



## AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, April 24, 2024 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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### Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,\*206751# US

### **Call to Order - Roll Call**

### **Elect Chair & Vice Chairperson**

### **Approve Minutes**

[March 2024 Minutes](#)

### **Discussion Items**

1. Airport Update
2. [Multiple Roof Replacement Approval](#)
3. [Approval of Autistic Sign Placement](#)
4. Town & Country System Overview
5. Project Updates
6. [Building Code/Violation Report](#)
7. Payment of Monthly Water & Sewer Bills
8. Departmental Reports
9. Director's Report
10. Future Meeting Date: May 22, 2024

### **Adjourn**

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

# MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, March 20, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

**Meeting was called to order at 5:30 PM by Lamont Kiefer**

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## Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (A), Mayor Mike Murray (P), Nicole Hart (A).

Also present, Director Kirk Arity (P), Brandy Leis (P), Shane Rolff (P), Joe Kube (P), Jeff Marten (P), and Brian Berquist (A).

## Approve Minutes

February 2024 Minutes - Motion 1<sup>st</sup> by Peterson, 2<sup>nd</sup> by Glynn. All ayes. Motioned carried.

## Discussion Items

### 1. Airport Update

Everything is going well. Prices are updated. General discussion of fuel purchasing for the city.

### 2. Review of Public Hearing Comments and Minutes

Arity reviewed the public hearing minutes from 2/29/2024. Concern from Dwyer regarding safety of sidewalks for his business. General discussion from members stating no concerns for safety. Read Boroweic's concerns.

### 3. Approval of Public Hearing 2/29/2024 Minutes

Motion 1<sup>st</sup> by Murray, 2<sup>nd</sup> by Glynn. All ayes. Motioned carried.

### 4. Street Closure Approval: 100 Block of E Juneau St

Summary of proposal from Arity.

Motion 1<sup>st</sup> by Peterson, 2<sup>nd</sup> by Rice. All ayes. Motioned carried.

### 5. 2020 Census Defined Urban Area Boundary Adjustments

Summary of the proposed map by Arity.

Motion 1<sup>st</sup> by Murray, 2<sup>nd</sup> by Peterson to move to Council. All ayes. Motioned carried.

### 6. Multiple Roof Replacement Approval

Postponed until 2<sup>nd</sup> estimate is received.

### 7. Project Updates

Arity gave a brief summary on ET project timeline. Press release stating project will start on the 27<sup>th</sup> of March.

8. Building Code/Violation Report

Commission reviewed reports. Rolff gave brief summary of construction projects.

9. Payment of Monthly Water & Sewer Bills

- a. Sewer- 1<sup>st</sup> by Peterson, 2<sup>nd</sup> by Murray to approve water bills as presented. All ayes. Motion carried.
- b. Water-1<sup>st</sup> by Peterson, 2<sup>nd</sup> by Murray to approve water bills as presented. All ayes. Motion carried.

10. Departmental Reports

- a. Sewer- Brandy Lies explained they hauled sludge using Public Works trucks and their assistance. Chamber Tour last week. Replacing air compressor will be \$2,500. 1.1 million gallons per day.
- b. Water- Jeff Marten stated 882 thousand gallons per day. Working on lead survey. New employee is doing well. Summary on Cross Connection testing. Spring flushing is April 15-19.
- c. Public Works- Joe Kube stated tree removal for ET project is almost complete. Installed radar signs. Street sweeper has begun. Update on street shop break room floor epoxy project.

11. Director's Report

Arity stated 5 or 6 qualified candidates have applied for the truck driver position so far. Working on the audit. Summary of 18 hours of safety sessions for each staff person. Hearing tests have started. New garbage truck anticipated in August. Looking at simplified rate increase. 8% determined by the PSC.

12. Future Meeting Date: April 24, 2024

**Adjourn 1<sup>st</sup> by Murray, 2<sup>nd</sup> by Glynn at 6:29 PM. All ayes. Motion approved.**

Minutes written and submitted by Casey Kinnear

# STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Multiple Roof Replacement Approval

**Summary and background information:  
(Appropriate documents attached)**

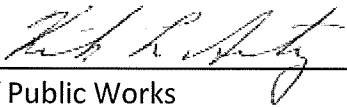
The attached quotes from Culpitt Roofing and Ledger Roofing are for discussion.

**Fiscal Note:**

\$46,336 and \$82,846. The budget sheets are attached for reference.

**Recommendation:**

Recommendation for mechanics building proposal 3013 from Culpitt Roofing of \$82,846.00. Radio station building quote 3014 for \$46,336.00.

  
\_\_\_\_\_  
Director of Public Works  
Kirk Arity

4/16/2024  
\_\_\_\_\_  
Date

# CULPITT ROOFING

957 West Ave N. West Salem, WI 54669. P: 608-786-0660 F: 608-786-3510  
www.culpittroofing.com info@culpittroofing.com

Date 2/16/2023  
Name City of Tomah ATTN: Kirk Arity Proposal ID 3014  
Address 819 Superior Avenue Phone (608) 374-7453  
Town Tomah, WI 54660 Cell  
Building Radio Station Building

## Description of Work:

Culpitt Roofing will install new rubber roofing on the Radio Station Building for the City of Tomah.

- \*Customer to dispose of bricks and blocks.
- \*Repair roof on adjacent building to the North.
- \*Remove two air units.
- \*Remove one round vent.
- \*Remove one chimney.
- \*Repair roof holes.
- \*Install new lumber face plate.
- \*We will dispose of debris.

## Rubber Roofing

Culpitt Roofing will not be responsible for discoloration in Galvanized Product. Customer responsible for any permits or licenses. Oil canning is not a cause for rejection. Price subject to site evaluation.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or company furnishing labor or materials for the construction on owners land may have lien rights on owners land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner will receive notice from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender if any, builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid. We Hereby propose to furnish all labor and materials complete with above specifications for the sum of

**\$46,336.00 Rubber Roofing 25% Down 75% on Completion.**

With Payment as follows 25% Down payment 75% upon completion.

1 ½% per month finance charge on accounts past due.

Authorized Signature

  
For Culpitt Roofing Inc.

NOTE: This proposal may be withdrawn if not accepted within 30 days.

## Acceptance of Proposal

I hereby certify that the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlines above.

Date Accepted \_\_\_\_\_ Signature \_\_\_\_\_ Owner

Bank Reference \_\_\_\_\_ Signature \_\_\_\_\_ Co-Owner

Item 2.

D: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2022		(OVER)/ UNDER	2023		6 MONTHS 2023		6 MONTHS 2023		PROPOSED 2024		ADOPTED 2024		
		BUDGET	ACTUAL		BUDGET	ACTUAL	BUDGET	PROJECTION	BUDGET	BUDGET	BUDGET	BUDGET			
08-41110	GENERAL PROPERTY TAX	-	-	-	-	-	-	-	-	-	-	-	-	-	
08-48110	INTEREST INCOME	2,500	216,612	(214,112)	75,000	76,516	60,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	
08-48440	CAP PROJECT INS RECOV-OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-	
08-48500	CAPITAL PROJECT DONATIONS	475,000	33,000	442,000	-	-	-	400,000	400,000	400,000	400,000	400,000	400,000	400,000	
08-48900	OTHER MISC REVENUE	-	4,672	(4,672)	-	-	-	-	-	-	-	-	-	-	
08-49100	PROCEEDS FROM LT DEBT	9,189,100	18,075,000	(8,885,900)	1,171,733	-	3,595,000	2,613,500	2,613,500	2,613,500	2,613,500	2,613,500	2,613,500	2,613,500	
08-49200	PREMIUM ON LT DEBT	-	1,408,001	(1,408,001)	-	-	-	-	-	-	-	-	-	-	
08-49200	TRANSFER FR OTHER FUNDS	480,000	403,228	76,772	170,638	-	480,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	
08-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	625,000	625,000	625,000	625,000	625,000	
		PROJECTS FUNDED BY 2023A													
<b>CAPITAL PROJECTS DEPARTMENT TOTAL REVENUE</b>		10,146,600	20,140,514	(9,993,914)	1,417,371	76,516	4,135,000	3,813,500	3,813,500	3,813,500	3,813,500	3,813,500	3,813,500	3,813,500	
<b>EXPENDITURES</b>															
<b>GENERAL GOVERNMENT</b>															
08-57140-8200	CAP PROJECT BLDGS OUT BUILDING CITY HALL TOWER RECONDITION 10,000; SENIOR CENTER ROOF 50,000; SENIOR CENTER FLOORING AND PAINT 55,000; CITY HALL BREAKROOM 10,000; CITY HALL HAND RAILS 4,000; DNR STORAGE EXTERIOR 20,000	-	-	-	-	-	-	-	-	-	-	(149,000)	(149,000)	(149,000)	
08-57140-8300	BLDGS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-	-	-	-	-	
08-57190-1140	CAP PROJECT GEN GOVT OUTLA	-	-	-	-	-	-	-	-	-	-	(70,000)	(70,000)	(70,000)	
08-57190-8300	GEN GOVT OUTLAY EQUIPMENT	(70,000)	(60,182)	(9,818)	-	-	(70,000)	-	-	-	-	-	-	-	
<b>GENERAL GOVERNMENT TOTAL</b>		(70,000)	(60,182)	(9,818)	-	-	(70,000)	(219,000)	(219,000)	(219,000)	(219,000)	(219,000)	(219,000)	(219,000)	
<b>PUBLIC SAFETY</b>															
08-57210-8200	LAW ENF BUILDINGS	(153,000)	(100,181)	(52,819)	-	-	(130,000)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	(13,500)	
08-57210-8300	LAW ENF OUT EQUIPMENT	-	-	-	(8,500)	(93,123)	-	-	-	-	-	-	-	-	

Item 2.

FUN	ACCOUNT NUMBER	ACCOUNT NAME	2022		(OVER)/ UNDER	2023 BUDGET	6 MONTHS 2023 ACTUAL	6 MONTHS 2023 PROJECTION	PROPOSED	
			BUDGET	ACTUAL					2024 BUDGET	2024 BUDGET
	08-57210-8400	LAW ENF OUT VEHICLE	(75,000)	(71,982)	(3,018)	(141,000)	(70,885)	-	(123,000)	(123,000)
		123,000 2 MARKED SQUAD CARS								
	08-57220-8200	FIRE PROTECTION BUILDINGS	(6,000,000)	(7,476,157)	1,476,157	-	(7,842,548)	-	-	-
	08-57220-8300	FIRE OUTLAY EQUIPMENT	-	(53,323)	53,323	-	-	-	-	-
	08-57220-8400	CAP PROJ FIRE OUTLAY VEHICLE	-	-	-	-	-	-	-	-
		<b>PUBLIC SAFETY TOTAL</b>	(6,228,000)	(7,701,642)	1,473,642	(149,500)	(8,006,556)	(130,000)	(136,500)	(136,500)
		<b>PUBLIC WORKS</b>								
	08-57324-8300	CAPITAL PROJECT HWY EQUIP OUT	(360,000)	(392,478)	32,478	(190,000)	(350,867)	-	-	-
	08-57327-8200	CAP PROJ HWY EQUIPMENT OUTLAY	-	<b>STREET SHOP ROOF</b>	-	-	-	-	(100,000)	(100,000)
	08-57331-8400	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-
	08-57331-8500	CAPITAL PROJECT HWY/STREET OUT	(1,370,000)	(1,193,661)	(175,339)	(550,000)	(39,065)	(500,000)	(1,450,000)	(1,450,000)
		250,000 SEAL COATING AND CONCRETE MAINTENANCE, 800,000 HWY ET, 400,000 HWY ET (GRANT FUNDED)								
	08-57331-8550	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-
	08-57331-8551	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-
	08-57331-8552	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-
	08-57351-8100	CAPITAL PROJECT AIRPORT OUTLAY	(10,000)	(1,791)	(8,209)	(15,200)	-	(15,200)	-	-
	08-57420-8300	REFUSE VEHICLES OUTLAY	-	-	-	-	-	-	-	-
	08-57435-8300	RECYCLING OUTLY EQUIPMENT	-	-	-	-	-	-	-	-
	08-57435-8400	RECYCLING OUTLY VEHICLES	-	-	-	-	-	-	-	-
		<b>PUBLIC WORKS TOTAL</b>	(1,740,000)	(1,587,930)	(152,070)	(755,200)	(389,932)	(515,200)	(1,550,000)	(1,550,000)

1701 Miller Street  
La Crosse, WI 54601



Phone: (608) 785-0901  
Fax: (608) 782-1114

**Roofing - Maintenance - Skylights - Wall Panels - Chimneys**

April 9, 2024

City of Tomah  
819 Superior Avenue  
Tomah, WI 54660

Attn: Jeff (608) 343-5325

**RE:** Re-roof 26 square with **60 mil** EPDM adhered membrane.

Job Site Address: 1004 Superior Ave, Tomah, WI 54660

We propose all labor material to provide the following:

1. Remove existing built-up roofing down to wood deck.
2. Remove metal from perimeter of roof.
3. Remove obsolete penetrations if possible.
4. Install new wood blocking on South side parapet wall.
5. Install ½" plywood on walls.
6. Screw down 2 layers of 2" ISO over wood deck. 1 fastener per every 2 sq.ft.
7. Fully adhere **60 mil** EPDM black membrane over ISO.
8. Fully adhere **60 mil** EPDM black membrane up and over parapet walls.
9. Fabricate and install new 24ga pre-finished metal coping around perimeter of roof.
10. Fabricate and install new 24ga pre-finished metal ZD-edge at lower edge of roof.
11. Flash all roof penetrations per manufacturers 20 year details.
12. Provide a 20 year manufacturer's warranty.
13. Include a 5 million dollar liability policy.
14. Follow all OSHA requirements.

**BID AMOUNT:** Forty-eight thousand nine hundred eighty-five dollars.....\$48,985

Notes: Deteriorated decking or rotten wood will be replaced at time and material if required.

If asbestos is found during removal of roof it will be removed and disposed of at time and material.  
Fasteners will penetrate roof deck. Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of electrical which may be attached to the underside of roof deck and to internal damage which may occur due to vibrations during re-roofing. Mechanical and electrical not included in bid.

Price protection 4/26/2024

Payment terms: Material upon delivery balance upon monthly completion. 18% APR applied to late payment.  
Ledegar Roofing reserves the right to exercise its lien rights if payment terms are breached.  
Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of electrical which may be attached to the underside of roof deck and to internal damage which may occur due to vibrations during re-roofing. Ledegar Roofing Co., Inc. will take every precaution possible to protect your driveway, but cannot be held responsible, and will be held harmless of any damage that may occur.

Acceptance of this proposal and terms by signing below:

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This Proposal was prepared and submitted by Jeremy J. Teeter.



# CULPITT ROOFING

957 West Ave N. West Salem, WI 54669. P: 608-786-0660 F: 608-786-3510  
www.culpittroofing.com info@culpittroofing.com

Date	2/15/2023	
Name	City of Tomah ATTN: Kirk Arity	Proposal ID 3013
Address	819 Superior Avenue	Phone (608) 374-7453
Town	Tomah, WI 54660	Cell
Building	Mechanics Building	

### Description of Work:

Culpitt Roofing will install a new double lock standing seam metal roof on the Mechanics Building for the City of Tomah.

- \*Install 16" R-11 unfaced batting.
- \*Strip roof 18" on center and install new 2x4's.
- \*Flash one round chimney.
- \*Flash one soil pipe.
- \*Install new eave face boards.
- \*Install new trim.
- \*We will dispose of debris.

\*\*\*Option to install snow rail for an additional \$25.00 per foot\*\*\*

### 26 Gauge White Steel (2' Wide Panels)

Culpitt Roofing will not be responsible for discoloration in Galvanized Product. Customer responsible for any permits or licenses. Oil canning is not a cause for rejection. Price subject to site evaluation.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or company furnishing labor or materials for the construction on owners land may have lien rights on owners land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner will receive notice from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender if any, builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid. We Hereby propose to furnish all labor and materials complete with above specifications for the sum of

**\$82,846.00 26 Gauge White Steel (2' Wide Panels) 25% Down 75% on Completion.**

With Payment as follows 25% Down payment 75% upon completion.  
1 1/2% per month finance charge on accounts past due.

Authorized Signature Tim Higley  
For Culpitt Roofing Inc.

NOTE: This proposal may be withdrawn if not accepted within 30 days.

### Acceptance of Proposal

I hereby certify that the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlines above.

Date Accepted \_\_\_\_\_ Signature \_\_\_\_\_ Owner

Bank Reference \_\_\_\_\_ Signature \_\_\_\_\_ Co-Owner

# CULPITT ROOFING

957 West Ave N. West Salem, WI 54669. P: 608-786-0660 F: 608-786-3510  
www.culpittroofing.com info@culpittroofing.com

Date	2/15/2023	
Name	City of Tomah ATTN: Kirk Arity	Proposal ID 3013
Address	819 Superior Avenue	Phone (608) 374-7453
Town	Tomah, WI 54660	Cell
Building	Mechanics Building	

### Description of Work:

Culpitt Roofing will install a new double lock standing seam metal roof on the Mechanics Building for the City of Tomah.

- \*Install 16" R-11 unfaced batting.
- \*Strip roof 18" on center and install new 2x4's.
- \*Flash one round chimney.
- \*Flash one soil pipe.
- \*Install new eave face boards.
- \*Install new trim.
- \*We will dispose of debris.

\*\*\*Option to install snow rail for an additional \$25.00 per foot\*\*\*

### Color Selection CMG color chart 26 Gauge Colored Siliconized Smooth or Textured Polyester (21 1/2" wide panel)

Culpitt Roofing will not be responsible for discoloration in Galvanized Product. Customer responsible for any permits or licenses. Oil canning is not a cause for rejection. Price subject to site evaluation.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or company furnishing labor or materials for the construction on owners land may have lien rights on owners land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned builder are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner will receive notice from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender if any, builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid. We Hereby propose to furnish all labor and materials complete with above specifications for the sum of

- \$89,046.00 Siliconized Smooth Polyester (21 1/2" panel) 25% Down 75% on Completion.**
- \$89,826.00 Siliconized Textured Polyester (21 1/2" panel) 25% Down 75% on Completion.**

Please check back of color chart for 26 gauge available colors. 24 gauge available in all colors.

With Payment as follows 25% Down payment 75% upon completion.  
1 1/2% per month finance charge on accounts past due.

Authorized Signature Tim Higley  
For Culpitt Roofing Inc.

NOTE: This proposal may be withdrawn if not accepted within 30 days.

### Acceptance of Proposal

I hereby certify that the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be as outlines above.

Date Accepted \_\_\_\_\_ Signature \_\_\_\_\_ Owner

Bank Reference \_\_\_\_\_ Signature \_\_\_\_\_ Co-Owner

1701 Miller Street  
La Crosse, WI 54601



Phone: (608) 785-0901  
Fax: (608) 782-1114

**Roofing - Maintenance - Skylights - Wall Panels - Chimneys**

April 9, 2024

City of Tomah  
819 Superior Avenue  
Tomah, WI 54660

Attn: Jeff (608) 343-5325

**RE:** Re-roof 81 square metal roof area with black 60 mil EPDM membrane.

Job Site Address 1002 East Ave, Tomah, WI 54660

We propose all labor and material to provide the following:

1. Install new wood blocking around perimeter of roof to match new insulation height.
2. Install EPS flute filler insulation between ribs of metal panels.
3. Screw down 1.5" ISO with 1 fastener per 2 sq.ft. over the top of flute filler.
4. Install plywood over lower walls.
5. Install RTS at all angle changes.
6. Fully adhere black 60 mil EPDM membrane to ISO insulation.
7. Install pre-finished 24ga metal D-edge around perimeter of roof.
8. Flash EPDM into D-edge metal with 6" EPDM coverstrip.
9. Install pre-finished 24ga metal counterflashing as needed.
10. Flash all penetrations per manufactures 20 year details.
11. Provide a 20 year manufacturer's warranty.
12. Include a 5 million dollar liability policy.

**BID AMOUNT:** Ninety-five thousand three hundred eighty-five dollars.....\$95,385

Notes: Price protection good 4/26/2024

No disconnect or reconnect of electrical, HVAC or Plumbing included in bid if required.  
Fasteners will penetrate roof deck. Ledegar Roofing Company, Inc. cannot be held responsible and will be held harmless of electrical which may be attached to the underside of roof deck and to internal damage which may occur due to vibrations during re-roofing. The inability to use your parking lot for staging will result in additional labor costs. All mechanical and electrical by others and not included in bid if required.

Payment terms: Materials upon delivery remaining balance due upon monthly completion. 18% APR applied to late payment.  
Ledegar Roofing reserves the right to exercise its lien rights if payment terms are breached.

Acceptance of this proposal and terms by signing below:

**OWNER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

This Proposal was prepared and submitted by Jeremy J. Teeter.

## Kirk Arity

---

**From:** info@culpittroofing.com  
**Sent:** Wednesday, April 10, 2024 8:57 AM  
**To:** Kirk Arity  
**Subject:** RE: Culpitt Roofing Estimates

Good morning Kirk,

The price on both contracts is still valid. Please let me know if you need the date updated or anything. And just send in signed contracts as soon as possible if moving forward.

Thank you!

*Katelyn Ellenbolt*  
*Culpitt Roofing*  
*608-786-0660*

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**From:** Kirk Arity <karity@TOMAHWI.GOV>  
**Sent:** Wednesday, April 10, 2024 8:47 AM  
**To:** info@culpittroofing.com  
**Subject:** RE: Culpitt Roofing Estimates

Katelyn, could these estimates (3013 and 3014) be revised for acceptance within the 30 day period?

Kirk Arity  
Chairperson Senior Executive Team  
Director of Public Works and Utilities  
City of Tomah  
608-374-7453

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**From:** [info@culpittroofing.com](mailto:info@culpittroofing.com) <[info@culpittroofing.com](mailto:info@culpittroofing.com)>  
**Sent:** Thursday, February 16, 2023 8:06 AM  
**To:** Kirk Arity <[karity@TOMAHWI.GOV](mailto:karity@TOMAHWI.GOV)>  
**Subject:** Culpitt Roofing Estimates

Good morning Kirk,

Attached are the estimates for the Mechanics Building, the first for white steel and the second for either smooth or textured colored steel. Also the estimate for the Radio Station for new rubber roofing. Please let us know if you have any questions.

Thank you,

# STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Approval of Autistic Sign Placement

**Summary and background information:  
(Appropriate documents attached)**

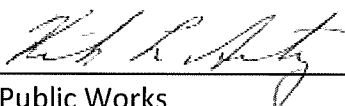
James Raydek of 1510 Butts Ave has requested an autistic sign be placed near his residence.

**Fiscal Note:**

<\$100

**Recommendation:**

I recommend placement of the autistic sign near 1510 Butts Ave.

  
\_\_\_\_\_  
Director of Public Works  
Kirk Arity

4/16/2024  
\_\_\_\_\_  
Date



## March Building Permit Report

03/01/2024 - 03/31/2024

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
6760	3/29/2024	Plumbing	Finished running drain and water to dog wash business	903 E. Clifton St.	\$55.00	3,000.00
6759	3/28/2024	Electrical	Residential Roof Mount Solar PV	222 GLENDALE AVENUE	\$126.00	24,500.00
6758	3/28/2024	Alt/Addition Commercial Building	Addition to Locker Rooms	1625 Butts Ave.	\$0.00	1,277,073.00
6756	3/26/2024	Plumbing	tub install	205 NICHOLAS STREET	\$60.00	4,925.00
6755	3/26/2024	Electrical	New Bathroom Install	205 NICHOLAS STREET	\$55.00	2,773.00
6753	3/25/2024	Alter/Addition One or Two Family	Finishing previously framed in basement bathroom	205 NICHOLAS STREET	\$30.00	2,800.00
6752	3/25/2024	Deck Permit	Front deck with covered roof	307 E Nott St.	\$35.00	1,000.00
6751	3/19/2024	Alt/Addition Commercial Building	Taking down existing short wall and adding two more walls and small office	201 W VETERANS STREET	\$100.00	5,000.00
6750	3/19/2024	Building- New Single Family	site built single family home	905 Charles Ave.	\$1,149.00	480,000.00
6749	3/14/2024	Alter/Addition One or Two Family	Bathroom remodel-replacing tub & surround	320 N KILBOURN AVENUE	\$60.00	6,250.00
6748	3/14/2024	Electrical	New 480 volt service for WE Energy gas regulator site	1200 W Veterans St.	\$160.00	5,000.00
6747	3/13/2024	Electrical	Replacement of existing UPS bypass cabinet and replacement of existing ATS bypass	525 INDUSTRIAL AVENUE	\$1,114.00	246,389.00
6746	3/13/2024	Building- New Commercial	Storage units #3	1011 Berry Ave.	\$580.00	75,000.00
6745	3/12/2024	Mechanical	Replace (2) furnaces	1200 N SUPERIOR AVENUE	\$70.00	9,916.00
6744	3/11/2024	Mechanical	HVAC for new zero lot line(2 family)	427/429 Nicholas St.	\$142.00	28,780.00
6743	3/7/2024	Electrical	Electrical for fire damaged home. Complete rewire	416 W JACKSON STREET	\$70.00	8,500.00
6742	3/7/2024	Electrical	Electrical service upgrades	1603 LAKEVIEW DRIVE	\$50.00	2,000.00

6741	3/6/2024	Sign Permit	New wall sign	903 E. Clifton St.	\$40.00	0.00
6740	3/1/2024	Alter/Addition One or Two Family	Rebuild front wall to add headers	428 PINE STREET	\$30.00	2,600.00
<b>Totals</b>					<b>\$3,926.00</b>	<b>2,185,506.00</b>

Total Records: 19

4/9/2024



## Code Enforcement Violation Report MARCH 2024

03/01/2024 - 03/31/2024

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type	Status
3/29/2024	2024018	1201 BUTTS AVENUE	Sec. 36-18 Large items	Large items are placed out for pick up more than a year before large item week.	Nuisance - Junk Accumulation	Issued Order to Correct
3/29/2024	2024019	1321 BUTTS AVENUE	Sec. 36-18 Large items	Large items are placed out for pick up more than a year before large item week.	Nuisance - Junk Accumulation	Issued Order to Correct
3/29/2024	2024020	1414 BUTTS AVENUE	Sec. 36-18 Large items	Large items are placed out for pick up more than a year before large item week.	Nuisance - Junk Accumulation	Issued Order to Correct
3/28/2024	2024017	706 LAKE STREET	18-54 - Storage of Vehicles Restricted	Residence has 3 vehicles parked in their side/back yard. 2 of the 3 look to be inoperable.	Public Nuisance Junk and Junk Vehicles	Issued Order to Correct
3/26/2024	2024016	137 Carol Kay	18-20. - Public Health Nuisances	Trailer has been under construction recently. Construction was stopped and has left the trailer in a run down condition. A water heater and a TV is sitting on the property. An email was sent to LuAnn, property manager, that stated the large items need to be removed and if construction is not being continued on the trailer it will need to be removed from the lot.	Nuisance - Junk Accumulation	Issued Order to Correct
3/15/2024	2024015	415 W MONOWAU STREET	10-34 Construction without permit	Owners are constructing a fence up without a permit. Street Dept is concerned it is in the ROW	Zoning Violations	No Violation



3/13/2024	2024014	1320 GLENDALE AVENUE	36-9 General Regulation - Solid Waste	Received a complaint about the tenants burning their garbage on the property and throwing cans onto city property. tenants are pushing tires down the hill of the property and leaving them on city property. Street Dept has cleared the garbage once in fall of 2023.	Multiple Violations	Issued Order to Correct
3/13/2024	2024014	1320 GLENDALE AVENUE	Sec. 30-31 Fences, railings, and benches	Tenants have stolen 3 benches from the Boy Scout cabin and are using them on the property.	Multiple Violations	Issued Order to Correct
3/11/2024	2024013	830 WHITE PINE PASS	Sec. 36-18 Large items	Tenant put 7 mattresses, 2 couches, a tire, multiple bed frames, a desk, multiple kitchen chairs, and other misc items at the curb.	Nuisance - Junk Accumulation	Completed
	<b>18216146</b>					

Total Records: 9

4/9/2024