



AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, January 18, 2023 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

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Call to Order - Roll Call

Approve Minutes

[December 2022 Minutes](#)

Discussion Items

1. Airport Update
2. [Equipment Purchase Approval](#)
3. Project Updates
4. [Building Code/Violation Report](#)
5. Payment of Monthly Water & Sewer Bills
6. Departmental Reports
7. Director's Report
8. Future Meeting Date: February 22, 2023

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, December 28, 2022 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Call to Order - Roll Call

John Glynn (P), Dean Peterson (A), Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (A), Mayor Mike Murray (P), Adam Gigous (P). Quorum Present. Also present, Director Kirk Arity, Mark Rezin, Joe Kube and Brian Berquist of Town & Country Engineering.

Approve Minutes

November 2022 Minutes 1st by MM, 2nd by JG. All ayes. Motion approved.

Discussion Items

- 1) Airport Update
 - a) Snow removal is going well. Need to take out skid steer to remove trees.
- 2) Sump Pump Reimbursement
 - a) Motion made by AG, seconded by JG to approve the reimbursement for 1100 Lakeside Dr. All ayes. Motion approved.
- 3) Project Updates
 - a) There are some items that need to be fixed in the spring for the 2022 project. Motion made by JG, seconded by BR to pay Gerke Excavating for amount requested. All ayes. Motion approved.
 - b) Monroe County did not receive any funds for the County ET project. About one million was issued for the north Glendale project for 2025/2026.
 - c) In 2023 there will be another meeting informing residents about the intersection project, which is a state project. Gerke Excavating had the lowest bid.
- 4) Building Code/Violation Report
 - a) Reviewed by committee.
- 5) Payment of Monthly Water & Sewer Bills
 - a) Sewer- 1st by MM, 2nd by JG to approve water bills as presented. All ayes. Motion approved.
 - b) Water-1st by MM, 2nd by BR to approve water bills as presented. All ayes. Motion approved.
- 6) Departmental Reports
 - a) Sewer- Roofing is almost done. Took 15 loads out this month, total for the year is 189. Helping with snow removal in the parks. The average flow is 1.07 million gallons.
 - b) Water- 810,000 gallons for average flow. SCADA project is going slow but getting done. Continuing to inventory what pipe is on the customer side (have been doing for a few years), this is now mandated by the DNR. It is being entered into the GIS system. In 2023 will be doing the comprehensive lead and copper, this is a three-year program. PFAS testing will need to be done per the DNR & EPA. Frost is about 1'5". No leaks/breaks or meters froze up on our side. WWO, employees are stepping up for the learning seminar.
 - c) Public Works- Chip pile is done. Cleaning up the snow especially on the bus routes, due to no school and also doing the alternate side parking. The crew was tree cutting, tree shifted and broke

Minutes will be approved at January PWC meeting.

a rib on an employee. New retirement announced, Paul Marten will be retiring on December 31, 2022.

7) Director Report

- a) Hiring a truck driver due to the retirements and employees moving positions. Added frequently asked questions to the website.

Adjourn 1st by AG, 2nd by BR at 6:25 PM. All ayes. Motion approved.

Submitted by: Kim Lambert

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Equipment Purchase Approval: Brush Cutter, Pickup Trucks, and Air Compressor

Summary and background information: (Appropriate documents attached)

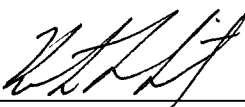
Information to be provided at meeting

Fiscal Note:

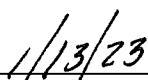
TBD

Recommendation:

Recommendation from discussion at meeting.



Director of Public Works
Kirk Arity



Date

December Permit Report

12/01/2022 - 12/31/2022

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
6354	12/28/2022	Alter/Addition One or Two Family	2nd floor bathroom remodel (remove closet, relocate tub and replace with walk-in shower)	1803 SUPERIOR AVENUE	\$40.00	4,000.00
6352	12/21/2022	Alt/Addition Commercial Building	Replace patio door with single door & install wall A/C sleeve	714-818 Williams St.	\$0.00	0.00
6351	12/14/2022	Electrical	Installing 200 amp single phase in service shop building	605 FAIR STREET	\$150.00	1,500.00
6350	12/14/2022	Electrical	Electrical for commercial remodel(1st floor MA room)	120 E MILWAUKEE STREET	\$160.00	5,841.00
6349	12/14/2022	Shed Permit<150 square feet	8 x 10 shed in rear yard	522 WILLIAMS STREET	\$15.00	0.00
6348	12/13/2022	Plumbing	Plumbing for commercial remodel (conversion of existing building into storage units with some having bathrooms)	1210 N SUPERIOR AVENUE	\$210.00	45,000.00
6347	12/13/2022	Alt/Addition Commercial Building	Interior renovation on first floor to include: removal of a coiling door, rework of HVAC, addition of sinks, and add casework.	120 E MILWAUKEE STREET	\$360.00	31,885.00
6346	12/12/2022	Deck Permit	New front deck with roof	818 KING AVENUE	\$35.00	3,000.00
6345	12/12/2022	Electrical	New conduit and wiring to fueling island and tanks	310 E MC COY BOULEVARD	\$538.00	102,000.00
6344	12/12/2022	Alter/Addition One or Two Family	Installation of 14 x 16 operable Pergola on existing back patio concrete slab	582 ALYSSA STREET	\$190.00	19,918.00
6343	12/12/2022	Alter/Addition One or Two Family	Installation of basement egress window, partial drain tile system	222 ALYSSA STREET	\$130.00	13,260.00
6342	12/7/2022	Alt/Addition Commercial Building	Installing interior doors to large office space and closing off unused door openinas to	901 KILBOURN AVENUE	\$60.00	6,500.00

			hallway(corridor)			
6341	12/5/2022	Alter/Addition One or Two Family	Remodel of relocated home and new deck	209 W BENTON STREET	\$409.40	40,000.00
6339	12/1/2022	Alt/Addition Commercial Building	40 x 48 addition to commercial building	1115 TOWNLINE ROAD	\$612.00	75,000.00
5201	12/14/2022	Alt/Addition Commercial Building	Installing antennas in the church steeple,with outdoor equipment cabinets and exterior natural gas generator	303 W MONROE STREET	\$400.00	40,000.00
				Totals	\$3,309.40	387,904.00

Total Records: 15

1/10/2023

Code Enforcement Violation Report DECEMBER 2022

12/01/2022 - 12/31/2022

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type	Status
12/30/2022	2022173	1000 GLENDALE AVENUE	38-30 - Snow and Ice Removal	Sidewalk not shoveled	Snow and Ice Removal	Issued Order to Correct
12/29/2022	2022172	200 JEFFERSON STREET	Chapter 36 - Solid Waste Regulations	Junk at the curb. More than 2 items and 2 weeks prior to large item week.	Nuisance - Junk Accumulation	Completed
12/28/2022	2022171	EMPTY LOT ADJACENT TO 328 E MILWAUKEE	38-30 - Snow and Ice Removal	Snow not removed from sidewalk	Snow and Ice Removal	TOT Snow & Weed Contractor
12/27/2022	2022170	1320 GLENDALE AVENUE	36-6. - Collection of Automated Containers for City Serviced Dwelling Units	Tote overflowing and garbage bags around the tote on the ground	Solid Waste	Issued Order to Correct
12/19/2022	2022169	1403 GRANT STREET	38-30 - Snow and Ice Removal	Depositing snow on public street	Snow and Ice Removal	Issued Order to Correct
12/16/2022	2022168	1323 MC LEAN AVENUE	52-206 Parking in Front Yard	Parking in front yard	General Nuisance	Issued Order to Correct
12/14/2022	2022167	1015 GRASSMAN	Chapter 36 - Solid Waste Regulations	Junk at the curb in excess of 2 items and outside of large item week.	Nuisance - Junk Accumulation	TOT Public Works & Utility
	18199522					

Total Records: 9