



AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Tuesday, July 15, 2025 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

AGENDA:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Anyone Desiring to Appear Before the Council

Members of the public desiring to address the City Council may do so under this agenda item. Members of the public must adhere to the City of Tomah Public Appearance Policy and Rules of Order. Each person desiring to speak will clearly state their full name and address. Each person will be allotted no more than three minutes to speak.

Mayor's Report

5. Employee of the Month for June 2025

Acceptance of Reports: City Administrator, Economic Development and Zoning, Public Safety, Library, Senior & Disabled Services

- [6.](#) City Administrator Monthly Report
- [7.](#) Economic Development and Zoning Monthly Report
- [8.](#) Public Safety June Monthly Report
- [9.](#) Library Monthly Report
- [10.](#) Senior & Disabled Services Department Monthly Report

Consent Agenda: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- [11.](#) Approval of Resolution for Payment of Monthly Bills
- [12.](#) Approval of Minutes from June 17, 2025
- [13.](#) Approval: Temporary Class "B" License to VFW Post 1382 for August 9, 2025

Common Council – July 15, 2025

- [14.](#) Approval: Temporary Class "B" License to VFW Post 1382 for September 6, 2025
- [15.](#) Approval: Amendment of the Class "B" Fermented Malt Beverage Licenses and the "Class B" Liquor Licenses for Kelsey's and The Elbow Room to include the fenced in area between the two establishments for the special event hosted on August 9, 2025

Committee of the Whole:

- [16.](#) Approval: Ordinance providing for the detachment of a portion of territory of the City of Tomah to the Town of La Grange.
- [17.](#) Approval: Ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah.
- [18.](#) Approval: Amendment of job description for one of the two Accounts Payable/Payroll Clerk positions to Human Resources Generalist/Payroll Specialist.
- [19.](#) Approval: Amendment of job description for part-time Deputy Clerk.

General:

- [20.](#) Approval: Acceptance of DNR Grant Award for Trail Construction

ADJOURN

21. Adjourn to Closed Session Pursuant to Wis Stat 19.85(1):

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for:

-Discussion with Gerke Excavating for the purpose of public business to wit; negotiation of a Right of First Refusal proposal pertaining the construction of assets on city land and the distribution of city resources.

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

City Administrator

Item 6.

City Budget and Finances:

- 2026 Budget Planning Plan-To-Plan
 - ~~Disseminate Financial Stability Guidebook~~ 31 Jan
 - ~~SET Review of FSG~~ 11 Feb
 - ~~Dept Head Training~~ 25 Feb
 - External Audit Mar-Aug
 - ~~Dept Head Training~~ 8 Apr
 - ~~Dept Admin Assistant Training~~ 28 May
 - ~~Implementation of AP process~~ 30 Jun
- Develop strategic plan for future of TID 8/historic district
- GHD contract for Super Fund site and EPA/DNR reporting
- Comprehensive Contract Review
- TID 8, 9, 10, 11 Analysis
- Wage Scale Review
- Budget Planning Schedule Development

City Administration:

- Employee Discipline Policy
 - **Employee Recognition and Awards Program**
 - **Megan Sweda**
- Social Media Policy
- 3 x Employee Grievances
- Develop Annual Training Plan (elected officials, dept heads, all employees)
- Refine Official Travel Approval Process
- Vehicle Lease Meeting with Enterprise
- Job Description Review and Amendments
- Organizational Chart Review
- Employee Morale Events Planning

City Operations (Past 30 Days):

- 18 Jun Chamber/CVB Full Board Meeting
- 18 Jun Monroe County Single Family Housing Working Group
- 19 Jun Developer Recruitment: Project Southside
- 19 Jun Detachment of Territory Planning Meeting
- 19 Jun FY2026 Budget Planning Meeting
- 20 Jun Promissory Note Coordination
- 20 Jun Well 14 Source Water Protection Plan Meeting with DNR
- 23 Jun Interim Director of DPW&U Initial Counseling
- 23 Jun Department Head Meeting
- 23 Jun Mayor, Alderperson Yarrington, City Attorney Meeting
- 23 Jun PFAS Discussion
- 24 Jun Collective Bargaining Training
- 24 Jun Developer Recruitment: Project Southside
- 24 Jun Dale Greeno Contract Signing
- 24 Jun GHD Tomah Landfill Superfund Site Brief
- 24 Jun FY2026 Budget Planning Meeting

City Operations (Past 30 Days):

- 25 Jun Monroe Co. Short Term Vacation Rental Working Group
- 25 Jun Chamber/CVB Budget Meeting with Mayor
- 26 Jun Developer Recruitment: Project Southside
- 28 Jun Tractor Pull Awards Presentation
- 30 Jun Tomah Landfill Superfund Site Draft Report
- 30 Jun Well 14 DNR Compliance Meeting at Black River Falls
- 30 Jun SET Meeting
- 1 Jul Common Council Agenda Review with Mayor
- 1 Jul FY2026 Budget Planning Meeting
- 1 Jul Petition for Detachment Meeting with WI DOA
- 2 Jul Deputy Clerk Interviews
- 3 Jul Fire Permit Application Process Review
- 3 Jul Employee BBQ
- 9 Jul Flood Crisis Planning Meeting
- 9 Jul Capital Asset Depreciation Schedule Meeting
- 10 Jul Monroe Co. EDT Committee Meeting



Economic Development and Zoning (EDZ)

Item 7.

Priorities for February:

1. Operation Welcome Home (Housing)
2. Operation Phoenix (Downtown Revitalization)
3. Operation Clean Tomah (Code Enforcement)

Administration

- Permanent Personnel: 2
- Contracted Personnel: 3 (V&A x 1, GEC x 2)
- Total: 5

Logistics

- Vehicles: 1
- Resource Shortfalls: None

Training:

- Collective Bargaining Agreements
- Municipal Code Chapter 52
- Code Enforcement Procedures

Recently Completed Operations (Past 30 Days)

- 18 Jun Monroe County Single Family Housing Meeting
- 19 Jun DNR Ag Wetland Mitigation Meeting
- 24 Jun Eminent Development Meeting
- 25 Jun Monroe County Short Term Vacation Rental Meeting

Current Operations (Next 30 Days)

- In transition through structure change.

Future Operations (Next 30 Days – 1 Year)

- TBD Annual Planning (Capital Improvement Plan)
- TBD Update Downtown Master Plan (2017)

Future Plans (1 Year – 5 Years Out)

- 2026 Update Parks and Open Space Plan (2021, must be updated every 5 years)
- 2030 Unified Economic Development Plan Due
- 2030 400-700 Housing Unit Target from 2022 Housing Study

								Item 7.
Permit Number	Municipality	Date	Property Owner	Property Address	Parcel #	Est Cost	Census Code	
25-0067-41-286	Tomah (city)	06/27/25	Robert Dippen	321 Butts Ave.	286-02620-2000	\$1,000,000.00	323 - Hospitals And Lnstitu	
25-0066-41-286	Tomah (city)	06/26/25	Kim Rakes	1711 Bow St.	286-02546-0200	\$22,355.00	120 - Decks And Porches	
25-0065-41-286	Tomah (city)	06/26/25	Douglas Prostko	1717 Grumann Dr	1717	\$5,000.00	128 - Sheds	
25-0064-41-286	Tomah (city)	06/25/25	Sydney Waitkus	1221 Stoughton Ave	1221 Stoughton Ave	\$19,000.00	645 - Demolition And Razir Family Houses	
25-0063-41-286	Tomah (city)	06/25/25	Danial Sauter	802 King Ave	286006870000	\$8,178.00	434 - Residential Additions Alterations	
25-0062-41-286	Tomah (city)	06/24/25	Jeff Francis	912 Brandon St		\$80,000.00	128 - Sheds	
25-0061-41-286	Tomah (city)	06/24/25	Keith Humble	715 Landmann St			128 - Sheds	
25-0060-41-286	Tomah (city)	06/18/25	Julie Cade	1216 Kilbourn Ave.		\$3,500.00	131 - Electrical Only	
25-0059-41-286	Tomah (city)	06/17/25	Scott & Deboralynn Westfahl	209 W Benton St	286-01056-0000	\$35,000.00	128 - Sheds	
25-0058-41-286	Tomah (city)	06/17/25	Tom Eder	1402 Butts Ave.		\$3,500.00	131 - Electrical Only	
25-0057-41-286	Tomah (city)	06/11/25	Patrick Larson	212 Hollister Ave	286-01100-0000	\$2,050.00	131 - Electrical Only	
25-0056-41-286	Tomah (city)	06/11/25	Oakwood Village Mhp Oakwood Village Mhp	Dogwood Ln	286-026-08-5000	\$20,000.00	434 - Residential Additions Alterations	
25-0055-41-286	Tomah (city)	06/11/25	Marshal Kiel	1401 Park View Dr	286026782400	\$31,889.56	120 - Decks And Porches	
25-0054-41-286	Tomah (city)	06/07/25	Colin Meltesen	1011 Wisconsin Ave	286-00982 -5500	\$10,332.00	131 - Electrical Only	
25-0053-41-286	Tomah (city)	06/07/25	Jeremy Likely	1805 Goodland Ave	286022190000	\$1,800.00	131 - Electrical Only	
25-0052-41-286	Tomah (city)	06/07/25	Tomah Health	501 Gopher Ave	2860275400	\$6,812,132.00	323 - Hospitals And Lnstitu	
25-0051-41-286	Tomah (city)	06/06/25	Bob Sistrunk	205 Nicholas St	2 Of 15csm149	\$1,000.00	434 - Residential Additions Alterations	
25-0050-41-286	Tomah (city)	06/06/25	Kevin And Charlene Rabe	1229 Parkview Dr.		\$35,000.00	128 - Sheds	
25-0049-41-286	Tomah (city)	06/05/25	Andres Valencia	1509 Bow St	286026882200	\$15,000.00	649 - Demolition And Razir Other Buildings & Structure	
25-0048-41-286	Tomah (city)	06/04/25	Ashley & Brennon Path	1813 Goodland Ave	286-02221-0000	\$1.00	131 - Electrical Only	
25-0047-41-286	Tomah (city)	06/02/25	Mark Langford	812 Farmer Ave	286-00560-0000	\$6,296.00	434 - Residential Additions Alterations	
25-0046-41-286	Tomah (city)	06/02/25	Callin Russell	1407 Mclean Ave	286-01791-0000	\$175,000.00	131 - Electrical Only	

Permit Number	Municipality	Date	Property Owner	Property Address	Parcel #	Est Cost	Census Code
25-0045-41-286	Tomah (city)	06/02/25	Tyler Bjorkman	115 West Nott St.	286011160000	\$5,000.00	131 - Electrical Only
25-0043-41-286	Tomah (city)	06/01/25	Katherine Nastachowski	308 Mclean Ave		\$20,000.00	120 - Decks And Porches
25-0042-41-286	Tomah (city)	06/01/25	Joshua Winrich	815 Butts Ave.	286-01682-0000	\$125,000.00	128 - Sheds
25-0041-41-286	Tomah (city)	06/01/25	Ho-chunk Nation	135 Wittig Road	286-02651-451	\$500,000.00	318 - Amusement, Social, / Recreational
25-0040-41-286	Tomah (city)	06/01/25	Morgan Ellsworth	215 Jefferson St	286-02713-000	\$6,500.00	434 - Residential Additions Alterations
25-0039-41-286	Tomah (city)	06/01/25	Tory Lugo	323 E Milwaukee St	28602060000	\$5,037.00	434 - Residential Additions Alterations
25-0038-41-286	Tomah (city)	06/01/25	Makyla Burkwalt	501 Mclean Ave.		\$2,000.00	131 - Electrical Only



6/1/2025 - 6/30/2025

Permit #	Permit Date	Permit Type	Project Description	Parcel Address
7002	6/27/2025			425 ARTHUR ST
7001	6/27/2025	Sign Permit	(1) new illuminated double faced monument sign with electronic message center. This is replacing existing illuminated monument sign.	
7000	6/26/2025	Fire Suppression System	189 head fire suppression system	1602 Rezin Rd
6999	6/21/2025	Fence	No maintenance vinyl privacy fence	321 W MILWAUKEE STREET
6998	6/19/2025	Fence	Wood privacy fence	1401 SUPERIOR AVENUE
6997	6/16/2025	Sign Permit	Replacing sign faces with new design on existing pole structure	111 W ANDRES STREET
6996	6/15/2025	Fence	Replacing current fence	613 ALYSSA STREET
6995	6/11/2025	Fence	Back yard fence	
6994	6/10/2025	Sign Permit	(1) set of halo lit channel letters	1620 TOWNLINE ROAD
6993	6/8/2025	Fence		614 WOODARD AVENUE



Total Fees	Construction Value
	0.00
\$40.00	
	0.00
\$20.00	0.00
\$20.00	0.00
\$40.00	0.00
\$20.00	0.00
\$20.00	0.00
\$40.00	0.00
\$20.00	0.00

Permit Report

Permit #	Permit Date	Permit Type	Project Description	Parcel Address
6992	6/6/2025	Shed Permit<150 square feet	Pre built backyard storage shed	
6991	6/6/2025	Sign Permit	Sign on east side of my Hanger on my own property	1210 E CLIFTON STREET
6990	6/5/2025	Fence	Moving part of fence and add a bigger door	111 HOLLISTER AVENUE
6989	6/4/2025	Sign Permit	Change signage from Clarion Pointe to Red roof Inn	2005 N SUPERIOR AVENUE
6988	6/4/2025	Temporary Parking Exemption Permit	16 yd dumpster on road for disposal of unneeded objects	315 W NOTT STREET

Total Records: 15

Total Fees	Construction Value
	5,000.00
\$40.00	0.00
\$20.00	0.00
\$40.00	0.00
	0.00
\$320.00	5,000.00

6/30/2025



6/1/2025 - 6/30/2025

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type
6/30/2025	2025038	1208 KILBOURN AVENUE	48-65- Grass Mowed & Maintained	grass taller than 8in.	Grass/Weeds
6/30/2025	2025039	319 E COUNCIL STREET	48-65- Grass Mowed & Maintained		Grass/Weeds
6/27/2025	2025015	223 Alyssa St.	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025016	237 Alyssa St.	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025017	309 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025018	310 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025019	429 Alyssa St.	52-209 - Fences and hedges.		Construction without permit



Due Date	Status
7/3/2025	Issued Order to Correct
7/3/2025	Issued Order to Correct
	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct

Code Enforcement Violation Report

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type
6/27/2025	2025020	501 Alyssa St.	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025021	513 Alyssa St.	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025022	556 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025023	601 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025024	602 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025025	615 ALYSSA STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025026	201 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025027	206 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025028	210 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025029	219 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025030	311 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025031	316 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025032	326 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025033	342 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025035	404 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit

Due Date	Status
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct
7/11/2025	Issued Order to Correct

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type
6/27/2025	2025036	407 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/27/2025	2025037	409 NICHOLAS STREET	52-209 - Fences and hedges.		Construction without permit
6/24/2025	2025014	103 CLARK STREET	Sec. 44-124 Parking restricted or prohibited		Multiple Violations
6/24/2025	2025014	103 CLARK STREET	Sec. 10-264. - Owner responsibility for maintenance.		Multiple Violations
6/24/2025	2025014	103 CLARK STREET	48-65- Grass Mowed & Maintained		Multiple Violations
6/5/2025	2025011	300 MC LEAN AVENUE	48-65- Grass Mowed & Maintained		Grass/Weeds
6/4/2025	2025010	116 W NOTT STREET	48-65- Grass Mowed & Maintained		Grass/Weeds
	58725704				

Total Records: 29

Due Date	Status
7/11/2025	Completed
7/11/2025	Issued Order to Correct
	Open
	Open
	Open
6/9/2025	Completed
6/9/2025	Completed

6/30/2025

CITY OF TOMAH PUBLIC SAFETY

MONTHLY REPORT June 2025



Public Safety Director / Fire Chief Tim Adler

TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR June 2025

FIRE CALLS:

1. **STRUCTURE:** 1 (901 Red Oak Ter) Garage minimal damage
2. **VEHICLE FIRES:** 1
3. **GRASS:** 0
4. **FALSE ALARMS:** 2
5. **INJURIES:** 0
6. **GOOD INTENT CALLS:** 1
7. **HAZMAT:** 4
8. **OTHER:** 25
9. **MOTOR VEHICLE CRASH/RESCUE:** 22
10. **CALLS FOR SERVICE:** 8

FIRE INSPECTION HOURS: 53

FIRE SAFETY EDUCATION HOURS: 13 Participated in Wonderful Wednesday at Winnebago Park making contact with 350 children and adults. Fire Extinguisher Training provided for Arena Container for 30 staff members.



City of Tomah Council Meeting – July 15th , 2025

Public Safety Director/Fire Chief report for: **June**

1. STAFFING

Full-Time

- Fire Chief
- Deputy Fire Chief

POC (paid on call)

- Assistant Chiefs x 2
- Captains x 2
- Fire Fighters x 33

2. **VEHICLES:** All apparatus are in service and are functioning in good working order. We utilized the city mechanical to adjust the clutch play on unit 356 water tender.
3. **GENERAL:** The department had a busy month responding to 64 calls in June. The fire inspectors have completed the first round of inspections which are required by the Department of Safety and Professional Services. The fire department assisted with the Tractor Pull.
4. **OTHER:** We have been busy applying for grants to help offset the cost of upcoming projects. I have been communicating with Chief Wesle of the Beaver Dam Fire Department. Things are on track to receive the 100' Pierce Platform by Mid-August. The department received \$2800.00 from the Frank G. Andres Charitable Trust which will be used towards the purchase of an electric vehicle fire blanket.

Yours in Safety
Public Safety Director / Fire Chief
Tim Adler



Tomah Fire Department Staff



Fire Chief

*Tim Adler (36 Years)

Deputy Chief

*Jeremy Likely (19 Years)

Assistant Fire Chiefs

*Joe Kube (31 Years)
Joe Amberg (35 Years)

Safety Officer

Dave Baggot (26 Years)

Fire Fighters

Tim Larkin (50 Years)
Jody Pierce (31 Years)
*Bob Walker (24 Years)
*Brad Retzlaff (23 Years)
*Steve Walheim (23 Years)
*Cory Lenz (21 Years)
Ron Schneider (20 Years)
Tim Cram (19 Years)
*Chris Semann (14 Years)
*Chad Gunder (11 Years)
*Steve Miller (7 Years)
Megan Mickelson (7 Years)
*Phil Gigous (7 Years)
Joe Lenz (7 Years)
Chris Neal (5 Years)
Mitchell Larkin (4 Years)
Brandon Sibert (4 Year)
*Justin Dettinger (2 Year)
Michael Linehan (2 Year)
*Chris Johnson (1 Year)
*Jeff Vierck (1 Year)
*Jared Vanderloop (1 Year)
*Ryan Fisk (1 Year)
*Daniel Amberg (1 Year)
Michael Forlines (1 Year)
*Nick Amberg (1 Year)
Andy Wallace (New)
Diana Johnson (New)
Morgan Scharlau (New)
Steven Beining (New)
Tyler Stertman (New)

Captains

*Rob Larkin (28 Years)
Charles Muller (23 Years)

Lieutenants

Rescue Technicians

Kerwin Greeno (29 Years)

*=Rescue Techs



Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report

June 2025

City of Sparta Total: 2

City of Tomah Total: 265

Town of Adrian Total: 5

Town of Byron Total: 4

Town of Grant Total: 5

Town of Greenfield Total: 5

Town of La Grange Total: 5

Town of Lincoln Total: 5

Town of Oakdale Total: 8

Town of Tomah Total: 8

Village of Oakdale Total: 4

Village of Warrens Total: 7

Village of Wyeville Total: 1

Total: 9

Total Records: 333



City of Tomah Council Meeting – July 15th , 2025

Public Safety director's Report for: **June**

1. STAFFING:

Admin

- Public Safety Director
- Deputy EMS Chief
- Public Safety Administrative Assistant
- Billing Clerk

Full-Time

- Critical Care Paramedics - 9
- Paramedics – 6
- AEMTs – 2

Part-Time

- Critical Care Paramedics – 0
- Paramedics – 6
- AEMTs – 1
- EMT-Basic – 8

2. VEHICLES: All apparatuses are in service and are functioning in good working order. Unit 267 was taken to Everest Emergency Vehicles on February 20th to start the remount process. We were notified of some delays due to staffing changes; currently we are looking at a July completion date.

3. GENERAL: The department responded to 333 calls for service in June. The department had a very busy month overall. We assisted at the tractor pull and had a high call volume during this time frame though the calls were not directly related to the pull itself.

OTHER: Deputy Chief Robarge and Administrative Assistant Anderson have been working on a voluntary, supplemental Medicaid reimbursement cost report for publicly owned EMS providers. Our services can apply for reimbursement funding back from years 2023 and 2024 along with years moving forward. We will have more information on the totals soon. The department received \$2700.00 from the Frank G. Andres Charitable Trust which will be used towards the purchase of a Laryngoscope for the providers.

Yours in Safety

Public Safety Director / Fire Chief

Tim Adler

Transfer Statistics break down

June 2025 Statistics

Year to Date Calls for Service – 1,871

- Calls with multiple ambulances – 44

Year to Date Reports Written – 1,876

Calls for Service in June – 333

- Calls with multiple ambulances – 11

Reports Written in June – 344

Salaried Employee Stipends in June – 0

Year to Date Salaried Employee Stipends – 0

Year to Date – All Transfers – 629 Requested. Accepted 515, Declined 114 – 81.88%

- Tomah Health ER– Requested 500, Accepted 420. **84.00% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 41
 - Medical Necessity – 11
 - Multiple Transfers at the Same Time – 11
 - Staffing – 6
 - Crew Safety - 6
 - Weather – 2
 - No Call/Not Logged – 2
 - Pending Critical Care Transfer – 1
- Tomah Health OB & Acute Care – Requested 46, Accepted 39. **84.78% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 5
 - Medical Necessity – 1
 - Weather – 1
- Tomah VA – Requested 45, Accepted 38. **84.44% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 4
 - Multiple Transfers at the Same Time – 2
 - Staffing – 1 (Round Trip)
- Critical Care Transfers – Requested 24, Accepted 21. **87.50% Accepted.**
 - January – Tomah Health – La Crosse – On 911 Call, Would Not Wait
 - March – Tomah Health – La Crosse – On Transfer, Would Not Wait
 - March – Tomah Health – La Crosse – On 911 Call, Would Not Wait

June Transfers – 119 Requested. Accepted 102, Declined 17

- Critical Care Transfers – 3
 - Accepted – 3
- Reasons for Turn Down in June
 - On Transfers or 911s/Would Not Wait – 6 (Tomah Health-3, Acute-2, TVA-1)
 - Multiple Transfers at the Same Time – 4 (Tomah Health-2, TVA-2)
 - Crew Safety – 3 (Tomah Health-1, Outlying-1)
 - Staffing – 2 (Tomah Health-1, Outlying-1)
 - Pending Critical Care Transfer – 1 (Tomah Health-1)
 - Medical Necessity – 1 (Outlying-1)

Busy 48-Hours Tractor Pull Weekend!!!! – 43 Calls for Service

- June 27 0800 – 0800
 - 18 Calls for Service – 13 between 0800 - 2000
 - 13 911 Calls
 - 3 Interfacility Transfers
 - 2 Tractor Pull Stand-By
- June 28 0800 – 0800
 - 25 Calls for Service – 17 between 0800 - 2000
 - 21 911 Calls
 - 2 Interfacility Transfers
 - 2 Tractor Pull Stand-By

Mutual Aid

- Assisted – 2
 - Black River Falls EMS – 1
 - Mutual Aid – Motor Vehicle Accident – Transported to Marshfield Medical Center
 - Pittsville EMS – 1
 - Mutual Aid – Motor Vehicle Accident – No Patient Found
- Requested – 3
 - Fort McCoy – 3
 - Change of Quarters – Three Ambulances on duty, one on a transfer, two on 911 calls.
 - Mutual Aid – Intoxicated Person – Transported to Tomah Health – Three Ambulances on duty, one on a transfer, two on 911 calls.
 - Change of Quarters – Four Ambulances on duty, one on Tractor Pull Stand-by, three on 911 calls.

Legal Blood Draws

- June – 4 (Year to Date – 14)

TAAS Monthly Statistical Report June 2025

Calls For Service	Cancelled/No Transport	Facility Transfers	Denied Transfers	Salary Stipend
344	92	102	17	\$0.00
1 Year Ago: 315	1 Year Ago: 102	1 Year Ago: 70	1 Year Ago: 13	Yr to Date:
Total Miles Driven	Mutual Aid Requests	Incoming Payments	Billed To Patients	Total Bad Debt Collected In 2025
5396.4	Draw	\$246,428.09	\$468,079.65	\$87,352.10
1 Year Ago: 4100.2	1 Year Ago: 23	Yr to Date: \$171,260	Yr to Date: \$2,992,901	
Billed Medicare	Collected Medicare	Uncollectable-Medicare (30% Retrivable)		
\$151,252.50	\$68,182.42	\$148,992.49/JUST NGS		
Yr to Date: \$829,955	Yr to Date: \$323,256.39	Yr to Date: \$641,254.44		
Billed Medicaid	Collected Medicaid	Medicaid Write-Off		
\$82,450.90	\$24,461.84/JUST EDS	\$70,529.55		
Yr to Date: \$512,863.30	Yr to Date: \$100,029	Yr to Date: \$317,337		
Billed Insurance	Collected Insurance	Write-Off Per Insurance	Collections	Collected Patient
\$139,053.75/also other ngs&eds	\$34,091.11	\$1,990.34	\$21,336.42	\$27,451.82
Yr to Date: \$618,289	Yr to Date: \$223,895.6	Yr to Date: \$109,349.23	Yr to Date: \$210,102.3	Yr to Date: \$491,399
Billed V.A.	Collected V.A.	Outstanding V.A.		
\$95,322.50	\$92,240.90	2025 As of 7/07/25		
Yr to Date: \$637,232	Yr to Date: \$572,678.33	\$123,552.20		
		2024 As of 7/07/25		
		\$4,654.60		

NOTES:

CURRENT ROSTER EMPLOYEE ROSTER								
Number / Job Status	Licensure	Name	Status		Number/ Job Status	Licensure	Name	Status
Full-Time Staff					Part-Time Staff			
1	FT Director	Chief Tim Adler			23	PT Paramedic/CC		
2	FT Admin. Asst.	Christi Anderson			24	PT Paramedic/CC		
3	FT Bookkeeping	Candi Maas			25	PT Paramedic	Allen Sheston	
4	FT Paramedic/CC	Dep Chief Adam Robarge			26	PT Paramedic	Josh Wilcox	
5	FT Paramedic/CC	C.L. Brandon Sibert	A-Shift		27	PT Paramedic	Tyler Hoerres	
6	FT Paramedic/CC	C.L. Chris Brigson	B-Shift		28	PT Paramedic	Jon Ghinazzi	
7	FT Paramedic/CC	C.L. Jeremy Becker	C-Shift		29	PT Paramedic	Emily Bertram	
8	FT Paramedic/CC	Mitch Larkin	C-Shift		30	PT Paramedic		
9	FT Paramedic/CC	Michael Forlines	A-Shift		31	PT Paramedic		
10	FT Paramedic/cc	Morgan Scharlau	B-Shift		32	PT AEMT	Chris Prindiville	
11	FT AEMT	Stacy Larkin	C-Shift		33	PT AEMT		
12	FT AEMT	Stacey Zellmer	A-Shift		34	PT AEMT		
13	FT Paramedic	Dawson Dean	B-Shift		35	PT EMT	Rostislav Yerokhin	
14	FT Paramedic/CC	Lisa Hart	A-Shift		36	PT EMT	Ben Ramos Mendoza	
15	FT Paramedic	Jenna Quackenbush	C-Shift		37	PT EMT	Kerry Ely	
16	FT Paramedic	Brandon Maurico	C-Shift		38	PT EMT	Shana Adams	
17	FT Paramedic	David Smith	B-Shift		39	PT EMT	Genevieve Janczak	
18	FT Paramedic	Katie Karper	B-Shift		40	PT EMT	Hannah Benson	
19	FT Paramedic	Mara Goede	A-Shift		41	PT EMT	Kahla Jorgensen	
20	FT Paramedic/CC	James Barloon	C-Shift		42	PT EMT	Lydea Cook	
21	FT Paramedic/CC	Jeffrey Cain	A-Shift		43	PT EMT		
22	FT		B-Shift		44	PT EMT		

Monthly Invoices June 2025

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
2900	6/1/2025	DAS Health Inv. 108841 (ACH payment)		\$432.36
2900	5/29/2025	Tri State Business Machines Inv. 629528		\$58.57
2230	6/1/2025	Lynxx Networks		\$690.04
3400	5/20/2025	Quill Inv. 44211906		\$257.52
3400	5/31/2025	Mississippi Welders Inv. 1911148		\$13.02
3400	5/28/2025	Mississippi Welders Inv. 523799		\$75.42
2900	5/28/2025	Summit Fire Protection Inv. 3282660		\$506.00
3500	5/2/2025	Everest Emergency Vehicles Inv. P07879		\$343.22
3500	5/23/2025	Everest Emergency Vehicles Inv. P07924		-\$184.59
3500	5/14/2025	Everest Emergency Vehicles Inv. P07902		\$164.78
3500	5/29/2025	Everest Emergency Vehicles Inv. P07933		\$909.91
2210	6/3/2025	Alliant Energy		\$2,241.61
2900	6/3/2025	Hamilton Medical Inv. 23419559		\$600.00
2900	6/5/2025	Nsure Inv. 08952 (ACH payment)		\$779.52
2900	6/5/2025	Confidential Records Inv. 0009373		\$55.22
2220	6/5/2025	City W&S		\$253.67
2230	5/23/2025	First Net Inv. 287303615675X06012025		\$382.49
3500	5/22/2025	Larkin's Inv. 89917		\$141.85
3500	6/2/2025	Larkin's Inv. 38434		\$24.00
3500	5/30/2025	Larkin's Inv. 89995		\$968.29
3500	5/5/2025	Larkin's Inv. 89748		\$207.55
3500	5/23/2025	Larkin's Inv. 89928		\$144.45
2900	6/5/2025	LVC Companies Inv. 171056		\$380.00
3500	6/5/2025	Sparks Auto Body Inv. 06052025		\$1,978.00
3402	6/2/2025	Bound Tree Inv. 85792190		\$839.57
3402	6/2/2025	Bound Tree Inv. 85792191		\$719.99
2900	6/3/2025	Winona Controls Inv. 25287		\$661.30
3100	5/27/2025	Quill Inv. 44282976		\$28.98
3402	6/4/2025	Bound Tree Inv. 85796303		\$1,026.63
3401	6/11/2025	Kwik Trip		\$4,387.32
2900	6/11/2025	Summit Fire Protection Inv. 3312419		\$466.00
2900	6/13/2025	Tri State Business Machines Inv. 630293		\$104.00
3400	6/5/2025	Quill Inv. 44418020		\$563.92
3400	6/3/2025	Quill Inv. 44378009		\$158.96
3400	6/13/2025	Performance Food Service Inv. 980474		\$194.64
3100	6/19/2025	Minuteman Press Inv. 32891		\$135.85
2200	6/5/2025	WE Energies		\$242.72
2900	6/20/2025	Canon Financial Inv. 41304672		\$89.27
3400	6/18/2025	Mississippi Welders Inv. 527553		\$102.37

3402	6/16/2025	Bound Tree Inv. 85810195	\$261.00
3402	6/16/2025	Bound Tree Inv. 85810194	\$119.88
3402	6/16/2025	Bound Tree Inv. 85810193	\$79.74
3402	6/16/2025	Bound Tree Inv. 85810192	\$896.32
3402	6/16/2025	Teleflex Inv. 9510142993	\$1,330.00
3402	6/3/2025	Teleflex Inv. 9510086175	\$665.00
3400	6/25/2025	Mississippi Welders Inv. 527578	\$61.55
3400	6/27/2025	Ace Hardware Inv. 632043	\$11.22
			\$24,569.13

Tomah Public Library Department Operations

June 2025 checkouts : Physical checkouts: 4638: E-books: 2338 **TOTAL= 6976**

Adult Department Events

June 2 through August 30: Summer Reading Challenge (reading logs can be found on our website, Tomahpubliclibrary.org).

June 12 6:00 pm: Webinar with Melinda Myers “Attracting Hummingbirds”

June 22 3:00 pm: Movie for grownups

Children’s Department Events

June 5, 8:15 am – 8:45 am: “Words and Wiggles” with Mr. Dave

June 7, 10 am – 4 pm “Make it at the Library” (book journals).

June 19, 5 pm -7 pm Dungeons and Dragons

June 25, 3:30 pm: Magic Treehouse Book Adventures

June 26, 6:00 pm: Movie night for all ages

Wednesdays in June 5 pm - 7 pm: Pokemon Club

Tuesdays in June, 12 pm: Lunch Bunch storytime (begins June 17)

Tuesdays (ongoing) Legos at the Library 5 pm - 7 pm

Storytimes: Mondays @ 6:30 pm: Tuesdays @ 10 am or 11:15 am: Wednesdays (Babytime) @ 10am

Director’s notes:

-Summer Reading programs/ challenges for adults and children have begun.

-The Tomah Library Board voted unanimously to join the Winding Rivers Library System.

-Library water drainage project: On 06.02.25 I met with Nick Morales and Joe Kube to discuss the next steps for the drainage project. Mr. Kube stressed that the foundation issue needs to be addressed first. Town and Country Engineering will be at the Library on June 17th to check the foundation.

Respectfully submitted,

Irma Keller, Director Tomah Public Library

City of Tomah's Dept. of SENIOR & DISABLED SERVICES

608-374-7476 Fax: 608-374-7462
pbuchda@tomahwi.gov

MISSION STATEMENT

**The City of Tomah's Senior & Disabled Services
Department's mission is to offer ongoing programs
and services**

*(in the areas of recreation & leisure activities, and in educational
& health programs)*

**and senior meals on a regular basis in a safe place for
Tomah's citizens**

(especially our senior and disabled people).

Kupper-Ratsch Senior Center A Community Gathering Place

1002 Superior Ave. Tomah, WI. 54660
Facebook page – **Tomah Senior Center**

Tomah Timberwolves Credo

by Del Goetz

Respect the elders. Teach the young.

Cooperate with the pack.

Play when you can. Hunt when you must.

Rest in between.

Share your affections. Voice your feelings.

Leave your mark.



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT

This report is a communication tool to keep you all updated.



LIFE INSTRUCTION

"Do all the good you can,
By all the means you can,
In all the ways you can,
In all the places you can,
At all the times you can,
To all the people you can,
As long as you ever can.

~John Wesley

**JULY
2025**



"Hello" from Pam

"Do battle
against
prejudice and
discrimination
whenever you
find it."
*~Author
Unknown*

THE FOUR-WAY TEST

**Of all the things we think, say,
or do...**

1. Is it the **TRUTH**?

2. Is it **FAIR** to all concerned?

3. Will it build **GOOD WILL** and
BETTER FRIENDSHIPS?

4. Will it be **BENEFICIAL** to all
concerned?

~Rotary International

"The **purpose of activities** is not to
kill time, but to make time live.
Not to keep a person occupied,
but to keep him/her refreshed.
Not to offer an escape from life,
but to provide a discovery for life".

~Author Unknown

**"Here at the Senior Center,
we are all about making friends,
being friends, keeping friends,
and spending time with friends."**

~Pam Buchda

"Happiness is not a destination.
It is a method of life."
~Burton Hills
"Laugh Often~ Live Well~ Love Much"
~Author Unknown
Everyday... What are 3 things you
are grateful for?

Hello Everyone,



WELCOME TO THE KUPPER-RATSCH SENIOR CENTER

Are you looking for a place to meet people and/or for you and/or
your friends/family to get together to play cards and/or other games?

Come in and join us!

I encourage people to stop down and visit with us, check us out and
take a tour of the senior center.

We have a nice place with friendly people, and it is warm in the winter
cold and cool in the summer heat.



**Thursday, July 3rd, 2025 the Senior Center & Meal Site will be open
for morning activities and lunch. Then
the Senior Center & Meal Site will be closing at 12 noon**

HAPPY 4th of JULY!!!

INDEPENDENCE Day's Holiday is Friday, July 4th, 2025.

The SENIOR CENTER will be closed July 4th

The MEAL SITE will be closed July 4th

DEPARTMENT OPERATIONS



KUPPER-RATSCH SENIOR CENTER ATTENDANCE

NOTES: Did Not Take Daily Attendance Before COVID. Senior Center closed due to COVID from March 17, 2020 to June 15, 2020 (3 months). Masks required thru June 2021. Meal Site closed due to COVID from March 17, 2020 to July 26, 2021 (1 1/3 years) Masks optional. They did do in-home meal deliveries & pick-up meals during closed meal site.

Month	#Usage	Vol.s	Days/Evenings Open	Month	#Usage	Vol.s	Days/Evenings Open
January				July			
2025	1,795+	202+	24-01 Sun., 14 Eve. & 01 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,487+	206+	25-01 Sun., 04 Eve. & 01 Sat.	2024	1,620+	175+	20-01 Sun., 08 Eve. & 01 Sat.
2023	1,387+	187+	23-01 Sun., 04 Eve. & 01 Sat.	2023	1,741+	203+	24-03 Sun., 01 Eve. & 01 Sat.
2022	856+	93+	24-01 Sun., 01 Eve. & 02 Sat.	2022	1,215+	161+	21-01 Sun., 05 Eve. & 00 Sat.
2021	407	21+	20-00 Sun., 02 Eve. & 01 Sat.	2021	1,078+	71+	21-01 Sun., 05 Eve. & 01 Sat.
			Masks Required	<i>07-26-21</i>	<i>MealSite</i>	<i>Reopen</i>	Masks Optional
2020	---	---	25-01 Sun., 02 Eve. & 01 Sat.	2020	586+	69+	24-01 Sun., 02 Eve. & 01 Sat.
	Did not	take	attendance before COVID				Open with Precautions
February				August			
2025	1,688+	214+	24-02 Sun., 14 Eve. & 02 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,847+	271+	27-04 Sun., 10 Eve. & 02 Sat.	2024	1,738+	190+	26-02 Sun., 09 Eve. & 02 Sat.
2023	1,626+	207+	21-01 Sun., 02 Eve. & 01 Sat.	2023	2,201+	239+	28-03 Sun., 02 Eve. & 02 Sat.
2022	1,039+	111+	19-00 Sun., 02 Eve. & 00 Sat.	2022	1,486+	202+	25-01 Sun., 04 Eve. & 01 Sat.
2021	383+	20+	20-00 Sun., 01 Eve. & 01 Sat.	2021	1,253+	139+	24-01 Sun., 04 Eve. & 01 Sat.
			Masks Required	2020	620+	74+	24-01 Sun., 02 Eve. & 02 Sat.
2020	---	---	22-01 Sun., 01 Eve. & 01 Sat.				Open with Precautions
	Did not	take	Attendance before COVID				
March				September			
2025	1,976+	208+	22-02 Sun., 11 Eve. & 01 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,902+	241+	25-02 Sun., 14 Eve. & 02 Sat.	2024	1,524+	166+	22-01 Sun., 05 Eve. & 01 Sat.
2023	2,349+	263+	26-01 Sun., 06 Eve. & 02 Sat.	2023	1,927+	208+	24-03 Sun., 06 Eve. & 01 Sat.
2022	1,390+	138+	24-01 Sun., 05 Eve. & 00 Sat.	2022	1,332+	170+	22-01 Sun., 06 Eve. & 01 Sat.
2021	617+	37+	23-00 Sun., 01 Eve. & 01 Sat.	2021	1,134+	112+	23-01 Sun., 08 Eve. & 01 Sat.
			Masks Required	2020	595+	59+	23-01 Sun., 03 Eve. & 01 Sat.
2020	---	---	16-00 Sun., 00 Eve. & 00 Sat.				Open with Precautions
			17 th Closed d/t COVID				
April				October			
2025	2,137+	231+	24-01 Sun., 14 Eve. & 01 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,872+	255+	26-03 Sun., 08 Eve. & 01 Sat.	2024	2,670+	270+	27-3 Sun., 12-23 Eve. & 1 Sat.
2023	1,870+	232+	26-01 Sun., 06 Eve. & 02 Sat.	includes	Hallowe	enParty	Start include LIFE in evening.
2022	1,340+	138+	21½-1 Sun., 09 Eve. & 00 Sat.	2023	2,370+	282+	26-03 Sun., 11 Eve. & 01 Sat.
2021	689+	43+	21-00 Sun., 01 Eve. & 01 Sat.	2022	1,736+	244+	21-1 Sun., 07 Eve. & 01 Sat.
			Masks Required	2021	1,410+	142+	24-2 Sun., 08 Eve. & 01 Sat.
2020	---	---	00-00 Sun., 00 Eve. & 00 Sat.	2020	602+	71+	25-1 Sun., 03 Eve. & 02 Sat.
			Sat. Closed d/t COVID				Open with Precautions
May				November			
2025	2,031+	225+	22-01 Sun., 07 Eve. & 01 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,758+	246+	24-01 Sun., 03 Eve. & 01 Sat.	2024	1,785+	226+	24-03 Sun., 13 Eve. & 02 Sat.
2023	1,898+	247+	24-01 Sun., 04 Eve. & 01 Sat.	2023	1,862+	236+	25-03 Sun., 07 Eve. & 02 Sat.
2022	1,426+	128+	22-01 Sun., 07 Eve. & 00 Sat.	2022	1,322+	228+	21-01 Sun., 05 Eve. & 01 Sat.
2021	657+	37+	20-00 Sun., 03 Eve. & 01 Sat.	2021	1,101+	122+	20-01 Sun., 05 Eve. & 01 Sat.
			Masks Required	2020	510+	76+	20-00 Sun., 01 Eve. & 01 Sat.
2020	---	---	00-00 Sun., 00 Eve. & 00 Sat.				Open with Precautions
			Closed d/t COVID				
June				December			
2025	1,902+	206+	22-01 Sun., 04 Eve. & 01 Sat.	2025	+	+	xx-xx Sun., xx Eve. & xx Sat.
2024	1,588+	212+	23-01 Sun., 04 Eve. & 02 Sat.	2024	1,574+	230+	21-00 Sun., 10 Eve. & 01 Sat.
2023	1,795+	224+	25-01 Sun., 01 Eve. & 02 Sat.	2023	1,644+	242+	21-01 Sun., 03 Eve. & 01 Sat.
2022	1,461+	162+	23-01 Sun., 06 Eve. & 00 Sat.	2022	1,230+	219+	21-00 Sun., 06 Eve. & 01 Sat.
2021	965+	44+	22-01 Sun., 06 Eve. & 01 Sat.	2021	1,006+	88+	22-01 Sun., 05 Eve. & 01 Sat.
			Masks Required	2020	452+	48+	22-00 Sun., 01 Eve. & 01 Sat.
2020	270+	26+	14-01 Sun., 02 Eve. & 00 Sat.				Open with Precautions
			15 th Reopen w/Precautions				
			Newsletter is done before end of month.	TOTAL			
				2025	+	+	
				2024	21,365+	2,688+	
				2023	22,670+	2,770+	
				2022	15,833+	1,994+	
				2021	10,700+	876+	
				2020	3,635+	423+	

Jun15 thru December 31

NOTE: We do not always see/know how many people are in some evening &/or weekend activities or coming to the Traveling Office Hours, using the Giving Closet or the Library, or the Reading Table, Etc. We can tell, later, that these services have been used, but not by how many people. So, we use the + sign to denote that, above the numbers recorded, additional people have used our services.

DEPARTMENT OPERATIONS


SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT	 READY, SET ... GOALS!	<p>Listed are the City of Tomah's Senior & Disabled Services Department's categories for goals and the main long-range goal(s) for each category, as well as a monthly update in each category.</p> <p>Throughout the year, the Senior & Disabled Services Director has "mini"/short-term goals for each of the categories to help reach the main goals. As short-term goals are met and as new opportunities and information arise throughout the year, new "mini" goals are developed.</p>
---	--	--

DEPARTMENT OPERATIONS



01	RECREATION & LEISURE ACTIVITIES/GATHERING PLACE GOAL(S): To maintain & grow programs, services, & community events for the senior center.
-----------	--



ACTIVITIES/ EVENTS	<p>-Activities & events are listed in our monthly newsletter, on the big "daily" board in senior center, and on the 'Tomah Senior Center' Facebook page.</p> <p>-If you have suggestions or a particular interest you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476.</p>
-------------------------------	--

COFFEE TIME & VISITING


	<p>DATE: Mondays thru Fridays TIME: 9:00am (coffee on pretty much all day) COST: Free (coffee & coffee cart donations accepted)</p>	<p>Come and join us for coffee and visiting. Good People-Good Place</p>
---	--	--

PUZZLE TABLE

 We accept donations of puzzles	<p>We have a table with a community jigsaw puzzle being put together. Everyone is welcome to work on it. We have puzzles that can be borrowed and returned.</p>	 We frame some of the puzzles and use them as a fundraiser.
--	---	---


	<h3>OUTDOOR 'GAZEBO' AREA</h3> <p>In the spring, summer & autumn, we have a green picnic table outside by the back door with a shade umbrella with it. People are welcome to sit outside & visit or play games.</p>	 Thank you Frank G. Andres Charitable Trust for the grant.
---	---	--

READING TABLE


	<p>We have a "reading table" with articles, newspapers, and magazines. Newspapers stay here to read, and magazines may be taken home.</p>	<p>Please feel free to use the magnifier machine for reading that is on the reading table.</p>
---	--	--

"A book is a Dream that you hold in your hand." ~ Neil Gaiman

LIBRARY

	<p>We have a nice, small library here. We loan books out free of charge. Just return the books when you are done, so someone else can read them. We accept donations of books.</p>	<p>"The more that you read, the more things you will know. The more you learn, the more places you'll go." <i>~Dr. Seuss</i></p>
---	--	---

iPADS & Wi-Fi

<p>We have iPads people can use here.</p> 	<p>We have Wi-Fi here at the senior center. DAYS: When open. TIME: When open. COST: Free to use.</p>	<p>If you wish to learn how to use iPads, let Pam know and she will work on getting a volunteer lined up to help you learn.</p>
---	---	---



DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT



**READY,
SET
...
GOALS!**

DEPARTMENT OPERATIONS

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued...

GAMES:

BINGO



DATE: Mondays, Thursdays & Fridays
TIME: 1:00pm (*set-up at 12:30*)
COST: 50 cents a card
PLACE: Kupper-Ratsch Senior Center
SPONSOR(S): People who are playing

VOLUNTEER CALLERS:
 June Abbott, Mary Boettcher,
 Dan Burton; Becky Fitzpatrick,
 Richard Gegenfurtner, Marvin
 Henricks, & Siegrun Horst.

BINGO BASH



DATE: 2nd Monday
TIME: 1:00pm (*set-up at 12:30*)
COST: Free (play 1 card)
PLACE: Kupper-Ratsch Senior Center

SPONSOR(S): People who
 donated items.
VOLUNTEERS: Same
 as regular bingo

BRIDGE



DATE: 2nd Tuesday
TIME: 1:00pm
PLACE: Kupper-Ratsch Senior Center

COST: FREE
VOLUNTEER(S):
 People from the group

EUCHRE



DATE: Tuesdays
TIME: 1:00pm (*set-up at 12:30*)
COST: \$2
 (10 cents a bump, & 25 cents bump if go alone & don't win)
PLACE: Kupper-Ratsch Senior Center

SPONSOR(S): People who
 are playing.
VOLUNTEERS:
 People from the group

GAMES OF CHOICE



DATE: Tuesdays
TIME: 12:15pm
PLACE: Kupper-Ratsch Senior Center
VOLUNTEERS: People from the group

COST: FREE
 Group chooses games, could be...
 Phase 10, Checkers, Uno,
 Dominos, Scrabble, Sequence,
 Skip Bo, Wizard, Yahtzee, Etc.

PFEIFFER



DATE: Tuesdays
TIME: 12:00 to 12:50 (*before Euchre starts*)
PLACE: Kupper-Ratsch Senior Center

COST: FREE
VOLUNTEERS:
 People from the group

PINOCHLE



DATE: Wednesdays
TIME: 12:30pm
PLACE: Kupper-Ratsch Senior Center

COST: Free
VOLUNTEERS:
 People from the group



DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT



**READY,
SET
GOALS!**

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

MEN'S SHED CLUB

What do men need to be active, engaged, sharing skills, having fun, and making contributions?
 What opportunities would you like to see in your community?



DATE: 4th Tuesday – July 22, 2025

TIME: 12:30-1:15 Free Lunch

RSVP to reserve lunch by July 15th.

RSVP: ADRC-La Crosse County **608-785-5700**

TIME: 1:30pm–3:00pm Program

TOPIC & SPEAKER(S): **Beekeeping & Honey** by member of Coulee Region Beekeeper's Club.

PLACE: Kupper-Ratsch Senior Center

SPONSORS:

ADRC-Monroe County
608-269-8690

VA Caregiver Support/
 Veteran Community
 Partnerships

608-372-3971 x66279

**QUESTIONS?/NEED
 TRANSPORTATION?**

Kristine at 608-386-0922 or
 kmeyer@lacrossecounty.org

CREATIVE GROUPS

BASKET WEAVING CLASS

Limit of 16 to a class.



gg82070917 GoGraph.com

DATE: 3rd Monday

TIME: 10:30am to 3:30pm

COST: \$7 for 2 - for supplies

*Cost for supplies will vary from class to class
 depending on the basket style being done.*

PLACE: Kupper-Ratsch Senior Center

VOLUNTEER INSTRUCTOR: Rose Berry

See photo insert for picture of baskets being
 done this month.

**SIGN-UP: To Sign-up, & to
 cancel,** contact staff in person
 at senior center or at
 pbuchda@tomahwi.gov
 or 608-374-7476.

If **cancelling after 4:30pm
 on Friday or the weekend
 before** Basketing Weaving
 Class **Monday (3rd Monday),**
 contact Rose 608-374-2120.

QUILTING GROUP



**People who sew & quilt
 are welcome.**

DATE: 1st & 3rd Wednesdays

TIME: 10:30am to 3:30pm

*Bring your own lunch or sign up ahead of time for
 the county's nutrition site meal.*

COST: Free. Bring your sewing machine &
 projects, enjoy fellowship and exchange of ideas.

PLACE: Kupper-Ratsch Senior Center

VOLUNTEERS: People from the group



**People who crochet.
 embroider & knit are also
 welcome.**

SEWING DIVAS QUILTING GROUP



**People who sew & quilt
 are welcome.**

DATE: 2nd & 4th Wednesdays (starting
 Jan. 2025)

TIME: 10:30am to 3:30pm

*Bring your own lunch or sign up ahead of time for
 the county's nutrition site meal.*

COST: Free. Bring your sewing machine &
 projects, enjoy fellowship and exchange of ideas.

PLACE: Kupper-Ratsch Senior Center

VOLUNTEERS: People from the group



**People who crochet.
 embroider, knit paint, etc.,
 are also welcome.**



DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT



**READY,
SET
GOALS!**

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

MUSIC PROGRAMS:



Do you know of any **musicians**? Would you recommend them?
 If so, please share with me their names & contact information.
 I will investigate booking them here. Thanks, from Pam.

LIVE MUSIC AT THE SENIOR CENTER

SENIOR CENTER CLOSED Friday, July 4th – Independence Day Holiday



Blaine Meyer & Gary Felber

DATE: Friday, July 11, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Volunteers their Time & Talents

COST: Free



*“Classic & current
country and good old-
fashioned sing-a-longs”*

COST: Free 
*“Swing, big band,
western, early rock &
roll, polka and waltz
styles”*

SINGIN ‘N’ SWINGIN BAND

DATE: Friday, July 18, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Andres Grant 2024



COST: Free



*“Local
Songwriter/Singer”*



SCOTT WILCOX

DATE: Friday, July 25, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Andres Grant 2024

LOOKING AHEAD...

COST: Free



*“Local Pianist with
music to sit back, relax
and enjoy”*

MICHAEL SLATER

DATE: Friday, August 01, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Volunteers his Time & Talents



COST: Free



*“A little bit of
everything...”*



KATE McCLAIN ROBERTS

DATE: Friday, August 08, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Andres Grant 2024

COST: Free



*“Wisconsin Harper &
Singer with themed
programs”*

SHARI SARAZIN

DATE: Friday, August 15, 2025

TIME: 10:15am to 11:15am

PLACE: Kupper-Ratsch Senior Center

SPONSORS: Andres Grant 2024




Friday, August 22, 2025 is SKIP JONES
 Friday August 29, 2025 is TOM KASTLE – NEW TO US!


	DEPARTMENT OPERATIONS <u>SENIOR & DISABLED</u> <u>SERVICES DEPARTMENT</u> <u>MONTHLY REPORT</u>	 READY, SET ... GOALS!
---	--	--

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued
GROUP MEETINGS:

TOMAH PUBLIC HOUSING AUTHORITY		
	DATE: 2 nd Wednesday TIME: 5:30pm PLACE: Kupper-Ratsch Senior Center CONTACT: Housing Director 608-374-7455	Office: 107 E. Milwaukee St. Tomah, WI. 54660

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN		
	DATE: 4 th Tuesday, except Dec. & March Does not meet in June-July-August. TIME: 5:30pm to 8:00pm PLACE: Kupper-Ratsch Senior Center CONTACT: Pam Buchda, President	AAUWTomah@gmail.com VOLUNTEERS: People from the group


AM VETS		
Murphy Post 2180  Tomah	DATE: 3 rd Saturday TIME: 4:30pm PLACE: Kupper-Ratsch Senior Center VOLUNTEERS: People from the group CONTACT: amvets2180@gmail.com	-Don Vander Molen, VAVS Representative: 262-391-9505 -Glenn Gallagher, Deputy Representative: 608-344-1679

TOMAH CONCERT ASSOCIATION		
	DATE: As scheduled TIME: As scheduled PLACE: Kupper-Ratsch Senior Center or Tomah High School Band room	CONTACT: Audrey 608-372-0859 Or Bonnie 608-823-7133

	DEPARTMENT OPERATIONS <u>SENIOR & DISABLED</u> <u>SERVICES DEPARTMENT</u> <u>MONTHLY REPORT</u>	 READY, SET ... GOALS!
---	--	--

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

<u>SENIOR & DISABLED SERVICES DEPT.</u> <u>POSSIBLE PROGRAMS</u>	<u>DO YOU HAVE AN INTEREST</u> <u>& WOULD LIKE TO SEE A GROUP STARTED</u>
<p>This is your Senior Center... What would you like? We are open to ideas & interests. If you have suggestions or a particular interest you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476. Clip Boards for sign-up of these activities listed on this page are in Pam's office.</p>	

CANASTA		
	DATE: Wednesdays TIME: 1:00pm PLACE: Kupper-Ratsch Senior Center	COST: Free VOLUNTEERS: People from the group



DEPARTMENT OPERATIONS

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,
SET
...
GOALS!**

DEPARTMENT OPERATIONS

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE, continued

CHESS



DATE: Wednesdays
TIME: 1:00pm
PLACE: Kupper-Ratsch Senior Center

COST: FREE
VOLUNTEERS:
People from the group

CRIBBAGE



DATE: Wednesdays
TIME: 1:00pm
PLACE: Kupper-Ratsch Senior Center

COST: Free
VOLUNTEERS:
People from the group

HAND & FOOT



DATE: Wednesdays
TIME: 1:00pm
PLACE: Kupper-Ratsch Senior Center

COST: FREE
VOLUNTEERS:
People from the group

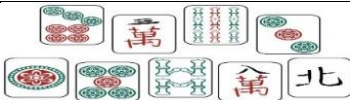
KNITTING/CROCHETING



DATE: Wednesdays or Fridays
TIME: 1:00pm or 1:45pm or ?
COST: Free, but you provide your own supplies
PLACE: Kupper Ratsch Senior Center

**VOLUNTEER
INSTRUCTOR(S): ?**

MAHJONG



DATE: Wednesdays
TIME: 1:00pm
PLACE: Kupper-Ratsch Senior Center

COST: FREE
VOLUNTEERS:
People from the group

STAMP CRAFT



DATE: Wednesdays or Fridays
TIME: 1:00pm or 1:45pm or ?
COST: Free, but you provide your own supplies
PLACE: Kupper Ratsch Senior Center

We have a lot of
stamps to use.
VOLUNTEER: ?

TATTING GROUP



DATE: Wednesdays or Fridays
TIME: 1:00pm or 1:45pm or ?
COST: Free, but you provide your own supplies
PLACE: Kupper Ratsch Senior Center

**VOLUNTEER
INSTRUCTOR: ?**

	SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT	 READY, SET ... GOALS!
---	---	--

02 EDUCATIONAL & HEALTH PROGRAMS

GOAL(S):

To maintain and grow programs/guest speakers at the Senior Center on educational, health, and assistance programs/services.

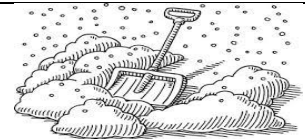
COMMUNITY RESOURCE CONTACT INFORMATION BOOKLET



COMMUNITY RESOURCE CONTACT INFORMATION BOOKLETS
See Pam for the booklet and/or information in booklet.

Please share info you have with us...

If you know of "handyman", or people who do lawn care, snow removal, and/or personal care, house cleaning, etc., please share with Pam their names & contact information. We will add them to the Resource Contacts Information Booklet.



EDUCATIONAL PROGRAMS:

AMERICAN SIGN LANGUAGE (ASL) STUDY GROUP



DATE: Thursdays
TIME: 10:15am – 11:15am
COST: Free
PLACE: Kupper-Ratsch Senior Center
VOLUNTEER FACILITATOR: John Berry

This is for beginners, as well as those who know ASL and want to keep up their skills.

iPADS & WiFi

We have iPads people can use here.

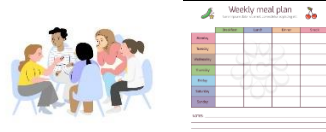


We have **WiFi** here at the senior center.
DAYS: When open.
TIME: When open.
COST: Free
PLACE: Kupper-Ratsch Senior Center

If you wish to learn how to use iPads, let Pam know and she will get a volunteer lined up to help you learn.

SUPPORT PROGRAMS:

NUTRITION HEALTH SUPPORT GROUP



DAYS: Mondays
TIME: 10:05am
COST: Free
PLACE: Kupper-Ratsch Senior Center

Often when we try to lose weight and/or to eat healthy, we need someone to be accountable to – that's what this group is to assist with.

VETS CAREGIVER SUPPORT GROUP



DATE: Second & Fourth Mondays
TIME: 1:00pm – 2:30pm
COST: Free
PLACE: Kupper-Ratsch Senior Center
SPONSOR(S): VA Medical Center

CONTACT:
Barbara Iwanowicz
Barbara.Iwanowicz

@va.gov
or 608-372-3971 x64441



**DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT**

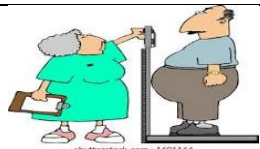


**READY,
SET...
GOALS!**

02 EDUCATIONAL & HEALTH PROGRAMS, continued...

‘Every accomplishment starts with a decision to try.’ ~ Unknown

WEIGH-IN



DAYS: Mondays thru Fridays
TIME: 8:30am to 4:30pm *(just come in, or call Pam & set up a day & time)*
COST: Free
PLACE: Kupper-Ratsch Senior Center

Often when we try to lose weight, we need someone to be accountable to.
Pam is willing to be your person to weigh you weekly at the senior center.

EXERCISE / HEALTH PROGRAMS:

WELLNESS EXERCISE



DATE: Mondays, Wednesdays, & Fridays
TIME: 9:00am to 10:00am
COST: Free
PLACE: Kupper-Ratsch Senior Center
FACILITATOR: Sandi Bloom, & People in group

We have cardio-drumming equipment, weights, balls, stretch bands, & steps to use.



LINE DANCING



DATE: Tuesdays & Thursdays
TIME: 9:00am to 10:00am
COST: Free
PLACE: Kupper-Ratsch Senior Center
VOLUNTEER: Siegrun Horst

BEGINNER LINE DANCE

DATE: Mondays
TIME: 9:00am-10:00am
COST: Free
PLACE: Senior Center

CHAIR YOGA



DATE: Tuesdays & Thursdays
TIME: 9:00am to 10:00am
COST: Free
PLACE: Kupper-Ratsch Senior Center
VOLUNTEERS: Trudi B. & Enid M. & People in group



	DEPARTMENT OPERATIONS SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT	 READY, SET... GOALS!
---	---	---

02 EDUCATIONAL & HEALTH PROGRAMS, continued...

VISITING OFFICE HOURS:

Please stop by & say hi when you see us at the senior center during our “office hours” there.

COFFEE TIME &/or MEMORY SCREENING WITH ADRC DEMENTIA CARE SPECIALIST-TRAVELING OFFICE HOURS

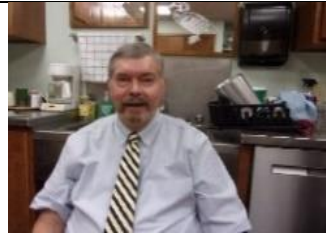


DATE: 2nd Thursday
TIME: 11:00am–1:00pm
COST: FREE
PLACE: Kupper-Ratsch Senior Center
CONTACT: Emily Reitz 608-387-9250
 emily.reitz@co.monroe.wi.us



My role is to provide education and information on what dementia is and what it looks like.

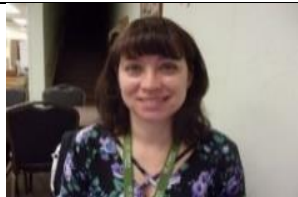
BETTER HEARING



DATE: 3rd WEDNESDAY
TIME: 9am-1:30am & 2pm-3:30pm
 &/or make an appointment
COST: Set by/with Better Hearing
PLACE: Kupper-Ratsch Senior Center
CONTACT: Tom Vierling at 608-781-6881 or
 1-800-526-3298



COFFEE TIME WITH ST. CROIX HOSPICE Care Transition Coordinator- TRAVELING OFFICE HOURS



DATE: 3rd Thursday
TIME: 11:00am–1:00pm
COST: FREE
PLACE: Kupper-Ratsch Senior Center
CONTACT: Janessa Peterson
 608-461-8093 jpeterson@stcroixhospice.com



My role is to provide education and information on what hospice and palliative care is and what it looks like.

COFFEE TIME WITH Tomah Health HOSPICE & PALLIATIVE CARE

Staff take turns here to visit
 In July, Bruce will be here.

DATE: 4th Thursday
TIME: 11:00am–1:00pm
COST: FREE
PLACE: Kupper-Ratsch Senior Center
CONTACT: 608-374-0250
 SWilliams@tomahhealth.org



My role is to provide education and information on what hospice and palliative care is and what it looks like.



DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT



**READY,
SET
GOALS!**

03

DISABLED/SPECIAL NEEDS SERVICES

GOAL(S):

- A. MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet free service.
- B. GENERAL NEEDS: To continue Giving Closet free service.
- C. SPECIAL NEEDS: To maintain and grow services for special needs population and their caregivers.
- D. DEMENTIA NEEDS: To continue to be involved in the Healthy Brain Coalition of Monroe County.

LOAN CLOSET

Keeping it clean and organized is a major feat in-of-itself.



The senior center *(depending on donations of items)* has medical equipment we loan out free. What we have changes pretty much daily with in-going and out-going equipment.

Take care of the items while you use them. Clean them and return items when you are done with them so others may use them.

We accept donations of medical equipment, so we have them for people to borrow.



LOAN CLOSET USAGE

XX Days of XX Open Days Loan Closet Used & () Ins/Outs Per Month

Jan.: 19 of 24 days (44)	Apr.: 20 of 24 days (56)	July: xx of xx days ()	Oct.: xx of xx days ()
Feb.: 19 of 24 days (44)	May: 20 of 22 days (68)	Aug.: xx of xx days ()	Nov.: xx of xx days ()
Mar.: 19 of 22 days (65)	Jun.: 21 of 22 days (55)	Sept.: xx of xx days ()	Dec.: xx of xx days ()

GIVING CLOSET

Keeping it clean and organized is a major feat in-of-itself.

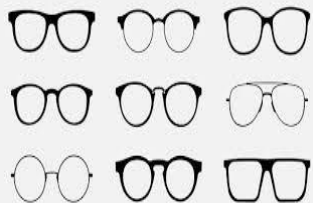


The senior center *(depending on donations of items)* has items we give away free of charge.

Items may include incontinent products, miscellaneous personal care items *(diabetes care, gauze, etc.)* and some clothing.

We accept donations for the Giving Closet *(no needles or prescription items)*.

LIONS CLUB EYEGLASS & HEARING AID PROGRAM



The Lions Club of Tomah has a bucket, *by the front door under the newsletter magazine wall rack next to the Vet's photo board*, at the senior center for people to donate old eyeglasses and hearing aids.

At the senior center, we have a basket with donated hearing aid batteries free to take.



READING MAGNIFIER FOR VISUALLY IMPAIRED

**HELP WITH
READING**

The magnifier machine for reading is set up for use on the reading table

You are invited to come in and use it.

	DEPARTMENT OPERATIONS SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT	READY, SET GOALS!
--	---	--------------------------

03 DISABLED/SPECIAL NEEDS SERVICES, continued...

SPECIAL NEEDS ADVISORY GROUP



Committee formed in last quarter of 2018.
 Shall consist of people with a passion for serving our community's special needs population.
 Terms shall be as long as able and willing to serve. *They **Volunteer** their time for us.*
DATE: Meets 1st Tuesday every other month (Jan.-Mar.-May-July-Sept.-Nov.)
TIME: 5:30pm **PLACE: Kupper-Ratsch Senior Center.**

MISSION STATEMENT: *To provide an opportunity for the special needs community to have a fun time together/social opportunities, and their caregivers' opportunities for support, education, and networking.*

ALWAYS LOOKING FOR PEOPLE INTERESTED IN OUR MISSION TO JOIN US.

CURRENT ACTIVE MEMBERS

Patty Ambort, Parent/Caregiver
 Ashley Gerke, Handishop Industries Program Manager, CHAIRPERSON.
 Lauri Shumway, Parent/Caregiver, SECRETARY
 Stephanie Squires, Handishop Industries Director of Programming. VICE-CHAIR.
 Renee Stroh, Parent/Caregiver/Retired Educator.

SPECIAL NEEDS OPEN GYM

Limit of 12 people taking the class.



DATE: FRIDAYS **TIME: 10:30am-11:30pm**
PLACE: Kupper Ratsch Senior Center
FACILITATOR: Volunteers & Parents/Caregivers
SIGN UP FOR EACH CLASS: Contact Pam at 608-374-7475
 or pbuchda@tomahwi.gov or stop by the senior center.

COST: FREE
 Special needs exercise class.



PROM DRESSES FOR SPECIAL NEEDS PROM



Will take donations of prom dresses.
 The organization and care of dresses is ongoing.
 (Found a home at the senior center in 2021).

Will loan out prom dresses for regular prom also.

L.I.F.E. After School & L.I.F.E. In Summer

School: 3:30 on Mondays, Wednesdays. & Thursdays (Sept thru May) at the Kupper-Ratsch Senior Center.
Summer: 3:00 on Tuesdays, Wednesdays & Thursdays (June & July).



Started here 11-29-2021

DATE: See above. **TIME: See above**
PLACE: Kupper-Ratsch Senior Center
SPONSOR(S): A partnership with Goodwill.

High school age students with special needs learn basic living skills such as interacting with others, community involvement, recreation, shopping, cooking, cleaning, volunteer, etc.



SUNDAY-FUNDAY

Meets 1x monthly for special needs people & their parents/guardians.

DATE: Sunday, July 20, 2025

TIME: 1:00 to 4:00pm

COST: FREE

PLACE: Butts Lake Park

PURPOSE: *Special needs persons for socialization and fun...*

ACTIVITY: Enjoying time with others... PICNIC & activities, games, bring fishing stuff, inclusive playground, n.a.s.a boat rides.

and

PURPOSE: *Parents/ Caregivers are invited to join us in visiting, support, networking, education, sharing ideas, experiences, and resources.*

TOPICS: Enjoying time with others...sharing experiences & resources.

NOTE: *MUST RSVP TO PAM at Senior Center by Thursday before event* - 608-374-7476 or pbuchda@tomahwi.gov

2025 DATES:

Jan. 19	2-4	July 20	1-4
Feb. 16	2-4	Aug. 17	1-3
March 16	2-4	Sept. 14	1-3
April 13	2-4	Oct. 19	1-3
May 18	1-3	Nov. 16	1-3
June 22	1-3	Dec.---	

September thru December dates have been determined after Packer schedule is out.

	DEPARTMENT OPERATIONS SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT	 READY, SET... GOALS!
--	---	---

04 VOLUNTEER PROGRAM

GOAL(S):

To maintain and build the volunteer program according to the needs of the department.

"One of the things I keep learning is that the secret to being happy is doing things for other people."
~Dick Gregory

	VOLUNTEER OPPORTUNITIES If interested in below opportunities, CONTACT Pam 608-374-7476 or pbuchda@tomahwi.gov You are needed	
--	--	--

"Kindness is the chain by which society is bound together."

~ Johann Wolfgang Von Goethe, German author/scientist/philosopher

BINGO VOLUNTEERS WANTED in Volunteer Caller Rotation

	DATE: Mondays, Thursdays and/or Fridays TIME: 12:30 set-up / 1:00 Bingo PLACE: Kupper-Ratsch Senior Center	Bingo Callers will teach you how we do bingo at the senior center.
--	---	---

SPECIAL NEEDS OPEN GYM VOLUNTEERS WANTED

We are looking for volunteers to assist clients with special needs to participate in Fitness 4 All.

	DATE: FRIDAYS TIME: 10:45am to 11:45am PLACE: Kupper-Ratsch Senior Center	
--	--	--

"To be of use in this world is the only way to be happy." ~Hans Christian Anderson, Danish writer/artist

	KNITTING &/or CROCHET GROUP Volunteer Instructor DATE: ? TIME: mornings or afternoons ? PLACE: Kupper Ratsch Senior Center	COST: Free, however you provide your own supplies VOLUNTEER INSTRUCTOR: ?
--	---	--

	TATTING GROUP Volunteer Instructor DATE: ? TIME: mornings or afternoons ? PLACE: Kupper Ratsch Senior Center	COST: Free, however, you provide your own supplies VOLUNTEER INSTRUCTOR: ?
--	---	---

	"Good Neighbor" DRIVERS to Volunteer If you are driving yourself to the senior center for a group & would like to help others... There are some people wanting to come to the same groups as you do here at the senior center, but they need rides. If you are so inclined to be a "good neighbor" volunteer driver, check with Pam and/or Paulette on who might need a ride.
--	---



DEPARTMENT OPERATIONS
SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT



**READY,
SET...
GOALS!**

04 VOLUNTEER PROGRAM, continued...



VOLUNTEER OPPORTUNITIES
You are needed



Volunteerism is one of the most selfless acts that we can become involved in!!!
Service Organizations and Nonprofits in the Tomah area (includes the senior center) and around the world need more volunteers to carry out their missions and make the biggest difference possible.



GROUP TRIP COORDINATOR
 Looking for a volunteer to be our **Group Trip Coordinator**. Please see Pam if you are interested.



MEDITATION and/or T-CHAI
VOLUNTEER INSTRUCTORS
 We are looking for volunteer instructor(s) for **Meditation** and/or **T-Chai**.

CONTACT Pam
 608-374-7476
 pbuchda
 @tomahwi.gov



NEWSLETTER FOLDING
VOLUNTEERS

DATE: Last Wednesday, Thursday &/or Friday of month.
TIME: Open hours – 8:30am to 4:30pm

CONTACT
 Pam or
 Paulette
 at senior
 center

-Volunteerism at the senior center continues to be an integral part of our life here.

We are grateful to all our volunteers. Volunteers are very much needed and appreciated!

-When volunteering, please sign in/out in the Volunteer Book on table by Vet's Photo Board.

-Volunteers to assist with daily/monthly activities and at special events and fundraisers.

-Some volunteer opportunities are listed in the newsletter.

"Remember that the happiest people are not those getting more, but those giving more." ~H. Jackson Brown Jr



VOLUNTEERS since last newsletter *(was put together):*

June Abbott; John & Rose & Libby Berry; Karen Birkeness; Pat Block; Sandi Bloom; Mary Boettcher; Duane & Paulette Bolton; Trudi Brohmer; Liz Brown; Pam Buchda; Dan Burton; John Dostal; Becky Sue Fitzpatrick; Richard Gegenfurtner; Sue Gottbeheat; Monica Haun; Alyson Hefner; Marvin Henricks; Siegrun Horst; Doris Kelley; Enid Mistele; Gary Moe; Leta Nofsinger; Sue O'Neil; Marvin Parker; Al Pasch; Nancy Phillips; Anna Mae Rudolph; Cathy Scherreiks; Lauri Shumway, Barb Stoda.

MUSIC VOLUNTEERS: Gary Felber; Blaine Hackett; Blaine Meyer; Michael Slater.

SUNDAY-FUNDAY VOLUNTEERS: Patty Ambort; Rose Berry; Liz Brown; Lauri Shumway.

SENIOR & DISABLED BOARD: Sandi Bloom; Sue Greeno; Jenna Moser; Evelyn Noyes; Lauri Shumway; Shawn Zabinski.

SPECIAL NEEDS ADVISORY GROUP: Patty Ambort; Ashley Gerke; Lauri Shumway; Stephanie Squires; Renee Stroh.

L.I.F.E. Program=SENIOR CENTER VOLUNTEERS: Staff: Karen Olson; Joey Davis; Peggy Meiners; Jill Montgomery; Pat Reis; and students.

THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF YOU TIME & SERVICES.
YOU MAKE A DIFFERENCE! YOU ARE APPRECIATED!

NOTE: If I have misspelled anyone's name, or missed someone on the list, I am so sorry. Please let me know.

~Pam Buchda, Senior & Disabled Services Director





DEPARTMENT OPERATIONS



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,
SET ...
GOALS!**

05

COMMUNITY INVOLVEMENT/PUBLIC RELATIONS

GOAL(S):

- A. To continue to work on raising community awareness of the city's Senior & Disabled Services Department and the Kupper-Ratsch Senior Center.
- B. To continue to build/maintain community partnerships.

PUBLIC RELATIONS

- Ongoing: Give tours, explain programs, hand out newsletters, listen and visit.
- Ongoing: Many requests for assistance with finding/contacting resources for various needs.
- Ongoing: Work on communication tool - monthly Senior & Disabled Services Dept. Newsletter.
The newsletter is our main PR tool. We disburse paper copies. In 2025 we are starting a transition to email/online distribution.
In 2024, a volunteer started delivering 50 newsletters to churches, clinics, hair salons, hotels, and businesses. Currently it is up to 60-70 newsletters. We have seen an increase of awareness in the community of the senior center. We have also seen an increase of people coming in to check the senior center out.
- Ongoing: Work on communication tool - information on Facebook-Tomah Senior Center/City.
- Ongoing: Work on communication tool - information on City of Tomah's website.
- Ongoing: Work on communication with Tomah Chamber of Commerce.

NEWSLETTER SUBMISSION DEADLINE



If you have something you would like to put in the next newsletter, please submit, in writing or e-mail (pbuchda@tomahwi.gov), by the 15th of this month for next month's newsletter.

NEW NEWSLETTERS AVAILABLE



The goal is to have the newsletter ready for pick-up by the last Thursday or Friday of the month for the next month.

NOTE: If you wish to have the newsletter/calendar emailed to you, please email Pam at pbuchda@tomahwi.gov (Photo pages may be too "large" for emails).

COMMUNITY INVOLVEMENT

- Ongoing: Maintain existing and building new relationships, contacts, involvements and partnerships with community organizations and businesses.
- Yearly: Senior Center involvement in community events such as Freeze Fest.
- Yearly: We have a senior center booth at the Healthy Aging Expo in Tomah.
- Yearly: Organizing the free Tomah Area Annual Community Halloween Party (1990).
- Ongoing: Director is a member of Rotary Club of Tomah (1990).
- Ongoing: Director is serving on Tomah Health Hospice Touch & Palliative Care Advisory Board (2016or17)
- Ongoing: Director is a member of Lioness & then Lions Club of Tomah (2018).
- Ongoing: Director is an individual member of the Chamber of Commerce (2020).
- Ongoing: Director is a member of American Association of University Women [AAUW] (2021).
Serving as 2024-2026 Tomah Branch President and served on 2025 AAUW State Convention Committee.
- Ongoing: Director is serving on Neighbor For Neighbor Food Pantry Board (March 2022).
- Ongoing: Director is serving on Noah's Ark Christian Learning Center Community Leadership Team (Aug.22)
- Ongoing: Director is serving on TAMS (Montessori School) Governance Board (May 2023).
- Ongoing: Director is serving on Tomah Concert Association Board (March 2024).



DEPARTMENT BUDGET & FINANCE



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



READY, SET... GOALS!

DEPARTMENT BUDGET & FINANCE

06 BUILDINGS/MAINTENANCE

GOAL(S):

- A. To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs.
- B. To manage the senior center rental buildings/spaces (which help fund senior center budget).
- C. To entertain possibilities and work with the Senior Executive Team and City Council toward the future plans of the second floor of the senior center buildings.

- Ongoing: Continue to work to make the senior center feel “homey”, with an **inviting, friendly & comfortable atmosphere**, including seasonal decorating & keeping the place clean.
- Ongoing: Maintenance Projects/Repairs. Seems there is always something that needs doing. Thank You Scott Donovan, City Maintenance.

-107 E. Milwaukee Street – Tomah Housing Authority Office: Rental continues to present.
New furnace 2019.

-109 E. Milwaukee Street - Apartment above Housing office: Rental Nov. 4, 2021, to present.
Deep clean & repainted- 2021.

-1000 Superior Avenue - Jensen Tax & Accounting: Rental June 15, 2023, to present.
Added another exit light in back hall & removed wooden structure partially blocking back Door 2024. In process of replacing back door 2024-2025.

-1002 Superior Avenue - Senior Center... Automatic door mechanisms fixed on 03-20- 2024. Smoke/CO2 Detectors installed on all 3 floors in April 2024. 11-2024 Thermostat replaced in upstairs center heating zone, & Venter motor replaced in dance room heating zone. 12-2024 to 03-2025 Volunteers painted walls in main rooms on 2nd floor.

-Kitchen/Prep area – ADRC Meal Site: Rental continues to present.

-4 Offices on 2nd floor–VAMC AFGE Local 0007 Union: Rented Oct.1, 2019 to present.
Locks added to the 4 doors-2019.

1st Floor: -Senior Center changed locks front & back doors – 2018.

-Main/Dining room (in use most of the time) –
Coat hooks added 2019; New chairs with 3-inch padding-2019.
Added 8 bookshelves in 2023. WiFi Booster added 03-27-2024.

-Activity room (in use most of the time).
Chair rack 2018.

-Library/hall/food assembly area.

-Kitchenette – renovation in 2020.

-Loan Closet room- renovation 2019.

-Giving Closet – started 2019.

-Storage/Laundry room–Renovation 2019 & 2020.

-Workroom/storage/loan closet overflow
Loan Closet renovation opened blocked door-2019
New locking screen door 02-2024.

-2 Bathrooms with toilets replaced in 2023.

OUTSIDE in Back (‘Courtyard’/Sitting area):

-New metal cigarette receptacle in back 2018.

-Garbage corral built 2019.

-1st Bench from Rotary moved from front to back when new one in Front-2020.

-Shed built 08-2020.

-Picnic Table with Umbrella. 2020.

-7 Raised Garden Beds 08-2024.

-Basement - Accessible by stairs.

-2nd floor - Accessible by stairs.

-Conference room at top of stairs -meetings are held in this room with tables & comfortable chairs.
(could see for a future movie/TV room).

-“Break-out” room for smaller groups or games.

-Big Front Room-Line dancing upstairs since 04-2024

-Storage closet (for building supplies).

-Storage room (for our dept.) & access to roof.

-Room for Family Promise storage.

-2 Special Needs Prom Dress rooms.

-Room for Loan Closet storage.

-Corner Big Front room

Currently used as loan closet over-flow storage.
(could see as a future game pool table & dart game).

-2 Bathrooms with toilets replaced in 2022.

OUTSIDE in Front:

-Added bench donated by Rotary Club of Tomah-2020.

-Added 2 flower planters both sides of front bench-2020.

-1004 Superior Avenue – JNC Latin Grocery Store: Rental September 20, 2023, to present.

New air conditioner/furnace 07-2024. Roof Repaired 2024.

New locks front & back 07-2024.



DEPARTMENT BUDGET & FINANCE



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



READY, SET GOALS!

06 BUILDINGS/MAINTENANCE, continued...

HISTORY:

The planning and work for the city department – Senior & Disabled Services (*which included the senior center*) was the brainchild of Mayor Ed Thompson and was started in 1999. In 1999 the senior center program was started in the basement of city hall.

The buildings for the senior center (*107 Milwaukee Street with 109 Milwaukee St. second floor apartment, 1000/ 1002/ 1004 (not second floor) Superior Ave.* were purchased in 2002 (*from Mr. Carmichael & Mr. Holmes*) after the city received a gift of money for the senior center from the Kupper-Ratsch family.

At 8/23/2022 City Council meeting, the council approved the donation to the city (senior center) of 2nd floor of 1004 Superior Ave. building (the old radio station) by the Dickie family.

Fun facts: When Mr. Holmes had these buildings for Westland Insurance and the bank building kitty-corner across the street ½ block away, the buildings were connected by computer cable under the road. Before the senior center was Westland, it was Neitzel's Furniture Store and Mortuary.

UPSTAIRS MEETING ROOMS & SITTING ROOM at the senior center



Meeting room at top of stairs



'Break-out meeting room



Line dance room above the office

We have a meeting room, a 'break-out meeting room', and a 'dance' room upstairs. However, the upstairs is only accessible by the stairs, so that limits the use of the rooms.

DONATION WISH LISTS

REGULAR ONGOING NEEDS	WISHING FOR	WISH UPON A DREAM
<ul style="list-style-type: none"> -Snacks (for 2pm daily snack time) -Coffee: regular & decaf -Creamers -Sugar & sugar sub packets -Hot chocolate packets -Bingo Bash items for prizes (Shelf food, treats, TP, paper towels, cleaners, personal items, knick-knacks, jewelry, gently used treasures, etc.) 	<ul style="list-style-type: none"> -Halloween Decorations Project For Community Halloween Party (\$1000.) -Popcorn machine Stand (\$1,691 specific brand and measurements) -4 Racks on wheels for yoga balls (\$1,266-sized to specific place and ball sizes) 	<ul style="list-style-type: none"> -Trishaw E-bike (We have a volunteer willing to start this community program & take people on rides – need the Trishaw e-bike & accessories \$17,000.) -Van (handicapped-like n.a.s.a. van). -Elevator.



DEPARTMENT BUDGET & FINANCE

City of Tomah's Dept. of SENIOR & DISABLED SERVICES

608-374-7476

Fax: 608-374-7462

pbuchda@tomahwi.gov

Kupper-Ratsch Senior Center A Community Gathering Place

1002 Superior Ave. Tomah, WI. 54660

Facebook page – **Tomah Senior Center**

POLICY – RENTAL USE OF SENIOR CENTER

**Are You having a family gathering? A class reunion?
Need a place to meet? Check out the senior center.**

There are some opportunities to...
RENT A SPACE for events/meetings at the Senior Center.

APPLICATIONS ARE SUBJECT TO
APPROVAL by City of Tomah's Senior &
Disabled Services Director.

*The City of Tomah and/or The City of Tomah's
Senior & Disabled Services Department retains
the ability to deny use of building based on
availability of staff, activities/events scheduled,
other bookings, history of usage/how facility
was treated before, etc.*



Main room



Activity room



Kitchenette



Area for food set up

RENT (and License Fees, if applicable) ARE DUE AND PAYABLE AT TIME OF APPLICATION.

PRIVATE APPLICANT

Client, city resident \$80.

Client, non-resident \$96.

PRIVATE APPLICANT

Non-Client, city resident \$110.

Non-Client, non-resident \$126.

PUBLIC APPLICANT

Public applicant, city resident \$0.

Public applicant, Non-resident \$50

Private groups that are ongoing, regularly scheduled (ie: 2-4 times monthly, 4-12 times yearly, etc.) are half the above rents each time here.

CLIENT: Regularly comes to the senior center.

RESIDENT: Lives in the City of Tomah

PUBLIC: Refers to clubs/service organizations that deal
with service and civic involvement for the community,
such as scholarships, good deed projects, etc.

NON-CLIENT: Does not regularly come to senior center.

NON-RESIDENT: Does not live in the City of Tomah

PRIVATE: Refers to farm organizations, industry, private
parties or any other gatherings with the objective to
make money not used for civic improvement.



DEPARTMENT BUDGET & FINANCE


**SENIOR & DISABLED SERVICES
DEPARTMENT MONTHLY REPORT**

**READY,
SET,
GOALS!**
07 INCOME/BUDGET/DONATIONS
GOAL(S): To operate within budget, and procure funds, as needed and available, for maintaining and/or expanding services.

- Ongoing: Worked on monthly bills/invoices & keeping track of income/expenses & the budgets.
- Ongoing: Planning/working on next year's budget & possible future capital budget projects.
- Ongoing: Organizing/preparing donations of Bingo Bash Items for senior center (these donations save money on operating expenses and are very appreciated).

UPDATE ON COST REDUCTIONS/SAVINGS – Trying to curb & control newsletter expenses:

On the happy, uplifting side of things – demand for the newsletters has steadily increased.

On the downside of things, we usually run out of them around the 15th of the month.

EMAILING: October 2022: Began emailing newsletters to city departments & elected officials.

After trial & error figuring some things out (like separating the photos into a photo insert so documents were of a size they could be emailed), it works quite well.

June 2025: Began emailing newsletters to clients that have shared emails (211 in July).

NUMBER PRINTED: June 2025, it was decided to decrease the number of newsletters printed, and cap at 150 a month to try to curb some expenses.

NEWSLETTER SIZE: The newsletter was 44 pages plus menu & other inserts.

June 2025 reduced the newsletter to 40 pages by taking policies & procedures out of newsletter and posting them on the bulletin board in the main room at the senior center.

July 2025 further reduced the newsletter by 4 more pages down to 36.

Throughout the year, we receive sponsorships and donations from individuals, organizations, and businesses. We are very Grateful!!! It all makes a difference. Thank You!!!


DONATIONS RECEIVED Each MONTH ()

XX Days of XX Open Days Donations Given & () Donations Per Month

Jan.: 22 of 24 days (81)	Apr.: 20 of 24 days (86)	July: xx of xx days ()	Oct.: xx of xx days ()
Feb.: 16 of 24 days (43)	May: 20 of 22 days (69)	Aug.: xx of xx days ()	Nov.: xx of xx days ()
Mar.: 19 of 22 days (57)	Jun.: 21 of 22 days(59)	Sept.: xx of xx days ()	Dec.: xx of xx days ()

-Ongoing: Other Donations/Sponsors.

2025 MONETARY GIFTS


\$500 & up	\$100-\$249	\$50 to \$99	\$Up to \$49	\$Up to \$49	\$Up to \$49
-	-Sandi Bloom -Joann Cram -Peter & Patricia Infalt	-Christie Broadhurst -Paul Fey -Ed & Kirstin Kelly -Sue O'Neil -Marilyn Peak -Betty Roscovius -Anne Wallus -Wal-Mart	-Gene Baumgarten -Trudi Brohmer -Vicki Church -Candy Infalt -Eugene Jakobi -Lance & Barbara Jensen	-Chad Kastenschmidt -Enid Mistele -Barb Mueller -Carol Myers -Gloria Niceswanger -Sue Noth -Nellie Pater -Pete Peterson	-Nancy Phillips -Karla Quist -Dale & Judy Roberts -Wanda Sheldon -Sue Sherman -Mary Siber -Cheryl Weber
\$250-\$499	-Kayla Seitz, Heart Line Counseling -Peggy Taylor				
-Pam Buchda -Culvers					

DONATIONS since last newsletter:

*Thank You For
Your Donation
& Helping Make A Difference*

Anonymous; Gene Alderman; American Legion-Paul Braham; John & Rose Berry; Sandi Bloom; Duane & Paulette Bolton; Liz Brown; Pam Buchda; Dan Burton; Culvers; John Dostal; Carol Drysch; Tom Flock; Hans Hammond; Tammy Hewuse; Peter & Pat Infalt; Peter & Pat Jensen; Pat Johnson; Doris Kelley; Chris King; Lisa Kirschbaum; Sherry Linenberg; Jenny Marten; Richard McNeal; Peggy Meiners; Mike Meyer; Gary Moe; Jill Montgomery; Betty Murphy; Sonja Olson; Cindy Parris-Owens; Nellie Pater; June Potter; Bob Richert; Dale & Judy Roberts; Erica Rosemeyer; Cathy Scherreiks; Patty Schroeder; Karla Seitz-Heartland Counseling & Consulting; Donna Simonsen; Peggy Taylor; Anne Wallus; Ruth Ann Whereatt; Pam Zeichart;

Page 20



DEPARTMENT BUDGET & FINANCE

	<p>SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT</p>	
--	--	--

07. INCOME/BUDGET/DONATIONS.

continued...



SENIOR CENTER FUNDRAISING

-Ongoing: In-House Fundraiser Projects:

Greeting cards, framed puzzles, showcase items & other items as they are available.

SHOWCASE ITEMS

	<p>We have items for purchase in the large showcase by the piano in our main room. IE: craft items, jewelry, glasses, etc.</p>	<p>Shop for yourself or for a gift. We accept donations of items for showcase.</p>
--	--	--

GREETING CARDS

	<p>We have a have a greeting card tree rack with greeting cards for sale for 25 cents each.</p>	<p>We accept donations of greeting cards to supply this fundraiser.</p>
--	--	--

PUZZLES

	<p>We have framed puzzles at the Senior Center for sale. They make nice gifts and/or decorations for your home or business.</p>	<p>We accept donations of puzzles for people to put together here or at home.</p>
--	---	--

-Ongoing: **Fundraising Events:** Planning and coordinating that go on throughout the year (I.E: Art & Craft Fair, Etc.).

	<p>2025 ART & CRAFT FAIR Fundraiser for Senior Center-Nov.</p>		
<p>-Rhonda Abbott -Sandi Bloom</p>	<p>-</p>	<p>-</p>	<p>-</p>

TIP NIGHT AT CULVERS

Fundraiser for the Kupper-Ratsch Senior Center

	<p>DAYS: Tuesday, June 10, 2025 TIME: 4:00pm -7:00pm COST: Of whatever you order to eat. PLACE: Culvers 147 Wittig Road, Tomah</p>	<p>Support the senior center. Come down to Culvers and enjoy good food. 5% of sales go to senior center.</p>
--	--	--

I do not have the totals in the whole fundraising event yet. We did receive \$300.00 in TIPS. Waiting to hear how much we will receive on the percentage of sales from 4pm to 7pm.

Thank you to all of you who chose to have supper at Culvers during our Tip Night. You helped raise the money for the senior center.

*An Act of kindness may take only a moment of our time,
but when captured in the heart the memory lives forever.” ~Molly Friedenfeld*

Ongoing: In Memory Donations.



2025 MEMORIALS

-IN MEMORY of Gerrie Gerke by Pam Buchda
-IN MEMORY of Elda '2-D' Hubert by Pam Buchda

-IN MEMORY of Pat Koca by Pam Buchda

☺ Page 21



DEPARTMENT BUDGET & FINANCE

SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



**READY,
SET...
GOALS!**

07. INCOME/BUDGET/DONATIONS, continued

SENIOR CENTER FUNDRAISING

-Ongoing: Fundraising for Specific Programs/Projects: Work goes on throughout the year (I.E: Music Sponsorships, Halloween Party, etc.). *The Music Program and the Community Halloween Party are both funded by Sponsorships, Donations and, if fortunate, Grants.*

2025 MUSIC SPONSORSHIPS

\$500 & up	\$250-\$499	\$100-\$249	Up to \$99
-Frank G. Andres Charitable Trust 2024 for 2025 Music	-Pam Buchda		-Dan Burton
MUSICIANS THAT SPONSOR THEMSELVES BY VOLUNTEERING are Gary Felber; Blaine Hackett; Shannon Hogie; Blaine Meyer; & Michale Slater. THANK YOU!!!			

Tomah Area Community HALLOWEEN PARTY October 31




SUPERHERO: \$500 & up	GENIE: \$250-\$499	MAGICIAN: \$100-\$249	GREAT PUMPKIN: Up to \$99
-City of Tomah (Rec. Park & staff hours)	-Pam Buchda	-	-

Ongoing: Looking for and applying for available and appropriate Grants.

RECEIVED	2025 GRANTS	Applied for...
-Frank Andres Trust: \$2,500 for Special Needs Programs	-Thomas Earle Trust: \$1,000 for Halloween Party Project -Thomas Earle Trust: \$ 280 for Tabletop Display Board -Thomas Earle Trust: \$2,500 for Music Program	

2025: BUSINESSES, ORGANIZATIONS & PEOPLE WHO DONATED-THANK YOU!

American Association of University Women (AAUW) of Tomah June Abbott Patty Abbott Rhonda Abbott Sherry Achterkirch Barb Ackers Gene Alderman Terry Amundson Sharon Anderson Aidan Andres <i>Anonymous</i> Eric Austin David Batten Gene Baumgarten John & Rose Berry Donna Birnum; Sandi Bloom Jean Boak Mary Boettcher	Vicki Church Mark Clapper Leon & Pauline Clark Dorothy Coenen Joann Cram Culvers Ross Deming Diana Dombrowski John Dostal Carol Drysch Betsy Edevold Casimir Eichenseer Gale Ewing Gale Feil Paul Fey Robert & Gail Fessender Tom Feldkamp Becky Sue Fitzpatrick Laura Flcok James Fountain Sandy Frei	Candy Infalt Peter & Patricia Infalt Ignite Dispensary & Cigar Derek&Kimmie Hilgendorf Eugene Jakobi Lance & Barbara Jensen Gail Johnson Pat Johnson Tom Johnson Kevin & Barb Jones Terry Juracich Chad Kastenschmidt Doris Keister Ed & Kirstin Kelly Ann Kerr Chris King Ruth Klug Bette Knutson Karen & Terry Kopenhafer Jan Koranda Patrick Koranda	Rebecca Modlin Amy Modlom Monroe County Health Department Jill Montgomery Barbara Mueller Carol Myers Diane Myer Vern Naumann Neighbor For Neighbor Food Pantry Mary Neve Gloria Niceswanger Eara & Leta Nofsinger Sue Noth Kacy Nuehring Ken & Sue Olson Sue O'Neil Sharon Organ Bonnie Owen Katy Parker	Betty Roscovius Lorna Rosenow Vickie Ross Fred Savage SAVVY Sisters Cathy Scherreiks Lyle & Betsy Schindler Bob Schultz Kayla Seitz, Heart Line Counseling Bruce Senn Wanda Sheldon Sue Sherman Mary Siber Cassie Skogan Joyce Skogan Cheryl Stees Audrey Stein Al Stevens Kathleen Stouffer Mary Sullivan
--	---	--	---	---

Duane& Paulette Bolton Marvin Braud Christie Broadhurst Trudi Brohmer Liz Brown Tara Brueggeman Pam Buchda Tim & Jeanie Buchda Dan Burton Cares Just For You Colleen Carl Pat Christensen	Virginia Frei Rebecca Frost Richard Gegenfurtner Gerri Gerke Susan Greeno Ray Hays Alyson Hefner Grace Heim Marvin Henricks Penelope Herr Siegrun Horst Family of 2-D Hubert	Duane& Marilyn Kortbein Madonna Kuderer LaGrange Tunnel-lites4-H Tammy Leach Ruth Lehman Liberty Village Mary Lovold Lorraine Lowry Russel McKenna Richard McNeal Lynn Miller Enid Mistelet Gary Moe	Marvin Parker Al Pasch Nellie Pater Marilyn Peak Elva Pearson Pete Peterson Nancy Phillips June Potter Karla Quist Marilyn Ratliff Paul & Terri Rice Bob Rickert Dale & Judy Roberts	Peggy Taylor Marianne Waege Dave Wagner Anne Wallus Wal-Mart Ron & Deb Watson Cheryl Weber William Westerman Adeline Woodard Richard Yarrington Shawn Zabinski
 THANK YOU SO VERY MUCH FOR YOUR DONATIONS OF MONEY, GOODS, &/or SERVICES. YOU MAKE A DIFFERENCE! YOU ARE APPRECIATED! <i>~Pam Buchda, Senior & Disabled Services Director</i>				

☺ Page 22



**SENIOR & DISABLED
SERVICES DEPARTMENT
MONTHLY REPORT**


**READY,
SET ...
GOALS!**

DEPARTMENT OPERATIONS

08


MEAL SITE

GOAL(S): A. To continue to provide a meal program at the senior center.
B. To continue to partner with Monroe County ADRC to provide meals at the senior center.

-Ongoing: Worked together in day-to-day operations/collaborations with Tomah's Meal Site Manager and other meal site employees.

TOMAH MEAL SITE

The City of Tomah (Senior & Disabled Services Department) has a contract with Aging & Disability Resource Center (ADRC) of Monroe County for the Tomah meal site to be at the Kupper-Ratsch Senior Center.



DATE: Monday through Fridays, except holidays
TIME: Arrive 11:15 or earlier for Lunch at 11:30am
COST: Meal donation to ADRC is \$4-\$7 for 60 & older, younger is \$14.07
PLACE: Kupper Ratsch Senior Center
SIGN-UP: Per ADRC sign up by NOON two days before to reserve meal
CONTACT: ADRC Tomah Meal Site Manager, Cathy Neumann at 608-372-7291 or come to Senior Center to see her; or the ADRC of Monroe County Office at 608-269-8690.
Join us at the Kupper Ratsch Senior Center. **Good People-Good Place!**

NOTE: Besides in-house meals, the Tomah meal site has some pick-up meals, and three delivery routes for home-bound people. For food safety, each route can serve about 20 places. There is usually a waiting list to get home delivery.

DEPARTMENT ADMINISTRATION

09

SENIOR & DISABLED SERVICES DEPARTMENT STAFF

GOAL(S): A. To maintain an effective, positive employee team for the city's Senior & Disabled Services Department.

Besides the Activities/Events, Programs, and regular everyday things at the Senior Center and what has been reported in the other sections of this report...

PROFESSIONAL ORGANIZATION INVOLVEMENT

- Wisconsin Association of Senior Centers (WASC) member since January 2019, meetings/education as scheduled. Served on 2024 WASC State Conference Committee.
- Wisconsin State Aging Advisory Council (SAAC) serving 3-year term since Sept. 2022, meetings 2nd Thurs.10am-12.
- National Council on Aging (NCOA) virtual meetings/education as scheduled.
- National Institute of Senior Centers (NISC) virtual meetings/education as scheduled.
- Healthy Brain Coalition of Monroe County meetings on 1st Thursday 3:00pm.
- Wisconsin Coalition for Social Connection meeting 3rd Tuesday (Feb, Apr, June, Aug, Oct, Dec) 2:00pm.

MEETINGS:

- Ongoing: Special Needs Committee meetings:
1st Tuesday at 5:30pm every other month (starting in January) at the senior center.
- Ongoing: Senior & Disabled Services Board meetings:
1st Tuesday at 6:30pm every other month (starting in January) at the senior center.
- Ongoing: Tomah's Great Holiday Shopping Hunt (TGHSH) meetings:
2nd Monday at 4:30pm every other month (Feb.-April-June-August-October & if needed, Nov) at senior center.
- Ongoing: Staff Meetings for City Department Heads:
2nd & 4th Mondays at 1:00pm, ~~Tuesdays at 8:30am~~ &/or as scheduled, usually at city hall.
- Ongoing: Committee of the Whole Meeting, depending on what is on the agenda.
Monday before 3rd Tuesday at 6:30pm at city hall.
- Ongoing: City Council Meeting to give Monthly Department Report:
3rd Tuesdays at 6:30pm at city hall. (Written report due in Municode agenda on 2nd Tuesday).
- As Needed: Other city meetings, depending on if the senior center has a subject on the agenda.
(IE: Budget meetings; Long Range Planning Committee; Etc.) as scheduled.

☺ Page 23



DEPARTMENT ADMINISTRATION



SENIOR & DISABLED SERVICES DEPARTMENT MONTHLY REPORT



09 SENIOR & DISABLED SERVICES DEPARTMENT STAFF, continued...

EDUCATIONAL OPPORTUNITIES:

As opportunities present themselves, and are appropriate, and are within budget.

-Excel and power point learning in Feb. & March (ongoing), taught by Nick Morales.

-State of Wi. State Aging Advisory Council Meeting of 04-10-2025:

Program: Reframing Aging & Disability by Helen Sampson, Public Policy Strategist, Bureau of Aging and Disability Resources.

-City Training on city budget, and computer systems for the financial processes of the city in March, April & May. To be in place by June 30.

-AAUW State Conference 4-25 & 26-2025:

AAUW National & State Public Policy; Position & District meetings; Uncovering the Lost Histories of Women by author Lynda Drews; Everybody's Got something..." by Matt Glowinski (to better understand & learn to have empathy & better support someone with disabilities); "My Journey in Holocaust Education" by Darryle Clott; Welcome to the Struggle by Amanda Florence Garcia Goodenough on justice, equity, decolonization, & interconnectedness [JEDI], hate/bias prevention & response, systems-change work, bystander intervention, generative conflict, social identity development, power & positivity, leadership, & healing centered engagement.

Senior & Disabled Services Department **Policies & Procedures** are posted on the main room bulletin board of the senior center instead of in the newsletter. Code of Conduct is posted throughout the senior center.

City of Tomah's SENIOR & DISABLED SERVICES BOARD

MISSION STATEMENT:

The City of Tomah's Senior & Disabled Services Department's mission is to offer ongoing programs and services (in the areas of recreation & leisure activities, and in educational & health programs) **and senior meals on a regular basis in a safe place for Tomah's citizens** (especially our senior and disabled people).



The committee was formed in July 2000. Shall consist of Mayor, 2 Alderpersons, & 5 citizens. Terms shall be 2 years & aldermanic members shall be coextensive with their term of office.

*They **Volunteer** their time for us.*

DATE: Meets 1st Tuesday every other month (Jan.-Mar.-May-July-Sept.-Nov.)

TIME: 6:30pm PLACE: Kupper-Ratsch Senior Center. Open Meeting –Public Welcome.

2025-2027 TERM

Sandi Bloom, Citizen
Susan Greeno, Citizen, SECRETARY
Mitch Koel, Alderperson District 5
Evelyn Noyes, Citizen

2024-2026 TERM

Paul Dwyer, Mayor
Jenna Moser, Citizen
Lauri Shumway, Citizen, VICE-CHAIRPERSON
Shawn Zabinski, Alderperson District 4, CHAIRPERSON

NAME	City of Tomah's SENIOR & DISABLED SERVICES EMPLOYEES		
Pam Buchda	Senior & Disabled Services Director (SDSD)	FT: Salary 40 hours week	07-02-2018
Paulette Bolton	Senior & Disabled Services Aide (SDSA)	PT: Budget 20 hours week	07-13-2021
John Berry	Senior & Disabled Services Aide (SDSA)	PT: Budget 10 hours week	01-13-2025
STAFF HISTORY:			
Senior & Disabled Services Directors: Maretta Budde 1999-2000. Delia Duncan 5-01-2000 to 05-31-2018.			
Senior & Disabled Services Aides: Junior Noyes 02-10-2009 to 05-31-2018. Diane Behrens 10-02-2018 to 03-05-2021.			
INTERN HISTORY:			
Sistina Barr 08-16-2021 to 11-06-2021 APTIV Program. Thomas Hollis 10-25-2022 to 01-05-2023 APTIV Program.			
Brittany Phillips 12-09-2024 to 03-09-2025 APTIV Program.			
If you have any questions, please feel free to contact me.			
Sincerely, <i>Pam Buchda</i> , Tomah's Senior & Disabled Services Director			

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2025	\$1,259,196.23	Check #'s:	147244	147432
2. Payroll:		\$331,568.92	Dir Dep #'s:	9306328	9306599
3. Wire/ACH Transfers:		\$611,733.50			
4. Invoices:		\$7,626.03			
Total:		<u>\$2,210,124.68</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

July 14, 2025

CITY OF TOMAH

Payment Approval Report - For Council Approval

Page: 1

Report dates: 5/13/2020-7/8/2025

Jul 08, 2025 08:29AM

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
ACE HARDWARE (FIRE)							
2346	ACE HARDWARE (FIRE)	632153	RUST STAIN REMOVER	07/03/2025	01-52200-3400 FIRE PROTECTION OP	13.99	
Total ACE HARDWARE (FIRE):						13.99	
ALLIANT ENERGY/WPL							
30	ALLIANT ENERGY/WPL	2822167112 06	ELECTRIC	07/03/2025	03-52300-2210 AMBULANCE UTIL-ELE	2,749.47	
30	ALLIANT ENERGY/WPL	2822167112 06	ELECTRIC	07/03/2025	01-52200-2210 FIRE PROTECTION UT	1,178.34	
Total ALLIANT ENERGY/WPL:						3,927.81	
CHASING DAYLIGHT ANIMAL SHELTER							
132	CHASING DAYLIGHT ANIMAL S	JUNE 25	4 KITTENS/JUNE 25	07/01/2025	01-52100-3400 LAW ENFORCE OPER	200.00	
Total CHASING DAYLIGHT ANIMAL SHELTER:						200.00	
DON'S PLUMBING SERVICE INC							
205	DON'S PLUMBING SERVICE INC	S22837	FIXED LEAKING TOILET	07/02/2025	03-52300-2900 AMBULANCE SERVICE	185.00	
Total DON'S PLUMBING SERVICE INC:						185.00	
EO JOHNSON CO							
220	EO JOHNSON CO	#INV1780382	CONTRACT 7-20-25 TO 10-19-25	06/30/2025	01-52100-2900 LAW ENFORCE SERVI	285.00	
Total EO JOHNSON CO:						285.00	
MACQUEEN EQUIPMENT LLC							
1757	MACQUEEN EQUIPMENT LLC	#044702PP	7 WATER FIRE EXT UNITS/FLEET USE	06/26/2025	05-57210-8300 LAW ENFORCE OUT E	1,664.87	
Total MACQUEEN EQUIPMENT LLC:						1,664.87	
MEDLINE INDUSTRIES, INC.							
2124	MEDLINE INDUSTRIES, INC.	2377469610	MEDICAL SUPPLIES	07/02/2025	03-52300-3402 AMBULANCE OPER -	1,063.82	
Total MEDLINE INDUSTRIES, INC.:						1,063.82	
MISSISSIPPI WELDERS SUPPLY COMPANY INC							
442	MISSISSIPPI WELDERS SUPPL	1923382	CYLINDERS	07/02/2025	03-52300-3400 AMBULANCE OPERATI	12.60	

CITY OF TOMAH

Payment Approval Report - For Council Approval
Report dates: 5/13/2020-7/8/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total MISSISSIPPI WELDERS SUPPLY COMPANY INC:						12.60	
NAPA - CENTRAL WISCONSIN AUTO PARTS							
475	NAPA - CENTRAL WISCONSIN A	658244	BUGS-B-GONE	07/02/2025	03-52300-3400 AMBULANCE OPERATI	272.94	
Total NAPA - CENTRAL WISCONSIN AUTO PARTS:						272.94	
Grand Totals:						7,626.03	

Dated: _____

Mayor: _____ Dwyer, Paul

City Council: _____ Glynn, John

Pater, Nellie

Peterson, Dean

Devine, Patrick

Scholze, Travis

Koel. Mitch

Yarrington, Richard

Zabinski, Shawn

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 1

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147244										
06/25	06/12/2025	147244	24	AIRGAS USA LLC	5516464598	1	01-53311-2900	.00	182.88	182.88
Total 147244:								.00		182.88
147245										
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	3966840000	1	01-55401-2210	.00	118.83	118.83
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	5096920000	1	01-55401-2210	.00	30.57	30.57
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	5276700000	1	01-55401-2210	.00	25.90	25.90
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	5400530000	1	01-55401-2210	.00	25.90	25.90
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	5730840000	1	01-55200-2200	.00	44.90	44.90
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	6301650000	1	01-55200-2200	.00	17.27	17.27
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	762564000 0	1	01-55401-2210	.00	17.27	17.27
06/25	06/12/2025	147245	30	ALLIANT ENERGY/WPL	930554588 0	1	01-55200-2200	.00	63.78	63.78
Total 147245:								.00		344.42
147246										
06/25	06/12/2025	147246	2621	ALLIED COOPERATIVE	3215219	1	01-53311-2900	.00	54.00	54.00
06/25	06/12/2025	147246	2621	ALLIED COOPERATIVE	3215249	1	01-53311-2900	.00	90.00	90.00
06/25	06/12/2025	147246	2621	ALLIED COOPERATIVE	3215397	1	01-53311-2900	.00	69.30	69.30
Total 147246:								.00		213.30
147247										
06/25	06/12/2025	147247	2430	AT&T MOBILITY - AMBULANCE	2873036156	1	03-52300-2230	.00	382.49	382.49
Total 147247:								.00		382.49
147248										
06/25	06/12/2025	147248	74	BAN-KOE COMPANIES	20007733	1	01-51600-2900	.00	398.00	398.00
Total 147248:								.00		398.00
147249										
06/25	06/12/2025	147249	2302	CINTAS CORPORATION	5272431912	1	01-53311-2900	.00	33.40	33.40
Total 147249:								.00		33.40

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 2

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147250										
06/25	06/12/2025	147250	2364	Column Software PBC	QCFGWJOP-	1	01-52400-3200	.00	15.80	15.80
06/25	06/12/2025	147250	2364	Column Software PBC	QCFGWJOP-	1	01-52400-3200	.00	14.29	14.29
06/25	06/12/2025	147250	2364	Column Software PBC	QCFGWJOP-	1	01-52400-3200	.00	13.53	13.53
Total 147250:								.00		43.62
147251										
06/25	06/12/2025	147251	436	CONSOLIDATED ENERGY COM	121 05.25	1	01-53311-3401	.00	53.25	53.25
Total 147251:								.00		53.25
147252										
06/25	06/12/2025	147252	2783	GREAT RIVER WATER TREATM	38073	1	01-51600-2900	.00	800.00	800.00
Total 147252:								.00		800.00
147253										
06/25	06/12/2025	147253	634	GREATER TOMAH AREA CHAM	APRIL 2025	1	16-21101	.00	19,297.87	19,297.87
Total 147253:								.00		19,297.87
147254										
06/25	06/12/2025	147254	375	KWIK TRIP CREDIT DEPT	410435 05.2	1	01-53311-3401	.00	5,210.83	5,210.83
Total 147254:								.00		5,210.83
147255										
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	38434	1	03-52300-3500	.00	24.00	24.00
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	89748	1	03-52300-3500	.00	207.55	207.55
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	89917	1	03-52300-3500	.00	141.85	141.85
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	89923	1	01-53311-3512	.00	347.63	347.63
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	89928	1	03-52300-3500	.00	144.45	144.45
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	89995	1	03-52300-3500	.00	968.29	968.29
06/25	06/12/2025	147255	387	LARKIN'S GMC INC	90015	1	01-53311-3512	.00	334.41	334.41
Total 147255:								.00		2,168.18

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 3

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147256										
06/25	06/12/2025	147256	2484	LVC COMPANIES INC.	171056	1	03-52300-2900	.00	380.00	380.00
Total 147256:								.00		380.00
147257										
06/25	06/12/2025	147257	416	MATHY CONSTRUCTION COMP	5200024358	1	01-53311-3405	.00	1,482.38	1,482.38
Total 147257:								.00		1,482.38
147258										
06/25	06/12/2025	147258	447	MONROE CO CLERK OF COUR	WI0420000	1	01-23300	.00	150.00	150.00
Total 147258:								.00		150.00
147259										
06/25	06/12/2025	147259	461	MONROE CO SOLID WASTE	1433	1	01-53630-5300	.00	15,779.84	15,779.84
Total 147259:								.00		15,779.84
147260										
06/25	06/12/2025	147260	454	MONROE CO TREASURER	MAY 2025 S	1	09-24400	.00	329,671.76	329,671.76
Total 147260:								.00		329,671.76
147261										
06/25	06/12/2025	147261	2752	OAK RIDGE FOAM & COATING	33575	1	01-53311-3502	.00	407.98	407.98
Total 147261:								.00		407.98
147262										
06/25	06/12/2025	147262	499	OAKDALE ELECTRIC COOPERA	30198001 06	1	01-53420-2900	.00	328.00	328.00
06/25	06/12/2025	147262	499	OAKDALE ELECTRIC COOPERA	30198002 06	1	01-53420-2900	.00	45.00	45.00
Total 147262:								.00		373.00
147263										
06/25	06/12/2025	147263	1708	SCOTT WILCOX	1 HOUR MU	1	12-55500-3410	.00	100.00	100.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 4

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147263:								.00		100.00
147264										
06/25	06/12/2025	147264	637	TOMAH AREA SCHOOL DISTRIC	MAY 2025 S	1	09-24600	.00	456,606.01	456,606.01
Total 147264:								.00		456,606.01
147265										
06/25	06/12/2025	147265	639	TOMAH CASH STORE	MARVIN PO	1	01-53311-3409	.00	200.00	200.00
Total 147265:								.00		200.00
147266										
06/25	06/12/2025	147266	646	TOMAH LUMBER INC	12154	1	01-55401-3500	.00	254.13	254.13
06/25	06/12/2025	147266	646	TOMAH LUMBER INC	125022	1	01-55401-3500	.00	60.92	60.92
06/25	06/12/2025	147266	646	TOMAH LUMBER INC	125048	1	01-55401-3500	.00	88.18	88.18
Total 147266:								.00		403.23
147267										
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	2050.00 06.2	1	01-53311-2220	.00	107.79	107.79
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	2067.00 06.2	1	01-51600-2220	.00	229.37	229.37
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	2263.01 06.2	1	01-53311-2220	.00	65.15	65.15
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	2541.00 06.2	1	01-53311-2220	.00	22.60	22.60
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	2901.02 5.25	1	01-53510-2220	.00	25.28	25.28
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	854.01 06.25	1	01-53311-2220	.00	22.60	22.60
06/25	06/12/2025	147267	658	TOMAH WATER & SEWER UTILI	967.01 06.25	1	01-53311-2220	.00	25.28	25.28
Total 147267:								.00		498.07
147268										
06/25	06/12/2025	147268	2315	VANDEWALLE & ASSOCIATES	202502043	1	06-56700-2100	.00	2,707.50	2,707.50
Total 147268:								.00		2,707.50
147269										
06/25	06/12/2025	147269	2741	WE ENERGIES	0707349941-	1	01-55200-2200	.00	242.74	242.74
06/25	06/12/2025	147269	2741	WE ENERGIES	0712259790-	1	01-55401-2200	.00	472.80	472.80

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 5

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/25	06/12/2025	147269	2741	WE ENERGIES	0715711655-	1	01-55401-2200	.00	1,015.26	1,015.26
Total 147269:								.00		1,730.80
147270										
06/25	06/12/2025	147270	728	WESTERN TECHNICAL COLLEG	MAY 2025 S	1	09-24600	.00	79,765.45	79,765.45
Total 147270:								.00		79,765.45
147271										
06/25	06/12/2025	147271	2324	WISCONSIN DNR - ENVIRONME	642090240	1	01-52400-2900	.00	130.00	130.00
Total 147271:								.00		130.00
147272										
06/25	06/12/2025	147272	770	WOLF CONCRETE & CONSTRU	2025-05	1	14-57331-8553	.00	21,527.40	21,527.40
Total 147272:								.00		21,527.40
147286										
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	3966840000	1	01-55401-2210	.00	100.11	100.11
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	5096920000	1	01-55200-2210	.00	34.19	34.19
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	5276700000	1	01-55401-2210	.00	26.16	26.16
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	5400530000	1	01-55200-2210	.00	26.16	26.16
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	5730840000	1	01-55200-2210	.00	46.51	46.51
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	6301650000	1	01-55200-2210	.00	18.59	18.59
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	7625640000	1	01-55200-2210	.00	17.44	17.44
06/25	06/19/2025	147286	30	ALLIANT ENERGY/WPL	9303554588	1	01-55200-2210	.00	66.24	66.24
Total 147286:								.00		335.40
147287										
06/25	06/19/2025	147287	2621	ALLIED COOPERATIVE	3215178	1	01-55401-3400	.00	30.00	30.00
Total 147287:								.00		30.00
147288										
06/25	06/19/2025	147288	2403	ASSOCIATED APPRAISAL CON	180702	1	01-51530-2100	.00	3,918.69	3,918.69

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 6

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147288:								.00		3,918.69
147289										
06/25	06/19/2025	147289	2343	AUTO VALUE TOMAH (PARKS)	522299217	1	01-55200-3500	.00	88.84	88.84
06/25	06/19/2025	147289	2343	AUTO VALUE TOMAH (PARKS)	522299763	1	01-55200-3500	.00	9.80	9.80
06/25	06/19/2025	147289	2343	AUTO VALUE TOMAH (PARKS)	522300028	1	01-55200-3500	.00	27.99	27.99
Total 147289:								.00		126.63
147290										
06/25	06/19/2025	147290	96	BOUND TREE MEDICAL LLC	85792190	1	03-52300-3402	.00	839.57	839.57
06/25	06/19/2025	147290	96	BOUND TREE MEDICAL LLC	85792191	1	03-52300-3402	.00	719.99	719.99
06/25	06/19/2025	147290	96	BOUND TREE MEDICAL LLC	85796303	1	03-52300-3402	.00	1,026.63	1,026.63
Total 147290:								.00		2,586.19
147291										
06/25	06/19/2025	147291	2287	CANON FINANCIAL SERVICES I	40986558	1	01-51420-2900	.00	49.86	49.86
Total 147291:								.00		49.86
147292										
06/25	06/19/2025	147292	121	CARRICO AQUATIC RESOURCE	20252012	1	01-55402-3400	.00	4,225.00	4,225.00
Total 147292:								.00		4,225.00
147293										
06/25	06/19/2025	147293	2302	CINTAS CORPORATION	5272431909	1	01-55200-3400	.00	91.94	91.94
Total 147293:								.00		91.94
147294										
06/25	06/19/2025	147294	436	CONSOLIDATED ENERGY COM	119 06.25	1	01-55200-3400	.00	181.00	181.00
Total 147294:								.00		181.00
147295										
06/25	06/19/2025	147295	29	CULLIGAN	288-0975581	1	01-51600-3400	.00	25.50	25.50

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 7

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147295:								.00		25.50
147296										
06/25	06/19/2025	147296	1146	DATCP	115-0000037	1	01-52400-2100	.00	6,000.00	6,000.00
Total 147296:								.00		6,000.00
147297										
06/25	06/19/2025	147297	1777	DELTA DENTAL	2372327	1	01-21597	.00	1,743.16	1,743.16
06/25	06/19/2025	147297	1777	DELTA DENTAL	2375160	1	01-21596	.00	707.02	707.02
Total 147297:								.00		2,450.18
147298										
06/25	06/19/2025	147298	1280	DIRECTV	013901916X	1	01-55401-3400	.00	67.74	67.74
Total 147298:								.00		67.74
147299										
06/25	06/19/2025	147299	204	DOG WASTE DEPOT	765730	1	01-55200-3400	.00	527.91	527.91
Total 147299:								.00		527.91
147300										
06/25	06/19/2025	147300	220	EO JOHNSON CO	INV1772532	1	01-51600-2900	.00	823.00	823.00
Total 147300:								.00		823.00
147301										
06/25	06/19/2025	147301	290	GREEN OASIS-EAU CLAIRE	1186904	1	01-55200-3500	.00	520.95	520.95
Total 147301:								.00		520.95
147302										
06/25	06/19/2025	147302	299	HAGEN SPORTS NETWORK	Videotaping	1	01-51100-3200	.00	375.00	375.00
Total 147302:								.00		375.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 8

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147303										
06/25	06/19/2025	147303	375	KWIK TRIP CREDIT DEPT	00349111 06.	1	01-55200-3400	.00	767.74	767.74
06/25	06/19/2025	147303	375	KWIK TRIP CREDIT DEPT	00421945 05	1	03-52300-3401	.00	4,387.32	4,387.32
06/25	06/19/2025	147303	375	KWIK TRIP CREDIT DEPT	00474557 05	1	01-52200-3400	.00	427.38	427.38
Total 147303:								.00		5,582.44
147304										
06/25	06/19/2025	147304	1557	LEXISNEXIS RISK DATA MANAG	1100154081	1	01-51520-2900	.00	200.00	200.00
Total 147304:								.00		200.00
147305										
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	1	01-52100-2230	.00	278.25	278.25
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	2	01-52100-2230	.00	9.21	9.21
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	3	01-51520-2230	.00	56.55	56.55
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	4	01-51420-2230	.00	67.27	67.27
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	5	01-51100-2230	.00	14.67	14.67
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	6	01-51410-2230	.00	25.44	25.44
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	7	01-52400-2230	.00	31.49	31.49
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	8	01-53100-2230	.00	50.18	50.18
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	9	01-15610	.00	20.31	20.31
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	10	01-15620	.00	12.10	12.10
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	11	01-52100-2230	.00	175.00	175.00
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	690500 06.2	12	01-51450-2900	.00	175.00	175.00
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	721400 06.2	1	01-55200-2230	.00	223.97	223.97
06/25	06/19/2025	147305	2328	LYNXX NETWORKS	721400 06.2	2	01-55401-2230	.00	176.17	176.17
Total 147305:								.00		1,315.61
147306										
06/25	06/19/2025	147306	431	MID-STATE DOOR & OPENER	0612	1	01-53311-3408	.00	45.00	45.00
Total 147306:								.00		45.00
147307										
06/25	06/19/2025	147307	444	MODERN DISPOSAL SYSTEMS	500,186312	1	01-53635-2900	.00	10,678.54	10,678.54

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 9

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147307:								.00		10,678.54
147308										
06/25	06/19/2025	147308	2784	MONROE COUNTY HEALTH DE	ATCP-00279	1	01-55402-3400	.00	685.10	685.10
06/25	06/19/2025	147308	2784	MONROE COUNTY HEALTH DE	ATCP-00692	1	01-55402-3400	.00	58.50	58.50
Total 147308:								.00		743.60
147309										
06/25	06/19/2025	147309	466	MOTOROLA SOLUTIONS INC	8282136925	1	08-57220-8300	.00	48,313.92	48,313.92
06/25	06/19/2025	147309	466	MOTOROLA SOLUTIONS INC	8282138461	1	08-57220-8300	.00	4,443.48	4,443.48
Total 147309:								.00		52,757.40
147310										
06/25	06/19/2025	147310	1256	ON-TARGET PEST & WILDLIFE	06.17.2025	1	01-55200-3500	.00	150.00	150.00
Total 147310:								.00		150.00
147311										
06/25	06/19/2025	147311	538	QUILL CORPORATION	44282976	1	03-52300-3100	.00	28.98	28.98
Total 147311:								.00		28.98
147312										
06/25	06/19/2025	147312	550	REINDERS INC	6071016-00	1	01-55200-3500	.00	682.59	682.59
06/25	06/19/2025	147312	550	REINDERS INC	6071653-00	1	01-55200-3500	.00	128.73	128.73
Total 147312:								.00		811.32
147313										
06/25	06/19/2025	147313	555	RICK'S CERTIFIED AUTO OF TO	83509	1	01-55200-3500	.00	23.56	23.56
Total 147313:								.00		23.56
147314										
06/25	06/19/2025	147314	2764	SCHOOLSIN	QUO-034481	1	05-55300-3400	.00	1,308.28	1,308.28

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 10

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147314:								.00	1,308.28	
147315										
06/25	06/19/2025	147315	577	SECURIAN FINANCIAL GROUP I	002832L JUL	1	01-21530	.00	3,221.16	3,221.16
06/25	06/19/2025	147315	577	SECURIAN FINANCIAL GROUP I	76038 JUNE	1	01-21530	.00	309.00	309.00
Total 147315:								.00	3,530.16	
147316										
06/25	06/19/2025	147316	2012	SMRT BUS	2025-000000	1	11-53520-2100	.00	7,500.00	7,500.00
Total 147316:								.00	7,500.00	
147317										
06/25	06/19/2025	147317	1026	SPARKS AUTO BODY	06052025	1	03-52300-3500	.00	1,978.00	1,978.00
Total 147317:								.00	1,978.00	
147318										
06/25	06/19/2025	147318	2567	SPECTRUM INSURANCE GROU	15928	1	01-51931-5110	.00	857.00	857.00
Total 147318:								.00	857.00	
147319										
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	101.09 06.25	1	01-55200-2220	.00	101.09	101.09
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	1751.00 06.2	1	01-55200-2220	.00	65.15	65.15
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	1917.05 06.2	1	01-55401-2220	.00	8.56	8.56
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	1945.00 06.2	1	01-55200-2220	.00	97.13	97.13
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	2049.01 06.2	1	01-55200-2220	.00	35.94	35.94
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	2064.00 06.2	1	01-55401-2220	.00	263.09	263.09
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	2196.01 06.2	1	01-55401-2220	.00	65.15	65.15
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	2289.01 06.2	1	01-55200-2220	.00	54.49	54.49
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	2967.00 06.2	1	01-55401-2220	.00	124.51	124.51
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3114.00 06.2	1	01-55200-2220	.00	742.54	742.54
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3255.00 06.2	1	01-55401-2220	.00	563.42	563.42
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3304.00 06.2	1	01-55402-2200	.00	643.92	643.92
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3353.00 06.2	1	01-55200-2220	.00	58.22	58.22
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3439.00 06.2	1	01-55401-2220	.00	165.05	165.05

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval
Check Issue Dates: 12/4/2020 - 7/8/2025

Page: 11
Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3521.00 06.2	1	01-55402-2200	.00	67.75	67.75
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	3582.00 06.2	1	01-55200-2220	.00	97.13	97.13
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	360201.00 0	1	01-55200-2220	.00	79.77	79.77
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	6547.00 06.2	1	01-55200-2220	.00	25.28	25.28
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	809.05 06.25	1	01-55200-2220	.00	65.15	65.15
06/25	06/19/2025	147319	658	TOMAH WATER & SEWER UTILI	854.00 06.25	1	01-55200-2220	.00	81.60	81.60
Total 147319:								.00		3,404.94
147320										
06/25	06/19/2025	147320	2319	TRUGREEN	209903107	1	01-55200-3500	.00	1,685.14	1,685.14
Total 147320:								.00		1,685.14
147321										
06/25	06/19/2025	147321	755	VILLAGE OF WILTON AMBULAN	41530 INTER	1	03-13100	.00	1,473.70	1,473.70
Total 147321:								.00		1,473.70
147322										
06/25	06/19/2025	147322	2741	WE ENERGIES	0707349941-	1	01-55200-2200	.00	68.36	68.36
06/25	06/19/2025	147322	2741	WE ENERGIES	0712259790-	1	01-55401-2200	.00	98.00	98.00
06/25	06/19/2025	147322	2741	WE ENERGIES	0715711655-	1	01-55401-2200	.00	767.24	767.24
Total 147322:								.00		933.60
147323										
06/25	06/19/2025	147323	2085	WILLIAM WILSON	20 BLOCKS	1	01-53620-3400	.00	1,000.00	1,000.00
Total 147323:								.00		1,000.00
147324										
06/25	06/19/2025	147324	2599	WINONA CONTROLS	25287	1	03-52300-2900	.00	661.30	661.30
Total 147324:								.00		661.30
147325										
06/25	06/23/2025	147325	2538	HEATHER DAVIS	MAY 2025 C	1	10-55110-2900	.00	752.80	752.80

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 12

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147325:								.00		752.80
147326										
06/25	06/26/2025	147326	2346	ACE HARDWARE (FIRE)	631869	1	01-52200-3400	.00	5.38	5.38
Total 147326:								.00		5.38
147327										
06/25	06/26/2025	147327	34	ALLSTATE PETERBILT OF TOM	5204240877	1	01-53620-3500	.00	713.52	713.52
Total 147327:								.00		713.52
147328										
06/25	06/26/2025	147328	2444	AT&T - POLICE DEPT.	FINAL INVOI	1	01-52100-2230	.00	109.33	109.33
Total 147328:								.00		109.33
147329										
06/25	06/26/2025	147329	2005	AUTO & TOY TRADER	32426	1	01-53311-3512	.00	3,800.00	3,800.00
Total 147329:								.00		3,800.00
147330										
06/25	06/26/2025	147330	2344	AUTO VALUE TOMAH (FIRE)	522300279 &	1	01-52200-3500	.00	72.99	72.99
06/25	06/26/2025	147330	2344	AUTO VALUE TOMAH (FIRE)	522300279 &	2	01-52200-3500	.00	10.00-	10.00-
Total 147330:								.00		62.99
147331										
06/25	06/26/2025	147331	65	B&B FENCE CO	1554	1	08-57621-8300	.00	5,146.00	5,146.00
06/25	06/26/2025	147331	65	B&B FENCE CO	1557	1	08-57621-8100	.00	3,576.00	3,576.00
06/25	06/26/2025	147331	65	B&B FENCE CO	1564	1	08-57621-8100	.00	13,680.00	13,680.00
Total 147331:								.00		22,402.00
147332										
06/25	06/26/2025	147332	69	BAKER & TAYLOR LLC	2039094773	1	10-55110-3420	.00	136.79	136.79
06/25	06/26/2025	147332	69	BAKER & TAYLOR LLC	2039094773	2	10-55110-3460	.00	41.91	41.91

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 13

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147332:								.00		178.70
147333										
06/25	06/26/2025	147333	1210	BELCO VEHICLE SOLUTIONS L	#10528	1	08-57210-8400	.00	6,756.09	6,756.09
Total 147333:								.00		6,756.09
147334										
06/25	06/26/2025	147334	81	BERNIE BUCHNER INC	890263	1	01-55200-3500	.00	120.00	120.00
06/25	06/26/2025	147334	81	BERNIE BUCHNER INC	890266	1	01-51600-2900	.00	840.00	840.00
Total 147334:								.00		960.00
147335										
06/25	06/26/2025	147335	2177	BOGIE ENTERPRISES INC	25-00125648	1	01-53620-3500	.00	284.69	284.69
06/25	06/26/2025	147335	2177	BOGIE ENTERPRISES INC	25-0025621	1	01-53620-3500	.00	687.79	687.79
Total 147335:								.00		972.48
147336										
06/25	06/26/2025	147336	96	BOUND TREE MEDICAL LLC	85810192	1	03-52300-3402	.00	896.32	896.32
06/25	06/26/2025	147336	96	BOUND TREE MEDICAL LLC	85810193	1	03-52300-3402	.00	79.74	79.74
06/25	06/26/2025	147336	96	BOUND TREE MEDICAL LLC	85810194	1	03-52300-3402	.00	119.88	119.88
06/25	06/26/2025	147336	96	BOUND TREE MEDICAL LLC	85810195	1	03-52300-3402	.00	261.00	261.00
Total 147336:								.00		1,356.94
147337										
06/25	06/26/2025	147337	2287	CANON FINANCIAL SERVICES I	41304672	1	03-52300-2900	.00	89.27	89.27
Total 147337:								.00		89.27
147338										
06/25	06/26/2025	147338	132	CHASING DAYLIGHT ANIMAL S	MAY 2025	1	01-52100-3400	.00	300.00	300.00
Total 147338:								.00		300.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 14

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147339										
06/25	06/26/2025	147339	250	FIRELINE SPRINKLER CORPOR	#3683	1	01-52100-3550	.00	420.00	420.00
Total 147339:								.00		420.00
147340										
06/25	06/26/2025	147340	255	FIRST SUPPLY LLC-LA CROSSE	3734570-00	1	10-55110-2900	.00	56.05	56.05
06/25	06/26/2025	147340	255	FIRST SUPPLY LLC-LA CROSSE	3743570-00	1	10-55110-3100	.00	56.05	56.05
06/25	06/26/2025	147340	255	FIRST SUPPLY LLC-LA CROSSE	60725-99	1	10-55110-2900	.00	5.00	5.00
Total 147340:								.00		117.10
147341										
06/25	06/26/2025	147341	810	FURLANO, JARROD	REIMB-BAR	1	01-52100-3400	.00	103.00	103.00
Total 147341:								.00		103.00
147342										
06/25	06/26/2025	147342	2215	HAKES WELLNESS SOLUTIONS	#676	1	01-52100-2100	.00	120.00	120.00
Total 147342:								.00		120.00
147343										
06/25	06/26/2025	147343	2336	HIAWATHA GOLF CLUB	2025 K9 GO	1	05-52140-3400	.00	4,127.37	4,127.37
Total 147343:								.00		4,127.37
147344										
06/25	06/26/2025	147344	2523	HOTSY CLEANING SYSTEMS, I	0007004-IN	1	08-57220-8200	.00	485.54	485.54
Total 147344:								.00		485.54
147345										
06/25	06/26/2025	147345	324	IDSO'S	3844	1	01-53620-3502	.00	584.00	584.00
Total 147345:								.00		584.00
147346										
06/25	06/26/2025	147346	375	KWIK TRIP CREDIT DEPT	MAY 2025	1	01-52100-3400	.00	3,257.72	3,257.72

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 15

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147346:								.00		3,257.72
147347										
06/25	06/26/2025	147347	2328	LYNXX NETWORKS	842100 06.2	1	10-55110-2230	.00	120.79	120.79
06/25	06/26/2025	147347	2328	LYNXX NETWORKS	842100 06.2	2	10-55110-2900	.00	79.95	79.95
06/25	06/26/2025	147347	2328	LYNXX NETWORKS	ACCT #1207	1	01-52100-2230	.00	405.87	405.87
Total 147347:								.00		606.61
147348										
06/25	06/26/2025	147348	1757	MACQUEEN EQUIPMENT LLC	P50515	1	01-57220-8300	.00	201.41	201.41
Total 147348:								.00		201.41
147349										
06/25	06/26/2025	147349	850	MARTIN-MCALLISTER CONSUL	#16901	1	01-52100-2100	.00	650.00	650.00
Total 147349:								.00		650.00
147350										
06/25	06/26/2025	147350	416	MATHY CONSTRUCTION COMP	5700007508	1	08-57621-8100	.00	5,513.00	5,513.00
06/25	06/26/2025	147350	416	MATHY CONSTRUCTION COMP	5700007528	1	14-57331-8553	.00	11,544.00	11,544.00
Total 147350:								.00		17,057.00
147351										
06/25	06/26/2025	147351	1921	MAYO CLINIC	GUAR #7000	1	01-52100-2100	.00	406.00	406.00
Total 147351:								.00		406.00
147352										
06/25	06/26/2025	147352	2671	MGT IMPACT SOLUTIONS LLC	GHR100961	1	01-53100-1100	.00	2,214.00	2,214.00
06/25	06/26/2025	147352	2671	MGT IMPACT SOLUTIONS LLC	GHR100961	2	02-56910-1130	.00	246.00	246.00
06/25	06/26/2025	147352	2671	MGT IMPACT SOLUTIONS LLC	GHR100961	3	01-15610	.00	2,870.00	2,870.00
06/25	06/26/2025	147352	2671	MGT IMPACT SOLUTIONS LLC	GHR100961	4	01-15620	.00	2,870.00	2,870.00
Total 147352:								.00		8,200.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 16

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147353										
06/25	06/26/2025	147353	441	MINUTEMAN PRESS OF TOMAH	#32862	1	01-52100-3100	.00	297.68	297.68
06/25	06/26/2025	147353	441	MINUTEMAN PRESS OF TOMAH	32891	1	03-52300-3100	.00	135.85	135.85
Total 147353:								.00		433.53
147354										
06/25	06/26/2025	147354	442	MISSISSIPPI WELDERS SUPPL	527553	1	03-52300-3400	.00	102.37	102.37
Total 147354:								.00		102.37
147355										
06/25	06/26/2025	147355	447	MONROE CO CLERK OF COUR	202401160	1	01-23300	.00	400.00	400.00
Total 147355:								.00		400.00
147356										
06/25	06/26/2025	147356	2078	MORRIES TOMAH C F, LLC	#126504	1	01-52100-3500	.00	429.38	429.38
Total 147356:								.00		429.38
147357										
06/25	06/26/2025	147357	477	NATIONAL ELEVATOR INSPECTI	#RI-2501346	1	01-52100-3550	.00	93.02	93.02
Total 147357:								.00		93.02
147358										
06/25	06/26/2025	147358	2502	PERFORMANCE FOODSERVIC	980474	1	03-52300-3400	.00	194.64	194.64
Total 147358:								.00		194.64
147359										
06/25	06/26/2025	147359	517	PERSONNEL EVALUATION INC	#55062	1	01-52100-2100	.00	75.00	75.00
Total 147359:								.00		75.00
147360										
06/25	06/26/2025	147360	538	QUILL CORPORATION	44378009	1	03-52300-3400	.00	158.96	158.96
06/25	06/26/2025	147360	538	QUILL CORPORATION	44418020	1	03-52300-3400	.00	563.92	563.92

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 17

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147360:								.00		722.88
147361										
06/25	06/26/2025	147361	1708	SCOTT WILCOX	07.25.2025	1	12-55500-3410	.00	100.00	100.00
Total 147361:								.00		100.00
147362										
06/25	06/26/2025	147362	2151	SINGIN "N" SWINGIN BAND	07.18.25 MU	1	12-55500-3410	.00	175.00	175.00
Total 147362:								.00		175.00
147363										
06/25	06/26/2025	147363	2785	SLAMA EQUIPMENT	365560	1	01-51600-3500	.00	516.81	516.81
Total 147363:								.00		516.81
147364										
06/25	06/26/2025	147364	880	SLOAN, PAUL	REIMB-LUN	1	01-52100-3400	.00	10.22	10.22
Total 147364:								.00		10.22
147365										
06/25	06/26/2025	147365	590	SPIELBAUER FIREWORKS CO I	25TO8625	1	01-55300-2100	.00	12,300.00	12,300.00
Total 147365:								.00		12,300.00
147366										
06/25	06/26/2025	147366	603	STREICHERS INC	#11743703	1	01-52100-1390	.00	108.00	108.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11747532	1	01-57210-8300	.00	2,925.00	2,925.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11747538	1	01-57210-8300	.00	950.00	950.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11763522	1	01-52100-1390	.00	264.00	264.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11764998	1	01-52100-3400	.00	95.00	95.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11765017	1	01-52100-1390	.00	420.00	420.00
06/25	06/26/2025	147366	603	STREICHERS INC	#11765135	1	01-52100-1390	.00	20.00	20.00
Total 147366:								.00		4,782.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 16

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147367										
06/25	06/26/2025	147367	2643	SUMMIT FIRE PROTECTION	3312419	1	03-52300-2900	.00	466.00	466.00
Total 147367:								.00		466.00
147368										
06/25	06/26/2025	147368	1732	TELEFLEX LLC	9510086175	1	03-52300-3402	.00	665.00	665.00
06/25	06/26/2025	147368	1732	TELEFLEX LLC	9510142993	1	03-52300-3402	.00	1,330.00	1,330.00
Total 147368:								.00		1,995.00
147369										
06/25	06/26/2025	147369	620	THE POLICE & SHERIFFS PRES	#120150	1	01-52100-2100	.00	20.00	20.00
Total 147369:								.00		20.00
147370										
06/25	06/26/2025	147370	2281	TK ELEVATOR	#300855837	1	01-52100-3550	.00	664.75	664.75
Total 147370:								.00		664.75
147371										
06/25	06/26/2025	147371	1744	TOMAH HEALTH	06062025	1	01-52200-2100	.00	98.50	98.50
Total 147371:								.00		98.50
147372										
06/25	06/26/2025	147372	646	TOMAH LUMBER INC	#126010	1	01-52100-3550	.00	246.75	246.75
Total 147372:								.00		246.75
147373										
06/25	06/26/2025	147373	658	TOMAH WATER & SEWER UTILI	MAY 25 4-30-	1	01-52100-2220	.00	236.79	236.79
Total 147373:								.00		236.79
147374										
06/25	06/26/2025	147374	662	TOWN & COUNTRY ENGINEERI	28272	1	01-53311-2900	.00	1,558.75	1,558.75

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 19

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147374:								.00		1,558.75
147375										
06/25	06/26/2025	147375	672	TRI-STATE BUSINESS MACHINE	630293	1	03-52300-2900	.00	104.00	104.00
Total 147375:								.00		104.00
147376										
06/25	06/26/2025	147376	2741	WE ENERGIES	0701203562-	1	01-53510-2200	.00	14.60	14.60
06/25	06/26/2025	147376	2741	WE ENERGIES	0701377292-	1	01-55200-2200	.00	26.34	26.34
06/25	06/26/2025	147376	2741	WE ENERGIES	0701404176-	1	01-53311-2200	.00	9.90	9.90
06/25	06/26/2025	147376	2741	WE ENERGIES	0701404176-	1	01-53311-2200	.00	50.71	50.71
06/25	06/26/2025	147376	2741	WE ENERGIES	0704935413-	1	01-55401-2200	.00	91.67	91.67
06/25	06/26/2025	147376	2741	WE ENERGIES	0706515242-	1	01-52100-2200	.00	582.56	582.56
06/25	06/26/2025	147376	2741	WE ENERGIES	0706515242-	1	01-55200-2200	.00	9.90	9.90
06/25	06/26/2025	147376	2741	WE ENERGIES	0706723812-	1	12-55500-2200	.00	14.30	14.30
06/25	06/26/2025	147376	2741	WE ENERGIES	0707713977-	1	01-55401-2200	.00	13.03	13.03
06/25	06/26/2025	147376	2741	WE ENERGIES	0708538032-	1	10-55110-2200	.00	133.95	133.95
06/25	06/26/2025	147376	2741	WE ENERGIES	0711622483-	1	01-55200-2200	.00	15.35	15.35
06/25	06/26/2025	147376	2741	WE ENERGIES	0714123594-	1	01-51600-2200	.00	410.11	410.11
06/25	06/26/2025	147376	2741	WE ENERGIES	0714229616-	1	01-55402-2200	.00	33.36	33.36
06/25	06/26/2025	147376	2741	WE ENERGIES	0715807202-	1	01-55200-2200	.00	16.18	16.18
06/25	06/26/2025	147376	2741	WE ENERGIES	0717659443-	1	12-55500-2200	.00	19.66	19.66
06/25	06/26/2025	147376	2741	WE ENERGIES	0718128126-	1	01-53311-2200	.00	56.36	56.36
06/25	06/26/2025	147376	2741	WE ENERGIES	0718379081-	1	01-55402-2200	.00	32.99	32.99
06/25	06/26/2025	147376	2741	WE ENERGIES	0719795727-	1	01-55200-2200	.00	14.60	14.60
06/25	06/26/2025	147376	2741	WE ENERGIES	0735582192-	1	03-52300-2200	.00	242.72	242.72
06/25	06/26/2025	147376	2741	WE ENERGIES	0735582192-	2	01-52200-2200	.00	104.02	104.02
Total 147376:								.00		1,892.31
147377										
06/25	06/26/2025	147377	770	WOLF CONCRETE & CONSTRU	2025-04	1	08-57620-8100	.00	22,294.40	22,294.40
Total 147377:								.00		22,294.40
147378										
06/25	06/30/2025	147378	2117	PAUL SLOAN	REIMB Crim	1	01-52100-3360	.00	612.79	612.79

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 20

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147378:								.00		612.79
147379										
07/25	07/03/2025	147379	2131	3RT NETWORKS	CW37533	1	10-55111-2900	.00	1,866.25	1,866.25
07/25	07/03/2025	147379	2131	3RT NETWORKS	CW37656	1	10-55111-2900	.00	4,713.75	4,713.75
07/25	07/03/2025	147379	2131	3RT NETWORKS	CW37657	1	01-51450-2900	.00	1,866.25	1,866.25
07/25	07/03/2025	147379	2131	3RT NETWORKS	CW37658	1	01-51450-2900	.00	3,390.00	3,390.00
Total 147379:								.00		11,836.25
147380										
07/25	07/03/2025	147380	2410	ACE HARDWARE (AMBULANCE	632043	1	03-52300-3400	.00	11.22	11.22
Total 147380:								.00		11.22
147381										
07/25	07/03/2025	147381	2340	ACE HARDWARE (PARKS)	632026	1	01-55200-3400	.00	7.98	7.98
07/25	07/03/2025	147381	2340	ACE HARDWARE (PARKS)	632126	1	01-55200-3400	.00	15.58	15.58
Total 147381:								.00		23.56
147382										
07/25	07/03/2025	147382	2352	ACE HARDWARE (POLICE)	#631905	1	01-52100-3550	.00	10.99	10.99
Total 147382:								.00		10.99
147383										
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631517	1	01-51600-3500	.00	44.95	44.95
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631532	1	01-53311-3408	.00	11.94	11.94
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631583	1	01-53311-3408	.00	15.98	15.98
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631594	1	01-53311-3405	.00	20.15	20.15
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631627	1	01-53510-3500	.00	25.98	25.98
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631771	1	01-53311-3508	.00	439.99	439.99
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631829	1	01-53311-3408	.00	9.99	9.99
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631830	1	01-53311-3408	.00	7.99	7.99
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631840	1	01-53311-3408	.00	44.99	44.99
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631862	1	01-53311-3408	.00	14.99	14.99
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631923	1	01-53311-3408	.00	14.99	14.99

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 21

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631959	1	01-53311-3405	.00	31.58	31.58
07/25	07/03/2025	147383	11	ACE HARDWARE (PUBLIC WOR	631973	1	01-53311-3408	.00	17.99	17.99
Total 147383:								.00		701.51
147384										
07/25	07/03/2025	147384	27	ALL AMERICAN DO-IT CENTER	77621/3	1	01-53311-3405	.00	30.95	30.95
Total 147384:								.00		30.95
147385										
07/25	07/03/2025	147385	30	ALLIANT ENERGY/WPL	1424240000	1	10-55110-2210	.00	863.72	863.72
Total 147385:								.00		863.72
147386										
07/25	07/03/2025	147386	2621	ALLIED COOPERATIVE	3215603	1	01-53311-3405	.00	30.00	30.00
Total 147386:								.00		30.00
147387										
07/25	07/03/2025	147387	34	ALLSTATE PETERBILT OF TOM	5204240878	1	01-53620-3500	.00	374.52	374.52
Total 147387:								.00		374.52
147388										
07/25	07/03/2025	147388	2403	ASSOCIATED APPRAISAL CON	181198	1	01-51530-2100	.00	3,918.69	3,918.69
Total 147388:								.00		3,918.69
147389										
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299097	1	01-53311-3512	.00	621.98	621.98
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299148	1	01-53311-3512	.00	24.99	24.99
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299516	1	01-53311-3512	.00	8.49	8.49
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299930	1	01-53311-3408	.00	44.97	44.97
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299932	1	01-53311-3408	.00	197.22	197.22
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522299955	1	01-51600-3500	.00	9.69	9.69
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300110	1	01-53311-3502	.00	87.88	87.88
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300196	1	01-53510-3430	.00	465.00	465.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 22

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300343	1	01-53311-3512	.00	194.00	194.00
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300477	1	01-53311-3512	.00	92.52	92.52
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300488	1	01-53311-3502	.00	188.90	188.90
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300743	1	01-53311-3512	.00	45.99	45.99
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300810	1	01-53311-3502	.00	65.64	65.64
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522300963	1	01-53311-3512	.00	81.99	81.99
07/25	07/03/2025	147389	2341	AUTO VALUE TOMAH (STREET)	522301461	1	01-53311-3512	.00	11.99	11.99
Total 147389:								.00		2,141.25
147390										
07/25	07/03/2025	147390	1210	BELCO VEHICLE SOLUTIONS L	#10568	1	08-57210-8400	.00	3,554.00	3,554.00
Total 147390:								.00		3,554.00
147391										
07/25	07/03/2025	147391	2365	Brightspeed	301313471 0	1	01-53510-2230	.00	34.57	34.57
07/25	07/03/2025	147391	2365	Brightspeed	301313476 0	1	02-56910-2230	.00	69.14	69.14
07/25	07/03/2025	147391	2365	Brightspeed	301313478 0	1	01-55402-2230	.00	196.66	196.66
07/25	07/03/2025	147391	2365	Brightspeed	ACCT #3013	1	01-52100-2230	.00	45.00	45.00
Total 147391:								.00		345.37
147392										
07/25	07/03/2025	147392	2287	CANON FINANCIAL SERVICES I	41312221 06	1	01-51420-2900	.00	49.86	49.86
Total 147392:								.00		49.86
147393										
07/25	07/03/2025	147393	2302	CINTAS CORPORATION	5277742408	1	01-55200-3400	.00	141.36	141.36
07/25	07/03/2025	147393	2302	CINTAS CORPORATION	5277742409	1	01-51600-2900	.00	132.69	132.69
07/25	07/03/2025	147393	2302	CINTAS CORPORATION	5277742410	1	01-53311-2900	.00	189.42	189.42
Total 147393:								.00		463.47
147394										
07/25	07/03/2025	147394	2301	CIVICPLUS	331080	1	01-51420-2900	.00	4,901.30	4,901.30

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 23

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147394:								.00		4,901.30
147395										
07/25	07/03/2025	147395	2364	Column Software PBC	QCFGWJ0P	1	01-52400-3200	.00	12.78	12.78
Total 147395:								.00		12.78
147396										
07/25	07/03/2025	147396	2493	CONFIDENTIAL RECORDS, INC.	00009628	1	03-52300-2900	.00	100.90	100.90
Total 147396:								.00		100.90
147397										
07/25	07/03/2025	147397	189	DEAN'S REFRIGERATION & HEA	53562	1	12-55500-3500	.00	145.00	145.00
07/25	07/03/2025	147397	189	DEAN'S REFRIGERATION & HEA	53572	1	12-55500-3500	.00	692.50	692.50
07/25	07/03/2025	147397	189	DEAN'S REFRIGERATION & HEA	53573	1	12-55500-3500	.00	78.48	78.48
Total 147397:								.00		915.98
147398										
07/25	07/03/2025	147398	2155	DEBAUCHE	01P37260	1	01-53311-3512	.00	1,260.19	1,260.19
Total 147398:								.00		1,260.19
147399										
07/25	07/03/2025	147399	205	DON'S PLUMBING SERVICE INC	S22809	1	01-55402-3500	.00	879.50	879.50
07/25	07/03/2025	147399	205	DON'S PLUMBING SERVICE INC	S22839	1	01-55402-3500	.00	4,855.38	4,855.38
Total 147399:								.00		5,734.88
147400										
07/25	07/03/2025	147400	209	EBS CO SUBSCRIPTION SERVIC	2505574	1	10-55110-3420	.00	32.76	32.76
Total 147400:								.00		32.76
147401										
07/25	07/03/2025	147401	220	EO JOHNSON CO	INV1780484	1	12-55500-2900	.00	219.00	219.00

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 24

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147401:								.00		219.00
147402										
07/25	07/03/2025	147402	1254	GENERAL ENGINEERING COMP	I41-286 (Insp	1	01-52400-2100	.00	155.00	155.00
Total 147402:								.00		155.00
147403										
07/25	07/03/2025	147403	2194	GOODYEAR COMMERCIAL TIR	128-1159724	1	01-53311-3501	.00	208.00	208.00
Total 147403:								.00		208.00
147404										
07/25	07/03/2025	147404	299	HAGEN SPORTS NETWORK	072025	1	01-51100-3200	.00	375.00	375.00
Total 147404:								.00		375.00
147405										
07/25	07/03/2025	147405	2538	HEATHER DAVIS	034891	1	10-55110-2900	.00	752.00	752.00
Total 147405:								.00		752.00
147406										
07/25	07/03/2025	147406	2786	ILLINOIS TOLLWAY	#VN5508258	1	05-52140-3400	.00	24.40	24.40
Total 147406:								.00		24.40
147407										
07/25	07/03/2025	147407	354	JOHN SHUCK PLUMBING & REP	15132	1	01-55200-3500	.00	242.63	242.63
Total 147407:								.00		242.63
147408										
07/25	07/03/2025	147408	392	LEAGUE OF WISCONSIN MUNI	WM0004128	1	01-51938-5100	.00	907.50	907.50
Total 147408:								.00		907.50

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 25

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147409										
07/25	07/03/2025	147409	1391	LOFFLER COMPANIES	5022433	1	01-51420-2900	.00	45.57	45.57
07/25	07/03/2025	147409	1391	LOFFLER COMPANIES	5050929	1	01-51420-2900	.00	37.36	37.36
07/25	07/03/2025	147409	1391	LOFFLER COMPANIES	5058489	1	01-51420-2900	.00	71.36	71.36
Total 147409:								.00		154.29
147410										
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	0000101610	1	12-55500-2230	.00	125.29	125.29
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	1171800 07.2	1	01-53311-2230	.00	80.61	80.61
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	63170 07.25	1	01-53510-2240	.00	100.51	100.51
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	721400 07.2	1	01-55200-2230	.00	220.77	220.77
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	721400 07.2	2	01-55401-2230	.00	180.46	180.46
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	809500 07.2	1	01-53311-2230	.00	184.83	184.83
07/25	07/03/2025	147410	2328	LYNXX NETWORKS	C008NP	1	12-55500-2230	.00	161.09	161.09
Total 147410:								.00		1,053.56
147411										
07/25	07/03/2025	147411	1757	MACQUEEN EQUIPMENT LLC	P50926	1	01-57220-8300	.00	375.20	375.20
07/25	07/03/2025	147411	1757	MACQUEEN EQUIPMENT LLC	P50985	1	01-52200-3400	.00	2,761.87	2,761.87
Total 147411:								.00		3,137.07
147412										
07/25	07/03/2025	147412	431	MID-STATE DOOR & OPENER	06616	1	01-55200-3500	.00	240.00	240.00
Total 147412:								.00		240.00
147413										
07/25	07/03/2025	147413	441	MINUTEMAN PRESS OF TOMAH	32908	1	01-53635-3400	.00	281.98	281.98
Total 147413:								.00		281.98
147414										
07/25	07/03/2025	147414	442	MISSISSIPPI WELDERS SUPPL	527578	1	03-52300-3400	.00	61.55	61.55
Total 147414:								.00		61.55

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 26

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
147415										
07/25	07/03/2025	147415	461	MONROE CO SOLID WASTE	1469	1	01-53630-5300	.00	16,097.42	16,097.42
Total 147415:								.00		16,097.42
147416										
07/25	07/03/2025	147416	1815	MULTIMEDIA SALES & MARKETI	2007828	1	12-55500-3200	.00	180.00	180.00
Total 147416:								.00		180.00
147417										
07/25	07/03/2025	147417	2752	OAK RIDGE FOAM & COATING	33595	1	01-53311-3405	.00	58.39	58.39
Total 147417:								.00		58.39
147418										
07/25	07/03/2025	147418	2002	OBLAK, NICOLE	SHELTER R	1	01-46720	.00	90.00	90.00
Total 147418:								.00		90.00
147419										
07/25	07/03/2025	147419	469	PENNY J. PRECOUR ATTORNE	JULY 2025	1	01-51300-2100	.00	2,700.00	2,700.00
Total 147419:								.00		2,700.00
147420										
07/25	07/03/2025	147420	2620	PERFORMANCE HEATING & CO	1612	1	01-55402-3500	.00	2,435.00	2,435.00
Total 147420:								.00		2,435.00
147421										
07/25	07/03/2025	147421	527	POELLINGER ELECTRIC INC	5011-01	1	01-53510-3430	.00	275.00	275.00
Total 147421:								.00		275.00
147422										
07/25	07/03/2025	147422	538	QUILL CORPORATION	44544763	1	03-52300-3100	.00	443.94	443.94

M = Manual Check, V = Void Check

CITY OF TOMAH

Check Register - Print Check Register - For Council Approval

Page: 27

Check Issue Dates: 12/4/2020 - 7/8/2025

Jul 08, 2025 08:40AM

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147422:								.00		443.94
147423										
07/25	07/03/2025	147423	550	REINDERS INC	6075285-00	1	01-55200-3500	.00	128.15	128.15
Total 147423:								.00		128.15
147424										
07/25	07/03/2025	147424	557	RIVER CITY READY MIX INC	17944	1	01-53311-3405	.00	129.75	129.75
Total 147424:								.00		129.75
147425										
07/25	07/03/2025	147425	2139	SPECTRUM	1715396010	1	12-55500-2240	.00	216.00	216.00
Total 147425:								.00		216.00
147426										
07/25	07/03/2025	147426	603	STREICHERS INC	#11767642	1	01-52100-1390	.00	33.00	33.00
07/25	07/03/2025	147426	603	STREICHERS INC	#11767726	1	01-52100-1390	.00	170.00	170.00
Total 147426:								.00		203.00
147427										
07/25	07/03/2025	147427	2643	SUMMIT FIRE PROTECTION	3256130	1	12-55500-2900	.00	304.60	304.60
Total 147427:								.00		304.60
147428										
07/25	07/03/2025	147428	2696	TERMINIX WIL-KIL	78769247	1	01-55200-3400	.00	67.38	67.38
Total 147428:								.00		67.38
147429										
07/25	07/03/2025	147429	658	TOMAH WATER & SEWER UTILI	2189.00 06.2	1	10-55110-2220	.00	145.83	145.83
07/25	07/03/2025	147429	658	TOMAH WATER & SEWER UTILI	Water Bill Ho	1	12-55500-2220	.00	35.94	35.94
07/25	07/03/2025	147429	658	TOMAH WATER & SEWER UTILI	Water Bill Sr	1	12-55500-2220	.00	89.24	89.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 147429:								.00		271.01
147430										
07/25	07/03/2025	147430	672	TRI-STATE BUSINESS MACHINE	630980	1	01-51200-2900	.00	25.00	25.00
Total 147430:								.00		25.00
147431										
07/25	07/03/2025	147431	2315	VANDEWALLE & ASSOCIATES	202505011	1	06-56700-2100	.00	2,587.60	2,587.60
07/25	07/03/2025	147431	2315	VANDEWALLE & ASSOCIATES	202506044	1	06-56700-2100	.00	2,242.50	2,242.50
Total 147431:								.00		4,830.10
147432										
07/25	07/03/2025	147432	2787	WILLIAM GUERIN	SECURITY D	1	01-46721	.00	250.00	250.00
Total 147432:								.00		250.00
Grand Totals:								.00		1,259,196.23

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____ Dwyer, Paul

City Council: _____ Glynn, John

_____ Pater, Nellie

_____ Peterson, Dean

_____ Devine, Patrick

_____ Scholze, Travis

_____ Koel, Mitch

_____ Yarrington, Richard

_____ Zabinski, Shawn

MINUTES FOR COMMON COUNCIL JUNE 17, 2025

Call to Order, Pledge of Allegiance, Roll Call

A regular meeting of the Common Council was held at 819 Superior Ave. in the City Council Chambers. The meeting was called to order by Mayor Paul Dwyer at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: P. Dwyer, Richard Yarrington, Shawn Zabinski, John Glynn, Dean Peterson, Patrick Devine, Nellie Pater, and Travis Scholze, and Mitchell Koel (6:32 p.m.) Absent: None. Also present: Penny Precour, Nick Morales, Nicole Jacobs, Justin Derhammer, Joe Protz, Pam Buchda, Tim Adler, Irma Keller, Dave Deprey, and Brian Berquist. The meeting was available via Zoom and was recorded by Hagen Sports Network. All motions are unanimously approved unless otherwise noted.

Anyone Desiring to Appear Before the Council

No one desired to appear before the council.

Mayor's Report

Mayor Dwyer commented that the city has gotten a lot of things accomplished this month.

Employee of the Month

N. Morales addressed the council, informing them that Library Director Irma Keller nominated city employee, Dave Deprey, as May Employee of the Month. Mr. Deprey is the children's librarian at Tomah Public Library. N. Morales addressed Mr. Deprey stating the city appreciates everything he's done for the city, and he is appreciated.

Acceptance of Reports: Senior Executive Team, Economic Development and Zoning, Public Safety, Parks and Recreation, Senior & Disabled Services, Library

Motion by S. Zabinski, second by J. Glynn, to accept the following reports:

1. Senior Executive Team Monthly Report
2. Economic Development and Zoning Monthly Report
3. Library Monthly Report
4. Public Safety Monthly Report
5. Parks and Recreation Monthly Report
6. Senior & Disabled Services Monthly Report

R. Yarrington asked additional questions of Chief Adler regarding staffing. R. Yarrington asked J. Protz if the Flare Ave ballparks would be playable for this summer. J. Protz said he is currently dealing with a subcontractor for turf replacement as it wasn't up to standards. Motion carried.

Consent Agenda

Motion by R. Yarrington, second by T. Scholze to remove Employee Handbook Revisions (General Provisions) and Approval: Ambulance Service Rate Increase from the consent agenda to be put on the regular agenda. Motion carried

Motion by T. Scholze, second by M. Koel, to approve the following consent agenda as amended: Motion carried.

- A. Approval of Minutes from May 20, 2025
- B. Approval of Minutes from May 29, 2025
- C. Approval: Annual renewal of "Class A" Liquor, Class "A" Fermented Malt Beverage, "Class B" Liquor, Class "B" Fermented Malt Beverage, and "Class C" Wine Licenses.
- D. Approval: Temporary Class "B" Fermented Malt Beverage and Temporary "Class B" Wine License Application by the Tomah Lions Club Common Council – June 17, 2025
- E. Approval of Resolution for Payment of Monthly Bills
- F. Approval: Special Event Outdoor Cabaret License for Scott Wilcox at Gillett Park in downtown Tomah for Music in the Park throughout June, July, and August of 2025
- G. Employee Handbook Revisions (General Provisions)
- H. Approval: Ambulance Service Rate Increase

Motion by T. Scholze, second by S. Zabinski to approve Employee Handbook Revisions (General Provisions) as presented by staff. Verbiage in the handbook includes SET, which should be replaced by City Administrator. Motion carried.

Motion by T. Scholze, second by J. Glynn to approve the ambulance service rate increase. R. Yarrington asked Chief Adler if the increased rates include an equalized portion to surrounding communities dictated by Medicare and Medicaid. Motion carried.

Public Works and Utilities Commission

Approval of Compliance Maintenance Report

Motion by R. Yarrington, second by T. Scholze, to approve the compliance maintenance resolution and the Compliance Maintenance Annual Report. Motion carried.

Approval: Ordinance Authorizing Sidewalk Cafes Downtown

Common Council – June 17, 2025

Motion by J. Glynn, second by S. Zabinski, to waive the first verbatim reading of the ordinance authorizing sidewalk cafes downtown. Motion carried

Motion by J. Glynn, second by S. Zabinski, to waive the second verbatim reading of the ordinance authorizing sidewalk cafes downtown. Motion carried

Motion by J. Glynn, second by N. Pater, to approve the draft ordinance amendment to Chapter 38 of the municipal code and to authorize the implementation of a sidewalk café permit system for downtown businesses, with the Director of Economic Development and Zoning responsible for creating the application for said permit. A \$500 permit fee was recommended. R. Yarrington questioned how much of the sidewalk can be obstructed, to which N. Morales explained the allowable distance would be four feet. T. Scholze questioned whether the ordinance had gone to the citizen ordinance committee for review. P. Precour said that the thought process was to get it before the council in a timely manner to allow business to begin applying for permits this summer. Motion carried

Appointments:

Approval: Ethics Board Appointment

Motion by R. Yarrington, second by T. Scholze, to approve the mayoral appointment of Nicole Jacobs to the Ethics Board as its city employee member to fulfill the remaining term of Becki Weyer. Motion carried

Approval: Library Board Appointment

Motion by T. Scholze, second by S. Zabinski, to approve the mayoral appointment of Nicole Jacobs to the Library Board as its Ex Officio member to fulfill the remaining term of Becki Weyer. Motion carried

Approval: Historic Preservation Commission Appointment

Motion by S. Zabinski, second by N. Pater, to approve the mayoral appointment of Leah Clipner to a citizen reserved position on the Historic Preservation Commission, with term limits in accordance with municipal ordinance and state law. Motion carried

Approval: Tomah Public Housing Authority Commission Appointments

Motion by N. Pater, second by S. Zabinski, to approve the mayoral appointments of Rebecca Giroux and Michele Wedemeier to citizen reserved positions on the Tomah Public Housing Authority Commission, with term limits in accordance with municipal ordinance and state law. R. Yarrington told the council he had not resigned his position as commissioner, and he felt the appointment was out of order. N. Morales explained that R. Yarrington would still be on the commission, however, he would be moving to N. Pater's alderperson's seat on the commission and vacating the citizen member seat. N. Pater would be voluntarily resigning her seat on the commission. P. Precour asked that council table the approval of Michele Wedemeier's appointment to allow time to address R. Yarrington's concerns and amend the motion to approve only the appointment of Rebecca Giroux. The motion was amended by N. Pater, second by S. Zabinski to table the appointment of Michele Wedemeier until next month and approve the appointment of Rebecca Giroux. Motion carried.

General:

Approval: Final reimbursement of Façade Improvement Grant Program Application 1-2024 (JAC's Steakhouse)

Motion by T. Scholze, second by P. Devine, to approve the final reimbursement for Façade Improvement Grant Program application 1-2024 in the amount of \$6,823.40. Motion carried.

Approval: Façade Improvement Grant Program Application 2-2025 (The Bank Bar)

Motion by M. Koel, second by T. Scholze, to approve the final reimbursement for Façade Improvement Grant Program application 2-2025 in the amount of \$10,000 or 75% of the project cost, whichever is less contingent upon receiving financial document and color scheme clarification. N. Morales said the owner provided the financial letter and indicated he'd be using two shades of gray for paint, which are approved shades. Motion carried with one negative vote (Yarrington.)

Approval: Façade Improvement Grant Program Application 4-2025 (Tomah Cash Mercantile)

Motion by M. Koel, second by T. Scholze, to approve the final reimbursement for Façade Improvement Grant Program application 4-2025 in the amount of \$10,000 or 75% of the project cost, whichever is less contingent upon submission of letter from financial institution and project illustration. Motion carried with one negative vote (Yarrington.)

Approval: Amendment to Job Description for City Clerk

Motion by J. Glynn, second by R. Yarrington, to approve the amended job description for City Clerk as presented by staff, to be effective July 1, 2025. Motion carried.

Approval: Amendment to Job Description for City Treasurer

Common Council – June 17, 2025

Motion by N. Pater, second by J. Glynn, to approve the amended job description for City Treasurer as presented by staff, to be effective July 1, 2025. Motion carried.

Approval: Amendment to Job Description of Director of Public Works and Utilities

Motion by R. Yarrington, second by N. Pater to approve the amended job description for Director of Public Works and Utilities as presented by staff, to be effective July 1, 2025. Motion carried.

Approval: Budget Amendment to Transfer \$500 from Elections Operation to Administrator Operation for 3 July Employee BBQ

Motion by M. Koel, second by J. Glynn, to approve the transfer of \$500 from account 01-51440-3400 to account 01-51415-3400 for the purposes of funding an employee barbecue on July 3, 2025, to celebrate our Nations' independence and demonstrate the City's appreciation for its employees. Motion carried.

Adjourn to Closed session Pursuant to Wis Stat § 19.85(1):

Motion by S. Zabinski, second by N. Pater, to adjourn to closed session under Wis Stat § 19.85(1) as listed on the agenda. Motion carried. Meeting adjourned to closed session at 7:14 p.m.

Adjourn to Closed Session Pursuant to Wis Stat 19.85(1):

Considering employment, promotion, compensation or performance evaluation data of any public employee to discuss staffing and compensation for:

Approval: Contract for City Administrator

Approval: Internal promotion to Interim Director of Public Works and Utilities

Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for:

Approval: negotiating terms for purchase of land

Approval: Amendment to rental contract

Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Approval: Council Directive regarding possible litigation

Adjourn Meeting

Motion by D. Peterson, second by S. Zabinski, to adjourn at 8:07 p.m. Motion carried.

Respectfully submitted,

Nicole Jacobs, City Clerk

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Temporary Class “B” Fermented Malt Beverage License Application by the VFW Post 1382

Summary and Background Information:

(Appropriate Documentation Attached)

VFW Post 1382 has applied for a Temporary Class “B” Fermented Malt Beverage License to sell beer during its 100 Year Celebration being held at 1618 South Superior Ave in Tomah on August 9, 2025.

Fiscal Note:

The revenue generated to the City of Tomah by the issuance of this license is \$10.

Recommendation From:

City Clerk

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Temporary Class “B” License to VFW Post 1382 for its 100 Year Celebration held on August 9, 2025 at 1618 South Superior Ave in Tomah.

Respectfully submitted by:

Nicole Jacobs

Meeting Date: July 15 &16, 2025

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Temporary Class “B” Fermented Malt Beverage License Application by the VFW Post 1382

Summary and Background Information:

(Appropriate Documentation Attached)

VFW Post 1382 has applied for a Temporary Class “B” Fermented Malt Beverage License to sell beer during a Chicken Q being held at 1618 South Superior Ave in Tomah on September 6, 2025.

Fiscal Note:

The revenue generated to the City of Tomah by the issuance of this license is \$10.

Recommendation From:

City Clerk

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Temporary Class “B” License to VFW Post 1382 for a Chicken Q held on September 6, 2025 at 1618 South Superior Ave in Tomah.

Respectfully submitted by:

Nicole Jacobs

Meeting Date: July 15 &16, 2025

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10RECEIPT # 500080 1241Application Date: 14 MAR 2024
☐ Town ☐ Village ☒ City of Tomah
County of Monroe

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10:00am and ending 5:00pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☐ Lodge/Society

☒ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.
(a) Name VFW Post 1382(b) Address 1618 South Superior Ave
(Street)
☐ Town

☐ Village

☒ City
(c) Date organized 08 AUG 1925

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Eric Diekmann 326 West Milwaukee St TomahVice President Melissa Guthmiller 326 West Milwaukee St TomahSecretary Melissa Guthmiller 326 West Milwaukee St TomahTreasurer John Rusch 1201 Sheri Court Tomah

(g) Name and address of manager or person in charge of affair:

Eric Diekmann 326 West Milwaukee St Tomah

Phone # _____

Email _____

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1618 South Superior Ave Tomah

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

(e) Approximate number of attendees 80

3. Name of Event

(a) List name of the event Chicken Q(b) Dates of event 06 SEP 2025

4. SITE PLAN MUST BE ATTACHED TO THIS APPLICATION

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

 17 JUN 2025
(Signature / Date)
VFW Post 1382

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Request from Kelsey's Class Act Bar and The Elbow Room for special amendments to the premises description of their Class "B" Fermented Malt Beverage Licenses and "Class B" Liquor Licenses for a special event on August 9, 2025.

Summary and Background Information:

(Appropriate Documentation Attached)

Kelsey's (201 Superior Ave.) and The Elbow Room (114 Benton St.) have requested to block off the alleyway for an event to allow alcoholic beverages to extend to the outside-designated area for the event. The event is scheduled for August 9, 2025, and will be fenced off with access only from inside each establishment. This annual event has been occurring for several years without incident. Alcoholic beverages will be served inside both establishments and in the outdoor area from 9 a.m. to 10 p.m.

Fiscal Note:

None

Recommendation:

It is requested that the Committee of the Whole make a recommendation to the Common Council to approve an amendment of the Class "B" Fermented Malt Beverage Licenses and the "Class B" Liquor Licenses for Kelsey's and The Elbow Room to include the fenced in area between the two establishments for the special event hosted on August 9, 2025.

Respectfully submitted by:

Nicole E. Jacobs

Meeting Date: July 14 & 15, 2025



819 Superior Ave
Tomah, WI 54660
Phone: (608) 374-7420
Fax: (608) 374-7424

CITY OF TOMAH – REQUEST TO APPEAR BEFORE COMMITTEE

This form must be submitted to the appropriate department head at least ONE WEEK PRIOR to the scheduled date of the Committee/Council meeting. This is to ensure that the requested item is placed on the agenda prior to the agenda being sent out.

Date: 5/12/25

Name: Kelsey's

DBA (if applicable): _____

Address: 201 Superior Ave Tomah WI 54660

Phone #(s): _____

Email Address: _____

Committee Name(s): _____

Committee Date(s): _____

Agenda Item and Description/Explanation of Request (Use back side of form if needed. Attach any other pertinent information to this form):

We would like close the alley between
Elbow Room and Kelseys Aug 9th 9am-10pm
we have bean bag tournament and cooking
and other activities. as well have our
liquor licenses extended to cover the closed
off area.

David Perett William Dwy

FOR OFFICE USE ONLY:

Received by: _____

Date received: _____

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Ordinance providing for the detachment of a portion of the territory of the City of Tomah, Monroe County, Wisconsin to the Town of La Grange, Monroe County, Wisconsin.

Summary and Background Information:

Mr. Pete Thorson and Dr. Mark Mueller have submitted a petition to detach a portion of territory of the City of Tomah, Monroe County, Wisconsin to the Town of La Grange, Monroe County, Wisconsin. This petition was personally handed from Mr. Thorson to then-Chairperson of the Senior Executive Team Nicholas Morales on 6 June 2025 in the employee parking lot of City Hall during hours when the City Hall is closed to the public.

Wisconsin State Statute 66.0227 governs the detachment of territory, and the below timeline was compiled by staff after reviewing said statute:

TBD	“A petition signed by a majority of the owners of three-fourths of the taxable land in area within the territory to be detached or, if there is no taxable land in the territory, by all owners of land in the territory, shall be filed with the clerk of the city or village from which detachment is sought, within 120 days after <u>the date of publication of a class 1 notice</u> , under ch. 985 , of intention to circulate a petition of detachment.” (Wis. Stat. 66.0227(1))
6 June	Mr. Thorson delivered a Petition for Detachment of Territory to City of Tomah on behalf of himself and Dr. Mueller.
9 July	Citizen Ordinance Committee reviews the ordinance.
14 July	Committee of the Whole reviews petition for detachment and ordinance.
15 July	Common Council approves/denies an ordinance detaching the territory based on the petition for detachment.
5 August	Deadline for both City of Tomah and Town of La Grange to do the following: “An ordinance detaching the territory may be <u>enacted within 60 days after the filing of the petition</u> , by a vote of three-fourths of all the members of the governing body of the detaching city or village and its terms accepted within 60 days after enactment, by an ordinance enacted by a vote of three-fourths of all the members of the governing body of the city, village or town to which the territory is to be attached. <u>The failure of a governing body to adopt the ordinance under this subsection is a</u>

rejection of the petition and all proceedings are void.” (Wis. Stat. 66.0227(2))

TBD If both ordinances pass, TID 8 amendment procedures are triggered.

List of unanswered staff questions (Answers from DOA in red):

1. Was there supposed to have been a class 1 notice prior to the submission of the Petition for Detachment?
 - **The applicant needs to submit the Class 1 notice, and until that is done, the process has not been officially started.**
2. Did the Town of La Grange receive a Petition for Annexation?
 - **Yes.**
3. Do we have legal ability to deny the detachment?
 - **Yes. Only 5-10 detachments a year and that is due to the high amount of denials.**
4. Do we have to hold a referendum election (153 signatures would be required)?
 - **No, this is rarely, if ever, done.**

Advantages:

- Property owners are requesting this.

Disadvantages:

- Would force an amendment to TID 8 which is codified until the year 2042, potentially adversely impacting the tax roll of the City, Monroe County, and Tomah Area School District.
- Reduction in property tax revenue by \$717.22 per year.
- Set precedent of detachments.
- City infrastructure would now be running through Town of La Grange town limits.
- Could result in a reduction in allocation of Class B liquor licenses.
- If a referendum election is held at the direction of the City Council, then additional expenditures would be incurred that are not in the budget.
- Dr. Mueller’s property is currently in violation of the City’s zoning code, and the City would be passing potential code violation issues off to another municipality.
- Neither property owner has submitted a certified survey map nor proper legal description of the territories to be detached.
- Neither property owner has confirmed the publication of a class 1 notice.

- One property owner has sent detailed e-mail correspondence that indicates possible intent to use the land in a manner that may adversely affect either the floodway, floodplain, infrastructure, or roadways of the city (see attached e-mails); approval of this detachment will likely result in the city losing the ability to govern land use in a manner that adversely impacts remaining property owners and taxpayers of the City of Tomah.

Minutes Attached:

Yes ☒ No ☐

Budget Account: Not applicable.

Fiscal Impact: See report.

Staff Responsible for implementation:

1. City Administrator
2. City Attorney
3. City Clerk
4. Director of Public Works and Utilities

Economic Impact: See report.

Zoning/Rezoning Issues: See report.

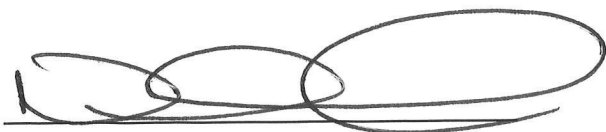
Supports Organizational Goals:

Yes ☐ No ☒

Questions from City Administrator: See report.

Grants Pursued/Opportunity Pursued: Not applicable.

Recommendation: A motion to approve this item should read, "Ordinance providing for the detachment of a portion of the territory of the City of Tomah, Monroe County, Wisconsin to the Town of La Grange, Monroe County, Wisconsin."



11 July 2025

City Administrator

Date

Department Director

Date

Committee: **Common Council**
Meeting Date(s): **15 July 2025**

DRAFT ORDINANCE

Ordinance No. _____

ORDINANCE PROVIDING FOR THE DETACHMENT OF A PORTION OF
TERRITORY OF THE CITY OF TOMAH, MONROE COUNTY, WISCONSIN TO THE
TOWN OF LA GRANGE, MONROE COUNTY, WISCONSIN

WHEREAS, the City of Tomah has received a Petition for Detachment of land from City of Tomah in the County of Monroe, Wisconsin to the Town of La Grange in the County of Monroe, Wisconsin for the following described property, hereinafter referred to as “subject property”:

LEGAL DESCRIPTION TO BE INSERTED UPON RECEIPT OF CSMs for parcels 286-02713-1100 (14.36 acres), 286-02713-1000 (5.61 acres), 286-02712-1020 (2.54 acres).

The subject property contains approximately 22.51 acres with a current population of zero (0) persons, as defined in sec. 66.0227, Stats. The subject property is currently zoned as Business District. A scale map reasonably showing the boundaries of the subject property and the relation of said subject property to the municipalities involved is attached hereto as Exhibit 1.

WHEREAS, the City Clerk has confirmed the petitioner has filed a duplicate original of said Petition for Detachment with the Town Clerk of the Town of La Grange, Monroe County, Wisconsin, and

WHEREAS, it further appears that there are no electors residing in the territory proposed to be detached and the Petition has been signed by the owners of the Property within such territory; and

WHEREAS, it further appears that all the requirements of sec. 66.0227, Stats. have been fully complied with; and

WHEREAS, it appears in the best interests of the City of Tomah that the afore described City of Tomah territory be detached from the City of Tomah; and

WHEREAS, the City Council by at least a three-fourths majority has approved the detachment petition.

NOW, THEREFORE, the Common Council of the City of Tomah do ordain as follows:

SECTION ONE:

1. The subject property is hereby detached from the City of Tomah and attached to the Town of La Grange to the full extent, upon acceptance by the Town of La Grange as required by sec. 66.0227 (2), Stats.

Commented [PP1]: Awaiting on proof of Class 1 publication

2. The property shall continue to be zoned Business District until such time as it is re-zoned by the Town of La Grange;

3. The City Clerk is hereby directed to promptly provide a certified copy of this ordinance to the Town of La Grange so that the Town of La Grange may act upon the ordinance within the time as set forth in sec. 66.0227(2), Stats.

4. The City Clerk is further directed to file, record and/or send, as applicable, a certified copy of the ordinance as required pursuant to sec. 66.0227(5), Stats.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Paul Dwyer, Mayor

ATTEST:

Nicole Jacobs, Clerk

READ:

PASSED:

PUBLISHED:

MINUTES FOR CITIZEN ORDINANCE COMMITTEE

A Citizen Ordinance Committee was held on **Thursday, July 10, 2025 at 4:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFJwMzdSZz09>

Meeting ID: 768 946 6740 **Passcode:** Tomah2020

AGENDA

A. Call to Order/Roll Call

- | | |
|---|-------------|
| 1. Mayor Paul Dwyer: | Present |
| 2. Alderperson John Glynn: | Present |
| 3. Alderperson Patrick Devine: | Not Present |
| 4. City Administrator Nicholas Morales: | Present |
| 5. City Attorney Penny Precour: | Not Present |
| 6. Citizen Terry Christen: | Present |
| 7. Citizen Mike Weber: | Present |
| 8. Citizen Helene Stein: | Present |

B. Approval: Amendment to Tomah Public Housing Authority Ordinance

- Motion: Alderperson Glynn
- Second: Mike Weber
- Discussion:
 - City Administrator Morales explained federal, state, and local laws and regulations governing public housing authorities and the need to amend the current city ordinance to provide clarity of the relationship between the city and the housing authority.
- Amendments:
- Vote: 5-0

1. Mayor Paul Dwyer:	Yay
2. Alderperson John Glynn:	Yay
3. Alderperson Patrick Devine:	Not Present
4. City Administrator Nicholas Morales:	Nonvoting
5. City Attorney Penny Precour:	Not Present
6. Citizen Terry Christen:	Yay
7. Citizen Mike Weber:	Yay

Citizen Ordinance Committee – July 10, 2025

Page 2

8. Citizen Helene Stein: Yay

C. Ordinance Approving Petition for Detachment of Territory by Mr. Thorson and Dr. Mueller

- Motion: Alderperson Glynn
- Second: Terry Christen
- Discussion:
 - City Administrator Morales advised the committee that it is outside their scope of responsibility to evaluate whether or not detachment should occur. Professional recommendation was that the committee only vote on whether or the not the ordinance is properly written given the requirements of Wis. Stat. 66.0227.
- Amendments:
- Vote: 5-0
 1. Mayor Paul Dwyer: Yay
 2. Alderperson John Glynn: Yay
 3. Alderperson Patrick Devine: Not Present
 4. City Administrator Nicholas Morales: Nonvoting
 5. City Attorney Penny Precour: Not Present
 6. Citizen Terry Christen: Yay
 7. Citizen Mike Weber: Yay
 8. Citizen Helene Stein: Yay

ADJOURNMENT

- Motion: Mrs. Stein
- Second: Alderperson Glynn
- Discussion: None.
- Amendments:
- Vote: 5-0
 9. Mayor Paul Dwyer: Yay
 10. Alderperson John Glynn: Yay
 11. Alderperson Patrick Devine: Not Present
 12. City Administrator Nicholas Morales: Nonvoting
 13. City Attorney Penny Precour: Not Present
 14. Citizen Terry Christen: Yay
 15. Citizen Mike Weber: Yay
 16. Citizen Helene Stein: Yay

Annex Petition to Town of Lagrange & DE- Annex Petition from the City of Tomah

Date: June 6, 2025

RE: 286-02713-1100 (14.36ac)
286-02713-1000 (5.61ac)
286-02712-1020 (2.54ac)

To: City of Tomah
819 Sup. Ave.
Tomah, WI. 54660

To: Town of Lagrange
22731 Flint Ave.
Tomah, WI. 54660

Att: City Clerk - Nicky Jacobs
Adm. / Sen. Set Member – Nick Morales
Mayor – Paul Dwyer

Att: Clerk – Wendy Von Haden
Chairmen – Brendan Smith

From:

Managed Investments / KAS Investments & Farms / Deer Creek Properties LLC

25822 Highland Ave.
Tomah, WI. 54660

Att: Pete Thorson (agent)

N9051 Dick's Rd.
Camp Douglas, WI. 54618

Att: Mark Mueller (agent)

Please have Clerk
Nick & Paul sign
and Return
"Original"
Copy
Thank you
Pete & Mark

Annex Petition to Town of Lagrange & DE- Annex Petition from the City of Tomah

Date: June 6, 2025

RE: 286-02713-1100 (14.36ac)
286-02713-1000 (5.61ac)
286-02712-1020 (2.54ac)

To: City of Tomah
819 Sup. Ave.
Tomah, WI. 54660

To: Town of Lagrange
22731 Flint Ave.
Tomah, WI. 54660

Att: City Clerk - Nicky Jacobs
Adm. / Sen. Set Member – Nick Morales
Mayor – Paul Dwyer

Att: Clerk – Wendy Von Haden
Chairmen – Brendan Smith

From:

Managed Investments / KAS Investments & Farms / Deer Creek Properties LLC

25822 Highland Ave.
Tomah, WI. 54660

Att: Pete Thorson (agent)

N9051 Dick's Rd.
Camp Douglas, WI. 54618

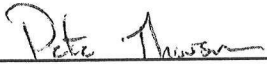
Att: Mark Mueller (agent)

To whom it may concern:

Managed Investments, KAS Investments & Farms and Deer Creek Properties LLC. through its agents (Peter Thorson & Mark Mueller) hereby request **Annexation to the Town of Lagrange and De-Annexation from the City of Tomah** for the above-mentioned and attached parcels. Because of unkept promises, false representation, Loss time & Financial causes due to their inability to access properties, Trespass of Utilities, Ordinance Concerns, Double Standards and misrepresentations.

We look forward to an uncontested transfer.

Please start the process!



Pete Thorson – Property Owner

June 6, 2025



Mark Mueller - Property Owner

June 6, 2025

Received - **Town of Lagrange Clerk**

June ____ 2025

Received - **Town of Lagrange Chairman**

June ____ 2025

Received – **City of Tomah Clerk**

June ____ 2025

Received – **City of Tomah Adm.**

June ____ 2025

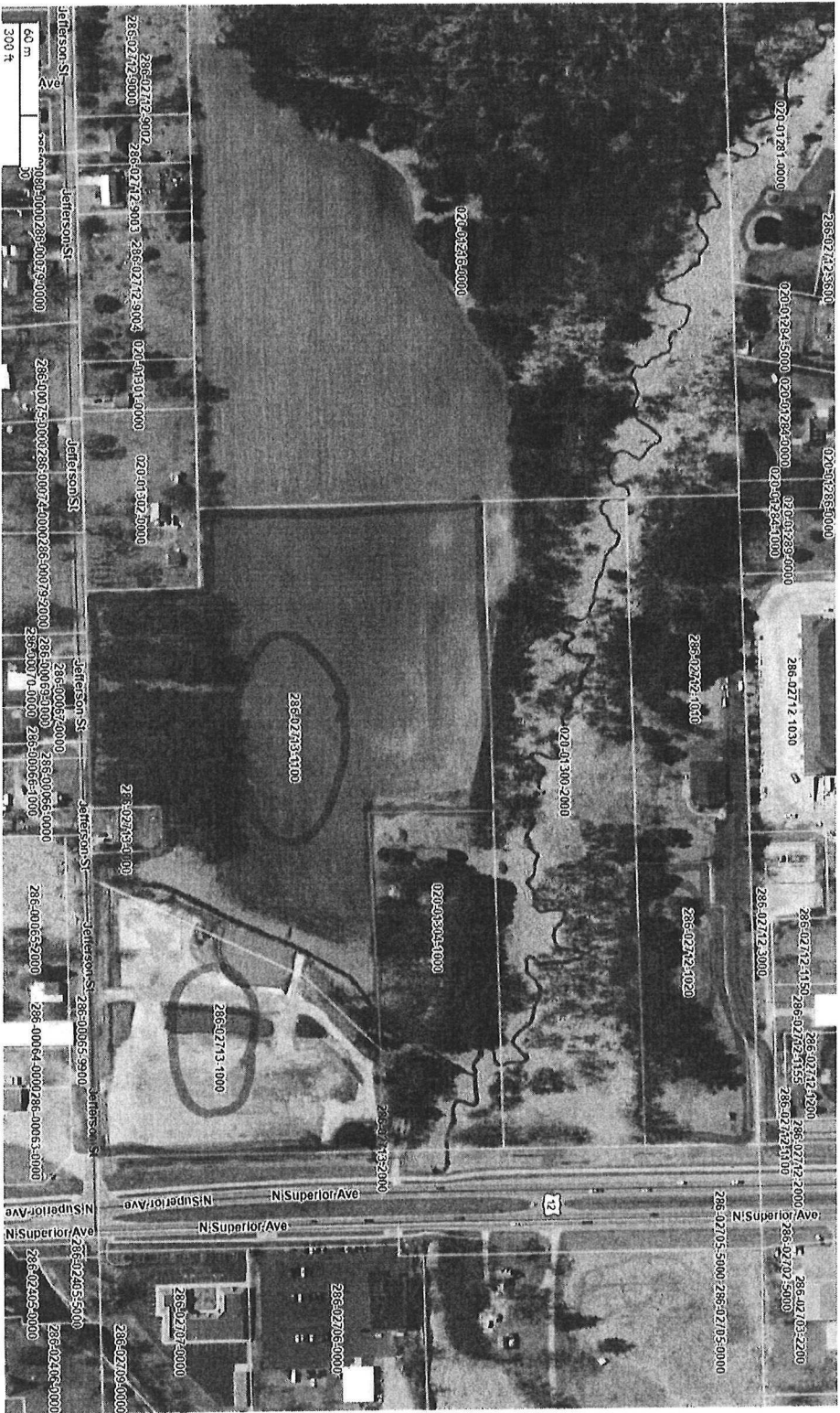
Received – **City of Tomah Mayor**

June ____ 2025



BeaconTM

Monroe County, WI



- Parcels
- Parcel Labels
- Fort McCoy
- Monroe County
- Interstates
- US Highways
- State Highways
- County Roads
- Local Roads and Streets
- Fort McCoy Roads
- Named Private Drive
- Limited Access
- Ramp
- Railroads

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user. Monroe County assumes no responsibility whatsoever for direct, indirect, special, consequential, exemplary or other damages.

Date created: 6/6/2025

Last Date Uploaded: 6/5/2025 10:44:26 PM

Developed by



SCHNEIDER
GEOGRAPHICAL

Annex Petition to Town of Lagrange & DE- Annex Petition from the City of Tomah

Date: June 6, 2025

RE: 286-02713-1100 (14.36ac)
286-02713-1000 (5.61ac)
286-02712-1020 (2.54ac)

To: City of Tomah
819 Sup. Ave.
Tomah, WI. 54660

To: Town of Lagrange
22731 Flint Ave.
Tomah, WI. 54660

Att: City Clerk - Nicky Jacobs
Adm. / Sen. Set Member – Nick Morales
Mayor – Paul Dwyer

Att: Clerk – Wendy Von Haden
Chairmen – Brendan Smith

From:

Managed Investments / KAS Investments & Farms / Deer Creek Properties LLC

25822 Highland Ave.
Tomah, WI. 54660

Att: Pete Thorson (agent)

N9051 Dick's Rd.
Camp Douglas, WI. 54618

Att: Mark Mueller (agent)

To whom it may concern:

Managed Investments, KAS Investments & Farms and Deer Creek Properties LLC. through its agents (Peter Thorson & Mark Mueller) hereby request **Annexation to the Town of Lagrange and De-Annexation from the City of Tomah** for the above-mentioned and attached parcels. Because of unkept promises, false representation, Loss time & Financial causes due to their inability to access properties, Trespass of Utilities, Ordnance Concerns, Double Standards and misrepresentations.

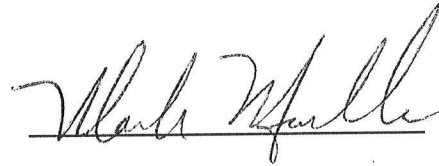
We look forward to an uncontested transfer.

Please start the process!



Pete Thorson – Property Owner

June 6, 2025



Mark Mueller - Property Owner

June 6, 2025

Received - **Town of Lagrange Clerk**

June ____ 2025

Received - **Town of Lagrange Chairman**

June ____ 2025

Received – **City of Tomah Clerk**

June ____ 2025

Received – **City of Tomah Adm.**

June ____ 2025

Received – **City of Tomah Mayor**

June ____ 2025

- Parcels
- Parcel Labels
- Fort McCoy
- Monroe County
- Interstates
- US Highways
- State Highways
- County Roads
- Local Roads and Streets
- Fort McCoy Roads
- Named Private Drive
- Limited Access
- Ramp
- Railroads



DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user. Monroe County assumes no responsibility whatsoever for direct, indirect, special, consequential, exemplary or other damages.

Date created: 6/6/2025
Last Data Uploaded: 6/5/2025 10:44:26 PM
Developed by
SCHNEIDER
GEOSPATIAL

Annex Petition to Town of Lagrange & DE- Annex Petition from the City of Tomah

Date: June 6, 2025

RE: 286-02713-1100 (14.36ac)
286-02713-1000 (5.61ac)
286-02712-1020 (2.54ac)

To: City of Tomah
819 Sup. Ave.
Tomah, WI. 54660

To: Town of Lagrange
22731 Flint Ave.
Tomah, WI. 54660

Att: City Clerk - Nicky Jacobs
Adm. / Sen. Set Member – Nick Morales
Mayor – Paul Dwyer

Att: Clerk – Wendy Von Haden
Chairmen – Brendan Smith

From:

Managed Investments / KAS Investments & Farms / Deer Creek Properties LLC

25822 Highland Ave.
Tomah, WI. 54660

Att: Pete Thorson (agent)

N9051 Dick's Rd.
Camp Douglas, WI. 54618

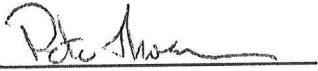
Att: Mark Mueller (agent)

To whom it may concern:

Managed Investments, KAS Investments & Farms and Deer Creek Properties LLC. through its agents (Peter Thorson & Mark Mueller) hereby request **Annexation to the Town of Lagrange and De-Annexation from the City of Tomah** for the above-mentioned and attached parcels. Because of unkept promises, false representation, Loss time & Financial causes due to their inability to access properties, Trespass of Utilities, Ordnance Concerns, Double Standards and misrepresentations.

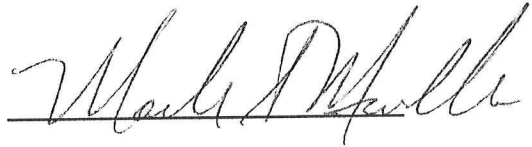
We look forward to an uncontested transfer.

Please start the process!



Pete Thorson – Property Owner

June 6, 2025



Mark Mueller - Property Owner

June 6, 2025

Received - **Town of Lagrange Clerk**

June ____ 2025

Received - **Town of Lagrange Chairman**

June ____ 2025

Received – **City of Tomah Clerk**

June ____ 2025

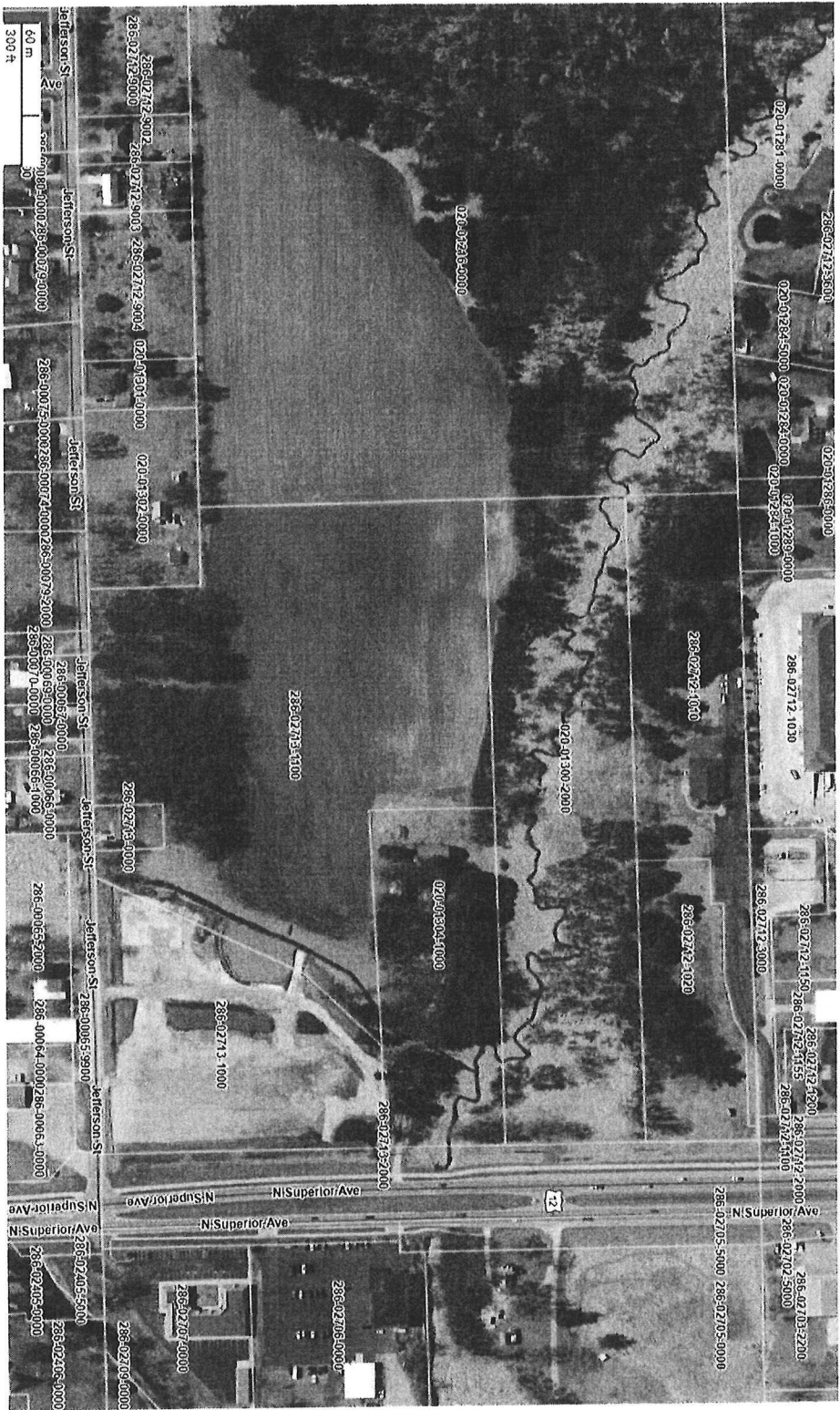
Received – **City of Tomah Adm.**

June ____ 2025

Received – **City of Tomah Mayor**

June ____ 2025

BeaconTM
Monroe County, WI



- Parcels
- ☐ Parcel Labels
 - ☐ Fort McCoy
 - ☐ Monroe County
 - ☐ Interstates
 - ☐ US Highways
 - ☐ State Highways
 - ☐ County Roads
 - ☐ Local Roads and Streets
 - ☐ Fort McCoy Roads
 - ☐ Named Private Drive
 - ☐ Limited Access
 - ☐ Ramp
 - ☐ Railroads

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user. Monroe County assumes no responsibility whatsoever for direct, indirect, special, consequential, exemplary or other damages.

Date created: 6/6/2025

Last Data Uploaded: 6/5/2025 10:44:26 PM

Developed by



Annex Petition to Town of Lagrange & DE- Annex Petition from the City of Tomah

Date: June 6, 2025

RE: 286-02713-1100 (14.36ac)
286-02713-1000 (5.61ac)
286-02712-1020 (2.54ac)

To: City of Tomah
819 Sup. Ave.
Tomah, WI. 54660

To: Town of Lagrange
22731 Flint Ave.
Tomah, WI. 54660

Att: City Clerk - Nicky Jacobs
Adm. / Sen. Set Member – Nick Morales
Mayor – Paul Dwyer

Att: Clerk – Wendy Von Haden
Chairmen – Brendan Smith

From:

Managed Investments / KAS Investments & Farms / Deer Creek Properties LLC

25822 Highland Ave.
Tomah, WI. 54660

Att: Pete Thorson (agent)

N9051 Dick's Rd.
Camp Douglas, WI. 54618

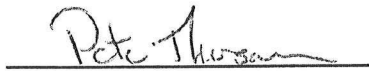
Att: Mark Mueller (agent)

To whom it may concern:

Managed Investments, KAS Investments & Farms and Deer Creek Properties LLC. through its agents (Peter Thorson & Mark Mueller) hereby request **Annexation to the Town of Lagrange and De-Annexation from the City of Tomah** for the above-mentioned and attached parcels. Because of unkept promises, false representation, Loss time & Financial causes due to their inability to access properties, Trespass of Utilities, Ordnance Concerns, Double Standards and misrepresentations.

We look forward to an uncontested transfer.

Please start the process!



Pete Thorson – Property Owner

June 6, 2025



Mark Mueller - Property Owner

June 6, 2025

Received - **Town of Lagrange Clerk**

June ____ 2025

Received - **Town of Lagrange Chairman**

June ____ 2025

Received – **City of Tomah Clerk**

June ____ 2025

Received – **City of Tomah Adm.**

June ____ 2025

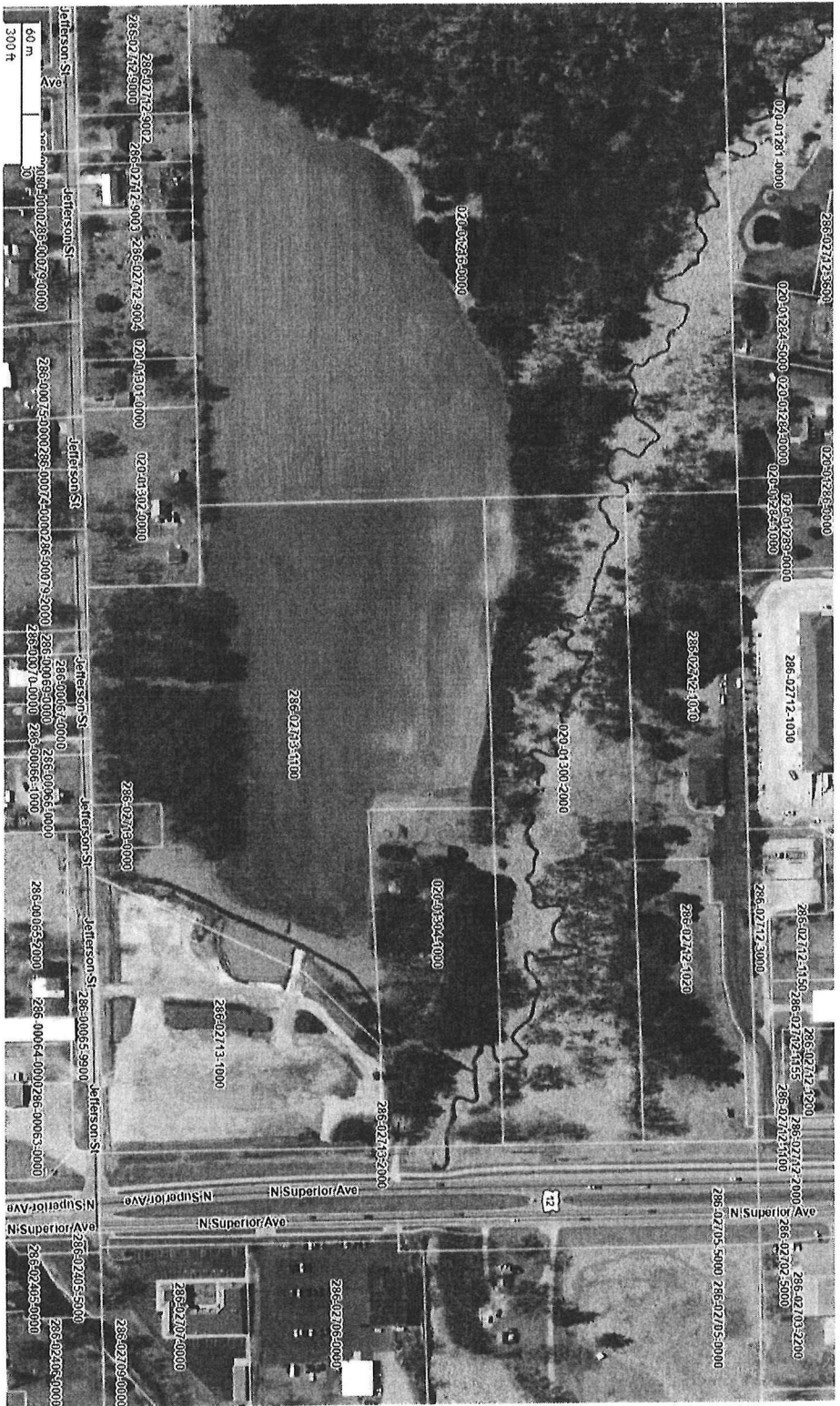
Received – **City of Tomah Mayor**

June ____ 2025



BeaconTM

Monroe County, WI



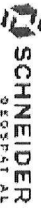
- Parcels
- Parcel Labels
 - Fort McCoy
 - Monroe County
 - Interstates
 - US Highways
 - State Highways
 - County Roads
 - Local Roads and Streets
 - Fort McCoy Roads
 - Named Private Drive
 - Limited Access
 - Ramp
 - Railroads

DISCLAIMER: This map is not guaranteed to be accurate, correct, current, or complete and conclusions drawn are the responsibility of the user. Monroe County assumes no responsibility whatsoever for direct, indirect, special, consequential, exemplary or other damages.

Date created: 6/6/2025

Last Data Uploaded: 6/5/2025 10:44:26 PM

Developed by



66.0227 Detachment of territory. Subject to ss. 66.0301 (6) (d) and 66.0307 (7), territory may be detached from a city or village and attached to a city, village or town to which it is contiguous as follows:

- (1) A petition signed by a majority of the owners of three-fourths of the taxable land in area within the territory to be detached or, if there is no taxable land in the territory, by all owners of land in the territory, shall be filed with the clerk of the city or village from which detachment is sought, **within 120 days after the date of publication of a class 1 notice**, under ch. 985, of intention to circulate a petition of detachment.
- (2) An ordinance detaching the territory **may be enacted within 60 days** after the filing of the petition, by a vote of **three-fourths of all the members of the governing body of the detaching city or village and its terms accepted within 60 days after enactment**, by an ordinance enacted by a vote of three-fourths of all the members of the governing body of the city, village or town to which the territory is to be attached. **The failure of a governing body to adopt the ordinance under this subsection is a rejection of the petition and all proceedings are void.**
- (3) The governing body of a city, village or town involved may, or if a petition conforming to the requirements of s. 8.40 signed by a number of qualified electors equal to at least 5 percent of the votes cast for governor in the city, village or town at the last gubernatorial election, demanding a referendum, is presented to it within 30 days after the passage of either of the ordinances under sub. (2) shall, submit the question to the electors of the city, village or town whose electors petitioned for detachment, at a referendum election called for that purpose not less than 70 days nor more than 100 days after the filing of the petition, or after the enactment of either ordinance. The petition shall be filed as provided in s. 8.37. If a number of electors cannot be determined on the basis of reported election statistics, the number shall be determined in accordance with s. 60.74 (6). The governing body of the municipality shall appoint 3 election inspectors who are resident electors to supervise the referendum. The ballots shall contain the words "For Detachment" and "Against Detachment". The inspectors shall certify the results of the election by their attached affidavits and file a copy with the clerk of each town, village or city involved, and none of the ordinances may take effect nor be in force unless a majority of the electors approve the question. The referendum election shall be conducted in accordance with chs. 6 and 7 to the extent applicable.
- (4) If an area that has been subject to a city or village zoning ordinance is detached from one municipality and attached to another under this section, the zoning ordinance and any regulations, approvals, and conditions imposed under the ordinance continue in effect until the ordinance or the particular regulation, approval, or condition is specifically changed by official action of the governing body of the municipality. If the detachment or attachment is contested in the courts, the zoning ordinance and any regulations, approvals, and conditions imposed under the ordinance of the detaching municipality continue in effect, and the detaching city or village retains jurisdiction over the zoning in the area affected until final disposition of the court action. **This subsection does not expand or modify the authority of a municipality to change a zoning ordinance, any regulation, approval, or condition imposed under a zoning ordinance, or any nonconforming use.**
- (5) **The ordinance, certificate and plat shall be filed and recorded in the same manner as annexations under s. 66.0217 (9) (a). The requirements for the secretary of administration are the same as in s. 66.0217 (9) (b).**
- (6) Because the creation of congressional, legislative, supervisory and aldermanic districts of equal population is a matter of statewide concern, any detachment action that affects a tract of land that is the subject of an ordinance enacted or resolution adopted by a city during the period from January 1, 1990, to April 1, 1991, or any later date, expressing an intent to not exercise the city's authority to annex territory before April 1, 1991, or the specified later date, taken by a municipality during the period beginning on April 1 of the year commencing after each federal decennial census of population and ending on June 30 of the year commencing after that census, is effective on July 1 of the year commencing after that census or at a later date as specified in the detachment ordinance. This subsection first applies to detachments effective after March 31, 1991.

History: 1973 c. 90; 1983 a. 29; 1987 a. 391; 1989 a. 192; 1991 a. 5, 269; 1993 a. 301; 1999 a. 150 s. 66; Stats. 1999 s. 66.0227; 1999 a. 182 s. 198; 2001 a. 30; 2007 a. 43; 2011 a. 75; 2015 a. 55; 2023 a. 264.

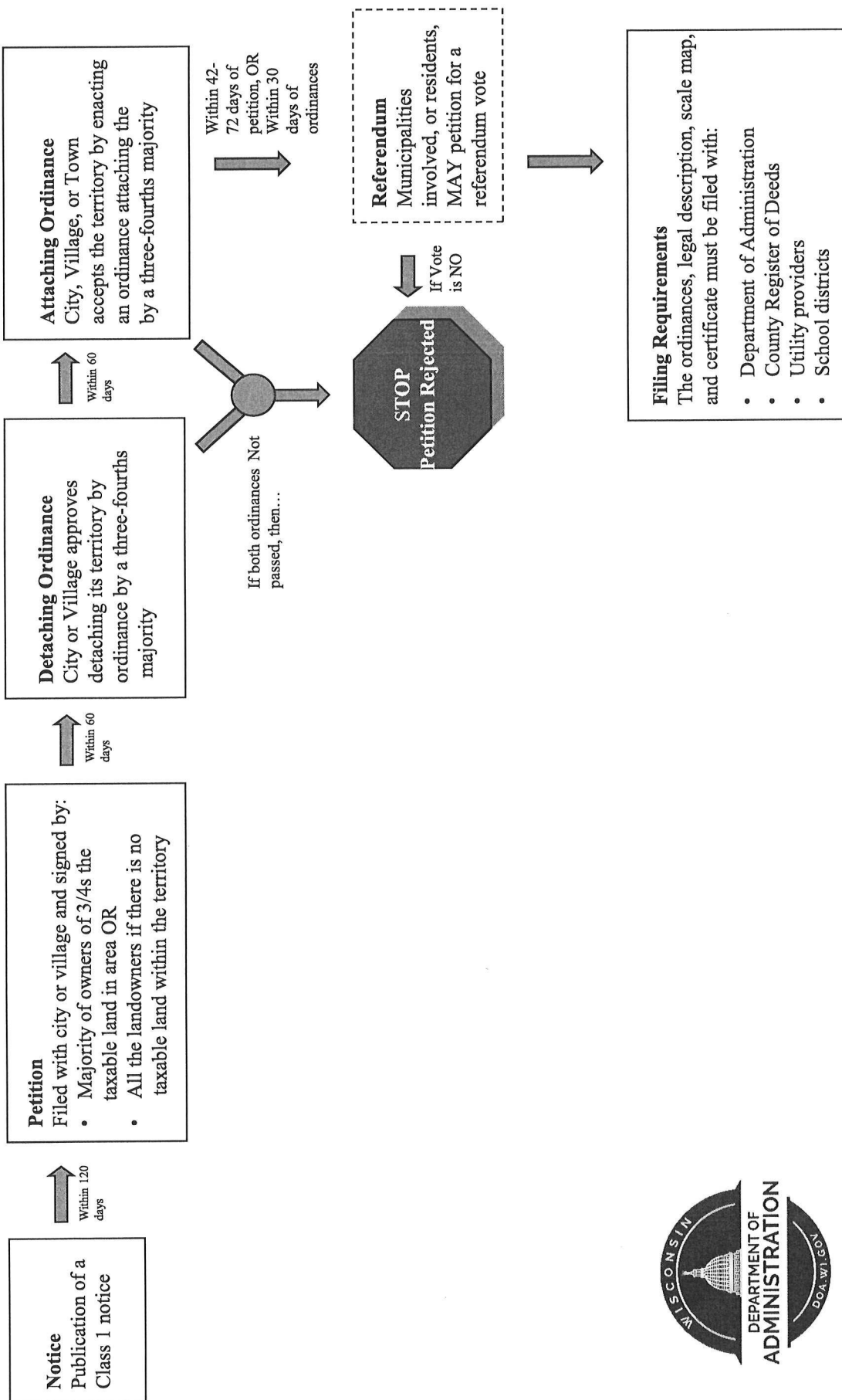
Cross-reference: See s. 62.075 for special provisions for detachment of farm lands from cities.

66.0227(4)

2023-24 Wisconsin Statutes updated through 2025 Wis. Act 7 and through all Supreme Court and Controlled Substances Board Orders filed before and in effect on July 8, 2025. Published and certified under s. 35.18. Changes effective after July 8, 2025, are designated by NOTES. (Published 7-8-25)

DETACHMENT OF TERRITORY

Section 66.0227 Wis. Stats.



<http://doa.wi.gov/municipalboundaryreview>

DOA EXAMPLE

NOTICE OF INTENTION TO CIRCULATE A PETITION OF DETACHMENT

PLEASE TAKE NOTICE, that the undersigned Owner of the Property will petition the Village of Wilton and the Town of Wellington for an Order to detach the following described real estate from the Village of Wilton and it will then become a part of the Town of Wellington.

Lot One (1) of Certified Survey Map recorded in Vol. 20 CSM Page 106 as Doc. 566346, located in the SW 1/4 of the Frac. NE 1/4 of the Frac. NW 1/4 of Section 5, Township 15 North, Range 1 West, Village of Wilton and Town of Wellington, Monroe County, Wisconsin

PLEASE TAKE NOTICE that this Property is owned in its entirety by James and Carol Brandau, and they are the only two residents.

Dated this 26 day of February, 2009.

By: James Brandau
James Brandau

By: Carol Brandau
Carol Brandau

DOA EXAMPLE

PETITION FOR DETACHMENT OF LAND FROM THE VILLAGE OF WILTON, MONROE COUNTY, WISCONSIN

PLEASE TAKE NOTICE, that the undersigned Owners of the following described Property lying and being in the Village of Wilton, Monroe County, Wisconsin, do hereby petition the Village of Wilton to detach said Property from the Village of Wilton and it will then become a part of the Town of Wellington.

Lot One (1) of Certified Survey Map recorded in Vol. 20 CSM Page 106 as Doc. 566346, located in the SW 1/4 of the Frac. NE 1/4 of the Frac. NW 1/4 of Section 5, Township 15 North, Range 1 West, Village of Wilton and Town of Wellington, Monroe County, Wisconsin

The undersigned verifies that this Property is owned in its entirety by the James and Carol Brandau and contains approximately 3.58 acres more or less, with a current population of two (2) persons as defined in Wis. Stats. §66.0227. A survey map reasonably showing the boundaries of said territory in relation of said territory to the municipalities involved is attached hereto as Exhibit A.

Dated this 26 day of February, 2009.

By: James Brandau
James Brandau

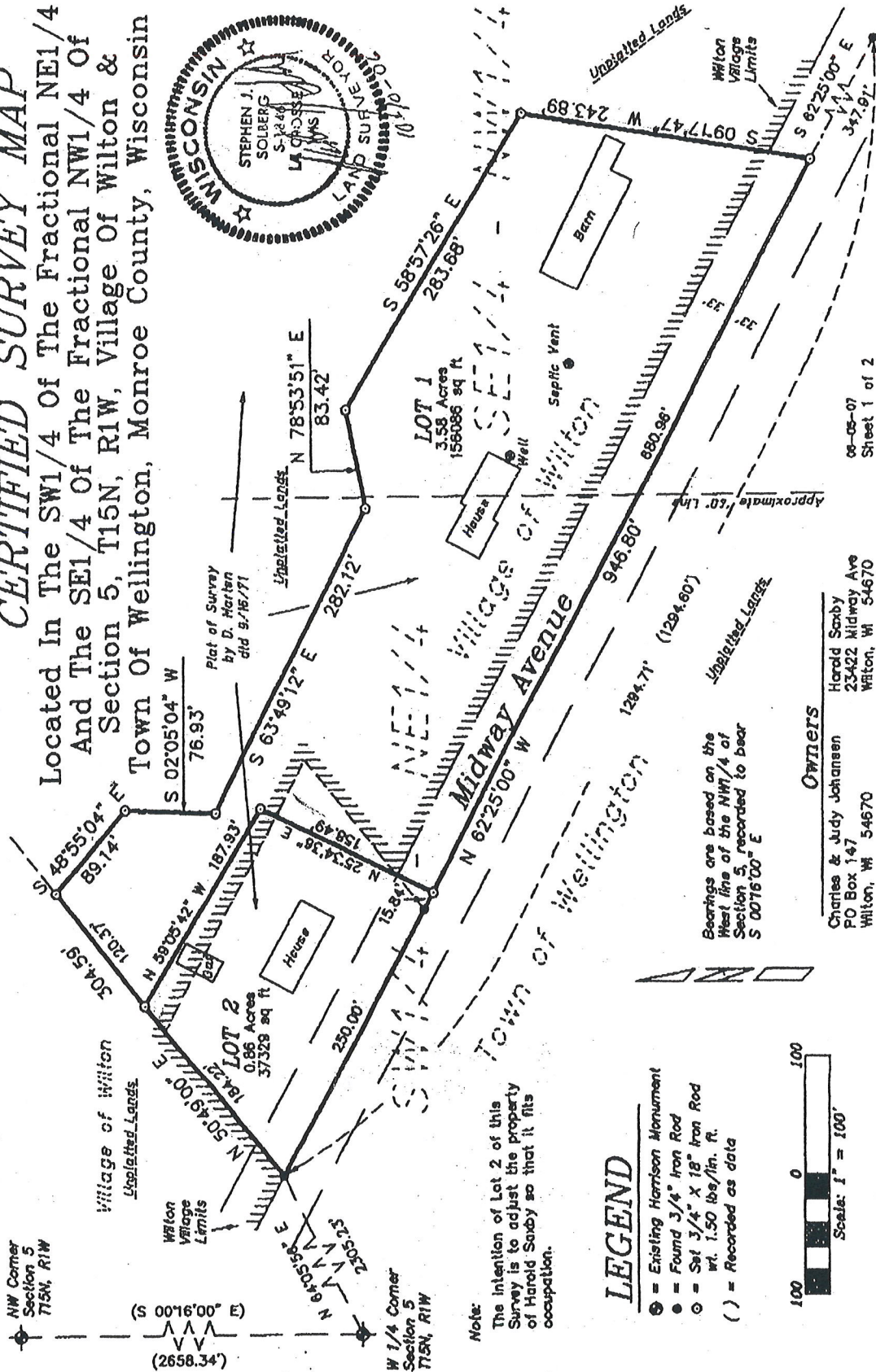
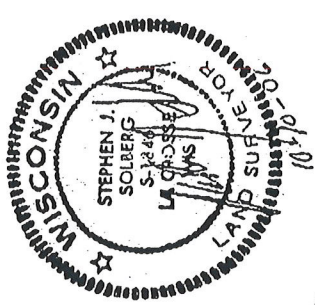
By: Carol Brandau
Carol Brandau

20 CSM 106

566346

CERTIFIED SURVEY MAP

Located In The SW1/4 Of The Fractional NE1/4
And The SE1/4 Of The Fractional NW1/4 Of
Section 5, T15N, R1W, Village Of Wilton &
Town Of Wellington, Monroe County, Wisconsin



Note:

The intention of Lot 2 of this Survey is to adjust the property of Harold Sobby so that it fits occupation.

LEGEND

- = Existing Harrison Monument
- = Found 3/4" Iron Rod
- = Set 3/4" X 18" Iron Rod wt. 1.50 lbs./lin. ft.
- () = Recorded as data



Scale: 1" = 100'

OWNERS

Charles & Judy Johansen
PO Box 147
Wilton, WI 54670

Harold Sobby
23422 Midway Ave
Wilton, WI 54670

Bearings are based on the
West line of the NW1/4 of
Section 5, recorded to bear
S 00°16'00" E

STATE OF WISCONSIN
RECEIVED & FILED

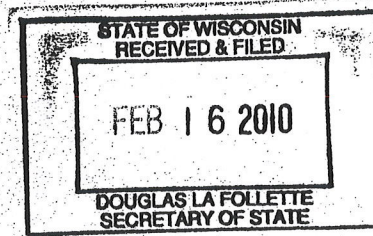
FEB 16 2010

DOUGLAS LA FOLLETTE
SECRETARY OF STATE

DOA
EXAMPLE

ORDINANCE NO. 09-01

**AN ORDINANCE PROVIDING
FOR DETACHMENT OF A
PORTION OF THE VILLAGE OF
WILTON, MONROE COUNTY,
WISCONSIN, TO THE TOWN OF
WELLINGTON, MONROE
COUNTY, WISCONSIN**



Item 16.

Whereas the village has received a petition for detachment of land from the Village of Wilton in the County of Monroe, Wisconsin to the Town of Wellington in the County of Monroe, Wisconsin for the subject property and whereas the Village Board by at least a three-fourths majority has approved the detachment petition. It is hereby ordained that the following Property is detached from the Village of Wilton and is therefore attached to the Town of Wellington.

That part of Lot One (1) of Certified Survey Map recorded in Vol. 20 CSM Page 106 as Doc. 566346, located in the SW 1/4 of the Frac. NE 1/4 of the Frac. NW 1/4 of Section 5, Township 15 North, Range 1 West, Village of Wilton and Town of Wellington, Monroe County, Wisconsin annexed in Document No. 544018.

and

That part of Lot 2 of 20 CSM 106 Document No. 566346, described in Document No. 484081 and annexed in Document No. 544018 being part of the SE 1/4 of NW 1/4.

Said territory contains approximately 3.67 acres with a current population of two (2) persons, as defined in Wisconsin Statutes Section 66.0227. The property is currently not zoned. A scale map reasonably showing the boundaries of said territory and the relation of said territory to the municipalities involved is attached hereto as Exhibit AA@.

We, the undersigned, elect that this detachment shall take effect to the full extent.

WHEREAS, it appears by affidavit on file herein that the petitioner has filed a duplicate original of said Petition for Detachment with the Town Clerk of the Town of Wellington, Monroe County, Wisconsin, and

WHEREAS, it further appears that there are no electors residing in the territory proposed to be detached and the Petition has been signed by the owner of the Property within such territory; and

DOA EXAMPLE

WHEREAS, it further appears that all of the requirements of Sections 66.0227 of the Wisconsin Statutes have been fully complied with; and

WHEREAS, it appears in the best interests of the Village of Wilton that the aforescribed Village of Wilton territory be detached from the Village of Wilton;

NOW, THEREFORE, the Village Board of the Village of Wilton, Monroe County, Wisconsin does ordain as follows:

THAT the afore described territory situated in the Village of Wilton be and the same is hereby detached and attached to the Town of Wellington, Monroe County, Wisconsin;

THAT the property shall continue to be not zoned until such time as it is re-zoned by the Town of Wellington;

THAT the Village Clerk is hereby directed to provide the Ordinance to the Town of Wellington so that the Town of Wellington may act upon the Ordinance with the time period as set forth in Section 66.0227 Wis. Stats.. The Village Clerk is further directed to make the mailings pursuant to Wis. Stats. section 66.0217, i.e., to mail a copy of the Ordinance of Detachment to the Town Clerk of the Town of Wellington, to the Secretary of State of the State of Wisconsin, and the Clerk of the Wilton School District, and one copy to any company that provides any utility service to the area detached, a copy to with the Register of Deeds of Monroe County, Wisconsin. All mailings shall occur within thirty (30) days of the date hereof pursuant to Wis. Stats. section 66.03.

VILLAGE OF WILTON

Robert R. Harrison
Village President

(VILLAGE SEAL)

Adopted: 4-13, 2009

Approved: 4-13, 2009

AUTHENTICATION

Signature of Lori Brueggen
authenticated on 4-13-09

Dan Arndt

TITLE: MEMBER STATE BAR OF WISCONSIN

VILLAGE OF WILTON

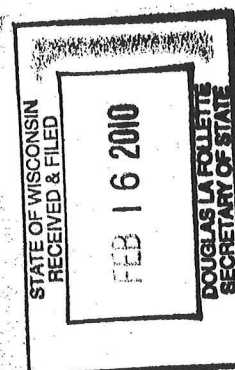
Lori Brueggen
, Village Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
Monroe COUNTY)

Personally came before me on 4-13-09,
the above-named Robert Harrison to me known
to be the person who executed the foregoing
instrument and acknowledge the same.

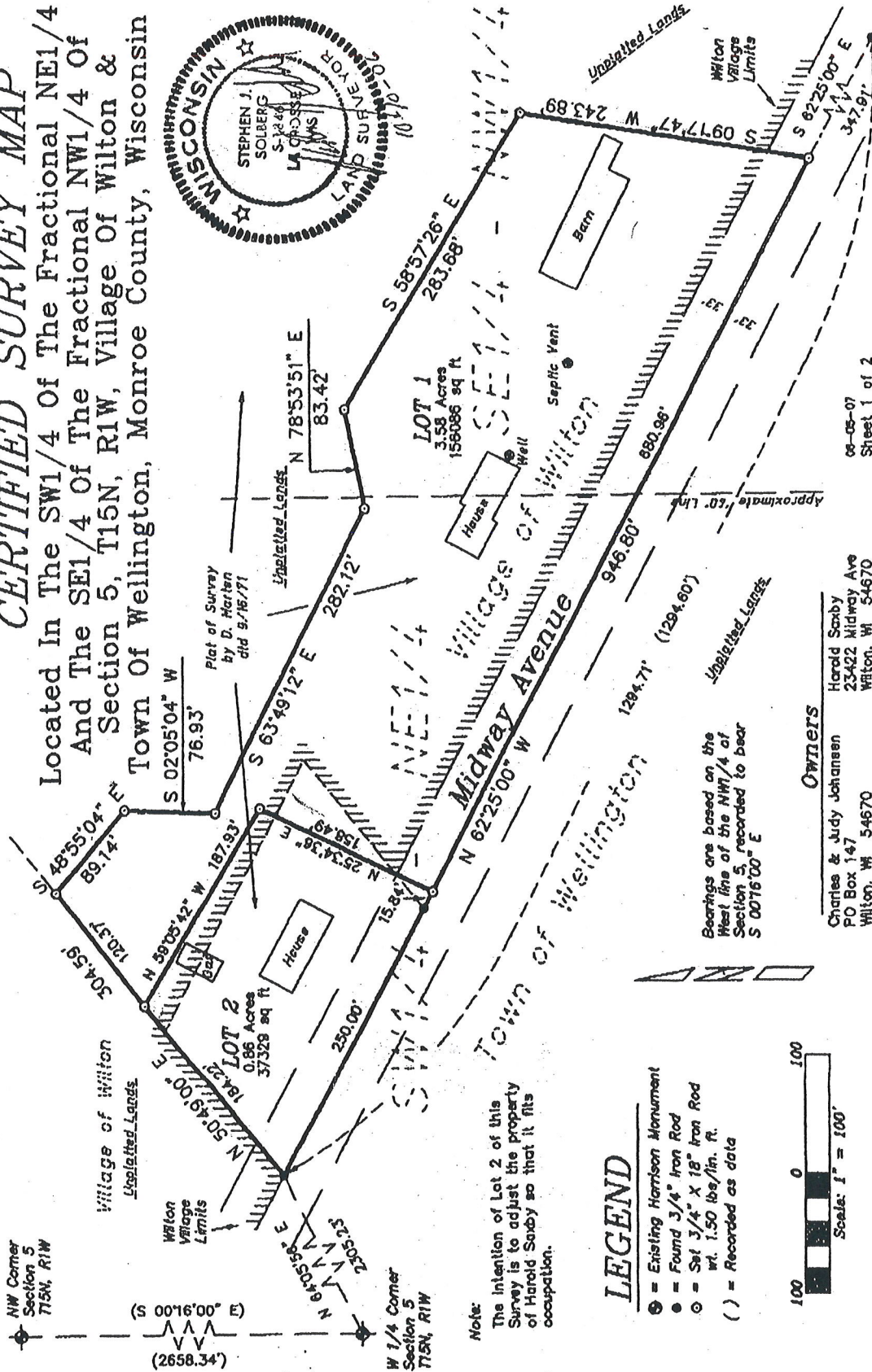
Lori Brueggen
Lori Brueggen, Notary Public, State of Wisconsin
My Commission expires: 5-22-2011.



NW Corner
Section 5
T15N, R1W

CERTIFIED SURVEY MAP

Located In The SW1/4 Of The Fractional NE1/4
And The SE1/4 Of The Fractional NW1/4 Of
Section 5, T15N, R1W, Village Of Wilton &
Town Of Wellington, Monroe County, Wisconsin



STATE OF WISCONSIN
RECEIVED & FILED

12-16-2010

**DOUGLAS LA FOLLETTE
SECRETARY OF STATE**

Owners
Charles & Judy Johansen
PO Box 147
Williston, WI 54670

Harold Saxby
23422 Midway Ave
Wilton. W1 54670

LEGEND

- ⊕ = Existing Harrison Monument
 ● = Found 3/4" Iron Rod
 ⊙ = Set 3/4" X 18" Iron Rod
 wt. 1.50 lbs./in. ft.
 () = Recorded as data

Note:
The intention of Lot 2 of this Survey is to adjust the property of Harold Saxby so that it fits occupation.

Continued Survey Map

Conditionally

APPROVED

22-11-01

11-17

1

DOA EXAMPLE

598480

056

CERTIFIED SURVEY MAP

Located In The SW1/4 Of The Fractional NE1/4
And The SE1/4 Of The Fractional NW1/4 Of
Section 5, T15N, R1W, Village Of Wilton &
Town Of Wellington, Monroe County, Wisconsin

DESCRIPTION

Located in the SW1/4 of the fractional NE1/4 and the SE1/4 of the fractional NW1/4 of Section 5, T15N, R1W, Village of Wilton & Town of Wellington, Monroe County, Wisconsin the exterior boundary of which is described as follows:

Commencing at the W 1/4 Corner of Section 5;
thence N 84°05'58" E, 2305.23 feet to the centerline of Midway Avenue and the point
of beginning.

Thence N 50°49'00" E, 304.59 feet;
thence S 48°55'04" E, 89.14 feet;
thence S 02°05'04" S, 76.93 feet;
thence S 63°49'12" E, 282.12 feet;
thence N 78°53'51" E, 83.42 feet;
thence S 58°57'28" E, 283.88 feet;
thence S 08°17'47" W, 243.89 feet to the centerline of Midway Avenue;
thence N 82°25'00" W along said centerline, 948.80 feet to the point of beginning.

Subject to the right-of-way of Midway Avenue

Subject to and Together with any easements, right-of-ways or restrictions of record.

SURVEYOR'S CERTIFICATE

I, Stephen J Solberg, Registered Land Surveyor, hereby certify that by the order of and under the direction of Charles Johansen, I have surveyed and mapped this property, that this map is a correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes to the best of my knowledge and belief.

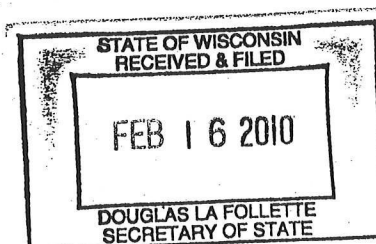


Stephen J Solberg
Stephen J Solberg RLS 1848
Eagle Ridge Surveying
PO Box 213
Wilton, Wisconsin
1 October 2008
Revised
10 October 2008

REGISTER'S OFFICE
County of Monroe, WI

Received for record this 11
day of Oct A.D., 2006
at 11:30 o'clock A M.

John B. B... Registers
Bchgd Eagle Ridge



06-05-07
Sheet 2 of 2

566346

**Village of Menomonee Falls****W156 N8480 Pilgrim Road****Menomonee Falls WI 53051-3140****Telephone: 262.532.4200**

September 23, 2022

ORD11547

RECEIVED

09/23/2022

Municipal Boundary Review
Wisconsin Dept. of Admin.Wisconsin Department of Administration
Municipal Boundary Review
PO Box 1645, Madison WI 53701-1645

To whom this may concern,

The following submittal is for the Detachment of land, pursuant to Wis. Stats, 66.0227, from the Village of Menomonee fall to the City of Brookfield, for your review.

The parcel is located at Tax Key Number MNFV 0127994 with a zero population.

If you have any questions or concerns regarding this matter, please feel free to contact Attorney Adam Koenings at 262-532-4254 or akoenings@menomonee-falls.org.

Sincerely,

A handwritten signature in black ink that reads "Amy Dishinger". The signature is written in a cursive, flowing style.

Amy Dishinger

Village Clerk

Village of Menomonee Falls

DOA EXAMPLE

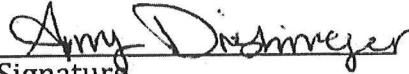
**Village of Menomonee Falls****W156 N8480 Pilgrim Road
Menomonee Falls WI 53051-3140****Telephone: 262.532.4200****CERTIFICATION**

I, Amy Dishinger, duly appointed as the Village Clerk of the Village of Menomonee Falls, Waukesha County, State of Wisconsin, do hereby certify that the attached Ordinance No. 857-O-22 approved on August 15, 2022, regarding the detached parcel of land at N48W20275 Lisbon Road, Tax Key MNFV 0127994, to the City of Brookfield from the Village of Menomonee Falls, is a true and correct copy of the original.

In testimony whereof, I have hereunto set my hand and affixed the seal of said Village of Menomonee Falls in said County and State this 23rd day of September 2022.

Village Clerk

Official Position



Signature



VILLAGE OF MENOMONEE FALLS ORDINANCE NO. 857-O-22

AN ORDINANCE TO DETACH A PORTION OF LAND FROM THE VILLAGE OF MENOMONEE FALLS TO THE CITY OF BROOKFIELD

WHEREAS, on June 29, 2022 the Village received a Notice of Intention to Circulate a Petition of Detachment from Tomich Investments X, LLC stating they would petition the Village of Menomonee Falls and the City of Brookfield for an Order to detach the following described real estate from the Village of Menomonee Falls and it would then become a part of the City of Brookfield:

All that part of lands located in a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Town 8 North, Range 20 East, in the Village of Menomonee Falls, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the Southwest Corner of said Section 32; Thence North 89°03'04" East and along the South line of the said Southwest 1/4 Section, 318.60 feet to the place of beginning of lands hereinafter described;

Thence North 00°25'50" West and along the East line of Certified Survey Map No. 7392, 547.14 feet to a point on the Southwesterly Right-of-Way line of "Lisbon Road" (C.T.H "K"); Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 98.47 feet to a point; Thence South 20°53'40" West and along the said Southwesterly Right-of-Way line, 15.00 feet to a point; Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 479.96 feet to an angle point; Thence South 68°37'01" East and along the said Southwesterly Right-of-Way line, 429.56 feet to a point of curvature; Thence Southeasterly 81.79 feet along the said Southwesterly Right-of-Way line and the arc of a curve, whose center lies to the Northeast, whose radius is 2929.93 feet, whose central angle is 01°35'58", and whose chord bears South 69°25'00" East, 81.79 feet to a point; Thence South 00°13'37" East and along the West line of Outlot 2 of "Bradon Preserve" (A Subdivision Plat of record), 124.74 feet to a point on the said South line of the said Southwest 1/4 Section; Thence South 89°03'04" West and along the said South line of the said Southwest 1/4 Section, 1008.125 feet to the point of beginning of this description.

Said Parcel contains 332,750 Square Feet (or 7.6389 Acres) of land, more or less; and

WHEREAS, the subject parcel is located at N48W20275 Lisbon Road, Menomonee Falls, Wisconsin and identified by Tax Key Number MNFV0127994; and

WHEREAS, the subject parcel is located directly adjacent to Lisbon road on the edge of the southern border of the Village of Menomonee Falls; and

WHEREAS, the subject parcel is owned in its entirety by Tomich Investments X, LLC, with Town Bank being the Corporate Mortgagee; and

WHEREAS, on July 18, 2022 the Village received a Petition from Tomich Investments X, LLC petitioning the Village of Menomonee Falls to "to detach said Property from the Village of Menomonee Falls and it will then become part of the City of Brookfield"; and

WHEREAS, the Plan Commission has recommended that the subject property be detached; and

WHEREAS, pursuant to Wis. Stats. §66.0227, the Village Board is authorized to adopt an ordinance approving the detachment, rejecting the detachment, or approving the detachment subject to certain conditions; and

WHEREAS, the Village of Menomonee Falls finds that, subject to the conditions below, it is in the interest of the Village of Menomonee Falls to permit detachment of the subject property.

NOW, THEREFORE, the Board of Trustees of the Village of Menomonee Falls do hereby ordain as follows:

Section 1. The Village of Menomonee Falls hereby approves the detachment of the subject property (Tax Key No. MNFV 0127994) subject to the payment of \$30,000.00 by the City of Brookfield.

Section 2. Except as specifically modified and amended by this ordinance, the Municipal Code of the Village of Menomonee Falls shall remain in force and effect exactly as originally adopted and previously amended. All ordinances or parts of ordinances inconsistent with or in contravention of the provisions of this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force from and after its passage and upon the acceptance of the City of Brookfield of the conditions of detachment as set forth above.

Section 4. SEVERABILITY. If a court of competent jurisdiction adjudges any section, clause, provision or portion of this ordinance unconstitutional or invalid, the remainder of this ordinance shall not be affected thereby.

Adopted by the Board of Trustees of the Village of Menomonee Falls on the 15th day of August, 2022.

By 
David Glasgow, Village President

Date Posted: 08/19/22-09/01/22

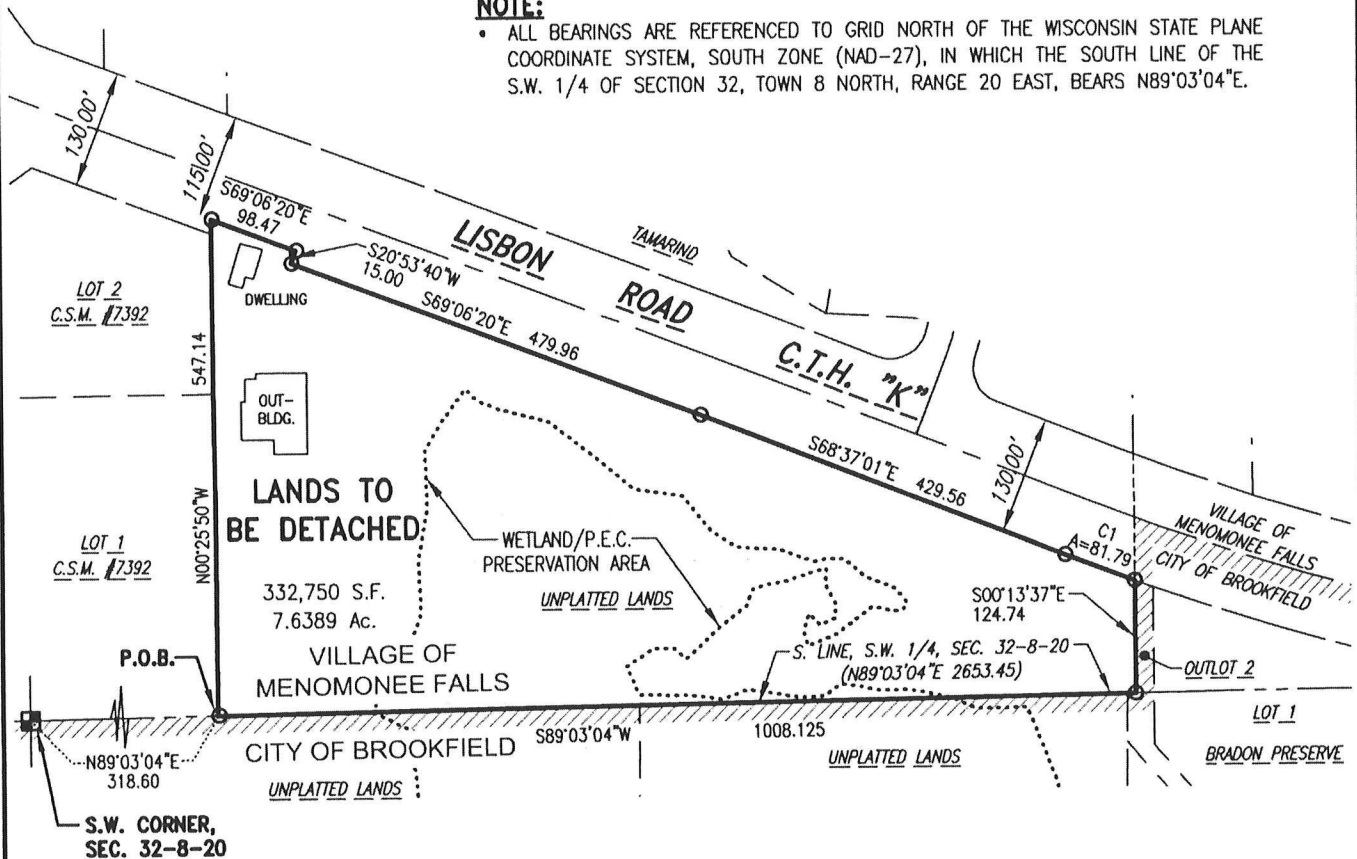
Attest 
Amy Dishmeyer, Village Clerk

DETACHMENT EXHIBIT "A"

ALL THAT PART OF LANDS LOCATED IN A PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 8 NORTH, RANGE 20 EAST, IN THE VILLAGE OF MENOMONEE FALLS, WAUKESHA COUNTY, WISCONSIN.

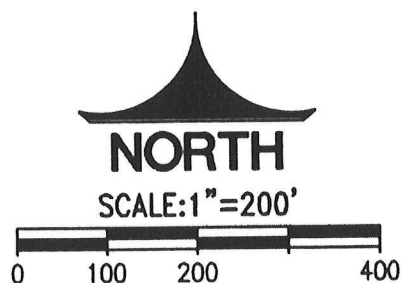
NOTE:

- ALL BEARINGS ARE REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD-27), IN WHICH THE SOUTH LINE OF THE S.W. 1/4 OF SECTION 32, TOWN 8 NORTH, RANGE 20 EAST, BEARS N89°03'04"E.



CURVE TABLE:

NO.	RADIUS	CENTRAL ANGLE	ARC	CHORD	CHORD BEARING	TANGENT IN	TANGENT OUT
C1	2929.93	1°35'58"	81.79	81.79	S69°25'00"E	S68°37'01"E	S70°12'59"E



4100 N. Calhoun Road
Suite 300
Brookfield, WI 53005
Phone: (262) 790-1480
Fax: (262) 790-1481



THIS EXHIBIT WAS PREPARED BY GRADY L. GOSSER, P.L.S. (S-2972)

DATE: 06/27/22

NOTICE OF INTENTION TO CIRCULATE A PETITION OF DETACHMENT

PLEASE TAKE NOTICE, that the undersigned Owner of the Property will petition the Village of Menomonee Falls and the City of Brookfield for an Order to detach the following described real estate from the Village of Menomonee Falls and it will then become a part of the City of Brookfield.

All that part of lands located in a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Town 8 North, Range 20 East, in the Village of Menomonee Falls, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:


Commencing at the Southwest Corner of said Section 32; Thence North 89°03'04" East and along the South line of the said Southwest 1/4 Section, 318.60 feet to the place of beginning of lands hereinafter described;

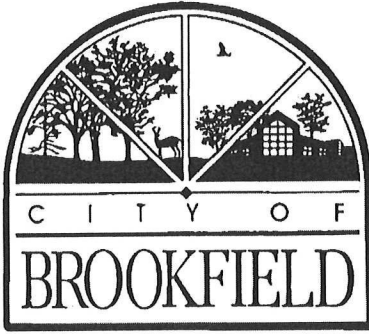
Thence North 00°25'50" West and along the East line of Certified Survey Map No. 7392, 547.14 feet to a point on the Southwesterly Right-of-Way line of "Lisbon Road" (C.T.H "K"); Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 98.47 feet to a point; Thence South 20°53'40" West and along the said Southwesterly Right-of-Way line, 15.00 feet to a point; Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 479.96 feet to an angle point; Thence South 68°37'01" East and along the said Southwesterly Right-of-Way line, 429.56 feet to a point of curvature; Thence Southeasterly 81.79 feet along the said Southwesterly Right-of-Way line and the arc of a curve, whose center lies to the Northeast, whose radius is 2929.93 feet, whose central angle is 01°35'58", and whose chord bears South 69°25'00" East, 81.79 feet to a point; Thence South 00°13'37" East and along the West line of Outlot 2 of "Bradon Preserve" (A Subdivision Plat of record), 124.74 feet to a point on the said South line of the said Southwest 1/4 Section; Thence South 89°03'04" West and along the said South line of the said Southwest 1/4 Section, 1008.125 feet to the point of beginning of this description.

Said Parcel contains 332,750 Square Feet (or 7.6389 Acres) of land, more or less.

PLEASE TAKE NOTICE that this Property is owned in its entirety by Tomich Investments X, LLC, with Town Bank being the corporate mortgagee.

Dated this 29th day of June, 2022.


 Carl Tomich, President
 Tomich Investments X, LLC



OFFICE OF THE CITY CLERK

Michelle Luedtke, City Clerk

Renee J. Tadych, Deputy City Clerk

2000 North Calhoun Road

Brookfield, Wisconsin 53005-5095

(262) 782-9650

CERTIFICATION

I, Michelle Luedtke, duly appointed as City Clerk of the City of Brookfield, Waukesha County, State of Wisconsin, do hereby certify that attached Ordinance No. 2807-22 approved on August 16, 2022, regarding the attachment of a parcel of land at N48 W20275 Lisbon Road, Tax Key MNFV 0127994, from the Village of Menomonee Falls to the City of Brookfield and establishing temporary zoning, is a true and correct copy of the original.

In testimony whereof I have hereunto set my hand and affixed the seal of said City of Brookfield in said County and State this 13th day of September 2022.

City Clerk
Official Position

Signature



ORDINANCE #2807-22 OF THE CITY OF BROOKFIELD, WISCONSIN

Committee: Committee of the Whole
 Committee Date: July 19, 2022
 Committee Recommendation: 14-0

Public Hearing: n/a
 Council Date: August 16, 2022
 Council Action: 14-0

An Ordinance to Attach a Parcel of Land at N48 W20275 Lisbon Road, Tax Key # MNFV0127994, from the Village of Menomonee Falls to the City of Brookfield and establishing Temporary Zoning

WHEREAS, on July 18, 2022, pursuant to Wis. Stat. § 66.0227, Tomich Investments X, LLC, the owner of the parcel of land located at N48 W20275 Lisbon Road, Tax Key # MNFV0127994, which is further described as set forth on the attached Exhibit A and incorporated within, (the "Property") filed a petition to detach the Property from the Village of Menomonee Falls to the City of Brookfield, and

WHEREAS, the Village published the petition in its official newspaper on July 27, 2022, and

WHEREAS, no electors are residing in the Property to be detached, and

WHEREAS, the Property abuts the City and will be incorporated into the Northern Oaks subdivision plat, and

WHEREAS, the Village's Plan Commission has recommended that the Property be detached, and

WHEREAS, on August 15, 2022, the Village Board authorized the detachment of the Property subject to the payment of \$30,000 from the City to the Village, and

WHEREAS, on July 19, 2022, per Resolution No. 10433-22, the Common Council approved City staff preparing the necessary documents to secure the attachment of the Property and the payment of \$30,000 upon the Village's approval of the detachment ordinance and the Council's approval of an attachment ordinance, and

WHEREAS, the requirements of Wis. Stat. § 66.0227 have been fully complied with, and the detachment/attachment is in the best interest of both the Village and City.

NOW, THEREFORE, the Common Council of the City of Brookfield do ordain as follows:

PART I.

1. The City of Brookfield hereby approves the attachment of the Property and authorizes the payment of \$30,000 to the Village of Menomonee Falls.
2. The City Clerk shall follow the necessary filing requirements of Wis. Stat. § 66.0217.

ORDINANCE #2807-22 OF THE CITY OF BROOKFIELD, WISCONSIN

3. The proper city official(s) are hereby authorized and directed to carry out the council's action, including, but not limited to signing documents, implementing technical revisions to documents to effectuate the best interest of the City, and correcting scrivener's errors.

PART II. The temporary zoning of the property is LIGHT INDUSTRIAL/COMMERCIAL MIXED-USE DISTRICT NO. 1 per Brookfield Revised Municipal Code Chapter 17.81 and Shoreland Wetland, per Brookfield Municipal Code Chapter 17.92, subject to a future amendment to the City Zoning Map after public hearing.

PART III. The Property is hereby made a part of the 2nd Aldermanic District and shall be the 22nd Ward of the City of Brookfield. Section 2.16.030 of the Code is hereby amended to state:

2.16.030 Polling places.

The polling place for each aldermanic district shall be as follows:

2. Second Aldermanic District

Wards 4, 5, 6, and 22

Burleigh Elementary School

16185 Burleigh Place

PART IV. The City limits of the City of Brookfield, Wisconsin are hereby changed and enlarged so as to include the Property, and the official map is amended to include the Property. All persons coming within such Property shall be subject to all ordinances, rules, and regulations governing the City of Brookfield.

PART V. All ordinances and parts of ordinances contravening the provisions of this ordinance are hereby repealed. Only Part III of this ordinance shall be codified.

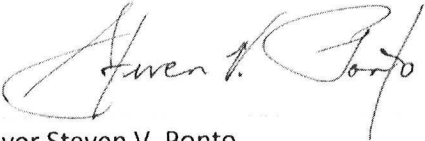
PART VI. If any section or portion of this ordinance shall be declared by a court of competent jurisdiction to be invalid, unlawful or unenforceable, such decision shall apply only to the specific section or portion thereof directly specified in the decision, and shall not affect the validity of any other provisions, sections, or portions thereof of the ordinance. The remainder of the ordinance shall remain in full force and effect.

ORDINANCE #2807-22 OF THE CITY OF BROOKFIELD, WISCONSIN

PART VII. The provisions of this ordinance shall be in full force and effect from and after its passage and publication.

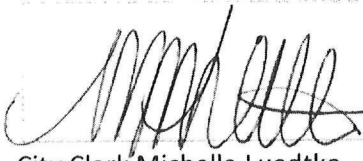
Adopted this 16th day of August, 2022.

Approved:



Mayor Steven V. Ponto

Attested:



City Clerk Michelle Luedtke

Publication Date: August 23, 2022

ORDINANCE #2807-22 OF THE CITY OF BROOKFIELD, WISCONSIN**Exhibit A**

All that part of lands located in a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Town 8 North, Range 20 East, in the Village of Menomonee Falls, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:

Commencing at the Southwest Corner of said Section 32; Thence North 89°03'04" East and along the South line of the said Southwest 1/4 Section, 318.60 feet to the place of beginning of lands hereinafter described;

Thence North 00°25'50" West and along the East line of Certified Survey Map No. 7392, 547.14 feet to a point on the Southwesterly Right-of-Way line of "Lisbon Road" (C.T.H "K"); Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 98.47 feet to a point; Thence South 20°53'40" West and along the said Southwesterly Right-of-Way line, 15.00 feet to a point; Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 479.96 feet to an angle point; Thence South 68°37'01" East and along the said Southwesterly Right-of-Way line, 429.56 feet to a point of curvature; Thence Southeasterly 81.79 feet along the said Southwesterly Right-of-Way line and the arc of a curve, whose center lies to the Northeast, whose radius is 2929.93 feet, whose central angle is 01°35'58", and whose chord bears South 69°25'00" East, 81.79 feet to a point; Thence South 00°13'37" East and along the West line of Outlot 2 of "Bradon Preserve" (A Subdivision Plat of record), 124.74 feet to a point on the said South line of the said Southwest 1/4 Section; Thence South 89°03'04" West and along the said South line of the said Southwest 1/4 Section, 1008.125 feet to the point of beginning of this description.

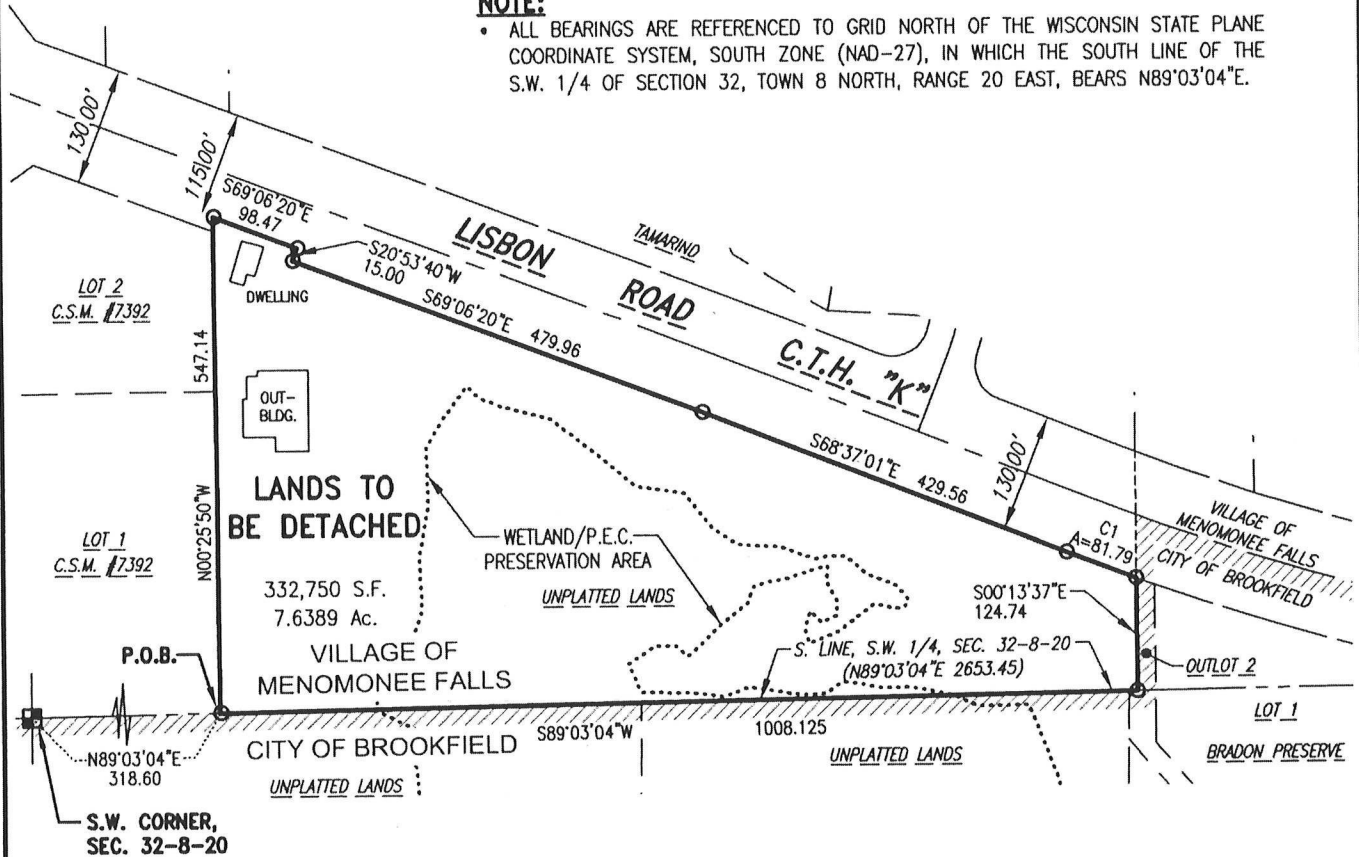
Said Parcel contains 332,750 Square Feet (or 7.6389 Acres) of land, more or less.

DETACHMENT EXHIBIT "A"

ALL THAT PART OF LANDS LOCATED IN A PART OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 32, TOWN 8 NORTH, RANGE 20 EAST, IN THE VILLAGE OF MENOMONEE FALLS, WAUKESHA COUNTY, WISCONSIN.

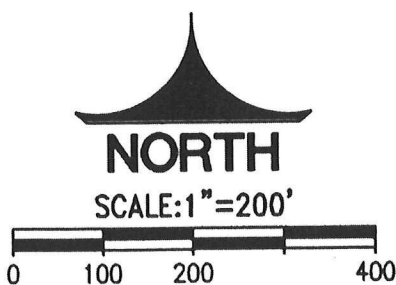
NOTE:

- ALL BEARINGS ARE REFERENCED TO GRID NORTH OF THE WISCONSIN STATE PLANE COORDINATE SYSTEM, SOUTH ZONE (NAD-27), IN WHICH THE SOUTH LINE OF THE S.W. 1/4 OF SECTION 32, TOWN 8 NORTH, RANGE 20 EAST, BEARS N89°03'04"E.



CURVE TABLE:

NO.	RADIUS	CENTRAL ANGLE	ARC	CHORD	CHORD BEARING	TANGENT IN	TANGENT OUT
C1	2929.93	1°35'58"	81.79	81.79	S69°25'00"E	S68°37'01"E	S70°12'59"E



4100 N. Calhoun Road
Suite 300
Brookfield, WI 53005
Phone: (262) 790-1480
Fax: (262) 790-1481



THIS EXHIBIT WAS PREPARED BY GRADY L. GOSSER, P.L.S. (S-2972)

DATE: 06/27/22

NOTICE OF INTENTION TO CIRCULATE A PETITION OF DETACHMENT

PLEASE TAKE NOTICE, that the undersigned Owner of the Property will petition the Village of Menomonee Falls and the City of Brookfield for an Order to detach the following described real estate from the Village of Menomonee Falls and it will then become a part of the City of Brookfield.

All that part of lands located in a part of the Southwest 1/4 of the Southwest 1/4 of Section 32, Town 8 North, Range 20 East, in the Village of Menomonee Falls, Waukesha County, Wisconsin, now being more particularly bounded and described as follows:


Commencing at the Southwest Corner of said Section 32; Thence North 89°03'04" East and along the South line of the said Southwest 1/4 Section, 318.60 feet to the place of beginning of lands hereinafter described;

Thence North 00°25'50" West and along the East line of Certified Survey Map No. 7392, 547.14 feet to a point on the Southwesterly Right-of-Way line of "Lisbon Road" (C.T.H "K"); Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 98.47 feet to a point; Thence South 20°53'40" West and along the said Southwesterly Right-of-Way line, 15.00 feet to a point; Thence South 69°06'20" East and along the said Southwesterly Right-of-Way line, 479.96 feet to an angle point; Thence South 68°37'01" East and along the said Southwesterly Right-of-Way line, 429.56 feet to a point of curvature; Thence Southeasterly 81.79 feet along the said Southwesterly Right-of-Way line and the arc of a curve, whose center lies to the Northeast, whose radius is 2929.93 feet, whose central angle is 01°35'58", and whose chord bears South 69°25'00" East, 81.79 feet to a point; Thence South 00°13'37" East and along the West line of Outlot 2 of "Bradon Preserve" (A Subdivision Plat of record), 124.74 feet to a point on the said South line of the said Southwest 1/4 Section; Thence South 89°03'04" West and along the said South line of the said Southwest 1/4 Section, 1008.125 feet to the point of beginning of this description.

Said Parcel contains 332,750 Square Feet (or 7.6389 Acres) of land, more or less.

PLEASE TAKE NOTICE that this Property is owned in its entirety by Tomich Investments X, LLC, with Town Bank being the corporate mortgagee.

Dated this 29th day of June, 2022.



 Carl Tomich, President
 Tomich Investments X, LLC

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah.

Summary and Background Information:

After several years of discussion between the City of Tomah and the Tomah Public Housing Authority it has become necessary for an amendment to the ordinance establishing the authority. The foundation for this proposed amendment is Wis. Stat. 66.1201, and it provides greater flexibility for the appointment of commissioners for the authority, clearly establishes that the authority shall be a self-funded entity, and ensure that the interests of the City of Tomah are properly maintained.

On 10 July 2025, this proposed amendment was reviewed by the Citizen Ordinance Committee and passed via unanimous vote of the members present (5-0). On 11 July 2025 the City Administrator met with the Executive Director of Tomah Public Housing Authority to review the proposed ordinance and the Executive Director concurred with the proposed amendment. At the time of this report, the Executive Director and City Administrator agreed that the city will look into enrollment procedures for the Wisconsin Retirement System and health insurance, but that all cost would be paid by the authority.

Minutes Attached:

Yes ☒ No ☐

Budget Account: Not applicable.

Fiscal Impact: See report.

Staff Responsible for implementation: City Administrator, City Attorney, City Clerk, Director of Public Works and Utilities

Economic Impact: See report.

Zoning/Rezoning Issues: See report.

Supports Organizational Goals:

Yes ☒ No ☐

Questions from City Administrator: See report.

Grants Pursued/Opportunity Pursued: Not applicable.

Recommendation: A motion to approve this item should read, “Motion to approve the ordinance amending Article VII, Division 2, Sections 2-600 through 2-603 of the municipal code of the City of Tomah.”



City Administrator

11 July 2025
Date

Department Director

Date

Committee: Common Council
Meeting Date(s): 15 July 2025

- CODE OF ORDINANCES
Chapter 2 - ADMINISTRATION
ARTICLE VII. - AUTHORITIES AND BUREAUS
DIVISION 2. HOUSING AUTHORITY

DIVISION 2. HOUSING AUTHORITY

Sec. 2-600. Composition; residency; compensation.

The city's housing authority shall consist of five citizens and one nonvoting alderperson. Per a resolution dated November 26, 1976, the common council desires that the project coordinator of the community development block grant program act as its representative on the said housing authority committee. The aldermanic and citizen members shall be appointed by the mayor subject to confirmation by the common council. No compensation shall be paid for serving on the housing authority.

Sec. 2-601. Terms of office.

The term of citizen members shall be five years each. The council member's term shall be for one year. The members shall be appointed by the mayor subject to confirmation by the common council at the annual organizational meeting of the council held on the third Tuesday in April.

Sec. 2-602. Meetings; rules and regulations.

The members of the housing authority shall elect the officers, hold the meetings and establish the rules and regulations as it shall deem necessary and proper for carrying on its functions. Three members constitute a quorum.

Sec. 2-603. Powers and duties.

To provide oversight and direction in the administration of the authority towards the goal of providing safe, sanitary affordable housing to low and moderate income households.

Secs. 2-604—2-624. Reserved.

DRAFT AMENDMENT TO ORDINANCE DIVISION 2.-HOUSING AUTHORITY

Ordinance No. _____

**ORDINANCE AMENDING ARTICLE VII, DIVISION 2, SECTIONS 2-600 through 2-603 OF
THE MUNICIPAL CODE OF THE CITY OF TOMAH**

The Common Council of the City of Tomah do ordain as follows:

SECTION ONE: Article VII, Division 2, Sections 2-600 through 2-603 of the Municipal Code are hereby amended to read as follows:

- DIVISION 2. - HOUSING AUTHORITY**

Commented [PP1]: The name of the authority is set in statutes as well as the resolution and bylaws already

- Sec. 2-600. - Composition; compensation; employment; removal; dissolution.**

(1). Composition. The Housing Authority of the City of Tomah, Wisconsin, also referred to as the "Commission," shall consist of five total commissioners. No commissioner may be connected in any official capacity with any political party nor may more than 2 be officers of the city. The five commissioners shall be appointed by the mayor subject to confirmation by the Common Council. In addition to the 5 commissioners, the City Administrator, or a city employee that the Administrator appoints via a Delegation of Authority letter, shall serve as a non-voting ex officio member of the Commission.

(2). Compensation. No compensation shall be paid for serving on the Commission. The city council will also not pay commissioners per diem, mileage, nor other expenses incurred in the discharge of their duties.

(3) Employment. The Commission may employ a secretary, who shall be the Executive Director, as well as technical experts and other officers, agents and employees, permanent and temporary, and shall determine their qualifications, duties, and compensation. The Commission may call upon the City Attorney and/or the Chief of Police for legal services at the expense of the Commission. The Commission may delegate to one or more of its agents or employees the powers or duties of the authority.

Commented [PP2]: This is part of the statutory authority.

(4). Removal. For inefficiency or neglect of duty or misconduct in office, a commissioner may be removed by the Mayor, but a commissioner may be removed only after having been given a copy of the charges at least 10 days before the hearing on the charges and an opportunity to be heard in person or by counsel. If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the City Clerk. To the extent applicable, the provisions of s. 17.16 relating to removal for cause apply to any removal.

(5). Dissolution. In accordance with ss. 66.1201(26), Commission may be dissolved upon adoption of an ordinance or resolution by the City Council declaring that the need for the authority no longer exists, that all projects under the authority's jurisdiction have been disposed of, that there are no outstanding obligations or contracts and that no further business remains to be transacted by the authority.

- **Sec. 2-601. - Terms of office.**

The term of office shall be 5 years. A commissioner shall hold office until his or her successor has been appointed and has qualified. Vacancies shall be filled for the unexpired term in the same manner as other appointments. The commissioners shall be appointed by the mayor subject to confirmation by the common council at the annual organizational meeting of the council. **Sec. 2-602. – Quorum; meetings; chairperson/vice chairperson; rules and regulations.**

Commented [PP3]: Since we have already appointed the initial commissioners when the resolution was passed years ago

(1). Quorum. Three members constitute a quorum.

(2). Meetings. The Commission shall hold a regular meeting each month at a day and time agreed upon by its members.

(3). Chairperson/Vice Chairperson. The Commission shall elect a chairperson and vice chairperson from among its members.

(4). Rules and regulations. The Commission shall approve a set of bylaws that regulate its operations, so long as those bylaws are in accordance with this ordinance as well as state and federal laws governing the administration of public housing authorities.

- **Sec. 2-603. - Duty; powers; interested commissioners or employees.**

(1). Duty. To provide oversight and direction in the administration of the Housing Authority of the City of Tomah, Wisconsin towards the goal of providing safe, sanitary affordable housing to low- and moderate-income households. The Housing Authority of the City of Tomah, Wisconsin and its commissioners shall comply or cause compliance strictly with all provisions of ss. 66.1201 to 66.1211, with the laws of the state and with any contract of the Commission.

(2) Powers. The Housing Authority of the City of Tomah, Wisconsin is a public body and a body corporate and politic, exercising public powers, and has all the powers necessary or convenient to carry out and effectuate the purposes and provisions of ss. 66.1201 to 66.1211, including the following powers in addition to others granted in this section:

(a) Within its area of operation to prepare, carry out, acquire, lease and operate housing projects approved by the council; to provide for the construction, reconstruction, improvement, alteration or repair of any housing project or any part of a housing project.

(b) To take over by purchase, lease or otherwise any housing project undertaken by any government and located within the area of operation of the Commission when approved by the

council; to purchase, lease, obtain options upon, acquire by gift, grant, bequest, devise, or otherwise, any real or personal property or any interest in the real or personal property.

(c) To act as agent for any government in connection with the acquisition, construction, operation or management of a housing project or any part of a housing project.

(d) To arrange or contract for the furnishing of services, privileges, works, or facilities for, or in connection with, a housing project or the occupants of a housing project.

(e) To lease or rent any dwellings, houses, accommodations, lands, buildings, structures or facilities embraced in any housing project and, subject to the limitations contained in this section, to establish and revise the rents or charges for the housing project.

(f) Within its area of operation to investigate into living, dwelling and housing conditions and into the means and methods of improving those conditions; and to engage in research and studies on the subject of housing.

(h) To acquire by eminent domain any real property, including improvements and fixtures on the real property.

(i) To own, hold, clear and improve property, to insure or provide for the insurance of the property or operations of the authority against any risks, to procure insurance or guarantees from the federal government of the payment of any debts or parts of debts secured by mortgages made or held by the Commission on any property included in any housing project.

(j) To contract for the sale of, and to sell, any part or all of the interest in real estate acquired and to execute contracts of sale and conveyances as the Commission considers desirable.

(k) In connection with any loan, to agree to limitations upon its right to dispose of any housing project or part of a housing project.

(L) In connection with any loan by a government, to agree to limitations upon the exercise of any powers conferred upon the authority by ss. [66.1201](#) to [66.1211](#).

(m) To invest any funds held in reserve or sinking funds, or any funds not required for immediate disbursement, in property or securities in which savings banks may legally invest funds subject to their control.

(n) To sue and be sued, to have a seal and to alter the same at pleasure, to have perpetual succession, to make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the Commission.

(o) To make and amend and repeal bylaws, rules and regulations not inconsistent with ss. [66.1201](#) to [66.1211](#), to carry into effect the powers and purposes of Commission.

(p) To exercise all or any part or combination of powers granted in this section. No provisions of law with respect to the acquisition or disposition of property by other public bodies are applicable to Commission unless otherwise provided.

(q) To execute bonds, notes, debentures or other evidences of indebtedness which, when executed by a housing authority, are not a debt or charge against any city, county, state or any other governmental authority, other than against the Commission itself and its available property, income or other assets in accordance with the terms of an evidence of indebtedness and of this section, and no individual liability exists for any official act done by any member of the Commission nor commissioners. No authority may levy any tax or assessment.

(r) To provide by all means available under ss. 66.1201 to 66.1211 housing projects for veterans and their families regardless of their income. The projects are not subject to the limitations of s. 66.1205.

(s) Notwithstanding the provisions of any law, to acquire sites; to prepare, carry out, acquire, lease, construct and operate housing projects to provide temporary dwelling accommodations for families regardless of income who are displaced under ss. 66.1201 to 66.1331; to further slum clearance, urban redevelopment and blight elimination; and to provide temporary dwelling accommodations for families displaced by reason of any street widening, expressway or other public works project causing the demolition of dwellings.

(t) To participate in an employee retirement or pension system of the city which has declared the need for the authority and to expend funds of the Commission for this purpose.

(u) To join or cooperate with one or more authorities in the exercise, either jointly or otherwise, of any of their powers for the purpose of financing, including the issuance of bonds, notes or other obligations and giving security for these obligations, planning, undertaking, owning, constructing, operating or contracting with respect to a housing project located within the area of operation of any one or more of the authorities. For this purpose Commission may by resolution prescribe and authorize any other housing authority, joining or cooperating with it, to act on its behalf with respect to any powers, as its agent or otherwise, in the name of the authority joining or cooperating or in its own name.

(v) To establish a procedure for preserving records of the Commission by the use of microfilm, another reproductive device, optical imaging, or electronic formatting if authorized under s. 19.21 (4) (c). The procedure shall assure that copies of records that are open to public inspection continue to be available to members of the public requesting them. A photographic reproduction of a record or copy of a record generated from optical disc or electronic storage is deemed the same as an original record for all purposes if it meets the applicable standards established in ss. 16.61 and 16.612.

(w) To exercise any powers of a redevelopment authority operating under s. 66.1333 if done in concert with a redevelopment authority under a contract under s. 66.0301.

(x) To, within its area of operation, either by itself or with the department of veterans affairs, undertake and carry out studies and analyses of veterans housing needs and meeting those needs and make the study results available to the public, including the building, housing and supply industries.

(3). Interested Commissioners or Employees. No commissioner nor employee of the Commission may acquire any direct or indirect interest in any housing project or in any property included in any project or have direct or indirect interest in any contract for insurance, materials or services to be furnished or used in connection with any housing project. If a commissioner or employee owns or controls a direct or indirect interest in any property included in any housing project, that person shall immediately disclose the interest in writing to the Commission and the disclosure shall be entered upon the minutes of the Commission. Failure to so disclose the interest constitutes misconduct in office.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Paul Dwyer, Mayor

ATTEST:

Nicole Jacobs, Clerk

READ:

PASSED:

PUBLISHED:

MINUTES FOR CITIZEN ORDINANCE COMMITTEE

A Citizen Ordinance Committee was held on **Thursday, July 10, 2025 at 4:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 **Passcode:** Tomah2020

AGENDA

A. Call to Order/Roll Call

- | | |
|---|-------------|
| 1. Mayor Paul Dwyer: | Present |
| 2. Alderperson John Glynn: | Present |
| 3. Alderperson Patrick Devine: | Not Present |
| 4. City Administrator Nicholas Morales: | Present |
| 5. City Attorney Penny Precour: | Not Present |
| 6. Citizen Terry Christen: | Present |
| 7. Citizen Mike Weber: | Present |
| 8. Citizen Helene Stein: | Present |

B. Approval: Amendment to Tomah Public Housing Authority Ordinance

- Motion: Alderperson Glynn
- Second: Mike Weber
- Discussion:
 - City Administrator Morales explained federal, state, and local laws and regulations governing public housing authorities and the need to amend the current city ordinance to provide clarity of the relationship between the city and the housing authority.
- Amendments:
- Vote: 5-0

1. Mayor Paul Dwyer:	Yay
2. Alderperson John Glynn:	Yay
3. Alderperson Patrick Devine:	Not Present
4. City Administrator Nicholas Morales:	Nonvoting
5. City Attorney Penny Precour:	Not Present
6. Citizen Terry Christen:	Yay
7. Citizen Mike Weber:	Yay

Citizen Ordinance Committee – July 10, 2025**Page 2**

8. Citizen Helene Stein: Yay

C. Ordinance Approving Petition for Detachment of Territory by Mr. Thorson and Dr. Mueller

- Motion: Alderperson Glynn
- Second: Terry Christen
- Discussion:
 - City Administrator Morales advised the committee that it is outside their scope of responsibility to evaluate whether or not detachment should occur. Professional recommendation was that the committee only vote on whether or the not the ordinance is properly written given the requirements of Wis. Stat. 66.0227.
- Amendments:
- Vote: 5-0
 1. Mayor Paul Dwyer: Yay
 2. Alderperson John Glynn: Yay
 3. Alderperson Patrick Devine: Not Present
 4. City Administrator Nicholas Morales: Nonvoting
 5. City Attorney Penny Precour: Not Present
 6. Citizen Terry Christen: Yay
 7. Citizen Mike Weber: Yay
 8. Citizen Helene Stein: Yay

ADJOURNMENT

- Motion: Mrs. Stein
- Second: Alderperson Glynn
- Discussion: None.
- Amendments:
- Vote: 5-0
 9. Mayor Paul Dwyer: Yay
 10. Alderperson John Glynn: Yay
 11. Alderperson Patrick Devine: Not Present
 12. City Administrator Nicholas Morales: Nonvoting
 13. City Attorney Penny Precour: Not Present
 14. Citizen Terry Christen: Yay
 15. Citizen Mike Weber: Yay
 16. Citizen Helene Stein: Yay

SUBCHAPTER XII

HOUSING AUTHORITIES**66.1201 Housing authorities.**

- (1) **SHORT TITLE.** Sections 66.1201 to 66.1211 may be referred to as the "Housing Authorities Law".
- (2) **FINDING AND DECLARATION OF NECESSITY.** It is declared that there exist in the state insanitary or unsafe dwelling accommodations and that persons of low income are forced to reside in insanitary or unsafe accommodations; that within the state there is a shortage of safe or sanitary dwelling accommodations available at rents which persons of low income can afford and that these persons are forced to occupy overcrowded and congested dwelling accommodations; that the conditions described in this subsection cause an increase in and spread of disease and crime and constitute a menace to the health, safety, morals and welfare of the residents of the state and impair economic values; that these conditions necessitate excessive and disproportionate expenditures of public funds for crime prevention and punishment, public health and safety, fire and accident protection, and other public services and facilities; that these slum areas cannot be cleared, nor can the shortage of safe and sanitary dwellings for persons of low income be relieved, through the operation of private enterprise, and that the construction of housing projects for persons of low income would, therefore, not be competitive with private enterprise; that the clearance, replanning and reconstruction of the areas in which insanitary or unsafe housing conditions exist and the providing of safe and sanitary dwelling accommodations for persons of low income are public uses and purposes for which public money may be spent and private property acquired and are governmental functions of state concern; that it is in the public interest that work on these projects be commenced as soon as possible in order to relieve unemployment which now constitutes an emergency; and the necessity in the public interest for the provisions of this section, is declared as a matter of legislative determination.
- (2m) **DISCRIMINATION.** Persons otherwise entitled to any right, benefit, facility, or privilege under ss. 66.1201 to 66.1211 may not be denied the right, benefit, facility, or privilege in any manner for any purpose nor be discriminated against because of sex, race, color, creed, sexual orientation, status as a victim of domestic abuse, sexual assault, or stalking, as defined in s. 106.50 (1m) (u), or national origin.
- (3) **DEFINITIONS.** In ss. 66.1201 to 66.1211, unless a different meaning clearly appears from the context:
- (a) "Area of operation" includes the city for which a housing authority is created, the area within 5 miles of the territorial boundaries of the city but not beyond the county limits of the county in which the city is located and the area within the limits of the city unless the city annexes the area of operation. "Area of operation" does not include any area which lies within the territorial boundaries of any city for which another housing authority is created by this section.
 - (b) "Authority" or "housing authority" means any of the public corporations established pursuant to sub. (4).
 - (c) "Bonds" means any bonds, interim certificates, notes, debentures or other obligations of the authority issued pursuant to ss. 66.1201 to 66.1211.
 - (cm) "City clerk" and "mayor" mean the clerk and mayor, respectively, of the city or the officers of the city charged with the duties customarily imposed on the clerk and mayor, respectively.
 - (d) "Commissioner" means one of the members of an authority appointed in accordance with ss. 66.1201 to 66.1211.
 - (e) "Community facilities" includes real and personal property, and buildings and equipment for recreational or social assemblies, for educational, health or welfare purposes and necessary utilities, when designed primarily for the benefit and use of the housing authority or the occupants of the dwelling accommodations, or for both.
 - (f) "Contract" means any agreement of an authority with or for the benefit of an obligee whether contained in a resolution, trust indenture, mortgage, lease, bond or other instrument.
 - (g) "Council" means the common council or other body charged with governing a city.
 - (h) "Federal government" includes the United States of America and any agency or instrumentality, corporate or otherwise, of the United States of America.
 - (i) "Government" includes the state and federal governments and any subdivision, agency or instrumentality, corporate or otherwise, of either of them.
 - (j) "Housing projects" includes all real and personal property, building and improvements, and community facilities acquired or constructed pursuant to a single plan either to demolish, clear, remove, alter or repair insan

or unsafe housing or to provide safe and sanitary dwelling accommodations for persons of low income both. "Housing projects" includes the planning of buildings and improvements, the acquisition of property, the demolition of existing structures, the construction, reconstruction, alteration and repair of the improvements and all other related work. Item 17.

- (js) "Mixed development" means all real and personal property, buildings and improvements, and community facilities acquired, rehabilitated, or constructed pursuant to a single plan to revitalize, redevelop, or transfer one or more properties into a mixed-use or mixed-income development primarily to serve persons of low income or persons of low income and persons of moderate income with housing, commercial, and neighborhood amenities or other support services. "Mixed development" includes the planning of buildings and improvements, the acquisition of property, the demolition of existing structures, the construction, reconstruction, alteration, and repair of the improvements, and all other related work.
- (k) "Mortgage" includes deeds of trust, mortgages, building and loan contracts, land contracts or other instruments conveying real or personal property as security for bonds and conferring a right to foreclose and cause a sale of the real property or personal property.
- (l) "Obligee of the authority" or "obligee" includes any bondholder, trustee or trustees for any bondholders, any lessor demising property to the authority used in connection with a housing project or any assignee of the lessor's interest or any part of the lessor's interest, and the federal government, when it is a party to any contract with the authority.
- (m) "Persons of low income" means persons or families who lack the amount of income necessary, as determined by the authority undertaking the housing project, to enable them, without financial assistance, to live in decent, safe and sanitary dwellings, without overcrowding.
- (mg) "Persons of moderate income" means persons or families who qualify as having moderate income, as determined by the authority. The authority may not consider a household to be a person of moderate income if the household's income exceeds 120 percent of the median income for the area, unless an applicable guideline or regulation of the federal department of housing and urban development permits the household to qualify as having moderate income.
- (n) "Real property" includes lands, lands under water, structures, and any easements, franchises and incorporeal hereditaments and every estate and right in an estate, legal and equitable, including terms for years and liens by way of judgment, mortgage or otherwise.
- (o) "Slum" means any area where dwellings predominate which, by reason of dilapidation, overcrowding, faulty arrangement or design, lack of ventilation, light or sanitary facilities, or any combination of these factors, are detrimental to safety, health and morals.
- (p) "State public body" means any city, town, village, county, municipal corporation, commission, district, authority, other subdivision or public body of the state.
- (q) "Trust indenture" includes instruments pledging the revenues of real or personal properties.

(4) CREATION OF HOUSING AUTHORITIES.

- (a) When a council declares by resolution that there is need for an authority to function in the city, a public body corporate and politic then exists in the city and shall be known as the "housing authority" of the city. The authority may then transact business and exercise any powers granted to it under this section.
- (b) The council shall adopt a resolution declaring that there is need for a housing authority in the city if the council finds that insanitary or unsafe inhabited dwelling accommodations exist in the city or that there is a shortage of safe or sanitary dwelling accommodations in the city available to persons of low income at rentals they can afford. In determining whether dwelling accommodations are unsafe or insanitary the council may take into consideration the degree of overcrowding, the percentage of land coverage, the light, air, space and access available to the inhabitants of the dwelling accommodations, the size and arrangement of the rooms, the sanitary facilities, and the extent to which conditions exist in the buildings which endanger life or property by fire or other causes.
- (c) In any suit, action or proceeding involving the validity or enforcement of or relating to any contract of the authority, the authority shall be conclusively deemed to have become established and authorized to transact business and exercise its powers under this section upon proof of the adoption of a resolution by the council declaring the need for the authority. The resolution is sufficient if it declares that there is a need for an authority and finds that either or both of the conditions described in par. (b) exist in the city. A copy of the resolution duly certified by the city clerk is admissible evidence in any suit, action or proceeding.

(5) APPOINTMENT, QUALIFICATIONS AND TENURE OF COMMISSIONERS.

- (a) When the council adopts a resolution under sub. (4), it shall promptly notify the mayor. Upon receiving the notice, the mayor shall, with the confirmation of the council, appoint 5 persons as commissioners of the authority, except that the mayor of a 1st class city that has created a housing authority before May 5, 1994, shall appoint 7 commissioners, at least 2 of whom shall be residents of a housing project acquired or constructed by the authority. No commissioner may be connected in any official capacity with any political

party nor may more than 2 be officers of the city in which the authority is created. The powers of ea
authority shall be vested in the commissioners of the authority.

Item 17.

- (b) The first 5 commissioners who are first appointed shall be designated by the mayor to serve for terms of 1, 2, 3, 4 and 5 years respectively from the date of their appointment and the 2 additional commissioners appointed by the mayor of a 1st class city under par. (a) shall be first appointed to terms of 3 and 5 years respectively. Thereafter, the term of office shall be 5 years. A commissioner shall hold office until his or her successor has been appointed and has qualified. Vacancies shall be filled for the unexpired term in the same manner as other appointments. Three commissioners constitute a quorum, except that in an authority with 7 commissioners, 4 commissioners constitute a quorum. The mayor shall file with the city clerk a certificate of the appointment or reappointment of any commissioner and the certificate is conclusive evidence of the proper appointment of that commissioner if that commissioner has been confirmed under this paragraph and has taken and filed the official oath before entering office. The council of a city may pay commissioners a per diem and mileage and other necessary expenses incurred in the discharge of their duties at rates established by the council.
- (c) When the office of the first chairperson of the authority becomes vacant, the authority shall select a chairperson from among its members. An authority shall select from among its members a vice chairperson, and it may employ a secretary, who shall be executive director, technical experts and other officers, agents and employees, permanent and temporary and shall determine their qualifications, duties and compensation. An authority may call upon the city attorney or chief law officer of the city for legal services. An authority may delegate to one or more of its agents or employees powers or duties of the authority.

(6) DUTY OF THE AUTHORITY AND ITS COMMISSIONERS. The authority and its commissioners shall comply or cause compliance strictly with all provisions of ss. 66.1201 to 66.1211, with the laws of the state and with any contract of the authority.

(7) INTERESTED COMMISSIONERS OR EMPLOYEES. No commissioner or employee of an authority may acquire any direct or indirect interest in any housing project or in any property included in any project or have any direct or indirect interest in any contract for insurance, materials or services to be furnished or used in connection with any housing project. If a commissioner or employee of an authority owns or controls a direct or indirect interest in any property included in any housing project, that person shall immediately disclose the interest in writing to the authority and the disclosure shall be entered upon the minutes of the authority. Failure to so disclose the interest constitutes misconduct in office.

(8) REMOVAL OF COMMISSIONERS. For inefficiency or neglect of duty or misconduct in office, a commissioner of an authority may be removed by the mayor, but a commissioner may be removed only after having been given a copy of the charges at least 10 days before the hearing on the charges and an opportunity to be heard in person or by counsel. If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk. To the extent applicable, the provisions of s. 17.16 relating to removal for cause apply to any removal.

(9) POWERS OF AUTHORITY. An authority is a public body and a body corporate and politic, exercising public powers, and has all the powers necessary or convenient to carry out and effectuate the purposes and provisions of ss. 66.1201 to 66.1211, including the following powers in addition to others granted in this section:

- (a) Within its area of operation to prepare, carry out, acquire, lease and operate housing projects approved by the council; to provide for the construction, reconstruction, improvement, alteration or repair of any housing project or any part of a housing project.
- (am) On any property wholly or partially owned by a housing authority before October 1, 2021, and within its area of operation to prepare, carry out, acquire, lease, and operate mixed developments; and to provide for the construction, reconstruction, improvement, alteration, or repair of any mixed development or any part of a mixed development. This paragraph applies only to a housing authority created by a 1st class city.
- (b) To take over by purchase, lease or otherwise any housing project undertaken by any government and located within the area of operation of the authority when approved by the council; to purchase, lease, obtain options upon, acquire by gift, grant, bequest, devise, or otherwise, any real or personal property or any interest in the real or personal property.
- (c) To act as agent for any government in connection with the acquisition, construction, operation or management of a housing project or any part of a housing project.
- (d) To arrange or contract for the furnishing of services, privileges, works, or facilities for, or in connection with, a housing project or the occupants of a housing project.
- (e) To lease or rent any dwellings, houses, accommodations, lands, buildings, structures or facilities embraced in any housing project and, subject to the limitations contained in this section, to establish and revise the rents or charges for the housing project.
- (f) Within its area of operation to investigate into living, dwelling and housing conditions and into the means and methods of improving those conditions; and to engage in research and studies on the subject of housing.
- (h) To acquire by eminent domain any real property, including improvements and fixtures on the real property.

- (i) To own, hold, clear and improve property, to insure or provide for the insurance of the property or open the authority against any risks, to procure insurance or guarantees from the federal government of the payment of any debts or parts of debts secured by mortgages made or held by the authority on any property included in any housing project.
- (j) To contract for the sale of, and to sell, any part or all of the interest in real estate acquired and to execute contracts of sale and conveyances as the authority considers desirable.
- (k) In connection with any loan, to agree to limitations upon its right to dispose of any housing project or part of a housing project.
- (l) In connection with any loan by a government, to agree to limitations upon the exercise of any powers conferred upon the authority by ss. 66.1201 to 66.1211.
- (m) To invest any funds held in reserve or sinking funds, or any funds not required for immediate disbursement, in property or securities in which savings banks may legally invest funds subject to their control.
- (n) To sue and be sued, to have a seal and to alter the same at pleasure, to have perpetual succession, to make and execute contracts and other instruments necessary or convenient to the exercise of the powers of the authority.
- (o) To make and amend and repeal bylaws, rules and regulations not inconsistent with ss. 66.1201 to 66.1211, to carry into effect the powers and purposes of the authority.
- (p) To exercise all or any part or combination of powers granted in this section. No provisions of law with respect to the acquisition or disposition of property by other public bodies are applicable to an authority unless otherwise provided.
- (q) To execute bonds, notes, debentures or other evidences of indebtedness which, when executed by a housing authority, are not a debt or charge against any city, county, state or any other governmental authority, other than against the authority itself and its available property, income or other assets in accordance with the terms of an evidence of indebtedness and of this section, and no individual liability exists for any official act done by any member of the authority. No authority may levy any tax or assessment.
- (r) To provide by all means available under ss. 66.1201 to 66.1211 housing projects for veterans and their families regardless of their income. The projects are not subject to the limitations of s. 66.1205.
- (s) Notwithstanding the provisions of any law, to acquire sites; to prepare, carry out, acquire, lease, construct and operate housing projects to provide temporary dwelling accommodations for families regardless of income who are displaced under ss. 66.1201 to 66.1331; to further slum clearance, urban redevelopment and blight elimination; and to provide temporary dwelling accommodations for families displaced by reason of any street widening, expressway or other public works project causing the demolition of dwellings.
- (t) To participate in an employee retirement or pension system of the city which has declared the need for the authority and to expend funds of the authority for this purpose.
- (u) To join or cooperate with one or more authorities in the exercise, either jointly or otherwise, of any of their powers for the purpose of financing, including the issuance of bonds, notes or other obligations and giving security for these obligations, planning, undertaking, owning, constructing, operating or contracting with respect to a housing project located within the area of operation of any one or more of the authorities. For this purpose an authority may by resolution prescribe and authorize any other housing authority, joining or cooperating with it, to act on its behalf with respect to any powers, as its agent or otherwise, in the name of the authority joining or cooperating or in its own name.
- (v) To establish a procedure for preserving records of the authority by the use of microfilm, another reproductive device, optical imaging, or electronic formatting if authorized under s. 19.21 (4) (c). The procedure shall assure that copies of records that are open to public inspection continue to be available to members of the public requesting them. A photographic reproduction of a record or copy of a record generated from optical disc or electronic storage is deemed the same as an original record for all purposes if it meets the applicable standards established in ss. 16.61 and 16.612.
- (w) To exercise any powers of a redevelopment authority operating under s. 66.1333 if done in concert with a redevelopment authority under a contract under s. 66.0301.
- (x) To, within its area of operation, either by itself or with the department of veterans affairs, undertake and carry out studies and analyses of veterans housing needs and meeting those needs and make the study results available to the public, including the building, housing and supply industries.
- (10) EMINENT DOMAIN.**
 - (a) The authority may acquire by eminent domain any real property, including fixtures and improvements, which it deems necessary to carry out the purposes of ss. 66.1201 to 66.1211 after the adoption by it of a resolution declaring that the acquisition of the property described in the resolution is in the public interest and necessary for public use. The authority may exercise the power of eminent domain pursuant to ch. 32 or pursuant to any other applicable statutory provisions.

- (b) At any time at or after the filing for condemnation, and before the entry of final judgment, the authority file with the clerk of the court in which the petition is filed a declaration of taking signed by the duly authorized officer or agent of the authority declaring that all or any part of the property described in the petition is to be taken for the use of the authority. The declaration of taking is sufficient if it sets forth all of the following:
1. A description of the property.
 2. A statement of the estate or interest in the property being taken.
 3. A statement of the sum of money estimated by the authority to be just compensation for the property taken, which sum shall be not less than the last assessed valuation for tax purposes of the estate or interest in the property to be taken.
- (c) From the filing of the declaration of taking under par. (b) and the deposit in court of the amount of the estimated compensation stated in the declaration, title to the property specified in the declaration vests in the authority and the property is condemned and taken for the use of the authority and the right to just compensation for the property vests in the persons entitled to the compensation. Upon the filing of the declaration of taking the court shall designate a day not exceeding 30 days after the filing, except upon good cause shown, on which the person in possession shall surrender possession to the authority.
- (d) The ultimate amount of compensation vests in the manner provided by law. If the amount vested exceeds the amount deposited in court by the authority, the court shall enter judgment against the authority in the amount of the deficiency together with interest at the rate of 6 percent per year on the deficiency from the date of the vesting of title to the date of the entry of the final judgment subject to abatement for use, income, rents or profits derived from the property by the owner subsequent to the vesting of title in the authority. The court shall order the authority to deposit the amount of the deficiency in court.
- (e) At any time before the vesting of title of property in the authority the authority may withdraw or dismiss its petition with respect to any of the property described in the petition.
- (f) Upon vesting of title to any property in the authority, all the right, title and interest of all persons having an interest in, or lien upon, the property are divested immediately and these persons are entitled only to receive compensation for the property.
- (g) Except as provided in this subsection with reference to the declaration of taking, the proceedings shall be as provided by law for condemnation, and the deposit in court of the amount estimated by the authority upon a declaration of taking shall be disbursed as provided by law for an award in condemnation proceedings.
- (h) Property already devoted to a public use may be acquired, provided that no property belonging to any municipality or to any government may be acquired without its consent and that no property belonging to a public utility corporation may be acquired without the approval of the public service commission or other officer or tribunal, if any, having regulatory power over the public utility corporation.
- (i) If a housing project or mixed development involves federal financial assistance, the duration of replacement housing payments to displaced tenants under the relocation plan is as provided under 42 USC 4624. This paragraph applies only to a project or development on a property wholly or partially owned before October 1, 2021, by a housing authority created by a 1st class city.
- (11) ACQUISITION OF LAND FOR GOVERNMENT.** The authority may acquire, by purchase or by the exercise of its power of eminent domain under sub. (10), any property, real or personal, for any housing project being constructed or operated by a government. The authority upon such terms and conditions, with or without consideration, as it shall determine, may convey title or deliver possession of property so acquired or purchased to the government for use in connection with a housing project.
- (12) ZONING AND BUILDING LAWS.** All housing projects of an authority shall be subject to the planning, zoning, sanitary and building laws, ordinances and regulations applicable to the locality in which the housing project is situated.
- (13) TYPES OF BONDS.**
- (a)
1. An authority may issue any bonds for its corporate purposes, including bonds on which the principal and interest are payable by any of the following methods:
 - a. Exclusively from the income and revenues of the housing project financed with the proceeds of the bonds, or with those proceeds together with a grant from the federal government in aid of the project.
 - b. Exclusively from the income and revenues of certain designated housing projects whether or not they were financed in whole or in part with the proceeds of the bonds.
 - c. From its revenues generally.
 2. Any of the bonds under subd. 1. may be additionally secured by a pledge of any revenues or, subject to the limitations imposed under pars. (b) and (c), a mortgage of any housing project, projects or other property of the authority.

- (b) Neither the commissioners of the authority nor any person executing the bonds is liable personally on bonds by reason of their issuance.
- (c) The bonds and other obligations of the authority are not a debt of any municipality located within its boundaries or of the state and this fact shall be stated on their face. Neither the state nor any municipality is liable for the bonds or other obligations, nor are they payable out of any funds or properties other than those of the authority.

(14) FORM AND SALE OF BONDS.

- (a) Bonds of an authority shall be authorized by its resolution and may be issued in one or more series and shall bear any date, mature at any time, bear interest at any rate, be in any denomination, be in the form of coupon bonds or of bonds registered under s. 67.09, carry any conversion or registration privileges, have any rank or priority, be executed in any manner, be payable in any medium of payment, at any place, and be subject to any terms of redemption, with or without premium, that the resolution, its trust indenture or mortgage may provide. Any bond reciting in substance that it has been issued by an authority to aid in financing a housing project to provide dwelling accommodations for persons of low income shall be conclusively deemed, in any suit, action or proceeding involving the validity or enforceability of the bond or the security for the bond, to have been issued for such a housing project. Bonds of an authority are issued for an essential public and governmental purpose and are public instrumentalities and, together with interest and income, are exempt from taxes.
- (b) The bonds may be sold at public or private sale as the authority provides. The bonds may be sold at any price determined by the authority.
- (c) The bonds shall be executed as provided in s. 67.08 (1).
- (d) The authority may purchase, out of available funds, any bonds issued by it at a price not more than the principal amount of the bonds and the accrued interest. Bonds payable exclusively from the revenues of a designated project or projects shall be purchased only out of any revenues available for that purpose. All bonds so purchased shall be canceled. This paragraph does not apply to the redemption of bonds.
- (e) Any provision of any law to the contrary notwithstanding, any bonds, interim certificates, or other obligations issued pursuant to ss. 66.1201 to 66.1211 are fully negotiable.

(15) PROVISIONS OF BONDS, TRUST INDENTURES, AND MORTGAGES. In connection with the issuance of bonds or the incurring of any obligation under a lease and in order to secure the payment of bonds or obligations, the authority may:

- (a) Pledge by resolution, trust indenture, mortgage, subject to the limitations in this subsection, or other contract any of its rents, fees, or revenues.
- (b) Covenant against mortgaging any of its property or against permitting any lien on its property.
- (c) Covenant with respect to limitations on its right to sell, lease or otherwise dispose of any housing project or any part of a housing project, or with respect to limitations on its right to undertake additional housing projects.
- (d) Covenant against pledging any of its rents, fees and revenues or against permitting any lien on its rents, fees and revenues.
- (e) Provide for the release of property, rents, fees and revenues from any pledge or mortgage, and reserve rights and powers in, or the right to dispose of, property which is subject to a pledge or mortgage.
- (f) Covenant as to the bonds to be issued pursuant to any resolution, trust indenture, mortgage or other instrument and as to the issuance of bonds in escrow or otherwise, and as to the use and disposition of the proceeds of the bonds.
- (g) Provide for the terms, form, registration, exchange, execution and authentication of bonds.
- (h) Provide for the replacement of lost, destroyed or mutilated bonds.
- (i) Covenant that the authority warrants the title to the premises.
- (j) Covenant as to the rents and fees to be charged, the amount to be raised each year or other period of time by rents, fees and other revenues and as to the use and disposition to be made of the revenues.
- (k) Covenant as to the use of any of its property.
- (L) Create special funds which segregate all of the following:
 1. The proceeds of any loan or grant or both.
 2. The rents, fees and revenues of a housing project.
 3. Any moneys held for the payment of the costs of operations and maintenance of any housing projects or as a reserve for the meeting of contingencies in the operation and maintenance of housing projects.
 4. Any moneys held for the payment of the principal and interest on its bonds or the sums due under its leases or as a reserve for the payments.
 5. Any moneys held for any other reserves or contingencies.
- (Lm) Covenant as to the use and disposal of the moneys held in funds created under par. (L).
- (m) Redeem the bonds, covenant for their redemption and provide the terms and conditions of the bonds.

- (n) Covenant against extending the time for the payment of its bonds or interest on the bonds by any means.
 - (o) Prescribe the procedure, if any, by which the terms of any contract with bondholders may be amended, abrogated, the amount of bonds the holders of which must consent to a contract amendment or abrogation and the manner in which consent may be given.
 - (p) Covenant as to property maintenance, replacement and insurance and the use and disposition of insurance moneys.
 - (q) Vest in an obligee of the authority, if the authority fails to observe or perform any covenant on its part to be kept or performed, the right to cure any default and to advance any moneys necessary for that purpose. The moneys advanced may be made an additional obligation of the authority with such interest, security and priority as may be provided in any trust indenture, mortgage, lease or contract of the authority.
 - (r) Covenant and prescribe as to the events of default and terms and conditions upon which any of its bonds shall become or may be declared due before maturity and as to the terms and conditions upon which the declaration and its consequences may be waived.
 - (s) Covenant as to the rights, liabilities, powers and duties arising upon the breach by it of any covenant, condition or obligation.
 - (t) Covenant to surrender possession of all or any part of any housing project upon the happening of a default, as defined in the contract, and to vest in an obligee the right to take possession and to use, operate, manage and control housing projects, and to collect and receive all rents, fees and revenues arising from the housing projects in the same manner as the authority itself might do and to dispose of the moneys collected in accordance with the agreement of the authority with the obligee.
 - (u) Vest in a trust the right to enforce any covenant made to secure, to pay, or in relation to the bonds, to provide for the powers and duties of a trustee, to limit liabilities of a trustee and to provide the terms and conditions upon which the trustee or the bondholders or any proportion of them may enforce any covenant.
 - (v) Make covenants other than the covenants that are authorized in this subsection.
 - (w) Execute all instruments that are necessary or convenient in the exercise of its powers or in the performance of its covenants or duties.
 - (x) Make covenants and do any act necessary or convenient in order to secure its bonds, or, in the absolute discretion of the authority, that tend to make the bonds more marketable. An authority may not mortgage any of its property except as provided in sub. (16).
- (16) POWER TO MORTGAGE WHEN PROJECT FINANCED WITH AID OF GOVERNMENT.**
- (a) In this subsection, "government" includes the Wisconsin Housing and Economic Development Authority.
 - (b) In connection with any project financed in whole or in part, or otherwise aided by a government, whether through a donation of money or property, a loan, the insurance or guarantee of a loan, or otherwise, the authority may do any of the following:
 1. Mortgage its property.
 2. Grant security interests in its property.
 3. Issue its note or other obligation as may be required by the government.
- (17) REMEDIES OF AN OBLIGEE OF AUTHORITY.** An obligee of the authority, subject to its contract, may do any of the following:
- (a) By mandamus, suit, action or proceeding, all of which may be joined in one action, compel the authority and its commissioners, officers, agents or employees to perform every term, provision and covenant contained in any contract of the authority, and require the carrying out of any covenants and agreements of the authority and the fulfillment of all duties imposed upon the authority by ss. 66.1201 to 66.1211.
 - (b) By suit, action or proceeding enjoin any unlawful acts or things, or the violation of any of the rights of the obligee of the authority.
 - (c) By suit, action or proceeding cause possession of any housing project or any part of a housing project to be surrendered to any obligee having the right to possession pursuant to any contract of the authority.
- (18) ADDITIONAL REMEDIES CONFERRABLE BY MORTGAGE OR TRUST INDENTURE.** Any authority may by its trust indenture, mortgage, lease or other contract confer upon any obligee holding or representing a specified amount in bonds, lease or other obligations, the right upon the happening of an "event of default" as defined in the instrument:
- (a) By suit, action or proceeding obtain the appointment of a receiver of any housing project of the authority or any part of a housing project. Upon appointment, a receiver may enter and take possession of the housing project or any part of the housing project and operate and maintain it, and collect and receive all fees, rents, revenues or other charges arising in the same manner as the authority itself might do. The receiver shall keep the moneys in a separate account or accounts and apply the moneys in accordance with the obligations of the authority as a court directs.
 - (b) By suit, action or proceeding require the authority and its commissioners to account as if it and they were trustees of an express trust.

- (19) REMEDIES CUMULATIVE.** All the rights and remedies in this section are in addition to all other rights and remedies that may be conferred upon an obligee of the authority by law or by any contract with the authority. Item 17.
- (20) SUBORDINATION OF MORTGAGE TO AGREEMENT WITH GOVERNMENT.** The authority may agree in any mortgage made by it that the mortgage is subordinate to a contract for the supervision by a government of the operation and maintenance of the mortgaged property and the construction of improvements on the mortgaged property. A purchaser at a sale of the property of an authority pursuant to a foreclosure of a mortgage or any other remedy in connection with the foreclosure shall obtain title subject to the contract.
- (21) CONTRACTS WITH FEDERAL GOVERNMENT.** In addition to the powers conferred upon the authority by other provisions of ss. 66.1201 to 66.1211, the authority may borrow money or accept grants from the federal government for any housing project that the authority may undertake, take over any land acquired by the federal government for the construction or operation of a housing project, take over or lease or manage any housing project constructed or owned by the federal government, and to these ends, enter into any contracts, mortgages, trust indentures, leases or other agreements that the federal government may require including agreements that the federal government may supervise and approve the construction, maintenance and operation of the housing project. A council may take any action necessary to secure the financial aid and the cooperation of the federal government in the undertaking, construction, maintenance and operation of any housing project which the authority may undertake.
- (22) TAX EXEMPTION AND PAYMENTS IN LIEU OF TAXES.** Tax exemption and payments in lieu of taxes. The property of an authority is public property used for essential public and governmental purposes and the property and an authority are exempt from all taxes of the state or any state public body, except that the city in which a project or projects are located may fix a sum to be paid annually in lieu of taxes by the authority for the services, improvements, or facilities furnished to the property of the authority by the city. The amount paid in lieu of taxes may not exceed the amount that would be levied as the annual tax of the city upon the project. Property of an authority includes property in which an authority operating within a 1st class city or an entity in which an authority operating within a 1st class city holds an ownership interest holds a partial ownership interest if the property is held for any of the following purposes:
- (a)** As part of a financing or equity plan that includes state or federal tax credits, financing, funding, or rent subsidy.
 - (b)** A purpose related to the conversion of a housing project to a rental or housing assistance program under a contract with the federal government.
- (23) REPORTS.** The authority shall at least once a year file with the mayor of the city a report of its activities for the preceding year.
- (24) BIDS.**
- (a)** When a housing authority has the approval of the council for any project authorized under sub. (9) (a) or (b), the authority shall complete and approve plans, specifications, and conditions for carrying out the project, and shall advertise by publishing a class 2 notice, under ch. 985, for bids for all work which the authority must do by contract. The authority is not required to submit for bidding any contract in an amount of \$25,000 or less or, if the contract is for a project on a property wholly or partially owned before October 1, 2021, by a housing authority created by a 1st class city, \$50,000 or less, but if the estimated cost of the contract, except a contract for a project on a property wholly or partially owned before October 1, 2021, by an authority created by a 1st class city, is between \$10,000 and \$25,000, the authority shall give a class 2 notice, under ch. 985, of the proposed work before the contract is entered into. A contract subject to bidding shall be awarded to the lowest qualified and competent bidder. Section 66.0901 applies to the bidding.
 - (ag)** As an alternative to the advertising and bidding procedure under par. (a), an authority may contract under any purchase procedure authorized for the authority by the federal government.
 - (am)** The authority may reject any bid required under par. (a).
 - (b)** An authority may contract for the acquisition of a housing project without submitting the contract for bids as required by par. (a) if all of the following apply:
 1. The contract provides for undertaking of the housing project on land not owned at the time of the contract by the authority except the contract may provide for undertaking of the housing project on land acquired and owned by a community development authority for the purpose of ss. 66.1105, 66.1301 to 66.1329, 66.1331 or 66.1333 if the community development authority is proceeding under this paragraph as provided by s. 66.1335 (4).
 2. The contract provides for conveyance or lease of the project to the authority after completion of the project.
 3. The authority invites developers to submit proposals to provide a completed project and evaluates proposals according to site, cost, design, the developer's experience and other criteria specified by the authority.
- (25) LIQUIDATION AND DISPOSAL OF HOUSING PROJECTS.**
- (a)** In any city or village the council or village board by resolution or ordinance, or the electors by referendum under s. 9.20, may require the authority to liquidate and dispose of a project held and operated under ss. 66.1201 to 66.1211 or 66.1331.

- (b) If liquidation and disposal of a project is provided for under par. (a) the housing authority or other designated agency shall sell the project to the highest bidder after public advertisement, or transfer it to any state or local body authorized by law to acquire the project. No project may be sold for less than its fair market value as determined by a board of 3 licensed appraisers appointed by the council or village board. Item 17.
- (c) The arrangements for the liquidation and disposal of a project shall provide for the payment and retirement of all outstanding obligations in connection with the project, together with interest on the obligations and any premiums prescribed for the redemption of any bonds, notes or other obligations before maturity.
- (d) Any proceeds remaining after payment of the obligations under par. (c) shall be distributed in accordance with the federal law applicable at the time of the liquidation and disposal of the project. If no federal law is applicable to the liquidation and disposal of the project all remaining proceeds shall be paid to the city or village.
- (e) If the highest bid received is insufficient for the payment of all obligations set forth in par. (c) the project shall not be sold unless the city or village provides sufficient additional funds to discharge the obligations.
- (f) In order to carry out this subsection an authority or other designated agency shall exercise any option available to it for the payment and redemption of outstanding obligations set forth in par. (c) before maturity, if the city or village provides funds for payment and redemption.
- (g) No actions taken under this subsection shall affect or diminish the rights of any bondholders or other obligees of the authority.
- (h) In this subsection, "outstanding obligations" or "obligations" includes bonds, notes or evidences of indebtedness, as well as aids, grants, contributions or loans made by or received from any federal, state or local political government or agency.
- (26) DISSOLUTION OF HOUSING AUTHORITY.** Any housing authority may be dissolved upon adoption of an ordinance or resolution by the council or village board concerned declaring that the need for the authority no longer exists, that all projects under the authority's jurisdiction have been disposed of, that there are no outstanding obligations or contracts and that no further business remains to be transacted by the authority.

History: 1973 c. 172; 1975 c. 94, 221, 350; 1977 c. 418; 1979 c. 89; 1979 c. 110 s. 60 (13); 1979 c. 221; 1981 c. 112, 190, 232; 1983 a. 24; 1983 a. 81 s. 11; 1983 a. 83 s. 20; 1983 a. 189, 444; 1987 a. 27, 163; 1991 a. 316; 1993 a. 172, 184, 268, 379; 1995 a. 27, 225; 1997 a. 35; 1999 a. 150 ss. 285, 383, 384, 386, 388; Stats. 1999 s. 66.1201; 2001 a. 103, 104; 2005 a. 22; 2009 a. 95; 2015 a. 196; 2017 a. 316; 2021 a. 196; s. 35.17 correction in (9) (am), (24) (a).

The office of county planning and zoning commission member is incompatible with the position of executive director of the county housing authority. 81 Atty. Gen. 90.

66.1203 Housing authorities; operation not for profit.

- (1) It is declared to be the policy of this state that each housing authority shall manage and operate its housing projects in an efficient manner to enable it to fix the rentals for dwelling accommodations at the lowest possible rates consistent with its providing decent, safe and sanitary dwelling accommodations, and that no housing authority shall construct or operate any project for profit, or as a source of revenue to the city.
- (2) An authority shall fix the rentals for dwellings in its projects at no higher rates than it finds necessary in order to produce revenues which, together with all other available moneys, revenues, income and receipts of the authority from whatever sources derived, will be sufficient to accomplish all of the following:
- (a) Pay, as the rentals become due, the principal and interest on the bonds of the authority.
- (b) Meet the cost of, and provide for, maintaining and operating the projects, including the cost of any insurance, the administrative expenses of the authority, and, for projects located on properties wholly or partially owned before October 1, 2021, by a housing authority created by a 1st class city, tenant support services.
- (c) Create, during not less than the 6 years immediately succeeding its issuance of any bonds, a reserve sufficient to meet the largest principal and interest payments which will be due on the bonds in any one year after the creation of the reserve and maintain the reserve.

History: 1999 a. 150 s. 389; Stats. 1999 s. 66.1203; 2021 a. 196.

66.1205 Housing authorities; rentals and tenant selection.

- (1) In the operation or management of housing projects and mixed developments, an authority shall at all times observe the following duties with respect to rentals and tenant selection:
- (a) It may rent or lease the dwelling accommodations in a housing project only to persons of low income and at rentals within the financial reach of persons of low income, except that, for mixed-income dwelling accommodations that are part of a mixed development, an authority may rent a portion of the dwelling accommodations at rentals that are not within the financial reach of persons of low income.
- (b) It may rent or lease to a tenant dwelling accommodations consisting of the number of rooms, but no greater number, that it considers necessary to provide safe and sanitary accommodations to the proposed occupants, without overcrowding.
- (c) It shall not accept any person as a tenant in any housing project if the person or persons who would occupy the dwelling accommodations have an aggregate annual income in excess of 5 times the annual rental of the dwelling accommodations. 159

quarters to be furnished the person or persons, except that in the case of families with minor dependent persons, the aggregate annual income of the person or persons who would occupy the dwelling accommodations to be furnished shall not exceed 5 times the annual rental of the quarters to be furnished by \$100 for each minor dependent or by an amount equal to the annual income of the minor dependents. In computing the rental for the purpose of selecting tenants, the authority shall determine and include in the rental the average annual cost to the occupants, of heat, water, electricity, gas, cooking range and other necessary services or facilities, whether or not the charge for such services and facilities is in fact included in the rental. This paragraph does not apply to a property wholly or partially owned before October 1, 2021, by a housing authority created by a 1st class city.

Item 17.

(2) Sections 66.1201 to 66.1211 do not limit the power of an authority to do any of the following:

- (a) Invest in an obligee the right, if the authority defaults, to take possession of a housing project or cause the appointment of a receiver of the housing project, free from all the restrictions imposed under ss. 66.1201 to 66.1211, with respect to rentals, tenant selection, manner of operation, or otherwise.
- (b) Pursuant to s. 66.1201 (16) vest in obligees the right, if the authority defaults, to acquire title to a housing project or the property mortgaged by the housing authority, free from all of the restrictions imposed by s. 66.1203 and this section.

(3) Subsection (1) (a) and (c) does not apply in the case of housing projects to the financing of which the Wisconsin Housing and Economic Development Authority is a party, as to which ch. 234 shall be controlling.

History: 1971 c. 213 s. 5; 1975 c. 221; 1983 a. 81 s. 11; 1983 a. 83 s. 20; 1995 a. 225; 1999 a. 150 s. 390; Stats. 1999 s. 66.1205; 2001 a. 103, 104; 2021 a. 196.

66.1207 Penalties; evidence.

(1)

- (a) Any person who secures or assists in securing dwelling accommodations under s. 66.1205 by intentionally making false representations in order to receive more than \$1,000 but less than \$2,500 in financial assistance for which the person would not otherwise be entitled shall be fined not more than \$10,000 or imprisoned for not more than 9 months or both.
- (b) Any person who secures or assists in securing dwelling accommodations under s. 66.1205 by intentionally making false representations in order to receive at least \$2,500 but not more than \$25,000 in financial assistance for which the person would not otherwise be entitled is guilty of a Class I felony.
- (c) Any person who secures or assists in securing dwelling accommodations under s. 66.1205 by intentionally making false representations in order to receive more than \$25,000 in financial assistance for which the person would not otherwise be entitled is guilty of a Class H felony.

(2) Any administrator or employee of an authority under s. 66.1205 who receives or solicits any commission or derives or seeks to obtain any personal financial gain through any contract for the rental or lease of dwelling accommodations under s. 66.1205 shall be punished under s. 946.13.

(3) Any person who receives assistance for dwelling accommodations under s. 66.1205, who has been notified by the authority of the obligation to report an increase in income or assets that would reduce the amount of that assistance and who intentionally fails to notify the authority of the receipt of income or assets is subject to one of the following:

- (a) The penalty under sub. (1) (a) if the failure to report results in the receipt of more than \$1,000 and less than \$2,500 in financial assistance for which the person would not otherwise be entitled.
- (b) The penalty under sub. (1) (b) if the failure to report results in the receipt of at least \$2,500 but not more than \$25,000 in financial assistance for which the person would not otherwise be entitled.
- (c) The penalty under sub. (1) (c) if the failure to report results in the receipt of more than \$25,000 in financial assistance for which the person would not otherwise be entitled.

History: 1987 a. 173, 403; 1995 a. 225; 1997 a. 283; 1999 a. 150 ss. 391 to 393; Stats. 1999 s. 66.1207; 2001 a. 109.

66.1209 Housing authorities; cooperation in housing projects.

(1) For the purpose of aiding and cooperating in the planning, undertaking, construction or operation of housing projects located within the area in which it may act, any state public body may do any of the following:

- (a) Dedicate, sell, convey or lease any of its property to a housing authority or the federal government.
- (b) Cause parks, playgrounds, recreational, community, educational, water, sewer or drainage facilities, or any other works which it may undertake, to be furnished adjacent to or in connection with housing projects.
- (c) Cause services to be furnished to the authority of the character which it otherwise may furnish.
- (d) Subject to the approval of the council, furnish, dedicate, close, pave, install, grade, regrade, plan or replan streets, roads, roadways, alleys, sidewalks or other places which it may undertake.
- (e) Enter into agreements with a housing authority or the federal government respecting action to be taken by the state public body pursuant to any of the powers granted by ss. 66.1201 to 66.1211. The agreements may extend over any period, notwithstanding any provision or rule of law to the contrary.

(f) Any and all things, necessary or convenient to aid and cooperate in the planning, undertaking, construction and operation of housing projects.

Item 17.

(g) Purchase or legally invest in any of the bonds of a housing authority and exercise all of the rights of any holder of the bonds.

(2) With respect to any housing project which a housing authority has acquired or taken over from the federal government and which the housing authority by resolution has found and declared to have been constructed in a manner that will promote the public interest and afford necessary safety, sanitation and other protection, no state public body may require any changes to be made in the housing project or the manner of its construction or take any other action relating to the construction.

(3) In connection with any public improvements made by a state public body in exercising the powers granted in ss. 66.1201 to 66.1211, the state public body may incur the entire expense of the public improvements. Any law or statute to the contrary notwithstanding, any sale, conveyance, lease or agreement provided for in ss. 66.1201 to 66.1211 may be made by a state public body without appraisal, public notice, advertisement or public bidding.

History: 1995 a. 225; 1999 a. 150 ss. 394 to 396; Stats. 1999 s. 66.1209.

66.1211 Housing authorities; contracts with city; assistance to counties and municipalities.

(1) **CONTRACTS BETWEEN AUTHORITY AND CITY.** In connection with any housing project located wholly or partly within the area in which it is authorized to act, any city may agree with an authority or government that a certain sum, subject to the limitations imposed by s. 66.1201 (22), or no sum shall be paid by the authority in lieu of taxes for any year or period of years.

(2) **ADVANCES TO HOUSING AUTHORITY.** When any housing authority created for any city is authorized to transact business and exercise its powers, the governing body of the city may immediately make an estimate of the amount of money necessary for the administrative expenses and overhead of the housing authority during the first year after the creation of the housing authority, and may appropriate the amount to the authority out of any moneys in the city treasury not appropriated to some other purposes. The moneys appropriated may be paid to the authority as a donation. Any city, town, or village located in whole or in part within the area of operation of a housing authority may lend or donate money to the authority. The housing authority, when it has money available to repay loans made under this subsection, shall make reimbursements for all loans made to it.

(3) **PROJECT SUBMITTED TO PLANNING COMMISSION.** Before any housing project of the character designated in s. 66.1201 (9) (a) is determined by the authority, or any real estate acquired or agreed to be acquired for the project or the construction of any of the buildings begins or any application made for federal loan or grant for the project, the extent of the project and the general features of the proposed layout indicating in a general way the proposed location of buildings and open spaces shall be submitted to the planning commission, if any, of the city or political subdivision in which the proposed project is located, for the advice of the planning commission on the proposed location, extent, and general features of the layout.

(4) **COOPERATION WITH CITIES, VILLAGES AND COUNTIES.** For the purpose of cooperating with and assisting cities, villages and counties, a housing authority may exercise its powers in that territory within the boundaries of any city, village or county not included in the area in which that housing authority is then authorized to function, or in any designated portion of that territory, after the governing body of the city, village or county adopts a resolution declaring that there is a need for the authority to function in the additional territory. If a housing authority has previously been authorized to exercise its powers in the additional territory or designated portion, a resolution shall not be adopted unless the housing authority finds that ultimate economy would be promoted, and the housing authority shall not initiate any housing project in the additional territory or designated portion before the adoption of the resolution.

(6) **CONTROLLING STATUTES.** Insofar as ss. 66.1201 to 66.1211 are inconsistent with any other law, the provisions of ss. 66.1201 to 66.1211 control.

(7) **SUPPLEMENTAL NATURE OF STATUTE.** The powers conferred by ss. 66.1201 to 66.1211 are in addition to the powers conferred by any other law.

History: 1995 a. 225; 1999 a. 150 s. 397; Stats. 1999 s. 66.1211; 2001 a. 107.

66.1213 Housing authorities for elderly persons.

(1) **SHORT TITLE.** This section may be referred to as the "housing authority for elderly persons law".

(2) **DECLARATION OF NECESSITY.** It is declared that the lack of housing facilities for elderly persons provided by private enterprise in certain areas creates a public necessity to establish safe and sanitary facilities for which public moneys may be spent and private property acquired. The legislature declares that to provide public housing for elderly persons is the performance of a governmental function of state concern.

(3) **DISCRIMINATION.** Persons otherwise entitled to any right, benefit, facility, or privilege under this section may not be denied the right, benefit, facility, or privilege in any manner for any purpose nor be discriminated against because of sex, race, color, creed, sexual orientation, status as a victim of domestic abuse, sexual assault, or stalking, as defined in s. 106.50 (1m) (u), or national origin.

(4) **DEFINITIONS.** As used in this section unless the text clearly indicates otherwise:

- (a) "Authority" or "housing authority" means any of the public corporations established pursuant to sub.
- (b) "Bonds" mean any bonds, interim certificates, notes, debentures or other obligations of the authority pursuant to this section.
- (e) "Commissioner" means one of the members of an authority appointed in accordance with this section.
- (f) "Community facilities" include real and personal property, and buildings and equipment for recreational or social assemblies, for educational, health or welfare purposes and necessary utilities, when designed primarily for the benefit and use of the housing authority or the occupants of the dwelling accommodations, or for both.
- (h) "Council" means the common council of a city.
- (i) "Elderly person" means a person who is 62 years of age or older on the date on which the person intends to occupy the premises, or a family, the head of which, or that person's spouse, is a person who is 62 years of age or older on the date of the intent to occupy the premises.
- (j) "Federal government" includes the United States of America and any agency or instrumentality, corporate or otherwise, of the United States of America.
- (k) "Government" includes the state and federal governments and any subdivision, agency or instrumentality, corporate or otherwise, of either of them.
- (l)
 - 1. "Housing projects" includes all real property and personal property, building and improvements, and community facilities acquired or constructed pursuant to a single plan or undertaking to do any of the following:
 - a. Demolish, clear, remove, alter or repair insanitary or unsafe housing for elderly persons.
 - b. Provide safe and sanitary dwelling accommodations for elderly persons.
 - c. Fulfill a combination of the purposes under subd. 1. a. and b.
 - 2. "Housing project" includes the planning of buildings and improvements, the acquisition of property, the demolition of existing structures and the construction, reconstruction, alteration and repair of the improvements for the purpose of providing safe and sanitary housing for elderly persons and all other work in connection with housing for elderly persons. A project shall not be considered housing for the elderly unless it contains at least 8 new or rehabilitated living units which are specifically designed for the use and occupancy of persons 62 years of age or over.
- (m) "Mortgage" includes deeds of trust, mortgages, building and loan contracts, land contracts or other instruments conveying real or personal property as security for bonds and conferring a right to foreclose and cause a sale of the real property or personal property.
- (n) "Obligee of the authority" or "obligee" includes any bondholder, trustee or trustees for any bondholders, any lessor demising property to the authority used in connection with a housing project or any assignee of the lessor's interest or any part of the lessor's interest, and the United States of America, when it is a party to any contract with the authority.
- (o) "Real property" includes lands, lands under water, structures, and any easements, franchises and incorporeal hereditaments and every estate and right in an estate, legal and equitable, including terms for years and liens by way of judgment, mortgage or otherwise.
- (p) "Slum" means any area where dwellings predominate which, by reason of dilapidation, overcrowding, faulty arrangement or design, lack of ventilation, light or sanitary facilities, or any combination of these factors, are detrimental to safety, health and morals.
- (q) "State public body" means any city, town, village, county, municipal corporation, commission, district, authority, other subdivision or public body of the state.
- (r) "Trust indenture" includes instruments pledging the revenues of real or personal properties.
- (5) CREATION OF HOUSING AUTHORITIES.
 - (a) When the council declares by resolution that there is need for an authority to function in the city, a public body corporate and politic shall then exist in the city and be known as the "housing authority" of the city. The authority may transact business and exercise any powers granted to it under this section.
 - (b) The council shall adopt a resolution declaring that there is need for a housing authority in the city if it finds that there is a shortage of dwelling accommodations in the city available to elderly persons.
 - (c) In any suit, action or proceeding involving the validity or enforcement of or relating to any contract of the authority, the authority shall be conclusively deemed to have become established and authorized to transact business and exercise its powers under this section upon proof of the adoption of a resolution by the council declaring the need for the authority. The resolution is sufficient if it declares the need for an authority and finds that the condition described in par. (b) exists in the city. A copy of the resolution duly certified by the city clerk is admissible evidence in any suit, action or proceeding.
- (6) SECTION 66.1201 APPLIES. The provisions of s. 66.1201 (5) to (24) (ag), (25) and (26) apply to housing authorities and providing housing for elderly persons under this section without reference to the income d

those persons.

- (7) SECTIONS 66.1203 TO 66.1211 APPLY. The provisions of ss. 66.1203 to 66.1211 apply to housing authority and providing housing for elderly persons under this section without reference to the income of those persons, except as follows:
- (a) As set down by the federal housing authority in the case of housing projects to the financing or subsidizing of which it is a party.
 - (b) As set down by the Wisconsin Housing and Economic Development Authority in accordance with ch. 234 in the case of housing projects to the financing of which it is a party.
- (8) NOT APPLICABLE TO LOW-RENTAL HOUSING PROJECTS. This section does not apply to projects required to provide low-rental housing only.

History: 1975 c. 94, 221; 1977 c. 418 s. 929 (55); 1981 c. 112; 1983 a. 81 s. 11; 1983 a. 83 s. 20; 1983 a. 189; 1983 a. 444 s. 3; 1991 a. 316; 1993 a. 213, 246; 1999 a. 150 ss. 380, 382; Stats. 1999 s. 66.1213; 2001 a. 30 s. 44; 2001 a. 104; 2009 a. 95.

Item 17.

Menu

2023-24 Wisconsin Statutes updated through 2025 Wis. Act 7 and through all Supreme Court and Controlled Substances Board Orders filed before and in effect on July 8, 2025. Published and certified under s. 35.18. Changes effective after July 8, 2025, are designated by NOTES. (Published 7-8-25)

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Amendment of job description for one of the two Accounts Payable/Payroll Clerk to Human Resources Generalist/Payroll Specialist.

Summary and Background Information:

There are currently two Accounts Payable/Payroll Clerk positions organized under the Treasury Department. Through discussions with the City Administrator, past and present City Clerks, the Treasurer, the Mayor, and the City Council it has been determined that it is necessary to maintain one Accounts Payable/Payroll Clerk in the Treasury Department and amend the other to the new position of Human Resources Generalist/Payroll Specialist. This new position will be the primary position responsible for disbursing payroll, with a secondary position still residing within the Treasury Department. This structure change provides the following advantages:

1. Many organizations retain payroll as a human resources function, which creates efficiency in the coordination of compensation and benefits.
2. Eliminates a single point of failure with respect to payroll.
3. Removes human resources functions from the Clerk's Department, thereby eliminating the inability to execute certain human resources tasks during an election.
4. Aligns human resources under the City Administrator, as is the case in many municipalities.
5. Provides the employees of the organization with a dedicated human resources employee that can respond to employee issues without competing priorities.
6. Professionalizes the human resources and payroll functions and clearly delineates industry standard education, experience, and professional qualifications.

Minutes Attached:

Yes ☐

No ☒

Budget Account: Not applicable.

Fiscal Impact: No change to budget impacts, this pay grade is consistent with the current Accounts Payable/Payroll Clerk.

Staff Responsible for implementation: City Administrator, City Clerk, Treasurer

Economic Impact: Not applicable.

Zoning/Rezoning Issues: Not applicable.

Supports Organizational Goals:


Yes ☒

No ☐

Questions from City Administrator: None.

Grants Pursued/Opportunity Pursued: Not applicable.

Recommendation: A motion to approve this item should read, "Motion to approve the amendment of the job description for one of the two Accounts Payable/Payroll Clerk positions to Human Resources Generalist/Payroll Specialist."


 City Administrator

11 July 2025
 Date

 Department Director

 Date

Committee: Common Council
Meeting Date(s): 15 July 2025

CITY OF TOMAH JOB DESCRIPTION

POSITION: Human Resources Generalist/Payroll Specialist **GRADE:** H
SUPERVISOR: City Administrator **DEPT:** Administration
CLASSIFICATION: Non – Exempt, Non-Represented

Revised: 11 July 2025
Council Approved: 11 July 2025

GENERAL DESCRIPTION OF DUTIES:

Under the direct supervision of the City Administrator, the Human Resources Generalist/Payroll Specialist is a human resources professional who handles the daily responsibilities of talent management, employee onboarding, administering compensation and benefits plans, and disbursing payroll for the organization.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned by the City Administrator as necessary to accomplish human resources functions on behalf of the organization.

1. Serves as the primary advisor to the City Administrator on personnel related matters, strategy, and policy development and implementation.
2. In coordination with the Treasury Department, prepares and processes bi-weekly payroll. This includes time sheet verification, benefit calculations and deductions and maintains records of the same.
3. In coordination with the Treasury Department, prepares and reconciles employee benefit payouts.
4. In coordination with the Treasury Department, provides necessary financial data for the collective bargaining process and compensation packages. Serves as part of negotiation team for all contract negotiations at the direction of the City Administrator.
5. Administers employee benefit programs including health insurance, life insurance, disability insurance, vision insurance, Section 125 cafeteria plan as necessary, deferred compensation, sick leave, holidays, vacations, worker's compensation, and maintains an up-to-date personnel record on all employees who work for the City.
6. Submits and reconciles monthly insurance premium payments.
7. Files and maintains workers' compensation insurance claims, Family and Medical Leave Act protections as well as all leaves of absence.
8. Serves as Agent for Wisconsin Retirement System. Responsibilities include: Ensure requirements of the statutes and rules are complied with; provide information to employees regarding their retirement plan; file monthly and annual reports and transmit contributions monthly; and file other required forms.
9. Assists with loss of personnel and recruitment to fill job vacancies.
10. Participates in preparing annual budgets.
11. Participates in the annual audit.
12. Prepares Quarterly Wage Reports to the Wisconsin Department of Workforce Development, assists with 941 Reporting, W-9 Forms, and ACA Reporting.

13. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.
14. Serves as the organization's sexual assault victim advocate and equal employment opportunity representative or assists with the delegation and training of said duties.
15. Assists the City Administrator with the development and implementation of an annual employee training program that ensures organization-wide compliance with sexual assault, sexual harassment, equal employment opportunity, cyber awareness, protection of personally identifiable information (PII) and personal health information (PHI), and other annual training requirements as identified by the City Administrator.
16. Assist the City Administrator with performance management and performance evaluation development, implementation, and record keeping.
17. Performs other duties as assigned by the City Administrator.

EDUCATION AND EXPERIENCE REQUIRED:

1. High school diploma or equivalent is a non-waiver eligible requirement.
2. Associate's degree in human resources or a related field is a waiver eligible requirement depending on years of experience.
3. Bachelor's degree in human resources or a related field is preferred.
4. Minimum of two years in a human resources or payroll position is a waiver eligible requirement depending on overall education and experience.
5. Five years of experience in a human resources or payroll position is preferred.
6. The Professional in Human Resources certification is preferred.
7. The exceptional candidates for this position will possess the Senior Professional in Human Resources certification from the Human Resources Certification Institute; or, be able and willing to obtain the certification within a reasonable timeframe.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Ability to maintain a professional demeanor; calmly approach and solve problems under stressful circumstances.
2. Knowledge of office practices, procedures, and operation of standard office equipment.
3. Knowledge and experience with all phases of payroll.
4. Ability to perform tasks with good, professional judgment, and a high degree of accuracy, integrity and discretion.
5. Ability to deal with people calmly, tactfully and courteously.
6. Ability to establish and maintain effective working relationships with all employees.
7. Excellent oral and written communication skills required.
8. Must have a strong knowledge of employment related laws and regulations and the proper application of those laws.
9. Must have the ability to educate employees on human resources issues.
10. Must be able to work independently and have a high level of analytical skills.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches to shoulder height frequently and above and below shoulder height occasionally.
4. Occasional bending and stooping.
5. Sixty (60) percent of workdays spent sitting.

6. Ten (10) percent of workdays spent walking.
7. Thirty (30) percent of workdays spent standing.
8. All the percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Amendment of job description for part-time Deputy Clerk position.

Summary and Background Information:

This amended job description accounts for the creation of the Human Resources/Payroll Specialist position by removing human resources duties and responsibilities.

Minutes Attached:

Yes ☐ No ☒

Budget Account: Not applicable.

Fiscal Impact: None.

Staff Responsible for implementation: City Administrator, City Clerk

Economic Impact: Not applicable.

Zoning/Rezoning Issues: Not applicable.


Supports Organizational Goals:

Yes ☒ No ☐

Questions from City Administrator: None.

Grants Pursued/Opportunity Pursued: Not applicable.

Recommendation: A motion to approve this item should read, "Amendment of job description for part-time Deputy Clerk position."


City Administrator

11 JULY 2025
Date

Department Director

Date

Committee: **Common Council**
Meeting Date(s): **15 July 2025**

City Of Tomah Deputy City Clerk Job Description

GRADE: H
 DEPARTMENT: City Clerk
 LOCATION: City Hall
 SUPERVISOR: ~~Chief Deputy Clerk~~ City Clerk
 CLASSIFICATION: Non-Exempt-Hourly Non-Represented

Revised: ~~October 2024~~ July 2025
 Council Approved: ~~October 2024~~ July 2025

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, ~~filing insurance claims~~, and customer service tasks. The Deputy Clerk assists in the maintenance, care and custody of the corporate seal and all the papers and records of the Clerk. The Deputy's daily responsibilities are assigned by the ~~Chief Deputy, who reports to the~~ City Clerk. ~~The Deputy Clerk is responsible for assisting the City Clerk in the Chief Deputy's absence.~~

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

1. Assist with elections including updating and maintaining voter registration and voter records; absentee voting; registration of new voters; entering voter history after each election; ensuring that the computer poll lists are run for the election and all information is attached; organizing election supplies; and assisting with various Election tasks.
2. Assist with liquor and tobacco license renewals and billing of liquor and tobacco license renewals, prepare all Liquor Licenses, tobacco, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.
3. Assist with license renewals for bartenders, taxi cabs, taxicab drivers, farmers market, weights and measures, secondhand article, and the issuing of new licenses and permits.
4. Coordinate and maintain records retention schedule for the Clerk's and Treasurer's offices.
5. Assist with ~~managing personnel records and other~~ various filing duties.
6. Assist with filing monthly temporary event report, annual liquor license report, and annual tobacco license report with WI Department of Revenue.
7. Assist with filing and maintaining liability, property and vehicle insurance claims as well as all the City's vehicle titles and insurance.
8. ~~Assist with Human Resource functions including benefits administration, leaves of absence, and new hire documentation and orientation.~~
9. Assist with collection of property taxes, license fees, business permits, and other fees collected by Treasurer's Office.
10. Responsible for backing up the ~~City Clerk Chief Deputy~~ in the matter of meeting notices and minutes for various committees and commissions ~~including Long Range Planning, Emergency Management, and Historic Preservation Committee, and other meetings~~ as assigned by the City Clerk.
11. Prepare notices and publications as required by law.
12. Assist with maintenance of City website.
13. ~~Responsible for assisting the Chief Deputy with the City Directory/organizational chart and position count updates.~~
14. Provide customer service to both internal and external customers at the counter and responding to telephone calls regarding City-wide questions and refers questions and complaints to the appropriate departments.
15. Assists with maintaining airport hangar and land leases and coordinates lease renewals.
16. Assist ~~the Chief Deputy~~ in the maintenance of mobile home assessments and invoicing.
17. Assists in maintaining City Ordinances.

18. Maintains knowledge of ~~Chief Deputy Clerk's~~ City Clerk's responsibilities and functions and performs those duties in his/her absence or as directed.
19. The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.

EDUCATION AND EXPERIENCE REQUIRED:

1. High school education (diploma or GED) required.
2. An Associate Degree in Business Public Administration, Records Management, Human Resources, or related field preferred; or any combination of equivalent experience that will provide the required skills and abilities.
3. Municipal government experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Excellent verbal and written communication skills.
2. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
3. Typing and computer skills, including Microsoft Word and Excel.
4. Math skills and general office skills, including word processing and data entry.
5. Customer/public service and ability to work effectively and communicate with people at various levels, both within and outside the organization.
6. Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.
7. Perform tasks with a high degree of judgment, accuracy and integrity.
8. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
9. Ability to work on multiple tasks establishing priorities for work while working under minimal supervision and work under deadlines with competing priorities.
10. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
11. Ability to work under deadlines with competing priorities.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches shoulder height frequently.
4. Reaches above and below shoulder height.
5. Occasional bending.
6. Lifts and carries up to sixty (60) pounds.
7. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
8. Forty-five (45) percent of workday spent sitting.
9. Thirty (30) percent of workday spent standing.
10. Twenty-five (25) percent of workday spent walking.
11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources.

Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

STAFF REPORT

Agenda Item: Knowle-Nelson Stewardship Grant for City Recreation Trail.

Summary and Background Information:

(appropriate documentation attached)-

On April 15th the City of Tomah Common Council approved a resolution to apply for the Knowles-Nelson Stewardship grant to extend the City's Recreational Trail. (See Map). After scoring the project the City of Tomah is currently eligible for up to \$362,250.00 from the grant program. The "Blue Route" is the path that would be completed in this project. Therefore, a cost of \$362,250.00 will need to come from the City of Tomah through general funds, Capital Projects, municipal labor, equipment, and materials, park improvement/space fees, park tower fees and/or donations. The Grant does allow up to 50% to be allocated at the start of the project and the final 50% to be reimbursed for the completion of the project.

Path lengths "Blue" Route – see attached pdf

- 915 ft blacktop North of boardwalk
- 900 ft blacktop South of boardwalk
- 1625 feet of boardwalk

Initial Engineering Costs

- Floodplain modelling ≈ \$20,000
- Floodplain permit ≈ \$20,000
- Design Engineering ≈ \$75,000

Fiscal Note: \$362,250.00 will be needed to complete this project. Prior to the grant application the current project was included in the 2025—2029 CIP at a cost of \$635,00.00 that could be lowered to \$362,350.00.

Recommendation: Accept the grant allocation and allow City Staff to finalize City funding through other sources as listed above to allocate the final amount needed from the Capital Improvement funding source.

Joe Protz
Joe Protz, Director

7-9-2025
Date



Resolution No. 2025-04-15-06

WHEREAS, the City of Tomah is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application (constructing a multi-use path); and

WHEREAS, financial aid is required to carry out the project.

THEREFORE, BE IT RESOLVED, that the City of Tomah has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES Joseph S. Protz, Director of Parks and Recreation act on behalf of the

City of Tomah to:

Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available.

Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date.


Submit signed documents; and


Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that the City of Tomah will comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting, and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted this 15th day of April, 2025

I hereby certify that the foregoing resolution was duly adopted by the City of Tomah at a legal meeting on this 15th day of April, 2025.


 Mayor Paul Dwyer


 Attest: Rebecca Weyer, City Clerk

City of Tomah Proposed Southeast Path Connection

915 ft. of blacktop
from start of blacktop
to start of boardwalk

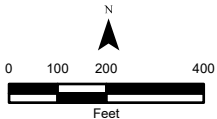
Boardwalk

900 ft. of blacktop
from end of boardwalk
to end of blue route

1625 ft. of
boardwalk

Legend

- Proposed Path
- Streets
- Tax Parcels
- Flood Hazard Zones (Live FEMA Link)
 - 1% Annual Chance Flood Hazard
 - Regulatory Floodway
 - 0.2% Annual Chance Flood Hazard



tc TOWN & COUNTRY
ENGINEERING, INC.
6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

Town & Country Engineering, Inc. makes no representation regarding the accuracy or completeness of this map and its underlying data. Any use or reuse of this map will be at your own risk and without liability or legal exposure to Town & Country Engineering, Inc. Not to be used for utility marking for purposes of Digger's Hotline. Date: 4/28/2025
Path\J:\OBS\Tomah\TO-00-00\Mapping\ArcGIS_Pro_Working_Map\Tomah_Working_Map.aprx