



AGENDA FOR PUBLIC WORKS & UTILITIES

A Public Works & Utilities meeting will be held on **Wednesday, December 17, 2025 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,*,206751# US

Call to Order - Roll Call

Approve Minutes

Discussion Items

1. Airport Update
2. [Approval: Rock Crushing Bid](#)
3. [Discussion: Abandonment of Sewer Line at Tomah Health](#)
4. [Discussion: Forgiveness of Advance Provided by Wastewater Utility](#)
5. Project Updates
6. [Approval: Pay Request - Kilbourn Ave](#)
7. Payment of Monthly Water & Sewer Bills
8. Departmental Reports
9. Director's Report
10. Next Meeting Date - January 22, 2026

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval: Rock Crushing

Summary and background information: (Appropriate documents attached)

Quotes are attached for the crushing of the asphalt and concrete pile. Crushing our own asphalt and concrete will save us time and money from not having to travel to purchase gravel.

Fiscal Note:

See Attachment

Recommendation:

A handwritten signature in black ink, appearing to read "Brandy Leis". The signature is written in a cursive, flowing style.

Director of Public Works & Utilities
Brandy Leis

A handwritten date in black ink, "12/11/25", written in a casual, slanted style.

Date



Proposal

Gerke Excavating
15341 State Hwy 131, S
Tomah, WI 54660
www.gerkeexcavating.com
Phone (608) 372-4203
Fax (608) 372-4139

To: City of Tomah
Joe Kube
1.608.344.1626
jkube@tomah.wi.gov

Project: City of Tomah Recycle
Project Location: 294 Cardinal Ave. Tomah WI

Proposal #:
Q25497

Date:
November 14, 2024

Line Number	Item Number	Bid Item	Unit	Quantity	Unit Price	Total Cost	Notes per Item
1	0.0000	Asphalt Recycle Base	Tn	2,000.00	\$ 5.00	\$ 10,000.00	
2	0.0000	Concrete Recycle Base	Tn	5,300.00	\$ 6.00	\$ 31,800.00	
Total Bid Price						\$ 41,800.00	

Exclusions/Clarifications/Notes

1. All Items are tied unless discussed.
2. Bonds and permits are excluded.
3. Traffic Control is excluded, except as needed for our water and sanitary connections.
4. Barriers and Safety fences excluded.
5. Any material testing is excluded.
6. Removal of polluted or hazardous soils, if found, is excluded.
7. The Metal removed from concrete becomes property of Gerke Excavating.
8. Final Billing based on Actual Droned Quantities.
9. Due to processing fees, a 3% surcharge will be added to payments made by credit card.

Sincerely,

Taylor Hancock
Gerke Excavating

The terms listed hereon are satisfactory and I/(We) hereby authorize the performance of said work.

Signed: _____ Date: _____

Printed Name: _____ Title: _____

ADDITIONAL AGREEMENT PROVISIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material are conclusively accepted as satisfactory unless accepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra costs involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining all permits which may be required in connection with the performance of this Proposal/Contract.

DELINQUENCY CHARGE

Payment is due and payable upon completion of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statue, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

This written Proposal/Contract contains the entire Agreement and understanding between the parties, and no provisions, terms, warranties, representations or promises, either expressed or implied, other than those set forth herein are binding on either party.

PROPOSAL/CONTRACT

Proposal Number: 2521289

Proposal Date: 10/29/25

Project Name: City of Tomah recycling



Milestone Contact:

Alan Olson

Alan.Olson@MilestoneMaterials.com

6084121903

To:

Contractor

A signed version of this form must be returned prior to beginning work. Email signed forms to accountsreceivable@milestonematerials.com or fax to 608-779-9182

Job Description: DO NOT USE

Location	Material	UM	Delivery Type	Unit Price
882 Milestone Custom Crushing	7216 CONC CRUSH BASE 1 1/4" - RECYC	TON	STOCKPILE	7.00
882 Milestone Custom Crushing	7302 1" MINUS RAP	TON	STOCKPILE	6.25

882 Milestone Custom Crushing

Proposal/Contract Conditions:

1. Sales Tax will be applicable to this sale
2. Bond or dues are not included in Total Unit Price.
3. A fuel surcharge does not apply to this order.
4. Supplier will test gradation during production for process control only.
5. No Winter Loading Fee applies.
6. If paid by credit card, a processing fee of up to 3% may be applied.

Notes:

This quote is only available when our plant is scheduled for and at our Tomah yard crushing.

Approximate estimated tonnages on the ground as of 10/30/2025 are:

Asphalt chunks ~ 5,250 tons

Concrete chunks ~ 1,800 tons

Invoicing based on total crushed tons from conveyor scale weight.

\$ 32,812.50
\$ 12,600.00

\$ 45,412.50

Except as noted in this Proposal/Contract ("Proposal"), all prices outlined herein are valid for thirty (30) days upon signature of the Proposal through 4/30/2026.

Milestone Materials reserves the right to review and adjust this Proposal if Purchaser does not approve of the Proposal within thirty (30) days.

PLEASE NOTE: Milestone Materials, at its sole discretion, may not produce quoted materials ordered nor honor any obligations such as price and availability for the quoted materials without the receipt of a signed copy of this Proposal/Contract.

Payment terms are Net 30 days from invoice date. Past due invoices are subject to 1.5% per month late payment charge. Ask us about our Versapay payment system.

ACCEPTED:

Signature:

Printed Name

Title:

Date:

Milestone Materials, a division of Mathy Constructor

By: Alan Olson

Title: Area Manager

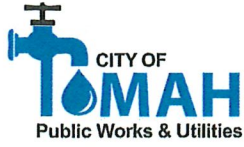
Date:

This proposal may be withdrawn by SELLER if not accepted within 15 days of the date above and/or at any time before performance of the work hereunder upon SELLER's determination that PURCHASER is not credit worthy.

1. Any sales tax, use tax, excise tax or other tax properly assessable on any material, service or transportation charge under this contract will be added to Seller's charge.
2. Purchaser agrees to and shall pay all freight and demurrage charges, and assumes all responsibility for carriers' charges on any shipments made according to Purchaser's instructions and, in such instances, delivery occurs and title passes to Purchaser immediately.
3. Materials furnished under this contract that must comply with specifications of the contracting authority will be tested for physical properties as they pertain to the project involved, unless superseded by condition 4 on page 1. Inspection, if any, shall be made at the plant of Seller prior to shipment. Seller's responsibility for compliance with specifications shall terminate immediately after the material is loaded into the carrier's equipment at the point of origin of the shipment.
4. Railroad weights shall govern all settlements on shipments by rail. Seller's scale weights will apply on all truck and barge sales.
5. Any time the financial condition of the Purchaser becomes impaired or unsatisfactory to the Seller, Seller reserves the right to require (i) payment in advance, or (ii) security or guarantee, acceptable to Seller, that invoices will be paid when due.
6. If Purchaser fails to comply with terms of payment or with any of the other terms of sale, the Seller reserves the right to cancel the unfilled portion of the order, Purchaser remaining liable for all unpaid accounts.
7. In the event suit is brought to collect the purchase price herein, the Purchaser shall pay to the Seller, in addition to the purchase price herein contracted, all attorneys' fees, court costs and expenses in connection with the collection of any indebtedness hereunder.
8. Purchaser agrees to create stockpiles of aggregate equal to 5 days' requirements before operation begins and shall maintain stockpiles of this size during the course of construction, conditioned upon the Seller's ability to ship material at a sufficiently rapid rate to permit this to be done.
9. Purchaser shall give Seller written shipping instructions a reasonable time before shipments are to be made. Seller shall have no liability and Purchaser shall have no right in respect of delay in delivery of material or other performance or for non-performance.
10. If the Purchaser fails to accept the material within the time agreed, the Seller may extend the time, but shall not be obligated to do so.
11. Purchaser may sublet any or part of any project described herein, provided however he continues to be bound by the obligations of this contract, and he must purchase such materials for the use of the subcontractor. With Seller's prior written permission, this contract may be transferred to the subcontractor.
12. The Seller reserves the right, but shall not be obligated, to furnish material from a shipping point other than the one specified herein but agrees that if a change is made in point of origin, there shall be no increase in the delivered cost to Purchaser.
13. Truck haul rates are based on shortest practical route between Seller's plant and project site. Purchaser is responsible to submit haul roads and lack of submission does not relieve Purchaser of its obligation to pay additional cost when route is set by third party. If the mileage is increased due to detour or other reasons beyond Seller's control, the rate will increase at _____ per ton mile. Purchaser agrees to provide and maintain suitable roadways or approaches to points of delivery, and if adequate and suitable roadways are not available, Seller reserves the right to stop deliveries until this condition is remedied.
14. Notwithstanding paragraph 13, any transportation rates and charges quoted are for Purchaser's convenience only and are not guaranteed by Seller.
15. Unless exempt, in accepting this Contract, Purchaser acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of Contractor. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. § 61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, which is attached hereto and fully made a part of this Contract.

When applicable, Purchaser and Seller shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, Purchaser and Seller shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

16. Where applicable, Purchaser shall be responsible for establishing and maintaining a construction zone, including but not limited to the placement of appropriate signing, barricades, and flagger persons ("Construction Zone") in the area(s) where the subject materials are to be truck spread by Seller ("Construction Zone Obligations"). Purchaser agrees to indemnify and save harmless Seller, its officers, agents, employees, affiliates, parents and subsidiaries, and each of them, from any and all claims, demands, causes of action, damages, costs, expenses, actual attorney's fees, losses or liability in law or in equity, of every kind and nature whatsoever arising out of or in connection with Purchaser's performance or failure to perform the Construction Zone Obligations.
17. This contract contains the entire agreement between the parties hereto and neither it nor any part of it may be changed, altered, modified, or limited orally or by any agreement between the parties unless such agreement be expressed in writing and signed by the parties hereto.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Discussion: Abandonment of sewer line and modification of easement

Summary and background information: (Appropriate documents attached)

Presentation by Town & Country

Fiscal Note:

Recommendation:

No action at this time.

A handwritten signature in black ink that reads "Brandy Leis".

Director of Public Works & Utilities
Brandy Leis

A handwritten date in black ink that reads "12/15/25".

Date

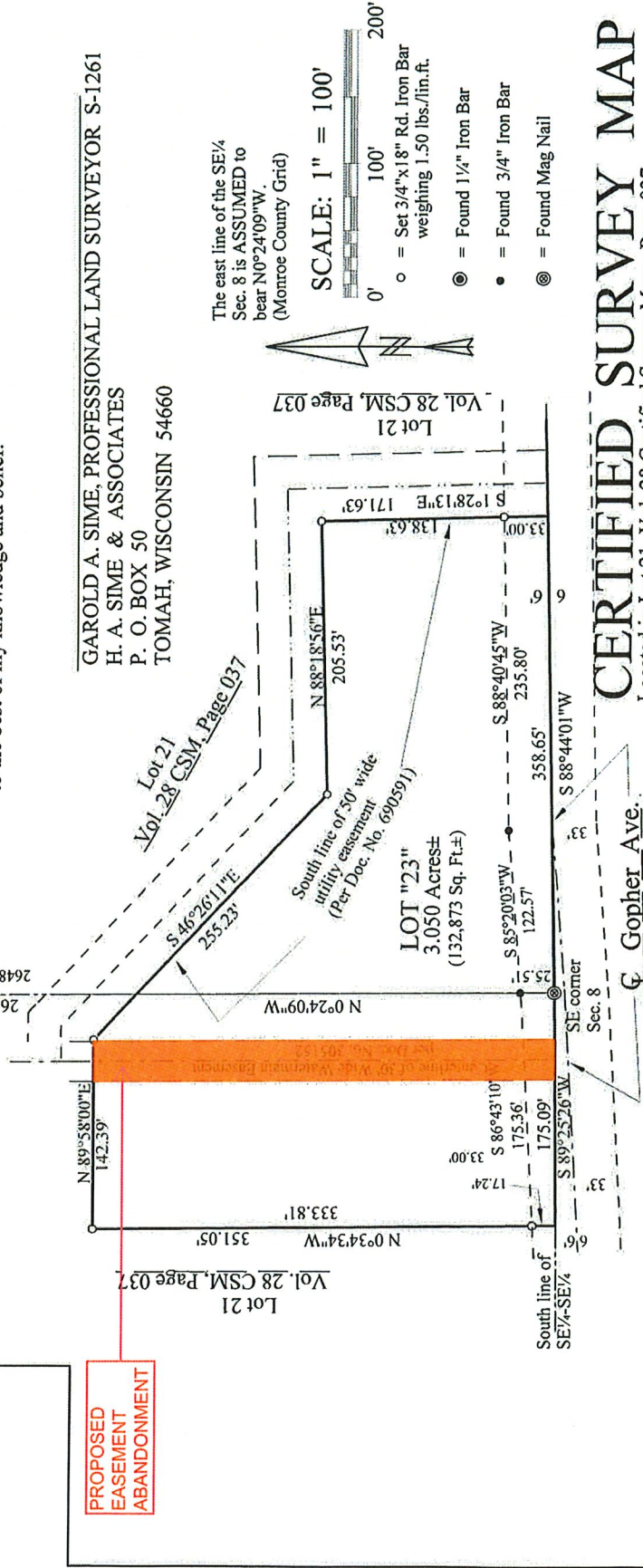
SURVEYOR'S CERTIFICATE

I, Garold A. Sime, do hereby certify that by the order and under the direction of Mr. Steven Loring, Facilities Services Director, Tomah Health, I have surveyed and mapped the property shown hereon and that the within map is a true and correct representation of the exterior boundaries of the land surveyed and that I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes to the best of my knowledge and belief.

GAROLD A. SIME, PROFESSIONAL LAND SURVEYOR S-1261
H. A. SIME & ASSOCIATES
P. O. BOX 50
TOMAH, WISCONSIN 54660

Owner: Tomah Memorial Hospital Inc.
501 Gopher Ave.
Tomah, WI 54660

PROPOSED
EASEMENT
ABANDONMENT



CERTIFIED SURVEY MAP

Located in Lot 21, Vol. 28 Certified Survey Maps, Page 037
Document Number 671434, being part of the SE 1/4-SE 1/4, Section 8 and
SW 1/4-SW 1/4, Section 9, T17N-R1W, City of Tomah, Monroe County, WI

File No. 5434D Sheet 1 of 2

DESCRIPTION

A parcel of land located in Lot 21, Vol. 28 Certified Survey Maps, Page 037, Document Number 671434, being part of the SE $\frac{1}{4}$ -SE $\frac{1}{4}$, Section 8 and SW $\frac{1}{4}$ -SW $\frac{1}{4}$, Section 9, T17N-R1W, City of Tomah, Monroe County, Wisconsin described as Follows: Beginning at the SE corner of said Section 8; thence S89°25'26"W along the South line of said SE $\frac{1}{4}$ -SE $\frac{1}{4}$, a distance of 175.09 feet; thence N0°34'34"W, a distance of 351.05 feet; thence N89°58'00"E, a distance of 142.39 feet; thence S46°26'11"E, a distance of 255.23 feet; thence N88°18'56"E, a distance of 205.53 feet; thence S1°28'13"E, a distance of 171.63 feet to the south line of said SW $\frac{1}{4}$ -SW $\frac{1}{4}$; thence S88°44'01"W, a distance of 358.65 feet to the Point of Beginning. Subject to all easements And right-of-ways of record.

APPROVAL OF THE CITY OF TOMAH PLANNING COMMISSION

This Certified Survey Map is hereby approved this _____ day of _____, _____.

CHAIRMAN

CERTIFIED SURVEY MAP

Located in Lot 21, Vol. 28 Certified Survey Maps, Page 037
Document Number 671434, being part of the SE $\frac{1}{4}$ -SE $\frac{1}{4}$, Section 8 and
SW $\frac{1}{4}$ -SW $\frac{1}{4}$, Section 9, T17N-R1W, City of Tomah, Monroe County, WI

Sheet 2 of 2

File No. 5434D

City of Tomah

Item 3.





Date: November 24, 2025

To: Dan Meyer, CEO- Morrow Home Community

Re: Tomah Health Easement Communication

Dan,

This communication is intended to confirm Tomah Health's willingness to work with you surrounding the easement questions raised by the City of Tomah.

Tomah Health hereby agrees to grant the City of Tomah the additional twenty feet of public utility easement from the current section of fifty feet wide easement north to the edge of the property line. Please proceed with any documentation changes necessary to put this in effect.

Derek Daly

Chief Executive Officer

Tomah Health

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Discussion: Forgiveness of advance provided by the wastewater utility.

Summary and background information:

(Appropriate documents attached)

An oral update will be presented.

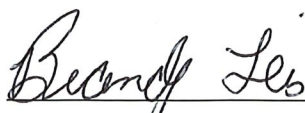
In 2019, the council approved the major project to improve the utilities and alley conditions within the boundaries of TID 8. The wastewater utility had funds available to be able to carry the full amount of the project financially, which saved the City costs with bonding, higher interest rates at the time, and provided TID 8 with flexibility on a repayment plan. On February 9, 2021, the Council passed Resolution 2021-02-09-02 designating certain funds to be paid as interest payments of outstanding debts advanced by the General Fund (GF), water services and wastewater services. During the 2020 audit, auditors discovered the following concerns with these interest payments. The City never passed a resolution authorizing the advance from any fund to any of the TIDS, specifically to TID 8 prior to interest being paid; after the resolution was passed, previous responsible staff did not ensure the payment was made; and due to the GF financial concerns, that the City discovered in 2021, the interest payment burden would just add to the issue. City of Tomah Common Council cancelled the financial obligations established by resolutions 2021-02-09-02. It is unclear at this time, what the remaining balance is of this outstanding advance.

Due to the extensive amount of research needed to gather additional information, staff will conduct meetings with the City Attorney, Financial Advisors to included Ehlers, and Town & Country Engineers, and a representative from the State of Wisconsin to gather all information to include; date and amount of original advance, total amount of principal and interest payments made towards the advance, and the current balance. Staff will continue to work towards gathering this information to be brought forth at the January meeting.

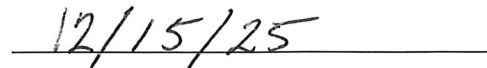
Fiscal Note:

Recommendation:

No action at this time.



Director of Public Works & Utilities
Brandy Leis



Date

RESOLUTION 2021-02-09-02

APPROVING THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICT (TIF OR TID) 9 AND 10, DONOR TIDS, TO TID 8, THE DONEE TID AND THEN TO THE CITY OF TOMAH'S GENERAL FUND, WATER, AND WASTEWATER (SEWER) FUNDS TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8

WHEREAS, TIDs are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, there is no exception to TID 8 regarding this requirement; and

WHEREAS, according to the Board of Commissioners of Public Lands on February 1, 2021 the interest rate for new loans was at "4.00%" for loans with a repayment of 11 – 20 years; and

WHEREAS, the priorities of TID 8, or any other TID is to (1) repay the principal and interest of any debt and (2) complete projects within the TID to ensure its economic survivability; and

WHEREAS, the City of Tomah provides these guidelines for TID repayments from any current or future created TIDs (1) repay the principal and interest of any non-city funded loans, (2) pay the interest for any City funded loans, (3) complete projects within the TID to ensure its economic survivability, and (4) repay any internal City loans principal with a priority to the General Fund, then any other funds with the lowest amount first; and

WHEREAS, the aforementioned interest payments shall be calculated on the December 31 balances of the previous year as determined by the City's appointed Auditor for apportionment in the City's appropriate funds where the internal loans originated from;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Council agrees and approves the transfer of funds as described herein as interest payments from TID 8 December 31, 2019 ending balance at an interest rate of 3.5% and directs City staff and Auditor to use these funds for in the following manner within the 2020 fiscal year:

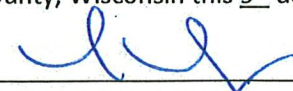
- General Fund principal loan of \$45,145.00 @ 3.5% interest: \$ 1,580.08
- Water Services Fund principal loan of \$70,822 @ 3.5% interest: \$ 2,478.77
- Wastewater Fund principal loan of \$2,499,506 @ 3.5% interest: \$ 87,482.71

NOW THEREFORE, BE IT further RESOLVED in the event TID 8 is unable to make these payments, then the interest payments shall be added to the principal of each internal outstanding loan.

PASSED AND APPROVED by the City of Tomah Council, Monroe County, Wisconsin this 9th day of February, 2021.

ATTEST:


REBECCA WEYER, CITY CLERK


MIKE MURRAY, MAYOR

The COMMON COUNCIL of the City of Tomah met in REGULAR SESSION February 09, 2021 at 6:00 p.m. with Council President Donna Evans presiding in the Municipal Building, 819 Superior Avenue, Tomah WI. Due to COVID-19 concerns, the General Public was able to access the meeting as follows:

Zoom Meeting at: <https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFhwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

or

Dial by your location +1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740 Password: 546782713

Following the Pledge of Allegiance, roll call was taken with the following members present: Evans, Dean Peterson, Lamont Kiefer, Travis Scholze, Jeff Cram, Richard Yarrington, Adam Gigous, and Shawn Zabinski (remote). Absent: Mike Murray. Quorum present. Also present: City Administrator Bradley Hanson, City Clerk Becki Weyer, Treasurer Julia Mann, Senior & Disabled Services Coordinator Pam Buchda, Building Inspector Shane Rolf (remote), Public Works Director Kirk Arity, City Atty. Penny Precour, Public Safety Director/Fire Chief Tim Adler, and Convention & Visitor's Bureau (CVB) Director Tina Thompson.

Adjourn to Closed Session:

Motion by Peterson by, second by Gigous, to adjourn into Closed Session pursuant to Wisconsin State Statute 19.85 (1) (e) deliberating or negotiating the purchasing of public properties regarding the possible relocation of the City's Fire Department from one of many possible sites located along Superior Avenue, and 19.85 (1) (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: (i.) City acquired and daily used equipment and (ii.) possible litigation from an individual member of the City's leadership team. Motion carried.

Anyone Desiring to Appear Before the City Council:

Dr. Hanson from the Tomah Area School District appeared via Zoom to introduce himself and give a quick update on the School District.

Deb Reid appeared via zoom to let the council know about an All-terrain Vehicle/Utility Task Vehicle (ATV/UTV) Rotary Rally for the Guinness Book of World Records on September 17 and 18, 2021 at Recreation Park. The goal is to set a new world record for the most ATV's in a parade. Reid asked for questions or concerns from the council. This will help to increase tourism to Tomah.

Consent Agenda:

Motion by Yarrington second by Gigous to approve the following Consent Agenda Items:

- December 2020 Cash & Investment Report
- Minutes from January 12, 2021
- Special Event Outdoor Cabaret License Applications from Greater Tomah Area Chamber of Commerce
- Special Beer & Wine Permit Application for Tomah Baseball Club Inc.
- Fire Dept Funds Annual Audit 2020

Motion carried.

Reports:

Mayor: Mayor was not in attendance. Evans gave caution to the community to stay warm and safe and to take care of elderly neighbors in this cold weather. The snow piles are higher near driveways, use caution around and watch for children.

City Clerk: Spring Primary will be held February 16th in the Council Chambers, Matthew Baumgartner started as the part time Deputy City Clerk on February 8th, provided details with the End of the Year Reporting, and working with staff on updating the Tomah City Employee Handbook and a new employment application.

City Administrator: Hanson provided a written report. Hanson reiterated that his goal for the City is bettering the City by revenue generation, saving money, and unifying the City.

Treasurer: The Consent Agenda approved the December 2020 Cash & Investment Report.

Library Director Keller was unable to attend.

Tomah Public Housing & Community Development Block Grant: Muehlenkamp provided a monthly written report. There is a property available at 217 Sumner Avenue. Sealed bids are being accepted through February 26, 2021. Those interested in purchasing should contact Director Muehlenkamp for more information.

Item 4.

Senior & Disabled Services: Coordinator Buchda provided a written monthly report. Information about the 2021 AARP tax preparation is available at the Sr. Center for those who would like to know more. Coordinator Buchda outlined the

Chamber/Convention & Visitors Bureau: The Chamber has received notification that the street closures for Downtown Thursday Nights (DTN) have been approved, the 2021 Area Guide is progressing, their new website is up and running, a local ATV club is creating a map guide and has space available for advertisements for 25 dollars each, assisting the Fire Department with their 150th anniversary event, and the tractor pull is still projected to occur this year.

Committee of the Whole:

"Class A" Liquor License Application for Tomah Mini Mart LLC: Motion by Kiefer, second by Scholze, to approve the Class A Liquor License application for Tomah Mini Mart LLC. Motion carried.

Secondhand Article Dealer License Application for Steel Neal's Welding & Creations:

Motion by Scholze, second by Kiefer to approve the Secondhand Article Dealer License Application for Steel Neal's Welding & Creations. Motion carried.

Taxicab Driver's License Appeal for Christopher Matthew: After a lengthy discussion between the council, Atty. Precour, and Christopher Matthew, Atty. Precour advised Council to postpone action until she can complete her legal research. Motion by Scholze, second by Zabinski to postpone the decision to approve the Taxi license until the next Council meeting. Motion carried.

Conditional Use Permit for Mark Tralmer: Motion by Kiefer, second by Peterson, to approve the Conditional Use Permit for Mark Tralmer to install a wall sign projecting over the public sidewalk at 1101 Superior Ave. Motion carried.

Presentation on Transportation Utility with Ruekert & Mielke & study proposal: Ruekert & Mielke Bridget Margot presented on the implementation of a Transportation Utility for the City.

Motion by Kiefer, second by Yarrington to table this issue until more information is received from Public Works. Motion carried without negative vote.

Complete Hotel Comprehensive Study for Economic Development purposes:

Motion by Kiefer, second by Peterson, to postpone the hotel study until March the 16th Meeting. Motion carried.

Resolution: Tax Incremental Financing District City Internal Loan Interest Payments:

Motion by Yarrington, second by Kiefer to approve the Resolution: Tax Incremental Financing District City Internal Loan Interest Payments. Motion carried without negative vote.

RESOLUTION _____ 2021-02-09-02

APPROVING THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICT (TIF OR TID) 9 AND 10, DONOR TIDS, TO TID 8, THE DONEE TID AND THEN TO THE CITY OF TOMAH'S GENERAL FUND, WATER, AND WASTEWATER (SEWER) FUNDS TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8

WHEREAS, TIDS are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, there is no exception to TID 8 regarding this requirement; and

WHEREAS, according to the Board of Commissioners of Public Lands on February 1, 2021 the interest rate for new loans was at "4.00%" for loans with a repayment of 11 – 20 years; and

WHEREAS, the priorities of TID 8, or any other TID is to (1) repay the principal and interest of any debt and (2) complete projects within the TID to ensure its economic survivability; and

WHEREAS, the City of Tomah provides these guidelines for TID repayments from any current or future created TIDs (1) repay the principal and interest of any non-city funded loans, (2) pay the interest for any City funded loans, (3) complete projects within the TID to ensure its economic survivability, and (4) repay any internal City loans principal with a priority to the General Fund, then any other funds with the lowest amount first; and

WHEREAS, the aforementioned interest payments shall be calculated on the December 31 balances of the previous year as determined by the City's appointed Auditor for apportionment in the City's appropriate funds where the internal loans originated from;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Council agrees and approves the transfer of funds as described herein as interest payments from TID 8 December 31, 2019 ending balance at an interest rate of 3.5% and directs City staff and Auditor to use these funds for in the following manner within the 2020 fiscal year:

- General Fund principal loan of \$45,145.00 @ 3.5% interest: \$ 1,580.08
- Water Services Fund principal loan of \$70,822 @ 3.5% interest: \$ 2,478.77
- Wastewater Fund principal loan of \$2,499,506 @ 3.5% interest: \$ 87,482.71

NOW THEREFORE, BE IT further RESOLVED in the event TID 8 is unable to make these payments, then the interest payments shall be added to the principal of each internal outstanding loan.

PASSED AND APPROVED by the City of Tomah Council, Monroe County, Wisconsin this 9th day of February, 2021.

Item 4. _____
KE MURRAY, MAYOR

ATTEST: REBECCA WEYER, CITY CLERK

RESOLUTION 2021-02-09-03

APPROVING THE OPPORTUNITY FOR CITY EMPLOYEES TO RELINQUISH EARNED VACATION TIME UP TO ONE WORK WEEK OF 40 HOURS OR EQUIVALENT TO HALF A PAYROLL PERIOD FOR THEIR CURRENT COMPENSATION RATE FOR ALL EMPLOYEES DUE TO COVID-19 RESTRICTIONS AND INABILITY TO USE ALL OF THEIR TIME AS REQUIRED BY CURRENT POLICY

WHEREAS, 2020 was a unique and trying year with the outbreak of COVID-19; and

WHEREAS, many employees were unable to take their required amount of vacation due to the nature of public employees' and their designated "essential workers" to ensure the City continued to function; and

WHEREAS, some of those employees are at their capacity and due to scheduling conflicts may not be able to take the required time off prior to their current vacation time; and

WHEREAS, it is in the best interest to provide a one-time opportunity to relieve them of the stress with the possibility losing their earned vacation due to circumstances beyond their control, which also came at the City's benefit to ensure the City was able to provide the services needed by the City's residents as many were now at home for school and work; and

WHEREAS, when personal time off benefits are used by one employee, some departments have to ensure adequate coverage, thereby nearly 80% of those covering staff members are being compensated at overtime rates;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Council agrees and approves the one-time benefit for all permanent full-time employees for up to 40-hours of vacation time at their regular rate of compensation, which must be completed no later than April 1, 2020.

PASSED AND APPROVED by the City of Tomah Council, Monroe County, Wisconsin this 9th day of February, 2021.

MIKE MURRAY, MAYOR

ATTEST: REBECCA WEYER, CITY CLERK

Resolution to assign Crossing Guard duties to the Tomah Area School District:

Motion by Scholze, second by Yarrington, to refer this issue to the Joint City/School Planning Committee. Motion carried.

Resolution Amending the City of Tomah Flexible Benefits Plan: Motion by Gigous, second by Peterson, to approve the Resolution Amending the City of Tomah Flexible Benefits Plan. Motion carried.

Resolution No: 2021-02-09-04

FLEXIBLE BENEFITS PLAN CONSOLIDATED APPROPRIATIONS ACT (CAA) AMENDMENT

ARTICLE I PREAMBLE

- 1.1 **Adoption and effective date of amendment.** The Employer adopts this Amendment to The City of Tomah Flexible Benefits Plan (the "Plan"). The sponsor intends this Amendment as good faith compliance with the requirements of these provisions. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.
- 1.2 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.
- 1.3 **Construction.** Except as otherwise provided in this Amendment, any reference to "Section" in this Amendment refers only to sections within this Amendment and is not a reference to the Plan. The Article and Section numbering in this Amendment is solely for purposes of this Amendment, and does not relate to any Plan article, section, or other numbering designations.

ARTICLE II ELECTIONS

- 2.1 **Effective Date.** The provisions of this Amendment, unless otherwise indicated are effective as of January 1st, 2021 (the "Effective date").
- 2.2 **H.R. 133 Consolidated Appropriations Act Amendment(s).** The Employer hereby amends the Plan as follows:

Carry Forward Rule for Dependents who Aged Out During Pandemic

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow for reimbursement out of Dependent Care Flexible Spending Arrangements for dependents up to a maximum age of 13 (increased from 12) for any dependent who attained age 13 during the last plan year where the participant enrolled during plan open enrollment in a Daycare Flexible Spending Arrangement by January 31, 2020. And for any remaining funds carried forward into the subsequent plan year.

Item 4.

- 1) In general-In the case of any eligible employee, section 21(b)(1)(A) of the Internal Revenue Code of 1986 shall be applied by substituting "age 14" for "age 13" for purposes of determining the dependent care assistance which may be paid or reimbursed with respect to such employee under the dependent

- (2) Application of subsequent plan year limited to unused balance from preceding plan year. Paragraph (1)(B) shall only apply to so much of the amounts paid for dependent care assistance with respect to the dependents referred to in paragraph (3)(B) as does not exceed the unused balance described in paragraph (3)(B)(ii).
- (3) Eligible Employee. For purposes of this section, the term “eligible employee” means any employee who—
- (A) is enrolled in a dependent care flexible spending arrangement for the last plan year with respect to which the end of the regular enrollment period for such plan year was on or before January 31, 2020, and
- (B) has one or more dependents (as defined in section 152(a)(1) of the Internal Revenue Code of 1986) who attain the age of 13—
- (i) during such plan year, or
- (ii) in the case of an employee who (after the application of this section) has an unused balance in the employee’s account under such arrangement for such plan year (determined as of the close of the last day on which, under the terms of the plan, claims for reimbursement may be made with respect to such plan year), the subsequent plan year.

Carryover of Unused Funds in Health and Dependent Care Flexible Spending Arrangements for 2020 and 2021 Plan Years.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19).

Effective as of the effective date, the Employer amends their plan to allow the carryover of unused funds from plan year 2020 to plan year 2021 and unused funds from plan year 2021 to plan year 2022.

For plan years ending in 2020 and 2021, a plan that includes a health flexible spending arrangement or dependent care flexible spending arrangement shall not fail to be treated as a cafeteria plan under the Internal Revenue Code of 1986 merely because such plan or arrangement permits participants to carryover (similar to the rules applicable to health flexible spending arrangements) any unused benefits or contributions remaining in any such flexible spending arrangement from such plan years to the plan year ending in 2021 and 2022.

These changes permit participants to carryover any unused benefits or contributions remaining in their 2020 and 2021 flexible spending arrangement from such plan year to the subsequent plan year.

The carryover guidance is an extension of coverage that is not HSA compatible, consequently any employee with unused amounts remaining at the end of a plan year or grace period ending in 2020 or 2021 will not be eligible to contribute to an HSA during the extend period (unless the FSA is a limited FSA).

Section 125 Change in Status under the Health or Dependent Care FSA

Effective as of the effective date, the Employer amends their plan to allow for the below change in status flexibility. This is a temporary change effective only for the plan year ending in 2021.

On December 27, 2020, H.R. 133 Consolidated Appropriations Act was signed into law, impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19). These changes permit, under certain circumstances, prospective changes to health and dependent care FSA elections as follows:

- a) employees may revoke a health FSA election, make a new election, or decrease or increase an existing election on a prospective basis; and
- b) employees may revoke a dependent care FSA election, make a new election, or decrease or increase an existing election on a prospective basis.

Employers are not required to allow unlimited election changes but may determine the extent to which such changes are permitted and applied. Any change allowed shall not permit a revocation or decrease in election below the amount already disbursed.

This amendment has been executed this 9th day of February, 2021.

Name of Employer: City of Tomah

By: City of Tomah

Senior & Disabled Services Center Contract Agreement with Monroe County

Motion by Yarrington, second by Cram, to approve the Senior & Disabled Services Center Contract Agreement with Monroe County. Motion carried.

Bid Approval for Automated Garbage Totes:

Motion by Gigous, second by Scholze to approve the purchase of 3,000 totes in the amount of \$154,125.00 to complete the rollout of the two-tote automated garbage and recycling system for the City. Motion carried.

Request for Approval to purchase materials to repair Buckley Park Scout Cabin:

Motion by Kiefer, second by Yarrington to approve the request to purchase materials to repair the Buckley Park Scout Cabin. Motion carried.

Approval of Replacement of Air Handling Unit

Motion by Gigous, second by Zabinski, to approve the purchase of an air handling unit replacement in the amount of \$172,020.25. Motion carried.

Resolution Authorizing Payment of Monthly Bills:

Motion by Kiefer, second by Scholze, to approve the Resolution Authorizing the Payment of Monthly Bills for January in the amount of \$3,867,382.58. Motion carried without negative vote.

RESOLUTION NO. 2021-02-09-05

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

BE IT RESOLVED by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks 2021	\$ 3,328,888.14	Check #'s 129179-129223	129236-129370
Pre-Paid Checks 2020	\$ 227,011.86		
2. Payroll	\$ 263,165.06	Direct Deposit #'s 62187-62459	
3. Wire Transfers	\$ 28,267.57		
4. Invoices	\$ 20,049.95	Check #'s	129425-129457
Total:		\$ 3,867,382.58	

Dated this 9th day of February, 2021

Michael Murray, Mayor

ATTEST:_____
Rebecca Weyer, City Clerk

Ehlers information and Presentation on Debt Refinancing

Ehler's, Inc. Public Finance Advisors' Dave Ferris appeared via Zoom to present information on Debt Refinancing in the City. Ferris will return additional numbers to Dir. Arity after he receives additional information. City Admin. Hanson requested the council approve Ehlers to continue with the refinancing of City debt and close the sale on Tuesday February 23rd 2021 at a 6:30 pm. special meeting.

Motion by Scholze, second by Kiefer to postpone the approval and finalization of Debt refinancing until Tuesday, February 23, 2021 at 6:30 p.m.

Adjourn to Closed Session:

No need to adjourn for further closed session items.

Action on Closed Session:

No action needed on closed session items.

Motion by Kiefer, second by Gigous, to adjourn. Motion carried. Meeting adjourned at 8:26 p.m.

Respectfully,



819 Superior Ave
Tomah, WI 54660
608.374.7400

"The Gateway to Cranberry Country"
City Clerk Becki Weyer
City Treasurer Molly Powell

Mayor Mike Murray
City Administrator
Bradley J. Hanson

Item 9.

October 12, 2021

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Resolution to Approve Tax Incremental Financing District (TIDs) Interest Payments to Advancing (Loaning) Department.

Summary and Background Information:

In 2019, then Council approved the major project to improve the utilities and alley conditions within the boundaries of TID 8. This will provide the payment for the 2020 Budget Year, previously this year, the Common Council approved the 2019 interest payment.

Fiscal Note:

Expenses for interest in 2020 is \$64,258.20.

Recommendation:

Approve the interest for 2020 payment for the advancement (loan) provided by the Wastewater (Sewer) Utility.

Decision Urgency:

This decision may be delayed if deemed appropriate by the Council, however, the City's retained auditor, CLA, is waiting for this resolution.

Bradley J. Hanson
City Administrator

October 12, 2021
Date

Page 1 of 1

Alderspersons: District 1 Adam Gigous – District 2 Richard Yarrington – District 3 John Glynn – District 4 Shawn Zabinski – District 5 Mitch Koel – District 6 Lamont Kiefer – District 7 Nellie Pater – District 8 Dean Peterson

220

RESOLUTION 2021-10-19-43

APPROVING THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICTS (TIFS OR TIDS) INTEREST CHARGES AND PRINCIPLE PAYMENTS IF POSSIBLE TO THE CITY OF TOMAH'S WATER AND WASTEWATER (SEWER) FUNDS, AND THE GENERAL FUND TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8

WHEREAS, TIDs are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, according to the Board of Commissioners of Public Lands on September 23, 2021 the interest rate for new loans was at "3.00%" for loans with a repayment of 6 – 10 years, which is a change in the year amount from the 2019 repayment due to the knowledge of the term being between that period as of this date; and

WHEREAS, TID 8's current debt to the Wastewater (Sewer) Utility has been calculated as a fluid repayment schedule to take seven (7) years from 2021 – 2027; and

WHEREAS, the priorities of all TIDs are to (1) repay the principal and interest of any debt and (2) complete projects within the TID to ensure its economic survivability, (3) to pay for or assist the General Fund (GF) with roads that service the TID; and

WHEREAS, the City of Tomah provides these guidelines for TID repayments from any current or future created TIDs (1) repay the principal and interest of any non-city funded loans, (2) complete projects within the TID to ensure its economic survivability, (3) pay the interest for any City funded loans, and (4) repay any internal City loans principal with a priority to the City owned utilities with the General Fund being repaid last; and

WHEREAS, the aforementioned interest payments shall be calculated on the December 31 balances of the previous year as determined by the City's appointed Auditor for apportionment in the City's appropriate funds where the internal loans originated from;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Council agrees and approves the transfer of funds as described herein as interest payments from TID 8 December 31, 2020 ending balance at an interest rate of 2.5% and directs City staff to use these funds for the following interest expense within the 2021 fiscal year:

- Water Services Fund principal loan of \$70,822 @ 2.5% interest: \$ 1,770.55
- Wastewater Fund principal loan of \$2,499,506 @ 2.5% interest: \$ 62,487.65

NOW THEREFORE, BE IT further RESOLVED in the event any TID is unable to make these payments, then the interest payments shall be added to the principal of each internal outstanding loan.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 19th day of October, 2021.

ATTEST:

MICHAEL MURRAY, MAYOR

REBECCA WEYER, CITY CLERK



819 Superior Ave
Tomah, WI 54660
608.374.7400

"The Gateway to Cranberry Country"
City Clerk Becki Weyer
City Treasurer Molly Powell

Mayor Mike Murray
City Administrator
Bradley J. Hanson

Item 6.

October 12, 2021

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Resolution Approving the Wastewater's Advance to Tax Incremental Financing District (TID) 8 for the 2019 Alley Repair Work.

Summary and Background Information:

In 2019, then Council approved the major project to improve the utilities and alley conditions within the boundaries of TID 8. However, no official document has been located, and therefore, we need Council to approve this action, so that it can be officially recorded by the attached resolution and be used as a supporting document if TID 8 is ever audited by the State.

Fiscal Note:

Expenses occurred within the 2019 TID 8 and were already approved within that year, which resulted in the total expenses of \$2,155,905.00.

Recommendation:

Approve the advance provided by the Wastewater (Sewer) Utility.

Decision Urgency:

This decision may be delayed if deemed appropriate by the Council, however, the City's retained auditor, CLA, is waiting for this resolution.

Bradley J. Hanson
City Administrator

October 12, 2021
Date

Page 1 of 1

Alderspersons: District 1 Adam Gigous – District 2 Richard Yarrington – District 3 John Glynn – District 4 Shawn Zabinski – District 5 Mitch Koel – District 6 Lamont Kiefer – District 7 Nellie Pater – District 8 Dean Peterson

137

RESOLUTION _____

**APPROVING THE 2019 ADVANCE FROM THE WASTEWATER (SEWER) UTILITY TO
THE TAX INCREMENTAL FINANCING DISTRICT (TID) 8 FOR THE REPAIR OF THE
UTILITIES AND SURFACE MATERIAL TO THE ALLEY WAYS WITHIN TID 8**

WHEREAS, it was necessary for the City of Tomah to repair the alley ways and the utilities underneath them to ensure the economic viability of TID 8; and

WHEREAS, the Wastewater (Sewer) Utility had funds available to be able to carry the full amount of the project financially, which saved the City costs with bonding, higher interest rates at the time, and provided TID 8 with flexibility on a repayment plan; and

WHEREAS, all of the utilities and alley surface repairs were within TID 8's approved boundaries as of the time of design, bidding procedures, and construction;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the carrying of implementation costs by the City's Wastewater (Sewer) Utility's advancement and for the Water Services and Wastewater (Sewer) Utilities reconstruction, along with the reconstruction of the alleys within TID 8 completed in 2019.

NOW THEREFORE, BE IT further RESOLVED TID 8 shall here forth pay interest to the implementation, advancement, and carrying of TID 8's debt for the alley reconstruction to the Wastewater (Sewer) Utility annually after the annual audit has been completed beginning with the 2020 Annual Budget year.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 19th day of October, 2021.

ATTEST:

MIKE MURRAY, MAYOR

BECKI WEYER, CITY CLERK

COMMON COUNCIL MEETING 10/19/2021

A meeting of the Common Council was held on October 19, 2021. Meeting participants were able to access the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Call to Order Pledge of Allegiance –Roll Call

The meeting was called to order at 6:00 p.m. by Mayor Michael Murray. Following the Pledge of Allegiance, roll call was taken. Present: Michael Murray, Adam Gigous, Richard Yarrington, Shawn Zabinski, John Glynn, Mitchell Koel (arrived at 6:03 p.m.), Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: none. Also present was: Public Safety Director Tim Adler, Police Chief Scott Holum, Chamber/Convention & Visitors Bureau Director Tina Thompson, Sr. Center Coordinator Pam Buchda, Treasurer Molly Powell, Dir. Of Public Works Kirk Arity, Building Inspector Shane Rolff, and City Administrator Brad Hanson. Greg Hagen videotaped the meeting.

Adjourn to Closed Session Pursuant to State Statute 19.85(1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Zabinski, second by Gigous, to adjourn to closed session for the reasons above. Motion carried. Meeting adjourned to closed session at 6:01 p.m.

Meeting resumed to open session at 7:08 p.m. after a short recess.

Action on Closed Session

Motion by Gigous, second by Yarrington, to approve the pay increase for Police Chief Administrative Assistant Rhonda Culpitt from Range H Step 15 to Range I Step 7. Motion carried.

Desiring to appear before the Council

Katie Sparks from United Way appeared to give information to the Council on United Way the work it does in Monroe County. Sparks appealed to the Council to ask if United Way could come into the City and run an employee campaign. Council informed Sparks no action could be taken during this meeting and instructed the city Administrator to look further into the request from United Way.

Reports

Mayor

Alternate side parking will be beginning November 1st; Halloween items will be addressed in Director reports; Please be mindful of children during the Halloween holiday. The holiday train will not be arriving in Tomah again this year due to Covid-19.

City Administrator

Hanson provided a monthly written report and provided a summary for the Council. Hanson also recommended dates to the Council members for team building activities and training on Government 101.

Police Department

Chief Holum covered current staffing with the council. Mike Preuss has retired after 25 years of service. The PD has been awarded a \$1,500 Andres grant. Chief Holum applied for a grant to help purchase a ductless fume hood to safely test for drugs, and was awarded \$8,203. Alternate side parking starts November 1st and runs through April 1st. The first several weeks, infractions will get warnings, but the PD will issue citations when snow is in the forecast. The community can check Facebook for additional information. Trick or treating is from 4pm to 6pm this year. Officers will be out and visible.

Public Safety

Public Safety Director Tim Adler provided a written monthly report for both the Fire and EMS departments.

Fire: There are 37 members on the roster, and the department has been participating in Fire Prevention month in small groups and tours. There was a crack in the 2018 Fire Engine windshield, they are working with the insurance company on the replacement. The Fire Department received a matching grant from the Forrest Protection grant program to be used towards the UTV/ATV purchase for the Fire/EMS

Item 4.

EMS: Staffing: There are three full time shifts, two of the shifts are staffed with 5 full time employees, one shift has 4, and there are in the hiring process for the last full time slot. There are 5 part time personnel

Council Meeting 10/19/2021

Tomah EMS was approved by DHS for Critical Care Licensing on September 17th and will be upgrading to critical care on November 1st. At that time, they can start completing critical care transports from the hospital. Adler summarized the incidents from his monthly report.

Public Works & Utilities

Dir. Arity provided a monthly written report.

Street: Wrapped up paving projects around town. The LeafVac has begun working some areas in town. They are also working on the bull pen staging area. Will be trimming trees in the boulevards and cleanup on the Cooper property. Still anticipate King Ave to get asphalted yet this year.

Sewer: Operations are normal

Water: They are in the middle of semi-annual flushing. The department is doing extended directional flushing to increase the water quality in the city. They are making some improvements in the water quality and will continue it for years to come.

Lake: The Lake Committee had a meeting on October 13th, and they are in the process of vetting a number of items to control the invasive plant species in the Lake. They have identified a number of options: chemicals, SolarBee, harvesting, dredging, or no action. The Lake Committee will come back with a recommendation for long term solutions.

City Clerk

Weyer provided a monthly written report and covered the highlights with the Council, including redistricting information, introduction to Badger Books, and open enrollment information for City employees.

Treasurer

Powell included the August financials for review. The Treasurer's office has been busy with the budget, meeting with different departments and adjusting as necessary. The department has been working to update the miViewPoint to a server based program. The program has received good reviews from department directors who appreciate the transparency of the real-time budget information. Powell has met with several local hotels as there are changes to the Transient Room Tax reporting. This may have some effect on recovering tax due to the city from third party companies.

Library

Dir. Keller was unable to attend.

Tomah Public Housing & Community Development Block Grant

No report was submitted.

Senior and Disabled Services

Buchda provided a written report and outlined the upcoming month's recreational activities. The Halloween party is on October 31st, from 2pm-4pm at the Fairgrounds and is free to anyone in the City. The City's trick or treat times are from 4pm - 6pm.. Volunteers are needed to assist with the party. Friday November 19th the Sr. Center will be closed due to the Arts and Crafts fair at the Fairgrounds. Thanksgiving Thursday and the Friday following, the Sr. Center will also be closed. Buchda will be assisting with energy assistance applications. She covered the programs that were done at the Sr. Center over the last month. There is a one-bedroom apartment available to rent behind the Sr. Center and business space is available to rent at 1004 Superior Avenue.

Planning and Building Inspection

Rolf provided a written monthly report. The new code enforcement officer is Casey Skowronski, and she started on October 6th. She has been training in Public works and will be starting to train in Code Enforcement in November.

Chamber/Convention & Visitors Bureau

The Outdoor Night Market event is this Thursday, October 21st from 430pm-730pm at Rec Park in the open pavilion. Volunteers are needed. The 2022 area guide design phase has begun. In a typical year, they distribute 35,000 copies. The Chamber/CVB is also working on new maps to distribute. Security cameras at Chamber have been repaired. The holiday parade theme coming up is "Snow Place Like Home." The Chamber/CVB is working on Manufacturing Month where they work with area manufactures to do work force panels at area schools. They are still looking for additional staffing.

Council Meeting 10/19/2021

- C. September 30, 2021 Cash and Investments Report
 - D. Application for Class "B" Fermented Malt Beverage License for BAD Property Group DBA "The Lot", Anthony Damiano-Agent, for the period 10/19/2021 through 6/30/2022
 - E. Application for Outdoor Cabaret License for BAD Property Group DBA "The Lot" at 1110/1112 Superior Avenue
- Motion carried.

Resolution Approving the Wastewater's Advance to Tax Incremental Financing District (TID) 8 for the 2019 Alley Repair Work

Motion by Yarrington, second by Gigous, to approve the Resolution Approving the Wastewater's Advance to Tax Incremental Financing District (TID) 8 for the 2019 Alley Repair Work. Motion carried.

RESOLUTION NO: 2021-10-19-42

APPROVING THE 2019 ADVANCE FROM THE WASTEWATER (SEWER) UTILITY TO THE TAX INCREMENTAL FINANCING DISTRICT (TID) 8 FOR THE REPAIR OF THE UTILITIES AND SURFACE MATERIAL TO THE ALLEY WAYS WITHIN TID 8

WHEREAS, it was necessary for the City of Tomah to repair the alley ways and the utilities underneath them to ensure the economic viability of TID 8; and

WHEREAS, the Wastewater (Sewer) Utility had funds available to be able to carry the full amount of the project financially, which saved the City costs with bonding, higher interest rates at the time, and provided TID 8 with flexibility on a repayment plan; and

WHEREAS, all of the utilities and alley surface repairs were within TID 8's approved boundaries as of the time of design, bidding procedures, and construction;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council agrees and approves the carrying of implementation costs by the City's Wastewater (Sewer) Utility's advancement and for the Water Services and Wastewater (Sewer) Utilities reconstruction, along with the reconstruction of the alleys within TID 8 completed in 2019.

NOW THEREFORE, BE IT further RESOLVED TID 8 shall here forth pay interest to the implementation, advancement, and carrying of TID 8's debt for the alley reconstruction to the Wastewater (Sewer) Utility annually after the annual audit has been completed beginning with the 2020 Annual Budget year.

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 19th day of October, 2021.

ATTEST: MICHAEL MURRAY, MAYOR

REBECCA WEYER, CITY CLERK

2021 Budget Amendment for the Tax Incremental Financing Districts (TIDs) Plan Amendments, Hotel Market Feasibility Study, and the Cooper Property Acquisition

Motion by Gigous, second by Yarrington, to approve the budget amendments allocating the movement of funds from the fund balance account 01-49300 to: 14-56700-2100 in the amount of \$10,400; 17-56700-2100 in the amount of \$4295.00; account 18-56700-2100 in the amount of \$7,903.00; account 20-56700-2100 in the amount of \$14,000; and account 17-57331-8200 in the amount of \$60,000 for reasons relating to TID amendments and purchase of buildings/land. Motion carried.

Request for approval of expenditure of ARP funds for a new City of Tomah Website

Clerk Weyer presented the ARP funds expenditure request for the new City of Tomah website. Motion by Zabinski, second by Koel, to approve the expenditure ARP funds of up to \$20,000 for a new City of Tomah website, and to authorize the City Clerk to select a vendor that best meets the needs of the City. Motion carried.

Resolution to Approve Tax Incremental Financing District (TIDs) Interest Payments to Advancing (Loaning) Department

Motion by Kiefer, second by Zabinski, to approve the resolution approving TID interest payments to Advancing (Loaning) Department. Motion carried.

RESOLUTION NO: 2021-10-19-43

RESOLUTION APPROVING THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICTS (TIFS OR TIDS) INTEREST CHARGES AND PRINCIPLE PAYMENTS IF POSSIBLE TO THE CITY OF TOMAH'S WATER AND WASTEWATER (SEWER) FUNDS, AND THE GENERAL FUND TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8

WHEREAS, TIDs are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, according to the Board of Commissioners of Public Lands on September 23, 2021 the interest rate for new loans was at "3.00%" for loans with a repayment of 6 – 10 years, which is a change in the year amount from the 2019 repayment due to the knowledge of the term being between that period as of this date; and

WHEREAS, TID 8's current debt to the Wastewater (Sewer) Utility has been calculated as a fluid repayment schedule to take seven (7) years from 2021 – 2027; and

WHEREAS, the priorities of all TIDs are to (1) repay the principal and interest of any debt and (2) complete projects within the TID to ensure its economic survivability, (3) to pay for or assist the General Fund (GF) with roads that service the TID; and

WHEREAS, the City of Tomah provides these guidelines for TID repayments from any current or future created loans principal with a priority to the City owned utilities with the General Fund being repaid last; and

WHEREAS, the aforementioned interest payments shall be calculated on the December 31 balances of the

Council Meeting 10/19/2021

PASSED AND APPROVED by the City of Tomah Common Council, Monroe County, Wisconsin this 19th day of October, 2021.
ATTEST: MICHAEL MURRAY, MAYOR
REBECCA WEYER, CITY CLERK

American Rescue Plan Act Project Item: Public Safety ATV/UTV

Public Safety Dir. Tim Adler appeared to the Council to request the use of ARP funds in the amount of \$30,000 to be used in conjunction with pending grants for the purchase of a new ATV/UTV for the Fire Department/ Tomah EMS department. Motion by Koel, second by Glynn, to approve the use of ARP funds in the amount of \$30,000 towards the purchase of a new ATV/UTV for the Fire Department/Tomah EMS department and give Public Safety Director Adler the discretion to select and purchase. Motion carried.

Grant writer for Emergency Services Building, Ambulance Staffing, Community Development, Housing, and Other Infrastructure needs from the American Recovery Plan Act (ARPA) funding and other opportunities

City Administrator Hanson requested the Committee of the Whole and Council approve the procurement of a grant writer to assist in applying for funds from the myriad of grants currently available. Motion by Yarrington, second by Koel to authorize up to \$50,000 of savings to acquire a grant writer to assist in finding and procuring grants. Motion carried.

Ordinance Amending Aldermanic Districts First Reading, Second Reading, Adoption

City Clerk Weyer presented the updated Aldermanic district map and amended ordinance adopting the new redistricted aldermanic districts.

Motion by Zabinski, second by Koel, to waive the first verbatim reading of the ordinance amending the Aldermanic Districts. Motion carried.

Motion by Zabinski, second by Peterson, to waive the second verbatim reading of the ordinance amending the Aldermanic Districts. Motion carried.

Motion by Kiefer, second by Zabinski, to adopt the Ordinance Amending Aldermanic Districts. Motion carried.

ORDINANCE NO. 2021-10-10-D

Ordinance Amending Chapter 2 Article 1, Sec. 2.2 Aldermanic Districts and Wards

The boundaries of the eight aldermanic districts of the city together with the 16 aldermanic wards are hereby established in accordance with the legal description together with the map showing the boundaries, a copy of which is available for inspection in the office of the city clerk, and which are specifically incorporated herein by reference.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

Read: 10/21/2021

Passed: 10/21/2021

Published: 10/28/2021

Legal Description of City of Tomah Aldermanic Districts

Aldermanic District 1

Ward 1 and Ward 2 of the City of Tomah in Monroe County Supervisory District 11

Aldermanic District 2

Ward 3 and Ward 4 of the City of Tomah in Monroe County Supervisory District 11

Aldermanic District 3

Ward 7 of the City of Tomah in Monroe County Supervisory District 11 and Ward 8 of the City of Tomah in Monroe County Supervisory District 13

Aldermanic District 4

Ward 5 and Ward 6 of the City of Tomah in Monroe County Supervisory District 12

Aldermanic District 5

Ward 15 and Ward 16 in the City of Tomah in Monroe County Supervisory District 13

Aldermanic District 6

Ward 9 and Ward 10 of the City of Tomah in Monroe County Supervisory District 12

Aldermanic District 7

Ward 11 of the City of Tomah in Monroe County Supervisory District 12 and Ward 12 of the City of Tomah in Monroe County Supervisory District 13

Aldermanic District 8

Ward 13 of the City of Tomah in Monroe County Supervisory District 9 and Ward 14 of the City of Tomah in Monroe County Supervisory District 13

Resolution for Adoption of Uniform Payroll Step Increase Date of January 1st

This item was postponed by the Committee of the Whole until the November Committee of the Whole and Council meetings.

Resolution for Payment of Monthly Bills

Motion by Zabinski, second by Pater, to recommend the Council approve the Resolution for the Payment of Monthly Bills. Motion carried.

Council Meeting 10/19/2021

RESOLUTION NO : 2021-10-19-44

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2021	\$851,878.06	Check #'s:	130831-	131018
2. Payroll:		\$249,206.53	Dir Dep #'s:	9293839-9294077	
3. Wire/ACH Transfers:		\$115,045.27			
4. Invoices:		\$92,580.02		131019	131064
Total:		<u>\$1,308,709.88</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

October 19, 2021

Lake District Purchase Approval

It was requested that the Committee of the Whole and Council approve the purchase of four additional rollers at a cost of \$2,640 each for the repairs to the roller gate at the dam. Motion by Koel, second by Yarrington, to approve the purchase of four additional rollers for the repairs at the dam. Motion carried.

Approval for Lake Tomah CLP Survey/Mapping

The Lake Committee recommended approval of the study from Golden Sands Resource Conservation and Development Council Inc. for the study of algae and weed control measures for Lake Tomah. Motion by Zabinski, second by Pater, to approve the procurement of Golden Sands Resource Conservation and Development Council to conduct a study on Lake Tomah for algae and weed control. Motion carried.

Ordinance Amending Ordinance 2021-09-08-D For annexing land from the town of LaGrange to the City of Tomah 1st reading, 2nd reading, Adoption

Motion by Zabinski, second by Pater, to waive the first verbatim reading of the Ordinance Amending Ordinance 2021-09-08-D for annexing land from the town of LaGrange to the City of Tomah. Motion carried.

Motion by Kiefer, second by Zabinski, to waive the second verbatim reading of the Ordinance Amending Ordinance 2021-09-08-D for annexing land from the town of LaGrange to the City of Tomah. Motion carried.

Motion by Yarrington, second by Zabinski, to adopt the Ordinance Amending Ordinance 2021-09-08-D for annexing land from the town of LaGrange to the City of Tomah. Motion carried.

STATE OF WISCONSIN

CITY OF TOMAH

MONROE COUNTY

Item 4.

ORDINANCE NO. 2021-10-09-D

AN ORDINANCE AMENDING SECTION 4 OF ORDINANCE NO. 2021-09-08-D ANNEXING LAND
FROM THE TOWN OF LAGRANGE TO THE CITY OF TOMAH

(Thomas Branstetter)

Council Meeting 10/19/2021

NOW, THEREFORE, the Common Council of the City of Tomah do ordain as follows:

SECTION ONE: Section 4 of Ordinance No. 2021-09-08-D is hereby amended to read as follows:

SECTION 4: Payment to Town as required by Statute.

The City agrees to pay annually to the Town of LaGrange, for 5 years, an amount equal to the amount of property taxes that the town levied on the annexed territory, as shown by the 2021 tax roll under §70.65, Stats., pursuant to §66.0217(14)(a)1., Stats.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon enactment pursuant to §66.0217(8)(c), Stats., on October 19, 2021.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

Adjourn

Motion by Zabinski, second by Gigous, to adjourn to closed session pursuant to State Statute 19.85(1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction. Open session meeting adjourned at 8:14 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

RESOLUTION 2021-12-21-54

REVERSING AND CANCELING RESOLUTION 2021-02-09-02, WHICH APPROVED THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICT (TIF OR TID) 9 AND 10, DONOR TIDS, TO TID 8, THE DONEE TID AND THEN TO THE CITY OF TOMAH'S GENERAL FUND, WATER, AND WASTEWATER (SEWER) FUNDS TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8 FOR 2019 INTEREST PAYABLE IN 2020

WHEREAS, TIDs are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, on February 9, 2021 then Council passed Resolution 2021-02-09-02 designating certain funds to be paid as interest payments for outstanding debts advanced by the General Fund (GF), Water Services, and Wastewater (Sewer) Services; and

WHEREAS, during the 2020 Audit by the City's new auditing firm, Clifton Larson Allen, they discovered the following concerns with this interest payment:

1. The City never passed a resolution authorizing the advance from any fund to any of the TIDs, specifically to TID 8 prior to interest being paid;
2. After the resolution was passed, previous responsible staff did not ensure the payment was made;
3. Due to the GF financial concerns that the City discovered in 2021, the interest payment burden would just add to the issue; and

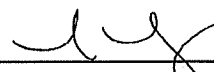
WHEREAS, the Common Council has formally approved the advances to TID 8, which therefore interest payments shall be calculated on the December 31 balances of the previous year as determined by the City's appointed Auditor for apportionment in the City's appropriate funds where the internal loans originated from, beginning with the 2020 interest earned and collected in 2021 and all future years;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council hereby cancels the financial obligations established by Resolution 2021-02-09-02.

PASSED AND APPROVED by the City of Tomah Council, Monroe County, Wisconsin this 21st day of December, 2021.

ATTEST:


REBECCA WEYER, CITY CLERK


MIKE MURRAY, MAYOR

MINUTES FOR COMMON COUNCIL 12/21/2021

A Common Council meeting was held on **Tuesday, December 21, 2021 at 6:30 p.m.** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. All motions were unanimous unless otherwise noted. Members of the public were able to attend the meeting remotely at the following link:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNFlwMzdSZz09>

AGENDA:

Call To Order – Pledge of Allegiance – Roll Call

Mayor Mike Murray called the meeting to order at 6:31 p.m. After the Pledge of Allegiance, Clerk Weyer took roll call. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Shawn Zabinski, Mitchell Koel (remote), Lamont Kiefer, Nellie Pater, and Dean Peterson (remote). Absent: none. Others present: Public Safety Director Tim Adler, CDBG & Housing Director Rachel Muehlenkamp, Senior & Disabled Center Coordinator Pam Buchda, Librarian Irma Keller, Chamber Director Tina Thompson, Treasurer Molly Powell, and City Clerk Becki Weyer.

Anyone Desiring to Appear Before the City Council

No one desired to appear before the Council.

Emergency Service Building project Steel Bid Package recommendation from Keller Inc. and payment of invoice for Steel and Architectural and Engineering Services complete to date.

Motion by Gigous, second by Yarrington, to approve the Emergency Service Building project steel bid package recommendation from Keller Inc. for Olympic Builders, and to approve payment of invoice for steel and architectural and engineering services in the amount of \$150,000 for services complete to date. Motion carried.

Reports

Mayor

Mayor Murray thanked the City's departments for keeping the city running during this transitional time. He wished everyone a happy holiday and new year.

Interim City Administrator

Kirk Arity provided an interim City Administrator written report. Arity appreciated the Council for their trust and reiterated that it is a group effort that helps keep the city running. Economic development, city is open for business, reassure the public that all elements are still in place and functioning as normal.

Public Safety

Chief Adler provided a monthly written report for the Tomah Fire Department and Tomah Area Ambulance Service Fire: There were some incidents of gas lines down and tree lines down due to the storm last week. There was great reaction from utility companies to get things under control. The focus has been on the new Emergency Services building in order to meet the timeline for the bid process. Adler asked the Council to begin thinking of what will become of the current Northside fire station. The concern is that the City's emergency sound system is connected to the old building. It may be prudent to add a new emergency sound system to the new building as the old building may be sold. Adler has an estimate of \$22,000, which will include removal of the old system. This will not be part of the bid package for the new building.

EMS: It was a busy month; 251 runs, and they continue to work on getting the transfers out and business as usual. They did send in for the purchase of the 2022 ambulance. Then there will be 5 units and they can focus on the older 2 units' maintenance and/or replacement. Medicare has begun a tracking process where they will be requiring all ground ambulance services to complete a 64-page survey. Staff has been training on how to complete this requirement for Medicare.

City Clerk

Weyer provided a monthly written report and covered the highlights with the Council. Reminder to all potential spring election candidates that nomination paperwork and signatures is due back to the Clerk's office no later than 5 p.m. on January 4, 2022.

Treasurer

Powell thanked all the City's departments for their assistance in getting the tax bills out timely to residents. There was an issue where some of the tax bills were doubled, folks who received double bills only need to pay one bill. The Treasurer's office has been busy with end of the year reports and other required filings. Powell now has responsibility for the Tomah Transit and has been working through the required paperwork with the state for this service.

Library

Director Keller provided the Council with staff book picks. There is now a Wisconsin section at the library. There were 1,819 eBooks checked out in November and 4,111 guests visited the library. On January 6 story time with Mr. Item 4. will resume at the library; masks will be required. Starting January 15, Hot Reads for Cold Nights will begin.

Tomah Public Housing & Community Development Block Grant

Common Council – December 21, 2021

Senior & Disabled Services

Pam Buchda provided the Council with the Sr. Center participation over the last month. The Sr. Center will be closed on 12/23, 12/24 and 12/31. The annual Christmas party sponsored by the Rotary on December 10th was a success. Line dancing has been cancelled for December but will resume in January. Buchda gave an update on PALS training she is completing and asked if anyone was interested to contact her at the Sr. Center. The next Sunday Funday will be on January 9th from 11:30 a.m.-3:30 p.m. and will be a Packer tailgate party for special needs participants and their families. There were 122 volunteer spaces that were filled in November. 1004 Superior Ave is still for rent, contact her for a tour and/or more details. The Arts and Crafts fair was a success.

Planning & Building Inspection

Rolf provided a monthly report and appeared to answer questions from the Council. The new Code Enforcement officer will begin training after the start of the new year on the Code Enforcement portion of her position.

Chamber/Convention & Visitors Bureau

New community maps and content has been submitted and should be available mid to late February. December 31st is the deadline for submissions for the area guide. Thompson brought forth a safety concern to the council regarding parking lot safety at the Chamber.

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

Motion by Zabinski, second by Pater, to approve the following consent agenda:

- A. Approval of Minutes from November 30, 2021
- B. November 30, 2021 Cash and Investments Report
- C. Secondhand Article and Jewelry Dealers
- D. Renewal Taxicab License for Running, Inc. DBA Tomah Transit
- E. Renewal of Airport Leases

Motion carried.

APPOINTMENTS:

Appointment of 2022-2023 Election Officials

Motion by Gigous, second by Yarrington, to approve the appointment of the 2022-2023 Election Officials as presented. Motion carried.

Regular Election Officials

Jody Allen, Berta Downs, Janice Nicholson, Renee Fletcher, Myra Anderson, Shirley Galstad-Roh, Elmer Pasch Jr., Kathleen Wagner, Christi Anderson, Kitty Gnewikow, Deb Reid, Barbara Enos, Adam Balz, Cynthia Hansen, Sheila Robertson, Debra Hancock, Karen Betthausen, Barbara Hendricks, Bonnie Roscovius, Denise Brabham, Bradley Hillestad, Jane Schave, Joseph Buth, Linda Ingenthron, Lavonne Smith, Caroll Chinnock, Dennis Koranda, Mary Smith, Lori Ann Costello, Janet Koranda, Dawn Spence, JoAnn Cram, Sonja Ley, and Rose Vanderbloemen

Chief Inspector Election Officials

Adam Balz, Kitty Gnewikow, Denise Brabham, Cynthia Hansen, JoAnn Cram, Darlene Nelson, Maureen Decorah, and Sheila Robertson

Special Voting Deputies

Adam Balz, Marla Leverich, Debra Hancock, JoAnn Cram, Odile Nelson, Shirley Galstad-Roh, Sheila Robertson, Kitty Gnewikow, Bonnie Roscovius, Cynthia Hansen, Dawn Spence, Barbara Hendricks, and Renee Fletcher

Special Registration Deputies

Rebecca Weyer, Candice Maas, Matthew Baumgartner, Molly Powell, Nicole Jacobs, and Barbara Hendricks

Committee of the Whole

Resolution reversing and canceling Resolution 2021-02-09-02, which approved the transfer of Tax Incremental Financing District (TIF or TID) 9 and 10, Donor TIDS, to TID 8, the Donee TID and then to the City of Tomah's General Fund (GF), Water, and Wastewater (Sewer) Funds to assist with the repayment of the City's Internal Loans to TID 8 for 2019 interest payable in 2020

Motion by Pater, second by Zabinski, to approve the Resolution reversing and cancelling Resolution 2021-02-09-02. Motion carried.

Common Council – December 21, 2021

RESOLUTION 2021-12-21-54

REVERSING AND CANCELING RESOLUTION 2021-02-09-02, WHICH APPROVED THE TRANSFER OF TAX INCREMENTAL FINANCING DISTRICT (TIF OR TID) 9 AND 10, DONOR TIDS, TO TID 8, THE DONEE TID AND THEN TO THE CITY OF TOMAH'S GENERAL FUND, WATER, AND WASTEWATER (SEWER) FUNDS TO ASSIST WITH THE REPAYMENT OF THE CITY'S INTERNAL LOANS TO TID 8 FOR 2019 INTEREST PAYABLE IN 2020

WHEREAS, TIDs are created with the understanding that any and all outstanding debt will have a payment and interest charge established with the debt; and

WHEREAS, on February 9, 2021 then Council passed Resolution 2021-02-09-02 designating certain funds to be paid as interest payments for outstanding debts advanced by the General Fund (GF), Water Services, and Wastewater (Sewer) Services; and

WHEREAS, during the 2020 Audit by the City's new auditing firm, Clifton Larson Allen, they discovered the following concerns with this interest payment:

1. The City never passed a resolution authorizing the advance from any fund to any of the TIDs, specifically to TID 8 prior to interest being paid;
2. After the resolution was passed, previous responsible staff did not ensure the payment was made;
3. Due to the GF financial concerns that the City discovered in 2021, the interest payment burden would just add to the issue; and

WHEREAS, the Common Council has formally approved the advances to TID 8, which therefore interest payments shall be calculated on the December 31 balances of the previous year as determined by the City's appointed Auditor for apportionment in the City's appropriate funds where the internal loans originated from, beginning with the 2020 interest earned and collected in 2021 and all future years;

NOW THEREFORE, BE IT RESOLVED that the City of Tomah Common Council hereby cancels the financial obligations established by Resolution 2021-02-09-02.

PASSED AND APPROVED by the City of Tomah Council, Monroe County, Wisconsin this 21st day of December, 2021.

ATTEST:

MIKE MURRAY, MAYOR

REBECCA WEYER, CITY CLERK

Ordinance amendment 52-40 1st Reading, Second Reading, Adoption

This ordinance change would approve structures exceeding three floors with the approval of the City of Tomah Fire Department.

Motion by Gigous, second by Yarrington, to waive the first verbatim reading of the Ordinance amending ordinance 52-40(k) of the City of Tomah Municipal Code regarding definitions, residential districts and schedule of regulations.

Motion by Gigous, second by Zabinski, to waive the second verbatim reading of the Ordinance amending ordinance 52-40(k) of the City of Tomah Municipal Code regarding definitions, residential districts and schedule of regulations. Motion carried.

Motion by Gigous, second by Zabinski, to adopt the Ordinance amending ordinance 52-40(k) of the City of Tomah Municipal Code regarding definitions, residential districts and schedule of regulations. Motion carried.

ORDINANCE NO. 2021-12-11-D

Ordinance Amending Chapter 52, Sections 52-40 (k) of the City of Tomah
Municipal Code Regarding Definitions, Residential Districts and Schedule of Regulations

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 52-40 (k). – Schedule of regulations are hereby amended to read as follows:

Following is the schedule of the regulations as they apply to each zoning district:

SCHEDULE OF REGULATIONS

Minimum Yard Requirements (Ft.)												
	Lot Requirements		Principal Buildings			Accessory Buildings		Maximum Building Height				
Zone	Area In Sq. Ft.	Frontage In Ft.	Front	Each Side	Rear	Each Side	Rear	Stories	Feet	% Max. Lot Coverage	Min. Lot Area Per Dwelling	Use
B-2 Business	20,000	100	50	25	30	10	10	4	55	50	—	Highway business

(k) All structures exceeding 3 floor levels or a height above grade of 45' shall require approval from the City of Tomah Fire Department.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Common Council – December 21, 2021

Surveillance camera system quotes/recommendation for City Hall and the Police Department using ARPA funds

Motion by Zabinski, second by Glynn, to approve the expenditure of ARPA funds in the amount of \$33,200.72 for the purchase of surveillance cameras for the City of Tomah Municipal center and Tomah Police Department, and the approval of using 5-Star Telecom as the selected vendor. Motion carried.

Resolution Accepting Donation of Land from Barbara Goetzka F/K/A Barbara J. Murdock

Motion by Gigous, second by Pater, to approve the Resolution Accepting Donation of Land from Barbara Goetzka F/K/A Barbara J. Murdock. Motion carried.

RESOLUTION NO. 2021-12-21-55

RESOLUTION ACCEPTING DONATION OF LAND

WHEREAS, a Petition to Dedicate Land was filed by Barbara J. Goetzka, f/k/a Barbara J. Murdock; and

WHEREAS, said land as set forth in Tax Parcel No. 286-02703-9998 land is .56 acres and legally described as follows:

Those lands described in Document No. 353354 recorded in the Office of the Register of Deeds, Monroe County, Wisconsin located in the Southwest Quarter of the Northeast Quarter, Section 33, Township 18 North, Range 1 West, EXCLUDING lands described on the following documents recorded in the Office of the Register of Deeds, Monroe County, Wisconsin:

1. All platted lands of Deer Creek Estates as set forth in Document No. 383683;
2. All lands described in Vol. 6 of CSM, page 17;
3. Lot 1 of Vol. 18 of CSM, page 172 as set forth in Document No. 550396;
4. All lands described in Vol. 7 of CSM, page 34 as set forth in Document No. 389844;
5. All lands described in Vol. 10 of CSM, page 100 as set forth in Document No. 443186;
6. All lands described in Vol. 10 of CSM, page 108 as set forth in Document No. 442904;
7. All lands described in Vol. 24 of CSM, page 138;
8. All lands described in Vol. 6 of CSM as set forth in Document No. 373448;
9. All lands described in Vol. 6 of CSM, page 001 as set forth in Document No. 372587;
10. All lands described in Vol. 6 of CSM as set forth in Document No. 373448; and
11. All lands lying south of the Plat of Deer Creek Estates and East of Lot 1 and 2 of Vol. 10 of CSM, page 108 as set forth in Document No. 442904.

WHEREAS, the land to be donated is currently a portion of an existing road/right of way and generates limited property tax revenue, and

WHEREAS, there is a need for a resolution to be filed with the Monroe County Register of Deeds to formally accept said land deeded to the City of Tomah for right of way/road purposes;

NOW THEREFORE BE IT RESOLVED, the Common Council of the City of Tomah hereby accepts the parcel of land legally described above as and for right of way/road purposes.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

Tourism Entity Agreement between the City of Tomah and the Tomah Chamber and Visitors Center

Attorney Precour handed out copies of a proposed agreement between the City of Tomah and the Tomah Chamber and Visitor's Center. The agreement includes that all business would be done under one EIN number. The CVB was unable to apply for grants due to an unusable EIN number this past year. Attorney Precour has drafted the agreement based on the present ordinance in the City of Tomah. The City is able to terminate the agreement if bylaws are not followed. The Chamber/CVB must continue their current process of financial reporting. Thompson will take the contract to additional counsel for review.

Motion by Glynn, second by Gigous, to authorize Attorney Precour to finalize the contract and present to the Mayor for final approval. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Zabinski, second by Yarrington, to approve the resolution authorizing the payment of monthly bills in the amount of \$858,694.77. Motion carried.

Common Council – December 21, 2021

RESOLUTION NO : 2021-12-21-56

RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS

Be It resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2021	\$735,506.95	Check #'s:	131185	131388
2. Payroll:		\$258,253.64	Dir Dep #'s:	9294312-9294551	
3. Wire/ACH Transfers:		\$774,790.43			
4. Invoices:		\$70,748.69		131113-131508	
Total:		<u>\$1,839,299.71</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

December 21, 2021

Tomah Area Ambulance Service contribution for City of Tomah Pay Roll Clerk towards Wage and Benefit Package

Motion by Yarrington, second by Zabinski, to postpone this issue until the January meeting until a study can be completed to see how much time the payroll spends on Ambulance service duties. Motion failed with 6 negative votes. (Gigous, Glynn, Kiefer, Pater, Koel, and Peterson.)

Motion by Kiefer, second by Pater, to approve the Ambulance and Fire Commission's recommendation that the Tomah Area Ambulance Service shall be responsible for payment of 20% of the payroll clerk's wages and benefits, and that it shall be reviewed annually. Motion carried with one negative vote. (Yarrington)

Public Safety Director / Fire Chief / EMD Updated City of Tomah Emergency Operation Plan

Motion by Kiefer, second by Glynn, to approve the updated City of Tomah Emergency Operation Plan as presented. Motion carried.

Tomah Area Ambulance Service Stipend Pay for Salary Employees

Motion by Gigous, second by Glynn, to approve payment of stipend pay for salaried employees in the Tomah Area Ambulance Service who take transfer calls over and above normal working hours, with the understanding that stipend pay for salaried employees shall be reported on the monthly Ambulance Service report to the Council. Motion carried.

Vacation Time Adjustment for City Clerk

Motion by Kiefer, second by Gigous, to approve an additional week of vacation to city clerk Weyer due to the removal of comp time. Motion carried.

Personnel Manual Updates - Salary Policy and Evaluation Policy and Discussion on SOP Based Format

No action needed, this item was presented at the Committee of the Whole for discussion and presentation only.

Discussion on Elimination of the City Administrator Position


Powell presented to the Council the proposed financial savings if the City Administrator position is eliminated. The proposed total savings is around overall savings to the city in the amount of approximately \$93,000 fund after adjustments are made for salary increases and budget changes. The Mayor handed out the job description and there was discussion on how these duties would be divided. Attorney Precour brought up the existing ordinance regarding the City Administrator position and how it would need to be repealed or modified if this Senior Executive Team is put into place. Mayor Murray brought up the issue of compensation as the team is currently taking on additional work. Murry requested the Council consider retroactive compensation if and when the formation of the Senior Executive Team takes place.

The Council unanimously agreed to have the City Attorney work with the proposed Senior Executive Team and bring forth a proposed ordinance change to the January meeting to then be reviewed by the Council.

Item 4. URN

Motion by Yarrington, second by Zabinski, to adjourn. Motion carried. Meeting adjourned at 8:22 p.m.

Contractor's Application for Payment

Owner: <u>City of Tomah</u> Engineer: <u>Town & Country Engineering, Inc.</u> Contractor: <u>Gerke Excavating, Inc.</u> Project: <u>Kilbourn Avenue</u>	Owner's Project No.: _____ Engineer's Project No.: <u>TO 143</u> Contractor's Project No.: _____																								
Application No.: <u>3</u> Application Date: <u>12/4/2025</u>																									
Application Period: From <u>10/14/2025</u> to <u>12/4/2025</u>																									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 70%;">1. Original Contract Price</td><td style="width: 30%; text-align: right;">\$ 522,566.10</td></tr><tr><td>2. Net change by Change Orders</td><td style="text-align: right;">\$ 2,442.41</td></tr><tr><td>3. Current Contract Price (Line 1 + Line 2)</td><td style="text-align: right;">\$ 525,008.51</td></tr><tr><td>4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)</td><td style="text-align: right;">\$ 492,640.77</td></tr><tr><td>5. Retainage</td><td></td></tr><tr><td> a. <u>2.5%</u> X <u>\$492,640.77</u> Work Completed</td><td style="text-align: right;">\$ 12,316.02</td></tr><tr><td> b. <u>5.0%</u> X _____ Stored Materials</td><td style="text-align: right;">\$ -</td></tr><tr><td> c. Total Retainage (Line 5.a + Line 5.b)</td><td style="text-align: right;">\$ 12,316.02</td></tr><tr><td>6. Amount eligible to date (Line 4 - Line 5.c)</td><td style="text-align: right;">\$ 480,324.75</td></tr><tr><td>7. Less previous payments (Line 6 from prior application)</td><td style="text-align: right;">\$ 440,539.95</td></tr><tr><td>8. Amount due this application</td><td style="text-align: right;">\$ 39,784.80</td></tr><tr><td>9. Balance to finish, including retainage (Line 3 - Line 6)</td><td style="text-align: right;">\$ 44,683.76</td></tr></table>		1. Original Contract Price	\$ 522,566.10	2. Net change by Change Orders	\$ 2,442.41	3. Current Contract Price (Line 1 + Line 2)	\$ 525,008.51	4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 492,640.77	5. Retainage		a. <u>2.5%</u> X <u>\$492,640.77</u> Work Completed	\$ 12,316.02	b. <u>5.0%</u> X _____ Stored Materials	\$ -	c. Total Retainage (Line 5.a + Line 5.b)	\$ 12,316.02	6. Amount eligible to date (Line 4 - Line 5.c)	\$ 480,324.75	7. Less previous payments (Line 6 from prior application)	\$ 440,539.95	8. Amount due this application	\$ 39,784.80	9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 44,683.76
1. Original Contract Price	\$ 522,566.10																								
2. Net change by Change Orders	\$ 2,442.41																								
3. Current Contract Price (Line 1 + Line 2)	\$ 525,008.51																								
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 492,640.77																								
5. Retainage																									
a. <u>2.5%</u> X <u>\$492,640.77</u> Work Completed	\$ 12,316.02																								
b. <u>5.0%</u> X _____ Stored Materials	\$ -																								
c. Total Retainage (Line 5.a + Line 5.b)	\$ 12,316.02																								
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 480,324.75																								
7. Less previous payments (Line 6 from prior application)	\$ 440,539.95																								
8. Amount due this application	\$ 39,784.80																								
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 44,683.76																								
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following:																									
Contractor: <u>Thad Rezin</u>																									
Signature: <u></u>	Date: <u>12/8/2025</u>																								
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 50%; vertical-align: top;">Recommended by Engineer By: <u>N. Koks Deane</u> Title: <u>Project Engineer</u> Date: <u>12-8-2025</u></td><td style="width: 50%; vertical-align: top;">Approved by Owner By: _____ Title: _____ Date: _____</td></tr><tr><td colspan="2">Approved by Funding Agency By: _____ Title: _____ Date: _____</td></tr></table>		Recommended by Engineer By: <u>N. Koks Deane</u> Title: <u>Project Engineer</u> Date: <u>12-8-2025</u>	Approved by Owner By: _____ Title: _____ Date: _____	Approved by Funding Agency By: _____ Title: _____ Date: _____																					
Recommended by Engineer By: <u>N. Koks Deane</u> Title: <u>Project Engineer</u> Date: <u>12-8-2025</u>	Approved by Owner By: _____ Title: _____ Date: _____																								
Approved by Funding Agency By: _____ Title: _____ Date: _____																									

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner: City of Tomah
Engineer: Town & Country Engineering, Inc.
Contractor: Gerke Excavating, Inc.
Project: 2025 Sanitary Sewer and Water Main Improvements - King Avenue, East Foster Street and Kilbourn Avenue

Owner's Project No.
Engineer's Project No. TO 143
Contractor's Project No.

Application No.: 3
From 10/14/2025 to 12/4/2025
Application Date: 12/4/2025

A	B	C	D	E	F			G	H	J	K	L
Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (H) (\$)	% of Value of Item (I / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
Original Contract												
	BASE BID - King Avenue Sanitary Sewer											
1	Temporary Sewer Bypassing	1	lump sum	\$ 32,647.48	\$ 32,647.48	-	\$ -	1.00	\$ 32,647.48	\$ 32,647.48	100%	\$ -
2	8" PVC Sanitary Sewer	5	lin. ft.	\$ 244.55	\$ 1,222.75	-	\$ -	5.00	\$ 1,222.75	\$ 1,222.75	100%	\$ -
3	15" PVC Sanitary Sewer	1,512	lin. ft.	\$ 112.15	\$ 169,570.80	-	\$ -	1,512.00	\$ 169,570.80	\$ 169,570.80	100%	\$ -
4	48" Standard Sanitary Manhole Masonry	25	vert. ft.	\$ 649.39	\$ 16,163.32	-	\$ -	28.89	\$ 18,760.88	\$ 18,760.88	116%	\$ (2,597.56)
5	Sanitary Manhole Castings	3	each	\$ 782.49	\$ 2,347.47	-	\$ -	3.00	\$ 2,347.47	\$ 2,347.47	100%	\$ -
6	18" CMP Storm Sewer	20	lin. ft.	\$ 155.94	\$ 3,118.80	20.00	\$ 3,118.80	20.00	\$ 3,118.80	\$ 3,118.80	100%	\$ -
7	3/4" Crushed Aggregate Base Course	300	tons	\$ 19.03	\$ 5,709.00	-	\$ -	-	\$ -	\$ -	0%	\$ 5,709.00
8	Topsoil Restoration, Seeding, Fertilizing & Mulching	3,350	sq. yd.	\$ 5.07	\$ 16,984.50	3,350.00	\$ 16,984.50	3,350.00	\$ 16,984.50	\$ 16,984.50	100%	\$ -
9	Wetland Seeding and Restoration	650	sq. yd.	\$ 7.14	\$ 4,641.00	650.00	\$ 4,641.00	650.00	\$ 4,641.00	\$ 4,641.00	100%	\$ -
10	Erosion Control	1	lump sum	\$ 8,125.46	\$ 8,125.46	0.25	\$ 2,031.37	1.00	\$ 8,125.46	\$ 8,125.46	100%	\$ -
11	Traffic Control	1	lump sum	\$ 1,135.27	\$ 1,135.27	-	\$ -	1.00	\$ 1,135.27	\$ 1,135.27	100%	\$ -
ALTERNATE BID - Kilbourn Avenue and East Foster Street Water Main					\$ -		\$ -	-	\$ -	\$ -		\$ -
A1	8" D.I. Water Main	1,246	lin. ft.	\$ 94.08	\$ 117,223.68	-	\$ -	1,246.00	\$ 117,223.68	\$ 117,223.68	100%	\$ -
A2	6" D.I. Hydrant Leads and Water Main	22	lin. ft.	\$ 165.83	\$ 3,648.26	-	\$ -	22.00	\$ 3,648.26	\$ 3,648.26	100%	\$ -
A3	8" Gate Valves and Boxes	5	each	\$ 2,803.05	\$ 14,015.25	-	\$ -	5.00	\$ 14,015.25	\$ 14,015.25	100%	\$ -
A4	6" Gate Valves and Boxes	2	each	\$ 2,019.98	\$ 4,039.96	-	\$ -	2.00	\$ 4,039.96	\$ 4,039.96	100%	\$ -
A5	Hydrants	2	each	\$ 6,126.56	\$ 12,253.12	-	\$ -	2.00	\$ 12,253.12	\$ 12,253.12	100%	\$ -
A6	1" Corporation Stops	19	each	\$ 351.78	\$ 6,683.82	-	\$ -	19.00	\$ 6,683.82	\$ 6,683.82	100%	\$ -
A7	1" Curb Stops and Boxes	19	each	\$ 579.85	\$ 11,017.15	-	\$ -	19.00	\$ 11,017.15	\$ 11,017.15	100%	\$ -
A8	1" Copper Water Service Laterals	700	lin. ft.	\$ 38.57	\$ 26,999.00	-	\$ -	605.00	\$ 23,334.85	\$ 23,334.85	86%	\$ 3,664.15
A9	Water Service Lateral Reconnections	19	each	\$ 307.92	\$ 5,850.48	-	\$ -	19.00	\$ 5,850.48	\$ 5,850.48	100%	\$ -
A10	Existing Main Reconnections	4	each	\$ 1,401.90	\$ 5,607.60	-	\$ -	4.00	\$ 5,607.60	\$ 5,607.60	100%	\$ -
A11	Temporary Water Service	1	lump sum	\$ 20,954.37	\$ 20,954.37	-	\$ -	1.00	\$ 20,954.37	\$ 20,954.37	100%	\$ -
A12	Remove, Relocate and Reinstall Mailboxes and Signs	1	lump sum	\$ 3,606.51	\$ 3,606.51	-	\$ -	-	\$ -	\$ -	0%	\$ 3,606.51
A13	Sawcutting Existing Concrete and Asphalt Pavements	900	lin. ft.	\$ 2.91	\$ 2,619.00	735.00	\$ 2,138.85	735.00	\$ 2,138.85	\$ 2,138.85	82%	\$ 480.15
A14	Erosion Control	1	lump sum	\$ 4,876.56	\$ 4,876.56	-	\$ -	1.00	\$ 4,876.56	\$ 4,876.56	100%	\$ -
A15	Traffic Control	1	lump sum	\$ 1,725.28	\$ 1,725.28	-	\$ -	-	\$ -	\$ -	0%	\$ 1,725.28
SUPPLEMENTAL BID ITEM			-	\$ -	\$ -		\$ -	-	\$ -	\$ -		\$ -
S1	Removal & Replacement of Unsuitable Trench Backfill	300	cu. yds.	\$ 19.76	\$ 5,928.00	-	\$ -	-	\$ -	\$ -	0%	\$ 5,928.00

Bid Item No.	Description	Contract Information				This Period		Work Completed		Work Completed and Materials Stored to Date (H) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Qty.	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Qty.	Value (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)			
S2	Excavation and Disposal of Bad Subbase	250	cu. yd.	\$ 14.63	\$ 3,657.50	-	\$ -	-	\$ -	\$ -	0%	\$ 3,657.50
S3	3" Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	500	tons	\$ 18.37	\$ 9,185.00	-	\$ -	-	\$ -	\$ -	0%	\$ 9,185.00
S4	Existing Property Corner Replacement	3	each	\$ 336.57	\$ 1,009.71	-	\$ -	-	\$ -	\$ -	0%	\$ 1,009.71
Original Contract Totals					\$ 522,566.10		\$ 28,914.52		\$ 490,198.36	\$ 490,198.36	94%	\$ 32,367.74
Change Orders												
CO1	Sanitary Lateral - Funeral Home	1	1.00	\$ 2,442.41	\$ 2,442.41	-	\$ -	1.00	\$ 2,442.41	\$ 2,442.41	100%	\$ -
												\$ -
												\$ -
Change Order Totals					\$ 2,442.41				\$ 2,442.41	\$ 2,442.41	100%	\$ -
Original Contract and Change Orders												
Project Totals					\$ 525,008.51				\$ 492,640.77	\$ 492,640.77	94%	\$ 32,367.74