

MINUTES FOR COMMON COUNCIL MEETING DECEMBER 17, 2024

Call to Order, Pledge of Allegiance, Roll Call

The meeting was called to order by Mayor Paul Dwyer at 6:30 p.m. After the Pledge of Allegiance, roll call was taken. Present: Paul Dwyer, Travis Scholze, Richard Yarrington, Shawn Zabinski John Glynn, Nellie Pater, and Dean Peterson. Absent: Mitchell Koel and Patrick Devine. Also present: Kirk Arity, Becki Weyer, Nick Morales, Justin Derhammer, Tim Adler, Irma Keller, and Pam Buchda. The meeting was recorded by Hagen Sports Network and was available via Zoom. All motions are unanimously approved unless otherwise indicated.

ANYONE DESIRING TO APPEAR TO COUNCIL

Aldersperson John Glynn gave the Council and public information about a Cardinal Glass 70-million-dollar expansion that will create 80-100 jobs in the city of Tomah.

Mayor

The Mayor welcomed the two new hires, Nick Morales, and Justin Derhammer to the City of Tomah. He wished them the best of luck.

Monthly SET report

The SET provided a monthly written report.

Economic Development and Zoning Monthly Update

Morales provided a monthly written report and gave a summary to the Council. There are currently two completed TIF grant applications that have been received. Nick will be working with SET and Vandewalle to review the RFI that was completed earlier this month.

October Permit Report

Code Enforcement officer Casey Kinnear provided a written report.

Public Safety November Monthly Report

Chief Tim Adler provided a monthly written report.

Fire: They had one resignation recently and will be going through a hiring process with the Police and Fire Commission this week. Fire inspectors are finishing their second round of inspections. There was a fourth structure fire on December 8th at 519 Clark Street. The fire is still under investigation. There was a near miss in one of the 1100 blocks of Superior Ave. that caught the building on fire, but it was identified and put out before it became a catastrophic issue.

EMS: They are fully staffed. Unit 269 will be back in service soon. They now have the Emergency Operations Center set up at the Public Safety Building if there was a need for a large-scale incident.

Approval of updated Tomah Emergency Operation Plan

This item was listed twice and will be addressed later in the agenda.

Library

There were 2043 eBook and 4673 physical checkouts in the month of November. Dir. Keller gave a summary of the upcoming events at the library. Patrons can visit the library website at tomahpubliclibrary.org for updated information. Keller thanked Margie Gigous the President of the Friends of the Library who has been instrumental in helping raise funds for the library.

Senior & Disabled Services department monthly report

Dir. Buchda provided a monthly written report and provided an update to the Council with the upcoming events at the Senior Center. There will be a new quilting group starting at the Sr. Center in January. The annual Christmas party was well attended.

CONSENT AGENDA

Motion by Zabinski, second by Yarrington, to approve the following consent agenda:

- A. Approval of Minutes from November 19, 2024
- B. Secondhand Article & Jewelry Dealer Licenses Application for Antique Mall of Tomah
- C. Renewal of Airport Leases – Bloyer Field

Motion carried.

Resolution for Payment of Monthly Bills

Motion by Scholze, second by Zabinski, to approve the resolution for the payment of monthly bills in the amount of \$2,765,417.19. Motion carried.

RESOLUTION NO : _____

RESOLUTION AUTHORIZING
PAYMENT OF MONTHLY BILLS

Be it resolved by the Common Council of the City of Tomah that the Committee of the Whole has reviewed the monthly bills and recommends the City Council approve said bills as follows:

1. Pre-Paid Checks:	2024	\$1,895,581.64	Check #'s:	145978	146153
				146012	146022
2. Payroll:		\$452,854.64	Dir Dep #'s:	9304227	9304580
3. Wire/ACH Transfers:		\$404,815.55			
4. Invoices:		\$12,165.36			
Total:		<u>\$2,765,417.19</u>			

Mayor

Clerk

Requested by: Finance Department

Submitted by: Committee of the Whole

December 16, 2024

Approval of Permit Fee Schedule for GEC Permits

Motion by Glynn, second by Scholze, to approve the updated GEC permit fee schedule as presented. Motion carried.

Discussion and Approval of Fire Department job description changes

Motion by Yarrington, second by Zabinski, to approve the Fire Department job description as presented. Motion carried.

Approval of Specific Wording of ARPA Funding to 2025 and 2026 Budgets

Motion by Glynn, second by Zabinski, to approve the allocation of \$83,832.13 in ARPA funds to the 2026 budget towards the 3RT contract for IT expenses. Motion carried.

Appointment of Mitchell Koel to the Board of Review to fulfill the remaining term of Nicole Hart ending April 2025

Motion by Scholze, second by Zabinski, to approve the mayor’s appointment of Mitchell Koel to the Board of Review. Motion carried.

Appointment of Mitchell Koel to the Joint City/School Planning Committee to fulfill the remaining term of Nicole Hart ending April 2025

Motion by Glynn, second by Zabinski, to approve the mayor’s appointment of Mitchell Koel to the Joint City/School Planning Committee. Motion carried.

Appointment of Mitchell Koel to the Senior and Disabled Services Board to fulfill the remaining term of Nicole Hart ending April 2025

Motion by Zabinski, second by Glynn, to approve the mayor’s appointment Mitchell Koel to the Senior and Disabled Services Board. Motion carried.

Emergency Management Operations Plan Approval

The Public Safety Director/Fire Chief worked with Monroe County Emergency Management and the City Attorney and Emergency Management Committee (EMC) to update the City of Tomah Emergency Operation Plan. The EMC has recommended the Council approve the changes as presented. Motion by Glynn, second by Scholze, to approve the City of Tomah Emergency Operation Plan as presented and allow for changes to contact and job titles during the year as needed. Motion carried.

Acceptance of Final Voting Tally General Election 2024

Motion by Scholze, second by Peterson, to accept the final voting tally for the General Election of 2024 in the City of Tomah as presented. Motion carried.

ADJOURN

Motion by Scholze, second by Zabinski, to adjourn to Closed Session Pursuant to Wis Stat §19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wis Stat 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for SET evaluation discussion. Motion carried. The meeting was adjourned to closed session at 7:20 p.m.

Paul Dwyer, Mayor

Attest: Rebecca Weyer, City Clerk