



AMENDED AGENDA FOR COMMON COUNCIL

MEETING NOTICE

A Common Council will be held on Tuesday, May 12, 2020 at **6:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

NOTE: The Mayor, Alderpersons, City Clerk and City Attorney will gather in the Council Chambers and will dial into the teleconference referenced below prior to the "Call to Order". Department heads, news media, and others appearing before the Council, as well as any members of the public desiring to monitor the meeting, are to do so as follows:

VIA TELECONFERENCE

CALL 517-317-3122 GO TO MEETING

MEETING ID: 344-891-253 #

AUDIO PIN: #

AMENDED AGENDA 5/22/2020:

CALL TO ORDER – PLEDGE OF ALLEGIANCE – ROLL CALL

Anyone Desiring to Appear Before the City Council

APPOINTMENTS:

[A.](#) Designate Official Newspaper

REPORTS

Mayor

- [1.](#) Review of City Administrator Job Description and Discuss Job Posting
2. COVID 19 Update and Council Review
3. Discussion of Creating a Finance Committee
- [4.](#) Request for Moratorium Regarding Tax Incremental Financing Applications and Approval of Resolution
- [5.](#) Extension of Emergency Declaration

City Clerk

- [1.](#) City Clerk Monthly Report
- [2.](#) Election Tally for the April 7, 2020 Presidential Preference and Spring Election

Treasurer

Library

1. Library Monthly Report

Tomah Public Housing & Community Development Block Grant

- [1.](#) Tomah Public Housing & Community Development Block Grant Monthly Report

Senior & Disabled Services

1. Senior & Disabled Services Monthly Report

Planning & Building Inspection

1. Planning & Building Inspection Monthly Report

Chamber/Convention & Visitors Bureau

1. Chamber /Convention & Visitors Bureau Monthly Report

Request for Flexible Dates for Downtown Thursday Night Event Related Permits

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- A. Minutes of April 11, 2020 Special Meeting
- B. Minutes of April 14, 2020
- C. Minutes of April 28, 2020 Re-Organizational Meeting
- D. April Cash & Investment Report

COMMITTEES:

Committee of the Whole

1. Resolution Temporarily Amending Regulatory Fees Regarding Alcohol Licensing for Class B and C Licenses
2. Renewal of "Class B" Liquor & Class "B" Fermented Malt Beverage Licenses for 2020 - 2021
Renewal of Class "A" Fermented Malt Beverage Licenses for 2020 - 2021
Renewal of "Class A" Liquor & Class "A" Fermented Malt Beverage Licenses for 2020 - 2021
3. Extension of Substantial Completion of Toro Project to December 31, 2020
4. Resolution Regarding Sale of Property
5. Amendment to Chapter 8 Regarding Comp Time for Exempt Employees
6. Ordinance Amending Chapter 44 Regarding All Terrain & Utility Terrain Vehicles (2nd Reading & Adoption)
7. Renewal of Contract Agreement for Consulting, Assessing, and Appraisal Services
8. Resolution Authorizing Payment of Monthly Bills

ADJOURN

NOTICE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, 819 Superior Avenue, Tomah, WI 54660.

JoAnn Cram

From: Sandy Powell <Sandy.Powell@lee.net>
Sent: Wednesday, April 29, 2020 4:48 PM
To: JoAnn Cram
Subject: FW: Circulation Numbers

Hi JoAnn-

I can only break it down by zip code.

The Tomah Journal has a circulation of 531 in the 54660 zip code, per issue.

I hope this helps. I don't have a way to break it down by actual city.

Thank you-

Sandy Powell
Director of Audience Development
River Valley Media Group
608-791-8444

#READLOCAL

www.lacrossetribune.com
www.winonadailynews.com
www.chippewa.com

It's kind of fun to do the impossible. – Walt Disney

From: JoAnn Cram [<mailto:icram@tomahonline.com>]
Sent: Tuesday, April 28, 2020 11:43 AM
To: Steve Rundio <Steve.Rundio@lee.net>
Subject: Circulation Numbers

How do I find out what the circulation numbers are for the Tomah Journal/Monitor Herald in the City of Tomah?

JoAnn Cram, WCPC
City Clerk
City of Tomah
819 Superior Avenue
Tomah, WI 54660
PHONE: 608-374-7426
FAX: 608-374-7424
E-MAIL: icram@tomahonline.com
Population 9,424



Monroe County Herald Subscription Numbers	January 28 2019		March 23 2019		June 24 2019		July 24 2019		August 24 2019		September 24 2019		October 10 2019		February 24, 2020		April 13, 2020			
	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals	Totals		
Our Total List	3,586	3,620	3,537	3,599	3,694	3,660	3,617	3,732	3,724	3,619	3,622	3,128	109	104	1,645	942	175	142	108	45
All of Wisconsin	3,462	3,516	3,436	3,498	3,596	3,560	3,519	3,622	3,619	3,622	3,096	100	98	104	1,671	914	171	142	108	45
Monroe County	3,011	3,064	3,002	3,054	3,137	3,096	3,056	3,128	3,138	3,096	100	98	109	104	1,671	914	171	142	108	45
Outside of Wisconsin	122	102	98	100	98	100	98	100	98	98	100	100	109	104	1,671	914	171	142	108	45
Sparta 54656	1,715	1,739	1,699	1,714	1,722	1,696	1,671	1,671	1,671	1,696	1,696	1,696	1,671	1,645	1,671	914	171	142	108	45
Tomah 54660	781	808	800	820	868	856	852	852	852	856	856	856	852	852	852	914	171	142	108	45
Cashton 54619	184	179	176	178	181	180	173	173	173	180	180	180	173	175	171	171	171	142	108	45
Warrens 54666	110	115	113	120	128	125	128	128	128	125	125	125	128	142	142	142	142	142	108	45
Bangor 54614	95	97	89	90	97	99	98	90	97	99	99	99	98	108	110	110	110	108	108	45
Rockland 54653	39	38	35	37	39	37	37	37	39	37	37	37	37	37	45	45	45	45	45	45

JoAnn Cram

From: Kyle Evans <kyle@monroecountyherald.com>
Sent: Monday, April 13, 2020 10:55 AM
To: JoAnn Cram
Subject: Online subscribers

There are also 62 online subscribers from Tomah

Kyle Evans/Advertising Sales
MONROE COUNTY HERALD
EVANS Print & Media Group
kyle@monroecountyherald.com
608-377-4296



Virus-free. www.avast.com

CITY OF TOMAH

POSITION TITLE: City Administrator
REPORTS TO: Mayor And City Council
PAGE: 1 of 3

GRADE: T
DEPT. Administration
CLASSIFICATION: Salaried-Exempt
Non-Represented

Revised: March 2019
Council Approved: June 11, 2019

GENERAL DESCRIPTION OF DUTIES:

It is the responsibility of the City Administrator to provide overall direction for the City organization in accordance with the policies established by the Common Council. Other responsibilities are to perform as Personnel Officer; ensure that City operations are conducted in an economic, efficient and effective manner; and that elected officials and citizens concerns are addressed. This position also develops recommendations to the Mayor and City Council for changes in programs, operations and policies to increase effectiveness and efficiency of City Government. In addition, the City Administrator's office shall prepare, review and monitor the annual operating budget for the City. The City Administrator shall coordinate economic development within the City and direct efforts to help increase the tax base and employment opportunities.

DUTIES, RESPONSIBILITIES AND WORK PERFORMED:

1. Recommend to the Mayor and Council to appoint, suspend, remove, or discipline all department heads in a manner which is not inconsistent with state law and the ordinances of the City of Tomah.
2. Carry out directives of the Council involving administrative ~~implantation~~ implementation and coordination of the various City departments.
3. Direct, coordinate and expedite the activities of all City departments except for such authority vested by Wisconsin Statutes in certain boards and commissions.
4. Responsible for the administration of all day to day operations and services provided by the City, including the supervision of all departments in the monitoring and enforcement of all City ordinances, resolutions, state statutes and Council directives.
5. Responsible for establishing and implementing administrative procedures to increase the effectiveness and efficiency of City Government operations which are fully consistent with approved policies established by the Council.
6. Represent the City in matters involving legislative and intergovernmental affairs as required.
7. Submit, as deemed necessary, recommendations or suggestions for improving the health, safety or welfare of the City, its employees and its citizens.
8. Promote economic well-being and growth of the City through public and private sector cooperation.
9. Keep the Mayor and City Council informed about activities of the City departments through oral and written reports.
10. Perform as City Personnel Officer which shall include the development, implementation, interpretation and enforcement of the City personnel rules and regulations as approved by the Council. This includes recommending revisions to the Personnel Policy Manual when necessary, recommending salary and wage scales for all City employees not covered by collective bargaining agreements and direct and oversee the process whereby personnel problems and/or grievances are promptly resolved.

POSITION TITLE: City Administrator
PAGE: 2 of 3

DEPT. Administration

DUTIES, RESPONSIBILITIES AND WORK PERFORMED (CONTINUED):

11. Shall be a member of the City Management Negotiation Team which is responsible for the negotiation of all collective bargaining agreements with City recognized bargaining units.
12. Shall be an ex-officio member of any and all City committees as appointed by the Mayor and/or Council.
13. Shall coordinate and supervise all negotiations with developers seeking annexation and/or re-zoning.
14. Shall attend all Council meetings and all other committees and commission meetings as directed by the Mayor or City Council.
15. Shall direct and coordinate the preparation of the annual City budget and shall be responsible for administration of same.
16. Direct and oversee the City's purchasing policy.
17. Oversee the Tax Incremental Finance (TIF) Districts within the City to include the creation, closing and monitoring of the same.
18. Oversee the rental and upkeep of the Senior Center building complex.
19. Oversee, in conjunction with the City Attorney, the City of Tomah Super Fund Sites.
20. Work closely with department heads to assure that employees receive adequate opportunities for training to maintain and improve their job-related knowledge and skills; and act as the approving authority for requests by employees to attend conferences, meetings, training schools, etc., provided that funds have been budgeted for these activities.
21. In coordination with the Mayor and the City Clerk cause to be prepared the agenda for all meetings of the City Council together with such supporting material as may be required with nothing herein being so construed as to give the Administrator authority to limit or in any way prevent matters from being considered by the City Council.
22. Complete other projects as directed by the Mayor and City Council.
23. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

EDUCATION AND EXPERIENCE REQUIRED:

1. Baccalaureate degree in public administration or related field. Masters in public administration, business, or related fields desirable.
2. Have the experience, maturity, self-confidence, and strength of professional convictions to provide administrative insights, counsel, and administrative leadership to the Mayor and City Council. Be able to firmly and diplomatically present professional views, concerns, and implications of proposed policy action which may be under consideration, while also being committed to carry out impartial manner.
3. Have experience in intergovernmental relations, working with appropriate local, regional, state and federal jurisdictions and agencies in a constructive and cooperative manner, respecting City policies and directives in an effective manner.
4. Have experience in mediation-arbitration and general labor relations, possessing a reputation for dealing openly and fairly with individual employees and employee groups.
5. Have experience involving risk management/insurance issues, economic development, land use planning and solid waste management.

POSITION TITLE: City Administrator
PAGE: 3 of 3

DEPT. Administration

KNOWLEDGE, SKILLS AND ABILITIES:

1. Possess strong financial management abilities, including financial forecasting, revenue enhancement, capital improvement programming and budget development and control.
2. Be skilled in public relations, being capable of articulating the City's municipal policy positions to the media and citizenry.
3. Have strong leadership skills and special capability to promote and maintain employee morale, resulting in delivery of City services in a productive and cost effective manner.

PHYSICAL REQUIREMENTS:

1. Frequently sits at a desk and/or keyboard.
2. Frequent twisting.
3. Reaches shoulder height frequently.
4. Reaches above and below shoulder height.
5. Occasional bending and stooping.
6. Lifts and carries less than 50 pounds.
7. 50% of the work day is spent sitting.
8. 25% of the work day is spent walking.
9. 25% of the work day is spent standing.
10. All percentages above could vary, depending upon the duties performed in the day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Resolution Adopting a Temporary Moratorium on Tax Incremental Financing (TIF) Assistance Applications

Summary and Background Information:

(Appropriate Documentation Attached)

A conference call was held on May 11th between City officials and MSA to discuss proposed changes and procedures regarding tax assistance policy and application revisions/updates for Rehabilitation and Redevelopment projects in the TIF Districts. As a result of that meeting, it is requested that MSA draft new updated applications and policies which are to be presented at the June meetings. It is requested that any new applications accepted adhere to amendments deemed necessary during this review process.

Fiscal Note:

Recommendation:

It is requested that the Common Council approve the Resolution Adopting a Temporary Moratorium on TIF Assistance Applications and suspend the acceptance of new Tax Incremental Financing Rehabilitation Project Applications and Redevelopment Project Applications until the Council can address proposed changes at the June meeting.

JoAnn M. Cram, City Clerk

Date

Mike Murray, Mayor

Date

Committee: Common Council

Meeting Date: May 12, 2020

RESOLUTION NO. _____

RESOLUTION ADOPTING A TEMPORARY MORATORIUM ON TIF ASSISTANCE APPLICATIONS

WHEREAS, the City of Tomah utilizes TIF funding to promote rehabilitation and conservation within TID #8; and

WHEREAS, the City of Tomah has decided to amend its TIF assistance policy for future applications; and

WHEREAS, the City prefers that all new TIF assistance applications adhere to the amended TIF assistance policy.

NOW, THEREFORE, IT BE RESOLVED that a moratorium is placed on all new TIF assistance applications until the new TIF assistance policy has been adopted by the City Council.

Dated this 12th day of May, 2020.

Michael Murray, Mayor

ATTEST:

JoAnn M. Cram, City Clerk

PROCLAMATION DECLARING A STATE OF EMERGENCY
CITY OF TOMAH COVID-19 RESPONSE

WHEREAS, a novel strain of the coronavirus (COVID-19) has spread throughout numerous countries including the United States; and

WHEREAS, the World Health Organization has declared a Public Health Emergency of International Concern; and

WHEREAS, on March 12, 2020, Wisconsin Governor, Tony Evers issued Executive Order #72 Relating to a Proclamation Declaring a Health Emergency in Response to the COVID-19 Coronavirus; and

WHEREAS, there have been numerous confirmed cases of COVID-19 in the State of Wisconsin, including surrounding counties; and

WHEREAS, on March 19, 2020, a Resolution Declaring State of Emergency in Monroe County-19 Pandemic was adopted; and

WHEREAS, the City of Tomah has continued to monitor and prepare for a response within the City; and

WHEREAS, the conditions created by the public health emergencies pose a continuing and substantial threat to public order, life, health and safety of the citizens of the City of Tomah; and

WHEREAS, the City of Tomah in cooperation with the local, state and federal governmental entities desires to take action to prevent exposure to and spread of the COVID-19 coronavirus; and

WHEREAS, because of such emergency conditions, the Common Council is unable to meet with promptness to address the issue immediately; and

WHEREAS, these emergency conditions require a proactive response to stop the spread of COVID-19, including providing support to implement federal, state, and county public health operations and recommendations.

NOW, THEREFORE, pursuant to sections 323.11 and 323.14(4) of the Wisconsin Statutes, the City of Tomah hereby declares a local State of Emergency for the City of Tomah automatically expiring April 14, 2020 at 6:30 p.m. unless extended. During the State of Emergency, it is hereby ordered that the City of Tomah will make all of its resources available to adopt, implement and support all actions and recommendations of the Federal, State and County public health agencies.

IT IS FURTHER ORDERED that:


1. The Fire Chief of the City of Tomah shall act as the Emergency Management Director for the City of Tomah during the period of emergency.
2. All in-person meetings and gatherings involving City employees, staff, and/or elected officials are suspended for the duration of this emergency. All meetings of the Common Council, Committees,

Boards and/or Commissions may be conducted remotely, with access granted to the public to the full extent practicable.

3. All City sponsored events will either be cancelled or rescheduled during the emergency.
4. Public access to City facilities shall be limited. To the extent possible, all operations shall be made available online and/or available for external drop off to the City.
5. All City of Tomah business travel is suspended for the duration of this emergency.
6. The City shall take all further actions reasonable and necessary to prevent exposure to and/or spread of COVID-19, including complying with all federal, state and county laws, rules and/or orders as they may issue.

Under 323.14 (4)(b), Stats., this proclamation shall be subject to ratification, alternation, modification or repeal by the governing body as soon as that body can meet, but the subsequent action taken by the governing body shall not affect the property validity of this proclamation. As the elected Chief Elected Official of the City of Tomah in testimony whereof, I, Mayor Michael Murray, have hereunto set my hand and have caused the great seal of the City of Tomah to be affixed.

THIS DECLARATION OF A STATE OF EMERGENCY is enacted this 23rd day of March, 2020.



Michael Murray, Mayor

Self-Response by Census Tract

Click icon to open or close the share menu

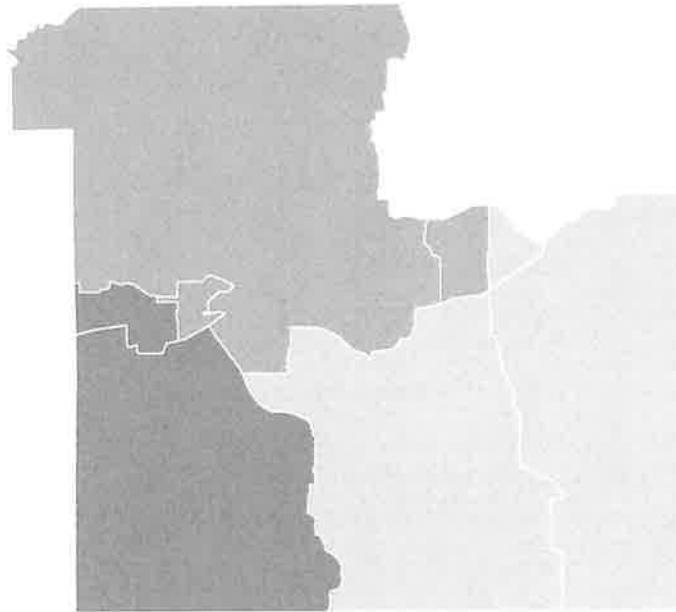
This map features self-response rates from households that responded to the 2020 Census online, by mail, or by phone. Rates can be viewed in [rankings here](#).

Monroe, Wisconsin
Self-Response

64.3%

Tract 9501
Self-Response

55.2%



Select Mode
Total

Select State
Wisconsin

Select County
Monroe

Geographies

Return to State

County

Census
Tract

City

Congressional
District

Town and
Township

Tribal Area

Self-Response Rate (%)

0-15 16-30 31-40 41-50 51-56 57-62 63-68 69-74 75-85 86-100

Tract 9501, Monroe Self-Response Rate

Total **55.2%**

Internet **48.3%**

For questions, email responseratemap@census.gov

Responses received as of 5/4/2020.

[Click here for technical details](#)

Shape
your future
START HERE >

United States
**Census
2020**



2020 Local Government 101 Registration Form

Pewaukee—May 8	Madison—June 5
Eau Claire—May 15	Oconto Falls—June 26
Oshkosh—May 29	Waupaca—September 11

Thank you to our sponsors!

**League Mutual Insurance
Stafford Rosenbaum LLP**

Registration must be received at least 5 business days before the workshop date.

Local Government 101 Agenda

8:30 a.m.
Registration/coffee/light breakfast

9:00 a.m.
Welcome
Jerry Deschane, Executive Director or
Gail Sumi, Member Engagement
Director, League of Wisconsin
Municipalities

**Organization & Powers
of Cities and Villages**
Claire Silverman, Legal Counsel, or
Maria Davis, Assistant Legal
Counsel, League of Wisconsin
Municipalities

**Recognizing and Avoiding
Conflicts of Interest**
Claire Silverman, Legal Counsel, or
Maria Davis, Assistant Legal
Counsel, League of Wisconsin
Municipalities

10:45 a.m.
Break

11:00 a.m.
**Budgeting & Financial
Oversight**
Staff from Ehlers

12:15 p.m.
Lunch (included)

1:00 p.m.
**Procedures for Local
Government Meetings**
Daniel Foth, Local Government
Specialist

2:30 p.m.
Break

2:45 p.m.
**Managing Public Works
Activities**
Ben Jordan, Transportation
Information Center, Department of
Engineering Professional
Development, UW

4:00 p.m.
Adjourn

Choose a location/date:

- Pewaukee: Holiday Inn Pewaukee West, May 8
- Eau Claire: The Lismore Hotel, May 15
- Oshkosh: Best Western Premier Waterfront, May 29
- Madison: Hilton Garden Inn Madison West, June 5
- Oconto Falls: City Administration Building, June 26
- Waupaca: Par 4 Resort, September 11

Cancelled

Registrant's Name (please print) _____

Position _____

Contact Person (for questions regarding this registration) _____

Street Address _____

City _____ **State** _____ **Zip Code** _____

Municipality/Company _____

Phone _____ **Email** _____

Please check this box if you need accommodations regarding a disability or dietary restriction. We will contact you to make the necessary arrangements.

Registration Fee: \$100 (member) or \$125 (non-member) per person
Registration deadline for each workshop is five business days prior to that event.
Sorry, we cannot accept registrations by phone.

- I am paying by CHECK (*made payable to League of Wisconsin Municipalities*)
- I am paying by Credit Card Visa MasterCard

Card Number _____

Expiration Date _____ **Security Code** _____

Signature _____

THE FINE PRINT:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if cancellation notice is given five or more business days before the workshop date

HOTEL INFORMATION:

Local Government 101 is designed to be a one-day workshop. However, a small block of rooms has been reserved for over-night reservations. Please call the hotel directly and reference the League of Wisconsin Municipalities to receive the block rate. (See the PDF of complete hotel information at www.lwm-info.org on the Local Government 101 page.)

Online Registration: www.lwm-info.org

FAX: 608-267-0645

**League of Wisconsin Municipalities
131 West Wilson Street, Suite 505
Madison, WI 53703**

JoAnn Cram

From: league <league@lwm-info.org>
Sent: Thursday, April 23, 2020 3:56 PM
To: league
Subject: League's Local Government 101 program now offered as webinar

The League's 1-day workshop provides a basic framework for governing to both new city and village officials and those who want to brush up on their knowledge of local governance.

You'll learn about city and village powers including municipal home rule, hear about how to recognize and avoid conflicts of interest, go home with a quick tutorial on municipal budgeting as well as how to run a meeting and finish with an overview on managing public works projects. In addition, you'll have that age-old question answered: "what is a walking quorum anyway?"

New for 2020 the League is offering this course in Webinar format. Participants who opt for the online webinar version have the option to take the course all in one day or mix and match the four different modules during any of our offered webinar dates over a 12 month period following their registration. In addition to the online training, participants will have the option for a hard copy workbook or a USB with electronic handbook. The cost of the webinar program is \$70 per person.

For complete information, please visit our website at: <http://www.lwm-info.org/799/Local-Government-101-Important-Basics>

Thank you,
League of Wisconsin Municipalities
608-267-2380

League's [COVID 19 – Coronavirus page](#) on our website.
Wondering about League meetings and workshops? More on that [here](#).

CITY CLERK – MONTHLY REPORT

- 1. Census.** Just a reminder that if you haven't completed your Census questionnaire to get that done as soon as possible. It is imperative that we get as many people to respond to the Census as possible. It is unfortunate that the churches and schools are closed down as that was a major way to get the word and reminders out to the public. I have attached the current response rate for the City. We are at just a little over 55% participation. We are behind the City of Sparta as far as responses as well as Monroe County is lagging behind Juneau, Jackson and Vernon at the present time. They are all in the mid 60's while we are at 55%. I will work on putting together a news release to see if we can stimulate our current response rate.
- 2. Board of Review.** Board of Review is scheduled for June 4th from 8:30 to 10:30 a.m. Open Book is scheduled for May 21st from 9 a.m. to 4 p.m. for the assessor's day in the office with other Open Book dates of May 20th and 22nd by appointment only. The Board of Review must be held in person. The assessment roll will also be posted on our website so people can look at the book without coming into the office. It is hoped that most of the open book issues can be dealt with over the phone or by review of the assessment roll online. I have posted and published the required notices. All members that were certified are now expired so we will have to look at scheduling a training between now and the Board of Review meeting. I am in the process of setting up the training.
- 3. League of WI Municipalities 2020 Local Government 101 Training.** The first four sessions of the training have been cancelled due to COVID 19 restrictions. Currently, they are offering a training in Oconto Falls on June 26th and one in Waupaca on September 11th. Another option this year, is the 1 day workshop is being offered in an online webinar version and you have the option of taking the course all in one ay or mixing and matching the four modules during any of the offered webinar dates over a 12 month period following your registration. Participants doing this option would be able to select a hard copy workbook or a USB with an electronic handbook. The cost of the webinar program is \$70 per person. You will learn about city powers including municipal home rule, hear about how to recognize and avoid conflicts of interest, municipal budgeting, running meetings, and an overview of public works projects. If you are interested in attending, please contact me and I will get you registered.
- 4. Redistricting.** We are beginning to work on the redistricting which will follow the census update. We have a webinar scheduled next week regarding for software training relating to this project.

JoAnn Cram, City Clerk
May 6, 2020

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Election Tally for the April 7, 2020 Presidential Preference and Spring Election

Summary and Background Information:

(Appropriate Documentation Attached)

Total votes cast at the April 7, 2020 election were 1,888 which is 44% of the eligible registered voters of 4,338. One thousand two hundred fifty eight (1,258) absentee ballots were cast compared to one hundred thirty four (134) absentee ballots in 2018. 69 Voters registered on Election Day compared to 34 registrations in 2018. The 43% voter turnout compares to 2,733 voters or 63% in 2016 (presidential preference primary). Election results are as follows:

<u>Candidate</u>	<u>Total Votes</u>
Democratic	930
Republican	813
Presidential – Democratic	
Tulsi Gabbard	5
Amy Klobuchar	8
John Delaney	1
Deval Patrick	0
Bernie Sanders	282
Andrew Yang	5
Pete Buttigieg	13
Tom Steyer	1
Elizabeth Warren	11
Michael Bennet	0
Michael R Bloomberg	4
Joe Biden	647
Uninstructed Delegation	9
Write In	2
Presidential – Republican	
Donald J Trump	811
Uninstructed Delegation	18
Write In	2
Justice of the Supreme Court	
Jill J Karofsky	947
Daniel Kelly	862
Write Ins	4
Court of Appeals Judge District 4	
Rachel A Graham	1,387
Write Ins	16
Monroe County Supervisory District 11	
Adam Balz	343
Write In	7

Monroe County Supervisory District 12

Brett Larkin (Reg. Write In)	47
Write In (Various Names)	46

Monroe County Supervisory District 13

Remy Gomez	341
Wayne Kling	215
Write In	1

Monroe County Supervisory District 2

David A. Pierce	41
Write In	0

Mayor

Mike Murray	1,255
Nellie Pater	540
Write In	10

Aldersperson – District 2

Richard Yarrington	102
Write In	2

Aldersperson – District 4

Shawn R. Zabinski	117
Write In	2

Aldersperson – District 6

Lamont D. Kiefer	338
Write In	4

Aldersperson – District 8

Dean Peterson	119
Susan Holme	101
Write In	0

Municipal Judge

Thomas R Flock	1,594
Write In	6

School District of Tomah – School Board Member

Ricky L Murray	794
Mitchell Koel	395
Susan J Bloom	956
Spencer Stephens	694
Kirk Arity	551
Mike Gnewikow	1,003
Write In	20

State Referendum

Yes	1,342
No	435

County Referendum

Yes	1,346
No	403

I would like to thank the trained election staff that stayed with me and worked that day as well as all of the wonderful volunteers that assisted in this Election. While we took many extra measures to ensure the safety of the voters as well as the Election staff, there was a risk of exposure involved and without the help of the volunteers, it would have been an extremely difficult day. The staff in the office did an outstanding job and worked relentlessly for many weeks to ensure that everyone that wanted to vote, had that ability; both in person absentee voting as well as on Election Day.

Recommendation:

It is requested the Common Council review and approve the election tally report for the April 7, 2020 Presidential Preference and Spring Election.

JoAnn M. Cram

May 6, 2020

Department Head

Date

Committee: Common Council

Meeting Date: May 12, 2020

**Tomah Public Housing Authority & Community Development Block Grant
Monthly Report to City of Tomah Common Council
May 2020**

Points of Interest:

Tomah Public Housing Authority (TPHA)

1. **Manor Apartments** –
 - a. Annual Fire Alarm System testing & installation of window A/C scheduled 5/14-16/2020 with COVID precautions
2. **Lakeside Apartments** –
 - a. **Capital Improvement projects** – Funded with Operating Reserve Funds & Capital Grant
 - i. Apt# 16- 4 Bedroom; Started 03/06/20;Est completed 07/31/20; Est Cost \$36,200
 - ii. Apt# 4- 4 Bedroom; Started 03/16/20;Est completed 05/31/20; Est Cost \$36,200
 - iii. Apt# 2- 2 Bedroom; Started 04/07/20;Est completed 06/30/20; Est Cost \$32,000

As of 04/28/20

Estimated funding available for only 0-1 addtl units

Units Completed = 17

Unit rehabs in progress = 3 (Apts#2, 4 & 16 to be completed 05/31/20 to 07/31/20)

Units scheduled in next 8 mos = 0 (Based on estimated funds on hand)

Units to be rehabbed unscheduled = 8 (4units in high need of rehab;4units Fair/Good)

Monthly Housing Program Stats:

Housing Program	Number of Occupied Units	Number of Vacant Units	Comments
Tomah Manor	40	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied Pending: 0 Notice to Vacate; 0 Lease Termination
Maple Grove – Duplex	2	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied
Sr Center Apt	1	0	0 Vacant unit(s): vacant units to be occupied N/A 100% Occupied Pending: 0 Notice to Vacate; 0 Lease Termination
504 Waterman Av	3	0	0 Vacant units: vacant unit(s) to be occupied by NA 100% Occupied
Lakeside Apartments	25	3	3 Vacant unit(s): 1 vacant units to be occupied by 05/31/20 89% Occupied Pending: 0 Notice to Vacate; 0 Lease Termination
Housing Vouchers	16	NA	16 Vouchers max. with lease-up based on funds available 0 Client(s) Issued Vouchers & Looking for housing 16 Client(s) Housed & Receiving Housing Assistance
Veterans Supportive Housing Vouchers	89	NA	100 Max Vouchers Available; 427 Client(s) Referred to date by Tomah VA 0 Client(s) with verification pending 334 Client(s) files closed, ineligible or no longer interested 4 Client(s) Issued Vouchers & Looking for housing 89 Client(s) Housed & Receiving Housing Assistance

Community Development Block Grant (CDBG)

1. State of WI CDBG SRLF 03/31/2020 Activity Report submission completed 04/15/2020
2. State of WI CDBG Housing Manual defines roles/responsibilities of Housing Committee, Program Manager & Housing Inspector – See Attached

Community Development Block Grant (CDBG) Program Stats for 2020:

CDBG Program	No. of Contacts or Inquiries	No. of Pending Applications	No. of Open/Work In Progress	YTD No. of Loans Closed	Comments
Home Rehabilitation	5	1	2	0	

Prepared By: _____

Rachel Muehlenkamp, Director

Date _____

CDBG HOUSING MANUAL

This manual establishes the State of Wisconsin requirements for operation of the Wisconsin CDBG Housing Program including Regions, Revolving Loan Fund (RLF), and the Emergency Assistance Program (EAP). These policies and procedures use federal requirements as the basis for program operation.

This manual is a guide and may be modified when there are changes in federal regulations, state requirements, or new interpretations of existing federal requirements. This MAY result in the need to make changes in established local policies and procedures. In the event that changes are made to the manual, DEHCR will issue special notices and/or schedule training. The Grantee is responsible for implementing changes made in their program operation. In the event of conflict between the language specified in a grantee's contract and this handbook or other supporting documents, the provisions in the contract shall take precedence.

GRANTEE RESPONSIBILITIES

Policies and Procedures

Grantees are responsible for implementing the policies and procedures described in this manual.

Written policies and procedures MUST be in place for:

1. Program Operation—Overall policies and procedures must be developed that specify how Grantees will operate programs at the local level. Policies and procedures must clearly specify application and selection procedures, methods for identifying contractors, work to be completed, and procedures used for loans made with program funds;
2. Financial Management—Policies related to management of funds;
3. Monitoring Policies—If the Grantee procures for and uses any other entity (administrator) for the operation of the programs on their behalf, the Grantee is responsible for monitoring these entities;
4. Housing Committee—The Grantee is responsible for establishing a housing committee that represents the service area.

Grantees must ensure the following specific areas are addressed in the written policies and procedures:

1. Conflict of Interest
2. Internal Controls
3. Procurement
4. Allowable Costs (indirect vs. direct)
5. Record Retention/Destruction
6. Monitoring
7. Payments (advance vs. reimbursement)
8. Program Guidelines and Procedures (homeowner rehabilitation, home buyer assistance, etc.)
9. Complaint and Appeal Process

Staff Requirements

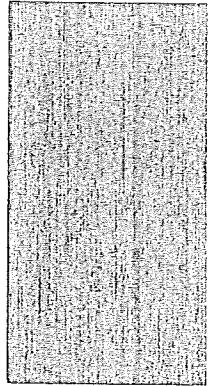
A single staff person must be designated by the Grantee to serve as the Grantee Program Manager. This person will serve as the primary contact for the staff administering the program for DEHCR. The Program Manager will oversee program compliance at the local level. If there is a change in the Grantee Program Manager, DEHCR staff must be informed.

In staffing the program, it is helpful to understand the specific skills that are required to administer a successful program. The Program Manager and program staff needs to include individuals who can work effectively with people from diverse backgrounds, process administrative work and manage contractors.

Each property must have a Housing Quality Standards (HQS) inspection. This inspector must possess experience and knowledge in the area of housing construction, local codes, inspection (building, electrical, and plumbing) and cost estimating.

The minimum qualifications of the inspector should include:

1. Hands-on experience in construction;
2. Hands-on experience in writing work specifications for residential rehabilitation;
3. Knowledge of lead-based paint safe work practices and requirements;
4. Knowledge of environmental review requirements.



A housing inspector is responsible for determining what repairs the home needs and if those repairs qualify under the program guidelines. A good housing inspector is crucial to your rehabilitation program, and must be able to:

1. Perform all HQS property evaluations, including initial, interim and final;
2. Ensure that the Grantee is in compliance with CDBG rules and regulations related to the activities she/he executes. All rules must be followed at all times, including but not limited to lead-based paint, asbestos, equal opportunity, fair housing, procurement, etc.;
3. Provide clear work specifications to contractors as a means to reduce the likelihood of change orders;
4. Provide work specifications (write-ups) that will ensure all health and safety issues are addressed;
5. Balance the relationship between the local government, the homeowner and the contractor;
6. Ensure that the work is of good quality and in accordance with the specifications;
7. Ensure that disputes about the quality of work or unforeseen obstacles to project completion are resolved in a manner that is fair to all parties;
8. Evaluate the need for change orders to the work scope;
9. Other duties as agreed upon between inspector and Grantee.


Housing Committee

Grantees must establish a CDBG Housing Committee. This committee will be responsible for the following:

1. Oversight of CDBG program compliance;
2. Timeliness and expenditures;
3. Provide outreach material throughout the community or region, which will include information about the program as well as eligibility criteria;
4. Setting priorities on how funds will be distributed including funds for emergency projects;
5. Evaluate rent limits for rental projects;
6. Review potential conflict of interest loan application(s) and ensure compliance with Conflict of Interest policy.

It is NOT the committee's responsibility to approve individual loans. If a project is eligible based on the policies established in this manual, the project is generally approved.

Note



B. APPLICATION

The Grantee must develop an application process that ensures that:

1. The program benefits low and moderate income (LMI) households;
2. Each applicant is treated equitably;
3. Information about the program is widely available to the population to be served, including non-English speaking applicants;
4. There is adequate opportunity for appeal of decisions related to eligibility and other program decisions;
5. No conflict of interest exists, and
6. Applicants are made aware of all relevant program requirements.

APPLICATION CONTENTS

The State has developed an Application Form. This application must be used and can be modified with local agency and contact information. Any additional modifications to this application need to be approved by DEHCR.

The application materials must include:

1. Income Checklist (list of all information necessary for income verification)
2. General Release of Information Form (signed by all household members over the age of 18)
3. Conflict of Interest
4. Lead-Based Paint Brochure and Receipt
5. A general description of the terms and conditions of the program and loan process
6. The application must be accompanied by an appropriate Overview and Process form. This form must be signed by the applicant and a copy must be kept in the project file.

APPLICATION DISTRIBUTION

Grantees should allow applications to be requested and received in hard copy or electronically. Grantees are encouraged to make the application available on their website. Grantees should also provide the option for an applicant to come to their office for purposes of obtaining an application and/or assistance in completion of an application.

INTAKE

After receipt of an application, Grantee staff should contact the applicant either in person, by phone, email, or by mail to request additional information, explain program requirements (including financial, insurance and procurement requirements), and describe the program process.

SENIOR & DISABLED SERVICES UPDATE

Hello from Pam



"Laugh Often ~ Live Well ~ Love Much"

'Happiness is not a destination. It is a method of life' ~Burton Hills

"The purpose of activities is not to kill time, but to make time live.

Not too keep a person occupied, but to keep him/ her refreshed.

Not to offer an escape from life, but to provide a discovery for life". ~ Author Unknown

A lot has changed in the world since the last (March) newsletter. On Tuesday, March 17th, the Senior Center and Meal Site closed due to coronavirus precautions. I continued to be here to be available for people who needed loan closet items, for calls looking for information/referrals, and to do other work. Although there is plenty to do here, it is a lonely place without our clients.

The ADRC Meal Site crew were also here in the mornings making sure that people received their delivered meals, including our lunch bunch.

Now that the Kitchenette project is done and we have a dishwasher to clean/sterilize cups and silverware, we plan to **use "real" coffee mugs** and silverware, not disposable - our little bit to help with the environment. *A little less styrofoam & plastic.*

We hope to be opened again on Tuesday, May 26, 2020.



SENIOR CENTER & MEAL SITE

CLOSED on Memorial Day

Monday, May 25, 2020

City of Tomah's Senior & Disabled Services Dept.'s GOAL categories (1-9) and **Report/Updates.**

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE

Activities were going good right up until we closed for coronavirus precautions on March 17.

UPCOMING ACTIVITIES/EVENTS:

- Calendar of activities/events** (see newsletter index for pages) Possible return date of Tuesday, May 26. Things change so fast, we will see.
- Contacting Music groups and canceled music in later part of March, in April & May (except last week in May at this time).
- We will be rescheduling Sundaes sponsored by Tomah Nursing & Rehabilitation Center.

02 EDUCATIONAL & HEALTH PROGRAMS

- We will be rescheduling **Officer Delaney Hanrahan's Program** on Drug Identification & Med Disposal.
- We will be rescheduling the **Wisconsin Medicare Patrol's** program.
- Pam's PALS Class 2nd Booster Session** is canceled (in April & then again in May). We may or may not reschedule later.
- Kellee's PALS Class** was halfway through the 10 week sessions when coronavirus precautions started. Unknown at this time what will happen with it.
- Pam's new PALS Class** scheduled to start in April has been tentatively rescheduled to start in August or September.

SENIOR & DISABLED SERVICES UPDATE, continued from page 01

03 **DISABLED/SPECIAL NEEDS SERVICES**
-**Sunday Funday:** We may resume in June, depending on the coronavirus precautions.
-**Loan Closet:** We are glad to provide this service for our community.
Even though we are 'closed', we are still having calls for equipment. We have had some increase in donations and returns, maybe because people are home and having extra time to do spring cleaning. It all helps provide a much needed service.
If you have unused medical equipment, please feel free to donate them for the loan closet.

04 **VOLUNTEER PROGRAM**
-**April 19-25 was National Volunteer Appreciation week.**
We planned our **Volunteer Appreciation Social** for Thursday, April 23, at 3:30 after bingo and euchre. **We have rescheduled it for August 27th.** Everyone is invited to come and celebrate our Volunteers. Lots of Heartfelt Thanks to all our Volunteers!!!

05 **PUBLIC RELATIONS/COMMUNITY COMMUNICATION & INVOLVEMENT**
-Still receiving **calls for assist with finding/contacting resources** for various needs.
-Worked on monthly **Newsletter** as communication to clients, public, and city.
Did not complete or print April & May's Newsletters due to coronavirus precautions of 'Shelter-at-home physical distancing' requirements.
-Updated Kupper Ratsch **Senior Center brochures.**
-Attended **Monroe County Dementia Friendly Coalition** meeting(4th Tuesday at 2-3:30pm)
March's meeting was canceled due to Coronavirus Precautions but we had a Zoom (remote) meeting in April.
Sub-Committee: **Grandpa & Lucy Play** for as part of Dementia Awareness Longest Day Event(s);
& Sub-Committee: **Community Purple Tube Project** (information/communication program on people with a dementia for first responders going into individual homes on emergencies).
-**Tomah's Great Holiday Shopping Hunt (TGHSH)** Committee was scheduled to meet in April and now has been rescheduled to meet in June. Have been doing some e-mailing. *This is a marketing/PR committee of the local Craft Fairs in November on the opening Saturday of gun deer hunting – that wish to participate. Our goal is to build Tomah to be an annual shopping destination on that day. We started this committee in the summer of 2018. We meet monthly from April thru November.*
-Attended **School Board meetings** (School Board Academy, Policy, Special school tour meetings, Title VI-Indian Education, Curriculum, Calendar, Activities Review, and regular Board meeting) & meetings for hiring of Varsity Football Coach, School District Activity Director & School District Superintendent.
~~-Attended **Tomah Rotary Club** meetings (Tuesdays at 12:00 noon) Canceled due to Coronavirus Precautions.~~
~~-Attended **Tomah Lioness Club** meetings (2nd Thursday). Canceled due to Coronavirus Precautions.~~

06 **BUILDING/MAINTENANCE**
- The **Kitchenette Project** was completed while we were under coronavirus precautions.
It is pretty awesome. I spent a lot of time hauling the kitchen things back in, cleaning and organizing.
-Scott & I took advantage of the time without people here to **clean all the lights.**
-Steam-a-way was in to **clean the carpets** on the main floor.
-**Upstairs** on second floor, the big room at top of the stairs has been set up as a **meeting room** and/or lounge area. It already has been used as meeting room.
-Scott, city maintenance personnel, completed several **projects** for us at the Senior Center.
-Some plumbing & electrical **repairs** have been done in April.
-In April, **Fire Chief Tim** came over and looked at our kitchenette and the rest of the senior center, He had some **recommendations** I will be following up on.
-Communicated with Kirk in Public Works about the **winter gutter ice problem** which is better than previous winter, but still a problem, and he has a solution for it.
-Communicated with Kirk in Public Works about the **back door black top problem.**

SENIOR & DISABLED SERVICES UPDATE, continued from page 02

07 **INCOME/BUDGET/DONATIONS**

- Business, Groups, & Individuals who donated** - We are so blessed to have you all. Thank You for all you do!!! We have received some donations of money and items since Coronavirus Precautions shut-down.
- Updated the **MUSIC SPONSOR** Brochures.
- We have **FRAMED PUZZLES**, prices on each one. I was able to take the time to rearrange wall hangings in the building & get our Framed Puzzles for Sale on display on the walls.
- Ongoing: Sun Gold Concentrated **ALL PURPOSE CLEANER** for the Price Break of \$12.50 (Regularly \$14.75). Has worked well on our carpet and upholstery.
- Ongoing: **GREETING CARDS** for .25 cents each.
- Ongoing: **DONATION OF ITEMS** for monthly **BINGO BASH** are always welcome.
- MAYO GRANT**: We applied for and received a Grant from Mayo for more **Exercise Equipment**. Thank You Jessica Pollack, Mayo employee & our volunteer Yoga Instructor. Equipment is here! Took the time & reorganized all the exercise equipment.
- Ongoing: Pam worked on monthly bills/invoices and keeping track of the budgets.

08 **MEAL SITE** *(The City of Tomah has a contract with ADRC of Monroe County for the meal site to be here.)*

- Meals are scheduled at 11:30am** Mondays through Fridays, except holidays.
- Please call Cathy Neumann, ADRC of Monroe County's Tomah Meal Site Manager, **608-372-7291** or come to the Senior Center to **sign up by NOON** to reserve your meal.
- Per Monroe County, you will need to **sign up for meals TWO (2) DAYS in advance**.
- Donation to ADRC of Monroe County for the **lunch meal is \$4.00 for 60 or older**, younger is \$7.25

NOTE: The lunch bunch that usually eat at the senior center were given the choice of having their meals delivered at home during the time of coronavirus precautions when the Senior Center & Meal Site were closed.

09 **SENIOR & DISABLED SERVICES DEPARTMENT EMPLOYEES**

- Before the Coronavirus Precautions shut-down, Diane was busy making us comfortable with **seasonal decorations** and keeping the place clean and organized. During the shut-down, Diane chooses to 'Shelter at Home' and do some occasional "remote" work for us.
- Pam put together 2 new manuals – the **Building book & the Equipment book**.
- Pam did a **Standard Response Protocol** plan for the senior center **for emergencies**. It has been submitted to the Mayor & Chief of Police for input.
- Pam currently working on updating senior center information for the '**Property Insurance Renewal**'.
- Pam reorganized the **workroom & closets** once the kitchenette project was done.
- Pam attended **Workshop**: Building Your Dementia Friendly Community, Best Practices, Inspiration and Resources on Friday, March 6, 2020 in Richland Center. Free educational event by Wisconsin Alzheimer's Institute, University of Wisconsin School of Medicine and Public Health.
- Pam attended **City Council** meetings in March at city hall & 'remotely' twice in April.
- Pam attends **Staff Meetings** at City Hall at 8:30am on the 1st & 3rd Tuesday mornings. There were additional meetings in March & April. In later March, they switched from in-person attendance to 'remote' meetings. In April the meetings were scheduled weekly.
- ~~**Special Needs Ad Hoc Committee** on 3rd Tuesday at 6:30pm. Open to public. March, April and May meetings canceled due to Coronavirus Precautions.~~
- ~~**Senior & Disabled Service Board** meets on Monday at 6:00pm in January, April, June, July, September, & October at 6:00pm. Open to public. April meeting canceled due to Coronavirus Precautions.~~
- Pam attended **Spring Training** by Wisconsin Association of Senior Centers (WASC) on ~~Tuesday, March 31 in Green Bay. Canceled due to Coronavirus precautions.~~

SENIOR & DISABLED SERVICES UPDATE, continued from page 03

09	<p>SENIOR & DISABLED SERVICES DEPARTMENT EMPLOYEES, continued</p> <p>Pam attended Circle Wisconsin Midwest Marketplace in Oshkosh on April 19 & 20. Networking Workshop for bus trips the senior center might possibly host in future. The \$95 registration fee was waived due to being sponsored by the Middleton Tourism Commission. Canceled due to Coronavirus precautions-rescheduled for November 8-10.</p> <p>-Diane & Pam are taking an On-line Educational Program from Boston University Center for Aging and Disability Education and Research (BU CADER) for a Behavioral Health and Aging Certificate.</p> <p>There are five courses we are taking:</p> <ol style="list-style-type: none"> 1) Mental Health & Aging Issues; 2) Suicide Prevention Among Older Adults; 3) Mental Wellness and Resilience Among Older Immigrants and Refugees; 4) Substance Use Among Older Adults; 5) Alzheimer's Disease & Other Dementias. <p>Funded by the Retirement Research Foundation, BU CADER has partnered with the National Council on Aging, Wisconsin Association of Senior Centers (WASC), and Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) to offer this online certificate at no cost to us or the city (usually a \$325 value for each person). Courses must be completed by June 30, 2020.</p>
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City of Tomah's Senior & Disabled Services Committees

City of Tomah's SENIOR & DISABLED SERVICES BOARD (SDSB)	
(They Volunteer their time for us)	
Committee formed in July 2000. Shall consist of Mayor, 2 Alderpersons, & 5 citizens. Term shall be 2 years & aldermanic members shall be coextensive with their term of office.	
Meets 4 th Monday at 6:00pm in January, April, June, July, September, & October. 2020: 1-27; 4-27; 6-22; 7-27; 9-28; 10-26)	
2021 TERM	2022 TERM
Susan Greeno, Citizen	Mike Murray, Mayor (<i>Chairperson</i>)
Jeremy Haldeman Citizen	Jenna Moser, Citizen
Evelyn Noyes, Citizen (<i>Secretary</i>)	Lauri Shumway, Citizen
	Richard Yarrington, Alderperson
	Shawn Zabinski, Alderperson

City of Tomah's Senior & Disabled Services SPECIAL NEEDS AD HOC COMMITTEE	
(They Volunteer their time for us)	
Committee formed in last half of 2018.	
Meets 3 rd Tuesday 6:30pm monthly (2020: 1-28; 2-18; 3-24(4 th Tue); 4-21; 5-19; 6-16; 7-21; 8-18; 9-15; 10-20; 11-17; 12-15)	
Patty Ambort-----	Parent/Caregiver
Pam Buchda-----	City of Tomah's Senior & Disabled Services Director
Francis "Trey" Hewuse, 2 nd Chair----	THS Special Education Teacher, Family Special Needs
Mike Murray-----	City of Tomah Mayor/Senior & Disabled Services Board
Rick Murray, Chair-----	Parent/Caregiver
Joe Protz-----	City of Tomah's Parks & Recreation Director
Lauri Shumway-----	Parent/Caregiver, Senior & Disabled Services Board
Mary Watkins-----	Parent/Caregiver, Retired Special Education Teacher

City of Tomah's Senior & Disabled Services Staff

NAME	City of Tomah's SENIOR & DISABLED SERVICES EMPLOYEES
Pam Buchda	Senior & Disabled Services Director (SDSD) – Budgeted for 40 hours weekly.
Diane Behrens	Senior & Disabled Services Aide (SDSA) – Budgeted for 20 hours weekly.

*There is always so much I want to communicate. Besides running out of room, I am sure I am forgetting some of it.
Respectfully submitted by Pam Buchda, Senior & Disabled Services Director*

April Permit Report

04/01/2020 - 04/30/2020

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
5518	4/28/2020	Mechanical	HVAC for complete home renovation	1416 SUPERIOR AVENUE	\$45.00	2,400.00
5517	4/28/2020	Mechanical	HVAC for new duplex(part of 4 unit structure)	619 Spruce Ln	\$65.00	10,000.00
5516	4/28/2020	Mechanical	HVAC for new duplex(part of 4 unit structure)	619 Spruce Ln	\$65.00	10,000.00
5515	4/28/2020	Mechanical	Installing unit heater and ductwork	222 W MC COY BOULEVARD	\$30.00	6,000.00
5514	4/28/2020	Electrical	Relocating panel LG, installing canopy lights, relocating emergency lights, and wiring coolers/freezers	222 W MC COY BOULEVARD	\$98.00	21,000.00
5513	4/28/2020	New Multi-family Building	New 51 unit apartment building with underground parking	505 Larkin St.	\$27,703.20	5,000,000.00
5512	4/28/2020	Alter/Addition One or Two Family	Interior remodel (bedroom, kitchen, & bathroom)	524 W BENTON STREET	\$240.00	30,000.00
5511	4/23/2020	Plumbing	Plumbing for new duplex (part of 4 unit development) fire separation provided	501 W Veterans St.	\$82.50	15,750.00

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
5510	4/23/2020	Plumbing	Plumbing for new duplex (part of 4 unit development) fire separation provided	501 W Veterans St.	\$82.50	15,750.00
5509	4/23/2020	Plumbing	Plumbing for complete home renovation	1416 SUPERIOR AVENUE	\$55.00	4,450.00
5508	4/23/2020	Plumbing	Plumbing for new zero lot line (2 family)	544/546 Alyssa St.	\$79.70	14,900.00
5507	4/23/2020	Shed Permit<150 square feet	10 x 12 yard shed in rear yard	305 E JUNEAU STREET	\$15.00	1,400.00
5506	4/23/2020	Fence	6' wooden fence >2' from property lines	529 CURRY STREET	\$20.00	0.00
5505	4/23/2020	Mechanical	HVAC for new single family home	913 East Ave.	\$119.00	27,296.00
5504	4/23/2020	Plumbing	Plumbing for new single family home	913 East Ave.	\$65.00	10,000.00
5503	4/23/2020	Electrical	Electrical new single family home	913 East Ave.	\$65.00	8,001.00
5502	4/21/2020	Building- New Single Family	New single family home	421 Alyssa St.	\$1,155.96	230,000.00
5501	4/21/2020	Building- New Single Family	New single family home	415 Alyssa St.	\$1,023.52	230,000.00
5500	4/21/2020	Electrical	Electrical for original tenant buildout (Century 21)	802-810 SUPERIOR AVENUE	\$89.00	18,000.00
5499	4/20/2020	Fence	3' wooden fence >2' from property lines	308 CADY AVENUE	\$20.00	0.00
5498	4/20/2020	Deck Permit	Remove existing covered porch and build 5 x 5 landing and steps	1409 KILBOURN AVENUE	\$35.00	6,400.00
5497	4/13/2020	Building- New Single Family	New single family home	913 East Ave.	\$910.68	220,000.00
5496	4/13/2020	Fence	6' wooden fence >2' from property lines	1217 STOUGHTON AVENUE	\$20.00	0.00

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
5495	4/7/2020	Alt/Addition Commercial Building	Installing new secure vestibule/entrance	129 W Clifton St.	\$530.00	62,923.00
5494	4/7/2020	Alt/Addition Commercial Building	Installing new secure vestibule/entrance	1310 Townline Rd	\$346.00	37,388.00
5493	4/7/2020	Alt/Addition Commercial Building	Interior remodel (no structural alterations)**Taphouse Twenty	201 HELEN WALTON DRIVE	\$425.00	75,000.00
5492	4/6/2020	Fence	6' metal and wood fence >2' from property lines in side and rear yards.	909 MAPLE GROVE STREET	\$20.00	0.00
5491	4/6/2020	Electrical	Service upgrade (200 amp)	327 E MONROE STREET	\$45.00	2,571.00
5490	4/3/2020	Fence	6' chain link fence within 3" of property lines(property boundary markers located onsite)	1215 LINCOLN AVENUE	\$20.00	0.00
5489	4/3/2020	Fence	6' wooden fence >2' from property lines	523 KILBOURN AVENUE	\$20.00	0.00
5488	4/1/2020	Electrical	Electrical for installation of Type 1 Captive Aire commercial kitchen hood and Henny Penny open vat fryer	310 E MC COY BOULEVARD	\$55.00	5,000.00
5487	4/1/2020	Street Privilege Permit	Dumpster parked on Benton St.	714-818 Williams St.		0.00
					\$33,545.06	6,064,229.00

Total Records: 32

5/6/2020

JoAnn Cram

From: Tina Thompson <tthompson@tomahwisconsin.com>
Sent: Wednesday, May 6, 2020 11:22 AM
To: JoAnn Cram
Cc: Mark Nicholson; Mayor; Jeff Cram; District5
Subject: Permitting Request

JoAnn,

As per our conversation, the Chamber is hoping to create a window of 12 weeks that we can potentially hold Downtown Thursday Nights (DTN) in. Obviously, none of us know at this moment when the state mandates will be lifted for events that could be between 1500-4000 people, so we are trying to get ahead of potential delays or pushbacks. We are asking the City to be flexible with the dates of our permits for both our Cabaret license and the Beer Permit for the Lions Club. Chief Nicholson is applying for the street to be closed on the 800 and 900 blocks of Superior Avenue for the following dates: August 20 & 27th and September 2, 10, 17, & 24th. If those are approved and we need to move the dates of DTN, we are requesting the City of Tomah to be flexible with the range of dates on our current permits. Certainly, if we need to submit new applications, we will.

At this point, it is still our intention to host an event. It very well may look different than we originally intended, but it is our hope to use this to bring the community together if state mandates allow for it.

If you could please include this on the agenda for Tuesday night for discussion and action, I would greatly appreciate it.

Please let me know if you have further questions.



downtownthursdaynights.com

The COMMON COUNCIL of the City of Tomah met in **SPECIAL SESSION** April 11, 2020 at 1:00 p.m. with Mayor Mike Murray presiding in the Municipal Building, 819 Superior Avenue, Tomah WI.

Following the Pledge of Allegiance, roll call was taken with the following members present: Mike Murray, Travis Scholze, Lamont Kiefer, Donna Evans, Sue Holme, Adam Gigous, Richard Yarrington, Shawn Zabinski, and Jeff Cram. Absent: Quorum present.

Also present: City Attorney Penny Precour and City Clerk JoAnn Cram.

Motion by Evans, 2nd by Cram to adjourn to Closed Session to adjourn to Closed Session pursuant to State Statute 19.85(1) (c) and (g). Motion passed without negative vote. The meeting adjourned at 1:01 p.m.

Approved:

Michael Murray, Mayor

ATTEST:

JoAnn M. Cram, City Clerk
Minutes to be approved on April 14, 2020

The COMMON COUNCIL of the City of Tomah met in REGULAR SESSION April 14, 2020 at 6:30 p.m. with Mayor Mike Murray presiding in the Municipal Building, 819 Superior Avenue, Tomah WI via Go to Meeting at 571-317-3122 – Meeting ID: 344-891-253#.

Following the Pledge of Allegiance, roll call was taken with the following members present: Mike Murray, Travis Scholze, Lamont Kiefer, Donna Evans, Sue Holme, Shawn Zabinski, Jeff Cram, Richard Yarrington, and Adam Gigous. Absent: None. Quorum present. Also present: City Attorney Penny Precour and City Clerk JoAnn Cram. Gregg Hagen did not videotape the meeting due to COVID-19 restrictions.

Anyone Desiring to Appear Before the City Council. No one desired to appear.

Mayor. Mayor Murray read a statement regarding the termination of City Administrator Gorius. Mayor Murray advised the City is in unique circumstances and there are changes coming for the City of Tomah. Mayor Murray thanked the City Clerk's office and Election officials who worked at the April Election during the COVID-19 crisis.

City Administrator & Long Range Planning Committee Report. A written report regarding current and ongoing activities was provided.

City Clerk. City Clerk Cram provided updates on the Spring Election process, Compete Count Census Committee, Board of Review, and a reminder of the April 28th re-organizational council meeting.

Treasurer's Report. March Cash & Investment Reports. Motion by Yarrington, second by Scholze to accept the March Cash & Investment Reports as submitted. Motion passed without negative vote.

Library Monthly Report. Library Director Keller advised that 686 people have checked out books on line. They can issue Library Cards over the internet so that e-books are available. The WIFI is available at the Library. Storytime is available online on Monday and Tuesday nights. The Library remains closed currently.

Tomah Public Housing & Community Development Block Grant Monthly Report. Director Rachel Muehlenkamp provided a monthly report.

Senior & Disabled Services Report. Senior & Disabled Services Coordinator Pam Buchda provided a monthly written report. The Senior Center remains closed with the exception of the Loan Closet and meal distribution through Monroe County.

Planning/Building Inspection Monthly Report. Shane Rolff provided a written report.

Parks and Recreation Monthly Report. Parks & Recreation Director Protz provided a written report.

Public Works & Utilities Monthly Report. Public Works & Utilities Director Arity advised the Public Works Department has resumed the large item pickup and recycling collections. They are starting their spring hydrant flushing program next week. This will start on the south side of the City and works toward the north. An online Lake Committee meeting will be held Wed., April 15th at 5 p.m.

Police Department Monthly Report. Police Chief Nicholson provided a written monthly report.

Fire Department Monthly Report. Fire Chief Adler provided a monthly report. Chief Adler advised they will not be doing inspections at this time, however, they will be responding to complaints as needed. Going into the future, they will be doing smaller group training sessions.

Tomah Area Ambulance Monthly Report. Ambulance Director Dunford provided a monthly report. Director Dunford advised their numbers are increasing as far as COVID-19 symptoms and flu symptoms.

Chamber/Convention & Visitor's Bureau Monthly Report. Ex. Director Thompson advised that Area Guides are done. They have closed their office to the public but they are available by phone and e-mail. The Chamber is anticipating a drop in income due to the

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loss of room tax revenue. Christine Storkel was hired the same week as the shutdown and they are working through the training process. They continue to get information out to businesses as it comes to them.

Bartender Licenses. Motion by Zabinski, second by Evans to approve the bartender licenses for Shelby L. Anderson, Christopher W. Wheaton, and James M. Wirkus, Jr. effective April 15, 2020 through June 30, 2020. Motion passed without negative vote.

Request for TIF Assistance At 1007 Superior Avenue. The property owner at 1007 Superior Avenue has applied for TIF assistance under the Rehabilitation Project Program, for a rebuild of the second story façade. The original façade has become a safety risk due to mortar and brick deterioration. Per the City's TIF Program Policy Manual, the proposed project is an eligible project and meets many of the general objectives. Specifically, this project eliminates unhealthy or unsafe conditions, fosters rehabilitation and conservation activities, and implements high quality site and building designs and materials. This property is not identified in the Downtown Master Plan as a rehab or redevelopment priority, but had been identified as having fair historic character largely due to its upper story. This project and requested cost will solidify this building as contributing to the historic character of the downtown core. There are 2 conditions of approval to consider: First – require a development agreement, per direction provided by City Council to describe the obligations of both the City and the applicant, and terms and conditions of the TIF assistance. Second, require that the applicant attain a Certificate of Appropriateness for the project prior to finalizing the development agreement. There are funds available.

Motion by Yarrington, second by Cram to approve funding as recommended. Motion by Yarrington, second by Cram was amended to add a deferred payment interest free loan if approved by the Long Range Planning Committee. Motion does not pass. Ayes from Holme, Zabinski, Gigous, and Yarrington. Nays from Evans, Kiefer, Cram, and Scholze. Mayor Murray voted nay and the motion fails.

Future Direction COVID-19. Mayor Murray received an e-mail that one department no longer requires more than the original 80 hours. Is that the direction going forward with all departments? There are requests regarding COVID exposure and how it will be handled going forward. This refers to the 80 hours of management directed leave and each department is different. The Library would like to continue working from home. Chief Nicholson advised that they are in favor with continuing with the management directed leave. As an attempt to reduce exposure within, they are working at minimum staffing and having people not come to work because they aren't needed in the office and they are working at home. Director Arity did request not to extend the management directed leave. The 80 hours were a tool for department heads to use and a couple departments utilized the tool. It was noted that there is a lot of uncertainty at this point, and now isn't the time to take the tool away. The management directed leave is entirely different from emergency leave. Attorney Precour advised that the State of Emergency went until today and is requesting that this be extended.

Motion by Scholze, second by Cram to continue with the 80 hours per 2 week pay period for use by Department Heads for COVID 19 management directed leave until the May Council meeting where it will be reviewed. Motion passed without negative vote.

Motion by Cram, second by Evans to extend the State of Emergency until the May 12th Council meeting. Motion passed without negative vote.

Resolution Authorizing Payment of Monthly Bills.

Motion by Kiefer, second by Scholze to approve **Resolution No. 2020-04-14-10** authorizing payment of the monthly bills in the amount of \$612,005.99 as presented. Motion passed without negative vote.

**RESOLUTION NO. 2020-04-14-10
AUTHORIZING PAYMENT OF MONTHLY BILLS**

BE IT RESOLVED by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks	\$ 222,501.51	Check #'s	127084-127165 & 127212-127289
2. Payroll	\$ 249,396.79	Direct Deposit #'s	60170-60446
3. Wire Transfers	\$ 34,034.74		
4. Invoices	\$ 106,072.95	Check #'s	127333-127368
	\$ 612,005.99		

Mike Murray, Mayor

ATTEST: JoAnn Cram, City Clerk

Monthly Financial Report – March 2020. Motion by Scholze, second by Evans to accept the Monthly Financial Report for March 2020 as presented. Motion passed without negative vote.

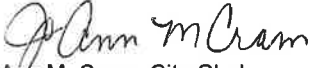
Motion by Evans, second by Yarrington to adjourn to closed session pursuant to State Statute 19.85(1)(c) to Confer with Legal Counsel Regarding Personnel Issues. Motion carries.
Meeting adjourned to closed session at 7:45 p.m.

Approved:



Michael Murray, Mayor

ATTEST:



JoAnn M. Cram, City Clerk
Minutes to be approved on May 12, 2020

The **COMMON COUNCIL** of the City of Tomah met in **SPECIAL SESSION April 28, 2020** at 6:00 p.m. with Mayor Michael Murray presiding. Mayor Mike Murray and Alderpersons Richard Yarrington, Shawn Zabinski, Lamont Kiefer and Dean Peterson were sworn in at 6:00 p.m.

Following the Pledge of Allegiance, roll call was taken with Mike Murray, Adam Gigous, Richard Yarrington, Jeff Cram, Shawn Zabinski (left at 7 p.m.), Travis Scholze, Lamont Kiefer, Donna Evans, and Dean Peterson present. Absent: None. Also in attendance: City Attorney Penny Precour and City Clerk JoAnn Cram. Gregg Hagen did not videotape the meeting.

Mayor Murray reported that the Tractor Pull has been cancelled for 2020.

Reconsideration of TIF Assistance Request - 1007 Superior Avenue - Steve Tremlett, MSA Professional Services. It is requested that the Council reconsider the TIF Assistance Request for 1007 Superior Avenue. Additional information is provided to include a copy of the Downtown Master Plan and the Tax Incremental Financing TIF Program Policy Manual which is used to guide decisions regarding TIF assistance. Façade improvements are an eligible cost under the Rehabilitation Program. A recommendation was made to replace the brick above the windows with detailed panels to mimic the historic window area. Under their current budget, the applicant intended to use a fiber cement panelized product in place of the brick. This material is not prohibited but will impact the historic aesthetic of the existing brick façade. MSA is recommending approval of the \$13,475 cash grant at occupancy to allow for the brick to be replaced by brick which will maintain the historic integrity of the building. MSA is also recommending two conditions be considered to include: 1. Require a development agreement, per direction provided by the City Council, to describe the obligations of both the City and the applicant, and terms and conditions of the TIF assistance, and 2. Require that the applicant attain a Certificate of Appropriateness utilizing the Downtown Design Standards and meeting with the Long Range Planning Committee prior to finalizing the development agreement. The project is desirable and the brick is favorable over the other product. A suggestion was made regarding making this an interest free deferred payment loan instead of a grant. The original material planned would meet the certificate of appropriateness requirements.

Motion by Yarrington, second by Zabinski to authorize a deferred payment loan at 0% interest not callable until the building is sold for \$13,475 to allow for the brick to be replaced by brick with the following conditions: Require a development agreement per direction provided by the City Council to describe the obligations of the City and the applicant, and terms and conditions of the TIF assistance and require that the applicant attain a Certificate of Appropriateness for the project utilizing the Downtown Design Standards and meeting with the Long Range Planning Committee prior to finalizing the development agreement with the Council. Yarrington, Gigous and Scholze voted Aye and Kiefer, Cram, Peterson, Evans and Zabinski voted Nay. Motion does not pass.

Motion by Scholze, second by Kiefer to table this issue and refer this matter to a special meeting of the Long Range Planning Committee. Motion passed with one negative vote (Yarrington).

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,185,000, General Obligation Promissory Notes, Series 2020A. Dave Ferris and Phil Cosson of Ehler's & Assoc., Inc. gave a presentation on the two parameter resolutions and the five year capital plan items. This resolution delegates authority to the Mayor or City Clerk to accept on behalf of the City the bid for the Notes that results in the lowest true interest cost and meets the terms and conditions provided for by executing a certificate. This funds Butts Avenue and Recreation Park blacktop repair as well as a TIF 10 project which is a booster for the radio signal on the south side of the City. This also refinances a local bank note and structures the repayment of the loan over a 10 year period. In 7 years, if the interest is better, this loan can be refunded with a new issue that may have a lower interest rate. This will be a competitive bid. The risk factor is that because TID 8 and TID 10 have a piece of this borrowing, if those entities don't have enough cash, the City may have to levy some taxes to make the payments. A call with City staff will be completed mid-May regarding the official statement. There will also be a rating call with Moody's that week. The reason for the parameters resolution is because of additional flexibility due to the volatile market at this time. A sale date report will be provided at the Council meeting following the sale. The loan would be closed on June 11th and that is the date the money would be available. Mr. Ferris went over the existing debt obligations as well as the projected impact of the proposed projects. There is a significant drop off between 2020 and 2021 debt obligation. Bond rating factors were discussed. The City recently was downgraded from an A1 rating to an A2 and Ehler's staff doesn't think the borrowing of funds will make a difference in our rating. Part of the rating adjustment was due to an error in the accounting processes and it is possible that a correction will be made.

Motion by Yarrington, second by Cram to approve **Resolution No. 2020-04-28-11 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,185,000 General Obligation Promissory Notes, Series 2020A.** Motion passed without negative vote.

RESOLUTION NO. 2020-04-28-11
RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS
FOR THE SALE OF NOT TO EXCEED \$2,185,000 GENERAL OBLIGATION
PROMISSORY NOTES, SERIES 2020A

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Tomah, Monroe County, Wisconsin (the "City") to raise funds for public purposes, including paying the cost of street and park improvements and community development projects (collectively, the "Projects");

WHEREAS, the Common Council hereby further finds and determines that it is necessary, desirable and in the best interest of the City to raise funds to pay the cost of refinancing the General Obligation Promissory Note, dated May 7, 2019 (the "Refunded Obligation") (hereinafter the refinancing of the Refunded Obligation shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligation for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes and to refinance its outstanding obligations;

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City to direct its financial advisor, Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the City to offer and sell the general obligation promissory notes (the "Notes") at public sale and to obtain bids for the purchase of the Notes; and

WHEREAS, in order to facilitate the sale of the Notes in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to the Mayor or City Clerk (each an "Authorized Officer") the authority to accept on behalf of the City the bid for the Notes that results in the lowest true interest cost for the Notes (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 1. Authorization and Sale of the Notes: Parameters. For the purpose of paying costs of the Project and the Refunding, the City is authorized to borrow pursuant to Section 67.12(12) Wisconsin Statutes, the principal sum of not to exceed TWO MILLION ONE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$2,185,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 17 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the City, Notes aggregating the principal amount of not to exceed TWO MILLION ONE HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$2,185,000). The purchase price to be paid to the City for the Notes shall not be less than 99.00% nor more than 106.00% of the principal amount of the Notes.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2020A"; shall be issued in the aggregate principal amount of up to \$2,185,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$75,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Notes shall not exceed \$2,185,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$2,185,000.

<u>Date</u>	<u>Principal Amount</u>
06-01-2021	\$490,000
06-01-2022	445,000
06-01-2023	245,000
06-01-2024	225,000
06-01-2025	210,000
06-01-2026	125,000
06-01-2027	115,000
06-01-2028	100,000
06-01-2029	100,000
06-01-2030	130,000

Interest shall be payable semi-annually on June 1 and December 1 of each year commencing on June 1, 2021. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) will not exceed 3.25%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Notes are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as Exhibit MRP. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established for such Notes in such manner as the City shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.
(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2029 for the payments due in the years 2021 through 2030 in the amounts as are sufficient to meet the principal and interest payments when due as set forth in the Approving Certificate.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2020A" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Notes; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 7. Proceeds of the Notes: Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the City, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The City represents and covenants that the projects financed by the Notes and by the Refunded Obligation and the ownership, management and use of the projects will not cause the Notes and the Refunded Obligation to be "private activity bonds" within the meaning of Section 141 of the Code. The City further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The City further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The City Clerk or other officer of the City charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the City certifying that the City can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The City also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the City will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes: Closing: Professional Services. The Notes shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on

the Notes in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Notes.

Section 13. Persons Treated as Owners; Transfer of Notes. The City shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the City at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 16. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Notes allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by the City's financial advisor, Ehlers & Associates, Inc.

Section 17. Conditions on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of these conditions, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 18. Official Statement. The Common Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 19. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 20. Redemption of the Refunded Obligations. Subject to final approval by the Authorized Officer as evidenced by the execution of the Approving Certificate, the Refunded Obligations are hereby called for prior payment and redemption on such date approved by the Authorized Officer in the Approving Certificate at a price of par plus accrued interest to the date of redemption. The date of such redemption shall be less than 90 days after the issuance of the Notes.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the Refunding Obligations on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 21. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 21. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 22. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 28, 2020.

Michael Murray, Mayor

ATTEST:

JoAnn M. Cram, City Clerk

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of not to Exceed \$1,500,000 Taxable General Obligation Refunding Bonds, Series 2020B. This issue is taxable. This resolution is for \$1,500,000 Taxable General Obligation Refunding Bonds. By refinancing prior obligations, we will receive a savings. This will be selling this as A2 and will be bank qualified. Revenues will be coming from TID 8 or TID 9 and if shortfalls occur in the TID, levy support or fund balance payments would be required. The timing is exactly the same as the 2020A Notes. This is entirely subject to whatever the market is. This gives us the flexibility in the sale for the best rate. The 2019 State Trust Fund loans from 2019 in TID 8 and TID 9. This will alleviate some of the cash flow issues that are occurring in the tax increment districts at the same time saving some money. The total savings conservatively is about \$115,000 to \$116,000 over the life of the issue. If the market moves, this issue will not proceed. It will only go forward if savings will occur. Ehler's will monitor the market and only proceed if they feel they can receive a reasonable rate for the City and the parameter's resolution gives that flexibility.

Motion by Scholze, second by Evans to approve **Resolution No. 2020-04-28-12 Authorizing the Issuance and Establishing Parameters for the Sale of not to Exceed \$1,500,000 Taxable General Obligation Refunding Bonds, Series 2020B.** Motion passed without negative vote.

RESOLUTION NO. 2020-04-28-12

RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$1,500,000 TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020B

WHEREAS, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Tomah, Monroe County, Wisconsin (the "City") to raise funds to pay the cost of refinancing certain outstanding obligations of the City, specifically the State Trust Fund Loan, dated April 1, 2019 and the State Trust Fund Loan, dated August 20, 2019 (collectively, the "Refunded Obligations") (hereinafter the refinancing of the Refunded Obligations shall be referred to as the "Refunding");

WHEREAS, the Common Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligations for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue taxable general obligation refunding bonds (the "Bonds") to refinance its outstanding obligations;

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue the Bonds on a taxable rather than tax-exempt basis;

WHEREAS, it is the finding of the Common Council that it is in the best interest of the City to direct its financial advisor, Ehlers & Associates, Inc. ("Ehlers"), to take the steps necessary for the City to offer and sell the Bonds via public sale and to obtain bids for the purchase of the Bonds; and

WHEREAS, in order to facilitate the sale of the Bonds in a timely manner, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City to delegate to the Mayor or City Clerk (each an "Authorized Officer") the authority to accept on behalf of the City the bid for the Bonds that results in the lowest true interest cost for the Bonds (the "Proposal") and meets the terms and conditions provided for in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City that:

Section 23. Authorization and Sale of the Bonds; Parameters. For the purpose of paying costs of the Refunding, the City is authorized to borrow pursuant to Section 67.04 Wisconsin Statutes, the principal sum of not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000) upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the conditions set forth in Section 14 of this Resolution, the Mayor and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the financial institution that submitted the Proposal (the "Purchaser") for, on behalf of and in the name of the City, Bonds aggregating the principal amount of not to exceed ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000). The purchase price to be paid to the City for the Bonds shall not be less than 98.75% of the principal amount of the Bonds.

Section 24. Terms of the Bonds. The Bonds shall be designated "Taxable General Obligation Refunding Bonds, Series 2020B"; shall be issued in the aggregate principal amount of up to \$1,500,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth

below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$50,000 per maturity or mandatory redemption amount and that the aggregate principal amount of the Bonds shall not exceed \$1,500,000. The schedule below assumes the Bonds are issued in the aggregate principal amount of \$1,500,000.

<u>Date</u>	<u>Principal Amount</u>
03-01-2021	\$85,000
03-01-2022	95,000
03-01-2023	95,000
03-01-2024	95,000
03-01-2025	100,000
03-01-2026	105,000
03-01-2027	105,000
03-01-2028	105,000
03-01-2029	110,000
03-01-2030	115,000
03-01-2031	120,000
03-01-2032	120,000
03-01-2033	125,000
03-01-2034	125,000

Interest shall be payable semi-annually on March 1 and September 1 of each year commencing on March 1, 2021. The true interest cost on the Bonds (computed taking the Purchaser's compensation into account) will not exceed 3.5%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

The present value debt service savings achieved by the Refunding (the "Savings") shall be at least 3.00% of the principal amount refunded.

Section 25. Redemption Provisions. The Bonds shall not be subject to optional redemption or shall be callable as set forth on the Approving Certificate. If the Proposal specifies that certain of the Bonds are subject to mandatory redemption, the terms of such mandatory redemption shall be set forth on an attachment to the Approving Certificate labeled as **Exhibit MRP**. Upon the optional redemption of any of the Bonds subject to mandatory redemption, the principal amount of such Bonds so redeemed shall be credited against the mandatory redemption payments established for such Bonds in such manner as the City shall direct.

Section 26. Form of the Bonds. The Bonds shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as **Exhibit B** and incorporated herein by this reference.

Section 27. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bonds as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2020 through 2033 for the payments due in the years 2021 through 2034 in the amounts as are sufficient to meet the principal and interest payments when due as set forth in the Approving Certificate

(B) Tax Collection. So long as any part of the principal of or interest on the Bonds remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bonds, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bonds when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 28. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable General Obligation Refunding Bonds, Series 2020B" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bonds is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bonds; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bonds and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bonds when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bonds when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bonds until all such principal and interest has been paid in full and the Bonds canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bonds prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bonds may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bonds as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When all of the Bonds have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the Common Council directs otherwise.

Section 29. Proceeds of the Bonds: Segregated Borrowed Money Fund. The proceeds of the Bonds (the "Bond Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bonds into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bonds have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 30. Execution of the Bonds: Closing; Professional Services. The Bonds shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the Mayor and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bonds may be imprinted on the Bonds in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bonds, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bonds shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bonds and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bonds, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bonds is hereby ratified and approved in all respects.

Section 31. Payment of the Bonds: Fiscal Agent. The principal of and interest on the Bonds shall be paid by Bond Trust Services Corporation, Roseville, Minnesota, which is hereby appointed as the City's registrar and fiscal agent pursuant to the provisions of Section 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The City hereby authorizes the Mayor and City Clerk or other appropriate officers of the City to enter a Fiscal Agency Agreement between the City and the Fiscal Agent. Such contract may provide, among other things, for the performance by the Fiscal Agent of the functions listed in Wis. Stats. Sec. 67.10(2)(a) to (j), where applicable, with respect to the Bonds.

Section 32. Persons Treated as Owners; Transfer of Bonds. The City shall cause books for the registration and for the transfer of the Bonds to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Mayor and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the Mayor and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 33. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bonds (the "Record Date"). Payment of interest on the Bonds on any interest payment date shall be made to the registered owners of the Bonds as they appear on the registration book of the City at the close of business on the Record Date.

Section 34. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Bonds eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the City agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the City Clerk or other authorized representative of the City is authorized and directed to execute and deliver to DTC on behalf of the City to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the City Clerk's office.

Section 35. Payment of Issuance Expenses. The City authorizes the Purchaser to forward the amount of the proceeds of the Bonds allocable to the payment of issuance expenses to Old National Bank at Closing for further distribution as directed by the City's financial advisor, Ehlers & Associates, Inc.

Section 36. Conditions on Issuance and Sale of the Bonds. The issuance of the Bonds and the sale of the Bonds to the Purchaser are subject to satisfaction of the following conditions:

- (a) approval by the Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Bonds, which approval shall be evidenced by execution by the Authorized Officer of the Approving Certificate; and
- (b) realization by the City of the Savings in an amount equal to at least 3.00% of the principal amount refunded

The Bonds shall not be issued, sold or delivered until these conditions are satisfied. Upon satisfaction of these conditions, the Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Bonds to the Purchaser.

Section 37. Official Statement. The Common Council hereby directs the Authorized Officer to approve the Preliminary Official Statement with respect to the Bonds and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the City in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate City official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The City Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 38. Undertaking to Provide Continuing Disclosure. The City hereby covenants and agrees, for the benefit of the owners of the Bonds, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Bonds or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the City to comply with the provisions of the Undertaking shall not be an event of default with respect to the Bonds).

To the extent required under the Rule, the Mayor and City Clerk, or other officer of the City charged with the responsibility for issuing the Bonds, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the City's Undertaking.

Section 39. Redemption of the Refunded Obligations. Subject to final approval by the Authorized Officer as evidenced by the execution of the Approving Certificate, the Refunded Obligations are hereby called for prior payment and redemption on such date approved by the Authorized Officer in the Approving Certificate at a price of par plus accrued interest to the date of redemption.. The City hereby directs the City Clerk to work with Ehlers to cause timely notice of redemption to be sent to the Board of Commissioners of Public Lands at least 30 days prior to the date of redemption.

The City hereby directs the City Clerk to take all actions necessary for the redemption of the Refunded Obligation on their redemption date. Any and all actions heretofore taken by the officers and agents of the City to effectuate such redemption are hereby ratified and approved.

Section 18. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bonds in the Record Book.

Section 40. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Bonds, the officers of the City are authorized to take all actions necessary to obtain such municipal bond insurance. The Mayor and City Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Mayor and City Clerk including provisions regarding restrictions on investment of Bond proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Bonds by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Bond provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Common Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded April 28, 2020.

Michael Murray, Mayor

ATTEST:

JoAnn M. Cram, City Clerk

Five Year Capital Plan - Ehlers Public Finance Advisors. Long Range Capital Plan topics include Debt Base Case Review, a Five-Year Capital Project List, Sources and Uses/Debt Issuing Sizing Schedule, Impact of the Capital Plan on the Tax Levy and Tax Rate, Impact of Capital Plan on the Debt Limit, and Tax Incremental District Overview. The good news is the City has the flexibility to take on other capital expenditures and not see an increase in our mill rate or debt. A spreadsheet was addressed regarding existing debt service sources of repayment and levy impact analysis. Ehler's has modeled out a 5-year capital plan which shows the impact of completing the items on the proposed list. Phil Cosson discussed the impact of the Capital Plan on the tax levy and tax rate. The equalized tax rate would jump up to \$2.59 per thousand dollars of assessed value. There is a drop off of significant debt which allows us to take on additional projects. TID #8 support may not be necessary in the future due to donations from TID #9 and TID #10. A chart was provided regarding the impact of the Capital Plan on the Debt Limit. Taking on this much debt would have an impact on borrowing capacity. Ehler's is projecting growth at 1.5%. Some of the debt is self-supporting debt. The level of debt by completing all the projects would increase the debt ratio from 53.97% to 81.80% which would raise concern for city staff as well as Ehler's consultants. We would want to leave 25% of the borrowing capacity for emergencies. Between 2023 and 2025 projected financing would exceed the 75% cap if all the capital projects are done, but drops off relatively quickly after that. TID 8 will receive substantial tax levy support in 2019 and 2020 but appears to be unnecessary going forward. TID 9 and TID 10, with minimal future development, will begin donations in 2020 assisting in closing the district successfully in 2036. 2020 refunding opportunities provides TID 8 improved cash flow to pay future debt obligations. Information only at this time. Further study and additional information is still being gathered for future discussion.

2020 Budget Amendment Reducing \$1,000 from Acct. 01-51415-1100 City Admin Salaries Medical and Reducing Acct. 01-48900 Other Misc Revenues Regarding Expenditure Restraint Eligibility

Motion by Yarrington, second by Evans to approve the 2020 Budget Amendment and reduce the 2020 Budget by \$1,000 from Other Miscellaneous Revenues Acct # 01-48900 and \$1,000 from the City Administrator Salaries – Medical Acct #01-51415-1100. Motion passed without negative vote.

Discussion of Comp Time for Exempt Employees and Amendment to Personnel Policy as Deemed Warranted. The Personnel Policy does not specifically cap comp time for exempt employees as it does for non-exempt employees. City Attorney Precour provided a summary of current practice. The City is not required to provide comp time for salaried employees, however, it has been a practice for many years. Does the Council want to make a change? The second issue

is that there have been extra hours that have accrued specifically due to COVID-19. Surrounding communities all have different plans – Monroe County caps comp time at 40 hours with restrictions on other leave use. Some policies don't allow things like sick leave to count in the hours worked. The City of La Crosse offers flex time, however, the flex time doesn't kick in until employee works 50 hours in the week. This does have a fiscal impact on the City. Options are available. The personnel policy needs to be revised, an HR position is needed, and there are a lot of issues to address. Chief Nicholson advised that there needs to be some type of discussion regarding the time that was asked to be kept track of which is above the 40 hours that isn't in the policy. The City will investigate this additional comp time request prior to making a final determination.

Motion by Scholze, second by Cram to codify the current practice which is to cap the exempt employees accrued comp time at 40 hours and direct a revision to the personnel policy manual and table any other modifications related to this issue. Motion passed without negative vote.

Review of Payroll/Bookkeeper Compensation While Acting in Substitute Role. Kim Lambert has taken on the City's payroll duties during the absence of the Payroll/Accounts Payable Clerk.

Motion by Kiefer, second by Evans to approve a temporary change in wage going from Range G, Step 2 to Range H, Minimum during the time of the leave while additional payroll duties are being done. Motion passed without negative vote.

Resolution Designating Public Depositories and Authorizing Withdrawal of City Monies. Checks are signed by the Mayor, City Clerk, and Treasurer. In lieu of personal signatures, a check signer may be used.

Motion by Evans, second by Scholze to approve **Resolution No. 2020-04-28-13 Designating Public Depositories for City of Tomah Monies.** Motion passed without negative vote.

RESOLUTION NO. 2020-04-28-13

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES FOR CITY OF TOMAH'S MONIES

BE IT RESOLVED, that the Common Council of the City of Tomah designates the following depositories for the year:

1. CCF Bank
2. Bank First
3. Timberwood Bank
4. State Local Government Investment Pool
5. Tomah Area Credit Union
6. RIA Federal Credit Union of Tomah
7. Farmers & Merchants Bank of Kendall-Hustler
8. UBS Financial Services Inc.
9. Multi-Bank Securities, Inc.
10. RBC Wealth Management
11. Union Bank

BE IT FURTHER RESOLVED, that all checks for the withdrawal of City funds be signed by the Mayor, City Clerk and Treasurer. In lieu of personal signatures, a check signer may be used. Dated this 28th day of April, 2020,
Michael Murray, Mayor ATTEST: JoAnn M. Cram, City Clerk

Discussion of Possible Reduction of Alcohol Beverage Licensing Fees and Requirements in Response to COVID-19 Pandemic Shutdowns. Liquor license renewals are due to be addressed at the May Committee of the Whole and Common Council meetings. Bartender license renewal applications are also beginning to come in which will be acted on at the June Council meeting. Discussions have been occurring across the State regarding adjusting the fees based on the recent COVID-19 shutdown and the inability of some licensed establishments to be open during the closures mandated by the State. It was the consensus that the Class A licenses should stay the same as they have not been affected by the shutdown. The City Clerk was directed to draft a resolution to temporarily reduce Class B liquor licenses from \$500 to \$250, reduce to from \$100 to \$50 for Class B Beer licenses and reduce from \$100 to \$50 for Class C Wine Licenses and bring it back to the May meetings.

Discussion of City Administrator Position. A City Manager is statutorily defined and the City Administrator position was created by Ordinance. What direction do we want to go as a City? Do we want to replace the City Administrator? A leader is wanted by the department heads that is going to be fair, consistent, honest, etc. There is a strong need for economic development and a management background in dealing with policy and people. Human Resources is also an important aspect. It was the consensus to remain with a City Administrator and proceed with hiring. The job description will be reviewed and possible changes red-lined. A revised or updated job description will be addressed at the May meetings so we can get started in the hiring process.

Re-Address Temporary Authority of Mayor to Act as City Administrator. There is no reason to deviate from the plan we are on.

Motion by Yarrington, second by Scholze to provide the Authority of the Mayor to act temporarily as City Administrator until the City Administrator is found or until the next mayoral election, whichever comes first. Motion passed without negative vote.

Approval of Minutes of March 17, 2020 Council Meeting. Motion by Scholze, second by Evans to approve the Minutes of March 17, 2020 Council Meeting as presented. Motion passed without negative vote.

Approval of Minutes of March 24, 2020 Special Council Meeting. Motion by Gigous, second by Yarrington to approve the Minutes of March 24, 2020 Special Council Meeting as presented. Motion passed without negative vote.

Elect President of the Council - 1 Year Term. Kiefer Nominated Travis Scholze for president of the Council. No other nominations. Motion by Yarrington, second by Kiefer to close the nominations. Motion passed without negative vote. Travis Scholze is duly elected Council President.

Elect Vice-President of the Council - 1 Year Term. Kiefer nominated Donna Evans and Yarrington nominated Shawn Zabinski for Vice-President of the Council. No other nominations. Motion by Yarrington to close the nominations, second by Kiefer. Motion passed without negative vote. The vote was 6 to 2 with Alderperson Donna Evans duly elected Vice-President of the Council.

Designate Official Newspaper. Motion by Scholze, second by Evans to table the designation until the May meeting for further discussion. Motion passed without negative vote.

Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings. Motion by Evans, second by Kiefer to designate Hagen Sports Network as Broadcaster of the Committee of the Whole and Common Council meetings. Motion passed without negative vote.

Appointment of City Attorney. Motion by Yarrington, second by Scholze to accept Mayor Murray's appointment of Penny Precour as City Attorney. Motion passed without negative vote.

Weed Commissioner. Motion by Scholze, second by Evans to approve the appointment of Kirk Arity as Weed Commissioner. Motion passed without negative vote.

Committee of the Whole.

Motion by Gigous, second by Scholze to approve appointment of Adam Gigous, Richard Yarrington, Jeff Cram, Shawn Zabinski, Travis Scholze, Lamont Kiefer, Donna Evans and Dean Peterson to the Committee of the Whole. Motion passed with one negative vote.

Public Works & Utilities Commission

Motion by Cram, second by Gigous to appoint Travis Scholze, Lamont Kiefer, Donna Evans and Adam Gigous to one year terms and re-appoint BJ Rice to a two year term on the Public Works and Utilities Commission. Motion passed without negative vote.

Police & Fire Commission

Motion by Kiefer, second by Evans to appoint Dennis Koranda to a five-year term on the Police & Fire Commission with the term expiring in 2025. Motion passed without negative vote.

Parks & Recreation Commission

Motion by Kiefer second by Cram to re-appoint Bruce Peth and Jared Tessman to three year terms with Dean Peterson and Donna Evans serving as Alderperson members for one year terms on the Parks & Recreation Commission. Motion passed without negative vote.

Planning Commission

Motion by Evans, second by Kiefer to re-appoint Bryan Meyer and Tina Thompson to three year terms and Jeff Cram and Adam Gigous to serve as Alderperson members, and Mayor Mike Murray, Chairperson for one-year terms on the Planning Commission. Motion passed without negative vote.

Housing Authority

Motion by Kiefer, second by Cram to re-appoint Rick Murray to a five-year term. Lamont Kiefer to serve as the Alderperson Ex-Officio member for a one-year term to the Housing Authority. Motion passed without negative vote.

Community Development Block Grant

Motion by Gigous, second by Evans to re-appoint Rick Murray, Pete Peterson, Robert Keene, Richard Yarrington, Megan Jensen, and Lamont Kiefer (Alderperson) for one-year terms to the Community Development Block Grant Committee. Motion passed without negative vote.

Board of Appeals

Motion by Kiefer, second by Scholze to re-appoint Jeremy Likely, Greg Wandschneider, and Wayne Kling (1st Alternate) for 3 year terms and appoint Jeff Cram (Planning Commission Rep) for a two year term (2022) with Joe Martinez as Chairman. Motion passed without negative vote.

Emergency Management Committee

Motion by Cram, second by Kiefer to appoint the Emergency Management Committee as designated by the Ordinance. Motion passed without negative vote. Members are: Safety Director-Tomah Veterans Affairs Hospital, City Administrator-Tomah, Mayor-Tomah, Ambulance Director-Tomah, Civil Defense

Director-Monroe County, Safety Director-Tomah Memorial Hospital, Chief of Police-Tomah, Director of Public Works & Utilities-Tomah, Fire Chief-Tomah, and City of Tomah City Attorney.

Board of Review

Motion by Kiefer, second by Cram to approve appointments of Mike Murray-Mayor, JoAnn Cram-City Clerk, Shawn Zabinski, Lamont Kiefer, and Travis Scholze to one year terms on the Board of Review. Motion passed without negative vote.

Ambulance Commission

Motion by Kiefer, second by Evans to re-appoint Barb Cram, Brede Sorenson and Wayne Kling for three-year terms and the City Administrator as Ex-Officio for a one-year term to the Ambulance Commission. Motion passed with one negative vote (Yarrington).

Library Board

Motion by Scholze, second by Cram to re-appoint Marge Gigous and Candice Ziems to three year terms and the City Administrator as Ex-Officio and Paul Skoffronick is to serve as the school representative for a one-year term to the Library Board. Motion passed without negative vote.

Joint City/School Committee

Motion by Kiefer, second by Gigous to appoint the City Administrator, Police Chief Mark Nicholson, Donna Evans and Travis Scholze to the Joint City/School Committee for one-year terms. Motion passed without negative vote.

Convention & Visitors Bureau

Motion by Gigous, second by Evans to approve appointments to the Convention & Visitors Bureau as follows: Re-appoint Travis Scholze (Council Rep)-One-year term; Re-appoint City Administrator – One-year term; Appoint Amanda Konsitzke (Chamber of Commerce Rep) – One-year term; and Appoint Dave Kuehl Monroe County Ag Society Rep to a 3 Year Term and Appoint Tracy Lambert (Tomah Retail Rep) to fulfill the three year term of Melissa Bertram with the term expiring in 2022. Motion passed without negative vote.

Tomah Senior & Disabled Services Board

Motion by Evans, second by Cram to re-appoint Lauri Shumway for a two-year term expiring in 2022, and appoint Jenna Moser to a two year term and appoint Richard Yarrington (Aldersperson) and Mayor Mike Murray to serve co-extensive with their terms expiring in 2022. Motion passed without negative vote.

Lake Committee. Motion by Cram, second by Scholze to re-appoint Blaine Meyer and appoint Lee Lang to three year terms and appoint Aldersperson Lamont Kiefer to a one-year term. Motion passed without negative vote.

Ethics Board

Motion by Kiefer, second by Yarrington to appoint Mayor Mike Murray to a three year term. Motion passed without negative vote.

Long Range Planning Committee

Motion by Kiefer, second by Cram to appoint Jeff Holthaus to a three year term and re-appoint Mayor Mike Murray (Planning Commission Rep) to a 2 year term and appoint Aldersperson Shawn Zabinski to a two year term and appoint Dustin Powell to fulfill the remaining term of Steve Peterson with the term expiring in 2021. Motion passed without negative votes.

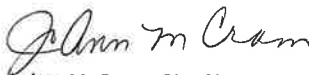
Historic Preservation Commission. The Historic Preservation Commission was established 4/11/2017 & consists of 7 members. 1- Aldersperson (1yr term); 1-Planning Commission member; 1-Long Range Planning Committee member; and 4-Citizen members. After the initial term, the term for each member shall be 3 years.

Motion by Gigous, second by Kiefer to appoint Richard Yarrington as Aldersperson for a 1 year term; re-appoint Jim Weinzatt, Shawn Zabinski (Long Range Planning Rep), and Jeff Cram (Planning Commission Rep) for three year terms. Motion passed without negative vote.

Motion by Kiefer, second by Evans to adjourn. Motion passed without negative vote. Meeting adjourned at 9:03 p.m.



Approved: Michael Murray, Mayor



Attest: JoAnn M. Cram, City Clerk
To Be Approved 5/12/2020

CASH REPORT FOR APRIL 2020

Fund	Previous Balance	Receipts	Disbursements	Ending Balance
GENERAL	\$ 2,821,312.73	\$ 1,729,802.62	\$ 2,342,065.91	\$ 2,209,049.44
WATER	\$ 425,556.95	\$ 951,380.37	\$ 970,999.32	\$ 405,938.00
SEWER	\$ 135,809.87	\$ 459,179.27	\$ 402,432.21	\$ 192,556.93

INVESTED		INVESTMENTS APRIL 30, 2020		RATE	DUE	CALL
		AMOUNT				
FINAL		FUND 01 GENERAL FUND-		4,469,613.87		
MBS	Wells Fargo Bk West LV	C/D	100,000.00	1.8000	12/13/22	
MBS	Wells Fargo Bk West LV	C/D	100,000.00	1.9000	01/17/23	
MBS	UBS Bk Salt Lake City	C/D	98,000.00	3.0000	06/14/21	
MBS	Texas Exchange Bk	C/D	200,000.00	2.0000	04/10/20	
MBS	Sallie Mae Bk Salt Lake	C/D	100,000.00	1.9500	08/22/22	
RBC	Morgan Stanley Pvt Bank	C/D	70,000.00	2.8000	08/31/20	
RBC	Capital One Bk USA Natl Assn	C/D	100,000.00	2.0000	10/13/20	
RBC	American Express Fed Svgs Bk	C/D	32,000.00	2.1000	12/07/20	
RBC	Discover Bk Greenwood Del	C/D	30,000.00	3.0000	08/16/21	
RBC	Morgan Stanley Bk N A Utah	C/D	50,000.00	3.0000	08/16/21	
RBC	Morgan Stanley Bk N A Utah	C/D	145,000.00	3.0000	08/23/21	
RBC	Ally Bank Midvale UT	C/D	121,000.00	3.0000	08/30/21	
RBC	JPMorgan Chase Columbus	C/D	195,000.00	2.0000	11/30/21	
RBC	Comenity Cap Bk Utah	C/D	80,000.00	2.8500	02/15/22	
RBC	Capital One Bk USA Natl Assn	C/D	30,000.00	2.3500	06/20/22	
RBC	JPMorgan Chase Columbus	C/D	50,000.00	2.3500	06/21/22	
RBC	Merric Bk South Jordan UT	C/D	130,000.00	1.8000	08/22/22	
RBC	BMW Bk North Amer Salt Lake	C/D	100,000.00	1.8500	10/11/22	
RBC	Synchrony	C/D	100,000.00	1.0500	03/27/23	
RBC	Fed Home Loan Bank	SEC	100,000.00	1.9500	11/20/24	
UBS	Mercantil Comm Bank	C/D	100,000.00	2.2000	12/29/20	
F&M KEND		C/D	116,029.26	1.9000	01/15/20	
TIMBER	27045	C/D	172,588.63	2.0000	06/20/20	
TIMBER	43439	C/D	165,521.56	2.2500	05/22/21	
LGIP		TF	5,924.63			
UBS		M/M	916.28			
RBC		MM	204,480.26			
Bank First		M/M	413,776.40			
TIMBER	ED	M/M	149,080.93			
RIA		M/M	122,467.10			
TACU		M/M	189,376.84			
Bank First	Tax Account	M/M	0.00			
Bank First	ED	M/M	63,254.07			
Bank First	ED	M/M	104,084.66			
CCF	ISC SWEEP ACCOUNT	M/M	709,689.52			
CCF		M/M	21,423.73			
			FUND 07 DEBT -	\$99,014.56		
LGIP		T/F	7,466.68			
Bank First		M/M	91,547.88			
			FUND 08 CAPITAL-	1,005,807.45		
LGIP		T/F	83,092.97			
Bank First		M/M	80,444.32			
CCF		M/M	25,479.93			
TIMBER		M/M	816,790.23			
			FUND 02 LAKE -	\$120,132.66		
RIA		C/D	14,599.36	1.8500	03/03/21	
LGIP		TF	27,161.96			
RIA		M/M	78,371.34			
			FUND 04 CDBG -	\$230,272.80		
TACU		CK	601.54			
TACU		SAVINGS	148,552.52			
TIMBER		CK	886.16			
TIMBER		SAVINGS	80,232.58			

INVESTED			AMOUNT	RATE	DUE	CALL
			SEWER DEPT -	\$3,080,426.79		
RBC	Discover Bank Greenwood DE	C/D	215,000.00	1.9000	09/21/20	
RBC	Cap One Bk USA Natl Assn	C/D	100,000.00	2.0000	10/13/20	
RBC	Morgan Stanley Bk N A Utah	C/D	50,000.00	3.0000	08/09/21	
RBC	Third Fed Svgs & LN Assn OCD	C/D	102,000.00	2.5000	01/31/22	
RBC	Sallie Mae Bk	C/D	65,000.00	2.7500	03/21/22	
RBC	Cap One VA	C/D	178,667.00	2.3500	06/20/22	
RBC	Morgan Stanley Bk N A Utah	C/D	175,000.00	1.9000	08/22/22	
RBC	Capital One Bk USA Nat	C/D	45,000.00	1.9000	08/22/22	
RBC	Merrick Bk South Jordan UT	C/D	15,000.00	1.8000	08/22/22	
TIMBER	43411	C/D	126,966.52	2.2500	05/17/21	
TIMBER	6835	C/D	132,356.19	2.0000	06/17/20	
LGIP		T/F	540,445.44			
RBC		M/M	1,025.75			
CCF		M/M	252,615.72			
CCF	ICS Sweep	M/M	759,177.32			
Bank First		M/M	165,225.33			
Bank First	CLEARING ACCT	M/M	104,841.57			
TIMBER	CLEARING ACCT	M/M	52,105.95			
			WATER DEPT -	\$4,539,017.36		
RBC	Barclay Bank	C/D	245,000.00	1.8000	07/20/20	
RBC	American Exp Fed Svgs BK	C/D	130,000.00	2.1000	12/07/20	
RBC	Comenity Cap Bk Utah	C/D	90,000.00	3.0000	08/30/21	
RBC	Goldman Sach Bank	C/D	245,000.00	3.1500	12/20/21	
RBC	Citibank National Association	C/D	55,000.00	2.7500	02/28/22	
RBC	Comenity Cap Bk Utah	C/D	75,000.00	2.8000	02/28/22	
RBC	Wells Fargo Bank	C/D	93,000.00	2.6000	04/12/22	
RBC	Cap One VA	C/D	36,333.00	2.3500	06/20/22	
RBC	TIAA Jacksonville	C/D	211,000.00	2.1000	07/29/22	
RBC	Bryn Mawr TR Co PA	C/D	245,000.00	1.7000	03/06/23	
RBC	Lakeland Bk NFLD NJ	C/D	245,000.00	1.1500	03/30/23	
RBC	BMW BK North Am Salt Lake	C/D	35,000.00	1.8500	10/11/22	
RBC	Fed Home Loan Bank	SEC	150,000.00	1.9500	11/20/24	
RBC	BMW BK North Am Salt Lake	C/D	110,000.00	1.6500	02/28/23	
LGIP		TF	36,550.00			
CCF		M/M	330,919.71			
CCF	ISC SWEEP ACCOUNT	M/M	2,075,884.68			
RBC		M/M	937.75			
Bank First	CLEARING ACCT	M/M	82,106.11			
TIMBER	CLEARING ACCT	M/M	47,286.11			
			13,544,285.49			
TOTAL IN EACH INSTITUTION						
	Bank First		\$1,105,280.34			
	Multi-Bank Securities, Inc.		\$598,000.00			
	CCF		\$4,175,190.61			
	Farmers & Merchants Bank Kendall		\$116,029.26			
	Local Government Investment Pool		\$700,641.68			
	Timberwood Bank		\$1,743,814.86			
	RIA Federal Credit Union		\$215,437.80			
	USB Financial Services		\$100,916.28			
	RBC Wealth Management		\$4,450,443.76			
	Tomah Area Credit Union		\$338,530.90			
			\$13,544,285.49			

RESOLUTION NO. _____

**RESOLUTION TEMPORARILY AMENDING REGULATORY FEES REGARDING
ALCOHOL LICENSING FOR CLASS B AND C LICENSES**

WHEREAS, due to the state mandated restrictions of the COVID-19 Pandemic and the required shutdown of bars and restaurants who hold a Class B Beer and Class B Liquor License and restaurants that hold a Class C Wine License, the Common Council of the City of Tomah has authorized a temporary reduction of license fees for renewals effective July 1, 2020, and

WHEREAS, in an effort to assist these establishments during these difficult times, the following fees will be effective for the 2020 renewals of licenses expiring June 30, 2020:

Class B Liquor – reduce the renewal fee from \$500 to \$250 for the year 2020

Class B Beer – reduce the renewal fee from \$100 to \$50 for the year 2020

Class C Wine – reduce the renewal fee from \$100 to \$50 for the year 2020

and,

WHEREAS, all other licensing fees will remain the same, and

NOW, THEREFORE BE IT FURTHER RESOLVED that the City of Tomah Common Council does hereby authorize a temporary change in the 2020 Class B Liquor and Beer and Class C Wine licensing fees as designated above.

Dated this 12th day of May, 2020

Michael Murray, Mayor

ATTEST:

JoAnn M. Cram, City Clerk

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Renewal of "Class B" Liquor & Class "B" Fermented Malt Beverage Licenses

Renewal of Class "A" Fermented Malt Beverage Licenses

Renewal of "Class A" Liquor & Class "A" Fermented Malt Beverage Licenses

Summary and Background Information:

(Appropriate Documentation Attached)

See attached list of Liquor License Applications. All licenses are for the period July 1, 2020 to June 30, 2021.

Fiscal Note:

Total revenue generated to the City of Tomah by the issuance of these licenses is normally \$8,200.00. If the council approves the reduction fees, then the total revenue generated to the City of Tomah by issuance of these licenses will be \$4,600.00.

Recommendation:

License applications have been completed by the applicants and have been given to the Police Department for review. Please note, inspections for the businesses have been postponed at this time to comply with the Wisconsin's Safer at Home executive order.

Respectfully submitted by:

Berta A. Downs

Committee: Committee of the Whole & Common Council

Meeting Date: May 11 & 12, 2020

**CITY OF TOMAH
2020 – 2021 LIQUOR LICENSES
EFFECTIVE: 7/1/2020 – 6/30/2021**

The following have applied for "Class B" Liquor and Class "B" Fermented Malt Beverage Licenses in the City of Tomah:

1. American Legion Post 201: Todd Steffel, Agent at 800 Wisconsin Ave
2. The Break Room Sports Bar & Grill: Chad Madson, Agent at 1123 Superior Ave
3. The Carlton LLC: Samantha Davis, Agent at 309 Superior Ave
4. The Chillzone: Corey Williams, Agent at 1119 Superior Ave
5. Dimensions II, LLC: Patrick Murphy, Agent at 1110 Superior Ave
6. Don Cinco De Mayo Cantina Inc.: Andres Valencia, Agent at 918 E McCoy Blvd
7. Franny's: James Frandsen, Agent at 1115 Superior Ave
8. Kelsey's LLC: David Berndt, Agent at 201 Superior Ave
9. Murray's on Main: Michael Murray, Agent at 810 Superior Ave
10. Perkins Family Restaurant / Mr. P's: Justin Johnson, Agent at 1015 E McCoy Blvd
11. Taphouse Twenty (T & J Hospitality, LLC): Tyson Koput, Agent at 201 Helen Walton Dr., Ste 1
12. Vino Anjo, LLC: Joline Powell, Agent at 800 Superior Ave
13. Vacant: RESERVE License

The following have applied for "Class A" Liquor Licenses in the City of Tomah:

1. Vino Anjo, LLC: Joline Powell, Agent at 800 Superior Ave

The following have applied for "Class A" Liquor and Class "A" Fermented Malt Beverage Licenses in the City of Tomah:

1. Aldi Inc. (Store #52): Troy Lenning, Agent, 1844 N. Superior Ave

 **MSA** Memo

To: City of Tomah
From: Steve Tremlett & Jeff Thelen
Subject: Extension of Substantial Completion of Toro Project to December 31, 2020
Date: May 6, 2020

Background: The City of Tomah entered into a development agreement with the Toro Company in 2018 for a package of incentives related to the Company's Tomah facility expansion project (**Attachment B**). Article III Section A of the agreement states that barring unavoidable delays, the Toro expansion was supposed to be substantially complete by December 31, 2019. Said section also states that the Developer shall have the unilateral right to extend the deadline by six months. Toro has notified the City, in a letter dated April 16, 2020 (See **Attachment A**), that Toro is exercising the six-month extension due to unavoidable delays.

Per the development agreement, unavoidable delays are defined as "delays which are the direct result of acts of God, unforeseen adverse weather conditions, strikes, other labor troubles, fire or other casualty to the Site Improvements, litigation commenced by third parties which, by injunction or other similar judicial action, directly results in delays, or acts of any federal, state or local governmental unit, and which directly results in delays."

Request: In the April 16th letter, Toro is also requesting that the City allow the project to be extended until December 31, 2020, for Substantial Completion, citing ongoing unavoidable delays. The letter states that unanticipated delays were caused by a third party related to the decommissioning of old equipment and the installation of new systems. The final phase of the project cannot be completed until the equipment can be fully installed. Toro expects that the final certificate of occupancy/substantial completion will likely be issued by the end of September 2020, however, they are requesting the extension to December 31, 2020.

MSA has reviewed the developers' agreement and has received updates from Toro as to the status of the project. It is MSA's opinion that Toro is substantially complying with the terms of the developers' agreement given that Toro is continuing their efforts to commission the new equipment and commence the final phase of construction in June. Per the definition of unavoidable delays, other casualties to the site improvements applies.

Recommendation: Per Article V of the development agreement, MSA recommends the City Council adopt a resolution acknowledging that both the City and the Toro Company agree that there are unavoidable delays and it is in the City's and Toro's best interest to delay substantial completion until December 31, 2020.

Note: The payment of the Development Incentive (\$500,000) described in Article II, Section D shall be made within 60 days of the issuance of the Certificate of Completion and the annual Tax Increment Allocation Payment to the Developer begins two years after the year in which the Certificate of Substantial Completion is issued by the City.

The Toro Company

8111 Lyndale Avenue South, Bloomington, Minnesota 55420-1196
www.thetorocompany.com

April 16, 2020

City of Tomah, WI
819 Superior Avenue
Tomah, WI 54660

To the City:

In reference to the Development Agreement between the City of Tomah, WI (the "City") and The Toro Company (the "Company"), the Company would like to provide an update to the Development as described in the Development Agreement.

As stated in the Development Agreement, "Subject to the force majeure provisions of Article X, Paragraph A and barring Unavoidable Delays, prior to December 31, 2019, Developer (The Toro Company) shall complete the construction of the Facility according to the plans (Exhibit A & B) (subject to the provisions in this Article III, Section A regarding construction plan amendments), which are incorporated herein by reference."

While the Company continues to earnestly and diligently pursue the Development and has received a temporary certificate of occupancy for the Tomah, WI facility expansion, the Company has not yet received a final certificate of occupancy for the expansion, due to unanticipated delays outside of the Company's reasonable control.

Towards the end of 2019, the Company began working through unanticipated delays caused by third party suppliers related to decommissioning old equipment and installing new systems. The final phase of construction of the Project could not continue until this part of the process was completed.

The Company has since worked through these issues and is now decommissioning the old equipment, anticipating the final phase of construction to commence in June, with the final certificate of occupancy likely awarded by the end of September 2020.

The Company is exercising the unilateral right to extend the completion deadline by 6 months, as mentioned in the Development Agreement, but given the unforeseen circumstances as mentioned above, and in order to remain in good standing under the Development Agreement, the Company is kindly requesting that the City allow an extension to complete the Project until 12/31/2020.

Thank you for your consideration. The Company greatly appreciates the City's support and looks forward to continuing to invest and create jobs in the Community.

Best regards,

Emily Lawrence

Emily Lawrence
Attorney
The Toro Company

DEVELOPMENT AGREEMENT
BETWEEN
CITY OF TOMAH, WI
AND
THE TORO COMPANY

THIS AGREEMENT entered into this 12th day of March, 2018 by and between the City of Tomah, WI, a Wisconsin municipal corporation (hereinafter referred to as CITY) whose principal place of business is 819 Superior Avenue, Tomah, WI 54660, and The Toro Company, or its assigns, a Delaware corporation (hereinafter referred to as DEVELOPER) whose principal place of business is 8111 Lyndale Avenue S, Minneapolis, MN 55420.

RECITALS

WHEREAS, Developer owns Parcel #286-570-002-1010, 200 Sime Ave. Tomah, WI known as the “Development Property”; and

WHEREAS, Developer desires to construct an approximately 181,000 square foot addition to the existing building on the Development Property, along with associated parking and drive aisle improvements, for manufacturing purposes. All improvements are hereinafter sometimes referred to as the “Facility” as shown in Exhibit B; and

WHEREAS, the City desires to assist Developer in the construction of the Facility; and

WHEREAS, the City has created Tax Incremental Financing District #9 pursuant to Wis. Stat. § 66.1105, which provides authority and establishes procedures by which the City may exercise powers necessary and convenient to carry out the purposes of the Tax Increment Law, including Development Incentives and which includes a Project Plan, which Project Plan, as so approved, and as may be amended from time to time, is hereby incorporated by reference into this Agreement and which is on file at the City; and

WHEREAS, at the time of this Agreement, the Development Property was included within the boundaries of TID #9; and

WHEREAS, development of the Facility will benefit the community through the elimination of blight, unhealthy, or unsafe conditions; increased property values and tax revenue; and the promotion of economic opportunity through business expansion and job creation; and

WHEREAS, said Facility would not occur, or would occur to a lesser extent, without the assistance of the City, as set forth in this Agreement;

WHEREAS, the City believes that improvements to the Development Property is in the best interests of the City and its residents and in accordance with the public purposes and conditions of applicable State and local laws;

WHEREAS, this Agreement is intended to outline the duties and responsibilities of the City and Developer in order to facilitate the construction of the Facility;

NOW, THEREFORE, in consideration of the promises and mutual obligations of the parties hereto, each does hereby covenant and agree with the others as follows:

ARTICLE I DEFINITIONS

As used in this Agreement or in the Exhibits attached hereto, the following terms, shall have the following meanings:

AGREEMENT: The Development Agreement by and between the City and Developer, which is this Agreement as may be amended and supplemented from time to time.

ANNUAL TAX INCREMENT ALLOCATION PAYMENTS: An annual payment by the City to the Developer as a Development Incentive commencing in the year occurring two years after the year the Certificate of Substantial Completion is issued by the City for completion of the Facility.

CERTIFICATE OF SUBSTANTIAL COMPLETION: Has the meaning provided in Article II, Section F below.

CITY: The City of Tomah, Wisconsin, a Wisconsin municipal corporation.

DEVELOPER: The Toro Company or its successors and assigns who shall be the fee simple owner of the Development Property.

DEVELOPMENT COST: Those costs authorized pursuant to Wis. Stat. §66.1105 and as enumerated in the development budget set forth in Exhibit A.

DEVELOPMENT INCENTIVE: Shall have the meaning as applied in the Project Plan of Tax Increment Financing (TIF) District #9, and subsequent amendments.

DEVELOPMENT INCENTIVE COSTS: The Development Incentive Payment plus interest costs and financing fees associated with the debt service incurred by the City for its payment under the obligations of this Agreement, plus the Total Tax Increment Allocation Payment. The parties agree that solely for purposes of this Agreement, the amount the City considers its Development Incentive Costs is three million and no/100's (\$3,000,000.00). The parties further agree that the portion of the Development Incentive Costs related to the City's payment under Article II, Section A below is seven hundred fifty thousand and no/100's (\$750,000.00), or fifty thousand and no/100's (\$50,000.00) per year over fifteen (15) years.

DEVELOPMENT INCENTIVE PAYMENT: A one-time payment made by the City to the Developer as an incentive to construct the Facility on the Development Property.

DEVELOPMENT PROPERTY: The real property described in Exhibit B to this Agreement, including land and improvements, known collectively as Parcel #286-570-002-1010.

EXHIBIT A. Capital Expenditure and Job Creation estimates for the Facility as submitted by Developer dated November 2, 2017.

EXHIBIT B. The Conceptual Site Plan for the Facility and the Development Property dated August 30, 2017.
EXHIBIT C. The Toro Company TIF Proforma Analysis, dated February, 16, 2017.

FACILITY: An approximate 181,000 square foot addition to the existing building on the Development Property, along with associated parking, site, and drive aisle improvements, as described in Exhibit B.

PROJECT PLAN: Shall have the meaning given in Wis. Stat. §66.1105(2)(g).

SITE IMPROVEMENTS: The plan for site and building improvements to the Development Property described in Exhibit B.

TAX INCREMENT: Shall have the meaning given in Wis. Stat. §66.1105(2)(i), as applied solely to the Development Property and Development Costs involved in this Agreement.

TAX INCREMENT LAW: Wis. Stat. §66.1105.

TID#9: City of Tomah Tax Increment District #9 and Project Plan adopted by the City, as certified by the Wisconsin Department of Revenue.

TOTAL DEVELOPMENT TAX INCREMENT: The actual Tax Increment collected from the Development Property from the date of execution of this Agreement through termination of this Agreement.

TOTAL TAX INCREMENT ALLOCATION PAYMENT: The sum total of the Annual Tax Increment Allocation Payments paid by the City to the Developer as part of this Agreement.

UNAVOIDABLE DELAYS: Delays which are the direct result of acts of God, unforeseen adverse weather conditions, strikes, other labor troubles, fire or other casualty to the Site Improvements, litigation commenced by third parties which, by injunction or other similar judicial action, directly results in delays, or acts of any federal, state or local governmental unit, and which directly results in delays.

ARTICLE II CITY OBLIGATIONS

In order to assist with the construction of the Facility and as an incentive to the Developer, the City agrees to undertake the following obligations:

- A. **DEVELOPMENT INCENTIVE PAYMENT.** As a Development Incentive, the City agrees to pay to Developer a one-time payment of five hundred thousand and no/100's (\$500,000.00). This Agreement and the Developer Incentive Payment herein shall be a special and limited obligation of the City and not a general obligation of the City. All funds provided by the City shall be used solely by the Developer for construction of the Facility.
- B. **ANNUAL TAX INCREMENT ALLOCATION PAYMENTS.** Two calendar years after the year in which the Certificate of Substantial Completion is issued by the City for the Facility, and as a Development Incentive, the City agrees to pay to the Developer Annual Tax Increment Allocation Payments which are apportioned from one hundred percent (100%) of the annual Tax Increment paid by the Developer to the City on the Development Property, minus fifty thousand and no/100's (\$50,000.00), subject to the provisions of Article III, Section C below. The City's right to retain fifty thousand and no/100's (\$50,000) of Tax Increment shall apply each year the City is obligated to provide an Annual Tax Increment Allocation Payment under this Agreement. This Agreement and the Annual Tax Increment Allocation Payments herein shall be a special and limited obligation of the City and not a general

obligation of the City. The final Annual Tax Increment Allocation Payment shall be prorated so as to not exceed the Total Tax Increment Allocation Payment.

- C. **TOTAL TAX INCREMENT ALLOCATION PAYMENT.** The Total Tax Increment Allocation Payment shall not exceed two million two hundred twenty five thousand and no/100's (\$2,250,000.00), which shall be in addition to the five hundred thousand and no/100's (\$500,000.00) payment specified in Article II, Section A above.
- D. **PAYMENT DATES.** Payments under Article II, Section A shall be made within 60 days of issuance of the Certificate of Substantial Completion for the Facility, or within 60 days from the date upon which the Wisconsin Department of Revenue certifies the creation of TID #9, whichever comes last. In the event the Certificate of Substantial Completion is issued between the dates of March 15 and August 31, the City shall have the right, at its sole discretion, to provide payment within 60 days after August 31 in the year the Certificate of Substantial Completion is issued.

Payments under Article II, Section B shall be due in annual installments by October 31. The first payment shall be on October 31 of the second calendar year following the calendar year in which the Facility is substantially completed, and subsequent payments shall be due on each subsequent October 31 thereafter until the Total Tax Increment Allocation Payment has been met.

- E. **PERMITS AND APPROVALS.** The City shall promptly consider all applications by the Developer for all necessary zoning, building, or engineering permits and approvals from the City, all in accordance with all applicable City ordinances and procedures.
- F. **CERTIFICATE OF SUBSTANTIAL COMPLETION.** Promptly after completion of the Facility in accordance with the provisions of this Agreement and associated permits/approvals, the City shall execute and deliver to the Developer a Certificate of Substantial Completion. The Facility shall be determined substantially complete for the purposes of this Agreement, upon the issuance of a certificate of occupancy by the City after completion of the entire Facility described in Exhibit B, and any repairs to public property as described in Article III, Section G. Issuances of temporary occupancy permits or permanent occupancy permits for only portions of the Facility shall not be deemed as substantial completion of the Facility under this Agreement. Such certificate of completion shall constitute evidence that Developer has completed the Facility in accordance with the provisions of this Agreement and associated permits/approvals, except that the Certificate of Substantial Completion provided by the City herein is in no way to be construed as a representation, guarantee, or warranty as to the quality and/or the assessed value of the Facility or Development Property. If the City determines that it cannot execute the Certificate of Substantial Completion, it shall, within 10 days after written request therefor, provide a written statement indicating in adequate detail why it cannot do so and also indicating what measures or acts will be necessary to be taken or performed in order to permit execution of the Certificate of Completion.
- G. **USE OF PENALTIES AND FEES.** Any penalties and fees collected by the City under Article III, Section C shall be deposited into the City's TID #9 fund account to be used for the purposes of paying for TID #9 eligible project expenditures.
- H. **CITY REPRESENTATIONS AND WARRANTIES.** The City represents and warrants that it is authorized to enter into and perform its obligations under this Agreement and that the Facility and the

Development Costs are a project and expenses, which are eligible for payment to Developer under the Tax Increment Law.

ARTICLE III DEVELOPER OBLIGATIONS

In consideration of the obligations of the City as set forth herein, the sufficiency and receipt of which is hereby acknowledged, Developer shall:

- A. **CONSTRUCT PRIVATE DEVELOPMENT.** Subject to the force majeure provisions of Article X, Paragraph A and barring Unavoidable Delays, prior to December 31, 2019, Developer shall complete the construction of the Facility according to the plans (Exhibits A & B) (subject to the provisions in this Article III, Section A regarding construction plan amendments), which are incorporated herein by reference. Developer shall have the unilateral right to extend this deadline by six (6) months upon providing written notice to the City. If Developer desires to make any material change in any construction plans after their approval by the City, the Developer shall submit the proposed change to the City for its review and approval. If the construction plans, as modified by the proposed change, are satisfactory to the City, the City shall approve the proposed change and notify the Developer in writing of its approval. Any requested change in the construction plans shall, in any event, be deemed approved by the City unless rejected, in whole or in part, by written notice by the City to the Developer, setting forth in detail the reasons therefor. Such rejection shall be made within ten (10) days after receipt of the notice of such change. Except for delays and modifications permitted by this Article III, Section A, failure by the Developer to complete the construction of the Facility according to the plans (Exhibit A & B) shall be deemed a breach of this Agreement, subject to the notice and cure provisions in Article VIII, Section A, and the City's obligations under Article II, Section A shall become void unless an amendment to this Agreement is approved by the City Council. Any material change in any construction plans after their approval by the City shall not void any other Developer obligations under this Agreement.
- B. **TAX INCREMENT GENERATION GAURANTEE.** The developer acknowledges that the Development Incentive Payment and Annual Tax Increment Allocation Payment is being provided by the City in reliance upon the future generation of general property taxes which will generate Tax Increment revenues for the City, including sufficient Tax Increment revenues necessary to repay the City's Development Incentive Costs.
- C. **DEVELOPER TAX INCREMENT DEFICIT PAYMENT OBLIGATION.** Attached hereto and marked as Exhibit C and incorporated herein is the Toro Company Proforma Analysis. Illustrated on the Proforma Analysis is the anticipated real estate fair market assessment value of the Development Property for each year shown thereon. As shown, the Tax Increment Collected will generate sufficient revenue to repay the City's debt payments (refer to Column L, Exhibit C "City Loan Payments"), as related to the City's obligations under Article I, Section A above, for each payment year. In the event the real estate fair market assessment value ("End of Year Value") of the Development Property for tax purposes in any year ("Tax Value Year") beginning with the year 2020, should be less than the amount shown on the Proforma Analysis, such that the Tax Increment Collected by the City in the year that follows ("Tax Collection Year") is less than fifty thousand and no/100's (\$50,000.00), then in such events, the Developer shall pay to the City, within sixty days (60) upon written demand by "Deficient Notice", a payment for each such year equal to the difference between the actual tax increment collected and fifty thousand and no/100's (\$50,000.00) (the "Developer Tax Increment Deficit Payment"). In any Tax Collection Year for which a Developer Tax Increment Deficit Payment applies, the City's Annual

Tax Increment Allocation Payment obligations under Article II, Section B shall not apply for that same year.

- D. **PAYMENT OF PROPERTY TAXES & FEES.** The Developer shall, following the date of execution of this Agreement and during the term hereof, pay in a timely manner as and when due any and all real estate taxes, special assessments, utilities and other obligations for which a lien could be placed against the Development Property, Facility, or personal property thereon because of nonpayment thereof. Any undisputed penalties and fees imposed on the Developer as described in Article III, Section C of this Agreement, shall be paid to the City within 60 days upon demand by “Deficient Notice”. Failure by the Developer to pay annual property taxes or fees shall be deemed a breach of this Agreement, subject to the notice and cure provisions provided in Article VIII, Section A, and the Developer shall repay to the City all previous Development Incentive Costs incurred by the City, less the Total Development Tax Increment collected by the City, prior to the Deficient Notice. Notwithstanding the terms of this Section D, Developer shall retain the right to appeal any real estate taxes, special assessments, utilities, or other obligations for which a lien could be placed against the Development, Property, Facility, or personal property, and Developer shall not be considered in breach of this Section D during the time of such appeal and until such appeal is resolved.
- E. **PERMIT APPROVALS.** The Developer shall obtain all necessary zoning, building, or engineering permits and approvals from the City, and applicable state or federal agencies. The Facility and use of the Development Property shall at all times conform to the City Zoning Code, Building Code, and all other City ordinances, together with applicable state and federal laws and regulations, subject to the notice and cure provisions in Article VIII, Section A.
- F. **OBLIGATION TO MAINTAIN AND REPAIR FACILITY.** Developer shall at all times after construction of the Facility, or any part thereof, keep and maintain the Facility in good repair and maintenance. Developer shall also make or cause to be made from time to time all necessary repairs thereto so as to maintain the Facility in its intended use and usable form, absent ordinary wear and tear.
- G. **OBLIGATION TO REPAIR PUBLIC PROPERTY.** Developer shall repair any damage to public property, including but not limited to sidewalks, street lights, street signs, curbs, roadways, or utilities adjacent to the Development Property which become damaged or destroyed by the Developer, or their contractors, during construction of the Facility. Developer shall promptly notify the City’s Director of Public Works of any damages to public property resulting from construction of the facility. The Developer shall repair any damage to public property prior to receiving the Certificate of Substantial Completion under Article II, Section F from the City. All repairs to public property shall be inspected by the City’s Director of Public Works.
- H. **INSURANCE.** Developer shall purchase or cause to be purchased and continually maintain in effect, insurance against loss or damage to the Facility, covering such risks as are ordinarily insured against by similar businesses, including without limitation, fire, extended coverage, vandalism and malicious mischief, explosion, water damage, demolition cost, debris removal and collapse, in an amount not less than the full replacement value of the Facility. In the event the Facility is damaged or partially or fully destroyed, Developer shall cause the insurance proceeds from such loss to be used to promptly repair, replace, reconstruct, and restore the Facility. Subject to Article X, Paragraph A, reconstruction of the Facility will be commenced within six (6) months of the date of the destruction or damage, and shall be completed within one (1) year from such date; provided, however, that if such reconstruction cannot reasonably be completed within such one (1) year period, Developer shall have such additional

time as is necessary to complete such reconstruction so long as the reconstruction was commenced within six (6) months of the date of the destruction or damage and Developer thereafter diligently pursues such reconstruction to completion. However in no event shall the reconstruction be completed later than twenty-four (24) months from the date of destruction, subject to the force majeure provisions of Article X, Paragraph A and barring Unavoidable Delays. Developer shall have the unilateral right to extend this deadline by six (6) months upon providing written notice to the City. The Facility shall be of the same quality as set forth in Exhibits A and B and have a total assessed value (excluding personal property) as set forth in Article III, Paragraph B.

- I. INDEMNIFICATION/HOLD HARMLESS. The Developer, during the term of this agreement, shall defend, indemnify and hold the City, its elected and appointed officials, officers, employees, authorized representatives or volunteers and each of them (collectively, the "Indemnified Parties") harmless from and against (i) any loss or damage to property or any injury to or death of any person occurring at, about or in connection with the Facility or Development Property, (ii) the Developer's undertaking and completion thereof, or resulting from any defect therein, (iii) any claim, demand, suit, action, or other proceeding arising from this Agreement or the transactions completed hereby or the acquisition, construction, installation, ownership, and operation of the Facility or Development Property, provided that this indemnification shall not apply to the warranties made or obligations undertaken by the City in this Agreement or to the extent arising from the acts or omissions of the City.
- J. RESTRICTIONS ON USE. The Developer agrees that it shall not during the term of this Agreement, suffer, cause or permit the Development Property or any portion thereof to be or become exempt from the levy of general real estate taxes. In addition to any other limitation on assignment or sale of the Development Property or any portion thereof, if prior to termination of this Agreement, Developer intends to sell, transfer or convey the Development Property or any portion thereof to any person or entity in any manner which would render the Development Property exempt from property taxation, the Developer shall repay to the City all previous Development Incentive Costs incurred by the City, less the Total Development Tax Increment collected by the City, prior to such sale or transfer.
- K. RESTRICTION ON TRANSFER. The Developer agrees that it will not sell, transfer or assign its interest in and to the Development Property and Facility, without the prior written consent of the City, which consent shall not be unreasonably withheld. Further, the Developer shall not in any way sell, transfer or assign any interest in the fee simple title to the Development Property and Facility, without the prior written consent of the City, which consent shall not be unreasonably withheld. The City has the right to impose such reasonable conditions as it deems necessary in order to protect the interest of the City in any of the foregoing circumstances as a condition precedent to the granting of its consent hereunder. The Developer shall not permit the sale, transfer or conveyance of the Development Property, any portion thereof or any improvement thereon, to any person or entity unless such person or entity, for itself and its successors and assigns agrees to be bound by the terms of this Agreement to the same extent as the Developer. Developer's obligations herein shall not be released unless the City has entered into an agreement with the purchaser acceptable to the City. It shall be the responsibility of the seller to notify the buyer of said Agreement, and conditions of transfer, prior to transfer of ownership
- L. SUBORDINATION. The City subordinates its lien on, and all other rights and interests in, the title to the Development Property resulting from this Agreement to the lien on, and all other rights and interests in, the title to the Development Property resulting from any mortgage recorded prior to the

date of this Agreement. To the extent the Developer obtains financing following the execution of this Agreement from a third party to construct the Facility, then in such event, any third party desiring to obtain a lien on the Development Property and Facility for the purposes of securing such financing shall be required to subordinate its mortgage interest in and to the Development Property and Facility to the terms and provisions of this Agreement, including, but not limited to, the use restrictions set forth in this Article.

- M. EMPLOYMENT GAURANTEE. The Developer agrees that by December 31st in the year following one year after Certificate of Substantial Completion of the Facility, the Developer shall employ a minimum of 625 employees on a full-time basis at the Development Property. The Developer shall continue to employ a minimum of 625 full time employees during the term of this Agreement. Developer shall not be considered in breach of this Section M unless it has not employed the minimum employees specified for a period of twenty-four consecutive months.

ARTICLE IV BINDING EFFECT/COMPLETE AGREEMENT

This Agreement shall inure to the benefit of and shall be binding upon the City, the Developer and their respective successors and assigns. This Agreement represents the entire Agreement between Developer and the City and shall not be amended, changed or modified except as provided herein. This Agreement shall not be affected, modified or impaired on the happening from time to time of any event, including without limitation, the following:

- A. The waiver of payment or performance of any obligations contained in this Agreement.
- B. The extension of time for payment of any amount or performance of any obligation under this Agreement.
- C. The voluntary or involuntary liquidation, dissolution, sale or other disposition of all or substantially all the assets, marshaling of assets and liabilities, receivership, insolvency, bankruptcy, assignment for the benefit of creditors, compromise with creditors or readjustment of, or similar proceedings affecting Developer or its assets, any allegation or contest as to the validity of the Agreement in any such proceeding.
- D. To the extent permitted by law, the release or discharge of Developer from the obligations or observation of any obligation, covenant or agreement contained in this Agreement or arising by operation of the law.

ARTICLE V AMENDMENT, CHANGES, MODIFICATIONS

This Agreement may be amended or any of its terms modified only by a written document duly authorized, executed and delivered by the City and the Developer.

ARTICLE VI FURTHER ASSURANCES AND CORRECTIVE INSTRUMENTS

The City and Developer agree that they will, from time to time, execute, acknowledge, deliver or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of this Agreement.

ARTICLE VII EXECUTION AND COUNTERPARTS

This Agreement may be simultaneously executed in several counterparts, each of which shall be original and all of which shall constitute one and the same instrument. Each party to this Agreement hereby expressly represents and warrants that it executes the Agreement with full and complete authorization of their respective entities.

ARTICLE VIII REMEDIES AND DEFAULT

- A. **REMEDIES ON DEFAULT.** In the event of any default in or breach of this Agreement or any of its terms or conditions, by any party hereto or any successor in interest to such party, subject to Unavoidable Delays, such party shall cure or remedy such default or breach within sixty (60) days of written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specify the time period of not less than sixty (60) days in which the default may be cured by the defaulting party. In case such action is not taken or is not diligently pursued or the defaulted breach cannot be cured or remedied within the aforesaid time, the non-defaulting party may institute such proceedings as may be necessary or desirable in its opinion to cure the default or breach, including, but not limited to, proceedings to compel specific performance by the party in default or breach of its obligations. If such a proceeding is commenced, the prevailing party in such proceeding shall be entitled to recover from the other party its reasonable costs incurred in such proceeding, including reasonable attorney fees.
- B. **SPECIAL ASSESSMENT.** The Developer's obligations under the Agreement shall also be secured by the City's right of special assessment or by any other remedy available to the City by statute. If the Developer fails to pay timely any payment or fees due under this Agreement, the City may, in addition to all other remedies available to it in law or equity, levy the amount of the overdue obligation against the Development Property as a special assessment pursuant to Wis. Stats. Section 66.0701. In connection therewith, the Developer: (i) acknowledges that the City has incurred costs for the payment or reimbursement of the Development Cost; (ii) agrees that the amount of the special assessment, if levied consistent with this Agreement, constitutes a proper exercise of the City's authority to levy special assessments in accordance with Wis. Stats. Section 66.0701; (iii) agrees that the allocation of the City's costs to the Development Property is reasonable and commensurate with the special benefits provided to the Development Property; (iv) agrees that the amount being assessed in accordance with this Agreement does not exceed the value of the benefits accruing to the Development Property from the City's expenditures identified herein; (v) consents to the imposition and levy of such assessments; (vi) agrees that the approval of the Agreement by Tomah Common Council shall be sufficient to authorize the levy of special assessments in accordance herewith, and that no further procedural steps need be taken by the City; (vii) waives all special assessment notices, hearing and appeals provided by Wis. Stats. Section 66.0701 or Section 66.0703; and (viii) acknowledges that the City is relying on the terms of this Agreement, and specifically the terms of this subsection, that such reliance is reasonable, and that the City's payment of its obligations to the Developer under this Agreement will be detrimental to the City if the provisions relating to special assessments are not enforced and that a failure to enforce such Agreement would be inequitable.
- B. **RIGHTS AND REMEDIES.** The rights and remedies of the parties to this Agreement whether provided by law or provided by the Agreement, shall be cumulative and the exercise by any party of any one or more of such remedies shall not preclude the exercise by it at the same or different times of any such

remedies for the same event of default or breach or any other party. No waiver or breach of any term or condition of this Agreement shall operate as a waiver of any other breach of such term or condition, or of any other term or condition, nor shall any failure to enforce any provisions hereunder operate as a waiver of such provision or any other provision hereunder.

ARTICLE IX TERMINATION

This Agreement shall terminate and be of no further force and effect upon the earlier of:

- A. Closure of TID#9 by the City of Tomah, or,
- B. When the Total Development Tax Increment collected by the City from the Development Property is sufficient to repay the City's Development Incentive Costs, or
- C. By mutual written agreement of the City and Developer.

ARTICLE X MISCELLANEOUS PROVISIONS

- A. **FORCE MAJEURE.** No party shall be considered in breach or default of its obligation in the event of enforced delay in the performance of such obligations due to causes beyond its control and without its fault including, but not restricted to: Acts of God, acts of the public enemy, acts of the Federal government, fires, floods, epidemics, quarantine restrictions, strikes, embargoes and severe weather, and omissions/acts of third parties. In the event of the occurrence of any such enforced delay, the time or times of performance of any of the obligations of the party shall be extended for the period of the enforced delay as determined by the other party, provided that the party seeking the benefit of the enforced delay shall have first notified the other party thereof and the cause or causes thereof and requested an extension of the period of the enforced delay.
- B. **TID #9 CERTIFICATION EXCEPTION.** The City and Developer acknowledge that if the creation of TID #9 fails to gain certification by the Wisconsin Department of Revenue the City will not have the financing tool available that it intends to use to meet its obligations under this Agreement. As such, should the TID #9 creation fail to gain certification by the Wisconsin Department of Revenue, the City and Developer acknowledge that this Agreement shall be deemed null and void, of no further force and affect and all obligations of either Party described herein shall be terminated. The City shall use its best efforts to obtain the certification of the Wisconsin Department of Revenue of the creation of TID #9.
- C. **WISCONSIN LAW/VENUE.** This Agreement shall be deemed to have been made in the State of Wisconsin, and its validity, construction, performance, breach and operation shall be covered by law of the State of Wisconsin. Venue for any dispute involving this Agreement or any other document executed pursuant to this Agreement shall be in Monroe County Circuit Court, Wisconsin.
- D. **NOTICES, DEMANDS.** All notices, demands or other communications under this Agreement shall be sufficiently given or delivered when hand delivered or when mailed by first class mail, postage prepaid, as indicated below:

City: Roger Gorius
City Administrator
819 Superior Avenue
Tomah, WI 54660

Developer: Legal Department
Attn: Emily Lawrence
Toro Company
8111 Lyndale Avenue S
Minneapolis, MN 55420

With copy to:
Chris Schastock
CBRE, Advisory and Transaction Services
321 North Clark Street, Suite 3400
Chicago, IL 60654

- E. ENVIRONMENTAL. Nothing in this Agreement is intended to, nor shall result in, any alteration or modification of Developer's responsibility or liability for environmental clean-up or costs in accordance with applicable law.
- F. NOT PRIVATE RIGHT OR CAUSE OF ACTION. Nothing contained herein shall be interpreted or construed to create any private right or any private cause of action by or on behalf of any person not a party hereto.
- G. CITY'S RIGHT OF IMMUNITY. Nothing contained in this Agreement constitutes a waiver of the City's sovereign immunity under applicable law. Moreover, nothing contained herein shall waive the rights and defenses to which the City may be entitled under law, including all of the immunities, limitations, and defenses under Wis. Stats. §893.80 or any subsequent amendments thereof.
- H. NO LIABILITY OF THE CITY. The City does not, in any way or for any purpose, become a partner, employer, principal, agent or joint venturer of or with the Developer. The City shall have no obligation or liability to the architect, contractor, or subcontractor, or any other party retained by the Developer in the performance of Developer's obligations and responsibility under the terms and conditions of this Agreement. The Developer specifically agrees that no representations, statements, assurances, or guarantees will be made by the Developer to any third party or by any third party, which is contrary to this provision.
- I. RECORDING OF AGREEMENT. The Agreement and any subsequent modifications thereof or additions thereto may upon being duly executed, be recorded by any party hereto at the Register of Deeds for Monroe County, Wisconsin.
- J. SEVERABILITY. If any, part, term, or provision of this Agreement is held by a court of competent jurisdiction to be illegal or otherwise unenforceable, such illegality or un-enforceability shall not affect the validity of any other part, term or provision and the rights of the parties will be construed as if the invalid part, term, or provision was never part of the Agreement.

ARTICLE XI EXECUTION

A. EFFECTIVE DATE. This Agreement shall be effective as of the date and year first written below.

IN WITNESS WHEREOF, the parties have executed this Agreement, or caused it to be duly executed, and effective this 12 day of March, 2018.

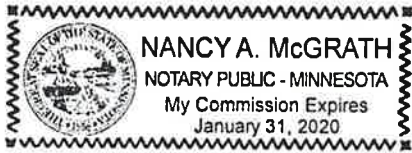
DEVELOPER

Toro Company:

[Signature]
Blake M. Grooms, VP - Global Operations
3/12/18, Date

STATE OF MINNESOTA)
)
HENNEPIN COUNTY)

Personally came before me this 12th day of March, 2018, the above-named persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.



Nancy A. McGrath
Notary Public, Minnesota
My Commission (is)(expires): 1/31/2020

CITY OF TOMAH:

Nellie Pater
Nellie Pater, Mayor
March 19, 2018, Date

Attest: Jo Ann Cram
Jo Ann Cram, City Clerk

Personally came before me this 20 day of March, 2018, the above-named persons to me known to be the persons who executed the foregoing instrument and acknowledged the same.

STATE OF WISCONSIN)
)
MONROE COUNTY)

Barbara J. Hendricks
Notary Public, Wisconsin
My Commission (is)(expires): 02-22-2021

RESOLUTION NO. _____

RESOLUTION OF CITY COUNCIL OF CITY OF TOMAH

SALE OF PROPERTY

The City Council of the **CITY OF TOMAH**, a Municipal Corporation (the "City") approves the following actions:

RESOLVED: City is a valid and existing Municipal Corporation; and

RESOLVED: City approves the sale of property located at 428 Juneau Street, Tomah, Wisconsin and legally described as Outlot 230 of the Assessor's Plat of the City of Tomah, Monroe County, Wisconsin, for the purchase price of \$15,000.00; and

RESOLVED: Mayor and the City Clerk of the City are authorized and directed for and on behalf of the City to execute and deliver any such instruments as may be required and to take such other action in the consummation of the transaction contemplated as the City Attorney shall deem to be necessary or desirable, and any and all acts previously taken by such City officers to such end are hereby expressly ratified and confirmed as the acts and deeds of the City.

Dated this _____ day of May, 2020.

CITY OF TOMAH:

By: _____
Michael Murray, Mayor

By: _____
JoAnn Cram, City Clerk

CHAPTER 8

SCHEDULED HOURS, OVERTIME AND COMPENSATORY TIME

SECTION A: PURPOSE. This chapter sets forth the policies and practices of the City of Tomah governing the establishment of work schedules, overtime and forms of overtime compensation.

SECTION B: SCHEDULED HOURS. The normal scheduled hours for each full-time position shall be forty (40) hours per week in accordance with department policy. Part-time employees shall work a normal schedule of hours averaging less than those established for full-time positions with the department.

1. **Temporary Variations.** Temporary variations in daily and weekly work schedules may be authorized by the City Administrator in the case of department heads and by department heads in response to department needs. Department heads, at their discretion, may authorize temporary variations in work schedules for subordinate employees in order to accommodate employee needs. Any such variations shall be in accordance with the Fair Labor Standards Act. Where applicable, department heads and salaried positions may be allowed to work a flexible schedule of hours in order to accommodate fluctuations in their workloads. Such scheduling shall be subject to the approval of the City Administrator in the case of department heads, and by the department heads in the case of subordinate positions.
2. **Docking.** Docking of exempt employees' salary, as defined by the Fair Labor Standards Act, is prohibited. Due to establishment of leave and vacation benefits policy under which the employee accrues leave, deduction of established leave balances will be made for less than one day if less than 40 hours were worked during the week. For the purpose of this policy, vacation, sick leave, holiday and compensatory time will be applied to the computation of the 40-hour workweek.
3. **The Fair Labor Standards Act** will apply to all City positions not exempt from the overtime provisions of the Act. Such employees will be entitled to compensation for any hours worked in excess of forty (40) hours in a scheduled workweek at the rate of one and one-half their normal rate of pay.
4. **Exempt Status.** All employees exempt from the overtime provision of the Fair Labor Standards Act shall be expected to work at least 40 hours per week. If the demand of work requires more than 40 hours of work in a single week, it is expected the employee will work the additional hours. The City of Tomah does permit hour for hour compensatory time for exempt employees who work more than 40 hours in a week. The hour per hour comp time can be banked until a maximum of 40 hours has been banked and used at a later date. There will be no carryover to the next year for banked time, nor will there be any monetary payout. Any banked time left at the end of the year and not used will be lost.
5. **Non-Exempt Employees.** For the purpose of computation of overtime all paid leave time shall be considered time worked for overtime pay computations.
6. **Chronic Tardiness or Absenteeism.** City of Tomah employees must be reliable and punctual. Employees should report for work on time and as scheduled. Supervisors must be notified as soon as possible if an employee cannot arrive for their shift at the designated time.

Unplanned absences can disrupt work, inconvenience other employees, and affect productivity. A poor attendance record or excessive tardiness may be subject to disciplinary action, up to and including termination of employment.

SECTION C: LUNCH PERIODS, BREAKS. A non-paid, one-half hour lunch period shall normally be provided midway through an employee's shift. Employees who eat lunch within City facilities are to do so away from their workstations, if possible.

Every library employee who works a full eight hour shift will receive a one hour unpaid lunch period at a time to be determined by the Tomah Head Librarian. In lieu of specific break times, the Tomah Library employees may consume non-alcoholic beverages at their work station and may take reasonable rest room breaks when necessary.

Paid, non-cumulative, fifteen (15) minute breaks may be provided in the morning and afternoon in accordance with department policy. Such breaks are not to be taken at the beginning or at the end of the work shift, and no more than fifteen (15) minutes can be combined with lunch periods. Except for library employees, all employees will be allowed to combine the two fifteen (15) minute breaks for one thirty (30) minute rest period during the morning shift.

SECTION D: OVERTIME. Except all safety employees, overtime is defined as time worked in excess of forty (40) hours per week. All overtime shall be approved in advance by the employee's supervisor. It shall be the responsibility of every department head and first line supervisor to assign overtime work when emergencies or other compelling circumstances prevent the reasonable accommodation of additional work through the reassignment of work priorities or through the rescheduling of hours within the same workweek. Overtime shall be equally and impartially distributed among personnel in each area who ordinarily perform such related work in the normal course of their work week. The employer shall keep records of the overtime work. Should an employee have reason to believe that overtime is not being equally and impartially distributed, he/she shall first raise the issue with his/her first line supervisor and/or Department Head. In the event the employee is dissatisfied with the answer/resolution, he/she may contact the City Administrator for the matter to be reviewed. The City Administrator shall investigate the concern of the employee and provide a written response as to his/her findings and what, if any, action will be taken by the City of Tomah.

The Sergeants and Lieutenants in the Police Department shall be eligible for overtime pay at the rate of time and one-half for all hours worked outside of their normal scheduled hours.

Overtime compensation for all Safety Employees (Law Enforcement, Ambulance, and Fire Protection) shall be calculated as defined by the Fair Labor Standards Act.

For purpose of computing overtime and compensatory time, vacation, holidays and sick leave shall be considered as time worked.

Call-In: Employees who are required to report for duty/work outside of their regular workday or work cycle shall receive a minimum of 2 hours pay at time and one-half for so doing. This shall not apply to call-in time which immediately precedes the beginning of a scheduled work day/shift.

SECTION E: COMPENSATORY TIME FOR NON-EXEMPT EMPLOYEES

Compensatory time may be allowed in departments as approved by the department manager. In those areas where comp time is allowed, compensatory time must be used in the year it is earned. In the event that an employee will not be able to use the banked hours prior to the end of the year and desires to receive payment in cash for accumulated and unused compensatory time, he/she shall make a written request to the Department head by November 1, stating the number of hours to be paid in cash. Such payment shall be made at the rate in effect on December 1 and shall be paid on or before December 15 of the same year.

All overtime may be "banked" to the employee's credit at the rate of one and one-half (1-1/2) hours for each hour of overtime worked until a maximum of 40 hours has been banked. All overtime worked in excess of the banked 40 hours shall be paid for in cash, included with the employee's normal paycheck, at the rate of one and one-half (1-1/2) times the employee's regular hourly rate of pay.

Accumulated compensatory time shall be used only with the specific permission of the Employer and scheduled much as if vacation is scheduled.

Sergeants and Lieutenants. Compensatory time shall be allowed to accumulate up to a maximum of sixty

(60) hours. Accumulated time in excess of 60 hours shall be paid as an addition to the regular biweekly payroll. Unused and unpaid compensatory time of twenty (20) hours can be carried over from year to year. In the event that an employee desires to receive payment in cash for accumulated and unused compensatory time, he/she shall make a written request to the Chief of Police by November 1, stating the number of hours to be paid in cash. Such payment shall be made at the rate in effect on December 1, and shall be paid on or before December 15 of the same year.

On December 31st of each year, the scheduled hours worked over 2080 hours will be accrued to the employee's compensatory time bank, subject to the maximum accrual of 60 hours and carryover of 20 hours to the following year. The hours will be determined by the police department and reported to the payroll department. The term "scheduled hours worked" is defined to mean regularly scheduled hours and not overtime hours, and shall not include long term disability or unpaid leave of absence. The term "scheduled hours worked" shall be further defined to mean hours actually worked, including hours used by the employee for compensatory time, vacation or sick leave. This benefit will be paid no later than January 15th of the following year.

SECTION F: SHIFT PREMIUM. Police officers, excluding the Chief of Police, working outside of the scheduled day shift shall receive thirty-five cents (0.35) per hour added to their base rate of pay for shift coverage. This shall not apply to employees scheduled to work the day shift and whose hours of work extend past the day shift hours, unless said employee is providing shift coverage for another employee. Shift premium of thirty-five (35) cents for Police Department Clerical shall apply to the hours of 4:30 p.m. to 8:00 a.m.

SECTION G: STAND-BY DUTY: Employees in the Water & Sewer Departments, designated by the supervisor to be on stand-by duty, shall be paid four (4) hours for each day on stand-by. Stand-by duty shall be defined as being readily available for emergencies or service calls. Stand-by hours, for each day, shall be twenty-four (24) hours. These hours shall commence at 7:00 a.m. and continue to 7:00 a.m. the following morning.

SECTION H: PAY PERIODS. Pay periods shall be the Sunday preceding the payday through the Saturday preceding the next payday. Payroll will be disbursed via direct deposit for all City employees.

SECTION I: TIME RECORDS. All employees must maintain records on forms provided by the City Administrator. These records shall contain information related to the hours worked, compensatory, sick and vacation time used and holidays. These records may be used to determine workload and productivity. Staffing needs can also be tracked with accurate records. Time records will also be used in considering requests for time off in addition to vacation. All time records must be submitted according to the schedule established by the City Administrator. All hours worked during a pay period should be submitted on the bi-weekly payroll record in which the hours are worked.

ORDINANCE 2020-03-03-D

AN ORDINANCE AMENDING SECTION 44-179 OF THE MUNICIPAL CODE OF THE CITY OF TOMAH, MONROE COUNTY, WISCONSIN REGARDING ALL-TERRAIN AND UTILITY TERRAIN VEHICLES.

The Common Council of the City of Tomah, Monroe County, Wisconsin, does hereby ordain as follows:

SECTION ONE: That section 44-179 of the Municipal Code of the City of Tomah, Wisconsin be amended to read as follows:

Chapter 44, Article VIII ALL-TERRAIN VEHICLES AND UTILITY TERRAIN VEHICLES

Sec. 44-179. - ATV/UTV routes.

Except as otherwise specifically provided in Wisconsin Statutes Section 23.33, and subject to the conditions and limitations hereinafter set forth:

1. Under Wis. Stat. s. 23.33(8)(b)2, the City of Tomah designates all City-maintained roads, streets, alleys, and highways, including any city-maintained parking lots, except connecting highways, as all-terrain vehicle ("ATV") or utility terrain vehicle ("UTV") routes, except as otherwise posted; and
2. Under Wis. Stat. s. 23.33 (11)(am)4, the City of Tomah authorizes the operation of ATVs or UTVs on all state, connecting and county highways with a posted speed limit of 35 MPH or less within the territorial boundaries of the City of Tomah, except as otherwise posted.
3. The Tomah Police Department may temporarily close any ATV/UTV route whenever conditions require closure.

SECTION TWO: Any Ordinance, or parts thereof, inconsistent herewith is hereby repealed.

SECTION THREE: This Ordinance shall be published as required by law after passage by the Common Council. This ordinance shall be in full force and effect from and after its passage and publication as required by law and shall remain in effect unless amended or repealed by action of the Common Council of the City of Tomah.

Michael Murray, Mayor

ATTEST:

JoAnn Cram, City Clerk

READ: 03/17/2020
PASSED: 03/17/2020
PUBLISHED: 04/03/2020

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Renewal of Contract Agreement for Consulting, Assessing, and Appraisal Services

Summary and Background Information:

(Appropriate Documentation Attached)

The contract with Milde Appraisal Service needs to be renewed. We utilize 3 year contracts. The fee remains the same for the years 2021, 2022 and 2023. They are including an Interim Market Update in the tax year 2021 on all taxable property to bring all City of Tomah property to full market value. For tax years 2022 and 2023, they would perform regular maintenance assessment cycles. They are not charging more for the market update year and we have been very happy with their services. They are in our offices one day per week to meet with citizens and maintain the assessment records.

Fiscal Note:

\$40,800 Annual Fee

Recommendation:


It is requested that the Committee of the Whole recommend the City Council approve the three year contract as presented with Milde Appraisal Service, LLC.



JoAnn M. Cram, City Clerk

5-7-2020

Date



Mike Murray, Mayor

5-7-2020

Date

Committee: Committee of the Whole/Common Council

Meeting Date: May 11-12, 2020

**CONTRACT AGREEMENT FOR CONSULTING,
ASSESSING AND APPRAISAL SERVICES**

THIS AGREEMENT by and between the **CITY OF TOMAH**, hereinafter referred to as “City” and **MILDE APPRAISAL SERVICE, LLC**, hereinafter referred to as “Assessor”.

APPOINTMENT/ASSIGNMENT OF STATUTORY ASSESSOR

City shall appoint, and Assessor shall assign, Heather Wolf to act as Statutory Assessor.

SCOPE OF SERVICES

Assessor shall supply the City with consulting, assessing, and appraisal services as follows:

1. Appraise all newly constructed buildings and check major remodeling of real property as reported through building permits for the above-mentioned assessment year. New construction changes will be drawn on property card. List personal property, handle property splits, new construction, etc. and handle all normal assessment duties.
2. Transfer returns will be posted and returned to the Department of Revenue and assessed value complaints will be answered.
3. Reappraise land values where property has been divided or where significant changes in value are indicated by recent sales of property.
4. Maintain computer information and provide software to adequately track and maintain assessment valuation information.
5. Mark a thorough search of all locally assessed personal property accounts and enter the same into a computer database accessible to City to adequately track and maintain valuation information. Prepare and mail personal property blotters from a list supplied by the City and updated by the assessor’s search of the accounts to be appraised. Analyze the information returned on the personal property blotters which have been sent out to merchants in order that a personal property assessment may be made.
6. Enter real estate and personal property assessments into the local assessment roll database so that it may be submitted to the Board of Review. Said database shall be accessible by City and enable the property to be located by the situs address.
7. For tax year 2021, perform an Interim Market Update on all taxable property to

bring all property to full market value. For tax years 2022 and 2023, perform Maintenance assessment cycles.

8. Attend a three (3) day Open Book session in 2021. Attend a one (1) day Open Book session in 2022 and 2023. Attend one day of the City's Board of Review each year to assist the Board in its proceedings and attend any subsequent legal action to defend the appraised value.
9. Board of Review will be held no later than June 30th of a maintenance year unless for good cause, provided the session is held no later than ninety (90) days after the assessor receives the work roll from Monroe County. "Good cause" means if the assessor receives the work roll from the County after May 1st, new legislation is passed which would require more in-depth services than what was necessary in the preceding year, and any other factor the City Administrator deems beyond the control of the assessor.
10. Board of Review will be held no later than July 30th of the year of the Interim Market Update, unless for good cause or factors deemed beyond the control of the assessor.
11. Appraise mobile homes as required by law.
12. Provide property assessment help during City office hours at City Hall for one day a week for a minimum of six hours. This person need not be the statutory assessor, but must be trained by assessor to provide adequate help to City staff regarding the contracted services herein.
13. Provide her own transportation and provide a copy of a valid Driver's License to the City.
14. Maintain a minimum certification to perform duties of assessor.
15. Provide any other normal maintenance services, such as use valuation property splits, and filing required reports to the Department of Revenue. Department of Revenue should also be informed of all building permits issued on manufacturing or state assessed properties.
16. Appear, if requested, on one televised session through local network to explain statutory updates affecting Tomah taxpayers.
17. Maintain digital photographs of each property located in the City of Tomah. All necessary photography equipment shall be provided by Assessor at her expense.

18. It is specifically understood that the Wal-Mart Distribution Center is included in the Contract. The Assessor shall consult the City Administrator and City Attorney upon any change in value prior to finalizing the assessment in an effort to avoid legal action. Assessor shall satisfy all USPAP requirements.
19. Assessor shall meet all electronic records and USPAP requirements as required by law.
20. All electronic assessment records shall be kept in Market Drive CAMA software, the license of which shall be owned and maintained by the City.

TERM

This Agreement shall be for a term commencing on the 1st day of January 2021 until the 31st day of December, 2023, subject, however, to prior termination as provided in this Agreement.

COMPENSATION- 2021, 2022, 2023

Assessor shall be paid compensation for the services outlined herein in the amount of \$40,800.00 in equal monthly installments of \$3,400.00 per month.

OBLIGATIONS OF CITY

The City shall provide Assessor with adequate space at City Hall at no cost to Assessor and shall make available Assessor's supplies, i.e. notebooks, envelopes, postage for correspondence, maps, copies, etc. City must provide a networkable computer capable of running Windows and a printer in the Assessor's office. Support help to be provided to help with the Assessor's office mailings and data entry help for entering parcel addresses and building permit general ledger data as schedules permit. Assessor shall be reimbursed for out of pocket postage and supplies used in providing the services outlined herein.

RECORDS

Assessor agrees to retain all assessment records at City Hall. All documents used in performance of duties by Assessor are considered to be the property of the City of Tomah.

HOLD HARMLESS

Assessor agrees to hold City harmless and indemnify the City against loss for any and all injuries/damages Assessor may sustain while on duty in the performance of her job. Assessor shall provide her own Worker's Compensation and General Liability Insurance and provide proof to City upon request.

TERMINATION

This Agreement may be terminated by either party upon sixty (60) days written notice to the other.

APPRAISER:

Dated: _____

Heather Wolf, Authorized LLC Member

CITY:

Dated: _____

Michael Murray, Mayor

Dated: _____

JoAnn Cram, City Clerk

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	\$1,202,180.69	Check #'s:	127290-127332 127369-127471
2. Payroll:	\$234,032.34	Dir Dep #'s:	60447-60677 (59943)
3. Wire/ACH Transfers:	\$33,983.74		
4. Invoices:	\$149,548.62		
Total:	<u>\$1,619,745.39</u>		

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

May 11, 2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
ACE HARDWARE							
11	ACE HARDWARE	589511	#85461- DIGITAL MULTIMETER	04/23/2020	03-52300-3500 AMBULANCE REPAIR	24.99	
11	ACE HARDWARE	589620	#23306 -CHAIN COIL	04/29/2020	01-53311-3402 HWY/ST MAINT OP SU	3.98	
Total ACE HARDWARE:						28.97	
BEST KEPT PORTABLES LLC							
84	BEST KEPT PORTABLES LLC	21550	PORTABLES- MOVE TO STREET DEPT	04/14/2020	01-53311-3408 HWY/ST MAINT OP SU	180.00	
Total BEST KEPT PORTABLES LLC:						180.00	
BOBCAT OF THE COULEE REGION INC							
1060	BOBCAT OF THE COULEE REGI	01-34941	BOBCAT) PA CP-FILTER, OIL ENG	04/29/2020	01-53311-3402 HWY/ST MAINT OP SU	20.40	
Total BOBCAT OF THE COULEE REGION INC:						20.40	
CARRICO AQUATIC RESOURCES INC							
121	CARRICO AQUATIC RESOURCE	20201357	STRAINER BASKET, SPARE VALVES,	04/20/2020	08-57622-8300 CAPITAL PROJECT AQ	12,033.88	
121	CARRICO AQUATIC RESOURCE	20201385	WYSIWASH WAND/ SAGE WASH CAPL	04/21/2020	01-55402-3400 AQUATIC CENTER OP	190.18	
Total CARRICO AQUATIC RESOURCES INC:						12,224.06	
CEDAR POINT FARM LLC							
1880	CEDAR POINT FARM LLC	060520	TREE TRANSPLANTER XL 3 POINT/HA	05/06/2020	01-55200-3400 OTHER PARKS OPERA	2,450.00	
Total CEDAR POINT FARM LLC:						2,450.00	
COMPLETE OFFICE OF WISCONSIN INC							
157	COMPLETE OFFICE OF WISCO	637281	INK CARTRIDGES	04/17/2020	01-51410-3100 MAYOR OFFICE SUPP	121.56	
157	COMPLETE OFFICE OF WISCO	637282	MOISTENER/GLUE APPLICATOR/TAPE	04/17/2020	01-51420-3100 CITY CLERK OFFICE S	113.78	
157	COMPLETE OFFICE OF WISCO	637287	PENCIL SHARPENERS	04/17/2020	01-51420-3100 CITY CLERK OFFICE S	78.30	
157	COMPLETE OFFICE OF WISCO	643411	"FINAL NOTICE" STAMP	04/27/2020	01-51520-3100 TREASURER OFFICE	11.90	
Total COMPLETE OFFICE OF WISCONSIN INC:						325.54	
CRAM'S COMPUTER CENTER LLC							
173	CRAM'S COMPUTER CENTER L	5166	WEB UPDATE	05/02/2020	01-51450-3500 COMPUTER REPAIR &	184.00	
Total CRAM'S COMPUTER CENTER LLC:						184.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
DON'S PLUMBING SERVICE INC							
205	DON'S PLUMBING SERVICE INC	W10359	DRAIN CLOG WHERE OLD MEETS NE	04/13/2020	12-55500-3500 SR & DISAB REPAIR &	200.00	
Total DON'S PLUMBING SERVICE INC:						200.00	
EHLERS AND ASSOCIATES INC							
210	EHLERS AND ASSOCIATES INC	56712	GENERAL OBLIGATION REFUNDING B	04/14/2020	07-58290-6430 FIS CHG 2014A	400.00	
Total EHLERS AND ASSOCIATES INC:						400.00	
EMERGENCY MEDICAL PRODUCTS INC							
216	EMERGENCY MEDICAL PRODU	2154203	AMBULANCE SUPPLIES	04/10/2020	03-52300-3400 AMBULANCE OPERATI	325.28	
216	EMERGENCY MEDICAL PRODU	2154643	AMBULANCE SUPPLIES	04/13/2020	03-52300-3400 AMBULANCE OPERATI	60.16	
216	EMERGENCY MEDICAL PRODU	2156321	SODIUM BICARBONATE	04/16/2020	03-52300-3400 AMBULANCE OPERATI	150.60	
216	EMERGENCY MEDICAL PRODU	2156765	AMBULANCE SUPPLIES	04/16/2020	03-52300-3400 AMBULANCE OPERATI	490.38	
Total EMERGENCY MEDICAL PRODUCTS INC:						1,026.42	
GRANGERS LLC							
284	GRANGERS LLC	158428	CHAINSAW MAINTENANCE	04/27/2020	01-53311-3502 HWY/ST MAINT REP/M	111.75	
Total GRANGERS LLC:						111.75	
GRAY ELECTRIC LLC							
287	GRAY ELECTRIC LLC	27224	ELECTRICAL SERVICE REC PARK IMP	04/23/2020	08-57621-8100 REC PARK OUTLAY LA	4,750.00	
287	GRAY ELECTRIC LLC	27256	ELECTRICAL SERVICE REC PARK IMP	04/23/2020	08-57621-8100 REC PARK OUTLAY LA	7,810.25	
Total GRAY ELECTRIC LLC:						12,560.25	
HAGEN SPORTS NETWORK							
299	HAGEN SPORTS NETWORK	2005	MAY 2020 TAPING	05/01/2020	01-51410-3200 MAYOR PUB & SUBSC	125.00	
299	HAGEN SPORTS NETWORK	2005	MAY 2020 TAPING	05/01/2020	01-51100-3200 LEGISLATIVE PUB & S	250.00	
Total HAGEN SPORTS NETWORK:						375.00	
HOLIDAY WHOLESale							
317	HOLIDAY WHOLESale	9341289	TISSUES	04/06/2020	01-53311-3408 HWY/ST MAINT OP SU	82.40	
Total HOLIDAY WHOLESale:						82.40	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
LEXISNEXIS RISK DATA MANAGEMENT INC							
1557	LEXISNEXIS RISK DATA MANAG	1679640-2020	APR 2020 BILLING ID #1679640	04/30/2020	01-51520-2900	TREASURER'S SERVIC	66.95
1557	LEXISNEXIS RISK DATA MANAG	1679640-2020	APR 2020 BILLING ID #1679640	04/30/2020	03-52300-2900	AMBULANCE SERV CO	66.95
Total LEXISNEXIS RISK DATA MANAGEMENT INC:							133.90
LOFFLER COMPANIES							
1391	LOFFLER COMPANIES	3414603	METER-PMGMT-CITYOFTOMAH-01 4/1	04/27/2020	01-51420-2900	CITY CLERK SERV CO	119.11
Total LOFFLER COMPANIES:							119.11
MACQUEEN EQUIPMENT							
1757	MACQUEEN EQUIPMENT	P14984	COMPRESSER -SEAT	04/23/2020	01-53311-3502	HWY/ST MAINT REP/M	252.65
Total MACQUEEN EQUIPMENT:							252.65
MID-STATE TRUCK SERVICE INC							
433	MID-STATE TRUCK SERVICE IN	525932M	MID-STATE TRUCK)FLTMIR4101	04/27/2020	01-53311-3512	HWY/ST MAINT REP/M	82.58
Total MID-STATE TRUCK SERVICE INC:							82.58
MONROE CO TITLE INC							
453	MONROE CO TITLE INC	20-53884TS	TITLE SEARCH 1223 KILBOURN AVE.	04/20/2020	04-56600-2100	CDBG-ADMIN PROF S	75.00
Total MONROE CO TITLE INC:							75.00
NAPA - CENTRAL WISCONSIN AUTO PARTS							
475	NAPA - CENTRAL WISCONSIN A	596605	FHP POWERATED BELT	04/23/2020	01-51600-3500	GENERAL BLDGS REP	14.96
Total NAPA - CENTRAL WISCONSIN AUTO PARTS:							14.96
REINDERS INC							
550	REINDERS INC	1825507-00	WATERING CART DOWNTOWN	04/29/2020	14-57620-8300	TID PARKS EQUIP OUT	11,679.56
550	REINDERS INC	1825507-00	MOWER REC PARK	04/29/2020	08-57621-8300	REC PARK OUTLAY EQ	81,838.40
550	REINDERS INC	1825507-00	MOWER REPAIR	04/29/2020	01-55200-3500	OTHER PARKS REPAI	361.12
550	REINDERS INC	1825507-00	MOWER REPAIR	04/29/2020	01-55200-3500	OTHER PARKS REPAI	688.24
Total REINDERS INC:							94,567.32

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
RUNNING INC.							
1577	RUNNING INC.	22875	APR 2020 SHARED RIDE TAXI SERVIC	05/05/2020	11-53520-3400 SHARED RIDE OPERA	42,421.22	
1577	RUNNING INC.	22875	APR 2020 LESS MONTHLY REVENUE	05/05/2020	11-46350 MASS TRANSIT FARES	19,432.00-	
Total RUNNING INC.:						22,989.22	
THE CARPENTERS TOUCH LLC							
616	THE CARPENTERS TOUCH LLC	3656	WATER LINE TO ICE MAKERS	04/28/2020	12-57650-8200 SR & DIS OUTLAY BUIL	304.44	
Total THE CARPENTERS TOUCH LLC:						304.44	
WISCONSIN DEPT OF JUSTICE-CIB WORCS							
1184	WISCONSIN DEPT OF JUSTICE-	202004	APR 2020 RECORD CHECKS- ACCT #	05/06/2020	01-51420-3200 CITY CLERK PUB & SU	126.00	
Total WISCONSIN DEPT OF JUSTICE-CIB WORCS:						126.00	
ZEE MEDICAL SERVICE							
780	ZEE MEDICAL SERVICE	54127138	STREET-FIRST AID SUPPLIES	04/22/2020	01-53311-3409 HWY/ST MAINT OP SU	158.10	
Total ZEE MEDICAL SERVICE:						158.10	
ZOLL MEDICAL CORPORATION							
783	ZOLL MEDICAL CORPORATION	3054429	BATTERY LITHIUM ION	04/10/2020	03-52300-3400 AMBULANCE OPERATI	556.55	
Total ZOLL MEDICAL CORPORATION:						556.55	
Grand Totals:						149,548.62	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
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Dated: _____

Mayor: _____

Murray, Mike

City Council: _____

Cram, Jeff

Evans, Donna

Peterson, Dean

Kiefer, Lamont

Gigous, Adam

Scholze, Travis

Yarrington, Richard

Zabinski, Shawn

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127290										
04/20	04/03/2020	127290	11	ACE HARDWARE	588963	1	01-53311-3502	.00	97.26	97.26
04/20	04/03/2020	127290	11	ACE HARDWARE	589015	1	01-53311-3402	.00	22.98	22.98
04/20	04/03/2020	127290	11	ACE HARDWARE	589028	1	01-51600-3500	.00	60.08	60.08
Total 127290:								.00		180.32
127291										
04/20	04/03/2020	127291	30	ALLIANT ENERGY/WPL	200403	1	01-53420-2900	.00	9,487.47	9,487.47
Total 127291:								.00		9,487.47
127292										
04/20	04/03/2020	127292	76	BAYCOM INC	SRVCE0000	1	01-52200-2100	.00	410.00	410.00
Total 127292:								.00		410.00
127293										
04/20	04/03/2020	127293	128	CENTURYLINK	301313462-2	1	01-52100-2230	.00	765.01	765.01
04/20	04/03/2020	127293	128	CENTURYLINK	301313463-2	1	01-51420-2230	.00	31.22	31.22
04/20	04/03/2020	127293	128	CENTURYLINK	301313466-2	1	01-51200-2230	.00	30.98	30.98
04/20	04/03/2020	127293	128	CENTURYLINK	301313468-2	1	01-51600-2230	.00	35.72	35.72
04/20	04/03/2020	127293	128	CENTURYLINK	301313471-2	1	01-53510-2230	.00	62.44	62.44
04/20	04/03/2020	127293	128	CENTURYLINK	301313476-2	1	02-56910-2230	.00	62.44	62.44
04/20	04/03/2020	127293	128	CENTURYLINK	301313477-2	1	01-53311-2230	.00	273.19	273.19
Total 127293:								.00		1,261.00
127294										
04/20	04/03/2020	127294	1575	CHEMSEARCH	3892869	1	01-53311-3402	.00	662.50	662.50
Total 127294:								.00		662.50
127295										
04/20	04/03/2020	127295	1832	DAKTRONICS INC	6880100	1	05-55300-3400	.00	3,822.00	3,822.00
Total 127295:								.00		3,822.00

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127296										
04/20	04/03/2020	127296	220	EO JOHNSON CO	INV727612	1	10-55110-2900	.00	52.43	52.43
04/20	04/03/2020	127296	220	EO JOHNSON CO	INV729944	1	10-55110-2900	.00	57.00	57.00
04/20	04/03/2020	127296	220	EO JOHNSON CO	INV734157	1	01-52100-2900	.00	221.72	221.72
04/20	04/03/2020	127296	220	EO JOHNSON CO	INV735101	1	12-55500-2900	.00	90.00	90.00
Total 127296:								.00		421.15
127297										
04/20	04/03/2020	127297	337	IRONCORE INC	IC43436	1	01-51450-2900	.00	2,454.00	2,454.00
Total 127297:								.00		2,454.00
127298										
04/20	04/03/2020	127298	395	LEMONWEIR VALLEY TELEPHO	631700-2003	1	01-53510-2240	.00	93.85	93.85
04/20	04/03/2020	127298	395	LEMONWEIR VALLEY TELEPHO	690500-2003	1	01-52100-2230	.00	175.00	175.00
04/20	04/03/2020	127298	395	LEMONWEIR VALLEY TELEPHO	690500-2003	2	01-51450-2900	.00	175.00	175.00
04/20	04/03/2020	127298	395	LEMONWEIR VALLEY TELEPHO	692200-2003	1	01-52200-2230	.00	130.77	130.77
Total 127298:								.00		574.62
127299										
04/20	04/03/2020	127299	1391	LOFFLER COMPANIES	3273803	1	01-51520-3100	.00	23.30	23.30
Total 127299:								.00		23.30
127300										
04/20	04/03/2020	127300	563	RONCO ENGINEERING SALES	3195444	1	01-53311-3502	.00	201.20	201.20
Total 127300:								.00		201.20
127301										
04/20	04/03/2020	127301	641	TOMAH GLASS COMPANY	0092599	1	01-53311-3408	.00	420.00	420.00
Total 127301:								.00		420.00
127302										
04/20	04/03/2020	127302	670	TRICOR INC	200403	1	01-51931-5110	.00	840.00	840.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 127302:								.00		840.00
127303										
04/20	04/03/2020	127303	1831	UNITED VOLLEYBALL SUPPLY L	125875	1	01-57620-8300	.00	4,719.11	4,719.11
Total 127303:								.00		4,719.11
127304										
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	1	01-51440-3100	.00	25.39	25.39
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	2	01-52100-3500	.00	21.36	21.36
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	3	01-52100-3550	.00	59.49	59.49
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	4	01-52100-3500	.00	7.76	7.76
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	5	01-52100-3400	.00	7.94	7.94
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	6	10-55110-3420	.00	76.84	76.84
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	7	10-55110-3100	.00	18.92	18.92
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	8	10-55110-3100	.00	29.03	29.03
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	9	10-55110-3420	.00	39.92	39.92
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	10	10-55110-3420	.00	19.96	19.96
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	11	10-55110-3420	.00	19.96	19.96
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	12	10-55110-3460	.00	32.92	32.92
04/20	04/03/2020	127304	707	WALMART COMMUNITY/SYNCB	0506-2003	13	12-55500-3400	.00	17.96	17.96
Total 127304:								.00		377.45
127305										
04/20	04/10/2020	127305	11	ACE HARDWARE	587897	1	10-55110-3100	.00	7.99	7.99
04/20	04/10/2020	127305	11	ACE HARDWARE	589070	1	01-53311-3402	.00	22.99	22.99
04/20	04/10/2020	127305	11	ACE HARDWARE	589115	1	01-53311-3402	.00	24.98	24.98
04/20	04/10/2020	127305	11	ACE HARDWARE	589139	1	01-53311-3402	.00	151.06	151.06
Total 127305:								.00		207.02
127306										
04/20	04/10/2020	127306	128	CENTURYLINK	3013131348	1	10-55110-2230	.00	167.37	167.37
04/20	04/10/2020	127306	128	CENTURYLINK	301313480-2	1	04-56600-2230	.00	52.77	52.77
04/20	04/10/2020	127306	128	CENTURYLINK	301313480-2	2	01-15210	.00	52.78	52.78
04/20	04/10/2020	127306	128	CENTURYLINK	301313481-2	1	03-52300-2230	.00	147.57	147.57

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Total 127306:								.00		420.49
127307										
04/20	04/10/2020	127307	129	CHARTER COMMUNICATIONS	0002525040	1	03-52300-2230	.00	277.45	277.45
04/20	04/10/2020	127307	129	CHARTER COMMUNICATIONS	0005916040	1	01-52100-2230	.00	56.25	56.25
04/20	04/10/2020	127307	129	CHARTER COMMUNICATIONS	0005916040	2	01-51420-2900	.00	56.25	56.25
Total 127307:								.00		389.95
127308										
04/20	04/10/2020	127308	1833	CLAY, KARINA	200406	1	01-24412	.00	31.47	31.47
Total 127308:								.00		31.47
127309										
04/20	04/10/2020	127309	436	CONSOLIDATED ENERGY COM	121/2004	1	01-53311-3401	.00	1,487.13	1,487.13
04/20	04/10/2020	127309	436	CONSOLIDATED ENERGY COM	121/2004	2	01-53620-3400	.00	1,161.80	1,161.80
04/20	04/10/2020	127309	436	CONSOLIDATED ENERGY COM	121/2004	3	01-53635-3400	.00	627.55	627.55
04/20	04/10/2020	127309	436	CONSOLIDATED ENERGY COM	415/2004	1	03-52300-3400	.00	2,270.12	2,270.12
Total 127309:								.00		5,546.60
127310										
04/20	04/10/2020	127310	191	DEMCO INC	6780946	1	10-55110-3100	.00	91.20	91.20
Total 127310:								.00		91.20
127311										
04/20	04/10/2020	127311	225	EVANS PRINT + MEDIA GROUP	5666-0420	1	01-52100-3200	.00	49.00	49.00
Total 127311:								.00		49.00
127312										
04/20	04/10/2020	127312	305	HARTJE TIRE & SERVICE CENT	40-71855	1	01-53311-3501	.00	305.00	305.00
04/20	04/10/2020	127312	305	HARTJE TIRE & SERVICE CENT	4072334	1	01-53311-3501	.00	7,875.00	7,875.00
04/20	04/10/2020	127312	305	HARTJE TIRE & SERVICE CENT	40-72423	1	01-53311-3501	.00	3,855.61	3,855.61
04/20	04/10/2020	127312	305	HARTJE TIRE & SERVICE CENT	40-72599	1	01-53311-3501	.00	1,645.86	1,645.86

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Total 127312:								.00		13,681.47
127313										
04/20	04/10/2020	127313	317	HOLIDAY WHOLESale	9336095	1	01-51600-3400	.00	129.70	129.70
Total 127313:								.00		129.70
127314										
04/20	04/10/2020	127314	336	IRON MOUNTAIN	CMRK417	1	01-51420-3100	.00	119.36	119.36
Total 127314:								.00		119.36
127315										
04/20	04/10/2020	127315	375	KWIK TRIP CREDIT DEPT	2003	1	01-52100-3400	.00	1,984.96	1,984.96
Total 127315:								.00		1,984.96
127316										
04/20	04/10/2020	127316	387	LARKIN'S GMC INC	74579	1	01-53311-3502	.00	842.77	842.77
04/20	04/10/2020	127316	387	LARKIN'S GMC INC	74604	1	01-53311-3502	.00	179.58	179.58
Total 127316:								.00		1,022.35
127317										
04/20	04/10/2020	127317	1557	LEXISNEXIS RISK DATA MANAG	1679640-202	1	01-51520-2900	.00	66.95	66.95
04/20	04/10/2020	127317	1557	LEXISNEXIS RISK DATA MANAG	1679640-202	2	03-52300-2900	.00	66.95	66.95
Total 127317:								.00		133.90
127318										
04/20	04/10/2020	127318	447	MONROE CO CLERK OF COUR	200406	1	01-23301	.00	250.00	250.00
Total 127318:								.00		250.00
127319										
04/20	04/10/2020	127319	454	MONROE CO TREASURER	200408	1	09-24400	.00	276,334.12	276,334.12
04/20	04/10/2020	127319	454	MONROE CO TREASURER	200408	2	09-24400	.00	58,181.67	58,181.67

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Total 127319:								.00		334,515.79
127320										
04/20	04/10/2020	127320	499	OAKDALE ELECTRIC COOPERA	30198001-20	1	01-53420-2900	.00	343.00	343.00
04/20	04/10/2020	127320	499	OAKDALE ELECTRIC COOPERA	30198002-20	1	01-52900-2210	.00	32.83	32.83
Total 127320:								.00		375.83
127321										
04/20	04/10/2020	127321	1256	ON-TARGET PEST & WILDLIFE	5306	1	03-52300-2900	.00	40.00	40.00
Total 127321:								.00		40.00
127322										
04/20	04/10/2020	127322	1835	PIERCE, MARY	200409	1	01-46720	.00	75.83	75.83
04/20	04/10/2020	127322	1835	PIERCE, MARY	200409	2	01-24210	.00	4.17	4.17
Total 127322:								.00		80.00
127323										
04/20	04/10/2020	127323	1836	RAVET, KENDRA	200409	1	01-23301	.00	100.00	100.00
Total 127323:								.00		100.00
127324										
04/20	04/10/2020	127324	559	RIVER VALLEY NEWSPAPER G	48621-1	1	01-55200-3500	.00	130.54	130.54
Total 127324:								.00		130.54
127325										
04/20	04/10/2020	127325	1577	RUNNING INC.	22588	1	11-53520-3400	.00	47,728.28	47,728.28
04/20	04/10/2020	127325	1577	RUNNING INC.	22588	2	11-46350	.00	28,515.25-	28,515.25-
Total 127325:								.00		19,213.03
127326										
04/20	04/10/2020	127326	596	STAPLES ADVANTAGE	3443485864	1	01-52100-3100	.00	282.93	282.93

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Total 127326:								.00		282.93
127327										
04/20	04/10/2020	127327	637	TOMAH AREA SCHOOL DISTRIC	200408	1	09-24600	.00	397,951.40	397,951.40
04/20	04/10/2020	127327	637	TOMAH AREA SCHOOL DISTRIC	200408	2	09-24600	.00	83,787.97	83,787.97
Total 127327:								.00		481,739.37
127328										
04/20	04/10/2020	127328	1744	TOMAH HEALTH	2003423-200	1	01-52100-3400	.00	476.00	476.00
Total 127328:								.00		476.00
127329										
04/20	04/10/2020	127329	1834	WALTERS, JENNIFER	200409	1	01-46720	.00	75.83	75.83
04/20	04/10/2020	127329	1834	WALTERS, JENNIFER	200409	2	01-24210	.00	4.17	4.17
Total 127329:								.00		80.00
127330										
04/20	04/10/2020	127330	1291	WASTEBUILT ENVIRONMENTAL	3415303	1	01-53635-3500	.00	452.31	452.31
Total 127330:								.00		452.31
127331										
04/20	04/10/2020	127331	728	WESTERN TECHNICAL COLLEG	200408	1	09-24600	.00	78,394.17	78,394.17
04/20	04/10/2020	127331	728	WESTERN TECHNICAL COLLEG	200408	2	09-24600	.00	16,505.76	16,505.76
Total 127331:								.00		94,899.93
127332										
04/20	04/10/2020	127332	1184	WISCONSIN DEPT OF JUSTICE-	202003	1	01-51420-3200	.00	42.00	42.00
Total 127332:								.00		42.00
127369										
04/20	04/17/2020	127369	4	5 ALARM FIRE & SAFETY EQUIP	195928-1	1	01-52200-3400	.00	120.21	120.21

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Total 127369:								.00		120.21
127370										
04/20	04/17/2020	127370	11	ACE HARDWARE	589121	1	03-52300-3400	.00	7.49	7.49
04/20	04/17/2020	127370	11	ACE HARDWARE	589324	1	12-55500-3500	.00	83.96	83.96
Total 127370:								.00		91.45
127371										
04/20	04/17/2020	127371	21	AIR DOCTORS LLC	200330	1	08-57621-8200	.00	11,740.00	11,740.00
Total 127371:								.00		11,740.00
127372										
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	1	01-51600-2210	.00	1,154.19	1,154.19
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	2	10-55110-2210	.00	518.16	518.16
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	3	01-52200-2210	.00	187.54	187.54
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	4	01-52900-2210	.00	19.12	19.12
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	5	03-52300-2210	.00	400.68	400.68
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	6	01-55300-2210	.00	27.35	27.35
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	7	01-53420-2900	.00	58.60	58.60
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	8	01-53311-2210	.00	462.35	462.35
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	9	01-55402-2210	.00	135.46	135.46
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	10	01-52100-2210	.00	1,546.92	1,546.92
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	11	12-55500-2210	.00	824.46	824.46
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	12	01-53510-2210	.00	219.72	219.72
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	13	01-55401-2210	.00	993.77	993.77
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417	14	01-55401-2210	.00	1,981.58	1,981.58
04/20	04/17/2020	127372	30	ALLIANT ENERGY/WPL	200417-1	1	01-51600-2210	.00	398.83	398.83
Total 127372:								.00		8,928.73
127373										
04/20	04/17/2020	127373	1843	ATKINS, MEGAN	200416	1	01-46723	.00	35.00	35.00
Total 127373:								.00		35.00

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127374										
04/20	04/17/2020	127374	69	BAKER & TAYLOR LLC	2035173391	1	10-55110-3420	.00	24.75	24.75
04/20	04/17/2020	127374	69	BAKER & TAYLOR LLC	2035173391	2	10-55110-3420	.00	97.44	97.44
04/20	04/17/2020	127374	69	BAKER & TAYLOR LLC	2035173391	3	10-55110-3460	.00	45.53	45.53
Total 127374:								.00		167.72
127375										
04/20	04/17/2020	127375	1856	BOYLES, DARREL	200407	1	01-51440-1130	.00	160.00	160.00
Total 127375:								.00		160.00
127376										
04/20	04/17/2020	127376	102	BRENENGEN CHRYSLER FORD	30789	1	01-52100-3500	.00	49.35	49.35
Total 127376:								.00		49.35
127377										
04/20	04/17/2020	127377	121	CARRICO AQUATIC RESOURCE	20201205	1	01-55402-3400	.00	3,860.96	3,860.96
Total 127377:								.00		3,860.96
127378										
04/20	04/17/2020	127378	1666	CBS SQUARED INC	6561	1	08-57620-8100	.00	545.25	545.25
04/20	04/17/2020	127378	1666	CBS SQUARED INC	6670	1	08-57620-8100	.00	1,027.45	1,027.45
04/20	04/17/2020	127378	1666	CBS SQUARED INC	6671	1	05-48508	.00	201.34	201.34
Total 127378:								.00		1,774.04
127379										
04/20	04/17/2020	127379	128	CENTURYLINK	301313478-2	1	01-55300-2230	.00	89.81	89.81
04/20	04/17/2020	127379	128	CENTURYLINK	301313478-2	2	01-55402-2230	.00	89.82	89.82
04/20	04/17/2020	127379	128	CENTURYLINK	301313479-2	1	01-55200-2230	.00	38.67	38.67
04/20	04/17/2020	127379	128	CENTURYLINK	301313485-2	1	12-55500-2230	.00	72.23	72.23
04/20	04/17/2020	127379	128	CENTURYLINK	467438700-2	1	01-55401-3400	.00	149.22	149.22
Total 127379:								.00		439.75

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127380										
04/20	04/17/2020	127380	1837	CENTURYLINK	2109784	1	03-52300-2230	.00	38.24	38.24
Total 127380:								.00	38.24	38.24
127381										
04/20	04/17/2020	127381	157	COMPLETE OFFICE OF WISCO	627014	1	01-51440-3100	.00	224.35	224.35
04/20	04/17/2020	127381	157	COMPLETE OFFICE OF WISCO	627589	1	01-51440-3100	.00	39.26	39.26
04/20	04/17/2020	127381	157	COMPLETE OFFICE OF WISCO	628241	1	01-51440-3100	.00	22.02	22.02
Total 127381:								.00	285.63	285.63
127382										
04/20	04/17/2020	127382	436	CONSOLIDATED ENERGY COM	119/2004	1	01-55200-3400	.00	129.69	129.69
04/20	04/17/2020	127382	436	CONSOLIDATED ENERGY COM	416/2004	1	01-52200-3400	.00	159.76	159.76
Total 127382:								.00	289.45	289.45
127383										
04/20	04/17/2020	127383	862	CONWAY SHIELD	0455457-IN	1	03-52300-3400	.00	247.93	247.93
Total 127383:								.00	247.93	247.93
127384										
04/20	04/17/2020	127384	173	CRAM'S COMPUTER CENTER L	5154	1	03-57230-8300	.00	979.00	979.00
Total 127384:								.00	979.00	979.00
127385										
04/20	04/17/2020	127385	178	CREDIT MANAGEMENT CONTR	200417	1	03-52300-2100	.00	16.70	16.70
Total 127385:								.00	16.70	16.70
127386										
04/20	04/17/2020	127386	1280	DIRECTV	3733262308	1	01-55401-3400	.00	152.99	152.99
Total 127386:								.00	152.99	152.99

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127387										
04/20	04/17/2020	127387	204	DOG WASTE DEPOT	318193	1	01-55200-3400	.00	144.83	144.83
Total 127387:								.00	144.83	144.83
127388										
04/20	04/17/2020	127388	1853	DUNFORD, SARAH	200407	1	01-51440-1130	.00	190.00	190.00
Total 127388:								.00	190.00	190.00
127389										
04/20	04/17/2020	127389	206	DWD-UI	200417	1	01-51931-5160	.00	61.73	61.73
Total 127389:								.00	61.73	61.73
127390										
04/20	04/17/2020	127390	214	EMC INSURANCE COMPANIES	200417	1	01-51931-5140	.00	549.00-	549.00-
04/20	04/17/2020	127390	214	EMC INSURANCE COMPANIES	200417	2	03-52300-5140	.00	682.00	682.00
Total 127390:								.00	133.00	133.00
127391										
04/20	04/17/2020	127391	216	EMERGENCY MEDICAL PRODU	2150168	1	03-52300-3400	.00	95.00	95.00
04/20	04/17/2020	127391	216	EMERGENCY MEDICAL PRODU	2152703	1	03-52300-3400	.00	266.54	266.54
Total 127391:								.00	361.54	361.54
127392										
04/20	04/17/2020	127392	226	EVEREST EMERGENCY VEHICL	P04867	1	03-52300-3500	.00	18.56	18.56
04/20	04/17/2020	127392	226	EVEREST EMERGENCY VEHICL	P04880	1	03-52300-3500	.00	165.30	165.30
Total 127392:								.00	183.86	183.86
127393										
04/20	04/17/2020	127393	1656	FAMILY SUPPORT REGISTRY	200410	1	01-21590	.00	305.53	305.53
Total 127393:								.00	305.53	305.53

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127394										
04/20	04/17/2020	127394	1840	FORTUN, RAQUEL	200416	1	01-46723	.00	80.00	80.00
Total 127394:								.00	80.00	80.00
127395										
04/20	04/17/2020	127395	274	GERKE EXCAVATING INC	39644	1	01-55200-3500	.00	463.50	463.50
Total 127395:								.00	463.50	463.50
127396										
04/20	04/17/2020	127396	275	GHD SERVICES INC	1054808	1	13-53630-2100	.00	4,162.88	4,162.88
Total 127396:								.00	4,162.88	4,162.88
127397										
04/20	04/17/2020	127397	287	GRAY ELECTRIC LLC	27187	1	08-57621-8100	.00	11,210.00	11,210.00
Total 127397:								.00	11,210.00	11,210.00
127398										
04/20	04/17/2020	127398	634	GREATER TOMAH AREA CHAM	200417	1	16-21101	.00	30,689.32	30,689.32
Total 127398:								.00	30,689.32	30,689.32
127399										
04/20	04/17/2020	127399	1857	HANSEN, MAKAYLA	200407	1	01-51440-1130	.00	160.00	160.00
Total 127399:								.00	160.00	160.00
127400										
04/20	04/17/2020	127400	307	HAWKINS ASH CPAS LLC	3108958	1	01-51540-2100	.00	11,600.00	11,600.00
04/20	04/17/2020	127400	307	HAWKINS ASH CPAS LLC	3108958	2	01-15610	.00	5,600.00	5,600.00
04/20	04/17/2020	127400	307	HAWKINS ASH CPAS LLC	3108958	3	01-15620	.00	2,800.00	2,800.00
Total 127400:								.00	20,000.00	20,000.00
127401										
04/20	04/17/2020	127401	1849	HEMBD, AMY	200417	1	01-46723	.00	70.00	70.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 127401:								.00		70.00
127402										
04/20	04/17/2020	127402	312	HILLYARD/HUTCHINSON	603839986	1	01-55200-3400	.00	71.28	71.28
Total 127402:								.00		71.28
127403										
04/20	04/17/2020	127403	1401	HORST DISTRIBUTING INC	82796-000	1	02-57331-8300	.00	43,485.00	43,485.00
Total 127403:								.00		43,485.00
127404										
04/20	04/17/2020	127404	329	IAFC MEMBERSHIP	000061535	1	01-52200-3250	.00	215.00	215.00
Total 127404:								.00		215.00
127405										
04/20	04/17/2020	127405	1841	KATZENBERG, NINA	200416	1	01-46723	.00	45.00	45.00
Total 127405:								.00		45.00
127406										
04/20	04/17/2020	127406	1844	KORBEL, HALEY	200416	1	01-46723	.00	75.00	75.00
Total 127406:								.00		75.00
127407										
04/20	04/17/2020	127407	387	LARKIN'S GMC INC	74524	1	01-55200-3500	.00	283.85	283.85
Total 127407:								.00		283.85
127408										
04/20	04/17/2020	127408	395	LEMONWEIR VALLEY TELEPHO	721400-2004	1	01-55200-2240	.00	93.85	93.85
Total 127408:								.00		93.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127409	04/20	04/17/2020	127409	1391	LOFFLER COMPANIES	3407299	1 01-51420-2900	.00	40.02	40.02
Total 127409:								.00	40.02	40.02
127410	04/20	04/17/2020	127410	1846	MCCORMICK, NICOLE	200416	1 01-46723	.00	35.00	35.00
Total 127410:								.00	35.00	35.00
127411	04/20	04/17/2020	127411	430	METCO	184902	1 01-53510-2900	.00	205.00	205.00
Total 127411:								.00	205.00	205.00
127412	04/20	04/17/2020	127412	442	MISSISSIPPI WELDERS SUPPL	409490	1 03-52300-3400	.00	80.42	80.42
Total 127412:								.00	80.42	80.42
127413	04/20	04/17/2020	127413	1839	OLSON, SARAH	200416	1 01-46723	.00	70.00	70.00
Total 127413:								.00	70.00	70.00
127414	04/20	04/17/2020	127414	1847	PASCH, RACHEL	200416	1 01-46723	.00	45.00	45.00
Total 127414:								.00	45.00	45.00
127415	04/20	04/17/2020	127415	1850	PLUEGER, ANGELA	200407	1 01-51440-1130	.00	190.00	190.00
Total 127415:								.00	190.00	190.00
127416	04/20	04/17/2020	127416	1851	PLUEGER, BRADLEY	200407	1 01-51440-1130	.00	160.00	160.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 127416:								.00		160.00
127417										
04/20	04/17/2020	127417	1852	PLUEGER, ELLA	200407	1	01-51440-1130	.00	160.00	160.00
Total 127417:								.00		160.00
127418										
04/20	04/17/2020	127418	1858	PRECOUR, PENNY	200407	1	01-51440-1130	.00	160.00	160.00
Total 127418:								.00		160.00
127419										
04/20	04/17/2020	127419	1855	RHEA, JOLENE	200407	1	01-51440-1130	.00	160.00	160.00
Total 127419:								.00		160.00
127420										
04/20	04/17/2020	127420	1854	RHEA, JOSIE	200407	1	01-51440-1130	.00	160.00	160.00
Total 127420:								.00		160.00
127421										
04/20	04/17/2020	127421	1153	SAFE SHIP SISTERS 2 LLC	25770	1	03-52300-3100	.00	312.47	312.47
Total 127421:								.00		312.47
127422										
04/20	04/17/2020	127422	577	SECURIAN FINANCIAL GROUP I	200417	1	01-21530	.00	2,246.78	2,246.78
Total 127422:								.00		2,246.78
127423										
04/20	04/17/2020	127423	720	SOCIETY FOR HUMAN RESOUR	SO426564	1	01-51420-3250	.00	219.00	219.00
Total 127423:								.00		219.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127424										
04/20	04/17/2020	127424	594	ST. JOSEPH EQUIPMENT INC	W05086	1	01-55200-3500	.00	980.94	980.94
Total 127424:								.00		980.94
127425										
04/20	04/17/2020	127425	596	STAPLES ADVANTAGE	3443218212	1	12-55500-3100	.00	463.71	463.71
Total 127425:								.00		463.71
127426										
04/20	04/17/2020	127426	1122	STEAM-A-WAY CLEANING CO I	19905853	1	12-55500-3500	.00	1,140.85	1,140.85
Total 127426:								.00		1,140.85
127427										
04/20	04/17/2020	127427	1744	TOMAH HEALTH	7829	1	01-15620	.00	144.00	144.00
04/20	04/17/2020	127427	1744	TOMAH HEALTH	7829	2	01-15610	.00	96.00	96.00
04/20	04/17/2020	127427	1744	TOMAH HEALTH	7829	3	01-53311-3409	.00	216.00	216.00
04/20	04/17/2020	127427	1744	TOMAH HEALTH	7829	4	01-55200-3400	.00	72.00	72.00
Total 127427:								.00		528.00
127428										
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	1	10-55110-2220	.00	137.25	137.25
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	2	12-55500-2220	.00	96.75	96.75
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	3	01-51600-2220	.00	339.94	339.94
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	4	01-53510-2220	.00	23.27	23.27
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	5	01-52100-2220	.00	225.87	225.87
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	6	03-52300-2220	.00	143.57	143.57
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	7	01-52200-2220	.00	23.27	23.27
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	8	01-55401-2220	.00	1,037.86	1,037.86
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	9	01-55402-2220	.00	357.71	357.71
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	10	01-55300-2220	.00	115.55	115.55
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	11	01-55200-2220	.00	493.86	493.86
04/20	04/17/2020	127428	658	TOMAH WATER & SEWER UTILI	200417	12	01-53311-2220	.00	222.10	222.10
Total 127428:								.00		3,217.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127429										
04/20	04/17/2020	127429	662	TOWN & COUNTRY ENGINEERI	21489	1	08-57621-8100	.00	718.75	718.75
Total 127429:								.00	718.75	718.75
127430										
04/20	04/17/2020	127430	670	TRICOR INC	200417	1	01-51938-5150	.00	538.00	538.00
Total 127430:								.00	538.00	538.00
127431										
04/20	04/17/2020	127431	689	US DEPT EDUCATION	200410	1	01-21590	.00	197.59	197.59
Total 127431:								.00	197.59	197.59
127432										
04/20	04/17/2020	127432	698	VAN NORMAN SUPPLY CO INC	326005	1	01-53510-3500	.00	76.23	76.23
04/20	04/17/2020	127432	698	VAN NORMAN SUPPLY CO INC	326012	1	01-53311-3508	.00	240.00	240.00
Total 127432:								.00	316.23	316.23
127433										
04/20	04/17/2020	127433	699	VERIZON	9851474615	1	01-51600-2230	.00	15.00	15.00
04/20	04/17/2020	127433	699	VERIZON	9851474615	2	01-53311-2230	.00	22.51	22.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	3	01-53311-2230	.00	17.52	17.52
04/20	04/17/2020	127433	699	VERIZON	9851474615	4	01-53100-2230	.00	20.02	20.02
04/20	04/17/2020	127433	699	VERIZON	9851474615	5	01-53100-2230	.00	7.50	7.50
04/20	04/17/2020	127433	699	VERIZON	9851474615	6	01-53311-3402	.00	12.51	12.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	7	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	8	01-51415-2230	.00	22.51	22.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	9	01-52200-2230	.00	22.51	22.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	10	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	11	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	12	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	13	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	14	01-52200-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	15	01-52400-2230	.00	22.51	22.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	16	01-52400-2230	.00	26.48	26.48
04/20	04/17/2020	127433	699	VERIZON	9851474615	17	01-52400-2230	.00	17.51	17.51

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/20	04/17/2020	127433	699	VERIZON	9851474615	18	01-52400-2230	.00	22.51	22.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	19	01-52400-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	20	01-52400-2230	.00	17.51	17.51
04/20	04/17/2020	127433	699	VERIZON	9851474615	21	01-52400-2230	.00	12.49	12.49
04/20	04/17/2020	127433	699	VERIZON	9851474615	22	01-52400-2230	.00	12.49	12.49
04/20	04/17/2020	127433	699	VERIZON	9851474615	23	01-52400-2230	.00	12.49	12.49
04/20	04/17/2020	127433	699	VERIZON	9851474615	24	01-15610	.00	90.04	90.04
04/20	04/17/2020	127433	699	VERIZON	9851474615	25	01-15620	.00	92.53	92.53
04/20	04/17/2020	127433	699	VERIZON	9851606081	1	01-52100-2230	.00	463.69	463.69
04/20	04/17/2020	127433	699	VERIZON	9851642903	1	03-52300-2230	.00	247.68	247.68
Total 127433:								.00		1,300.58
127434										
04/20	04/17/2020	127434	721	WE ENERGIES	200417	1	03-52300-2210	.00	89.29	89.29
04/20	04/17/2020	127434	721	WE ENERGIES	200417	2	01-51600-2200	.00	764.54	764.54
04/20	04/17/2020	127434	721	WE ENERGIES	200417	3	01-53510-2200	.00	36.76	36.76
04/20	04/17/2020	127434	721	WE ENERGIES	200417	4	01-52100-2200	.00	497.92	497.92
04/20	04/17/2020	127434	721	WE ENERGIES	200417	5	01-53311-2200	.00	836.56	836.56
04/20	04/17/2020	127434	721	WE ENERGIES	200417	6	01-55401-2200	.00	1,002.54	1,002.54
04/20	04/17/2020	127434	721	WE ENERGIES	200417	7	01-55200-2200	.00	421.64	421.64
04/20	04/17/2020	127434	721	WE ENERGIES	200417	8	01-55402-2200	.00	116.67	116.67
04/20	04/17/2020	127434	721	WE ENERGIES	200417	9	12-55500-2200	.00	225.54	225.54
Total 127434:								.00		3,991.46
127435										
04/20	04/17/2020	127435	1845	WENDLAND, HEATHER	200416	1	01-46723	.00	35.00	35.00
Total 127435:								.00		35.00
127436										
04/20	04/17/2020	127436	739	WI DEPT OF JUSTICE-TIME	455TIME-000	1	01-51200-2900	.00	300.00	300.00
Total 127436:								.00		300.00
127437										
04/20	04/17/2020	127437	749	WI SCTF	200410	1	01-21590	.00	848.08	848.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 127437:								.00		848.08
127438										
04/20	04/17/2020	127438	1842	WILLIAMS, DANIELLE	200416	1	01-46723	.00	45.00	45.00
Total 127438:								.00		45.00
127439										
04/20	04/17/2020	127439	1838	WIRKUS, JAMES JR	5000133	1	01-44100	.00	15.00	15.00
Total 127439:								.00		15.00
127440										
04/20	04/17/2020	127440	1848	ZINGLER, JULIE	200416	1	01-46723	.00	35.00	35.00
Total 127440:								.00		35.00
127441										
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	1	03-52300-3400	.00	1,286.16	1,286.16
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	2	01-52200-3400	.00	26.57	26.57
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	3	01-52200-3400	.00	11.98	11.98
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	4	01-51600-3500	.00	10.99	10.99
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	5	01-52100-3500	.00	1.00	1.00
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	6	01-51600-3500	.00	23.98	23.98
04/20	04/24/2020	127441	11	ACE HARDWARE	589328	7	03-52300-3400	.00	9.99	9.99
Total 127441:								.00		1,370.67
127442										
04/20	04/24/2020	127442	1860	ALARM 5	196082-1	1	01-52200-2100	.00	1,670.00	1,670.00
Total 127442:								.00		1,670.00
127443										
04/20	04/24/2020	127443	30	ALLIANT ENERGY/WPL	200424	1	10-55110-2210	.00	518.16	518.16
Total 127443:								.00		518.16

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127444	04/20	04/24/2020	127444	1764	ASSEMBLY SYSTEMS	501477	1 08-57324-8300	.00	23,937.54	23,937.54
Total 127444:								.00		23,937.54
127445	04/20	04/24/2020	127445	76	BAYCOM INC	SRVCE0000	1 01-57210-8300	.00	450.00	450.00
Total 127445:								.00		450.00
127446	04/20	04/24/2020	127446	1859	BUSINESS RADIO LICENSING	240420	1 01-53311-2900	.00	120.00	120.00
Total 127446:								.00		120.00
127447	04/20	04/24/2020	127447	128	CENTURYLINK	301310967	1 01-52100-2230	.00	24.00	24.00
Total 127447:								.00		24.00
127448	04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	1 01-51200-2230	.00	.51	.51
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	2 01-51415-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	3 01-51420-2230	.00	3.08	3.08	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	4 01-51520-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	5 01-51600-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	6 01-52100-2230	.00	58.05	58.05	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	7 01-52400-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	8 01-53100-2230	.00	.43	.43	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	9 01-53311-2230	.00	1.35	1.35	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	10 01-53510-2230	.00	.12	.12	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	11 01-55200-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	12 01-55300-2230	.00	.18	.18	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	13 01-55402-2230	.00	.06	.06	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	14 02-56910-2230	.00	.12	.12	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	15 03-52300-2230	.00	2.66	2.66	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	16 04-56600-2230	.00	2.94	2.94	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	17 01-15210	.00	2.95	2.95	
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	18 10-55110-2230	.00	3.16	3.16	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	19	12-55500-2230	.00	2.02	2.02
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	20	01-15620	.00	.82	.82
04/20	04/24/2020	127448	127	CENTURYLINK BUSINESS SER	1489220936	21	01-15610	.00	1.10	1.10
Total 127448:								.00		79.85
127449										
04/20	04/24/2020	127449	129	CHARTER COMMUNICATIONS	0018042040	1	10-55110-2900	.00	99.98	99.98
Total 127449:								.00		99.98
127450										
04/20	04/24/2020	127450	174	CRAWFORD OIL COMPANY INC	249891	1	01-53510-3430	.00	1,772.00	1,772.00
Total 127450:								.00		1,772.00
127451										
04/20	04/24/2020	127451	1777	DELTA DENTAL	200424	1	01-21597	.00	230.42	230.42
Total 127451:								.00		230.42
127452										
04/20	04/24/2020	127452	220	EO JOHNSON CO	INV744805	1	01-53311-3100	.00	87.00	87.00
04/20	04/24/2020	127452	220	EO JOHNSON CO	INV744805	2	01-53311-3100	.00	.19	.19
Total 127452:								.00		87.19
127453										
04/20	04/24/2020	127453	1656	FAMILY SUPPORT REGISTRY	200424	1	01-21590	.00	305.53	305.53
Total 127453:								.00		305.53
127454										
04/20	04/24/2020	127454	242	FASTENAL COMPANY	WITOM0006	1	01-53311-3409	.00	130.97	130.97
Total 127454:								.00		130.97
127455										
04/20	04/24/2020	127455	274	GERKE EXCAVATING INC	38064	1	06-56700-2100	.00	13,860.89	13,860.89

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/20	04/24/2020	127455	274	GERKE EXCAVATING INC	38064	2	06-56700-2100	.00	537.43	537.43
Total 127455:									.00	14,398.32
127456										
04/20	04/24/2020	127456	287	GRAY ELECTRIC LLC	27172	1	12-55500-3500	.00	194.05	194.05
Total 127456:									.00	194.05
127457										
04/20	04/24/2020	127457	305	HARTJE TIRE & SERVICE CENT	40-72920	1	01-53311-3501	.00	6,100.00	6,100.00
Total 127457:									.00	6,100.00
127458										
04/20	04/24/2020	127458	337	IRONCORE INC	IC43548	1	01-51450-2900	.00	94.88	94.88
Total 127458:									.00	94.88
127459										
04/20	04/24/2020	127459	1863	JORDAN SITZE	0000071874	1	01-23301	.00	185.00	185.00
Total 127459:									.00	185.00
127460										
04/20	04/24/2020	127460	1861	MEGAN MCGINNIS	1000849	1	01-23010	.00	250.00	250.00
Total 127460:									.00	250.00
127461										
04/20	04/24/2020	127461	1862	MICHELLE NORMAN	22518	1	01-23010	.00	80.00	80.00
Total 127461:									.00	80.00
127462										
04/20	04/24/2020	127462	442	MISSISSIPPI WELDERS SUPPL	428514	1	03-52300-3400	.00	80.42	80.42
Total 127462:									.00	80.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
127463										
04/20	04/24/2020	127463	444	MODERN DISPOSAL SYSTEMS	500105539	1	01-53635-2900	.00	1,856.44	1,856.44
Total 127463:								.00		1,856.44
127464										
04/20	04/24/2020	127464	1555	PRESSURE WASHER SERVICE	0067	1	01-53311-3502	.00	135.00	135.00
Total 127464:								.00		135.00
127465										
04/20	04/24/2020	127465	538	QUILL CORPORATION	6023233	1	03-52300-3100	.00	15.99	15.99
04/20	04/24/2020	127465	538	QUILL CORPORATION	6026522	1	03-52300-3100	.00	16.99	16.99
04/20	04/24/2020	127465	538	QUILL CORPORATION	6046313	1	03-52300-3100	.00	22.29	22.29
04/20	04/24/2020	127465	538	QUILL CORPORATION	6046593	1	03-52300-3100	.00	31.99	31.99
04/20	04/24/2020	127465	538	QUILL CORPORATION	6079081	1	03-52300-3100	.00	89.97	89.97
Total 127465:								.00		177.23
127466										
04/20	04/24/2020	127466	557	RIVER CITY READY MIX INC	39390	1	01-53441-3400	.00	69.00	69.00
Total 127466:								.00		69.00
127467										
04/20	04/24/2020	127467	637	TOMAH AREA SCHOOL DISTRIC	240420	1	01-24600	.00	1,871.88	1,871.88
Total 127467:								.00		1,871.88
127468										
04/20	04/24/2020	127468	689	US DEPT EDUCATION	200424	1	01-21590	.00	194.03	194.03
Total 127468:								.00		194.03
127469										
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	1	01-51440-3100	.00	60.40	60.40
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	2	01-52100-3550	.00	14.68	14.68
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	3	01-52100-3400	.00	10.36	10.36
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	4	01-52100-3400	.00	6.81	6.81

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	5	01-52100-3100	.00	70.32	70.32
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	6	01-57210-8300	.00	1,097.88	1,097.88
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	7	01-52100-3400	.00	32.48	32.48
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	8	01-52100-3550	.00	10.44	10.44
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	9	01-52100-3400	.00	36.77	36.77
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	10	10-55110-3420	.00	45.92	45.92
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	11	10-55110-3420	.00	47.92	47.92
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	12	10-55110-3100	.00	33.64	33.64
04/20	04/24/2020	127469	707	WALMART COMMUNITY/SYNCB	200424	13	01-52100-3500	.00	14.71	14.71
Total 127469:								.00	1,482.33	1,482.33
127470										
04/20	04/24/2020	127470	721	WE ENERGIES	200424	1	10-55110-2200	.00	251.20	251.20
Total 127470:								.00	251.20	251.20
127471										
04/20	04/24/2020	127471	749	WI SCTF	200420	1	01-21590	.00	848.08	848.08
Total 127471:								.00	848.08	848.08
Grand Totals:								.00	1,202,180.69	1,202,180.69

Dated: _____

Mayor: _____

Murray, Mike

City Council: _____

Cram, Jeff

Evans, Donna

Holme, Susan

Kiefer, Lamont

Gigous, Adam

Scholze, Travis

Yarrington, Richard

Zabinski, Shawn