\$187.00	\$124.00	s439.80	\$439.00	\$124.00	\$313.00	0 0:005\$	\$187.00	\$187.00	\$376.00
Code Text	POSS MJ-AGE 17 & OVER/2ND OFNS	POSS MJ-AGE 17 & ABOVE/1ST OFNS	POSS MJ-AGE 12-16/2ND OFNS	POSS MJ-AGE 12-16/1ST OFFNS	POSS PARA-2ND OFNS/AGES 12-16	POSS PARA-2ND OFNS/AGES =>17	POSS PARA-1ST OFNS/AGES 12-16	POSS PARA-1ST OFNS/AGES => 17	HARASS POLICE ANIMAL \$500.00	HAZING	HARASSMENT	DISORDERLY CONDUCT- 3RD & ABOVE
Ordinance Number	9-961.41 (3g)(e)	9-961.41 (3g)(e)	9-961.41 (3g)(e)	9-961.41 (3g)(e)	9-961.573	9-961.573	9-961.573	9-961.573	9-951.095	9-948.51	9-947.13	9-947.01
Code Value	162O90000 9-961.41 1 (3g)(e)	162O90000 9-961.41 2 (3g)(e)	162O90000 9-961.41 3 (3g)(e)	162O90000 9-961.41 4 (3g)(e)	162O90000 5	162O90000 6	162O90000 7	162O90000 8	162O90000 9	162O90001 0	162O90001 1	162O90001 2

Mandatory Appearance Flag											
Location ID	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
Tree Value											
Sort Order	130	140	150	160	170	180	190	200	210	220	230
WIBRS Offense Code											
Statute Key											
SEB39OUT	439.	250	1010	3 73430	108.25	250.	250	174.40	04.47	174.40	108.25
Scheduled Fine	\$313.00	\$187.00	\$1010.00	\$510.00	\$92.50	\$187.00	\$187.00	\$136.60	\$136.60	\$136.60	\$92.50
Code Text	DISORDERLY CONDUCT- 2ND	DISORDERLY CONDUCT-	DC-ALCOHOL RELATED/PHYSICAL	DC-ALCOHOL RELATED	DC-1ST-JUVENILE	UNLAWFUL USE PHONE	UNLAWFUL USE OF COMPUTERIZED COMM SYSTEMS	TAMPER W/PUBLIC RECORD	IMPERSONATING PEACE OFFICER	FALSELY ASSUMING TO ACT AS PUBLIC OFCR/EMP	JUV-FALSE COMPLAINT OF POLICE MISCONDUCT
Ordinance Number	9-947.01	9-947.01	9-947.01	9-947.01	9-947.01	9-947.012	9-947.0125	9-946.72	9-946.70	9-946.69	9-946.66
Code Value	162090001	162O90001 4	162O90001 5	162O90001 6	162O90001 7	162O90001 8	162O90001 9	162O90002 0	162O90002 1	162O90002 9-946.69	162O90002 3

TOMAH POLICE DEPARTMENT

Wednesday, November 19, 2025

Page 2 of 46

Mandatory Appearance Flag												Page 3 of 46
Location ID	162	162	162	162	162	162	162	162	162	162	162	Page (
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	
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oulsV sorT												
Sort Order	240	250	260	270	280	290	300	310	320	330	340	
WIBRS Offense Code												MENT
Statute Key												DEPART
oamusS	734.50	250.	439	734.50	439	439	250	250	174.40	Œ	230	TOMAH POLICE DEPARTMENT
Scheduled Fine	\$510.00	\$187.00	\$313.00	\$510.00	\$313.00	\$313.00	\$187.00	\$187.00	\$136.60	\$187.00	\$187.00	
Code Text	FALSE COMPLAINT OF POLICE MISCONDUCT	ASSIST/PERMIT ESCAPE	ESCAPE	RESISTING AN OFFICER	OBSTRUCTING AN OFFICER-3RD & ABOVE	OBSTRUCTING AN OFFICER-2ND & SUBSEQUENT	OBSTRUCTING AN OFFICER-1ST OFNS	REFUSING TO AID OFFICER-2ND & SUBSEQUENT	REFUSING TO AID OFFICER-1ST OFNS	PERMIT PREMISES FOR USE OF COMM GAMBLING	COMMERCIAL GAMBLING	ır 19, 2025
Ordinance Number	9-946.66	9-946.44	9-946.42(1) ESCAPE	9-946.41	9-946.41	9-946.41	9-946.41	9-946.40	9-946.40	9-945.04	9-945.03	y, Novembe
Code Value	162O90002 4	162O90002 5	162O90002 6	162090002	162O90002 8	162O90002 9	162O90003 0	162O90003 9-946.40	162O90003 2	162O90003 3	162O90003 4	Wednesday, November 19, 2025

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Mandatory Appearance Flag					T							Page 4 of 46
Location ID	162	162	162	162	162	162	162	162	162	162	162	Page
Expiration Date									4/17/202 4 12:00:00 AM			
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	
Shorteut												
Tree Value									N540	N540		
Sort Order	350	360	370	380	390	400	410	420	430	440	450	
WIBRS Offense Code												MENT
Statute Key												DEPART
	R	250	230	250	250	250	439	136.60	678	439	108.25	TOMAH POLICE DEPARTMENT
Scheduled Fine	\$187.00	\$187.00	\$187.00	\$187.00	\$187.00	\$187.00	\$313.00	\$111.40	\$439.00	\$313.00	\$92.50	
Code Text	GAMBLING	KEEPING PLACE OF PROSTITUTION	PATRONIZING PROSTITUTE	MAKING LEWD/OBSCENE DRAWINGS	OBSCENE MATERIAL PERFORMANCE	PROSTITUTION	LEWD & LASCIVIOUS	THEFT LIBRARY MATERIALS	SHOPLIFTING-2ND & ABOVE	RETAIL THEFT	POSS/RCVG STOLEN PROPERTY-JUV	ır 19, 2025
Ordinance Number	9-945.02	9-944.34	9-944.31	9-944.23	9-944.21	9-944.20	9-944.20	9-943.61	9-943.50	9-943.50	9-943.34	y, Novembe
Code Value	162O90003 g	162O90003 s	162090003	162090003	162O90003 9	162O90004 0	162O90004 1	162O90004 2	162O90004 3	162O90004 4	162O90004 5	Wednesday, November 19, 2025

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U noits20A	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date				,								
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shorteut												
Tree Value												
Sort Order	460	470	480	490	200	510	520	530	540	550	260	570
WIBRS Offense Code												
Statute Key												
	439	439	250	439	174.40	250	250	108.25	174.40	230	174.40	174.40
Scheduled Fine	\$313.00	\$313.00	\$187.00	\$313.00	\$136.60	\$187.00	\$187.00	\$92.50	\$136.60	\$187.00	\$136.60	\$136.60
Code Text	ISSUE WORTHLESS CHECKS	OMVWOC	USE OF CHEATING TOKENS	THEFT BY FRAUD-OTHER	THEFT BY FRAUD HOTEL/TAXI/RESTAURA NT	THEFT(LESS THAN \$500.00)	TRESPASS-CRIM TRESPASS TO DWELLING	CRIM TRES TO DWELLING-JUVENILE	TRESPASS TO LAND	ENTRY TO LOCKED COIN BOX	CRIMINAL DAMAGE TO RR	CRIM DAMAGE TO PROPERTY LESS \$4000
Ordinance Number	9-943.24	9-943.232	9-943.22	9-943.21	9-943.21	9-943.20	9-943.14	9-943.14	9-943.13	9-943.125	9-943.07	9-943.011
Code Value	162090004	162090004	162090004	162090004	162090005	162O90005 1	162O90005 2	162O90005 3	162O90005 4	162O90005 5	162O90005 6	162O90005 7

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U notiteou	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shorteut											
Tree Value											
Sort Order	580	590	009	610	620	630	640	650	099	670	089
WIBRS Offense Code											
Statute Key											
S. The second se	108.25	628	439	230	250	250	250	250	108.25	734.50	250.
Scheduled Fine	\$92.50	\$439.00	\$313.00	\$187.00	\$187.00	\$187.00	\$187.00	\$187.00	\$92.50	\$510.00	\$187.00
Code Text	CDTP LESS THAN \$4,000- JUVENILE	ABUSE OF HAZARDOUS SUBSTANCE/2ND & SUBSEQUENT	ABUSE OF HAZARDOUS SUBSTANCE	POSSESS SWITCHBLADE KNIFE	END SAFETY/USE DANGEROUS WEAPON	FALSE ALARMS/FIRE	INTERFERE W/FIRE FIGHTING/FAIL TO ASSIST	NEGLIGENT USE OF BURNING MATERIAL	9-940.19(1) BATTERY-JUVENILE	9-940.19(1) BATTERY	PARTY TO A CRIME
Ordinance Number	9-943.011	9-941.316	9-941.316	9-941.24	9-941.20(1)	9-941.13	9-941.12 (2),(3)	9-941.10			9-939.05
Code Value	162090005	162090005	162O90006 0	162O90006 1	162O90006 2	162O90006 3	162O90006 9-941.12 4 (2),(3)	162O90006 5	162O90006 6	162O90006 7	162O90006 8

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OI notsession	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut								*			
Tree Value											
Sort Order	069	700	710	720	730	740	750	160	770	780	790
WIBRS Offense Code											
Statute Key											
Anims	250	439	117.70	117.70	108.25	230	174.40	250	057	250	1006
Scheduled Fine	\$187.00	\$313.00	\$98.80	898.80	\$92.50	\$187.00	\$136.60	\$187.00	\$187.00	\$187.00	\$691.00
Code Text	ENTRY TO LOCKED SEHICLE	9-450.11(7) OBTAINED FRAUDULENTLY	WATERSKIING LAKE TOMAH	WASTE & REFUSE IN WATERS	TOBACCO UNDERAGE POSSESSION	CAUSING FIRE BY SMOKING	ILLEGAL STORAGE-JUNK VEHICLES-1ST OFNS	CRIMES AGAINST ANIMALS-2ND & SUBSEQUENT	CRIMES AGAINST ANIMALS-1ST OFNS	ILLEGAL STORAGE-JUNK VEHICLES-2ND & SUB	162O90007 9-125.07(4) UA POSS/CONSUMPTION- 9 (b) 4TH/AGES 17-20
Ordinance Number	9-932.11	9-450.11(7)	69.08-6	9-29.601(2)	28-213(2)	9-254.76	9-175.25	9-173.10	9-173.10	9-172.25	9-125.07(4) (b)
Code Value	162090006	162O90007 0	162O90007 1	162O90007 2	162O90007 3	162O90007 4	162O90007 5	162O90007 6	162O90007 7	162O90007 8	162O90007 9

Wednesday, November 19, 2025

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OI notation	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
Tree Value												
Sort Order	800	810	820	830	840	850	860	870	088	068	006	910
WIBRS Offense Code												
Statute Key												
20 20 10 10 10 10 10 10 10 10 10 10 10 10 10	628	3001	439	250	250	155.5D	of the local designation of the local designat	1006	628	533.50	1006	628
Scheduled Fine	\$439.00	\$691.00	\$313.00	\$187.00	\$187.00	\$124.00	\$1006.00	\$691.00	\$439.00	\$376.00	\$691.00	\$439.00
Code Text	UA POSS/CONSUMPTION- 93RD/AGES 17-20	162O90008 9-125.07(4) UA POSS/CONSUMPTION- (b) 3RD/AGES 12-16	162O90008 9-125.07(4) UA POSS/CONSUMPTION- 2 (b) 2ND/AGES 17-20	UA POSS/CONSUMPTION- 2ND/AGES 12-16	UA POSS/CONSUMPTION- 1ST/AGES 17-20	162O90008 9-125.07(4) UA POSS/CONSUMPTION- 5 (b) 1ST/AGES 12-16	162090008 9-125.07(4) UA PROCURING/ATT 6 (a) PROCURE-4TH & ABOVE	UA PROCURING/ATT PROCURE-3RD	162O90008 9-125.07(4) UA PROCURING/ATT 8 (a) PROCURE-2ND	162O90008 9-125.07(4) UA PROCURING/ATT 9 (a) PROCURE-1ST	UA MISREP TO ASK/RCV ALCOHOL-3RD & ABOVE	162O90009 9-125.07(4) UA MISREP TO ASK/RCV 1 (a)4 ALCOHOL-2ND
Ordinance Number	9-125.07(4) (b)	9-125.07(4) (b)	9-125.07(4) (b)	162O90008 9-125.07(4) 3 (b)	162O90008 9-125.07(4) 4 (b)	9-125.07(4) (b)	9-125.07(4) (a)	162O90008 9-125.07(4) 7 (a)	9-125.07(4) (a)	9-125.07(4) (a)	9-125.07(4) (a)4	9-125.07(4) (a)4
Code Value	162O90008 9-125.07(4) 0 (b)	162O90008 1	162O90008 2	162O90008 3	162O90008 4	162O90008 5	162O90008 6	162O90008 7	162O90008 8	162O90008 9	162O90009 0	162O90009 1

TOMAH POLICE DEPARTMENT

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Mandatory Appearance Flag										
U notation	162	162	162	162	162	162	162	162	162	162
Expiration Date										
Start Date										
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut										
Tree Value										
Sort Order	920	930	940	950	096	970	086	066	1000	1010
WIBRS Offense Code										
Statute Key										
o tamis ?	533.50	1006	628	533.50	879	250	439	100%	628	533.50
Scheduled Fine	\$376.00	\$691.00	\$439.00	\$376.00	\$439.00	\$187.00	\$313.00	\$691.00	\$439.00	\$376.00
Code Text	162O90009 9-125.07(4) UA MISREP TO ASK/RCV 2 (a)4 ALCOHOL-1ST	UA ON PREMISE W/O GUARDIAN-3RD & ABOVE	UA ON PREMISE W/O GUARDIAN-2ND	162O90009 9-125.07(4) UA ON PREMISE W/O 5 (a)3 GUARDIAN-1ST	SERV/SELL/DISBURSE ALCOHOL INTOX PERSON-3RD	SERV/SELL/DISBURSE ALCOHOL INTOX PERSON-1ST	SERV/SELL/DISBURSE ALCOHOL INOTX PERSON-2ND	162O90009 [9-125.07(1) ADULT SELLING/FURN 9 (a) ALCOHOL-3RD+ 1 YR	ADULT SELLING/FURN ALCOHOL-2ND IN 1 YR	162090010 9-125.07(1) ADULT SELLING/FURN 1 (a) ALCOHOL-1ST
Ordinance Number	9-125.07(4) (a)4	162O90009 9-125.07(4)	162O90009 9-125.07(4) 4 (a)3	9-125.07(4) (a)3	162O90009 9-125.07(2) 6 (a)1	162O90009 9-125.07(2) 7 (a)1	162O90009 9-125.07(2) 8 (a)1	9-125.07(1) (a)	162O90010 9-125.07(1) 0 (a)	(a)
Code Value	162O90009 2	162O90009 3	162O90009 4	162O90009 5	162O90009 6	162O90009 7	162O90009 8	162O90009 9	162O90010 0	162O90010 1

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Unocation ID	162	162	162	162	162	162	162	162	162	162	162	Page 1
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	
Shortcut												
oulsV sorT												
Sort Order	1020	1030	1040	1050	1060	1070	1080	1090	1100	1110	1120	
WIBRS Offense Code												MENT
Statute Key												NEPART
The Charles and the Charles an	100e	628	533.50	250	350	734.50	250	330	250	250	136.60	TOMAH POLICE DEPARTMENT
Scheduled Fine	\$691.00	\$4350 36364	\$376.00	\$187.00	\$187.00	\$510.00	\$187.00	\$187.00	\$187.00	\$187.00	\$111.40	
Code Text	BAR OWNER RESP/UA ON PREMISES-3RD	BAR OWNER RESP/UA ON PREMISES-2ND	BAR OWNER RESP/UA ON PREMISES-1ST	ANIMALS-UNLAWFUL PUBLIC SALE	ANIMALS-HARASSMENT OF SERVICE DOGS	ANIMALS-HARASSMENT OF POLICE/FIRE ANIMALS	ANIMALS-SHOOTING AT CAGED/STAKED ANIMALS	ANIMALS-INSTIGATING FIGHTS BTWN ANIMALS	ANIMALS-USE OF POISONOUS/CONTROLLE D SUB	ANIMALS-LEADING FROM MOTOR VEHICLE	PIGEONS-PROHIBITED	ır 19. 2025
Ordinance Number	9-125.07(3)	9-125.07(3)	9-125.07(3)	8-70	69-8	89-8	29-8	99-8	8-65	8-64	8-63	Wednesday, November 19, 2025
Code Value	162090010	162090010	162O90010 4	162O90010 5	162O90010 6	162090010	162O90010 8	162O90010 9	162O90011 0	162O90011 1	162O90011 2	Wednesday

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Ul noissool	162	162	162	162	162	162	162	162	162	162	162
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Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
Tree Value											
Sort Order	1130	1140	1150	1160	1170	1180	1190	1200	1210	1220	1230
WIBRS Offense Code											
Statute Key											
	117.70	117.90	250	117.70	117.70	117.70	117.70	250	117.70	117.70	250.00
Scheduled Fine	898.80	\$98.80	\$187.00	\$98.80	\$98.80	\$98.80	898.80	\$187.00	898.80	\$98.80	\$187.00
Code Text	ANIMALS IN FOOD ESTABLISHMENTS	ANIMALS-SANITARY REQUIREMENTS	ANIMALS- NEGLECTED/ABANDONE ! D/INJURED	ANIMALS-VACCINATION REQUIRED	DOG COLLAR	DOG LICENSE	DOGS NUMBER OWNED	ANIMALS-SPRING POLE USE/TRAINING	DOG URINATE/DEFECATE ON OTHERS PROPERTY	ANIMALS-DESTRUCTION OF PROPERTY	ANIMALS- ATTACKS/KILLS/WOUND S DOMESTIC ANIMAL
Ordinance Number	09-8	8-57(4)	95-8	8-23	8-124	8-122	8-119	8-118(9)	8-118(8)	8-118(7)	8-118(5)
Code Value	162090011 3	162090011 4	162O90011 5	162O90011 6	162O90011 7	162O90011 8	162O90011 9	162O90012 0	162O90012 1	162O90012 2	162O90012 8-118(5)

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U notation ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date	v											
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shorteut												
Tree Value												
Sort Order	1240	1250	1260	1270	1280	1300	1310	1320	1330	1340	1350	1360
WIBRS Offense Code												
Statute Key												
	155.90	117.70	Wi	117.70	17×140	117.70	250	250	117.90	117.70	117.70	OL LII
Scheduled Fine	\$124.00	\$98.80	873.60	\$98.80	\$136.60	\$98.80	\$187.00	\$187.00	\$98.80	898.80	898.80	898.80
Code Text	BARKING DOGS-3RD & ABOVE	BARKING DOGS-2ND OFNS	BARKING BOGS-1ST OFNS-	BARKING DOGS	DOGS & CATS AT LARGE -2ND OFNS/1 YR	DOGS & CATS AT LARGE- 1ST OFNS	DOGS & CATS AT LARGE- 3RD OFNS/1 YR	ANIMALS-ASSAULTS OF PERSONS	DOGS-HABITUAL PURSUIT OF VEHICLES	TRAFFIC-WRONG WAY ONE WAY STREET	BILLIARD & OTHER TABLES-LICENSING	MECHANICAL AMISEMENT DEVICE
Tedinance Number	8-118(4)	8-118(4)	8-118(4)	8-118(4)	8-118(3)	8-118(3)	8-118(3)	8-118(2)	8-118(1)	7.05	21-9	85-9
Code Value	162O90012 4	162O90012 5	162O90012 6	162O90012 7	162O90012 8	162O90012 9	162O90013 0	162O90013 1	162O90013 2	162O90013 3	162O90013 4	162090013

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Location ID	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
Tree Value			N410								
Sort Order	1370	1380	1390	1400	1410	1420	1430	1440	1450	1460	1470
WIBRS Offense Code											
Statute Key											
3	01.711	117.70	01.71	117.70	01.17	117.70	117.70	155.50	.108.25	01.71	109.25
Scheduled Fine	898.80	\$98.80	\$98.80	\$98.80	\$98.80	898.80	\$98.80	\$124.00	\$92.50	898.80	\$92.50
Code Text	DANCE HALLS & DANCES-LICENSING	ZONING CODE	PARKING VEHICLE IN FRONT YARD - 1ST OFFENSE	TAXICABS	CONTROL OF WEEDS/GRASSES	UNAUTHORIZED USE OF WATER VALVE-WATER	COMPULSARY CONNECTION TO WATER & SEWER	TRAFFIC-ABANDONED VEHICLE	IN-LINE SKATES RDWY- UNDER 16-1ST OFNS	ENS	IN-LINE SKATES ON RDWY-OVER 16-1ST OFFS
Ordinance Number	6-19	52-278	52-206	50-21	48-63	46-29	46-1	44-285	44-27	44-27	44-27
Code Value	162O90013 6	162O90013 7	162O90013 8	162O90013 9	162O90014 0	162O90014 1	162O90014 2	162O90014 3	162O90014 4	162O90014 5	162O90014 6

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Ul noissoo.	162	162	162	162	162	162	162	162	162	162	162	162	Page 1
Expiration Date													
Start Date													
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	
Shortcut													
Tree Value													
Sort Order	1480	1490	1500	1510	1520	1530	1540	1550	1560	1570	1580	1590	,
WIBRS Offense Code													FMFNT
Statute Key													DEPAR
annes C	119.70	47.40	01.TI	01.711	439	250	174.40	439	174.40	250	174.40	108.25	TOMAH POLICE DEPARTMENT
Scheduled Fine	898.80	08-86\$	\$98.80	898.80	\$313.00	\$187.00	\$136.60	\$313.00	\$136.60	\$187.00	\$136.60	\$92.50	
Code Text	SCHOOL BUS WARNING LIGHTS	HORSES	HORSE RIDING RESTRICTED	TRAFFIC-OPERATION MV @ AIRPORT	TRAIN-GATE/SIGNAL OPER VIOL-3RD & ABOVE	TRAIN-GATE/SIGNAL OPER VIOL-2ND VIOL	TRAIN-GATE/SIGNAL OPER VIOL	TRAIN-STREETS OBST BY TRAIN-3RD & ABOVE	TRAIN-STREETS OBSTRUCTED BY TRAIN	TRAIN-STREETS OBST BY TRAIN-2ND VIOL	TRAFFIC-EXHIB OF POWER & SPEED	PEDESTRIAN- PROHIBITED CROSSING	ar 19 2025
Ordinance Number	44-26	44-25	44-25	44-24	44-23(c)	44-23(c)	44-23(c)	44-23(b	44-23(b)	44-23(b)	44-22	44-229	Wednesday, November 19, 2025
Code Value	162090014	162090014	162090014	162090015	162O90015 1	162O90015 2	162O90015 3	162O90015 4	162O90015 5	162O90015 6	162O90015 7	162O90015 8	Wodneday



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Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date					500 X	,						
Start Date									- 1			
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
Jule Value												
Sort Order	1600	1610	1620	1630	1640	1650	1660	1670	1680	1690	1700	1710
WIBRS Offense Code												
Statute Key												
	108.25	108.25	17.70	08.80	98.80	98.80	98.80	BA. 35	117.70	1006	250	156.50
Scheduled Fine	\$92.50	\$92.50	\$98.80	\$86.20	\$86.20	\$86.20	\$86.20	\$79.90	\$98.80	\$691.00	\$187.00	\$124.00
Code Text	JAY WALKING	PEDESTRIAN-FLR TO OBEY TRAFFIC SIGNAL	TRAFFIC-WEIGHT & ROUTE LIMITS	BICYCLE EQUIPMENT- PARENTAL RESP	BICYCLE EQUIPMENT VIOL-2ND IN 1 YR	BICYCLE GENERAL REGULATION VIOL	BIKING/BLADING/BOAR DING ON SIDEWALK	BICYCLE REGISTRATION VIOL-2ND IN 1 YR	SNOWMOBILE-GENERAL REG & AUTH ROUTE	UA CONSUME/POSS ALCL SCHL PRMS-3RD	UA CONSUME/POSS ALCL SCHL PRMS-2ND	UA CONSUME/POSS ALCL SCHL PRMS-1ST
Ordinance Number	44-228	44-227	44-21	44-209	44-208	44-207	44-207(B)	44-203	44-153	42-125.09 (2)(a)	42-125.09 (2)(a)	162O90017 42-125.09 0 (2)(a)
Code Value	162090015	162O90016 0	162O90016 1	162090016	162O90016 3	162O90016 4	162O90016 5	162O90016 6	162O90016 7	162O90016 42-125.09 8 (2)(a)	162O90016 42-125.09 9 (2)(a)	162O90017 0

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Location ID	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
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oulsV oorT											
Sort Order	1720	1730	1740	1750	1760	1770	1780	1790	1800	1810	1820
WIBRS Offense Code										*	
Statute Key											
OPPOSE.	439	0001	679	9001	439	628	250	250	533.50	1000	879
Scheduled Fine	\$313.00	17-20 \$691.00	17-20 \$439.00	\$691.00	\$313.00	429	\$187.00	\$187.00	\$376.00	\$691.00	\$439.00
Code Text	UA-ADULT CONSUME/POSS ALCL SCHL PRMS	ADULT PROVIDING FALSE ID-4TH/AGES 17-20	ADULT PROVIDING FALSE ID-3RD/AGES 17-20	ADULT PROVIDING FALSE ID-3RD/AGES 12-16	ADULT PROVIDING FALSE ID-2ND/AGES 17- 20	ADULT PROVIDING FALSE ID-2ND/AGES 12- 16	ADULT PROVIDING FALSE ID-1ST/AGES 17-20	ADULT PROVIDING FALSE ID-1ST/AGES 12-16	VIOLATION OF CLOSING HOURS	ORDERLY PREMISE/3RD OFNS 1 YR	ORDERLY PREMISE/2ND OFNS 1 YR
Ordinance Number	42-125.09 (2)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	42-125.08 (3)(a)	4-161	4-160(6)	4-160(6)
Code Value	162O90017 42-125.09 1 (2)(a)	162O90017 42-125.08 2 (3)(a)	162O90017 42-125.08 3 (3)(a)	162O90017 42-125.08 4 (3)(a)	162090017	162O90017 6	162O90017 42-125.08 7 (3)(a)	162O90017 42-125.08 8 (3)(a)	162O90017 9	162O90018 0	162O90018 1

Mandatory Appearance Flag									-		
Location ID	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
9ulaV 99TT											
Sort Order	1830	1840	1850	1860	1870	1880	1890	1900	1910	1920	1930
WIBRS Offense Code											
Statute Key											
	533.50	1006	1001	250	900	879	439	250	OF. TI	108.25	89.35
Scheduled Fine	\$376.00	\$691.00	\$691.00	\$187.00	\$691.00	\$439.00	\$313.00	\$187.00	898.80	\$92.50	\$79.90
Code Text	ORDERLY PREMISE/1ST 9	ACTING AS BARTENDER	LICENSED BARTENDER NOT ON PREMISES	OPEN INTOXICANTS IN STREET	OFF SALE	UNLAWFUL NOISE AT CABARET/3RD OFNS IN 1 YR	UNLAWFUL NOISE AT CABARET/2ND OFNS IN 1 YR	UNLAWFUL NOISE AT CABARET/1ST OFNS	SIDEWALKS-ICE & SNOW -3RD & ABOVE	SIDEWALKS-ICE & SNOW -2ND VIOL	SIDEWALKS-ICE & SNOW
Ordinance Number	4-160(6)	4-160(5)	4-160(4)	4-160(10)	4-160(10)	4-137(1)	4-137(1)	4-137(1)	38-30(a)	38-30(a)	38-30(a)
Code Value	162090018	162090018	162090018	162090018	162O90018 6	162090018	162O90018 8	162O90018 9	162O90019 0	162O90019 1	162O90019 2

Мапдабогу Арреагапсе Иад		T									
U noits201	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
Tree Value											
Sort Order	1940	1950	1960	1970	1980	1990	2000	2010	2020	2030	2040
WIBRS Offense Code											
Statute Key											
2	117.70	01.71	17.70	117.70	117.70	11770	117.70	155.50	98.80	117.70	01.711
Scheduled Fine	\$98.80	\$98.80	\$98.80	\$98.80	\$98.80	\$98.80	898.80	\$124.00	\$86.20	\$98.80	\$98.80
Code Text	RECYCLING- MANDATORY	GARBAGE OUT BEFORE PERMITTED TIME	GARBAGE CONTAINERS	GARBAGE AMOUNT	GARBAGE DISPOSAL RESTRICTIONS	GARBAGE ILLEGAL DUMPING	GARBAGE COLLECTION BY OTHERS	TRAFFIC-ILLEGAL OPER SNOWMOBILE ON HWY	TRAFFIC-EQUIPMENT VIOL BICYCLE	TRAFFIC-MC UNLAWFUL RIDING/< 2 PPL	TRAFFIC-DEFECTIVE MUFFLER/HNDLBARS MC
Ordinance Number	36-77	36-33	36-32	36-27	36-26	36-25(1-4)	36-24	350.02	347.489	347.487	162O90020 347.486(3)
Code Value	162090019	162O90019 4	162O90019 5	162O90019 6	162O90019 7	162O90019 8	162O90019 9	162O90020 0	162O90020 1	162O90020 2	162O90020 3

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Мапdаtory Арреагапсе Flag											
Location ID	162	162	162	162	162	162	162	162	162	162	162
Expiration Date											
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Sportcut											
oulkV sorT											
Sort Order	4040	4050	4060	4070	4080	4090	4100	4110	4120	4130	4140
WIBRS Offense Code											
Statute Key											
	250	250	117.70	117.70	11.70	98.80	98.80	117.70	117.70	01.711	1/7.70
Scheduled Fine	\$187.00	\$187.00	\$98.80	\$98.80	\$98.80	\$86.20	\$86.20	\$98.80	\$98.80	\$98.80	898.80
Code Text	PARKS-LITTERING PROHIBITED	DC- PARKS,PLAYGROUNDS, SWIMMING POOLS	CLOSING OF PARKS	CLOSING OF REC PARK	INTOXICANTS IN PARK	FENCES, RAILINGS & BENCHES IN PARKS	GAMES OR SPORTS RESTRICTED IN PARKS	DISTRIBUTING/POSTING CIRCULAR IN PARKS	VENDORS RESTRICTED IN PARKS	PUBLIC MTGS/ASSEMBLIES IN PARKS	TRESPASSING IN PARK
Ordinance Number	30-37	30-36	30-34	30-33	30-32(a-c)	30-31	30-30	30-29	30-28	30-27	30-26
Code Value	162O90040	162090040	162O90040 5	162O90040 6	162O90040 7	162O90040 8	162O90040 9	162O90041 0	162O90041 1	162090041	162O90041 3

Мапдатогу Арреагапсе Flag												
Clocation ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date										4		
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
Tree Value												
Sort Order	4150	4160	4170	4180	4190	4200	4210	4220	4230	4240	4250	4260
WIBRS Offense Code												
Statute Key												
	117.70	250	117.70	117.70	117.70	117.70	117.70	01.711	330	108.25	01.711	108.25
Scheduled Fine	\$98.80	\$187.00	898.80	\$98.80	\$98.80	898.80	\$98.80	\$98.80	\$187.00	\$92.50	\$98.80	\$92.50
Code Text	SWIMMING IN PARK	USE OF WEAPONS IN PARK	FIRE IN PARKS	DESTRUCTION OF CITY PROPERTY IN A PARK	ANIMALS IN PARKS	TRAFFIC-PARKING IN PARK	HOURS OF OPERATION- RECREATION TRAIL	SLINGSHOTS, BOW & ARROW	CARRYING DANGEROUS WEAPON	CARRYING DANG WEAPON-JUVENILE	HUNTING RESTRICTIONS -AIRPORT	DISCHARGING FIREWORKS-JUVENILE
Ordinance Number	30-25	30-24	30-23	30-22	30-21(a-c)	30-20	30-141	28-83	28-82	28-82	28-81	28-80
Code Value	162O90041 4	162O90041 5	162O90041 6	162090041 7	162O90041 8	162O90041 9	162O90042 0	162O90042 1	162O90042 2	162O90042 3	162O90042 4	162O90042 5

Mandatory Appearance Flag												162
OI notiesoo.	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date										-	-	
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shorteut												
Tree Value												
Sort Order	4270	4280	4290	4300	4310	4320	4330	4340	4350	4360	4370	4380
WIBRS Offense Code												
Statute Key												
	250	117.70	108.25	250	108.25	136.60	08.86	117.70	108.25	01.71	98.80	98.80
Scheduled Fine	\$187.00	\$98.80	\$92.50	\$187.00	\$92.50	\$111.40	\$86.20	\$98.80	\$92.50	\$98.80	\$86.20	\$86.20
Code Text	DISCHARGING FIREARMS	HUNTING RESTRICTIONS/LAKE TOMAH	INHALING TOXIC VAPORS(AGE 12-16)-JUV	INHALING TOXIC VAPOR- OVER 16	DEFACING LIBRARY MATERIAL-JUVENILE	DEFACING LIBRARY MATERIAL	POSTING BILLS	ILLEGAL POSTING OF SIGNS	LITTERING-JUVENILE	LITTERING	STATE OPEN HOUSE LAW 886.20	INTERFERENCE W/RADIO-TV RECEPTION
Ordinance Number	28-80	28-53(a)	28-51	28-51	28-50	28-50	28-49	28-49	28-48	28-48	28-47	28-46
Code Value	162090042	162090042	162090042	162O90042 9	162O90043 0	162O90043 1	162O90043 2	162O90043 3	162O90043 4	162O90043 5	162O90043 6	162O90043 7

Mandatory Appearanc Flag												162
Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
Tree Value												
Sort Order	4390	4400	4410	4420	4430	4440	4450	4460	4470	4480	4490	4500
WIBRS Offense Code												
Statute Key												
	117.70	17.70	136.60	136.60	117.70	07.711	01.711	98.80	CE .	bet by Judge	108.25	01.71
Scheduled Fine	898.80	\$98.80	\$111.40	\$111.40	\$98.80	898.80	898.80	\$86.20	\$187.00	\$0.00	05.00.00s	\$98.80
Code Text	UNLAWFUL AMPLIFYING SOUND	CROSS POLICE/FIRE LINE	ABANDONMENT- ENCLOSED APPLIANCE	LOITERING- SCHL/PUBLIC BLDG	LOITERING ST/SIDEWALK	LOITERING-POSTED	LOITERING AFTER BEING ASKED TO MOVE	CURFEW VIOLATION- JUVENILE	PARENTAL RESPONSIBILITY	TRUANCY-HABITUAL	TRUANCY	VIOL-REGULATION OUTDOOR SOLID FUEL HTG
Ordinance Number	28-45	28-44	28-43	28-42(b)	28-42(a)	28-42(4)	28-42(3)	28-189	28-156	28-135(b)	28-135(a)	24-58(f)
Code Value	162O90043 2	162090043	162090044	162O90044	162090044	162090044	162O90044 4	162O90044 5	162O90044 6	162O90044 7	162O90044 8	162O90044 24-58(f)

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Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
enlaV eeyT												
Sort Order	4510	4520	4530	4540	4550	4560	4570	4580	4590	4600	4610	4620
WIBRS Offense Code												
Statute Key												
	01.71	117.70					117.70	· ·	117.70	01-711	98.80	580.75
Scheduled Fine	\$98.80	\$98.80	\$376.00	\$453.00	\$98.80	\$124.00	\$98.80	\$124.00	\$98.80	\$98.80	\$86.20	\$407.50
Code Text	ABATEMENT OF HEALTH NUISANCES	SMOKING PROB/MUNI BLDG OR MV	ATV-OPER W/PROB BAC	ATV-OPER WHILE INTOXICATED	ATV-OPER W/IN 150 FT OF DWELLING	ATV-OPER W/O VALID REGISTRATION	WASTE IN REFUSE IN WATERS	ATV-OPER ON HIGHWAY	FLOODPLAIN ZONING CODES	SHORELAND	FIRE-BURNING W/O PERMIT/PERMIT VIOL	FIREWORKS-SALE
Ordinance Number	24-4	24-27	23.33.4CA 2	23.33.4ca1	23.33(3G)	23.33(2A)	23.23(3)	23.22(4A)	22-22	22-149	20-266(c)	20-180
Code Value	162O90045	162090045	162O90045 23.33.4CA 2	162O90045 3	162O90045 4	162O90045 5	162O90045 6	162090045	162O90045 8	162O90045 9	162O90046 0	162O90046 1

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Wednesday, November 19, 2025

Mandatory Appearance				_=						-		
Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date					-	_						
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut												
oulaV souT												
Sort Order	4630	4640	4650	4660	4670	4680	4690	4700	4710	4720	4730	4740
WIBRS Offense Code												
Statute Key												
	174.40	01.71	250.00	734.50	533.50	17.70	117.70	M7710	01.711	057	174.40	117.70
Scheduled Fine	\$136.60	\$98.80	\$187.00	\$510.00	\$376.00	898.80	\$98.80	\$98.80	\$98.80	\$187.00	\$136.60	\$98.80
Code Text	DISCHARGE OF FIREWORKS	DUTCH ELM DISEASE	JUNK & JUNK VEHICLES- 1ST OFNS	JUNK & JUNK VEHICLES -	JUNK & JUNK VEHICLES - 2ND/1 YR	ABATEMENT OF PUBLIC NUISANCE	UNNECESSARY NOISE AND/OR VIBRATION	TREES ON BOULEVARD	STAGNANT WATER- HEALTH RISK	DOGS & CATS AT LARGE- 3RD & ABOVE	DOGS & CATS AT LARGE -2ND OFNS	DOGS & CATS AT LARGE- 1ST OFNS
Ordinance Number	20-180	18-91	18-52	18-52	18-52	18-24	18-22(9)	18-22(4)	18-20(7)	8-118(3)	8-118(3)	8-118(3)
Code Value	162090046	162090046	162O90046 4	162O90046 5	162O90046 6	162O90046 7	162O90046 8	162O90046 9	162O90047 0	162O90047 1	162O90047 2	162O90047 3

Mandatory Appearance Flag												Page 43 of 46
Location ID	162	162	162	162	162	162	162	162	162	162	162	Page 4
Expiration Date												
Start Date												
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	
Shortcut												
Tree Value												
Sort Order	4750	4760	4770	4780	4790	4800	4810	4820	4830	4840	4850	,
WIBRS Offense Code												LNAM
Statute Key												DEDAP
Statute	174.40	(55.50	01.71	79.90	250	250	250	136.60	350	0EC	250	TOWAH POLICE DEPARTMENT
Scheduled Fine	\$136.60	\$124.00	\$98.80	\$73.60	\$187.00	\$187.00	\$187.00	\$111.40	\$187.00	\$187.00	\$187.00	
Code Text	NUISANCES AFFECTING PEACE & SAFETY	ANIMAL OR FOWL NOISE DISTURBANCE-3RD & SUB	ANIMAL OR FOWL NOISE DISTURBANCE-2ND OFNS	ANIMAL OR FOWL NOISE DISTURBANCE-1ST OFNS	PUBLIC NUISANCE- URINATING IN PUBLIC	NUISANCES AFFECTIING MORALS & DECENCY	NUISANCES GENERAL	TRAFFIC- PLACE/POSS/TRAN UNCASED FIREARM	CONTEMPT OF COURT- MISCONDUCT	CONTEMPT OF COURT- FLR TO APPEAR	CONTEMPT OF COURT- DISOBEDIENCE	r 10 2025
Ordinance Number	18.22	18.22(10)	18.22(10)	18.22(10)	18.21	18.21	18.20	167.31(2B)	14-24(3)	14-24(2)	14-24(1)	, November
Code Value	162090047	162090047	162O90047 6	162O90047 7	162O90047 8	162O90047 9	162O90048 0	162O90048 1	162O90048 2	162O90048 3	162O90048 4	Wednesday November 19 2025

Mandatory Appearance Flag	z	z	z	≻	z	Z	Z					
Location ID	162	162	162	162	162	162	162	162	162	162	162	162
Expiration Date												
Start Date								41				
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shorteut												
Tree Value	N360	N360	N360	N360	N360	N390	N390	N410	N410	N360	N360	N360
Sort Order												
WIBRS Offense Code												
Statute Key		N201011	N201021		N200370							
Stanta?	250	101.123(2)(a)8g	101.123(2m)(a)	250	23,23(4)(4) ,	829	628	320	439	250	155.50	US 391
Scheduled Fine	\$187.00	\$187.00	\$187.00	\$187.00	\$98.80	\$439.00	\$439.00	\$187.00	\$313.00	\$187.00	\$124.00	\$124.00
Code Text	Storage of Vehicles Restricted	Prohibited Smoking	Prohibited Smoking-Owner Responsibility	SALE OF NICOTINE PRODUCTS TO UA PERSONS	OPERATING ATV ON ROADWAY	ALCOHOL GENERAL LICENSING REQ	PROHIBITED LICENSE USE BY ANOTHER	PARKING IN FRONT YARD - 2ND OFFENSE	PARKING IN FRONT YARD - 3RD OFFENSE	ANIMALS - FAILURE TO QUARANTINE	DECAYED/JUNK MATERIALS	FECAL MATTER ACCUMULATION
Ordinance Number	18-54	101.123(2) (a)8g	101.123 (2m)(a)	28-214	44-180	4-2-125.04 (1)	4-2-125.32 (2M)(A)	52-206	52-206	8-120	18-20(3)	18-20(4)
Code Value	162090048	162O90048 6	162O90048 101.123 7 (2m)(a)	162O90048 8	162O90048 9	162O90049 4-2-125.04 0 (1)	162O90049 4-2-125.32 1 (2M)(A)	162O90049 2	162O90049 3	162O90049 4	162O90049 5	162O90049 6

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Location ID Mandatory Appearance	162	162	162	162	162	162	162	162	162	162	162
Expiration Date			11								
Start Date											
Statute Section	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC	NTC
Shortcut											
Tree Value	N360	N360	N360	N360	N300	N300	N300	N300	N300	N300	N540
Sort Order											
WIBRS Offense Code											
Statute Key											
Samuel Committee	156.50	734.50	108.25	1001	250	250	156.50	(55.30)	155.50	155.50	313
Scheduled Fine	\$124.00	\$510.00	100 September 1	\$691.00	\$187.00	\$187.00	\$124.00	\$124.00	\$124.00	\$124.00	\$250.00
Code Text	ANIMAL FECAL MATTER IN PUBLIC PLACE	POSSESSION FACSIMILE FIREARM	POSSESSION OF VAPE PRODUCTS <18	SALE OF VAPING PRODUCTS TO PERSON <18	ATV/UTV OPERATING WHILE ROUTE CLOSED	ATV/UTV SPEED VIOLATIONS	ATV/UTV OERATOR <16	ATV/UTV NO VALID DL	ATV/UTV OPEN INTOXICANTS	ATV/UTV NO INSURANCE/PROOF OF INS	NO VALID DL-2ND (MUNI COURT)
Ordinance Number	18-20(5)		28-213(2)	28-214	44-181(a)	44-181(B)	44-181(C)	44-181(D)	44-181(E)	44-181(F)	343.05(3) (a)
Code Value	162O90049 7	162O90049 9-941.2965 8 (1)	162O90049 9	162O90050 0	162O90050 1	162O90050 2	162O90050 3	162O90050 4	162O90050 5	162O90050 6	162O90050 343.05(3) 7 (a)

Wednesday, November 19, 2025

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TOMAH POLICE DEPARTMENT

Wednesday, November 19, 2025

Mandatory Appearance Flag	¥	
OI noits20.1	162	162
Expiration Date		
Start Date		
Statute Section	NTC	NTC
Shortcut		
Tree Value	N540	N400
Sort Order		
WIBRS Offense Code		
Statute Key		
Annas.		01711
Scheduled Fine	\$250.00	08.86\$
Code Text	IID TAMPERING/FAILURE TO INSTALL (MUNI CT)	8-57(1)-(5) ANIMAL CARE RESTRICTIONS
Ordinance Number	347.413(1)	8-57(1)-(5)
Code Value	162O90050 8	162O90050 9