

MINUTES FOR COMMITTEE OF THE WHOLE MEETING APRIL 17, 2023

CALL TO ORDER – ROLL CALL

The meeting was called to order by Council President Adam Gigous at 6:30 p.m. Present: Michael Murray, Adam Gigous, Richard Yarrington, John Glynn, Nellie Pater, and Dean Peterson. Absent: Mitchel Koel, Shawn Zabinski and Lamont Kiefer. Also present: Kirk Arity, Molly Powell, Becki Weyer, Shane Rolff (remote), Scott Holum, and Joe Protz. All motions are unanimous unless otherwise noted. The meeting was available via Zoom and was recorded by Hagen Sports Network.

Approval of Minutes from March 20, 2023

Motion by Murray, second by Yarrington, to approve the minutes from March 20, 2023. Motion carried.

Recreation Park Ice Center Addition Bid Results

Kelly Claflin from Keller Inc. appeared to the Committee to report on the result of the bids for work on the Ice Center addition. Claflin handed a written report to committee members showing that the bids came in higher than expected. The total bids are double the expectation at \$2.1 million. Claflin suspects this is due to a timing issue as contractors are extremely busy. Claflin went over the specific bids with the committee. He also passed out a value engineering total which reduced the total by \$70,600 for a total of \$1.795 million. He recommended the city go back to bid in November-January when contractors are not as busy, and the city can expect a fairer price. Motion by Murray second by Yarrington to reject the bids and send the project back to the Parks and Recreation board to look at a redesign or additional funding opportunities. Motion carried.

City Clerk Monthly Report

Weyer provided a monthly written report. She gave a recap of the Spring election results, which was a total of 41.86% turnout - a great turnout for a Spring election. They are looking at potentially moving the polling place from the fire garage to the police department. Alcohol licensing is in full swing, and the Committee and Council can expect to see a large amount of license renewals over the next two months. Andres Grant applications on behalf of the city are due back to the Clerk's office no later than noon on May 10, 2023. Reminder to Council members that they will be sworn in 15 minutes prior to the start of tomorrow's Council meeting.

Treasurer

Powell provided a written April Treasurer's Report. Department heads have been working on the 5-year capital plan. The second installment of tax collection wrapped up on March 31, 2023. Settlements were sent to the county and school districts. The year-end financial audit is still in progress. Debt service 2013A was paid off on April 1. April is a busy time for financial reporting, and there is substantial payments due May 1 for debt service.

March 31, 2023 Cash and Investments Report

Motion by Murray, second by Glynn, to recommend the Council approve the March 31, 2023 Cash and Investments report. Motion carried.

Senior Executive Team Monthly SET Report

The Senior Executive Team provided a monthly SET report and asked for feedback and questions from the Committee. This report was moved from the Council meeting in consideration of time as the Reorganizational meeting will take additional time. The SET is working with Vandewalle on land for assistance in potential housing development in the city.

Tomah Parks and Recreation Program Report

Dir. Protz provided a monthly written Parks and Recreation Program Report. Gymnastics began on April 3. Protz will begin working on the Aquatic Center start up and the 2023 Pool Schedule and staff inquiries. Protz also gave an update on upcoming Recreation Park events. The upgraded equipment will be installed at Veterans Park over the next few weeks. Bids will be taken for the Badger 5 project over the next couple of months.

Public Works And Utilities Director Report

Street: They are busy patching potholes. They received their new air compressor which will be used when they begin crack sealing operations. A sizable number of hours are being spent at Rec Park on the rodeo arena. Most of the city's street signs have been replaced and they are straightening sign poles around the city.

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Sewer: They will be hauling sludge when the road bans are lifted, and fields become available.

Water: Upgrades to the SCADA system are complete. The semi-annual flushing program was scheduled for Monday, April 17-May 19 but will need to be rescheduled due to the current weather. Citizens should follow the city's Facebook page for any changes or updates.

Lake: The next Lake Committee meeting is scheduled for May 18 at 5:00 p.m. if needed.

March 2023 Police Department Monthly Report

Recent hiring process was a success, new police officer will be starting April 30. Holum provided a monthly written report and covered the highlights with the Committee. Congratulations to Rhonda Culpitt who has graduated from the Certified Public Manager program. The Records management system project is coming along as scheduled and will be completed in 2023. The UTV that was ordered will be delivered on 04/17. They are working on obtaining the hybrid vehicles that were approved last year. Thanks to John and Donna Shuck for their donation for the fire suppression unit.

Budget Amendment transferring \$6,000 from account 01-48900 to account 01-521000-3400

This budget amendment is to record the payment due from an officer who resigned before fulfilling his employment contract. Per the contract, the former employee owed \$6,000 to the city. The Police Department will use these funds to pay for the costs of equipment a new officer. Motion by Yarrington, second by Pater, to recommend the Council approve the budget amendment transferring \$6,000 from account 01-48900 to account 01-521000-3400. Motion carried.

Approval for Officer Blackhawk and Officer Reigel to attend K9 training in Beeton, Ontario, Canada in the fall of 2023

The Tomah PD has entered into an agreement with Working K9 out of Beeton, Ontario, Canada to obtain the next dual-purpose K-9. This requires the new handler to visit Working K9 in the fall of 2023 for a week to train and take possession of the new K9. John Reigel will be the decoy used for training. Chapter 9 of the City Personnel Manual requires Council approval for employees to attend events out of the local tri-state area. Motion by Pater, second by Glynn, to recommend the Council approve travel to Ontario, Canada for Police Department training and to retrieve the new police K-9. Motion carried.

Temporary Class "B" license and Temporary "Class B" license application by Queen of the Apostles to sell fermented malt beverages and wine at its Technology Dinner Fundraiser on May 6, 2023

Motion by Glynn, second by Pater, to recommend the Council approve the temporary Class "B" and Temporary "Class B" license to Queen of the Apostles for its Technology Dinner fundraiser on May 6, 2023. Motion carried.

Temporary Class "B" license application by VFW Post 1382 to sell fermented malt beverages at its Chicken Q on May 6, 2023

Motion by Glynn, second by Murray, to recommend the Council approve the Temporary Class "B" license application by VFW Post 1382 to sell fermented malt beverages at its Chicken Q on May 6, 2023.

Temporary Class "B" license application by Monroe County Tavern League to sell fermented malt beverages at the Monroe County Tavern League Pool Tournament on January 12-14, 2024

Motion by Yarrington, second by Pater, to recommend the Council approve the Temporary Class "B" license application by Monroe County Tavern League to sell fermented malt beverages at the Monroe County Tavern League Pool Tournament on January 12-14, 2024,

Approval of Airport Hangar Lease Between Matthew Purtee and the City of Tomah

Motion by Glynn, second by Yarrington, to recommend the Council approve the airport hangar lease between the City of Tomah and Matthew Purtee. Motion carried.

Resolution for the Payment of Monthly Bills

Motion by Murray, second by Peterson, to recommend the Council approve the Resolution for Payment of Monthly bills in the amount of \$2,095,124.56. Motion carried.

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Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code (First Reading, Second Reading, Adoption)

This ordinance change serves two purposes: In 2015 Wisconsin Assembly Bill 142 removed restrictions on concealed carry of all knives, including switchblades. Wis Stat 66.0409(2) prohibits a political subdivision from enacting or enforcing an ordinance that regulates the possession of any knife. Therefore ordinance 28-82 conflicts with Wisconsin Statutes and it is recommended that the Council repeal it. Second, ordinance 44-181 Operation of ATV's and UTV's needs to provide an exception to all operating ours for city maintenance and emergency services personnel. The hours adjustment is to allow at 5:00 a.m. vs. 6:00 a.m. to allow for commuters that start work early to lawfully operate their ATVs on approved routes. Motion by Yarrington, second by Glynn, to recommend the Council adopt the Ordinance Repealing Section 28-82 - Carrying Dangerous Weapon and Amending Section 44-181 (1) Operation of ATVs and UTVs of the City of Tomah Municipal Code. Motion carried.

Final Resolution authorizing public improvement and levying special assessments against benefitted properties in Tomah, Wisconsin

A public hearing for the preliminary assessments for the 2022 Street and Utility Improvements was held on June 22, 2022. The final assessment report has been completed and revised with the construction quantities and approved by the Public Works and Utilities Commission. Motion by Murray, second by Glynn, to recommend the Council approve the Final Assessment report and resolution as presented. Motion carried.

Gigous thanked the Committee and city staff for their support during his term as District 1 Alderperson.

Adjourn

Motion by Peterson, second by Pater, to adjourn. Meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Rebecca Weyer, City Clerk

To be approved May 15, 2023