



AGENDA FOR COMMON COUNCIL BUDGET WORKSHOP DAY 2

A Common Council Budget Workshop Day 2 meeting will be held on **Wednesday, October 04, 2023 at 6:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020
Dial by your location +1 312 626 6799 US (Chicago)

Call to Order, Pledge of Allegiance, Roll Call

Anyone Desiring to Appear Before the Council

2024 Budget Workshop Day 2

- [1.](#) Inspection and Planning
- [2.](#) Police Department
- [3.](#) Creation of Investigator Lieutenant Position and Approval of Job Description
- [4.](#) Sergeant Wage Increase
- [5.](#) Public Works
- [6.](#) General Buildings
- [7.](#) Water and Sewer
- [8.](#) Lake District
- [9.](#) Capital Projects
- [10.](#) Industrial Development
- [11.](#) Parks and Recreation
- [12.](#) Request use of former Ambulance and Fire Station for Parks and Recreation programming
- [13.](#) Part-Time Recreation Aid Position and approval of Job Description
- [14.](#) Treasurer, Assessor, Computers, Special Accounting
- [15.](#) Grants and Donations
- [16.](#) CDBG
- [17.](#) Debt Service
- [18.](#) General Fund Revenue
- [19.](#) Insurance and Reserve Account
- [20.](#) Mass Transit
- [21.](#) Tax Incremental Financing Districts (TIDs 8, 9, 10, and 11)
- [22.](#) ARPA
- [23.](#) Resolution Designating Public Depositories for City of Tomah Monies in 2024
- [24.](#) Scheduling of Public Hearing - (November 21, 2023, 6:30 p.m.)
- [25.](#) Approval of Preliminary Budget
- [26.](#) City of Tomah Utility Staff additional step increase approval *if needed

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

FUND: 01 - GENERAL FUND INSPECTION AND PLANNING											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
52400 - INSPECTION											
PERSONNEL											
01-52400-1100	INSPECTION SAL-MANAGERIAL	(87,257)	(87,701)	(444)		(72,636)	(43,650)	(50,925)	(79,407)	(79,407)	(79,542)
80% PLANNING AND ZONING ADMINISTRATOR											
01-52400-1120	INSPECTION SAL-SUPPORT	(20,800)	(20,868)	(68)		(21,917)	(10,793)	(12,592)	(21,562)	(21,815)	(21,601)
50% CODE ENFORCEMENT OFFICER											
01-52400-1140	INSPECTION SAL-OVERTIME	-	(75)	(75)		-	(40)	-	-	-	-
01-52400-1250	INSPECTION LONGEVITY	(880)	(900)	(20)		(950)	(450)	(450)	(950)	(950)	(950)
01-52400-1310	INSPECTION WIS RETIREMENT	(7,024)	(7,100)	(76)		(6,494)	(3,854)	(4,497)	(7,032)	(7,050)	(7,044)
01-52400-1320	INSPECTION SOCIAL SECURITY	(8,266)	(7,942)	325		(7,306)	(3,993)	(4,893)	(7,797)	(7,816)	(7,810)
01-52400-1330	INSPECTION LIFE INSURANCE	(128)	(215)	(87)		(175)	(134)	(134)	(175)	(175)	(175)
01-52400-1340	INSPECTION MED HEALTH	(36,500)	(36,334)	166		(34,831)	(18,675)	(18,675)	(36,921)	(33,874)	(33,874)
01-52400-1350	INSPECTION INCOME CONT	(350)	-	350		-	-	-	-	-	-
PERSONNEL TOTAL		(161,206)	(161,135)	71		(144,309)	(81,588)	(92,165)	(153,844)	(151,087)	(150,996)
OPERATIONS											
01-52400-2100	INSPECTION PROF SERVICE	(14,000)	(20,623)	(6,623)		(24,000)	(16,965)	(4,000)	(24,000)	(20,000)	(20,000)
\$6000 COMMERCIAL ELECTRIC INSPECTION, \$7000 WEIGHTS AND MEASURES, \$10,000 GRANT WRITING (FROM ADMIN BUDGET)											
01-52400-2230	INSPECTION UTIL-TELEPHONE	(2,300)	(1,903)	397		(2,000)	(935)	(930)	(2,000)	(2,000)	(2,000)
400 LYNX PHONE, 1500 AT&T MOBILITY											
01-52400-2900	INSPECTION SERVICE CONTRACTS	(4,600)	(4,036)	565		(4,600)	-	(4,000)	(4,600)	(8,400)	(8,400)
7900 IWOROQ, 500 DESKTOP											
01-52400-3100	INSPECTION OFFICE SUPPLIES	(450)	(299)	151		(250)	(81)	(150)	(250)	(250)	(250)
01-52400-3200	INSPECTION PUB & SUBSCRIPTION	(200)	-	200		(250)	-	(225)	(250)	(250)	(250)
01-52400-3250	INSPECTION ASSN DUES	(600)	-	600		(250)	-	(250)	(250)	(250)	(250)
01-52400-3300	INSPECTION TRAVEL	(300)	(306)	(6)		-	-	-	(300)	(300)	(300)
01-52400-3350	INSPECTION TRAINING	(1,000)	(360)	640		(750)	-	(150)	(750)	(750)	(750)
01-52400-3400	INSPECTION OPERATING	(2,000)	(2,216)	(216)		(2,000)	(485)	(1,500)	(2,000)	(2,000)	(2,000)
FUEL FOR TRUCKS, SEALS FOR CERTIFICATES											
01-52400-3500	INSPECTION REPAIR & MAINTNANCE	(1,500)	-	1,500		-	-	-	-	(500)	(500)
OPERATIONS TOTAL		(26,950)	(29,742)	(2,792)		(34,100)	(18,466)	(11,205)	(34,400)	(34,700)	(34,700)
INSPECTION DEPARTMENT TOTAL EXPENDITURES		(188,156)	(190,877)	(2,721)		(178,409)	(100,055)	(103,370)	(188,244)	(185,787)	(185,696)

FUND: 01 - GENERAL FUND INSPECTION AND PLANNING											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
56900 - OTHER CONSERVATION & DEVELOPMENT/PLANNING											
PERSONNEL											
01-56900-1100	OTH CONSV & DEV SAL-	-	-	-		-	-	-	-	-	-
01-56900-1140	OTH CONSV & DEV OT	-	-	-		-	-	-	-	-	-
01-56900-1250	OTH CONSV & DEV LONGEVITY	-	-	-		-	-	-	-	-	-
01-56900-1310	OTH CONSV & DEV WIS RETIREMENT	-	-	-		-	-	-	-	-	-
01-56900-1320	OTH CONSV & DEV SS	-	-	-		-	-	-	-	-	-
01-56900-1330	OTH CONSV & DEV LIFE INSURANCE	-	-	-		-	-	-	-	-	-
01-56900-1340	OTH CONSV & DEV MED HEALTH	-	-	-		-	-	-	-	-	-
PERSONNEL TOTAL		-	-	-		-	-	-	-	-	-
OPERATIONS											
01-56900-2100	OTH CONSV & DEV PROF SERVICE	(9,000)	(5,758)	3,243		(10,000)	-	(8,100)	(10,000)	(10,000)	(10,000)
MAPPING UPDATES, PLANNING COSTS											
01-56900-3100	OTH CONSV & DEV OFFICE SUPPLY	(120)	(5,621)	(5,501)		(100)	-	(100)	(100)	(100)	(100)
MAPS, POSTAGE, SUPPLIES FOR PLANNING COMMISSION											
01-56900-3200	OTH CONSV & DEV PUB & SUB	(400)	(629)	(229)		(400)	(99)	(250)	(400)	(400)	(400)
PLANNING COMMISSION											
OPERATIONS TOTAL		(9,520)	(12,008)	(2,488)		(10,500)	(99)	(8,450)	(10,500)	(10,500)	(10,500)
PLANNING DEPARTMENT TOTAL EXPENDITURES		(9,520)	(12,008)	(2,488)		(10,500)	(99)	(8,450)	(10,500)	(10,500)	(10,500)

FUND: 01 - GENERAL FUND POLICE DEPARTMENT											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
52100 - LAW ENFORCEMENT											
PERSONNEL											
01-52100-1100	LAW ENFORCE SAL-MANAGERIAL	(275,100)	(260,233)	14,867		(286,589)	(143,378)	(167,275)	(313,153)	(407,951)	(408,766)
CHIEF, ASSISTANT CHIEF, LIEUTENANTS											
01-52100-1110	LAW ENFORCE SAL- SUPER	(328,500)	(354,817)	(26,317)		(355,199)	(167,749)	(195,707)	(407,469)	(413,012)	(419,311)
SERGEANTS											
01-52100-1120	LAW ENFORCE SAL- SUPPORT	(167,200)	(148,551)	18,649		(167,602)	(76,017)	(88,686)	(182,014)	(182,014)	(182,611)
1 ADMIN ASSISTANT, 2 FT CLERKS, CUSTODIAN AND PT EVIDENCE CUSTODIAN											
01-52100-1130	LAW ENFORCE SAL- SUPPORT	(825,000)	(803,585)	21,415		(914,584)	(385,942)	(450,265)	(891,898)	(821,107)	(815,388)
PATROL, INVESTIGATORS, AND CROSSING GUARDS											
01-52100-1140	LAW ENFORCE OT	(170,000)	(192,654)	(22,654)		(160,000)	(71,689)	(83,637)	(170,000)	(160,000)	(160,000)
01-52100-1250	LAW ENFORCE LONGEVITY	(12,000)	(10,050)	1,950		(10,740)	(4,865)	(4,865)	(11,040)	(11,040)	(11,040)
01-52100-1270	LAW ENFORCE NIGHT DIF	(6,500)	(5,068)	1,432		(6,500)	(2,503)	(2,920)	(6,500)	(6,500)	(6,500)
01-52100-1280	LAW ENFORCE HOLIDAY PAY	(55,000)	(49,822)	5,178		(55,000)	(29,417)	(34,320)	(55,000)	(57,888)	(57,888)
01-52100-1290	LAW ENFORCE NON-ELECT	(3,600)	(4,700)	(1,100)		(5,400)	(2,600)	(2,100)	(5,400)	(5,400)	(5,400)
01-52100-1310	LAW ENFORCE WRS	(211,896)	(242,813)	(30,917)		(271,944)	(132,067)	(132,067)	(301,259)	(307,340)	(307,774)
01-52100-1320	LAW ENFORCE SOCIAL SECURITY	(135,084)	(136,544)	(1,460)		(150,063)	(66,956)	(78,778)	(156,249)	(157,966)	(158,118)
01-52100-1330	LAW ENFORCE LIFE INSURANCE	(2,247)	(2,041)	206		(2,500)	(997)	(1,042)	(2,500)	(2,500)	(2,500)
01-52100-1340	LAW ENFORCE MED INSURANCE	(425,000)	(415,086)	9,914		(433,738)	(220,998)	(220,998)	(475,441)	(436,330)	(436,330)
01-52100-1390	LAW ENFORCE OTHER	(21,050)	(25,547)	(4,497)		(25,000)	(22,307)	(5,000)	(25,000)	(16,700)	(16,700)
PERSONNEL TOTAL		(2,641,377)	(2,651,511)	(10,134)		(2,844,859)	(1,327,484)	(1,467,660)	(3,002,923)	(2,985,748)	(2,988,326)
OPERATIONS											
01-52100-2100	LAW ENFORCE PROF SERVICE	(10,630)	(7,983)	2,647		(10,750)	(3,832)	(6,500)	(10,750)	(9,000)	(9,000)
01-52100-2200	LAW ENFORCE UTIL-GAS	(7,600)	(8,827)	(1,227)		(10,700)	(4,918)	(4,250)	(11,000)	(9,000)	(9,000)
01-52100-2210	LAW ENFORCE UTIL-ELECT	(23,500)	(22,953)	547		(23,500)	(8,583)	(13,000)	(25,000)	(26,772)	(26,772)
01-52100-2220	LAW ENFORCE UTIL-W&S	(2,800)	(3,380)	(580)		(3,000)	(1,090)	(1,750)	(3,000)	(3,000)	(3,000)
01-52100-2230	LAW ENFORCE UTIL-TELEPHONE	(27,000)	(23,959)	3,041		(25,000)	(8,771)	(12,500)	(20,000)	(23,500)	(23,500)
9,000 LYNX PHONE, 2,100 INTERNET, 1,500 SPECTRUM, 7,500 AT&T MOBILITY											

FUND: 01 - GENERAL FUND POLICE DEPARTMENT											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-52100-2900	LAW ENFORCE SERVICE CONTRACT	(70,000)	(60,389)	9,611		(64,500)	(51,433)	(6,000)	(65,000)	(60,000)	(60,000)
	IT, SOFTWARE, EQUIPMENT										
01-52100-3100	LAW ENFORCE OFFICE SUPPLIES	(9,000)	(7,607)	1,393		(7,000)	(2,984)	(5,300)	(7,000)	(7,000)	(7,000)
	POSTAGE, OFFICE SUPPLIES, GENERAL SUPPLIES, PRINTING (LESS 5,000 CC FEES)										
01-52100-3200	LAW ENFORCE PUBLICATIONS	(250)	(54)	196		(250)	(54)	(190)	(250)	(250)	(250)
	TOMAH JOURNAL, MONROE COUNTY, REFERENCE MATERIALS										
01-52100-3250	LAW ENFORCE ASSN DUES	(770)	(820)	(50)		(850)	(1,235)	-	(850)	(850)	(850)
	MOCIC, WI CHIEFS, IACP, FBINAA										
01-52100-3350	LAW ENFORCE TRAINING	(15,000)	(12,916)	2,084		(20,000)	(6,343)	(7,500)	(20,000)	(20,000)	(15,000)
									-		
01-52100-3360	LAW ENFORCE EDUCATION	(3,000)	(2,999)	1		(3,000)	(2,353)	(500)	(3,000)	(3,000)	(3,000)
									-		
01-52100-3400	LAW ENFORCE OPER SUPPLIES	(62,000)	(60,786)	1,214		(66,500)	(31,121)	(35,500)	(65,000)	(65,000)	(60,000)
	ANIMAL BOARDING, DRUG CASH, EVIDENCE, ETC.										
01-52100-3500	LAW ENFORCE REPAIR & MAINT	(18,000)	(20,665)	(2,665)		(18,000)	(8,039)	(8,750)	(18,000)	(18,000)	(18,000)
									-		
01-52100-3550	LAW ENFORCE BUILDING MAINT	(14,000)	(12,813)	1,187		(14,000)	(7,389)	(7,500)	(14,000)	(14,000)	(14,000)
									-		
	OPERATIONS TOTAL	(263,550)	(246,158)	17,392		(267,050)	(138,144)	(109,240)	(262,850)	(259,372)	(249,372)
	LAW ENFORCEMENT DEPARTMENT TOTAL EXPENDITURES	(2,904,927)	(2,897,669)	7,258		(3,111,909)	(1,465,629)	(1,576,900)	(3,265,773)	(3,245,120)	(3,237,698)
52200 - COMMUNITY SERVICE											
	OPERATIONS										
01-52110-3400	COMM SERVICE OPER SUPPLIES	-	(47)	(47)		-	-	-	-	-	-
									-		
	OPERATIONS TOTAL	-	(47)	(47)		-	-	-	-	-	-
	COMMUNITY SERVICE DEPARTMENT TOTAL EXPENDITURES	-	(47)	(47)		-	-	-	-	-	-
52140 - CANINE PROGRAM											
	OPERATIONS										
01-52140-3400	CANINE PROGRAM OPER SUPPLIES	(1,000)	(489)	511		-	(224)	(600)	-	-	-
									-		
01-52140-8300	CANINE EQUIPMENT	(500)	-	500		-	-	-	-	-	-
									-		
	OPERATIONS TOTAL	(1,500)	(489)	1,011		-	(224)	(600)	-	-	-
	CANINE DEPARTMENT TOTAL EXPENDITURES	(1,500)	(489)	1,011		-	(224)	(600)	-	-	-

FUND: 01 - GENERAL FUND POLICE DEPARTMENT											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
57210 - LAW ENFORCEMENT OUTLAY											
OUTLAY											
01-57210-8300	LAW ENFORCEMENT EQUIPMENT	(31,700)	(31,017)	683		(27,900)	(10,491)	(20,500)	(30,000)	(26,125)	(11,125)
									-		
01-57210-8400	GEN LAW ENFORCE OUT VEHICLES	-	-	-		-	-	-	-	-	-
									-		
OUTLAY TOTAL		(31,700)	(31,017)	683		(27,900)	(10,491)	(20,500)	(30,000)	(26,125)	(11,125)
LAW ENFORCEMENT OUTLAY DEPARTMENT TOTAL EXPENDITURES		(31,700)	(31,017)	683		(27,900)	(10,491)	(20,500)	(30,000)	(26,125)	(11,125)


STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Department Reorganization (Creation of a Lieutenant Position assigned to Investigations)

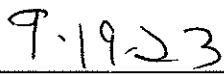
Summary and Background Information: The Tomah Police Department has 21 sworn officers, two of which are investigators. As technology has increased over the years, many of our investigations have gotten much more complex. Patrol officers are regularly tasked with conducting these in-depth investigations, which means they are spending more time inside the police department in front of a computer rather than being out actively patrolling the community.

Our command staff has determined that the department as a whole would benefit by reorganizing the structure of our current staff that would create an investigator lieutenant position while removing a patrol officer position. Doing so would allow more complex cases that require significant follow-up investigations to be routed to the investigations division for completion while freeing up the patrol staff to handle more traditional police work that is expected of them. The investigator lieutenant position would be exempt and become part of the command staff. The investigator lieutenant would be responsible for case management and supervision of the investigative division, command and control of major investigations, allocating investigative resources, working investigative cases and coordinating investigative resources with local, state and federal officials.

Recommendation: It is my recommendation to approve an amended lieutenant job description (Attached) and remove a patrol officer position to create an investigator lieutenant position. This position would be exempt and slotted on the pay chart at Range O, Step 9 starting January 1, 2024.



Department Head



Date

201.3.3 LIEUTENANT

GENERAL DESCRIPTION OF DUTIES:

Is responsible for the general supervision of personnel of the Police Department. Responsibilities may include management of patrol operations, management of investigations, staff scheduling, employee and department training, command of emergency operations and to provide assistance with internal investigations and fiscal processes. The work is performed in a team environment under the direction of the Assistant Police Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Function as Police Chief in the absence of both the Police Chief and the Assistant Police Chief, or as assigned. Represent Police Chief at City Council and Committee meetings as assigned.
2. Identify, research, plan and implement department initiatives to provide police services that meet community needs.
3. Manage and direct patrol and investigative operations. Schedule and allocate personnel and department resources to provide efficient and economical police services. Coordinate and manage crime analysis and directed patrol and investigative assignments.
4. May act as the Field Training Commander.
5. May oversee the School Resource Officer program.
6. Coordinate department response to community and special events.
7. Assist with the department's operating and capital improvement budget.
8. Assure compliance with the city policy manual and the bargaining unit contract.
9. May act as the Assistant Property Room Custodian.
10. May serve on the Probationary Review Board.
11. May act as the canine coordinator.
12. Command critical incidents as needed. Allocate and direct department resources. Coordinate requests for additional manpower, equipment or resource needs. Serve as a member of the Emergency Operations Center in absence of the Police Chief and Assistant Police Chief.
13. Conduct internal investigations as assigned. Resolve citizen concerns and complaints of police misconduct.
14. Participate in labor contract negotiations. Mitigate grievances and labor policy issues.
15. Develop employees toward personal and department goals. Develop, manage and maintain performance expectations, development plans and performance reviews. Counsel department employees.
16. Assist with developing and implementing department policies and procedures.
17. Research and deliver professional law enforcement perspectives, principles and practices.
18. Participate in developing, monitoring and maintaining department strategic plans.
19. May act as the assistant TIME Agency Coordinator (TAC).
20. May develop, implement and review employee training programs. Supervise identification of department training needs, maintenance of training records and ensure officer certifications are maintained.
21. Research, prepare and administer grant programs.

22. Develop and maintain professional relationships with criminal justice agencies, community groups, news media representatives and city officials.
23. Facilitate and attend numerous meetings. Prepare and deliver reports and information.
24. Assign investigative resources to background investigations on prospective city employees.
25. Manage investigative cases and resources as assigned.
26. Respond to major crime scenes to manage investigations.
27. Coordinate investigative resources with partner agencies, including the West Central Metropolitan Enforcement Group as assigned.
28. May act as a patrol shift supervisor as needed.
29. Regular attendance and punctuality required.

EDUCATION AND EXPERIENCE REQUIRED:

1. Meet the standards for certification as a law enforcement officer as established by the Wisconsin Law Enforcement Standards Board.
2. Associate's degree (Bachelor's preferred) in Police Science, Criminal Justice, Public Administration or related field is required.
3. Maintain certification in accordance with LESB and department rules.
4. Possess a valid Wisconsin driver's license.
5. Supervisory experience as determined and required by the Tomah Police and Fire Commission.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Demonstrate a thorough knowledge of department rules, policies, and procedures.
2. Knowledge of the principles and practices of police administration.
3. Knowledge of rules of evidence, laws of arrest, search and seizure.
4. Knowledge of laws and ordinances.

PHYSICAL REQUIREMENTS:

1. Reaches shoulder height frequently as well as reaches above and below shoulder height.
2. Occasional bending.
3. Ability to coordinate eyes, hands, feet, and limbs in performing movements requiring skill and training.
4. Ability to exert variable physical effort from sedentary to very heavy physical demands. May involve some lifting, carrying, pushing, and pulling.
5. Ability to sustain prolonged visual concentration
6. Seventy-Five (75%) percent of workday spent sitting.
7. Fifteen (15%) percent of workday spent walking.
8. Ten (10%) percent of workday spent standing.
9. Moderate, short, to intermittent use of force with subjects and ability to react with sudden movements which may involve heavy to very heavy demands.
10. Walking, running, jumping, dodging obstacles, dragging, climbing, pushing/pulling objects or people.
11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

STAFF COMMITTEE PREPARATION REPORT**Agenda Item: Sergeant Wage Increases**

Summary and Background Information: The Tomah Police Department has 21 sworn officers, 13 of which are represented by the Tomah Professional Police Association (TPPA). Non-represented employees include 5 sergeants that are tasked with supervising sworn staff represented by the union.

In 2023, the TPPA and the City of Tomah agreed to a new contract for 2024 and 2025 that included a 14% overall increase in wages. In July of 2025, the top patrol officer pay will be \$34.33 per hour while the top investigator pay will be \$36.59 per hour.

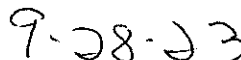
Currently, the highest paid sergeants in Tomah earn \$32.53 per hour. As a reference point, the top sergeant pay at the Sparta Police Department is currently earning \$38.07 per hour, a difference of \$5.54 per hour.

In an effort to ensure sergeants at the Tomah Police Department earn more than the people they supervise, as well as staying competitive with their counterparts in Sparta, I believe that a wage increase is required.

Recommendation: Effective January 1, 2024, I recommend that all sergeants at the Tomah Police Department are moved from Range K – Step 10 to Range L – Step 11.



Department Head



Date

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53100 - ADMINISTRATION FOR HIGHWAYS AND STREETS										
PERSONNEL										
01-53100-1100	ADMN-HWY/STREET SAL-MANAGERIAL	(29,500)	(36,351)	(6,851)	(26,569)	(18,984)	(18,984)	(29,028)	(29,028)	(20,776)
70% OF 1/3 DIRECTOR SALARY										
01-53100-1120	ADMN-HWY/STREET SAL-SUPPORT	(15,025)	(17,375)	(2,350)	(18,153)	(9,078)	(9,078)	(19,843)	(18,068)	(19,872)
1/3 ADMINISTRATIVE ASSISTANT SALARY										
01-53100-1140	ADMN-HWY/STREET OVERTIME	(200)	(34)	166	(200)	(134)	(134)	(200)	(200)	(200)
								-		
01-53100-1250	ADMN-HWY/STREET LONGEVITY	(352)	(273)	79	(290)	(153)	(153)	(290)	(290)	(290)
								-		
01-53100-1290	ADMN-HWY/STREET NON-ELECT	(1,300)	(1,000)	300	-	(500)	(500)	-	(700)	(700)
								-		
01-53100-1310	ADMN-HWY/STREET WIS RETIREMENT	(2,907)	(3,512)	(605)	(3,074)	(1,928)	(1,991)	(3,406)	(3,332)	(2,887)
								-		
01-53100-1320	ADMN-HWY/STREET SS	(3,421)	(3,996)	(575)	(3,459)	(2,115)	(2,207)	(3,776)	(3,694)	(3,201)
								-		
01-53100-1330	ADMN-HWY/STREET LIFE INSURANCE	(30)	(116)	(86)	(150)	(59)	(59)	(150)	(150)	(150)
								-		
01-53100-1340	ADMN-HWY/STREET MED HEALTH	(7,250)	(8,076)	(826)	(8,293)	(4,183)	(4,183)	(8,791)	(8,065)	(8,065)
								-		
PERSONNEL TOTAL		(59,985)	(70,734)	(10,749)	(60,189)	(37,134)	(37,289)	(65,484)	(63,527)	(56,140)
OPERATIONS										
01-53100-2100	ADMN-HWY/STREET PROF SERVICE	(500)	-	500	-	-	-	-	-	-
								-		
01-53100-2230	ADMN-HWY/STREET UTIL	(1,500)	(1,305)	195	(1,500)	(655)	(800)	(1,500)	(1,500)	(1,500)
								-		
01-53100-3100	ADMN-HWY/STREET OFFICE SUPPLY	(1,500)	-	1,500	(500)	-	(250)	(500)	(500)	(500)
								-		
01-53100-3400	ADMN-HWY/STREET OPER SUPPLIES	(200)	-	200	(250)	-	(200)	(250)	(250)	(250)
								-		
01-53100-3500	ADMN-HWY/STREET REPAIR	(500)	-	500	-	-	-	-	-	-
COPY MACHINE AND COMPUTER										
OPERATIONS TOTAL		(4,200)	(1,305)	2,895	(2,250)	(655)	(1,250)	(2,250)	(2,250)	(2,250)
ADMIN FOR HWYS & STREETS DEPARTMENT TOTAL EXPENDITURES		(64,185)	(72,038)	(7,853)	(62,439)	(37,789)	(38,539)	(67,734)	(65,777)	(58,390)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53311 - HIGHWAY AND STREET MAINTENANCE										
PERSONNEL										
01-53311-1110	HWY/ST MAINT SAL-SUP	(66,000)	(79,786)	(13,786)	(58,134)	(29,520)	(29,520)	(68,093)	(68,093)	(68,137)
PUBLIC WORKS SUPERVISOR										
01-53311-1120	HWY/ST MAINT SAL-SUP	-	(11,952)	(11,952)	(12,201)	(6,100)	(6,100)	-	-	-
PAYROLL/BOOKKEEPER 25% MOVED TO TREASURER BUDGET IN 2024										
01-53311-1130	HWY/ST MAINT SAL-OPERATION	(357,000)	(501,436)	(144,436)	(431,772)	(236,806)	(236,806)	(543,570)	(543,570)	(492,169)
4 EQUIPMENT OPERATORS, 4 TRUCK DRIVERS, 1 TRUCK DRIVER 50%, 1 MECHANIC										
01-53311-1140	HWY/ST MAINT OVERTIME	(18,725)	(16,520)	2,205	(15,000)	(6,176)	(7,206)	(20,000)	(17,500)	(17,500)
01-53311-1250	HWY/ST MAINT LONGEVITY	(6,410)	(6,012)	398	(6,600)	(1,914)	(1,914)	(4,000)	(4,000)	(4,000)
01-53311-1290	HWY/ST MAINT NON-ELECT COMP	(3,000)	(6,227)	(3,227)	(9,000)	(3,088)	(3,088)	(6,000)	(6,000)	(6,000)
01-53311-1310	HWY/ST MAINT WIS RETIREMENT	(28,712)	(31,255)	(2,543)	(36,224)	(12,208)	(19,640)	(44,275)	(44,102)	(40,559)
01-53311-1320	HWY/ST MAINT SOCIAL SECURITY	(33,792)	(34,827)	(1,035)	(40,752)	(12,231)	(21,774)	(49,087)	(48,896)	(44,967)
01-53311-1330	HWY/ST MAINT LIFE INSURANCE	(2,126)	(1,881)	245	(2,150)	(573)	(573)	(2,150)	(2,150)	(2,150)
01-53311-1340	HWY/ST MAINT MED HEALTH	(213,000)	(218,186)	(5,186)	(215,347)	(92,335)	(92,335)	(175,671)	(158,579)	(158,579)
PERSONNEL TOTAL		(728,765)	(908,082)	(179,317)	(827,179)	(400,950)	(418,955)	(912,846)	(892,890)	(834,060)
OPERATIONS										
01-53311-2200	HWY/ST MAINT UTIL-GAS	(12,000)	(12,761)	(761)	(15,000)	(15,444)	(3,500)	(15,000)	(20,000)	(20,000)
01-53311-2210	HWY/ST MAINT UTIL-ELECT	(7,000)	(7,873)	(873)	(7,500)	(3,893)	(2,500)	(7,500)	(7,500)	(7,500)
01-53311-2220	HWY/ST MAINT UTIL-W&S	(3,000)	(3,467)	(467)	(4,000)	(1,494)	(1,900)	(4,000)	(4,000)	(4,000)
01-53311-2230	HWY/ST MAINT UTIL-TELEPHONE	(4,000)	(4,466)	(466)	(5,000)	(1,988)	(2,400)	(5,000)	(5,000)	(5,000)
01-53311-2900	HWY/ST MAINT SERVICE CONTRACT	(4,000)	(21,679)	(17,679)	(10,000)	(8,359)	(3,000)	(12,000)	(12,000)	(12,000)
01-53311-3100	HWY/ST MAINT OFFICE SUPPLIES	(600)	(106)	494	(600)	-	(500)	(600)	(600)	(600)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-53311-3200	HWY/ST MAINT PUB & SUB	(400)	-	400	(400)	-	(400)	(400)	(400)	(400)
01-53311-3300	HWY/ST MAINT TRAVEL	(200)	-	200	-	-	-	-	-	-
01-53311-3350	HWY/ST MAINT TRAINING	(2,000)	(641)	1,359	(2,000)	(215)	(1,500)	(2,000)	(2,000)	(2,000)
01-53311-3401	HWY/ST MAINT OP SUP-FUEL	(50,000)	(78,876)	(28,876)	(50,000)	(46,106)	(5,000)	(50,000)	(72,000)	(72,000)
01-53311-3402	HWY/ST MAINT OP SUP-EQUIP	(48,000)	(50,640)	(2,640)	(48,000)	(1,201)	(23,000)	(48,000)	(48,000)	(48,000)
01-53311-3403	HWY/ST MAINT OP SUP-SALT	(50,000)	(49,172)	828	(37,500)	(44,002)	(25,000)	(50,000)	(46,700)	(46,700)
01-53311-3404	HWY/ST MAINT OP SUP-	(50,000)	(44,773)	5,227	-	-	-	(50,000)	(50,000)	-
2024 PROJECTS ARE IN TID, RETURN TO BUDGET IN 2025										
01-53311-3405	HWY/ST MAINT OP SUP-ST.MAIN	(58,000)	(44,128)	13,872	(65,000)	(56,154)	(8,000)	(70,000)	(70,000)	(70,000)
STREET AND STORM SEWER OPERATING SUPPLIES										
01-53311-3406	HWY/ST MAINT OP SUP-C&G MNT	(20,000)	(19,805)	195	(20,000)	(3,310)	(8,500)	(20,000)	(20,000)	(20,000)
01-53311-3407	HWY/ST MAINT OP SUP-ROCK/RI	-	(130)	(130)	(5,000)	-	(5,000)	(5,000)	(2,500)	(2,500)
01-53311-3408	HWY/ST MAINT OP SUP-BLDGS	(12,000)	(14,010)	(2,010)	(12,000)	(5,997)	(5,000)	(12,000)	(12,000)	(12,000)
01-53311-3409	HWY/ST MAINT OP SUP-SAFETY	(13,400)	(13,201)	199	(10,000)	(6,665)	(3,500)	(10,000)	(10,000)	(10,000)
01-53311-3500	GENERAL HWY/ST REPAIR & MAINT	-	(604)	(604)	(500)	-	(500)	(500)	(500)	(500)
01-53311-3501	HWY/ST MAINT R&M - TIRES	(18,000)	(11,319)	6,681	(8,000)	(6,545)	(1,500)	(15,000)	(12,000)	(12,000)
01-53311-3502	HWY/ST MAINT R&M - EQUIP	(35,000)	(31,717)	3,283	(40,314)	(31,366)	(4,000)	(35,000)	(35,000)	(35,000)
01-53311-3508	HWY/ST MAINT R&M - BLDGS	(15,000)	(46,949)	(31,949)	(35,000)	(12,525)	(22,000)	(35,000)	(35,000)	(35,000)
01-53311-3512	HWY/ST MAINT R&M - TRUCKS	(49,000)	(9,055)	39,945	(35,000)	(13,789)	(5,000)	(35,000)	(35,000)	(35,000)
OPERATIONS TOTAL		(451,600)	(465,415)	(13,815)	(410,814)	(259,054)	(131,700)	(482,000)	(500,200)	(450,200)
HWY & STREET MAINT DEPARTMENT TOTAL EXPENDITURES		(1,180,365)	(1,373,497)	(193,132)	(1,237,993)	(660,004)	(550,655)	(1,394,846)	(1,393,090)	(1,284,260)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53420 - STREET LIGHTING										
OPERATIONS										
01-53420-2900	STREET LIGHTING SERV CONTRACT	(145,000)	(141,346)	3,654	(135,000)	(65,518)	(68,000)	(135,000)	(135,000)	(135,000)
OPERATIONS TOTAL		(145,000)	(141,346)	3,654	(135,000)	(65,518)	(68,000)	(135,000)	(135,000)	(135,000)
STREET LIGHTING DEPARTMENT TOTAL EXPENDITURES		(145,000)	(141,346)	3,654	(135,000)	(65,518)	(68,000)	(135,000)	(135,000)	(135,000)
53432 - SIDEWALK MAINTENANCE										
PERSONNEL										
01-53432-1130	SIDEWALK MAINT SAL-OPERATION	-	-	-	-	(15,639)	-	-	-	-
PERSONNEL TOTAL		-	-	-	-	(15,639)	-	-	-	-
OPERATIONS										
01-53432-2900	SIDEWALK MAINT SERV CONTRACT	(35,000)	(47,525)	(12,525)	(15,000)	927	(15,000)	(35,000)	(35,000)	-
OPERATIONS TOTAL		(35,000)	(47,525)	(12,525)	(15,000)	927	(15,000)	(35,000)	(35,000)	(500)
01-53432-3400	SIDEWALK MAINT OPER SUPPLIES	(500)	-	500	(500)	-	(500)	(500)	(500)	(500)
OPERATIONS TOTAL		(35,500)	(47,525)	(12,025)	(15,500)	927	(15,500)	(35,500)	(35,500)	(500)
SIDEWALK MAINTENANCE DEPARTMENT TOTAL EXPENDITURES		(35,500)	(47,525)	(12,025)	(15,500)	(14,712)	(15,500)	(35,500)	(35,500)	(500)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53510 - AIRPORT										
PERSONNEL										
01-53510-1130	AIRPORT SAL-OPERATION	(12,400)	(7,810)	4,590	(6,459)	(3,280)	(3,827)	(7,566)	(7,566)	(7,571)
								-		
01-53510-1140	AIRPORT OVERTIME	(500)	-	500	-	-	-	-	-	-
								-		
01-53510-1310	AIRPORT WIS RETIREMENT	(838)	(385)	453	(439)	(10)	(12)	(522)	(522)	(522)
								-		
01-53510-1320	AIRPORT SOCIAL SECURITY	(987)	(458)	529	(494)	10	(293)	(579)	(579)	(579)
								-		
	PERSONNEL TOTAL	(14,725)	(8,653)	6,072	(7,393)	(3,280)	(4,131)	(8,667)	(8,667)	(8,672)
OPERATIONS										
01-53510-2200	AIRPORT UTIL-GAS	(400)	(389)	11	(500)	(258)	(250)	(500)	(500)	(500)
								-		
01-53510-2210	AIRPORT UTIL-ELECTRIC	(3,000)	(3,028)	(28)	(3,000)	(1,643)	(1,300)	(3,000)	(3,000)	(3,000)
								-		
01-53510-2220	AIRPORT UTIL-W&S	(350)	(306)	44	(315)	(146)	(153)	(315)	(315)	(315)
								-		
01-53510-2230	AIRPORT UTIL-TELEPHONE	(750)	(610)	140	(750)	(166)	(200)	(400)	(400)	(400)
								-		
01-53510-2240	AIRPORT UTIL-CBL/INT	(1,200)	(1,310)	(110)	(1,250)	(605)	(500)	(1,250)	(1,250)	(1,250)
								-		
01-53510-2900	AIRPORT SERVICE CONTRACT	(2,000)	(1,768)	232	(2,100)	(1,539)	(400)	(2,100)	(2,100)	(2,100)
								-		
01-53510-3400	AIRPORT OPERATING SUPPLIES	(1,250)	(56)	1,194	(1,300)	-	(1,100)	(1,300)	(1,300)	(1,300)
								-		
01-53510-3430	AIRPORT FUEL	(15,000)	(21,968)	(6,968)	(30,000)	(6,799)	(23,000)	(30,000)	(30,000)	(30,000)
								-		
01-53510-3500	AIRPORT REPAIR & MAINTENANCE	(10,000)	(11,677)	(1,677)	(7,000)	(248)	(7,000)	(10,000)	(5,000)	(5,000)
								-		
	OPERATIONS TOTAL	(33,950)	(41,111)	(7,161)	(46,215)	(11,404)	(33,903)	(48,865)	(43,865)	(43,865)
	AIRPORT DEPARTMENT TOTAL EXPENDITURES	(48,675)	(49,764)	(1,089)	(53,608)	(14,684)	(38,034)	(57,532)	(52,532)	(52,537)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53620 - REFUSE AND GARBAGE COLLECTION										
PERSONNEL										
01-53620-1130	REFUSE & GARB SAL-OPERATION	(137,000)	(55,700)	81,300	(94,009)	(29,102)	(29,102)	(82,681)	(82,681)	(82,678)
2 TRUCK DRIVERS										
01-53620-1140	REFUSE & GARB OVERTIME	(600)	-	600	-	(52)	(61)	-	-	-
01-53620-1250	REFUSE & GARB LONGEVITY	(420)	(295)	125	(480)	(210)	(210)	(480)	(480)	(480)
01-53620-1290	REFUSE & GARBAGE NON-ELECT	(3,000)	(773)	2,227	-	(263)	(263)	-	-	-
01-53620-1310	REFUSE & GARB WIS RETIREMENT	(8,944)	(27,148)	(18,204)	(6,425)	(21,109)	(2,045)	(5,738)	(5,738)	(5,738)
01-53620-1320	REFUSE & GARB SOCIAL SECURITY	(10,526)	(5,804)	4,722	(7,228)	(2,053)	(2,267)	(6,362)	(6,362)	(6,362)
01-53620-1330	REFUSE & GARB LIFE INSURANCE	(94)	(56)	38	(100)	(32)	(32)	(100)	(100)	(100)
01-53620-1340	REFUSE & GARB MED HEALTH	(48,252)	(14,347)	33,905	(18,660)	(12,355)	(12,355)	(33,113)	(30,277)	(30,277)
PERSONNEL TOTAL		(208,836)	(104,123)	104,713	(126,902)	(65,174)	(46,334)	(128,474)	(125,638)	(125,635)
OPERATIONS										
01-53620-2900	GEN REFUSE & GARB SERV CONTRAC	-	-	-	-	-	-	-	-	-
01-53620-3200	REFUSE & GARB PUB & SUB	(1,000)	(1,177)	(177)	(1,000)	(1,877)	(250)	(2,000)	(2,000)	(2,000)
01-53620-3400	REFUSE & GARB OPER SUPPLIES	(13,000)	(20,095)	(7,095)	(15,000)	(279)	(14,000)	(15,000)	(8,000)	(8,000)
01-53620-3500	REFUSE & GARB REPAIR	(9,000)	(10,272)	(1,272)	(8,000)	(15,751)	-	(15,000)	(15,000)	(15,000)
01-53620-3502	GEN REFUSE & GARB REP/MAINT	(1,000)	-	1,000	(1,000)	-	(1,000)	(1,000)	(1,000)	(1,000)
OPERATIONS TOTAL		(24,000)	(31,545)	(7,545)	(25,000)	(17,907)	(15,250)	(33,000)	(26,000)	(26,000)
REFUSE & GARBAGE COLLECTION DEPARTMENT TOTAL EXPENDITURES		(232,836)	(135,668)	97,168	(151,902)	(83,081)	(61,584)	(161,474)	(151,638)	(151,635)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53635 - RECYCLING PROGRAM										
PERSONNEL										
01-53635-1130	RECYCLING SAL-OPERATION	(23,150)	(34,201)	(11,051)	(24,402)	(13,213)	(13,213)	(26,303)	(26,303)	(26,299)
	50% TRUCK DRIVER									
01-53635-1250	RECYCLING SAL-LONGEVITY	(240)	(28)	212	(200)	-	-	-	-	-
01-53635-1310	RECYCLING WIS RETIREMENT	(1,505)	(1,375)	130	(1,659)	-	-	(1,815)	(1,815)	(1,815)
01-53635-1320	RECYCLING SOCIAL SECURITY	(1,771)	(1,396)	375	(1,882)	13	-	(2,012)	(2,012)	(2,012)
01-53635-1330	RECYCLING LIFE INSURANCE	(10)	(39)	(29)	(50)	(14)	(14)	(50)	(50)	(50)
01-53635-1340	RECYCLING MED HEALTH	(12,124)	(15,156)	(3,032)	-	(5,356)	(5,356)	(7,912)	(10,033)	(10,033)
01-53635-1350	RECYCLING INCOME CONTINUATION	(62)	-	62	-	-	-	-	-	-
	PERSONNEL TOTAL	(38,862)	(52,195)	(13,333)	(28,193)	(18,569)	(18,582)	(38,092)	(40,213)	(40,208)
OPERATIONS										
01-53635-2900	RECYCLING SERVICE CONTRACT	(40,000)	(23,563)	16,437	(22,000)	(10,766)	(8,000)	(25,000)	(66,700)	(66,700)
01-53635-3200	RECYCLING PUB & SUBSCRIPTION	(500)	-	500	-	-	-	(500)	-	-
01-53635-3400	RECYCLING OPERATING	(13,000)	(7,818)	5,183	(8,000)	-	(5,000)	(10,000)	(10,000)	(10,000)
01-53635-3500	RECYCLING REPAIR & MAINTENANCE	(5,000)	(2,068)	2,932	(5,000)	(1,241)	(2,800)	(5,000)	(5,000)	(5,000)
	OPERATIONS TOTAL	(58,500)	(33,448)	25,052	(35,000)	(12,006)	(15,800)	(40,500)	(81,700)	(81,700)
RECYCLING PROGRAM DEPARTMENT TOTAL EXPENDITURES		(97,362)	(85,644)	11,718	(63,193)	(30,575)	(34,382)	(78,592)	(121,913)	(121,908)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53645 - RECYCLING PROGRAM - BRUSH										
PERSONNEL										
01-53645-1130	CHIPPER SAL-OPERATION	(23,150)	(2,311)	20,839	-	-	-	-	-	-
01-53645-1140	GENERAL CHIPPER OVERTIME	(300)	-	300	-	-	-	-	-	-
01-53645-1250	CHIPPER SAL-LONGEVITY	(120)	-	120	-	-	-	-	-	-
01-53645-1310	CHIPPER WIS RETIREMENT	(1,505)	(150)	1,355	-	-	-	-	-	-
01-53645-1320	CHIPPER SOCIAL SECURITY	(1,771)	(175)	1,596	-	-	-	-	-	-
01-53645-1330	CHIPPER LIFE INSURANCE	(100)	(2)	98	-	-	-	-	-	-
01-53645-1340	CHIPPER MED INSURANCE	(12,124)	(271)	11,853	-	-	-	-	-	-
PERSONNEL TOTAL		(39,070)	(2,909)	36,161	-	-	-	-	-	-
OPERATIONS										
01-53645-2900	CHIPPER SERVICE CONTRACT	-	(12,594)	(12,594)	(15,000)	(10,809)	(500)	(15,000)	(15,000)	(15,000)
01-53645-3200	CHIPPER PUB & SUBSCRIPTION	(500)	-	500	-	-	-	-	-	-
01-53645-3400	CHIPPER OPERATING SUPPLIES	(2,500)	(2,492)	8	(3,500)	-	(3,500)	(3,500)	(3,500)	(3,500)
01-53645-3500	CHIPPER REPAIR & MAINTENANCE	(1,000)	-	1,000	-	-	-	-	-	-
OPERATIONS TOTAL		(4,000)	(15,086)	(11,086)	(18,500)	(10,809)	(4,000)	(18,500)	(18,500)	(18,500)
RECYCLING PROGRAM - BRUSH DEPARTMENT TOTAL EXPENDITURES		(43,070)	(17,995)	25,075	(18,500)	(10,809)	(4,000)	(18,500)	(18,500)	(18,500)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53441 - STORM SEWER MAINTENANCE										
PERSONNEL										
01-53441-1130	STRM SEWR MAINT SAL- OPERATION	-	(6,693)	(6,693)	-	-	-	-	-	-
								-		
01-53441-1310	STRM SEWR MAINT WIS RETIREMENT	-	(35)	(35)	-	-	-	-	-	-
								-		
01-53441-1320	STRM SEWR MAINT SS	-	(41)	(41)	-	-	-	-	-	-
								-		
01-53441-1330	STRM SEWR MAINT LIFE INSURANCE	-	(1)	(1)	-	-	-	-	-	-
								-		
01-53441-1340	STRM SEWR MAINT HEALTH	-	-	-	-	-	-	-	-	-
								-		
PERSONNEL TOTAL		-	(6,769)	(6,769)	-	-	-	-	-	-
OPERATIONS										
01-53441-3400	STRM SEWR MAINT OPER SUPPLIES	(16,000)	(11,650)	4,350	-	-	-	-	-	-
								-		
OPERATIONS TOTAL		(16,000)	(11,650)	4,350	-	-	-	-	-	-
STORM SEWER MAINT DEPARTMENT TOTAL EXPENDITURES		(16,000)	(18,419)	(2,419)	-	-	-	-	-	-

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
53630 - SOLID WASTE DISPOSAL										
OPERATIONS										
01-53630-2100	SOLID WSTE DISP PROF SERVICE	(50,000)	(46,786)	3,214	(38,000)	(23,620)	(29,000)	(50,000)	(50,000)	(50,000)
								-		
01-53630-5300	SOLID WSTE DISP RENT	(150,000)	(164,855)	(14,855)	(190,000)	(75,917)	(93,000)	(190,000)	(190,000)	(190,000)
								-		
OPERATIONS TOTAL		(200,000)	(211,641)	(11,641)	(228,000)	(99,537)	(122,000)	(240,000)	(240,000)	(240,000)
SOLID WASTE DISPOSAL DEPARTMENT TOTAL EXPENDITURES		(200,000)	(211,641)	(11,641)	(228,000)	(99,537)	(122,000)	(240,000)	(240,000)	(240,000)
53640 - WEED AND NUISANCE CONTROL										
OPERATIONS										
01-53640-2900	NUISANCE SERVICE CONTRACT	(5,000)	(1,130)	3,870	(2,500)	-	(1,000)	(2,500)	(2,500)	(2,500)
								-		
01-53640-3200	NUISANCE PUB & SUBSCRIPTION	(500)	-	500	-	-	-	-	-	-
								-		
OPERATIONS TOTAL		(5,500)	(1,130)	4,370	(2,500)	-	(1,000)	(2,500)	(2,500)	(2,500)
WEED AND NUISANCE CONTROL DEPARTMENT TOTAL EXPENDITURES		(5,500)	(1,130)	4,370	(2,500)	-	(1,000)	(2,500)	(2,500)	(2,500)

FUND: 01 - GENERAL FUND GENERAL BUILDINGS											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
51600 - GENERAL BUILDINGS											
PERSONNEL											
01-51600-1130	GENERAL BLDGS SAL-OPERATIONS	(50,300)	(50,925)	(625)		(52,382)	(24,841)	(28,982)	(57,864)	(59,530)	(58,051)
01-51600-1140	GENERAL BLDGS OVERTIME	(500)	-	500		-	(57)	-	-	-	-
01-51600-1250	GENERAL BLDGS LONGEVITY	(750)	(810)	(60)		(825)	(420)	(420)	(900)	(900)	(900)
01-51600-1290	GENERAL BLDGS NON-ELECT	(3,000)	(3,000)	-		(3,000)	(1,500)	(1,500)	(3,000)	(3,000)	(3,000)
01-51600-1310	GENERAL BLDGS WIS RETIREMENT	(3,302)	(3,360)	(58)		(3,562)	(1,788)	(2,000)	(4,262)	(4,377)	(4,275)
01-51600-1320	GENERAL BLDGS SOCIAL SECURITY	(3,886)	(4,190)	(304)		(4,300)	(2,052)	(2,364)	(4,725)	(4,852)	(4,739)
01-51600-1330	GENERAL BLDGS LIFE INSURANCE	(285)	(286)	(1)		(290)	(149)	(149)	(290)	(290)	(290)
PERSONNEL TOTAL		(62,167)	(62,571)	(404)		(64,358)	(30,807)	(35,414)	(71,041)	(72,949)	(71,255)
OPERATIONS											
01-51600-2200	GENERAL BLDGS UTIL-GAS	(9,000)	(10,897)	(1,897)		(10,000)	(9,333)	(3,000)	(13,000)	(13,000)	(13,000)
01-51600-2210	GENERAL BLDGS UTIL-ELECT	(18,500)	(16,775)	1,725		(15,000)	(6,267)	(7,500)	(15,000)	(15,000)	(15,000)
01-51600-2220	GENERAL BLDGS UTIL-W&S	(3,500)	(2,650)	850		(3,000)	(1,428)	(1,500)	(3,000)	(3,000)	(3,000)
01-51600-2230	GENERAL BLDGS UTIL-TELEPHONE	(700)	(771)	(71)		(650)	(228)	(240)	(500)	(500)	(500)
01-51600-2900	GENERAL BLDGS SERVICE CONTRACT	(7,000)	(6,857)	143		(7,000)	(3,552)	(2,500)	(7,000)	(5,000)	(5,000)
01-51600-3400	GENERAL BLDGS OPERATION	(5,800)	(2,809)	2,991		(5,800)	(1,327)	(2,000)	(5,800)	(3,000)	(3,000)
01-51600-3500	GENERAL BLDGS REPAIR	(15,000)	(25,354)	(10,354)		(15,000)	(20,959)	(2,000)	(15,000)	(17,000)	(17,000)
OPERATIONS TOTAL		(59,600)	(66,113)	(6,513)		(56,450)	(43,094)	(18,740)	(59,300)	(56,500)	(56,500)
GENERAL BUILDINGS DEPARTMENT TOTAL EXPENDITURES		(121,767)	(128,684)	(6,917)		(120,808)	(73,901)	(54,154)	(130,341)	(129,449)	(127,755)
57190 - GENERAL GOVERNMENT OUTLAY											
OUTLAY											
01-57190-8300	GEN GOVT OUTLAY EQUIPMENT	-	(30)	(30)		-	-	-	-	-	-
GENERAL BLDGS UTIL-TELEPHONE TOTAL		-	(30)	(30)		-	-	-	-	-	-
GENERAL GOVT OUTLAY DEPARTMENT TOTAL EXPENDITURES		-	(30)	(30)		-	-	-	-	-	-

2024 Water Utility Budget

Tomah Water Utility	Actual 2022	Budgeted 2023	Six Months 2023	Est. Bal 2023	Total 2023	Proposed 2024
OPERATING REVENUES						
Sales of Water	2,328,125	2,335,415	1,429,642	1,021,173	2,450,815	2,450,815
Other Water Revenues	85,251	50,154	10,747	36,346	47,093	47,564
TOTAL OPER. REVENUES	2,413,376	2,385,569	1,440,389	1,057,519	2,497,908	2,498,379
OPERATING EXPENSES						
General & Administrative	369,023	356,970	174,160	174,160	348,320	367,253
Operating	550,352	495,235	258,467	258,467	516,934	545,611
Maintenance	131,024	161,643	29,343	47,699	77,042	80,123
Depreciation	626,092	623,603	0	626,092	626,092	638,614
Taxes	359,402	401,554	355,283	25,000	380,283	387,471
Miscellaneous	0	0	0	0	0	0
TOTAL OPERATING EXP.	2,035,893	2,039,003	817,253	1,131,418	1,948,671	2,019,072
NET OPERATING INCOME	377,483	346,566	623,136	(73,899)	549,237	479,306
NONOPERATING REV.(EXP)						
Interest Income	(67,989)	39,137	145,683	16,307	161,990	249,742
Interest Expense	(57,131)	(40,097)	(25,816)	(23,854)	(49,669)	(41,570)
Amort. of Debt Discount	0	0	0	(4,500)	(4,500)	0
Amort. of Loss on Refinance	0	0	0	(13,500)	(13,500)	0
TOTAL NONOPER. REV(EXP)	(125,120)	(961)	119,867	(25,547)	94,321	208,172
NET INCOME (LOSS)	252,364	345,605	743,003	(99,446)	643,557	687,478
RETAINED EARNINGS -BEG.						
ADJUSTMENTS	11,087,068	10,886,761			11,339,432	11,982,989
RETAINED EARNINGS-END	11,339,432	11,232,366			11,982,989	12,670,468

MAJOR PROJECTS PLANNED FOR 2024

Hydrant Maint.	15,000
Rehab Well #10	75,000
Meter Replacement/Testing	60,000
HWY ET Project	850,000
Building & Prop. Maint. - New Roof	200,000
Total	<u>1,200,000</u>

2024 Sewer Utility Budget

Tomah Sewer Utility	Actual 2022	Budgeted 2023	Six Months 2023	Est. Bal 2023	Total 2023	Proposed 2024
OPERATING REVENUES*						
Charges for Services	3,280,339	3,302,202	1,762,566	1,258,976	3,021,542	3,021,542
Other Revenues	17,214	12,552	6,977	4,984	11,961	11,961
TOTAL OPER. REVENUES	\$ 3,297,553	\$ 3,314,754	\$ 1,769,543	\$ 1,263,959	\$ 3,033,502	\$ 3,033,502
OPERATING EXPENSES						
General & Administrative	392,482	373,614	145,088	185,862	330,950	354,188
Operating	712,008	722,171	358,485	368,623	694,010	721,771
Maintenance	170,092	162,699	87,444	119,475	206,860	216,134
Depreciation	853,436	692,892	-	692,892	692,892	706,750
Taxes	49,707	46,550	17,727	32,727	50,454	51,463
Total Operating Expense WWTP	2,177,725	1,997,926	608,744	1,399,580	1,975,167	2,050,306
NET OPERATING INCOME	\$ 1,119,828	\$ 1,316,828	\$ 1,160,799	\$ (135,621)	\$ 1,058,336	\$ 983,196
NONOPERATING REV.(EXP)						
Interest Income	50,547	24,536	107,890	77,064	184,954	185,965
Interest Expense	(40,666)	(35,253)	(18,538)	(20,347)	(38,885)	(35,253)
Amort. of Debt Discount	-	-	-	-	-	-
TOTAL NONOPER. REV(EXP)	9,881	(10,716)	89,352	56,718	146,070	150,713
NET INCOME (LOSS) WWTP	\$ 1,129,709	\$ 1,306,111	\$ 1,250,151	\$ (78,903)	\$ 1,204,405	\$ 1,133,909
RETAINED EARNINGS -BEG.						
	15,612,615	16,532,822			16,742,324	17,838,933
ADJUSTMENTS						
RETAINED EARNINGS-END	\$ 16,742,324	\$ 17,838,933			\$ 17,946,729	\$ 18,972,842
MAJOR PROJECTS PLANNED FOR 2024						
Purchase new loader			170,000			
Rehab Clarifier Equipment			360,000			
Rehab Clarifier Mechanism			104,335			
Chemical Feed Pumps			50,000			
HWY ET Project			848,250			
TOTAL			\$ 1,532,585			

FUND: 2 - LAKE DISTRICT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
02-41110	GENERAL PROPERTY TAX	180,683	180,683	-	55,476	55,476	-	56,000	56,000	58,000
02-41320	LIEU TAX-OTHER TAX EXEMPT	5	9	4	10	3	-	10	10	10
02-43410	STATE SHARED REVENUE	850	849	(1)	850	623	-	850	850	850
02-48110	INTEREST INCOME	1,000	1,590	590	1,200	1,978	500	1,000	1,000	1,000
02-48500	DONATIONS	-	1,750	1,750	-	250	-	-	-	-
02-48900	LAKE DISTRICT OTHER MISCELLANE	-	-	-	-	-	-	-	-	-
02-49300	FUND BALANCE APPLIED	-	-		-	-	-	10,000	25,000	25,000
LAKE DISTRICT DEPARTMENT TOTAL REVENUE		182,538	184,881	2,343	57,536	58,330	500	67,860	82,860	84,860
EXPENDITURES										
PERSONNEL										
02-56910-1130	LAKE SAL-OPERATIONS	(9,750)	(847)	8,903	(11,387)	-	(11,387)	(14,441)	(14,441)	(14,388)
DIRECTOR OF PUBLIC WORKS AND DAM OPERATOR										
02-56910-1140	LAKE OVERTIME	-	(1,583)	(1,583)	-	(79)	-	-	-	-
02-56910-1250	LAKE LONGEVITY	(48)	(1)	47	-	-	-	-	-	-
02-56910-1310	LAKE WIS RETIREMENT	(634)	-	634	-	-	(740)	(996)	(996)	(993)
02-56910-1320	LAKE SOCIAL SECURITY	(746)	-	746	-	-	(871)	(1,105)	(1,105)	(1,101)
02-56910-1330	LAKE WIS LIFE INSURANCE	(80)	-	80	-	-	-	-	-	-
02-56910-1340	LAKE WIS HEALTH INSURANCE	(2,450)	-	2,450	(2,499)	-	(2,450)	-	-	-
PERSONNEL TOTAL		(13,708)	(2,431)	11,277	(13,886)	(79)	(15,448)	(16,542)	(16,542)	(16,481)
OPERATIONS										
02-56910-2100	LAKE PROF SERVICES	(20,000)	(3,959)	16,041	(20,000)	-	(20,000)	(20,000)	(20,000)	(20,000)
02-56910-2210	LAKE UTIL-ELECTRIC	(3,500)	(2,972)	528	(3,500)	(1,892)	(1,000)	(3,500)	(3,500)	(3,500)
02-56910-2230	LAKE UTIL-TELEPHONE	(800)	(854)	(54)	(800)	(370)	(400)	(800)	(800)	(800)
02-56910-3200	LAKE PUB & SUBSCRIPTION	(200)	-	200	-	-	-	-	-	-
PUBLIC NOTICES										
02-56910-3250	LAKE ASSN DUES	(750)	(750)	-	(750)	(750)	-	(750)	(750)	(750)

FUND: 2 - LAKE DISTRICT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
WI ASSOCIATION OF LAKE DISTRICTS										
02-56910-3300	LAKE TRAVEL	(500)	-	500	(500)	(289)	-	(500)	(500)	(500)
02-56910-3350	LAKE TRAINING	(500)	-	500	(500)	(301)	-	(500)	(500)	(500)
02-56910-3400	LAKE OPERATING SUP	(500)	(500)	-	(500)	-	-	(500)	(500)	(500)
02-56910-3500	LAKE REPAIR & MAINTENANCE	(140,000)	(10,427)	129,573	(15,000)	(285)	(14,000)	(15,000)	(15,000)	(15,000)
GOOSE MANAGEMENT ISLAND & MISC REPAIRS										
02-56910-5100	LAKE LIABILITY INSURANCE	(660)	(2,008)	(1,348)	(800)	(658)	-	(800)	(800)	(680)
02-56910-5110	LAKE PROPERTY INSURANCE	(1,000)	272	1,272	(1,000)	(966)	-	(1,000)	(1,000)	(850)
02-56910-5120	LAKE WORKER COMP INSURANCE	(400)	(189)	211	(300)	(232)	-	(300)	(300)	(300)
OPERATIONS TOTAL		(168,810)	(21,388)	147,422	(43,650)	(5,744)	(35,400)	(43,650)	(43,650)	(43,380)
MISCELLANEOUS										
02-51910-3400	ILLEGAL TAXES OPERATION	(20)	-	20	-	-	-	-	-	-
02-57331-8300	LAKE OUTLAY EQUIPMENT	-	-	-	-	-	-	(10,000)	(25,000)	(25,000)
BOAT AND PUBLIC KAYAK LAUNCH										
MISCELLANEOUS TOTAL		(20)	-	20	-	-	-	(10,000)	(25,000)	(25,000)
LAKE DISTRICT TOTAL EXPENDITURES		(182,538)	(23,819)	158,719	(57,536)	(5,822)	(50,848)	(70,192)	(85,192)	(84,861)
LAKE DISTRICT NET REVENUE OVER EXPENDITURES		-	161,062		0	52,507	(50,348)	(2,332)	(2,332)	(1)
LAKE DISTRICT FUND BALANCE FORWARD		356,745	283,583		444,645	444,645	497,152	446,804	446,804	446,804
LAKE DISTRICT FUND BALANCE		356,745	444,645		444,645	497,152	446,804	444,472	444,472	446,803

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
08-41110	GENERAL PROPERTY TAX	-	-	-	-	-	-	-	-	-
08-48110	INTEREST INCOME	2,500	216,612	(214,112)	75,000	76,516	60,000	75,000	75,000	75,000
08-48440	CAP PROJECT INS RECOV-OTHER	-	-	-	-	-	-	-	-	-
08-48500	CAPITAL PROJECT DONATIONS	475,000	33,000	442,000	-	-	-	400,000	400,000	400,000
08-48900	OTHER MISC REVENUE	-	4,672	(4,672)	-	-	-	-	-	-
08-49100	PROCEEDS FROM LT DEBT	9,189,100	18,075,000	(8,885,900)	1,171,733	-	3,595,000	2,529,500	2,529,500	2,598,500
08-49200	PREMIUM ON LT DEBT	-	1,408,001	(1,408,001)						
08-49200	TRANSFER FR OTHER FUNDS	480,000	403,228	76,772	170,638	-	480,000	100,000	100,000	100,000
	1% ROOM TAX FOR REC PARK PROJECTS									
08-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	625,000	625,000	625,000
	PROJECTS FUNDED BY 2023A									
CAPITAL PROJECTS DEPARTMENT TOTAL REVENUE		10,146,600	20,140,514	(9,993,914)	1,417,371	76,516	4,135,000	3,729,500	3,729,500	3,798,500
EXPENDITURES										
GENERAL GOVERNMENT										
08-57140-8200	CAP PROJECT BLDGS OUT BUILDING	-	-	-	-	-	-	(115,000)	(115,000)	(149,000)
	CITY HALL TOWER RECONDITION 10,000; SENIOR CENTER ROOF 50,000; SENIOR CENTER FLOORING AND PAINT 55,000; CITY HALL BREAKROOM 10,000, CITY HALL HAND RAILS 4,000, DNR STORAGE EXTERIOR 20,000									
08-57140-8300	BLDGS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-
08-57190-1140	CAP PROJECT GEN GOVT OUTLA	-	-	-	-	-	-	(70,000)	(70,000)	(70,000)
	IT INFRASTRUCTURE PURCHASE									
08-57190-8300	GEN GOVT OUTLAY EQUIPMENT	(70,000)	(60,182)	(9,818)	-	-	(70,000)	-	-	-
GENERAL GOVERNMENT TOTAL		(70,000)	(60,182)	(9,818)	-	-	(70,000)	(185,000)	(185,000)	(219,000)
PUBLIC SAFETY										
08-57210-8200	LAW ENF BUILDINGS	(153,000)	(100,181)	(52,819)	-	-	(130,000)	(13,500)	(13,500)	(13,500)
	GENERATOR 6000 AND FILTER ADDITION 7500									
08-57210-8300	LAW ENF OUT EQUIPMENT	-	-	-	(8,500)	(93,123)	-	-	-	-

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
08-57210-8400	LAW ENF OUT VEHICLE	(75,000)	(71,982)	(3,018)	(141,000)	(70,885)	-	(108,000)	(108,000)	(108,000)
	108,000 2 MARKED SQUAD CARS									
08-57220-8200	FIRE PROTECTION BUILDINGS	(6,000,000)	(7,476,157)	1,476,157	-	(7,842,548)	-	-	-	-
08-57220-8300	FIRE OUTLAY EQUIPMENT	-	(53,323)	53,323	-	-	-	-	-	-
08-57220-8400	CAP PROJ FIRE OUTLAY VEHICLE	-	-	-	-	-	-	-	-	-
	PUBLIC SAFETY TOTAL	(6,228,000)	(7,701,642)	1,473,642	(149,500)	(8,006,556)	(130,000)	(121,500)	(121,500)	(121,500)
	PUBLIC WORKS									
08-57324-8300	CAPITAL PROJECT HWY EQUIP OUT	(360,000)	(392,478)	32,478	(190,000)	(350,867)	-	-	-	-
08-57327-8200	CAP PROJ HWY EQUIPMENT OUTLAY	-	-	-	-	-	-	(100,000)	(100,000)	(100,000)
	STREET SHOP ROOF									
08-57331-8400	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-
08-57331-8500	CAPITAL PROJECT HWY/STREET OUT	(1,370,000)	(1,193,661)	(176,339)	(550,000)	(39,065)	(500,000)	(1,450,000)	(1,450,000)	(1,450,000)
	250,000 SEAL COATING AND CONCRETE MAINTENANCE, 800,000 HWY ET, 400,000 HWY ET (GRANT FUNDED)									
08-57331-8550	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-
08-57331-8551	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-
08-57331-8552	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-
08-57351-8100	CAPITAL PROJECT AIRPORT OUTLAY	(10,000)	(1,791)	(8,209)	(15,200)	-	(15,200)	-	-	-
08-57420-8300	REFUSE VEHICLES OUTLAY	-	-	-	-	-	-	-	-	-
08-57435-8300	RECYCLING OUTLY EQUIPMENT	-	-	-	-	-	-	-	-	-
08-57435-8400	RECYCLING OUTLY VEHICLES	-	-	-	-	-	-	-	-	-
	PUBLIC WORKS TOTAL	(1,740,000)	(1,587,930)	(152,070)	(755,200)	(389,932)	(515,200)	(1,550,000)	(1,550,000)	(1,550,000)

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
CULTURE, RECREATION & EDUCATION										
08-57620-8100	CAP PROJ PARKS OUTLAY LAND	(125,000)	(466,881)	341,881	(140,000)	(201,550)	-	-	-	-
08-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	(1,850,000)	(11,250)	(1,838,750)	(72,000)	-	(1,250,000)	(1,635,000)	(1,635,000)	(1,685,000)
08-57620-8300	PARKS OUTLAY EQUIPMENT	(15,000)	(12,021)	(2,979)	(130,000)	(141,320)	-	(48,000)	(48,000)	(48,000)
08-57620-8400	OTHER PARK OUTLAY VEHICLE	-	-	-	-	-	-	-	-	-
08-57621-8100	REC PARK OUTLAY LAND	(10,000)	(102,209)	92,209	-	-	-	-	-	-
08-57621-8200	REC PARK OUTLAY BUILDING	(30,000)	(50,000)	20,000	-	(14,027)	-	-	-	-
08-57621-8300	REC PARK OUTLAY EQUIPMENT	(28,600)	(27,150)	(1,450)	(170,638)	(41,331)	(125,000)	(100,000)	(100,000)	(100,000)
08-57621-8400	REC PARK CAPITAL PROJ VEHICLES	-	-	-	-	-	-	-	-	-
08-57622-8300	CAPITAL PROJECT AQUATIC CENTER	(50,000)	(21,330)	(28,671)	-	-	-	-	-	-
CULTURE, RECREATION & EDUCATION TOTAL		(2,108,600)	(690,841)	(1,417,759)	(512,638)	(398,228)	(1,375,000)	(1,783,000)	(1,783,000)	(1,833,000)
OTHER FINANCING SOURCES										
08-59200-7330	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-	-
08-59200-7380	TRANSFERS TO OTHER FUNDS	-	(145,860)	145,860	-	-	-	-	-	-
08-59800-2100	CAPITAL PROJECT BOND ISS COSTS	-	(438,097)	438,097	-	(4,776)	-	-	-	-
OTHER FINANCING SOURCES TOTAL		-	(583,956)	583,956	-	(4,776)	-	-	-	-
CAPITAL PROJECTS TOTAL EXPENDITURES		(10,146,600)	(10,624,552)	477,952	(1,417,338)	(8,799,492)	(2,090,200)	(3,639,500)	(3,639,500)	(3,723,500)
CAPITAL PROJECTS NET REVENUE OVER EXPENDITURES		-	9,515,962		33	(8,722,976)	2,044,800	90,000	90,000	75,000
CAPITAL PROJECTS FUND BALANCE FORWARD		261,186	(2,447,920)		7,068,042	7,068,042	(1,654,934)	389,866	389,866	389,866
CAPITAL PROJECTS FUND BALANCE		261,186	7,068,042		7,068,075	(1,654,934)	389,866	479,866	479,866	464,866

FUND: 6 - INDUSTRIAL DEVELOPMENT										
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
06-41110	IND DEVELOPMENT GEN PROPERTY	-	-	-	-	-	-	-	-	-
06-49200	TRANSFER FROM OTHER FUNDS	40,000	40,000	-	-	-	-	-	-	-
06-49300	FUND BALANCE APPLIED	-	-	-	47,500	-	47,500	49,621	49,621	41,339
INDUSTRIAL DEVELOPMENT DEPARTMENT TOTAL REVENUE		40,000	40,000	-	47,500	-	47,500	49,621	49,621	41,339
EXPENDITURES										
PERSONNEL										
06-56700-1100	ED SAL - MANAGERIAL	(11,050)	-	11,050	(20,466)	-	(20,466)	(22,366)	(22,366)	(15,137)
06-56700-1310	ED WIS RETIREMENT	(718)	-	718	(1,392)	-	(1,392)	(1,543)	(1,543)	(1,044)
06-56700-1320	ED SOCIAL SECURITY	(845)	-	845	(1,566)	-	(1,566)	(1,711)	(1,711)	(1,158)
06-56700-1330	ED LIFE INSURANCE	(30)	-	30	-	-	-	-	-	-
06-56700-1340	ED MED HEALTH INSURANCE	(985)	-	985	-	-	-	-	-	-
PERSONNEL TOTAL		(13,628)	-	13,628	(23,424)	-	(23,424)	(25,621)	(25,621)	(17,339)
OPERATIONS										
06-56700-2100	ECONOMIC DEVEL PROF SERVICE	(5,500)	(40,331)	(34,831)	(7,500)	(12,708)	-	(7,500)	(7,500)	(7,500)
06-56700-2900	ECON DEV SERV CONT	-	-	-	-	-	-	-	-	-
06-56700-3100	ECON DEV OFFICE SUPPLIES	(4,000)	-	4,000	(1,500)	-	(1,500)	(1,500)	(1,500)	(1,500)
06-56700-3200	ECON DEV PUB & SUBS	-	-		-	-	-	-	-	-
06-56700-3250	ECON DEV ASOC DUES	(200)	-	200	-	-	-	-	-	-
06-56700-3300	ECON DEV TRAVEL	(2,500)	-	2,500	(500)	-	(500)	(500)	(500)	(500)
06-56700-3350	ECON DEV TRAINING	(2,500)	-	2,500	(2,500)	-	(2,500)	(2,500)	(2,500)	(2,500)
06-56700-3400	ED OPERATING SUPPLIES	(11,500)	(180)	11,320	(12,000)	-	(7,000)	(12,000)	(12,000)	(12,000)
OPERATIONS TOTAL		(26,200)	(40,511)	(14,311)	(24,000)	(12,708)	(11,500)	(24,000)	(24,000)	(24,000)
MISCELLANEOUS										
06-56700-7360	TRANSFER TO TIF 8	-	-		-	-	-	-	-	-
06-56700-8100	ECON DEV LAND	-	-		-	-	-	-	-	-

FUND: 6 - INDUSTRIAL DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
06-59200-7360	TRANSFER-FUNDS TIF DISTRICT	-	-		-	-	-	-	-	-
MISCELLANEOUS TOTAL		-	-		-	-	-	-	-	-
INDUSTRIAL DEVELOPMENT TOTAL EXPENDITURES		(39,828)	(40,511)	(683)	(47,424)	(12,708)	(34,924)	(49,621)	(49,621)	(41,339)
INDUSTRIAL DEVELOPMENT NET REVENUE OVER EXPENDITURES		172	(511)	(683)	76	(12,708)	12,576	0	0	(0)
INDUSTRIAL DEVELOPMENT FUND BALANCE FORWARD			770,173		769,662	769,662	756,955	722,031	722,031	722,031
INDUSTRIAL DEVELOPMENT FUND BALANCE APPLIED					(47,500)	-	(47,500)	(49,621)	(49,621)	(41,339)
INDUSTRIAL DEVELOPMENT FUND BALANCE		779,218	769,662		769,738	756,955	722,031	672,410	672,410	680,692

**FUND: 01 - GENERAL FUND
PARKS AND RECREATION**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
55200 - OTHER PARKS										
PERSONNEL										
01-55200-1100	OTHER PARKS SAL-MANAGERIAL	(24,375)	(24,039)	336	(25,394)	(12,552)	(12,552)	(27,765)	(27,765)	(27,812)
	PARK & REC DIRECTOR 30%									
01-55200-1110	OTHER PARKS SAL-SUPERVISORY	(56,150)	(56,122)	28	(58,423)	(28,090)	(28,090)	(63,800)	(63,800)	(63,978)
	PARK FOREMAN									
01-55200-1130	OTHER PARKS SAL-OPERATION	(89,000)	(80,032)	8,968	(105,005)	(34,796)	(64,796)	(112,281)	(100,281)	(100,459)
	MAINTENANCE WORKERS, SUMMER MAINTENANCE WORKERS									
01-55200-1140	OTHER PARKS OVERTIME	(200)	-	200	-	-	-	-	-	-
01-55200-1250	OTHER PARKS LONGEVITY	(2,400)	(1,680)	720	(1,750)	(855)	(855)	(1,800)	(1,800)	(1,800)
01-55200-1310	OTHER PARKS WIS RETIREMENT	(11,019)	(8,638)	2,381	(12,959)	(4,710)	(7,275)	(14,190)	(13,362)	(13,389)
01-55200-1320	OTHER PARKS SOCIAL SECURITY	(12,969)	(12,022)	947	(14,579)	(5,651)	(8,066)	(15,732)	(14,814)	(14,845)
01-55200-1330	OTHER PARKS LIFE INSURANCE	(622)	(212)	410	(250)	(120)	(120)	(250)	(250)	(250)
01-55200-1340	OTHER PARKS MED HEALTH	(60,000)	(38,172)	21,828	(39,519)	(20,172)	(20,172)	(42,688)	(41,927)	(41,927)
	PERSONNEL TOTAL	(256,735)	(220,917)	35,818	(257,879)	(106,946)	(141,926)	(278,506)	(263,998)	(264,460)
OPERATIONS										
01-55200-2200	OTHER PARKS UTIL-GAS	(5,000)	(6,257)	(1,257)	(7,000)	(3,488)	(1,500)	(7,000)	(12,000)	(12,000)
	WINNEBAGO/FIREMEN'S SHELTERS, MAINT BUILDING, BOY SCOUT CABIN, PUBLIC RESTROOM KIOSK, NORTHSIDE COMMUNITY CENTERS									
01-55200-2210	OTHER PARKS UTIL-ELECTRIC	(14,000)	(16,427)	(2,427)	(15,000)	(7,115)	(7,000)	(15,000)	(23,000)	(23,000)
	WINNEBAGO (4), FIREMEN'S (2), VETERANS (2), MAINT BUILDING (2), BUTTS, GILLETTE, BS CABIN, LAKE, RESTROOM KIOSK									
01-55200-2220	OTHER PARKS UTIL-W&S	(10,000)	(9,787)	213	(10,000)	(3,446)	(5,000)	(10,000)	(12,000)	(12,000)
	BLVDS, WINNEBAGO (2), LAKE, BUTTS, BS CABIN, VETERAN'S, MAINT BUILDING, RESTROOM KIOSK									
01-55200-2230	OTHER PARKS UTIL-TELEPHONE	(1,200)	(3,271)	(2,071)	(1,000)	(1,876)	(1,950)	(4,000)	(4,000)	(4,000)
	LYNXX, AT&T MOBILITY									
01-55200-2240	OTHER PARKS UTIL-CABLE	(1,100)	(645)	455	-	-	-	-	-	-

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-55200-3100	OTHER PARKS OFFICE SUPPLIES	(50)	(947)	(897)	(50)	-	(50)	(50)	(50)	(50)
01-55200-3250	OTHER PARKS ASSOC DUES	(150)	-	150	-	-	-	-	-	-
01-55200-3350	OTHER PARKS TRAINING	(200)	-	200	(200)	-	(200)	(200)	(200)	(200)
01-55200-3400	OTHER PARKS OPER SUPPLIES	(30,000)	(36,204)	(6,204)	(28,200)	(14,399)	(14,000)	(30,000)	(30,000)	(30,000)
01-55200-3500	OTHER PARKS REPAIR & MAINT	(23,000)	(16,756)	6,244	(23,000)	(14,888)	(8,000)	(23,000)	(23,000)	(23,000)
OPERATIONS TOTAL		(84,700)	(90,295)	(5,595)	(84,450)	(45,213)	(37,700)	(89,250)	(104,250)	(104,250)
OTHER PARKS DEPARTMENT TOTAL EXPENDITURES		(341,435)	(311,213)	30,222	(342,329)	(152,159)	(179,626)	(367,756)	(368,248)	(368,710)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
55300 - RECREATION PROGRAMS & EVENTS										
PERSONNEL										
01-55300-1100	REC PROGRAMS SAL-MANAGERIAL	(36,550)	(36,571)	(21)	(38,091)	(18,315)	(21,368)	(41,647)	(41,647)	(41,718)
	PARKS & RECREATION DIRECTOR 45%									
01-55300-1130	REC PROGRAMS SAL-OPERATION	(38,000)	(33,653)	4,347	(44,000)	(19,924)	(23,245)	(44,000)	(56,000)	(56,000)
	PT REC PROGRAM ASSISTANT, PT SEASONAL POSITIONS									
01-55300-1250	REC PROGRAMS LONGEVITY	(320)	(360)	(40)	(385)	(180)	(180)	(420)	(420)	(420)
01-55300-1310	REC PROGRAMS WIS RETIREMENT	(2,376)	(2,418)	(42)	(2,590)	(1,345)	(1,474)	(41,647)	(41,647)	(41,718)
01-55300-1320	REC PROGRAMS SOCIAL SECURITY	(5,703)	(5,283)	420	(6,280)	(2,851)	(3,413)	(6,584)	(7,502)	(7,508)
01-55300-1330	REC PROGRAMS LIFE INSURANCE	(73)	(44)	29	(75)	(25)	(25)	(75)	(75)	(75)
01-55300-1340	REC PROGRAMS MED HEALTH	(10,912)	(10,900)	12	(11,196)	(5,658)	(5,658)	(11,868)	(10,888)	(10,888)
01-55300-1350	REC PROGRAMS INCOME	(15)	-	15	-	-	-	-	-	-
	PERSONNEL TOTAL	(93,949)	(89,228)	4,721	(102,617)	(48,299)	(55,362)	(146,241)	(158,179)	(158,326)
OPERATIONS										
01-55300-2100	REC PROGRAMS PROF SERVICE	(10,000)	(11,000)	(1,000)	(12,000)	(11,550)	(1,000)	(12,000)	(12,000)	(12,000)
	FIREWORKS									
01-55300-2210	REC PROGRAMS UTIL-ELECTRIC	(1,200)	(923)	277	(1,350)	(82)	(600)	(2,000)	(2,000)	(2,000)
	N GLENDALE AVE BALLPARK (2)									
01-55300-2220	REC PROGRAMS UTIL-W&S	(2,200)	(695)	1,505	(1,500)	-	(750)	(2,000)	(2,000)	(2,000)
	N GLENDALE AVE BALLPARK (2)									
01-55300-2230	REC PROGRAMS UTIL-TELEPHONE	(1,200)	(268)	932	(1,200)	(349)	(300)	(1,200)	(1,200)	(1,200)
	PARKS & RECREATION OFFICE, HOTLINE									
01-55300-3100	REC PROGRAMS OFFICE SUPPLIES	(110)	(698)	(588)	(120)	(77)	(45)	(120)	(120)	(120)
01-55300-3400	REC PROGRAMS OPER SUPPLIES	(9,000)	(8,412)	588	(7,500)	(901)	(3,500)	(7,500)	(7,500)	(7,500)
	\$1,000 CC FEES, YOUTH UNIFORMS, ATHLETIC EQUIPMENT, AWARDS, ETC.									
	OPERATIONS TOTAL	(23,870)	(22,107)	1,763	(23,670)	(12,958)	(6,195)	(24,820)	(24,820)	(24,820)
RECREATION PROGRAMS DEPARTMENT TOTAL EXPENDITURES		(117,819)	(111,335)	6,484	(126,287)	(61,257)	(61,557)	(171,061)	(182,999)	(183,146)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
55401 - RECREATION PARK										
PERSONNEL										
01-55401-1100	RECREATION PARK SAL-MANAGERIAL	(12,250)	(12,190)	60	(12,697)	(6,105)	(7,123)	(13,882)	(13,882)	(13,906)
	PARK & REC DIRECTOR 15%									
01-55401-1130	RECREATION PARK SAL- OPERATION	(47,400)	(43,193)	4,207	(53,003)	(25,480)	(29,727)	(57,864)	(59,530)	(59,792)
	FT REC PARK MAINTENANCE, \$15,000 REIMBURSED BY MCAS (IN REVENUE)									
01-55401-1140	RECREATION PARK SAL-OT	(600)	(137)	464	-	-	-	-	-	-
01-55401-1250	RECREATION PARK LONGEVITY	(500)	(560)	(60)	(660)	(390)	(390)	(840)	(840)	(840)
01-55401-1310	RECREATION PARK WIS RETIREMENT	(3,877)	(3,634)	243	(4,468)	(2,260)	(2,543)	(5,008)	(5,123)	(5,143)
01-55401-1320	RECREATION PARK SS	(4,563)	(4,228)	335	(5,077)	(2,286)	(2,849)	(5,553)	(5,680)	(5,702)
01-55401-1330	RECREATION PARK LIFE INSURANCE	(268)	(195)	73	(200)	(39)	(46)	(200)	(200)	(200)
01-55401-1340	RECREATION PARK MED HEALTH	(27,885)	(11,747)	16,138	(28,611)	(14,306)	(4,000)	(30,328)	(27,825)	(27,825)
	PERSONNEL TOTAL	(97,343)	(77,135)	20,208	(104,715)	(50,866)	(46,677)	(113,676)	(113,081)	(113,409)
OPERATIONS										
01-55401-2200	RECREATION PARK UTIL - GAS	(20,000)	(23,047)	(3,047)	(24,000)	(18,273)	(5,000)	(24,000)	(24,000)	(24,000)
	4 METERS									
01-55401-2210	RECREATION PARK UTIL - ELEC	(30,000)	(31,920)	(1,920)	(30,000)	(15,448)	(15,000)	(30,000)	(30,000)	(30,000)
	21 METERS									
01-55401-2220	RECREATION PARK UTIL - W&S	(19,000)	(16,307)	2,693	(15,400)	(6,454)	(8,000)	(16,500)	(16,500)	(16,500)
	10 METERS - WATER DEPARTMENT CONSOLIDATING METERS TO 3 METERS									
01-55401-2230	GEN RECREATION PARK UTIL-TELE	(1,500)	-	1,500	-	(91)	-	-	-	-
01-55401-3400	RECREATION PARK OPER SUPPLIES	(9,000)	(10,078)	(1,078)	(9,000)	(8,596)	(4,500)	(9,000)	(10,000)	(10,000)
01-55401-3500	RECREATION PARK REPAIR/MAINT	(9,000)	(9,708)	(708)	(9,000)	(3,800)	(4,200)	(9,000)	(9,000)	(9,000)
	OPERATIONS TOTAL	(88,500)	(91,060)	(2,560)	(87,400)	(52,662)	(36,700)	(88,500)	(89,500)	(89,500)
RECREATION PARK DEPARTMENT TOTAL EXPENDITURES		(185,843)	(168,194)	17,649	(192,115)	(103,528)	(83,377)	(202,176)	(202,581)	(202,909)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
55402 - AQUATIC CENTER										
PERSONNEL										
01-55402-1100	AQUATIC CENTER SAL-MANAGERIAL	(8,120)	(8,127)	(7)	(8,465)	(4,070)	(4,748)	(9,255)	(9,255)	(9,271)
	PARK & REC DIRECTOR 10%									
01-55402-1130	AQUATIC CENTER SAL-OPERATION	(65,000)	(44,825)	20,175	(45,000)	(14,314)	(40,000)	(45,000)	(65,000)	(65,000)
	LIFEGUARDS AND POOL ATTENDANTS									
01-55402-1140	AQUATIC CENTER OVERTIME	(1,000)	-	1,000	-	-	-	-	-	-
01-55402-1250	AQUATIC CENTER LONGEVITY	(120)	(80)	40	(85)	(40)	(41)	(90)	(90)	(90)
01-55402-1310	AQUATIC CENTER WIS RETIREMENT	(528)	(533)	(5)	(576)	(291)	(309)	(645)	(645)	(646)
01-55402-1320	AQUATIC CENTER SOCIAL SECURITY	(5,670)	(4,031)	1,639	(4,090)	(1,390)	(3,423)	(4,157)	(5,687)	(5,689)
01-55402-1330	AQUATIC CENTER LIFE INSURANCE	(12)	(9)	3	-	(5)	(5)	(10)	(10)	(10)
01-55402-1340	AQUATIC CENTER MED HEALTH	(2,425)	(2,422)	3	(2,488)	(1,244)	(1,244)	(2,637)	(2,420)	(2,420)
	PERSONNEL TOTAL	(82,875)	(60,026)	22,849	(60,703)	(21,354)	(49,770)	(61,794)	(83,107)	(83,125)
OPERATIONS										
01-55402-2200	AQUATIC CENTER UTIL- GAS	(3,000)	(9,533)	(6,533)	(5,000)	(1,410)	(3,000)	(5,000)	(5,000)	(5,000)
01-55402-2210	AQUATIC CENTER UTIL- ELEC	(12,000)	(12,393)	(393)	(13,000)	(1,072)	(10,000)	(13,000)	(13,000)	(13,000)
01-55402-2220	AQUATIC CENTER UTIL - W & S	(20,000)	(31,373)	(11,373)	(20,000)	(2,134)	(17,829)	(25,000)	(20,000)	(20,000)
01-55402-2230	AQUATIC CENTER UTIL- TELEPHONE	(1,300)	(1,481)	(181)	(1,300)	(318)	(1,100)	(1,300)	(1,300)	(1,300)
01-55402-3400	AQUATIC CENTER OPER SUPPLIES	(23,000)	(22,013)	987	(23,000)	(9,241)	(19,255)	(23,000)	(23,000)	(23,000)
	CHEMICALS, DECK, \$1,000 IN CREDIT CARD FEES									
01-55402-3500	AQUATIC CENTER REPAIR/MAINT	(8,000)	(9,959)	(1,959)	(8,000)	(1,060)	(5,000)	(10,000)	(10,000)	(10,000)
	OPERATIONS TOTAL	(67,300)	(86,752)	(19,452)	(70,300)	(15,235)	(56,184)	(77,300)	(72,300)	(72,300)
AQUATIC CENTER DEPARTMENT TOTAL EXPENDITURES		(150,175)	(146,779)	3,396	(131,003)	(36,589)	(105,954)	(139,094)	(155,407)	(155,425)

STAFF REPORT

Agenda Item: Request use of former Ambulance and Fire Station for Parks and Recreation programming.

Summary and Background Information:

(appropriate documentation attached)-

Park Board Minutes- Potential use of Ambulance Garage and Fire Station for Parks and Rec Programming: Dir Protz proposed using the ambulance garage and fire station (both operations soon to move to the new EMS facility) for space for Parks and Rec Programming. Programs discussed included strong bodies and other, as well as possible rental to private organizations. Motion by Moser, second by Peterson, to recommend that S.E.T. and City Council consider using the former ambulance garage and fire station for Parks and Rec programming. Motion carried.

Fiscal Note: See attached information provided by City Treasurer Powell.

Recommendation:

The Parks and Recreation Commission has recommended for usage of the former Northside Fire Station and Ambulance building for Parks and Recreation programming.

Joe Protz
Joe Protz, Director

9-23-2023
Date

Ambulance Building				
Monthly Operational Needs - Utilities Only				
	Cost Per Unit	Participants	Number of Units	Minimum Income Required
Fitness/Arts/Culture Classes	\$ 3.00	10	12.00	\$ 360.00
Space Rental	\$ 50.00		10.00	500.00

Utilities

Average Monthly Utilities				
2020-2022		600.00		
5% Increase for 2023	X	1.05		
Estimated Monthly Utilities		630.00		(630.00)
				\$ 230.00

Fire Building				
Monthly Operational Needs - Utilities Only				
	Cost Per Unit	Participants	Number of Units	Minimum Income Required
Rental	\$ 125.00		6.50	\$ 812.50

Utilities

Average Monthly Utilities				
2020-2022		475.00		
5% Increase for 2023	X	1.05		
Estimated Monthly Utilities		498.75		(498.75)
Average Monthly Utilities				313.75

*2023 Firemen's Enclosed Shelter Average Rental 6.5 days/month

Onalaska - Learn to Play Pickleball	\$5/Session			
Gardening Classes	\$5/Person			
Zumba	5 - \$20	10 - \$30		
Yoga	\$94	to month class		
Open Pickleball				
Community Center Rental				
Onalaska	\$100/half			
	\$150/whole			
Holmen	\$200/day	resident		
	\$350/day	non-resident		
Sparta	\$25/hour			

Staff REPORT

Agenda Item: Creation of Part-Time Recreation Aide Position


Summary and Background Information:

(appropriate documentation attached) -

- Director Protz is requesting that the Permanent Part-Time Recreation Aide position be created to assist with weekly parks and recreation activities.
- This is a permanent part time position that works year long.
- See job description for more information.

Fiscal Note:

Funds are currently available with in the Recreation Programs Staff budget.



Joe Protz, Director

9-23-23
Date

TITLE: Recreation Aide -Part-Time

SUPERVISOR: Director of Parks and Recreation

FUNCTION

This is a part-time position involved in the daily operations of the parks and recreation. Under minimal supervision, performs a variety of tasks in support of any one of several Parks, Recreation and Community Facilities Department functional program areas including: setting up for program activities and serving as on-site leader, maintaining facilities and equipment, and performing clerical work and other duties relating to conducting programs. Position is directly responsible to the director of parks and recreation. Work schedule varies depending on season.

DUTIES, RESPONSIBILITIES AND WORK PERFORMED

1. Answers questions regarding the parks and recreation activities, special events, program registrations and facilities information. Receive, sort and distribute incoming and outgoing correspondence.
2. Assist with scheduling and promoting Recreation Park and Other Parks' facilities.
3. Helps distributes information and publications which includes the collection of all current and relevant information for posting on the department's website.
4. Compile and compute registration information and collect fees for various parks and recreation activities.
5. Compiles, inputs, maintains, and distributes a variety of data on program activity, participant information, and fees collected. Including a variety of statistical records, basic statistical data; and simple statistical reports. Organize, label and file all collected information.
6. Assist with staff recruitment, new hire paperwork and payroll.
7. Performs other related work as required.

ESSENTIAL KNOWLEDGES AND ABILITIES

1. Ability to apply Microsoft computer principles of Excel, Office, Publisher, Outlook Express and Word. Operate a point-of-sale system, perform simple mathematical calculations, and perform multiple duties simultaneously.
2. Knowledge of the objectives and ideals of a public leisure department, including the understanding of the diverse activities which constitute community parks and recreation programs.
3. Interact tactfully and courteously with children and adults participating in recreation activities, and become knowledgeable about recreation, sport, and leisure activities.
4. Ability to acquire knowledge of policies and procedures to ensure compliance with federal, state, county and local laws, ordinances, and regulations.
5. Ability to establish effective working relationships with the elected officials, staff, sales representatives, and the general public; ability to communicate effectively orally and in writing; ability to work under stressful conditions and with frequent interruptions.

DESIRABLE TRAINING AND EXPERIENCE

1. Possession of high school diploma or a General Education Diploma (GED) required; minimum associate degree desirable.
2. Possession of a valid Wisconsin driver's license.
3. Experience working/volunteering with children, supervising recreation, sports programs, or facilities; community service projects, or providing customer service.

**FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
51520 - TREASURER										
PERSONNEL										
01-51520-1100	TREASURER SAL-MANAGERIAL	(75,417)	(77,135)	(1,718)	(72,318)	(42,600)	(30,000)	(79,359)	(79,359)	(79,477)
	MASS TRANSIT 3,000, CDBG 5%, WATER & SEWER 10%									
01-51520-1120	TREASURER SAL-SUPPORT	(108,400)	(96,648)	11,752	(104,968)	(48,274)	(56,320)	(128,088)	(128,088)	(120,444)
	70% DEPUTY TREASURER, A/P CLERK, 55% PAYROLL CLERK									
01-51520-1140	TREASURER SAL-OVERTIME	(1,000)	(2,786)	(1,786)	(1,000)	(40)	-	(500)	(500)	(500)
01-51520-1250	TREASURER LONGEVITY	(540)	(345)	195	(600)	(205)	(375)	(600)	(600)	(600)
01-51520-1290	TREASURER NON-ELECT	-	-	-	-	-	-	-	-	-
01-51520-1310	TREASURER WIS RETIREMENT	(12,013)	(11,530)	483	(12,123)	(6,337)	(6,222)	(14,348)	(14,348)	(13,829)
01-51520-1320	TREASURER SOCIAL SECURITY	(14,139)	(12,776)	1,363	(13,639)	(6,396)	(6,268)	(15,908)	(15,908)	(15,332)
01-51520-1330	TREASURER LIFE INSURANCE	(550)	(642)	(92)	(575)	(397)	(396)	(575)	(575)	(575)
01-51520-1340	TREASURER MED HEALTH	(69,050)	(60,623)	8,427	(51,681)	(31,470)	(31,226)	(54,783)	(52,755)	(52,755)
	PERSONNEL TOTAL	(281,109)	(262,486)	18,623	(256,905)	(135,720)	(130,807)	(294,161)	(292,133)	(283,512)
OPERATIONS										
01-51520-2230	TREASURER UTIL-TELEPHONE	(900)	(1,037)	(137)	(800)	(374)	(390)	(800)	(800)	(800)
01-51520-2900	TREASURER'S SERVICE CONTRACTS	(1,500)	(1,027)	473	(1,500)	(400)	(795)	(1,500)	(1,500)	(1,500)
	CURRENCY COUNTER, LEXIS NEXIS									
01-51520-3100	TREASURER OFFICE SUPPLIES	(17,000)	(18,494)	(1,494)	(5,000)	(3,420)	(2,000)	(7,500)	(7,500)	(7,500)
	INVESTMENT FEES 2400, POSTAGE 4250, OFFICE SUPPLIES									
01-51520-3200	TREASURER PUB & SUBS	(500)	-	500	(500)	-	(500)	(500)	(500)	(500)
	PUBLIC NOTICES									
01-51520-3250	TREASURER ASSN DUES	(400)	(280)	120	(200)	(25)	-	(200)	(200)	(200)
	120 MUNICIPAL TREASURERS, 25 WGFOA									
01-51520-3300	TREASURER TRAVEL	(1,500)	(44)	1,456	(1,000)	(15)	(500)	(1,000)	(1,000)	(1,000)
	MTAW CONFERENCES, WGFOA CONFERENCES, TRAINING TRAVEL									

**FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-51520-3350	TREASURER TRAINING	(1,500)	(1,299)	201	(1,500)	-	(750)	(1,000)	(1,000)	(1,000)
	180 EHLERS CONFERENCE, 370 MTAW CONFERENCES, 250 WGFOA									
01-51520-3400	TREASURER OPERATING SUPPLIES	(500)	(203)	297	(500)	-	(500)	(2,500)	(2,500)	(2,500)
	COMPUTER FOR ACCOUNTING CLERK 2000									
	OPERATIONS TOTAL	(23,800)	(22,383)	1,417	(11,000)	(4,233)	(5,435)	(15,000)	(15,000)	(15,000)
	TREASURER DEPARTMENT TOTAL EXPENDITURES	(304,909)	(284,869)	20,040	(267,905)	(139,953)	(136,242)	(309,161)	(307,133)	(298,512)
51530 - ASSESSOR										
	OPERATIONS									
01-51530-2100	ASSESSOR PROF SERVICE	(44,000)	(44,323)	(323)	(56,500)	(22,849)	(23,600)	(52,000)	(52,000)	(52,000)
	ASSOCIATED YEARLY CONTRACT 45,000, MOBILE HOMES 3,700, STATE OF WI MFG 3,300 (REMOVE PERSONAL PROP 4,500)									
01-51530-2230	ASSESSOR UTIL-TELEPHONE	(250)	(294)	(44)	-	(92)	-	-	-	-
01-51530-2900	ASSESSOR SERVICE CONTRACTS	(2,200)	(2,196)	4	(2,200)	-	(2,200)	(2,200)	(2,200)	(2,200)
	MARKET DRIVE									
01-51530-3100	ASSESSOR OFFICE SUPPLIES	(1,000)	(804)	196	-	-	-	-	-	-
	OPERATIONS TOTAL	(47,450)	(47,617)	(167)	(58,700)	(22,941)	(25,800)	(54,200)	(54,200)	(54,200)
	ASSESSOR DEPARTMENT TOTAL EXPENDITURES	(47,450)	(47,617)	(167)	(58,700)	(22,941)	(25,800)	(54,200)	(54,200)	(54,200)

**FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
51450 - COMPUTERS										
OPERATIONS										
01-51450-2900	COMPUTER SERVICE CONTRACT	(105,515)	(149,283)	(43,768)	(111,903)	(56,675)	(54,000)	(123,000)	(123,000)	(120,000)
72,150 3RT MNG SERV, 15,000 OTHER 3RT, 16,500 CIVIC, 6,300 MICROSOFT, 4,000 MUNICODE, 2,000 GCS, 1,000 MUNICODE, 1,500 ACA, 1,500 EACA										
01-51450-3100	COMPUTER OFFICE SUPPLIES	(1,600)	(547)	1,053	(1,500)	(274)	(1,000)	(1,500)	(1,500)	(1,500)
01-51450-3350	GENERAL COMPUTER TRAINING	-	(15)	(15)	-	-	-	-	-	-
01-51450-3400	GEN COMPUTER OPERATING SUP	-	-	-	-	(240)	-	-	-	-
01-51450-3500	COMPUTER REPAIR & MAINTENANCE	(1,200)	-	1,200	(1,200)	(18)	(1,000)	(1,200)	(1,200)	(1,200)
OPERATIONS TOTAL		(108,315)	(149,845)	(41,530)	(114,603)	(57,207)	(56,000)	(125,700)	(125,700)	(122,700)
COMPUTERS DEPARTMENT TOTAL EXPENDITURES		(108,315)	(149,845)	(41,530)	(114,603)	(57,207)	(56,000)	(125,700)	(125,700)	(122,700)
51540 - SPECIAL ACCOUNTING										
OPERATIONS										
01-51540-2100	SPEC ACCOUNTING PROF SERVICE	(21,000)	(24,100)	(3,100)	(25,700)	(15,278)	(6,000)	(27,000)	(27,000)	(27,000)
22,000 CLA AUDIT, 5,000 EHLERS CONTINUING DISCLOSURE										
OPERATIONS TOTAL		(21,000)	(24,100)	(3,100)	(25,700)	(15,278)	(6,000)	(27,000)	(27,000)	(27,000)
SPECIAL ACCOUNTING DEPARTMENT TOTAL EXPENDITURES		(21,000)	(24,100)	(3,100)	(25,700)	(15,278)	(6,000)	(27,000)	(27,000)	(27,000)
51910 - ILLEGAL TAXES										
OPERATIONS										
01-51910-2900	ILLEGAL TAXES SERVICE CONTRACT	-	-	-	-	-	-	-	-	-
01-51910-3400	ILLEGAL TAXES OPERATION	(7,000)	-	7,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)
OPERATIONS TOTAL		(7,000)	-	7,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)
ILLEGAL TAXES DEPARTMENT TOTAL EXPENDITURES		(7,000)	-	7,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)

**FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
52300 - PUBLIC SAFETY - AMBULANCE										
OPERATIONS										
01-52300-2900	AMBULANCE SERVICE CONTRACT	(141,000)	(143,550)	(2,550)	(167,475)	(168,543)	-	(191,400)	(191,400)	(191,400)
\$20 PER CAPITA - 9750 POPULATION										
OPERATIONS TOTAL		(141,000)	(143,550)		(167,475)	(168,543)	-	(191,400)	(191,400)	(191,400)
PUBLIC SAFETY AMBULANCE TOTAL EXPENDITURES		(141,000)	(143,550)		(167,475)	(168,543)	-	(191,400)	(191,400)	(191,400)
59200/59800 - TRANSFER TO OTHER FUNDS										
OPERATIONS										
01-59200-7390	TRANSFER TO CAPITAL PROJECTS	-	(33,000)	(33,000)	-	-	-	-	-	-
01-59800-7330	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-	-
01-59800-7340	TRANSFER TO TIF 11	(14,000)	-	14,000	-	-	-	-	-	-
01-59800-7360	TRANSFER TO TIF 8	(65,000)	-	65,000	-	-	-	-	-	-
OPERATIONS TOTAL		(79,000)	(33,000)	46,000	-	-	-	-	-	-
TRANSFER TO OTHER FUNDS TOTAL EXPENDITURES		(79,000)	(33,000)	46,000	-	-	-	-	-	-

FUND: 5 - GRANTS & DONATIONS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
05-41110	GRANTS & DONATION GEN PROPERTY	-	-	-	-	-	-	-	-	-
05-43521	GRANTS & DONATI GRANT-LAW ENFO	-	5,633	5,633	-	7,709	-	-	-	-
05-43610	GRANTS & DONATI STATE PAYMENT-	-	10,000	10,000	-	-	-	-	-	-
05-48500	DONATIONS	-	80,401	80,401	-	13,733	12,000	25,000	25,000	25,000
05-48501	DONATIONS-REVOLVING FUND PD	-	2,560	2,560	-	1,235	-	-	-	-
05-48502	GRANTS-ANDRES/EARLE	3,000	9,500	6,500	-	-	-	-	-	-
05-48503	DONATIONS-K9	1,000	27,973	26,973	-	17,555	15,000	30,000	30,000	30,000
05-48504	DONATIONS-WINNEBAGO PROJECT	-	121,152	121,152	-	26,915	-	-	-	-
05-48505	DONATIONS-JUST A SWINGIN'	-	-	-	-	-	-	-	-	-
05-48506	DONATIONS-BIKE RODEO	4,500	5,010	510	-	4,155	-	3,000	3,000	3,000
05-48507	DONATION - HIST PRESERVATION	-	674	674	-	185	-	-	-	-
05-48508	DONATIONS-SCOUT CABIN	-	3,204	3,204	-	1,029	-	-	-	-
05-48509	DONATIONS-VETERAN MEMORIAL	-	(734)	(734)	-	(272)	-	-	-	-
GRANTS & DONATIONS DEPARTMENT TOTAL REVENUE		8,500	265,373	256,873	-	72,244	27,000	58,000	58,000	58,000

FUND: 5 - GRANTS & DONATIONS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
EXPENDITURES										
OPERATIONS										
05-51600-2100	GRANTS & DONATI GENERAL BLDGS	-	(1,848)		-	-	-	-	-	-
05-52100-3300	GRANTS & DONATI LAW ENFORCEMEN	-	(5)		-	-	-	-	-	-
05-52100-3350	GRANTS & DONATI LAW ENFORCEMEN	-	-		-	-	-	-	-	-
05-52100-3400	GRANTS & DONATI LAW ENFORCEMEN	-	(3,814)	(3,814)	-	(2,338)	(1,000)	(3,000)	(3,000)	(3,000)
05-52110-3400	COMM SERVICE OPER SUPPLIES	(7,500)	(6,693)	807	-	(476)	-	-	-	-
05-52140-3400	GRANT & DON K9 OPER SUPPLIES	-	(8,072)	(8,072)	-	(252)	(500)	(15,000)	(15,000)	(15,000)
05-52140-8300	GRANTS & DONATI CANINE PROGRAM	(1,000)	(5,021)	(4,021)	-	-	-	(5,000)	(5,000)	(5,000)
05-53311-3405	HWY/ST MAINT OP SUP-ST.MAIN	-	(553)	(553)	-	-	-	-	-	-
05-57140-8300	BLDGS. OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-
05-57210-8300	LAW ENFORCE OUT EQUIPMENT	-	(13,343)	(13,343)	-	(13,343)	-	(10,000)	(10,000)	(10,000)
05-57210-8400	LAW ENFORCE OUT VEHICLES	-	(54)	(54)	-	-	-	-	-	-
05-57220-8300	FIRE PROTECTION OUT EQUIPMENT	-	(23,612)	(23,612)	-	(8,225)	-	-	-	-
05-57620-8200	OTHER PARKS OUT BUILDING	-	-	-	-	(3,125)	-	-	-	-
05-57620-8300	OTHER PARKS OUT EQUIPMENT	-	(1,000)	(1,000)	-	-	-	-	-	-
05-59200-7390	TRANSFER TO CAPITAL PROJECTS	-	(37,500)	(37,500)	-	-	-	-	-	-
OPERATIONS TOTAL		(8,500)	(101,561)	(91,161)	-	(27,758)	(1,500)	(33,000)	(33,000)	(33,000)
GRANTS & DONATIONS TOTAL EXPENDITURES		(8,500)	(101,561)	(91,161)	-	(27,758)	(1,500)	(33,000)	(33,000)	(33,000)
GRANTS & DONATIONS NET REVENUE OVER EXPENDITURES		-	163,812	165,713	-	44,487	25,500	25,000	25,000	25,000
GRANTS & DONATIONS FUND BALANCE FORWARD		117,757	232,220		396,032	396,032	440,519	466,019	466,019	466,019
GRANTS & DONATIONS FUND BALANCE		117,757	396,032		396,032	440,519	466,019	491,019	491,019	491,019

FUND: 4 - CDBG

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
04-48110	INTEREST INCOME	200	292	92	200	-	200	200	200	200
04-48200	CDBG RENT	-	-	-	-	-	-	-	-	-
04-48201	MISC ADMIN FEES	4,000	2,161	(1,839)	2,500	-	2,500	2,500	2,500	2,500
04-48902	REVOLVING REHAB	30,000	31,650	1,650	25,000	9,920	18,000	25,000	25,000	25,000
04-48903	LOAN INTEREST REPAYMENT	4,200	4,884	684	3,800	-	3,800	3,800	3,800	3,800
04-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-
CDBG DEPARTMENT TOTAL REVENUE		38,400	38,987	587	31,500	9,920	24,500	31,500	31,500	31,500
EXPENDITURES										
PERSONNEL										
04-56600-1100	CDBG-ADMIN SAL-MANAGERIAL	(6,000)	(5,502)	498	(4,430)	-	(4,430)	(4,845)	(4,845)	(4,852)
04-56600-1250	CDBG-ADMIN LONGEVITY	(150)	(105)	45	-	-	-	-	-	-
04-56600-1310	CDBG-ADMIN WIS RETIREMENT	(405)	(387)	18	(301)	-	(301)	(334)	(334)	(335)
04-56600-1320	CDBG-ADMIN SOCIAL SECURITY	(560)	(417)	143	(339)	-	(339)	(371)	(371)	(371)
04-56600-1330	CDBG-ADMIN LIFE INSURANCE	(45)	(41)	4	-	-	-	-	-	-
04-56600-1340	CDBG-ADMIN MED HEALTH	(1,000)	(981)	19	(1,244)	-	(1,244)	(1,319)	(1,210)	(1,210)
04-56600-1350	CDBG-ADMIN INCOME CONT	(15)	-	15	-	-	-	-	-	-
PERSONNEL TOTAL		(8,175)	(7,433)	742	(6,315)	-	(6,315)	(6,868)	(6,759)	(6,767)

FUND: 4 - CDBG

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
OPERATIONS										
04-56600-2100	CDBG-ADMIN PROF SERVICE	(1,000)	(75)	925	(1,000)	-	-	(1,000)	(1,000)	(1,000)
04-56600-2230	CDBG-ADMIN UTIL-TELEPHONE	(760)	(187)	573	-	-	-	-	-	-
04-56600-3100	CDBG-ADMIN OFFICE SUPPLIES	(400)	-	400	(400)	-	-	(400)	(400)	(400)
04-56600-3200	CDBG-ADMIN PUB & SUBSCRIPTION	(500)	-	500	(500)	-	-	(500)	(500)	(500)
04-56600-3350	CDBG-ADMIN TRAINING	(50)	-	50	-	-	-	-	-	-
04-56600-3400	CDBG CDBG-ADMIN OPER SUPPLIES	-	(2,161)	(2,161)	-	-	-	-	-	-
04-56600-5120	CDBG-ADMIN WORKER COMP	(50)	(3)	47	-	(13)	-	-	-	-
04-56600-5300	CDBG-ADMIN RENT	(2,520)	-	2,520	-	-	-	-	-	-
04-56601-5700	CDBG-PROGRAM NEW LOAN	(70,000)	-	70,000	-	-	-	-	-	-
OPERATIONS TOTAL		(75,280)	(2,426)	72,854	(1,900)	(13)	-	(1,900)	(1,900)	(1,900)
CDBG TOTAL EXPENDITURES		(83,455)	(9,859)	73,596	(8,215)	(13)	(6,315)	(8,768)	(8,659)	(8,667)
CDBG NET REVENUE OVER EXPENDITURES		(45,055)	29,128	74,183	23,285	9,907	18,185	22,732	22,841	22,833
CDBG FUND BALANCE FORWARD		531,953	632,408		661,535	661,535	671,442	689,628	689,628	689,628
CDBG FUND BALANCE		486,898	661,535		684,821	671,442	689,628	712,360	712,468	712,461
CDBG LOAN FUND BALANCE - RESERVED		203,404	203,404		203,404	203,404	225,204	225,204	225,204	225,204
CDBG FUND BALANCE - UNDESIGNATED		283,494	458,131		481,417	468,038	464,424	487,155	487,264	487,256

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
07-41110	GENERAL PROPERTY TAX	1,057,432	1,057,432	-	1,965,119	1,975,204	-	1,942,542	1,942,542	1,942,542
07-41810	DEBT SERVICE INT-DEL RE TAXES	-	41,282	41,282	-	-	-	-	-	-
07-42300	STREETS SPEC ASMT	493	493	0	-	(5,467)	-	-	-	-
07-42400	CURB & GUTTER-SPEC ASMT	250	571	321	-	(967)	-	-	-	-
07-42500	SIDEWALK-SPEC ASSESS	1,500	1,654	154	-	(3,036)	-	-	-	-
07-48110	INTEREST INCOME	250	3,458	3,208	500	7,159	-	5,000	5,000	5,000
07-48130	INT-SPEC ASSESS & SPEC CHARGES	350	477	127	-	(615)	827	-	-	-
07-48600	WATER ADV INT & FISC CH	91,370	77,934	(13,436)	30,765	17,384	-	56,954	56,954	56,954
WATER - 6,668 (2017A) 17,838 + 398 (2021B) SEWER -20,153 (2017A) 11,500 + 397 (2021C)										
07-48601	TID ADVANCE INTEREST	122,649	119,748	(2,901)	114,470	149,595	-	106,229	106,229	106,229
TID 8 - 68,790 (2017A) 9,225 (2020A) 13,253 (2020B) 2,631 (2021A) TID 9 - 6,480 (2020B) TID 10 - 5,850 (2020A)										
07-48900	DEBT SERV OTHER MISCELLANEOUS	-	-	-	-	-	-	-	-	-
07-49100	DEBT SERV PROCEEDS FROM LONG T	-	-	-	609,900	-	-	-	-	-
07-49200	TRANSFER FROM OTHER FUNDS	665,000	644,941	(20,059)	1,307,421	976,304	300,000	1,152,090	1,152,090	1,152,090
AMBULANCE - 585,525 (2022A); TOURISM 106,565 (2013); TID 8 - 355,000 ; TID 9 - 35,000; TID 10 - 70,000										
07-49210	TRANSFER FROM WATER	474,659	421,950	(52,709)	105,000	200,000	-	345,000	345,000	345,000
WATER - 50,000 (2017A) 145,000 (2021B) SEWER - 55,000 (2017A) 95,000 (2021C)										
07-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-
DEBT SERVICE DEPARTMENT TOTAL REVENUE										
		2,413,953	2,369,940	(44,013)	4,133,175	3,315,560	300,827	3,607,815	3,607,815	3,607,815

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
EXPENDITURES										
PRINCIPAL PAYMENTS										
07-57140-8200	DEBT SERV BLDGS OUT BUILDING	-	-		-	-	-	-	-	-
07-58100-6320	PRINCIPAL SUPERFUND	(52,632)	(52,632)	0	-	-	-	-	-	-
07-58100-6390	PRIN PYMT 2013A	(150,000)	(150,000)	-	(150,000)	(149,994)	-	-	-	-
	FINAL PAYMENT 4/1/23									
07-58100-6400	PRIN PYMT 2014016	(72,082)	(72,082)	0	(74,064)	(74,071)	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23									
07-58100-6410	PRIN PYMT 2014015	(46,197)	(46,197)	(0)	(47,472)	(47,472)	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23									
07-58100-6420	PRIN PYMT 2014039	(41,468)	(41,468)	0	(42,816)	(42,820)	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23									
07-58100-6430	PRIN PYMT 2014A	(655,000)	(655,000)	-	-	-	-	-	-	-
07-58100-6470	PRIN PYMT 2017A	(310,000)	(310,000)	-	(330,000)	(330,000)	-	(335,000)	(335,000)	(335,000)
	TID 8 - 135,000; WATER - 50,000; SEWER - 55,000; PARKS/GENERAL FUND - 95,000									
07-58100-6560	DEBT SERVICE PRINCIPAL 2020A	(490,000)	(490,000)	-	(190,000)	(190,000)	-	(185,000)	(185,000)	(185,000)
	STREETS - 90,000; TID 10 - 70,000; TID 8 - 25,000									
07-58100-6561	DEBT SERVICE PRINCIPAL 2020B	(95,000)	(95,000)	-	(95,000)	(95,000)	-	(105,000)	(105,000)	(105,000)
	TID 8 - 70,000; TID 9 - 35,000									
07-58100-6562	DEBT SERVICE PRINCIPAL 2021A	(165,000)	(160,000)	5,000	(525,000)	(525,000)	-	(530,000)	(530,000)	(530,000)
	GENERAL FUND - 405,000; TID 8 - 125,000									
07-58100-6563	DEBT SERVICE 2021B	-	-		-	-	-	(145,000)	(145,000)	(145,000)
	WATER									
07-58100-6564	DEBT SERVICE PRINCIPAL 2021C	-	-		-	-	-	(95,000)	(95,000)	(95,000)
	SEWER									
07-58100-6570	DEBT SERVICE PRINCIPAL 2022A	-	-	-	(1,405,000)	(1,405,000)	-	(1,085,000)	(1,085,000)	(1,085,000)
	GENERAL FUND - 405,000; TID 8 - 125,000									
07-58100-6580	DEBT SERVICE PRINCIPAL 2023A	-	-	-	-	-	-	(150,000)	(150,000)	(150,000)
	WATER									
PRINCIPAL PAYMENTS TOTAL		(2,077,379)	(2,072,378)	5,001	(2,859,352)	(2,859,357)	-	(2,630,000)	(2,630,000)	(2,630,000)

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
INTEREST PAYMENTS										
07-58200-6390	INT PYMT 2013A	(4,613)	(4,542)	71	(1,538)	(1,508)	-	-	-	-
	FINAL PAYMENT 4/1/23									
07-58200-6400	INT PYMT 2014016	(4,019)	(4,019)	(0)	(2,037)	(2,037)	-	-	-	-
	FINAL PAYMENT 3/15/23									
07-58200-6410	INT PYMT 2014015	(2,576)	(2,576)	0	(1,305)	(1,305)	-	-	-	-
	FINAL PAYMENT 3/15/23									
07-58200-6420	INT PYMT 2014039	(2,739)	(2,739)	(0)	(1,392)	(1,392)	-	-	-	-
	FINAL PAYMENT 3/15/23									
07-58200-6430	INT PYMT 2014A	(16,375)	(16,375)	-	-	-	-	-	-	-
07-58200-6470	INT PYMT 2017A	(166,591)	(152,805)	13,786	(143,205)	(74,078)	(69,128)	(133,230)	(133,230)	(133,230)
	TID 8 - 68,790; WATER - 6,667.50; SEWER - 20,152.50; GENERAL FUND - 37,620									
07-58200-6560	DEBT SERVICE INTEREST 2020A	(36,300)	(36,300)	-	(26,100)	(14,475)	(11,625)	(20,475)	(20,475)	(20,475)
	GENERAL FUND - 5,400; TID 10 - 5,850; TID 8 - 9,225									
07-58200-6561	DEBT SERVICE INTEREST 2020B	(21,445)	(21,445)	-	(20,661)	(10,533)	(10,129)	(19,732)	(19,732)	(19,732)
	TID 8 - 13,252.50; TID 9 - 6,479.50									
07-58200-6562	DEBT SERVICE INTEREST 2021A	(39,057)	(37,190)	1,867	(36,071)	(18,495)	(17,576)	(33,695)	(33,695)	(33,695)
	GENERAL FUND - 31,064; TID 8 - 2,631									
07-58200-6563	DEBT SERVICE INTEREST 2021B	(22,088)	(22,088)	1	-	-	(11,044)	(17,838)	(17,838)	(17,838)
07-58200-6564	DEBT SERVICE INTEREST 2021C	(14,450)	(14,450)	-	-	-	(7,225)	(11,500)	(11,500)	(11,500)
07-58200-6570	DEBT SERVICE INTEREST 2022A	-	-	-	(1,054,640)	(687,803)	(366,838)	(693,430)	(693,430)	(693,430)
	GENERAL FUND -432,905; AMBULANCE - 260,525									
07-58200-6580	DEBT SERVICE INTEREST 2023A	-	-	-	-	-	-	(42,118)	(42,118)	(42,118)
	INTEREST PAYMENTS TOTAL	(330,253)	(314,529)	15,724	(1,286,949)	(811,625)	(493,564)	(972,018)	(972,018)	(972,018)

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
OTHER FISCAL CHARGES										
07-58290-6320	FIS CHG SUPERFUND	(527)	(263)	264	-	-	-	-	-	-
07-58290-6430	FIS CHG 2014A	(400)	(400)	-	-	-	-	-	-	-
07-58290-6470	FIS CHG 2017A	(400)	(400)	-	(400)	-	(400)	(400)	(400)	(400)
07-58290-6560	FIS CHG 2020A	(400)	(400)	-	(400)	(400)	-	(400)	(400)	(400)
07-58290-6561	FIS CHG 2020B	(400)	(400)	-	(400)	(400)	-	(400)	(400)	(400)
07-58290-6562	FIS CHG 2021A	(399)	(400)	(1)	(400)	-	(399)	(400)	(400)	(400)
07-58290-6563	FIS CHG 2021B	(398)	(400)	(2)	(398)	-	(398)	(400)	(400)	(400)
07-58290-6564	FIS CHG 2021C	(397)	(400)	(3)	(397)	-	(397)	(400)	(400)	(400)
07-58290-6570	FIS CHG 2022A	-	-	-	(400)	(400)	-	(400)	(400)	(400)
OTHER FISCAL CHARGES TOTAL		(3,321)	(3,063)	258	(2,795)	(1,200)	(1,594)	(2,800)	(2,800)	(2,800)
OTHER FISCAL CHARGES										
07-59800-6000	BOND ISS COSTS DS	(3,000)	-	3,000	(3,800)	-	(3,000)	(3,800)	(3,800)	(3,800)
DEBT SERVICE FISCAL CHARGES PW TOTAL		(3,000)	-	3,000	(3,800)	-	(3,000)	(3,800)	(3,800)	(3,800)
DEBT SERVICE TOTAL EXPENDITURES		(2,413,953)	(2,389,971)	23,982	(4,152,895)	(3,672,181)	(498,158)	(3,608,618)	(3,608,618)	(3,608,618)
DEBT SERVICE NET REVENUE OVER EXPENDITURES		-	(20,030)		(19,720)	(356,621)	(197,331)	(803)	(803)	(803)
DEBT SERVICE FUND BALANCE FORWARD		1,197,670	647,924		627,894	627,894	271,273	73,942	73,942	73,942
DEBT SERVICE FUND BALANCE		1,197,670	627,894		608,174	271,273	73,942	73,140	73,140	73,140

FUND: 01 - GENERAL FUND
REVENUES

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	OVER/ (UNDER)		2023 BUDGET	2023 ACTUAL	2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUES											
TAXES											
01-41110	GENERAL PROPERTY TAXES	3,630,670	3,615,172	(15,498)		3,681,648	3,681,647	-	3,753,796	3,753,796	3,753,796
									-		
01-41130	OMITTED TAXES	2,000	474	(1,526)		2,000	5,522	-	-	-	-
									-		
01-41140	MOBILE HOME FEES	73,000	70,548	(2,452)		80,000	64,947	42,000	80,000	80,000	80,000
									-		
01-41210	GEN PUBLIC ACCOMMODATION TAX	-	-	-		-	-	-	-	-	-
									-		
01-41220	SALES TAX DISCOUNT	100	-	(100)		100	-	-	100	100	100
									-		
01-41225	VEHICLE REGISTRATION REVENUE	14,000	7,822	(6,178)		8,000	3,736	5,000	7,000	7,000	7,000
									-		
01-41310	LIEU TAX-MUNICIPAL OWED UTIL	380,000	340,153	(39,847)		375,000	340,153	-	350,000	350,000	350,000
01-41320	LIEU TAX-TAX EXEMPT ENTITIES	35,000	37,224	2,224		38,000	38,395	-	40,000	40,000	40,000
01-41800	INTEREST ON DELINQUENT PP TAX	500	1,534	1,034		500	553	200	500	500	500
									-		
01-41810	INTEREST ON DELINQUENT RE TAX	24,000	17,957	(6,043)		20,000	9,773	2,500	20,000	20,000	20,000
									-		
01-41815	GENERAL AG USE PENALTY	-	-	-		-	-	-	-	-	-
									-		
TAXES TOTAL		4,159,270	4,090,884	(68,386)		4,205,248	4,144,726	49,700	4,251,396	4,251,396	4,251,396
SPECIAL ASSESSMENTS											
01-42300	STREETS SPEC ASMT	2,000	63,859	61,859		-	-	-	-	-	-
									-		
01-42400	CURB & GUTTER SPEC ASMT	2,000	3,656	1,656		-	10,128	-	-	-	-
									-		
01-42500	SIDEWALK-SPEC ASMT	6,000	55,084	49,084		-	87,911	-	-	-	-
									-		
SPECIAL ASSESSMENTS TOTAL		10,000	122,598	112,598		-	98,039	-	-	-	-

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	OVER/ (UNDER)	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
INTERGOVERNMENTAL REVENUES										
01-43213	FEDERAL GRANTS-LAW ENF OTHER	1,800	1,279	(522)	1,850	854	1,000	1,850	1,850	1,850
	VEST REIMBURSEMENT									
01-43300	GENERAL FEDERAL GRANT-OTHER	-	-	-	-	-	-	-	-	-
01-43410	STATE SHARED REVENUE	1,900,000	1,857,276	(42,724)	1,850,000	81,883	1,760,154	2,320,000	2,320,000	2,320,000
	\$2.05M STATE SHARED REVENUE, \$160K EXPENDITURE RESTRAINT, \$81K EXEMPT PP AID , \$20K EMEMPT COMPUTER AID									
01-43420	STATE FIRE INSURANCE REVENUE	31,000	34,699	3,699	35,000	-	34,699	34,700	34,700	34,700
01-43521	STATE GRANTS-LAW ENF IMPROV	3,040	2,720	(320)	-	-	-	-	-	-
01-43523	GEN GRANT-OTHER LAW ENFORC	4,000	9,537	5,537	8,000	2,617	4,000	5,000	5,000	5,000
01-43531	STATE GRNT-LOCAL TRANSPORT AID	700,000	710,899	10,899	712,000	383,356	383,346	820,000	820,000	845,273
	GENERAL TRANSPORTATION AID 797,196, CONNECTING HWY AID 48,097									
01-43534	GEN LOCAL ROAD IMPROVEMENT	-	-	-	-	-	-	-	-	-
01-43610	STATE PMT MUNICIPAL SERVICES	5,650	4,556	(1,094)	4,800	4,818	-	5,000	5,000	5,000
	NATIONAL GUARD AMORY									
01-43620	LIEU TAX-STATE CONSERV LANDS	250	248	(2)	250	-	-	250	250	250
INTERGOVERNMENTAL REVENUES TOTAL		2,645,740	2,621,213	(24,527)	2,611,900	474,487	2,183,199	3,186,800	3,186,800	3,212,073
LICENSES AND PERMITS										
01-44100	BUSINESS & OCCUP LICENSES	42,000	41,858	(142)	40,000	28,724	11,000	40,000	40,000	40,000
01-44200	NON-BUSINESS LICENSES	2,500	2,050	(450)	2,000	1,783	200	2,000	2,000	2,000
	CITY PORTION OF DOG AND CAT LICENSE									
01-44300	BUILDING PERMITS & INSPECTION	75,000	52,714	(22,286)	100,000	99,311	30,000	100,000	100,000	100,000
01-44400	ZONING PERMITS & FEE	550	625	75	600	207	300	600	600	600
	ZONING PERMITS									
01-44500	FIRE PERMIT FEES	-	-	-	1,500	-	1,500	1,500	1,500	1,500
	FIRE PERMIT FEES TO BE RETAINED BY FIRE DEPARTMENT									
01-44900	OTHER REG PERMITS & FEES	325	400	75	350	245	200	350	350	350
	SIGN PERMITS									
LICENSES AND PERMITS TOTAL		120,375	97,648	(22,727)	144,450	130,269	43,200	144,450	144,450	144,450

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	OVER/ (UNDER)	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
FINES, FORFEITS & PENALTIES										
01-45100	LAW & ORDINANCE VIOLATIONS	133,500	105,430	(28,070)	130,000	71,807	60,000	130,000	130,000	130,000
COURT FINES, FORFEITURES, MUNICIPAL CITATIONS, PARKING VIOLATIONS										
01-45221	GEN JUDGEMENT-LAW ENF EQUIP&P	100	-	(100)	100	32	70	100	100	100
01-45223	JUDGEMENT-OTHER EQUIP & PROP	50	-	(50)	50	-	-	50	50	50
FINES, FORFEITS & PENALTIES TOTAL		133,650	105,430	(28,220)	130,150	71,838	60,070	130,150	130,150	130,150
PUBLIC CHARGES										
01-46100	GEN GOV'T PUBLIC CHARGE	7,750	13,216	5,466	9,000	3,077	6,000	9,000	9,000	9,000
01-46210	LAW ENFORCEMENT FEES	3,600	9,056	5,456	5,000	1,445	3,500	4,000	4,000	4,000
PHOTO COPIES, FINGERPRINTING, ACCIDENT REPORTS										
01-46220	FIRE DEPARTMENT FEES	3,000	8,275	5,275	5,000	3,560	1,500	5,000	5,000	5,000
01-46230	AMBULANCE FEES	-	-	-	-	-	-	-	-	-
01-46240	WEIGHTS & MEASURES FEES	6,500	2,008	(4,492)	6,800	-	5,300	5,000	5,000	5,000
01-46340	AIRPORT CHARGES	16,000	22,418	6,418	20,000	9,495	10,000	20,000	20,000	20,000
01-46430	REFUSE & GARB REVENUE	-	4,845	4,845	1,500	4,150	500	4,000	4,000	4,000
01-46435	RECYCLING REVENUE	550	770	220	700	498	350	700	700	700
01-46440	WEED & NUISANCE CONTROL	2,000	2,091	91	-	260	-	-	-	-
FINES FOR MOWING FOR WEED CONTROL										
01-46720	PARKS	12,000	16,345	4,345	16,000	12,507	3,500	17,500	34,500	34,500
RENTAL FEES FOR SHELTERS, SCHOOL HOUSE DONATIONS, CONCESSIONS										
01-46721	RECREATION PARK	60,000	84,006	24,006	75,000	21,591	50,000	75,000	75,000	75,000
RENT - BUILDINGS, GROUNDS, EQUIPMENT; MONROE COUNTY AG SOCIETY SHARE MAINTENANCE \$15,000										
01-46722	AQUATIC CENTER	60,000	45,684	(14,316)	50,000	33,417	24,023	50,000	60,000	60,000
01-46723	RECREATION PROGRAMS	30,000	44,815	14,815	40,000	15,046	27,000	40,000	45,000	45,000
01-46729	PARK SPACE FEES	24,000	-	(24,000)	10,000	-	2,500	5,000	5,000	5,000
PUBLIC CHARGES TOTAL		225,400	253,528	28,128	239,000	105,044	134,173	235,200	267,200	267,200

FUND: 01 - GENERAL FUND
REVENUES

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	OVER/ (UNDER)	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
INTERGOVERNMENTAL CHARGES										
01-47310	GENERAL GOVERNMENT CHARGES	500	-	(500)	-	-	-	-	-	-
01-47320	PUBLIC SAFETY CHARGE-MEG	1,200	-	(1,200)	-	-	-	-	-	-
01-47321	PUBLIC SAFETY CHARGE-SCHL RES	78,000	61,524	(16,476)	75,000	63,246	-	77,000	77,000	77,000
01-47322	GENERAL PUBLIC SAFETY-FIRE	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES TOTAL		79,700	61,524	(18,176)	75,000	63,246	-	77,000	77,000	77,000
MISCELLANEOUS REVENUE										
01-48110	INTEREST INCOME	20,000	(137,776)	(157,776)	60,000	248,149	50,000	150,000	150,000	150,000
01-48115	GEN INT STATE DEBT COLLECTABLE	-	-	-	-	-	-	-	-	-
01-48130	INT-SPEC ASSESS & SPEC CHARGES	860	912	52	1,000	393	-	1,000	1,000	1,000
01-48140	INT INCOME DEL RECEIVABLES	-	-	-	-	-	-	-	-	-
01-48200	GENERAL RENT	12,500	2,025	(10,475)	14,500	7,545	7,500	16,000	16,000	16,000
01-48301	SALE-LAW ENFORCE EQUIPMENT	1,500	7,811	6,311	1,500	-	-	-	-	-
01-48302	SALE-FIRE EQUIPMENT	3,000	-	(3,000)	-	-	-	-	-	-
01-48303	SALE-HIGHWAY EQUIP/PROP	-	305	305	-	23,171	-	-	-	-
01-48309	GEN SALE-OTHER EQUIP/PROP	2,000	1,419	(581)	-	-	-	-	-	-
01-48420	GEN INS RECOVERIES-LAW ENF	2,000	6,400	4,400	1,500	1,500	-	-	-	-
01-48430	GEN INS RECOVERIES-HWY EQUIP	250	-	(250)	-	-	-	-	-	-
01-48440	INS RECOVERIS-OTHER EQUIP&PROP	24,000	100,739	76,739	-	23,739	-	-	-	-
01-48500	GENERAL DONATIONS	250	1,200	950	-	-	-	-	-	-
01-48502	DONATIONS-GRANTS ANDRES/EARLE	1,000	2,009	1,009	-	(1,500)	-	-	-	-
01-48503	DONATIONS K-9	500	-	(500)	-	-	-	-	-	-
01-48522	DONATIONS-FIREFIGHTER'S FUND	85,000	101,748	16,748	85,000	-	85,000	-	-	-

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	OVER/ (UNDER)	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-48600	GENERAL INTEREST & FEES ON ADV	-	3,000	3,000	-	-	-	-	-	-
								-		
01-48900	OTHER MISCELLANEOUS	30,000	28,730	(1,270)	35,314	13,245	17,000	30,000	30,000	30,000
	REFUNDS, DISCOUNTS, REIMBURSEMENTS, AND OTHER MISCELLANEOUS FUNDS									
01-48901	ED REVENUE	22,000	23,024	1,024	20,000	-	21,000	20,000	20,000	20,000
								-		
01-48903	ED LOAN INT REPAYMENT	4,500	3,861	(639)	4,100	-	4,200	4,100	4,100	4,100
								-		
	MISCELLANEOUS REVENUE TOTAL	209,360	145,405	(63,955)	222,914	316,242	184,700	221,100	221,100	221,100
	OTHER FINANCING SOURCES									
01-49200	TRANSFER FROM OTHER FUNDS	106,700	106,700	-	20,231	-	-	21,678	21,212	21,212
	TRANSFER 1/6 OF GENERAL BUILDINGS BUDGET TO WATER AND SEWER									
01-49210	GENERAL TRANSFER FROM WATER	-	-	-	-	-	-	-	-	-
								-		
01-49300	FUND BALANCE APPLIED	354,584	-	(354,584)	193,000	-	-	-	-	-
								-		
	OTHER FINANCING SOURCES TOTAL	461,284	106,700	(354,584)	213,231	-	-	21,678	21,212	21,212
	TOTAL GENERAL FUND REVENUE	8,044,779	7,604,931	(439,848)	7,841,893	5,403,892	2,655,042	8,267,774	8,299,308	8,324,581

FUND: 01 - GENERAL FUND
OTHER GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
51931 - LAW ENFORCEMENT INSURANCE										
OPERATIONS										
01-51931-5100	LAW ENFORCE INS LIABILITY	(11,000)	(12,508)	(1,508)	(12,508)	(11,829)	-	(14,000)	(10,632)	(10,632)
01-51931-5110	LAW ENFORCE INS PROPERTY	(8,000)	(8,068)	(68)	(10,104)	(8,316)	-	(11,000)	(8,588)	(8,588)
01-51931-5120	LAW ENFORCE INS WORK	(39,000)	(24,372)	14,629	(24,372)	(25,611)	-	(25,000)	(20,716)	(20,716)
01-51931-5130	GENERAL LAW ENFORCE INS BOILER	-	-	-	-	-	-	-	-	-
01-51931-5140	LAW ENFORCE INS AUTO	(9,500)	(12,021)	(2,521)	(12,021)	(13,157)	-	(15,000)	(10,218)	(10,218)
01-51931-5150	LAW ENFORCE INS BOND	(125)	(50)	75	(50)	-	-	(100)	(43)	(43)
01-51931-5160	LAW ENFORCE INS UNEM	(2,000)	-	2,000	-	-	-	-	-	-
OPERATIONS TOTAL		(69,625)	(57,019)	12,606	(59,055)	(58,913)	-	(65,100)	(50,197)	(50,197)
LAW ENFORCEMENT INSURANCE TOTAL EXPENDITURES		(69,625)	(57,019)	12,606	(59,055)	(58,913)	-	(65,100)	(50,197)	(50,197)
51932 - HIGHWAY INSURANCE										
OPERATIONS										
01-51932-5100	HIGHWAY INS LIABILITY	(6,600)	(6,175)	425	(6,175)	(5,088)	-	(7,000)	(5,249)	(5,249)
01-51932-5110	HIGHWAY INS PROPERTY	(9,900)	(4,739)	5,161	(6,114)	(4,891)	-	(6,500)	(5,197)	(5,197)
01-51932-5120	HIGHWAY INS WORKER COMP	(23,300)	(15,280)	8,020	(15,280)	(14,516)	-	(17,000)	(12,988)	(12,988)
01-51932-5140	HIGHWAY INS AUTO INSURANCE	(24,000)	(17,661)	6,339	(17,661)	(17,909)	-	(19,500)	(15,012)	(15,012)
OPERATIONS TOTAL		(63,800)	(43,856)	19,944	(45,230)	(42,404)	-	(50,000)	(38,446)	(38,446)
HIGHWAY INSURANCE DEPARTMENT TOTAL EXPENDITURES		(63,800)	(43,856)	19,944	(45,230)	(42,404)	-	(50,000)	(38,446)	(38,446)
51938 - OTHER INSURANCE										
OPERATIONS										
01-51938-5100	OTHER INSURANCE LIABILITY	(28,000)	(24,344)	3,656	(24,344)	(28,655)	-	(25,000)	(20,692)	(20,692)
01-51938-5110	OTHER INSURANCE PROPERTY	(35,000)	(37,892)	(2,892)	(48,861)	(34,592)	(12,000)	(50,000)	(41,532)	(41,532)

FUND: 01 - GENERAL FUND
OTHER GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
01-51938-5120	OTHER INSURANCE WORK	(18,000)	(11,769)	6,231	(11,769)	(10,932)	(1,500)	(12,500)	(10,004)	(10,004)
								-		
01-51938-5140	OTHER INSURANCE AUTO	(10,500)	(9,412)	1,088	(9,259)	(11,423)	-	(10,500)	(7,870)	(7,870)
								-		
01-51938-5150	OTHER INSURANCE BOND	(650)	(413)	237	(413)	(463)	-	(450)	(351)	(351)
								-		
01-51938-5160	OTHER INSURANCE UNEM	(600)	-	600	(600)	-	-	(600)	(510)	(510)
								-		
	OPERATIONS TOTAL	(92,750)	(83,830)	8,920	(95,246)	(86,064)	(13,500)	(99,050)	(80,959)	(80,959)
	OTHER INSURANCE DEPARTMENT TOTAL EXPENDITURES	(92,750)	(83,830)	8,920	(95,246)	(86,064)	(13,500)	(99,050)	(80,959)	(80,959)
51980 - OTHER GENERAL GOVERNMENT										
	OPERATIONS									
01-51980-2270	OTHER GEN. GOV. RES-	(47,350)	(2,732)	44,618	-	-	-	-	-	-
								-		
01-51980-2280	OTHER GEN. GOV. RES-	(101,090)	(61,463)	39,627	-	-	-	(10,000)	(10,000)	(35,500)
								-		
01-51980-3400	OTHER GEN GOV OPERATION	(4,000)	(3,890)	110	-	-	-	-	-	-
								-		
	OPERATIONS TOTAL	(152,440)	(68,085)	84,355		-	-	(10,000)	(10,000)	(35,500)
	OTHER GENERAL GOVT TOTAL EXPENDITURES	(152,440)	(68,085)	84,355		-	-	(10,000)	(10,000)	(35,500)

FUND: 11 - MASS TRANSIT

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
11-41110	GENERAL PROPERTY TAXES	45,140	45,140	-	45,000	45,000	-	45,000	45,000	45,000
11-43537	OTHER TRANSPORTATION	300,000	224,466	(75,534)	340,000	240,483	150,000	550,000	550,000	550,000
11-46350	MASS TRANSIT FARES	200,000	269,542	69,542	250,000	153,403	150,000	315,000	315,000	315,000
11-48303	MASS TRANS SALE-HWY EQUIP/PROP	8,000	-	(8,000)	-	38,190	18,000	-	-	-
MASS TRANSIT TOTAL REVENUE		553,140	539,148	(13,992)	635,000	477,076	318,000	910,000	910,000	910,000
EXPENDITURES										
PERSONNEL										
11-53520-1100	MASS TRANSIT SAL-MANAGERIAL	(3,000)	(862)	2,138	(3,000)	-	(3,000)	(3,000)	(3,000)	(3,000)
11-53520-1310	MASS TRANSIT WIS RETIREMENT	(195)	(58)	137	(204)	-	(195)	(207)	(207)	(207)
11-53520-1320	MASS TRANSIT SOCIAL SECURITY	(230)	(66)	164	(230)	-	(230)	(230)	(230)	(230)
11-53520-1330	MASS TRANSIT LIFE INSURANCE	(10)	-	10	-	-	-	-	-	-
11-53520-1340	MASS TRANSIT MED HEALTH	(350)	(58)	292	(350)	-	(350)	-	-	-
PERSONNEL TOTAL		(3,785)	(1,045)	2,740	(3,784)	-	(3,775)	(3,437)	(3,437)	(3,437)
OPERATIONS										
11-53520-2100	SHARED RIDE PROF SERVICES	(8,000)	(7,535)	465	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
11-53520-3400	SHARED RIDE OPERATING SUPPLIES	(590,000)	(652,165)	(62,165)	(600,000)	(370,759)	(230,000)	(600,000)	(600,000)	(600,000)
11-53520-7300	MASS TRANSIT TO GENERAL FUND	-	-	-	-	-	-	-	-	-
11-59100-5400	DEPRECIATION DEPR & AMORTIZE	-	(21,968)	(21,968)	(25,000)	-	(25,000)	(25,000)	(25,000)	(25,000)
OPERATIONS TOTAL		(598,000)	(681,668)	(83,668)	(632,500)	(555,577)	(262,500)	(782,500)	(782,500)	(782,500)
MASS TRANSIT TOTAL EXPENDITURES		(601,785)	(682,713)	(80,928)	(636,284)	(555,577)	(266,275)	(785,937)	(785,937)	(785,937)
MASS TRANSIT NET REVENUE OVER EXPENDITURES		(48,645)	(143,564)	(94,919)	(1,284)	(78,501)	51,726	124,064	124,064	124,064
MASS TRANSIT FUND BALANCE FORWARD		(36,036)	3,937		(139,627)	(139,627)	(218,128)	(166,403)	(166,403)	(166,403)
MASS TRANSIT FUND BALANCE		(84,681)	(139,627)		(140,911)	(218,128)	(166,403)	(42,339)	(42,339)	(42,339)

FUND: 14 - TAX INCREMENTAL FINANCING DISTRICT 8

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
14-41120	PROPERTY TAXES INCREMENT	438,300	347,598	90,702	636,999	546,577	-	517,339	517,339	517,339
14-43410	STATE SHARED REVENUE TID	20,000	22,852	(2,852)	25,000	5,188	10,000	7,500	7,500	7,500
14-48110	INTEREST INCOME	-	-	-	-	-	-	-	-	-
14-48200	RENT	700	-	700	700	-	-	700	700	700
14-48309	TID 8 SALE-OTHER EQUIP/PROP	-	-	-	-	-	-	-	-	-
14-48901	TID 8 LOAN REVENUE	13,873	14,814	(941)	14,920	1,688	8,750	15,000	15,000	15,000
14-48903	TID 8 LOAN INTEREST REVENUE	8,388	9,003	(615)	7,341	3,596	3,399	7,500	7,500	7,500
14-49100	PROCEEDS FROM LONG TERM DEBT	-	-	-	53,500	-	53,500	-	-	-
14-49200	TRANSFER FROM OTHER FUNDS	430,000	365,000	65,000	-	-	-	-	-	-
14-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	189,000
TID 8 TOTAL REVENUE		911,261	759,266	151,995	738,459	557,048	75,649	548,039	548,039	737,039
EXPENDITURES										
TID 8 LEGAL										
14-51300-2100	TID 8 ED LEGAL PROF SERVICES	-	(516)	(516)	-	-	-	-	-	-
TID 8 LEGAL TOTAL		-	(516)		-	-	-	-	-	-
TID 8 OPERATIONS										
14-56700-1100	ED ADMIN WAGES	-	-	-	(10,233)	-	-	(11,183)	(5,592)	(3,784)
14-56700-1310	ED ADMIN RETIREMENT	-	-	-	(665)	-	-	(772)	(386)	(261)
14-56700-1320	ED ADMIN SOCIAL SECURITY	-	-	-	(783)	-	-	(856)	(428)	(289)
14-56700-2100	TID 8 EC DEV PROF SERVICES	(9,000)	(2,080)	6,920	(21,000)	(150)	(20,000)	(20,000)	(10,000)	(10,000)
TID 8 OPERATIONS TOTAL		(9,000)	(2,080)	6,920	(21,000)	(150)	(20,000)	(20,000)	(10,000)	(14,335)

FUND: 14 - TAX INCREMENTAL FINANCING DISTRICT 8

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
TID 8 PUBLIC WORKS										
14-57331-1130	TID 8 HWY/ST OUTLAY SALARY	(100,000)	(16,690)	83,310	(50,000)	-	-	-	-	(37,500)
								-		
14-57331-8300	TID 8 HWY STREET OUTLAY EQUIP	-	-	-	-	-	-	-	-	-
								-		
14-57331-8500	TID 8 STORM SEWER	(53,500)	(59,566)	(6,066)	-	-	-	-	-	-
								-		
14-57331-8553	TID 8 HWY/STREET OUTLAY	-	-	-	(53,500)	(12,060)	(40,000)	-	-	-
								-		
TID 8 PUBLIC WORKS TOTAL		(153,500)	(76,256)		(103,500)	(12,060)	(40,000)	-	-	(37,500)
TID 8 INDUSTRIAL DEVELOPMENT										
14-58200-6480	PRIN PYMT 2016A	-	(48,837)	-	-	-	-	-	-	-
								-		
TID 8 INDUSTRIAL DEVELOPMENT TOTAL		-	(48,837)	-	-	-	-	-	-	-
TID 8 TRANSFERS TO OTHER FUNDS										
14-59800-7330	TRANSFER TO DEBT SERVICE	(433,294)	(427,893)	5,401	(444,813)	(384,789)	(50,202)	(448,899)	(448,899)	(448,899)
								-		
14-59800-7350	TRANSFER TO ED	(10,000)	(10,000)	-	-	-	-	-	-	-
								-		
14-59800-7380	TRANSFER TO W/S FOR ADVANCE	(305,000)	-	305,000	(348,000)	-	(348,000)	(234,000)	(234,000)	(234,000)
								-		
TID 8 TRANSFERS TO OTHER FUNDS TOTAL		(748,294)	(437,893)	310,401	(792,813)	(384,789)	(398,202)	(682,899)	(682,899)	(682,899)
TID 8 TOTAL EXPENDITURES		(910,794)	(565,582)	317,321	(917,313)	(396,999)	(458,202)	(702,899)	(692,899)	(734,733)
TID 8 NET REVENUE OVER EXPENDITURES		467	193,684	193,217	(178,854)	160,049	(382,553)	(154,860)	(144,860)	2,306
TID 8 FUND BALANCE FORWARD		(3,036,368)	(2,573,576)		(2,379,892)	(2,379,892)	(2,219,842)	(2,602,395)	(2,602,395)	(2,602,395)
TID 8 FUND BALANCE		(3,035,901)	(2,379,892)		(2,558,746)	(2,219,842)	(2,602,395)	(2,757,255)	(2,747,255)	(2,600,090)

FUND: 17 - TAX INCREMENTAL FINANCING DISTRICT 9

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
17-41120	PROPERTY TAXES INCREMENT	176,000	171,028	(4,972)	306,260	265,280	-	321,499	321,499	321,499
	TID 9 TOTAL REVENUE	176,000	171,199	(4,972)	306,260	265,280	-	321,499	321,499	321,499
EXPENDITURES										
TID 9 OPERATIONS										
17-56700-1100	TID 9 ADMIN WAGES	-	-	-	(10,233)	-	(10,233)	(5,592)	(5,592)	(3,784)
17-56700-1310	TID 9 ADMIN RETIREMENT	-	-	-	(665)	-	(665)	(386)	(386)	(261)
17-56700-1320	TID 9 ADMIN SOCIAL SECURITY	-	-	-	(783)	-	(783)	(428)	(428)	(289)
17-56700-2100	TID 9 EC DEV PROF SERVICES	(9,000)	(640)	8,360	(9,000)	(150)	(5,000)	(9,000)	(9,000)	(9,000)
17-56700-3100	TID 9 EC DEV OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-
	TID 9 OPERATIONS TOTAL	(9,000)	(640)	8,360	(20,681)	(150)	(16,681)	(15,405)	(15,405)	(13,335)
TID 9 PUBLIC WORKS										
17-57331-1130	TID 9 STREET SALARY	-	-	-	(20,000)	-	-	-	(12,500)	(12,500)
17-57331-1310	TID 9 RETIREMENT	-	-	-	-	-	-	-	-	-
17-57331-1320	TID 9 SOCIAL SECURITY	-	-	-	-	-	-	-	-	-
17-57331-1340	TID 9 MED HEALTH	-	-	-	-	-	-	-	-	-
17-57331-8200	TID 9 LAND AND BLDGS	-	-	-	(15,000)	(2,460)	-	-	-	-
17-57331-8553	TID 9 TID 9 HWY/STREET OUTLAY	-	-	-	-	-	-	-	(25,000)	(25,000)
	TID 9 PUBLIC WORKS TOTAL	-	-	-	(35,000)	(2,460)	-	-	(37,500)	(37,500)
TID 9 INDUSTRIAL DEVELOPMENT										
17-57331-8200	TID 9 LAND AND BLDGS	-	-	-	(15,000)	(2,460)	(12,500)	-	-	-
17-57725-2100	TID 9 INDUSTRIAL DEVELOPMENT	(72,500)	(69,549)	2,951	-	-	(72,000)	(75,000)	(75,000)	(75,000)
	TID 9 INDUSTRIAL DEVELOPMENT TOTAL	(72,500)	(69,549)	2,951	(15,000)	(2,460)	(84,500)	(75,000)	(75,000)	(75,000)

FUND: 17 - TAX INCREMENTAL FINANCING DISTRICT 9

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
TID 9 TRANSFERS TO OTHER FUNDS										
17-59800-2100	TID 9 BOND ISS COSTS	-	-	-	-	-	-	-	-	-
17-59800-7330	TRANSFER TO DEBT SERVICE	(37,030)	(37,030)	-	(36,783)	(33,575)	(3,328)	(41,480)	(41,480)	(41,480)
17-59800-7350	TRANSFER TO ED	(10,000)	(10,000)	-	-	-	-	-	-	-
17-59800-7360	TRANSFER TO TIF 8	(47,000)	(47,000)	-	-	-	-	-	-	(60,000)
TID 9 TRANSFERS TO OTHER FUNDS TOTAL		(94,030)	(94,030)	-	(36,783)	(33,575)	(3,328)	(41,480)	(41,480)	(101,480)
TID 9 TOTAL EXPENDITURES		(175,530)	(164,219)	11,311	(107,463)	(38,645)	(104,508)	(131,885)	(169,385)	(227,314)
TID 9 NET REVENUE OVER EXPENDITURES		470	6,980	6,339	198,797	226,635	(104,508)	189,615	152,115	94,185
TID 9 FUND BALANCE FORWARD		473,534	(35,071)		(28,091)	(28,091)	198,544	94,036	94,036	94,036
TID 9 FUND BALANCE		474,004	(28,091)		170,705	198,544	94,036	283,650	246,150	188,221

FUND: 18 - TAX INCREMENTAL FINANCING DISTRICT 10											
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER		2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE											
18-41120	PROPERTY TAXES INCREMENT	408,000	362,096	45,904		461,242	395,768	-	302,510	302,510	302,510
18-43410	STATE SHARED REVENUE TID	5,000	-	5,000		-	3,757	-	4,000	4,000	4,000
	TID 10 TOTAL REVENUE	413,000	366,780	50,904		461,242	399,525	-	306,510	306,510	306,510
EXPENDITURES											
TID 10 OPERATIONS											
18-56700-1100	TID 10 ADMIN WAGES	-	-	-		-	-	-	(5,592)	(5,592)	(3,784)
18-56700-1310	TID 10 ADMIN RETIREMENT	-	-	-		-	-	-	(386)	(386)	(261)
18-56700-1320	TID 10 ADMIN SOCIAL SECURITY	-	-	-		-	-	-	(428)	(428)	(289)
18-56700-2100	TID 10 EC DEV PROF SERVICES	(10,000)	(178)	9,823		-	(150)	-	(10,000)	(10,000)	(10,000)
18-56700-3100	TID 10 OFFICE SUPPLIES	-	-	-		-	-	-	-	-	-
18-56700-3200	TID 10 EC DEV PUB & SUB	-	-	-		-	-	-	-	-	-
	TID 10 OPERATIONS TOTAL	(10,000)	(178)	9,823		-	(150)	-	(16,405)	(16,405)	(14,335)
TID 10 PUBLIC SAFETY											
18-57210-8300	TID 10 POLICE EQUIPMENT	-	-	-		-	-	-	-	-	-
	TID 10 PUBLIC SAFETY TOTAL	-	-	-		-	-	-	-	-	-
TID 10 PUBLIC WORKS											
18-57331-8553	TID 10 HWY/STREET OUTLAY	-	-	-		-	-	-	-	-	-
	TID 10 PUBLIC WORKS TOTAL	-	-	-		-	-	-	-	-	-
TID 10 TRANSFERS TO OTHER FUNDS											
18-59800-2100	TID 10 BOND ISS COSTS	-	-	-		-	-	-	-	-	-
18-59800-7330	TRANSFER TO DEBT SERVICE	(74,825)	(74,825)	-		(72,875)	(69,425)	(3,450)	(75,850)	(75,850)	(75,850)
18-59800-7350	TRANSFER TO ED	(10,000)	(10,000)	-		-	-	-	-	-	-
18-59800-7360	TRANSFER TO TIF 8	(318,000)	(318,000)	-		-	-	-	-	-	(63,000)
	TID 10 TRANSFERS TO OTHER FUNDS TOTAL	(402,825)	(402,825)	-		(72,875)	(69,425)	(3,450)	(75,850)	(75,850)	(138,850)
	TID 10 TOTAL EXPENDITURES	(412,825)	(403,003)	9,823		(72,875)	(69,575)	(3,450)	(92,255)	(92,255)	(153,185)
	TID 10 NET REVENUE OVER EXPENDITURES	175	(36,223)	60,726		388,367	329,950	(3,450)	214,255	214,255	153,325
	TID 10 FUND BALANCE FORWARD	237,199	237,199			200,977	200,977	530,927	527,477	527,477	527,477
	TID 10 FUND BALANCE	237,374	200,977			589,344	530,927	527,477	741,731	741,731	680,802

FUND: 20 - TAX INCREMENTAL FINANCING DISTRICT 11										
ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
20-41120	PROPERTY TAXES INCREMENT	-	-	-	11,442	9,911	-	110,000	110,000	110,000
20-48110	INTEREST INCOME	-	-	-	-	-	-	-	-	-
20-49100	PROCEEDS FROM LONG TERM DEBT	-	-	-	-	-	-	-	-	-
20-49200	TRANSFER FROM OTHER FUNDS	14,000	-	14,000	-	-	-	-	-	-
20-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-
TID 11 TOTAL REVENUE		14,000	-	14,000	11,442	9,911	-	110,000	110,000	110,000
EXPENDITURES										
TID 11 OPERATIONS										
20-56700-1100	TID 11 ADMIN WAGES	-	-	-	-	-	-	(5,592)	(5,592)	(3,784)
20-56700-1310	TID 11 ADMIN RETIREMENT	-	-	-	-	-	-	(386)	(386)	(261)
20-56700-1320	TID 11 ADMIN SOCIAL SECURITY	-	-	-	-	-	-	(428)	(428)	(289)
20-56700-2100	TID 11 PROF SERVICES	(3,500)	(1,888)	1,612	(21,000)	(150)	(3,500)	(10,000)	(10,000)	(10,000)
20-56700-3100	TID 11 OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-
TID 11 OPERATIONS TOTAL		(3,500)	(1,888)	1,612	(21,000)	(150)	(3,500)	(10,000)	(10,000)	(10,000)
TID 11 INDUSTRIAL DEVELOPMENT										
20-57331-8200	TID 11 LAND AND BUILDINGS	-	-	-	-	-	-	-	-	-
20-57725-2100	TIF INDUSTRIAL DEVELOPMENT	-	-	-	-	-	-	-	-	-
TID 11 INDUSTRIAL DEVELOPMENT TOTAL		-	-	-	-	-	-	-	-	-
TID 11 TRANSFERS TO OTHER FUNDS										
20-59800-2100	TID 11 BOND ISS COSTS	-	-	-	-	-	-	-	-	-
20-59800-7330	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-	-
20-59800-7350	TRANSFER TO ED	(10,000)	(10,000)	-	-	-	-	-	-	-
20-59800-7360	TRANSFER TO TIF 8	-	-	-	-	-	-	-	-	(63,000)
TID 11 TRANSFERS TO OTHER FUNDS TOTAL		(10,000)	(10,000)	-	-	-	-	-	-	(63,000)
TID 11 TOTAL EXPENDITURES		(13,500)	(11,888)	1,612	(21,000)	(150)	(3,500)	(10,000)	(10,000)	(73,000)
TID 11 NET REVENUE OVER EXPENDITURES		500	(11,888)		(9,558)	9,761	(3,500)	100,000	100,000	37,000
TID 11 FUND BALANCE FORWARD			(3,917)		(15,805)	(15,805)	(6,045)	(9,545)	(9,545)	(9,545)
TID 11 FUND BALANCE		500	(15,805)		(25,364)	(6,045)	(9,545)	90,455	90,455	27,455

FUND: 19 - AMERICAN RESCUE PLAN ACT FUNDS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
REVENUE										
19-43300	ARPA-FEDERAL GRANTS-OTHERS	491,785	275,642	216,143	-	-	97,831	292,775	292,775	292,775
19-49300	FUND BALANCE APPLIED	491,785	-	491,785	-	-	-	-	-	-
	ARPA TOTAL REVENUE	983,570	275,642	707,928	-	-	97,831	292,775	292,775	292,775
EXPENDITURES										
ARPA ECONOMIC DEVELOPMENT										
19-56750-8300	ARPA FUNDS EQUIPMENT	(876,870)	(10,343)	866,527	-	-	-	-	-	-
	ARPA ECONOMIC DEVELOPMENT TOTAL	(876,870)	(10,343)	866,527	-	-	-	-	-	-
ARPA GENERAL GOVERNMENT										
19-57140-8200	ARPA FUNDS BLDGS OUTLAY	(170,000)	(13,179)	156,821	-	-	-	(1,820)	(1,820)	(1,820)
	FINISH APPROVED CITY HALL REMODEL									
19-57140-8300	ARPA BLDGS OUTLAY EQUIPMENT	(58,000)	(14,330)	43,670	-	-	-	-	-	-
19-57190-1140	ARPA GEN GOVT OUTLAY	(17,600)	(23,896)	(6,296)	-	-	-	(63,305)	(63,305)	(63,305)
	TOURISM LOST REVENUE DESIGNATED IN 2021									
19-57190-8300	ARPA GEN GOVT OUTLAY EQUIPMENT	(29,000)	(44,499)	(15,499)	-	(1,351)	-	-	-	-
	ARPA GENERAL GOVERNMENT TOTAL	(274,600)	(95,904)	178,696	-	(1,351)	-	(65,125)	(65,125)	(65,125)
ARPA PUBLIC SAFETY										
19-57210-8200	ARPA LAW ENF BUILDINGS	-	(7,393)	(7,393)	-	-	-	-	-	-
19-57210-8300	ARPA LAW ENF OUTLAY EQUIPMENT	(59,000)	(18,871)	40,129	-	-	(23,645)	-	-	-
19-57210-8400	ARPA LAW ENF OUT VEHICLE	(30,000)	-	30,000	-	-	-	-	-	-
19-57220-8200	ARPA FIRE BUILDINGS OUTLAY	-	-	-	-	-	-	-	-	-
19-57220-8300	ARPA FIRE EQUIPMENT OUTLAY	(80,000)	(30,000)	50,000	-	-	-	-	-	-
	ARPA PUBLIC SAFETY TOTAL	(169,000)	(56,264)	112,736	-	-	(23,645)	-	-	-
ARPA LIBRARY										
19-57610-8300	ARPA LIBRARY OUTLAY	(97,000)	-	97,000	-	-	-	-	-	-
	ARPA LIBRARY TOTAL	(97,000)	-	97,000	-	-	-	-	-	-
ARPA PARKS AND RECREATION										
19-57620-8100	CAP PROJ PARKS OUTLAY LAND	-	-	-	-	-	-	-	-	-

FUND: 19 - AMERICAN RESCUE PLAN ACT FUNDS

ACCOUNT NUMBER	ACCOUNT NAME	2022 BUDGET	2022 ACTUAL	(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PRELIMINARY 2024 BUDGET	DEPT. HEAD 2024 BUDGET	COMMITTEE 2024 BUDGET
19-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	(249,835)	-	249,835	-	-	(15,753)	-	-	-
								-		
19-57620-8300	PARKS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-
								-		
19-57620-8400	OTHER PARK OUTLAY VEHICLE	-	-		-	-	-	-	-	-
								-		
19-57621-8100	REC PARK OUTLAY LAND	-	(6,431)		-	-	-	-	-	-
								-		
19-57621-8200	REC PARK OUTLAY BUILDING	-	-		-	(31,081)	-	(227,650)	(227,650)	(227,650)
	TOURSIM LOST REVENUE DESIGNATED IN 2020									
	ARPA PARKS AND RECREATION TOTAL	(249,835)	(6,431)	249,835	-	(31,081)	(15,753)	(227,650)	(227,650)	(227,650)
	TRANSFER TO OTHER FUNDS									
19-59800-7300	TRANSFER TO GENERAL FUND	(106,700)	(106,700)	-	(26,000)	-	(26,000)	-	-	-
								-		
	TRANSFER TO OTHER FUNDS TOTAL	(106,700)	(106,700)	-	(26,000)	-	(26,000)	-	-	-
	ARPA TOTAL EXPENDITURES	(1,774,005)	(275,642)	1,504,794	(26,000)	(32,432)	(65,398)	(292,775)	(292,775)	(292,775)
	ARPA NET REVENUE OVER EXPENDITURES	(790,435)	-		(26,000)	(32,432)	32,433	-	-	-

RESOLUTION NO. _____

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
FOR CITY OF TOMAH'S MONIES

BE IT RESOLVED, that the Common Council of the City of Tomah designates the following depositories for the year of 2024:

1. CCF Bank
2. Bank First
3. State Local Government Investment Pool
4. Tomah Area Credit Union
5. RIA Federal Credit Union of Tomah
6. Ergo Bank
7. Pershing, LLC

BE IT FURTHER RESOLVED, that all checks for the withdrawal of City funds be signed by the Mayor, City Clerk and Treasurer. In lieu of personal signatures, a check signer may be used.

Dated this 4th day of October, 2023.

Michael Murray, Mayor

Rebecca Weyer, City Clerk

Procedure for recommendations on actionable items to the City Council/Committee of the Whole

Recommendations should come to the SET from all boards, commissions and committees, with the exception of the Committee of the Whole.

Staff report approved or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward onto the Committee of the Whole or the City Council with the reviewed documents.

Department Head to communicate to their boards, commissions, committees and Council.

Recommendation from:	Public Works & Utilities Commission
Minutes/staff report attached	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Budget account:	1-62000; 1-64002; 1-65000; 1-63000; 1-64003; 1-90200; 2-84000; 4-1401-04; 1-92000; 2-85000; 2-82000; 2-83101
Fiscal impact:	19,359.75 \$
Staff responsible for implementation:	Director of Public Works and Utilities
Economic impact:	None
Zoning/rezoning issues:	None
Supports organizational goals	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Questions from SET:	Please see attachment
Grants pursued/opportunity pursued:	None
Reviewed by SET	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Initialed by: 

Date: 9/26/23



819 Superior Ave.
Tomah, WI 54660
Public Works (608) 374-7430 | Utilities (608) 374-7431

8/17/23

I am requesting an additional step increase for the Licensed Utility Operators and the Wastewater Utility and Water Department Supervisors **and the Utility Clerical staff**. I would look for approval and implementation at the October budget review process. This would be implemented prior to the 1st of the year scheduled step increase.

The median range for a licensed utility operator and superintendents **and clerical staff** has not kept pace with the state average.

Our current license requires a general or advanced exam completion along with a subclass.

Our succession planning needs to be strengthened. I propose implementing a \$1,250 pay incentive for each successful subclass taken by a utility employee. The base requirement for employment as a license utility operator would be exempt from the pay incentive.

Kirk Arity
Director of Public Works and Utilities

The Department Heads, for the City of Tomah, met on August 22, at 8:30 AM in the Council Chambers.

Library Director, Irma Keller not present.

Parks and Rec. Director, Joe Protz not present.

Police Chief, Scott Holum record management project going well, planning on going live October 1st. Grant for server project should be good to go. Working on budget. Will be attending an awards ceremony hosted by the Boys and Girls Club, will be receiving award. Raised roughly \$20,000 at golf outing. Out of office 8/23.

Treasurer, Molly Powell sent budgets, still need to send EMS and Chamber. Handed out capital projects sheet for staff to review, will be giving to Ehlers. Budget workshop will be October 3 and 4 in the evening.

Building Inspector/Zoning Administrator, Shane Rolff not present.

City Clerk, Becki Weyer will be taking the last draft of handbook to Council in September. Reviewed proposed changes – 1) employees moving from full time to part time will be terminated, paid out for all vacation and comp time, then rehired as part time, 2) department heads can begin a new employee salary 2 steps above minimum without Council review or SET can approve any step within range, 3) will be removing Presidents Day, Veterans Day and the 4 hours on Good Friday from paid holidays and will be adding MLKJ, Christmas Eve and New Years Eve, this is a net gain of 4 holiday hours. Nicky is out all week for training.

Senior and Disabled Services, Pam Buchda things are going well. Had a member donate all money used towards Crazy Days expenses back, bringing the profit up another \$300. Have serious renters for 1004 Superior – Latin grocery store. Would like to have keys in hand/ready to open by Oct. 2nd.

Fire Chief, Tim Adler have a new fulltime paramedic and a new firefighter. Will begin doing drills at schools and continue with fire inspections. Meeting at Ft. McCoy to discuss auto-aid, at no charge Ft. McCoy will send an engine, if available, to an emergency. Will be doing a self-IOS audit this winter. Would like to get from a rating of 3 to a 2. Working on Hunters Night Out banquet.

Director of Public Works and Utilities, Kirk Arity reminded everyone to be mindful during the heat advisory. Will be out of the office Thursday. New hire in Public Works starts on 9/5. CVS2 is working on grant for housing above main floor businesses and library steps. Have been collecting data on wages, will hand out findings to department heads. Looking for approval from the Public Works Commission to give a 2-step increase to all utility employees, effective Oct. Stated an 8% COLA has been worked into the budget. The water department received the Small System Excellence Award from the AWWA.

Chamber and Visitors Center President, Tina Thompson thanked City for all their help during DTN. Catching up on projects and preparing for golf outing.

2022 SURVEY RESULTS

OPERATORS/LABORERS

	Low	Average	High
<i>0 - 1500 (population)</i>			
Statewide	12.50	22.41	48.00
<i>1501 - 3000 (population)</i>			
Statewide	19.24	22.57	37.29
<i>3001 - 5000 (population)</i>			
Statewide	23.00	28.92	41.65
<i>5001 - 10,000 (population)</i>			
Statewide	15.69	27.00	44.47
<i>Over 10,000 (population)</i>			
Statewide	20.00	30.83	46.61

DPW/SUPERINTENDENT/MANAGER

	Low	Average	High
<i>0 - 1500 (population)</i>			
Statewide	17.20	26.62	42.75
<i>1501 - 3000 (population)</i>			
Statewide	20.00	32.07	57.90
<i>3001 - 5000 (population)</i>			
Statewide	23.93	37.63	50.51
<i>5001 - 10,000 (population)</i>			
Statewide	28.33	38.67	51.19
<i>Over 10,000 (population)</i>			
Statewide	29.87	46.23	72.00

CLERKS/OFFICE

	Low	Average	High
<i>0 - 1500 (population)</i>			
Statewide	10.00	22.40	33.57
<i>1501 - 3000 (population)</i>			
Statewide	16.24	23.20	28.32
<i>3001 - 5000 (population)</i>			
Statewide	18.20	22.74	27.44
<i>5001 - 10,000 (population)</i>			
Statewide	19.38	23.36	27.00
<i>Over 10,000 (population)</i>			
Statewide	18.46	27.16	42.15

Disclaimer: "The results of this survey are dependent on the information that is submitted to us by our membership. While we receive hundreds of responses, the information is submitted anonymously so we have no way to verify that the information submitted is correct and is representative of all areas of the state".

CHAPTER 7 SALARY ADMINISTRATION

Purpose This chapter sets forth the basis of authority and the delineation of responsibilities in the establishing and administration of the City of Tomah's Administrative Salary Plan.

Administrative Salary Plan The Administrative Salary Plan covers all classified regular positions not covered by a Collective Bargaining Agreement, professional services agreement or grant agreement. The principal objectives of the Plan are the following:

Policy The City Council, based upon the recommendations of the Senior Executive Team, shall establish the general policy governing the administration of the Plan and shall establish annually funds to be used for salary adjustment purposes.

Administration The Senior Executive Team shall establish specific rules and procedures governing the overall administration of the Plan. The Senior Executive Team shall determine the specific amounts of salary adjustments to be provided individual employees consistent with the rules and procedures established by the City Council. The Senior Executive Team shall oversee the day-to-day administration of the Plan and shall implement the salary adjustments approved by the City Council. He/she shall also be responsible for preparing recommendations and cost analysis relative to any revisions to the Plan and shall report, at least annually, to the City Council regarding the status of the Plan and the salaries of all covered employees.

Salary Range Assignment Salary ranges shall be assigned to individual positions by the City Council based upon the results of a comparative salary analysis prepared by the Senior Executive Team and reviewed by the Committee of the Whole.

Re-Evaluations The Senior Executive Team shall be responsible for keeping the job descriptions current and will recommend the same to the City Council when appropriate. Position incumbents, their department heads or the Senior Executive Team may request re-evaluation of job descriptions. The City Council shall meet at least annually to consider such requests. Following City Council action, the Senior Executive Team shall advise the requesting party.

Initial Salary Assignment

Upon hire, an employee shall be advised in writing as to their beginning salary. The beginning salary shall be within the salary range established for the position and shall normally be the minimum rate in the range. Upon recommendation of the Senior Executive Team, the City Council may authorize a beginning salary above the minimum rate in the salary range. The Common Council may authorize salary range adjustments.

Step Adjustments

Each employee shall be eligible to receive a step adjustment in the salary range for their position upon an acceptable performance evaluation. Written evaluations shall be completed prior to the end of the calendar year. The Senior Executive Team and Mayor will complete department head evaluations. The Senior Executive Team may request that the City Council deny a salary increase for any non-represented employee due to unsatisfactory performance. The employee shall then be notified of the decision regarding the step adjustment. If the employee does not agree with the step adjustment recommendation, the employee may appeal the decision to the Senior Executive Team. If still not satisfied, the employee may appeal to the Mayor, and then the Committee of the Whole for further review. Any such adjustment shall be exclusive of salary adjustments granted for other purposes. Any such adjustments shall be withheld when performance shortcomings or other compelling circumstances warrant. The Senior Executive Team will provide the Council with a summary of the step adjustments each year. If an employee or department head desires more of an increase than the scale provides, the request must be

in writing and signed off by the appropriate department head or City Administrator. The request shall then be submitted to the appropriate Committee and must also be signed off by the Senior Executive Team. Upon approval of the appropriate Committee, the matter will be reviewed by the Committee of the Whole and a recommendation made to the City Council. The City Council will make the final determination on changes in the wage scale that are not consistent with the regular step increase process. This type of request should be limited to the annual budget review process or when circumstances arise causing a notable change in job duties and responsibilities. The Mayor and City Council shall evaluate the Senior Executive Team on an annual basis.

Longevity

Employees shall receive longevity pay, added to their base rate of pay, in accordance with the following schedule:

- After two (2) years of employment-\$10.00 per month additional pay
- Each subsequent year - \$5.00 per month additional pay
- Maximum longevity pay - \$75.00 per month after fifteen (15) years of employment

Annual Salary Adjustment Each employee shall be eligible to receive a salary adjustment at one-year intervals. A cost-of-living wage scale adjustment will be established annually effective the first payroll in January each year with non-represented employees also being eligible for a step adjustment on the first payroll of the calendar year, based on performance evaluation ratings as indicated above. The City Council shall establish the cost-of-living wage scale adjustment each year for budgeting purposes. A salary survey should be completed every four-five years for wage analysis purposes. Part-time positions will be reviewed during the annual budget process and will be addressed individually.

Special Adjustments On an exceptional basis, the City Council, based upon the recommendations of the Senior Executive Team, Mayor, or respective Committee Chairperson may authorize additional compensation for individual employees for the purpose of enhancing internal equity, effectively responding to current labor market conditions requiring immediate action, or to reward the employee for outstanding service to the City. The additional compensation does not become part of the base wage.

Other Adjustments The following personnel actions may require a salary adjustment for an affected employee as determined by the Senior Executive Team:

- **Transfer** When an employee is transferred from one department to another having the same job content, the salary rate in effect for the employee prior to the transfer shall remain in effect.
- **Promotion** When an employee is promoted to a position having a higher job content, they shall be eligible for a salary adjustment upon promotion. The amount of the salary adjustment shall be determined by the Senior Executive Team, Department Head and HR representative based on current wage verses placement into the Wage Scale. Not more than two steps in the appropriate Range of the Wage Scale above the existing wage are authorized. The terms, conditions and amounts of any other such adjustment shall require the approval of the City Council, and shall be offered to and accepted by the employee, in writing, prior to the date of the promotion.
- **Demotion** is the movement of an employee from one position to another having a lower salary grade in the same or different department. When an employee is demoted to a position in a lower salary grade, pay may be adjusted by the Senior Executive Team to any step within the salary grade. An employee may request a voluntary demotion in the same manner as a transfer should there be a vacancy in the lower salary grade position for which the employee is qualified.
- **Reinstatement** When an employee is reinstated to their former position, they shall normally be paid at the level in the salary range that corresponds with the rate that was in effect at the time that they left the position.

Professional Service Agreements Upon approval of the City Council, the Senior Executive Team shall have authority to execute professional service agreements with independent contractors who provide services of a professional nature to the City or any of its operating departments.

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

City of Tomah Utility Staff additional step increase approval

**Summary and background information:
(Appropriate documents attached)**

See attached.

Fiscal Note:

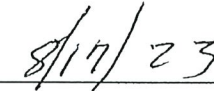
TBD

Recommendation:

Please see attached for request.



Director of Public Works
Kirk Arity



Date

CITY OF TOMAH
NON-REPRESENTED
January 2023

3%
UPDATED 10/24/22

2023 GRADE ORDER LIST STEP PLAN

GRADE		JOB TITLE		DEPARTMENT		RECOMM		57.50%	90.00%	92.50%	95.00%	97.50%	Control Point										2023 GRADE ORDER LIST-STEP PLAN																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
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