

MINUTES FOR COMMON COUNCIL MEETING AUGUST 15, 2023

A Common Council meeting was held on **Tuesday, August 15, 2023 at 6:30 PM** in the Council Chambers at 819 Superior Ave. The meeting was also held remotely via Zoom and was recorded by Hagen Sports Network. All motions are unanimously approved unless otherwise noted.

Call to Order, Pledge of Allegiance, Roll Call

The meeting was called to order at 6:30 p.m. by Mayor Michael Murray. After the Pledge of Allegiance, roll call was taken. Present: Michael Murray, Travis Scholze, Richard Yarrington, John Glynn, Nicole Hart, Lamont Kiefer, Nellie Pater, and Dean Peterson. Absent: Shawn Zabinski. Also present: Kirk Arity, Molly Powell (remote), Becki Weyer, Tim Adler, Irma Keller, Pam Buchda, and Shane Rolff (remote).

ANYONE DESIRING TO APPEAR TO COUNCIL

Mayor

The open house for the Tomah EMS will be this weekend, the Mayor invited all to attend.

Senior Executive Team Monthly Report

The SET provided a monthly written report and asked questions from the Council. Dir. Arity asked the council for availability for the budget workshop. October 3rd and 10th are the tentative dates, and they will be finalized at next month's council meeting.

Public Safety July Monthly Report

Chief Adler provided a monthly written report and covered the highlight with the Council.

Fire: They were busy early in the month with Independence Day activities and continuing to move into the new safety building. They responded to thirty calls in July.

EMS: Currently, they are short of two full-time members and have been advertising the open positions. They are using overtime and part-time members to fill the gap in the meantime. They continue to prepare for union negotiations. The annual Tomah Area Ambulance Service Commission meeting will be on August 31, 2023. They have been busy preparing for the 50th anniversary celebration which is on August 19 from 10 a.m. to 4:00 p.m. The opening ceremony will be at 10:30 a.m.

The Fire and EMS are thankful to have received multiple grants from around the community.

Library

There were 5,993 physical and 2,018 eBook checkouts in the month of July. Dir. Keller covered the new books at the library and reminded all to go to tomahpubliclibrary.org for a complete list of all upcoming activities. Those who completed their reading log are welcome to attend the special event at Fireman's Park. Adults have until August 31st to turn in their summer reading logs.

Senior & Disabled Services Department Monthly Report

The annual arts and crafts fair will be on Saturday, November 18. Those interested in a booth should contact Pam at the Senior Center. Buchda covered the attendance numbers for the past month. Participation is up compared to last year at this time. She also gave a summary of upcoming events at the Senior Center. There has been interest in the old Phillips Pharmacy building, but so far there has not yet been a serious renter. Pam thanked members of the Council for their participation in the Crazy Daze event.

July Building and Code Enforcement Reports

Rolff provided written building permits and code enforcement reports and asked the Council for any questions. Permit issues, fees, and construction values are up from the previous year.

CONSENT AGENDA

Motion by Peterson, second by Scholze, to approve the following consent agenda:

- A. Approval of Minutes from July 18, 2023
- B. Original application of Class "B" Fermented Malt Beverage License
- C. Special Beer and Wine Temporary "Class B" License application by Tomah Rotary Club to sell fermented malt beverages and wine at Cranberry Country Rally Days September 15th and 16th 2023.
- D. July 31, 2023 Cash and Investments Schedule

Motion carried.

Permanent City Hall Hours and Days Change

Motion by Scholze, second by Pater, to approve the permanent hours change to City Hall to Monday-Thursday from 7:30 a.m. to 4:30 p.m. Motion carried.

Resolution Authorizing Payment of Monthly Bills

Motion by Kiefer, second by Peterson, to approve the resolution authorizing payment of monthly bills in the amount of \$1,059,785.25. Motion carried.

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2023	\$320,353.88	Check #'s:	142992	143163
2. Payroll:		\$314,364.90	Dir Dep #'s:	9299736	9300048
3. Wire/ACH Transfers:		\$421,112.75			
4. Invoices:		\$3,953.72			
Total:		<u>\$1,059,785.25</u>			

Mayor

Clerk

Requested by: Finance Department
Submitted by: Committee of the Whole
August 14, 2023

Request by Habitat for Humanity for City of Tomah to Waive Permit Fees in the amount of \$616.80.

Motion by Yarrington, second by Glynn, to approve Habitat for Humanity’s request for the City of Tomah to waive their permit fees in the amount of \$616.80. Motion carried.

First Reading, Second Reading, Adoption of Ordinance Amending Section 42-27(b) Regarding Distribution of Room Tax in the City of Tomah Municipal Code

Motion by Peterson, second by Glynn, to waive the first verbatim reading of the Ordinance Amending Section 42-27(b) Regarding Distribution of Room Tax. Motion carried.

Motion by Peterson, second by Glynn, to waive the second verbatim reading of the Ordinance Amending Section 42-27(b) Regarding Distribution of Room Tax. Motion carried.

Motion by Peterson, second by Scholze, to adopt the Ordinance Amending Section 42-27(b) Regarding Distribution of Room Tax. Motion carried.

**ORDINANCE NO. _____
ORDINANCE AMENDING SECTION 42-27(b) REGARDING DISTRIBUTION OF
ROOM TAX IN THE CITY OF TOMAH MUNICIPAL CODE**

The Common Council of the City of Tomah, do ordain as follows:

SECTION ONE: Chapter 42, Sec. 42-27 (b) – Distribution of Tax – is hereby amended as follows:

(b) Four percent of the tax imposed in this section shall be allocated by the common council through the parks and recreation commission and used in the following manner:

- (1) One percent (1%) shall be used to fund annual improvements to Recreation Park.
- (2) One and one-quarter percent (1.25%) shall be used to fund improvements for the Tomah Ice Center.
- (3) One and three-quarter percent (1.75%) shall be used to fund the initial construction of, and improvements to, the Flare Avenue ballfield/park complex.

SECTION TWO: All ordinances in conflict with the foregoing are hereby repealed.

SECTION THREE: This ordinance shall take effect upon passage and publication.

Michael Murray, Mayor

ATTEST:

Rebecca Weyer, City Clerk

READ:

PASSED:

PUBLISHED:

Mayoral appointment to Historic Preservation Commission

Motion by Scholze, second by Yarrington, to approve the Mayor's appointment of John Miles to the Historic Preservation Commission to fulfill the citizen member position for Nellie Pater with the term ending in April of 2025.

Authorization of Mayor and City Clerk to sign the 2024-2025 TPPA Union Contract

Motion by Scholze, second by Peterson, to authorize the mayor and City Clerk to sign the 2024-2025 TPPA Union Contract. Motion carried.

Adjourn

Motion by Peterson second by Kiefer, to adjourn. Motion carried. The meeting was adjourned at 7:07 p.m.

Michael Murray, Mayor

Attest: Rebecca Weyer, City Clerk