



AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, October 22, 2025 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmJLVFEFb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,*,206751# US

Call to Order - Roll Call

Approve Minutes

[Minutes - September 2025](#)

Discussion Items

1. Airport Update
2. [Approval: Functional Classification Update](#)
3. Discussion: Influent Pumps
4. Discussion: Land Discussion - Well #14
5. Discussion: Galvanized Services Line Required to Replace (GRR)
6. Project Updates
7. [Approval: Payment Request #149 - 2025 Lake Forebay Project](#)
8. [Approval: Payment Request #143 - King-Kilbourn](#)
9. Payment of Monthly Water & Sewer Bills
10. Departmental Reports
11. Director's Report
12. Set Next Meeting – November 26, 2025

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, September 24, 2025 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Mitch Koel

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

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Call to Order - Roll Call

Quorum Present (YES)

John Glynn (A), Dean Peterson (P), Patrick Devine (P), Brian Rice (A), Kerwin Greeno (P), Mayor Paul Dwyer (P), Mitch Koel (P)

Also present, Director Brandy Leis, Joe Kube, Jeff Marten, Chad Richmond

Approve Minutes

Motion Dwyer, seconded by Devine to approve August minutes as presented. All ayes. Motion carried.

Discussion Items

1. Airport Update

Steve Austin gave an update that the fuel prices have been updated, flight office is looking good, mowing is being done and minimal wildlife. Would like to see the East end longer and crack sealing to help with the Jets taking off. We do not qualify for Federal funding but do qualify for State funding.

2. Discussion & Potential Approval: Superior Ave Water Main Loop Soil Testing

Nik from Town & Country presented the discussion item. A submittal permit came up that there was a contamination site where the project would start. Option 1 is to do nothing and put in protections for the entire project or Option 2 is to test the soil and ground water as they go. This would include 6 tests. The goal is to find the farthest north point where there is no contamination and only put protections up to that point.

Motion by Dwyer and seconded by Kerwin to approve the Superior Ave Water Main Loop Soil Testing. All ayes. Motion carried

3. Discussion & Approval: No Left Turn Sign on Wittig Rd.

Manager at Ho-Chunk Cinema was called on by the board to speak. She has seen concerns of congestion take place and the Ho-Chunk sanitation team had advised they work with the City on helping with this congestion prior to opening.

Motion by Peterson and seconded by Dwyer to approve the No Left Sign on Wittig Rd. All ayes. Motion carried.

4. Discussion: Brush/Sludge Water

Director Brandy Leis spoke on the process of hauling sludge water and brush (leaves, sticks, wood chips, etc.) out of town.

Minutes will be approved at

PWC meeting.

5. Project Updates

Nik from Town and Country provided updates on Kilbourn, King Ave and the forebay on Lake Tomah.

Pay request for Project #143 Kilbourn was presented in the amount of \$217,846.64. Motion by Dwyer and seconded by Devine to approve this pay request.

6. Payment of Monthly Water & Sewer Bills

Motion by Peterson and seconded by Kerwin to approve sewer bills as presented. All ayes. Motion carried.

Motion by Peterson and seconded by Kerwin to approve the water bills as presented. All ayes. Motion carried.

7. Departmental Reports

Public Works- Finished training on Concrete foam lifting on sidewalks and have a couple guys already leveling out cracks and heaves on sidewalks. Continuing working on Kilbourn Ave water project. Lake dredging sediment has begun.

Water- VA have their wells running Water pumpage is down from 1.6 gallons to 800,000/gallons a day. Met with Town and Country to draft a letter to the DNR on what the correction plan is for Well #14. Gerke's finished installing water main and services on Kilburn. Fall flushing is scheduled for Oct 13 -17 2025. Three separate water leaks since the last meeting. Lane Tank is coming to power wash the Water Tower next week.

Sewer- Last month's average flow is 1.1 MGD. We continue to jet and clean sewer mains. Fall projects have begun with filling our empty tanks with water for the winter and fall cleaning of lift stations. LaCrosse glass replaced the service door at the maintenance shop with a new fiber glass door. Completed our 2yr DNR plant inspection. Dennis Baldwin from the Water Department has transferred to the Sewer Department. Jet Vac has been out at Rec Park to help Paul Steel find and fix broken underground water pipes.

Director's Report

Continuing to work through budgets. Job postings for Street and Water Department have been posted externally. Looking for good, qualified candidates for these positions.

Next meeting will be held on October 22, 2025 @ 5:30 PM

Adjourn

Motion by Dwyer and seconded by Devine to adjourn the meeting at 6:28 PM. All ayes. Motion carried.

Resolution No. _____

City of Tomah

Approval of Changes to the City of Tomah Functional
Classification System

WHEREAS the City of Tomah Urban Area (UA) was designated by the 2020 US Census; and

WHEREAS the Urban Area Boundary was adjusted and approved by the Wisconsin Department of Transportation (WisDOT) and the Federal Highway Administration (FHWA); and

WHEREAS functional classification is the method by which roads and streets are categorized based on the levels of mobility and access they provide; and

WHEREAS functional classification of a road or street has a bearing on federal transportation funding eligibility, and

WHEREAS FHWA and WisDOT have developed guidance for functional classification of roads and streets; and

WHEREAS WisDOT periodically reviews and updates to the functional classification system of roads and streets throughout the state; and

WHEREAS these recommended functional classification changes were developed through joint review by UA officials and WisDOT planning staff; and

WHEREAS these recommended changes have been reviewed by the City of Tomah Common Council and

WHEREAS documents showing the recommended changes are attached; and

WHEREAS the Wisconsin Department of Transportation will, after local approval of the recommended FC changes, approve the changes and submit them to FHWA for final approval; and

WHEREAS the approved final FC map will be made available to City of Tomah after FHWA final approval; and

WHEREAS the new functional classifications will supersede the existing functional classifications in the urban area;

BE IT THEREFORE RESOLVED that the City of Tomah Common Council hereby approves all recommended functional classifications:

Passed by a _____ vote of the Tomah City Council on_____.

Paul Dwyer, Mayor

Nicole Jacobs, City Clerk

Contractor's Application for Payment

Owner: <u>City of Tomah</u> Engineer: <u>Town & Country Engineering, Inc.</u> Contractor: <u>Gerke Excavating, Inc.</u> Project: <u>2025 Lake Tomah Forebay Cleaning</u>	Owner's Project No.: _____ Engineer's Project No.: <u>TO 149</u> Contractor's Project No.: _____																								
Application No.: <u>1</u> Application Date: <u>10/14/2025</u>																									
Application Period: From <u>9/15/2025</u> to <u>10/14/2025</u>																									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 80%;">1. Original Contract Price</td><td style="width: 20%; text-align: right;">\$ 356,443.00</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ -</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 356,443.00</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td><td style="text-align: right;">\$ 211,325.00</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. <u>5.0%</u> X <u>\$ 211,325.00</u> Work Completed</td><td style="text-align: right;">\$ 10,566.25</td></tr><tr><td> b. <u>5.0%</u> X _____ Stored Materials</td><td style="text-align: right;">\$ -</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 10,566.25</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 200,758.75</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ _____</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 200,758.75</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 6)</td><td style="text-align: right;">\$ 155,684.25</td></tr></table>		1. Original Contract Price	\$ 356,443.00	2. Net change by Change Orders	\$ -	3. Current Contract Price (Line 1 + Line 2)	\$ 356,443.00	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 211,325.00	5. Retainage		a. <u>5.0%</u> X <u>\$ 211,325.00</u> Work Completed	\$ 10,566.25	b. <u>5.0%</u> X _____ Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 10,566.25	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 200,758.75	7. Less previous payments (Line 6 from prior application)	\$ _____	8. Amount due this application	\$ 200,758.75	9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 155,684.25
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Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following:																									
Contractor: <u>Gerke Excavating Inc</u> Signature: <u>[Signature]</u> Date: <u>10/14/25</u>																									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; vertical-align: top;">Recommended by Engineer By: <u>Nik Demus [Signature]</u> Title: <u>Project Engineer</u> Date: <u>10-14-2025</u></td><td style="width: 50%; vertical-align: top;">Approved by Owner By: _____ Title: _____ Date: _____</td></tr><tr><td colspan="2">Approved by Funding Agency By: _____ Title: _____ Date: _____</td></tr></table>		Recommended by Engineer By: <u>Nik Demus [Signature]</u> Title: <u>Project Engineer</u> Date: <u>10-14-2025</u>	Approved by Owner By: _____ Title: _____ Date: _____	Approved by Funding Agency By: _____ Title: _____ Date: _____																					
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Tomah
 Engineer: Town & Country Engineering, Inc.
 Contractor: Gerke Excavating, Inc.
 Project: 2025 Lake Tomah Forebay Cleaning

Owner's Project No.
 Engineer's Project No. TO 149
 Contractor's Project No.

Application No.: 1

From 9/15/2025 to 10/14/2025

Application Date: 10/14/2025

A	B	C	D	E	F			G	H	J	K	L
Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (H) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated In the Work	Value of Work Completed to Date (E X G) (\$)			
Original Contract												
BASE BID												
1	Excavation and Disposal of Lake Tomah Forebay Sediment	1	lump sum	\$ 271,565.00	\$ 271,565.00	0.65	\$ 176,517.25	0.65	\$ 176,517.25	\$ 176,517.25	65%	\$ 95,047.75
2	Clearing and Grubbing	1	lump sum	\$ 6,580.00	\$ 6,580.00	1.00	\$ 6,580.00	1.00	\$ 6,580.00	\$ 6,580.00	100%	\$ -
3	Site Restoration	1	lump sum	\$ 40,661.00	\$ 40,661.00	-	\$ -	-	\$ -	\$ -	0%	\$ 40,661.00
4	Erosion Control	1	lump sum	\$ 37,637.00	\$ 37,637.00	0.75	\$ 28,227.75	0.75	\$ 28,227.75	\$ 28,227.75	75%	\$ 9,409.25
		Original Contract Totals			\$ 356,443.00		\$ 211,325.00		\$ 211,325.00	\$ 211,325.00	59%	\$ 145,118.00
Change Orders												
					\$ -		\$ -	-	\$ -	\$ -		\$ -
					\$ -		\$ -	-	\$ -	\$ -		\$ -
					\$ -		\$ -	-	\$ -	\$ -		\$ -
		Change Order Totals			\$ -				\$ -	\$ -		\$ -
Original Contract and Change Orders												
		Project Totals			\$ 356,443.00				\$ 211,325.00	\$ 211,325.00	59%	\$ 145,118.00

Contractor's Application for Payment

Owner: City of Tomah
Engineer: Town & Country Engineering, Inc.
Contractor: Gerke Excavating, Inc.
Project: _____

Owner's Project No.: _____
Engineer's Project No.: TO 143
Contractor's Project No.: _____

Application No.: 2 Application Date: 10/14/2025
Application Period: From 9/18/2025 to 10/14/2025

1. Original Contract Price	\$ 522,566.10
2. Net change by Change Orders	\$ 2,442.41
3. Current Contract Price (Line 1 + Line 2)	\$ 525,008.51
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 463,726.26
5. Retainage	
a. <u>5.0%</u> X <u>\$ 463,726.26</u> Work Completed	\$ 23,186.31
b. <u>5.0%</u> X _____ Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 23,186.31
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 440,539.95
7. Less previous payments (Line 6 from prior application)	\$ 217,846.64
8. Amount due this application	\$ 222,693.31
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 84,468.56

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

Contractor: Thad Rezin
Signature: [Signature] Date: 10/14/2025

Recommended by Engineer

By: N.K. Parake
Title: Project Engineer
Date: 10-14-2025

Approved by Owner

By: _____
Title: _____
Date: _____

Approved by Funding Agency

By: _____
Title: _____
Date: _____

By: _____
Title: _____
Date: _____

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner: City of Tomah
Engineer: Town & Country Engineering, Inc.
Contractor: Gerke Excavating, Inc.
Project: 2025 Sanitary Sewer and Water Main Improvements - King Avenue, East Foster Street and Kilbourn Avenue

Owner's Project No.
Engineer's Project No. TO 143
Contractor's Project No.

Application No.: 2
From 9/18/2025 to 10/14/2025
Application Date: 10/14/2025

A	B	C	D	E	F			G	H	I	K	L
Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (M) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
Original Contract												
BASE BID - King Avenue Sanitary Sewer												
1	Temporary Sewer Bypassing	1	lump sum	\$ 32,647.48	\$ 32,647.48	1.00	\$ 32,647.48	1.00	\$ 32,647.48	\$ 32,647.48	100%	\$ -
2	8" PVC Sanitary Sewer	5	lin. ft.	\$ 244.55	\$ 1,222.75	5.00	\$ 1,222.75	5.00	\$ 1,222.75	\$ 1,222.75	100%	\$ -
3	15" PVC Sanitary Sewer	1,512	lin. ft.	\$ 112.15	\$ 169,570.80	1,512.00	\$ 169,570.80	1,512.00	\$ 169,570.80	\$ 169,570.80	100%	\$ -
4	48" Standard Sanitary Manhole Masonry	25	vert. ft.	\$ 649.39	\$ 16,163.32	28.89	\$ 18,760.88	28.89	\$ 18,760.88	\$ 18,760.88	116%	\$ (2,597.56)
5	Sanitary Manhole Castings	3	each	\$ 782.49	\$ 2,347.47	3.00	\$ 2,347.47	3.00	\$ 2,347.47	\$ 2,347.47	100%	\$ -
6	18" CMP Storm Sewer	20	lin. ft.	\$ 155.94	\$ 3,118.80	-	\$ -	-	\$ -	\$ -	0%	\$ 3,118.80
7	3/4" Crushed Aggregate Base Course	300	tons	\$ 19.03	\$ 5,709.00	-	\$ -	-	\$ -	\$ -	0%	\$ 5,709.00
8	Topsoil Restoration, Seeding, Fertilizing & Mulching	3,350	sq. yd.	\$ 5.07	\$ 16,984.50	-	\$ -	-	\$ -	\$ -	0%	\$ 16,984.50
9	Wetland Seeding and Restoration	650	sq. yd.	\$ 7.14	\$ 4,641.00	-	\$ -	-	\$ -	\$ -	0%	\$ 4,641.00
10	Erosion Control	1	lump sum	\$ 8,125.46	\$ 8,125.46	0.75	\$ 6,094.10	0.75	\$ 6,094.10	\$ 6,094.10	75%	\$ 2,031.36
11	Traffic Control	1	lump sum	\$ 1,135.27	\$ 1,135.27	1.00	\$ 1,135.27	1.00	\$ 1,135.27	\$ 1,135.27	100%	\$ -
ALTERNATE BID - Kilbourn Avenue and East Foster Street Water Main												
A1	8" D.I. Water Main	1,246	lin. ft.	\$ 94.08	\$ 117,223.68	-	\$ -	1,246.00	\$ 117,223.68	\$ 117,223.68	100%	\$ -
A2	6" D.I. Hydrant Leads and Water Main	22	lin. ft.	\$ 165.83	\$ 3,648.26	-	\$ -	22.00	\$ 3,648.26	\$ 3,648.26	100%	\$ -
A3	8" Gate Valves and Boxes	5	each	\$ 2,803.05	\$ 14,015.25	-	\$ -	5.00	\$ 14,015.25	\$ 14,015.25	100%	\$ -
A4	6" Gate Valves and Boxes	2	each	\$ 2,019.98	\$ 4,039.96	-	\$ -	2.00	\$ 4,039.96	\$ 4,039.96	100%	\$ -
A5	Hydrants	2	each	\$ 6,126.56	\$ 12,253.12	-	\$ -	2.00	\$ 12,253.12	\$ 12,253.12	100%	\$ -
A6	1" Corporation Stops	19	each	\$ 351.78	\$ 6,683.82	-	\$ -	19.00	\$ 6,683.82	\$ 6,683.82	100%	\$ -
A7	1" Curb Stops and Boxes	19	each	\$ 579.85	\$ 11,017.15	-	\$ -	19.00	\$ 11,017.15	\$ 11,017.15	100%	\$ -
A8	1" Copper Water Service Laterals	700	lin. ft.	\$ 38.57	\$ 26,999.00	5.00	\$ 192.85	605.00	\$ 23,334.85	\$ 23,334.85	86%	\$ 3,664.15
A9	Water Service Lateral Reconnections	19	each	\$ 307.92	\$ 5,850.48	-	\$ -	19.00	\$ 5,850.48	\$ 5,850.48	100%	\$ -
A10	Existing Main Reconnections	4	each	\$ 1,401.90	\$ 5,607.60	-	\$ -	4.00	\$ 5,607.60	\$ 5,607.60	100%	\$ -
A11	Temporary Water Service	1	lump sum	\$ 20,954.37	\$ 20,954.37	-	\$ -	1.00	\$ 20,954.37	\$ 20,954.37	100%	\$ -
A12	Remove, Relocate and Reinstall Mailboxes and Signs	1	lump sum	\$ 3,606.51	\$ 3,606.51	-	\$ -	-	\$ -	\$ -	0%	\$ 3,606.51
A13	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 2.91	\$ 2,619.00	-	\$ -	-	\$ -	\$ -	0%	\$ 2,619.00
A14	Erosion Control	1	lump sum	\$ 4,876.56	\$ 4,876.56	-	\$ -	1.00	\$ 4,876.56	\$ 4,876.56	100%	\$ -
A15	Traffic Control	1	lump sum	\$ 1,725.28	\$ 1,725.28	-	\$ -	-	\$ -	\$ -	0%	\$ 1,725.28
SUPPLEMENTAL BID ITEM												
S1	Removal & Replacement of Unsuitable Trench Backfill	300	cu. yds.	\$ 19.76	\$ 5,928.00	-	\$ -	-	\$ -	\$ -	0%	\$ 5,928.00

Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (H) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
S2	Excavation and Disposal of Bad Subbase	250	cu. yd.	\$ 14.63	\$ 3,657.50	-	\$ -	-	\$ -	\$ -	0%	\$ 3,657.50
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	500	tons	\$ 18.37	\$ 9,185.00	-	\$ -	-	\$ -	\$ -	0%	\$ 9,185.00
S4	Existing Property Corner Replacement	3	each	\$ 336.57	\$ 1,009.71	-	\$ -	-	\$ -	\$ -	0%	\$ 1,009.71
Original Contract Totals					\$ 522,566.10		\$ 231,971.60		\$ 461,283.85	\$ 461,283.85	88%	\$ 61,282.25
Change Orders												
CO1	Sanitary Lateral - Funeral Home	1	1.00	\$ 2,442.41	\$ 2,442.41	1.00	\$ 2,442.41	1.00	\$ 2,442.41	\$ 2,442.41	100%	\$ -
		-	-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
		-	-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
Change Order Totals					\$ 2,442.41				\$ 2,442.41	\$ 2,442.41	100%	\$ -
Original Contract and Change Orders												
Project Totals					\$ 525,008.51				\$ 463,726.26	\$ 463,726.26	88%	\$ 61,282.25