

# **MINUTES FOR PLANNING COMMISSION**

A Planning Commission was held on **Thursday, August 31, 2023 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

**Bryan Meyer called the meeting to order at 5:30 PM**

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All motions are unanimous unless otherwise noted.

## **ROLL CALL**

Present: Bryan Meyer, John Glynn, Eric Prise, and Brian Rice.

Absent: Tina Thompson, Travis Scholze, Mike Murray and Shane Rolff.

## **APPROVAL OF MEETING MINUTES**

Motion by Prise, second by Glynn to approve the meeting minutes for July 2023. All ayes. Motion carried.

## **PUBLIC HEARING**

Public Hearing, Section 52-116(10), to consider the Conditional Use Permit of Michael Clark (Tomah Area Powersport) to operate a UTV, ATV, Motorcycle, PWC, sales and services store at 605 Fair St.

Meyer opened the public hearing at 5:31 PM. An overview of the conditional use permit was given. Meyer asked for public comment regarding the conditional use permit. No one appeared from the public for comment. The public hearing was closed at 5:33 PM.

Discussion and recommendation related to the request from Michael Clark (Tomah Area Powersport) to obtain a Conditional Use Permit to operate a UTV, ATV, Motorcycle, PWC, sales and service store at 605 Fair St.

Motion by Prise, second by Rice to approve the conditional use permit for 605 Fair St. All ayes. Motion carried.

## **PUBLIC HEARING**

Public Hearing, Section 52-256, to consider the request from Alexandra Matthews & David Deprey to rezone the property located at 1201 Kilbourn Ave from B-Business District to R2-One-and-Two Family Residential District.

Meyer opened the public hearing at 5:34 PM. An overview of the rezone was given. Shelly Trowbridge appeared via zoom and questioned how the rezone would affect surrounding businesses. The public hearing was closed at 5:47 PM.

Discussion and recommendation related to the request from Alexandra Matthews & David Deprey to rezone the property located at 1201 Kilbourn Ave from B-Business District to R2-One-and-Two-Family Residential District

Rice and Glynn stated that they needed more information on why this was needed. Motion by Prise, second by Meyer to approve the rezone of 1201 Kilbourn. Motion failed with two negative votes (Rice and Glynn). Item will be brought back at a later date with more information.

## **CERTIFICATE OF APPROPRIATENESS**

Review/Approval of Certificate of Appropriateness for 1408 Superior Ave

Item was moved to September 28, 2023 meeting.

**SITE PLAN REVIEWS**

Review/Approval of Site Plan for 1408 Superior Ave

An overview of the site plan and checklist was given. Motion by Prise, second by Glynn to approve the site plan with 4 parking spaces, instead of the required 5 parking spaces. All ayes. Motion carried.

**CERTIFIED SURVEY MAP**

Review/Approval of, Certified Survey Map (CSM) for Thomas E. Clay Revocable Living Trust, Description: Vol. 7 Certified Survey Maps, Page 50, Document No. 390765 and located in the SW1/4-SW1/4 and SE1/4-SW1/4, Section 34, T18N-R1W, City of Tomah, Monroe County, Wisconsin

Meyer reviewed the CSM and made a motion to approve, second by Rice. All ayes. Motion carried.

**ADJOURNMENT**

Motion by Prise, second by Glynn to adjourn the meeting at 5:59 PM.

Respectfully submitted,

Casey Kinnear, Public Works Bookkeeper/Code Enforcement Officer