



## **AGENDA FOR COMMITTEE OF THE WHOLE MEETING MEETING NOTICE**

A Committee of the Whole Meeting meeting will be held on **Monday, December 07, 2020 at 6:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

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**NOTE:** The Mayor, Alderpersons, City Clerk and City Attorney will gather in the Council Chambers and will dial into the teleconference referenced below prior to the “Call to Order”. Department heads, news media, and others appearing before the council, as well as any members of the public desiring to monitor the meeting, are to do as follows:

### **VIA TELECONFERENCE**

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMK1qNU5vNF1wMzdSZz09>

Meeting ID: 768 946 6740      Password: Tomah2020

or

Dial by your location    +1 312 626 6799 US (Chicago)

Meeting ID: 768 946 6740      Password: 546782713

### **AGENDA:**

#### **CALL TO ORDER – ROLL CALL**

#### **APPROVAL OF THE MINUTES:**

- A. [Approval of Meeting Minutes from November 9, 2020](#)

#### **REPORTS:**

##### **Treasurer**

1. Treasurer's Cash and Investment Report for November

##### **Parks & Recreation**

1. [Tomah Parks and Recreation Program Report](#)

##### **Public Works & Utilities**

1. [Public Works Report](#)

##### **Police Department**

1. [November 2020 Police Department Monthly Report](#)

##### **Fire Department**

#### **GENERAL:**

- A. [Resolution to Create 3 Full time Tomah Ambulance Positions](#)
- B. [Resolution Authorizing a Change in the 2021 City of Tomah Position Count](#)
- C. [Resolution Authorizing Payment Of Monthly Bills](#)

## **Committee of the Whole Meeting – December 07, 2020**

- D. [Resolution Regarding Flexible Plan Health or Dependent Care Change in Status Amendment](#)
- E. [Approval of Final Assessment Report & Final Resolution authorizing public improvement and levy special assessments.](#)
- F. [Renewal Taxicab Licenses for Running, Inc. DBA Tomah Transit](#)
- G. [Proposed Permit Fee Increases](#)
- H. [Budget Amendment Police Department Insurance Claim](#)
- I. [Budget Amendment Insurance Claim for Storm Damage](#)
- J. [Budget Amendment Insurance Recovery & Reserved for Contingency City Hall Water Damage](#)
- K. [Managed IT Service Contract](#)
- L. [Secondhand Article Dealer License Application for ecoATM, LLC](#)
- M. [Information on Borrowing Debt Limit Financial Planning](#)
- N. [Proposed Changes in Financial Processes](#)

### **ADJOURN**

**NOTICE:** It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact JoAnn Cram, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

**MEETING MINUTES – CITY OF TOMAH  
COMMITTEE OF THE WHOLE**

A COMMITTEE OF THE WHOLE MEETING of the City of Tomah was held on the 9th day of November, 2020 in the Council Chambers at City Hall with Donna Evans presiding. The meeting was called to order at 6:30 p.m. The General Public was able to access the meeting as follows at 6:30p.m.:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFllwMzdSZz09>

**Meeting ID: 768 946 6740      Password: Tomah2020**  
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**Meeting ID: 768 946 6740      Password: 546782713**

Roll call was taken with the following members present: Mike Murray, Donna Evans, Richard Yarrington, Jeff Cram, Lamont Kiefer, Adam Gigous, and Dean Peterson. Absent. Shawn Zabinski. Quorum present. The meeting was called to order by Donna Evans at 6:30 p.m.

Also present: Public Safety Director/Fire Chief Tim Adler, Police Chief Mark Nicholson, Assistant Chief Scott Hollum, Dir. Of Parks and Rec Joe Protz, Treasurer Julia Mann, City Clerk JoAnn Cram and Becki Weyer. Gregg Hagen videotaped the meeting.

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**Approval of October 12, 2020 Minutes** Motion by Murray second by Kiefer to approve the minutes of the October 12, 2020 Committee of the Whole minutes with the addition of Donna Evans present remotely during the meeting. Motion passed without negative vote.

**Accept Treasurers Cash and Investment Reports** Motion by Kiefer, second by Cram to accept the October cash and investment reports. Motion passed without negative vote.

**Public Works & Utilities Director – Water, Sewer, Public Works, and Lake Updates. Street Department:** Dir. Arity provided a written report.

**Police Department Monthly Report.** A written report was provided. There is one applicant left for pre-approval for open position needs. One officer is on an 18-day quarantine and one other officer is out pending test results. The police department be participating this Wednesday on Veterans Day for The Run to Honor Veterans with Fort McCoy personnel. On Dec 3<sup>rd</sup> there will be a Jingle Bell Ruck event where food will be distributed. Dec. 27<sup>th</sup> is the Holiday parade with a modified parade route. Alternate side parking has begun for the City.

**Parks & Recreation Monthly Report.** Dir. Protz provided a written report. All outdoor bathrooms have been closed for the season. Parks & Rec has been working on trimming trees. Indoor programs are still on hold. The leak has been found at the Aquatic Center and repairs have begun. Rec Park has been busy with the election, blood drives, and other events. They have been working with the School District on proper sanitation and Covid—19 procedures.

**Tomah Area Ambulance and Fire** Fire: Public Safety Director/Fire Chief Adler provided a written report. He thanked the Parks and Rec for the use of the Rec Park building this past weekend for the Hunter’s Night Out. Three firefighters are currently going through the hiring process. Fire Prevention week went well with the schools, a thank-you for all the donations to help educate the School District on fire safety. The Fire Department is working on the 2<sup>nd</sup> round of fire inspections. Dir. Adler had gas leak training.

Ambulance Service: Dir Adler provided a writer report. The Ambulance service is fully staffed at this time. Part time EMT Natalie Abbott recently submitted her resignation. Working on the interview process next week for the Deputy Ambulance Chief position. employee tested positive for Covid-19 last month and was quarantined and since recovered. Continue to have conference calls with the VA

about past due payments. Building update: Dir. Adler has been in contact with Keller. Unit 265 was just purchased and was in an accident this year and has been repaired and is now back in service. The Ambulance Service received a \$900 grant from the Thomas B Earl foundation for training materials. The Township of Clifton Board has voted and will be expiring services with the Tomah Ambulance at the end of the year (approximately 295 people.) On Oct 27<sup>th</sup> a letter was received from Medicaid that as of Oct. 1<sup>st</sup>, the Tomah Ambulance Service is not certified to receive payments from Medicaid. The situation has been resolved. A question was posed by the Committee on how many calls go to outlying townships. Dir. Adler will research this data.

**Budget Transfer Request to Transfer funds from the Administrator Budget to the Clerk Budget for New Clerk Training Time** A Budget Amendment is requested to record the transfer for the new City Clerk's training time with the present clerk. The funds are being moved from the Administrator's budget since this position has been empty for the majority of the year.

Motion by Yarrington, second by Cram, to recommend the Council approve the Budget Amendment transferring \$41,935 from the Administrator budget to the City Clerk budget for the new clerk's training time with the present clerk. Motion passed without negative vote.

**IT Managed Service Contract** Treasurer Mann presented both 48 month and 72-month contracts with 3RT for IT services for the City of Tomah and Police Department. The cost difference is about \$6000 per year. The reason is software costs less with a longer-term contract. The chosen contract will need further review by the City Attorney prior to implementation to ensure the best interest of the City. Discussed ensued on the need for additional protection and information on the contract prior to approval. The Committee had discussion on the types of services that this contract would provide. This contract would provide support on updating the servers and constant availability for troubleshooting. It would also keep technology up to date during the contract. There were no other companies that were quoted for this purpose. The contract with Iron Core has been expired for over a year. There are not many managed service companies in the local area. The contract should include quarterly audits of the managed service performance.

Motion by Murray, second by Peterson, to table the contract between the City of Tomah and 3RT for Managed IT Services until a final contract can be drawn up. Motion passed without negative vote.

**Secondhand Article Dealer License Application for Steel Neal's Welding & Creations** Motion by Murray, second Kiefer by, to recommend the Council approve the Secondhand Article Dealer License Application for Steel Neal's Welding & Creations. Motion passed without negative vote.

**Authorization to apply for Wisconsin DNR Recreational Boating Facilities Grant** Dir. Protz requested the Committee recommend the Council give authorization to apply for this grant. There could be up to \$80,000 awarded for this grant to make facilities accessible and could be used to match City funds for planned projects. Protz spoke to a representative from the DNR and he indicated the Parks & Rec department would be a good candidate for this grant. February 1<sup>st</sup> is the deadline for the next round of grant applications.

Motion by Kiefer, second by Peterson, to recommend the Council approve the Authorization for the City of Tomah to apply for the \$250,000 Wisconsin DNR Recreational boating Grant and utilize \$80,000 from the Economic Development Fund for Winnebago Park for Phase 1. Motion passed without negative vote.

### **Resolution Authorizing Payment of Monthly Bills**

RESOLUTION NO. \_\_\_\_\_

#### **RESOLUTION AUTHORIZING PAYMENT OF MONTHLY BILLS**

BE IT RESOLVED by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks	\$ 415,269.38	Check #'s 128598-128654	28692-128771
2. Payroll	\$ 235,889.55	Direct Deposit #'s 61359-61590	
3. Wire Transfers	\$ 30,959.85		
4. Invoices	\$ 291,548.11	Check #'s	

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Total: \$ 973,666.89

Dated this 10th day of November, 2020

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Michael Murray, Mayor

ATTEST:

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Rebecca Weyer, City Clerk

Motion by Murray, second by Gigous, to recommend the Council approve the Resolution Authorizing the Payment of Monthly Bills for October. Motion passed without negative vote.

**Award Bids for Recreation Park Old Grandstand Roof Repair** Dir. Joe Protz presented the bids to the Committee of the Whole and recommended Brickl Bros. for General Construction and Kish & Son's Electric for the electric work. \$124,000 has already been received from insurance to start the repair project.

Motion by Kiefer, second by Cram, to recommend the council approve and award the Bids for Recreation Park Old Grandstand Roof Repair to Brickl Bros. for General Construction and Kish & Son's Electric for the electric work. Motion passed without negative vote.

**October Financial Statements** Motion by Murray, second by Kiefer, to recommend the Council accept the October Financial Statements. Motion passed with one negative vote (Yarrington)

**Authorization for Ambulance Fee Increase for 2021** Dir. Adler presented a proposal to increase the Tomah Ambulance Fees for 2021. Subsidy rates are low so billing rates need to be increased. Concern was brought that the increases will only affect a small amount of people, many of who cannot afford the increase, including the uninsured. The increases presented by Dir. Adler also include the critical care rates which are in line with other local Ambulance services.

Motion by Murray, second by Kiefer to recommend the Council approve the Authorization for Ambulance Fee Increases for 2021 as presented. Motion passed without negative vote.

**Updated Debt Limit Information from Ehlers**

Treasurer Mann distributed a modified capital project summary from Ehlers to come up with a way to stay under 75% debt utilization and keep the Public Safety Building as well. The updated capital project summary shows which projects can be moved or modified and is based on conservative growth. The summary does push the limits of debt utilization due to the constraints on the levy limit. The Committee requested additional information from Ehlers on a more aggressive approach model to compare the summary reports. Mann will request the information from Ehlers on a 2.5% projected growth increase to see how the final numbers are affected, and will return to the Council with the additional information.

**Adjourn.** Motion by Kiefer, second by Gigous to adjourn. Motion passed without negative vote. Meeting adjourned at 7:47 p.m. Motion passed without negative vote.

Respectfully submitted,

Becki Weyer, City Clerk

## **PROGRAM REPORT for December 2020 City Council Meeting**

### **Other Parks**

- Maintenance on equipment and buildings.
- Cleaning up garbage on parks and trails
- Public Outdoor Bathroom have been winterized
- Preparing for Snow Removal
- Assisted with set up for Senior Center Craft Fair
- Trimming branches in Parks.

### **RECREATION PROGRAMS**

- Co Rec Softball finished with 6 teams.
- Gymnastics Rescheduled to the Spring
- Indoor Fall/Winter programs on hold until facilities become available

### **AQUATIC CENTER.**

- Winterizing.
- Monitoring leak repair.
- Faith in Action donated a Water Wheelchair for the Aquatic Center

### **RECREATION PARK**

- Working on building maintenance. Repair to Ice Center Sprinkle System.
- Oct 9 Wedding, Oct 15 Wedding, Oct 23-25 Gun Show, Oct 29 Chamber Night Market
- Nov. 7 Fire Dept. Fundraiser, Nov. 18 and 19<sup>th</sup> Tomah Health Blood Drive, Nov. 21 Senior Craft Fair, Nov. 27<sup>th</sup> Holiday Parade.
- Dec 4 and 5<sup>th</sup> Glen Miller Auction, Dec 18<sup>th</sup> Quinceanera, Dec. 24<sup>th</sup> Church event.
- Ice Center has Ice and Tomah Youth Hockey Association is working on programs.
- Brickl Bros. to repair Old Grandstand Roof Repair starting in mid to late December.

*Joe Protz*

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**Joe Protz**  
**Director Tomah Parks and Recreation**

## Director of Public Works Report

December 2020

### 1) Street Department

We continue to upgrade our storage area across from the skate park. The curbside pickup of leaves has ended as of 11/30/20. If you have leaves to remove, you will have to arrange to haul them on your own to the compost area next to the airport. Mild temperatures should help with cutting trees this month. Support for traffic control and partial demolition was provided on 11/29/20 with the Superior Ave. fire. We currently have one employee out on COVID issues. Staff continues to separate to provide coverage.

### 2) Sewer Department

Hauling of sludge is scheduled for 12/1/20. Operations are normal. No employees are out on COVID issues. Staff continues to separate to provide coverage.

### 3) Water Department

Minimal staffing has the department providing only necessary daily activities. There are two employees out on COVID issues. Staff continues to separate to provide for coverage. We would like to encourage those individuals paying their utility bills in person at City Hall to place the payment in the drop box.

### 4) Lake Committee

Nothing to report.

Respectfully Submitted

Kirk Arity

Director of Public Works

# **TOMAH PUBLIC WORKS AND UTILITIES EMPLOYEES**

## City Hall

Director – Kirk Arity

Administrative Assistant – Samantha Linehan

Bookkeepers – Patricia Marten, Kim Lambert

Custodian – Scott Donovan

## Water Department

Supervisor – Mark Rezin

Licensed Operators – Jeff Marten, Dennis Baldwin, Derek Nofsinger, Nathan Waege

Maintenance Workers –

## Sewer Department

Supervisor – Brandy Leis

Licensed Operators – Rod Sherwood,

Michael Linehan, Tom Bemis, Chad Richmond, Craig Dechant

Maintenance Worker –

## Public Works

Supervisor – Bill Kobleska

Mechanic – John Holmes

Equipment Operators – Stuart Westpfahl, Paul Marten, Joe Kube,

Corey Clay

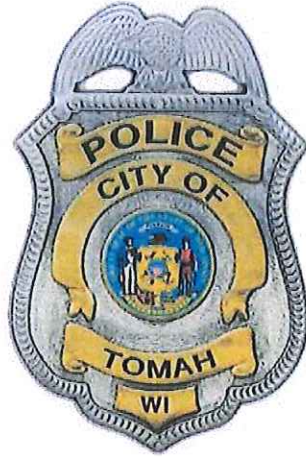
Truck Drivers – Steve Schultz, Paul Steele,

Brad Rewey, Tony Newcomb, Justin Randall

Sanitation Operators – Lance Larson, Justin King, offer extended



# **TOMAH POLICE DEPARTMENT**



**"Serving the Community"**

**November 2020 Report**

## CHIEF'S ACTIVITIES

The following is a list of tasks/assignments/responsibilities carried out by Chief Nicholson in the month of November 2020:

I attended bi-weekly meetings with other City of Tomah Department Supervisors.

I attended board member meetings with the Tomah Boys and Girls Club and the West Central Boys and Girls Club.

I attended board member meetings with the Wisconsin Special Olympics organization.

I attended an informational meeting with other community organizations to begin a new program in Monroe County. The program, Police Assisted Addiction and Recovery Initiative (PAARI), is working to aid local police departments in connecting with those affected by addiction, to train them in helping to provide resources, and to bridge the gap between law enforcement and persons affected by addiction. It is our goal to have this program up and running yet this year.

Assistant Chief Holum, Lt. Pedersen, and I conducted an audit of the Tomah Police Department facilities to ensure compliance of our facilities as it relates to the secure detention of juveniles.

I met with and offered a conditional offer of employment to a candidate for a police officer's position. Lindsey Harvey accepted the offer and will begin employment with the Tomah Police Department in Jan 2021.

I attended an online training session with/for Police and Fire Commission members. Other members of the PFC also attended the training.

I attended a Monroe County Safe Community Coalition meeting.

I attended meetings with other city staff to research and gather information for a new phone system as well as IT Vendors.

I attended the monthly Committee of the Whole and City Council meeting.

I attended and facilitated an Administrative Staff meeting with members of the Tomah Police Department.

I reviewed and provided a recommendation for all alcohol related licenses issued by the City of Tomah.

I reviewed and provided a recommendation for all taxi cab license applications.

I reviewed and provided a recommendation for all Direct Sellers and Transient Sellers applications.

I coordinated and facilitated several GoTo Meetings for both members of the Tomah Police Department as well as meetings for other departments within the City of Tomah.

I assisted in the facilitation of the departments Facebook page.

### **ASSISTANT POLICE CHIEF ACTIVITIES**

The following is a list of tasks/assignments/responsibilities carried out by Assistant Police Chief Scott Holum in November 2020:

I participated in an audit with the Wisconsin Department of Justice related to the Tomah Police Department's secure booking area.

I met with police officer candidate Lindsey Harvey and scheduled her for post-offer physical and psychological testing.

I attended a Police and Fire Commission workshop administered by the Wisconsin League of Municipalities.

I attended administrative meetings.

I continued to train Lieutenant Pedersen with Evidence Custodian duties.

I continued to work within the Lexipol system updating policies, pushing policies out to employees and creating Daily Training Bulletins for sworn staff members.

Sergeant Preuss and I monitored the Prescription Drug Box and sorted/packaged various prescription medications.

I continued to manage all digital evidence stored in a cloud-based system and provided digital copies to prosecutors, defense attorneys and citizens as needed/requested.

I continued to purge evidence and release property to citizens through court orders from Monroe County.

Sergeant Preuss and I processed all incoming evidence and facilitated requests for evidence release/copies from the District Attorney's Office, the City Attorney's Office, Monroe County Human Services and other open records requests for digital evidence.

I provided oversight to Sergeant Furlano concerning the Fleet Maintenance program with scheduled and unscheduled repairs.

I performed the duties as the department's Time Agency Coordinator (TAC).

## **LIEUTENANT PEDERSEN ACTIVITIES**

The following is a list of tasks/assignments/responsibilities carried out by Lieutenant Eric Pedersen in the month of November 2020:

Managed the schedule for 18 department members.

Worked as Shift Commander.

Attended a meeting w/ Next Steps for Change (Addiction alternatives).

Attended a follow-up meeting w/ Next Steps for Change (Addiction alternatives).

Coordinated an event with Fort McCoy Post Command Sergeant Major.

Coordinated an event with Fort McCoy 181 Command Staff for early December.

Participated in a compliance survey at TPD with DOJ-JJDPA (Juvenile Justice and Delinquency Prevention Act).

Coordinated some events related to the Holiday Parade.

## **COMBINED TACTICAL UNIT**

COMBINED TACTICAL UNIT CALL OUT (Full Team):

None to report.

COMBINED TACTICAL UNIT CALL OUT (Partial Team):

None to report

TRAINING REVIEW:

November 10: Training was held at Fort McCoy using their live-fire shoot house facility. Training consisted of building clearing exercises and target discrimination. The team was broken into 2 man, 3 man and 6 man teams, needing to clear the structure utilizing the personnel available. The team also did live-fire clearing drills using a ballistic shield.

November 17: Training was held at Herrman Elementary School in Sparta. Training consisted of a familiarization of the newly built school, and then doing room clearing exercises in the complex areas of the school. The team conducted small unit and full team clearing exercises.

## K-9 REPORT

The Tomah Police K-9 Unit consists of Officer Adam Perkins and his partner K-9 Viktor. Officer Perkins has been employed with the Tomah Police Department since September 2011 and was selected to be the K-9 handler in late 2016.

In March 2017, Officer Perkins traveled to the Jessiffany Canine Services LLC Kennel in Iron Ridge, Wisconsin to select a K-9 partner. Officer Perkins met with the head trainer and looked at numerous dogs, ultimately selecting K-9 Viktor. K-9 Viktor is a Czech Shepherd from the Czech Republic. Officer Perkins and K-9 Viktor trained for 5 weeks at Jessiffany Canine Services and certified through Jessiffany and the American Police Canine Association (APCA) in early April.

Officer Perkins and K-9 Viktor primarily work 3rd shift but are available off duty in an on-call capacity. Officer Perkins and Viktor are also members of the Monroe County Combined Tactical Unit (CTU). K-9 Viktor is a "dual purpose" patrol dog meaning patrol work and narcotics detection. "Patrol work" encompasses handler protection, criminal apprehension, tracking, building searches, and area searches. For narcotics detection, Viktor is trained to alert on the odors of Marijuana, Methamphetamine, Cocaine/Crack Cocaine, Heroin and MDMA.

Officer Perkins and K-9 Viktor train on a frequent basis to stay proficient in the numerous tasks Viktor is trained in.

## UTILIZATIONS OF IMPORTANCE

**Vehicle Sniff** – A suspicious vehicle complaint came in from Kwik Trip South. The vehicle was later located by Tomah officers and contact was made. Between the observations made at Kwik Trip and the occupants being known drug users, a K9 sniff was conducted on the vehicle. A positive indication was obtained. A search of the vehicle yielded some drug paraphernalia. A search of the occupants' persons yielded methamphetamine, prescription pills, marijuana, paraphernalia and suspected heroin/fentanyl. The driver was cited and the passenger was referred to the DA's Office for the drug related charges.

**Alarm** – A motion alarm came in on a bank that was being renovated. An open door was located. Viktor was utilized to clear the building of any intruders. No one was located.

**Vehicle Sniff** – A vehicle was stopped and the driver had a warrant for his arrest. The warrant was from a Possession of Methamphetamine case. A K9 sniff was conducted on the vehicle and a positive indication was obtained. A search of the vehicle yielded methamphetamine, prescription pills and heroin inside an air vent. The driver was transported to Jail.

**Alarm/Burglary** – A school had a motion alarm after hours. Maintenance personnel observed a male subject walking through the hallway. Officer arrived and K9 commands were given inside the building. The building was cleared and no one was located. A

second story classroom window had a broken screen and foot prints leaving the window could be seen on the roof.

**Training** – Conducted two days of Training in the La Crosse, Wisconsin area.

**Training** – Numerous training opportunities were conducted while on shift. They included tracking, obedience and narcotics.

### SRO

Nov. 2

Worked patrol.  
Meeting to discuss students.

Nov. 3

Instructed G.R.E.A.T. at Tomah Middle School.

Nov. 4

Instructed G.R.E.A.T. at Tomah Middle School.

Nov. 6

No school, worked patrol.

Nov. 9

Worked patrol.  
Threat Assessment meeting.

Nov. 10

Worked patrol.  
Instructed G.R.E.A.T. at Tomah Middle School.

Nov. 11

Worked patrol.  
Instructed G.R.E.A.T. at Tomah Middle School.

Nov. 12

Worked patrol.

Nov. 13

On sick leave.

Nov. 16

Return phone call to parent reference truancy citation.  
Return found property to family.  
Concerns about student not living at their residence.  
Worked patrol.

Nov. 17

Threat Assessment meeting.  
Instructed G.R.E.A.T. at Tomah Middle School.

Nov. 18

Instructed G.R.E.A.T. at Tomah Middle School.  
Worked patrol.

Nov. 19

Instructed G.R.E.A.T. at Tomah Middle School.  
Information about Tomah Middle School student being court-ordered to attend school.  
Follow up with Juneau County Human Services regarding status of no contact order.  
Concerns brought up about kids being bullied while walking to school.  
Joint meeting with school and Monroe County Human Services.  
Disorderly Conduct and Damage to Property call at Tomah Middle School.  
Worked patrol.

Nov. 20

Notified school staff of a Chromebook secured as evidence during an investigation.  
Received information about a high school student being harassed outside of school.

Nov. 23

Vacation.

Nov. 24

Worked patrol.  
Threat Assessment meeting.

Nov. 25-27

No School.

Nov. 30

Meeting to discuss students at Tomah High School.

## CRIME PREVENTION/COMMUNITY RELATIONS

### INVESTIGATIONS

#### **20-1523) OWI 2<sup>ND</sup> / BAC 2<sup>ND</sup> / Traffic Crash**

Officers were dispatched to an address in the City for a report of a traffic crash where the vehicle in question struck a house and a tree. Officers arrived and through witness observations were able to determine the intoxicated driver backed the vehicle from the driveway in a U-Turn fashion and backed into a house. The vehicle then drove forward and across the street, striking a tree. The driver was seen by TAAS and transported to Tomah Health. Once at the hospital, the driver admitted to consuming "a lot" of alcohol. The driver was cited for OWI and released to a responsible party. Later toxicology results showed the driver had a BAC greater than four times the legal limit.

#### **(20-1543) OWI 4<sup>TH</sup> / Poss of Marijuana / Poss of Psilocybin Mushrooms / OAR-OWI / Hit and Run**

Officers were dispatched to a hit and run traffic crash where the caller was rear ended by a dark colored PT Cruiser and the PT Cruiser sped from the scene. The PT Cruiser was observed driving South on North Superior Avenue by officers. The PT Cruiser had front end damage. Officers conducted a traffic stop with the vehicle and made contact with the driver. The vehicle was smoking from the damage caused from the crash. Officers observed numerous signs of impairment from the driver and conducted SFST's with the driver. Officers ultimately arrested the driver for OWI 4<sup>th</sup>. A search of the vehicle yielded marijuana joints and prescription pills. A search warrant was obtained for a blood draw and the blood draw was conducted by TAAS. Just prior to the blood draw, an officer noticed a bulge in the driver's sock. A bag containing psilocybin mushrooms was located in the sock. The driver was then transported to the jail. This case is ongoing as evidence was sent to the Crime Lab.

#### **(20-1549) Drug Overdose**

Officers were dispatched to an address in the City for an apparent drug overdose. Officers arrived and were guided to a bathroom where the subject was lying. Officers checked for a pulse and were not able to find one. Officers then began CPR. Officers checked for a pulse again and they were then able to locate one. TAAS arrived and administered Narcan to the subject. The subject woke up shortly after. The subject was transported to Tomah Health by TAAS and was later released. No drugs or drug paraphernalia were located in the bathroom area of the residence.



**(20-1565) OWI-PAC 5<sup>TH</sup> / OAR-OWI / Failure to Install IID / Resisting**

An officer conducted a traffic stop on a vehicle after several violations and suspicious behaviors were observed. The vehicle abruptly stopped and the driver and passenger fled on foot from the vehicle. The officer gave chase to the driver. The officer was able to locate the driver lying on the ground after a short search for him. The officer gave the driver commands to stay where he was. The driver instead got up and ran on foot again. The officer continued to give chase until the driver fell and laid on the ground. The officer advised the driver he would be Tased if he did not comply. The driver continued to ignore commands and began to put himself into a kneeling position, possibly to flee. Due to the driver not listening to commands and to prevent a continued foot chase, the officer deployed his Conducted Energy Weapon (CEW). The CEW was effective and the driver was taken into custody without further incident. The driver displayed numerous signs of intoxication and was transported to the Tomah Police Department for SFST's. The driver was then compliant with requests during the OWI investigation. The driver consented to a blood draw and it was conducted at Tomah Health. The driver was then released to a responsible party. This case remains open pending testing from the Hygiene Lab.

**(20-1573) Death Investigation**

An officer was on routine patrol near a hotel when they were flagged down by a hotel employee about possible deceased subject. The officer located the subject in a hotel room. No signs of life were observed. TAAS arrived and confirmed the subject was deceased. Tomah Police Department Investigators and the Monroe County Medical Examiner were notified and responded. This case remains open pending the conclusion of the investigation.

**(20-1599) Burglary / Resisting**

Tomah officers were dispatched to an address for a burglary complaint. Officers watched home surveillance video and observed the suspect inside the home. The suspect was known to the officers and the victim. The suspect stole money from a pair of pants. Officers attempted to locate the suspect but were unsuccessful. Later in the shift the suspect's father called dispatch and informed them the suspect was home. Officers made contact with the intoxicated suspect and he was verbally abusive towards Officers. The suspect's resistive actions lead officers needing to handcuff the suspect. The suspect was seen by TAAS for a complaint of an injury. The suspect was initially also verbally abusive towards TAAS staff. The suspect was medically cleared by staff at Tomah Health and transported to the jail.

**(20-1635) Drug Overdose**

Tomah officers were dispatched to an address for two subjects seizing and one being unresponsive. Officers arrived and began to check the subjects. CPR was started on one subject when TAAS arrived. TAAS advised the subjects could possibly be overdosing on drugs. Narcan was administered by both officers and TAAS personnel. One subject became conscious, while the other subject did not. Both subjects were transported to Tomah Health by TAAS. Both subjects were later transferred to other hospitals. Both subjects ended up surviving the overdose. While on scene a plastic baggie containing an

unknown substance was located on one of the subjects. The substance was sent to the Crime Lab for testing.

**(20-1631) Agency Assist**

Tomah officers were contacted by the Wisconsin State Patrol to assist them in a high-speed pursuit that was nearing the City. The Wisconsin State Patrol requested Tomah officers use Tire Deflation Devices (Spike Strips) to deflate the fleeing vehicles tires. Tomah officers responded to Interstate 90 and deployed their spike strips. The fleeing vehicle drove over the spike strips, deflating both front tires. The fleeing vehicle exited the interstate and pulled over. Tomah officers assisted the Wisconsin State Patrol with taking the suspect into custody without further incident. The Wisconsin State Patrol is the charging agency in this case.

**TRAINING**

Many outside training events are still in suspended/cancelled status but are gradually opening up.

- CPR & AED Training facilitated by TAAS
- Officer Cody Paulson attended Field Training School
- Officer Delaney Hanrahan attended FBI Crisis Negotiator Training
- PFC Workshop for administrative staff
- Combined Tactical Unit training (Two – Six hour blocks)

**PERSONNEL COMPLAINTS**

November Complaints = 0    Year-To-Date Personnel Complaints = 1

**EMPLOYEE LISTING BY DATE OF HIRE**

**November 30, 2020**

Chief Mark Nicholson	12/14/1989
Admin. Asst. Rhonda Culpitt	12/12/1994
Sergeant Mike Preuss	2/25/1996
Investigator Rob Walensky	3/21/1999
Lieutenant Scott Holum	5/2/1999
Officer Melanie Marshall	5/28/2000
Investigator Paul Sloan	5/13/2001
Officer Brittnay Westpfahl	1/16/2005
Lieutenant Eric Pedersen	7/9/2005
Officer Steven Keller	8/14/2005
Sergeant Jarrod Furlano	1/13/2008
Sergeant Adam Perkins	9/4/2011
Police Clerk Janelle Rodriquez	4/16/2013
Sergeant Rylan Corcoran	10/11/2015
Officer Brandon Kuhn	10/12/2015
Officer Brennon Scallon	10/30/2016

Officer David Heckman, Jr.	01/05/2018
Sergeant Wilbert Steinborn	08/19/2018
Officer Peter Huneck	08/27/2018
Officer Cody Paulson	09/24/2018
Custodian Billy Boehme	11/04/2018
Police Clerk Ashley Bankhead	03/11/2019
Officer Delaney Hanrahan	06/02/2019
Police Clerk DeAnn Batten	06/17/2019
Officer Alexander Brueggeman	12/08/2019



**STAFF REPORT: Additional Staffing / Three (3) Employees**

**DATE: November 24, 2020**

**PREPARED BY: Public Safety Director Tim Adler**

**Problem:** Tomah Area Ambulance Service has been a municipal owned since 1973 (47 years) and has serviced the City of Tomah and 16 villages and townships since its inception. TAAS has always provided facility to facility transfer service to Tomah Health and Tomah Veteran's Hospital, however due to increasing call volume, we have not been able to meet the increasing demand for service. In 2018 we experienced a very similar complaint from Tomah Health due to TAAS only meeting 55% of their requests for ground transports. The City of Tomah responded by authorizing six (6) more Paramedics to its employee count to staff a second ambulance 24/7. Tomah Health has recently complained to City Officials citing that according to their statistics TAAS is meeting only 72% of their transfer requests. In a report provided to Mayor Mike Murray entitled Tomah Health Response Review (dated August 14, 2020), we can show according to our records that TAAS is actually meeting 90% of Tomah Health's transfer requests. The complaint cited that Tomah Health is not happy with the level of transfer service provided by TAAS and has indicated that they would consider purchasing an ambulance and staffing it with their employees to meet their transfer needs. The concern presented to me is that if Tomah Health either purchases, or contracts with a private ambulance to meet their transfer needs, TAAS would suffer significant financial loss which would jeopardize the ability for the Service to continue to be a self-funded enterprise.

**Solution:** Increase employee count by three (3) to help offset a third ambulance consisting of Paramedics and/or AEMTs for a total cost range of \$225,615.51 to \$250,408.92 pending on the positions.

**Supporting Facts:** In 2019 we denied 211 transfers and to date in 2020 we have denied 136 of which 40 were requests made by Tomah Health. Besides Tomah Health, we routinely receive requests from Tomah Veteran's Hospital, Black River Memorial, Mayo Sparta, Vernon Memorial, and Mile Bluff in Mauston. It is our practice to always check with Tomah Health to determine if they have any potential transfers pending before we accept a transfer from another facility outside our area. If these transfers had been completed, we would have billed out approximately \$385,000.00 for those services. Conservatively, we average approximately 75% payment of billed amount which means we have the potential of making \$288,750.00 in additional revenues.

Critical Care Transports – The Ambulance service is looking to upgrade to Critical Care in 2021. Critical Care transports are billed at higher rates (Critical Care 1 and Critical Care 2, depending on patient acuity) and the amount collected, even from Medicare, is higher. The 35 transfers we turned down in 2019 – 2020 were just the ones they called us for. Tomah Health is aware of most of the medications we can or cannot take and if the transfer is Critical Care or not. In most instances, they don't even call us for Critical Care Transports. In some instances, the hospital has had to change their patient care plans for us to be able to transport a patient, possibly causing discomfort to the patient (changing from BiPAP to CPAP, change drug to one we can accept, etc.). Most of the Critical Care transfer requests came from surrounding hospitals who don't know our protocols and are always looking for Critical Care services. To be able to take more of the outlying transfers, we need to make sure we have two trucks in town, one to cover 911 and one available for Tomah Health or Tomah VA transfers. It is estimated that we take on approximately 75 to 100 requests for Critical Care level transfers a year. That potentially could be an additional revenue of \$225,000.00 billed for services.

Records show that in 2019 TAAS had 3,734 hours of overtime which are hours above and beyond the “built in” overtime hours of the 2912 hour schedule of personnel. Overtime hours are used for shift coverage, personnel held over due to a late call, required meetings, required training, etc. Total cost of the additional overtime in 2019 came to \$83,796.34.

With the addition in revenue and the savings

Although requests for ambulance service, whether it be for 9-1-1 or a facility transfer can never be predicted, we can rely on statistical data to show us our heaviest call volume times on average. 2019 was our first full year using the Elite records statistical data software. Our data shows us that our busiest call volume occurs between the hours of 8:00AM to 4:00PM with an average of four (4) calls and 4:00PM to 12:00AM which averages three (3) calls per day. Staffing a third ambulance will give us the most coverage with that additional crew.

**Proposed Additional Positions:**

- 3 Employees, AEMT or Paramedic Licensure
- 24/48 Hour work 2912 hours per year
- Cost range of \$225,615.51 to \$250,408.92 pending on the positions hired.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CHANGE IN THE 2021 CITY OF TOMAH  
POSITION COUNT BY THE CREATION OF 3 ADDITIONAL  
FULL TIME PARAMEDIC OR AEMT'S POSITIONS FOR THE  
CITY OF TOMAH AREA AMBULANCE SERVICE**

**WHEREAS**, the Common Council of the City of Tomah hereby authorizes a change in the 2021 City of Tomah position count by the creation of 3 permanent full time Paramedic or AEMT's positions working the current 24/48 work schedule commonly referred to as the "Platoon Schedule", and

**WHEREAS**, it is documented that due to low staffing Tomah Area Ambulance cannot meet the demand for services and is forced to refuse facility transfer demands and also must frequently request mutual-aid from neighboring agencies to assist with 9-1-1 emergency calls. It is the best interest of the City to create 3 additional permanent full time Paramedic or AEMT's positions to guarantee staffing of 2 ambulances 24/7, and

**WHEREAS**, the Common Council of the City of Tomah establishes 3 full time Paramedic or AEMT's positions as an hourly non-exempt position that includes all applicable benefits afforded by City Union employees as outlined in the International Association of Fire Fighters Union, Local #127 Contract and the City of Tomah Employee Personnel Manual, and

**WHEREAS**, these employees will have a work schedule which is assigned by the Director of Ambulance Services or his/her designee as necessary to provide for the needs of the department. Assignment to this position is subject to a six-month probationary period. This position will be classified as a member of the IAFF Local #127 Union and the Common Council establishes the initial rate of pay as agreed to in said agreement. The 3 additional employee count positions creation will be effective January 1, 2021.

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the City of Tomah Common Council does hereby authorize a change in the 2021 City of Tomah Position Count by the creation of 3 full time Paramedics or AEMT's to be responsible for emergency medical service duties for the City of Tomah, primarily at the Tomah Area Ambulance Department, as described above.

Dated this 8th day of December, 2020.

\_\_\_\_\_  
Mike Murray, Mayor

ATTEST:

\_\_\_\_\_  
Becki Weyer, City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING A CHANGE IN THE 2021 CITY OF TOMAH  
POSITION COUNT BY THE ABOLISHMENT OF THE  
AMBULANCE DEPARTMENT CAPTAIN POSITION**

**WHEREAS**, the Common Council of the City of Tomah hereby authorizes a change in the 2021 City of Tomah position count by the abolishment of the Ambulance Department Captain position effective January 1, 2021, and

**WHEREAS**, the Common Council of the City of Tomah previously restructured the Fire and Ambulance Departments by combining them and subsequently created of a Public Safety Director/Fire Chief, Deputy Ambulance Chief, and Deputy Fire Chief in September, 2020, and

**WHEREAS**, with the creation of the Deputy Ambulance Chief and assigned duties, the Common Council of the City of Tomah hereby authorizes the abolishment of the full time Ambulance Captain position, and

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the City of Tomah Common Council does hereby authorize a change in the 2021 City of Tomah Position Count by the abolishment of the full time Ambulance Captain position effective January 1, 2021.

Dated this 8<sup>th</sup> day of Deember, 2020.

\_\_\_\_\_  
Michael Murray, Mayor

ATTEST:

\_\_\_\_\_  
Rebecca Weyer, City Clerk

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128772</b>										
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	1	01-52100-2230	.00	648.21	648.21
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	2	01-51200-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	3	01-51520-2230	.00	74.08	74.08
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	4	01-51415-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	5	01-51420-2230	.00	37.04	37.04
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	6	01-51100-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	7	01-51530-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	8	01-51410-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	9	01-52400-2230	.00	18.52	18.52
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	10	01-53100-2230	.00	61.73	61.73
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	11	01-15610	.00	24.69	24.69
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	12	01-15620	.00	24.69	24.69
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	13	01-55200-2230	.00	37.04	37.04
11/20	11/05/2020	128772	127	CENTURYLINK BUSINESS SER	151014064	14	01-52200-2230	.00	18.53	18.53
Total 128772:								.00	1,037.13	1,037.13
<b>128773</b>										
11/20	11/09/2020	128773	11	ACE HARDWARE	593550	1	01-53311-3402	.00	25.98	25.98
11/20	11/09/2020	128773	11	ACE HARDWARE	593562	1	01-53311-3502	.00	7.65	7.65
11/20	11/09/2020	128773	11	ACE HARDWARE	593563	1	01-53311-3502	.00	4.98	4.98
11/20	11/09/2020	128773	11	ACE HARDWARE	593623	1	01-55200-3400	.00	72.60	72.60
11/20	11/09/2020	128773	11	ACE HARDWARE	593676	1	10-55110-3420	.00	119.44	119.44
11/20	11/09/2020	128773	11	ACE HARDWARE	593679	1	01-53311-3402	.00	5.99	5.99
11/20	11/09/2020	128773	11	ACE HARDWARE	593700	1	10-55110-3100	.00	263.92	263.92
Total 128773:								.00	500.56	500.56
<b>128774</b>										
11/20	11/09/2020	128774	30	ALLIANT ENERGY/WPL	7545230000-	1	01-53420-2900	.00	737.79	737.79
Total 128774:								.00	737.79	737.79
<b>128775</b>										
11/20	11/09/2020	128775	2005	AUTO & TOY TRADER	20551	1	01-57210-8400	.00	10,095.00	10,095.00
Total 128775:								.00	10,095.00	10,095.00



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128776</b>										
11/20	11/09/2020	128776	61	AUTO VALUE TOMAH	522156937	1	01-53311-3502	.00	24.07	24.07
11/20	11/09/2020	128776	61	AUTO VALUE TOMAH	522157329	1	01-53311-3402	.00	7.98	7.98
11/20	11/09/2020	128776	61	AUTO VALUE TOMAH	522157869	1	01-55200-3500	.00	218.39	218.39
11/20	11/09/2020	128776	61	AUTO VALUE TOMAH	522158460	1	01-53311-3502	.00	19.10	19.10
11/20	11/09/2020	128776	61	AUTO VALUE TOMAH	522158607	1	01-53311-3402	.00	21.24	21.24
Total 128776:								.00		290.78
<b>128777</b>										
11/20	11/09/2020	128777	122	CARROT-TOP INDUSTIRES INC	47782301	1	05-53311-3405	.00	728.50	728.50
Total 128777:								.00		728.50
<b>128778</b>										
11/20	11/09/2020	128778	128	CENTURYLINK	201109	1	12-55500-2230	.00	73.67	73.67
11/20	11/09/2020	128778	128	CENTURYLINK	201109	2	01-51420-2230	.00	31.94	31.94
11/20	11/09/2020	128778	128	CENTURYLINK	201109	3	04-56600-2230	.00	54.61	54.61
11/20	11/09/2020	128778	128	CENTURYLINK	201109	4	01-15210	.00	54.60	54.60
11/20	11/09/2020	128778	128	CENTURYLINK	201109	5	01-52100-2230	.00	772.18	772.18
11/20	11/09/2020	128778	128	CENTURYLINK	201109	6	01-55200-2230	.00	40.89	40.89
11/20	11/09/2020	128778	128	CENTURYLINK	201109	7	01-55402-2230	.00	91.72	91.72
11/20	11/09/2020	128778	128	CENTURYLINK	201109	8	01-55300-2230	.00	91.73	91.73
11/20	11/09/2020	128778	128	CENTURYLINK	201109	9	01-51200-2230	.00	31.70	31.70
11/20	11/09/2020	128778	128	CENTURYLINK	201109	10	02-56910-2230	.00	63.88	63.88
11/20	11/09/2020	128778	128	CENTURYLINK	201109	11	01-53311-2230	.00	275.73	275.73
11/20	11/09/2020	128778	128	CENTURYLINK	201109	12	01-53510-2230	.00	63.88	63.88
11/20	11/09/2020	128778	128	CENTURYLINK	201109	13	01-51600-2230	.00	36.44	36.44
11/20	11/09/2020	128778	128	CENTURYLINK	201109	14	03-52300-2230	.00	114.23	114.23
Total 128778:								.00		1,797.20
<b>128779</b>										
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	1	01-52100-2230	.00	648.21	648.21
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	2	01-51200-2230	.00	18.52	18.52
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	3	01-51520-2230	.00	74.08	74.08
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	4	01-51415-2230	.00	18.52	18.52
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	5	01-51420-2230	.00	37.04	37.04
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	6	01-51100-2230	.00	18.52	18.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	7	01-51530-2230	.00	18.52	18.52
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	8	01-51410-2230	.00	18.52	18.52
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	9	01-52400-2230	.00	18.53	18.53
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	10	01-53100-2230	.00	61.73	61.73
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	11	01-15610	.00	24.69	24.69
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	12	01-15620	.00	24.69	24.69
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	13	01-55200-2230	.00	37.04	37.04
11/20	11/09/2020	128779	127	CENTURYLINK BUSINESS SER	160831633	14	01-52200-2230	.00	18.52	18.52
Total 128779:								.00		1,037.13
<b>128780</b>										
11/20	11/09/2020	128780	129	CHARTER COMMUNICATIONS	0002525101	1	03-52300-2230	.00	136.20	136.20
11/20	11/09/2020	128780	129	CHARTER COMMUNICATIONS	0039105101	1	12-55500-2200	.00	159.42	159.42
Total 128780:								.00		295.62
<b>128781</b>										
11/20	11/09/2020	128781	157	COMPLETE OFFICE OF WISCO	795079	1	01-51440-3100	.00	198.91	198.91
Total 128781:								.00		198.91
<b>128782</b>										
11/20	11/09/2020	128782	173	CRAM'S COMPUTER CENTER L	5283	1	01-57220-8300	.00	2,034.00	2,034.00
11/20	11/09/2020	128782	173	CRAM'S COMPUTER CENTER L	5284	1	01-57210-8300	.00	3,700.00	3,700.00
11/20	11/09/2020	128782	173	CRAM'S COMPUTER CENTER L	5285	1	10-57610-8350	.00	1,000.00	1,000.00
11/20	11/09/2020	128782	173	CRAM'S COMPUTER CENTER L	5286	1	01-57190-8300	.00	5,450.00	5,450.00
Total 128782:								.00		12,184.00
<b>128783</b>										
11/20	11/09/2020	128783	185	DALCO ENTERPRISES INC	3696032	1	01-52100-3400	.00	1,672.67	1,672.67
Total 128783:								.00		1,672.67
<b>128784</b>										
11/20	11/09/2020	128784	191	DEMCO INC	6857830	1	10-55110-3100	.00	336.74	336.74
11/20	11/09/2020	128784	191	DEMCO INC	6866545	1	10-55110-3100	.00	1,585.34	1,585.34

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128784:								.00		1,922.08
<b>128785</b>										
11/20	11/09/2020	128785	220	EO JOHNSON CO	INV833520	1	10-55110-2900	.00	17.54	17.54
11/20	11/09/2020	128785	220	EO JOHNSON CO	INV839775	1	12-55500-2900	.00	173.18	173.18
Total 128785:								.00		190.72
<b>128786</b>										
11/20	11/09/2020	128786	1656	FAMILY SUPPORT REGISTRY	201023	1	01-21590	.00	275.53	275.53
11/20	11/09/2020	128786	1656	FAMILY SUPPORT REGISTRY	201106	1	01-21590	.00	275.53	275.53
Total 128786:								.00		551.06
<b>128787</b>										
11/20	11/09/2020	128787	2004	FOND DU LAC COUNTY SHERIF	201106	1	01-23301	.00	98.00	98.00
Total 128787:								.00		98.00
<b>128788</b>										
11/20	11/09/2020	128788	2003	FORWARD PATH LOGISTICS	319	1	01-51600-3400	.00	3,693.86	3,693.86
Total 128788:								.00		3,693.86
<b>128789</b>										
11/20	11/09/2020	128789	274	GERKE EXCAVATING INC	42781	1	14-57331-8553	.00	1,287.50	1,287.50
Total 128789:								.00		1,287.50
<b>128790</b>										
11/20	11/09/2020	128790	275	GHD SERVICES INC	1082832	1	01-53630-2100	.00	577.73	577.73
Total 128790:								.00		577.73
<b>128791</b>										
11/20	11/09/2020	128791	1523	GILBERTSON, DANIEL R.	201102	1	12-55500-3410	.00	150.00	150.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128791:								.00		150.00
<b>128792</b>										
11/20	11/09/2020	128792	819	HENDRICKS, BARBARA	100	1	01-51600-3400	.00	121.20	121.20
Total 128792:								.00		121.20
<b>128793</b>										
11/20	11/09/2020	128793	337	IRONCORE INC	IC45045	1	01-57190-8300	.00	1,219.60	1,219.60
Total 128793:								.00		1,219.60
<b>128794</b>										
11/20	11/09/2020	128794	395	LEMONWEIR VALLEY TELEPHO	631700-2010	1	01-53510-2240	.00	89.90	89.90
11/20	11/09/2020	128794	395	LEMONWEIR VALLEY TELEPHO	692200-2010	1	01-52200-2230	.00	129.46	129.46
11/20	11/09/2020	128794	395	LEMONWEIR VALLEY TELEPHO	721400-2010	1	01-55200-2240	.00	89.90	89.90
11/20	11/09/2020	128794	395	LEMONWEIR VALLEY TELEPHO	802300-2010	1	03-52300-2230	.00	735.69	735.69
11/20	11/09/2020	128794	395	LEMONWEIR VALLEY TELEPHO	802300-2010	2	01-52200-2230	.00	15.00	15.00
Total 128794:								.00		1,059.95
<b>128795</b>										
11/20	11/09/2020	128795	425	MECA SPORTSWEAR INC	SIP192777	1	01-52200-3400	.00	364.50	364.50
Total 128795:								.00		364.50
<b>128796</b>										
11/20	11/09/2020	128796	2007	PENNCARE	50946	1	03-57230-8300	.00	9,635.96	9,635.96
Total 128796:								.00		9,635.96
<b>128797</b>										
11/20	11/09/2020	128797	864	PERKINS, ADAM	201029	1	01-52100-3350	.00	79.87	79.87
Total 128797:								.00		79.87
<b>128798</b>										
11/20	11/09/2020	128798	2006	SMOKE WORLD INC #2	20201105	1	01-44100	.00	10.00	10.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128798:								.00		10.00
<b>128799</b>										
11/20	11/09/2020	128799	607	SUPERIOR CHEMICAL CORP	283191	1	01-55200-3400	.00	130.14	130.14
Total 128799:								.00		130.14
<b>128800</b>										
11/20	11/09/2020	128800	620	THE POLICE & SHERIFFS PRES	137929	1	01-52100-2100	.00	17.55	17.55
Total 128800:								.00		17.55
<b>128801</b>										
11/20	11/09/2020	128801	641	TOMAH GLASS INC	0092274	1	01-51600-3500	.00	565.00	565.00
Total 128801:								.00		565.00
<b>128802</b>										
11/20	11/09/2020	128802	676	ULINE INC	124613053	1	12-55500-3500	.00	326.13	326.13
Total 128802:								.00		326.13
<b>128803</b>										
11/20	11/09/2020	128803	684	UNIVERSAL TRUCK EQUIPMEN	53313	1	01-53311-3512	.00	406.25	406.25
Total 128803:								.00		406.25
<b>128804</b>										
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	1	01-51600-3500	.00	11.91	11.91
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	2	11-53520-3400	.00	99.84	99.84
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	3	01-52100-3100	.00	79.50	79.50
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	4	01-52100-3500	.00	21.76	21.76
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	5	01-52100-3500	.00	8.60	8.60
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	6	01-52100-3400	.00	17.99	17.99
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	7	10-55110-3100	.00	27.69	27.69
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	8	10-55110-3100	.00	16.30	16.30
11/20	11/09/2020	128804	707	WALMART COMMUNITY/SYNCB	201016	9	10-55111-3100	.00	101.94	101.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128804:								.00		385.53
<b>128805</b>										
11/20	11/09/2020	128805	749	WI SCTF	201023	1	01-21590	.00	848.08	848.08
11/20	11/09/2020	128805	749	WI SCTF	201106	1	01-21590	.00	848.08	848.08
Total 128805:								.00		1,696.16
<b>128806</b>										
11/20	11/09/2020	128806	783	ZOLL MEDICAL CORPORATION	2370794	1	03-57230-8300	.00	18,451.97	18,451.97
Total 128806:								.00		18,451.97
<b>128851</b>										
11/20	11/13/2020	128851	3	4IMPRINT INC	8546155	1	10-55111-3100	.00	469.70	469.70
Total 128851:								.00		469.70
<b>128852</b>										
11/20	11/13/2020	128852	11	ACE HARDWARE	593674	1	01-55200-3400	.00	39.97	39.97
11/20	11/13/2020	128852	11	ACE HARDWARE	593746	1	01-55200-3400	.00	77.16	77.16
11/20	11/13/2020	128852	11	ACE HARDWARE	593755	1	01-55200-3500	.00	67.98	67.98
11/20	11/13/2020	128852	11	ACE HARDWARE	593760	1	01-55200-3400	.00	81.53	81.53
11/20	11/13/2020	128852	11	ACE HARDWARE	593879	1	01-55200-3400	.00	32.99	32.99
11/20	11/13/2020	128852	11	ACE HARDWARE	593904	1	01-51600-3500	.00	9.99	9.99
Total 128852:								.00		309.62
<b>128853</b>										
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	1	03-52300-2210	.00	370.18	370.18
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	2	01-53311-2210	.00	158.27	158.27
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	3	01-53311-2210	.00	18.64	18.64
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	4	01-53311-2210	.00	94.74	94.74
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	5	01-53510-2210	.00	164.51	164.51
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	6	01-52100-2210	.00	1,559.51	1,559.51
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	7	01-52100-2210	.00	19.22	19.22
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	8	01-53510-2210	.00	25.88	25.88
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	9	01-51600-2210	.00	1,426.50	1,426.50

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	10	01-53510-2210	.00	26.50	26.50
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	11	01-53510-2210	.00	26.23	26.23
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	12	01-52900-2210	.00	18.31	18.31
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	13	01-53311-2210	.00	179.37	179.37
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	14	02-56910-2210	.00	101.54	101.54
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	15	01-53420-2900	.00	31.08	31.08
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	16	01-53420-2900	.00	31.73	31.73
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	17	01-53420-2900	.00	18.42	18.42
11/20	11/13/2020	128853	30	ALLIANT ENERGY/WPL	201113	18	01-53420-2900	.00	18.76	18.76
Total 128853:								.00	4,289.39	
<b>128854</b>										
11/20	11/13/2020	128854	883	ARGAZALI-THOMAS, SHINTIA	201024	1	10-55110-3100	.00	20.98	20.98
11/20	11/13/2020	128854	883	ARGAZALI-THOMAS, SHINTIA	201024	2	10-55110-3100	.00	21.06	21.06
Total 128854:								.00	42.04	
<b>128855</b>										
11/20	11/13/2020	128855	1960	AT&T MOBILITY	2872994527	1	01-52100-2230	.00	137.35	137.35
Total 128855:								.00	137.35	
<b>128856</b>										
11/20	11/13/2020	128856	61	AUTO VALUE TOMAH	522159779	1	01-53311-3502	.00	38.56	38.56
11/20	11/13/2020	128856	61	AUTO VALUE TOMAH	522159992	1	01-53311-3502	.00	23.58-	23.58-
Total 128856:								.00	14.98	
<b>128857</b>										
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035187534	1	10-55110-3420	.00	64.38	64.38
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035187534	2	10-55110-3460	.00	17.45	17.45
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035532642	1	10-55110-3460	.00	284.62	284.62
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035544216	1	10-55110-3420	.00	195.29	195.29
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035544216	2	10-55110-3460	.00	30.63	30.63
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035556880	1	10-55110-3420	.00	21.26	21.26
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035556880	2	10-55110-3460	.00	52.21	52.21
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035556880	3	10-55110-3420	.00	24.75	24.75
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035563443	1	10-55110-3420	.00	14.56	14.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/20	11/13/2020	128857	69	BAKER & TAYLOR LLC	2035563443	2	10-55110-3460	.00	14.40	14.40
Total 128857:								.00		719.55
<b>128858</b>										
11/20	11/13/2020	128858	76	BAYCOM INC	SRVCE0000	1	01-53311-2900	.00	284.00	284.00
Total 128858:								.00		284.00
<b>128859</b>										
11/20	11/13/2020	128859	1210	BELCO VEHICLE SOLUTIONS L	5552	1	08-57210-8400	.00	6,332.00	6,332.00
11/20	11/13/2020	128859	1210	BELCO VEHICLE SOLUTIONS L	5552	2	01-52100-3500	.00	4,126.68	4,126.68
Total 128859:								.00		10,458.68
<b>128860</b>										
11/20	11/13/2020	128860	2	BENEFIT PLAN ADMINISTRATO	4444	1	01-51980-3400	.00	142.50	142.50
Total 128860:								.00		142.50
<b>128861</b>										
11/20	11/13/2020	128861	89	BLACKSTONE AUDIO INC	1185448	1	10-55110-3420	.00	39.94	39.94
Total 128861:								.00		39.94
<b>128862</b>										
11/20	11/13/2020	128862	1451	CDW GOVERNMENT	3305180	1	01-52100-3500	.00	318.31	318.31
Total 128862:								.00		318.31
<b>128863</b>										
11/20	11/13/2020	128863	129	CHARTER COMMUNICATIONS	00059161101	1	01-52100-2230	.00	57.73	57.73
11/20	11/13/2020	128863	129	CHARTER COMMUNICATIONS	00059161101	2	01-51450-2900	.00	57.72	57.72
Total 128863:								.00		115.45
<b>128864</b>										
11/20	11/13/2020	128864	157	COMPLETE OFFICE OF WISCO	800853	1	01-51420-3100	.00	46.43	46.43
11/20	11/13/2020	128864	157	COMPLETE OFFICE OF WISCO	803064	1	01-51420-3100	.00	13.29	13.29



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128864:								.00		59.72
<b>128865</b>										
11/20	11/13/2020	128865	173	CRAM'S COMPUTER CENTER L	5287	1	01-57220-8300	.00	4,900.00	4,900.00
Total 128865:								.00		4,900.00
<b>128866</b>										
11/20	11/13/2020	128866	29	CULLIGAN	200915	1	01-51600-3400	.00	14.00	14.00
11/20	11/13/2020	128866	29	CULLIGAN	201031	1	01-51600-3400	.00	7.00	7.00
Total 128866:								.00		21.00
<b>128867</b>										
11/20	11/13/2020	128867	1336	DEROUSSEAU HEATING & COO	22259	1	10-55110-3500	.00	105.00	105.00
Total 128867:								.00		105.00
<b>128868</b>										
11/20	11/13/2020	128868	204	DOG WASTE DEPOT	375037	1	01-55200-3400	.00	210.16	210.16
Total 128868:								.00		210.16
<b>128869</b>										
11/20	11/13/2020	128869	220	EO JOHNSON CO	INV835842	1	10-55110-2900	.00	63.00	63.00
11/20	11/13/2020	128869	220	EO JOHNSON CO	INV839730	1	01-52100-2900	.00	127.38	127.38
Total 128869:								.00		190.38
<b>128870</b>										
11/20	11/13/2020	128870	1882	FABICK CAT	PILC001864	1	01-53311-3502	.00	181.56	181.56
11/20	11/13/2020	128870	1882	FABICK CAT	PILC002008	1	01-53311-3502	.00	47.44	47.44
11/20	11/13/2020	128870	1882	FABICK CAT	PILC002015	1	01-53311-3502	.00	33.22	33.22
Total 128870:								.00		262.22
<b>128871</b>										
11/20	11/13/2020	128871	255	FIRST SUPPLY LLC-LA CROSSE	3051808-00	1	01-55401-3500	.00	55.68	55.68

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128871:								.00		55.68
<b>128872</b>										
11/20	11/13/2020	128872	634	GREATER TOMAH AREA CHAM	2009	1	16-21101	.00	26,332.91	26,332.91
Total 128872:								.00		26,332.91
<b>128873</b>										
11/20	11/13/2020	128873	290	GREEN OASIS-EAU CLAIRE	941184	1	01-55200-3500	.00	93.00	93.00
Total 128873:								.00		93.00
<b>128874</b>										
11/20	11/13/2020	128874	2009	HENSHAW, COURTNEY	200908	1	01-46723	.00	35.00	35.00
Total 128874:								.00		35.00
<b>128875</b>										
11/20	11/13/2020	128875	317	HOLIDAY WHOLESAL	9562202	1	01-52100-3550	.00	707.20	707.20
Total 128875:								.00		707.20
<b>128876</b>										
11/20	11/13/2020	128876	337	IRONCORE INC	IC44883	1	01-51450-3100	.00	495.00	495.00
11/20	11/13/2020	128876	337	IRONCORE INC	IC44957	1	01-51450-2900	.00	2,454.00	2,454.00
11/20	11/13/2020	128876	337	IRONCORE INC	IC45053	1	01-57210-8300	.00	773.15	773.15
Total 128876:								.00		3,722.15
<b>128877</b>										
11/20	11/13/2020	128877	1526	ISTATE TRUCK CENTER	R271009227:	1	01-53311-3512	.00	1,164.33	1,164.33
Total 128877:								.00		1,164.33
<b>128878</b>										
11/20	11/13/2020	128878	826	JUNEAU CO CLERK OF COURT	201112	1	01-23301	.00	575.60	575.60

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128878:								.00		575.60
<b>128879</b>										
11/20	11/13/2020	128879	375	KWIK TRIP CREDIT DEPT	00057542-20	1	01-52100-3400	.00	2,405.79	2,405.79
11/20	11/13/2020	128879	375	KWIK TRIP CREDIT DEPT	00349111-20	1	01-55200-3400	.00	135.77	135.77
11/20	11/13/2020	128879	375	KWIK TRIP CREDIT DEPT	00421945-20	1	03-52300-3400	.00	1,928.82	1,928.82
Total 128879:								.00		4,470.38
<b>128880</b>										
11/20	11/13/2020	128880	387	LARKIN'S GMC INC	30301	1	01-52200-3500	.00	155.82	155.82
11/20	11/13/2020	128880	387	LARKIN'S GMC INC	30307	1	01-52200-3500	.00	18.63	18.63
11/20	11/13/2020	128880	387	LARKIN'S GMC INC	76389	1	01-53311-3502	.00	493.95	493.95
11/20	11/13/2020	128880	387	LARKIN'S GMC INC	76470	1	01-55200-3500	.00	350.73	350.73
Total 128880:								.00		1,019.13
<b>128881</b>										
11/20	11/13/2020	128881	390	LAWSON PRODUCTS INC	9307961635	1	01-53311-3502	.00	82.29	82.29
Total 128881:								.00		82.29
<b>128882</b>										
11/20	11/13/2020	128882	395	LEMONWEIR VALLEY TELEPHO	690500-2010	1	01-52100-2230	.00	175.00	175.00
11/20	11/13/2020	128882	395	LEMONWEIR VALLEY TELEPHO	690500-2010	2	01-51450-2900	.00	175.00	175.00
Total 128882:								.00		350.00
<b>128883</b>										
11/20	11/13/2020	128883	1391	LOFFLER COMPANIES	3569561	1	01-51520-3100	.00	27.34	27.34
Total 128883:								.00		27.34
<b>128884</b>										
11/20	11/13/2020	128884	442	MISSISSIPPI WELDERS SUPPL	428885	1	03-52300-3400	.00	90.14	90.14
Total 128884:								.00		90.14

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128885</b>										
11/20	11/13/2020	128885	447	MONROE CO CLERK OF COUR	201112	1	01-23301	.00	100.00	100.00
Total 128885:								.00	100.00	100.00
<b>128886</b>										
11/20	11/13/2020	128886	461	MONROE CO SOLID WASTE	002-1020	1	01-53630-5300	.00	13,771.00	13,771.00
Total 128886:								.00	13,771.00	13,771.00
<b>128887</b>										
11/20	11/13/2020	128887	454	MONROE CO TREASURER	201112	1	01-24300	.00	1,122.40	1,122.40
Total 128887:								.00	1,122.40	1,122.40
<b>128888</b>										
11/20	11/13/2020	128888	1105	MURPHY, DANIEL	201108	1	01-55401-3400	.00	54.34	54.34
Total 128888:								.00	54.34	54.34
<b>128889</b>										
11/20	11/13/2020	128889	499	OAKDALE ELECTRIC COOPERA	30198002-20	1	01-52900-2210	.00	35.18	35.18
Total 128889:								.00	35.18	35.18
<b>128890</b>										
11/20	11/13/2020	128890	533	PRECISION OFFICE MACHINES	16172	1	01-51420-3400	.00	70.00	70.00
Total 128890:								.00	70.00	70.00
<b>128891</b>										
11/20	11/13/2020	128891	555	RICK'S CERTIFIED AUTO OF TO	68589	1	01-53311-3402	.00	56.24	56.24
Total 128891:								.00	56.24	56.24
<b>128892</b>										
11/20	11/13/2020	128892	1799	RIVER VALLEY MEDIA GROUP	66722-1	1	01-51100-3200	.00	20.05	20.05

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128892:								.00		20.05
<b>128893</b>										
11/20	11/13/2020	128893	563	RONCO ENGINEERING SALES	3224696	1	01-53311-3502	.00	393.91	393.91
Total 128893:								.00		393.91
<b>128894</b>										
11/20	11/13/2020	128894	569	SAFE-FAST INC	INV239016	1	01-53311-3409	.00	269.70	269.70
Total 128894:								.00		269.70
<b>128895</b>										
11/20	11/13/2020	128895	577	SECURIAN FINANCIAL GROUP I	201113	1	01-21530	.00	2,581.14	2,581.14
Total 128895:								.00		2,581.14
<b>128896</b>										
11/20	11/13/2020	128896	2008	STANARD & ASSOCIATES, INC	SA00004535	1	01-52100-2100	.00	135.00	135.00
Total 128896:								.00		135.00
<b>128897</b>										
11/20	11/13/2020	128897	599	STATE OF WISCONSIN-COURT	201112	1	01-24240	.00	2,596.20	2,596.20
Total 128897:								.00		2,596.20
<b>128898</b>										
11/20	11/13/2020	128898	1287	STRYKER SALES CORP	8854708DM	1	03-57230-8300	.00	16,311.63	16,311.63
Total 128898:								.00		16,311.63
<b>128899</b>										
11/20	11/13/2020	128899	9	SUMMIT COMPANIES	1554326	1	01-52100-3400	.00	24.00	24.00
11/20	11/13/2020	128899	9	SUMMIT COMPANIES	1578379	1	01-55200-3500	.00	246.10	246.10
Total 128899:								.00		270.10

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128900</b>										
11/20	11/13/2020	128900	607	SUPERIOR CHEMICAL CORP	283841	1	01-55200-3400	.00	47.52	47.52
Total 128900:								.00		47.52
<b>128901</b>										
11/20	11/13/2020	128901	611	TAPCO	1680372	1	01-53420-2900	.00	186.64	186.64
11/20	11/13/2020	128901	611	TAPCO	1680938	1	01-53311-3405	.00	265.71	265.71
Total 128901:								.00		452.35
<b>128902</b>										
11/20	11/13/2020	128902	620	THE POLICE & SHERIFFS PRES	140083	1	01-52100-2100	.00	17.55	17.55
Total 128902:								.00		17.55
<b>128903</b>										
11/20	11/13/2020	128903	639	TOMAH CASH STORE	71144	1	01-53311-3409	.00	199.99	199.99
Total 128903:								.00		199.99
<b>128904</b>										
11/20	11/13/2020	128904	1744	TOMAH HEALTH	2003433-201	1	03-52300-3400	.00	275.06	275.06
Total 128904:								.00		275.06
<b>128905</b>										
11/20	11/13/2020	128905	650	TOMAH POLICE DEPARTMENT	201104	1	01-52100-3100	.00	21.30	21.30
Total 128905:								.00		21.30
<b>128906</b>										
11/20	11/13/2020	128906	672	TRI-STATE BUSINESS MACHINE	501757	1	01-52400-2900	.00	43.80	43.80
Total 128906:								.00		43.80
<b>128907</b>										
11/20	11/13/2020	128907	676	ULINE INC	123434448	1	12-55500-3400	.00	342.73	342.73
11/20	11/13/2020	128907	676	ULINE INC	124142469	1	12-55500-3400	.00	853.54	853.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128907:								.00		1,196.27
<b>128908</b>										
11/20	11/13/2020	128908	682	UNITED COMMUNICATIONS CO	3068592	1	03-52300-3400	.00	235.02	235.02
Total 128908:								.00		235.02
<b>128909</b>										
11/20	11/13/2020	128909	699	VERIZON	9865926072	1	01-15610	.00	104.01	104.01
11/20	11/13/2020	128909	699	VERIZON	9865926072	2	01-15620	.00	86.34	86.34
11/20	11/13/2020	128909	699	VERIZON	9865926072	3	01-51600-2230	.00	15.00	15.00
11/20	11/13/2020	128909	699	VERIZON	9865926072	4	01-53311-2230	.00	22.67	22.67
11/20	11/13/2020	128909	699	VERIZON	9865926072	5	01-53311-2230	.00	17.67	17.67
11/20	11/13/2020	128909	699	VERIZON	9865926072	6	01-53100-2230	.00	13.45	13.45
11/20	11/13/2020	128909	699	VERIZON	9865926072	7	01-53100-2230	.00	7.56	7.56
11/20	11/13/2020	128909	699	VERIZON	9865926072	8	01-53311-3402	.00	12.67	12.67
11/20	11/13/2020	128909	699	VERIZON	9865926072	9	01-52200-2230	.00	17.67	17.67
11/20	11/13/2020	128909	699	VERIZON	9865926072	10	01-52200-2230	.00	111.00	111.00
11/20	11/13/2020	128909	699	VERIZON	9865926072	11	01-52400-2230	.00	80.64	80.64
11/20	11/13/2020	128909	699	VERIZON	9865926072	12	01-55200-2230	.00	73.30	73.30
11/20	11/13/2020	128909	699	VERIZON	9866101116	1	03-52300-2230	.00	259.16	259.16
Total 128909:								.00		821.14
<b>128910</b>										
11/20	11/13/2020	128910	721	WE ENERGIES	201121	1	01-52200-2200	.00	131.58	131.58
11/20	11/13/2020	128910	721	WE ENERGIES	201121	2	03-52300-2220	.00	35.72	35.72
11/20	11/13/2020	128910	721	WE ENERGIES	201121	3	01-53311-2200	.00	159.53	159.53
11/20	11/13/2020	128910	721	WE ENERGIES	201121	4	01-53311-2200	.00	199.78	199.78
11/20	11/13/2020	128910	721	WE ENERGIES	201121	5	01-53510-2200	.00	24.79	24.79
11/20	11/13/2020	128910	721	WE ENERGIES	201121	6	01-53311-2200	.00	537.53	537.53
11/20	11/13/2020	128910	721	WE ENERGIES	201121	7	01-53311-2200	.00	66.02	66.02
11/20	11/13/2020	128910	721	WE ENERGIES	201121	8	12-55500-2200	.00	113.69	113.69
11/20	11/13/2020	128910	721	WE ENERGIES	201121	9	01-52100-2200	.00	277.80	277.80
11/20	11/13/2020	128910	721	WE ENERGIES	201121	10	12-55500-2200	.00	11.12	11.12
Total 128910:								.00		1,557.56

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128911</b>										
11/20	11/13/2020	128911	1184	WI DEPT OF JUSTICE-CIB WOR	202010	1	01-51420-3200	.00	35.00	35.00
Total 128911:								.00		35.00
<b>128912</b>										
11/20	11/13/2020	128912	739	WI DEPT OF JUSTICE-TIME	455TIME-000	1	01-51200-2900	.00	300.00	300.00
Total 128912:								.00		300.00
<b>128913</b>										
11/20	11/13/2020	128913	754	WIL-KIL PEST CONTROL	4016666	1	01-55200-3500	.00	52.00	52.00
Total 128913:								.00		52.00
<b>128914</b>										
11/20	11/13/2020	128914	783	ZOLL MEDICAL CORPORATION	3171899	1	03-52300-3400	.00	1,111.12	1,111.12
Total 128914:								.00		1,111.12
<b>128915</b>										
11/20	11/20/2020	128915	11	ACE HARDWARE	593865	1	03-52300-3400	.00	127.96	127.96
11/20	11/20/2020	128915	11	ACE HARDWARE	593905	1	10-55110-3100	.00	67.96	67.96
11/20	11/20/2020	128915	11	ACE HARDWARE	593951	1	01-55200-3400	.00	102.10	102.10
11/20	11/20/2020	128915	11	ACE HARDWARE	593993	1	03-52300-3500	.00	26.94	26.94
11/20	11/20/2020	128915	11	ACE HARDWARE	594001	1	01-55401-3400	.00	75.56	75.56
11/20	11/20/2020	128915	11	ACE HARDWARE	594036	1	01-55200-3400	.00	7.60	7.60
Total 128915:								.00		408.12
<b>128916</b>										
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	1	01-55401-2210	.00	897.36	897.36
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	2	01-55200-2210	.00	1,173.65	1,173.65
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	3	01-55300-2210	.00	58.31	58.31
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	4	01-55402-2210	.00	77.40	77.40
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	5	10-55110-2210	.00	483.26	483.26
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	6	12-55500-2210	.00	308.23	308.23
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	7	12-55500-2210	.00	525.80	525.80
11/20	11/20/2020	128916	30	ALLIANT ENERGY/WPL	201120	8	01-52200-2210	.00	190.66	190.66



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128916:								.00		3,714.67
<b>128917</b>										
11/20	11/20/2020	128917	128	CENTURYLINK	301310967-2	1	01-52100-2230	.00	24.00	24.00
11/20	11/20/2020	128917	128	CENTURYLINK	467438700-2	1	01-55401-2230	.00	64.48	64.48
11/20	11/20/2020	128917	128	CENTURYLINK	467438700-2	2	01-55402-2230	.00	64.49	64.49
Total 128917:								.00		152.97
<b>128918</b>										
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	119/2011	1	01-55200-3400	.00	425.31	425.31
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	121/2011	1	01-53311-3401	.00	2,547.94	2,547.94
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	121/2011	2	01-53620-3400	.00	1,050.40	1,050.40
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	121/2011	3	01-53635-3400	.00	174.01	174.01
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	415/2011	1	03-52300-3400	.00	964.83	964.83
11/20	11/20/2020	128918	436	CONSOLIDATED ENERGY COM	416/2011	1	01-52200-3400	.00	290.70	290.70
Total 128918:								.00		5,453.19
<b>128919</b>										
11/20	11/20/2020	128919	174	CRAWFORD OIL COMPANY INC	256992	1	01-53510-3430	.00	6,488.00	6,488.00
Total 128919:								.00		6,488.00
<b>128920</b>										
11/20	11/20/2020	128920	1689	DAWN LINDBERG	201103	1	01-51440-1130	.00	150.00	150.00
Total 128920:								.00		150.00
<b>128921</b>										
11/20	11/20/2020	128921	1280	DIRECTV	013901916X	1	01-55401-3400	.00	152.99	152.99
Total 128921:								.00		152.99
<b>128922</b>										
11/20	11/20/2020	128922	226	EVEREST EMERGENCY VEHICL	P05227	1	03-57230-8300	.00	31,266.00	31,266.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128922:								.00		31,266.00
<b>128923</b>										
11/20	11/20/2020	128923	1949	LARIDAEN'S GLASS	475113	1	08-57621-8100	.00	7,573.00	7,573.00
Total 128923:								.00		7,573.00
<b>128924</b>										
11/20	11/20/2020	128924	447	MONROE CO CLERK OF COUR	201116	1	01-23301	.00	359.00	359.00
Total 128924:								.00		359.00
<b>128925</b>										
11/20	11/20/2020	128925	2010	MURRAY, SANDRA	201103	1	01-51440-1130	.00	170.00	170.00
Total 128925:								.00		170.00
<b>128926</b>										
11/20	11/20/2020	128926	490	NORTHERN FAMILY FARMS LLP	68326	1	05-48502	.00	2,461.40	2,461.40
Total 128926:								.00		2,461.40
<b>128927</b>										
11/20	11/20/2020	128927	992	OLSON, BRIAN J.	201120	1	01-55200-3400	.00	126.59	126.59
Total 128927:								.00		126.59
<b>128928</b>										
11/20	11/20/2020	128928	1858	PRECOUR, PENNY	201103	1	01-51440-1130	.00	170.00	170.00
Total 128928:								.00		170.00
<b>128929</b>										
11/20	11/20/2020	128929	1855	RHEA, JOLENE	201103	1	01-51440-1130	.00	170.00	170.00
Total 128929:								.00		170.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128930</b>										
11/20	11/20/2020	128930	1577	RUNNING INC.	23573	1	11-53520-3400	.00	53,907.05	53,907.05
11/20	11/20/2020	128930	1577	RUNNING INC.	23573	2	11-46350	.00	23,753.75-	23,753.75-
Total 128930:								.00		30,153.30
<b>128931</b>										
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	1	01-55401-2220	.00	1,201.72	1,201.72
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	2	01-55200-2220	.00	545.21	545.21
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	3	01-53311-2220	.00	242.64	242.64
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	4	01-53510-2220	.00	23.27	23.27
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	5	01-51600-2220	.00	288.59	288.59
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	6	03-52300-2220	.00	133.30	133.30
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	7	01-52100-2220	.00	215.60	215.60
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	8	01-52200-2220	.00	33.54	33.54
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	9	10-55110-2220	.00	126.98	126.98
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	10	12-55500-2220	.00	9.13	9.13
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	11	12-55500-2220	.00	33.54	33.54
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	12	01-55402-2220	.00	2,061.27	2,061.27
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	13	01-55402-2220	.00	60.47	60.47
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	14	01-55300-2220	.00	51.14	51.14
11/20	11/20/2020	128931	658	TOMAH WATER & SEWER UTILI	201120	15	01-55300-2220	.00	84.95	84.95
Total 128931:								.00		5,111.35
<b>128932</b>										
11/20	11/20/2020	128932	721	WE ENERGIES	201120	1	01-55402-2200	.00	9.90	9.90
11/20	11/20/2020	128932	721	WE ENERGIES	201120	2	01-55401-2200	.00	628.20	628.20
11/20	11/20/2020	128932	721	WE ENERGIES	201120	3	01-55200-2200	.00	224.85	224.85
11/20	11/20/2020	128932	721	WE ENERGIES	201120	4	10-55110-2200	.00	154.92	154.92
Total 128932:								.00		1,017.87
<b>128933</b>										
11/20	11/25/2020	128933	11	ACE HARDWARE	594083	1	01-55200-3400	.00	39.97	39.97
Total 128933:								.00		39.97

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128934</b>										
11/20	11/25/2020	128934	24	AIRGAS USA LLC	9974513689	1	01-53311-3402	.00	98.97	98.97
Total 128934:								.00		98.97
<b>128935</b>										
11/20	11/25/2020	128935	102	BRENENGEN CHRYSLER FORD	34561	1	03-52300-3500	.00	117.00	117.00
Total 128935:								.00		117.00
<b>128936</b>										
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	1	01-51200-2230	.00	.12	.12
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	2	01-51415-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	3	01-51420-2230	.00	7.01	7.01
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	4	01-51520-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	5	01-51600-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	6	01-52100-2230	.00	46.68	46.68
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	7	01-52400-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	8	01-53100-2230	.00	.27	.27
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	9	01-53311-2230	.00	1.96	1.96
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	10	01-53510-2230	.00	.12	.12
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	11	01-55200-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	12	01-55300-2230	.00	.18	.18
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	13	01-55402-2230	.00	.06	.06
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	14	02-56910-2230	.00	.12	.12
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	15	03-52300-2230	.00	5.30	5.30
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	16	10-55110-2230	.00	6.66	6.66
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	17	12-55500-2230	.00	1.24	1.24
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	18	01-15620	.00	1.37	1.37
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	19	01-15610	.00	.90	.90
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	20	04-56600-2230	.00	3.32	3.32
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170369027	21	01-15210	.00	3.32	3.32
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	1	01-52100-2230	.00	648.21	648.21
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	2	01-51200-2230	.00	18.52	18.52
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	3	01-51520-2230	.00	74.08	74.08
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	4	01-51415-2230	.00	18.53	18.53
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	5	01-51420-2230	.00	37.04	37.04
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	6	01-51100-2230	.00	18.52	18.52
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	7	01-51530-2230	.00	18.52	18.52

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	8	01-51410-2230	.00	18.52	18.52
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	9	01-52400-2230	.00	18.52	18.52
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	10	01-53100-2230	.00	61.73	61.73
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	11	01-15610	.00	24.69	24.69
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	12	01-15620	.00	24.69	24.69
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	13	01-55200-2230	.00	37.04	37.04
11/20	11/25/2020	128936	127	CENTURYLINK BUSINESS SER	170766783	14	01-52200-2230	.00	18.52	18.52
Total 128936:								.00		1,116.06
<b>128937</b>										
11/20	11/25/2020	128937	1777	DELTA DENTAL	201125	1	01-21597	.00	264.90	264.90
Total 128937:								.00		264.90
<b>128938</b>										
11/20	11/25/2020	128938	205	DON'S PLUMBING SERVICE INC	S10925	1	01-55402-3500	.00	318.61	318.61
11/20	11/25/2020	128938	205	DON'S PLUMBING SERVICE INC	S10936	1	01-55402-3500	.00	504.95	504.95
Total 128938:								.00		823.56
<b>128939</b>										
11/20	11/25/2020	128939	1896	ENVIROTECH EQUIPMENT	20-0014445	1	01-53620-3500	.00	201.86	201.86
Total 128939:								.00		201.86
<b>128940</b>										
11/20	11/25/2020	128940	225	EVANS PRINT + MEDIA GROUP	52117	1	01-51100-3200	.00	96.70	96.70
11/20	11/25/2020	128940	225	EVANS PRINT + MEDIA GROUP	52120	1	01-51100-3200	.00	934.40	934.40
Total 128940:								.00		1,031.10
<b>128941</b>										
11/20	11/25/2020	128941	1656	FAMILY SUPPORT REGISTRY	201120	1	01-21590	.00	305.53	305.53
Total 128941:								.00		305.53
<b>128942</b>										
11/20	11/25/2020	128942	2003	FORWARD PATH LOGISTICS	358	1	04-56600-3100	.00	40.00	40.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128942:								.00		40.00
<b>128943</b>										
11/20	11/25/2020	128943	274	GERKE EXCAVATING INC	201125	1	08-57621-8100	.00	337,190.34	337,190.34
Total 128943:								.00		337,190.34
<b>128944</b>										
11/20	11/25/2020	128944	296	GUTHRIE FIRE & SECURITY LL	5095477	1	03-52300-2900	.00	36.00	36.00
Total 128944:								.00		36.00
<b>128945</b>										
11/20	11/25/2020	128945	2011	HALBUR, ROBERT	201125	1	01-42300	.00	83.59	83.59
Total 128945:								.00		83.59
<b>128946</b>										
11/20	11/25/2020	128946	305	HARTJE TIRE & SERVICE CENT	40-79173	1	01-53620-3500	.00	962.80	962.80
11/20	11/25/2020	128946	305	HARTJE TIRE & SERVICE CENT	40-79174	1	01-53620-3500	.00	962.80	962.80
11/20	11/25/2020	128946	305	HARTJE TIRE & SERVICE CENT	40-79175	1	01-53645-3500	.00	405.00	405.00
Total 128946:								.00		2,330.60
<b>128947</b>										
11/20	11/25/2020	128947	1333	LA CROSSE TRIBUNE	201128	1	01-51420-3200	.00	43.99	43.99
Total 128947:								.00		43.99
<b>128948</b>										
11/20	11/25/2020	128948	387	LARKIN'S GMC INC	76275	1	03-52300-3500	.00	109.88	109.88
11/20	11/25/2020	128948	387	LARKIN'S GMC INC	76276	1	03-52300-3500	.00	109.88	109.88
11/20	11/25/2020	128948	387	LARKIN'S GMC INC	76298	1	03-52300-3500	.00	199.34	199.34
Total 128948:								.00		419.10
<b>128949</b>										
11/20	11/25/2020	128949	396	LEXISNEXIS RISK DATA MANAG	1378284-202	1	01-52100-2900	.00	34.00	34.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 128949:								.00		34.00
<b>128950</b>										
11/20	11/25/2020	128950	454	MONROE CO TREASURER	201125	1	01-24330	.00	7,937.00	7,937.00
Total 128950:								.00		7,937.00
<b>128951</b>										
11/20	11/25/2020	128951	517	PERSONNEL EVALUATION INC	38225	1	01-52100-2100	.00	160.00	160.00
Total 128951:								.00		160.00
<b>128952</b>										
11/20	11/25/2020	128952	527	POELLINGER ELECTRIC INC	10283006	1	01-53510-3500	.00	558.75	558.75
Total 128952:								.00		558.75
<b>128953</b>										
11/20	11/25/2020	128953	1715	PWW MEDIA INC.	2020-1776	1	03-52300-3350	.00	129.00	129.00
Total 128953:								.00		129.00
<b>128954</b>										
11/20	11/25/2020	128954	1153	SAFE SHIP SISTERS 2 LLC	29448	1	03-52300-3400	.00	12.73	12.73
11/20	11/25/2020	128954	1153	SAFE SHIP SISTERS 2 LLC	29448	2	03-52300-3400	.00	23.15	23.15
Total 128954:								.00		35.88
<b>128955</b>										
11/20	11/25/2020	128955	2012	SMRT BUS	2020-000000	1	11-53520-2100	.00	7,500.00	7,500.00
Total 128955:								.00		7,500.00
<b>128956</b>										
11/20	11/25/2020	128956	603	STREICHERS INC	11463765	1	01-52100-3400	.00	1,238.85	1,238.85
Total 128956:								.00		1,238.85

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>128957</b>										
11/20	11/25/2020	128957	1775	THE UNIFORM SHOPPE	304339	1	03-52300-1390	.00	383.95	383.95
Total 128957:								.00		383.95
<b>128958</b>										
11/20	11/25/2020	128958	637	TOMAH AREA SCHOOL DISTRIC	201125	1	01-24600	.00	1,267.81	1,267.81
Total 128958:								.00		1,267.81
<b>128959</b>										
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112410	1	01-53311-3508	.00	335.56	335.56
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112425	1	01-53311-3508	.00	16.02	16.02
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112441	1	01-53311-3508	.00	162.26	162.26
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112455	1	01-53311-3508	.00	8.60	8.60
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112483	1	01-53311-3508	.00	391.08	391.08
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112495	1	01-53311-3508	.00	27.36-	27.36-
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112513	1	01-53311-3508	.00	198.48	198.48
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112619	1	01-53311-3508	.00	498.60	498.60
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112622	1	01-53311-3508	.00	48.94	48.94
11/20	11/25/2020	128959	646	TOMAH LUMBER INC	112684	1	01-53311-3508	.00	335.56	335.56
Total 128959:								.00		1,967.74
<b>128960</b>										
11/20	11/25/2020	128960	658	TOMAH WATER & SEWER UTILI	201125	1	12-55500-2220	.00	33.54	33.54
Total 128960:								.00		33.54
<b>128961</b>										
11/20	11/25/2020	128961	749	WI SCTF	201120	1	01-21590	.00	848.08	848.08
Total 128961:								.00		848.08
Grand Totals:								.00		640,819.38



Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

Murray, Mike

City Council: \_\_\_\_\_

Cram, Jeff

\_\_\_\_\_

Evans, Donna

\_\_\_\_\_

Peterson, Dean

\_\_\_\_\_

Kiefer, Lamont

\_\_\_\_\_

Gigous, Adam

\_\_\_\_\_

Scholze, Travis

\_\_\_\_\_

Yarrington, Richard

\_\_\_\_\_

Zabinski, Shawn

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
<b>ALL AMERICAN DO-IT CENTER</b>							
27	ALL AMERICAN DO-IT CENTER	2089/3	FURRING STRIP	11/16/2020	01-55200-3400 OTHER PARKS OPERA	8.98	
Total ALL AMERICAN DO-IT CENTER:						8.98	
<b>BAUMGART, EMIL</b>							
218	BAUMGART, EMIL	2011	INSPECTION PROF SERVICES	11/30/2020	01-52400-2100 INSPECTION PROF SE	500.00	
218	BAUMGART, EMIL	2011	INSPECTION PROF SERVICES	11/30/2020	01-23031 COMMERCIAL ELECTRICAL	175.00	
Total BAUMGART, EMIL:						675.00	
<b>BEST KEPT PORTABLES LLC</b>							
84	BEST KEPT PORTABLES LLC	25052	PORTABLES-REC PARK PLAYGROUN	11/15/2020	01-55401-3400 RECREATION PARK O	72.00	
Total BEST KEPT PORTABLES LLC:						72.00	
<b>BOUND TREE MEDICAL LLC</b>							
96	BOUND TREE MEDICAL LLC	83839268	AMBULANCE OPERATING SUPPLIES	11/06/2020	03-52300-3400 AMBULANCE OPERATI	610.94	
Total BOUND TREE MEDICAL LLC:						610.94	
<b>BRENENGEN CHRYSLER FORD</b>							
102	BRENENGEN CHRYSLER FORD	35935	SERVICE 2018 FORD EXPLORER P #5	11/23/2020	01-52100-3500 LAW ENFORCE REPAI	387.95	
Total BRENENGEN CHRYSLER FORD:						387.95	
<b>EMERGENCY MEDICAL PRODUCTS INC</b>							
216	EMERGENCY MEDICAL PRODU	2211706	AMBULANCE SUPPLIES	11/02/2020	03-52300-3400 AMBULANCE OPERATI	254.72	
216	EMERGENCY MEDICAL PRODU	2211760	AMBULANCE SUPPLIES	11/03/2020	03-52300-3400 AMBULANCE OPERATI	19.61	
216	EMERGENCY MEDICAL PRODU	2211897	AMBULANCE SUPPLIES	11/03/2020	03-52300-3400 AMBULANCE OPERATI	28.46	
216	EMERGENCY MEDICAL PRODU	2212797	AMBULANCE SUPPLIES	11/06/2020	03-52300-3400 AMBULANCE OPERATI	783.79	
216	EMERGENCY MEDICAL PRODU	2215652	AMBULANCE SUPPLIES	11/18/2020	03-52300-3400 AMBULANCE OPERATI	539.82	
Total EMERGENCY MEDICAL PRODUCTS INC:						1,626.40	
<b>EMMONS BUSINESS INTERIORS</b>							
219	EMMONS BUSINESS INTERIOR	203535	TASK CHAIR	11/13/2020	03-52300-3400 AMBULANCE OPERATI	465.00	
219	EMMONS BUSINESS INTERIOR	203621	ADJUSTMENT FOR CHAIR	11/20/2020	03-52300-3400 AMBULANCE OPERATI	98.48	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total EMMONS BUSINESS INTERIORS:						366.52	
<b>EVANS PRINT + MEDIA GROUP</b>							
225	EVANS PRINT + MEDIA GROUP	201201	ELECTION	12/01/2020	01-51440-3200 ELECTIONS PUB & SU	282.06	
225	EVANS PRINT + MEDIA GROUP	201201	BUDGET HEARING	12/01/2020	01-51100-3200 LEGISLATIVE PUB & S	322.34	
225	EVANS PRINT + MEDIA GROUP	201201	MEETING NOTICE	12/01/2020	02-56910-3200 LAKE PUB & SUBSCRI	330.00	
Total EVANS PRINT + MEDIA GROUP:						934.40	
<b>FIRELINE SPRINKLER CORPORATION</b>							
250	FIRELINE SPRINKLER CORPOR	25793-20	ANNUAL FIRE SPRINKLER INSP 11/10/	11/18/2020	01-55401-3500 RECREATION PARK R	577.64	
Total FIRELINE SPRINKLER CORPORATION:						577.64	
<b>FIRST SUPPLY LLC-LA CROSSE</b>							
255	FIRST SUPPLY LLC-LA CROSSE	3062723-00	MODULE ASSY SLOAN	11/24/2020	01-55401-3500 RECREATION PARK R	347.14	
Total FIRST SUPPLY LLC-LA CROSSE:						347.14	
<b>HAGEN SPORTS NETWORK</b>							
299	HAGEN SPORTS NETWORK	2012	TAPING	12/01/2020	01-51100-3200 LEGISLATIVE PUB & S	250.00	
299	HAGEN SPORTS NETWORK	2012	TAPING	12/01/2020	01-51410-3200 MAYOR PUB & SUBSC	125.00	
Total HAGEN SPORTS NETWORK:						375.00	
<b>HORST DISTRIBUTING INC</b>							
1401	HORST DISTRIBUTING INC	87763-000	FILTER/OIL/LIGHT	11/17/2020	01-55200-3500 OTHER PARKS REPAI	112.49	
1401	HORST DISTRIBUTING INC	87763-001	WORK LIGHT	11/20/2020	01-55200-3500 OTHER PARKS REPAI	40.27	
Total HORST DISTRIBUTING INC:						152.76	
<b>IRONCORE INC</b>							
337	IRONCORE INC	IC45082	ORDER#1829	11/30/2020	01-51450-2900 COMPUTER SERV CO	1,466.32	
Total IRONCORE INC:						1,466.32	
<b>KIRVIDA FIRE INC</b>							
371	KIRVIDA FIRE INC	9259	2020 ANNUAL PUMP TEST-2017 PIERC	11/09/2020	01-52200-2100 FIRE PROTECTION PR	325.00	
371	KIRVIDA FIRE INC	9260	2018 ANNUAL PUMP TEST-2006 PIERC	11/09/2020	01-52200-2100 FIRE PROTECTION PR	390.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
371	KIRVIDA FIRE INC	9261	2020 PUMP TEST-1995 PIERCE DASH	11/09/2020	01-52200-2100 FIRE PROTECTION PR	390.00	
371	KIRVIDA FIRE INC	9262	2020 PUMP TEST-1988 SPARTAN/GEN	11/09/2020	01-52200-2100 FIRE PROTECTION PR	390.00	
Total KIRVIDA FIRE INC:						1,495.00	
<b>LOFFLER COMPANIES</b>							
1391	LOFFLER COMPANIES	3575491	SERVICE CONTRACT#C7565III 10/24/	11/17/2020	01-51420-3100 CITY CLERK OFFICE S	145.84	
Total LOFFLER COMPANIES:						145.84	
<b>MILDE APPRAISAL SERVICE LLC</b>							
437	MILDE APPRAISAL SERVICE LL	2012	2020 ASSESSOR PROF SERVICES	12/01/2020	01-51530-2100 ASSESSOR PROF SER	3,400.00	
Total MILDE APPRAISAL SERVICE LLC:						3,400.00	
<b>MINUTEMAN PRESS OF TOMAH</b>							
441	MINUTEMAN PRESS OF TOMAH	27518	500 WARNING CARDS	11/09/2020	01-52100-3100 LAW ENFORCE OFFIC	36.76	
441	MINUTEMAN PRESS OF TOMAH	27544	ENVELOPES	11/17/2020	03-52300-3100 AMBULANCE OFFICE	114.26	
Total MINUTEMAN PRESS OF TOMAH:						151.02	
<b>MISSISSIPPI WELDERS SUPPLY COMPANY INC</b>							
442	MISSISSIPPI WELDERS SUPPL	428914	OXYGEN	11/18/2020	03-52300-3400 AMBULANCE OPERATI	103.06	
Total MISSISSIPPI WELDERS SUPPLY COMPANY INC:						103.06	
<b>ON-TARGET PEST &amp; WILDLIFE CONTROL LLC</b>							
1256	ON-TARGET PEST & WILDLIFE	5802	COMMERCIAL SERVICE 11/24/2020	11/24/2020	03-52300-2900 AMBULANCE SERV CO	40.00	
Total ON-TARGET PEST & WILDLIFE CONTROL LLC:						40.00	
<b>PENNY J. PRECOUR ATTORNEY AT LAW S.C.</b>							
469	PENNY J. PRECOUR ATTORNE	201201	2020 LEGAL SERVICES	12/01/2020	01-51300-2100 LEGAL PROF SERVICE	2,700.00	
469	PENNY J. PRECOUR ATTORNE	4925	01518-CITY OF TOMAH	11/17/2020	03-52300-2100 AMBULANCE PROF SE	455.00	
469	PENNY J. PRECOUR ATTORNE	4926	01518-CITY OF TOMAH	11/17/2020	03-52300-2100 AMBULANCE PROF SE	402.50	
469	PENNY J. PRECOUR ATTORNE	4927	01182-CITY OF TOMAH	11/17/2020	01-51300-2100 LEGAL PROF SERVICE	52.50	
469	PENNY J. PRECOUR ATTORNE	4928	01292-CITY OF TOMAH	11/17/2020	01-51300-2100 LEGAL PROF SERVICE	87.50	
469	PENNY J. PRECOUR ATTORNE	4929	01434-CITY OF TOMAH	11/17/2020	01-51300-2100 LEGAL PROF SERVICE	962.50	
469	PENNY J. PRECOUR ATTORNE	4936	01573-TOMAH PUBLIC LIBRARY	11/20/2020	10-55110-2900 LIBRARY SERV CONTR	280.00	
469	PENNY J. PRECOUR ATTORNE	4949	01495-TOMAH AREA AMBULANCE SE	11/30/2020	03-52300-2100 AMBULANCE PROF SE	787.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total PENNY J. PRECOUR ATTORNEY AT LAW S.C.:						5,727.50	
<b>QUILL CORPORATION</b>							
538	QUILL CORPORATION	12157806	TOWEL/TISSUE	11/12/2020	03-52300-3400 AMBULANCE OPERATI	122.37	
538	QUILL CORPORATION	12178951	AMBULANCE SUPPLIES	11/12/2020	03-52300-3400 AMBULANCE OPERATI	199.17	
538	QUILL CORPORATION	12199332	2021 MONTHLY THEME BLOTTER	11/13/2020	03-52300-3400 AMBULANCE OPERATI	20.49	
Total QUILL CORPORATION:						342.03	
<b>REINDERS INC</b>							
550	REINDERS INC	6000719-00	MOWER REPAIR	11/13/2020	01-55200-3500 OTHER PARKS REPAI	439.00	
Total REINDERS INC:						439.00	
<b>ST. JOSEPH EQUIPMENT INC</b>							
594	ST. JOSEPH EQUIPMENT INC	W06095	5600 TOOLCAT #AHG814109	11/17/2020	01-55401-3500 RECREATION PARK R	1,039.87	
Total ST. JOSEPH EQUIPMENT INC:						1,039.87	
<b>SUPERIOR CHEMICAL CORP</b>							
607	SUPERIOR CHEMICAL CORP	284409	BLUE DETERGENT/AIR FRESHNER	11/12/2020	01-55200-3400 OTHER PARKS OPERA	126.96	
Total SUPERIOR CHEMICAL CORP:						126.96	
<b>TOMAH HEALTH</b>							
1744	TOMAH HEALTH	2003423-2012	BLOOD DRAW-TOMAH PD	11/15/2020	01-52100-3400 LAW ENFORCE OPER	69.25	
Total TOMAH HEALTH:						69.25	
<b>TOMAH WATER UTILITY</b>							
659	TOMAH WATER UTILITY	201201	2020 STREET & UTILITY IMPROVEME	12/01/2020	08-57331-8500 CAPITAL PROJECT HW	86,470.01	
Total TOMAH WATER UTILITY:						86,470.01	
<b>TRI-STATE BUSINESS MACHINES INC</b>							
672	TRI-STATE BUSINESS MACHINE	504098	SERVICE CONTRACT NO.102852-02 1	11/25/2020	01-51200-2900 JUDICIAL SERV CONT	19.44	
Total TRI-STATE BUSINESS MACHINES INC:						19.44	

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
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Grand Totals: 107,170.03

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

Murray, Mike

City Council: \_\_\_\_\_

Cram, Jeff

\_\_\_\_\_

Evans, Donna

\_\_\_\_\_

Peterson, Dean

\_\_\_\_\_

Kiefer, Lamont

\_\_\_\_\_

Gigous, Adam

\_\_\_\_\_

Scholze, Travis

\_\_\_\_\_

Yarrington, Richard

\_\_\_\_\_

Zabinski, Shawn

RESOLUTION NO : \_\_\_\_\_

RESOLUTION AUTHORIZING  
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	\$640,819.38	Check #'s:	128772, 128773-128806 128851-128961
2. Payroll:	\$253,187.66	Dir Dep #'s:	61591-61851
3. Wire/ACH Transfers:	\$35,837.43		
4. Invoices:	\$107,170.03		
Total:	<u>\$1,037,014.50</u>		

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

December 1, 2020

# STAFF COMMITTEE PREPARATION REPORT

## Agenda Item:

Resolution Regarding Flexible Plan Health or Dependent Care Change in Status Amendment

## Summary and Background Information:

(Appropriate Documentation Attached)

On May 12<sup>th</sup>, the Internal Revenue Service released guidance impacting section 125 cafeteria plans. This guidance was designed to provide temporary flexibility for employers and employees to assist with the National response to the 2019 Coronavirus outbreak. These changes permit, under certain circumstances, changes to health and dependent care FSA elections.

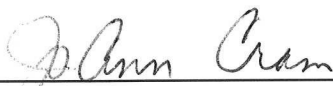
A change in the cafeteria election for daycare has been requested and this resolution is required in order to reduce the amount of funds collected in the flexible spending account due to daycares being closed for periods of time or families working from home not incurring the daycare expenses. It is requested that the effective date be established as of June 1, 2020.

## Fiscal Note:

This resolution allows the employee to change their annual flexible spending amount to accommodate for Corona Virus life events.

## Recommendation:

It is requested that the Committee of the Whole recommend the Common Council approve the Resolution regarding flexible plan health or dependent care change in status amendment effective as of June 1, 2020.



JoAnn M. Cram, City Clerk



Date

Committee: Committee of the Whole/Common Council

Meeting Date: December 7-8, 2020



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**FLEXIBLE BENEFITS PLAN  
HEALTH OR DEPENDENT CARE  
CHANGE IN STATUS AMENDMENT**

**ARTICLE I  
PREAMBLE**

- 1.1 **Adoption and effective date of amendment.** The Employer adopts this Amendment to \_\_\_\_\_ Flexible Benefits Plan (the "Plan"). The sponsor intends this Amendment as good faith compliance with the requirements of these provisions. This Amendment shall be effective on or after the date the Employer elects in Section 2.1 below.
- 1.2 **Supersession of inconsistent provisions.** This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.
- 1.3 **Construction.** Except as otherwise provided in this Amendment, any reference to "Section" in this Amendment refers only to sections within this Amendment and is not a reference to the Plan. The Article and Section numbering in this Amendment is solely for purposes of this Amendment, and does not relate to any Plan article, section, or other numbering designations.

**ARTICLE II  
ELECTIONS**

- 2.1 **Effective Date.** The provisions of this Amendment, unless otherwise indicated are effective as of \_\_\_\_\_ (the "Effective date").
- 2.2 **Section 125 Change in Status under the Health or Dependent Care FSA.**

Effective as of the effective date, the Employer amends their plan to allow for the below change in status flexibility. This is a temporary change effective only for the plan year beginning in 2020.

On May 12, 2020, the Internal Revenue Service released guidance impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19). These changes permit, under certain circumstances, prospective changes to health and dependent care FSA elections as follows:

- a) employees may revoke a health FSA election, make a new election, or decrease or increase an existing election on a prospective basis; and
- b) employees may revoke a dependent care FSA election, make a new election, or decrease or increase an existing election on a prospective basis.

Employers are not required to allow unlimited election changes but may determine the extent to which such changes are permitted and applied. Any change allowed shall not permit a revocation or decrease in election below the amount already disbursed.

This amendment has been executed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Name of Employer: \_\_\_\_\_

By: \_\_\_\_\_  
EMPLOYER

**CERTIFICATE OF ADOPTING RESOLUTION**

The undersigned authorized representative of \_\_\_\_\_ hereby certifies that the following resolutions were duly adopted on \_\_\_\_\_ (date) and that such resolutions have not been modified or rescinded as of the date hereof;

RESOLVED, that the Amendment to the Plan (the Amendment) is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved and adopted in the foregoing resolution.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
[print name/title]

**SUMMARY OF MATERIAL MODIFICATIONS  
for the**

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Flexible Benefits Plan

**I  
INTRODUCTION**

This is a Summary of Material Modifications regarding the Employer Name Flexible Benefits Plan (the “Plan”). This is merely a summary of the most important changes to the Plan and information contained in the Summary Plan Description (“SPD”) previously provided to you. It supplements and amends that SPD so you should retain a copy of this document with your copy of the SPD. If you have any questions, contact the Administrator. If there is any discrepancy between the terms of the Plan, as modified, and this Summary of Material Modifications, the provisions of the Plan will control.

**II  
SUMMARY OF CHANGES**

**Section 125 Change in Status under the Health or Dependent Care FSA.**

Effective as of the effective date, the Employer amends their plan to allow for the below change in status flexibility. This is a temporary change effective only for the plan year beginning in 2020.

On May 12, 2020, the Internal Revenue Service released guidance impacting section 125 cafeteria plans. This guidance is designed to provide temporary flexibility for employers and employees and assist with the National response to the 2019 Novel Coronavirus outbreak (COVID-19). These changes permit, under certain circumstances, prospective changes to health and dependent care FSA elections as follows:

- a) employees may revoke a health FSA election, make a new election, or decrease or increase an existing election on a prospective basis; and
- b) employees may revoke a dependent care FSA election, make a new election, or decrease or increase an existing election on a prospective basis.

Employers are not required to allow unlimited election changes but may determine the extent to which such changes are permitted and applied. Any change allowed shall not permit a revocation or decrease in election below the amount already disbursed.

## STAFF COMMITTEE PREPARATION REPORT

**Agenda Item:**

Approval of Final Assessment Report & Final Resolution authorizing public improvement and levy special assessments.


**Summary and background information:  
(Appropriate documents attached)**

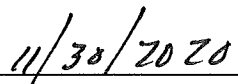
The preliminary hearing was held on 6/24/2020. Construction was completed and the final assessment was adjusted to reflect any changes during the construction.

**Fiscal Note:**

**Recommendation:**

The PWC recommends the Committee of the Whole to accept the Final Assessment Report and Resolution is attached.

  
\_\_\_\_\_  
Director of Public Works  
Kirk Arity

  
\_\_\_\_\_  
Date



**FINAL RESOLUTION  
AUTHORIZING PUBLIC IMPROVEMENT AND  
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED  
PROPERTIES IN TOMAH, WISCONSIN.**

WHEREAS, the governing body of the City of Tomah, Wisconsin, held a public hearing at the Tomah City Hall at 5:30 p.m. on the twenty-fourth day of June, 2020, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of Sidewalk and Curb & Gutter along S. Kilbourn Avenue and Sidewalk along Wittig Road and preliminary assessments against benefitted properties, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the City of Tomah, Wisconsin, determines as follows:

1. The report of the City Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The Public Works Department has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the costs as described in the Final Assessment Report to the properties benefitted as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Assessments shall be due within 30 days of billing date. Assessments may be paid in cash or in 7 annual installments to the municipal clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 6% per annum on the unpaid balance (from due date) (from January 1 of the year following the levy). Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 12% per annum.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted properties together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Date adopted: \_\_\_\_\_

Signed \_\_\_\_\_  
Mayor

Attest \_\_\_\_\_  
Municipal Clerk

# **FINAL ASSESSMENT REPORT**

## **2020 SIDEWALK AND CURB IMPROVEMENTS S. Kilbourn Avenue Wittig Road**

(Plans and Specifications under separate cover are available at the  
Office of the City Clerk and are a part of this report)

City of Tomah, Wisconsin

November 13, 2020

### **TOWN & COUNTRY ENGINEERING, INC.**

**Madison • Rhinelander • Kenosha**

2912 Marketplace Drive, Suite 103

Madison, WI 53719

☎ (608) 273-3350 ♦ Fax: (608) 273-3391

tce@tcengineers.net



## TABLE OF CONTENTS

SECTION I - SUMMARY OF THE PROJECT

BASIS FOR ASSESSMENTS

SECTION II - PROJECT COSTS AND ASSESSMENTS

# SECTION I

SUMMARY OF THE PROJECT

BASIS FOR ASSESSMENTS

## SUMMARY OF THE PROJECT

The work covered by this assessment report is located along the following streets:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Side</u>
S. Kilbourn Avenue	Elizabeth Street	Logan Street	Both
Wittig Road	Superior Avenue	STH 21	North

The work includes 4" and 6" concrete sidewalk and concrete curb & gutter construction on S. Kilbourn Avenue and 4" concrete sidewalk construction on Wittig Road. Sidewalk and curb & gutter will be assessed to the property owners at no more than 100% of the actual unit cost for construction of those items. The work items necessary to blend new sidewalk and curb & gutter to the existing yards and driveways will not be assessed to the property owners. The plans, specifications and bidding documents which cover this work are under separate cover and are available at City Hall.

The benefited properties are shown on the following pages.

## BASIS FOR ASSESSMENTS

### CURB & GUTTER

Curb & gutter is a direct benefit to adjacent properties because it provides for efficient drainage of runoff onto street right-of-way, without ditches which are troublesome to mow, particularly during wet periods. It avoids “rutting” of wheel paths from vehicles which may park on the street frontages during wet soil conditions and the ponding areas which result from such wheel ruts. It provides a clean, visually pleasing line of demarcation between the traveled portion of the street and adjacent vegetated areas. Assessments are made on a lineal front foot basis for curb & gutter, that is, the unit cost of the actual lineal footage of curb & gutter installed adjacent to a property is assessed to that property. A lineal front foot basis for curb & gutter assessments is a commonly recognized method for determining curb & gutter benefits to adjacent properties, such benefits being drainage, appearance and longevity of adjacent surfaces.

The City of Tomah assessment policy is that 100% of the will be charged to the property owners abutting the improvements on the basis of lineal front footage. Special consideration is given to corner lots for curb & gutter assessments. The long side of a corner lot is assessed at 50% for the first 75 feet of frontage and 100% beyond 75 feet of frontage. For property zoned M-1, M-2, or M-3, costs will be assessed for 75% of the unit cost of assessable curb & gutter.

Storm sewer and drainage swales and appurtenances are not assessed. Curb radii at intersections are not assessed.

### SIDEWALK

Assessments for sidewalk are made for 100% of the cost for new concrete sidewalk on the basis of lineal front footage. When new sidewalk is installed on a lot at the location of an existing asphalt or concrete driveway, the width of the driveway is credited. Sidewalk ramps at intersections are not assessed. While all properties are assessed for new sidewalk, assessments for sidewalk replacement are made for commercial properties only. For property zoned M-1, M-2, or M-3, costs will be assessed for 75% of the unit cost of assessable sidewalk.

Special consideration is given to corner lots for sidewalk assessments. The long side of a corner lot is assessed at 50% for the first 75 feet of frontage and 100% beyond 75 feet of frontage. Any applicable driveway credit on the long side of a corner lot is applied in full, after the 50% reduction.

In some areas residents may choose to also replace additional sidewalk and driveways. These areas will only be reconstructed at the homeowner's request and 100% of the associated costs will be assessed to that particular property owner.

These sidewalk improvements were completed in 2020 and the quantities shown are actual quantities that were constructed. The purpose of this final assessment report is to provide compliance with the procedural assessment process as required by Wisconsin State Statutes, Section 66.0703.

## SECTION II

### PROJECT COSTS AND FINAL ASSESSMENTS



# Contractor's Application for Payment No. 6

Application Period: through October 23, 2020 From (Contractor): Gerke Excavating, Inc. 15341 State Highway 131 Tomah, WI 54660	Application Date: 10/26/2020 Via (Engineer): Town & Country Engineering, Inc. 2912 Marketplace Drive, Suite 103 Madison, WI 53719
To (Owner): City of Tomah 819 Superior Avenue Tomah, WI 54660	Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions
Owner's Contract No.: _____	Contractor's Project No.: _____
Owner's Contract No.: _____	Engineer's Project No.: TO 109

### Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions	
TOTALS		\$0.00	\$0.00	
NET CHANGE BY CHANGE ORDERS				\$0.00

1. ORIGINAL CONTRACT PRICE..... \$ 2,129,427.12
2. Net change by Change Orders..... \$ -
3. Current Contract Price (Line 1 ± 2)..... \$ 2,129,427.12
4. TOTAL COMPLETED AND STORED TO DATE \$ 1,268,699.37
5. RETAINAGE:
  - a. 2.5% X \$ 2,129,427.12 Contract Amount..... \$ 53,235.68
  - b. 5.0% X \$ 0.00 Stored Material..... \$ -
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 53,235.68
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,215,463.69
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 1,013,972.98
8. AMOUNT DUE THIS APPLICATION..... \$ 201,490.71

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for

**Contractor Signature**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Payment of: \$ \_\_\_\_\_

201,490.71

(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_

(Engineer)

10/26/2020

(Date)

Payment of: \$ \_\_\_\_\_

(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_

(Owner)

(Date)

**APPLICATION FOR PAYMENT NO. 6 - PARTIAL**

To: City of Tomah, 819 Superior Avenue, Tomah, WI 54660 (OWNER)  
 From: Gerke Excavating, Inc., 15341 State Highway 131, Tomah, WI 54660 (CONTRACTOR)  
 Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions

Engineer's Project Number: TO 109 For work accomplished through: 10/23/2020 Payment Request date: 10/26/2020

ITEM NO.	DESCRIPTION OF WORK	CONTRACTOR'S SCHEDULE OF VALUES			PREVIOUS REQUESTS		THIS PERIOD		TOTAL COMPLETED		
		QUANT.	UNITS	UNIT PRICE	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT
<b>BASE BID - PART I - South Kilbourn Avenue</b>											
1.	Replace Manhole Castings	5	each	\$ 709.10	\$ 3,545.50	2	\$ 1,418.20	2	\$ 1,418.20	4	\$ 2,836.40
2.	8" D.I. Water Main	890	lineal ft.	\$ 55.50	\$ 49,395.00	889	\$ 49,339.50		\$ -	889	\$ 49,339.50
3.	4" D.I. Water Main	23	lineal ft.	\$ 68.35	\$ 1,572.05	20	\$ 1,367.00		\$ -	20	\$ 1,367.00
4.	6" D.I. Hydrant Leads	30	lineal ft.	\$ 70.35	\$ 2,110.50	29	\$ 2,040.15		\$ -	29	\$ 2,040.15
5.	8" Gate Valves and Boxes	4	each	\$ 1,606.45	\$ 6,425.80	4	\$ 6,425.80		\$ -	4	\$ 6,425.80
6.	6" Gate Valves and Boxes	2	each	\$ 1,165.70	\$ 2,331.40	2	\$ 2,331.40		\$ -	2	\$ 2,331.40
7.	4" Gate Valves and Boxes	1	each	\$ 1,022.15	\$ 1,022.15	1	\$ 1,022.15		\$ -	1	\$ 1,022.15
8.	Hydrants	2	each	\$ 4,166.30	\$ 8,332.60	2	\$ 8,332.60		\$ -	2	\$ 8,332.60
9.	1 1/2" Corporation Stops	1	each	\$ 539.05	\$ 539.05	1	\$ 539.05		\$ -	1	\$ 539.05
10.	1" Corporation Stops	19	each	\$ 238.15	\$ 4,524.85	19	\$ 4,524.85		\$ -	19	\$ 4,524.85
11.	1 1/2" Curb Stops	1	each	\$ 658.40	\$ 658.40	1	\$ 658.40		\$ -	1	\$ 658.40
12.	1" Curb Stops	19	each	\$ 462.45	\$ 8,786.55	19	\$ 8,786.55		\$ -	19	\$ 8,786.55
13.	1 1/2" Copper Water Service Laterals	33	lineal ft.	\$ 29.10	\$ 960.30	18	\$ 523.80		\$ -	18	\$ 523.80
14.	1" Copper Water Service Laterals	700	lineal ft.	\$ 22.25	\$ 15,575.00	602	\$ 13,394.50		\$ -	602	\$ 13,394.50
15.	Water Service Lateral Reconnections	20	each	\$ 392.00	\$ 7,840.00	18	\$ 7,056.00		\$ -	18	\$ 7,056.00
16.	Existing Main Reconnections	2	each	\$ 926.45	\$ 1,852.90	2	\$ 1,852.90		\$ -	2	\$ 1,852.90
17.	6" Sanitary Service Laterals (Horizontal)	600	lineal ft.	\$ 32.10	\$ 19,260.00	50	\$ 1,605.00		\$ -	50	\$ 1,605.00
18.	12" HP Storm Sewer	205	lineal ft.	\$ 30.60	\$ 6,273.00	533	\$ 16,309.80		\$ (9,945.00)	208	\$ 6,364.80
19.	24" HP Storm Sewer	336	lineal ft.	\$ 75.90	\$ 25,502.40	362	\$ 27,475.80		\$ -	362	\$ 27,475.80
20.	24" PVC Catch Basins	15	each	\$ 2,251.35	\$ 33,770.25	14	\$ 31,518.90		\$ 2,251.35	15	\$ 33,770.25
21.	48" Storm Manholes, Including Castings	1	each	\$ 1,961.95	\$ 1,961.95	5	\$ 9,809.75		\$ (7,847.80)	1	\$ 1,961.95
22.	60" Storm Manhole, Including Casting	6	each	\$ 2,952.10	\$ 17,712.60	6	\$ 17,712.60		\$ -	6	\$ 17,712.60
23.	Modular Concrete Retaining Wall	500	face sq. ft.	\$ 20.20	\$ 10,100.00	0	\$ -		\$ -	0	\$ -
24.	Excavation/Fill to Subgrade	1	lump sum	\$ 15,196.70	\$ 15,196.70	1	\$ 15,196.70		\$ -	1	\$ 15,196.70
25.	Excavation and Disposal of Bad Subbase Below Subgrade	410	cu. yd.	\$ 9.45	\$ 3,874.50	0	\$ -		\$ -	0	\$ -
26.	3" Breaker Run Base Course & Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	2,450	tons	\$ 12.25	\$ 30,012.50	1652	\$ 20,237.00		\$ -	1652	\$ 20,237.00



APPLICATION FOR PAYMENT NO. 6 - PARTIAL

Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions

Engineer's Project Number: TO 109 For work accomplished through: 10/23/2020 Payment Request date: 10/26/2020

ITEM NO.	DESCRIPTION OF WORK	CONTRACTOR'S SCHEDULE OF VALUES		PREVIOUS REQUESTS		THIS PERIOD		TOTAL COMPLETED			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT		
27.	3/4" Crushed Aggregate Base Course	2,725	tons	\$ 11.40	\$ 31,065.00	2900	\$ 33,060.00		\$ -	2900	\$ 33,060.00
28.	Sawcutting Existing Concrete and Asphalt Pavements	350	lineal ft.	\$ 3.50	\$ 1,225.00	278	\$ 973.00		\$ -	278	\$ 973.00
29.	Topsoil Restoration, Seeding, Fertilizing & Mulching	2,500	sq. yd.	\$ 3.60	\$ 9,000.00	2326	\$ 8,373.60		\$ -	2326	\$ 8,373.60
30.	1 3/4" Hot Mix Asphalt Lower Course, Type 4 LT	470	tons	\$ 101.60	\$ 47,752.00	430	\$ 43,688.00		\$ -	430	\$ 43,688.00
31.	Clean & Tack	4,240	sq. yd.	\$ 0.35	\$ 1,484.00	4240	\$ 1,484.00		\$ -	4240	\$ 1,484.00
32.	1 1/2" Hot Mix Asphalt Surface Course, Type 5 LT	410	tons	\$ 106.15	\$ 43,521.50	385	\$ 40,867.75		\$ -	385	\$ 40,867.75
33.	2" Hot-Mix Asphalt Driveways	45	sq. yd.	\$ 12.75	\$ 573.75	45	\$ 573.75		\$ -	45	\$ 573.75
34.	24" Concrete Curb & Gutter	1,850	lineal ft.	\$ 14.55	\$ 26,917.50	1990	\$ 28,954.50	48	\$ 698.40	2038	\$ 29,652.90
35.	4" Thick Concrete Sidewalk	8,600	sq. ft.	\$ 4.60	\$ 39,560.00	9428	\$ 43,368.80		\$ -	9428	\$ 43,368.80
36.	6" Thick Concrete Sidewalk and Driveway Approaches	4,300	sq. ft.	\$ 5.75	\$ 24,725.00	3574	\$ 20,550.50	595	\$ 3,421.25	4169	\$ 23,971.75
37.	Concrete Steps	75	lineal ft. of tread	\$ 63.00	\$ 4,725.00	70	\$ 4,410.00	25	\$ 1,575.00	95	\$ 5,985.00
38.	Remove, Relocate and Reinstall Mailboxes and Signs	1	lump sum	\$ 433.75	\$ 433.75	0.5	\$ 216.88	0.5	\$ 216.88	1	\$ 433.75
39.	Erosion Control	1	lump sum	\$ 12,000.55	\$ 12,000.55	1	\$ 12,000.55		\$ -	1	\$ 12,000.55
40.	Traffic Control	1	lump sum	\$ 8,036.70	\$ 8,036.70	1	\$ 8,036.70		\$ -	1	\$ 8,036.70
<b>BASE BID - PART II - Butts Avenue</b>											
41.	8" SDR 35 PVC Sanitary Sewer	2,083	lineal ft.	\$ 61.50	\$ 128,104.50	1947	\$ 119,740.50		\$ -	1947	\$ 119,740.50
42.	8" SDR 26 PVC Sanitary Sewer	886	lineal ft.	\$ 56.20	\$ 49,793.20	0	\$ -	700	\$ 39,340.00	700	\$ 39,340.00
43.	48" Sanitary Manhole Masonry	61	vert. ft.	\$ 298.25	\$ 18,133.60	34	\$ 10,140.50	20	\$ 5,965.00	54	\$ 16,105.50
44.	Drop Sanitary Manhole Masonry	3	vert. ft.	\$ 487.65	\$ 1,511.72	0	\$ -		\$ -	0	\$ -
45.	Sanitary Manhole Castings	6	each	\$ 708.95	\$ 4,253.70	0	\$ -		\$ -	0	\$ -
46.	6" Sanitary Sewer Wyes	29	each	\$ 237.00	\$ 6,873.00	20	\$ 4,740.00		\$ -	20	\$ 4,740.00
47.	6" Sanitary Service Laterals	1,100	lineal ft.	\$ 25.15	\$ 27,665.00	546	\$ 13,731.90		\$ -	546	\$ 13,731.90
48.	6" Sanitary Service Laterals (Vertical)	90	vert. ft.	\$ 33.00	\$ 2,970.00	53	\$ 1,749.00		\$ -	53	\$ 1,749.00
49.	Sanitary Sewer Tracer System	30	each	\$ 24.55	\$ 736.50	0	\$ -		\$ -	0	\$ -
50.	Sanitary Service Lateral Reconnections	30	each	\$ 745.20	\$ 22,356.00	21	\$ 15,649.20		\$ -	21	\$ 15,649.20
51.	2" HDPE Sanitary Force Main	61	lineal ft.	\$ 31.00	\$ 1,891.00	0	\$ -		\$ -	0	\$ -
52.	8" D.I. Water Main	3,290	lineal ft.	\$ 54.95	\$ 180,785.50	2818	\$ 154,849.10		\$ -	2818	\$ 154,849.10
53.	6" D.I. Water Main	145	lineal ft.	\$ 48.80	\$ 7,076.00	38	\$ 1,854.40		\$ -	38	\$ 1,854.40
54.	4" D.I. Water Main	125	lineal ft.	\$ 54.45	\$ 6,806.25	83.75	\$ 4,560.19		\$ -	83.75	\$ 4,560.19
55.	8" Gate Valves and Boxes	15	each	\$ 1,616.95	\$ 24,254.25	14.7	\$ 23,769.17		\$ -	14.7	\$ 23,769.17
56.	6" Gate Valves and Boxes	5	each	\$ 1,166.70	\$ 5,828.50	5	\$ 5,828.50		\$ -	5	\$ 5,828.50

APPLICATION FOR PAYMENT NO. 6 - PARTIAL

Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions

Engineer's Project Number: TO 109 For work accomplished through: 10/23/2020 Payment Request date: 10/26/2020

ITEM NO.	DESCRIPTION OF WORK	CONTRACTOR'S SCHEDULE OF VALUES			PREVIOUS REQUESTS		THIS PERIOD		TOTAL COMPLETED		
		QUANT.	UNITS	UNIT PRICE	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT
57.	4" Gate Valves and Boxes	3	each	\$ 1,017.65	\$ 3,052.95	2.94	\$ 2,991.89	0.06	\$ 61.06	3	\$ 3,052.95
58.	Hydrants	4	each	\$ 4,166.30	\$ 16,665.20	2.96	\$ 12,332.25	0.04	\$ 166.65	3	\$ 12,498.90
59.	2" Corporation Stops	4	each	\$ 793.65	\$ 3,174.60	1.72	\$ 1,365.08	0.28	\$ 222.22	2	\$ 1,587.30
60.	1 1/2" Corporation Stops	1	each	\$ 539.05	\$ 539.05	0.83	\$ 447.41	0.17	\$ 91.64	1	\$ 539.05
61.	1" Corporation Stops	25	each	\$ 238.25	\$ 5,956.25	9.25	\$ 2,203.81	10.75	\$ 2,561.19	20	\$ 4,765.00
62.	2" Curb Stops	4	each	\$ 941.70	\$ 3,766.80	2.12	\$ 1,996.40	0.88	\$ 828.70	3	\$ 2,825.10
63.	1 1/2" Curb Stops	1	each	\$ 656.25	\$ 656.25	1	\$ 656.25			1	\$ 656.25
64.	1" Curb Stops	25	each	\$ 462.55	\$ 11,563.75	24.5	\$ 11,332.48	0.5	\$ 231.28	25	\$ 11,563.75
65.	2" Copper Water Service Laterals	125	lineal ft.	\$ 36.25	\$ 4,531.25	52.5	\$ 1,903.13			52.5	\$ 1,903.13
66.	1 1/2" Copper Water Service Laterals	25	lineal ft.	\$ 36.70	\$ 917.50	25	\$ 917.50			25	\$ 917.50
67.	1" Copper Water Service Laterals	935	lineal ft.	\$ 22.25	\$ 20,803.75	317.9	\$ 7,073.28	152.1	\$ 3,384.23	470	\$ 10,457.50
68.	Water Service Lateral Reconnections	30	each	\$ 401.80	\$ 12,054.00	20	\$ 8,036.00			20	\$ 8,036.00
69.	Existing Main Reconnections	7	each	\$ 880.20	\$ 6,161.40	5	\$ 4,401.00	1	\$ 880.20	6	\$ 5,281.20
70.	24" HP Storm Sewer	85	lineal ft.	\$ 49.60	\$ 4,216.00	50	\$ 2,480.00			50	\$ 2,480.00
71.	21" PVC Storm Sewer	32	lineal ft.	\$ 58.40	\$ 1,868.80	35	\$ 2,044.00			35	\$ 2,044.00
72.	18" HP Storm Sewer	39	lineal ft.	\$ 37.70	\$ 1,470.30	20	\$ 754.00			20	\$ 754.00
73.	12" HP Storm Sewer	169	lineal ft.	\$ 100.25	\$ 16,942.25	150	\$ 15,037.50			150	\$ 15,037.50
74.	40" HP Storm Sewer										
75.	14" x 23" HE RCP Storm Sewer	12	lineal ft.	\$ 121.10	\$ 1,453.20	10	\$ 1,211.00			10	\$ 1,211.00
76.	30" RCP Storm Sewer	48	lineal ft.	\$ 81.90	\$ 3,931.20	0	\$ -			0	\$ -
77.	18" RCP Storm Sewer	31	lineal ft.	\$ 70.20	\$ 2,176.20	0	\$ -			0	\$ -
78.	24" PVC Catch Basins	12	each	\$ 2,244.70	\$ 26,936.40	10	\$ 22,447.00	2	\$ 4,489.40	12	\$ 26,936.40
79.	48" Storm Manholes, Including Castings	5	each	\$ 1,908.80	\$ 9,544.00	4	\$ 7,635.20	1	\$ 1,908.80	5	\$ 9,544.00
80.	6" Sump Drain	490	lineal ft.	\$ 19.45	\$ 9,530.50	0	\$ -	400	\$ 7,780.00	400	\$ 7,780.00
81.	6" PVC Tees or Elbows for Sump Pump Drains	12	each	\$ 164.00	\$ 1,968.00	0	\$ -	8	\$ 1,312.00	8	\$ 1,312.00
82.	Excavation and Disposal of Bad Subbase Below Subgrade	1,800	cu. yd.	\$ 9.45	\$ 17,010.00	0	\$ -			0	\$ -
83.	3" Breaker Run Base Course & Breaker Run Replacement of Excavation of Bad Subbase Below Subgrade	8,950	tons	\$ 12.20	\$ 109,190.00	2000	\$ 24,400.00	2000	\$ 24,400.00	4000	\$ 48,800.00
84.	3/4" Crushed Aggregate Base Course	5,700	tons	\$ 11.40	\$ 64,980.00	2043	\$ 23,290.20	3000	\$ 34,200.00	5043	\$ 57,490.20
85.	Sawcutting Existing Concrete and Asphalt Pavements	750	lineal ft.	\$ 3.50	\$ 2,625.00	259	\$ 906.50			259	\$ 906.50

APPLICATION FOR PAYMENT NO. 6 - PARTIAL

Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions

Engineer's Project Number: TO 109 For work accomplished through: 10/23/2020 Payment Request date: 10/26/2020

ITEM NO.	DESCRIPTION OF WORK	CONTRACTOR'S SCHEDULE OF VALUES		PREVIOUS REQUESTS		THIS PERIOD		TOTAL COMPLETED			
		QUANT.	UNITS	UNIT PRICE	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT		
86.	Topsoil Restoration, Seeding, Fertilizing & Mulching	890	sq. yds.	\$ 8.25	\$ 7,342.50	0	\$ -		\$ -	0	\$ -
87.	1 3/4" Hot Mix Asphalt Lower Course, Type 4 LT	1,750	tons	\$ 90.25	\$ 157,937.50	0	\$ -		\$ -	0	\$ -
88.	Clean & Tack	15,750	sq. yd.	\$ 0.35	\$ 5,512.50	0	\$ -		\$ -	0	\$ -
89.	1 1/2" Hot Mix Asphalt Surface Course, Type 5 LT	1,500	tons	\$ 91.35	\$ 137,025.00	0	\$ -		\$ -	0	\$ -
90.	2" Hot-Mix Asphalt Driveways	565	sq. yd.	\$ 11.00	\$ 6,215.00	0	\$ -		\$ -	0	\$ -
91.	24" Concrete Curb & Gutter	750	lineal ft.	\$ 33.50	\$ 25,125.00	300	\$ 10,050.00	487	\$ 16,314.50	787	\$ 26,364.50
92.	4" Thick Concrete Sidewalk	3,400	sq. ft.	\$ 6.60	\$ 22,440.00	1500	\$ 9,900.00	1500	\$ 9,900.00	3000	\$ 19,800.00
93.	6" Thick Concrete Sidewalk and Driveway Approaches	600	sq. ft.	\$ 7.80	\$ 4,680.00	0	\$ -	677	\$ 5,280.60	677	\$ 5,280.60
94.	Remove, Relocate and Reinstall Mailboxes and Signs	1	lump sum	\$ 2,958.85	\$ 2,958.85	0.5	\$ 1,479.43		\$ -	0.5	\$ 1,479.43
95.	Erosion Control and Excavation/Fill to Subgrade	1	lump sum	\$ 47,903.85	\$ 47,903.85	0.5	\$ 23,951.93	0.5	\$ 23,951.93	1	\$ 47,903.85
96.	Traffic Control	1	lump sum	\$ 23,829.00	\$ 23,829.00	0.5	\$ 11,914.50	0.25	\$ 5,957.25	0.75	\$ 17,871.75
<b>BASE BID - PART III - Sump Pump Extensions</b>											
97.	6" Sump Drain	5,860	lineal ft.	\$ 10.75	\$ 62,995.00	0	\$ -	1500	\$ 16,125.00	1500	\$ 16,125.00
98.	6" PVC Tees or Elbows for Sump Pump Drains	75	each	\$ 140.65	\$ 10,548.75	0	\$ -	30	\$ 4,219.50	30	\$ 4,219.50
99.	Saddle Inlet	2	each	\$ 696.80	\$ 1,393.60	0	\$ -		\$ -	0	\$ -
100.	24" Concrete Curb & Gutter	36	lin. ft.	\$ 48.95	\$ 1,762.20	0	\$ -		\$ -	0	\$ -
101.	3/4" Crushed Aggregate Base Course	580	tons	\$ 12.40	\$ 7,192.00	0	\$ -		\$ -	0	\$ -
102.	Sawcutting Existing Concrete and Asphalt Pavements	850	lineal ft.	\$ 3.50	\$ 2,975.00	0	\$ -		\$ -	0	\$ -
103.	Topsoil Restoration, Seeding, Fertilizing & Mulching	2,250	sq. yds.	\$ 5.35	\$ 12,037.50	0	\$ -		\$ -	0	\$ -
104.	2" Hot-Mix Asphalt Driveways	35	sq. yd.	\$ 36.00	\$ 1,260.00	0	\$ -		\$ -	0	\$ -
105.	4" Thick Concrete Sidewalk	475	sq. ft.	\$ 5.75	\$ 2,731.25	0	\$ -		\$ -	0	\$ -
106.	6" Thick Concrete Sidewalk and Driveway Approaches	11,150	sq. ft.	\$ 6.15	\$ 68,572.50	0	\$ -		\$ -	0	\$ -
107.	Remove, Relocate and Reinstall Mailboxes and Signs	1	lump sum	\$ 5,365.20	\$ 5,365.20	0	\$ -		\$ -	0	\$ -
108.	Erosion Control	1	lump sum	\$ 4,866.05	\$ 4,866.05	0.25	\$ 1,216.51		\$ -	0.25	\$ 1,216.51
109.	Traffic Control	1	lump sum	\$ 1,267.35	\$ 1,267.35	0.25	\$ 316.84		\$ -	0.25	\$ 316.84
<b>SUPPLEMENTAL BID ITEMS</b>											
S1.	Existing Property Corner Replacement	10	each	\$ 118.05	\$ 1,180.50	0	\$ -		\$ -	0	\$ -

**APPLICATION FOR PAYMENT NO. 6 - PARTIAL**

Project: 2020 Street and Utility Improvements - South Kilbourn Avenue, Butts Avenue and Sump Pump Discharge Extensions

Engineer's Project Number: TO 109 For work accomplished through: 10/23/2020 Payment Request date: 10/26/2020

ITEM NO.	DESCRIPTION OF WORK	CONTRACTOR'S SCHEDULE OF VALUES			PREVIOUS REQUESTS		THIS PERIOD		TOTAL COMPLETED		
		QUANT.	UNITS	UNIT PRICE	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT	QUANT.	AMOUNT
S2.	Water Main Offsets	2	each	\$ 4,190.60	\$ 8,381.20	0	\$ -	\$ -	-	0	\$ -
S3.	Removal and Replacement of Unsuitable Trench Backfill	9,000	cu. yds. in the trench	\$ 12.45	\$ 112,050.00	0	\$ -	\$ -	-	0	\$ -
S4.	4" Styrofoam Insulation	8	each	\$ 125.10	\$ 1,000.80	0	\$ -	\$ -	-	0	\$ -
<b>SUBTOTAL WORK ITEMS</b>					\$ 2,129,427.12	\$ 1,067,339.98	\$ 201,359.43	\$ 1,268,699.37			

**CHANGE ORDERS**

CO 1				\$ -	-	0	\$ -	\$ -	-	0	\$ -
<b>TOTAL WORK ITEMS AND CHANGE ORDERS</b>					\$ 2,129,427.12	\$ 1,067,339.98	\$ 201,359.43	\$ 1,268,699.37			

Final Assessments  
**2020 STREET AND UTILITY IMPROVEMENTS - S. KILBOURN AVENUE**  
**2020 SIDEWALK EXTENSION - WITTING ROAD**

I, the undersigned, do hereby state that it is my judgment that the properties listed below, have benefitted from, and are not be damaged by, curb & gutter and sidewalk construction in the City of Tomah, Wisconsin

Owner	Tax Parcel	Curb & Gutter Assessable Length (ft.)	Long Side?	M-1, M-2, M-3 zoning?	Curb & Gutter Cost (\$14.55/L.F.)	Sidewalk Assessable Length (ft.)	Sidewalk Cost (\$23/L.F.)	Total
<b>S. KILBOURN AVENUE</b>								
<i>West Side of the Street</i> SPECIALTY WAREHOUSES, INC. 909 TOWNLINE ROAD TOMAH WI 54660 (No Address, NW corner of Elizabeth/Kilbourn)	286-01490-0000	238	Y	Y	\$2,187.96	238.0	\$3,458.63	\$5,646.58
FRANKLIN L. ROSS SR NANCY K. ROSS 1805 S. KILBOURN AVENUE TOMAH WI 54660	286-01491-0000	50	N	N	\$727.50	18	\$414.00	\$1,141.50
WOODLAKE PROPERTIES LLC 1055 MARKET ST NEKOOSA WI 54457 (For 119 E. Logan Street)	286-01492-0000	100	N	N	\$1,455.00	12	\$276.00	\$1,731.00
<i>East Side of the Street</i> FRS FARMS, INC., PO BOX 630 TOMAH WI 54660 (For 130 E. Elizabeth Street)	286-00630-0000	62.8	Y	Y	\$685.31	62.8	\$1,083.30	\$1,768.61
Credit for grading easement that eliminated need for retaining wall: Final assessment:								-\$1,731.00 \$0.00

Owner	Tax Parcel	Curb & Gutter Assessable Length (ft.)	Long Side?	M-1, M-2, M-3 zoning?	Curb & Gutter Cost (\$14.55/L.F.)	Sidewalk Assessable Length (ft.)	Sidewalk Cost (\$23/L.F.)	Total
DWAYNE E. EPPERS CYNTHIA K. EPPERS 23191 STATE HIGHWAY 16 TOMAH WI 54660 (For 1814 Kilbourn Avenue)	286-01498-0000	100	N	Y	\$1,091.25	100	\$1,725.00	\$2,816.25
JFKF PROPERTIES LLC 6414 CATTAIL RD SPARTA WI 54656 (For 1810 Kilbourn Ave)	286-01497-0000	52	N	Y	\$567.45	52	\$897.00	\$1,464.45
JFKF PROPERTIES LLC 6414 CATTAIL RD SPARTA WI 54656 (For parcel south of 1810 Kilbourn Ave)	286-01498-2000	33	N	Y	\$360.11	33	\$569.25	\$929.36
SANDRA DEE MARCELLIS 1808 S. KILBOURN AVENUE TOMAH WI 54660	286-01496-0000	50	N	N	\$727.50	30	\$690.00	\$1,417.50
SANDRA DEE MARCELLIS 1806 S. KILBOURN AVENUE TOMAH WI 54660	286-01495-0000	50	N	N	\$727.50	50	\$1,150.00	\$1,877.50

Owner	Tax Parcel	Curb & Gutter Assessable Length (ft.)	Long Side?	M-1, M-2, M-3 zoning?	Curb & Gutter Cost (\$14.55/L.F.)	Sidewalk Assessable Length (ft.)	Sidewalk Cost (\$23/L.F.)	Total
MJSL PROPERTIES LLC PO BOX 818 TOMAH WI 54660 (For 201 E. Logan Street)	286-01493-0000	100	N	N	\$1,455.00	100	\$2,300.00	\$3,755.00
SARAH J. HART 204 E. LOGAN STREET TOMAH WI 54660	286-01504-0000	0	N	N	\$0.00	88	\$2,024.00	\$2,024.00
LISA J. POLLACK 1720 S. KILBOURN AVENUE TOMAH WI 54660	286-01503-0000	0	N	N	\$0.00	20	\$460.00	\$460.00
<b>WITTIG ROAD</b>								
<i>North Side of the Street</i> PAMPERIN REAL ESTATE LLC 601 SAINT ANDREWS ST STE 208 LA CROSSE WI 54603	286-02651-4526	0	N	N	\$0.00	140	\$3,220.00	\$3,220.00
<b>TOTALS</b>					\$9,984.57		\$18,267.18	\$26,520.75



Brian R. Berquist, City Engineer

## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Renewal Taxi Cab Licenses for Running, Inc. DBA Tomah Transit

### Summary and Background Information:

(Appropriate Documentation Attached)

Running, Inc. DBA Tomah Transit has applied for the following taxi cab licenses:

1. 2012 Dodge Grand Caravan – VIN #2C4RC1BG4CR270955
2. 2015 Dodge Grand Caravan – VIN #2C4RDGBG2FR736368
3. 2016 Dodge Grand Caravan – VIN #2C7WDGBG9GR386602
4. 2017 Dodge Grand Caravan – VIN #2C7WDGBG5HR648584
5. 2019 Dodge Grand Caravan – VIN #2C4RDGBG8KR704499
6. 2020 Dodge Grand Caravan – VIN #2C4RDGBG0LR184882
7. 2020 Dodge Grand Caravan – VIN #2C4RDGBG9LR184881

This annual licensing period runs from January 1, 2021 to December 31, 2021. The certificate of insurance is on file.

### Fiscal Note:

The license fee is \$25 for the first cab, and \$20 each additional cab. The total for seven (7) cabs is \$145.

### Recommendation:

The license applications have been completed and reviewed. The taxi cabs have been inspected by the Police Department and certified by an auto mechanic. It is requested that the Committee of the Whole recommend the Common Council to approve the Renewal Taxi Cab Licenses as requested.

Respectfully submitted by:

Berta A. Downs

Committee: Committee of the Whole & Common Council

Meeting Date: December 7 & 8, 2020



Effective 1/1/2016

## CITY OF TOMAH PERMIT FEE SCHEDULE

### (1) RESIDENTIAL: (One and Two Family)

A. New One and Two Family Dwellings ~~\$.28/square foot~~  
(Finished areas including attached garages)+ Wis. Permit Seal \$35.00 & Impact Fee

**\$.30/square foot**

B. Additions: ~~\$.28/square foot~~

**\$.30/square foot**

C. Alterations: (Res. & Comm.) ~~\$8.00/\$1000.00 Project Valuation~~

**\$10.00/\$1000.00 Project Valuation**

\*\*\*Where sq. footage cannot be calculated

D. Accessory Buildings > 150 square feet ~~\$.10/square foot~~

**\$.12/square foot**

### (2) COMMERCIAL CONSTRUCTION: New Construction, Additions & Alterations

A. Commercial Plan Review (Including Additions) \$ 100.00  
1) Commercial/Mechanical HVAC (if submitted separately) \$ 50.00  
2) Alterations to Commercial Buildings \$ 50.00  
3) Plan Revisions to Previously Submitted Plan \$ 50.00

B. Manufacturing or Industrial ~~\$.18/square foot~~

**\$.20/square foot**

C. Local Business, Office Buildings, or Addition Thereto: ~~\$.20/square foot~~

**\$.22/square foot**

D. Multi-Family Buildings (3 or more units) ~~\$.22/square foot~~

**\$.24/square foot**  
+ Impact Fee\*\*

E. Footings and Foundation Only ~~\$ 100.00~~

**\$ 125.00**

F. Occupancy Permit \$ 25.00

G. Alterations: (Res. & Comm.) ~~\$8.00/\$1000.00 Project Valuation~~

**\$10.00/\$1000.00 Project Valuation**

\*\*\*Where sq. footage cannot be calculated

**\*FEES WILL BE DOUBLED FOR WORK COMMENCED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT BY THE INSPECTION DEPARTMENT.**

NOTE: Gross square foot calculations are based on the dimensions of the building from the exterior faces of the exterior walls, of each finished floor level and the garage. Unfinished basements, in one and two family dwelling or portions thereof are not included in this calculation.

NOTE: All fees in fractions of a dollar shall be rounded to the next full dollar.

\*\$300.00 Impact Fee for Single Family Dwelling - \$500.00 for Two Family Dwellings-

\*\*\$200.0 Impact Fee for each unit in Multi-Family Dwellings > 3 units

The following permit fees shall be based upon the physical value of the work to be done, on the basis of current costs, as determined by this Department.

**(3) ELECTRICAL, PLUMBING, & MECHANICAL (HVAC)**

<u>COST</u>	<u>FEE</u>	
Up to \$1,000.00	\$30.00	<b>\$35.00</b>
\$1,001.00--\$2,500.00	\$45.00	<b>\$50.00</b>
\$2,501.00--\$4,000.00	\$50.00	<b>\$55.00</b>
\$4,001.00--\$6,000.00	\$55.00	<b>\$60.00</b>
\$6,001.00--\$8,000.00	\$60.00	<b>\$65.00</b>
\$8,001.00--\$10,000.00	\$65.00	<b>\$70.00</b>
Over \$10,000.00	\$65.00 + \$3.00 per thousand in excess of \$10,000.00	

**\$70.00 + \$4.00 per thousand in excess of \$10,000.00**

**\*\*Commercial Electric(Additional \$100 service fee)**

**(4) MISCELLANEOUS FEES:**

A. Re-inspections	\$ 25.00
B. Sign Permit	\$ 30.00 <b>\$ 40.00</b>
C. Demolition Permit	\$ 30.00
D. Building Moving Permit	\$ 50.00
E. Fence Permit	\$ 20.00
F. Deck Permit	\$ 35.00
G. Shed Permit < 150 square feet	\$ 15.00
H. Wisconsin Uniform Building Permit Seal	\$ 35.00
I. Board of Appeals – 17.80(5)(d)	\$125.00

J. Conditional Use Permit – 17.30	\$125.00
K. Minimum Fee for all Permits Based Upon Value of Project and/or square footage	\$ 30.00
L. Township of LaGrange and Township of Tomah (Administrative and Inspection Fee added to Building Permit Fee for New One & Two Family Dwellings)	\$ 25.00

Dated this 13th day of October, 2015

CITY OF TOMAH  
STAFF COMMITTEE PREPARATION REPORT  
**December 8<sup>th</sup>, 2020**

**Agenda Item:** Discussion and recommendation on adoption of proposed building permit fee increases.

**Summary and background information:** I propose a modest increase in building permit fees to ensure the fees cover the cost of providing the service and inspections. The fee schedule has not increased in the last 5 years. I would like the Board of Public Works to review our fee schedule every 5 years (see attachment for current fee schedule and proposed fee schedule)

**Recommendation:** The Public Works & Utilities Commission recommend approving the proposed fee schedule as proposed.

  
\_\_\_\_\_  
Zoning Administrator/Building Inspector

11-19-20  
\_\_\_\_\_  
Date

**CITY OF TOMAH PERMIT FEE SCHEDULE**

**(1) RESIDENTIAL:** (One and Two Family)

- A. New One and Two Family Dwellings (Finished areas including attached garages) + Wis. Permit Seal \$35.00 & Impact Fee \$ .30/square foot
- B. Additions: \$ .30/square foot
- C. Alterations: \$10.00/\$1000.00 Project Valuation  
\*\*\*Where sq. footage cannot be calculated
- D. Accessory Buildings > 150 square feet \$ .12/square foot

**(2) COMMERCIAL CONSTRUCTION:** New Construction, Additions & Alterations

- A. Commercial Plan Review (Including Additions) \$ 100.00
  - 1) Commercial/Mechanical HVAC (if submitted separately) \$ 50.00
  - 2) Alterations to Commercial Buildings \$ 50.00
  - 3) Plan Revisions to Previously Submitted Plan \$ 50.00
- B. Manufacturing or Industrial \$ .20/square foot
- C. Local Business, Office Buildings, or Addition Thereto: \$ .22/square foot
- D. Multi-Family Buildings (3 or more units) \$ .24/square foot + Impact Fee\*\*
- E. Footings and Foundation Only \$ 125.00
- F. Occupancy Permit \$ 25.00
- G. Alterations: \$10.00/\$1000.00 Project Valuation

\*\*\*Where sq. footage cannot be calculated

**\*FEES WILL BE DOUBLED FOR WORK COMMENCED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT BY THE INSPECTION DEPARTMENT.**

NOTE: Gross square foot calculations are based on the dimensions of the building from the exterior faces of the exterior walls, of each finished floor level and the garage. Unfinished basements, in one and two family dwelling or portions thereof are not included in this calculation.

NOTE: All fees in fractions of a dollar shall be rounded to the next full dollar.

\*\$300.00 Impact Fee for Single Family Dwelling - \$500.00 for Two Family Dwellings-

\*\*\$200.0 Impact Fee for each unit in Multi-Family Dwellings > 3 unit

The following permit fees shall be based upon the physical value of the work to be done, on the basis of current costs, as determined by this Department.

**(3) ELECTRICAL, PLUMBING, & MECHANICAL (HVAC)**

<u>COST</u>	<u>FEE</u>
Up to \$1,000.00	\$35.00
\$1,001.00--\$2,500.00	\$50.00
\$2,501.00--\$4,000.00	\$55.00
\$4,001.00--\$6,000.00	\$60.00
\$6,001.00--\$8,000.00	\$65.00
\$8,001.00--\$10,000.00	\$70.00
Over \$10,000.00	\$70.00 + \$4.00 per thousand in excess of \$10,000.00

**\*\*Commercial Electric(Additional \$100 service fee)**

**(4) MISCELLANEOUS FEES:**

A. Re-inspections	\$ 25.00
B. Sign Permit	\$ 40.00
C. Demolition Permit	\$ 30.00
D. Building Moving Permit	\$ 50.00
E. Fence Permit	\$ 20.00
F. Deck Permit	\$ 35.00
G. Shed Permit < 150 square feet	\$ 15.00
H. Wisconsin Uniform Building Permit Seal	\$ 35.00
I. Board of Appeals – 17.80(5)(d)	\$125.00
J. Conditional Use Permit – 17.30	\$125.00
K. Minimum Fee for all Permits Based Upon Value of Project and/or square footage	\$ 30.00
L. Township of LaGrange and Township of Tomah (Administrative and Inspection Fee added to Building Permit Fee for New One & Two Family Dwellings)	\$ 25.00

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Page and Total by FUND
- All Segments Tested for Total Breaks
- [Report].Account Number = "0148420","0148440"

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			GENERAL INS. RECOVERIES-LAW EN	01-48420			.00
09/09/2020	CR	2010449	GENERAL INS. RECOVERIES-LAW EN-DA00-			500.00-	
			09/30/2020 (09/20) Period Totals and Balance		.00 *	500.00- *	500.00-
10/09/2020	CR	2010690	GENERAL INS. RECOVERIES-LAW EN/DECA			147.50-	
			10/31/2020 (10/20) Period Totals and Balance		.00 *	147.50- *	647.50-
11/30/2020	CR	3002163	GENERAL INS. RECOVERIES-LAW EN - EMC			561.50-	
			11/30/2020 (11/20) Period Totals and Balance		.00 *	561.50- *	1,209.00-
			12/31/2020 (12/20) Period Totals and Balance		.00 *	.00 *	1,209.00-
							4797.60
YTD Encumbrance		.00 YTD Actual	-1,209.00 Total	-1,209.00 YTD Budget	.00 Unearned	(1,209.00)	\$ 6006.60
			INSURANCE RECOVERIS-OTHER EQUI	01-48440			.00
04/27/2020	CR	2009285	MISC REM TOWN & CNTY FLOODWAY - EMC			2,509.05-	
			04/30/2020 (04/20) Period Totals and Balance		.00 *	2,509.05- *	2,509.05-
07/24/2020	CR	2010083	INSURANCE RECOVERY-CLAIM # DF00-Z015			5,098.47-	
			07/31/2020 (07/20) Period Totals and Balance		.00 *	5,098.47- *	7,607.52-
08/17/2020	CR	2010303	INSURANCE RECOVERIS-OTHER EQUI-FARI			32,347.00-	
08/17/2020	CR	2010306	INSURANCE RECOVERIS-OTHER EQUI - EM			4,797.60-	
08/17/2020	CR	2010307	INSURANCE RECOVERIS-OTHER EQUI - EM			140.00-	
			08/31/2020 (08/20) Period Totals and Balance		.00 *	37,284.60- *	44,892.12-
09/17/2020	CR	2010520	INSURANCE RECOVERIS-OTHER EQUI - EM			329.00-	
			09/30/2020 (09/20) Period Totals and Balance		.00 *	329.00- *	45,221.12-
11/05/2020	CR	2010894	MISC/INSURANCE RECOVERY REC PARK -			124,191.28-	
11/06/2020	CR	2010904	INSURANCE RECOVERIS-OTHER EQUI - EM			21,259.59-	
11/10/2020	CR	3002091	INSURANCE RECOVERIS-OTHER EQUI - EM			109.00-	
			11/30/2020 (11/20) Period Totals and Balance		.00 *	145,559.87- *	190,780.99-
			12/31/2020 (12/20) Period Totals and Balance		.00 *	.00 *	190,780.99-
YTD Encumbrance		.00 YTD Actual	-190,780.99 Total	-190,780.99 YTD Budget	.00 Unearned	(190,780.99)	

Number of Transactions: 12 Number of Accounts: 2

Debit	Credit	Proof
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Total GENERAL FUND:

.00	191,989.99-	191,989.99-
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Number of Transactions: 12 Number of Accounts: 2

Grand Totals:

Debit	Credit	Proof
.00	191,989.99-	191,989.99-

**BUDGET TRANSFER REQUEST FORM LEVEL 2  
\$2,500-\$9,999**

**BUDGET TRANSFER DESCRIPTION:** Record the proceeds for vehicle insurance claims for the police department and add the additional expenses to the repair and maintenance line item.

Revenue Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Insurance Recoveries Law Enforcement	01-48420	0.00	\$6,006.60	\$6,006.60

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Law Enforcement Repairs & Maint.	01-52100-3500	\$18,000.00	\$6,006.60	\$24,006.60

**FISCAL NOTE:**

This adjustment is to reflect that this line item is not over budget

**SUBMITTED BY: Mark Nicholson**

**DATE: 11/30/20**

**PROCESSED BY: Julia Mann TREASURER**

**DATE: 11/30/2020**



**BUDGET TRANSFER REQUEST FORM LEVEL 4  
Over \$25,000**

**BUDGET TRANSFER DESCRIPTION:**

This Budget Amendment is to record the insurance recovery for storm damage at Recreation Park and at the Ambulance Building. This also increases the expense line items for damage work that was done.

Revenue Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Insurance Recovery Other	03-48440	0.00	\$5,098.47	\$5,098.47
Insurance Recovery Other	08-48440	0.00	\$156,538.28	\$156,538.28

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Ambulance Outlay Buildings	03-57230-8200	0.00	\$5,098.47	\$5,098.47
Rec Park Outlay Land	08-57621-8100	\$750,000	\$156,538.28	\$906,638.28

**FISCAL NOTES:**

None

**SUBMITTED BY: Julia Mann**

**DATE: December 1, 2020**

# Statement of Loss

For Discussion Purposes Only - Subject to Approval by EMC Insurance Company

**Coverage Abstract:**

<b>Building:</b>	\$ 34,064,441.00
Business Personal Property	\$ 9,243,130.00
Deductible Valuation	\$ 1,000.00
	Replacement Cost

**Insured:** City of Tomah  
819 Superior Avenue  
Tomah, WI 54660

**Cause:** Water Damage

**Date:** 8/8/2020

**Claim No:** Z01610186

**Item I: Building**

**Loss as Determined:**

	<u>R/C Allowed</u>	<u>Value</u>	<u>Loss</u>	<u>Claim</u>
<i>Per Adjuster's Estimate</i>				
Acoustical Treatments	\$ 1,417.07			
Cleaning	\$ 174.30			
Content Manipulation	\$ 195.24			
Demolition	\$ 657.75			
Drywall	\$ 880.00			
Floor Covering - Carpet	\$ 4,455.99			
Floor Covering - Vinyl	\$ 570.03			
Hazardous Material Remediation	\$ 340.00			
Painting	\$ 382.00			
Water Extraction & Remediation	\$ 1,698.88			
<b>Total</b>	<b>\$ 10,771.26</b>	<b>\$ 10,771.26</b>	<b>\$ 10,771.26</b>	<b>\$ 9,771.26</b>

**Item I: Building Total**

Less Deductible	\$ (1,000.00)
<b>Building Claim</b>	<b>\$ 9,771.26</b>

**Item II: Business Personal Property**

**Loss as Determined:**

	<u>R/C Allowed</u>	<u>Depreciation</u>	<u>ACV</u>
<i>Per Agreed Vendor Documentation</i>			
Canon 77651 Copier	\$ 11,488.33	\$ (1,723.25)	\$ 9,765.08
<b>Total</b>	<b>\$ 11,488.33</b>	<b>\$ (1,723.25)</b>	<b>\$ 9,765.08</b>

**Item II: Business Personal Property Total**

	\$ 9,765.08
<b>\$ 9,765.08</b>	<b>\$ 9,765.08</b>

**Recapitulation:**

	Allowed
Building	\$ 10,771.26
Business Personal Property	\$ 11,488.33
<b>Total</b>	<b>\$ 22,259.59</b>
Less Depreciation	\$ (1,723.25)
<b>ACV Loss</b>	<b>\$ 20,536.34</b>
Less Deductible	\$ (1,000.00)
<b>ACV Claim</b>	<b>\$ 19,536.34</b>

**Value, Loss, Claim**

\$ -	\$ 20,536.34	\$ 19,536.34
Less Prior payment	\$ -	-
	\$	\$ 19,536.34

<i>Breakdown of payment</i>	
<i>Payable to:</i>	
1. City of Tomah	\$ 19,536.34
<b>Total payment</b>	<b>\$ 19,536.34</b>

*For Discussion Purposes Only -Subject to Approval by EMC Insurance Company*

Prepared By:

Jeffrey T. Weigen  
RGA Claims Management, Inc.  
19-Oct-20



EMC INSURANCE COMPANIES  
PO BOX 327  
BROOKFIELD WI 53008-0327

B00114C  
ATTN CITY CLERK JOANN CRAM  
819 SUPERIOR AVE  
TOMAH WI 54660-2046

01-48440 *(handwritten circled mark)*

<b>Check</b>	L34068829	<b>Issue date</b>	10/21/20	<b>Agency</b>	TRICOR INC
<b>Claim</b>	DF00-Z01610186	<b>Loss date</b>	08/08/20	<b>Agent</b>	BD-8420
<b>Policy</b>	5A3-35-64	<b>from</b>	07/30/20	<b>Approved</b>	JIM-HAL
<b>Insured</b>	City Of Tomah	<b>to</b>	07/30/21	<b>Issued at</b>	Milwaukee

**Payee** CITY OF TOMAH

**Check amount** \$\*\*\*21,259.59

*\*City hall water damage*

**Payment for** BLDG & BPP damages less \$1,000 deductible

**(NON-NEGOTIABLE)**

\*\*\* DOS 10/21/20 - 10/21/20 \*\*\*

CITY OF TOMAH  
819 SUPERIOR AVENUE  
TOMAH WI 54660  
Receipt No: 2.010904  
EMC INSURANCE  
Interest & Miscellaneous  
INSURANCE RECOVERIES-OTHER  
EQUIL

Total:	21,259.59
CHECKS	21,259.59
Check No: L34068829	
Payor:	
EMC INSURANCE	
Total Applied:	21,259.59
Change Tendered:	.00

11/06/2020 1:04 PM

(608)374-7423  
Nov 6, 2020

# LOFFLER

## SALES INVOICE

**Invoice No:** 3506431

**Date:** 8/28/2020

**Account No:** TC65

**Distribution Code:** KNL

**Balance Due:** \$11,488.33

**Bill To:** Tomah, City of  
819 Superior Ave  
Tomah, WI 54660-2046

**Ship To:** Tomah, City of  
819 Superior Ave  
Tomah, WI 54660-2046

Please Remit To: PO Box 1511, Minneapolis, MN 55480-1511  
Phone: 952-925-6800

Sales Order No	P. O. Number	Ship Method	Ship Date	Payment Terms	Payment Due
Q11755-01A	PURCHASE	DN	8/24/2020	30 Days	9/27/2020
Remarks			Invoice Number	Sales Person	
THANK YOU FOR CHOOSING LOFFLER COMPANIES! IF YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CALL LOFFLER AT 952-925-6800.			3506431	Jennifer Cambio	

Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
NonInvt Copier Equip	ID#301138 (CANON C7565i II, SN#XXJ03204)		1.0	1.0	0.0	EACH	\$11,488.33	0.00%	\$11,488.33

--	--	--	--	--	--	--	--	--	--

\*Overdue Accounts will be charged a late payment fee of 1-1/2% per month or to the extent allowed by law.

<b>Subtotal</b>	\$11,488.33
<b>Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$0.00
<b>Invoice Total</b>	\$11,488.33
<b>Balance Due</b>	\$11,488.33

# MARTEN'S FLOOR COVERING, INC.

CARPETING AND VINYL FLOORING  
 321 WEST CLIFTON PHONE 608-372-6869  
 TOMAH, WISCONSIN 54660

DUE UPON RECEIPT  
 1 1/2% service charge per month on all past due accounts.

CUSTOMER'S ORDER NO. 11-12-2020 DATE 11-12-2020

NAME City of Tomah

ADDRESS 819 Superior Ave  
Tomah, WI

SOLD BY	CASH	C. O. D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	main Room Area by		
	Bath, Hall & Copy Room		
	Tear up & install carpet		
	Tile vinyl base	\$ 738	
	Swizzle by Philadelphia		
	Color. 51000 Darts		
	9-28-2020 Paid down	\$ 3674	
	Arch. booker to upgrade		
	furniture, 51000, floor 600		
	& floor prep \$1.5	\$ 475	
			\$ 4304
	TAX		
	TOTAL		

7168

ALL claims and returned goods MUST be accompanied by this bill.

Rec'd by \_\_\_\_\_  
 OFFICE SUPPLIES 2U (888) 508-6728

# MARTEN'S FLOOR COVERING, INC.

CARPETING AND VINYL FLOORING  
 321 WEST CLIFTON PHONE 608-372-6869  
 TOMAH, WISCONSIN 54660

DUE UPON RECEIPT  
 1 1/2% service charge per month on all past due accounts.

CUSTOMER'S ORDER NO. 11-16-2020 DATE 11-16-2020

NAME City of Tomah

ADDRESS 819 Superior Ave  
Tomah, WI

SOLD BY	CASH	C. O. D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	outside offices		
	Tear up old floor vinyl base		
	install carpet tile \$1000		
	Swizzle by Philadelphia		
	Color. 41000 Darts		
	9-28-2020 Paid down	\$ 3000	
	9-30-2020 Paid down	\$ 3000	
	Add labor to move		
	furniture, 51000 &		
	prep floor	\$ 3700	
			\$ 5700
	TAX		
	TOTAL		

7167

ALL claims and returned goods MUST be accompanied by this bill.

Rec'd by \_\_\_\_\_  
 OFFICE SUPPLIES 2U (888) 508-6728

**BUDGET TRANSFER REQUEST FORM LEVEL 3**  
**\$10,000-\$24,999**

**BUDGET TRANSFER DESCRIPTION:** Approve and amend the budget to cover the insurance claim for the water damage to City Halls carpeting and copy machine. Also approve the balance to pay for the additional carpeting for the rest of the office from reserved for contingency.

Revenue Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Insurance Recoveries Other	01-48440	0.00	\$21,259.59	\$21,259.59
Reserved for Contingencies	01-51980-2270	\$23,500.00	\$11,064.00	\$12,436.00

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
General Gov't Outlay Equipment	01-57190-8300	\$15,200.00	\$11,488.33	\$26,688.33
General Building Repair & Maint	01-51600-3500	\$58,000.00	\$9,771.26	\$67,771.26
General Building Repair & Maint	01-51600-3550	\$67,771.26	\$11,064.00	\$78,835.26

**Fiscal Note:**

This amendment is to increase this expense line item so it is not over budget.

**SUBMITTED BY: Julia Mann**

**DATE: 11/30/20**

## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Approval of a 48 or 72 Month Contract for IT Managed Services for the City of Tomah & Tomah Police Department

### Summary and Background Information:

(Appropriate Documentation Attached)

The contract language was reviewed with 3RT's attorney, Penny, Tracy Tobin from 3RT and myself. Language was added to protect the City in the event of 3RT's failure to perform. The equipment to upgrade our system for switching and firewalls will be owned by 3RT. At the end of the contract we can purchase it or replace it with current up to date equipment. Other adjustments to the contract would be for adding or subtracting workstations as the work begins and the entire City is reviewed.

### Recommendation:

Approve the 72 month contract to get the best cost for the City. Authorize the Mayor to sign the 3RT IT Managed Service Contract.

*Julia Mann*

11/30/2020

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Julia Mann, City Treasurer

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Date





# MANAGED SERVICE SERVICE ADDENDUM

**THIS MANAGED SERVICE - SERVICE ADDENDUM (“Service Addendum”)** is made and entered into as of the 7th day of December, 2020 (the “*Effective Date*”), by and between 3RT Networks, LLC (“*3RT*”) and \_\_\_\_\_ (“*Customer*”), pursuant to, and subject to the terms and conditions of, that certain Master Service Agreement, by and between 3RT and Customer, dated the 7th day of December, 2020 (the “*MSA*”).

**1. Definitions.** Capitalized terms not otherwise defined in this Service Addendum shall have the meanings given to them in the MSA. Capitalized terms defined in both the MSA and this Service Addendum shall have the meaning given to them in this Service Addendum.

- 1.1. “*3RT Observed Holidays*” means New Year’s Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas Eve, and Christmas Day.
- 1.2. “*After Hours*” means any time other than during Core Business Hours.
- 1.3. “*Business Day*” means a Monday – Friday, excluding 3RT Observed Holidays.
- 1.4. “*Core Business Hours*” means Monday – Friday, 8:00 a.m. to 4:00 p.m. CST, excluding 3RT Observed Holidays.
- 1.5. “*Parties*” means 3RT and Customer; “*Party*” means 3RT or Customer.

**2. Managed Services.** This Service Addendum sets forth the Managed Services (“*Managed Services*”) to be provided by 3RT to Customer under this Service Addendum. The Managed Services include: (a) Onboarding; (b) Infrastructure Work; (c) Server Work; and (d) Workstation Work. Managed Services will be provided only with respect to those systems and components set forth on the “*Managed Service Summary*” attached as *Attachment A (the “Included Items”)*.

## 2.1. Onboarding.

- (a) 3RT will work with Customer to ensure a smooth and timely onboarding process. Onboarding is the process by which 3RT works with Customer to identify and understand Customer's current IT systems and how to support Customer’s unique business requirements. This time is also utilized to discuss Customer’s concerns as they relate to its IT systems.
- (b) The onboarding process may include small projects necessary to remedy or improve the Customer environment as necessary to effectively provide the Managed Service.
- (c) The onboarding process is not included in the Monthly Managed Service Fee. Onboarding is provided on a time and materials basis.
- (d) 3RT shall provide Customer with written notice of the completion of the onboarding process (“*Completion of Onboarding*”).

## 2.2. Infrastructure Work.

- Hardware (as set forth in the Managed Service Summary)
  - Switches
  - Firewalls
  - Routers
  - Wireless LAN
- Software (necessary to provide the Managed Services)
- Proactive Maintenance
- Proactive Monitoring
- Incident Response

## 2.3. Server Work.

- Hardware (as set forth in the Managed Service Summary)
- Software (necessary to provide the Managed Services)
  - Endpoint Security
  - Backup Agent
- Proactive Maintenance
- Proactive Monitoring
- Incident Response

## 2.4. Workstation Work.

- Hardware (as set forth in the Managed Service Summary)
- Software (necessary to provide the Managed Services)
  - Endpoint Security
  - Web Security
- Proactive Maintenance
- Proactive Monitoring
- Incident Response

**2.5. Excluded Items.** All systems and components not included in the Managed Services Summary including, but not limited to, those set forth on *Attachment B* (the “*Excluded Items*”) are excluded from, and will not be included in, the Managed Services.

## 2.6. Definitions.

(a) **Proactive Monitoring.** 3RT will use third party remote agent-based monitoring tools installed on Customer's IT systems to provide visibility into Customer's IT systems with respect to the Included Items only. These monitoring tools will leverage text, email, and direct ticketing to alert 3RT of incidents or problems with the Included Items. When an alert notification is received by 3RT, Customer agrees to allow 3RT to use best practices and judgement to determine if an alert requires immediate attention, or if the resolution can be scheduled. If 3RT determines that the alert requires immediate attention, 3RT will open a trouble ticket and commence remediation efforts and attempt to notify Customer as soon as practicable.

(b) **Proactive Maintenance.**

(i) To maintain secure and productive IT systems with respect to the Included Items only, 3RT will implement a system maintenance process. This process is conducted on a quarterly or annual basis, as determined by manufacturer best practices.

(ii) There are two steps to the system maintenance process:

(A) Assessment. A 3RT engineer will execute an assessment utilizing third party tools or scripts to gather information. 3RT will determine what remediation steps, if any, are necessary.

(B) Remediation. Upon Customer approval, 3RT will provide agreed upon scheduled remediation (no trouble ticket will be opened). No remediation shall be undertaken without customer approval.

(c) **Incident Response.** 3RT shall respond to an incident identified through proactive monitoring alerts (a trouble ticket will be opened) or a trouble ticket initiated by the Customer with respect to an Included Item. 3RT's incident response process is intended to restore "normal" service operation as quickly as possible, while minimizing any adverse impact on business operations or network users.

### Incident Management Process

- Incident Investigation – Investigating incidents identified through proactive monitoring alerts or a trouble ticket initiated by the Customer.
- Incident Logging -- Determining priority by establishing the impact and urgency of the incident.
- Incident Investigation and Diagnosis -- Determining the best course of action for correction.
- Incident Assignment or Escalation -- Determining where the incident should be routed based on technology and priority.
- Incident Resolution -- Upon resolution, testing to confirm recovery.
- Incident Closure -- Customer communication and notification by 3RT that the incident has been resolved and the trouble ticket closed.

**3. Extended Services.** Extended Services may be provided by 3RT for the Excluded Items. Customer may request Extended Services by opening a trouble ticket. If Extended Services are provided by 3RT, 3RT certified engineers will provide Customer with phone, remote and/or on-site personalized support and assistance, on a time and materials basis. Extended Services are not included in the Managed Service Fee.



**4. Trouble Tickets.** Customer may open a trouble ticket during Core Business Hours by emailing service@3rtnetworks.com or calling (608) 779-1323. Customer may open a trouble ticket during After Hours by calling Technical Support at (608) 779-43RT (4378) or (877) 779-43RT (4378).

Trouble tickets are managed with time stamped activities. 3RT will respond to an open trouble ticket in the following time frames:

Core Business Hour Response Time	30 Minutes
After Hours Response Time	2 Hours

Customer will be able to communicate with 3RT and review trouble ticket status utilizing third party management tools provided by 3RT. 3RT will notify Customer upon trouble ticket resolution.

**5. Customer Obligations.** Customer agrees to provide the following to 3RT:

- Remote access to Customer’s IT network.
- Physical access to building(s) and network closet(s), in the event remote remediation is not possible.
- Updated Customer contact information for notifications, which is currently set forth in **Attachment B**.

**6. Service Term.**

**6.1. The Initial Service Term.** The initial term of this Service Addendum shall commence upon the Completion of Onboarding (“**Service Commencement Date**”) and shall continue in effect thereafter for a period of seventy-two (72) months (the “**Initial Service Term**”), unless earlier terminated as provided in the MSA or this Service Addendum.

**6.2. AUTOMATIC RENEWAL SERVICE TERM.**

(a) THE PARTIES AGREE THAT THIS SERVICE ADDENDUM SHALL AUTOMATICALLY RENEW UNLESS EITHER PARTY PROVIDES THE OTHER WITH WRITTEN NOTICE OF ITS DESIRE NOT TO RENEW THE SERVICE ADDENDUM AND TO TERMINATE THE SAME.

(b) UNLESS NOTICE OF NON-RENEWAL IS PROVIDED, THIS SERVICE ADDENDUM SHALL AUTOMATICALLY RENEW FOR CONSECUTIVE PERIODS OF TWELVE (12) MONTHS (EACH A “**RENEWAL SERVICE TERM**”).

(c) EACH RENEWAL SERVICE TERM SHALL BE ON THE SAME TERMS AND CONDITIONS PROVIDED HEREIN WITHOUT AN INCREASE IN RATES FOR MANAGED SERVICES.

(d) IN ORDER TO NONRENEW THIS SERVICE ADDENDUM, EITHER PARTY MAY PROVIDE THE OTHER PARTY WITH A NOTICE OF NON-RENEWAL.

(e) THE NOTICE OF NON-RENEWAL MUST BE PROVIDED TO THE OTHER PARTY AT LEAST THIRTY (30) DAYS PRIOR TO THE CONCLUSION OF THE THEN-CURRENT SERVICE TERM.

**Customer Initials:** \_\_\_\_\_

**6.3. Service Term.** The Initial Service Term and any Renewal Service Term may be referred to herein, collectively and individually, as the “**Service Term**”.

## 7. Fees.

**7.1. Monthly Managed Service Fee.** A monthly recurring fee in the amount of **contact dollar amount (\$0.00)**. 3RT shall invoice Customer monthly for the Managed Service Fee, which shall be due within ten (10) days of the date of invoice. If the Service Commencement Date is other than the first day of a calendar month, the Monthly Managed Service Fee for the first month shall be prorated.

### (a) Adjustment of Monthly Managed Service Fee.

(i) At any time during the first six (6) months of the Initial Service Term, 3RT may increase or decrease the Monthly Managed Service Fee for the remainder of the Term by providing written notice to Customer of the revised Monthly Managed Service Fee. The Monthly Managed Service Fee adjustment shall be based on further evaluation of the Customer environment and newly identified requirements, 3RT shall not increase the Monthly Managed Service Fee by more than twenty-five percent (25%). The revised Monthly Managed Service Fee shall become effective on the date set forth in the notice, which shall be at least (30) days after the notice.

(ii) At any time during the Term, 3RT may increase the Monthly Managed Service Fee for the remainder of the Term upon written approval by Customer, which approval shall not be unreasonably withheld or delayed. 3RT shall provide written notice to Customer of the revised Monthly Managed Service Fee. The Monthly Managed Service Fee adjustment shall be based on changes in the Customer environment including, without limitation, increases in network users, data usage, or other related consumption, and newly identified requirements (“*Customer Changes*”). The revised Monthly Managed Service Fee shall become effective on the date set forth in the notice, which shall be at least (30) days after the notice. Until Customer provides written approval of the increased Monthly Managed Service Fee, the Customer Changes shall not be covered by the Managed Services provided under his Service Addendum.

**7.2. Extended Services Fees.** Extended Services will be provided on a time and materials basis. Professional service hours provided by 3RT will be invoiced in 15-minute increments at 3RT’s then-current rates for labor, less a five percent (5%) discount. Invoices for professional service hours shall be due within thirty (30) days of the date of invoice. Hardware, software and third-party services will be invoiced upon verification of delivery / performance. Invoices for hardware, software and third-party services shall be due within ten (10) days of the date of invoice.

**8. Early Termination Charge.** In the event that Customer has not committed an Event of Default, and it desires to terminate this Service Addendum prior to the expiration of the Initial Service Term (except in response to an Event of Default by 3RT or termination of this Service Addendum as permitted pursuant to Section 10 of the MSA), Customer may do so by providing written notice to 3RT accompanied by payment of an early termination charge equal to: (a) if the Initial Service Term is thirty-six (36) months, one hundred percent (100%) of the Monthly Managed Service Fee due through the end of the Initial Service Term of this Service Addendum; or (b) if the Initial Service Term is greater than thirty-six (36) months, seventy-five percent (75%) of the Monthly Managed Service Fee due through the end of the Initial Service Term of this Service Addendum.

**8.1. Chronic Failure to Respond.** Notwithstanding anything to the contrary herein, Customer may terminate this Service Addendum without any Early Termination Liability upon written notice to 3RT if 3RT fails to respond to (not resolve) an open trouble ticket within the response times set forth in Section 4 of this Service Addendum, three (3) or more times in any six (6) month time period.

**9. IT Support Services and/or Projects.** Any and all services request by Customer outside the terms of this Service Addendum will be considered IT Support Services and/or Projects and will be quoted and billed separately.



IN WITNESS WHEREOF, the Parties have executed this Service Addendum as of the Effective Date.

3RT:

CUSTOMER:

3RT NETWORKS, LLC

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Tracy Tobin  
Title: VP of Operations

Name: \_\_\_\_\_  
Title: \_\_\_\_\_



## ATTACHMENT A

### MANAGED SERVICES SUMMARY

The Managed Services include upgraded firewalls, switch infrastructure, proactive system monitoring, maintenance, and incident response. 3RT leverages cloud and agent-based tools to enhance security and automate management of the environment. 3RT will also conduct various remote and on-site meetings to ensure technology is aligned with organizational initiatives and compliance requirements. Below are additional details regarding the Managed Services.

#### General

- 24x7x365 Proactive system monitoring
- Event email notification & auto ticket creation
- Proactive system maintenance & software updates
- Vendor application support
- SLA incident response
- Monthly technology meeting & report review
- Quarterly business review
- Annual technology planning & budgeting

#### Network Infrastructure

- Cloud-based management dashboard
- Upgraded Firewall
  - Next generation technology
  - Intrusion prevention
  - Advanced malware protection
  - Auto VPN
- Upgrade Switch Infrastructure
  - Port level security
  - Voice & video QoS
  - Power over ethernet

#### Servers

- Intelligent server agent
- Remote access support
- Automated Windows OS patching
- Automated issue resolution
- Server performance monitoring
- Machine learning server endpoint security & AV
- User administration
- Access control
- AD & security administration
- Backup management & monitoring

#### Workstations

- Intelligent server agent
- Remote access support
- Automated Windows OS patching
- Automated issue resolution
- Provisioning & decommissioning new devices
- Workstation performance monitoring
- Machine learning server endpoint security & AV
- Web security & antimalware

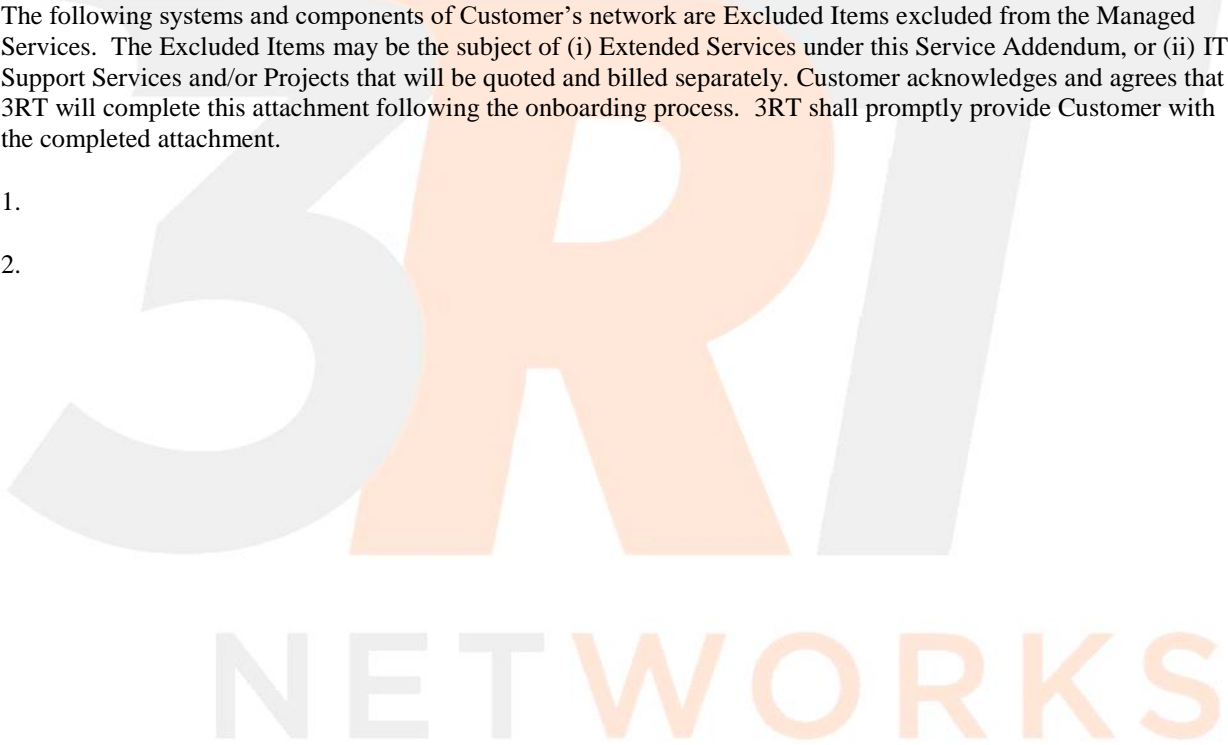


**ATTACHMENT B**

**EXCLUDED ITEMS**

The following systems and components of Customer’s network are Excluded Items excluded from the Managed Services. The Excluded Items may be the subject of (i) Extended Services under this Service Addendum, or (ii) IT Support Services and/or Projects that will be quoted and billed separately. Customer acknowledges and agrees that 3RT will complete this attachment following the onboarding process. 3RT shall promptly provide Customer with the completed attachment.

- 1.
- 2.



**3RT NETWORKS, LLC**

By: \_\_\_\_\_  
Name: Tracy Tobin  
Title: VP of Operations  
Date: \_\_\_\_\_





**ATTACHMENT C**  
**CUSTOMER CONTACT INFORMATION**

	<b>Primary</b>	<b>Secondary</b>
<b>Name</b>		
<b>Phone</b>		
<b>Email</b>		



# STAFF COMMITTEE PREPARATION REPORT

## **Agenda Item:**

Secondhand Article Dealer License Application for ecoATM, LLC

## **Summary and Background Information:**

(Appropriate Documentation Attached)

Hunter Bjorkman with ecoATM, LLC has applied for a Secondhand Article Dealer License for the premise at 222 W. McCoy Blvd, Tomah, WI 54660, inside Walmart store #0965 for the licensing period of January 1, 2021 through December 31, 2021.

## **Fiscal Note:**

The City receives \$27.50 for the Secondhand Article Dealer License.

## **Recommendation:**

The application has been completed and reviewed. It is requested that the Committee of the Whole recommend the Common Council approve the Secondhand Article Dealer license as requested.

Respectfully submitted by:

Berta A. Downs

Committee: Committee of the Whole & Common Council

Meeting Date: December 7 & 8, 2020

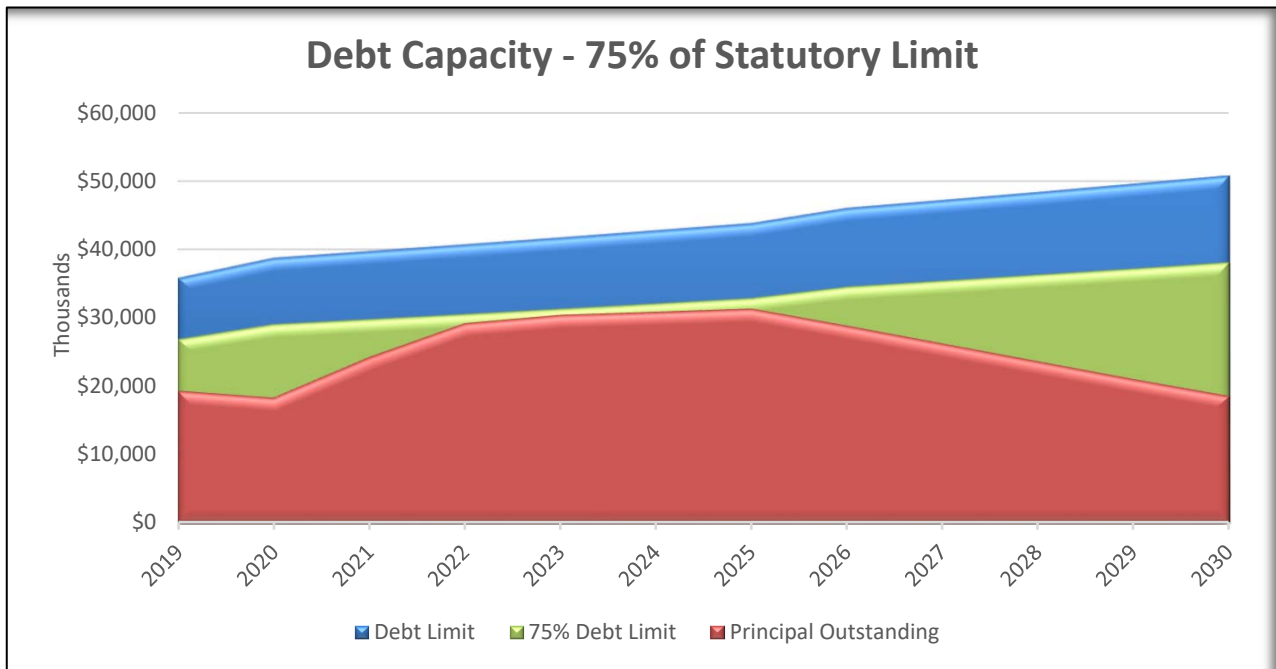


## Debt Limit Calculation - Village Capacity Levy Only Policy 75%

Year	Projected Equalized Value (TID IN)	Change in EV	Existing General Obligation Debt				Projected General Obligation Debt											75% Residual Capacity	Year		
			Debt Limit	75% Debt Limit	Principal Outstanding	% of Limit	2021 Notes	2021 Bonds	2022 Notes	2022 Bonds	2023 Notes	2023 Bonds	2024 Notes	2024 Bonds	2025 Notes	2025 Bonds	Future			Principal Outstanding	% of Limit
2019	716,267,500	6.45%	35,813,375	26,860,031	19,328,741	53.97%												19,328,741	53.97%	7,531,290	2019
2020	775,354,200	8.25%	38,767,710	29,075,783	18,290,001	47.18%												18,290,001	47.18%	10,785,782	2020
2021	794,738,055	2.50%	39,736,903	29,802,677	16,167,927	40.69%	890,000	7,165,000										24,222,927	60.96%	5,579,750	2021
2022	814,606,506	2.50%	40,730,325	30,547,744	14,140,830	34.72%	810,000	6,640,000	460,000	7,145,000								29,195,830	71.68%	1,351,914	2022
2023	834,971,669	2.50%	41,748,583	31,311,438	12,402,377	29.71%	725,000	6,155,000	420,000	6,995,000	390,000	3,315,000						30,402,377	72.82%	909,061	2023
2024	855,845,961	2.50%	42,792,298	32,094,224	10,938,748	25.56%	640,000	5,755,000	375,000	6,840,000	365,000	3,155,000	945,000	1,845,000				30,858,748	72.11%	1,235,476	2024
2025	877,242,110	2.50%	43,862,105	32,896,579	9,506,716	21.67%	555,000	5,450,000	330,000	6,685,000	340,000	2,990,000	920,000	1,770,000	295,000	2,480,000		31,321,716	71.41%	1,574,863	2025
2026	921,589,411	5.06%	46,079,471	34,559,603	8,072,163	17.52%	470,000	5,130,000	285,000	6,530,000	315,000	2,825,000	870,000	1,690,000	270,000	2,355,000	3,500,000	32,312,163	70.12%	2,247,440	2026
2027	944,629,146	2.50%	47,231,457	35,423,593	6,605,000	13.98%	380,000	4,800,000	240,000	6,340,000	290,000	2,660,000	795,000	1,610,000	245,000	2,230,000	6,825,000	33,020,000	69.91%	2,403,593	2027
2028	968,244,875	2.50%	48,412,244	36,309,183	5,175,000	10.69%	290,000	4,470,000	195,000	6,150,000	250,000	2,495,000	720,000	1,525,000	215,000	2,105,000	9,975,000	33,565,000	69.33%	2,744,183	2028
2029	992,450,997	2.50%	49,622,550	37,216,912	3,750,000	7.56%	195,000	4,165,000	150,000	5,960,000	210,000	2,330,000	620,000	1,440,000	185,000	1,980,000	12,950,000	33,935,000	68.39%	3,281,912	2029
2030	1,017,262,272	2.50%	50,863,114	38,147,335	2,705,000	5.32%	100,000	3,810,000	100,000	5,605,000	160,000	2,165,000	520,000	1,355,000	155,000	1,855,000	15,750,000	34,280,000	67.40%	3,867,335	2030
2031	1,063,348,134	4.53%	53,167,407	39,875,555	2,210,000	4.16%		3,475,000	50,000	5,175,000	110,000	2,000,000	395,000	1,270,000	125,000	1,730,000	18,375,000	34,915,000	65.67%	4,960,555	2031
2032	1,089,931,837	2.50%	54,496,592	40,872,444	1,705,000	3.13%		3,140,000		4,740,000	60,000	1,835,000	270,000	1,185,000	95,000	1,605,000	20,825,000	35,460,000	65.07%	5,412,444	2032
2033	1,117,180,133	2.50%	55,859,007	41,894,255	1,185,000	2.12%		2,805,000		4,255,000		1,670,000	145,000	1,095,000	65,000	1,480,000	23,100,000	35,800,000	64.09%	6,094,255	2033
2034	1,145,109,637	2.50%	57,255,482	42,941,611	665,000	1.16%		2,470,000		3,770,000		1,505,000		1,000,000	35,000	1,355,000	25,200,000	36,000,000	62.88%	6,941,611	2034
2035	1,196,259,125	4.47%	59,812,956	44,859,717	335,000	0.56%		2,135,000		3,285,000		1,340,000		905,000		1,230,000	27,125,000	36,355,000	60.78%	8,504,717	2035
2036	1,226,165,603	2.50%	61,308,280	45,981,210		0.00%		1,800,000		2,800,000		1,175,000		810,000		1,105,000	28,875,000	36,565,000	59.64%	9,416,210	2036
2037	1,256,819,743	2.50%	62,840,987	47,130,740		0.00%		1,440,000		2,305,000		1,010,000		715,000		980,000	30,450,000	36,900,000	58.72%	10,230,740	2037
2038	1,288,240,237	2.50%	64,412,012	48,309,009		0.00%		1,080,000		1,845,000		845,000		620,000		855,000	31,850,000	37,095,000	57.59%	11,214,009	2038
2039	1,320,446,242	2.50%	66,022,312	49,516,734		0.00%		720,000		1,385,000		680,000		520,000		730,000	33,075,000	37,110,000	56.21%	12,406,734	2039
2040	1,353,457,398	2.50%	67,672,870	50,754,652		0.00%		360,000		925,000		515,000		420,000		605,000	34,125,000	36,950,000	54.60%	13,804,652	2040
2041	1,387,293,833	2.50%	69,364,692	52,023,519		0.00%				465,000		345,000		320,000		480,000	35,000,000	36,610,000	52.78%	15,413,519	2041
2042	1,421,976,179	2.50%	71,098,809	53,324,107		0.00%						175,000		220,000		355,000	35,700,000	36,450,000	51.27%	16,874,107	2042
2043	1,457,525,584	2.50%	72,876,279	54,657,209		0.00%								115,000		230,000	36,225,000	36,570,000	50.18%	18,087,209	2043
2044	1,493,963,723	2.50%	74,698,186	56,023,640		0.00%										105,000	36,575,000	36,680,000	49.10%	19,343,640	2044
2045	1,493,963,723	2.50%	74,698,186	56,023,640		0.00%											36,750,000	36,750,000	49.20%	19,273,640	2045
2046	1,493,963,723	2.50%	74,698,186	56,023,640		0.00%											36,750,000	36,750,000	49.20%	19,273,640	2046
2047	1,493,963,723	2.50%	74,698,186	56,023,640		0.00%											36,750,000	36,750,000	49.20%	19,273,640	2047



## Debt Limit Calculation



## STAFF COMMITTEE PREPARATION REPORT

### Agenda Item:

Change of Reporting for Financial Reports for Council Meetings. Review and possibly change the check processing for the City

### Summary and Background Information:

(Appropriate Documentation Attached)

I would like to change the timing of reports that you are receiving for council meetings. The financial reports, cash report and investment report are very difficult to produce in a timely fashion with the council meeting on the second Tuesday of the month. It takes approximately 2 weeks to reconcile the previous month's activity before it is complete. If we move these to the following month such as November to January, I would be able to give you completed information. At the present time the financials may not reflect all the changes as I have not had time to reconcile all the accounts yet.

The other process issue we have at this time is with our check processing. Every Friday we process checks for regular business that the City conducts to make sure we are paying timely. We hold back some that we believe should go to the council but most are for routine activity. I would propose that we process all checks in our Friday Check runs and eliminate the Council Check run.

### Recommendation:

Discussion and possibly change the time of reporting and also change the check processing process for the City

Julia Mann  
Treasurer

12/2/20  
Date

# Statement of Loss

For Discussion Purposes Only - Subject to Approval by EMC Insurance Company

**Coverage Abstract:**

**Insured:** City of Tomah  
819 Superior Avenue  
Tomah, WI 54660

**Cause:** Water Damage

**Date:** 8/8/2020

**Claim No:** Z01610186

**Building:**

Building:	\$ 34,064,441.00
Business Personal Property	\$ 9,243,130.00
Deductible	\$ 1,000.00
Valuation	Replacement Cost

**Item I: Building**

**Loss as Determined:**

	R/C Allowed	Value	Loss	Claim
<i>Per Adjuster's Estimate</i>				
Acoustical Treatments	\$ 1,417.07			
Cleaning	\$ 174.30			
Content Manipulation	\$ 195.24			
Demolition	\$ 657.75			
Drywall	\$ 880.00			
Floor Covering - Carpet	\$ 4,455.99			
Floor Covering - Vinyl	\$ 570.03			
Hazardous Material Remediation	\$ 340.00			
Painting	\$ 382.00			
Water Extraction & Remediation	\$ 1,698.88			
<b>Total</b>	<b>\$ 10,771.26</b>	<b>\$ 10,771.26</b>	<b>\$ 10,771.26</b>	<b>\$ 9,771.26</b>

**Item I: Building Total**

Less Deductible	\$ (1,000.00)
<b>Building Claim</b>	<b>\$ 9,771.26</b>

**Item II: Business Personal Property**

**Loss as Determined:**

	R/C Allowed	Depreciation	ACV
<i>Per Agreed Vendor Documentation</i>			
Canon 77651 Copier	\$ 11,488.33	\$ (1,723.25)	\$ 9,765.08
<b>Total</b>	<b>\$ 11,488.33</b>	<b>\$ (1,723.25)</b>	<b>\$ 9,765.08</b>
<b>Item II: Business Personal Property Total</b>	<b>\$ 11,488.33</b>	<b>\$ (1,723.25)</b>	<b>\$ 9,765.08</b>

**Recapitulation:**

	Allowed
Building	\$ 10,771.26
Business Personal Property	\$ 11,488.33
<b>Total</b>	<b>\$ 22,259.59</b>
Less Depreciation	\$ (1,723.25)
<b>ACV Loss</b>	<b>\$ 20,536.34</b>
Less Deductible	\$ (1,000.00)
<b>ACV Claim</b>	<b>\$ 19,536.34</b>

**Value, Loss, Claim**

\$ -	\$ 20,536.34	\$ 19,536.34
Less Prior payment	\$ -	-
	\$	\$ 19,536.34

<i>Breakdown of payment</i>	
<i>Payable to:</i>	
1. City of Tomah	\$ 19,536.34
<b>Total payment</b>	<b>\$ 19,536.34</b>

*For Discussion Purposes Only -Subject to Approval by EMC Insurance Company*

Prepared By:

Jeffrey T. Weigen  
RGA Claims Management, Inc.  
19-Oct-20

**BUDGET TRANSFER REQUEST FORM LEVEL 3**  
**\$10,000-\$24,999**

**BUDGET TRANSFER DESCRIPTION:** Approve and amend the budget to cover the insurance claim for the water damage to City Halls carpeting and copy machine. Also approve the balance to pay for the additional carpeting for the rest of the office from reserved for contingency.

Revenue Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
Insurance Recoveries Other	01-48440	0.00	\$21,259.59	\$21,259.59
Reserved for Contingencies	01-51980-2270	\$23,500.00	\$11,064.00	\$12,436.00

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
General Gov't Outlay Equipment	01-57190-8300	\$15,200.00	\$11,488.33	\$26,688.33
General Building Repair & Maint	01-51600-3500	\$58,000.00	\$9,771.26	\$67,771.26
General Building Repair & Maint	01-51600-3550	\$67,771.26	\$11,064.00	\$78,835.26

**Fiscal Note:**

This amendment is to increase this expense line item so it is not over budget.

**SUBMITTED BY: Julia Mann**

**DATE: 11/30/20**





EMC INSURANCE COMPANIES  
PO BOX 327  
BROOKFIELD WI 53008-0327

B00114C  
ATTN CITY CLERK JOANN CRAM  
819 SUPERIOR AVE  
TOMAH WI 54660-2046

01-48440 *EW*

<b>Check</b>	L34068829	<b>Issue date</b>	10/21/20	<b>Agency</b>	TRICOR INC
<b>Claim</b>	DF00-Z01610186	<b>Loss date</b>	08/08/20	<b>Agent</b>	BD-8420
<b>Policy</b>	5A3-35-64	<b>from</b>	07/30/20	<b>to</b>	07/30/21
<b>Insured</b>	City Of Tomah			<b>Approved</b>	JIM-HAL
				<b>Issued at</b>	Milwaukee

**Payee** CITY OF TOMAH

**Check amount** \$\*\*\*21,259.59

*\*City hall water damage*

**Payment for** BLDG & BPP damages less \$1,000 deductible

**(NON-NEGOTIABLE)**

\*\*\* DOS 10/21/20 - 10/21/20 \*\*\*

CITY OF TOMAH  
819 SUPERIOR AVENUE  
TOMAH WI 54660  
Receipt No: 2.010904  
EMC INSURANCE  
Interest & Miscellaneous  
INSURANCE RECOVERIES-OTHER  
EQUIL

Total:	21,259.59
CHECKS	21,259.59
Check No: L34068829	
Payor:	
EMC INSURANCE	
Total Applied:	21,259.59
Change Tendered:	.00

11/06/2020 1:04 PM

(608)374-7423  
Nov 6, 2020

# LOFFLER

## SALES INVOICE

**Invoice No:** 3506431

**Date:** 8/28/2020

**Account No:** TC65

**Distribution Code:** KNL

**Balance Due:** \$11,488.33

**Bill To:** Tomah, City of  
819 Superior Ave  
Tomah, WI 54660-2046

**Ship To:** Tomah, City of  
819 Superior Ave  
Tomah, WI 54660-2046

Please Remit To: PO Box 1511, Minneapolis, MN 55480-1511  
Phone: 952-925-6800

Sales Order No	P. O. Number	Ship Method	Ship Date	Payment Terms	Payment Due
Q11755-01A	PURCHASE	DN	8/24/2020	30 Days	9/27/2020
Remarks			Invoice Number	Sales Person	
THANK YOU FOR CHOOSING LOFFLER COMPANIES! IF YOU HAVE ANY QUESTIONS REGARDING THIS INVOICE, PLEASE CALL LOFFLER AT 952-925-6800.			3506431	Jennifer Cambio	

Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
NonInvt Copier Equip	ID#301138 (CANON C7565i II, SN#XXJ03204)		1.0	1.0	0.0	EACH	\$11,488.33	0.00%	\$11,488.33

<b>Subtotal</b>	\$11,488.33
<b>Discount</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Sales Tax</b>	\$0.00
<b>Invoice Total</b>	\$11,488.33
<b>Balance Due</b>	\$11,488.33

\*Overdue Accounts will be charged a late payment fee of 1-1/2% per month or to the extent allowed by law.

