



## **AGENDA FOR PARKS AND RECREATION COMMISSION**

A Parks and Recreation Commission meeting will be held on **Monday, December 04, 2023 at 5:45 PM**  
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI..**

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1. Call to Order - Roll Call
2. Approval of the Minutes
- [3.](#) September 2023 Minutes
4. Agenda Items
- [5.](#) Tomah Ice Center Addition Project
- [6.](#) Athletic Field Complex Project
- [7.](#) Park Shelter Rental Rates
- [8.](#) Program Report
9. Adjourn

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

**MEETING MINUTES - CITY OF TOMAH**

The City of Tomah **Parks & Recreation Commission (PRC)** met on Monday Sep 25, 2023 at 5:45p.m. in City Council Chambers. The meeting notice was posted at City Hall in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to order and roll call; present: Dir. Joe Protz, Oak Moser, Dustin Powell, DeDe Nelson, Josephine Piper, Shirley Galstad-Roh, Dean Peterson, Donna Evans

The following members were absent: Travis Scholze

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Others in attendance:

1. Act on Minutes of 7/31/23 regular meeting. A motion by Galstad-Roh, second by Nelson, to accept the minutes of the July 31, 2023, regular meeting. Motion carried.
2. Proposal for the development of conceptual plans for new pickle ball courts in the City of Tomah: Dir Protz reviewed the proposal provided by Parkitecture + Planning for pickle ball courts at two city park locations. After discussion, before deciding to move forward with a design proposal, Dir Protz will investigate additional options (park sites, what other communities may be doing, costs, etc...). No action taken.
3. Smoking in City Parks: Dir Protz has received emails and calls regarding the concerns of smoking at Veteran's Park Soccer Fields and Parking Lot. Other community members have expressed their concerns of smoking on and close to City Playgrounds. After discussion, Dir Protz will bring back samples of some potential ordinances to address the concerns. No action taken.
4. Tomah Parks and Recreation Program Report: Dir Protz reviewed the monthly Program report.
5. Discussed any affairs and business of the Tomah Parks and Recreation Department. None presented.

The Meeting was adjourned at 6:25PM. Next regular meeting to be held Monday, Oct 23, 2023, @ 5:45PM, City Council Chambers.

Respectfully Submitted: Oak Moser, Sep 25, 2023.

**COMMISSION MEETING REPORT**

**Agenda Item:** Ice Center Addition Project

**Summary and Background Information:**  
(appropriate documentation attached)-

Director Protz will update the Commission on the progress and discuss/recommend any changes.

Bids have been reviewed and awarded for the construction of 2 locker rooms. The storage room and dry ice training area was over the budget. Tomah Youth Hockey Association is looking for donors/sponsors.

**Recommendation:**  
Discuss Project and make any recommendations if needed.

Joe Protz  
Joe Protz, Director

11-30-2023  
Date

**COMMISSION MEETING REPORT**

**Agenda Item:** Athletic Field Complex Project

**Summary and Background Information:**  
(appropriate documentation attached)-

**Director Protz will update the Commission on the progress and discuss/recommend any changes.**

**Recommendation:**  
Discuss Project and make any recommendations if needed.

*Joe Protz*  
Joe Protz, Director

11-30-2023  
Date

COMMISSION MEETING REPORT

**Agenda Item:** Park Shelter Rental Fees

**Summary and Background Information:**  
(appropriate documentation attached)-

Park Shelter Rental Fees have not been increased since 2014. Director Protz would like to increase the rental fees as follows:

Enclosed Shelter-  
Residents from \$80 to \$100 Non-Residents \$125 to \$150  
Open Shelter-  
Residents from \$50 to \$60 and \$80 to \$90

Old Fire Station (we will want to come up with new name)  
Meeting Room \$25 per hour  
Garage Area \$30 per hour  
Meeting Room and Garage Area \$40 per hour

These numbers are very comparable to Sparta, La Crosse, and Baraboo.

**Recommendation:**  
Discuss and make any recommendations.

Joe Protz  
Joe Protz, Director

11-30-2023  
Date

**Other Parks**

- Maintenance on equipment and buildings
- Park Winterization
- Public works replaced roadway at Veterans Park and added concreted sidewalk to the Soccer Concession stand.
- New Ballfield construction is ongoing.
- Public works cleared area behind Scout Cabin will continue to work on site improvement in the Spring.
- Blvd Tree program will begin in the Spring.
- Holiday Lights will be both in Winnebago Park and Gillett Park

**RECREATION PROGRAMS**

- Fall Programing concluded with 13 Co Rec Volleyball teams, 8 Co Rec Softball Teams, 197 Youth Football Participants.
- Open Gym began on October 15<sup>th</sup>
- Youth Basketball begins on December 2 with 105 kids registered
- Adult Basektball begins December 13 with 14 teams
- Women's Indoor Volleyball Sign up.
- Working on cleaning the former Fire Station and Ambulance, once cleaned will begin scheduling programs and rentals.

**AQUATIC CENTER**

Winterized.

**RECREATION PARK**

- October 7, 14-Wedding, Oct 21<sup>st</sup>-Medieval Reenactment. Oct 27-29 Gun Show.
- November-4 Fire Dept Hunters Night Out, 9-11<sup>th</sup> Glen Miller Auction, 18<sup>th</sup>-Senior Center Craft Fair, 25<sup>th</sup>-Quinceanera.
- December-1-2 Glen Miller Auction, 8-9 LARP, 13-14 Blood Drive, 17- Special Rec Holiday Party, 23-24 Bible E Free Christmas Event.
- High School and Middle School Gymnastics is in Exhibit Building.
- General upkeep and maintenance on buildings
- Received bids for Tomah Ice Center Addition on Tuesday November 7<sup>th</sup>.
- Tomah Youth Hockey are working with the Woodsmen on their inaugural season at the Ice Center.

*Joe Protz*

**Joe Protz**  
**Director Tomah Parks and Recreation**