

# MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, November 23, 2022 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

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Meeting ID: 270 860 8080

Passcode: 206751

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## Call to Order - Roll Call

John Glynn (P), Dean Peterson (A), Lamont Kiefer (P), Brian Rice (P), Kerwin Greeno (P), Mayor Mike Murray (A), Adam Gigous (P). Quorum Present. Also present, Director Kirk Arity, Brandy Leis, Shane Rolff, Joe Kube, Mark Rezin.

## Approve Minutes

October 2022 Minutes 1<sup>st</sup> by BR, 2<sup>nd</sup> by JG. All ayes. Motion approved.

## Discussion Items

- 1) Airport Update
  - a) Everything is currently running smoothly.
- 2) Request to Appear: Marlyn Kemnitz of 1010 Vicki Dr would like to cement from sidewalk to curb. Motion by LK to deny the request, seconded by KG. Motion approved with one negative vote by AG.
- 3) Request to Appear: Donald Nelson of 2010 Gruman Dr has an accessory structure placed on the Cities right away. Rolff has spoken with Nelson several times with suggestions to resolve the situation and informed them that the Board of Appeals handles zoning.
- 4) Sump Pump Reimbursement
  - a) 1020 Charles Dr. 1<sup>st</sup> by JG, 2<sup>nd</sup> by AG to approve the reimbursement. All ayes. Motion approved.
  - b) 1112 Charles Dr. 1<sup>st</sup> by JG, 2<sup>nd</sup> by AG to approve the reimbursement. All ayes. Motion approved.
- 5) Approve Chip Seal, Fog Seal & Polymer Overlay Maintenance Quote for 2023. 1<sup>st</sup> by AG, 2<sup>nd</sup> by JG to accept the quote for 2023. All ayes. Motion approved.
- 6) Project Updates
  - a) Payment #4, 1<sup>st</sup> by JG, 2<sup>nd</sup> by BR to make payment to Gerke Excavating. All ayes. Motion approved.
  - b) Change Order #2, 1<sup>st</sup> by AG, 2<sup>nd</sup> JG to approve the change order. All ayes. Motion approved.
  - c) Change Order #3, 1<sup>st</sup> by JG, 2<sup>nd</sup> AG to approve the change order. All ayes. Motion approved.
- 7) Building Code/Violation Report
  - a) Reviewed by committee.
- 8) Payment of Monthly Water & Sewer Bills
  - a) Sewer- 1<sup>st</sup> by AG, 2<sup>nd</sup> by JG to approve water bills as presented. All ayes. Motion approved.
  - b) Water-1<sup>st</sup> by AG, 2<sup>nd</sup> by JG to approve water bills as presented. All ayes. Motion approved.

Minutes will be approved at December PWC meeting.

9) Departmental Reports

- a) Sewer- 38 loads of product were taken out. Started roofs two weeks ago. One of the building is done. Average daily is 1.1 million.
- b) Water- Average daily is 750,000 gallons. SCADA installation is almost complete. Greased 568 hydrants and checked. Jeff Marten is doing an excellent job on the 2022 Street Project.
- c) Public Works- Leaf pickup is slowing down. Tree trimming around town. Jackson & Superior lights are being changed out to black. Selling items on Wi Surplus. The mechanic is helping other departments with needed repairs. Salted once.

10) Directors Report

- a) Both the chasis and quad axle should be here by January. Working with TDS. Superfund site at fairgrounds, working on five year. First of the year there will be a raise on the water portion of the bill. Invoice Cloud will be live on Monday. 2024 recycling truck purchased approved. City has a float in the Holiday Parade. The landfill is not closing.

**Adjourn 1<sup>st</sup> by LK, 2<sup>nd</sup> by AG at 7:15PM. All ayes. Motion approved.**

Submitted by: Kim Lambert