



AGENDA FOR PUBLIC WORKS & UTILITIES COMMISSION MEETING

A Public Works & Utilities Commission Meeting meeting will be held on **Wednesday, February 25, 2026 at 5:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,*206751# US

Call to Order - Roll Call

Approve Minutes

[January Minutes](#)

Discussion Items

1. Airport Update
2. [Request to Appear - Pam Long](#)
3. [Discussion and Potential Action: Award of Contract for 2026 Street and Utility Improvements Project](#)
4. [Approval: Purchase of Pickup Truck - Water Dept.](#)
5. [Approval: Lime Silo Bids](#)
6. [Approval: Easement for Alliant Energy](#)
7. [Discussion & Potential Action: Snow Removal on Interstate Overpass WI-21/I-94](#)
8. Project Updates
9. Payment of Monthly Water & Sewer Bills
10. Departmental Reports
11. Director's Report
12. Next Meeting Date - March 18, 2026

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, January 28, 2026 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by John Glynn

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Patrick Devine (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (P), Mitch Koel (A)

Also Present, Director Brandy Leis, Jeff Marten, Joe Kube, Chad Richmond, City Administrator Nick Morales, City Attorney Penny Precour and Brian Berquist from Town & Country.

Approve Minutes

Motion by Peterson, seconded by Dwyer to approve December minutes as presented. All ayes. Motion carried.

Discussion Items

1. Airport Update

WI DOT Bureau of Aeronautics provided a map of what they would like cleared. West end of Runway 07 is completed. Still working on clearing Runway 25 on the East end. Currently working on the northside of railroad, clearing a 300' by 250' area.

2. Approval: Polymer System

Existing polymer system is 26 years old and needs to be replaced. Several quotes were received and reviewed.

Motion by Peterson, seconded by Greeno to approve the Velodyne polymer system. All ayes. Motion carried.

3. Discussion and Possible Action: Release of easement rights and reducing driveway entrance at 500 N Superior

Motion by Peterson and seconded by Dwyer to retain the easement as is. All ayes. Motion carried.

Motion by Peterson and seconded by Greeno to reduce the driveway entrance from 45' to 28'. All ayes. Motion carried.

4. Approval: Sewer Utility Advancement to TID 8 Forgiveness

City Administrator Nick Morales spoke at great length about the history of the advancement and the impact this advancement has on the General Fund budget. City Treasurer Justin Derhammer, City Attorney Penny Precour and Brian Berquist from Town & Country were in attendance to answer any questions.

Motion by Dwyer and seconded by Greeno to endorse and recommend to the Common Council to forgive the TID 8 Advancement. All ayes. Motion carried.

5. Project Updates

Brian Berquist from Town & Country spoke about the Public Information Meeting that was held for the Hollister project. Town & Country is working with DOT on the N Glendale Ave plan review.

6. Payment of Monthly Water & Sewer Bills

Motion by Peterson and seconded by Greeno to approve sewer bills as presented. All ayes. Motion carried.

Motion by Peterson and seconded by Dwyer to approve water bills as presented. All ayes. Motion carried.

7. Departmental Reports

Sewer – Last month sewer averaged 1 MGD. Been working on servicing our equipment and vehicles, while also doing some winter cleaning of the buildings. Working closely with Jeff Marten and Joe Kube on getting an online auction listing put together for all departments. The oxidation ditch motor has been having some mechanical issues. Modern Crane and Sabel Mechanical came to change out the 75 HP motor. Gray electric finished up wiring the generator plug on the Lincoln Lift station so we can plug into the Street Departments trailer generator.

Water – January average daily pumpage is 793,000 gallons per day. Frost was checked today and was deepest at 31 inches. Replaced two chemical pumps, working on year end inventory and collecting data for the annual PSC report.

Public Works – Staying busy with locates for the underground boring and tree trimming. Spray foaming the exterior walls of Mechanics Building. 325 tons of salt has been used this winter. New salt truck is in final phase at Universal Truck and should be delivered in February.

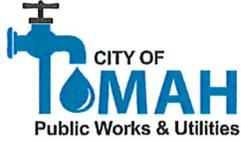
Director's Report – Working closely with DNR on Well #14 on doing some groundwater modeling. Continuing to work with landowners near Well #14. Bids for the lift station abandonment on Townline Rd and the water main will be sent out in the near future.

8. Set Next Meeting Date

February 25, 2026

Adjourn

Motion by Peterson and seconded by Dwyer to adjourn at 6:12 PM. All ayes. Motion carried.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Request to Appear – Pam Long

**Summary and background information:
(Appropriate documents attached)**

Please See Attachment

Fiscal Note:

N/A

Recommendation:

Recommendation based on discussion.

A handwritten signature in blue ink that reads "Brandy Leis". The signature is written in a cursive style.

Director of Public Works & Utilities
Brandy Leis

A handwritten date in blue ink that reads "2/18/26". The date is written in a cursive style.

Date

CITY OF TOMAH

819 SUPERIOR AVENUE
TOMAH, WI 54660
OFFICE (608) 374-7431 FAX (608) 374-7444

REQUEST TO APPEAR BEFORE COMMITTEE

DATE OF REQUEST: 1/28/2026 - Meeting 2/25/26

NAME: Pam Long

ADDRESS: 921 Superior Ave

PHONE #: 608-372-7208 E MAIL ADDRESS TheStation.TomahWI@gmail.com

COMMITTEE NAME: Public Works and Utilities Commission

COMMITTEE DATE: 2/25/2026

AGENDA ITEM AND DESCRIPTION/EXPLANATION:

- Parking on Monroe St. -
I own The Station Floral on the corner of Superior Ave and Monroe St. We do have a small parking area on the North side of our building but MOST of our customers choose to use the Monroe St side entrance. My issue/concern is that TPD officers/Staff park in a majority of the on Street parking spots for 12 hrs a day, usually on a normal day it can be 5-7 vehicles at a time for that length of time, so often my customers have no open spot to park quick run in to the shop and grab flowers and go. So I'm asking if we can have 15 min parking on 1-2 spots or 2hr parking for a majority of the spots - not all as the

This form must be submitted to the appropriate department head at least ONE WEEK PRIOR to the scheduled date of the Committee/Council meeting. This is to ensure that the requested item is placed on the agenda prior to the agenda being sent out. If you have additional information, please attach it to this form.

Neighbors do not have off Street parking available and have 2-3 vehicles. Thank you -



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Discussion and Potential Action: Award of Contract for 2026 Street and Utility Improvements Project

Summary and background information: (Appropriate documents attached)

Hollister Project bids close on 2/25/2026 at 3:30. The bid results and summary will be presented at the meeting.

Fiscal Note:

TBD

Recommendation:

Recommendation based on discussion and bid results

Brandy Leis

Director of Public Works & Utilities
Brandy Leis

2/10/26

Date



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Purchase Approval of Pickup Truck – Water Dept.

Summary and background information: (Appropriate documents attached)

Purchase of the pickup truck in the Capital Equipment Purchase for 2026 – Quotes are attached

Fiscal Note:

\$41,791.68

Recommendation:

Recommendation is with Freedom Automotive to include the Running boards and spray in bedliner.

Selling Price	\$47,440.00
Discount	-\$6,435.32
Total	\$41,004.68
Running Boards	\$228
Spray in Bedliner	\$559
Total	\$41,791.68



Director of Public Works & Utilities
Brandy Leis



Date



02/13/2026

2026 FORD F-150 REGULAR CAB LB 4X4

Description

F-150 4X4 Regular Cab XL-141
 Color: Iconic Silver
 40/20/40 Split Bench Seats (3 passenger, folding armrest)
 Power Windows, Locks and Mirrors
 Cruise and Tilt Wheel
 Rubberized Vinyl Floor Covering
 Air Conditioning
 Automatic Locking Differential
 Engine: 5.0 V-8
 Transmission: Electric HD 10 Speed Automatic
 AM-FM Stereo
 All Terrain Tires with Matching Spare
 Front Mounted Tow Hooks
 Class IV Receiver Hitch with Wiring

Retail Price

\$ 47,440.00

FREEDOM AUTOMOTIVE Discount

- 6,435.32

Selling Price (Tax, Title, License and Fees not included)

\$ 41,004.68

- * This Bid is Good for Acceptance Until 02.28.2026
- * Subject to availability

Optional (FOR AN ADDITIONAL CHARGE)

Black Platform Running Boards \$228
Spray In Bedliner \$559

Thank you for the opportunity to Bid

Marabeth Leum
 Freedom Automotive Tomah, WI
 608-372-0244

1200 N Superior Ave • Tomah, WI 54660 • 608-372-4121

www.freedom.auto • www.abraauto.com



Order Workbench

Order Details - Order #FVQPX8

Displayed: 1/27/26 at 04:25:14 PM EST
Printed By: Nicholson, Mark D

BAC Information

Contact Name: DAN
Contact Phone:

Stock No.

Model/Order Information

Configuration Description	City Water 1500 1/27/26	VIN	MSRP W/DFC	\$48,380.00
Model Year	2026			
Division	GMC			
Distribution Entity	RET			
Order Type	TRE - Retail Stock			
Allocation Group	LDSIER			
Model	TK10903 - 1500 Sierra: Regular Cab Long Box, 4WD			
TPW				

Vehicle Specifications

PEG	ISA - PRO	Trim	HIT - 1SA-Cloth, Jet Black, Interior Trim	Transmission	MHT - 10-Speed Automatic
Color	GXD - Sterling Metallic	Engine	L84 - Engine: 5.3L EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T	Emissions	FE9 - Federal Emissions
Ordered Options					
1SA	PRO	PDI	GMC Pro Safety		
AU3	Power Door Locks	QBN	Tires: 255/70 R17 All Season, Blackwall		
AZ3	Seats: Front 40/20/40 Split-Bench, Full Feature	QBR	Tire, Spare: 255/70 R17 All Season, Blackwall		
BG9	Floor Covering: Rubberized Vinyl, Black	QK1	Standard Tailgate		
CSH	GVW Rating 6900 Lbs	R6Y	OPD / Focused Ordering Configuration Not Desired		
DLF	Mirrors, O/S: Power, Heated	RD6	Wheels: 17" Steel - Painted Silver		
E63	Body: Pick-Up Bed	TQ5	Headlamps, IntelliBeam		
FE9	Federal Emissions	UE1	OnStar Communication System		
G80	Auto Locking Differential, Rear	UE4	Following Distance Indicator		

GUS	Rear Axle: 3.23 Ratio	UEU	Sensor, Forward Collision Alert
GXD	Sterling Metallic	UHX	Lane Keep Assist/Departure Warning
H1T	15A-Cloth, Jet Black, Interior Trim	UHY	Automatic Emergency Braking
IOR	GMC Infotainment System	UVB	Rear Vision Camera, HD
K34	Cruise Control	V46	Bumper, Front, Chrome
KW7	Alternator, 170 AMP	V76	Recovery Hooks
L84	Engine: 5.3L, EcoTec3 V-8, DI, Dynamic Fuel Mgt, V V T	VJH	Bumper, Rear, Chrome Step
MHT	10-Speed Automatic	VK3	Front License Plate Mounting Provisions
NP0	Transfer Case: Active, Single Speed, Rotary Dial Ctrl		

Event History

Event Code	Event Description	Effective Date	Timestamp	End Date	System	User ID
0500	Stored Configuration Accepted	01/27/2026	01/27/2026 04:23:23.118 PM		NAOWB	mitcholson12345
0501	Stored Configuration Added	01/27/2026	01/27/2026 04:23:23.118 PM		NAOWB	mitcholson12345

Change History

Effective Date	Timestamp	Data Element	Before Value	After Value	User ID
No data found.					

CITY OF TOMAH
WATER DEPARTMENT

1118 East Ave
TOMAH, WI 54660

OFFICE (608) 374-7433

EMAIL Jmarten@tomahwi.gov

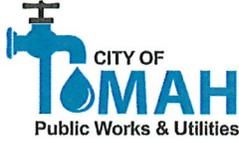
Requesting quotes for a 2026 regular cab, long box, 4x4, ½ ton pickup truck

- color: Silver
- Seats: 40/20/40 split bench w/enclosed storage in center fold – up section, three passenger cloth seats
- Power windows, locks, and mirrors
- Cruise and tilt wheel
- Rubberized vinyl floor covering
- Air conditioning
- Automatic locking rear differential
- Engine: 5.0-liter V8 gas or equivalent
- Transmission: heavy duty automatic
- Auto system: AM-FM stereo
- Tires: All season radials with matching spare
- Tow hooks: front mounted
- Trailering equipment: Class 5 receiver with wiring

If you have any questions, contact Jeff Marten at (608)343-5325

These specifications are minimum standards.

The city of Tomah reserves the right to reject any and all quotations, to waive any informality or to accept the quotation deemed to be the best interest of The City of Tomah.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Lime Storage Silo Bids

Summary and background information: (Appropriate documents attached)

This project involves blasting and recoating the two lime silos and the exterior portion of the conveyors to protect this equipment from corrosion in this environment. This work is considered routine maintenance for structures and equipment used for this purpose and for this age.

Fiscal Note:

See attached summary bids

Recommendation:

The low bidder is Porta-Painting of Wakesha, Wisconsin, an experienced industrial painting contractor that completed similar projects at wastewater facilities throughout Wisconsin. I recommend that Porta-Painting be awarded a contract for the base bid total of \$41,000

Brandy Leis

2/23/2026

Public Works & Utilities Director
Brandy Leis

Date

February 19, 2026

Mr. Brandy Leis
Public Works Director
City of Tomah
819 Superior Avenue
Tomah, WI 54660

Subject: Analysis of Bids and Recommendation for Award of Contract
Tomah WWTF- Lime Storage Silos and Conveyors Coating

Bid Deadline: February 19, 2026, at 1:00 p.m. local time

Dear Mr. Leis:

The purpose of this letter is to analyze the bids received for the Lime Storage Silos and Conveyors Coating project and to recommend the award of a contract. This project involves blasting and recoating the two lime silos and the exterior portion of the conveyors to protect this equipment from corrosion in this environment. This work is considered routine maintenance for structures and equipment used for this purpose and for this age (25-years of continuous service).

The pre-bid estimate for the base bid was \$50,000 for the two silos and an additional \$20,000 for the blasting and coating of the conveyors. Five painting contractors received copies of the plans, specifications, and bidding documents. Three contractors submitted bids.

A summary of the bids is as follows:

Contractor	Total
Badger Specialty Coatings	\$73,875.00
Porta-Painting	\$41,000.00
Omni Glass and Painting	\$168,775.00*

*Omni Glass and Painting offered a deduct of -\$50,525 for omitting containment

All of the bids were properly submitted. The low bidder is Porta-Painting of Waukesha, Wisconsin, an experienced industrial painting contractor that completed similar projects at wastewater facilities throughout Wisconsin. We recommend that Porta-Painting be awarded a contract for the Base Bid Total of \$41,000.00.

If you have any questions regarding this recommendation, I am available at your convenience to discuss them with you.

Very truly yours,
TOWN & COUNTRY ENGINEERING, INC.


Gregory J. Droessler, P.E.
Vice-President

Cc: Mr. Chad Richmond – WWTF Supervisor, City of Tomah
Mr. Brian Berquist – Town and Country Engineering

Project:

Tomah WWTF - Lime Storage Silos and Conveyors Coating

Engineer's Project Number:

TO 157

Bid Deadline: February 19, 2026 at 1:00 p.m.

	Badger Specialty Coatings	Howard Grote and Sons	Porta Painting	Sanchez Coating & Environmental	Omni Glass and Painting
BASE BID					
A-1 Lime Storage Silo - East	\$ 26,595.00		\$ 18,785.00	\$ -	\$ 82,000.00
A-2 Lime Storage Silo - West	\$ 26,595.00		\$ 18,785.00	\$ -	\$ 82,000.00
A-3 Horizontal and Inclined Conveyors	\$ 20,685.00		\$ 3,430.00	\$ -	\$ 4,775.00
Total	\$ 73,875.00	No Bid	\$ 41,000.00	No Bid	\$ 168,775.00

* Omni offered a deduct of -\$50,525 if containment is omitted from the scope.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval: Easement for Alliant Energy

**Summary and background information:
(Appropriate documents attached)**

Alliant Energy is asking for an easement of 15 x15 for the switchgear and a 10' on the edge of the property. See Map Attached.

Fiscal Note:

N/A

Recommendation:

I recommend approving on the condition the language is included as requested and/or negotiated by City Attorney and Brandy Leis.

Brandy Leis

2/23/2026

Public Works & Utilities Director
Brandy Leis

Date

RE: PN 8196 Easement for Alliant Energy

From penny@tomahlaw.com <penny@tomahlaw.com>

Date Thu 2/19/2026 10:02 AM

To Megan Sweda <msweda@TOMAHWI.GOV>; Brandy Leis <bleis@TOMAHWI.GOV>; 'Gaye Peterson' <gaye@tomahlaw.com>; misty.randall@jcglanland.com <misty.randall@jcglanland.com>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Randall,

Please be advised that I am the Tomah City Attorney. I have been forwarded the proposed Easement referenced above for review. I understand that it is the standard easement agreement used by Alliant Energy. However, this is to respectfully request that the following paragraph be added:

Indemnification. Grantee shall indemnify Grantor from and against all loss, costs (including reasonable attorney fees), injury, death, or damage to persons or property that at any time during the term of this Easement may be suffered or sustained by any person or entity in connection with Grantee's activities conducted on the Property, regardless of the cause of the injury, except to the extent caused by the gross negligence or misconduct of the Grantor or its agents or employees.

The proposed easement is on the Public Works & Utilities Commission agenda for next week. If possible, please add this paragraph and resend the proposed Easement for approval. Should you have any questions, please contact me. Thank you. Penny

From: Melissa Randall <misty.randall@jcglanland.com>

Sent: Thursday, January 29, 2026 8:13 AM

To: Brandy Leis <bleis@TOMAHWI.GOV>

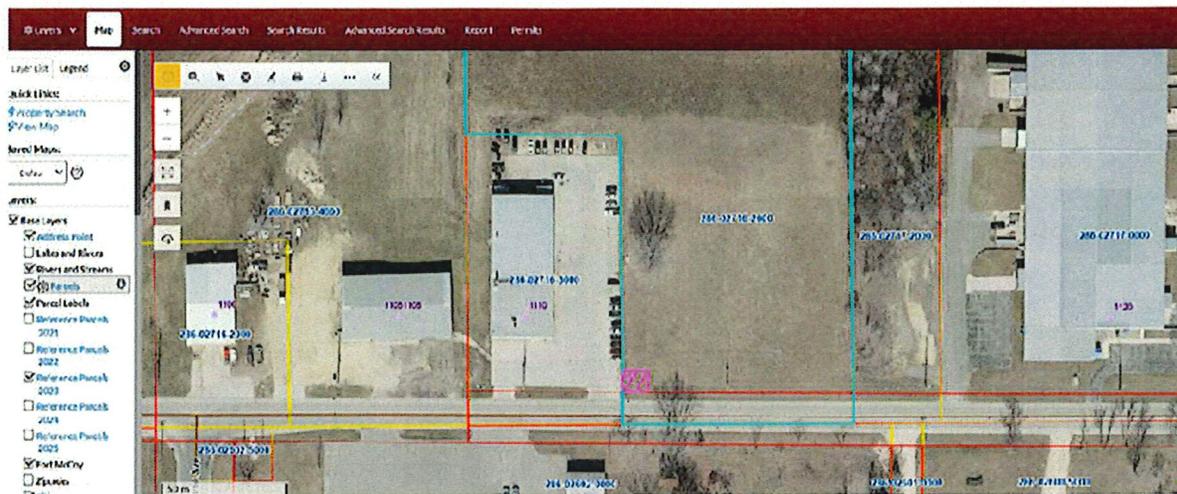
Subject: FW: PN 8196 Easement for Alliant Energy

Good morning,

Alliant went out in the field the other day and found out that there are a lot of other stuff that is buried in the ROW. They are asking for a 15 x 15 for the Switchgear and a 10' on the edge of the property. Please let me know if you have any questions.

Sincerley,

Misty Randall
Associate Project Manager





STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Discussion and Potential Action: Snow Removal on Interstate Overpass WI-21/I-94

Summary and background information: (Appropriate documents attached)

The interstate overpass on WI-21/I-94 has a portion of a sidewalk with no sidewalk approach on either end. Clearing it is not safe due to no sidewalks on either end.

The State maintains the local roads over or under the freeway, including traffic services on connecting ramps, unless a mutual agreement states otherwise. There is no mutual agreement on file.

Fiscal Note:

N/A

Recommendation:

Recommendation based on discussion.

Brandy Leis

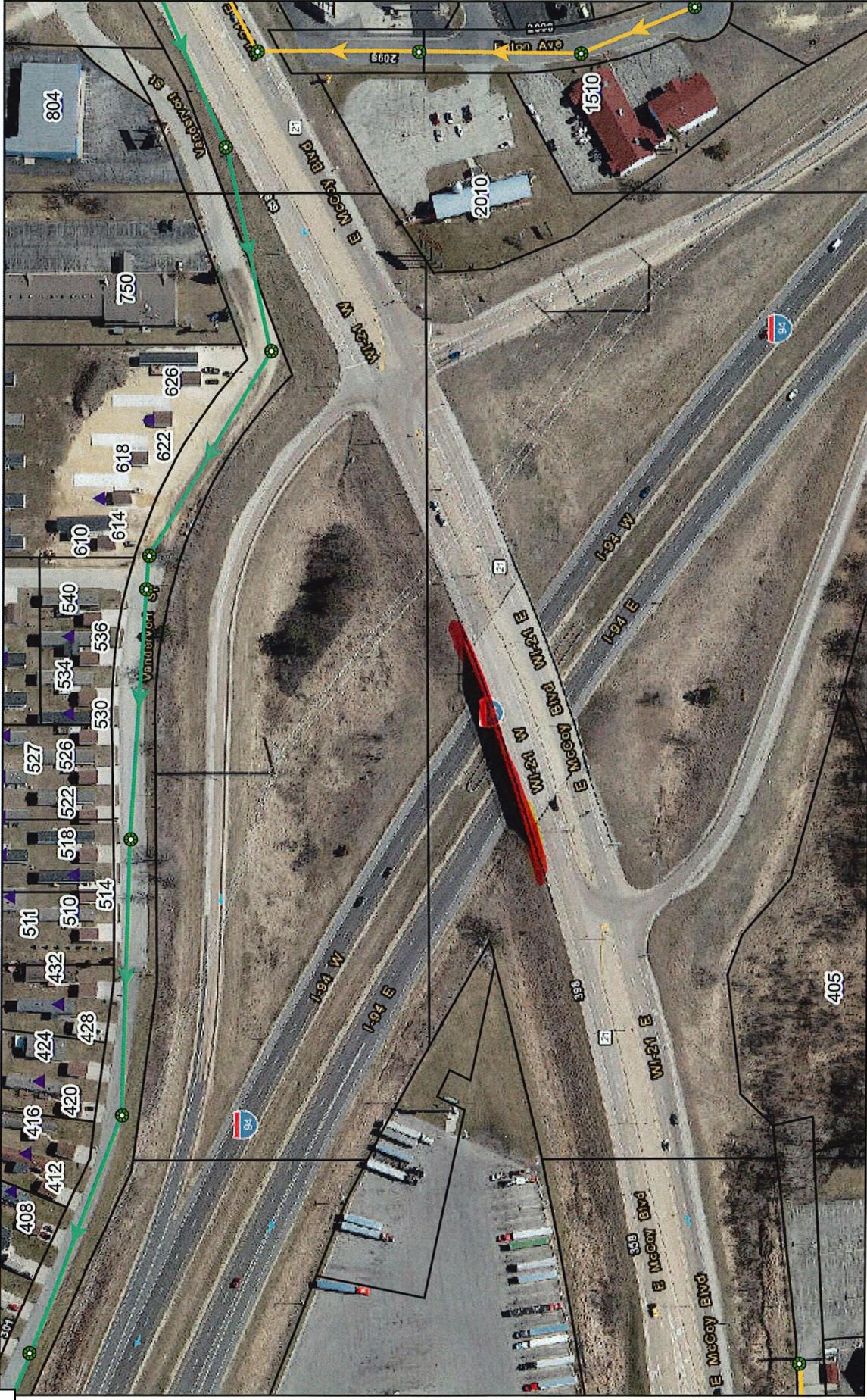
2/23/2026

Director of Public Works & Utilities
Brandy Leis

Date

City of Tomah

Item 7.



2/18/2026, 1:21:05 PM

Sanitary Appearances

- 180224SE.sld
- 180225NE.sld
- 180226NE.sld
- 180227SE.sld
- 180228NW.sld
- 180229NW.sld
- 180230NW.sld
- 180231NW.sld
- 180232NW.sld
- 180233SE.sld
- 180234SE.sld
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- 180300NW.sld

World_Transportation

- 6"
- 10"

Addresses

- Municipal Boundary

Scale: 0, 105, 210, 420 ft / 0, 30, 60, 120 m

North Arrow

Esti. HERE, IPC