



## MEETING NOTICE

### AGENDA FOR LONG RANGE PLANNING COMMITTEE

A Long Range Planning Committee meeting will be held on  
**Tuesday, January 28, 2025 at 5:30 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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#### Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFJwMzdSZz09>

**Meeting ID:** 768 946 6740 **Passcode:** Tomah2020

**Dial by your location:** (312) 626-6799 **Meeting ID:** 768 946 6740 **Passcode:** 546782713

#### 1. AGENDA:

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- A. Call to Order - Roll Call
- B. Introduction of new Director of Economic Development and Zoning
- C. [Approval of April 23, 2024 Long Range Planning Committee Meeting Minutes](#)
- D. Discussion and possible recommendation of allocating Economic Development Workplan funds for 2025
- E. Discussion of potential future agenda items

#### 2. NEXT MEETING DATE:

#### 3. ADJOURNMENT

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's office at 608-374-7420 x7420.



## LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, April 23, 2024**, at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

**Call to Order – Roll Call:** Eric Prise called the meeting to order at 5:30 p.m. Members present: E. Prise, Travis Scholze, Tina Thompson, Paul Dwyer. Absent: Jeff Holthaus, Pete Reichardt, and Shawn Zabinski. Quorum present. Also in attendance: Ben Rohr of Vandewalle & Associates and Deputy City Clerk Nicole Jacobs.

**Approval of March 23, 2024, Long Range Planning Committee meeting minutes:** Motion by T. Thompson, second by T. Scholze, to approve the minutes of the March 23, 2024, meeting. Motion carried.

**Nomination and election of officers (Chair and Vice-Chair):** T. Thompson nominated E. Prise for Committee Chairperson, second by P. Dwyer. There were no other nominations. E. Prise was duly elected Chairperson of the LRPC. T. Thompson nominated T. Scholze as Committee Vice-Chairperson, second by P. Dwyer. There were no other nominations. T. Scholze was duly elected Vice-Chairperson of the LRPC.

**Economic Development Workplan progress report:** B. Rohr of Vandewalle & Associates gave the committee a progress report regarding the City's Economic Development Workplan. City staff and Vandewalle met to discuss the desired approach to handling new development inquiries. It was determined that staff will handle all basic procedural steps and inquiries related to developments that simply require a site plan as well as smaller-scale projects. Vandewalle will handle larger-scale projects, annexations, and/or projects that require additional steps beyond a site plan. City staff began drafting ideas for a new economic development webpage for the city website. No action was taken.

**Economic Development Workplan funds update:** N. Jacobs gave an update that none of the allotted \$60K has been used from the economic development fund, which was confirmed by B. Rohr. No action was taken.

**Update regarding Comprehensive Plan:** B. Rohr took the committee through a review of the second draft of the updated Comprehensive Plan. Last month's meeting summary was added, as well as new maps, photos, and references to the City's Park Plan. Committee members discussed with Rohr the future land use map, and any additional changes needed at this time.

**Discussion of potential future agenda items:** The committee requested a continued agenda item regarding the funds each month.

**Next meeting date:** Tentatively scheduled for Tuesday, May 28, 2024, at 5:30 p.m.

**Adjournment:** Motion by T. Scholze, second by T. Thompson to adjourn the meeting at 6:01 p.m. Motion carried.

Respectfully submitted by:

*Nicole Jacobs*

Nicole Jacobs, Deputy City Clerk, April 29, 2024