



## AGENDA FOR PARKS AND RECREATION COMMISSION

A Parks and Recreation Commission meeting will be held on  
**Monday, January 22, 2024 at 5:45 PM**  
in the **316 Arthur St Tomah WI 54660.**

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### Call to Order - Roll Call

### Approval of the Minutes

1. December 2023 Minutes

### Agenda Items

2. Recognize donation from Kindness Community Inc. to purchase equipment for programming at former Northside Fire Station and rename the facility as the Recreation Station.

3. Athletic Field Project

4. Tomah Parks and Recreation Program Report

### Adjourn

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



## MINUTES FOR PARKS AND RECREATION COMMISSION

A Parks and Recreation Commission meeting was held on  
**Monday, December 04, 2023 at 5:45 PM**  
in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI..

**Dean Peterson chaired the meeting.**

**1 Call to Order** - Roll Call Present: Dir. Protz, Dustin Powell(via Zoom), DeDe Nelson, Donna Evans, Shirley Galstad-Roh, Dean Petersen      Absent: Oak Moser, Josephine Piper, Travis Scholze

**2. Approval of the Minutes** A motion by Evans, second by Nelson to accept the minutes of the September 25, 2023 regular meeting. Motion carried.

**3.** September 2023 Minutes Duplicate agenda item.

### **4. Agenda Items**

**5. Tomah Ice Center Addition Project** Dir. Protz updated the project via handout. Hockey board will try to fundraise for items not covered in the bid budget.

**6. Athletic Field Complex Project** Dir. Protz updated on the project. Currently there is an issue with field lights being installed on the wrong field(softball field). Board members discussed several options to pursue to resolve the issue. Motion made by Evans, second by Peterson to authorize Dir. Protz and the SET team to resolve the lighting issue with the contractors to the benefit of the project. That resolution will be taken to the city council. Motion carried.

**7. Park Shelter Rental Rates** Dir Protz presented information for updating the park shelter rental rates. No increase has occurred since 2014. A handout was provided with proposed amounts. Dir. Protz will bring back information relating to pricing for residents vs non residents for future planning. Motion made by Galstad-Roh, second by Nelson to approve rate increases as presented. Motion carried. Peterson opposed.

**8. Program Report** Dir Protz reviewed the monthly program report.

No additional new business was presented.

**9. Adjourn @ 6:17pm** Next regular meeting to be held Monday, January 22, 2024 @5:45 pm.

Minutes submitted by Shirley Galstad-Roh

**COMMISSION MEETING REPORT**

**Agenda Item:** Recognize donation from Kindness Community Inc. to purchase equipment programming at former Northside Fire Station and rename the facility as the Recreation Station.

**Summary and Background Information:**  
(appropriate documentation attached)-

The Kindness Community Charity would like to donate \$20,000.00 for tot equipment for new programing.

**Recommendation:**  
Discuss renaming and recognize the donation.

Joe Protz  
Joe Protz, Director

1-18-2024  
Date

**COMMISSION MEETING REPORT**

**Agenda Item:** Athletic Field Complex Project

**Summary and Background Information:**  
(appropriate documentation attached)-

**Director Protz will update the Commission on the progress and discuss/recommend any changes.**

**Recommendation:**  
Discuss Project and make any recommendations if needed.

*Joe Protz*  
Joe Protz, Director

1-18-2024  
Date

**Other Parks**

- Maintenance on equipment and buildings
- Park Winterization
- New Ballfield construction is ongoing.
- Snow Removal
- Park Shelter Rentals went live on January 2<sup>nd</sup>
- Working on cleaning and painting former Ambulance Garage
- New lights installed at former Fire Station, working on HVAC upgrades and flooring. The goal is to have it open end of February/Early March.

**RECREATION PROGRAMS**

- Open Gym resumed on January 7<sup>th</sup>
- Youth Basketball continues with 105 kids registered.
- Adult Basketball continues with 14 teams.
- Women's Indoor Volleyball began on January 7<sup>th</sup> with 8 teams.
- Will begin planning for spring/summer programs and staff recruitment.

**AQUATIC CENTER**

Winterized.

**RECREATION PARK**

- December-1-2 Glen Miller Auction, 8-9 LARP, 13-14 Blood Drive, 17- Special Rec Holiday Party, 23-24 Bible E Free Christmas Event.
- January-5-6 Glen Mille Auction. 12-14 Tavern League Pool Tournament, 19-20 Rabbitt Show, 25-28 Gun Show.
- March 2 Tomah Baseball Club Opening Night, March 9 Families First Trivia, March 16 SCA, March 23 n.a.s.a. Banquet, March 28-29 Glen Miller Auction
- High School and Middle School Gymnastics is in Exhibit Building.
- General upkeep and maintenance on buildings
- On going programming at Tomah Ice Center.

*Joe Protz*

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**Joe Protz**  
**Director Tomah Parks and Recreation**