



AGENDA FOR PARKS AND RECREATION COMMISSION

A Parks and Recreation Commission meeting will be held on **Monday, April 28, 2025 at 5:45 PM** in the **Council Chambers at City Hall 819 Superior Ave, Tomah WI 54660.**

Call to Order - Roll Call

Approval of the Minutes

1. March 2025 Minutes

Agenda Items

1. Election of Chairperson
2. Election of Secretary
3. Request to close the parking area at Veteran's Park Soccer Fields during offseason
4. Parks and Recreation Program Report

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MEETING MINUTES - CITY OF TOMAH

The City of Tomah **Parks & Recreation Commission (PRC)** met on Monday Mar 24, 2025 at 5:45p.m. in City Council Chambers. The meeting notice was posted at City Hall in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to order and roll call; present: Dir. Joe Protz, Oak Moser, DeDe Nelson, Dean Peterson, Travis Scholze, Dustin Powell, Donna Evans, Shirley Galstad-Roh

The following members were absent: Josephine Piper

Others in attendance:

1. Act on Minutes of Jan 25, 2025, regular meeting. Motion by Scholze second by Peterson, to accept the minutes of the Jan 25, 2025, regular meeting. Motion approved.
2. Act on request for n.a.s.a. of Tomah to place a memorial and accessible picnic area in Butts Park: Dir Protz reviewed the request to construct an accessible cement slab area closer to Lake Tomah and the n.a.s.a. pontoon and fishing pier, to serve as a base for a picnic area and granite slab memorial recognizing n.a.s.a. contributors, n.a.s.a. would provide all funding for the project. Motion by Peterson, second by Evans to approve this project. Motion carried.
3. Act on Knowles-Nelson Stewardship Local Assistance Grants, Land and Water Conservation Fund Program (LWCF), and Federal Recreational Trails Program (FRT), combined grant application and authorization of resolution: This funding would be used to construct an addition to the current Tomah Recreation Trail. The LWCF grants require 50/50 matching funds backed with a resolution by the City of Tomah. The FRT Program requires 20% matching funds from the City of Tomah. Town and Country Engineering would work on a grant application at no charge (due May 1, 2025). The cost for the intended addition to the City of Tomah Recreation Trail is \$950,000. Currently the City of Tomah has \$635,000 in the 2026 Capital Improvement plan budget for this project. Motion by Peterson, second by Galstad-Roh, authorizing completion of the grant application and recommending the City of Tomah S.E.T. determine the extent to which the current funding alternatives, to include grants and city Council budgeted amounts, can fund expansion of the Trail, and to recommend the City Council approve the required resolution for funding to complete the Trail project. Motion carried.

4. Tomah Parks and Recreation Program Report: Dir Protz reviewed the monthly Program report.
5. Discussed any affairs and business of the Tomah Parks and Recreation Department.
 - a. PRC Chairman Dustin Powell announced that he will not be seeking reappointment following expiration of his current term. The PRC thanks member Powell for his contributions to the Committee and the Park System.
 - b. PRC member Shirley Galstad-Roh announced that she will not be seeking reappointment following expiration of her current term. The PRC thanks member Galstad-Roh for her contributions to the Committee and the Park System.

The meeting was adjourned at 6:10PM. Next regular meeting to be held Monday, Apr 28, 2025, @ 5:45PM, at City Council Chambers.

Respectfully Submitted: Oak Moser, Mar 25, 2025.

COMMISSION MEETING REPORT

Agenda Item: Nominations and Elections of Officers

Summary and Background Information:
(appropriate documentation attached) -

Discuss and elect Park Board of Commissioners Chairperson(President) and Secretary.

Aldersperson members: Dean Peterson and Travis Scholze

Members:

Josephine Piper and DeDe Nelson 2026
Oak Moser and Donna Evans 2027
Bryan Pierce and JoAnn Cram 2028

Fiscal Note:

Recommendation:

Vote on election of President and Secretary

Joe Protz
Joe Protz, Director

4-24-25
Date

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Recommendation:

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Joe Protz
Joe Protz, Director

4-24-25
Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Request to close the parking area at Veteran's Park Soccer Fields during offseason

Summary and Background Information:

(appropriate documentation attached)-

- Director Protz has received emails and calls regarding the concerns littered cigarette butts at Veterans Park Parking Area/Entrance to the soccer fields.
- After many discussions about how the enforcement of no smoking and littering would be a concern. Director Protz would like to see if closing the parking area during the offseason months would help curve the problem with the majority of the butts are found after the Winter.

Fiscal Note:

Recommendation: Review and act on Request to close the parking area during winter months to see if it helps with the issue at hand.

Joe Protz
Joe Protz, Director

4-28-25
Date



Thank you,

Item 7.

Rebecca
Weyer

REBECCA WEYER, SPHR

City Clerk

CITY OF TOMAH

rweyer@tomahwi.gov

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From: Lacey Erickson <lacey819@yahoo.com>

Sent: Wednesday, April 16, 2025 1:32 PM

To: Info <Info@TOMAHWI.GOV>

Subject: Soccer field

Hello, I live in tomah and recently went over to watch our nephew play a game at the fields by the VA and was disgusted with the amount of cigarette butts in the parking lot. We have little kids playing there and it looks like a bar parking lot. I over heard an opposing team parent say what a dirty town. Such embarrassment for a city tax payer. I hope this issue can be resolved for the better. Thank you.

[Yahoo Mail: Search, Organize, Conquer](#)

Other Parks

- Maintenance on equipment and buildings
- Cameras have been installed at Public Restroom by Gillett Park.
- Outdoor Park Bathrooms to be opened by May 1st.
- Working with School and Community Groups for Spring Park Clean up.
- Kayak Rentals to begin in Winnebago Park first week of May.
- Spring Planting Day and Brat sale with Our Town Tomah Beautification Group set for Wednesday May 21st 9am.
- May 9-10th Model Yacht Regatta Fo WIMMYC at Winnebago Park Point Pavillion and Lagoon

RECREATION PROGRAMS

- Recreation Station Pre-School Open gym and Create N' play continues at Recreation Station.
- Open Gym opportunities for Morning Walk, Pickleball, Disc Golf and basketball. Visit Tomah Parks and Recreation Facebook page for up-to-date information.
- April 19th Easter Egg Hunt at Recreation Station
- May 5th Sign up for T-Ball, Tennis, STEM Camp, Art Camp and other summer activities.
- 12 Weekend Rentals at the Recreation Station for the month of March and currently 6 Rentals for April.

AQUATIC CENTER

- Spring Cleaning and Startup to begin
- Staff Recruitment
- Finalizing pool schedule and training.

RECREATION PARK

- March 14-15 SCA that Moot Thing, March 20-22 Glen Miller Auction, March 29th N.A.S.A. Banquet, April 5th Farm Toy Show.
- April 5 Farm Toy Show, April 11-13 Gun Show, April 26 Oakdale Electric Annual Meeting,
- May 3 Wedding at Recreation Building. May 16-18 Regional High School Rodeo,
- General upkeep and maintenance on buildings
- Working with Monroe County Ag. Society for plans for 50th Anniversary Truck and Tractor Pull.
- Western Wisconsin Blue Devils activities at the Ice Center

Joe Protz