



AGENDA FOR PUBLIC WORKS COMMISSION

A Public Works Commission meeting will be held on **Wednesday, June 25, 2025 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmJLVFEFb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

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Call to Order - Roll Call

Approve Minutes

[Minutes - May 28, 2025](#)

[Special Meeting Minutes - June 5, 2025](#)

Discussion Items

1. Airport Update
2. [Approval of Purchasing Utility Trailer](#)
3. [Approval of Replacing Walk-in Service Door at WWTP](#)
4. [Approval of Foam Trailer Generator](#)
5. Project Updates
6. Payment of Monthly Water & Sewer Bills
7. Departmental Reports
8. Director's Report
9. Next Meeting Date - July 23, 2025

Adjourn

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, May 28, 2025 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30PM by John Glynn

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

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Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Patrick Devine (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (P), Mitch Koel (P)

Also Present, Interim Director Nik Dorava, Brandy Leis, Joe Kube, Jeff Marten

Approve Minutes

Motion by Dwyer, seconded by Koel to approve minutes as presented. All ayes. Motion carried.

Discussion Items

1. Airport Update
Everything is looking good. The grass is mowed and fuel pumps are working.
2. Compliance Maintenance Annual Report
CMAR report is due June 30, 2025. This report looks at several things to include staffing and funding. Brandy Leis presented the report and spoke on the results.
Motion by Peterson and seconded by Koel to approve the Compliance Maintenance Annual Report.
3. Approval to Auction Rear Loader
Motion by Mayor, seconded by Peterson to approve the auction of the rear loader and use the revenue of the sale towards a new dump truck. All ayes. Motion carried.
4. Project Updates
Glendale project is still projected for 2026. Grass on Veterans will be worked on soon.
5. Payment of Monthly Water & Sewer Bills
Motion by Peterson and second by Koel to approve sewer bills as presented. All ayes. Motion carried.
Motion by Peterson and seconded by Koel to approve water bills as presented. All ayes. Motion carried.
6. Departmental Reports
Sewer – Influent pump work was being done. Had Gray electric take a look at the spray foam trailer/generator. Will work on gathering a couple different quotes. High temp alarm on UV is still under warranty and company will be coming to look at it this week. Clarifier inspected for warranty work. Requested quote to paint/sandblast the lime silos.

Water- Pumping 1.3 million gallons per day. Finished the directional flushing that took approximately 4 weeks. New base station is installed and running smoothly. Picked up new truck and lawn mower. Lawn Mower came in cheaper than expected. Gerke's will be coming in to replace valves. Jeff spoke on the nitrates levels at well #10 & #14 that were recently tested.

Public Works – busy crack sealing and seal coating roads. Helping at Rec Park laying down black top in the parking lot. Poured concrete at Fireman's Park. Dam Repair is scheduled for June.

7. Director's Report

Settling into the interim Director roll with boots on the ground every other week and virtually opposite weeks. Checking emails and correspondence with residents. Helping out with the wells and any permits that come through.

8. Next Meeting Date – June 25, 2025 at 5:30 PM

Adjourn

Motion by Peterson and seconded by Dwyer to adjourn meeting at 6:11 PM. All ayes. Motion carried.

MINUTES FOR PUBLIC WORKS AND UTILITIES COMMISSION - SPECIAL MEETING

A Public Works and Utilities Commission - Special Meeting was held on **Thursday, June 05, 2025 at 5:00 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:26 PM by John Glynn

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmllVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

+13092053325,,2708608080#,,,,*206751# US

Call to Order - Roll Call

John Glynn (P), Dean Peterson (A), Patrick Devine (A), Brian Rice (P), Kerwin Greeno, (A), Mayor Paul Dwyer (P), Mitch Koel (P)

Quorum Present (Yes)

Discussion Items

1. Approval: Ordinance Authorizing Sidewalk Café

Motion by Koel and seconded by Rice to approve ordinance authorizing sidewalk cafes. All ayes.
Motion carried.

Adjourn

Motion by Dwyer seconded by Koel to adjourn meeting. All ayes. Motion carried.



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Purchasing Utility Trailer

Summary and background information: (Appropriate documents attached)

Received Toro mower from the Water Department in the Spring. This mower is larger than our current mower and is easier and more efficient to use for various spots around town. The approval of this utility trailer will allow us to transport the mower back and forth. This trailer will also be used for hauling our rollers on it when blacktopping. These rollers weigh around 2250lbs with water, and our paint trailer is too light for this use.

Fiscal Note:

As attached

Recommendation:



Interim Director of Public Works
Brandy Leis



Date

PRICES LISTED ARE FOR CASH/CHECK ONLY. ALL CREDIT CARDS WILL INCUR A 3% FEE.
THANK YOU.



608.612.0505

507 East Jefferson Street
West Salem, WI 54669

Stock #

2025 Lamar Trailers 83X14 Utility Trailer



- 2-3500 LB LIPPERT SPRING AXLES (5 YEAR WARRANTY)
- 4' FOLD DOWN RAMP W/SPRING ASSIST

Item 2.

HANNEL FRAME,

- STRAIGHT TREATED DECK
- 205/75 R15 TIRES/BLACK WHEELS,
- 2000 LB SWIVEL JACK
- 2"X2" ANGLE IRON TOP RAIL
- 2" COUPLER
- COLD WEATHER WIRING HARNESS
- 3 YEAR STRUCTURAL WARRANTY
- LED LIGHTS
- POWDER COATED
- SPARE TIRE MOUNT

3 YEAR STRUCTURAL WARRANTY
1 YEAR COMPONENT WARRANTY

2025 Lamar Trailers 83X14 Utility Trailer

Our Price! \$3,800

Gray - Utility

Location

West Salem

507 East Jefferson Street
West Salem, WI 54669
(608) 612-0505

GET A QUOTE

Specs

Stock Number:	32425
VIN:	5RVBB1420SP143521
Item 2. Condition:	New



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Replacing Service Walk-in Door at the WWTP

Summary and background information:

(Appropriate documents attached)

Looking to replace 25-year-old steel service door into the wash bay at the Wastewater Treatment Plant. The current steel door is rusting and in need of replacement. The replacement would be a fiberglass door and frame.

Fiscal Note:

Quotes attached are from La Crosse Glass & Overhead Door Co. and Glass Service Center Inc. La Crosse Glass & Overhead Door Co will do the installation for \$80.00 which is included in the quote.

Recommendation:

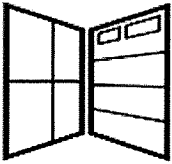
I recommend the Public Works & Utilities Commission approve the purchase of the steel door through La Crosse Glass & Overhead Door Co,

A handwritten signature in black ink, appearing to read "Brandy Leis".

Interim Public Works Director
Brandy Leis

A handwritten date "6/19/25" in black ink.

Date



LA CROSSE
GLASS & OVERHEAD
SINCE 1988 **DOOR CO.**

Date: 0506/2025

To: Brandy
Project: City of Tomah
Quoted By: Zach W

We hereby submit our specifications and pricing for the furnishing and installation of fiberglass doors, frames, and hardware.

The doors will be polystyrene insulated, primed fiberglass, and the frames will be constructed of fiberglass with a 5-3/4" throat and resin-welded corners for added strength and durability.

This quote includes the following materials:

Opening ID	Description	Quantity
City Hall	3' 0" x 7' 0" x 5 3/4" Fiberglass Frame	1
	3' 0" x 7' 0" x 1 3/4" Half Glass Fiberglass Door	1
	170A 12" Threshold	1
	18041CNB 36" Sweep	1
	18041CNB 36" x 84" Weatherstrip	1
	4607LN Entrance Lever lockset	1
	8501 689 Door Closer	1
	MPB91xNRP 4-1/2" x 4-1/2" US32D Hinges	3

Combined Total: \$5,480.00

Our quotation is subject to the following terms and conditions:

- 1) Includes 0.00% applicable sales taxes.
- 2) ~~Materials only quotation~~
- 3) This quotation is valid for 7 days.
- 4) No materials will be ordered, manufactured, or supplied until the signed purchase order is received.
- 5) Any alteration or deviation from the specifications herein agreed upon involving the extra cost of labor and material will be executed only upon a written order for the same and will become an added charge

Authorized Signature

Printed

Date

The above prices, specifications, and conditions are satisfactory and are hereby accepted. By signing, you are stating we are authorized to do the work as specified.

GLASS SERVICE CENTER INC.
59 COPELAND AVE
PO Box 1704
LA CROSSE, WI 54603
PH:(608) 784-8500 FAX:(608) 784-8505

P/O#:	Cust State Tax ID:	Quote: Q086653
Taken By: Tony	Cust Fed Tax ID:	Date: 5/30/2025
Installer:	Ship Via: OT Trade	Time: 09:58 AM
SalesRep:	Adv. Code:	
Bill To: Cash		Sold To: Cash
City of Tomah 819 Superior Ave TOMAH, WI 54660		Tomah Waste Water 520 Industrial Ave TOMAH, WI 54660

(608) 374-7434

Qty	Part Number	Description	Sell	Total
1	SM	Furnish Only - 1ea FRP Door and Frame with Door Hardware	\$5,400.00	\$5,400.00
Note: 1ea 3'0"x7'0"x 1 3/4" Corrim FRP Door w/24"x32" FRP Lite Kit w/1" Clear Tempered Insulated - 1ea 3'0"x7'0"x 5 3/4" FRP Frame w/2" Face Jambs and 4" Face Head, Resin Bonded Corners, Prepped for Existing Wall Masonry Anchors, Left Hand - Standard Corrim Color: "White" - Door Hardware to Include: Yale 4607LN Keyed Lever Lockset, Norton 8501-689 Door Closer, Design Hardware BB5 4 1/2" x 4 1/2" NRP US32D Stainless Steel Hinges, Reese 323SSx36" Stainless Steel Door Sweep, Reese 373SSx(1x36",2x84") Stainless Steel Weather Strip, Reese 2124SSx36" Stainless Steel Threshold - 1ea Jobsite Delivery to Tomah Included				

Job Name: Tomah Waste Water

Contact: Brandy Leis

Customer Phone: 608-343-4047

** Corrim Current Lead Time is 10 to 12 Weeks **

COD

Sub Total: \$5,400.00

~~Tax: \$297.00~~

~~Total: \$5,697.00~~



STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Foam Trailer Generator

Summary and background information: (Appropriate documents attached)

The Sewer Department is looking for approval of a new foam trailer generator for the Lincoln Lift Station. This will be essential in case of a power outage.

Fiscal Note:

As attached

Recommendation:

I recommend the Public Works & Utilities Commission approve the proposal as presented by Gray Electric for the Lincoln St. Lift Station only and installation.



Interim Public Works Director
Brandy Leis



Date

GRAY ELECTRIC LLC

Estimate

N4703 Hwy 12-16 Mauston 608-847-6209
 Mauston, WI 53948 Tomah 608-372-4433
 GrayElectricLLC.com

Date	Estimate #
5/28/2025	11052

Name / Address
Tomah Waster Water Treatment 819 Superior Ave Tomah, WI 54660

Job Location
Lincoln St. North Superior St. Lift stations Transfer switches.

Description	Total
Lincoln St. Lift Station- 1. Provide wire and install 1- 200 amp, NON service rated, 3 phase, manual transfer switch on back side of existing service. 2. Reroute feed from main service disconnect through transfer switch and back to breaker panel. 3. Install 60 amp pin and sleeve, 5 conductor plug and connect to transfer switch.	4,938.00
North Superior St. Lift Station- 1. Coordinate with Oakdale Electric for disconnect and reconnect. 2. Remove existing 100 amp, 3 phase disconnect and replace boards behind meter socket and disconnect. 3. Install 100 amp service rated, 3 phase manual transfer switch with fuses and make connections. 4. Install 60 amp pin and sleeve, 5 conductor plug and connect to transfer switch. 5. Test with Tomah's portable generator.	5,523.00
Provide and install 50 feet of #6, 5- wire cord with 60 amp pin and sleeve cord end and connect to panel on portable generator. <i>← Cord would stay in trailer</i>	1,508.00
NOTICE OF LIEN RIGHTS....As required by the Wisconsin construction lien law, electrical contractor hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the undersigned electrical contractor, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Electrical contractor agrees to cooperate with the owner and owner's lender, if any, to see that all potential lien claimants are duly paid.	\$11,969.00

Authorized Signature

1.5% interest charge (18% annual rate) on all accounts not paid within 30 days of billing date.
 NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL --- The above prices, interest charges, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted Signature: _____

Date of Acceptance: _____



Max Electric

Wastewater Treatment Plant
819 Superior Ave
Tomah, WI 54660

☎ (608) 343-4047
✉ Brandy@centurytel.net

ESTIMATE	#649
DEPOSIT DUE	\$9,024.55

SERVICE ADDRESS

520 Industrial Ave
Tomah, WI 54660

CONTACT US

1517 Superior Ave
Tomah, WI 54660

☎ (608) 387-1252
✉ inbox@maxelectric.llc

ESTIMATE

Services	qty	unit price	amount
Generator Inlet	1.0	\$18,049.11	\$18,049.11
Bob's Furniture Lift Station			
Replace existing boards supporting meter socket & disconnect.			
Remove current disconnect; install 3-position fused disconnect with 60 amp generator inlet.			
Install new ground rods.			
Install new fuses in disconnect.			
Council & Lincoln Lift Station			
Remove current disconnect; install 3-position fused disconnect with 60 amp generator inlet.			
Install new ground rods.			
Generator Trailer			
Hardwire 25' cord into trailer, connected to 60A breaker.			

Services subtotal: \$18,049.11

Total	\$18,049.11
Deposit	\$9,024.55

Generator Manual Transfer Switch Notes:

Item 4.

Ma

Switch will be clearly and permanently labeled at all positions: ON / OFF / GENERATOR to avoid operator error.

Labels will be durable and weather-resistant as required.

Existing trailer plug is not suitable for generator connection because it lacks a neutral conductor.

Existing trailer plug lacks a neutral. A correct plug can be added at extra cost, but I recommend a hardwired cord for a cheaper solution.

All required permits, inspections, and power company fees are included in this quote.