

# MINUTES FOR PLANNING COMMISSION

A Planning Commission meeting will be held on **Thursday, November 30, 2023 at 5:30 PM** in the **Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.**

**Meeting was called to order at 5:30 PM by Bryan Meyer**

## **ROLL CALL**

Present: Bryan Meyer, Tina Thompson, John Glynn, Eric Prise, and Brian Rice.

Absent: Travis Scholze and Mike Murray. Also present: Shane Rolff.

## **APPROVAL OF MEETING MINUTES**

Motion by Prise, second by Glynn to approve the meeting minutes for October 2023. All ayes. Motion carried.

## **CERTIFICATE OF APPROPRIATENESS**

1. Review/Approval of Certificate of Appropriateness: 1408 Superior Ave

Zoning Administrator, Shane Rolff, went over the Certificate of Appropriateness checklist.

Motion by Thompson, second by Prise to approve the Certificate of Appropriateness for 1408 Superior Ave as presented. All ayes. Motion carried.

## **CERTIFIED SURVEY MAP**

1. Review/Approval of Certified Survey Map (CSM) for Thomas E. Clay Revocable Living Trust, Description: Lots 2 & 3, Vol. 31 Certified Survey Maps, Page 071, Document No. 717543, located in the SW1/4-SW1/4 and SE1/4-SW1/4, Section 34, T18N-R1W, City of Tomah, Monroe County, Wisconsin. Subject to all easements and right-of-ways of record.

Bryan Meyer reviewed the CSM and states it meets all requirements. Motion by Meyer, second by Prise to approve the CSM for Thomas E. Clay Revocable Living Trust. All ayes. Motion carried.

## **FUTURE AGENDA ITEMS**

- Outdoor wood boilers
- Review Downtown Design Standard checklist items 6 & 8 in Parking Area Standards section and 5 & 6 in Storage & Service Areas section.

**FUTURE MEETING DATE:** December 28, 2023 and January 18, 2024

## **ADJOURNMENT**

Motion by Thompson, second by Prise to adjourn at 6:16 PM

Respectfully submitted,

Casey Kinnear, Public Works Bookkeeper/Code Enforcement Officer