



MEETING NOTICE

AGENDA FOR LONG RANGE PLANNING COMMITTEE

A Long Range Planning Committee meeting will be held on
Tuesday, March 25, 2025 at 5:30 PM
in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

Join Zoom Meeting

<https://us06web.zoom.us/j/7689466740?pwd=dEdLR2hXK0ZYMk1qNU5vNFiwMzdSZz09>

Meeting ID: 768 946 6740 **Passcode:** Tomah2020

1. AGENDA:

- A. Call to Order - Roll Call
- B. [Approval of February 25, 2025 Long Range Planning Committee Meeting Minutes](#)
- C. Discuss and Review Authorizing Ordinance and Authority of LRPC (Municipal Code 2-556 to 2-559)
- D. Discussion of possible annexation of 23961 State Highway 16
- E. EDZ Monthly Update
- F. Downtown Master Plan status update
- G. Discussion of potential future agenda items

2. NEXT MEETING DATE: Tuesday, April 22, 2025 at 5:30 p.m.

3. ADJOURNMENT

NOTICE: It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice. Please note that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the City Clerk's office at 608-374-7420 x7420.



LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, February 25, 2025**, at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

Call to Order – Roll Call: Eric Prise called the meeting to order at 5:30 p.m. Members present: E. Prise, Tina Thompson, Travis Scholze, Shawn Zabinski, and Jeff Holthaus. Absent: Paul Dwyer and Pete Reichardt. Quorum present. Also in attendance: Director of Economic Development and Zoning Nick Morales and Chief Deputy Clerk Nicole Jacobs.

Approval of January 28, 2025, Long Range Planning Committee meeting minutes: Motion by T. Thompson, second by J. Holthaus, to approve the minutes of the January 28, 2025, meeting. Motion carried.

Department of Economic Development and Zoning Monthly Update – Including V&A Work Plan Update: N. Morales informed the committee about his priorities and projects he is currently working on. One project includes working with a private landowner and nonprofit organization to develop a concept; he is unable to divulge specifics at this time, but the City is looking at entering into a signed agreement with both parties. Morales also met with the Habitat for Humanity regional director to discuss a new type of project that is generating a lot of interest in the area. He said it is an opportunity city staff are excited about. Morales is also working with a rental owner in the city who is looking to expand their existing low-income housing. Morales discussed another project involving a private property owner; he is working with elected officials to determine what direction the city wants to go in, which may lead to a real estate transaction. Morales also discussed a downtown revitalization project involving private property owners on the block commonly referred to as The Lot. He met with several owners to discuss their intent and goals for that block; some are requesting confidentiality, which the city is honoring. Morales informed the committee that there have been two façade improvement applications approved with three more pending applications. Morales has been working with Tomah Chamber of Commerce, looking at the city's daycare needs. Morales discussed an AI program with the committee that the city is potentially looking into. A camera would be installed on a garbage truck, which then generates reports, assessing code violations and other things, allowing staff to switch from a citizen complaint-based model to a more proactive approach. Staff could gain some efficiency but there would be some significant costs to the program. Morales informed the committee that the Tomah Area School District is asking the city to amend the future land use map. Morales and committee members also went over funding for the Economic Development Workplan. Morales clarified that Vandewalle will get up to \$60,000 for services related to economic development and that they will be paid for what they do as opposed to being automatically paid \$60,000. Committee members would like a biannual update from Vandewalle.

Discussion of potential future agenda items: One item suggested for discussion was reviewing ordinances related to the LRPC, specifically policy and procedure objectives so city staff can avoid overlap between LRPC and Planning Commission. As the April reorganizational meeting approaches, some committee members' terms will be ending and as some members have never been asked about renewing their terms, they would like to be asked.

Next meeting date: The committee tentatively scheduled its next meeting for Tuesday, March 25, 2025, at 5:30 p.m.

Adjournment: Motion by J. Holthaus, second by T. Thompson to adjourn the meeting at 6:24 p.m. Motion carried.

Respectfully submitted by:

Nicole Jacobs

Nicole Jacobs, Deputy City Clerk, March 3, 2025