



MEETING NOTICE

AGENDA FOR LONG RANGE PLANNING COMMITTEE

A Long Range Planning Committee meeting will be held on
Wednesday, July 10, 2024 at 5:00 PM
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFJwMzdSZz09>

Meeting ID: 768 946 6740 **Passcode:** Tomah2020

Dial by your location: (312) 626-6799 **Meeting ID:** 768 946 6740 **Passcode:** 546782713

1. AGENDA:

- A. Call to Order - Roll Call
- B. [Approval of April 23, 2024 Long Range Planning Committee Meeting Minutes](#)
- C. [Consider recommendation of the 2024 City of Tomah Comprehensive Plan for adoption by the City Council](#)
- D. Economic Development Workplan funds update
- E. Discussion of potential future agenda items

2. NEXT MEETING DATE: Tuesday, August 27, 2024 at 5:30 p.m.

3. ADJOURNMENT

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's office at 608-374-7420 x7420.



LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, April 23, 2024**, at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to Order – Roll Call: Eric Prise called the meeting to order at 5:30 p.m. Members present: E. Prise, Travis Scholze, Tina Thompson, Paul Dwyer. Absent: Jeff Holthaus, Pete Reichardt, and Shawn Zabinski. Quorum present. Also in attendance: Ben Rohr of Vandewalle & Associates and Deputy City Clerk Nicole Jacobs.

Approval of March 23, 2024, Long Range Planning Committee meeting minutes: Motion by T. Thompson, second by T. Scholze, to approve the minutes of the March 23, 2024, meeting. Motion carried.

Nomination and election of officers (Chair and Vice-Chair): T. Thompson nominated E. Prise for Committee Chairperson, second by P. Dwyer. There were no other nominations. E. Prise was duly elected Chairperson of the LRPC. T. Thompson nominated T. Scholze as Committee Vice-Chairperson, second by P. Dwyer. There were no other nominations. T. Scholze was duly elected Vice-Chairperson of the LRPC.

Economic Development Workplan progress report: B. Rohr of Vandewalle & Associates gave the committee a progress report regarding the City's Economic Development Workplan. City staff and Vandewalle met to discuss the desired approach to handling new development inquiries. It was determined that staff will handle all basic procedural steps and inquiries related to developments that simply require a site plan as well as smaller-scale projects. Vandewalle will handle larger-scale projects, annexations, and/or projects that require additional steps beyond a site plan. City staff began drafting ideas for a new economic development webpage for the city website. No action was taken.

Economic Development Workplan funds update: N. Jacobs gave an update that none of the allotted \$60K has been used from the economic development fund, which was confirmed by B. Rohr. No action was taken.

Update regarding Comprehensive Plan: B. Rohr took the committee through a review of the second draft of the updated Comprehensive Plan. Last month's meeting summary was added, as well as new maps, photos, and references to the City's Park Plan. Committee members discussed with Rohr the future land use map, and any additional changes needed at this time.

Discussion of potential future agenda items: The committee requested a continued agenda item regarding the funds each month.

Next meeting date: Tentatively scheduled for Tuesday, May 28, 2024, at 5:30 p.m.

Adjournment: Motion by T. Scholze, second by T. Thompson to adjourn the meeting at 6:01 p.m. Motion carried.

Respectfully submitted by:

Nicole Jacobs

Nicole Jacobs, Deputy City Clerk, April 29, 2024

2024 City of Tomah Final Draft Comprehensive Plan Review Meeting July 2024

City of Tomah Comprehensive Plan Update Project Schedule

Task #	Event	Date
1	Subcommittee and Staff Review of 2013 Plan	2023
2	V&A Begins Draft 2024 Plan	December 2023
3	Online Survey	January 2024
4	Staff Review of Draft #1	February 2024
5	LRPC and Plan Commission Review of Draft #1	March 2024
6	Complete Draft #2	April 2024
7	LRPC and Plan Commission Review of Draft #2	April 2024
8	Complete Public Draft	May 2024
9	Public Draft Release and Online Feedback Opportunity	May-June 2024
10	LRPC and Plan Commission Final Draft Review	July 2024
11	City Council Public Hearing and Adoption	July 2024

Goals For This Meeting

- Review public feedback
- Review changes based on public feedback
- Consider recommending Final Draft Plan for adoption

Public Draft Feedback

- May 23rd – June 24th: Draft Plan, survey, and video summary recording were posted to City website
 - 84 total survey responses
 - 160 total video recording summary views
- What we heard
 - 77% of respondents agreed with the action plan priorities in the plan
 - Top action plan priorities = indoor rec facility, revitalize downtown/Superior corridor, expand economic development initiatives and opportunities, improve exiting property conditions
 - Top missing ideas = childcare and infrastructure maintenance
 - Top plan likes = mix of ideas, housing, recreation, downtown, and economic development
 - Top improvements needed in the plan = more focus on downtown, small businesses, and economic development
 - Other comments = liked public input opportunity, need to address downtown, desire for additional recreational opportunities

Changes From Draft #2

- Appendix A: added all public input received
- Appendix B: added percentages of existing land use breakdown in the City today
- Main Plan: added more about childcare connection to economic development and downtown revitalization being a high priority item

Next Steps

- Seek recommendation of the plan for adoption
- July 16: City Council Public Hearing and Adoption Meeting