



AGENDA FOR LONG RANGE PLANNING COMMITTEE

MEETING NOTICE

A Long Range Planning Committee meeting will be held on **Tuesday, September 22, 2020 at 5:30 PM**
in the **VIA TELECONFERENCE**.

Join Zoom Meeting

<https://zoom.us/j/94557910671?pwd=ekc3b3hjZnloOVRQRmFEc1FvbFJKdz09>

Meeting ID: 945 5791 0671

Passcode: 544131

One tap mobile

+13017158592,,94557910671#,,,,,0#,,544131# US (Germantown)

+13126266799,,94557910671#,,,,,0#,,544131# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 945 5791 0671

Passcode: 544131

AGENDA:

- A. Call to Order - Roll Call
- B. [Approval of August 25, 2020 Meeting Minutes](#)
- C. Reviewing Certificate of Appropriateness Applications - No Applicants at this Time
- D. [Building Inspector Project Updates](#)

NEXT MEETING DATE: October 27, 2020

ADJOURNMENT

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee met in regular **TELECONFERENCE SESSION** on **Tuesday, August 25, 2020** at 5:30 p.m. via Zoom teleconference.

Call to Order – Roll Call: Member Remy Gomez called the meeting to order at 5:30 p.m. Members present: Remy Gomez, Mike Murray, Dustin Powell, Pete Reichardt, Tina Thompson, Joanne Westpfahl, and Shawn Zabinski. Absent: Jeff Holthaus and Travis Scholze. Quorum present. Also in attendance: Building Inspector Shane Rolff, Alderperson Lamont Kiefer, and Deputy City Clerk Berta Downs.

Approval of July 28, 2020 Minutes: Motion by Thompson, second by Zabinski to approve the minutes of the July 28, 2020 meeting. Motion passed without negative vote.

Reviewing City of Tomah's Updated Downtown TIF Assistance Brochure – First Draft. Steve Tremlett of MSA provided the City with an updated Downtown TIF Assistance brochure. Tremlett has identified the mayor as the contact person for the TIF assistance at this time and will revise to City Administrator once that position is filled.

Reichardt advised he would like to see a column on the brochure of financing options showing what is available to the business owners, such as: will this be a pay as you go, a loan up front, or a grant, etc. Murray agreed and would like to see what the parameters would be for financing options. This will allow for a quick glance by business owners to see if it would be a fit for them or not. Downs will reach out to Steve Tremlett at MSA to add language advising the business owner of what financial options are available.

Alderperson Kiefer questioned where will the brochures be located for pickup? Thompson advised TIF information was kept at the Chamber office and on their website, however, they were ask to take it down as information had not yet been codified by the council. She would be happy to house the brochures in the Chamber office and on their website as well. Other locations for the brochure could be housed on the city's website, city Offices, and finance offices throughout the city.

Reviewing Certificate of Appropriateness Applications. No applications at this time.

Building Inspector Updates on Minor Projects. No updates at this time.

Project Updates: Building Inspector Shane Rolff advised the board members of a project update at the old Bubnich Motors building. Concrete Solutions/Creststone Inc. has purchased this building and is proposing a multi-building storage development at 935 N Superior Avenue. The set plan shows details to sub-divide the existing building for office space and add new storage units onto the existing building. These units would be used to store boats, RV's, and such.

Westpfahl questioned if the storage areas will be heated or cooled? Rolff is unaware at this time, however, the existing building will be conditioned space. Rolff advised nothing has come through yet for permits; the business is only asking for a site review at this time.

Administrative Updates: No updates at this time.

Thompson questioned why the agenda contains three items of updates, such as: Building Inspector Updates, Project Updates, and Administrative Updates. What is the difference between the three or could the items be condensed? The Building Inspector Updates was for minor projects while the Project Updates was listed for larger projects but both are delivered by the Building Inspector. It was unanimous to condense the two items into just one Building Inspector Update and to leave the Administrative Update for the new City Administrator who can decided how to proceed once that position is filled.

Next Meeting Date: September 22, 2020.

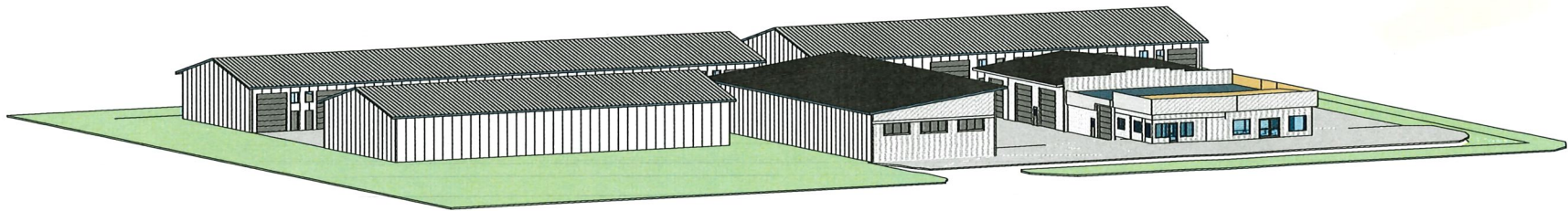
Adjournment: Motion by Thompson, seconded by Westpfahl to adjourn. Motion passed without negative vote. Meeting adjourned at 5.53 p.m.

Respectfully submitted by:

Berta Downs, Berta Downs, Deputy City Clerk

Business Park Development, Tomah

935 N. Superior Ave
Tomah, WI



Consultants Typical Abbreviations List

Civil

Makepeace Engineering
200 Mason St, #3
Onalask, WI 54650
(608) 797 - 1025

Structural

Plumbing

Mechanical

Electrical

AD	AREA DRAIN	MBD	MARKER BOARD
AFF	ABOVE FINISHED FLOOR	MAS	MASONRY
ACT	ACOUSTICAL CEILING TILE	MO	MASONRY OPENING
ADJ	ADJUSTABLE	MAX	MAXIMUM
ALT	ALTERNATE	MECH	MECHANICAL
ALUM	ALUMINUM	MTL	METAL
@	AT	MIN	MINIMUM
BRG	BEARING	NIC	NOT IN CONTRACT
BIT	BITUMINOUS	NTS	NOT TO SCALE
BLK'G	BLOCKING	OC	ON CENTER
BR	BRICK	OD	OUTSIDE DIAMETER
BLDG	BUILDING	OH	OVERHEAD
CAB	CABINET	PNT	PAINT
CPT	CARPET	PLAS	PLASTER
CLG	CEILING	PLAM	PLASTIC LAMINATE
CT	CERAMIC TILE	PL	PLATE
COL	COLUMN	PLBG	PLUMBING
CONC	CONCRETE	PLYWD	PLYWOOD
CB	CONCRETE BLOCK	PCT	PORCELAIN CERAMIC TILE
CMU	CONCRETE MASONRY UNIT	P/C	PRECAST
CONT	CONTINUOUS	P/C TERR	PRECAST TERRAZZO
CONTR	CONTRACTOR	PREFAB	PREFABRICATED
CJ	CONTROL JOINT	PREFIN	PREFINISHED
COORD	COORDINATE	PT	PRESSURE TREATED
DIA	DIAMETER	QT	QUARRY TILE
DRS	DOORS	REINF	REINFORCING OR REINFORCEMENT
DS	DOWNSPOUT	REQ'D	REQUIRED
EWC	ELECTRIC WATER CHILLER	R	RISERS
ELECT	ELECTRICAL	RD	ROOF DRAIN
EL	ELEVATION	RFG	ROOFING
ELEV	ELEVATOR	RFS	ROOM FINISH SCHEDULE
EP	EPOXY PAINT	RM	ROOM
EQUIP	EQUIPMENT	SCHED	SCHEDULE
EXIST	EXISTING	S	SEALED
EPS	EXPANDED POLYSTYRENE	SIM	SIMILAR
EXP	EXPOSED	SC	SOLID CORE
EXT	EXTERIOR	S.SURF	SOLID SURFACE
EIFS	EXTERIOR INSULATION FINISH SYSTEM	SPEC	SPECIFICATION
FV	FIELD VERIFY	ST	STAIN
FIN	FINISH	SS	STAINLESS STEEL
FE	FIRE EXTINGUISHER	STRUCT	STRUCTURE OR STRUCTURAL
FL	FLOOR	TBD	TACKBOARD
FD	FLOOR DRAIN	TEMP	TEMPERED
FTG	FOOTING	TERR T	TERRAZZO TILE
FDN	FOUNDATION	T&G	TONGUE & GROOVE
GEN	GENERAL	T/	TOP OF
GC	GENERAL CONTRACTOR	TP	TOILET PARTITION
GL	GLASS OR GLAZING	TR	TREADS
GFCMU	GROUND FACE CMU	TYP	TYPICAL
GYP BD	GYPSUM BOARD	UNFIN	UNFINISHED
H&V	HEATING & VENTILATION	VB	VAPOR BARRIER
HC	HOLLOW CORE	VERT	VERTICALLY
HM	HOLLOW METAL	VCT	VINYL COMPOSITION TILE
HO	HOLD OPEN ARM	VWC	VINYL WALL COVERING
HR	HOURS	VB	VINYL BASE
HYD	HYDRANT	WWF	WELDED WIRE FABRIC
INSUL	INSULATION	WDN	WINDOW
INT	INTERIOR	W/	WITH
JT	JOINT	WD	WOOD
JST	JOIST		

Graphic Symbols

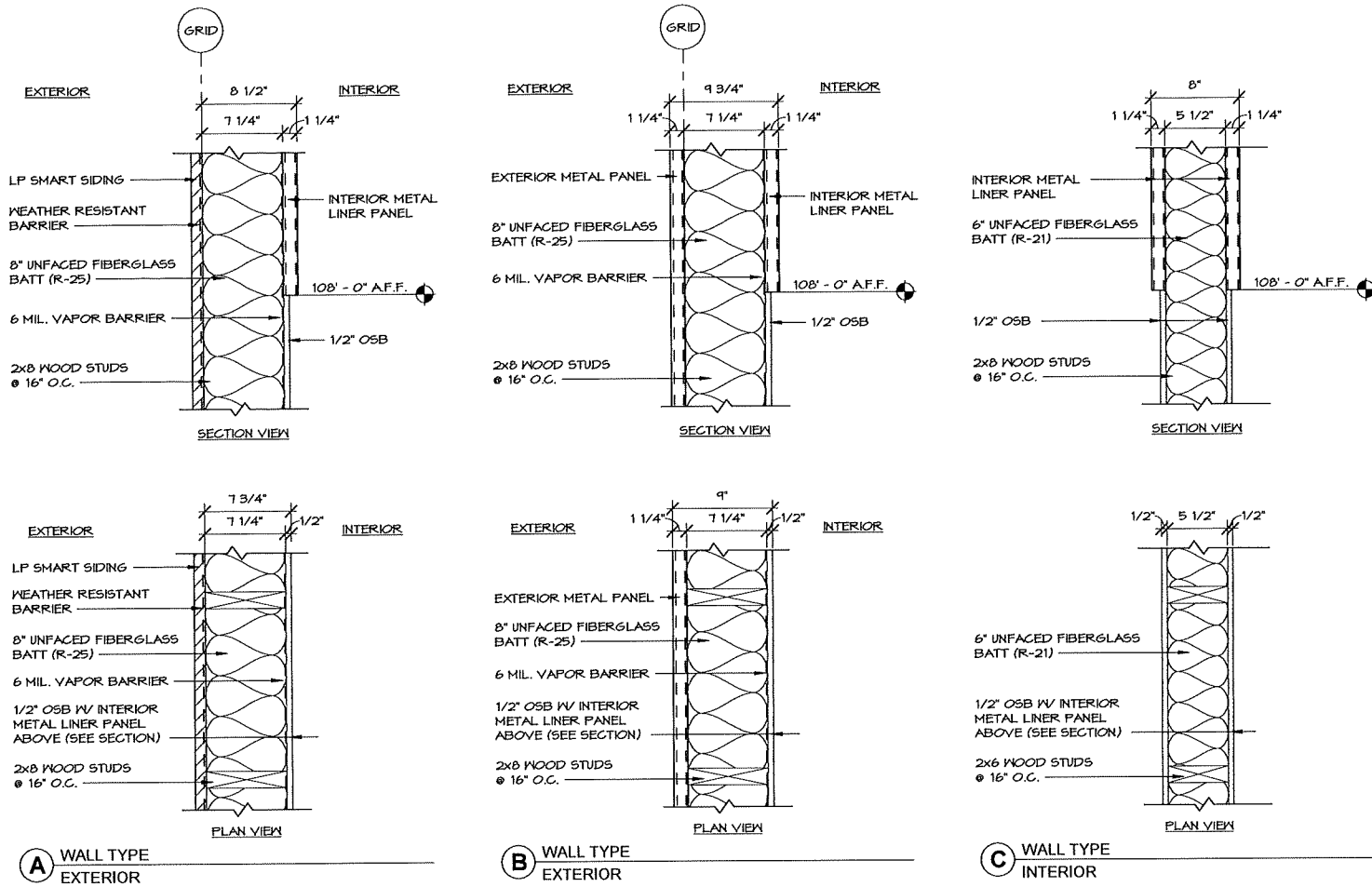
Room name	ROOM TAG
101	
1 A101	SECTION CALLOUT
1 A101	ELEVATION CALLOUT
1 A101	DETAIL CALLOUT
CM	DOOR NUMBER
CM	CURTAIN WALL TYPE
1 A1	WALL TYPE
T/ FLOOR 100' - 0"	VERTICAL WORKING POINT ELEVATION
1 A	REVISION INDICATOR
1 A	GRID MARKER

Material Symbols

EXISTING
EARTH
CONCRETE
CONCRETE MASONRY UNIT
FACE BRICK
STONE
STRUCTURAL STEEL
BATT INSULATION
ROUGH LUMBER
RIGID INSULATION
GYPSUM BOARD
PLYWOOD

Sheet Index

GENERAL	
G000	Cover Sheet
ARCHITECTURAL	
A001	Wall Types & 3D Views
A101	Overall Building Plan Layout
A300	Building 'A' - Existing Floor Plan & Elevations
A301	Building 'A' - Demo Floor Plan, Elevation & Soffit/Fascia Plan
A302	Building 'A' - New Floor Plan, Section, Elevations
A303	Building 'B' Floor Plan, Section, Elevation
A304	Building 'C' Floor Plan, Section, Elevation
A305	Building 'D' Floor Plan, Section, Elevation
A306	Building 'E' Floor Plan, Section, Elevation
A401	Building 'A' - Existing Building Sections
A402	Building 'A' - Existing Building Sections



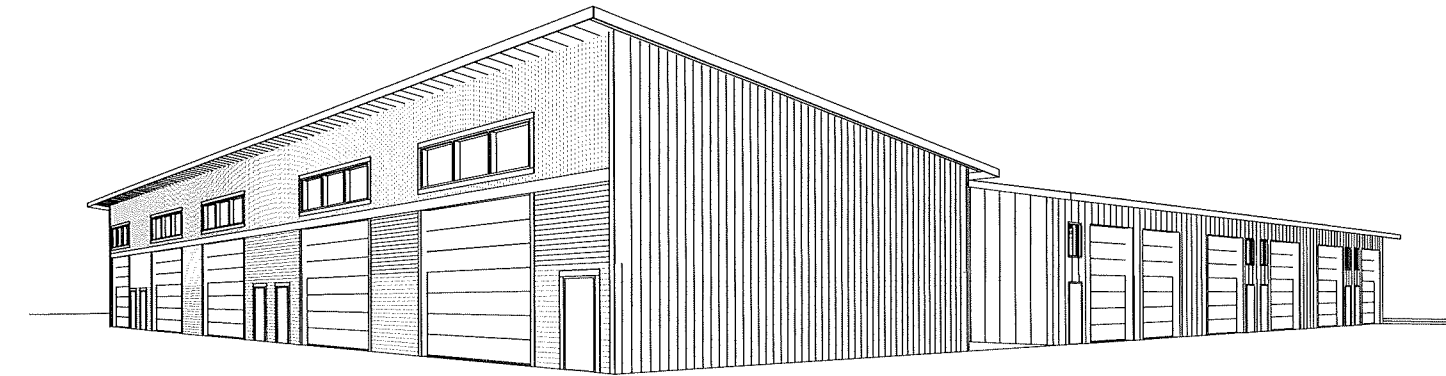
1 WALL TYPES

1 1/2" = 1'-0"



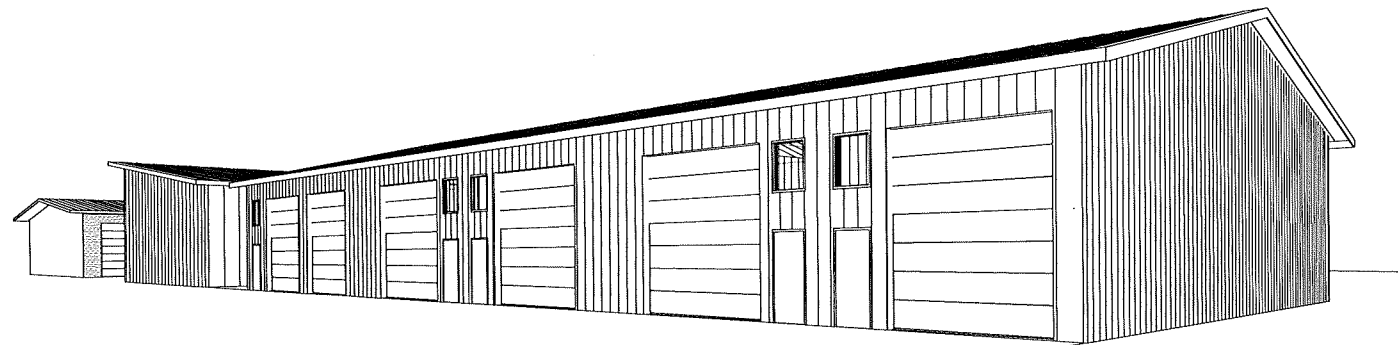
3 3D View - BUILDING 'B' - STREET VIEW

NOTE: GRAPHICS MAY NOT SHOW VERTICAL METAL TO BE ALL THE SAME SIZE (SPACING). DESIGN INTENT SHALL HAVE ALL SAME SIZE/SPACING FOR METAL.



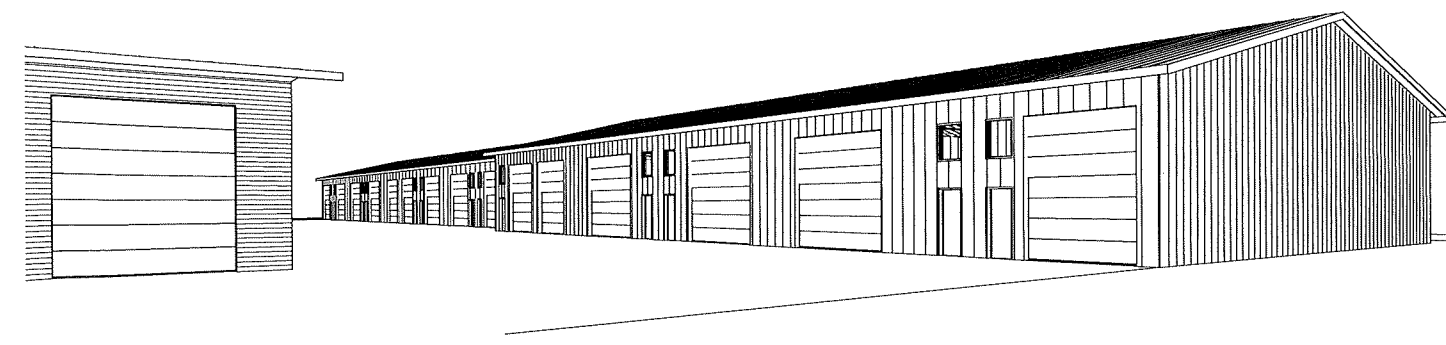
4 3D View - BUILDING 'B' & 'C'

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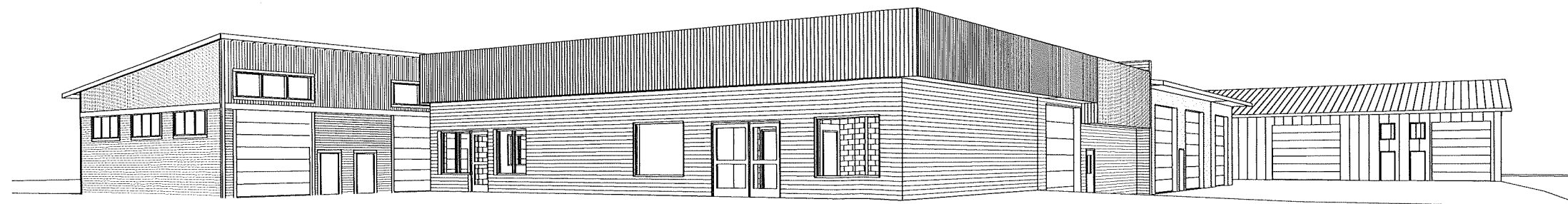
2 3D View - BUILDING 'C'

NOTE: GRAPHICS MAY NOT SHOW VERTICAL METAL TO BE ALL THE SAME SIZE (SPACING). DESIGN INTENT SHALL HAVE ALL SAME SIZE/SPACING FOR METAL.



5 3D View - BUILDING 'A', 'D' & 'E'

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6 3D View - BUILDING 'A' - STREET VIEW

Superior Ave.

