



## AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, October 16, 2024 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,\*206751# US

**Call to Order - Roll Call**

**Approve Minutes**

[September 2024 Minutes](#)

**Discussion Items**

1. Airport Update
2. [Airport Rate Lease](#)
3. [Purchase Approval of Pusher](#)
4. Project Updates
5. Payment of Monthly Water & Sewer Bills
6. Departmental Reports
7. Director's Report
8. Set Next Meeting Date

**Adjourn**

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



## **AGENDA FOR PUBLIC WORKS COMMISSION **AMENDED****

A Public Works Commission meeting will be held on **Wednesday, September 25, 2024 at 5:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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### **Call to Order - Roll Call**

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Patrick Devine (P), Brian Rice (A), Kerwin Greeno (P), Mayor Paul Dwyer (P), Richard Yarrington (P).

Also present, Director Kirk Arity (P), Brandy Leis (P), Joe Kube (P), Jeff Marten (P)

### **Approve Minutes**

Motion by Peterson, seconded by Devine to approve minutes as presented. All ayes. Motion carried.

### **Discussion Items**

1. Airport Update

Nothing new to report.

2. Request to appear - Elizabeth and Bryan Prah

Motion by Yarrington, seconded by Peterson, to deny the request for adjustment to the sewer utility charge. All ayes. Motion carried.

3. Discussion on request to appear from 315 Dawnee St.

It was recommended to send a letter to the DOT and county and have Tomah Police Department monitor. No action was taken.

4. Utility Billing Clerk job description approval

Motion by Peterson, seconded by Yarrington, to approve the Utility Billing Clerk job description as presented and forward to the City Council. All ayes. Motion carried.

5. Administrative Assistant job description approval

Motion by Glynn, seconded by Peterson, to approve the Administrative Assistant job description as presented and forward to the City Council. All ayes. Motion carried.

6. Approval request for additional street lighting for Industrial Ave.

Motion by Yarrington, seconded by Peterson, to approve additional street lighting for Industrial Ave. All ayes. Motion carried.

7. Approval of "No Parking" signs for S. Buan St.

No action taken.

8. Project Updates

No updates.

Motion by Peterson, seconded by Greeno, to approve pay request as presented. All ayes. Motion carried.

## Public Works Commission – September 25, 2024

9. Payment of Monthly Water & Sewer Bills

Motion by Peterson, seconded by Greeno, to approve sewer bills as presented. All ayes.  
Motion carried.

Motion by Peterson, seconded by Greeno, to approve water bills as presented. All ayes.  
Motion carried

10. Departmental Reports

Sewer – 2<sup>nd</sup> clarifier online. Working with Alliant Energy to swap out transformer. Wet testing not passing test. Pumping 1.1 million gallons/day.

Water – Pumping 1.4 million gallons/day. VA usage is down. Lead service inventory done, deadline Oct. 16. Well 10 back online. Recently power washed the reservoir. Will begin fall flushing Oct. 14.

Public Works – working on asphalt repair, riprap repair on walking trail and mowing.

11. Director's Report

Von Briesen training on October 9<sup>th</sup> at EMS 6:00 PM for all commission and board members. Focusing on budget, workshop on Oct. 5.

12. Set next Meeting Date

October 16, 2024

### Adjourn

Motion by Peterson, seconded by Greeno to adjourn at 6:45 PM. All ayes. Motion carried.

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## STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Airport Lease Rate

**Summary and background information:  
(Appropriate documents attached)**

The current hanger lease rates are \$120/month and \$210/month for larger hangers. The privately owned hanger lease amount is \$220/year.

**Fiscal Note:**

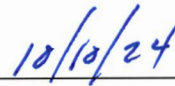
N/A

**Recommendation:**

I recommend no changes to the current lease rates.



\_\_\_\_\_  
Director of Public Works  
Kirk Arity



\_\_\_\_\_  
Date

## STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Purchase approval of Pusher

**Summary and background information:  
(Appropriate documents attached)**

Attached are 2 quotes from Casper Truck Equipment and Monroe Truck Equipment

**Fiscal Note:**

TBD

**Recommendation:**

I recommend purchasing pusher from Casper's Truck Equipment for \$8,899.00.



Public Works Director  
Kirk Arity



Date



## Brandy Leis

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**From:** Neville, Wade [Wade.Neville@aebi-schmidt.com]  
**Sent:** Wednesday, September 25, 2024 12:51 PM  
**To:** brandy@centurytel.net  
**Subject:** Quote - CITY OF TOMAH - Snow Bully  
**Attachments:** QUOTE-CITY OF TOMAH-SNOWBULLY-1JAK005877.pdf

Randy,

Attached is the quote you requested for a Snow Bully. We do not have a good source for the CAT Fusion hitch so we would need you to provide it and we would install it.

Thank you,

Wade

**Wade Neville**  
**Municipal District/ Outside Sales Manager**  
**Mobile: 17153050979**

**Wade.Neville@aebi-schmidt.com**  
Direct Phone:

**Monroe Truck Equipment**  
1601 E 29th Street | Marshfield, WI 54449 | USA  
Phone: +1 715 387 8445 | [www.monroetruck.com](http://www.monroetruck.com)  
[Facebook](#) | [LinkedIn](#) | [Aebi Schmidt Group Blog](#)

**“Monroe is now a part of the Aebi Schmidt Group: Same brand and people you know and trust, but now even stronger.”**

Disclaimer: Based on previous e-mail correspondence or an arrangement we have reached with you, any of the companies of the Aebi Schmidt Group considers itself to be entitled to communicate with you via e-mail. We assume that you know the risks associated with e-mails and that you accept them (in particular, the lack of confidentiality, manipulation or misuse by third parties, misdirection, delayed transmission or processing, viruses, etc.). We accept no liability whatsoever for damage caused in connection with the use of e-mail, provided that we have not failed to exercise customary due care. If you have received this e-mail in error, please respond to us and then delete this e-mail and your response together with all attachments from your system. The use of the information contained in the e-mail is prohibited.



1601 E 29th Street  
 Marshfield, WI 54449  
 Sales Rep: Wade Neville  
 Ph: (715) 305-0979  
 www.MonroeTruck.com

**J.O. #**

Quotation ID: 1JAK005877  
 Date: 9/23/2024

Valid thru: 10/23/2024

Terms: NET 30

Quoted by: Julie Katzner

Ph/Fax: 715-502-9076 / 715-387-3952

**Quoted to:**

TOMAH, CITY OF (ATTN: )  
 1000 EAST AVENUE  
 TOMAH, WI 54660  
 Ph: 608-374-7441 / Fax: 608-374-7444  
 Email:

**Chassis Information**

<b>Year:</b>	<b>Make:</b>	<b>Model:</b>	<b>Chassis Color:</b>	<b>Cab Type:</b>
<b>Single/Dual:</b>	<b>CA:</b>	<b>CT:</b>	<b>Wheelbase:</b>	<b>Engine:</b>
			<b>F.O. Number #:</b>	<b>Vin:</b>

**Notes:**

Monroe Truck Equipment, Inc. is pleased to offer the following quote for your review:

Description	Amount
<b>MONROE 12' SNOWBULLY BUCKET FOR ARTICULATED LOADERS INCLUDES:</b> - COUPLER MOUNT STYLE - A569 3/16" STEEL BUCKET - 50" HIGH X 12' LONG - 1-1/2" X 10" RUBBER CUTTING EDGE WITH SLOTTED HOLE ADJUSTMENTS - 3/8" X 4" X 4" END PLATES - BLANK REAR PLATE FOR INSTALLATION OF COMPATABLE FEMALE BUCK HOOKS/COUPLER - 1" X 6" HIGH CARBON STEEL SKID PLATES - 100% WELDED CONSTRUCTION - POWDERCOATED JOHN DEERE YELLOW - INSTALL CUSTOMER SUPPLIED CAT FUSION FEMALE PORTION COUPLER	<b>Quote Total: \$10,735.00</b>

\*\*\*Due to current market conditions, pricing is subject to change at time of upfit.

**Additional Options:**

Description	Amount	Add to quote? Yes / No

**Terms & Conditions**

- Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis.
- State and Federal taxes will be added where applicable. **Out-of-state municipal entities may be subject to Wisconsin sales tax.**
- Restocking fees may be applicable for cancelled orders.
- MTE is not responsible or liable for equipment that does not meet local/state regulations if those laws are not made known at time of order.

By signing and accepting this quote, the customer agrees to the terms listed above and has confirmed that all chassis information listed above is accurate to chassis specs.

<b>Re-Assign</b> (Required for all pool units):	<input type="checkbox"/> Fleet	<input type="checkbox"/> Retail	<b>Customer P.O. Number:</b>	<b>Dealer Code:</b>	<b>Sourcwell Member Number:</b>
<b>MSO/MCO</b> (ONLY check if legally required):	<input type="checkbox"/> MCO	<input type="checkbox"/> MSO	VERBAL JESSE		
<b>Customer Signature:</b>				<b>Date of Acceptance:</b>	

**General Terms and Conditions for the Sale of Goods  
 by Subsidiaries of ASH North America, Inc.**