



AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Tuesday, May 16, 2023 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020
Dial by your location +1 312 626 6799 US (Chicago)

AGENDA:

Call to Order, Pledge of Allegiance, Roll Call

ANYONE DESIRING TO APPEAR TO COUNCIL

Mayor

Senior Executive Team

1. Senior Executive Team Monthly Report

Public Safety

2. Public Safety April Monthly Report

Library

Senior & Disabled Services

3. Senior & Disabled Services Department Monthly Update/Report

Planning & Building Inspection

4. Building Inspection & Code Enforcement Reports

Chamber/Convention & Visitors Bureau

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- A. Approval of Minutes from April 18, 2023
- B. Temporary “Class B” license application by Tomah Area Community Theatre (ACT) to sell wine at its Brick Sip Haus Pre-Show Wine Tasting Event on May 19, 2023
- C. Temporary Class “B” and Temporary “Class B” License application by Tomah Lions Club to sell fermented malt beverages and wine at North American Squirrel Association’s (n.a.s.a.) Squirrelfest on July 8, 2023
- D. Request from Kelsey’s Class Act Bar and Smoke’s Elbow Room for special amendments to the premises description of their Class “B” Fermented Malt Beverage Licenses and “Class B” Liquor Licenses for Special Events on June 10, 2023, and August 12, 2023
- E. Annual renewal of “Class A” Liquor & Class “A” Fermented Malt Beverage Licenses, “Class B” Liquor & Class “B” Fermented Malt Beverage Licenses, and “Class C” Wine Beverage Licenses

Common Council – May 16, 2023

E. April 30, 2023 Cash and Investments Schedule

Committee of the Whole

7. Approval of Hours Change for City Hall
8. Resolution Authorizing Payment of Monthly Bills
9. Approval of Building Rental Contract - 1000 Superior Ave.
10. Ordinance Creating Article VII of Chapter 12 of the City of Tomah Municipal Code, Mobile Food Establishments, First reading, second reading, and adoption
11. Approve definition of “full time” employee from 40 hours per week to 32 hours per week or more

Committee: Planning Commission

12. Amendment of Ordinance Section 52-10 (4) Regarding Open Decks First Reading, Second Reading, Adoption

APPOINTMENTS:

13. Appointment of Sandi Bloom to the Senior & Disabled Services Department Board to fulfill the remaining term of Mary Watkins ending in April 2025

GENERAL:

14. Acceptance of Tally Report for April 4, 2023 Election Results
15. Set Time and Meeting Date for Special Meeting to set Bond Sale Date

ADJOURN

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

SET Report May 2023

Economic Development

- Senior Executive Team did walkthrough of 1004 Superior to assess the building future needs and uses
- Met with Chamber Director Thompson to discuss potential uses to the space
- Attended Chamber of Commerce meeting and provided an update on city business
- Continue to work with Vandewalle on collaborating with landowners for potential residential development
- SET continues to meet with developers looking for sites in the city for potential development

Other

- SET has had multiple meetings on site and with city staff to discuss ideas for the old Fire and Ambulance building uses
- SET has spent significant time discussing and updating the employee handbook and reviewing policies and procedures needing updates

CITY OF TOMAH PUBLIC SAFETY

MONTHLY REPORT April 2023



Public Safety Director / Fire Chief Tim Adler

TOMAH FIRE DEPARTMENT MONTHLY STATISTICS

MONTH/ YEAR April 2023

FIRE CALLS:

1. **STRUCTURE: 0**
2. **VEHICLE FIRES: 1**
3. **GRASS: 3**
4. **FALSE ALARMS: 5**
5. **INJURIES: 0**
6. **GOOD INTENT CALLS: 0**
7. **HAZMAT: 0**
8. **OTHER: 14**
9. **MOTOR VEHICLE ACCIDENT/RESCUE: 6**

FIRE INSPECTION HOURS: 68

FIRE SAFETY EDUCATION HOURS: 3 General Sheet Metal

CALLS FOR SERVICE: 0



City of Tomah City Council Meeting – May 16th, 2023

Public Safety Director/Fire Chief report for: **April**

1. **STAFFING:** We are currently full staff with 37 members, 35 paid on call members along with Deputy Chief Likely and me
2. **VEHICLES:** All apparatus are in service and functioning in good working condition.
3. **OTHER:** The fire inspectors continue to work on their first round of inspections, things are going well. On Saturday May 20th I will be attending an all-day training class dealing with train derailments. We recently had our annual SCBA flow testing performed; all units passed. We are in the process of having our air bottles hydrotested, this occurs every five years. I have been working on several grants to help offset some future projects. We have been busy moving some of the owner supplied equipment into the new building. On August 19th we are planning an Open House for the new Public Safety building along with a 50th anniversary celebration for the Tomah Area Ambulance Service. It will begin at 10:30am with an opening ceremony, we will have guided tours of the building along with a community chicken dinner and other fun activities. We responded to 29 calls for service in April.

Yours in Safety

Public Safety Director / Fire Chief

Tim Adler



Tomah Fire Department Staff



Fire Chief

*Tim Adler (34 Years)

Deputy Chief

*Jeremy Likely (18 Years)

Assistant Fire Chiefs

Dale Trowbridge (32 Years)
*Joe Kube (29 Years)
Joe Amberg (32 Years)

Safety Officer

Dave Baggot (24 Years)

Training Officer

*Bob Walker (22 Years)

Fire Fighters

Tim Larkin (48 Years)
Jody Pierce (29 Years)
Roy Gigous (29 Years)
Jerry Steele (21 Years)
*Brad Retzlaff (21 Years)
Scott Woodworth (21 Years)
*Steve Walheim (21 Years)
Cory Lenz (19 Years)
Ron Schneider (17 Years)
*Dave Meyer (17 Years)
Tim Cram (17 Years)
*Chris Semann (12 Years)
*Rob Moake (8 Years)
*Chad Gunder (8 Years)
*Steve Miller (5 Years)
Megan Mickelson (5 Years)
*Phil Gigous (5 Years)
Joe Lenz (5 Years)
Chris Neal (2 Years)
Mitchell Larkin (2 Years)
*Taylor McMullen (2 Year)
Brandon Sibert (2 Year)
Justin Dettinger (New)
Michael Linehan (New)

Captains

*Rob Larkin (25 Years)
Charles Muller (21 Years)

Lieutenants

*Jared Tessman (12 Years)
*Tim Ehlers (12 Years)

Rescue Technicians

Kerwin Greeno (26 Years)
Pat Doyle (26 Years)

*=Rescue Techs



Tomah Area Ambulance Service Number of Calls by Municipality Monthly Report

April 2023

City of Sparta Total: 2

City of Tomah Total: 192

Town of Adrian Total: 1

Town of Angelo Total: 1

Town of Byron Total: 10

Town of Grant Total: 6

Town of Greenfield Total: 6

Town of Lafayette Total: 2

Town of La Grange Total: 7

Town of Lincoln Total: 7

Town of Oakdale Total: 3

Town of Tomah Total: 5

Village of Oakdale Total: 6

Village of Warrens Total: 5

Total: 9

Total Records: 262



City of Tomah City Council Meeting – May 16th, 2023

Public Safety director's Report for: **April**

1. **STAFFING:** We are currently full staff. We have four part-time paramedics and ten part-time EMT's.
2. **BUILDING UPDATE:** The EBS building project continues to move along. The electricians continue to make good headway and are installing outlets and switches along with lighting. The flooring contractor is done with the carpet and tile. The low voltage wiring contractor is near completion. The painters are working on the training tower otherwise they are touching up misc. throughout the building. The cabinets are being installed along with the furniture. The outside is moving along nicely, the facade should be done by mid-May. The exterior signage is nearly complete. The curbing and sidewalks are in place. The building's backup generator has been installed and commissioned. I am present in the building every day; The asphalt is slated to be installed the week of May 15th. I continue to be present at the weekly meetings and continue to communicate with Keller. If you have any questions, please feel free to ask.
3. **VEHICLES:** All apparatus are in service and functioning in good working condition.
4. **OTHER:** The team has been working on the Medicare ground ambulance data collection information that is to be completed by May 31st, 2023. The final approval was sent a month early on April 21st. I would like to thank Christi, Candi, Adam, Molly, and Kim for helping gather all the data and importing it into the system. I continue to work on a few local grants.

Yours in Safety

Public Safety Director / Fire Chief

Tim Adler

Transfer Statistics break down

April 2023 Statistics

Year to Date Calls for Service – 996

- Calls with multiple ambulances – 27

Year to Date Reports Written – 992

Calls for Service in April – 262

- Calls with multiple ambulances – 12

Reports Written in April – 264

Salaried Employee Stipends in April – 0 – \$0.00

Year to Date Salaried Employee Stipends – 0 – \$0.00

Year to Date – All Transfers – 349 Requested. Accepted 276, Declined 73 – 79.08%

- Tomah Health ER– Requested 196, Accepted 185. **94.39% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 6
 - Two Transfers at the Same Time – 2
 - Medical Necessity – 2
 - Delayed/Weather – 1
- Tomah Health OB & Acute Care – Requested 41, Accepted 39. **95.12% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 2
- Tomah VA – Requested 38, Accepted 35. **92.11% Accepted.**
 - Reasons for Turn Down
 - On Transfer/911 Calls / Would Not Wait – 2
 - Accepted/Turned Down Due to Call Volume – 1
- Critical Care Transfers – Requested 15, Accepted 12. **80.00% Accepted.**
 - February – Mile Bluff to La Crosse – Staffing
 - April – Tomah Health to Gundersen – On Transfer to Rochester
 - April – Vernon Memorial to Gundersen – Weather
- In 2021, we started documenting transfer requests from Gundersen affiliated hospitals. In 2023, we have received 59 transfer requests from these hospitals or through Tri-State Dispatch. Of these 59 requests, we have accepted 3.

April Transfers – 84 Requested. Accepted 65, Declined 19.

- Critical Care Transfers – 2
 - Accepted – 2
- Reasons for Turn Down in April
 - Staffing – 10 (All from Outlying Hospitals)
 - On Transfers or 911s / Would Not Wait – 6
 - Medical Necessity – 2
 - Pending Tomah Health Transfer – 1

Mutual Aid

- Assisted – 6
 - **Black River Falls Ambulance – 1**
 - **Mutual Aid** – Stroke – Transported to Black River Falls Memorial
 - **Camp Douglas Ambulance – 1**
 - **Mutual Aid** – Fall – Transported to Mile Bluff Mauston
 - **Fort McCoy Ambulance – 2**
 - **Change of Quarters** – Stand-by Crew for 9.5 Hours
 - **Change of Quarters** - Stand-by Crew for 13.75 Hours
 - **Sparta Ambulance – 1**
 - **Mutual Aid** – Knee Injury / Pain - Cancelled
 - **Other – 1**
 - Out of Area Hospice Transfer
- Requested – 3
 - Fort McCoy – 2
 - **Change of Quarters** – Three Ambulances on duty, two on transfers, one on a 911 call.
 - **Change of Quarters** – Two Ambulances on duty, two on 911 calls and one on a transfer.
 - Sparta Ambulance – 1
 - **Mutual Aid** – Assisted with Medications. Crew on a 911 transport direct to La Crosse. The crew left their medication bag on scene. Met with Sparta Ambulance in Sparta to pick up medications before continuing to La Crosse.

Legal Blood Draws

- April 6 – (Year to Date – 14)

TAAS Monthly Statistical Report April 2023

Calls For Service		Cancelled/No Transport		Facility Transfers		Denied Transfers		Salary Stipend		
264		72		76		19		\$0.00		
1 Year Ago:	280	1 Year Ago:	69	1 Year Ago:	83	1 Year Ago:	15	Yr to Date:	\$0.00	
Total Miles Driven		Mutual Aid Requests		Incoming Payments		Billed To Patients		Total Bad Debt Collected In 2023		
4533		6 Asst / 3 Req / 6 Blood Draw		\$153,979.58		\$349,524.78		\$29,195.74		
1 Year Ago:	4823.8	1 Year Ago:	16	Yr to Date:	\$108,885	Yr to Date:	\$1,667,545			
Billed Medicare			Collected Medicare			Uncollectable-Medicare (30% Retrivable)				
\$112,807.70/JUST NGS			\$39,146.76/JUST NGS			\$88,892.65/JUST NGS				
Yr to Date:	\$443,944		Yr to Date:	\$162,904		Yr to Date:	\$485,170.47			
Billed Medicaid			Collected Medicaid			Medicaid Write-Off				
\$59,338.78/JUST EDS			\$17,736.71/JUST EDS			\$42,849.33/JUST EDS				
Yr to Date:	\$283,995		Yr to Date:	\$70,086		Yr to Date:	\$186,135			
Billed Insurance			Collected Insurance		Write-Off Per Insurance		Collections		Collected Patient	
\$106,562.50/also other ngs&eds			\$33,603.24		\$7,510.21		\$22,927.22		\$33,982.37	
Yr to Date:	\$685,137		Yr to Date:	\$141,282	Yr to Date:	\$27,394	Yr to Date:	\$88,461	Yr to Date:	\$399,837
Billed V.A.			Collected V.A.			Outstanding V.A.				
\$70,815.80			\$29,510.50			2022				2023 As of 4/30
Yr to Date:	\$254,469		Yr to Date:	\$244,077		\$38,203.60				\$43,293.10

NOTES:

CURRENT ROSTER EMPLOYEE ROSTER

Number / Job Status	Licensure	Name	Status	Number / Job Status	Licensure	Name	Status
Full-Time Staff				Part-Time Staff			
1	FT Director	Chief Tim Adler		20	PT Paramedic/CC	Jeremy Schaller	
2	FT Admin. Asst.	Christi Anderson		21	PT Paramedic/CC	Gus Stephenson	
3	FT Bookkeeping	Candice Maas		22	PT Paramedic/CC		
4	FT Paramedic/CC	Dep Chief Adam Robarge		23	PT Paramedic	Laura Scharlau	
5	FT Paramedic/CC	C.L. Brandon Sibert	A-Shift	24	PT Paramedic	Allen Sheston	
6	FT Paramedic/CC	C.L. Chris Brigson	B-Shift	25	PT Paramedic		
7	FT Paramedic/CC	C.L. Jeremy Becker	C-Shift	26	PT		
8	FT Paramedic/CC	Mitch Larkin	C-Shift	27	PT Paramedic		
9	FT Paramedic/CC	Michael Forlines	A-Shift	28	PT AEMT	Chris Prindiville	
10	FT Paramedic/cc	Morgan Scharlau	B-Shift	29	PT AEMT	Tim Ehlers	
11	FT AEMT	Stacy Frost	C-Shift	30	PT AEMT	Hannah Flachsbart	
12	FT AEMT	Stacey Zellmer	A-Shift	31	PT AEMT		
13	FT EMT	Dawson Dean	A-Shift	32	PT AEMT	Rostislav Yerokhin	
14	FT AEMT	Sara Moore	B-Shift	33	PT EMT	Katie Karper	
15	FT Paramedic/CC	Lisa Hart	A-Shift	34	PT EMT	Ben Ramos Mendoza	
16	FT Paramedic	Jenna Quackenbush	B-Shift	35	PT EMT	Josh Wilcox	
17	FT Paramedic	Trevor Multhaup	C-Shift	36	PT EMT	Kerry Ely	
18	FT AEMT	Brandon Maurico	C-Shift	37	PT EMT	Austin Granahan	
19	FT Paramedic	Dylan Evenson	B-Shift	38	PT EMT	Mara Goede	

Monthly Invoices April 2023

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
2900	3/21/2023	Canon Financial Services Inv. 30225045		\$91.63
2230	4/1/2023	Lynxx Networks		\$565.72
2230	3/23/2023	First Net		\$398.87
2100	4/3/2023	Medicare Revalidation Application Fee	X	\$688.00
2900	4/1/2023	DAS Health Inv. 2057966 (ACH payment)		\$287.00
3401	4/4/2023	Kwik Trip		\$4,024.37
2900	4/5/2023	Nsure Inv. 05749 (Used credit \$579.83)		\$119.17
2220	4/5/2023	City W&S		\$116.39
3400	3/24/2023	Zoll Inv. 3694709 (Grant Funded)		\$1,755.92
3400	3/23/2023	Zoll Inv. 3692871 (Grant Funded)		\$122.64
3402	3/18/2023	Medline Inv. 2258591798		\$709.04
3350	3/22/2023	Morgan Scharlau (Trauma Care Class)		\$40.00
3350	3/22/2023	Morgan Scharlau (NREMT Recert.)		\$32.00
3350	3/23/2023	Western Technical College Inv. IN12855		\$10.00
3500	3/15/2023	Larkins Inv. 83449		\$128.10
3500	3/27/2023	Larkins Inv. 83648		\$334.36
3500	3/29/2023	Larkins Inv. 83665		\$140.06
2900	3/31/2013	DAS Health Inv. 35816 (ACH payment)		\$107.59
3402	3/23/2023	Emergency Medical Products Inv. 2539888		\$13.95
3400	4/5/2023	Mississippi Welders Inv. 484138		\$95.29
2900	3/26/2023	Microsoft Office Paypal	X	\$105.49
2200	4/4/2023	WE Energies		\$157.30
3402	3/30/2023	Emergency Medical Products Inv. 2542727		\$137.40
3402	4/6/2023	Emergency Medical Products Inv. 2544617		\$157.00
3402	4/6/2023	Emergency Medical Products Inv. 2544462		\$455.24
2900	3/29/2023	Guthrie Fire & Security		\$36.00
2210	4/3/2023	Alliant Energy		\$413.94
3350	3/28/2023	Brandon Sibert NREMT Renewal		\$32.00
3350	3/9/2023	Michael Forlines Trauma Conf Registration		\$40.00
3350	4/8/2023	Lisa Hart Gunderesen Trauma Symposium		\$40.00
3400	4/12/2023	Baycom Inv. 043266		\$173.00
3400	4/12/2023	Mississippi Welders Inv. 484163		\$82.62
3400	4/17/2023	Ace Hardware Inv. 612648		\$9.58
3350	4/11/2023	Western Technical College Inv. IN12942		\$381.90
2900	4/14/2019	Tri State Business Machines Inv. 571169		\$86.00
3402	4/13/2023	Emergency Medical Products Inv. 2546894		\$341.31
3402	4/12/2023	Medline Inv. 2262423291		\$43.13
3402	4/5/2023	Medline Inv. 2261172692		\$292.34
3402	4/6/2023	Medline Inv. 2261468767		\$203.82
3402	3/10/2023	Medline Inv. 2257344535 (Credit)		-\$11.68

ACCT #	DATE	DESCRIPTION & INVOICE #	CREDIT CARD YES	AMOUNT
3400	4/20/2023	Tractor Supply Ticket: 551608	X	\$14.99
3400	4/20/2023	Walmart	X	\$31.94
3400	4/19/2023	Mississippi Welders Inv. 484192		\$99.54
3400	4/26/2023	The Station Floral & Gifts (Admin. Day)	X	\$31.65
3500	4/18/2023	Everest Emergency Vehicles Inv. P06648		\$40.20
3500	4/12/2023	Everest Emergency Vehicles Inv. P06643		\$295.07
3400	4/10/2023	Quill Inv. 31855250		\$91.94
3100	4/4/2023	Quill Inv. 31759823		\$388.95
3402	4/19/2023	Medline Inv. 2263542957		\$284.77
3400	4/18/2023	Zoll Inv. 3712189		\$198.66
				\$14,434.20


Senior & Disabled Services Monthly Report

This report is a communication tool to keep you all updated.


 <p>From the Editor</p>	<p>MAY 2023</p>		<p>"Hello" from Pam</p>	
<p>"Here at the Senior Center, we are all about making friends, being friends, keeping friends and spending time with friends." ~Pam Buchda</p>	<p>"Laugh Often ~ Live Well ~ Love Much" "The purpose of activities is not to kill time, but to make time live. Not to keep a person occupied, but to keep him/her refreshed. Not to offer an escape from life, but to provide a discovery for life". ~Author Unknown</p>	<p>"Happiness is not a destination. It is a method of life" ~Burton Hills What are 3 things you are grateful for? "Do battle against prejudice and discrimination whenever you find it." ~Author Unknown</p>		


TAKE THE MYSTERY OUT OF MEDICARE

Submitted by Alice Ackerman, Elder Benefit Specialist, ADRC of Monroe County

<p>Know someone who is turning 65 and has questions on Medicare?</p>	<p>Have you been on Medicare for several years and have questions on coverage or insurance co-pays?</p>	
<p>Turning 65 soon? Have questions about what the different parts of Medicare care and what each one provides? Already on Medicare and have questions about a specific coverage issue? Alice Ackerman, Elder Benefit Specialist with the Aging and Disability Resource Center (ADRC) will be giving a presentation on the different sections of Medicare – Parts A, B & D. It will include what each part covers as well as what deductibles and copays may apply. Other topics discussed will include the difference between public and private Medicare options to cover the 20% that Medicare doesn't cover as well as any new features for 2023. The meeting will be on Monday, May 8 from 4:00pm to 5:30pm at the Kupper Ratsch Senior Center 1002 Superior Ave. in Tomah. For more information or to make a reservation, please contact Alice at 608-269-8693 or email at Alice.Ackerman@co.monroe.wi.us</p>		

On **Friday, May 19th**, 2023, the MEAL SITE WILL BE CLOSED due to ADRC of Monroe County having the Senior Celebration in their parking lot in Sparta at lunch time. The lunch sounds good. The SENIOR CENTER WILL BE OPEN. 9:00am Wellness Exercise, 10:15am Live Music -Singin' n' Swingin Band, & 1:00 Bingo.

 **Monday, May 29th**, 2023, is **Memorial Day's** observed Holiday. **The SENIOR CENTER and the MEAL SITE will be closed.**

 <p>gg82070917 GoGraph.com</p>	<p>We have had so many people interested in BASKET WEAVING CLASS, that our volunteer instructor thinks she could do a class a month. Classes are limited to 12 people. Pre-registration is required. Class is from 10:30am to 4:00pm. Bring your lunch or sign up for lunch at the meal site. Cost for supplies has been \$5. Costs may increase depending on supplies needed for the type of basket the class is going to work on. The instructor and assistants are volunteering their time to you. Dates for future classes are still to be determined, as is whether we are having basket weaving classes during the summer months. If you are interested, we have a list started for future classes. Sign up for your spot before the class is filled. Preregister with Pam at 608-374-7476 or pbuchda@tomahwi.gov</p>
---	---

SENIOR & DISABLED SERVICES REPORT, continued;

YEARLY ATTENDANCE/USAGE COMPARISONS

Month	#Usage Participants	Vol.s	Number Days Open & includes Weekends & Evenings	Month	#Usage Participants	Vol.s	Number Days Open & includes Weekends & Evenings
January				July			
2023	1,387+	187+	23 -1 Sun., 4 Eve.s, & 1 Sat	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	856+	93+	24 -1 Sun., 1 Eve.s, & 2 Sat.	2022	1,215+	161+	21-1 Sun., 5 Eve.s, & 0 Sat.
2021	407+	21+	20 -0 Sun., 2 Eve.s, & 1 Sat. Masks Required	2021	1,078+	71+	21-1 Sun., 5 Eve.s & 1 Sat. July 26 th Meal Site Reopened Masks Optional
February				August			
2023	1,626+	207+	21 -1 Sun., 2 Eve.s, & 1 Sat.	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	1,039+	111+	19 -0 Sun., 2 Eve.s, & 0 Sat.	2022	1,486+	202+	25-1 Sun., 4 Eve.s, & 1 Sat.
2021	383+	20+	20 -0 Sun., 1 Eve.s, & 1 Sat. Masks Required	2021	1,253+	139+	24-1 Sun., 4 Eve.s, & 1 Sat.
March				September			
2023	2,349+	263+	26 -1 Sun., 6 Eve.s, & 2 Sat.	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	1,390+	138+	24 -1 Sun., 5 Eve.s & 0 Sat.	2022	1,332+	170+	22-1 Sun., 6 Eve.s, & x 1 Sat.
2021	617+	37+	23 -0 Sun., 1 Eve.s, & 1 Sat. Masks Required	2021	1,134+	112+	23-1 Sun., 8 Eve.s, & 1 Sat.
April				October			
2023	1,870+	232+	26 -1 Sun., 6 Eve.s, & 2 Sat.	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	1,340+	138+	21 ½-1 Sun, 9 Eve.s & 0 Sat.	2022	1,736+	244+	21- 1 Sun., 7 Eve.s, & 1 Sat.
2021	689+	43+	21 -0 Sun., 1 Eve.s, & 1 Sat. Masks Required	2021	1,410+	142+	24 -2 Sun., 8 Eve.s, & 1 Sat.
May				November			
2023	+	+	24 -1 Sun., 7 Eve.s, & 1 Sat.	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	1,426+	128+	22 -1 Sun., 7 Eve.s, & 0 Sat.	2022	1,322+	228+	21-1 Sun., 5 Eve.s, & 1 Sat.
2021	657+	37+	20 -0 Sun., 3 Eve.s, & 1 Sat. Masks Required	2021	1,101+	122+	20-1 sun., 5 Eve.s, & 1 Sat.
June				December			
2023	+	+	xx -x Sun., x Eve.s, & x Sat.	2023	+	+	xx -x Sun., x Eve.s, & x Sat.
2022	1,461+	162+	23 -1 Sun., 6 Eve.s, & 0 Sat.	2022	1,230+	219+	21-0 Sun., 6 Eve.s, & 1 Sat.
2021	965+	44+	22 -1 Sun., 6 Eve.s, & 1 Sat. Masks Required	2021	1,006+	88+	22-1 Sun., 5 Eve.s, & 1 Sat.

NOTE: Did Not Take Daily Attendance Before COVID. **TOTAL 2023** + +
 Meal Site Closed from March 17, 2020 to July 26, 2021. **2022** 15,833+ 1,994+
 Senior Center Closed from March 17, 2020 to June 15, 2020. **2021** 10,700+ 876+

NOTE: We do not always see/know how many people are in some evening activities or coming to the Traveling Office Hours, using the Giving Closet or the Library, or the Reading Table, Etc. We can tell, later, that these services have been used, but not by how many people. So we use the + sign to denote that additional people, above the numbers recorded, have used our services.

Listed below are the City of Tomah’s Senior & Disabled Services Department’s categories for goals and the main Long-Range Goal(s) for each category, as well as a monthly update in each category.

Throughout the year, the Senior & Disabled Services Director has “mini”/short-term goals for each of the categories to help reach the main goals. As short-term goals are met and as new opportunities and information arise throughout the year, new “mini” goals are developed.

01 RECREATION & LEISURE ACTIVITIES/GATHERING PLACE

GOAL(S): A. To maintain and grow programs, services, and community events at/for the senior center.

-Ongoing: ACTIVITIES/EVENTS:

- Activities & events are listed in our monthly newsletter on the Calendar and in the ‘Senior Center Program’ section of the monthly newsletter.
- At the senior center, activities are on our big “daily” board in the main room.
- The activity calendar is also posted on the ‘Tomah Senior Center’ Facebook page.



Ongoing: LIVE MUSIC on Friday mornings from 10:15am-11:15am. Free Admission.
Come in and join us – sit back, relax, and enjoy the music!

-SPECIAL EVENTS:

- Basket Weaving Class on May 31st 10:30 to 4pm. Limit 12 to class. Preregister-Pam.

-Ongoing: BOOKINGS:

- We continue to book appropriate groups to use the senior center as a meeting place.
- If you have **suggestions or a particular interest** you would like to see happen, please share it with Pam at the senior center or at pbuchda@tomahwi.gov or 608-374-7476.

SENIOR & DISABLED SERVICES REPORT, continued;

02 EDUCATIONAL & HEALTH PROGRAMS

GOAL: A. To maintain and grow programs/guest speakers at the Senior Center on educational, health and assistance programs/services.

- Ongoing: **COMMON-SENSE (HEALTH) PRECAUTIONS** adjusted as needed.
- Ongoing: **RESOURCE CONTACT INFORMATION** listed every month in newsletter.

- Ongoing: **LIBRARY** at senior center.
- Ongoing: **READING TABLE** (magazines, newspapers, etc.).

EDUCATIONAL & SUPPORT PROGRAMS:

-Ongoing: **VA CAREGIVERS SUPPORT GROUP** 1st Monday monthly at 1:00-2:30pm facilitated by Barbara Iwanowicz, VA Caregiver Support Program Coordinator (started March 2023).

- **TAKE THE MYSTERY OUT OF MEDICARE** presentation by Alice Ackerman, ADRC

Elder Benefit Specialist on Monday, May 8 at 4:00-5:30pm.

- **TRAVEL PROGRAM** by Jeremy Hundt, Landmark Tours on Tuesday. May 23 at

4:00pm. Sound like a lot of fun tour opportunities.



HEALTH PROGRAMS:

- Ongoing: **WEIGH-IN scale:** Is available at the senior center. On your own, or Pam can help.
- Ongoing: **LINE DANCING:** Tues. & Thurs. at 9am-10am.
- Ongoing: **WELLNESS EXERCISE:** Mon., Wed. & Fri. mornings at 9am-10am.
- PALS EXERCISE COURSE:** Is a 10-week class & exercise course that is offered to 6 to 12 people.
- STAND UP & MOVE MORE:** Is a four-week lifestyle course (not exercise) for 6 to 12 people. This course assists you in choices for a healthier lifestyle.

TECHNOLOGY PROGRAMS:

-Ongoing: MUSIC PRESERVATION PROGRAM:

Goals: *(Thanks to Earl Charitable Trust grant)* To play and “record” favorite music so we can store and save the music on devices that can be played on equipment that is currently readily available (*i.e.: cassette players are not as easily found anymore. CD players appear to be going the same way*). Cost to people who wish to have their music recorded, is the cost of the USB or CD that it is recorded onto.

-Ongoing: TECHNOLOGY EDUCATION/USE PROGRAM:

iPADS are available *(Thanks to Andres Charitable Trust grant)* to use at the senior center. Learn how to use technology. If you wish to learn, let Pam know & she will schedule someone to help you.

TRAVELING OFFICE HOURS:

-Ongoing: ADRC Dementia Care Specialist:

Emily Reitz here on 2nd Wednesdays from 9-11am (started in 2022).

-Ongoing: St. Croix Hospice Care Transition Coordinator:

Janessa Peterson on 3rd Wednesdays from 9-11am (started in 2022).

-Ongoing: ADRC Community Health Worker:

Stephanie Hass here on 4th Wednesdays from 9-11am (started in 2023).

-Ongoing: Better Hearing:

Tom Vierling continues on 3rd Thursdays from 9-11am.

-Ongoing: Tomah Health Hospice & Palliative Care Program has office hours

here on the 4th Thursday of the month from 9am to 11am (started in 04-2023).

-Ongoing: Tomah Police Department:

Officer & possibly therapy dog, Ruby, visit on 4th Thursdays 12:15-1pm.

SENIOR & DISABLED SERVICES REPORT, continued;

<p>03</p>	<p><u>DISABLED/SPECIAL NEEDS SERVICES</u> GOAL(S): A. MEDICAL EQUIPMENT NEEDS: To continue the Loan Closet free service. B. GENERAL NEEDS: To continue the Giving Closet free service. C. SPECIAL NEEDS: To maintain & grow services for special needs population & their caregivers. D. DEMENTIA NEEDS: To continue to be involved in Monroe County's Dementia Friendly Coalition.</p>
	<p>-Ongoing: LOAN CLOSET: The closet has medical equipment we loan out free of charge. Changes pretty much daily with in-going & out-going equipment. Keep clean and organized, a major feat in-of-itself.</p> <p>-Ongoing: GIVING CLOSET: The closet has donated items to give away free. These items may include incontinent products, medical supplies, and a limited number of clothing (no needles or prescription items). Changes pretty much daily. Keep clean and organized, a major feat in-of-itself.</p> <p>-Ongoing: DEMENTIA FRIENDLY COALITION of MONROE COUNTY: Meetings on 1st Thursday at 3:00pm, and projects as scheduled.</p> <p>-Ongoing: Lions Club Program for EYEGLASSES/HEARING AIDES: Buckets to donate old eyeglasses/hearing aids are by the front door & in the Giving Closet by back door.</p> <p>-Ongoing: MAGNIFIER MACHINE: For people with impaired eyesight is available for reading at the reading table.</p> <p>-Ongoing: SPECIAL NEEDS COMMITTEE: Currently plan Sunday Funday events. Always looking for more people who are interested to join us on our committee.</p> <p>-Ongoing: SUNDAY-FUNDAY EVENTS: Meets 1x monthly 2pm-4pm for special needs people & their parents/guardians.</p> <p>-Ongoing: PROM DRESSES for community's Special Needs Prom: Organization and care of dresses is ongoing. (Found a home at the senior center in 2021).</p> <p>-Ongoing: L.I.F.E. AFTER SCHOOL Program: 3:30 on Mondays, Tuesdays & Thursdays at the Kupper Ratsch Senior Center. A partnership with Goodwill. (Started November 29, 2021 at senior center). This school year's LIFE ends on May 18th. LIFE summer session begins June 20, Tu-W-Th.</p> <p>-Ongoing: Ana Harley's THS SPECIAL EDUCATION CLASS: Volunteer (learning life skills) on Mondays 9:30-11am (started December 07, 2022).</p> <p>-Ongoing: Adaptive FITNESS 4 ALL Class pilot program was on Fridays at 12:15-1pm. (started March 2023) in March & April. Regular program starts Thursday, June 29 At 12-12:45pm. Class limited to 10 people. Register with Pam at senior center.</p>
<p>04</p>	<p><u>VOLUNTEER PROGRAM:</u> GOAL(S): A. To maintain and build the volunteer program according to the needs of the department.</p> <p>-Ongoing: Volunteers to assist with daily/monthly activities and at special events. When volunteering, please sign in/out in the Volunteer Book on table by Vet's Board.</p> <p>-Some VOLUNTEER OPPORTUNITIES at senior center are listed in newsletter. -VOLUNTEERS for the month are listed in the monthly newsletter.</p> <p>-New: Adaptive FITNESS 4 ALL Class: Volunteer on Thursdays from 12-12:45 (1pm) to assist with this special needs fitness class.</p> <p>-Ongoing: SUNDAY FUNDAY: Volunteer once a month to have fun and assist special needs people.</p> <p>-Ongoing: NEWSLETTER: Volunteers to compile & fold newsletters once a month. Volunteer(s) to deliver newsletters to churches, clinics, hair salons, etc.</p>

SENIOR & DISABLED SERVICES REPORT, continued.

VOLUNTEER PROGRAM, continued;

-Ongoing: "Good Neighbor" DRIVERS

Volunteer(s) to bring those who wish to come to the senior center (but do not drive) to the senior center for activities and/or meals.

-Volunteerism at the senior center continues to be an integral part of our life here. Every month, we have counted each time a person volunteered that we are aware of. **We are grateful to all our volunteers.** Volunteers make the world go round at the senior center. Volunteers are very much needed & appreciated!!!



CONGRATULATIONS to JUNE ABBOTT!!!
She received a Recognition Certificate for 10 years of reading to kindergarten students.



05 PUBLIC RELATIONS/COMMUNITY INVOLVEMENT

GOAL(S):

- A. To continue to work on raising community awareness of the City's Senior & Disabled Services Department and the Kupper Ratsch Senior Center.
- B. To continue to build/maintain community partnerships.

PR

- Ongoing: Give **tours, explain programs**, hand-out newsletters, listen and visiting.
- Ongoing: Many **requests for assist with finding/contacting resources** for various needs.
- Ongoing: Work on communication tool-monthly Senior & Disabled Services - **Newsletter**
- Ongoing: Work on communication tool-information on Facebook-**Tomah Senior Center**
- Ongoing: Work on communication tool-information in Dept. section on **City website**.
- Ongoing: Work on communication with Tomah **Chamber of Commerce**.

COMMUNITY INVOLVEMENT

- Ongoing: **Maintain existing and building new relationships, contacts, involvements and partnerships** with community organizations and businesses.
- Presentation about Kupper Ratsch Senior Center at a Teams Meeting with VHATOM (VA) CAREGIVER SUPPORT STAFF on Wednesday, April 05 at 10am.
- Ongoing: **Involvement in community events** such as Freeze Fest and Crazy Daze.
- Ongoing: Director is a member of Rotary Club of Tomah (1990).
- Ongoing: Director is a member of Lions/Lioness Club of Tomah (2016).
- Ongoing: Director is a member of Chamber of Commerce (2020).
- Ongoing: Director is serving on Neighbor For Neighbor Food Pantry Board (March 2022).
- Ongoing: Director is serving on Noah's Ark Christian Learning Center Community Leadership Team (Aug. 2022).

PROFESSIONAL COMMUNITY INVOLVEMENT

- Wisconsin Association of Senior Centers (WASC)** member since January 2019.
- Wisconsin State Aging Advisory Council** started serving 3-year term in September 2022.
Mission: "To advocate, promote and share common concerns and opportunities to improve the quality of life, health, and well-being of older adults throughout Wisconsin."
- April: Written Testimony to WI. Joint Committee on Finance to Increase State Contributions to the HDM (Home Delivered Meals) Program.
- National Council on Aging (NCOA)** virtual meetings/education as scheduled.
- National Institute of Senior Centers (NISC)** virtual meetings/education as scheduled.



SENIOR & DISABLED SERVICES REPORT, continued;

06 BUILDING/MAINTENANCE

HISTORY: The planning and work for the city department – Senior & Disabled Services (which included the senior center) started in 2000. The senior center program started in the basement of city hall in 2001. The buildings for the senior center (107 Milwaukee Street, 1000/1002/1004 Superior Ave.) were purchased in 2002 (from Mr. Carmichael & Mr. Holmes) after the city received a gift of money for the senior center from the Kupper-Ratsch family. At 8/23/2022 City Council meeting, approved the donation to city (senior center) of 2nd floor of 1004 Superior Ave. building (the old radio station) by the Dickie family. Fun fact: When Mr. Holmes had these building and the bank building kitty-corner across the street ½ block away, the buildings were connected by computer cable under the road.

GOAL(S):

- A. To maintain the building in good working order and a safe environment, and update, as needed, for safety and for changing/expanding needs.
- B. To manage the senior center rental buildings/spaces (which help fund the senior center budget).
- C. To entertain possibilities and work with the Senior Executive Team and City Council toward the future plans of the second floor of the senior center buildings.

Ongoing: Continue to work to make the senior center feel “homey”, with an **inviting, friendly & comfortable atmosphere**, including seasonal decorating & keeping the place clean.

Update on Senior Center’s Building(s):

The city is looking at a **renovation project** to the senior center buildings. It is in preliminary planning stages and has not gone thru the Long-Range Planning Committee, nor the City Council approval yet. If approved, then goes thru a funding process. So, the project is not an immediate change or even a “for sure” thing. It took years to get to the “new” police building & the new emergency building (ambulance/fire departments). If interested in learning about the proposed project, please talk with Pam at the senior center.

- **107 E. Milwaukee Street - Housing Office:** Rental continues.
- **109 E. Milwaukee Street - Apartment** above Housing office: Rental continues.
- **1000 Superior Avenue-** Rental ended April 2023. Looking to rent it out – proposed contract on May’s committee of whole & city council agenda.

-1002 Superior Avenue - Senior Center...

- Basement & Second Floor: Accessible by stairs.
- 1st Floor: **Kitchen - ADRC Meal Site:** Rental continues.
- 1st Floor: **Senior Center** - 2 main big activity rooms (in use most of the time);
 1 Library/hall/food assembly area; Giving Closet; 2 bathrooms.
 Storage room/Laundry room; Loan Closet room.
 Workroom/loan closet overflow/decoration storage.
- 2nd floor: **4 Offices - VAMC AFGE Local 0007 Union:** Rental continues.
- 2nd floor: 1 conference room & 1 “break-out” meeting/card room. 2 bathrooms.
 1 room with tables & comfortable chairs could see for a future movie/TV room.
 1 room (currently used as loan closet over-flow storage) could see as a future game
 (pool table & dart game) room. 2 rooms for special needs prom dresses.
 1 room for Loan Closet storage. 1 room for Giving closet storage.
 1 storage room (for our dept.) & access to roof. 1 storage closet (for building supplies).

-1004 Superior Avenue - Looking to rent it. \$1,500 monthly rent for approximately 3000 square feet in prime downtown location in Tomah. If interested in renting it, see Pam at senior center for a tour of the building.

-Ongoing: Maintenance Projects/Repairs. Seems there is always something that needs doing at the senior center. *(Thank You Scott Donovan, Maintenance at city hall.)*

BUILDING FOR RENT

The 1004 Superior Avenue building is for rent. Approximately 3000 sq. feet for \$1,500 month rent. It is right next door to the senior center in the heart of downtown Tomah.



CONTACT: Pam Buchda, Senior & Disabled Services Director at the Kupper Ratsch Senior Center 1002 Superior Ave. Tomah, WI. 54660 or 608-374-7476 or pbuchda@tomahwi.gov

SENIOR & DISABLED SERVICES REPORT, continued;

BUILDING FOR RENT

<p>The 1000 Superior Avenue building is for rent for \$1,100. monthly. It is right next door to the senior center in the heart of downtown Tomah.</p>		<p>CONTACT: Pam Buchda, at the Kupper Ratsch Senior Center 1002 Superior Ave. Tomah, WI. 54660 or 608-374-7476 or pbuchda@tomahwi.gov</p>
---	--	--

POLICY – USE OF SENIOR CENTER

<p>There are some opportunities to RENT A SPACE for events/meetings at the Senior Center. APPLICATIONS ARE SUBJECT TO APPROVAL by City of Tomah’s Senior & Disabled Services Director.</p>	<p><i>The City of Tomah and/or The City of Tomah’s Senior & Disabled Services Department retains the ability to deny use of building based on availability of staff, activities/events scheduled, other bookings, history of usage/how facility was treated before, etc.</i></p>	
<p>RENT (and License Fees, if applicable) ARE DUE AND PAYABLE AT TIME OF APPLICATION.</p>		
<p>PRIVATE APPLICANT Client, resident..... \$ 80. Client, non-resident....\$ 96.</p>	<p>PRIVATE APPLICANT Non-Client, resident.....\$110. Non-Client, non-resident...\$126.</p>	<p>PUBLIC APPLICANT Public applicant, resident....\$ 0. Public applicant, Non-resident.\$50</p>
<p>Ongoing, regularly scheduled (ie: 2-4 times monthly, 4-12 times yearly, etc.) private groups are half the above rents each time here.</p>		
<p>CLIENT: Regularly comes to the senior center. RESIDENT: Lives in the City of Tomah</p>	<p>NON-CLIENT: Lives in the City of Tomah but does not regularly come to senior center. NON-RESIDENT: Does not live in the City of Tomah</p>	
<p>PUBLIC: Refers to clubs/service organizations that deal with service and civic involvement for the community, such as scholarships, good deed projects, etc.</p>	<p>PRIVATE: Refers to farm organizations, industry, private parties or any other gatherings with the objective to make money not used for civic improvement.</p>	

07 INCOME/BUDGET/DONATIONS

<p>GOAL(S): A. To operate within the budget, and procure funds, as needed and available, for maintaining and/or expanding services.</p>
<p>-Ongoing: Worked on monthly bills/invoices and keeping track of the budgets. -Ongoing: Worked on planning of possible future Capital Budget Projects.</p>
<p>-Ongoing: In-House Fundraiser Projects: Greeting cards, framed puzzles, showcase items & other items as they are available. -Ongoing: Fundraising for Specific Programs/Projects: Work goes on throughout the year (I.E: Music Sponsorships, Halloween Party, etc.). -Ongoing: Fundraising Events: Planning and coordinating that go on throughout the year (I.E: Crazy Daze Lunch Fundraiser, Art & Craft Fair, etc.).</p>
<p>-Ongoing: In Memory Donations & other Donators/Sponsors are listed in newsletter for month and year. -Ongoing: Looking for and applying for appropriate Grants. -Ongoing: Donation of Bingo Bash Items for senior center and organization of them. Through the year, Sponsorships/Donations from individuals, organizations & businesses. We are very Grateful!!! It all makes a difference. Thank You!!!</p>

SENIOR & DISABLED SERVICES REPORT, continued;

08 MEAL SITE
GOAL(S):
 A. To continue to provide a meal program at the senior center.
 B. To continue to partner with Monroe County ADRC to provide meals at the senior center.

*-Ongoing: **Worked together in day-to-day operations/collaborations** with Tomah’s Meal Site Manager and other meal site employees. The Tomah meal site has 3 **delivery routes** for home delivery of meals. For food safety, each route can serve about 20 places. There is usually a waiting list for the home-bound people to get home delivery.*

For more information on Meal Site, please check out page in the senior center newsletter - Section on SENIOR CENTER PROGRAMS – Monday thru Friday.

09 SENIOR & DISABLED SERVICES DEPARTMENT EMPLOYEES
GOAL(S):
 A. To maintain an effective, positive employee team for the City’s Senior & Disabled Services Department
 B. To start the Wisconsin Association of Senior Centers (WASC) Accreditation process for the Kupper Ratsch Senior Center.

Besides the Activities/Events, Programs, and regular everyday things at the Senior Center and what has been reported in the other sections of this report...

MEETINGS:
*-Ongoing: **Staff Meetings for City Department Heads:** 2nd & 4th Tuesdays at 8:30am &/or as scheduled, usually at city hall.
 -Ongoing: **Special Needs Committee** meetings: 1st Wednesday at 5:15pm every other month (starting in January) at senior center.
 -Ongoing: **Senior & Disabled Services Board** meetings: 1st Wednesday at 6:15pm every other month (starting in January) at senior center.
 -Ongoing: **City Council Meeting** to give **Monthly Department Report:** 3rd Tuesdays at 6:30pm at city hall. (Written report due in Municode agenda on 2nd Tuesday).*

EDUCATIONAL OPPORTUNITIES:
 As they present themselves, are appropriate, and are within budget.

OTHER INFORMATION:
*-Ongoing: Senior Center **Accreditation Project:** Working on this long-term project.*

NAME	City of Tomah’s SENIOR & DISABLED SERVICES EMPLOYEES		
Pam Buchda	Senior & Disabled Services Director (SDSD)	FT: Salary based on 40 hours week	07/02/2018
Paulette Bolton	Senior & Disabled Services Aide (SDSA)	PT: Budgeted for 20 hours week	07/13/2021

If you have any questions, please feel free to contact me.
 Sincerely, *Pam Buchda*, Tomah’s Senior & Disabled Services Director

March & April Permit Report

03/01/2023 - 04/30/2023

Permit #	Permit Date	Permit Type	Project Description	Parcel Address	Total Fees	Construction Value
6416	4/2/2023	Mechanical	HVAC for new single family home	408 Alyssa St.	\$142.00	28,730.00
6415	4/11/2023	Mechanical	Installing mini-split system in sterilization room	214 LARKIN ST	\$55.00	3,500.00
6414	4/4/2023	Mechanical	Replacing furnace and A/C	1320 GLENDALE AVENUE	\$78.00	12,000.00
6410	4/19/2023	Fence	4' chain link fence in rear yard >2' from property lines	1406 GRANT STREET	\$20.00	0.00
6409	4/18/2023	Alter/Addition One or Two Family	Installation of drain tile system, discharge line, sump pump, and vapor barrier.	1007 HOLLISTER AVENUE	\$60.00	6,614.05
6408	4/18/2023	Alt/Addition Commercial Building	Repair rear foundation wall	1123 SUPERIOR AVENUE	\$30.00	1,000.00
6407	4/18/2023	Electrical	Electrical service for TDS fiberoptic node cabinet. 100 amp	210 Mclean Ave.	\$150.00	2,000.00
6406	4/13/2023	New Multi-family Building	New 51 Unit apartment building w/underground parking	400 Larkin St.	\$29,394.40	5,000,000.00
6405	4/12/2023	Fence	6FT VINYL FENCE/4FT SETBACK	501 E BROWNELL STREET	\$20.00	0.00
6404	4/12/2023	Fence	6FT WOOD FENCE/2FT SETBACK	612 Mubarak St.	\$20.00	0.00
6403	4/12/2023	Electrical	Electrical for commercial remodel (CCF Bank)	1500 N SUPERIOR AVENUE	\$285.00	50,000.00
6402	4/12/2023	Fence	4FT STEEL FENCE/10FT OFF PROPERTY LINE	208 GREEN ACRES AVENUE	\$20.00	0.00
6401	4/12/2023	Plumbing	Plumbing for new zero lot line(2 family dwelling)	1022/1024 Berry Ave.	\$114.00	21,690.00
6400	4/12/2023	Fence	4ft vinyl coated chain link/on property line	500 MC CAUL STREET	\$20.00	0.00
6399	4/11/2023	Deck Permit	Front deck	1708 MC LEAN AVENUE	\$35.00	7,900.00
6397	4/11/2023	Electrical	Replacing electrical pedestal	800 Sime Ave.	\$50.00	2,250.00
6396	4/11/2023	Electrical	Replacing electrical pedestal	800 Sime Ave.	\$50.00	2,250.00
6395	4/11/2023	Electrical	Replace electrical pedestal	800 Sime Ave.	\$50.00	2,250.00

6393	4/10/2023	Building- New Single Family	New single family home	1208 KILBOURN AVENUE	\$757.40	224,000.00
6392	4/6/2023	Sign Permit	New LED illuminated channel wall sign	147 WITTIG ROAD	\$40.00	0.00
6391	4/6/2023	Mechanical	HVAC for conversion of attached garage into bedrooms.	626 HAYWARD AVENUE	\$55.00	8,000.00
6390	4/6/2023		Ramp from existing deck	1805 KILBOURN AVENUE		0.00
6389	4/5/2023	Township- LaGrange (New const.)	New single family home	24646 Dipper Ave.	\$832.50	0.00
6388	4/5/2023	Fence	6ft Wood Fence/3ft off property line	1623 STOUGHTON AVENUE	\$20.00	0.00
6387	4/4/2023	Fence	6ft Wood/2ft from property line	1109 MC LEAN AVENUE	\$20.00	0.00
6386	4/3/2023	Mechanical	Retrofit of refrigeration system consisting of replacing the evaporator condenser and adding compressor & low charge packages.	525 INDUSTRIAL AVENUE	\$46,430.00	11,600,549.00
6385	3/24/2023	Electrical	Electrical for new Winnebago Park Shelter	Winnebago Park	\$214.00	21,402.00
6384	3/23/2023		Gazebo in rear yard	516 W JUNEAU STREET		0.00
6383	3/20/2023	R-6 Zero Lot Line	New two family (Zero lot line)	531/533 Alyssa St.	\$2,138.20	350,000.00
6382	3/20/2023	R-6 Zero Lot Line	New two family (Zero lot line)	427/429 Nicholas St.	\$2,138.20	350,000.00
6381	3/20/2023	R-6 Zero Lot Line	New two family (Zero lot line)	1022/1024 Berry Ave.	\$2,138.20	350,000.00
6380	3/20/2023	Alt/Addition Commercial Building	30 x 65 sq ft addition, interior alterations	1520 N SUPERIOR AVENUE	\$542.64	506,080.00
6379	3/17/2023	Electrical	Electrical for new restaurant(McDonalds)	2015 N SUPERIOR AVENUE	\$850.00	180,000.00
6378	3/13/2023			1204 LAKEVIEW DRIVE UNIT 8		0.00
6377	3/13/2023	Building- New Commercial	New 35 x 110 storage unit building (Building A)	202 E WASHINGTON STREET	\$870.00	152,996.00
6376	3/2/2023	Alter/Addition One or Two Family	Installing egress window, adding interior framed walls for bedroom in basement	907 DONNA AVENUE		0.00
6375	3/1/2023	Building- New Commercial	Demolition of existing Restaurant and complete rebuild(McDonalds)	2015 N SUPERIOR AVENUE	\$1,764.88	2,000,000.00
6374	3/1/2023	Alter/Addition One or Two	Interior remodel of single familv home (remodel	305 W FOSTER STREET	\$100.00	30,000.00

		Family	kitchen, bathrooms, flooring, windows, construct exterior stairway to second story)			
					\$89,504.42	20,913,211.05

Total Records: 38

5/9/2023

Code Enforcement Violation Report

04/01/2023 - 04/30/2023

Case Date	Case #	Parcel Address	Violation Name	Violation Notes	Complaint Type	Status
4/27/2023	2023027	209 MC LEAN AVENUE	18-19 Nuisances Generally - Prohibited	Tires and other items at curb outside of large item week. City does not pick up tires nor construction material	Nuisance - Junk Accumulation	Issued Order to Correct
4/17/2023	2023024	700 LAKE STREET	18-19 Nuisances Generally - Prohibited	Junk at the curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/17/2023	2023025	516 W FOSTER STREET	18-19 Nuisances Generally - Prohibited	Boxes and plastic shelves on curb for pick up outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/14/2023	2023028	1323 MC LEAN AVENUE	18-19 Nuisances Generally - Prohibited	Large items at curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/14/2023	2023029	620 GLENDALE AVENUE	18-19 Nuisances Generally - Prohibited	Couch at curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/14/2023	2023032	521 W BENTON STREET	18-19 Nuisances Generally - Prohibited	Large items at curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/14/2023	2023031	201 HOLLISTER AVENUE	18-19 Nuisances Generally - Prohibited	Large items at curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/14/2023	2023030	315 GREEN ACRES AVENUE	18-19 Nuisances Generally - Prohibited	Large items at curb outside of large item week	Nuisance - Junk Accumulation	Issued Order to Correct
4/6/2023	2023023	809 MC LEAN AVENUE	18-19 Nuisances Generally - Prohibited	Excessive amounts of junk at the curb	Nuisance - Junk Accumulation	Completed

4/4/2023	2023022	1206 HOLLISTER AVENUE	18-19 Nuisances Generally - Prohibited	Excessive amount of junk at the curb	Nuisance - Junk Accumulation	Completed
4/3/2023	2023019	413 E JUNEAU STREET	18-19 Nuisances Generally - Prohibited	Piles of junk at the curb. More than two items	Nuisance - Junk Accumulation	Issued Order to Correct
4/3/2023	2023020	1124 HOLLISTER AVENUE	18-19 Nuisances Generally - Prohibited	Piles of junk on the curb. More than 2 items.	Nuisance - Junk Accumulation	Completed
4/3/2023	2023021	1805 SUPERIOR AVENUE	36-6 (b) Restriction on Time of Placement	Garbage and recycling totes are left out at the curb for days after totes are dumped.	Solid Waste	Completed
	26299331					

Total Records: 13

5/3/2023

MINUTES FOR COMMON COUNCIL AND REORGANIZATIONAL MEETING

Call to Order, Pledge of Allegiance, Roll Call

The meeting was called to order by Mayor Michael Murray at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: Michael Murray, Travis Scholze, Richard Yarrington, John Glynn, Nicole Hart, Nellie Pater, and Dean Peterson. Absent: Shawn Zabinski and Lamont Kiefer. All motions are unanimous unless otherwise noted. Also present: Tim Adler, Pam Buchda, Irma Keller, Tina Thompson, Kirk Arity, Becki Weyer, and Molly Powell. The meeting was available online via Zoom and was recorded by Hagen Sports Network.

ANYONE DESIRING TO APPEAR TO COUNCIL

Joanne Klinker appeared before the Council to wish them a good term and to remind them of their responsibility to their constituents.

Mayor

The Mayor welcomed the new and returning Council members. Congrats to the special basketball team for a great season.

Public Safety

Chief Adler provided a monthly Public Safety March Monthly Report and covered the highlights with the Council. He also gave an update on the Public Safety Building completion.

Fire: There were two structure fires in March. One was a kitchen fire with minor fire, smoke, and water damage with no injuries. The other was minor fire damage with moderate smoke and water damage. Adler has recently contacted the Ft. McCoy Fire Chief and they are working on a joint effort to have an auto aid agreement with his department for confirmed structure fires.

EMS: They are currently fully staffed with the addition of full-time paramedic, Dylan Evenson. The team has been working on the Medicare ground ambulance data collection that is due by May 31, 2023. Adler thanked the Treasurer’s department for their assistance with the data needed. Adler is working on several different grants. John Glynn thanked the EMS for their role in his recent personal experience with Tomah EMS.

Senior & Disabled Services

This agenda item was moved up on the agenda by the Mayor due to Dir. Buchda having another commitment. She provided a monthly Senior & Disabled Services Monthly report and covered the highlights with the Council. Buchda added a new chart to her monthly report to see the increase more easily in participation over the past few years. Trends show a significant increase in both participation and volunteer participation. There is a sign up for a basketweaving class and a PALS class. The PALS class has been delayed due to lack of participants. The Senior Center will be hosting multiple traveling services. Morgan Stanley will be leaving the rental unit and the city has a serious inquiry in renting the soon to be vacated property.

Library

In March, the library had 7202 total checkouts. The overall number of checkouts is rising. The new sign in front of the library has arrived and staff will receive training to use it to promote the library and the city. There will be celebrations and fun during Library Week. Dir. Keller covered the new books available at the library and the upcoming films being shown at the library. Citizens should visit Tomahpubliclibrary.org for more information.

Planning & Building Inspection

Rolf provided the February, March, and 2022 summary code enforcement reports.

Chamber/Convention & Visitors Bureau

The area guide is complete, and 30,000 copies have been ordered. Paper costs and designing costs have increased the price significantly. The job fair will be at the high school on May 19th. They are looking for ways to increase the public’s participation at this event, The Chamber is reviewing the wayfinding signage around the city, and they have entered a contract with Vandewalle and Associates for guidance. Building repairs are ongoing with additional water leaks at the chamber building.

CONSENT AGENDA:

Motion by Peterson, second by Yarrington, to approve the following consent agenda:

- A. Temporary Class “B” license and Temporary “Class B” license application by Queen of the Apostles to sell fermented malt beverages and wine at its Technology Dinner Fundraiser on May 6, 2023.
- B. Temporary Class “B” license application by VFW Post 1382 to sell fermented malt beverages at its Chicken Q on May 6, 2023
- C. Temporary Class “B” license application by Monroe County Tavern League to sell fermented malt beverages at the Monroe County Tavern League Pool Tournament on January 12-14, 2024
- D. March 31, 2023 Cash and Investments Report
- E. Approval of Minutes from March 21, 2023
- F. Budget Amendment transferring \$6,000 from account 01-48900 to account 01-521000-3400

Motion carried.

Recreation Park Ice Center Addition Bid Results

Because of the extremely high bids, Kelly Claflin recommended to the Committee of the Whole to revisit the bid in November-January and hope for better prices. Motion by Peterson, second by Pater, to reject the bids and send the issue back to the Parks and Rec Board for review and/or redesign.

Approval for Officer Blackhawk and Officer Reigel to attend K9 training in Beeton, Ontario, Canada in the fall of 2023

Motion by Peterson, second by Pater, to approve the travel for Officer Blackhawk and Officer Reigel to Ontario, Canada for K-9 training and to retrieve the new police dog. Motion carried.

Approval of Airport Hangar Lease Between Matthew Purtee and the City of Tomah

Motion by Yarrington, second by Glynn, to approve the airport hangar lease between the City of Tomah and Matthew Purtee. Motion carried.

Resolution for the Payment of Monthly Bills

Motion by Peterson, second by Pater, to approve the Resolution for Payment of Monthly bills in the amount of \$2,095,124.56. Motion carried.

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2023	\$260,864.34	Check #'s:	142199	142231
				142256	142347
2. Payroll:		\$261,156.20	Dir Dep #'s:	9298698	9298958
3. Wire/ACH Transfers:		\$704,841.03			
4. Invoices:		\$868,262.99			
Total:		<u>\$2,095,124.56</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

April 18, 2023

Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code (First Reading, Second Reading, Adoption)

Motion by Scholze, second by Glynn to waive the first verbatim reading of the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

Motion by Yarrington second by Pater to waive the second verbatim reading of the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

Motion by Pater second by Scholze to adopt the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

ORDINANCE NO. _____

Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 28-82 is hereby repealed.

SECTION TWO: Section (1) of 44-181 Operation of ATVs and UTVs is hereby amended to read as follows:

(1) ATVs and UTVs may only be operated on approved ATV/UTV routes from 5:00 a.m. 10:00 p.m. Provided, however, this section shall not apply to maintenance or emergency vehicles that are city or county owned.

SECTION THREE: All ordinances in conflict with the foregoing are hereby repealed.

SECTION FOUR: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

Final Resolution authorizing public improvement and levying special assessments against benefitted properties in Tomah, Wisconsin

Motion by Glynn, second by Pater to approve. Motion carried.

**FINAL RESOLUTION
AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED
PROPERTIES IN TOMAH, WISCONSIN.**

WHEREAS, the governing body of the City of Tomah, Wisconsin, held a public hearing at the Tomah City Hall at 5:30 p.m. on the twenty-second day of June, 2022, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of New Sidewalk, New Curb & Gutter, and New Utility Laterals along W. Monowau Street, Lakeside Drive, Brandon Street, and Charles Drive and preliminary assessments against benefitted properties, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the City of Tomah, Wisconsin, determines as follows:

1. The report of the City Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The Public Works Department has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the costs as described in the Final Assessment Report to the properties benefitted as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Assessments shall be due within 30 days of billing date. Assessments may be paid in cash or in 7 annual installments to the municipal clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 6.0% per annum on the unpaid balance (from due date) (from January 1 of the year following the levy). Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 6.0% per annum. Assessments for new utility laterals will be deferred until each respective property connects to the lateral.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted properties together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Date adopted: _____ Signed _____
Mayor

Attest _____
Municipal Clerk

APPOINTMENTS: Reorganizational Meeting

Mayoral Appointments to Committees and Commissions

The Mayor provided a written document with his recommendations for Committee and Commission appointments.

City Attorney

Motion by Scholze, second by Yarrington, to accept Mayor Murray’s appointment of Penny Precour as City Attorney. Motion carried with one abstain (Peterson).

Elect President of the Council

Pater nominated Glynn. There were no other nominations. Motion by Yarrington, second by Peterson, to close nominations. Motion carried. Glynn is duly elected Council President.

Elect Vice President of the Council

Pater nominated Kiefer. Yarrington nominated Scholze. A paper vote was taken. Travis Scholze is duly elected Vice-President of the Council.

Designate Official Newspaper

Motion by Peterson, second by Pater, to appoint the Monroe County Herald as the City of Tomah official newspaper. Motion carried.

Appoint Weed Commissioner

Motion by Scholze, second by Peterson, to accept Mayor Murray’s appointment of Kirk Arity to Weed Commission. Motion carried.

Committee of the Whole

Motion by Peterson, second by Glynn, to accept Mayor Murray’s appointment of Travis Scholze, Richard Yarrington, John Glynn, Shawn Zabinski, Nicole Hart, Lamont Kiefer, Nelly Pater, and Dean Peterson to the Committee of the Whole per ordinance. Motion carried.

Public Works and Utilities Commission

Motion by Peterson, second by Glynn, to accept Mayor Murray’s appointment of Nicole Hart, Dean Peterson, John Glynn, and Lamont Kiefer to the Public Works and Utilities Commission for a term of one year, and Kerwin Greeno for a term of two years. Motion carried.

Police & Fire Commission

Motion by Scholze, second by Glynn, to accept Mayor Murray’s appointment Oak Moser to a five-year term on the Police and Fire Commission. Motion carried.

Parks & Recreation Commission

Motion by Glynn, second by Yarrington, to accept Mayor Murray’s appointment of Travis Scholze and Dean Peterson to one-year terms and Dede Nelson and Josephine Piper to three-year terms on the Parks and Recreation Commission, Motion carried.

Planning Commission

Motion by Glynn, second by Peterson, to accept Mayor Murray’s appointment of Travis Scholze and John Glynn to one-year terms and Bryan Meyer and Tina Thompson to three-year terms on the Planning Commission. Motion carried.

Housing Authority

Motion by Scholze, second by Yarrington, to accept Mayor Murray’s appointment of Lamont Kiefer as the nonvoting Alderperson member for a one-year term, and Richard Yarrington to the citizen member five-year term for the Housing Authority. Motion carried.

Board of Appeals

Motion by Yarrington, second by Pater, to accept Mayor Murray’s appointment of Greg Wandschneider, Jeremy Likely, and Rick Murray to three-year terms to the Board of Appeals. Motion carried.

Emergency/Management Committee

Motion by Scholze, second by Pater, to accept Mayor Murray’s appointment of Kirk Arity, Michael Murray, Penny Precour, Scott Holum, and Tim Adler to the Emergency Management Committee per ordinance. Motion carried.

Board of Review

Motion by Yarrington, second by Pater, to accept Mayor Murray’s appointment of Lamont Kiefer, Richard Yarrington, and Shawn Zabinski to one-year terms to the Board of Review. Motion carried.

Ambulance Commission

Motion by Yarrington, second by Pater, to accept Mayor Murray’s appointment of Kerwin Greeno, Brede Sorenson, and Sandra Vierck to three-year terms to the Ambulance Commission. Motion carried.

Library Board

Motion by Scholze, second by Pater, to accept Mayor Murray’s appointment of Candace Ziems and Marge Gigous to three-year terms on the Library Board. Motion carried.

Joint City/School Committee

Motion by Pater, second by Peterson, to accept Mayor Murray’s appointment of Kirk Arity, Nicole Hart, Nellie Pater, and Scott Holum to the Joint City/School Committee for one-year terms. Motion carried.

Convention & Visitors Bureau

Motion by Glynn, second by Pater, to accept Mayor Murray’s appointment of Travis Scholze, Carrie Moake, and Molly Powell to the one-year terms and Chris Schreier to a five-year term on the Convention and Visitor’s Bureau. Motion carried.

Tomah Senior and Disabled Services Board

Motion by Pater, second by Peterson, to accept Mayor Murray’s appointment of Evelyn Noyes, Mary Watkins, and Sue Greeno to two-year terms to the Tomah Senior and Disabled Services Board. Motion carried.

Lake Committee

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Lamont Kiefer to a one-year term, and Duane Chapman and Lee Lang to three-year terms on the Lake Committee. Motion carried.

Ethics Board

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Eric Prise to fulfill the remaining term of Bruce Peth ending in April 2024 to the Ethics Board. Motion carried.

Long Range Planning Committee

Motion by Peterson, second by Yarrington, to accept Mayor Murray’s appointment of Travis Scholze to a two-year term, and Jeffrey Holthaus to a three-year term to the Long-Range Planning Committee. Motion carried.

Historic Preservation Commission

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Jim Weinzatl and Shawn Zabinski to three-year terms and Nelly Pater to a one-year term on the Historic Preservation Commission. Motion carried.

Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings

Motion by Peterson, second by Pater, to accept Mayor Murray’s designation of Hagen Sports Network as the broadcaster of the City Council and Committee of the Whole meetings. Motion carried.

Adjourn

Motion by Peterson, second by Pater, to adjourn. Motion carried. Meeting adjourned at 7:10 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk

To be approved May 18, 2023

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Temporary “Class B” license application by Tomah Area Community Theatre (ACT) to sell wine at its Brick Sip Haus Pre-Show Wine Tasting Event on May 19, 2023.

Summary and Background Information:

(Appropriate Documentation Attached)

Tomah Area Community Theatre has applied for a Temporary “Class B” License to sell wine at its fundraiser being held at Tomah Area Community Theatre, 907 Kilbourne Ave, Tomah, WI 54660.

Fiscal Note:

The revenue generated to the City of Tomah by issuance of this license is \$10.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the temporary wine license for the Tomah Area Community Theatre for its event on May 19, 2023 at 907 Kilbourne Ave in Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: May 15 & 16, 2023

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10 RECEIPT # 5000863 Application Date: 5/3/2023
 Town Village City of Tomah County of Monroe

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 05/18/2023 and ending 05/21/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Tomah Area Community Theatre (ACT)

(b) Address 907 Kilbourn Ave, Tomah, WI 54660
(Street) Town Village City

(c) Date organized _____

(d) If corporation, give date of incorporation March 3, 1977

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: WI Dept Revenue Sellers Permit #: 456-0000168409-02

(f) Names and addresses of all officers:

President Gerald Fushianes, 907 Kilbourn Ave, Tomah, WI 54660

Vice President Lori Ripley, 907 Kilbourn Ave, Tomah, WI 54660

Secretary Brian Shutter, 907 Kilbourn Ave, Tomah, WI 54660

Treasurer Barb Sullivan, 907 Kilbourn Ave, Tomah, WI 54660

(g) Name and address of manager or person in charge of affair: Gerald Fushianes, 907 Kilbourn Ave, Tomah, WI 54660

Phone # 608-343-2232 Email gfushianes@gmail.com

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Tomah Area Community Theatre, 907 Kilbourn Ave, Tomah, WI 54660

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? ALL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Gatsby Room, 2nd Floor, Tomah Area Community Theatre

(e) Approximate number of attendees 90 each night x 3 nights , max # of attendees 270

3. Name of Event Brick Sip Haus Pre-Show Wine Tasting Event

(a) List name of the event _____

(b) Dates of event May 19, 2023

4. SITE PLAN MUST BE ATTACHED TO THIS APPLICATION

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 05/03/2023
(Signature / Date)

TOMAH AREA COMMUNITY THEATRE
(Name of Organization)

Date Filed with Clerk 5/3/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Temporary Class “B” and Temporary “Class B” License application by Tomah Lions Club to sell fermented malt beverages and wine at North American Squirrel Association’s (n.a.s.a.) Squirreelfest on July 8, 2023.

Summary and Background Information:

(Appropriate Documentation Attached)

Tomah Lions Club has applied for a Temporary Class “B” License to sell fermented malt beverages as well as a Temporary “Class B” License to sell wine at Squirreelfest, a fundraiser for the North American Squirrel Association, being held at Winnebago Park, located at 1020 Brandon St in Tomah on July 8, 2023.

Fiscal Note:

The revenue generated to the City of Tomah by issuance of this license is \$10.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the temporary beer and wine license for the Tomah Lions Club for the event on July 8, 2023 at 1020 Brandon St in Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: May 15 & 16, 2023

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 04/19/2023

Town Village City of Tomah

County of Monroe

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/08/2023 and ending 07/08/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Tomah Lion's Club

(b) Address P. O. Box 363, Tomah WI
(Street) Town Village City

(c) Date organized 01/01/1930

(d) If corporation, give date of incorporation 05/21/1986

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Dennis Koranda

Vice President Kevin Hillard

Secretary Julie Ducklow

Treasurer Jeff Cram

(g) Name and address of manager or person in charge of affair: Jeff Cram, 15390 Hazel Green Road, Tomah, WI

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1020 Brandon Street, Tomah (Winnebago Park)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Outdoors

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Squirreelfest

(b) Dates of event 07/08/2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 4/26/23
(Signature / Date)

TOMAH LIONS CLUB
(Name of Organization)

Date Filed with Clerk 4/27/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Request from Kelsey’s Class Act Bar and Smoke’s Elbow Room for special amendments to the premises description of their Class “B” Fermented Malt Beverage Licenses and “Class B” Liquor Licenses for Special Events on June 10, 2023, and August 12, 2023.

Summary and Background Information:

(Appropriate Documentation Attached)

Kelsey’s (201 Superior Ave.) and Smoke’s Elbow Room (114 Benton St.) have requested to block off the alleyway for two events to allow alcoholic beverages to extend to the outside-designated area for the events. The events are scheduled for June 10, 2023, and August 12, 2023, and will be fenced off with access only from inside each establishment. The event in August has been occurring for many years without incident. The closing of the alley would also need to be approved. Alcoholic beverages will be served inside both establishments and in the outdoor area. Barricades will be installed in the morning and taken down at or before 10 p.m.

Fiscal Note:

None

Recommendation:

It is requested that the Committee of the Whole recommend the Common Council approve the request to amend the Class “B” Fermented Malt Beverage License and the “Class B” Liquor License for Kelsey’s and Smoke’s Elbow Room to include the fenced in area between the two establishments and authorize closing the alley for the special events hosted on June 10 and August 12, 2023.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: May 15 & 16, 2023

CITY OF TOMAH DEPARTMENT OF PUBLIC WORKS

Item D.

Office (608) 374-7431

Fax # (608) 374-7444

Street Privilege Permit Application

Applicant Name: Kelsey's / Smokes
 Address: 201 Superior Ave
 City/State/Zip: Tomah, WI 54660
 Phone: 608-372-3220

Location of encroachment: _____
 (Address of adjacent tax parcel)

Tax parcel identification number: _____

Area to be occupied: Street Blvd Sidewalk Alley
 (Circle all that apply)

Brief description of encroachment: Dumpster Other (describe below)

Saw horses and gates across alley at the end of smokes fence to drive to the north plus extend alcohol licensing to cover area
 (Attach a scale drawing that relates to above description if needed)

Proposed Start Date: 6/10/23 8:00 AM Permit Expiration Date: 6/10/23 10 PM

The applicant understands and agrees that this is only an application for permit. A Street Privilege Permit will only be issued after approval from the Department of Public Works.

Applicant signature [Signature] Date 4/21/23

Permit Issued By _____ Date: _____

For office use only

[Signature]

CITY OF TOMAH DEPARTMENT OF PUBLIC WORKS

Office (608) 374-7431

Fax # (608) 374-7444

Item D.

Street Privilege Permit Application

Applicant Name: Kelsey's / Smokes
 Address: 201 Superior Ave
 City/State/Zip: Tomah, WI 54660
 Phone: 608-372-3220

Location of encroachment: _____
 (Address of adjacent tax parcel)

Tax parcel identification number: _____

Area to be occupied: Street Blvd Sidewalk Alley
 (Circle all that apply)

Brief description of encroachment: Dumpster Other(describe below)

Saw horses and gates across alley at the end of Smokes fence to north entrance of alley entry
 (Attach a scale drawing that relates to above description if needed)

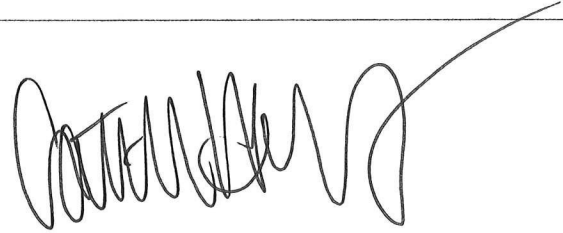
Proposed Start Date: Aug 12th 2023 Permit Expiration Date: Aug 21st 2023
8am 10pm

The applicant understands and agrees that this is only an application for permit. A Street Privilege Permit will only be issued after approval from the Department of Public Works.

Applicant signature Aug 12th 2023 Dave DeB... Date 4/21/23
8am

Permit Issued By _____ Date: _____

For office use only



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

- Renewal of “Class A” Liquor & Class “A” Fermented Malt Beverage Licenses
- Renewal of “Class B” Liquor & Class “B” Fermented Malt Beverage Licenses
- Renewal of Class “B” Fermented Malt Beverage Licenses
- Renewal of “Class C” Wine Beverage Licenses

Summary and Background Information:

(Appropriate Documentation Attached)

See attached list of annual alcohol license renewal applications. All licenses are for the period July 1, 2023 to June 30, 2024.

Fiscal Note:

Total revenue generated to the City of Tomah by the issuance of these licenses, which includes alcohol licenses, cabaret licenses, cigarette/tobacco licenses, amusement operated devices, and publication fees, is \$15,566.00.

Recommendation:

The license applications and background checks have been reviewed and completed. It is requested that the Committee of the Whole recommend the Common Council approve the issuance of the alcohol license renewals for the license period of July 1, 2023 through June 30, 2024.

Respectfully submitted by:

Nicole Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: May 15 & 16, 2023

CITY OF TOMAH
NOTICE OF APPLICATION FOR RENEWAL BEER AND/OR LIQUOR LICENSES
FOR THE LICENSE PERIOD OF: 7/1/2023 – 6/30/2024

The following have applied for "Class A" Liquor and Class "A" Fermented Malt Beverage Licenses in the City of Tomah:

1. Aldi Inc. (Store #52) at 1844 N. Superior Ave
2. Casey's Marketing Company DBA Casey's General Store #1933 at 313 N Superior Ave
3. Simran Corporation DBA Hwy 12 & 16 BP at 1030 E Clifton St
4. Wittig Inc. DBA Hwy 21 BP at 311 Wittig Rd
5. 907 McCoy Inc. DBA Hwy 21 Shell at 907 E McCoy Blvd
6. Kwik Trip, Inc. (Store #484) at 124 W McCoy Blvd
7. Kwik Trip, Inc. (Store #718) at 1504 Superior Avenue
8. Kwik Trip, Inc. (Store #796) at 310 E McCoy Blvd
9. Tomah Quick Stop & Spirit Shop LLC at 201 W. Veterans St.
10. Tomah DBA Tomah Mini Mart at 215 W. Clifton St.
11. Wal-Mart Stores East, LP DBA Walmart #965 at 222 W McCoy Blvd

The following have applied for "Class B" Liquor and Class "B" Fermented Malt Beverage Licenses in the City of Tomah:

1. M&M Vending Amusements, LLC DBA The Bank Bar at 1015 Superior Ave
2. Cancun Bay LTD at 1422 Superior Ave
3. Swami Hospitality Inc. DBA Clarion Pointe at 2005 N Superior Ave
4. James Frandsen DBA Franny's at 1115 Superior Ave
5. JVM Investments LLC DBA Murray's on Main at 810 Superior Ave
6. C & H Foodservice Inc. DBA Perkins Family Restaurant / Mr. P's at 1015 E McCoy Blvd
7. Kenneth Pierce DBA Smoke's Elbow Room Bar at 114 W Benton St
8. Brick Sip Haus, LLC DBA Brick Sip Haus at 800 Superior Ave
9. The Crow Bar, LLC. The Crow Bar at 1206 Superior Ave

The following have applied for a Class "B" Fermented Malt Beverage License in the City of Tomah:

1. Z&D LLC. DBA China Buffet at 115 W McCoy Blvd
2. Stump Hospitality LLC DBA Hampton Inn at 219 Buan St
3. Hat Trick Hospitality LLC DBA Holiday Inn Express & Suites at 215 Buan St
4. Tomah Knights of Columbus Corporation at 202 E Juneau St
5. ZM Peking Chinese Restaurant LLC DBA Peking Chinese Restaurant at 1013 Superior Ave
6. Northfield Restaurant Corporation DBA Pizza Hut at 1821 N Superior Ave
7. Paula Caucutt DBA Natural Connection at 1012 Superior Ave

The following have applied for a "Class C" Wine License in the City of Tomah:

1. Zheng's 1688 Inc. DBA China Buffet at 115 W McCoy Blvd
2. Paula Caucutt DBA Natural Connection at 1012 Superior Ave
3. ZM Peking Chinese Restaurant LLC DBA Peking Chinese Restaurant at 1013 Superior Ave
4. The Baker's Table at 233 N Superior Ave

Nicole Jacobs, Deputy City Clerk, Tomah, WI

**City of Tomah
Cash and Investments
April 30, 2023**

Fund 01 - General Fund						
Investment Description		Investment Type	C/D Rate	Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
Pershing	Alliant CR Chicago	C/D	5.00	01/30/26	103,000.00	103,000.00
Pershing	Corning Fed CR	C/D	5.35	04/04/24	-	105,000.00
Pershing	Spokane Teachers CU	C/D	5.00	11/25/24	115,000.00	115,000.00
Pershing	State Bank of India NY	C/D	1.05	06/10/25	245,000.00	245,000.00
Pershing	Texas Exchange Bk Crowley	C/D	1.00	06/19/25	155,000.00	155,000.00
Pershing	Texas Exchange Bk	C/D	0.85	04/10/22	200,000.00	200,000.00
Pershing	Live Oak Bk	C/D	0.60	10/08/26	100,000.00	100,000.00
Pershing	Rollstone Bank & Trust	C/D	3.55	08/23/27	165,000.00	165,000.00
Pershing	Bridgewater Bk	C/D	0.55	09/20/27	60,000.00	60,000.00
Pershing	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	100,000.00	100,000.00
Pershing	Morgan Stanley Pvt Bank	C/D	0.75	01/27/28	70,000.00	70,000.00
Pershing	Frazer Bk Okla	C/D	1.10	06/26/28	50,000.00	50,000.00
Pershing	US Treasury Bills	C/D		06/08/23	107,000.00	107,000.00
Pershing	Federal Home Ln Bank	C/D	4.75	11/21/23	200,000.00	200,000.00
Pershing	Federal Farm Credit	C/D	1.54	11/30/26	300,000.00	300,000.00
Pershing	Federal Farm Credit Bank	C/D	2.45	02/23/28	145,000.00	145,000.00
Pershing	US Govt MM Fund	MM			108,793.23	4,639.68
FMB	x706	C/D	0.40	01/15/22	118,902.94	118,902.94
LGIP	01	TF			6,095.26	6,119.30
Bank First	X6465	M/M	2.9600		1,613,859.49	1,769,035.60
Bank First	ED X1194	M/M			142,655.94	144,896.37
CCF	ICS SWEEP ACCOUNT	M/M			717,986.52	719,463.24
CCF	X768	M/M	0.1000		21,517.33	21,558.60
TOTAL					4,844,810.71	5,004,615.73

Fund 07 - Debt						
Investment Description		Investment Type	C/D Rate	Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
LGIP	06	T/F			7,682.99	7,713.29
Bank First	X6465	M/M	\$2.96		355,785.66	356,829.73
TOTAL					363,468.65	364,543.02

Fund 08 - Capital						
Investment Description		Investment Type	C/D Rate	Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
LGIP	02	T/F			85,486.35	85,823.50
Pershing		M/M			133,738.90	1,752,141.88
Pershing	US Treas Bills				2,901,000.00	2,114,000.00
Pershing	Federal Home Ln Mtg Corp		0.375	04/20/23	1,222,000.00	-
Pershing	Federal Home Ln Mtg Corp		0.375	05/05/23	815,000.00	815,000.00
Pershing	Federal Farm Cr Bonds		0.001	05/10/23	1,021,000.00	1,021,000.00
Pershing	Federal Home Loans		2.125	06/09/23	200,000.00	200,000.00
Pershing	New Jersey ED St Pension			02/15/23	-	-
Bank First	X6465	M/M	2.96		82,157.72	82,398.82
CCF	X768	M/M	0.1		25,591.31	25,640.39
TOTAL					6,485,974.28	6,096,004.59

**City of Tomah
Cash and Investments
April 30, 2023**

Fund 02 - Lake						
	Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
RIA	4337420053	C/D	1.85	03/03/21	15,000.96	15,050.28
LGIP	03	TF			27,944.27	28,054.48
RIA	44374202	M/M			204,192.20	204,393.60
TOTAL					247,137.43	247,498.36

Fund 04 - CDBG						
	Investment Description	Investment Type			Beginning Balance 3/31/2023	Ending Balance 4/30/2023
TACU		CK			104,962.00	1,042.43
TACU		SAVINGS			189.42	477.43
Bank First		CK			873.55	873.55
Bank First	X0822	SAVINGS			251,588.48	251,763.48
TOTAL					357,613.45	254,156.89

Sewer Department						
	Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
Pershing	First Natl Bk Amer East	C/D	0.75	04/30/26	115,000.00	115,000.00
Pershing	Sallie Mae Murray UTAH	C/D	0.90	06/30/26	180,000.00	180,000.00
Pershing	US Treasury Bills	C/D		06/29/23	711,000.00	711,000.00
Pershing	Pershing MM	M/M			2,421.06	2,401.74
LGIP	04	T/F			556,012.26	558,205.15
CCF	XX8352	M/M			404,742.35	405,518.57
CCF	ICS Sweep	M/M			263,063.74	263,604.85
Bank First	X6341	M/M			1,434,148.34	1,938,709.18
Bank First	CLEARING ACCT	M/M			408,845.91	144,715.38
TOTAL					4,075,233.66	4,319,154.87

Water Department						
	Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 3/31/2023	Ending Balance 4/30/2023
Pershing	Texas Exchange	C/D	0.60	12/18/25	90,000.00	90,000.00
Pershing	Flagstar Bk Troy Mich.	C/D	0.45	08/14/24	245,000.00	245,000.00
Pershing	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	145,000.00	145,000.00
Pershing	United Roosevelt Svgs	C/D	0.55	03/12/26	245,000.00	245,000.00
Pershing	First Natl Bk Amer East	C/D	0.75	04/30/26	40,000.00	40,000.00
Pershing	First Tech Fed CU	C/D	5.35	03/29/23	245,000.00	245,000.00
Pershing	Sunwest Bk Irvine	C/D	0.70	04/30/26	45,000.00	45,000.00
Pershing	US Bank Salt Lake City	C/D	0.95	09/22/26	100,000.00	100,000.00
Pershing	First Tech ED	C/D	5.35	04/12/24	-	245,000.00
Pershing	US Treasury Bills	C/D		08/31/23	111,000.00	111,000.00
Pershing	US Treasury Bills	C/D		10/05/23	-	550,000.00
Pershing	Pershing MM	M/M			800,424.78	19,220.40
LGIP	05	TF			10,441.69	10,482.87
CCF	x659	M/M			15,251.91	15,281.16
CCF	ISC SWEEP ACCOUNT 659	M/M			1,090,893.98	1,093,137.65
Bank First	CLEARING ACCT	M/M			547,898.45	432,486.28
TOTAL					3,730,910.81	3,631,608.36

**City of Tomah
Cash and Investments
April 30, 2023**

TOTAL BY INSTITUTION		
	3/31/2023	4/30/2023
Bank First	4,837,813.54	5,121,708.39
Pershing	11,591,377.97	11,215,403.70
CCF	2,539,047.14	2,544,204.46
Farmers & Merchants Bank Kendall	118,902.94	118,902.94
Local Government Investment Pool	693,662.82	696,398.59
RIA Federal Credit Union	219,193.16	219,443.88
Tomah Area Credit Union	105,151.42	1,519.86
TOTAL	20,105,148.99	19,917,581.82

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Summary and Background Information:

Like many Wisconsin municipalities, the City of Tomah senior staff is recommending a change in the hours available to public for city hall. Municipalities across the state have made the change for multiple reasons, including:

- Expanded office hours to offer the public/citizens to stop in before work
- Recruitment of new employees and retention of current employees – something other than increases to wages
- Maximizes department efficiency and provides employees flexibility
- Fridays are currently slow in foot traffic into City Hall
- Creates efficiencies by allowing employees time to complete tasks uninterrupted
- Eliminate unnecessary overtime to allow employees to start and end each day without interruption and complete their work during their scheduled day vs. working overtime before and after shift
- Employee satisfaction with additional time away from work and employers who are flexible and respond to employee needs
- Employee benefits with limited fiscal impact to the city
- Potential future gains from added efficiencies may decrease long term headcount increases

Fiscal Impact: Limited, potential positive impact.

(Appropriate Documentation Attached)

Recommendation:

Approve City Hall hours change to 730-430 Monday through Thursday. Friday closed to the public with limited appointment only hours.

Becki Weyer

05/08/2023

City Clerk/SET Team member

Date

Committee: Committee of the Whole and/or Common Council

Meeting Date(s): May 15 and May 16, 2023

City Name	Mon-Thurs Hours	Friday Hours
Antigo	730-430	730-noon
Beaver Dam	730-4	730-4
Chippewa Falls	830-430	830-1200
Clintonville	730-430 (summer 7-430)	730-130 (summer closed to public)
Cuba City	730-430 m,t, th, wed 730-530	730-noon
Deerfield	7-430	7am-noon
Fountain City	8-4	closed to public
Gillett	8-4	closed to public
Grafton	8-430	Closed to public
La Crosse	8-4	closed to public
Marion	8-4	Closed to public
Markesan	8-4	8-noon
Marshfield	7-430	730-noon
Menomonie	8-430	8-noon
Neenah	730-5	730-noon
New Holstein	7-430	7-noon
New Richmond	7-430	7-1130
Plymouth	730-400	730-noon
Shawano	7-430	7-11
Sparta	7-5	7-11
Tomah	730-430	closed to public
Viroqua	730-430	closed to public
West Allis	11:30-430	1130-430
WI Rapids	8-430	8-12
Wilson	8-430	closed to public

PROPOSED


Procedure for recommendations on actionable items to the City Council/Committee of the Whole

Recommendations should come to the SET from all boards, commissions and committees, with the exception of the Committee of the Whole.

Staff report approved or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward onto the Committee of the Whole or the City Council with the reviewed documents.

Department Head to communicate to their boards, commissions, committees and Council.

Recommendation from:	Becki Weyer
Minutes/staff report attached	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Budget account:	n/a
Fiscal impact:	Limited, potential positive impact. \$
Staff responsible for implementation:	All City Hall Directors
Economic impact:	n/a
Zoning/rezoning issues:	n/a
Supports organizational goals	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Questions from SET:	Discussions about hours needed, management of the hours and staff, and flexibility. Potential savings on overtime. Positive response to employee needs and wants.
Grants pursued/opportunity pursued:	n/a
Reviewed by SET	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Initialed by: 

Date: 05/09/2023

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2023	\$1,808,106.92	Check #'s:	142348	142410
				142424	142577
2. Payroll:		\$272,492.90	Dir Dep #'s:	9298959	9299216
3. Wire/ACH Transfers:		\$3,555,560.23			
4. Invoices:		\$1,320,115.15			
Total:		<u>\$6,956,275.20</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

May 16, 2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142348										
04/23	04/13/2023	142348	24	AIRGAS USA LLC	999567097	1	01-53311-2900	.00	114.22	114.22
Total 142348:								.00		114.22
142349										
04/23	04/13/2023	142349	27	ALL AMERICAN DO-IT CENTER	318731/3	1	01-53311-3508	.00	4,160.00	4,160.00
Total 142349:								.00		4,160.00
142350										
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	0305500000	1	01-53311-2210	.00	223.91	223.91
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	2670650000	1	01-53311-2210	.00	338.76	338.76
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	5243440000	1	01-51600-2210	.00	1,189.45	1,189.45
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	6960540000	1	01-53311-2210	.00	18.99	18.99
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	7545230000	1	01-53420-2900	.00	10,243.84	10,243.84
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	9924620000	1	01-53311-2210	.00	166.68	166.68
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	MARCH 202	1	01-52100-2210	.00	19.81	19.81
04/23	04/13/2023	142350	30	ALLIANT ENERGY/WPL	MARCH2023	1	01-52100-2210	.00	1,394.66	1,394.66
Total 142350:								.00		13,596.10
142351										
04/23	04/13/2023	142351	47	APPLIED CONCEPTS	#416940	1	01-52100-3500	.00	148.00	148.00
Total 142351:								.00		148.00
142352										
04/23	04/13/2023	142352	54	ARTS TREE & LAWN SERVICE L	1047	1	01-53645-2900	.00	1,501.25	1,501.25
Total 142352:								.00		1,501.25
142353										
04/23	04/13/2023	142353	2444	AT&T - POLICE DEPT.	#287299452	1	01-52100-2230	.00	519.07	519.07
Total 142353:								.00		519.07
142354										
04/23	04/13/2023	142354	2431	AT&T MOBILITY - FIRE DEPT.	2873030555	1	01-52200-2230	.00	206.02	206.02

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142354:								.00		206.02
142355										
04/23	04/13/2023	142355	2342	AUTO VALUE TOMAH (CITY)	522232386	1	01-52100-3500	.00	101.71	101.71
04/23	04/13/2023	142355	2342	AUTO VALUE TOMAH (CITY)	522232623	1	01-52100-3500	.00	23.53	23.53
04/23	04/13/2023	142355	2342	AUTO VALUE TOMAH (CITY)	522233055	1	01-52100-3500	.00	136.99	136.99
04/23	04/13/2023	142355	2342	AUTO VALUE TOMAH (CITY)	522233069	1	01-52100-3500	.00	9.99	9.99
Total 142355:								.00		272.22
142356										
04/23	04/13/2023	142356	1145	AXON ENTERPRISE INC	#INUS14528	1	01-52100-3400	.00	625.88	625.88
Total 142356:								.00		625.88
142357										
04/23	04/13/2023	142357	76	BAYCOM INC	#EQUIPINV_	1	01-52100-3400	.00	353.52	353.52
Total 142357:								.00		353.52
142358										
04/23	04/13/2023	142358	1210	BELCO VEHICLE SOLUTIONS L	#8130	1	01-52100-3500	.00	57.50	57.50
Total 142358:								.00		57.50
142359										
04/23	04/13/2023	142359	81	BERNIE BUCHNER INC	878472	1	01-51600-3500	.00	970.59	970.59
Total 142359:								.00		970.59
142360										
04/23	04/13/2023	142360	1060	BOBCAT OF THE COULEE REGI	01-61418	1	01-53311-2900	.00	2,543.39	2,543.39
Total 142360:								.00		2,543.39
142361										
04/23	04/13/2023	142361	2365	Brightspeed	301313485 0	1	12-55500-2230	.00	76.65	76.65
04/23	04/13/2023	142361	2365	Brightspeed	NONE.1	1	01-52100-2230	.00	30.00	30.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142361:								.00		106.65
142362										
04/23	04/13/2023	142362	2351	BUREAU VERITAS NATIONAL E	23005125	1	10-55110-2900	.00	90.20	90.20
Total 142362:								.00		90.20
142363										
04/23	04/13/2023	142363	122	CARROT-TOP INDUSTIRES INC	115724	1	01-48502	.00	1,500.00	1,500.00
04/23	04/13/2023	142363	122	CARROT-TOP INDUSTIRES INC	115724	2	01-53311-3508	.00	4,014.59	4,014.59
Total 142363:								.00		5,514.59
142364										
04/23	04/13/2023	142364	2302	CINTAS CORPORATION	5152280359	1	01-53311-2900	.00	126.32	126.32
Total 142364:								.00		126.32
142365										
04/23	04/13/2023	142365	2123	DYNAMIC LIFECYCLE INNOVATI	2304003008	1	01-53635-2900	.00	1,030.69	1,030.69
Total 142365:								.00		1,030.69
142366										
04/23	04/13/2023	142366	216	EMERGENCY MEDICAL PRODU	2539888	1	03-52300-3402	.00	13.95	13.95
Total 142366:								.00		13.95
142367										
04/23	04/13/2023	142367	220	EO JOHNSON CO	#INV131052	1	01-52100-2900	.00	235.50	235.50
04/23	04/13/2023	142367	220	EO JOHNSON CO	1282930	1	01-53311-2900	.00	60.00-	60.00-
04/23	04/13/2023	142367	220	EO JOHNSON CO	1310681	1	12-55500-2900	.00	123.00	123.00
04/23	04/13/2023	142367	220	EO JOHNSON CO	1311936	1	01-53311-2900	.00	61.74	61.74
Total 142367:								.00		360.24
142368										
04/23	04/13/2023	142368	2446	FIRE SUPPRESSION SOLUTION	136	1	05-52100-3400	.00	1,076.80	1,076.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142368:								.00		1,076.80
142369										
04/23	04/13/2023	142369	255	FIRST SUPPLY LLC-LA CROSSE	3435479-00	1	01-51600-3500	.00	251.20	251.20
Total 142369:								.00		251.20
142370										
04/23	04/13/2023	142370	275	GHD SERVICES INC	340-0064831	1	01-53630-2100	.00	2,416.71	2,416.71
Total 142370:								.00		2,416.71
142371										
04/23	04/13/2023	142371	634	GREATER TOMAH AREA CHAM	3.31.23 Reim	1	16-56720-8200	.00	1,745.00	1,745.00
Total 142371:								.00		1,745.00
142372										
04/23	04/13/2023	142372	1092	JESSIFFANY CANIE SERVICES	#23-065	1	01-52100-3350	.00	70.00	70.00
Total 142372:								.00		70.00
142373										
04/23	04/13/2023	142373	2445	KANAWHA COUNTY CLERK	4-10-23	1	01-52100-3400	.00	5.00	5.00
Total 142373:								.00		5.00
142374										
04/23	04/13/2023	142374	375	KWIK TRIP CREDIT DEPT	00410435-03	1	01-53311-3401	.00	8,375.70	8,375.70
04/23	04/13/2023	142374	375	KWIK TRIP CREDIT DEPT	4-3-23	1	01-52100-3400	.00	3,503.60	3,503.60
Total 142374:								.00		11,879.30
142375										
04/23	04/13/2023	142375	387	LARKIN'S GMC INC	83449	1	03-52300-3500	.00	128.10	128.10
04/23	04/13/2023	142375	387	LARKIN'S GMC INC	83648	1	03-52300-3500	.00	334.36	334.36
04/23	04/13/2023	142375	387	LARKIN'S GMC INC	83665	1	03-52300-3500	.00	140.06	140.06
04/23	04/13/2023	142375	387	LARKIN'S GMC INC	83680	1	01-52200-3500	.00	154.18	154.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142375:								.00		756.70
142376										
04/23	04/13/2023	142376	1557	LEXISNEXIS RISK DATA MANAG	1378284-202	1	01-52100-2900	.00	42.50	42.50
Total 142376:								.00		42.50
142377										
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	631700 03.2	1	01-53510-2240	.00	101.00	101.00
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	1	01-52100-2230	.00	697.41	697.41
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	2	01-51200-2230	.00	57.82	57.82
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	3	01-51520-2230	.00	62.29	62.29
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	4	01-51415-2230	.00	15.22	15.22
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	5	01-51420-2230	.00	56.75	56.75
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	6	01-51100-2230	.00	15.22	15.22
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	7	01-51530-2230	.00	15.22	15.22
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	8	01-51420-2230	.00	25.95	25.95
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	9	01-52400-2230	.00	50.03	50.03
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	10	01-53100-2230	.00	60.94	60.94
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	11	01-15610	.00	59.91	59.91
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	12	01-15620	.00	48.33	48.33
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	13	01-55200-2230	.00	16.26	16.26
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	14	01-52100-2230	.00	175.00	175.00
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	690500 03.2	15	01-51450-2900	.00	175.00	175.00
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	809500 03.2	1	01-53311-2230	.00	100.93	100.93
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	842100 03.2	1	10-55110-2230	.00	155.20	155.20
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	842100 03.2	2	10-55110-2900	.00	79.95	79.95
04/23	04/13/2023	142377	2328	LYNXX NETWORKS	897700 03.2	1	12-55500-2230	.00	27.62	27.62
Total 142377:								.00		1,996.05
142378										
04/23	04/13/2023	142378	2124	MEDLINE INDUSTRIES, INC.	2258591798	1	03-52300-3402	.00	709.04	709.04
Total 142378:								.00		709.04
142379										
04/23	04/13/2023	142379	442	MISSISSIPPI WELDERS SUPPL	484138	1	03-52300-3400	.00	95.29	95.29

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142379:								.00		95.29
142380										
04/23	04/13/2023	142380	444	MODERN DISPOSAL SYSTEMS	500,147385	1	01-53635-2900	.00	626.55	626.55
Total 142380:								.00		626.55
142381										
04/23	04/13/2023	142381	447	MONROE CO CLERK OF COUR	202300281	1	01-23300	.00	500.00	500.00
Total 142381:								.00		500.00
142382										
04/23	04/13/2023	142382	452	MONROE CO HIGHWAY DEPAR	03.23	1	01-53311-2900	.00	1,078.89	1,078.89
Total 142382:								.00		1,078.89
142383										
04/23	04/13/2023	142383	454	MONROE CO TREASURER	APRIL 2023	1	09-24400	.00	451,655.78	451,655.78
04/23	04/13/2023	142383	454	MONROE CO TREASURER	APRIL 2023	2	09-24400	.00	69,212.59	69,212.59
04/23	04/13/2023	142383	454	MONROE CO TREASURER	MAR MONT	1	01-24300	.00	2,161.90	2,161.90
Total 142383:								.00		523,030.27
142384										
04/23	04/13/2023	142384	2386	Monroe County Herald	Acct #994	1	01-52100-3200	.00	54.00	54.00
Total 142384:								.00		54.00
142385										
04/23	04/13/2023	142385	2122	MORGAN SCHARLAU	612011	1	03-52300-3350	.00	32.00	32.00
04/23	04/13/2023	142385	2122	MORGAN SCHARLAU	TRAUMA CA	1	03-52300-3350	.00	40.00	40.00
Total 142385:								.00		72.00
142386										
04/23	04/13/2023	142386	1527	MORGAN STANLEY	OVERPAYM	1	01-24412	.00	5.50	5.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142386:								.00		5.50
142387										
04/23	04/13/2023	142387	1990	MORTON SALT	5402794732	1	01-53311-3403	.00	20,792.92	20,792.92
Total 142387:								.00		20,792.92
142388										
04/23	04/13/2023	142388	2326	NICOLE JACOBS	MILAGE	1	01-51440-3400	.00	22.75	22.75
Total 142388:								.00		22.75
142389										
04/23	04/13/2023	142389	499	OAKDALE ELECTRIC COOPERA	30198001 03	1	01-53420-2900	.00	333.00	333.00
04/23	04/13/2023	142389	499	OAKDALE ELECTRIC COOPERA	30198002 03	1	01-53420-2900	.00	36.00	36.00
Total 142389:								.00		369.00
142390										
04/23	04/13/2023	142390	2117	PAUL SLOAN	4-7-23	1	01-52100-2100	.00	23.42	23.42
Total 142390:								.00		23.42
142391										
04/23	04/13/2023	142391	864	PERKINS, ADAM	4-1-23	1	01-52100-3350	.00	10.92	10.92
Total 142391:								.00		10.92
142392										
04/23	04/13/2023	142392	555	RICK'S CERTIFIED AUTO OF TO	77201	1	01-53311-2900	.00	34.18	34.18
Total 142392:								.00		34.18
142393										
04/23	04/13/2023	142393	1577	RUNNING INC.	27500.1	1	11-53520-3400	.00	57,042.42	57,042.42
04/23	04/13/2023	142393	1577	RUNNING INC.	27500.1	2	11-46350	.00	26,023.50-	26,023.50-

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142393:								.00		31,018.92
142394										
04/23	04/13/2023	142394	1509	SCALLON, BRENNON	NONE.2	1	01-52100-3350	.00	36.02	36.02
Total 142394:								.00		36.02
142395										
04/23	04/13/2023	142395	599	STATE OF WISCONSIN-COURT	MAR 2023 C	1	01-24240	.00	4,982.94	4,982.94
Total 142395:								.00		4,982.94
142396										
04/23	04/13/2023	142396	603	STREICHERS INC	#1623508	1	01-52100-3400	.00	1,153.76	1,153.76
04/23	04/13/2023	142396	603	STREICHERS INC	#1624465	1	01-52100-1390	.00	276.00	276.00
Total 142396:								.00		1,429.76
142397										
04/23	04/13/2023	142397	611	TAPCO	I745367	1	01-53311-3405	.00	5,276.70	5,276.70
04/23	04/13/2023	142397	611	TAPCO	I745375	1	01-53311-3405	.00	10,232.51	10,232.51
Total 142397:								.00		15,509.21
142398										
04/23	04/13/2023	142398	637	TOMAH AREA SCHOOL DISTRIC	APRIL 2023	1	01-24600	.00	622,732.26	622,732.26
Total 142398:								.00		622,732.26
142399										
04/23	04/13/2023	142399	642	TOMAH GRANITE COMPANY	PLAQUE	1	08-57220-8200	.00	1,780.00	1,780.00
Total 142399:								.00		1,780.00
142400										
04/23	04/13/2023	142400	1744	TOMAH HEALTH	Stmt 3-6-23	1	01-52100-3400	.00	177.00	177.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142400:								.00		177.00
142401										
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2050.00 3.23	1	01-53311-2220	.00	116.39	116.39
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2067.00 3.23	1	01-51600-2220	.00	235.25	235.25
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2189.00 3.23	1	10-55110-2220	.00	142.69	142.69
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2263.01 3.23	1	01-53311-2220	.00	63.79	63.79
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2541.00 3.23	1	01-53311-2220	.00	22.60	22.60
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2901.02 3.23	1	01-53510-2220	.00	24.54	24.54
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	2943.00 03.2	1	03-52300-2220	.00	116.39	116.39
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	5403.01 3.23	1	12-55500-2220	.00	220.56	220.56
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	671.01 3.23	1	12-55500-2220	.00	50.58	50.58
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	67101.01 3.2	1	12-55500-2220	.00	35.06	35.06
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	854.01 3.23	1	01-53311-2220	.00	22.60	22.60
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	967.01 03.23	1	01-53311-2220	.00	24.54	24.54
04/23	04/13/2023	142401	658	TOMAH WATER & SEWER UTILI	ACCT #3330.	1	01-52100-2220	.00	222.29	222.29
Total 142401:								.00		1,297.28
142402										
04/23	04/13/2023	142402	2447	UNITED RENTALS NORTH AME	218312922-0	1	05-57220-8300	.00	8,225.00	8,225.00
Total 142402:								.00		8,225.00
142403										
04/23	04/13/2023	142403	721	WE ENERGIES	0701203562-	1	01-53510-2200	.00	115.43	115.43
04/23	04/13/2023	142403	721	WE ENERGIES	0701404176-	1	01-53311-2200	.00	555.47	555.47
04/23	04/13/2023	142403	721	WE ENERGIES	0701404176-	1	01-53311-2200	.00	2,064.45	2,064.45
04/23	04/13/2023	142403	721	WE ENERGIES	0707349941-	1	01-52200-2200	.00	421.74	421.74
04/23	04/13/2023	142403	721	WE ENERGIES	0708538032-	1	10-55110-2200	.00	1,210.07	1,210.07
04/23	04/13/2023	142403	721	WE ENERGIES	0714123594-	1	01-51600-2200	.00	3,196.54	3,196.54
04/23	04/13/2023	142403	721	WE ENERGIES	0715128126-	1	01-53311-2200	.00	2,375.02	2,375.02
04/23	04/13/2023	142403	721	WE ENERGIES	0718379081-	1	01-55402-2200	.00	660.97	660.97
04/23	04/13/2023	142403	721	WE ENERGIES	MARCH 202	1	01-52100-2200	.00	733.29	733.29
Total 142403:								.00		11,332.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142404										
04/23	04/13/2023	142404	728	WESTERN TECHNICAL COLLEG	APRIL 2023	1	01-24600	.00	117,844.34	117,844.34
Total 142404:								.00		117,844.34
142405										
04/23	04/13/2023	142405	1252	WI DEPT OF TRANSPORTATION	395-0000299	1	01-52100-3350	.00	30.00	30.00
04/23	04/13/2023	142405	1252	WI DEPT OF TRANSPORTATION	395-0000301	1	01-52100-3350	.00	230.00	230.00
Total 142405:								.00		260.00
142406										
04/23	04/13/2023	142406	749	WI SCTF	PP #7	1	01-21590	.00	848.08	848.08
Total 142406:								.00		848.08
142407										
04/23	04/13/2023	142407	754	WIL-KIL PEST CONTROL	4606624	1	10-55110-2900	.00	79.20	79.20
Total 142407:								.00		79.20
142408										
04/23	04/13/2023	142408	757	WINDING RIVERS LIBRARY SYS	510	1	10-55110-3440	.00	5,011.00	5,011.00
Total 142408:								.00		5,011.00
142409										
04/23	04/13/2023	142409	2408	WISC DEPT OF JUSTICE	G2159 03.23	1	01-51420-3200	.00	154.00	154.00
Total 142409:								.00		154.00
142410										
04/23	04/17/2023	142410	2448	M&M LAWN & LEISURE	4007713_1	1	08-57210-8400	.00	27,375.00	27,375.00
Total 142410:								.00		27,375.00
142424										
04/23	04/21/2023	142424	2339	ACE HARDWARE (SENIOR)	611575	1	12-55500-3500	.00	7.80	7.80
04/23	04/21/2023	142424	2339	ACE HARDWARE (SENIOR)	612250	1	12-55500-3500	.00	48.58	48.58

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142424:								.00		56.38
142425										
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0108530000	1	01-55200-2210	.00	353.14	353.14
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0296130000	1	01-55401-2210	.00	17.85	17.85
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0308030000	1	01-55200-2210	.00	57.25	57.25
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0448140000	1	01-55401-2210	.00	1,106.84	1,106.84
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0513010000	1	01-55401-2210	.00	21.00	21.00
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0698200000	1	02-56910-2210	.00	305.54	305.54
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	0806110000	1	01-55200-2210	.00	142.48	142.48
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	1392750000	1	01-55401-2210	.00	17.85	17.85
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	2131000000	1	01-55200-2210	.00	23.88	23.88
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	2243740000	1	01-55401-2210	.00	17.85	17.85
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	2447130000	1	12-55500-2210	.00	826.80	826.80
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	3229430000	1	01-55401-2210	.00	17.85	17.85
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	3674180423	1	01-55401-2210	.00	35.70	35.70
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	3716320000	1	01-53510-2210	.00	23.47	23.47
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	3781840000	1	01-55200-2210	.00	202.81	202.81
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	4498340000	1	01-53420-2900	.00	18.99	18.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	4519649155	1	01-55200-2210	.00	20.00	20.00
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	4819750000	1	01-55401-2210	.00	593.22	593.22
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5096920000	1	01-55401-2210	.00	23.99	23.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5122340000	1	01-55200-2210	.00	69.48	69.48
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5276700000	1	01-55401-2210	.00	26.77	26.77
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5303120000	1	01-53420-2900	.00	36.77	36.77
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5305120000	1	01-55200-2210	.00	18.99	18.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5400530000	1	01-55401-2210	.00	26.77	26.77
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5491010000	1	01-55200-2210	.00	24.42	24.42
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5563800000	1	01-55401-2210	.00	26.77	26.77
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5582240000	1	01-55401-2210	.00	29.06	29.06
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5683030000	1	01-53510-2210	.00	22.11	22.11
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5730840000	1	01-55200-2210	.00	51.58	51.58
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	5817900000	1	01-55200-2210	.00	133.76	133.76
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6198210000	1	01-55402-2210	.00	20.15	20.15
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6301650000	1	01-55200-2210	.00	18.99	18.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6396684000	1	01-55401-2210	.00	136.78	136.78
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6426740000	1	01-55200-2210	.00	18.99	18.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6617650000	1	12-55500-2210	.00	61.44	61.44

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	6721900000	1	01-53420-2900	.00	18.99	18.99
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7127140000	1	01-55200-2210	.00	35.48	35.48
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7132920000	1	01-53510-2210	.00	33.90	33.90
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7312600000	1	01-55401-2210	.00	36.42	36.42
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7625640000	1	01-55401-2210	.00	18.42	18.42
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7675010000	1	01-53510-2210	.00	208.32	208.32
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7699530000	1	01-55402-2210	.00	45.07	45.07
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7845440000	1	01-55401-2210	.00	10.89	10.89
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7892520000	1	01-55200-2210	.00	20.75	20.75
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7906820000	1	01-55401-2210	.00	30.11	30.11
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	7916150000	1	01-55401-2210	.00	217.56	217.56
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	8098330000	1	01-55401-2210	.00	63.57	63.57
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	8270300000	1	01-55401-2210	.00	17.85	17.85
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	8935750000	1	01-55401-2210	.00	33.07	33.07
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	9101020000	1	03-52300-2210	.00	413.94	413.94
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	9361920000	1	01-53420-2900	.00	37.41	37.41
04/23	04/21/2023	142425	30	ALLIANT ENERGY/WPL	9589110000	1	01-55200-2210	.00	18.99	18.99
Total 142425:								.00		5,810.08
142426										
04/23	04/21/2023	142426	2444	AT&T - POLICE DEPT.	2872994527	1	01-52100-2230	.00	860.56	860.56
Total 142426:								.00		860.56
142427										
04/23	04/21/2023	142427	2341	AUTO VALUE TOMAH (STREET)	522230803	1	01-53311-3508	.00	7.49	7.49
04/23	04/21/2023	142427	2341	AUTO VALUE TOMAH (STREET)	522232634	1	01-53311-3408	.00	55.96	55.96
Total 142427:								.00		63.45
142428										
04/23	04/21/2023	142428	69	BAKER & TAYLOR LLC	2037403229	1	10-55110-3420	.00	441.07	441.07
04/23	04/21/2023	142428	69	BAKER & TAYLOR LLC	2037421394	1	10-55110-3420	.00	132.52	132.52
04/23	04/21/2023	142428	69	BAKER & TAYLOR LLC	2037421394	2	10-55110-3460	.00	85.44	85.44
04/23	04/21/2023	142428	69	BAKER & TAYLOR LLC	2037425278	1	10-55110-3420	.00	19.46	19.46
04/23	04/21/2023	142428	69	BAKER & TAYLOR LLC	2037425278	2	10-55110-3460	.00	321.85	321.85

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142428:								.00		1,000.34
142429										
04/23	04/21/2023	142429	76	BAYCOM INC	043266	1	03-52300-3400	.00	173.00	173.00
Total 142429:								.00		173.00
142430										
04/23	04/21/2023	142430	2164	BPA	015702	1	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	2	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	3	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	4	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	5	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	6	03-52300-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	7	01-53100-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	8	01-51200-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	9	10-55110-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	10	10-55110-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	11	01-55200-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	12	01-52100-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	13	01-52100-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	14	01-52100-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	15	01-52100-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	16	01-15620	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	17	12-55500-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	18	01-51520-1340	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	19	01-15610	.00	4.90	4.90
04/23	04/21/2023	142430	2164	BPA	015702	20	01-15610	.00	4.90	4.90
Total 142430:								.00		98.00
142431										
04/23	04/21/2023	142431	2365	Brightspeed	May 2023	1	01-52100-2230	.00	30.00	30.00
Total 142431:								.00		30.00
142432										
04/23	04/21/2023	142432	121	CARRICO AQUATIC RESOURCE	20231444	1	01-55402-3400	.00	125.00	125.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/21/2023	142432	121	CARRICO AQUATIC RESOURCE	20231546	1	01-55402-3400	.00	4,032.50	4,032.50
Total 142432:								.00	4,157.50	
142433										
04/23	04/21/2023	142433	2302	CINTAS CORPORATION	5148401509	1	01-55200-3400	.00	37.01	37.01
Total 142433:								.00	37.01	
142434										
04/23	04/21/2023	142434	29	CULLIGAN	5881001809	1	01-55402-3400	.00	13.55	13.55
Total 142434:								.00	13.55	
142435										
04/23	04/21/2023	142435	194	DEPENDABLE TITLE OF WISCO	REFUND WE	1	09-12100	.00	1,313.27	1,313.27
Total 142435:								.00	1,313.27	
142436										
04/23	04/21/2023	142436	1280	DIRECTV	013901916X	1	01-55401-3400	.00	168.99	168.99
Total 142436:								.00	168.99	
142437										
04/23	04/21/2023	142437	210	EHLERS AND ASSOCIATES INC	79004	1	07-58290-6560	.00	400.00	400.00
Total 142437:								.00	400.00	
142438										
04/23	04/21/2023	142438	216	EMERGENCY MEDICAL PRODU	2542727	1	03-52300-3402	.00	137.40	137.40
04/23	04/21/2023	142438	216	EMERGENCY MEDICAL PRODU	2544462	1	03-52300-3402	.00	455.24	455.24
04/23	04/21/2023	142438	216	EMERGENCY MEDICAL PRODU	2544617	1	03-52300-3402	.00	157.00	157.00
04/23	04/21/2023	142438	216	EMERGENCY MEDICAL PRODU	2546894	1	03-52300-3402	.00	341.31	341.31
Total 142438:								.00	1,090.95	
142439										
04/23	04/21/2023	142439	1640	EMMONS & OLIVER RESOURC	1841-0004-1	1	01-48440	.00	1,729.50	1,729.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/21/2023	142439	1640	EMMONS & OLIVER RESOURC	1841-0004-1	1	01-48440	.00	2,464.50	2,464.50
04/23	04/21/2023	142439	1640	EMMONS & OLIVER RESOURC	1841-0004-9	1	01-48440	.00	477.00	477.00
Total 142439:								.00		4,671.00
142440										
04/23	04/21/2023	142440	242	FASTENAL COMPANY	204952	1	01-53311-3508	.00	65.80	65.80
04/23	04/21/2023	142440	242	FASTENAL COMPANY	205160	1	01-53311-3408	.00	34.93	34.93
04/23	04/21/2023	142440	242	FASTENAL COMPANY	205170	1	01-55401-3500	.00	24.80	24.80
Total 142440:								.00		125.53
142441										
04/23	04/21/2023	142441	2348	FEDERAL SIGNAL CORPORATI	8295144	1	08-57220-8200	.00	8,680.00	8,680.00
Total 142441:								.00		8,680.00
142442										
04/23	04/21/2023	142442	275	GHD SERVICES INC	340-0005822	1	01-53630-2100	.00	3,683.11	3,683.11
Total 142442:								.00		3,683.11
142443										
04/23	04/21/2023	142443	2194	GOODYEAR COMMERCIAL TIR	1281152585	1	01-53311-3501	.00	1,319.08	1,319.08
Total 142443:								.00		1,319.08
142444										
04/23	04/21/2023	142444	296	GUTHRIE FIRE & SECURITY LL	720907278 0	1	03-52300-2900	.00	36.00	36.00
Total 142444:								.00		36.00
142445										
04/23	04/21/2023	142445	298	H&S PROTECTION SYSTEM IN	R88671	1	10-55110-2900	.00	447.05	447.05
Total 142445:								.00		447.05
142446										
04/23	04/21/2023	142446	1492	HART, LISA	040823	1	03-52300-3350	.00	40.00	40.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142446:								.00		40.00
142447										
04/23	04/21/2023	142447	336	IRON MOUNTAIN	HKHR066	1	01-52100-3400	.00	19.51	19.51
Total 142447:								.00		19.51
142448										
04/23	04/21/2023	142448	2449	JAIDEN SKOFRONICK	034997	1	10-55110-2900	.00	752.00	752.00
Total 142448:								.00		752.00
142449										
04/23	04/21/2023	142449	2388	Joe Kube	REIMBURSE	1	02-56910-3300	.00	289.24	289.24
Total 142449:								.00		289.24
142450										
04/23	04/21/2023	142450	354	JOHN SHUCK PLUMBING & REP	2545	1	01-55200-3500	.00	139.00	139.00
04/23	04/21/2023	142450	354	JOHN SHUCK PLUMBING & REP	2547	1	01-55200-3500	.00	224.91	224.91
Total 142450:								.00		363.91
142451										
04/23	04/21/2023	142451	1391	LOFFLER COMPANIES	4328163	1	01-51420-2900	.00	238.88	238.88
Total 142451:								.00		238.88
142452										
04/23	04/21/2023	142452	2333	MAX ELECTRIC LLC	216	1	10-55110-3100	.00	4,035.60	4,035.60
Total 142452:								.00		4,035.60
142453										
04/23	04/21/2023	142453	2124	MEDLINE INDUSTRIES, INC.	4 INVOICES	1	03-52300-3402	.00	43.13	43.13
04/23	04/21/2023	142453	2124	MEDLINE INDUSTRIES, INC.	4 INVOICES	2	03-52300-3402	.00	292.34	292.34
04/23	04/21/2023	142453	2124	MEDLINE INDUSTRIES, INC.	4 INVOICES	3	03-52300-3402	.00	203.82	203.82
04/23	04/21/2023	142453	2124	MEDLINE INDUSTRIES, INC.	4 INVOICES	4	03-52300-3402	.00	11.68-	11.68-

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142453:								.00		527.61
142454										
04/23	04/21/2023	142454	2439	MICHAEL FORLINES	030923	1	03-52300-3350	.00	40.00	40.00
Total 142454:								.00		40.00
142455										
04/23	04/21/2023	142455	442	MISSISSIPPI WELDERS SUPPL	484163	1	03-52300-3400	.00	82.62	82.62
Total 142455:								.00		82.62
142456										
04/23	04/21/2023	142456	443	MLJ LAWN MOWING & SNOW R	1219	1	01-53432-1130	.00	300.00	300.00
Total 142456:								.00		300.00
142457										
04/23	04/21/2023	142457	465	MOTION PICTURE LICENSING	504418617	1	10-55110-3100	.00	182.86	182.86
Total 142457:								.00		182.86
142458										
04/23	04/21/2023	142458	1815	MULTIMEDIA SALES & MARKETI	1041636	1	12-55500-3200	.00	180.00	180.00
Total 142458:								.00		180.00
142459										
04/23	04/21/2023	142459	2141	NORTH WOODS	360570	1	01-53311-3405	.00	3,559.34	3,559.34
Total 142459:								.00		3,559.34
142460										
04/23	04/21/2023	142460	555	RICK'S CERTIFIED AUTO OF TO	77252	1	01-53311-2900	.00	36.96	36.96
Total 142460:								.00		36.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142461										
04/23	04/21/2023	142461	577	SECURIAN FINANCIAL GROUP I	002832L 05.2	1	01-21530	.00	2,480.64	2,480.64
04/23	04/21/2023	142461	577	SECURIAN FINANCIAL GROUP I	76038 4.23	1	01-21530	.00	183.56	183.56
Total 142461:								.00		2,664.20
142462										
04/23	04/21/2023	142462	1022	SIBERT, BRANDON	605894	1	03-52300-3350	.00	32.00	32.00
Total 142462:								.00		32.00
142463										
04/23	04/21/2023	142463	594	ST. JOSEPH EQUIPMENT INC	08735	1	01-55200-3500	.00	297.30	297.30
Total 142463:								.00		297.30
142464										
04/23	04/21/2023	142464	611	TAPCO	1750413	1	01-53420-2900	.00	1,072.70	1,072.70
04/23	04/21/2023	142464	611	TAPCO	1750590	1	01-53311-3405	.00	1,023.28	1,023.28
Total 142464:								.00		2,095.98
142465										
04/23	04/21/2023	142465	2281	TK ELEVATOR	3007162628	1	01-51600-2900	.00	711.82	711.82
Total 142465:								.00		711.82
142466										
04/23	04/21/2023	142466	1744	TOMAH HEALTH	RCVD 4-17-2	1	01-52100-3400	.00	177.00	177.00
Total 142466:								.00		177.00
142467										
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	1751.00 03.2	1	01-55200-2220	.00	53.27	53.27
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	1917.05 03.2	1	01-55401-2220	.00	8.22	8.22
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	1945.00 03.2	1	01-55200-2220	.00	42.75	42.75
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2064.00 03.2	1	01-55401-2220	.00	121.65	121.65
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2196.01 03.2	1	01-55401-2220	.00	63.79	63.79
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2289.00 03.2	1	01-55200-2220	.00	77.91	77.91

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2289.01 03.2	1	01-55200-2220	.00	42.75	42.75
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2547.00 03.2	1	01-55200-2220	.00	24.54	24.54
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2600.00 03.2	1	01-55200-2220	.00	24.54	24.54
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	2967.00 04.2	1	01-55401-2220	.00	237.37	237.37
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3114.00 03.2	1	01-55200-2220	.00	24.54	24.54
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3255.00 04.2	1	01-55401-2220	.00	373.87	373.87
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3304.00 03.2	1	01-55402-2220	.00	307.52	307.52
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3353.00 03.2	1	01-55200-2220	.00	24.54	24.54
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3439.00 03.2	1	01-55401-2220	.00	172.59	172.59
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	3521.00 3.23	1	01-55402-2220	.00	65.08	65.08
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	809.05 03.23	1	01-55200-2220	.00	137.43	137.43
04/23	04/21/2023	142467	658	TOMAH WATER & SEWER UTILI	854.00 03.23	1	01-55200-2220	.00	81.60	81.60
Total 142467:								.00	1,883.96	
142468										
04/23	04/21/2023	142468	660	TOMAH WELDING & STEEL SUP	21328	1	01-53311-3405	.00	90.00	90.00
04/23	04/21/2023	142468	660	TOMAH WELDING & STEEL SUP	21331	1	01-53311-3405	.00	90.00	90.00
Total 142468:								.00	180.00	
142469										
04/23	04/21/2023	142469	665	TRACTOR SUPPLY CREDIT PLA	6035301207	1	01-53311-3508	.00	32.16	32.16
Total 142469:								.00	32.16	
142470										
04/23	04/21/2023	142470	672	TRI-STATE BUSINESS MACHINE	571169	1	03-52300-2900	.00	86.00	86.00
Total 142470:								.00	86.00	
142471										
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326938	1	19-57621-8200	.00	1,612.35	1,612.35
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326939	1	19-57621-8200	.00	131.04	131.04
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326940	1	19-57621-8200	.00	6,410.72	6,410.72
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326941	1	19-57621-8200	.00	929.81	929.81
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326942	1	19-57621-8200	.00	2,083.54	2,083.54
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326953	1	19-57621-8200	.00	1,278.14	1,278.14
04/23	04/21/2023	142471	698	VAN NORMAN SUPPLY CO INC	326954	1	19-57621-8200	.00	5,633.40	5,633.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142471:								.00		18,079.00
142472										
04/23	04/21/2023	142472	703	VILLAGE OF WILTON	36592	1	03-13100	.00	247.71	247.71
Total 142472:								.00		247.71
142473										
04/23	04/21/2023	142473	2182	VOSS SIGNS LLC	C-263476	1	01-52100-3400	.00	275.00	275.00
Total 142473:								.00		275.00
142474										
04/23	04/21/2023	142474	721	WE ENERGIES	0701377292-	1	01-55200-2200	.00	343.34	343.34
04/23	04/21/2023	142474	721	WE ENERGIES	0704935413-	1	01-55401-2200	.00	480.34	480.34
04/23	04/21/2023	142474	721	WE ENERGIES	0706515242-	1	01-55200-2200	.00	9.24	9.24
04/23	04/21/2023	142474	721	WE ENERGIES	0707713977-	1	01-55401-2200	.00	74.19	74.19
04/23	04/21/2023	142474	721	WE ENERGIES	0711622483-	1	01-55200-2200	.00	153.77	153.77
04/23	04/21/2023	142474	721	WE ENERGIES	0712259790-	1	01-55401-2200	.00	1,063.57	1,063.57
04/23	04/21/2023	142474	721	WE ENERGIES	0714229616	1	01-55402-2200	.00	18.91	18.91
04/23	04/21/2023	142474	721	WE ENERGIES	0715711655-	1	01-55401-2200	.00	1,055.40	1,055.40
04/23	04/21/2023	142474	721	WE ENERGIES	0717659443-	1	12-55500-2200	.00	397.39	397.39
04/23	04/21/2023	142474	721	WE ENERGIES	0719795727-	1	01-55200-2200	.00	211.85	211.85
Total 142474:								.00		3,808.00
142475										
04/23	04/21/2023	142475	728	WESTERN TECHNICAL COLLEG	IN12942	1	03-52300-3350	.00	381.90	381.90
Total 142475:								.00		381.90
142476										
04/23	04/21/2023	142476	1184	WI DEPT OF JUSTICE-CIB WOR	455TIME-000	1	01-51200-2900	.00	375.00	375.00
Total 142476:								.00		375.00
142477										
04/23	04/21/2023	142477	739	WI DEPT OF JUSTICE-TIME	#455TIME-00	1	01-52100-2900	.00	435.00	435.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142477:								.00		435.00
142478										
04/23	04/21/2023	142478	749	WI SCTF	PP #8	1	01-21590	.00	848.08	848.08
Total 142478:								.00		848.08
142479										
04/23	04/21/2023	142479	754	WIL-KIL PEST CONTROL	4626614	1	01-55200-3400	.00	63.30	63.30
Total 142479:								.00		63.30
142480										
04/23	04/28/2023	142480	27	ALL AMERICAN DO-IT CENTER	43984/3	1	01-53311-3405	.00	425.76	425.76
04/23	04/28/2023	142480	27	ALL AMERICAN DO-IT CENTER	43991/3	1	01-53311-3405	.00	78.00	78.00
04/23	04/28/2023	142480	27	ALL AMERICAN DO-IT CENTER	44161/3	1	01-53311-3502	.00	12.99	12.99
Total 142480:								.00		516.75
142481										
04/23	04/28/2023	142481	30	ALLIANT ENERGY/WPL	1025100000	1	01-55200-2210	.00	57.21	57.21
04/23	04/28/2023	142481	30	ALLIANT ENERGY/WPL	1424240000	1	10-55110-2210	.00	667.21	667.21
04/23	04/28/2023	142481	30	ALLIANT ENERGY/WPL	1681000000	1	01-52900-2210	.00	21.62	21.62
04/23	04/28/2023	142481	30	ALLIANT ENERGY/WPL	4309800000	1	01-52200-2210	.00	223.85	223.85
04/23	04/28/2023	142481	30	ALLIANT ENERGY/WPL	729677195	1	12-55500-2210	.00	159.81	159.81
Total 142481:								.00		1,129.70
142482										
04/23	04/28/2023	142482	34	ALLSTATE PETERBILT OF TOM	5204198910	1	01-53620-3500	.00	277.27	277.27
Total 142482:								.00		277.27
142483										
04/23	04/28/2023	142483	41	AMERICAN TEST CENTER	2230684	1	01-52200-2100	.00	1,283.00	1,283.00
Total 142483:								.00		1,283.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142484										
04/23	04/28/2023	142484	2342	AUTO VALUE TOMAH (CITY)	522233716	1	01-52100-3500	.00	151.00	151.00
04/23	04/28/2023	142484	2342	AUTO VALUE TOMAH (CITY)	522234449	1	01-52100-3500	.00	64.79	64.79
04/23	04/28/2023	142484	2342	AUTO VALUE TOMAH (CITY)	522235658	1	01-52100-3500	.00	64.79	64.79
04/23	04/28/2023	142484	2342	AUTO VALUE TOMAH (CITY)	522236141	1	01-52100-3500	.00	64.79	64.79
Total 142484:								.00		345.37
142485										
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522228709	1	01-53311-3512	.00	7.99	7.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522233581	1	01-53311-3512	.00	449.97	449.97
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522233720	1	01-53311-3508	.00	85.80	85.80
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522233721	1	01-53311-3508	.00	139.80	139.80
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522233884	1	01-53311-3508	.00	129.73	129.73
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234002	1	01-53311-3502	.00	89.99	89.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234006	1	01-53311-3502	.00	28.51-	28.51-
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234059	1	01-53311-3502	.00	28.51	28.51
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234069	1	01-53311-3502	.00	21.99	21.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234130	1	01-53311-3502	.00	287.98	287.98
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234357	1	01-53311-3502	.00	27.98	27.98
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234816	1	01-53311-3508	.00	56.97	56.97
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522234825	1	01-53311-3508	.00	56.99	56.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235042	1	01-53311-3502	.00	56.99	56.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235057	1	01-53311-3502	.00	13.99	13.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235326	1	01-53311-3502	.00	215.58	215.58
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235506	1	01-53311-3502	.00	56.19	56.19
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235516	1	01-53311-3502	.00	4.85	4.85
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235690	1	01-52400-3400	.00	139.99	139.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235704	1	01-53311-3408	.00	125.99	125.99
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522235960	1	01-53311-3408	.00	122.48	122.48
04/23	04/28/2023	142485	2341	AUTO VALUE TOMAH (STREET)	522236077	1	01-53311-3502	.00	4.85	4.85
Total 142485:								.00		2,096.10
142486										
04/23	04/28/2023	142486	69	BAKER & TAYLOR LLC	2037435256	1	10-55110-3420	.00	121.04	121.04
04/23	04/28/2023	142486	69	BAKER & TAYLOR LLC	2037435256	2	10-55110-3460	.00	29.61	29.61
04/23	04/28/2023	142486	69	BAKER & TAYLOR LLC	2037441151	1	10-55110-3420	.00	111.08	111.08
04/23	04/28/2023	142486	69	BAKER & TAYLOR LLC	2037441151	2	10-55110-3460	.00	42.64	42.64

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
04/23	04/28/2023	142486	69	BAKER & TAYLOR LLC	2037443988	1	10-55110-3460	.00	361.49	361.49
Total 142486:								.00	665.86	665.86
142487										
04/23	04/28/2023	142487	2365	Brightspeed	301313471 5	1	01-53510-2230	.00	32.99	32.99
04/23	04/28/2023	142487	2365	Brightspeed	301313476 4	1	02-56910-2230	.00	65.98	65.98
04/23	04/28/2023	142487	2365	Brightspeed	301313477 0	1	01-53311-2230	.00	168.11	168.11
Total 142487:								.00	267.08	267.08
142488										
04/23	04/28/2023	142488	187	DATA FINANCIAL INC	136615	1	01-51450-2900	.00	462.00	462.00
Total 142488:								.00	462.00	462.00
142489										
04/23	04/28/2023	142489	1777	DELTA DENTAL	MAY 23	1	01-21597	.00	1,489.28	1,489.28
Total 142489:								.00	1,489.28	1,489.28
142490										
04/23	04/28/2023	142490	2201	ELECTRICAL SERVICES EMER	3865	1	01-52900-2900	.00	1,735.00	1,735.00
Total 142490:								.00	1,735.00	1,735.00
142491										
04/23	04/28/2023	142491	220	EO JOHNSON CO	1317565	1	10-55110-2900	.00	13.88	13.88
04/23	04/28/2023	142491	220	EO JOHNSON CO	1318205	1	10-55110-2900	.00	78.00	78.00
04/23	04/28/2023	142491	220	EO JOHNSON CO	INV1322809	1	01-52100-2900	.00	38.30	38.30
Total 142491:								.00	130.18	130.18
142492										
04/23	04/28/2023	142492	242	FASTENAL COMPANY	WITOM2052	1	01-53311-3502	.00	217.17	217.17
Total 142492:								.00	217.17	217.17

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142493										
04/23	04/28/2023	142493	255	FIRST SUPPLY LLC-LA CROSSE	3448926-00	1	01-55200-3500	.00	24.33	24.33
Total 142493:								.00		24.33
142494										
04/23	04/28/2023	142494	634	GREATER TOMAH AREA CHAM	FEB 2023	1	16-21101	.00	20,320.65	20,320.65
Total 142494:								.00		20,320.65
142495										
04/23	04/28/2023	142495	317	HOLIDAY WHOLESAL	#1384151	1	01-52100-3550	.00	133.70	133.70
04/23	04/28/2023	142495	317	HOLIDAY WHOLESAL	1390112	1	01-51600-3400	.00	148.30	148.30
Total 142495:								.00		282.00
142496										
04/23	04/28/2023	142496	323	HUNTER SECURITY & SURVEIL	15716	1	10-55110-3500	.00	1,413.24	1,413.24
Total 142496:								.00		1,413.24
142497										
04/23	04/28/2023	142497	2373	Kathleen M. Roberts	05.05.23 MU	1	12-55500-3410	.00	150.00	150.00
Total 142497:								.00		150.00
142498										
04/23	04/28/2023	142498	966	KELLER, IRMA	WALMART 4.	1	10-55110-3100	.00	12.72	12.72
Total 142498:								.00		12.72
142499										
04/23	04/28/2023	142499	2325	KRISTEN ESTEBO	DEPOSIT RE	1	01-23010	.00	250.00	250.00
Total 142499:								.00		250.00
142500										
04/23	04/28/2023	142500	1667	LA CROSSE SIGN CO INC	54382	1	10-55111-3100	.00	23,470.00	23,470.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142500:								.00		23,470.00
142501										
04/23	04/28/2023	142501	396	LEXISNEXIS RISK DATA MANAG	1378284-202	1	01-52100-2900	.00	56.50	56.50
Total 142501:								.00		56.50
142502										
04/23	04/28/2023	142502	1391	LOFFLER COMPANIES	4336372	1	01-51420-2900	.00	194.70	194.70
Total 142502:								.00		194.70
142503										
04/23	04/28/2023	142503	1757	MACQUEEN EQUIPMENT LLC	P14422	1	01-57220-8300	.00	623.56	623.56
Total 142503:								.00		623.56
142504										
04/23	04/28/2023	142504	442	MISSISSIPPI WELDERS SUPPL	484192	1	03-52300-3400	.00	99.54	99.54
Total 142504:								.00		99.54
142505										
04/23	04/28/2023	142505	447	MONROE CO CLERK OF COUR	WARRANT #	1	01-23300	.00	50.00	50.00
Total 142505:								.00		50.00
142506										
04/23	04/28/2023	142506	550	REINDERS INC	6020354-00	1	08-57620-8300	.00	106,058.72	106,058.72
Total 142506:								.00		106,058.72
142507										
04/23	04/28/2023	142507	555	RICK'S CERTIFIED AUTO OF TO	77322	1	01-53311-2900	.00	81.42	81.42
04/23	04/28/2023	142507	555	RICK'S CERTIFIED AUTO OF TO	77331	1	01-53311-2900	.00	34.15	34.15
Total 142507:								.00		115.57

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142508										
04/23	04/28/2023	142508	1913	RYAN C. BETCHER	22 REFUND	1	01-24412	.00	163.22	163.22
04/23	04/28/2023	142508	1913	RYAN C. BETCHER	22 REFUND	2	01-24412	.00	2.20	2.20
Total 142508:								.00		165.42
142509										
04/23	04/28/2023	142509	1765	SHARI SARAZIN	05/26/23 MU	1	12-55500-3410	.00	150.00	150.00
Total 142509:								.00		150.00
142510										
04/23	04/28/2023	142510	581	SHERWIN INDUSTRIES INC	SS097499	1	01-53311-3405	.00	1,201.24	1,201.24
Total 142510:								.00		1,201.24
142511										
04/23	04/28/2023	142511	2451	SHINTIA THOMAS	REIMBURSM	1	10-55110-3420	.00	37.40	37.40
Total 142511:								.00		37.40
142512										
04/23	04/28/2023	142512	2151	SINGIN "N" SWINGIN BAND	05/19/23 MU	1	12-55500-3410	.00	150.00	150.00
Total 142512:								.00		150.00
142513										
04/23	04/28/2023	142513	1736	SKIP JONES	05/12/2023	1	12-55500-3410	.00	150.00	150.00
Total 142513:								.00		150.00
142514										
04/23	04/28/2023	142514	603	STREICHERS INC	#1620136	1	01-52100-3400	.00	1,350.00	1,350.00
Total 142514:								.00		1,350.00
142515										
04/23	04/28/2023	142515	859	THE O'BRIEN AGENCY LLC	87408	1	01-51420-3100	.00	352.00	352.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142515:								.00		352.00
142516										
04/23	04/28/2023	142516	633	TKK ELECTRONICS LLC	#139920014	1	01-52100-3400	.00	3,369.36	3,369.36
Total 142516:								.00		3,369.36
142517										
04/23	04/28/2023	142517	637	TOMAH AREA SCHOOL DISTRIC	MARCH 23 P	1	01-24600	.00	1,921.98	1,921.98
Total 142517:								.00		1,921.98
142518										
04/23	04/28/2023	142518	646	TOMAH LUMBER INC	119836	1	01-55200-3500	.00	63.14	63.14
Total 142518:								.00		63.14
142519										
04/23	04/28/2023	142519	660	TOMAH WELDING & STEEL SUP	21353	1	01-53311-3408	.00	30.00	30.00
Total 142519:								.00		30.00
142520										
04/23	04/28/2023	142520	672	TRI-STATE BUSINESS MACHINE	571826	1	01-51200-2900	.00	23.04	23.04
Total 142520:								.00		23.04
142521										
04/23	04/28/2023	142521	702	VILLAGE OF WARRENS	OVERPAYM	1	03-13100	.00	35.00	35.00
Total 142521:								.00		35.00
142522										
04/23	04/28/2023	142522	2402	VSP Insurance Co.	817733221	1	01-21596	.00	593.66	593.66
Total 142522:								.00		593.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142523										
04/23	04/28/2023	142523	2450	WDNR	UTV Registra	1	01-52100-3500	.00	5.00	5.00
Total 142523:								.00	5.00	5.00
142524										
04/23	04/28/2023	142524	2452	WI DEPT OF ADMINISTRATION	STATE REH	1	04-56600-3400	.00	9,272.65	9,272.65
Total 142524:								.00	9,272.65	9,272.65
142525										
04/23	04/28/2023	142525	1800	WINTER EQUIPMENT COMPAN	IV5464	1	01-53311-3512	.00	452.08	452.08
Total 142525:								.00	452.08	452.08
142528										
04/23	04/28/2023	142528	721	WE ENERGIES	0715807202-	1	03-52300-2200	.00	157.30	157.30
Total 142528:								.00	157.30	157.30
142529										
05/23	05/05/2023	142529	2131	3RT NETWORKS	CW33444	1	01-51450-3400	.00	240.00	240.00
05/23	05/05/2023	142529	2131	3RT NETWORKS	CW33500	1	01-51450-2900	.00	1,440.00	1,440.00
05/23	05/05/2023	142529	2131	3RT NETWORKS	CW33500	2	01-51450-2900	.00	3,000.00	3,000.00
05/23	05/05/2023	142529	2131	3RT NETWORKS	CW33500	3	01-51450-2900	.00	2,950.00	2,950.00
05/23	05/05/2023	142529	2131	3RT NETWORKS	CW33516	1	01-51450-2900	.00	54.00	54.00
Total 142529:								.00	7,684.00	7,684.00
142530										
05/23	05/05/2023	142530	2410	ACE HARDWARE (AMBULANCE	612648	1	03-52300-3400	.00	9.58	9.58
Total 142530:								.00	9.58	9.58
142531										
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612594	1	01-52200-3400	.00	7.87	7.87
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612712	1	01-52200-3400	.00	5.79	5.79
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612725	1	01-52200-3400	.00	28.50	28.50
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612751	1	01-52200-3500	.00	10.99	10.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612754	1	01-52200-3400	.00	7.79	7.79
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612795	1	01-52200-3400	.00	34.99	34.99
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612852	1	01-52200-3400	.00	7.99	7.99
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612860	1	01-52200-3400	.00	5.79	5.79
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612900	1	01-52200-3400	.00	27.12	27.12
05/23	05/05/2023	142531	2346	ACE HARDWARE (FIRE)	612910	1	01-52200-3400	.00	40.94	40.94
Total 142531:								.00		177.77
142532										
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612307	1	01-55200-3400	.00	29.97	29.97
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612365	1	01-55200-3400	.00	38.98	38.98
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612392	1	01-55200-3400	.00	17.58	17.58
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612430	1	01-55200-3500	.00	19.99	19.99
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612478	1	01-55200-3500	.00	11.58	11.58
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612501	1	01-55401-3500	.00	33.13	33.13
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612557	1	01-55200-3500	.00	91.46	91.46
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612747	1	01-55401-3500	.00	205.03	205.03
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612761	1	01-55401-3500	.00	4.74	4.74
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612784	1	01-55401-3500	.00	1.98	1.98
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612796	1	01-55401-3500	.00	34.06	34.06
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612857	1	01-55200-3400	.00	343.60	343.60
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612861	1	01-55401-3500	.00	49.97	49.97
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612928	1	01-55401-3500	.00	189.03	189.03
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612940	1	01-55200-3400	.00	38.95	38.95
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	612949	1	01-55401-3400	.00	389.10	389.10
05/23	05/05/2023	142532	2340	ACE HARDWARE (PARKS)	K12941	1	01-55401-3500	.00	36.81	36.81
Total 142532:								.00		1,535.96
142533										
05/23	05/05/2023	142533	2339	ACE HARDWARE (SENIOR)	612561	1	12-55500-3500	.00	4.38	4.38
05/23	05/05/2023	142533	2339	ACE HARDWARE (SENIOR)	612842	1	12-55500-3500	.00	36.97	36.97
05/23	05/05/2023	142533	2339	ACE HARDWARE (SENIOR)	612853	1	12-55500-3500	.00	45.57	45.57
Total 142533:								.00		86.92
142534										
05/23	05/05/2023	142534	27	ALL AMERICAN DO-IT CENTER	44148/3	1	01-55200-3400	.00	325.98	325.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/23	05/05/2023	142534	27	ALL AMERICAN DO-IT CENTER	44166/3	1	01-55401-3500	.00	20.28	20.28
05/23	05/05/2023	142534	27	ALL AMERICAN DO-IT CENTER	44564/3	1	01-53311-3408	.00	76.47	76.47
Total 142534:								.00		422.73
142535										
05/23	05/05/2023	142535	30	ALLIANT ENERGY/WPL	9815010000	1	12-55500-2210	.00	181.62	181.62
Total 142535:								.00		181.62
142536										
05/23	05/05/2023	142536	32	ALLIED COOPERATIVE	103312	1	01-53311-3508	.00	54.00	54.00
05/23	05/05/2023	142536	32	ALLIED COOPERATIVE	103384	1	01-55401-3400	.00	39.60	39.60
Total 142536:								.00		93.60
142537										
05/23	05/05/2023	142537	2403	ASSOCIATED APPRAISAL CON	168217	1	01-51530-2100	.00	3,819.84	3,819.84
Total 142537:								.00		3,819.84
142538										
05/23	05/05/2023	142538	218	BAUMGART, EMIL	05-2023	1	01-52400-2100	.00	500.00	500.00
05/23	05/05/2023	142538	218	BAUMGART, EMIL	05-2023	2	01-23031	.00	370.00	370.00
Total 142538:								.00		870.00
142539										
05/23	05/05/2023	142539	84	BEST KEPT PORTABLES LLC	12344	1	01-55200-3400	.00	210.00	210.00
Total 142539:								.00		210.00
142540										
05/23	05/05/2023	142540	2164	BPA	MAY 2023	1	03-52300-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	2	03-52300-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	3	03-52300-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	4	03-52300-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	5	03-52300-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	6	03-52300-1340	.00	4.90	4.90

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/23	05/05/2023	142540	2164	BPA	MAY 2023	7	01-53100-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	8	01-51200-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	9	10-55110-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	10	10-55110-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	11	01-55200-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	12	01-52100-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	13	01-52100-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	14	01-52100-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	15	01-52100-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	16	01-15620	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	17	12-55500-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	18	01-51520-1340	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	19	01-15610	.00	4.90	4.90
05/23	05/05/2023	142540	2164	BPA	MAY 2023	20	01-15610	.00	4.90	4.90
Total 142540:								.00		98.00
142541										
05/23	05/05/2023	142541	2365	Brightspeed	301313478 0	1	01-55402-2230	.00	109.73	109.73
05/23	05/05/2023	142541	2365	Brightspeed	467438700 0	1	01-55401-3400	.00	136.53	136.53
Total 142541:								.00		246.26
142542										
05/23	05/05/2023	142542	2287	CANON FINANCIAL SERVICES I	30394482	1	03-52300-2900	.00	91.63	91.63
Total 142542:								.00		91.63
142543										
05/23	05/05/2023	142543	132	CHASING DAYLIGHT ANIMAL S	April 2023	1	01-52100-3400	.00	650.00	650.00
Total 142543:								.00		650.00
142544										
05/23	05/05/2023	142544	2302	CINTAS CORPORATION	5144775033	1	01-55200-3400	.00	18.07	18.07
05/23	05/05/2023	142544	2302	CINTAS CORPORATION	5156269725	1	01-53311-2900	.00	111.94	111.94
Total 142544:								.00		130.01

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142545										
05/23	05/05/2023	142545	197	DG COMPUTER SERVICE	1637	1	01-53311-3408	.00	460.50	460.50
Total 142545:								.00	460.50	460.50
142546										
05/23	05/05/2023	142546	226	EVEREST EMERGENCY VEHICL	P06643	1	03-52300-3500	.00	295.07	295.07
05/23	05/05/2023	142546	226	EVEREST EMERGENCY VEHICL	P06648	1	03-52300-3500	.00	40.20	40.20
Total 142546:								.00	335.27	335.27
142547										
05/23	05/05/2023	142547	242	FASTENAL COMPANY	WITOM2051	1	01-55200-3500	.00	24.80	24.80
05/23	05/05/2023	142547	242	FASTENAL COMPANY	WITOM2052	1	01-53311-3408	.00	249.23	249.23
Total 142547:								.00	274.03	274.03
142548										
05/23	05/05/2023	142548	255	FIRST SUPPLY LLC-LA CROSSE	13620733-00	1	08-57621-8200	.00	14,026.68	14,026.68
Total 142548:								.00	14,026.68	14,026.68
142549										
05/23	05/05/2023	142549	634	GREATER TOMAH AREA CHAM	MARCH 202	1	16-21101	.00	30,255.08	30,255.08
Total 142549:								.00	30,255.08	30,255.08
142550										
05/23	05/05/2023	142550	299	HAGEN SPORTS NETWORK	MAY 2023	1	01-51100-3200	.00	375.00	375.00
Total 142550:								.00	375.00	375.00
142551										
05/23	05/05/2023	142551	312	HILLYARD/HUTCHINSON	605066374	1	01-55401-3400	.00	307.17	307.17
05/23	05/05/2023	142551	312	HILLYARD/HUTCHINSON	605076667	1	01-55200-3400	.00	1,556.59	1,556.59
05/23	05/05/2023	142551	312	HILLYARD/HUTCHINSON	605098822	1	01-55200-3400	.00	44.22	44.22
Total 142551:								.00	1,907.98	1,907.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142552										
05/23	05/05/2023	142552	2449	JAIDEN SKOFRONICK	APRIL 2023	1	10-55110-2900	.00	752.00	752.00
Total 142552:								.00	752.00	752.00
142553										
05/23	05/05/2023	142553	354	JOHN SHUCK PLUMBING & REP	2554	1	01-55200-3500	.00	510.08	510.08
Total 142553:								.00	510.08	510.08
142554										
05/23	05/05/2023	142554	375	KWIK TRIP CREDIT DEPT	00349111 03.	1	01-55200-3400	.00	274.53	274.53
Total 142554:								.00	274.53	274.53
142555										
05/23	05/05/2023	142555	1961	LARSON, LANCE	BOOTS	1	01-53311-3409	.00	200.00	200.00
Total 142555:								.00	200.00	200.00
142556										
05/23	05/05/2023	142556	2442	LINCOLN CONTRACTORS SUP	694488	1	01-53311-3409	.00	347.16	347.16
Total 142556:								.00	347.16	347.16
142557										
05/23	05/05/2023	142557	2328	LYNXX NETWORKS	631700 04.2	1	01-53510-2240	.00	100.76	100.76
05/23	05/05/2023	142557	2328	LYNXX NETWORKS	721400 04.2	1	01-55200-2230	.00	114.33	114.33
05/23	05/05/2023	142557	2328	LYNXX NETWORKS	721400 04.2	2	01-55200-2230	.00	90.81	90.81
05/23	05/05/2023	142557	2328	LYNXX NETWORKS	802300 05.2	1	03-52300-2230	.00	567.80	567.80
05/23	05/05/2023	142557	2328	LYNXX NETWORKS	809500 04.2	1	01-53311-2230	.00	100.76	100.76
Total 142557:								.00	974.46	974.46
142558										
05/23	05/05/2023	142558	2124	MEDLINE INDUSTRIES, INC.	2263542957	1	03-52300-3402	.00	284.77	284.77
Total 142558:								.00	284.77	284.77

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142559										
05/23	05/05/2023	142559	442	MISSISSIPPI WELDERS SUPPL	484221	1	03-52300-3400	.00	130.02	130.02
Total 142559:								.00	130.02	130.02
142560										
05/23	05/05/2023	142560	461	MONROE CO SOLID WASTE	04.23	1	01-53630-5300	.00	12,728.00	12,728.00
Total 142560:								.00	12,728.00	12,728.00
142561										
05/23	05/05/2023	142561	469	PENNY J. PRECOUR ATTORNE	MAY 2023	1	01-51300-2100	.00	2,700.00	2,700.00
Total 142561:								.00	2,700.00	2,700.00
142562										
05/23	05/05/2023	142562	538	QUILL CORPORATION	31759823	1	03-52300-3100	.00	388.95	388.95
05/23	05/05/2023	142562	538	QUILL CORPORATION	31855250	1	03-52300-3400	.00	91.94	91.94
Total 142562:								.00	480.89	480.89
142563										
05/23	05/05/2023	142563	2166	RANDALL, JUSTIN	BOOTS	1	01-53311-3409	.00	167.75	167.75
Total 142563:								.00	167.75	167.75
142564										
05/23	05/05/2023	142564	555	RICK'S CERTIFIED AUTO OF TO	77182	1	01-53311-2900	.00	35.15	35.15
Total 142564:								.00	35.15	35.15
142565										
05/23	05/05/2023	142565	2139	SPECTRUM	0039105041	1	12-55500-2240	.00	193.17	193.17
Total 142565:								.00	193.17	193.17
142566										
05/23	05/05/2023	142566	2008	STANARD & ASSOCIATES, INC	#SA0000539	1	01-52100-2100	.00	398.00	398.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 142566:								.00		398.00
142567										
05/23	05/05/2023	142567	641	TOMAH GLASS INC	0097173	1	01-53311-3502	.00	585.00	585.00
Total 142567:								.00		585.00
142568										
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	2050.00 4.23	1	01-53311-2220	.00	105.87	105.87
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	2067.00 04.2	1	01-51600-2220	.00	245.77	245.77
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	2263.01 4.23	1	01-53311-2220	.00	53.27	53.27
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	2541.00 04.2	1	01-53311-2220	.00	22.60	22.60
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	2901.02 04.2	1	01-53510-2220	.00	24.54	24.54
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	854.01 04.23	1	01-53311-2220	.00	22.60	22.60
05/23	05/05/2023	142568	658	TOMAH WATER & SEWER UTILI	967.01 04.23	1	01-53311-2220	.00	24.54	24.54
Total 142568:								.00		499.19
142569										
05/23	05/05/2023	142569	660	TOMAH WELDING & STEEL SUP	21379	1	01-55200-3500	.00	117.00	117.00
Total 142569:								.00		117.00
142570										
05/23	05/05/2023	142570	2319	TRUGREEN	174297467	1	01-55200-3400	.00	435.58	435.58
Total 142570:								.00		435.58
142571										
05/23	05/05/2023	142571	698	VAN NORMAN SUPPLY CO INC	326960	1	19-57621-8200	.00	9,118.72	9,118.72
Total 142571:								.00		9,118.72
142572										
05/23	05/05/2023	142572	721	WE ENERGIES	0706823812-	1	12-55500-2210	.00	73.42	73.42
Total 142572:								.00		73.42

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
142573										
05/23	05/05/2023	142573	728	WESTERN TECHNICAL COLLEG	#IN13000	1	01-52100-3350	.00	100.00	100.00
Total 142573:								.00	100.00	100.00
142574										
05/23	05/05/2023	142574	749	WI SCTF	PP #9	1	01-21590	.00	848.08	848.08
Total 142574:								.00	848.08	848.08
142575										
05/23	05/05/2023	142575	2385	Wisconsin Department of Justice	04.23	1	01-51420-3200	.00	336.00	336.00
Total 142575:								.00	336.00	336.00
142576										
05/23	05/05/2023	142576	779	ZARNOTH BRUSH WORKS INC	193578	1	01-53311-3502	.00	837.10	837.10
Total 142576:								.00	837.10	837.10
142577										
05/23	05/05/2023	142577	783	ZOLL MEDICAL CORPORATION	3712189	1	03-52300-3400	.00	198.66	198.66
Total 142577:								.00	198.66	198.66
Grand Totals:								.00	1,808,106.92	1,808,106.92

M = Manual Check, V = Void Check

Dated: _____

Mayor: _____

Murray, Mike

City Council: _____

Glynn, John

Pater, Nellie

Peterson, Dean

Kiefer, Lamont

Scholze, Travis

Hart, Nicole

Yarrington, Richard

Zabinski, Shawn

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
ALL AMERICAN DO-IT CENTER							
27	ALL AMERICAN DO-IT CENTER	44173/3	44173/3	05/17/2023	12-55500-3500 SR & DISAB REPAIR &	16.64	
Total ALL AMERICAN DO-IT CENTER:						16.64	
CIVICPLUS							
2301	CIVICPLUS	261269	261269	05/17/2023	01-51450-2900 COMPUTER SERVICE	1,105.80	
Total CIVICPLUS:						1,105.80	
CULLIGAN							
29	CULLIGAN	588-09755810-	588-09755810-4	05/17/2023	01-51600-3400 GENERAL BLDGS OPE	20.20	
29	CULLIGAN	588-10014769-	588-10014769-7	05/17/2023	01-51600-3400 GENERAL BLDGS OPE	16.95	
Total CULLIGAN:						37.15	
EMERGENCY MEDICAL PRODUCTS INC							
216	EMERGENCY MEDICAL PRODU	2548139	MEDICAL SUPPLIES	05/04/2023	03-52300-3402 AMBULANCE OPER -	337.76	
216	EMERGENCY MEDICAL PRODU	2548217	WELCH ALLYN GAUGE & BULB	05/02/2023	03-52300-3400 AMBULANCE OPERATI	1,079.94	
216	EMERGENCY MEDICAL PRODU	2548946	MEDICAL SUPPLIES	05/04/2023	03-52300-3402 AMBULANCE OPER -	683.88	
Total EMERGENCY MEDICAL PRODUCTS INC:						2,101.58	
EO JOHNSON CO							
220	EO JOHNSON CO	1324558	1324558	05/17/2023	12-55500-2900 SR & DISAB SERVICE	299.39	
Total EO JOHNSON CO:						299.39	
KELLER INC							
366	KELLER INC	APP #11 71453	APP #11 71453	05/17/2023	08-57220-8200 FIRE PROTECTION BU	1,306,633.49	
Total KELLER INC:						1,306,633.49	
KWIK TRIP CREDIT DEPT							
375	KWIK TRIP CREDIT DEPT	00421945 04.2	FUEL	05/04/2023	03-52300-3401 AMBULANCE OPER - F	4,703.01	
Total KWIK TRIP CREDIT DEPT:						4,703.01	
LARKIN'S GMC INC							
387	LARKIN'S GMC INC	83872	OIL CHANGE AND TIRE ROTATION	05/03/2023	03-52300-3500 AMBULANCE REPAIR	145.21	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
387	LARKIN'S GMC INC	83877	OIL CHANGE AND TIRE ROTATION	05/03/2023	03-52300-3500 AMBULANCE REPAIR	147.21	
Total LARKIN'S GMC INC:						292.42	
MAYO CLINIC							
1921	MAYO CLINIC	STATEMENT D	PRE-EMP PHYSICAL VIRCKS	05/01/2023	01-52100-2100 LAW ENFORCE PROF	381.00	
Total MAYO CLINIC:						381.00	
SECURIAN FINANCIAL GROUP INC							
577	SECURIAN FINANCIAL GROUP I	002832L 06.23	002832L	05/17/2023	01-21530 LIFE INSURANCE PAYABLE	2,445.97	
Total SECURIAN FINANCIAL GROUP INC:						2,445.97	
TOMAH LUMBER INC							
646	TOMAH LUMBER INC	120008	120008	05/17/2023	01-55401-3500 RECREATION PARK R	338.76	
646	TOMAH LUMBER INC	120034	120034	05/17/2023	01-55401-3500 RECREATION PARK R	150.18	
Total TOMAH LUMBER INC:						188.58	
TOMAH WATER & SEWER UTILITY							
658	TOMAH WATER & SEWER UTILI	2943.00 04.23	WATER & SEWER	05/04/2023	03-52300-2220 AMBULANCE UTIL-W&	126.91	
658	TOMAH WATER & SEWER UTILI	APRIL 2023	APRIL 2023 W & S	05/04/2023	01-52100-2220 LAW ENFORCE UTIL-	201.25	
Total TOMAH WATER & SEWER UTILITY:						328.16	
VAN NORMAN SUPPLY CO INC							
698	VAN NORMAN SUPPLY CO INC	326971	326971	05/17/2023	19-57621-8200 REC PARK OUTLAY BU	1,581.96	
Total VAN NORMAN SUPPLY CO INC:						1,581.96	
Grand Totals:						1,320,115.15	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
--------	-------------	----------------	-------------	--------------	----------------------	--------------------	-----------

Dated: _____

Mayor: _____ Murray, Mike

City Council: _____ Glynn, John

_____ Pater, Nellie

_____ Peterson, Dean

_____ Kiefer, Lamont

_____ Scholze, Travis

_____ Hart, Nicole

_____ Yarrington, Richard

_____ Zabinski, Shawn

LEASE AGREEMENT

THIS INDENTURE OF LEASE, by and between **CITY OF TOMAH**, a Municipal Corporation, hereinafter called **LESSOR**, and **JENSEN TAX & ACCOUNTING, LLC**, a Wisconsin Limited Liability Company, hereinafter collectively called **LESSEE**.

WITNESSETH:

The **LESSOR** does hereby lease, demise, and let to the **LESSEE** the following described premises located in the City of Tomah, Monroe County, Wisconsin, to-wit:

The premises located at 1000 Superior Avenue in the City of Tomah, Wisconsin, to wit: The first floor, consisting of approximately 1,100 square feet, more or less, as presently laid out and occupied, of the building located at 1000 Superior Avenue, Tomah, Monroe County, Wisconsin, being a part of the North Half (N2) of Lot One (1), Block Thirty-three (33), Original Plat, City of Tomah, Monroe County, Wisconsin; said premises being formerly known and operated as Harris Jewelers.

upon the following terms and conditions:

TERM: This Lease shall be for a term of one (1) year commencing on the 15th day of June, 2023 to and including the 14th day of June, 2024. This Lease shall automatically renew itself on the same terms and conditions, excepting the rental rate, for an additional period of one (1) year provided neither **LESSEE** or **LESSOR** give the other party notice in writing that the Lease shall not renew itself at least sixty (60) days prior to the end of the term of the Lease. In the event of renewal, the rental rate shall be renegotiated between the parties. If the parties are unable to agree on the rental rate, the Lease shall be terminated.

RENT: The **LESSEE** agrees to pay to **LESSOR** the rental payment on the 15th day of each month commencing on June 15, 2023. The monthly rental payment shall be \$1,100.00 per month. The monthly rental payments shall be paid in equal installments due on the 15th day of each month.

SECURITY DEPOSIT: **LESSEE** shall pay \$1,100.00 as and for a security deposit. Said amount shall be paid to **LESSOR** prior to occupancy.

REPAIRS: **LESSOR** shall at their own expense make any repairs required to be made to the exterior of the premises. **LESSEE** shall pay at its own expense the cost of all repairs which have a cost of \$50.00 or less to the interior of the premises, including repair of all fixtures and equipment, including hearing and air conditioning equipment located thereon. **LESSOR** shall pay for all interior repairs having a cost in excess of \$50.00.

USE: The demised premises shall be used by the **LESSEE** for the purpose of conducting business and services customarily offered by Jensen Tax & Accounting, LLC.

OBLIGATIONS OF LESSOR

1. **TAXES**: The **LESSOR** shall pay all real estate taxes and special assessments levied or assessed against the demised premises.
2. **INSURANCE**: The **LESSOR** shall provide, at their own expense, insurance for fire and extended coverage covering the demised premises and any personalty owned by **LESSOR** located therein, however, **LESSOR** shall not be responsible for carrying insurance for breakage of glass or window breakage.
3. **DESTRUCTION OF PREMISES**: The **LESSOR** agrees that in the event the demised premises are so damaged by fire or other casualty, and are therefore rendered unfit for use and occupancy thereof, whereby and if the **LESSOR** does not restore the premises to a tenantable condition equal to the original tenantable condition of the premises within a period of ninety (90) days, the **LESSEE** shall have the option to either terminate the Lease or to make such restoration repairs himself charging the cost thereof against future rent or shall have the right to rent the premises at a reduced rate proportionate to the amount of the percentage of the use available to the **LESSEE**. During the period of such restoration and repair, the rental shall abate proportionately to the use that **LESSEE** is able to make of the demised premises.

OBLIGATIONS OF LESSEE

1. **UTILITIES**: The **LESSEE** shall pay for all utilities, including gas, telephone, electricity and water and sewer used by the **LESSEE** during the term of this Lease or any extension thereof.
2. **INSURANCE**: **LESSEE** shall, at their own expense, provide insurance for the protection of their property which is located on the premises and for carrying insurance for liability claims which may arise from **LESSEE**'s negligence.
3. **LIABILITY INSURANCE**: **LESSEE** shall procure and maintain in force at its expense, during the term of this Lease and any extension thereof, public liability insurance with insurers approved by **LESSOR**. Such coverage shall be adequate to protect against liability for damage claims through public use of or arising out of accidents occurring in or around the leased premises, in a minimum amount of Five Hundred Thousand (\$500,000.00) Dollars for each person injured, One Million (\$1,000,000.00) Dollars for any one accident, and Twenty-five Thousand (\$25,000.00) Dollars for property damage. The insurance policies shall provide coverage for contingent liability of **LESSOR** on any claims or losses. A copy of the policy shall be delivered to **LESSOR**. **LESSEE** shall obtain a written obligation from the insurers to notify **LESSOR** in writing at least thirty (30) days prior to cancellation or refusal to renew any policy. If the insurance policies are not kept in force during the entire term of this Lease or any extension thereof, **LESSOR** may procure the necessary insurance and pay the premium therefore, and the premium shall be repaid to **LESSOR** as an additional rent installment for the month following the date on which the premiums were paid by **LESSOR**.

4. NONLIABILITY OF LESSOR FOR DAMAGES: LESSOR shall not be liable for liability or damage claims for injury to persons or property from any cause relating to the occupancy of the premises by LESSEE, including those arising out of damages or losses occurring on sidewalks and other areas adjacent to the leased premises during the term of this Lease or any extension thereof. LESSEE shall indemnify LESSOR from all liability, loss, or other damage claims or obligations resulting from any injuries or losses of this nature and from any business interruption losses sustained by LESSEE from any cause whatsoever.

5. COMPLIANCE: LESSEE shall comply with all state and local laws, regulations and ordinances and LESSEE shall further be responsible for removal of snow from the sidewalk in front of said premises. LESSEE shall also comply with all recommendations or requests of the Tomah Fire Department. LESSEE shall not allow any waste or nuisance on the premises.

6. REMODELING OR REDECORATING: It is agreed by the parties hereto that the LESSEE may, with the written consent of LESSOR, remodel or redecorate the premises at their own expense during the term of this Lease with the written consent of LESSOR. LESSOR's consent shall not be unreasonably withheld or delayed.

7. CARE OF PREMISES: LESSEE agrees to keep the premises under good repair and reasonably clean at their own expense. The LESSOR shall have the right to inspect the premises at all reasonable times upon at least twenty-four (24) hours prior notice, except in the case of emergency in which event no notice shall be necessary.

GENERAL PROVISIONS

1. REMOVAL OF FIXTURES: Upon the termination of this Lease or any renewal thereof, the LESSEE may remove any fixtures owned by them and placed upon the premises by them other than fixtures installed to replace those presently in the premises, provided, however, that they leave the premises in the same condition of repair and as tenantable as they were at the making of this Lease, ordinary wear and tear and damage by the elements excepted, and prior to the addition of such fixtures. All other improvements made to the premises, by remodeling or otherwise, shall become the property of the landlord at the expiration of the Lease without the reimbursement to the LESSEE.

2. ABANDONMENT OF PREMISES: If LESSEE shall abandon or vacate the premises, LESSOR may relet the premises for such rent and upon such terms as LESSOR may see fit.

3. DEFAULT: In the event default is made by LESSEE in payment of the rent herein reserved, or any part thereof, or in any of the covenants herein contained, and such default shall not be remedied within thirty (30) days after written notice by LESSOR to LESSEE, then LESSOR shall, without further notice, at their option, have the right to re-enter the premises, remove LESSEE or any persons holding under the LESSEE, and to terminate this Lease, provided, however, that the mention herein of any particular remedy or right shall not preclude or prejudice LESSOR from any other remedy or right either in law or in equity.

4. **SUBLETTING:** LESSEE may not assign or sublet this Lease without the written consent of the LESSOR, which consent shall not be unreasonably withheld or delayed. Notwithstanding the foregoing, LESSEE shall have the right to assign the Lease or to sublet the premises or any part thereof with the LESSOR's consent to any parent, subsidiary, affiliate or controlled corporation or to any corporation into which LESSEE may be converted or with it may merge.

5. **END OF TERM:** Upon the expiration or other termination of the term of this Lease, LESSEE shall quit and surrender to LESSOR the demised premises in good other and condition, ordinary wear excepted, and LESSEE shall remove all of its property. LESSEE's obligation to observe or perform this covenant shall survive the expiration or other termination of this Lease.

6. **DELIVERY, ACCEPTANCE AND SURRENDER OF PREMISES:** LESSOR represents that the premises are in fit condition for use by LESSEE. Acceptance of the premises by LESSEE shall be construed as recognition that the premises are in a good state of repair and in sanitary condition. LESSEE shall surrender the premises at the end of the Lease term, or any renewal thereof, in the same condition as when LESSEE took possession, allowing the reasonable use and wear, and damage by acts of God, including fires and storms. Before delivery LESSEE shall remove all business signs placed on the premises by LESSEE and restore the premises to the same condition as when received.

7. **NOTICE:** Any notice required or authorized to be given hereunder may be made by registered or certified mail addressed to LESSOR at 819 Superior Avenue, Tomah, Wisconsin, or addressed to LESSEE at Post Office Box 811, Tomah, Wisconsin 54660. Either of said parties may change the mailing address for such notice by advising the other party of such new address by registered or certified mail.

8. **LIABILITY OF LESSOR:** LESSEE shall be in exclusive control and possession of the demised premises, and LESSOR shall not be liable for any injury or damages to any property or to any person on or about the demised premises nor for any injury or damage to any property of LESSEE. The provisions herein permitting LESSOR to enter and inspect the demised premises are made to insure that LESSEE is in compliance with the terms and conditions hereof and makes repairs that LESSEE has failed to make. LESSOR shall not be liable to LESSEE for any entry on the premises for inspection purposes. Nothing herein, however, shall be construed to relieve LESSOR of liability for the negligent or otherwise tortious acts or omissions of LESSOR.

9. **ACCESS TO PREMISES; SIGNS POSTED BY LESSOR:** LESSEE shall permit LESSOR or its agents to enter the demised premises at all reasonable hours, upon at least twenty-four (24) hours prior notice, to inspect the premises or make repairs that LESSEE may neglect or refuse to make in accordance with the provisions of this Lease, and also to show the premises to prospective renter or buyers.

10. **RESTRICTION ON USE:** LESSEE shall not use the premises in any manner that would increase risk covered by insurance on the premises and result in an increase in the rate of

insurance or a cancellation of any insurance policy, even if such use may be in furtherance of **LESSEE's** business purposes. **LESSEE** shall not keep, use, or sell anything prohibited by any policy of fire insurance covering the premises, and shall comply with all requirements of insurers applicable to the premises necessary to keep in force the fire and liability insurance.

11. SIGNS, AWNINGS, MARQUEES INSTALLED BY LESSEE: **LESSEE** shall not construct or place any signs, awnings, marquees, or other structures projecting from the exterior of the premises without the written consent of **LESSOR**, which consent shall not be unreasonably withheld. **LESSEE** shall remove signs, displays, advertisements or decorations it has placed on the premises that, in the reasonable opinion of **LESSOR**, they are such signs, displacements, advertisements or decorations within ten (10) days after receiving written notice from **LESSOR** to remove them. **LESSOR** reserves the right to enter the premises and remove the said items at the expense of **LESSEE**.

12. WAIVERS: The failure of **LESSOR** to insist on a strict performance of any of the terms and conditions hereof shall be deemed a waiver of the rights of remedies that **LESSOR** may have regarding that specific instance only, and shall not be deemed a waiver of any subsequent breach or default in any terms and conditions.

13. LEGAL EFFECT: This Lease shall be binding upon and inure to the benefit of the parties, their heirs, legal representatives, successors, and assigns.

14. GUARANTEE OF LESSEE'S PEACEFUL POSSESSION: If and while the **LESSEE** shall and does perform all the covenants herein agreed to be performed by the **LESSEE**, the **LESSOR** shall and does hereby warrant and defend the **LESSEE** in the enjoyment and peaceful possession of said premises during the term of this Lease, or any renewal thereof.

CITY OF TOMAH:

Dated: _____

_____(SEAL)
Michael Murray, Mayor

Dated: _____

_____(SEAL)
Rebecca Weyer, Clerk

LESSEE:

Dated: _____

_____(SEAL)
Ecko Jensen, Authorized LLC Member

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Ordinance Creating Article VII of Chapter 12 of the City of Tomah Municipal Code, Mobile Food Establishments, First reading, second reading, and adoption.

Summary and Background Information:

The City of Tomah has seen a recent influx of food trucks applying for license in the City Clerk’s Office. The current license issued to food trucks is a “Transient Merchant License” which is the same license used for trucks selling produce or other items within the city. Mobile food establishments (food trucks) have significantly more requirements from the state of Wisconsin Department of Agriculture and the health department. In addition, food trucks could potentially pose public safety concerns as the city experienced in 2019 during the food truck fire at the Downtown Thursday Nights that occurred due to inadequate fire suppression systems in place.

The proposed ordinance would require that food trucks provide copies of state issued certifications and would require an inspection by the fire department prior to the license being issued. Due to the nature of the license and complexity of the approval process, the license cost would be an increase compared to the currently issued transient merchant licenses which is only \$25.00 per year. The proposed food truck license will cost \$125.00 annually, and the license period will be from Jan 1 through Dec 31 and renewed annually. License prices will be prorated throughout the year. Current food trucks with transient merchant licenses will be contacted and required to submit applications, including inspections, to obtain a current food truck license, but charges will be waived until the next renewal period.

Fiscal Impact:

Additional revenue of \$100.00 per food truck license.

(Appropriate Documentation Attached)

Recommendation:

Request to waive first and second verbatim reading and adoption of the new food truck ordinance.

Becki Weyer

05/05/2023

City Clerk/SET Team member

Date

Committee: Committee of the Whole and/or Common Council

Meeting Date(s): April 17 and 18, 2023

Procedure for recommendations on actionable items to the City Council/Committee of the Whole

Recommendations should come to the SET from all boards, commissions and committees, with the exception of the Committee of the Whole.

Staff report approved or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward onto the Committee of the Whole or the City Council with the reviewed documents.

Department Head to communicate to their boards, commissions, committees and Council.

Recommendation from:	Becki Weyer
Minutes/staff report attached	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Budget account:	N/A – Revenue to general fund account
Staff responsible for implementation:	City Clerk’s office, Fire Department, Police Department
Economic impact:	Increased food and fire safety for residents of the City of Tomah
Zoning/rezoning issues:	Defined within the new ordinance, Sec. 12-129(3)
Supports organizational goals	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Questions from SET:	
Grants pursued/opportunity pursued:	n/a
Reviewed by SET	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Initialed by: MP

Date: 05/05/2023

ORDINANCE NO. _____

**Ordinance Creating Article VII of Chapter 12 of the City of Tomah
Municipal Code, Mobile Food Establishments**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Article VI of Chapter 12, Mobile Food Establishments, is hereby created to read as follows:

ARTICLE VII. MOBILE FOOD ESTABLISHMENTS

Sec. 12-123. Definitions.

In this section unless the context clearly requires otherwise:

Edible goods shall include but are not limited to:

- (1) Prepackaged and prepared food including, but not limited to, ice cream, hot dogs, deserts, and pizza.
- (2) On-site prepared food including, but not limited to, shaved ice, sandwiches, and tacos.

Mobile shall mean the state of being in active, but not necessarily continuous movement.

Mobile food establishment means a restaurant or retail food establishment where food is served or sold from a movable vehicle, trailer or cart which periodically or continuously changes location and requires a service base to accommodate the unit for servicing, cleaning, inspection and maintenance or except as specified in the Wisconsin Food Code.

Mobile food vendor means the registered owner of a mobile food establishment or the owner's agent or employee, or any business which sells edible goods from a mobile food establishment within the city.

Sell shall mean the act of exchanging a good for profit or in return for a donation.

Service base means an establishment operated under license or permit of an appropriate regulatory authority where food is manufactured, stored, prepared, portioned or packaged, or any combination of these, where such food is intended for consumption at another establishment or place, and where such units are serviced, cleaned, supplied, maintained, and where the equipment, utensils and facilities are serviced, cleaned and sanitized.

Vehicle shall mean any motor vehicle as defined by § 340.01(35), Wis. Stats., or trailer as defined by § 340.01(71), Wis. Stats. "Vehicle" shall also include any bicycle or other self-propelled device.

Vend shall mean to sell or to transfer the ownership of an article to another for a price with or without a monetary medium.

Sec. 12-124. License required.

- (1) No mobile food vendor and/or mobile food establishment shall vend, sell, or dispose of or offer to vend, sell, or dispose of goods, wares, or merchandise, produce or any other thing at any place whatsoever in the city, without having obtained an approved license from the City Clerk.
- (2) All mobile food establishments used for vending food shall be licensed for such use by the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and all other applicable agencies. Mobile food establishments shall acquire the appropriate licenses and permits for any additional food items not required under this article if deemed necessary by the state health department.

- (3) Every mobile food vendor shall have a license issued by the City Clerk to conduct business in the city. Each mobile food establishment shall be licensed separately. A mobile food establishment license shall expire on December 31 each year.
- (4) The application for license hereunder shall be accompanied by a license fee in the amount established by the common council. The application fee will be waived for one Mobile Food Establishment per year for a currently licensed city of Tomah business that has prepared food sales in excess of 50% of their total sales.
- (5) Upon renewal of license, each applicant must provide a new application, renewal fee, and any new permitting documentation.
- (6) A license issued under this article shall not be transferable. A license is valid for one vehicle only and shall not be transferrable between vehicles, persons, or entities.
- (7) On the expiration of a license issued under this article, the license holder shall surrender the license to the City Clerk. No person shall alter or change in any manner any license issued under the provisions of this article, and such alteration or the failure of the holder of the license to display the license in a conspicuous place on the mobile unit or his or her person or to exhibit the license upon demand of any officer or customer or prospective vendee shall be cause for revocation of such license.

Sec. 12-125. License application process.

- (1) Any person desiring to operate a mobile food establishment shall apply for a license on a form provided by the City Clerk and pay the proper license fee for each mobile food establishment as outlined in the city fee schedule. The City Clerk shall forward the application to the police and fire departments for review.
 - a. Upon receipt of each application from the City Clerk, the Tomah Police Department shall conduct an investigation of the statements made on such application.
 - b. Upon receipt of each application from the City Clerk, the Tomah Fire Department shall, at its discretion inspect or cause to be inspected each stand/unit that will use any cooking or heating appliance or propane, to determine whether it complies with all laws, ordinances, rules and regulations.
- (2) The City Clerk shall refuse to license the applicant if it is determined, pursuant to the investigations referenced in (1)a. or (1)b. that:
 - a. The circumstances of a pending criminal charge against the applicant substantially relate to the licensed activity.
 - b. The applicant has been convicted of any felony, misdemeanor or other offense, the circumstances of which substantially relate to the circumstances of the particular job or licensed activity.
 - c. The applicant made a false statement on the application.
 - d. The applicant is under 18 years old.
 - e. The applicant is found to have unpaid civil judgment(s) which relates to the duties and responsibilities of the permitted occupation which shall be determined by the nature and the amount of the judgment, the relationship of the judgment to the purpose of the permit and the extent that the permit would allow someone to engage in further activity that would lead to unsatisfied civil judgments.
 - f. The applicant failed to comply with requirements of the fire department.

- (3) If the City Clerk denies an application the applicant may appeal in writing within 15 calendar days after the City Clerk mails a notice of denial to the applicant. If the applicant files a timely appeal with the clerk, the clerk shall schedule an appeal before the common council at its next regular session.
- (4) The common council may approve any application appeal placed on its agenda only if the applicant is qualified under this section and may place conditions upon approval.

Sec. 12-126. Inspection, suspension, and revocation.

- (1) The City of Tomah through any of its officers, employees or agents shall have the right, without notice, to inspect any portion of a Mobile Food Establishments operation including but not limited to sanitation, safety, and vehicle maintenance.
- (2) The common council may revoke or suspend any license under this article for violation by any vendor or the vendor's employee or agent of any provision of this chapter or any state law or city ordinance which renders future vending contrary to the public health, safety, or welfare, or for fraud or misrepresentation in solicitation under this chapter.

Sec. 12-127. Insurance.

- (1) The license holder under this article shall have liability insurance for each mobile food establishment.
- (2) Each licensee shall obtain, pay for, and at all times, maintain proof of and actual liability insurance coverage against personal injury, death and property damage in an amount of not less than \$1,000,000.00 per person per incident and \$1,000,000.00 aggregate per incident. Such insurance shall name the City of Tomah and its elected and appointed officials, officers, employees, agents and representatives as additional or co-insureds. At the time of filing the initial and all renewal applications, and applicant shall provide a true and correct photocopy of a certificate of insurance and/or other proof of insurance for each mobile food vending vehicle and mobile food vending cart listed on the form required by the City Clerk.

Sec. 12-128. Sanitation requirements.

- (1) Mobile food establishments shall comply with all regulations of the Wisconsin Food Code including but not limited to the time, temperature, plumbing, operation, and maintenance for mobile food establishments.
- (2) Mobile food establishments shall comply with all regulations of the Wisconsin Food Code and regarding preparation facilities, serving areas and operation areas.
- (3) The licensees of the mobile food establishment or employee(s) thereof shall abide by the request of the DATCP for annual inspections of the establishment at a location designated by the health department.
- (4) *Service base required.*
 - a. All mobile food establishments shall have a service base to store and prepare food and all supplies. No food items are allowed to be stored or prepared in a private residence or garage unless approved by the DATCP.
 - b. All mobile food units shall be cleaned and serviced as often as necessary.

Sec. 12-129. Conduct of business.

- (1) *Regulations generally.* The following regulations shall apply to mobile food establishments during the regular order of business:
- a. A licensee shall not falsely or fraudulently misrepresent the quantity, character or quality of any article offered for sale or offer for sale any unwholesome or tainted edible goods, nor intentionally misrepresent to any prospective customer the purpose of his or her solicitation, the name of the business of his or her principal, if any, the source of supply of the goods, wares or merchandise which he or she sells or offers for sale or the disposition of the proceeds of his or her sales.
 - b. A licensee shall not use the license provided by the city after expiration or revocation of the license.
 - c. A licensee shall keep the premises in a clean and sanitary condition and the edible goods offered for sale well covered and protected from dirt, dust, and insects. All food vendors shall comply with requirements of state and local authorities.
 - d. All persons conducting business on a sidewalk or terrace must maintain within 25 feet of their sales location, a clean, sanitary, and hazard-free condition, and shall not discharge any material onto the street, sidewalk, gutters, or storm drain. Each person conducting business of this chapter shall carry a minimum 30-gallon container for placement of such litter by customers or other persons.
 - e. A vehicle or other on-street unit which is operated for the purpose of selling food from the unit shall be operated only by a person who has obtained a license or by the employee of the person who obtained a license under this article.
 - f. No person may sell or vend any item upon any premise(s) if there is placed signage prohibiting the activity.
 - g. All business activity relating to the mobile food establishments in the public right-of-way shall be conducted from the curbside of the vehicle at all times. No sales shall be made from a vehicle except from the curbside of said vehicle, unless otherwise authorized by the owner of private property.
 - h. No food service shall be prepared, sold, or displayed outside of the mobile food establishment without prior approval by the common council.
 - i. Dining areas to the mobile food establishment, including, but not limited to, tables and chairs, booths, stools, benches, or stand-up counters are only allowed on private property without prior approval by the common council.
 - j. Signage must be in compliance with Article V, Chapter 52 of the City of Tomah code of ordinances.
- (2) *Vehicle regulations.*
- a. Any vehicle or other on-street units used for vending food in any public street must be designed and constructed specifically for the purpose of vending the product or products to be vended.
 - b. Amplified music or other sounds from any vehicle or unit used for the purpose of vending products in the public streets shall comply with chapters 28 and 32 in the City of Tomah code of ordinances.
 - c. All mobile food establishments shall be entirely self-contained in regards to gas, water, electricity, and equipment(s) required for operation of the unit without prior approval by the common council.
 - d. All mobile food vehicles must have valid license plates and registration as provided by chapter 341, Wis. Stats.

- e. No vehicle or unit may violate any traffic or parking statute or ordinance when stopping to make sales.
- f. No flashing or blinking lights, or strobe lights are allowed on a mobile food establishment or related signage when the establishment is parked and engaged in serving customers. All lighting is subject to review by the City of Tomah and shall be removed if deemed to conflict with safe travel.
- g. All mobile food establishments shall comply with all federal, state, and local regulations regarding vehicle size requirements.

(3) *Zoning restrictions.*

- a. The vendor of the mobile food establishment shall not operate in a congested area where such operation impedes or inconveniences public use. No vendor shall engage in the licensed business on any public park, playground, school, library, or other public premises without prior approval from the Director of Parks & Recreation and the common council.
- b. No mobile food establishment or pedestrian desiring to conduct business at the mobile food establishment shall obstruct an adjacent path or lane of travel. A path or lane of travel includes, but is not limited to sidewalks, motor vehicle lanes, bicycle lanes and other designated parking areas.
- c. No mobile food vendor shall be located on any private property without written permission from the property owner. A copy of the written permission shall be kept in the mobile food unit at all times. The mobile food vendor shall comply if asked to leave the private property by the property owner.
- d. No mobile food establishment shall conduct business within 500 feet of any fair, festival, special event, or civic event that is licensed or sanctioned by the city unless the licensee has obtained written permission from the event sponsor.
- e. A mobile food establishment shall be located on a paved surface at all times unless it is part of a city sanctioned special event.
- f. No person may conduct business on a sidewalk or curbside in any of the following places:
 - 1. Within 20 feet of the intersection of the sidewalk with any other sidewalk.
 - 2. Within ten feet of the extension of any building entrance or doorway to the curb line.
 - 3. Within 150 feet of a public entrance of any business which is a licensed or permitted restaurant by the City of Tomah, during the hours the particular business is open for sale, unless written permission is granted by the business.
 - 4. Within 150 feet of a city park where food concessions are sold, during the hours that concessions are being sold, unless written permission is granted by the parks & recreation department.
- g. A mobile food establishment may be permitted in all zoning districts except residential zoning districts.

(4) *Exemptions.*

- a. Upon application and approval from the common council, the licensee may periodically and infrequently extend the hours of service of the mobile food establishment outside the designated zone for business purposes only or obtain other exemptions found to be reasonable and appropriate in the council’s discretion.
- b. For event purposes, a mobile food establishment may conduct business on publicly owned property after the approval from the Parks and Recreation Department or participates in a city sanctioned special event.

Sec. 12-130. Penalties.

- (1) Any person, firm, corporation or other entity of whatsoever kind or nature violating any of the provisions of this article, upon conviction thereof in court, shall be ordered to pay to the City a forfeiture of not less than \$50.00 nor more than \$1,000.00, together with the costs of prosecution. In default of the payment of such forfeiture and costs, the violator shall be dealt with in the manner provided, from time to time, by law for such default in payment. Each day's continuance of any violation constitutes a separate violation.
- (2) In addition to, and not in lieu of, the imposition and/or payment of the above forfeitures and remedies, the City may seek, and the court may grant, injunctive and other legal and/or equitable relief in favor of the City to abate and/or enjoin the violations.
- (3) In addition to, and not in lieu of, the above forfeitures and remedies, the court or the common council may suspend and/or revoke any permit or license issued under this or any other article.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:



Wisconsin Food Code Fact Sheet



Requirements for Mobile Food Establishments

Mobile food establishments (MFEs) are:

- Moveable vehicles, intrastate railway cars, pushcarts, trailers, or boats from which food is sold or served.
- Required to hold two license: a service base license, and a MFE license.

MFE Basics (Wisconsin Food Code Requirements)

- MFEs must return to service base at least every 24 hours unless operating at a special event with services available.
- Equipment must be American National Standards Institute (ANSI)/National Sanitation Foundation (NSF) certified and permanently installed on the MFE.
- Hand wash must be stand-alone, hands-free operation, with hot water, soap, and single-use toweling.
- Three-compartment warewashing sinks are required:
 - a) Unless the MFE only vends prepackaged food/beverages.
 - b) Unless the MFE has warewash at its base *and* carries sufficient utensils and equipment.
- Ventilation is regulated by the Wisconsin Department of Safety and Professional Services (DSPS). Learn more by seeing [SPS 314.50 – commercial cooking equipment for mobile kitchens](#) or by contacting DSPS by email at dsp@wisconsin.gov.
- Floors, walls and ceilings must be smooth, non-absorbent, and easy to clean.
- MFEs must have a Certified Food Protection Manager. More on these requirements can be found at the Wisconsin Department of Agriculture, Trade and Consumer Protection’s [food manager requirements webpage](#).
- Must arrange for use of a toilet facility during all hours of operation.



Water and Wastewater Tank Requirements

There must be a single gravity or pressurized storage tank on the MFE, and it shall have a gauge to read water volume in gallons or liters.

- **5-gallon** tank capacity for pushcarts for handwashing.
- **10-gallon** tank capacity for MFEs that require handwashing, and only serve beverages or prepared food or reheats prepared foods.
- **40-gallon** tank capacity for MFEs that require handwashing, food preparation and/or utensil washing.
- **Wastewater tank** must be at least 15% larger than water tank.

Service Base Requirements

- MFE base shall be designed to support all operations of the MFE.
- All base licenses will be equipped to supply water filling, wastewater disposal and cleaning facilities.
- To process food or warewash at a service base, the facility must meet applicable sections of the [Wisconsin Food Code \(WFC\)](#).

Plan Review

Prior to issuing a license for MFE unit, the regulatory authority is responsible for performing a plan review.

Plan review provides the opportunity to discuss areas of concern or non-compliance with the WFC. Plan review submission usually includes a set of drawing or plans, proposed menu, proposed equipment, water and wastewater tank capacity, and information on the licensed base location and amenities. Additional information can be found on the [Retail Food Construction Guidance fact sheet](#).

** This document is not an all-inclusive list of requirements. To obtain further information, please contact your local health inspector.*



MOBILE FOOD VENDOR INFORMATION PACKET

Permit period: January 1 to December 31

You will find the following documents included in this packet:

- Mobile Food Vendor Application
- Tomah Municipal Code:
 - Chapter 12, Article VII, Section 12-123 to 12-130
- Fire Safety Requirements for Mobile Food Trucks

Questions: Please contact the City Clerk’s office at njacobs@tomahwi.gov or 608-374-7509.

A complete application packet for submittal to the City of Tomah will include the following:

1.	Completed City of Tomah Mobile Food Establishments Application	
2.	Photo ID or other acceptable picture proof of identification	
3.	Copy of license issued by the Wisconsin Department of Agriculture, Trade, and Consumer Protection and other applicable agencies.	
4.	Copy of Certificate of Liability Insurance with minimum coverage of: <ul style="list-style-type: none"> a. Mobile Food Establishment - \$1,000,000 	
5.	Written permission from private property owner, if applicable.	
6.	Inspection report from the Tomah Fire Department. To arrange an inspection appointment, please contact Jeremy Likely, Deputy Fire Chief at 608-374-7465 or via email at jlikely@tomahwi.gov .	
7.	Payment of applicable fee: <ul style="list-style-type: none"> a. Mobile Food Establishment fee: \$125.00 b. Mobile Pushcart fee: \$25.00 	
8.	Please submit your application, attachments, and fee to the Clerk’s office at: Tomah City Hall, 819 Superior Ave, Tomah, WI 54660	

\$25.00 - Pushcart Fee valid Jan. 1 - Dec. 31

\$125.00 - Mobile Food Establishment Fee

Date Paid: _____ Cash Credit Card Check # _____

Receipt # _____

PLEASE PRINT CLEARLY. THANK YOU.

Type of License Annual Cart License - \$25.00 Annual Mobile Food Establishment License - \$125.00

APPLICANT INFORMATION

First Name (must match ID) **Middle Name** (must match ID) **Last Name** (must match ID)

Email Address **Telephone No.**

Street Address of Where You Live **City** **State** **Zip**

Date of Birth **Driver's License or ID #** **DL State** **DL Expiration** **Social Security # (last 4 digits)**

Height **Weight** **Hair Color** **Eye Color**

Have you violated any laws? NO Yes: What state(s) have you violated laws in?

LIST ALL PAST VIOLATIONS If you need more room, please use a separate sheet of paper, and attach hereto.

Year _____	Nature of Offense _____	Year _____	Nature of Offense _____
Year _____	Nature of Offense _____	Year _____	Nature of Offense _____

LIST ANY CURRENT PENDING CRIMINAL VIOLATIONS

Year _____	Nature of Offense _____	Year _____	Nature of Offense _____
------------	-------------------------	------------	-------------------------

Are you currently on probation or parole? No Yes > **Agent's name and phone #**

Have you ever used a different name or changed your name? NO YES, list ALL other names here:

Have you ever been contacted by any consumer protection agency? NO YES

Did you attach a copy of your driver's license or photo ID to this application? NO YES **STOP Your application cannot be processed at this time**

BUSINESS INFORMATION

Business Name

Website Address **Business Telephone No**

Street Address of Business Location **City** **State** **Zip**

Business Owner's Name **Business Owner's Address** **Business Owner's Telephone No**

Do you have a mobile food vendor base of operation? NO YES If yes, please provide the location in the space below.

List goods and/or services offered and method of delivery

Type of Vending Unit	<input type="checkbox"/> Food Trailer	<input type="checkbox"/> Food Truck	<input type="checkbox"/> Ice Cream Truck	<input type="checkbox"/> Sidewalk Cart
	<input type="checkbox"/> Stand	<input type="checkbox"/> Booth	<input type="checkbox"/> Tent	

Vehicle Information				
Make	Model	Year	License Plate #	State
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List the name, location, and dates of the last three cities where a municipal license was required where you conducted business:

NOTE Parking is operated on a first come, first served basis. Because of this you may find parking spaces occupied by non-vendors.
 List the specific locations, times, and days you would like to vend within the City of Tomah

Did you attach a copy of your Certificate of Liability Insurance? \$1,000,000 - mobile food establishment	<input type="checkbox"/> NO Your application cannot be processed at this time <input type="checkbox"/> YES
---	--

Did you attach a copy of a valid food and beverage license issued by the State of Wisconsin, or another agency with jurisdiction?	<input type="checkbox"/> NO Your application cannot be processed at this time <input type="checkbox"/> YES
--	--

If operating on private property, have you attached written permission from the property owner?	<input type="checkbox"/> NO Your application cannot be processed at this time <input type="checkbox"/> YES
--	--

A passing inspection report from the Tomah Fire Department is required before a license can be issued. Please contact Jeremy Likely, Deputy Fire Chief at 608-374-7465 or jlikely@tomahwi.gov to schedule an appointment. Please record your appointment information here >>>>>>	Fire Inspection Appointment	
	Date	Time

APPLICANT'S STATEMENT

I appoint the City Clerk or his/her agent to accept services of process in any civil action brought against me arising out of any sale or service performed by me in connection with my mobile food vending activities in the event I cannot, after reasonable effort, be served personally.

I hereby certify that the answers on this application are true and correct to the best of my knowledge. I agree, in the consideration of the granting of this license, to comply with the laws of the State of Wisconsin, and the provisions of the Municipal Code of Ordinances of the City of Tomah, Wisconsin.

Applicant's Signature _____ Date _____

STAFF USE ONLY

Fire Department		Police Department		Clerk's Office	
	Date Staff Initials		Date Staff Initials		Date Staff Initials
Inspection Passed	_____ _____	Sent to PD	_____ _____	Approved	_____ _____
Inspection Failed	_____ _____	Approved	_____ _____	Denied	_____ _____
		Denied	_____ _____		

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approve definition of “full time” employee from 40 hours per week to 32 hours per week or more

Summary and Background Information:

The city handbook currently requires all “full time” employees be scheduled for 40 hours per week to be eligible for full time benefits. City management staff is requesting the Committee of the Whole and Council approve reducing the “full time” status to 32 hours or more. The State of Wisconsin considers anyone working 30+ hours full time status. This change will have the following impact:

- Direct fiscal impact on city budget. Creates opportunities for department heads to reduce personnel costs (wages, Social Security, WRS, Medicare)
- Helps with recruitment and retention

Fiscal Impact: Limited, potential positive impact.

(Appropriate Documentation Attached)

Recommendation:

Approve adjustment to City Policy and City Personnel manual to allow for “full time” to include employees scheduled for 32 or more hours on a regular schedule.

Becki Weyer

05/08/2023

City Clerk/SET Team member

Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s): May 15 and May 16, 2023

Procedure for recommendations on actionable items to the City Council/Committee of the Whole

Recommendations should come to the SET from all boards, commissions and committees, with the exception of the Committee of the Whole.

Staff report approved or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward onto the Committee of the Whole or the City Council with the reviewed documents.

Department Head to communicate to their boards, commissions, committees and Council.

Recommendation from:	Becki Weyer
Minutes/staff report attached	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Budget account:	n/a
Fiscal impact:	Positive impact on \$
Staff responsible for implementation:	All City Hall Directors
Economic impact:	n/a
Zoning/rezoning issues:	n/a
Supports organizational goals	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Questions from SET:	Discussions about hours needed, management of the hours and staff, and flexibility. Potential savings on overtime. Positive response to employee needs and wants. Savings of approx \$10,000 per employee able to transfer to a 32 hour workweek.
Grants pursued/opportunity pursued:	n/a
Reviewed by SET	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Initialed by: 

Date: 05/09/2023

CITY OF TOMAH
STAFF COMMITTEE PREPARATION REPORT
May 16th, 2023

Agenda Item: Plan Commission recommends amending our current ordinance to allow unenclosed decks to encroach the required side and rear setbacks by half the required setback.

Summary and background information: Our current ordinance requires decks to meet the same setback requirements as the principal structure. For our existing older established neighborhoods this makes building a deck challenging as many of the homes do not meet the setback requirements due to the smaller lot sizes.

Recommendation: The Plan Commission recommends amending the ordinance as proposed.

Shane Rolff

Zoning Administrator

5/9/23

Date

Sec. 52-10. Use restrictions and performance standards.

The following restrictions and regulations shall apply:

- (1) *Principal uses.* Only those principal uses specified for a district, their essential services and the following shall be permitted in that district.
 - a. Accessory uses and structures may be allowed where they comply with the following conditions and requirements:
 1. Size of accessory structures in residential districts. Accessory structures in residential districts on lots less than or equal to one acre in size may not occupy more than 1,200 square feet or ten percent of the lot area, whichever is smaller. Accessory structures in residential districts on lots greater than one acre in size may not occupy more than 2,400 square feet or ten percent of the lot area, whichever is smaller. The measurement of accessory structure size shall include the total of all detached accessory buildings on the lot.
 2. No detached accessory structure shall exceed 20 feet in height.
 3. Accessory uses and structures are permitted in any district, but not until their principal structure is present or under construction.
 4. All accessory structures which are attached to the principal building shall comply with the yard requirements of the principal building **except for open decks. Open decks (without a roof or enclosure) may not exceed one-half the distance of the required front, side and rear yard setbacks for the zoning classification of the property.**
 - b. *Unclassified or unspecified uses.* Unclassified or unspecified uses may be permitted by the plan commission after the commission has made a review and recommendation, provided that such uses are similar in character to the principal uses permitted in the district.
 - c. *Temporary uses.* Temporary uses, such as real estate sales field offices or shelters for equipment and materials being used in the construction of a permanent structure, may be permitted by the zoning inspector.
- (2) *Performance standards.* Performance standards as listed in section 52-208 shall be complied with by all uses in all districts.

(Code 1993, § 17.14; Ord. No. 2008-02-03-C, § 1, 2-12-2008; Ord. No. 2019-08-07-D, § 1, 8-13-2019)

ORDINANCE NO. _____

**Ordinance Amending Section 52-10 (1)(a)(4) of the City of Tomah
Municipal Code Regarding Open Decks**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 52-10 (1)(a)(4) of the City of Tomah Municipal Code is hereby amended to read as follows:

4. All accessory structures which are attached to the principal building shall comply with the yard requirements of the principal building except for open decks. Open decks (without a roof or enclosure) may not exceed one-half the distance of the required front, side and rear yard setbacks for the zoning classification of the property.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Election Tally for the April 4, 2023 Election.

Summary and Background Information:

Total votes cast at the April 4, 2023 election were 1929 which is 41.86% of the 4,608 total registered voters. There was a larger than expected turnout statewide. In comparison, in the April 2019 Spring election, there were a total of 31.94% of total registered voters in the City of Tomah Election. The election was a success and the Clerk’s Office extends its thanks to Scott Donovan for all of his assistance in setup and cleanup.

Fiscal Impact:

None.

Contest	Total
Justice of Supreme Court	
Protasiewicz	483
Kelly	492
Scatter	3
Court of Appeals	
Chris Taylor	12
Scatter	0
	0
Aldersperson	
No one	0
	0
School District	
Bloom	607
Walworth	428
Murray	523
Gnewikow	667
Scatter	22
Ref State 1	
Yes	647
No	296
Ref State 2	
Yes	677
No	272
Ref State 3	
Yes	808
No	153
Ref School	
Yes	563
No	390

Recommendation: Request for Common Council to accept the tally report from the April 4, 2023 election.

Becki Weyer

04/24/2023

City Clerk/SET Team member

Date

Committee: Common Council

Meeting Date(s): May 16, 2023