

# MINUTES FOR PLANNING COMMISSION

A Planning Commission was held on **Thursday, February 22, 2024 at 5:30 PM** in the Council Chambers at City Hall, 819 Superior Avenue, Tomah, WI.

**Meeting was called to order at 5:30 PM by Mike Murray.**

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## **ROLL CALL**

Present: Bryan Meyer, Tina Thompson, Eric Prise, Mike Murray and Brian Rice.

Absent: Travis Scholze and John Glynn. Also present: Shane Rolff.

## **APPROVAL OF MEETING MINUTES**

Motion by Meyer, second by Thompson to approve the meeting minutes for January 2024. All ayes. Motion carried.

## **PUBLIC HEARING**

Public hearing opened at 5:31PM, Section 52-74 and 52-82(7)(e) and (7)(h), to consider amendments to Validity and Industrial and Agricultural uses. Rolff gave a brief overview of the ordinance amendment.

Public hearing closed at 5:32PM.

Motion by Thompson, second by Prise to approve the ordinance amendment as presented. All ayes. Motion carried.

## **PUBLIC HEARING**

Public hearing opened at 5:33 PM, Section 52-231, to consider adding Temporary uses to Permits section in Airport regulations. Rolff gave a brief overview of ordinance amendments and how it will expedite the approve process for builder. Public hearing was closed at 5:34PM.

Motion by Thompson, second by Rice to approve the ordinance amendment as presented. All ayes. Motion carried.

## **PUBLIC HEARING**

Public hearing opened at 5:35 PM, Section 52-40, to consider amendments to Schedule of regulations. Rolff gave a brief overview of the changes. Public hearing was closed at 5:36 PM.

Motion by Prise, second by Meyer to approve the ordinance amendment as presented. All ayes. Motion carried.

## **DISCUSSION ITEMS**

- A. Review/Approval of Certified Survey Map (CSM) for City of Tomah, Description: part of outlet 252 of the City of Tomah assessor's plat, and part of volume 7, certified survey maps, page 31 (DOC.#388459), Monroe County records, all being located in the NW 1/4 of the NW 1/4 of section 9, T17N-R1W, and being part of lot 1 of volume 9, certified survey maps, page 171 (DOC.#432987), Monroe County records, located in and being part of the NE 1/4 of the NE 1/4 of section 8, T17N-R1W, City of Tomah, Monroe County, Wisconsin.

Motion by Meyer, second by Prise to approve the CSM contingent upon "Town of Grand Chute" being changed to "City of Tomah". All ayes. Motion carried.

- B. Discussion and Recommendation on a Site Plan for 1715 N Superior Ave

Postponed as not all necessary documents were submitted.

- C. Discussion on 52-34(a)(3) Conditional Uses

Rolff gave a brief description of the current ordinance and how it would allow farm animals in residential district. The amendment would remove farm animals from residential districts. Will bring back in amendment format at next meeting.

D. Discussion on 52-10(1)(a)(2) Accessory Structures

The commission thought adding the language of a 10 ft setback for accessory structures that exceed 25 ft in height should be added to the ordinance. Ordinance amendment will be brought back at next meeting.

E. Discussion on Webinar "Role of the Plan Commission"

The commission members enjoyed the webinar and thought it was interesting and informative.

**FUTURE AGENDA ITEMS**

- Public hearing for 52-34 (a)(3) ordinance amendment
- Add language to 52-10 (1)(a)(2)
- Discussion on subdivision ordinance
- Comp Plan update - Vandewalle

**FUTURE MEETING DATE:**

March 28, 2024

**ADJOURNMENT**

Motion by Prise, second by Thompson to adjourn the meeting at 5:52 PM.

Written and submitted by Casey Kinnear