



AGENDA FOR COMMITTEE OF THE WHOLE

A Committee of the Whole meeting will be held on **Monday, July 15, 2024 at 6:30 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting:

<https://zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFlwMzdSZz09>

Meeting ID: 768 946 6740 Password: Tomah2020

Dial by your location +1 312 626 6799 US (Chicago)

CALL TO ORDER – ROLL CALL

Public Hearing for Approval of Outdoor Facilities License for JAC's Steakhouse at 309 Superior Ave, Tomah, WI

1. Open the Public Hearing
- [2.](#) Summary and Background
3. Request for Public Comment
4. Close the Public Hearing

APPROVAL OF THE MINUTES:

- [5.](#) Approval of Minutes from June 17, 2024

REPORTS:

City Clerk

- [6.](#) City Clerk Monthly Report

Treasurer

- [7.](#) July Treasurer's Report
- [8.](#) Preliminary June 30, 2024 Revenues and Expenditures with Comparison to Budget Report

Parks & Recreation

- [9.](#) Tomah Parks and Recreation Program Report

Public Works & Utilities

- [10.](#) Public Works and Utilities Monthly Report

Police Department

- [11.](#) Police Department Monthly Report - June 2024

Chamber/Convention & Visitors Bureau

GENERAL:

- [12.](#) Resolution approval for CMAR
- [13.](#) Approval of 2025 Curly Leaf Pondweed Project

Committee of the Whole – July 15, 2024

- [14.](#) Easement agreement approval - 625 W Veterans St.
- [15.](#) Amendment of Ordinance Section 30-48(A)(B) First Reading, Second Reading, Adoption
- [16.](#) Approval of Budget Amendment for TID 11 Road Expense
- [17.](#) Approve updated Inspection and Permit Fee Schedule
- [18.](#) Approval of ARPA funds for Purchase of Seven new Handicapped Accessible Voting Booths
- [19.](#) Request from Kelsey’s Class Act Bar and The Elbow Room for special amendments to the premises description of their Class “B” Fermented Malt Beverage Licenses and “Class B” Liquor Licenses for a special event on August 10, 2024
- [20.](#) Approval of two new taxicab licenses for Abby Vans Inc. DBA Tomah Transit
- [21.](#) Special Event Outdoor Cabaret License for The Crow Bar located at 1206 Superior Ave in Tomah, WI for August 31, 2024
- [22.](#) Easement Agreement approval - 621 Pearl St.
- [23.](#) Resolution Authorizing Payment of Monthly Bills
- [24.](#) June 30, 2024 Cash and Investments Report
- [25.](#) Approval of ARPA funds for HVAC Project at 1004 Superior Ave
- [26.](#) Ordinance Amending Sections 10-7, 10-37, 10-95 and Creating Section 10-97 of the City of Tomah Municipal Code 1st Reading, 2nd Reading, Adoption
27. Decision on Continuation of SET or Reinstatement of City Administrator
- [28.](#) Approval of amendment of Job Description and Title for Building Inspector/Zoning Administrator to Economic Development/Zoning Director (if needed)
- [29.](#) Approval of Job Description Amendment for Bookkeeper/Code Enforcement Officer to Code Enforcement Officer/Inspection and Zoning Assistant

ADJOURN

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.



819 SUPERIOR AVE
TOMAH, WI 54660
608-374-7420

OUTDOOR FACILITIES APPLICATION

APPLICANT

NAME: Chris Popp

ADDRESS: 309 Superior Avenue

BUSINESS NAME: Jec's Steakhouse

BUSINESS ADDRESS: 309 Superior Ave Tomah

ADDRESS OF OUTDOOR FACILITIES REQUEST: _____

DESCRIPTION OF THE SUBJECT SITE

NAME & ADDRESS OF LEGAL OWNER OF SITE: Chris Popp

LEGAL DESCRIPTION: _____

PRESENT ZONING CLASSIFICATION: Commercial

DESCRIPTION OF EXISTING USE INCLUDING STRUCTURES (if applicable):

empty

REQUIRED APPLICATION ATTACHMENTS TO BE SUBMITTED BY APPLICANT

Plat Plan Drawn to Scale

Proposed Outdoor Facility Plan as Per City Guidelines

Application Fee in the Form of a Check or Money Order Paid to the Order of: City Treasurer in the Amount of \$50.00

CERTIFICATION

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Applicant Signature

6-17-24
Date

Handwritten text, possibly a list or notes, located in the upper middle section of the page.

Handwritten text, possibly a date or a specific entry, located in the middle section of the page.

Handwritten text, possibly a signature or a name, located in the lower middle section of the page.

Handwritten text, possibly a date or a specific entry, located in the lower middle section of the page.

Handwritten text, possibly a signature or initials, located in the bottom right section of the page.

Certificate of Appropriateness

City of Tomah: Building/Site Improvement Review Application for Certificate of Appropriateness

Address of Property:

309 Superior Ave

Property Owner Name:

Chris Poff / Jennifer Poff

Property Owner Address (if different from Address of Property):

Street Municipality State

Property Owner Phone Number: (Home/Mobile):

608 387 0632

Have you reviewed the Downtown Tomah Design Standards (if applicable)?

Yes No Not Applicable

Have you reviewed the City's Historic Preservation Ordinance (if applicable)?

Yes No Not Applicable

Is your property a historic site, in a historic district, or contain a historic structure?

Yes No

Scope of project to include: (Please check appropriate items.)

- New Construction
- Building Addition
- Façade Restoration
- Awning/Canopy/Shutters
- Roofing
- Siding
- Landscaping / Fencing
- Parking / Rear Access
- Doors, Windows, & Entrances
- Exterior Painting
- Signage
- Exterior Lighting
- Other: _____

Briefly explain the proposed work: (Attach extra sheets if necessary.)

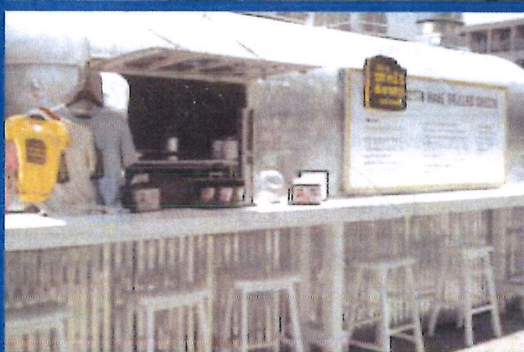
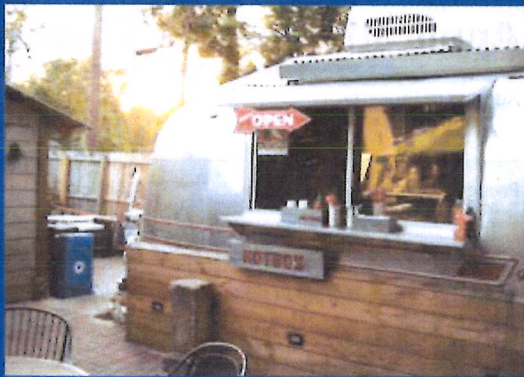
Design Standards Checklist

11. Sales from RVs and tents are **prohibited**, unless conditionally approved for a special event.
12. Dining furniture (e.g., tables, chairs, bar stools, picnic tables, etc.) **shall** be of commercial grade, and **shall** be constructed primarily of finished-grade wood, metal or composite material. **Prohibited** dining furniture include: lightweight materials, unstained/unpainted pressure-treated wood, and/or primarily plastic.
13. **Vending Unit shall** be located on a paved pad, and **shall** adhere to the setback requirements of the underlying zoning district.
14. If multiple (**vending unit**) pads are proposed, they **shall** be a minimum of ten (10) feet apart.
15. **Vending Unit** use of plastic materials, concrete block, fabric, and other loose materials are **discouraged** base materials.

Recommendations

- A. Dumpsters are strongly discouraged for customer disposal.
- B. Trash and recycling, including dumpsters and carts, are encouraged to be screened from view from parking areas.
- C. Umbrellas are encouraged to be made of canvas-type fabric, complement the building style and color schema, and provide a minimum of seven (7) foot vertical clearance.
- D. Use of living plants and flowers to soften hard surfaces is strongly encouraged.

APPROPRIATE EXAMPLES



NOT PERMITTED EXAMPLES



Certificate of Appropriateness

City of Tomah: Building/Site Improvement Review Application for Certificate of Appropriateness

Please submit the following information:

- One historical (if available) and one modern photograph of building
- Eight (8) copies of plans of proposed work, including color and/or material samples if appropriate.
- A completed downtown design standards checklist

Estimated total cost/budget for proposed project: \$ 40,000

Do you have any questions or concerns?

I understand the criteria for this application, approval and reviews by the Plan Commission and/or Historic Preservation Commission (check with Zoning Administrator if unknown whom will review), and agree to be subject to the Downtown Design Standards and/or Historic Preservation Ordinance (if applicable) for the above described work in accordance with City ordinances.

Signed: [Signature] Date: 3-18-24
Property Owner / Applicant

FOR OFFICE USE ONLY

Application Number: CK

Received By: 4/25/2024

Date of Meeting: _____

Approved or Denied?: 3/27/2024

Date Received: _____

Conditions of Approval or Reasons for Denial:

Design Standards Checklist

(Page Intentionally Left Blank)

Checklist

Instructions

If a section of these standards does not apply to the proposed project (e.g. parking standards for a facade renovation project) the entire section can be skipped by checking the "does not apply" box NA . If any part of a section does apply, please fill out the entire section with checks for completed standards and cross outs for any that do not apply.

In addition to this checklist, a site plan shall be submitted, including (as applicable):

- Trash and recycling containers
- Pedestrian pathways
- Parking and circulation
- Landscaping
- Stormwater management features
- Lighting

Applicant
Staff / ZA
PC

Design Standards Checklist

SIGNAGE DESIGN

Sign Type Usage Standards

NA

Comments (office use only):

Applicant	Staff / ZA	PC
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1. All signs conform to the sign design and maintenance requirements in the City's Zoning Ordinance, -AND- have applied/acquired sign permit
2. The project does not include following sign types: roof-mounted, pole, external neon cabinet/canister, billboard, -AND- there is no canopy in the public right-of-way.
3. All ground signs, if any, utilize monument-style design.
4. Ground signs do not extend higher than the mean street grade following the restriction shown below.
 - Downtown Core Only: 5 feet
 - Transitional Area Only: 8 feet
5. Signage on awnings, marquees and canopies is > 75% of the front valance, flat profile, and/or roof. - AND - no signage is placed on the side of the structure.
6. LED changeable messaging sign incorporated in monument sign does not comprise > 30% of the sign area, inclusive of the base area.
7. Signage is > 25% of each storefront display window/door area, excluding product display.

Checklist

	Applicant	Staff / ZA	PC	
Sign Materials, Colors & Lettering Standards <input type="checkbox"/> NA Comments (office use only): _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Sign substrate is either MDO, Aluminum, or Aluminate. Acrylic material, if used, simulates metal or wood.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. The sign style, color and materials complement the character of the building and other signage.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Highly reflective material is not used.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. The color tones between the sign's lettering/symbols and background have sufficient contrast to make the sign clearly legible.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. The main lettering and predominant background does not use fluorescent colors.

SITE DESIGN

Street Relationship Standards <input type="checkbox"/> NA Comments (office use only): _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Downtown Core Only , primary structures will be built no more than 3-FT from the front property line, except a portion of the building may be set back per the following limitations: <ul style="list-style-type: none"> <input type="checkbox"/> The space provides an outdoor seating area, a hardscape plaza, or similar accessible pedestrian space, AND <input type="checkbox"/> 25%, or minimum of 10-FT, of the building width is built to the restricted setback, -AND- <input type="checkbox"/> Maximum setback of 10-FT.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Transitional Area Only , primary structures will be built within 25-FT of the front property line.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. There is at least one functional building entrance provided on the facade facing the (most prominent) street.

Design Standards Checklist

Checklist

Design Standards Checklist	Applicant	Staff / ZA	PC	
1. Exterior building and parking light fixtures are either semi- or full-cutoff -AND- not directed to the sky (excluding ground lights directed at building)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div style="border: 1px solid black; display: inline-block; padding: 2px;">NA</div> Comments (office use only):
2. Light trespass does not exceed 1.0 footcandles at the property line adjacent to park/residential use.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Parking/security poles are no taller than the building height restrictions in the underlying zoning district, or 35-FT, whichever is less. If abutting residential, the poles are no taller than 25-FT.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Exterior light fixtures are designed to complement the character/style of the building.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Spec sheets for each light fixture are submitted.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
				Parking Areas Standards
1. Parking (5+ vehicles) are paved and include concrete curbs along all parking/drive areas (excluding gaps to allow stormwater flow to basins).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<div style="border: 1px solid black; display: inline-block; padding: 2px;">NA</div> Comments (office use only):
2. There is no off-street parking in front of building.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
3. Downtown Area Only , side yard parking is no more than 66-FT wide.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
4. Transitional Area Only , side yard parking is no more than 140-FT wide.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
5. Walkways are provided connecting the building entrances to the public sidewalk. If the walkway crosses parking areas or a drive aisle they are clearly marked by striping or material change.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
6. Parking stalls & drive aisles are separated from the public ROW & adjacent properties by a planted landscape buffer (at least 5 feet wide).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
7. Parking rows of more than 15 parking spaces are interrupted by a landscape island/median.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
8. Parking lots adjacent to residential properties have a semi-opaque buffer (min. of 4 feet in height).	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Checklist

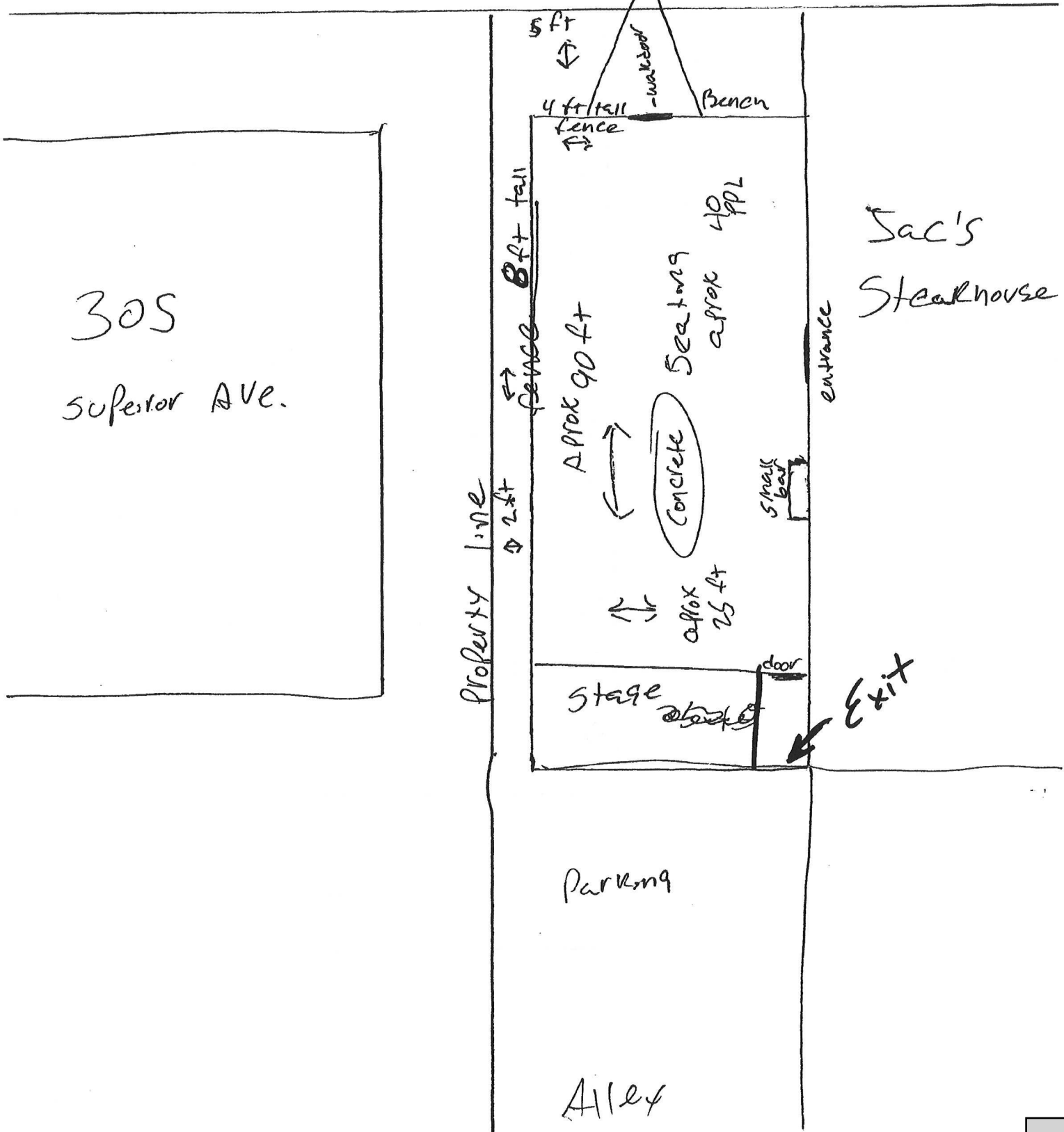
	Applicant	Staff / ZA	PC	
Storage & Service Areas Standards <input type="checkbox"/> NA Comments (office use only): _____ _____ _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Screening is compatible with the building architecture, as well as other site features.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Street-level/rooftop mechanical equipment are not visible from the street or municipal parking lot.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Dumpsters are fully screened, including dumpster gate, to not be visible from a public street, unless it has been determined that the screening impedes functionality/service.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Service boxes are located away from the pedestrian zone (e.g., side/rear yard).
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5. Permanent loading docks / staging areas are not in the front yard -AND- if visible from the street or facing residential property it is screened with landscaping and/or wall ≥ 6-FT in height and integrated with the overall site and building design.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6. There is no outdoor storage of products, materials, or equipment in the front yard (excluding short-term display items or items available for purchase).
Landscaping Standards <input type="checkbox"/> NA Comments (office use only): _____ _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. All landscaping will be completed within 12 months of the issuance of an occupancy permit or final inspection, in accordance to the approved landscaping plan.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Parking lots (5+ vehicles) include 5 points worth of landscaping per parking space (based on landscaping point system shown on page 19) placed on the parking lot or within 10-FT of said lot.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. Transitional Area Only , development includes 10 points worth of planting per 1,000 SF of enclosed ground floor area (based on landscaping point system shown on page 19) placed along the base of the building, around storage areas and/or along street frontages.
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4. Plantings and low fences located between parking areas and the public sidewalk do not (and naturally will not) obscure vision 3-8 feet above the ground.

Design Standards Checklist

Checklist

Design Standards Checklist	Applicant	Staff / ZA	PC	
	BUILDING DESIGN			
1. If a new building, it is at least 18-FT tall from grade to top of the parapet or midpoint of a pitch roof.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale, Articulation & Roofline Standard
2. Any floor over three is set back from the remainder of the facade.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> NA
3. If a new building, vertical proportions on the street facade is established (e.g., windows, doors, structural expression, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Comments (<i>office use only</i>):
4. Any building with a total width equal to or greater than its height utilizes one or more of the following techniques: <input type="checkbox"/> Expression of structural bay, <input type="checkbox"/> Variation in material, -AND/OR- <input type="checkbox"/> Variation in the building plane.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5a. If a new buildings, a discernible base, middle and top is created using details or changes in materials.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5b. A discernible base is at least 2-FT in height, but may include the entire first floor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6. Any secondary facade facing a public street (corner building) incorporates design qualities similar to the primary facade.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7. Downtown Core Only , new buildings utilize a horizontal expression line that project at least 2 inches, articulating the transition between first and second floors.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8. Street-facing facades over 100 feet in length have at least 25% of the facade vary in height, with such difference being 4-FT or more.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9. Downtown Core Only , a flat or mansard roof system is used, unless a pitched roof system is deemed appropriate to the site and building style.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

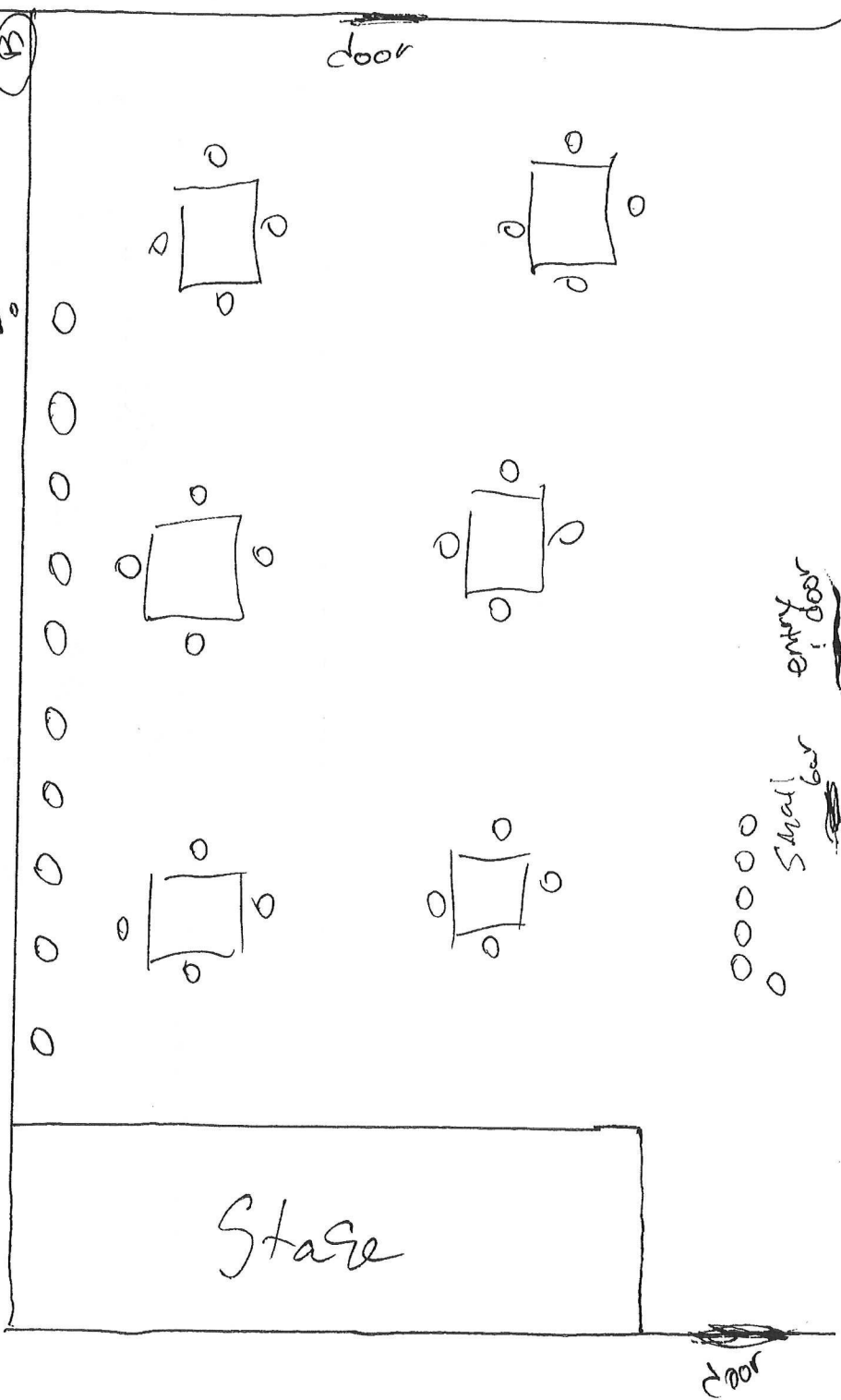
Side walk Section (3)



Side walk

Seating :

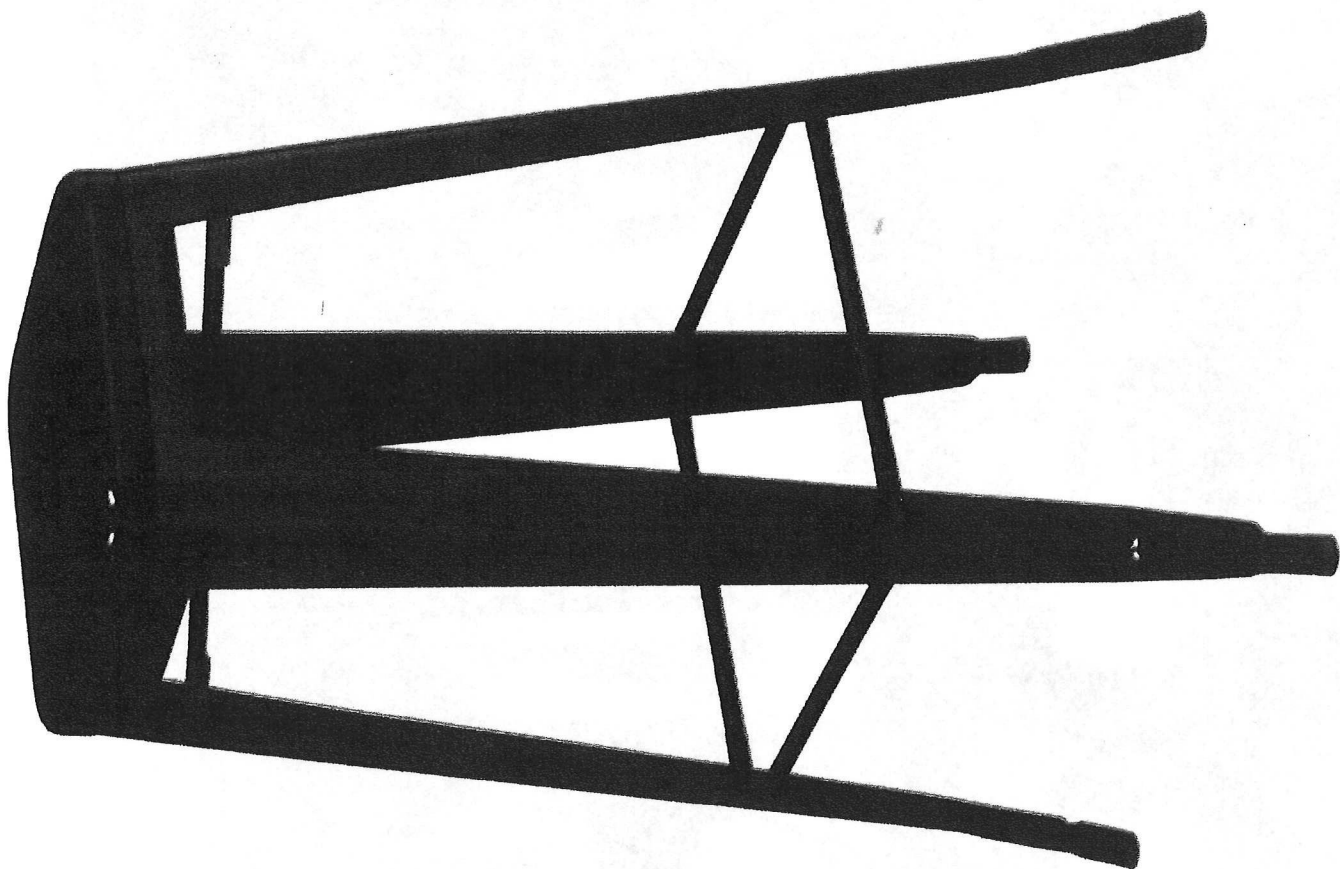
○ = Barstool (A)
□ = table + chairs (B)



2/3

A

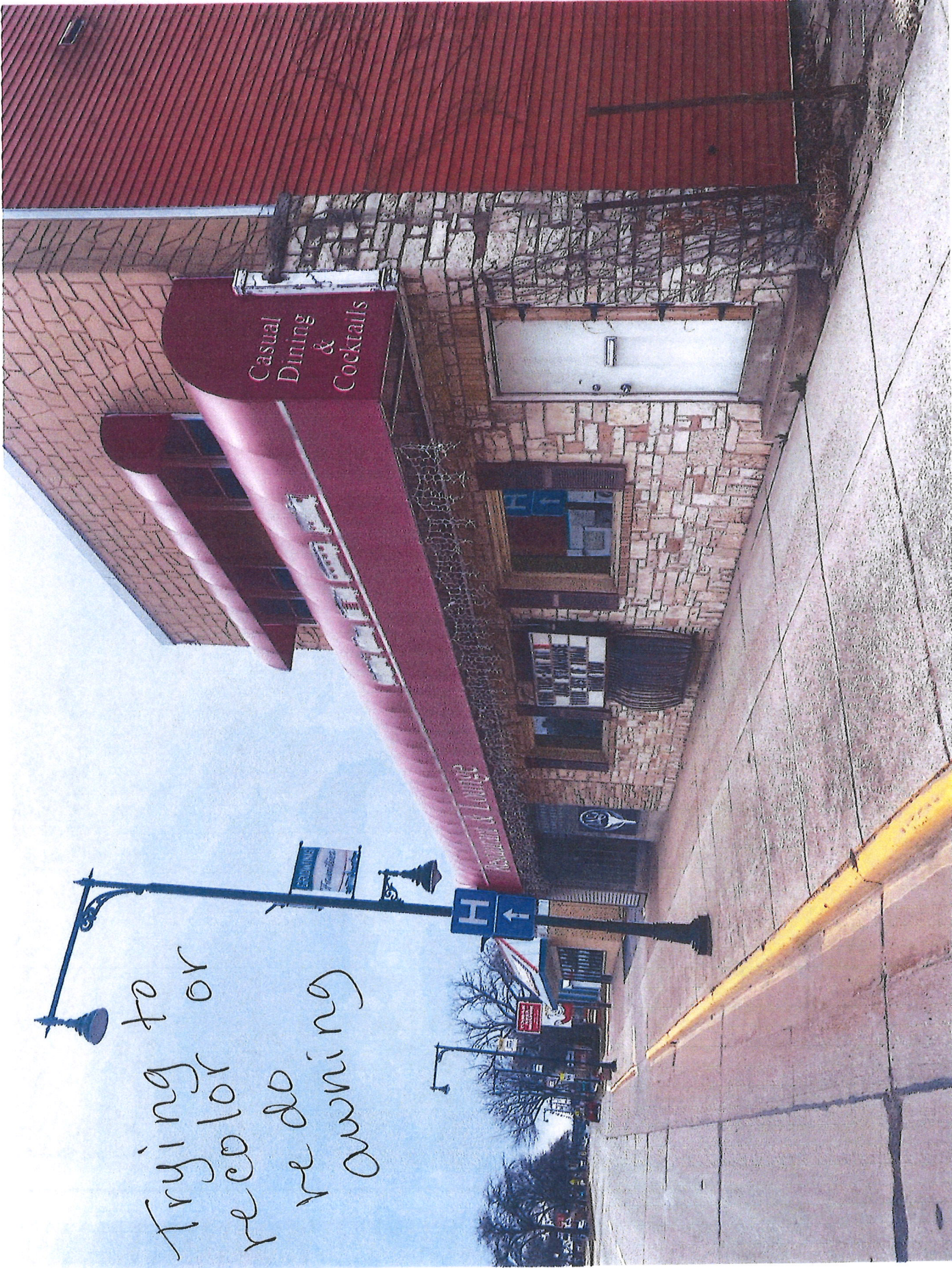
Metal



B

Metal





Trying to
re-color or
re-do
owning



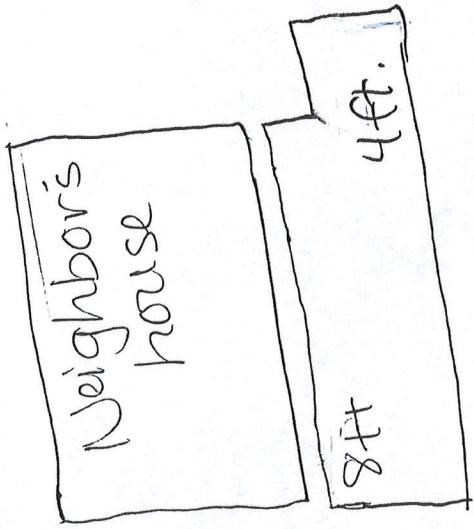


9109.00 in stock
* Check website for latest pricing and availability. Images may be subject to copyright. [Learn More](#)
Share

8 ft

along house
drop it down to 4ft.
at the edge of the house
so the fence won't be
noticed as much, to
stop light pollution.

SIDE WALK



fence →



On the front next to the side walk. Both sides of entry door.

4 ft high

9

Sign @



sign ©

4 x 8



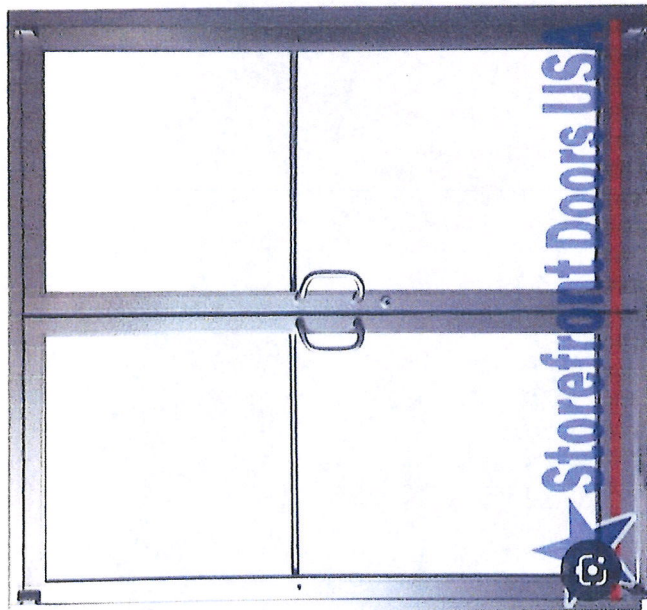
10:17

LTE

Storefront Doors USA

Ⓟ

DOOR



Commercial Double Storefront Door - 6'0" x 7'0" (72" X 84")

Visit >

\$1,875.00 · In stock · Brand: Storefront Doors USA

- Doors are brand new. Standard sizes for pairs are 72" X 84", - The frame size is 75-1/2" x 85-3/4", - The rough opening is 76" X 86", Package ...

* Check website for latest pricing and availability. Images may be subject to copyright. Learn More

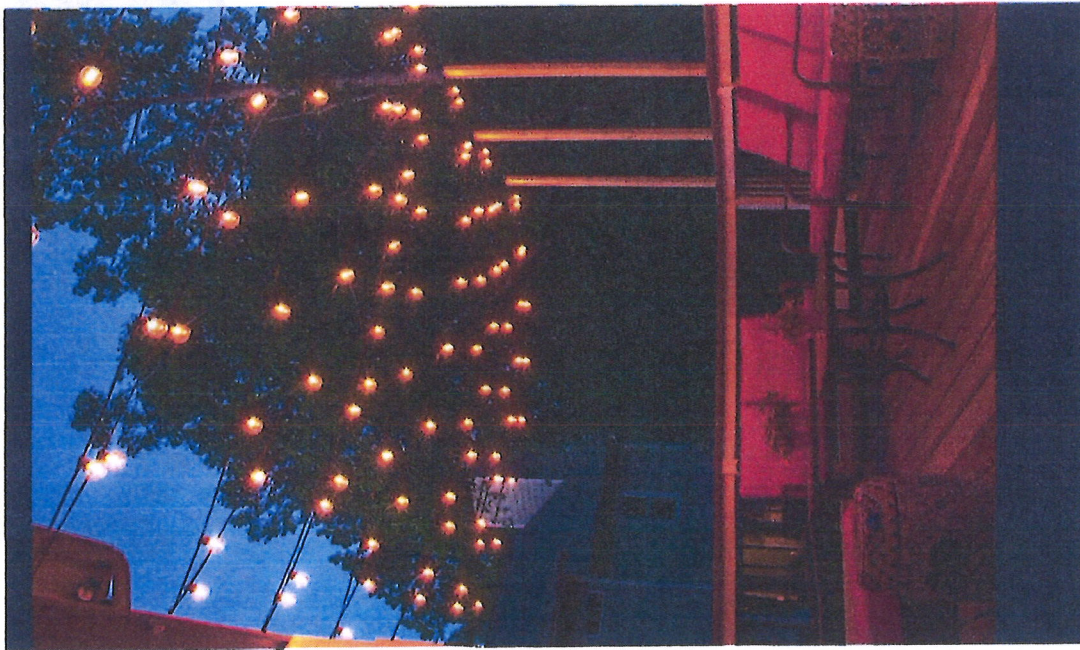
Share

Sponsored

Q commercial steel doors with glass



10:21 LTE 



AA  outdoor patio lights    

Example
of light
pattern





Sign on Side
of Sac's
with in



MINUTES FOR PLANNING COMMISSION

A Planning Commission was held on **Thursday, April 25, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Paul Dwyer.

ROLL CALL

Present: Bryan Meyer, Tina Thompson, Eric Prise, Paul Dwyer and John Glynn.

Absent: Travis Scholze and Brian Rice. Also present: Shane Rolff and Ben Rohr.

APPROVAL OF MEETING MINUTES

Motion by Prise, second by Thompson to approve the meeting minutes for March 2024. All ayes. Motion carried.

PUBLIC HEARING

Request from Vicki Allen-Wedl to rezone the property located at 210 McLean Ave., from B-Business District to R3-Multifamily Residential District.

Public hearing was opened at 5:31 PM. Tim Amundson of 205 McLean Ave opposed to a multifamily but not a single family residence going in at 210 McLean Ave. Joe Lawrence of 115 W Jackson St is worried about storm water run off. Mayor Paul Dwyer stated he was not in favor of the rezoning and thinks it should be a condition use permit so the city has more control over what is built on the lot.

Public hearing was closed at 5:35 PM.

Discussion and Recommendation related to the request from Vicki Allen-Wedl to rezone the property located at 210 McLean Ave from B-Business District to R3-Multifamily Residential District.

Rolff stated it meets the future land use map and the size of the lot would allow up to an 8 unit.

Motion by Glynn, second by Thompson to deny rezoning 210 McLean Ave. Meyer opposed. Motion carried.

PUBLIC HEARING

Public hearing, section 52-10 (1)(a)(2), to consider amendments to Use restrictions and performance standards.

Public hearing opened at 5:43 PM. No public input. Public hearing closed at 5:44 PM.

Discussion and Recommendation on Ordinance Amendment for Section 52-10 (1)(a)(2).

Motion by Prise, second by Meyer to approve ordinance amendment for 52-10 (1)(a)(2). All ayes. Motion carried.

DISCUSSION ITEMS

- A. Discussion and Recommendation of Certificate of Appropriateness: 716 Superior Ave

Was discussed at march meeting. Need a recommendation.

Motion by Thompson, second by Meyer to approve the Certificate of Appropriateness for 716 Superior Ave. All ayes. Motion carried.

- B. Discussion and Recommendation of Certificate of Appropriateness: 309 Superior Ave

Rolff went through the checklist. Committee has no issues with the string lights. Motion by Thompson, second by Prise to approve the Certificate of Appropriateness for 309 Superior Ave. All ayes. Motion carried.

Planning Commission – April 25, 2024**Page 2****C. Discussion on Comprehensive Plan Draft #2**

General discussion on the timeline. Talk about a point person for economic development.
Concern on transparency, public input and sufficient time to review.

FUTURE AGENDA ITEMS

- Review checklist for certificate of appropriateness / add lighting
- Comprehensive Plan update
- Have attendance mandatory for public hearings?

FUTURE MEETING DATE: May 30, 2024**ADJOURNMENT**

Motion by Meyer, second by Thompson to adjourn the meeting at 6:10 PM.

MINUTES FOR COMMITTEE OF THE WHOLE JUNE 17, 2024

CALL TO ORDER – ROLL CALL

The Committee of the Whole meeting was held on **Monday, June 17, 2024 at 6:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI. The meeting was called to order by John Glynn at 6:30 p.m. Present: Paul Dwyer, John Glynn, Travis Scholze, Richard Yarrington, Shawn Zabinski, Nicole Hart (arrived at 6:43 p.m.), Patrick Devine, Nellie Pater, and Dean Peterson. Absent: none. Also present: Becki Weyer, Molly Powell, Joe Protz, Kirk Arity, Tim Adler, and Scott Holum. All motions are unanimously approved unless otherwise notated. The meeting was recorded by Hagen Sports Network.

Approval of Minutes from May 20, 2024

Motion by Peterson, second by Scholze, to approve the minutes from May 20, 2024. Motion carried.

REPORTS:

City Clerk Monthly Report

Weyer provided a monthly written report. The Clerk's office is finishing the alcohol licensing period. The next election is August 13, 2024. Absentee ballots will be sent out by June 27, 2024.

June 2024 Treasurer's Report

Powell provided a monthly written report. The updated procurement policy for mass transit has been submitted for final Committee of the Whole and Council approval. The annual financial audit is still ongoing. The third installment of property taxes was due on May 31, 2024. They have collected approximately 87% of the tax outstanding for the year – of which 8% is being paid in installments and 5% is delinquent.

Tomah Parks and Recreation Program Report

Protz provided a monthly written report. Park bathrooms are open and in high usage; they continue to have problems with vandalism. Squirrel Fest will be held in Winnebago park on July 6, 2024. The disc golf course baskets have been installed by Fireman's park. Protz covered the ongoing recreation programs. The pool opened on June 11, 2024, and swim lessons begin on June 17, 2024. The new kayak launch is working well at Winnebago Park.

Public Works And Utilities Director Report

Dir. Arity provided a monthly written report.

Street: Curb and gutter reconstruction on Hwy ET will be started soon. The storm sewer at the western end of the project is left. Chip sealing is scheduled for the week of June 17, 2024, The last of the white paint markings are complete and they have started with yellow paint. Staff are collaborating with the school district on asphalt repairs at the middle and high school. A large culvert was repaired.

Sewer: Training for the new UV system is complete. Staff have cleaned various sewers and facilitated a sewer repair on Curry Street.

Water: Well #10 is down for scheduled repairs. Lead service inventory is still the focus.

Lake: The next Lake Committee meeting is July 18, 2024.

Police Department Monthly Report - May 2024

Chief Holum provided a monthly written report. Brandon Bellacero recently graduated from the academy. New hire Bradley Hoffman started this month and will be attending the academy soon. The K-9 golf tournament was a success; they raised about \$25,000 for the K-9 program. The police department is collaborating closely with the staff at the Tractor Pull to help secure a successful event.

Chamber/Convention & Visitors Bureau

There has been positive feedback regarding the new second railroad line running through Tomah. There are still hotel rooms available in the city for those wishing to stay in the city for the tractor pull. Monroe County had the largest increase of tourism and spending than any other county in the state.

Ordinance Amending Chapter 16 of the City of Tomah Ordinances

Chief Adler explained that the City would like to go forward with these changes that go hand in hand with the Emergency Management Plan. The ordinance change brings it in line with the changes in the state statute. The ordinance updates change in title at the County level and further outlines duties and responsibilities of Monroe County and the city in day to day or during emergency situations. Motion by Peterson, second by Scholze, to recommend the Council approve the ordinance change to Chapter 16 of the City of Tomah Code of Ordinances. Motion carried.

Approval of amendment of Recreation Park Emergency Operations Plan

Motion by Scholze, second by Yarrington, to recommend the Council approve the amendment of the Recreation Park Emergency Operations Plan. This amendment is part of ongoing changes over time to keep the plan up to date. Changes include processes for when severe weather alarms are required to be set off, and language was added to who has authority during severe weather or other emergency situations. Motion carried.

Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,640,000 General Obligation Promissory Notes, Series 2024A

Motion by Scholze, second by Zabinski, to recommend the Council approve the resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,640,000 General Obligation Promissory Notes, Series 2024A. Motion carried.

Renewal of “Class B” Liquor, Class “B” Fermented Malt Beverage, and “Class C” Wine Beverage Licenses

Motion by Zabinski, second by Dwyer, to recommend the Council approve the renewal of alcohol licenses as follows:

**CITY OF TOMAH
NOTICE OF APPLICATION FOR RENEWAL BEER AND/OR LIQUOR LICENSES
FOR THE LICENSE PERIOD OF: 7/1/2024 – 6/30/2025**

The following have applied for "Class B" Liquor and Class "B" Fermented Malt Beverage Licenses in the City of Tomah:

1. M&M Vending Amusements, LLC DBA The Bank Bar at 1015 Superior Ave
2. The Crow Bar, LLC. The Crow Bar at 1206 Superior Ave
3. Elmer W Grassman Post No. 201 DBA American Legion Post 201 at 800 Wisconsin Ave
4. T & J Hospitality LLC DBA Cran-Bear Pub at 319 Wittig Rd
5. T & J Hospitality LLC DBA Taphouse Twenty 201 Helen Walton Dr., Ste. 1

The following have applied for a Class “B” Fermented Malt Beverage License in the City of Tomah:

1. Area Community Theatre Inc. at 907 Kilbourn Ave
2. Lena’s Cuisine DBA China Buffet at 115 W McCoy Blvd

The following have applied for a “Class C” Wine License in the City of Tomah:

1. Area Community Theatre Inc. at 907 Kilbourn Ave

Nicole Jacobs, Deputy City Clerk, Tomah, WI

Motion carried.

Special Event Outdoor Cabaret Licenses for North American Squirrel Association for Winnebago Park located on Brandon St. in Tomah, WI for an event on July 6th of 2024

Motion by Yarrington, second by Zabinski, to recommend the Council approve the special outdoor cabaret license for n.a.s.a. for their event on July 6, 2024. Motion carried.

Approval of Tomah Transit Procurement Policy

As part of our compliance review for Tomah Transit, the DOT asked that the city of Tomah adopt the updated procurement policy for Tomah Transit. The policy follows the FTA and DOT requirements for procurement and keeps the city eligible for federal and state grants. Motion by Scholze, second by Yarrington, to recommend the Council approve the policy as submitted. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Zabinski, second by Yarrington, to recommend the Council approve the resolution authorizing payment of monthly bills in the amount of \$1,217,846.24. Motion carried.

April 30, 2024 Cash and Investments Report

Motion by Scholze, second by Pater, to recommend the Council approve the April 30, 2024 Cash and Investments Report. Motion carried.

May 31, 2024 Cash and Investments Report

Motion by Zabinski, second by Scholze, to recommend the Council approve the May 31, 2024 Cash and Investments Report. Motion carried.

Approval of Contract Between the City of Tomah and General Engineering for Inspection Services

Kirk Arity went over the contract between the City of Tomah and General Engineering. Staff just received the draft, so paper copies were available to the Committee. Staff would like approval to sign and get the inspection services going in the city to ensure the building inspector's departure does not slow down development. There will be an eventual increase in permit fees to cover the services. Motion by Scholze, second by Dwyer, to recommend the Council approve the contract between the City of Tomah and General Engineering after the contract is reviewed by the City Attorney. Motion carried.

Adjourn to Closed Session Pursuant to Wis Stat § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved

Motion by Peterson, second by Scholze, to adjourn to closed session pursuant to Wis Stat § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and Wis Stat § 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business. Motion carried. The meeting adjourned to closed session at 7:11 p.m.

Respectfully submitted,

Rebecca Weyer, City Clerk

CITY CLERK – MONTHLY REPORT JUNE 2024

Elections

- The next election is August 13, 2024 at the Fairgrounds, Gold Building. The Clerk’s office has sent out 234 absentee ballots. City Hall will be open for in-person absentee voting starting July 30th and ending on Friday, August 2nd. The clerk’s office will be open for voting on the two Fridays during this time.
- There have been updated rulings regarding drop boxes for absentee ballots. Back in July of 2022, the Supreme Court mandated that unmanned drop boxes are illegal, but that ruling has recently been overturned. The Clerk’s office adjusted to the need to not use a drop box over the last two years, and due to the unstable rulings on this issue, will continue to operate without a specified election drop box for absentee ballots. The Supreme Court ruling does not force or require the use that municipal clerks use drop boxes. We will continue to monitor recent litigation to ensure the city is following all laws and regulations regarding elections.

Other clerk Info

- The Board of Review two-hour mandatory meeting will be at 10:00 a.m. in the Council Chambers on August 1, 2024. Associated Appraisal had 44 in-person meetings and 52 phone appointments from residents with questions or concerns about their property values. Residents have a limited time to submit appeals to stated property values and should contact the clerk’s office for forms and instructions on how to appeal if desired.
- We are working with Vandewalle to schedule the Joint Review (TID) Board annual meeting. There is no time requirement for this meeting unless there are TID amendments, so the meeting will be in late August or early September.
- Had a phone meeting with Spectrum Insurance about when rates for 2025 will be available and they should have numbers available in time for budget discussions.

HR Related

- At its June 20, 2024 meeting, the Employee Trust Funds Board approved Wisconsin Retirement System contribution rates for 2025. These rates are based on current benefit levels and recommendations from the Board’s independent consulting actuary

WRS Employment Category	Contribution Rate Change (Employer and participant rates combined)
General, Teachers, and Educational Support Personnel; Executive, Elected, and Judges	Increase 0.10%
Protective with Social Security	Increase 0.70%
Protective without Social Security	Decrease 0.10%

City Clerk, July 10, 2024



Treasurer's Report

July 2024

Mass Transit

Second quarter 2024 reporting is due to the Wisconsin DOT by July 31, 2024.

New vans are in service and the two vans that were removed from service will be listed for sale on Wisconsin Surplus soon.

Debt Service/Capital Projects

The sale of our 2024 promissory notes was completed on Thursday, June 27th.

Highlights of Sale:

- Six bids received – ranging from 3.9897% to 4.1702416%
- Premium received of \$42,957, which was applied against the underwriter's discount
- Lower than expected interest rate and higher than expected premium will lead to an overall principal and interest savings of \$52,526 over the life of the note.

Closing was July 9th and the money will be deposited into our account shortly after that date.

Audit

We are expecting our finalized audit report sometime in the next few weeks and our hoping to have our auditors present at the August or September meeting.

Taxes

The final installment of property taxes is due on July 31st, 2024. At that time we will close out our 2023 tax roll and forward all delinquent accounts to Monroe County for collection.

Molly Powell

July 16, 2024

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
01-41110 GENERAL PROPERTY TAXES	.00	2,654,597.54	3,753,796.00	1,099,198.46	70.7
01-41140 MOBILE HOME FEES	8,633.26	61,806.18	80,000.00	18,193.82	77.3
01-41220 SALES TAX DISCOUNT	.00	.00	100.00	100.00	.0
01-41225 VEHICLE REGISTRATION REVENUE	334.50	2,708.50	7,000.00	4,291.50	38.7
01-41310 LIEU TAX-MUNICIPAL OWED UTIL	.00	.00	350,000.00	350,000.00	.0
01-41320 LIEU TAX-TAX EXEMPT ENTITIES	.00	39,294.74	40,000.00	705.26	98.2
01-41800 INTEREST ON DELINQUENT PP TAX	802.81	1,614.05	500.00	(1,114.05)	322.8
01-41810 INTEREST ON DELINQUENT RE TAX	18,321.60	27,269.94	20,000.00	(7,269.94)	136.4
TOTAL TAXES	28,092.17	2,787,290.95	4,251,396.00	1,464,105.05	65.6
<u>FEDERAL & STATE GRANTS</u>					
01-43213 FEDERAL GRANTS-LAW ENF OTHER	1,798.00	1,798.00	1,850.00	52.00	97.2
01-43410 STATE SHARED REVENUE	.00	81,883.16	2,320,000.00	2,238,116.84	3.5
01-43420 STATE FIRE INSURANCE REVENUE	.00	.00	34,700.00	34,700.00	.0
01-43521 STATE GRANTS-LAW ENF IMPROV	.00	4,325.00	.00	(4,325.00)	.0
01-43523 GEN GRANT-OTHER LAW ENFORC	.00	3,934.05	5,000.00	1,065.95	78.7
01-43531 STATE GRNT-LOCAL TRANSPORT AID	.00	426,804.40	845,273.10	418,468.70	50.5
01-43610 STATE PMT MUNICIPAL SERVICES	.00	17,608.05	5,000.00	(12,608.05)	352.2
01-43620 LIEU TAX-STATE CONSERV LANDS	.00	.00	250.00	250.00	.0
TOTAL FEDERAL & STATE GRANTS	1,798.00	536,352.66	3,212,073.10	2,675,720.44	16.7
<u>LICENSES & PERMITS</u>					
01-44100 BUSINESS & OCCUP LICENSES	5,932.00	37,279.50	40,000.00	2,720.50	93.2
01-44200 NON-BUSINESS LICENSES	.00	1,605.00	2,000.00	395.00	80.3
01-44300 BUILDING PERMITS & INSPECTION	2,500.40	30,756.32	100,000.00	69,243.68	30.8
01-44400 ZONING PERMITS & FEE	.00	125.00	600.00	475.00	20.8
01-44500 FIRE PERMIT FEES	.00	.00	1,500.00	1,500.00	.0
01-44900 OTHER REG PERMITS & FEES	.00	.00	350.00	350.00	.0
TOTAL LICENSES & PERMITS	8,432.40	69,765.82	144,450.00	74,684.18	48.3
<u>FINES</u>					
01-45100 LAW & ORDINANCE VIOLATIONS	7,896.84	64,429.39	130,000.00	65,570.61	49.6
01-45221 GEN JUDGEMENT-LAW ENF EQUIP&P	.00	85.98	100.00	14.02	86.0
01-45223 JUDGEMENT-OTHER EQUIP & PROP	.00	.00	50.00	50.00	.0
TOTAL FINES	7,896.84	64,515.37	130,150.00	65,634.63	49.6

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 1

42

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>PUBLIC CHARGES</u>					
01-46100 GEN GOV'T PUBLIC CHARGE	250.00	1,475.00	9,000.00	7,525.00	16.4
01-46210 LAW ENFORCEMENT FEES	770.00	2,280.00	4,000.00	1,720.00	57.0
01-46220 FIRE DEPARTMENT FEES	.00	2,935.00	5,000.00	2,065.00	58.7
01-46240 WEIGHTS & MEASURES FEES	.00	.00	5,000.00	5,000.00	.0
01-46340 AIRPORT CHARGES	2,655.76	7,732.77	20,000.00	12,267.23	38.7
01-46430 REFUSE & GARB REVENUE	.00	4,068.15	4,000.00	(68.15)	101.7
01-46435 RECYCLING REVENUE	.00	140.00	700.00	560.00	20.0
01-46720 PARKS	1,361.83	12,946.96	34,500.00	21,553.04	37.5
01-46721 RECREATION PARK	576.53	20,982.86	75,000.00	54,017.14	28.0
01-46722 AQUATIC CENTER	29,089.56	29,089.56	60,000.00	30,910.44	48.5
01-46723 RECREATION PROGRAMS	2,345.00	8,697.25	45,000.00	36,302.75	19.3
01-46729 PARK SPACE FEES	.00	.00	5,000.00	5,000.00	.0
TOTAL PUBLIC CHARGES	37,048.68	90,347.55	267,200.00	176,852.45	33.8
<u>OTHER GOVERNMENT CHARGES</u>					
01-47320 PUBLIC SAFETY CHARGE-MEG	43.59	717.38	.00	(717.38)	.0
01-47321 PUBLIC SAFETY CHARGE-SCHL RES	.00	27,062.21	77,000.00	49,937.79	35.2
TOTAL OTHER GOVERNMENT CHARGES	43.59	27,779.59	77,000.00	49,220.41	36.1
<u>INTEREST & MISCELLANEOUS REVEN</u>					
01-48110 INTEREST INCOME	14,169.60	227,753.32	150,000.00	(77,753.32)	151.8
01-48130 INT-SPEC ASSESS & SPEC CHARGES	.00	.00	1,000.00	1,000.00	.0
01-48200 GENERAL RENT	1,188.70	7,716.24	16,000.00	8,283.76	48.2
01-48420 GEN INS RECOVERIES-LAW ENF	.00	1,194.35	.00	(1,194.35)	.0
01-48430 GEN INS RECOVERIES-HWY EQUIP	.00	1,000.00	.00	(1,000.00)	.0
01-48440 INS RECOVERIS-OTHER EQUIP&PROP	2,315.89	4,053.35	.00	(4,053.35)	.0
01-48900 OTHER MISCELLANEOUS	6,092.07	9,630.87	30,000.00	20,369.13	32.1
01-48901 ED REVENUE	.00	.00	20,000.00	20,000.00	.0
01-48903 ED LOAN INT REPAYMENT	.00	.00	4,100.00	4,100.00	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	23,766.26	251,348.13	221,100.00	(30,248.13)	113.7
<u>TRANSFERS IN</u>					
01-49200 TRANSFER FROM OTHER FUNDS	.00	.00	21,212.00	21,212.00	.0
TOTAL TRANSFERS IN	.00	.00	21,212.00	21,212.00	.0
TOTAL FUND REVENUE	107,077.94	3,827,400.07	8,324,581.10	4,497,181.03	46.0

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE EXPENSES</u>					
01-51100-1100	2,400.00	12,800.00	27,200.00	14,400.00	47.1
01-51100-1320	183.64	979.44	2,080.80	1,101.36	47.1
01-51100-2230	13.22	89.32	225.00	135.68	39.7
01-51100-3100	.00	.00	150.00	150.00	.0
01-51100-3200	406.98	2,177.72	6,500.00	4,322.28	33.5
01-51100-3250	.00	.00	7,569.00	7,569.00	.0
01-51100-3300	.00	.00	250.00	250.00	.0
01-51100-3350	.00	.00	300.00	300.00	.0
01-51100-3400	.00	.00	750.00	750.00	.0
TOTAL LEGISLATIVE EXPENSES	3,003.84	16,046.48	45,024.80	28,978.32	35.6
<u>JUDICIAL EXPENSES</u>					
01-51200-1100	1,250.05	6,833.62	14,333.33	7,499.71	47.7
01-51200-1120	4,566.40	29,681.62	59,370.20	29,688.58	50.0
01-51200-1250	75.00	450.00	900.00	450.00	50.0
01-51200-1310	320.26	2,079.10	4,158.64	2,079.54	50.0
01-51200-1320	426.01	2,676.78	5,707.17	3,030.39	46.9
01-51200-1330	26.21	150.21	200.00	49.79	75.1
01-51200-1340	2,021.82	12,142.17	24,195.84	12,053.67	50.2
01-51200-2100	15.80	382.90	500.00	117.10	76.6
01-51200-2110	.00	18.00	100.00	82.00	18.0
01-51200-2230	57.82	330.46	700.00	369.54	47.2
01-51200-2900	.00	6,803.00	7,300.00	497.00	93.2
01-51200-3100	32.97	239.23	2,000.00	1,760.77	12.0
01-51200-3250	.00	845.00	845.00	.00	100.0
01-51200-3300	.00	151.97	500.00	348.03	30.4
01-51200-3350	.00	.00	250.00	250.00	.0
TOTAL JUDICIAL EXPENSES	8,792.34	62,784.06	121,060.18	58,276.12	51.9
<u>LEGAL EXPENSES</u>					
01-51300-2100	3,155.00	24,153.36	65,000.00	40,846.64	37.2
TOTAL LEGAL EXPENSES	3,155.00	24,153.36	65,000.00	40,846.64	37.2

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 3

44

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR EXPENSES</u>					
01-51410-1100 MAYOR SAL-MANAGERIAL	1,266.67	6,933.34	14,400.00	7,466.66	48.2
01-51410-1320 MAYOR SOCIAL SECURITY	96.90	530.40	1,101.60	571.20	48.2
01-51410-2230 MAYOR UTIL-TELEPHONE	25.95	155.70	225.00	69.30	69.2
01-51410-3100 MAYOR OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
01-51410-3300 MAYOR TRAVEL	.00	.00	250.00	250.00	.0
01-51410-3350 MAYOR TRAINING	.00	.00	200.00	200.00	.0
01-51410-3400 MAYOR OPERATING SUPPLIES	.00	27.00	100.00	73.00	27.0
TOTAL MAYOR EXPENSES	1,389.52	7,646.44	16,426.60	8,780.16	46.6
<u>ADMINISTRATOR EXPENSES</u>					
01-51415-2230 ADMINISTRATOR UTIL-TELEPHONE	132.31	803.72	.00	(803.72)	.0
TOTAL ADMINISTRATOR EXPENSES	132.31	803.72	.00	(803.72)	.0
<u>CITY CLERK EXPENSES</u>					
01-51420-1100 CITY CLERK SAL-MANAGERIAL	7,464.00	48,236.10	84,902.64	36,666.54	56.8
01-51420-1120 CITY CLERK SAL-SUPPORT	5,476.60	32,636.21	74,542.58	41,906.37	43.8
01-51420-1140 CITY CLERK OVERTIME	.00	.00	600.00	600.00	.0
01-51420-1250 CITY CLERK LONGEVITY	23.87	154.35	325.00	170.65	47.5
01-51420-1310 CITY CLERK WIS RETIRE	782.72	5,068.32	11,043.12	5,974.80	45.9
01-51420-1320 CITY CLERK SOCIAL SECURITY	946.68	5,929.09	12,243.46	6,314.37	48.4
01-51420-1330 CITY CLERK LIFE INSURANCE	16.68	74.43	125.00	50.57	59.5
01-51420-1340 CITY CLERK MED HEALTH	4,032.34	24,149.03	45,367.20	21,218.17	53.2
01-51420-2100 CITY CLERK PROF SERVICE	.00	.00	500.00	500.00	.0
01-51420-2230 CITY CLERK UTIL-TELEPHONE	53.31	347.79	750.00	402.21	46.4
01-51420-2900 CITY CLERK SERVICE CONTRACT	303.26	1,661.06	3,000.00	1,338.94	55.4
01-51420-3100 CITY CLERK OFFICE SUPPLIES	121.55	1,336.63	5,000.00	3,663.37	26.7
01-51420-3200 CITY CLERK PUB & SUBSCRIPTION	.00	(208.66)	4,050.00	4,258.66	(5.2)
01-51420-3250 CITY CLERK ASSN DUES	.00	.00	400.00	400.00	.0
01-51420-3300 CITY CLERK TRAVEL	.00	.00	600.00	600.00	.0
01-51420-3350 CITY CLERK TRAINING	.00	.00	1,200.00	1,200.00	.0
01-51420-3400 CITY CLERK OPERATING	.00	.00	300.00	300.00	.0
TOTAL CITY CLERK EXPENSES	19,221.01	119,384.35	244,949.00	125,564.65	48.7

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ELECTIONS EXPENSES</u>					
01-51440-1130 ELECTIONS SAL-OPERATION	.00	4,588.19	13,500.00	8,911.81	34.0
01-51440-1140 ELECTIONS OVERTIME	.00	.00	600.00	600.00	.0
01-51440-1320 ELECTIONS SOCIAL SECURITY	.00	.00	1,078.65	1,078.65	.0
01-51440-2900 ELECTIONS SERVICE CONTRACT	.00	469.68	1,000.00	530.32	47.0
01-51440-3100 ELECTIONS OFFICE SUPPLIES	162.67	1,563.16	12,000.00	10,436.84	13.0
01-51440-3200 ELECTIONS PUB & SUBS	.00	.00	3,000.00	3,000.00	.0
01-51440-3350 ELECTIONS TRAINING	.00	.00	1,000.00	1,000.00	.0
01-51440-3400 ELECTIONS OPERATING	66.44	66.44	4,500.00	4,433.56	1.5
TOTAL ELECTIONS EXPENSES	229.11	6,687.47	36,678.65	29,991.18	18.2
<u>COMPUTER EXPENSES</u>					
01-51450-2900 COMPUTER SERVICE CONTRACT	8,522.71	71,818.43	120,000.00	48,181.57	59.9
01-51450-3100 COMPUTER OFFICE SUPPLIES	.00	45.35	1,500.00	1,454.65	3.0
01-51450-3500 COMPUTER REPAIR & MAINTENANCE	.00	.00	1,200.00	1,200.00	.0
TOTAL COMPUTER EXPENSES	8,522.71	71,863.78	122,700.00	50,836.22	58.6
<u>TREASURER EXPENSES</u>					
01-51520-1100 TREASURER SAL-MANAGERIAL	5,318.10	43,841.07	79,476.85	35,635.78	55.2
01-51520-1120 TREASURER SAL-SUPPORT	10,292.65	67,521.25	120,443.85	52,922.60	56.1
01-51520-1140 TREASURER SAL-OVERTIME	.00	.00	500.00	500.00	.0
01-51520-1250 TREASURER LONGEVITY	62.25	367.75	600.00	232.25	61.3
01-51520-1310 TREASURER WIS RETIREMENT	1,081.43	7,659.70	13,829.03	6,169.33	55.4
01-51520-1320 TREASURER SOCIAL SECURITY	1,123.92	8,078.22	15,332.18	7,253.96	52.7
01-51520-1330 TREASURER LIFE INSURANCE	62.10	377.18	575.00	197.82	65.6
01-51520-1340 TREASURER MED HEALTH	5,390.14	32,641.13	52,754.62	20,113.49	61.9
01-51520-2230 TREASURER UTIL-TELEPHONE	52.92	360.42	800.00	439.58	45.1
01-51520-2900 TREASURER'S SERVICE CONTRACTS	.00	781.00	1,500.00	719.00	52.1
01-51520-3100 TREASURER OFFICE SUPPLIES	621.46	3,201.14	7,500.00	4,298.86	42.7
01-51520-3200 TREASURER PUB & SUBS	.00	.00	500.00	500.00	.0
01-51520-3250 TREASURER ASSN DUES	.00	.00	200.00	200.00	.0
01-51520-3300 TREASURER TRAVEL	(48.24)	(48.24)	1,000.00	1,048.24	(4.8)
01-51520-3350 TREASURER TRAINING	.00	59.49	1,000.00	940.51	6.0
01-51520-3400 TREASURER OPERATING SUPPLIES	14.50	812.71	2,500.00	1,687.29	32.5
TOTAL TREASURER EXPENSES	23,971.23	165,652.82	298,511.53	132,858.71	55.5
<u>ASSESSOR EXPENSES</u>					
01-51530-2100 ASSESSOR PROF SERVICE	.00	15,508.12	52,000.00	36,491.88	29.8
01-51530-2230 ASSESSOR UTIL-TELEPHONE	13.22	89.32	.00	(89.32)	.0
01-51530-2900 ASSESSOR SERVICE CONTRACTS	.00	3,876.99	2,200.00	(1,676.99)	176.2
TOTAL ASSESSOR EXPENSES	13.22	19,474.43	54,200.00	34,725.57	35.9

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ACCOUNTING EXPENSES</u>					
01-51540-2100 SPEC ACCOUNTING PROF SERVICE	3,000.00	19,175.00	27,000.00	7,825.00	71.0
TOTAL ACCOUNTING EXPENSES	3,000.00	19,175.00	27,000.00	7,825.00	71.0
<u>BUILDINGS EXPENSES</u>					
01-51600-1130 GENERAL BLDGS SAL-OPERATIONS	4,437.69	28,091.42	58,050.86	29,959.44	48.4
01-51600-1140 GENERAL BLDGS OVERTIME	.00	313.99	.00	(313.99)	.0
01-51600-1250 GENERAL BLDGS LONGEVITY	75.00	450.00	900.00	450.00	50.0
01-51600-1290 GENERAL BLDGS NON-ELECT	250.00	1,500.00	3,000.00	1,500.00	50.0
01-51600-1310 GENERAL BLDGS WIS RETIREMENT	311.37	1,991.00	4,274.61	2,283.61	46.6
01-51600-1320 GENERAL BLDGS SOCIAL SECURITY	364.35	2,322.19	4,739.24	2,417.05	49.0
01-51600-1330 GENERAL BLDGS LIFE INSURANCE	32.34	186.87	290.00	103.13	64.4
01-51600-2200 GENERAL BLDGS UTIL-GAS	1,051.83	5,601.65	13,000.00	7,398.35	43.1
01-51600-2210 GENERAL BLDGS UTIL-ELECT	.00	5,555.82	15,000.00	9,444.18	37.0
01-51600-2220 GENERAL BLDGS UTIL-W&S	235.25	1,400.98	3,000.00	1,599.02	46.7
01-51600-2230 GENERAL BLDGS UTIL-TELEPHONE	38.03	228.31	500.00	271.69	45.7
01-51600-2900 GENERAL BLDGS SERVICE CONTRACT	3,402.53	4,990.85	5,000.00	9.15	99.8
01-51600-3400 GENERAL BLDGS OPERATION	88.52	1,797.87	3,000.00	1,202.13	59.9
01-51600-3500 GENERAL BLDGS REPAIR	1,796.00	5,600.97	17,000.00	11,399.03	33.0
TOTAL BUILDINGS EXPENSES	12,082.91	60,031.92	127,754.71	67,722.79	47.0
<u>ILLEGAL TAXES EXPENSES</u>					
01-51910-3400 ILLEGAL TAXES OPERATION	.00	.00	5,000.00	5,000.00	.0
TOTAL ILLEGAL TAXES EXPENSES	.00	.00	5,000.00	5,000.00	.0
<u>LAW ENFORCMENT EXPENSES</u>					
01-51931-5100 LAW ENFORCE INS LIABILITY	.00	10,631.80	10,631.80	.00	100.0
01-51931-5110 LAW ENFORCE INS PROPERTY	.00	5,935.61	8,588.40	2,652.79	69.1
01-51931-5120 LAW ENFORCE INS WORK	.00	18,480.15	20,716.20	2,236.05	89.2
01-51931-5140 LAW ENFORCE INS AUTO	.00	6,680.58	10,217.85	3,537.27	65.4
01-51931-5150 LAW ENFORCE INS BOND	.00	12.50	42.50	30.00	29.4
TOTAL LAW ENFORCMENT EXPENSES	.00	41,740.64	50,196.75	8,456.11	83.2

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 6

47

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HIGHWAY INSURANCE EXPENSES</u>					
01-51932-5100	HIGHWAY INS LIABILITY	.00	5,248.75	5,248.75	.00 100.0
01-51932-5110	HIGHWAY INS PROPERTY	.00	5,062.88	5,196.90	134.02 97.4
01-51932-5120	HIGHWAY INS WORKER COMP	.00	11,586.11	12,988.00	1,401.89 89.2
01-51932-5140	HIGHWAY INS AUTO INSURANCE	.00	18,705.39	15,011.85 (3,693.54) 124.6
	TOTAL HIGHWAY INSURANCE EXPENSES	.00	40,603.13	38,445.50 (2,157.63) 105.6
<u>OTHER INSURANCE EXPENSES</u>					
01-51938-5100	OTHER INSURANCE LIABILITY	.00	22,706.40	20,692.40 (2,014.00) 109.7
01-51938-5110	OTHER INSURANCE PROPERTY	.00	33,288.80	41,531.85	8,243.05 80.2
01-51938-5120	OTHER INSURANCE WORK	.00	8,923.88	10,003.65	1,079.77 89.2
01-51938-5140	OTHER INSURANCE AUTO	.00	18,930.64	7,870.15 (11,060.49) 240.5
01-51938-5150	OTHER INSURANCE BOND	.00	993.75	351.05 (642.70) 283.1
01-51938-5160	OTHER INSURANCE UNEM	.00	.00	510.00	510.00 .0
	TOTAL OTHER INSURANCE EXPENSES	.00	84,843.47	80,959.10 (3,884.37) 104.8
<u>OTHER GOVERNMENTAL EXPENSES</u>					
01-51980-2280	OTHER GEN. GOV. RES-	.00	15,353.38	29,500.00	14,146.62 52.1
	TOTAL OTHER GOVERNMENTAL EXPENSES	.00	15,353.38	29,500.00	14,146.62 52.1

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 7

48

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAW ENFORCMENT EXPENSES</u>					
01-52100-1100	LAW ENFORCE SAL-MANAGERIAL	31,444.80	203,040.20	408,765.52	205,725.32 49.7
01-52100-1110	LAW ENFORCE SAL- SUPER	32,524.80	213,012.46	419,310.53	206,298.07 50.8
01-52100-1120	LAW ENFORCE SAL- SUPPORT	12,909.13	82,761.71	182,611.29	99,849.58 45.3
01-52100-1130	LAW ENFORCE SAL- SUPPORT	59,116.36	361,319.01	815,388.32	454,069.31 44.3
01-52100-1140	LAW ENFORCE OT	18,971.03	86,342.47	160,000.00	73,657.53 54.0
01-52100-1250	LAW ENFORCE LONGEVITY	870.00	5,205.00	11,040.00	5,835.00 47.2
01-52100-1270	LAW ENFORCE NIGHT DIF	390.44	2,384.14	6,500.00	4,115.86 36.7
01-52100-1280	LAW ENFORCE HOLIDAY PAY	6,859.57	27,849.29	57,887.50	30,038.21 48.1
01-52100-1290	LAW ENFORCE NON-ELECT	550.00	3,100.00	5,400.00	2,300.00 57.4
01-52100-1310	LAW ENFORCE WRS	25,348.85	153,811.25	307,774.37	153,963.12 50.0
01-52100-1320	LAW ENFORCE SOCIAL SECURITY	12,136.29	74,174.97	158,118.09	83,943.12 46.9
01-52100-1330	LAW ENFORCE LIFE INSURANCE	203.46	1,080.63	2,500.00	1,419.37 43.2
01-52100-1340	LAW ENFORCE MED INSURANCE	34,743.00	211,842.48	436,330.44	224,487.96 48.6
01-52100-1390	LAW ENFORCE OTHER	339.99	15,396.03	16,700.00	1,303.97 92.2
01-52100-2100	LAW ENFORCE PROF SERVICE	1,360.80	3,529.45	9,000.00	5,470.55 39.2
01-52100-2200	LAW ENFORCE UTIL-GAS	373.30	3,496.97	9,000.00	5,503.03 38.9
01-52100-2210	LAW ENFORCE UTIL-ELECT	.00	6,392.24	26,772.00	20,379.76 23.9
01-52100-2220	LAW ENFORCE UTIL-W&S	222.29	1,069.37	3,000.00	1,930.63 35.7
01-52100-2230	LAW ENFORCE UTIL-TELEPHONE	1,786.25	10,466.38	23,500.00	13,033.62 44.5
01-52100-2900	LAW ENFORCE SERVICE CONTRACT	.00	51,005.08	60,000.00	8,994.92 85.0
01-52100-3100	LAW ENFORCE OFFICE SUPPLIES	224.16	3,615.12	7,000.00	3,384.88 51.6
01-52100-3200	LAW ENFORCE PUBLICATIONS	.00	64.00	250.00	186.00 25.6
01-52100-3250	LAW ENFORCE ASSN DUES	.00	905.00	850.00	(55.00) 106.5
01-52100-3350	LAW ENFORCE TRAINING	.00	3,305.79	15,000.00	11,694.21 22.0
01-52100-3360	LAW ENFORCE EDUCATION	600.93	1,795.52	3,000.00	1,204.48 59.9
01-52100-3400	LAW ENFORCE OPER SUPPLIES	3,946.24	20,183.57	60,000.00	39,816.43 33.6
01-52100-3500	LAW ENFORCE REPAIR & MAINT	4,237.89	16,766.55	18,000.00	1,233.45 93.2
01-52100-3550	LAW ENFORCE BUILDING MAINT	1,562.47	5,913.17	14,000.00	8,086.83 42.2
	TOTAL LAW ENFORCMENT EXPENSES	250,722.05	1,569,827.85	3,237,698.06	1,667,870.21 48.5
<u>CANINE EXPENSES</u>					
01-52140-3400	CANINE PROGRAM OPER SUPPLIES	.00	500.00	.00	(500.00) .0
	TOTAL CANINE EXPENSES	.00	500.00	.00	(500.00) .0

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 8

49

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE PROTECTION EXPENSES</u>					
01-52200-1100	10,691.20	63,363.20	138,994.12	75,630.92	45.6
01-52200-1110	3,150.63	17,433.51	20,000.00	2,566.49	87.2
01-52200-1120	1,537.50	8,233.32	20,000.00	11,766.68	41.2
01-52200-1130	2,059.50	14,201.50	25,000.00	10,798.50	56.8
01-52200-1250	20.00	110.00	80.00	(30.00)	137.5
01-52200-1310	1,939.53	12,341.43	14,081.11	1,739.68	87.7
01-52200-1320	1,037.63	5,949.35	15,611.67	9,662.32	38.1
01-52200-1330	46.96	275.48	500.00	224.52	55.1
01-52200-1340	2,598.46	15,077.14	29,115.54	14,038.40	51.8
01-52200-2100	422.10	9,738.95	10,500.00	761.05	92.8
01-52200-2200	.00	2,351.75	7,500.00	5,148.25	31.4
01-52200-2210	681.24	3,905.87	9,500.00	5,594.13	41.1
01-52200-2220	40.08	261.69	1,000.00	738.31	26.2
01-52200-2230	251.08	1,506.82	2,700.00	1,193.18	55.8
01-52200-2900	.00	.00	1,500.00	1,500.00	.0
01-52200-3100	.00	(21.09)	750.00	771.09	(2.8)
01-52200-3200	.00	.00	300.00	300.00	.0
01-52200-3250	1,170.00	1,385.00	1,500.00	115.00	92.3
01-52200-3350	125.00	1,204.90	5,000.00	3,795.10	24.1
01-52200-3400	1,094.28	5,789.73	12,000.00	6,210.27	48.3
01-52200-3500	644.35	4,896.32	10,000.00	5,103.68	49.0
TOTAL FIRE PROTECTION EXPENSES	27,509.54	168,004.87	325,632.44	157,627.57	51.6
<u>FIRE FIGHTERS EXPENSES</u>					
01-52222-3400	166.40	166.40	.00	(166.40)	.0
TOTAL FIRE FIGHTERS EXPENSES	166.40	166.40	.00	(166.40)	.0
<u>AMBULANCE EXPENSES</u>					
01-52300-2900	.00	191,400.00	191,400.00	.00	100.0
TOTAL AMBULANCE EXPENSES	.00	191,400.00	191,400.00	.00	100.0

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 9

50

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSPECTIONS EXPENSES</u>					
01-52400-1100	2,975.00	38,155.80	79,541.94	41,386.14	48.0
01-52400-1120	.00	1,661.76	21,600.60	19,938.84	7.7
01-52400-1250	59.98	394.92	950.00	555.08	41.6
01-52400-1310	209.41	2,774.66	7,044.39	4,269.73	39.4
01-52400-1320	232.18	2,883.09	7,810.08	4,926.99	36.9
01-52400-1330	.00	102.61	175.00	72.39	58.6
01-52400-1340	5.50	9,612.94	33,874.18	24,261.24	28.4
01-52400-2100	6,533.00	10,360.00	20,000.00	9,640.00	51.8
01-52400-2230	155.72	1,012.70	2,000.00	987.30	50.6
01-52400-2900	.00	7,648.00	8,400.00	752.00	91.1
01-52400-3100	46.97	46.97	250.00	203.03	18.8
01-52400-3200	.00	.00	250.00	250.00	.0
01-52400-3250	.00	.00	250.00	250.00	.0
01-52400-3300	.00	.00	300.00	300.00	.0
01-52400-3350	.00	(500.00)	750.00	1,250.00	(66.7)
01-52400-3400	56.24	56.24	2,000.00	1,943.76	2.8
01-52400-3500	.00	.00	500.00	500.00	.0
TOTAL INSPECTIONS EXPENSES	10,274.00	74,209.69	185,696.19	111,486.50	40.0
<u>OTHER PUBLIC EXPENSES</u>					
01-52900-2210	.00	82.29	650.00	567.71	12.7
01-52900-2900	.00	.00	3,000.00	3,000.00	.0
TOTAL OTHER PUBLIC EXPENSES	.00	82.29	3,650.00	3,567.71	2.3
<u>HWY/STREET ADMIN EXPENSES</u>					
01-53100-1100	.00	3,196.92	20,775.78	17,578.86	15.4
01-53100-1120	.00	1,528.84	19,872.00	18,343.16	7.7
01-53100-1140	.00	.00	200.00	200.00	.0
01-53100-1250	.00	26.66	290.00	263.34	9.2
01-53100-1290	.00	83.34	700.00	616.66	11.9
01-53100-1310	.00	327.91	2,886.81	2,558.90	11.4
01-53100-1320	.00	347.38	3,200.59	2,853.21	10.9
01-53100-1330	.00	10.96	150.00	139.04	7.3
01-53100-1340	5.50	701.49	8,065.28	7,363.79	8.7
01-53100-2230	91.31	578.61	1,500.00	921.39	38.6
01-53100-3100	.00	.00	500.00	500.00	.0
01-53100-3400	.00	.00	250.00	250.00	.0
TOTAL HWY/STREET ADMIN EXPENSES	96.81	6,802.11	58,390.46	51,588.35	11.7

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 10

51

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HWY/STREET EXPENSES</u>					
01-53311-1110 HWY/ST MAINT SAL-SUP	5,241.60	34,070.40	68,136.67	34,066.27	50.0
01-53311-1130 HWY/ST MAINT SAL-OPERATION	41,934.73	262,235.31	492,169.04	229,933.73	53.3
01-53311-1140 HWY/ST MAINT OVERTIME	.00	4,241.81	17,500.00	13,258.19	24.2
01-53311-1250 HWY/ST MAINT LONGEVITY	332.50	1,975.00	4,000.00	2,025.00	49.4
01-53311-1290 HWY/ST MAINT NON-ELECT COMP	250.00	1,750.00	6,000.00	4,250.00	29.2
01-53311-1310 HWY/ST MAINT WIS RETIREMENT	3,278.10	19,069.22	40,558.59	21,489.37	47.0
01-53311-1320 HWY/ST MAINT SOCIAL SECURITY	3,183.06	19,292.29	44,967.14	25,674.85	42.9
01-53311-1330 HWY/ST MAINT LIFE INSURANCE	118.65	602.59	2,150.00	1,547.41	28.0
01-53311-1340 HWY/ST MAINT MED HEALTH	16,387.17	96,013.22	158,579.03	62,565.81	60.6
01-53311-2200 HWY/ST MAINT UTIL-GAS	2,131.90	7,580.32	20,000.00	12,419.68	37.9
01-53311-2210 HWY/ST MAINT UTIL-ELECT	.00	3,527.95	7,500.00	3,972.05	47.0
01-53311-2220 HWY/ST MAINT UTIL-W&S	253.42	1,460.94	4,000.00	2,539.06	36.5
01-53311-2230 HWY/ST MAINT UTIL-TELEPHONE	172.65	1,696.57	5,000.00	3,303.43	33.9
01-53311-2900 HWY/ST MAINT SERVICE CONTRACT	1,290.45	7,056.35	12,000.00	4,943.65	58.8
01-53311-3100 HWY/ST MAINT OFFICE SUPPLIES	.00	698.67	600.00	(98.67)	116.5
01-53311-3200 HWY/ST MAINT PUB & SUB	.00	.00	400.00	400.00	.0
01-53311-3350 HWY/ST MAINT TRAINING	.00	.00	2,000.00	2,000.00	.0
01-53311-3401 HWY/ST MAINT OP SUP-FUEL	6,522.88	41,003.65	72,000.00	30,996.35	57.0
01-53311-3402 HWY/ST MAINT OP SUP-EQUIP	.00	11,691.66	48,000.00	36,308.34	24.4
01-53311-3403 HWY/ST MAINT OP SUP-SALT	.00	39,551.93	46,700.00	7,148.07	84.7
01-53311-3404 HWY/ST MAINT OP SUP-	23.99	23.99	.00	(23.99)	.0
01-53311-3405 HWY/ST MAINT OP SUP-ST.MAIN	3,454.91	29,748.91	70,000.00	40,251.09	42.5
01-53311-3406 HWY/ST MAINT OP SUP-C&G MNT	168.00	2,256.75	20,000.00	17,743.25	11.3
01-53311-3407 HWY/ST MAINT OP SUP-ROCK/RI	.00	.00	2,500.00	2,500.00	.0
01-53311-3408 HWY/ST MAINT OP SUP-BLDGS	289.79	6,091.84	12,000.00	5,908.16	50.8
01-53311-3409 HWY/ST MAINT OP SUP-SAFETY	569.98	2,591.77	10,000.00	7,408.23	25.9
01-53311-3500 GENERAL HWY/ST REPAIR & MAINT	.00	1,066.14	500.00	(566.14)	213.2
01-53311-3501 HWY/ST MAINT R&M - TIRES	508.00	3,221.06	12,000.00	8,778.94	26.8
01-53311-3502 HWY/ST MAINT R&M - EQUIP	6,780.72	26,488.98	35,000.00	8,511.02	75.7
01-53311-3508 HWY/ST MAINT R&M - BLDGS	1,470.27	26,768.33	35,000.00	8,231.67	76.5
01-53311-3512 HWY/ST MAINT R&M - TRUCKS	1,266.53	8,429.06	35,000.00	26,570.94	24.1
TOTAL HWY/STREET EXPENSES	95,629.30	660,204.71	1,284,260.47	624,055.76	51.4
<u>STREET LIGHTING EXPENSES</u>					
01-53420-2900 STREET LIGHTING SERV CONTRACT	376.00	54,197.53	135,000.00	80,802.47	40.2
TOTAL STREET LIGHTING EXPENSES	376.00	54,197.53	135,000.00	80,802.47	40.2
<u>SIDEWALK EXPENSES</u>					
01-53432-2900 SIDEWALK MAINT SERV CONTRACT	.00	200.00	.00	(200.00)	.0
01-53432-3400 SIDEWALK MAINT OPER SUPPLIES	.00	.00	500.00	500.00	.0
TOTAL SIDEWALK EXPENSES	.00	200.00	500.00	300.00	40.0

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STORM SEWER EXPENSES</u>					
01-53441-1130	STRM SEWR MAINT SAL- OPERATION	252.86	252.86	.00 (252.86)	.0
01-53441-1310	STRM SEWR MAINT WIS RETIREMENT	17.45	17.45	.00 (17.45)	.0
01-53441-1320	STRM SEWR MAINT SS	18.89	18.89	.00 (18.89)	.0
01-53441-1330	STRM SEWR MAINT LIFE INSURANCE	.37	.37	.00 (.37)	.0
01-53441-1340	STRM SEWR MAINT HEALTH	53.77	53.77	.00 (53.77)	.0
	TOTAL STORM SEWER EXPENSES	343.34	343.34	.00 (343.34)	.0
<u>AIRPORT EXPENSES</u>					
01-53510-1130	AIRPORT SAL-OPERATION	589.90	3,845.33	7,570.74	3,725.41 50.8
01-53510-1140	AIRPORT OVERTIME	.00	185.58	.00 (185.58)	.0
01-53510-1310	AIRPORT WIS RETIREMENT	40.70	225.12	522.38	297.26 43.1
01-53510-1320	AIRPORT SOCIAL SECURITY	41.92	231.83	579.16	347.33 40.0
01-53510-1330	AIRPORT LIFE INS	3.37	8.26	.00 (8.26)	.0
01-53510-1340	AIRPORT HEALTH INS	185.11	881.04	.00 (881.04)	.0
01-53510-2200	AIRPORT UTIL-GAS	117.77	251.87	500.00	248.13 50.4
01-53510-2210	AIRPORT UTIL-ELECTRIC	.00	1,455.17	3,000.00	1,544.83 48.5
01-53510-2220	AIRPORT UTIL-W&S	.00	133.22	315.00	181.78 42.3
01-53510-2230	AIRPORT UTIL-TELEPHONE	.00	171.16	400.00	228.84 42.8
01-53510-2240	AIRPORT UTIL-CBL/INT	100.59	603.54	1,250.00	646.46 48.3
01-53510-2900	AIRPORT SERVICE CONTRACT	108.20	1,933.20	2,100.00	166.80 92.1
01-53510-3400	AIRPORT OPERATING SUPPLIES	.00	.00	1,300.00	1,300.00 .0
01-53510-3430	AIRPORT FUEL	67.84 (344.57)	30,000.00	30,344.57 (1.2)
01-53510-3500	AIRPORT REPAIR & MAINTENANCE	.00	2,451.96	5,000.00	2,548.04 49.0
	TOTAL AIRPORT EXPENSES	1,255.40	12,032.71	52,537.28	40,504.57 22.9
<u>REFUSE EXPENSES</u>					
01-53620-1130	REFUSE & GARB SAL-OPERATION	6,000.15	34,531.14	82,678.50	48,147.36 41.8
01-53620-1250	REFUSE & GARB LONGEVITY	.00	25.00	480.00	455.00 5.2
01-53620-1310	REFUSE & GARB WIS RETIREMENT	692.60	7,422.58	5,737.94 (1,684.64) 129.4
01-53620-1320	REFUSE & GARB SOCIAL SECURITY	410.84	2,506.05	6,361.63	3,855.58 39.4
01-53620-1330	REFUSE & GARB LIFE INSURANCE	20.94	43.56	100.00	56.44 43.6
01-53620-1340	REFUSE & GARB MED HEALTH	3,071.69	14,190.73	30,276.89	16,086.16 46.9
01-53620-3200	REFUSE & GARB PUB & SUB	.00	.00	2,000.00	2,000.00 .0
01-53620-3400	REFUSE & GARB OPER SUPPLIES	251.88	274.60	8,000.00	7,725.40 3.4
01-53620-3500	REFUSE & GARB REPAIR	.00	8,651.00	15,000.00	6,349.00 57.7
01-53620-3502	GEN REFUSE & GARB REP/MAINT	.00	115.61	1,000.00	884.39 11.6
	TOTAL REFUSE EXPENSES	10,448.10	67,760.27	151,634.96	83,874.69 44.7

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOLID WASTE EXPENSES</u>					
01-53630-2100 SOLID WSTE DISP PROF SERVICE	11,207.68	27,801.96	50,000.00	22,198.04	55.6
01-53630-5300 SOLID WSTE DISP RENT	17,903.74	89,664.17	190,000.00	100,335.83	47.2
TOTAL SOLID WASTE EXPENSES	29,111.42	117,466.13	240,000.00	122,533.87	48.9
<u>RECYCLING EXPENSES</u>					
01-53635-1130 RECYCLING SAL-OPERATION	2,049.06	15,172.59	26,298.80	11,126.21	57.7
01-53635-1310 RECYCLING WIS RETIREMENT	141.39	917.32	1,814.62	897.30	50.6
01-53635-1320 RECYCLING SOCIAL SECURITY	138.77	964.73	2,011.86	1,047.13	48.0
01-53635-1330 RECYCLING LIFE INSURANCE	5.80	14.81	50.00	35.19	29.6
01-53635-1340 RECYCLING MED HEALTH	1,170.26	5,903.35	10,033.16	4,129.81	58.8
01-53635-2900 RECYCLING SERVICE CONTRACT	12,618.07	34,595.05	66,700.00	32,104.95	51.9
01-53635-3400 RECYCLING OPERATING	.00	.00	10,000.00	10,000.00	.0
01-53635-3500 RECYCLING REPAIR & MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
TOTAL RECYCLING EXPENSES	16,123.35	57,567.85	121,908.44	64,340.59	47.2
<u>NUISANCE CONTROL EXPENSES</u>					
01-53640-2900 NUISANCE SERVICE CONTRACT	.00	1,511.00	2,500.00	989.00	60.4
TOTAL NUISANCE CONTROL EXPENSES	.00	1,511.00	2,500.00	989.00	60.4
<u>CHIPPER EXPENSES</u>					
01-53645-2900 CHIPPER SERVICE CONTRACT	.00	.00	15,000.00	15,000.00	.0
01-53645-3400 CHIPPER OPERATING SUPPLIES	.00	.00	3,500.00	3,500.00	.0
TOTAL CHIPPER EXPENSES	.00	.00	18,500.00	18,500.00	.0

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 13

54

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER PARKS EXPENSES</u>					
01-55200-1100 OTHER PARKS SAL-MANAGERIAL	2,139.36	13,905.84	27,811.91	13,906.07	50.0
01-55200-1110 OTHER PARKS SAL-SUPERVISORY	4,921.60	31,990.40	63,978.13	31,987.73	50.0
01-55200-1130 OTHER PARKS SAL-OPERATION	12,168.40	41,110.93	100,458.61	59,347.68	40.9
01-55200-1250 OTHER PARKS LONGEVITY	152.50	894.00	1,800.00	906.00	49.7
01-55200-1310 OTHER PARKS WIS RETIREMENT	805.86	5,231.38	13,389.36	8,157.98	39.1
01-55200-1320 OTHER PARKS SOCIAL SECURITY	1,452.09	6,540.70	14,844.72	8,304.02	44.1
01-55200-1330 OTHER PARKS LIFE INSURANCE	32.58	188.28	250.00	61.72	75.3
01-55200-1340 OTHER PARKS MED HEALTH	3,493.92	20,963.52	41,926.87	20,963.35	50.0
01-55200-2200 OTHER PARKS UTIL-GAS	610.68	3,277.74	12,000.00	8,722.26	27.3
01-55200-2210 OTHER PARKS UTIL-ELECTRIC	.00	10,747.36	23,000.00	12,252.64	46.7
01-55200-2220 OTHER PARKS UTIL-W&S	1,496.15	5,007.12	12,000.00	6,992.88	41.7
01-55200-2230 OTHER PARKS UTIL-TELEPHONE	150.63	1,605.54	4,000.00	2,394.46	40.1
01-55200-2240 OTHER PARKS UTIL-CABLE	218.17	218.17	.00	(218.17)	.0
01-55200-3100 OTHER PARKS OFFICE SUPPLIES	.00	.00	50.00	50.00	.0
01-55200-3350 OTHER PARKS TRAINING	.00	.00	200.00	200.00	.0
01-55200-3400 OTHER PARKS OPER SUPPLIES	3,973.95	20,879.35	30,000.00	9,120.65	69.6
01-55200-3500 OTHER PARKS REPAIR & MAINT	10,896.86	21,125.45	23,000.00	1,874.55	91.9
TOTAL OTHER PARKS EXPENSES	42,512.75	183,685.78	368,709.60	185,023.82	49.8
<u>RECREATION PROGRAM EXPENSES</u>					
01-55300-1100 REC PROGRAMS SAL-MANAGERIAL	3,209.04	20,858.76	41,717.87	20,859.11	50.0
01-55300-1130 REC PROGRAMS SAL-OPERATION	4,340.66	18,742.39	56,000.00	37,257.61	33.5
01-55300-1250 REC PROGRAMS LONGEVITY	33.75	193.50	420.00	226.50	46.1
01-55300-1310 REC PROGRAMS WIS RETIREMENT	223.75	1,492.21	41,717.80	40,225.59	3.6
01-55300-1320 REC PROGRAMS SOCIAL SECURITY	571.72	2,993.93	7,507.55	4,513.62	39.9
01-55300-1330 REC PROGRAMS LIFE INSURANCE	3.72	35.46	75.00	39.54	47.3
01-55300-1340 REC PROGRAMS MED HEALTH	907.34	5,504.04	10,888.13	5,384.09	50.6
01-55300-2100 REC PROGRAMS PROF SERVICE	12,369.20	12,369.20	12,000.00	(369.20)	103.1
01-55300-2210 REC PROGRAMS UTIL-ELECTRIC	.00	17.59	2,000.00	1,982.41	.9
01-55300-2220 REC PROGRAMS UTIL-W&S	.00	.00	2,000.00	2,000.00	.0
01-55300-2230 REC PROGRAMS UTIL-TELEPHONE	.00	114.21	1,200.00	1,085.79	9.5
01-55300-3100 REC PROGRAMS OFFICE SUPPLIES	.64	98.70	120.00	21.30	82.3
01-55300-3400 REC PROGRAMS OPER SUPPLIES	3,065.20	4,558.90	7,500.00	2,941.10	60.8
TOTAL RECREATION PROGRAM EXPENSES	24,725.02	66,978.89	183,146.35	116,167.46	36.6

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION PARK EXPENSES</u>					
01-55401-1100 RECREATION PARK SAL-MANAGERIAL	1,069.68	6,952.92	13,905.96	6,953.04	50.0
01-55401-1130 RECREATION PARK SAL- OPERATION	4,465.60	29,026.40	59,792.39	30,765.99	48.6
01-55401-1140 RECREATION PARK SAL-OT	460.52	460.52	.00	(460.52)	.0
01-55401-1250 RECREATION PARK LONGEVITY	71.25	424.50	840.00	415.50	50.5
01-55401-1310 RECREATION PARK WIS RETIREMENT	418.62	2,543.58	5,143.15	2,599.57	49.5
01-55401-1320 RECREATION PARK SS	444.19	2,700.48	5,702.18	3,001.70	47.4
01-55401-1330 RECREATION PARK LIFE INSURANCE	9.02	53.07	200.00	146.93	26.5
01-55401-1340 RECREATION PARK MED HEALTH	2,318.76	13,912.56	27,825.22	13,912.66	50.0
01-55401-2200 RECREATION PARK UTIL - GAS	1,033.81	12,717.58	24,000.00	11,282.42	53.0
01-55401-2210 RECREATION PARK UTIL - ELEC	.00	14,174.98	30,000.00	15,825.02	47.3
01-55401-2220 RECREATION PARK UTIL - W&S	882.14	6,820.25	16,500.00	9,679.75	41.3
01-55401-2230 GEN RECREATION PARK UTIL-TELE	175.61	723.76	.00	(723.76)	.0
01-55401-3400 RECREATION PARK OPER SUPPLIES	333.69	9,016.77	10,000.00	983.23	90.2
01-55401-3500 RECREATION PARK REPAIR/MAINT	162.50	2,598.05	9,000.00	6,401.95	28.9
TOTAL RECREATION PARK EXPENSES	11,845.39	102,125.42	202,908.90	100,783.48	50.3
<u>AQUATIC CENTER EXPENSES</u>					
01-55402-1100 AQUATIC CENTER SAL-MANAGERIAL	713.12	4,635.28	9,270.64	4,635.36	50.0
01-55402-1130 AQUATIC CENTER SAL-OPERATION	13,504.65	13,752.15	65,000.00	51,247.85	21.2
01-55402-1250 AQUATIC CENTER LONGEVITY	7.50	43.00	90.00	47.00	47.8
01-55402-1310 AQUATIC CENTER WIS RETIREMENT	49.73	322.83	645.88	323.05	50.0
01-55402-1320 AQUATIC CENTER SOCIAL SECURITY	1,086.32	1,398.59	5,688.59	4,290.00	24.6
01-55402-1330 AQUATIC CENTER LIFE INSURANCE	.82	4.77	10.00	5.23	47.7
01-55402-1340 AQUATIC CENTER MED HEALTH	201.64	1,209.84	2,419.58	1,209.74	50.0
01-55402-2200 AQUATIC CENTER UTIL- GAS	1,046.89	1,737.91	5,000.00	3,262.09	34.8
01-55402-2210 AQUATIC CENTER UTIL- ELEC	.00	530.63	13,000.00	12,469.37	4.1
01-55402-2220 AQUATIC CENTER UTIL - W & S	2,074.92	3,630.40	20,000.00	16,369.60	18.2
01-55402-2230 AQUATIC CENTER UTIL- TELEPHONE	.00	563.59	1,300.00	736.41	43.4
01-55402-3400 AQUATIC CENTER OPER SUPPLIES	4,519.05	9,002.20	23,000.00	13,997.80	39.1
01-55402-3500 AQUATIC CENTER REPAIR/MAINT	2,003.75	6,238.75	10,000.00	3,761.25	62.4
TOTAL AQUATIC CENTER EXPENSES	25,208.39	43,069.94	155,424.69	112,354.75	27.7
<u>CONSERVATION & DEVELOPMENT EXP</u>					
01-56900-2100 OTH CONSV & DEV PROF SERVICE	.00	8,892.50	10,000.00	1,107.50	88.9
01-56900-3100 OTH CONSV & DEV OFFICE SUPPLY	.00	.00	100.00	100.00	.0
01-56900-3200 OTH CONSV & DEV PUB & SUB	37.49	(3.91)	400.00	403.91	(1.0)
TOTAL CONSERVATION & DEVELOPMENT EXP	37.49	8,888.59	10,500.00	1,611.41	84.7

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 15

56

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL OUTLAY EXPENSES</u>					
01-57190-8300 GEN GOVT OUTLAY EQUIPMENT	.00	338.00	.00	(338.00)	.0
TOTAL GENERAL OUTLAY EXPENSES	.00	338.00	.00	(338.00)	.0
<u>LAW ENFORCEMENT OUTLAY EXPENSE</u>					
01-57210-8300 LAW ENFORCEMENT EQUIPMENT	.00	5,759.44	11,125.00	5,365.56	51.8
TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	.00	5,759.44	11,125.00	5,365.56	51.8
<u>FIRE EQUIPMENT EXPENSES</u>					
01-57220-8300 FIRE OUTLAY EQUIPMENT	679.75	12,254.19	20,000.00	7,745.81	61.3
TOTAL FIRE EQUIPMENT EXPENSES	679.75	12,254.19	20,000.00	7,745.81	61.3
TOTAL FUND EXPENDITURES	630,577.70	4,161,621.45	8,324,529.66	4,162,908.21	50.0
NET REVENUE OVER EXPENDITURES	(523,499.76)	(334,221.38)	51.44	334,272.82	(64973

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 16

57

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

LAKE DISTRICT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
02-41110 GENERAL PROPERTY TAX	.00	34,206.00	58,000.00	23,794.00	59.0
02-41320 LIEU TAX-OTHER TAX EXEMPT	.00	.00	10.00	10.00	.0
TOTAL TAXES	.00	34,206.00	58,010.00	23,804.00	59.0
<u>FEDERAL & STATE GRANTS</u>					
02-43410 STATE SHARED REVENUE	.00	622.72	850.00	227.28	73.3
TOTAL FEDERAL & STATE GRANTS	.00	622.72	850.00	227.28	73.3
<u>INTEREST & MISCELLANEOUS REVEN</u>					
02-48110 INTEREST INCOME	367.87	2,252.68	1,000.00	(1,252.68)	225.3
02-48500 DONATIONS	.00	250.00	.00	(250.00)	.0
02-48900 LAKE DISTRICT OTHER MISCELLANE	.00	21.08	.00	(21.08)	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	367.87	2,523.76	1,000.00	(1,523.76)	252.4
<u>TRANSFERS IN</u>					
02-49300 FUND BALANCE APPLIED	.00	.00	25,000.00	25,000.00	.0
TOTAL TRANSFERS IN	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND REVENUE	367.87	37,352.48	84,860.00	47,507.52	44.0

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 17

58

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

LAKE DISTRICT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAKE DISTRICT EXPENSES</u>					
02-56910-1130 LAKE SAL-OPERATIONS	.00	.00	14,387.89	14,387.89	.0
02-56910-1310 LAKE WIS RETIREMENT	.00	.00	992.76	992.76	.0
02-56910-1320 LAKE SOCIAL SECURITY	.00	.00	1,100.67	1,100.67	.0
02-56910-2100 LAKE PROF SERVICES	.00	.00	20,000.00	20,000.00	.0
02-56910-2210 LAKE UTIL-ELECTRIC	.00	1,564.91	3,500.00	1,935.09	44.7
02-56910-2230 LAKE UTIL-TELEPHONE	.00	510.52	800.00	289.48	63.8
02-56910-3200 LAKE PUB & SUBSCRIPTION	.00	750.00	.00	(750.00)	.0
02-56910-3250 LAKE ASSN DUES	.00	.00	750.00	750.00	.0
02-56910-3300 LAKE TRAVEL	.00	.00	500.00	500.00	.0
02-56910-3350 LAKE TRAINING	.00	120.60	500.00	379.40	24.1
02-56910-3400 LAKE OPERATING SUP	.00	500.00	500.00	.00	100.0
02-56910-3500 LAKE REPAIR & MAINTENANCE	.00	.00	15,000.00	15,000.00	.0
02-56910-5100 LAKE LIABILITY INSURANCE	.00	680.00	680.00	.00	100.0
02-56910-5110 LAKE PROPERTY INSURANCE	.00	894.66	850.00	(44.66)	105.3
02-56910-5120 LAKE WORKER COMP INSURANCE	.00	267.62	300.00	32.38	89.2
TOTAL LAKE DISTRICT EXPENSES	.00	5,288.31	59,861.32	54,573.01	8.8
<hr/>					
02-57331-8300 LAKE OUTLAY EQUIPMENT	.00	15,000.00	25,000.00	10,000.00	60.0
TOTAL DEPARTMENT 331	.00	15,000.00	25,000.00	10,000.00	60.0
<hr/>					
TOTAL FUND EXPENDITURES	.00	20,288.31	84,861.32	64,573.01	23.9
<hr/>					
NET REVENUE OVER EXPENDITURES	367.87	17,064.17	(1.32)	(17,065.49)	12927

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 18

59

Item 8.

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

AMBULANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEDERAL & STATE GRANTS</u>					
03-43550 STATE GRANT AMBULANCE	.00	699.60	.00	(699.60)	.0
TOTAL FEDERAL & STATE GRANTS	.00	699.60	.00	(699.60)	.0
<u>PUBLIC CHARGES</u>					
03-46100 GEN GOVERNMENT PUBLIC CHARGES	.00	45.00	.00	(45.00)	.0
03-46230 AMBULANCE FEES	383,510.30	2,759,443.50	4,600,000.00	1,840,556.50	60.0
TOTAL PUBLIC CHARGES	383,510.30	2,759,488.50	4,600,000.00	1,840,511.50	60.0
<u>OTHER GOVERNMENT CHARGES</u>					
03-47324 AMBULANCE SERVICES	.00	360,500.00	391,680.00	31,180.00	92.0
TOTAL OTHER GOVERNMENT CHARGES	.00	360,500.00	391,680.00	31,180.00	92.0
<u>INTEREST & MISCELLANEOUS REVEN</u>					
03-48110 INTEREST INCOME	80.18	310.22	2,500.00	2,189.78	12.4
03-48502 DONATIONS ANDRES/EARLE	.00	.00	2,000.00	2,000.00	.0
03-48900 OTHER MISCELLANEOUS	.00	315.46	1,000.00	684.54	31.6
TOTAL INTEREST & MISCELLANEOUS REVEN	80.18	625.68	5,500.00	4,874.32	11.4
TOTAL FUND REVENUE	383,590.48	3,121,313.78	4,997,180.00	1,875,866.22	62.5

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:10AM PAGE: 19

60

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

AMBULANCE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AMBULANCE EXPENSES</u>					
03-52300-1100	4,609.60	30,139.33	59,302.10	29,162.77	50.8
03-52300-1110	6,254.60	39,967.40	79,692.02	39,724.62	50.2
03-52300-1120	10,255.29	66,316.46	143,549.80	77,233.34	46.2
03-52300-1130	55,890.83	369,150.15	631,971.07	262,820.92	58.4
03-52300-1140	31,908.19	185,945.49	315,880.00	129,934.51	58.9
03-52300-1250	313.13	1,734.65	1,860.00	125.35	93.3
03-52300-1280	5,430.16	19,733.73	40,000.00	20,266.27	49.3
03-52300-1290	350.00	2,100.00	8,400.00	6,300.00	25.0
03-52300-1310	14,463.96	88,812.15	144,540.70	55,728.55	61.4
03-52300-1320	8,155.76	51,043.67	97,327.51	46,283.84	52.5
03-52300-1330	158.67	830.49	1,100.00	269.51	75.5
03-52300-1340	27,166.70	168,040.86	309,675.54	141,634.68	54.3
03-52300-1390	.00	4,750.00	8,500.00	3,750.00	55.9
03-52300-2100	355.54	3,187.21	8,000.00	4,812.79	39.8
03-52300-2200	169.98	5,657.43	17,500.00	11,842.57	32.3
03-52300-2210	1,589.57	9,113.73	22,500.00	13,386.27	40.5
03-52300-2220	160.32	1,046.77	2,500.00	1,453.23	41.9
03-52300-2230	1,066.73	6,211.66	11,000.00	4,788.34	56.5
03-52300-2900	3,528.96	18,936.30	40,550.00	21,613.70	46.7
03-52300-3100	547.99	5,637.64	12,000.00	6,362.36	47.0
03-52300-3200	.00	.00	750.00	750.00	.0
03-52300-3250	.00	600.00	640.00	40.00	93.8
03-52300-3300	.00	.00	1,500.00	1,500.00	.0
03-52300-3350	120.90	2,626.14	10,000.00	7,373.86	26.3
03-52300-3400	2,139.59	4,566.25	15,000.00	10,433.75	30.4
03-52300-3401	4,800.82	26,864.87	60,000.00	33,135.13	44.8
03-52300-3402	4,859.95	36,335.41	65,000.00	28,664.59	55.9
03-52300-3500	650.51	10,808.92	20,000.00	9,191.08	54.0
03-52300-3930	.00	.00	250,000.00	250,000.00	.0
03-52300-3950	441,016.73	1,011,250.46	1,900,000.00	888,749.54	53.2
03-52300-5100	.00	12,721.05	8,500.00	(4,221.05)	149.7
03-52300-5110	.00	10,350.03	8,500.00	(1,850.03)	121.8
03-52300-5120	.00	26,629.86	25,000.00	(1,629.86)	106.5
03-52300-5140	.00	8,325.39	5,000.00	(3,325.39)	166.5
TOTAL AMBULANCE EXPENSES	625,964.48	2,229,433.50	4,325,738.74	2,096,305.24	51.5
<u>AMBULANCE OUT BUILDINGS EXPENS</u>					
03-57230-8300	.00	16,500.00	20,000.00	3,500.00	82.5
TOTAL AMBULANCE OUT BUILDINGS EXPENS	.00	16,500.00	20,000.00	3,500.00	82.5
<hr/>					
03-59200-7380	.00	459,325.00	585,525.00	126,200.00	78.5
TOTAL DEPARTMENT 200	.00	459,325.00	585,525.00	126,200.00	78.5

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 20

61

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

AMBULANCE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	<u>625,964.48</u>	<u>2,705,258.50</u>	<u>4,931,263.74</u>	<u>2,226,005.24</u>	<u>54.9</u>
NET REVENUE OVER EXPENDITURES	<u>(242,374.00)</u>	<u>416,055.28</u>	<u>65,916.26</u>	<u>(350,139.02)</u>	<u>631.2</u>

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CDBG FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST & MISCELLANEOUS REVEN</u>					
04-48110 INTEREST INCOME	.00	.00	200.00	200.00	.0
04-48201 MISC ADMIN FEES	.00	.00	2,500.00	2,500.00	.0
04-48902 REVOLVING REHAB	.00	.00	25,000.00	25,000.00	.0
04-48903 LOAN INTEREST REPAYMENT	.00	.00	3,800.00	3,800.00	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	.00	.00	31,500.00	31,500.00	.0
TOTAL FUND REVENUE	.00	.00	31,500.00	31,500.00	.0

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 22

63

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CDBG FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION EXPENSES</u>					
04-56600-1100	CDBG-ADMIN SAL-MANAGERIAL	279.90	1,866.00	4,851.58	2,985.58 38.5
04-56600-1250	CDBG-ADMIN LONGEVITY	.75	3.25	.00 (3.25) .0
04-56600-1310	CDBG-ADMIN WIS RETIREMENT	19.37	129.01	334.76	205.75 38.5
04-56600-1320	CDBG-ADMIN SOCIAL SECURITY	19.09	130.37	371.15	240.78 35.1
04-56600-1330	CDBG-ADMIN LIFE INSURANCE	.43	2.03	.00 (2.03) .0
04-56600-1340	CDBG-ADMIN MED HEALTH	100.82	504.10	1,209.79	705.69 41.7
04-56600-2100	CDBG-ADMIN PROF SERVICE	.00	.00	1,000.00	1,000.00 .0
04-56600-3100	CDBG-ADMIN OFFICE SUPPLIES	.00	.00	400.00	400.00 .0
04-56600-3200	CDBG-ADMIN PUB & SUBSCRIPTION	.00	.00	500.00	500.00 .0
	TOTAL ADMINISTRATION EXPENSES	420.36	2,634.76	8,667.28	6,032.52 30.4
	TOTAL FUND EXPENDITURES	420.36	2,634.76	8,667.28	6,032.52 30.4
	NET REVENUE OVER EXPENDITURES	(420.36)	(2,634.76)	22,832.72	25,467.48 (11.5)

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 23

64

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

GRANTS & DONATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FEDERAL & STATE GRANTS</u>					
05-43521 GRANTS & DONATI GRANT-LAW ENFO	.00	400.00	.00	(400.00)	.0
TOTAL FEDERAL & STATE GRANTS	.00	400.00	.00	(400.00)	.0
<u>INTEREST & MISCELLANEOUS REVEN</u>					
05-48500 DONATIONS	.00	28,150.00	25,000.00	(3,150.00)	112.6
05-48501 DONATIONS-REVOLVING FUND PD	145.00	155.00	.00	(155.00)	.0
05-48503 DONATIONS-K9	9,837.00	43,637.00	30,000.00	(13,637.00)	145.5
05-48504 DONATIONS-WINNEBAGO PROJECT	.00	250.00	.00	(250.00)	.0
05-48506 DONATIONS-BIKE RODEO	705.00	705.00	3,000.00	2,295.00	23.5
05-48507 DONATION - HIST PRESERVATION	.00	11,264.00	.00	(11,264.00)	.0
05-48508 DONATIONS-SCOUT CABIN	.00	500.00	.00	(500.00)	.0
05-48509 DONATIONS-VETERAN MEMORIAL	.00	(379.34)	.00	379.34	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	10,687.00	84,281.66	58,000.00	(26,281.66)	145.3
TOTAL FUND REVENUE	10,687.00	84,681.66	58,000.00	(26,681.66)	146.0

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GRANTS & DONATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LAW ENFORCMENT EXPENSES</u>					
05-52100-2900	LAW ENF SERVICE CONT	.00	85.67	.00 (85.67) .0
05-52100-3400	GRANTS & DONATI LAW ENFORCEMEN	.00	77.77	3,000.00	2,922.23 2.6
	TOTAL LAW ENFORCMENT EXPENSES	.00	163.44	3,000.00	2,836.56 5.5
<u>COMM SERVICE EXPENSES</u>					
05-52110-3400	COMM SERVICE OPER SUPPLIES	52.45	741.63	.00 (741.63) .0
	TOTAL COMM SERVICE EXPENSES	52.45	741.63	.00 (741.63) .0
<u>CANINE EXPENSES</u>					
05-52140-3400	GRANT & DON K9 OPER SUPPLIES	5,226.00	10,033.59	15,000.00	4,966.41 66.9
05-52140-8300	GRANTS & DONATI CANINE PROGRAM	(500.00)	(500.00)	5,000.00	5,500.00 (10.0)
	TOTAL CANINE EXPENSES	4,726.00	9,533.59	20,000.00	10,466.41 47.7
<u>MUSEUM EQUIPMENT EXPENSES</u>					
05-55120-3400	GRANTS & DONATIONS HPC	2,496.54	8,767.45	.00 (8,767.45) .0
	TOTAL MUSEUM EQUIPMENT EXPENSES	2,496.54	8,767.45	.00 (8,767.45) .0
<u>LAW ENFORCEMENT OUTLAY EXPENSE</u>					
05-57210-8300	LAW ENFORCE OUT EQUIPMENT	.00	16,351.74	10,000.00 (6,351.74) 163.5
	TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	.00	16,351.74	10,000.00 (6,351.74) 163.5
	TOTAL FUND EXPENDITURES	7,274.99	35,557.85	33,000.00 (2,557.85) 107.8
	NET REVENUE OVER EXPENDITURES	3,412.01	49,123.81	25,000.00 (24,123.81) 196.5

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 25

66

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

INDUSTRIAL DEVELOPMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TRANSFERS IN</u>					
06-49300 FUND BALANCE APPLIED	.00	.00	41,339.00	41,339.00	.0
TOTAL TRANSFERS IN	.00	.00	41,339.00	41,339.00	.0
TOTAL FUND REVENUE	.00	.00	41,339.00	41,339.00	.0

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

INDUSTRIAL DEVELOPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT EXPENSES</u>					
06-56700-1100 ED SAL - MANAGERIAL	85.08	3,526.68	15,136.69	11,610.01	23.3
06-56700-1250 ED LONGEVITY	7.50	30.00	.00	(30.00)	.0
06-56700-1310 ED WIS RETIREMENT	6.39	245.43	1,044.43	799.00	23.5
06-56700-1320 ED SOCIAL SECURITY	7.08	254.56	1,157.96	903.40	22.0
06-56700-1330 ED LIFE INSURANCE	.00	9.61	.00	(9.61)	.0
06-56700-1340 ED MED HEALTH INSURANCE	.00	815.37	.00	(815.37)	.0
06-56700-2100 ECONOMIC DEVEL PROF SERVICE	1,590.00	9,131.31	7,500.00	(1,631.31)	121.8
06-56700-3100 ECON DEV OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
06-56700-3300 ECON DEV TRAVEL	.00	.00	500.00	500.00	.0
06-56700-3350 ECON DEV TRAINING	.00	.00	2,500.00	2,500.00	.0
06-56700-3400 ED OPERATING SUPPLIES	.00	.00	12,000.00	12,000.00	.0
TOTAL ECONOMIC DEVELOPMENT EXPENSES	1,696.05	14,012.96	41,339.08	27,326.12	33.9
TOTAL FUND EXPENDITURES	1,696.05	14,012.96	41,339.08	27,326.12	33.9
NET REVENUE OVER EXPENDITURES	(1,696.05)	(14,012.96)	(.08)	14,012.88	(17516

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
07-41110 GENERAL PROPERTY TAX	.00	1,145,630.65	1,942,542.00	796,911.35	59.0
TOTAL TAXES	.00	1,145,630.65	1,942,542.00	796,911.35	59.0
<u>INTEREST & MISCELLANEOUS REVEN</u>					
07-48110 INTEREST INCOME	1,445.60	9,674.92	5,000.00	(4,674.92)	193.5
07-48600 WATER ADV INT & FISC CH	.00	14,197.50	56,954.00	42,756.50	24.9
07-48601 TID ADVANCE INTEREST	.00	56,417.25	106,229.00	49,811.75	53.1
07-48900 DEBT SERV OTHER MISCELLANEOUS	.00	744,325.00	.00	(744,325.00)	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	1,445.60	824,614.67	168,183.00	(656,431.67)	490.3
<u>TRANSFERS IN</u>					
07-49200 TRANSFER FROM OTHER FUNDS	.00	240,000.00	1,152,090.00	912,090.00	20.8
07-49210 TRANSFER FROM WATER	.00	105,000.00	345,000.00	240,000.00	30.4
TOTAL TRANSFERS IN	.00	345,000.00	1,497,090.00	1,152,090.00	23.0
TOTAL FUND REVENUE	1,445.60	2,315,245.32	3,607,815.00	1,292,569.68	64.2

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PRINCIPAL EXPENSES</u>					
07-58100-6470 PRIN PYMT 2017A	.00	335,000.00	335,000.00	.00	100.0
07-58100-6560 DEBT SERVICE PRINCIPAL 2020A	.00	185,000.00	185,000.00	.00	100.0
07-58100-6561 DEBT SERVICE PRINCIPAL 2020B	.00	105,000.00	105,000.00	.00	100.0
07-58100-6562 DEBT SERVICE PRINCIPAL 2021A	.00	530,000.00	530,000.00	.00	100.0
07-58100-6563 DEBT SERVICE 2021B	.00	.00	145,000.00	145,000.00	.0
07-58100-6564 DEBT SERVICE PRINCIPAL 2021C	.00	.00	95,000.00	95,000.00	.0
07-58100-6570 DEBT SERVICE PRINCIPAL 2022A	.00	1,085,000.00	1,085,000.00	.00	100.0
07-58100-6580 DEBT SERVICE PRINCIPAL 2023A	.00	150,000.00	150,000.00	.00	100.0
TOTAL PRINCIPAL EXPENSES	.00	2,390,000.00	2,630,000.00	240,000.00	90.9
<u>INTEREST EXPENSES</u>					
07-58200-6470 INT PYMT 2017A	.00	69,127.50	133,230.00	64,102.50	51.9
07-58200-6560 DEBT SERVICE INTEREST 2020A	.00	11,625.00	20,475.00	8,850.00	56.8
07-58200-6561 DEBT SERVICE INTEREST 2020B	.00	10,128.75	19,732.00	9,603.25	51.3
07-58200-6562 DEBT SERVICE INTEREST 2021A	.00	17,576.25	33,695.00	16,118.75	52.2
07-58200-6563 DEBT SERVICE INTEREST 2021B	.00	.00	17,837.50	17,837.50	.0
07-58200-6564 DEBT SERVICE INTEREST 2021C	.00	.00	11,500.00	11,500.00	.0
07-58200-6570 DEBT SERVICE INTEREST 2022A	.00	366,837.50	693,430.00	326,592.50	52.9
07-58200-6580 DEBT SERVICE INTEREST 2023A	.00	122,995.55	42,118.00	(80,877.55)	292.0
TOTAL INTEREST EXPENSES	.00	598,290.55	972,017.50	373,726.95	61.6
<u>FISCAL CHARGES EXPENSES</u>					
07-58290-6470 FIS CHG 2017A	.00	(104.00)	400.00	504.00	(26.0)
07-58290-6560 FIS CHG 2020A	.00	400.00	400.00	.00	100.0
07-58290-6561 FIS CHG 2020B	.00	400.00	400.00	.00	100.0
07-58290-6562 FIS CHG 2021A	.00	.00	400.00	400.00	.0
07-58290-6563 FIS CHG 2021B	.00	.00	400.00	400.00	.0
07-58290-6564 FIS CHG 2021C	.00	.00	400.00	400.00	.0
07-58290-6570 FIS CHG 2022A	.00	400.00	400.00	.00	100.0
07-58290-6580 FIS CHG 2023A	.00	400.00	.00	(400.00)	.0
TOTAL FISCAL CHARGES EXPENSES	.00	1,496.00	2,800.00	1,304.00	53.4
<u>ISSUANCE COSTS EXPENSES</u>					
07-59800-6000 BOND ISS COSTS DS	.00	.00	3,800.00	3,800.00	.0
TOTAL ISSUANCE COSTS EXPENSES	.00	.00	3,800.00	3,800.00	.0
TOTAL FUND EXPENDITURES	.00	2,989,786.55	3,608,617.50	618,830.95	82.9

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 29

70

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

DEBT SERVICE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
NET REVENUE OVER EXPENDITURES	1,445.60	(674,541.23)	(802.50)	673,738.73	(84055

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INTEREST & MISCELLANEOUS REVEN</u>					
08-48110 INTEREST INCOME	15,886.58	126,409.16	75,000.00	(51,409.16)	168.6
08-48500 CAPITAL PROJECT DONATIONS	(2,760.00)	(23,566.00)	400,000.00	423,566.00	(5.9)
08-48900 OTHER MISC REVENUE	.00	25,632.18	.00	(25,632.18)	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	13,126.58	128,475.34	475,000.00	346,524.66	27.1
<u>TRANSFERS IN</u>					
08-49100 PROCEEDS FROM LT DEBT	.00	.00	2,598,500.00	2,598,500.00	.0
08-49200 TRANSFER FR OTHER FUNDS	.00	.00	100,000.00	100,000.00	.0
08-49300 FUND BALANCE APPLIED	.00	.00	625,000.00	625,000.00	.0
TOTAL TRANSFERS IN	.00	.00	3,323,500.00	3,323,500.00	.0
TOTAL FUND REVENUE	13,126.58	128,475.34	3,798,500.00	3,670,024.66	3.4

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 31

72

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING OUTLAY EXPENSES</u>					
08-57140-8200 CAP PROJECT BLDGS OUT BUILDING	.00	9,750.00	149,000.00	139,250.00	6.5
TOTAL BUILDING OUTLAY EXPENSES	.00	9,750.00	149,000.00	139,250.00	6.5
<u>GENERAL OUTLAY EXPENSES</u>					
08-57190-1140 CAP PROJECT GEN GOVT OUTLA	.00	1,500.00	70,000.00	68,500.00	2.1
TOTAL GENERAL OUTLAY EXPENSES	.00	1,500.00	70,000.00	68,500.00	2.1
<u>LAW ENFORCEMENT OUTLAY EXPENSE</u>					
08-57210-8200 LAW ENF BUILDINGS	.00	10,463.35	13,500.00	3,036.65	77.5
08-57210-8300 LAW ENF OUT EQUIPMENT	.00	(29.23)	.00	29.23	.0
08-57210-8400 LAW ENF OUT VEHICLE	21,835.72	106,141.59	108,000.00	1,858.41	98.3
TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	21,835.72	116,575.71	121,500.00	4,924.29	96.0
<u>FIRE PROTECTION OUTLAY EXPENSE</u>					
08-57220-8200 FIRE PROTECTION BUILDINGS	1,222.60	39,059.90	.00	(39,059.90)	.0
TOTAL FIRE PROTECTION OUTLAY EXPENSE	1,222.60	39,059.90	.00	(39,059.90)	.0
<u>DEPARTMENT 327</u>					
08-57327-8200 CAP PROJ HWY EQUIPMENT OUTLAY	.00	.00	100,000.00	100,000.00	.0
TOTAL DEPARTMENT 327	.00	.00	100,000.00	100,000.00	.0
<u>HWY/STREET OUTLAY EXPENSES</u>					
08-57331-8500 CAPITAL PROJECT HWY/STREET OUT	129,270.67	275,735.12	1,450,000.00	1,174,264.88	19.0
TOTAL HWY/STREET OUTLAY EXPENSES	129,270.67	275,735.12	1,450,000.00	1,174,264.88	19.0
<u>DEPARTMENT 420</u>					
08-57420-8300 REFUSE VEHICLES OUTLAY	197,093.60	403,272.85	.00	(403,272.85)	.0
TOTAL DEPARTMENT 420	197,093.60	403,272.85	.00	(403,272.85)	.0

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT	
<u>PARKS OUTLAY EXPENSES</u>						
08-57620-8100	CAP PROJ PARKS OUTLAY LAND	.00	(69,272.60)	.00	69,272.60	.0
08-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	92,866.82	917,212.13	1,685,000.00	767,787.87	54.4
08-57620-8300	PARKS OUTLAY EQUIPMENT	15,755.16	15,755.16	48,000.00	32,244.84	32.8
	TOTAL PARKS OUTLAY EXPENSES	108,621.98	863,694.69	1,733,000.00	869,305.31	49.8
<u>REC PARK OUTLAY EXPENSES</u>						
08-57621-8200	REC PARK OUTLAY BUILDING	.00	30.00	.00	(30.00)	.0
08-57621-8300	REC PARK OUTLAY EQUIPMENT	16,766.27	40,907.90	100,000.00	59,092.10	40.9
	TOTAL REC PARK OUTLAY EXPENSES	16,766.27	40,937.90	100,000.00	59,062.10	40.9
<u>ISSUANCE COSTS EXPENSES</u>						
08-59800-2100	CAPITAL PROJECT BOND ISS COSTS	418.66	3,208.08	.00	(3,208.08)	.0
	TOTAL ISSUANCE COSTS EXPENSES	418.66	3,208.08	.00	(3,208.08)	.0
	TOTAL FUND EXPENDITURES	475,229.50	1,753,734.25	3,723,500.00	1,969,765.75	47.1
	NET REVENUE OVER EXPENDITURES	(462,102.92)	(1,625,258.91)	75,000.00	1,700,258.91	(2167.

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 33

74

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
10-41110 GENERAL PROPERTY TAX	.00	174,589.15	296,035.00	121,445.85	59.0
TOTAL TAXES	.00	174,589.15	296,035.00	121,445.85	59.0
<u>FEDERAL & STATE GRANTS</u>					
10-43790 COUNTY AID FOR LIBRARY	.00	194,157.00	194,158.00	1.00	100.0
TOTAL FEDERAL & STATE GRANTS	.00	194,157.00	194,158.00	1.00	100.0
<u>FINES</u>					
10-45223 JUDGEMENT-OTHER EQUIPMENT	.00	.00	50.00	50.00	.0
TOTAL FINES	.00	.00	50.00	50.00	.0
<u>PUBLIC CHARGES</u>					
10-46710 LIBRARY REVENUE	528.32	2,658.10	5,000.00	2,341.90	53.2
TOTAL PUBLIC CHARGES	528.32	2,658.10	5,000.00	2,341.90	53.2
<u>INTEREST & MISCELLANEOUS REVEN</u>					
10-48110 INTEREST INCOME	14,692.56	29,138.91	5,000.00	(24,138.91)	582.8
10-48500 DONATIONS	.00	18,254.85	5,000.00	(13,254.85)	365.1
10-48502 LIBRARY TRUST DONATIONS-GRANTS	.00	.00	2,000.00	2,000.00	.0
10-48504 DONATIONS-FOUNTAIN	.00	21.20	100.00	78.80	21.2
10-48507 DONATIONS-KRUKAR INT	18,179.00	18,254.00	.00	(18,254.00)	.0
10-48900 MISC REVENUE	.00	98.54	1,500.00	1,401.46	6.6
TOTAL INTEREST & MISCELLANEOUS REVEN	32,871.56	65,767.50	13,600.00	(52,167.50)	483.6
<u>TRANSFERS IN</u>					
10-49300 FUND BALANCE APPLIED	.00	.00	63,000.00	63,000.00	.0
TOTAL TRANSFERS IN	.00	.00	63,000.00	63,000.00	.0
TOTAL FUND REVENUE	33,399.88	437,171.75	571,843.00	134,671.25	76.5

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 34

75

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

LIBRARY TRUST

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY EXPENSES</u>					
10-55110-1100 LIBRARY SAL-MANAGERIAL	6,708.80	43,607.20	87,067.38	43,460.18	50.1
10-55110-1120 LIBRARY SAL-SUPPORT	27.91	55.82	.00 (55.82)	.0
10-55110-1130 LIBRARY SAL-OPERATION	17,015.06	111,183.71	254,540.71	143,357.00	43.7
10-55110-1140 LIBRARY OVERTIME	.00	62.80	.00 (62.80)	.0
10-55110-1250 LIBRARY LONGEVITY	205.00	1,220.00	2,640.00	1,420.00	46.2
10-55110-1290 LIBRARY - NON-ELECT/COMP	250.00	1,500.00	.00 (1,500.00)	.0
10-55110-1310 LIBRARY WIS RETIREMENT	1,572.07	10,215.96	23,570.96	13,355.00	43.3
10-55110-1320 LIBRARY SOCIAL SECURITY	1,795.48	11,714.87	26,334.98	14,620.11	44.5
10-55110-1330 LIBRARY LIFE INSURANCE	78.42	455.65	850.00	394.35	53.6
10-55110-1340 LIBRARY MED HEALTH INSURANCE	4,409.52	26,528.37	55,847.88	29,319.51	47.5
10-55110-2200 LIBRARY UTIL-GAS	87.29	1,306.25	5,000.00	3,693.75	26.1
10-55110-2210 LIBRARY UTIL-ELECTRIC	.00	2,714.14	12,000.00	9,285.86	22.6
10-55110-2220 LIBRARY UTIL-W&S	153.21	902.50	2,000.00	1,097.50	45.1
10-55110-2230 LIBRARY UTIL-TELEPHONE	121.96	879.02	2,000.00	1,120.98	44.0
10-55110-2900 LIBRARY SERVICE CONTRACTS	1,643.69	7,433.84	15,500.00	8,066.16	48.0
10-55110-3100 LIBRARY OFFICE SUPPLIES	1,223.50	2,426.28	15,000.00	12,573.72	16.2
10-55110-3250 LIBRARY ASOC DUES	.00	.00	100.00	100.00	.0
10-55110-3300 LIBRARY TRAVEL	.00	.00	500.00	500.00	.0
10-55110-3350 LIBRARY TRAINING	.00	.00	1,000.00	1,000.00	.0
10-55110-3400 LIBRARY OPERATING SUPPLIES	2,590.43	5,117.04	.00 (5,117.04)	.0
10-55110-3420 LIBRARY ADULT DEPT BOOKS	2,563.28	11,192.69	26,000.00	14,807.31	43.1
10-55110-3440 LIBRARY E-BOOKS	.00	.00	5,000.00	5,000.00	.0
10-55110-3460 LIBRARY CHILDRENS BOOKS	2,101.86	5,593.14	12,000.00	6,406.86	46.6
10-55110-3500 LIBRARY REPAIR & MAINTENANCE	.00	4,949.25	6,000.00	1,050.75	82.5
10-55110-5100 LIBRARY LIABILITY INSURANCE	.00	1,190.00	1,190.00	.00	100.0
10-55110-5110 LIBRARY PROPERTY INSURANCE	.00	3,889.88	3,570.00 (319.88)	109.0
10-55110-5120 LIBRARY WORKER COMP	.00	446.03	500.00	53.97	89.2
10-55110-8370 LIBRARY EQUIP-COMP SC	.00	38,933.00	.00 (38,933.00)	.0
TOTAL LIBRARY EXPENSES	42,547.48	293,517.44	558,211.91	264,694.47	52.6
<u>LIBRARY TRUST EXPENSES</u>					
10-55111-3100 LIB TRUST OFFICE SUPPLIES	197.02	420.40	.00 (420.40)	.0
10-55111-8350 LIBRARY TRUST LIBRARY TRUST EQ	7,082.50	8,462.50	.00 (8,462.50)	.0
TOTAL LIBRARY TRUST EXPENSES	7,279.52	8,882.90	.00 (8,882.90)	.0
<u>LIBRARY TRUST OUTLAY EXPENSES</u>					
10-57610-8350 LIB OUTLAY COMPUTER	.00	835.40	5,000.00	4,164.60	16.7
10-57610-8360 LIB OUTLAY COMP REPAIR	.00	1,540.02	6,500.00	4,959.98	23.7
10-57610-8370 LIB OUTLAY COMP SERV CONT	.00	.00	2,000.00	2,000.00	.0
TOTAL LIBRARY TRUST OUTLAY EXPENSES	.00	2,375.42	13,500.00	11,124.58	17.6

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 35

76

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

LIBRARY TRUST

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
TOTAL FUND EXPENDITURES	49,827.00	304,775.76	571,711.91	266,936.15	53.3
NET REVENUE OVER EXPENDITURES	(16,427.12)	132,395.99	131.09	(132,264.90)	10099

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

MASS TRANSIT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
11-41110 GENERAL PROPERTY TAXES	.00	26,539.14	45,000.00	18,460.86	59.0
TOTAL TAXES	.00	26,539.14	45,000.00	18,460.86	59.0
<u>FEDERAL & STATE GRANTS</u>					
11-43537 OTHER TRANSPORTATION	63,400.00	305,535.15	550,000.00	244,464.85	55.6
TOTAL FEDERAL & STATE GRANTS	63,400.00	305,535.15	550,000.00	244,464.85	55.6
<u>PUBLIC CHARGES</u>					
11-46350 MASS TRANSIT FARES	22,829.45	98,139.90	315,000.00	216,860.10	31.2
TOTAL PUBLIC CHARGES	22,829.45	98,139.90	315,000.00	216,860.10	31.2
TOTAL FUND REVENUE	86,229.45	430,214.19	910,000.00	479,785.81	47.3

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 37

78

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

MASS TRANSIT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SHARED RIDE EXPENSES</u>					
11-53520-1100 MASS TRANSIT SAL-MANAGERIAL	.00	.00	3,000.00	3,000.00	.0
11-53520-1310 MASS TRANSIT WIS RETIREMENT	.00	.00	207.00	207.00	.0
11-53520-1320 MASS TRANSIT SOCIAL SECURITY	.00	.00	229.50	229.50	.0
11-53520-2100 SHARED RIDE PROF SERVICES	.00	.00	7,500.00	7,500.00	.0
11-53520-3400 SHARED RIDE OPERATING SUPPLIES	96,632.73	472,124.98	600,000.00	127,875.02	78.7
TOTAL SHARED RIDE EXPENSES	96,632.73	472,124.98	610,936.50	138,811.52	77.3
<u>OTHER TRANSPORT EXPENSES</u>					
11-57350-8400 OTHER TRANSPORT VEHICLES	.00	144,883.00	150,000.00	5,117.00	96.6
TOTAL OTHER TRANSPORT EXPENSES	.00	144,883.00	150,000.00	5,117.00	96.6
<u>DEPRECIATION EXPENSES</u>					
11-59100-5400 DEPRECIATION DEPR & AMORTIZE	.00	.00	25,000.00	25,000.00	.0
TOTAL DEPRECIATION EXPENSES	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	96,632.73	617,007.98	785,936.50	168,928.52	78.5
NET REVENUE OVER EXPENDITURES	(10,403.28)	(186,793.79)	124,063.50	310,857.29	(150.6)

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 38

79

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

SENIOR & DISABLED SERVICES FUN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
12-41110 GENERAL PROPERTY TAX	.00	43,487.62	73,738.00	30,250.38	59.0
TOTAL TAXES	.00	43,487.62	73,738.00	30,250.38	59.0
<u>PUBLIC CHARGES</u>					
12-46750 PROGRAM FEES	.00	803.75	1,500.00	696.25	53.6
TOTAL PUBLIC CHARGES	.00	803.75	1,500.00	696.25	53.6
<u>INTEREST & MISCELLANEOUS REVEN</u>					
12-48110 INTEREST INCOME	.00	.00	500.00	500.00	.0
12-48200 RENT	6,490.00	32,131.00	60,000.00	27,869.00	53.6
12-48500 DONATIONS	.00	2,999.28	4,500.00	1,500.72	66.7
12-48502 GRANTS ANDRES/EARLE	.00	.00	2,500.00	2,500.00	.0
12-48503 DONATIONS MUSIC PROGRAM	.00	150.00	500.00	350.00	30.0
12-48900 OTHER MISCELLANEOUS	.00	97.01	.00	(97.01)	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	6,490.00	35,377.29	68,000.00	32,622.71	52.0
TOTAL FUND REVENUE	6,490.00	79,668.66	143,238.00	63,569.34	55.6

Item 8.

CITY OF TOMAH
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

SENIOR & DISABLED SERVICES FUN

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SR & DISABILITY EXPENSES</u>					
12-55500-1100 SR & DISAB SAL-MANAGERIAL	4,888.00	31,864.90	63,550.37	31,685.47	50.1
12-55500-1120 SR & DISAB SAL-SUP SERV	1,486.40	10,484.83	19,319.76	8,834.93	54.3
12-55500-1140 SR & DISAB OVERTIME	.00	41.86	.00	(41.86)	.0
12-55500-1250 SR & DISAB LONGEVITY	25.00	150.00	300.00	150.00	50.0
12-55500-1310 SR & DISAB WIS RETIREMENT	339.00	2,256.57	4,384.98	2,128.41	51.5
12-55500-1320 SR & DISAB SOCIAL SECURITY	476.38	3,173.28	6,362.51	3,189.23	49.9
12-55500-1330 SR & DISAB LIFE INSURANCE	39.67	231.06	415.00	183.94	55.7
12-55500-1340 SR & DISAB MED HEALTH	825.46	4,964.01	9,839.40	4,875.39	50.5
12-55500-2200 SR & DISAB UTIL-GAS	139.70	1,901.74	6,000.00	4,098.26	31.7
12-55500-2210 SR & DISAB UTIL-ELECTRIC	.00	4,507.27	12,500.00	7,992.73	36.1
12-55500-2220 SR & DISAB UTIL-W&S	114.71	621.11	2,000.00	1,378.89	31.1
12-55500-2230 SR & DISAB UTIL-TELEPHONE	95.53	598.57	1,300.00	701.43	46.0
12-55500-2240 SR & DISAB UTIL-CABLE	396.46	1,174.20	2,400.00	1,225.80	48.9
12-55500-2900 SR & DISAB SERVICE CONTRACT	248.60	1,514.95	2,000.00	485.05	75.8
12-55500-3100 SR & DISAB OFFICE SUPPLIES	160.60	160.60	2,000.00	1,839.40	8.0
12-55500-3200 SR & DISAB PUB & SUBSCRIPTION	180.00	428.79	1,500.00	1,071.21	28.6
12-55500-3250 SENIOR & DISABLED ASSOC DUES	.00	75.00	75.00	.00	100.0
12-55500-3300 SENIOR & DISABLED TRAVEL	.00	.00	750.00	750.00	.0
12-55500-3350 SENIOR & DISABLED TRAINING	350.00	350.00	500.00	150.00	70.0
12-55500-3400 SR & DISAB OPERATING SUPPLIES	902.51	525.76	6,000.00	5,474.24	8.8
12-55500-3410 SR & DISAB OP SUP- MUSIC	300.00	1,850.00	5,000.00	3,150.00	37.0
12-55500-3500 SR & DISAB REPAIR & MAINT	281.07	4,040.63	7,500.00	3,459.37	53.9
12-55500-5100 SR & DISAB LIABILITY INSURANCE	.00	600.00	600.00	.00	100.0
12-55500-5110 SR & DISAB PROPERTY INSURANCE	.00	3,693.48	3,010.00	(683.48)	122.7
12-55500-5120 SR & DISAB WORKERS COMP	.00	267.62	300.00	32.38	89.2
TOTAL SR & DISABILITY EXPENSES	11,249.09	75,476.23	157,607.02	82,130.79	47.9
TOTAL FUND EXPENDITURES	11,249.09	75,476.23	157,607.02	82,130.79	47.9
NET REVENUE OVER EXPENDITURES	(4,759.09)	4,192.43	(14,369.02)	(18,561.45)	29.2

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 40

81

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #8 PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
14-41120 PROPERTY TAXES INCREMENT	.00	424,251.50	517,339.00	93,087.50	82.0
TOTAL TAXES	.00	424,251.50	517,339.00	93,087.50	82.0
<u>FEDERAL & STATE GRANTS</u>					
14-43410 STATE SHARED REVENUE TID	.00	4,767.56	7,500.00	2,732.44	63.6
TOTAL FEDERAL & STATE GRANTS	.00	4,767.56	7,500.00	2,732.44	63.6
<u>INTEREST & MISCELLANEOUS REVEN</u>					
14-48200 RENT	.00	.00	700.00	700.00	.0
14-48901 TID 8 LOAN REVENUE	.00	.00	15,000.00	15,000.00	.0
14-48903 TID 8 LOAN INTEREST REVENUE	.00	2,673.69	7,500.00	4,826.31	35.7
TOTAL INTEREST & MISCELLANEOUS REVEN	.00	2,673.69	23,200.00	20,526.31	11.5
<u>TRANSFERS IN</u>					
14-49300 FUND BALANCE APPLIED	.00	.00	189,000.00	189,000.00	.0
TOTAL TRANSFERS IN	.00	.00	189,000.00	189,000.00	.0
TOTAL FUND REVENUE	.00	431,692.75	737,039.00	305,346.25	58.6

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #8 PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT EXPENSES</u>					
14-56700-1100 ED ADMIN WAGES	21.28	881.68	3,784.17	2,902.49	23.3
14-56700-1250 TID 8 ADMIN LONGEVITY	1.88	7.52	.00	(7.52)	.0
14-56700-1310 ED ADMIN RETIREMENT	1.60	61.39	261.11	199.72	23.5
14-56700-1320 ED ADMIN SOCIAL SECURITY	1.78	63.62	289.49	225.87	22.0
14-56700-1330 TID 8 ADMIN LIFE INS	.00	1.77	.00	(1.77)	.0
14-56700-1340 TID 8 HEALTH INS	.00	176.43	.00	(176.43)	.0
14-56700-2100 TID 8 EC DEV PROF SERVICES	255.00	3,237.49	10,000.00	6,762.51	32.4
TOTAL ECONOMIC DEVELOPMENT EXPENSES	281.54	4,429.90	14,334.77	9,904.87	30.9
<u>DEPARTMENT 331</u>					
14-57331-1130 TID 8 HWY/ST OUTLAY SALARY	.00	4,156.35	37,500.00	33,343.65	11.1
14-57331-8553 TID 8 HWY/STREET OUTLAY	6,659.18	16,357.78	.00	(16,357.78)	.0
TOTAL DEPARTMENT 331	6,659.18	20,514.13	37,500.00	16,985.87	54.7
<u>ISSUANCE COSTS EXPENSES</u>					
14-59800-7330 TRANSFER TO DEBT SERVICE	.00	404,639.75	448,898.50	44,258.75	90.1
14-59800-7380 TRANSFER TO W/S FOR ADVANCE	.00	.00	234,000.00	234,000.00	.0
TOTAL ISSUANCE COSTS EXPENSES	.00	404,639.75	682,898.50	278,258.75	59.3
TOTAL FUND EXPENDITURES	6,940.72	429,583.78	734,733.27	305,149.49	58.5
NET REVENUE OVER EXPENDITURES	(6,940.72)	2,108.97	2,305.73	196.76	91.5

Item 8.

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

TOURISM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TAXES</u>					
16-41210 PUBLIC ACCOMMODATION	49,192.66	276,742.15	800,000.00	523,257.85	34.6
TOTAL TAXES	49,192.66	276,742.15	800,000.00	523,257.85	34.6
<u>INTEREST & MISCELLANEOUS REVEN</u>					
16-48110 INTEREST INCOME	.00	.00	2,000.00	2,000.00	.0
16-48900 TOURISM OTHER MISC REVENUE	.00	30.14	.00	(30.14)	.0
TOTAL INTEREST & MISCELLANEOUS REVEN	.00	30.14	2,000.00	1,969.86	1.5
<u>TRANSFERS IN</u>					
16-49100 TOUR-MISC REVENUE	.00	.00	15,000.00	15,000.00	.0
TOTAL TRANSFERS IN	.00	.00	15,000.00	15,000.00	.0
TOTAL FUND REVENUE	49,192.66	276,772.29	817,000.00	540,227.71	33.9

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 43

84

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TOURISM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM EXPENSES</u>					
16-56720-1100 TOURISM-CVB SAL-MANAGERIAL	.00	.00	48,838.00	48,838.00	.0
16-56720-1120 TOURISM-CVB SAL-SUPP	.00	.00	82,571.00	82,571.00	.0
16-56720-1310 TOURISM-CVB WIS RETIREMENT	.00	.00	5,300.00	5,300.00	.0
16-56720-1320 TOURISM-CVB SOCIAL SECURITY	.00	.00	9,694.00	9,694.00	.0
16-56720-1340 TOURISM MED HEALTH	.00	.00	4,500.00	4,500.00	.0
16-56720-2100 TOURISM-CVB PROF SERVICE	.00	.00	37,000.00	37,000.00	.0
16-56720-2200 TOURISM UTIL-GAS	.00	.00	400.00	400.00	.0
16-56720-2210 TOURISM-CVB ELECTRIC	.00	.00	2,000.00	2,000.00	.0
16-56720-2220 TOURISM UTIL-W&S	.00	.00	250.00	250.00	.0
16-56720-2230 TOURISM-CVB UTIL-TELEPHONE	.00	.00	4,000.00	4,000.00	.0
16-56720-2900 TOURISM-CVB SERV CONTRACTS	.00	.00	5,400.00	5,400.00	.0
16-56720-3100 TOURISM-CVB OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
16-56720-3200 TOURISM-CVB PUB & SUBSCRIPTION	.00	.00	300.00	300.00	.0
16-56720-3210 TOURISM-CVB ADVERTISEMENT	.00	.00	60,445.00	60,445.00	.0
16-56720-3220 TOURISM-CVB MARKETING	.00	.00	117,000.00	117,000.00	.0
16-56720-3250 TOURISM-CVB ASSN DUE	.00	.00	3,000.00	3,000.00	.0
16-56720-3310 TOURISM-CVB MILEAGE	.00	.00	1,500.00	1,500.00	.0
16-56720-3350 TOURISM-CVB TRAINING	.00	.00	6,000.00	6,000.00	.0
16-56720-3400 TOURISM-CVB OPERATING	.00	.00	1,500.00	1,500.00	.0
16-56720-3410 TOURISM-CVB POSTAGE	.00	.00	1,500.00	1,500.00	.0
16-56720-3450 TOURISM-CVB OFFICE E	.00	.00	4,000.00	4,000.00	.0
16-56720-3500 TOURISM-CVB REPAIR & MAINT	.00	.00	4,200.00	4,200.00	.0
16-56720-5100 TOURISM-CVB LIAB INSURANCE	.00	3,500.00	3,500.00	.00	100.0
16-56720-5110 TOUR OTHER PROP INSURANCE	.00	1,171.97	5,000.00	3,828.03	23.4
16-56720-5120 TOURISM-CVB WORKER COMP INS	.00	.00	200.00	200.00	.0
16-56720-5160 TOURISM-CVB UNEMPLOYMENT	.00	.00	7,900.00	7,900.00	.0
16-56720-5300 TOURISM-CVB RENT	.00	.00	1.00	1.00	.0
TOTAL TOURISM EXPENSES	.00	4,671.97	416,999.00	412,327.03	1.1
<u>TRANSFER OUT EXPENSES</u>					
16-59200-7320 TRANSFER-FUNDS CAP PROJ	.00	.00	100,000.00	100,000.00	.0
16-59200-7330 TRANSFER-FUNDS DEBT SERVICE	.00	65,000.00	300,000.00	235,000.00	21.7
TOTAL TRANSFER OUT EXPENSES	.00	65,000.00	400,000.00	335,000.00	16.3
TOTAL FUND EXPENDITURES	.00	69,671.97	816,999.00	747,327.03	8.5
NET REVENUE OVER EXPENDITURES	49,192.66	207,100.32	1.00	(207,099.32)	20710

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #9 PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 41</u>					
17-41120 PROPERTY TAXES INCREMENT	.00	263,650.03	321,499.27	57,849.24	82.0
TOTAL SOURCE 41	.00	263,650.03	321,499.27	57,849.24	82.0
<u>SOURCE 43</u>					
17-43410 TID 9 SHARED REVENUE	.00	2,962.79	.00	(2,962.79)	.0
TOTAL SOURCE 43	.00	2,962.79	.00	(2,962.79)	.0
TOTAL FUND REVENUE	.00	266,612.82	321,499.27	54,886.45	82.9

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #9 PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
17-56700-1100 TID 9 ADMIN WAGES	21.28	881.68	3,784.17	2,902.49	23.3
17-56700-1250 TID 9 ADMIN LONGEVITY	1.88	7.52	.00	(7.52)	.0
17-56700-1310 TID 9 ADMIN RETIREMENT	1.60	61.39	261.11	199.72	23.5
17-56700-1320 TID 9 ADMIN SOCIAL SECURITY	1.78	63.62	289.49	225.87	22.0
17-56700-1330 TID 9 ADMIN LIFE INS	.00	1.77	.00	(1.77)	.0
17-56700-1340 TID 9 ADMIN HEALTH INS	.00	176.43	.00	(176.43)	.0
17-56700-2100 TID 9 EC DEV PROF SERVICES	255.00	3,237.49	9,000.00	5,762.51	36.0
TOTAL DEPARTMENT 700	281.54	4,429.90	13,334.77	8,904.87	33.2
<hr/>					
17-57331-1130 TID 9 STREET SALARY	.00	.00	12,500.00	12,500.00	.0
17-57331-8553 TID 9 HWY/STREET OUTLAY	.00	29,228.60	25,000.00	(4,228.60)	116.9
TOTAL DEPARTMENT 331	.00	29,228.60	37,500.00	8,271.40	77.9
<hr/>					
DEPARTMENT 725					
17-57725-2100 TID 9 INDUSTRIAL DEVELOPMENT	.00	.00	75,000.00	75,000.00	.0
TOTAL DEPARTMENT 725	.00	.00	75,000.00	75,000.00	.0
<hr/>					
17-59800-7330 TRANSFER TO DEBT SERVICE	.00	38,327.50	41,479.50	3,152.00	92.4
17-59800-7360 TRANSFER TO TIF 8	.00	.00	60,000.00	60,000.00	.0
TOTAL DEPARTMENT 800	.00	38,327.50	101,479.50	63,152.00	37.8
<hr/>					
TOTAL FUND EXPENDITURES	281.54	71,986.00	227,314.27	155,328.27	31.7
<hr/>					
NET REVENUE OVER EXPENDITURES	(281.54)	194,626.82	94,185.00	(100,441.82)	206.6

Item 8.

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #10 PROJECT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 41</u>						
18-41120	PROPERTY TAXES INCREMENT	.00	248,077.48	302,509.84	54,432.36	82.0
	TOTAL SOURCE 41	.00	248,077.48	302,509.84	54,432.36	82.0
<u>SOURCE 43</u>						
18-43410	STATE SHARED REVENUE TID	.00	2,787.79	4,000.00	1,212.21	69.7
	TOTAL SOURCE 43	.00	2,787.79	4,000.00	1,212.21	69.7
	TOTAL FUND REVENUE	.00	250,865.27	306,509.84	55,644.57	81.9

FOR ADMINISTRATION USE ONLY

50 % OF THE FISCAL YEAR HAS ELAPSED

07/08/2024 11:11AM PAGE: 47

88

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

TIF #10 PROJECT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
18-56700-1100 TID 10 ADMIN WAGES	21.28	881.68	3,784.17	2,902.49	23.3
18-56700-1250 TID 10 ADMIN LONGEVITY	1.88	7.52	.00	(7.52)	.0
18-56700-1310 TID 10 ADMIN RETIREMENT	1.60	61.39	261.11	199.72	23.5
18-56700-1320 TID 10 ADMIN SOCIAL SECURITY	1.78	63.62	289.49	225.87	22.0
18-56700-1330 TID 10 ADMIN LIFE INS	.00	1.77	.00	(1.77)	.0
18-56700-1340 TID 10 ADMIN HEALTH INS	.00	176.43	.00	(176.43)	.0
18-56700-2100 TID 10 EC DEV PROF SERVICES	255.00	3,237.51	10,000.00	6,762.49	32.4
TOTAL DEPARTMENT 700	281.54	4,429.92	14,334.77	9,904.85	30.9
<hr/>					
18-59800-7330 TRANSFER TO DEBT SERVICE	.00	73,450.00	75,850.00	2,400.00	96.8
18-59800-7360 TRANSFER TO TIF 8	.00	.00	63,000.00	63,000.00	.0
TOTAL DEPARTMENT 800	.00	73,450.00	138,850.00	65,400.00	52.9
TOTAL FUND EXPENDITURES	281.54	77,879.92	153,184.77	75,304.85	50.8
NET REVENUE OVER EXPENDITURES	(281.54)	172,985.35	153,325.07	(19,660.28)	112.8

CITY OF TOMAH
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 19

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
19-43300 ARPA-FEDERAL GRANTS-OTHERS	.00	.00	292,775.00	292,775.00	.0
TOTAL SOURCE 43	.00	.00	292,775.00	292,775.00	.0
TOTAL FUND REVENUE	.00	.00	292,775.00	292,775.00	.0

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

		FUND 19				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
19-57140-8200	ARPA FUNDS BLDGS OUTLAY	.00	100.00	1,820.00	1,720.00	5.5
	TOTAL DEPARTMENT 140	.00	100.00	1,820.00	1,720.00	5.5
<u>ARPA -GENERAL OUTLAY EXPENSES</u>						
19-57190-1140	ARPA GEN GOVT OUTLAY	.00	2,860.00	63,305.00	60,445.00	4.5
19-57190-8300	ARPA GEN GOVT OUTLAY EQUIPMENT	.00	605.00	.00	(605.00)	.0
	TOTAL ARPA -GENERAL OUTLAY EXPENSES	.00	3,465.00	63,305.00	59,840.00	5.5
<u>LAW ENFORCEMENT OUTLAY EXPENSE</u>						
19-57210-8300	ARPA LAW ENF OUTLAY EQUIPMENT	.00	12,064.21	.00	(12,064.21)	.0
	TOTAL LAW ENFORCEMENT OUTLAY EXPENSE	.00	12,064.21	.00	(12,064.21)	.0
<u>PARKS OUTLAY EXPENSES</u>						
19-57620-8200	CAP PROJ PARKS OUTLAY BUILDING	.00	536.44	.00	(536.44)	.0
	TOTAL PARKS OUTLAY EXPENSES	.00	536.44	.00	(536.44)	.0
<u>REC PARK OUTLAY EXPENSES</u>						
19-57621-8200	REC PARK OUTLAY BUILDING	.00	.00	227,650.00	227,650.00	.0
	TOTAL REC PARK OUTLAY EXPENSES	.00	.00	227,650.00	227,650.00	.0
<hr/>						
19-59800-7360	TRANSFER TO TID 8	.00	.00	63,000.00	63,000.00	.0
	TOTAL DEPARTMENT 800	.00	.00	63,000.00	63,000.00	.0
	TOTAL FUND EXPENDITURES	.00	16,165.65	355,775.00	339,609.35	4.5
	NET REVENUE OVER EXPENDITURES	.00	(16,165.65)	(63,000.00)	(46,834.35)	(25.7)

CITY OF TOMAH
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOURCE 41</u>					
20-41120 PROPERTY TAXES INCREMENT	.00	90,247.02	110,000.00	19,752.98	82.0
TOTAL SOURCE 41	.00	90,247.02	110,000.00	19,752.98	82.0
<u>SOURCE 43</u>					
20-43410 TID 11 SHARED REVENUE	.00	1,014.16	.00	(1,014.16)	.0
TOTAL SOURCE 43	.00	1,014.16	.00	(1,014.16)	.0
TOTAL FUND REVENUE	.00	91,261.18	110,000.00	18,738.82	83.0

CITY OF TOMAH
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

FUND 20

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
20-56700-1100 TID 11 ADMIN WAGES	21.28	881.68	3,784.17	2,902.49	23.3
20-56700-1250 TID 11 ADMIN LONGEVITY	1.88	7.52	.00	(7.52)	.0
20-56700-1310 TID 11 ADMIN RETIREMENT	1.59	61.23	261.11	199.88	23.5
20-56700-1320 TID 11 ADMIN SOCIAL SECURITY	1.74	63.63	289.49	225.86	22.0
20-56700-1330 TID 11 ADMIN LIFE INS	.00	1.74	.00	(1.74)	.0
20-56700-1340 TID 11 ADMIN HEALTH INS	.00	176.41	.00	(176.41)	.0
20-56700-2100 TID 11 PROF SERVICES	255.00	3,237.51	10,000.00	6,762.49	32.4
TOTAL DEPARTMENT 700	281.49	4,429.72	14,334.77	9,905.05	30.9
<hr/>					
20-59800-7360 TRANSFER TO TIF 8	.00	.00	63,000.00	63,000.00	.0
TOTAL DEPARTMENT 800	.00	.00	63,000.00	63,000.00	.0
<hr/>					
TOTAL FUND EXPENDITURES	281.49	4,429.72	77,334.77	72,905.05	5.7
<hr/>					
NET REVENUE OVER EXPENDITURES	(281.49)	86,831.46	32,665.23	(54,166.23)	265.8

Other Parks

- Maintenance on equipment and buildings
- Park clean ups, bathrooms are open with high usage, and mowing
- Working on Veteran's Park
- Busy Park Shelter season with rentals
- Assisted with set up and clean up for Squirrel Fest at Winnebago Park.
- Disc Golf Course baskets have been installed by Fireman's Park continue to work on t-boxes and working on a fall event.

RECREATION PROGRAMS

- T-Ball finished up on July 10th with 83 participants
- Youth Tennis continues with 54 participants
- Adult Softball continues with 9 teams
- Youth Sports programs can be found on City of Tomah website.
- Create N Play classes continue at Recreation Station
- Pre-School open Gym will begin in August at Recreation Station.
- Working on Fall Activities

AQUATIC CENTER

- Pool Opened on June 11th
- Swim Lessons begin on June 17th. Over 300 participants in Swim Lessons.
- Passed annual Inspection.

RECREATION PARK

- June 9th Sheep Show, June 10 Circus, June 20-23 Tractor Pull, June 29 Quinceanera.
- July 11-14 Warrior and Warlords event, July 20 Wedding, July 24-28 Fair.
- August 3 Wedding, August 6 National Night Out, August 23 Feed My Starving Children.
- General upkeep and maintenance on buildings
- Working with Ag Society for upcoming Monroe County Fair.
- Construction on going for the Ice Center Addition.

Joe Protz

Joe Protz
Director Tomah Parks and Recreation

Director of Public Works and Utilities Report

June 2024

1) Street Department

Chip sealing and fog surface treatments have been completed. Crews are working on multiple areas for asphalt replacement in the city. The asphalt plant will be starting operations next week. We are concentrating our efforts to get as much asphalt placed while the plant is running in town. The flagpole on main street has been removed for painting.

2) Sewer Department

Operations are normal. The fermentation tank has been drained and the rehab of the mechanical components and necessary painting has started.

3) Water Department

Operations are normal. The exception to this is well # 10 is down for scheduled repairs. Lead service inventory is still the focus. Of the original 3,459 services there are 45 services that have not been identified.

4) Lake Committee

The Lake Committee's next meeting is 7/18/24 @ 5:30pm.

Respectfully Submitted

Kirk Arity

Director of Public Works and Utilities

Tomah Public Works and Utilities Employees

City Hall

Director – Kirk Arity

Administrative Assistant – Samantha Linehan

Bookkeepers – Casey Kinnear, Patricia Marten

Code Enforcement – Casey Kinnear

Custodian – Scott Donovan

Water Department

Supervisor – Jeff Marten

Licensed Operators – Dennis Baldwin, Derek Nofsinger, Nathan Waege

Unlicensed Maintenance Worker – Andrew Strait

Sewer Department

Supervisor-Brandy Leis

Licensed Operators - Michael Linehan, Tom Bemis, Chad Richmond, Craig Dechant, Tony Newcomb

Unlicensed Maintenance Worker –

Public Works

Supervisor – Joe Kube

Mechanic – Mark Dixon

Equipment Operators – Lance Larson, Justin Randall, Corey Clay, Brad Rewey

Truck Drivers – Steve Schultz, Jason Burkhalter, Trey Rapp, Justin King, David McGarry, Dillon Clay-Kruger, Marvin Poff.

TOMAH POLICE DEPARTMENT



"Serving the Community"

June 2024 Report

K-9 REPORT

The Tomah Police K-9 Unit consists of Officer Adam Perkins and his partner K-9 Viktor. Officer Perkins has been employed with the Tomah Police Department since September 2011 and was selected to be the K-9 handler in late 2016.

In March 2017, Officer Perkins traveled to the Jessiffany Canine Services LLC Kennel in Iron Ridge, Wisconsin to select a K-9 partner. Officer Perkins met with the head trainer and looked at numerous dogs, ultimately selecting K-9 Viktor. K-9 Viktor is a Czech Shepherd from the Czech Republic. Officer Perkins and K-9 Viktor trained for 5 weeks at Jessiffany Canine Services and certified through Jessiffany and the American Police Canine Association (APCA) in early April.

Officer Perkins and K-9 Viktor primarily work 3rd shift but are available off duty in an on-call capacity. Officer Perkins and Viktor are also members of the Monroe County Combined Tactical Unit (CTU). K-9 Viktor is a “dual purpose” patrol dog meaning patrol work and narcotics detection. “Patrol work” encompasses handler protection, criminal apprehension, tracking, building searches, and area searches. For narcotics detection, Viktor is trained to alert on the odors of Marijuana, Methamphetamine, Cocaine/Crack Cocaine, Heroin and MDMA.

Officer Perkins and K-9 Viktor train on a frequent basis to stay proficient in the numerous tasks Viktor is trained in.

UTILIZATIONS OF IMPORTANCE

Training – Attended/hosted an 8-hour training day in Tomah for the area K9 teams. The training consisted of tracking, obedience, obedience around gunfire, article searches with gunfire as a distractor, open area drug searches with gunfire as a distractor, building search for man, mock traffic stops.

Training – Attended an 8-hour training day in Holmen. The training consisted of tracking, article searches, high risk traffic stop apprehension with muzzle, vehicle sniffs, building search for man – door exercise, building sniffs for drugs, apprehension over/through obstacle.

Agency Assist – A Wisconsin State Patrol Trooper conducted a traffic stop and requested I respond to assist for a K9 sniff. I walked Viktor up to the suspect vehicle and upon seeing Viktor, the driver admitted to possessing marijuana inside the vehicle. A search of the vehicle yielded some illegal store-bought marijuana packages. Charges are through the Wisconsin State Patrol.

Vehicle Sniff – I conducted a traffic stop and utilized Viktor for a vehicle sniff after observing several criminal indicators among the occupants. A positive indication as obtained, and a search of the vehicle yielded 18 grams of marijuana and paraphernalia. A search of the passenger yielded a small baggie of cocaine. The passenger was arrested and transported to jail.

The last week of June was spent on vacation

INVESTIGATIONS

1st Degree Recklessly End Safety / Felony Bail Jumping x4 / Criminal Damage to Property / Disorderly Conduct x2

Tomah officers were dispatched to residence for a trouble with party complaint. The caller stated his brother had broken a glass window and was destroying the residence. Officers arrived and could hear yelling coming from inside the apartment. Due to the nature of the call and what was being said from inside the apartment, an officer made entry into the apartment. The officer made contact with a male who claimed someone was inside a bedroom with a gun and some children. The officer told the male to exit, which he did. Contact was then made with the caller who was in the bedroom in question. The caller stated his brother was the first male and that his brother was using illegal drugs. The brother was relocated outside and was detained. The caller reported his brother arrived at the residence and tried to access the apartment through the windows. The brother was eventually able to enter the apartment and obtained a large knife. The brother then yelled about a male being inside the apartment with a gun. The caller's wife barricaded herself and their children in a bedroom. The brother attempted to gain entry into the bedroom by damaging the door and using the knife to pry open the door. While the brother was attempting to pry the door open with the knife, he cut the caller's hand. The brother was arrested and received medical clearance prior to being taken to jail.

OWI 1st / Absolute Sobriety / Hit and Run / Failure to Notify Police of Accident

Tomah officers were dispatched to a crash in which the suspect vehicle struck a sign just prior to almost striking the caller. An officer arrived on scene and observed two signs lying on the ground. Officers searched for the vehicle and were not able to locate it. The Monroe County Dispatch Center later received another report regarding a traffic complaint outside the City of Tomah. The suspect vehicle in the traffic complaint matched the suspect vehicle from the prior crash. The Monroe County Sheriff's Office requested Tomah Police assistance in responding to the traffic complaint. Tomah officers arrived and located the suspect vehicle parked in a driveway and running. Contact was made with a juvenile driver that was lying down on the seat. The driver displayed signs of impairment. The driver was becoming confrontational and did not want to comply with officers orders. The driver admitted to consuming alcohol the night prior and refused to perform Standardized Field Sobriety Tests. The driver stated he was going to sleep in the truck and began to walk towards it. The driver was stopped by officers and was placed under arrest. The driver was asked to provide a chemical test, which he refused. The driver was issued citations and was released to a responsible party.

Battery / Criminal Damage to Property / DC / Resisting / Monroe County Warrant / Resisting / Felony Bail Jumping x4

Tomah officers were dispatched to a residence for a disturbance. The caller stated his adult son had just battered him and took off on a bicycle. Officers responded to the area and located the suspect on a bicycle near Winnebago Park. Dispatch advised the male had a Monroe County Warrant for his arrest. Officers made contact with the male and told him to stop, but he refused and continued to ride his bicycle. An officer approached him and pushed him off the bicycle and then decentralized him to the ground, where he was taken into custody. The suspect was then transported back to the area of the residence so the caller could be interviewed. The caller stated his son was upset about some court information not being in the mail. An argument ensued and the suspect struck the caller in the face with a piece of the vacuum, causing an injury. The suspect also damaged a door prior to fleeing the scene. Both the suspect and caller declined medical attention. The suspect was then transported to jail.

Agency Assist

Monroe County Deputies were dispatched to an address east of Tomah for a disturbance. The caller stated her husband had come home and was trying to kill her. The caller also mentioned something about a gun and dispatch could hear the husband in the background saying he "could do it right now." Deputies requested Tomah officers assist. Mutual aid was granted, and three Tomah officers responded. Upon arrival with a Wisconsin State Patrol Trooper and two Monroe County Deputies, yelling could be heard from inside the residence. Dispatch was still on the 911 phone call, and they could hear the struggle continuing. To save the life of the caller and end the violence, officers decided to make entry. A front door was breached, and officers could see the male on top of the female on a bedroom floor. Deputies pushed the male off the female and tased him prior to detaining him in handcuffs. The female was escorted outside to awaiting medical personnel. Once the scene was secure, Tomah officers cleared from the assist.

OWI 3rd / Possession Heroin / Possession Para / Possession THC / Felony Bail Jumping / Probation Hold

Tomah officers were dispatched to a welfare check at Walmart for a male and female inside a van that were unconscious and "did not look okay." A Tomah officer arrived on scene and observed two occupants asleep in the front seats. Their heads were tilted back, and their mouths were open. The officer observed the occupants and noticed other signs of illegal drug use. The officer was only able to get a reaction from the occupants after knocking on the door frame. During the initial contact, the occupant's stories did not make sense. The female driver was asked to exit the vehicle and she did. The female stated they had recently been at a known drug house in Tomah and were at Walmart waiting for her mother to give them gas money. Based upon signs of impairment and admission of past drug use, the officer ran the driver through Standardized Field Sobriety Tests. The officer placed the driver under arrest for OWI 3rd. A search of the vehicle was conducted, and numerous drug related items were located. The driver consented to a legal blood draw which was completed. Both the driver and passenger were arrested and transported to jail.

PERSONNEL COMPLAINTS

June Complaints = 0 Year-To-Date Personnel Complaints = 2

EMPLOYEE LISTING BY DATE OF HIRE

June 30, 2024

Admin. Asst. Rhonda Culpitt	12/12/1994
Chief Scott Holum	05/02/1999
Officer Melanie Marshall	05/28/2000
Lieutenant Paul Sloan	05/13/2001
Investigator Brittney Westpfahl	01/16/2005
Assistant Chief Eric Pedersen	07/09/2005
Officer Steven Keller	08/14/2005
Lieutenant Jarrod Furlano	01/13/2008
Sergeant Adam Perkins	09/04/2011
Sergeant Brandon Kuhn	10/12/2015
Sergeant Wilbert Steinborn	08/19/2018
Sergeant Cody Paulson	09/24/2018
Police Clerk Ashley Bankhead	03/11/2019
Sergeant Delaney Goodenough	06/02/2019
Police Clerk DeAnn Batten	06/17/2019
Officer Alexander Brueggeman	12/08/2019
Investigator Lindsey Stoughtenger	01/24/2021
Officer Jayden Olson	07/11/2021
Evidence Tech Mark Nicholson	08/08/2021
Officer Justice Blackhawk	10/10/2021
Officer Audra Gomez	06/01/2022
Officer John Reigel	06/12/2022
Officer Brandon Bellacero	01/01/2024
Officer Bradley Hoffman	06/03/2024

2024 OPERATING WHILE INTOXICATED STATISTICS

CASE #	AGE	SEX	1ST	2ND	3RD	4TH	5TH	6TH	7TH	8TH	9TH	10TH	BAC	RSC	REFUSAL	ACCIDENT	REST SUBSTANCE TYPE	
#24-0001	27	M	X										0.124					
#24-0002	36	F	X										0.160					
#24-0029	26	M	X										0.295					
#24-0165	26	M	X										0.184					
#24-0166	21	M	X										0.116				Pending	
#24-0176	38	M	X										0.021				Pending	
#24-0196	30	F	X										0.152					
#24-0255	43	F											0.344					
#24-0290	69	M	X												X			
#24-0326	40	M											0.078				Pending	
#24-0338	33	M											0.203					
#24-0370	33	F		X									0.243					
#24-0386	26	M	X										0.112					
#24-0398	31	F											0.188					
#24-0417	23	M	X										0.000				Passenger Under 16, Pending	
#24-0481	37	M											0.238					
#24-0593	45	M				X							0.262					
#24-0627	40	F											0.210					
#24-0629	41	M	X										0.295					
#24-0794	42	M	X												X			
#24-0800	17	M	X												X			
#24-0821	36	F		X													Pending	
#24-0860	49	M	X														Pending	
#24-0893	37	F			X												Pending	
TOTALS			14	2	6	1	1						0.189					AVERAGE BAC



TOPD Monthly Report

Printed on July 1, 2024

911 : 911 CHECK Total: 12
911HANG : 911 ABANDONED Total: 22
911OPEN : 911 OPEN LINE Total: 24
ACC PD : ACCIDENT WITH PROPERTY DAMAGE Total: 19
ACC PI : ACCIDENT WITH INJURIES Total: 1
ACC UNK : ACCIDENT UNKNOWN INJURIES Total: 1
ALARM : ALARM - HOLDUP OR BURGLARY Total: 13
AMBULANCE : AMBULANCE CALL Total: 61
ANIMAL : ANIMAL COMPLAINT/NOT A BITE Total: 38
ASSIST : ASSIST OTHER AGENCY Total: 9
ATL : ATTEMPT TO LOCATE Total: 4
BATTERY : BATTERY/ASSAULT Total: 6
BIKE : ABANDONED/FOUND BICYCLE Total: 4
BITE : ANIMAL BITE Total: 3
BOND : BOND CONDITIONS Total: 1
BUILD CHK : BUILDING CHECK Total: 1
CARCASS : ANIMAL CARCASS ON/NEAR ROAD Total: 1
CHILD : CHILD ABUSE/NEGLECT Total: 4
CIT ASST : CITIZEN ASSIST Total: 61
COMMITMENT : INVOLUNTARY COMMITMENT/CHAPTER Total: 1
COMMUNITY RELATIONS : COMMUNITY RELATIONS Total: 20
COURT ORDER : VIOLATION OF COURT ORDER Total: 5
CUSTODY : CHILD CUSTODY ISSUE Total: 6
DAMAGE : DAMAGE TO PROPERTY Total: 13
DEATH : DECEASED SUBJECT Total: 4

DISTURB : DISTURBANCE Total: 11
DOMESTIC : DOMESTIC DISTURBANCE Total: 1
DRUG : DRUG INFO/COMPLAINTS Total: 10
ENTRY : ENTRY TO VEH OR DWELLING Total: 12
ESCORT : ESCORT Total: 3
EXTRA : EXTRA PATROL Total: 10
FIGHT : FIGHT Total: 2
FIRE ALARM : FIRE ALARM Total: 5
FIRE : FIRE Total: 3
FIREWORKS : UNLAWFUL USE OR POSSESSION OF FIREWORKS Total: 10
FOLLOWUP : FOLLOWUP/INTERVIEW TO PREVIOUSLY INCIDENT Total: 38
FRAUD : FRAUD Total: 6
HARASS : HARASSMENT Total: 16
HAZMAT : HAZARDOUS MATERIALS Total: 1
INFO : GENERAL INFORMATION CALL Total: 12
LITTERING : LITTERING OR UNLAWFUL DUMPING Total: 1
MISSING : MISSING PERSON Total: 6
MOTOR ASSIST : MOTORIST ASSIST Total: 33
NOISE : NOISE OR LOUD PARTY COMPLAINT Total: 17
ORD VIO : ORDINANCE VIOLATION Total: 1
OWP : OUT WITH PARTY Total: 57
PAPER : PAPER SERVICE Total: 4
PARKING : PARKING COMPLAINT Total: 20
PHONE CALL : MAKE/RECEIVE PHONE CALL Total: 61
PROPERTY : FOUND/LOST/RECOVERED PROPERTY Total: 30
PUBWKS : DPW/STREETS/SEWER/UTILITIES CALLS Total: 1
RUNAWAY : JUVENILE RUNAWAY Total: 7
SEX OFFENSE : SEX OFFENSE Total: 6
SUSPICIOUS : SUSPICIOUS ACTIVITY Total: 50

THEFT : THEFT Total: 25

THREATS : THREATS COMPLAINT Total: 10

TRAFFIC CNTL : BLOCKING/DIRECTING TRAFFIC Total: 3

TRAFFIC COMP : TRAFFIC/DRIVING COMPLAINT Total: 31

TRAFFIC HZRD : TRAFFIC HAZARD Total: 5

TRAFFIC STOP : TRAFFIC STOP Total: 183

TRESPASS : TRESPASSING Total: 6

TRUANCY : TRUANCY COMPLAINT Total: 3

TWJ : TROUBLE WITH JUVENILE Total: 16

TWP : TROUBLE WITH PARTY Total: 52

VEH STOLEN : STOLEN VEHICLE Total: 2

WEAPON : WEAPONS VIOLATION Total: 1

WELFARE : WELFARE CHECK Total: 42

Total Records: 1147

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Approval of Compliance Maintenance Report (CMAR)

Summary and Background Information: The yearly audit at the WWTF requires approval from the City of Tomah.

Recommendation From: Public Works and Utilities

Minutes Attached:

Yes No

Budget Account: n/a

Fiscal Impact: n/a

Staff Responsible for implementation: Kirk Arity

Economic Impact: n/a

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET: n/a

Grants Pursued/Opportunity Pursued: n/a

Recommendation: The Public Works and Utilities Commission recommends approval of the resolution and approval of the CMAR.

Bicki Weyer
SET

06/27/24
Date

[Signature]
Department Director

6/27/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

Resolution No. _____

COMPLIANCE MAINTENANCE RESOLUTION

RESOLVED that the City of Tomah informs the Department of Natural Resources that the following actions were taken by the City Council:

Review of the 2023 Compliance Maintenance Annual Report, which is attached to this Resolution.

Monitor the operation of the wastewater treatment facility to maintain permit compliance.

Implement and complete a Capacity, Management, Operation and Management (CMOM) program once the DNR drafts a final ruling.

Passed by a _____ vote of the Tomah City Council on July 16, 2024

Paul Dwyer, Mayor

Rebecca Weyer, City Clerk

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, May 22, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Paul Dwyer

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (A), Patrick Devine (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (P), Richard Yarrington (P).

Also present, Director Kirk Arity (P), Brandy Leis (P), Shane Rolff (A), Joe Kube (P), Jeff Marten (P). Nick, Christian and Brian Berquist from Town & Country (P).

Approve Minutes

Motion 1st by Glynn, 2nd by Yarrington. All ayes. Motioned carried.

Discussion Items

1. Airport Update
Steve Austin complimented Volk & Fort McCoy with working the traffic at Bloyer Field.
2. Public Information Meeting - 2026 North Glendale Ave Reconstruction Project
Brian & Christen explained DOT requirements and process. Looking to gather information from public.
3. Compliance Maintenance Annual Report
Motion by Glynn, second by Rice to approve the report. All ayes. Motion carried.
4. Sanitary Survey Response Approval
Motion by Glynn, second by Rice to approve the report. All ayes. Motion carried.
5. Easement Approval - 625 W Veterans St
Motion by Glynn, second by Greeno to approve the easement. All ayes. Motion carried.
6. Recommendation on Continuation of Large Item Service
Consensus to continue program with staff providing solutions.
7. Project Updates
Brian presented bills for current project. Motion by Yarrington, second by Rice to approve the payment of project bills. All ayes. Motion carried.
8. Building Code/Violation Report
Commission reviewed.
9. Payment of Monthly Water & Sewer Bills
 - a. Sewer- 1st by Glynn, 2nd by Rice to approve water bills as presented. All ayes. Motion carried.
 - b. Water-1st by Glynn, 2nd by Greeno to approve water bills as presented. All ayes. Motion carried.

10. Departmental Reports

SEWER – Bugs are back on track. Explained upset and measures taken to get back in compliance. Hauled out 10 loads of sludge. Wastewater appreciation day is Friday. 1.2 Million gallons this month.

WATER – 920,000 gallons. 71 properties left on pipe survey. Cross connections and water testing.

PUBLIC WORKS – 77 mattresses for large item pick up. Ahead of operations, painting, crack sealing, security cameras, brush pile, bull pen, skate park. Pot hole filling campaign with governor.

11. Director's Report

PSC report complete. Chip sealing. Working on large item options.

12. Future Meeting Date: June 26, 2024

Adjourn 1st by Glynn, 2nd by Rice at 6:29 PM.

Minutes written and submitted by Casey Kinnear

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Compliance Maintenance Annual Report

**Summary and background information:
(Appropriate documents attached)**

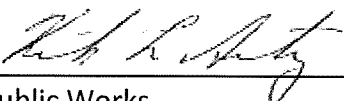
The WWTF has a yearly audit called the Compliance Maintenance Annual Report (CMAR). A requirement with this report calls for a resolution from the City Council, confirming the report has been reviewed by the City of Tomah.

Fiscal Note:

N/A

Recommendation:

I recommend approval of the CMAR and forward the approval on to the City Council for resolution approval.



Director of Public Works
Kirk Arity

5/15/2024

Date

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:

5/14/2024

2023

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.1388	x	319	x	8.34	=	3,031
February	1.1369	x	327	x	8.34	=	3,102
March	1.3767	x	279	x	8.34	=	3,201
April	1.6694	x	271	x	8.34	=	3,767
May	1.3472	x	360	x	8.34	=	4,049
June	1.1118	x	423	x	8.34	=	3,924
July	1.0195	x	459	x	8.34	=	3,906
August	1.0124	x	410	x	8.34	=	3,459
September	0.9947	x	405	x	8.34	=	3,359
October	1.0545	x	421	x	8.34	=	3,702
November	1.0403	x	396	x	8.34	=	3,432
December	1.0056	x	410	x	8.34	=	3,436

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.3	x	90	=	2.97
		x	100	=	3.3
Design BOD, lbs/day	4500	x	90	=	4050
		x	100	=	4500

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks Holding Tanks Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes gallons

No

Holding Tanks

Yes gallons

No

Grease Traps

Yes gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

<p>6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.? <input type="radio"/> Yes <input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
---	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	7	1	0	0
February	25	22.5	8	1	0	0
March	25	22.5	9	1	0	0
April	25	22.5	12	1	0	0
May	15	13.5	10	1	0	0
June	15	13.5	7	1	0	0
July	13	11.7	9	1	0	0
August	13	11.7	15	1	1	1
September	15	13.5	12	1	0	0
October	15	13.5	10	1	0	0
November	25	22.5	13	1	0	0
December	25	22.5	31	1	1	1
* Equals limit if limit is <= 10						
Months of discharge/yr				12		
Points per each exceedance with 12 months of discharge					7	3
Exceedances					2	2
Points					14	6
Total number of points						20

20

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is 12/6 = 2.0

1.2 If any violations occurred, what action was taken to regain compliance?

Worked with a business to get there discharge back in check.

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)
2023-04-25

No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

The hot summer days and cold winter nights.
The high business discharges.

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

No
If Yes, please explain:
[]

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?
 Yes
 No
If Yes, please explain:
[]

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?
 Yes
 No
 N/A
Please explain unless not applicable:
[]

Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	5	1	0	0
February	25	22.5	5	1	0	0
March	25	22.5	5	1	0	0
April	25	22.5	6	1	0	0
May	15	13.5	7	1	0	0
June	15	13.5	6	1	0	0
July	15	13.5	12	1	0	0
August	15	13.5	18	1	1	1
September	15	13.5	15	1	1	1
October	15	13.5	11	1	0	0
November	25	22.5	7	1	0	0
December	25	22.5	12	1	0	0

20

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		2	2
Points		14	6
Total Number of Points			20

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

We drained a storage tank that was septic, it had more solids than we knew.

Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	9.4	9.4	.852	0	.663	.63	1.094	1.012	0
February	9.4	9.4	1.604	0	.648	.24	1.225	4.228	0
March	9.4	9.4	4.055	0	4.168	3.228	3.496	4.52	0
April	7.3	9.4	1.139	0	2.81	1.446	.298	.2	0
May	7.3	9.4	.336	0	1.04	.124	.174	.123	0
June	4.7	5.3	.083	0	.08	.114	.086	.068	0
July	4.7	5.3	.084	0	.04	.134	.074	.114	0
August	4.7	5.3	.151	0	.02	.118	.116	.308	0
September	4.7	5.3	.219	0	.14	.31	.196	.216	0
October	9.4	9.4	.38	0	.23	.323	.24	.33	0
November	9.4	9.4	2.61	0	.702	.96	1.85	5.06	0
December	9.4	9.4	7.536	0	6.19	5.79	11.492	6.458	1
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									1
Points:									0
Total Number of Points									0

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.236	1	0
February	1	0.220	1	0
March	1	0.270	1	0
April	1	0.232	1	0
May	1	0.341	1	0
June	1	0.312	1	0
July	1	0.350	1	0
August	1	0.682	1	0
September	1	0.826	1	0
October	1	0.947	1	0
November	1	0.575	1	0
December	1	0.607	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

Land applied under your permit

Publicly Distributed Exceptional Quality Biosolids

Hauled to another permitted facility

Landfilled

Incinerated

Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 005 - SLUDGE																		
Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	2.9			3			4.7			5.7				0	0
Cadmium		39	85	.3			.55			.49			.74				0	0
Copper		1500	4300	146			126			220			210				0	0
Lead		300	840	8.3			11.5			17			17				0	0
Mercury		17	57	.13			.083			.14			.2				0	0
Molybdenum	60		75	2.5			2.3			2.8			3.8			0		0
Nickel	336		420	13.4			14.6			14			24			0		0
Selenium	80		100	<2.3			1.5			3			3.8			0		0
Zinc		2800	7500	159			113			230			330				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken?
Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 03/31/2023
Density:	9
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Pasteurization
Process Description:	We do not land apply farmer does that.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2023 - 12/31/2023
Density:	9
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Pasteurization
Process Description:	We do not land apply farmers do.

Outfall Number:	005
Biosolids Class:	A
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	04/01/2023 - 06/30/2023
Density:	9
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	No
Process:	Pasteurization
Process Description:	We do not land apply, farmers do that.

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Outfall Number:	005		
Biosolids Class:	A		
Bacteria Type and Limit:	Fecal Coliform		
Sample Dates:	07/01/2023 - 09/30/2023		
Density:	9		
Sample Concentration Amount:	MPN/G TS		
Requirement Met:	Yes		
Land Applied:	No		
Process:	Pasteurization		
Process Description:	We don't land apply; farmers do that.		
Outfall Number:	005		
Biosolids Class:	A		
Bacteria Type and Limit:	Fecal Coliform		
Sample Dates:	10/01/2023 - 12/31/2023		
Density:	9		
Sample Concentration Amount:	MPN/G TS		
Requirement Met:	Yes		
Land Applied:	No		
Process:	Pasteurization		
Process Description:	We do not land apply farmers do that.		
<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.</p> <p>4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<p>5. Vector Attraction Reduction (per outfall):</p> <p>5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p>			
Outfall Number:	005		
Method Date:	03/31/2023		
Option Used To Satisfy Requirement:	pH Adjustment of Sludge		
Requirement Met:	Yes		
Land Applied:	No		
Limit (if applicable):			
Results (if applicable):			
Outfall Number:	005		
Method Date:	12/31/2023		
Option Used To Satisfy Requirement:	pH Adjustment of Sludge		
Requirement Met:	Yes		
Land Applied:	No		
Limit (if applicable):			
Results (if applicable):			

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Outfall Number:	005	
Method Date:	06/30/2023	
Option Used To Satisfy Requirement:	pH Adjustment of Sludge	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):		
Results (if applicable):		
Outfall Number:	005	0
Method Date:	09/30/2023	
Option Used To Satisfy Requirement:	pH Adjustment of Sludge	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):		
Results (if applicable):		
Outfall Number:	005	
Method Date:	12/31/2023	
Option Used To Satisfy Requirement:	pH Adjustment of Sludge	
Requirement Met:	Yes	
Land Applied:	No	
Limit (if applicable):		
Results (if applicable):		
5.2 Was the limit exceeded or the process criteria not met at the time of land application?		
<input type="radio"/> Yes (40 Points) <input checked="" type="radio"/> No If yes, what action was taken? <input type="text"/>		
6. Biosolids Storage		
6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?		
<input checked="" type="radio"/> >= 180 days (0 Points) <input type="radio"/> 150 - 179 days (10 Points) <input type="radio"/> 120 - 149 days (20 Points) <input type="radio"/> 90 - 119 days (30 Points) <input type="radio"/> < 90 days (40 Points) <input type="radio"/> N/A (0 Points) 6.2 If you checked N/A above, explain why. <input type="text"/>		
7. Issues		
7.1 Describe any outstanding biosolids issues with treatment, use or overall management:		
<input type="text" value="No issues"/>		

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"> ● Yes ○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"> ● Yes ○ No <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"> ● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/> ○ No (40 points) <input type="checkbox"/><input type="checkbox"/> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"> ● Yes ○ No (10 points) <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"> ● Yes <ul style="list-style-type: none"> ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points) 	0
<p>3. O&M Manual</p> <p>3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"> ● Yes ○ No 	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"> ● Excellent ○ Very good ○ Good ○ Fair ○ Poor <p>Describe your rating:</p> <div style="border: 1px solid black; padding: 5px;"> <p>Been doing a lot of up grades.</p> </div>	

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:

5/14/2024

2023

Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (20 points)</p> <p>Name: <input style="width: 150px;" type="text" value="BRANDY L LEIS"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="31636"/></p>	0																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th colspan="2">WWTP</th> <th colspan="2">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr> <td>A1</td> <td>Suspended Growth Processes</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>A2</td> <td>Attached Growth Processes</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A3</td> <td>Recirculating Media Filters</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A4</td> <td>Ponds, Lagoons and Natural</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>A5</td> <td>Anaerobic Treatment Of Liquid</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>B</td> <td>Solids Separation</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>C</td> <td>Biological Solids/Sludges</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>P</td> <td>Total Phosphorus</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>N</td> <td>Total Nitrogen</td> <td></td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>D</td> <td>Disinfection</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>L</td> <td>Laboratory</td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>U</td> <td>Unique Treatment Systems</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>SS</td> <td>Sanitary Sewage Collection</td> <td>X</td> <td>NA</td> <td>NA</td> <td>X</td> </tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)</p> <p><input checked="" type="radio"/> Yes (0 points)</p> <p><input type="radio"/> No (20 points)</p> <p>2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input type="radio"/> N/A - Wastewater treatment facility does not have a registered or certified laboratory</p> <p>2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input type="radio"/> N/A - Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system</p>	Sub Class	SubClass Description	WWTP		OIC		Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X			X	A2	Attached Growth Processes					A3	Recirculating Media Filters					A4	Ponds, Lagoons and Natural					A5	Anaerobic Treatment Of Liquid					B	Solids Separation	X			X	C	Biological Solids/Sludges	X			X	P	Total Phosphorus	X			X	N	Total Nitrogen		X			D	Disinfection	X			X	L	Laboratory	X			X	U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	NA	X	0
Sub Class			SubClass Description	WWTP		OIC																																																																																			
	Advanced	OIT		Basic	Advanced																																																																																				
A1	Suspended Growth Processes	X			X																																																																																				
A2	Attached Growth Processes																																																																																								
A3	Recirculating Media Filters																																																																																								
A4	Ponds, Lagoons and Natural																																																																																								
A5	Anaerobic Treatment Of Liquid																																																																																								
B	Solids Separation	X			X																																																																																				
C	Biological Solids/Sludges	X			X																																																																																				
P	Total Phosphorus	X			X																																																																																				
N	Total Nitrogen		X																																																																																						
D	Disinfection	X			X																																																																																				
L	Laboratory	X			X																																																																																				
U	Unique Treatment Systems																																																																																								
SS	Sanitary Sewage Collection	X	NA	NA	X																																																																																				
<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <p><input checked="" type="checkbox"/> One or more additional certified operators on staff</p>																																																																																									

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input checked="" type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
4. Continuing Education Credits 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 80%;" type="text" value="Samantha Linehan"/></p> <p>Telephone: <input style="width: 30%;" type="text" value="(608)374-7452"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 80%;" type="text" value="slinehan@tomahwi.gov"/></p>																		
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 150px;" type="text" value="2023"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0																	
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]																		
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 150px;" type="text" value="2023"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																		
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">3.2.1 Ending Balance Reported on Last Year's CMAR</td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 90%;" type="text" value="2,350,333.00"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 90%;" type="text" value="793,129.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 90%;" type="text" value="1,557,204.00"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 90%;" type="text" value="48,138.00"/></td> </tr> </table>	3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 90%;" type="text" value="2,350,333.00"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 90%;" type="text" value="793,129.00"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 90%;" type="text" value="1,557,204.00"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 90%;" type="text" value="48,138.00"/>		
3.2.1 Ending Balance Reported on Last Year's CMAR		\$	<input style="width: 90%;" type="text" value="2,350,333.00"/>															
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	-	\$	<input style="width: 90%;" type="text" value="793,129.00"/>															
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 90%;" type="text" value="1,557,204.00"/>															
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 90%;" type="text" value="48,138.00"/>															

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) - \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year \$ 1,605,342.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$ 1,000,000.00 **0**

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Phosphorous trading plan	\$33,100,000	2024
2	Rehab Final Clarifiers	\$200,000	2024
3	Replace UV system	\$225,000	2024
4	Replace sewer main on ET.	\$400,000	2024
5	Replace Polymer system	\$70,000	2025
6	Replace chemical pumps.	\$50,000	2024
7	Upgrade Oxidation Ditch	\$500,000	2025

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	8,226	
February	7,779	
March	9,127	
April	7,373	
May	6,268	
June	6,117	
July	5,099	
August	5,263	
September	5,330	
October	6,080	
November	7,020	
December	7,273	
Total	80,955	0
Average	6,746	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:

5/14/2024

2023

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

We have our engineers working on eliminating one of ours.

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	76,000	35.30	2,153	93.96	809	3,827
February	74,000	31.83	2,325	86.86	852	4,011
March	98,000	42.68	2,296	99.23	988	2,930
April	103,000	50.08	2,057	113.01	911	1,787
May	131,000	41.76	3,137	125.52	1,044	199
June	103,000	33.35	3,088	117.72	875	9
July	89,000	31.60	2,816	121.09	735	1
August	113,000	31.38	3,601	107.23	1,054	1
September	120,000	29.84	4,021	100.77	1,191	10
October	96,000	32.69	2,937	114.76	837	330
November	96,000	31.21	3,076	102.96	932	2,561
December	80,000	31.17	2,567	106.52	751	2,680
Total	1,179,000	422.89		1,289.63		18,346
Average	98,250	35.24	2,840	107.47	915	1,529

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

- No
- Yes

If Yes, how is the biogas used (Check all that apply):

- Flared Off
- Building Heat
- Process Heat
- Generate Electricity
- Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

- No
- Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:

5/14/2024

2023

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

To provide uninterrupted service. Educate the public

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Ordinance chapter 62 sewers

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2023-12-18

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories
- Up-to-date sewer system map
- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

A description of routine operation and maintenance activities (see question 2 below)
 Capacity assessment program
 Basement back assessment and correction
 Regular O&M training
 Design and Performance Provisions [NR 210.23 (4) (e)]
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 Construction, Inspection, and Testing
 Others:

local municipal code requirements

 Overflow Emergency Response Plan [NR 210.23 (4) (f)]
 Does your emergency response capability include:
 Responsible personnel communication procedures
 Response order, timing and clean-up
 Public notification protocols
 Training
 Emergency operation protocols and implementation procedures
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
 Special Studies Last Year (check only those that apply):
 Infiltration/Inflow (I/I) Analysis
 Sewer System Evaluation Survey (SSES)
 Sewer Evaluation and Capacity Management Plan (SECAP)
 Lift Station Evaluation Report
 Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	32	% of system/year
Root removal	.001	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	.001	% of system/year
Sewer line televising	25	% of system/year
Manhole inspections	42	% of system/year
Lift station O&M	13	# per L.S./year
Manhole rehabilitation	.03	% of manholes rehabbed
Mainline rehabilitation	.02	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="24.06"/>	Total actual amount of precipitation last year in inches
<input type="text" value="32"/>	Annual average precipitation (for your location)
<input type="text" value="55"/>	Miles of sanitary sewer
<input type="text" value="7"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="1"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="3"/>	Number of complaints
<input type="text" value="1.15"/>	Average daily flow in MGD (if available)
<input type="text" value="1.35"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.02"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.05"/>	Complaints (number/sewer mile)
<input type="text" value="1.2"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="0.0"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **				
Date	Location	Cause	Estimated Volume	
None reported				

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

Yes

No

If Yes, please describe:

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

<p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <p>None</p> <p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <p>Replace old sewers and installing sump pump lines.</p>

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 2023

Grading Summary

WPDES No: 0021318

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	C	2	10	20
TSS	C	2	5	10
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			37	118
GRADE POINT AVERAGE (GPA) = 3.19				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:

5/14/2024

2023

Resolution or Owner's Statement

Name of Governing Body or Owner:

Date of Resolution or Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = C

Effluent Quality: TSS: Grade = C

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

Collection Systems: Grade = A
 (Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS
 (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)
G.P.A. = 3.19

Compliance Maintenance Annual Report

Tomah Wastewater Treatment Facility

Last Updated: Reporting For:
5/14/2024 **2023**

--

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Approval of 2025 curly leaf pondweed project and point intercept survey for Lake Tomah.

Summary and Background Information: This study will be required if weed harvesting is pursued. This will also provide the necessary data for decision making for the management of Lake Tomah. Signing of the contract ASAP will allow us to be scheduled in early spring to late summer.

Recommendation From: Lake Committee

Minutes Attached:

Yes No

Budget Account:

02-56910-2100

Fiscal Impact:

\$7,934 for 2025 budget

Staff Responsible for implementation:

Kirk Arity

Economic Impact:

TBD

Zoning/Rezoning Issues:

n/a

Supports Organizational Goals:

Yes No

Questions from SET:


Grants Pursued/Opportunity Pursued:

Highly unlikely

Recommendation: The Lake Committee recommends the approval of this expenditure for 2025.



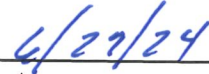
SET



Date



Department Director



Date

Committee: Committee of the Whole
Meeting Date(s): June 17, 2024

Minutes FOR LAKE COMMITTEE

A Lake Committee was held on **Monday, March 25, 2024 at 2:00 PM** in the 2nd Floor at City Hall, 819 Superior Avenue, Tomah, WI.

The meeting was called to order by Lamont Kiefer at 2:00 PM

Call to Order / Roll Call

Roll call was taken with Commissioners, Lamont Kiefer, Kim Mello, JoAnne Klinker, Duane Chapman, Lee Lang, John Rusch, JoAnne Klinker, and Kevin Arkeketa present. Also present, Director Kirk Arity, Bob Micheel, Jodi Lepsch, Warden Modjeski, Kurt Rasmussen and Tommy Hill.

Approve Minutes

Motion by Lang, second by Arkeketa to approve January 2024 Minutes. All ayes. Motion carried.

Discussion with DNR Representatives on Management Options for Lake Tomah

Questions were organized by the Committee and Jodi Lepsch from Wisconsin DNR went through the questions with the Committee and residence in attendance. There was input from Kurt Rasmussen who is a water quality biologist with the DNR and Tommy Hill who is a fish biologist with the DNR.

Adaptive Management

Bob Micheel gave an update on adaptive management. He stated the DNR recently hired Brad Robertson and he will handle any Ag related.

Climate Change Task Force Update

Bob Micheel gave an update on climate change task force. 6-8 farms in the county have planted cover crops. 27 weather stations in areas known for flooding. 70 well water samples were taken. Residents will receive their data in the mail and there will be an informational meeting at the end of April to go over results.

Warden Update

Warden Modjeski stated there have been no complaints in the last month. Ducks and geese are seen south of the buoy line in Lake Tomah.

Boat Dock Approvals

-None

Discussion on Ordinance Regarding Boat Dock Removals

Sec 30-84: Discussion on the possibility of rewriting the ordinance.

Tree Removals

Tree at the condos was removed. A resident approached the street dept about an oak tree on their property. The City will not remove the oak tree as it is still alive but the resident can trim the tree.

Chairman Updates/Upcoming Annual Committee Reorganization

JoAnn Klinker and John Rusch seats will be open 4/1/2024. John Rusch says he will retire from his position and has a recommendation for his seat once the mayoral election is complete. JoAnn Klinker expressed she would like to stay with the committee.

Future Meeting Date: April 18, 2024

No April meeting is needed. Next Lake Committee meeting will be May 16, 2024.

Adjourn Motion by Lang, second by Mello to adjourn at 4:08PM.



AGENDA FOR LAKE COMMITTEE

A Lake Committee meeting will be held on **Thursday, May 16, 2024 at 5:00 PM**
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cm1LVEFEb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

Dial by your location

1 312 626 6799

1. **Call to Order / Roll Call**
2. **Introduction of New Members**
3. **Elect Chair & Vice Chair**
4. **Approve Minutes**
[March 2024 Minutes](#)
5. **Adaptive Management**
6. **Climate Change Task Force Update**
7. **Warden Update**
8. **Lakes & Rivers Water Testing Training Seminar**
9. **Lake Tomah Management Plan**
10. **Golden Sands Weed Survey** * *Council Recommendation to expedite*
11. **Boat Dock Approvals**
12. **Discussion and Recommendation on Boat Dock Ordinance** *Council Recommendation **
13. **Kayak Launch Update**
14. **Chairman Updates**
15. **Future Meeting Date: July 18, 2024**
16. **Adjourn**

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Becki Weyer, City Clerk, at 819 Superior Avenue, Tomah, WI 54660.

PROJECT BUDGET

2025 CLP Survey

Expenses	Amount of Expense
Labor: Travel, field work, reporting, & equipment decontamination* (2 staff)	\$1,650
Boat	\$300
Equipment	\$50
Mileage	\$107
Fuel	\$15
Total Project Expense	\$2,122
* Decontamination of equipment is required	

2025 Point-Intercept Survey

Expenses	Amount of Expense
Labor: Travel, field work, reporting, & equipment decontamination* (2 staff)	\$3,850
Boat	\$900
Equipment	\$50
Mileage	\$107
Fuel	\$30
Lodging & meals	\$648
Total Project Expense	\$5,585
* Decontamination of equipment is required	

Combined Total Project Expense

Expenses	Amount of Expense
CLP Survey Total Project Expense	\$2,122
PI Survey Total Project Expense	\$5,585
Total Project Expense	\$7,707

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Easement agreement approval – 625 W Veterans St.

Summary and Background Information: See attached staff report.

Recommendation From: Public Works and Utilities Commission

Minutes Attached:

Yes No

Budget Account: General Fund

Fiscal Impact: \$13,659.84

Staff Responsible for implementation: Director of Public Works and Utilities

Economic Impact: n/a

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET:

Grants Pursued/Opportunity Pursued:

Recommendation:

The Public Works and Utilities Commission recommends approval of the easement agreement approval for 625 W. Veterans St.

Becki Weyer
SET

06/27/24
Date

K. Hoff
Department Director

6/27/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

THIS EASEMENT AGREEMENT (*Agreement*) is granted by **THE BIBLE EVANGELICAL FREE CHURCH, INC.**, (the *Owner*) to **CITY OF TOMAH** (the *Utility*).

RECITALS:

A. The Owner holds a property interest in certain real property located at 625 W. Veterans Street, Tomah, Monroe County, State of Wisconsin, and

B. The Utility has requested that the Owner grant a permanent easement (*the Utility and Drainage Easement*) and temporary construction easement over certain portions of the property as such portions are described on the attached and incorporated Exhibit A (*the Easement Area*).

AGREEMENT

For good and valuable consideration, which specifically includes the forgiveness by Utility of Owner's sidewalk/curb assessment associated with the construction improvement project described in paragraph 2, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. **Grant of Utility and Drainage Easement.** The Owner grants to the Utility, and its licensees, a perpetual utility and drainage easement (including the road right-of-way) as more particularly described upon the attached Exhibit A, to lay, construct, reconstruct, install, maintain, operate, supplement, and/or remove utility improvements, a drainage course and/or other related appurtenances that may from time to time be required, with the right of ingress and egress for the purpose of this grant over the Utility and Drainage Easement Area.

2. **Grant of Temporary Construction Easement.** The Owner grants to the Utility, and its licensees, a temporary construction easement along West Veterans Street (including the road right-of-way) as more particularly described upon the attached Exhibit A, to initially construct and install stormwater improvements in a manner determined by, and at the expense of, the Utility. The temporary construction easement shall terminate on October 1, 2024.

3. **Indemnification.** The Utility shall indemnify the Owner from and against all loss, costs (including reasonable attorney fees), injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the Utility's activities conducted on the Property, regardless of the cause of the injury, except to the extent caused by the gross negligence or misconduct of the Owner or its agents or employees.

4. **Consistent Uses Allowed.** The Owner reserves the right to use the Easement Area and for purposes that will not interfere with the Utility's full enjoyment of the Easement rights granted in this Agreement.

5. **Restoration of Surface.** Unless otherwise set forth herein, the Utility shall restore the surface disturbed by any construction or maintenance of any equipment located within the Easement area or to its condition before the disturbance, subject to further agreement with Owner.

6. **Covenants Run with Land.** All the terms and conditions in this Agreement, including the benefits and burdens, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Owner and the Utility and their respective successors and assigns.

7. **Non-Use.** Non-use or limited use of the Easement rights granted in this Agreement shall not prevent the benefiting party from later use of the Easement rights to the fullest extent authorized in this Agreement.

8. **Governing Law.** This Agreement shall be construed and enforced in accordance with the internal laws of the State of Wisconsin.

9. **Entire Agreement.** This Agreement sets forth the entire understanding of the parties and may not be changed except by a written document executed and acknowledged by all parties to this Agreement and duly recorded in the office of the Register of Deeds of Monroe County, Wisconsin.

10. **Notices.** All notices to either party to this Agreement shall be delivered in person or sent by certified mail, postage prepaid, return receipt requested, to the other party at that party's last known address. If the other party's address is not known to the party desiring to send a notice, the party sending the notice may use the address to which the other party's property tax bills are sent. Either party may change its address for notice by providing written notice to the other party.

11. **Invalidity.** If any term or condition of this Agreement, or the application of this Agreement to any person or circumstance, shall be deemed invalid or unenforceable, the remainder of this Agreement, or the application of the term or condition to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected thereby, and each term and condition shall be valid and enforceable to the fullest extent permitted by law.

12. **Waiver.** No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Agreement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Agreement.

13. **Enforcement.** Enforcement of this Agreement may be by proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Agreement, either to restrain or prevent the violation or to obtain any other relief. If a suit is brought to enforce this Agreement, the prevailing party shall be entitled to recover its costs, including reasonable attorney fees, from the non-prevailing party.

14. **Authority.** The undersigned represent they have the authority to execute the Agreement on behalf of the party represented by them, and that such party intends to be legally bound by the provisions herein.

**OWNER:
THE BIBLE EVANGELICAL FREE CHURCH, INC.**

Dated: 4/25/24

By: Frank Best
Frank Best, Chairman

UTILITY:
CITY OF TOMAH

Paul Dwyer

Dated: 4-30-24

By: *Paul Dwyer*
Paul Dwyer, Mayor

Dated: 4/30/24

By: *Rebecca Weyer*
Rebecca Weyer, City Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF MONROE)

This instrument was acknowledged before me on 4/25/24, 2024, by Frank Best, Chairman of the Bible Evangelical Free Church, Inc.

R. Weyer
* *R. Weyer*

Notary Public, State of Wisconsin
My Commission expires: 12/14/2024

ACKNOWLEDGMENT

STATE OF WISCONSIN)
)ss.
COUNTY OF MONROE)

This instrument was acknowledged before me on 4-30-2024 by Paul Dwyer, Mayor, and Rebecca Weyer, City Clerk, of the City of Tomah.

Barbara A. Hendricks
* *Barbara A. Hendricks*
Notary Public, State of Wisconsin

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, May 22, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by Paul Dwyer

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (A), Patrick Devine (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (P), Richard Yarrington (P).

Also present, Director Kirk Arity (P), Brandy Leis (P), Shane Rolff (A), Joe Kube (P), Jeff Marten (P). Nick, Christian and Brian Berquist from Town & Country (P).

Approve Minutes

Motion 1st by Glynn, 2nd by Yarrington. All ayes. Motioned carried.

Discussion Items

1. Airport Update

Steve Austin complimented Volk & Fort McCoy with working the traffic at Bloyer Field.

2. Public Information Meeting - 2026 North Glendale Ave Reconstruction Project

Brian & Christen explained DOT requirements and process. Looking to gather information from public.

3. Compliance Maintenance Annual Report

Motion by Glynn, second by Rice to approve the report. All ayes. Motion carried.

4. Sanitary Survey Response Approval

Motion by Glynn, second by Rice to approve the report. All ayes. Motion carried.

5. Easement Approval - 625 W Veterans St

Motion by Glynn, second by Greeno to approve the easement. All ayes. Motion carried.

6. Recommendation on Continuation of Large Item Service

Consensus to continue program with staff providing solutions.

7. Project Updates

Brian presented bills for current project. Motion by Yarrington, second by Rice to approve the payment of project bills. All ayes. Motion carried.

8. Building Code/Violation Report

Commission reviewed.

9. Payment of Monthly Water & Sewer Bills

a. Sewer- 1st by Glynn, 2nd by Rice to approve water bills as presented. All ayes. Motion carried.

b. Water-1st by Glynn, 2nd by Greeno to approve water bills as presented. All ayes. Motion carried.

10. Departmental Reports

SEWER – Bugs are back on track. Explained upset and measures taken to get back in compliance. Hauled out 10 loads of sludge. Wastewater appreciation day is Friday. 1.2 Million gallons this month.

WATER – 920,000 gallons. 71 properties left on pipe survey. Cross connections and water testing.

PUBLIC WORKS – 77 mattresses for large item pick up. Ahead of operations, painting, crack sealing, security cameras, brush pile, bull pen, skate park. Pot hole filling campaign with governor.

11. Director's Report

PSC report complete. Chip sealing. Working on large item options.

12. Future Meeting Date: June 26, 2024

Adjourn 1st by Glynn, 2nd by Rice at 6:29 PM.

Minutes written and submitted by Casey Kinnear

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Easement Approval – 625 W Veterans St

**Summary and background information:
(Appropriate documents attached)**

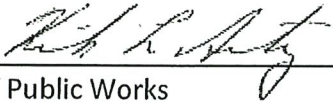
Attached is the easement agreement for 625 W Veterans St. The discharge from our retention pond flows over the property at 625 W Veterans St. The project presents a great opportunity to capture a permanent easement for the discharge of our storm water in this area.

Fiscal Note:

Forgiveness of assessment \$13,659.84 estimated.

Recommendation:

I recommend a recommendation to the Committee of the Whole for approval by the City Council.



Director of Public Works
Kirk Arity

5/15/2024

Date

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Approve revision of 30-48 (A) &(B)

Summary and Background Information: to maximize the potential use of Lake Tomah. Proposed version to 30-48 (A)(B) would read as attached.

Recommendation From: Lake Committee

Minutes Attached:

Yes No

Budget Account: n/a

Fiscal Impact: n/a

Staff Responsible for implementation: Kirk Arity

Economic Impact: TBD

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET:

Grants Pursued/Opportunity Pursued: None needed

Recommendation: The Lake Committee recommends approval of the attached ordinance revisions.

Rocki Weiser
SET

06/27/24
Date

[Signature]
Department Director

6/27/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

Sec. 30-84. Removal requirements; construction and anchoring specifications.

- (a) Date for removal. No dock may be placed in Lake Tomah before **April 1 of the calendar year, or at such time as all ice is melted, whichever is earlier, of the calendar year** and all docks must be removed by **October 15 November 1st** of the same calendar year.
- (b) Removal by city. Any dock or boat lift not removed by **October 15 November 1st** as required herein shall be removed by the city public works department at the expense of the property owner. The cost for removing the dock shall be the sole and exclusive responsibility of the property owner. If the property owner does not reimburse the city for the removal costs within 30 days after receiving an itemized statement of the removal costs from the city, the removal costs shall be attached as a special assessment to the property owner's real estate tax bill.
- (c) All docks shall be temporary structures and shall be capable of being removed by the property owner within a reasonable period of time after such a request by the city.
- (d) No dock shall exceed a maximum length of 24 lineal feet from the shore and a maximum length of 12' parallel to the shore as defined in section 30-80.
- (e) No dock shall be less than a minimum of 30 inches wide nor more than a maximum of 72 inches wide.
- (f) No dock shall include more than one boat lift per dock.
- (g) All docks must be framed with metal or treated wood in accordance with the normal and customary practices in the industry.
- (h) All docks must be securely anchored to the shoreline.
- (i) Any dock constructed or maintained by the city, or any agency thereof, on public areas shall be subject to the specifications approved by the public works and utilities commission and the lake district commissioners of the city.

(Code 1993, § 19.06(3) ; Ord. No. 2016-10-08-D, § 2, 10-11-2016; Ord. No. 2019-11-11-D, § 1, 11-12-2019)

ORDINANCE NO. _____

**Ordinance Amending Section 30-84 of the City of Tomah
Municipal Code**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 30-84 of the City of Tomah Municipal Code is hereby amended to read as follows:

Sec. 30-84. Removal requirements; construction and anchoring specifications.

- (a) Date for removal. No dock may be placed in Lake Tomah before April 1 of the calendar year, or at such time as all ice is melted, whichever is earlier, and all docks must be removed by November 1st of the same calendar year.
- (b) Removal by city. Any dock or boat lift not removed by November 1st as required herein shall be removed by the city public works department at the expense of the property owner. The cost for removing the dock shall be the sole and exclusive responsibility of the property owner. If the property owner does not reimburse the city for the removal costs within 30 days after receiving an itemized statement of the removal costs from the city, the removal costs shall be attached as a special assessment to the property owner's real estate tax bill.
- (c) All docks shall be temporary structures and shall be capable of being removed by the property owner within a reasonable period of time after such a request by the city.
- (d) No dock shall exceed a maximum length of 24 lineal feet from the shore and a maximum length of 12' parallel to the shore as defined in section 30-80.
- (e) No dock shall be less than a minimum of 30 inches wide nor more than a maximum of 72 inches wide.
- (f) No dock shall include more than one boat lift per dock.
- (g) All docks must be framed with metal or treated wood in accordance with the normal and customary practices in the industry.
- (h) All docks must be securely anchored to the shoreline.
- (i) Any dock constructed or maintained by the city, or any agency thereof, on public areas shall be subject to the specifications approved by the public works and utilities commission and the lake district commissioners of the city.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Paul Dwyer, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:

Minutes FOR LAKE COMMITTEE

A Lake Committee was held on **Thursday, May 16, 2024 at 5:00 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

The meeting was called to order by Lamont Kiefer at 5:00 PM

Call to Order / Roll Call

Roll call was taken with Commissioners, Lamont Kiefer, Kim Mello, JoAnne Klinker, Duane Chapman, Lee Lang, Richard Yarrington, and Kevin Arkeketa present. Also present, Director Kirk Arity.

Introduction of New Members

Richard Yarrington is currently a city representative. John Rusch asked to step down. Lamont Kiefer took his place. JoAnne Klinker reinstated.

Elect Chair & Vice Chair

Yarrington nominated Lamont Kiefer for chair. Motion by Yarrington second by Lang for Kiefer to be chairperson. All ayes. Motion carried.

Chapman nominated Kim Mello for vice chair. Motion by Chapman second by Arkeketa for Mello to be vice chair. All ayes. Motion carried.

Approve Minutes

Motion by Klinker, second by Yarrington to approve amended March 2024 Minutes. All ayes. Motion carried.

Adaptive Management

Chapman has talked with Bob Micheel on funding. Being a CAFO somewhat eliminates their operation from support.

Climate Change Task Force Update

Nothing to report.

Warden Update

Nothing at this time.

Lakes & Rivers Water Testing Training Seminar

Lang and Kiefer to refresher course in Stevens Point. Water is clean as can be at 7.5 ft. Surface water temperature is 64.1 degrees and water temperature at the bottom is 64.7 degrees.

Lake Tomah Management Plan

Town & Country to survey lake bottom. Try to find someone to provide a mockup of the perfect lake. Committee will communicate on weed issues via informational boards.

Golden Sands Weed Survey

2022 was the last survey done. Motion by Chapman second by Yarrington to forward recommendation to Council for 2025 expenditure.

Boat Dock Approvals

None.

Discussion and Recommendation on Boat Dock Ordinance

Klinker recommends 2 weeks prior to April 1st. Yarrington recommends docks can be placed after ice is completely out. Motion by Klinker second by Yarrington to amend ordinance 30-84 to have docks in water after ice out and removed by November 1st. All ayes. Motion carried.

Kayak Launch Update

Joe Protz and Public Works will work jointly to install launch & concrete approach.

Chairman Updates

Discussed geese population. Observation of dead fish. NASA placed bouys.

Future Meeting Date: July 18, 2024

Adjourn Motion by Lang, second by Chapman to adjourn at 6:26 PM.

Written and submitted by Casey Kinnear

BUDGET TRANSFER REQUEST FORM LEVEL 3 \$10,000-\$24,999

BUDGET TRANSFER DESCRIPTION: Approve and amend the budget to cover the cost of a TID 11 street project. The cost of the project is covered by the 2024 increment.

Revenue Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget

Expenditure Budget Line(s) Amended:

Account Name	Account #	Original Budget	Budget Adjustment	Final Budget
TID 11 LAND AND BLDGS	20-57331-8200	\$0.00	\$17,250.50	\$17,250.50

SUBMITTED BY: *[Signature]*

DATE: 7/1/24

APPROVAL BY: *[Signature]* TREASURER

PROCESSED ON: _____

INVOICE

Wolf Concrete and Construction LLC

INVOICE # 2024-06

24850 County Hwy A
Tomah, WI 54660
Phone: 608-343-9611

Date: June 27, 2024

TO	City of Tomah Public Works & Utilities 819 Superior Ave. Tomah, WI 54660
----	---

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Mike Wolf			15 days

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	McLean Ave: # 01-53311-3406		
	30' x 5' Concrete Sidewalk, 4" thick	7.50	1,125.00
	W. Nott St: WATER - Due from		
	4' x 10' Concrete Sidewalk, 4" thick	8.25	330.00
	Vandervort St:		
	602' Curb & Gutter	27.25	16,404.50
	30' Radius Curb & Gutter	28.20	846.00
	20-57331-8200		

\$17,250.50

SUBTOTAL	\$ 18,705.50
SALES TAX	0
TOTAL	\$ 18,705.50

THANK YOU FOR YOUR BUSINESS!

PAYMENT DUE IN 15 DAYS! A 2% FINANCE CHARGE ADDED AFTER 30 DAYS!

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Adoption of Updated Permit Fee Schedule

Summary and Background Information:

City of Tomah plans to contract with General Engineering for the majority of its inspection services. As such, we must adopt their pricing models. The proposed fee schedule includes a 10% processing fee to be retained by the City.

Recommendation:

Approve the new schedule, effective August 1, 2024.

Molly Powell

Department Head/Director

July 9, 2024

Date

Committee: Committee of the Whole and/or Common Council

Meeting Date(s): July 16th, 2024

CITY OF TOMAH PERMIT FEE SCHEDULE

RESIDENTIAL: (One and Two Family)

1. Early Start	\$193.00
2. New (includes garage, decks & basements) + Impact Fee	\$0.31 per sq. ft. (Min. Fee \$847.00)
3. Manufactured & HUD Dwellings (plus mechanical costs)	\$424.00 plus \$0.31 per sq. ft. <small>For basements, attached garage and decks.</small>
4. Camping Units	\$303.00 (Includes State Insignia) + Mechanical Costs
5. State Seal	\$40.00
6. Additions	\$0.31 per sq. ft. (Min. Fee \$213.00) + Mechanical Costs
7. Remodels & Alterations	\$0.31 per sq. ft. (Min. Fee \$165.00) + Mechanical Costs
8. Accessory Buildings > 120 square feet	\$0.17 per sq. ft. (Min. Fee \$165.00)
9. Electrical (Including Service Upgrade)	\$165.00
10. Plumbing	\$116.00
11. HVAC	\$116.00
12. Pools: In Ground	\$303.00
Above Ground – No Deck (If w/ Deck, see item 13)	\$110.00
13. Decks	\$0.66 per sq. ft. (Min. Fee \$165.00)
14. New One- & Two-Family Erosion Control	\$138.00
15. Additions Erosion Control	\$105.00
16. Preliminary Inspection for Relocation of Structure	\$330.00
17. Occupancy (New One- & Two-Family)	\$85.00
18. Re-Inspection for Corrective Actions Ordered	\$85.00 Each
19. Solar PV Systems Installation	
a. System Rating AC: 0.1kW-15kW	\$374.00
b. System Rating AC: Over 15kW	\$374.00 plus \$16.50 per kW over 15kW

COMMERCIAL CONSTRUCTION:

- 1. Early Start \$275.00
- 2. New Construction & Additions:
 - Multi-Family (3 family or more), Restaurants, Motels, Offices, CBRF, Taverns, Mercantile, Assembly Halls, Manufacturing and Industrial, Schools, Hospitals, Institutional, and Vehicle Repair and Storage, etc.

	Construction: \$0.19 per sq ft (Min. Fee \$275.00)
	Electrical: \$0.08 per sq. ft.
	Plumbing: \$0.08 per sq. ft.
	HVAC: \$0.08 per sq. ft.
- 3. Minimum Plumbing or HVAC Fee \$165.00
- 4. Minimum Electrical Fee \$220.00
- 5. Remodel \$0.13 per sq. ft. (Min. Fee \$275.00)
Plus Mechanical Costs
- 6. New Construction, Additions or Remodel for Storage Buildings or Shell Buildings \$0.11 per sq. ft. (Min. Fee \$275.00)
Plus Mechanical Costs
- 7. Erosion Control \$275.00 for the first acre &
\$66.00 per acre thereafter
- 8. Solar PV Systems Installation
 - System Rating AC: 0.1kW – 25kW \$495.00
 - System Rating AC: 25.1kw – 50kW \$495 plus \$16.50/kW over 25kW
 - System Rating AC: 50.1kW – 100kW \$910 plus \$11/kW over 50kW
 - System Rating AC: 100kW – 200kW \$1,450 plus \$8/kW over 100kW
 - System Rating AC: 200kW – 1MW \$2,225 plus \$2.25/kW over 200kW
 - System Rating AC: Over 1MW \$3,985 plus \$275.50/MW over 1MW
- 9. Installation/Modification/Replacement of Fire Alarm System
 - First 10 Smoke/Heat Detectors \$100.00
 - Each additional Smoke/Heat Detectors _____ X \$4.00
 - Acceptance Test Fee (choose one)
 - 1-10 Detectors \$125.00
 - 11-49 Detectors \$225.00
 - 60-99 Detectors \$335.00
 - 100 or more Detectors \$425.00
 - Alarm Panel Only \$150.00
- 10. Installation/Modification/Replacement of Fire Sprinkler Suppression System
 - First 20 heads \$150.00
 - Each additional 50 heads or fraction thereof _____ X \$150.00
 - Acceptance test fee – First 20 heads \$125.00
 - For each additional 50 heads or fraction thereof _____ X \$50.00
 - Acceptance test fee – Fire pump \$200.00

MISCELLANEOUS FEE

Sign Permit	\$40.00
Fence Permit	\$20.00
Shed Permit < 120 sq. feet	\$15.00
Board of Appeals – 17.80(5)(d)	\$125.00
Conditional Use Permit – 17.30	\$125.00
Raze/Demo	\$83.00

NOTE: Gross square foot calculations are based on the dimensions of the building from the exterior faces of the exterior walls, of each finished floor level and the garage. Unfinished basements, in one- and two-family dwelling or portions thereof are not included in this calculation.

NOTE: All fees in fractions of a dollar shall be rounded to the next full dollar.

***\$300.00 Impact Fee for Single Family Dwelling - \$500.00 for Two Family Dwellings **\$200.00 Impact Fee for each unit in Multi-Family Dwellings ≥ 3 units**

***FEES WILL BE DOUBLED FOR WORK COMMENCED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT BY THE INSPECTION DEPARTMENT.**

CITY OF TOMAH
FEE COMPARISON
CURRENT FEES COMPARED TO PROPOSED FEES

RESIDENTIAL (ONE AND TWO FAMILY)			
		CURRENT FEE	PROPOSED W/ CITY FEE
NEW DWELLING		\$0.30 PER SQ FT	\$0.31 PER SQ FT (\$847 MIN)
ADDITIONS		\$0.30 PER SQ FT	\$0.31 PER SQ FT (\$213 MIN)
ALTERATIONS		\$10/\$1,000 PROJECT VALUATION	\$0.31 PER SQ FT (\$165 MIN) + MECHANICAL COSTS
ACCESSORY BUILDINGS > 120 SQ FT		\$0.12 PER SQ FT	\$0.17 PER SQ FT (\$165 MIN)
STATE SEAL	\$	35.00	\$ 40.00
EARLY START			\$ 193.00
OCCUPANCY	\$		\$ 85.00
IMPACT FEES			
SINGLE FAMILY	\$	300.00	\$ 300.00
TWO FAMILY DWELLING	\$	500.00	\$ 500.00
MULTI-FAMILY DWELLING (>2)		\$200 / DWELLING	\$200 / DWELLING
		CURRENT FEE	PROPOSED W/ CITY FEE
RESIDENTIAL PLUMBING			
UP TO \$1,000	\$	35.00	\$ 116.00
\$1,001 - \$2,500	\$	50.00	\$ 116.00
\$2,501-\$4,000	\$	55.00	\$ 116.00
\$4,001 - \$6,000	\$	60.00	\$ 116.00
\$6,001 - \$8,000	\$	65.00	\$ 116.00
\$8,001 - \$10,000	\$	70.00	\$ 116.00
Over \$10,000		\$70.00 + \$4.00 PER THOUSAND IN EXCESS OF \$10,000	\$ 116.00
		CURRENT FEE	PROPOSED W/ CITY FEE
RESIDENTIAL ELECTRIC			
UP TO \$1,000	\$	35.00	\$ 165.00
\$1,001 - \$2,500	\$	50.00	\$ 165.00
\$2,501-\$4,000	\$	55.00	\$ 165.00
\$4,001 - \$6,000	\$	60.00	\$ 165.00
\$6,001 - \$8,000	\$	65.00	\$ 165.00
\$8,001 - \$10,000	\$	70.00	\$ 165.00
Over \$10,000		\$70.00 + \$4.00 PER THOUSAND IN EXCESS OF \$10,000	\$ 165.00
		CURRENT FEE	PROPOSED W/ CITY FEE
RESIDENTIAL HVAC			
UP TO \$1,000	\$	35.00	\$ 116.00
\$1,001 - \$2,500	\$	50.00	\$ 116.00
\$2,501-\$4,000	\$	55.00	\$ 116.00
\$4,001 - \$6,000	\$	60.00	\$ 116.00
\$6,001 - \$8,000	\$	65.00	\$ 116.00
\$8,001 - \$10,000	\$	70.00	\$ 116.00
Over \$10,000		\$70.00 + \$4.00 PER THOUSAND IN EXCESS OF \$10,000	\$ 116.00

***IMPACT FEES TO REMAIN THE SAME AND TO BE CHARGED BY CITY**

COMMERCIAL			
	<u>CURRENT FEE</u>		<u>PROPOSED W/ CITY FEE</u>
MANUFACTURING		\$0.20 PER SQ FT	\$0.19 PER SQ FT (MIN \$275)
LOCAL BUSINESS, OFFICE BLDGS OR ADDITIONS THERETO		\$0.22 PER SQ FT	\$0.19 PER SQ FT (MIN \$275)
MULTI-FAMILY BLDGS		\$0.22 PER SQ FT	\$0.19 PER SQ FT (MIN \$275)
EARLY START			\$ 275.00
FOOTING AND FOUNDATION ONLY	\$	125.00	INCLUDED
OCCUPANCY PERMIT	\$	25.00	INCLUDED
	<u>CURRENT FEE</u>		<u>PROPOSED W/ CITY FEE</u>
COMMERCIAL ELECTRIC			
UP TO \$1,000	\$	135.00	\$0.08 PER SQ FT
\$1,001 - \$2,500	\$	150.00	\$0.08 PER SQ FT
\$2,501-\$4,000	\$	155.00	\$0.08 PER SQ FT
\$4,001 - \$6,000	\$	160.00	\$0.08 PER SQ FT
\$6,001 - \$8,000	\$	165.00	\$0.08 PER SQ FT
\$8,001 - \$10,000	\$	170.00	\$0.08 PER SQ FT
Over \$10,000		\$170.00 + \$4.00	\$0.08 PER SQ FT
		PER THOUSAND IN EXCESS OF \$10,000	
	<u>CURRENT FEE</u>		<u>PROPOSED W/ CITY FEE</u>
COMMERCIAL PLUMBING/HVAC			
UP TO \$1,000	\$	35.00	\$0.08 PER SQ FT
\$1,001 - \$2,500	\$	50.00	\$0.08 PER SQ FT
\$2,501-\$4,000	\$	55.00	\$0.08 PER SQ FT
\$4,001 - \$6,000	\$	60.00	\$0.08 PER SQ FT
\$6,001 - \$8,000	\$	65.00	\$0.08 PER SQ FT
\$8,001 - \$10,000	\$	70.00	\$0.08 PER SQ FT
Over \$10,000		\$70.00 + \$4.00	\$0.08 PER SQ FT
		PER THOUSAND IN EXCESS OF \$10,000	
	<u>OTHER FEES</u>		<u>PROPOSED W/ CITY FEE</u>
	<u>CURRENT FEE</u>		<u>PROPOSED W/ CITY FEE</u>
RE-INSPECTIONS	\$	25.00	\$ 85.00
SIGN PERMIT	\$	40.00	\$ 40.00
DEMO PERMIT	\$	30.00	\$ 83.00
BUILDING MOVE PERMIT	\$	50.00	\$ 330.00
FENCE PERMIT	\$	20.00	\$ 20.00
DECK PERMIT	\$	35.00	\$0.66PER SQ FT (\$165 MIN)
SHED PERMIT <150 SQ FT	\$	15.00	N/A
WISCONSIN SEAL	\$	35.00	\$ 40.00
BOARD OF APPEALS	\$	125.00	\$ 125.00
CONDITIONAL USE PERMIT	\$	125.00	\$ 125.00

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Approval of ARPA funds for the purchase of seven (7) handicapped accessible voting booths

Summary and Background Information:

In the April 2024 election, Wisconsin voters approved two referendums that change the state Constitution to prohibit clerks from using private grants to administer elections and add that only appointed election officials can perform tasks to conduct elections. The Clerk’s office has been writing and receiving grants for the past few years to accumulate enough handicapped accessible voting booths for all elections. Because of the new ruling, the Clerk is asking for Council approval for the purchase of seven new handicapped accessible voting booths to have enough to service the community for the November Presidential election.

Recommendation From:

Senior Executive Team

Minutes Attached:

Yes No

Budget Account:

- 19-43300
- 19-57140-8300
- 01-51440-3400

Fiscal Impact:

The total cost of seven booths is \$6,993.00 before shipping. Total request is for \$7250.00 to account for shipping costs.

Staff Responsible for implementation:

City Clerk

Economic Impact:

Increase diversity and inclusion by providing additional handicapped accessibility to the public during elections.

Zoning/Rezoning Issues:

None.

Supports Organizational Goals:

Yes No

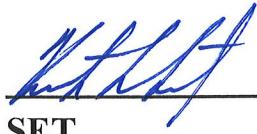
Questions from SET:

Grants Pursued/Opportunity Pursued:

None.

Recommendation:

Approval of use of \$7250 in ARPA funds for the purchase of seven handicapped accessible voting booths.



SET

7/8/2024
Date



Department Director

7/8/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s): 07/15/2024 and 07/16/2024



(https://inclusionsolutions.com/wp-content/uploads/2017/09/PakFlatt-Franklin-2011.jpg)



(https://inclusionsolutions.com/wp-content/uploads/2017/05/Franklin-voting-booth-2-min.jpg)



4 Station Franklin Voting Booth

Universally designed 4 Station Voting Booth. Sole Source item.

Price: \$999.00

1

ADD TO CART

SKU: 4SFRKLN

DESCRIPTION

Innovative and easily-assembled booth has four stations for voters and provides complete privacy

Accessible

- Universal design: all voters – with and without disabilities – vote at the same booth
- Booth meets all ADA and ADAAG standards for width, approach, and clearance, and includes one lowered station
- Eligible for accessibility grants
- Custom configurations available

Simple Storage and Setup

- No pieces to lose – all booths are self-contained
- Durable, easy to set up: one-piece construction (legs collapse inside booth)
- Packs small for storage – requires only 30% of the space of other booth types

Efficient

- Reduce lines with ultra-efficient 4-station design
- Meets statewide "per voter" booth requirements
- Can be set up as 2, 3, or 4 station booths depending on precinct configuration

Durable

- Automotive-grade aluminum makes it the most indestructible booth on the market
- Shelf supports over 200 lbs.

Proven

- Over 25,000 booths in use in 44 states (and counting)
- Consistent response from election officials, voters and poll workers that the Franklin is the best booth they have ever experienced

DIMENSIONS

+

VIDEO

+

INSTRUCTIONS & OTHER DOCUMENTATION

+

You May Also Like...

[Flexible Clip on Voting Booth Light \(Pack of 4\)](#)

SHOP

(https://inclusionsolutions.com/product/flexible-clip-on-voting-booth-light-pack-of-4/)

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Request from Kelsey’s Class Act Bar and The Elbow Room for special amendments to the premises description of their Class “B” Fermented Malt Beverage Licenses and “Class B” Liquor Licenses for a special event on August 10, 2024.

Summary and Background Information:

(Appropriate Documentation Attached)

Kelsey’s (201 Superior Ave.) and The Elbow Room (114 Benton St.) have requested to block off the alleyway for an event to allow alcoholic beverages to extend to the outside-designated area for the event. The event is scheduled for August 10, 2024, and will be fenced off with access only from inside each establishment. This annual event has been occurring for several years without incident. Alcoholic beverages will be served inside both establishments and in the outdoor area from 9 a.m. to 10 p.m.

Fiscal Note:

None

Recommendation:

It is requested that the Committee of the Whole recommend the Common Council approve the request to amend the Class “B” Fermented Malt Beverage Licenses and the “Class B” Liquor Licenses for Kelsey’s and The Elbow Room to include the fenced in area between the two establishments for the special event hosted on August 10, 2024.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: July 15 & 16, 2024



819 Superior Ave
Tomah, WI 54660
Phone: (608) 374-7420
Fax: (608) 374-7424

CITY OF TOMAH – REQUEST TO APPEAR BEFORE COMMITTEE

This form must be submitted to the appropriate department head at least ONE WEEK PRIOR to the scheduled date of the Committee/Council meeting. This is to ensure that the requested item is placed on the agenda prior to the agenda being sent out.

Date: 6/10/21

Name: Kelseys

DBA (if applicable): _____

Address: 201 Superior Ave Tomah, WI 54660

Phone #(s): 608-372-3220

Email Address: Kelseystomah@gmail

Committee Name(s): _____

Committee Date(s): _____

Agenda Item and Description/Explanation of Request: We would like to close the alley between Elbow Room and Kelseys LLC August 10th 9am-10pm we have been having tournaments and cooling and other activities. Aswell as extend our licencase as well. We have been having this event for many years without any issues.

Dave DeWitt William Ray

Use back side of form if needed. Attach any other pertinent information to this form

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of two new taxicab licenses for Abby Vans Inc. DBA Tomah Transit

Summary and Background Information:

(Appropriate Documentation Attached)

Abby Vans Inc. DBA Tomah Transit has applied for the following taxicab licenses:

1. 2024 Chrysler Pacifica – VIN #2C4RC1FG4RR113056
2. 2024 Chrysler Pacifica – VIN #2C4RC1FG8RR113089

Typically, the annual licensing period runs from January 1 to December 31. These are vans that were recently acquired and now need to be licensed.

Fiscal Note:

The license fee is \$20 per cab for a total of \$40.

Recommendation:

The license applications have been completed and reviewed. The taxi cabs have been inspected by the Police Department and certified by an auto mechanic. It is requested that the Committee of the Whole recommend the Common Council to approve the Taxicab Licenses as requested.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: July 15 & 16, 2024



819 SUPERIOR AVE
TOMAH, WI 54660
608-374-7420

TAXICAB/ LIMOUSINE LICENSE APPLICATION

NEW: RENEWAL: FOR LICENSE PERIOD EXPIRING DECEMBER 31, 2024

COMPANY INFORMATION

NAME OF TAXICAB COMPANY: Abby Vans Inc.

ADDRESS: 1115 W 4th Street, Neillsville, WI 54456

PHONE: 715-743-3364, ext 100 EMAIL: mark@abbyvans.com

OWNER LAST NAME: Jones FIRST NAME: Mark MI: R

PHONE: 715-743-3364, ext 100 EMAIL: mark@abbyvans.com

Have you ever been licensed to operate a taxi/limo? YES: NO:

If yes, where: _____

Have you ever had your license revoked? YES: NO:

If yes, please list reasons: _____

VEHICLE INFORMATION

VEHICLE ONE: TAXI: LIMO: IDENTIFICATION NUMBER: 2633

YEAR: 2024 MAKE: Chrysler MODEL: Pacifica

VIN: 2C4RC1FG4RR113056 WI STATE CERTIFICATE OF TITLE: [REDACTED]

LICENSE PLATE NUMBER: [REDACTED] CAPACITY: 1 WC/3AMB or 2 WC/2 AMB or 5 AMB

Is vehicle mortgaged? YES: NO: If yes, amount of mortgage: _____

VEHICLE TWO: TAXI: LIMO: IDENTIFICATION NUMBER: 2634

YEAR: 2024 MAKE: Chrysler MODEL: Pacifica

VIN: 2C4RC1FG8RR113089 WI STATE CERTIFICATE OF TITLE: [REDACTED]

LICENSE PLATE NUMBER: [REDACTED] CAPACITY: 1 WC/3AMB or 2 WC/2 AMB or 5 AMB

Is vehicle mortgaged? YES: NO: If yes, amount of mortgage: _____



819 SUPERIOR AVE
TOMAH, WI 54660
608-374-7420

INSURANCE INFORMATION

NAME OF INSURANCE COMPANY: Grinnell Mutual Reinsurance Company

NAME OF INSURED: Abby Vans Inc

AMOUNT: \$1,000,000 per person, \$1,000,000 per Occurrence, \$1,000,000 Property Damage

POLICY NUMBER: 0000994225 EXPIRATION DATE: 01/01/2025

REQUIRED APPLICATION ATTACHMENTS TO BE SUBMITTED BY APPLICANT

X Copy of valid/unexpired WI driver's license

X Proof of insurance

X \$25 application fee for first taxicab and \$20 application fee for each additional taxicab (checks or money orders may be made payable to City of Tomah)

✓ Completed inspection certificates for each vehicle from BOTH a licensed mechanic and Tomah Police Department (please use forms provided)

CERTIFICATION

I hereby certify and affirm that the information provided on this application is true and correct. I understand that failure to provide all required information or falsification of any information shall be grounds for denial or revocation of my license. I understand that the Tomah Police Department will do a record check based on my application.

[Signature]
APPLICANT SIGNATURE

6/14/24
DATE

FOR OFFICIAL USE ONLY

Amount paid: \$40 Receipt: 2001115 Processed by N Jacobs Date: 6/25/2024

Record check done by: AB Date: 6/26/24

Approved: Denied: (See attached reason for denial)

Chief of Police Signature: [Signature] Date: 6-27-24

City Clerk Signature: [Signature] Date: 7/2/24

Date approved by City Council: _____ License Number: _____

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Special Event Outdoor Cabaret License for The Crow Bar located at 1206 Superior Ave in Tomah, WI for August 31, 2024.

Summary and Background Information:

(Appropriate Documentation Attached)

The Crow Bar is applying for a Special Event Outdoor Cabaret License at 1206 Superior Avenue for an event to be held on August 31, 2024. A band has been hired to perform during the event, which will be held in The Crow Bar’s existing beer garden.

Fiscal Note:

The City receives \$55 for each Special Event Outdoor Cabaret License. The revenue generated to the City of Tomah by issuance of this license is \$55.

Recommendation:

It is requested that the Committee of the Whole review the application and make a recommendation for the Common Council to approve the Special Event Cabaret License for The Crow Bar for their event being held on August 31, 2024 in downtown Tomah.

Respectfully submitted by:

Nicole E. Jacobs

Committee: Committee of the Whole & Common Council

Meeting Date: July 16 & 16, 2024

License Fee: \$55.00

Date Received: 4/15/2024

Receipt #: INV. CLOUD Item 21.

CITY OF TOMAH

APPLICATION FOR SPECIAL EVENT OUTDOOR CABARET LICENSE (MUST HAVE LICENSE POSTED ON PREMISE BEFORE BEGINNING EVENT)

Legal/Real Name: Troy Gilson
 Address of above: 1130 Charles Dr, Tomah, WI 54660
 Trade name of business: The Crow Bar
 Address of premises to be licensed: 1206 Superior Ave, Tomah, WI 54660
 Business phone number: 608-372-6830
 Date of Event: 08/31/2024 Time of Event: _____
 Description (Location) of Event Area: Beer garden between the bar and alley

Number of People Attending the Event: 75
 Premises are owned by: Troy Gilson and Jay Larson
 Address of owner: 1130 Charles Dr, Tomah, WI 54660
 Name of manager (First, Middle & Last): Amy Ann Waege
 Home address of manager: 459 Overlook Court, Warrens, WI 54666
 Phone number: Daytime [REDACTED] Home [REDACTED]
 Date of Birth: [REDACTED]
 Other business to be conducted upon the premises: Live music
 Nature of entertainment: RETRA

The above hereby makes application for a license to operate a Special Event Outdoor Cabaret at the above address within the City of Tomah pursuant to provisions of Chapter 6 of the Code of Ordinances for the City of Tomah.

ATTACH DETAILED DESCRIPTION OF EVENT AREA AND ATTACH A DIMENSIONAL DRAWING. Detailed description and dimensional drawing **MUST** include dimensions of area, where the fencing will be placed, where entrance(s) and exit(s) will be and size of each, dimensions of tent (if a tent is used), and placement of port-a-potties.

Amy Waege 04/11/2024
 (Signature of applicant) (Date)

INSURANCE REQUIRED ... MUST BE SUBMITTED WITH THE APPLICATION

Prior to the issuance of the Special Event Outdoor Cabaret License, the applicant shall furnish evidence of a liability insurance policy in amounts of not less than \$1,000,000 aggregate coverage, and shall be in force and effect at the time such event is to take place. Said policy shall be endorsed naming the City of Tomah as additional insured in connection with said event. If an entity is self-insured, it must provide evidence of alternative proof of coverage, in a form acceptable to the City Clerk. Note: The certificate of insurance must describe the event and the additional insured endorsement must accompany the certificate.

OFFICE USE ONLY: cc: Inspection Dept., Police Chief & Fire Chief Upon Receipt of Application

S.R. [Signature] [Signature]
 Inspection Dept. Initials Police Dept. Initials Fire Chief Initials

Attach list of all property owners within 200 feet of the proposed licensed premises.
 Granted: _____ License #: _____

bSTAFF COMMITTEE PREPARATION REPORT

Agenda Item: Easement agreement approval – 621 Pearl St.

Summary and Background Information: See attached staff report.

Recommendation From: Public Works and Utilities Commission

Minutes Attached:

Yes No

Budget Account: General Fund

Fiscal Impact: \$1,653.75

Staff Responsible for implementation: Director of Public Works and Utilities

Economic Impact: n/a

Zoning/Rezoning Issues: n/a

Supports Organizational Goals:

Yes No

Questions from SET:

Grants Pursued/Opportunity Pursued:

Recommendation:

The Public Works and Utilities Commission recommends approval of the easement agreement approval for 621 Pearl St.

Kirk Anby
SET

7/9/24
Date

Kirk Anby
Department Director

7/9/24
Date

Committee: Committee of the Whole and/or Common Council
Meeting Date(s):

AGREEMENT

This Agreement entered on the ____ day of _____, 2024, by and between **GARY C. THOMSON** and **JESSIE L. THOMSON** (hereinafter “**LANDOWNER**”) and the **CITY OF TOMAH** (hereinafter “**CITY**”).

WHEREAS, LANDOWNER is owner of certain land located at 621 Pearl Street, Tomah, Monroe County, Wisconsin which is subject to sidewalk, curb and gutter assessments resulting from the City’s 2024 May Street Improvement Project; and

WHEREAS, CITY is desirous of having access to **LANDOWNER’s** private property for the purpose of reshaping the terrain in advance of the sidewalk and curb and gutter installation to eliminate the need of a retaining wall; and

WHEREAS, CITY is willing to waive the sidewalk and curb and gutter improvement assessments in exchange for **LANDOWNER** permitting access to reshape the terrain in a manner that will eliminate the need of a retaining wall.

NOW, THEREFORE, in consideration of the foregoing, and of the terms, covenants and conditions hereinafter set forth, each of the parties agrees as follows:

1. **LANDOWNER** agrees to permit the staff and/or agents of the **CITY** to have access to their property located at 621 Pearl Street as needed to reshape the terrain in a manner determined by **CITY** that permits the installation of the sidewalk, curb, and gutter without having to install a retaining wall. Attached hereto, and marked Exhibit A, are pictures illustrating the area of intended disturbance as agreed upon between the parties.

2. **CITY** agrees to waive all assessments for the 2024 May Street Improvement Project benefiting parcel number 286-01614-0000.

3. **CITY** shall indemnify **LANDOWNER** from and against all loss, costs (including reasonable attorney fees), injury or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the **CITY’s** activities conducted on the Property, except to the extent caused by the gross negligence or misconduct of **LANDOWNER, its agents, or invitees.**

4. This Agreement shall be binding upon and inure to the benefit of the parties, their respective representatives, predecessors, successors, heirs, assigns, officers, and directors. All parties agree that this Agreement may be used as evidence in a subsequent proceeding solely for the purpose of demonstrating a breach of this Agreement.

5. The failure of either party, at any time, to insist upon performance or observance of any term, covenant, agreement, or condition contained in this Agreement shall not be construed as a release of any right of the parties hereunder or as a waiver of any right to enforce any term, covenant, agreement, or condition herein contained.

6. The parties agree that the Agreement shall be interpreted and governed by the laws of the State of Wisconsin, without regard to any conflict of law principles. The parties agree that any litigation relating to or arising out of this Agreement, or regarding the interpretation, validity and/or enforceability of this Agreement, shall be filed and conducted in the state or federal court with jurisdiction over the matter which is closest to Tomah, Wisconsin.

7. This instrument constitutes and contains the entire Agreement and understanding between the parties concerning the subject matter of this Agreement, and supersedes all prior negotiations, proposed agreements, or understandings, if any, among the parties concerning any of the provisions of this Agreement.

LANDOWNER

Dated: _____

By: _____
Gary C. Thomson

Dated: _____

By: _____
Jessie L. Thomson

CITY

Dated: _____

By: _____
Paul Dwyer, Mayor

Dated: _____

By: _____
Rebecca Weyer, City Clerk

STAFF COMMITTEE PREPARATION REPORT

Agenda Item:

Approval of Agreement between Gary and Jessie Thomson.

**Summary and background information:
(Appropriate documents attached)**

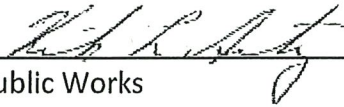
The sidewalk improvements on May St specifically at 621 Pearl property, requires a retaining wall. We propose to waive the assessment if the property owner allows grading of private property to avoid the need for a retaining wall.

Fiscal Note:

\$1,653.75

Recommendation:

I recommend the approval of the agreement as presented at the June PW&U Commission Meeting.



Director of Public Works
Kirk Arity

6/20/2024

Date

PRELIMINARY ASSESSMENTS

2018 SIDEWALK

<u>Property Address & Parcel Number</u>	<u>Owner Name and Address</u>	<u>Total Footage</u>	<u>Assessable Feet of Sidewalk</u>	<u>Assessable Feet of Curb and Gutter</u>	<u>Cost of Sidewalk @ \$15.50/Lineal Foot</u>	<u>Cost of Curb & Gutter @ \$9.45/Lineal Foot</u>
1 621 PEARL ST TOMAH WI 54660 286-01614-0000	GARY C. THOMSON JESSIE L. THOMSON 621 PEARL ST	283.00	108.00	175.00	\$1,674.00	\$1,653.75

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, June 26, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:31 PM Dean Peterson

Call to Order - Roll Call

Quorum Present (YES)

John Glynn (A), Dean Peterson (P), Patrick Devine (P), Brian Rice (P), Kerwin Greeno (P), Mayor Paul Dwyer (A), Richard Yarrington (P).

Also present, Director Kirk Arity (P), Brandy Leis (A), Shane Rolff (A), Joe Kube (P), Jeff Marten (P). Nick and Brian Berquist from Town & Country (P).

Motion by Yarrington, second by Rice to assign Dean Peterson as chairperson for the meeting. All ayes. Motion carried.

Approve Minutes

Motion 1st by Rice, 2nd by Devine. All ayes. Motioned carried.

Discussion Items

1. Airport Update

All OK. Gas prices updated.

2. Approval of Alley Closure for Event

Motion by Yarrington, second by Devine to approve the alley closure. All ayes. Motion carried.

3. Approval of Agreement between Gary and Jessie Thomson

Motion by Greeno, second by Rice to approve agreement. All ayes. Motion carried.

4. Project Updates

ET project is halfway done and going well.

Motion by Greeno, second by Rice to approve payment of City's portion. All ayes. Motion carried.

5. Building Code/Violation Report

Commission Reviewed. Add addresses to permit report.

6. Payment of Monthly Water & Sewer Bills

a. Sewer- 1st by Yarrington, 2nd by Greeno to approve water bills as presented. All ayes. Motion carried.

b. Water- 1st by Yarrington, 2nd by Rice to approve water bills as presented. All ayes. Motion carried.

7. Departmental Reports

a. Sewer- Average flow for the month was 1.34 million gallons per day. Rain levels for the month were 4.84 inches. Two infiltration pumps out for repair. Curry Street sewer main broke. Second clarifier being blasted for paint.

b. Water- 1.3 million gallons per day. Water repair on Glendale & Arthur. 52 properties to ID water pipes left and will start shutting properties off. VA running chillers and using average 650,000 gallons a day. Berry Ave water leak caused by bolts rusting off. Grassman and

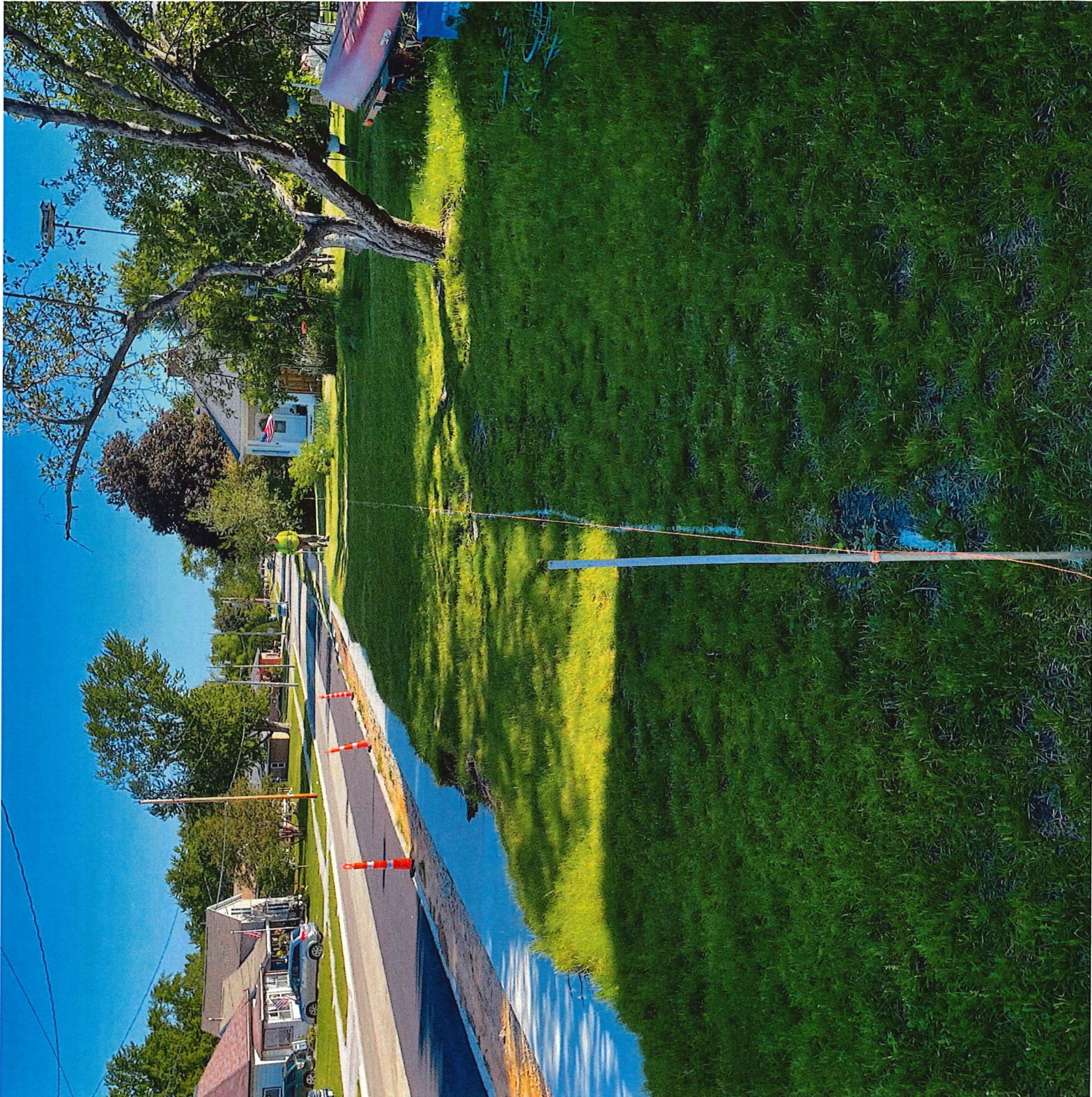
Public Works Commission – June 26, 2024**Page 2**

Kristie leak was caused by a company boring into the line. Pin hole in line for 213 W Nott St. New motor for well 10.

- c. Public Works- Support for water leaks. Fixing ruts at rec park. Fahrner done with chip sealing and will start on fogging. Curb on Vandervort. Bank parking lot construction has started. Asphalt plant will not be back up and running until July 16th. Bank parking lot will be finished once plant opens back up.
8. Director's Report – Bank parking lot is the start of municipal parking lots being redone. Discussions on large items are ongoing. Another electronics recycling day in the pool parking lot is being discussed. New garbage truck has arrived.
9. Future Meeting Date: July 24, 2024

Adjourn 1st by Rice, 2nd by Devine at 6:09 PM.

Minutes written and submitted by Casey Kinnear







RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2024	\$1,591,488.11	Check #'s:	145061	145089
				145099	145197
2. Payroll:		\$327,051.20	Dir Dep #'s:	9302838	9303114
3. Wire/ACH Transfers:		\$466,725.16			
4. Invoices:		\$38,343.95			
	Total:	<u><u>\$2,423,608.42</u></u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

July 15, 2024

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
ALL AMERICAN DO-IT CENTER							
27	ALL AMERICAN DO-IT CENTER	63025/3	63025/3	07/17/2024	01-53311-3405 HWY/ST MAINT OP SU	61.27	
Total ALL AMERICAN DO-IT CENTER:						61.27	
ASSOCIATED APPRAISAL CONSULTANTS							
2403	ASSOCIATED APPRAISAL CON	175205	175205	07/17/2024	01-51530-2100 ASSESSOR PROF SER	3,877.03	
Total ASSOCIATED APPRAISAL CONSULTANTS:						3,877.03	
B.J. RICE ENTERPRISES INC.							
2654	B.J. RICE ENTERPRISES INC.	1386	1386	07/17/2024	08-57140-8200 CAP PROJECT BLDGS	7,815.76	
Total B.J. RICE ENTERPRISES INC.:						7,815.76	
BAKER & TAYLOR LLC							
69	BAKER & TAYLOR LLC	2038380951	2038380951	07/17/2024	10-55110-3420 LIBRARY ADULT DEPT	252.90	
69	BAKER & TAYLOR LLC	2038380951	2038380951	07/17/2024	10-55110-3460 LIBRARY CHILDRENS	79.32	
Total BAKER & TAYLOR LLC:						332.22	
CANON FINANCIAL SERVICES INC							
2287	CANON FINANCIAL SERVICES I	33239333	33239333	07/17/2024	01-51420-2900 CITY CLERK SERVICE	49.86	
Total CANON FINANCIAL SERVICES INC:						49.86	
CINTAS CORPORATION							
2302	CINTAS CORPORATION	5217827445	5217827445	07/17/2024	01-53311-2900 HWY/ST MAINT SERVI	112.43	
Total CINTAS CORPORATION:						112.43	
CULLIGAN							
29	CULLIGAN	58809755810-	588-09755810-4 JUNE 24	07/17/2024	01-51600-3400 GENERAL BLDGS OPE	20.20	
29	CULLIGAN	58810014769-	58810014769-7	07/17/2024	01-51600-3400 GENERAL BLDGS OPE	16.95	
Total CULLIGAN:						37.15	
EO JOHNSON CO							
220	EO JOHNSON CO	INV1564513	INV1564513	07/17/2024	12-55500-2900 SR & DISAB SERVICE	198.90	
220	EO JOHNSON CO	INV1564875	INV1564875	07/17/2024	10-55110-2900 LIBRARY SERVICE CO	132.36	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
Total EO JOHNSON CO:						331.26	
GREATER TOMAH AREA CHAMBER							
634	GREATER TOMAH AREA CHAM	10897	10897	07/17/2024	01-51100-3250 LEGISLATIVE ASOC D	4,600.00	
Total GREATER TOMAH AREA CHAMBER:						4,600.00	
HAGEN SPORTS NETWORK							
299	HAGEN SPORTS NETWORK	JULY 2024	JULY 2024	07/17/2024	01-51100-3200 LEGISLATIVE PUB & S	375.00	
Total HAGEN SPORTS NETWORK:						375.00	
HARTJE TIRE & SERVICE CENTER							
305	HARTJE TIRE & SERVICE CENT	2019624	2079624	07/17/2024	01-53311-3502 HWY/ST MAINT R&M -	492.70	
Total HARTJE TIRE & SERVICE CENTER:						492.70	
MACQUEEN EQUIPMENT LLC							
1757	MACQUEEN EQUIPMENT LLC	P34447	P34447	07/17/2024	01-53311-3502 HWY/ST MAINT R&M -	1,069.18	
Total MACQUEEN EQUIPMENT LLC:						1,069.18	
MEDLINE INDUSTRIES, INC.							
2124	MEDLINE INDUSTRIES, INC.	2324656281	IV SET PRIMARY 2 SS BCV 20 GTT	07/01/2024	03-52300-3402 AMBULANCE OPER -	295.26	
Total MEDLINE INDUSTRIES, INC.:						295.26	
MISSISSIPPI WELDERS SUPPLY COMPANY INC							
442	MISSISSIPPI WELDERS SUPPL	1776467	CYLINDERS	07/02/2024	03-52300-3400 AMBULANCE OPERATI	12.60	
442	MISSISSIPPI WELDERS SUPPL	509699	COMPRESSED OXYGEN	07/01/2024	03-52300-3400 AMBULANCE OPERATI	101.67	
Total MISSISSIPPI WELDERS SUPPLY COMPANY INC:						114.27	
TOMAH WATER & SEWER UTILITY							
658	TOMAH WATER & SEWER UTILI	67101.01 7.24	67101.01	07/17/2024	12-55500-2220 SR & DISAB UTIL-W&S	35.06	
Total TOMAH WATER & SEWER UTILITY:						35.06	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Date Paid
WISCONSIN SUPREME COURT							
752	WISCONSIN SUPREME COURT	REGISTRATIO	REGISTRATION MUNICIPAL COURT C	07/17/2024	01-51200-3350 JUDICIAL TRAINING	40.00	
Total WISCONSIN SUPREME COURT:						40.00	
WOLF CONCRETE & CONSTRUCTION LLC							
770	WOLF CONCRETE & CONSTRU	2024-06	MCLEAN AVENUE	07/02/2024	01-53311-3406 HWY/ST MAINT OP SU	1,125.00	
770	WOLF CONCRETE & CONSTRU	2024-06	W. NOTT STREET - DUE FROM WATE	07/02/2024	01-15610 DUE FROM WATER	330.00	
770	WOLF CONCRETE & CONSTRU	2024-06	VANDERVORT STREET	07/02/2024	20-57331-8200 TID 11 LAND AND BUIL	17,250.50	
Total WOLF CONCRETE & CONSTRUCTION LLC:						18,705.50	
Grand Totals:						38,343.95	

Dated: _____

Mayor: _____ Dwyer, Paul

City Council: _____ Glynn, John

_____ Pater, Nellie

_____ Peterson, Dean

_____ Devine, Patrick

_____ Scholze, Travis

_____ Hart, Nicole

_____ Yarrington, Richard

_____ Zabinski, Shawn

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145061										
06/24	06/13/2024	145061	24	AIRGAS USA LLC	550989336	1	01-53311-2900	.00	146.06	146.06
Total 145061:								.00		146.06
145062										
06/24	06/13/2024	145062	27	ALL AMERICAN DO-IT CENTER	62190/3	1	01-53311-3404	.00	23.99	23.99
06/24	06/13/2024	145062	27	ALL AMERICAN DO-IT CENTER	A10012/4	1	01-53311-3508	.00	407.79	407.79
Total 145062:								.00		431.78
145063										
06/24	06/13/2024	145063	74	BAN-KOE COMPANIES	409547	1	01-51600-2900	.00	897.01	897.01
06/24	06/13/2024	145063	74	BAN-KOE COMPANIES	6577	1	01-51600-2900	.00	389.00	389.00
Total 145063:								.00		1,286.01
145064										
06/24	06/13/2024	145064	81	BERNIE BUCHNER INC	884479	1	01-51600-2900	.00	960.00	960.00
Total 145064:								.00		960.00
145065										
06/24	06/13/2024	145065	2302	CINTAS CORPORATION	5213884492	1	01-55200-3400	.00	149.01	149.01
Total 145065:								.00		149.01
145066										
06/24	06/13/2024	145066	2644	CITY OF ELROY	2024060463	1	01-55402-3400	.00	125.00	125.00
Total 145066:								.00		125.00
145067										
06/24	06/13/2024	145067	436	CONSOLIDATED ENERGY COM	119 04.24	1	01-55200-3400	.00	130.76	130.76
06/24	06/13/2024	145067	436	CONSOLIDATED ENERGY COM	119 05.24	1	01-55200-3400	.00	223.61	223.61
06/24	06/13/2024	145067	436	CONSOLIDATED ENERGY COM	119 06.24	1	01-55200-3400	.00	260.63	260.63
06/24	06/13/2024	145067	436	CONSOLIDATED ENERGY COM	121 05.24	1	01-53311-3401	.00	15.72	15.72

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145067:								.00		630.72
145068										
06/24	06/13/2024	145068	29	CULLIGAN	5881001809	1	01-55402-3400	.00	59.05	59.05
Total 145068:								.00		59.05
145069										
06/24	06/13/2024	145069	204	DOG WASTE DEPOT	713061	1	01-55200-3400	.00	512.91	512.91
Total 145069:								.00		512.91
145070										
06/24	06/13/2024	145070	255	FIRST SUPPLY LLC-LA CROSSE	358091-00	1	01-55200-3400	.00	180.96	180.96
06/24	06/13/2024	145070	255	FIRST SUPPLY LLC-LA CROSSE	60724-99	1	01-55200-3400	.00	5.00	5.00
Total 145070:								.00		185.96
145071										
06/24	06/13/2024	145071	1368	FLOW TECH PLUMBING	2024-17	1	01-55200-3500	.00	2,667.00	2,667.00
Total 145071:								.00		2,667.00
145072										
06/24	06/13/2024	145072	284	GRANGERS LLC	202487	1	01-55200-3400	.00	95.99	95.99
Total 145072:								.00		95.99
145073										
06/24	06/13/2024	145073	349	J-J'S FLORAL SHOP LLC	Kuhn Baby	1	05-52110-3400	.00	52.45	52.45
Total 145073:								.00		52.45
145074										
06/24	06/13/2024	145074	354	JOHN SHUCK PLUMBING & REP	3979	1	01-55402-3400	.00	210.00	210.00
Total 145074:								.00		210.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145075										
06/24	06/13/2024	145075	375	KWIK TRIP CREDIT DEPT	00349111 06.	1	01-55200-3400	.00	571.18	571.18
Total 145075:								.00		571.18
145076										
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	1	01-52100-2230	.00	633.19	633.19
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	2	01-51200-2230	.00	57.82	57.82
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	3	01-51520-2230	.00	52.92	52.92
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	4	01-51415-2230	.00	13.22	13.22
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	5	01-51420-2230	.00	53.31	53.31
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	6	01-51100-2230	.00	13.22	13.22
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	7	01-51530-2230	.00	13.22	13.22
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	8	01-51410-2230	.00	25.95	25.95
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	9	01-52400-2230	.00	40.63	40.63
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	10	01-53100-2230	.00	52.94	52.94
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	11	01-15610	.00	25.34	25.34
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	12	01-15620	.00	45.87	45.87
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	13	01-55200-2230	.00	30.70	30.70
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	14	01-52100-2230	.00	175.00	175.00
06/24	06/13/2024	145076	2328	LYNXX NETWORKS	690500 06.2	15	01-51450-2900	.00	175.00	175.00
Total 145076:								.00		1,408.33
145077										
06/24	06/13/2024	145077	850	MARTIN-MCALLISTER CONSUL	#16176	1	01-52100-2100	.00	625.00	625.00
Total 145077:								.00		625.00
145078										
06/24	06/13/2024	145078	416	MATHY CONSTRUCTION COMP	5700007172	1	08-57331-8500	.00	3,366.40	3,366.40
Total 145078:								.00		3,366.40
145079										
06/24	06/13/2024	145079	444	MODERN DISPOSAL SYSTEMS	500,164755	1	01-53635-2900	.00	6,536.28	6,536.28
Total 145079:								.00		6,536.28

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145080										
06/24	06/13/2024	145080	454	MONROE CO TREASURER	JUNE 2024 S	1	09-24400	.00	355,068.69	355,068.69
Total 145080:								.00		355,068.69
145081										
06/24	06/13/2024	145081	499	OAKDALE ELECTRIC COOPERA	30198001 06	1	01-53420-2900	.00	333.00	333.00
06/24	06/13/2024	145081	499	OAKDALE ELECTRIC COOPERA	30198002 06	1	01-53420-2900	.00	43.00	43.00
Total 145081:								.00		376.00
145082										
06/24	06/13/2024	145082	507	OVERHEAD DOOR COMPANY	#156601	1	01-52100-3550	.00	436.87	436.87
Total 145082:								.00		436.87
145083										
06/24	06/13/2024	145083	9	SUMMIT COMPANIES	#182016365	1	01-52100-3550	.00	72.50	72.50
Total 145083:								.00		72.50
145084										
06/24	06/13/2024	145084	2643	SUMMIT FIRE PROTECTION	182016368	1	01-53311-2900	.00	141.20	141.20
06/24	06/13/2024	145084	2643	SUMMIT FIRE PROTECTION	182016373	1	12-55500-2900	.00	248.60	248.60
06/24	06/13/2024	145084	2643	SUMMIT FIRE PROTECTION	182016374	1	01-53311-2900	.00	920.25	920.25
Total 145084:								.00		1,310.05
145085										
06/24	06/13/2024	145085	2350	TK ELEVATOR CORPORATION	#300792139	1	01-52100-3550	.00	633.10	633.10
Total 145085:								.00		633.10
145086										
06/24	06/13/2024	145086	637	TOMAH AREA SCHOOL DISTRIC	JUNE 2024 S	1	09-24600	.00	493,251.66	493,251.66
Total 145086:								.00		493,251.66

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145087										
06/24	06/13/2024	145087	658	TOMAH WATER & SEWER UTILI	May 2024	1	01-52100-2220	.00	222.29	222.29
Total 145087:								.00		222.29
145088										
06/24	06/13/2024	145088	676	ULINE INC	178795422	1	01-55300-3400	.00	1,338.14	1,338.14
Total 145088:								.00		1,338.14
145089										
06/24	06/13/2024	145089	728	WESTERN TECHNICAL COLLEG	JUNE 2024 S	1	09-24600	.00	79,927.72	79,927.72
Total 145089:								.00		79,927.72
145099										
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	621991	1	01-55401-3500	.00	162.50	162.50
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622012	1	01-55200-3400	.00	14.99	14.99
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622018	1	01-55200-3400	.00	36.99	36.99
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622075	1	01-55401-3400	.00	143.50	143.50
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622294	1	01-55200-3400	.00	48.14	48.14
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622381	1	01-55200-3400	.00	.69	.69
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622475	1	01-55200-3400	.00	20.32	20.32
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622631	1	01-55200-3400	.00	8.77	8.77
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622665	1	01-55200-3500	.00	38.97	38.97
06/24	06/20/2024	145099	2340	ACE HARDWARE (PARKS)	622670	1	01-55200-3500	.00	32.96	32.96
Total 145099:								.00		507.83
145100										
06/24	06/20/2024	145100	2428	ACE HARDWARE PUBLIC LIBRA	622963	1	10-55110-3100	.00	17.99	17.99
Total 145100:								.00		17.99
145101										
06/24	06/20/2024	145101	27	ALL AMERICAN DO-IT CENTER	60615/3	1	01-55200-3500	.00	14.98	14.98
Total 145101:								.00		14.98

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145102										
06/24	06/20/2024	145102	30	ALLIANT ENERGY/WPL	2822167112	1	03-52300-2210	.00	1,589.57	1,589.57
06/24	06/20/2024	145102	30	ALLIANT ENERGY/WPL	2822167112	2	01-52200-2210	.00	681.24	681.24
Total 145102:								.00		2,270.81
145103										
06/24	06/20/2024	145103	2645	AMBER VELA	TENNIS CAN	1	01-46723	.00	45.00	45.00
Total 145103:								.00		45.00
145104										
06/24	06/20/2024	145104	2431	AT&T MOBILITY - FIRE DEPT.	2873030555	1	01-52200-2230	.00	206.02	206.02
Total 145104:								.00		206.02
145105										
06/24	06/20/2024	145105	81	BERNIE BUCHNER INC	884478	1	10-55110-2900	.00	120.00	120.00
06/24	06/20/2024	145105	81	BERNIE BUCHNER INC	884480	1	01-55200-3500	.00	120.00	120.00
Total 145105:								.00		240.00
145106										
06/24	06/20/2024	145106	1060	BOBCAT OF THE COULEE REGI	01-72578	1	01-53311-3502	.00	3,258.78	3,258.78
Total 145106:								.00		3,258.78
145107										
06/24	06/20/2024	145107	96	BOUND TREE MEDICAL LLC	85364491	1	03-52300-3402	.00	978.37	978.37
06/24	06/20/2024	145107	96	BOUND TREE MEDICAL LLC	85366410	1	03-52300-3402	.00	995.99	995.99
Total 145107:								.00		1,974.36
145108										
06/24	06/20/2024	145108	1666	CBS SQUARED INC	13704	1	01-52400-2100	.00	33.00	33.00
Total 145108:								.00		33.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145109										
06/24	06/20/2024	145109	173	CRAM'S COMPUTER CENTER L	6196	1	03-52300-2100	.00	247.50	247.50
Total 145109:								.00	247.50	247.50
145110										
06/24	06/20/2024	145110	1777	DELTA DENTAL	2174423	1	01-21596	.00	719.38	719.38
Total 145110:								.00	719.38	719.38
145111										
06/24	06/20/2024	145111	1280	DIRECTV	013901716X	1	01-55401-3400	.00	125.48	125.48
Total 145111:								.00	125.48	125.48
145112										
06/24	06/20/2024	145112	205	DON'S PLUMBING SERVICE INC	S20337	1	01-55402-3500	.00	2,003.75	2,003.75
Total 145112:								.00	2,003.75	2,003.75
145113										
06/24	06/20/2024	145113	210	EHLERS AND ASSOCIATES INC	98015	1	01-51540-2100	.00	3,000.00	3,000.00
Total 145113:								.00	3,000.00	3,000.00
145114										
06/24	06/20/2024	145114	225	EVANS PRINT + MEDIA GROUP	#14568	1	05-52140-3400	.00	76.00	76.00
Total 145114:								.00	76.00	76.00
145115										
06/24	06/20/2024	145115	2194	GOODYEAR COMMERCIAL TIR	128-1156589	1	01-53311-3501	.00	508.00	508.00
Total 145115:								.00	508.00	508.00
145116										
06/24	06/20/2024	145116	305	HARTJE TIRE & SERVICE CENT	2019325	1	01-53311-3502	.00	342.20	342.20

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145116:								.00		342.20
145117										
06/24	06/20/2024	145117	2336	HIAWATHA GOLF CLUB PURCH	2024 K9 Golf	1	05-52140-3400	.00	4,730.00	4,730.00
Total 145117:								.00		4,730.00
145118										
06/24	06/20/2024	145118	311	HILLSBORO EQUIPMENT INC	334466	1	01-53311-3502	.00	1,035.43	1,035.43
Total 145118:								.00		1,035.43
145119										
06/24	06/20/2024	145119	312	HILLYARD/HUTCHINSON	21060289	1	01-55200-3400	.00	149.74-	149.74-
06/24	06/20/2024	145119	312	HILLYARD/HUTCHINSON	506377130	1	01-55200-3400	.00	54.88	54.88
06/24	06/20/2024	145119	312	HILLYARD/HUTCHINSON	605384515	1	01-55200-3400	.00	175.20	175.20
06/24	06/20/2024	145119	312	HILLYARD/HUTCHINSON	605418587	1	01-55401-3400	.00	64.71	64.71
Total 145119:								.00		145.05
145120										
06/24	06/20/2024	145120	2650	JERI BRANDAU-MAACK	SWIM LESS	1	01-46722	.00	45.00	45.00
Total 145120:								.00		45.00
145121										
06/24	06/20/2024	145121	2647	JESSICA WUERZBERGER	CANCELLED	1	01-46720	.00	150.00	150.00
Total 145121:								.00		150.00
145122										
06/24	06/20/2024	145122	2649	JOANNA BENJAMIN	SWIM LESS	1	01-46722	.00	90.00	90.00
Total 145122:								.00		90.00
145123										
06/24	06/20/2024	145123	354	JOHN SHUCK PLUMBING & REP	3866	1	01-55200-3500	.00	251.27	251.27
06/24	06/20/2024	145123	354	JOHN SHUCK PLUMBING & REP	4009	1	01-55200-3500	.00	130.00	130.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145123:								.00		381.27
145124										
06/24	06/20/2024	145124	387	LARKIN'S GMC INC	86770	1	03-52300-3500	.00	563.41	563.41
06/24	06/20/2024	145124	387	LARKIN'S GMC INC	86795	1	01-52200-3500	.00	97.25	97.25
06/24	06/20/2024	145124	387	LARKIN'S GMC INC	86811	1	01-52200-3500	.00	395.14	395.14
06/24	06/20/2024	145124	387	LARKIN'S GMC INC	86972	1	03-52300-3500	.00	87.10	87.10
Total 145124:								.00		1,142.90
145125										
06/24	06/20/2024	145125	1391	LOFFLER COMPANIES	4722070	1	01-51420-2900	.00	36.59	36.59
Total 145125:								.00		36.59
145126										
06/24	06/20/2024	145126	2328	LYNXX NETWORKS	06.2024	1	01-55200-2230	.00	13.85	13.85
06/24	06/20/2024	145126	2328	LYNXX NETWORKS	06.2024	2	01-15610	.00	27.84	27.84
06/24	06/20/2024	145126	2328	LYNXX NETWORKS	06.2024	3	01-15610	.00	27.57	27.57
06/24	06/20/2024	145126	2328	LYNXX NETWORKS	06.2024	4	01-15610	.00	10.62	10.62
Total 145126:								.00		79.88
145127										
06/24	06/20/2024	145127	1757	MACQUEEN EQUIPMENT LLC	P34340	1	01-53311-3502	.00	984.67	984.67
Total 145127:								.00		984.67
145128										
06/24	06/20/2024	145128	2396	MARK ADLER	866276	1	01-55200-3500	.00	5,225.00	5,225.00
Total 145128:								.00		5,225.00
145129										
06/24	06/20/2024	145129	416	MATHY CONSTRUCTION COMP	5200023131	1	01-53311-3405	.00	795.80	795.80
Total 145129:								.00		795.80

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145130										
06/24	06/20/2024	145130	1921	MAYO CLINIC	5-24-24 Hoff	1	01-52100-2100	.00	404.00	404.00
Total 145130:								.00		404.00
145131										
06/24	06/20/2024	145131	2124	MEDLINE INDUSTRIES, INC.	2322839476	1	03-52300-3402	.00	295.26	295.26
Total 145131:								.00		295.26
145132										
06/24	06/20/2024	145132	447	MONROE CO CLERK OF COUR	BL576916-4	1	01-23301	.00	10.00	10.00
06/24	06/20/2024	145132	447	MONROE CO CLERK OF COUR	WARRENT 2	1	01-23300	.00	100.00	100.00
Total 145132:								.00		110.00
145133										
06/24	06/20/2024	145133	2078	MORRIES TOMAH C F, LLC	#120485	1	01-52100-3500	.00	1,897.43	1,897.43
06/24	06/20/2024	145133	2078	MORRIES TOMAH C F, LLC	#120730	1	01-52100-3500	.00	1,860.00	1,860.00
Total 145133:								.00		3,757.43
145134										
06/24	06/20/2024	145134	1815	MULTIMEDIA SALES & MARKETI	1066526	1	12-55500-3200	.00	180.00	180.00
Total 145134:								.00		180.00
145135										
06/24	06/20/2024	145135	2651	NATHAN SPEARBECKER	T BALL	1	01-46723	.00	30.00	30.00
Total 145135:								.00		30.00
145136										
06/24	06/20/2024	145136	484	NFPA-NATIONAL FIRE PROTEC	JUNE	1	01-52200-3250	.00	175.00	175.00
Total 145136:								.00		175.00
145137										
06/24	06/20/2024	145137	2646	NICOLE DALY	CHANGED E	1	01-46723	.00	20.00	20.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145137:								.00		20.00
145138										
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6310	1	01-51300-2100	.00	52.50	52.50
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6311	1	01-51300-2100	.00	17.50	17.50
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6312	1	01-51300-2100	.00	52.50	52.50
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6313	1	01-51300-2100	.00	70.00	70.00
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6314	1	01-51300-2100	.00	35.00	35.00
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6317	1	01-51300-2100	.00	105.00	105.00
06/24	06/20/2024	145138	469	PENNY J. PRECOUR ATTORNE	6318	1	01-51300-2100	.00	122.50	122.50
Total 145138:								.00		455.00
145139										
06/24	06/20/2024	145139	517	PERSONNEL EVALUATION INC	#51674	1	01-52100-2100	.00	25.00	25.00
Total 145139:								.00		25.00
145140										
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	1	03-52300-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	2	03-52300-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	3	03-52300-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	4	03-52300-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	5	03-52300-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	6	01-53100-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	7	01-51200-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	8	10-55110-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	9	01-52100-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	10	01-52100-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	11	01-52100-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	12	01-15620	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	13	12-55500-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	14	01-51520-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	15	01-15610	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	16	01-15610	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	17	01-52100-1340	.00	5.50	5.50
06/24	06/20/2024	145140	2607	POINT C HEALTH	PCH931882	18	01-52400-1340	.00	5.50	5.50

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145140:								.00		99.00
145141										
06/24	06/20/2024	145141	538	QUILL CORPORATION	38810776	1	03-52300-3100	.00	65.97	65.97
06/24	06/20/2024	145141	538	QUILL CORPORATION	38812415	1	03-52300-3100	.00	25.18	25.18
06/24	06/20/2024	145141	538	QUILL CORPORATION	38848274	1	03-52300-3400	.00	89.98	89.98
06/24	06/20/2024	145141	538	QUILL CORPORATION	38869984	1	03-52300-3400	.00	110.99	110.99
06/24	06/20/2024	145141	538	QUILL CORPORATION	38870016	1	03-52300-3400	.00	77.98	77.98
06/24	06/20/2024	145141	538	QUILL CORPORATION	38870220	1	03-52300-3100	.00	209.97	209.97
06/24	06/20/2024	145141	538	QUILL CORPORATION	38933630	1	03-52300-3100	.00	119.99	119.99
Total 145141:								.00		700.06
145142										
06/24	06/20/2024	145142	2427	R.N.O.W. INC	2024-70674	1	08-57420-8300	.00	197,093.60	197,093.60
Total 145142:								.00		197,093.60
145143										
06/24	06/20/2024	145143	577	SECURIAN FINANCIAL GROUP I	76038 JUNE	1	01-21530	.00	289.14	289.14
Total 145143:								.00		289.14
145144										
06/24	06/20/2024	145144	594	ST. JOSEPH EQUIPMENT INC	P82648	1	01-53311-3502	.00	662.15	662.15
06/24	06/20/2024	145144	594	ST. JOSEPH EQUIPMENT INC	P82717	1	01-53311-3502	.00	184.57	184.57
Total 145144:								.00		846.72
145145										
06/24	06/20/2024	145145	2648	STEPHANIE KRISTJANSON	CANCELLED	1	01-46720	.00	90.00	90.00
Total 145145:								.00		90.00
145146										
06/24	06/20/2024	145146	603	STREICHERS INC	#11701235	1	01-52100-1390	.00	83.00	83.00
06/24	06/20/2024	145146	603	STREICHERS INC	#11701573	1	01-52100-1390	.00	256.99	256.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145146:								.00		339.99
145147										
06/24	06/20/2024	145147	2643	SUMMIT FIRE PROTECTION	182016367	1	01-52200-2100	.00	422.10	422.10
06/24	06/20/2024	145147	2643	SUMMIT FIRE PROTECTION	182016370	1	10-55110-2900	.00	47.00	47.00
06/24	06/20/2024	145147	2643	SUMMIT FIRE PROTECTION	182016371	1	10-55110-2900	.00	288.00	288.00
06/24	06/20/2024	145147	2643	SUMMIT FIRE PROTECTION	182016372	1	10-55110-2900	.00	246.00	246.00
Total 145147:								.00		1,003.10
145148										
06/24	06/20/2024	145148	637	TOMAH AREA SCHOOL DISTRIC	MAY 2024 M	1	01-24600	.00	2,554.01	2,554.01
Total 145148:								.00		2,554.01
145149										
06/24	06/20/2024	145149	641	TOMAH GLASS INC	#98771	1	01-52100-3500	.00	480.46	480.46
Total 145149:								.00		480.46
145150										
06/24	06/20/2024	145150	1744	TOMAH HEALTH	6-6-24 stmt	1	01-52100-3400	.00	137.25	137.25
Total 145150:								.00		137.25
145151										
06/24	06/20/2024	145151	653	TOMAH SEWER UTILITY	2024 PROJE	1	08-57331-8500	.00	10,715.70	10,715.70
06/24	06/20/2024	145151	653	TOMAH SEWER UTILITY	2024 PROJE	1	08-57331-8500	.00	100,965.67	100,965.67
Total 145151:								.00		111,681.37
145152										
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	1751.00 06.2	1	01-55200-2220	.00	53.27	53.27
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	1917.05 06.2	1	01-55401-2220	.00	8.22	8.22
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	1945.00 06.2	1	01-55200-2220	.00	84.83	84.83
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2049.01 06.2	1	01-55200-2220	.00	24.54	24.54
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2064.00 06.2	1	01-55401-2220	.00	226.85	226.85
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2196.01 06.2	1	01-55200-2220	.00	63.79	63.79

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2289.00	06.2	1 01-55200-2220	.00	88.43	88.43
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2289.01	06.2	1 01-55200-2220	.00	53.27	53.27
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2547.00	06.2	1 01-55200-2220	.00	624.18	624.18
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2943.01	06.2	1 01-55200-2220	.00	42.75	42.75
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	2967.00	06.2	1 01-55401-2220	.00	237.37	237.37
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3114.00	06.2	1 01-55200-2220	.00	175.34	175.34
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3255.00	06.2	1 01-55401-2220	.00	300.23	300.23
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3304.00	06.2	1 01-55402-2220	.00	2,009.84	2,009.84
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3353.00	06.2	1 01-55200-2220	.00	52.70	52.70
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3439.00	06.2	1 01-55401-2220	.00	109.47	109.47
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3521.00	06.2	1 01-55402-2220	.00	65.08	65.08
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3581.00	05.2	1 03-52300-2220	.00	160.32	160.32
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3581.00	05.2	2 01-52200-2220	.00	40.08	40.08
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	3582.00	06.2	1 01-55200-2220	.00	87.66	87.66
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	809.05	06.24	1 01-55200-2220	.00	63.79	63.79
06/24	06/20/2024	145152	658	TOMAH WATER & SEWER UTILI	854.00	06.24	1 01-55200-2220	.00	81.60	81.60
Total 145152:								.00		4,653.61
145153										
06/24	06/20/2024	145153	672	TRI-STATE BUSINESS MACHINE	602264		1 03-52300-2900	.00	35.10	35.10
06/24	06/20/2024	145153	672	TRI-STATE BUSINESS MACHINE	602265		1 03-52300-2900	.00	1,295.00	1,295.00
Total 145153:								.00		1,330.10
145154										
06/24	06/20/2024	145154	1828	UNITED HEALTHCARE	38362		1 03-13100	.00	294.00	294.00
Total 145154:								.00		294.00
145155										
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		1 01-56900-2100	.00	1,107.50	1,107.50
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		2 06-56700-2100	.00	2,510.00	2,510.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		3 06-56700-2100	.00	555.00	555.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		4 06-56700-2100	.00	240.00	240.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		5 06-56700-2100	.00	90.00	90.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		6 17-56700-2100	.00	30.00	30.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		7 14-56700-2100	.00	30.00	30.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049		8 18-56700-2100	.00	30.00	30.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049	9	06-56700-2100	.00	9.01	9.01
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202404049	10	06-56700-2100	.00	1,930.00	1,930.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	1	06-56700-2100	.00	930.00	930.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	2	06-56700-2100	.00	150.00	150.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	3	06-56700-2100	.00	300.00	300.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	4	17-56700-2100	.00	255.00	255.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	5	14-56700-2100	.00	255.00	255.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	6	20-56700-2100	.00	255.00	255.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	7	18-56700-2100	.00	255.00	255.00
06/24	06/20/2024	145155	2315	VANDEWALLE & ASSOCIATES	202405036	8	06-56700-2100	.00	210.00	210.00
Total 145155:								.00	9,141.51	9,141.51
145156										
06/24	06/20/2024	145156	1252	WI DEPT OF TRANSPORTATION	395-0000353	1	01-53510-2900	.00	108.20	108.20
Total 145156:								.00	108.20	108.20
145157										
06/24	06/20/2024	145157	754	WIL-KIL PEST CONTROL	4905878	1	10-55110-2900	.00	84.39	84.39
Total 145157:								.00	84.39	84.39
145158										
06/24	06/20/2024	145158	2321	WISCONSIN STATE FIREFIGHT	JUNE	1	01-52200-3250	.00	900.00	900.00
Total 145158:								.00	900.00	900.00
145159										
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35212	1	10-55111-8350	.00	1,740.00	1,740.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35213	1	10-55111-8350	.00	26.25	26.25
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35404	1	10-55111-8350	.00	1,740.00	1,740.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35405	1	10-55111-8350	.00	26.25	26.25
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35601	1	10-55111-8350	.00	26.25	26.25
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35601	2	10-55111-8350	.00	1,766.25	1,766.25
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35745	1	01-51450-2900	.00	432.00	432.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35753	1	01-51450-2900	.00	82.23	82.23
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	1	01-51450-2900	.00	750.00	750.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	2	01-51450-2900	.00	1,050.00	1,050.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	3	01-51450-2900	.00	150.00	150.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	4	01-51450-2900	.00	1,080.00	1,080.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	5	01-51450-2900	.00	1,250.00	1,250.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35848	6	01-51450-2900	.00	78.00	78.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35849	1	10-55111-8350	.00	1,757.50	1,757.50
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35850	1	01-51450-2900	.00	150.00	150.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35850	2	01-51450-2900	.00	600.00	600.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35850	3	01-51450-2900	.00	540.00	540.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35850	4	01-51450-2900	.00	2,150.00	2,150.00
06/24	06/27/2024	145159	2131	3RT NETWORKS	CW35889	1	01-51450-2900	.00	35.48	35.48
Total 145159:								.00	15,430.21	
145160										
06/24	06/27/2024	145160	2602	ABBY VANS INC.	22995	1	11-53520-3400	.00	96,632.73	96,632.73
06/24	06/27/2024	145160	2602	ABBY VANS INC.	22995	2	11-46350	.00	22,829.45-	22,829.45-
Total 145160:								.00	73,803.28	
145161										
06/24	06/27/2024	145161	2340	ACE HARDWARE (PARKS)	621906	1	01-55200-3500	.00	35.36	35.36
06/24	06/27/2024	145161	2340	ACE HARDWARE (PARKS)	622046	1	10-55110-3100	.00	220.86	220.86
06/24	06/27/2024	145161	2340	ACE HARDWARE (PARKS)	622333	1	01-55200-3400	.00	9.99	9.99
06/24	06/27/2024	145161	2340	ACE HARDWARE (PARKS)	622523	1	01-55200-3400	.00	89.91	89.91
Total 145161:								.00	356.12	
145162										
06/24	06/27/2024	145162	19	ADVERTISING CONCEPT LLC	95640	1	01-55300-3400	.00	757.50	757.50
Total 145162:								.00	757.50	
145163										
06/24	06/27/2024	145163	2621	ALLIED COOPERATIVE	3215854	1	08-48500	.00	450.00	450.00
Total 145163:								.00	450.00	
145164										
06/24	06/27/2024	145164	2342	AUTO VALUE TOMAH (CITY)	#522269455	1	01-52100-3550	.00	61.97	61.97

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145164:								.00		61.97
145165										
06/24	06/27/2024	145165	2344	AUTO VALUE TOMAH (FIRE)	522269195	1	03-52300-3400	.00	52.99	52.99
06/24	06/27/2024	145165	2344	AUTO VALUE TOMAH (FIRE)	522269215	1	01-52200-3500	.00	266.71	266.71
06/24	06/27/2024	145165	2344	AUTO VALUE TOMAH (FIRE)	522269531	1	01-52200-3400	.00	85.49	85.49
06/24	06/27/2024	145165	2344	AUTO VALUE TOMAH (FIRE)	522269876	1	01-52200-3400	.00	8.81	8.81
06/24	06/27/2024	145165	2344	AUTO VALUE TOMAH (FIRE)	522269890	1	01-52200-3500	.00	151.96	151.96
Total 145165:								.00		565.96
145166										
06/24	06/27/2024	145166	2343	AUTO VALUE TOMAH (PARKS)	522268898	1	01-55200-3500	.00	59.94	59.94
Total 145166:								.00		59.94
145167										
06/24	06/27/2024	145167	65	B&B FENCE CO	1456	1	01-55200-3500	.00	1,724.00	1,724.00
06/24	06/27/2024	145167	65	B&B FENCE CO	1459	1	08-57621-8300	.00	9,570.00	9,570.00
06/24	06/27/2024	145167	65	B&B FENCE CO	1477	1	08-57621-8300	.00	256.00	256.00
Total 145167:								.00		11,550.00
145168										
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038340305	1	10-55110-3420	.00	321.93	321.93
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038340305	2	10-55110-3460	.00	15.57	15.57
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038344511	1	10-55110-3460	.00	777.05	777.05
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038366691	1	10-55110-3420	.00	206.72	206.72
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038366691	2	10-55110-3460	.00	71.31	71.31
06/24	06/27/2024	145168	69	BAKER & TAYLOR LLC	2038367020	1	10-55110-3460	.00	28.73	28.73
Total 145168:								.00		1,421.31
145169										
06/24	06/27/2024	145169	84	BEST KEPT PORTABLES LLC	L10865	1	01-55200-3400	.00	263.75	263.75
06/24	06/27/2024	145169	84	BEST KEPT PORTABLES LLC	L11104	1	01-55200-3400	.00	315.00	315.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145169:								.00		578.75
145170										
06/24	06/27/2024	145170	96	BOUND TREE MEDICAL LLC	85378936	1	03-52300-3402	.00	337.92	337.92
06/24	06/27/2024	145170	96	BOUND TREE MEDICAL LLC	85382056	1	03-52300-3402	.00	1,574.91	1,574.91
Total 145170:								.00		1,912.83
145171										
06/24	06/27/2024	145171	2287	CANON FINANCIAL SERVICES I	33224936	1	03-52300-2900	.00	73.00	73.00
Total 145171:								.00		73.00
145172										
06/24	06/27/2024	145172	121	CARRICO AQUATIC RESOURCE	20243342	1	01-55402-3400	.00	3,825.00	3,825.00
Total 145172:								.00		3,825.00
145173										
06/24	06/27/2024	145173	2364	Column Software PBC	B896C4OC-0	1	08-57621-8300	.00	232.18	232.18
Total 145173:								.00		232.18
145174										
06/24	06/27/2024	145174	2652	DARLYN BRENSON	OVERPAYM	1	01-24412	.00	27.00	27.00
Total 145174:								.00		27.00
145175										
06/24	06/27/2024	145175	1777	DELTA DENTAL	2171410	1	01-21597	.00	1,770.28	1,770.28
Total 145175:								.00		1,770.28
145176										
06/24	06/27/2024	145176	242	FASTENAL COMPANY	WITOM2077	1	01-55200-3400	.00	104.00	104.00
Total 145176:								.00		104.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
145177										
06/24	06/27/2024	145177	255	FIRST SUPPLY LLC-LA CROSSE	3608604-00	1	01-55200-3500	.00	20.36	20.36
Total 145177:								.00		20.36
145178										
06/24	06/27/2024	145178	634	GREATER TOMAH AREA CHAM	APRIL 2024	1	16-21101	.00	17,874.49	17,874.49
Total 145178:								.00		17,874.49
145179										
06/24	06/27/2024	145179	366	KELLER INC	PROJECT 80	1	08-57620-8200	.00	77,653.70	77,653.70
Total 145179:								.00		77,653.70
145180										
06/24	06/27/2024	145180	2328	LYNX NETWORKS	721400 06.2	1	01-55200-2240	.00	218.17	218.17
06/24	06/27/2024	145180	2328	LYNX NETWORKS	721400 06.2	2	01-55401-2230	.00	175.61	175.61
Total 145180:								.00		393.78
145181										
06/24	06/27/2024	145181	1757	MACQUEEN EQUIPMENT LLC	P31396	1	01-52200-3400	.00	250.55	250.55
Total 145181:								.00		250.55
145182										
06/24	06/27/2024	145182	2141	NORTH WOODS	391714	1	01-53311-3508	.00	562.22	562.22
Total 145182:								.00		562.22
145183										
06/24	06/27/2024	145183	550	REINDERS INC	6046626-00	1	08-57620-8300	.00	15,755.16	15,755.16
06/24	06/27/2024	145183	550	REINDERS INC	6052333-00	1	01-55200-3500	.00	397.26	397.26
Total 145183:								.00		16,152.42
145184										
06/24	06/27/2024	145184	2139	SPECTRUM	1715396010	1	12-55500-2240	.00	198.23	198.23

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145184:								.00		198.23
145185										
06/24	06/27/2024	145185	590	SPIELBAUER FIREWORKS CO I	24TO8145	1	01-55300-2100	.00	12,300.00	12,300.00
Total 145185:								.00		12,300.00
145186										
06/24	06/27/2024	145186	2643	SUMMIT FIRE PROTECTION	195026723	1	03-52300-2900	.00	480.00	480.00
Total 145186:								.00		480.00
145187										
06/24	06/27/2024	145187	1732	TELEFLEX LLC	9508559397	1	03-52300-3402	.00	677.50	677.50
Total 145187:								.00		677.50
145188										
06/24	06/27/2024	145188	653	TOMAH SEWER UTILITY	2024 ENGIN	1	08-57331-8500	.00	233.13	233.13
06/24	06/27/2024	145188	653	TOMAH SEWER UTILITY	2024 ENGIN	2	08-57331-8500	.00	337.47	337.47
06/24	06/27/2024	145188	653	TOMAH SEWER UTILITY	2024 ENGIN	3	08-57331-8500	.00	134.40	134.40
Total 145188:								.00		705.00
145189										
06/24	06/27/2024	145189	662	TOWN & COUNTRY ENGINEERI	26723	1	08-57621-8300	.00	1,473.10	1,473.10
Total 145189:								.00		1,473.10
145190										
06/24	06/27/2024	145190	672	TRI-STATE BUSINESS MACHINE	603503	1	03-52300-2900	.00	139.89	139.89
Total 145190:								.00		139.89
145191										
06/24	06/27/2024	145191	2319	TRUGREEN	194344916	1	01-55200-3400	.00	814.08	814.08

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145191:								.00		814.08
145192										
06/24	06/27/2024	145192	2653	TTOMAH AREA HISTORICAL SO	PROFIT FRO	1	05-55120-3400	.00	2,496.54	2,496.54
Total 145192:								.00		2,496.54
145193										
06/24	06/27/2024	145193	676	ULINE INC		1	08-57621-8300	.00	5,234.99	5,234.99
Total 145193:								.00		5,234.99
145194										
06/24	06/27/2024	145194	721	WE ENERGIES	070+626353-	1	01-52100-2200	.00	373.30	373.30
06/24	06/27/2024	145194	721	WE ENERGIES	0701203562-	1	01-53510-2200	.00	14.64	14.64
06/24	06/27/2024	145194	721	WE ENERGIES	0701377292-	1	01-55200-2200	.00	89.06	89.06
06/24	06/27/2024	145194	721	WE ENERGIES	0701404176-	1	01-53311-2200	.00	10.56	10.56
06/24	06/27/2024	145194	721	WE ENERGIES	0701404176-	1	01-53311-2200	.00	37.38	37.38
06/24	06/27/2024	145194	721	WE ENERGIES	0704935413-	1	01-55401-2200	.00	37.38	37.38
06/24	06/27/2024	145194	721	WE ENERGIES	0706515242-	1	01-55200-2200	.00	10.56	10.56
06/24	06/27/2024	145194	721	WE ENERGIES	0706723812-	1	12-55500-2200	.00	10.56	10.56
06/24	06/27/2024	145194	721	WE ENERGIES	0707713977-	1	01-55401-2200	.00	10.56	10.56
06/24	06/27/2024	145194	721	WE ENERGIES	0708538032-	1	10-55110-2200	.00	87.29	87.29
06/24	06/27/2024	145194	721	WE ENERGIES	0711622483-	1	01-55200-2200	.00	12.29	12.29
06/24	06/27/2024	145194	721	WE ENERGIES	0714123594-	1	01-51600-2200	.00	406.91	406.91
06/24	06/27/2024	145194	721	WE ENERGIES	0714229616-	1	01-55402-2200	.00	14.64	14.64
06/24	06/27/2024	145194	721	WE ENERGIES	0715807202-	1	01-55200-2200	.00	17.55	17.55
06/24	06/27/2024	145194	721	WE ENERGIES	0717659443-	1	12-55500-2200	.00	12.91	12.91
06/24	06/27/2024	145194	721	WE ENERGIES	0718128126-	1	01-53311-2200	.00	36.13	36.13
06/24	06/27/2024	145194	721	WE ENERGIES	0718379081-	1	01-55402-2200	.00	31.80	31.80
06/24	06/27/2024	145194	721	WE ENERGIES	0719795727-	1	01-55200-2200	.00	12.29	12.29
06/24	06/27/2024	145194	721	WE ENERGIES	0735582192-	1	03-52300-2200	.00	169.98	169.98
Total 145194:								.00		1,395.79
145195										
06/24	06/27/2024	145195	1402	WIESER PRECAST - DORIC VA	15625	1	08-48500	.00	2,310.00	2,310.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 145195:								.00		2,310.00
145196										
06/24	06/27/2024	145196	758	WIRE PRO ELECTRIC LLC	21915	1	08-57620-8200	.00	15,213.12	15,213.12
Total 145196:								.00		15,213.12
145197										
06/24	06/27/2024	145197	770	WOLF CONCRETE & CONSTRU	2024-16	1	01-51600-3500	.00	1,796.00	1,796.00
Total 145197:								.00		1,796.00
Grand Totals:								.00		1,591,488.11

Dated: _____

Mayor: _____ Dwyer, Paul

City Council: _____ Glynn, John

_____ Pater, Nellie

_____ Peterson, Dean

_____ Devine, Patrick

_____ Scholze, Travis

_____ Hart, Nicole

_____ Yarrington, Richard

_____ Zabinski, Shawn

M = Manual Check, V = Void Check

**City of Tomah
Cash and Investments
June 30, 2024**

Fund 01 - General Fund						
Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 5/31/2024	Ending Balance 6/30/2024	
Pershing	Alliant CR Chicago	C/D	5.00	01/30/26	103,000.00	103,000.00
Pershing	Spokane Teachers CU	C/D	5.00	11/25/24	115,000.00	115,000.00
Pershing	State Bank of India NY	C/D	1.05	06/10/25	245,000.00	245,000.00
Pershing	Global Fed Anchorage	C/D	5.20	06/16/25	120,000.00	120,000.00
Pershing	Texas Exchange Bk Crowley	C/D	1.00	06/19/25	155,000.00	155,000.00
Pershing	Texas Exchange Bk	C/D	0.85	04/10/22	200,000.00	200,000.00
Pershing	Live Oak Bk	C/D	0.60	10/08/26	100,000.00	100,000.00
Pershing	Rollstone Bank & Trust	C/D	3.55	08/23/27	165,000.00	165,000.00
Pershing	Bridgewater Bk	C/D	0.55	09/20/27	60,000.00	60,000.00
Pershing	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	100,000.00	100,000.00
Pershing	Morgan Stanley Pvt Bank	C/D	0.75	01/27/28	70,000.00	70,000.00
Pershing	Frazer Bk Okla	C/D	1.10	06/26/28	50,000.00	50,000.00
Pershing	Federal Farm Credit	C/D	1.54	11/30/26	300,000.00	300,000.00
Pershing	Federal Farm Credit Bank	C/D	2.45	02/23/28	145,000.00	145,000.00
Pershing	Michigan State Hsg Dev Auth	Muni Bond	4.98	12/01/28	235,000.00	235,000.00
Pershing	US Govt MM Fund	MM			123,375.28	128,435.06
FMB	x706	C/D	0.40	01/15/22	119,856.06	119,856.06
LGIP	01	TF			6,481.59	6,510.40
Bank First	X6465	M/M	2.96		718,008.46	720,696.37
Bank First	ED X1194	M/M			174,178.81	176,462.92
CCF	ICS MM ACCOUNT	M/M			739,294.07	740,814.64
CCF	X768	M/M	0.10		28,214.39	28,268.49
TOTAL					4,072,408.66	4,084,043.94

Fund 02 - Lake						
Investment Description	Investment Type	C/D Rate	C/D Due	Beginning Balance 5/31/2024	Ending Balance 6/30/2024	
RIA	4337420053	C/D	1.85	03/03/21	15,659.33	15,691.42
LGIP	03	TF			29,715.43	29,847.53
RIA	44374202	M/M			207,074.65	207,278.33
TOTAL					252,449.41	252,817.28

Fund 04 - CDBG						
Investment Description	Investment Type			Beginning Balance 5/31/2024	Ending Balance 6/30/2024	
TACU		CK		1,142.99	1,143.03	
TACU		SAVINGS		1,844.22	2,132.30	
Bank First		CK		873.55	873.55	
Bank First	X0822	SAVINGS		278,750.56	280,902.63	
TOTAL					282,611.32	285,051.51

Fund 07 - Debt						
Investment Description	Investment Type			Beginning Balance 5/31/2024	Ending Balance 6/30/2024	
LGIP	06	T/F		8,169.94	8,206.26	
Bank First	X6465	M/M	2.96	376,454.06	377,863.34	
TOTAL					384,624.00	386,069.60

**City of Tomah
Cash and Investments
June 30, 2024**

Fund 08 - Capital						
Investment Description		Investment Type			Beginning Balance 5/31/2024	Ending Balance 6/30/2024
LGIP	02	T/F			90,904.65	91,308.76
Pershing	2022A	M/M			1,202,117.70	1,206,706.82
Pershing	2023A	M/M			2,646,765.78	2,656,864.50
Bank First	X6465	M/M		2.96	86,930.45	87,255.88
CCF	X768	M/M		0.10	26,347.67	26,398.21
TOTAL					4,053,066.25	4,068,534.17

Fund 10 - Library						
Investment Description		Investment Type			Beginning Balance 5/31/2024	Ending Balance 6/30/2024
TrustPoint		MM			1,108,917.36	1,139,244.48
TOTAL					1,108,917.36	1,139,244.48

Sewer Department						
Investment Description		Investment Type	C/D Rate	C/D Due	Beginning Balance 5/31/2024	Ending Balance 6/30/2024
Pershing	First Natl Bk Amer East Lansing	C/D	0.75	04/30/26	155,000.00	155,000.00
Pershing	Sallie Mae Murray UTAH	C/D	0.90	06/30/26	180,000.00	180,000.00
Pershing	Mid American CU	C/D	5.25	07/03/25	245,000.00	245,000.00
Pershing	Pershing MM	M/M			459,553.05	461,364.48
LGIP	04	T/F			591,253.60	593,881.95
CCF	XX8352	M/M			416,741.73	417,540.96
CCF	ICS Sweep	M/M			270,871.54	271,428.74
Bank First	X6341	M/M			1,069,853.06	823,791.27
Bank First	CLEARING ACCT	M/M			529,586.38	768,882.93
TOTAL					3,917,859.36	3,916,890.33

Water Department						
Investment Description		Investment Type	C/D Rate	C/D Due	Beginning Balance 5/31/2024	Ending Balance 6/30/2024
Pershing	Texas Exchange	C/D	0.60	12/18/25	90,000.00	90,000.00
Pershing	Flagstar Bk Troy Mich.	C/D	0.45	08/14/24	245,000.00	245,000.00
Pershing	Toyota Fin Svgs Bank	C/D	0.90	11/30/27	145,000.00	145,000.00
Pershing	Mid American CU	C/D	5.25	07/03/25	248,000.00	248,000.00
Pershing	Sunwest Bk Irvine	C/D	0.70	04/30/26	45,000.00	45,000.00
Pershing	US Bank Salt Lake City	C/D	0.95	09/22/26	100,000.00	100,000.00
Pershing	Pacific Western	C/D	5.50	09/30/24	245,000.00	245,000.00
Pershing	Centris Fed CR	C/D	5.65	03/24/25	130,000.00	130,000.00
Pershing	Affinity Fed CU	C/D	5.80	10/24/24	200,000.00	200,000.00
Pershing	California CU Glendale	C/D	5.65	10/27/25	200,000.00	200,000.00
Pershing	Pershing MM	M/M			493,316.92	497,875.61
LGIP	05	TF			11,103.50	11,152.86
CCF	x659	M/M			628,841.61	400,624.83
CCF	ISC SWEEP ACCOUNT 659	M/M			611,067.20	412,145.83
Bank First	CLEARING ACCT	M/M			406,633.39	195,269.39
TOTAL					3,798,962.62	3,165,068.52

**City of Tomah
Cash and Investments
June 30, 2024**

TOTAL BY INSTITUTION		
	5/31/2024	6/30/2024
Bank First	3,641,268.72	3,431,998.28
Pershing	9,316,128.73	9,342,246.47
Trust Point	1,108,917.36	1,139,244.48
CCF	2,721,378.21	2,297,221.70
Farmers & Merchants Bank Kendall	119,856.06	119,856.06
Local Government Investment Pool	737,628.71	740,907.76
RIA Federal Credit Union	222,733.98	222,969.75
Tomah Area Credit Union	2,987.21	3,275.33
TOTAL	17,870,898.98	17,297,719.83

DEAN'S REFRIGERATION & HEATING LLC

Est. 1977

PO Box 49
Tomah, Wisconsin 54660
(608) 372-6928 FAX (608) 372-7218
E-mail – chris@deansrefrigeration.com

PROPOSAL SUBMITTED TO

Tomah Senior Center / JLN Latin Grocery Store
213 Dawnee St
Tomah, WI 54660

DATE

July 1, 2024

TRANE FURNACE WITH TRANE 13 SEER2 AIR CONDITIONING SYSTEM

- ✚ TRANE S9X1 Single Stage Furnace
- ✚ TRANE XR13 13 SEER Condensing Unit
- ✚ TRANE Cased Coil
- ✚ APRILE AIR Filter Assembly
- ✚ Refrigerant Piping
- ✚ Ductwork Modifications As Needed
- ✚ Removal and Disposal of Old Equipment
- ✚ Installation Materials
- ✚ Installation Labor

~~WE PROPOSE~~ hereby to furnish material and

Fifteen Thousand Two Hundred Fifty Dollars

\$ 15,250.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge on top of the costs above. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are covered by Workman's Comp. Insurance.

Authorized Signature 

This proposal may be withdrawn by us if not accepted within **15** days.

Acceptance of Proposal The above prices, specifications, and conditions are satisfactory and are hereby accepted.. You are authorized to do the work as specified.

Payment will be made as follows:

50% DOWN / REMAINDER UPON COMPLETION

Signature _____

Date _____

STAFF REPORT for SET TEAM

Procedure for recommendations on actionable items to the City Council/Committee of the Whole.

Recommendations should come to the SET from all boards, commissions and committees, with-the-exception of the Committee of the Whole.

Staff Report approved, or draft minutes from the meeting in which the recommendation was made, should be provided with the recommendation. Those recommendations need to be forwarded to the SET by the 1st Tuesday of the month. The SET will review, and either request more information or forward it onto the Committee of the Whole or the City council with the reviewed documents.

Department Head to communicate with their boards, commissions, committees and Council.

Recommendation from	SENIOR & DISABLED SERVICES DEPARTMENT
Minutes/staff report attached	YES ___; No <u>x</u> ;
Budget account	#12-57650-8200 Buildings <i>(I think this is the code)</i>
Fiscal impact	\$15,250.00
Staff responsible for implementation	Senior & Disabled Services Director
Economic impact	A new air conditioner/furnace – besides being more energy efficient, and decrease in ongoing repair time and costs, also increases value in the building. Trane S9X1 Single Stage Furnace with Trane 13 Seer2 Air conditioning system. <i>[Trane XR13 13 SEER Condensing Unit with Cased Coil, APRILE Air Filter assembly, Refrigerant piping, Ductwork modifications, Removal & disposal of old equipment, Installation materials & labor.]</i>
Zoning/rezoning issues	None that I am aware of – it is a replacement for existing old air conditioning/furnace in building 1004 Superior Ave. Air conditioner has leaks and is outdated – has a temporary fix that is not predicted to last long.
Supports organizational goals	Yes <u>x</u> ; No ___;
Questions from SET	<ul style="list-style-type: none"> • Would this be covered by current capital project budget - answer, no.
Grants pursued/opportunity pursued	None.

ORDINANCE NO. _____

Ordinance Amending Sections 10-7, 10-37, 10-95 and Creating Section 10-97 of the City of Tomah Municipal Code

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 10-7 is hereby amended to read as follows:

Section 10-7. Procedure adopted.

Variations, appeals and determinations shall follow the procedures set out in Wis. Admin. Code ch. SPS 316, § SPS 320.19, § SPS 320.20, § SPS 320.21, § SPS 361.21, § SPS 361.22, and § SPS 382.20.

SECTION TWO: Section 10-37 is hereby amended to read as follows:

Section 10-37. Term; fees.

Building permits shall expire **12** months after the date of issue, providing the work has commenced within six months of the date of issue. **Wisconsin Uniform Building Permits shall expire 24 months after issuance if the dwelling exterior has not been completed.**

Fees as established by resolution of the city council shall be collected at the time the permit is issued. No permit fee will be charged when the work is done for the city.

SECTION THREE: Section 10-95 is hereby amended to read as follows:

Section 10-95. – Adoption of building regulations. The following building regulations are hereby adopted and incorporated to the City of Tomah Code of ordinances by reference:

1. *One- and two-family dwelling units.* The Wisconsin Uniform Dwelling Code, Chs. SPS 320-325 **and Camping Units, Ch. SPS 327** of the Wisconsin Administrative Code, and all amendments thereto, shall apply to all one- and two-family dwelling units and accessory buildings, including existing units.

The building codes shall apply to the alternation, enlargement or repair of existing 1- and 2-family dwellings constructed prior to June 1, 1980, for which a building permit is required under this Chapter. Submitted building permit applications for alterations or additions to homes built prior to June 1, 1980, may provide alternative methods or materials that, when deemed necessary in the opinion of the Building Inspector, meet the current intent of the code.

The building codes shall apply to an existing building to be occupied as a one- or two-family dwelling, in which the building was not previously so occupied.

Any act required to be performed or prohibited by an Administrative Code provision incorporated herein by reference is required or prohibited by this Chapter.

2. *Commercial buildings.* Chs. SPS 360—366 of the Wisconsin Commercial Building Code (Wis. Admin. Code § 361.01 et seq.), specifically including Wis. Admin. Code § 361.60(4) regarding certification of inspectors; **and Wis. Admin. Code 361.60, Certified Municipalities** shall apply to all commercial buildings.

- Ch. SPS 302.31, Plan Review Fee Schedule
- Ch. SPS 305, Credentials
- Chs. SPS 375-379, Buildings Constructed Prior to 1914

3. **Wisconsin State Statutes Chapter 101 Department of Safety and Professional Services – Regulation of Industry, Buildings, and Safety.**

SECTION FOUR: Section 10-97 is hereby created as follows:

Sec. 10-97. Certified Municipality Status.

1. Certified Municipality. The City of Tomah hereby adopts the Certified Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code as follows:

a. Responsibilities. The City shall assume the following responsibilities for the Department of Safety and Professional Services (Department):

- 1). Provide inspections of all commercial buildings with certified commercial building inspectors.
- 2). Provide plan reviews of all commercial buildings with certified commercial building inspectors.

b. Plan Examination. Drawings, specifications, calculations for all the types of buildings and structures, except state-owned buildings and structures, to be constructed within the limits of the municipality shall be submitted, if the plans are for commercial buildings, without size limitations [Appointed Agent per Wis. Stat. § 101.12(3g)]

c. Waivers by Municipality or Department.

- 1). A certified municipality may waive its jurisdiction for the plan review of a specific project or type of project, or components thereof, in which case plans and specifications shall be submitted to the Department for review and approval.
- 2). The Department may waive its jurisdiction for the plan review of a specific project, agreed to by a certified municipality, in which case plans and specifications shall be submitted to the certified municipality for review and approval.

d. Plan Submission Procedures. All commercial buildings, structures, and alterations, including new buildings and additions less than 25,000 cubic feet, require plan submission as follows:

- 1). Building permit application.
- 2). Application for review – SBD-118, or equivalent, along with payment of applicable fees established by resolution of the City.
- 3). Four sets of complete building plans that include the following.
 - a). Signed and sealed per SPS 361.31.
 - b). One set of specifications.
 - c). Component and system plans.
 - d). Calculations showing code compliance.

SECTION FIVE: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SEVEN: This ordinance shall take effect upon passage and publication.

Paul Dwyer, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:

ORDINANCE NO. _____**Ordinance Amending Sections 10-7, 10-37, 10-95 and Creating Section 10-97 of the City of Tomah Municipal Code**

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 10-7 is hereby amended to read as follows:

Section 10-7. Procedure adopted.

Variations, appeals and determinations shall follow the procedures set out in Wis. Admin. Code ch. SPS 316, § SPS 320.19, § SPS 320.20, § SPS 320.21, § SPS 361.21, § SPS 361.22, and § SPS 382.20.

SECTION TWO: Section 10-37 is hereby amended to read as follows:

Section 10-37. Term; fees.

Building permits shall expire 12 months after the date of issue, providing the work has commenced within six months of the date of issue. Wisconsin Uniform Building Permits shall expire 24 months after issuance if the dwelling exterior has not been completed.

Fees as established by resolution of the city council shall be collected at the time the permit is issued. No permit fee will be charged when the work is done for the city.

SECTION THREE: Section 10-95 is hereby amended to read as follows:

Section 10-95. – Adoption of building regulations. The following building regulations are hereby adopted and incorporated to the City of Tomah Code of ordinances by reference:

1. *One- and two-family dwelling units.* The Wisconsin Uniform Dwelling Code, Chs. SPS 320-325 and Camping Units, Ch. SPS 327 of the Wisconsin Administrative Code, and all amendments thereto, shall apply to all one- and two-family dwelling units and accessory buildings, including existing units.

The building codes shall apply to the alteration, enlargement or repair of existing 1- and 2-family dwellings constructed prior to June 1, 1980, for which a building permit is required under this Chapter. Submitted building permit applications for alterations or additions to homes built prior to June 1, 1980, may provide alternative methods or materials that, when deemed necessary in the opinion of the Building Inspector, meet the current intent of the code.

The building codes shall apply to an existing building to be occupied as a one- or two-family dwelling, in which the building was not previously so occupied.

Any act required to be performed or prohibited by an Administrative Code provision incorporated herein by reference is required or prohibited by this Chapter.

2. *Commercial buildings.* Chs. SPS 360—366 of the Wisconsin Commercial Building Code (Wis. Admin. Code § 361.01 et seq.), specifically including Wis. Admin. Code § 361.60(4) regarding certification of inspectors; and Wis. Admin. Code 361.60, Certified Municipalities shall apply to all commercial buildings.

- Ch. SPS 302.31, Plan Review Fee Schedule
- Ch. SPS 305, Credentials
- Chs. SPS 375-379, Buildings Constructed Prior to 1914

3. Wisconsin State Statutes Chapter 101 Department of Safety and Professional Services – Regulation of Industry, Buildings, and Safety.

SECTION FOUR: Section 10-97 is hereby created as follows:

Sec. 10-97. Certified Municipality Status.

1. Certified Municipality. The City of Tomah hereby adopts the Certified Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code as follows:

a. Responsibilities. The City shall assume the following responsibilities for the Department of Safety and Professional Services (Department):

- 1). Provide inspections of all commercial buildings with certified commercial building inspectors.
- 2). Provide plan reviews of all commercial buildings with certified commercial building inspectors.

b. Plan Examination. Drawings, specifications, calculations for all the types of buildings and structures, except state-owned buildings and structures, to be constructed within the limits of the municipality shall be submitted, if the plans are for commercial buildings, without size limitations [Appointed Agent per Wis. Stat. § 101.12(3g)]

c. Waivers by Municipality or Department.

- 1). A certified municipality may waive its jurisdiction for the plan review of a specific project or type of project, or components thereof, in which case plans and specifications shall be submitted to the Department for review and approval.
- 2). The Department may waive its jurisdiction for the plan review of a specific project, agreed to by a certified municipality, in which case plans and specifications shall be submitted to the certified municipality for review and approval.

d. Plan Submission Procedures. All commercial buildings, structures, and alterations, including new buildings and additions less than 25,000 cubic feet, require plan submission as follows:

- 1). Building permit application.
- 2). Application for review – SBD-118, or equivalent, along with payment of applicable fees established by resolution of the City.
- 3). Four sets of complete building plans that include the following.
 - a). Signed and sealed per SPS 361.31.
 - b). One set of specifications.
 - c). Component and system plans.
 - d). Calculations showing code compliance.

SECTION FIVE: All ordinances in conflict with the foregoing are hereby repealed.

SECTION SEVEN: This ordinance shall take effect upon passage and publication.

Paul Dwyer, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:

STAFF COMMITTEE PREPARATION REPORT

Agenda Item: Recommendation of amendment of Job Description for Building Inspector/Zoning Administrator to Economic Development/Zoning Director

Summary and Background Information:

With the departure of the current Building Inspector/Zoning Administrator, Council Direction on increased focus on Economic Development, and feedback from recruiting professionals, SET recommends the attached job description of an Economic Development/Zoning Director to replace the current Building Inspector/Zoning Administrator position. The inspection duties of the current Building Inspector position will be conducted by General Engineering Company as outlined in the contract approved by Council in June of 2024, with an increased focus on Economic Development and a dedicated Zoning Director.

Recommendation From:

Senior Executive Team.

Minutes Attached:

Yes No

Budget Account:

52400 – Building Inspection and 56900 -

Fiscal Impact:

Staff Responsible for implementation:

Senior Executive Team, Recruiter, and Council interviews and final offer

Economic Impact:

Increased community development, economic development, and completion of the Senior Executive Team

Zoning/Rezoning Issues:

No issues, but will increase availability of local professional involvement and better service to the City for zoning/rezoning needs,

Supports Organizational Goals:

Yes No

Questions from SET:

- Recruiters have indicated that this position is more likely to be filled with a qualified candidate than the previous Building Inspector/Zoning Administrator
- Mayor/Council have reiterated the desire for increased focus on Economic

Development

- Overall budget will be negligible with the removal of the inspection revenues, but also removal of additional budgeting for Planning Services expenses

Grants Pursued/Opportunity Pursued: n/a

Recommendation:


Approve amendment of the title and job description of the Building Inspector/Zoning Administrator to Economic Development/Zoning Director.



 SET

06/27/2024

 Date



 Department Director

06/27/24

 Date

Committee: Committee of the Whole and/or Common Council

Meeting Date(s): 7/15, 7/16, 2024

CITY OF TOMAH JOB DESCRIPTION

POSITION: Economic Development and Zoning Director

GRADE: P

DEPARTMENT: Administration

SUPERVISOR: Mayor and Council

CLASSIFICATION: Salaried- Non-Represented

Prepared: June 19, 2024

Council Approved: To be Determined

GENERAL DESCRIPTION OF DUTIES:

Under the direction of the Mayor and Council, this position is responsible for coordinating planning efforts and enforcement of municipal codes relative to land use and zoning. This position also oversees and evaluates community development to ensure that it occurs in a manner consistent with the City's Plan and provides recommendations and assistance in long-range planning of the City. The Economic Development and Zoning Director is also responsible for supervision and evaluation of the Code Enforcement Officer and is a member of the Senior Executive Team.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Conduits technical reviews, site inspections and makes staff reports to the Planning Commission and Board of Appeals on specific project proposals such, but not limited to special use permits applications, conditional use permit applications, zoning amendments, variances and appeals.
2. Interprets and enforces all conditions of a development approval, zoning, and subdivision codes.
3. Establishes, develops, and maintains effective working relationships with departmental staff, the City Attorney, municipal employees, local business owners, and the general public.
4. Conducts special research and/or analyzes economic development program activities.
5. Coordinates and manages community growth projects with project developers.
6. Responsible for preparing agendas, agenda item recaps with supporting documentation, meeting minutes, and Staff/Department reports for City Planning Commission, Long Range Planning Commission, and Historical Preservation Commission.
7. Inspects all structures, lands, and waters as often as necessary to assure compliance with the zoning ordinances.
8. Oversee investigations of complaints on alleged nuisances or violations of minimum housing, zoning, nuisances, overgrown lots, abandoned cars, and other code violations; interviews residents and neighbors, takes photos of property or nuisance conditions, makes sample drawings of property and other information to give full assessment of complaint.
9. Interprets applicable ordinances for compliance.
10. Participates in the annual budget process.
11. Develops and maintains an effective system of records, reports, and other activities as required by the State of Wisconsin and the Department.
12. Supervises and reviews tasks of the Code Enforcement Officer.
13. Present monthly reports to the Mayor and Council at City Council meetings.
14. Attends the Planning Commission, Historical Preservation Commission, and Long-Range Planning meetings monthly.
15. Performs other work as required.
16. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the

department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

- 17. Provides research and input into the development of ordinances, policies and procedures for the City and the department; advises the Senior Executive Team and Council on related issues.
- 18. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

- 1. Thorough understanding of economic development principles and practices.
- 2. Thorough understanding of program research, development, and implementation techniques.
- 3. Bachelor’s degree or commensurate experience in urban planning, public administration, or related field
- 4. Management experience required, with upper-level management experience preferred.
- 5. Strong leadership skills, consensus and team building skills, excellent oral and written communication skills, and good interpersonal and managerial skills.
- 6. The ability to prepare and maintain necessary records and reports related to City development.
- 7. Working understanding of blueprints, ordinances, statistics, technical sketches, and graphics.
- 8. Thorough understanding of agencies and programs related to federal economic and urban development
- 9. The ability to work with city officials and the general public in a professional manner.
- 10. Possession of a valid Wisconsin motor vehicle operator’s license.

PHYSICAL REQUIREMENTS:

- 1. Occasionally work outdoors with exposure to weather and elements.
- 2. Lift and carry objects of different shapes and weights occasionally
- 3. Occasionally bend and twist.
- 4. 30% of workday is spent sitting;
- 5. 30% of workday is spent standing;
- 6. 30% of the workday is spent walking;
- 7. 10% of the workday is spent driving.
- 8. All percentages above may vary depending upon the duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide the public with trust in the department by always being honest, fair, diligent, and courteous.

Employee Signature

Date

Employer Signature

Date

CITY OF TOMAH JOB DESCRIPTION

GRADE: P

POSITION: Zoning Administrator/Building Inspector Supervisor
DEPARTMENT: Administration **SUPERVISOR:** Mayor and Council
CLASSIFICATION: Salaried- Non Represented
PAGE: 1 of 3
Prepared: February 2, 2022
Council Approved: February 15, 2022

GENERAL DESCRIPTION OF DUTIES:

Under direction of the Mayor and Council, this position is responsible for coordinating planning efforts and enforcement of municipal codes relative to the land use, zoning, and inspections. This position also oversees and evaluates community development to ensure that it occurs in a manner consistent with the City’s Plan, and provides recommendations and assistance in long range planning of the City. Work involves the performance of both field and office work in carrying out municipal building inspection programs and effecting compliance with legally established specifications and requirements.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.

1. Assists in reviewing site plans, certified survey maps, planned unit developments, re-zonings, conditional use permits, annexations, and recommends conditions as required.
2. Interprets and enforces all conditions of a development approval, zoning and subdivision codes.
3. Investigates complaints from the general public and coordinates meetings to resolve the issues.
4. Collects and distributes plats, CSM, meets and bounds survey maps, and other related development plans to proper department heads, committees and Council.
5. Responsible for preparing agendas, agenda item recaps with supporting documentation, meeting minutes, Staff/Department reports for City Planning Commission.
6. Distributes information about development plans and all of the necessary information to the proper department heads.
7. Performs daily project inspections.
8. Maintains records of all permits issued, inspections made, work approved, and other official actions. Records the lowest floor elevation of all structures erected, moved, altered, or improved in the flood land districts.
9. Establish that all necessary permits that are required for flood land uses by State and Federal law have been served.
10. Inspects all structures, lands and waters as often as necessary to assure compliance with the zoning code.

POSITION: Zoning Administrator/Building Inspector Supervisor

DEPARTMENT: Administration

Page 2 of 3

ESSENTIAL DUTIES AND RESPONSIBILITIES (CONTINUED):

11. Assist the Fire Chief in the review and approval of plans for construction, installation and operation of equipment and structures to ensure that they meet the fire safety requirements for state and local ordinances.
12. Investigates all complaints made related to the location of structures and the use of structures, lands and waters, give a notice of all violations of the zoning code to the owner, resident, agents or occupants of the premise .
13. Prohibits the use or erection of any structure, land or water, until the site has been inspected and approved.
14. Requests assistance and cooperation of the Police Department and City Attorney if necessary.
15. Develops departmental policies and objectives.
16. Interprets applicable codes for compliance.
17. Participates in the annual budget process.
18. Inspects building construction and alterations for conformity with building codes and approved plans for specification requirements; checks soil conditions for footing, size of excavations, setbacks, foundation walls, vents, structural columns, and beams; checks structural steel sections, wood trusses, and roof braces, partitions, and fire places.
19. Develops and maintains an effective system of records and reports of inspections, and other activities as required by the State of Wisconsin and the Department.
20. Supervises and reviews tasks of the Code Enforcement Officer.
21. Performs other work as required.
22. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.
23. Performs required duties as a member of the Senior Executive Team.

EDUCATION AND EXPERIENCE REQUIRED:

1. Graduation from an accredited high school.
2. Associate or Bachelors Degree in related fields would be preferred, or a minimum of two to four years experience in Municipal Inspections, Zoning and Planning.
3. Proficient in Microsoft programs such as Word, Excel, and the like.
4. Excellent oral and written communication skills.
5. Knowledge of building construction, including plumbing and electrical requirements.
6. The ability to prepare and maintain necessary records and reports related to City development.
7. Considerable knowledge of State, National, and Local codes and regulations related to building construction and to electrical and allied installations.

- 8. The ability to work from plans, blueprints, and diagrams.

POSITION: Zoning Administrator/Building Inspector Supervisor
DEPARTMENT: Administration Page 3 of 3

EDUCATION AND EXPERIENCE REQUIRED (CONTINUED):

- 9. The ability to work with city officials and the general public in a professional manner.
- 10. Certification with the State of Wisconsin in residential Construction, Electrical, Plumbing, HVAC, and Commercial Building.
- 11. Commercial electrical and plumbing building certifications are desirable but not mandatory.
- 12. Possession of a valid Wisconsin motor vehicle operator’s license.

PHYSICAL REQUIREMENTS:

- 1. Frequently works outdoors with exposure to weather and elements.
- 2. Lifts and carries objects of different shapes and weights frequently.
- 3. Frequently bends and twists.
- 4. 30% of workday is spent sitting;
- 5. 30% of workday is spent standing;
- 6. 30% of the workday is spent walking;
- 7. 10% of the workday is spent driving.
- 8. All percentages above may vary depending upon the duties performed that day.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

Proposal
JULY 5, 2024



Economic Development & Zoning Director Recruitment Services

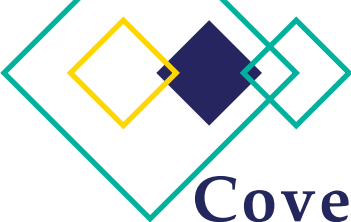
**City of Tomah,
Wisconsin**

Submitted by:

MICHELE MORAWSKI
ASSISTANT DIRECTOR, CLIENT SERVICES
790 FRONTAGE ROAD, SUITE 213
NORTHFIELD, IL 60093
224.415.3791
mmorawski@govhrusa.com

Table of Contents

- COVER LETTER1
- FIRM PROFILE2
 - PERFORMANCE SOLUTIONS..... 3
 - WHY CHOOSE MGT/GOVHR?..... 5
- OUR TEAM.....6
- PROJECT APPROACH & METHODOLOGY7
 - PROJECT UNDERSTANDING 7
 - PROPOSED WORK PLAN 7
 - PROJECT TIMELINE 11
 - COMMITMENT TO DIVERSITY, EQUITY, & INCLUSION IN RECRUITMENTS..... 11
- COST PROPOSAL13
 - FULL SCOPE RECRUITMENT 13
 - OUR GUARANTEE – FULL SCOPE RECRUITMENT..... 14
 - LIMITED SCOPE RECRUITMENT SCOPE OF SERVICES 15
 - LIMITED SCOPE RECRUITMENT PRICE PROPOSAL..... 16
 - VIRTUAL RECRUITMENT OPTION 17
 - PROFESSIONAL OUTREACH OPTION 18
- OPTIONAL SERVICES19
- APPENDIX A. CONSULTANT BIOGRAPHY20
- APPENDIX B. CLIENT LIST22



Cover Letter



July 5, 2024

Becki Weyer, City Clerk & Sr. Executive Team Member
City of Tomah
819 Spencer Ave
Tomah, WI 54660

Dear Ms. Weyer:

Thank you for the opportunity to provide you with a proposal for the Economic Development & Zoning Director recruitment and selection process for the City of Tomah (City). Our proposal provides the City with firm qualifications, key experience, a detailed work plan and timeline, and associated fees to provide services that exceed expectations. We provide a tailored, personal approach to executive recruitment and selection, and can adapt to your specific requirements for the position.

We have some very exciting news to share. GovHR USA (GovHR) has recently been acquired by MGT of America Consulting, LLC (MGT). MGT is a nationally respected leader in public sector management consulting and technology services with a long track record in support of state, local, and education clients. GovHR and MGT are joining forces to take the next step in offering integrated solutions that can accelerate our most important shared goal: dramatically improving lives by *advancing and lifting up the communities we serve*.

Our consultants have worked in all areas of local government leadership including city/county management, human resources, public safety, finance, public works, parks and recreation, and utilities. This combined hands-on knowledge and experience has made MGT and GovHR proven leaders in public sector consulting.

MGT CONTACT INFORMATION

MGT HEADQUARTERS	MGT of America Consulting, LLC 4320 West Kennedy Boulevard Tampa, Florida 33609 P: 813.327.4717 www.mgtconsulting.com FEIN: 81-0890071
PROPOSAL CONTACT	Michele Morawski, Assistant Director, Client Services 790 Frontage Road, Suite 213 Northfield, Illinois 60093 224.415.3791 mmorawski@govhrusa.com

Thank you for the opportunity to submit a proposal to the City of Tomah. Should you have questions on any aspect of this proposal, please contact **Michele Morawski** at **224.415.3791** or **mmorawski@govhrusa.com**.

Regards,

Patrick J. Dyer, Vice President, *Authorized to bind the firm*



Firm Profile

We impact the communities we serve – for good.

MGT began operations in 1974 as a public sector research firm. Since then, we have significantly expanded our consulting capabilities and client offerings. Today, we are a national consulting firm specializing in ***assisting clients to operate more efficiently and effectively.***

MGT has acquired a keen understanding of the structures, operations, and issues facing public entities. This understanding comes from **nearly 50 years** of experience providing innovative yet practical solutions to public sector clients. We provide objective, creative, expert services in the areas of human capital, finance, technology, programming, and planning. We draw on the expertise of our highly qualified staff, most of whom have prior careers at city-, county-, and state-level government offices. This insider's knowledge of government operations and structure gives MGT a competitive advantage and an ability to hit the ground running from the very start of a project.

MGT has successfully worked with clients on **more than 30,000 projects** to help them adapt to change while maintaining the vision and direction towards their short- and long-term goals. With the recent combination of GovHR, our firm includes **more than 600 professionals and administrative staff** to support our clients' success.

Our Commitment

MGT embraces the most complex challenges with deep commitment, agility, and local expertise to make a measurable and profound social impact. Simply stated, our promise is:

We improve lives by advancing and lifting up your community.

This purpose reflects the company's strong social conscience and service ethic that forms the core of the MGT "Why." MGT models this philosophy by systematically seeking out the highest-impact projects and relationships, encouraging community involvement, and investing in a collaborative and rewarding world-class work environment for employees.

Part of our success is based upon our ***promise to be flexible and responsive.*** We are acutely aware of the political, economic, social, and technological factors that impact today's public sector clients. MGT is structured into several primary consulting divisions to support these needs. **We are pleased to have the Government Consulting Experts within the MGT Performance Solutions Group responsible for leading the completion of this project.**



Name: MGT of America Consulting, LLC (MGT)

Founded: 1974

Locations: Headquarters in Tampa, Florida; branch offices nationwide

Staff: 600+ consultants across the country

Structure: Privately held and client-driven

Cooperative Contracts:

Allied States Cooperative (ASC) #23-7449
The Interlocal Purchasing System (TIPS)
#220601

Lines of Business: Government Consulting; Education and Financial Solutions; Diversity and Inclusion; Human Capital; Cybersecurity and Technology

Performance Solutions

The MGT Performance Solutions team has an impressive track record of providing **customized solutions, objective research, creative recommendations, and quality products** that respond to each client's unique needs and time requirements. GovHR is now a part of MGT's Performance Solutions Team.

GovHR USA

GovHR was originally formed as Voorhees Associates in 2009, changed its name to GovHR USA in 2013, and joined MGT (**the nation's leading social impact firm**) in 2023. GovHR provides public management consulting services to local government clients and other public-sector entities across the country. GovHR offers customized executive recruitment services, management studies, and consulting projects for local government and organizations who work with local government. Additionally, GovHR's GovTempsUSA division provides interim staffing solutions to keep operations moving during the recruitment process.

GovHR's consultants are experienced executive recruiters who have conducted **over 1,250 recruitments** working with cities, counties, special districts, and other governmental entities of all sizes throughout the country. They have held leadership positions within local government, giving them an understanding of the complexities and challenges facing today's public sector leaders.

GOVHR'S LEADERSHIP



Heidi Voorhees
(847) 380-3240
HVoorhees@GovHRusa.com

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients being repeat clients, attesting to the high quality of work performed for them. In addition to her 22 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as Village Manager for the Village of Wilmette, Illinois.



Joellen Cademartori
(847) 380-3238
JCademartori@GovHRusa.com

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

The Social Impact of MGT's Work

*Impacting
Communities.
For Good.*



Defined by Our Impact

We understand the goals of the City of Tomah and how this search process will ensure a diverse pool of highly qualified candidates for the City.

The MGT team empowers organizations to enhance their teams through innovations in people, processes, and technology to **lift and strengthen their human resources solutions.**

MGT's Primary Consulting Divisions

Our firm includes **more than 600 professionals and administrative staff** to support our clients' success. MGT is structured into the following primary consulting divisions, along with various internal infrastructure groups to support our operations and growth.



Performance Solutions

Our Performance Solutions team provides world-class financial, human capital and equity solutions which enable clients to fully realize the potential of their most valuable resources. Our team excels at fiscal management and operational efficiency assessments that help clients make data-driven decisions, anticipate workforce issues, and integrate technologies to empower our clients to generate critical income and elevate enterprise performance objectives.



Education Solutions

Our Education Solutions originate in our commitment to ensuring that every student has access to a high-quality education as they discover and realize their profound potential. From pre-K-12 to higher education, we partner with schools, districts, state agencies and colleges and universities to deliver performance improvement and innovation and transformation planning and implementation.



Technology Solutions

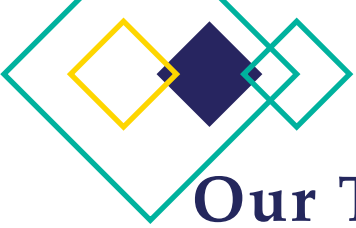
Our Technology Solutions business supports state, local, education and private companies as they seek to improve and protect their network infrastructure and data for greater resiliency. We offer world-class IT infrastructure management, cyber security and strategic IT professional staffing. Our deep engineering expertise is foundational to all MGT's technology solutions.

Why Choose MGT/GovHR?

- ✓ **Unparalleled Expertise and Level of Service.** With executive recruitment experience in 44 states, and in communities ranging in population from 1,000 to 3,000,000, we are a leader in the field of local government recruitment and selection. More than 40% of our clients are repeat clients, and 94% of surveys show our overall performance rating as **Outstanding** – indicating a plan to use our services and/or highly recommend us in the future.
- ✓ **Delivering the Best.** We conduct comprehensive **due diligence** on candidates. Our state-of-the-art process includes extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensuring successful recruitment for the City. We will provide important information to potential candidates by developing a high quality, thorough Recruitment Brochure reflecting the knowledge we will have about your community and your organization. Before we recommend a candidate to you, **we ask probing questions** that will verify their expertise during video interviews, reference calls, and news and social media searches.
- ✓ **A Partner from Start to Finish.** We are your partners in this important process. We welcome you to review all the resumes we receive, and we will share our honest assessment of the candidates. Our goal is your **complete satisfaction**. We can strategize with you on a variety of approaches for meeting your recruiting needs, including evaluation of internal candidates, identification of non-traditional candidates who meet your recruitment requirements, succession planning, and mentoring options. We are committed to working with you until you find the candidate that is the best fit for your position.
- ✓ **Services for Any Budget and Any Search.** We strive to meet the specific needs of our clients by offering several options for recruitment services to meet your budget. Our services range from Full Executive Recruitments to Virtual Recruitments and even simply Professional Outreach for those who want to reach a broader network. In the following proposal, we have provided the scope we believe **best fits your needs**.



“We were very impressed by how efficient they worked, their methodology, their insight, and their professionalism. I would highly recommend MGT and hope to do business with them again for our next study.”



Our Team

The success of a consulting engagement is founded on the qualifications of the project team and the way in which it is structured and managed.

MGT employs a team of professionals with backgrounds in local government and the not-for-profit sector. With the City 's staffing needs in mind and due to the significance of this recruitment, we have assigned our highly knowledgeable and experienced consultant, Dave De Angelis. He will act as your project manager and primary point of contact for this project. His biography is attached as **Appendix A**.

Project Manager & Main Point of Contact

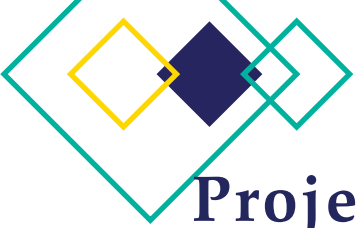


DAVE DE ANGELIS
Senior Vice President
847-380-3240
DDeAngelis@GovHRusa.com

Proposal Inquiries



MICHELE MORAWSKI
Assistant Director
Client Services
224.415.3791
MMorawski@GovHRusa.com



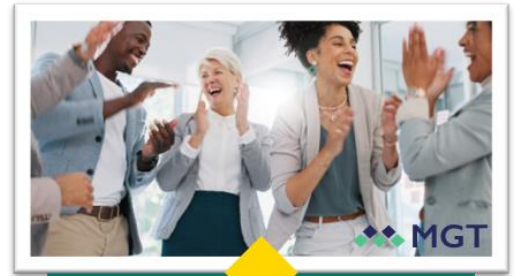
Project Approach & Methodology

A detailed plan specifically designed for you.

Project Understanding

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search.

Our clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.



MGT: EXPERTS IN RECRUITING
“The coordination by the consultant helped to alleviate the workload of internal staff. Consultant was willing to customize the process based on the City’s needs.”

MGT Client Satisfaction Components



PHASE 1 Proposed Work Plan POSITION ASSESSMENT, POSITION ANNOUNCEMENT, & BROCHURE



Activities

MGT treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to successful recruitment. We gain this insight and information through meetings (one on one and in small groups),

PROJECT APPROACH & METHODOLOGY

surveys, and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

INFORMATION GATHERING

- ◆ One-on-one or group interviews with stakeholders identified by the City.
- ◆ Community forums (in-person or via video) can be used to gather input and feedback.
- ◆ Surveys can be used for department personnel and/or the community to gather feedback.
- ◆ Conversations/interviews with department heads.

A combination of the items listed above can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings – additional meetings can be added for a fee of \$150/hour plus actual expenses if incurred). One organizational survey is included. A Community Survey can be conducted for \$2,500. Community Forums are conducted as an optional service.

Development of a **POSITION ANNOUNCEMENT** to be placed on websites and social media.

Development of a thorough **RECRUITMENT BROCHURE** for City review and approval.

Agreement on a detailed **RECRUITMENT TIMETABLE** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to the appointment of the finalist candidate.

**PHASE 2
ADVERTISING, CANDIDATE RECRUITMENT, & OUTREACH**

Activities

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. Our website is well known in the local government industry – we typically have 17,000+ visits monthly to our website and career center. Additionally, our weekly jobs listings are sent to over 8,000 subscribers.

Phase 2 will include the following:

- ◆ MGT consultants will personally identify and contact potential candidates.
- ◆ Develop a database of potential candidates from across the country unique to the position and to the City, focusing on:
 - Leadership and management skills.
 - Size of organization.
 - Experience in addressing challenges and opportunities also outlined in Phase 1.
 - The database will range from several hundred to thousands of names. An email campaign will be sent to each potential candidate.
- ◆ Placement of the Position Announcement:
 - Public sector online Career Centers.
 - **Social media:** LinkedIn (posted on MGT Executives LinkedIn news feeds to reach over 50,000 connections), Facebook, and Instagram.
 - MGT will provide the City with a list of advertising options for approval.



Activities

Phase 3 will include the following steps:

- ◆ Review and evaluation of candidates’ credentials with consideration to the criteria outlined in the Recruitment Brochure.
- ◆ Candidates will be narrowed down to those that meet the qualification criteria.
- ◆ Candidate evaluation process:
 - Completion of a questionnaire explaining prior work experience.
 - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate.
 - References provided by the candidate are contacted.
 - Internet/Social Media search conducted on each finalist candidate.

All resumes will be acknowledged and inquiries from candidates will be personally handled by MGT, ensuring the City’s process is professional and well regarded by all who participate.



Activities

Phase 4 will include the following steps:

- ◆ MGT will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- ◆ MGT will provide an electronic recruitment portfolio which contains the candidates’ materials along with a “mini” resume for each candidate so that credentials are presented in a uniform way.
- ◆ The City will receive a log of all applicants and may review resumes if requested.
- ◆ Report will arrive in advance of the Recruitment Report Presentation.

MGT will meet with the City to review the recruitment report and provide additional information on the candidates



Activities

Phase 5 will include MGT completing the following steps:

- ◆ Develop the first and second round interview questions for City review and comment.
- ◆ Coordinate candidate travel and accommodations.
- ◆ Provide City with an electronic file that includes:
 - Candidates’ credentials.

PROJECT APPROACH & METHODOLOGY

- Set of questions with room for interviewers to make notes.
- Evaluation sheets to assist interviewers in assessing the candidate’s skills and abilities.

Background screening will be conducted along with additional references contacted:

MGT BACKGROUND SCREENING	
<ul style="list-style-type: none"> ✓ Social Security Trace & Verification ✓ US Federal Criminal Search ✓ Enhanced Verified National Criminal <ul style="list-style-type: none"> - National Sex Offender Registry - Most Wanted Lists: Federal Bureau of Investigation (FBI), Drug Enforcement Agency (DEA), Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Interpol - Office of Foreign Assets Control (OFAC) Terrorist Database Search - Office of the Inspector General (OIG), General Services Administration (GSA), System for Award Management (SAM), Food and Drug Administration (FDA) - All felonies and misdemeanors reported to the National Database 	<ul style="list-style-type: none"> ✓ County/Statewide Criminal ✓ Civil Search ✓ Bankruptcy, Leans, and Judgements ✓ Motor Vehicle Record ✓ Education Verification – All Degrees Earned <p>Optional: Credit Report – Transunion with score (based on position and state laws)</p> <p>Optional:</p> <ul style="list-style-type: none"> - Professional License Verification - Drug Screen - Employment Verification

MGT will work with you to develop an interview schedule for the candidates and coordinate travel and accommodations. MGT consultants will be present for all the interviews, serving as a resource and facilitator.

MGT will coordinate a 2-Step Interview process. The first-round interviews will include four to five candidates. The second-round interviews will include two or three candidates. MGT will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- ◆ Tour of City facilities.
- ◆ Interviews with senior staff.

PHASE 6
APPOINTMENT OF CANDIDATE

Activities

- ◆ MGT will assist you as much as requested with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- ◆ MGT will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline

Based on our experience in conducting similar projects, we anticipate the proposed project can be completed within 14 weeks of project initiation as illustrated in **Exhibit 1**.

Exhibit 1. Proposed Schedule

WORK PLAN TASKS	WEEK													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Phase 1: Position Assessment, Position Announcement, & Brochure	█	█												
Phase 2: Advertising, Candidate Recruitment, & Outreach			█	█	█	█								
Phase 3: Candidate Evaluation & Screening							█	█	█					
Phase 4: Presentation of Recommended Candidates										█				
Phase 5: Interviewing Process & Background Screening											█	█		
Phase 6: Appointment of Candidate													█	█

Commitment to Diversity, Equity, & Inclusion in Recruitments

MGT is a leader in diversity, equity, and inclusion (DEI) consulting services, strategic planning, and organization transformation. MGT’s experience working in diverse communities across the United States and working with organizations seeking to change organization culture is critical to the success of all our projects. We have a track record of building awareness, solutions, and direction for systemic change by generating transformative ideas and solutions, information, and practices into operational strategies, which help us stand out in all our projects.

MGT is also one of the original and premier disparity research firms in the country. Disparity studies were the first instance of bringing principles of diversity, equity, and inclusion into the public sector, through the procurement process, and since 1990, **MGT has conducted more than 230 public sector disparity studies**. These studies are designed to improve procurement departments, promote and advance equity, and improve economic outcomes for diverse communities that have been historically marginalized by analyzing policies, practices, and programs to increase the utilization of minority- and women-owned businesses. Clients that have conducted a disparity study are in the unique position to increase and improve systematic equity through procurement and contracting, which can ultimately promote economic empowerment by creating strong business and employment pipelines in communities of color.

MGT’s GovHR also has a long-standing commitment to DEI. Since the firm’s inception they have supported, with their time and financial resources, organizations that advance underrepresented populations in local government. These include the National Forum for Black Public Administrators, the Local Government Hispanic Network, The League of Women in Government, and CivicPride. Our Team Members have moderated and spoken on DEI topics at the International City and County Management Association conference and state conferences. Our employees and consultants have undergone Implicit Bias Training, and we are frequent speakers on incorporating equity and inclusion into all levels of local

PROJECT APPROACH & METHODOLOGY

government. Additionally, we provide a list of DEI resources on the homepage of the website at GovHRusa.com.

MGT’s GovHR has formally partnered with the National Forum for Black Public Administrators’ consulting arm, i4x, and in several recruitment and selection processes throughout the country including Toledo, OH; Fort Collins, CO; Ann Arbor, MI; Oakland, MI; and Arlington, TX. Our partnership reflects our mutual commitment to advancing DEI values and increasing the diversity of local government leaders at the highest levels of local government organizations.

MGT/GovHR’s Recommendations to RECRUIT and Retain Top Talent

RESPONSIVE: ROLL OUT THE WELCOME MAT! Candidates may struggle with relocating for a new position as well as being concerned about the “fit” with a new team. It is important to include costs for your top candidate(s) to travel to your location for the final interview process. Our team will work with you to create a welcoming, informative experience for both you and the candidate(s).

ENCOURAGING: Employee development is a must-have in today’s market. Candidates appreciate their employer investing in them as much as they are investing themselves in the job. Consider “up and coming” candidates who may lack one or two preferred skills and assign a mentor or invest in a course to encourage their professional development. A mentor/training program will also help establish a peer-to-peer connection and make them feel more comfortable about the transition to a new job.

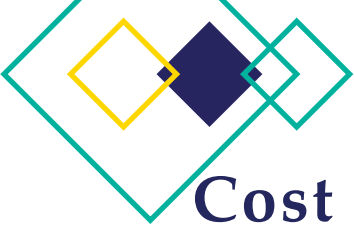
COMPETITIVE: Our team will guide you in offering a competitive market rate compensation and competitive benefits package attractive to today’s candidates. Competitive employers must include relocation expenses and should consider signing bonuses and temporary housing.

RESOURCEFUL: Review your job description – do you need public sector experience? Are the years’ experience you list essential, or can that be preferred? Consider a more resourceful approach when reviewing candidates’ experience. Carefully assess requirements such as Certified Public Accountant (CPA), Professional Engineer, and others that will limit your talent pool – consider using the word “ideally” or “preferably.”

UNDERSTANDING: These past few years have, without a doubt, changed the work environment. Competitive employers have recognized this and are offering flexible/hybrid/remote work options. Those positions that offer this type of flexibility consistently receive a better candidate response rate.

INNOVATIVE: Think about what is unique and attractive about your community and organization and highlight that in your recruitment efforts. Talk about organizational culture and what your values are with respect to your employees. MGT will assist you in being as innovative as possible in your outreach.

TRANSPARENT: Some states now mandate listing salary ranges in any job advertisements or postings. More and more companies are showing at least a salary range in their postings to promote pay transparency and equity. Post the salary range you will use for hiring – it is public information. If we make it too difficult for candidates to find out the salary, they will move on to the next opportunity.



Cost Proposal

Defined by Impact. Driven by People.

Dedicated to the Community.

We take pride in customizing our client’s needs — and we will work with you to ensure our fees are aligned with your expectations and budget.

Full Scope Recruitment

Summary of Costs	Price
Recruitment Fee	\$21,500
Recruitment Expenses (not to exceed) Expenses include candidate due diligence efforts	\$1,500
Advertising <i>*Advertising costs over \$2,500 will be placed only with client approval. If less than \$2,500, Client is only billed for actual cost.</i>	\$2,500*
TOTAL:	\$25,500**

***Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the City for reimbursement.*

Possible in-person meetings could include:

- ◆ Recruitment brochure interview process
- ◆ Presentation of recommended candidates
- ◆ Interview Process

Any additional consultant visits requested by the City (beyond the three visits listed above) will be billed at \$150/hour. The additional visits may also result in an increase in the travel expenses billed.

*This fee does not include travel and accommodation for candidates interviewed.

Payment for Fees & Services

- ◆ **1st Invoice:** Contract Award (40% of the Recruitment Fee).
- ◆ **2nd Invoice:** Presentation of Candidates (40% of the Recruitment Fee & expenses incurred to date).
- ◆ **Final Invoice:** Completion of Recruitment (20% of the Recruitment Fee plus all remaining expenses).

Payment of invoices is due within thirty (30) days of receipt.

Our Guarantee – Full Scope Recruitment

MGT is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not select from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond Phase I advertising is requested, the City will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the City.

Upon appointment of a candidate, MGT provides the following guarantee: should the selected and appointed candidate, at the request of the City or the employee’s own determination, leave the employ of the City within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and announcements only. This request must be made within six months of the employee’s departure.

COST PROPOSAL

Limited Scope Recruitment Scope of Services

MGT offers the option for a "Limited Scope" recruitment process, designed for clients who require only partial assistance with recruitment. The first several components of a Limited Scope Recruitment Process and a Full Recruitment and Selection Process are similar.

The consultant will:

- ◆ Meet with employees and other stakeholders.
- ◆ Develop a Recruitment Flyer for the position.
- ◆ Develop and place position announcements on websites and on social media outlets.
- ◆ Conduct outreach for candidates via personal and electronic contacts (up to 6 hours).
- ◆ Review all resumes.
- ◆ Conduct video interviews.
- ◆ Complete references for select candidates.
- ◆ Prepare an electronic Recruitment Portfolio that includes the information on the recommended candidates. This will be provided to the City a few days in advance of a candidate presentation meeting.

At this point in the Limited Scope Recruitment process, MGT involvement will be complete.

The key differences between the Limited Scope Recruitment Process and the Full Recruitment and Selection Process are:

- ◆ A Recruitment Flyer, instead of a full Brochure, will be prepared for the Limited Scope Recruitment.
- ◆ MGT will not conduct background investigations (court, credit, motor vehicle records checks, etc.)
- ◆ MGT will not offer any guarantee regarding the selection and tenure of the candidates. MGT will bill the City immediately after presentation of candidates and will not redo the recruitment and selection process if the City is unsuccessful in hiring someone from the group of recommended candidates.
- ◆ Development of interview questions, second interview questions, and assistance with contract negotiations will be the responsibility of the City.

COST PROPOSAL

Limited Scope Recruitment Price Proposal

Summary of Costs	Price
Recruitment Fee	\$20,000
Advertising <i>*Advertising costs over \$2,000 will be placed only with client approval. If less than \$2,500, Client is only billed for actual cost.</i>	\$2,000*
TOTAL:	\$22,000**

***Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the City for reimbursement.*

Possible in-person meetings could include:

- ◆ Recruitment brochure interview process
- ◆ Presentation of recommended candidates

Any additional consultant visits requested by the City (beyond the two visits listed above) will be billed at \$150/hour. The additional visits may also result in an increase in the travel expenses billed.

*This fee does not include travel and accommodation for candidates interviewed.

Payment for Fees & Services

- ◆ **1st Invoice:** Contract Award (50% of the Recruitment Fee).
- ◆ **Final Invoice:** Completion of Recruitment (50% of the Recruitment Fee plus all expenses).

Payment of invoices is due within thirty (30) days of receipt.

Virtual Recruitment Option

Summary of Costs	Price
Recruitment Fee	\$10,000
Advertising <i>*Advertising costs over \$2,000 will be placed only with client approval. If less than \$2,000, Client is only billed for actual cost.</i>	\$2,000*
TOTAL:	\$12,000

MGT offers a condensed process called a “Virtual Recruitment” with services that include the following:

- ◆ Telephone or video conference regarding the position and the recruitment process.
- ◆ Review of position job description and any prior position announcements.
- ◆ Preparation of a position announcement for City review and approval.
- ◆ Posting of position announcement on MGT’s website and social media sources (Twitter, Facebook, LinkedIn, Instagram).
- ◆ Distribution of position announcement to relevant professional network contacts via direct email or telephone (up to 6 hours)
- ◆ Preparation of matrix for City review and approval that identifies key position requirements with which to evaluate candidates.
- ◆ Review of each candidate’s qualifications against key position requirements and presentation of candidate matrix.

Payment for Fees & Services

- ◆ **1st Invoice:** Contract Award (50% of the Recruitment Fee).
- ◆ **Final Invoice:** Candidate Matrix Submitted to City (50% of the Recruitment Fee plus all expenses).

Payment of invoices is due within thirty (30) days of receipt.

Professional Outreach Option

Summary of Costs	Price
Recruitment Fee	\$5,000
Advertising <i>*Advertising costs over \$2,000 will be placed only with client approval. If less than \$2,000, Client is only billed for actual cost.</i>	\$2,000*
TOTAL:	\$7,000**

***Variable Costs: Advertising Expense can range from \$1,000 to \$2,000 per position depending on the sources used.*

MGT offers Professional Outreach to assist our clients with their recruitment process. Proposed services will include the following:

- ◆ Telephone or Video conference regarding the position and the recruitment process.
- ◆ Review of position job description and any prior position announcements.
- ◆ Preparation of a position announcement for City review and approval.
- ◆ Posting of position announcement on MGT’s website and social media sources (Twitter, Facebook, LinkedIn, Instagram).
- ◆ Distribution of position announcement to relevant professional network contacts via direct email or telephone (up to 3 hours).
- ◆ Notification to all candidates that the recruitment process is being turned over to the City.

Payment for Fees & Services

Recruitment Fee and advertising expenses incurred will be billed upon completion of MGT’s services.

Payment of invoices is due within thirty (30) days of receipt.



Optional Services

The Nation's Recruitment Leader.

Having a solid plan in place is the only way to reach your long-term vision and goals, and we want to see you thrive. Our variety of services can be personalized to make the most of your strengths and give you an extra layer of support where you need it. We offer the following additional service offerings:

GOVTEMPSUSA

Need an Interim? GovTempsUSA, a division of MGT, specializes in the temporary placement of positions in local government. The firm offers short-term assignments in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their careers.

RECORDED ONE-WAY VIDEO INTERVIEW OF CANDIDATES

Candidates we recommend for your consideration can complete a one-way video interview with three to five questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview at a cost of \$100 per candidate.

LEADERSHIP/PERSONALITY TESTING

MGT has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the City is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC, and others. Depending on the evaluation type, selected fees can range between \$100 to \$500 per candidate.

360° EVALUATION

As a service to the City, we offer the option of providing you with a proposal for a 360° performance evaluation for the appointed position at six months into their employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the City feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, MGT will prepare a proposal for this service.



Appendix A. Consultant Biography

The biography of our proposed consultant is provided on the following page.



David De Angelis

Senior Vice President | GovHR, within MGT's Social Impact Solutions

David De Angelis is a Senior Vice-President with GovHR USA, working on both executive search, general management consulting assignments as well as interim administrator roles. He has more than 30 years of experience in local government administration and leadership.



David has experience as both a full-time elected mayor for the City of Muskego for nine years as well as Village Manager for Elm Grove for almost 21 years. In both communities he was an innovator for process change and further professionalization of the organizations while creating positive workplace collaborative improvements and collegial work environments. This was done both in the high growth 1990's and the fiscally challenging 2000's until today.

David has also completed multiple organizational evaluations for his communities over the years including upsizing and rightsizing operations, both of which were achieved with an attention to existing staffing and fiscal sustainability. David has had a direct hand in guiding human resources functions for both the City of Muskego and the Village of Elm Grove including the recruitment of all executive positions and department-level staff.

Since joining GovHR in August of 2023, David has been involved in or conducted 10 recruitments across multiple disciplines, including administrators, community development directors, Highway Commissioner, Criminal Justice Reform, Public Works Directors, and treasurer. Mr. De Angelis has proven himself to be a regional leader in intergovernmental cooperation working across all lines of government. He was a founding member of the Waukesha County Cooperation Council, Community Liaison for the regional sewage district (Milwaukee Metropolitan Sewerage District), and Chairmen of the Act 150 County Library Committee, as well as having been part of multiple regional studies through the Southeastern Regional Planning Commission and State of Wisconsin study committees.

Professional Education

- Bachelor of Science in Business Management, Cardinal Stritch University
- Certified Public Administrator, University of Wisconsin, Milwaukee
- Credentialed Manager, ICMA (non-active)

Awards

- American Planning Association Legislator of the Year Award 2002 Life
- Lifesaving Award- City of Muskego
- James R. Ryan Lifetime Achievement Award, Wisconsin Public Policy Forum
- WCMA Lifetime Achievement Award

Memberships & Affiliations

- Board of Directors – Past President Wisconsin City/County Management Association
- Board of Directors – Past President of the Milwaukee Area Municipal Employers Association
- Board of Directors – President (18 years) of League of Wisconsin Municipalities Mutual Insurance
- Board of Directors – League of Wisconsin Municipalities
- Board of Directors – Waukesha County Economic Development Corporation

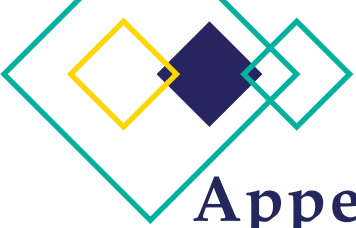
Professional Development & Speaking Engagements

- Guest lecturer University of Wisconsin – Milwaukee, MPA program
- Presentations to GFOA WI on Tax Incremental Law Changes
- Presentations to Wisconsin City/County Managers Associations on Law changes, management styles, and local government cooperation

Professional Background

30 Years of Experience in Local Government

- Village Manager, Elm Grove, WI, 2002-2023
- Mayor, City of Muskego, WI, 1993-2002



Appendix B. Client List

A list of the clients we have had the pleasure of partnering with that complements the City’s recruitment request is provided on the following page.



Community/Economic Development & Zoning/Building Director Client List

State	Client	Position Title	Year	Population
Alabama	Decatur	Director of Development	2020	54,844
Arizona	Central Arizona Regional Economic Development Foundation	Executive Director	2012	Multi
	Downtown Chandler Community Partnership	Executive Director/President (Professional Outreach)	2022	Multi
Colorado	Aspen	Chief Building Official	2022	7,170
	Eagle	Community Development Director (Virtual)	2019	6,739
	Eagle County	Community Development Director	2018	53,000
	Eagle County	Community Development Director	2021	53,000
	San Miguel County	Building Official	2017	7,800
Connecticut	Norwalk Redevelopment Agency	Executive Director	2019	89,005
Florida	Apopka	Community Development Director	2024	55,496
	Gainesville	Director, Department of Sustainable Development	2021	133,997
	Miami Beach	Building Director	2024	88,000
	Miami Beach	Economic Development Director	2024	88,000
	Pinellas County	Director of Building & Development Review Services	2022	970,600
	Riviera Beach Community Redevelopment Agency	Executive Director	2020	35,000
Illinois	Arlington Heights	Building Director	2016	75,500
	Bloomington-Normal Economic Development Council	President/CEO	2019	Multi
	Brookfield	Community & Economic Development Director	2014	19,500
	Chicago Metropolitan Agency for Planning	Executive Director	2015	Multi
	Chicago Metropolitan Agency for Planning	Executive Director	2019	Multi
	Chicago Metropolitan Agency for Planning	Executive Director for Finance and Administration	2015	Multi
	Clarendon Hills	Community Development Director	2012	8,653
	Coles Together	President & Chief Executive Officer	2023	Multi
	Columbia	Community Development Director (Professional Outreach)	2018	10,273
	Crest Hill	Community & Economic Development Director (Professional Outreach)	2022	21,169
	Crest Hill	Community & Economic Development Director (Professional Outreach)	2024	21,169
	Decatur	Community Development Director	2020	76,178
	Decatur	Economic and Community Development Director	2017	76,178
	Des Plaines	Chief Building Official (Professional Outreach)	2022	58,364

	Des Plaines	Community & Economic Development Director	2016	58,364
	Des Plaines	Director of Community & Economic Development	2021	58,364
	Des Plaines	Director of Community & Economic Development	2023	58,364
	Effingham Regional Growth Alliance	Executive Director/CEO	2020	Multi
	Elgin	Community Development Director	2010	108,000
	Elk Grove Village	Director of Marketing & Business Development	2010	34,737
	Evanston	Community & Economic Development Director	2010	75,000
	Evanston	Community & Economic Development Director	2013	75,000
	Frankfort	Community & Economic Development Director	2020	20,077
	Franklin Park	Building Director	2016	18,500
	Franklin Park	Building Director	2019	18,500
	Franklin Park	Community Development Director	2012	17,898
	Freeport	Community & Economic Development Director (Limited)	2021	25,000
	Glen Ellyn	Community Development Director	2024	27,000
	Glenview	Community Development Deputy Director (Limited)	2024	47,475
	Greater Freeport Partnership	Executive Director	2019	25,000
	Gurnee	Community & Economic Development Director	2014	30,957
	Highland Park	Director of Community & Economic Development	2013	31,365
	Invest Aurora	President/CEO	2018	Multi
	Invest Aurora	President/CEO	2023	Multi
	Joliet City Center Partnership	Executive Director	2012	Multi
	Joliet City Center Partnership	Vice President	2012	Multi
	Knox County Area Partnership for Community & Economic Development	Executive Director	2014	Multi
	La Grange	Director of Community Development	2016	15,610
	Lake County Partners	President/CEO	2011	Multi
	Libertyville	Facility Director (Professional Outreach)	2017	20,431
	Libertyville	Facility Manager (Professional Outreach)	2017	20,431
	Lincolnwood	Building Official (Professional Outreach)	2021	12,590
	Lisle	Development Services Director & General Recruitments	2017	22,930
	Lisle Economic Development Partnership	Executive Director	2021	Multi
	Midlothian	Building Official (Professional Outreach)	2018	14,819
	Midlothian	Building Superintendent (Professional Outreach)	2022	14,819
	Naperville Development Partnership	President	2023	149,540
	Northfield	Director of Community & Economic Development	2011	5,400

	Northwest Illinois Development Alliance	Executive Director/President-CEO	2018	Multi
	Pace Suburban Bus	Facility Maintenance Project Manager (Limited)	2024	Multi
	Park Ridge	Community Preservation and Development Director	2021	37,496
	Plainfield	Director of Planning	2016	41,734
	Plainfield	Economic Development Director	2016	41,734
	Rolling Meadows	Superintendent of Community Development Operations (Professional Outreach)	2021	24,099
	Round Lake	Community & Economic Development Director	2017	18,481
	St. Charles	Economic Development Division Manager	2009	33,264
	Tri County Regional Planning Commission	Executive Director	2014	Multi
	Vernon Hills	Director of Community and Development	2022	25,911
	Villa Park	Community Development Director (Virtual)	2020	22,038
	Villa Park	Community Development Director (Virtual)	2022	22,038
	Warrenville	Chief Code Official	2022	13,246
	Wauconda	Community Development Director	2018	14,125
	West Chicago	Chief Building Official	2022	27,221
	West Dundee	Community Development Director	2014	8,000
	West Dundee	Director of Community Development/Building Official	2021	8,000
	Westmont	Community Development Director	2023	24,767
	Westmont	Director of Community Development (Virtual)	2018	24,767
	Wheeling	Director of Community Development	2020	38,878
	Wheeling	Director of Economic Development	2020	38,878
	Wheeling	Director of Economic Development	2023	38,878
	Will County Center for Economic Development	Vice President	2012	Multi
	Winnetka	Community Development Director	2017	12,417
	World Business Chicago	Executive Director of the Plan for Economic Growth and Jobs	2015	Multi
Indiana	Highland	Redevelopment Director	2017	23,127
Iowa	Des Moines	City Manager/Economic Development Director	2011	203,400
Michigan	Ann Arbor Downtown Development Authority	Executive Director	2021	121,477
	Ferndale	Community & Economic Development Director	2022	20,428
	Ferndale Downtown Development Authority	Executive Director	2019	20,428
	Grand Rapids	Community Development Director (Virtual)	2022	200,217
	Oakland County	Director of Economic Development	2020	1,251,000
	Oakland County	Director of Economic Development	2022	1,251,000
	Portage	Director of Development Services	2020	50,126
	Rochester Hills	Economic Development Director	2016	73,125
Minnesota	Apple Valley	Community Development Director	2022	56,318
	Brooklyn Center	Director of Community Development	2023	33,782

	Burnsville	Director of Community Development	2022	60,000
	Oakdale	Director of Community Development	2021	28,315
	Red Wing	Community Development Director	2021	16,572
	Woodbury	Community Development Director	2019	70,559
Montana	Bozeman	Community Development Director	2016	39,860
New York	New Rochelle	Commissioner of Development	2022	79,067
North Carolina	Asheville	Director of Development Services	2017	87,236
	Fayetteville	Chief Development Officer	2011	210,000
	Fayetteville	Development Services Director	2017	210,000
	Fayetteville	Director of Construction Management & Capital Projects	2020	210,000
Ohio	Monroe	Development Director	2021	15,412
Pennsylvania	Allegheny County	Economic Development Director (Professional Outreach)	2024	1,230,000
	Lancaster	Bureau Chief - Property Maintenance & Housing Inspections (Professional Outreach)	2021	61,562
South Carolina	Lancaster County	Development Services Division Director	2023	100,336
Tennessee	Collierville	Director of Community and Economic Development (Virtual)	2024	51,600
Texas	Garland	Planning & Community Development Director	2014	233,206
Virginia	Hampton	Economic Development Director	2023	137,436
	Roanoke	Director of Economic Development	2021	100,220
Washington	Burien	Building Official (Professional Outreach)	2023	52,066
Wisconsin	Baraboo	Executive Director - Community Development Authority	2010	12,048
	Beloit (City)	Economic Development Director	2020	36,966
	Franklin	Economic Development Director	2015	36,155
	Franklin	Economic Development Director	2018	36,155
	Marshfield	Community Development Director	2024	18,929
	Marshfield	Development Services Director (Professional Outreach)	2022	18,929
	Oak Creek	Community Development Director	2023	35,243
	Sun Prairie	Director of Economic Development	2021	32,894
	Wausau	Development Director	2021	39,160
	Wauwatosa	Economic Development Director	2009	47,000
	Whitewater	Economic Development Director (Professional Outreach)	2023	14,300

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: ~~Bookkeeper/Code Enforcement~~Code Enforcement Officer/Economic Development and Zoning Assistant

DEPARTMENT: ~~Public Works & Utilities~~Economic Development and Zoning

SUPERVISOR: ~~Director, Public Works & Utilities~~Economic Development and Zoning Director

CLASSIFICATION: ~~Non-Exempt~~ Grade H

PREPARED: ~~October 2008~~July 2024

COUNCIL APPROVED:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

GENERAL DESCRIPTION OF DUTIES:

Under the direction of the Economic Development and Zoning Director, this position is responsible in assisting the Economic Development and Zoning Director in duties related to community development and Zoning related tasks. The Code Enforcement Officer/Economic Development Officer will work frequently work independently responding to resident code enforcement violations and will be the direct contact for the City's third-party inspection services company.

~~Any one position may not include all the duties listed, nor do the examples listed include all the duties that may be found in this position.~~

- ~~1. Greeting~~Greet the public and ~~answering~~answer the telephone, ~~directing~~direct callers to proper person or ~~responding~~respond to questions and/or complaints ~~—~~—in a proper, amicable manner, and addressing complaints, questions and recommendations by citizens.

~~— Prepare and distribute Public Works agenda, attend Public Works meetings, responsible for minutes and maintenance of official minute book.~~

~~2 — Prepare and distribute the agenda for Board of Appeals, attend the meetings and take minutes.~~

~~3 — Prepare and distribute the agenda for the Lake Committee, attend the meetings and take minutes.~~

~~4. Assist the Economic Development/Zoning Director~~ Prepare ~~—~~—and distribute the agenda for the Planning ~~C~~Commission, attend the meetings and take minutes.

~~Responsible for complying with required DOT drug and alcohol testing by setting up appointments, maintaining employee test records and filing required paperwork in a confidential manner.~~

~~3.~~ —Respond to weed complaints by checking lots, researching property owner information, sending certified notices, and following up on notices, taking further action if necessary.

54. Maintaining and building customer records, billing, and collection.

~~65.~~ Enforce the City ordinance on snow and ice removal from public sidewalks.

~~76.~~ Performs inspections of houses and property for conformance with applicable codes pertaining to junk, overgrowth, abandoned vehicles, refuse ordinance enforcement, and general property maintenance.

~~87.~~ Investigates complaints from the general public and coordinates meetings to resolve the issues.

~~98.~~ Handles written and oral correspondence relative to code violations.

~~109.~~ Maintains records of inspections activities; makes photographic records of violations.

~~110.~~ Prepares or completes various forms, reports, correspondence, inspection reports, notices, formal warnings, citations, affidavits, and monthly enforcement reports.

~~121.~~ ———— Receives various forms, reports, correspondence, inspection reports, police/fire reports, photographs, maps, property records, legal documents, codes, ordinances, directories, reference material, or other documentation; reviews, completes, processes, forwards or retains as appropriate.

~~1312.~~ Communicates with ~~supervisor~~ Director, employees, other departments, city council members, board members, attorneys, property owners, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.

~~1413.~~ Operates a computer to enter, retrieve, review or modify data; verifies accuracy of entered data and makes corrections as appropriate.

~~15. ———— Responsible for all aspects of billing including processing, printing, and mailing monthly billing for water and sewer service. Responsible for processing and enforcing disconnects. Process and balance payments daily for customers. Responsible for implementing and enforcing payment agreements. Responsible for ensuring that the non sufficient payments are collected for the water~~

~~and sewer department. Process account credits. Answer customer questions about billings and rate schedules.~~

~~46.14.~~ Type reports, correspondence, and documents as required.

Handle confidential material for the Director.

~~15.~~

~~17-15.~~ Perform related duties as required.

~~18. Work is performed according to established rules, regulations and procedures under the supervision of the Public Works and Utilities Director.~~

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM THE ESSENTIAL JOB FUNCTIONS:

1. ~~Minimum of an Associate Degree~~ Associate degree in ~~Accounting-related field~~ (Preferred, not required).
- ~~2—~~ Two years of clerical office experience.
- ~~32. Or,~~ any combination of education and experience that will provide the required skills and abilities.
- ~~43.~~ Ability to read and write comprehensively.
- ~~54.~~ Possession of a valid Wisconsin driver's license.
- ~~65.~~ Physically able to work outside ~~year-round~~ year-round.

OTHER REQUIREMENTS:

1. Knowledge of office practices, procedures, and operation of standard office equipment.
 - ~~2a.~~ Knowledge and experience with computer systems, including Microsoft Word and ~~Excel, and Case file.~~
- ~~32.~~ Ability to perform tasks with good, professional judgment, and a high degree of accuracy and integrity.
- ~~43.~~ Ability to deal with the public calmly, tactfully and courteously.
- ~~54.~~ Ability to establish and maintain effective working relationships with superiors, employees and the general public.
- ~~65.~~ Knowledge of Municipal Codes, procedures in issuing citations and presenting cases for trial.
- ~~76.~~ Ability to use all available sources of information to gather data.
- ~~87.~~ Ability to inspect property to determine if unsafe and unsanitary conditions occur.
- ~~98.~~ Ability to explain City Ordinances and regulations to property owners.
- ~~109.~~ Ability to recognize problems, initiate action, and explain it to property owners who are highly emotional.
- ~~110.~~ Ability to communicate clearly and effectively oral and written.
- ~~1211.~~ Ability to keep detailed records and reports.
- ~~1312.~~ Ability to work with strict deadlines.
- ~~1413.~~ Ability to use independent judgment and work with little direct supervision when necessary.
- ~~1514.~~ Ability to comprehend, interpret, and apply regulations, procedures, and related information.
- ~~1615.~~ Ability to establish and maintain an effective working relationship with the public and other employees.
- ~~1716.~~ Ability to tolerate high levels of stress and react quickly and calmly in situations and to determine proper course of action.
- ~~1817.~~ Specific knowledge in following and adhering to policy department rules and

regulation related to this position.

19.18. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

WORK HOURS:

1. Monday through Friday, 8 a.m. to 4:30 p.m. plus additional hours as necessary. This position may be eligible for partial remote hours
2. Attend ~~c~~Commission/committee meetings as necessary.

PHYSICAL REQUIREMENTS:

1. Frequent twisting and bending
2. Reaching above and below shoulder height.
3. Carries various weights.
4. 40% of work day will be spent sitting.
5. 30% of work day will be spent walking.
6. 20% of work day will be spent standing.
7. 10% of the workday is spent driving.
8. Percentages of time may vary depending on tasks performed and the time of year.
9. Reaching above and below shoulder height frequently.
10. Occasional bending and stooping.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date

CITY OF TOMAH JOB DESCRIPTION

POSITION TITLE: Code Enforcement Officer/Economic Development and Zoning Assistant

DEPARTMENT: Economic Development and Zoning

SUPERVISOR: Economic Development and Zoning Director

CLASSIFICATION: Non-Exempt Grade H

PREPARED: July 2024

COUNCIL APPROVED:

ESSENTIAL DUTIES AND RESPONSIBILITIES:

GENERAL DESCRIPTION OF DUTIES:

Under the direction of the Economic Development and Zoning Director, this position is responsible in assisting the Economic Development and Zoning Director in duties related to community development and Zoning related tasks. The Code Enforcement Officer/Economic Development Officer will work frequently work independently responding to resident code enforcement violations and will be the direct contact for the City's third-party inspection services company.

1. Greet the public and answer the telephone, direct callers to proper person or respond to questions and/or complaints in a proper, amicable manner, and addressing complaints, questions and recommendations by citizens.
2. Assist the Economic Development/Zoning Director prepare and distribute the agenda for the Planning Commission, attend the meetings and take minutes.
3. Respond to weed complaints by checking lots, researching property owner information, sending certified notices, and following up on notices, taking further action if necessary.
4. Maintaining and building customer records, billing, and collection.
5. Enforce the City ordinance on snow and ice removal from public sidewalks.
6. Perform inspections of houses and property for conformance with applicable codes pertaining to junk, overgrowth, abandoned vehicles, refuse ordinance enforcement, and general property maintenance.
7. Investigate complaints from the general public and coordinate meetings to resolve the issues.
8. Handle written and oral correspondence relative to code violations.
9. Maintain records of inspections activities; make photographic records of violations.
10. Prepare or complete forms, reports, correspondence, inspection reports,

notices, formal warnings, citations, affidavits, and monthly enforcement reports.

11. Receive forms, reports, correspondence, inspection reports, police/fire reports, photographs, maps, property records, legal documents, codes, ordinances, directories, reference material, or other documentation; review, complete, process, forward, or retain as appropriate.
12. Communicate with Director, employees, other departments, city council members, board members, attorneys, property owners, the public, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.
13. Operate a computer to enter, retrieve, review or modify data; verify accuracy of entered data and make corrections as appropriate.
14. Type reports, correspondence, and documents as required.
15. Handle confidential material for the Director.
15. Perform related duties as required.

MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM THE ESSENTIAL JOB FUNCTIONS:

1. Associate degree in related field (Preferred, not required).
2. Two years of clerical office experience, or any combination of education and experience that will provide the required skills and abilities.
3. Ability to read and write comprehensively.
4. Possession of a valid Wisconsin driver's license.
5. Physically able to work outside year-round.

OTHER REQUIREMENTS:

1. Knowledge of office practices, procedures, and operation of standard office equipment.
 - a. Knowledge and experience with computer systems, including Microsoft Word and Excel
2. Ability to perform tasks with good, professional judgment, and a high degree of accuracy and integrity.
3. Ability to deal with the public calmly, tactfully and courteously.
4. Ability to establish and maintain effective working relationships with superiors, employees and the general public.
5. Knowledge of Municipal Codes, procedures in issuing citations and presenting cases for trial.
6. Ability to use all available sources of information to gather data.
7. Ability to inspect property to determine if unsafe and unsanitary conditions occur.
8. Ability to explain City Ordinances and regulations to property owners.
9. Ability to recognize problems, initiate action, and explain it to property owners who are highly emotional.
10. Ability to communicate clearly and effectively oral and written.
11. Ability to keep detailed records and reports.

- 12. Ability to work with strict deadlines.
- 13. Ability to use independent judgment and work with little direct supervision when necessary.
- 14. Ability to comprehend, interpret, and apply regulations, procedures, and related information.
- 15. Ability to establish and maintain an effective working relationship with the public and other employees.
- 16. Ability to tolerate high levels of stress and react quickly and calmly in situations and to determine proper course of action.
- 17. Specific knowledge in following and adhering to policy department rules and regulation related to this position.
- 18. The City of Tomah has adopted rules and regulations established for the safety of its employees in the performance of their jobs. It shall be the direct responsibility of the department heads and the first line supervisors to be sure all employees of the City of Tomah comply with the safety rules and regulations. Department heads and first line supervisors shall establish procedures to ensure enforcement of said rules and regulations.

WORK HOURS:

- 1. Monday through Friday, 8 a.m. to 4:30 p.m. plus additional hours as necessary. This position may be eligible for partial remote hours
- 2. Attend commission/committee meetings as necessary

PHYSICAL REQUIREMENTS:

- 1. Frequent twisting and bending
- 2. Reaching above and below shoulder height.
- 3. Carries various weights.
- 4. 40% of work day will be spent sitting.
- 5. 30% of work day will be spent walking.
- 6. 20% of work day will be spent standing.
- 7. 10% of the workday is spent driving.
- 8. Percentages of time may vary depending on tasks performed and the time of year.
- 9. Reaching above and below shoulder height frequently.
- 10. Occasional bending and stooping.

PHILOSOPHY AND GOALS:

Each employee must be committed to the goals of the department/city and communicate to the public the highest level of service, fair treatment, and ethical behavior. Employees shall actively employ diligent care of department/city equipment and resources. Employees must further a personal commitment to physically and mentally maintain the highest level of professional appearance and actions reflecting skill and enthusiasm in all assignments and duties. Employees must provide to the public a trust in the department by always being honest, fair, diligent, and courteous.

Signature of Employee

Date

Signature of Employer

Date