



## AGENDA FOR COMMITTEE OF THE WHOLE MEETING

### MEETING NOTICE

A Committee of the Whole Meeting will be held on Monday, January 13, 2020 at **6:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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### AGENDA:

#### CALL TO ORDER – ROLL CALL

#### APPROVAL OF THE MINUTES:

- A. [Approval of Meeting Minutes of December 9, 2019](#)

#### REPORTS:

##### **Fire Department**

1. [Fire Department Monthly Report](#)

##### **Police Department**

1. [Tomah Police Department Monthly Report](#)

##### **Parks & Recreation**

1. [Tomah Parks and Recreation Program Monthly Report](#)

##### **Tomah Area Ambulance Service**

1. [December Statistics Report and Invoices](#)

##### **Public Works & Utilities**

1. [Public Works & Utilities Monthly Report: Public Works, Sewer, Water, and Lake Updates](#)

##### **Convention & Visitor's Bureau**

1. Convention & Visitor's Bureau Monthly Report

##### **Treasurer**

1. Accept Treasurers Cash & Investment Reports - December, 2019

### GENERAL:

- A. [Bartender Licenses](#)
- B. [Special Beer Permit for Tomah Warrens Sportsmen Alliance Ice Fisheree on February 8, 2020](#)
- C. [Special Beer & Wine Permit for Tomah Rotary Club, 10th Annual Freeze Fest on February 1, 2020](#)
- D. [2019 Amendment for Leave Time Payout](#)

- E. [Senior & Disabled Services Center Contract Agreement with Monroe County](#)
- F. [Downtown Thursday Night Special Event Cabaret Licenses for Tomah Chamber of Commerce](#)
- G. [Downtown Thursday Night Special Beer Permits for Lions Club](#)
- H. [Secondhand Article Dealer License Application for ecoATM, LLC](#)
- I. [Secondhand Article Dealer License Application for Kristi's Place](#)
- J. [Resolution Adopting the Monroe County Multi-Hazards Mitigation Plan 2019-2023](#)
- K. [Resolution Denying Claim of Nissen, Inc DBA Tomah Dairy Queen](#)
- L. [Ordinance Repealing Sections 44-177 to 44-181, Recreating Sections 44-177 to 44-181, and Creating Sections 44-182 and 44-183 Regarding All Terrain and Utility Terrain Vehicles](#)
- M. [Ordinance Amending Chapter 6, Sections 6-1, 6-8, and 6-9\(d\) Regarding Amusements and Entertainment](#)
- N. [2020-2021 Lease Agreement with the City of Tomah and Phillips Pharmacy](#)
- O. [Lease Agreement with the City of Tomah and Lester Stutzman to Lease Hangar No. 6](#)
- P. [Amendment to 2020 Non Represented Wage Scale Adding Part Time Library Aide, Part Time Custodial Services Worker \(Police Dept.\), and Part Time Sr. & Disabled Services Aide](#)
- Q. [Authorization to sign Medical Director Agreement with Mayo Health Systems](#)
- R. [Resolution Authorizing Payment of Monthly Bills](#)

**ADJOURN**

**NOTICE:** Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, 819 Superior Avenue, Tomah, WI 54660.

**MEETING MINUTES – CITY OF TOMAH  
COMMITTEE OF THE WHOLE**

A COMMITTEE OF THE WHOLE MEETING of the City of Tomah was held on the 9<sup>th</sup> day of December, 2019 at 6:30 p.m. in the Council Chambers at City Hall with Council President Travis Scholze presiding. The meeting was called to order at 6:30 p.m.

Roll call was taken with the following members present: Mike Murray, Richard Yarrington, Jeff Cram, Shawn Zabinski, Travis Scholze, Lamont Kiefer, Donna Evans, and Susan Holme. Absent: Mary Ann Komiskey. Quorum present.

Also present: Fire Chief Tim Adler, Parks and Recreation Director Joe Protz, Ambulance Director Randy Dunford, Police Chief Mark Nicholson, Ex. Director CVB/Chamber Tina Thompson, Deputy Clerk Berta Downs, and City Clerk JoAnn Cram. Gregg Hagen videotaped the meeting.

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**Approval of October 7, 2019 Minutes of the Committee of the Whole.**

Motion by Murray, second by Evans, to approve the minutes of the October 7, 2019 regular Committee of the Whole meeting. Motion passed without negative vote.

**Fire Department Monthly Report.** Fire Chief Tim Adler reported that the department responded to a kitchen fire. Training included search and rescue operations on the first and second floors of a single-family home. They also performed pump operations and ran a cold-water ice rescue scenario and utilized the drone.

**Parks and Recreation Monthly Report: Parks Department, Recreation Programs, Aquatic Center, and Recreation Park:** Parks and Rec Director Joe Protz advised the department has been busy with maintenance on equipment and buildings. The department planted over 70 trees this fall. Reminder to citizens there are lots of parking lots and sidewalks to clean for snow removal and patience is requested. Recreation Programs are in full swing for winter activities. They are working on updates to the Aquatic Center. Gymnastics, hockey, and other events are occurring at Recreation Park. Freeze Fest will be held in February and events are being planned.

**Ambulance Department Monthly.** A monthly written statistics report was provided. Director Dunford advised they had 247 calls for service. The new ambulance is near completion and is scheduled to be shipped in January with delivery anticipated by the end of January. The department is seeking input from employees and moving forward with completing a floorplan for the proposed new facility.

**Police Department Monthly Report.** Police Chief Nicholson advised that Lt. Waddell has retired as of December 4<sup>th</sup>. Rylan Corcoran was promoted to Sergeant and Eric Pedersen was promoted to Lt. and Scott Holum has been promoted to Assistant Police Chief. A new patrol officer was sworn in earlier today so the department is at full staff. They continue to enforce alternate side parking and citizens are asked to continue to abide by the ordinance. An anonymous donation of \$2,000 was received for the Shopping with the Heroes program which will occur on Wednesday. There were over 200 names on the Giving Tree and gifts are due back by Dec. 13<sup>th</sup>.

**Public Works & Utilities Director – Water, Sewer, Public Works, and Lake Updates.** **Street Department:** Director Arity provided a written report advising the street light project is complete with the exception of one street light. They will be looking at new Christmas decorations for next year. **Sewer Department:** The lime stabilization project has begun as of Dec. 2nd. **Water Department:** The north water tower was drained for inspection and a new vent and pump line were upgraded during that time. **Lake Committee:** The Committee is working on coordination of the boat launch upgrade for next spring/summer.

**Convention & Visitors Bureau/Chamber of Commerce.** Ex. Director Tina Thompson advised they are working on Downtown Thursday Nights and applications are in for the Cabaret licensing which will be addressed in January. The Area Guide is being compiled. The Merry Mixer member appreciation event will be held Dec. 13<sup>th</sup>.

**Accept Treasurers Cash and Investment Reports.**

Motion by Kiefer, second by Holme to recommend the Common Council accept the November 2019 cash and investment reports as presented. Motion passed without negative vote.

**Bartender Licenses.** Motion by Kiefer, second by Evans to recommend the Common Council approve bartender licenses for the period of December 10, 2019 to June 30, 2020 as follows: Tiffany L. Gilmer, Kayla M. Ramlet, Eric G. Robarge, Danay S.B. Tracy, Amanda M. Voss, and Kaitlin J. Youngs. Motion passed without negative vote (Murray abstained).

**Special Beer and Wine Permit Families First of Monroe County, Inc. on March 14, 2020 at Recreation Park, Recreation Building for their 10<sup>th</sup> Annual Trivia Night**

Motion by Zabinski, second by Yarrington to recommend the Common Council approve the Special Beer and Wine Permit for Families First of Monroe County on March 14, 2020 at Recreation Park, Recreation Building for their 10<sup>th</sup> annual trivia night. Motion passed without negative vote.

**2019 Budget Amendment – Transferring \$500 from Fund Balance Applied Krukar Fund Account #10-49300 to Library Salaries Operations Bonus Acct. #10-55100-1130.** The Library Board is recommending a \$500 bonus to Children’s Librarian Dave Deprey for his extraordinary service during the 2017, 2018 and 2019 Summer Reading Programs as well as his tireless enthusiasm in transforming the Children’s Department into a vibrant and relevant community resource.

Motion by Zabinski, second by Kiefer to recommend the Common Council authorize the 2019 Budget Amendment transferring \$500 from Acct. # 10-49300 Fund Balance Applied Krukar to Acct. 10-55100-1130 Library Salaries – Operations – Bonus for David Deprey, Children’s Librarian. Motion passed without negative vote.

**Request to Appeal the Non-Renewal of Taxi Cab Driver’s License for Daniel Martin.** Based on a record check for the renewal of the license, Chief Nicholson noted several accidents Mr. Martin has been involved in over the past 3 years and has recommended non-renewal. Mr. Martin is appealing the denial and advised he drives over 800 miles a week within the City limits and that the accidents he was involved in were not his fault. He has not received any citations and no injuries resulted from the accidents. Ted Barnes, the supervisor of Tomah Transit also supports the request for appeal. Mr. Martin and Mr. Barnes appeared before the Committee. Mr. Barnes advised that Mr. Martin is one of his safest and most courteous drivers and customers are upset that he will not be getting his license renewed. Mr. Barnes and Running Inc. are giving their personal assurance. He is a valued member of their staff. Mayor Murray advised that while there are 3 accidents within the year, from an insurance standpoint, an insurance company would not drop him.

Motion by Murray, second by Yarrington to recommend the Common Council approve the request and renew the taxi cab driver’s license for Daniel Martin effective 1/1/2020 to 12/31/2020. Motion passed with one negative vote (Zabinski).

**Request by Convention & Visitor’s Bureau for Authorization of ATV/UTV Road Usage Within the City of Tomah Boundaries.** Ex. Director Tina Thompson requests that all streets be opened up which disperses any noise issues and makes it easier for the riders to follow the law. Opening all the streets makes it easier to access the hotels and restaurants on the north side of the City. Police Chief Nicholson, City Admin. Gorius and Ex. Dir. Thompson are working on ways to make access to the north side safer. Allowing this usage promotes tourism and supports local businesses. Dir. Thompson received a letter from Jeremy Haldeman of American Family advising this his experience has shown

that the ATV/UTV operators are safe. The CVB receives many calls regarding this issue and request that a route be established. Chief Nicholson advised it would make it easier to enforce and be less confusing if the City is opened up. Items could be added to the ordinance addressing closing time, requiring a valid driver's license, age of the driver, etc. The state and federal highways with a speed limit of 35 or less could be open. Chief Nicholson is neither supporting nor objecting to this request. Several Council members received phone calls and concerns were voiced. Other phone calls were in favor of the proposal. Mayor Murray reflected on what the objection would be related only to ATV/UTV that make it different than any other vehicle. We have law enforcement that will apply the laws just as they do with cars, trucks and motorcycles. James Hayes, 622 W. Jackson Street, advised he owns an ATV/UTV and advised Baraboo, W. Baraboo, and the outskirts of Madison have opened up routes. Jackson County is wide open but Monroe County is the only one not open. Brian Kelly, Entity Road, Township of LaGrange, advised one of the main reasons he moved was because of accessibility of the ATV/UTV routes. Most clubs host a lot of safety training for the public to experience the activity. He is the Jr. Vice Commander for the VFW Post in Tomah and active in the American Legion and the DAV. The veterans like to ride and they are not able to get into Tomah to take them riding. He advised he would rather give back to a small community and host events at Winnebago Park to bring more money into the community. As the state has grown more ATV/UTV riders, we need to get with the tide as a community. Jim Steele, resides in the 15<sup>th</sup> Ward and advised this will promote tourism. A study revealed the economic impact in Jackson County resulted in over \$7 million in total economic activity. There is a Bill being circulated now regarding ATVs and some changes to the laws which will drop the requirement and allow street tires on the units. Bob Kersten, Hollister Avenue, is opposed to the open route for ATV/UTV. Mr. Kersten advised that off road vehicles are not designed to be driven on the roadway. Mr. Kersten would like to see a referendum to put it to a vote. Chad Madson, 422 Elm Street and owner of 1123 and 1121 Superior Avenue advised he is very much for the ATV/UTV route. Discover Wisconsin has filmed here twice in the last couple years. This is a time to think of Tomah first and he is tired of losing money to places up north. Mitch Koel, 1322 Kilbourn advised that as a resident on a busy road he is in favor of the route. These people are hardworking families that just want to have a little fun. Larry Abbs, lives on ET past the VA and they do a lot of riding in the area to go out to eat and usually go with several other couples.

Motion by Murray, second by Cram to recommend the Common Council authorize the City Admin. and Police Chief Nicholson to look further into the feasibility of opening up all City Streets for ATV/UTV uses. Ayes from Cram, Yarrington, Evans, Kiefer, and Murray; Zabinski and Holme voted no. Motion passed.

**Secondhand Jewelry Dealer License and Secondhand Article Dealer License for Antique Mall of Tomah.**

Motion by Kiefer, second by Murray to recommend the Common Council approve the Secondhand Jewelry Dealer License and Secondhand Article Dealer license for the Antique Mall at 1510 Eaton Avenue for January 1, 2020 to December 31, 2020. Motion passed without negative vote.

**Renewal of Taxi Cab Licenses for Tomah Transit.** Running, Inc., doing business as Tomah Transit has applied for taxicab licenses for a 2013 Dodge Grand Caravan, 2 2015 Dodge Grand Caravans, a 2016 Dodge Grand Caravan, a 2017 Dodge Caravan, and a 2019 Dodge Caravan. Inspections have been completed and the certificate of insurance is on file.

Motion by Murray, second by Kiefer to recommend the Common Council approve the Taxicab Licenses for Tomah Transit effective January 1, 2020 to December 31, 2020 unless sooner revoked as follows: 2013 Dodge Grand Caravan – VIN #2C4RDGBG6DR633211, 2015 Dodge Grand Caravan – VIN #2C7WDGBG2FR703117, 2015 Dodge Grand Caravan – VIN #2C4RDGBG2FR736368, 2016 Dodge Grand Caravan – VIN #2C7WDGBG9GR386602, 2017 Dodge Grand Caravan – VIN #2C7WDGBG5HR648584, 2019 Dodge Grand Caravan – VIN #2C4RDGBF8KR704499 Motion passed without negative vote.

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**Memorandum of Understanding for Digital Mapping.** It is requested that the City Administrator be authorized to sign the Memorandum of Understanding which outlines the roles and obligations of all parties involved in the WROC Orthoimagery Project which was budgeted for in 2020. This project is managed by Monroe County and Ayres Associates is the mapping and imagery consultant selected for this project. The US Army is participating in the project which will reduce the costs. This is an overflight of the county utilizing digital imagery in obtaining a 3-inch pixel orthoimagery. This is a low cost time saving solution that will benefit not only the assessor's office but other departments as well. The project cost is \$4,900 and has been authorized in the 2020 budget.

Motion by Murray, second by Yarrington to recommend the Common Council authorize the City Administrator to sign the Memorandum of Understanding as prepared. Motion passed without negative vote.

**Review of Amusements and Entertainment Ordinance Relating to Special Event Outdoor Cabaret License Requirements.** The recently created Special Events Cabaret License Ordinance requires a notice to be sent to all property owners within 1,000 feet of the proposed licensed premise. Applications have been received for the Downtown Thursday Night event which would require sending 300-400 notices. If the buffer is reduced to 200 feet, it would be manageable and would still get notices to McLean Avenue and Kilbourn Avenue. Input from the Council is requested regarding the notice. Would other forms of notification be satisfactory such as on the website, local media, Facebook, etc.? Are the notices required each year for similar events or just on the original applications?

Motion by Murray, second by Evans to recommend the Common Council amend the ordinance changing the 1,000 feet notice requirement to 200 feet and notices only sent on original applications. Subsequent application would require a general notice to the public. Motion passed with one negative vote from Yarrington.

**Resolution Authorizing Payment of Monthly Bills**

Motion by Cram, second by Zabinski to recommend the Common Council approve the monthly bills in the amount of \$582,263.68 as presented. Motion carried without negative vote.

**Monthly Financial Report – November 2019.**

Motion by Murray, second by Cram to accept the November 2019 Monthly Financial Report as presented. Motion passed without negative vote.

**Adjourn.**

Motion by Zabinski, second by Evans to adjourn. Motion passed without negative vote. Meeting adjourned at 7:54 p.m.

Respectfully submitted,

JoAnn Cram, City Clerk

# TOMAH FIRE DEPARTMENT

## MONTHLY STATISTICS

**MONTH/YEAR: December 2019**

### **FIRE CALLS:**

1. **STRUCTURE: 1-** Fire responded to 701 Superior Ave. Ricks Certified Auto for a report of a fire in the roof area due to an exhaust chimney on a waste oil burner. The owner had the fire out upon my arrival. We checked over the area with our thermal imaging camera and determined the fire was out. The owner had shut down the furnace and is in contact with a heating company to have the unit checked out before using it again.
2. **VEHICLE FIRES: 0**
3. **GRASS: 0**
4. **FALSE ALARMS: 6-**(1) Fire responded to 1144 Grandview Ave. for a report of a natural gas leak, nothing was found. (2) Fire responded twice to 808 Superior Ave. the Gen 3 building for the report of their fire alarm system activating. A contractor was cutting some concrete which activated a smoke detector. Fire Chief Adler restored the alarm system and educated the contractor on covering up the detector heads when performing this type of work. (1) Fire responded to 129 W. Clifton St. the Tomah Area School District Office for the report of a fire alarm activation. There is a problem when it comes to performing there weekly alarm tests every once in a while as Fire should not be dispatched out. The school is looking into why this is occurring. (1) Fire responded to the area of 901 McLean Ave. for the report of a natural gas odor. Fire Chief Adler responded and checked over the neighborhood and the Tomah Manor and came up with nothing. (1) Fire responded to 1710 Winnebago Ave. The XPO logistics building for the report of a water flow alarm, the building was checked over and it was determined that there was an air pressure problem with their dry sprinkler system.
5. **INJURIES: 0**
6. **GOOD INTENT CALLS: 0**
7. **OTHER: 3-**(1) Fire responded to 200 Liberty Village, Liberty Village Assisted Living for the report of someone stuck inside of an elevator. Fire Chief Adler was able to remove the subject. (1) Fire responded to 424 Arthur St. for the report of something smelling hot in the basement of the residence. The occupant had just started up a hot water boiler furnace which we believe created the odor, nothing else was found. (1) Fire responded to the Winnebago Park for the report of an extension cord on fire. A cord that was used for the Christmas lights had started on fire. Power was removed and the director of Parks and Rec was notified.
8. **MOTOR VEHICLE ACCIDENTS/RESCUE: 19-**(1) Fire and Rescue responded to the area of Hwy 12 // I-90 overpass for a three vehicle accident, assistance was provided at the scene. (1) Rescue responded to the area of Cty. Hwy PP // Frontier Ave. for a truck vs tractor accident, assistance was provided at the scene. (1) Rescue responded to the area of Hwy 21 // Cty Hwy PP for a one vehicle accident, assistance was provided at the scene. (1) Rescue responded to I-90 MM 51 EB for a one vehicle roll over, rescue was canceled by State Patrol while in route to the scene. (1) Rescue responded to Hwy 21 // Cty Hwy PP for a one vehicle roll over,

extrication was performed to remove a subject from the car. (1) Rescue responded to I-94 MM 133 WB for the report of a vehicle that went off the interstate and into the trees. Rescue was canceled by the State Patrol while in route to the scene. (1) Rescue responded to 1500 Lincoln Ave. Building 6 apartment 34 for a lift assist requested by the Tomah Area Ambulance Service. (1) Rescue responded to Hwy 12 // Cty Hwy N for a one vehicle accident. Assistance was provided at the scene. (1) Rescue responded to St. Hwy 131 // Hockey Ave. for the report of a vehicle vs horse accident, assistance was provided at the scene. (1) Rescue responded to 220 N. Oak St. for the report of a one vehicle accident. EMS canceled rescue while in route to the scene. (1) Rescue responded to I-90 MM 47 WB for a one vehicle accident. Assistance was provided at the scene. (1) Rescue responded to 31174 Freeland Ave. for a lift assist requested by the Tomah Area Ambulance Service. (1) Rescue responded to St. Hwy 21 //Enterprise for a two vehicle accident, assistance was provided at the scene. (1) Rescue responded to I-90 MM 51 EB for the report of a one vehicle accident. Rescue was canceled while in route to the scene. (1) Rescue responded to 9621 Endicott Rd. for a lift assist requested by the Tomah Area Ambulance Service. (1) Rescue responded to 1500 Lincoln Ave. Building 6 apartment 34 for a lift assist requested by the Tomah Area Ambulance Service. (1) Rescue responded to the area of Cty. Hwy ET // Cty Hwy N for the report of a one vehicle accident, rescue was canceled while in route to the scene. (1) Rescue responded to I-94 MM 137 WB for a one vehicle accident, rescue responded to the area and was unable to locate any incident. (1) Rescue responded to the area of I-94 MM140 EB for a report of a semi accident. Rescue was canceled while in route to the scene.

**FIRE INSPECTION HOURS: 71**

**FIRE SAFETY EDUCATION HOURS: 2-** Fire Extinguisher Training with Tomah High School Students.

**CALLS FOR SERVICE: 2-** (1) Fire Chief Adler responded to 310 E. McCoy Blvd for a diesel fuel pump that was smoking. The breaker was shut off to the unit and taken out of service. (1) Fire Chief Adler responded to 270 James St. for the report of a carbon monoxide detector activation. Chief Adler checked out the residence and determined the detector was at the end of its life cycle and needed to be replaced.



The Tomah Fire Department has 36 members on the roster. The training we did for the month was Gundersen Air flew to the Northside Fire Station and gave us an evening of classroom instruction on setting up landing zones and how we can help assist at scenes. We also spent an evening with the Monroe County Hazmat Team, we had a classroom discussion and also had some field training on a few hazmat situations. We finished up our second round of fire inspections and continue to work with the business owners on violations that need to be corrected. We would be in good standings with the State of Wisconsin Department of Safety and Professional Services if we were to be audited. We assisted the Tomah Police Department with the Holiday train and with the shop with a hero event. Randy and I hosted an informational meeting for our groups on the new building project reviewing the tentative footprint that we are planning for. We want to keep our employees informed and are looking for feedback they may have. I also took several groups down to the Lake Delton Fire/EMS complex for them to tour as well. I spent a morning with the Deputy Fire Chief at the Marshfield Fire and Rescue Department as they also have built a new station within the past ten years. Each time I visit a newer station I get lots of information on the dos and don'ts when it comes to designing a new building which have been very beneficial in our planning. We had 31 calls in December with no serious fires in the city. We have had 258 calls for service this year.

Yours in Safety

Fire Chief Tim Adler

## Tomah Fire Department Staff

### Fire Chief

**\*Tim Adler (30 Years)**

### Assistant Fire Chiefs

**Dale Trowbridge (29 Years)**

**\*Joe Kube (25 Years)**

**Joe Amberg (29 Years)**

### Safety Officer

**Dave Baggot (21 Years)**

### Training Officer

**\*Bob Walker (19 Years)**

### Captains

**Chuck Muller (17 Years)**

**\*Rob Larkin (22 Years)**

### Fire Fighters

**Tim Larkin (44 Years)**

**Mark Adler (33 Years)**

**Jody Pierce (25 Years)**

**Roy Gigous (25 Years)**

**Joe Engel (23 Years)**

**Jerry Steele (18 Years)**

**\*Brad Retzlaff (17 Years)**

**Scott Woodworth (17 Years)**

**\*Steve Walheim (17 Years)**

**Cory Lenz (15 Years)**

**Ron Schneider (14 Years)**

**Jeremey Likely (14 Years)**

**\*Dave Meyer (14 Years)**

**Tim Cram (13 Years)**

**\* Chris Semann (8 Years)**

**\*Tim Ehlers (8 Years)**

**\* Jared Tessman (7 Years)**

**\* Rob Moake (5 Years)**

**\* Chad Gunder (5 Years)**

**\* Mike Hericks (5 Years)**

**\* Steve Miller (2 Year)**

**\*Megan Mickelson (2 Year)**

**\* Phil Gigous (2 Year)**

**Joe Lenz (2 Year)**

**\* Bret Noltner (2 Year)**

**\*Thomas Colloton (1 Year)**

### Rescue Technicians

**Kerwin Greeno (23 Years)**

**Pat Doyle (23 Years)**

\* = rescue tech's.



# TOMAH POLICE DEPARTMENT



**"Serving the Community"**

**December 2019 Report**

## **CHIEF'S ACTIVITIES**

The following is a list of tasks/assignments/responsibilities carried out by Chief Nicholson in the month of December 2019:

I attended bi-weekly meetings with other City of Tomah Department Supervisors.

As a board member of the Tomah Area Boys and Girls Club I attended board meetings and subcommittee meetings related to this organization. I am also an Executive Board member on the Boys & Girls Club of West Central Wisconsin.

As a board member of the Wisconsin Special Olympics I participated in phone conferences/meetings related to the board as well as sub-committee business.

I attended and facilitated Administrative and Command Staff meetings with members of the Tomah Police Department.

I attended the retirement social for Lt. Waddell.

Along with the Evidence Custodians I conducted an Annual Audit of the Evidence Room.

I facilitated and attended our Annual Shop with a Hero event.

I attended a local Chiefs and Sheriffs meeting.

I attended the Committee of the Whole/City Council monthly meeting.

I facilitated the swearing in ceremony for Assistant Chief Scott Holum, Lt. Pedersen, Sgt Corcoran, and Officer Brueggeman.

I reviewed and provided a recommendation for all alcohol related licenses issued by the City of Tomah.

I reviewed and provided a recommendation for all taxi cab license applications.

I reviewed and provided a recommendation for all Direct Sellers and Transient Sellers applications.

I assisted in the facilitation of the departments Facebook page.

I met with and offered a crossing guard position to a new crossing guard.

## **LIEUTENANT PEDERSEN ACTIVITIES**

The following is a list of tasks/assignments/responsibilities carried out by Lieutenant Eric Pedersen in the month of December 2019:

Attended an Administrative Staff meeting.

Attended a Command Staff meeting.

Attended a school risk assessment meeting involving personnel from the school district, Monroe County Human Services and the Intensive Sanctions Program.

Conducted training on scheduling software and managed the schedule for 18 department members.

Transition into the different duties and responsibilities required as Lieutenant of Police.

Managed/Facilitated planning and supervision of the Holiday Train event involving CP Rail.

As Field Training Commander, oversaw the start of Officer Alex Brueggeman.

Coordinated a Ride-Along with a new Monroe County Dispatcher.

### **LIEUTENANT HOLUM ACTIVITIES**

The following is a list of tasks/assignments/responsibilities carried out by Lieutenant Scott Holum in December 2019:

I attended an Administrative Staff meeting.

I attended a Command Staff meeting.

I attended a swearing-in ceremony for Officer Alexander Brueggeman.

I attended a City Council meeting.

I participated in the annual Shop with a Hero event at Walmart Supercenter.

I attended a promotional ceremony for Sergeant Rylan Corcoran, Lieutenant Eric Pedersen and Assistant Police Chief Scott Holum.

I met with Chief Nicholson in the Property Room for a planned audit of property and an inspection of the facility.

I facilitated the new-hire process for Officer Alexander Brueggeman.

I completed the Lexipol policies update project.

I facilitated the reassignment of extra duties to the Sergeant staff due to recent promotions.

I provided one-on-one training to Lieutenant Eric Pedersen related to administrative duties associated with his new position.

I monitored the Prescription Drug Box and sorted/packaged various prescription medications.

I continued to purge evidence and release property to citizens through court orders from Monroe County.

Sergeant Preuss and I processed all incoming evidence and facilitated requests for evidence release/copies from the District Attorney's Office and City Attorney's Office.

I provided oversight to Sergeant Furlano concerning the Fleet Maintenance program with scheduled and unscheduled repairs.

I performed the duties as the department's Time Agency Coordinator (TAC).

### **COMBINED TACTICAL UNIT**

#### **COMBINED TACTICAL UNIT CALL OUT (Full Team):**

December 3 – Wisconsin State Patrol attempted to stop a vehicle, which turned into a lengthy vehicle pursuit. The suspect drove from the Tomah area to the Sparta area, where he abandoned the vehicle and fled on foot. A CTU callout was requested and approved. CTU members began tracking the suspect's footprints in the snow. The CTU members were able to take the suspect into custody.

#### **COMBINED TACTICAL UNIT CALL OUT (Partial Team):**

None to report.

#### **TRAINING REVIEW:**

December 17 – Training was conducted at Tomah Police Department and the Robert Kupper Learning Center. Training at the Tomah Police Department started with a review of the Wisconsin State Patrol Pursuit Callout and discussion on operations planning for incidents such as this. We then did an Ops Planning classroom (SMEAC model) and practical exercise – team was broken into small groups for the three practical exercises and reported back to the full team on their proposed ops plan. We had a training discussion for 2020, and then moved to RKLC, where building clearing operations were conducted that focused on communications and coordination between an exterior team and interior team to ensure the building was successfully cleared in a safe manner.

## K-9 REPORT

The Tomah Police K-9 Unit consists of Officer Adam Perkins and his partner K-9 Viktor. Officer Perkins has been employed with the Tomah Police Department since September 2011 and was selected to be the K-9 handler in late 2016.

In March 2017, Officer Perkins traveled to the Jessiffany Canine Services LLC Kennel in Iron Ridge, Wisconsin to select a K-9 partner. Officer Perkins met with the head trainer and looked at numerous dogs, ultimately selecting K-9 Viktor. K-9 Viktor is a Czech Shepherd from the Czech Republic. Officer Perkins and K-9 Viktor trained for 5 weeks at Jessiffany Canine Services and certified through Jessiffany and the American Police Canine Association (APCA) in early April.

Officer Perkins and K-9 Viktor primarily work 3rd shift but are available off duty in an on-call capacity. Officer Perkins and Viktor are also members of the Monroe County Combined Tactical Unit (CTU). K-9 Viktor is a “dual purpose” patrol dog meaning patrol work and narcotics detection. “Patrol work” encompasses handler protection, criminal apprehension, tracking, building searches, and area searches. For narcotics detection, Viktor is trained to alert on the odors of Marijuana, Methamphetamine, Cocaine/Crack Cocaine, Heroin and MDMA.

Officer Perkins and K-9 Viktor train on a frequent basis to stay proficient in the numerous tasks Viktor is trained in.

## UTILIZATIONS OF IMPORTANCE

**Training** – Conducted two days of training with area teams in the Prairie Du Chien area. Training consisted of narcotics work, building clearing, apprehensions, obedience and apprehension certification’s practice.

**Training** – Trained with the Combined Tactical Unit at Robert Kupper Learning Center conducting building clearing exercises. Viktor was utilized to clear rooms before team members entered.

**Vehicle Sniff** – Subjects were contacted while at McDonald’s and an exterior sniff of their vehicle was conducted. A positive indication was obtained and a search of the vehicle yielded a baggie with a small amount of Methamphetamine inside. The occupants were referred charges and were released.

**Vehicle Sniff** – A vehicle was stopped and the driver was spoken to about a K-9. The driver gave consent to search the vehicle and nothing was located.

**Training** – Conducted numerous training opportunities while on shift. Most of the trainings involved either obedience or narcotics searches.



## SRO

### **DEC 2**

Spoke with several staff members about the concern at Sparta High School and putting together a follow up plan.

Completed reports.

Spoke with a student in regard to information sharing.

### **DEC 3**

Additional security measures and presence around Tomah High School.

Spoke with a detective from another agency in regard to follow up interviews with students who are victims of a crime

### **DEC 4**

Spoke with staff from Tomah Middle School in regards to consequences for a student after a fight.

Spoke with Principal at Queen of Apostles about a safety assessment

### **DEC 5**

Truancy referral completed.

Follow up to ongoing investigation.

Instructed G.R.E.A.T. at Tomah Middle School.

### **DEC 6**

Sexual assault report and follow up.

False lockdown alarm.

Information about juvenile runaway.

Assist Investigator with contacting a student.

Took accident report from incident at Kwik Trip.

**DEC 9**

Instructed G.R.E.A.T. at Tomah Middle School.

Early Dismissal day.

**DEC 10**

Attended staff meeting with Tomah Middle School staff.

Received Truancy reports.

Spoke with a parent about questions they had in regards to a letter they received.

Spoke with a student in regards to what family needed to do to obtain return of property from Monroe County.

Request from a student to meet with another student they had an issue with. Request denied.

**DEC 11**

Attended Tomah Municipal Court.

Spoke with students about concerns in regards to policy about the Tomah High School parking lot.

Spoke with a student with concerns about issues at home.

**DEC 12**

Instructed G.R.E.A.T. at Tomah Middle School.

Assist in connecting a student with a Deputy in regards to neglect.

**DEC 13**

Report of a student in possession of vapes. It was later discovered to contain marijuana.

Found wallet. Citizen contacted and picked up the wallet.

Coach contacted in regards to information about players involved in vaping.

Traffic complaint. Sports bus complained about a vehicle in the loading zone. Operator of vehicle asked to move.

Interview with student about sexual assault complaint.

## **DEC 16**

Report of possible threats. Student counseled. No direct threat made.

Joint meeting with school officials, law enforcement and Monroe County Human Services personnel.

Checked off a 5-day warning for a student.

Assisted a student with finding a phone number for their attorney.

Contact with a student who refused to listen or go where asked. Student complied with my request but then chose to leave school. Attempted to reach family but was unsuccessful.

Received information from Baraboo about an incident that happened at Tomah High School during wrestling match. Baraboo officer completed an informational report.

## **DEC 17**

Follow up interview with a student at Tomah Middle School.

Sat in with Tomah Middle School staff while they spoke with students about harassment.

Information from Baraboo Police Department forwarded to Tomah High School administration.

## **DEC 18**

Instructed G.R.E.A.T. at Tomah Middle School.

Accident in the Tomah High School parking lot.

## **DEC 20**

Student found in possession of tobacco and marijuana items after a search of their vehicle.

### **CRIME PREVENTION/COMMUNITY RELATIONS**

Various members of the sworn and civilian staff participated in the Shop with a Hero event.

### **INVESTIGATIONS**

#### **(19-1950) Burglary, Criminal Damage**

Tomah officers were dispatched to a business for a burglary alarm. Upon arrival, officers observed a front window to the business to be broken and it appeared it was broken from

the outside. The business was cleared and no one was inside. Contact with the manager showed no items were stolen. The video surveillance inside the store showed two subjects wearing all black clothing break the front window and go the rear office of the business. Attempts were made to gain entry to a locker but access was not made. The subjects were then observed leaving the store. The suspects have yet to be identified.

**(19-1965) OWI – 5<sup>th</sup> Offense**

A Tomah officer was on routine patrol and observed a vehicle improperly stop for a red light and also conduct an incorrect turn after the stop. A traffic stop with the vehicle was conducted in the Kwik Trip South parking lot. The driver was contacted and was ran through Standardized Field Sobriety Tests. The driver was arrested and was found to have four (4) prior OWI convictions. The driver was transported to Tomah Health for a legal blood draw and then to the Monroe County Jail.

**(19-2014) Possession of Marijuana w/ Intent <200 Grams, OWI Restricted Controlled Substance**

A Tomah officer was on routine patrol and observed a vehicle speeding. The vehicle also had a malfunctioning high mounted stop lamp. A traffic stop was conducted with the vehicle in the Casey's General Store parking lot. Contact was made with the occupants and an odor of marijuana was emitting from the vehicle. The driver admitted to smoking marijuana 20 minutes prior to being stopped by police. The driver was ran through Standardized Field Sobriety Tests and was arrested for Operating a Motor Vehicle with a Restricted Controlled Substance. The front passenger was ordered out of the vehicle and admitted to having marijuana in a bag inside the vehicle. The vehicle was searched and a total of 150 grams of THC was located and confiscated. The front passenger was then arrested and transported to the Monroe County Jail while the driver was transported to Tomah Health for a legal blood draw. The driver was then released to a responsible party.

**(19-2023) Department of Corrections (DOC) Warrant, Use of Force, County Battery Complaint**

Tomah officers received a harassment complaint at a place of employment within the City of Tomah. The suspect was reported to be in the area of the business, which was where the victim worked. While officers were responding, dispatch advised the suspect had a Department of Corrections Warrant for their arrest. A responding officer located the suspect near the business and made contact with them. The suspect was taken into custody without incident. The victim was contacted and they had visible bruising on their face, which was caused by the suspect. The battery reportedly took place outside the City of Tomah. The victim was advised to contact the Monroe County Sheriff's Department to report the battery. The suspect was transported to the Monroe County Jail.

**(19-2046) 2<sup>nd</sup> Degree Recklessly Endangering Safety, Operate Motor Vehicle without Owner's Consent, Battery, Criminal Damage to Property, Disorderly Conduct**

Tomah officers were called to a residence for a disturbance involving a male striking a female. Upon arrival, the suspect had already fled the scene and was not located. The victim had cuts and bruising to her face. The suspect and victim reportedly got into an

argument and while the victim was holding her child, the suspect punched her, slapped her and struck her in the head with a bottle of liquor. The victim was struck in the head numerous times and at one point had to crouch down to protect the small child from being struck. The suspect left in a vehicle they did not have permission to be operating. The vehicle was found the next day at another location within the City of Tomah and was returned to the owner. The suspect was found approximately two weeks later by another agency in the area. He was arrested on charges from the other agency and charges from Tomah. He was transported to Jail.

**(19-2047) Resisting, Criminal Damage to Property, Disorderly Conduct**

Tomah officers were dispatched to The Crow Bar for a report of a male causing problems inside the bar and then breaking a front window to the bar once he left. Responding officers located the suspect walking away from the bar. The suspect was highly intoxicated and attempted to get away from officers. Upon contact with officers while being taken into custody he struggled with the officers. The suspect was decentralized and was handcuffed and continued to fight with officers. The suspect was then transported to the Monroe County jail. During the transport, he repeatedly struck his head against the Plexiglas partition in the squad. Once at the Jail, he refused to comply with Jail staff and was secured in a holding cell.

**(19-2055) 2<sup>nd</sup> Degree Recklessly Endangering Safety, Battery**

Tomah officers were dispatched to a residence for a medical call. Dispatch then obtained information which led officers to believe there was a physical altercation that had occurred. A responding officer located the suspect leaving the residence in a vehicle and conducted a traffic stop. The victim was contacted by officers at the residence. The suspect and victim were arguing and the incident turned physical. The suspect then obtained a pistol, pointed the pistol at the victim and put the pistol in the victim's mouth. The victim pushed the suspect away and the suspect left once police were called. The suspect was arrested and transported to the Monroe County Jail.

**(19-2068) Resisting, Obstructing, Possession of Marijuana, Operating After Revocation, Failure to Install Ignition Interlock Device**

A Tomah officer was on routine patrol and located a vehicle with illegally tinted windows. A traffic stop was conducted on the vehicle and upon contact with the occupants, an odor of marijuana was emitting from the vehicle. While placing a passenger under arrest the subject fought with the officer. The subject eventually complied and was taken into custody by another arriving officer. The other occupants in the vehicle complied and a search of the vehicle was conducted. An occupant admitted to possessing marijuana in their purse. The driver was cited for Operating After Revocation and Failure to install IID. One passenger was cited municipally for Possession of Marijuana. The subject who fought with officers was transported to Jail for Obstructing and Resisting.

**(19-2093) Mental Commitment**

Tomah Officers were dispatched to a residence for a report of a subject who was suicidal and had a knife to their throat. Officers arrived and directed the other subjects outside the

residence. An officer was able to make a rapport with the subject and convince them to put the knife down. The subject was then safely taken into custody without incident and was taken to Tomah Health for a Commitment Evaluation.

### TRAINING

TASER ECW Instructor Update: Officer Steven Keller

Clan Lab Recertification: Investigator Robert Walensky

Marijuana OMVWI Investigations: Sergeant Rylan Corcoran

ICAC Conference: Investigator Paul Sloan

### PERSONNEL COMPLAINTS

December Personnel Complaints = 0      Year-To-Date Personnel Complaints = 1

### EMPLOYEE LISTING BY DATE OF HIRE

**December 31, 2019**

Chief Mark Nicholson	12/14/1989
Lieutenant Ron Waddell	1/10/1992-Retired 12-5-2019
Admin. Asst. Rhonda Culpitt	12/12/1994
Sergeant Mike Preuss	2/25/1996
Investigator Rob Walensky	3/21/1999
Lieutenant Scott Holum	5/2/1999
Officer Melanie Marshall	5/28/2000
Investigator Paul Sloan	5/13/2001
Officer Brittnay Westpfahl	1/16/2005
Lieutenant Eric Pedersen	7/9/2005
Officer Steven Keller	8/14/2005
Sergeant Jarrod Furlano	1/13/2008
Sergeant Adam Perkins	9/4/2011
Police Clerk Janelle Rodriquez	4/16/2013
Sergeant Rylan Corcoran	10/11/2015
Officer Brandon Kuhn	10/12/2015
Officer Brennon Scallon	10/30/2016
Officer David Heckman, Jr.	01/05/2018
Sergeant Wilbert Steinborn	08/19/2018
Officer Peter Huneck	08/27/2018
Officer Cody Paulson	09/24/2018
Custodian Billy Boehme	11/04/2018
Police Clerk Ashley Bankhead	03/11/2019
Officer Delaney Hanrahan	06/02/2019
Police Clerk DeAnn Batten	06/17/2019
Officer Alexander Brueggeman	12/08/2019



# DECEMBER MONTHLY COUNCIL REPORT



Reports	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Total Reports	161	2059	2008	51	2.54%
Alarm	8	110	138	-28	-20.29%
Burglaries	1	17	14	3	21.43%
Criminal Damage	15	208	154	54	35.06%
Death Investigations	4	24	26	-2	-7.69%
Disorderly Conduct	20	228	215	13	6.05%
Theft/shoplifting	17	293	391	-98	-25.06%
School Reports	18	207	167	40	23.95%

Traffic Crashes	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Total Traffic Crashes	25	302	264	38	14.39%
Property Damage	16	216	178	38	21.35%
Persons Killed					
Persons Injured	2	37	35	2	5.71%
Pedestrians Injured	0	0	0	0	0%

Citations/arrests	Current Month	Current Year to Date	Prior Year to Date	Change	Percentage Change
Total Criminal Referrals	86	1628	1677	-49	-2.92%
Total Municipal Citations	113	1877	2033	-156	-7.67%
MCHS Juvenile Referral	9	75	56	19	33.93%
Burglary	0	34	1	33	3300.00%
Disorderly Conduct	19	207	204	3	1.47%
Drug Related Charges	18	373	416	-43	-10.34%
Parking Citations	38	471	454	17	3.74%
Underage Alcohol violations	2	32	48	-16	-33.33%
Warrants	17	225	242	-17	-7.02%
Traffic Citations Total	99	1659	1731	-72	-4.16%
Traffic OAR/OAS	29	462	438	24	5.48%
Traffic OWI	9	105	133	-28	-21.05%
Traffic Seatbelt	0	56	56	0	0.00%
Traffic Speed Citations	4	102	128	-26	-20.31%
Traffic Warnings	272	2236	1602	634	39.58%
Traffic Warnings 5 Day	37	249	173	76	43.93%

**2019 OPERATING WHILE INTOXICATED STATISTICS**

CASE #	AGE	SEX	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	BAC	REFUSAL	ACCIDENT	REST SUBSTANCE TYPE
19-0017	36	M	X										0.212			
19-0041	28	M		X									0.222		X	
19-0057	19	M	X										0.040			
19-0062	42	M	X											X		
19-0069	41	M			X								0.158			
19-0101	20	M	X										0.080			
19-0102	27	M	X											X		
19-0124	33	M			X								0.000	X		Pass under 16/MU Detected
19-0142	38	F	X										0.120			
19-0165	47	F	X											X		
19-0184	33	M			X								0.328			
19-0198	54	M				X							0.000			Marijuana detected
19-0211	45	F		X									0.256	X		
19-0216	28	F		X									0.182		X	
19-0222	30	M	X										0.230			
19-0260	37	M					X						0.000	X		Marijuana, meth detected
19-0288	26	F	X											X		
19-0324	M	34	X										0.200			
19-0332	19	M	X										0.000			Marijuana detected
19-0335	30	M	X										0.194			
19-0377	32	M		X									0.164			
19-0386	28	M	X										0.130			
19-0394	F	26		X									0.220			
19-0423	32	M			X								0.000		X	Methamphetamine
19-0432	28	M	X										0.210			
19-0437	61	M		X									0.163			
19-0461	40	F	X											X		
19-0467	34	F	X											X		
19-0515	41	F	X											X		
19-0519	39	M	X										0.166		X	
19-0574	70	M		X									0.290			
19-0595	30	M	X										0.166			
19-0595	30	M		X									0.145			
19-0621	37	M		X									0.000			
19-0662	32	M	X											X		Pending
19-0681	28	M	X													
19-0748	34	M	X										0.164			Pending



19-0751	40	M		X				0.170					
19-0780	23	M	X					0.130					
19-0825	31	F				X		0.101					
19-0826	24	M		X				0.206					
19-0888	59	M			X			0.196			X		
19-0917	28	M	X					0.135					
19-0925	32	F	X					0.240					
19-1007	25	M	X					0.129					
19-1035	34	M			X			0.209			X		
19-1062	40	M					X	0.251					
19-1070	31	F	X										
19-1121	26	F		X				0.000		X			Pending
19-1132	33	M	X					0.000		X			
19-1141	30	M			X			0.201					
19-1170	20	M	X					0.000		X			Pending
19-1190	23	M	X					0.140					
19-1195	28	F	X					0.000					
19-1202	36	F	X					0.261					Pending
19-1203	29	F	X					0.228					
19-1225	23	M	X					0.130					
19-1226	33	M	X		X			0.232		X			
19-1228	20	M	X							X			Passenger under 16
19-1239	62	F	X					0.268					Passenger under 16/Pending
19-1266	36	M	X					0.000					
19-1296	47	F	X					0.000					Pending
19-1309	18	M		X				0.190		X			
19-1330	38	F		X				0.190		X			
19-1336	41	M	X					0.170					
19-1364	27	F	X							X			
19-1410	30	M	X					0.160			X		
19-1420	24	M	X					0.144			X		
19-1442	21	M		X				0.194					
19-1447	20	M	X										Pending
19-1467	28	F			X			0.218					
19-1473	19	M	X					0.000					Pending
19-1500	51	F			X			0.227					
19-1609	19	M	X							X			
19-1611	45	M					X	0.150		X			
19-1615	22	M	X							X			
19-1622	44	M											
19-1659	23	M	X			X		0.208			PURSUIT		
19-1688	41	M	X					0.130					
								0.140					

19-1741	29	M													0.154	X			
19-1756	39	M		X											0.284	X	PURSUIT		
19-1821	22	F	X												0.170				
19-1822	23	M	X												0.000				Pending
19-1865	48	M	X												0.210				
19-1871	39	F					X								0.156	X			
19-1878	29	M		X											0.000				Pending
19-1885	35	M	X												0.197				
19-1886	28	F	X													X	X		
19-1903	46	M		X											0.186	X			
19-1907	53	M					X								0.272	X		X	
19-1939	30	M	X												0.102				
19-1965	60	M		X							X					X			Pending
19-1971	39	F	X																Pending
19-1991	46	M			X											X			Pending
19-1992	19	M	X												0.230				
19-2009	33	M	X												0.300				
19-2014	18	F	X																Pending
19-2029	22	M	X													X			Pending
19-2056	52	F					X												Pending
19-2057	34	M					X									X			Pending
TOTALS			58	20	9	6	2	2	1					0.188					AVERAGE BAC
														(11.649/62)					

## **PROGRAM REPORT for January City Council Mtg. 2020**

### **PARKS DEPT.**

- Maintenance on equipment and buildings.
- Cleaning parks
- Christine (Gardner/Forestry) Working on Trees list and Arbor Day Program)
- Outdoor Bathrooms closed and winterized
- Snow Removal

### **RECREATION PROGRAMS**

- Women's Volleyball Started on Sunday Nights with 13 teams
- Working on 9<sup>th</sup>-12<sup>th</sup> grade volleyball program to start in February
- Winter Programs-Open Gyms, Cycling, Adult Basketball, Women's Volleyball, Youth Basketball.
- Finalizing Freeze Fest Activities with Tomah Rotary Club

### **AQUATIC CENTER.**

- Finished winterizing
- Working with Carrico Aquatics to coordinate pump upgrades and VGB Cover for 2020 Projects

### **RECREATION PARK**

- December Events include-Dec 5-7 Glen Miller Auction, Dec 13-15 Cat Show.
- January Events include-Jan. 10-12 Tavern League Pool Tournament, Jan. 16-18 Glen Miller Auction, Jan. 24-26 Gun Show, Jan 31-Feb 1 Freeze Fest.
- Parks staff busy with maintenance at buildings.
- Tomah Youth Hockey Association coordinating all programs and events at Ice Center.

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**Joe Protz**  
**Director Tomah Parks and Recreation**

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Monthly Statistical Report:  
December 2019



<b>Calls For Service</b> 250 1 Year Ago 221	<b>Cancelled/No Transport</b> 55 1 Year Ago 42	<b>Facility Transfers</b> 80 1 Year Ago 84	<b>Denied Transfers</b> 18 1 Year Ago 24	<b>Estimated Lost Revenue/Trnsfrs</b> \$36,000.00 1 Year Ago \$35,500.00
<b>Total Miles Driven</b> 4115.8 1 Year Ago 3566	<b>Mutual Aid Requests</b> 7 1 Year Ago 1	<b>Payments For Month</b> \$147,359.70 1 Year Ago \$99,457	<b>Billed To Patients</b> \$339,738.38 1 Year Ago \$313,313	<b>Total Bad Debt Collected In 2019</b> \$83,232.33 1 Year Ago \$66,743.00
<b>Billed Medicare</b> \$126,853.18/JUST NGS 1 Year Ago \$121,523.04	<b>Collected Medicare</b> \$37,770.47/JUST NGS 1 Year Ago \$32,274.84		<b>Uncollectable-Medicare (30% Retrivable)</b> \$93,307.98/JUST NGS 1 Year Ago \$79,119.01	
<b>Billed Medicaid</b> \$70,845.60/JUST EDS 1 Year Ago \$18,846.48	<b>Collected Medicaid</b> \$11,664.42/JUST EDS 1 Year Ago \$5,402.57		<b>Medicaid Write-Off</b> \$26,303.77/JUST EDS 1 Year Ago \$30,970.32	
<b>Billed Insurance</b> \$50,078.22/also other ngs&eds 1 Year Ago \$90,918.44	<b>Collected Insurance</b> \$25,841.67 1 Yr Ago \$19,651.73	<b>Write-Off Per Insurance</b> \$18,703.94 1Yr Ago-\$18,879	<b>Collections</b> \$21,761.70 1Yr Ago -\$11,559	<b>Collected Patient</b> \$15,862.96 1Yr Ago - \$13,322
<b>Billed V.A.</b> \$91,961.38 1 Year Ago \$82,025	<b>Collected V.A.</b> \$56,220.18 1 Year Ago \$28,806			

NOTES:

**CURRENT ROSTER EMPLOYEE ROSTER**

Number/ Job Status	Licensure	Name	Status	Number/ Job Status	Licensure	Name	Status
1	FT Director	Randal Dunford		23	PT Paramedic	Kristine Engstrand	Field Training
2	FT Bkkpng Clrk	Christi Anderson		24	PT AEMT	Chris Prindiville	
3	FT Paramedic/CC	Captain Heather Daly		25	PT EMT	Sandy Fick	
4	FT Paramedic/CC	Brandon Sibert		26	PT EMT	Pete Huneck	
5	FT Paramedic/CC	Adam Robarge		27	PT EMT	Natalie Abbott	
6	FT Paramedic	Jeremy Schaller		28	PT EMT	Stacy Frost	
7	FT Paramedic/CC	Chris Brigson		29	PT EMT	Angela Krueger	Resigned
8	FT Paramedic/CC	Jason Renaud		30	PT EMT	Rachel Robarge	
9	FT Paramedic/CC	Jeremy Becker		31	PT EMT	Stacey Zellmer	
10	FT Paramedic	Lisa Hart		32	PT EMT	Tom Bailey	Medical Leave
11	FT Paramedic	Thomas Colloton		33	PT EMT	Rob Harter	
12	FT Paramedic	Isabell Miles		34	PT EMT	Mitch Larkin	Prmdc Trng
13	FT EMT	Tanner Sutton		35	PT EMT	Michael Forlines	
14	FT EMT	Matthew Eveland	Paramedic trng	36	PT EMT	Jacob Milner	Terminated
15	FT Paramedic	Andrea Coles		37	PT EMT	Kody Smith	
16	PT Paramedic/CC	Aaron Reineking		38	PT EMT	Phillip Gigous	Field Training
17	PT Paramedic/CC	Bill Zirk		39	PT EMT	Brandon Mauricio	Field Training
18	PT Paramedic	<del>Dan Clason</del>	Resigned	40	PT EMT		
19	PT Paramedic/CC	Ally Teague		41	PT EMT		
20	PT Paramedic	Larua Scharlau					
21	PT Paramedic	Andrew Rinehart					
22	PT Paramedic	Andrew Servais	Resigned				

**DECEMBER  
Invoices**



ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
3400	11/25/2019	EMP - #2117276		\$24.70
3400	11/29/2019	Mississippi Welders - #409250		\$97.86
2900	11/27/2019	On-Target - #5000		\$40.00
2900	11/27/2019	Tri-State Business Machines - #477363		\$491.61
3500	12/1/2019	Ace Hardware -#586674		\$5.59
3350	11/30/2019	Brandon Sibert		\$116.94
3350	11/30/2019	Matthew Eveland		\$330.60
3350	11/30/2019	Mitchell Larkin		\$266.80
3400	12/2/2019	EMP - #2118248		\$35.50
1390	11/29/2019	GALLS - #014383859		\$111.06
3400	12/2/2019	Tomah Health - #7329		\$114.00
2210	12/2/2019	Alliant Energy		\$353.26
2200	12/3/2019	WE Energies		\$93.75
2230	12/1/2019	Spectrum - #0002525120119		\$277.45
2900	11/26/2019	Guthrie Fire & Security - #4927739		\$36.00
1390	11/29/2019	Uniform Shoppe - #294138		\$5,096.85
3400	12/7/2019	Ace Hardware -#586833		\$9.98
3500	12/6/2019	North Woods - #247049		\$105.23
3100	12/5/2019	Safe Ship Sisters - #22826		\$14.35
8300	12/9/2019	Stryker - #2855976		\$30,000.00
3350	12/4/2019	Amazon Prime - #113-1665155-0021066	X	\$179.80
3500	12/3/2019	Ace Hardware - #586739		\$9.10
3500	12/4/2019	Ace Hardware - #586765		\$6.00
3500	11/14/2019	Larkin's 269 - Alternator		\$768.20
2230	12/1/2019	CenturyLink		\$38.24
3400	12/1/2019	Midwest Fuels		\$2,870.05
3400	12/4/2019	Mississippi Welders - #409259		\$64.91
8300	12/4/2019	EMP - #2119313		\$1,676.96
3400	12/4/2019	EMP - #2119085		\$594.00
2230	12/1/2019	Verizon - #9843319097		\$246.77
3400	12/16/2019	Randal Dunford - Reimbursement		\$44.77
3400	12/9/2019	Bound Tree - #83438701		\$613.83
3400	12/6/2019	EMP - #2120151		\$798.11
3400	12/9/2019	EMP - #2120152		\$30.08
3350	12/7/2019	Mitchell Larkin		\$324.80
3350	12/13/2019	Mitchell Larkin		\$324.80
3350	12/14/2019	Matthew Eveland		\$353.80
3350	12/14/2019	Matthew Eveland		\$255.20

**DECEMBER  
Invoices**



ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
2220	12/5/2019	Tomah W & S		\$133.30
3500	12/18/2019	Ace Hardware - #587105		\$0.43
1390	12/11/2019	Military Name Tape - #4261		\$88.80
1390	12/18/2019	Tomah Cash Store - #46	X	\$99.00
8300	12/19/2019	Motorola - Capital Outlay - #1187037745		\$20,000.00
3400	12/12/2019	Bound Tree - #83441834		\$223.99
3400	12/5/2019	Tomah Health		\$122.30
3100	12/5/2019	Quill - #3079850		\$541.97
3400	12/10/2019	Stryker - #2868712		\$370.64
1390	1/12/2019	Cash Store	X	\$5.28
2230	12/21/2019	CenturyLink		\$113.50
2230	12/23/2019	CenturyLink		\$38.24
2230	12/23/2019	CenturyLink		\$225.00
3100	12/18/2019	Quill - #3515170		\$223.06
3100	12/17/2019	Quill - #3421028		\$274.95
3500	12/11/2019	Everest Emergency Vehs - #PO4682		\$215.34
3500	12/19/2019	Everest Emergency Vehs - #PO4697		\$43.92
3500	12/31/2019	Larkin 's		\$1,892.97
	12/5/2019	#264 - #73712 - Driver's Door Latch - \$222.65		
	12/7/2019	#264 - #73738 - Oil Change - \$42.10		
	12/10/2019	#269 - #73753 - Oil Change - \$66.38		
	12/6/2019	#266 - #73725 - Oil Change - \$66.38		
	12/10/2019	#265 - #73768 - Brakes, Glow Plug \$1402.76		
2900	12/30/2019	On-Target - #5074		\$40.00
1390	12/26/2019	GALLS - #014605092		\$74.00
1390	12/11/2019	GALLS - #014491871		\$105.44
1390	12/14/2019	GALLS - #014522153		\$57.00
3400	12/16/2019	EMP - #2122148		\$163.54
3400	12/13/2019	EMP - #2121550		\$5.32
3400	12/13/2019	EMP - #2121555		\$2.66
3400	12/23/2019	EMP - #2123431		\$192.26
3400	12/18/2019	EMP - #2122717		\$178.53
3400	12/18/2019	EMP - #2122716		\$1,960.71
3400	12/19/2019	Bound Tree - #83450280		\$380.32
3400	12/26/2019	EMP - #2123573		\$2.66
3400	12/26/2019	EMP - #2123606		\$97.60
3400	12/27/2019	EMP - #2124024		\$7.40
3400	12/27/2019	Bound Tree - #83456341		\$231.59
3400	12/27/2019	Bound Tree - #83456342		\$309.32
3400	12/18/2019	Bound Tree - #83448934		\$11.50

**DECEMBER  
Invoices**



3100	12/22/2019	JJ's Floral Shop - #100006558	\$60.00
3400	11/30/2019	DAS Health - #1915400	\$97.90
3350	12/30/2019	Mitchell Larkin	\$191.40
3350	12/22/2019	Mitchell Larkin	\$261.00
3350	12/28/2019	Matthew Eveland	\$191.40

**TOTAL \$76,055.19**

**\*\*\$50,000.00 - Capital Outlay Account**

# **TOMAH PUBLIC WORKS AND UTILITIES EMPLOYEES**

## City Hall

Director – Kirk Arity

Administrative Assistant – Samantha Linehan

Bookkeepers – Sayra Rethwisch, Kim Lambert

Custodian – Scott Donovan

## Water Department

Supervisor – Mark Rezin

Licensed Operators – Jeff Marten, Dennis Baldwin, Derek Nofsinger, Nathan Waege

Maintenance Workers –

## Sewer Department

Supervisor – Brandy Leis

Licensed Operators – Rod Sherwood,

Michael Linehan, Tom Bemis, Chad Richmond, Craig Dechant

Maintenance Worker –

## Public Works

Supervisor – Bill Kobleska

Mechanic – John Holmes

Equipment Operators – Stuart Westpfahl, Paul Marten, Joe Kube,

Richard Worthington

Truck Drivers – Steve Schultz, Corey Clay, Paul Steele,

Brad Rewey, Tony Newcomb

Sanitation Operators – Justin Randall, Lance Larson, Justin King



## Director of Public Works Report

January 2020

### 1) **Street Department**

We have been quite busy removing ash trees. The Christmas decorations will be coming down this week and we are looking at the purchase of new decorations. We have a demo bucket truck we will be using this week. We did get our Cat Loader back from repairs, which were covered under the extended warranty.

### 2) **Sewer Department**

The lime stabilization project has begun as of Dec. 2<sup>nd</sup>. January 6<sup>th</sup> was to be the initial startup date. As with all startups, some issues need to be addressed before this is operational.

### 3) **Water Department**

We had a minor water repair on Cameron and Mclean. There is hardly any measurable frost with only about 8". Operations are normal.

### 4) **Lake Committee**

The next Lake Meeting is scheduled for January 16<sup>th</sup>. We will be working on coordination of the boat launch upgrade for this spring/summer.

Respectfully Submitted

Kirk Arity

Director of Public Works

# STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Bartender Licenses

**Summary and Background Information:**

(Appropriate Documentation Attached)

***Bartender Licenses January 15, 2020 - June 30, 2020***

1. Deitz, Amber L. – Crow Bar
2. Gray, Heather M. – Casey’s General Store
3. Horner, Steven J. – The Break Room Sports Bar & Grill
4. Korner, Payton C. – Seeking Employment
5. Prestwich, Diana L. – Casey’s Spirit Shop

**Fiscal Note:**

The City receives \$20.00 for each license and pays the State of Wisconsin a \$7.00 investigation fee for each application. The revenue generated to the City of Tomah by issuance of these licenses is \$100.00.

**Recommendation:**

The applications and the results of the Police Dept. record checks have been reviewed.

\_\_\_\_\_  
JoAnn Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee:            Committee of the Whole & Common Council

Meeting Date:        January 13 & 14, 2020

# STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Special Beer Permit for Tomah Warrens Sportsmen Alliance Ice Fisheree on February 8, 2020

**Summary and Background Information:**

(Appropriate Documentation Attached)

The Tomah Warrens Sportsmen Alliance Ice Fisheree has applied for a Temporary Class "B" Fermented Malt Beverage License to sell fermented malt beverages at their annual "Ice Fisheree" being held at Winnebago Park, Tomah, WI, on February 8, 2020.

**Fiscal Note:**

The City receives \$10.00 per license.

**Recommendation:**

The necessary forms have been completed and appear to be in order.

\_\_\_\_\_  
JoAnn Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee:            Committee of the Whole & Common Council

Meeting Date:        January 13 & 14, 2020

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 1/7/2020

Town  Village  City of TOMAH, WI

County of MONROE

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 8 Am and ending 5 Pm. and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name TOMAH WARRENS SPORTSMEN ALLIANCE

(b) Address 26143 BROADWAY AVE, WARRENS, WI 54660  
(Street)  Town  Village  City

(c) Date organized 1/2001

(d) If corporation, give date of incorporation 1/2001

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Michael Brown 14383 Funnel Rd. Camp Douglas WI 54618  
Vice President Todd Marvath 1608 Henry Johns Blvd Apt 3 Pangart, WI 54614  
Secretary \_\_\_\_\_  
Treasurer Samantha Linehan

(g) Name and address of manager or person in charge of affair: Samantha Linehan  
5200 Cty Hwy O - WARRENS, WI 54606

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number WINNEBAGO PARK BRANDON ST

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All of PARK

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

(e) Number of Attendees 300

\*\*SITE PLAN MUST BE ATTACHED TO THIS APPLICATION\*\*

## 3. Name of Event

(a) List name of the event TWSA<sup>ICE</sup> FISHEREE

(b) Dates of event FEBRUARY 8, 2020

## DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer S Linehan  
(Signature/date)

Officer Michael Brown  
(Signature/date)

TOMAH WARRENS Sportsmen Alliance  
(Name of Organization)  
Officer Todd Marvath  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 1/7/2020

Date Reported to Council or Board \_\_\_\_\_

B. granted by Council

36 License No. \_\_\_\_\_

# STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Special Beer & Wine Permit for Tomah Rotary Club, 10<sup>th</sup> Annual Freeze Fest on February 1, 2020

**Summary and Background Information:**

(Appropriate Documentation Attached)

The Tomah Rotary Club has applied for a Temporary Class “B” Fermented Malt Beverage License and a Temporary “Class B” Wine License to sell fermented malt beverages and wine at their “10<sup>th</sup> Annual Freeze Fest” event being held at the Recreation Park in the Recreation “Gold” Building, 1625 Butts Avenue, on February 1, 2020.

**Fiscal Note:**

The City receives \$10.00 per license.

**Recommendation:**

The necessary forms have been completed and appear to be in order.

\_\_\_\_\_  
JoAnn Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee:            Committee of the Whole & Common Council

Meeting Date:        January 13 & 14, 2019

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 Application Date: 1-8-2020  
 Town  Village  City of Tomah County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 3:00 and ending 8:00 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Tomah Rotary Club

(b) Address PO Box 702 Tomah WI 54660  
(Street)  Town  Village  City

(c) Date organized 1924

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:  
President Jeff Holthaus PO Box 702 Tomah WI 54660  
Vice President Jeremy Hain PO Box 702 Tomah WI 54660  
Secretary \_\_\_\_\_  
Treasurer Deb Reid PO Box 702 Tomah WI 54660

(g) Name and address of manager or person in charge of affair: Deb Reid 833 Hollister Ave Tomah WI 54660 608-374-7359

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1625 Butts Ave

(b) Lot \_\_\_\_\_ Block 1600 BLOCK

(c) Do premises occupy all or part of building? Gold Bldg at Rec Park

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

(e) Number of Attendees 300 \*\*SITE PLAN MUST BE ATTACHED TO THIS APPLICATION\*\*

## 3. Name of Event

(a) List name of the event 10th Annual Freeze Fest

(b) Dates of event 2-1-2020

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Deb Reid  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 1/8/2020

Date Granted by Council C.

Tomah Rotary Club  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

license No. 38

## BUDGET TRANSFER REQUEST FORM

**BUDGET TRANSFER DESCRIPTION:** 2019 Amendment for Leave Time Payouts. This amendment is to transfer funds from contingency to the department budgets that were affected by the leave time payouts.

Revenue Budget Line(s)

Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Reserved for Contingency	01-51980-2270	25,857	-14,846.97	11,010.03
CDBG Salaries Managerial	04-56600-1100	18,082	3,129.60	21,211.60
Clerk Salaries Managerial	01-51420-1100	68,427	2,747.20	71,174.20
Treasurer Salaries Support	01-51520-1120	72,079	1,510.18	75,589.18
Law Enf. Salaries Managerial	01-52100-1100	88,670	2,819.52	91,489.52
Law Enf. Salaries Operations	01-52100-1130	682,394	2,995.26	685,389.26
Street Dept Salaries Operations	01-53311-1130	424,554	1,645.21	426,199.21

**SUBMITTED BY: Julia Mann**

**DATE: 1/2/2020**

**PROCESSED BY: Julia Mann, TREASURER**

**DATE: 1/2/2020**

**APPOVAL: Roger Gorius, CITY ADMINISTRATOR**

**DATE: 1/2/2020**

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item: SENIOR AND DISABLED CENTER COUNTY CONTRACT AGREEMENT

### Summary and Background Information:

Monroe County Senior Services (MCSS) program uses the Kupper Ratsch Senior Center to provide meals to our seniors at the center through the Elderly Nutrition Program. Tomah maintains a contract agreement that stipulates what operating days and hours they may use the site. In addition, the agreement provides rules for use, cleanup and general upkeep for the center should any damage occur.

The attached contract is provided for review by the Committee of the Whole for recommendation to the Common Council.


### Fiscal Impact:

Rental payment of \$200.00 per month received monthly by ACH payment to the treasurer's office.

### Recommendation:

Recommend passage to the Common Council with recommendation of approval of the agreement as presented and instruct the Administrator to acquire all required signatures and submit the contract to record.

Respectfully Submitted:



Roger A. Gorius  
City Administrator

December 16, 2019

Date

Committee: Committee of the Whole

Meeting Date: January 13, 2020



NUTRITIONAL SITE AGREEMENT BETWEEN  
AGING & DISABILITY RESOURCE CENTER OF MONROE COUNTY  
AND  
CITY OF TOMAH

The City of Tomah (Kupper-Ratsch Senior Center (KRSC)), grants a license to the Aging & Disability Resource Center of Monroe County (ADRC of MC) to use its facilities at the Kupper-Ratsch Senior Center, 1002 Superior Avenue, Tomah, Wisconsin, for purposes of providing meals for its Elderly Nutrition Program.

The license agreement is as follows:

1. Effective January 1, 2020, the ADRC of MC agrees to pay the sum of two hundred (200) dollars per month for the license granted under this agreement. The fee is to be paid by the first of each month, or quarterly or semi-annually, as the parties mutually agree.

Commencing January 1, 2020 and each January 1<sup>st</sup> thereafter (unless this agreement is terminated earlier as set forth herein), the monthly fee amount may be subject to increase upon written notice to the ADRC of MC by the City of Tomah. Given budgetary timetables, any such notice shall be provided no later than July 1<sup>st</sup> of the year immediately preceding the effective date of any such proposed modification.

This agreement may be terminated by either party by giving the other party thirty (30) days written notice. The license may not be assigned by the Aging & Disability Resource Center of Monroe County.

2. The ADRC of MC shall have use of the KRSC's kitchen area, dining area, storage room and restroom facilities between the hours of 8:00 a.m. and 1:30 p.m., Monday through Friday except on New Year's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day.
3. The ADRC of MC shall clean the licensed areas each day of use. Provided, however, the City of Tomah shall be responsible for carpet cleaning.
4. The ADRC of MC shall be able to store equipment used by the Elderly Nutrition Program at KRSCA. The parties acknowledge that the equipment listed in the inventory remains the property of the ADRC of MC. KRSC is granted use of the equipment by the ADRC of MC.

5. The ADRC of MC is granted permission to have installed and operate such telephone service as their operation may require.
6. The ADRC of MC shall not be permitted to make any alterations or modifications to the premises or install any additional fixtures, floor coverings or equipment with the exception of movable furnishings without the prior consent of the City of Tomah.
7. Federal laws and regulations pertaining to nondiscrimination in the provisions of services and in employment practices will be observed by both parties. To that end, no person shall, on the grounds of race, creed, color, sex, national origin or physical condition or handicap be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under this license and program or any of its activities carried out by the parties.
8. KRSC and the ADRC of MC, at all times during the term of this agreement, shall keep in force comprehensive general liability insurance policies issued by a company authorized to do business in Wisconsin and licensed by the Office of the Commissioner of Insurance. The parties shall furnish certificates of insurance to the each other evidencing the risks insured against and the limits of liability there under.
9. Upon termination of this agreement, all alterations and improvements including installed equipment, made or installed by the ADRC of MC shall be removed by the ADRC of MC. The premises shall then be restored to their original condition, ordinary wear and tear accepted. The parties, may, however, mutually agree otherwise.
10. All improvements made to the premises, by remodeling or otherwise, shall become the property of KRSC at the expiration of the license without reimbursement to the ADRC of MC. This shall not include the equipment inventory which shall remain the property of the ADRC of MC. The ADRC of MC shall at its own expense furnish and install any and all plumbing which may be required for its operation and such plumbing fixtures shall become a part of the real estate and shall be the property of KRSC at the termination of this license.
11. KRSC shall not be under any liability or responsibility for the safeguarding of the ADRC of MC's fixtures, or other property in or about said premises at the termination of this license.

12. The ADRC of MC shall not be liable for any damage or injury resulting from the carelessness, negligence or improper conduct on the part of KRSC or the KRSC's agents or employees. In the event of such damage or injury, KRSC agrees to indemnify and hold the ADRC of MC harmless for any claims which may be brought, including any attorney's fees the ADRC of MC may incur.
13. KRSC shall not be liable for any damage or injury resulting from the carelessness, negligence or improper conduct on the part of the ADRC of MC or the ADRC of MC's agents or employees. In the event of such damage or injury, the ADRC of MC agrees to indemnify and hold KRSC harmless for any claims which may be brought, including any attorney's fees KRSC may incur.
14. KRSC agrees to pay all charges for gas, electricity, or other illumination and for all water used on said premises. KRSC shall also provide air conditioning to the premises and garbage and waste removal service. The ADRC of MC, however shall comply with KRSC's regulations for placement of garbage and waste.
15. The ADRC of MC and the KRSC mutually agree to work cooperatively to resolve any problems that may occur.

The undersigned do attest to these assurances.

\_\_\_\_\_  
Tina Osterberg,  
Administrator, Monroe County, Wisconsin

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius  
Administrator, City of Tomah

\_\_\_\_\_  
Date



# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Applications for Special Event Outdoor Cabaret Licenses from Greater Tomah Area Chamber of Commerce for 800 & 900 Blocks of Superior Avenue for six (6) Downtown Thursday Night concert events in July and August of 2020:

1. July 2, 2020
2. July 9, 2020
3. July 16, 2020
4. July 23, 2020
5. August 6, 2020
6. August 13, 2020

## Summary and Background Information:

(Appropriate Documentation Attached)

The Chamber of Commerce is applying for the Special Event Outdoor Cabaret Licenses for the 800 & 900 blocks of Superior Avenue (from Monroe Street to Milwaukee Street) for a series of six (6) Downtown Thursday Nights concerts on the above listed dates. Various live entertainment has been hired to perform during these events. There will be a band playing music, vendors selling food, organizations providing activities, drink sales, a kid's zone area with bounce houses and kid friendly activities to provide a family friendly neighborhood street concert. A certificate of insurance is attached for review.

## Fiscal Note:

\$55 each times 6 for a total of \$330.

## Recommendation:

It is requested that the Committee of the Whole review the applications and make a recommendation for the Common Council to approve the six (6) Special Event Outdoor Cabaret Licenses for the Greater Tomah Area Chamber of Commerce for the 800 & 900 Blocks of Superior Avenue for the designated dates as listed above.

\_\_\_\_\_  
JoAnn M. Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee: Committee of the Whole & Common Council

Meeting Date: January 13 & 14, 2020

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Applications for Special Beer Permits from Tomah Lions Club Inc. for 800 & 900 Blocks of Superior Avenue for six (6) Downtown Thursday Night concert events in July and August of 2020:

1. July 2, 2020
2. July 9, 2020
3. July 16, 2020
4. July 23, 2020
5. August 6, 2020
6. August 13, 2020

## Summary and Background Information:

(Appropriate Documentation Attached)

The Tomah Lions Club, Inc. is applying for six (6) Temporary Class "B" Fermented Malt Beverage Licenses for the Downtown Thursday Night events sponsored by the Tomah Chamber of Commerce. These events will be held on the 800 & 900 Block of Superior Avenue (from Monroe Street to Milwaukee Street). It is anticipated attendance will be approximately 3,000 per event. The site plan is the same for all six events and is attached for your reference. The event will run from 4:30 p.m. to 9:30 p.m. Signage will be placed on the parameter of the event advising no alcohol beyond the boundary of the event.

## Fiscal Note:

\$10 per event for a total of \$60 revenue.

## Recommendation:

It is requested that the Committee of the Whole review the applications and make a recommendation for the Common Council to approve the six (6) Special Beer Permits for the Tomah Lions Club Inc. for the 800 & 900 Blocks of Superior Avenue for the designated dates as listed above.

\_\_\_\_\_  
JoAnn M. Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee: Committee of the Whole & Common Council

Meeting Date: January 13 & 14, 2020

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Secondhand Article Dealer License Application for ecoATM, LLC

## Summary and Background Information:

(Appropriate Documentation Attached)

ecoATM, LLC applied for a Secondhand Article Dealer License for the premise at 222 W McCoy Blvd, Tomah, WI 54660 (inside Walmart 0695) for the licensing period of January 1, 2020 through December 31, 2020.

## Fiscal Note:

The City receives \$27.50 for the Secondhand Article Dealer License.

## Recommendation:

The application has been completed and reviewed. It is requested that the Committee of the Whole recommend the Common Council to approve the Secondhand Article Dealer license as requested.

---

JoAnn Cram, City Clerk

---

Date

---

Roger Gorius, City Administrator

---

Date

Committee: Committee of the Whole & Common Council

Meeting Date: January 13 & 14, 2019

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Secondhand Article Dealer License Application for Kristi's Place

## Summary and Background Information:

(Appropriate Documentation Attached)

Kristi Chamberlain-Lindsey with Kristi's Place has applied for a Secondhand Article Dealer License for the premise at 322 Superior Avenue, Tomah, WI 54660 for the licensing period of January 1, 2020 through December 31, 2020.

## Fiscal Note:

The City receives \$27.50 for the Secondhand Article Dealer License.

## Recommendation:

The application has been completed and reviewed. It is requested that the Committee of the Whole recommend the Common Council to approve the Secondhand Article Dealer license as requested.

---

JoAnn Cram, City Clerk

---

Date

---

Roger Gorius, City Administrator

---

Date

Committee: Committee of the Whole & Common Council

Meeting Date: January 13 & 14, 2019





Monroe County Sheriff's Office  
112 S. Court Street, Rm. 500  
Sparta, Wisconsin 54656  
Phone (608) 269-2117  
Fax (608) 269-8889

Wesley D. Revels, Sheriff

Robert J. Conroy, Chief Deputy

---

**MEMORANDUM**

DATE: December 12, 2019  
TO: Local Government Officials  
FROM: Chief Deputy Robert Conroy, Monroe County Sheriff's Office  
SUBJECT: MONROE COUNTY MULTI-HAZARDS MITIGATION PLAN 2019 - 2023

Dear Local Officials, FROM

The Monroe County Multi-Hazards Mitigation Plan 2019 - 2023 has been approved by Wisconsin Emergency Management and FEMA pending adoption by the local municipalities. This plan has been developed from information gathered through three local elected official surveys, a public information meeting and Monroe County Public Safety and Justice meetings. Enclosed is a resolution for adoption of the plan. By adopting this plan your jurisdiction will remain eligible for FEMA's Hazard Mitigation grant programs which can assist greatly when recovering from disasters or developing mitigation projects to reduce losses from future disasters. We would like to send in the final plan to FEMA by January 31, 2020. Included in the plan must be a copy of all resolutions from jurisdictions, which adopt the plan. If you could address this resolution at your next meeting we would greatly appreciate it. If you do adopt the plan please send me a copy of the adopting resolution. If you have any questions please do not hesitate to call me at (608) 269-8755 or Dave Bonifas, Community Development Planner & GIS Specialist with the Mississippi River Regional Planning Commission (608) 785-9396.

Enclosures



819 Superior Avenue  
Tomah, Wisconsin 54660  
Phone: (608) 374-7420  
Fax: (608) 374-7424

**RESOLUTION # \_\_\_\_\_**

**ADOPTING THE MONROE COUNTY MULTI-HAZARDS MITIGATION PLAN 2019-2023**

**WHEREAS**, the City of Tomah recognizes the threat that natural hazards pose to people and property; and

**WHEREAS**, undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to people and property and save taxpayer dollars; and

**WHEREAS**, an adopted multi-hazards mitigation plan is required as a condition of future grant funding for mitigation projects; and

**WHEREAS**, the City of Tomah participated jointly in the planning process with Monroe County and the other local units of government within the County to prepare a Multi-Hazards Mitigation Plan;

**NOW, THEREFORE, BE IT RESOLVED**, that the City of Tomah, hereby adopts the Monroe County Multi-Hazards Mitigation Plan 2019-2023 as an official plan; and

**BE IT FURTHER RESOLVED**, that the City of Tomah will provide a copy of this signed resolution to the Monroe County Emergency Management Department.

Dates this 14<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Mayor Mike Murray

ATTEST:

\_\_\_\_\_  
City Clerk JoAnn M. Cram

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Resolution Denying Claim of Nissen, Inc. DBA Tomah Dairy Queen

## Summary and Background Information:

(Appropriate Documentation Attached)

The insurance company has investigated the claim and find no liability on the City as the City had no prior notice of the water lateral leak. It is requested that the attached resolution be approved and authorize the City Clerk to provide a written notice denying the claim that was sent to the City dated December 27, 2019. If the City officially denies the claim, no action on the claim can be brought after 6 months following receipt of the notice from EMC Insurance.

## Fiscal Note:

N/A

## Recommendation:

It is requested that the Committee of the Whole recommend the Common Council approve the Resolution Denying the Claim of Nissen, Inc., DBA Tomah Dairy Queen and authorize the City Clerk to provide written notice of the denial to the claimant.

\_\_\_\_\_  
JoAnn M. Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee:                      Committee of the Whole/Common Council

Meeting Date:                 January 13-14, 2020

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DENYING CLAIM OF NISSEN, INC. DBA TOMAH DAIRY QUEEN

WHEREAS, a Notice of Claim was filed against the City of Tomah alleging damage to claimant's property located at 218 E Clifton Street involving a water leak on November 16, 2019; and,

WHEREAS, on January 13, 2020 the Committee of the Whole reviewed the same and has recommended that said claim be denied.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Tomah that the claim of Nissen Inc., DBA Tomah Dairy Queen be and is hereby denied.

Dated this 14<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Michael Murray, Mayor

\_\_\_\_\_  
JoAnn M. Cram, City Clerk

## ORDINANCE \_\_\_\_\_

### **AN ORDINANCE REPEALING SECTION 44 -177, 44-178, 44-179, 44-180 AND 44-181 AND RECREATING SECTION 44 -177, 44-178, 44-179, 44-180, 44-181, 44-182 AND 44-183 OF THE MUNICIPAL CODE OF THE CITY OF TOMAH, MONROE COUNTY, WISCONSIN.**

The Common Council of the City of Tomah, Monroe County, Wisconsin, does hereby ordain as follows:

**Section 1:** That sections 44-177, 44-178, 44-179, 44-180 and 44-181 of the Municipal Code of the City of Tomah, Wisconsin be repealed and Chapter 44, Article VIII be created to read as follows:

#### **Chapter 44, Article VIII ALL-TERRAIN VEHICLES AND UTILITY TERRAIN VEHICLES**

##### **Sec. 44-177. - Purpose**

The City Council has considered the recreational and economic value of all-terrain vehicle and utility-terrain vehicle (ATV/UTV) routes and trail opportunities weighed against protecting the public safety, liability aspects, terrain involved, traffic density, and history of automobile traffic. After due consideration, this ordinance is created to establish all-terrain vehicle and utility terrain vehicle routes on public roadways and trails on the City property and to regulate the operation of such vehicles on such routes and trails to provide safe and healthful conditions for the enjoyment of ATV/UTV recreation consistent with public rights and interest pursuant to City authority under Wis. Stat. §§ 62.11(5), 23.33(8) and 23.33(11).

##### **Sec 44-178. - Adoption of standards.**

Except as otherwise provided in this chapter, the statutory provisions in Wis. Stat. Chs. 23, 340 to 348, and 350 establishing definitions and regulations with respect to ATVs and UTVs, and Wis. Adm. Code. Ch. NR 64, All-Terrain Vehicles, exclusive of any provisions therein relating to penalties to be imposed and exclusive of any regulations for which the statutory penalty is a fine or term of imprisonment, are hereby adopted and by reference made a part of this chapter as if fully set forth herein. Unless otherwise provided in this chapter, any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this ordinance. Any future amendments, revisions or modifications of the statutes or administrative codes incorporated herein are made a part of this chapter in order to secure uniform statewide regulation of ATVs and UTVs, except to the extent that the provisions of this chapter are more restrictive.

##### **Sec. 44-179. - ATV/UTV routes.**

Unless otherwise posted, designated ATV/UTV routes include all public streets and alleys except connecting highways within the City of Tomah city limits. In addition, under Wis Stat. 23.33(11)(am)4, ATVs/UTVs are authorized to operate on STH 12, 16, and 131 where the speed limit is 35 MPH or less.

The Tomah Police Department may temporarily close any ATV/UTV route whenever conditions require closure.

**Sec. 44-180. - Trail and route signs.**

Designated ATV/UTV route and trail signs shall be shall be installed and maintained in accordance with Wisconsin Administrative Code NR 64.12 (7).

- A. The City of Tomah is solely responsible for ATV/UTV route signage installation and no person may install any sign on a designated ATV/UTV route without written authorization of the City.
- B. All required signs shall be in accordance with state statutes and administrative codes applicable to ATV/UTV routes on public streets and bridge crossings.
- C. No person may erect, remove, obscure, or deface any authorized ATV/UTV route sign without written authorization of the City of Tomah.

**Sec. 44-181. - Operation of ATVs and UTVs.**

Operation of ATVs and UTVs on designated ATV/UTV routes shall be subject to all provisions of s. 23.33, Wis. Stats., which is adopted as a part of this ordinance by reference. In addition the following restrictions apply to operation of ATVs and UTVs on all city streets designated as ATV/UTV routes:

- A. ATVs and UTVs may only be operated on approved ATV/UTV routes from 6am – 10pm.
- B. ATVs and UTVs shall operate at a safe speed not to exceed the posted speed limits.
- C. No person under the age of 16 may operate an ATV or UTV on any segment of a street or highway in the City of Tomah.
- D. Every person who operates an ATV or UTV on any street or highway in the City of Tomah shall have in his or her immediate possession a valid motor vehicle operator’s license. The ATV/UTV operator shall display the operator’s license upon demand from any Law Enforcement Officer, State Patrol Officer, Inspector under Wisconsin State Stats 110.07(1), or Conservation Warden.
- E. No operator or passenger of an ATV or UTV may possess in or on an ATV or UTV on any street or highway in the City of Tomah, any bottle or receptacle containing alcohol beverages if the bottle or receptacle has been opened, the seal has been broken, or the contents of the bottle or receptacle have been partially removed or released.
- F. All ATV and UTV equipment is required to have applicable liability insurance and have proof of insurance.

**Sec. 44-182. -Notifications.**

A copy of this ordinance shall be sent to the Wisconsin State Patrol, Monroe County Sheriff’s Department and to the Wisconsin Department of Natural Resources.

**Sec 44-183. - Violations and penalties.**

- A. Except as provided in Sec. 23.33(13)(am) to (e), Wis. Stat, any person who violates any section of this ordinance or statutes adopted by reference shall pay a forfeiture of not less than \$50.00 nor

more than \$250.00 for each offense. Said forfeiture is exclusive of mandatory assessments and costs.

- B. The penalty for operating an ATV/UTV off the roadway of a designated ATV/UTV route to include the grassy in-slope, ditches, or other highway right-of-way; other than for direct access from a trail to a roadway on a designated trail, or operating outside of permitted times for route use, or operating in excess of permitted speed; shall result in a forfeiture of not less than \$100.00 nor more than \$250.00, as established in Wis. Stat. Chs. 23. Said forfeiture is exclusive of mandatory assessments and costs.
- C. In addition to any forfeiture, a court may order restitution to repair any damage caused by a violation of this chapter.

**Section 2:** Any Ordinance, or parts thereof, inconsistent herewith is hereby repealed.

**Section 3:** This Ordinance shall be published as required by law after passage by the Common Council. This ordinance shall be in full force and effect from and after its passage and publication as required by law and shall remain in effect unless amended or repealed by action of the Common Council of the City of Tomah.

Passed and approved this \_\_\_\_ day of January, 2020.

\_\_\_\_\_  
Michael Murray, Mayor

ATTEST:

\_\_\_\_\_  
JoAnn Cram, City Clerk

\* \* \*

**ORDINANCE NO. \_\_\_\_\_**  
**Ordinance Amending Chapter 6, Sections 6-1, 6-8, and 6-9 (d) of the City of Tomah**  
**Municipal Code Regarding Amusements and Entertainment**

**SECTION ONE:** Chapter 6 – Sections 6-1, 6-8 and 6-9(d) Amusements and Entertainment of the Municipal Code is hereby amended to read as follows:

Chapter 6 - AMUSEMENTS AND ENTERTAINMENT     ARTICLE I. CABARETS

Sec. 6-1.- Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Indoor cabaret* means a place to which the general public is admitted and where dancing or live entertainment is permitted or furnished to patrons by the management with or without special charge therefor, and where liquid refreshment or foods are sold.

*Outdoor cabaret* means an outdoor area to which the general public is admitted and where dancing or live entertainment is permitted or furnished to patrons by the management with or without special charge therefor, and where liquid refreshment or foods are sold.

*Special Event Outdoor Cabaret* shall be permitted to conduct an outdoor cabaret; however, such license shall be for a period not exceeding one day, and may exceed the noise levels established in the City Code, provided the sounds emanating from the outdoor cabaret are reasonable under the circumstances, subject to Common Council approval. All property owners within 4,000 200 feet of the proposed licensed premises for a Special Event Outdoor Cabaret License shall receive written notice of the original application. Subsequent applications for similar events will require a general notice to the public. A license shall only be granted following approval by a two-thirds vote of the Common Council.

Sec. 6-8. - Investigation.

Each application submitted in accordance with the preceding subsection shall immediately be transmitted by the City Clerk to the Police Department, Fire Department, and Building Inspection Department for investigation review, and said officers shall sign off on the application or report in writing to the City Council the result of their investigations and their recommendations on such application; and therefore said application shall be presented for action by the Council at the next or any subsequent meeting thereof. The Fire Department and Building Inspection Department shall inspect the premises (if applicable) for new applications only.

Sec. 6-9. - Granting license.

(d) All property owners within 4,000 200 feet of the proposed licensed premises for a special event outdoor cabaret license shall receive written notice of the original application. Subsequent applications for similar events will require a general notice to the public. A license shall only be granted following approval by a two-thirds vote of the Common Council.

**SECTION TWO:** All ordinances in conflict with the foregoing are hereby repealed.



**SECTION THREE:** This ordinance shall take effect upon passage and publication.

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Michael Murray, Mayor

ATTEST:

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JoAnn M. Cram, City Clerk:

READ:

PASSED:

PUBLISHED:

## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

2020-2021 Lease Agreement – City of Tomah and Phillips Pharmacy

### Summary and Background Information:

(Appropriate Documentation Attached)

Phillips Pharmacy currently leases their building from the City of Tomah. This lease is to be renewed in January of 2020. Attached is the amended lease as prepared by the City Attorney's office.

### Fiscal Notes:

Beginning January 2020 rent increases by 1% to the rate of \$1,627.30 per month. Rent will then increase 1% January 2021 to the amount of \$1643.57

### Recommendation:

Recommend approval of lease for forwarding to Phillips Pharmacy for signature.

Respectfully Submitted:

Roger A. Gorius

City Administrator

Date: January 6, 2020

Committee: Committee of the Whole/Common Council

Meeting Date: January 13-14, 2020

## AMENDED LEASE AGREEMENT FOR 2018-2019

**THIS INDENTURE OF LEASE**, made effective the 1<sup>st</sup> day of January, 2020, by and between **CITY OF TOMAH**, a Municipal Corporation, hereinafter called **LESSOR**, and **PHILLIPS TOMAH PHARMACY, INC.**, a Wisconsin Corporation, hereinafter called **LESSEE**.

### **WITNESSETH:**

The **LESSOR** does hereby lease, demise and let to the **LESSEE** the following described premises located at 1004 Superior Avenue, in the City of Tomah, Monroe County, Wisconsin, to-wit:

The ground floor and basement of the building located on the North 32 feet of Lot 2, Block 33, Original Plat, City of Tomah, Monroe County, Wisconsin, together with parking privileges in the rear of said building.

upon the following terms and conditions:

**TERM:** This Lease shall be for a term of two (2) years commencing on the 1<sup>st</sup> day of January, 2020, to and including the 31<sup>st</sup> day of December, 2021.

**RENT:** The **LESSEE** agrees to pay to **LESSOR** the sum of \$1627.30 per month as rent commencing on the 1st day of January, 2020 and on the 1st day of each month thereafter during the term of the Lease term for 2020. The monthly rent shall increase by one (1%) percent for the year 2021 which monthly rental rate shall be \$1,643.57 per month.

**REPAIRS:** **LESSOR** shall at their own expense make any repairs required to be made to the exterior of the premises. **LESSEE** shall pay at its own expense the cost of all repairs to the interior of the premises, including repair or replacement of all fixtures and equipment, including heating and air conditioning equipment located thereon. **LESSEE** shall pay for 100% of the cost of replacement of any broken windows or glass.

**USE:** The demised premises shall be used by the **LESSEE** for the purpose of a drug store and for no other purpose.

## OBLIGATIONS OF LESSOR

1. **TAXES:** The **LESSOR** shall pay all real estate taxes and special assessments levied or assessed against the demised premises.
2. **INSURANCE:** The **LESSOR** shall provide, at their own expense, insurance for fire and extended coverage covering the demised premises and any personalty owned by **LESSOR** located therein, however, **LESSOR** shall not be responsible for carrying insurance for breakage of glass or window breakage.
3. **DESTRUCTION OF PREMISES:** The **LESSOR** agrees that in the event the demised premises are so damaged by fire or other casualty, and are therefore rendered unfit for use and occupancy thereof, whereby and if the **LESSOR** does not restore the premises to a tenantable condition equal to the original tenantable condition of the premises within a period of ninety (90) days, the **LESSEE** shall have the option to either terminate the Lease or to make such restoration repairs itself charging the cost thereof against future rent or shall have the right to rent the premises at a reduced rate proportionate to the amount of the percentage of the use available to the **LESSEE**. During the period of such restoration and repair, the rental shall abate proportionately to the use that **LESSEE** is able to make of the demised premises.

## OBLIGATIONS OF LESSEE

1. **UTILITIES:** The **LESSEE** shall pay for all utilities, including gas, telephone, electricity and water and sewer used by the **LESSEE** during the term of this Lease or any extension thereof.
2. **INSURANCE:** **LESSEE** shall, at their own expense provide insurance for the protection of its property which is located on the premises and for carrying insurance for liability claims which may arise from **LESSEE**'s negligence.
3. **LESSEE** shall comply with all state and local laws, regulations and ordinances and **LESSEE** shall further be responsible for removal of snow from the sidewalk in front of said premises. **LESSEE** shall also comply with all legal recommendations or requests of the Tomah Fire Department.
4. **REMODELING OR REDECORATING:** It is agreed by the parties hereto that the **LESSEE** may remodel or redecorate the premises (interior and exterior) at its own expense during the term of this Lease with the written consent of **LESSOR**.
5. **CARE OF PREMISES:** **LESSEE** agrees to keep the premises under good repair and reasonably clean at their own expense. The **LESSOR** shall have the right to inspect the premises at all reasonable times.
6. **LIABILITY INSURANCE:** **LESSEE** shall procure and maintain in force at its expense, during the term of this Lease and any extension thereof, public liability insurance with insurers approved by **LESSOR**. Such coverage shall be adequate to protect against liability for damage

claims through public use of or arising out of accidents occurring in or around the leased premises, in a minimum amount of Five Hundred Thousand (\$500,000.00) Dollars for each person injured, One Million (\$1,000,000.00) Dollars for any one accident, and Twenty-five Thousand (\$25,000.00) Dollars for property damage. The insurance policies shall provide coverage for contingent liability of **LESSOR** on any claims or losses. A copy of the policy shall be delivered to **LESSOR**. **LESSEE** shall obtain a written obligation from the insurers to notify **LESSOR** in writing at least thirty (30) days prior to cancellation or refusal to renew any policy. If the insurance policies are not kept in force during the entire term of this Lease or any extension thereof, **LESSOR** may procure the necessary insurance and pay the premium therefore, and the premium shall be repaid to **LESSOR** as an additional rent installment for the month following the date on which the premiums were paid by **LESSOR**.

## **GENERAL PROVISIONS**

1. **REMOVAL OF FIXTURES**: Upon the termination of this Lease or any renewal thereof, the **LESSEE** may remove any fixtures owned by them and placed upon the premises by them other than fixtures installed to replace those presently in the premises, provided, however, that they leave the premises in the same condition of repair and as tenantable as they were at the making of this Lease and prior to the addition of such fixtures.

2. **ABANDONMENT OF PREMISES**: If **LESSEE** shall abandon or vacate the premises, **LESSOR** may relet the premises for such rent and upon such terms as **LESSOR** may see fit.

3. **DEFAULT**: In the event default is made by **LESSEE** in payment of the rent herein reserved, or any part thereof, or in any of the covenants herein contained, and such default shall not be remedied within thirty (30) days after written notice by **LESSOR** to **LESSEE**, then **LESSOR** shall, without further notice, at its option, have the right to re-enter the premises, remove **LESSEE** or any persons holding under the **LESSEE**, and to terminate this Lease, provided, however, that the mention herein of any particular remedy or right shall not preclude or prejudice **LESSOR** from any other remedy or right either in law or in equity.

4. **SUBLETTING**: **LESSEE** may not assign or sublet this Lease without the written consent of the **LESSOR**.

5. **END OF TERM**: Upon the expiration or other termination of the term of this Lease, **LESSEE** shall quit and surrender to **LESSOR** the demised premises in good order and condition, ordinary wear excepted, and **LESSEE** shall remove all of its property. **LESSEE**'s obligation to observe or perform this covenant shall survive the expiration or other termination of this Lease.

6. **NOTICE**: Any notice required or authorized to be given hereunder may be made by registered or certified mail addressed to **LESSOR** at Tomah, Wisconsin, or addressed to **LESSEE** at 1004 Superior Avenue, Tomah, Wisconsin. Either of said parties may change the mailing address for such notice by advising the other party of such new address by registered or certified mail.

**7. LIABILITY OF LESSOR:** LESSEE shall be in exclusive control and possession of the demised premises. The provisions herein permitting LESSOR to enter and inspect the demised premises are made to insure that LESSEE is in compliance with the terms and conditions hereof and makes repairs that LESSEE has failed to make. LESSOR shall not be liable to LESSEE for any entry on the premises for inspection purposes.

**8. NONLIABILITY OF LESSOR FOR DAMAGES:** LESSOR shall not be liable for liability or damage claims for injury to persons or property from any cause relating to the occupancy of the premises by LESSEE, including those arising out of damages or losses occurring on sidewalks and other areas adjacent to the lease premises during the term of this Lease or any extension thereof. LESSEE shall indemnify LESSOR from all liability, loss or other damage claims or obligations resulting from any injuries or losses of this nature and from any business interruption losses sustained by LESSEE from any cause whatsoever and hold LESSOR harmless for any business interruption losses.

**9. ACCESS TO PREMISES; SIGNS POSTED BY LESSOR:** LESSEE shall permit LESSOR or its agents to enter the demised premises at all reasonable hours to inspect the premises or make repairs that LESSEE may neglect or refuse to make in accordance with the provisions of this Lease, and also to show the premises to prospective buyers. At any time within one (1) year prior to the expiration of the term, LESSOR may show the premises to persons wishing to rent the premises. LESSEE shall, within six (6) months prior to expiration of the term, permit the usual notices of "For Rent" and "For Sale" to be placed on the demised premises and to remain thereon without hindrance and molestation.

**10. WAIVERS:** The failure of LESSOR to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights of remedies that LESSOR may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

**11. LEGAL EFFECT:** This Lease shall be binding upon and inure to the benefit of the parties, their heirs, legal representatives, successors and assigns.

**12. GUARANTEE OF LESSEE'S PEACEFUL POSSESSION:** If and while the LESSEE shall and does perform all the covenants herein agreed to be performed by the LESSEE, the LESSOR shall and does hereby warrant and defend the LESSEE in the enjoyment and peaceful possession of said premises during the term of this Lease, or any renewal thereof.

**CITY OF TOMAH:**

Dated: \_\_\_\_\_

\_\_\_\_\_(SEAL)  
Michael Murray, Mayor

Dated: \_\_\_\_\_

\_\_\_\_\_(SEAL)  
JoAnn M. Cram, Clerk

**PHILLIPS TOMAH PHARMACY, INC.:**

Dated: \_\_\_\_\_

\_\_\_\_\_(SEAL)  
Wayne MacArdy, President

## LEASE AGREEMENT

**THIS LEASE** made by and between the **CITY OF TOMAH**, a Municipal Corporation, hereinafter called **LESSOR**, party of the first part, and **LESTER STUTZMAN** hereinafter called **LESSEE**, party of the second part.

### **WITNESSETH:**

The **LESSOR** does hereby lease, demise and let unto **LESSEE** the following described premises located at Bloyer Field in the City of Tomah, Monroe County, Wisconsin, to wit:

Hangar No. 6

upon the following terms and conditions:

**TERM:** This Lease shall be for a term of month to month commencing on the 1<sup>st</sup> day of January, 2020. Provided, however, it is acknowledged that **LESSEE** was provided prior occupancy on or about December 15, 2019. **LESSEE** shall pay **LESSOR** prorated rent for the December 2019 occupancy upon execution of this Lease Agreement.

**RENT:** **LESSEE** agrees to pay to **LESSOR** the sum of One Hundred Twenty and 00/100 (\$120.00) Dollars per month. **LESSOR** reserves the right to change the rental rate on the demised premises at any time provided **LESSOR** gives **LESSEE** thirty (30) days written notice of the change.

**REPAIRS:** **LESSOR** shall make any repairs required to be made to the exterior of the premises, except those repairs caused by the negligence of the **LESSEE** or any invitee of the **LESSEE**. In the event **LESSEE** fails to make the required repairs within a reasonable time, **LESSOR** shall make the repairs and shall charge **LESSEE** for the same.

**USE:** The demised premises shall be used by the **LESSEE** for the purpose of a hangar in which to locate an airplane and for no other purposes. Storage of other items shall not be permitted absent written consent of **LESSOR**. In the event the **LESSEE** does not store the



**LESSEE'S** airplane in the demised premises for a period of ninety (90) days or more, then the **LESSOR**, at its option and sole discretion, may terminate the Lease with fourteen (14) days prior notification to **LESSEE**. Thereafter, **LESSEE** shall have no rights under the terms of this Lease.

**INSURANCE:** **LESSOR** shall provide, at its own expense, insurance covering the demised premises. **LESSEE** shall be responsible for providing insurance on any property owned by **LESSEE** located within said premises.

**DESTRUCTION OF PREMISES:** The parties agree that in the event the demised premises is so damaged by fire or other casualty and are therefore rendered unfit for use and occupancy thereof, this Lease will then be considered terminated from the date of said damage.

**NON-LIABILITY OF LESSOR FOR DAMAGE:** **LESSOR** will not be liable for any liability or damage claims, for injury to person or property from any cause relating to the occupancy of the premises by **LESSEE**. **LESSEE** shall indemnify **LESSOR** from all liability, loss or other damages, claims or obligations resulting from any injuries or losses of any nature.

**COMPLIANCE:** **LESSEE** shall comply with all Federal, State and local laws, regulations and ordinances.

**REMODELING:** It is agreed by the parties that **LESSEE** may not remodel the demised premises at any time during the term of this Lease without obtaining the prior written consent of **LESSOR**.

**CARE OF PREMISES:** **LESSEE** agrees to keep the premises in good repair and reasonably clean at **LESSEE'S** expense. **LESSOR** shall have the right to inspect the premises at all reasonable times.

**ABANDONMENT OF PREMISES:** If **LESSEE** shall abandon or vacate the premises,

**LESSOR** may re-let the premises for such rent and upon such terms as **LESSOR** may deem fit.

**DEFAULT:** In the event a default is made by the **LESSEE** in payment of rent herein reserved or any part thereof, or in any of the covenants herein contained, if such default is not remedied within fifteen (15) days of said default, **LESSOR** shall, without further notice and at its option, have the right to re-enter the premises, remove the **LESSEE** and to terminate the Lease, provided, however, that the mention herein of any particular remedy or right shall not preclude or prejudice the **LESSOR** from any other remedy or right in law or in equity.

**SUB-LETTING:** **LESSEE** may not assign or sub-let this Lease without the express written consent of **LESSOR**.

**LESSOR:  
CITY OF TOMAH**

Dated: \_\_\_\_\_

BY: \_\_\_\_\_ (SEAL)  
\* \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
\* \_\_\_\_\_ (SEAL)

**LESSEE:  
LESTER STUTZMAN**

Dated: \_\_\_\_\_

\* \_\_\_\_\_ (SEAL)

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Lease Agreement with the City of Tomah and Lester Stutzman to Lease Hangar No. 6

## Summary and Background Information:

(Appropriate Documentation Attached)

Lester Stutzman, PO Box 356, Tomah, WI, 54660, is requesting to lease airport hangar No.6 at Bloyer Field, effective January 1, 2020. However, it is acknowledged that the Lessee was provided prior occupancy on or about December 15, 2019. The City Attorney has drafted a lease agreement which is attached for your information.

## Fiscal Note:

Current lease is \$120.00 per month.

## Recommendation:

It is requested that the Committee of the Whole review the lease agreement and make a recommendation for the Common Council to approve the lease agreement as presented.

\_\_\_\_\_  
JoAnn Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee: Committee of the Whole & Common Council

Meeting Date: January 13 & 14, 2020

## A STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Amendment to 2020 Non Represented Wage Scale Adding Part Time Library Aide, Part Time Custodial Services Worker (Police Dept.), and the Part Time Sr. & Disabled Services Aide

### Summary and Background Information:

(Appropriate Documentation Attached)

Job Description Questionnaires (JDQ's) were not compiled for Library Aide (Part Time), Custodial Services Worker for the Police Department (Part Time), or the Sr. & Disabled Services Aide (P.T.). The Library Aide and Custodial Services Worker positions were previously classified on the AFSCME Union Scale. We need to place these positions on the 2020 Non Represented Wage Scale.

Librarian Aide – In 2019, the Library Aide positions were at \$15.58 per hour with no steps on the Union Scale. Based on the job description and after conferring with the Library Director, it is proposed that this job classification be placed in Range C, Step 13 or \$15.97 for existing part time employees formerly in the AFSCME union making \$15.58. New hires will be subject to council approval if requested wage would be higher than the start wage. A 2% increase puts the wage at \$15.89 and the next step is \$15.97.

Custodial Services Worker (Part Time – Police Dept.) – In 2019, the Custodial Services Worker was in the AFSCME scale with a range of \$14.07 to \$16.53 per hour. The current employee was at Step 2 or \$14.54 per hour. Based on the job description and after conferring with the Police Chief, it is proposed that this job classification be placed in Range D, Step 3 or \$14.88 for the existing employee formerly in the AFSCME union scale. A 2% wage increase puts the wage at \$14.83 and the next step is \$14.88.

Sr. & Disabled Services Aide (Part Time) – Prior to this, permanent part time employees were not placed on the scale. However, with the de-certification of the AFSCME Union, several positions are now being added. The Sr. & Disabled Services Aide was not in the Union and would be the only permanent part time position working year round not included on the scale. Based on the job description and after conferring with the Sr. & Disabled Services Coordinator, it is proposed that this job classification also be placed on the scale in Range B, Step 3 or \$12.71 per hour for the existing employee. This position is currently at \$12.20 and the 2% wage increase puts the wage at \$12.44 and the next step is \$12.71.

The Code Enforcement Officer and the Assistant Police Chief positions have been placed on the scale prior to this by Council action, however, the scale is reflected to add these two positions also.

### Fiscal Note:

**Recommendation:**

It is requested that the Committee of the Whole recommend that the Common Council approve the amendment to 2020 Non Represented Wage Scale and establish 2020 wages regarding Library Aides, Part Time Custodial Services Worker (Police Dept.), and the Part Time Sr. & Disabled Services Aide as proposed.

\_\_\_\_\_  
JoAnn M. Cram, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roger Gorius, City Administrator

\_\_\_\_\_  
Date

Committee:            Committee of the Whole/Common Council

Meeting Date:        January 13 & 14, 2020

HOURLY JANUARY 2020 - INCLUDING FORMER AFSCME EMPLOYEES AMENDED 1/14/2020

		87.50%	90.00%	92.50%	95.00%	97.50%	100.00%	101.25%	102.50%	103.75%	105.00%	106.25%	107.50%	108.75%	110.00%	111.25%	112.50%	
	ADDED AFSCME UNION POSITIONS-UNION DE-CERTIFIED 12/31/2019	Minimm	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13	Step 14	Maximum	
T	CITY ADMINISTRATOR	ADMINISTRATION	\$44.59	\$45.98	\$47.13	\$48.41	\$49.68	\$50.96	\$51.59	\$52.23	\$52.87	\$53.51	\$54.14	\$54.78	\$55.42	\$56.06	\$56.69	\$57.33
S			\$41.60	\$42.79	\$43.97	\$45.17	\$46.35	\$47.54	\$48.13	\$48.74	\$49.33	\$49.92	\$50.51	\$51.11	\$51.70	\$52.30	\$52.89	\$53.49
R	DIRECTOR PUBLIC WORKS & UTILITIES	PUBLIC WORKS & UTILITIES	\$39.11	\$40.23	\$41.34	\$42.46	\$43.57	\$44.70	\$45.26	\$45.82	\$46.37	\$46.93	\$47.49	\$48.05	\$48.60	\$49.16	\$49.73	\$50.29
	CHIEF OF POLICE	POLICE DEPARTMENT																
Q			\$37.12	\$38.18	\$39.24	\$40.30	\$41.36	\$42.42	\$42.95	\$43.48	\$44.01	\$44.54	\$45.07	\$45.60	\$46.13	\$46.67	\$47.20	\$47.73
P			\$35.12	\$36.13	\$37.13	\$38.13	\$39.14	\$40.14	\$40.64	\$41.14	\$41.65	\$42.15	\$42.65	\$43.15	\$43.65	\$44.16	\$44.66	\$45.16
O	CITY CLERK	ADMINISTRATION	\$33.13	\$34.08	\$35.03	\$35.97	\$36.91	\$37.86	\$38.33	\$38.81	\$39.28	\$39.76	\$40.23	\$40.70	\$41.18	\$41.65	\$42.13	\$42.60
	CITY TREASURER	ADMINISTRATION																
	PARKS & RECREATION DIRECTOR	PARKS & RECREATION																
	ASSISTANT POLICE CHIEF	POLICE DEPARTMENT																
N	DIRECTOR TOMAH AREA AMBULANCE SERVICE	AMBULANCE	\$31.14	\$32.03	\$32.92	\$33.81	\$34.70	\$35.59	\$36.04	\$36.48	\$36.92	\$37.36	\$37.81	\$38.26	\$38.70	\$39.15	\$39.60	\$40.04
	FIRE CHIEF																	
	LIBRARY DIRECTOR	PUBLIC WORKS & UTILITIES																
	BUILDING & INSPECTION DEPT. SUPERVISOR																	
M	POLICE LIEUTENANT	POLICE DEPARTMENT	\$29.15	\$29.98	\$30.81	\$31.65	\$32.48	\$33.31	\$33.73	\$34.15	\$34.56	\$34.98	\$35.39	\$35.81	\$36.23	\$36.65	\$37.06	\$37.47
	PUBLIC WORKS/STREETS SUPERVISOR	PUBLIC WORKS & UTILITIES																
	WASTEWATER TREATMENT PLANT SUPERVISOR	PUBLIC WORKS & UTILITIES																
	WATER DEPARTMENT SUPERVISOR	PUBLIC WORKS & UTILITIES																
L			\$27.15	\$27.93	\$28.70	\$29.48	\$30.25	\$31.03	\$31.42	\$31.80	\$32.19	\$32.58	\$32.97	\$33.35	\$33.74	\$34.13	\$34.52	\$34.90
K	AMBULANCE CAPTAIN	AMBULANCE	\$25.16	\$25.88	\$26.60	\$27.32	\$28.04	\$28.75	\$29.11	\$29.47	\$29.84	\$30.19	\$30.55	\$30.91	\$31.27	\$31.63	\$31.99	\$32.34
	HOUSING/CDBG DIRECTOR	HOUSING/CDBG																
	POLICE SERGEANT	POLICE DEPARTMENT																
J	ADULT LIBRARIAN		\$23.17	\$23.83	\$24.49	\$25.15	\$25.82	\$26.48	\$26.81	\$27.14	\$27.47	\$27.81	\$28.13	\$28.47	\$28.79	\$29.13	\$29.46	\$29.79
	CHILDRENS LIBRARIAN																	
	MECHANIC																	
I	DEPUTY TREASURER	TREASURER'S OFFICE	\$21.18	\$21.79	\$22.39	\$22.99	\$23.60	\$24.20	\$24.51	\$24.81	\$25.11	\$25.42	\$25.71	\$26.02	\$26.33	\$26.62	\$26.93	\$27.23
	ADMIN. ASST. PUBLIC WORKS & UTILITIES	PUBLIC WORKS & UTILITIES																
	FOREMAN	PARKS & RECREATION																
	EQUIPMENT OPERATOR	PUBLIC WORKS & UTILITIES																
	WATER LICENSED OPERATOR	PUBLIC WORKS & UTILITIES																
	SEWER LICENSED OPERATOR	PUBLIC WORKS & UTILITIES																
	CODE ENFORCEMENT OFFICER	BLDG INSP/ZONING ADMIN																
H	DEPUTY CLERK	CITY CLERK	\$19.18	\$19.73	\$20.28	\$20.83	\$21.37	\$21.92	\$22.20	\$22.47	\$22.75	\$23.01	\$23.29	\$23.56	\$23.84	\$24.11	\$24.39	\$24.66
	COURT CLERK	MUNICIPAL JUDGE																
	ADMINISTRATIVE ASSISTANT	POLICE DEPARTMENT																
	SR. & DISABLED SERVICES COORDINATOR	SENIOR & DISABLED SERVICES																
	PAYROLL/ACCOUNTS PAYABLE CLERK	TREASURER'S OFFICE																
	MAINTENANCE WORKER	PARKS & RECREATION																
	MAINTENANCE WORKER RECREATION PARK	PARKS & RECREATION																
	SEWER MAINTENANCE WORKER	PUBLIC WORKS & UTILITIES																
	TRUCK DRIVER	PUBLIC WORKS & UTILITIES																
	WATER MAINTENANCE WORKER	PUBLIC WORKS & UTILITIES																
G	BOOKKEEPER	AMBULANCE	\$17.19	\$17.68	\$18.18	\$18.67	\$19.16	\$19.65	\$19.89	\$20.13	\$20.38	\$20.62	\$20.87	\$21.11	\$21.37	\$21.61	\$21.86	\$22.10
	BOOKKEEPER	PUBLIC WORKS & UTILITIES																
	CUSTODIAN	PUBLIC WORKS & UTILITIES																
	SANITATION OPERATOR	PUBLIC WORKS & UTILITIES																
F			\$15.70	\$16.15	\$16.60	\$17.04	\$17.49	\$17.94	\$18.17	\$18.39	\$18.62	\$18.84	\$19.06	\$19.29	\$19.51	\$19.74	\$19.96	\$20.19
E			\$14.70	\$15.12	\$15.53	\$15.96	\$16.38	\$16.80	\$17.01	\$17.22	\$17.43	\$17.64	\$17.85	\$18.06	\$18.27	\$18.48	\$18.69	\$18.90
D	LIBRARY ASSISTANT	LIBRARY	\$13.71	\$14.10	\$14.49	\$14.88	\$15.28	\$15.67	\$15.86	\$16.05	\$16.26	\$16.45	\$16.65	\$16.84	\$17.03	\$17.24	\$17.43	\$17.63
	CLERK TYPIST (FT & PT)	POLICE DEPARTMENT																
	DIURNAL SERVICES WORKER (P.T.)	POLICE DEPARTMENT																
C	LIBRARY AIDE (P.T.)	LIBRARY	\$12.71	\$13.08	\$13.43	\$13.80	\$14.16	\$14.52	70	\$14.89	\$15.07	\$15.25	\$15.43	\$15.62	\$15.80	\$15.97	\$16.16	\$16.34
B	SENIOR & DISABLED SERVICES AIDE (P.T.)	SENIOR & DISABLED SERVICES	\$11.71	\$12.05	\$12.38	\$12.71	\$13.05	\$13.38		\$13.72	\$13.88	\$14.06	\$14.22	\$14.38	\$14.56	\$14.72	\$14.89	\$15.06
A			\$10.72	\$11.03	\$11.33	\$11.64	\$11.94	\$12.25	\$12.40	\$12.56	\$12.71	\$12.86	\$13.02	\$13.17	\$13.32	\$13.47	\$13.63	\$13.78



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## STAFF PREPARATION REPORT

### Agenda Item: Authorization to Sign Medical Director Agreement

**Summary / Background Information:** The Director of the Ambulance Service is requesting authorization to sign an agreement with Mayo Clinic Health System – Franciscan Medical Center, Inc. for the purpose of providing Medical Director Services to Tomah Area Ambulance Service. The purpose of this agreement will allow Dr. Evan Small of Mayo Health System to act as the Medical Director of Tomah Area Ambulance for the purpose of protocol oversight and authorization to use specified medications and narcotics in pre-hospital medical care. Dr. Small has agreed to be the Medical Director of all Emergency Medical Services in Monroe County. The attached agreement is the same agreement submitted to Sparta Ambulance, Fort McCoy Ambulance, and Wilton Ambulance for approval.

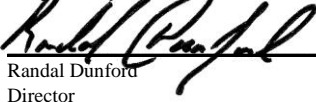
This Agreement shall be automatically extended and renewed for successive one (1) year terms, unless either party provides written notice of non-renewal to the other party no less than thirty (30) days prior to the expiration of the Initial Term or the then current Renewal Term, as the case may be.

The attached agreement has been reviewed by the City Administrator and City Attorney Penny Precour. The Ambulance Committee has reviewed the agreement and due to December Ambulance Committee being cancelled, a straw vote was taken and unanimously approved.

**Fiscal Notes:** Tomah Area Ambulance shall pay Mayo for the Services rendered pursuant to the Agreement during the one year period beginning on the Effective Date and each year thereafter in an amount equal to two hundred twenty Dollars (**\$220.00**) per hour, adjusted as mutually agreed by the parties to reflect fair market value. Under our previous Medical Director, TAAS was not charged for services but did pay for the Mal-Practice Liability Insurance which cost \$4,000.00 annually. Mayo Health System will not charge for liability insurance costs. It is not anticipated that Medical Director services will exceed \$4000.00 annually. TAAS is a self-funded enterprise and can withstand the proposed Medical Director fees.

**Recommendation:** Allow for authorization of the City Administrator to sign the agreement

Respectfully Submitted,

  
Randal Dunford  
Director

01/08/2020

Date

**Approved By:**

\_\_\_\_\_  
Roger Gorius  
City Administrator

\_\_\_\_\_  
Date

## MEDICAL DIRECTOR AGREEMENT

This **MEDICAL DIRECTOR AGREEMENT** (the “**Agreement**”) is entered into as of July 1, 2019 (the “**Effective Date**”), by and between **City of Tomah**, a municipal corporation, located at [REDACTED], Tomah, Wisconsin 54660 (“**Organization**”), and **Mayo Clinic Health System – Franciscan Medical Center, Inc.**, a Wisconsin non-stock corporation, located at 700 West Avenue South, La Crosse, Wisconsin 54601 (“**Mayo**”).

**Commented [A1]:** Tomah: Please insert the City’s legal address.

**WHEREAS**, Organization is a municipal corporation engaged in the business of providing ambulance services and is in need of medical director services;

**WHEREAS**, Mayo has experience providing medical director services; and

**WHEREAS**, Organization desires to engage Mayo to provide the services according to the terms set forth herein.

**NOW, THEREFORE**, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**Section 1. Term.** The term of this Agreement shall commence on the Effective Date and, unless sooner terminated as provided herein, shall remain in full force and effect for a period of one (1) year (the “**Initial Term**”). This Agreement shall be automatically extended and renewed for successive one (1) year terms (each, a “**Renewal Term**” and the Renewal Terms collectively with the Initial Term shall be referred to herein as the “**Term**”), unless either party provides written notice of non-renewal to the other party no less than thirty (30) days prior to the expiration of the Initial Term or the then current Renewal Term, as the case may be.

### **Section 2. Services.**

(a) Mayo shall direct the Medical Director, as defined below, to perform the services described in **Exhibit A** (the “**Services**”).

(b) Mayo agrees to make available to Organization the Services of **Evan Small, M.D., Ph.D.** to serve as Organization’s medical director (“**Medical Director**”).

(c) In event that: (i) Medical Director’s employment with Mayo terminates for any reason; (ii) Mayo notifies Organization in writing that the physician serving as Medical Director will no longer provide the Services due to disability or other reason; (iii) Organization notifies Mayo in writing of its reasonable concerns regarding the quality of the Services being provided by Medical Director; or (iv) Medical Director fails to satisfy the qualifications under Section 3, then, following such event or notice, Mayo and Organization will discuss their mutual concerns and attempt to reach written agreement on a different physician employee to serve as Medical Director. If the parties are unable to, in good faith, agree on a new Medical Director within thirty (30) days of the date of such event or notice, then either party may immediately terminate this Agreement with written notice to the other party.



**Section 3. Qualifications.** Mayo agrees that Medical Director shall satisfy all of the following minimum qualifications: (i) have a current and unrestricted license to practice medicine in each state where Services will be provided; and (ii) if necessary in order to provide the Services, be a member in good standing with appropriate privileges of the medical staff of the Organization, provided that Organization assist, at its cost, Mayo and Medical Director through any credentialing or medical staff privileging process as may be reasonably required by Organization..

**Section 4. Schedule.** The parties anticipate that the Medical Director shall devote approximately thirty-five (35) hours per year to the performance of such Services. The specific schedule of such Services shall be mutually agreed upon by Organization and Mayo from time to time. If the parties are unable to agree on the schedule of Services, either party may terminate this Agreement in the manner provided in Section 10.

**Section 5. Compensation.**

(a) Subject to termination under Section 10, Organization shall pay Mayo for the Services rendered pursuant to the Agreement during the one year period beginning on the Effective Date and each year thereafter in an amount equal to two hundred twenty Dollars (\$220.00) per hour, adjusted as mutually agreed by the parties to reflect fair market value.

(b) Mayo shall invoice Organization on a monthly basis for its Services during the prior month. Organization shall pay Mayo the invoiced amount within thirty (30) days after the invoice date. Invoices shall provide appropriate detail regarding the Services provided, including a narrative description of work performed, the dates and hours worked, and the names of all persons providing Services.

(c) Upon termination of this Agreement for any reason, Organization will promptly make a final determination of the final amounts due Mayo for Services through the date of termination. Mayo shall be entitled to only that compensation earned prior to and including the date of termination and shall not be entitled to any continuation of compensation following such termination.

(d) The parties agree that Mayo has been providing Services to Organization since July 1, 2019. As payment for the Services that have been provided prior to the execution of this Agreement, Mayo shall invoice Organization by January 31, 2020 for its Services provided from July 1, 2019 through December 31, 2019. Organization shall pay Mayo the invoiced amount within thirty (30) days after receipt of the invoice. Services provided in 2020 and thereafter will be invoiced in the manner as provided in Section 5a, 5b, and 5c.

**Section 6. Taxes.** If applicable, Organization shall pay or reimburse Mayo for all applicable sales, use, transfer, privilege, excise, and all other taxes and all duties, whether international, national, state or local, however designated, which are levied or imposed by reason of the performance by Mayo under this Agreement; excluding, however, income taxes on profits which may be levied against Mayo.

**Section 7. Independent Contractor.**

(a) It is mutually understood and agreed that the relationship between the parties is that of independent contractors. Neither party is the agent, employee, or servant of the other. Except as specifically set forth herein, neither party shall have nor exercise any control or direction over the methods by which the other party performs work or obligations under this Agreement. Further, nothing

in this Agreement is intended to create any partnership, joint venture, lease, or equity relationship, expressly or by implication, between the parties. Organization shall have no authority to bind Mayo.

(b) Each party acknowledges that the other party will not withhold from any amounts paid pursuant to this Agreement any sums for the payment of federal or state income taxes, FICA, FUTA or SUTA. Each party shall have sole responsibility for the reporting and payment of these taxes for its own respective employees. In the event that the Internal Revenue Service or any other party should question the independent contractor status of the parties, each party hereto agrees that the other shall have the right to participate, at its own cost, in any discussions or negotiations regarding such status.

**Section 8. Insurance.**

(a) Each party agrees to maintain appropriate professional liability and general liability insurance to cover any liability of the party and/or its employees arising out of any acts its employees may perform in connection with this Agreement, which shall have limits of no less than \$1,000,000 per claim and \$3,000,000 annual aggregate.

(b) If such insurance is written on a claims-made basis, each party will obtain, at its expense, an extended reporting endorsement upon termination of this Agreement which provides continuing coverage under such insurance for claims based upon acts or omissions and alleged acts or omissions during the term of this Agreement.

(c) Upon request, each party will provide the other party with proof of the insurance or self-insurance required under this Section.

**Section 9. Indemnification.** Each party and its subsidiaries and affiliates, together with their respective officers, directors and employees (the "**Indemnifying Party**") shall indemnify, hold harmless, and defend the other party and its subsidiaries and affiliates, together with their respective officers, directors and employees (collectively, the "**Indemnified Party**"), from and against any and all losses, expenses, actions, claims, demands, suits, judgments, awards, damages, liabilities, costs, and reasonable attorneys' fees, the Indemnified Party may incur or suffer by reason of or arising out of any third party claim directly attributable to Indemnifying Party's failure to perform in accordance with this Agreement or the negligence or intentional acts or omissions of Indemnifying Party. In order to seek indemnification pursuant to this Section, the Indemnified Party shall notify the Indemnifying Party of a third party claim made against it within ten (10) days of knowledge of such claim. The Indemnifying Party shall have the right to undertake, conduct and control, through counsel of its own choosing, the defense and settlement of any such claim. The Indemnified Party shall have the right to be represented by counsel of its own choosing, but at its own expense. The Indemnified Party shall not pay or settle any such claim without the Indemnifying Party's prior written consent. The Indemnified Party shall provide reasonable assistance to the Indemnifying Party in the defense of such claim or action at the Indemnifying Party's request and reasonable expense.

**Section 10. Termination.** Except as otherwise specifically provided herein, this Agreement may only be terminated upon the occurrence of any of the following events:

(a) by mutual written agreement of the parties;

(b) by either party, without cause, and upon not less than sixty (60) days' prior written notice of such termination;

(c) by the non-defaulting party, upon a material breach of any other provision of this Agreement by the other party, if such breach is not cured within thirty (30) calendar days after written notice is provided to the alleged defaulting party;

(d) by either party, upon the filing by the other party of a voluntary petition or an answer, or the filing against it of an involuntary petition that is not dismissed within sixty (60) days seeking reorganization, arrangement, readjustment of its debts or any other relief under the United States Bankruptcy Code, as amended, or under any other insolvency act or law, state or federal, now or hereafter existing, or any other action of a party to this Agreement indicating its consent to, approval of, or acquiescence in any such petition or proceeding; or

(e) by either party, upon the dissolution of the other party to this Agreement.

**Section 11. Effect of Termination.** Upon termination, (i) neither party shall have any further obligations under this Agreement except for those accruing prior to the date of termination, and (ii) each party shall cease use of and return to the other all confidential information of the other party. If this Agreement is terminated for any reason during the Initial Term, the parties will not enter into another agreement for the same or similar Services during the remainder of such Initial Term.

**Section 12. Fair Market Value; Inducement of Referrals.** The parties acknowledge and agree that the fees and compensation to be paid by Organization to Mayo pursuant to this Agreement do and will represent the fair market value for the Services provided by Mayo, have been and will be negotiated in an arms-length transaction, and have not been and will not be determined in a manner that takes into account the volume or value of any referrals or other business otherwise generated between the parties. The parties to this Agreement specifically intend to comply with all applicable laws, rules and regulations, including the federal anti-kickback statute (42 U.S.C. 1320a-7b), the related safe harbor regulations and the Limitation on Certain Physician Referrals, also referred to as the "Stark Law" (42 U.S.C. 1395 (n)). Accordingly, no part of any consideration paid hereunder is a prohibited payment for the recommending or arranging for the referral of business or the ordering of items or services; nor are the payments intended to induce illegal referrals of business.

**Section 13. Confidentiality of Medical Information.** To the extent applicable, the parties shall abide by all applicable federal, state, and local laws, rules, regulations, and standards with respect to the confidentiality and the handling, storage, transmission and release of patient information. The parties agree to comply with the Health Insurance Portability and Accountability Act of 1996 as amended from time to time, the Health Information Technology for Economic and Clinical Health Act, and the implementing regulations to ensure the integrity and confidentiality of Protected Health Information.

**Section 14. Confidentiality.** Both parties acknowledge and agree that in the course of performance under this Agreement, they may have access to certain confidential information belonging to the other party, including but not limited to, trade secrets, policies, procedures, operating manuals, utilization and quality assurance programs, software, marketing techniques, contractual arrangements, price lists, pricing policies, and other business and financial information (collectively, "**Confidential Information**"). As used herein, a party disclosing Confidential Information shall be defined as the "**Disclosing Party**" and the party to whom the Disclosing Party discloses such information shall be defined as the "**Recipient**." Both parties shall maintain the confidentiality of all such Confidential

Information and shall not divulge such information to any third parties, except as otherwise provided for under this Agreement and under law. Both parties shall take reasonable precautions against disclosure of any of the Confidential Information to unauthorized persons by any of its officers, directors, employees, or agents. Upon termination of this Agreement for any reason, both parties shall cease all use of any of the Confidential Information and shall return to the other party any copies thereof.

(a) This Agreement imposes no obligation upon Recipient with respect to Confidential Information that Recipient can establish:

(i) was at the time of receipt, publicly available;

(ii) after its receipt, becomes available to the public through no fault of the Recipient or its representatives;

(iii) was in the possession of the Recipient before its receipt from the Disclosing Party or its representatives;

(iv) is independently developed by Recipient without reference to Confidential Information received hereunder, as established by competent proof; or

(v) is disclosed pursuant to a requirement or request of a government agency, subpoena, or other legal proceeding, provided that in the event that the Recipient becomes legally compelled (by deposition, interrogatory, request for documents, subpoena, civil investigation demand, other demand or request by government agency or the application of statutes, rules and regulations under the federal securities laws or similar process) to disclose any of the Confidential Information. The Recipient shall provide the Disclosing Party with prompt written notice of such requirement prior to such disclosure to allow the Disclosing Party to seek a protective order or other remedy. In the event that a protective order or other remedy is not obtained, or that the Disclosing Party waives compliance with the provisions hereof, the Recipient agrees to furnish only the portion of the Confidential Information which the Recipient reasonably believes is legally required to be furnished.

**Section 15. Exclusion from Governmental Programs.** Each party represents that neither it nor any of its directors, trustees, officers, employees, or providers have been convicted of a criminal offense related to healthcare, barred, suspended, declared ineligible, or excluded from participating with Medicare, Medicaid or any other governmental plan or program that provides health benefits, whether directly through insurance or otherwise, which is funded directly, in whole or in part, by the United States Government or any State health care program. This shall be an ongoing representation during the Term of this Agreement, and each party shall notify the other of any change in the status of the representations set forth in this Section. A party may terminate this Agreement immediately upon the occurrence or notification of any of the above.

**Section 16. Not Exclusive.** This Agreement is not intended to be exclusive as to either party. Mayo may provide similar or identical Services to any other entity, and Organization may receive similar or identical Services from any other entity.

**Section 17. Access to Records.** To the extent required by law, until the expiration of four (4) years after the furnishing of Services pursuant to this Agreement, each party agrees to make available upon receipt of written request from the Secretary of Health and Human Services or the U.S. Comptroller General or any of their duly authorized representatives, this Agreement and the books, documents and records that are necessary to certify the nature and extent of costs of Services provided by Mayo hereunder.

**Section 18. Force Majeure.** Neither party shall be liable or be deemed in default of this Agreement for any delay or failure to perform caused by acts of God, war, disasters, strikes, or any similar cause beyond the control of either party.

**Section 19. Governing Law and Venue.** This Agreement and the rights and obligations of the parties hereunder shall be governed by the laws of the State of Wisconsin, except that no Wisconsin conflicts of law or choice of law provision shall apply to this Agreement. Each party agrees unconditionally that it is personally subject to the jurisdiction of such courts. This Agreement is made and performed in the State of Wisconsin.

**Section 20. Supervening Law.** This Agreement is at all times subject to applicable state, local and federal laws and regulations. It is the intent of both parties to comply in all aspects with such laws. If (a) any legislation, regulations, rules or procedures are promulgated, adopted or implemented by any federal, state or local governmental or legislative body, or by any private agency which (i) materially and adversely affect the parties' abilities to meet their respective obligations, (ii) invalidate the terms of this Agreement, or (iii) which materially limit or restrict the amount of reimbursement or payment for Services either party is able to receive; or (b) either party receives notice of an actual or threatened decision, finding or action by any governmental or private agency, court or other third party which, if implemented, would have the effect of (i) revoking or jeopardizing either parties' health related licenses, (ii) revoking or jeopardizing Mayo's tax exempt status or the exempt status of its property or tax exempt financings and obligations, (iii) prohibiting or restricting the provision of Services or financial arrangements in this Agreement, or (iv) subjecting either party to civil or criminal prosecution or other adverse proceedings on the basis of this Agreement; then either party may terminate this Agreement upon ninety (90) days written notice to the other party. The notice must specify the relevant legislation, regulation or action that serves as the basis for the notice of termination. During the ninety (90) day notice period, the parties shall negotiate in good faith to accomplish an amendment(s) to the Agreement that resolves the issue specified. If agreement on the amendment(s) is not reached within such ninety (90) day period as evidenced by a writing signed by both parties, or if resolution is not possible in order to comply with any law or regulation, the termination shall take effect.

**Section 21. Binding Effect.** This Agreement shall be binding upon and inure to the benefit of each party, its successors and assigns.

**Section 22. Assignment.** This Agreement may not be assigned by either party without the prior written consent of the other party; provided, that Mayo may assign this Agreement without the prior written consent of Organization to any Mayo affiliate or other entity that controls, is controlled by or is under common control with Mayo. Any purported assignment in violation of this Section is void. Such written consent, if given, shall not in any manner relieve the assignor from liability for the performance of this Agreement by its assignee.

**Section 23. Entire Agreement; Amendment.** This Agreement and the attached Exhibits constitute the entire agreement between the parties and supersede all prior oral and written agreements



La Crosse, Wisconsin 54601

With a copy to:

Mayo Clinic  
Attn: General Counsel  
200 First Street S.W.  
Rochester, Minnesota 55905

**Section 28. No Third Party Beneficiaries.** Nothing in this Agreement, express or implied, is intended to confer upon any other person any rights or remedies of any nature whatsoever under or by reason of this Agreement, except as otherwise expressly provided herein.

**Section 29. Use of Name.** Neither party will use the names or trademarks of the other party or any of the other party's affiliated entities in any news release, advertising, publicity, endorsement, promotion, or commercial communication without the prior written approval of the other party for the particular use contemplated. All requests for approval for the use of Mayo's name pursuant to this Section must be submitted to the Mayo Clinic Public Affairs Business Relations Group, at the following E-mail address: [BusinessRelations@mayo.edu](mailto:BusinessRelations@mayo.edu) at least ten (10) business days prior to the date on which a response is needed.

**Section 30. Counterparts.** This Agreement may be executed in any number of counterparts which, when taken together, will constitute one original, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

**Section 31. Survival.** The rights and obligations of the parties relating to confidentiality, indemnification, insurance, use of name, availability of medical records, and access to records, along with any other rights and obligations that expressly or by operation of law extend beyond this Agreement, shall survive the termination, expiration, non-renewal, or rescission of this Agreement

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the dates set forth below.

**MAYO CLINIC HEALTH SYSTEM-  
FRANCISCAN MEDICAL CENTER, INC.**

**CITY OF TOMAH**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit A**  
**SERVICES**

Medical Director shall provide the following Services:

1. approve standards for training and orientation of personnel who impact patient care;
2. approve standards for purchasing equipment and supplies that impact patient care;
3. establish standing orders for prehospital care;
4. approve triage, treatment and transportation protocols;
5. participate in the development and operation of continuous quality improvement programs including case review and resolution of patient complaints;
6. establish procedures for the administration of drugs;
7. maintain the quality of care according to the standards and procedures outlined above;  
and
8. annually assess the practical skills of each person on the ambulance service roster and sign a statement verifying the proficiency of each person. This may be done by the Medical Director or an individual designated by the Medical Director.



RESOLUTION NO : \_\_\_\_\_

RESOLUTION AUTHORIZING  
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	\$350,518.77	Check #'s:	126399-126443 126494-126594 126376
2. Payroll:	\$262,068.66	Dir Dep #'s:	59208-59506
3. Wire/ACH Transfers:	\$34,004.31		
4. Invoices:	\$57,797.87		
Total:	<u>\$704,389.61</u>		

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Requested by: Roger Gorius, City Administrator

Submitted by: Committee of the Whole

January 7, 2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
<b>ADVERTISING CONCEPT LLC</b>							
19	ADVERTISING CONCEPT LLC	89769	ADULT VOLLEYBALL SHIRTS	12/16/2019	01-55300-3400 REC PROGRAMS OPE	149.50	
Total ADVERTISING CONCEPT LLC:						149.50	
<b>ALL AMERICAN DO-IT CENTER</b>							
27	ALL AMERICAN DO-IT CENTER	003-284962	GRIND CONTACT	12/16/2019	01-55200-3500 OTHER PARKS REPAI	11.99	
27	ALL AMERICAN DO-IT CENTER	003-285215	PHILIP PN SMS/PLASTIC TAPE	12/17/2019	01-55200-3500 OTHER PARKS REPAI	47.08	
Total ALL AMERICAN DO-IT CENTER:						59.07	
<b>ARTS TREE &amp; LAWN SERVICE LLC</b>							
54	ARTS TREE & LAWN SERVICE L	743	ARTS TREE)STUMP GRINDING	12/16/2019	01-53311-3405 HWY/ST MAINT OP SU	126.00	
Total ARTS TREE & LAWN SERVICE LLC:						126.00	
<b>AUTO VALUE TOMAH</b>							
61	AUTO VALUE TOMAH	522132596	ICON WIPER BLADE	12/03/2019	01-53311-3502 HWY/ST MAINT REP/M	45.98	
61	AUTO VALUE TOMAH	522132876	MICROEDGE WIPER	12/06/2019	01-53311-3502 HWY/ST MAINT REP/M	21.98	
Total AUTO VALUE TOMAH:						67.96	
<b>BAUMGART, EMIL</b>							
218	BAUMGART, EMIL	1912	INSPECTION PROF SERVICES	12/31/2019	01-52400-2100 INSPECTION PROF SE	500.00	
218	BAUMGART, EMIL	1912	INSPECTION PROF SERVICES	12/31/2019	01-23031 COMMERCIAL ELECTRICAL	355.00	
Total BAUMGART, EMIL:						855.00	
<b>BRENENGEN CHRYSLER FORD</b>							
102	BRENENGEN CHRYSLER FORD	27823	SERVICE 2017 FORD EXPLORER P #4	12/10/2019	01-52100-3500 LAW ENFORCE REPAI	27.75	
102	BRENENGEN CHRYSLER FORD	27833	SERVICE 2019 CHEVROLET TAHOE #5	12/10/2019	01-52100-3500 LAW ENFORCE REPAI	91.30	
102	BRENENGEN CHRYSLER FORD	27953	SERVICE 2017 FORD EXPLORER P #4	12/13/2019	01-52100-3500 LAW ENFORCE REPAI	34.00	
102	BRENENGEN CHRYSLER FORD	28201	SERVICE 2018 FORD EXPLORER #50	12/23/2019	01-52100-3500 LAW ENFORCE REPAI	45.70	
Total BRENENGEN CHRYSLER FORD:						198.75	
<b>COMPLETE OFFICE OF WISCONSIN INC</b>							
157	COMPLETE OFFICE OF WISCO	540472	BINDERS	12/31/2019	01-51440-3100 ELECTIONS OFFICE S	14.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total COMPLETE OFFICE OF WISCONSIN INC:						14.00	
<b>CULLIGAN</b>							
29	CULLIGAN	975581-2001	DEC 2019 BILLING BOTTLED WATER	12/31/2019	01-51600-3400 GENERAL BLDGS OPE	109.40	
Total CULLIGAN:						109.40	
<b>DELL MARKETING L.P.</b>							
1199	DELL MARKETING L.P.	10363387772	OPTIPLEX 3070 SFF BTX	12/20/2019	10-57610-8350 LIB OUTLAY COMPUTE	564.47	
Total DELL MARKETING L.P.:						564.47	
<b>DG COMPUTER SERVICE</b>							
197	DG COMPUTER SERVICE	1298	CORRECT POWER SUPPLY ISSUES	12/26/2019	02-56910-3500 LAKE REPAIR & MAINT	60.00	
Total DG COMPUTER SERVICE:						60.00	
<b>GERKE EXCAVATING INC</b>							
274	GERKE EXCAVATING INC	37637	CHIPPING FOR TOMAH AIRPORT	12/12/2019	01-53645-2900 CHIPPER SERV CONT	8,964.50	
274	GERKE EXCAVATING INC	TO85-1912	2019 STREET & UTILITY IMPROVEME	12/16/2019	18-57331-8553 TID 10 HWY/STREET O	8,976.18	
Total GERKE EXCAVATING INC:						17,940.68	
<b>GIERTYCH, JOSEPH</b>							
814	GIERTYCH, JOSEPH	1912	LIBRARY CLEANING SERVICES	12/01/2019	10-55110-2900 LIBRARY SERV CONTR	752.00	
Total GIERTYCH, JOSEPH:						752.00	
<b>GREATER TOMAH AREA CHAMBER</b>							
634	GREATER TOMAH AREA CHAM	1911	NOV 2019 ROOM TAX	12/31/2019	16-21101 DUE TO CHAMBER OF COM	12,850.07	
Total GREATER TOMAH AREA CHAMBER:						12,850.07	
<b>HAGEN SPORTS NETWORK</b>							
299	HAGEN SPORTS NETWORK	2001	TAPING	01/01/2020	01-51100-3200 LEGISLATIVE PUB & S	250.00	
299	HAGEN SPORTS NETWORK	2001	TAPING	01/01/2020	01-51410-3200 MAYOR PUB & SUBSC	125.00	
Total HAGEN SPORTS NETWORK:						375.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
<b>HILLYARD/HUTCHINSON</b>							
312	HILLYARD/HUTCHINSON	603698278	TOWEL ROLL/TISSUE	12/18/2019	01-55200-3400 OTHER PARKS OPERA	198.31	
Total HILLYARD/HUTCHINSON:						198.31	
<b>ISTATE TRUCK CENTER</b>							
1526	ISTATE TRUCK CENTER	C271026003:0	LED STROBE	12/26/2019	01-53311-3512 HWY/ST MAINT REP/M	70.04	
Total ISTATE TRUCK CENTER:						70.04	
<b>J-J'S FLORAL SHOP LLC</b>							
349	J-J'S FLORAL SHOP LLC	191203	BEREAVEMENT PLANT	12/03/2019	05-52110-3400 COMM SERVICE OP S	60.00	
Total J-J'S FLORAL SHOP LLC:						60.00	
<b>JOEYS CUSTOM WOODWORKING</b>							
353	JOEYS CUSTOM WOODWORKI	0290	MICROWAVE/FRIDGE CABINET	12/13/2019	10-55110-3100 LIBRARY OFFICE SUP	300.00	
Total JOEYS CUSTOM WOODWORKING:						300.00	
<b>LAWSON PRODUCTS INC</b>							
390	LAWSON PRODUCTS INC	9307236226	EXTRACTOR SCREW/DRILL BIT/SILIC	12/11/2019	01-53311-3502 HWY/ST MAINT REP/M	104.38	
Total LAWSON PRODUCTS INC:						104.38	
<b>MILDE APPRAISAL SERVICE LLC</b>							
437	MILDE APPRAISAL SERVICE LL	1912	2019 ASSESSOR PROF SERVICES	12/01/2019	01-51530-2100 ASSESSOR PROF SER	3,400.00	
Total MILDE APPRAISAL SERVICE LLC:						3,400.00	
<b>MINUTEMAN PRESS OF TOMAH</b>							
441	MINUTEMAN PRESS OF TOMAH	26744	100 FIRE & ATTENDANCE REPORT(JO	12/26/2019	01-52200-3100 FIRE PROTECTION OF	45.06	
Total MINUTEMAN PRESS OF TOMAH:						45.06	
<b>MUBARAK &amp; PRECOUR S.C.</b>							
469	MUBARAK & PRECOUR S.C.	1912	2019 LEGAL SERVICES	12/01/2019	01-51300-2100 LEGAL PROF SERVICE	2,700.00	
Total MUBARAK & PRECOUR S.C.:						2,700.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
<b>RUNDE METAL RECYCLING-TOMAH</b>							
1189	RUNDE METAL RECYCLING-TO	007772	TIRES W/O RIMS	12/31/2019	01-53635-2900 RECYCLING SERV CO	318.00	
Total RUNDE METAL RECYCLING-TOMAH:						318.00	
<b>SKYLINE CONSTRUCTION</b>							
1780	SKYLINE CONSTRUCTION	412384	SALT MIXED W ICE B GONE	12/19/2019	01-53311-3403 HWY/ST MAINT OP SU	2,620.00	
Total SKYLINE CONSTRUCTION:						2,620.00	
<b>UNIVERSAL TRUCK EQUIPMENT INC</b>							
684	UNIVERSAL TRUCK EQUIPMEN	51281	CABLE CLAMP/AIRCRAFT CABLE	12/17/2019	01-53311-3512 HWY/ST MAINT REP/M	622.32	
Total UNIVERSAL TRUCK EQUIPMENT INC:						622.32	
<b>VAN NORMAN SUPPLY CO INC</b>							
698	VAN NORMAN SUPPLY CO INC	325909	LED LINEAR HIGH BAY FIXTURE	12/30/2019	01-53311-3508 HWY/ST MAINT REP/M	1,745.28	
Total VAN NORMAN SUPPLY CO INC:						1,745.28	
<b>WIRE PRO ELECTRIC LLC</b>							
758	WIRE PRO ELECTRIC LLC	21284	WIRE RESTROOM/STORAGE GARAG	11/29/2019	14-57620-8200 TID 8 PARKS OUTLAY	11,105.08	
758	WIRE PRO ELECTRIC LLC	21288	ADD CAMERA RECEPTACLE 2 LAKE T	11/29/2019	02-56910-3500 LAKE REPAIR & MAINT	387.50	
Total WIRE PRO ELECTRIC LLC:						11,492.58	
Grand Totals:						57,797.87	

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_ Murray, Mike

City Council: \_\_\_\_\_ Cram, Jeff  
\_\_\_\_\_  
Evans, Donna  
\_\_\_\_\_  
Holme, Susan  
\_\_\_\_\_  
Kiefer, Lamont  
\_\_\_\_\_  
Komiskey, Mary Ann  
\_\_\_\_\_  
Scholze, Travis  
\_\_\_\_\_  
Yarrington, Richard  
\_\_\_\_\_  
Zabinski, Shawn

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>126376</b>										
12/19	12/09/2019	126376	632	TITAN MACHINERY	13178369	1	01-53311-3402	.00	580.50-	580.50- V
Total 126376:								.00		580.50-
<b>126399</b>										
12/19	12/06/2019	126399	4	5 ALARM FIRE & SAFETY EQUIP	191959-1	1	01-52200-3400	.00	555.59	555.59
Total 126399:								.00		555.59
<b>126400</b>										
12/19	12/06/2019	126400	11	ACE HARDWARE	586509	1	01-53311-3502	.00	2.78	2.78
12/19	12/06/2019	126400	11	ACE HARDWARE	586536	1	03-52300-3400	.00	26.99	26.99
12/19	12/06/2019	126400	11	ACE HARDWARE	586539	1	03-52300-3400	.00	128.72	128.72
12/19	12/06/2019	126400	11	ACE HARDWARE	586540	1	03-52300-3400	.00	15.18-	15.18-
12/19	12/06/2019	126400	11	ACE HARDWARE	586558	1	01-51600-3400	.00	22.94	22.94
12/19	12/06/2019	126400	11	ACE HARDWARE	586600	1	01-55401-3400	.00	9.18	9.18
12/19	12/06/2019	126400	11	ACE HARDWARE	586655	1	03-57230-8300	.00	799.00	799.00
12/19	12/06/2019	126400	11	ACE HARDWARE	586674	1	03-52300-3500	.00	5.59	5.59
12/19	12/06/2019	126400	11	ACE HARDWARE	586721	1	01-51600-3500	.00	21.36	21.36
Total 126400:								.00		1,001.38
<b>126401</b>										
12/19	12/06/2019	126401	13	ADT SECURITY SERVICES	309578948-1	1	01-51600-2900	.00	158.82	158.82
Total 126401:								.00		158.82
<b>126402</b>										
12/19	12/06/2019	126402	61	AUTO VALUE TOMAH	522131024	1	01-55200-3400	.00	2.49	2.49
12/19	12/06/2019	126402	61	AUTO VALUE TOMAH	522132563	1	01-53311-3402	.00	99.97	99.97
Total 126402:								.00		102.46
<b>126403</b>										
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034915646	1	10-55110-3420	.00	21.99	21.99
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034915646	2	10-55110-3420	.00	123.48	123.48
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034915646	3	10-55110-3460	.00	303.80	303.80
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034957173	1	10-55110-3420	.00	51.78	51.78

M = Missing Check, V = Void Check

R.

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034957173	2	10-55110-3420	.00	189.64	189.64
12/19	12/06/2019	126403	69	BAKER & TAYLOR LLC	2034957173	3	10-55110-3460	.00	64.81	64.81
Total 126403:								.00		755.50
<b>126404</b>										
12/19	12/06/2019	126404	128	CENTURYLINK	301313463-1	1	01-51420-2230	.00	31.68	31.68
12/19	12/06/2019	126404	128	CENTURYLINK	301313468-1	1	01-51600-2230	.00	36.18	36.18
12/19	12/06/2019	126404	128	CENTURYLINK	301313471-1	1	01-53510-2230	.00	63.36	63.36
12/19	12/06/2019	126404	128	CENTURYLINK	301313476-1	1	02-56910-2230	.00	63.36	63.36
12/19	12/06/2019	126404	128	CENTURYLINK	301313477-1	1	01-53311-2230	.00	274.82	274.82
12/19	12/06/2019	126404	128	CENTURYLINK	301313480-1	1	04-56600-2230	.00	53.47	53.47
12/19	12/06/2019	126404	128	CENTURYLINK	301313480-1	2	01-15210	.00	53.46	53.46
12/19	12/06/2019	126404	128	CENTURYLINK	301313481-1	1	03-52300-2230	.00	106.93	106.93
12/19	12/06/2019	126404	128	CENTURYLINK	301313482-1	1	01-52200-2230	.00	4.99	4.99
12/19	12/06/2019	126404	128	CENTURYLINK	301313485-1	1	12-55500-2230	.00	73.15	73.15
Total 126404:								.00		761.40
<b>126405</b>										
12/19	12/06/2019	126405	157	COMPLETE OFFICE OF WISCO	512925	1	01-51440-3100	.00	46.90	46.90
Total 126405:								.00		46.90
<b>126406</b>										
12/19	12/06/2019	126406	29	CULLIGAN	975581-1912	1	01-51600-3400	.00	7.00	7.00
Total 126406:								.00		7.00
<b>126407</b>										
12/19	12/06/2019	126407	797	CULPITT, RHONDA	191122	1	01-52100-3350	.00	10.69	10.69
12/19	12/06/2019	126407	797	CULPITT, RHONDA	191122	2	01-52100-3400	.00	14.00	14.00
Total 126407:								.00		24.69
<b>126408</b>										
12/19	12/06/2019	126408	1767	DAHL, BRADY	191205	1	01-23301	.00	23.20	23.20



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126408:								.00		23.20
<b>126409</b>										
12/19	12/06/2019	126409	214	EMC INSURANCE COMPANIES	D-98300089	1	01-51931-5140	.00	4.00	4.00
Total 126409:								.00		4.00
<b>126410</b>										
12/19	12/06/2019	126410	220	EO JOHNSON CO	INV664402	1	01-52100-2900	.00	211.20	211.20
Total 126410:								.00		211.20
<b>126411</b>										
12/19	12/06/2019	126411	1623	EVELAND, MATTHEW	191130	1	03-52300-3350	.00	330.60	330.60
Total 126411:								.00		330.60
<b>126412</b>										
12/19	12/06/2019	126412	337	IRONCORE INC	IC42289	1	01-51450-2900	.00	2,262.00	2,262.00
Total 126412:								.00		2,262.00
<b>126413</b>										
12/19	12/06/2019	126413	1526	ISTATE TRUCK CENTER	C271023543:	1	01-53311-3402	.00	159.98	159.98
12/19	12/06/2019	126413	1526	ISTATE TRUCK CENTER	C271023621:	1	01-53311-3512	.00	17.01	17.01
Total 126413:								.00		176.99
<b>126414</b>										
12/19	12/06/2019	126414	375	KWIK TRIP CREDIT DEPT	00057542-19	1	01-52100-3400	.00	2,702.72	2,702.72
Total 126414:								.00		2,702.72
<b>126415</b>										
12/19	12/06/2019	126415	1700	LARKIN, MITCHELL	191130	1	03-52300-3350	.00	266.80	266.80
Total 126415:								.00		266.80

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>126416</b>										
12/19	12/06/2019	126416	387	LARKIN'S GMC INC	73372	1	01-53311-3502	.00	428.49	428.49
Total 126416:								.00		428.49
<b>126417</b>										
12/19	12/06/2019	126417	395	LEMONWEIR VALLEY TELEPHO	631700-1912	1	01-53510-2240	.00	93.85	93.85
12/19	12/06/2019	126417	395	LEMONWEIR VALLEY TELEPHO	690500-1912	1	01-52100-2230	.00	350.00	350.00
12/19	12/06/2019	126417	395	LEMONWEIR VALLEY TELEPHO	692200-1912	1	01-52200-2230	.00	131.15	131.15
Total 126417:								.00		575.00
<b>126418</b>										
12/19	12/06/2019	126418	1557	LEXISNEXIS RISK DATA MANAG	1679640-201	1	01-51520-2900	.00	65.00	65.00
12/19	12/06/2019	126418	1557	LEXISNEXIS RISK DATA MANAG	1679640-201	2	03-52300-2900	.00	68.90	68.90
Total 126418:								.00		133.90
<b>126419</b>										
12/19	12/06/2019	126419	401	LYDEN AUTO BODY INC	6ACF148F	1	01-52100-3500	.00	2,780.51	2,780.51
Total 126419:								.00		2,780.51
<b>126420</b>										
12/19	12/06/2019	126420	447	MONROE CO CLERK OF COUR	191204	1	01-23301	.00	500.00	500.00
12/19	12/06/2019	126420	447	MONROE CO CLERK OF COUR	191205	1	01-23301	.00	500.00	500.00
Total 126420:								.00		1,000.00
<b>126421</b>										
12/19	12/06/2019	126421	454	MONROE CO TREASURER	191130	1	01-24300	.00	2,326.37	2,326.37
Total 126421:								.00		2,326.37
<b>126422</b>										
12/19	12/06/2019	126422	499	OAKDALE ELECTRIC COOPERA	30198001-19	1	01-53420-2900	.00	363.00	363.00
12/19	12/06/2019	126422	499	OAKDALE ELECTRIC COOPERA	30198002-19	1	01-52900-2210	.00	32.94	32.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126422:								.00		395.94
<b>126423</b>										
12/19	12/06/2019	126423	1770	PHOTO CARD SPECIALISTS IN	118689	1	10-55110-3100	.00	35.55	35.55
Total 126423:								.00		35.55
<b>126424</b>										
12/19	12/06/2019	126424	555	RICK'S CERTIFIED AUTO OF TO	64868	1	01-53311-3402	.00	26.78	26.78
12/19	12/06/2019	126424	555	RICK'S CERTIFIED AUTO OF TO	64879	1	01-53311-3402	.00	30.46	30.46
Total 126424:								.00		57.24
<b>126425</b>										
12/19	12/06/2019	126425	559	RIVER VALLEY NEWSPAPER G	4628-1911	1	01-53645-3200	.00	324.90	324.90
Total 126425:								.00		324.90
<b>126426</b>										
12/19	12/06/2019	126426	1577	RUNNING INC.	22076	1	11-53520-3400	.00	47,796.50	47,796.50
12/19	12/06/2019	126426	1577	RUNNING INC.	22076	2	11-46350	.00	23,515.25-	23,515.25-
Total 126426:								.00		24,281.25
<b>126427</b>										
12/19	12/06/2019	126427	1022	SIBERT, BRANDON	191130	1	03-52300-3350	.00	111.36	111.36
12/19	12/06/2019	126427	1022	SIBERT, BRANDON	191130	2	03-52300-3350	.00	5.58	5.58
Total 126427:								.00		116.94
<b>126428</b>										
12/19	12/06/2019	126428	1328	SKOGEN'S FESTIVAL FOODS	4400000192	1	01-55402-3400	.00	205.51	205.51
Total 126428:								.00		205.51
<b>126429</b>										
12/19	12/06/2019	126429	599	STATE OF WISCONSIN-COURT	1911	1	01-24240	.00	4,143.38	4,143.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126429:								.00		4,143.38
<b>126430</b>										
12/19	12/06/2019	126430	620	THE POLICE & SHERIFFS PRES	125804	1	01-52100-2100	.00	17.55	17.55
12/19	12/06/2019	126430	620	THE POLICE & SHERIFFS PRES	127898	1	01-52100-2100	.00	77.92	77.92
Total 126430:								.00		95.47
<b>126431</b>										
12/19	12/06/2019	126431	640	TOMAH FIRE DEPARTMENT	1906-1911	1	01-21592	.00	1,760.00	1,760.00
Total 126431:								.00		1,760.00
<b>126432</b>										
12/19	12/06/2019	126432	646	TOMAH LUMBER INC	109377	1	01-53311-3402	.00	103.44	103.44
Total 126432:								.00		103.44
<b>126433</b>										
12/19	12/06/2019	126433	650	TOMAH POLICE DEPARTMENT	191206	1	01-52100-3100	.00	10.00	10.00
12/19	12/06/2019	126433	650	TOMAH POLICE DEPARTMENT	191206	2	01-52100-3500	.00	6.85	6.85
12/19	12/06/2019	126433	650	TOMAH POLICE DEPARTMENT	191206	3	01-52100-3100	.00	14.00	14.00
Total 126433:								.00		30.85
<b>126434</b>										
12/19	12/06/2019	126434	1410	TOMAH VETERANS AFFAIRS M	004UXG	1	01-52100-2100	.00	14.50	14.50
Total 126434:								.00		14.50
<b>126435</b>										
12/19	12/06/2019	126435	662	TOWN & COUNTRY ENGINEERI	20900	1	08-57331-8551	.00	100.00	100.00
12/19	12/06/2019	126435	662	TOWN & COUNTRY ENGINEERI	20904	1	01-53441-3400	.00	160.00	160.00
Total 126435:								.00		260.00
<b>126436</b>										
12/19	12/06/2019	126436	1768	UNITED HEALTHCARE	191127	1	03-13100	.00	1,711.90	1,711.90

M = Missing Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126436:								.00		1,711.90
<b>126437</b>										
12/19	12/06/2019	126437	698	VAN NORMAN SUPPLY CO INC	325874	1	01-53311-3508	.00	313.88	313.88
Total 126437:								.00		313.88
<b>126438</b>										
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	000932	1	10-55110-3460	.00	22.96	22.96
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	001772	1	10-55110-3100	.00	86.83	86.83
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	002999	1	01-52100-3100	.00	7.96	7.96
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	002999	2	01-52100-3400	.00	36.22	36.22
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	002999	3	01-52100-3550	.00	51.30	51.30
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	003951	1	05-55300-3400	.00	74.95	74.95
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	004169	1	05-52110-3400	.00	83.06	83.06
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	005393	1	08-57190-8300	.00	40.00	40.00
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	005447	1	08-57190-8300	.00	40.00	40.00
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	005452	1	10-55110-3420	.00	89.76	89.76
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	008199	1	05-55300-3400	.00	225.85	225.85
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	009638	1	01-55401-3400	.00	12.97	12.97
12/19	12/06/2019	126438	707	WALMART COMMUNITY/SYNCB	009729	1	10-55110-3420	.00	34.92	34.92
Total 126438:								.00		806.78
<b>126439</b>										
12/19	12/06/2019	126439	712	WAUKESHA COUNTY AREA TE	S0704234	1	01-52100-3350	.00	485.00	485.00
Total 126439:								.00		485.00
<b>126440</b>										
12/19	12/06/2019	126440	1131	WESTERN HOTEL SUPPLY/TID	400012566	1	05-57612-8300	.00	158.80	158.80
Total 126440:								.00		158.80
<b>126441</b>										
12/19	12/06/2019	126441	1769	WI MEDICAID	191204	1	03-13100	.00	191.43	191.43

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Total 126441:								.00		191.43
<b>126442</b>										
12/19	12/06/2019	126442	758	WIRE PRO ELECTRIC LLC	21205	1	01-53420-2900	.00	286.66	286.66
12/19	12/06/2019	126442	758	WIRE PRO ELECTRIC LLC	21206	1	02-56910-3500	.00	307.24	307.24
12/19	12/06/2019	126442	758	WIRE PRO ELECTRIC LLC	21247	1	01-51600-3500	.00	884.10	884.10
12/19	12/06/2019	126442	758	WIRE PRO ELECTRIC LLC	21282	1	01-53420-2900	.00	4,340.00	4,340.00
Total 126442:								.00		5,818.00
<b>126443</b>										
12/19	12/06/2019	126443	1184	WISCONSIN DEPT OF JUSTICE-	191130	1	01-51420-3200	.00	133.00	133.00
Total 126443:								.00		133.00
<b>126494</b>										
12/19	12/13/2019	126494	11	ACE HARDWARE	586481	1	01-52200-3400	.00	4.59	4.59
12/19	12/13/2019	126494	11	ACE HARDWARE	586739	1	03-52300-3500	.00	9.10	9.10
12/19	12/13/2019	126494	11	ACE HARDWARE	586765	1	03-52300-3500	.00	6.00	6.00
12/19	12/13/2019	126494	11	ACE HARDWARE	586775	1	01-52200-3400	.00	42.21	42.21
12/19	12/13/2019	126494	11	ACE HARDWARE	586787	1	01-55200-3400	.00	65.56	65.56
12/19	12/13/2019	126494	11	ACE HARDWARE	586827	1	01-51600-3400	.00	23.93	23.93
12/19	12/13/2019	126494	11	ACE HARDWARE	586833	1	03-52300-3400	.00	9.98	9.98
12/19	12/13/2019	126494	11	ACE HARDWARE	586887	1	01-51600-3500	.00	15.17	15.17
12/19	12/13/2019	126494	11	ACE HARDWARE	586893	1	01-55200-3400	.00	19.98	19.98
12/19	12/13/2019	126494	11	ACE HARDWARE	586911	1	01-55200-3400	.00	10.58	10.58
Total 126494:								.00		207.10
<b>126495</b>										
12/19	12/13/2019	126495	19	ADVERTISING CONCEPT LLC	89638	1	01-55200-3400	.00	121.00	121.00
Total 126495:								.00		121.00
<b>126496</b>										
12/19	12/13/2019	126496	24	AIRGAS USA LLC	9966321868	1	01-53311-3402	.00	127.40	127.40

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Total 126496:								.00		127.40
<b>126497</b>										
12/19	12/13/2019	126497	69	BAKER & TAYLOR LLC	2034969307	1	10-55110-3420	.00	34.56	34.56
Total 126497:								.00		34.56
<b>126498</b>										
12/19	12/13/2019	126498	1210	BELCO VEHICLE SOLUTIONS L	4836	1	08-57210-8400	.00	7,601.45	7,601.45
Total 126498:								.00		7,601.45
<b>126499</b>										
12/19	12/13/2019	126499	2	BENEFIT PLAN ADMINISTRATO	2642	1	01-51980-3400	.00	128.25	128.25
Total 126499:								.00		128.25
<b>126500</b>										
12/19	12/13/2019	126500	127	CENTURYLINK BUSINESS SER	2019770	1	03-52300-2230	.00	38.24	38.24
Total 126500:								.00		38.24
<b>126501</b>										
12/19	12/13/2019	126501	129	CHARTER COMMUNICATIONS	0002525120	1	03-52300-2230	.00	277.45	277.45
12/19	12/13/2019	126501	129	CHARTER COMMUNICATIONS	0005916120	1	01-52100-2230	.00	53.75	53.75
12/19	12/13/2019	126501	129	CHARTER COMMUNICATIONS	0005916120	2	01-51450-2900	.00	53.75	53.75
12/19	12/13/2019	126501	129	CHARTER COMMUNICATIONS	0018042120	1	10-55110-2900	.00	99.98	99.98
12/19	12/13/2019	126501	129	CHARTER COMMUNICATIONS	0039105120	1	12-55500-2240	.00	150.98	150.98
Total 126501:								.00		635.91
<b>126502</b>										
12/19	12/13/2019	126502	132	CHASING DAYLIGHT ANIMAL S	1911	1	01-52100-3400	.00	140.00	140.00
Total 126502:								.00		140.00
<b>126503</b>										
12/19	12/13/2019	126503	1731	COACHES CORNER SPORTS	6665	1	01-52100-1390	.00	31.90	31.90

M = Missing Check, V = Void Check

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Total 126503:								.00		31.90
<b>126504</b>										
12/19	12/13/2019	126504	157	COMPLETE OFFICE OF WISCO	516761	1	01-51420-3100	.00	11.38	11.38
12/19	12/13/2019	126504	157	COMPLETE OFFICE OF WISCO	518853	1	01-51420-3100	.00	47.00	47.00
12/19	12/13/2019	126504	157	COMPLETE OFFICE OF WISCO	523905	1	01-51100-3100	.00	106.88	106.88
Total 126504:								.00		165.26
<b>126505</b>										
12/19	12/13/2019	126505	189	DEAN'S REFRIGERATION & HEA	46738	1	12-55500-3500	.00	280.00	280.00
Total 126505:								.00		280.00
<b>126506</b>										
12/19	12/13/2019	126506	1763	FAIRCHILD EQUIPMENT	Y40837	1	01-53311-3402	.00	182.94	182.94
Total 126506:								.00		182.94
<b>126507</b>										
12/19	12/13/2019	126507	1656	FAMILY SUPPORT REGISTRY	191206	1	01-21590	.00	305.53	305.53
Total 126507:								.00		305.53
<b>126508</b>										
12/19	12/13/2019	126508	242	FASTENAL COMPANY	WITOM1914	1	01-53311-3405	.00	464.41	464.41
Total 126508:								.00		464.41
<b>126509</b>										
12/19	12/13/2019	126509	271	GALLS LLC	013958296	1	03-52300-1390	.00	77.98	77.98
12/19	12/13/2019	126509	271	GALLS LLC	014136534	1	03-52300-1390	.00	74.99	74.99
12/19	12/13/2019	126509	271	GALLS LLC	014261632	1	01-52100-1390	.00	71.70	71.70
12/19	12/13/2019	126509	271	GALLS LLC	014366683	1	01-52100-1390	.00	258.95	258.95
12/19	12/13/2019	126509	271	GALLS LLC	014383859	1	03-52300-1390	.00	165.06	165.06
Total 126509:								.00		498.70



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>126510</b>										
12/19	12/13/2019	126510	288	GRAY'S INC	35834	1	01-53311-3500	.00	862.00	862.00
Total 126510:								.00		862.00
<b>126511</b>										
12/19	12/13/2019	126511	296	GUTHRIE FIRE & SECURITY LL	4927739	1	03-52300-2900	.00	36.00	36.00
Total 126511:								.00		36.00
<b>126512</b>										
12/19	12/13/2019	126512	302	HALRON LUBRICANTS INC	1115400-00	1	01-53311-3402	.00	273.69	273.69
12/19	12/13/2019	126512	302	HALRON LUBRICANTS INC	1117498-00	1	01-53311-3402	.00	20.00	20.00
Total 126512:								.00		253.69
<b>126513</b>										
12/19	12/13/2019	126513	312	HILLYARD/HUTCHINSON	700399593	1	01-55401-3500	.00	106.00	106.00
12/19	12/13/2019	126513	312	HILLYARD/HUTCHINSON	700400492	1	01-55401-3500	.00	79.10	79.10
Total 126513:								.00		185.10
<b>126514</b>										
12/19	12/13/2019	126514	336	IRON MOUNTAIN	CDCCD353	1	01-51420-3100	.00	59.91	59.91
Total 126514:								.00		59.91
<b>126515</b>										
12/19	12/13/2019	126515	337	IRONCORE INC	IC42390	1	01-52100-3400	.00	48.00	48.00
Total 126515:								.00		48.00
<b>126516</b>										
12/19	12/13/2019	126516	339	IWORQ SYSTEMS INC	191816	1	01-52400-2900	.00	3,648.00	3,648.00
Total 126516:								.00		3,648.00
<b>126517</b>										
12/19	12/13/2019	126517	828	KELLER, STEVEN	191206	1	01-52100-3350	.00	10.95	10.95

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126517:								.00		10.95
<b>126518</b>										
12/19	12/13/2019	126518	1391	LOFFLER COMPANIES	3295747	1	01-51420-2900	.00	22.85	22.85
Total 126518:								.00		22.85
<b>126519</b>										
12/19	12/13/2019	126519	850	MARTIN-MCALLISTER CONSUL	12759	1	01-52100-2100	.00	550.00	550.00
Total 126519:								.00		550.00
<b>126520</b>										
12/19	12/13/2019	126520	427	MEDICARE PART B	191211	1	03-13100	.00	191.72	191.72
Total 126520:								.00		191.72
<b>126521</b>										
12/19	12/13/2019	126521	436	MIDWEST FUELS	119/1912	1	01-55200-3400	.00	421.37	421.37
12/19	12/13/2019	126521	436	MIDWEST FUELS	121/1912	1	01-53311-3401	.00	3,091.58	3,091.58
12/19	12/13/2019	126521	436	MIDWEST FUELS	121/1912	2	01-53645-3400	.00	1,186.23	1,186.23
12/19	12/13/2019	126521	436	MIDWEST FUELS	121/1912	3	01-53620-3400	.00	1,033.82	1,033.82
12/19	12/13/2019	126521	436	MIDWEST FUELS	121/1912	4	01-53635-3400	.00	717.94	717.94
12/19	12/13/2019	126521	436	MIDWEST FUELS	415/1912	1	03-52300-3400	.00	2,870.05	2,870.05
12/19	12/13/2019	126521	436	MIDWEST FUELS	416/1912	1	01-52200-3400	.00	704.40	704.40
Total 126521:								.00		10,025.39
<b>126522</b>										
12/19	12/13/2019	126522	442	MISSISSIPPI WELDERS SUPPL	1143568	1	01-53311-3402	.00	17.10	17.10
12/19	12/13/2019	126522	442	MISSISSIPPI WELDERS SUPPL	409259	1	03-52300-3400	.00	64.91	64.91
Total 126522:								.00		82.01
<b>126523</b>										
12/19	12/13/2019	126523	444	MODERN DISPOSAL SYSTEMS	5000,101554	1	01-53635-2900	.00	2,199.25	2,199.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126523:								.00		2,199.25
<b>126524</b>										
12/19	12/13/2019	126524	1505	MONROE CO LAND CONSERVA	191213	1	01-53311-3350	.00	510.00	510.00
Total 126524:								.00		510.00
<b>126525</b>										
12/19	12/13/2019	126525	460	MONROE CO REGISTER OF DE	4009085	1	04-56600-3200	.00	90.00	90.00
12/19	12/13/2019	126525	460	MONROE CO REGISTER OF DE	4009318	1	04-56600-3200	.00	30.00	30.00
Total 126525:								.00		120.00
<b>126526</b>										
12/19	12/13/2019	126526	466	MOTOROLA SOLUTIONS INC	16037741	1	01-57210-8300	.00	12,800.00	12,800.00
12/19	12/13/2019	126526	466	MOTOROLA SOLUTIONS INC	16037741	2	08-57210-8300	.00	9,612.87	9,612.87
Total 126526:								.00		22,412.87
<b>126527</b>										
12/19	12/13/2019	126527	1771	PAJOR GRAPHICS INC	1044-01	1	01-52100-3550	.00	178.50	178.50
Total 126527:								.00		178.50
<b>126528</b>										
12/19	12/13/2019	126528	524	PITNEY BOWES GLOBAL FINAN	3310179705	1	01-51420-2900	.00	213.30	213.30
Total 126528:								.00		213.30
<b>126529</b>										
12/19	12/13/2019	126529	1153	SAFE SHIP SISTERS 2 LLC	22826	1	03-52300-3100	.00	14.35	14.35
Total 126529:								.00		14.35
<b>126530</b>										
12/19	12/13/2019	126530	569	SAFE-FAST INC	INV224730	1	01-53311-3409	.00	125.40	125.40
12/19	12/13/2019	126530	569	SAFE-FAST INC	INV224735	1	01-53311-3409	.00	56.45	56.45

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126530:								.00		181.85
<b>126531</b>										
12/19	12/13/2019	126531	577	SECURIAN FINANCIAL GROUP I	191212	1	01-21530	.00	2,406.73	2,406.73
Total 126531:								.00		2,406.73
<b>126532</b>										
12/19	12/13/2019	126532	607	SUPERIOR CHEMICAL CORP	247049	1	03-52300-3500	.00	105.23	105.23
Total 126532:								.00		105.23
<b>126533</b>										
12/19	12/13/2019	126533	623	THE TROPHY PLACE INC	1552	1	01-51100-3400	.00	100.00	100.00
Total 126533:								.00		100.00
<b>126534</b>										
12/19	12/13/2019	126534	1744	TOMAH HEALTH	7304	1	01-52100-2100	.00	398.00	398.00
12/19	12/13/2019	126534	1744	TOMAH HEALTH	7329	1	03-52300-3400	.00	114.00	114.00
Total 126534:								.00		512.00
<b>126535</b>										
12/19	12/13/2019	126535	646	TOMAH LUMBER INC	109428	1	01-55401-3400	.00	5.36	5.36
Total 126535:								.00		5.36
<b>126536</b>										
12/19	12/13/2019	126536	689	US DEPT EDUCATION	191206	1	01-21590	.00	191.16	191.16
Total 126536:								.00		191.16
<b>126537</b>										
12/19	12/13/2019	126537	699	VERIZON	9843152669	1	01-15610	.00	84.53	84.53
12/19	12/13/2019	126537	699	VERIZON	9843152669	2	01-15620	.00	66.73	66.73
12/19	12/13/2019	126537	699	VERIZON	9843152669	3	01-51600-2230	.00	15.00	15.00
12/19	12/13/2019	126537	699	VERIZON	9843152669	4	01-53311-2230	.00	422.79	422.79

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/13/2019	126537	699	VERIZON	9843152669	5	01-53311-2230	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	6	01-53100-2230	.00	13.53	13.53
12/19	12/13/2019	126537	699	VERIZON	9843152669	7	01-53100-2230	.00	7.60	7.60
12/19	12/13/2019	126537	699	VERIZON	9843152669	8	01-53311-3402	.00	12.80	12.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	9	02-56910-3500	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	10	01-51415-2230	.00	22.80	22.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	11	01-52200-2230	.00	22.80	22.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	12	01-52200-2230	.00	17.78	17.78
12/19	12/13/2019	126537	699	VERIZON	9843152669	13	01-52200-2230	.00	17.78	17.78
12/19	12/13/2019	126537	699	VERIZON	9843152669	14	01-52200-2230	.00	17.78	17.78
12/19	12/13/2019	126537	699	VERIZON	9843152669	15	01-52200-2230	.00	17.78	17.78
12/19	12/13/2019	126537	699	VERIZON	9843152669	16	01-52200-2230	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	17	01-52400-2230	.00	442.79	442.79
12/19	12/13/2019	126537	699	VERIZON	9843152669	18	01-52400-2230	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	19	01-52400-2230	.00	22.80	22.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	20	01-55401-3400	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	21	01-55300-3400	.00	17.80	17.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	22	01-55200-3400	.00	12.80	12.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	23	01-55401-3400	.00	12.80	12.80
12/19	12/13/2019	126537	699	VERIZON	9843152669	24	01-55402-3400	.00	12.80	12.80
12/19	12/13/2019	126537	699	VERIZON	9843319097	1	03-52300-2230	.00	246.77	246.77
Total 126537:								.00	1,597.26	
<b>126538</b>										
12/19	12/13/2019	126538	749	WI SCTF	191206	1	01-21590	.00	848.08	848.08
Total 126538:								.00	848.08	
<b>126539</b>										
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21158	1	08-57622-8300	.00	149.69	149.69
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21201	1	08-57622-8300	.00	665.84	665.84
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21202	1	08-57622-8300	.00	5,461.79	5,461.79
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21203	1	08-57622-8300	.00	3,431.24	3,431.24
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21204	1	01-55200-3500	.00	176.02	176.02
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21237	1	08-57622-8300	.00	565.24	565.24
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21239	1	08-57622-8300	.00	140.00	140.00
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21242	1	01-55200-3500	.00	180.60	180.60
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21245	1	01-55200-3500	.00	338.42	338.42

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/13/2019	126539	758	WIRE PRO ELECTRIC LLC	21249	1	08-57622-8300	.00	504.05	504.05
Total 126539:								.00		11,612.89
<b>126540</b>										
12/19	12/13/2019	126540	780	ZEE MEDICAL SERVICE	54098795	1	01-55200-3400	.00	162.15	162.15
12/19	12/13/2019	126540	780	ZEE MEDICAL SERVICE	54098796	1	01-53311-3409	.00	82.85	82.85
Total 126540:								.00		245.00
<b>126541</b>										
12/19	12/19/2019	126541	1221	WEST CENTRAL METROPOLITA	191219	1	01-23301	.00	641.00	641.00
12/19	12/19/2019	126541	1221	WEST CENTRAL METROPOLITA	1912191	1	01-23301	.00	3,770.00	3,770.00
Total 126541:								.00		4,411.00
<b>126542</b>										
12/19	12/20/2019	126542	11	ACE HARDWARE	586984	1	01-55200-3400	.00	5.29	5.29
12/19	12/20/2019	126542	11	ACE HARDWARE	586996	1	01-55200-3400	.00	76.90	76.90
Total 126542:								.00		82.19
<b>126543</b>										
12/19	12/20/2019	126543	19	ADVERTISING CONCEPT LLC	89495	1	01-55200-3400	.00	180.00	180.00
12/19	12/20/2019	126543	19	ADVERTISING CONCEPT LLC	89495	2	01-55300-3400	.00	596.50	596.50
12/19	12/20/2019	126543	19	ADVERTISING CONCEPT LLC	89495	3	01-55402-3400	.00	300.00	300.00
Total 126543:								.00		1,076.50
<b>126544</b>										
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	1	01-55200-2210	.00	1,006.17	1,006.17
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	2	01-55200-2210	.00	2,105.68	2,105.68
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	3	01-55300-2210	.00	27.19	27.19
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	4	01-55402-2210	.00	71.26	71.26
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	5	01-55402-2210	.00	61.05	61.05
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	6	03-52300-2210	.00	353.26	353.26
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	7	01-53311-2210	.00	165.91	165.91
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	8	01-53311-2210	.00	140.47	140.47
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	9	01-53311-2210	.00	17.52	17.52

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	10	01-53510-2210	.00	184.51	184.51
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	11	01-53420-2900	.00	30.26	30.26
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	12	01-53420-2900	.00	28.50	28.50
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	13	02-56910-2210	.00	370.76	370.76
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	14	01-53311-2210	.00	175.60	175.60
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	15	01-53510-2210	.00	25.85	25.85
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	16	01-53510-2210	.00	17.76	17.76
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	17	01-53510-2210	.00	25.52	25.52
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	18	01-52100-2210	.00	17.87	17.87
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	19	01-52100-2210	.00	1,530.27	1,530.27
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	20	01-52900-2210	.00	18.58	18.58
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	21	01-52200-2210	.00	178.95	178.95
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	22	12-55500-2210	.00	541.98	541.98
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	23	12-55500-2210	.00	46.58	46.58
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	24	12-55500-2210	.00	280.91	280.91
12/19	12/20/2019	126544	30	ALLIANT ENERGY/WPL	191220	25	01-53420-2900	.00	9,416.43	9,416.43
Total 126544:								.00		16,838.84
<b>126545</b>										
12/19	12/20/2019	126545	84	BEST KEPT PORTABLES LLC	20013	1	01-55200-3400	.00	184.08	184.08
Total 126545:								.00		184.08
<b>126546</b>										
12/19	12/20/2019	126546	128	CENTURYLINK	301310967-2	1	01-52100-2230	.00	24.00	24.00
12/19	12/20/2019	126546	128	CENTURYLINK	301313478-1	1	01-55300-2230	.00	90.40	90.40
12/19	12/20/2019	126546	128	CENTURYLINK	301313478-1	2	01-55402-2230	.00	90.40	90.40
12/19	12/20/2019	126546	128	CENTURYLINK	301313479-1	1	01-55200-2230	.00	39.13	39.13
12/19	12/20/2019	126546	128	CENTURYLINK	467438700-1	1	01-55401-3400	.00	115.22	115.22
Total 126546:								.00		359.15
<b>126547</b>										
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	1	01-51200-2230	.00	.20	.20
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	2	01-51415-2230	.00	.06	.06
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	3	01-51420-2230	.00	2.93	2.93
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	4	01-51520-2230	.00	.06	.06
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	5	01-51600-2230	.00	.06	.06

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	6	01-52100-2230	.00	46.88	46.88
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	7	01-52400-2230	.00	.06	.06
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	8	01-53100-2230	.00	.37	.37
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	9	01-53311-2230	.00	.42	.42
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	10	01-53510-2230	.00	.12	.12
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	11	01-55200-2230	.00	.06	.06
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	12	01-55300-2230	.00	.18	.18
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	13	01-55402-2230	.00	.06	.06
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	14	02-56910-2230	.00	.12	.12
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	15	03-52300-2230	.00	6.72	6.72
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	16	04-56600-2230	.00	1.20	1.20
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	17	10-55110-2230	.00	3.63	3.63
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	18	12-55500-2230	.00	.64	.64
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	19	01-15620	.00	2.43	2.43
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	20	01-15610	.00	.84	.84
12/19	12/20/2019	126547	127	CENTURYLINK BUSINESS SER	1481612041	21	01-15210	.00	1.20	1.20
Total 126547:								.00		68.24
<b>126548</b>										
12/19	12/20/2019	126548	149	COMMAND CENTRAL LLC	26469	1	01-51440-3100	.00	260.00	260.00
Total 126548:								.00		260.00
<b>126549</b>										
12/19	12/20/2019	126549	157	COMPLETE OFFICE OF WISCO	526831	1	01-51420-3100	.00	58.39	58.39
Total 126549:								.00		58.39
<b>126550</b>										
12/19	12/20/2019	126550	925	CORCORAN, RYLAN	191220	1	01-52100-3350	.00	12.77	12.77
Total 126550:								.00		12.77
<b>126551</b>										
12/19	12/20/2019	126551	1280	DIRECTV	36971114895	1	01-55401-3400	.00	145.98	145.98
Total 126551:								.00		145.98



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>126552</b>										
12/19	12/20/2019	126552	1069	DUNFORD, RANDAL	191220	1	03-52300-3400	.00	44.77	44.77
Total 126552:								.00		44.77
<b>126553</b>										
12/19	12/20/2019	126553	1640	EMMONS & OLIVER RESOURC	W1841-0002-	1	01-56900-2100	.00	4,872.50	4,872.50
Total 126553:								.00		4,872.50
<b>126554</b>										
12/19	12/20/2019	126554	1623	EVELAND, MATTHEW	191219	1	03-52300-3350	.00	353.80	353.80
12/19	12/20/2019	126554	1623	EVELAND, MATTHEW	191220	1	03-52300-3350	.00	255.20	255.20
Total 126554:								.00		609.00
<b>126555</b>										
12/19	12/20/2019	126555	275	GHD SERVICES INC	1035088	1	13-53630-2100	.00	4,422.84	4,422.84
Total 126555:								.00		4,422.84
<b>126556</b>										
12/19	12/20/2019	126556	634	GREATER TOMAH AREA CHAM	1912	1	16-21101	.00	18,409.15	18,409.15
Total 126556:								.00		18,409.15
<b>126557</b>										
12/19	12/20/2019	126557	337	IRONCORE INC	IC41946	1	01-51450-3100	.00	47.48	47.48
Total 126557:								.00		47.48
<b>126558</b>										
12/19	12/20/2019	126558	1773	JONSON & FAULKNER PROPER	286010	1	01-24412	.00	1,968.92	1,968.92
Total 126558:								.00		1,968.92
<b>126559</b>										
12/19	12/20/2019	126559	1772	KRAUSE, RICHARD	191219	1	01-23301	.00	136.60	136.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 126559:								.00		136.60
<b>126560</b>										
12/19	12/20/2019	126560	1700	LARKIN, MITCHELL	191219	1	03-52300-3350	.00	324.80	324.80
12/19	12/20/2019	126560	1700	LARKIN, MITCHELL	191220	1	03-52300-3350	.00	324.80	324.80
Total 126560:								.00		649.60
<b>126561</b>										
12/19	12/20/2019	126561	387	LARKIN'S GMC INC	28899	1	01-52200-3400	.00	20.50	20.50
12/19	12/20/2019	126561	387	LARKIN'S GMC INC	73391	1	03-52300-3500	.00	768.20	768.20
Total 126561:								.00		788.70
<b>126562</b>										
12/19	12/20/2019	126562	395	LEMONWEIR VALLEY TELEPHO	721400-1912	1	01-55200-2240	.00	93.85	93.85
Total 126562:								.00		93.85
<b>126563</b>										
12/19	12/20/2019	126563	359	MANN, JULIA	191219	1	01-51420-3100	.00	13.70	13.70
Total 126563:								.00		13.70
<b>126564</b>										
12/19	12/20/2019	126564	452	MONROE CO HIGHWAY DEPAR	191219	1	01-15620	.00	57.00	57.00
12/19	12/20/2019	126564	452	MONROE CO HIGHWAY DEPAR	191219	2	01-53311-2900	.00	201.00	201.00
12/19	12/20/2019	126564	452	MONROE CO HIGHWAY DEPAR	191220	1	01-53311-3403	.00	75,523.45	75,523.45
Total 126564:								.00		75,781.45
<b>126565</b>										
12/19	12/20/2019	126565	472	MUNICIPAL CODE CORPORATI	10-46371219	1	01-51420-2100	.00	3,344.00	3,344.00
Total 126565:								.00		3,344.00
<b>126566</b>										
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	42504-1	1	01-51100-3200	.00	45.61	45.61

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43761-1	1	01-51100-3200	.00	161.42	161.42
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43762-1	1	01-51100-3200	.00	78.05	78.05
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43763-1	1	01-51100-3200	.00	45.03	45.03
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43877-1	1	01-51100-3200	.00	68.20	68.20
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43878-1	1	01-51100-3200	.00	54.87	54.87
12/19	12/20/2019	126566	559	RIVER VALLEY NEWSPAPER G	43947-1	1	01-51440-3200	.00	29.39	29.39
Total 126566:								.00		482.57
<b>126567</b>										
12/19	12/20/2019	126567	603	STREICHERS INC	11402332	1	01-57210-8300	.00	746.00	746.00
Total 126567:								.00		746.00
<b>126568</b>										
12/19	12/20/2019	126568	1287	STRYKER SALES CORP	2855976M	1	03-57230-8300	.00	30,000.00	30,000.00
Total 126568:								.00		30,000.00
<b>126569</b>										
12/19	12/20/2019	126569	620	THE POLICE & SHERIFFS PRES	128363	1	01-52100-2100	.00	17.55	17.55
12/19	12/20/2019	126569	620	THE POLICE & SHERIFFS PRES	128446	1	01-52100-2100	.00	17.55	17.55
Total 126569:								.00		35.10
<b>126570</b>										
12/19	12/20/2019	126570	640	TOMAH FIRE DEPARTMENT	1911	1	01-21592	.00	340.00	340.00
Total 126570:								.00		340.00
<b>126571</b>										
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	1	01-55200-2220	.00	432.24	432.24
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	2	01-53311-2220	.00	232.37	232.37
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	3	12-55500-2220	.00	102.86	102.86
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	4	01-55300-2220	.00	115.55	115.55
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	5	01-55402-2220	.00	367.98	367.98
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	6	01-55401-2220	.00	1,099.48	1,099.48
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	7	01-51600-2220	.00	370.75	370.75
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	8	01-53510-2220	.00	23.27	23.27

M = Missing Check, V = Void Check

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	9	01-52100-2220	.00	205.33	205.33
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	10	01-52200-2220	.00	33.54	33.54
12/19	12/20/2019	126571	658	TOMAH WATER & SEWER UTILI	191220	11	10-55110-2220	.00	147.52	147.52
Total 126571:								.00		3,130.89
<b>126572</b>										
12/19	12/20/2019	126572	662	TOWN & COUNTRY ENGINEERI	20909	1	08-57621-8100	.00	4,202.15	4,202.15
Total 126572:								.00		4,202.15
<b>126573</b>										
12/19	12/20/2019	126573	1493	TOWN OF LAGRANGE	191220	1	01-24412	.00	3,421.06	3,421.06
Total 126573:								.00		3,421.06
<b>126574</b>										
12/19	12/20/2019	126574	1431	VISA	8363-1912	1	10-55110-3420	.00	21.37	21.37
12/19	12/20/2019	126574	1431	VISA	8363-1912	2	10-55110-3420	.00	40.61	40.61
12/19	12/20/2019	126574	1431	VISA	8371-1912	1	01-52100-3400	.00	77.19	77.19
12/19	12/20/2019	126574	1431	VISA	8405-1912	1	01-52100-3350	.00	82.00	82.00
12/19	12/20/2019	126574	1431	VISA	8405-1912	2	01-52100-3350	.00	150.00	150.00
12/19	12/20/2019	126574	1431	VISA	8405-1912	3	01-52100-3350	.00	57.00-	57.00-
12/19	12/20/2019	126574	1431	VISA	8405-1912	4	01-52100-3350	.00	82.00	82.00
12/19	12/20/2019	126574	1431	VISA	8405-1912	5	01-52100-3350	.00	250.00	250.00
12/19	12/20/2019	126574	1431	VISA	8405-1912	6	01-52100-3350	.00	348.14	348.14
12/19	12/20/2019	126574	1431	VISA	8405-1912	7	01-52100-3550	.00	261.25	261.25
12/19	12/20/2019	126574	1431	VISA	8405-1912	8	01-52100-3350	.00	51.05	51.05
12/19	12/20/2019	126574	1431	VISA	8405-1912	9	01-52100-3350	.00	130.00-	130.00-
12/19	12/20/2019	126574	1431	VISA	8421-1912	1	01-52400-3250	.00	135.00	135.00
12/19	12/20/2019	126574	1431	VISA	8439-1912	1	01-51415-3350	.00	22.12	22.12
12/19	12/20/2019	126574	1431	VISA	8439-1912	2	01-51415-3350	.00	16.47	16.47
12/19	12/20/2019	126574	1431	VISA	8488-1912	1	12-55500-3400	.00	35.22	35.22
12/19	12/20/2019	126574	1431	VISA	8496-1912	1	03-52300-3350	.00	119.93	119.93
12/19	12/20/2019	126574	1431	VISA	8512-1912	1	03-57230-8300	.00	1,018.03	1,018.03
12/19	12/20/2019	126574	1431	VISA	8512-1912	2	03-52300-1390	.00	7.39	7.39
12/19	12/20/2019	126574	1431	VISA	8512-1912	3	03-57230-8300	.00	53.07-	53.07-
12/19	12/20/2019	126574	1431	VISA	8512-1912	4	03-52300-3100	.00	119.88	119.88
12/19	12/20/2019	126574	1431	VISA	8512-1912	5	03-52300-3400	.00	68.37	68.37

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/19	12/20/2019	126574	1431	VISA	8512-1912	6	03-52300-1390	.00	93.98	93.98
12/19	12/20/2019	126574	1431	VISA	8512-1912	7	03-52300-3400	.00	55.00	55.00
12/19	12/20/2019	126574	1431	VISA	8512-1912	8	03-52300-3350	.00	69.49	69.49
12/19	12/20/2019	126574	1431	VISA	8520-1912	1	03-52300-3400	.00	11.94	11.94
12/19	12/20/2019	126574	1431	VISA	8538-1912	1	01-52200-3400	.00	294.90	294.90
Total 126574:								.00		3,191.26
<b>126575</b>										
12/19	12/20/2019	126575	891	WALENSKY, ROBERT	191220	1	01-52100-3400	.00	15.00	15.00
12/19	12/20/2019	126575	891	WALENSKY, ROBERT	191220	2	01-52100-3350	.00	15.00	15.00
Total 126575:								.00		30.00
<b>126576</b>										
12/19	12/20/2019	126576	721	WE ENERGIES	191220	1	01-55200-2200	.00	628.55	628.55
12/19	12/20/2019	126576	721	WE ENERGIES	191220	2	01-55401-2200	.00	2,295.97	2,295.97
12/19	12/20/2019	126576	721	WE ENERGIES	191220	3	01-55402-2200	.00	155.23	155.23
12/19	12/20/2019	126576	721	WE ENERGIES	191220	4	12-55500-2200	.00	396.07	396.07
12/19	12/20/2019	126576	721	WE ENERGIES	191220	5	01-53311-2200	.00	1,593.33	1,593.33
12/19	12/20/2019	126576	721	WE ENERGIES	191220	6	03-52300-2200	.00	93.75	93.75
12/19	12/20/2019	126576	721	WE ENERGIES	191220	7	01-52100-2200	.00	884.48	884.48
12/19	12/20/2019	126576	721	WE ENERGIES	191220	8	01-52200-2200	.00	380.22	380.22
12/19	12/20/2019	126576	721	WE ENERGIES	191220	9	01-53510-2200	.00	47.39	47.39
12/19	12/20/2019	126576	721	WE ENERGIES	191220	10	01-51600-2200	.00	1,121.01	1,121.01
Total 126576:								.00		7,596.00
<b>126577</b>										
12/19	12/20/2019	126577	771	WOOD CO CLRK/CT	191216	1	01-23301	.00	98.80	98.80
12/19	12/20/2019	126577	771	WOOD CO CLRK/CT	1912162	1	01-23301	.00	463.20	463.20
Total 126577:								.00		562.00
<b>126578</b>										
12/19	12/27/2019	126578	1451	CDW GOVERNMENT	VZB5515	1	08-57210-8300	.00	294.99	294.99
Total 126578:								.00		294.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>126579</b>										
12/19	12/27/2019	126579	1774	DECEM PROPERTIES LLC	286012	1	01-24412	.00	162.06	162.06
Total 126579:								.00	162.06	162.06
<b>126580</b>										
12/19	12/27/2019	126580	1199	DELL MARKETING L.P.	1036092179	1	10-57610-8350	.00	3,911.82	3,911.82
Total 126580:								.00	3,911.82	3,911.82
<b>126581</b>										
12/19	12/27/2019	126581	1544	ELLIS, ROGER	191220	1	12-55500-3410	.00	100.00	100.00
Total 126581:								.00	100.00	100.00
<b>126582</b>										
12/19	12/27/2019	126582	1656	FAMILY SUPPORT REGISTRY	191220	1	01-21590	.00	305.53	305.53
Total 126582:								.00	305.53	305.53
<b>126583</b>										
12/19	12/27/2019	126583	1543	MAGNESS PIANO SERVICE	114379	1	12-55500-3500	.00	105.00	105.00
Total 126583:								.00	105.00	105.00
<b>126584</b>										
12/19	12/27/2019	126584	431	MID-STATE DOOR & OPENER	7494	1	01-55401-3500	.00	245.00	245.00
Total 126584:								.00	245.00	245.00
<b>126585</b>										
12/19	12/27/2019	126585	466	MOTOROLA SOLUTIONS INC	1187037745	1	03-57230-8300	.00	20,000.00	20,000.00
Total 126585:								.00	20,000.00	20,000.00
<b>126586</b>										
12/19	12/27/2019	126586	1201	NAME TAPE FACTORY	4261	1	03-52300-1390	.00	88.80	88.80

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
		Total 126586:						.00		88.80
		<b>126587</b>								
12/19	12/27/2019	126587	1776	PRIME MEDIA	0215778-IN	1	01-52100-3400	.00	133.00	133.00
		Total 126587:						.00		133.00
		<b>126588</b>								
12/19	12/27/2019	126588	538	QUILL CORPORATION	3079850	2	03-52300-3100	.00	541.97	541.97
		Total 126588:						.00		541.97
		<b>126589</b>								
12/19	12/27/2019	126589	1775	THE UNIFORM SHOPPE	294138	1	03-52300-1390	.00	5,096.85	5,096.85
		Total 126589:						.00		5,096.85
		<b>126590</b>								
12/19	12/27/2019	126590	637	TOMAH AREA SCHOOL DISTRIC	191227	1	01-24600	.00	1,930.22	1,930.22
		Total 126590:						.00		1,930.22
		<b>126591</b>								
12/19	12/27/2019	126591	1744	TOMAH HEALTH	191205	1	03-52300-3400	.00	122.30	122.30
		Total 126591:						.00		122.30
		<b>126592</b>								
12/19	12/27/2019	126592	658	TOMAH WATER & SEWER UTILI	191227	1	03-52300-2220	.00	137.44	137.44
		Total 126592:						.00		137.44
		<b>126593</b>								
12/19	12/27/2019	126593	689	US DEPT EDUCATION	191220	1	01-21590	.00	188.10	188.10
		Total 126593:						.00		188.10

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
126594	12/19	12/27/2019	126594	749 WI SCTF	191220	1	01-21590	.00	848.08	848.08
Total 126594:								.00	848.08	848.08
Grand Totals:								.00	350,518.77	350,518.77

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_ Murray, Mike

City Council: \_\_\_\_\_ Cram, Jeff  
 \_\_\_\_\_ Evans, Donna  
 \_\_\_\_\_ Holme, Susan  
 \_\_\_\_\_ Kiefer, Lamont  
 \_\_\_\_\_ Komiskey, Mary Ann  
 \_\_\_\_\_ Scholze, Travis  
 \_\_\_\_\_ Yarrington, Richard  
 \_\_\_\_\_ Zabinski, Shawn