

# Tomah Public Library

716 Superior Avenue Tomah, Wisconsin 54660 (608) 374-7470

## MEETING NOTICE

The Tomah Public Library Board of Trustees will hold a regular meeting on **Thursday, April 16, 2026** at 4:30 p.m. in the Council Chambers on the second floor of City Hall at 819 Superior Avenue.

## AGENDA

1. Call to Order
2. Approval of Minutes
3. Approval of Bills, Financial Report
4. Public Communications
5. Old Business
  - a. Meeting with B.J. Rice re. maker's space
  - b. Continuing Winding Rivers update
6. New Business
  - a. Story time for special needs children
  - b. Hiring a part-time page for the summer
  - c. Director retirement
7. Adjourn

NOTICE: Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicky Jacobs, City Clerk, 819 Superior Avenue, Tomah, Wisconsin 54660.

Tomah Public Library Board of Trustees Meeting  
Regular Meeting - January 22, 2026

1. **Call to Order:** Meeting called to order at 4:32 pm. In attendance: Dr. Paul Skofronick, Emily Brach, Max Brohaugh, Suzanne Baker-Young, Sue Wandschneiker, Marge Gigous, and Library Director Irma Keller.
2. **Approval of Minutes:** A motion to approve the minutes from the October 2025 meeting was made by Dr. Skofronick. Suzanne Baker-Young seconded the motion. The motion passed and the minutes were approved.
3. **Approval of Bills/Financial Report:** Marge Gigous made a motion to approve the bills and financial report as submitted. Max Brohaugh seconded. The motion passed and the bills and report were approved.
4. **Public Communications:** Marge Gigous announced that this would be her final term as a library Board of Trustees member. We thank her for her many years of dedicated public service!
5. **Old Business:**
  - a. Closure of Baker and Taylor:
    - Book vendor closed abruptly and with little notice. All local libraries looking for alternatives.
  - b. Winding Rivers Update:
    - 3362 items circulated in first month of the new Winding Rivers service. Excited about this addition to our services.
    - You may download the Winding Rivers app for your phone
    - Considering ways to communicate with the community about how to utilize this service
  - c. Friends of the Library Christmas Tea:
    - Wonderful event brought in \$6100
6. **New Business:**
  - a. Vending machine/women's restroom:
    - Miss Irma would like to install a vending machine to dispense hygiene items for the women's restroom. It will dispense items for free but will do so individually rather than having items sitting out en masse.
    - Suzanne Baker-Young made a motion to approve allowing Irma to purchase and install a vending machine for the restroom. Second provided by Sue Wandschneider. The motion was approved.
  - b. 3D printer - Space considerations:
    - Miss Irma reported that there has been interest in obtaining a 3D printer, which would need to go in a separate space from the main library areas.

- She is proposing modifying the current director's office to divide the space into a director's office AND a creator space, which would include an area for 3D printing.
  - Would need a vent and heating, maybe some electric from the ceiling.
    - i. This could run upwards of \$15,000. The City of Tomah indicated they could do the work to put up the wall, but that the library would be required to buy the materials.
    - ii. The Board directors asked that Miss Irma get all the necessary information on project cost and scope and get back to the Board for a formal vote on the project.
  - c. Library Board members:
    - With Marge retiring from the Library Board and Dr. Paul also likely retiring, the Board will need to find replacement members. Miss Irma has a couple of people in mind for consideration if needed.
7. **Adjourn:** A motion to adjourn at 5:14 pm was made by Marge Gigous. Max Brohaugh provided a second. The motion was approved and the meeting was adjourned.

Respectfully submitted by Emily Brach

## JANUARY 2026

Date	Code	Vendor	Amount
01.31	310	Adobe	\$ 42.00
01.31	221	Alliant Energy	\$ 762.00
01.31	342	Amazon-Books: 208, Adult dept	\$ 3,586.00
01.31	346	Amazon-Books: 7, Children's dept	\$ 254.00
01.31	301	Amazon- office supplies	\$ 84.00
01.31	222	City of Tomah, water/sewer	\$ 146.00
01.15	310	Demco, invoice 7751640	\$ 114.00
01.29	290	E.O. Johnson: contract	\$ 138.00
01.31	290	Lynxx (Internet)	\$ 121.00
01.31	290	Lynxx (Phone)	\$ 80.00
01.06	310	Sam's Club: office supplies	\$ 17.00
01.31	290	Skofronick, J., cleaning January	\$ 752.00
01.21	290	Summit Fire Protection- annual alarm monitoring	\$ 903.00
01.31	342	WalMart: 7 DVDs adult dept	\$ 142.00
01.31	310	WalMart: office supplies	\$ 84.00
01.31	220	WE Energy	\$ 909.00
01.09	344	WRLS: annual ebook buying pool	\$ 5,799.00
			\$ 13,891.00
		KRUKAR FUND	
01.31		3RT	\$ 1,816.00
01.15		Joey's Woodwork: made/ installed trim	\$ 500.00
01.09		WRLS Operating Fee, WRLSWEB fees	\$ 12,017.00
01.09		WRLS: barcode scanner	\$ 280.00

## FEBRUARY 2026

Date	Code	Vendor	Amount
02.24	310	Ace Hardware	\$ 28.00
01.31	310	Adobe	\$ 42.00
02.27	221	Alliant Energy	\$ 743.00
02.27	342	Amazon-Books: 85, Adult dept	\$ 1,519.00
02.19	342	Amazon-Books: 83, Children's dept	\$ 1,049.00
02.27	222	City of Tomah	\$ 146.00
02.09	290	E.O. Johnson	\$ 125.00
02.27	223	E.O. Johnson	\$ 40.00
02.27	835	Go Daddy: SSL renewal	\$ 240.00
02.17	310	Kapco: book supplies	\$ 198.00
02.27	223	Lynxx: phone	\$ 119.00
02.27	290	Lynxx: internet	\$ 80.00
02.14	310	Sam's Club: office supplies	\$ 72.00
02.25	290	Skofronick, J. - cleaning, February	\$ 752.00
02.11	310	Net Support	\$ 9.00
02.02	310	WalMart; office supplies	\$ 314.00
02.27	342	WalMart, adult department DVDs- 8	\$ 146.00
02.27	220	WE Energy	\$ 683.00
			\$ 6,277.00

## KRU KAR FUND

01.18	310	3RT	\$ 1,816.00
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## FRIENDS OF THE LIBRARY

02.05	310	Jung Seeds, Totally Tomatos; seeds for programming	\$ 255.00
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## MARCH 2025

Date	Code	Vendor	Amount
03.12	310	Ace Hardware	\$ 14.00
03.31	221	Alliant Energy	\$ 665.00
03.31	342	Amazon; Books: 100 Adult dept	\$ 1,778.00
03.31	342	Amazon; DVD: 1 Adult dept	\$ 18.00
03.31	346	Amazon Books: 25 Children's dept	\$ 357.00
03.31	310	Amazon; office supplies	\$ 363.00
03.04	350	Bill's Heating: exhaust vents repair	\$ 398.00
03.31	222	City of Tomah, water and sewer	\$ 146.00
03.11	350	Dean's: gas line repair	\$ 1,436.00
03.26	350	Derousseau Heating/ Cooling	\$ 1,260.00
03.31	342	EBSCO: annual subscriptions, Adult dept.	\$ 4,780.00
03.31	346	EBSCO: annual subscriptions, Children's dept.	\$ 293.00
03.05	342	LaCrosse Tribune: annual subscription	\$ 216.00
03.31	223	Lynxx	\$ 120.00
03.31	290	Lynxx	\$ 80.00
03.31	290	Skofronick, J- cleaning, March	\$ 752.00
03.18	350	Shuck Plumbing: sink repair	\$ 140.00
03.31	342	WalMart; DVDs 2, Adult dept	\$ 40.00
03.31	346	WalMart; office supplies	\$ 35.00
03.31	310	WalMart; DVDs 2, Children's dept.	\$ 45.00
03.31	220	WE Energy	\$ 368.00
			\$ 13,290.00

## KRUJAR FUND

03.31	310	3RT	\$ 1,816.00
03.03	350	WirePro	\$ 982.00