



AGENDA FOR COMMON COUNCIL

A Common Council meeting will be held on **Monday, August 17, 2026 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call

ANYONE DESIRING TO APPEAR TO COUNCIL: *Those that desire to address the City Council must state their name, address, deliver their comments in accordance with the City of Tomah Rules of Order, and will be limited to three minutes.*

MAYOR:

3. Employee of the Month: Kara Griswold
4. Monthly Update

CONSENT AGENDA: *(Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, the Mayor or any Council member can request item(s) be removed from the Consent Agenda and addressed on the regular agenda).*

- [5.](#) Approval of Minutes from July 20, 2026
- [6.](#) Approval: Special Event Outdoor Cabaret License for JAC's Steakhouse at 309 Superior Avenue for a music event on September 26, 2026, from 7 p.m. to 11 p.m.
- [7.](#) Approval: Temporary Class "B" Fermented Malt Beverage and Temporary "Class B" Wine License Application by Tomah Rotary Club for Neighborhood Block Party on September 12, 2026
- [8.](#) Approval: Adoption of resolution for the Comprehensive Outdoor Recreation Plan (C.O.R.P.)

APPOINTMENTS:

- [9.](#) Approval: Appointment of Greg L. Blackdeer as an election official for the 2026-2027 term

GENERAL:

- [10.](#) Approve: Final Re-imbursement of Façade Improvement Grant Program Application 4-2025, Tomah Cash Store

ADJOURN:

11. Adjourn to closed session pursuant to Wis. Stat. 19.85:

Common Council – August 17, 2026

(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility

- Interviews, deliberation, and negotiation of employment of City Treasurer
- City Administrator Applicant Review

(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Approval: Drafting and sending out a request for proposal for the residential development of Property F.
- Approval: Drafting and sending out a request for proposal for the development of Property G.
- Discussion and possible action regarding City-owned property located at 1004, 1007, 1009, and 1013 Superior Ave.
- Discussion regarding Tomah Aquatic Center.

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Nicole Jacobs, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

MINUTES FOR COMMON COUNCIL MONDAY, JULY 20, 2026

Call to Order, Pledge of Allegiance, Roll Call

Mayor Paul Dwyer called the Common Council Meeting to order on Monday, July 20, 2026, at 6:30 p.m. in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. After the Pledge of Allegiance, Clerk Jacobs took roll call. Present: John Glynn, Paul Dwyer, Richard Yarrington, Travis Scholze, Nellie Pater, Shawn Zabinski, Daniel Crego, and Mitchell Koel. Absent: Dean Peterson. Also present: Nicole Jacobs, Eric Pedersen, Brandy Leis, Joe Protz, Steve Sarvi, Paul Steele, Pam Buchda, Charlie Handy, Penny Precour, and Tina Thompson. The meeting was available via Zoom and was recorded by Hagen Sports Network. All motions are unanimously approved unless otherwise noted.

ANYONE DESIRING TO APPEAR TO COUNCIL:

No one wished to appear before council.

MAYOR:

Employee of the Month

Mayor Dwyer announced that Derek Nofsinger with the Water Department was named the May 2026 Employee of the Month. He also announced that Paul Steele with Parks and Recreation Department was named the June 2026 Employee of the Month.

Monthly Update

Mayor Dwyer introduced the new Interim City Administrator Steve Sarvi to the council and announced that Clerk Jacobs completed Year Four of the UWGB Clerk and Treasurer's Institute.

CONSENT AGENDA:

Motion by T. Scholze, second by R. Yarrington, to approve the consent agenda. Motion carried.

Approval of Minutes from June 15, 2026

GENERAL:

Approval: Reconsideration of the denial of Autumn Love Tucki's Beverage Operator's License application

Motion by D. Crego, second by R. Yarrington to approve Autumn Love Tucki's Beverage Operator's License application. Ms. Tucki appeared before the council and said she misunderstood a question on the form. Chief Pedersen felt she didn't intentionally fill out anything wrong and that he had no issues with Ms. Tucki's license being approved. Motion carried.

Approval: Reconsideration of the denial of Blake C. Larson's Beverage Operator's License application

Motion by T. Scholze, second by N. Pater to approve Blake C. Larson's Beverage Operator's License application. Alderperson Zabinski asked if this was his first offense. Mr. Larson confirmed that it was. Motion carried (Zabinski opposed.)

Approval: Reconsideration of the denial of Christine M. Morrow's Beverage Operator's License application

Motion by D. Crego, second by T. Scholze, to approve Christine M. Morrow's Beverage Operator's License application. Motion carried (Zabinski and Pater opposed.)

Approval: Reconsideration of the denial of Heather A. Weihert's Beverage Operator's License application

Motion by D. Crego, second by S. Zabinski, to approve Heather A. Weihert's Beverage Operator's License application. Ms. Weihert appeared before the council explaining her offense was five or six years ago, and she was convicted last year. She said she filled out the paperwork because she needs extra work. Chief Pedersen explained that if the applicant answers yes to the question, the application gets sent to the council for discussion. Motion failed. (Scholze, Yarrington, Glynn, Zabinski, Koel, Pater, and Peterson opposed.)

Approval: Reconsideration of the denial of Payton Mehne's Beverage Operator's License application

Motion by D. Crego, second by R. Yarrington, to approve Payton Mehne's Beverage Operator's License application so long as payment plan remains in place. Ms. Mehne appeared before the council with her employer explaining that she made a mistake, indicating this as her first offense. She needs the license for her employment. Chief Pedersen confirmed that Ms. Mehne has had no interactions with law enforcement and said she has been paying off her fines to the city month by month. Ms. Mehne's employer said they stand by her and if her payment is a barrier for her to get her license, he is willing to pay it. Motion carried. (Zabinski opposed.)

Approval: Budget amendment to reallocate expenditures with the Police Department due to the removal of the Flock camera system from the service contract and increased fuel and maintenance costs

Motion by T. Scholze, second by S Zabinski, to approve the budget amendment to reallocate expenditures with the Police Department due to the removal of the Flock camera system from the service contract and increased fuel and maintenance costs. Motion carried.

ADJOURN:

Adjourn to Closed session Pursuant to Wis Stat § 19.85(1):

Motion by S. Zabinski, second by M. Koel, to adjourn to closed session under Wis Stat § 19.85(1) as listed on the agenda. Motion carried. Meeting adjourned to closed session at 6:47 p.m.

Common Council Meeting – July 20, 2026

(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:

- Approval: Negotiations between the City of Tomah and the Tomah Chamber Foundation for a lease of the vacant lot at 1013 Superior Ave. for an outdoor downtown event venue.
- Approval: Bid for Property Management Services to assist in leasing out City-owned apartments located at 1004, 1007, and 1009 Superior Ave.
- Approval: Bid for Marketing Services to assist in marketing of the City-owned downtown properties located at 1004, 1007, 1009, and 1013 Superior Ave.

(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- Approval: Agreement with Monroe County to demolish the home at 103 Clark St.

(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held:

- Update/discussion on pending disciplinary for city employee

Adjourn Meeting

Motion by D. Crego, second by N. Pater to adjourn the meeting at 7:41 p.m. Motion carried.

Respectfully submitted,

Nicole Jacobs, City Clerk

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Event Outdoor Cabaret License for JAC's Steakhouse at 309 Superior Avenue for a music event on September 26, 2026, from 7 p.m. to 11 p.m.

Summary and Background Information:

(Appropriate Documentation Attached)

JAC's Steakhouse currently has an Outdoor Cabaret License. They are applying for a Special Event Outdoor Cabaret License at 309 Superior Avenue for September 26, 2026.

Per City ordinance, no licensee of an outdoor cabaret shall be permitted to provide music from 9 p.m. to 10 a.m. except the common council shall establish the time restrictions for a special event outdoor cabaret.

They are seeking the city council's approval to extend operational hours to 11 p.m. for the event on September 26, 2026.

Fiscal Note:

None.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation to the Common Council regarding the Special Event Cabaret License for JAC's Steakhouse for their events held on September 26, 2026 at 309 Superior Ave in Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: August 10 & 17, 2026

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

A special temporary Beer & Wine Permit Application has been filed by the Tomah Rotary Club to sell beer and wine during the “Neighborhood Block Party” event being held September 12th, 2026.

Summary and Background Information:

(Appropriate Documentation Attached)

Tomah Rotary Club has made application for a combination, temporary Class “B” Fermented Malt Beverage and temporary “Class B” Wine License so they can sell fermented malt beverages and wine during the Neighborhood Block Party being held at Recreation Park at 1625 Butts Avenue, Tomah, WI 54660, on September 12th, 2026.

Fiscal Note:

The revenue generated to the City of Tomah by issuance of this license is \$10.00.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Special Beer & Wine Permit for Tomah Rotary Club to be used at the Neighborhood Block Party, being held on September 12th, 2026, at Recreation Park.

Respectfully submitted by:

Nicole Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: August 10 & 17, 2026



Resolution No. 2026-__-__-__

WHEREAS, the City of Tomah has adopted a Comprehensive Plan in 2024 for all operations in the City, and a Comprehensive Outdoor Recreation Plan (CORP) in 2021 for the specific planning and operations of the City's park system; and

WHEREAS, the Parks and Recreation Board of the City is interested in keeping this CORP up to date to ensure that park systems planning and operations have available the latest data and trends; and

WHEREAS, many grant programs made available to assist in park planning and operations require that this CORP be less than five years since its latest amendment; and

WHEREAS, the City of Tomah utilizes this CORP for annual; budgeting decisions, along with Capital Improvement Planning; and

WHEREAS, the Tomah Parks and Recreation Board has completed a number of activities to assist in this planning process, including public input, visioning and goal setting and capital improvements planning; and

WHEREAS, the City's Comprehensive Plan, has adopted the following goals: *Tomah will provide a safe, efficient, multi-modal, and well-maintained transportation network.*

- *Reinforce the character of the city and surrounding landscape by preserving productive agricultural lands and activities, rural vistas, and natural areas.*
- *Maintain reliable and high-quality services, utilities, and facilities.,*

NOW/ THEREFORE, BE IT RESOLVED, that the Tomah City Council Does Hereby Adopt this Comprehensive Outdoor Recreation Plan 2026.

Adopted this __th day of ____, 2026

Signed: Mayor Paul Dwyer

I hereby certify that the foregoing resolution was duly adopted by the City of Tomah at a legal meeting on this __th day of ____, 2026.

Attest: Nicole Jacobs, City Clerk

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Approval of the amendment to the Comprehensive Outdoor Recreation Plan

Summary and Background Information:

The City of Tomah, specifically the Parks and Recreation Board has completed a Comprehensive Outdoor Recreation Planning Process every 5 years. The latest update was completed in 2021. The Parks and Recreation Board has completed an update process recently in 2026. Enclosed is the completed planning document "Update" along with a resolution of adoption. Of Note: The City has above average facilities and a larger ratio of acreage of parkland per capita than the average Wisconsin Community. The City has been able to leverage an above average amount of grant funding for implementing this CORP. The newest goals in this plan include adding multi-modal trail facilities and an indoor recreation facility.

Recommendation From: Parks and Recreation Director to Approve

Minutes Attached: Yes ☐ No ☒

Budget Account: multiple

Fiscal Impact: TBD in Capital improvements planning and annual budgeting

Staff Responsible for implementation: Parks and Recreation Department.

Economic Impact: Parks and Recreation, open space and active recreational trails have been proven to be significantly effective in generating economic development, quality of life and overall health and wellness of the residents.

Zoning/Rezoning Issues: None

Supports Organizational Goals: Yes ☒ No ☐

Questions from Administrator:

Grants Pursued/Opportunity Pursued: Multiple.

Recommendation: A motion to approve this item should read, "Recommend Adoption of resolution number ___ - ___ 2026 by the City Council

Steven Sarvi
Administrator

8-01-2026
Date

Joe Protz
Department Director

7-27-2026
Date

Committee: Parks and Recreation Committee **Meeting Date(s):** 27 July, 2026

MEETING MINUTES - CITY OF TOMAH

The City of Tomah **Parks & Recreation Commission (PRC)** met on Monday, July 27, 2026 at 5:45 PM at City Hall, 819 Superior Ave., Tomah. The meeting notice was posted at City Hall in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to order and roll call. Present: Dir. Joe Protz, Oak Moser, DeDe Nelson, JoAnn Cram, Bryan Pierce, Scott Brand, and Donna Evans. The following members were absent: Travis Scholze and Dean Peterson.

Also present: Chelsey Van Gundy, Charles Handy, Dan Crego, and Admin. Steve Sarvi.

1. Approval of Minutes of June 1, 2026, regular meeting. Motion by O Moser, second by D Nelson to accept the regular meeting minutes of the June 1, 2026. Motion approved.
2. Review and recommend approval of the 2026-2030 C.O.R.P. Plan. Director Protz provided copies and an overview of the draft plan. Dir. Protz advised they have continued to work on the document and is requesting that the plan be presented to the Common Council for approval. Grants have been received in the past and this plan will assist with the ability to obtain grants in the future. Goals were reviewed. Facebook has been improving to help keep citizens informed. A local group called Friends of Tomah Parks is moving forward to obtain a 501c3 classification to work with volunteers on projects and develop different ways to earn funds for park projects. There is a lot of green space in Tomah available for recreation which is advantageous for marketing the city. A review of the parks was provided. It was requested that updated photos be obtained for the plan. There are several photo options available. The fees and rentals were recently increased and the city will continue to generate additional revenue for the park system. Future cost projections were addressed for each park. Funding sources were discussed. The community has expressed interest in an indoor recreation facility.

Motion by O Moser, second by S Brand to recommend the Common Council approve the 2026-2030 C.O.R.P. Plan with minor corrections following proof reading as well as updating the photos of the park system. Motion passed without negative vote.
3. Parks and Recreation Program Report. Director Protz reviewed the monthly Program report. Staff are cleaning shelters and park bathrooms for rentals, mowing, and getting ready for National Night Out on Aug. 4th at Winnebago Park. The department assisted N.A.S.A. for set up and clean up for Squirrel Fest held on July 11th at Winnebago Park. Summer Special Events are ongoing at Recreation Station including rentals. T-Ball finished on July 15th. Sign up for fall youth football began on July 20th. Other programs continue. The Dept. is working on getting estimates on a feasibility study for the Aquatic Center. General upkeep and maintenance on buildings is occurring at Recreation Park. Recreation Park continues with multiple events (Badger State Rumble Motorcycle, Cat Show, Warrior and Warlords, Blood Dive, Fireworks, etc.) with many more things scheduled in August. The Tomah Ice Center will begin making ice in mid-August. Staff continues working on grounds cleanup to prep for large summer events.
4. Next meeting will be August 24th at 5:45 PM
5. Motion by D Evans, second by O Moser to adjourn. Meeting adjourned at 6:36 p.m. Motion passed.

Respectfully Submitted:

JoAnn Cram, July 27, 2026

CORP 2026 - 2030



CITY OF TOMAH, WISCONSIN COMPREHENSIVE OUTDOOR RECREATION PLAN

August 10th, 2026

ACKNOWLEDGEMENTS

THE PARK AND RECREATION COMMISSION

Bryan Pierce, President

JoAnn Cram, Secretary

Scott Brand

Donna Evans

Dean Peterson

Dede Nelson

Oak Moser

CITY STAFF

Joe Protz, Director of Parks and Recreation

Charles Handy, Director of Zoning

Brian Olson, Foreman Parks Maintenance

Chris Spiers, Parks Maintenance

Paul Steele, Recreation Park Maintenance

Jen Adler, Recreation Aide

1.0

EXECUTIVE SUMMARY

**WITH A PARK SYSTEM BUILT THROUGH
COMMUNITY SUPPORT AND SUSTAINED
THROUGH CLOSE SOCIAL CONNECTION
OF THE COMMUNITY, HOW DOES
TOMAH PLAN FOR THE FUTURE IN
ORDER TO MEET CURRENT STANDARDS?**

1.0 Executive Summary

The purpose of the Tomah Parks Comprehensive Outdoor Recreation Plan (CORP) is to accomplish two important tasks: complete an inventory of park facilities that make up the city park and open space, and to provide guidance for future improvements and expenditures to sustain the park system. The CORP addresses the community's long-range park and open space needs for the next 25 years, with a particular focus on the community's park needs for the next 5 years (2026 to 2030). This CORP plan is the benchmark for future plans. After the adoption of the plan, this document will allow the City to apply for State DNR grant funding, as required by Wisconsin State Statute NR 50.06.(4).

2.0 Introduction

Tomah has a wide variety of parks, with each of the eleven being different than the others. With these unique parks, the City is blessed with an abundance of outdoor space. Each of the existing parks represents a type of activity that, for the most part, is not duplicated between parks. The distribution of the facilities is not as critical as in a larger communities, as each of the parks are within close distance from each other, allowing easy access for the program offerings that exist in each of the different parks. The combination of all the parks offers a good range of both social and recreational opportunities.

3.0 Community Description

This chapter summarizes the demographic makeup of the City of Tomah. The community has a stable population history with modest growth over the past ten years. The City of Tomah will remain stable in population and income but does not have the draw of a larger population center. Population and income in Tomah is projected to increase over the next 5 years. The 2020 census will more clearly identify indicators of population and income level, but the various employment sectors of the community are expected to remain stable in the near future.

Tomah had a few pockets of low-income areas, but this does not contribute to a significant percentage of the total population. Age groups are evenly distributed currently, but the growth of the 65+ age groups will continue to impact the community recreational needs over the next twenty years.

4.0 Park System Standards

This chapter defines the standards used to define types of parks found in a community. Of the seven total types of parks typically found in communities, Tomah has six of them: Neighborhood Parks, Nature areas, Special Use, Com-munity Parks, Recreation Parks and Public-School Open Space. The type and location of these parks drives Tomah's diversity in the park and open space offerings which the City manages for the community.

5.0 Park Inventory

Each park in the City was inventoried for equipment, structure, parking and other site features/amenities. This inventory is being used to establish the baseline for park improvements or changes. The standards applied to this report are provided by the National Recreation and Park Associations (NRPA), which is the national association that is responsible for guiding communities in developing vital, engaging, and safe indoor and outdoor facilities.

6.0 Needs Assessment

A community's needs assessment plays a large role in discovering the community's most critical recreation opportunities and developing an understanding of the exact needs of the community. This chapter identifies the two elements of assessing the community park and recreation needs: public input and park standards. To guide this process, public engagement is used to define the local community's capability to develop and manage the parks, which establishes local standards that can be compared to national standards. This chapter examines the mechanism in place to manage the parks and confirms that resident park and recreation needs are being met.

7.0 Recommendations

Recommendations are at the core of the park plan, which essentially act as the road map for the future direction for Tomah parks. This chapter examines national standards and compares them to the City of Tomah's park system. Considerations include the type and size of the community, how best to improve or update the system to meet current accessibility and safety standards, opportunities to continue to plan all elements of the system, the importance of private recreation in the community, service group involvement, school district involvement, programing of the parks facilities, funding considerations, trail development, water access, criteria necessary to receive the Tree City designation, and the playground and facility's fees and charges combined with City funding to best afford opportunities for all members of the community.

8.0 Capital Improvement

This chapter defines the strategy necessary to have a long-term approach to improving and sustaining the community parks, as long-term strategic planning is necessary to develop the vision for the City parks.

This chapter defines the short-term (1-5 years), mid-term (6-10 years), and long-term (10+ years) improvement schedule for each park in Tomah. Included in this chapter is a master park plan for Winnebago Park.

9.0 Maintenance Plan

Careful planning and design are essential to building a great community park system, but it is the level of long-term care that determines how attractive facilities remain, how long equipment lasts, how safe parks are,

and displays the City's commitment to the community's quality of life.

Sustainable maintenance improves the quality of the natural environment and carefully balances the need to enhance or restore natural resources with the need for active play opportunities. The amount of necessary maintenance will vary from park to park. Active parks, for example, tend to need a higher level of attention, while most open spaces only require some annual maintenance.

This chapter presents details for the long-term maintenance of the Tomah parks. Some additional maintenance requirements may require increases in labor. In Tomah's case this would be handled through seasonal employees and assistance from volunteer groups, especially as new parks and significant improvements come online.

10.0 Appendix

The appendix includes the Presentation for the Community Workshop and gives background to some of the assertions made as part of the public engagement process and a copy of the City of Tomah Impact Fee Ordinance.



2.0

INTRODUCTION

**PLANNING STARTS WITH GOALS,
OBJECTIVES AND TARGETS.**

**TO IMPROVE THE PARKS, YOU MUST
FIRST START WITH A VISION.**

Park and recreation facilities are both a tremendous asset and an increasingly important investment for the City of Tomah and its residents.

Park and Recreation Facilities:

- ◇ Provide leisure time opportunities for the City residents and visitors
- ◇ Contribute to general satisfaction and morale of the community
- ◇ Influence the image and perception of the community
- ◇ Promote the general health, well-being, and safety of citizens

Over the years, the desire for recreation and open space has continued to grow and local communities across the world are finding it necessary to supply more park and recreational opportunities for their citizens.

Good planning is essential to making sure these services are provided in an efficient, effective manner and should be an important element of outdoor recreation and open space programs. Several important components of planning include:

keeping up with changing regulations, creating a schedule for improving existing facilities, deciding when and where to implement additional facilities, and identifying and adapting to meet evolving community needs.

The planning process is typically outlined and explained in a Comprehensive Outdoor Recreation Plan (CORP).

PURPOSE

The adoption of the CORP is required for the City of Tomah to remain eligible for cost-sharing aid programs administered through the State of Wisconsin. This document is intended to formally adopt the Comprehensive Park and Recreation Plan by the City of Tomah in 2026.

This plan is a cooperative effort based on resources from the City's Comprehensive Outdoor Recreation Plan, and input from staff and citizens. It is intended to guide the City in continuing to meet open space and recreation needs of its citizens for the next five years.



GOALS AND OBJECTIVES

Determining goals and objectives is an important part of the planning process. People and groups use open space differently, which complicates the task of defining which goals and objectives best apply to a broad spectrum of conditions and programs. These goals and objectives are provided to guide City staff and officials in their decision-making process regarding open space and recreation matters. The goals set forth in this plan reflect the City's intention to provide quality parks and recreation opportunities to its citizens.

GOALS

Continually upgrade the parks to meet current safety standards and maintain ongoing necessary improvements.

Encourage City residents, users, and visitors to fully utilize all parks, trails and open recreational green spaces by continuing to improve our marketing.

Advocate for the community to partner in new programs, parks and facility improvements.

TO MEET THESE GOALS, THESE BROAD TARGETS WILL HELP DIRECT THE CITY'S EFFORT:

GOAL 1

Continually upgrade the parks to meet current safety standards and maintain ongoing necessary improvements.

Targets:

Review maintenance standards with staff to minimize their effort yet maintain useable parks. This may include reducing mowing in some parks.

Conduct a Consumer Product Safety Commission (CPSC) playground audit identifying the deficiencies relative to current standards.

Develop a method for systematic funding of improvements from an operational and capital funding source. Where possible, increase staff, equipment, materials and renovation projects through the operating budget to sustain or improve the level of the maintenance of the parks.

Fund changes or upgrades to parks through the City's tax-supported capital improvement program, state grant programs, philanthropic foundations, service clubs, and private funding sources.

GOAL 2

Encourage City residents, users, and visitors to fully utilize all parks, trails and open recreational green spaces by continuing to improve our marketing.

Targets:

Expand promotion of the parks system in marketing, social media and publications. Utilize the parks through greater visibility as a branding tool.

GOAL 3

Advocate for the community to partner in new programs, parks and facility improvements.

Targets:

Develop a tax-deductible park fund to accept proceeds from fundraising events, donations, and grant matching efforts.

3.0

COMMUNITY DESCRIPTION

TOMAH IS COMPOSED OF PHYSICAL,
SOCIAL, AND DEMOGRAPHIC PARTS
THAT WORK WELL TOGETHER.
THROUGH BETTER UNDERSTANDING
OF THESE PARTS, THE PARKS CAN
BETTER SERVE THE COMMUNITY
OVER TIME.

General Descriptions

Tomah gets its name from a Fols Avion Indian Chief named Thomas Carron (1752 –1817), frequently referred to as Thomas, the European. Chief Carron was a friend and supporter of the early settlers of the region and in French, Thomas is pronounced Tomah.

The City of Tomah, located in west central Wisconsin, lies within Monroe County along the Interstate Highway 90/94 corridor. Tomah is 45 minutes east of La Crosse.

Being on the interstate corridor splitting to the northwest and southwest, Tomah is located in a unique location for a small city.

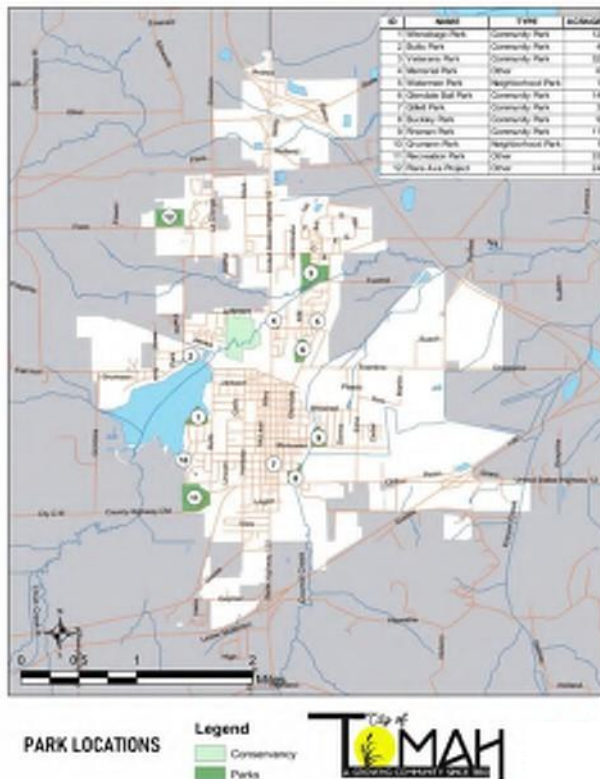
This proximity to the interstate corridor creates opportunities for promotion and establishes a regional destination for events and festivals.

Monroe County has a relatively average median household income of \$74,709 versus the national average of \$78,538. Tomah is significantly lower than the nation (Source: 2023 US Census Bureau quick facts)

The City of Tomah's population in 2023 was 9505, which is primarily a residential community and with strong health care, retail, commercial and manufacturing components, the City has a diversified economy with a stable population. The local economy serves regional commerce and national interstate commerce due to the connected highway system that will keep Tomah viable as a commercial and manufacturing hub for western Wisconsin (Source: US Census information quick facts.)

The Land and Water

The City of Tomah is generally a flat to gently rolling area of Western Wisconsin is located between the driftless area of south-west Wisconsin and the flat sandy area of the Glacial Lake Wisconsin area to the north and east of Tomah with the Lemonweir River as the largest flowing river in the City. The Lemonweir River bisects the community in a northeast to southwest direction. Lake Tomah is the primary natural water-based recreation center for the City of Tomah. Surprisingly, Lake Tomah only has two parks associated with the lake. Of those parks, Winnebago Park has the only park with boat access to the lake. Other smaller-boat launches are located off city streets at the end of Juneau Street and Lakeview Drive.



Age and Gender and Census information

Census figures show the 2023 median age of City of Tomah residents was 41.2 years old and the State of Wisconsin median age was 40.1 years old. This suggests the City is aging a little faster than the state. This is also common in other communities in Western Wisconsin. However, this trend is also becoming more of an issue in many other communities in Monroe County and the state as the “Baby Boomer” generation continues to age.

Women made up

49.1%

of Tomah’s population as compared to

49.9 %

of the population in the state of Wisconsin.

HOUSING, EDUCATION, AND INCOME

Housing in Tomah is primarily owner-occupied single-family homes.

The 2023 census American community survey revealed 4,350 households in Tomah. Fifty-Four percent of the homes are owner-occupied. The median value of a home in Tomah is \$162,900.

The median household income for Tomah families for 2023 was \$51,185, down from \$55,203 in 2022.

Source: US Census.Gov.

Tomah Schools and the joint use of facilities

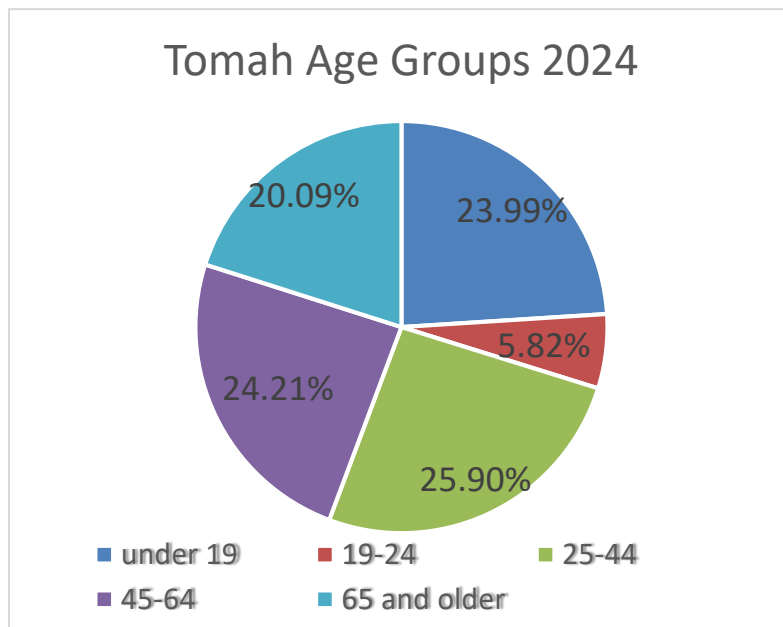
Tomah School District and the City of Tomah Parks and Recreation Department have a strong working relationship in sharing of facilities, fields, and parks.



TRENDS

Park Facility and Development Trends

In relation to park and recreation services needed within the community, Tomah has the following makeup based on size of family and age categories. This will help to better understand the need to have park facilities and recreational opportunities to best meet the needs of the current and future residents. From 2013-2017, the age groups were as follows:



As the City population ages, recreation and cultural activities will need to adapt. The aging population of communities will impact the use of parks over the next 20 years as birth rates decline and the bubble of “Baby Boomers” continues to age through society.

The group of residents age 45 to 65+ will maintain nearly 25% of the population in Tomah for the next 25 to 30 years.

This will be a key component when determining what services to provide and how funding is secured for improvements. In the past 30 years, most park development was focused on youth activities. As the general population ages, the trend will move towards more multi-generation facilities, including trail networks, social/community activities, and active aging considerations.

4.0

PARK SYSTEM STANDARDS

**UNDERSTANDING HOW THE
PARK SYSTEM COMPARES WITH
THE WORLD HELPS TO
JUSTIFY DECISIONS.**

PARK CLASSIFICATIONS

The following classifications provide an overview for the existing parks in the City of Tomah. These classifications are based on the National Recreation and Park Association (NRPA). The classifications can be used as a guideline for understanding what services are typically provided, as well as each area the park typically serves.

Neighborhood Park

Remains the basic unit of the park system, which serves as the recreational/ social focus of the neighborhood.

Location:

Service Area is between 1/4 and 1/2 mile in distance and should not be interrupted by non-residential roads and other physical barriers.

Size:

Usually 2 -10 acres.

Tomah Neighborhood Parks:

Waterman, Grumann



Nature Area

Land set aside for preservation of significant natural resources, remnant landscapes, open

Location:

Based on resource availability and opportunity.

Size:

Variable based on available land.

Tomah Nature Area:

Lemonweir Parkway



Special Use Park

Cover a broad range of parks and recreation facilities oriented toward single- purpose use including multipurpose trails located within greenways, parks, and natural resource areas.

Location:

Variable-dependent on use.

Size:

Variable-based on available land.

Tomah Special Use Park:

Memorial Park Trails



Community Park

Broader service than Neighborhood Park. Focus is on meeting the community-based recreation needs, as well as preserving unique landscapes and open spaces.

Location:

Usually serves two or more neighborhoods at about a 1-mile distance.

Size:

As needed to accommodate desired uses, usually between 10 and 50 acres.

Tomah Community Parks:

Buckley, Bud' Ball Park, Butts, Firemen's, Gillett, Tomah Sports Complex, Veterans, Winnebago



Other Recreation Areas

Other recreation facilities which contribute to the public park and recreation system.

Location:

Variable-dependent on specific use.

Size:

Variable based on available land.

Tomah Recreation Area:

Recreation Park



Public School Open Space and Play Areas

Open space and play areas associated with or combined with a school site that fulfill the space requirements for other classes of parks, such as Mini-Park, or Neighborhood Park.

Location:

Determined by location of school district property.

Size:

Variable and depends on function.

Tomah Public School Open Space and Play Area:

Tomah School Property



RECREATION STANDARDS

Determining if community open space needs are being met can often be a challenging task. The process is often methodical and depends heavily on input from community residents, officials, and staff. The best guide available for use in this plan includes standards from the National Recreation and Park Association (NRPA). These standards represent minimum goals and are not applicable to all locations universally. It is also important to understand each community has unique social, cultural, economic, and geographic factors that may limit the legitimacy of the standards being applied.

Jurisdictional Standards

Recreational Lands Provided by the State----- 70 acres/1,000 persons

Recreational Lands Provided by the County -----15 acres/1,000 persons

Recreational Lands Provided by the Local Community----- 10 acres/1,000 persons

Recreational Lands Provided by the Private Sector -----5 acres/1,000 persons

Local communities should provide between 7 and 10.5 acres of park and open space per 1,000 persons.

As of the 2019 census, the **City of Tomah** currently provides **251 acres of park, recreation, and open space equaling 26.75 acres per 1,000 residents. That is 3 times the national average.**

Tomah is very fortunate to have significant open space under the City's jurisdiction.

The local school contributes 34.8 acres of outdoor recreational facilities to this total.

City of Tomah

Comparison to NRPA Standards

Park Type	NRPA Standard (Acres) per 1,000 Residents	Total Acres by Classification	Tomah Park Acreage per 1,000 Residents
Mini Parks	0.25-0.5	0	N/A
Neighborhood Parks	1 to 2	2.2	.23
Community Parks	5 to 8	153.8	16.4
Special Use Parks	No Standard Given	2.5	.26
Nature Areas	No Standard Given	80	8.5
Other Recreation Area	No Standard Given	36.4	3.8
School Park and Open Space	No Standard Given	34.8	3.7

Community Population 2023 ACS Census	Population	Acres Per 1,000 (7-10.5 Acres Per 1,000 NRPA Standard)
Sparta	10,030	26.8
Tomah	9,505	29.2
Portage	10,580	14.41

Regional Average—23.47 Acres per 1,000 Residence

Service Area Evaluation

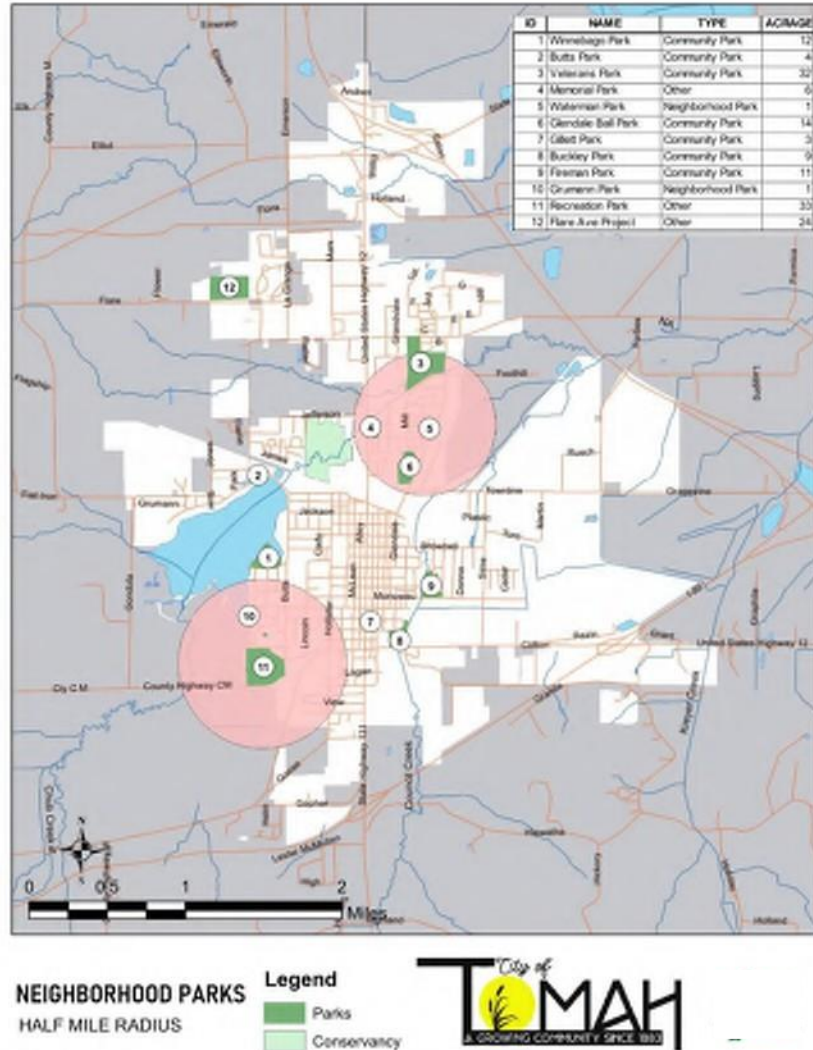
While demographics, density of population, and specific park uses may dictate the actual service and use of a specific park, service areas can also be measured by park classification.

A typical service area map provides service area radii for each existing park type. Park service radii have been utilized per the NRPA standards.

Mini Park	1/4 Mile Radius
Neighborhood Parks	1/2 Mile Radius
Community Parks	1 Mile Radius
Nature Areas	1/2 Mile Radius

The following map provides locations of each existing park type. Additional maps show the radius from the two neighborhood parks and all the community parks.

Presently, the existing neighborhood park locations are not serving all the neighborhoods



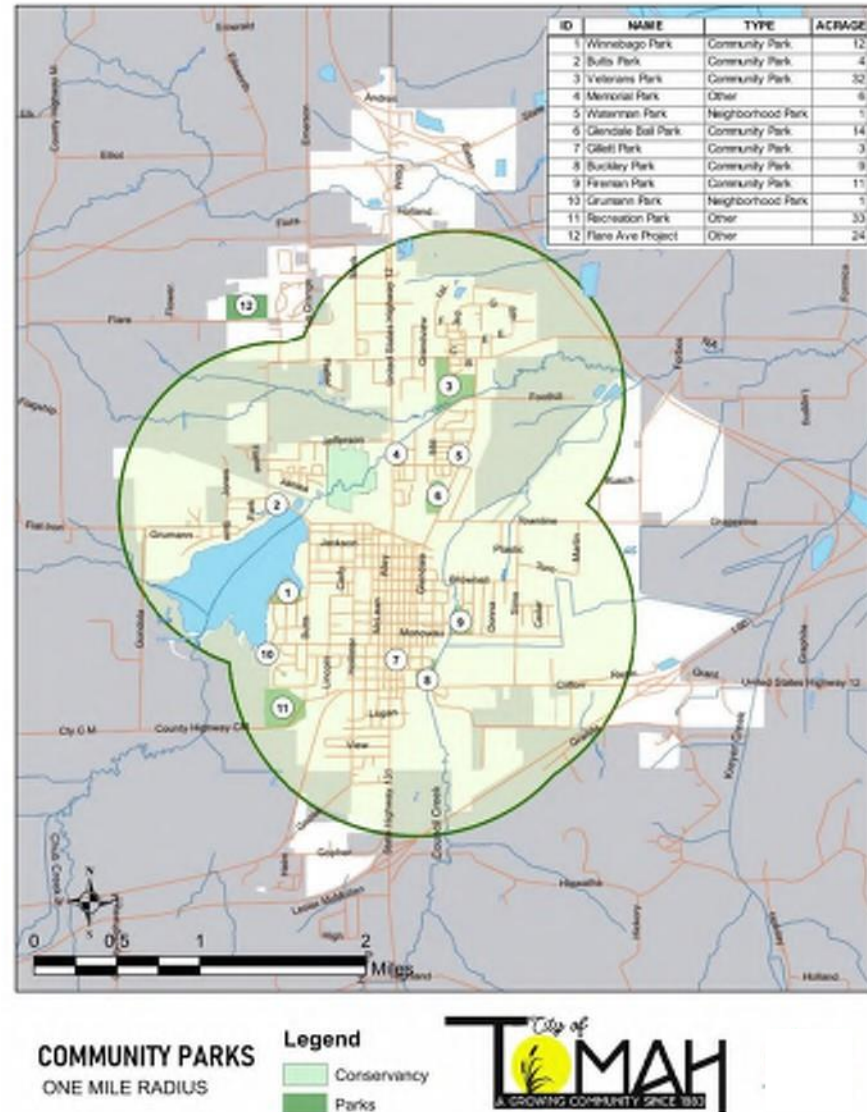
This map shows the service radius of 1/2 mile from the two existing neighborhood parks. Tomah has sufficient community parks to serve most of the city but does not meet NRPA guidelines for neighborhood parks.

Service Area Evaluation

Tomah's community park distribution provides sufficient service area coverage for the community except for the northwest area of the City. With the rapid development of residential housing in the area, the completion of the Flare Ave Park should be a high priority for the community. As part of an ongoing plan for trail expansion, Flare Ave Park should provide for trail connectivity to the neighborhood and to other community parks.

As evident on the community park service area map, the distribution of community parks in the City of Tomah should consider several key elements in park planning.

- 1) Provide community parks within a 1-mile radius of each other.
- 2) Consider the barriers to going to a park. High traffic volume roads form an impediment to walking from a specific neighborhood to the closest community parks. For the most part, the distribution of the community parks give opportunity to each neighborhood to access a community park. Consideration is to develop facilities that serve the neighborhood needs as well as community needs. Buckley Park is an example of a park that serves both needs.
- 3) Avoid duplication of services within close proximity to other parks. For example, there is a duplication of playground equipment in Buckley and Gillett Parks. Consideration should be to look at the purpose of Gillett Park as a downtown park and expand the civic and cultural opportunities afforded to a park in that location. Improvements to the Buckley play area should be completed and possibly an upgrade in surfacing and adding tot equipment. This type of evaluation should be considered for improvements or upgrades to a community park. An example of parks not duplicating service is in the northeast area of Tomah. Veteran, Glendale, Memorial and Waterman Parks all represent a different purpose and generally do not duplicate services.



5.0

PARK INVENTORY

**IN ORDER TO MOVE FORWARD,
IT IS IMPORTANT TO KNOW
WHAT YOU HAVE.**

The following pages list the elements present at the parks in Tomah. Condition is not a factor in this inventory. It should be noted that the playground equipment throughout the parks need to be improved to meet current Consumer Product Safety Commission (CPSC) guidelines and the Americans with Disabilities Act (ADA) - 2023.

Bud's Ball Park

Baseball/Softball Field
Bleachers
Lights
Dugouts
6 Picnic Tables
Playground

Buckley Park

Aquatic Center
Parking Lot
Entry Sign
Splash Pad
Log Cabin
Playground (no surfacing)
6 Picnic Table

Butts Park

Park Sign
Parking Lot
2 Stone Duck houses
4 Benches
10 Picnic tables
Grill
6 Sided Open Shelter
Log Shelter
2 Planters with donor information
Precast Restroom
Inclusive Playground
Free Library
Dog Waste Collection Area
Accessible Fishing Pier
2 Boat Docks

Firemen's Park

2 Park Sign with Planter
 Flagpole
 Precast Concrete Restroom
 Multi-use Fields
 Marked Parking lot
 3 Unmarked Parking Lots
 4 Horseshoe Pits
 40' x 40' Enclosed Shelter
 with Attached 30' x30' Open
 Shelter
 40' x 30' Open Shelter
 72' x 30' Enclosed
 Shelter 18'x18' Open
 Inclusive Playground
 Bridge
 Skate Park
 2000' Recreational
 28 Picnic Tables
 Disc Golf Course

Gillett Park

Park Sign
 Bandshell
 Concrete Spray Fountain
 Historical School House
 Flower Planter
 Garden with Concrete Planter
 1 Large Modular Play Unit
 1 Small Modular Play Unit
 10 Picnic Tables
 Fiberglass Lions Drinking Fountain
 Comfort Station Public Restroom

Grumann Park

Park Sign
 Pavillion
 Modular Play Structure
 4 Picnic tables

Memorial Park

Park Sign
 Electronic Message Center
 3 Donor Plaques
 Memorial Stone
 Bomb Casing Display
 Open Shelter
 2 Cement Waste Containers
 Veterans Memorial
 Minuteman Display
 3 Flag Poles
 Tank Display
 Concrete Restroom
 Asphalt Trail
 Trail Signs
 Dog Waste Station
 Stone Bench
 8 Picnic Tables
 Modular Playground
 Free Library

Recreation Park

Large Park Sign
 Small Message Sign
 Themed Playground
 Ice Center
 Recreation Building
 Exhibit Building
 Farm Progress Building
 “The County Barn” Building
 Progress Pull 80’ Building
 Agventure Pavillion
 Large Event Facility (Grounds)
 Full Facility Fencing
 2 Grandstands
 3 Event Buildings
 Log Cabin
 10 Security Pole lights
 Multiple Power Distributions Area
 Paved and Unpaved Parking Areas

Recreation Station

Meeting Room
 Indoor Play Area
 Restrooms
 Parking lot
 2 Picnic Tables

Tomah Sports Complex**(Flare Ave.)**

Baseball Field with Field Turf Infield
 Baseball Field
 Practice Field
 4 Dugouts
 Lighting on Main Field
 Concession Stand with:

- Press Box
- Bathrooms
- Open Shelter

Gravel Parking Lot

Potential Improvements to Consider:

Indoor Recreation Center
 Aquatic Center
 Athletic Fields
 Trails
 Paved Parking Lots
 Outdoor Playground
 Outdoor Hard Court

Veterans Park

Park Sign
 Concrete Planter
 “Youth Soccer” Sign
 Fenced Dog Park
 Modular Playground
 Pavillion
 2 Paved Parking Areas
 Bathroom and Concession Stand
 Nature Trails
 Irrigated Soccer Fields
 Soccer Storage Shed
 10 Picnic Tables

Waterman Park

Park Sign
 Concrete Planter
 3 Picnic Tables
 1 In-Ground Table
 1 Aluminum Bench
 Modular Playground

Winnebago Park

East Entry Area

4 Horseshoe Pits
1 Sand Volleyball Court
Fitness Park
Basketball Court with 6 Hoops
Stone Sign
4 Metal Benches
2 Picnic Tables
Security Lights
Parking Lot

Main Park

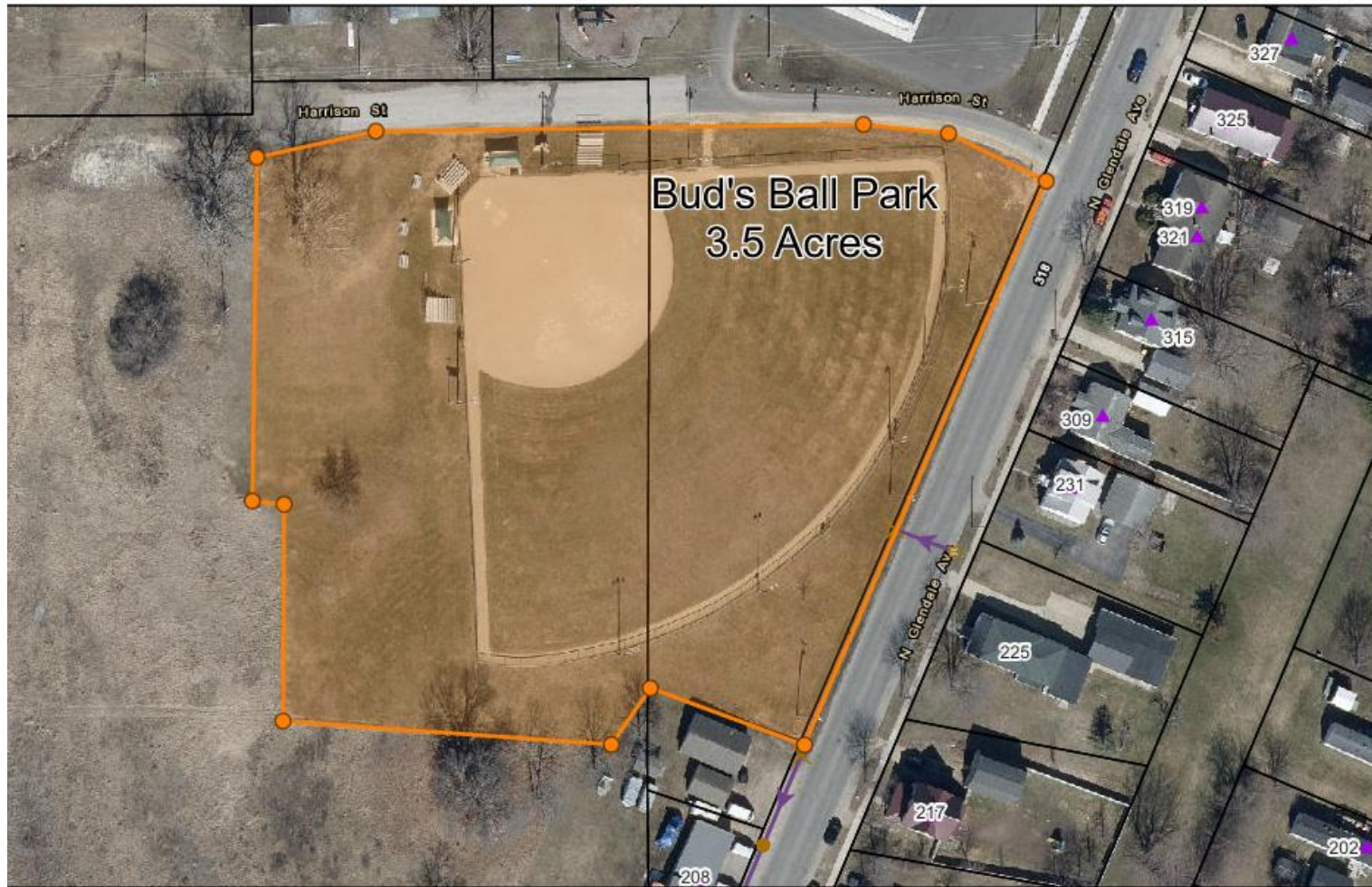
Park Sign
Concrete Planter
Enclosed Shelter
2 At Grade Play Areas
Music Park
Concrete Restroom
Boat Launch
4 Piers/Docks
20 Picnic Tables
Assessable Fishing Pier
2 Open Air Pavilions
Parking areas
Asphalt Trail
Assessable Kayak Launch

AERIAL PHOTOS provide the context for the park.

It gives an idea of **HOW LARGE** the park is,
NATURAL FEATURES, Tree **CANOPY** and major park **AMENITIES**.

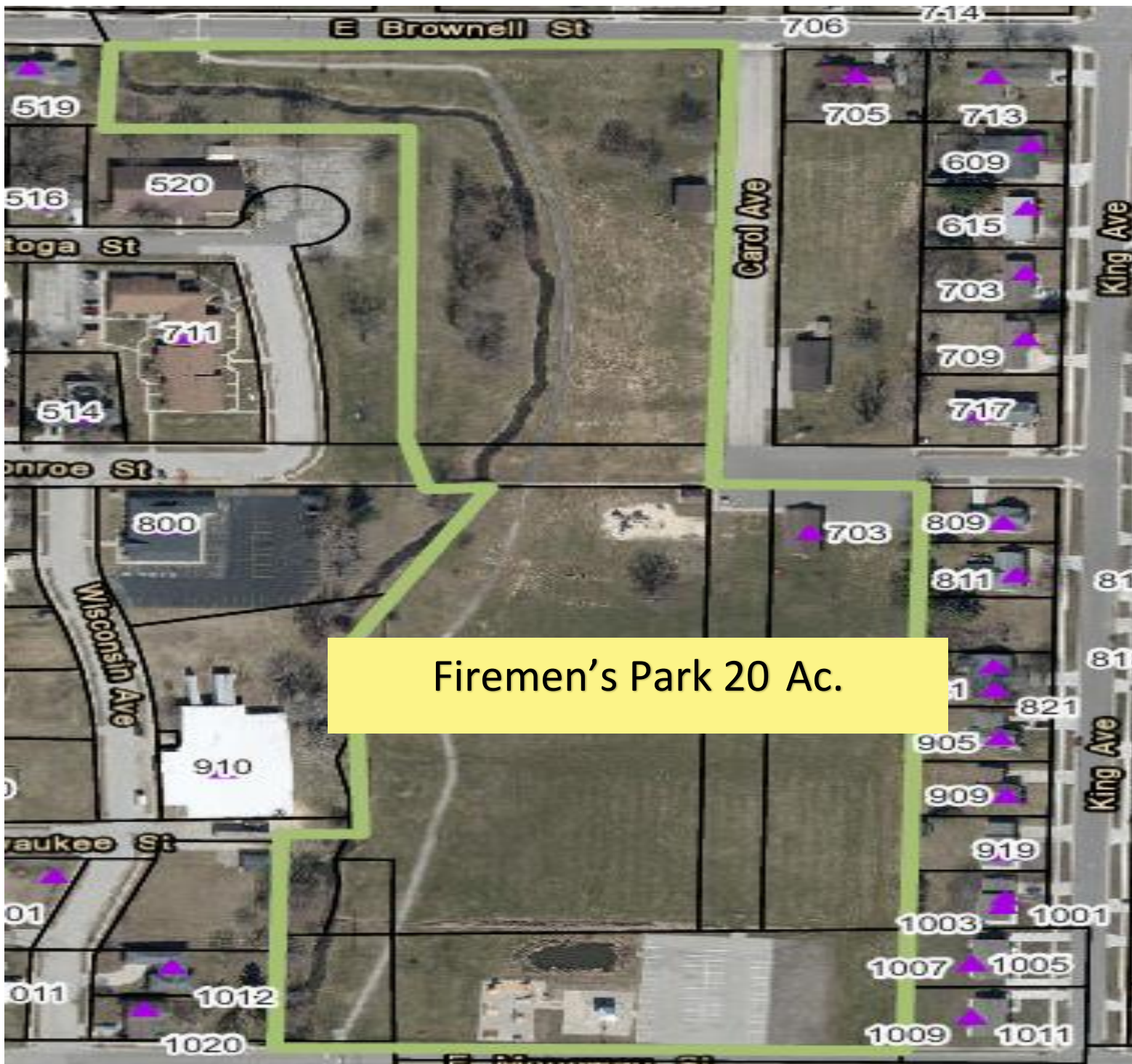
The following are aerial photos and acreage of each
of the Tomah Parks.

Buds Ball Park







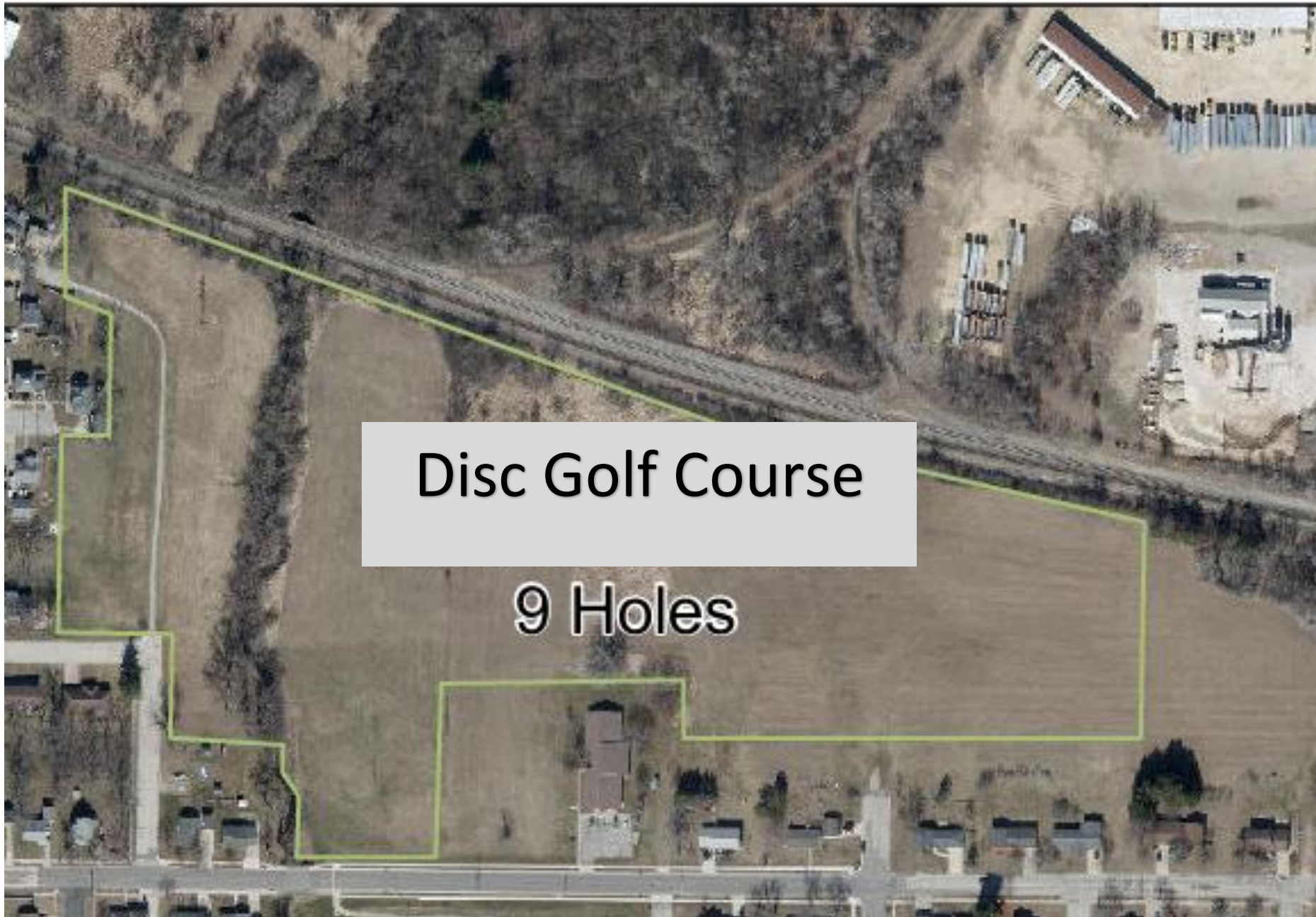


Firemen's Park 20 Ac.

Item 8.
Item 5.

Firemen's Park Disc Golf Course

Item 8.



Gillett Park (2.55 Ac.)





Grumann Park

.26 Ac

Item 5.

Item 8.

Memorial Park (2.51 Ac.)



Recreation Park (36.41 Ac.)

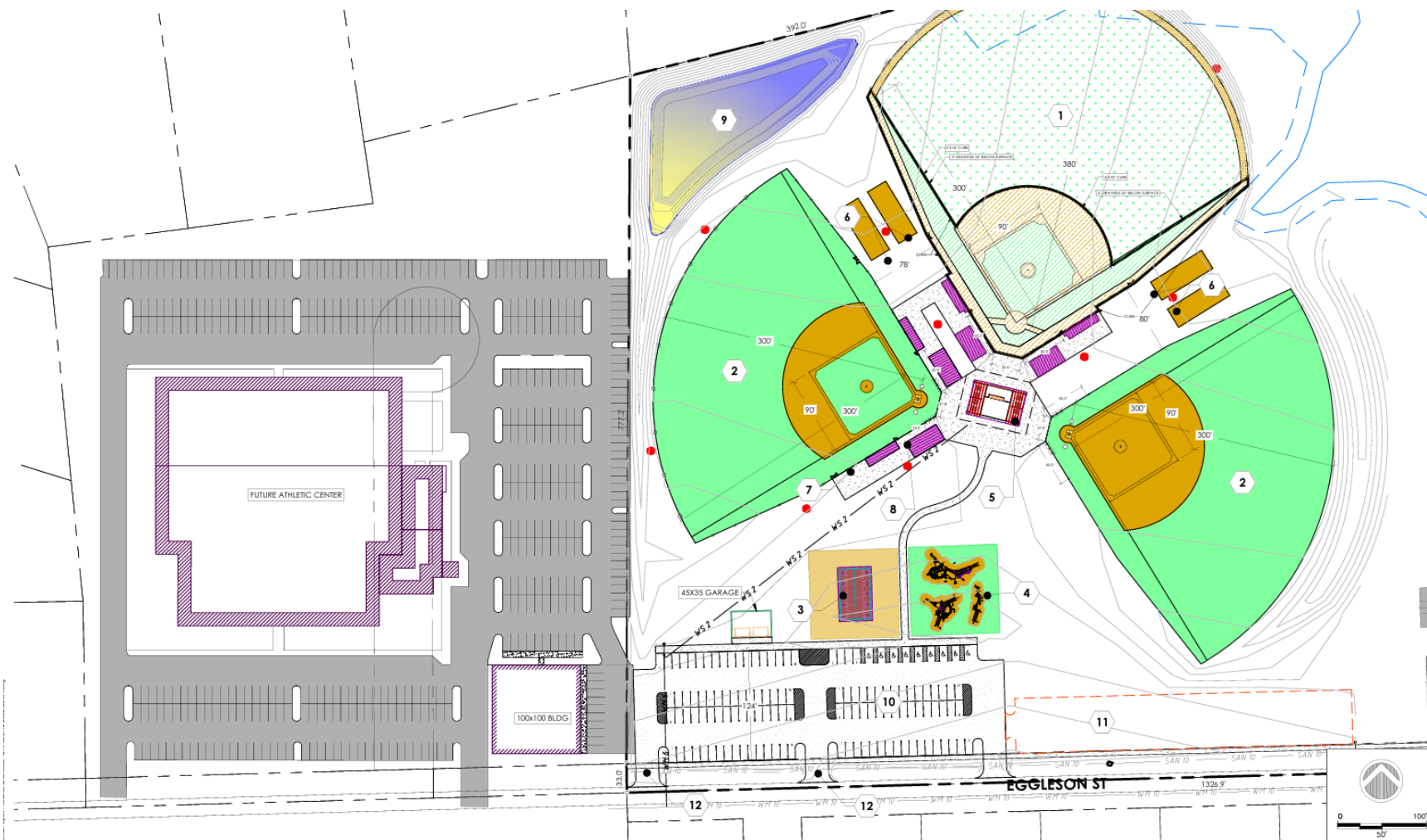


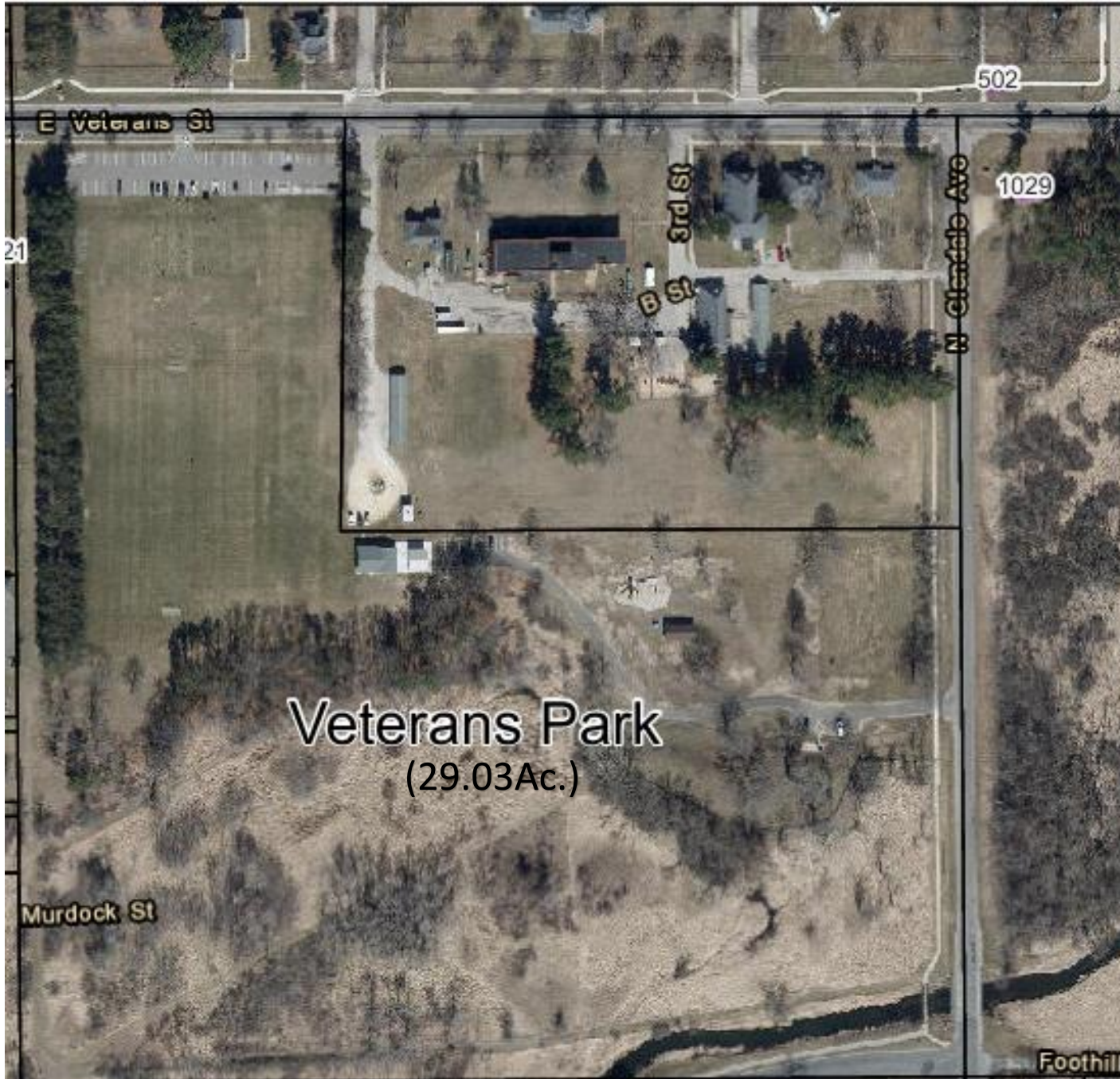
Recreation Station





Tomah Sports Complex (Flare Ave.) 60.72 Ac.









6.0

NEEDS ASSESSMENT

DECISION MAKING IS A SHARED
RESPONSIBILITY WHICH AIDS IN
SHAPING THE FUTURE OF THE
PARKS.

NEEDS ASSESSMENT

A community's needs assessment plays a large role in discovering the community's most critical recreation opportunities and developing an understanding of the exact needs of the community. The needs gathering process may also provide insight into how the existing recreation services are being utilized and/or which facilities or programs are being avoided.

Conducting a needs assessment generally utilizes two basic methods: public input and recreation standards. This plan has developed an understanding of current recreation needs through an array of public input; including user group input and public meetings. Advisory Parks, Committees and staff input also provided hands-on information regarding several existing and proposed recreational needs.



PARKS COMMITTEE LEADERSHIP

The Park and Recreation Commission advises the City Administrator and the City Council on all matters of administration and management relating to parks, recreation, and open spaces in the City of Tomah.

The Parks and Recreation Commission is comprised of six community members and two City Council members. The Commission advises and assists in the planning and development of the Tomah Parks and Recreation Department. This oversight includes improvements and operations of parks, open spaces, athletic fields, and other related areas.

PUBLIC MEETINGS

The public process in this CORP was carried out to reflect that this plan was completely rewritten a few years ago, and this iteration is a four-year update. Tomah has gathered significant public input over the past two years for comprehensive planning, downtown revitalization and performed regular check-ins with our public to ensure quality provision of public services. We felt that a limited approach to public input for this plan would be appropriate. Information gathered from regular public engagements gave our team a solid perspective of what the issues are within the community

Additionally, on April 27th, 2026, the Parks and Recreation Commission, and City staff conducted a public informational workshop for the CORP. We garnered input on each park as well as direction for the entire park system.

The major takeaway from the meeting was discussion about park needs, especially within the Downtown area. The need to improve accessibility and accessible routes to facilities within each park, and the maintenance issues that continue. **This input has generated significant discussion about the character and location of both Buckley and Gillette Park. We also discussed trail maintenance, especially as it pertains to natural disasters and stormwater deterioration. The public appeared to provide significant support for an indoor sports complex at the Flare Avenue site.** We address these issues in Chapter 7.

7.0

RECOMENDATIONS

HOW TO MOVE THE
PLAN FORWARD.

RECREATION STANDARDS

Recreation standards are another method to determine a community's recreation needs. The National Recreation and Park Association (NRPA) has developed standards for both public open space and actual facilities to meet the recreation needs of the City.

The Tomah park system is best improved with a thoughtful and planned approach. As the City approaches a new Comprehensive Plan or is considering updates to the current plan, the growth of the parks system needs to be part of that process. Community planning includes a process of evaluating the community park needs.

Local priorities in concert with national standards is the starting point to the growth of the park system. If there are opportunities to quantify the activities occurring in the parks, that will set the best baseline for whether parks are serving the needs of the community. There is a constant need to build data which can be used in planning for either park facilities or recreational services. These systems can be very simple and still work.

GENERAL RECOMMENDATIONS

The fundamental purpose of a Comprehensive Outdoor Recreation Plan is to guide the City in the development of lands and facilities, both existing and future, to satisfy the out-door recreation and open space needs of the residents and visitors of Tomah. The recommendations listed below are based on information gathered from the outdoor recreation needs assessment. This includes public input from formal and informal meetings, citizen/public meetings and needs assessment surveys. Needs standards are often also addressed in preparing recommendations for outdoor recreation provisions. These standards, however, express minimum suggestions and do not apply to the City's needs or gathered input. The standards, therefore, should not hinder the future improvement of land or facilities for outdoor recreation.

The following are general recommendations aimed at satisfying needs for development and general improvements.

Park System Planning: It is of vital importance that the City of Tomah develop each park and facility with the Comprehensive Plan in mind in order to maintain a unified approach to addressing the community's needs. Current and future parks should have a Master Plan that provides direction in development, maintenance, and programming. Future planning of the City's park system should keep in mind that the highest valued and most used community and recreational parks shall take a priority for development. With the Master Plan for Winnebago Park being complete, other high use facilities should have a Master Plan developed before any additional improvements are scheduled. Master Plans should be completed for Recreation Park, Buckley Park and the future Flare Ave Park. Master planning for each individual park should also be viewed as an important element of successful long-term planning for the entire park system.

Acquisition and Development of Park Land:

The City has adequate lands to meet the needs of the entire community. The size of the City and the distribution of parks throughout the City are more than adequate to give each resident access to outdoor recreation. In each category of parks, according to guidelines of the NRPA, the number and distribution of neighborhood parks does not meet the guidelines.

Neighborhood parks are intended to offer open space areas to neighbors within a 1/2 mile radius of each other and be relatively evenly distributed throughout the community. The only areas served by this type of facilities are Grumann Park, which is west of Highway 12 and north of Clifton Ave, and Waterman Park, which is in the neighborhood east of Highway 12 and north of the railroad tracks. This leaves approximately 75% of the community underserved by neighborhood parks.

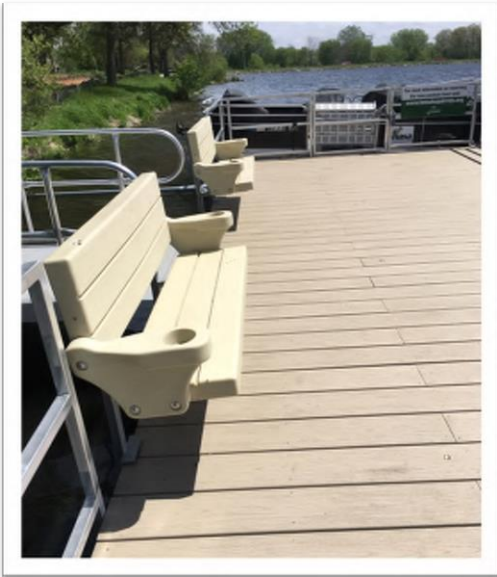
The City should consider acquiring vacant land in the older neighborhoods to help distribute the neighborhood park facilities throughout Tomah.

Parkland Dedication Ordinance: Tomah does have a parkland dedication ordinance. In Tomah, this has been called an Impact fee but accomplished the same goal. This type of ordinance will allow the City to begin to meet the neighborhood park needs of the community in new development areas, which would begin to distribute neighborhood park land into the outer areas of the community. It is prudent to review each development plan in terms of how it can be integrated into, provide benefit to, or is linked to present park facilities. This will continue to be a critical piece to develop a walking community linked with logical and safe connections to the community parks.

Private Recreation Areas and Facilities: The City should encourage development of specialized facilities operated by private and/or the non-profit sector. Specialized facilities (miniature golf, indoor athletic venues, etc.) are an important enhancement to public recreational facilities. Quality and availability for public use should be emphasized.

In addition, the City should look to develop partnership opportunities with the private and/or non-profit sectors. Through partnerships, development and acquisition opportunities may be enhanced, which could allow for the preservation of resources and the access to resources that have not been previously available to residents and visitors.

Accessibility Guidelines: The City of Tomah has not audited their outdoor parks and recreational facilities for compliance with the Americans Disabilities Act (ADA) of 1997. As new facilities develop it is important to apply the current standards to any and all improvements. The most current information and direction came forward with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) in 2010. In CBS Squared, Inc.'s review and inventory of the City park facilities, many non-compliant conditions exist with the parks. Some recent improvements now meet the ADA guidelines, but most of the existing pavilion, restroom, playground and other park elements do not meet current guidelines



This report is not an attempt to quantify this deficiency and describe corrective measures. The City should contract with a qualified firm to complete an ADA audit of all City facilities, including parks and recreation facilities, to assist in identifying and prioritizing areas of non-compliance.

The City should strive to exceed all Americans with Disabilities Act Accessibility Guidelines (ADAAG) and address all issues in an aggressive manner. Any park or facility constructed after 2010 must comply with the ADA Standards for Accessible Design, Department of Justice, September 15, 2010.

Service Group Involvement: The City has done a good job of cooperating and working with local businesses, along with service and advocacy groups in relation to developing and maintaining parks and recreation facilities. Traditionally, service groups have played an important role in developing pedestrian/bicycle trails, beautification projects, athletic facilities, park maintenance, and financial support for public improvements. The City should strive to enhance those relationships to obtain more formal relationships and partnerships.

Federal and State Aid Programs: The City should start to take advantage of state and federal financial and technical assistance programs designed to assist the community in meeting park and recreation needs. To maintain eligibility for such programs, the City's Comprehensive Outdoor Recreation Plan (CORP) should be updated every five (5) years.

Preservation/Conservation: In addition to providing space and facilities for leisure activities, park systems should include conservation and preservation measures. The preservation of natural resources and the prudent management of the environment are goals that every community should strive to achieve. Policies discouraging the development of wetlands, floodplains, areas of steep slopes, and other environmentally sensitive areas should be established or where already enacted, should be strictly enforced. Presently the City of Tomah has a Conservancy established along the Lemonweir River with a trail bisecting the property.

Tree City USA: The Tree City USA program has been greening up cities and towns across America since 1976. It is a nationwide movement that provides the framework necessary for communities to manage and expand their public trees. More than 3,400 communities have made the commitment to becoming a Tree City USA. Tomah is not yet a designated Tree City USA community. This designation can be useful to the community to show the citizens that the City is looking to manage one of its most valued resources.

To qualify for a Tree City USA designation the City must:

1. Establish a tree board or department.
2. Develop a tree care ordinance.
3. Commit to a community forestry program with an annual budget of at least \$2 per capita.
4. Hold an Arbor Day observation and proclamation.

Source: American Arborist Society

Playground Improvements: The Tomah park playgrounds are at a point where many playgrounds have reached the 20+ year mark. This is typically the benchmark for when a playground is reaching its life expectancy. Staff should begin to implement a replacement plan



(within the Capital Improvement Plan) for playgrounds to ensure playgrounds are safe and will not begin to cost the City large sums of money in repairs or become a liability.

City parks typically do not need large play structures, as the volume of children on the structures at one time is typically not near the equipment's design capacity. Park playground user groups are usually one to five families at a time, with children in multiple age groups. From a liability perspective, it is important not to have young children on equipment outside of their design age.

Each park needs to have a separate 6mos to 5 play element and we would recommend that the older children have a mix of free standing equipment that challenges two to three motor skills. This will be more affordable in the long run.

Pedestrian/Bicycle Trail Development:

The City of Tomah is in the process in 2026 to formalize an approach to developing a trail system. Trails are year-round facilities that encourage a healthy community and give opportunities for social engagement. A successful plan would be a multimodal trail system that develops either a combined off-street recreation trail or a separate system that offers an on-street bike route and off-street walking trail. The focus of the trail system is to connect the parks and different areas of the City together. Sidewalks can be part of the walking route as well.

During discussion with City staff, the idea of a trail system integrated into Tomah was identified as an opportunity. To further examine this opportunity, the City should prepare an overall plan for developing bicycle and pedestrian trails throughout the City and integrating it with Monroe County and the larger state trail system.

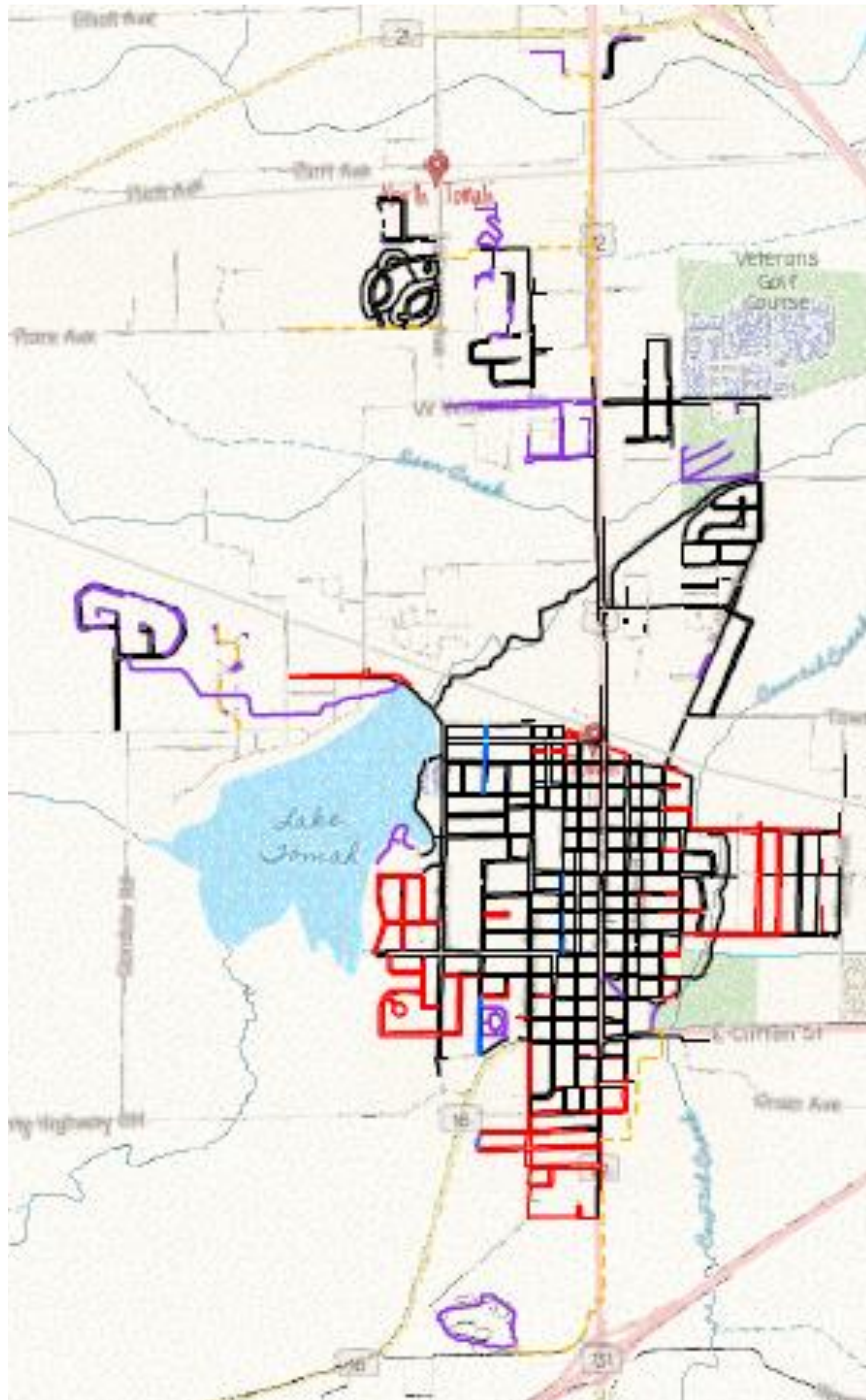
Trails are the thread that stitches the community together and can have an amazing impact on a community. Planning is crucial so that as development occurs, opportunities are not lost to expand and connect a developing trail system. The City should take additional action in planning and better designating bicycle routes within the City with signage on trails and roadways, brochures, and maps. Tomah has a linear trail system that runs from the northern shore of Lake Tomah to Veterans Street on the north, which then comes south to Buckley Park at Highway 12. The trails are mostly paved with the exception of a section in Veterans Park.

Presently the City has four trail heads: Jefferson Street,

Williams Street, Winnebago Park and Buckley Park.

The City needs to continue to engage bicycle and walking groups with goal of developing advocates for trails throughout Tomah.





The City is working to extend the trails system to the north and south. The northern extension is to connect to the hotels near the Interstate 94 interchange. Another trail expansion is intended to continue south of the Aquatic Center, through a presently open area, to Center Street and onto the Tomah Health campus. These extensions will add an additional 2 miles to the already 5-mile trail system.

Tomah Bike / Ped Facilities

Pedestrian Facilities

- 2017
- 2020
- 2026
- - - Planned
- Other/Unknown

Water Resources:

The City of Tomah has a significant lake within its borders that provides many recreational opportunities. Additionally, there is the Lemonweir River and three small streams: Deer Creek, Council Creek and Keyer Creek.

The Lemonweir River is a small flatwater river with logjams and sandbars that flows through Jefferson and Monroe counties. The river is dammed and forms the Lake Tomah impoundment. Lake Tomah is a 245-acre lake with a maximum depth of 19 feet. Common fishing trips will yield Panfish, Largemouth Bass and Northern pike.

Lake Tomah has two community parks on its shoreline: Butts Park and Winnebago Park. The northern shoreland has a paved trail connecting Butts Park to Winnebago Park. A walking trail follows Lemonweir River to the northwest through the Lemonweir parkway, a nature conservancy.

Lake Tomah and rivers flowing through Tomah are valuable assets to the City. Consideration should be given to providing a connective access to these resources and to expand the access into the Lemonweir Conservancy area.

Developing a friend's group for the lake and rivers of the community will create advocates for how to manage these resource Presently, the City has a Lake Committee to help with improvements to Lake Tomah



Municipal/School District Cooperation:

The City currently has a positive working relationships with the Tomah School District. City staff should continue to maintain effective communication with the local schools and continue to investigate new and creative ways of partnering with them to effectively utilize resources for the benefit of their residents and community.

Program Consideration: One of the fundamental objectives of the City is to provide a variety of park and recreational programs for the community. These quality park and recreational programs encourage public use and enjoyment of the City's facilities, enhances leisure time through the development of individual skills and interaction of community residents, and provides opportunities for healthier lifestyles.

In order to accomplish this, several programming considerations should be addressed. Adequate athletic fields and open space will need to be further developed within the community to accommodate current and future recreation. There is also a need to secure partnerships and use agreements with facility user groups.

The City of Tomah should conduct periodic analysis surveys and evaluations of the community's park and recreational preferences, needs, and trends to ensure that programs and facilities offered are of the type and quality that residents desire and that the necessary space and facilities are acquired and developed to current standards.

Funding Consideration/Financial

Sustainability: An essential component to implementing park and recreation projects is the ability to financially support or fund the project. There are multiple methods for financing a project such as, general revenues (taxes), user fees, general obligation bonds, special assessments, state and federal grants, park land dedication fees, donations, and sponsorships. Each method should be carefully analyzed to determine the best method for making the project a reality, while considering the best interests of the community and taxpayer.

While actively pursuing development or renovation projects, the City needs to weigh its ability to financially sustain its infrastructure. The more parks and facilities are created, the more strain it puts on the department staff and its ability to financially maintain its infrastructure. The City needs to understand the delicate balance between advancing park and facility development, with its ability to financially support its long-term maintenance. As more facilities are created, renovated, and/or improved, the City will need to determine how to fund these projects and maintain its infrastructure. Either an increase in staffing or increase in contractual services may be required if the City wants to maintain clean, healthy, aesthetically pleasing, and safe facilities.

Fees and Charges:

The City of Tomah has a good opportunity to generate revenue through the park system.

Rental of shelters and Recreation Park is the primary method of capturing some cost for operation.

The City traditionally charged fees for use of many of its facilities. User fees for facility rentals can become a significant revenue source for the City. Currently the City collects revenues that help to offset what is currently 20% of the Parks and Recreation Department budget. Fees and charges serve not only to help offset the tax dollars necessary to maintain the programs, services, and facilities, but also help to manage the use and consumption of these services. The City needs to continually monitor the level of its fees to ensure that they are not prohibitive to the residents and work in concert with the City in the funding of tax dollars necessary to maintain and/or replace existing facilities. New facilities should consider the implementation of user fees to avoid negatively impacting other City services. Tomah is known for its parks. There should be an avenue to raise funds to improve the City parks. A park foundation established as a 501c3 tax deductible nonprofit account can be utilized to improve parks through fundraising, special events, endowments, bequeaths for estates, contributions from businesses or private parties.



8.0

CAPITAL IMPROVEMENT

**FUNDING MOST PARK IMPROVEMENTS
COME FROM MULTIPLE FUNDING
SOURCES. THIS PLAN WILL IDENTIFY
SOME OF THE OPPORTUNITIES
AVAILABLE.**

Capital Planning

This chapter defines the strategy necessary to have a long-term approach to improving and sustaining the community parks. Only long-term strategic planning can drive the development and vision for the City parks.

Buckley Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Aquatic Center Repair or Alternate Recreational Opportunities	TBD	X		
Total	TBD			

Butts Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Expand parking lot	\$100,000	X	X	
Total	\$ 100,000			
* 2026 Cost				

Tomah Sport Complex		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Recreation Center	40,000,000	X		
Pave Parking Lot	\$200,000	X		
Trails	\$100,000	X		
Total	40,300,000			

Firemen's Park		Short-term (1-5Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Shelter Doors	\$15,000	X		
Basketball Courts	\$30,000	X		
Skate Park Upgrades	\$75,000		X	
Total	\$ 120,000.00			
* 2026 Cost				

Grumann Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Playground Upgrade	\$75,000.00			x
Total	\$ 75,000.00			
* 2026 Cost				

Gillett Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Playground upgrade	\$250,000		X	
Red School House upgrade (Roof, Electrical, HVAC)	\$20,000	X		
Total	\$ 270,000			
* 2026 Cost				

Veterans Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Dog Park upgrade	\$15,000	X		
Shelter upgrade	\$40,000		X	
Total	\$ 55,000			

Recreation Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Ice Center roof	\$300,000	X		
Paving around Exhibit Building	\$150,000	X		
Recreation Building roof repair	\$100,000	X		
Grandstands upgrades	\$250,000		X	
HVAC upgrades	\$50,000			
Total	\$ 850,000			
* 2026 Cost				

Recreation Station		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Doors	\$50,000	X		
Insulation	\$25,000		X	
Total	\$75,000			
* 2026 Cost				

Waterman Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST*			
Playground surfacing	\$20,000		X	
Total	\$ 20,000			
* 2026 Cost				

Winnebago Park		Short-term (1-5 Years) High Priority	Mid-term (6-10 Years) Medium Priority	Long-term (10 Years +) Low Priority
GENERAL	ESTIMATED COST			
Enclosed Shelter upgrades(Doors, HVAC,)	\$40,000	X		
Winnebago Wonderland Upgrade	\$500,000		X	
Total	\$540,000			
* 2026 Cost				



FUNDING PROGRAMS

The identification of existing and potential funding programs is included to help City officials in the implementation phase of the plan. Funding sources are available in a variety of forms such as bonds, donations, federal and state grants, and loans. Further information can be obtained from the Wisconsin Department of Natural Resources and Community Services Specialists for the appropriate state district. It should be noted that although it is desirable to acquire funding sources from grants and other non-local sources, the City should also consider its ability to submit the necessary grant application materials, administer the grant, maintain the necessary documentation as required by the grant, fund any required match, maintain the improvement or program, and consider any long-term obligations or restrictions on the City property where the funding is used.

POTENTIAL FUNDING SOURCES

Potential grants that may benefit the City of Tomah

STATE OF WISCONSIN GRANTS
WI Department of Natural Resources (DNR)
Acquisition & Development of Local Parks (Stewardship)
Acquisition of Development Rights (Stewardship)
Aquatic Invasive Species (AIS) Control Grants
Boat Patrol Grants
Boating Infrastructure Grant (BIG) Program
Brownfield Site Assessment/Green Space/Public Facilities Grants
Clean Water Fund Program
Friends of State Parks (Stewardship)
Gypsy Moth Suppression Program
Habitat Area (Stewardship)
Knowles-Nelson Stewardship Program (Multiple)
Land and Water Conservation Fund (LWCF)
Local Water Quality Management Planning Aids
Municipal Flood Control
Natural Areas (Stewardship)
Non-point Targeted Runoff Management
Recreational Boating Facilities Grant Program
Recreational Trails Grant Program (Fed Highway Administration)
River Protection and Planning Grant Programs
Sport Fish Restoration (SFR)
State Trails (Stewardship)
State Wildlife Grants Program (Stewardship)
Streambank Protection (Stewardship)
Urban Forestry Assistance Grants
Urban Green Space (Stewardship)

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Urban Rivers (Stewardship)
WI Economic Development Corporation (WEDC)
Community Based Economic Development Program (Multiple)
Community Development Block Grants (Multiple)
WI Department of Administration (DOA)
Coastal Management Grants
Comprehensive Planning Grants
WI Department of Transportation (DOT)
Bicycle and Pedestrian Facilities Program
Harbor Assistance Program
Local Transportation Enhancement (TE) Program
Safe Routes to School
Surface Transportation Program – Urban
Transportation Economic Assistance (TEA)
Wisconsin State Infrastructure Bank (Loan Program)
FEDERAL GRANTS
US Army Corp of Engineers
Aquatic Ecosystem Restoration and Protection Grants
US Environmental Protection Agency
Brownfield Clean Up Grant
Clean Water State Revolving Fund
EPA Environmental Education Grant Program
Great Lakes Restoration Initiative (Through 2014)
US Fish and Wildlife Service
North American Wetlands Conservation Fund
PRIVATE/NON-PROFIT GRANTS
Bikes Belong Coalition
Bikes Belong Grant Program
Natural Resources Foundation of Wisconsin
C.D. Besadny Conservation Grant (small grants only)
National Fish and Wildlife Foundation
Five-Star Restoration Matching Grants Program
Native Plant Conservation Initiative
Sustain our Great Lakes Program
Eastman Kodak, etc.
Kodak American Greenways Program

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OTHER FUNDING SOURCES

There are available sources for funding outside of state and federal programs as well. Substantial funding has come from private foundations, donations, trust funds, and civic organizations in the past for the development of outdoor recreation.

ELIGIBILITY

“Eligible local governments are only those towns, villages, cities, counties, and tribal governments that have a Department approved Comprehensive Outdoor Recreation Plan or Master Plan which has been approved by resolution by the local governing unit or a plan of a higher unit of government. Local governments with qualifying plans receive eligibility to apply for grants for five years.”

Source: (<http://www.dnr.state.wi.us>)

DNR ELIGIBLE PROJECTS

In general, eligible projects include land acquisition, development, and renovation projects for “nature-based outdoor recreation” purposes. Decisions by the department (DNR) as to whether a particular project activity is “nature-based outdoor recreation” are made on a case-by-case basis.

1. **Acquisition of a conservation easement** (including the acquisition of development rights) that enhances or provides nature-based outdoor recreation. Because of the complexity of easements, the department has developed separate guidelines, including a model easement to explain the requirements for eligibility for Stewardship funding. Contact your DNR region Community Service Specialist for additional information.

2. Land purchases

- To preserve scenic or natural areas, including areas of physical or biological importance and wildlife areas. These areas shall be open to the general public for outdoor recreation use to the extent that the natural attributes of the areas will not be seriously impaired or lost.
- Within urban areas for such uses as open natural space, undeveloped play areas, bicycling trails, walking and horseback riding trails, and day-use picnic areas.
- That preserve or restore urban rivers or riverfronts for the purposes of economic revitalization and nature based outdoor recreation activities.

3. **Development and renovation projects for the purpose of nature-based outdoor recreation** – e.g., trails, camping areas, picnic areas, water recreation areas, and educational facilities where there is a permanent professional naturalist staff and the facilities are for nature interpretation, etc.

4. **Development and renovation of support facilities for the above** – e.g., access roads, parking areas, restroom facilities, utility and sanitation systems, permanent landscaping, park signs, fences and lighting for the protection of park users, etc.

5. **Shoreline habitat restoration projects** that serve public recreation or resource conservation purposes and is dependent on being on a shoreline.

6. **Riparian buffer rehabilitation** including establishment of native vegetation, which may include slope and site preparation, and control of exotic plant species.

7. **Shoreline stabilization**, which may employ bioengineering practices, and other environmentally beneficial stabilization techniques.

Source: (<http://www.dnr.state.wi.us>)

DNR INELIGIBLE PROJECTS

1. Land acquired through condemnation by the applicant; development of facilities on lands that were acquired through condemnation by the applicant.
2. Purchasing land for and development of recreation areas that are not related to nature-based outdoor recreation – e.g., sports that require extensively developed open space such as dedicated sports fields, swimming pools, tennis courts, playgrounds, skateboard parks, hockey rinks, indoor horse arenas, golf courses, and motorized recreation.
3. Lands dedicated through a local park land dedication ordinance.
4. Restoration or preservation of historic structures.
5. Buildings primarily devoted to operation and maintenance.
6. Indoor recreation facilities.
7. Construction or repair of seawalls, dams and lagoons.
8. Construction of lodges, motels, luxury cabins or similar facilities.
9. Environmental remediation or clean-up of site contamination.

Source: (<http://www.dnr.state.wi.us>)

9.0

MAINTENANCE PLAN

**TO IMPROVE THE PARKS, THERE
NEEDS TO BE A COMMITMENT TO
TAKING CARE OF THEM.**

Care and Maintenance of Tomah Parks

Careful planning and design are essential to building a great community park system, but it is the level of long-term care that determines how attractive facilities remain, how long equipment lasts, how safe the parks are, and displays a City's commitment to the quality of life of its residents.

Sustainable maintenance improves the quality of the environment that has been created. Such maintenance also carefully balances the need to enhance or restore natural resources with the need for active recreation opportunities.

The amount of necessary maintenance will vary from park to park. Active parks, for example, tend to need a higher level of attention, while most open spaces require a lesser routine type of ongoing maintenance.

The parks department should establish a reporting mechanism to have residents self-report maintenance and playground issues. Additionally, the department should have staff trained on playground inspection and maintenance. Staff needs to be committed to being the eyes on the parks and take on the responsibility to perform park inspections as a regular part of their daily responsibilities.

Parks, Facilities & Trail Maintenance Goals and Recommendations

GOAL Create a successful and functional maintenance program that will address the concerns of both existing and future parks, open space and trails.

Recommendations

- ◆ Provide adequate and well-trained park personnel.
- ◆ Promote an understanding with your staff regarding the significant level of effort and responsibility they have to the parks, facilities and trail operations and maintenance. There needs to be strong staff ownership in caring for the Parks of Tomah. This will go a long way to improving the maintenance of the park system.
- ◆ Create a maintenance work order system to track the problems and expectations surrounding the time it takes to correct any problems. Base your operations on historical data and look to improve the maintenance process. This approach will reduce maintenance in the long run.
- ◆ Purchase appropriate equipment to perform maintenance effectively and efficiently.

GOAL

Strive to use sustainable maintenance and care practices for park land, trails, and park facilities whenever possible.

Recommendations

- ◆ Periodically survey the condition of each park and facilities within the park in order to effectively and efficiently schedule routine maintenance projects.
- ◆ Design a sustainable maintenance program that will evaluate annual labor, supply and equipment needs, and develop a realistic plan for keeping park landscapes and facilities maintained and working properly.
- ◆ Included in the maintenance program are the following guidelines:

SUSTAINABLE MAINTENANCE PRACTICES:

1. Retain existing soil during construction and planting projects. Stockpile and reuse this soil on-site to minimize disturbance that could encourage growth of invasive plant species.
2. If fill needs to be imported, request weed-free fill.
3. When using fertilizer, use organic or “slow-release” and use no more than recommended for proper growth.
4. To determine the need for fertilizer, soil should be tested once every three years.
5. If soil pH needs to be adjusted, the use of lime or soil acidifying materials can be added.
6. Use compost as an annual dressing.
7. Create a compost area within the park system to supply needed compost. Consider creating a community composting program.
8. Mulching retains moisture in the soil, moderates soil temperature, prevents erosion and the washing away of nutrients, and keeps weed growth under control. Mulch should be applied no deeper than 4 inches on trees, 2-3 inches on shrubs, and about an inch on perennials.
9. Use shredded hardwood mulch rather than wood chips because of its slower decomposition rate, which has less nitrogen depletion properties.
10. In turf areas and newly planted areas, water deeply, about one inch of water per week, to keep plants healthy and to prevent soil erosion. Water in the early morning to prevent evaporation.
11. Consider using two types of grass within the parks, a cool season athletic mix turf grass for active play areas, such as ball fields and picnic areas, and a native cool season grass such as perennial ryegrass in place of Kentucky bluegrass, plus fescue in other areas of the park.
12. Mow high (about 3 inches or no more than one-third of the blade of grass) in earlier morning hours, leaving grass clippings on the turf. Longer blades of grass tend to grow deeper roots helping to avoid erosion and obtaining more moisture and nutrients from the soil.

13. Include large drifts of native grasses and flower areas in parks, especially around water bodies to protect water quality, provide seasonal color and texture, enhance wildlife habitat and deter geese populations.
14. Include a controlled burn approach to maintaining native landscapes within parks. Controlled burns should be performed only by trained personnel.
15. Incorporate natural storm water control measures within the parks such as rain gardens, grass swales and additional planting of trees around parking and other hard surface areas to reduce site run-off.
16. Reduce the use of pesticides, herbicides or other chemically treated products such as wood products, whenever possible due to their impacts on water quality and wildlife habitat. When needed, especially in the case of invasive plant species control, they should be applied only by trained personnel and care should be taken to ensure proper use and storage.
17. Turf grass on ball fields and soccer fields will be mowed 2 times per week during the seasons when needed. All other turf grass will be mowed 1 time per week as time and weather permit.



OPERATIONAL GOAL

OPERATE AND MAINTAIN THE PARKS, FACILITIES AND TRAIL SYSTEM WITH COMMUNITY PARTNERSHIP AND COOPERATION.

Recommendations

- ♦ Solicit public evaluation of parks, facilities and trail maintenance using periodic surveys, online feedback via Facebook feedback section, open discussion with community groups, and comment/suggestion boxes placed in the parks.
- ♦ Use community volunteer resources to assist in park beautification projects, e.g. rain garden, restoration projects, invasive species control and installation of signage, new playground structures, etc. These types of activities bring community members together, especially in neighborhood park settings and can create a sense of ownership that may continue.
- ♦ Create volunteer recognition programs to acknowledge groups or community members for their service.
- ♦ Educate the public on the aesthetics and benefits of sustainable park landscapes using brochures, fact sheets, websites, City newsletter, and signage. Help get the community excited about the Tomah Parks!

Maintenance Guidelines

Annual Maintenance Schedule							
	Winter	Spring	Summer	Fall	At 2 Years	At 5 Years	At 10+ Years
Trees and Shrubs					Only prune lower branches that will create a hazard. Trees should not be staked unless absolutely necessary. Renewal prune woody shrubs to improve shape. DO NOT SHEAR SHRUBS. Pruning should be done only by trained personnel.	Selectively replace shrubs that have overgrown. Renewal prune woody shrubs to improve shape. DO NOT SHEAR SHRUBS. Pruning should be done only by trained personnel.	Replace shrubs that have become overgrown.
Planting New/ Replacement		X	X	X			
Fertilizer	Only when needed						
Mulch		X	X	X			
Pest Control (only as needed)		X	X				
Plant Repair	X	X	X	X			
Pruning	X	X	X	X			

Annual Maintenance Schedule							
	Win- ter	Spring	Summer	Fall	At 2 Years	At 5 Years	At 10+ Years
Aeration		April		Sept.	Re-grade sections that may have become "bumpy". Remove lawn from area around tree trunks.		Complete major renovation of turf areas designated for active sports such as ball fields, soccer fields, etc.
Mowing		X	X	X			
Re-sodding		X	X	X			
Reseeding (over-seedng)				X			
Weed Control (only as needed)		X		X			
Fertilization		X		X			
Naturalized Areas							
Planting		X		X	Weeding/burns and general management is critical during the first three years of establishment. The goal is to have minimal contact in subsequent years to reduce impact to wildlife habitat. ONLY BURN IN NATIVE GRASS & FLOWER AREAS.	Plant species choice should be modified based on success rates.	Long-term management should consider wildlife habitat quality. Plant species selection should be modified based on success rates and aesthetic quality. Replace plants or re- seed as needed.
					Most trees and shrubs cannot survive this method of weed control.		

10.0

APPENDIX:

Public Indoor Recreational Facility

Public Participation Workshop

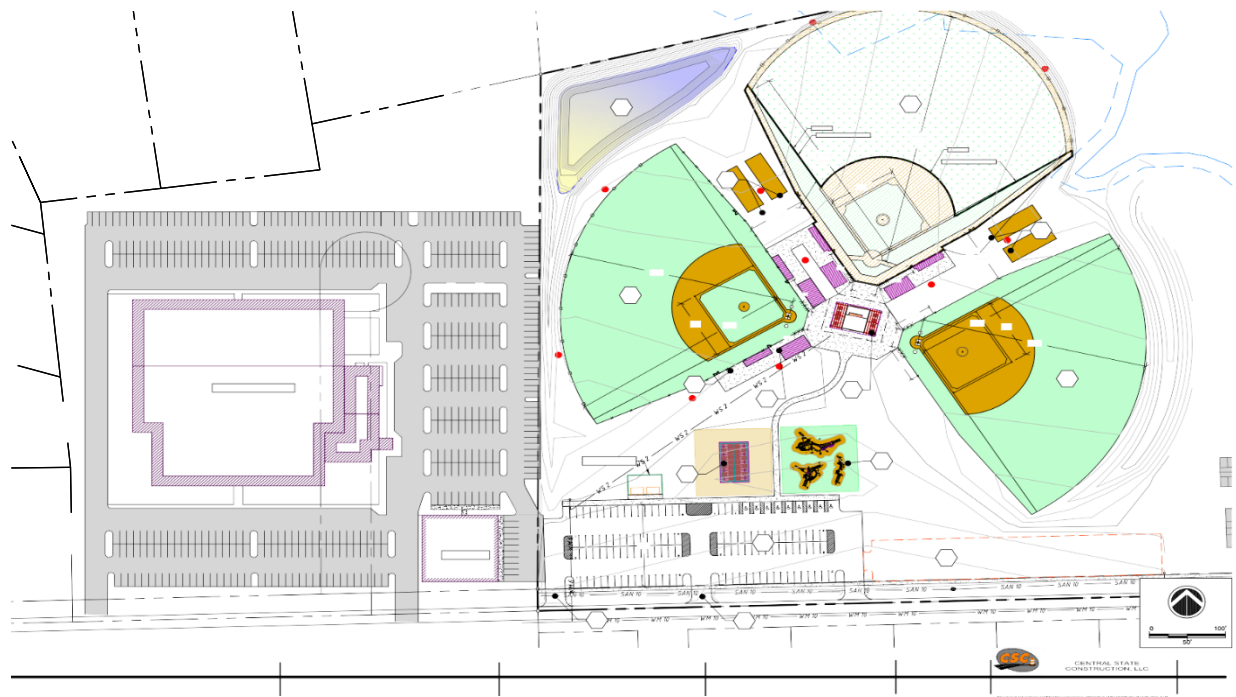
Public Indoor Recreation Facility, received substantial support throughout the public input process. The development of a multi-purpose indoor recreational facility could include an indoor swimming pool, fitness areas, track, court space, and community room space. The City of Tomah recognizes that the development of this type of facility would not only fill an existing community void and improve overall community health, but also could be a regional asset that would bring additional non-residents to the City who may then visit other local businesses. In addition, a “YMCA-type” facility may also attract new families to the community.

Project Implementation: The City will continue to implement the recommendations of the Comprehensive Outdoor Recreation Plan related to this topic and build collaborative relationships with potential operating entities, identifying and analyzing potential sites, and complete a feasibility study which includes:

- Identify facility space and programming needs.
- Identify and evaluate alternative building sites.
- Develop conceptual site plans for each alternative site.
- Develop initial cost estimates for building construction.
- Identify potential funding sources and partners
- Develop a fundraising strategy

Responsible Parties: Parks and Recreation Committee, City Staff and City Council

Funding Sources: A combination of City funds, grants, partnerships, and fundraising.



FLARE AVE, SPORT FACILITY LAYOUT

—Tomah Parks and Recreation—
“Working hard to put a smile on your face”

PRESS RELEASE

For Immediate Release - April 21, 2026



PUBLIC INFORMATION MEETING

April 27, 2026

5:30-6:30pm

Recreation Station~ 316 Arthur Street

Tomah Parks and Recreation Department is hosting a public information meeting regarding the 2026-2030 Comprehensive Outdoor Recreation Plan

Tomah, WI - The Tomah Parks and Recreation Department will be hosting a public information session to discuss the 5-year Comprehensive Outdoor Recreation Plan (CORP). The public information meeting will allow residents to provide feedback on priorities for parks, trails, and open spaces. The meeting will be at 5:30 PM-6:30pm on Monday April 27, 2026, at the Recreation Station located at 316 Arthur St. The meeting will begin with a brief 15-minute presentation.

The Parks and Recreation Commission monthly meeting will follow at 6:30pm. Refreshments will be available.

Contact: Joe Protz, Director of Parks and Recreation

Phone: 608-374-7445

Email: jprotz@tomahwi.gov

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Appointment of 2026-2027 Election Officials

Summary and Background Information:

(Appropriate Documentation Attached)

Per State Statute 7.30(4)(a), election officials must be nominated to the governing body by the Mayor. Terms commence on even numbered years and end on December 31 of odd-numbered years.

Fiscal Note:

N/A

Recommendation:

It is recommended that the Common Council appoint Greg L. Blackdeer as an election official for the 2026-2027 term.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Common Council

Meeting Date: August 17, 2026



819 Superior Ave
Tomah, WI 54660
608-374-7426

APPLICATION FOR ELECTION OFFICIALS (2024-2025 TERM)

Last Name: Blackdeer First Name: Greg Middle Initial: L
Home Address: 28414 Faye Ave Tomah WI 54660
Home Number: 608-377-7096 Mobile Number: 608-895-3041
Email Address: GregBlackdeer41@gmail.com gregblackdeer41@gmail.com

**Please provide either an email address and/or a mobile number as this is how you will receive the majority of communications from the clerk's office regarding election information.*

gregblackdeer41@gmail.com

Are you at least 18 years old? YES ☒ NO ☐ Are you a high school student? YES ☐ NO ☒

Are you qualified to vote? YES ☒ NO ☐

You must be qualified to vote and reside in Monroe County, WI to work elections as anything other than a door greeter.

Have you ever served as an election official? YES ☐ NO ☒ If "yes" Where & When:

Are you willing to serve as a Chief Inspector? YES ☒ NO ☐

Chief Inspectors monitor the voting machines and fill in elsewhere as needed. At least 1 Chief Inspector is required at all elections. 3-hour initial training and 6 additional hours of training is required every 2 years to maintain the certification.

Are you willing to serve as a Special Voting Deputy? YES ☒ NO ☐

Special Voting Deputies conduct absentee voting in nursing homes, retirement homes and community based residential facilities.

Do you require any special accommodations? YES ☐ NO ☒ If "yes" please list:

☐ I do not wish to serve as an election official this term.

Election Officials in the city of Tomah are appointed for a two-year term in December of every odd numbered (2023) year. Annual training is required during the two-year term (2024-2025) to continue serving as an election official.

My signature below affirms that the above questions have been answered truthfully and to the best of my knowledge.

Signature: [Signature] Date: 6-2-2026

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Final Reimbursement of Façade Improvement Grant Program Application 4-2025, Tomah Cash Store

Summary and Background Information:

Application 4-2025 has completed the project of a new awning, that was previously approved by the City Council in Nov. 2025, and is ready for final reimbursement. The amount that was approved was \$10,000, or 75% of the total project cost, whichever is less. The project was completed and accepted. See the attached photos. The total cost of the project was \$34,020.87

Recommendation From: Zoning Administrator

Minutes Attached: Yes ☐ No ☒

Budget Account: TID 8 Fund

Fiscal Impact: Reduction in FY2026 TID8 Fund by \$10,000.

Staff Responsible for implementation: City Administrator.

Economic Impact: This grant program seeks to support operation Phoenix (downtown revitalization), as well as to attract and retain business which is one of the four economic development strategic priorities in the Tomah Comprehensive Plan 2045.

Zoning/Rezoning Issues: None

Supports Organizational Goals:

Yes ☒ No ☐

Questions from Administrator: none

Grants Pursued/Opportunity Pursued: Façade Imp. Grant Program

Recommendation: Approve

A motion to approve this item should read, "Motion to Approve final reimbursement of Façade Improvement Grant Program Application 6-2025 in the amount of \$10,000.

Charles Handy
Zoning Administrator

6-9-2026
Date

Committee: Common Council

Meeting Date(s): August 17, 2026

INVOICE

Baraboo Tent and Awning, Inc
PO Box 57
Baraboo, WI 53913-0057

accounting@barabooawning.com
+1 (608) 356-8303
www.barabooawning.com



Item 10.

TOMACASH

Bill to
Mark Rose
Tomah Cash Store
914 Superior Ave
Tomah, WI 54660

Ship to
914 Superior Ave
Tomah, WI 54660

Shipping info

Ship via: Install

Invoice details

Invoice no.: 07232604
Terms: Net 10
Invoice date: 07/23/2026
Due date: 08/02/2026

P.O. Number: Mark Rose
Sales Rep: SEL

#	Product or service	Description	Qty	Rate	Amount
1.	Awning Recover	Tomah Cash Store - Awning Recover	1	\$32,247.27	\$32,247.27

Subtotal \$32,247.27

Sales tax \$1,773.60

Note to customer

If paying by credit card, a 3 % surcharge will be added.

Total **\$34,020.87**

Payment -\$34,020.87

Balance due **\$0.00**

Paid in Full