



## **AGENDA FOR COMMON COUNCIL**

A Common Council meeting will be held on **Tuesday, September 16, 2025 at 6:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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### **Join Zoom Meeting:**

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

### **CALL TO ORDER:**

1. Pledge of Allegiance
2. Roll Call

### **ANYONE DESIRING TO APPEAR TO COUNCIL:**

*Those that desire to address the City Council must state their name, address, deliver their comments in accordance with the City of Tomah Rules of Order, and will be limited to three minutes.*

### **MAYOR:**

3. Employee of the Month: Barbara Hendricks
4. Monthly Update

### **ACCEPTANCE OF REPORTS:**

- [5.](#) City Administrator Monthly Report
- [6.](#) Zoning Department Monthly Report
- [7.](#) Public Safety Department Monthly Report
- [8.](#) Senior & Disabled Services Department Monthly Report
9. Library Monthly Report

**CONSENT AGENDA:** *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- [10.](#) Approval of minutes from August 19, 2025
- [11.](#) Approval: Special Beer Permit Application by Tomah Firefighters Association for Hunters Night Out on November 1, 2025

### **COMMITTEE OF THE WHOLE:**

- [12.](#) Approval: Reassignment of Lot 3 Lease at Bloyer Field Airport
- [13.](#) Approval: Resolution Disallowing the Claim of Nathan Waege



## Common Council – September 16, 2025

[14.](#) Approval: Resolution for the Payment of Monthly Bills

### **PUBLIC WORKS AND UTILITIES COMMISSION:**

[15.](#) Approval: Mattress Removal Fee

### **GENERAL:**

16. Approval: Common Council Meeting Schedule

### **ADJOURN:**

17. Adjourn to closed session pursuant to Wisconsin State Statute 19.85(1):

(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

-Discussion of initial proposal by the police union for FY26 collective bargaining agreements.

-Discussion of initial proposal by the ambulance union for FY26 collective bargaining agreements.

-Discussion of lease agreement with Tomah Public Housing Authority.

-Discussion of lease agreement with JNC Latin Market.

(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

-Discussion of palpable errors in Tax Increment District 8 and updates from the Department of Revenue relevant to previous legal counsel provided after notification by a taxpayer of possible litigation.

-Discussion regarding a notice of possible litigation from a resident of the City of Tomah.

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



# City Administrator

Item 5.

## City Budget and Finances:

- 2026 Budget Planning Plan-To-Plan
  - Clerk Budget Review #1 12 Aug
  - Judicial Branch Budget Review #1 13 Aug
  - Parks and Recreation Budget Review #1 14 Aug
  - Library Budget Review #1 19 Aug
  - Parks and Recreation Budget Review #2 20 Aug
  - Public Safety Budget Review #1 and #2 21 Aug
  - Police Budget Review #1 and #2 26 Aug
  - Public Works and Utilities Budget Review #1 27 Aug
  - Judicial Branch and Police Fee Schedule Review 3 Sep
  - Police Union Collective Bargaining #1 4 Sep
  - EMS Union Collective Bargaining #1 4 Sep
  - Zoning and Inspections Budget Review #1 9 Sep
  - Treasury Budget Review #1 10 Sep
  - Tomah Chamber of Commerce Budget Review 11 Sep
  - Administration Budget Review #1 16 Sep
  - Legislative Branch (City Council) Budget Review #1 18 Sep
  - Draft FY2026 Budget Complete 30 Sep
  - City Council Budget Workshops/Hearings 1-31 Oct
  - FY2026 Budget Approved by City Council Nov
  - FY2026 Budget Books Ready for Distribution 15 Dec

## City Administration:

- Employee Discipline Policy
- Social Media Policy
- Develop Annual Training Plan (elected officials, dept heads, all employees)
- Job Description Review and Amendments
- Organizational Chart Review
- Employee Morale Events Planning

## City Operations (1-31 July):

- 1 Aug Property Line Dispute Follow-up
- 11 Aug Department Head Meeting
- 12 Aug City Clerk Budget Review
- 12 Aug CVB Meeting
- 12 Aug Board of Appeals
- 12 Aug Floodplain Meeting
- 12 Aug KSU Downtown Study Meeting
- 13 Aug Judicial Branch Budget Review
- 13 Aug Public Safety Pre-CBA Meeting
- 13 Aug Interviews for Director of Public Works and Utilities
- 14 Aug Parks and Recreation Budget Review
- 14 Aug Police Pre-CBA Meeting
- 14 Aug Indoor Recreation Center Planning Meeting
- 14 Aug Well 14 Update
- 15 Aug Public Works and Utilities Budget Review
- 15 Aug Developer Recruitment
- 15 Aug Business Recruitment

## City Operations (1-31 July):

- 18 Aug Legal Strategy Meeting
- 18 Aug Public Safety Union Discussion
- 19 Aug Public Library Budget Review
- 19 Aug WCMA Region 4 Meeting
- 19 Aug TIF Application Assistance
- 20 Aug Parks and Recreation Budget Review
- 20 Aug B and B Fence Municipal Code Discussion
- 20 Aug Chamber Full Board Meeting
- 20 Aug KSU Study Meeting
- 20 Aug Public Works Interviews
- 21 Aug Public Safety Budget Review
- 25 Aug Department Head Meeting
- 26 Aug Police Budget Review
- 27 Aug Public Works and Utilities Budget Review
- 27 Aug TID Review
- 28 Aug Library Budget Review
- 28 Aug Ho-Chunk Cinema Meeting





								Item 6.
Permit Number	Municipality	Date	Property Owner	Property Address	Parcel #	Est Cost	Census Code	
25-0095-41-286	Tomah (city)	08/28/25	Chris Pedersen	803 Alden Rd	286-02451-3900	\$70,000.00	434 - Residential Additions Alterations	
25-0094-41-286	Tomah (city)	08/27/25	Christina Lewis	1314 Lakeview Dr	286026260000	\$1,959.00	434 - Residential Additions Alterations	
25-0093-41-286	Tomah (city)	08/26/25	Sean Rezin	1602 Rezin Rd,	286-02586-0000	\$350,000.00	437 - Nonresidential And N Housekeeping Additions Ar	
25-0092-41-286	Tomah (city)	08/20/25	Linda Wagner	415 Elm St	286025260000	\$4,895.00	130 - Plumbing Only	
25-0091-41-286	Tomah (city)	08/13/25	St Marys	2409 Superior Ave	286-02648-0000	\$4,631.00	131 - Electrical Only	
25-0090-41-286	Tomah (city)	08/07/25	Michael Kelly	418 View St.	286-00430-0000	\$3,500.00	131 - Electrical Only	
25-0089-41-286	Tomah (city)	08/06/25	Adam Fischer	622 Lake Street	286004690000	\$4,628.43	434 - Residential Additions Alterations	
25-0088-41-286	Tomah (city)	08/06/25	Pam Melby	502 Glendale Ave	286-02252-0000	\$4,300.00	131 - Electrical Only	
25-0087-41-286	Tomah (city)	08/04/25	Monroe County Housing Authority	711 Wisconsin Ave	286013060000	\$2,900.00	131 - Electrical Only	
25-0086-41-286	Tomah (city)	08/01/25	Jessica Grauel	302 Dawnee St	286025560000	\$2,243.14	434 - Residential Additions Alterations	
25-0085-41-286	Tomah (city)	08/01/25	Dawn Springman	415 Leslye Ave	286000810000	\$1,400.00	438 - Additions Of Residen And Carports (attached & I	
25-0084-41-286	Tomah (city)	08/01/25	Walmart Inc.	525 Industrial Ave.	286027212200	\$11,600,549.00	437 - Nonresidential And N Housekeeping Additions Ar	
25-0083-41-286	Tomah (city)	08/01/25	Scott & Deboralynn Westfahl	209 W Benton St	286-01056-0000	\$5,000.00	131 - Electrical Only	
25-0082-41-286	Tomah (city)	08/01/25	Christopher Baker	913 Lemonweir Pkwy	286-01410-0000	\$5,000.00	128 - Sheds	
25-0081-41-286	Tomah (city)	08/01/25	Chris Cos	423 W Juneau St	286-00311-0000	\$10,538.00	434 - Residential Additions Alterations	
25-0080-41-286	Tomah (city)	08/01/25	Jenne Nugent	1530 Lakeview Dr	286-01286-0000	\$8,500.00	434 - Residential Additions Alterations	
25-0079-41-286	Tomah (city)	08/01/25	Clint Brandau	1510 Jennifer Ave	286-01731-6800	\$18,209.00	434 - Residential Additions Alterations	
25-0078-41-286	Tomah (city)	08/01/25	Sheldeen Springer	308 W Clifton St	286003680000	\$27,771.00	434 - Residential Additions Alterations	
25-0077-41-286	Tomah (city)	08/01/25	Bonnie Marx	2015 Hollister Ave	286004280000	\$32,404.00	434 - Residential Additions Alterations	
25-0076-41-286	Tomah (city)	08/01/25	Tim Beltz	609 King Ave		\$3,250.00	131 - Electrical Only	
25-0075-41-286	Tomah (city)	08/01/25	David Tripp	411 Martin Ave	286-02599-0000	\$75,000.00	437 - Nonresidential And N Housekeeping Additions Ar	
25-0074-41-286	Tomah (city)	08/01/25	William Bacon	309 May St	286-01704-0000	\$16,152.00	434 - Residential Additions Alterations	



Permit Number	Municipality	Date	Property Owner	Property Address	Parcel #	Est Cost	Census Code
25-0072-41-286	Tomah (city)	08/01/25	Patrick Larson	212 Hollister Ave	286011000000	\$15,000.00	120 - Decks And Porches
25-0071-41-286	Tomah (city)	08/01/25	Tammy Grieg	902 Woodard Ave	286-02063-0000	\$22,300.00	434 - Residential Additions Alterations
25-0063-41-286	Tomah (city)	08/01/25	Danial Sauter	802 King Ave	286006870000	\$8,178.00	434 - Residential Additions Alterations
25-0062-41-286	Tomah (city)	08/01/25	Jeff Francis	912 Brandon St		\$80,000.00	128 - Sheds
25-0059-41-286	Tomah (city)	08/01/25	Scott & Deboralynn Westfahl	209 W Benton St	286-01056-0000	\$35,000.00	128 - Sheds
25-0057-41-286	Tomah (city)	08/01/25	Patrick Larson	212 Hollister Ave	286-01100-0000	\$2,050.00	131 - Electrical Only
25-0054-41-286	Tomah (city)	08/01/25	Colin Meltesen	1011 Wisconsin Ave	286-00982-5500	\$10,332.00	131 - Electrical Only
25-0051-41-286	Tomah (city)	08/01/25	Bob Sistrunk	205 Nicholas St	2 Of 15csm149	\$1,000.00	434 - Residential Additions Alterations
25-0049-41-286	Tomah (city)	08/01/25	Andres Valencia	1509 Bow St	286026882200	\$15,000.00	649 - Demolition And Razir Other Buildings & Structure
25-0048-41-286	Tomah (city)	08/01/25	Ashley & Brennon Path	1813 Goodland Ave	286-02221-0000	\$1.00	131 - Electrical Only
25-0037-41-286	Tomah (city)	08/01/25	Tom Kewit	503 Schaller St	286-00905-0000	\$14,436.41	131 - Electrical Only





## 8/1/2025 - 8/28/2025

Permit #	Permit Date	Permit Type	Project Description	Parcel Address
7029	8/27/2025	Fence	24' stretch chain link for dogs enclosure	429 FRANKLIN STREET
7028	8/25/2025	Shed Permit<150 square feet	Putting up a 10x12 basic shed from Amazon ( <a href="https://www.amazon.com/gp/product/B0DHRW14S1/ref=ewc_pr_img_1?smid=A18TYW9R3MGN2Y&amp;th=1">https://www.amazon.com/gp/product/B0DHRW14S1/ref=ewc_pr_img_1?smid=A18TYW9R3MGN2Y&amp;th=1</a> )	402 GONDOLA ROAD
7027	8/25/2025	Alt/Addition Commercial Building	24' fence	429 FRANKLIN STREET
7026	8/14/2025	Fence	Extend existing fence to south property line and install new roller gate, remove existing roller gate & short section of fencing at driveway	1200 W Veterans St.
7025	8/14/2025	Fence	Fenced backyard with two foot setback from side property lines and to abute rear neighboring fence.'	501 Alyssa St.





Total Fees	Construction Value
\$20.00	
	400.00
	500.00
\$20.00	0.00
\$20.00	



## Permit Report



Permit #	Permit Date	Permit Type	Project Description	Parcel Address
7024	8/12/2025	Fence	Vinyl fence in place when property was purchased, as shown on property report.	326 NICHOLAS STREET
7023	8/12/2025	Fence	Fence	607 CADY AVENUE
7022	8/8/2025	Accessory building >150 sq. ft.	This is a 8x8 movable security booth. It is already complete! We plan to have a concrete company pour a 15x15 foot pad of concrete to place the security booth on and have our electrician hook up power.	
7021	8/6/2025	Shed Permit<150 square feet	Yard barn replacement	915 FARMER AVENUE
7020	8/4/2025	Fence	Fence	210 NICHOLAS STREET

**Total Records: 10**



Total Fees	Construction Value
\$20.00	0.00
\$20.00	
	10,000.00
	3,400.00
\$20.00	0.00
\$120.00	14,300.00

8/28/2025





Code Er

8/1/2025 - 8/28/2025

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type	Due Date	Status
8/27/2025	2025047	616 LAKE STREET	Chapter 18 Article III, 18-52 - Nuisance Junk and Junk Vehicles		Nuisance - Junk Accumulation	9/11/2025	Issued Order to Correct
8/11/2025	2025046	300 MC LEAN AVENUE	36-13 - Disposal Restrictions		Nuisance - Junk Accumulation		Issued Order to Correct
8/11/2025	2025046	300 MC LEAN AVENUE	Chapter 18 Article III, 18-52 - Nuisance Junk and Junk Vehicles		Nuisance - Junk Accumulation		Issued Order to Correct
	6075139						

Total Records: 3

8/28/2025

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# CITY OF TOMAH PUBLIC SAFETY

MONTHLY REPORT August 2025



Public Safety Director / Fire Chief Tim Adler



# TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR August 2025

## FIRE CALLS:

1. **STRUCTURE:** 1 (321 Butts Ave. Windy Ridge Care)
2. **VEHICLE FIRES:** 0
3. **GRASS:** 0
4. **FALSE ALARMS:** 5
5. **INJURIES:** 0
6. **GOOD INTENT CALLS:** 3
7. **HAZMAT:** 2
8. **OTHER:** 6
9. **MOTOR VEHICLE CRASH/RESCUE:** 12
10. **CALLS FOR SERVICE:** 4

**FIRE INSPECTION HOURS:** 62.5

**FIRE SAFETY EDUCATION HOURS:** 40.5 National Night Out





## City of Tomah Council Meeting – September 16<sup>th</sup> , 2025

Public Safety Director/Fire Chief report for: **August**

### 1. **STAFFING**

Full-Time

- Fire Chief
- Deputy Fire Chief

POC (paid on call)

- Assistant Chiefs x 2
- Captains x 2
- Fire Fighters x 33

2. **VEHICLES:** All apparatus are in service and are functioning in good working order.

3. **GENERAL:** The department responded to 33 calls in August. The fire inspectors have been working on the second round of inspections which are required by the Department of Safety and Professional Services. It is that time of the year again, we are spending time in the schools performing pre-fire plans and getting ready for the start of a new year. We have been busy working on the 2026 budget. We participated in the annual National Night Out Event providing education.

**OTHER:** We continue to apply for grants to help offset the cost of upcoming projects. I have been communicating with Chief Wesle of the Beaver Dam Fire Department. Things are on track to perform the final inspection on September 9<sup>th</sup> for the 100' Pierce Platform, if all goes well this apparatus will be in our possession and back in Tomah on the 9<sup>th</sup>. I will take approximately 6-8 weeks for us to get trained and get this apparatus into service. We received the new drone, it is a DJI Matrice 350 RTK, we have started the training process along with the vendor and are hopeful of completing this in the next several months.

Yours in Safety  
Public Safety Director / Fire Chief  
Tim Adler





## Tomah Fire Department Staff

### Fire Chief

\*Tim Adler (36 Years)

### Deputy Chief

\*Jeremy Likely (19 Years)

### Assistant Fire Chiefs

\*Joe Kube (31 Years)  
Joe Amberg (35 Years)

### Safety Officer

Dave Baggot (26 Years)

### Captains

\*Rob Larkin (28 Years)  
Charles Muller (23 Years)

### Lieutenants

### Rescue Technicians

Kerwin Greeno (29 Years)

\*=Rescue Techs



### Fire Fighters

Tim Larkin (50 Years)  
Jody Pierce (31 Years)  
\*Bob Walker (24 Years)  
\*Brad Retzlaff (23 Years)  
\*Steve Walheim (23 Years)  
\*Cory Lenz (21 Years)  
Ron Schneider (20 Years)  
Tim Cram (19 Years)  
\*Chris Semann (14 Years)  
\*Chad Gunder (11 Years)  
\*Steve Miller (8 Years)  
Megan Mickelson (7 Years)  
\*Phil Gigous (7 Years)  
Joe Lenz (7 Years)  
Chris Neal (5 Years)  
Mitchell Larkin (4 Years)  
Brandon Sibert (4 Year)  
\*Justin Dettinger (2 Year)  
Michael Linehan (2 Year)  
\*Chris Johnson (2 Year)  
\*Jeff Vierck (1 Year)  
\*Jared Vanderloop (1 Year)  
\*Ryan Fisk (1 Year)  
\*Daniel Amberg (1 Year)  
Michael Forlines (1 Year)  
\*Nick Amberg (1 Year)  
Andy Wallace (New)  
Diana Johnson (New)  
Morgan Scharlau (New)  
Steven Beining (New)  
Tyler Stertman (New)





## **Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report**

### **August 2025**

**City of Sparta Total: 4**

**City of Tomah Total: 217**

**Town of Byron Total: 7**

**Town of Glendale Total: 1**

**Town of Grant Total: 2**

**Town of Greenfield Total: 5**

**Town of La Grange Total: 7**

**Town of Lincoln Total: 5**

**Town of Oakdale Total: 9**

**Town of Tomah Total: 4**

**Town of Wellington Total: 1**

**Village of Kendall Total: 1**

**Village of Oakdale Total: 4**

**Village of Warrens Total: 7**

**Village of Wilton Total: 1**

**Total: 9**

**Total Records: 284**





## **City of Tomah Council Meeting – September 16<sup>th</sup> , 2025**

### Public Safety director's Report for: **August**

#### **1. STAFFING:**

##### Admin

- Public Safety Director
- Deputy EMS Chief
- Public Safety Administrative Assistant
- Billing Clerk

##### Full-Time

- Critical Care Paramedics - 9
- Paramedics – 6
- AEMTs – 2

##### Part-Time

- Critical Care Paramedics – 0
- Paramedics – 6
- AEMTs – 1
- EMT-Basic – 8

**2. VEHICLES:** All apparatuses are in service and are functioning in good working order. Unit 267 was taken to Everest Emergency Vehicles on February 20<sup>th</sup> to start the remount process. We have a final inspection date of September 16<sup>th</sup> set up and are hopeful of bringing it back to the city at this time. The next remount on unit 266 which was scheduled to start this fall has been pushed back to sometime in January or February. I will keep you updated as things get closer.

**3. GENERAL:** The department responded to 284 calls for service in August. The department had a little slower month overall. We have been busy working on the 2026 budget. We participated in the annual National Night Out Event providing education. We recently offered Kahla Jorgensen the last full-time open position we had. She will be onboard sometime in September. Kahla has been working for us part time and recently completed the program at WTC, she will be a get fit within our department.



4. **OTHER:** Deputy Chief Robarge and Administrative Assistant Anderson continue to work on the voluntary, supplemental Medicaid reimbursement cost report for publicly owned EMS providers. Our service can apply for reimbursement funding back from years 2023 and 2024 along with the years moving forward. We continue to wait for the finalization of the 2023 refund numbers. The Tomah Area Ambulance Service hosted its Annual Meeting on August 28<sup>th</sup> and voted to keep the 2026 per-capita rate at the current rate of \$20.00.

Yours in Safety  
Public Safety Director / Fire Chief  
Tim Adler



## Transfer Statistics break down

### August 2025 Statistics

**Year to Date Calls for Service – 2,470**

- **Calls with multiple ambulances – 56**

**Year to Date Reports Written – 2,470**

**Calls for Service in August – 284**

- **Calls with multiple ambulances – 8**

**Reports Written in August – 284**

**Salaried Employee Stipends in August – 0**

**Year to Date Salaried Employee Stipends – 0**

#### **Year to Date – All Transfers – 819 Requested. Accepted 681, Declined 138 – 83.15%**

- **Tomah Health ER– Requested 646, Accepted 553. 85.60% Accepted.**
  - **Reasons for Turn Down**
    - **On Transfer/911 Calls / Would Not Wait – 46**
    - **Medical Necessity – 12**
    - **Multiple Transfers at the Same Time – 14**
    - **Staffing – 8**
    - **Crew Safety - 7**
    - **Weather – 2**
    - **No Call/Not Logged – 3**
    - **Pending Critical Care Transfer – 1**
- **Tomah Health OB & Acute Care – Requested 64, Accepted 56. 87.50% Accepted.**
  - **Reasons for Turn Down**
    - **On Transfer/911 Calls / Would Not Wait – 5**
    - **Canceled by Tomah Health – 1**
    - **Medical Necessity – 1**
    - **Weather – 1**
- **Tomah VA – Requested 58, Accepted 50. 86.21% Accepted.**
  - **Reasons for Turn Down**
    - **On Transfer/911 Calls / Would Not Wait – 4**
    - **Multiple Transfers at the Same Time – 2**
    - **Medical Necessity – 1**
    - **Staffing – 1 (Round Trip)**
- **Critical Care Transfers – Requested 29, Accepted 25. 86.21% Accepted.**
  - **January – Tomah Health – La Crosse – On 911 Call, Would Not Wait**
  - **March – Tomah Health – La Crosse – On Transfer, Would Not Wait**
  - **March – Tomah Health – La Crosse – On 911 Call, Would Not Wait**



- August – Mauston – Madison - Staffing

### **August Transfers – 90 Requested. Accepted 78, Declined 12**

- Critical Care Transfers – 2
  - Accepted – 1
- Reasons for Turn Down in August
  - On Transfers or 911s/Would Not Wait – 6 (Tomah Health-2, Outlying-4)
  - Staffing – 2 (Outlying-2)
  - Multiple Transfers at the Same Time – 1 (Tomah Health-1)
  - Medical Necessity – 1 (Tomah VA-1)
  - Cancelled by Tomah Health – 1
  - No Call / Not Logged – 1

### **Mutual Aid**

- Assisted – 8
  - Wilton Ambulance – 4
    - **Intercept** – Chest Pain – Transported to Tomah Health
    - **Mutual Aid** – Fever – Transported to Tomah Health
    - **Intercept** – Unknown – Canceled
    - **Intercept** – Cardiac Arrest – Canceled Patient Deceased
  - Black River Falls EMS – 1
    - **Mutual Aid** – Motor Vehicle Accident – 3<sup>rd</sup> Ambulance – Transported to Black River Falls Memorial
  - Fort McCoy Ambulance – 1
    - **Intercept** – Chest Pain – Transported to Tomah Health
  - Volk Field Fire Department – 1
    - **Mutual Aid** – Behavioral Issues – Transport to Tomah Health
  - Other Transfer - 1
- Requested – 3
  - Fort McCoy – 3
    - **Change of Quarters** – Three Ambulances on duty, one on a transfer, two on 911 calls.
    - **Mutual Aid** – Back Pain – Responded with 260 to Transport to Tomah Health – Three Ambulances on duty, all three on four 911 calls.
    - **Change of Quarters** – Three Ambulances on duty, one on a transfer, two on 911 calls.

### **Legal Blood Draws**

- August – 3 (Year to Date – 21)



# TAAS Monthly Statistical Report August 2025

<b>Calls For Service</b>	<b>Cancelled/No Transport</b>	<b>Facility Transfers</b>	<b>Denied Transfers</b>	<b>Salary Stipend</b>
336	96	83	14	\$125.00
1 Year Ago: 263	1 Year Ago: 65	1 Year Ago: 80	1 Year Ago: 17	Yr to Date: \$125.00
<b>Total Miles Driven</b>	<b>Mutual Aid Requests</b>	<b>Incoming Payments</b>	<b>Billed To Patients</b>	<b>Total Bad Debt Collected In 2024</b>
4970.21	3 Asst / 18 Req / 2 Blood Draw	\$263,537.20	\$466,354.70	\$99,630.77
1 Year Ago: 4765	1 Year Ago: 6	Yr to Date: \$1932,438	Yr to Date: \$3,474,817	
<b>Billed Medicare</b>	<b>Collected Medicare</b>	<b>Uncollectable-Medicare (30% Retrivable)</b>		
\$98,661.30	\$56,466.04	\$132,344.10/JUST NGS		
Yr to Date: \$1,016,885	Yr to Date: \$379,584.58	Yr to Date: \$933,974.26		
<b>Billed Medicaid</b>	<b>Collected Medicaid</b>	<b>Medicaid Write-Off</b>		
\$68441.00/JUST EDS	\$17965.54 JUST EDS	\$39,850.45		
Yr to Date: \$451,840.20	Yr to Date: \$107,321	Yr to Date: \$308,172		
<b>Billed Insurance</b>	<b>Collected Insurance</b>	<b>Write-Off Per Insurance</b>	<b>Collections</b>	<b>Collected Patient</b>
\$175710.90/also other ngs&eds	\$36,555.96	\$14,329.07	\$14,613.79	\$22,151.41
Yr to Date: \$1,215,163	Yr to Date: \$204,877.3	Yr to Date: \$102,697.28	Yr to Date: \$214,115.4	Yr to Date: \$526,375
<b>Billed V.A.</b>	<b>Collected V.A.</b>	<b>Outstanding V.A.</b>		
\$123,541.50	\$130,398.25	<b>AS OF 09-08-2025</b>		
Yr to Date: \$1,096,924	Yr to Date: \$998,094.80	\$101,677.10		

NOTES:

## CURRENT ROSTER EMPLOYEE ROSTER

Number / Job Status	Licensure	Name	Status		Number / Job Status	Licensure	Name	Status
Full-Time Staff					Part-Time Staff			
1	FT Director	Chief Tim Adler			20	PT	Paramedic/CC	Gus Stephenson
2	FT Admin. Asst.	Christi Anderson			21	PT	Paramedic/CC	
3	FT Bookkeeping	Candi Maas			22	PT	Paramedic	Laura Scharlau
4	FT Paramedic/CC	Dep Chief Adam Robarge			23	PT	Paramedic	Allen Sheston
5	FT Paramedic/CC	C.L. Brandon Sibert	A-Shift		24	PT	Paramedic	Josh Wilcox
6	FT Paramedic/CC	C.L. Chris Brigson	B-Shift		25	PT	Paramedic	Tyler Hoerres
7	FT Paramedic/CC	C.L. Jeremy Becker	C-Shift		26	PT	Paramedic	Jon Ghinazzi
8	FT Paramedic/CC	Mitch Larkin	C-Shift		27	PT	Paramedic	
9	FT Paramedic/CC	Michael Forlines	A-Shift		28	PT	Paramedic	
10	FT Paramedic/cc	Morgan Scharlau	B-Shift		29	PT	AEMT	Chris Prindiville
11	FT AEMT	Stacy Frost	C-Shift		30	PT	AEMT	
12	FT AEMT	Stacey Zellmer	A-Shift		31	PT	EMT	Rostislav Yerokhin
13	FT Paramedic	Dawson Dean	B-Shift		32	PT	EMT	Ben Ramos Mendoza
14	FT Paramedic/CC	Lisa Hart	A-Shift		33	PT	EMT	Kerry Ely
15	FT Paramedic	Jenna Quackenbush	C-Shift		34	PT	EMT	Shana Adams
16	FT Paramedic	Brandon Maurico	C-Shift		35	PT	EMT	Emily Bertram
17	FT Paramedic	David Smith	B-Shift		36	PT	EMT	Genevieve Janczak
18	FT Paramedic	Katie Karper	B-Shift		37	PT	EMT	Hannah Benson
19	FT EMT-BASIC	Mara Goede	A-Shift		38	PT	EMT	
					39	PT	EMT	
					40	PT	EMT	



## Monthly Invoices August 2025

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
2900	8/1/2025	DAS Health Inv. 117779 (ACH payment)		\$432.36
2900	7/31/2025	Confidential Records Inv. 0010530		\$55.22
2230	8/1/2025	Lynxx Networks		\$692.78
3400	7/31/2025	Mississippi Welders Inv. 1935603		\$13.02
3401	8/4/2025	Kwik Trip		\$4,306.75
3500	7/24/2025	Larkin's Inv. 90412		\$155.40
3500	7/17/2025	Larkin's Inv. 90347		\$155.40
3500	7/2/2025	Larkin's Inv. 90288		\$42.00
3100	7/23/2025	Quill Inv. 45011239		\$41.48
3402	7/29/2025	Bound Tree Inv. 85860906		\$1,763.17
2900	7/30/2025	Winona Controls Inv. 25578		\$1,800.00
2220	8/5/2025	City W&S		\$245.14
2900	8/5/2025	Nsure Inv. 09384 (ACH payment)		\$948.51
2230	7/23/2025	First Net Inv. 287303615675X08012025		\$382.49
3400	8/9/2025	Zingler Sign & Design Inv. 10569		\$60.00
3400	7/28/2025	Quill Inv. 45064959		\$361.47
3400	7/28/2025	Quill Inv. 45057329		\$11.07
3400	8/11/2025	Hotsy Inv. 0007619-IN		\$181.71
2900	8/11/2025	Hotsy Inv. 0007619-IN		\$294.76
3402	8/13/2025	Medline Inv. 2384030349		\$947.76
3400	8/8/2025	Amazon Order No. 114-4458079-3652248	X	\$142.97
3402	8/18/2025	Medline Inv. 2384691400		\$315.92
3402	8/19/2025	Medline Inv. 2384831764		\$35.07
3400	8/14/2025	Ace Hardware Inv. 633112		\$33.97
2900	8/14/2025	Tri State Business Machines Inv. 634651		\$104.36
2100	8/18/2025	Cram's Computer Center Inv. 6477		\$114.00
3350	8/15/2025	Dawson Dean (CPR Instructor Renewal)		\$39.93
2200	8/6/2025	WE Energies		\$210.86
3402	8/11/2025	Bound Tree Inv. 85876973		\$1,354.18
3402	8/1/2025	Bound Tree Credit		-\$105.12
3400	8/13/2025	Mississippi Welders Inv. 523989		\$102.37
2900	8/21/2025	Canon Financial Services Inv. 41704233		\$89.27
3402	8/19/2025	Bound Tree Inv. 85888221		\$1,528.27
3402	8/19/2025	Bound Tree Inv. 85888220		\$1,319.98
3400	8/9/2025	Ace Hardware Inv. 632993		\$13.98
3400	8/15/2025	Ace Hardware Inv. 633155		\$9.59
3400	8/20/2025	Walmart	X	\$9.88
2900	8/19/2025	Winona Controls Inv. 25650		\$289.30
3400	8/14/2025	Quill Inv. 45326906		\$38.97



3402	8/21/2025	Bound Tree Inv. 85891790	\$108.21
3402	8/20/2025	Bound Tree Inv. 85890064	\$6,384.00
2100	8/27/2025	Cram's Computer Center Inv. 6486	\$57.00
			\$25,087.45







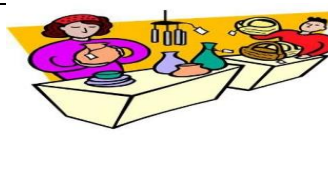
## DEPARTMENT OPERATIONS

<b>SENIOR &amp; DISABLED SERVICES DEPARTMENT</b> 608-374-7476 Fax: 608-374-7462 pbuchda@tomahwi.gov		<b>Kupper-Ratsch Senior Center</b> <b>A Community Gathering Place</b> 1002 Superior Ave. Tomah, WI. 54660 Facebook page – <b>Tomah Senior Center</b>
<b>MISSION STATEMENT</b> <b>The City of Tomah's Senior &amp; Disabled Services Department's mission is to offer ongoing programs and services</b> <i>(in the areas of recreation &amp; leisure activities, and in educational &amp; health programs)</i> <b>and senior meals on a regular basis in a safe place for Tomah's citizens</b> <i>(especially our senior and disabled people).</i>	<b>Tomah Timberwolves</b>  <b>Credo</b> <i>by Del Goetz</i> Respect the elders. Teach the young. Cooperate with the pack. Play when you can. Hunt when you must. Rest in between. Share your affections. Voice your feelings. Leave your mark.	

	<div>SENIOR &amp; DISABLED SERVICES</div> <div>DEPARTMENT MONTHLY REPORT</div> <div>This report is a communication tool to keep you all updated.</div>			 <div>From the Editor</div>
<div>LIFE INSTRUCTION</div> <div>“Do all the good you can, By all the means you can, In all the ways you can, In all the places you can, At all the times you can, To all the people you can, As long as you ever can. ~John Wesley</div>	<div>SEPTEMBER</div> <div>2025</div>	 <div>“Hello” from Pam</div>	<div>The <b>purpose of life</b> is to live it, to taste experience to the utmost, to reach out eagerly and without fear for newer and richer experience. ~ Eleanor Roosevelt</div>	<div>THE FOUR-WAY TEST</div> <div>Of all the things we think, say, or do...</div> <div><div>1. Is it the <b>TRUTH</b>?</div><div>2. Is it <b>FAIR</b> to all concerned?</div><div>3. Will it build <b>GOOD WILL &amp; BETTER FRIENDSHIPS</b>?</div><div>4. Will it be <b>BENEFICIAL</b> to all concerned?</div></div> <div>~Rotary International</div>
<div>“Do battle against prejudice and discrimination whenever you find it.” ~Author Unknown</div>				
<div>“The <b>purpose of activities</b> is not to kill time, but to make time live. Not to keep a person occupied, but to keep him/her refreshed. Not to offer an escape from life, but to provide a discovery for life”. ~Author Unknown</div>	<div>“Here at the Senior Center, we are all about making friends, being friends, keeping friends, and spending time with friends.” ~Pam Buchda</div>			<div>Everyday... What are 3 things <u>you are grateful for?</u> ~Anonymous “Happiness is not a destination. <u>It is a method of life.</u>” ~Burton Hills “Laugh Often~ Live Well~ Love Much” ~Author Unknown</div>

	<b>WELCOME TO THE KUPPER-RATSCH SENIOR CENTER</b> Are you looking for a place to meet people and/or for you and/or your friends/family to get together to play cards and/or other games? <b>Come in and join us!</b> I encourage people to stop down and visit with us, check us out and take a tour of the senior center. We have a nice place with friendly people, and it is warm in the winter cold and cool in the summer heat.
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	The Senior Center & Meal Site will be <b>CLOSED on</b> <b>Monday, September 01, 2025 - LABOR DAY</b> holiday.
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	<b>VENDOR SPACES AVAILABLE YET for our Annual ARTS &amp; CRAFTS FAIR</b> <b>at Recreation Park on Saturday, November 22, 2025</b> – <b>Sign up with Pam before all spaces are taken and/or before the deadline – November 14, 2025.</b>
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## DEPARTMENT OPERATIONS



# KUPPER-RATSCH SENIOR CENTER ATTENDANCE

**NOTES:** Did Not Take Daily Attendance Before COVID. Senior Center closed due to COVID from March 17, 2020 to June 15, 2020 (3 months). Masks required thru June 2021. Meal Site closed due to COVID from March 17, 2020 to July 26, 2021 (1 1/3 years) Masks optional. They did do in-home meal deliveries & pick-up meals during closed meal site.


Month	#Usage	Vol.s	Days/Evenings Open	Month	#Usage	Vol.s	Days/Evenings Open
<b>January</b>				<b>July</b>			
<b>2025</b>	1,795+	202+	24-01 Sun.,14 Eve.& 01 Sat.	<b>2025</b>	1,974+	219+	24-01 Sun.,16 Eve.& 01 Sat.
<b>2024</b>	1,487+	206+	25-01 Sun.,04 Eve.& 01 Sat.	<b>2024</b>	1,620+	175+	20-01 Sun.,08 Eve.& 01 Sat.
<b>2023</b>	1,387+	187+	23-01 Sun.,04 Eve.& 01 Sat.	<b>2023</b>	1,741+	203+	24-03 Sun.,01 Eve.& 01 Sat.
<b>2022</b>	856+	93+	24-01 Sun.,01 Eve.& 02 Sat.	<b>2022</b>	1,215+	161+	21-01 Sun.,05 Eve.& 00 Sat.
<b>2021</b>	407	21+	20-00 Sun.,02 Eve.& 01 Sat.	<b>2021</b>	1,078+	71+	21-01 Sun.,05 Eve.& 01 Sat.
			Masks Required	<i>07-26-21</i>	<i>MealSite</i>	<i>Reopen</i>	Masks Optional
<b>2020</b>	---	---	25-01 Sun.,02 Eve.& 01 Sat.	<b>2020</b>	586+	69+	24-01 Sun.,02 Eve.& 01 Sat.
	Did not	take	attendance before COVID				Open with Precautions
<b>February</b>				<b>August</b>			
<b>2025</b>	1,688+	214+	24-02 Sun.,14 Eve.& 02 Sat.	<b>2025</b>	1,905+	205+	23-01 Sun.,02 Eve.& 01 Sat.
<b>2024</b>	1,847+	271+	27-04 Sun.,10 Eve.& 02 Sat.	<b>2024</b>	1,738+	190+	26-02 Sun.,09 Eve.& 02 Sat.
<b>2023</b>	1,626+	207+	21-01 Sun.,02 Eve.& 01 Sat.	<b>2023</b>	2,201+	239+	28-03 Sun.,02 Eve.& 02 Sat.
<b>2022</b>	1,039+	111+	19-00 Sun.,02 Eve.& 00 Sat.	<b>2022</b>	1,486+	202+	25-01 Sun.,04 Eve.& 01 Sat.
<b>2021</b>	383+	20+	20-00 Sun.,01 Eve.& 01 Sat.	<b>2021</b>	1,253+	139+	24-01 Sun.,04 Eve.& 01 Sat.
			Masks Required	<b>2020</b>	620+	74+	24-01 Sun.,02 Eve.& 02 Sat.
<b>2020</b>	---	---	22-01 Sun.,01 Eve.& 01 Sat.				Open with Precautions
	Did not	take	Attendance before COVID				
<b>March</b>				<b>September</b>			
<b>2025</b>	1,976+	208+	22-02 Sun.,11 Eve.& 01 Sat.	<b>2025</b>	+	+	xx-xx Sun., xx Eve.& xx Sat.
<b>2024</b>	1,902+	241+	25-02 Sun.,14 Eve.& 02 Sat.	<b>2024</b>	1,524+	166+	22-01 Sun.,05 Eve.& 01 Sat.
<b>2023</b>	2,349+	263+	26-01 Sun.,06 Eve.& 02 Sat.	<b>2023</b>	1,927+	208+	24-03 Sun.,06 Eve.& 01 Sat.
<b>2022</b>	1,390+	138+	24-01 Sun.,05 Eve.& 00 Sat.	<b>2022</b>	1,332+	170+	22-01 Sun.,06 Eve.& 01 Sat.
<b>2021</b>	617+	37+	23-00 Sun. 01 Eve.& 01 Sat.	<b>2021</b>	1,134+	112+	23-01 Sun.,08 Eve.& 01 Sat.
			Masks Required	<b>2020</b>	595+	59+	23-01 Sun.,03 Eve.& 01 Sat.
<b>2020</b>	---	---	16-00 Sun.,00 Eve.& 00 Sat.				Open with Precautions
			17 <sup>th</sup> Closed d/t COVID				
<b>April</b>				<b>October</b>			
<b>2025</b>	2,137+	231+	24-01 Sun.,14 Eve.& 01 Sat.	<b>2025</b>	+	+	xx-xx Sun., xx Eve.& xx Sat.
<b>2024</b>	1,872+	255+	26-03 Sun.,08 Eve.& 01 Sat.	<b>2024</b>	2,670+	270+	27-3 Sun.,12-23 Eve.& 1 Sat.
<b>2023</b>	1,870+	232+	26-01 Sun.,06 Eve.& 02 Sat.	includes	Hallowe	enParty	<i>Start include LIFE in evening.</i>
<b>2022</b>	1,340+	138+	21½-1 Sun.,09 Eve.& 00 Sat.	<b>2023</b>	2,370+	282+	26-03 Sun.,11 Eve.& 01 Sat.
<b>2021</b>	689+	43+	21-00 Sun.,01 Eve.& 01 Sat.	<b>2022</b>	1,736+	244+	21- 1 Sun.,07 Eve.& 01 Sat.
			Masks Required	<b>2021</b>	1,410+	142+	24 -2 Sun.,08 Eve.& 01 Sat.
<b>2020</b>	---	---	00-00 Sun., 00 Eve.& 00 Sat.	<b>2020</b>	602+	71+	25 -1 Sun.,03 Eve.& 02 Sat.
			Closed d/t COVID				Open with Precautions
<b>May</b>				<b>November</b>			
<b>2025</b>	2,031+	225+	22-01 Sun.,07 Eve.& 01 Sat.	<b>2025</b>	+	+	xx-xx Sun., xx Eve.& xx Sat
<b>2024</b>	1,758+	246+	24-01 Sun.,03 Eve.& 01 Sat.	<b>2024</b>	1,785+	226+	24-03 Sun.,13 Eve.& 02 Sat.
<b>2023</b>	1,898+	247+	24-01 Sun.,04 Eve.& 01 Sat.	<b>2023</b>	1,862+	236+	25-03 Sun.,07 Eve.& 02 Sat.
<b>2022</b>	1,426+	128+	22-01 Sun.,07 Eve.& 00 Sat.	<b>2022</b>	1,322+	228+	21-01 Sun.,05 Eve.& 01 Sat.
<b>2021</b>	657+	37+	20-00 Sun.,03 Eve.& 01 Sat.	<b>2021</b>	1,101+	122+	20-01 sun.,05 Eve.& 01 Sat.
			Masks Required	<b>2020</b>	510+	76+	20-00 Sun.,01 Eve.& 01 Sat.
<b>2020</b>	---	---	00-00 Sun.,00 Eve.& 00 Sat.				Open with Precautions
			Closed d/t COVID				
<b>June</b>				<b>December</b>			
<b>2025</b>	1,902+	206+	22-01 Sun.,04 Eve.& 01 Sat.	<b>2025</b>	+	+	xx-xx Sun., xx Eve.& xx Sat.
<b>2024</b>	1,588+	212+	23-01 Sun.,04 Eve.& 02 Sat.	<b>2024</b>	1,574+	230+	21-00 Sun.,10 Eve.& 01 Sat.
<b>2023</b>	1,795+	224+	25-01 Sun.,01 Eve.& 02 Sat.	<b>2023</b>	1,644+	242+	21-01 Sun.,03 Eve.& 01 Sat.
<b>2022</b>	1,461+	162+	23-01 Sun.,06 Eve.& 00 Sat.	<b>2022</b>	1,230+	219+	21-00 Sun.,06 Eve.& 01 Sat.
<b>2021</b>	965+	44+	22-01 Sun.,06 Eve.& 01 Sat.	<b>2021</b>	1,006+	88+	22-01 Sun.,05 Eve.& 01 Sat.
			Masks Required	<b>2020</b>	452+	48+	22-00 Sun.,01 Eve.& 01 Sat.
<b>2020</b>	270+	26+	14-01 Sun.,02 Eve.& 00 Sat.				Open with Precautions
			15 <sup>th</sup> Reopen w/Precautions				
				<b>TOTAL</b>			
			Newsletter is done before end of month.	<b>2025</b>	+	+	
				<b>2024</b>	21,365+	2,688+	
				<b>2023</b>	22,670+	2,770+	
				<b>2022</b>	15,833+	1,994+	
				<b>2021</b>	10,700+	876+	
				<b>2020</b>	3,635+	423+	
							<b>Jun15 thru December 31</b>

**NOTE:** We do not always see/know how many people are in some evening &/or weekend activities or coming to the Traveling Office Hours, using the Giving Closet or the Library, or the Reading Table, Etc. We can tell, later, that these services have been used, but not by how many people. So, we use the + sign to denote that, above the numbers recorded, additional people have used our services.





## DEPARTMENT OPERATIONS


<b>SENIOR &amp; DISABLED SERVICES DEPARTMENT MONTHLY REPORT</b>	 <b>READY, SET ... GOALS!</b>	<p><b>Listed are</b> the City of Tomah's Senior &amp; Disabled Services Department's <b>categories for goals and the main long-range goal(s) for each category</b>, as well as a monthly update in each category.</p> <p>Throughout the year, the Senior &amp; Disabled Services Director has "mini"/short-term goals for each of the categories to help reach the main goals. As short-term goals are met and as new opportunities and information arise throughout the year, new "mini" goals are developed.</p>
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## DEPARTMENT OPERATIONS



<b>01</b>	<b>RECREATION &amp; LEISURE ACTIVITIES/GATHERING PLACE</b> <b>GOAL(S):</b> To maintain & grow programs, services, & community events for the senior center.
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<b>ACTIVITIES/ EVENTS</b>	<p>-Activities &amp; events are listed in our monthly newsletter, on the big "daily" board in senior center, and on the 'Tomah Senior Center' Facebook page.</p> <p>-If you have suggestions or a particular interest you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476.</p>
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## COFFEE TIME & VISITING


	<p><b>DATE:</b> Monday through Friday, except holidays  <b>TIME:</b> 9:00am (coffee on pretty much all day)  <b>COST:</b> Free (coffee &amp; coffee cart donations accepted)</p>	<p>Come and join us for coffee and visiting.          Good People-Good Place</p>
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## PUZZLE TABLE

 We accept donations of puzzles	<p>We have a table with a community jigsaw puzzle being put together. Everyone is welcome to work on it. We have puzzles that can be borrowed and returned.</p>	 We frame some of the puzzles and use them as a fundraiser.
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	<p><b>OUTDOOR 'Courtyard' AREA</b></p> <p>In the spring, summer &amp; autumn, we have a green picnic table outside by the back door with a shade umbrella with it. People are welcome to sit outside &amp; visit or play games.</p>	 Thank you Frank G. Andres Charitable Trust for the grant.
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## READING TABLE


	<p>We have a "reading table" with articles, newspapers, and magazines.</p> <p>Newspapers stay here to read, and magazines may be taken home.</p>	<p>Please feel free to use the magnifier machine for reading that is on the reading table.</p>
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*"A book is a Dream that you hold in your hand." ~ Neil Gaiman*

## LIBRARY

	<p>We have a nice, small library here. We loan books out free of charge. Just return the books when you are done, so someone else can read them. We accept donations of books.</p>	<p>"The more that you read, the more things you will know. The more you learn, the more places you'll go."          ~Dr. Seuss</p>
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## iPADS & WiFi

<p>We have iPads people can use here.</p> 	<p>We have <b>WiFi</b> here at the senior center.</p> <p><b>DAYS:</b> When open.  <b>TIME:</b> When open.  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>COST:</b> Free to use.</p>	<p>If you wish to learn how to use iPads, let Pam know and she will work on getting a volunteer lined up to help you learn.</p>
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**DEPARTMENT OPERATIONS**  
**SENIOR & DISABLED**  
**SERVICES DEPARTMENT**  
**MONTHLY REPORT**



**READY,  
SET ...  
GOALS!**

**DEPARTMENT OPERATIONS**

**01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued...**

**GAMES:**

**BINGO**



**DATE:** Mondays, Thursdays & Fridays  
**TIME:** 1:00pm (*set-up at 12:30*)  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** 50 cents a card  
**SPONSOR(S):** People who are playing

**VOLUNTEER CALLERS:**  
 June Abbott, Mary Boettcher,  
 Dan Burton; Becky Fitzpatrick,  
 Richard Gegenfurtner, Marvin  
 Henricks, & Siegrun Horst.

**BINGO BASH**



**DATE:** 2<sup>nd</sup> Monday  
**TIME:** 1:00pm (*set-up at 12:30*)  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** Free (play 1 card)

**SPONSOR(S):** People who  
 donated items.  
**VOLUNTEERS:** Same  
 as regular bingo

**BRIDGE**



**DATE:** 2<sup>nd</sup> Tuesday  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE

**VOLUNTEER(S):**  
 People from the group

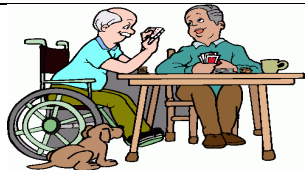
**EUCHRE**



**DATE:** Tuesdays  
**TIME:** 1:00pm (*set-up at 12:30*)  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** \$2  
 (10 cents a bump, & 25 cents bump if go alone & don't win)

**SPONSOR(S):** People who  
 are playing.  
**VOLUNTEERS:**  
 People from the group

**GAMES OF CHOICE**



**DATE:** Tuesdays  
**TIME:** 12:15pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE  
**VOLUNTEERS:** People from the group

Group chooses games,  
 could be... Phase 10,  
 Checkers, Uno, Dominos,  
 Scrabble, Sequence, Skip  
 Bo, Wizard, Yahtzee, Etc.

**PFEIFFER**



**DATE:** Tuesdays  
**TIME:** 12:00 to 12:20 (*before Euchre starts*)  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE

**VOLUNTEERS:**  
 People from the group

**PINOCHLE**



**DATE:** Wednesdays  
**TIME:** 12:30pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE

**VOLUNTEERS:**  
 People from the group





## DEPARTMENT OPERATIONS



# SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



# READY, SET ... GOALS!

## 01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

### MEN'S SHED CLUB

What do men need to be active, engaged, sharing skills, having fun, and making contributions?  
What opportunities would you like to see in your community?



**DATE:** 4<sup>th</sup> Tuesday – September 23, 2025

**TIME:** 12:30-1:15 Free Lunch

**RSVP** to reserve lunch by 15<sup>th</sup>.

**RSVP:** ADRC-La Crosse County **608-785-5700**

**TIME:** 1:30pm–2:30 Program

**TOPIC & SPEAKER(S):** "SCAM" by Joe Kelly from CCF Bank in Tomah.

Protect yourself from financial scams & what to do if you are scammed.

**PLACE:** Kupper-Ratsch Senior Center

#### SPONSORS:

ADRC-Monroe County  
**608-269-8690**

VA Caregiver Support/  
Veteran Community  
Partnerships

608-372-3971 x66279

**QUESTIONS?/NEED  
TRANSPORTATION?**

Kristine at 608-386-0922 or  
kmeyer@lacrossecounty.org

#### CREATIVE GROUPS

### BASKET WEAVING CLASS

Limit of 16 to a class.



gg82070917 GoGraph.com

**DATE:** 3<sup>rd</sup> Monday, except in August & Sept.

**SEPTEMBER 29, 2025.**

**TIME:** 10:30am to 3:30pm

**PLACE:** Kupper-Ratsch Senior Center

**COST:** For supplies \$10.

*Cost for supplies will vary from class to class  
depending on the basket style being done.*

**VOLUNTEER INSTRUCTOR:** Rose Berry

See newsletter 'photo insert' for picture of basket(s)  
being done this month.

**SIGN-UP: To Sign-up, & to  
cancel,** contact staff in person  
at senior center or at  
pbuchda@tomahwi.gov  
or 608-374-7476.

If **cancelling after 4:30pm  
on Friday or the weekend  
before** Basketing Weaving  
Class on Monday, contact  
Rose 608-374-2120 so she does  
not prepare supplies for you.

Our volunteer instructor purchases the basket supplies and on the weekend before Monday class, cuts the supplies for the baskets being made. If someone that is signed up for class does not show up for class, the instructor is out that money for those supplies. Volunteering her time to you for the Basket Weaving Class should not cost her.

**NEW POLICY:** If you are signed up and did not cancel ahead of time and did not attend the class... **YOU ARE RESPONSIBLE TO PAY FOR THE BASKET SUPPLIES for that missed class.** You will not be able to take another Basket Class until your supplies are paid for. Please pay the senior center director the amount owed.

### QUILTING GROUP



People who sew & quilt  
are welcome.

**DATE:** 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays

**TIME:** 10:30am to 3:30pm

*Bring your own lunch or sign up ahead of time for the  
county's nutrition site meal.*

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free. Bring your sewing machine &  
projects, enjoy fellowship and exchange of ideas.



People who crochet.  
embroider & knit are also  
welcome.

### SEWING DIVAS QUILTING GROUP



People who sew & quilt  
are welcome.

**DATE:** 2<sup>nd</sup> & 4<sup>th</sup> Wednesdays

**TIME:** 10:30am to 3:30pm

*Bring your own lunch or sign up ahead of time for the  
county's nutrition site meal.*

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free. Bring your sewing machine &  
projects, enjoy fellowship and exchange of ideas.



People who crochet.  
embroider, knit paint, etc.,  
are also welcome.



	<b>DEPARTMENT OPERATIONS</b> <b>SENIOR &amp; DISABLED</b> <b>SERVICES DEPARTMENT</b> <b>MONTHLY REPORT</b>	<b>READY, SET... GOALS!</b>
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## **01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued**

### **GROUP MEETINGS:**

## **TOMAH'S GREAT HOLIDAY SHOPPING HUNT (TGHSH)**

	<b>DATE:</b> 1 <sup>st</sup> Tuesday Planning meetings (January, March, May, July, Sept., Nov.) <b>TIME:</b> 4:30pm <b>PLACE:</b> Kupper-Ratsch Senior Center <b>CONTACT:</b> Pam Buchda 608-374-7476 pbuchda@tomahwi.gov	
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## **SPECIAL NEEDS ADVISORY GROUP**

**MISSION STATEMENT:** To provide an opportunity for the special needs community to have a fun time together/ social opportunities, and their caregivers' opportunities for support, education, and networking.

	<b>DATE:</b> 1 <sup>st</sup> Tuesday Planning meetings (January, March, May, July, Sept., Nov.) <b>TIME:</b> 5:30pm <b>PLACE:</b> Kupper-Ratsch Senior Center	<b>CONTACT:</b> Pam Buchda 608-374-7476 pbuchda@tomahwi.gov
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## **TOMAH PUBLIC HOUSING AUTHORITY**

	<b>DATE:</b> 2 <sup>nd</sup> Wednesday <b>TIME:</b> 5:30pm <b>PLACE:</b> Kupper-Ratsch Senior Center <b>CONTACT:</b> Housing Director 608-374-7455	<b>Office:</b> 107 E. Milwaukee St. Tomah, WI. 54660
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## **AM VETS**

<b>Murphy Post 2180</b> 	<b>DATE:</b> 3 <sup>rd</sup> Saturday <b>TIME:</b> 4:30pm <b>PLACE:</b> Kupper-Ratsch Senior Center <b>VOLUNTEERS:</b> People from the group <b>CONTACT:</b> amvets2180@gmail.com	-Don Vander Molen, VAVS Representative: 262-391-9505 -Glenn Gallagher, Deputy Representative: 608-344-1679
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## **AMERICAN ASSOCIATION OF UNIVERSITY WOMEN**

	<b>DATE:</b> 4 <sup>th</sup> Tuesday, except Dec. & March <i>Does not meet in June-July-August.</i> <b>TIME:</b> 5:30pm to 8:00pm <b>PLACE:</b> Kupper-Ratsch Senior Center <b>CONTACT:</b> Pam Buchda, President 608-374-7476 pbuchda@tomahwi.gov	AAUWTomah@gmail.com  <b>BOARD MEETINGS:</b> <b>DATE:</b> 4 <sup>th</sup> Tuesday <b>TIME:</b> 4:30pm-5:30pm <b>PLACE:</b> Senior Center
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## **TOMAH CONCERT ASSOCIATION**

	<b>DATE:</b> As scheduled <b>TIME:</b> As scheduled <b>PLACE:</b> Kupper-Ratsch Senior Center or Tomah High School Band room	<b>CONTACT:</b> Audrey 608-372-0859 Or Bonnie 608-823-7133
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## DEPARTMENT OPERATIONS



# SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,  
SET ...  
GOALS!**

## 01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

## MUSIC PROGRAMS:



Do you know of any **musicians**? Would you recommend them?  
If so, please share with me their names & contact information.  
I will investigate booking them here. Thanks, from Pam.

### LIVE MUSIC AT THE SENIOR CENTER

**COST:** Free



*"Classic & current  
country and  
good old-fashioned sing-  
a-longs"*

### BLAINE MEYER & GARY FELBER

**DATE:** Friday, September 05, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** Volunteers their Time & Talents



### KEVIN MATTSON

**DATE:** Friday, September 12, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** Pam Buchda

**COST:** Free



*"Singer/Songwriter  
with songs from the  
20's thru the 70's"*

**COST:** Free



**NEW TO US!**  
*"Vaudeville, Blues,  
Ragtime & Vintage  
Americana"*

### JACK NORTON

**DATE:** Friday, September 19, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** The Tapper Family; Nellie Pater;  
& Culvers Tip Nite Fundraiser



**COST:** Free



**NEW TO US!**  
*"Classic Country Music"*

**NEW TO US!**

### JIM OLSON

**DATE:** Friday, September 26, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** First United Methodist Church

### LOOKING AHEAD...

**COST:** Free



*"Classic & current  
country and  
good old-fashioned sing-  
a-longs"*

### BLAINE MEYER & GARY FELBER

**DATE:** Friday, October 03, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** Volunteers their Time & Talents



### SCOTT WILCOX

**DATE:** Friday, October 10, 2025

**TIME:** 10:15am to 11:15am

**PLACE:** Kupper-Ratsch Senior Center

**SPONSORS:** Volunteers his time & talents

**COST:** Free



*"Local songwriter/  
singer"*





## DEPARTMENT OPERATIONS

# SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,  
SET ...  
GOALS!**

## DEPARTMENT OPERATIONS

## 01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

### SENIOR & DISABLED SERVICES DEPT. POSSIBLE PROGRAMS

### DO YOU HAVE AN INTEREST & WOULD LIKE TO SEE A GROUP STARTED

This is your Senior Center... What would you like? We are open to ideas & interests. If you have **suggestions or a particular interest** you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476. Clip Boards for sign-up of these activities listed on this page are in Pam's office.

### CANASTA



**DATE:** Wednesdays  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free  
**VOLUNTEERS:**  
People from the group

### CHESS



**DATE:** Wednesdays  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center

**COST:** FREE  
**VOLUNTEERS:**  
People from the group

### CRAFTS



**DATE:** Thursdays or Fridays  
**TIME:** 1:00pm or 1:45pm or ?  
**PLACE:** Kupper Ratsch Senior Center  
**COST:** Free, but you provide your own supplies  
**VOLUNTEER FACILITATOR:** ?



### CRIBBAGE



**DATE:** Wednesdays  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free  
**VOLUNTEERS:**  
People from the group

### HAND & FOOT



**DATE:** Wednesdays  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center

**COST:** FREE  
**VOLUNTEERS:**  
People from the group

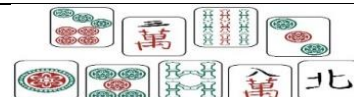
### KNITTING/CROCHETING



**DATE:** Wednesdays or Fridays  
**TIME:** 1:00pm or 1:45pm or ?  
**PLACE:** Kupper Ratsch Senior Center  
**COST:** Free, but you provide your own supplies

**VOLUNTEER  
INSTRUCTOR(S):** ?

### MAHJONG



**DATE:** Wednesdays  
**TIME:** 1:00pm  
**PLACE:** Kupper-Ratsch Senior Center

**COST:** FREE  
**VOLUNTEERS:**  
People from the group





## DEPARTMENT OPERATIONS



# SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



# READY, SET... GOALS!

## 01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

### SENIOR & DISABLED SERVICES DEPT. POSSIBLE PROGRAMS

### DO YOU HAVE AN INTEREST & WOULD LIKE TO SEE A GROUP STARTED

## STAMP CRAFT



**DATE:** Wednesdays or Fridays  
**TIME:** 1:00pm or 1:45pm or ?  
**PLACE:** Kupper Ratsch Senior Center  
**COST:** Free, but you provide your own supplies

We have a lot of stamps to use.  
**VOLUNTEER FACILITATOR:** ?

## TATTING GROUP



**DATE:** Wednesdays or Fridays  
**TIME:** 1:00pm or 1:45pm or ?  
**PLACE:** Kupper Ratsch Senior Center  
**COST:** Free, but you provide your own supplies

**VOLUNTEER INSTRUCTOR:** ?



## 02 EDUCATIONAL & HEALTH PROGRAMS

### GOAL(S):

To maintain and grow programs/guest speakers at the Senior Center on educational, health, and assistance programs/services.

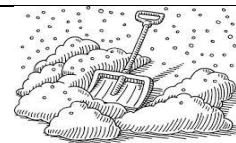


## COMMUNITY RESOURCE CONTACT INFORMATION BOOKLETS

See Pam for the booklet and/or information in booklet.

Please share info you have with us...

If you know of "handyman", or people who do lawn care, snow removal, and/or personal care, house cleaning, etc., please share with Pam their names & contact information. We will add them to the Resource Contacts Information Booklet.



### EDUCATIONAL PROGRAMS:

## iPADS & WiFi

We have iPads people can use here.



We have **WiFi** here at the senior center.  
**DAYS:** When open.  
**TIME:** When open.  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** Free

If you wish to learn how to use iPads, let Pam know and she will get a volunteer lined up to help you learn.




	<p style="text-align: center;"><b>DEPARTMENT OPERATIONS</b></p> <p style="text-align: center;"><b><u>SENIOR &amp; DISABLED</u></b>  <b><u>SERVICES DEPARTMENT</u></b>  <b><u>MONTHLY REPORT</u></b></p>	 <p><b>READY, SET... GOALS!</b></p>
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## 02 EDUCATIONAL & HEALTH PROGRAMS, continued...

### EDUCATIONAL PROGRAMS:

### AMERICAN SIGN LANGUAGE (ASL) STUDY GROUP

	<p><b>DATE:</b> Thursdays  <b>TIME:</b> 10:15am – 11:15am  <b>COST:</b> Free  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>VOLUNTEER FACILITATOR:</b> John Berry</p>	<p>This is for beginners, as well as those who know ASL and want to keep up their skills.</p>
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### NUTRITION PRESENTATION

	<p><b>DATE:</b> Wednesday, September 03, 2025  <b>TIME:</b> 11:00am to 11:30am  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>COST:</b> FREE  <b>SPEAKER:</b> Jane Strangstalein, ADRC Dietician</p>	
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### TAKE THE MYSTERY OUT OF MEDICARE

	<p><b>DATE:</b> Thursday, September 11, 2025  <b>TIME:</b> 4:30pm to 6:00pm  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>COST:</b> FREE  <b>CONTACT &amp; RESERVATION:</b>          Alice Ackerman, Elder Benefit Specialist          ADRC of Monroe County 608-269-8693          Alice.Ackerman@co.monroe.wi.us</p>	
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**Turning 65 soon? Have Questions about what the different parts of Medicare are and what each one provides? Already on Medicare and have questions about specific coverage issues.** Presentation on the different sections of Medicare – Parts A, B, C & D. It will include what each part covers as well as what deductibles and copays may apply. Other topics discussed will include the difference between public and private Medicare options to cover the 20% that Medicare doesn't cover as well as any new features.

### SUPPORT PROGRAMS:

### NUTRITION HEALTH SUPPORT GROUP

	<p><b>DAYS:</b> Mondays  <b>TIME:</b> 10:05am  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>COST:</b> Free</p>	<p>Often when we try to lose weight and/or to eat healthy, we need someone to be accountable to – that's what this group is to assist with.</p>
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### VETS CAREGIVER SUPPORT GROUP

	<p><b>DATE:</b> Second &amp; Fourth Mondays  <b>TIME:</b> 1:00pm – 2:30pm  <b>PLACE:</b> Kupper-Ratsch Senior Center  <b>COST:</b> Free  <b>SPONSOR(S):</b> VA Medical Center</p>	<p><b>CONTACT:</b>          Barbara Iwanowicz          Barbara.Iwanowicz@va.gov          or 608-372-3971 x64441</p>
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## DEPARTMENT OPERATIONS

# **SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT**

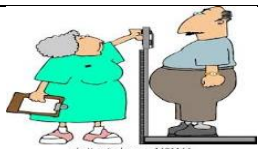

**READY,  
SET ...  
GOALS!**

02

**EDUCATIONAL & HEALTH PROGRAMS, continued...**
*'Every accomplishment starts with a decision to try.'* ~ Unknown

**EXERCISE / HEALTH PROGRAMS:**

## WEIGH-IN


**DAYS:** Mondays thru Fridays

**TIME:** 8:30am to 4:30pm (*just come in, or call Pam & set up a day & time*)

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free

Often when we try to lose weight, we need someone to be accountable to.

Pam is willing to be your person to weigh you weekly at the senior center.

## WELLNESS EXERCISE


**DATE:** Mondays, Wednesdays, & Fridays

**TIME:** 9:00am to 10:00am

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free

**VOLUNTEER FACILITATOR(S):**

Sandi Bloom &amp; people in group

We have cardio-drumming equipment, weights, balls, stretch bands, &amp; steps to use.



## LINE DANCING


**DATE:** Tuesdays & Thursdays

**TIME:** 9:00am to 10:00am

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free

**VOLUNTEER FACILITATOR:**

Siegrun Horst &amp; people in group

**BEGINNER LINE DANCE**
**DATE:** Mondays

**TIME:** 9:00am-10:00am

**COST:** Free

**PLACE:** Senior Center

## CHAIR YOGA


**DATE:** Tuesdays & Thursdays

**TIME:** 9:00am to 10:00am

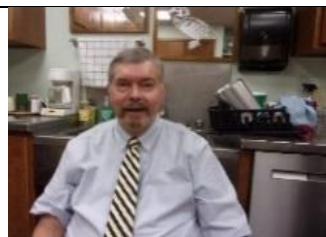
**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free

**VOLUNTEERS:** Trudi B. & Enid M. & People in group

**VISITING OFFICE HOURS** - Please stop by & say hi when you see us at the senior center during our "office hours" there.

## **BETTER HEARING TRAVELING OFFICE HOURS**


**DATE:** 3<sup>rd</sup> WEDNESDAY

**TIME:** 9am-1:30am & 2pm-3:30pm  
&/or make an appointment

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Set by/with Better Hearing

**CONTACT:** Tom Vierling at 608-781-6881 or 1-800-526-3298






## DEPARTMENT OPERATIONS



# **SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT**



**READY,  
SET...  
GOALS!**

## **02 EDUCATIONAL & HEALTH PROGRAMS, continued...**

**VISITING OFFICE HOURS** - Please stop by & say hi when you see us at the senior center during our "office hours" there.

### **COFFEE TIME &/or MEMORY SCREENING WITH ADRC DEMENTIA CARE SPECIALIST-TRAVELING OFFICE HOURS**



**DATE:** 2<sup>nd</sup> Thursday  
**TIME:** 11:00am-1:00pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE visit during these visiting office hours  
**CONTACT:** Emily Reitz 608-387-9250  
 emily.reitz@co.monroe.wi.us



*My role is to provide education and information on what dementia is and what it looks like.*

### **COFFEE TIME WITH IGCC, LLC Speech-Language Pathologist TRAVELING OFFICE HOURS**

#### **Inter-Generational Communication Consultant**

Verbal expression,  
comprehension,  
speech fluency,  
precise/accurate  
articulation,  
reading skills.

**DATE:** 2<sup>nd</sup> Thursday  
**TIME:** 11:00am-1:00pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE visit during these visiting office hours  
 For hourly or monthly rates for sessions  
 & scheduling, call or text 406-560-1610  
**CONTACT:** Kim Stavlo, MS, CCC, SLP (Speech-  
 Language Pathologist) Text 406-560-1610

After school and early  
evening 50-minute  
sessions are available.  
Attendance of target  
student plus one  
consistent and reliable  
family/grandparent/  
friend required every  
session.

*My role is to provide education and information on what speech language pathology is and what/how it can help.*

### **COFFEE TIME WITH ST. CROIX HOSPICE Care Transition Coordinator- TRAVELING OFFICE HOURS**



**DATE:** 3<sup>rd</sup> Thursday  
**TIME:** 11:00am-1:00pm  
**PLACE:** Kupper-Ratsch Senior Center  
**COST:** FREE visit during these visiting office hours  
**CONTACT:** Janessa Peterson  
 608-461-8093 jpeterson@stcroixhospice.com



*My role is to provide education and information on what hospice and palliative care is and what it looks like.*

### **COFFEE TIME WITH Tomah Health HOSPICE & PALLIATIVE CARE TRAVELING OFFICE HOURS**

Staff take turns here to visit

**DATE:** 4<sup>th</sup> Thursday  
**TIME:** 11:00am-1:00pm  
**COST:** FREE visit during these visiting office hours  
**PLACE:** Kupper-Ratsch Senior Center  
**CONTACT:** 608-374-0250  
 SWilliams@tomahhealth.org

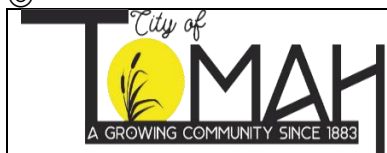


*My role is to provide education and information on what hospice and palliative care is and what it looks like.*





## DEPARTMENT OPERATIONS



# **SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT**



**READY,  
SET  
GOALS!**

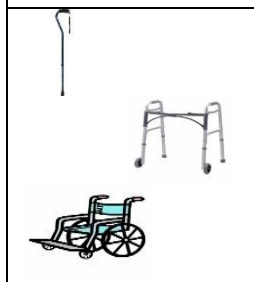
## **03 DISABLED/SPECIAL NEEDS SERVICES**

### **GOAL(S):**

- A. MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet free service.
- B. GENERAL NEEDS: To continue Giving Closet free service.
- C. SPECIAL NEEDS: To maintain and grow services for special needs population and their caregivers.
- D. DEMENTIA NEEDS: To continue to be involved in the Healthy Brain Coalition of Monroe County.

## **LOAN CLOSET**

Keeping it clean and organized is a major feat in-of-itself.



The senior center *(depending on donations of items)* has medical equipment we loan out free. What we have changes pretty much daily with in-going and out-going equipment.

Take care of the items while you use them. Clean them and return items when you are done with them so others may use them.

We accept donations of medical equipment, so we have them for people to borrow.



## **LOAN CLOSET USAGE**

**XX Days of XX Open Days Loan Closet Used & ( ) Ins/Outs Per Month**

Jan.: 19 of 24 days (44)	Apr.: 20 of 24 days (56)	July: 20 of 24 days (51)	Oct.: xx of xx days ( )
Feb.: 19 of 24 days (44)	May: 20 of 22 days (68)	Aug.: 21 of 23 days (58)	Nov.: xx of xx days ( )
Mar.: 19 of 22 days (65)	Jun.: 21 of 22 days (55)	Sept.: xx of xx days ( )	Dec.: xx of xx days ( )

## **GIVING CLOSET**

Keeping it clean and organized is a major feat in-of-itself.

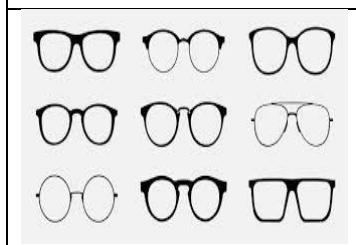


The senior center *(depending on donations of items)* has items we give away free of charge.

Items may include incontinent products, miscellaneous personal care items *(diabetes care, guaze, etc.)* and some clothing.

We accept donations for the Giving Closet *(no needles or prescription items)*.

## **LIONS CLUB EYEGLASS & HEARING AID PROGRAM**



The Lions Club of Tomah has a bucket, *by the front door under the newsletter magazine wall rack next to the Vet's photo board*, at the senior center for people to donate old eyeglasses and hearing aids.

At the senior center, we have a basket with donated hearing aid batteries free to take.



## **READING MAGNIFIER FOR VISUALLY IMPAIRED**

### **HELP WITH READING**

The magnifier machine for reading is set up for use on the reading table

You are invited to come in and use it.



	<p align="center"><b>DEPARTMENT OPERATIONS</b></p> <p align="center"><b>SENIOR &amp; DISABLED SERVICES</b></p> <p align="center"><b>DEPARTMENT MONTHLY REPORT</b></p>	 <p><b>READY, SET GOALS!</b></p>
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### 03 DISABLED/SPECIAL NEEDS SERVICES, continued...

#### SPECIAL NEEDS ADVISORY GROUP



Committee formed in last quarter of 2018.  
 Shall consist of people with a passion for serving our community's special needs population.  
 Terms shall be as long as able and willing to serve. *They Volunteer their time for us.*  
**DATE: Meets 1<sup>st</sup> Tuesday** every other month (Jan.-Mar.-May-July-Sept.-Nov.)  
**TIME: 5:30pm** **PLACE: Kupper-Ratsch Senior Center.**

**MISSION STATEMENT:** *To provide an opportunity for the special needs community to have a fun time together/social opportunities, and their caregivers' opportunities for support, education, and networking.*

**ALWAYS LOOKING FOR PEOPLE INTERESTED IN OUR MISSION TO JOIN US.**

#### CURRENT ACTIVE MEMBERS

Patty Ambort, Parent/Caregiver  
 Ashley Gerke, Handishop Industries Program Manager, CHAIRPERSON.  
 Lauri Shumway, Parent/Caregiver, SECRETARY  
 Stephanie Squires, Handishop Industries Director of Programming. VICE-CHAIR.  
 Renee Stroh, Parent/Caregiver/Retired Educator.

#### SPECIAL NEEDS OPEN GYM

Limit of 12 people taking the class.



**DATE: FRIDAYS** **TIME: 10:30am-11:30pm**  
**PLACE: Kupper Ratsch Senior Center**  
**FACILITATOR:** Volunteers & Parents/Caregivers  
**SIGN UP FOR EACH CLASS:** Contact Pam at 608-374-7475  
 or pbuchda@tomahwi.gov or stop by the senior center.

**COST: FREE**  
 Special needs exercise class.



#### PROM DRESSES FOR SPECIAL NEEDS PROM



Will take donations of prom dresses.  
 The organization and care of dresses is ongoing.  
 (Found a home at the senior center in 2021).

Will loan out prom dresses for regular prom also.

#### L.I.F.E. After School & L.I.F.E. In Summer

**School:** 3:30 on Mondays, Wednesdays. & Thursdays (Sept thru May) at the Senior Center.  
**Summer:** 3:00 on Tuesdays, Wednesdays & Thursdays (June & July).



**DATE: See above.**  
**TIME: See above**  
**PLACE: Kupper-Ratsch Senior Center**  
**SPONSOR(S):** A partnership with Goodwill.

High school age students with special needs learn basic living skills such as interacting with others, community involvement, recreation, shopping, cooking, cleaning, volunteer, etc. *Started here 11-29-2021*



#### SUNDAY-FUNDAY

Meets 1x monthly for special needs people & their parents/guardians.

**DATE:** Sunday, September 14, 2025 **TIME:** 1:00 to 3:00pm  
**PLACE:** Strike Zone **COST:** FREE

**PURPOSE:** *Special needs persons for socialization and fun...*

**ACTIVITY:** Enjoying time with others... Bowling & Pizza  
 and

**PURPOSE:** *Parents/Caregivers are invited to join us in visiting, support, networking, education, sharing ideas, experiences, and resources.*

**TOPICS:** Enjoying time with others...sharing experiences & resources.

**NOTE: MUST RSVP TO PAM** at Senior Center **by Thursday before event** - 608-374-7476 or pbuchda@tomahwi.gov

#### **2025 DATES:**

January 19	July 20 1-4
February 16	Aug. 17 1-3
March 16	Sept. 14 1-3
April 13	Oct. 19 1-3
May 18 1-3	Nov. 09 1-3
June 22 1-3	Dec.---

*September thru December dates to be determined after Packer schedule is out.*



	<b>DEPARTMENT OPERATIONS</b> <b>SENIOR &amp; DISABLED</b> <b>SERVICES DEPARTMENT</b> <b>MONTHLY REPORT</b>	<b>READY, SET GOALS!</b>
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## 04 VOLUNTEER PROGRAM

### GOAL(S):

To maintain and build the volunteer program according to the needs of the department.

*Volunteerism is one of the most selfless acts that we can become involved in!!!*

*Service Organizations and Nonprofits in the Tomah area (includes the senior center) and around the world need more volunteers to carry out their missions and make the biggest difference possible.*



### VOLUNTEER OPPORTUNITIES

If interested in below opportunities, **CONTACT**  
Pam 608-374-7476 or pbuchda@tomahwi.gov

**You are needed**



## BINGO VOLUNTEERS WANTED in Volunteer Caller Rotation



**DATE:** Mondays, Thursdays and/or Fridays

**TIME:** 12:30 set-up / 1:00 Bingo

**PLACE:** Kupper-Ratsch Senior Center

**Bingo Callers will teach you how we do bingo at the senior center.**

## CRAFT GROUP Volunteer FACILITATOR

**VOLUNTEER FACILITATOR: ?**

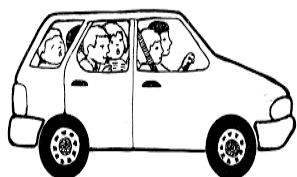
**DATE: ?**

**TIME:** mornings or afternoons ?

**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free, however you provide your own supplies &/or reimburse volunteer facilitator for supplies.

## DRIVERS "Good Neighbor" to Volunteer



If you are driving yourself to the senior center for a group & would like to help others...

There are some people wanting to come to the same groups as you do here at the senior center, but they need rides.

If you are so inclined to be a "good neighbor" volunteer driver, check with Pam and/or Paulette on who might need a ride.

## GROUP TRIP VOLUNTEER COORDINATOR



Looking for a volunteer to be our **Group Trip Coordinator.**

Please see Pam if you are interested.



## NEWSLETTER FOLDING VOLUNTEERS



**DATE:** Last Wednesday, Thursday &/or Friday of month.

**TIME:** Open hours – 8:30am to 4:30pm

**PLACE:** Kupper-Ratsch Senior Center

**CONTACT**  
Staff at  
senior center

## KNITTING &/or CROCHET GROUP Volunteer Instructor



**DATE: ?**

**TIME:** mornings or afternoons ?



**PLACE:** Kupper-Ratsch Senior Center

**COST:** Free, however you provide your own supplies

*"Kindness is the chain by which society is bound together."*

*~ Johann Wolfgang Von Goethe, German author/scientist/philosopher*



	<b>DEPARTMENT OPERATIONS</b> <b>SENIOR &amp; DISABLED</b> <b>SERVICES DEPARTMENT</b> <b>MONTHLY REPORT</b>	 <b>READY, SET ... GOALS!</b>
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**04 VOLUNTEER PROGRAM, continued...**



	<b>VOLUNTEER OPPORTUNITIES</b> <b>You are needed</b>	
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*"To be of use in this world is the only way to be happy."*


*~Hans Christian Anderson, Danish writer/artist*

**SPECIAL NEEDS OPEN GYM VOLUNTEERS WANTED**


We are looking for volunteers to assist clients with special needs to participate in Fitness 4 All.

	<b>DATE: FRIDAYS</b> <b>TIME: 10:45am to 11:45am</b> <b>PLACE: Kupper-Ratsch Senior Center</b>	
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**TATTING GROUP Volunteer Instructor**

	<b>DATE: ?</b> <b>TIME: mornings or afternoons ?</b> <b>PLACE: Kupper-Ratsch Senior Center</b>	<b>COST: Free,</b> however, you provide your own supplies
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**T-CHAI and/or MEDITATION VOLUNTEER(S) INSTRUCTORS WANTED**

	We are looking for volunteer instructor(s) for <b>Meditation and/or T-Chai.</b> <b>CONTACT: Pam 608-374-7476 or <a href="mailto:pbuchda@tomahwi.gov">pbuchda@tomahwi.gov</a></b>
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**Tomah Area Community HALLOWEEN PARTY**

**DATE: Friday, October 31, 2025**

**TIME: Event: 4:30pm to 6:30pm** **Volunteers: 1:00pm to 7:00pm**

**PLACE: Exhibit Building at Recreation Park**

**CONTACT: Pam 608-374-7476 or [pbuchda@tomahwi.gov](mailto:pbuchda@tomahwi.gov)**


**ART & CRAFT FAIR FUNDRAISER**

**DATE: Saturday, November 22, 2025 (Set-up: Friday, Nov. 21)**

**TIME: Event: 9:00am to 3:30am** **Volunteers: 8:30am to 4:30pm**

**PLACE: Recreation Building at Recreation Park**

**Set-up: Friday, Nov. 21 --- Volunteers: 12:30pm to 4:30/5pm**

**OTHER VOLUNTEER NEEDS:**

Making **craft items** before event to donate.

Making **baked goods/treats** for event.

**CONTACT: Pam 608-374-7476 or [pbuchda@tomahwi.gov](mailto:pbuchda@tomahwi.gov)**



**CONTACT Pam at**  
 608-374-7476 or  
[pbuchda@tomahwi.gov](mailto:pbuchda@tomahwi.gov)

**FACILITATE A NEW GROUP OF INTEREST**

**WHAT INTEREST: ???**



**DATE: ???**

**TIME: ???**

**PLACE: Kupper Ratsch Senior Center**

*"One of the things I keep learning is that the secret to being happy is doing things for other people."*

*~Dick Gregory*

	By all these lovely tokens, September days are here. With summer's best of weather and autumn's best of cheer." <i>-Helen Hunt Jackson</i>	
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## DEPARTMENT OPERATIONS



# SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,  
SET ...  
GOALS!**

## 04 VOLUNTEER PROGRAM, continued...



## VOLUNTEER OPPORTUNITIES You are needed



- Volunteerism at the senior center continues to be an integral part of our life here.
- We are grateful to all our volunteers. Volunteers are very much needed and appreciated!**
- When volunteering, please sign in/out in the Volunteer Book on table by Vet's Photo Board.
- Volunteers to assist with daily/monthly activities and at special events and fundraisers.
- Some volunteer opportunities are listed in the newsletter.



## **VOLUNTEERS** since last newsletter *(was put together):*

June Abbott; John & Rose & Libby Berry; Karen Birkeness; Pat Block; Sandi Bloom; Mary Boettcher; Duane & Paulette Bolton; Trudi Brohmer; Liz Brown; Pam Buchda; Dan Burton; John Dostal; Becky Sue Fitzpatrick; Richard Gegenfurtner; Sue Gottbeheat; Monica Haun, Alyson Hefner; Marvin Henricks; Siegrun Horst; Doris Kelley; Carol Myers; Enid Mistele; Gary Moe; Leta Nofsinger; Sue O'Neil; Marvin Parker; Al Pasch; Nancy Phillips; Anna Mae Rudolph; Cathy Scherreiks; Stephen & Lauri Shumway.

**MUSIC VOLUNTEERS:** Gary Felber; Blaine Hackett; Blaine Meyer; Michael Slater.

**SUNDAY-FUNDAY VOLUNTEERS:** Patty Ambort; Rose Berry; Liz Brown; Ashley Gerke; Lauri Shumway; Stephanie Squires; & Renee Stroh.

**SENIOR & DISABLED BOARD:** Sandi Bloom; Sue Greeno; Jenna Moser; Evelyn Noyes; Lauri Shumway; Shawn Zabinski; Mayor Paul Dwyer.

**SPECIAL NEEDS ADVISORY GROUP:** Patty Ambort; Liz Brown; Ashley Gerke; Lauri Shumway; Stephanie Squires; Renee Stroh.

**L.I.F.E. Program=SENIOR CENTER VOLUNTEERS:** Staff: Karen Olson; Joey Davis; Peggy Meiners; Jill Montgomery; Pat Reis; and students.

## **THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF YOU TIME & SERVICES. YOU MAKE A DIFFERNCE! YOU ARE APPRECIATED!**

*NOTE: If I have misspelled anyone's name, or missed someone on the list, I am so sorry. Please let me know.*

*~ Pam Buchda, Senior & Disabled Services Director*

***"Remember that the happiest people are not those getting more, but those giving more."***

*~H. Jackson Brown Jr*

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## DEPARTMENT OPERATIONS



## SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



## READY, SET ... GOALS!

05

### COMMUNITY INVOLVEMENT/PUBLIC RELATIONS

#### GOAL(S):

- A. To continue to work on raising community awareness of the city's Senior & Disabled Services Department and the Kupper-Ratsch Senior Center.
- B. To continue to build/maintain community partnerships.

#### PUBLIC RELATIONS

- Ongoing: Give tours, explain programs, hand out newsletters, listen and visit.
- Ongoing: Many requests for assistance with finding/contacting resources for various needs.
- Ongoing: Work on communication tool - monthly Senior & Disabled Services Dept. Newsletter.

In 2024, a volunteer started delivering 50 newsletters to churches, clinics, hair salons, hotels and businesses. Currently it is up to 65-75 newsletters. We have seen an increase in awareness in the community of the senior center. We have also seen an increase of people coming in to check the senior center out. The newsletter is our main PR tool. We have been disbursing paper copies. In 2025 we started a transition to email/online distribution.

- Ongoing: Work on communication tool - information on Facebook-Tomah Senior Center/City.
- Ongoing: Work on communication tool - information on City of Tomah's website.
- Ongoing: Work on communication with Tomah Chamber of Commerce.

One of the things I am liking about the email version of the newsletters – I can add more information for you without increasing printing and paper costs. That means I could put the policies and procedures back in for information at your fingertips each month.

### NEWSLETTERS AVAILABLE



- 1) Due to budget constraints, we do not print a newsletter anymore. The printing costs are too high. However, **if you would like one by email**, we can do that **every month**. You just need to **send an email with your request and contact information – to pbuchda@tomahwi.gov**

- 2) The goal is to have the calendars available by the last Thursday or Friday of the month for the next month.



- 3) If you have something you would like to put in the next newsletter, please submit, in writing or e-mail to pbuchda@tomahwi.gov by the 15th of this month for future newsletter(s).

#### COMMUNITY INVOLVEMENT

- Ongoing: Maintain existing and building new relationships, contacts, involvements and partnerships with community organizations and businesses.
- Yearly: Senior Center involvement in community events such as Freeze Fest.
- Yearly: We have a senior center booth at the Healthy Aging Expo in Tomah.
- Yearly: Organizing the free Tomah Area Annual Community Halloween Party (1990).
- Ongoing: Director is a member of Rotary Club of Tomah (1990).
- Ongoing: Director is serving on Tomah Health Hospice Touch & Palliative Care Advisory Board (2016or17)
- Ongoing: Director is a member of Lioness & then Lions Club of Tomah (2016).
- Ongoing: Director is an individual member of the Chamber of Commerce (2020).
- Ongoing: Director is a member of American Association of University Women [AAUW] (2021).  
Serving as 2024-2026 Tomah Branch President and served on 2025 AAUW State Convention Committee.
- Ongoing: Director is serving on Neighbor For Neighbor Food Pantry Board (March 2022).
- Ongoing: Director is serving on Noah's Ark Christian Learning Center Community Leadership Team (August 2022).
- Ongoing: Director is serving on TAMS (Montessori School) Governance Board (May 2023).
- Ongoing: Director is serving on Tomah Concert Association Board (March 2024).



-08-27-2025: Guest Speaker at Lions Club on Kupper-Ratsch Senior Center and its services.

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	<b>DEPARTMENT BUDGET &amp; FINANCE</b> <b><u>SENIOR &amp; DISABLED</u></b> <b><u>SERVICES DEPARTMENT</u></b> <b><u>MONTHLY REPORT</u></b>	 <b>READY, SET... GOALS!</b>
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## 06 **BUILDINGS/MAINTENANCE**

### GOAL(S):

- A. To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs.
- B. To manage the senior center rental buildings/spaces (which help fund senior center budget).
- C. To entertain possibilities and work with the Senior Executive Team and City Council toward the future plans of the second floor of the senior center buildings.

- Ongoing: Continue to work to make the senior center feel “homey”, with an **inviting, friendly & comfortable atmosphere**, including seasonal decorating & keeping the place clean.
- Ongoing: Maintenance Projects/Repairs. Seems there is always something that needs doing.  
Thank You Scott Donovan, City Maintenance.

### HISTORY:

The planning and work for the city department – Senior & Disabled Services (*which included the senior center*) was the brainchild of Mayor Ed Thompson and planning was started in 1999. In 1999 the senior center program was started in the basement of city hall.

The buildings for the senior center (*107 Milwaukee Street with 109 Milwaukee St. second floor apartment, 1000/ 1002/ 1004 (not second floor) Superior Ave.* were purchased in 2002 (*from Mr. Carmichael & Mr. Holmes*) after the city received a gift of money for the senior center from the Kupper-Ratsch family.

At 8/23/2022 City Council meeting, the council approved the donation to the city (senior center) of 2<sup>nd</sup> floor of 1004 Superior Ave. building (the old radio station) by the Dickie family.

Fun facts: When Mr. Holmes had these buildings for Westland Insurance and the bank building kitty-corner across the street ½ block away, the buildings were connected by computer cable under the road. Before the senior center was Westland, it was Neitzel’s Furniture Store and Mortuary.

**Kupper-Ratsch Senior Center**  
***A Community Gathering Place***





Front entry on Superior Avenue



Back entry across alley from WWTC parking lot.

1002 Superior Avenue	<b>OUTSIDE in Front:</b> -2020 added bench donated by Rotary Club of Tomah. -2020 added 2 flower planters both sides of front bench.	<b>OUTSIDE in Back ('Courtyard' area):</b> -2018 new metal cigarette receptacle. -2019 Garbage corral built. -2020 1 <sup>st</sup> Bench from Rotary moved from front to back when new one in Front-2020. -08-2020 shed built. -2020 picnic Table with umbrella. -08-2024 seven raised garden beds.
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DEPARTMENT BUDGET & FINANCE



**SENIOR & DISABLED  
SERVICES DEPARTMENT  
MONTHLY REPORT**



**06 BUILDINGS/MAINTENANCE, continued...**

107 E. Milwaukee Street	Tomah Housing Authority Office <i>Rental continues to present.</i>	2019 new furnace.
109 E. Milwaukee Street	Apartment above Housing office <i>Rental Nov. 4, 2021 to present.</i>	2021 deep clean & repainted. 2025 repair wall area. 2025 repair bathtub water leak.
1000 Superior Avenue	Jensen Tax & Accounting <i>Rental June 15, 2023 to present.</i>	2024 added another exit light in back hall & removed wooden structure partially blocking back door. 2024-2025 in process of replacing back door.
1004 Superior Avenue	JNC Latin Grocery Store <i>Rental Sept. 20, 2023, to present.</i>	07-2024 new locks front & back. 07-2024 new air conditioner/furnace. 2024 roof repaired. 07-2025 front lock repaired.
1002 Superior Avenue	ADRC Meal Site-Kitchen/Prep area <i>Rental continues to present.</i>	2024-2025 new blind on dish window.
1002 Superior Avenue	VAMC AFGE Local 0007 Union 4 Offices on 2 <sup>nd</sup> floor <i>Rented Oct. 1, 2019 to present.</i>	2019 locks added to the 4 office doors and for safety to the door of the old hand-crank elevator.
1002 Superior Avenue	Senior Center – General items <i>The elevator shaft for the old hand-crank elevator goes from basement to 2<sup>nd</sup> floor – it was legally discontinued many years ago.</i>	07-2018 changed locks front & back doors. 2025 Smoke/CO2 Detectors installed on 1 <sup>st</sup> & 2 <sup>nd</sup> floors.
1002 Superior Avenue  Senior Center 2 <sup>nd</sup> Floor	12-2024 to 03-2025 Volunteers painted walls in main rooms on 2 <sup>nd</sup> floor. <b>-Conference room at top of stairs:</b> <b>-"Break-out" room:</b>	<b>-Room:</b> for Family Promise storage. <b>-2 rooms Special Needs Prom Dresses:</b> 2021 dresses moved here - added hanging brackets & rods.



Accessible by stairs.  11-2024 thermostat replaced in upstairs center heating zone.	- <b>Big Front Room:</b> (could see as future TV/Movie room). 04-2024 Line dancing. 11-2024 Venter motor replaced in dance room heating zone. - <b>Storage closet:</b> (for building supplies). - <b>Storage room:</b> for dept. & access to roof.	- <b>Room for Loan Closet:</b> storage. - <b>Corner Big Front room:</b> Currently used as loan closet over-flow storage. (Could see as a future game room - <i>pool table &amp; dart game</i> ). -2 <b>Bathrooms:</b> 2022 toilets replaced.
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**UPSTAIRS MEETING ROOMS & SITTING ROOM at the senior center**

		
Meeting room at top of stairs	'Break-out meeting room	Line dance room above the office
We have a meeting room, a 'break-out meeting room', and a 'dance' room upstairs. However, the upstairs is only accessible by the stairs, so that limits the use of the rooms.		




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	<b>DEPARTMENT BUDGET &amp; FINANCE</b> <b>SENIOR &amp; DISABLED SERVICES DEPARTMENT</b> <b>MONTHLY REPORT</b>	
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**06 BUILDINGS/MAINTENANCE, continued...**

1002 Superior Avenue  Senior Center 1st Floor Handicap accessible.  03-20-2024 automatic door mechanisms fixed.	<b>Main/Dining room:</b> (in use most of the time). 2019 coat hooks. 2029 new chairs with 3-inch padding. 2023 8 bookshelves. 03-27-2024 WiFi Booster. - <b>Activity room:</b> (in use most of the time). 2018 chair rack. - <b>Kitchenette:</b> 2020 down to studs renovation. - <b>Library/hall/food assembly area:</b>	- <b>Loan Closet:</b> 7-2018 moved from basement to 1 <sup>st</sup> floor. 2019 renovation. - <b>Giving Closet:</b> 2019 started. - <b>Storage/Laundry room</b> – 2018 project & 2020 renovation. - <b>Workroom</b> /storage/loan closet overflow: 2019 Loan Closet renovation opened blocked door. 02-2024 new locking screen door. -2 <b>Bathrooms:</b> 2023 toilets replaced.
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**FIRST FLOOR ACTIVITY ROOMS at the senior center**

		
Main Activity/Dining room	Activity room – looking from back	Activity room – looking in from door



1002 Superior Avenue  
Senior Center – Basement

Accessible by stairs.

2018-2019 cleaned out storage and loan closet  
equipment.  
Replaced 1 of water heaters.

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DEPARTMENT BUDGET & FINANCE

**City of Tomah's Dept. of  
SENIOR & DISABLED SERVICES**

608-374-7476

Fax: 608-374-7462

pbuchda@tomahwi.gov

**Kupper-Ratsch Senior Center  
A Community Gathering Place**

1002 Superior Ave. Tomah, WI. 54660

Facebook page – **Tomah Senior Center**

**POLICY – RENTAL USE OF SENIOR CENTER**

**Are You having a family gathering? A class reunion?  
Need a place to meet? Check out the senior center.**

**There are some opportunities to...  
RENT A SPACE for events/meetings at the  
Senior Center.**

**APPLICATIONS ARE SUBJECT TO  
APPROVAL by City of Tomah's Senior &  
Disabled Services Director.**

*The City of Tomah and/or The City of Tomah's  
Senior & Disabled Services Department retains  
the ability to deny use of building based on  
availability of staff, activities/events scheduled,  
other bookings, history of usage/how facility  
was treated before, etc.*



Main room



Activity room





Kitchenette



Area for food set up

**RENT (and License Fees, if applicable) ARE DUE AND PAYABLE AT TIME OF APPLICATION.**
**PRIVATE APPLICANT**

Client, city resident \$80.  
Client, non-resident \$96.

**PRIVATE APPLICANT**

Non-Client, city resident \$110.  
Non-Client, non-resident \$126.

**PUBLIC APPLICANT**

Public applicant, city resident \$0.  
Public applicant, Non-resident \$50

Private groups that are ongoing, regularly scheduled (*ie: 2-4 times monthly, 4-12 times yearly, etc.*) are half the above rents each time here.

**CLIENT:** Regularly comes to the senior center.

**RESIDENT:** Lives in the City of Tomah

**PUBLIC:** Refers to clubs/service organizations that deal with service and civic involvement for the community, such as scholarships, good deed projects, etc.

**NON-CLIENT:** Does not regularly come to senior center.

**NON-RESIDENT:** Does not live in the City of Tomah

**PRIVATE:** Refers to farm organizations, industry, private parties or any other gatherings with the objective to make money not used for civic improvement.

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**DEPARTMENT BUDGET & FINANCE**
**SENIOR & DISABLED SERVICES  
DEPARTMENT MONTHLY REPORT**


**READY,  
SET  
GOALS!**

## 07 INCOME/BUDGET/DONATIONS

**GOAL(S):** To operate within budget, and procure funds, as needed and available, for maintaining and/or expanding services.

- Ongoing: Worked on monthly bills/invoices & keeping track of income/expenses & the budgets.
- Ongoing: Planning/working on next year's budget & possible future capital budget projects.
- Ongoing: Staff organizing/preparing donations of Bingo Bash Items for senior center (*these donations save money on operating expenses and are very appreciated*).

The city has started the budget process for 2026. We are one of the departments in the city. This process takes up a lot of time, attention and effort. During September each department head is meeting with the City Administrator and Treasurer on the upcoming budget for that department. By the end of September, the City Administrator hopes to have a 2026 draft of the budget for the whole city. In October, the city council is planning to begin their Budget Workshops. After that, the City Council will need to vote to approve the 2026 budget.

### UPDATE ON COST REDUCTIONS/SAVINGS

#### Trying to curb & control newsletter expenses:

On the happy, uplifting side of things – demand for the newsletters has steadily increased.

#### NEWSLETTER SIZE:

May 2025 & previously the newsletter was 44 pages plus menu & other inserts.

June 2025 reduced the newsletter to 40 pages by taking policies & procedures out of newsletter and posting them on the bulletin board in the main room at the senior center.

July 2025 further reduced the newsletter by 4 more pages down to 36.

August 2025 doing the newsletter online.

Only printing the calendar with covers, menu insert, and photo insert. Have received favorable feedback so will continue to do so monthly.

#### NUMBER PRINTED:

June 2025, it was decided to decrease the number of newsletters printed, and cap at 150 a month to try to curb some expenses.

August 2025 will be printing the calendar, photo page, & menu instead of the full newsletter.



The newsletter can be gotten by email. Not only saves ink/copier costs, but also paper costs.

### EMAILING:

October 2022: Began emailing newsletters to city departments & elected officials.

After trial & error figuring some things out (like separating the photos into a photo insert and the calendar as a separate document so documents were of a size they could be emailed), it works quite well.

June 2025: In addition to emailing newsletters to city staff and elected officials, began emailing newsletters to people that have shared emails (211 in July).

August 2025: **To get the full newsletter – email Pam with your name and email address.**

### Other expense controls:

June 2025: Looked at eliminating one of the senior center phones. Going to eliminate mobile phone.

July 2025: Ended the La Crosse Tribune subscription, effective August.

August 2025: Did not renew the Time magazine subscription, ends August.

August 2025: Looking for more donated snacks and/or more popcorn snacks.

## DONATION WISH LISTS

REGULAR ONGOING NEEDS	WISHING FOR	WISH UPON A DREAM
-Snacks (for 2pm daily snack time) -Coffee: regular & decaf -Creamers -Sugar & sugar sub packets -Hot chocolate packets -Bingo Bash items for prizes	-Popcorn machine Stand (\$1,691 specific brand and measurements) -4 Racks on wheels for yoga balls (\$1,266-sized to specific place and ball sizes) [\$316.50 each]	-Building: Point tuck outside (bricks/cement blocks that need it) -Building: New 1 <sup>st</sup> floor flooring -Building: Painting outside (over the “baby-poo” yellow). -Building: Elevator all 3 floors -Van(handicapped-like n.a.s.a. van.
-n.a.s.a. has adopted this project: Trishaw E-bike (We have a volunteer willing to start this community program & take people on rides – need the Trishaw e-bike & accessories \$17,000.)		

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### DEPARTMENT BUDGET & FINANCE



## SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,  
SET  
GOALS!**

## 07. INCOME/BUDGET/DONATIONS, continued


## SENIOR CENTER FUNDRAISING

## DONATORS IN YEAR 2025


### 2025: BUSINESSES, ORGANIZATIONS & PEOPLE WHO DONATED-THANK YOU!

<b>American Association of University Women (AAUW) of Tomah</b> June Abbott Patty Abbott Rhonda Abbott Sherry Achterkirch Barb Ackers Dr. Richard Ahn Gene Alderman Terry Amundson Sharon Anderson Aidan Andres Anonymous Eric Austin Sandy Bass David Batten Gene Baumgarten Katrina Becker John & Rose Berry Donna Birnum Pat Block Lisa Blanchart Sandi Bloom Jean Boak Mary Boettcher Duane & Paulette Bolton Jean Brasic Marvin Braud	Mary Davis Ross Deming Diana Dombrowski John Dostal Carol Drysch Betsy Edevold Casimir Eichenseer Gale Ewing Gale Feil Paul Fey Robert & Gail Fessender Tom Feldkamp <b>First United Methodist Church</b> Becky Sue Fitzpatrick Laura Flock James Fountain Sandy Frei Virginia Frei Rebecca Frost Jack Garber Richard Gegenfurtner Gerri Gerke Amy Gernetzke Sarah Gigous Jack Graber Susan Greeno Ila Haefflinger Ray Hays	Lance & Barbara Jensen Peter & Pat Jensen Diane Johns <b>Doris J. Johnson</b> <b>Beneficiary Distribution</b> Gail Johnson Pat Johnson Tom Johnson Kevin & Barb Jones Terry Juracich Chad Kastenschmidt Doris Keister Doris Kelley Ed & Kirstin Kelly Ann Kerr Jeff Kett Chris King Ruth Klug <b>Pastor Kay Knight</b> <b>Gloria Dei Luth.Church</b> Bette Knutson Karen & Terry Kopenhafer Jan Koranda Patrick Koranda Diane Kortbein Duane & Marilyn Kortbein Madonna Kuderer Mona Kifalk Darold & Monica Kukowski	Rebecca Modlin Amy Modlom <b>Monroe County Health Department</b> Jill Montgomery Jenna Moser Barbara Mueller Carol Myers Diane Myer Vern Naumann <b>Neighbor For Neighbor Food Pantry</b> Cathy Neumann Mary Neve Gloria Niceswanger Cathy Noble Earla & Leta Nofsinger Sue Noth Kacy Nuehring Ken & Sue Olson Sue O'Neil Sharon Organ Bonnie Owen Katy Parker Marvin Parker Al Pasch Nellie Pater Marilyn Peak Elva Pearson	Fred Savage <b>SAVVY Sisters</b> Cathy Scherreiks Lyle & Betsy Schindler Bob Schultz Debbie Schumann Beverly Schwab <b>Kayla Seitz, Heart Line Counseling</b> Bruce Senn Wanda Sheldon Sue Sherman Lauri Shumway Mary Siber Donna Simonsen Cassie Skogan Joyce Skogan Tammy Snyder Cheryl Stees Audrey Stein LeAnn Steinbrink Al Stevens Kathleen Stouffer Mary Sullivan Jackie Syens Tapper Family Peggy Taylor Renee Thompson Jessica Tiarks
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Christie Broadhurst Trudi Brohmer Liz Brown Tara Brueggeman Pam Buchda Tim & Jeanie Buchda Dan Burton <b>Cares Just For You</b> Colleen Carl Pat Christensen Vicki Church Mark Clapper Leon & Pauline Clark Dorothy Coenen Joann Cram <b>Culvers</b>	Alyson Hefner Grace Heim Colleen Helmkamp Marvin Henricks Penelope Herr Deborah Hojnacki Siegrun Horst Family of 2-D Hubert Candy Infalt Peter & Patricia Infalt <b>Ignite Dispensary &amp; Cigar</b> Derek & Kimmie Hilgendorf Eugene Jakobi	<b>LaGrange Tunnel-lites4-H</b> Becky Larson Tammy Leach Ruth Lehman <b>Liberty Village</b> Mary Lovold Lorraine Lowry Linda McCauley Russel McKenna Richard McNeal Peggy Meiners Lynn Miller Amanda Mills Enid Mistele Gary Moe	Pete Peterson Nancy Phillips June Potter Faye Quinlan Karla Quist Marilyn Ratliff Kim Reikes Lynn Reinert Michelle Rice Paul & Terri Rice Bob Rickert Dale & Judy Roberts Betty Roscovius Lorna Rosenow Vickie Ross	<b>VA</b> Ashley Waege Marianne Waege Dave Wagner Bob Walker Anne Wallus <b>Wal-Mart</b> Ron & Deb Watson Cheryl Weber William Westerman Jennifer Whipple George Wilson Adeline Woodard Richard Yarrington Shawn Zabinski Peggy
 <b>THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF MONEY, GOODS, &amp;/or SERVICES. YOU MAKE A DIFFERENCE! YOU ARE APPRECIATED!</b> ~Pam Buchda, Senior & Disabled Services Director				


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**DEPARTMENT BUDGET & FINANCE**

**SENIOR & DISABLED SERVICES DEPARTMENT**

**MONTHLY REPORT**



**READY, SET ... GOALS!**


*An Act of kindness may take only a moment of our time,  
 but when captured in the heart the memory lives forever." ~Molly Friedenfeld*

**07. INCOME/BUDGET/DONATIONS,**  
continued...

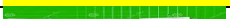


**SENIOR CENTER FUNDRAISING**

## DONATIONS since last newsletter:

	Anonymous; Barb Ackers; Dr. Richard Ahn; Gene Alderman; John & Rose Berry; Lisa Blanchart; Pat Block; Sandi Bloom; Duane & Paulette Bolton; Jean Brasic; Peggy Brenneke; Liz Brown; Pam Buchda; Dan Burton; Pauline Clark; Mary Davies; John Dostal; Jack Garber; Richard Gegenfurtner; Amy Gernetzke; Ila Haeflinger; Alyson Hefner; Colleen Helmkamp; Deborah Hojnacki; Siegrun Horst; Peter & Pat Jensen; Doris J. Johnson Estate; Terry Juracich; Jeff Kett; Pastor Kay Knight of Gloria Dei Lutheran Church; Bette Knutson; Karen & Terry Kopenhafer; Lorraine Lowry; Linda McCauley; Richard McNeal; Peggy Meiners; Amanda Mills; Rebecca Modlin; Gary Moe; Jill Montgomery; Cathy Neumann; Cathy Noble; Eara & Leta Nofsinger; Marvin Parker; Nellie Pater; Marilyn Peak; June Potter; Faye Quinlan; Marilyn Ratliff; Kim Reikes; Lynn Reinert; Michelle Rice; Paul Rice; Bob Rickert; Fred Savage; Cathy Scherreicks; Beverly Schwab; Stephen & Lauri Shumway; Donna Simonsen; LeAnn Steinbrink; Mary Sullivan; Jackie Syens; The Tapper Family; Anne Wallus; Peggy;
---	--

Throughout the year, we receive sponsorships and donations from individuals, organizations, and businesses. We are very Grateful!!! It all makes a difference. Thank You!!!

	<div><b>DONATIONS RECEIVED Each MONTH ( )</b></div> <div><i>XX Days of XX Open Days Donations Given &amp; ( ) Donations Per Month</i></div>		
Jan.: 22 of 24 days (81)	Apr.: 20 of 24 days (86)	July: 19 of 24 days (59)	Oct.: xx of xx days ( )



Feb.: 16 of 24 days (43)	May: 20 of 22 days (69)	Aug.: 21 of 23 days (78)	Nov.: xx of xx days ( )
Mar.: 19 of 22 days (57)	Jun.: 21 of 22 days(59)	Sept.: xx of xx days ( )	Dec.: xx of xx days ( )

-Ongoing: **In-House Fundraiser Projects:**

## BEVERAGES

We have bottles of water and/or cans of soda-pop available for donation of \$1.00 each.

## SHOWCASE ITEMS



We have items in the large showcase by the piano in our main room. Donation amounts are on tags. IE: craft items, jewelry, glasses, etc.

Shop for yourself or for a gift.

*We accept donations of items for showcase.*

## GREETING CARDS



We have a have a greeting card tree rack with greeting cards for donation of 25 cents each.

*We accept donations of greeting cards to supply this fundraiser.*

## PUZZLES



We have framed puzzles at the Senior Center. Donation amounts are on tags.

They make nice gifts and/or decorations for home or business.

*We accept donations of puzzles for people to put together here or at home.*

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### DEPARTMENT BUDGET & FINANCE



### **SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT**



**READY,  
SET ...  
GOALS!**

### **07. INCOME/BUDGET/DONATIONS,** continued...



### **SENIOR CENTER FUNDRAISING**

-Ongoing: **Fundraising for Specific Programs/Projects:** Work goes on throughout the year.

(I.E: Music Sponsorships, Halloween Party, etc.). *The Music Program and the Community Halloween Party are both funded by Sponsorships, Donations and, if fortunate, Grants.*

### 2025 MUSIC SPONSORSHIPS

#### **\$500 & up**

-Frank G. Andres Charitable Trust 2024 for 2025 Music

#### **\$250-\$499**

-Pam Buchda

#### **\$100-\$249**

-Kayla Seitz, Heartline Counseling & Consulting

#### **Up to \$99**

-Dan Burton

**MUSICIANS THAT SPONSOR THEMSELVES BY VOLUNTEERING** are Gary Felber; Blaine Hackett; Shannon Hogie; Blaine Meyer; & Michale Slater. **THANK YOU!!!**



Music is good for the soul.  
It touches us and fills us.  
It reminds us of past  
memories and creates new  
memories.  
It brings us together.  
It is a celebration of life.



According to researchers  
singing uses both sides of the  
brain and takes people's  
minds off their worries, so it  
is a stress reducer. Singing  
also boosts oxygen and blood  
flow to the brain and body.  
~Creative Forecasting, March 2021



## MUSIC SPONSORSHIPS NEEDED

We believe in the benefits of music for all of us. As a result, we have a **music program** here at the senior center with the idea of free admission to weekly live music entertainment.

**DATE:** Fridays **TIME:** 10:15am-11:15am  
**COST:** FREE Admission  
**PLACE:** Kupper-Ratsch Senior Center  
**SPONSORS:** Could this be you?!!!



**The music program is our most expensive ongoing program and is solely funded by sponsorships, donations, grants and, if fortunate, volunteers sharing their time and musical talents.**

The weekly music costs for the senior center are anywhere between volunteering-for-free to \$175 an hour for a music performance.

**Please be a sponsor of music! Donations of any size appreciated!**

Please make check to: City of Tomah's Senior & Disabled Services Dept.-Music

## Tomah Area Community HALLOWEEN PARTY

October 31



**SUPERHERO: \$500 & up**

-City of Tomah (Rec. Park  
& staff hours)  
-Thomas Earle 2025 Grant

**GENIE: \$250-\$499**

-Pam Buchda

**MAGICIAN: \$100-\$249**

-Marvin Parker

**GREAT PUMPKIN: Up to \$99**

-

## TOMAH'S ANNUAL FREE COMMUNITY HALLOWEEN PARTY

October 31<sup>st</sup>.

4:30pm-6:30pm with games & game prizes &  
5:15 Costume Judging

Cutest-Most Original-Scariest

in Age categories: 0-3, 4-5, 6-9, 10-13, 14-17 & 18-100+, plus  
Group winner & Overall winners in Cutest, Most Original & Scariest.

At Recreation Park, Recreation Building, 1625 Butts Ave. Tomah

**We need your help to sponsor this FREE event!**

\*Sponsors names are posted and announced at the event, as well as on our Facebook  
(Tomah Senior Center), and in the newspaper wrap-up article(s), and in the Senior  
Center monthly newsletter.

We will also send you a Thank You poster to put up at your place.

Please make check to: City of Tomah's Senior & Disabled Services Dept.-Halloween



**Please be a SPONSOR\*  
of this event.**

Super Hero \$500 & Up

Genie \$250 - \$499

Magician \$100-\$249

Great Pumpkin Up to \$99

**Donations of any size  
are appreciated!**



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DEPARTMENT BUDGET & FINANCE

## SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,  
SET ...  
GOALS!**

## 07. INCOME/BUDGET/DONATIONS,

continued...



## SENIOR CENTER FUNDRAISING

-Ongoing: **Fundraising Events:** Planning and coordinating that go on throughout the year  
(I.E: Art & Craft Fair, Etc.).



## 2025 ART & CRAFT FAIR Fundraiser for Senior Center - Nov. 22, 2025

-Rhonda Abbott  
-Sandi Bloom


-Liz Brown

-

-

-Ongoing: **Other Donations/Sponsors.**



THANK YOU FOR YOUR DONATION		2025 MONETARY GIFTS				
<b>\$1,000&amp;Up</b> -Doris J. Johnson Estate	<b>\$500 to \$999</b> -Dr. Richard Ahn	<b>\$250-\$499</b> -Pam Buchda -Culvers	<b>\$100-\$249</b> -Anonymous -Sandi Bloom -Joann Cram -1 <sup>st</sup> United Methodist Church -Peter & Pat Infalt -Kayla Seitz, Heart Line Counseling -Fred Savage -Tapper Family -Peggy Taylor	<b>\$50 to \$99</b> -Christie Broadhurst -Paul Fey -Ed & Kirstin Kelly -Sue O'Neil -Nellie Pater -Betty Roscovius -Fred Savage -Anne Wallus -Wal-Mart	<b>\$Up to \$49</b> -Anonymous -Sharon Anderson -Gene Baumgarten -Trudi Brohmer -Vicki Church -Mary Jo Handy -Candy Infalt -Eugene Jakobi -Jim & Terry Jefferson -Lance & Barbara Jensen -Chad Kastenschmidt -Enid Mistele -Barb Mueller -Carol Myers -Gloria Niceswanger -Sue Noth -Marilyn Peak -Pete Peterson -Nancy Phillips -Karla Quist -Dale & Judy Roberts -Wanda Sheldon -Sue Sherman -Mary Siber -Cheryl Weber	

-Ongoing: **In Memory Donations.**

<i>Loving In Memory</i>	2025 MEMORIALS	<i>Forever IN OUR Hearts</i>
<b>-IN MEMORY of Dr. Helen Ahn</b> by Dr. Richard Ahn <b>-IN MEMORY of Gerrie Gerke</b> by Pam Buchda <b>-IN MEMORY of Elda '2-D' Hubert</b> by Pam Buchda <b>-IN MEMORY of Pat Koca</b> by Pam Buchda	<b>-IN MEMORY of Mary Etta Pierce</b> by Pam Buchda <b>-IN MEMORY of Frances 'Fran' Pollard</b> by Pam Buchda <b>-IN MEMORY of Doris Yates</b> by Pam Buchda	

Ongoing: Looking for and applying for available and appropriate **Grants.**


2025 GRANTS	
-Frank Andres Trust: \$2,500 for Special Needs Programs	-Thomas Earle Trust: \$1,000 for Halloween Party Project

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	<b>SENIOR &amp; DISABLED SERVICES DEPARTMENT MONTHLY REPORT</b> DEPARTMENT OPERATIONS	 <b>READY, SET ... GOALS!</b>
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<b>08</b>	<b>MEAL SITE</b> <b>GOAL(S):</b> A. To continue to provide a meal program at the senior center. B. To continue to partner with Monroe County ADRC to provide meals at the senior center.
-Ongoing: Worked together in day-to-day operations/collaborations with Tomah's Meal Site Manager and other meal site employees.	
<b>TOMAH MEAL SITE</b> Join us at the Kupper Ratsch Senior Center. <b>Good People-Good Place!</b> <i>The City of Tomah (Senior &amp; Disabled Services Department) has a contract with Aging &amp; Disability Resource Center (ADRC) of Monroe County for the Tomah meal site to be at the Kupper-Ratsch Senior Center.</i>	



	<p><b>DATE:</b> Monday through Fridays, except holidays  <b>TIME:</b> Arrive 11:15 or earlier for Lunch at 11:30am  <b>PLACE:</b> Kupper Ratsch Senior Center  <b>COST:</b> Meal donation to ADRC is \$4-\$7 for 60 &amp; older, younger is \$14.07  <b>SIGN-UP:</b> Per ADRC sign up by NOON two days before to reserve meal  <b>CONTACT:</b> ADRC Tomah Meal Site Manager, Cathy Neumann at 608-372-7291 or come to Senior Center to see her; or the ADRC of Monroe County Office at 608-269-8690.</p>
<p><i>NOTE: Besides in-house meals, the Tomah meal site has some pick-up meals, and three delivery routes for home-bound people. For food safety, each route can serve about 20 places. There is usually a waiting list to get home delivery.</i></p>	

**DEPARTMENT ADMINISTRATION**

<p><b>09</b></p>	<p><b>SENIOR &amp; DISABLED SERVICES DEPARTMENT STAFF</b>  <b>GOAL(S):</b> A. To maintain an effective, positive employee team for the city's Senior &amp; Disabled Services Department.</p>
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Besides the activities/events, programs, and regular everyday things at the Senior Center and what has been reported in the other sections of this report...

**PROFESSIONAL ORGANIZATION INVOLVEMENT**

- Wisconsin Association of Senior Centers (WASC) member since January 2019, meetings/education as scheduled. Served on 2024 WASC State Conference Committee.
- Wisconsin State Aging Advisory Council (SAAC) serving 3-year term since Sept. 2022, meetings 2<sup>nd</sup> Thurs.10am-12.
- National Council on Aging (NCOA) virtual meetings/education as scheduled.
- National Institute of Senior Centers (NISC) virtual meetings/education as scheduled.
- Healthy Brain Coalition of Monroe County meetings on 1<sup>st</sup> Thursday 3:00pm.
- Wisconsin Coalition for Social Connection meeting 3<sup>rd</sup> Tuesday (Feb, Apr, June, Aug, Oct, Dec) 2:00pm.

**MEETINGS:**

- Ongoing: Tomah's Great Holiday Shopping Hunt (TGHSH) meetings:  
1<sup>st</sup> Tuesday at 4:30pm every other month (starting in January) at the senior center.
- Ongoing: Special Needs Committee meetings:  
1<sup>st</sup> Tuesday at 5:30pm every other month (starting in January) at the senior center.
- Ongoing: Senior & Disabled Services Board meetings:  
1<sup>st</sup> Tuesday at 6:30pm every other month (starting in January) at the senior center.
- Ongoing: Staff Meetings for City Department Heads:  
2<sup>nd</sup> & 4<sup>th</sup> Mondays at 1:00pm &/or as scheduled, usually at city hall.
- Ongoing: Committee of the Whole Meeting, depending on what is on the agenda.  
Monday before 3<sup>rd</sup> Tuesday at 6:30pm at city hall.
- Ongoing: City Council Meeting to give Monthly Department Report:  
3<sup>rd</sup> Tuesdays at 6:30pm at city hall. (Written report due in Municode agenda on 2<sup>nd</sup> Tuesday).
- As Needed: Other city meetings, depending on if the senior center has a subject on the agenda.  
(IE: Budget meetings; Long Range Planning Committee; Etc.) as scheduled.

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	<p><b>DEPARTMENT ADMINISTRATION</b>  <b>SENIOR &amp; DISABLED SERVICES DEPARTMENT</b>  <b>MONTHLY REPORT</b></p>	
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<p><b>09</b></p>	<p><b>SENIOR &amp; DISABLED SERVICES DEPARTMENT STAFF, continued...</b></p>
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**EDUCATIONAL OPPORTUNITIES:**



As opportunities present themselves, and are appropriate, and are within budget.

-Excel and power point learning in Feb. & March (ongoing), taught by Nick Morales.

-State of Wi. State Aging Advisory Council Meeting of 04-10-2025:

Program: Reframing Aging & Disability by Helen Sampson, Public Policy Strategist, Bureau of Aging and Disability Resources.

-City Training in March, April & May on city budget and computer systems for the financial processes of the city in - to be in place by June 30, 2025.

-AAUW State Conference 4-25 & 26-2025:

AAUW National & State Public Policy; Position & District meetings; Uncovering the Lost Histories of Women by author Lynda Drews; Everybody's Got something..." by Matt Glowski (to better understand & learn to have empathy & better support someone with disabilities); "My Journey in Holocaust Education" by Darryle Clott; Welcome to the Struggle by Amanda Florence Garcia Goodenough on justice, equity, decolonization, & interconnectedness [JEDI], hate/bias prevention & response, systems-change work, bystander intervention, generative conflict, social identity development, power & positivity, leadership, & healing centered engagement.

## City of Tomah's SENIOR & DISABLED SERVICES BOARD

### MISSION STATEMENT:

**The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services** (in the areas of recreation & leisure activities, and in educational & health programs) **and senior meals on a regular basis in a safe place for Tomah's citizens** (especially our senior and disabled people).



The committee was formed in July 2000. Shall consist of Mayor, 2 Alderpersons, & 5 citizens. Terms shall be 2 years & aldermanic members shall be coextensive with their term of office. They **Volunteer** their time for us.

**DATE: Meets 1<sup>st</sup> Tuesday every other month** (Jan.-Mar.-May-July-Sept.-Nov.)

**TIME: 6:30pm PLACE: Kupper-Ratsch Senior Center. Open Meeting -Public Welcome.**

### 2025-2027 TERM

Sandi Bloom, Citizen  
Susan Greeno, Citizen, SECRETARY  
Mitch Koel, Alderperson District 5  
Evelyn Noyes, Citizen

### 2024-2026 TERM

Paul Dwyer, Mayor  
Jenna Moser, Citizen  
Lauri Shumway, Citizen, VICE-CHAIRPERSON  
Shawn Zabinski, Alderperson District 4, CHAIRPERSON

NAME	City of Tomah's SENIOR & DISABLED SERVICES EMPLOYEES		
Pam Buchda	Senior & Disabled Services Director (SDSD)	FT: Salary 40 hours week	07-02-2018
Paulette Bolton	Senior & Disabled Services Aide (SDSA)	PT: Budget 20 hours week	07-13-2021
John Berry	Senior & Disabled Services Aide (SDSA)	PT: Budget 10 hours week	01-13-2025

### STAFF HISTORY:

**Senior & Disabled Services Directors:** Maretta Budde 1999-2000. Delia Duncan 5-01-2000 to 05-31-2018.

**Senior & Disabled Services Aides:** Junior Noyes 02-10-2009 to 05-31-2018.

Diane Behrens 10-02-2018 to 03-05-2021.

### INTERN HISTORY:

Sistina Barr 08-16-2023 to 11-06-2021 APTIV Program. Thomas Hollis 10-25-2022 to 01-05-2023 APTIV Program. Brittany Phillips 12-09-2024 to 03-09-2025 APTIV Program.

If you have any questions, please feel free to contact me.

Sincerely, *Pam Buchda*, Tomah's Senior & Disabled Services Director

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## SENIOR & DISABLED SERVICES DEPARTMENT INFORMATION



## MISSION STATEMENT

**Tomah Timberwolves**  **Credo**

by Del Goetz

Respect the elders. Teach the young.



**The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services** *(in the areas of recreation & leisure activities, and in educational & health programs)*  
**and senior meals on a regular basis in a safe place for Tomah's citizens** *(especially our senior and disabled people).*

Cooperate with the pack.  
 Play when you can. Hunt when you must.  
 Rest in between.  
 Share your affections. Voice your feelings.  
 Leave your mark.

## HOURS of Kupper-Ratsch SENIOR CENTER



The Kupper Ratsch Senior Center is open Monday thru Friday from 8:30am to 4:30pm, except on holidays (& occasional set-up times for special events-check monthly calendar).

We may be able to book groups some evenings and/or some weekends. Must discuss with Senior & Disabled Services Director to see what is possible.

## POLICY – NO AGE REQUIREMENT



1-28-2019 Board Meeting

People of any age may participate in our senior center activities and events. That being said...the Senior Center encourages senior, disabled, and people with special needs of all ages to participate in our programs/events.

NOTE: There are age and/or residency requirements for Aging & Disability Resource Center (ADRC) of Monroe County services including senior dining & meal delivery, and for some WIHA courses (IE: PALS).

## POLICY – NO MEMBERSHIP FEES



There are NO membership fees, age, or residency requirements to participate in most programs and services\* offered at the City of Tomah's Senior Center.

Note: \* There are age and/or residency requirements for Aging & Disability Resource Center (ADRC) of Monroe County services including senior dining & meal delivery.



1-28-2019 Board Meeting

## POLICY - PHOTOS/VIDEOS/ETC.



**The City of Tomah's Senior & Disabled Services Department** (including the Kupper Ratsch Senior Center) **reserves the right to utilize photos/videos/etc. of participants for publicity purposes.**

Participants not wanting their photo/video/etc. used must notify the Senior & Disabled Services Director in writing.



## POLICY – NO WEAPONS



As defined by Wisconsin State Statute 941.235 – Carrying Firearm in Public Building: 'Any person *(other than those listed in statute)* who goes armed with a firearm (941.23 Concealed Weapon) in any building owned or leased by the state or any political subdivision of the state is guilty of a Class A misdemeanor.'

**NO FIREARMS OR WEAPONS ALLOWED ON THIS PROPERTY.**

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## SENIOR & DISABLED SERVICES DEPARTMENT INFORMATION






## SEVERE WEATHER PRECAUTIONS


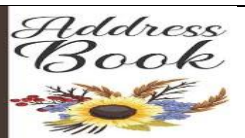




	<p><b>If there is a Tornado Warning or Tornado Watch</b> people are asked to move to the main room of the senior center on the side away from the doors. There are no windows in that room, except for the glass doors.</p>	 <b>FOR SAFETY</b>
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	<p align="center"><b>COAT HOOKS for OUTER WEAR</b></p> <p><b>COATS, JACKETS, SWEATSHIRTS, SWEATERS</b> must be hung up on the coat hooks on the wall or a coat rack.</p> <p>Hanging clothing, purses, and items on the back of chairs, on the floor and/or doorknobs present a safety hazard. To prevent those situations, we have provided coat hooks to hang those clothing items up and out of the way.</p>	 <b>FOR SAFETY – FALLS PREVENTION</b>
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	<p align="center"><b>REVIEW on FALLS and/or ACCIDENTS</b></p> <p align="center"><b><u>What is the protocol – the expectations of your actions:</u></b></p> <p>Occasionally someone falls or has an accident at the senior center. What do you do?</p> <p><u>When a person has fallen...</u></p> <ol style="list-style-type: none"> <li><b>DO NOT HELP THEM UP</b> – even if they ask you to. Leave them exactly as they have fallen. Do not crowd around the person – one person is enough to reassure &amp; keep them calm.</li> </ol> <p><u>For any accident and/or fall...</u></p> <ol style="list-style-type: none"> <li><b>GET STAFF RIGHT AWAY</b> – Pam and/or Paulette.</li> <li><b>Staff will ASSESS THE SITUATION.</b> And then move forward with appropriate actions.</li> </ol>
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	 <ol style="list-style-type: none"> <li><b><u>WASH HANDS OFTEN.</u></b> Use HAND SANITIZERS if cannot wash hands.</li> <li><b><u>Keep your HANDS AWAY FROM your FACE.</u></b></li> <li><b><u>COUGH/SNEEZE INTO your INNER ELBOW.</u></b></li> <li><b><u>Wear a MASK if you choose.</u></b></li> <li><b><u>Wear GLOVES if you choose.</u></b></li> <li><b><u>Practice PHYSICAL DISTANCING if you choose.</u></b> 3 to 6 feet is recommended.</li> <li><b><u>STAY AT HOME IF YOU ARE SICK!</u></b></li> <li><b><u>COME BACK when you are better.</u></b></li> </ol>	<p>We also need to be aware of that some of us have “underlying conditions”, so we may cough and sneeze because of allergies, asthma, and/or heart/lung conditions and not a “catching” sickness. Please continue to be kind and understanding.</p>
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	<p align="center"><b>YOUR CONTACT INFORMATION</b></p> <p>Please share with staff <b>YOUR CONTACT INFORMATION</b> ... please type or write (so we can read it) your name, email, phone number, address, &amp; birthdate (may, but do not have to share year).</p>	
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	<p align="center"><b><u>SENIOR &amp; DISABLED SERVICES DEPARTMENT INFORMATION</u></b></p>	
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## WHEN THE SENIOR CENTER IS CLOSED DUE TO WEATHER





 	<p>When the meal site is closed due to bad weather, most of the time, the Senior Center is still open.</p> <p>If in doubt, call staff at the senior center 608-374-7476 after opening time (8:30am), say around 8:45am (for the 9am activity) or after 9:00am for later activities.</p> <p><i>During bad weather days, we are usually only closed if it is real icy, or when Pam cannot get out of her house or driveway.</i></p>	<p>If closed, we do call the radio stations:  <b>Tomah</b> (Magnum- 96.1, 94.5, 1460)  at 608-372-9600,  &amp; <b>Sparta</b> (COW- 97.1) at 608-269-3100,  along with informing <b>city hall</b> 608-374-7420.  Check the city website.</p>
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 <b>PARKING AREAS</b>	
<p><b>You may park your cars in the parking lots behind the senior center building or in street parking stalls.</b></p> <p>The area outside the back door(s) of 1002 Superior Ave. (<i>senior center</i>) &amp; 1004 Superior Ave. (<i>JNC Latin Grocery Store</i>) is for deliveries of food, people drop-off &amp; pick-up, and for our 'courtyard' area – it is NOT FOR PARKING.</p>	<p>The first two parking lanes behind us (<i>senior center</i>) off Milwaukee Street belong to the Western Technical College (WTC). We are fortunate and thankful they allow us at the senior center to park in their parking lot.</p> <p>The rest of the parking lanes further over behind us are a city parking lots for us to use.</p>

 <b>DONATION OF ITEMS ONLY DURING OPEN HOURS</b>		
<p><b>DONATIONS ACCEPTED DURING OPEN HOURS ONLY</b></p>	<p>Donations are welcome and should be brought to us during open hours – Monday through Friday 8:30am to 4:30pm, except holiday times.</p> <p>The names of people who have donated and items they donated should be reported to staff.</p>	<p><b>Please DO NOT DROP OFF ITEMS &amp;/or DONATIONS OUTSIDE THE DOOR(S) of the senior center.</b></p>

<b>VOLUNTEERING to TREAT for AFTERNOON SNACK</b>		
	<p><b>Please contact staff – Pam or Paulette – if you are planning to bring a treat to share – we have a calendar in the kitchenette that we will reserve the date for you.</b></p> <p>Not only does your “treating” bring happiness to you for sharing, but it also helps the senior center budget. Plus, people just plain like treats.</p>	<p>The tradition at the senior center is for those that wish to... on or around their birthday... to provide the afternoon snack or to treat everyone to a bingo card or such. All of this is optional and NOT a requirement.</p>

 <b>MILITARY SERVICE PHOTO BOARD</b>		
	<p>We have a Military Service Board with pictures of people past and present who have served in the military.</p> <p>You are welcome to bring pictures of people who have served to add to the board.</p> <p><i>Please give picture and printed name to staff to type name and to put on board.</i></p>	<p>Some of the pictures have no name on them. If you know who some of them are, please tell staff who they are and the correct spelling of the names, so we can label them.</p>

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	<p><b><u>SENIOR &amp; DISABLED SERVICES DEPARTMENT INFORMATION</u></b></p>	
<p><b>CODE OF CONDUCT</b></p>		





### MISSION STATEMENT

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of recreation & leisure activities, and in educational & health programs) and senior meals on a regular basis in a safe place for Tomah's citizens (especially our senior and disabled people).



**The purpose of this code of conduct is to establish a standard of behavior, which will ensure the safety and wellbeing of all involved at the senior center and its events.**

**Participation at the senior center is a privilege, not a right. All are expected to abide by this code of conduct.**

All are expected to behave in a manner consistent with core social values of mutual respect, courteous/positive attitude towards others, friendly, trustworthy, responsible, accountable, engaged here in teamwork, and protective of other's property.

The Senior & Disabled Services Department staff has the authority to make immediate decisions regarding inappropriate behavior and consequences. Not all situations or circumstances are addressed in these guidelines. Staff will address each situation on a case-by-case basis. Offenses may result in immediate removal from the senior center and/or its events. Some offenses may result in involving our police department.

### **BEHAVIORS that are EXPECTED while participating at the senior center and its events:**

- I will act in ways that bring respect to me and to others.
- I will help make the senior center an inviting, friendly and safe place to be by welcoming and respecting others and ensuring an environment free of discrimination and harassment.
- I will exhibit a positive attitude toward others, contribute to a harmonious environment, and not use bad language, swear at, insult and/or fight with others.
- I will learn and follow the senior center guidelines and rules of the activities I participate in.
- I will be part of the team by pitching in and helping (to the best of my abilities) to set up before, assist during, and clean up after activities I participate in.
- I will ask staff questions and/or appropriate leader volunteers when I do not understand.
- I will exhibit good sportsmanship in the activities I participate in.
- I will respect others and not make inappropriate or unwanted verbal, visual, physical and/or sexual advances/behaviors toward others.
- I will be accountable and not take things that are not mine unless offered to me by staff or staff designee.
- I will help make the senior center a safe place to be and follow safety guidelines and rules.
- I will uphold the mission, philosophy, principles, and policies of the City of Tomah and its Senior & Disabled Services Department.

### **BEHAVIORS that are UNACCEPTABLE while participating at the senior center & its events:**

- Taking things that do not belong to you & have not been offered to you by staff or staff designee.
- Exhibition of poor sportsmanship.
- Conduct which disrupts or impedes the participation of others.
- Conduct that is unfriendly, discriminating, offensive, intimidating, hostile and/or alienating in visual, verbal and/or behavioral ways.
- Any unwelcome verbal and/or visual conduct, such as profanity, abusive language and/or gestures, intimidation, threat of violence, and/or unwelcome sexual overtures.
- Any unwelcome physical contact, including physical sexual overtures, violent or disruptive behavior and/or physical abuse.
- Illegal and/or socially unacceptable behavior.
- Use of alcohol, illegal drugs and/or possession of harmful weapons at the senior center and events.



MINUTES FOR COMMON COUNCIL AUGUST 19, 2025

**Call to Order, Pledge of Allegiance, Roll Call:**

A regular meeting of the Common Council was held at 819 Superior Ave. in the City Council Chambers. The meeting was called to order by Mayor Paul Dwyer at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: P. Dwyer, Shawn Zabinski, Richard Yarrington, Patrick Devine, Nellie Pater, Dean Peterson, Mitchell Koel, and Travis Scholze (6:55 p.m.) Absent: John Glynn. Also present: Pam Buchda, Irma Keller, Nick Morales, Nicole Jacobs, Justin Derhammer, Tim Adler, Sandra Vierck, and Penny Precour. The meeting was available via Zoom and was recorded by Hagen Sports Network. All motions are unanimously approved unless otherwise noted.

**Anyone Desiring to Appear Before the Council:**

No one appeared before the council.

**Mayor:**

Mayor P. Dwyer addressed the council regarding budget planning being underway in the city and spoke briefly about some concerns he'd received regarding homelessness in city limits.

**Discussion: Consideration of Professional Fleet Management Services**

P. Dwyer addressed the council regarding the city's consideration of utilizing a professional fleet management service. After hearing a presentation from a representative from Enterprise, any further consideration has been put on hold. No members of council indicated they wanted to proceed. N. Morales also addressed the advantages and disadvantages of the program one of which being a fundamental change in budgeting methodology. Such a change could have a significant negative impact on the general fund upfront, which Morales said would not be beneficial with the current health of the budget. No action taken.

**Acceptance of Monthly Reports:**

Motion by M. Koel, second by N. Pater, to accept the following reports:

- City Administrator Monthly Report
- Public Safety Monthly Report
- Library Monthly Report
- Senior & Disabled Services Department Monthly Report

No further discussion. Motion carried.

**Consent Agenda:**

Motion by R. Yarrington, second by S. Zabinski, to approve the following consent agenda: Motion carried.

Approval of Minutes from July 15, 2025

Approval: Temporary "Class B" Wine and Class "B" Beer License Application by Tomah Rotary Club for Neighborhood Block Party on September 6, 2025

Approval: Renewal of Class "B" Fermented Malt Beverage and "Class C" Wine Beverage Licenses for Pinnacle Hockey Group, LLC

Approval: Resolution for Payment of Monthly Bills

**Committee of the Whole Recommendations:**

**Approval: Ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah.**

Motion by D. Peterson, second by N. Pater, to approve an ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah. R. Yarrington questioned whether or not the amendment included allowing the housing authority to utilize the city's health insurance plan. P. Precour indicated she had made the modification to include it earlier. N. Morales asked that the council table the agenda item until the end of the meeting to give him time to print copies of the inclusion. A motion by D. Peterson, with a second by N. Pater to withdraw their original motion was made. Motion by R. Yarrington, second by M. Koel to table the agenda item until the end of the meeting. Motion carried.

**Approval: Zoning Administrator Job Description**

Motion by D. Peterson, second by M. Koel, to approve the Zoning Administrator Job Description. Motion carried.

**Approval: Removal of Director of Economic Development and Zoning Position**

Motion by D. Peterson, second by S. Zabinski, to approve the removal of Director of Economic Development and Zoning Position. Motion carried.

**Approval: Part Time Code Enforcement Officer Job Description**



## Common Council – August 19, 2025

Motion by M. Koel, second by S. Zabinski, to approve the Part Time Code Enforcement Officer Job Description. Motion carried.

### **Approval: Removal of Economic Development and Zoning Assistant/Code Enforcement Officer Position**

Motion by R. Yarrington, second by P. Devine, to approve the removal of Economic Development and Zoning Assistant/Code Enforcement Officer Position. Motion carried.

### **Approval: Removal of Chief Deputy Clerk Position**

Motion by S. Zabinski, second by M. Koel, to approve the removal of Chief Deputy Clerk Position. Motion carried.

### **Approval: Ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah.**

Motion by M. Koel, second by S. Zabinski, to waive the first verbatim reading. Motion carried.

Motion by S. Zabinski, second by R. Yarrington to waive the second verbatim reading. Motion carried.

Motion by R. Yarrington, second by S. Zabinski, to approve ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah. Motion carried.

### **Parks and Recreation Commission Recommendations:**

#### **Approval: Preliminary Engineering Multi-use Trail Connection and Budget Amendment**

Motion by M. Koel, second by D. Peterson, to approve the preliminary engineering multi-use trail connection and budget amendment. Motion carried. (Yarrington opposed.)

### **Appointments:**

#### **Approval: Appointment of Angeline Bauman to the Lake Committee**

Motion by R. Yarrington, second by S. Zabinski, to approve the appointment of Angeline Bauman to the Lake Committee. Motion carried.

#### **Approval: Appointment of Management Negotiation Team for Collective Bargaining**

Motion by D. Peterson, second by M. Koel, to approve the appointment of the Management Negotiation Team for Collective Bargaining. Motion carried.

### **Adjourn to Closed session Pursuant to Wis Stat § 19.85(1):**

Motion by M. Koel, second by D. Peterson, to adjourn to closed session under Wis Stat § 19.85(1) as listed on the agenda. Motion carried. Meeting adjourned to closed session at 6:51 p.m.

### **Considering employment, promotion, compensation or performance evaluation data of any public employee to discuss staffing and compensation for: Police Sergeant**

**Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Collective bargaining negotiation items**

### **Adjourn Meeting**

Motion by D. Peterson, second by M. Koel, to adjourn the meeting at 7:16 p.m. Motion carried.

Respectfully submitted,

Nicole Jacobs, City Clerk



## STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Special Beer Permit Application by Tomah Firefighters Association for Hunters Night Out on November 1, 2025.

**Summary and Background Information:**

(Appropriate Documentation Attached)

Tomah Firefighters Association has applied for a Temporary Class "B" License to sell fermented malt beverages at its event being held at Tomah Recreation Park located at 1625 Butts Ave in Tomah on Saturday, November 1, 2025.

**Fiscal Note:**

The revenue generated to the City of Tomah by issuance of this license is \$10.

**Recommendation:**

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Special Beer Permit.

Respectfully submitted by:

Kara A. Griswold

Committee: Committee of the Whole & Common Council

Meeting Date: September 15 & 16, 2025



## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9-2-25

☐ Town ☐ Village ☒ City of Tomah

County of Monroe

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. Organization** (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Tomah Fire Fighters Association

(b) Address 400 N. Glendale Ave Tomah WI  
(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 10-21-22

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Rob Larkin

Vice President Brad Retylaff

Secretary Tim Larkin

Treasurer Tim Larkin

(g) Name and address of manager or person in charge of affair: Brad Retylaff 414 E. Monroe St  
Tomah WI

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 1625 Butts Ave Tomah WI Rec Park

(b) Lot Gold Building Block \_\_\_\_\_

(c) Do premises occupy all or part of building? all

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: N/A

**3. Name of Event**

(a) List name of the event Hunters Night Out

(b) Dates of event 11-1-25

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Tim Larkin 9-2-25  
(Signature / Date)

Tomah Fire Fighters Association  
(Name of Organization)

Date Filed with Clerk 9/9/2025

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Reassignment of Lot 3 Lease at Bloyer Field Airport

### Summary and Background Information:

(Appropriate Documentation Attached)

Susan Kenworthy currently owns Hangar No. 11 at Bloyer Field where she leases Lot 3 from the City of Tomah.

Ms. Kenworthy has sold her privately-owned hangar to Nathan Gebhardt and has requested the city reassign the current lease of the lot to the new owner of the hangar, Mr. Gebhardt.

The new assignment of the lease has been drafted by City Attorney Precour and needs to be approved by common council.

**Fiscal Note:** None

### Recommendation:

A motion to approve this item should read, "Motion to approve the reassignment of the Lot 3 lease from Susan Kenworthy to Nathan Gebhardt."

Nicole Jacobs, City Clerk

Committee: Committee of the Whole / Common Council

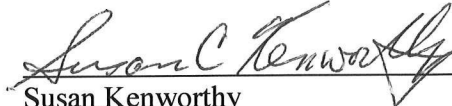
Meeting Date: September 15, 2025 / September 16, 2025



**ASSIGNMENT**

**SUSAN KENWORTHY** ("Assignor"), hereby assigns and conveys to **NATHAN GEBHARDT** ("Assignee"), all right, title, interest and obligations of assignor in the Lease Agreement between the **CITY OF TOMAH** and Assignor as of \_\_\_\_\_, 2025.


Dated: 7-2-2025

  
Susan Kenworthy

**ACCEPTANCE**

The undersigned, hereby accepts the assignment of the rights, title, interest and obligations of Assignor in the Lease Agreement between the **CITY OF TOMAH** and **SUSAN KENWORTHY** as of \_\_\_\_\_, 2025, and hereby agrees to be bound by its terms and conditions as if it was the original party thereto.

Dated: 9-4-25

  
Nathan Gebhardt, Assignee

**CONSENT**

Based upon the Assignee's written acceptance to be bound by the terms and conditions of the Lease Agreement between the **CITY OF TOMAH** and **SUSAN KENWORTHY**, the **CITY OF TOMAH** hereby consents to the Assignment set forth above.

**CITY OF TOMAH**

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Paul Dwyer, Mayor

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Nicole Jacobs, City Clerk



## LEASE AGREEMENT

**THIS LEASE** by and between the **CITY OF TOMAH**, a Municipal Corporation, hereinafter called **LESSOR**, party of the first part, and **SUSAN KENWORTHY** hereinafter called **LESSEE**, party of the second part.

**WITNESSETH:**

**WHEREAS**, the **LESSOR** owns and operates an airport known as the Bloyer Field and said **LESSEE** is desirous of leasing from the **LESSOR** a certain parcel of land on the said airport, hereinafter more fully described, for the purpose of aircraft storage; and

**WHEREAS**, the **LESSEE** will use the below described property for the purpose of storing aircraft and shall conduct only such aircraft maintenance on its own aircraft.

**NOW, THEREFORE**, for and in consideration of the rental charges, covenants, and agreements herein contained, **LESSOR** does hereby lease, demise and let unto **LESSEE** the following described premises located at Bloyer Field in the City of Tomah, Monroe County, Wisconsin, to wit:

Lot 3, Bloyer Field Airport property (per attached map) a/k/a Hangar No. 11 upon the following terms and conditions:

**TERM**: This Lease shall be for a term of three (3) years commencing on the 1<sup>st</sup> day of January, 2025. At the expiration of said three-year term this Lease shall automatically renew itself on the same terms and conditions, rental rate excluded, unless either party provides thirty (30) days notice prior to the date of expiration of its intent to terminate.

**RENT**: **LESSEE** agrees to pay to **LESSOR** the sum of Two Hundred Twenty and 00/100 (\$220.00) Dollars per year. **LESSOR** reserves the right to change the rental rate on the demised premises at any time provided **LESSOR** gives **LESSEE** thirty (30) days written notice



of the change.

**MAINTENANCE OF BUILDING:** LESSEE shall maintain the structures occupied by LESSEE and the surrounding land premises in good order and make such repairs as are necessary. In the event of fire or any other casualty to structures owned by the LESSEE, the LESSEE shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within 120 days of the date the damage occurred, weather permitting.

**NON-EXCLUSIVE USE:** The LESSEE shall have the right to the non-exclusive use, in common with others, of the airport parking areas, appurtenances and improvements thereon; the right to install, operate, maintain and store, subject to the approval of the LESSOR in the interests of safety and convenience of all LESSEE'S aircraft, the right of ingress to and egress from the demised premises, which right shall extend to LESSEE'S employees, guests, and patrons; the right, in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft.

**INSURANCE:** LESSEE agrees to provide LESSOR with a policy of comprehensive liability insurance. Such policy shall be issued by a company licensed to do business in Wisconsin and shall insure the LESSEE against loss from liability for property damage and for injury or death of any person, in an amount agreed to by the parties. LESSEE shall further be responsible for providing insurance on any property owned by LESSEE located within the demised premises.

**NON-LIABILITY OF LESSOR FOR DAMAGE:** LESSOR will not be liable for any liability or damage claims, for injury to person or property from any cause relating to the



occupancy of the premises by **LESSEE**. **LESSEE** shall indemnify **LESSOR** from all liability, loss or other damages, claims or obligations resulting from any injuries or losses of any nature.

**COMPLIANCE:** **LESSEE** shall comply with all Federal, State and local laws, regulations and ordinances.

**SIGNS:** **LESSEE** shall not erect any signs or advertising matter without the consent of **LESSOR**.

**CARE OF PREMISES:** **LESSEE** agrees to keep the premises in good repair and reasonably clean at **LESSEE'S** expense. **LESSOR** shall have the right to inspect the premises at all reasonable times. It is understood that **LESSEE** may store an airplane and related items on the premises. Storage of any other items shall not be permitted absent written consent by **LESSOR**.

**TAXES.** The **LESSEE** shall pay all taxes or assessments that may be levied against the personal property of the **LESSEE** or the building erected on the leased property.

**ABANDONMENT OF PREMISES:** If **LESSEE** shall abandon or vacate the premises, **LESSOR** may re-let the premises for such rent and upon such terms as **LESSOR** may deem fit.

**DEFAULT:** The **LESSEE** shall be deemed in default upon:

- a. Failure to pay rent within 30 days after due date;
- b. The filing of a petition under the Federal Bankruptcy Act or any amendment thereto including a petition for reorganization or an arrangement;
- c. The commencement of a proceeding for dissolution or for the appointment of a receiver;
- d. The making of an assignment for the benefit of creditors;
- e. Violation of any restrictions in this Lease, or failure to keep any of its covenants after written notice to cease such violation within thirty days.

Default by the **LESSEE** shall authorize the **LESSOR**, at its option and without legal proceedings, to declare this Lease void, cancel the same, and re-enter and take possession of the premises.



**TITLE:** Title to the building erected by the **LESSEE** shall remain with the **LESSEE** and shall be transferable. Notwithstanding the foregoing, in the event the Lease is terminated, title to said building shall automatically transfer to **LESSOR** at no cost.

**SNOW REMOVAL:** The **LESSOR** agrees to provide snow removal services to the **LESSEE'S** leased premises in the hangar area except within three (3) feet of hangar door. Such snow removal shall be accomplished only after all runways, apron, and primary taxiways have been first cleared.

**LEASE TRANSFER:** The **LESSEE** may not, at any time during the time of this Lease, assign, hypothecate or transfer this agreement or any interest therein, without the consent of the **LESSOR**, which consent will not be unreasonably withheld.

**AIRPORT DEVELOPMENT:** The **LESSOR** reserves the right to further develop or improve the airport as it sees fit, regardless of the desires or views of the **LESSEE**, and without interference or hindrance. If the development of the airport requires the relocation of the **LESSEE**, the **LESSOR**, in its sole option, agrees to either (1) provide a compatible location as determined by **LESSOR** and agrees to relocate the building to that location at no cost to the **LESSEE**, or (2) pay **LESSEE** the fair market value for the **LESSEE'S** building, at which time the Lease shall immediately terminate.

**AIRPORT ABANDONMENT:** If the airport is abandoned, the **LESSOR**, in its sole option, agrees to do either of the following:

- A. Provide a compatible site as determined by **LESSOR** at a new location and agrees to relocate the building to said location at no cost to the **LESSEE**, or
- B. Terminate the Lease and pay the **LESSEE** an amount determined as follows:
  - (1) If owned by an individual or business entity and not subject to depreciation or business write off:



(a) Payment of 100% of the original construction cost if abandoned within the first ten (10) years after construction;

(b) Payment of 75% of the original construction cost if abandoned within years 11-20 after construction;

(c) Payment of 50% of the original construction cost if abandoned after the 20<sup>th</sup> year after construction.

(2) If owned by an individual or business entity and hangar is subject to depreciation or business write-off:

(a) Payment of 100% of the depreciated value if abandoned within the first ten (10) years after construction;

(b) Payment of 75% of the depreciated value if abandoned within years 11-20 after construction;

(c) Payment of 50% of the depreciated value if abandoned after the 20<sup>th</sup> year after construction.

(3) Sale/Transfer:

(a) In the event an owner of a non-depreciated hangar sells or transfer the hangar to a third party where no depreciation, the new owner shall continue with the same schedule of the then existing owner with the original construction date controlling;

(b) In the event a depreciated owner sells or transfers to a non-depreciated owner, the new owner's schedule shall commence at the original construction date and at the original construction cost;

(c) In the event a non-depreciated owner sells or transfers to a depreciated owner, the new owner's schedule shall commence on the date of sale with the purchase price controlling.

**SUBORDINATION CLAUSE:** This Lease shall be subordinate to the provisions of any existing or future agreement between the **LESSOR** and the United States or the State of Wisconsin relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this Lease may be amended to include provisions required by those agreements with the United States or the State of Wisconsin.



**SUB-LETTING:** LESSEE may not assign or sub-let this Lease without the express written consent of LESSOR.

**LESSOR:**  
**CITY OF TOMAH**

Dated: \_\_\_\_\_ BY: \_\_\_\_\_ (SEAL)  
\* \_\_\_\_\_

Dated: \_\_\_\_\_ BY: \_\_\_\_\_ (SEAL)  
\* \_\_\_\_\_

**LESSEE:**  
**SUSAN KENWORTHY**

Dated: \_\_\_\_\_ BY: \_\_\_\_\_ (SEAL)



## **STAFF COMMITTEE REPARATION REPORT**

### **Agenda Item**

Resolution Disallowing the Claim of Nathan Waege

### **Summary and Background Information**

On July 23, 2025, Nathan Waege filed a claim against the City of Tomah, alleging that his personal vehicle was damaged on July 2, 2025, when a tar strip peeled off the roadway and wrapped around the front passenger tire of his vehicle.

The City's insurance provider, Statewide Services, Inc., reviewed the claim for property damage to Mr. Waege's vehicle and recommended that the City of Tomah deny the claim pursuant to the Wisconsin Statute 893.80(1g) for disallowance of claim.

The decision was based on an investigation by Statewide Services, which determined that the City is not liable for Mr. Waege's vehicle damage. Therefore, in the absence of negligence on behalf of the City, Statewide Services advised the City to formally disallow the claim.

Under Wisconsin law, municipalities are not automatically responsible for vehicle damage claims. Liability must be established through clear evidence of negligence, which is not present in this case.

This resolution is a standard legal step to prevent unjustified financial liability for the City and has been the standard practice for the city in these types of cases. This resolution does not determine whether the claimant can pursue compensation from their own insurance provider, nor does it prevent them from seeking other legal remedies. However, by disallowing the claim, the City formally states that it does not accept liability for the alleged damages.

### **Fiscal Impact**

Costs included in insurance premium costs, except \$4.85 for the mailing of a certified letter.

### **Recommendation**

A motion to approve this item should read, "Motion to approve the Resolution Disallowing the Claim of Nathan Waege.

Nicole Jacobs, City Clerk

Committee: Committee of the Whole / Common Council

Meeting Date: September 15, 2025 / September 16, 2025



**CITY OF TOMAH  
RESOLUTION NO. 2025-09-16-13**

**A RESOLUTION DISALLOWING THE CLAIM OF NATHAN WAEGE**

**WHEREAS**, a Notice of Claim was filed against the City of Tomah by Nathan Waege, alleging auto damage resulting from tar stripping that pulled up from the roadway on July 2, 2025; and

**WHEREAS**, on August 19, 2025, Statewide Services, Inc., representing the City of Tomah, determined that there was no negligence on the part of the City of Tomah in connection with this incident;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Tomah that the claim of Nathan Waege is hereby disallowed.

Dated this 16th day of September, 2025.

APPROVED:

---

Paul Dwyer  
Mayor, City of Tomah

ATTEST:

---

Nicole Jacobs  
City Clerk



***Statewide Services, Inc.*****Claim Division**

1241 John Q. Hammons Dr.  
P.O. Box 5555  
Madison, WI 53705-0555  
877-204-9712

August 19, 2025

City of Tomah  
819 Superior Ave  
Tomah WI 54660

Via Email: njacobs@TOMAHWI.GOV

Our Insured: City of Tomah  
Date of loss: 07/02/25  
Our Claim #: WM000412860158  
Claimant: Nathan Waege  
240 Alyssa  
Tomah WI 54660

Dear Ms. Jacobs:

Statewide Services, Inc. administers the claims for the League Mutual Insurance, which insures the City of Tomah. We are in receipt of the claim for damage to Nathan Waege's vehicles from tar stripping that pulled up from the roadway.

We have reviewed the claim for property damage to Mr. Waeges' vehicles and recommend that the City of Tomah deny this claim pursuant to the Wisconsin statute for disallowance of claim 893.80(lg). The disallowance will shorten the statute of limitations period to six (6) months.

Our decision is based on our investigation which determined that the City is not liable for Mr. Waeges vehicle damage. Therefore, in the absence of negligence on behalf of the City of Tomah, Statewide Services is advising the City to disallow this claim.

Please send Mr. Waege a disallowance on your letterhead to his address (listed above) using certified mail, return receipt requested. Mr. Waege must receive your disallowance within 120 days after the City received his claim. Please send me a copy of the Notice of Disallowance for our file.

Thank you,

Deb Ayres

CC: Spectrum Insurance



RESOLUTION NO : \_\_\_\_\_

RESOLUTION AUTHORIZING  
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2025	\$1,811,499.36	Check #'s:	147607	147731
2. Payroll:		\$354,303.57	Dir Dep #'s:	9306903	9307359
3. Wire/ACH Transfers:		\$444,863.66			
4. Invoices:		\$14,481.21			
Total:		<u>\$2,625,147.80</u>			

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

September 15, 2025





## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Proposed fee of mattress removal after being tagged and cited.

### Summary and background information: (Appropriate documents attached)

In January of 2025 at the PWU Commission meeting, it was approved to stop taking mattresses for removal due to fees incurred from the Monroe County Landfill. Since this adoption, Public Works has tagged mattresses as a non-collectable item and is the sole responsibility of the property owner to remove the mattress. These mattresses have been known to sit out for lengthy periods of time with no removal from the property owner.

Ordinance section 38-146 states; "The obstructions and encroachments brought to the city's attention shall be removed within 24hrs. after receipt of a warning letter from the department of public works to the property owner. If the obstruction or encroachment is not removed within 24hrs. of the warning letter, a citation shall be issued. The city may then immediately cause the obstruction or encroachment to be removed and report the cost in writing to the clerk. The charge shall be entered in the tax roll as a special tax to be collected in the same manner as other taxes." The current citation fee is \$98.80.

### Fiscal Note:

### Recommendation:

To keep our City clean of waste and that of a reputable appearance, we recommend a proposed fee of \$200 to the property owner for any mattress that would need to be removed by the City. This would be in addition to the citation fee.

  
 \_\_\_\_\_  
 Interim Director of Public Works  
 Brandy Leis

  
 \_\_\_\_\_  
 Date



## **NOTICE**

DATE: \_\_\_\_\_

The following violation(s) of the City of Tomah ordinance governing the collection of garbage/recycling as noted here have been reported to the Director of Public Works, Building Inspector or Code Enforcement Officer. If not corrected within 24 hours, proper action pursuant to violation will be initiated.

### **GARBAGE OR RECYCLING TOTE because:**

- ☐ Vehicle parked in front of tote
- ☐ Too close to mailbox/fixture, etc. (need 3 feet clearance on all sides)
- ☐ Garbage mixed with recycling
- ☐ Garbage/recycling tote is not City issued tote
- ☐ Improper placement. Wheels towards house.
- ☐ Excess garbage outside of tote/non-collection material

### **LARGE ITEMS:**

- ☐ Must be placed on curb first full week of the month before garbage day
- ☐ Only 2 large items per household per month
- ☒ Non-Collectable materials
- ☐ Yard waste in tote (this can be taken to the compost site by Bloyer Field)

### **OTHER:**

**\*\*ALL ITEMS SHOULD BE PLACED AT THE CURB BY 7AM\*\***

Please call the Public Works Department at 608-374-7430 with any questions. Calendars and information can be found online at [tomahwi.gov](http://tomahwi.gov)





## MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, August 27, 2025 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

**Meeting was called to order at 5:30 PM by John Glynn**

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### Call to Order - Roll Call

Quorum Present (YES)

John Glynn (Y), Dean Peterson (Y), Patrick Devine (A), Brian Rice (Y), Kerwin Greeno (A), Mayor Paul Dwyer (Y), Mitch Koel (Y)

Also present, Director Brandy Leis, Joe Kube, Jeff Marten

### Approve Minutes

Motion by Peterson and seconded by Dwyer to approve June minutes as presented. All ayes. Motion carried.

### Discussion Items

#### 1. Airport Update

Steve Austin was unable to attend; however, he provided a written report. Fuel pump is working well, and flight office is clean. Cardinal Glass has their video cam operating. Airspaces have been quite active. Request to keep the crack filling on the list of things to do. John Glynn is looking into information on shortening the grass strip (north/south) in hopes of getting it active again. Possibility of a displaced threshold on the East end of runway 25. This would assist jets on their takeoff run.

#### 2. Approval of Proposed Fee For Mattress Removal

Motion by Koel and seconded by Dwyer to approve a \$200 fee to the property owner for any mattresses that require Public Works to remove, after it has been tagged and cited.

#### 3. Discussion: Multi-Use Trail Connection

Parks and Recreation was approved to receive a grant for a Multi-Use Trail. Public Works will help with tree removal and blacktopping to help keep costs down.

#### 4. Discussion: UTV Traffic Control Sign

Local UTV club is requesting that we install a traffic control sign in the vicinity of Pizza Hut enabling UTV crossing across Superior Ave. WI DOT will need to be involved on discussions before proceeding.

#### 5. Project Updates

Nik from Town & Country reported on the Kilbourn project that has started. Drone footage for the trail will be underway soon. Glendale project has been pushed back to 2027.



**Public Works Commission – August 27, 2025****Page 2****6. Payment of Monthly Water & Sewer Bills**

Motion by Peterson and seconded by Dwyer to approve sewer bills as presented. All ayes. Motion carried.

Motion by Peterson and seconded by Rice to approve the water bills as presented. All ayes. Motion carried.

**7. Departmental Reports**

Sewer - Passed yearly wet testing and lab certifications. Working on cleaning sewers. Average flow 1.1. Sewer supervisor's job has been posted in house. Hauled out 30 loads of sludge to farmers.

Water – August average daily pumpage is 1.6 million. VA is still hoping to have their 3 private wells up and running in August. CTW finished with Well #14 rehab, waiting for more direction from DNR. Culpit roofing put on a new steel roof on the Water Dept. office building. Valve exercise and large meter testing about done. Gerke's started work on Kilbourn replacing 4in water main from 1939. Water main leak on Hollister and Jackson, hole the size of a golf ball.

Public Works – Airport camera was installed and paid by Cardinal Glass. Second camera was installed near the brush pile. Camera is solar powered and recording. Completed 200 block of E Monowau. Kilbourn water main, and the Jackson/Hollister Ave water main leak. Landscaping at the Library to help reduce water damage.

Director's Report

Continuing to work on budget items.

**Adjourn**

Motion by Peterson and seconded by Dwyer to adjourn the meeting at 6:11 PM. All ayes. Motion carried.