

MINUTES FOR PUBLIC WORKS COMMISSION

A Public Works Commission was held on **Wednesday, October 22, 2025 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

Meeting was called to order at 5:30 PM by John Glynn

Join Zoom Meeting

<https://us06web.zoom.us/j/2708608080?pwd=ZTZ0cmhLVFEFb1dzVDNwdi91UHFYQT09>

Meeting ID: 270 860 8080

Passcode: 206751

One tap mobile

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Call to Order - Roll Call

Quorum Present (YES)

John Glynn (P), Dean Peterson (P), Patrick Devine (A), Brian Rice (P), Kerwin Greeno (A), Mayor Paul Dwyer (P), Mitch Koel (A)

Also present, Director Brandy Leis, Jeff Marten, Chad Richmond, Brian Berquist and Nik Dorava.

Approve Minutes

Motion by Peterson and seconded by Rice to approve September minutes. All ayes. Motion carried.

Discussion Items

1. Airport Update

Steve Austin was unable to attend but provided Director Leis with the following updates. Expressed the importance of adding a threshold and the significance the airport in Tomah has on the community and businesses.

2. Approval: Functional Classification Update

Brian Berquist from Town & Country spoke on the Functional Classification Update. Every 5-10 years the State of WI looks at the functional classifications and makes changes. This doesn't have any change on the city but the State is required to gain approval by the city.

Motion by Peterson and seconded by Dwyer to recommend to Council for Approval. All ayes. Motion carried.

3. Discussion: Influent Pumps

Director Leis addressed the rebuild of influent pumps vs. the purchase of new influent pumps. No action needed.

4. Discussion: Land Discussion

Director Leis spoke on an opportunity of land that will be discussed further at Council in November.

5. Discussion: Galvanized Services Line Required to Replace (GRR)

Brian Berquist from Town & Country gave an update on the Annual resubmittal request required by the DNR. By 2027 every utility needs to submit a plan to the DNR and EPA of how they plan to replace the 10 private side laterals in our system by 2037. No action at this time.

6. Project Updates

Minutes will be approved at

PWC meeting.

Nik Doroava ground water testing for the superior water main loop was done and hope to see results in a few weeks.

7. Approval: Payment Request #149 – 2025 Lake Forebay Project

Motion by Dwyer and seconded by Peterson to approve payment request as presented. All ayes. Motion carried.

8. Approval: Payment Request #143 – King – Kilbourn

Motion by Dwyer and seconded by Peterson to approve payment request as presented. All ayes. Motion carried.

9. Payment of Monthly Water & Sewer Bills

Motion by Peterson and seconded by Rice to approve the water bills as presented. All ayes. Motion carried.

Motion by Peterson and seconded by Dwyer to approve the sewer bills as presented. All ayes. Motion carried.

10. Departmental Reports

a. Water

October's average daily pumpage is 980,000 gallons per day. Finished fall water main flush and hydrant maintenance have started. Advanced Testing has finished up the last of the big meters and cross connection. Lane Tank finished power washing the tower and is looking good.

b. Sewer

The plant received average flow of 1.1MGD last month. Working on fall maintenance around the plant and getting things ready for the winter months. Annual sewer flushing has been completed, and we are close to completing our sewer jetting for the year. Sewer main project on King Street has been completed.

c. Public Works

Joe Kube was absent, Director Leis gave a report on behalf of Joe Kube. Kilbourn is complete and black-topped. Street sweeper is out along with the leaf vac. Concrete lifting is in full swing. Directors Report

11. Spending some extra time at the street department. Lake dredging is complete. Busy working on the budget for Public Works & Utilities. Working on fixing the colling issue in the Public Works/Utilities office.

Next meeting will be held on Wednesday November 19, 2025 at 5:30 PM

Adjourn

Motion by Dwyer and seconded by Peterson to adjourn the meeting at 6:12 PM. All ayes. Motion carried.