



## LONG RANGE PLANNING COMMITTEE MINUTES

The City of Tomah Long Range Planning Committee (LRPC) met in session on **Tuesday, January 28, 2025**, at 5:30 p.m. in the Municipal Building, 819 Superior Ave, Tomah, WI, and via Zoom teleconference. The meeting access information was provided on the posted agenda. The meeting agenda notice was posted at City Hall and on the City's website in compliance with the provisions of Section 19.84 Wisconsin Statutes.

**Call to Order – Roll Call:** Eric Prise called the meeting to order at 5:30 p.m. Members present: E. Prise, Jeff Holthaus, Tina Thompson, Paul Dwyer, Pete Reichardt, and Shawn Zabinski via Zoom. Absent: Travis Scholze. Quorum present. Also in attendance: Director of Economic Development and Zoning Nick Morales and Chief Deputy Clerk Nicole Jacobs.

**Approval of April 23, 2024, Long Range Planning Committee meeting minutes:** Motion by P. Dwyer, second by J. Holthaus, to approve the minutes of the April 23, 2024, meeting. Motion carried.

**Introduction of the new Director of Economic Development and Zoning:** N. Morales introduced himself to the committee and briefly shared his background. Morales also gave the committee a summary of his job responsibilities and the functions of economic development as well as zoning. He described some of the tasks he hopes to achieve in his new role and gave a broad overview of what he has been working on since he started with the city.

**Discussion and possible recommendation of allocating Economic Development Workplan funds for 2025:** N. Morales explained to committee members that Vandewalle & Associates has provided the city consulting services for the past several years. In 2024, the LRPC recommended the council approve the use of Economic Development Workplan Funds specifically for Vandewalle to provide planning assistance for economic development. Morales would like to continue utilizing Vandewalle for its contacts and resources as well as for them to see processes that have already been in motion, implemented. Motion by T. Thompson, second by P. Reichardt, to recommend the city council approve \$60,000 from the Economic Development Fund to pay for Vandewalle & Associate invoices. Motion carried.

**Discussion of potential future agenda items:** The committee requested more frequent updates as to what is going on in the city as able without violating any confidentiality. Morales suggested that moving forward, the LRPC have a stronger involvement in implementing the city's comprehensive plan to better distinguish the difference between the LRPC and the Planning Committee.

**Next meeting date:** The committee tentatively scheduled its next meeting for Tuesday, February 25, 2025, at 5:30 p.m.

**Adjournment:** Motion by T. Thompson, second by P. Dwyer to adjourn the meeting at 6:21 p.m. Motion carried.

Respectfully submitted by:

*Nicole Jacobs*

Nicole Jacobs, Deputy City Clerk, February 10, 2025