

MINUTES FOR COMMON COUNCIL AND REORGANIZATIONAL MEETING

4/18/2023

Call to Order, Pledge of Allegiance, Roll Call

The meeting was called to order by Mayor Michael Murray at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: Michael Murray, Travis Scholze, Richard Yarrington, John Glynn, Nicole Hart, Nellie Pater, and Dean Peterson. Absent: Shawn Zabinski and Lamont Kiefer. All motions are unanimous unless otherwise noted. Also present: Tim Adler, Pam Buchda, Irma Keller, Tina Thompson, Kirk Arity, Becki Weyer, and Molly Powell. The meeting was available online via Zoom and was recorded by Hagen Sports Network.

ANYONE DESIRING TO APPEAR TO COUNCIL

Joanne Klinker appeared before the Council to wish them a good term and to remind them of their responsibility to their constituents.

Mayor

The Mayor welcomed the new and returning Council members. Congrats to the special basketball team for a great season.

Public Safety

Chief Adler provided a monthly Public Safety March Monthly Report and covered the highlights with the Council. He also gave an update on the Public Safety Building completion.

Fire: There were two structure fires in March. One was a kitchen fire with minor fire, smoke, and water damage with no injuries. The other was minor fire damage with moderate smoke and water damage. Adler has recently contacted the Ft. McCoy Fire Chief and they are working on a joint effort to have an auto aid agreement with his department for confirmed structure fires.

EMS: They are currently fully staffed with the addition of full-time paramedic, Dylan Evenson. The team has been working on the Medicare ground ambulance data collection that is due by May 31, 2023. Adler thanked the Treasurer's department for their assistance with the data needed. Adler is working on several different grants. John Glynn thanked the EMS for their role in his recent personal experience with Tomah EMS.

Senior & Disabled Services

This agenda item was moved up on the agenda by the Mayor due to Dir. Buchda having another commitment. She provided a monthly Senior & Disabled Services Monthly report and covered the highlights with the Council. Buchda added a new chart to her monthly report to see the increase more easily in participation over the past few years. Trends show a significant increase in both participation and volunteer participation. There is a sign up for a basketweaving class and a PALS class. The PALS class has been delayed due to lack of participants. The Senior Center will be hosting multiple traveling services. Morgan Stanley will be leaving the rental unit and the city has a serious inquiry in renting the soon to be vacated property.

Library

In March, the library had 7202 total checkouts. The overall number of checkouts is rising. The new sign in front of the library has arrived and staff will receive training to use it to promote the library and the city. There will be celebrations and fun during Library Week. Dir. Keller covered the new books available at the library and the upcoming films being shown at the library. Citizens should visit Tomahpubliclibrary.org for more information.

Planning & Building Inspection

Rolf provided the February, March, and 2022 summary code enforcement reports.

Chamber/Convention & Visitors Bureau

The area guide is complete, and 30,000 copies have been ordered. Paper costs and designing costs have increased the price significantly. The job fair will be at the high school on May 19th. They are looking for ways to increase the public's participation at this event, The Chamber is reviewing the wayfinding signage around the city, and they have entered a contract with Vandewalle and Associates for guidance. Building repairs are ongoing with additional water leaks at the chamber building.

CONSENT AGENDA:

Motion by Peterson, second by Yarrington, to approve the following consent agenda:

- A. Temporary Class "B" license and Temporary "Class B" license application by Queen of the Apostles to sell fermented malt beverages and wine at its Technology Dinner Fundraiser on May 6, 2023.
- B. Temporary Class "B" license application by VFW Post 1382 to sell fermented malt beverages at its Chicken Q on May 6, 2023
- C. Temporary Class "B" license application by Monroe County Tavern League to sell fermented malt beverages at the Monroe County Tavern League Pool Tournament on January 12-14, 2024
- D. March 31, 2023 Cash and Investments Report
- E. Approval of Minutes from March 21, 2023
- F. Budget Amendment transferring \$6,000 from account 01-48900 to account 01-521000-3400

Motion carried.

Recreation Park Ice Center Addition Bid Results

Because of the extremely high bids, Kelly Claflin recommended to the Committee of the Whole to revisit the bid in November-January and hope for better prices. Motion by Peterson, second by Pater, to reject the bids and send the issue back to the Parks and Rec Board for review and/or redesign.

Approval for Officer Blackhawk and Officer Reigel to attend K9 training in Beeton, Ontario, Canada in the fall of 2023

Motion by Peterson, second by Pater, to approve the travel for Officer Blackhawk and Officer Reigel to Ontario, Canada for K-9 training and to retrieve the new police dog. Motion carried.

Approval of Airport Hangar Lease Between Matthew Purtee and the City of Tomah

Motion by Yarrington, second by Glynn, to approve the airport hangar lease between the City of Tomah and Matthew Purtee. Motion carried.

Resolution for the Payment of Monthly Bills

Motion by Peterson, second by Pater, to approve the Resolution for Payment of Monthly bills in the amount of \$2,095,124.56. Motion carried.

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2023	\$260,864.34	Check #'s:	142199 142256	142231 142347
2. Payroll:		\$261,156.20	Dir Dep #'s:	9298698	9298958
3. Wire/ACH Transfers:		\$704,841.03			
4. Invoices:		\$868,262.99			
Total:		<u>\$2,095,124.56</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

April 18, 2023

Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code (First Reading, Second Reading, Adoption)

Motion by Scholze, second by Glynn to waive the first verbatim reading of the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

Motion by Yarrington second by Pater to waive the second verbatim reading of the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

Motion by Pater second by Scholze to adopt the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

ORDINANCE NO. _____

Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section
44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code

The Common Council of the City of Tomah, Monroe County, Wisconsin, do ordain as follows:

SECTION ONE: Section 28-82 is hereby repealed.

SECTION TWO: Section (1) of 44-181 Operation of ATVs and UTVs is hereby amended to read as follows:

(1) ATVs and UTVs may only be operated on approved ATV/UTV routes from 5:00 a.m. 10:00 p.m. Provided, however, this section shall not apply to maintenance or emergency vehicles that are city or county owned.

SECTION THREE: All ordinances in conflict with the foregoing are hereby repealed.

SECTION FOUR: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, Clerk

READ:

PASSED:

PUBLISHED:

Final Resolution authorizing public improvement and levying special assessments against benefitted properties in Tomah, Wisconsin

Motion by Glynn, second by Pater to approve. Motion carried.

**FINAL RESOLUTION
AUTHORIZING PUBLIC IMPROVEMENT AND
LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED
PROPERTIES IN TOMAH, WISCONSIN.**

WHEREAS, the governing body of the City of Tomah, Wisconsin, held a public hearing at the Tomah City Hall at 5:30 p.m. on the twenty-second day of June, 2022, for the purpose of hearing all interested persons concerning the preliminary resolution and report of the City Engineer on the proposed public improvements consisting of New Sidewalk, New Curb & Gutter, and New Utility Laterals along W. Monowau Street, Lakeside Drive, Brandon Street, and Charles Drive and preliminary assessments against benefitted properties, and heard all persons who desired to speak at the hearing;

NOW, THEREFORE, BE IT RESOLVED, the governing body of the City of Tomah, Wisconsin, determines as follows:

1. The report of the City Engineer, a copy of which is attached hereto and incorporated herein as if fully set forth herein, including the plans and specifications and assessments set forth therein, is adopted and approved.
2. The Public Works Department has advertised for bids and supervised construction of the improvements in accordance with the report hereby adopted.
3. Payment for the improvements shall be made by assessing the costs as described in the Final Assessment Report to the properties benefitted as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.
5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Assessments shall be due within 30 days of billing date. Assessments may be paid in cash or in 7 annual installments to the municipal clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 6.0% per annum on the unpaid balance (from due date) (from January 1 of the year following the levy). Installments or assessments not paid when due shall bear additional interest on the amount due at the rate of 6.0% per annum. Assessments for new utility laterals will be deferred until each respective property connects to the lateral.
7. The municipal clerk shall publish this resolution as a class 1 notice under ch. 985, Stats., in the assessment district and mail a copy of this resolution and a statement of the final assessment against the benefitted properties together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Date adopted: _____ Signed _____
Mayor

Attest _____
Municipal Clerk

APPOINTMENTS: Reorganizational Meeting

Mayoral Appointments to Committees and Commissions

The Mayor provided a written document with his recommendations for Committee and Commission appointments.

City Attorney

Motion by Scholze, second by Yarrington, to accept Mayor Murray's appointment of Penny Precour as City Attorney. Motion carried with one abstain (Peterson).

Elect President of the Council

Pater nominated Glynn. There were no other nominations. Motion by Yarrington, second by Peterson, to close nominations. Motion carried. Glynn is duly elected Council President.

Elect Vice President of the Council

Pater nominated Kiefer. Yarrington nominated Scholze. A paper vote was taken. Travis Scholze is duly elected Vice-President of the Council.

Designate Official Newspaper

Motion by Peterson, second by Pater, to appoint the Monroe County Herald as the City of Tomah official newspaper. Motion carried.

Appoint Weed Commissioner

Motion by Scholze, second by Peterson, to accept Mayor Murray's appointment of Kirk Arity to Weed Commission. Motion carried.

Committee of the Whole

Motion by Peterson, second by Glynn, to accept Mayor Murray's appointment of Travis Scholze, Richard Yarrington, John Glynn, Shawn Zabinski, Nicole Hart, Lamont Kiefer, Nelly Pater, and Dean Peterson to the Committee of the Whole per ordinance. Motion carried.

Public Works and Utilities Commission

Motion by Peterson, second by Glynn, to accept Mayor Murray's appointment of Nicole Hart, Dean Peterson, John Glynn, and Lamont Kiefer to the Public Works and Utilities Commission for a term of one year, and Kerwin Greeno for a term of two years. Motion carried.

Police & Fire Commission

Motion by Scholze, second by Glynn, to accept Mayor Murray's appointment Oak Moser to a five-year term on the Police and Fire Commission. Motion carried.

Parks & Recreation Commission

Motion by Glynn, second by Yarrington, to accept Mayor Murray's appointment of Travis Scholze and Dean Peterson to one-year terms and Dede Nelson and Josephine Piper to three-year terms on the Parks and Recreation Commission, Motion carried.

Planning Commission

Motion by Glynn, second by Peterson, to accept Mayor Murray's appointment of Travis Scholze and John Glynn to one-year terms and Bryan Meyer and Tina Thompson to three-year terms on the Planning Commission. Motion carried.

Housing Authority

Motion by Scholze, second by Yarrington, to accept Mayor Murray's appointment of Lamont Kiefer as the nonvoting Alderperson member for a one-year term, and Richard Yarrington to the citizen member five-year term for the Housing Authority. Motion carried.

Board of Appeals

Motion by Yarrington, second by Pater, to accept Mayor Murray's appointment of Greg Wandschneider, Jeremy Likely, and Rick Murray to three-year terms to the Board of Appeals. Motion carried.

Emergency/Management Committee

Motion by Scholze, second by Pater, to accept Mayor Murray's appointment of Kirk Arity, Michael Murray, Penny Precour, Scott Holum, and Tim Adler to the Emergency Management Committee per ordinance. Motion carried.

Board of Review

Motion by Yarrington, second by Pater, to accept Mayor Murray's appointment of Lamont Kiefer, Richard Yarrington, and Shawn Zabinski to one-year terms to the Board of Review. Motion carried.

Ambulance Commission

Motion by Yarrington, second by Pater, to accept Mayor Murray's appointment of Kerwin Greeno, Brede Sorenson, and Sandra Vierck to three-year terms to the Ambulance Commission. Motion carried.

Library Board

Motion by Scholze, second by Pater, to accept Mayor Murray's appointment of Candace Ziems and Marge Gigous to three-year terms on the Library Board. Motion carried.

Joint City/School Committee

Motion by Pater, second by Peterson, to accept Mayor Murray’s appointment of Kirk Arity, Nicole Hart, Nellie Pater, and Scott Holum to the Joint City/School Committee for one-year terms. Motion carried.

Convention & Visitors Bureau

Motion by Glynn, second by Pater, to accept Mayor Murray’s appointment of Travis Scholze, Carrie Moake, and Molly Powell to the one-year terms and Chris Schreier to a five-year term on the Convention and Visitor’s Bureau. Motion carried.

Tomah Senior and Disabled Services Board

Motion by Pater, second by Peterson, to accept Mayor Murray’s appointment of Evelyn Noyes, Mary Watkins, and Sue Greeno to two-year terms to the Tomah Senior and Disabled Services Board. Motion carried.

Lake Committee

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Lamont Kiefer to a one-year term, and Duane Chapman and Lee Lang to three-year terms on the Lake Committee. Motion carried.

Ethics Board

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Eric Prise to fulfill the remaining term of Bruce Peth ending in April 2024 to the Ethics Board. Motion carried.

Long Range Planning Committee

Motion by Peterson, second by Yarrington, to accept Mayor Murray’s appointment of Travis Scholze to a two-year term, and Jeffrey Holthaus to a three-year term to the Long-Range Planning Committee. Motion carried.

Historic Preservation Commission

Motion by Peterson, second by Pater, to accept Mayor Murray’s appointment of Jim Weinzatl and Shawn Zabinski to three-year terms and Nelly Pater to a one-year term on the Historic Preservation Commission. Motion carried.

Designate Hagen Sports Network as Broadcaster of the City Council & Committee of the Whole Meetings

Motion by Peterson, second by Pater, to accept Mayor Murray’s designation of Hagen Sports Network as the broadcaster of the City Council and Committee of the Whole meetings. Motion carried.

Adjourn

Motion by Peterson, second by Pater, to adjourn. Motion carried. Meeting adjourned at 7:10 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk