



AGENDA FOR BUDGET WORKSHOP

A Budget Workshop meeting will be held on **Saturday, October 05, 2024 at 8:00 AM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020
Dial by your location +1 312 626 6799 US (Chicago)

AGENDA:

Call to Order, Pledge of Allegiance, Roll Call

ANYONE DESIRING TO APPEAR TO COUNCIL

GENERAL:

- [1.](#) Budget Summary
- [2.](#) Treasurer, Assessor, Computers, Special Accounting
- [3.](#) Tax Increment Financing Districts (TIDs 8, 9, 10, 11)
- [4.](#) ARPA
- [5.](#) CDBG
- [6.](#) Debt Service
- [7.](#) Industrial Development
- [8.](#) Inspection and Planning
- [9.](#) Mass Transit
- [10.](#) Grants and Donations
- [11.](#) Revenues
- [12.](#) Discussion and Approval of non-Represented Cost of Living Increase
- [13.](#) Tourism
- [14.](#) Police Department
- [15.](#) Clerk and Elections
- [16.](#) Legislative, Judicial, Mayor, Legal
- [17.](#) Insurance and Reserve Account
- [18.](#) Approval of Job Description Change for Chief Deputy Clerk and Deputy Clerk
- [19.](#) Senior and Disabled Services
- [20.](#) Public Works
- [21.](#) Lake District
- [22.](#) Water and Sewer

Budget Workshop – October 05, 2024

- [23.](#) General Buildings
- [24.](#) Capital Projects
- [25.](#) Approval of Utility Billing Clerk Job Description and Grade Change
- [26.](#) Approval of Job Description Change and Budget Percentage Change for Public Works Admin Assistant/Office Manager
- [27.](#) Fire Department
- [28.](#) Ambulance/Tomah EMS
- [29.](#) Library
- [30.](#) Parks and Recreation
- [31.](#) Resolution Designating Public Depositories for City of Tomah Monies in 2025
32. Approval of Preliminary Budget
33. Scheduling of Public Hearing for Budget (November 19, 2024)

ADJOURN

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
Expenditures:									
* General Fund									
General Government	1,258,485	1,278,785	1,363,407	760,271	626,994	1,422,291	1,412,469	1,409,419	1,409,419
Public Safety	3,763,843	3,838,841	3,944,077	2,007,255	1,796,780	4,217,290	4,186,126	4,188,106	4,188,106
Public Works	1,968,635	1,910,629	2,065,232	992,798	1,046,391	2,287,027	2,177,728	2,152,171	2,152,171
Culture, Recreation & Education	791,735	785,812	910,190	401,226	423,051	908,836	907,336	907,336	907,336
Conservation & Development	10,500	178	10,500	10,124	1,450	10,500	10,500	10,500	10,500
Capital Outlay	47,900	49,115	31,125	29,077	13,200	45,000	31,800	31,800	31,800
Transfer to Other Funds	-	35,261	-	-	-	-	-	-	-
	7,841,097	7,898,621	8,324,530	4,200,751	3,907,866	8,890,945	8,725,958	8,699,331	8,699,331
Lake District	57,536	24,385	84,861	20,500	61,824	59,407	410,389	421,657	421,657
TIF #8	928,994	511,543	734,733	429,428	198,700	450,025	537,525	537,525	537,525
TIF #9	92,463	120,772	202,314	42,602	515,383	462,559	502,059	518,309	518,309
TIF #10	72,875	73,800	153,185	77,820	402,400	89,071	89,071	89,071	89,071
TIF #11	21,000	925	77,335	4,244	3,500	15,321	15,321	15,321	15,321
* Debt Service	4,152,895	4,149,076	3,458,618	2,839,387	545,094	3,784,287	3,784,287	3,784,287	3,784,287
Capital Projects	1,417,338	9,539,841	3,723,500	1,760,490	3,574,100	2,413,000	2,488,000	2,518,000	2,518,000
ARPA Funds	26,000	154,216	355,775	16,166	65,398	504,775	504,775	488,775	488,775
Ambulance	4,813,951	4,672,175	4,931,264	2,711,368	2,374,704	5,741,164	5,850,304	5,844,922	5,844,922
Community Development Block Grant	8,215	119,523	8,667	2,635	3,283	8,039	8,039	8,039	8,039
Grants & Donations	-	89,749	33,000	49,138	1,500	33,000	33,000	33,000	33,000
Industrial Development Fund	47,424	40,554	41,339	19,317	39,924	54,248	54,248	54,248	54,248
* Library Trust	569,670	537,159	571,712	274,470	257,720	554,080	584,782	584,782	584,782
* Mass Transit	636,284	764,706	785,937	617,008	521,275	1,196,481	1,196,481	1,196,481	1,196,481
* Senior & Disabled	146,685	159,820	157,607	78,686	76,575	162,816	175,050	175,050	175,050
Tourism	672,011	698,097	816,999	245,211	553,798	791,251	735,600	735,600	736,195

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
Water Utility									
Operating Expenses	1,828,327	2,004,740	2,019,072	908,928	1,192,983	2,236,371	2,236,371	2,236,371	2,236,371
Non-Operating Expenses	107,429	46,082	41,570	21,698	36,432	41,108	41,108	41,108	41,108
	<u>1,935,756</u>	<u>2,050,822</u>	<u>2,060,642</u>	<u>930,626</u>	<u>1,229,415</u>	<u>2,277,479</u>	<u>2,277,479</u>	<u>2,277,479</u>	<u>2,277,479</u>
Sewer Utility-WWTP/Sanit.Sewer									
Operating Expenses	1,901,011	2,133,047	2,176,070	621,830	1,468,582	2,231,004	2,231,004	2,231,004	2,231,004
Non-Operating Expenses	82,451	34,369	20,153	16,713	14,939	20,153	20,153	20,153	20,153
	<u>1,983,462</u>	<u>2,167,416</u>	<u>2,196,223</u>	<u>638,543</u>	<u>1,483,521</u>	<u>2,251,157</u>	<u>2,251,157</u>	<u>2,251,157</u>	<u>2,251,157</u>
Total Expenditures (All Funds)	25,423,656	33,773,201	28,718,240	14,958,388	15,815,978	29,739,105	30,223,526	30,233,034	30,233,629
Net Expenditures (City Levy Impact)	13,346,631	13,509,382	13,298,403	8,010,301	5,308,529	14,588,609	14,466,559	14,439,932	14,439,932
						9.70%	8.78%	8.58%	8.58%
Total Indebtedness as of 12/31/2024:									
General Obligation Debt	30,255,000	30,470,000							
Sewer Revenue Bonds	635,000	2,887,875							
Water Revenue Bonds	2,422,105	540,000							
Total		<u>33,897,875</u>							

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
* Requires City Tax Levy	<u>33,312,105</u>								
Revenues									
* General Fund									
Other Taxes	523,600	532,253	497,600	132,693	417,249	520,100	521,100	531,100	531,100
Special Assessments	-	98,039	-	-	-	-	-	-	-
Intergovernmental Revenue	2,611,900	2,617,959	3,212,073	536,353	2,231,306	3,388,806	3,388,756	3,319,564	3,319,564
Licenses & Permits	144,450	175,192	144,450	69,766	8,700	144,150	144,150	144,150	144,150
Fines, Forfeits & Penalties	130,150	131,899	130,150	64,515	60,070	130,150	160,150	160,150	160,150
Public Charges	239,000	292,647	267,200	90,348	148,914	232,200	288,700	304,700	304,700
Intergovernmental Charges	75,000	64,317	77,000	27,780	32,000	65,000	77,000	77,000	77,000
Miscellaneous Revenue	222,914	175,854	221,100	264,876	138,200	213,567	248,567	248,567	248,567
Other Financing Sources	213,231	20,231	21,212	-	21,212	22,000	51,475	173,475	173,475
	<u>4,160,245</u>	<u>4,108,391</u>	<u>4,570,785</u>	<u>1,186,330</u>	<u>3,057,651</u>	<u>4,715,973</u>	<u>4,879,898</u>	<u>4,958,706</u>	<u>4,958,706</u>
Lake District									
Taxes	55,486	55,479	58,010	34,206	23,794	58,010	150,010	150,010	150,010
Intergovernmental Revenue	850	849	850	623	-	850	850	1,848	1,848
Miscellaneous Revenue	1,200	4,546	1,000	2,524	2,000	1,000	1,000	1,000	1,000
Other Financing Sources	-	-	25,000	-	25,000	-	300,000	300,000	300,000
	<u>57,536</u>	<u>60,874</u>	<u>84,860</u>	<u>37,352</u>	<u>50,794</u>	<u>59,860</u>	<u>451,860</u>	<u>452,858</u>	<u>452,858</u>
TIF #8									
Taxes	636,999	546,577	517,339	424,252	295,113	1,291,956	1,291,956	1,291,956	1,291,956
Intergovernmental Revenue	25,000	10,281	7,500	4,768	10,000	46,868	46,868	46,868	46,868
Miscellaneous Revenue	76,460	20,897	23,200	2,674	12,149	22,500	22,500	22,500	22,500
Other Financing Sources	-	-	189,000	-	811,947	332,134	332,134	332,134	332,134
	<u>738,459</u>	<u>577,755</u>	<u>737,039</u>	<u>431,693</u>	<u>1,129,210</u>	<u>1,693,458</u>	<u>1,693,458</u>	<u>1,693,458</u>	<u>1,693,458</u>
TIF #9									
Taxes	306,260	262,786	321,499	263,650	183,397	489,735	489,735	489,735	489,735
Intergovernmental Revenue	-	4,943	-	2,963	-	179,969	179,969	179,969	179,969
Miscellaneous Revenue	-	5,070	-	-	-	405,000	405,000	405,000	405,000
	<u>306,260</u>	<u>272,799</u>	<u>321,499</u>	<u>266,613</u>	<u>183,397</u>	<u>1,074,704</u>	<u>1,074,704</u>	<u>1,074,704</u>	<u>1,074,704</u>
TIF #10									
Taxes	461,242	395,768	302,510	248,077	172,565	504,423	504,423	488,423	488,423
Intergovernmental Revenue	-	7,444	4,000	2,788	-	21,249	21,249	21,249	21,249
Miscellaneous Revenue	-	22,518	-	-	-	-	-	-	-
	<u>461,242</u>	<u>425,730</u>	<u>306,510</u>	<u>250,865</u>	<u>172,565.01</u>	<u>525,672</u>	<u>525,672</u>	<u>509,672</u>	<u>509,672</u>

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
TIF #11									
Taxes	11,442	9,818	110,000	90,247	62,777	254,977	254,977	254,977	254,977
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-	-
	<u>11,442</u>	<u>9,818</u>	<u>110,000</u>	<u>90,247</u>	<u>62,777</u>	<u>254,977</u>	<u>254,977</u>	<u>254,977</u>	<u>254,977</u>
* Debt Service									
Other Taxes	-	-	-	-	-	-	-	-	-
Special Assessments	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	500	16,272	5,000	9,675	827	5,000	5,000	5,000	5,000
Other Financing Sources	2,167,556	2,256,776	1,660,273	415,615	1,244,659	1,716,343	1,716,343	1,716,343	1,716,343
	<u>2,168,056</u>	<u>2,273,048</u>	<u>1,665,273</u>	<u>425,290</u>	<u>1,245,486</u>	<u>1,721,343</u>	<u>1,721,343</u>	<u>1,721,343</u>	<u>1,721,343</u>
Capital Projects									
Miscellaneous Revenue	75,000	336,782	475,000	152,041	500,000	50,000	50,000	50,000	50,000
Other Financing Sources	1,342,371	4,038,397	3,323,500	0	3,330,000	2,413,000	2,488,000	2,518,000	2,518,000
	<u>1,417,371</u>	<u>4,375,179</u>	<u>3,798,500</u>	<u>152,041</u>	<u>3,830,000</u>	<u>2,463,000</u>	<u>2,538,000</u>	<u>2,568,000</u>	<u>2,568,000</u>
ARPA Funds									
Intergovernmental Revenues	-	154,216	292,775	-	97,831	504,775	504,775	488,775	488,775
Other Financing Sources	-	-	-	-	-	-	-	-	-
	<u>-</u>	<u>154,216</u>	<u>292,775</u>	<u>-</u>	<u>97,831</u>	<u>504,775</u>	<u>504,775</u>	<u>488,775</u>	<u>488,775</u>
Ambulance									
Intergovernmental Revenue	19,000	117,262	-	700	-	-	-	-	-
Public Charges	4,400,250	4,589,797	4,600,000	2,759,489	2,200,100	5,300,000	5,300,000	5,300,000	5,300,000
Intergovernmental Charges	336,437	332,220	391,680	360,500	16,720	377,220	377,220	377,220	377,220
Miscellaneous Revenue	15,500	130,657	5,500	626	5,000	8,000	10,500	10,500	10,500
Other Financing Sources	-	-	-	-	-	-	-	-	-
	<u>4,771,187</u>	<u>5,169,937</u>	<u>4,997,180</u>	<u>3,121,314</u>	<u>2,221,820</u>	<u>5,685,220</u>	<u>5,687,720</u>	<u>5,687,720</u>	<u>5,687,720</u>
Community Development Block Grant									
Admin Revenue	2,700	273	2,700	139	2,700	2,700	2,700	2,700	2,700
Program Revenue	28,800	35,383	28,800	8,499	8,300	17,300	17,300	17,300	17,300
Other Financing Sources	-	-	-	-	-	-	-	-	-
	<u>31,500</u>	<u>35,656</u>	<u>31,500</u>	<u>8,638</u>	<u>11,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Grants & Donations									
Miscellaneous Revenue	-	107,284	58,000	84,682	27,000	58,000	54,000	54,000	54,000
Other Financing Sources	-	-	-	-	-	-	-	-	-
	<u>-</u>	<u>107,284</u>	<u>58,000</u>	<u>84,682</u>	<u>27,000</u>	<u>58,000</u>	<u>54,000</u>	<u>54,000</u>	<u>54,000</u>
Industrial Development Fund									
Other Financing Sources	47,500	-	41,339	-	47,500	54,248	54,248	54,248	54,248
	<u>47,500</u>	<u>-</u>	<u>41,339</u>	<u>-</u>	<u>47,500</u>	<u>54,248</u>	<u>54,248</u>	<u>54,248</u>	<u>54,248</u>
* Library Trust									
Other Taxes									
Intergovernmental Revenue	170,288	170,466	194,158	194,157	-	195,000	199,352	199,352	199,352
Fines, Forfeits & Penalties	50	-	50	-	-	50	50	50	50
Public Charges	-	6,210	5,000	2,658	2,340	5,000	5,000	5,000	5,000
Miscellaneous Revenue	43,000	1,153,071	13,600	65,768	45,000	86,600	86,600	86,600	86,600
Other Financing Sources	-	-	63,000	-	-	-	-	-	-
	<u>213,338</u>	<u>1,329,747</u>	<u>275,808</u>	<u>262,583</u>	<u>47,340</u>	<u>286,650</u>	<u>291,002</u>	<u>291,002</u>	<u>291,002</u>

	2023	2023	2024	2024	2024	1	2	3	4
	BUDGET	ACTUAL	BUDGET	6 MOS.	6 MOS	2024	2024	2024	2025
				ACTUAL	PROJECTED	PRELIMINARY	DEPT HEAD	COMMITTEE	COUNCIL
						PROPOSED	PROPOSED	PROPOSED	PROPOSED
* Mass Transit									
Intergovernmental Revenue	340,000	611,427	550,000	305,535	305,435	645,000	645,000	645,000	645,000
Public Charges	250,000	302,084	315,000	98,140	100,000	220,000	220,000	220,000	220,000
Miscellaneous Revenue	-	23,929	-	-	18,000	-	-	-	-
	590,000	937,440	865,000	403,675	423,435	865,000	865,000	865,000	865,000
* Senior & Disabled Services									
Public Charges	1,500	2,789	1,500	804	1,000	1,500	1,500	1,500	1,500
Miscellaneous Revenue	40,000	72,964	68,000	35,377	28,575	64,000	64,000	64,000	64,000
Other Financing Sources	-	-	-	-	-	-	-	74,000	74,000
	41,500	75,752	69,500	36,181	29,575	65,500	65,500	139,500	139,500
Tourism									
Other Taxes	670,000	779,803	800,000	276,742	450,000	725,000	725,000	725,000	725,000
Miscellaneous Revenue	2,010	4,956	17,000	734	2,000	2,000	2,400	2,400	2,400
	672,010	784,759	817,000	277,476	452,000	727,000	727,400	727,400	727,400
Water Utility									
Operating Revenue	2,300,653	2,524,057	2,498,379	1,444,318	1,021,694	2,559,530	2,559,530	2,559,530	2,559,530
Non-Operating Revenue	90,847	118,022.00	249,742	122,751	104,059	210,430	210,430	210,430	210,430
	2,391,500	2,642,079	2,748,121	1,567,069	1,125,753	2,769,960	2,769,960	2,769,960	2,769,960
Sewer Utility-WWTP									
Operating Revenue	2,933,998	3,085,272	3,033,502	1,743,610	1,245,435	3,031,197	3,031,197	3,031,197	3,031,197
Non-Operating Revenue	18,095	144,631	185,965	102,973	73,552	179,418	179,418	179,418	179,418
	2,952,093	3,229,903	3,219,467	1,846,583	1,318,987	3,210,615	3,210,615	3,210,615	3,210,615
Total Revenues (Without Levy)	21,031,239	26,570,365	25,010,156	10,448,632	15,534,120	26,755,954	27,390,131	27,541,937	27,541,937
Net Revenues (City Levy Impact)	7,173,139	8,724,377	7,446,366	2,314,059	4,803,487	7,654,466	7,822,743	7,975,551	7,975,551
General Fund Balance Applied	354,584	-	-	-	-	-	-	-	-
Subtotal	6,173,493	4,785,005	5,852,036	5,696,243	505,043	6,934,144	6,643,816	6,464,381	6,464,381
City Property Tax Levy	5,091,215	6,054,518	6,111,112			6,145,318	6,145,318	6,145,318	6,145,318
						0.56%	0.56%	0.56%	0.56%
Total Revenue	26,477,038	32,624,883	31,162,607	10,448,632	15,534,120	32,901,272	33,535,449	33,687,255	33,687,255
Assessed Value	783,743,100	789,046,700	798,202,000			921,420,800	921,420,800	921,420,800	921,420,800
Tax rate per \$1,000	6.50	7.67	7.66			6.67	6.67	6.67	6.67
* Requires City Tax Levy						-12.89%	-12.89%	-12.89%	-12.89%

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Expenditures:									
General Fund									
General Government									
Legislative	40,126	41,928	45,025	18,788	26,710	49,673	49,673	49,673	49,673
Judicial	113,684	113,707	121,060	63,005	55,736	122,929	122,929	122,929	122,929
Legal	51,000	40,934	65,000	24,153	40,000	65,000	65,000	65,000	65,000
Mayor	17,135	14,437	16,427	7,646	8,909	17,148	17,148	17,148	17,148
City Administrator	-	1,574	-	804	-	-	-	-	-
City Clerk	230,410	225,645	244,949	117,775	124,012	253,620	259,626	258,576	258,576
Elections	13,883	16,102	36,679	8,575	28,003	16,921	16,971	14,971	14,971
Computer	114,603	131,671	122,700	71,864	74,000	153,200	153,200	153,200	153,200
Treasurer	267,905	285,802	298,512	160,401	151,152	310,732	297,125	297,125	297,125
Assessor	58,700	59,790	54,200	23,351	34,139	59,000	59,000	59,000	59,000
Special Accounting	25,700	25,632	27,000	19,175	8,951	30,000	30,000	30,000	30,000
General Buildings	120,808	131,717	127,755	62,193	61,881	133,479	128,979	128,979	128,979
Illegal Taxes	5,000	-	5,000	-	-	5,000	5,000	5,000	5,000
Law Enforcement Insurance	59,055	59,262	50,197	41,741	-	43,865	44,245	44,245	44,245
Highway Insurance	45,230	42,639	38,446	40,603	-	42,633	43,039	43,039	43,039
Other Insurance	95,246	87,945	80,959	84,843	13,500	89,092	90,534	90,534	90,534
Other General Government	-	-	29,500	15,353	-	30,000	30,000	30,000	30,000
	1,258,485	1,278,785	1,363,407	760,271	626,994	1,422,291	1,412,469	1,409,419	1,409,419
Public Safety									
Law Enforcement	3,111,909	3,025,170	3,237,698	1,570,784	1,536,659	3,419,421	3,371,975	3,373,955	3,373,955
Community Service Officer	-	350	-	-	-	-	-	-	-
Canine Program	-	224	-	500	-	-	-	-	-
Fire Protection	301,901	483,320	325,632	169,757	162,938	347,622	365,499	365,499	365,499
Ambulance	167,475	168,543	191,400	191,400	-	191,400	191,400	191,400	191,400
Inspection	178,409	159,258	185,696	74,710	93,883	255,197	252,401	252,401	252,401
Other Public Safety	4,150	1,977	3,650	104	3,300	3,650	4,850	4,850	4,850
	3,763,843	3,838,841	3,944,077	2,007,255	1,796,780	4,217,290	4,186,126	4,188,106	4,188,106
Public Works									
Administration for Highways & Streets	62,439	64,019	58,390	6,802	7,504	71,542	78,624	61,521	61,521
Highway & Street Maintenance	1,237,993	1,178,955	1,284,260	661,493	658,022	1,471,136	1,356,736	1,348,282	1,348,282
Street Lighting	135,000	130,335	135,000	67,400	67,500	135,000	135,000	135,000	135,000
Sidewalk Maintenance	15,500	18,849	500	200	500	500	-	-	-
Storm Sewer Maintenance	-	1,704	-	343	-	-	-	-	-
Airport	53,608	32,362	52,537	12,254	41,631	55,680	54,199	54,199	54,199
Refuse & Garbage Collection	151,902	165,220	151,635	67,760	71,561	161,019	156,019	156,019	156,019
Solid Waste Disposal	228,000	207,720	240,000	117,466	112,200	240,000	240,000	240,000	240,000
Brush	18,500	17,045	18,500	-	18,500	18,500	18,500	18,500	18,500
Recycling Program	63,193	94,421	121,908	57,568	67,973	131,150	136,150	136,150	136,150
Weed and Nuisance Control	2,500	-	2,500	1,511	1,000	2,500	2,500	2,500	2,500
	1,968,635	1,910,629	2,065,232	992,798	1,046,391	2,287,027	2,177,728	2,152,171	2,152,171
Culture, Recreation & Education									
Other Parks	342,329	325,115	368,710	186,631	179,421	391,631	391,631	391,631	391,631
Recreation Programs & Events	126,287	108,855	183,146	67,027	54,983	154,330	154,330	154,330	154,330
Recreation Park	192,115	199,385	202,909	104,010	97,687	206,935	205,435	205,435	205,435
Aquatic Center	131,003	152,456	155,425	43,557	90,959	155,940	155,940	155,940	155,940
	791,735	785,812	910,190	401,226	423,051	908,836	907,336	907,336	907,336
Conservation & Development									
Other Cons.& Dev.(Planning)	10,500	178	10,500	10,124	1,450	10,500	10,500	10,500	10,500
Total General Fund Operations	7,793,197	7,814,245	8,293,405	4,171,674	3,894,666	8,845,945	8,694,158	8,667,531	8,667,531

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
General Fund									
Capital Outlay									
General Government	-	-	-	338	-	-	-	-	-
	-	-	-	338	-	-	-	-	-
Public Safety									
Law Enforcement Outlay	27,900	25,212	11,125	5,759	5,500	25,000	11,800	11,800	11,800
Fire Protection Outlay	20,000	23,903	20,000	22,979	7,700	20,000	20,000	20,000	20,000
	47,900	49,115	31,125	28,739	13,200	45,000	31,800	31,800	31,800
Total General Fund Outlay	47,900	49,115	31,125	29,077	13,200	45,000	31,800	31,800	31,800
Other Financing Uses									
Transfer to Other Funds	-	35,261	-	-	-	-	-	-	-
Grand Total General Fund	7,841,097	7,898,621	8,324,530	4,200,751	3,907,866	8,890,945	8,725,958	8,699,331	8,699,331
Lake District									
Lake	57,536	24,385	59,861	5,500	51,824	59,407	410,389	421,657	421,657
Illegal Taxes	-	-	-	-	-	-	-	-	-
Lake Outlay	-	-	25,000	15,000	10,000	-	-	-	-
Grand Total Lake District Fund	57,536	24,385	84,861	20,500	61,824	59,407	410,389	421,657	421,657
TIF #8									
Economic Development	32,681	12,250	14,335	4,274	20,000	15,321	15,321	15,321	15,321
Highway & Streets Outlay	103,500	54,480	37,500	20,514	40,000	-	87,500	87,500	87,500
Transfer to Other Funds	792,813	444,813	682,899	404,640	138,700	434,704	434,704	434,704	434,704
Grand Total TIF 8 - Fund 14	928,994	511,543	734,733	429,428	198,700	450,025	537,525	537,525	537,525
TIF #9									
Economic Development	20,681	12,250	13,335	4,274	15,784	14,321	14,321	14,321	14,321
Industrial Development Outlay	-	68,870	75,000	-	72,000	75,000	75,000	75,000	75,000
Highway & Streets Outlay	35,000	2,870	12,500	-	12,500	-	39,500	55,750	55,750
Transfer to Other Funds	36,783	36,783	101,480	38,328	415,099	373,238	373,238	373,238	373,238
Grand Total TIF 9 - Fund 17	92,463	120,772	202,314	42,602	515,383	462,559	502,059	518,309	518,309
TIF #10									
Operations	-	925	14,335	4,370	-	15,321	15,321	15,321	15,321
Transfer to Other Funds	72,875	72,875	138,850	73,450	402,400	73,750	73,750	73,750	73,750
Grand Total TIF 10 - Fund 18	72,875	73,800	153,185	77,820	402,400	89,071	89,071	89,071	89,071
TIF #11									
Operations	21,000	925	14,335	4,244	3,500	15,321	15,321	15,321	15,321
Transfer to Other Funds	-	-	63,000	-	-	-	-	-	-
Grand Total TIF 11 - Fund 20	21,000	925	77,335	4,244	3,500	15,321	15,321	15,321	15,321
Debt Service									
Principal Payment	2,859,352	2,859,362	2,480,000	2,240,000	-	2,645,000	2,645,000	2,645,000	2,645,000
Interest Payment	1,286,949	1,286,914	972,018	598,291	540,500	1,132,687	1,132,687	1,132,687	1,132,687
Other Fiscal Charges	2,795	2,800	2,800	1,096	1,594	2,800	2,800	2,800	2,800
Other Financing Uses	3,800	-	3,800	-	3,000	3,800	3,800	3,800	3,800
Grand Total Debt Service Fund	4,152,895	4,149,076	3,458,618	2,839,387	545,094	3,784,287	3,784,287	3,784,287	3,784,287

	2023 BUDGET	2023 ACTUAL	2024 BUDGET	2024 6 MOS. ACTUAL	2024 6 MOS PROJECTED	1 2024 PRELIMINARY PROPOSED	2 2024 DEPT HEAD PROPOSED	3 2024 COMMITTEE PROPOSED	4 2025 COUNCIL PROPOSED
Capital Projects									
General Public Building Outlay	-	17,491	219,000	11,250	207,500	25,000	25,000	25,000	25,000
Public Safety Outlay	149,500	6,228,832	121,500	156,904	2,500	1,123,000	1,198,000	1,228,000	1,228,000
Public Works Outlay	755,200	579,549	1,550,000	679,008	1,275,000	600,000	600,000	600,000	600,000
Culture, Recreation & Education Outlay	512,638	1,971,538	1,833,000	910,120	2,089,100	665,000	665,000	665,000	665,000
Other Financial Uses	-	742,431	-	3,208	-	-	-	-	-
Grand Total Capital Projects Fund	1,417,338	9,539,841	3,723,500	1,760,490	3,574,100	2,413,000	2,488,000	2,518,000	2,518,000
ARPA Funds									
General Government Outlay	-	15,836	65,125	3,565	-	65,125	65,125	65,125	65,125
Public Safety Outlay	-	23,645	-	12,064	23,645	-	-	-	-
Culture, Recreation & Education Outlay	-	94,504	227,650	536	15,753	227,650	227,650	227,650	227,650
Transfer to Other Funds	26,000	20,231	63,000	-	26,000	212,000	212,000	196,000	196,000
Grand Total ARPA Fund	26,000	154,216	355,775	16,166	65,398	504,775	504,775	488,775	488,775
Ambulance									
Ambulance Operations	3,910,878	3,778,321	4,325,739	2,235,543	2,248,504	4,951,889	4,971,029	4,965,647	4,965,647
Ambulance Outlay	200,000	10,781	20,000	16,500	-	220,000	310,000	310,000	310,000
Transfer to Other Funds	703,073	883,073	585,525	459,325	126,200	569,275	569,275	569,275	569,275
Grand Total Ambulance Fund	4,813,951	4,672,175	4,931,264	2,711,368	2,374,704	5,741,164	5,850,304	5,844,922	5,844,922
Community Development Block Grant									
CDBG Administration	8,215	119,523	8,667	2,635	3,283	8,039	8,039	8,039	8,039
CDBG Program	-	-	-	-	-	-	-	-	-
Grand Total Community Development	8,215	119,523	8,667	2,635	3,283	8,039	8,039	8,039	8,039
Grants & Donations	-	89,749	33,000	49,138	1,500	33,000	33,000	33,000	33,000
Industrial Development Fund									
Economic Development	47,424	40,554	41,339	19,317	39,924	54,248	54,248	54,248	54,248
Transfer to Other Funds	-	-	-	-	-	-	-	-	-
Grand Total Industrial Development Fund	47,424	40,554	41,339	19,317	39,924	54,248	54,248	54,248	54,248
Library									
Library Operations	556,170	490,880	558,212	260,060	254,170	545,580	556,282	556,282	556,282
Library Outlay	13,500	5,041	13,500	3,665	3,550	8,500	28,500	28,500	28,500
Library Trust	-	41,237	-	10,745	-	-	-	-	-
Grand Total Library Fund	569,670	537,159	571,712	274,470	257,720	554,080	584,782	584,782	584,782
Mass Transit	636,284	764,706	785,937	617,008	521,275	1,196,481	1,196,481	1,196,481	1,196,481
Senior & Disabled									
Senior & Disabled Operations	146,685	159,820	157,607	78,686	76,575	162,816	175,050	175,050	175,050
Sr & Disabled Outlay	-	-	-	-	-	-	-	-	-
Grand Total Senior & Disabled Services	146,685	159,820	157,607	78,686	76,575	162,816	175,050	175,050	175,050
Tourism									
Tourism Operations	337,011	352,795	416,999	180,211	218,798	428,751	373,100	373,100	373,695
Transfer to Other Funds	335,000	345,303	400,000	65,000	335,000	362,500	362,500	362,500	362,500
Grand Total Tourism Fund	672,011	698,097	816,999	245,211	553,798	791,251	735,600	735,600	736,195

FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51520 - TREASURER											
PERSONNEL											
01-51520-1100	TREASURER SAL-MANAGERIAL	(72,318)	(76,049)	(3,731)	(79,477)	(39,363)	(39,363)	(82,173)	(70,386)	(70,386)	(70,386)
MASS TRANSIT 5%, CDBG 5%, WATER & SEWER 10%											
01-51520-1120	TREASURER SAL-SUPPORT	(104,968)	(110,232)	(5,264)	(120,444)	(67,521)	(67,521)	(125,083)	(125,083)	(125,083)	(125,083)
70% DEPUTY TREASURER, A/P CLERK, 55% PAYROLL CLERK											
01-51520-1140	TREASURER SAL-OVERTIME	(1,000)	(40)	960	(500)	-	-	(500)	(500)	(500)	(500)
01-51520-1250	TREASURER LONGEVITY	(600)	(573)	27	(600)	(360)	(360)	(750)	(650)	(650)	(650)
01-51520-1290	TREASURER NON-ELECT	-	-	-	-	-	-	-	-	-	-
01-51520-1310	TREASURER WIS RETIREMENT	(12,123)	(12,298)	(175)	(13,829)	(7,350)	(7,350)	(14,439)	(13,620)	(13,620)	(13,620)
01-51520-1320	TREASURER SOCIAL SECURITY	(13,639)	(13,174)	465	(15,332)	(7,765)	(7,765)	(15,893)	(14,992)	(14,992)	(14,992)
01-51520-1330	TREASURER LIFE INSURANCE	(575)	(814)	(239)	(575)	(372)	(372)	(575)	(575)	(575)	(575)
01-51520-1340	TREASURER MED HEALTH	(51,681)	(60,643)	(8,961)	(52,755)	(31,431)	(20,000)	(56,105)	(56,105)	(56,105)	(56,105)
PERSONNEL TOTAL		(256,905)	(273,823)	(16,918)	(283,512)	(154,163)	(142,732)	(295,517)	(281,910)	(281,910)	(281,910)
OPERATIONS											
01-51520-2230	TREASURER UTIL-TELEPHONE	(800)	(743)	57	(800)	(360)	(375)	(750)	(750)	(750)	(750)
01-51520-2900	TREASURER'S SERVICE CONTRACTS	(1,500)	(700)	800	(1,500)	(781)	(795)	(1,700)	(1,700)	(1,700)	(1,700)
CURRENCY COUNTER, LEXIS NEXIS											
01-51520-3100	TREASURER OFFICE SUPPLIES	(5,000)	(8,911)	(3,911)	(7,500)	(3,416)	(5,000)	(9,000)	(9,000)	(9,000)	(9,000)
INVESTMENT FEES 2400, POSTAGE 4250, OFFICE SUPPLIES											
01-51520-3200	TREASURER PUB & SUBS	(500)	-	500	(500)	-	(500)	(500)	(500)	(500)	(500)
PUBLIC NOTICES											
01-51520-3250	TREASURER ASSN DUES	(200)	(216)	(16)	(200)	(85)	-	(265)	(265)	(265)	(265)
120 MUNICIPAL TREASURERS, 25 WGFOA											
01-51520-3300	TREASURER TRAVEL	(1,000)	107	1,107	(1,000)	48	(500)	(1,000)	(1,000)	(1,000)	(1,000)
MTAW CONFERENCES, WGFOA CONFERENCES, TRAINING TRAVEL											
01-51520-3350	TREASURER TRAINING	(1,500)	(1,423)	77	(1,000)	(194)	(750)	(1,000)	(1,000)	(1,000)	(1,000)
180 EHLERS CONFERENCE, 370 MTAW CONFERENCES, 250 WGFOA											
01-51520-3400	TREASURER OPERATING SUPPLIES	(500)	(94)	406	(2,500)	(1,014)	(500)	(1,000)	(1,000)	(1,000)	(1,000)
OPERATIONS TOTAL		(11,000)	(11,980)	(980)	(15,000)	(6,238)	(8,420)	(15,215)	(15,215)	(15,215)	(15,215)
TREASURER DEPARTMENT TOTAL EXPENDITURES		(267,905)	(285,802)	(17,897)	(298,512)	(160,401)	(151,152)	(310,732)	(297,125)	(297,125)	(297,125)

FUND: 01 - GENERAL FUND
TREASURER AND ASSESSOR

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51530 - ASSESSOR											
OPERATIONS											
01-51530-2100	ASSESSOR PROF SERVICE	(56,500)	(57,057)	(557)	(52,000)	(19,385)	(34,139)	(55,000)	(55,000)	(55,000)	(55,000)
ASSOCIATED YEARLY CONTRACT 45,000, MOBILE HOMES 3,700, STATE OF WI MFG 3,300											
01-51530-2230	ASSESSOR UTIL-TELEPHONE	-	(184)	(184)	-	(89)	-	-	-	-	-
01-51530-2900	ASSESSOR SERVICE CONTRACTS	(2,200)	(2,548)	(348)	(2,200)	(3,877)	-	(4,000)	(4,000)	(4,000)	(4,000)
MARKET DRIVE											
01-51530-3100	ASSESSOR OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		(58,700)	(59,790)	(1,090)	(54,200)	(23,351)	(34,139)	(59,000)	(59,000)	(59,000)	(59,000)
ASSESSOR DEPARTMENT TOTAL EXPENDITURES		(58,700)	(59,790)	(1,090)	(54,200)	(23,351)	(34,139)	(59,000)	(59,000)	(59,000)	(59,000)
51450 - COMPUTERS											
OPERATIONS											
01-51450-2900	COMPUTER SERVICE CONTRACT	(111,903)	(131,139)	(19,236)	(120,000)	(71,818)	(72,000)	(150,500)	(150,500)	(150,500)	(150,500)
100,500 3RT MNG SERV, 15,000 OTHER 3RT, 16,500 CIVIC, 8,500 MICROSOFT, 4,000 MUNICODE, 2,000 GCS, 1,000 MUNICODE, 1,500 ACA, 1,500 EACA											
01-51450-3100	COMPUTER OFFICE SUPPLIES	(1,500)	(274)	1,226	(1,500)	(45)	(1,000)	(1,500)	(1,500)	(1,500)	(1,500)
01-51450-3350	GENERAL COMPUTER TRAINING	-	-	-	-	-	-	-	-	-	-
01-51450-3400	GEN COMPUTER OPERATING SUP	-	(240)	(240)	-	-	-	-	-	-	-
01-51450-3500	COMPUTER REPAIR & MAINTENANCE	(1,200)	(18)	1,182	(1,200)	-	(1,000)	(1,200)	(1,200)	(1,200)	(1,200)
OPERATIONS TOTAL		(114,603)	(131,671)	(17,068)	(122,700)	(71,864)	(74,000)	(153,200)	(153,200)	(153,200)	(153,200)
COMPUTERS DEPARTMENT TOTAL EXPENDITURES		(114,603)	(131,671)	(17,068)	(122,700)	(71,864)	(74,000)	(153,200)	(153,200)	(153,200)	(153,200)
51540 - SPECIAL ACCOUNTING											
OPERATIONS											
01-51540-2100	SPEC ACCOUNTING PROF SERVICE	(25,700)	(25,632)	68	(27,000)	(19,175)	(8,951)	(30,000)	(30,000)	(30,000)	(30,000)
25,000 CLAAUDIT, 5,000 EHLERS CONTINUING DISCLOSURE											
OPERATIONS TOTAL		(25,700)	(25,632)	68	(27,000)	(19,175)	(8,951)	(30,000)	(30,000)	(30,000)	(30,000)
SPECIAL ACCOUNTING DEPARTMENT TOTAL EXPENDITURES		(25,700)	(25,632)	68	(27,000)	(19,175)	(8,951)	(30,000)	(30,000)	(30,000)	(30,000)

FUND: 01 - GENERAL FUND TREASURER AND ASSESSOR								PRELIMINARY	DEPT. HEAD	COMMITTEE	PROPOSED
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	2025 BUDGET	2025 BUDGET	2025 BUDGET	2025 BUDGET
51910 - ILLEGAL TAXES											
OPERATIONS											
01-51910-2900	ILLEGAL TAXES SERVICE CONTRACT	-	-	-	-	-	-	-	-	-	-
01-51910-3400	ILLEGAL TAXES OPERATION	(5,000)	-	5,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)	(5,000)
OPERATIONS TOTAL		(5,000)	-	5,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)	(5,000)
ILLEGAL TAXES DEPARTMENT TOTAL EXPENDITURES		(5,000)	-	5,000	(5,000)	-	-	(5,000)	(5,000)	(5,000)	(5,000)
52300 - PUBLIC SAFETY - AMBULANCE											
OPERATIONS											
01-52300-2900	AMBULANCE SERVICE CONTRACT	(167,475)	(168,543)	(1,068)	(191,400)	(191,400)	-	(191,400)	(191,400)	(191,400)	(191,400)
		\$20 PER CAPITA - 9750 POPULATION									
OPERATIONS TOTAL		(167,475)	(168,543)		(191,400)	(191,400)	-	(191,400)	(191,400)	(191,400)	(191,400)
PUBLIC SAFETY AMBULANCE TOTAL EXPENDITURES		(167,475)	(168,543)		(191,400)	(191,400)	-	(191,400)	(191,400)	(191,400)	(191,400)
59200/59800 - TRANSFER TO OTHER FUNDS											
OPERATIONS											
01-59200-7390	TRANSFER TO CAPITAL PROJECTS	-	(35,261)	(35,261)	-	-	-	-	-	-	-
01-59800-7330	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-	-	-
01-59800-7340	TRANSFER TO TIF 11	-	-	-	-	-	-	-	-	-	-
01-59800-7360	TRANSFER TO TIF 8	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	(35,261)	(35,261)	-	-	-	-	-	-	-
TRANSFER TO OTHER FUNDS TOTAL EXPENDITURES		-	(35,261)	(35,261)	-	-	-	-	-	-	-

FUND: 14 - TAX INCREMENTAL FINANCING DISTRICT 8

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET
REVENUE									
14-41120	PROPERTY TAXES INCREMENT	636,999	546,577	90,422	517,339	424,252	295,113	1,291,956	1,291,956
14-43410	STATE SHARED REVENUE TID	25,000	10,281	14,719	7,500	4,768	10,000	46,868	46,868
	TID 8 PERSONAL PROPERTY AID \$11,532; TID 8 ACT 12 PERSONAL PROPERTY AID \$35,336								
14-48110	INTEREST INCOME	-	-	-	-	-	-	-	-
14-48200	RENT	700	-	700	700	-	-	-	-
14-48309	TID 8 SALE-OTHER EQUIP/PROP	-	-	-	-	-	-	-	-
14-48901	TID 8 LOAN REVENUE	14,920	7,192	7,728	15,000	-	8,750	15,000	15,000
14-48903	TID 8 LOAN INTEREST REVENUE	7,341	13,705	(6,364)	7,500	2,674	3,399	7,500	7,500
14-49100	PROCEEDS FROM LONG TERM DEBT	53,500	-	53,500	-	-	-	-	-
14-49200	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	811,947	332,134	332,134
	TID 9 - \$332,134								
14-49300	FUND BALANCE APPLIED	-	-	-	189,000	-	-	-	-
	TID 8 TOTAL REVENUE	738,459	577,755	160,705	737,039	431,693	1,129,210	1,693,458	1,693,458
EXPENDITURES									
	TID 8 LEGAL								
14-51300-2100	TID 8 ED LEGAL PROF SERVICES	-	-	-	-	-	-	-	-
	TID 8 LEGAL TOTAL	-	-	-	-	-	-	-	-
	TID 8 OPERATIONS								
14-56700-1100	ED ADMIN WAGES	(10,233)	(10,233)	(0)	(3,784)	(882)	-	(4,643)	(4,643)
14-56700-1310	ED ADMIN RETIREMENT	(665)	(309)	356	(261)	(61)	-	(323)	(323)
14-56700-1320	ED ADMIN SOCIAL SECURITY	(783)	(783)	(0)	(289)	(64)	-	(355)	(355)
14-56700-2100	TID 8 EC DEV PROF SERVICES	(21,000)	(925)	20,075	(10,000)	(3,267)	(20,000)	(10,000)	(10,000)
	TID 8 OPERATIONS TOTAL	(21,000)	(12,250)	20,431	(14,335)	(4,274)	(20,000)	(15,321)	(15,321)

FUND: 14 - TAX INCREMENTAL FINANCING DISTRICT 8

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET
TID 8 PUBLIC WORKS									
14-57331-1130	TID 8 HWY/ST OUTLAY SALARY	(50,000)	-	50,000	(37,500)	(4,156)	-	-	(37,500)
14-57331-8300	TID 8 HWY STREET OUTLAY EQUIP	-	-	-	-	-	-	-	-
14-57331-8500	TID 8 STORM SEWER	-	-	-	-	-	-	-	-
14-57331-8553	TID 8 HWY/STREET OUTLAY	(53,500)	(54,480)	(980)	-	(16,358)	(40,000)	-	(50,000)
TID 8 PUBLIC WORKS TOTAL		(103,500)	(54,480)		(37,500)	(20,514)	(40,000)	-	(87,500)
TID 8 INDUSTRIAL DEVELOPMENT									
14-58200-6480	PRIN PYMT 2016A	-	-	-	-	-	-	-	-
TID 8 INDUSTRIAL DEVELOPMENT TOTAL		-	-	-	-	-	-	-	-
TID 8 TRANSFERS TO OTHER FUNDS									
14-59800-7330	TRANSFER TO DEBT SERVICE	(444,813)	(444,813)	0	(448,899)	(404,640)	(44,259)	(402,553)	(402,553)
14-59800-7350	TRANSFER TO ED	-	-	-	-	-	-	-	-
14-59800-7380	TRANSFER TO W/S FOR ADVANCE	(348,000)	-	348,000	(234,000)	-	(94,441)	(32,151)	(32,151)
		INTEREST ON ADVANCE							
TID 8 TRANSFERS TO OTHER FUNDS TOTAL		(792,813)	(444,813)	348,000	(682,899)	(404,640)	(138,700)	(434,704)	(434,704)
TID 8 TOTAL EXPENDITURES		(917,313)	(511,543)	368,431	(734,733)	(468,361)	(198,700)	(450,025)	(537,525)
TID 8 NET REVENUE OVER EXPENDITURES		(178,854)	66,212	245,065	2,306	(36,668)	930,510	1,243,433	1,155,933
TID 8 FUND BALANCE FORWARD		(3,036,368)	(2,379,892)		(2,313,680)	(2,313,680)	(2,350,349)	(1,419,839)	(1,419,839)
TID 8 FUND BALANCE		(3,215,222)	(2,313,680)		(2,311,375)	(2,350,349)	(1,419,839)	(176,406)	(263,906)

COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
1,291,956	1,291,956
46,868	46,868
-	-
-	-
-	-
15,000	15,000
7,500	7,500
-	-
332,134	332,134
-	-
<u>1,693,458</u>	<u>1,693,458</u>

-	-
-	-
(4,643)	(4,643)
(323)	(323)
(355)	(355)
(10,000)	(10,000)
<u>(15,321)</u>	<u>(15,321)</u>

COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
(37,500)	(37,500)
-	-
-	-
(50,000)	(50,000)
(87,500)	(87,500)
-	-
-	-
(402,553)	(402,553)
-	-
(32,151)	(32,151)
(434,704)	(434,704)
(537,525)	(537,525)
1,155,933	1,155,933
(1,419,839)	(1,419,839)
(263,906)	(263,906)

FUND: 17 - TAX INCREMENTAL FINANCING DISTRICT 9

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
17-41120	PROPERTY TAXES INCREMENT	306,260	262,786	(43,474)	321,499	263,650	183,397	489,735	489,735	489,735	489,735
17-43410	TID 9 SHARED REVENUE	-	4,943	4,943	-	2,963	-	179,969	179,969	179,969	179,969
	TID 9 ACT 12 PERSONAL PROPERTY AID										
17-48110	INTEREST INCOME	-	5,070		-	-	-	-	-	-	-
17-49100	PROCEEDS FROM LONG TERM DEBT	-	-		-	-	-	405,000	405,000	405,000	405,000
17-49200	TRANSFER FROM OTHER FUNDS	-	-		-	-	-	-	-	-	-
17-49300	FUND BALANCE APPLIED	-	-		-	-	-	-	-	-	-
	TID 9 TOTAL REVENUE	306,260	272,799	(38,531)	321,499	266,613	183,397	1,074,704	1,074,704	1,074,704	1,074,704
EXPENDITURES											
TID 9 OPERATIONS											
17-56700-1100	TID 9 ADMIN WAGES	(10,233)	(10,233)	(0)	(3,784)	(882)	(10,233)	(4,643)	(4,643)	(4,643)	(4,643)
17-56700-1310	TID 9 ADMIN RETIREMENT	(665)	(309)	356	(261)	(61)	(261)	(323)	(323)	(323)	(323)
17-56700-1320	TID 9 ADMIN SOCIAL SECURITY	(783)	(783)	(0)	(289)	(64)	(289)	(355)	(355)	(355)	(355)
17-56700-2100	TID 9 EC DEV PROF SERVICES	(9,000)	(925)	8,075	(9,000)	(3,267)	(5,000)	(9,000)	(9,000)	(9,000)	(9,000)
17-56700-3100	TID 9 EC DEV OFFICE SUPPLIES	-	-		-	-	-	-	-	-	-
	TID 9 OPERATIONS TOTAL	(20,681)	(12,250)	8,431	(13,335)	(4,274)	(15,784)	(14,321)	(14,321)	(14,321)	(14,321)
TID 9 PUBLIC WORKS											
17-57331-1130	TID 9 STREET SALARY	(20,000)	-	20,000	(12,500)	-	-	-	(14,500)	(14,500)	(14,500)
17-57331-1310	TID 9 RETIREMENT	-	-	-	-	-	-	-	-	-	-
17-57331-1320	TID 9 SOCIAL SECURITY	-	-	-	-	-	-	-	-	-	-
17-57331-1340	TID 9 MED HEALTH	-	-	-	-	-	-	-	-	-	-
17-57331-8200	TID 9 LAND AND BLDGS	(15,000)	(2,870)	12,131	-	-	-	-	-	-	-
17-57331-8553	TID 9 TID 9 HWY/STREET OUTLAY	-	-	-	-	-	-	-	(25,000)	(41,250)	(41,250)
	TID 9 PUBLIC WORKS TOTAL	(35,000)	(2,870)	32,131	(12,500)	-	-	-	(39,500)	(55,750)	(55,750)
TID 9 INDUSTRIAL DEVELOPMENT											
17-57725-2100	TID 9 INDUSTRIAL DEVELOPMENT	-	(68,870)	(68,870)	(75,000)	-	(72,000)	(75,000)	(75,000)	(75,000)	(75,000)
	TORO INCENTIVE										
	TID 9 INDUSTRIAL DEVELOPMENT TOTAL	-	(68,870)	(68,870)	(75,000)	-	(72,000)	(75,000)	(75,000)	(75,000)	(75,000)

FUND: 17 - TAX INCREMENTAL FINANCING DISTRICT 9												
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET	
TID 9 TRANSFERS TO OTHER FUNDS												
17-59800-2100	TID 9 BOND ISS COSTS	-	-	-	-	-	-	-	-	-	-	
17-59800-7330	TRANSFER TO DEBT SERVICE	(36,783)	(36,783)	-	(41,480)	(38,328)	(3,152)	(41,104)	(41,104)	(41,104)	(41,104)	
17-59800-7350	TRANSFER TO ED	-	-	-	-	-	-	-	-	-	-	
17-59800-7360	TRANSFER TO TIF 8	-	-	-	(60,000)	-	(411,947)	(332,134)	(332,134)	(332,134)	(332,134)	
TID 9 TRANSFERS TO OTHER FUNDS TOTAL		(36,783)	(36,783)	-	(101,480)	(38,328)	(415,099)	(373,238)	(373,238)	(373,238)	(373,238)	
TID 9 TOTAL EXPENDITURES		(92,463)	(120,772)	(28,308)	(202,314)	(42,602)	(502,883)	(462,559)	(502,059)	(518,309)	(518,309)	
TID 9 NET REVENUE OVER EXPENDITURES		213,797	152,027	(66,839)	119,185	224,011	(319,486)	612,145	572,645	556,395	556,395	
TID 9 FUND BALANCE FORWARD		473,534	(28,091)		123,936	123,936	347,947	28,461	28,461	28,461	28,461	
TID 9 FUND BALANCE		687,331	123,936		243,121	347,947	28,461	640,606	601,106	584,856	584,856	

FUND: 18 - TAX INCREMENTAL FINANCING DISTRICT 10

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
18-41120	PROPERTY TAXES INCREMENT	461,242	395,768	65,474	302,510	248,077	172,565	504,423	504,423	504,423	504,423
18-43410	STATE SHARED REVENUE TID	-	7,444	(7,444)	4,000	2,788	-	21,249	21,249	21,249	21,249
	TID 10 ACT 12 PERSONAL PROPERTY AID										
	TID 10 TOTAL REVENUE	461,242	425,730	58,030	306,510	250,865	172,565	525,672	525,672	525,672	525,672
EXPENDITURES											
TID 10 OPERATIONS											
18-56700-1100	TID 10 ADMIN WAGES	-	-	-	(3,784)	(882)	-	(4,643)	(4,643)	(4,643)	(4,643)
18-56700-1310	TID 10 ADMIN RETIREMENT	-	-	-	(261)	(61)	-	(323)	(323)	(323)	(323)
18-56700-1320	TID 10 ADMIN SOCIAL SECURITY	-	-	-	(289)	(64)	-	(355)	(355)	(355)	(355)
18-56700-2100	TID 10 EC DEV PROF SERVICES	-	(925)	(925)	(10,000)	(3,268)	-	(10,000)	(10,000)	(10,000)	(10,000)
18-56700-3100	TID 10 OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-
18-56700-3200	TID 10 EC DEV PUB & SUB	-	-	-	-	(96)	-	-	-	-	-
	TID 10 OPERATIONS TOTAL	-	(925)	(925)	(10,000)	(3,363)	-	(15,321)	(15,321)	(15,321)	(15,321)
TID 10 TRANSFERS TO OTHER FUNDS											
18-59800-2100	TID 10 BOND ISS COSTS	-	-	-	-	-	-	-	-	-	-
18-59800-7330	TRANSFER TO DEBT SERVICE	(72,875)	(72,875)	-	(75,850)	(73,450)	(2,400)	(73,750)	(73,750)	(73,750)	(73,750)
18-59800-7350	TRANSFER TO ED	-	-	-	-	-	-	-	-	-	-
18-59800-7360	TRANSFER TO TIF 8	-	-	-	(63,000)	-	(400,000)	-	-	-	-
	TORO INCENTIVE										
	TID 10 TRANSFERS TO OTHER FUNDS TOTAL	(72,875)	(72,875)	-	(138,850)	(73,450)	(402,400)	(73,750)	(73,750)	(73,750)	(73,750)
	TID 10 TOTAL EXPENDITURES	(72,875)	(73,800)	(925)	(148,850)	(76,813)	(402,400)	(89,071)	(89,071)	(89,071)	(89,071)
	TID 10 NET REVENUE OVER EXPENDITURES	388,367	351,929	57,105	157,660	174,052	(229,835)	436,601	436,601	436,601	436,601
	TID 10 FUND BALANCE FORWARD	237,199	237,199		589,128	589,128	763,181	533,346	533,346	533,346	533,346
	TID 10 FUND BALANCE	625,566	589,128		746,788	763,181	533,346	969,947	969,947	969,947	969,947

FUND: 20 - TAX INCREMENTAL FINANCING DISTRICT 11

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
20-41120	PROPERTY TAXES INCREMENT	11,442	9,818	(1,624)	110,000	90,247	62,777	254,977	254,977	254,977	254,977
20-48110	INTEREST INCOME	-	-	-	-	-	-	-	-	-	-
20-49100	PROCEEDS FROM LONG TERM DEBT	-	-	-	-	-	-	-	-	-	-
20-49200	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	-	-	-	-
20-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-	-
TID 11 TOTAL REVENUE		11,442	9,818	1,624	110,000	90,247	62,777	254,977	254,977	254,977	254,977
EXPENDITURES											
TID 11 OPERATIONS											
20-56700-1100	TID 11 ADMIN WAGES	-	-	-	(3,784)	(882)	-	(4,643)	(4,643)	(4,643)	(4,643)
20-56700-1310	TID 11 ADMIN RETIREMENT	-	-	-	(261)	(61)	-	(323)	(323)	(323)	(323)
20-56700-1320	TID 11 ADMIN SOCIAL SECURITY	-	-	-	(289)	(64)	-	(355)	(355)	(355)	(355)
20-56700-2100	TID 11 PROF SERVICES	(21,000)	(925)	20,075	(10,000)	(3,238)	(3,500)	(10,000)	(10,000)	(10,000)	(10,000)
20-56700-3100	TID 11 OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-	-
TID 11 OPERATIONS TOTAL		(21,000)	(925)	20,075	(10,000)	(3,238)	(3,500)	(10,000)	(10,000)	(10,000)	(10,000)
TID 11 TRANSFERS TO OTHER FUNDS											
20-59800-2100	TID 11 BOND ISS COSTS	-	-	-	-	-	-	-	-	-	-
20-59800-7330	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-	-	-
20-59800-7350	TRANSFER TO ED	-	-	-	-	-	-	-	-	-	-
20-59800-7360	TRANSFER TO TIF 8	-	-	-	(63,000)	-	-	-	-	-	-
TID 11 TRANSFERS TO OTHER FUNDS TOTAL		-	-	-	(63,000)	-	-	-	-	-	-
TID 11 TOTAL EXPENDITURES		(21,000)	(925)	20,075	(73,000)	(3,238)	(3,500)	(10,000)	(10,000)	(10,000)	(10,000)
TID 11 NET REVENUE OVER EXPENDITURES		(9,558)	8,892		37,000	87,010	59,277	244,977	244,977	244,977	244,977
TID 11 FUND BALANCE FORWARD			(3,917)		4,975	4,975	91,985	151,262	151,262	151,262	151,262
TID 11 FUND BALANCE		(9,558)	4,975		41,975	91,985	151,262	396,238	396,238	396,238	396,238

FUND: 19 - AMERICAN RESCUE PLAN ACT FUNDS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
19-43300	ARPA-FEDERAL GRANTS-OTHERS	-	154,216	(154,216)	292,775	-	97,831	504,775	504,775	488,775	488,775
19-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-	-
	ARPA TOTAL REVENUE	-	154,216	(154,216)	292,775	-	97,831	504,775	504,775	488,775	488,775
EXPENDITURES											
ARPA ECONOMIC DEVELOPMENT											
19-56750-8300	ARPA FUNDS EQUIPMENT	-	-	-	-	-	-	-	-	-	-
	ARPA ECONOMIC DEVELOPMENT TOTAL	-	-	-	-	-	-	-	-	-	-
ARPA GENERAL GOVERNMENT											
19-57140-8200	ARPA FUNDS BLDGS OUTLAY	-	-	-	(1,820)	(100)	-	(1,820)	(1,820)	(1,820)	(1,820)
	FINISH APPROVED CITY HALL REMODEL										
19-57140-8300	ARPA BLDGS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-	-
19-57190-1140	ARPA GEN GOVT OUTLAY	-	(6,313)	(6,313)	(63,305)	(2,860)	-	(63,305)	(63,305)	(63,305)	(63,305)
	63,305 TOURISM LOST REVENUE DESIGNATED IN 2021										
19-57190-8300	ARPA GEN GOVT OUTLAY EQUIPMENT	-	(9,523)	(9,523)	-	(605)	-	-	-	-	-
	ARPA GENERAL GOVERNMENT TOTAL	-	(15,836)	(15,836)	(65,125)	(3,565)	-	(65,125)	(65,125)	(65,125)	(65,125)
ARPA PUBLIC SAFETY											
19-57210-8200	ARPA LAW ENF BUILDINGS	-	-	-	-	-	-	-	-	-	-
19-57210-8300	ARPA LAW ENF OUTLAY EQUIPMENT	-	(23,645)	(23,645)	-	(12,064)	(23,645)	-	-	-	-
19-57210-8400	ARPA LAW ENF OUT VEHICLE	-	-	-	-	-	-	-	-	-	-
19-57220-8200	ARPA FIRE BUILDINGS OUTLAY	-	-	-	-	-	-	-	-	-	-
19-57220-8300	ARPA FIRE EQUIPMENT OUTLAY	-	-	-	-	-	-	-	-	-	-
	ARPA PUBLIC SAFETY TOTAL	-	(23,645)	(23,645)	-	(12,064)	(23,645)	-	-	-	-
ARPA LIBRARY											
19-57610-8300	ARPA LIBRARY OUTLAY	-	-	-	-	-	-	-	-	-	-
	ARPA LIBRARY TOTAL	-	-	-	-	-	-	-	-	-	-
ARPA PARKS AND RECREATION											
19-57620-8100	CAP PROJ PARKS OUTLAY LAND	-	-	-	-	-	-	-	-	-	-

FUND: 19 - AMERICAN RESCUE PLAN ACT FUNDS											
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
19-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	-	(63,423)	(63,423)	-	(536)	(15,753)	-	-	-	-
								-			
19-57620-8300	PARKS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-	-
								-			
19-57620-8400	OTHER PARK OUTLAY VEHICLE	-	-		-	-	-	-	-	-	-
								-			
19-57621-8100	REC PARK OUTLAY LAND	-	-		-	-	-	-	-	-	-
								-			
19-57621-8200	REC PARK OUTLAY BUILDING	-	(31,081)		(227,650)	-	-	(227,650)	(227,650)	(227,650)	(227,650)
	ARPA PARKS AND RECREATION TOTAL	-	(94,504)	(63,423)	(227,650)	(536)	(15,753)	(227,650)	(227,650)	(227,650)	(227,650)
	TRANSFER TO OTHER FUNDS										
19-59800-7300	TRANSFER TO GENERAL FUND	(26,000)	(20,231)	5,769	-	-	(26,000)	(212,000)	(212,000)	(196,000)	(196,000)
								-			
	TRANSFER TO OTHER FUNDS TOTAL	(26,000)	(20,231)	5,769	-	-	(26,000)	(212,000)	(212,000)	(196,000)	(196,000)
	ARPA TOTAL EXPENDITURES	(26,000)	(154,216)	(97,135)	(292,775)	(16,166)	(65,398)	(504,775)	(504,775)	(488,775)	(488,775)
	ARPA NET REVENUE OVER EXPENDITURES	(26,000)	-		-	(16,166)	32,433	-	-	-	-
	ARPA FUND BALANCE FORWARD										
	ARPA FUND BALANCE	(26,000)	-		-	(16,166)	32,433	-	-	-	-

FUND: 4 - CDBG

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
04-48110	INTEREST INCOME	200	273	73	200	139	200	200	200	200	200
04-48200	CDBG RENT	-	-	-	-	-	-	-	-	-	-
04-48201	MISC ADMIN FEES	2,500	-	(2,500)	2,500	-	2,500	2,500	2,500	2,500	2,500
04-48902	REVOLVING REHAB	25,000	30,154	5,154	25,000	6,169	6,300	13,500	13,500	13,500	13,500
04-48903	LOAN INTEREST REPAYMENT	3,800	5,229	1,429	3,800	2,330	2,000	3,800	3,800	3,800	3,800
04-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-	-
CDBG DEPARTMENT TOTAL REVENUE		31,500	35,656	4,156	31,500	8,638	11,000	20,000	20,000	20,000	20,000
EXPENDITURES											
PERSONNEL											
04-56600-0000	CDBG CDBG-ADMIN	-	(103,922)	(103,922)	-	-	-	-	-	-	-
04-56600-1100	CDBG-ADMIN SAL-MANAGERIAL	(4,430)	(4,430)	0	(4,852)	(1,866)	(2,426)	(4,399)	(4,399)	(4,399)	(4,399)
	5% CITY TREASURER										
04-56600-1250	CDBG-ADMIN LONGEVITY	-	-	-	-	(3)	-	-	-	-	-
04-56600-1310	CDBG-ADMIN WIS RETIREMENT	(301)	(301)	-	(335)	(129)	(167)	(306)	(306)	(306)	(306)
04-56600-1320	CDBG-ADMIN SOCIAL SECURITY	(339)	(339)	-	(371)	(130)	(186)	(337)	(337)	(337)	(337)
04-56600-1330	CDBG-ADMIN LIFE INSURANCE	-	-	-	-	(2)	-	-	-	-	-
04-56600-1340	CDBG-ADMIN MED HEALTH	(1,244)	(1,244)	-	(1,210)	(504)	(504)	(1,097)	(1,097)	(1,097)	(1,097)
04-56600-1350	CDBG-ADMIN INCOME CONT	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(6,315)	(110,237)	(103,922)	(6,767)	(2,635)	(3,283)	(6,139)	(6,139)	(6,139)	(6,139)

FUND: 4 - CDBG

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OPERATIONS											
04-56600-2100	CDBG-ADMIN PROF SERVICE	(1,000)	-	1,000	(1,000)	-	-	(1,000)	(1,000)	(1,000)	(1,000)
04-56600-2230	CDBG-ADMIN UTIL-TELEPHONE	-	-	-	-	-	-	-	-	-	-
04-56600-3100	CDBG-ADMIN OFFICE SUPPLIES	(400)	-	400	(400)	-	-	(400)	(400)	(400)	(400)
04-56600-3200	CDBG-ADMIN PUB & SUBSCRIPTION	(500)	-	500	(500)	-	-	(500)	(500)	(500)	(500)
04-56600-3350	CDBG-ADMIN TRAINING	-	-	-	-	-	-	-	-	-	-
04-56600-3400	CDBG CDBG-ADMIN OPER SUPPLIES	-	(9,273)	(9,273)	-	-	-	-	-	-	-
04-56600-5120	CDBG-ADMIN WORKER COMP	-	(13)	(13)	-	-	-	-	-	-	-
04-56600-5300	CDBG-ADMIN RENT	-	-	-	-	-	-	-	-	-	-
04-56601-5700	CDBG-PROGRAM NEW LOAN	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		(1,900)	(9,286)	(7,386)	(1,900)	-	-	(1,900)	(1,900)	(1,900)	(1,900)
CDBG TOTAL EXPENDITURES		(8,215)	(119,523)	(111,308)	(8,667)	(2,635)	(3,283)	(8,039)	(8,039)	(8,039)	(8,039)
CDBG NET REVENUE OVER EXPENDITURES		23,285	(83,867)	(107,152)	22,833	6,003	7,717	11,961	11,961	11,961	11,961
CDBG FUND BALANCE FORWARD		531,953	661,535		577,668	577,668	583,671	591,388	591,388	591,388	591,388
CDBG FUND BALANCE		555,238	577,668		600,501	583,671	591,388	603,350	603,350	603,350	603,350
CDBG LOAN FUND BALANCE - RESERVED		203,404	203,404		203,404	203,404	211,704	229,004	229,004	229,004	229,004
CDBG FUND BALANCE - UNDESIGNATED		351,834	374,264		397,097	380,267	379,684	374,345	374,345	374,345	374,345

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
07-41110	GENERAL PROPERTY TAX	1,965,119	1,965,119	-	1,942,542	1,145,631	796,911	2,062,140	2,062,140	2,062,140	2,062,140
07-41810	DEBT SERVICE INT-DEL RE TAXES	-	-	-	-	-	-	-	-	-	-
07-42300	STREETS SPEC ASMT	-	-	-	-	-	-	-	-	-	-
07-42400	CURB & GUTTER-SPEC ASMT	-	-	-	-	-	-	-	-	-	-
07-42500	SIDEWALK-SPEC ASSESS	-	-	-	-	-	-	-	-	-	-
07-48110	INTEREST INCOME	500	16,272	15,772	5,000	9,675	-	5,000	5,000	5,000	5,000
07-48130	INT-SPEC ASSESS & SPEC CHARGES	-	-	-	-	-	827	-	-	-	-
07-48600	WATER ADV INT & FISC CH	30,765	29,970	(795)	56,954	14,198	42,757	48,928	48,928	48,928	48,928
	WATER - 5,168 (2017A) 14,938 + 398 (2021B) SEWER -18,428 (2017A) 9,600 + 397 (2021C)										
07-48601	TID ADVANCE INTEREST	114,470	492,543	378,073	106,229	56,417	49,812	97,407	97,407	97,407	97,407
	TID 8 - 64,590 (2017A) 8,475 (2020A) 12,500 (2020B) 1,988 (2021A) TID 9 - 6,104 (2020B) TID 10 - 3,750 (2020A)										
07-48900	DEBT SERV OTHER MISCELLANEOUS	-	-	-	-	-	-	-	-	-	-
07-49100	DEBT SERV PROCEEDS FROM LONG T	609,900	-	(609,900)	-	-	-	-	-	-	-
07-49200	TRANSFER FROM OTHER FUNDS	1,307,421	1,629,262	321,841	1,152,090	240,000	912,090	1,220,008	1,220,008	1,220,008	1,220,008
	AMBULANCE - 569,275 (2022A); TOURISM 153,275 (2023) 77,458 (2024); TID 8 - 315,000 ; TID 9 - 35,000; TID 10 - 70,000										
07-49210	TRANSFER FROM WATER	105,000	105,000	-	345,000	105,000	240,000	350,000	350,000	350,000	350,000
	WATER - 50,000 (2017A) 145,000 (2021B) SEWER - 60,000 (2017A) 95,000 (2021C)										
07-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	-	-
DEBT SERVICE DEPARTMENT TOTAL REVENUE		4,133,175	4,238,167	104,992	3,607,815	1,570,920	2,042,397	3,783,483	3,783,483	3,783,483	3,783,483

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
EXPENDITURES											
PRINCIPAL PAYMENTS											
07-57140-8200	DEBT SERV BLDGS OUT BUILDING	-	-		-	-	-	-	-	-	-
07-58100-6320	PRINCIPAL SUPERFUND	-	-	0	-	-	-	-	-	-	-
07-58100-6390	PRIN PYMT 2013A	(150,000)	(150,000)	-	-	-	-	-	-	-	-
	FINAL PAYMENT 4/1/23										
07-58100-6400	PRIN PYMT 2014016	(74,064)	(74,071)	-6	-	-	-	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23										
07-58100-6410	PRIN PYMT 2014015	(47,472)	(47,472)	0	-	-	-	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23										
07-58100-6420	PRIN PYMT 2014039	(42,816)	(42,820)	-4	-	-	-	-	-	-	-
	ROOM TAX - FINAL PAYMENT 3/15/23										
07-58100-6430	PRIN PYMT 2014A	-	-	-	-	-	-	-	-	-	-
07-58100-6470	PRIN PYMT 2017A	(330,000)	(330,000)	-	(335,000)	(335,000)	-	(350,000)	(350,000)	(350,000)	(350,000)
	TID 8 - 145,000; WATER - 50,000; SEWER - 60,000; PARKS/GENERAL FUND - 95,000										
07-58100-6560	DEBT SERVICE PRINCIPAL 2020A	(190,000)	(190,000)	-	(185,000)	(185,000)	-	(170,000)	(170,000)	(170,000)	(170,000)
	STREETS - 75,000; TID 10 - 70,000; TID 8 - 25,000										
07-58100-6561	DEBT SERVICE PRINCIPAL 2020B	(95,000)	(95,000)	-	(105,000)	(105,000)	-	(105,000)	(105,000)	(105,000)	(105,000)
	TID 8 - 70,000; TID 9 - 35,000										
07-58100-6562	DEBT SERVICE PRINCIPAL 2021A	(525,000)	(525,000)	-	(530,000)	(530,000)	-	(480,000)	(480,000)	(480,000)	(480,000)
	GENERAL FUND - 405,000; TID 8 - 75,000										
07-58100-6563	DEBT SERVICE 2021B	-	-	-	(145,000)	-	-	(145,000)	(145,000)	(145,000)	(145,000)
	WATER										
07-58100-6564	DEBT SERVICE PRINCIPAL 2021C	-	-	-	(95,000)	-	-	(95,000)	(95,000)	(95,000)	(95,000)
	SEWER										
07-58100-6570	DEBT SERVICE PRINCIPAL 2022A	(1,405,000)	(1,405,000)	-	(1,085,000)	(1,085,000)	-	(1,020,000)	(1,020,000)	(1,020,000)	(1,020,000)
	GENERAL FUND - 695,000; AMBULANCE - 325,000										
07-58100-6580	DEBT SERVICE PRINCIPAL 2023A	-	-	-	-	-	-	(110,000)	(110,000)	(110,000)	(110,000)
	GENERAL FUND - 45,000; ROOM TAX - 65,000										
07-58100-6590	DEBT SERVICE PRINCIPAL 2024A	-	-	-	-	-	-	(170,000)	(170,000)	(170,000)	(170,000)
	GENERAL FUND - 145,000; ROOM TAX - 25,000										
	PRINCIPAL PAYMENTS TOTAL	(2,859,352)	(2,859,362)	(11)	(2,480,000)	(2,240,000)	-	(2,645,000)	(2,645,000)	(2,645,000)	(2,645,000)

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
INTEREST PAYMENTS											
07-58200-6390	INT PYMT 2013A	(1,538)	(1,502)	35	-	-	-	-	-	-	-
	FINAL PAYMENT 4/1/23										
07-58200-6400	INT PYMT 2014016	(2,037)	(2,037)	0	-	-	-	-	-	-	-
	FINAL PAYMENT 3/15/23										
07-58200-6410	INT PYMT 2014015	(1,305)	(1,305)	0	-	-	-	-	-	-	-
	FINAL PAYMENT 3/15/23										
07-58200-6420	INT PYMT 2014039	(1,392)	(1,392)	(0)	-	-	-	-	-	-	-
	FINAL PAYMENT 3/15/23										
07-58200-6430	INT PYMT 2014A	-	-	-	-	-	-	-	-	-	-
07-58200-6470	INT PYMT 2017A	(143,205)	(143,205)	-	(133,230)	(69,128)	(64,103)	(122,955)	(122,955)	(122,955)	(122,955)
	TID 8 - 64,590; WATER - 5,167.50; SEWER - 18,427.50; GENERAL FUND - 34,770										
07-58200-6560	DEBT SERVICE INTEREST 2020A	(26,100)	(26,100)	-	(20,475)	(11,625)	(8,850)	(15,150)	(15,150)	(15,150)	(15,150)
	GENERAL FUND -2,925; TID 10 - 3,750; TID 8 -8,475										
07-58200-6561	DEBT SERVICE INTEREST 2020B	(20,661)	(20,661)	-	(19,732)	(10,129)	(9,604)	(18,604)	(18,604)	(18,604)	(18,604)
	TID 8 - 12,500; TID 9 - 6103.75										
07-58200-6562	DEBT SERVICE INTEREST 2021A	(36,071)	(36,071)	-	(33,695)	(17,576)	(16,119)	(30,318)	(30,318)	(30,318)	(30,318)
	GENERAL FUND - 28,330; TID 8 - 1,987.50										
07-58200-6563	DEBT SERVICE INTEREST 2021B	-	-	-	(17,838)	-	(17,838)	(14,938)	(14,938)	(14,938)	(14,938)
07-58200-6564	DEBT SERVICE INTEREST 2021C	-	-	-	(11,500)	-	(7,225)	(9,600)	(9,600)	(9,600)	(9,600)
07-58200-6570	DEBT SERVICE INTEREST 2022A	(1,054,640)	(1,054,640)	-	(693,430)	(366,838)	(339,713)	(653,925)	(653,925)	(653,925)	(653,925)
	GENERAL FUND -409,650; AMBULANCE - 244,275										
07-58200-6580	DEBT SERVICE INTEREST 2023A	-	-	-	(42,118)	(122,996)	(77,050)	(136,007)	(136,007)	(136,007)	(136,007)
	GENERAL FUND - 47,732; ROOM TAX - 88,275										
07-58200-6590	DEBT SERVICE INTEREST 2024A	-	-	-	-	-	-	(131,192)	(131,192)	(131,192)	(131,192)
	GENERAL FUND - 78,733.33; ROOM TAX - 131,191.66										
	INTEREST PAYMENTS TOTAL	(1,286,949)	(1,286,914)	35	(972,018)	(598,291)	(540,500)	(1,132,687)	(1,132,687)	(1,132,687)	(1,132,687)

FUND: 7 - DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OTHER FISCAL CHARGES											
07-58290-6320	FIS CHG SUPERFUND	-	-	-	-	-	-	-	-	-	-
07-58290-6430	FIS CHG 2014A	-	-	-	-	-	-	-	-	-	-
07-58290-6470	FIS CHG 2017A	(400)	(400)	-	(400)	104	(400)	(400)	(400)	(400)	(400)
07-58290-6560	FIS CHG 2020A	(400)	(400)	-	(400)	(400)	-	(400)	(400)	(400)	(400)
07-58290-6561	FIS CHG 2020B	(400)	(400)	-	(400)	(400)	-	(400)	(400)	(400)	(400)
07-58290-6562	FIS CHG 2021A	(400)	(400)	-	(400)	-	(399)	(400)	(400)	(400)	(400)
07-58290-6563	FIS CHG 2021B	(398)	(400)	(2)	(400)	-	(398)	(400)	(400)	(400)	(400)
07-58290-6564	FIS CHG 2021C	(397)	(400)	(3)	(400)	-	(397)	(400)	(400)	(400)	(400)
07-58290-6570	FIS CHG 2022A	(400)	(400)	-	(400)	(400)	-	(400)	(400)	(400)	(400)
OTHER FISCAL CHARGES TOTAL		(2,795)	(2,800)	(5)	(2,800)	(1,096)	(1,594)	(2,800)	(2,800)	(2,800)	(2,800)
OTHER FISCAL CHARGES											
07-59800-6000	BOND ISS COSTS DS	(3,800)	-	3,800	(3,800)	-	(3,000)	(3,800)	(3,800)	(3,800)	(3,800)
DEBT SERVICE FISCAL CHARGES PW TOTAL		(3,800)	-	3,800	(3,800)	-	(3,000)	(3,800)	(3,800)	(3,800)	(3,800)
DEBT SERVICE TOTAL EXPENDITURES		(4,152,895)	(4,149,076)	3,819	(3,458,618)	(2,839,387)	(545,094)	(3,784,287)	(3,784,287)	(3,784,287)	(3,784,287)
DEBT SERVICE NET REVENUE OVER EXPENDITURES		(19,720)	89,091		149,198	(1,268,466)	1,497,303	(805)	(805)	(805)	(805)
DEBT SERVICE FUND BALANCE FORWARD		1,197,670	436,765		525,856	525,856	(742,611)	754,692	754,692	754,692	753,887
DEBT SERVICE FUND BALANCE		1,177,950	525,856		675,053	(742,611)	754,692	753,887	753,887	753,887	753,083

FUND: 6 - INDUSTRIAL DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
06-41110	IND DEVELOPMENT GEN PROPERTY	-	-	-	-	-	-	-	-	-	-
06-49200	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	-	-	-	-
06-49300	FUND BALANCE APPLIED	47,500	-	(47,500)	41,339	-	47,500	54,248	54,248	54,248	54,248
INDUSTRIAL DEVELOPMENT DEPARTMENT TOTAL REVENUE		47,500	-	(47,500)	41,339	-	47,500	54,248	54,248	54,248	54,248
EXPENDITURES											
PERSONNEL											
06-56700-1100	ED SAL - MANAGERIAL	(20,466)	(20,466)	-	(15,137)	(3,527)	(20,466)	(26,395)	(26,395)	(26,395)	(26,395)
06-56700-1310	ED WIS RETIREMENT	(1,392)	(617)	774	(1,044)	(245)	(1,392)	(1,834)	(1,834)	(1,834)	(1,834)
06-56700-1320	ED SOCIAL SECURITY	(1,566)	(1,566)	0	(1,158)	(255)	(1,566)	(2,019)	(2,019)	(2,019)	(2,019)
06-56700-1330	ED LIFE INSURANCE	-	-	-	-	(10)	-	-	-	-	-
06-56700-1340	ED MED HEALTH INSURANCE	-	-	-	-	(815)	-	-	-	-	-
PERSONNEL TOTAL		(23,424)	(22,649)	774	(17,339)	(4,852)	(23,424)	(30,248)	(30,248)	(30,248)	(30,248)
OPERATIONS											
06-56700-2100	ECONOMIC DEVEL PROF SERVICE	(7,500)	(17,905)	(10,405)	(7,500)	(14,465)	-	(7,500)	(7,500)	(7,500)	(7,500)
06-56700-2900	ECON DEV SERV CONT	-	-	-	-	-	-	-	-	-	-
06-56700-3100	ECON DEV OFFICE SUPPLIES	(1,500)	-	1,500	(1,500)	-	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
06-56700-3200	ECON DEV PUB & SUBS	-	-	-	-	-	-	-	-	-	-
06-56700-3250	ECON DEV ASOC DUES	-	-	-	-	-	-	-	-	-	-
06-56700-3300	ECON DEV TRAVEL	(500)	-	500	(500)	-	(500)	(500)	(500)	(500)	(500)
06-56700-3350	ECON DEV TRAINING	(2,500)	-	2,500	(2,500)	-	(2,500)	(2,500)	(2,500)	(2,500)	(2,500)
06-56700-3400	ED OPERATING SUPPLIES	(12,000)	-	12,000	(12,000)	-	(7,000)	(12,000)	(12,000)	(12,000)	(12,000)
OPERATIONS TOTAL		(24,000)	(17,905)	6,095	(24,000)	(14,465)	(11,500)	(24,000)	(24,000)	(24,000)	(24,000)
MISCELLANEOUS											
06-56700-7360	TRANSFER TO TIF 8	-	-	-	-	-	-	-	-	-	-
06-56700-8100	ECON DEV LAND	-	-	-	-	-	-	-	-	-	-

FUND: 6 - INDUSTRIAL DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
06-59200-7360	TRANSFER-FUNDS TIF DISTRICT	-	-		-	-	-	-	-	-	-
	MISCELLANEOUS TOTAL	-	-		-	-	-	-	-	-	-
	INDUSTRIAL DEVELOPMENT TOTAL EXPENDITURES	(47,424)	(40,554)	6,869	(41,339)	(19,317)	(34,924)	(54,248)	(54,248)	(54,248)	(54,248)
	INDUSTRIAL DEVELOPMENT NET REVENUE OVER EXPENDITURES	76	(40,554)	(40,631)	(0)	(19,317)	12,576	(0)	(0)	(0)	(0)
	INDUSTRIAL DEVELOPMENT FUND BALANCE FORWARD		689,663		649,108	649,108	629,791	594,868	594,868	594,868	594,868
	INDUSTRIAL DEVELOPMENT FUND BALANCE APPLIED				(41,339)	-	(47,500)	(54,248)	(54,248)	(54,248)	(54,248)
	INDUSTRIAL DEVELOPMENT FUND BALANCE	779,218	649,108		649,108	629,791	594,868	540,619	540,619	540,619	540,619

FUND: 01 - GENERAL FUND INSPECTION AND PLANNING						6 MONTHS	6 MONTHS	PRELIMINARY	DEPT. HEAD	COMMITTEE	PROPOSED
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	2024 ACTUAL	2024 PROJECTION	2025 BUDGET	2025 BUDGET	2025 BUDGET	2025 BUDGET
52400 - INSPECTION											
PERSONNEL											
01-52400-1100	INSPECTION SAL-MANAGERIAL	(72,636)	(72,799)	(163)	(79,542)	(38,156)	(1,837)	(46,431)	(43,991)	(43,991)	(43,991)
50% ECONOMIC DEVELOPMENT AND ZONING ADMINISTRATOR											
01-52400-1120	INSPECTION SAL-SUPPORT	(21,917)	(20,690)	1,227	(21,601)	(1,662)	(26,385)	(53,825)	(53,825)	(53,825)	(53,825)
01-52400-1140	INSPECTION SAL-OVERTIME	-	(142)	(142)	-	-	-	-	-	-	-
01-52400-1250	INSPECTION LONGEVITY	(950)	(915)	35	(950)	(395)	(395)	(180)	(180)	(180)	(180)
01-52400-1310	INSPECTION WIS RETIREMENT	(6,494)	(6,418)	76	(7,044)	(2,775)	(1,961)	(6,980)	(6,811)	(6,811)	(6,811)
01-52400-1320	INSPECTION SOCIAL SECURITY	(7,306)	(6,829)	477	(7,810)	(2,883)	(2,159)	(7,683)	(7,497)	(7,497)	(7,497)
01-52400-1330	INSPECTION LIFE INSURANCE	(175)	(286)	(111)	(175)	(103)	(103)	(175)	(175)	(175)	(175)
01-52400-1340	INSPECTION MED HEALTH	(34,831)	(37,249)	(2,418)	(33,874)	(9,613)	(9,613)	(38,722)	(38,722)	(38,722)	(38,722)
01-52400-1350	INSPECTION INCOME CONT	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(144,309)	(145,328)	(1,019)	(150,996)	(55,586)	(42,452)	(153,997)	(151,201)	(151,201)	(151,201)
OPERATIONS											
01-52400-2100	INSPECTION PROF SERVICE	(24,000)	(10,146)	13,855	(20,000)	(10,360)	(47,426)	(87,000)	(87,000)	(87,000)	(87,000)
\$70,000 INSPECTION SERVICES, \$7000 WEIGHTS AND MEASURES, \$10,000 GRANT WRITING (FROM ADMIN BUDGET)											
01-52400-2230	INSPECTION UTIL-TELEPHONE	(2,000)	(1,911)	89	(2,000)	(1,013)	(930)	(2,000)	(2,000)	(2,000)	(2,000)
400 LYNX PHONE, 1500 AT&T MOBILITY											
01-52400-2900	INSPECTION SERVICE CONTRACTS	(4,600)	-	4,600	(8,400)	(7,648)	(800)	(8,400)	(8,400)	(8,400)	(8,400)
7900 IWORQ, 500 DESKTOP											
01-52400-3100	INSPECTION OFFICE SUPPLIES	(250)	(81)	169	(250)	(47)	(150)	(250)	(250)	(250)	(250)
01-52400-3200	INSPECTION PUB & SUBSCRIPTION	(250)	-	250	(250)	-	(225)	(250)	(250)	(250)	(250)

FUND: 01 - GENERAL FUND												
INSPECTION AND PLANNING												
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET	
01-52400-3250	INSPECTION ASSN DUES	(250)	-	250	(250)	-	(250)	(250)	(250)	(250)	(250)	
01-52400-3300	INSPECTION TRAVEL	-	-	-	(300)	-	-	(300)	(300)	(300)	(300)	
01-52400-3350	INSPECTION TRAINING	(750)	(500)	250	(750)	-	(150)	(750)	(750)	(750)	(750)	
01-52400-3400	INSPECTION OPERATING	(2,000)	(1,293)	707	(2,000)	(56)	(1,500)	(2,000)	(2,000)	(2,000)	(2,000)	
01-52400-3500	INSPECTION REPAIR & MAINTNANCE	-	-	-	(500)	-	-	-	-	-	-	
	OPERATIONS TOTAL	(34,100)	(13,930)	20,170	(34,700)	(19,124)	(51,431)	(101,200)	(101,200)	(101,200)	(101,200)	
	INSPECTION DEPARTMENT TOTAL EXPENDITURES	(178,409)	(159,258)	19,151	(185,696)	(74,710)	(93,883)	(255,197)	(252,401)	(252,401)	(252,401)	
56900 - OTHER CONSERVATION & DEVELOPMENT/PLANNING												
PERSONNEL												
01-56900-1100	OTH CONSV & DEV SAL-	-	-	-	-	-	-	-	-	-	-	
01-56900-1140	OTH CONSV & DEV OT	-	-	-	-	-	-	-	-	-	-	
01-56900-1250	OTH CONSV & DEV LONGEVITY	-	-	-	-	-	-	-	-	-	-	
01-56900-1310	OTH CONSV & DEV WIS RETIREMENT	-	-	-	-	-	-	-	-	-	-	
01-56900-1320	OTH CONSV & DEV SS	-	-	-	-	-	-	-	-	-	-	
01-56900-1330	OTH CONSV & DEV LIFE INSURANCE	-	-	-	-	-	-	-	-	-	-	
01-56900-1340	OTH CONSV & DEV MED HEALTH	-	-	-	-	-	-	-	-	-	-	
	PERSONNEL TOTAL	-	-	-	-	-	-	-	-	-	-	
OPERATIONS												
01-56900-2100	OTH CONSV & DEV PROF SERVICE	(10,000)	-	10,000	(10,000)	(10,000)	(1,100)	(10,000)	(10,000)	(10,000)	(10,000)	
01-56900-3100	OTH CONSV & DEV OFFICE SUPPLY	(100)	-	100	(100)	-	(100)	(100)	(100)	(100)	(100)	
01-56900-3200	OTH CONSV & DEV PUB & SUB	(400)	(178)	222	(400)	(124)	(250)	(400)	(400)	(400)	(400)	
	OPERATIONS TOTAL	(10,500)	(178)	10,322	(10,500)	(10,124)	(1,450)	(10,500)	(10,500)	(10,500)	(10,500)	
	PLANNING DEPARTMENT TOTAL EXPENDITURES	(10,500)	(178)	10,322	(10,500)	(10,124)	(1,450)	(10,500)	(10,500)	(10,500)	(10,500)	

FUND: 11 - MASS TRANSIT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
11-41110	GENERAL PROPERTY TAXES	45,000	45,000	-	45,000	26,539	18,461	45,000	45,000	45,000	45,000
11-43537	OTHER TRANSPORTATION	340,000	611,427	271,427	550,000	305,535	305,435	645,000	645,000	645,000	645,000
11-46350	MASS TRANSIT FARES	250,000	302,084	52,084	315,000	98,140	100,000	220,000	220,000	220,000	220,000
11-48303	MASS TRANS SALE-HWY EQUIP/PROP	-	23,929	23,929	-	-	18,000	-	-	-	-
MASS TRANSIT TOTAL REVENUE		635,000	982,440	347,440	910,000	430,214	441,896	910,000	910,000	910,000	910,000
EXPENDITURES											
PERSONNEL											
11-53520-1100	MASS TRANSIT SAL-MANAGERIAL	(3,000)	(3,000)	-	(3,000)	-	(3,000)	(4,399)	(4,399)	(4,399)	(4,399)
TREASURER											
11-53520-1310	MASS TRANSIT WIS RETIREMENT	(204)	(204)	-	(207)	-	(195)	(306)	(306)	(306)	(306)
11-53520-1320	MASS TRANSIT SOCIAL SECURITY	(230)	(230)	-	(230)	-	(230)	(337)	(337)	(337)	(337)
11-53520-1330	MASS TRANSIT LIFE INSURANCE	-	-	-	-	-	-	-	-	-	-
11-53520-1340	MASS TRANSIT MED HEALTH	(350)	(350)	-	-	-	(350)	-	-	-	-
PERSONNEL TOTAL		(3,784)	(3,784)	-	(3,437)	-	(3,775)	(5,041)	(5,041)	(5,041)	(5,041)
OPERATIONS											
11-53520-2100	SHARED RIDE PROF SERVICES	(7,500)	(19,661)	(12,161)	(7,500)	-	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
SMART RIDE PROGRAM											
11-53520-3400	SHARED RIDE OPERATING SUPPLIES	(600,000)	(708,879)	(108,879)	(600,000)	(472,125)	(475,000)	(1,148,940)	(1,148,940)	(1,148,940)	(1,148,940)
11-59100-5400	DEPRECIATION DEPR & AMORTIZE	(25,000)	(32,383)	(7,383)	(25,000)	-	(35,000)	(35,000)	(35,000)	(35,000)	(35,000)
OPERATIONS TOTAL		(632,500)	(760,923)	(128,423)	(782,500)	(617,008)	(517,500)	(1,191,440)	(1,191,440)	(1,191,440)	(1,191,440)
MASS TRANSIT TOTAL EXPENDITURES		(636,284)	(764,706)	(128,423)	(785,937)	(617,008)	(521,275)	(1,196,481)	(1,196,481)	(1,196,481)	(1,196,481)
MASS TRANSIT NET REVENUE OVER EXPENDITURES		(1,284)	217,733	219,017	124,064	(186,794)	(79,378)	(286,481)	(286,481)	(286,481)	(286,481)
MASS TRANSIT FUND BALANCE FORWARD		(36,036)	(139,627)		78,107	78,107	(108,687)	(188,066)	(188,066)	(188,066)	(188,066)
MASS TRANSIT FUND BALANCE		(37,320)	78,107		202,170	(108,687)	(188,066)	(474,547)	(474,547)	(474,547)	(474,547)

FUND: 5 - GRANTS & DONATIONS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
05-43521	GRANTS & DONATI GRANT-LAW ENFO	-	7,709	7,709	-	400	-	-	-	-	-
05-43610	GRANTS & DONATI STATE PAYMENT-	-	-	-	-	-	-	-	-	-	-
05-48500	DONATIONS	-	13,613	13,613	25,000	28,150	12,000	25,000	25,000	25,000	25,000
05-48501	DONATIONS-REVOLVING FUND PD	-	1,271	1,271	-	155	-	-	-	-	-
05-48502	GRANTS-ANDRES/EARLE	-	5,000	5,000	-	-	-	-	-	-	-
05-48503	DONATIONS-K9	-	33,114	33,114	30,000	43,637	15,000	30,000	25,000	25,000	25,000
05-48504	DONATIONS-WINNEBAGO PROJECT	-	26,915	26,915	-	250	-	-	-	-	-
05-48505	DONATIONS-JUST A SWINGIN'	-	-	-	-	-	-	-	-	-	-
05-48506	DONATIONS-BIKE RODEO	-	8,055	8,055	3,000	705	-	3,000	4,000	4,000	4,000
05-48507	DONATION - HIST PRESERVATION	-	-	-	-	11,264	-	-	-	-	-
05-48508	DONATIONS-SCOUT CABIN	-	(918)	(918)	-	500	-	-	-	-	-
05-48509	DONATIONS-VETERAN MEMORIAL	-	(672)	(672)	-	(379)	-	-	-	-	-
GRANTS & DONATIONS DEPARTMENT TOTAL REVENUE		-	107,284	107,284	58,000	84,682	27,000	58,000	54,000	54,000	54,000

FUND: 5 - GRANTS & DONATIONS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
EXPENDITURES											
OPERATIONS											
05-51600-2100	GRANTS & DONATI GENERAL BLDGS	-	-		-	-	-	-	-	-	-
05-52100-3300	GRANTS & DONATI LAW ENFORCEMEN	-	-		-	-	-	-	-	-	-
05-52100-3400	GRANTS & DONATI LAW ENFORCEMEN	-	(2,338)	(2,338)	(3,000)	(78)	(1,000)	(3,000)	(3,000)	(3,000)	(3,000)
05-52110-3400	COMM SERVICE OPER SUPPLIES	-	(9,500)	(9,500)	-	(104)	-	-	-	-	-
05-52140-3400	GRANT & DON K9 OPER SUPPLIES	-	(28,019)	(28,019)	(15,000)	(9,452)	(500)	(15,000)	(15,000)	(15,000)	(15,000)
05-52140-8300	GRANTS & DONATI CANINE PROGRAM	-	(25,200)	(25,200)	(5,000)	500	-	(5,000)	(5,000)	(5,000)	(5,000)
05-53311-3405	HWY/ST MAINT OP SUP-ST.MAIN	-	-	-	-	-	-	-	-	-	-
05-57210-8300	LAW ENFORCE OUT EQUIPMENT	-	(13,343)	(13,343)	(10,000)	(16,352)	-	(10,000)	(10,000)	(10,000)	(10,000)
05-57210-8400	LAW ENFORCE OUT VEHICLES	-	-	-	-	-	-	-	-	-	-
05-57220-8300	FIRE PROTECTION OUT EQUIPMENT	-	(8,225)	(8,225)	-	-	-	-	-	-	-
05-57620-8200	OTHER PARKS OUT BUILDING	-	(3,125)	(3,125)	-	-	-	-	-	-	-
05-57620-8300	OTHER PARKS OUT EQUIPMENT	-	-	-	-	-	-	-	-	-	-
05-59200-7390	TRANSFER TO CAPITAL PROJECTS	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	(89,749)	(89,749)	(33,000)	(49,138)	(1,500)	(33,000)	(33,000)	(33,000)	(33,000)
GRANTS & DONATIONS TOTAL EXPENDITURES		-	(89,749)	(89,749)	(33,000)	(49,138)	(1,500)	(33,000)	(33,000)	(33,000)	(33,000)
GRANTS & DONATIONS NET REVENUE OVER EXPENDITURES		-	17,534	17,534	25,000	35,544	25,500	25,000	21,000	21,000	21,000
GRANTS & DONATIONS FUND BALANCE FORWARD		117,757	232,220		249,754	249,754	285,298	310,798	310,798	310,798	310,798
GRANTS & DONATIONS FUND BALANCE		117,757	249,754		274,754	285,298	310,798	335,798	331,798	331,798	331,798

FUND: 01 - GENERAL FUND
REVENUES

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	OVER/ (UNDER)	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUES											
TAXES											
01-41110	GENERAL PROPERTY TAXES	3,681,648	3,681,647	(1)	3,753,796	2,654,598	1,099,198	3,666,667	3,666,667	3,740,752	3,740,752
01-41130	OMITTED TAXES	2,000	11,518	9,518	-	-	-	-	-	-	-
01-41140	MOBILE HOME FEES	80,000	101,293	21,293	80,000	61,806	50,000	110,000	110,000	110,000	110,000
01-41210	GEN PUBLIC ACCOMMODATION TAX	-	-	-	-	-	-	-	-	-	-
01-41220	SALES TAX DISCOUNT	100	-	(100)	100	-	-	100	100	100	100
01-41225	VEHICLE REGISTRATION REVENUE	8,000	6,045	(1,956)	7,000	2,709	1,500	5,000	6,000	6,000	6,000
01-41310	LIEU TAX-MUNICIPAL OWED UTIL	375,000	362,656	(12,344)	350,000	-	360,000	350,000	350,000	350,000	350,000
WATER DEPARTMENT											
01-41320	LIEU TAX-TAX EXEMPT ENTITIES	38,000	38,864	864	40,000	39,295	-	40,000	40,000	40,000	40,000
OTHER TAX EXEMPT ENTITIES											
01-41800	INTEREST ON DELINQUENT PP TAX	500	573	73	500	1,614	200	-	-	-	-
01-41810	INTEREST ON DELINQUENT RE TAX	20,000	10,627	(9,373)	20,000	27,270	5,549	15,000	15,000	25,000	25,000
01-41815	GENERAL AG USE PENALTY	-	678	678	-	-	-	-	-	-	-
TAXES TOTAL		4,205,248	4,213,900	8,652	4,251,396	2,787,291	1,516,447	4,186,767	4,187,767	4,271,852	4,271,852
SPECIAL ASSESSMENTS											
01-42300	STREETS SPEC ASMT	-	-	-	-	-	-	-	-	-	-
01-42400	CURB & GUTTER SPEC ASMT	-	10,128	10,128	-	-	-	-	-	-	-
01-42500	SIDEWALK-SPEC ASMT	-	87,911	87,911	-	-	-	-	-	-	-
SPECIAL ASSESSMENTS TOTAL		-	98,039	98,039	-	-	-	-	-	-	-

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	OVER/ (UNDER)	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
INTERGOVERNMENTAL REVENUES											
01-43213	FEDERAL GRANTS-LAW ENF OTHER	1,850	1,287	(564)	1,850	1,798	-	1,850	1,800	1,800	1,800
	VEST REIMBURSEMENT										
01-43300	GENERAL FEDERAL GRANT-OTHER	-	-	-	-	-	-	-	-	-	-
01-43410	STATE SHARED REVENUE	1,850,000	1,801,497	(48,503)	2,320,000	81,883	1,760,154	2,452,706	2,452,706	2,452,706	2,452,706
	\$2,035,757 COUNTY AND MUNI SHARED REVENUE, \$47,786K UTILITY AID, \$159,825 EXPENDITURE RESTRAINT, \$187K EXEMPT PP AID, \$20K EXEMPT COMPUTER AID										
01-43420	STATE FIRE INSURANCE REVENUE	35,000	37,350	2,350	34,700	-	43,348	44,000	44,000	46,500	46,500
01-43521	STATE GRANTS-LAW ENF IMPROV	-	2,720	2,720	-	4,325	-	-	-	-	-
01-43523	GEN GRANT-OTHER LAW ENFORC	8,000	2,617	(5,383)	5,000	3,934	1,000	5,000	5,000	5,000	5,000
01-43531	STATE GRNT-LOCAL TRANSPORT AID	712,000	766,712	54,712	845,273	426,804	426,804	870,000	870,000	798,308	798,308
	GENERAL TRANSPORTATION AID 714,911, CONNECTING HWY AID 56,397										
01-43534	GEN LOCAL ROAD IMPROVEMENT	-	-	-	-	-	-	-	-	-	-
01-43610	STATE PMT MUNICIPAL SERVICES	4,800	4,818	18	5,000	17,608	-	15,000	15,000	15,000	15,000
	NATIONAL GUARD AMORY										
01-43620	LIEU TAX-STATE CONSERV LANDS	250	-	(250)	250	-	-	250	250	250	250
INTERGOVERNMENTAL REVENUES TOTAL		2,611,900	2,617,959	5,101	3,212,073	536,353	2,231,306	3,388,806	3,388,756	3,319,564	3,319,564
LICENSES AND PERMITS											
01-44100	BUSINESS & OCCUP LICENSES	40,000	32,005	(7,995)	40,000	37,280	4,000	40,000	40,000	40,000	40,000
01-44200	NON-BUSINESS LICENSES	2,000	2,007	7	2,000	1,605	200	2,000	2,000	2,000	2,000
	CITY PORTION OF DOG AND CAT LICENSE										
01-44300	BUILDING PERMITS & INSPECTION	100,000	140,508	40,508	100,000	30,756	2,500	100,000	100,000	100,000	100,000
01-44400	ZONING PERMITS & FEE	600	457	(143)	600	125	300	450	450	450	450
	ZONING PERMITS										
01-44500	FIRE PERMIT FEES	1,500	-	(1,500)	1,500	-	1,500	1,500	1,500	1,500	1,500
	FIRE PERMIT FEES TO BE RETAINED BY FIRE DEPARTMENT										
01-44900	OTHER REG PERMITS & FEES	350	215	(135)	350	-	200	200	200	200	200
	SIGN PERMITS										
LICENSES AND PERMITS TOTAL		144,450	175,192	30,742	144,450	69,766	8,700	144,150	144,150	144,150	144,150

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	OVER/ (UNDER)	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
FINES, FORFEITS & PENALTIES											
01-45100	LAW & ORDINANCE VIOLATIONS	130,000	131,793	1,793	130,000	64,429	60,000	130,000	160,000	160,000	160,000
COURT FINES, FORFEITURES, MUNICIPAL CITATIONS, PARKING VIOLATIONS											
01-45221	GEN JUDGEMENT-LAW ENF EQUIP&P	100	106	6	100	86	70	100	100	100	100
-											
01-45223	JUDGEMENT-OTHER EQUIP & PROP	50	-	(50)	50	-	-	50	50	50	50
-											
FINES, FORFEITS & PENALTIES TOTAL		130,150	131,899	1,749	130,150	64,515	60,070	130,150	160,150	160,150	160,150
PUBLIC CHARGES											
01-46100	GEN GOV'T PUBLIC CHARGE	9,000	4,823	(4,177)	9,000	1,475	6,000	5,000	5,000	5,000	5,000
-											
01-46210	LAW ENFORCEMENT FEES	5,000	3,564	(1,436)	4,000	2,280	2,000	4,000	4,000	4,000	4,000
PHOTO COPIES, FINGERPRINTING, ACCIDENT REPORTS											
01-46220	FIRE DEPARTMENT FEES	5,000	8,390	3,390	5,000	2,935	1,500	5,000	5,000	5,000	5,000
-											
01-46230	AMBULANCE FEES	-	-	-	-	-	-	-	-	-	-
-											
01-46240	WEIGHTS & MEASURES FEES	6,800	3,186	(3,614)	5,000	-	3,200	3,500	3,500	3,500	3,500
-											
01-46340	AIRPORT CHARGES	20,000	23,330	3,330	20,000	7,733	12,000	20,000	20,000	20,000	20,000
-											
01-46430	REFUSE & GARB REVENUE	1,500	4,340	2,840	4,000	4,068	500	4,000	4,000	4,000	4,000
-											
01-46435	RECYCLING REVENUE	700	814	114	700	140	350	700	700	700	700
-											
01-46440	WEED & NUISANCE CONTROL	-	260	260	-	-	-	-	-	-	-
FINES FOR MOWING FOR WEED CONTROL											
01-46720	PARKS	16,000	17,969	1,969	34,500	12,947	10,000	25,000	25,000	25,000	25,000
RENTAL FEES FOR SHELTERS, SCHOOL HOUSE DONATIONS, CONCESSIONS											
01-46721	RECREATION PARK	75,000	91,769	16,769	75,000	20,983	60,000	75,000	76,500	87,500	87,500
RENT - BUILDINGS, GROUNDS, EQUIPMENT; MONROE COUNTY AG SOCIETY SHARE MAINTENANCE \$15,000											
01-46722	AQUATIC CENTER	50,000	57,440	7,440	60,000	29,090	23,364	50,000	55,000	55,000	55,000
-											
01-46723	RECREATION PROGRAMS	40,000	35,328	(4,672)	45,000	8,697	25,000	35,000	35,000	40,000	40,000
-											
01-46729	PARK SPACE FEES	10,000	31,411	21,411	5,000	-	5,000	5,000	5,000	5,000	5,000
-											
PUBLIC CHARGES TOTAL		239,000	292,647	43,624	267,200	90,348	148,914	232,200	288,700	304,700	304,700

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	OVER/ (UNDER)	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
INTERGOVERNMENTAL CHARGES											
01-47310	GENERAL GOVERNMENT CHARGES	-	-	-	-	-	-	-	-	-	-
01-47320	PUBLIC SAFETY CHARGE-MEG	-	1,071	1,071	-	717	-	-	-	-	-
ICAC/MEG REIMBURSEMENT											
01-47321	PUBLIC SAFETY CHARGE-SCHL RES	75,000	63,246	(11,754)	77,000	27,062	32,000	65,000	77,000	77,000	77,000
01-47322	GENERAL PUBLIC SAFETY-FIRE	-	-	-	-	-	-	-	-	-	-
INTERGOVERNMENTAL CHARGES TOTAL		75,000	64,317	(10,683)	77,000	27,780	32,000	65,000	77,000	77,000	77,000
MISCELLANEOUS REVENUE											
01-48110	INTEREST INCOME	60,000	79,377	19,377	150,000	227,839	100,000	150,000	175,000	175,000	175,000
01-48115	GEN INT STATE DEBT COLLECTABLE	-	-	-	-	-	-	-	-	-	-
01-48130	INT-SPEC ASSESS & SPEC CHARGES	1,000	393	(607)	1,000	-	-	1,000	1,000	1,000	1,000
01-48140	INT INCOME DEL RECEIVABLES	-	-	-	-	-	-	-	-	-	-
01-48200	GENERAL RENT	14,500	(3,432)	(17,932)	16,000	7,716	7,800	16,000	16,000	16,000	16,000
TOWER RENTAL DESIGNATED TO PARK IMPROVEMENT EXPENSES											
01-48301	SALE-LAW ENFORCE EQUIPMENT	1,500	-	(1,500)	-	-	-	-	10,000	10,000	10,000
SALE OF 2 SQUADS											
01-48302	SALE-FIRE EQUIPMENT	-	-	-	-	-	-	-	-	-	-
01-48303	SALE-HIGHWAY EQUIP/PROP	-	23,171	23,171	-	-	-	-	-	-	-
01-48309	GEN SALE-OTHER EQUIP/PROP	-	4,525	4,525	-	-	-	-	-	-	-
01-48420	GEN INS RECOVERIES-LAW ENF	1,500	1,500	-	-	1,194	-	-	-	-	-
01-48430	GEN INS RECOVERIES-HWY EQUIP	-	1,478	1,478	-	1,000	-	-	-	-	-
01-48440	INS RECOVERIS-OTHER EQUIP&PROP	-	21,135	21,135	-	4,053	-	-	-	-	-
01-48500	GENERAL DONATIONS	-	500	500	-	-	-	-	-	-	-

**FUND: 01 - GENERAL FUND
REVENUES**

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	OVER/ (UNDER)	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-48502	DONATIONS-GRANTS ANDRES/EARLE	-	6,615	6,615	-	-	-	-	-	-	-
01-48503	DONATIONS K-9	-	-	-	-	-	-	-	-	-	-
01-48522	DONATIONS-FIREFIGHTER'S FUND	85,000	-	(85,000)	-	-	-	-	-	-	-
01-48600	GENERAL INTEREST & FEES ON ADV	-	-	-	-	-	-	-	-	-	-
01-48900	OTHER MISCELLANEOUS	35,314	13,707	(21,606)	30,000	9,631	17,000	20,000	20,000	20,000	20,000
REFUNDS, DISCOUNTS, REIMBURSEMENTS, AND OTHER MISCELLANEOUS FUNDS											
01-48901	ED REVENUE	20,000	23,489	3,489	20,000	11,922	12,000	24,127	24,127	24,127	24,127
01-48903	ED LOAN INT REPAYMENT	4,100	3,396	(704)	4,100	1,521	1,400	2,440	2,440	2,440	2,440
MISCELLANEOUS REVENUE TOTAL		222,914	175,854	(47,060)	221,100	264,876	138,200	213,567	248,567	248,567	248,567
OTHER FINANCING SOURCES											
01-49200	TRANSFER FROM OTHER FUNDS	20,231	20,231	-	21,212	-	21,212	22,000	22,000	144,000	144,000
122,000 ARPA FUNDS; 22,000 TRANSFER 1/6 OF GENERAL BUILDINGS BUDGET TO WATER AND SEWER											
01-49210	GENERAL TRANSFER FROM WATER	-	-	-	-	-	-	-	-	-	-
01-49300	FUND BALANCE APPLIED	193,000	-	(193,000)	-	-	-	-	29,475	29,475	29,475
\$19,475 2023 INSURANCE PROCEEDS, \$20,000 FIRE INSPECTION FEES											
OTHER FINANCING SOURCES TOTAL		213,231	20,231	(193,000)	21,212	-	21,212	22,000	51,475	173,475	173,475
TOTAL GENERAL FUND REVENUE		7,841,893	7,790,038	(62,835)	8,324,581	3,840,928	4,156,849	8,382,640	8,546,565	8,699,458	8,699,458

Procedure for recommendations on actionable items to the City Council/Committee of the Whole

Recommendations should come to the SET from all boards, commissions and committees, with the exception of the Committee of the Whole.

Staff report approved or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward onto the Committee of the Whole or the City Council with the reviewed documents.

Department Head to communicate to their boards, commissions, committees and Council.

Recommendation from:	Molly Powell
Minutes/staff report attached	Yes <input type="checkbox"/> No <input type="checkbox"/>
Budget account:	Multiple wage accounts
Staff responsible for implementation:	Molly Powell
Economic impact:	General Fund Budget increase of approximately \$65,000
Zoning/rezoning issues:	N/A
Supports organizational goals	Yes X No <input type="checkbox"/>
Questions from SET:	
Grants pursued/opportunity pursued:	
Reviewed by SET	Yes <input type="checkbox"/> No <input type="checkbox"/>

Initialed by: *BP*

Date: 10/01/2024

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Resolution of 2025 Cost of Living Adjustment for Non-Union City Staff

Summary and Background Information:

As a part of the 2025 budget, we are proposing a 2% cost of living increase to the wage scale for non-union employees. The most recent consumer price index (CPI) is 2.5% for all items. We took this into consideration when the proposing 2% increase. The 2% increase represents an additional \$65,000 in general fund wages and benefits.

Recommendation:

Approve the budgeted cost of living increase of 2% to staff wages.



Department Head/Director

10/01/2024
Date

Committee: Committee of the Whole and/or Common Council

Meeting Date(s): October 5, 2024

FUND: 16 - TOURISM

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
16-41210	PUBLIC ACCOMMODATION	670,000	779,803	109,803	800,000	276,742	450,000	725,000	725,000	725,000	725,000
16-41810	TOURISM INT-DEL RE TAXES	-	-	-	-	-	-	-	-	-	-
16-47410	TOURISM CHARGES	-	-	-	-	-	-	-	-	-	-
16-48110	INTEREST INCOME	2,010	2,858	848	2,000	704	2,000	2,000	2,400	2,400	2,400
16-48500	DONATIONS	-	-	-	-	-	-	-	-	-	-
16-48900	TOURISM OTHER MISC REVENUE	-	2,097	2,097	-	30	-	-	-	-	-
16-49100	TOUR-MISC REVENUE	-	-	-	15,000	-	-	-	-	-	-
16-49200	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-	-	-	-	-
TOURISM TOTAL REVENUE		672,010	784,759	112,749	817,000	277,476	452,000	727,000	727,400	727,400	727,400
EXPENDITURES											
PERSONNEL											
16-56720-1100	TOURISM-CVB SAL-MANAGERIAL	(48,971)	(48,971)	-	(48,838)	(20,493)	(20,493)	(51,280)	(50,000)	(50,000)	(50,000)
16-56720-1120	TOURISM-CVB SAL-SUPP	(65,697)	(79,645)	(13,948)	(82,571)	(34,894)	(34,894)	(86,700)	(84,500)	(84,500)	(84,500)
16-56720-1310	TOURISM-CVB WIS RETIREMENT	(4,437)	(5,471)	(1,034)	(5,300)	(4,225)	(4,225)	(5,565)	(5,000)	(5,000)	(5,000)
16-56720-1320	TOURISM-CVB SOCIAL SECURITY	(9,630)	(9,839)	(209)	(9,694)	(4,237)	(4,237)	(10,555)	(9,694)	(9,694)	(10,289)
16-56720-1340	TOURISM MED HEALTH	(3,000)	-	3,000	(4,500)	-	(4,500)	(4,500)	(5,000)	(5,000)	(5,000)
PERSONNEL TOTAL		(131,735)	(143,926)	(12,191)	(150,903)	(63,850)	(68,350)	(158,600)	(154,194)	(154,194)	(154,789)

FUND: 16 - TOURISM

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OPERATIONS											
16-56720-2100	TOURISM-CVB PROF SERVICE	(25,500)	(21,472)	4,028	(37,000)	(15,505)	(15,505)	(37,000)	(42,000)	(42,000)	(42,000)
16-56720-2200	TOURISM UTIL-GAS	(400)	-	400	(400)	-	(400)	(400)	-	-	-
16-56720-2210	TOURISM-CVB ELECTRIC	(2,500)	(1,505)	995	(2,000)	(668)	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
16-56720-2220	TOURISM UTIL-W&S	(250)	(215)	35	(250)	(88)	(110)	(250)	(650)	(650)	(650)
16-56720-2230	TOURISM-CVB UTIL-TELEPHONE	(3,500)	(3,754)	(254)	(4,000)	(1,827)	(1,932)	(4,000)	(4,000)	(4,000)	(4,000)
16-56720-2500	TOURISM-CVB ELECTRONIC DISP	(2,500)	-	2,500	-	-	-	(2,500)	-	-	-
16-56720-2900	TOURISM-CVB SERV CONTRACTS	(2,400)	(1,188)	1,212	(5,400)	(643)	(4,700)	(5,400)	(5,400)	(5,400)	(5,400)
16-56720-3100	TOURISM-CVB OFFICE SUPPLIES	(1,000)	(1,196)	(196)	(1,000)	(3,205)	-	(1,000)	(1,855)	(1,855)	(1,855)
16-56720-3200	TOURISM-CVB PUB & SUBSCRIPTION	(300)	-	300	(300)	-	(300)	(300)	(300)	(300)	(300)
16-56720-3210	TOURISM-CVB ADVERTISEMENT	(69,757)	(18,365)	51,392	(60,445)	(13,235)	(47,000)	(62,000)	(50,000)	(50,000)	(50,000)
16-56720-3220	TOURISM-CVB MARKETING	(76,000)	(115,471)	(39,471)	(117,000)	(64,870)	(52,000)	(117,000)	(73,000)	(73,000)	(73,000)
16-56720-3250	TOURISM-CVB ASSN DUE	(1,500)	(2,590)	(1,090)	(3,000)	(1,595)	(1,500)	(3,000)	(3,000)	(3,000)	(3,000)
16-56720-3300	TOURISM-CVB TRAVEL	-	-	-	-	-	-	-	-	-	-
16-56720-3310	TOURISM-CVB MILEAGE	(1,500)	(841)	659	(1,500)	(89)	(1,300)	(1,500)	(1,500)	(1,500)	(1,500)
16-56720-3350	TOURISM-CVB TRAINING	(4,500)	(2,454)	2,046	(6,000)	-	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)
16-56720-3400	TOURISM-CVB OPERATING	(1,500)	(17,266)	(15,766)	(1,500)	(4,386)	-	(1,500)	(2,500)	(2,500)	(2,500)
16-56720-3410	TOURISM-CVB POSTAGE	(1,500)	(1,675)	(175)	(1,500)	(1,713)	-	(1,500)	(2,000)	(2,000)	(2,000)
16-56720-3450	TOURISM-CVB OFFICE E	(1,000)	-	1,000	(4,000)	-	(4,000)	(4,000)	(3,900)	(3,900)	(3,900)
16-56720-3500	TOURISM-CVB REPAIR & MAINT	(3,800)	(9,074)	(5,274)	(4,200)	(1,983)	(2,200)	(4,200)	(4,200)	(4,200)	(4,200)
16-56720-5100	TOURISM-CVB LIAB INSURANCE	(2,500)	(2,804)	(304)	(3,500)	(5,238)	-	(3,500)	(3,500)	(3,500)	(3,500)
16-56720-5110	TOUR OTHER PROP INSURANCE	(3,000)	(1,448)	1,552	(5,000)	(1,172)	(3,500)	(5,000)	(5,000)	(5,000)	(5,000)
16-56720-5120	TOURISM-CVB WORKER COMP INS	(200)	-	200	(200)	-	(200)	(200)	(200)	(200)	(200)
16-56720-5160	TOURISM-CVB UNEMPLOYMENT	(168)	(277)	(109)	(7,900)	(145)	(7,800)	(7,900)	(7,900)	(7,900)	(7,900)

FUND: 16 - TOURISM

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
16-56720-5300	TOURISM-CVB RENT	(1)	-	1	(1)	-	(1)	(1)	(1)	(1)	(1)
16-56720-8200	TOURISM-CVB BUILDING	-	(7,272)	(7,272)	-	-	-	-	-	-	-
16-59200-7320	TRANSFER-FUNDS CAP PROJ	(170,638)	(180,940)	(10,302)	(100,000)	-	(100,000)	(90,625)	(90,625)	(90,625)	(90,625)
16-59200-7330	TRANSFER-FUNDS DEBT SERVICE	(164,362)	(164,362)	(0)	(300,000)	(65,000)	(235,000)	(271,875)	(271,875)	(271,875)	(271,875)
OPERATIONS TOTAL		(540,276)	(554,171)	(13,895)	(666,096)	(181,361)	(485,448)	(632,651)	(581,406)	(581,406)	(581,406)
TOURISM TOTAL EXPENDITURES		(672,011)	(698,097)	(26,086)	(816,999)	(245,211)	(553,798)	(791,251)	(735,600)	(735,600)	(736,195)
TOURISM NET REVENUE OVER EXPENDITURES		(1)	86,662	86,663	1	32,266	(101,798)	(64,251)	(8,200)	(8,200)	(8,795)
TOURISM FUND BALANCE FORWARD		763,143	802,071		888,733	888,733	920,998	819,200	819,200	819,200	819,200
TOURISM FUND BALANCE		763,142	888,733		888,734	920,998	819,200	754,949	811,000	811,000	810,405

FUND: 01 - GENERAL FUND
POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
52100 - LAW ENFORCEMENT											
PERSONNEL											
01-52100-1100	LAW ENFORCE SAL-MANAGERIAL	(286,589)	(289,058)	(2,469)	(408,766)	(203,040)	(203,040)	(421,809)	(410,995)	(410,995)	(410,995)
CHIEF, ASSISTANT CHIEF, 2 LIEUTENANTS											
01-52100-1110	LAW ENFORCE SAL- SUPER	(355,199)	(359,772)	(4,573)	(419,311)	(213,012)	(213,012)	(432,727)	(429,422)	(429,422)	(429,422)
5-SERGEANTS											
01-52100-1120	LAW ENFORCE SAL- SUPPORT	(167,602)	(159,096)	8,506	(182,611)	(82,762)	(82,762)	(181,139)	(181,139)	(181,139)	(181,139)
1 ADMIN ASSISTANT, 2 FT CLERKS, CUSTODIAN AND PT EVIDENCE CUSTODIAN											
01-52100-1130	LAW ENFORCE SAL- SUPPORT	(914,584)	(808,000)	106,584	(815,388)	(361,319)	(361,319)	(891,979)	(875,765)	(875,765)	(875,765)
10 - PATROL, 2 - INVESTIGATORS, AND CROSSING GUARDS											
01-52100-1140	LAW ENFORCE OT	(160,000)	(188,661)	(28,661)	(160,000)	(86,342)	(86,342)	(170,000)	(170,000)	(170,000)	(170,000)
01-52100-1250	LAW ENFORCE LONGEVITY	(10,740)	(9,940)	800	(11,040)	(5,205)	(5,205)	(11,280)	(10,920)	(10,920)	(10,920)
01-52100-1270	LAW ENFORCE NIGHT DIF	(6,500)	(5,055)	1,445	(6,500)	(2,384)	(2,384)	(6,500)	(6,500)	(6,500)	(6,500)
01-52100-1280	LAW ENFORCE HOLIDAY PAY	(55,000)	(56,646)	(1,646)	(57,888)	(27,849)	(30,000)	(60,782)	(60,782)	(60,782)	(60,782)
01-52100-1290	LAW ENFORCE NON-ELECT	(5,400)	(5,300)	100	(5,400)	(3,100)	(3,100)	(5,400)	(4,200)	(4,200)	(4,200)
01-52100-1310	LAW ENFORCE WRS	(271,944)	(270,558)	1,385	(307,774)	(153,811)	(153,811)	(318,547)	(300,855)	(300,855)	(300,855)
01-52100-1320	LAW ENFORCE SOCIAL SECURITY	(150,063)	(141,637)	8,427	(158,118)	(74,175)	(75,518)	(166,894)	(164,454)	(164,454)	(164,454)
01-52100-1330	LAW ENFORCE LIFE INSURANCE	(2,500)	(2,056)	444	(2,500)	(1,081)	(1,042)	(2,500)	(2,500)	(2,500)	(2,500)
01-52100-1340	LAW ENFORCE MED INSURANCE	(433,738)	(445,914)	(12,176)	(436,330)	(211,842)	(211,842)	(470,364)	(480,869)	(480,869)	(480,869)
01-52100-1390	LAW ENFORCE OTHER	(25,000)	(25,425)	(425)	(16,700)	(15,398)	(5,000)	(25,000)	(20,000)	(20,000)	(20,000)
PERSONNEL TOTAL		(2,844,859)	(2,767,118)	77,741	(2,988,326)	(1,441,322)	(1,434,379)	(3,164,921)	(3,118,400)	(3,118,400)	(3,118,400)

FUND: 01 - GENERAL FUND
POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OPERATIONS											
01-52100-2100	LAW ENFORCE PROF SERVICE	(10,750)	(7,782)	2,968	(9,000)	(4,016)	(6,500)	(10,750)	(9,000)	(9,000)	(9,000)
01-52100-2200	LAW ENFORCE UTIL-GAS	(10,700)	(10,480)	220	(9,000)	(3,497)	(4,250)	(9,000)	(9,000)	(9,000)	(9,000)
01-52100-2210	LAW ENFORCE UTIL-ELECT	(23,500)	(26,706)	(3,206)	(26,772)	(7,007)	(13,000)	(20,000)	(20,000)	(20,000)	(20,000)
01-52100-2220	LAW ENFORCE UTIL-W&S	(3,000)	(2,594)	406	(3,000)	(1,069)	(1,750)	(3,000)	(3,000)	(3,000)	(3,000)
01-52100-2230	LAW ENFORCE UTIL-TELEPHONE	(25,000)	(19,610)	5,390	(23,500)	(10,234)	(10,500)	(23,500)	(23,500)	(23,500)	(23,500)
	9,000 LYNX PHONE, 2,100 INTERNET, 1,500 SPECTRUM, 7,500 AT&T MOBILITY										
01-52100-2900	LAW ENFORCE SERVICE CONTRACT	(64,500)	(65,695)	(1,195)	(60,000)	(50,890)	(6,000)	(60,000)	(70,900)	(72,880)	(72,880)
	IT, SOFTWARE, EQUIPMENT										
01-52100-3100	LAW ENFORCE OFFICE SUPPLIES	(7,000)	(7,147)	(147)	(7,000)	(3,602)	(3,400)	(7,000)	(7,000)	(7,000)	(7,000)
	POSTAGE, OFFICE SUPPLIES, GENERAL SUPPLIES, PRINTING										
01-52100-3200	LAW ENFORCE PUBLICATIONS	(250)	(54)	196	(250)	(64)	(180)	(250)	(250)	(250)	(250)
	TOMAH JOURNAL, MONROE COUNTY, REFERENCE MATERIALS										
01-52100-3250	LAW ENFORCE ASSN DUES	(850)	(1,235)	(385)	(850)	(905)	-	(1,000)	(925)	(925)	(925)
	MOCIC, WI CHIEFS, IACP, FBINAA										
01-52100-3350	LAW ENFORCE TRAINING	(20,000)	(18,974)	1,026	(15,000)	(3,224)	(11,500)	(20,000)	(15,000)	(15,000)	(15,000)
01-52100-3360	LAW ENFORCE EDUCATION	(3,000)	(3,000)	-	(3,000)	(1,796)	(500)	(3,000)	(3,000)	(3,000)	(3,000)
01-52100-3400	LAW ENFORCE OPER SUPPLIES	(66,500)	(61,533)	4,967	(60,000)	(19,854)	(35,500)	(65,000)	(60,000)	(60,000)	(60,000)
	ANIMAL BOARDING, DRUG CASH, EVIDENCE, ETC.										
01-52100-3500	LAW ENFORCE REPAIR & MAINT	(18,000)	(17,835)	165	(18,000)	(16,117)	(1,200)	(18,000)	(18,000)	(18,000)	(18,000)
01-52100-3550	LAW ENFORCE BUILDING MAINT	(14,000)	(15,408)	(1,408)	(14,000)	(7,186)	(8,000)	(14,000)	(14,000)	(14,000)	(14,000)
	OPERATIONS TOTAL	(267,050)	(258,053)	8,998	(249,372)	(129,462)	(102,280)	(254,500)	(253,575)	(255,555)	(255,555)
LAW ENFORCEMENT DEPARTMENT TOTAL EXPENDITURES		(3,111,909)	(3,025,170)	86,738	(3,237,698)	(1,570,784)	(1,536,659)	(3,419,421)	(3,371,975)	(3,373,955)	(3,373,955)
52200 - COMMUNITY SERVICE											
OPERATIONS											
01-52110-3400	COMM SERVICE OPER SUPPLIES	-	(89)	(89)	-	-	-	-	-	-	-
	OPERATIONS TOTAL	-	(89)	(89)	-	-	-	-	-	-	-
COMMUNITY SERVICE DEPARTMENT TOTAL EXPENDITURES		-	(89)	(89)	-	-	-	-	-	-	-

FUND: 01 - GENERAL FUND POLICE DEPARTMENT											
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
52140 - CANINE PROGRAM											
OPERATIONS											
01-52140-3400	CANINE PROGRAM OPER SUPPLIES	-	(224)	(224)	-	(500)	-	-	-	-	-
01-52140-8300	CANINE EQUIPMENT	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	(224)	(224)	-	(500)	-	-	-	-	-
CANINE DEPARTMENT TOTAL EXPENDITURES		-	(224)	(224)	-	(500)	-	-	-	-	-
57210 - LAW ENFORCEMENT OUTLAY											
OUTLAY											
01-57210-8300	LAW ENFORCEMENT EQUIPMENT	(27,900)	(25,212)	2,688	(11,125)	(5,759)	(5,500)	(25,000)	(11,800)	(11,800)	(11,800)
5 VESTS, HANDHELD RADIO BATTERIES, AND CTU EQUIPMENT											
01-57210-8400	GEN LAW ENFORCE OUT VEHICLES	-	-	-	-	-	-	-	-	-	-
OUTLAY TOTAL		(27,900)	(25,212)	2,688	(11,125)	(5,759)	(5,500)	(25,000)	(11,800)	(11,800)	(11,800)
LAW ENFORCEMENT OUTLAY DEPARTMENT TOTAL EXPENDITURES		(27,900)	(25,212)	2,688	(11,125)	(5,759)	(5,500)	(25,000)	(11,800)	(11,800)	(11,800)

FUND: 01 - GENERAL FUND CITY CLERK AND ELECTIONS											
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51420 - CITY CLERK											
PERSONNEL											
01-51420-1100	CITY CLERK SAL-MANAGERIAL	(77,533)	(77,694)	(160)	(84,903)	(45,810)	(45,810)	(87,678)	(87,678)	(87,678)	(87,678)
CITY CLERK SALARY - 7.5% TO AMBULANCE, 5% WATER AND SEWER											
01-51420-1120	CITY CLERK SAL-SUPPORT	(67,207)	(67,780)	(573)	(74,543)	(32,636)	(32,636)	(76,706)	(82,048)	(82,048)	(82,048)
DEPUTY CITY CLERK AND PT DEPUTY CITY CLERK											
01-51420-1140	CITY CLERK OVERTIME	(1,250)	(98)	1,152	(600)	-	(600)	(600)	(500)	(500)	(500)
DEPUTY CITY CLERK											
01-51420-1250	CITY CLERK LONGEVITY	-	(145)	(145)	(325)	(150)	(150)	(420)	(420)	(420)	(420)
01-51420-1290	CITY CLERK NON-ELECTION	-	-	-	-	-	-	-	-	-	-
01-51420-1310	CITY CLERK WIS RETIRE	(9,927)	(8,364)	1,563	(11,043)	(4,901)	(4,901)	(11,466)	(11,831)	(11,831)	(11,831)
01-51420-1320	CITY CLERK SOCIAL SECURITY	(11,168)	(10,752)	416	(12,243)	(5,732)	(5,732)	(12,621)	(13,022)	(13,022)	(13,022)
01-51420-1330	CITY CLERK LIFE INSURANCE	(125)	(133)	(8)	(125)	(71)	(71)	(175)	(175)	(175)	(175)
01-51420-1340	CITY CLERK MED HEALTH	(46,649)	(46,565)	84	(45,367)	(23,544)	(23,544)	(48,403)	(48,403)	(48,403)	(48,403)
PERSONNEL TOTAL											
		(213,860)	(211,532)	2,328	(229,149)	(112,844)	(113,444)	(238,070)	(244,076)	(244,076)	(244,076)
OPERATIONS											
01-51420-2100	CITY CLERK PROF SERVICE	(1,500)	(570)	930	(500)	-	(500)	(500)	-	-	-
01-51420-2230	CITY CLERK UTIL-TELEPHONE	(750)	(755)	(5)	(750)	(348)	(348)	(750)	(750)	(750)	(750)
01-51420-2900	CITY CLERK SERVICE CONTRACT	(3,000)	(3,195)	(195)	(3,000)	(2,115)	(900)	(3,000)	(3,500)	(3,500)	(3,500)
POSTAGE METER, COPY MACHINE CONTRACT, OTHER MISC											
01-51420-3100	CITY CLERK OFFICE SUPPLIES	(5,000)	(2,595)	2,405	(5,000)	(1,794)	(3,200)	(5,000)	(5,000)	(5,000)	(5,000)
POSTAGE, LICENSES, COPY PAPER, OFFICE SUPPLIES, ETC											
01-51420-3200	CITY CLERK PUB & SUBSCRIPTION	(3,200)	(4,310)	(1,110)	(4,050)	(175)	(3,800)	(4,050)	(4,050)	(3,000)	(3,000)
LIQUOR LICENSE PUBLICATIONS, CITY DIRECTORY											
01-51420-3250	CITY CLERK ASSN DUES	(400)	(529)	(129)	(400)	-	(220)	(400)	(400)	(400)	(400)
WI MUNICIPAL CLERK'S ASSOCIATION, HR TOMAH AREA, AND SHRM											
01-51420-3300	CITY CLERK TRAVEL	(1,200)	(641)	559	(600)	-	(600)	(600)	(600)	(600)	(600)
MILEAGE, MEALS, LODGING											
01-51420-3350	CITY CLERK TRAINING	(1,200)	(1,323)	(123)	(1,200)	(499)	(700)	(950)	(950)	(950)	(950)
UW GB CLERKS INSTITUTE 500, WMCA MEETINGS, LEAGUE INSTITUTE, SHRM											
01-51420-3400	CITY CLERK OPERATING	(300)	(196)	104	(300)	-	(300)	(300)	(300)	(300)	(300)
OPERATIONS TOTAL											
		(16,550)	(14,113)	2,437	(15,800)	(4,931)	(10,568)	(15,550)	(15,550)	(14,500)	(14,500)
CITY CLERK DEPARTMENT TOTAL EXPENDITURES		(230,410)	(225,645)	4,765	(244,949)	(117,775)	(124,012)	(253,620)	(259,626)	(258,576)	(258,576)

FUND: 01 - GENERAL FUND CITY CLERK AND ELECTIONS											
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51440 - ELECTIONS											
PERSONNEL											
01-51440-1120	ELECTIONS SAL-SUPPORT	-	(228)	(228)	-	-	-	-	-	-	-
01-51440-1130	ELECTIONS SAL-OPERATION	(5,000)	(5,136)	(136)	(13,500)	(4,588)	(8,800)	(5,500)	(5,500)	(5,500)	(5,500)
OFFICIALS 150, INSPECTORS, 160, CHIEF INSPECTOR 185, SPECIAL VOTING DEP \$8.25/HR, TRAINING \$10/HR											
01-51440-1140	ELECTIONS OVERTIME	-	-	-	(600)	-	-	-	-	-	-
01-51440-1310	ELECTIONS WIS RETIREMENT	-	-	-	-	-	-	-	-	-	-
01-51440-1320	ELECTIONS SOCIAL SECURITY	(383)	-	383	(1,079)	-	(673)	(421)	(421)	(421)	(421)
PERSONNEL TOTAL		(5,383)	(5,364)	19	(15,179)	(4,588)	(9,473)	(5,921)	(5,921)	(5,921)	(5,921)
OPERATIONS											
01-51440-2900	ELECTIONS SERVICE CONTRACT	(1,000)	(1,290)	(290)	(1,000)	(470)	(530)	(1,000)	(1,300)	(1,300)	(1,300)
01-51440-3100	ELECTIONS OFFICE SUPPLIES	(4,500)	(6,264)	(1,764)	(12,000)	(1,563)	(10,000)	(6,500)	(6,500)	(4,500)	(4,500)
POSTAGE, REGISTRATION MATERIAL, CODING MACHINES, BALLOTS											
01-51440-3200	ELECTIONS PUB & SUBS	(1,500)	(1,685)	(185)	(3,000)	(1,458)	(3,000)	(2,000)	(1,750)	(1,750)	(1,750)
PUBLICATION OF FASCIMILE BALLOT, ABSENTEE BALLOT NOTICES, ROUTING ELECTION NOTICES											
01-51440-3300	ELECTIONS TRAVEL	-	-	-	-	-	-	-	-	-	-
01-51440-3350	ELECTIONS TRAINING	-	-	-	(1,000)	-	(1,000)	-	-	-	-
01-51440-3400	ELECTIONS OPERATING	(1,500)	(1,500)	-	(4,500)	(496)	(4,000)	(1,500)	(1,500)	(1,500)	(1,500)
OPERATIONS TOTAL		(8,500)	(10,738)	(2,238)	(21,500)	(3,987)	(18,530)	(11,000)	(11,050)	(9,050)	(9,050)
ELECTIONS DEPARTMENT TOTAL EXPENDITURES		(13,883)	(16,102)	(2,220)	(36,679)	(8,575)	(28,003)	(16,921)	(16,971)	(14,971)	(14,971)

FUND: 01 - GENERAL FUND
GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51100 - LEGISLATIVE											
PERSONNEL											
01-51100-1100	LEGISLATIVE SAL-MANAGERIAL	(24,000)	(24,000)	-	(27,200)	(12,800)	(14,400)	(32,000)	(32,000)	(32,000)	(32,000)
ALDERPERSONS - \$3,000 - DISCTRICTS 2,4,6,8 - \$4,200 (EFFECTIVE 5/1/24) DISTRICTS 1,3,5,7 - \$4,200 (EFFECTIVE 5/1/25)											
01-51100-1310	LEGISLATIVE RETIREMENT	-	-	-	-	-	-	-	-	-	-
01-51100-1320	LEGISLATIVE SOCIAL SECURITY	(1,836)	(1,836)	(0)	(2,081)	(979)	(1,102)	(2,448)	(2,448)	(2,448)	(2,448)
01-51100-1350	LEGISLATIVE INCOME CONTINUE	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(25,836)	(25,836)	(0)	(29,281)	(13,779)	(15,502)	(34,448)	(34,448)	(34,448)	(34,448)
OPERATIONS											
01-51100-2230	LEGISLATIVE UTIL-TELEPHONE	(225)	(184)	41	(225)	(89)	(118)	(225)	(225)	(225)	(225)
01-51100-3100	LEGISLATIVE OFFICE SUPPLIES	(150)	(104)	46	(150)	(29)	(50)	(150)	(150)	(150)	(150)
POSTAGE FOR MEETING NOTICES, MINUTE BOOK, OTHER SUPPLIES											
01-51100-3200	LEGISLATIVE PUB & SUBSCRIPTION	(5,500)	(6,753)	(1,253)	(6,500)	(4,089)	(3,000)	(6,300)	(6,300)	(6,300)	(6,300)
PUBLISH MINUTES, ORDINANCES, BUDGET; SUBSCRIPTIONS TO LOCAL PAPERS, VIDEO TAPING MEETINGS											
01-51100-3250	LEGISLATIVE ASOC DUES	(7,115)	(7,569)	(454)	(7,569)	-	(7,115)	(7,250)	(7,250)	(7,250)	(7,250)
LEAGUE OF WI MUNICIPALITIES 3,569 AND CHAMBER 4,000											
01-51100-3300	LEGISLATIVE TRAVEL	(250)	-	250	(250)	-	(250)	(250)	(250)	(250)	(250)
01-51100-3350	LEGISLATIVE TRAINING	(300)	(171)	129	(300)	(210)	(200)	(300)	(300)	(300)	(300)
LEAGUE MEETINGS, SEMINARS, ETC. BY ALDERPERSONS											
01-51100-3400	LEGISLATIVE OPERATING SUPPLIES	(750)	(1,310)	(560)	(750)	(591)	(475)	(750)	(750)	(750)	(750)
OPERATIONS TOTAL		(14,290)	(16,091)	(1,801)	(15,744)	(5,009)	(11,208)	(15,225)	(15,225)	(15,225)	(15,225)
LEGISLATIVE DEPARTMENT TOTAL EXPENDITURES		(40,126)	(41,928)	(1,802)	(45,025)	(18,788)	(26,710)	(49,673)	(49,673)	(49,673)	(49,673)
51200 - JUDICIAL											
PERSONNEL											
01-51200-1100	JUDICIAL SALE-MANAGERIAL	(13,000)	(13,001)	(1)	(14,333)	(6,834)	(6,500)	(15,000)	(15,000)	(15,000)	(15,000)
JUDGE \$13,000 (EFFECTIVE 5/1/20) \$15,000 (EFFECTIVE 5/1/24)											
01-51200-1120	JUDICIAL SAL-SUPPORT	(54,203)	(54,544)	(342)	(59,370)	(29,682)	(29,682)	(60,550)	(60,550)	(60,550)	(60,550)
01-51200-1250	JUDICIAL LONGEVITY	(890)	(895)	(5)	(900)	(450)	(450)	(900)	(900)	(900)	(900)
01-51200-1310	JUDICIAL WIS RETIRE	(3,686)	(3,763)	(77)	(4,159)	(2,079)	(2,079)	(4,271)	(4,271)	(4,271)	(4,271)
01-51200-1320	JUDICIAL SOCIAL SECURITY	(5,141)	(4,780)	361	(5,707)	(2,677)	(2,283)	(5,848)	(5,848)	(5,848)	(5,848)
01-51200-1330	JUDICIAL LIFE INSURANCE	(175)	(242)	(67)	(200)	(150)	(150)	(300)	(300)	(300)	(300)

FUND: 01 - GENERAL FUND
GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-51200-1340	JUDICIAL HEALTH INSURANCE	(24,879)	(24,903)	(23)	(24,196)	(12,142)	(12,142)	(25,815)	(25,815)	(25,815)	(25,815)
	PERSONNEL TOTAL	(101,974)	(102,128)	(154)	(108,865)	(54,014)	(53,286)	(112,684)	(112,684)	(112,684)	(112,684)
	OPERATIONS										
01-51200-2100	JUDICIAL PROF SERVICE	(500)	(653)	(153)	(500)	(444)	(200)	(500)	(500)	(500)	(500)
	SUBSTITUTE JUDGE										
01-51200-2110	JUDICIAL WITNESS FEE	(100)	(15)	85	(100)	(18)	-	(100)	(100)	(100)	(100)
01-51200-2230	JUDICIAL UTIL-TELEPHONE	(215)	(636)	(421)	(700)	(330)	(350)	(700)	(700)	(700)	(700)
01-51200-2900	JUDICIAL SERVICE CONTRACT	(7,300)	(7,251)	49	(7,300)	(6,803)	(750)	(5,350)	(5,350)	(5,350)	(5,350)
	TIPPS 3,500; COPIER SERVICE CONTRACT 275; AND ETIME 1,500										
01-51200-3100	JUDICIAL OFFICE SUPPLIES	(2,000)	(1,128)	872	(2,000)	(301)	(650)	(2,000)	(2,000)	(2,000)	(2,000)
	COMPUTER SUPPLIES, REFERENCE WORKS										
01-51200-3250	JUDICIAL ASSN DUES	(845)	(845)	-	(845)	(845)	-	(845)	(845)	(845)	(845)
	WI JUDGES ASSOCIATION, CLERK ASSOCIATION										
01-51200-3300	JUDICIAL TRAVEL	(500)	(990)	(490)	(500)	(250)	(250)	(500)	(500)	(500)	(500)
	TRAVEL TO STATE MANDATED TRAINING										
01-51200-3350	JUDICIAL TRAINING	(250)	(61)	189	(250)	-	(250)	(250)	(250)	(250)	(250)
	STATE MANDATED TRAINING										
	OPERATIONS TOTAL	(11,710)	(11,579)	131	(12,195)	(8,991)	(2,450)	(10,245)	(10,245)	(10,245)	(10,245)
	JUDICIAL DEPARTMENT TOTAL EXPENDITURES	(113,684)	(113,707)	(23)	(121,060)	(63,005)	(55,736)	(122,929)	(122,929)	(122,929)	(122,929)
51300 - LEGAL											
	OPERATIONS										
01-51300-2100	LEGAL PROF SERVICES	(51,000)	(40,934)	10,066	(65,000)	(24,153)	(40,000)	(65,000)	(65,000)	(65,000)	(65,000)
	CITY ATTORNEY 32,400, SPECIAL LEGAL FEES										
	OPERATIONS TOTAL	(51,000)	(40,934)	10,066	(65,000)	(24,153)	(40,000)	(65,000)	(65,000)	(65,000)	(65,000)
	LEGAL DEPARTMENT TOTAL EXPENDITURES	(51,000)	(40,934)	10,066	(65,000)	(24,153)	(40,000)	(65,000)	(65,000)	(65,000)	(65,000)
51410 - MAYOR											
	PERSONNEL										
01-51420-1100	MAYOR SAL-MANAGERIAL	(13,200)	(13,200)	-	(14,400)	(6,933)	(7,500)	(15,000)	(15,000)	(15,000)	(15,000)
	15,000 (EFFECTIVE 5/1/24)										
01-51410-1310	MAYOR WIS RETIREMENT	-	-	-	-	-	-	-	-	-	-
01-51410-1320	MAYOR SOCIAL SECURITY	(1,010)	(1,010)	-	(1,102)	(530)	(574)	(1,148)	(1,148)	(1,148)	(1,148)
01-51410-1350	MAYOR INCOME CONTINUE	-	-	-	-	-	-	-	-	-	-
	PERSONNEL TOTAL	(14,210)	(14,210)	-	(15,502)	(7,464)	(8,074)	(16,148)	(16,148)	(16,148)	(16,148)

FUND: 01 - GENERAL FUND
GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OPERATIONS											
01-51410-2230	MAYOR UTIL-TELEPHONE	(225)	(227)	(2)	(225)	(156)	(155)	(300)	(300)	(300)	(300)
01-51410-3100	MAYOR OFFICE SUPPLIES	(150)	-	150	(150)	-	(150)	(150)	(150)	(150)	(150)
01-51410-3200	MAYOR PUB & SUBSCRIPTION	(2,000)	-	2,000	-	-	-	-	-	-	-
MAYOR'S PROCLAMATION, COMMUNITY UPDATE - MOVED TO LEGISLATIVE BUDGET IN 2024											
01-51410-3300	MAYOR TRAVEL	(250)	-	250	(250)	-	(250)	(250)	(250)	(250)	(250)
MILEAGE, ATTENDANCE AT MEETINGS, MEALS, LODGING											
01-51410-3350	MAYOR TRAINING	(200)	-	200	(200)	-	(200)	(200)	(200)	(200)	(200)
01-51410-3400	MAYOR OPERATING SUPPLIES	(100)	-	100	(100)	(27)	(80)	(100)	(100)	(100)	(100)
OPERATIONS TOTAL		(2,925)	(227)	2,698	(925)	(183)	(835)	(1,000)	(1,000)	(1,000)	(1,000)
MAYOR DEPARTMENT TOTAL EXPENDITURES		(17,135)	(14,437)	2,698	(16,427)	(7,646)	(8,909)	(17,148)	(17,148)	(17,148)	(17,148)
51415 - ADMINISTRATOR											
PERSONNEL											
01-51415-1100	ADMINISTRATOR SAL-MANAGERIAL	-	-	-	-	-	-	-	-	-	-
01-51415-1310	ADMINISTRATOR WIS RETIRMENT	-	-	-	-	-	-	-	-	-	-
01-51415-1320	ADMINISTRATOR SOCIAL SECURITY	-	-	-	-	-	-	-	-	-	-
01-51415-1330	ADMINISTRATOR LIFE INSURANCE	-	-	-	-	-	-	-	-	-	-
01-51415-1340	ADMINISTRATOR MED HEALTH	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		-	-	-	-	-	-	-	-	-	-
OPERATIONS											
01-51415-2100	ADMINISTRATOR PROF SERVICES	-	-	-	-	-	-	-	-	-	-
01-51415-2230	ADMINISTRATOR UTIL-TELEPHONE	-	(1,574)	(1,574)	-	(804)	-	-	-	-	-
01-51415-3100	ADMINISTRATOR OFFICE	-	-	-	-	-	-	-	-	-	-
01-51415-3400	ADMINISTRATOR OPERATION	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	(1,574)	(1,574)	-	(804)	-	-	-	-	-
ADMINISTRATOR DEPARTMENT TOTAL EXPENDITURES		-	(1,574)	(1,574)	-	(804)	-	-	-	-	-

FUND: 01 - GENERAL FUND
OTHER GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51931 - LAW ENFORCEMENT INSURANCE											
OPERATIONS											
01-51931-5100	LAW ENFORCE INS LIABILITY	(12,508)	(11,829)	679	(10,632)	(10,632)	-	(11,163)	(11,270)	(11,270)	(11,270)
01-51931-5110	LAW ENFORCE INS PROPERTY	(10,104)	(8,665)	1,439	(8,588)	(5,936)	-	(6,232)	(6,292)	(6,292)	(6,292)
01-51931-5120	LAW ENFORCE INS WORK	(24,372)	(25,611)	(1,239)	(20,716)	(18,480)	-	(19,404)	(19,589)	(19,589)	(19,589)
01-51931-5130	GENERAL LAW ENFORCE INS BOILER	-	-	-	-	-	-	-	-	-	-
01-51931-5140	LAW ENFORCE INS AUTO	(12,021)	(13,157)	(1,136)	(10,218)	(6,681)	-	(7,015)	(7,081)	(7,081)	(7,081)
01-51931-5150	LAW ENFORCE INS BOND	(50)	-	50	(43)	(13)	-	(50)	(13)	(13)	(13)
01-51931-5160	LAW ENFORCE INS UNEM	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		(59,055)	(59,262)	(207)	(50,197)	(41,741)	-	(43,865)	(44,245)	(44,245)	(44,245)
LAW ENFORCEMENT INSURANCE TOTAL EXPENDITURES		(59,055)	(59,262)	(207)	(50,197)	(41,741)	-	(43,865)	(44,245)	(44,245)	(44,245)
51932 - HIGHWAY INSURANCE											
OPERATIONS											
01-51932-5100	HIGHWAY INS LIABILITY	(6,175)	(5,088)	1,087	(5,249)	(5,249)	-	(5,511)	(5,564)	(5,564)	(5,564)
01-51932-5110	HIGHWAY INS PROPERTY	(6,114)	(5,127)	987	(5,197)	(5,063)	-	(5,316)	(5,367)	(5,367)	(5,367)
01-51932-5120	HIGHWAY INS WORKER COMP	(15,280)	(14,516)	764	(12,988)	(11,586)	-	(12,165)	(12,281)	(12,281)	(12,281)
01-51932-5140	HIGHWAY INS AUTO INSURANCE	(17,661)	(17,909)	(248)	(15,012)	(18,705)	-	(19,641)	(19,828)	(19,828)	(19,828)
OPERATIONS TOTAL		(45,230)	(42,639)	2,591	(38,446)	(40,603)	-	(42,633)	(43,039)	(43,039)	(43,039)
HIGHWAY INSURANCE DEPARTMENT TOTAL EXPENDITURES		(45,230)	(42,639)	2,591	(38,446)	(40,603)	-	(42,633)	(43,039)	(43,039)	(43,039)
51938 - OTHER INSURANCE											
OPERATIONS											
01-51938-5100	OTHER INSURANCE LIABILITY	(24,344)	(28,655)	(4,311)	(20,692)	(22,706)	-	(23,842)	(24,069)	(24,069)	(24,069)
01-51938-5110	OTHER INSURANCE PROPERTY	(48,861)	(36,473)	12,388	(41,532)	(33,289)	(12,000)	(34,953)	(35,286)	(35,286)	(35,286)

**FUND: 01 - GENERAL FUND
OTHER GENERAL GOVERNMENT**

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-51938-5120	OTHER INSURANCE WORK	(11,769)	(10,932)	837	(10,004)	(8,924)	(1,500)	(9,370)	(9,459)	(9,459)	(9,459)
01-51938-5140	OTHER INSURANCE AUTO	(9,259)	(11,423)	(2,164)	(7,870)	(18,931)	-	(19,877)	(20,066)	(20,066)	(20,066)
01-51938-5150	OTHER INSURANCE BOND	(413)	(463)	(50)	(351)	(994)	-	(450)	(1,053)	(1,053)	(1,053)
01-51938-5160	OTHER INSURANCE UNEM	(600)	-	600	(510)	-	-	(600)	(600)	(600)	(600)
OPERATIONS TOTAL		(95,246)	(87,945)	7,301	(80,959)	(84,843)	(13,500)	(89,092)	(90,534)	(90,534)	(90,534)
OTHER INSURANCE DEPARTMENT TOTAL EXPENDITURES		(95,246)	(87,945)	7,301	(80,959)	(84,843)	(13,500)	(89,092)	(90,534)	(90,534)	(90,534)
51980 - OTHER GENERAL GOVERNMENT											
OPERATIONS											
01-51980-2270	OTHER GEN. GOV. RES-	-	-	-	-	-	-	-	-	-	-
01-51980-2280	OTHER GEN. GOV. RES- PD RETIREMENT PAYOUT	-	-	-	(29,500)	(15,353)	-	(30,000)	(30,000)	(30,000)	(30,000)
01-51980-3400	OTHER GEN GOV OPERATION	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	-	-	-	(15,353)	-	(30,000)	(30,000)	(30,000)	(30,000)
OTHER GENERAL GOVT TOTAL EXPENDITURES		-	-	-	-	(15,353)	-	(30,000)	(30,000)	(30,000)	(30,000)

STAFF COMMITTEE REPARATION REPORT

Agenda Item: Approval of Job Description change for Chief Deputy Clerk

Summary and Background Information:

The Clerk’s office currently has a full-time and part-time Deputy Clerk. Both Deputies are sworn into office and carry the responsibility of carrying out duties of the office of the City Clerk, including but not limited to maintaining the city seal, oaths of office, alcohol licensing, and all other licensing in the city. In the City of Tomah, the Clerk’s office is also responsible for HR management, including worker’s compensation, benefits, new hire paperwork, and orientation. In addition, the Deputy Clerk is also trained and responsible for all election administration. In an effort to create a clearly defined succession plan, it is necessary to further define the Deputy Clerk position by adjusting the job descriptions and pay grade of a Chief Deputy Clerk from the part-time Deputy Clerk position. The Chief Deputy clerk is directly responsible for all aspects of the clerk’s office in the absence of the City Clerk. The Chief Deputy also has supervisory authority over the Deputy clerk for the daily operations of the Clerk’s office.

Recommendation From:

It is recommended the Common Council approve the amended job description for the Chief Deputy Clerk and Deputy Clerk to further the goal of proper succession planning within the office of the City Clerk.

Minutes Attached:

Yes No

Budget Account:

Fiscal Impact:

\$6,119 annually , \$3,119 after other cuts

Staff Responsible for implementation:

Clerk’s office

Economic Impact:

n/a

Zoning/Rezoning Issues:

None.

Supports Organizational Goals:

Yes No

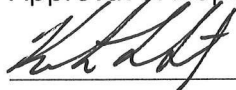
Questions from SET:

Grants Pursued/Opportunity Pursued:

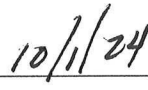
Total cost partially offset by \$3000 cuts in operations budgets of Clerk and Elections budget

Recommendation:

Approval of Chief Deputy Clerk Job Description Change
Approval of Deputy Clerk Job Description Change



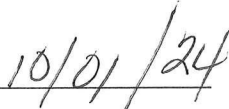
SET



Date



Department Director



Date

Committee:

Common Council

Meeting Date(s):

October 4, 2024

Chief Deputy Clerk CITY OF TOMAH Job Description

GRADE: ~~_____~~ **H**

POSITION: ~~_____~~ **Deputy City Clerk** **DEPARTMENT:** **City Clerk**

LOCATION: **City Hall**

GRADE: ~~_____~~ **I**

SUPERVISOR: **City Clerk**

CLASSIFICATION: **Non-Exempt-Hourly Non-Represented**

PAGE: ~~_____~~ **1 of 3**

Revised: ~~_____~~ **March 2019 October 2024**

Council Approved: ~~_____~~ **June 11, 2019 October 2024**

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, filing insurance claims, and customer service tasks. ~~The Deputy City Clerk~~ **Chief Deputy Clerk** assists in the maintenance, care and custody of the corporate seal and all the papers and records of the ~~City Clerk~~. ~~In the absence of the City Clerk, a person in this position must attend the meetings as assigned, in an effort to maintain the official records of their proceedings.~~ **The Chief Deputy is directly responsible for maintaining all operations in the office of the City Clerk in the City Clerk’s absence. Work is performed under the general supervision of the City Clerk. The Chief Deputy is also responsible for the daily supervision of the Deputy Clerk, including assignment of daily work and training.**

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. ~~Other duties may be required and assigned.~~

1. Assist with administering elections ~~including~~ **including** ~~u~~ updating voter registration and voter records; absentee voting; registration of new voters; ~~coordinating and conducting voting in residential care facilities; scheduling election workers, conducting election training;~~ entering voter history after each election; ensuring ~~ing~~ that the computer poll lists are run for the election and all information is attached; organizing ~~e~~ election supplies; and assist ~~ing~~s with various Election tasks.
2. ~~Coordinate~~ **Coordinate** the liquor ~~and tobacco~~ license ~~renewals~~ **renewals and initiate** the computerized billing of liquor and ~~cigarette tobacco~~ license renewals. ~~Prepare~~ **prepare** all Liquor Licenses, ~~Cigarette tobacco~~, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.
3. ~~Coordinate~~ **Coordinate** license renewals for ~~bartenders~~, taxi-cabs, taxi-cab drivers, ~~farmers market~~, weights and measures, ~~second hand~~ **secondhand** article, ~~annual mobile home, etc.~~ and the issuing of new licenses and permits.
4. ~~Assist with filing monthly temporary event report, annual liquor license report, and annual tobacco license report with WI Department of Revenue.~~
- 3-5. ~~Assist with managing personnel records and other various filing duties~~
4. ~~File~~ **File** and ~~maintain~~ **maintain** worker’s compensation, liability, property and vehicle insurance claims ~~as well as all the City’s vehicle titles and insurance.~~ **Complete the annual**

worker's compensation audit and file Injury and Illness Reporting with WI Department of Safety and Professional Services.

- ~~6.~~
- ~~5.~~ Assist with Human Resource functions including benefits administration, leaves of absence, and new hire documentation and orientation.
- ~~7.~~ Assist with maintaining records retention schedule for the Clerk's and Treasurer's offices.
- ~~6-8.~~ Assist Assist with collection of Water & Sewer payments, collection of property taxes, license fees, business permits, and other fees collected by Treasurer's ~~office.~~ Office.
- ~~7.~~ Perform clerical activities related to the Clerk, City Administrator, Mayor, Parks & Recreation Director, and Fire Chief.
- ~~8-9.~~ Prepare Responsible for preparing and publishing meeting notices and minutes for various committees including ~~(Long Range Planning, Emergency Management, and Historic Preservation Committee)~~ and type and distribute minutes. Assures proper mailing and delivery., and other meetings as assigned by the City Clerk.
- ~~9.~~ Assist the City Administrator in the preparation of the City Council agenda and back-up documentation in the absence of the City Clerk.
- ~~10.~~ Prepare Prepare minutes of City Council and Committee of the Whole Meetings in the absence of the City Clerk. including executive session minutes where appropriate.
- ~~11.~~ Prepare Prepare notices and publications as required by ~~law.~~ law.
- ~~12.~~ Assist with maintenance of City website.

~~POSITION: Deputy City Clerk DEPARTMENT: City Clerk~~
~~PAGE: 2 of 3~~

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED)

- ~~13-11.~~ Responsible for City Directory/organizational chart/and position count updates.
- ~~14-12.~~ Provides Provide customer service to both internal and external customers at the counter and responding to telephone calls regarding ~~financial issues, payments, disputes,~~ City-wide questions, ~~taxes, licensing, special assessments, building inspector, assessor and code enforcer information.~~ and refers questions and complaints to the appropriate departments.
- ~~13.~~ Maintain mobile home assessments.; ~~(Prepare Mobile Home Lottery Credit forms and Invoice and submit monthly billing and annual billing to mobile home park owners.~~
- ~~15-14.~~ Maintain airport hangar and land leases and coordinates lease renewals. invoicing, mail to homeowners, and enter lottery credits into the computer.
- ~~16.~~ Enter information into the computer regarding moved or new mobile homes. The first of each year, prepare forms for assessor to re-assess mobile homes. Enter new assessments for each home, calculate taxes, run new forms and mail to homeowners. Run monthly bill for Treasurer.
- ~~17.~~ Serve as back-up for accounts payable and payroll functions.
- ~~18.~~ Coordinate the scheduling of Recreation Park facilities.
- ~~19-15.~~ Assists in maintaining and writing City Ordinances and Resolutions.
- ~~20-16.~~ Maintains knowledge of city clerk's and deputy clerk's duties, responsibilities and functions and performs City Clerk's Clerk's and deputy clerk's duties in his/her absence or as directed.

~~21. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. Assistance is given to others and special projects completed as scheduled or requested.~~

~~22-17.~~ The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.

EDUCATION AND EXPERIENCE REQUIRED:

- 1. High school education (diploma or GED) required.
- 2. An Associate Degree in Business Public Administration, Records Management, Human Resources, or related field preferred; or any combination of equivalent experience that will provide the required skills and ~~abilities-abilities.~~
- ~~3.~~ Municipal government experience preferred.
- ~~4.~~ Human Resources experience preferred.
- ~~3-5.~~ Some supervisory experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

- ~~1. Ability to apply accounting principles in daily operations of the City.~~
- ~~2-1.~~ Excellent verbal and written communication skills.
- ~~3-2.~~ Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
- ~~4-3.~~ Excellent typing and computer skills, including Microsoft Word and Excel.
- ~~5-4.~~ Excellent math skills and general office skills, including word processing and data entry.
- ~~6-5.~~ Excellent customer/public service ~~skills.-and A~~ ability to work effectively and communicate with people at various levels, both within and outside the organization.
- ~~7-6.~~ Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.
- ~~8-7.~~ Ability to undertake and complete tasks with a minimum of supervision and to perform tasks with a high degree of judgment, accuracy and ~~integrity-integrity.~~

~~POSITION: Deputy City Clerk DEPARTMENT: City Clerk~~
~~PAGE: 3 of 3~~

KNOWLEDGE, SKILLS AND ABILITIES (CONTINUED):

- ~~9-8.~~ Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
- ~~10-9.~~ Ability to work on multiple tasks establishing priorities for work ~~and procedure to follow with a minimum of supervision. Ability to while working under minimal supervision and~~ work under deadlines with competing priorities.

PHYSICAL REQUIREMENTS:

- 1. Frequently sits at keyboard.
- 2. Frequent twisting.

3. Reaches shoulder height frequently.
4. Reaches above and below shoulder height.
5. Occasional bending.
6. Lifts and carries up to sixty (60) pounds.
7. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
8. Forty-five (45) percent of work day spent sitting.
9. Thirty (30) percent of workday spent standing.
10. Twenty-five (25) percent of workday spent walking.
11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

~~Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.~~

Employee Signature

Date

Employer Signature

Date

Chief Deputy Clerk Job Description

DEPARTMENT: City Clerk
LOCATION: City Hall
GRADE: I
SUPERVISOR: City Clerk
CLASSIFICATION: Non-Exempt-Hourly Non-Represented
Revised: October 2024
Council Approved: October 2024

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, filing insurance claims, and customer service tasks. The Chief Deputy Clerk assists in the maintenance, care and custody of the corporate seal and all the papers and records of the Clerk. The Chief Deputy is directly responsible for maintaining all operations in the office of the City Clerk in the City Clerk’s absence. The Chief Deputy is also responsible for the daily supervision of the Deputy Clerk, including assignment of daily work and training.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

1. Assist with administering elections including updating voter registration and voter records; absentee voting; registration of new voters; coordinating and conducting voting in residential care facilities; scheduling election workers, conducting election training; entering voter history after each election; ensuring that the computer poll lists are run for the election and all information is attached; organizing election supplies; and assisting with various Election tasks.
2. Coordinate liquor and tobacco license renewals and initiate the computerized billing of liquor and tobacco license renewals, prepare all Liquor Licenses, tobacco, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.
3. Coordinate license renewals for bartenders, taxicabs, taxicab drivers, farmers market, weights and measures, secondhand article, annual mobile home, and the issuing of new licenses and permits.
4. Assist with filing monthly temporary event report, annual liquor license report, and annual tobacco license report with WI Department of Revenue.
5. Assist with managing personnel records and other various filing duties
6. File and maintain worker’s compensation, liability, property and vehicle insurance claims as well as all the City’s vehicle titles and insurance. Complete the annual worker’s compensation audit and file Injury and Illness Reporting with WI Department of Safety and Professional Services.
7. Assist with Human Resource functions including benefits administration, leaves of absence, and new hire documentation and orientation. Assist with maintaining records retention schedule for the Clerk’s and Treasurer’s offices.
8. Assist with collection of property taxes, license fees, business permits, and other fees collected by Treasurer’s Office.
9. Responsible for preparing and publishing meeting notices and minutes for various committees including Long Range Planning, Emergency Management, and Historic Preservation Committee, and other meetings as assigned by the City Clerk.

10. Prepare minutes of City Council and Committee of the Whole Meetings in the absence of the City Clerk.
Prepare notices and publications as required by law. Assist with maintenance of City website.
11. Responsible for City Directory/organizational chart/and position count updates.
12. Provide customer service to both internal and external customers at the counter and responding to telephone calls regarding City-wide questions, and refers questions and complaints to the appropriate departments.
13. Maintain mobile home assessments. Invoice and submit monthly billing and annual billing to mobile home park owners.
14. Maintain airport hangar and land leases and coordinates lease renewals.
15. Assists in maintaining and writing City Ordinances and Resolutions.
16. Maintains knowledge of city clerk's and deputy clerk's duties, responsibilities and functions and performs City Clerk's and deputy clerk's duties in his/her absence or as directed.
17. The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.

EDUCATION AND EXPERIENCE REQUIRED:

1. High school education (diploma or GED) required.
2. An Associate Degree in Business Public Administration, Records Management, Human Resources, or related field preferred; or any combination of equivalent experience that will provide the required skills and abilities.
3. Municipal government experience preferred.
4. Human Resources experience preferred.
5. Some supervisory experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Excellent verbal and written communication skills.
2. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
3. Excellent typing and computer skills, including Microsoft Word and Excel.
4. Excellent math skills and general office skills, including word processing and data entry.
5. Excellent customer/public service and ability to work effectively and communicate with people at various levels, both within and outside the organization.
6. Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.
7. Ability to undertake and complete tasks with a minimum of supervision and to perform tasks with a high degree of judgment, accuracy and integrity.
8. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
9. Ability to work on multiple tasks establishing priorities for work while working under minimal supervision and work under deadlines with competing priorities.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches shoulder height frequently.

4. Reaches above and below shoulder height.
5. Occasional bending.
6. Lifts and carries up to sixty (60) pounds.
7. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
8. Forty-five (45) percent of work day spent sitting.
9. Thirty (30) percent of workday spent standing.
10. Twenty-five (25) percent of workday spent walking.
11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

City Of Tomah Deputy City Clerk Job Description

GRADE: H
DEPARTMENT: City Clerk
LOCATION: City Hall
SUPERVISOR: Chief Deputy Clerk
CLASSIFICATION: Non-Exempt-Hourly Non-Represented

Revised: October 2024
Council Approved: ~~October 2024~~ June 11, 2019

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, filing insurance claims, and customer service tasks. The Deputy Clerk assists in the maintenance, care and custody of the corporate seal and all the papers and records of the Clerk. The Deputy’s daily responsibilities are assigned by the Chief Deputy, who reports to the City Clerk. The Deputy Clerk is responsible for assisting the City Clerk in the Chief Deputy’s absence.

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, filing insurance claims, and customer service tasks. The Deputy City Clerk assists in the maintenance, care and custody of the corporate seal and all the papers and records of the City. In the absence of the City Clerk, a person in this position must attend the meetings as assigned, in an effort to maintain the official records of their proceedings. Work is performed under the general supervision of the City Clerk.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

1. Assist with elections including updating and maintaining voter registration and voter records; absentee voting; registration of new voters; entering voter history after each election; ensuring that the computer poll lists are run for the election and all information is attached; organizing election supplies; and assisting with various Election tasks.
2. Coordinate Assist with liquor and tobacco license renewals and initiate the computerized billing of liquor and cigarettetobacco license renewals, prepare all Liquor Licenses, Cigarettetobacco, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.
3. Coordinate Assist with license renewals for bartenders, taxi cabs, taxi-cab drivers, farmers market, weights and measures, second-hand article, and the issuing of new licenses and permits.
4. Coordinate and maintain records retention schedule for the Clerk’s and Treasurer’s offices.
5. Assist with managing personnel records and other various filing duties.
~~File and maintain worker’s compensation, liability, property and vehicle insurance claims.~~
6. Assist with Human Resource functions including benefits administration, leaves of absence, and new hire documentation and orientation.
7. Assist with collection of property taxes, license fees, business permits, and other fees collected by Treasurer’s Office.

8. Responsible for backing up the Chief Deputy in the matter of meeting notices and minutes for various committees including Long Range Planning, Emergency Management, and Historic Preservation Committee, and other meetings as assigned by the City Clerk.
9. Prepare notices and publications as required by law.
10. Assist with maintenance of City website.
11. Responsible for assisting the Chief Deputy with the City Directory/organizational chart/and position count updates.
12. Provide customer service to both internal and external customers at the counter and responding to telephone calls regarding City-wide questions, and refers questions and complaints to the appropriate departments.
13. Assist the Chief Deputy in the maintenance of mobile home assessments, ~~lottery credit forms~~ and invoicing.
14. Assists in maintaining City Ordinances.
15. Maintains knowledge of Chief Deputy Clerk's responsibilities and functions and performs those duties in his/her absence or as directed.
16. The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

~~Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.~~

- ~~1. Assist with elections including: Updating voter registration and voter records; absentee voting; registration of new voters; entering voter history after each election; ensure that the computer poll lists are run for the election and all information is attached; organize election supplies; and assists with various Election tasks.~~
- ~~2. Coordinate the liquor license renewals. Initiate the computerized billing of liquor and cigarette license renewals. Prepare all Liquor Licenses, Cigarette, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.~~
- ~~3. Coordinate license renewals for taxi cabs, taxi cab drivers, weights and measures, second hand article, etc. and the issuing of new licenses and permits.~~
- ~~4. File and maintain worker's compensation, liability, property and vehicle insurance claims.~~
- ~~5. Assist with Human Resource functions.~~
- ~~6. Assist with collection of Water & Sewer payments, collection of property taxes, license fees, business permits, and other fees collected by Treasurer's office.~~
- ~~7. Perform clerical activities related to the Clerk, City Administrator, Mayor, Parks & Recreation Director, and Fire Chief.~~
- ~~8. Prepare meeting notices for various committees (Long Range Planning, Emergency Management, and Historic Preservation Committee) and type and distribute minutes. Assures proper mailing and delivery.~~
- ~~9. Assist the City Administrator in the preparation of the City Council agenda and back-up documentation in the absence of the City Clerk.~~
- ~~10. Prepare minutes of City Council and Committee of the Whole Meetings in the absence of the City Clerk including executive session minutes where appropriate.~~
- ~~11. Prepare notices and publications as required by law.~~
- ~~12. Assist with maintenance of City website.~~

POSITION: ~~Deputy City Clerk~~ **DEPARTMENT:** ~~City Clerk~~
PAGE: ~~2 of 3~~

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED)

- ~~13. Responsible for City Directory/organizational chart/and position count updates.~~
- ~~14. Provides customer service to both internal and external customers at the counter and responding to telephone calls regarding financial issues, payments, disputes, City wide questions, taxes, licensing, special assessments, building inspector, assessor and code enforcer information. Refers questions and complaints to the appropriate departments.~~
- ~~15. Prepare Mobile Home Lottery Credit forms, mail to homeowners, and enter lottery credits into the computer.~~
- ~~16. Enter information into the computer regarding moved or new mobile homes. The first of each year, prepare forms for assessor to re-assess mobile homes. Enter new assessments for each home, calculate taxes, run new forms and mail to homeowners. Run monthly bill for Treasurer.~~
- ~~17. Serve as back-up for accounts payable and payroll functions.~~
- ~~18. Coordinate the scheduling of Recreation Park facilities.~~
- ~~19. Assists in maintaining City Ordinances.~~
- ~~20. Maintains knowledge of city clerk's duties, responsibilities and functions and performs City Clerk's duties in his/her absence or as directed.~~
- ~~21. Contributes to a cooperative working effort by demonstrating a willingness to perform other job-related work, as needed or requested. Assistance is given to others and special projects completed as scheduled or requested.~~
- ~~22. The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.~~

EDUCATION AND EXPERIENCE REQUIRED:

1. High school education (diploma or GED) required.
2. An Associate Degree in Business Public Administration, Records Management, Human Resources, or related field preferred; or any combination of equivalent experience that will provide the required skills and abilities.
3. Municipal government experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Excellent verbal and written communication skills.
2. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
3. Typing and computer skills, including Microsoft Word and Excel.
4. Math skills and general office skills, including word processing and data entry.
5. Customer/public service and ability to work effectively and communicate with people at various levels, both within and outside the organization.
6. Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.
7. Perform tasks with a high degree of judgment, accuracy and integrity.

- 8. ~~Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.~~
- 9. ~~Ability to work on multiple tasks establishing priorities for work while working under minimal supervision and work under deadlines with competing priorities.~~
- 4. ~~Ability to apply accounting principles in daily operations of the City.~~
- 2. ~~Excellent verbal and written communication skills.~~
- 3. ~~Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.~~
- 4. ~~Excellent typing and computer skills, including Microsoft Word and Excel.~~
- 5. ~~Excellent math skills and general office skills, including word processing and data entry.~~
- 6. ~~Excellent customer/public service skills. Ability to work effectively and communicate with people at various levels, both within and outside the organization.~~
- 7. ~~Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.~~
- 8. ~~Ability to undertake and complete tasks with a minimum of supervision and to perform tasks with a high degree of judgment, accuracy and integrity.~~

POSITION: ~~Deputy City Clerk~~ **DEPARTMENT:** ~~City Clerk~~
PAGE: ~~3 of 3~~

KNOWLEDGE, SKILLS AND ABILITIES (CONTINUED):

- 9.10. ~~Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.~~
- 10.11. ~~Ability to work on multiple tasks establishing priorities for work and procedure to follow with a minimum of supervision.~~ Ability to work under deadlines with competing priorities.

PHYSICAL REQUIREMENTS:

- 1. Frequently sits at keyboard.
- 2. Frequent twisting.
- 3. Reaches shoulder height frequently.
- 4. Reaches above and below shoulder height.
- 5. Occasional bending.
- 6. Lifts and carries up to sixty (60) pounds.
- 7. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
- 8. Forty-five (45) percent of work day spent sitting.
- 9. Thirty (30) percent of workday spent standing.
- 10. Twenty-five (25) percent of workday spent walking.
- 11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

City Of Tomah Deputy City Clerk Job Description

GRADE: H
DEPARTMENT: City Clerk
LOCATION: City Hall
SUPERVISOR: Chief Deputy Clerk
CLASSIFICATION: Non-Exempt-Hourly Non-Represented

Revised: October 2024
Council Approved: October 2024

GENERAL DESCRIPTION OF DUTIES:

The purpose of this confidential position is to perform clerical, public reception, issuing licenses and permits, election administration, filing insurance claims, and customer service tasks. The Deputy Clerk assists in the maintenance, care and custody of the corporate seal and all the papers and records of the Clerk. The Deputy’s daily responsibilities are assigned by the Chief Deputy, who reports to the City Clerk. The Deputy Clerk is responsible for assisting the City Clerk in the Chief Deputy’s absence.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position. Other duties may be required and assigned.

1. Assist with elections including updating and maintaining voter registration and voter records; absentee voting; registration of new voters; entering voter history after each election; ensuring that the computer poll lists are run for the election and all information is attached; organizing election supplies; and assisting with various Election tasks.
2. Assist with liquor and tobacco license renewals and billing of liquor and tobacco license renewals, prepare all Liquor Licenses, tobacco, Cabaret, Coin Operated Machine, and special licenses for taverns and liquor stores.
3. Assist with license renewals for bartenders, taxi cabs, taxicab drivers, farmers market, weights and measures, secondhand article, and the issuing of new licenses and permits.
4. Coordinate and maintain records retention schedule for the Clerk’s and Treasurer’s offices.
5. Assist with managing personnel records and other various filing duties.
6. Assist with Human Resource functions including benefits administration, leaves of absence, and new hire documentation and orientation.
7. Assist with collection of property taxes, license fees, business permits, and other fees collected by Treasurer’s Office.
8. Responsible for backing up the Chief Deputy in the matter of meeting notices and minutes for various committees including Long Range Planning, Emergency Management, and Historic Preservation Committee, and other meetings as assigned by the City Clerk.
9. Prepare notices and publications as required by law.
10. Assist with maintenance of City website.
11. Responsible for assisting the Chief Deputy with the City Directory/organizational chart/and position count updates.
12. Provide customer service to both internal and external customers at the counter and responding to telephone calls regarding City-wide questions, and refers questions and complaints to the appropriate departments.
13. Assist the Chief Deputy in the maintenance of mobile home assessments and invoicing.
14. Assists in maintaining City Ordinances.

15. Maintains knowledge of Chief Deputy Clerk's responsibilities and functions and performs those duties in his/her absence or as directed.
16. The City of Tomah has adapted rules and regulations established for the safety of its employees in the performance of their jobs. It is the responsibility of every employee of the City of Tomah to follow safety rules and regulations.

EDUCATION AND EXPERIENCE REQUIRED:

1. High school education (diploma or GED) required.
2. An Associate Degree in Business Public Administration, Records Management, Human Resources, or related field preferred; or any combination of equivalent experience that will provide the required skills and abilities.
3. Municipal government experience preferred.

KNOWLEDGE, SKILLS AND ABILITIES:

1. Excellent verbal and written communication skills.
2. Ability to coordinate and maintain involved records and files and prepare reports from such information; excellent organizational skills.
3. Typing and computer skills, including Microsoft Word and Excel.
4. Math skills and general office skills, including word processing and data entry.
5. Customer/public service and ability to work effectively and communicate with people at various levels, both within and outside the organization.
6. Ability to operate a variety of office machines including computer, telephone, calculator, fax machine, imaging equipment, copier, and a multitude of software programs.
7. Perform tasks with a high degree of judgment, accuracy and integrity.
8. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
9. Ability to work on multiple tasks establishing priorities for work while working under minimal supervision and work under deadlines with competing priorities.
10. Ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the workplace; and ability to concentrate for extended period of time and be flexible.
11. Ability to work under deadlines with competing priorities.

PHYSICAL REQUIREMENTS:

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches shoulder height frequently.
4. Reaches above and below shoulder height.
5. Occasional bending.
6. Lifts and carries up to sixty (60) pounds.
7. Pushes and pulls office equipment up to sixty (60) pounds within the office area.
8. Forty-five (45) percent of work day spent sitting.
9. Thirty (30) percent of workday spent standing.
10. Twenty-five (25) percent of workday spent walking.
11. All percentages above could vary, depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources.

Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

FUND: 12 - SENIOR & DISABLED SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
12-41110	GENERAL PROPERTY TAX	72,338	72,338	0.34	73,738	43,488	30,251	74,085	74,085	-	-
12-46750	PROGRAM FEES	1,500	2,789	1,289	1,500	804	1,000	1,500	1,500	1,500	1,500
12-48110	INTEREST INCOME	500	2,955	2,455	500	-	500	500	500	500	500
12-48200	RENT	32,000	39,788	7,788	60,000	32,131	23,750	56,000	56,000	56,000	56,000
12-48500	DONATIONS	4,500	26,501	22,001	4,500	2,999	1,500	4,500	4,500	4,500	4,500
12-48502	GRANTS ANDRES/EARLE	2,500	2,800	300	2,500	-	2,500	2,500	2,500	2,500	2,500
12-48503	DONATIONS MUSIC PROGRAM	500	920	420	500	150	325	500	500	500	500
12-49300	FUND BALANCE APPLIED	-	-	-	-	-	-	-	-	74,000	74,000
ARPA FUNDING											
SENIOR & DISABLED SERVICES TOTAL REVENUE		113,838	148,090	34,253	143,238	79,669	59,826	139,585	139,585	139,500	139,500
EXPENDITURES											
PERSONNEL											
12-55500-1100	SR & DISAB SAL-MANAGERIAL	(57,866)	(57,528)	337	(63,550)	(31,865)	(31,865)	(65,625)	(65,625)	(65,625)	(65,625)
12-55500-1120	SR & DISAB SAL-SUP SERV	(17,587)	(18,414)	(827)	(19,320)	(10,485)	(10,485)	(20,234)	(29,569)	(29,569)	(29,569)
PARTTIME ASSISTANT - 20 HOURS PER WEEK, PARTTIME ASSISTANT - 10 HOURS PER WEEK, MAINTENANCE TIME											
12-55500-1140	SR & DISAB OVERTIME	-	-	-	-	(42)	-	-	-	-	-
12-55500-1250	SR & DISAB LONGEVITY	(270)	(270)	-	(300)	(150)	(150)	(300)	(300)	(300)	(300)
12-55500-1310	SR & DISAB WIS RETIREMENT	(3,935)	(3,974)	(39)	(4,385)	(2,257)	(2,257)	(4,561)	(4,561)	(4,561)	(4,561)
12-55500-1320	SR & DISAB SOCIAL SECURITY	(5,772)	(5,605)	167	(6,363)	(3,173)	(3,173)	(6,591)	(7,305)	(7,305)	(7,305)
12-55500-1330	SR & DISAB LIFE INSURANCE	(415)	(426)	(11)	(415)	(231)	(231)	(475)	(475)	(475)	(475)
12-55500-1340	SR & DISAB MED HEALTH	(10,091)	(10,150)	(59)	(9,839)	(4,964)	(4,964)	(10,504)	(10,504)	(10,504)	(10,504)
12-55500-1350	SR & DISAB INCOME CONT	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(95,935)	(96,367)	(431)	(104,172)	(53,167)	(53,125)	(108,291)	(118,340)	(118,340)	(118,340)
OPERATIONS											
12-55500-2200	SR & DISAB UTIL-GAS	(5,000)	(5,032)	(32)	(6,000)	(1,902)	(1,500)	(6,000)	(6,000)	(6,000)	(6,000)
12-55500-2210	SR & DISAB UTIL-ELECTRIC	(10,500)	(13,563)	(3,063)	(12,500)	(5,380)	(5,000)	(12,500)	(12,500)	(12,500)	(12,500)

FUND: 12 - SENIOR & DISABLED SERVICES

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
12-55500-2220	SR & DISAB UTIL-W&S	(2,300)	(2,233)	67	(2,000)	(621)	(750)	(2,100)	(2,100)	(2,100)	(2,100)
12-55500-2230	SR & DISAB UTIL-TELEPHONE	(950)	(1,600)	(650)	(1,300)	(599)	(450)	(1,300)	(1,300)	(1,300)	(1,300)
12-55500-2240	SR & DISAB UTIL-CABLE	(2,200)	(2,300)	(100)	(2,400)	(1,174)	(1,000)	(2,400)	(2,400)	(2,400)	(2,400)
12-55500-2900	SR & DISAB SERVICE CONTRACT	(1,200)	(1,994)	(794)	(2,000)	(1,515)	(400)	(2,000)	(2,000)	(2,000)	(2,000)
12-55500-3100	SR & DISAB OFFICE SUPPLIES	(2,000)	(2,088)	(88)	(2,000)	(751)	(2,000)	(2,000)	(2,500)	(2,500)	(2,500)
12-55500-3200	SR & DISAB PUB & SUBSCRIPTION	(1,500)	(986)	514	(1,500)	(429)	(1,000)	(1,500)	(1,500)	(1,500)	(1,500)
12-55500-3250	SENIOR & DISABLED ASSOC DUES	(150)	(75)	75	(75)	(75)	-	(75)	(75)	(75)	(75)
12-55500-3300	SENIOR & DISABLED TRAVEL	(750)	-	750	(750)	-	(750)	(750)	(1,000)	(1,000)	(1,000)
12-55500-3350	SENIOR & DISABLED TRAINING	(500)	-	500	(500)	(30)	(150)	(500)	(1,000)	(1,000)	(1,000)
12-55500-3400	SR & DISAB OPERATING SUPPLIES	(6,000)	(16,051)	(10,051)	(6,000)	(2,593)	(3,800)	(6,000)	(7,000)	(7,000)	(7,000)
12-55500-3410	SR & DISAB OP SUP- MUSIC	(5,000)	(4,500)	500	(5,000)	(1,850)	(3,150)	(5,000)	(5,000)	(5,000)	(5,000)
12-55500-3500	SR & DISAB REPAIR & MAINT	(7,500)	(6,798)	702	(7,500)	(4,041)	(3,500)	(7,500)	(7,500)	(7,500)	(7,500)
12-55500-5100	SR & DISAB LIABILITY INSURANCE	(600)	(378)	222	(600)	(600)	-	(600)	(636)	(636)	(636)
12-55500-5110	SR & DISAB PROPERTY INSURANCE	(4,300)	(4,661)	(361)	(3,010)	(3,693)	-	(4,000)	(3,915)	(3,915)	(3,915)
12-55500-5120	SR & DISAB WORKERS COMP	(300)	(66)	234	(300)	(268)	-	(300)	(284)	(284)	(284)
	OPERATIONS TOTAL	(50,750)	(63,453)	(12,703)	(53,435)	(64,453)	(23,450)	(54,525)	(56,710)	(56,710)	(56,710)
	OUTLAY										
12-57650-8200	SR & DIS OUTLAY BUILDINGS	-	-	-	-	-	-	-	-	-	-
	OUTLAY TOTAL	-	-	-	-	-	-	-	-	-	-
	SENIOR & DISABLED SERVICES TOTAL EXPENDITURES	(146,685)	(159,820)	(13,134)	(157,607)	(117,619)	(76,575)	(162,816)	(175,050)	(175,050)	(175,050)
	SENIOR & DISABLED NET REVENUE OVER EXPENDITURES	(32,848)	(11,729)	21,118	(14,369)	(37,951)	(16,749)	(23,231)	(35,465)	(35,550)	(35,550)
	SENIOR & DISABLED SERVICES FUND BALANCE FORWARD		70,498		58,769	58,769	58,769	42,020	42,020	42,020	42,020
	SENIOR & DISABLED SERVICES FUND BALANCE	(32,848)	58,769		44,400	20,818	42,020	18,789	6,555	6,470	6,470

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53100 - ADMINISTRATION FOR HIGHWAYS AND STREETS											
PERSONNEL											
01-53100-1100	ADMN-HWY/STREET SAL-MANAGERIAL	(26,569)	(26,569)	-	(20,776)	(3,197)	(3,197)	(35,248)	(35,248)	(35,248)	(35,248)
90% OF 1/3 DIRECTOR SALARY											
01-53100-1120	ADMN-HWY/STREET SAL-SUPPORT	(18,153)	(18,155)	(2)	(19,872)	(1,529)	(1,529)	(20,516)	(20,516)	(9,722)	(9,722)
15% ADMINISTRATIVE ASSISTANT SALARY											
01-53100-1140	ADMN-HWY/STREET OVERTIME	(200)	(134)	66	(200)	-	-	(200)	(200)	(200)	(200)
01-53100-1250	ADMN-HWY/STREET LONGEVITY	(290)	(313)	(23)	(290)	(27)	(27)	(290)	(290)	(290)	(290)
01-53100-1290	ADMN-HWY/STREET NON-ELECT	-	(917)	(917)	(700)	(83)	(83)	(700)	-	-	-
01-53100-1310	ADMN-HWY/STREET WIS RETIREMENT	(3,074)	(3,847)	(772)	(2,887)	(328)	(336)	(3,958)	(3,910)	(3,160)	(3,160)
01-53100-1320	ADMN-HWY/STREET SS	(3,459)	(3,357)	102	(3,201)	(347)	(370)	(4,357)	(4,303)	(3,478)	(3,478)
01-53100-1330	ADMN-HWY/STREET LIFE INSURANCE	(150)	(125)	25	(150)	(11)	(11)	(150)	(150)	(150)	(150)
01-53100-1340	ADMN-HWY/STREET MED HEALTH	(8,293)	(8,341)	(48)	(8,065)	(701)	(701)	(3,872)	(11,756)	(7,024)	(7,024)
PERSONNEL TOTAL											
		(60,189)	(61,758)	(1,569)	(56,140)	(6,224)	(6,254)	(69,292)	(76,374)	(59,271)	(59,271)
OPERATIONS											
01-53100-2100	ADMN-HWY/STREET PROF SERVICE	-	-	-	-	-	-	-	-	-	-
01-53100-2230	ADMN-HWY/STREET UTIL	(1,500)	(1,770)	(270)	(1,500)	(579)	(800)	(1,500)	(1,500)	(1,500)	(1,500)
01-53100-3100	ADMN-HWY/STREET OFFICE SUPPLY	(500)	(490)	10	(500)	-	(250)	(500)	(500)	(500)	(500)
01-53100-3400	ADMN-HWY/STREET OPER SUPPLIES	(250)	-	250	(250)	-	(200)	(250)	(250)	(250)	(250)
01-53100-3500	ADMN-HWY/STREET REPAIR	-	-	-	-	-	-	-	-	-	-
COPY MACHINE AND COMPUTER											
OPERATIONS TOTAL											
		(2,250)	(2,260)	(10)	(2,250)	(579)	(1,250)	(2,250)	(2,250)	(2,250)	(2,250)
ADMIN FOR HWYS & STREETS DEPARTMENT TOTAL EXPENDITURES		(62,439)	(64,019)	(1,580)	(58,390)	(6,802)	(7,504)	(71,542)	(78,624)	(61,521)	(61,521)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53311 - HIGHWAY AND STREET MAINTENANCE											
PERSONNEL											
01-53311-1110	HWY/ST MAINT SAL-SUP	(58,134)	(61,531)	(3,397)	(68,137)	(34,070)	(34,070)	(71,337)	(71,337)	(65,986)	(65,986)
PUBLIC WORKS SUPERVISOR											
01-53311-1120	HWY/ST MAINT SAL-SUP	(12,201)	(8,446)	3,755	-	-	-	-	-	-	-
01-53311-1130	HWY/ST MAINT SAL-OPERATION	(431,772)	(489,794)	(58,023)	(492,169)	(262,235)	(262,235)	(566,782)	(516,782)	(516,782)	(516,782)
4 EQUIPMENT OPERATORS, 4 TRUCK DRIVERS, 1 TRUCK DRIVER 50%, 1 MECHANIC (\$52,000 CHARGED TO TID PROJECTS)											
01-53311-1140	HWY/ST MAINT OVERTIME	(15,000)	(13,351)	1,649	(17,500)	(4,242)	(4,949)	(17,500)	(17,500)	(17,500)	(17,500)
01-53311-1250	HWY/ST MAINT LONGEVITY	(6,600)	(3,749)	2,851	(4,000)	(1,975)	(1,975)	(4,000)	(4,000)	(4,000)	(4,000)
01-53311-1290	HWY/ST MAINT NON-ELECT COMP	(9,000)	(6,088)	2,913	(6,000)	(1,750)	(1,750)	(4,200)	(4,200)	(4,200)	(4,200)
01-53311-1310	HWY/ST MAINT WIS RETIREMENT	(36,224)	(23,921)	12,303	(40,559)	(19,069)	(21,196)	(46,135)	(42,660)	(42,289)	(42,289)
01-53311-1320	HWY/ST MAINT SOCIAL SECURITY	(40,752)	(25,848)	14,904	(44,967)	(19,292)	(23,331)	(50,782)	(46,957)	(46,548)	(46,548)
01-53311-1330	HWY/ST MAINT LIFE INSURANCE	(2,150)	(1,167)	983	(2,150)	(603)	(603)	(2,150)	(2,150)	(2,150)	(2,150)
01-53311-1340	HWY/ST MAINT MED HEALTH	(215,347)	(180,764)	34,583	(158,579)	(96,013)	(96,013)	(208,051)	(208,051)	(205,727)	(205,727)
PERSONNEL TOTAL		(827,179)	(814,658)	12,521	(834,060)	(439,250)	(446,122)	(970,936)	(913,636)	(905,182)	(905,182)
OPERATIONS											
01-53311-2200	HWY/ST MAINT UTIL-GAS	(15,000)	(15,444)	(444)	(20,000)	(7,580)	(12,500)	(20,000)	(18,000)	(18,000)	(18,000)
01-53311-2210	HWY/ST MAINT UTIL-ELECT	(7,500)	(7,095)	405	(7,500)	(4,383)	(2,500)	(7,500)	(7,500)	(7,500)	(7,500)
01-53311-2220	HWY/ST MAINT UTIL-W&S	(4,000)	(2,892)	1,108	(4,000)	(1,461)	(1,900)	(4,000)	(3,500)	(3,500)	(3,500)
01-53311-2230	HWY/ST MAINT UTIL-TELEPHONE	(5,000)	(4,210)	790	(5,000)	(1,697)	(2,400)	(5,000)	(4,500)	(4,500)	(4,500)
01-53311-2900	HWY/ST MAINT SERVICE CONTRACT	(10,000)	(15,997)	(5,997)	(12,000)	(7,442)	(4,500)	(12,000)	(16,000)	(16,000)	(16,000)
01-53311-3100	HWY/ST MAINT OFFICE SUPPLIES	(600)	(45)	555	(600)	(699)	-	(600)	(600)	(600)	(600)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-53311-3200	HWY/ST MAINT PUB & SUB	(400)	-	400	(400)	-	(400)	(400)	-	-	-
01-53311-3300	HWY/ST MAINT TRAVEL	-	-	-	-	-	-	-	-	-	-
01-53311-3350	HWY/ST MAINT TRAINING	(2,000)	(933)	1,067	(2,000)	-	(2,000)	(2,000)	(1,000)	(1,000)	(1,000)
01-53311-3401	HWY/ST MAINT OP SUP-FUEL	(50,000)	(87,127)	(37,127)	(72,000)	(41,004)	(30,000)	(72,000)	(82,000)	(82,000)	(82,000)
01-53311-3402	HWY/ST MAINT OP SUP-EQUIP	(48,000)	(4,482)	43,518	(48,000)	(11,692)	(23,000)	(48,000)	(38,000)	(38,000)	(38,000)
01-53311-3403	HWY/ST MAINT OP SUP-SALT	(37,500)	(44,002)	(6,502)	(46,700)	(39,552)	(7,000)	(46,700)	(42,500)	(42,500)	(42,500)
01-53311-3404	HWY/ST MAINT OP SUP-	-	-	-	-	(24)	-	(50,000)	-	-	-
2025 PROJECTS ARE IN TID, RETURN TO BUDGET IN 2026											
01-53311-3405	HWY/ST MAINT OP SUP-ST.MAIN	(65,000)	(53,227)	11,773	(70,000)	(29,749)	(40,000)	(70,000)	(70,000)	(70,000)	(70,000)
STREET AND STORM SEWER OPERATING SUPPLIES											
01-53311-3406	HWY/ST MAINT OP SUP-C&G MNT	(20,000)	(15,668)	4,332	(20,000)	(2,257)	(17,500)	(20,000)	(20,000)	(20,000)	(20,000)
01-53311-3407	HWY/ST MAINT OP SUP-ROCK/RI	(5,000)	-	5,000	(2,500)	-	(2,500)	(2,500)	(10,000)	(10,000)	(10,000)
01-53311-3408	HWY/ST MAINT OP SUP-BLDGS	(12,000)	(11,019)	981	(12,000)	(6,092)	(6,000)	(12,000)	(12,000)	(12,000)	(12,000)
01-53311-3409	HWY/ST MAINT OP SUP-SAFETY	(10,000)	(10,421)	(421)	(10,000)	(2,592)	(7,500)	(10,000)	(10,000)	(10,000)	(10,000)
01-53311-3500	GENERAL HWY/ST REPAIR & MAINT	(500)	(1,138)	(638)	(500)	(1,066)	(500)	(500)	(500)	(500)	(500)
01-53311-3501	HWY/ST MAINT R&M - TIRES	(8,000)	(11,327)	(3,327)	(12,000)	(3,221)	(8,500)	(12,000)	(12,000)	(12,000)	(12,000)
01-53311-3502	HWY/ST MAINT R&M - EQUIP	(40,314)	(44,335)	(4,021)	(35,000)	(26,536)	(8,500)	(35,000)	(35,000)	(35,000)	(35,000)
01-53311-3508	HWY/ST MAINT R&M - BLDGS	(35,000)	(12,155)	22,845	(35,000)	(26,768)	(8,200)	(35,000)	(35,000)	(35,000)	(35,000)
01-53311-3512	HWY/ST MAINT R&M - TRUCKS	(35,000)	(22,779)	12,221	(35,000)	(8,429)	(26,500)	(35,000)	(25,000)	(25,000)	(25,000)
OPERATIONS TOTAL		(410,814)	(364,297)	46,517	(450,200)	(222,243)	(211,900)	(500,200)	(443,100)	(443,100)	(443,100)
HWY & STREET MAINT DEPARTMENT TOTAL EXPENDITURES		(1,237,993)	(1,178,955)	59,038	(1,284,260)	(661,493)	(658,022)	(1,471,136)	(1,356,736)	(1,348,282)	(1,348,282)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53420 - STREET LIGHTING											
OPERATIONS											
01-53420-2900	STREET LIGHTING SERV CONTRACT	(135,000)	(130,335)	4,665	(135,000)	(67,400)	(67,500)	(135,000)	(135,000)	(135,000)	(135,000)
OPERATIONS TOTAL		(135,000)	(130,335)	4,665	(135,000)	(67,400)	(67,500)	(135,000)	(135,000)	(135,000)	(135,000)
STREET LIGHTING DEPARTMENT TOTAL EXPENDITURES		(135,000)	(130,335)	4,665	(135,000)	(67,400)	(67,500)	(135,000)	(135,000)	(135,000)	(135,000)
53432 - SIDEWALK MAINTENANCE											
PERSONNEL											
01-53432-1130	SIDEWALK MAINT SAL-OPERATION	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		-	-	-	-	-	-	-	-	-	-
OPERATIONS											
01-53432-2900	SIDEWALK MAINT SERV CONTRACT	(15,000)	(18,849)	(3,849)	-	(200)	-	-	-	-	-
01-53432-3400	SIDEWALK MAINT OPER SUPPLIES	(500)	-	500	(500)	-	(500)	(500)	-	-	-
OPERATIONS TOTAL		(15,500)	(18,849)	(3,349)	(500)	(200)	(500)	(500)	-	-	-
SIDEWALK MAINTENANCE DEPARTMENT TOTAL EXPENDITURES		(15,500)	(18,849)	(3,349)	(500)	(200)	(500)	(500)	-	-	-

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53510 - AIRPORT											
PERSONNEL											
01-53510-1130	AIRPORT SAL-OPERATION	(6,459)	(6,837)	(377)	(7,571)	(3,845)	(3,845)	(7,926)	(7,332)	(7,332)	(7,332)
01-53510-1140	AIRPORT OVERTIME	-	-	-	-	(186)	-	-	-	-	-
01-53510-1310	AIRPORT WIS RETIREMENT	(439)	(10)	429	(522)	(225)	(225)	(551)	(510)	(510)	(510)
01-53510-1320	AIRPORT SOCIAL SECURITY	(494)	(1)	493	(579)	(232)	(232)	(606)	(561)	(561)	(561)
01-53510-1340	AIRPORT HEALTH INS	-	-	-	-	(881)	(881)	(2,581)	(2,581)	(2,581)	(2,581)
	PERSONNEL TOTAL	(7,393)	(6,848)	545	(8,672)	(5,369)	(5,183)	(11,665)	(10,984)	(10,984)	(10,984)
OPERATIONS											
01-53510-2200	AIRPORT UTIL-GAS	(500)	(327)	174	(500)	(252)	(250)	(550)	(550)	(550)	(550)
01-53510-2210	AIRPORT UTIL-ELECTRIC	(3,000)	(3,016)	(16)	(3,000)	(1,685)	(1,545)	(3,100)	(3,100)	(3,100)	(3,100)
01-53510-2220	AIRPORT UTIL-W&S	(315)	(280)	35	(315)	(133)	(153)	(315)	(315)	(315)	(315)
01-53510-2230	AIRPORT UTIL-TELEPHONE	(750)	(338)	412	(400)	(171)	(200)	(400)	(400)	(400)	(400)
01-53510-2240	AIRPORT UTIL-CBL/INT	(1,250)	(1,209)	41	(1,250)	(604)	(600)	(1,250)	(1,250)	(1,250)	(1,250)
01-53510-2900	AIRPORT SERVICE CONTRACT	(2,100)	(1,562)	538	(2,100)	(1,933)	(100)	(2,100)	(2,100)	(2,100)	(2,100)
01-53510-3400	AIRPORT OPERATING SUPPLIES	(1,300)	(11)	1,289	(1,300)	-	(1,100)	(1,300)	(500)	(500)	(500)
01-53510-3430	AIRPORT FUEL	(30,000)	(17,855)	12,145	(30,000)	345	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
01-53510-3500	AIRPORT REPAIR & MAINTENANCE	(7,000)	(917)	6,083	(5,000)	(2,452)	(2,500)	(5,000)	(5,000)	(5,000)	(5,000)
	OPERATIONS TOTAL	(46,215)	(25,514)	20,701	(43,865)	(6,886)	(36,448)	(44,015)	(43,215)	(43,215)	(43,215)
	AIRPORT DEPARTMENT TOTAL EXPENDITURES	(53,608)	(32,362)	21,246	(52,537)	(12,254)	(41,631)	(55,680)	(54,199)	(54,199)	(54,199)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS	6 MONTHS	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
						2024 ACTUAL	2024 PROJECTION				
53620 - REFUSE AND GARBAGE COLLECTION											
PERSONNEL											
01-53620-1130	REFUSE & GARB SAL-OPERATION	(94,009)	(61,474)	32,535	(82,679)	(34,531)	(34,531)	(85,691)	(85,691)	(85,691)	(85,691)
2 TRUCK DRIVERS											
01-53620-1140	REFUSE & GARB OVERTIME	-	(104)	(104)	-	-	-	-	-	-	-
01-53620-1250	REFUSE & GARB LONGEVITY	(480)	(310)	170	(480)	(25)	(25)	(480)	(480)	(480)	(480)
01-53620-1290	REFUSE & GARBAGE NON-ELECT	-	(263)	(263)	-	-	-	-	-	-	-
01-53620-1310	REFUSE & GARB WIS RETIREMENT	(6,425)	(42,130)	(35,705)	(5,738)	(7,423)	(2,402)	(5,989)	(5,989)	(5,989)	(5,989)
01-53620-1320	REFUSE & GARB SOCIAL SECURITY	(7,228)	(4,333)	2,896	(6,362)	(2,506)	(2,644)	(6,592)	(6,592)	(6,592)	(6,592)
01-53620-1330	REFUSE & GARB LIFE INSURANCE	(100)	(69)	31	(100)	(44)	(44)	(100)	(100)	(100)	(100)
01-53620-1340	REFUSE & GARB MED HEALTH	(18,660)	(26,702)	(8,043)	(30,277)	(14,191)	(14,191)	(36,168)	(36,168)	(36,168)	(36,168)
PERSONNEL TOTAL		(126,902)	(135,385)	(8,483)	(125,635)	(58,719)	(53,836)	(135,019)	(135,019)	(135,019)	(135,019)
OPERATIONS											
01-53620-2900	GEN REFUSE & GARB SERV CONTRAC	-	-	-	-	-	-	-	-	-	-
01-53620-3200	REFUSE & GARB PUB & SUB	(1,000)	(1,877)	(877)	(2,000)	-	(2,000)	(2,000)	(2,000)	(2,000)	(2,000)
01-53620-3400	REFUSE & GARB OPER SUPPLIES	(15,000)	(4,490)	10,510	(8,000)	(275)	(7,500)	(8,000)	(3,000)	(3,000)	(3,000)
01-53620-3500	REFUSE & GARB REPAIR	(8,000)	(23,242)	(15,242)	(15,000)	(8,651)	(7,350)	(15,000)	(15,000)	(15,000)	(15,000)
01-53620-3502	GEN REFUSE & GARB REP/MAINT	(1,000)	(227)	773	(1,000)	(116)	(875)	(1,000)	(1,000)	(1,000)	(1,000)
OPERATIONS TOTAL		(25,000)	(29,835)	(4,835)	(26,000)	(9,041)	(17,725)	(26,000)	(21,000)	(21,000)	(21,000)
REFUSE & GARBAGE COLLECTION DEPARTMENT TOTAL EXPENDITURES		(151,902)	(165,220)	(13,319)	(151,635)	(67,760)	(71,561)	(161,019)	(156,019)	(156,019)	(156,019)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53635 - RECYCLING PROGRAM											
PERSONNEL											
01-53635-1130	RECYCLING SAL-OPERATION	(24,402)	(25,961)	(1,559)	(26,299)	(15,173)	(15,173)	(27,097)	(27,097)	(27,097)	(27,097)
50% TRUCK DRIVER											
01-53635-1250	RECYCLING SAL-LONGEVITY	(200)	-	200	-	-	-	-	-	-	-
01-53635-1310	RECYCLING WIS RETIREMENT	(1,659)	-	1,659	(1,815)	(917)	(917)	(1,883)	(1,883)	(1,883)	(1,883)
01-53635-1320	RECYCLING SOCIAL SECURITY	(1,882)	(15)	1,867	(2,012)	(965)	(965)	(2,073)	(2,073)	(2,073)	(2,073)
01-53635-1330	RECYCLING LIFE INSURANCE	(50)	(22)	28	(50)	(15)	(15)	(50)	(50)	(50)	(50)
01-53635-1340	RECYCLING MED HEALTH	-	(8,926)	(8,926)	(10,033)	(5,903)	(5,903)	(17,046)	(17,046)	(17,046)	(17,046)
01-53635-1350	RECYCLING INCOME CONTINUATION	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(28,193)	(34,924)	(6,731)	(40,208)	(22,973)	(22,973)	(48,150)	(48,150)	(48,150)	(48,150)
OPERATIONS											
01-53635-2900	RECYCLING SERVICE CONTRACT	(22,000)	(42,278)	(20,278)	(66,700)	(34,595)	(30,000)	(68,000)	(73,000)	(73,000)	(73,000)
01-53635-3200	RECYCLING PUB & SUBSCRIPTION	-	-	-	-	-	-	-	-	-	-
01-53635-3400	RECYCLING OPERATING	(8,000)	(800)	7,200	(10,000)	-	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
01-53635-3500	RECYCLING REPAIR & MAINTENANCE	(5,000)	(16,418)	(11,418)	(5,000)	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
OPERATIONS TOTAL		(35,000)	(59,496)	(24,496)	(81,700)	(34,595)	(45,000)	(83,000)	(88,000)	(88,000)	(88,000)
RECYCLING PROGRAM DEPARTMENT TOTAL EXPENDITURES		(63,193)	(94,421)	(31,227)	(121,908)	(57,568)	(67,973)	(131,150)	(136,150)	(136,150)	(136,150)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53645 - RECYLING PROGRAM - BRUSH											
PERSONNEL											
01-53645-1130	CHIPPER SAL-OPERATION	-	(443)	(443)	-	-	-	-	-	-	-
01-53645-1140	GENERAL CHIPPER OVERTIME	-	-	-	-	-	-	-	-	-	-
01-53645-1250	CHIPPER SAL-LONGEVITY	-	-	-	-	-	-	-	-	-	-
01-53645-1310	CHIPPER WIS RETIREMENT	-	-	-	-	-	-	-	-	-	-
01-53645-1320	CHIPPER SOCIAL SECURITY	-	-	-	-	-	-	-	-	-	-
01-53645-1330	CHIPPER LIFE INSURANCE	-	-	-	-	-	-	-	-	-	-
01-53645-1340	CHIPPER MED INSURANCE	-	(104)	(104)	-	-	-	-	-	-	-
PERSONNEL TOTAL		-	(547)	(547)	-	-	-	-	-	-	-
OPERATIONS											
01-53645-2900	CHIPPER SERVICE CONTRACT	(15,000)	(14,440)	560	(15,000)	-	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)
01-53645-3200	CHIPPER PUB & SUBSCRIPTION	-	-	-	-	-	-	-	-	-	-
01-53645-3400	CHIPPER OPERATING SUPPLIES	(3,500)	(2,059)	1,441	(3,500)	-	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)
01-53645-3500	CHIPPER REPAIR & MAINTENANCE	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		(18,500)	(16,498)	2,002	(18,500)	-	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)
RECYCLING PROGRAM - BRUSH DEPARTMENT TOTAL EXPENDITURES		(18,500)	(17,045)	1,455	(18,500)	-	(18,500)	(18,500)	(18,500)	(18,500)	(18,500)

FUND: 01 - GENERAL FUND
PUBLIC WORKS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
53441 - STORM SEWER MAINTENANCE											
PERSONNEL											
01-53441-1130	STRM SEWR MAINT SAL- OPERATION	-	(1,652)	(1,652)	-	(253)	-	-	-	-	-
01-53441-1310	STRM SEWR MAINT WIS RETIREMENT	-	-	-	-	(17)	-	-	-	-	-
01-53441-1320	STRM SEWR MAINT SS	-	-	-	-	(19)	-	-	-	-	-
01-53441-1330	STRM SEWR MAINT LIFE INSURANCE	-	-	-	-	(0)	-	-	-	-	-
01-53441-1340	STRM SEWR MAINT HEALTH	-	(52)	(52)	-	(54)	-	-	-	-	-
PERSONNEL TOTAL		-	(1,704)	(1,704)	-	(343)	-	-	-	-	-
OPERATIONS											
01-53441-3400	STRM SEWR MAINT OPER SUPPLIES	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		-	-	-	-	-	-	-	-	-	-
STORM SEWER MAINT DEPARTMENT TOTAL EXPENDITURES		-	(1,704)	(1,704)	-	(343)	-	-	-	-	-
53630 - SOLID WASTE DISPOSAL											
OPERATIONS											
01-53630-2100	SOLID WSTE DISP PROF SERVICE	(38,000)	(48,273)	(10,273)	(50,000)	(27,802)	(22,200)	(50,000)	(50,000)	(50,000)	(50,000)
01-53630-5300	SOLID WSTE DISP RENT	(190,000)	(159,447)	30,553	(190,000)	(89,664)	(90,000)	(190,000)	(190,000)	(190,000)	(190,000)
OPERATIONS TOTAL		(228,000)	(207,720)	20,280	(240,000)	(117,466)	(112,200)	(240,000)	(240,000)	(240,000)	(240,000)
SOLID WASTE DISPOSAL DEPARTMENT TOTAL EXPENDITURES		(228,000)	(207,720)	20,280	(240,000)	(117,466)	(112,200)	(240,000)	(240,000)	(240,000)	(240,000)
53640 - WEED AND NUISANCE CONTROL											
OPERATIONS											
01-53640-2900	NUISANCE SERVICE CONTRACT	(2,500)	-	2,500	(2,500)	(1,511)	(1,000)	(2,500)	(2,500)	(2,500)	(2,500)
01-53640-3200	NUISANCE PUB & SUBSCRIPTION	-	-	-	-	-	-	-	-	-	-
OPERATIONS TOTAL		(2,500)	-	2,500	(2,500)	(1,511)	(1,000)	(2,500)	(2,500)	(2,500)	(2,500)
WEED AND NUISANCE CONTROL DEPARTMENT TOTAL EXPENDITURES		(2,500)	-	2,500	(2,500)	(1,511)	(1,000)	(2,500)	(2,500)	(2,500)	(2,500)

FUND: 2 - LAKE DISTRICT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
02-41110	GENERAL PROPERTY TAX	55,476	55,476	-	58,000	34,206	23,794	58,000	150,000	150,000	150,000
02-41320	LIEU TAX-OTHER TAX EXEMPT	10	3	(7)	10	-	-	10	10	10	10
02-43410	STATE SHARED REVENUE	850	849	(1)	850	623	-	850	850	1,848	1,848
227 COMPUTER AID; 998 ACT 12 PERSONAL PROP AID; 623 PERSONAL PROP AID											
02-48110	INTEREST INCOME	1,200	4,296	3,096	1,000	2,253	2,000	1,000	1,000	1,000	1,000
02-48500	DONATIONS	-	250	250	-	250	-	-	-	-	-
02-48900	LAKE DISTRICT OTHER MISCELLANE	-	-	-	-	21	-	-	-	-	-
02-49300	FUND BALANCE APPLIED	-	-	-	25,000	-	25,000	-	300,000	300,000	300,000
LAKE DISTRICT DEPARTMENT TOTAL REVENUE		57,536	60,874	3,338	84,860	37,352	50,794	59,860	451,860	452,858	452,858
EXPENDITURES											
PERSONNEL											
02-56910-1130	LAKE SAL-OPERATIONS	(11,387)	(11,735)	(348)	(14,388)	-	(14,388)	(13,749)	(13,749)	(20,935)	(20,935)
10% DIRECTOR OF PUBLIC WORKS, 5% OFFICE MANAGER, AND 7.5% DAM OPERATOR											
02-56910-1140	LAKE OVERTIME	-	(79)	(79)	-	-	-	-	-	-	-
02-56910-1250	LAKE LONGEVITY	-	-	-	-	-	-	-	-	-	-
02-56910-1310	LAKE WIS RETIREMENT	-	-	-	(993)	-	(935)	(956)	(956)	(1,455)	(1,455)
02-56910-1320	LAKE SOCIAL SECURITY	-	(871)	(871)	(1,101)	-	(1,101)	(1,052)	(1,052)	(1,602)	(1,602)
02-56910-1330	LAKE WIS LIFE INSURANCE	-	-	-	-	-	-	-	-	-	-
02-56910-1340	LAKE WIS HEALTH INSURANCE	(2,499)	-	2,499	-	-	-	-	(1,050)	(4,084)	(4,084)
PERSONNEL TOTAL		(13,886)	(12,684)	1,202	(16,481)	-	(16,424)	(15,757)	(16,807)	(28,075)	(28,075)

FUND: 2 - LAKE DISTRICT

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS	6 MONTHS	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
						2024 ACTUAL	2024 PROJECTION				
OPERATIONS											
02-56910-2100	LAKE PROF SERVICES	(20,000)	(4,950)	15,050	(20,000)	-	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
DONATION TO MONROE COUNTY CONSERVATION DEPT											
02-56910-2210	LAKE UTIL-ELECTRIC	(3,500)	(2,513)	987	(3,500)	(1,777)	(1,000)	(3,500)	(3,500)	(3,500)	(3,500)
02-56910-2230	LAKE UTIL-TELEPHONE	(800)	(614)	186	(800)	(511)	(400)	(800)	(800)	(800)	(800)
02-56910-3200	LAKE PUB & SUBSCRIPTION	-	-	-	-	(750)	-	-	-	-	-
PUBLIC NOTICES											
02-56910-3250	LAKE ASSN DUES	(750)	(750)	-	(750)	-	-	(750)	(750)	(750)	(750)
WI ASSOCIATION OF LAKE DISTRICTS											
02-56910-3300	LAKE TRAVEL	(500)	(289)	211	(500)	-	-	(500)	(500)	(500)	(500)
02-56910-3350	LAKE TRAINING	(500)	(301)	199	(500)	(121)	-	(500)	(500)	(500)	(500)
02-56910-3400	LAKE OPERATING SUP	(500)	(84)	416	(500)	(500)	-	(500)	(500)	(500)	(500)
02-56910-3500	LAKE REPAIR & MAINTENANCE	(15,000)	(297)	14,703	(15,000)	-	(14,000)	(15,000)	(365,000)	(365,000)	(365,000)
FOREBAY DREDGING \$350,000 AND PURCHASE OF WEED RAKES											
02-56910-5100	LAKE LIABILITY INSURANCE	(800)	(658)	142	(680)	(680)	-	(800)	(800)	(800)	(800)
02-56910-5110	LAKE PROPERTY INSURANCE	(1,000)	(1,013)	(13)	(850)	(895)	-	(1,000)	(948)	(948)	(948)
02-56910-5120	LAKE WORKER COMP INSURANCE	(300)	(232)	68	(300)	(268)	-	(300)	(284)	(284)	(284)
OPERATIONS TOTAL		(43,650)	(11,701)	31,949	(43,380)	(5,500)	(35,400)	(43,650)	(393,582)	(393,582)	(393,582)
MISCELLANEOUS											
02-51910-3400	ILLEGAL TAXES OPERATION	-	-	-	-	-	-	-	-	-	-
02-57331-8300	LAKE OUTLAY EQUIPMENT	-	-	-	(25,000)	(15,000)	(10,000)	-	-	-	-
MISCELLANEOUS TOTAL		-	-	-	(25,000)	(15,000)	(10,000)	-	-	-	-
LAKE DISTRICT TOTAL EXPENDITURES		(57,536)	(24,385)	33,150	(84,861)	(20,500)	(61,824)	(59,407)	(410,389)	(421,657)	(421,657)
LAKE DISTRICT NET REVENUE OVER EXPENDITURES		0	36,489		(1)	16,853	(11,030)	453	41,471	31,201	31,201
FUND BALANCE								(300,000)	(300,000)	(300,000)	(300,000)
LAKE DISTRICT FUND BALANCE FORWARD		283,353	283,353		319,842	319,842	336,694	325,665	325,665	325,665	325,665
LAKE DISTRICT FUND BALANCE		283,353	319,842		319,841	336,694	325,665	326,118	67,135	56,866	56,866

2025 Water Utility Budget

Tomah Water Utility	Actual 2023	Budgeted 2024	Six Months 2024	Est. Bal 2024	Total 2024	Proposed 2025
OPERATING REVENUES						
Sales of Water	2,453,689	2,450,815	1,430,372	1,021,694	2,452,067	2,509,520
Other Water Revenues	70,368	47,564	13,946	35,569	49,515	50,010
TOTAL OPER. REVENUES	2,524,057	2,498,379	1,444,318	1,057,264	2,501,582	2,559,530
OPERATING EXPENSES						
General & Administrative	318,906	367,253	209,209	209,209	418,418	450,154
Operating	583,318	545,611	254,477	254,477	508,955	586,313
Maintenance	61,658	80,123	66,906	46,784	113,689	118,237
Depreciation	657,513	638,614	-	657,513	657,513	670,663
Taxes	383,345	387,471	378,336	25,000	403,336	411,003
Miscellaneous	-	-	-	-	-	-
TOTAL OPERATING EXP.	2,004,740	2,019,072	908,928	1,192,983	2,101,911	2,236,371
NET OPERATING INCOME	519,318	479,306	535,390	(135,719)	399,671	323,160
NONOPERATING REV.(EXP)						
Interest Income	118,022	249,742	122,751	104,059	226,810	210,430
Interest Expense	(46,082)	(41,570)	(21,698)	(18,432)	(40,130)	(41,108)
Amort. of Debt Discount	-	-	-	(4,500)	(4,500)	-
Amort. of Loss on Refinance	-	-	-	(13,500)	(13,500)	-
TOTAL NONOPER. REV(EXP)	71,939	208,172	101,053	67,627	168,680	169,322
NET INCOME (LOSS)	591,257	687,478	636,443	(68,092)	568,351	492,482
RETAINED EARNINGS -BEG.	11,447,131	10,886,761			12,038,388	12,606,739
ADJUSTMENTS						
RETAINED EARNINGS-END	12,038,388	11,574,239			12,606,739	13,099,221

MAJOR PROJECTS PLANNED FOR 2025

W.M. & Services - Kilbourn; Jackson To Monroe + 1 Block of E. Foster (Includes Black Top)	270,000
Rehab Well #14	75,000
Rehab Well #11	75,000
Replace Lawnmower	13,000
Meter Replacement /Testing, Reading	60,000
Replace Shop Roof	65,000
Replace 2007 Truck	50,000
Power Wash Tower	10,500
Building And Property Maintenance	20,000
Total	638,500

2025 Sewer Utility Budget

Tomah Sewer Utility	Actual 2023	Budgeted 2024	Six Months 2024	Est. Bal 2024	Total 2024	Proposed 2025
OPERATING REVENUES*						
Charges for Services	3,064,076	3,021,542	1,743,610	1,245,435	2,989,045	3,018,935
Other Revenues	21,196	11,961	7,082	5,059	12,141	12,262
TOTAL OPER. REVENUES	\$ 3,085,272	\$ 3,033,502	\$ 1,750,692	\$ 1,250,494	\$ 3,001,185	\$ 3,031,197
OPERATING EXPENSES						
General & Administrative	334,023	399,677	169,566	180,664	350,230	394,239
Operating	733,697	702,046	401,070	406,343	762,657	790,981
Maintenance	142,617	216,134	31,975	40,605	64,800	68,392
Depreciation	867,714	806,750	-	806,750	806,750	922,885
Taxes	54,996	51,463	19,219	34,219	53,438	54,507
Total Operating Expense WWTP	2,133,047	2,176,070	621,830	1,468,582	2,037,875	2,231,004
NET OPERATING INCOME	\$ 952,225	\$ 857,432	\$ 1,128,861	\$ (218,088)	\$ 963,310	\$ 800,193
NONOPERATING REV.(EXP)						
Interest Income	144,631	185,965	102,973	73,552	176,525	179,418
Interest Expense	(34,369)	(20,153)	(16,713)	(14,939)	(31,652)	(20,153)
Amort. of Debt Discount	-	-	-	-	-	-
TOTAL NONOPER. REV(EXP)	110,262	165,812	86,260	58,613	144,873	159,265
NET INCOME (LOSS) WWTP	\$ 1,062,487	\$ 1,023,244	\$ 1,215,121	\$ (159,474)	\$ 1,108,184	\$ 959,458
RETAINED EARNINGS -BEG.	16,532,822	17,649,392			17,595,309	18,672,636
ADJUSTMENTS						
RETAINED EARNINGS-END	\$ 17,595,309	\$ 18,672,636			\$ 18,703,493	\$ 19,632,094

MAJOR PROJECTS PLANNED FOR 2025

Polymer System	70,000
Replace 2015 GMC 1500 Truck	75,000
King Ave. - Monowau To 12/16 1600'	350,000
Upgrade Oxidation Ditch VFD's/Motors	500,000
Snow Pusher For Toolcat	4,000
Forks For Cat Loader	20,000
Grapple Forks For Tool Cat	5,000

Mower For Tool Cat
Total

6,000
1,030,000

FUND: 01 - GENERAL FUND
GENERAL BUILDINGS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
51600 - GENERAL BUILDINGS											
PERSONNEL											
01-51600-1130	GENERAL BLDGS SAL-OPERATIONS	(52,382)	(52,143)	239	(58,051)	(28,091)	(28,091)	(59,890)	(59,890)	(59,890)	(59,890)
01-51600-1140	GENERAL BLDGS OVERTIME	-	(134)	(134)	-	(314)	-	(500)	(500)	(500)	(500)
01-51600-1250	GENERAL BLDGS LONGEVITY	(825)	(870)	(45)	(900)	(450)	(450)	(900)	(900)	(900)	(900)
01-51600-1290	GENERAL BLDGS NON-ELECT	(3,000)	(3,000)	-	(3,000)	(1,500)	(1,500)	(3,000)	(3,000)	(3,000)	(3,000)
01-51600-1310	GENERAL BLDGS WIS RETIREMENT	(3,562)	(3,593)	(31)	(4,275)	(1,991)	(1,991)	(4,433)	(4,433)	(4,433)	(4,433)
01-51600-1320	GENERAL BLDGS SOCIAL SECURITY	(4,300)	(4,286)	13	(4,739)	(2,322)	(2,322)	(4,880)	(4,880)	(4,880)	(4,880)
01-51600-1330	GENERAL BLDGS LIFE INSURANCE	(290)	(336)	(46)	(290)	(187)	(187)	(375)	(375)	(375)	(375)
PERSONNEL TOTAL		(64,358)	(64,363)	(4)	(71,255)	(34,855)	(34,541)	(73,979)	(73,979)	(73,979)	(73,979)
OPERATIONS											
01-51600-2200	GENERAL BLDGS UTIL-GAS	(10,000)	(10,438)	(438)	(13,000)	(5,602)	(3,000)	(13,000)	(13,000)	(13,000)	(13,000)
01-51600-2210	GENERAL BLDGS UTIL-ELECT	(15,000)	(16,858)	(1,858)	(15,000)	(7,718)	(7,500)	(15,000)	(15,000)	(15,000)	(15,000)
01-51600-2220	GENERAL BLDGS UTIL-W&S	(3,000)	(2,913)	87	(3,000)	(1,401)	(1,500)	(3,000)	(3,000)	(3,000)	(3,000)
01-51600-2230	GENERAL BLDGS UTIL-TELEPHONE	(650)	(456)	194	(500)	(228)	(240)	(500)	(500)	(500)	(500)
01-51600-2900	GENERAL BLDGS SERVICE CONTRACT	(7,000)	(8,351)	(1,351)	(5,000)	(4,990)	(2,500)	(7,500)	(7,500)	(7,500)	(7,500)
01-51600-3400	GENERAL BLDGS OPERATION	(5,800)	(2,376)	3,424	(3,000)	(1,798)	(1,200)	(3,500)	(3,500)	(3,500)	(3,500)
01-51600-3500	GENERAL BLDGS REPAIR	(15,000)	(25,962)	(10,962)	(17,000)	(5,601)	(11,400)	(17,000)	(12,500)	(12,500)	(12,500)
OPERATIONS TOTAL		(56,450)	(67,354)	(10,904)	(56,500)	(27,338)	(27,340)	(59,500)	(55,000)	(55,000)	(55,000)
GENERAL BUILDINGS DEPARTMENT TOTAL EXPENDITURES		(120,808)	(131,717)	(10,908)	(127,755)	(62,193)	(61,881)	(133,479)	(128,979)	(128,979)	(128,979)

FUND: 01 - GENERAL FUND GENERAL BUILDINGS								PRELIMINARY	DEPT. HEAD	COMMITTEE	PROPOSED
ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	2025 BUDGET	2025 BUDGET	2025 BUDGET	2025 BUDGET
57190 - GENERAL GOVERNMENT OUTLAY											
	OUTLAY										
01-57190-8300	GEN GOVT OUTLAY EQUIPMENT	-	-	-	-	(338)	-	-	-	-	-
	GENERAL BLDGS UTIL-TELEPHONE TOTAL	-	-	-	-	(338)	-	-	-	-	-
GENERAL GOVT OUTLAY DEPARTMENT TOTAL EXPENDITURES		-	-	-	-	(338)	-	-	-	-	-

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
08-41110	GENERAL PROPERTY TAX	-	-	-	-	-	-	-	-	-	-
08-48110	INTEREST INCOME	75,000	290,782	(215,782)	75,000	126,409	100,000	50,000	50,000	50,000	50,000
08-48440	CAP PROJECT INS RECOV-OTHER	-	-	-	-	-	-	-	-	-	-
08-48500	CAPITAL PROJECT DONATIONS	-	-	-	400,000	-	400,000	-	-	-	-
08-48900	OTHER MISC REVENUE	-	46,000	(46,000)	-	25,632	-	-	-	-	-
08-49100	PROCEEDS FROM LT DEBT	1,171,733	3,595,000	(2,423,267)	2,598,500	-	2,605,000	2,313,000	2,388,000	2,418,000	2,418,000
08-49200	PREMIUM ON LT DEBT	-	227,196	(227,196)	-	-	-	-	-	-	-
08-49200	TRANSFER FR OTHER FUNDS	170,638	216,201	(45,563)	100,000	-	100,000	100,000	100,000	100,000	100,000
08-49300	FUND BALANCE APPLIED	-	-	-	625,000	-	625,000	-	-	-	-
PROJECTS FUNDED BY 2023A											
CAPITAL PROJECTS DEPARTMENT TOTAL REVENUE		1,417,371	4,375,179	(2,957,808)	3,798,500	152,041	3,830,000	2,463,000	2,538,000	2,568,000	2,568,000
EXPENDITURES											
GENERAL GOVERNMENT											
08-57140-8200	CAP PROJECT BLDGS OUT BUILDING	-	-	-	(149,000)	(9,750)	(139,000)	-	-	-	-
08-57140-8300	BLDGS OUTLAY EQUIPMENT	-	-	-	-	-	-	-	-	-	-
08-57190-1140	CAP PROJECT GEN GOVT OUTLA	-	(10,197)	10,197	(70,000)	(1,500)	(68,500)	-	-	-	-
08-57190-8300	GEN GOVT OUTLAY EQUIPMENT	-	(7,294)	7,294	-	-	-	(25,000)	(25,000)	(25,000)	(25,000)
IT EQUIPMENT - \$4800 WINDOWS SERVER;\$3200 PD COMPUTERS;\$17,000 OTHER COMPUTER UPGRADES											
GENERAL GOVERNMENT TOTAL		-	(17,491)	17,491	(219,000)	(11,250)	(207,500)	(25,000)	(25,000)	(25,000)	(25,000)
PUBLIC SAFETY											
08-57210-8200	LAW ENF BUILDINGS	-	(39,067)	39,067	(13,500)	(10,463)	(2,500)	-	-	-	-
08-57210-8300	LAW ENF OUT EQUIPMENT	(8,500)	(165,692)	157,192	-	29	-	-	-	-	-

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
08-57210-8400	LAW ENF OUT VEHICLE	(141,000)	(138,888)	(2,112)	(108,000)	(106,142)	-	(123,000)	(123,000)	(123,000)	(123,000)
	123,000 2 MARKED SQUAD CARS										
08-57220-8200	FIRE PROTECTION BUILDINGS	-	(5,885,185)	5,885,185	-	(40,328)	-	-	-	-	-
08-57220-8300	FIRE OUTLAY EQUIPMENT	-	-	-	-	-	-	(1,000,000)	(1,000,000)	(1,030,000)	(1,030,000)
	USED LADDER TRUCK; \$30,000 DRONE REPLACEMENT										
08-57220-8400	CAP PROJ FIRE OUTLAY VEHICLE	-	-	-	-	-	-	-	(75,000)	(75,000)	(75,000)
	CHIEF TRUCK										
	PUBLIC SAFETY TOTAL	(149,500)	(6,228,832)	6,079,332	(121,500)	(156,904)	(2,500)	(1,123,000)	(1,198,000)	(1,228,000)	(1,228,000)
	PUBLIC WORKS										
08-57324-8300	CAPITAL PROJECT HWY EQUIP OUT	(190,000)	(186,934)	(3,067)	-	-	-	(350,000)	(350,000)	(350,000)	(350,000)
	50,000 PICKUP TRUCK; 200,000 SINGLE AXLE PLOW TRUCK; 100,000 FOAM MACHINE										
08-57327-8200	CAP PROJ HWY EQUIPMENT OUTLAY	-	-	-	(100,000)	-	(100,000)	-	-	-	-
08-57331-8400	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-	-
08-57331-8500	CAPITAL PROJECT HWY/STREET OUT	(550,000)	(392,616)	(157,384)	(1,450,000)	(275,735)	(1,175,000)	(250,000)	(250,000)	(250,000)	(250,000)
	250,000 SEAL COATING AND CONCRETE MAINTENANCE										
08-57331-8550	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-	-
08-57331-8551	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-	-
08-57331-8552	CAPITAL PROJECT HWY/STREET OUT	-	-	-	-	-	-	-	-	-	-
08-57351-8100	CAPITAL PROJECT AIRPORT OUTLAY	(15,200)	-	(15,200)	-	-	-	-	-	-	-
08-57420-8300	REFUSE VEHICLES OUTLAY	-	-	-	-	(403,273)	-	-	-	-	-
08-57435-8300	RECYCLING OUTLY EQUIPMENT	-	-	-	-	-	-	-	-	-	-
08-57435-8400	RECYCLING OUTLY VEHICLES	-	-	-	-	-	-	-	-	-	-
	PUBLIC WORKS TOTAL	(755,200)	(579,549)	(175,651)	(1,550,000)	(679,008)	(1,275,000)	(600,000)	(600,000)	(600,000)	(600,000)

FUND: 8 - CAPITAL PROJECTS

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
CULTURE, RECREATION & EDUCATION											
08-57620-8100	CAP PROJ PARKS OUTLAY LAND	(140,000)	(694,625)	554,625	-	69,273	(750,000)	(325,000)	(325,000)	(325,000)	(325,000)
		250,000 FIREMENS PARK UPGRADES; 75,000 FLARE AVENUE UPGRADES									
08-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	(72,000)	(947,563)	875,563	(1,685,000)	(917,344)	(1,250,000)	(40,000)	(40,000)	(40,000)	(40,000)
		40,000 OLD EMS BUILDING UPDATES									
08-57620-8300	PARKS OUTLAY EQUIPMENT	(130,000)	(143,814)	13,814	(48,000)	(18,975)	(30,000)	-	-	-	-
08-57620-8400	OTHER PARK OUTLAY VEHICLE	-	-	-	-	-	-	-	-	-	-
08-57621-8100	REC PARK OUTLAY LAND	-	-	-	-	-	-	(200,000)	(200,000)	(200,000)	(200,000)
		REC PARK MIDWAY UPGRADES									
08-57621-8200	REC PARK OUTLAY BUILDING	-	(95,592)	95,592	-	(30)	-	-	-	-	-
08-57621-8300	REC PARK OUTLAY EQUIPMENT	(170,638)	(89,944)	(80,694)	(100,000)	(43,043)	(59,100)	(100,000)	(100,000)	(100,000)	(100,000)
		1% ROOM TAX									
08-57621-8400	REC PARK CAPITAL PROJ VEHICLES	-	-	-	-	-	-	-	-	-	-
08-57622-8300	CAPITAL PROJECT AQUATIC CENTER	-	-	-	-	-	-	-	-	-	-
CULTURE, RECREATION & EDUCATION TOTAL		(512,638)	(1,971,538)	1,458,900	(1,833,000)	(910,120)	(2,089,100)	(665,000)	(665,000)	(665,000)	(665,000)
OTHER FINANCING SOURCES											
08-59200-7330	TRANSFER TO DEBT SERVICE	-	(609,900)	609,900	-	-	-	-	-	-	-
08-59200-7380	TRANSFERS TO OTHER FUNDS	-	-	-	-	-	-	-	-	-	-
08-59800-2100	CAPITAL PROJECT BOND ISS COSTS	-	(132,531)	132,531	-	(3,208)	-	-	-	-	-
OTHER FINANCING SOURCES TOTAL		-	(742,431)	742,431	-	(3,208)	-	-	-	-	-
CAPITAL PROJECTS TOTAL EXPENDITURES		(1,417,338)	(9,539,841)	8,122,503	(3,723,500)	(1,760,490)	(3,574,100)	(2,413,000)	(2,488,000)	(2,518,000)	(2,518,000)
CAPITAL PROJECTS NET REVENUE OVER EXPENDITURES		33	(5,164,662)		75,000	(1,608,449)	255,900	50,000	50,000	50,000	50,000
CAPITAL PROJECTS FUND BALANCE FORWARD		261,186	(2,447,920)		1,903,380	1,903,380	294,932	550,832	550,832	550,832	550,832
CAPITAL PROJECTS FUND BALANCE		261,219	(7,612,582)		1,978,380	294,932	550,832	600,832	600,832	600,832	600,832

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Utility Billing Clerk Job Description Approval

Summary and Background Information: Summary from Public Works and Utilities Commission is attached.

Recommendation From: Public Works and Utilities Commission

Minutes Attached:

Yes No

Budget Account: Water and Sewer Utilities

Fiscal Impact: \$3,450 approximately

Staff Responsible for implementation: Director of Public Works and Utilities

Economic Impact: n/a

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET:

Grants Pursued/Opportunity Pursued: n/a

Recommendation: I recommend approval of the Utility Billing Clerk job description and placement to Grade H, step 4

Becki Wayne
SET

10/01/2024
Date

[Signature]
Department Director

10/1/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Utility Billing Clerk Job Description Approval

**Summary and background information:
(Appropriate documents attached)**

The utility administrative staff has decreased support staffing levels. This decrease has been accomplished through increased efficiencies with the billing software. Many job duties have changed over the last three years. The separation of code enforcement from the Bookkeeper/Utility Billing Clerk warrants the updating of the job description.

Fiscal Note:

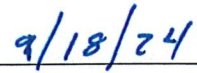
TBD

Recommendation:

I recommend the Public Works and Utilities Commission recommended approval to the Committee of the Whole and City Council for approval of the revised job description.



Director of Public Works
Kirk Arity



Date

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: Utility Billing Clerk/Code Enforcement — **DEPARTMENT:** Public Works & Utilities

SUPERVISOR: Director, Public Works & Utilities **CLASSIFICATION:** Non-Exempt Grade G Grade H

PAGE: 1 of 3

PREPARED: August 2021 — September 2024

COUNCIL APPROVED:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

- 1. Greeting the public and answering the telephone, directing callers to proper person or responding to questions and/or complaints in a proper, amicable manner, and addressing complaints, questions and recommendations by citizens.
- ~~1.2. Collecting payments for utility bills and meter purchases.~~
- ~~2. Prepare and distribute Public Works agenda, attend Public Works meetings, responsible for minutes and maintenance of official minute book.~~
- ~~3. Prepare and distribute the agenda for Board of Appeals, attend the meetings and take minutes.~~
- ~~4. Prepare and distribute the agenda for the Lake Committee, attend the meetings and take minutes.~~
- ~~5. Prepare and distribute the agenda for the Planning Commission, attend the meetings and take minutes.~~
- ~~6. Responsible for complying with required DOT drug and alcohol testing by setting up appointments, maintaining employee test records and filing required paperwork in a confidential manner.~~
- ~~7. Respond to weed complaints by checking lots, researching property owner information, sending certified notices, and following up on notices, taking further action if necessary.~~
- ~~8. Enforce the City ordinance on snow and ice removal from public sidewalks.~~
- ~~9. Performs inspections of houses and property for conformance with applicable codes pertaining to junk, overgrowth, abandoned vehicles, refuse ordinance enforcement, and general property maintenance.~~
- ~~10. Investigates complaints from the general public and coordinates meetings to resolve the issues.~~
- ~~11. Handles written and oral correspondence relative to code violations.~~
- ~~12. Maintains records of inspections activities; makes photographic records of violations.~~
- ~~13.3. Prepares or completes various forms, reports, correspondences, inspection reports, notices, formal warnings, citations, affidavits and monthly enforcement reports.~~
- ~~14.4. Receives various forms, reports, correspondences, inspection reports, police/fire reports, photographs, maps, property records, legal documents, codes, ordinances, directories, reference material, or other documentation; reviews, completes, processes, forwards or retains as appropriate.~~
- ~~15.5. Communicates with supervisor, employees, other departments, city council members, board members, attorneys, property owners, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.~~
- ~~16.6. Operates a computer to enter, retrieve, review or modify data; verifies accuracy of entered data and makes corrections as appropriate.~~
- 7. Responsible for all aspects of utility billing including verifying meter reads, processing, printing, and mailing/emailing monthly billing for water and sewer service and uploading files to payment portal software. Responsible for all month-end reports and closing monthly periods.

- ~~8.~~ Responsible for processing and enforcing disconnects.
- ~~9.~~ ~~Process and balance payments daily for customers. Receipting and balancing daily utility payments.~~
- ~~10.~~ Responsible for making necessary bank deposits, via remote deposit, ACH upload, bank.
- ~~11.~~ Responsible for implementing and enforcing payment agreements.
- ~~12.~~ Responsible for ensuring that the non-sufficient payments are collected for the water and sewer department ~~and applying applicable penalties.~~
- ~~13.~~ Process account credits, transfers and payment adjustments.
- ~~14.~~ Process billing adjustments, fees and penalties.
- ~~15.~~ Responsible for inputting and maintaining all aspects of meters.
- ~~16.~~ Responsible for terminating customer accounts.
- ~~17.~~ Responsible for creating new customer accounts.
- ~~18.~~ Responsible for handling, inputting, and retaining confidential information related to customer accounts.
- ~~19.~~ Responsible for processing leak credits.
- ~~20.~~ Cross-trained in all aspects of Accounts Payable including processing, printing and mailing checks.
- ~~17-21.~~ Answer customer questions about billings and rate schedules.
- ~~18.~~ ~~Type reports, correspondence, and documents as required.~~
- ~~19-22.~~ Handle confidential material for the Director.
- ~~20-23.~~ Perform related duties as required.
- ~~21-24.~~ Work is performed according to established rules, regulations and procedures under the supervision of the Public Works and Utilities Director.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM THE ESSENTIAL JOB FUNCTIONS:

- 1. Minimum of an Associate Degree in related field (Preferred, not required).
- 2. Two years of clerical office experience.
- 3. Or, any combination of education and experience that will provide the required skills and abilities.
- 4. Ability to read and write comprehensively.
- 5. Possession of a valid Wisconsin driver's license.
- ~~6.~~ ~~Physically able to work outside year round.~~

OTHER REQUIREMENTS:

- 1. Knowledge of office practices, procedures, and operation of standard office equipment.
- 2. Knowledge and experience with computer systems, including Microsoft Word and Excel, ~~and Caselle,~~ Invoice Cloud and Senus Analytics.
- 3. Ability to perform tasks with good, professional judgment, and a high degree of accuracy and integrity.
- 4. Ability to deal with the public calmly, tactfully and courteously.
- 5. Ability to establish and maintain effective working relationships with superiors, employees and the general public.
- 6. Knowledge of Municipal Codes, ~~procedures in issuing citations and presenting cases for trial.~~
- 7. Ability to use all available sources of information to gather data.
- ~~8.~~ ~~Ability to inspect property to determine if unsafe and unsanitary conditions occur.~~
- ~~9-8.~~ Ability to explain City Ordinances, ~~and regulations to property owners.~~
- ~~10-9.~~ Ability to recognize problems, initiate action, and explain it to property owners who are highly emotional.
- ~~11-10.~~ Ability to communicate clearly and effectively oral and written.
- ~~12-11.~~ Ability to keep detailed records and reports.
- ~~13-12.~~ Ability to work with strict deadlines.

- ~~14.13.~~ Ability to use independent judgment and work with little direct supervision when necessary.
- ~~15.14.~~ Ability to comprehend, interpret, and apply regulations, procedures, and related information.
- ~~16.15.~~ Ability to establish and maintain an effective working relationship with the public and other employees.
- ~~17.16.~~ Ability to tolerate high levels of stress and react quickly and calmly in situations and to determine proper course of action.
- ~~18.17.~~ Specific knowledge in following and adhering to policy department rules and regulation related to this position.
- ~~19.18.~~ The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

WORK HOURS:

- 1. Monday through Friday, 8 a.m. to 4:30 p.m. plus additional hours as necessary.
- ~~2. Attend Commission meetings.~~

PHYSICAL REQUIREMENTS:

- 1. Frequent twisting and bending
- 2. Reaching above and below shoulder height.
- 3. Carries various weights.
- 4. 40% of work day will be spent sitting.
- 5. 30% of work day will be spent walking.
- 6. 20% of work day will be spent standing.
- 7. 10% of the workday is spent driving.
- 8. Percentages of time may vary depending on tasks performed and the time of year.
- 9. Reaching above and below shoulder height frequently.
- 10. Occasional bending and stooping.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Administrative Assistant/Office Manager Job Description Approval

Summary and Background Information: Summary from Public Works and Utilities Commission is attached.

Recommendation From: Public Works and Utilities Commission

Minutes Attached:

Yes No

Budget Account: Water and Sewer Utilities, Lake and General Fund

Fiscal Impact:

General Fund – savings - \$16,627.77

Proposed percentage allocation:

- Water – 40%
- Sewer – 40%
- General Fund – 15%
- Lake – 5%

Staff Responsible for implementation: Director of Public Works and Utilities

Economic Impact: n/a

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET:

Grants Pursued/Opportunity Pursued: n/a

Recommendation:

I recommend the job description approval. As well as approval for the percentage adjustment to the listed budget accounts. Grade J, step 5 placement.

Bucki Ruyco
SET

10/01/2024
Date

[Signature]
Department Director

10/1/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Administrative Assistant job description

Summary and background information:
(Appropriate documents attached)

The updated job description and duties is attached. The Administrative Assistant duties have evolved and changed with the decrease in staff and the needs of the various departments.

Fiscal Note:

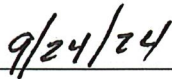
TBD

Recommendation:

I recommend approval of the job description and forward it to the City Council for approval at the budget workshop.



Public Works Director
Kirk Arity



Date

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: ~~Administrative Assistant~~ Office Manager
 SUPERVISOR: Director, Public Works and Utilities
 PAGE: 1 of 2

GRADE: 1J
 DEPARTMENT: Public Works & Utilities
 CLASSIFICATION: Hourly/Non-Exempt
 Non-Represented

PREPARED: March 2019

COUNCIL APPROVED: June 11, 2019

GENERAL DESCRIPTION OF DUTIES:

Under the general administration of the Public Works and Utilities Director, an employee in this class has the responsibility for the efficient and effective operation of the public works and utilities office as well as exercises supervision over business administration personnel, is involved in confidential matters, and acts in the absence of the Director. Performs a variety of administrative and clerical work of moderate to high complexity. Work is performed according to established guidelines, with limited verbal and written instructions from an immediate supervisor. Work is reviewed for accuracy and adherence to established procedure by the supervising authority but frequently, no check is made of routine work since the day-to-day operations of this position are within the discretion of this position. The clerical support is provided to other administrative staff when needed.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in the position.

1. Accountable for accurately maintaining complete financial records of the Water Utility and Sewer Utility in accordance with generally accepted accounting principles and regulations of the Wisconsin Public Service Commission and Wisconsin Administrative Code including the maintenance of two complete sets of general journals and ledgers and prepare monthly reports to the Director and Commission.
2. Prepares and calculates year end procedures to be in compliance with the audit process and work close with the auditors on an annual basis.
3. Evaluates financial needs and assists in investing idle and debt retirement funds.
4. Oversees the preparation and data processing of the utilities billing and collections, maintaining and updating customer billing and meter records and maintains knowledge on all aspects of utility billing.
5. Oversees the data processing and procedures of the ~~utilities~~ utility's payroll for year-end.
6. Provides information regarding utility billing in response to inquiries and complaints.
7. Prepares accounts payable vouchers and checks.
8. Maintains insurance and plant account records in detail.
9. Prepares and maintain financial records of construction projects and invest monies received for each project according to projected costs on ~~monthly~~ monthly basis.
10. Assists in preparation of annual budgets for public works department, water utility, and sewer utility.
11. Prepares and files the annual financial and operational water utility report required by the WI Public Service Commission.
12. Prepares and distributes the Public Works agenda and is responsible for recording minutes.
13. Prepares and distributes the Lake Committee agenda and is responsible for recording minutes.
14. Responsible for preparing and distributing the Consumer Confidence Report annually.
15. Responsible for maintaining the official Administrative Code books.
16. Responsible for all aspects of delinquent water and sewer bills for tax roll including mailing notices and making necessary journal entries.
- ~~11.~~17. Prepares and maintains other accounts receivable for the water and sewer utility.
18. Responsible for publication and mailing notices to residents regarding special assessments and utility projects.
- ~~12.~~19. Responsible for ordering all office supplies, as needed, and ordering supplies for the Public Works, Water and Sewer departments.
- ~~13.~~20. Prepares fiscal and physical data required for rate increase requests.

- 14-21. Answers telephone and respond to personal inquiries, either firsthand or through referrals; refer visitors; and secure and transmit routing information. Promote positive public service to customers.
22. Assigns work and supervises office personnel.
23. Provides support to the Public Works, Water and Sewer foreman's.
24. Maintains all records of garbage and recycling totes including serial numbers, losses and damages. Prepares and mails annual tipping fee invoices, as well as prepares invoices for additional tote purchases.
- 15-25. Maintains records for the rollout/white glove service.
- 16-26. Supervises work tasks for licensed Water and Sewer and Public Works staff.
- 17-27. Coordinates work tasks for Digger Hotline locates.
- 18-28. Approves Right of Way Excavation Permits.
- 19-29. Assists in the decision process for staff recruiting, including interviewing and training.
- 20-30. Responsible for transferring funds via ACH.
- 21-31. Performs other duties as assigned by the Director of Public Works and Utilities.
- 22-32. Performs all other related work as required.

EDUCATION, TRAINING AND EXPERIENCE REQUIRED:

1. Associate degree in Accounting or Finance required or equivalent combination of education and experience.
2. A minimum of three years of accounting, financial, or utility billing experience.
3. A minimum of three years of administrative experience.
4. Considerable knowledge of accounting; budgeting; and financial administration, principles, methods, and techniques of the operation of data processing and the ability to apply them to utility accounting problems.
5. Excellent math skills, organization and file management skills, grammar and proofreading skills required.
6. Excellent communication skills – both oral and written.
7. Ability to work on multiple tasks establishing priorities for work and procedures to follow and the ability to meet critical deadlines required for monthly reports, annual reports, and monthly billing and collection of accounts, ensuring accuracy of all tasks.
8. Ability to plan and supervise the work of office personnel.
9. The ability to maintain a professional demeanor; have the ability to calmly approach and solve problems under stressful circumstances; maintain and promote harmony in the work place; ability to concentrate for extended periods of time and be flexible.
10. Experience with multi-line telephone system and other office equipment (computer, fax, calculator, printer, copier, etc.)
11. Proficiency in Microsoft Word, Excel, and Outlook required.

PHYSICAL REQUIREMENTS

1. Frequently sits at keyboard.
2. Frequent twisting.
3. Reaches shoulder height frequently.
4. Reaches above and below shoulder height.
5. Occasional bending.
6. Lifts and carries less than thirty (30) pounds.
7. Sixty (60) percent of work day spent sitting.
8. Twenty (20) percent of workday spent walking.
9. Twenty (20) percent of workday spent standing.
10. All percentages above could vary; depending upon duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care

of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

FUND: 01 - GENERAL FUND
FIRE PROTECTION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
52200 - FIRE PROTECTION											
PERSONNEL											
01-52200-1100	FIRE PROTECTION SAL-MANAGERIAL	(54,160)	(54,462)	(302)	(138,994)	(69,493)	(69,493)	(143,463)	(143,463)	(143,463)	(143,463)
50% PUBLIC SAFETY DIRECTOR, DEPUTY FIRE CHIEF											
01-52200-1110	FIRE PROTECTION SAL-SUPER	(91,878)	(86,136)	5,741	(20,000)	(11,304)	(9,000)	(20,000)	(33,000)	(33,000)	(33,000)
AFTER HOURS SUPERVISORY WAGES, INSPECTORS, ADMIN ASSISTANT, FIRE SAFETY EDUCATION											
01-52200-1120	FIRE PROTECTION SAL-SUPPORT	(20,000)	(15,984)	4,016	(20,000)	(8,233)	(8,233)	(20,000)	(20,000)	(20,000)	(20,000)
TRAINING 800; SECRETARY/TREASURER 400; SCBA ENGINEER 800, MAINT 2000, DRILL HOURS TRAINING 15000											
01-52200-1130	FIRE PROTECTION SAL-SUPPORT	(20,000)	(30,273)	(10,273)	(25,000)	(14,202)	(10,000)	(25,000)	(30,000)	(30,000)	(30,000)
CALLS FOR SERVICE - TWO PARTTIME ASSISTANT CHIEFTS, TWO CAPTAINS, FIREFIGHTERS, RESCUE TECHS											
01-52200-1250	FIRE PROTECTION LONGEVITY	(180)	(140)	40	(80)	(110)	(110)	(390)	(390)	(390)	(390)
01-52200-1310	FIRE PROTECTION WIS RETIREMENT	(12,663)	(20,304)	(7,642)	(14,081)	(12,341)	(12,341)	(25,000)	(25,000)	(25,000)	(25,000)
01-52200-1320	FIRE PROTECTION SS	(14,246)	(10,593)	3,652	(15,612)	(5,949)	(7,408)	(15,977)	(17,354)	(17,354)	(17,354)
01-52200-1330	FIRE PROTECTION LIFE	(850)	(539)	311	(500)	(275)	(275)	(575)	(575)	(575)	(575)
01-52200-1340	FIRE PROTECTION HEALTH INS	(29,925)	(29,877)	48	(29,116)	(15,077)	(15,077)	(31,067)	(31,067)	(31,067)	(31,067)
01-52200-1360	FIRE PROTECTION ACC/	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(243,901)	(248,309)	(4,408)	(263,382)	(136,985)	(131,938)	(281,472)	(300,849)	(300,849)	(300,849)
OPERATIONS											
01-52200-2100	FIRE PROTECTION PROF SERVICE	(12,000)	(11,642)	358	(10,500)	(9,739)	(800)	(12,000)	(12,000)	(12,000)	(12,000)
HOSE, LADDER PUMP TEST, FIRE EXT, RESCUE TOOL SERVICE, AIR COMP SAMPLES SERVICE, HEALTH SCREENINGS, PORTACOUNT CALIBRATION (HYDROSTATIC 22-EVERY 5 YRS)											
01-52200-2200	FIRE PROTECTION UTIL - GAS	(4,000)	(4,035)	(35)	(7,500)	(2,352)	(5,000)	(7,500)	(6,500)	(6,500)	(6,500)
01-52200-2210	FIRE PROTECTION UTIL - ELEC	(3,500)	(6,095)	(2,595)	(9,500)	(3,225)	(5,500)	(9,500)	(9,500)	(9,500)	(9,500)
01-52200-2220	FIRE PROTECTION UTIL - W&S	(1,000)	(747)	253	(1,000)	(262)	(700)	(1,000)	(500)	(500)	(500)
01-52200-2230	FIRE PROTECTION UTIL - TELE	(4,500)	(4,614)	(114)	(2,700)	(1,507)	(1,500)	(3,100)	(3,100)	(3,100)	(3,100)
FIRST NET 225/MO											
01-52200-2900	FIRE PROTECTION SERV CONTRACT	(1,200)	(951)	249	(1,500)	-	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
01-52200-3100	FIRE PROTECTION OFFICE SUPPLY	(1,000)	(753)	247	(750)	(414)	(750)	(750)	(750)	(750)	(750)

FUND: 01 - GENERAL FUND
FIRE PROTECTION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-52200-3200	FIRE PROTECTION PUB & SUB	(300)	-	300	(300)	(49)	(300)	(300)	(300)	(300)	(300)
01-52200-3250	FIRE PROTECTION ASSN DUES	(1,500)	(1,560)	(60)	(1,500)	(1,385)	(150)	(1,500)	(1,500)	(1,500)	(1,500)
01-52200-3350	FIRE PROTECTION TRAINING	(5,000)	(1,975)	3,025	(5,000)	(1,780)	(3,600)	(5,000)	(5,000)	(5,000)	(5,000)
01-52200-3400	FIRE PROTECTION OPER SUPPLIES	(12,000)	(12,738)	(738)	(12,000)	(6,731)	(6,200)	(12,000)	(12,000)	(12,000)	(12,000)
01-52200-3500	FIRE PROTECTION REPAIR	(12,000)	(12,019)	(19)	(10,000)	(5,163)	(5,000)	(12,000)	(12,000)	(12,000)	(12,000)
OPERATIONS TOTAL		(58,000)	(57,131)	869	(62,250)	(32,606)	(31,000)	(66,150)	(64,650)	(64,650)	(64,650)
FIRE PROTECTION DEPARTMENT TOTAL EXPENDITURES		(301,901)	(305,440)	(3,539)	(325,632)	(169,591)	(162,938)	(347,622)	(365,499)	(365,499)	(365,499)
52222 - FIREFIGHTERS OPERATING											
OPERATIONS											
01-52222-3400	FIRE FIGHTERS OPER SUPPLIES	-	(177,880)	(177,880)	-	(166)	-	-	-	-	-
OPERATIONS TOTAL		-	(177,880)	(177,880)	-	(166)	-	-	-	-	-
FIREFIGHTERS OPERATING DEPARTMENT TOTAL EXPENDITURES		-	(177,880)	(177,880)	-	(166)	-	-	-	-	-
57220 - OUTLAY											
OUTLAY											
01-57220-8300	FIRE OUTLAY EQUIPMENT	(20,000)	(23,903)	(3,903)	(20,000)	(22,979)	(7,700)	(20,000)	(20,000)	(20,000)	(20,000)
OUTLAY TOTAL		(20,000)	(23,903)	(3,903)	(20,000)	(22,979)	(7,700)	(20,000)	(20,000)	(20,000)	(20,000)
FIRE OUTLAY DEPARTMENT TOTAL EXPENDITURES		(20,000)	(23,903)	(3,903)	(20,000)	(22,979)	(7,700)	(20,000)	(20,000)	(20,000)	(20,000)
52900 - OTHER PUBLIC SAFETY											
OPERATIONS											
01-52900-2210	OTHER PUBLIC SA UTILITY	(650)	(242)	408	(650)	(104)	(300)	(650)	(650)	(650)	(650)
01-52900-2900	OTHER PUBLIC SA SERVICE	(3,500)	(1,735)	1,765	(3,000)	-	(3,000)	(3,000)	(4,200)	(4,200)	(4,200)
		2025 INCREASE BY \$1200 FOR BATTERY PURCHASES									
OPERATIONS TOTAL		(4,150)	(1,977)	2,173	(3,650)	(104)	(3,300)	(3,650)	(4,850)	(4,850)	(4,850)
OTHER PUBLIC SAFETY TOTAL EXPENDITURES		(4,150)	(1,977)	2,173	(3,650)	(104)	(3,300)	(3,650)	(4,850)	(4,850)	(4,850)

FUND: 3 - AMBULANCE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
03-43300	GENERAL FEDERAL GRANT - OTHER	-	-	-	-	-	-	-	-	-	-
03-43550	STATE GRANT AMBULANCE	19,000	117,262	98,262	-	700	-	-	-	-	-
03-46100	GEN GOVERNMENT PUBLIC CHARGES	250	175	(75)	-	45	100	-	-	-	-
03-46230	AMBULANCE FEES	4,400,000	4,589,622	189,622	4,600,000	2,759,444	2,200,000	5,300,000	5,300,000	5,300,000	5,300,000
03-46231	PARAMEDIT TRAINING REIMB	-	-	-	-	-	-	-	-	-	-
03-47324	AMBULANCE SERVICES	336,437	332,220	(4,217)	391,680	360,500	16,720	377,220	377,220	377,220	377,220
03-48110	INTEREST INCOME	5,000	103,105	98,105	2,500	310	1,500	5,000	5,000	5,000	5,000
03-48302	SALE OF AMBULANCE EQUIP & PROP	2,500	-	(2,500)	-	-	-	-	-	-	-
03-48309	SALE-OTHER EQUIP/PROPERTY	-	-	-	-	-	-	-	-	-	-
03-48440	INS RECOV-OTHER EQ	-	-	-	-	-	-	-	-	-	-
03-48500	DONATIONS	5,000	6,745	1,745	-	-	1,500	-	-	-	-
03-48502	DONATIONS ANDRES/EARLE	2,000	4,850	2,850	2,000	-	2,000	2,000	4,500	4,500	4,500
03-48900	OTHER MISCELLANEOUS	1,000	15,957	14,957	1,000	315	-	1,000	1,000	1,000	1,000
03-49300	AMBULANCE FUND BAL APPLIED	-	-	-	-	-	-	-	-	-	-
AMBULANCE TOTAL REVENUE		4,771,187	5,169,937	398,750	4,997,180	3,121,314	2,221,820	5,685,220	5,687,720	5,687,720	5,687,720

FUND: 3 - AMBULANCE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
EXPENDITURES											
PERSONNEL											
03-52300-1100	AMBULANCE SAL-MANAGERIAL	(54,160)	(55,561)	(1,401)	(59,302)	(30,139)	(30,139)	(61,169)	(61,169)	(61,169)	(61,169)
1/2 EMERGENCY SERVICES DIRECTOR											
03-52300-1110	AMBULANCE SAL-SUPER	(71,878)	(73,396)	(1,519)	(79,692)	(39,967)	(39,967)	(82,294)	(82,294)	(82,294)	(82,294)
DEPUTY EMS CHIEF											
03-52300-1120	AMBULANCE SAL-SUPPOR	(121,320)	(129,120)	(7,800)	(143,550)	(66,316)	(66,316)	(148,234)	(148,234)	(148,234)	(148,234)
ADMIN ASSISTANT, AMB BOOKKEEPER, 30% DEPUTY TREASURER, 25% PAYROLL, 7.5% CITY CLERK											
03-52300-1130	AMBULANCE SAL-OPERATION	(567,597)	(675,924)	(108,327)	(631,971)	(369,150)	(369,150)	(891,042)	(891,042)	(891,042)	(891,042)
FT PARAMEDICS, FT EMT'S, PT PARAMEDICS, PT EMT'S, ON CALL EMT'S											
03-52300-1140	AMBULANCE OVERTIME	(301,139)	(332,659)	(31,520)	(315,880)	(185,945)	(185,945)	(472,455)	(472,455)	(472,455)	(472,455)
03-52300-1250	AMBULANCE LONGEVITY	(1,860)	(2,704)	(844)	(1,860)	(1,735)	(1,735)	(4,680)	(4,680)	(4,680)	(4,680)
03-52300-1280	AMBULANCE HOLIDAY	(30,000)	(36,225)	(6,225)	(40,000)	(19,734)	(19,734)	(40,000)	(45,000)	(40,000)	(40,000)
03-52300-1290	AMBULANCE NON-ELECT COMP	(5,400)	(4,300)	1,100	(8,400)	(2,100)	(2,100)	(4,200)	(4,200)	(4,200)	(4,200)
03-52300-1310	AMBULANCE WIS RETIREMENT	(129,066)	(149,398)	(20,332)	(144,541)	(88,812)	(88,812)	(210,960)	(210,960)	(210,960)	(210,960)
03-52300-1320	AMBULANCE SOCIAL SECURITY	(85,381)	(92,416)	(7,035)	(97,328)	(51,044)	(51,044)	(130,040)	(130,423)	(130,040)	(130,040)
03-52300-1330	AMBULANCE LIFE INSURANCE	(1,100)	(1,464)	(364)	(1,100)	(830)	(830)	(1,100)	(1,100)	(1,100)	(1,100)
03-52300-1340	AMBULANCE MED HEALTH	(289,453)	(304,760)	(15,307)	(309,676)	(168,041)	(168,041)	(400,273)	(400,273)	(400,273)	(400,273)
03-52300-1350	AMBULANCE INCOME CONT	-	-	-	-	-	-	-	-	-	-
03-52300-1360	AMBULANCE ACC/SICK INSURANCE	-	-	-	-	-	-	-	-	-	-
03-52300-1390	AMBULANCE OTHER EMP BENEFITS	(8,500)	(8,000)	500	(8,500)	(4,750)	(4,750)	(8,500)	(10,800)	(10,800)	(10,800)
PERSONNEL TOTAL		(1,666,853)	(1,865,928)	(199,075)	(1,841,799)	(1,028,564)	(1,028,564)	(2,454,949)	(2,462,631)	(2,457,249)	(2,457,249)

FUND: 3 - AMBULANCE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
OPERATIONS											
03-51300-2100	AMBULANCE LEGAL PROF SERVICES	-	-	-	-	-	-	-	-	-	-
03-52300-2100	AMBULANCE PROF SERVICE	(7,000)	(2,417)	4,583	(8,000)	(3,333)	(3,500)	(8,000)	(8,000)	(8,000)	(8,000)
PAY PLUS, LEGAL FEES, AND IT SERVICES											
03-52300-2200	AMBULANCE UTIL-GAS	(4,500)	(3,701)	799	(17,500)	(5,657)	(750)	(15,000)	(15,000)	(15,000)	(15,000)
03-52300-2210	AMBULANCE UTIL-ELECT	(8,500)	(13,113)	(4,613)	(22,500)	(7,524)	(7,500)	(20,000)	(20,000)	(20,000)	(20,000)
03-52300-2220	AMBULANCE UTIL-W&S	(1,950)	(2,658)	(708)	(2,500)	(1,047)	(1,400)	(2,500)	(2,500)	(2,500)	(2,500)
03-52300-2230	AMBULANCE UTIL-TELEPHONE	(10,125)	(11,365)	(1,240)	(11,000)	(6,212)	(6,000)	(12,500)	(12,500)	(12,500)	(12,500)
LYNX 6,000; FIRSTNET 5,000											
03-52300-2900	AMBULANCE SERVICE CONTRACT	(39,000)	(35,451)	3,549	(40,550)	(18,936)	(20,000)	(40,550)	(43,000)	(43,000)	(43,000)
COPYMACH 1100, LEXISNEXIS 1200, ZOLL 7500, DAS 6000, IMAGE TREND 4800, CANON 900, ALADTECH 3500, NSURE 9000, SUMMIT 920, LVC 360, HOTSY 600, BACKFLOW 150, HVAC 2500, FABICK 2625											
03-52300-2901	AMBULANCE MUTUAL AID	-	-	-	-	-	-	-	-	-	-
03-52300-3100	AMBULANCE OFFICE SUPPLIES	(5,000)	(11,111)	(6,111)	(12,000)	(6,403)	(5,500)	(12,000)	(13,000)	(13,000)	(13,000)
CREDIT CARDS FEES, POSTAGE, OFFICE SUPPLIES											
03-52300-3200	AMBULANCE PUB & SUBSCRIPITON	(500)	(307)	193	(750)	-	(750)	(750)	(750)	(750)	(750)
JOB POSTINGS, WI EMS ASSOCIATION, EVANS PRINTING											
03-52300-3250	AMBULANCE ASSN DUES	(450)	(600)	(150)	(640)	(600)	(40)	(640)	(640)	(640)	(640)
600 WEMSA, 40 ESA											
03-52300-3300	AMBULANCE TRAVEL	(1,500)	(7)	1,494	(1,500)	-	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
03-52300-3350	AMBULANCE TRAINING	(10,000)	(7,607)	2,393	(10,000)	(3,081)	(4,500)	(10,000)	(10,000)	(10,000)	(10,000)
03-52300-3400	AMBULANCE OPERATING	(10,000)	(78,475)	(68,475)	(15,000)	(9,329)	(5,500)	(15,000)	(15,000)	(15,000)	(15,000)
03-52300-3401	AMBULANCE OPER - FUEL	(60,000)	(53,665)	6,335	(60,000)	(26,865)	(27,000)	(60,000)	(60,000)	(60,000)	(60,000)
03-52300-3402	AMBULANCE OPER - MED SUPPLIES	(80,000)	(68,390)	11,610	(65,000)	(37,781)	(27,000)	(65,000)	(75,000)	(75,000)	(75,000)
03-52300-3500	AMBULANCE REPAIR & MAINTENANCE	(23,000)	(25,792)	(2,792)	(20,000)	(10,932)	(9,000)	(20,000)	(20,000)	(20,000)	(20,000)
BUILDING AND EQUIPMENT REPAIRS & MAINTENANCE											
03-52300-3930	AMBULANCE BAD DEBT	(250,000)	(211,346)	38,654	(250,000)	-	(250,000)	(250,000)	(250,000)	(250,000)	(250,000)

FUND: 3 - AMBULANCE

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
03-52300-3940	AMBULANCE CHARGEBACKS	-	-	-	-	-	-	-	-	-	-
03-52300-3950	AMBULANCE DISALLOWED	(1,680,000)	(1,349,975)	330,025	(1,900,000)	(1,011,250)	(850,000)	(1,900,000)	(1,900,000)	(1,900,000)	(1,900,000)
03-52300-5100	AMBULANCE LIABILITY INSURANCE	(8,500)	(7,803)	697	(8,500)	(12,721)	-	(14,000)	(13,484)	(13,484)	(13,484)
03-52300-5110	AMBULANCE PROPERTY INSURANCE	(3,000)	(743)	2,257	(8,500)	(10,350)	-	(12,000)	(10,971)	(10,971)	(10,971)
03-52300-5120	AMBULANCE WORKER COMP	(35,000)	(23,538)	11,462	(25,000)	(26,630)	-	(28,000)	(28,228)	(28,228)	(28,228)
03-52300-5140	AMBULANCE AUTO INSURANCE	(6,000)	(4,330)	1,670	(5,000)	(8,325)	-	(9,500)	(8,825)	(8,825)	(8,825)
03-52300-5160	AMBULANCE UNEMPLOYMENT	-	-	-	-	-	-	-	-	-	-
03-52300-8300	AMBULANCE EQUIPMENT	-	(84)	(84)	-	-	-	-	-	-	-
	OPERATIONS TOTAL	(2,244,025)	(1,912,478)	331,547	(2,483,940)	(1,245,912)	(1,219,940)	(2,496,940)	(2,508,398)	(2,508,398)	(2,508,398)
	AMBULANCE OUTLAY										
03-57230-8300	AMBULANCE OUTLAY EQUIPMENT	-	(10,696)	(10,696)	(20,000)	(16,500)	-	(20,000)	(20,000)	(20,000)	(20,000)
03-57230-8400	AMB AMBULANCE OUT VEHICLES	(200,000)	-	200,000	-	-	-	(200,000)	(290,000)	(290,000)	(290,000)
	AMBULANCE OUTLAY TOTAL	(200,000)	(10,696)	189,304	(20,000)	(16,500)	-	(220,000)	(310,000)	(310,000)	(310,000)
	TRANSFERS TO OTHER FUNDS										
03-59200-7380	AMB TRANSFERS TO OTHER FUNDS	(703,073)	(883,073)	(180,000)	(585,525)	(459,325)	(126,200)	(569,275)	(569,275)	(569,275)	(569,275)
	TRANSFERS TO OTHER FUNDS TOTAL	(703,073)	(883,073)	(180,000)	(585,525)	(459,325)	(126,200)	(569,275)	(569,275)	(569,275)	(569,275)
	AMBULANCE TOTAL EXPENDITURES	(4,813,951)	(4,672,175)	141,777	(4,931,264)	(2,750,301)	(2,374,704)	(5,741,164)	(5,850,304)	(5,844,922)	(5,844,922)
	AMBULANCE NET REVENUE OVER EXPENDITURES	(42,764)	497,763	540,527	65,916	371,013	(152,884)	(55,944)	(162,584)	(157,202)	(157,202)
	AMBULANCE FUND BALANCE FORWARD	2,834,045	2,834,045		3,331,807	3,331,807	3,702,820	3,549,936	3,549,936	3,549,936	3,549,936
	AMBULANCE FUND BALANCE APPLIED										
	AMBULANCE FUND BALANCE	2,791,281	3,331,807		3,397,724	3,702,820	3,549,936	3,493,992	3,387,352	3,392,734	3,392,734

FUND: 10 - LIBRARY

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
REVENUE											
10-41110	GENERAL PROPERTY TAX	290,413	290,413	-	296,035	174,589	121,446	297,427	297,427	297,427	297,427
10-43790	COUNTY AID FOR LIBRARY	170,288	170,466	178	194,158	194,157	-	195,000	199,352	199,352	199,352
10-45223	JUDGEMENT-OTHER EQUIPMENT	50	-	(50)	50	-	-	50	50	50	50
10-46710	LIBRARY REVENUE	-	6,210	6,210	5,000	2,658	2,340	5,000	5,000	5,000	5,000
10-48110	INTEREST INCOME	2,500	13,959	11,459	5,000	29,139	30,000	50,000	50,000	50,000	50,000
10-48500	DONATIONS	5,000	1,097,383	1,092,383	5,000	18,255	-	5,000	5,000	5,000	5,000
10-48502	LIBRARY TRUST DONATIONS-GRANTS	2,000	-	(2,000)	2,000	-	-	-	-	-	-
10-48504	DONATIONS-FOUNTAIN	-	297	297	100	21	-	100	100	100	100
10-48507	DONATIONS-KRUKAR INT	32,000	37,397	5,397	-	18,254	15,000	30,000	30,000	30,000	30,000
10-48900	MISC REVENUE	1,500	4,036	2,536	1,500	99	-	1,500	1,500	1,500	1,500
10-49300	FUND BALANCE APPLIED	-	-	-	63,000	-	-	-	-	-	-
	LIBRARY TOTAL REVENUE	503,751	1,620,160	1,116,409	571,843	437,172	168,786	584,077	588,429	588,429	588,429
EXPENDITURES											
PERSONNEL											
10-55110-1100	LIBRARY SAL-MANAGERIAL	(79,654)	(80,124)	(470)	(87,067)	(43,607)	(43,607)	(86,773)	(90,041)	(90,041)	(90,041)
10-55110-1120	LIBRARY SAL-SUPPORT	-	(215)	(215)	-	(56)	-	-	-	-	-
10-55110-1130	LIBRARY SAL-OPERATION	(244,576)	(210,090)	34,487	(254,541)	(111,184)	(111,184)	(245,842)	(253,119)	(253,119)	(253,119)
10-55110-1140	LIBRARY OVERTIME	-	(113)	(113)	-	(63)	-	-	-	-	-
10-55110-1250	LIBRARY LONGEVITY	(3,240)	(2,935)	305	(2,640)	(1,220)	(1,220)	(2,280)	(2,280)	(2,280)	(2,280)
10-55110-1310	LIBRARY WIS RETIREMENT	(19,012)	(18,410)	601	(23,571)	(10,216)	(10,141)	(22,950)	(22,950)	(22,950)	(22,950)
10-55110-1320	LIBRARY SOCIAL SECURITY	(25,052)	(21,371)	3,681	(26,335)	(11,715)	(11,935)	(25,620)	(25,620)	(25,620)	(25,620)

FUND: 10 - LIBRARY

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
10-55110-1330	LIBRARY LIFE INSURANCE	(750)	(845)	(95)	(850)	(456)	(456)	(850)	(850)	(850)	(850)
10-55110-1340	LIBRARY MED HEALTH INSURANCE	(79,686)	(66,821)	12,865	(55,848)	(26,528)	(26,528)	(56,464)	(56,464)	(56,464)	(56,464)
10-55110-1350	LIBRARY INCOME CONT	-	-	-	-	-	-	-	-	-	-
	PERSONNEL TOTAL	(451,970)	(400,925)	51,045	(450,852)	(205,044)	(205,070)	(440,780)	(451,324)	(451,324)	(451,324)
	OPERATIONS										
10-55110-2200	LIBRARY UTIL-GAS	(5,000)	(3,758)	1,242	(5,000)	(1,306)	(1,750)	(4,000)	(4,000)	(4,000)	(4,000)
10-55110-2210	LIBRARY UTIL-ELECTRIC	(8,500)	(9,839)	(1,339)	(12,000)	(2,714)	(5,400)	(10,000)	(10,000)	(10,000)	(10,000)
10-55110-2220	LIBRARY UTIL-W&S	(2,000)	(1,730)	270	(2,000)	(903)	(900)	(2,000)	(2,000)	(2,000)	(2,000)
10-55110-2230	LIBRARY UTIL-TELEPHONE	(2,000)	(1,876)	124	(2,000)	(879)	(750)	(2,000)	(2,000)	(2,000)	(2,000)
10-55110-2900	LIBRARY SERVICE CONTRACTS	(15,000)	(13,826)	1,174	(15,500)	(7,434)	(7,500)	(15,500)	(15,500)	(15,500)	(15,500)
10-55110-3100	LIBRARY OFFICE SUPPLIES	(15,000)	(13,688)	1,312	(15,000)	(4,344)	(10,000)	(15,000)	(15,000)	(15,000)	(15,000)
10-55110-3250	LIBRARY ASOC DUES	(100)	-	100	(100)	-	(100)	(100)	(100)	(100)	(100)
10-55110-3300	LIBRARY TRAVEL	(500)	-	500	(500)	-	(500)	(500)	(500)	(500)	(500)
10-55110-3350	LIBRARY TRAINING	(1,000)	(1,193)	(193)	(1,000)	(324)	(500)	(1,000)	(1,000)	(1,000)	(1,000)
10-55110-3420	LIBRARY ADULT DEPT BOOKS	(26,000)	(18,825)	7,175	(26,000)	(15,042)	(11,000)	(26,000)	(26,000)	(26,000)	(26,000)
10-55110-3440	LIBRARY E-BOOKS	(5,000)	(5,011)	(11)	(5,000)	-	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
10-55110-3460	LIBRARY CHILDRENS BOOKS	(12,000)	(10,168)	1,832	(12,000)	(6,111)	(5,000)	(12,000)	(12,000)	(12,000)	(12,000)
10-55110-3500	LIBRARY REPAIR & MAINTENANCE	(6,000)	(3,827)	2,173	(6,000)	(5,308)	(700)	(6,000)	(6,000)	(6,000)	(6,000)
10-55110-5100	LIBRARY LIABILITY INSURANCE	(1,400)	(1,094)	306	(1,190)	(1,190)	-	(1,200)	(1,261)	(1,261)	(1,261)
10-55110-5110	LIBRARY PROPERTY INSURANCE	(4,200)	(4,734)	(534)	(3,570)	(3,890)	-	(4,000)	(4,123)	(4,123)	(4,123)
10-55110-5120	LIBRARY WORKER COMP	(500)	(319)	181	(500)	(446)	-	(500)	(473)	(473)	(473)
	OPERATIONS TOTAL	(104,200)	(89,956)	14,244	(107,360)	(93,948)	(49,100)	(104,800)	(104,957)	(104,957)	(104,957)

FUND: 10 - LIBRARY

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
LIBRARY TRUST											
10-55111-3100	LIB TRUST OFFICE SUPPLIES	-	(39,406)	(39,406)	-	(2,283)	-	-	-	-	-
10-55111-3460	LIBRARY TRUST CHILDRENS BOOKS	-	(1,831)	(1,831)	-	-	-	-	-	-	-
LIBRARY TRUST TOTAL		-	(41,237)	(41,237)	-	(2,283)	-	-	-	-	-
LIBRARY OUTLAY											
10-57610-8350	LIB OUTLAY COMPUTER	(5,000)	(1,073)	3,927	(5,000)	(881)	(1,600)	(3,500)	(3,500)	(3,500)	(3,500)
10-57610-8360	LIB OUTLAY COMP REPAIR	(6,500)	(240)	6,260	(6,500)	(1,740)	(1,000)	(3,000)	(3,000)	(3,000)	(3,000)
10-57610-8370	LIB OUTLAY COMP SERV CONT	(2,000)	(3,728)	(1,728)	(2,000)	(1,044)	(950)	(2,000)	(22,000)	(22,000)	(22,000)
10-57610-8380	LIB OUTLAY COMP SUPPLIES	-	-	-	-	-	-	-	-	-	-
LIBRARY OUTLAY TOTAL		(13,500)	(5,041)	8,459	(13,500)	(12,128)	(3,550)	(8,500)	(28,500)	(28,500)	(28,500)
LIBRARY TOTAL EXPENDITURES		(569,670)	(537,159)	32,511	(571,712)	(313,403)	(257,720)	(554,080)	(584,782)	(584,782)	(584,782)
LIBRARY NET REVENUE OVER EXPENDITURES		(65,919)	1,083,001	1,148,920	131	123,769	(88,935)	29,997	3,647	3,647	3,647
LIBRARY FUND BALANCE FORWARD		359,557	259,251		1,342,252	1,342,252	1,466,021	1,377,086	1,377,086	1,377,086	1,377,086
LIBRARY FUND BALANCE APPLIED									-	-	
LIBRARY FUND BALANCE		293,638	1,342,252		1,342,383	1,466,021	1,377,086	1,407,083	1,380,733	1,380,733	1,380,733

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
55200 - OTHER PARKS											
PERSONNEL											
01-55200-1100	OTHER PARKS SAL-MANAGERIAL	(25,394)	(25,411)	(17)	(27,812)	(13,906)	(13,906)	(28,710)	(28,710)	(28,710)	(28,710)
01-55200-1110	OTHER PARKS SAL-SUPERVISORY	(58,423)	(58,534)	(111)	(63,978)	(31,990)	(31,990)	(66,013)	(66,013)	(66,013)	(66,013)
01-55200-1130	OTHER PARKS SAL-OPERATION	(105,005)	(85,339)	19,666	(100,459)	(41,111)	(58,000)	(115,452)	(115,452)	(115,452)	(115,452)
01-55200-1140	OTHER PARKS OVERTIME	-	-	-	-	-	-	-	-	-	-
01-55200-1250	OTHER PARKS LONGEVITY	(1,750)	(1,731)	19	(1,800)	(894)	(894)	(1,800)	(1,800)	(1,800)	(1,800)
01-55200-1310	OTHER PARKS WIS RETIREMENT	(12,959)	(9,422)	3,537	(13,389)	(5,231)	(5,231)	(14,732)	(14,732)	(14,732)	(14,732)
01-55200-1320	OTHER PARKS SOCIAL SECURITY	(14,579)	(12,716)	1,863	(14,845)	(6,541)	(7,948)	(16,216)	(16,216)	(16,216)	(16,216)
01-55200-1330	OTHER PARKS LIFE INSURANCE	(250)	(306)	(56)	(250)	(188)	(188)	(395)	(395)	(395)	(395)
01-55200-1340	OTHER PARKS MED HEALTH	(39,519)	(40,475)	(956)	(41,927)	(20,964)	(20,964)	(44,064)	(44,064)	(44,064)	(44,064)
	PERSONNEL TOTAL	(257,879)	(233,933)	23,946	(264,460)	(120,825)	(139,121)	(287,381)	(287,381)	(287,381)	(287,381)
OPERATIONS											
01-55200-2200	OTHER PARKS UTIL-GAS	(7,000)	(5,594)	1,406	(12,000)	(3,278)	(7,500)	(12,000)	(12,000)	(12,000)	(12,000)
01-55200-2210	OTHER PARKS UTIL-ELECTRIC	(15,000)	(13,803)	1,197	(23,000)	(12,839)	(12,000)	(23,000)	(23,000)	(23,000)	(23,000)
01-55200-2220	OTHER PARKS UTIL-W&S	(10,000)	(13,340)	(3,340)	(12,000)	(5,007)	(6,800)	(12,000)	(12,000)	(12,000)	(12,000)
01-55200-2230	OTHER PARKS UTIL-TELEPHONE	(1,000)	(4,121)	(3,121)	(4,000)	(1,606)	(1,950)	(4,000)	(4,000)	(4,000)	(4,000)
01-55200-2240	OTHER PARKS UTIL-CABLE	-	-	-	-	(218)	-	-	-	-	-

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
01-55200-3100	OTHER PARKS OFFICE SUPPLIES	(50)	-	50	(50)	-	(50)	(50)	(50)	(50)	(50)
01-55200-3250	OTHER PARKS ASSOC DUES	-	-	-	-	-	-	-	-	-	-
01-55200-3350	OTHER PARKS TRAINING	(200)	-	200	(200)	-	(200)	(200)	(200)	(200)	(200)
01-55200-3400	OTHER PARKS OPER SUPPLIES	(28,200)	(32,728)	(4,528)	(30,000)	(21,734)	(9,100)	(30,000)	(30,000)	(30,000)	(30,000)
01-55200-3500	OTHER PARKS REPAIR & MAINT	(23,000)	(21,597)	1,404	(23,000)	(21,125)	(2,700)	(23,000)	(23,000)	(23,000)	(23,000)
	OPERATIONS TOTAL	(84,450)	(91,182)	(6,732)	(104,250)	(65,806)	(40,300)	(104,250)	(104,250)	(104,250)	(104,250)
	OTHER PARKS DEPARTMENT TOTAL EXPENDITURES	(342,329)	(325,115)	17,214	(368,710)	(186,631)	(179,421)	(391,631)	(391,631)	(391,631)	(391,631)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
55300 - RECREATION PROGRAMS & EVENTS											
PERSONNEL											
01-55300-1100	REC PROGRAMS SAL-MANAGERIAL	(38,091)	(38,165)	(74)	(41,718)	(20,859)	(20,859)	(43,065)	(43,065)	(43,065)	(43,065)
PARKS & RECREATION DIRECTOR 45%											
01-55300-1130	REC PROGRAMS SAL-OPERATION	(44,000)	(31,305)	12,695	(56,000)	(18,742)	(18,742)	(61,524)	(61,524)	(61,524)	(61,524)
PT REC PROGRAM ASSISTANT, PT SEASONAL POSITIONS											
01-55300-1250	REC PROGRAMS LONGEVITY	(385)	(369)	16	(420)	(194)	(194)	(420)	(420)	(420)	(420)
01-55300-1310	REC PROGRAMS WIS RETIREMENT	(2,590)	(2,653)	(63)	(41,718)	(1,492)	(1,450)	(4,276)	(4,276)	(4,276)	(4,276)
01-55300-1320	REC PROGRAMS SOCIAL SECURITY	(6,280)	(5,175)	1,105	(7,508)	(2,994)	(3,029)	(8,033)	(8,033)	(8,033)	(8,033)
01-55300-1330	REC PROGRAMS LIFE INSURANCE	(75)	(47)	28	(75)	(35)	(35)	(75)	(75)	(75)	(75)
01-55300-1340	REC PROGRAMS MED HEALTH	(11,196)	(11,230)	(34)	(10,888)	(5,504)	(5,504)	(11,617)	(11,617)	(11,617)	(11,617)
01-55300-1350	REC PROGRAMS INCOME	-	-	-	-	-	-	-	-	-	-
PERSONNEL TOTAL		(102,617)	(88,943)	13,673	(158,326)	(49,820)	(49,813)	(129,010)	(129,010)	(129,010)	(129,010)
OPERATIONS											
01-55300-2100	REC PROGRAMS PROF SERVICE	(12,000)	(11,550)	450	(12,000)	(12,369)	-	(12,500)	(12,500)	(12,500)	(12,500)
FIREWORKS											
01-55300-2210	REC PROGRAMS UTIL-ELECTRIC	(1,350)	(424)	926	(2,000)	(18)	(600)	(2,000)	(2,000)	(2,000)	(2,000)
N GLENDALE AVE BALLPARK AND FLARE AVENUE BALLPARK											
01-55300-2220	REC PROGRAMS UTIL-W&S	(1,500)	-	1,500	(2,000)	-	(750)	(2,000)	(2,000)	(2,000)	(2,000)
N GLENDALE AVE BALLPARK AND FLARE AVENUE BALLPARK											
01-55300-2230	REC PROGRAMS UTIL-TELEPHONE	(1,200)	(418)	782	(1,200)	(114)	(1,000)	(1,200)	(1,200)	(1,200)	(1,200)
PARKS & RECREATION OFFICE, HOTLINE											
01-55300-3100	REC PROGRAMS OFFICE SUPPLIES	(120)	(144)	(24)	(120)	(109)	(20)	(120)	(120)	(120)	(120)
01-55300-3400	REC PROGRAMS OPER SUPPLIES	(7,500)	(7,375)	125	(7,500)	(4,597)	(2,800)	(7,500)	(7,500)	(7,500)	(7,500)
\$1,000 CC FEES, YOUTH UNIFORMS, ATHLETIC EQUIPMENT, AWARDS, ETC.											
OPERATIONS TOTAL		(23,670)	(19,912)	3,758	(24,820)	(17,207)	(5,170)	(25,320)	(25,320)	(25,320)	(25,320)
RECREATION PROGRAMS DEPARTMENT TOTAL EXPENDITURES		(126,287)	(108,855)	17,431	(183,146)	(67,027)	(54,983)	(154,330)	(154,330)	(154,330)	(154,330)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
55401 - RECREATION PARK											
PERSONNEL											
01-55401-1100	RECREATION PARK SAL-MANAGERIAL	(12,697)	(12,722)	(25)	(13,906)	(6,953)	(6,953)	(14,355)	(14,355)	(14,355)	(14,355)
PARK & REC DIRECTOR 15%											
01-55401-1130	RECREATION PARK SAL- OPERATION	(53,003)	(53,096)	(93)	(59,792)	(29,026)	(29,026)	(59,890)	(59,890)	(59,890)	(59,890)
FT REC PARK MAINTENANCE, \$15,000 REIMBURSED BY MCAS (IN REVENUE)											
01-55401-1140	RECREATION PARK SAL-OT	-	-	-	-	(461)	-	-	-	-	-
01-55401-1250	RECREATION PARK LONGEVITY	(660)	(788)	(128)	(840)	(425)	(425)	(840)	(840)	(840)	(840)
01-55401-1310	RECREATION PARK WIS RETIREMENT	(4,468)	(4,521)	(53)	(5,143)	(2,544)	(2,544)	(5,218)	(5,218)	(5,218)	(5,218)
01-55401-1320	RECREATION PARK SS	(5,077)	(4,772)	305	(5,702)	(2,700)	(2,700)	(5,744)	(5,744)	(5,744)	(5,744)
01-55401-1330	RECREATION PARK LIFE INSURANCE	(200)	(92)	108	(200)	(53)	(53)	(200)	(200)	(200)	(200)
01-55401-1340	RECREATION PARK MED HEALTH	(28,611)	(28,546)	65	(27,825)	(13,913)	(13,913)	(29,687)	(29,687)	(29,687)	(29,687)
PERSONNEL TOTAL		(104,715)	(104,536)	179	(113,409)	(56,074)	(55,614)	(115,935)	(115,935)	(115,935)	(115,935)
OPERATIONS											
01-55401-2200	RECREATION PARK UTIL - GAS	(24,000)	(21,067)	2,933	(24,000)	(12,718)	(11,000)	(24,000)	(24,000)	(24,000)	(24,000)
4 METERS											
01-55401-2210	RECREATION PARK UTIL - ELEC	(30,000)	(39,138)	(9,138)	(30,000)	(15,130)	(15,000)	(30,000)	(30,000)	(30,000)	(30,000)
21 METERS											
01-55401-2220	RECREATION PARK UTIL - W&S	(15,400)	(12,187)	3,213	(16,500)	(6,820)	(8,000)	(16,500)	(16,500)	(16,500)	(16,500)
10 METERS - WATER DEPARTMENT CONSOLIDATING METERS TO 3 METERS											
01-55401-2230	GEN RECREATION PARK UTIL-TELE	-	(230)	(230)	-	(724)	(724)	(1,500)	-	-	-
01-55401-3400	RECREATION PARK OPER SUPPLIES	(9,000)	(15,320)	(6,320)	(10,000)	(9,255)	(950)	(10,000)	(10,000)	(10,000)	(10,000)
01-55401-3500	RECREATION PARK REPAIR/MAINT	(9,000)	(6,907)	2,093	(9,000)	(3,289)	(6,400)	(9,000)	(9,000)	(9,000)	(9,000)
OPERATIONS TOTAL		(87,400)	(94,849)	(7,449)	(89,500)	(47,936)	(42,074)	(91,000)	(89,500)	(89,500)	(89,500)
RECREATION PARK DEPARTMENT TOTAL EXPENDITURES		(192,115)	(199,385)	(7,270)	(202,909)	(104,010)	(97,687)	(206,935)	(205,435)	(205,435)	(205,435)

FUND: 01 - GENERAL FUND
PARKS AND RECREATION

ACCOUNT NUMBER	ACCOUNT NAME	2023 BUDGET	2023 ACTUAL	(OVER)/ UNDER	2024 BUDGET	6 MONTHS 2024 ACTUAL	6 MONTHS 2024 PROJECTION	PRELIMINARY 2025 BUDGET	DEPT. HEAD 2025 BUDGET	COMMITTEE 2025 BUDGET	PROPOSED 2025 BUDGET
55402 - AQUATIC CENTER											
PERSONNEL											
01-55402-1100	AQUATIC CENTER SAL-MANAGERIAL	(8,465)	(8,481)	(16)	(9,271)	(4,635)	(4,635)	(9,570)	(9,570)	(9,570)	(9,570)
PARK & REC DIRECTOR 10%											
01-55402-1130	AQUATIC CENTER SAL-OPERATION	(45,000)	(62,117)	(17,117)	(65,000)	(13,752)	(45,912)	(65,000)	(65,000)	(65,000)	(65,000)
LIFEGUARDS AND POOL ATTENDANTS											
01-55402-1140	AQUATIC CENTER OVERTIME	-	-	-	-	-	-	-	-	-	-
01-55402-1250	AQUATIC CENTER LONGEVITY	(85)	(82)	3	(90)	(43)	(43)	(95)	(95)	(95)	(95)
01-55402-1310	AQUATIC CENTER WIS RETIREMENT	(576)	(581)	(6)	(646)	(323)	(323)	(672)	(672)	(672)	(672)
01-55402-1320	AQUATIC CENTER SOCIAL SECURITY	(4,090)	(5,370)	(1,280)	(5,689)	(1,399)	(3,867)	(5,712)	(5,712)	(5,712)	(5,712)
01-55402-1330	AQUATIC CENTER LIFE INSURANCE	-	(9)	(9)	(10)	(5)	(5)	(10)	(10)	(10)	(10)
01-55402-1340	AQUATIC CENTER MED HEALTH	(2,488)	(2,482)	6	(2,420)	(1,210)	(1,210)	(2,581)	(2,581)	(2,581)	(2,581)
PERSONNEL TOTAL		(60,703)	(79,123)	(18,419)	(83,125)	(21,366)	(55,995)	(83,640)	(83,640)	(83,640)	(83,640)
OPERATIONS											
01-55402-2200	AQUATIC CENTER UTIL- GAS	(5,000)	(3,757)	1,243	(5,000)	(1,738)	(2,100)	(5,000)	(5,000)	(5,000)	(5,000)
01-55402-2210	AQUATIC CENTER UTIL- ELEC	(13,000)	(9,653)	3,347	(13,000)	(1,064)	(5,800)	(13,000)	(13,000)	(13,000)	(13,000)
01-55402-2220	AQUATIC CENTER UTIL - W & S	(20,000)	(30,243)	(10,243)	(20,000)	(3,630)	(11,000)	(20,000)	(20,000)	(20,000)	(20,000)
01-55402-2230	AQUATIC CENTER UTIL- TELEPHONE	(1,300)	(738)	562	(1,300)	(564)	(564)	(1,300)	(1,300)	(1,300)	(1,300)
01-55402-3400	AQUATIC CENTER OPER SUPPLIES	(23,000)	(23,177)	(177)	(23,000)	(9,002)	(12,000)	(23,000)	(23,000)	(23,000)	(23,000)
CHEMICALS, DECK, \$1,000 IN CREDIT CARD FEES											
01-55402-3500	AQUATIC CENTER REPAIR/MAINT	(8,000)	(5,766)	2,234	(10,000)	(6,193)	(3,500)	(10,000)	(10,000)	(10,000)	(10,000)
OPERATIONS TOTAL		(70,300)	(73,334)	(3,034)	(72,300)	(22,191)	(34,964)	(72,300)	(72,300)	(72,300)	(72,300)
AQUATIC CENTER DEPARTMENT TOTAL EXPENDITURES		(131,003)	(152,456)	(21,453)	(155,425)	(43,557)	(90,959)	(155,940)	(155,940)	(155,940)	(155,940)

RESOLUTION NO. _____

RESOLUTION DESIGNATING PUBLIC DEPOSITORIES
FOR CITY OF TOMAH'S MONIES

BE IT RESOLVED, that the Common Council of the City of Tomah designates the following depositories for the year of 2025:

- 1. CCF Bank
- 2. Bank First
- 3. State Local Government Investment Pool
- 4. Tomah Area Credit Union
- 5. RIA Federal Credit Union of Tomah
- 6. Ergo Bank
- 7. Pershing, LLC
- 8. Trustpoint

BE IT FURTHER RESOLVED, that all checks for the withdrawal of City funds be signed by the Mayor, City Clerk and Treasurer. In lieu of personal signatures, a check signer may be used.

Dated this 5th day of October, 2024.

Paul Dwyer, Mayor

Rebecca Weyer, City Clerk